

Board of Education Regular Meeting  
Monday, April 8, 2024 6:30 PM  
HPC Secondary- Polk BOE Room (Jan-June)  
260 S Pine  
Polk, NE 68654-0029

{{Name: Agenda Item Name}}

1. **Call Meeting to Order at \_\_\_\_\_**

Speaker:

1.1. **Roll Call**

Speaker:

1.2. **Recognize Nebraska Open Meetings Act Posted on the Wall**

Speaker:

2. **Consider and Approve Prior Meeting Minutes**

Speaker:

High Plains Community Schools  
Board of Education Meeting  
March 11, 2024

M-Motion by, S-Seconded by, F-For, A-Against, Ab-Absent, As-Abstain, Mc-Motion Carried.  
It is noted that the Nebraska Open Meeting Act was on display.

The regular meeting of the High Plains Community Schools Board of Education was held on March 11, 2024, in the Board Room in Polk. President Shane Van Pelt called the meeting to order at 6:30 p.m. Present were Terry Carlstrom, Erin Meyer, Kraig Urkoski, Shane Van Pelt, and Nate Spurling. Also present were Superintendent Beran, and Principal Helgoth and Principal Fisher. There were 3 visitors. Megan Pike arrived at 6:31 p.m.

M-Spurling, S-Meyer to approve the minutes of the regular meeting held on February 12, 2024 with corrections to the Carlstrom Electric LLC bid of Carlstrom abstaining the motion. Mc 5-0. (Ab-Pike)

Student council representatives Jacob Engler and Jayden Engler updated the board on what is happening at HPC. The student council is busy with handing out birthday cakes; highway cleanup on a 2 mile stretch outside of Polk; and monthly student council meetings.

Superintendent Beran advised the board on K-6 music curriculum and the need to update it. M-Meyer, S-Spurling to approve purchasing new curriculum for K-6 music for \$7,560.60. Mc 6-0.

The board reviewed Rutts Service agreement for the Polk site. M-Spurling, S-Meyer to table the bid till the next board meeting for additional information. Mc 6-0.

Supt. Beran updated the board on First National Capital Markets contract for the 2024-2025 school year. M-Spurling, S-Carlstrom to approve the contract for the 2024-2025 school year for \$2,500. Mc 6-0.

A.D. Wood discussed with the board the three proposals received to consider for a video board at the Polk gym. M-Carlstrom, S-Spurling to approve the video board quote from Nevco. Mc 6-0.

Personnel matters were discussed by the board. M-Spurling, S-Meyer to approve accepting John Kucera's letter of resignation. The board thanked him for his years of service to the school district. Mc 6-0. M-Meyer, S-Pike to approve a teacher contract for the 2024-2025 school year for Jacey Shenk as the kindergarten teacher. Mc 6-0. M-Urkoski, S-Carlstrom to table Sarah Person's request for years of experience on the salary schedule for additional information to the next board meeting. Mc 6-0.

The board discussed the possibility of adding another teacher position to the secondary teaching staff for the 2024-2025 school year. The position could teach in different areas. M-Meyer, S-Pike to approve adding a teaching position to the secondary staff for the 2024-2025 school year. Mc 6-0.

Superintendent Beran updated the board on certified staff contract renewals. M-Spurling, S-Carlstrom to approve accepting contract renewals for certified staff for the 2024-2025 school year. Mc 6-0.

Items on Supt. Beran's report: Important dates; Academic success; District culture; Well-being; Facilities & Transportation update; Community engagement summary.

Items on Principal Fisher's report: LB 705 FAFSA legislation; State assessments; Career/Wellness Day recap; Winter sports and coaches evaluations; Parent-teacher conferences; Perkin's Grant; 6<sup>th</sup> grade transition day.

Items on Principal Helgoth's report: Academic success; School culture; School safety.

Items on A.D. Wood's report: Speech update; Spring sports.

The board reviewed and discussed board policies 1003 – Mission Statement Policy; 3023 – Electronic Records Policy; 3024 – Booster Club & PTO Policy; and 3029 – Distribution of Flyers Policy. M-Spurling, S-Carlstrom to approve all policies with no updates. Mc 6-0.

The board reviewed the General Fund, Lunch and Activities accounts. M-Carlstrom, S-Pike to approve and pay the General Fund bills. Mc 6-0.

M-Meyer, S-Pike to adjourn at 7:55 p.m. Mc 6-0.

Respectfully submitted,

Erin Meyer  
Secretary

This meeting was advertised in the newspaper. Next board meeting scheduled for Monday , April 8 at 6:30 p.m. in Polk.

- 3. Recognition of Visitors/Public Comment (Must stand, state name & full address, and organization you represent, if any)**  
Speaker:

## **PUBLIC PARTICIPATION**

INSTRUCTIONS FOR MEMBERS OF THE PUBLIC WHO WISH TO SPEAK:  
This is the portion of the meeting when members of the public may speak to the board about matters of public concern.

- **Getting Started:** When you have been recognized, please stand, state your name, full address, and organization you represent, if any.
- **Time Limit:** The board will generally allow a total of 30 minutes for the presentation of all public comments. Individuals may speak only one time, and must limit comments to around 5 minutes. If there are more than 6 individuals who wish to address the board, the 30 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.
- **Personnel or Student Topic:** If you are planning to speak about a personnel or a student matter involving an individual, please understand that the district has a complaint policy and/or procedures to resolve such complaints and concerns. The Board requests that you follow the policy and procedures before addressing these matters with the Board. Board members will generally not respond to any questions you ask or comments about individual staff members or students.
- **General Rules:** This is a public meeting for the conduct of business. Comments from the audience while others are speaking will not be tolerated. Lewd, obscene, profane, slanderous, threatening and hostile conduct or statements and fighting words (words whose mere utterance entails a call to violence) will not be tolerated.
- **No Action by the Board:** The board will not act on any matter unless it is on the published agenda.

Adopted- 11/14/16

Revised- 11/8/21

3.1. TeamMates Mentoring Program

Speaker:

4. **HPC Student Report**

Speaker:

5. **Review & Discuss Return to Learn Plan (ESSERS III)**

Speaker:

1st DRAFT 7/11/21- Board Approved  
2nd DRAFT 7/19/21- Board Approved  
3rd DRAFT 8/9/21- Board Approved  
4th DRAFT 9/12/21- Recommendations for BOE  
5th DRAFT 12/13/21- Board Approved  
6th DRAFT 2/8/22- Recommendations for BOE  
7th DRAFT 7/11/22- BOE Approved  
8th DRAFT 8/1/22- BOE Approved  
BOE REVIEWED 4/8/24

**HIGH PLAINS**  
**COMMUNITY SCHOOLS**  
ARP ESSER III Allocation Plan



*Discussion and public input - Monday, July 12th @ 7:30 p.m. & Aug. 9th @ 6:30 p.m. during regular board of education meeting. Dec. 13th.*

**Introduction:**

The American Rescue Plan Act’s (ARP) Elementary and Secondary School Emergency Relief (ESSER or ESSER III) Fund and U.S. Department of Education regulations require each LEA receiving ESSER III funds to create an “ARP ESSER Plan.” This document constitutes the plan for the school district.

The public is asked to share comments and suggestions on how High Plains Community Schools should spend ESSERS III federal grant funds over the next two to three school years. The district is eligible to receive around \$280,000. Three areas to consider in allocating the ESSER III funds:

- 1. How will HPC use the funds?**
- 2. How will the funds address social-emotional and/or academic learning?**
- 3. What does the data show are the most pressing needs for HPC?**

**Required Use of ARP ESSER III Funds:**

Of the total amount allocated to a district (local education agency) from the State’s ARP ESSER III award, districts **must reserve at least 20 percent** of funds to address “[learning loss](#)” through the implementation of evidence-based interventions for:

- **Meeting students’ social, emotional, mental and physical health, and academic needs**, including through meeting basic student needs; reengaging students; and providing access to a safe and inclusive learning environment,
- **Addressing the impact of COVID-19 on students’ opportunity to learn**, including closing the digital divide; implementing strategies for accelerating learning; effectively using data; and addressing resource inequities; and
- **Supporting educator and staff well-being and stability**, including stabilizing a diverse and qualified educator workforce.

**ARP ESSER III Allocation:**

Total Allocation	20% for Learning Loss	80% for Other Uses
\$291,573	\$58,315	\$233,258

**Requests for Translation or Accessibility Accommodation:**

Any parent who would like this document translated to another language to assist them in understanding it, or any parent with a disability who would like to request a different format to assist them in understanding it, should contact the superintendent at [kberan@hpcstorm.org](mailto:kberan@hpcstorm.org).

## **Stakeholder Collaboration and Feedback:**

The school district sought feedback from students, families, administrators, teachers, school staff, and members of the public in the following ways.

1. Conducting the attached staff survey;
2. Opening dedicated discussion and public input time at school board meetings held on July 12, 2021 at 7:30 p.m. and August 9, 2021 at 6:30 p.m. with copies of the agendas and minutes attached;
3. The school district sought feedback from the local education association by sending the attached letter to the association president, Patrick Siemek, on 7-19-21.
4. The school district sought feedback from the local health department by sending the attached letter to Four Corners Health Department on 7-19-21.
5. The school district sought feedback from Cynthia Alarcón by sending the attached letter to ESU 7 on 7-19-21.

## **Public Comments:**

### **Planning, Review and Consideration of Public Comment**

July 11, 2021:	Draft sent to building level principals for review
July 12, 2021:	Draft reviewed and discussed at Board meeting; Public comment for feedback
July 19, 2021:	Administrative meeting to discuss, review, and revise the plan
July 26, 2021:	Draft shared via email with all staff and Board of Education for review and comment
July 26, 2021:	Draft shared with Four Corners Health District
July 30, 2021:	Feedback from staff & parents reviewed; suggestions considered
August 9, 2021:	Draft reviewed and discussed at Board meeting; Public comment for feedback
Oct. 14, 2021:	4th draft & after shared with all staff and parents on our website

## 20% Lost Learning & Evidence-Based Interventions

The school district plans to use the funds it reserves to address the academic impact of lost instructional time as follows:

	ESSER Category	Brief Description	Estimated Amount	NDE Approval (attach capital asset form if required)  Actual Costs
1. Science Instructional Materials & PD Plan K-12, Amplify Reading Licenses	13-600	Update & implement high quality Science materials that align with the NGSS & NE Science Standards.  Create a 3 year professional development plan for implementing the materials.	\$60,000	\$48,252.60 (+HS materials)
2. Social Studies Instructional Materials & PD Plan K-12	13-600	Update & implement high quality Social Studies materials that align with the NE Social Studies Standards.  Create a 3 year professional	\$50,000	\$49,821.10

		development plan for implementing the materials.		
3. Math & ELA Consumable Materials, HS Trigonometry Materials, & Math Manipulatives	13-600	<p>Purchase consumable instructional materials that go with our Math and ELA high quality curriculum/ materials that were recently purchased.</p> <p>Purchase math manipulatives to meet the needs of all students learning.</p>	\$35,000	<p><u>ELA:</u> \$408.67 (CKLA) \$4750 (CKLA) (+HS materials)</p> <p><u>Math:</u> \$1,605 (geo) \$88.90 (elem)</p> <p><b>Total: \$6852.57</b></p>
4. Computer Purchase 7-12	13	Update grades 7-12 technology devices by purchasing new computers so students have access to an internet connected computing device when away from school.	<p>EC Grant??</p> <p>\$96,279?</p> <p>\$0</p>	<p>Used REAP Funds</p> <p>\$0 for ESSER</p>
5. Intervention Materials K-8	13	Update quality intervention materials to reduce the number of students on Individualized Reading	\$0	<p>Use SPED funds</p> <p>\$0 for ESSER</p>

		Improvement Plans & increase the number of students reading on-grade-level.		
6. LMHP Services for At-Risk Students & Professional Development & motivational speakers for Student & Staff Social/Emotional Well-Being K-12 Staff	11-300	Hire a LMHP to meet the needs of the Whole Child will be met by services supportive of social-emotional & mental health.  Provide professional development for students and staff social-emotional well-being.	\$20,000	\$11,400
7. iPad purchase for K-6 students	13	Purchase iPads so K-6 students are 1-to-1 to access our Reading & Math curriculum/instructional materials.	\$0	Used REAP funds  \$0 ESSER

Broader description and other supporting information:

1. Adopting high quality Science instructional materials will address learning loss among all students by administering high-quality, reliable materials. Implementing evidence-based activities meet the comprehensive needs of students due to Covid-19.
2. Adopting high quality Social Studies instructional materials will address learning loss among all students by administering high-quality, reliable materials. Implementing evidence-based activities meet the comprehensive needs of students due to Covid-19.

3. Purchasing Math & ELA instructional materials that go with our high quality materials will address learning loss among all students by administering high-quality, reliable materials. Implementing evidence-based activities meet the comprehensive needs of students due to Covid-19.
4. Updating computer devices for grades 7-12 will aid in regular educational interaction (in & out of the classroom) between students and educators, including low-income students and students with disabilities due to Covid-19.
5. Purchasing interventions for grades K-8 will address learning loss among all students by administering high-quality, reliable materials. Implementing evidence-based activities meet the comprehensive needs of students due to Covid-19.
6. Providing professional development opportunities will address unique needs of low-income students or students, children with disabilities, English language learners, racial and ethnic minorities, students experiencing homelessness, and foster care youths. PD will provide the social-emotional well-being and needs for staff and students due to Covid-19.

### **Remaining ARP ESSER Fund Expenditures**

The school district intends to spend some or all of its remaining ARP ESSER funds on the following:

	ESSER Category	Brief Description	Estimated Amount	NDE Approval (attach capital asset form if required)  Actual Costs
7.Cleaning & Covid	8-600	Purchase cleaning &	\$29,000	\$2906

Supplies K-12		sanitizing materials to align with Centers for Disease Control & prevention guidance on maintaining the health & safety of students, educators, & other staff.		
<del>8. Furniture K-12</del>		<del>Purchase needed furniture.</del>	\$0	\$0 ESSER
<del>9. Booster Club K-12</del>		<del>Ensure families are actively involved in the work of the school.</del>	\$0	\$0 ESSER
<del>8. HVAC &amp; Legal Counsel</del>	<del>15</del>	<del>Improve the indoor air quality of the gymnasium &amp;/or cafeterias for the safety of students, educators, &amp; other staff.</del>	<del>\$55,000</del> \$0	<del>\$0 ESSER</del>
9. Water Bottle Dispensers	17	Implement public health protocols for	\$6,000	\$5336

		health & safety of students, educators, & other staff.		
10. Bus Driver & Custodial Staff	17-100 17-200	Hire a bus driver & custodian to implement public health protocols for safety of students, educators, & other staff.	\$1954	\$1953.52
11. Admin. For Construction Project (Legal Counsel & Engineer)	1	Hire legal counsel & an engineer for the HVAC projects.	\$10,000 \$0	\$0 ESSER
12. Update Camera System for Staff & Student Well-Being	14-700	Update Camera & Security System	\$90,284	\$99,365?

Broader description and other supporting information:

- 7. Purchasing cleaning, sanitizing, & Covid supplies will ensure our facilities have the necessary supplies to keep our schools cleaned & sanitized for the safety of students, educators, & other staff due to Covid-19.
- ~~8. Purchasing needed furniture will~~
- ~~9. Implementing a Booster Club will~~
- 8. Adding a HVAC system (including legal counsel to do so) will improve the indoor air quality. We currently do not have an HVAC system in

our elementary gym (where junior high indoor sports are held) & putting a system in will improve air quality. As well as our cafeteria at the elementary & the secondary buildings, neither of the cafeterias currently have an HVAC system. Putting an HVAC system in both cafeterias will improve air quality due to Covid-19. Legal counsel will need to be sought in this process.

9. Adding bottled water dispensers will ensure our facilities have the necessary supplies for the safety of students, educators, & other staff due to Covid-19.

10. Hiring additional custodial staff & a bus driver will ensure our facilities & transportation are cleaned & sanitized for the safety of our students, educators, & other staff due to Covid-19.

11. Hiring legal counsel and a structural engineer will ensure our construction project meets ARP ESSER III requirements, as well as the necessary safety requirements for students, staff, & patrons.- not cost effective

12. Updating the security & camera system will assist in identifying & preventing bullying behavior, which can affect mental health of students. The update of equipment will reduce stress of students & staff.

6. **Consider & Approve Eakes Copier Lease Agreement**  
Speaker:

# Managed Print Proposal

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**Prepared For:**

**Proposal Date:**

April 5, 2024

**Prepared By: Lori Klein**



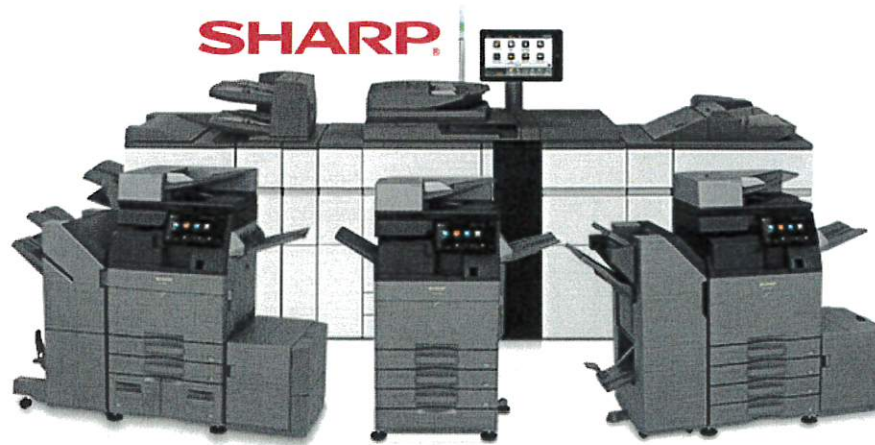
The contents of this proposal are confidential trade secret information and intended for the use of OnlHigh Plains Community Schools High Plains Community Schools. The contents herein may not be reproduced without the specific written permission of Eakes Office Solutions. This is a proposal only and informative in nature. Actual contract terms and conditions, as well as final pricing, may change, and will be submitted upon your request.

**PROPOSED SOLUTION-HIGH PLAINS COMMUNITY SCHOOLS**

The recommendations and payment terms below detail our proposed solution for your company. We believe that by enacting these changes, your company can significantly improve your process and efficiency, along with reducing costs.

**EQUIPMENT** - Please see the attached brochure or specification sheet for more details.

Qty	Model	Description
2	BP-70C45	45 PPM Digital Color MFP-Copy, Print & Scan
2	BP-70C45	1K Stacking 50-sheet Staple Finisher
2	BP-70C45	Paper Pass Unit (required for BP-FN13/FN14/FN15/FN16)
2	BP-70C45	Stand/3 x 550-sheet Paper Drawers
1	P 502	45 PPM B/W Printer
1	Papercut	Account Control Software
1	EGF250MTM	250 Page Plan <i>(Digital Faxing)</i>
2	BP-70C55	55 PPM Digital Color MFP-Copy, Print & Scan
2	BP-70C55	1K Stacking 50-sheet Staple Finisher
2	BP-70C55	Paper Pass Unit (required for BP-FN13/FN14/FN15/FN16)
2	BP-70C55	Stand/3 x 550-sheet Paper Drawers



*NASPO (State) pricing*

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**RECOMMENDED PAYMENT OPTION A: SMART PRINT AGREEMENT**

SPA Payment	Months
\$1,282.68	60

Smart Print Agreement includes:

- **Includes 20,000 mono pages per month with additional mono pages billed quarterly at \$0.00648 per page**
- **Includes 15,000 color pages per month with additional color pages billed quarterly at \$0.03712 per page**
- All parts, labor, toner and service calls
- 4-hour response time

SPA excludes:

- Paper and staples
-

## EAKES SERVICE

### Expertise

When it comes to industry experience, we excel! Our team comprises 43 Service Engineers strategically situated across our market, boasting an average tenure of 16 years in the field – that's a collective expertise of over 665 years.

### Advanced Service Dispatch

Upon reaching out to us, a Service Engineer is promptly notified and mobilized within minutes.

### Remote Service

Leveraging cutting-edge technology, many service calls are swiftly resolved as our Service Engineers remotely access devices. That's efficiency at its finest.

### Online Service Portal

Eakes' user-friendly online service portal, e-info, streamlines your experience. From ordering toner to service requests and meter submissions, it's all seamlessly integrated into one intuitive interface.

### Team Leadership

Guiding our Service team is a triumvirate boasting nearly 85 years of collective technical experience at Eakes.



## TECHNOLOGY SERVICES CONSULTANTS

Our Technology Services Consultants offer tailored training and support. From fundamental printing needs to intricate networked systems and software solutions, our user-specific training ensures proficiency.

Your key contact collaborates with Eakes Technology Services Consultants to devise a customized technology training plan. Training sessions occur directly in front of the machines, fostering hands-on interaction for competence assurance.

Our specialized trainers cover a spectrum of expertise, including installation, integration, printing, account control software, document management, and fax servers.



7. **Review, Discuss, & Approve Smartboard (Boxlight) Purchase Using REAP Funds**  
Speaker:



create engaging spaces

## High Plains CS - 5XMP654, Diversitrack, PD - 3-24-24

Proposal No. 42315

04-03-2024

**Prepared for:**

High Plains Community Schools  
206 S. Pine Street  
Polk, NE 68654 USA

**Contact:**

Tonya Bannister  
*Accounts Payable*  
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(402)765-2271

**Prepared By:**

KCAV - Omaha  
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(800) 798-5228 x162

At KCAV, we help our clients succeed by providing audio-visual solutions that deliver results. We look forward to partnering with you to create engaging spaces to learn, work and share!

## COMPANY HISTORY

Kansas City Audio-Visual (KCAV) was founded in 1953 by Mickey Adler, who offered his clients innovative solutions of the time - dictating machines, opaque projectors, and overhead projectors. Today, KCAV remains family-owned and run by Jerry & Lisa Bernard, Mickey's son-in-law and daughter. And while technology has definitely changed since 1953, KCAV's commitment to the customer has not.

At KCAV, we are committed to:

- Integrity at the core of everything we do.
- Innovative, reliable solutions that help our customers succeed.
- Long-term relationships based on trust, proactive communication, and high-quality service.

In 2018, KCAV acquired Engaging Technologies, a family-owned audio-visual technology company based in Omaha, further expanding KCAV's footprint into Nebraska and Iowa. Now, over sixty-five years later, KCAV is one of the largest suppliers of audio-visual technologies in the Midwest.

## THE KCAV TEAM

We believe that people choose to do business with people. Our business model is based on offering our clients personal service from AV professionals at every stage of your experience. The KCAV Sales Team is distributed throughout Kansas, Nebraska and Missouri, allowing us to offer local, personalized service. Our Sales Team will partner with you, investing the time and resources to understand your needs, goals and realities. With that understanding, the KCAV Team will design, install, and support solutions that will transform your learning, working and sharing spaces - including meeting and collaboration spaces, classrooms and training rooms, and larger venues such as auditoriums, gymnasiums, and more.

Our full-time, industry-certified Design and Engineering Team takes pride in providing cost-effective systems that provide quality, worry-free operation. Big or small, each project receives individual attention from experienced professionals. In addition, our strong relationships with hundreds of manufacturers allow us to offer the latest technology at a cost you will appreciate.

Our KCAV Operations Team includes full-time engineers, project managers, and technical staff that hold industry-recognized certifications and strive to provide you with an exceptional client experience. In addition to providing thorough, quality, on-site installation, we place great value on providing you with proactive communication so that there are no surprises throughout the process.

After installation is complete, you'll receive on-site training in the operation of your installed systems. In addition, we offer optional high-quality professional development delivered by our Implementation Specialist, a trained educator experienced in helping users of all levels better utilize your technology investment.

Finally, the KCAV Service Team will provide you with "peace-of-mind" support, offering both telephone-based support with after-hours paging service, as well as on-site service to maximize the utilization of your new audio-visual system.

We look forward to welcoming you to the KCAV family of clients.

## SCOPE OF WORK

KCAV will install five (5) 65" Boxlight panels with Diversitrack 12' kits with no cabling. The school is responsible for power to be supplied at each install location within the 12' track.

Exact room numbers will be identified upon shipment.

**\*\*Customer approval of this Scope of Work will be confirmed in the Signature section of this proposal.\*\***

# MATERIALS & SERVICES

## OTHER ITEMS

Boxlight	MimioPro654	65" UHD/4K includes wifi and wall mount	5.00	\$2,278.00	\$11,390.00
Track Technology	DT-TV-12	Diversitrack TV for LED/LCD Screens, VESA Compliant, 180 lb capacity, 12 ft system, Includes #DT-PWR	5.00	\$624.36	\$3,121.80
Boxlight	MP4-PEN	MimioPro 4 Passive Pens (2)	5.00	\$30.00	\$150.00
KCAV TRAINING	PD-PP-H	Planning Period Half-Day Training - Up to 5 Hours	1.00	\$1,250.00	\$1,250.00
KCAV	SHIP-HANDLING	Shipping & Handling of all above items	1.00	\$564.67	\$564.67
				<b>OTHER ITEMS TOTAL:</b>	<b>\$16,476.47</b>
				<b>TOTAL PURCHASED EQUIPMENT</b>	<b>\$16,476.47</b>

## INSTALLATION SERVICES

DESCRIPTION	TOTAL PRICE
Commissioning	
Installation of IFP and Diversitrak (qty 1-10)	
Installation - IE Travel Fee	
Project Management	
<b>TOTAL INSTALLATION SERVICES</b>	
<b>\$4,360.20</b>	

## SERVICE COVERAGE

PART NUMBER	MANUFACTURER	PART DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
WARRANTY	KCAV	Workmanship Warranty (90 days)	1.00	\$0.00	\$0.00
				<b>TOTAL SERVICE COVERAGE</b>	<b>\$0.00</b>

<b>Subtotal:</b>	\$20,836.67
<b>Tax:</b>	\$0.00
<b>TOTAL:</b>	<b>\$20,836.67</b>

# GENERAL TERMS AND CONDITIONS

These Terms & Conditions are by and between Kansas City Audio-Visual, Inc. (the "Company") and the undersigned Customer (the "Customer").

- 1. GRANT OF SECURITY INTEREST:** By signing below, Customer acknowledges that this contract serves as a security agreement within the meaning of the Uniform Commercial Code (UCC), and Customer agrees that Company may file such UCC financing statements as are appropriate to perfect Company's security interest in the equipment.
- 2. INSTALLATION:** Customer hereby grants to Company or its agent the right to install the equipment, to the extent such installation is specified above. Customer represents and warrants that all necessary governmental and third-party approvals for installation of the equipment have been obtained, unless otherwise specified. Delays in installation caused by public agencies, manufacturers, suppliers, acts of God, pandemics, strikes or other union bargaining, and all acts not directly attributable to Company, shall not in any way affect the obligations of Customer, and Company's obligations with respect to such installation shall be suspended during the event causing the delay. Company shall not be responsible for damages from any such delay.
- 3. TAXES, FEES, AND PERMITS:** Customer agrees to pay Company all applicable Federal, State, and local taxes, excises, permits, and fees. All dollars in this Agreement are pre-tax, unless otherwise stipulated.
- 4. SHIPPING:** All shipments of equipment are FOB Company's distribution facilities.
- 5. RESPONSIBILITY:** Until balance is paid, Customer agrees to take proper care of the equipment on premises and to be responsible for any damage or loss by fire, theft, casualty, or any other cause whatsoever, and will not permit or suffer same to be removed from the place of its location at address of Customer, without written consent of Company or assigns.
- 6. GENERAL:** This Agreement constitutes the sole and entire understanding between the parties with respect to the subject matter hereof and supersedes all prior conversations, agreements, representations and promises, whether verbal or written. No modification of this Agreement shall be valid, unless made in writing and properly signed by each party. The provisions of this Agreement are severable; if any clause or provision shall be held invalid or unenforceable, in whole or in part, then such invalidity shall attach only to such clause or provision. Customer shall pay all attorneys' fees and other costs and charges incurred by Company in the collection of debt.
- 7. INFRASTRUCTURE:** In the event that Company is installing equipment or systems that require connectivity to the Customer's network including, but not limited to, VOIP connectivity, internet access, wireless network access, firewall traversal, and/or port forwarding, Company may advise Customer as to the network requirements, but any responsibility for infrastructure on the part of Company stops at the installed equipment's network jack or wireless connection and configuration of the network settings on the device sold by Company. Company is not responsible for updating network settings in the event the Customer's network changes. If the Customer's network is not "Plug and Play," then any custom network settings must be supplied by Customer to Company before the start of installation.
- 8. INSTALLATION AND SITE PREPARATION:** Installation (field assembly, interconnection, equipment calibration and checkout) is to be performed by the Company's trained technical employees. The Company shall be entitled to employ subcontractors and/or agents to assist in or carry out, in whole or in part, the installation. In the event installation by Company employees is prevented by trade unions, Customer shall arrange with the trade unions at its own expense to complete installation. The Company is thereafter liable only for supervision of installation.

Company agrees to coordinate with other trades to facilitate satisfactory work progress. If Company's work in progress is impeded by other trades and/or contractors (excluding Company's own subcontractors) or by scheduling delays due to Customer, time delays in the final installation as well as additional charges including labor, travel and reasonable expenses may result.

Customer shall be responsible for preparing, at its own expense, the installation site in accordance with the Company's instructions, including the requirements specified in the proposal. Company shall not be responsible for any high-voltage electrical work, ceiling modifications, structural modifications, or mechanical systems modifications.

Unless otherwise specified, Customer shall provide the Company with source code for any non-Company programmed remote control system required to be modified under the terms of this Agreement.

Customer shall provide the Company with reasonable access to the installation site before delivery, based upon a mutually agreed upon project schedule, for purposes of determining site readiness for installation. Customer will designate an individual on Customer's staff to serve as a contact person for all site preparation and installation issues. Customer shall indemnify the

Company against any loss, damage or claim arising out of the condition of the storage and installation premises.

Customer shall obtain at its expense and keep effective all permissions, licenses, and permits whenever required for the installation and/or use of the equipment and the premises where the equipment shall be situated.

9. LIMITATIONS OF WARRANTY - PRODUCTS OF OTHERS: Unless otherwise specified, no warranty is provided for "consumables," including batteries, lamps, glassware and evacuated devices.

Company's sole obligation with respect to any material or part identified in the quotation, literature, or specifications furnished to the Customer as manufactured or supplied by others, shall be to pass on to Customer the applicable manufacturer's warranties, if any.

10. CHOICE OF LAW AND SEVERABILITY: This agreement shall be interpreted in accordance with and governed in all respects by the law of Missouri. Venue shall be Kansas City, Missouri. Should any provision of this Agreement be found invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, it shall not affect the validity of any other provision contained herein.

11. PROJECT/ORDER CANCELLATION: Customer must notify Company via both orders@kcav.com and sales representative in writing to cancel a project or order. Upon receipt of the notice, Company will acknowledge in writing Customer's order cancellation and provide the official date of cancellation. Customer agrees to pay Company for any labor expended or scheduled up to the order cancellation date, including but not limited to engineer time, design time, labor and travel completed, shipping costs, and other expenses related to the order. Assuming the equipment can be returned to the vendor, Customer agrees to pay a 25% restocking fee in addition to any applicable shipping charges. If the vendor will no longer accept the return of the equipment, Customer agrees to be responsible for the full cost of the equipment. Custom items may be noncancellable and are not returnable.

12. RESTOCKING FEES: In the event Customer wishes to return any equipment, Customer agrees to pay restocking fees of 25% of the sale price in addition to any applicable shipping charges.

13. CHANGE ORDERS: Any changes of scope made to the design of the system or the contractual agreements in implementation or functionality will require a mutually agreed upon "Change Order" form signed by an authorized representative for the Customer.

14. TARIFFS: If any products included in the proposal are impacted by international tariff changes, the Company reserves the right to adjust or cancel the proposal.

15. PROFESSIONAL DEVELOPMENT SERVICES: Unless specified otherwise, any purchased training or professional development services must be conducted within 12 months of placement of the sales order, unless mutually agreed upon otherwise in writing. Company will consider any contract to deliver professional development services fulfilled on the date 12 months after placement of sales order.

16. DESIGN SERVICES: All designs are the property of the Company. If Customer contracts with the Company to implement the design, the design shall become the property of Customer. If Customer wants to use the Company's design for an RFP, bid or any other purposes without implementation by the Company, the Company will advise Customer of the fee to purchase the design. Upon payment of the fee, the design becomes the property of Customer.

17. CONFIDENTIALITY: This Agreement and all drawings, specifications, and designs are the property of the Company. Proprietary information provided to Customer (or its agents) is for the sole purpose of demonstrating the Company's capabilities and shall be held in confidence. These materials may not be copied, distributed or disclosed in any way without the sole written permission of an authorized representative of the Company. Any effort to do so will be considered a violation of copyright law.

18. PARAGRAPH HEADINGS: The paragraph headings contained herein are for the convenience of reference only and shall not be construed to affect the interpretation or construction of any substantive provision of this Agreement.

## KCAV PROJECT WARRANTY

KCAV offers a 90-day warranty on labor and workmanship, beginning on the date of substantial completion of your project. In the event there is a service issue, and it is determined that the issue is due to project workmanship, KCAV will rectify the issue at no cost to the client. KCAV offers a 90-day warranty on any manufacturer's components included in the project and purchased directly from KCAV. KCAV will work with the manufacturer and client to remove, replace, and reinstall the defective equipment at no charge to the client. KCAV supports the manufacturer's warranty on all hardware. Manufacturer warranties range in time and may be as long as five years. Most manufacturer warranties are based upon depot service. As such, the manufacturer warranty does not cover such items as travel and labor to remove defective equipment, or to reinstall replacement equipment. In the event of a service call which turns out to be related to issues outside of warranty (act of God, user-error, etc.), KCAV will submit an invoice for travel, time, and materials related to the service call. KCAV can provide more information regarding handling of hardware-based warranty situations upon request. KCAV is not responsible for warranty or support of existing Owner Furnished Equipment (OFE).

Maintenance and service agreements are available for extended periods of time. If you have interest in learning more, please contact KCAV at ([service@k cav.com](mailto:service@k cav.com)) for more information.

## KCAV SERVICE OPTIONS

KCAV offers three levels of hourly service, in order to address a full range of situations that require timely, high-quality service of our clients' AV system.

### Standard-Level Service

Standard-level service takes place between the hours of 8:00am - 5:00pm, Monday-Friday. Standard-level services requires a minimum of two business days' advance notice for scheduling purposes. While KCAV will make every effort to perform standard service sooner than two days from the client's request, this will not always be possible.

### Priority-Level Service

Priority-level service takes place between the hours of 8:00am - 5:00pm, Monday-Friday. Priority-level service will be performed with less than two business days' advance notice. Priority-level service is designed for time-sensitive service needs which do not allow for two or more business days' advance notice.

### After-Hours Service

After-hours service takes place outside of 8:00am - 5:00pm, Monday-Friday, and also takes place on federal holidays. After-hours service is designed for service needs which cannot be addressed during standard business hours.

Please note the following which apply to all levels of service provided by KCAV:

- Service time is portal-portal. The time is calculated from the time the service technician departs the KCAV office until the time the service technician returns to the KCAV office.
- A two-hour minimum will be charged for all service calls.
- A dispatch fee is added to each service call to account for the costs of operating the service vehicle.

1. **DELAYS:** All orders are subject to the Company's ability to make delivery at the time specified, and the Company shall not be liable for damages for failure to make partial or complete delivery. The Company shall not be liable for delays in delivery caused by forces not reasonably within Company's control (including but not limited to delays or defaults by carriers, extreme cold weather, floods, fires, storms, or other acts of God, war or act of public enemy or civil disturbance, strikes, lock-outs, shortages of labor or raw materials and supplies, action of any governmental authority, or any other force majeure event). Customer shall be liable for any added expenses incurred by the Company because of, including but not limited to, Customer's delay furnishing requested information to the Company; delays resulting from order changes by Customer; delays related to Customer's network configuration or other systems issues; or conditions affecting installation duration, off-hours or continuous workdays of 8 am to 5 pm.

2. **EQUIPMENT AND MATERIALS PRICE INCREASE:** Company shall be entitled to additional compensation from Customer in the event there is a significant increase in price of any specific item of equipment or materials of seven percent (7%) or more between the date the Agreement is signed and the date that equipment and materials are purchased for the work to be performed on the project.

3. **DELIVERY COSTS & CLAIMS:** Customer agrees to pay for all shipping or transportation costs of the equipment as and if stated on Company's proposal and/or the invoice. Company shall not be liable to Customer for any damage to or loss of equipment in transit. Company's only recourse as to such damage or loss shall be with or against carrier, and all claims must be filed with the carrier. Upon delivery, Customer must inspect and verify that contents match the packing list and are without damage. If there are any discrepancies or damages, Customer must notify Company in writing within three (3) business days, or such claims shall be waived.

4. **HARDWARE-ONLY ORDERS:** Orders over \$50,000 consisting of hardware only require a 50% deposit.

5. **INSTALLATION PROJECTS:** In keeping with industry standards, payment terms for projects over \$50,000 that involve installation are as follows:

- 50% deposit in advance of start of project
- 40% invoiced following delivery of hardware
- 10% remaining invoiced following completion of project

6. **PAYMENT & PAST DUE ACCOUNTS:** All payments are due within thirty (30) days of the invoice date unless an advance deposit is required on Company's quote. A finance charge of the lesser of 1.5% per month (18% - APR) or the highest rate permitted by law will be assessed on all past due accounts. Interest charged on a past due invoice will be assessed from the date of the invoice. Customer agrees to reimburse Company for all attorneys' fees and court costs in connection with default of these payment terms by Customer.

7. **CREDIT & CREDIT CARD PURCHASES:** Credit payment terms must have the prior approval of Company. Company reserves the right to stop delivery of equipment or provision of services if Customer's financial condition becomes impaired or unsatisfactory to the Company. Additionally, Company may require payment in advance or other security, and, in the absence thereof, may cancel, without liability, the unfilled portion of an order. Credit card purchases shall be subject to a four percent (4%) convenience fee where allowed.

# PROPOSAL SUMMARY

BILL TO:	SHIP TO:
High Plains Community Schools 206 S. Pine Street Polk, NE 68654	High Plains Community Schools 206 S. Pine Street Polk, NE 68654

**Subtotal:** \$20,836.67  
**Tax:** \$0.00  
**TOTAL:** **\$20,836.67**

This proposal shall become binding on the parties hereto when signed by the Customer and accepted by the Company.

\_\_\_\_\_ By initialing here, the Customer confirms that they have read, understood and agree to the Company's Terms and Conditions.

\_\_\_\_\_ By initialing here, the Customer confirms they have read the included Scope of Work and agree that it meets their needs. Should the Customer's needs change, the Company will provide a Contract Change Order to adjust the contract based on changes to the Scope of Work, which could include changes to Equipment, Labor and/or other charges.

**CUSTOMER: High Plains Community Schools**

**Kansas City Audio-Visual, Inc.**

SIGNATURE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

8. **Consider, Discuss, & Approve Service Agreement for Polk East Building (new addition)**  
Speaker:



# Mechanical Services, Inc.

Division of Rutt's Heating & AC Inc.  
*Hastings | Kearney | Lincoln | Columbus*  
402-463-4853 – [www.ruttsh heating.com](http://www.ruttsh heating.com)



## Service Agreement

**Prepared for:**  
**High Plains Community Schools**

**Locations:**  
**Middle/High School**  
260 S. Pine  
Polk, NE 68654





Mechanical Services, Inc.

*Reliable. Simple. Invested in your success.*

**Scope**

<i>Equipment Type</i>	<i>Manufacturer</i>	<i>Model Number</i>	<i>Serial Number</i>	<i>Asset Tag</i>	<i>Location</i>
RTU	Trane	YSC092	UNKOWN	RTU-1	Polk, NE
RTU	Trane	YSC092	UNKOWN	RTU-2	Polk, NE
RTU	Trane	YSC092	UNKOWN	RTU-3	Polk, NE
RTU	Trane	YHD150	UNKOWN	RTU-4	Polk, NE
RTU	Trane	YSC092	UNKOWN	RTU-5	Polk, NE
RTU	Trane	YSC092	UNKOWN	RTU-6	Polk, NE
RTU	Trane	YSC092	UNKOWN	RTU-7	Polk, NE
RTU	Trane	YSC048	UNKOWN	RTU-8	Polk, NE
RTU	Trane	YSC036	UNKOWN	RTU-9	Polk, NE

**Schedule**

<i>Spring</i>	<i>Summer</i>	<i>Fall</i>	<i>Winter</i>

**Tasks**

**Rooftop Fall:**

- Perform electrical inspection
- Inspect combustion blower motor bearings
- Inspect combustion blower motor
- Inspect indoor blower motor
- Inspect fan and fan bearings
- Inspect condenser fans
- Inspect crankcase heaters
- Inspect surface igniter
- Inspect door gaskets
- Inspect belts and sheaves
- Lubricate motors/bearings
- Inspect for leaks
- Inspect unit general condition
- Check gas pressure, if applicable
- Check electric heating element if applicable
- Check combustion if applicable
- Check proper operation of economizer
- Replace air filters

- Inspect VFD if applicable

**Rooftop Spring:**

- Inspect electrical components
- Inspect starters and contact surfaces
- Check crankcase heaters
- Check oil levels
- Check condenser motor bearings, fans/brackets
- Check heat exchanger
- Lubricate bearings if applicable
- Inspect general cabinet condition
- Inspect VFD
- Replace air filters
- Check drain pan and condensate trap
- Inspect for refrigerant leaks
- Clean Condenser Coils
- Refer to IOM maintenance section
- Replace belts



Mechanical Services, Inc.

*Reliable. Simple. Invested in your success.*

**Pricing**

Term	Annual	Quarterly	Monthly
4/1/2024 - 3/31/2025	\$6,495.00	\$1,623.75	\$541.25
<i>Initial Desired Payment</i>			

**Customer Preferred Pricing:**

*Our number #1 priority is you and we are invested in your success. All Rutt's Mechanical Services customers with an active service agreement receive a 10% discount on parts and a \$20 per hour discount on our hourly labor rates. Preferred Pricing can add up to significant savings during the term of your service agreement!*

**Exclusions:**

1. Any work not specifically listed in the scope of this document is not included.
2. Refrigerant replacement is not included in this proposal.
3. All work to be performed during normal working hours. For the purpose of this document "normal" working hours are defined as 8AM – 5PM, Monday – Friday, excluding holidays.
4. See Terms and Conditions on the last 3 pages of this document.

**Customer Acceptance**

**Rutt's Mechanical Services Inc.**

\_\_\_\_\_  
Printed

\_\_\_\_\_  
Printed

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Purchase Order

Hans Service, LLC

P O Box 252  
Clarks, NE 68628

# Estimate

Date	Estimate #
3/15/2024	2565

Name / Address
HPCS PO Box 29 Polk, NE 68654

Project

Description	Qty	Cost	Total
RTU-1, 20X25X2 FILTERS X4, GAS HEAT WITH AC AND ECONOMIZER	1		0.00
RTU-2, 20X25X2 FILTERS X 4, GAS HEAT WITH AC AND ECONOMIZER	1		0.00
RTU-3, 18X20X2 FILTERS X 4, GAS HEAT WITH AC AND ECONOMIZER	1		0.00
RTU-4, 20X25X2 FILTERS X4, 20X20X2 FITLERS X 4, GAS HEAT WITH AC AND ECONOMIZER	1		0.00
RTU-5, 20X25X2 FILTERS X 4, GAS HEAT WITH AC AND ECONOMIZER	1		0.00
RTU-6, 20X25X2 FILTERS X 4, GAS HEAT WITH AC AND ECONOMIZER	1		0.00
RTU-7, 20X25X2 FILTERS X 4, GAS HEAT WITH AC AND ECONOMIZER	1		0.00
RTU-8, 20X25X2 FILTERS X 4, GAS HEAT WITH AC AND ECONOMIZER	1		0.00
RTU-9, 20X35X2 FILTERS X 2, GAS HEAT WITH AC AND ECOMOMIZER	1		0.00
<b>SPRING SERVICE INCLUDES</b>			0.00
INSPECT OUTER CABINET FOR ANY SIGNS OF DETERIORATING	1		0.00
INSPECT ALL ELECTRICAL COMPONENTS FOR LOSE WIRES OR SIGNS OF FAILURE	1		0.00
INSPECT AND CLEAN CONDESOR AND EVAPORATOR COILS	1		0.00
CLEAN DRAIN PAN AND P-TRAP	1		0.00
CHECK ALL MOTORS AND LUB ALL BEARINGS IF THEY HAVE THE CAPABILITY TO BE LUBRICATED	1		0.00
REPLACE FILTERS	1		0.00
INSPECT VFD	1		0.00
		<b>Total</b>	

Customer Signature

Hans Service, LLC

P O Box 252  
Clarks, NE 68628

# Estimate

Date	Estimate #
3/15/2024	2565

Name / Address
HPCS PO Box 29 Polk, NE 68654

Project

Description	Qty	Cost	Total
CHECK BELTS ON BLOWERS	1		0.00
<b>FALL SERVICE INCLUDES</b>			0.00
INSPECT OUTER CABINET FOR ANY SIGNS OF DETERIORATING	1		0.00
INSPECT ALL ELECTRICAL COMPONETS FOR LOSE WIRES OR SIGNS OF FAILURE	1		0.00
INSPECT INDUCER FAN MOTOR	1		0.00
INSPECT HEAT EXCHANGER FOR ANY SIGNS OF FAILURE AND DO A CARBON MONOXIDE CHECK	1		0.00
CHECK GAS PRESSURES	1		0.00
CHECK BLOWER MOTOR	1		0.00
CHECK BELTS ON BLOWERS	1		0.00
CHECK ECONOMIZER	1		0.00
REPLACE FILTERS	1		0.00
CHECK HOT SURFACE IGNITOR AND PRESSURE SWITCHES	1	0.00	0.00
TOTAL	1	5,374.17	5,374.17
PAYMENT OPTION 1, EITHER PAY INFULL AFTER FIRST INSPECTION			0.00
PAYMENT OPTION 2, PAY HALF IN SPRING AFTER INSPETION AND THEN SECOND HALF AFTER FALL INSPECTION			0.00
ANY PARTS THAT ARE FOUND FAULTY THE OWNER WILL BE CONTACTED OF THE EXTRA COST FOR PARTS AND LABOR BEFORE THE WORK IS DONE.			0.00
Sales Tax		5.50%	0.00
		<b>Total</b>	\$5,374.17

Customer Signature \_\_\_\_\_



Kim Beran <kberan@hpcstorm.org>

## High School RTU PM Agreement

1 message

Collin Martin <collin.martin@rasmech.com>  
To: "kberan@hpcstorm.org" <kberan@hpcstorm.org>  
Cc: "mhowell@hpcstorm.org" <mhowell@hpcstorm.org>

Thu, Mar 21, 2024 at 9:26 AM

Hi Kim – good seeing you last week at the conference in Kearney. Here is the agreement for the High School rooftops. It includes the 9 RTU's and the 1 ERV. A Spring coil cleaning and filters and belts are included semi-annually. This agreement covers Spring of 2024, Fall of 2024 and Spring of 2025. The current agreement on the other equipment expires 7/25. This would allow us to roll this one into that when it expires for the Fall of 2025.

Let me know any questions or concerns. I can definitely swing back out and walk through it if you would like.

Thanks!!

### Collin Martin

*Preventative Maintenance Consultant*

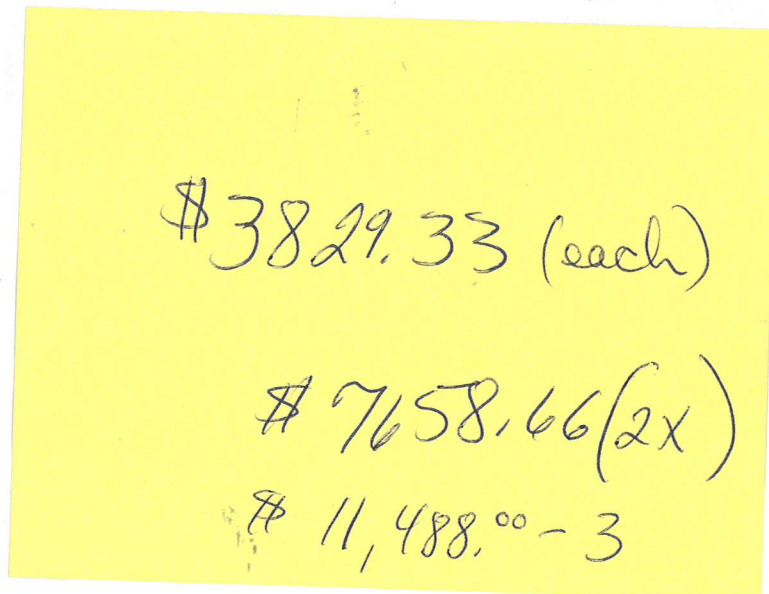


7200 Gibbon Rd | Gibbon, NE 68840  
Phone: 308.234.9023 | Cell: 402.450.7006

Boiler Repair | Burner Services | HVAC | Industrial Air | Mechanical Construction | Temperature Controls



**Confidentiality Note:** This email may contain confidential and/or private information. If you received this email in error please delete and notify sender.



# PROGRAM OVERVIEW

## Scope of Work

The scope of this agreement is Semi-Annual Preventative Maintenance to the (9) RTU's and (1) ERV on the High School. A spring coil cleaning is included. Filters and Belts are included. All work is to be done during normal business hours. We will continue to notify you in advance of any additional work or repairs needed outside of the scope of the service agreement. The Fall service will be completed with the current Fall service under the original contract.

**\*\*This agreement includes the Spring of 2025 also. This would allow us to add this to the current contract for High Plains when it expires on 7/31/25, before the first service in November.\*\***

# PROGRAM OVERVIEW

## Agreement Terms

This Agreement is to commence on 2024-04-01 and continue for a term of 1 year. Contract is set to expire on 2025-03-31. Payments are to be made on Semi-Annual intervals. Seller's Terms and Conditions can be found at <https://www.rasmech.com/terms>.

*\*Please note, this agreement does not include any sales and/or use tax.*

## Program Investment

### Year One

**ELEVEN THOUSAND, FOUR HUNDRED EIGHTY-EIGHT DOLLARS.....\$11,488.00**

## For Approval

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Print Name

Signature for Approval

---

Date Accepted

Purchase Order # (If applicable)

# COVERED EQUIPMENT

Below is the list of equipment covered under the Agreement Terms of this Proposal.

NAME	TYPE	MFG NAME	MODEL	SERIAL
HIGH SCHOOL ERV1	Energy Recovery Unit	FlaktGroup	FVT-5000H	78806/MO98500
HIGH SCHOOL RTU1	Rooftop Unit	TRANE	YSC092H3RHA2 5H0C1A1A7	212610371L
HIGH SCHOOL RTU2	Rooftop Unit	TRANE	YSC092H3RHA2 5H0C1A1A7	212610365L
HIGH SCHOOL RTU3	Rooftop Unit	TRANE	YSC048G3RHB2 5H0C1A1A7	212710622L
HIGH SCHOOL RTU4	Rooftop Unit	TRANE	YHD150G3RHD1 600C1A1A7B	212210563D
HIGH SCHOOL RTU5	Rooftop Unit	TRANE	YSC092H3RHA2 5G0C1A1A7	212610355L
HIGH SCHOOL RTU6	Rooftop Unit	TRANE	YSC092H3RHA2 5G0C1A1A7	212610337L
HIGH SCHOOL RTU7	Rooftop Unit	TRANE	YSC092H3RHA2 5G0C1A1A7	212610343L
HIGH SCHOOL RTU8	Rooftop Unit	TRANE	YSC092H3RHA2 5G0C1A1A7	212610407L
HIGH SCHOOL RTU9	Rooftop Unit	TRANE	YSC036G3RHB2 5H0C1A1A7	212710892L

9. **Review, Discuss, & Approve Quote for Painting Shop**  
Speaker:

Chris & Sons Exterior Painting  
& More LLC.  
  
Aurora, Nebraska  
  
(402)410-0067  
  
www.chrisandsonspainting.com

# Bid Proposal

Prepared For:  
Polk High School  
Ag Building

DESCRIPTION OF WORK	QTY/HRS	UNIT PRICE	SUB TOTAL
1.Power wash entire building with TSP to remove dirt, contaminants, -and some flaking paint.		Materials	\$4210.95
		@1.25sq' Labor	\$4510.00
2.Fill any holes with metal tightbond caulking			
3.Prime entire building including front post and railing with kilz oil - based primer			
4.Paint entire building with two coats of Behr Ultra scuff resistant, - algae resistant paint. Color TBD			
5.Paint doors using Behr Door and trim paint color TBD			
6.Paint fascia trim color TBD			
7.Paint rails and post color TBD			
OPTIONAL : WAINSCOTING max 48 inches - an additional 5 gallons of paint 2 days of labor	Materials +	Labor	\$1100.00
<p>*Dollar amount equal to Materials + 60% of Labor for a down payment required.            *ALL DISCOUNTS ARE DEDUCTED FROM LABOR.            *This proposal is good for 90 days from the date signed below. This proposal is a good faith estimate based on the current property conditions and current labor and material cost. In the event that there are unforeseen circumstances that may create more work the price will be reflected in an updated invoice-REPAIRS            *All workmanship is covered by a 2 year limited warranty Non Lead            *Lead Homes are covered by a 5 year limited warranty            *Partial Lead Renovations are covered by 1 year limited warranty</p>			
Signature:	Print Name:	Date:	Total
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="\$9820.95"/>

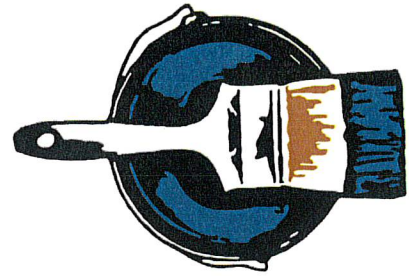


Notes:			
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1. All repairs are charged at \$50 per repair plus Material cost. A repair is any piece of siding or wood that must be removed and replaced with a new piece. If there are repairs needed on multiple pieces of siding then each repair will be \$50. All repairs are billed at the end of the job.
2. Please note we charge extra fees to remove outdoor furniture, cut shrubs, weedeat. Our contract outlines this fee.
3. With these kinds of renovations the grass where we put down plastic may die, we do our best to keep this from happening. We will provide you with a bag of grass seed to help restore the grass.

Peters Painting LLC 1902 West Old Lincoln  
Highway Grand Island Ne, 68803

peterspaintingne@gmail.com



## Estimate

### ADDRESS

Hight Plains School  
260 S Pine ST.  
Polk, NE 68854

ESTIMATE # 1678

DATE 04/04/2024

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ACTIVITY	QTY	RATE	AMOUNT
<b>LABOR AND MATERIAL</b> All Labor and materials to power wash, Bonding Primer two coats of finish paint. Prime and Paint galvanized poles, Railing, building and awning.	1	11,300.00	11,300.00

---

TOTAL

**\$11,300.00**

Accepted By

Accepted Date

**10. Administrative Reports**

Speaker:

**10.1. Superintendent Beran**

Speaker:

**HPC School Board Meeting**  
**Mrs. Beran's Superintendent Board Report**  
**Date: April, 2024**

The mission of the High Plains Community Schools is to provide an educational environment which develops citizens who are lifelong learners and can contribute to a global society.  
Every Student! Every Day! Every Way!

[HPC BOE Goals](#)

- Goal I: Academic Success**  
**Goal II: District Culture**  
**Goal III: Well-Being of Staff & Students**  
**Goal IV: Facilities & Transportation**

**Important Dates:**

- May 11th- Graduation at 1:00 pm
- May 16th- Last Day for Students (1:30 dismissal)
- May 17th- Last Day for Teachers

**Goal I: Academic Success:**

- Students in grades 3-11 are taking state assessments this month
- K-3 Science curriculum has been ordered

**Goal II: District Culture:**

- Recognition awards given out at April 22nd PD

**Goal III: Well-Being of Staff & Students:**

- Giving teachers some work time at April 22nd PD (curriculum standards alignment, vocabulary clusters, etc)

**Goal IV: Facilities & Transportation:**

- Currently doing Bus Inspections
  - Tires & other items will need to be fixed or replaced
- Starting to prepare for Summer projects
- Sewer line by ag classroom/shop

**Other Items:**

- Legislative updates

10.1.1. Kim Beran Days Worked  
Speaker:

10.2. **Principal Fisher**  
Speaker:

- Addressing Attendance - HPC is always examining ways to ensure that students are at school. For the past two years, we have partnered with the Central Nebraska Youth Services to support those that are consistently struggling to be present. We are going to join them in establishing a Comprehensive Youth Service plan. HPC will be a stakeholder invested in discussing topic issues our juveniles are facing and bringing together a way to support our community.
- Community Support - In ongoing efforts to support our community, National Honor Society and FFA will be putting a flower garden at the Clarks Library on Tuesday, May 7th. This will serve as one of our NHS Chapter Service Projects for the Spring.
- Storms Award - Wanted to put this on your calendar that our Storm Award's Night will also be on Tuesday, May 7th. More information will be communicated at a later date.
- Mental Health Grant - High Plains Community Schools is partnering with the ESU7 consortium on addressing mental health. A couple of our staff members and myself attend a PD on 3/20 and 3/28 on supports and/or systems we can put into place to address our students' needs. This PD has allocated funds through the grant to HPC that will increase school-based mental health services at the secondary building and enhance the district's ability to identify and respond to the mental health needs of students.
- FFA Program - Thursday, we invited the elementary to participate in our annual Elementary Ag Day. Lots of activities are happening at the HPC site whether that is in the greenhouse or animal lab. Two of our nannies decided to have triplets. Last week, Mr. Hofmann took the secondary students down to Lincoln over a 3-day period for State FFA. Four of our students earned their State FFA degree.
- Central Community College - We appreciate CCC for providing additional opportunities for our students. On April 12th, our current sophomores and juniors will have the ability to meet with a representative to discuss college courses that they may be interested in, as well as help out with the registration process for the 2024-25 school year. The meeting addresses only the fall semester and will follow up at the end of the semester to prepare for the spring. Information was sent out to parents to look over.

**10.3. Principal Helgoth**  
Speaker:

**High Plains Community Board of Education Meeting**  
**Mrs. Helgoth's Elementary Report**

**Date: 4/8/24**

*The mission of the High Plains Community Schools is to provide an educational environment which develops citizens who are lifelong learners and can contribute to a global society.  
Every Student! Every Day! Every Way!*

**1. PK and Kindergarten Round Up**

- a. Kindergarten and Preschool Roundup will be Monday, April 15th. Kindergarten will be from 8:30am to 10:00am. Preschool will be from 10:00am to 11:00am.
- b. Mrs. Asche and Mrs. Shenk will introduce themselves and a typical day in PK and K to parents.
- c. Nurse Cheryl will share all of the PK and K health requirements to attend school and also our parameters for sending and/or keeping students home when they are ill.
- d. Mrs. Helgoth will share school day information, PBIS, and forms of communication for parents as well as provide a tour of the facility.
- e. Ms. Tonya will share district transportation.
- f. Ms. Sarah will share our nutrition program and will assist parents to register via Infinite Campus.

**2. Academic Success**

- a. NSCAS testing for grades 3-6th is taking place now. All 3-6th grade students take NSCAS ELA (English Language Arts) and NSCAS Math. These are the state standardized tests. The 5th grade also takes NSCAS Science as that is a checkpoint year for state standards in Science.
- b. Fast Bridge and MAP testing have begun for K-3rd grade students. These are our end of year benchmark assessments to show student growth from initial and winter benchmark assessments. This data is used at the district level and provides us the opportunity to know our students' growth and also who may need the extra support of summer jumpstart in July.

**3. Student Health and Wellness**

- a. On April 16th we will be hosting a K-8th grade dental screening for students free of charge through the Four Corners Health department.
- b. The hygienist will complete screenings and can also provide sealants and other dental services free of charge to support students' oral health.

#### 4. School Culture

- a. On March 19th, the Title I program hosted a breakfast for parents to join their students to begin the school day. This breakfast includes sharing the school Title I Compact and what the Title I program supports in school.
- b. K-6th grade students enjoyed our annual Elementary Ag Day at Polk with Mr. Hofmann and the high school FFA program. This year students enjoyed Ag Olympics games and learned about Ag safety from CVA. They of course enjoyed visiting the barnyard and seeing the animals as well. We were also able to join in the pep rally to cheer on our state speech participants that same day. What an exciting season it has been cheering on our successful Storm students for all their accomplishments!
- c. The 4-6th grades attended the Rose Theater in Omaha for a live stage performance through the support of a fine arts grant on April 6th.
- d. Elementary students will travel on a variety of field trips this spring. Kindergarten and first grade students will visit the Lincoln Zoo. Second and third grade students will travel to Great Plains River Road Archway Monument in Kearney. Fourth grade students will travel to the Capitol in Lincoln. Fifth and sixth grade students traveled to the Great Plains River Road Archway Monument in Kearney.

#### 5. Upcoming events

- a. April 15th: Kindergarten and Preschool Roundup
- b. April 24th: Walk at Lunch Day
- c. May 1st: Polk County- My Health day for 3rd & 4th grades
- d. May 1st: K-12 Spring Concert
- e. May 3rd: 6th grade transition day
- f. May 10th: 4-6th Science Fair
- g. May 10th: Elementary Field Day



*4th, 5th, and 6th grade students at the Rose Theatre on April 5th*



*CVA Ag Day safety demonstration for hazardous materials*



**10.3.1. Update from PK Advisory Team Meeting**  
Speaker:

## Pre Kindergarten Report 23-24 School Year

Each year the PK program of High Plains Community Schools holds a public PK Advisory Committee meeting. In each of these meetings, the PK Strategic Plan is reviewed and adjusted to meet the needs of our PK program. Items needing review each semester are also discussed.

In the first semester PK Advisory Committee meeting on December 6th, 2023, the team reviewed the GOLD standards progress so far. Enrollment numbers were reviewed and York Head Start was verified as our partnered Head Start for our district. We planned the date for spring PK graduation. Mrs. Asche also shared how she is tracking both hers and Ms. Sierra's continuing education hours for the year. Mrs. Asche also reported on her progress with Creative Curriculum and continued learning with Amy Richards from the ESU 7. The team also reviewed the PK busing policy.

At the second semester PK Advisory Committee meeting on March 21st, the team discussed a number of items that included the 24-25 PK calendar, the upcoming PK graduation, and also PK round up that will take place. Also reviewed at the meeting was the progress of GOLD data collection and documentation as well as when we will be notified of a future review of our program through an ECERS visit. One item identified in our current strategic plan that we will focus on improving is monthly collaborative conversation between PK and Kindergarten teachers as well as our Kindergarten teacher visiting the PK classroom in spring semester to meet with future Kindergarteners and assist the transition to Kindergarten. The PK team also determined that PK families will begin paying for milk at snack time in the 24-25 school year to help offset this yearly cost to the district nutrition program.

10.4. **A.D. Wood**  
Speaker:

# ACTIVITIES DIRECTOR'S REPORT

April, 2024.

## State Speech Results

- Courtney in entertainment = 4th
- Madi & Peyton in duet = 4th
- Allie in persuasive = 5th

## FFA

- They attended state convention over three days: April 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup>. They had around 36 HS students and 17 JH students attend over the 3 days.

## Winter Academic All-State

- **Speech**: Rylee Hofmann and McKinley Warnick
- **Girls Basketball**: Courtney Carlstrom and Peyton Hofmann
- **Boys Basketball**: Haden Helgoth and Brody Spurling
- **Girls Wrestling**: Bailey Gress
- **Boys Wrestling**: Gage Friesen and Hudson Urkoski

## HS Track

- HS Boys won the Fullerton Invite. April 10<sup>th</sup> is our next meet. It is our own meet that we host.

## HS Golf

- They have 9 players out this year. They have had 1 competition so far. We had to cancel a quad that we host at Valley View because of weather. Their next competition is April 10<sup>h</sup> at Fullerton

## JH Track

- They had their first meet Thursday, April 4th. It was our meet that we host. We had 13 teams compete this year. The kids did a great job. Their next meet is Thursday, April 11<sup>th</sup> at Osceola's invite.

## HPC Alumni Basketball

- They played Friday and Saturday at the HS. They had a great turnout.

## Gym Floors

- I have scheduled the gym floors to be redone Saturday, July 6<sup>th</sup>.

## Video Update

- Pass out Brochures

**10.5. Personnel Matters**

Speaker:

**10.5.1. Consider & Act Upon the Resignation of Jenny Kadavy (PE) at the end of the 2023-2024 Contract Year**

Speaker:

Jenny Kadavy  
306 West 6th Street  
York, Nebraska 68467

Kim Beran  
High Plains Community Schools  
206 S. Pine Street  
Polk, Nebraska 68654

Dear Kim Beran,

I am writing this letter to serve as my resignation from High Plains Community as of 03/13/2024 for the upcoming 24-25 school year. I have enjoyed my time working at High Plains and am sad to be leaving. I have had a fulfilling experience and great opportunities to enhance my career at High Plains Community but have chosen to leave to pursue another opportunity.

I would like to thank you and High Plains for the opportunities you have given me, as well as all the support and guidance you have provided me during my time here. I wish you and everyone else much success in the future. In the meantime, please let me know if I can help you in any way during this transition period.

Sincerely,

A handwritten signature in cursive script that reads "Jenny Kadavy".

Jenny Kadavy

**10.5.2. Offer Employment Contract to Kent Frenzen to Serve as a teacher (PE) for the 2024-2025 School Year**  
Speaker:

## TEACHER'S CONTRACT

THIS CONTRACT is made by and between the Board of Education of **Polk County School District No. 72-0075**, commonly known as **High Plains Community Schools**, referred to herein as the "Board" and "District" respectively, and **Kent Frenzen**, a legally qualified teacher, referred to herein as the "Teacher".

WITNESSETH: The Board agrees to employ Teacher above named in the schools of the District for a school year, which shall begin on or about **August 7, 2024**, and conclude on or about **May 20, 2025** and shall consist of one hundred eighty-five (185) days of service including approximately one hundred eighty (178) teaching days. **Teacher accepts such employment at a salary based upon placement on step 1 column C of the salary schedule. (BA, C-1) Index 1.000 = \$40,170.00.**

FIRST: Teacher's salary shall be payable in **12** equal installments. The first installment shall be payable on the **15<sup>th</sup> day of August 2024**, and the remaining installments shall be payable on the 15th day of each month thereafter.

SECOND: Teacher will abide by the District's and Administration's policies, rules, regulations and directives and all state and federal statutes, rules, and regulations. Teacher's duties are subject to assignment by the Administration. Teacher agrees to devote full time during days of school to his position in all respects and to perform the assigned duties diligently and faithfully to the best of his professional ability.

THIRD: In addition to the teaching duties set forth herein, Teacher may be assigned such "extra duty" assignments which shall be for such compensation as may be agreed upon by the District and Teacher or by Teacher's duly authorized bargaining agent.

FOURTH: A majority of the Board members may cancel, amend, or terminate this contract during its term for any of the following reasons:

(a) cancellation, termination, revocation or suspension of Teacher's certificate by the State Board of Education; (b) a breach of any material provision of this contract; (c) any reason set forth in this contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) physical or mental incapacity; (i) immorality; and (j) any conduct that interferes substantially with the teacher's continued performance of duties. Cancellation or amendment under this contract shall be governed by applicable provisions of Nebraska statute.

FIFTH: Upon termination of this contract for just cause, or upon Teacher's release from this contract, the compensation paid or to be paid hereunder shall be an amount that bears the same ratio to the yearly salary herein specified as the number of days of service to the date of such termination bears to the number of days of service in the contract year. Teacher shall refund any unearned fractional portion of an installment paid but not earned prior to termination of the contract.

SIXTH: Upon termination of this contract, Teacher shall immediately return all District property to the District.

SEVENTH: There shall be no penalty for release or resignation by the Teacher from this contract, provided no resignation shall become effective until the close of the school year unless it is accepted by the Board, which shall fix the time that the resignation is to take effect.

EIGHTH: This contract shall conform to the regulations governing deductions from the above-stated compensation with reference to withholding tax, social security and Teachers retirement. Teacher shall be responsible to pay for damage to District property caused by the Teacher's reckless or intentional actions.

NINTH: Teacher affirms that he is not under contract with another school board or board of education within this state covering a part or all of the same time of performance as is contemplated by this agreement. Teacher affirms that he holds or will hold a valid Nebraska Teaching Certificate at the beginning of the term of this contract. This contract is not valid until said certificate is registered in the office of the Superintendent of Schools, and Teacher shall not be compensated for any services performed prior to the date of the registration.

TENTH: Teacher shall report to the District within 24 hours any arrest, criminal charge, or criminal conviction of Teacher. Teacher shall report to the District within 24 hours any filing against the Teacher under section 43-247 of the Nebraska statutes or any other provision of the Nebraska Juvenile Code for child abuse and/or neglect.

ELEVENTH: The compensation set forth in this agreement shall be subject to such adjustments as the Board and Teacher or Teacher's duly authorized bargaining agent may agree upon from time to time.

TWELFTH: Teacher's failure to return a signed copy of the contract or renewal agreement to the Superintendent of Schools or Secretary of the Board of Education of the District **on or before March 21, 2024** shall constitute a rejection of this offer of employment.

THIRTEENTH: Other Contract Terms:

**Other Activity Sponsorships will be determined or assigned at a later date.**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Teacher

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Board President

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
Board Secretary

**10.5.3. Offer Employment Contract to Kierra Bearinger to Serve as a Teacher (3rd grade) for the 2024-2025 School Year**  
Speaker:

## TEACHER'S CONTRACT

THIS CONTRACT is made by and between the Board of Education of **Polk County School District No. 72-0075**, commonly known as **High Plains Community Schools**, referred to herein as the "Board" and "District" respectively, and **Kierra Bearinger**, a legally qualified teacher, referred to herein as the "Teacher".

WITNESSETH: The Board agrees to employ Teacher above named in the schools of the District for a school year, which shall begin on or about **August 7, 2024**, and conclude on or about **May 20, 2025** and shall consist of one hundred eighty-five (185) days of service including approximately one hundred eighty (178) teaching days. **Teacher accepts such employment at a salary based upon placement on step 1 column C of the salary schedule. (BA, C-1) Index 1.000 = \$40,170.00.**

FIRST: Teacher's salary shall be payable in **12** equal installments. The first installment shall be payable on the **15<sup>th</sup> day of August 2024**, and the remaining installments shall be payable on the 15th day of each month thereafter.

SECOND: Teacher will abide by the District's and Administration's policies, rules, regulations and directives and all state and federal statutes, rules, and regulations. Teacher's duties are subject to assignment by the Administration. Teacher agrees to devote full time during days of school to his position in all respects and to perform the assigned duties diligently and faithfully to the best of his professional ability.

THIRD: In addition to the teaching duties set forth herein, Teacher may be assigned such "extra duty" assignments which shall be for such compensation as may be agreed upon by the District and Teacher or by Teacher's duly authorized bargaining agent.

FOURTH: A majority of the Board members may cancel, amend, or terminate this contract during its term for any of the following reasons:

(a) cancellation, termination, revocation or suspension of Teacher's certificate by the State Board of Education; (b) a breach of any material provision of this contract; (c) any reason set forth in this contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) physical or mental incapacity; (i) immorality; and (j) any conduct that interferes substantially with the teacher's continued performance of duties. Cancellation or amendment under this contract shall be governed by applicable provisions of Nebraska statute.

FIFTH: Upon termination of this contract for just cause, or upon Teacher's release from this contract, the compensation paid or to be paid hereunder shall be an amount that bears the same ratio to the yearly salary herein specified as the number of days of service to the date of such termination bears to the number of days of service in the contract year. Teacher shall refund any unearned fractional portion of an installment paid but not earned prior to termination of the contract.

SIXTH: Upon termination of this contract, Teacher shall immediately return all District property to the District.

SEVENTH: There shall be no penalty for release or resignation by the Teacher from this contract, provided no resignation shall become effective until the close of the school year unless it is accepted by the Board, which shall fix the time that the resignation is to take effect.

EIGHTH: This contract shall conform to the regulations governing deductions from the above-stated compensation with reference to withholding tax, social security and Teachers retirement. Teacher shall be responsible to pay for damage to District property caused by the Teacher's reckless or intentional actions.

NINTH: Teacher affirms that he is not under contract with another school board or board of education within this state covering a part or all of the same time of performance as is contemplated by this agreement. Teacher affirms that he holds or will hold a valid Nebraska Teaching Certificate at the beginning of the term of this contract. This contract is not valid until said certificate is registered in the office of the Superintendent of Schools, and Teacher shall not be compensated for any services performed prior to the date of the registration.

TENTH: Teacher shall report to the District within 24 hours any arrest, criminal charge, or criminal conviction of Teacher. Teacher shall report to the District within 24 hours any filing against the Teacher under section 43-247 of the Nebraska statutes or any other provision of the Nebraska Juvenile Code for child abuse and/or neglect.

ELEVENTH: The compensation set forth in this agreement shall be subject to such adjustments as the Board and Teacher or Teacher's duly authorized bargaining agent may agree upon from time to time.

TWELFTH: Teacher's failure to return a signed copy of the contract or renewal agreement to the Superintendent of Schools or Secretary of the Board of Education of the District **on or before March 18, 2024** shall constitute a rejection of this offer of employment.

THIRTEENTH: Other Contract Terms:

**Other Activity Sponsorships will be determined or assigned at a later date.**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Teacher

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Board President

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
Board Secretary

**10.5.4. Offer Employment Contract to Sarah Grigsby to Serve as a teacher (guidance counselor) for the 2024-2025 School Year**  
Speaker:

## TEACHER'S CONTRACT

THIS CONTRACT is made by and between the Board of Education of Polk County School District No. 72-0075, commonly known as **High Plains Community Schools**, referred to herein as the "Board" and "District" respectively, and **Sarah Grigsby**, a legally qualified teacher, referred to herein as the "Teacher".

WITNESSETH: The Board agrees to employ Teacher above named in the schools of the District for a school year, which shall begin on or about **August 7, 2024**, and conclude on or about **May 20, 2025** and shall consist of one hundred eighty-five (185) days of service including approximately one hundred eighty (178) teaching days. **Teacher accepts such employment at a salary based upon placement on step 4 column J of the salary schedule. (MA+6, J-4) Index 1.300 = \$52,221.00.**

FIRST: Teacher's salary shall be payable in **12** equal installments. The first installment shall be payable on the **15<sup>th</sup> day of August 2024**, and the remaining installments shall be payable on the 15th day of each month thereafter.

SECOND: Teacher will abide by the District's and Administration's policies, rules, regulations and directives and all state and federal statutes, rules, and regulations. Teacher's duties are subject to assignment by the Administration. Teacher agrees to devote full time during days of school to his position in all respects and to perform the assigned duties diligently and faithfully to the best of his professional ability.

THIRD: In addition to the teaching duties set forth herein, Teacher may be assigned such "extra duty" assignments which shall be for such compensation as may be agreed upon by the District and Teacher or by Teacher's duly authorized bargaining agent.

FOURTH: A majority of the Board members may cancel, amend, or terminate this contract during its term for any of the following reasons:

(a) cancellation, termination, revocation or suspension of Teacher's certificate by the State Board of Education; (b) a breach of any material provision of this contract; (c) any reason set forth in this contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) physical or mental incapacity; (i) immorality; and (j) any conduct that interferes substantially with the teacher's continued performance of duties. Cancellation or amendment under this contract shall be governed by applicable provisions of Nebraska statute.

FIFTH: Upon termination of this contract for just cause, or upon Teacher's release from this contract, the compensation paid or to be paid hereunder shall be an amount that bears the same ratio to the yearly salary herein specified as the number of days of service to the date of such termination bears to the number of days of service in the contract year. Teacher shall refund any unearned fractional portion of an installment paid but not earned prior to termination of the contract.

SIXTH: Upon termination of this contract, Teacher shall immediately return all District property to the District.

SEVENTH: There shall be no penalty for release or resignation by the Teacher from this contract, provided no resignation shall become effective until the close of the school year unless it is accepted by the Board, which shall fix the time that the resignation is to take effect.

EIGHTH: This contract shall conform to the regulations governing deductions from the above-stated compensation with reference to withholding tax, social security and Teachers retirement. Teacher shall be responsible to pay for damage to District property caused by the Teacher's reckless or intentional actions.

NINTH: Teacher affirms that he is not under contract with another school board or board of education within this state covering a part or all of the same time of performance as is contemplated by this agreement. Teacher affirms that he holds or will hold a valid Nebraska Teaching Certificate at the beginning of the term of this contract. This contract is not valid until said certificate is registered in the office of the Superintendent of Schools, and Teacher shall not be compensated for any services performed prior to the date of the registration.

TENTH: Teacher shall report to the District within 24 hours any arrest, criminal charge, or criminal conviction of Teacher. Teacher shall report to the District within 24 hours any filing against the Teacher under section 43-247 of the Nebraska statutes or any other provision of the Nebraska Juvenile Code for child abuse and/or neglect.

ELEVENTH: The compensation set forth in this agreement shall be subject to such adjustments as the Board and Teacher or Teacher's duly authorized bargaining agent may agree upon from time to time.

TWELFTH: Teacher's failure to return a signed copy of the contract or renewal agreement to the Superintendent of Schools or Secretary of the Board of Education of the District **on or before March 18, 2024** shall constitute a rejection of this offer of employment.

THIRTEENTH: Other Contract Terms:

**Other Activity Sponsorships will be determined or assigned at a later date.**

By: Sarah Grigsby Date: 3/14/24  
Teacher

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Board President

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
Board Secretary

**10.5.5. Offer Employment Contract to Rebekah Kraeger to Serve as a teacher (Ag) for the 2024-2025 School Year**  
Speaker:

## TEACHER'S CONTRACT

THIS CONTRACT is made by and between the Board of Education of **Polk County School District No. 72-0075**, commonly known as **High Plains Community Schools**, referred to herein as the "Board" and "District" respectively, and **Rebekah Kraeger**, a legally qualified teacher, referred to herein as the "Teacher".

WITNESSETH: The Board agrees to employ Teacher above named in the schools of the District for a school year, which shall begin on or about **August 7, 2024**, and conclude on or about **May 20, 2025** and shall consist of one hundred eighty-five (185) days of service including approximately one hundred eighty (178) teaching days. **Teacher accepts such employment at a salary based upon placement on step 6 column J of the salary schedule. (BA+36, J-6) Index 1.380 = \$55,434.60.**

FIRST: Teacher's salary shall be payable in **12** equal installments. The first installment shall be payable on the **15<sup>th</sup> day of August 2024**, and the remaining installments shall be payable on the 15th day of each month thereafter.

SECOND: Teacher will abide by the District's and Administration's policies, rules, regulations and directives and all state and federal statutes, rules, and regulations. Teacher's duties are subject to assignment by the Administration. Teacher agrees to devote full time during days of school to his position in all respects and to perform the assigned duties diligently and faithfully to the best of his professional ability.

THIRD: In addition to the teaching duties set forth herein, Teacher may be assigned such "extra duty" assignments which shall be for such compensation as may be agreed upon by the District and Teacher or by Teacher's duly authorized bargaining agent.

FOURTH: A majority of the Board members may cancel, amend, or terminate this contract during its term for any of the following reasons:

(a) cancellation, termination, revocation or suspension of Teacher's certificate by the State Board of Education; (b) a breach of any material provision of this contract; (c) any reason set forth in this contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) physical or mental incapacity; (i) immorality; and (j) any conduct that interferes substantially with the teacher's continued performance of duties. Cancellation or amendment under this contract shall be governed by applicable provisions of Nebraska statute.

FIFTH: Upon termination of this contract for just cause, or upon Teacher's release from this contract, the compensation paid or to be paid hereunder shall be an amount that bears the same ratio to the yearly salary herein specified as the number of days of service to the date of such termination bears to the number of days of service in the contract year. Teacher shall refund any unearned fractional portion of an installment paid but not earned prior to termination of the contract.

SIXTH: Upon termination of this contract, Teacher shall immediately return all District property to the District.

SEVENTH: There shall be no penalty for release or resignation by the Teacher from this contract, provided no resignation shall become effective until the close of the school year unless it is accepted by the Board, which shall fix the time that the resignation is to take effect.

EIGHTH: This contract shall conform to the regulations governing deductions from the above-stated compensation with reference to withholding tax, social security and Teachers retirement. Teacher shall be responsible to pay for damage to District property caused by the Teacher's reckless or intentional actions.

NINTH: Teacher affirms that he is not under contract with another school board or board of education within this state covering a part or all of the same time of performance as is contemplated by this agreement. Teacher affirms that he holds or will hold a valid Nebraska Teaching Certificate at the beginning of the term of this contract. This contract is not valid until said certificate is registered in the office of the Superintendent of Schools, and Teacher shall not be compensated for any services performed prior to the date of the registration.

TENTH: Teacher shall report to the District within 24 hours any arrest, criminal charge, or criminal conviction of Teacher. Teacher shall report to the District within 24 hours any filing against the Teacher under section 43-247 of the Nebraska statutes or any other provision of the Nebraska Juvenile Code for child abuse and/or neglect.

ELEVENTH: The compensation set forth in this agreement shall be subject to such adjustments as the Board and Teacher or Teacher's duly authorized bargaining agent may agree upon from time to time.

TWELFTH: Teacher's failure to return a signed copy of the contract or renewal agreement to the Superintendent of Schools or Secretary of the Board of Education of the District **on or before March 28, 2024** shall constitute a rejection of this offer of employment.

THIRTEENTH: Other Contract Terms:

**Other Activity Sponsorships will be determined or assigned at a later date.**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Teacher

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Board President

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
Board Secretary

**10.5.6. Consider & Approve the Negotiated Agreement Amendments for the  
2024-2025 School Year**

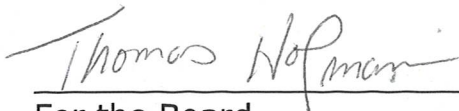
Speaker:

## Negotiated Agreement Amendment

The High Plains School Board and Education Association have entered into a collective bargaining agreement covering the 2024-25 contract year. This amendment is intended to modify the salary schedule placement provision in that agreement by adding the following clause:

*Employees hired for the 2022-23 contract year but who were not previously granted all prior years of teaching experience will be given all prior years of experience not previously granted. Those employees will start the 2024-25 contract year at the proper salary schedule placement that reflects the prior experience they would have been granted upon initial employment with the District if all qualifying years of prior experience had been granted.*

The parties intend this amendment to apply to the 2024-25 negotiated agreement, and it will be included in future agreements to document this one-time grant of prior years of experience for staff hired for the 2022-23 contract, unless otherwise modified by the parties hereafter.



\_\_\_\_\_  
For the Board,  
Board President

Date: 3/19/24

\_\_\_\_\_  
For the Association,  
Authorized Representative

Date: \_\_\_\_\_

**Amendment to Negotiated Agreement for 2024-2025 School Year**

**HPC Extra Duty Salary Schedule.**- The addition of an FFA Assistant to Group III on the Extra Duty Salary Schedule.

\_\_\_\_\_  
HPCEA President

\_\_\_\_\_  
HPC BOE President

Dated April 1, 2024

<b>HPC Extra Duty Salary Schedule</b>	
<b>Groups I-III are NOT split per coach/sponsor if more than 1</b>	
<b>Group I:</b>	<b>11% (1-2 years) 12% (3-4 years) 13% (5-6 years) 14% (7+ years)</b>
Head High School Coaches/Activities	Football, Volleyball, Softball Basketball - Boys, Basketball - Girls, Wrestling (Boys/Girls -1) Track - Boys, Track - Girls, Golf
<b>Group II:</b>	<b>7% (1-2 years) 8% (3-4 years) 9% (5-6 years) 10% (7+ years)</b>
Assistant High School Coaches/Activities	Football - 2, Volleyball - 1, Softball - 2, Basketball Boys - 1, Basketball Girls - 1, Wrestling Boys - 1, Wrestling Girls - 1 Track Boys - 1, Track Girls - 1 FFA, Speech, One-Act, Cheer/Spirit, Music, Infinite Campus
<b>Group III:</b>	<b>4% (1-2 years) 5% (3-4 years) 6% (5+ years)</b>
Middle School Coaches/Activities	Football - 2, Volleyball - 2, Boys Basketball, Girls Basketball, Track - 2 Concessions-man., Senior Class, Junior Class, Summer Weights - 2, Yearbook, Newsletter/Social Media Wrestling Speech Asst, One-Act Asst., Infinite Campus Asst., <b>FFA Assistant</b>
<b>Groups IV-V ARE split per coach/sponsor if more than 1</b>	
<b>Group IV:</b>	<b>2% (1-2 years) 3% (3-4 years) 4% (5+ years)</b>
Other Activities	FCCLA, FBLA, HS Quiz Bowl, HPC TV, HS Student Council, Concessions-asst.
<b>Group V:</b>	<b>1% (1-2 years) 2% (3-4 years) 3% (5+ years)</b>
Other Activities	MS Quiz Bowl, HPC Website, HPC Activities Google Calendar, MS Student Council, Freshman Class, Sophomore Class, National Honor Society
<b>Groups VI are NOT split per coach/sponsor if more than 1</b>	
<b>Group VI:</b>	<b>1% (1-2 years) 2% (3+ years)</b>
Other Activities	Team Chairs, Mentoring Program, Mentor Teachers
<b>Other:</b>	
AD	16%
**Grandfathered 12% for Music & 4.5% Mentor-Program if current sponsors stay in that position	
**Senior Class Sponsor and Assistant Concession will be grandfathered in at their current percentage until a new sponsor assumes the duties. Assistant Concession will be grandfathered at 3.5% instead of 2%. Senior Class Sponsor will be grandfathered at 6% instead of 5%.	

**10.5.7. Consider & Approve Classified Staff Pay Increase for 2024-2025**

Speaker:

**11. Policy Review**

Speaker:

**11.1. Review & Approve Students Attending School in Adjoining State Policy  
(3031)- no changes**

Speaker:

### **3031**

#### **Students Electing to Attend School in Adjoining State**

The board shall deny applications of students seeking to attend school in an adjoining state. The board shall make an exception to this policy only upon a showing by the student's family that (1) the student will suffer extreme and unusual harm if not allowed to attend school in an adjoining state; or (2) the district's financial circumstances will be unaffected by the out-of-state transfer.

This policy shall not apply to out-of-state placements of students with verified disabilities by their Individualized Education Plan Teams.

Adopted on: 1/9/17

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_4/8/24\_\_\_\_\_

**11.2. Review & Approve Copying Fees Policy (3032)- no changes**  
Speaker:

## **3032**

### **Copying Fees for School District Records**

Requests for copies of school district records shall be subject to applicable copying fees. No fee shall be charged for providing a copy of a student or public record if a specific law or regulation requires the copy to be provided without charge.

**Student Records.** Students and their parents or guardians shall not be charged any fee to inspect and review the student's files or records. Students and their parents or guardians who desire a copy of the student's files or records shall pay the reasonable cost of reproduction as follows:

- Black and white letter or legal-sized photocopies: No charge for the first **3 copies; 25 cents** for each copied page thereafter.
- Computer data printouts: No charge for the first **3 pages; 25 cents** for each page thereafter.
- Other medium: Actual cost of reproduction.
- Postage fees: Actual cost

Students and their parents or guardians **shall not be charged any fee:**

- To search for or retrieve any student's files or records.
- For a copy of a student's Individualized Education Plan (IEP).
- For copy of the special education evaluation report and the documentation of determination of eligibility for special education services upon completion of the administration of assessments and other evaluation measures.
- If the fee effectively prevents the parents from exercising their right to inspect and review student records.

**Student Records – Transfer School.** A copy of the student's files or records, including academic material and any disciplinary material relating to any suspension or expulsion shall be provided at no charge, upon request, to any public or private school to which the student transfers.

**Public Records.** Individuals requesting copies of public records shall pay the actual added cost of making the copies available.

- For photocopies, actual added costs may include a reasonably apportioned cost of the supplies, such as paper, toner, other equipment used in preparing the copies, and any additional payment obligation for the time of contractors necessarily incurred to comply with the copy request.

- For printouts of computerized data on paper, actual added cost may include computer run time and the cost of materials for making the copy.
- For electronic data, the actual added cost may include the reasonably calculated actual added cost of the computer run time, any necessary analysis and programming, and production of a report in the form furnished to the requester.
- The actual added cost shall not include any charge for the existing salary or pay obligation to public officer or employees for the first four hours of searching, identifying, physically redacting, or copying records, but fees may be charged after the first four hours.
- The district shall not charge any fee for copies of public records that is prohibited by law but reserves the right to charge any other fee allowed by law.

The fee schedule for public records copies is as follows:

- Black and white letter or legal-sized photocopies: No charge for the **first copy; \$.25** for each copied page thereafter.
- Computer data printouts: No charge for the **first page; \$.25 for each page thereafter.**
- Other medium: Actual cost of reproduction.
- Postage fees: Actual cost

**Deposit.** The school district may require a deposit before providing copies of student or public records if the estimated cost to fulfill the request exceeds fifty dollars.

**Waiver.** Documents may be furnished without charge or at a reduced charge where the district determines that waiver or reduction is in the public interest.

Adopted on: 1/9/17

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_4/8/24\_\_\_\_\_

**11.3. Review & Approve Communicable Disease Policy (3048)- no changes**

Speaker:

## **3048 Communicable Disease**

The school district strives to provide a safe environment for both students and staff while safeguarding the rights of all students and employees, including those with communicable diseases.

**Communicable Diseases.** Communicable diseases are defined by the Nebraska Department of Health and Human Services in Title 173 Nebraska Administrative Code Chapter 1 and include HIV/AIDS, Hepatitis (A, B, and E), Measles, Mumps, and Tuberculosis.

**School Attendance and Participation in School Sponsored Activities.** A student who has been diagnosed with a communicable disease shall be provided with educational services in accordance with state law and board policy. Generally, individuals with a communicable disease will be restricted only to the extent necessary to prevent the transmission of the disease, to protect their health and rights of privacy, and to protect the health and safety of others. The decision regarding a student's education program and placement shall be made on an individual basis in light of current medical and educational information and recommendations. These will be determined by the superintendent, the student's Section 504 or Individualized Education Program (IEP) team, or the district's Crisis Team. In addition, participation in Nebraska School Athletic Association (NSAA) events will be subject to its rules and procedures, if any.

**Infection and Exposure Control Procedures/Universal Precautions.** The district will monitor the information available through the Federal Centers for Disease Control, the Nebraska Department of Health and Human Services, and the Occupational Safety and Health Administration. This policy and any procedures, universal precautions, or exposure control plan will be modified, if appropriate, based upon the best new medical information provided by the above sources.

The superintendent will take appropriate measures if there is an epidemic or outbreak of a communicable disease which may include, but it's not limited to, the emergency exclusion or alternative placement of students or the closure of a school building or the entire school district.

**Confidentiality.** The existence of an individual's communicable disease shall be treated as confidential and will be limited to school staff on a "need-to-know" basis. If it is necessary to inform a person of another's condition (due to exposure, for instance), the person will be notified of the confidentiality of that disclosure. In addition, any communication about a

student's communicable disease shall be consistent with that student's IEP or Section 504 Plan, if any.

**Staff Training.** Staff will receive training regarding communicable diseases and the requirements of this policy and any adopted procedures as part of the training received under the Workplace Injury Prevention and Safety Committee policy.

**Reporting.** School staff who learn that an individual has a communicable disease will report it to the proper authority as required by Title 173 Nebraska Administrative Code Chapter 1

Adopted on: 7/9/18

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_4/8/24\_\_\_\_\_

**11.4. Review & Approve Drones & Unmanned Aircraft Policy (3049)- no changes**  
Speaker:

## 3049

### Drones and Unmanned Aircraft

Drones, Unmanned Aircraft Systems, and any other such vehicles ("drones"), which are not operated for purposes of district programs or activities, may not be operated on or above district property without the prior written permission of the superintendent or designee. Any authorized use of drones must comply with all state and federal regulations governing the operation of drones, including FAA regulations.

Drones owned by the district or operated on or above district property with permission must be operated:

1. In compliance with this policy and all other district policies;
2. Only outside the school building(s) in the area authorized or designated by the superintendent or designee;
3. Under the direct supervision of an individual fully trained and skilled in the system's operation;
4. By an individual with the requisite skill and training to safely operate the drone; and
5. Consistent with any other limitations imposed by the superintendent or designee.

Any monitoring or recording of picture, video, or audio by a drone must have the prior written permission of the superintendent or designee and comply with all board policies governing recordings, data, and records.

Any unauthorized use of a drone is strictly prohibited. Devices used in a manner that does not comply with this policy or applicable state and federal law may be confiscated and the operator may be subject to discipline, civil liability, or criminal liability.

Adopted on: 7/9/18

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_4/11/24\_\_\_\_\_

**11.5. Review & Approve Wellness Policy (5052)- no changes**

Speaker:

## **5052 School Wellness Policy**

The school district is committed to providing a school environment that enhances learning and the development of lifelong wellness. The goals outlined in this policy were determined and selected after reviewing and considering evidence-based strategies.\*

### **1. Goals for Nutrition Promotion and Education**

- a. The district will promote healthy food and beverage choices for all students, as well as encourage participation in school meal programs by such methods as implementing evidence-based healthy food promotion techniques through the school meal programs and promoting foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards.
- b. The health curriculum will include information on good nutrition and healthy living habits.
- c. Teachers will incorporate information on nutrition and wellness into the classroom curriculum as appropriate.
- d. The district will collaborate with public and private entities to promote student wellness.
- e. Water will be made available to students throughout the school day.

### **2. Goals for Physical Activity**

- a. The school district's curriculums shall include instruction on physical activity and habits for healthy living.
- b. Students will be encouraged to engage in physical activities throughout the school day and will be provided with opportunities to do so.
- c. The district encourages parents and guardians to support their children's participation in physical activity, to be physically active role models, and to include physical activity in family events.

### **3. Goals for Other School-Based Activities Designed to Promote Student Wellness**

- a. The district will participate in state and federal child nutrition programs as appropriate.
- b. The district will provide professional development, support, and resources for staff about student wellness.
- c. Students will be provided sufficient time in which to eat school-provided meals.
- d. The district's lunchrooms will be attractive and well-lighted.
- e. The district will allow other health-related entities to use school facilities for activities such as health clinics and screenings so long as the activities meet the district's requirements and criteria for the use of facilities.
- f. The district may partner with other individuals or entities in the community to support the implementation of this policy.
- g. The district will strive to provide physical activity breaks for all students, recess for elementary students, and before and after school activities, as well as encourage students to use active transport (walking, biking, etc.)
- h. The district will use evidence-based strategies to develop, structure, and support student wellness.

### **4. Standards and Nutrition Guidelines for All Foods and Beverages Sold to Students on the School Campus and During the School Day**

- a. The district will ensure that student access to foods and beverages meet federal, state and local laws and guidelines including, but not limited to:
  - i. USDA National School Lunch and School Breakfast nutrition standards

- ii. USDA Smart Snacks in School nutrition standards.
- b. The district will offer students a variety of age-appropriate, healthy food and beverage selections with plenty of fruits, vegetables, and whole grains aimed at meeting the nutrition needs of students within their calorie requirements in order to promote student health and reduce childhood obesity.

## **5. Standards for All Foods and Beverages Provided, But Not Sold to Students During the School Day**

The district may provide a list of healthy party ideas or food and beverage alternatives to parents, teachers, and students for classroom parties, rewards and incentives, or classroom snacks. The district discourages the use of food and beverages as a reward or incentive for performance or behavior.

## **6. Food and Beverage Marketing**

Marketing and advertising is only allowed on school grounds or at school activities for foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards, except as follows:

- a. This requirement does not apply to marketing that occurs at events outside of school hours such as after school sporting or any other events, including school fundraising events.
- b. The district will not immediately replace menu boards, coolers, tray liners, beverage cups, and other food service equipment with depictions of noncompliant products or logos to comply with the new USDA Smart Snacks in Schools nutrition requirements. All previously purchased products will be used, and all existing contracts honored.
- c. All equipment that currently displays noncompliant marketing materials will not be removed or replaced (e.g., a score board with a Coca-Cola logo). However, as the district reviews and considers new contracts, and as scoreboards or other such durable equipment are replaced or updated over time, any products that are marketed and advertised will meet or exceed the USDA Smart Snacks in School nutrition standards

## **7. Public Participation**

Parents, students, representatives of the school food authority, teachers, school health professionals, board members, school administrators, and members of the general public shall be allowed to provide their input to the school district during the wellness policy adoption and review process.

## **8. Competitive Foods (Includes Food and Beverages Sold in Vending Machines, School Stores, Fundraisers or in Competition with the National School Lunch and Breakfast Programs)**

- a. Except as otherwise allowed by the Nebraska Department of Education (NDE), all foods and beverages sold during the school day as part of a fundraiser or for any other purpose in competition with the National School Lunch and Breakfast Programs must meet the nutrition standards of those programs.
- b. Fundraiser food or beverages are NOT exempt from the USDA Smart Snacks in School nutrition standards. Therefore, if food is sold as a fundraiser:
  - (1) It shall not be sold in competition with school meals in the food service area during the meal service.
  - (2) It shall not be sold or otherwise made available to students anywhere on school premises during the period beginning one half hour prior to the serving period for breakfast and/or lunch and lasting until one half hour after the serving of breakfast and/or lunch.
  - (3) The sale of food items during the school day shall meet the USDA Smart Snacks in School nutrition requirements
  - (4) This restriction does not apply to food sold during non-school hours, weekends, and off-campus fundraising events such as concessions during after-school sporting events, school plays or concerts; or to bulk food items that are sold for

consumption at home. (Ex: frozen pizzas, cookie dough tubs, etc.)

## **9. Triennial Assessment**

The school board shall assess and review this policy at least every three years to determine:

- a. Compliance with this policy;
- b. How this policy compares to NDE model wellness policies;
- c. Progress made in attaining the goals of this policy.

The school board will update or modify this policy as appropriate.

## **10. Public Notice**

In addition to identifying the topic on its meeting agenda as required by the Open Meetings Act, the school district will provide notice of this policy at least annually to the public and other stakeholders identified in this policy by one or more of the following methods: on its webpage, in its newsletter, in the student and employee handbooks, newspaper advertisements, direct mailings, electronic mail, and public postings.

In addition to identifying the topic on its meeting agenda as required by the Open Meetings Act, the school district will provide notice of the Triennial Assessment and progress reports towards meeting the goals in this policy using one or more of those same methods.

## **11. Recordkeeping**

The District will retain records to document compliance with the requirements of the wellness policy at its central office.

## **12. Operational Responsibility**

The superintendent is responsible for coordinating the implementation of this policy and for monitoring the district's progress in meeting the goals established by this policy. The superintendent will periodically report to the board on the district's progress in implementing this policy.

\* These strategies include, but are not necessarily limited to, those cited in the Alliance for a Healthier Generation's Model Wellness Policy (Updated June 2020 to Reflect the USDA Final Rule) found at <https://api.healthiergeneration.org/resource/2>.

Adopted on: 5/8/17

Revised on: 6/12/23\_\_\_\_\_

Reviewed on: 6/13/22, 3/13/23

## Step #4: Sharing Your Success

### Triennial Assessment Report to the Public (Public Notification is Required)

#### High Plains Community Schools

**Part #1- Post results of the wellness policy assessment (sent to website coordinator on 1-24-24)**

**Part #2-Post results on progress made in meeting your 3 district wellness policy goals at BOTH:**

- 1) District (sent to website coordinator on 3-20-24)**
- 2) Each building (sent to website coordinator on 3-20-24)**

#### Updating the Public

Target Audience(s)	Method	Date
Parents, staff, students, community members	<a href="#">March 2024 Newsletter</a>	3-1-24
Staff	<a href="#">Emailed Staff as a Reminder of Snack Guidelines</a>  <a href="#">Emailed Staff List of Potential Snacks</a> (including for vending machines)	2-2-24
Parents, staff, community members	<a href="#">Wellness Policy Shared at BOE Meetings</a> (public meeting & posted on SPARQ).  Shared in the superintendent report at BOE Meeting.	1. Adopted 5/8/17 2. Reviewed 6/13/22 & 3/13/23 3. Revised 6/12/23  2/12/24
<b>Link to the district website to meet public notification requirement</b>	<a href="#">HPC Website</a> Public Notification Requirement	

When updating the public, include a link to your wellness policy and an email contact the public can ask questions. **Post a summary to one of your district's main pages so patrons can easily see your updates, consider including pictures of students and staff participating in wellness activities** To return to the Triennial Assessment overview document, [click this link](#)

**12. Consider and Approve Financial Reports**

Speaker:

**12.1. General Fund Report**

Speaker:

April Board Meeting/March receipts

Financial Statement	First State SN	First State MM	Cornerstone Pay	CD Bank of Clarks
Bank Balance/March	\$367,219.05	\$2,101,802.88	\$15,673.91	<b>\$84,790.25</b>
Deposits for month	\$490,000.00	\$325,536.50	\$174,879.87	
Interest for month	\$156.67	\$4,543.38	\$0.00	
Total available	\$857,375.72	\$2,431,882.76	\$190,553.78	
Disbursements	\$485,775.24	\$490,005.96	\$174,879.87	
Bank Balance	\$371,600.48	\$1,941,876.80	\$15,673.91	
Outstanding Checks	\$7,245.65			
Bank Balance	<b>\$364,354.83</b>	<b>\$1,941,876.80</b>	<b>\$15,673.91</b>	
Certificates of Deposit		<b>83,459.06</b>		
Total Money available	<b>\$2,490,154.85</b>			
April Disbursements	\$427,391.84			
<hr/>				
Receipts:	Budget	March	Last mo Y-T-D	Year to Date
1100 Taxes	\$4,529,383.00	\$77,290.73	\$2,239,001.85	\$2,316,292.58
1115 Carline tax	\$5,500.00	\$0.00	\$1,334.24	\$1,334.24
1120 Public Power District Sales	\$5,500.00	\$0.00	\$10,171.19	\$10,171.19
1125 Motor Vehicle Taxes	\$190,000.00	\$19,038.95	\$131,613.37	\$150,652.32
1510 Interest	\$33,000.00	\$5,283.19	\$23,404.08	\$28,687.27
1911 Local License Fees	\$900.00	\$0.00	\$980.00	\$980.00
1925 Categorical Grants	\$300.00	\$0.00	\$0.00	\$0.00
1990 Other Local Receipts	\$38,000.00	\$571.26	\$28,987.33	\$29,558.59
2110 County Fines	\$18,000.00	\$1,035.16	\$7,520.74	\$8,555.90
3110 State Aid	\$355,717.00	\$35,572.00	\$211,090.00	\$246,662.00
3120 Sp. Ed. Program	\$235,000.00	\$71,563.00	\$213,313.00	\$284,876.00
3125 Sp. Ed. Transportation	\$8,000.00	\$0.00	\$0.00	\$0.00
3130 Homestead Exemption	\$25,000.00	\$5,491.43	\$0.00	\$5,491.43
3131 Property Tax Credit	\$400,000.00	\$103,536.85	\$170,308.43	\$273,845.28
3180 Pro-Rata Vehicle	\$8,500.00	\$0.00	\$3,414.50	\$3,414.50
3400 State Apportionment	\$30,000.00	\$0.00	\$35,646.29	\$35,646.29
3512 Dist Ed Incentive	\$0.00	\$0.00	\$1,000.00	\$1,000.00
3535 High Ability Learners	\$3,000.00	\$0.00	\$2,342.00	\$2,342.00
3551 CTE Grant	\$0.00	\$0.00	\$7,500.00	\$7,500.00
4212 Title II	\$1,000.00	\$0.00	\$0.00	\$0.00
4310 REAP	\$20,000.00	\$0.00	\$3,180.93	\$3,180.93
4421 IDEA	\$62,000.00	\$0.00	\$0.00	\$0.00
4505 Title	\$23,000.00	\$0.00	\$26,011.00	\$26,011.00
4516 IDEA Preschool Enrollment Pov	\$75,000.00	\$0.00	\$2,061.00	\$2,061.00
4518 IDEA	\$60,000.00	\$0.00	\$37,939.00	\$37,939.00
4530 Grants	\$75,000.00	\$0.00	\$3,500.00	\$3,500.00
4708 Medicaid	\$15,000.00	\$1,047.69	\$4,075.41	\$5,123.10
4998 ESSRS III	\$51,000.00	\$0.00	\$45,790.00	\$45,790.00
5300 Sale of Property	\$2,500.00	\$0.00	\$2,585.00	\$2,585.00
	\$25,000.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$6,295,300.00</b>	<b>\$320,430.26</b>	<b>\$3,212,769.36</b>	<b>\$3,533,199.62</b>
3100 Hot Lunch/Non Program		\$8,961.69	\$32,066.95	\$41,028.64
				\$3,574,228.26

Checking Account ID	Fund Number	Invoice Number	Description	Amount
01	01		General Fund	
ACTIVITY FUND		concession water	water bought from concessions for Board	8.56
ACTIVITY FUND		metals account	close metals account in Activity fund	2,613.31
<b>Total</b> ACTIVITY FUND				<b>2,621.87</b>
AMPLIFY EDUCATION, INC.		INV-249666	additional licene-7th grade	60.00
<b>Total</b> AMPLIFY EDUCATION, INC.				<b>60.00</b>
ATS, LLC		1074	June 2023 prof custodial	4,640.00
ATS, LLC		1625	Nov 2023 billing for custodial	4,640.00
<b>Total</b> ATS, LLC				<b>9,280.00</b>
AURORA NEWS REGISTER		84238,84244,84293	board advertising	143.58
<b>Total</b> AURORA NEWS REGISTER				<b>143.58</b>
BERAN, KIMBERLY		NRCSA mileage	mileage	61.64
<b>Total</b> BERAN, KIMBERLY				<b>61.64</b>
BLACK HILLS ENERGY		20240402	montly East bldg Polk	668.24
<b>Total</b> BLACK HILLS ENERGY				<b>668.24</b>
BLACK HILLS ENERGY		20240328	monthly Polk	1,619.97
<b>Total</b> BLACK HILLS ENERGY				<b>1,619.97</b>
BLACK HILLS ENERGY		20240402	monthly West bldg Polk	1,829.95
<b>Total</b> BLACK HILLS ENERGY				<b>1,829.95</b>
BLACK HILLS ENERGY		20240402	monthly Polk	1,373.63
<b>Total</b> BLACK HILLS ENERGY				<b>1,373.63</b>
CASH-WA DISTRIBUTING		14145369	custodial Clarks	707.04
<b>Total</b> CASH-WA DISTRIBUTING				<b>707.04</b>
CENTRAL NE REHAB SERVICES		20240326	COTA services	622.46
CENTRAL NE REHAB SERVICES		FEb 2024		6,000.99
<b>Total</b> CENTRAL NE REHAB SERVICES				<b>6,623.45</b>
CENTRAL TRUE VALUE		A585020	custodial Clarks	95.92
<b>Total</b> CENTRAL TRUE VALUE				<b>95.92</b>
CENTURY HSE CHIROPRACTIC		11075763	driver physical SOsantowski	87.00
<b>Total</b> CENTURY HSE CHIROPRACTIC				<b>87.00</b>
COMPUTER HARDWARE INC		G22863	E Warnick computer repair	496.00
COMPUTER HARDWARE INC		G23088	AHans computer repair	496.00
<b>Total</b> COMPUTER HARDWARE INC				<b>992.00</b>
CULLIGAN of YORK		20240402	water supplies Polk	228.50
<b>Total</b> CULLIGAN of YORK				<b>228.50</b>
DIODE TECHNOLOGIES INC.		20240402	monthly openpath/rhombus	1,194.80
<b>Total</b> DIODE TECHNOLOGIES INC.				<b>1,194.80</b>

Vendor Name	Invoice Number	Description	Amount
EAKES OFFICE SOLUTIONS	INV534842	floor machine Clarks	122.90
EAKES OFFICE SOLUTIONS	INV535570	monthly fax fee	56.64
EAKES OFFICE SOLUTIONS	INV536269	custodial Polk	122.90
Total EAKES OFFICE SOLUTIONS			<u>302.44</u>
ECOLAB	4838887	pest control Clarks	96.21
ECOLAB	4839239	West bldg Polk	102.50
Total ECOLAB			<u>198.71</u>
ECONOMY HOMETOWN MARKET	20240322	FCS supploles	25.35
Total ECONOMY HOMETOWN MARKET			<u>25.35</u>
ESU #7	Feb 2024	sped services	22,959.84
Total ESU #7			<u>22,959.84</u>
ESU7	Feb 2024 LMHP	Reg Ed LMHP	2,240.25
Total ESU7			<u>2,240.25</u>
FISHER, MICAH	board food	board food reimbursement	84.71
Total FISHER, MICAH			<u>84.71</u>
FLATLAND MOBILE SERVICES	442163	bus 17 headlight	27.29
FLATLAND MOBILE SERVICES	492203	bus 21 DEF	37.98
Total FLATLAND MOBILE SERVICES			<u>65.27</u>
FRIESEN CHEVROLET, INC.	315666	traverse camera	378.05
Total FRIESEN CHEVROLET, INC.			<u>378.05</u>
HAMPTON INN	1711115908	KBeran NRCSA conf	269.90
Total HAMPTON INN			<u>269.90</u>
HANS SERVICE, LLC	12234	Polk side sensors/science drain	551.50
HANS SERVICE, LLC	12242	Clarks - plugged toilet line	340.00
HANS SERVICE, LLC	12251		465.00
Total HANS SERVICE, LLC			<u>1,356.50</u>
HOFMANN, LYNN	mileage	speech mileage reimbursement	123.95
Total HOFMANN, LYNN			<u>123.95</u>
HOT LUNCH FUND	Title breakfast 2024	title breakfast	112.38
Total HOT LUNCH FUND			<u>112.38</u>
ISLAND SUPPLY WELDING CO	314234	THofmann supplies	24.80
Total ISLAND SUPPLY WELDING CO			<u>24.80</u>
J W PEPPER & SON INC	366283885	music supplies	25.99
J W PEPPER & SON INC	366308475	7-12 music	53.92
J W PEPPER & SON INC	3666313724	7-12 music	19.99
Total J W PEPPER & SON INC			<u>99.90</u>
KSB SCHOOL LAW	16080	legal fees	544.00
Total KSB SCHOOL LAW			<u>544.00</u>

MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC

132384206001

digital study sync 9-12

2,172.00

Total MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC

2,172.00

MENARDS

80607

supplies Thofmann

72.33

MENARDS

81171

THofmann supplies

29.88

MENARDS

82109

THofmann suppoles

14.98

Total MENARDS

117.19

MILLER TROPHY

137442

val/sal, outstanding stds 2022/23

6.60

Total MILLER TROPHY

6.60

NAEA

2425NAEA

Thofmann dues

210.00

Total NAEA

210.00

NORTH PRINTING &amp; OFFICE SUPPLY, LLC

224-52

gray suburban decals

60.25

Total NORTH PRINTING &amp; OFFICE SUPPLY, LLC

60.25

NORTHLAND SECURITIES INC

031824-5

financial consulting service

2,500.00

Total NORTHLAND SECURITIES INC

2,500.00

NOVUS GLASS

7718005

T/C windshield

506.00

Total NOVUS GLASS

506.00

ONE SOURCE

2022151074

background checks

20.00

Total ONE SOURCE

20.00

PENNERS TIRE &amp; AUTO INC

1-197558

gray suburban tire

30.90

Total PENNERS TIRE &amp; AUTO INC

30.90

POLK CO HEALTH DEPT

February 2024

nursing

5,182.88

Total POLK CO HEALTH DEPT

5,182.88

POLK COUNTY RPPD

20240327

monthly clarks

1,451.90

POLK COUNTY RPPD

20240327-0001

monthly clarks

1,858.65

POLK COUNTY RPPD

20240327-0002

ballfields clarks

44.32

POLK COUNTY RPPD

Hiway 92

highway 92 light

23.08

Total POLK COUNTY RPPD

3,377.95

POLK LIGHT &amp; WATER DEPT

20240402

monthly Polk

4,307.44

Total POLK LIGHT &amp; WATER DEPT

4,307.44

PRINCIPAL LIFE INSURANCE COMPANY

Apr 2024

LTD

383.75

Total PRINCIPAL LIFE INSURANCE COMPANY

383.75

RHD PUBLISHING LLC

Feb 2024

board advertising

32.18

Total RHD PUBLISHING LLC

32.18

RUTTS MECHANICAL SERVICES

6227

units on roof frozen - no heat East Polk

490.00

Total RUTTS MECHANICAL SERVICES

490.00

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 01	Fund Number 01	General Fund	
CLARKS LUMBER	83192	supplies THofmann	13.49
Total CLARKS LUMBER			<u>13.49</u>
COMPUTER HARDWARE INC	G22674	D Ramirez diagnostic computer fee	75.00
Total COMPUTER HARDWARE INC			<u>75.00</u>
MID AMERICAN RESEARCH	0815388-IN	custodial Clarks	1,039.00
Total MID AMERICAN RESEARCH			<u>1,039.00</u>
NE ASSOC SCHOOL BOARDS	50240	KBeran budget workshop	30.00
NE ASSOC SCHOOL BOARDS	50339	supt search fee	3,300.00
Total NE ASSOC SCHOOL BOARDS			<u>3,330.00</u>
SUTTON LUMBER	2403-159753	supplies THofmann	64.67
Total SUTTON LUMBER			<u>64.67</u>
YANDA'S MUSIC & PRO AUDIO INC.	693123	instrument repair	59.00
YANDA'S MUSIC & PRO AUDIO INC.	693125	instrument repair	75.10
YANDA'S MUSIC & PRO AUDIO INC.	695047	instrument repair	62.00
YANDA'S MUSIC & PRO AUDIO INC.	695250	instrument repair	8.30
Total YANDA'S MUSIC & PRO AUDIO INC.			<u>204.40</u>
Fund Number 01			<u>4,726.56</u>
Checking Account ID 01			<u>4,726.56</u> *

SAVVAS LEARNING COMPANY LLC	7028688384	music curriculum K-6	6,916.69
Total SAVVAS LEARNING COMPANY LLC			<u>6,916.69</u>

TIME MANAGEMENT SYSTMS	306733	monthly timeclock fee	65.55
Total TIME MANAGEMENT SYSTMS			<u>65.55</u>

TRAV'S U-SAVE PHARMACY	Nebulizer solution	nebulizer solution	17.37
Total TRAV'S U-SAVE PHARMACY			<u>17.37</u>

U.S. BANK	4484730073189507A	credit card	764.53
U.S. BANK	4484730114812000A	credit card	2,041.37
U.S. BANK	4484730153582126A	credit card	202.71
U.S. BANK	448473100009923A	credit card	2,882.87
Total U.S. BANK			<u>5,891.48</u>

VYE BROADBAND	20240322	monthly clarks	613.00
Total VYE BROADBAND			<u>613.00</u>

WINDSTREAM	20240326	monthly phone bill HS	108.54
Total WINDSTREAM			<u>108.54</u>

WINDSTREAM	20240327	monthly phone bill East Polk	308.04
Total WINDSTREAM			<u>308.04</u>

WINDSTREAM	20240326	monthly phone HS	174.62
Total WINDSTREAM			<u>174.62</u>

YORK NEWS TIMES	20240327	all area wrestling	60.00
YORK NEWS TIMES	20240328	advertising	100.00
Total YORK NEWS TIMES			<u>160.00</u>

Fund Number 01			<u>90,610.06</u>
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Checking Account ID 01			<u>90,610.06</u> *
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Comerstone 165,863.86 Total: 423,006.30

BCBS 60,155.82

Cross County 1104.03

Employee Benefit Fund 174.36 Total transfer: 427,526.67

Hofmann HSA 335.84 Total to add to transfer:

EFTPS 49,438.33

NE Dept Rev 6,836.04

NPERS 43,761.40

AFLAC: 1216.81

Ameritas: 554.16

125 plan 1438.33

Misc 1311.00

(1520.30)



## 12.2. **Nutrition Services Report**

Speaker:

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 06	Fund Number 06	Lunch Fund	
CASH-WA DISTRIBUTING	14129266	Polk Food	581.27
CASH-WA DISTRIBUTING	14136883	Polk Food	498.42
CASH-WA DISTRIBUTING	14141972	Polk Food	579.88
CASH-WA DISTRIBUTING	14150264	Polk Food	557.27
<b>Total CASH-WA DISTRIBUTING</b>			<b>2,216.84</b>
CASH-WA DISTRIBUTING	14129267	Non Food Polk	40.95
<b>Total CASH-WA DISTRIBUTING</b>			<b>40.95</b>
CASH-WA DISTRIBUTING	14136875	Clark Non Food	73.35
<b>Total CASH-WA DISTRIBUTING</b>			<b>73.35</b>
CASH-WA DISTRUBUTING	14136874	Clarks Food	401.19
CASH-WA DISTRUBUTING	14145374	Clarks Food	869.71
CASH-WA DISTRUBUTING	14152567	Clarks Food	397.65
CASH-WA DISTRUBUTING	CM3571304	Clarks Food	(23.00)
<b>Total CASH-WA DISTRUBUTING</b>			<b>1,645.55</b>
HILAND DAIRY FOODS	20240313	Milk Both Sites	1,832.33
<b>Total HILAND DAIRY FOODS</b>			<b>1,832.33</b>
HPC GENERAL FUND	20240313	December Payroll	8,961.69
HPC GENERAL FUND	20240329	January Wages	9,057.22
<b>Total HPC GENERAL FUND</b>			<b>18,018.91</b>
MCLEAN BEEF	13653	Beef booster hamburger Patties	405.44
<b>Total MCLEAN BEEF</b>			<b>405.44</b>
NEBRASKA FOOD DISTRIBUTION PROGRAM	20240329	Brown box delivery fee	286.70
<b>Total NEBRASKA FOOD DISTRIBUTION PROGRAM</b>			<b>286.70</b>
OSANTOWSKI, SHELBY	20240313	Eggs	85.00
<b>Total OSANTOWSKI, SHELBY</b>			<b>85.00</b>
SAM'S CLUB/SYNCHRONY BANK	20240329	Kitchen Food	135.98
<b>Total SAM'S CLUB/SYNCHRONY BANK</b>			<b>135.98</b>
US FOODS-GRAND ISLAND	3308146	Food both sites and Sanitizer	1,180.11
US FOODS-GRAND ISLAND	5448503	Food both sites	1,334.30
US FOODS-GRAND ISLAND	5644911	Dishwasher soap	153.17
<b>Total US FOODS-GRAND ISLAND</b>			<b>2,667.58</b>
<b>Fund Number 06</b>			<b>27,408.63</b>
<b>Checking Account ID 06</b>			<b>27,408.63</b>

Expenditure Report by Function/Object - Detail

Account Number	Account Description	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/P Outstanding	P/O Outstanding	Unnumbered Balance
06	Lunch Fund								
1190	EARLY CHILDHOOD ED PROGRAMS								
06 1190 610 002	SUPPLIES	200.00	0.00	0.00	0.00	200.00	0.00	0.00	200.00
610	SUPPLIES	200.00	0.00	0.00	0.00	200.00	0.00	0.00	200.00
1190	EARLY CHILDHOOD ED PROGRAMS								
2190	OTHER PUPIL SUPPORT SERVICES								
06 2190 610 002	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2190	OTHER PUPIL SUPPORT SERVICES								
3100	FOOD SERVICE								
06 3100 110 000	REGULAR SALARIES	103,000.00	14,953.75	49,705.09	48.26	53,294.91	0.00	0.00	53,294.91
110	REGULAR SALARIES	103,000.00	14,953.75	49,705.09	48.26	53,294.91	0.00	0.00	53,294.91
06 3100 120 000	Temporary Non-instructional- sub	5,500.00	412.51	3,265.65	59.38	2,234.35	0.00	0.00	2,234.35
120	Temporary Non-instructional	5,500.00	412.51	3,265.65	59.38	2,234.35	0.00	0.00	2,234.35
06 3100 130 000	Overtime non-instructional	300.00	0.00	0.00	0.00	300.00	0.00	0.00	300.00
130	STIPENDS	300.00	0.00	0.00	0.00	300.00	0.00	0.00	300.00
06 3100 210 000	HEALTH INSURANCE NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
210	HEALTH INSURANCE NON INSTRUCTIONAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06 3100 220 000	SOCIAL SECURITY NON INSTRUCTIONAL	8,000.00	1,175.55	4,052.26	50.85	3,947.74	0.00	0.00	3,947.74
220	SOCIAL SECURITY NON INSTRUCTIONAL	8,000.00	1,175.55	4,052.26	50.85	3,947.74	0.00	0.00	3,947.74
06 3100 230 000	RETIREMENT NON INSTRUCTIONAL	11,000.00	1,477.10	4,909.79	44.53	6,090.21	0.00	0.00	6,090.21
230	RETIREMENT NON INSTRUCTIONAL	11,000.00	1,477.10	4,909.79	44.53	6,090.21	0.00	0.00	6,090.21
06 3100 430 000	REPAIRS AND MAINTENANCE	0.00	0.00	508.00	0.00	(506.00)	0.00	0.00	(506.00)
430	REPAIRS AND MAINTENANCE	0.00	0.00	508.00	0.00	(506.00)	0.00	0.00	(506.00)
06 3100 431 000	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
431	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06 3100 610 001	SUPPLIES	5,000.00	323.50	2,291.83	45.84	2,708.17	0.00	0.00	2,708.17
06 3100 610 002	SUPPLIES	5,000.00	103.94	1,174.46	23.49	3,825.54	0.00	0.00	3,825.54
610	SUPPLIES	10,000.00	427.54	3,466.29	34.66	6,533.71	0.00	0.00	6,533.71
06 3100 630 001	FOOD	49,000.00	4,614.29	36,948.86	75.41	12,051.14	0.00	0.00	12,051.14
06 3100 630 002	FOOD	37,000.00	4,343.84	27,557.33	74.48	9,442.67	0.00	0.00	9,442.67
630	FOOD	86,000.00	8,958.13	64,506.19	75.01	21,493.81	0.00	0.00	21,493.81
06 3100 695 000	INDIRECT COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
695	INDIRECT COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06 3100 731 001	Machinery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
731	Machinery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06 3100 890 000	OTHER MISC EXPENSES	500.00	0.00	0.00	0.00	500.00	0.00	0.00	500.00
890	OTHER MISC EXPENSES	500.00	0.00	0.00	0.00	500.00	0.00	0.00	500.00
3100	FOOD SERVICE	224,300.00	27,404.58	130,411.27	58.14	93,888.73	0.00	0.00	93,888.73
8000	TRANSFERS (OUTGOING)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06 8000 912 000	TRANSFERS TO THE SCHOOL LUNCH FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
912	TRANSFERS TO THE SCHOOL LUNCH FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8000	TRANSFERS (OUTGOING)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06	Lunch Fund	224,500.00	27,404.58	130,411.27	58.09	94,088.73	0.00	0.00	94,088.73

Expenditure Report by Function/Object - Detail

Outstanding Checks Listing

Checking Account ID: 06

Check Type: Check

<u>Check Number</u>	<u>Check Date</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Amount</u>
2713	03/13/2024			HILAND	HILAND DAIRY FOODS	1,832.33
2718	03/29/2024			CASHWA0429	CASH-WA DISTRIBUTING	2,216.84
2719	03/29/2024			CASHWA0924	CASH-WA DISTRIBUTING	40.95
2720	03/29/2024			CASHWA1427	CASH-WA DISTRIBUTING	73.35
2721	03/29/2024			CASHWA0427	CASH-WA DISTRUBUTING	1,645.55
2722	03/29/2024			HPCGENFUND	HPC GENERAL FUND	9,057.22
2723	03/29/2024			NEBRASKAFO	NEBRASKA FOOD DISTRIBUTION PROGRAM	286.70
2724	03/29/2024			USFOOD1761	US FOODS-GRAND ISLAND	2,514.41
Check Type Total: Check				Count: 8	Void Total: 0.00	Total without Voids: <u>17,667.35</u>
Checking Account Total: 06				Count: 8	Void Total: 0.00	Total without Voids: <u>17,667.35</u>
Grand Total:				Count: 8	Void Total: 0.00	Total without Voids: <u>17,667.35</u>

Fund: 06 Lunch Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
06 1611	DAILY SALES-SCHOOL LUNCH PROGRAM	72,000.00	4,834.12	45,510.12	63.21	26,489.88
06 1620	DAILY SALES-NONREIMBURS PROG	7,700.00	501.50	4,937.09	64.12	2,762.91
06 1630	Revenue Special Functions	16,000.00	150.50	768.76	4.80	15,231.24
06 1920	CONTRIBUTIONS & DONATIONS	1,050.00	200.00	1,650.00	157.14	(600.00)
	Subtotal: LOCAL RECIEPTS	96,750.00	5,686.12	52,865.97	54.64	43,884.03
06 3150	STATE REIMBURSEMENT(OF NUTRITION PROG)	0.00	6,705.50	30,587.49	0.00	(30,587.49)
06 3200	GRANTS	6,000.00	10,069.39	10,069.39	167.82	(4,069.39)
	Subtotal: STATE RECEIPTS	6,000.00	16,774.89	40,656.88	677.61	(34,656.88)
06 4210	FEDERAL NUTRITION PROGRAM	87,000.00	0.00	10,455.84	12.02	76,544.16
	Subtotal: FEDERAL RECEIPTS	87,000.00	0.00	10,455.84	12.02	76,544.16
06 5200	TRANSFER FROM GENERAL FUND	35,000.00	0.00	0.00	0.00	35,000.00
	Subtotal: NON-REVENUE RECEIPTS	35,000.00	0.00	0.00	0.00	35,000.00
	Fund Total:	224,750.00	22,461.01	103,978.69	46.26	120,771.31

**Revenue Summary Report**  
Processing Month: 03/2024

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	224,750.00	22,461.01	103,978.69	46.26	120,771.31

Bank

\$ 42,066.90

### 12.3. Activity Report

Speaker:

**Board Report - Board**

Invoice Number

Description

Fund Number 55

20240329

Activities Fund K-6

Winter Awards Cookies and Juice

Amount

108.50

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108.50

Fund Number 55

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108.50

Checking Account ID 55

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108.50

Expenditure Report by Function/Object - Detail

Account Number	Account Description	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/P Outstanding	P/O Outstanding	Unencumbered Balance
55	Activities Fund K-6								
1100	REGULAR INSTRUCTIONAL PROGRAMS								
55 1100 610 002	SUPPLIES	0.00	0.00	3,476.25	0.00	(3,476.25)	0.00	0.00	(3,476.25)
610	SUPPLIES	0.00	0.00	3,476.25	0.00	(3,476.25)	0.00	0.00	(3,476.25)
1100	REGULAR INSTRUCTIONAL PROGRAMS	0.00	0.00	3,476.25	0.00	(3,476.25)	0.00	0.00	(3,476.25)
2410	OFFICE OF PRINCIPAL								
55 2410 610 002	SUPPLIES	0.00	0.00	206.46	0.00	(206.46)	0.00	0.00	(206.46)
610	SUPPLIES	0.00	0.00	206.46	0.00	(206.46)	0.00	0.00	(206.46)
2410	OFFICE OF PRINCIPAL	0.00	0.00	206.46	0.00	(206.46)	0.00	0.00	(206.46)
3200	ACTIVITY FUND								
55 3200 610 002	SUPPLIES	4,500.00	108.50	874.74	19.44	3,625.26	0.00	0.00	3,625.26
610	SUPPLIES	4,500.00	108.50	874.74	19.44	3,625.26	0.00	0.00	3,625.26
55 3200 890 002	OTHER MISC EXPENSES	0.00	0.00	(3,754.29)	0.00	3,754.29	0.00	0.00	3,754.29
890	OTHER MISC EXPENSES	0.00	0.00	(3,754.29)	0.00	3,754.29	0.00	0.00	3,754.29
3200	ACTIVITY FUND	4,500.00	108.50	(2,879.55)	(63.99)	7,379.55	0.00	0.00	7,379.55
3535	HIGH ABILITY LEARNERS								
55 3535 610 002	SUPPLIES	0.00	0.00	189.86	0.00	(189.86)	0.00	0.00	(189.86)
610	SUPPLIES	0.00	0.00	189.86	0.00	(189.86)	0.00	0.00	(189.86)
3535	HIGH ABILITY LEARNERS	0.00	0.00	189.86	0.00	(189.86)	0.00	0.00	(189.86)
55	Activities Fund K-6	4,500.00	108.50	993.02	22.07	3,506.98	0.00	0.00	3,506.98

4,500.00	108.50	953.02	22.07	3,506.98	0.00	0.00	3,506.98
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Grand Total:

Fund: 55      Activities Fund K-6

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
55 1830	Revenue Special Function	0.00	0.00	(51.25)	0.00	51.25
55 1790	Activity Income	9,000.00	0.00	51.25	0.57	8,948.75
	Subtotal: LOCAL RECIEPTS	9,000.00	0.00	0.00	0.00	9,000.00
	Fund Total:	9,000.00	0.00	0.00	0.00	9,000.00

Revenue Summary Report  
Processing Month: 03/2024

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	9,000.00	0.00	0.00	0.00	9,000.00

Bank

\$ 10,766.29

**Fund: 05      Activity Fund 7-12**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
05 1510	INTEREST ON INVESTMENTS	400.00	26.05	207.32	51.83	192.68
05 1710	ACTIVITIES Admissions Receipts	4,500.00	0.00	27,652.00	614.49	(23,152.00)
05 1730	STUDENT ORGANIZATION DUES	5,000.00	0.00	1,100.00	22.00	3,900.00
05 1740	STUDENT TECH FEES	9,800.00	0.00	88.75	0.91	9,711.25
05 1750	REVENUE FROM ACTIVITIES	146,000.00	11,475.28	67,988.08	46.57	78,011.92
05 1790	Activity Income from other Schools	0.00	5,081.70	14,870.65	0.00	(14,870.65)
05 1920	CONTRIBUTIONS & DONATIONS	19,500.00	22.00	15,999.26	82.05	3,500.74
05 1990	MISCELLANEOUS LOCAL REVENUE	14,000.00	165.00	6,279.50	44.85	7,720.50
Subtotal: LOCAL RECIEPTS		199,200.00	16,770.03	134,185.56	67.36	65,014.44
Fund Total:		199,200.00	16,770.03	134,185.56	67.36	65,014.44

**Revenue Summary Report**  
Processing Month: 03/2024

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	199,200.00	16,770.03	134,185.56	67.36	65,014.44

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 05	Fund Number 05	Activity Fund 7-12	
Capital One	SP,Con,HS TR	SP,Con,HS TR	636.04
Total Capital One			<u>636.04</u>
CARLSTROM ELECTRIC, LLC	2754	FFA-Greenhouse	300.00
Total CARLSTROM ELECTRIC, LLC			<u>300.00</u>
CASH	Concessions	Concessions	305.00
CASH	State Speech Cash	State Speech Cash	140.00
Total CASH			<u>445.00</u>
Central City Public Schools	9-12 TR Meet	9-12 TR Meet	100.00
Total Central City Public Schools			<u>100.00</u>
Crossroads Awards	6061	Speech Storm Invite	61.00
Total Crossroads Awards			<u>61.00</u>
Doniphan-Trumbull Public School	9-12 WR	9-12 WR	165.00
Total Doniphan-Trumbull Public School			<u>165.00</u>
Dubas, Emily	Band Trip Refund	Band Trip Refund	90.00
Total Dubas, Emily			<u>90.00</u>
Dunker, Danielle	Speech Judge 3-12-24	Speech Judge 3-12-24	162.50
Total Dunker, Danielle			<u>162.50</u>
ECONOMY HOMETOWN MARKET	Concessions bill	Concessions Bill	69.68
ECONOMY HOMETOWN MARKET	Concessions Charge	Concessions	130.83
ECONOMY HOMETOWN MARKET	V*Concessions Charge	Concessions	(130.83)
Total ECONOMY HOMETOWN MARKET			<u>69.68</u>
Enos, Laura	Speech Judge 3-12-24	Speech Judge 3-12-24	209.50
Enos, Laura	Speech Judge3-12-24.	Speech Judge 3-12-24	22.50
Total Enos, Laura			<u>232.00</u>
Erhart, Jenni	Speech Judge 3-12-24	Speech Judge 3-12-24	132.50
Total Erhart, Jenni			<u>132.50</u>
Fritzinger, Janet	Speech Judge 3-12-24	Speech Judge 3-12-24	196.50
Total Fritzinger, Janet			<u>196.50</u>
Fuentes, Josue	Speech Judge 3-12-24	Speech Judge 3-12-24	171.50
Total Fuentes, Josue			<u>171.50</u>
Fullerton Public Schools	9-12 TR Meet	9-12 TR Meet	150.00
Total Fullerton Public Schools			<u>150.00</u>
GANSEBOM, MICHAILA	Music-Food	Music-Food	471.67
Total GANSEBOM, MICHAILA			<u>471.67</u>
Glanzer, Brooks	Speech Judge 3-12-24	Speech Judge 3-12-24	201.50
Total Glanzer, Brooks			<u>201.50</u>

Vendor Name	Invoice Number	Description	Amount
Henrichs, Cheryl	Speech Judge 3-12-24	Speech Judge 3-12-24	203.50
Total Henrichs, Cheryl			<u>203.50</u>
Hyvee GI	9-10 Grade Pies sale	9-10 Grade Pies sale	2,288.50
Total Hyvee GI			<u>2,288.50</u>
Jim's Food Central City Mall	Stuco,Speech	Stuco,Speech	118.98
Total Jim's Food Central City Mall			<u>118.98</u>
JOSTENS INC	Class 2024	Class 2024	134.40
Total JOSTENS INC			<u>134.40</u>
Klein, Michael	Speech Judge 3-12-24	Speech Judge 3-12-24	202.50
Total Klein, Michael			<u>202.50</u>
KULLY PIPE & STEEL SUPPLY	806403	Metals	494.37
Total KULLY PIPE & STEEL SUPPLY			<u>494.37</u>
Majerus, Jenny	Band Trip Refund	Band Trip Refund	60.00
Total Majerus, Jenny			<u>60.00</u>
Mcginty, Alayna	Speech Judge 3-12-24	Speech Judge 3-12-24	217.50
Total Mcginty, Alayna			<u>217.50</u>
MENARDS	80000.	FFA	94.50
MENARDS	81171,80607	TCF Table	387.77
MENARDS	81444	Animal lab door, table TCF	102.36
Total MENARDS			<u>584.63</u>
MILLER TROPHY	FFA Degree Plaques	FFA Degree Plaques	15.00
Total MILLER TROPHY			<u>15.00</u>
Millington, Kate	Speech Judge 3-12-24	Speech Judge 3-12-24	206.50
Total Millington, Kate			<u>206.50</u>
MUSIL, SCOTT	Yearbook OP	Yearbook Op	15.00
Total MUSIL, SCOTT			<u>15.00</u>
National FFA Organization	WLC12951	FFA	1,800.00
Total National FFA Organization			<u>1,800.00</u>
NE FFA Association c/o Grafton & Associates	FFA State Conv Reg	FFA State Conv Reg	1,650.00
Total NE FFA Association c/o Grafton & Associates			<u>1,650.00</u>
Nebraska Lutheran School	Music-Honor Band	Music-Honor Band	80.00
Total Nebraska Lutheran School			<u>80.00</u>
Neligh-Oakdale Public School	9-12 Girls WR	9-12 Girls WR	40.00
Total Neligh-Oakdale Public School			<u>40.00</u>
Oblender, Paige	Speech Judge 3-2-24	Speech Judge 3-2-24	80.00
Total Oblender, Paige			<u>80.00</u>

Vendor Name	Invoice Number	Description	Amount
Ockander, Jena	Speech Judge 3-12-24	Speech Judge 3-12-24	90.00
Total Ockander, Jena			<u>90.00</u>
OSCEOLA PUBLIC SCHOOLS	9-12 TR Meet	9-12 TR Meet	180.00
Total OSCEOLA PUBLIC SCHOOLS			<u>180.00</u>
POLK SERVICE & REPAIR	42520	FFA-Greenhouse	21.36
Total POLK SERVICE & REPAIR			<u>21.36</u>
Regal Awards Group	97655,97668	9-12 WR	115.06
Total Regal Awards Group			<u>115.06</u>
Speech Wire Tournament Services	10684	Speech Storm Invite	225.00
Total Speech Wire Tournament Services			<u>225.00</u>
Storm, Jenilynn	Band Trip Refund	Band Trip Refund	120.00
Total Storm, Jenilynn			<u>120.00</u>
Tailwinds Pole Vault Club	9-12 TR	9-12 TR	500.00
Tailwinds Pole Vault Club	V*9-12 TR	9-12 TR	(500.00)
Total Tailwinds Pole Vault Club			<u>0.00</u>
UNK Track & Field	9-12 TR Meet 3-14-24	9-12 TR Meet 3-14-24	200.00
Total UNK Track & Field			<u>200.00</u>
UNL-Department of Ag	FFA Reg	FFA Reg	276.00
Total UNL-Department of Ag			<u>276.00</u>
VARITRONICS, LLC	PSI-169642	Speech Storm Invite	111.99
Total VARITRONICS, LLC			<u>111.99</u>
WILD ROOTS GREENHOUSE & MARKET	1406	FFA-Greenhouse	2,228.24
Total WILD ROOTS GREENHOUSE & MARKET			<u>2,228.24</u>
WOOD, GREGORY	Track Pole Rentals	Track Pole Rentals	375.00
Total WOOD, GREGORY			<u>375.00</u>
Wostrel, Wesley	Speech Judge 3-12-24	Speech Judge 3-12-24	79.50
Total Wostrel, Wesley			<u>79.50</u>
Wruble, Sheri	Band Trip Refund	Band Trip Refund	60.00
Total Wruble, Sheri			<u>60.00</u>
Wyhe's Choice Fundraising	Music	Music	2,265.50
Total Wyhe's Choice Fundraising			<u>2,265.50</u>
Fund Number 05			<u>18,123.42</u>
Checking Account ID 05			<u>18,123.42</u>

13. **Schedule Next BOE Meeting (Date, Time, Location)**

Speaker:

14. **Motion to Adjourn**

Speaker:

15. **\*CLOSED SESSION: If, during the course of the meeting, discussion of any item on the agenda should be held in closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Act**

Speaker:

16. **\*SEQUENCE OF AGENDA: The sequence of agenda topics is subject to change at the discretion of the board.**

Speaker: