

Mitchell Public Schools Board of Education
Meeting
Monday, November 10, 2025 7:30 PM
High School Library
1819 19th Ave
Mitchell, NE 69357

1. Call to Order

2. Roll call

3. Consent agenda

3.1. Excuse absent board members

3.2. Adopt agenda

3.3. Approve board minutes

3.4. Approve Expenditures

3.5. Sale/Disposal of District Property

4. From the community

5. Sharing of Excellence

6. Teacher Representative

7. Old Business

8. New Business

8.1. Discussion of Budget

8.2. School Policies for Monthly Review

8.3. Annual Multicultural Reports for Review

8.4. First Read of Policy #506.11 for changes: Drug Testing Policy for Students

9. Reports and Proposals

9.1. From the Board

9.2. From Administration

10. Dates to Remember

11. Adjourn

Mitchell Public Schools Board of Education Meeting
High School Library
Americanism Committee Meeting 7:15 P.M.
Monday, October 13, 2025 7:30 P.M.

1. Americanism Committee Meeting: President Jeff Jenkins opened the Americanism Committee Meeting at 7:15 P.M. Mr. Chancellor reviewed the current curriculum. President Jenkins closed the Meeting at 7:25 P.M.

2. Call to Order at 7:30 P.M.

3. Roll Call

4. Consent Agenda

Motion to approve the consent agenda as presented, passed with a motion by Doug Keener and a second by Brad Helgerson. Brad Helgerson: Yea, Jeff Jenkins: Yea, Doug Keener: Yea, Dustan Keener: Yea, Paul Pieper: Yea (via ZOOM), Mark Spencer: Yea. Yea: 6, Nay: 0

4.1 Excuse Absent Board Member(s)

4.2 Adopt Agenda

4.3 Approve Board Minutes

4.4 Approve Expenditures

1. Payroll: \$716,865.49

2. General Fund Bills Payable: \$151,927.13

3. Special Building Fund: \$10,441.23

4.5 Sale/Disposal of District Property

5. From The Community

6. Sharing of Excellence

Discussion:

7. Teacher Representative

Discussion: Mr. Nick Kuxhausen, Secondary Educator, reported on the school year.

8. Old Business

8.1 Final Read of Policy #718.01- Travel Related to Federal Grants

Motion to approve the final read of Policy #718.01: Travel Related to Federal Grants, passed with a motion by Mark Spencer and a second by Dustan Keener. Brad Helgerson: Yea, Jeff Jenkins: Yea, Doug Keener: Yea, Dustan Keener: Yea, Paul Pieper: Abstain, Mark Spencer: Yea. Yea: 5, Nay: 0, Abstain:

1

9. New Business

9.1 Discussion of Budget

Discussion: Dr. Urbanek reported on the 2025-2026 school year budget.

9.2 School Policies for Monthly Review

The Board reviewed the following Board Policies: #602.01- School Calendar; #603.01- Curriculum Development; #603.02- Curriculum Adoption; #603.04- Curriculum Evaluation and #604.01- Basic Instruction Program.

9.3 Special Education District Update

Discussion: Dr. Urbanek reported that the District will be making changes to procedures to be compliant with the Nebraska Department of Education. Ms. Jamie Batterman, Special Services Director will report more at the November Board meeting.

9.4 Approve Resolution to Establish Capacity for Option Enrollment

Motion to approve the Resolution to Establish Capacity for Option Enrollment, passed with a motion by Brad Helgerson and a second by Doug Keener. Brad Helgerson: Yea, Jeff Jenkins: Yea, Doug Keener: Yea, Dustan Keener: Yea, Paul Pieper: Abstain, Mark Spencer: Yea. Yea: 5, Nay: 0, Abstain: 1
9.5 Discuss and Approve Calendar Change

Motion to approve the calendar change for December 19th to be a professional development day and no school for students, passed with a motion by Doug Keener and a second by Mark Spencer. Brad Helgerson: Yea, Jeff Jenkins: Yea, Doug Keener: Yea, Dustan Keener: Yea, Paul Pieper: Abstain, Mark Spencer: Yea. Yea: 5, Nay: 0, Abstain: 1

9.6 Induction of Student Board Member

Discussion: Board Member Dustan Keener gave the Oath of Office to Student Board Member Alex Galloway.

10. Reports and Proposals

10.1 From the Board

Student Board Member- Miss Galloway reported on the following student activities: Homecoming, Football, Volleyball, One Acts, Art, Band, Cheer, E-Sports, Girl's Golf at State, STUCO and Senior class activities.

Mr. Brad Helgerson, Vice President- Mr. Helgerson gave an update on VALTS.

10.2 From the Administration

The Board accepted the Administration's written reports.

11. Dates to Remember

NASB Conference- November 19th thru the 21st.

12. Adjourn

Motion to adjourn at 7:57 P.M., passed with a motion by Doug Keener and a second by Brad Helgerson. Brad Helgerson: Yea, Jeff Jenkins: Yea, Doug Keener: Yea, Dustan Keener: Yea, Paul Pieper: Abstain, Mark Spencer: Yea. Yea: 5, Nay: 0, Abstain: 1, Student Representative: Yea.

/s/ Jeff Jenkins
Chairperson

/s/ Katherine Urbanek
Superintendent

Checking Account ID: 1

Check Type: Check

<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Amount</u>
53466	11/20/2025				SECFIN	ASSURITY LIFE INSURANCE COMPANY	10.70
53467	11/20/2025				BCBSNE	BLUE CROSS BLUE SHIELD OF NE	70,609.31
53468	11/20/2025				EFTPS	ELECTRONIC FEDERAL TAX PAYMENT SYSTEM	125,008.27
53469	11/20/2025				HOMAIN	HORACE MANN INSURANCE COMPANY	2,559.24
53470	11/20/2025				HORACEMAN1	Horace Mann Insurance Company	1,239.94
53471	11/20/2025				HORACEMANN	Horace Mann Life Insurance Company	4,507.21
53472	11/20/2025				GUARDIAN	Madison National Life	632.50
53473	11/20/2025				MADNAT	MADISON NATIONAL LIFE	935.45
53474	11/20/2025				MGTRUST	MATRIX TRUST COMPANY (DEN)	300.00
53475	11/20/2025				MITCHELLPU	MITCHELL PUBLIC SCHOOLS DIST. 31	930.00
53476	11/20/2025				NCSPC	NEBRASKA CHILD SUPPORT PAYMENT CENTER	1,293.00
53477	11/20/2025				SITNE	NEBRASKA DEPARTMENT OF REVENUE	18,226.00
53478	11/20/2025				RET	NEBRASKA SCHOOL RETIREMENT SYS	91,625.65
53479	11/20/2025				PINNBANK	PINNACLE BANK	5,742.24
53480	11/20/2025				VSP10	Vision Service Plan	77.22
53481	11/20/2025				GUALIF	Vision Service Plan (CT)	749.68
Check Type Total:			Check		Void Total:	0.00	Total without Voids: 324,446.41
Checking Account Total:		1			Void Total:	0.00	Total without Voids: 324,446.41
Grand Total:					Void Total:	0.00	Total without Voids: 324,446.41

Account Number	Detail Description	Check Number	Amount
Checking Account ID 1	Fund Number 01	GENERAL FUND	
A & A Porta Potties LLC	12002	53482	400.00
01 2190 490 000 0	July-Oct. Rental		400.00
Total A & A Porta Potties LLC			400.00
AMAZON CAPITAL SERVICES	13FT-YGWC-6D97	53483	7.59
01 2320 610 000 0	SUPPLIES		7.59
AMAZON CAPITAL SERVICES	16CJ-3V74-YXF3	53483	138.07
01 6200 610 002 1	SUPPLIES		138.07
AMAZON CAPITAL SERVICES	17GK-WKCO-JHML	53483	317.97
01 1100 610 001 2	SUPPLIES		317.97
AMAZON CAPITAL SERVICES	1L9V-CMLP-KP99	53483	560.19
01 2230 610 001 2	SUPPLIES		560.19
AMAZON CAPITAL SERVICES	1VX6-4PWP-6HRP	53483	8.69
01 2410 610 002 1	SUPPLIES		8.69
AMAZON CAPITAL SERVICES	1XLH-616F-77PV	53483	18.01
01 2610 610 001 2	SUPPLIES		18.01
Total AMAZON CAPITAL SERVICES			1,050.52
Barbizon Lighting Company	295838	53484	197.80
01 2620 490 001 2	See Order #382948 for CEM Module Repair		197.80
Total Barbizon Lighting Company			197.80
Batterman, Jamie	102925-1	53485	115.00
01 1200 580 000 0	Per Diem		115.00
Batterman, Jamie	102925-2	53486	46.00
01 1200 580 000 0	Per Diem		46.00
Total Batterman, Jamie			161.00
Benzel Pest Control	199382	53487	125.00
01 2620 431 001 2	October Services		125.00
Benzel Pest Control	199834	53487	181.50
01 2620 431 002 1	October Services		181.50
Total Benzel Pest Control			306.50
Braman, Loren	102925	53488	115.00
01 2120 580 001 2	Per Diem		115.00
Total Braman, Loren			115.00
COMPUTER HARDWARE INC.	167084	53489	19.95
01 2230 610 000 0	TECH SUPPLIES		19.95
Total COMPUTER HARDWARE INC.			19.95
CONNECTING POINT	33993	53490	524.00
01 1100 610 001 2	Copy Charges		262.00
01 1100 610 002 1	Copy Charges		262.00
Total CONNECTING POINT			524.00
Crossroads Music LLC	89479	53491	175.11
01 1100 610 001 2	2025-2026 Supplies/Repairs		175.11
Total Crossroads Music LLC			175.11

Account Number	Detail Description	Invoice Number	Check Number	Amount
CULLIGAN OF SCOTTSBLUFF	Oct. Stmt. 25a		53492	92.50
01 2620 431 001 2	Supplies			92.50
CULLIGAN OF SCOTTSBLUFF	Oct. Stmt. 25b		53492	213.00
01 2620 431 002 1	Supplies			213.00
Total CULLIGAN OF SCOTTSBLUFF				305.50
DAS State Accounting- Central Finance		1497775	53493	953.61
01 2224 382 000 0	DL Services			953.61
Total DAS State Accounting- Central Finance				953.61
DOLLAR GENERAL- REGIONS 410526		1001401641	53494	21.25
01 1100 610 001 2	SUPPLIES			21.25
DOLLAR GENERAL- REGIONS 410526		1001403708	53494	16.50
01 1100 610 001 2	SUPPLIES			16.50
Total DOLLAR GENERAL- REGIONS 410526				37.75
Eakes Office Solutions		9221315-0	53495	77.30
01 2310 610 000 0	Board Stamps			77.30
Eakes Office Solutions		9221320-0	53495	17.00
01 2320 610 000 0	Deposit Stamp			17.00
Total Eakes Office Solutions				94.30
Early Childhood Training Center		222695	53496	20.00
01 1190 810 000 0	GOLD- Kearns			20.00
Total Early Childhood Training Center				20.00
EDUCATIONAL SERVICE UNIT #13		103125	53497	80,118.01
01 6408 591 002 2	PURCHASED SERVICES- ESU 3-5			20.92
01 1200 591 002 1	PURCHASED SERVICES- ESU			226.57
01 1200 591 001 2	PURCHASED SERVICES- ESU			226.56
01 1200 591 002 1	PURCHASED SERVICES- ESU			2,331.64
01 1200 591 001 2	PURCHASED SERVICES- ESU			1,307.47
01 6408 591 002 2	PURCHASED SERVICES- ESU 3-5			261.49
01 6408 591 002 1	PURCHASED SERVICES- ESU 0-2			1,113.07
01 6408 591 002 2	PURCHASED SERVICES- ESU 3-5			1,585.98
01 1200 591 002 1	PURCHASED SERVICES- ESU			11,872.90
01 1200 591 001 2	PURCHASED SERVICES- ESU			2,284.68
01 6408 591 002 1	PURCHASED SERVICES- ESU 0-2			833.98
01 6408 591 002 2	PURCHASED SERVICES- ESU 3-5			1,684.48
01 1200 591 002 1	PURCHASED SERVICES- ESU			3,579.88
01 1200 591 001 2	PURCHASED SERVICES- ESU			478.22
01 6408 591 002 1	PURCHASED SERVICES- ESU 0-2			240.45
01 6408 591 002 2	PURCHASED SERVICES- ESU 3-5			1,349.31
01 1200 591 002 1	PURCHASED SERVICES- ESU			5,845.35
01 1200 591 002 1	PURCHASED SERVICES- ESU			15,900.00
01 1200 591 001 2	PURCHASED SERVICES- ESU			12,200.00
01 1200 591 001 2	PURCHASED SERVICES- ESU			229.50
01 1200 591 001 2	PURCHASED SERVICES- ESU			2,300.00
01 6408 591 002 1	PURCHASED SERVICES- ESU 0-2			997.92
01 6408 591 002 2	PURCHASED SERVICES- ESU 3-5			2,203.74
01 2712 519 001 2	STUDENT TRANS. SVCS.			1,912.26
01 1200 591 001 2	PURCHASED SERVICES- ESU			5,180.00

Account Number	Detail Description	Invoice Number	Check Number	Amount
01 1200 591 002 1	PURCHASED SERVICES- ESU			291.01
01 1200 320 002 1	IN SERVICE			112.70
01 2224 340 000 0	OTHER PROF SERVICES			1,862.33
01 1200 890 001 2	MISCELLANEOUS EXPENSES			40.00
01 1200 890 002 1	MISCELLANEOUS EXPENSES			120.00
01 1100 591 001 2	PURCHASED SERVICES- ESU			1,174.02
01 1100 591 002 1	PURCHASED SERVICES- ESU			251.58
01 1100 330 002 1	STAFF DEVELOPMENT			50.00
01 2120 330 001 2	STAFF DEVELOPMENT			25.00
01 2220 330 000 0	STAFF DEVELOPMENT			25.00
Total EDUCATIONAL SERVICE UNIT #13				80,118.01
Essential Screens		2025100289	53498	44.50
01 2510 890 000 0	Background Check			44.50
Total Essential Screens				44.50
Helgerson, Brad		110425	53499	138.00
01 2310 580 000 0	Per Diem			138.00
Total Helgerson, Brad				138.00
HOLIDAY INN		110809,812,814	53500	507.00
01 2190 580 001 2	State XC Motel			507.00
Total HOLIDAY INN				507.00
IDEAL LINEN SUPPLY INC		Oct. Stmt. 25a	53501	735.70
01 2620 610 002 1	SUPPLIES			735.70
IDEAL LINEN SUPPLY INC		Oct. Stmt. 25b	53501	946.20
01 2620 610 001 2	SUPPLIES			946.20
Total IDEAL LINEN SUPPLY INC				1,681.90
Instructure, Inc.		650974	53502	1,001.00
01 2120 810 001 2	Transcript Services			1,001.00
Total Instructure, Inc.				1,001.00
Jenkins, Jeff		110425	53503	138.00
01 2310 580 000 0	Per Diem			138.00
Total Jenkins, Jeff				138.00
JW Pepper & Son, Inc.		367811480	53504	19.99
01 1100 610 001 2	2025-2026 Sheet Music			19.99
JW Pepper & Son, Inc.		367911385	53505	252.27
01 1100 610 001 2	2025-2026 Sheet Music			252.27
JW Pepper & Son, Inc.		367914378	53505	26.95
01 1100 610 001 2	2025-2026 Sheet Music			26.95
JW Pepper & Son, Inc.		367945901	53505	4.98
01 1100 610 001 2	2025-2026 Sheet Music			4.98
JW Pepper & Son, Inc.		367963597	53505	174.84
01 1100 610 001 2	2025-2026 Sheet Music			174.84
Total JW Pepper & Son, Inc.				479.03
Kansas City Audio-Visual		57987	53506	5,794.77
01 2660 610 000 0	See Quote 55861 for Dome Cameras			5,794.77
Total Kansas City Audio-Visual				5,794.77

Account Number	Detail Description	Invoice Number	Check Number	Amount
Keener, Doug 01 2310 580 000 0	Per Diem	110425	53507	138.00
Total Keener, Doug				<u>138.00</u>
Keener, Dustan 01 2310 580 000 0	Per Diem	110425	53508	138.00
Total Keener, Dustan				<u>138.00</u>
LEGACY COOPERATIVE 01 2710 626 000 0	GAS & DIESEL FUEL	814100184	53509	5,643.83
Total LEGACY COOPERATIVE				<u>5,643.83</u>
Matheson Tri-Gas Inc. 01 1100 610 001 2	Welding Supplies	52585664	53510	113.94
Total Matheson Tri-Gas Inc.				<u>113.94</u>
MENARDS 01 2610 610 002 1	SUPPLIES	33969	53511	40.33
MENARDS 01 2610 610 002 1	SUPPLIES	34595	53511	207.95
MENARDS 01 2610 610 002 1	SUPPLIES	34728	53511	52.70
MENARDS 01 2610 610 002 1	SUPPLIES	34800	53511	75.44
Total MENARDS				<u>376.42</u>
NATIONAL ART & SCHOOL SUPPLIES INC. 01 1100 610 001 2	2025-2026 COOP	51752	53512	77.32
01 1100 610 002 1	2025-2026 COOP			34.56
01 6200 610 002 1	2025-2026 COOP			37.16
01 1200 610 002 1	2025-2026 COOP			4.48
Total NATIONAL ART & SCHOOL SUPPLIES INC.				<u>1.12</u>
NE COUNCIL OF SCHOOL ADMINISTRATORS 01 2190 810 001 2	Dues- Newland	88981	53513	335.00
NE COUNCIL OF SCHOOL ADMINISTRATORS 01 2410 810 002 1	Dues- Kearns	89226	53513	435.00
Total NE COUNCIL OF SCHOOL ADMINISTRATORS				<u>435.00</u>
OREGON TRAIL PLUMBING 01 2620 431 001 2	Weight Room Repairs	22670	53514	825.00
Total OREGON TRAIL PLUMBING				<u>825.00</u>
Pankonin, Kristin 01 1200 610 002 1	Teachers Pay Teachers Reimb.	317994883	53515	88.00
Total Pankonin, Kristin				<u>88.00</u>
Peters, Heath 01 2410 580 001 2	Per Diem	110425	53516	138.00
Total Peters, Heath				<u>138.00</u>

Account Number	Detail Description	Invoice Number	Check Number	Amount
PINNACLE BANK-VISA	Oct. Stmt. 25		53517	235.81
01 1200 580 001 2	Ogallala SPED Training Meal			72.92
01 1200 580 001 2	Ogallala SPED Training Fuel			51.54
01 2320 580 000 0	NSAA Conf. Fuel			50.85
01 2320 580 000 0	NSAA Conf. Fuel			60.50
Total PINNACLE BANK-VISA				<u>235.81</u>
PINNACLE BANK-VISA	100725		53518	161.77
01 1100 610 001 2	2025-2026 Groceries			161.77
PINNACLE BANK-VISA	100925		53518	351.43
01 2410 610 001 2	2025-2026 PT Conf Supplies			351.43
PINNACLE BANK-VISA	102025		53518	306.32
01 1100 610 001 2	2025-2026 Groceries			306.32
PINNACLE BANK-VISA	103025		53518	51.48
01 1100 610 001 2	2025-2026 Groceries			51.48
PINNACLE BANK-VISA	9863		53518	348.75
01 2410 610 001 2	2025-2026 PT Conf Supplies			348.75
PINNACLE BANK-VISA	Oct. Stmt. 25		53518	2,128.91
01 1200 580 000 0	Batterman Conf. Fuel			51.00
01 1200 580 000 0	Batterman Conf. Fuel			43.38
01 2120 810 000 0	Justice Case Listing			2.00
01 2120 580 002 1	Zeiler Conf. Motel			378.38
01 1200 580 000 0	Batterman Conf. Motel			378.38
01 2710 626 000 0	State Land Judging Fuel			64.00
01 2710 626 000 0	State Land Judging Fuel			48.00
01 1100 810 001 2	Mathcounts Reg.			200.00
01 3300 610 002 1	After School Prog. Supplies			197.85
01 2190 810 001 2	Walmart Plus Renewal			104.86
01 2710 626 000 0	State Girl's Golf Fuel			53.23
01 2211 580 000 0	Eleots Meal			48.76
01 2211 580 000 0	Eleots Meal			68.89
01 2510 531 000 0	Postage			48.40
01 2220 810 000 0	Villagrana Conf. Reg.			120.00
01 2190 580 001 2	State Land Judging Motel			126.72
01 2190 580 001 2	State Land Judging Motel			126.72
01 2710 626 000 0	State XC Fuel			68.34
Total PINNACLE BANK-VISA				<u>3,348.66</u>
Plummer Insurance, Inc.	328938		53519	52.00
01 2320 810 000 0	Blanket Notary E & O Bond			52.00
Total Plummer Insurance, Inc.				<u>52.00</u>
PowerSchool Group LLC	472978		53520	1,458.62
01 2510 540 000 0	See Quote Q-143580-1 for Applicant Track			1,458.62
Total PowerSchool Group LLC				<u>1,458.62</u>
Prestige Group Inc.	L2025-137		53521	3,500.00
01 2710 442 000 0	Bus Lease			3,500.00
Total Prestige Group Inc.				<u>3,500.00</u>
QUILL CORP.	46247371		53522	1,300.93
01 2320 610 000 0	SUPPLIES			819.96
01 1100 610 001 2	SUPPLIES			480.97

Account Number	Invoice Number	Check Number	Amount
QUILL CORP.	46267767	53522	46.99
01 2320 610 000 0	SUPPLIES		46.99
Total QUILL CORP.			<u>1,347.92</u>
Rapid Fire Protection	106377	53523	600.00
01 2620 431 001 2	HS Alarm Monitoring		600.00
Total Rapid Fire Protection			<u>600.00</u>
Sidney Middle School	110325	53524	50.00
01 2190 810 001 2	JH Quiz Bowl Entry		50.00
Total Sidney Middle School			<u>50.00</u>
STAPLES BUSINESS ADVANTAGE	7668051221	53525	36.47
01 2410 610 001 2	SUPPLIES		17.39
01 2320 610 000 0	SUPPLIES		19.08
Total STAPLES BUSINESS ADVANTAGE			<u>36.47</u>
Urbanek, Kathy	110425	53526	138.00
01 2320 580 000 0	Per Diem		138.00
Total Urbanek, Kathy			<u>138.00</u>
WAL*MART COMMUNITY BRC	16785	53527	131.62
01 2410 610 001 2	2025-2026 PT Conf Supplies		131.62
WAL*MART COMMUNITY BRC	3869	53527	81.73
01 2120 610 001 2	FAFSA Supplies		81.73
Total WAL*MART COMMUNITY BRC			<u>213.35</u>
Weiss, Jeff	726112	53528	223.30
01 2730 431 000 0	2022 Traverse Maintenance		223.30
Weiss, Jeff	726122	53528	115.00
01 2730 431 000 0	2011 Ford Van DOT		115.00
Weiss, Jeff	726123	53528	205.49
01 2730 431 000 0	2014 Ford Van DOT/Maint.		205.49
Weiss, Jeff	726124	53528	115.00
01 2730 431 000 0	2016 Expedition DOT		115.00
Weiss, Jeff	726125	53528	115.00
01 2730 431 000 0	2019 Express Van DOT		115.00
Weiss, Jeff	726126	53528	115.00
01 2730 431 000 0	2021 Expedition DOT		115.00
Weiss, Jeff	726127	53528	273.50
01 2730 431 000 0	2022 Traverse DOT/Maint.		273.50
Total Weiss, Jeff			<u>1,162.29</u>
WPCI	72570-IN	53529	250.00
01 2710 340 000 0	Random Pool Mgt./Policy Update		250.00
WPCI	73155-IN	53529	353.30
01 2190 810 001 2	October Student Testing		353.30
Total WPCI			<u>603.30</u>
Fund Number 01			<u>115,318.18</u>
Checking Account ID 1			<u>115,318.18</u>

Mitchell Public Schools
11/07/2025 10:17 AM
Vendor Name

Board Report - Detail after checks are printed
Unposted; Batch Description November 2025 Bills Payable-0001

Page: 7
User ID: KLM

Vendor Name	Invoice Number	Check Number	Amount
Account Number	Detail Description		Amount

Summary of Account Activity

Account Ending in	1295
Previous Balance	\$5,173.02
Payments	\$5,222.66
Other Credits	\$465.59
Purchases & Debits	\$6,947.38
Purchases	\$6,947.38
Balance Transfers	\$0.00
Cash Advances	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$6,432.15
Statement Closing Date	11/02/2025
Days in Billing Cycle	31
Credit Limit	\$12,500.00
Available Credit	\$3,875.00
Cash Limit	\$12,500.00
Available Cash	\$3,875.00

Questions? View your account information online at www.pinnbank.com or call our Customer Service Center toll free at 1-855-325-0903 or 1-571-526-3513.

Send Billing Inquiries and Correspondence to:
P.O. Box 2087, Omaha, NE 68103-2087

Mail Payments to: P.O. Box 2711, Omaha, NE 68103-2711

Payment Information

New Balance	\$6,432.15
Payment Due Date	11/27/2025
Minimum Payment Due	\$193.00

Late Payment Warning:

If we do not receive your minimum payment by the date listed above, you may have to pay a late fee up to \$0.00.

Minimum Payment Warning:

If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges using this account and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...
Only the Minimum Payment	9 years	\$6,432.00
\$179.00	3 years	\$6,432.00 (Savings = \$0.00)

If you would like information about credit counseling services, call 1-855-325-0903

REWARD SUMMARY

Beginning Points	296,051
Points Earned	7,854
Points Redeemed	0
Points Expired	7,890
New Points Balance	296,015
Points Expiring First of Next Month	3,776

TEAR OFF THIS PAYMENT STUB AND MAIL WITH YOUR CHECK OR MONEY ORDER TO THE ADDRESS BELOW.

Pinnacle Bank
5651 S 59th St.
Lincoln NE 68516-2388



Account Ending In 1295
Payment Due Date 11/27/2025
New Balance \$6,432.15
Minimum Payment Due \$193.00

Make Check Payable To:

\$

MITCHELL PUBLIC SCHOOLS
1819 19TH AVE
MITCHELL NE 69357-1112



Pinnacle Bank
P.O. Box 2711
Omaha NE 68103-2711



447996212050282300000019300000006432156

Account Summary

Type of Balance	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charge	Promo End Date
Purchases	0.00%	\$0.00	\$0.00	
Cash Advance	0.00%	\$0.00	\$0.00	
Balance Transfer	0.00%	\$0.00	\$0.00	

Important Information

THANK YOU FOR CHOOSING PINNACLE BANK FOR YOUR CREDIT CARD NEEDS.

REWARDS SUMMARY REFLECTS POINTS ACTIVITY THROUGH THE END OF THE PREVIOUS MONTH.
ALWAYS REFER TO YOUR UCHOOSE REWARDS ONLINE ACCOUNT FOR YOUR CURRENT POINTS BALANCE.

Payments and Credits

Post Date	Tran Date		Reference Number	\$ Amount
Payments				
MITCHELL PUBLIC SCHOOLS			XXXX XXXX XXXX 1295	\$5,222.66-
10/17	10/17	Payment Mail Thank You Lincoln Ne	7447996921XGY9VQ5	\$5,222.66-
Credits				
MITCHELL PUB SCHL 1			XXXX XXXX XXXX 4772	\$465.59-
10/09	10/09	Subway 16446 Mitchell Ne Credit	74204298T01M409LS	\$465.59-

Purchases and Debits

Post Date	Tran Date		Reference Number	Total Activity	\$ Amount
MITCHELL PUBLIC SCHOOLS			XXXX XXXX XXXX 1295	Total Activity	\$1,894.86
10/06	10/06	New Sams.Com Mem# 888-746-7726 Ar	24226388R0E99D2HM		\$53.50
10/08	10/08	Gulf Oil 92059251 Ogallala Ne	24231688SET7TXQL9		\$51.00
10/10	10/10	Caseys #3577 Ogallala Ne	24445008W8PYXGE29		\$43.38
10/10	10/10	Nebraskagov Subscriber 800-7478177 Ne	24717058W50Z4KL3K		\$2.00
10/10	10/10	Holiday Inn Kearney Ne	24943008W8WBZV06J		\$378.38
10/10	10/10	Holiday Inn 3082375971 Ne	24943008W8WBZV07L		\$378.38
10/18	10/18	Hobby-Lobby #639 Scottsbluff Ne	2413746945SED3LBL		\$7.92
10/19	10/19	Samsclub.Com 888-746-7726 Ar	2422638950ET9FT5T		\$358.38
10/21	10/21	Shell Oil10007679011 York Ne	243160597F7D8E5T6		\$48.00
10/21	10/21	Freddy's 52-0004 Lincoln Ne	244450097EJ63222J		\$65.09
10/22	10/22	Dairy Queen #43447 Wahoo Ne	241164198F81PQJ2Z		\$40.44
10/22	10/22	Raising Canes 0664 North Platte Ne	2469216982XHT4N8N		\$69.39
10/22	10/22	Kwik Stop #4 Oasis Tc North Platte Ne	2494166986JAFH35B		\$64.00
10/27	10/27	Li Quizbowl Alliance Liqba.Com Ny	24064669Q2X70E0G6		\$135.00
10/30	10/30	Www.Mathcounts.Org Wwww.Mathcount Va	24492169F2X63GRFA		\$200.00
MITCHELL PUB SCHL 1			XXXX XXXX XXXX 4772	Total Activity	\$2,260.30
10/07	10/07	Walmart.Com 800-925-6278 Ar	24055238REPEYK3YX		\$161.77
10/08	10/08	Walmart.Com 800-925-6278 Ar	24055238TERMVFLE0		\$197.85
10/09	10/09	Subway 16446 130-93718916 Ne	24204298S019WKR2Q		\$348.75
10/09	10/09	Subway 16446 Mitchell Ne	24204298T01LJAQ8S		\$465.59
10/10	10/10	Buffalo Wild Wngs 4034 Scottsbluff Ne	24055248VESR6YQQ0		\$351.43
10/10	10/10	Domino's 6155 Scottsbluff Ne	24445008WEJQFJ1HM		\$272.25
10/20	10/20	Walmart.Com 8009256278 800-966-6546 Ar	2444500958PX843P0		\$306.32
10/21	10/21	Wmt Plus 2025 800-966-6546 Ar	2444500965SGEHZZZ		\$104.86
10/30	10/30	Walmart.Com 800-925-6278 Ar	24055239FFRFV19F		\$51.48
MITCHELL PUB SCHL 3			XXXX XXXX XXXX 0533	Total Activity	\$2,188.85
10/03	10/01	United 0162336506281 United.Com Tx Chicago Denver	24692168K2XRVA3RE		\$109.01
10/03	10/01	United 0162336506282 United.Com Tx Chicago Denver	24692168K2XRVA3RN		\$109.01
10/03	10/01	United 0162336506283 United.Com Tx	24692168K2XRVA3RY		\$109.01

Transactions Continued on next page

Purchases and Debits (Continued)						
Post Date	Tran Date			Reference Number		
10/03	10/01	Chicago	Denver	United 0162336506288 United.Com Tx	24692168K2XRVA3SF	\$109.01
10/03	10/01	Chicago	Denver	United 0162336506286 United.Com Tx	24692168K2XRVA3S0	\$109.01
10/03	10/01	Chicago	Denver	United 0162336506287 United.Com Tx	24692168K2XRVA3S8	\$109.01
10/03	10/01	Chicago	Denver	United 0162336506285 United.Com Tx	24692168K2XRVA3TR	\$109.01
10/03	10/01	Chicago	Denver	United 0162336506284 United.Com Tx	24692168K2XRVA3T6	\$109.01
10/03	10/01	Chicago	Denver	United 0162336506291 United.Com Tx	24692168K2XRVA3VH	\$109.01
10/03	10/01	Chicago	Denver	United 0162336506292 United.Com Tx	24692168K2XRVA3VT	\$109.01
10/03	10/01	Chicago	Denver	United 0162336506289 United.Com Tx	24692168K2XRVA3V1	\$109.01
10/03	10/01	Chicago	Denver	United 0162336506290 United.Com Tx	24692168K2XRVA3V9	\$109.01
10/03	10/01	Chicago	Denver	United 0162336506293 United.Com Tx	24692168K2XRVA3W1	\$109.01
10/09	10/09	Future Business Leader Www.Fbla.Org Va		24000778V2X48SKQM		\$180.00
10/09	10/09	Samsclub.Com 888-746-7726 Ar		24226388V0ED4D2QN		\$130.22
10/13	10/13	Ruby Tuesday 7245 North Platte Ne		24413878ZS66E5N31		\$139.14
10/13	10/13	4up*Lake Maloney Gc North Platte Ne		24445008Y8PZQMW9H		\$116.48
10/14	10/14	Caseys #3577 Ogallala Ne		2444500908PYDPD7A		\$53.23
10/15	10/15	Customspor* Nsaa State Customsportsc Ne		2406466912X47V9ZH		\$35.00
10/21	10/21	Subway 16446 Mitchell Ne		242042996004GEYM0		\$48.76
10/23	10/23	The Fairway Mitchell Ne		2424760988R11ME58		\$68.89
MITCHELL PUB SCHL 2				XXXX XXXX XXXX 0657	Total Activity	\$603.37
10/08	10/08	Domino's 6198 Gering Ne		24445008SEJ6TQ7ET		\$66.00
10/22	10/22	Usps Po 3060301035 Mitchell Ne		24137469801DDBK9Z		\$48.40
10/22	10/22	Ni Event Reg 800-7478177 Ne		2471705984PRRQ7MZ		\$120.00
10/22	10/22	Holiday Inn Exp & Suites 6056800969 Ne		249430098935W6BBV		\$126.72
10/22	10/22	Holiday Inn Exp & Suites 6056800969 Ne		249430098935W6B91		\$126.72
10/23	10/23	Qdoba 2570 Kearney Ne		2469216992Y624E00		\$47.19
10/24	10/24	Sapp Bros Travel Cente Ogallala Ne		24427339ALM935B32		\$68.34
2025 Total Year-To-Date						
Total Fees charged in 2025						\$0.00
Total Interest charged in 2025						\$0.00

Expenditure Summary
Regular; Processing Month 10/2025

Fund Number		Budget	Month to Date	Year to Date	Balance	% Used
9	Expenditure					
01	GENERAL FUND	12,453,072.00	882,067.02	1,653,674.73	10,799,397.27	16.29
02	DEPRECIATION FUND	697,162.00	0.00	44,410.00	652,752.00	7.16
03	EMPLOYEE BENEFITS FUND	117,241.00	15,401.17	21,954.78	95,286.22	18.73
05	ACTIVITY FUND	864,373.00	44,092.66	86,842.41	777,530.59	12.60
06	FOOD SERVICE	419,186.00	43,231.98	59,119.12	360,066.88	15.41
08	SPEC. BUILDING FUND	1,361,959.00	10,441.23	19,181.23	1,342,777.77	2.27
09	QP BUILDING	0.00	0.00	0.00	0.00	0.00
9	Expenditure	15,912,993.00	995,234.06	1,885,182.27	14,027,810.73	14.49

GF LY: 15.99%

Cash Flow Report

Regular; Processing Month 10/2025

Fund Number		Beginning Cash	Revenues	Expenses	Payables Change	Ending Cash
01	GENERAL FUND	4,020,497.71	605,283.47	(882,067.02)	0.00	3,743,714.16
02	DEPRECIATION FUND	538,481.04	1.23	0.00	0.00	538,482.27
03	EMPLOYEE BENEFITS FUND	35,899.86	5,743.42	(15,401.17)	0.00	26,242.11
05	ACTIVITY FUND	483,020.52	23,967.14	(44,092.66)	0.00	462,895.00
06	FOOD SERVICE	135,546.29	36,573.85	(43,231.98)	0.00	128,888.16
08	SPEC. BUILDING FUND	1,091,781.39	14,920.19	(10,441.23)	0.00	1,096,260.35
Grand Total:		6,305,226.81	686,489.30	(995,234.06)	0.00	5,996,482.05

Mitchell Elementary Multicultural Report 25-26

Kindergarten Connection

November: Social Studies-The study of Native American cultures, the Thanksgiving book.

December: Social Studies – Christmas, Hanukkah, Kwanzaa-Traditions

January: Social Studies -Chinese New Year and Dragon parade.

February: Social Studies - Martin Luther King Jr. through the study of unity, fairness, and racial segregation

March: Social Studies-St. Patrick's Day, Irish and Ireland

April: Social Studies-Easter-traditions

May: Social Studies-Cinco de Mayo-México

Kindergarten

November: Social Studies Unit—The study of Native American cultures, the History of Thanksgiving, and our Thanksgiving feast.

December: Social Studies- World of Cookies for Santa Traditions

January: Social Studies Unit-Chinese New Year and Dragon parade.

February: Social Studies Unit- Martin Luther King Jr. through the study of unity, fairness, and racial segregation

Throughout the year: Wonders/Reading- Fables from different countries.

1st grade

*In September, we read a story called "Friends all Around." In this story, students were able to compare their daily lives to the routines of other children in various parts of the world. The book compared children from the United States, Canada, Africa, Mexico, China, Spain, and several other countries. After reading the story, students completed a Venn diagram to compare themselves to other children in other parts of the world.

*In October, we were able to study maps. We read a story called "Me on the Map." In this story, a little girl showed a map of her bedroom, house, street, town, state, the United States, and a map of the world. We discussed the purpose of maps and why they are important. We too created maps of our bedrooms, and also located where Nebraska is on a United States map. We talked about continents and found the United States on a world map.

*First-grade students take a "holiday world tour" in the months of December/January. They are shown a real passport, and we discuss how a passport works. Students are given their own passports to stamp as we visit different countries. In this process, we locate and color each country on our world map. We also study the flags, foods, traditions, and beliefs of each place. A highlight of our tour is learning "fun facts" about each country. Some countries we learn about are: Ireland, China, Germany, Israel, Africa, and, of course, the United States.

*In January, we study Martin Luther King Jr. We talk about his legacy and also discuss kind words vs. unkind words. The kids do a word sort where they are asked to sort the words into categories (kind/unkind). In addition, we also listen to an audio story through our Wonders reading program. This story provides informational text, and students are able to ask and answer questions.

*"3 Little Dassies" is a story we read in our Wonders Reading series. This story is the African version of the 3 little pigs. We located Africa on a map and also discussed the different terrain the Dassies encountered. We discovered that Dassies are an African rodent which is comparable to a giant rat.

*1st grade does a cultural heritage project in March. In this project, students research their ancestors and give a presentation on where they came from. They also create a visual of the country they came from. This presentation generally includes the country's flag, foods, customs, traditions, and additional fun facts.

2nd Grade

1. Christmas Around the World- Germany, France, Australia, Mexico, etc...
2. Culture Unit in Soc. Studies/ Sharing their family culture
3. Fables from different countries in reading
4. Several reading stories that share cultural differences from the US in Wonders Reading
5. Biography reports with different multicultural people

3rd Grade

1. Martina the Beautiful Cockroach story in Wonders book unit 3 week 1
Martina Josefina Catalina Cucaracha is a beautiful cockroach living in Havana, Cuba, who needs to find a husband. Her Cuban grandmother gives her some wise advice as she begins her search: spill coffee on the suitor's shoes as a test to reveal his true colors. Martina does not take to the idea, however, after meeting her first suitor, Don Gallo, she realizes "the coffee test" might be just the trick. After Don Gallo, the rooster, comes Don Cerdo, the pig, followed by the lecherous Don Lagarto, the lizard. It goes from bad to worse. However, just when Martina is about to give up on finding her perfect mate, she spots Perez, the shy little mouse living down in the garden. Because Martina instantly likes Perez's kindness, she is reluctant to do "the coffee test" on what seems like a perfect suitor. Will Martina's Cuban grandmother get her way and force Martina to spill coffee on perfect Perez's shoes? You will have to read Martina *the Beautiful Cockroach, A Cuban Folktale*, to find out!
2. The Dream Catcher story in Wonders, unit 1 week 2
Native Americans believe dreams are important. Dreams are said to play an important role in Native American spiritual and religious beliefs. Native Americans believe dreams come from the spirit world. The dream catcher is said to have originated with the Ojibwa/Chippewa tribe. It was created to catch and separate the good dreams from the bad. Originally, grandmothers or mothers made the dream catchers for each new child. Dream catchers were hung on the baby's cradleboard or at the head of the bed. The Ojibwa believed that good dreams passed through the hole in the center of the web. Like a spider's web traps insects, dream catchers were created to catch and hold bad dreams. The web traps the bad dreams until morning. When Father Sun rises in the morning, the bad dreams vanish.
3. Drew dream catchers for art class. These were made the same week that we read the story The Dream Catcher described above.
4. Yoon and the Jade Bracelet story in Wonders Unit 1 Week 2
Yoon is celebrating her birthday and wishes for a skipping rope. Instead, however, she receives a jade bracelet that once belonged to her grandmother. The next day at school, a girl offers to teach Yoon how to jump rope, but in return, she wants to borrow Yoon's jade bracelet. When Yoon tries to get her

bracelet back, the girl swears it belongs to her. Yoon learns to "Seek help" when she cannot get the girl to return her bracelet.

5. All Aboard! Elijah McCoy's Steam Engine Wonders Unit 1 Week 5

A children's biography about the inventor Elijah McCoy, detailing his mechanical engineering studies in Scotland and his invention of an automatic lubricator for steam engines after facing racial discrimination and difficulty finding work as a railroad engineer in the United States. His self-oiling device allowed engines to run more efficiently and continuously, a major advancement for the railroad industry. The book also explores themes of slavery, the Underground Railroad, and the origin of the phrase "the real McCoy".

6. Empanada Day, Poem in Wonders Unit 2 Week 5

7. Social Studies Unit 1 Lesson 3,4,5 - The locations of Canada, Mexico, and the Caribbean Islands. This would include climate, vegetation, and tradable resources. Within these lessons, we see the effects the location has on the culture and how the countries develop money.

8. Social Studies Unit 2 - Lessons 1-5 - Cultures of the United States, Canada, Mexico, and the Caribbean Islands. This unit discusses a brief history, the people, life in the country, culture (art, music, food, sports etc.)

9. Stone Fox Novel

Stone Fox is a children's novel by John Reynolds Gardiner about a boy named Little Willy who tries to save his grandfather's farm by entering a dog sled race. His primary obstacle is Stone Fox, a legendary and undefeated Native American racer. When Willy's dog collapses near the finish line, Stone Fox, despite being on the verge of victory, stops to allow Willy to carry his dog across the finish, saving the farm but not without heartbreak

4th Grade

- Native American Nebraska Tribes
- The Game of Silence
- French and Spanish Explorers
- Immigrants-Homestead Act
- Civil War - Slavery, Segregation

- Black History Month - Martin Luther King, Jr., Rosa Parks, W.W. Law & the Fight for Civil Rights, the Moon Over Star,
- Cinco De Mayo, Momma, I will Give You the World
- Chinese New Year
- Week 8 Nebraska Studies Weekly "Cultural Contributions"

5th & 6th Grade

1. Throughout the school year, while learning about different historical events, 5th and 6th-grade students identify historical roles of groups and individuals from diverse cultures, races, and ethnicities
2. Christmas Around the World Escape Room
3. MLK Day Lesson
4. Discuss Native American cultures of the past
5. 5th grade research and write a paper about an influential African American.
6. 6th grade researches an influential African American and present in a slide show.
7. Both grades write about texts on various cultural and ethnic backgrounds.
8. We incorporate many multicultural novels during novel-reading time:
 - a. *Watsons Go to Birmingham*-African American
 - b. *Esperanza Rising*-Mexican American
 - c. *The Sign of the Beaver*-American Indian
 - d. *Number the Stars*-Jewish/WWII/Holocaust
 - e. *Island of the Blue Dolphin*-Ancient Island Indian Tribe
 - f. *A Single Shard*-Oriental
9. Writing prompts throughout the year involve multicultural subjects and events.
 - a. Ex. Holidays (Christmas, Chinese New Year, Hanukkah, WWII events-Jewish culture)
10. Wonders Reading Series contains several stories that explore multicultural themes:
 - a. Asian
 - b. African-American
 - c. Latino
 - d. Middle Eastern
 - e. Ancient Cultures
 - f. African
 - g. Native American
11. Science incorporates scientists from around the world, their discoveries, and their contributions to science.

Physical Education

Throughout the year, we tie in different cultures to our PE lessons.

- We occasionally use Spanish to count to 10 while stretching or counting repetitions during practice activities.
- When we get to our soccer unit, we talk about the true name of soccer (futbol) and which countries it is popular in.
- When we practice dances for the Valentine's Day dance, we discuss different dances from different countries.
- As we learn and practice games or activities like badminton, basketball, volleyball, and gymnastics, we talk about the Olympics and the different countries that compete in these competitions. We discuss how sports and activities bring people together from all over the world.

School Counselor

Videos:

Reallyville Behavior Website

The Reallyville Behavior videos promote positive character traits, empathy, and understanding of others' perspectives. These videos reflect diverse characters and situations that help students learn appropriate social behaviors, respect for differences, and positive problem-solving. Students see characters from various backgrounds interact, make mistakes, and learn how to show kindness and respect.

These lessons support multicultural learning by showing that everyone—regardless of background, race, or personality—can make positive choices and grow through empathy and understanding.

Books:

The Bad Seed by Jory John

This story teaches students that people can change and make better choices, even if they've made mistakes in the past. It encourages students to look beyond first impressions and to be compassionate toward others who may act differently because of their experiences.

When I Feel Angry by Cornelia Maude Spelman

This book helps students recognize and manage their feelings, especially anger. It shows that everyone experiences emotions differently, and understanding how others express their feelings fosters empathy and respect across diverse emotional and cultural expressions.

The Buddy Bench by Patty Brozo

This story encourages inclusion, kindness, and friendship. It highlights how small actions—like inviting someone to play—can make a big difference in creating a welcoming and supportive school environment. Students learn the importance of including others, respecting differences, and building a community where everyone belongs.

Second Step

Culturally relevant teaching

The program includes a variety of media, activities, and interactive components that can be used for culturally relevant teaching.

Collaboration with diverse communities

Second Step works with students, educators, and district leaders from diverse communities to gain insights and feedback.

Ongoing improvement

Second Step regularly updates student-facing content and resources, and uses input from students and educators to make improvements.

Second Step's curriculum builds a foundation for a positive, inclusive culture by developing social-emotional competencies, such as: Perspective-taking, Empathy, Processing emotions, Understanding and resolving conflicts, and Building positive relationships.

MANDATORY DRUG TESTING POLICY FOR STUDENTS INVOLVED IN COMPETITIVE EXTRACURRICULAR ACTIVITIES OR STUDENTS THAT HAVE VOLUNTARILY BEEN PLACED IN THE POOL AT THE REQUEST OF THEIR PARENT/GUARDIAN – Senior High School

MISSION STATEMENT

The Board of Education for Mitchell Public Schools values students' participation in extracurricular activities. Such students, as role models for other students, are a key to our goal to provide the best possible educational program for our students. To achieve our goal and to maximize the skills and talents of our students, it is important that each student understands the dangers of drug and alcohol use. This policy statement should qualify our position on student drug and alcohol use. Participation in extracurricular activities is a privilege which can be taken away for failure to comply with this policy. The purpose of this policy is as follows:

- 1) To provide for the health and safety of all students;
- 2) To undermine the effects of peer pressure by providing a legitimate reason for students to refuse use of illegal drugs and/or alcohol;
- 3) To identify students who use illegal drugs and/or alcohol; and
- 4) To encourage students who use illegal drugs and/or alcohol to participate in appropriate treatment programs.

DEFINITIONS

DPA: A national certified Drug Program Administrator, which shall use a certified laboratory in testing of samples.

Drugs: Any substance considered illegal by Nebraska Statute, i.e., Uniform Controlled Substances Act, section 28-401 et seq., or which is controlled by the Food and Drug Administration unless prescribed to the student by any licensed medical practitioner authorized to prescribe controlled substances. For purposes of this policy, drugs shall include the illegal use of alcohol.

Drug Program Coordinator: The Drug Program Coordinator shall be the Mitchell High School Principal/Activities Director or the designee.

MRO: Medical Review Officer.

School Year: From the first day classes commence in the fall, unless the activity begins prior to the first day of classes, in which event it shall include from the first day of practice through and including the last day of classes in the following spring.

Activity Programs: Any activity that meets the guidelines of a competitive extracurricular activity at Mitchell Public Schools, which shall include the following: All State Band/Choir - Band/Chorus (*Off Campus Events*) - Basketball - Cheerleading - Cross Country - ESports - Football - Golf - Honor Bands/Choirs - Jazz Band - FFA - FBLA - Marching Band (*Off Campus Events*) - One Act Play - Quiz Bowl - Track - Show Choir - Speech - Volleyball - Wrestling - (ADDs)

Participant: Any student who participates in any competitive extracurricular activity as herein before set forth shall be a participant, and his/her name shall be included in the participant pool. Any student that has voluntarily been placed in the pool at the request of their parent/guardian shall also be considered a participant. A participant shall enter the participant pool upon signing the attached consent form EXHIBIT A and returning said signed consent form to the High School Principal. A participant shall remain in the selection pool for an entire year (365 days) from the date the consent form is returned to the High School Principal. A participant may be subject to testing at any time during said 365 day period. Any student who tests positive will continue to be tested through the summer months (Page 3, Procedure, 1.d). A student will be removed from the testing pool if he/she has quit or been cut from an activity (ADD) with a written request from the student and a parent. (*Consistent with 1.3 on page 3*) Quitting the activity must occur prior to being selected for testing to be removed from the testing pool of students. A student who has been selected for testing and quit the activity prior to testing will be ineligible to participate in competitive extracurricular activities for twelve (12) months following the quit.

Sample Collection: Student participants will be selected for testing on a random basis to be established by the Drug Program Administrator. Samples will be collected as directed by the Drug Program Administrator on the same day the student is selected for testing, or if the student is absent an alternate will be selected, in sequential order, from an alternate list provided by the Drug Program Administrator. If a urine sample is required, all students providing samples will do so alone in an individual bathroom or stall with the door closed.

Drug Program Administrator: The Board will choose a nationally certified Drug Program Administrator (DPA) for the purpose of determining through random selection the student(s)/ participant(s) to be tested. This will be accomplished by the use of a "Student List" identifying the student by number only. The DPA, by use of a certified laboratory, shall also process sample results and maintain privacy with respect to test results and related matters.

Medical Review Officer “MRO”: Mitchell High School will utilize an MRO to review all laboratory-reported positive tests. The role of the MRO is critical to protecting the interest of the students. The MRO serves a critical role in determining whether the use of a substance identified by the sample analysis is from illicit use or a legitimate medical use. The MRO will demonstrate his/her knowledge by being certified by an MRO Accreditation body. The parent or the guardian will be contacted by the MRO or his/her assistant. The MRO will report results of verified positives and/or health and safety issues to the student and to the designated school representative through the DPA.

Scope of Tests: The drug screen tests for one or more illegal drugs and/or alcohol. The Drug Program Coordinator shall determine which illegal drugs shall be screened, but in no event shall that determination be made after selection of students for testing. Student samples will not be screened for the presence of any substances other than an illegal drug or alcohol or for the existence of any physical condition other than drug use.

Non-Punitive Nature of Policy: No student shall be penalized academically for testing positive for illegal drugs or alcohol. The results of drug tests pursuant to this policy will not be documented in any student’s academic records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal process, which the district shall not solicit. In the event of service of any such subpoena or legal process, the student and the student’s custodial parent or legal guardian will be notified as soon as possible by the district.

DRUG SCREENING PROCEDURES

General Policy: Practical experience and research have proven that even small quantities of narcotics, abused prescription drugs or alcohol can affect judgment and reflexes which can create unsafe conditions for students, especially those involved in sports or any activity covered in this policy. Even when not readily apparent, the effect can have serious results for students engaged in activities. Drug-using students participating in extracurricular activities are a threat to co-participants, other students, and themselves, and may make injurious errors. For these reasons, the Board has adopted a policy that all students participating in extracurricular activities must remain substance-free.

Prohibitions: All students participating in extracurricular activities are prohibited from using, possessing, distributing, manufacturing, or having controlled substances, improperly used medications, or any mind/mood altering or intoxicating substances present in their system.

Alcohol Use / Possession: All students participating in extracurricular activities are prohibited from possessing or use of alcohol. After School Hours Conduct: After-school-hours use of drugs, alcohol, or any other prohibited substances is illegal. All students participating in extracurricular activities should realize that these regulations prohibit all illicit drug use during and away from school activities.

Procedure:

1. All Current Students Participating in Extracurricular Activities or Students That Have Voluntarily Been Placed In The Pool At The Request Of Their Parent/Guardian

A. Random Testing

The Board authorizes random unannounced screening of all students participating in competitive extracurricular activities or those students that have been voluntarily placed in the pool by their parent/guardian. The list of students that make up the pool will be updated upon receipt of a signed consent form. Students who have been selected will be required to report to the designated collection site for testing.

B. Consent

Each student participant shall consent in writing to drug testing pursuant to the district's drug testing program. Written consent shall be in the form attached to this policy as EXHIBIT A. No student shall be allowed to participate in any extracurricular activity absent such consent.

C. Removal From the Random Testing List

Students who quit or are cut from an activity, prior to being selected for random testing, may request their name be dropped from the testing list. A request form must be signed by the student and his/her parents to be dropped. However, students may volunteer to remain in the pool even though he/she is not part of the activity. Students that have submitted at least 2 negative test results without any positive results may be dropped from the testing list.

D. There is an obligation to continue support for students who test positive. Drug testing during the summer will provide another reason for a student to refrain from the use of drugs or alcohol. Any student who has tested positive during a random test will continue to be tested through the summer months. The Drug Program Coordinator will contact the student to establish a location and time for the test to take place.

2. Testing Procedures

A. General Guidelines

The Board and the DPA shall rely, when practical, on the guidance of the Federal Department of Transportation, Procedures for Transportation Workplace Drug Testing Programs, 49 C.F.R. Parts 40.1 through 40.39, and on the further guidance of the Omnibus Transportation Employee Testing Act provided in 49 C.F.R. Parts 382, 391, 392 and 395.

B. Substances

Substances that students participating in extracurricular activities may be randomly tested for: alcohol, amphetamines, cannabinoids, cocaine, opiates, synthetic opiates and PCP, and other substances, such as but not limited to steroids, barbiturates, and benzodiazepines without advance notice as part of tests authorized by the Board for safety purposes. Such tests will be coordinated with the Drug Program Coordinator.

C. Testing Procedure

The Board reserves the right to utilize, breath, saliva or urinalysis testing procedures. Urine and oral fluid samples which screen positive will be confirmed by GC/MS. Positive saliva or breath alcohol tests will be confirmed by EBT (Evidential Breath Tester).

3. Collection Sites

The Drug Program Coordinator will designate a collection site(s) at Mitchell High School where individuals may provide specimens.

4. Collection Procedures

The Board and the DPA have developed and will maintain a documented procedure for collecting, shipping, and accessing all specimens. The Board and the DPA will utilize a standard Custody and Control Form for all student participants. A tamper proof sealing system, identifying numbers, labels, and sealed shipping containers will be used for specimen transportation.

Collection sites will maintain instructions and training emphasizing the responsibility of the collection site personnel to protect the integrity of the specimen and maintain as proper a collection procedure that is reasonable. All alcohol testing will be performed by a certified Breath Alcohol Technician (BAT). Where the Board has an employee collect the specimen, the Board will provide instruction and training to that employee.

5. Return of Results

The DPA will transmit by a secure method the results of all tests to the DPA's MRO. The MRO will be responsible for reviewing test results of students. Prior to making a final decision, the MRO shall give the individual an opportunity to discuss the result either face-to-face or over the telephone. The DPA shall then promptly tell the principal of the high school which student(s) tested positive.

6. Request for Retest

A split specimen will be collected for all testing methods, with the exception of alcohol testing. A positive alcohol test will be confirmed with an EBT device. Students involved in the program may, upon a non-negative test result, request that the split sample be tested (within 72 hours of being notified of the final testing result) at a second nationally certified laboratory from a list provided by the MRO. The request for the test must be submitted in writing to the MRO. Student participants are required to pay the associated costs for an additional test in advance. However, the costs will be reimbursed if the result of the split sample test is negative.

Positive Results:

Any of the following will be considered to be a positive test result: (1) a confirmed positive alcohol or drug test, (2) refusal to participate in testing when selected, including quitting the activity upon being requested to be tested; and (3) tampering with the specimen collection process. Whenever a student has a positive test, the following will occur: the custodial parent or legal guardian will be notified and a meeting will be scheduled with the Mitchell High School Principal (Drug Program Coordinator), the student, and the custodial parent or legal guardian.

First Positive Test:

- DPC meeting with parent/s and student;
- Student notified of a requirement to miss 5 days of practice for the extracurricular activity. The student will also be ineligible to publicly perform in any activity for 14 calendar days. If the end of the activity precedes the end of the 14 days the remaining days will carry over to the next activity so the student completes the required number of days;
- Written proof of alcohol/drug use assessment by a drug counselor is required. Follow through of the recommended drug assistance program sessions with the counselor is strongly encouraged. A district administered negative test must be provided before the student may return to the activity; and
- Follow-up drug testing, a minimum of once a month, will commence after the first parent meeting for the next 12 months or end upon graduation from MHS.

Second Positive Test:

- DPC meeting with parent/s and the student;
- Suspension of the privilege to participate in practice and extracurricular activities for 30 calendar days. If the end of the activity precedes the end of the 30 days, the remaining days will carry over to the next activity so that the student completes the required number of days;
- An additional five sessions of drug counseling must be completed before the student may petition to return to activities. A district-administered negative test must be provided before the student may return to the activity; and
- Follow-up drug testing for the next 12 months will begin upon notification of the second positive test, or end upon graduation from MHS.

Third Offense (within two consecutive years):

- DPC meeting with parent/s and student;
- Suspension of eligibility to participate in practice and extracurricular activities for one year from the date of the third positive test meeting, or end upon graduation from MHS. A district-administered negative test must be provided before the student may return to the activity; and
- Follow-up drug testing will continue for 12 months from the date of the meeting.

Fourth Positive Test (during high school career of a student):

- DPC meeting with the parent/s and student;
- Suspension of eligibility to participate in activities for the remainder of the student's time as a student at MHS.

Refusal to Submit to Drug Use Test:

A participating student who refuses to submit to a drug test authorized under this policy or fails or refuses to comply with any other provision of this policy, shall not be eligible to participate in any activities covered under this policy including all meetings, practices, performances and competitions for the remainder of the school year.

Appeal:

A student participating in extracurricular activities who has been determined by the principal or Drug Program Coordinator to be in violation of this policy shall have the right to appeal the decision to the Superintendent or his/her designee(s).

Such request for a review must be submitted to the Superintendent in writing within five (5) calendar days of notice of the positive test. A student requesting a review will remain eligible to participate in any extracurricular activities until the review is completed. The Superintendent or his/her designee(s) shall then determine whether the original finding was justified. No further review of the Superintendent's decision will be provided, and his/her decision shall be conclusive in all respects. Any necessary interpretation or application of this policy shall be in the sole and exclusive judgment and discretion of the Superintendent which shall be final and non-appealable.

Record Keeping and Confidentiality:

All records pertaining to participants shall be kept separate from the student records. The record keeping and results of all testing will be held in the strictest confidence. These records will be accessible only to the Drug Program Coordinator or his designee. Records pertaining to a particular student will be destroyed upon his/her graduation from MHS, or one year after his/her class graduation.

SEVERABILITY:

Should any sentence, clause, provision, or paragraph of this entire policy be deemed unlawful or unconstitutional, it is intended that, insofar as may be practicable, the remaining portions of this policy shall remain in full force and effect.

Mitchell Public Schools
Board of Education
Monday, November 10, 2025

Mitchell Elementary Report/Preschool Report
Submitted by: Mrs. Kaci Kearns, Principal

Tasks:

November:

- Veterans Program - Tues., Nov. 11th @ 9:00 am
- PET GALA - Sat., Nov. 15th @ 6:00 pm Mitchell Fairgrounds
- Reviewing 25-26 Elementary Handbook
 - *Section 1 Mission & Goals
 - *Section 2 School Day
 - *Section 3 Use of Building Grounds
 - *Section 4 Attendance

Started First Round of Teacher Formal Evaluations

PBIS - Positive Behavior Intervention System

1. Created A Teacher Committee - meetings several times a month
2. Elem STUCO & Sponsors Created PBIS School Store
3. Created ROAR -
 - a. Respectful
 - b. Own It
 - c. Accountable
 - d. Responsible
4. Launch Assembly in January

Preschool: All day - FULL (20)
AM - (14)
PM - (10)
Total - 44

Elementary: K-6 - 344

December Dates:

Tuesday, Dec. 16

Elementary Christmas Concert
4-6th grades 1-1:15 pm
K-3 Grades 2:15-3:00 pm