

Regular Meeting
Monday, June 8, 2026 6:30 PM
HPC Secondary- Polk BOE Room (Jan-June)
260 S Pine
Polk, NE 68654-0029

1. Call Meeting to Order

- 1.1. Public Meeting Announcement

- 1.2. Open Meetings Act Recognition

- 1.3. Board Member Attendance, Roll Call

- 1.4. Consent Agenda

- 1.4.1. Consider Minutes of Previous Meeting(s) and Their Approval (Appendix A)

Regular Meeting

The Regular monthly meeting of the High Plains Community Schools Board of Education was held on Monday, May 11, 2026, at HPC Secondary- Polk BOE Room (Jan-June), 260 S Pine, Polk, NE 68654-0029. The meeting was called to order at 6:30 PM.

Call Meeting to Order

Public Meeting Announcement

Open Meetings Act Recognition

Board Member Attendance, Roll Call

Consent Agenda

Consider Minutes of Previous Meeting(s) and Their Approval

Consider Current Bills and Their Approval

Consider Financial Statements and Treasurer's Report

A motion to approve the consent agenda as presented for past minutes, bills, and financial statements. Passed with a motion by Nathan Spurling and a second by Dorinda Brown.

Yea 6 Nay 0

HPC Student Council: Mrs. Grigsby wanted to thank all of our Student Council members for their hard work this year—it has been a joy working with this group, and I appreciate everything they have done to help make this year a success.

Community Input: None

Discussion/Action Items

Administrator Reports

Elementary Principal Report: End-of-Year Spring Awards Assembly for Academic Achievement is on May 20th. 4th-6th Science Fair and K-6th Field Day was on May 5th. The K-12 spring concert was on April 20th. The 2026 Graduates visited the elementary on May 5th.

Junior High & High School Principal Report: Health Services/Dental Hygiene was on April 22. Celebrations - HPC Lunch Hero Day, Administrative Assistant Day, Principal's Day, and Teacher's Appreciation Week. Graduation was Saturday, May 9th. The Annual Storm Awards Night was held on Thursday, April 30.

AD Report: HPC Athletics is partnering with the Aurora Newspaper for future sports posters. Revenue generated from sponsorships will help offset future uniform replacement costs. Storm Awards Night Highlights were given.

Superintendent Report: Thanks to Linda Szatko and Norm Mandstedt for their years of service to HPC. Close out of the school year in May, still needing to finish curriculum guides, inventories, requisitions, and committee meetings. Building & Grounds Update was presented. Facility

Advocates sent updated blueprints for the Clarks building. The CL Construction will be here on Tuesday to start tearing out the gym floor.

Discussion on Nebraska Comprehensive Literacy State Development Program (CLSD)

A motion to approve Mr. Ted Thiele as the 7-12 counselor at .80 FTE for the 2026-27 school year.

Passed with a motion by Isaac Samuelson and a second by Dorinda Brown.

Yea 6 Nay 0

A motion to approve the following calendar amendments, the last school day for students will be May 18th, with a regular dismissal. Staff will fulfill contracted days through May 22nd. Passed with a motion by Nathan Spurling and a second by Megan Pike.

Yea 6 Nay 0

Executive Session

A motion to adjourn the meeting and set the next regular meeting for June 8th at 6:30 PM. Meeting adjourned at 7:41pm. Passed with a motion by Nathan Spurling and a second by Dorinda Brown.

Yea 6 Nay 0

Submitted by

Chad Hoffman

HPC Board Secretary

1.4.2. Consider Current Bills and Their Approval (Appendix B)

06/04/2026 09:53 AM

Unposted; Batch Description June 2026 GF Invoices 2

User ID: ST

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 01	Fund Number 01	General Fund	
AMAZON CAPITAL SERVICES	1Q1M-7GKK-VC4F	May Billing	2,696.46
Total AMAZON CAPITAL SERVICES			2,696.46
ASCHE, SYDNEE	20260526	Tuition Reimbursement	2,336.00
Total ASCHE, SYDNEE			2,336.00
ATS, LLC	20260602	May Billing	8,984.00
Total ATS, LLC			8,984.00
BLACK HILLS ENERGY	20260602	May Billing	138.08
Total BLACK HILLS ENERGY			138.08
CENTRAL VALLEY AG COOPERATIVE	20260602	May Billing	2,202.60
Total CENTRAL VALLEY AG COOPERATIVE			2,202.60
CULLIGAN of YORK	20260602	May Billing	227.00
Total CULLIGAN of YORK			227.00
DEMCO INC.	61470505	Hatfield Supplies	355.19
Total DEMCO INC.			355.19
DIODE TECHNOLOGIES INC.	20260602	May Billing	1,211.38
Total DIODE TECHNOLOGIES INC.			1,211.38
EAKES OFFICE SOLUTIONS INC.	20260601	May Billing	948.94
Total EAKES OFFICE SOLUTIONS INC.			948.94
ECOLAB INC.	3990764	Monthly Application	213.59
Total ECOLAB INC.			213.59
ESU #7	20260602	April Billing	18,947.75
Total ESU #7			18,947.75
ESU 7 NETWORK SUPPORT	20260526	On to College	1,383.00
Total ESU 7 NETWORK SUPPORT			1,383.00
ESU7	20260526	Interpretation Services	255.00
ESU7	20260602	March Billing	2,204.78
Total ESU7			2,459.78
FLINN SCIENTIFIC, INC	3275608	Supplies for Class	150.04
Total FLINN SCIENTIFIC, INC			150.04
GO PHYSICAL THERAPY LLC	20260602	Monthly Billing	3,624.75
Total GO PHYSICAL THERAPY LLC			3,624.75
HAMILTON TELECOMMUNICATIONS	11172161	May Billing	180.15
Total HAMILTON TELECOMMUNICATIONS			180.15
HIRERIGHT, LLC	P1321158	April Billing Period	317.35
Total HIRERIGHT, LLC			317.35

Vendor Name	Invoice Number	Description	Amount
HOMETOWN LEASING	20260601	May Printer Rental	1,404.43
Total HOMETOWN LEASING			1,404.43
ISLAND SUPPLY WELDING CO	372227	Monthly Rentals	28.21
Total ISLAND SUPPLY WELDING CO			28.21
KSAP, INC dba KWIK STOP CONVENIENCE STORES	20260602		797.61
Total KSAP, INC dba KWIK STOP CONVENIENCE STORES			797.61
KSB SCHOOL LAW	21540	May Billing	2,369.00
Total KSB SCHOOL LAW			2,369.00
LARRY'S MOBILE COLLECTIONS	2586	Driver's Blood/Alcohol Test	227.00
Total LARRY'S MOBILE COLLECTIONS			227.00
NORTHEAST NEBRASKA TELEPHONE COMPANY	11054639	May Billing	211.70
Total NORTHEAST NEBRASKA TELEPHONE COMPANY			211.70
ONE SOURCE	2022206967	May Billing	57.50
Total ONE SOURCE			57.50
POLK CO HEALTH DEPT	20260601	May Billing	3,128.65
Total POLK CO HEALTH DEPT			3,128.65
POLK COUNTY RPPD	20260601	May Billing	2,765.72
Total POLK COUNTY RPPD			2,765.72
POLK LIGHT & WATER DEPT	20260602	May Billing	4,811.72
Total POLK LIGHT & WATER DEPT			4,811.72
REDMAN TURF SERVICE	5805, 5806, 5807	2nd Application	2,064.43
Total REDMAN TURF SERVICE			2,064.43
RENAISSANCE	INV5562157	Fastbridge 25-26	1,991.20
Total RENAISSANCE			1,991.20
SAM'S CLUB/SYNCHRONY BANK	20260602	May Billing	691.23
Total SAM'S CLUB/SYNCHRONY BANK			691.23
SAPP BROTHERS PETROLEUM	IN5023733	Propane Delivery	524.70
Total SAPP BROTHERS PETROLEUM			524.70
SFJ INC dba CARL'S SKRAP	20260602	May Billing	428.00
Total SFJ INC dba CARL'S SKRAP			428.00
SHENK, JACEY	20260526	Tuition Reimbursement	2,336.40
Total SHENK, JACEY			2,336.40
STROMSBURG SOFT WATER	4828	April Deliveries	140.00
Total STROMSBURG SOFT WATER			140.00

Vendor Name	Invoice Number	Description	Amount
TRUCK CENTER COMPANIES	RA105018426-01	4/22 Invoice	794.39
Total TRUCK CENTER COMPANIES			794.39
U.S. BANK	20260601	Apr/May Billing	6,218.66
Total U.S. BANK			6,218.66
URKOSKI, SHELLY	20260601	CPR Recertification	1,050.00
Total URKOSKI, SHELLY			1,050.00
VILLAGE OF CLARKS	216395	May Billing	622.10
Total VILLAGE OF CLARKS			622.10
VYE BROADBAND	20260526	April Billing	515.00
Total VYE BROADBAND			515.00
WINDSTREAM	20260601	May Billing	301.33
Total WINDSTREAM			301.33
WINDSTREAM	20260526	May Phone Bill	186.97
Total WINDSTREAM			186.97
Fund Number 01			80,042.01
Checking Account ID 01			80,042.01

High Plains Community Schools Payroll & Bills 2025-26			
Month	Jun 2026		
	PAYROLL		
COMPANY	AMOUNT	COMPANY	AMOUNT
Cornestone Bank	\$166,321.93	Ameritas	\$497.90
BCBS	\$57,129.74	Emp. Benefit Fund	\$0.00
Cross County	\$2,080.53	125 Plan	\$1,019.99
Madison Nat. Life	\$368.35	General Fund	\$3,236.70
Union Bank & Trust	\$1,244.68	HSA Wood	\$128.15
EFTPS	\$46,266.33	Madison Nat. Life	\$157.06
NE. Dept. of Revenue	\$6,126.32	Mutual of Omaha	\$1,087.90
NPERs	\$34,502.52	Misc.	\$1,311.00
Total	\$314,040.40	Transamerica	\$328.33
		Total	\$7,767.03
PAYROLL TOTAL	\$321,807.43		
General Fund Bills	\$80,042.01		
Total Transfer	\$401,849.44		

1.4.3. Consider Financial Statements and Treasurer's Report (Appendix C)

1.4.3.1. Activity Account Statements

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 55	Fund Number 55	Activities Fund K-6	
HPC GENERAL FUND	Bre's CC Repayment	Metals for Spring Awards	436.11
Total HPC GENERAL FUND			436.11
Fund Number 55			436.11
Checking Account ID 55			436.11

Fund: 55 Activities Fund K-6

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
55 1720	BOOKSTORE SALES	0.00	0.00	1,381.29	0.00	(1,381.29)
55 1790	Activity Income	0.00	0.00	894.65	0.00	(894.65)
Subtotal: LOCAL RECIEPTS		0.00	0.00	2,275.94	0.00	(2,275.94)
Fund Total:		0.00	0.00	2,275.94	0.00	(2,275.94)

Revenue Summary Report
Processing Month: 05/2026

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	0.00	2,275.94	0.00	(2,275.94)

Batch Description: Elem Act. May 2026 Check Rec
Checking Account: 55 Activities K-6

Processing Month: 05/2026

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	05/31/2026	9,318.02

Outstanding Checks

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
1072	HPC GENERAL FUND	05/26/2026	436.11
Total:			436.11

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
9,318.02	(436.11)	8,881.91	8,881.91	0.00

Cleared Automatic Payment Total:
Cleared Checks Total:
Cleared Direct Deposit Total:
Cleared Void Total:
Cleared Cash Receipt Total:
Cleared Manual Journal Entries Total:
Cleared Sales Journal Total:

High Plains Community School
06/04/2026 05:47 PM
Vendor Name
Checking Account ID 05
CASH-WA DISTRIBUTING

Board Report - Board
Activities Fund

Page: 1
User ID: CS
Amount

Invoice Number	Description	Amount
Fund Number 05	Activity Fund 7-12	
15068367	SUPPLIES FOR JH/HS TRACK MEETS/JR CLASS	283.11
Total CASH-WA DISTRIBUTING		283.11
CENTENNIAL GIRLS BASKETBALL	GIRLS BBALL CAMP	200.00
Total CENTENNIAL GIRLS BASKETBALL		200.00
CROWNAWARDS	TROPHIES FOR CONTEST	94.32
Total CROWNAWARDS	TROPHIES FOR CONTEST GIRLS BBALL	94.32
FLOURISH FLOWER COMPANY	FFA FLOWERS	20.00
Total FLOURISH FLOWER COMPANY	2 FLOWER VASES	20.00
GARRETT, SHELLI	PROM PICS FOR YRBK	50.00
Total GARRETT, SHELLI	PROM PICTURES FOR YEARBOOK	50.00
HPC GENERAL FUND	BOOK KEEPER CC A/M	1,735.19
HPC GENERAL FUND	JASON CC APR/MAY	235.22
HPC GENERAL FUND	MICAH CC APR/MAY	3,217.79
Total HPC GENERAL FUND	GOLF PRACTICE BALL/GREEN FEES ACTIVITIES/FFA/CHEER	5,188.20
IMUS, ANDY	GIRLS BBALL CAMP	200.00
Total IMUS, ANDY	BOONE CENTRAL GIRLS BASKETBALL CAMP	200.00
JOSTENS INC	N003461451	493.92
Total JOSTENS INC	CHENILLE HP LETTERS	493.92
KERRI JO'S CATERING	1253-30	2,975.00
Total KERRI JO'S CATERING	FFA BANQUET FOOD	2,975.00
LEADERSHIP CENTER, THE	2026-J1	50.00
Total LEADERSHIP CENTER, THE	FFA FLEET TRAINING	50.00
MRGHAUFF	MISC ACTIVITIES ITEM	18,240.48
Total MRGHAUFF	MISC ACTIVITIES ITEMS VB/FB/TRK/BB/ETC	18,240.48
NEBRASKA HEARTLAND BASKETBALL	GIRLS BBALL LEAGUE	300.00
Total NEBRASKA HEARTLAND BASKETBALL	GIRLS BBALL LEAGUE HASTINGS	300.00
NEBRASKA SCHOOL ACTIVITIES ASSOCIATION	SPEECH JUDGE LUNCHES	30.00
Total NEBRASKA SCHOOL ACTIVITIES ASSOCIATION	SPEECH JUDGE LUNCHES KEARNEY	30.00
OLD HOMESTEAD MARKET & FLORAL, THE	SENIOR CLASS FLOWERS	705.00
Total OLD HOMESTEAD MARKET & FLORAL, THE	SENIOR FLOWERS/DECOR	705.00
OSCEOLA PUBLIC SCHOOLS	DIST TRK ENTRY FEE	100.00
Total OSCEOLA PUBLIC SCHOOLS	DISTRICT TRACK ENTRY FEE	100.00

High Plains Community School
06/04/2026 05:47 PM
Vendor Name

Board Report - Board
Activities Fund

Page: 2
User ID: CS
Amount

Vendor Name	Invoice Number	Description	Amount
PETTY CASH FUND	STATE TRK/DIST GOLF	STATE TRACK MEALS/DIST GOLF ENTRY	748.00
Total PETTY CASH FUND			748.00
PIONEER MANUFACTURING	05272026-B	FIELD PAINT/FREIGHT	874.10
Total PIONEER MANUFACTURING			874.10
SPACE WALK INFLATABLES	827461	DUNK TANK FOR LAST DAY OF SCHOOL CELEB	250.00
Total SPACE WALK INFLATABLES			250.00
Varsity Spirit Fashions & Supplies	26/27 CHEER	CHEER UNIFORMS/MISC 26-27 SPORT YEAR	9,780.70
Total Varsity Spirit Fashions & Supplies			9,780.70
YORK GIRLS BASKETBALL	GIRLS BBALL CAMP	YORK GIRLS BASKETBALL CAMP	275.00
Total YORK GIRLS BASKETBALL			275.00
Fund Number 05			40,857.83
Checking Account ID 05			40,857.83

Batch Description: May 2026 Check Reconciliation Activity Fund
Checking Account: 05 Activity Fund

Processing Month: 05/2026

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	05/31/2026	220,214.38

Outstanding Checks

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
20967	CORY FUEHRER	01/07/2026	80.00
21030	WESLEY WOSTREL	02/05/2026	80.00
21038	KENDYL BECK	03/05/2026	70.00
21058	KENDYL MORRIS	03/05/2026	70.00
21064	DAVID CITY PUBLIC SCHOOLS	04/09/2026	100.00
21084	CENTENNIAL PUBLIC SCHOOLS	05/07/2026	500.00
21086	CONCORDIA UNIVERSITY	05/07/2026	350.00
21087	CROWNAWARDS	05/07/2026	57.71
21088	DAVID CITY PUBLIC SCHOOLS	05/07/2026	260.00
21091	HANDMADEBYABBY	05/07/2026	52.00
21092	HANIKABEN	05/07/2026	355.00
21095	KEARNEY CATHOLIC HIGH SCHOOL	05/07/2026	300.00
21097	Lee Enterprises dba Lincoln Journal Star	05/07/2026	144.95
21105	UNIVERSITY OF NEBRASKA LINCOLN	05/07/2026	261.00
	Total:		2,680.66

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
220,214.38	(2,680.66)	217,533.72	217,533.72	0.00

Cleared Automatic Payment Total:

Cleared Checks Total: 11,096.99

Cleared Direct Deposit Total:

Cleared Void Total:

Cleared Cash Receipt Total: 36,394.40

Cleared Manual Journal Entries Total:

Cleared Sales Journal Total:

High Plains Community School
06/04/2026 5:58 PM

Check Reconciliation Report - Summary
Activities Account

Page: 1
User ID: CS

<u>Processing Month</u>	<u>Checking Account ID</u>	<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
05/2026	05	220,214.38	(2,680.66)	217,533.72	217,533.72	0.00
Total:		220,214.38	(2,680.66)	217,533.72	217,533.72	0.00

Activity Fund Balance Report - Summary - Exclude Encumbrances

05/2026 - 05/2026

Regular; Beginning Month 05/2026; Processing Month 05/2026; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 Activity Fund 7-12

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704	FUND BALANCE	1,272.93	0.00	0.00	0.00	1,272.93
05 704 0101	FUND BALANCE 7-8 FOOTBALL	50.00	0.00	0.00	0.00	50.00
05 704 0102	FUND BALANCE 9-12 FOOTBALL	1,307.63	0.00	280.00	0.00	1,587.63
05 704 0103	FUND BALANCE 7-8 VOLLEYBALL	395.48	0.00	0.00	0.00	395.48
05 704 0104	FUND BALANCE 9-12 VOLLEYBALL	2,433.88	1,110.00	0.00	0.00	1,323.88
05 704 0105	FUND BALANCE 9-12 SOFTBALL	1,913.37	55.11	0.00	0.00	1,858.26
05 704 0106	FUND BALANCE 7-8 GIRLS BASKETBALL	50.00	0.00	0.00	0.00	50.00
05 704 0107	FUND BALANCE 7-8 BOYS BASKETBALL	50.00	0.00	0.00	0.00	50.00
05 704 0108	FUND BALANCE 9-12 GIRLS BASKETBALL	2,942.26	0.00	930.00	0.00	3,872.26
05 704 0109	FUND BALANCE 9-12 BOYS BASKETBALL	3,032.20	300.00	0.00	0.00	2,732.20
05 704 0110	FUND BALANCE 7-8 WRESTLING	220.00	0.00	0.00	0.00	220.00
05 704 0111	FUND BALANCE 9-12 WRESTLING	2,000.00	0.00	0.00	0.00	2,000.00
05 704 0112	FUND BALANCE 7-8 TRACK	894.60	0.00	0.00	0.00	894.60
05 704 0113	FUND BALANCE 9-12 TRACK	535.42	380.71	2,330.00	0.00	2,484.71
05 704 0114	FUND BALANCE 9-12 GOLF	1,888.46	0.00	0.00	0.00	1,888.46
05 704 0115	FUND BALANCE JH QUIZ BOWL	(278.00)	0.00	0.00	0.00	(278.00)
05 704 0116	FUND BALANCE HS QUIZ BOWL	255.00	0.00	210.00	0.00	465.00
05 704 0150	FUND BALANCE CHEER	2,553.22	0.00	500.00	0.00	3,053.22
05 704 0165	FUND BALANCE CLASS OF 2029	4,324.16	0.00	0.00	0.00	4,324.16
05 704 0170	FUND BALANCE CLASS OF 2026	2,390.55	895.54	0.00	0.00	1,495.01
05 704 0171	FUND BALANCE CLASS OF 2027	3,394.15	3,487.64	4,738.25	0.00	4,644.76
05 704 0172	FUND BALANCE CLASS OF 2028	549.00	0.00	0.00	0.00	549.00
05 704 0200	FUND BALANCE CONCESSIONS	16,433.11	0.00	50.00	0.00	16,483.11
05 704 0250	FUND BALANCE ONE ACT	3,216.36	0.00	165.00	0.00	3,381.36
05 704 0300	FUND BALANCE FFA	26,019.14	2,749.32	15,973.73	0.00	39,243.55
05 704 0325	FUND BALANCE HALL OF FAME	1,024.45	0.00	0.00	0.00	1,024.45
05 704 0350	FUND BALANCE 7-12 PRINCIPAL	1,436.15	0.00	0.00	0.00	1,436.15
05 704 0400	FUND BALANCE STUDENT COUNCIL	2,438.32	0.00	328.25	0.00	2,766.57
05 704 0525	FUND BALANCE MUSIC DEPT	13,040.18	0.00	75.00	0.00	13,115.18
05 704 0550	FUND BALANCE NHS	660.53	105.99	0.00	0.00	554.54
05 704 0575	FUND BALANCE SPEECH	3,334.45	235.20	0.00	0.00	3,099.25
05 704 0600	FUND BALANCE CELEBRATION COMMITTEE	4,249.40	0.00	0.00	0.00	4,249.40
05 704 0625	FUND BALANCE WEIGHT ROOM	5,501.35	0.00	70.00	0.00	5,571.35
05 704 0650	FUND BALANCE WELLNESS	1,441.56	0.00	0.00	0.00	1,441.56
05 704 0675	FUND BALANCE YEARBOOK	15,457.50	0.00	140.00	0.00	15,597.50
05 704 0725	FUND BALANCE TRAINING ROOM	198.63	0.00	0.00	0.00	198.63

Regular; Beginning Month 05/2026; Processing Month 05/2026; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 Activity Fund 7-12

Chart of Account Number Chart of Account Description

05 704 0775	FUND BALANCE MISC	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
		66,639.03	2,805.64	10,604.17	0.00	74,437.56
		193,264.47	12,125.15	35,394.40	0.00	217,533.72

Fund Total: 05

1.4.3.2. Building Fund Account Statements

Revenue Summary Report

Processing Month: 05/2026

Regular; Processing Month 05/2026; Accounts to Include Accounts with
Activity; Fund Number 08

Fund: 08 Building Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
08 1100	TAXES	0.00	130,942.84	386,847.13	0.00	(386,847.13)
08 1115	CARLINE TAXES	0.00	119.73	254.11	0.00	(254.11)
08 1120	PUBLIC POWER DIST SALES TAX	0.00	0.00	1,875.05	0.00	(1,875.05)
08 1125	MOTOR VEHICLE TAXES	0.00	0.00	76.09	0.00	(76.09)
08 1510	INTEREST ON INVESTMENTS	0.00	6,081.08	60,395.91	0.00	(60,395.91)
	Subtotal: LOCAL RECIEPTS	0.00	137,143.65	449,448.29	0.00	(449,448.29)
08 2110	COUNTY FINES AND LICENSE FEES	0.00	0.00	0.00	0.00	0.00
	Subtotal: COUNTY AND ESU RECEIPTS	0.00	0.00	0.00	0.00	0.00
08 3130	HOMESTEAD EXEMPTION	0.00	999.79	2,999.37	0.00	(2,999.37)
08 3131	PROPERTY TAX CREDIT	0.00	141,697.58	283,395.16	0.00	(283,395.16)
08 3180	PRO-RATE MOTOR VEHICLE	0.00	7.76	1,148.77	0.00	(1,148.77)
	Subtotal: STATE RECEIPTS	0.00	142,705.13	287,543.30	0.00	(287,543.30)
	Fund Total:	0.00	279,848.78	736,991.59	0.00	(736,991.59)

Revenue Summary Report

Processing Month: 05/2026

Regular; Processing Month 05/2026; Accounts to Include Accounts with
Activity; Fund Number 08

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	279,848.78	736,991.59	0.00	(736,991.59)

High Plains Community School
06/04/2026 8:40 AM

Check Reconciliation Report
Batch Description May 2026 BF Check Rec

Page: 1
User ID: ST

Batch Description: May 2026 BF Check Rec
Checking Account: 08

Processing Month: 05/2026
Building Fund

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>	
	Statement Balance	05/31/2026	3,068,293.06	
<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
3,068,293.06	0.00	3,068,293.06	3,068,293.06	0.00

Cleared Automatic Payment Total:
Cleared Checks Total:
Cleared Direct Deposit Total:
Cleared Void Total:
Cleared Cash Receipt Total: 279,848.78
Cleared Manual Journal Entries Total:
Cleared Sales Journal Total:

1.4.3.3. Depreciation Fund Account Statements

Regular; Processing Month 05/2026; Accounts to Include Accounts with
Activity; Fund Number 02

Fund: 02 Depreciation Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
02 1510	INTEREST ON INVESTMENTS	0.00	1,085.30	10,603.38	0.00	(10,603.38)
	Subtotal: LOCAL RECIEPTS	0.00	1,085.30	10,603.38	0.00	(10,603.38)
02 6200	TRANSFERS	0.00	0.00	250,000.00	0.00	(250,000.00)
	Subtotal: NON-REVENUE RECEIPTS	0.00	0.00	250,000.00	0.00	(250,000.00)
	Fund Total:	0.00	1,085.30	260,603.38	0.00	(260,603.38)

Revenue Summary Report
Processing Month: 05/2026
Regular; Processing Month 05/2026; Accounts to Include Accounts with
Activity; Fund Number 02

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	1,085.30	260,603.38	0.00	(260,603.38)

High Plains Community School
06/04/2026 8:39 AM

Check Reconciliation Report
Batch Description May 2026 Depr Check Rec

Page: 1
User ID: ST

Batch Description: May 2026 Depr Check Rec
Checking Account: 02

Depreciation Fund

Processing Month: 05/2026

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>	
	Statement Balance	05/31/2026	526,463.46	
<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
526,463.46	0.00	526,463.46	526,463.46	0.00

Cleared Automatic Payment Total:

Cleared Checks Total:

Cleared Direct Deposit Total:

Cleared Void Total:

Cleared Cash Receipt Total: 1,085.30

Cleared Manual Journal Entries Total:

Cleared Sales Journal Total:

1.4.3.4. General Fund Account Statements

Revenue Summary Report

Processing Month: 05/2026

Regular; Processing Month 05/2026; Accounts to Include Accounts with
Activity; Fund Number 01

Fund: 01 General Fund

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
01 1100	LOCAL DISTRICT TAXES	4,953,000.00	1,020,965.50	2,770,578.25	55.94	2,182,421.75
01 1115	CARLINE/AIRLINE TAXES	5,000.00	933.90	7,209.08	144.18	(2,209.08)
01 1120	Public Power District Sales Tax	11,000.00	800.76	15,454.52	140.50	(4,454.52)
01 1125	MOTOR VEHICLE TAXES	200,000.00	13,579.20	177,971.36	88.99	22,028.64
01 1510	INTEREST ON LOCAL REVENUE	28,000.00	8,580.61	60,128.68	214.75	(32,128.68)
01 1740	FEES	0.00	45.44	(643.21)	0.00	643.21
01 1910	RENTAL OF SCHOOL FACILITIES	0.00	0.00	9,324.19	0.00	(9,324.19)
01 1911	LOCAL LICENSE FEES	800.00	0.00	1,330.00	166.25	(530.00)
01 1925	CATEGORICAL GRANTS FROM CORPORATIONS & O	290.00	0.00	0.00	0.00	290.00
01 1980	REFUND PRIOR YEAR EXPENSES	0.00	0.00	54,871.96	0.00	(54,871.96)
01 1990	OTHER LOCAL RECEIPTS	15,500.00	0.00	0.00	0.00	15,500.00
Subtotal: LOCAL RECIEPTS		5,213,590.00	1,044,905.31	3,096,224.83	59.39	2,117,365.17
01 2110	COUNTY FINES & LICENSE FEE	15,000.00	1,436.08	14,444.88	96.30	555.12
01 2210	ED SERVICE UNIT RECEIPTS	0.00	0.00	1,160.00	0.00	(1,160.00)
Subtotal: COUNTY AND ESU RECEIPTS		15,000.00	1,436.08	15,604.88	104.03	(604.88)
01 3110	STATE AID	343,742.00	125,343.63	676,714.93	196.87	(332,972.93)
01 3120	SPECIAL EDUCATION	150,000.00	0.00	242.35	0.16	149,757.65
01 3125	SPECIAL ED-TRANS	5,000.00	0.00	0.00	0.00	5,000.00
01 3130	HOMESTEAD EXEMPTION	0.00	7,798.45	23,395.35	0.00	(23,395.35)
01 3131	RELIEF TO PROPERTY TAXPAYE	310,000.00	1,105,241.59	2,212,805.69	713.81	(1,902,805.69)
01 3180	PRO-RATE MOTOR VEHICLE	9,000.00	60.52	5,829.05	64.77	3,170.95
01 3400	STATE APPORTIONMENT	36,000.00	0.00	50,720.98	144.92	(15,720.98)
01 3512	QUALITY ED GRANT	2,000.00	0.00	0.00	0.00	2,000.00
01 3535	HIGH ABILITY LEARNERS	2,500.00	0.00	0.00	0.00	2,500.00
Subtotal: STATE RECEIPTS		867,242.00	1,238,444.19	2,969,708.35	346.43	(2,112,466.35)
01 4212	Title II	0.00	0.00	64.64	0.00	(64.64)
01 4310	REAP	0.00	0.00	19,347.00	0.00	(19,347.00)
01 4605	TITLE I	27,000.00	0.00	35,774.00	132.50	(8,774.00)
01 4524	OTHER FEDERAL NON-CATEGORICAL REC	89,000.00	0.00	11,568.51	13.00	77,431.49
01 4708	MEDICAID IN PUBLIC SCHOOLS	4,400.00	0.00	339.75	7.72	4,060.25
01 4709	MEDICAID ADMIN ACTIVITIES	14,000.00	0.00	0.00	0.00	14,000.00
Subtotal: FEDERAL RECEIPTS		134,400.00	0.00	67,093.90	49.92	67,306.10
01 5200	TRANSFERS	0.00	0.00	(324,889.90)	0.00	324,889.90
01 5690	OTHER NON-REVENUE RECEIPTS	0.00	0.00	0.01	0.00	(0.01)
Subtotal: NON-REVENUE RECEIPTS		0.00	0.00	(324,889.89)	0.00	324,889.89
01 9000	NON-PROGRAM RECEIPTS	0.00	0.00	723.10	0.00	(723.10)
Subtotal: NON-PROGRAM RECEIPTS		0.00	0.00	723.10	0.00	(723.10)
Fund Total:		6,220,232.00	2,284,765.58	5,824,465.17	93.64	395,766.83

Revenue Summary Report

Processing Month: 05/2026

Regular; Processing Month 05/2026; Accounts to Include Accounts with
Activity; Fund Number 01

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	6,220,232.00	2,284,785.58	5,824,465.17	93.64	395,766.83

Batch Description: May 2026 GF Check Rec

Processing Month: 05/2026

Checking Account: 01

General 136

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	05/31/2026	421,371.80

Outstanding Automatic Payments

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
113249	NEBRASKA SCHOOL RETIREMENT SYS	05/15/2026	36,130.47
113253	NEBRASKA SCHOOL RETIREMENT SYS	05/15/2026	393.70
	Total:		36,524.17

Outstanding Checks

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
38067	AURORA VOLUNTEER FIRE DEPARTMENT	05/11/2026	760.50
38094	HEARTLAND COMMUNICATIONS LLC.	05/11/2026	965.00
38114	REDMAN TURF SERVICE	05/11/2026	1,956.16
	Total:		3,681.66

Outstanding Deposits and Manual Journal Entries

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Correction on balance	05/31/2026	11.04
	correction	09/30/2025	0.01
	Total:		11.05

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
421,371.80	(40,194.78)	381,177.02	381,177.02	0.00

Cleared Automatic Payment Total: 93,394.40
Cleared Checks Total: 359,998.26
Cleared Direct Deposit Total: (179,310.81)
Cleared Void Total:
Cleared Cash Receipt Total: 500,963.51
Cleared Manual Journal Entries Total: (11.04)
Cleared Sales Journal Total:

Batch Description: May 2026 Premier Check Rec

Processing Month: 05/2026

Checking Account: 03

Premier 151

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	05/31/2026	4,489,064.09

Outstanding Deposits and Manual Journal Entries

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Reversal: Adjust Posted Entry	11/28/2025	(325.24)
	11/28/2025 Receipts	11/28/2025	337.00
	Reversal: Adjust Posted Entry	11/28/2025	(11.76)
	Merchant income correction	01/31/2024	(11.19)
	01/30/2024 Receipts	01/30/2024	(11.19)
	01/31/2024 Receipts	01/31/2024	24.00
	correction	08/31/2025	0.37
	Total:		1.99

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
4,489,064.09	1.99	4,489,066.08	4,489,066.08	0.00

High Plains Community School
06/04/2026 8:37 AM

Check Reconciliation Report
Batch Description May 2026 GF Check Rec, May 2026 Premier Check Rec

Page: 2
User ID: ST

Cleared Automatic Payment Total:

Cleared Checks Total:

Cleared Direct Deposit Total:

Cleared Void Total:

Cleared Cash Receipt Total: 1,803,544.12

Cleared Manual Journal Entries Total:

Cleared Sales Journal Total:

Regular; Processing Month 05/2026; Accounts to Include Accounts with
Activity; Fund Number 56

Fund: 56 Petty Cash Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
56 1510	INTEREST ON INVESTMENTS	0.00	3.08	92,027.05	0.00	(92,027.05)
	Subtotal: LOCAL RECIEPTS	0.00	3.08	92,027.05	0.00	(92,027.05)
56 5200	LONG TERM LOANS	0.00	0.00	8,215.00	0.00	(8,215.00)
	Subtotal: NON-REVENUE RECEIPTS	0.00	0.00	8,215.00	0.00	(8,215.00)
	Fund Total:	0.00	3.08	100,242.05	0.00	(100,242.05)

Revenue Summary Report
Processing Month: 05/2026
Regular; Processing Month 05/2026; Accounts to Include Accounts with
Activity; Fund Number 56

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	3.08	100,242.05	0.00	(100,242.05)

Batch Description: May 2026 Petty Check Rec

Processing Month: 05/2026

Checking Account: 56

Petty Cash fund

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	05/31/2026	5,287.64

Outstanding Checks

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
2504	GRAND ISLAND LUTHERAN HIGH SCHOOL	05/11/2026	100.00
	Total:		<u>100.00</u>

Outstanding Deposits and Manual Journal Entries

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	05/31/2026 Receipts	05/31/2026	32.76
	Reversal: Adjust Posted Entry	05/31/2026	(32.76)
	Total:		<u>0.00</u>

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
5,287.64	(100.00)	5,187.64	5,187.64	0.00

Cleared Automatic Payment Total:

Cleared Checks Total: 3,738.00

Cleared Direct Deposit Total:

Cleared Void Total:

Cleared Cash Receipt Total: 3.08

Cleared Manual Journal Entries Total:

Cleared Sales Journal Total:

Revenue Summary Report
Processing Month: 05/2026

Regular; Processing Month 05/2026; Accounts to Include Accounts with
Activity; Fund Number 57

Fund: 57 125 Plan

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
57 1510	INTEREST ON INVESTMENTS	0.00	32.76	249.08	0.00	(249.08)
	Subtotal: LOCAL RECIEPTS	0.00	32.76	249.08	0.00	(249.08)
57 5301	INSURANCE ADJUSTMENTS	0.00	969.99	(2,963.97)	0.00	2,963.97
	Subtotal: NON-REVENUE RECEIPTS	0.00	969.99	(2,963.97)	0.00	2,963.97
57 9000	NON-PROGRAM RECEIPTS	0.00	0.00	4,959.12	0.00	(4,959.12)
	Subtotal: NON-PROGRAM RECEIPTS	0.00	0.00	4,959.12	0.00	(4,959.12)
	Fund Total:	0.00	1,002.75	2,244.23	0.00	(2,244.23)

Revenue Summary Report
Processing Month: 05/2026
Regular; Processing Month 05/2026; Accounts to Include Accounts with
Activity; Fund Number 57

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	1,002.75	2,244.23	0.00	(2,244.23)

Batch Description: May 2026 125 Plan Check Rec
Checking Account: 57 125 Plan

Processing Month: 05/2026

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	05/31/2026	16,246.05

Outstanding Checks

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
2	UNION BANK AND TRUST COMPANY	03/09/2026	150.00
3	UNION BANK AND TRUST COMPANY	04/13/2026	150.00
Total:			<u>300.00</u>

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
16,246.05	(300.00)	15,946.05	15,946.05	0.00

Cleared Automatic Payment Total:

Cleared Checks Total:

Cleared Direct Deposit Total:

Cleared Void Total:

Cleared Cash Receipt Total: 1,002.75

Cleared Manual Journal Entries Total:

Cleared Sales Journal Total:

Regular; Processing Month 05/2026; Accounts to Include Accounts with
Activity; Fund Number 59

Fund: 59 Payroll Account

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
59 1510	INTEREST ON INVESTMENTS	0.00	81.00	748.05	0.00	(748.05)
	Subtotal: LOCAL RECIEPTS	0.00	81.00	748.05	0.00	(748.05)
59 5200	LONG TERM LOANS	0.00	0.00	265.06	0.00	(265.06)
	Subtotal: NON-REVENUE RECEIPTS	0.00	0.00	265.06	0.00	(265.06)
59 9000	NON-PROGRAM RECEIPTS	0.00	0.00	4,469.06	0.00	(4,469.06)
	Subtotal: NON-PROGRAM RECEIPTS	0.00	0.00	4,469.06	0.00	(4,469.06)
	Fund Total:	0.00	81.00	5,482.17	0.00	(5,482.17)

Revenue Summary Report
Processing Month: 05/2026

Regular; Processing Month 05/2026; Accounts to Include Accounts with
Activity; Fund Number 59

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	81.00	5,482.17	0.00	(5,482.17)

Batch Description: May 2026 Payroll Check Rec

Processing Month: 05/2026

Checking Account: 59

Payroll Account

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	05/31/2026	20,881.91
<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>
20,881.91	0.00	20,881.91	20,881.91
			<u>Difference</u>
			0.00

Cleared Automatic Payment Total:

Cleared Checks Total:

Cleared Direct Deposit Total:

Cleared Void Total:

Cleared Cash Receipt Total: 81.00

Cleared Manual Journal Entries Total:

Cleared Sales Journal Total:

2025-26	General Fund Expenditures:				
Month	Bills/Expenses	Payroll	Monthly Total	YTD Expend.	% Spent
Sept.	\$52,267.05	\$356,498.06	\$408,765.11	\$408,765.11	5.79%
Oct.	\$168,664.78	\$343,130.73	\$511,795.51	\$920,560.62	13.03%
Nov.	\$167,998.01	\$343,810.53	\$511,808.54	\$1,432,369.16	20.27%
Dec.	\$131,084.10	\$325,105.30	\$456,189.40	\$1,888,558.56	26.73%
Jan.	\$143,507.48	\$322,405.29	\$465,912.77	\$2,354,471.33	33.33%
Feb.	\$113,810.41	\$341,188.82	\$454,999.23	\$2,809,470.56	39.77%
March	\$108,736.28	\$336,551.96	\$445,288.24	\$3,254,758.80	46.07%
April	\$140,069.64	\$337,606.98	\$477,676.62	\$3,732,435.42	52.83%
May	\$118,593.76	\$336,106.51	\$454,700.27	\$4,187,135.69	59.27%
June	\$80,042.01	\$321,807.43	\$401,849.44	\$4,588,985.13	64.95%
July					
Aug					
Aug/EOY					
	YTD Expend	YTD Revenue		Cash Balance	
Activities					
Elem Act					
Empl Ben					
Depreciation					
Building					
Nutrition					
	General Fund Budget	\$7,065,000.00	2025-26 Operating Budget	100% (Through the Budget)	83%
		\$6,830,500.00	2024-25 Operating Budget		2025-26 Avg. Mon. Bills
			Average Monthly Bills =	\$433,225.66	\$414,715.05

[illegible]

[illegible]

Prior Years:	Balances	Balances:	Balances:			
Fund Name:	24-25 Year	23-24 Year	22-23 Year			
Building	\$2,421,662.54	\$2,126,001.00	\$1,696,574.93			
Depreciation	\$471,374.65	\$473,167.00	\$274,343.87			
Building	\$2,602,707.55	\$2,342,301.09	\$1,750,560.81			
Depreciation	\$464,811.44	\$425,614.02	\$274,399.11			
Building	\$2,665,322.57	\$2,140,472.34	\$1,745,100.83			
Depreciation	\$464,910.41	\$425,707.31	\$274,455.49			
Building	\$2,677,761.46	\$2,154,600.52	\$1,738,498.33			
Depreciation	\$465,002.76	\$425,794.78	\$274,511.88			
Building	\$2,679,886.80	\$2,155,772.64	\$1,925,013.78			
Depreciation	\$465,104.68	\$426,029.38	\$240,574.95			
Building	\$2,759,067.28	\$2,337,122.10	\$2,064,614.20			
Depreciation	\$453,965.17	\$384,713.64	\$240,621.09			
Building	\$2,999,762.57	\$2,451,242.21	\$1,665,574.86			
Depreciation	\$436,470.31	\$384,793.51	\$222,821.09			
Building	\$2,521,862.58	\$2,061,028.82	\$1,769,350.83			
Depreciation	\$436,562.99	\$384,869.94	\$222,914.43			
Building	\$2,531,822.13	\$2,097,984.45	\$2,003,585.24			
Depreciation	\$374,377.40	\$384,954.30	\$203,175.47			
Building	\$2,829,167.75	\$2,403,650.81	\$2,126,191.80			
Depreciation	\$374,454.33	\$385,036.04	\$193,152.25			
Building	\$2,832,278.13	\$2,480,675.93	\$2,133,518.31			
Depreciation	\$374,533.84	\$377,532.93	\$182,948.53			
Building	\$2,842,958.83	\$2,449,366.28	\$2,128,411.06			
Depreciation	\$375,437.24	\$373,854.28	\$182,948.53			

1.4.3.5. Nutrition Account Statements

Fund: 06 Lunch Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
06 1510	INTEREST ON INVESTMENTS	0.00	87.80	873.82	0.00	(873.82)
06 1611	DAILY SALES-SCHOOL LUNCH PROGRAM	0.00	7,554.61	76,601.77	0.00	(76,601.77)
06 1630	Revenue Special Functions	0.00	0.00	227.98	0.00	(227.98)
06 1920	CONTRIBUTIONS & DONATIONS	0.00	0.00	300.00	0.00	(300.00)
	Subtotal: LOCAL RECIEPTS	0.00	7,642.41	78,003.57	0.00	(78,003.57)
06 3150	STATE REIMBURSEMENT(OF NUTRITION PROG)	0.00	0.00	10,684.26	0.00	(10,684.26)
06 3200	GRANTS	0.00	0.00	483.85	0.00	(483.85)
	Subtotal: STATE RECEIPTS	0.00	0.00	11,168.11	0.00	(11,168.11)
06 4210	FEDERAL NUTRITION PROGRAM	0.00	6,996.17	49,265.42	0.00	(49,265.42)
	Subtotal: FEDERAL RECEIPTS	0.00	6,996.17	49,265.42	0.00	(49,265.42)
06 5200	TRANSFER FROM GENERAL FUND	0.00	0.00	70,000.00	0.00	(70,000.00)
	Subtotal: NON-REVENUE RECEIPTS	0.00	0.00	70,000.00	0.00	(70,000.00)
	Fund Total:	0.00	14,638.58	208,437.10	0.00	(208,437.10)

Revenue Summary Report
Processing Month: 05/2026

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	14,638.58	208,437.10	0.00	(208,437.10)

06/03/2026 08:50 AM

User ID: SE

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 06	Fund Number 06	Lunch Fund	
BENGTON, PENNY	Sam's Club Repayment	Sam's Card did not work	160.26
Total BENGTON, PENNY			160.26
CASH-WA DISTRIBUTING	15067561	Polk Food	580.68
CASH-WA DISTRIBUTING	15076602	Polk Food	230.65
CASH-WA DISTRIBUTING	15084199	Polk Food	472.86
CASH-WA DISTRIBUTING	D15063269	Polk Food	425.23
Total CASH-WA DISTRIBUTING			1,709.42
CASH-WA DISTRIBUTING	15076603	Non Food Polk	140.02
CASH-WA DISTRIBUTING	15084198	Non Food Polk	113.75
Total CASH-WA DISTRIBUTING			253.77
CASH-WA DISTRIBUTING	15063273	Clark Non Food	20.81
CASH-WA DISTRIBUTING	15071541	Clark Non Food	148.10
CASH-WA DISTRIBUTING	15079746	Clark Non Food	113.75
CASH-WA DISTRIBUTING	15087872	Clark Non Food	47.90
Total CASH-WA DISTRIBUTING			330.56
CASH-WA DISTRUBUTING	15063270	Clarks Food	303.20
CASH-WA DISTRUBUTING	15071540	Clarks Food	509.63
CASH-WA DISTRUBUTING	15079748	Clarks Food	292.61
CASH-WA DISTRUBUTING	15087870	Clarks Food	118.25
CASH-WA DISTRUBUTING	15087876	Clarks Food	706.74
CASH-WA DISTRUBUTING	CM3993123	Clarks Food	(23.91)
CASH-WA DISTRUBUTING	CM3995515	Clarks Food	(36.29)
Total CASH-WA DISTRUBUTING			1,870.23
HILAND DAIRY FOODS	April's Bill	Milk Both sites	1,529.91
Total HILAND DAIRY FOODS			1,529.91
HPC GENERAL FUND	April Kitchen Wages	April Kitchen Wages	11,892.30
HPC GENERAL FUND	Sam's Club April	Sam's Club March Charges	287.95
Total HPC GENERAL FUND			12,180.25
US FOODS-GRAND ISLAND	3662902	dishwasher sanitizer	30.99
US FOODS-GRAND ISLAND	4109815	Food both sites	329.71
Total US FOODS-GRAND ISLAND			360.70
Fund Number 06			18,395.10
Checking Account ID 06			18,395.10

Batch Description: Hot Lunch May 2026 Check Rec
Checking Account: 06 LUNCH ACCT

Processing Month: 05/2026

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	05/31/2026	42,323.88
<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>
42,323.88	0.00	42,323.88	42,323.88
			<u>Difference</u>
			0.00

Cleared Automatic Payment Total:
Cleared Checks Total: 18,395.10
Cleared Direct Deposit Total:
Cleared Void Total:
Cleared Cash Receipt Total: 14,638.58
Cleared Manual Journal Entries Total:
Cleared Sales Journal Total:

1.5. HPC Student Council

1.6. Community Input

2. Discussion/Action Items

2.1. Administrator Reports

2.2. Elementary Principal Report

High Plains Community Board of Education Meeting
Mrs. Helgoth's Elementary Report
Date: 6/08/26



1. Elementary Building and Grounds

- a. Rathman-Manning has been onsite to look at the cement stair, the press box soffit, the kitchen entry door, and the gym wall, as well as some 1st-3rd grade classroom doors.
- b. Deep summer building cleaning is moving along well. Lisa and Shelly are also keeping the grounds looking fantastic and working on our summer maintenance list that includes small repairs and painting.
- c. Gym floors will begin being refinished on July 23rd. The elementary gym is getting great use this summer with open gyms due to the high school gym project.

2. Professional Development for Academic Success

- a. Finishing the school year with professional development time allowed us to finalize our plan for implementing stronger vocabulary building at the elementary with the Marzano vocabulary system. We also met as a staff to review and determine best reading interventions based on our new literacy training. Another large task that time allowed for was updating our PBIS system for recognizing our students' daily efforts in our HPC expectations of: be safe, be respectful, be responsible, and be kind. We are looking forward to sharing these renewed celebrations of students when the school year begins!
- b. Over the summer, elementary staff will be renewing our MANDT training certificates. These renewals take place at the ESU.
- c. Several staff are continuing course work at the graduate level.
- d. All staff have been invited to attend summer professional development at the ESU which offers a variety of sessions from content specific to overall instructional improvement.
- e. Our K-6 ELA, Special Education, and Title I teachers as well as myself will be completing LETRS training in June and July. We will all also be attending our new reading screener training on July 23rd as a team.

3. Working toward Academic Success in the Summer

- a. This summer we are hosting a Summer Reading Challenge for all elementary students. The invitations to join the challenge were sent home in report cards and also posted on social media. Students or parents can submit their reading through a Google form that will be collected throughout the summer.
- b. Time spent reading benefits all of our students and we want to encourage growth at all levels for students.
- c. We plan to give shout outs through the summer to students who are sharing their reading with us and also recognize readers when we return to school.

4. Staff Shout Out

- a. A big thank you to Norm Manstedt who drove his final regular route for us on the last day of school. We appreciate all his years of service to the district and will miss him on the routes and shuttles!
- b. Another thank you to Linda Szatko for her work in both the kitchen and custodial. She was a tremendous help to our team when we needed it most and we greatly appreciate her support.

5. School Culture: Wrapping up the year at the elementary

- a. We celebrated our Field Day successes at our field day ribbon ceremony. The top three students in each grade in each event were awarded ribbons. Thanks to Ms. Sandman and Ms. Megan Buller for leading the ribbon ceremony.
- b. The elementary celebration team planned an elementary end of year student talent show. We had a great number of students share their talents from singing and dancing to hula hoop, magic tricks, reading stories, and great jokes. It was fun for all and we ended with recognition for all of our talent show participants.
- c. All elementary students and staff attended our PK graduation ceremony to celebrate and welcome our newest Storm Kindergarten class. The PK students performed multiple songs for all attendees and everyone enjoyed a video of their growth over the last one or two years in our program. Mrs. Asche did a great job of highlighting the students and their final year in preschool.

- d. At our end of year academic awards ceremony we continued to celebrate student growth over the year with students receiving medals in both academics and specials courses. We also included our send off for the 6th graders with them sharing their favorite memories, advice for underclassmen, or favorite school lunch as they wrapped up their time with us as the elementary. We continued our tradition of the tunnel walk of champions as they exited the gym to head off to junior high.
- e. Students shared they enjoyed the opportunity to earn the medals and parents were complimentary of the atmosphere of celebration for students' hard work.

Field Day Ribbon Ceremony



PK Graduation



Student Talent Show



2.3. Junior High & High School Principal Report

As I reflect on my final days at HPC, I am filled with a mixture of emotions, gratitude, and countless memories that I will carry with me for the rest of my life. It is difficult to put into words what these past four years have truly meant to me, because High Plains has become so much more than just a place to work — it has become a second home.

Making the decision to leave High Plains was not easy. Over the years, this district has provided me with incredible opportunities, unforgettable experiences, and relationships that I deeply value. Serving as the principal of such an amazing school district has been both a privilege and an honor. I am truly grateful for the trust, support, and encouragement that so many of you have shown me throughout my time here.

Without question, the hardest part about leaving is saying goodbye to the incredible people who make up this community. From the very beginning, this community welcomed me with open arms and quickly made me feel like one of your own. That sense of belonging is something special, and it speaks volumes about the character of the people here. High Plains is a place where people genuinely care about one another, where neighbors support neighbors, and where everyone comes together during times of need. That kind of culture cannot be manufactured — it is built through years of compassion, pride, and commitment to each other.

It truly takes a village to guide, support, and prepare our students for the future, and I have been fortunate to witness firsthand the dedication that exists within this community. We are surrounded by outstanding students who continue to impress us with their talents, work ethic, character, and determination. Their accomplishments both inside and outside of the classroom are a direct reflection of the support systems around them and the values instilled within this school and community. I have no doubt that these students will continue to become productive citizens, strong leaders, and individuals who make a positive impact wherever life takes them.

I also firmly believe that High Plains is heading in the right direction. The staff here has been tremendous to work alongside. Throughout my time at HPC, we faced challenges, uncertainty, and obstacles that tested us in many ways. Yet through every difficult moment, there was never any question about this staff's commitment to students and to one another. Time and time again, you continued to push forward with resilience, professionalism, and heart. Your dedication to doing what is best for kids will always stand out as one of the most meaningful and inspiring parts of my experience here.

The culture that has been built within this district is something truly special. Continue believing in one another, supporting one another, and working together toward a common goal. When people are united with purpose and passion, great things happen — and I have no doubt that the best is still yet to come for High Plains.

There is so much to be proud of within this school and community. From academic success to extracurricular accomplishments, from small everyday moments to milestones worth celebrating, High Plains continues to demonstrate what can happen when people care deeply about students and about each other. As you continue moving forward, keep doing things the HPC way — with pride, integrity, hard work, compassion, and a commitment to excellence.

Please know that High Plains will always hold a very special place in my heart. The memories, friendships, and experiences I have gained here are things I will forever cherish. While my journey may be taking me in a different direction, a part of me will always remain connected to this community. I look forward to continuing to watch, support, and celebrate all of the amazing things that will continue to happen here in the years ahead. I truly believe this is only the beginning of many more great memories and accomplishments to come.

Thank you for allowing me the opportunity to be a part of this incredible district and community. Thank you for your support, your kindness, and your belief in me throughout the years. It has meant more than you know.

Please know that I will always be here if you ever need anything.

Go Storm!

2.4. AD Report

ACTIVITIES DIRECTOR'S REPORT

June, 2026.

HS Track – Congratulations for a great season

- Brodey, Triple Jump – 4th
- Collin, Triple Jump – 9th
- Brodey, Long Jump – 5th
- Peyton, Gahvi, Bailey, Dakota 4x400 – 12th
- Peyton, Jacey, Bailey, Dakota Girls 4x800 – 16th
- Brodey, 100m – 19th
- Levi, 200m – 22nd

Summer Weights

- Is off to a good start. Martin, Haylee and Kent are doing a great job. We have three sessions that we offer – HS girls, HS boys and JH.

Fall Sports

- Before a student can practice in a fall sport (August 10), each student has to have a signed physical on file clearing them to compete, NSAA consent form, and proof of insurance.

Sway test

- We will be testing as many student-athletes as possible on July 28 at 6:00 p.m. at the high school. We selected this date because many of our high school athletes will already be on campus for the MTXE camp. Our goal is to have all high school athletes tested before August 10, when fall practices begin

Greg Wood
HPC AD

2.5. Superintendent Report

High Plains Community School Superintendent Board of Education Report

June 8th Superintendent Report

HPC Schools-Mr. Brown

The mission of the High Plains Community Schools is to encourage, empower, and educate students.

1. Summer requisition and purchasing are going on. Stacey and Sarah have been getting that completed. We have quite a few online curriculums to get renewed. The prices continue to go up on those. We will get those done so the teachers are ready to go in August.
2. The school year got wrapped up. We had a staff appreciation luncheon for all staff on May 19th in Clarks. We brought in El Gave. We celebrated getting the Curriculum Guides thumbs-up. We also gave out 5, 10, 15, 20, & 25 year service award certificates. We appreciate all our staff. It was a good day.
3. On May 29th, Governor Pillen signed an Executive Order for discrimination and harassment against the Jewish Community for Antisemitism. There will be obligations for teachers and administrators to meet this Executive Order. Those obligations are unknown at this time.
4. Teammates Update: I met with our regional director, Tiffany N., at the end of May. She would like us to get a board put together and a director if possible. We still have plenty of matches and have other students who could use a mentor.
5. IPG Literacy grant training continues to move forward. Teachers continue to attend training throughout the summer. Sierra and I went to IPG training at Columbus Public on June 2nd.
6. Building and Grounds Update: There are many things going on. At Clarks, we have Rathman-Manning working the pre-school steps, the saufects on the crows nest, the PE closet, and the elementary doors on the west end of the building (if they are approved).
7. Gym Floor Update: CL Construction removed the floor the week of May 11-16th. JWood is going to start prepping the floor and installing on Monday, June 8th. The bid we approved last April has come in \$4,000.00 less.
Thanks to Nick, Noah, Mike, and Nate for showing off their muscles this past Friday to get the four center court pieces of the old court off the stage and on the trailer for the TCF. They have plans to auction off the court at next year's TCF banquet.
8. Mrs. Grigsby finished her contract on Friday, June 5th. She got many things ready for next year, with the schedule, credit checks, CCC classes, and working with Mr. Thiele, our new counselor. I just want to thank her for her extra time and for getting things ready for next school year. Good luck at your next school, you will be missed.
9. Transportation Update: We have two vehicles getting some bodywork done this summer at Lavendars. We are in need of trading off Bus #14 and looking at some other vehicle upgrades. I would to schedule a transportation committee meeting soon.
10. Extra-Duty positions to fill. Will discuss the extra-duty positions that are open and need to be filled.

11. Board planning and workshop. Dates to look at, June 17th 22nd, 29th. We can discuss and find a date that is suitable for everyone.

Board Meeting Guidance on the Agenda for May 11th, (Polk, 6:30)

- 1.0 Open the meeting
- 1.1 Pubic Meeting Announcement
- 1.2 Open Meetings Act Recognition- Posted on the wall
- 1.3 Board Member Attendance
- 1.4 Consent Agenda- Take action on the following
 - 1.4.1 Appendix: Previous Minutes, May 11th, 2026
 - 1.4.2 Appendix B- January 2026 Bills
 - 1.4.3 Appendix C- Financial statements for the Activity Fund, Building Fund, Depreciation Fund, General Fund, & Nutrition Fund.
- 1.5 HPC Student Council-Mrs. Grigsby
- 1.6 Community Input

II. Discussion Items

- 2.1 Admin. Reports
- 2.2 Mrs. Helgoth-Elementary
- 2.3 Mr. Fisher-JH/HS
- 2.4 Mr. Wood-AD Report
- 2.5 Mr. Brown-Supt. Report

III. Discussion/Action Items

2.6 Please approve the removal of Micah Fisher from the activities account and add Sierra Eastman to the activities account.

2.7 Please look over the proposal from Mr. Wood. This is for athletics. The coaches submitted the equipment they needed for the upcoming season. There are uniform needs on there. I will attach the uniform rotation to Sparq. I had Mr. Wood create that to get a solidified rotation. My concern was track sweats and windbreakers. Our student-athletes did not have anything and were required to buy them on their own. Many of them cannot afford to do that. In my opinion, the school should check them out and have the students check them back in at the end of the season.

2.8 Please approve the bids submitted by ESU 7 for technology repairs to be done this summer. We will get reimbursed \$14,162.00 of the \$20,553.00 it costs for these upgrades in E-Rate funding.

2.9 Please approve the HPC Policy additions #3061, 4065, & 6046. The KSB policy review was on June 2nd. The HPC Policy committee met on June 5th, and we went over all of these. I also sent them the memo from KSB and some notes of my from the update.

2.10. Please approve the HPC Policy revisions to #2008, 3003, 3003.1, 3004.1, 3048, 4017, 4019, 4056, 5001, 5003, 5035, 5048, 6009, & 6038. These changes are required.

2.11 Please approve the policy review of the entire 6000s section of the HPC policies. This is our final section to review. There are no major changes. They are attached to Sparq. If you have any questions, please let me know.

2.12. Please approve the EMC Insurance Policy for the 2026-27 school year. It runs out in July. Janet and Kevin have done a great job putting it together. The premium has went up \$11,000.00 from this current year. The total price is \$180,975.00.

2.13 Please approve the bid from Rathman-Manning for five interior classroom doors on the west end classrooms in Polk. That would be for 1st, 2nd, 3rd, and Title classrooms. The cost is \$8,550.00.

2.14 Please approve the proposed breakfast and lunch prices. I have attached a document to Sparq with the increase for each meal, with the total cost. Sarah Engler and I discussed this in length. We have one of the highest lunch prices in our area. We went up as low as we could.

3.0 Ex. Session (If needed, my philosophy is to try to avoid Ex. Session if possible).

4.0 Adjourn the meeting and set the next regular meeting for June 13th @ 6:30 in Clarks.

2.6. Review, discuss, and take all necessary action in removing Micah Fisher from the Activities Account and adding Sierra Eastman as an authorized signer to the Activities Account.

2.7. Review, discuss, and take all necessary action on MRG Hauff activity requisitions.



402-341-7011
4449 S. 102nd Omaha, NE 68127

Quotation: 6225

Date Quotation: 4/22/26
Completion Date:

Name	Salesperson	Email
Greg Wood	Tanner Wauhob	gwood@hpcstorm.org
HIGH PLAINS HIGH SCHOOL ACCOUNTS PAYABLE P.O. BOX 29 POLK, NE 68654-0029		Phone 402-765-3331
		Fax 402-765-3332
		Quote Category

Qty	Style	Color/SZ	Description	Sizes	S	M	LG	XL	XXL	Other	Unit Price	Total Price
8	VX450C		VOLLEYBALL LEXUM COLORS							8	49.95	399.60
1	VX5EC		VOLLEYBALL ELITE COLORED							1	78.95	78.95
1			Vented Game Day Ball Bag							1	40.00	40.00
1	A303		MESH BALL/LAUNDRY BAG- 24x36							1	5.00	5.00
2	TSROUNDBLOC		Round Blocking Pad Set							2	80.00	160.00
	KPAD											
2	SPM4		VOLLEYBALL CLIPBOARD 9X15							2	18.95	37.90
1	TSTARGET		Target Challenger							1	428.00	428.00
3	BR536		BIG RED VOLLEYBALL SCOREBOOK 36 GAME							3	7.95	23.85
48	A168		Super Strong Mat Tape 4"							48	12.00	576.00
2	WRF1003S		Football GST Blem							2	97.00	194.00
2	WTF1320B		GST YOUTH FOOTBALL LEATHER							2	87.95	175.90
1	F7000L		FOOTBALL QB-1 LEATHER							1	45.00	45.00
12			Pinnie Cap							12	7.99	95.88
6	ADK		KNEE PAD SMALL VINYL DIPPED							6	5.95	35.70
4	SP44		Blocking Shield 24" x 16" (3 JH - 1 HS)							4	95.00	380.00
25	FJ83		Audible Football Jersey							25	25.00	625.00
6	BR503		BIG RED BASKETBALL SCOREBOOK 30 GAME							6	5.95	35.70
1	BX7E-PRO		BASKETBALL ELITE PRO OFCL NFHS							1	85.95	85.95
1	BX6E-PRO		BASKETBALL ELITE PRO 28.5 NFHS							1	85.95	85.95
3	BX700		BASKETBALL RIVAL INDOOR OFCL							3	47.95	143.85
3	BX600		BASKETBALL RIVAL INDOOR 28.5							3	47.95	143.85
1	E40		Extra Large Capacity bag (Basketball) 30" x 18"x16" HS							1	35.00	35.00
1	A303		MESH BALL/LAUNDRY BAG- 24x36							1	5.00	5.00
3	ACTR		TRACTION MAT REPLACEMENT SHEETS (60)-15X18							3	19.95	59.85
1	PH126SET		Speed Hurdle 12" H, Set of 6							1	50.00	50.00

Authorized By: Signature

Printed Name

Title

Date

Report Date: 6/1/2026

Page # 1/2



402-341-7011
4449 S. 102nd Omaha, NE 68127

Quotation: 6225

Date Quotation: 4/22/26
 Completion Date:

Qty	Style	Color/SZ Description	Sizes	S	M	LG	XL	XXL	Other	Unit Price	Total Price
1	5909	Hip Numbers #1-8 250 per roll							1	138.00	138.00
12	9900-0008	FOX 40 WHISTLE CLASSIC OFFICIAL BLACK							12	4.95	59.40
12	0660	VINYL CONE 6" ORANGE							12	6.95	83.40
24	50373SM	GATORADE BOTTLE 32OZ							24	4.25	102.00
1	48153	Igloo Cooler (Water/Gatorade)							1	74.95	74.95
2	VB23-CV	Hinged Brass Volleyball Floor Plate only							2	365.00	730.00
4	130605	ATHLETIC TAPE COACH'S CHOICE 32 ROLLS/CASE							4	69.95	279.80
4	131621	ThorFlex Cohesive Stretch Tape 2" x 6 yds 24 rolls, black							4	45.00	180.00
2	G515-24	ELASTIC BANDAGE DOUBLE LENGTH 4"							2	3.95	7.90
2	G515-26	ELASTIC BANDAGE DOUBLE LENGTH 6"							2	4.95	9.90
2	23817	KINESIOLOGY TAPE I STRIP ROLL (BLACK)							2	40.00	80.00
2	30801	Ice Bags 10x18 1500/Roll							2	130.00	260.00
18	PC78H	Port Company - Core Fleece Pullover Hooded Sweatshirt				18				27.50	495.00
18	PC78J	Port Company Core Fleece Jogger				18				27.50	495.00
22	PC78H	Port Company - Core Fleece Pullover Hooded Sweatshirt				22				15.00	330.00
22	PC78J	Port Company Core Fleece Jogger				22				15.00	330.00
15	BBQT2PPRJ	Prolook Quick-turn 2 Ply Prax Reversible Basketball Jersey				15				40.00	600.00
40	JM5539	Adidas Track Suit Jacket (Blue)							40	60.00	2,400.00
40	JM5441	Adidas Track Suit Pants (Black)							40	47.00	1,880.00
20	FBGJ	Game Jersey HOME				20				115.00	2,300.00
20	FBGJ	Game Jersey AWAY				20				115.00	2,300.00
20	FBGP	Game Pant				20				108.00	2,160.00

Subtotal	19,241.28
Sales Tax	
Shipping	
Total	19,241.28

Note:

This quote is valid for 30 days.

Uniform Rotation Plan (4-Year Cycle)

Estimates shown do not include shipping (varies by brand).

2026–2027

- HS/JH Track Sweats – Gildan (30): Approx \$600
- HS Boys Basketball Practice/Summer – Prolook (15): **\$600**
- HS Football – Prolook (20): **\$6,750**
- JH Football – Champro (25): **\$625**
- JH/HS Track & Field Suits (30): Depends on brand

Estimated Total: \$8,575.00 (without T&F Suits; With) Approx (\$11,175.00 to \$12,025.00)

2027–2028

- Boys Basketball – Prolook (20): **\$4,480**
- Girls Basketball – Prolook (20): **\$4,480**

Estimated Total: \$8,960

2028–2029

- Volleyball
 - Adidas (20): **\$2,520**
 - Prolook (20): **\$1,840**
- Track (Boys & Girls)
 - Adidas (50 total): **\$5,760**
 - Prolook (50 total): **\$4,300**

Estimated Total Range: \$6,140 – \$8,280
(Dependent on selected brand)

2029–2030

- Golf / Wrestling
- JH Uniforms – As Needed

Estimated Total: TBD

2.8. Review, discuss, and take any necessary action on E-Rate technology bids.

HEARTLAND COMMUNICATIONS

HEARTLAND COMMUNICATIONS

Phone: 402-910-4800

sjr123@windstream.net

Date: 2/16/26

Job Number: 3085482216

HIGH PLAINS COMM. SCHOOLS

260 S. PINE

CLARKS, NE 68654

CONTACT: EMMA MOORE

Job Description: INSTALLATION OF CATEGORY 6 CABLE

E-Rate 2026

SPIN - 143044129 SITE WALK THRU WAS PERFORMED

CONTRACT

Materials

Quantity	Description	Price	Total
5	CATEGORY 6 CABLES (550Mhz)	\$145.00	\$725.00
10	CATEGORY 6 JACKS	\$6.50	\$65.00
5	SINGLE PORT JACK ENCLOSURES	\$5.00	\$25.00
1	PATCH PANEL	\$80.00	\$80.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
	Purchase contingent upon Category 2 E-Rate Funding		\$0.00
1	MATERIALS TOTAL		\$0.00
Materials Total*			\$895.00

Labor

Hours	Description	Price	Total
1	LABOR TO INSTALL 4) CATEGORY 6 NETWORK CABLES	\$1,000.00	\$1,000.00
	PER PRINT. All cables will be terminated on patch panels		\$0.00
	on existing racks. All cables will be used for Data		\$0.00
	connections and tested.		\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
	Note: All equipment is considered property of Heartland until		\$0.00
	full payment has been received.		\$0.00
1	TOTAL LABOR AND MATERIALS		\$0.00
Labor Total*			\$1,000.00
Total Proposal			\$1,895.00

THIS PROPOSAL IS VALID IS FOR A PERIOD OF 30 DAYS

*does not include tax

ACCEPTANCE SIGNATURE

AUTHORIZED SIGNATURE
(Heartland Representative)

STEVE RERUCHA - OWNER

"Solutions and Service You Can Trust" Over 20 Years Experience in the Telecommunications Industry!



t. (800) 344-7089 f.

QUOTE

Number AAAQ4678-0

Date Mar 19, 2026

Sold To

High Plains

Ship To

High Plains

Your Sales Rep

Josh Hansen

800.344.7089

josh.hansen@lightbox.systems

Phone
Fax

Phone
Fax

Terms

P.O. Number

Ship Via

Line	Qty	Description	Unit Price	Ext. Price
<i>Form 470 Application Number: 260016130 Supernal Systems LLC15020 SPIN 143050712 FCC 0027334457 E-Verify 2044102 We will bill SPI 100% Erate eligible</i>				
1	5	USW-Pro-Max-24-PoE	\$797.00	\$3,985.00
2	4	NBE-5AC-Gen2	\$97.00	\$388.00
			SubTotal	\$4,373.00
			Tax	\$0.00
			Shipping	\$0.00
			Total	\$4,373.00

Please contact me if I can be of further assistance.

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - GENERALLY ALL HARDWARE COMPUTER COMPONENTS PROPOSED ABOVE ARE COVERED BY A LIMITED ONE YEAR WARRANTY, COVERING PARTS AND LABOUR FOR HARDWARE ONLY AND ON A DEPOT BASIS - WE SPECIFICALLY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS,



1680 Civic Center Dr, Suite# 209
Santa Clara, CA - 95050

Tax ID: 77-0521459
FRN: 0025210964
SPIN: 143036495
DUNS: 017459434

470 # 260016130

Quote # QT29314
From: Sameer Shaikh
shaikh.s@questivity.com
Call us at: 408-869-1750
(408) 615-1771 (FAX)

Date: 2/18/2026
Ship To: HIGH PLAINS
COMMUNITY SCHOOL
DISTRICT
260 S. PINE POLK, NE
68654

Attn: Emma Moore

Item #	Part #	Description	E-Rate Eligibility %	Qty	List Price	Extended Price	Discounted Price	Extended Price
1	USW-PRO-MAX-48-POE	A 48PORT LAYER 3 ETHERLIGHTING SW CAPABLE OF HIGH-PWR POE++ OUTPUT	100%	8	\$1,299.00	\$10,392.00	\$1,217.49	\$9,739.92

Subtotal	8	\$1,299.00	\$10,392.00	\$1,217.49	\$9,739.92
----------	---	------------	-------------	------------	------------

Quote Notes: Quote doesn't include installation.

Subtotal	\$9,739.92
Sales Tax (6.5%)	\$0.00
Shipping	\$0.00
GRAND TOTAL	\$9,739.92

All prices are displayed in USD.
The above is not intended to be an offer, and the parties do not intend for the above terms to be a binding agreement among the parties with respect to the subject matter hereof.
Product, available inventory, additional fees and pricing data are updated frequently and may change without notice.
All prices and descriptions are subject to change without notice if Distributor or Manufacturer decide to do so at any point of time. In such scenarios Questivity, Inc will provide the proof of the price change provided by the Distributor or Manufacturer.

Please be advised that pricing and estimated delivery dates provided in this quote are based on the latest information available from the manufacturer and/or distributor. However, these are subject to change without prior notice due to factors beyond Questivity's control. Questivity cannot guarantee pricing or delivery timelines, as these may be impacted by manufacturer or distributor adjustments. No concessions will be granted if there are any production/delivery delays directly from the Manufacturer or Distribution. We will proactively communicate any changes that may affect your order to ensure transparency and maintain the highest level of service.

If installation services is not quoted as a separate line item that means installation is not included in the above quote. Anything which is provided in your SOW (Scope of Work) regarding installation services will be null & void.

Note: The right point of contact for this RFQ is Sameer Shaikh. You may reach Sameer Shaikh on her cell: 408-869-1750 or email her at shaikh.s@questivity.com or anthony@questivity.com. Any other email address that you may write to at Questivity, may result in a delayed response as they would have to relay the information. We request you to reach out to our assigned executive who is working on this RFQ. Thank you for choosing Questivity, Inc and we look forward to hear from you.

Important Disclaimer:

For:
ERATE 260016130



18085 Edison Avenue
Chesterfield, MO 63305

Date:
6/1/2026

Prepared By:
CMS Communications
Terry McCann
888-211-9630
TERRY.M@CMSC.COM

Manufacturers Part #		Description	Qty	Cost each	Total cost	Condition
SPX1500RTNG2		Eaton SPX Q2 1440VA 1440W 120V Line-Interactive UPS - 8 MEAN 5-15R Outlets, Cybersecure Network Card Included, Extended Run, 2U Rack/Tower - 3-year limited warranty	3	\$1515.00	\$4,545.00	NEW
		Free Ground Shipping & Handling				
		All Hardware quoted is covered by the manufacturers standard warranty and/or CMS Communications 1 year warranty.				
		CMS E-Rate SPIN # 143016561, Erate partner since 2003				
		CMS Fed Tax ID # 43-1388746				
		CMS TIPS-USA Contract # 240101 240303				
		USAC/ERATE FUNDING YEAR 2026, SPI Invoicing available				
		Please sign here to accept this proposal.				
		Date of Acceptance				
		CMS Communications understands the acceptance of this proposal is contingent upon E-Rate approval as well as the school or library budgetary constraints and legal approval.				
		CMS Communications acknowledges and confirms that said school or library may or may not purchase all the proposed equipment. In addition that the school or library can purchase as much or as little of the proposed equipment as they deem necessary at the stated price in the proposal.				
		*CMS is interested in purchasing out of service, or soon to be replaced networking hardware. Please email inquiries to: webuyusedIT@cmsc.com				
				Total Cost		\$4,545.00

*CMS Warranty: CMS warrants to the original End User (CMS Customer) CMS will offer support and hardware replacement, for as long as the original End User owns the product.

** All sales are final. No returns without written approval from CMS Communications.

** Non-Defective Hardware under support contracts may not be eligible for return.

** Non-Defective Hardware may not be eligible for return after 30 days.

** Non-Defective Hardware not in the same condition, e.g. New In Box (NIB) hardware that has been opened may not be eligible for return and/or will be subject to a restocking fee.

** All Software, Licenses and Support contracts are Non-Returnable, Non-Refundable and Non-Transferable

** Special order items or custom items are non-returnable, non-refundable

** Restocking amounts are subject to the conditions of the return.

2.9. Review, discuss, and take all necessary action on the addition of HPC School Board Policies 3061, 4065, & 6046.

3061

ACH Originator

The District sends electronic payments through the ACH (Automated Clearing House) Network such as payroll direct deposits and/or vendor payments. Because of these payments, the District is classified as an ACH Originator. As an ACH Originator, the District complies with the National Automated Clearing House Association (NACHA) Operating Rules which govern the ACH Network. The District's bank requires compliance with the Rules as a condition of the District's ability to send ACH Payments.

Responsibilities. The District follows all terms of its Originating Depository Financial Institution/Originator Agreement with its bank. The District obtains a written authorization before sending any ACH payment. The District meets all processing deadlines set by the bank and NACHA. The District gives authorization records to the bank upon request within NACHA's required timeframes. The District keeps all sensitive banking information secure. When the District receives a Notification of Change, it updates the payment record before the next ACH transaction. When the District receives a return due to an error or unauthorized activity, it stops all related subsequent payments until instructions are received from the Bank. The District keeps its computer systems and network secure in line with its bank agreement. The District uses procedures to spot unauthorized payments. All employees with ACH duties will complete training, if required by the Bank or NACHA, and respond to audit requests. The District will implement internal controls and procedures to mitigate errors and risk of unauthorized ACH entries.

Fraud Monitoring. The District reviews ACH transactions for unusual patterns or amounts before submitting each file. If the District suspects an error or unauthorized ACH transaction, the District will: determine whether the problem is fraud, a scam, or an internal error; notify the bank right away; contact law enforcement if needed; and stop all related future ACH transactions.

Employee Training. All employees with ACH duties will complete any ACH origination training required by the District's designated bank(s).

Adopted on: 6/8/26
Revised on: _____
Reviewed on: _____

4065

Staff Use of AI Tools

As used in this policy, artificial intelligence tools ("AI Tools") means machine-based resources that use computer science, algorithms, large language models, and/or machine learning to perform tasks, answer questions, collect information, and respond to human-directed tasks, queries, and objectives. AI Tools include, but are not necessarily limited to, commercially-available resources like ChatGPT, Gemini, Claude, and similar technologies. The board wants to encourage staff to use AI tools to support student learning in safe and lawful ways.

This policy works together with the district's policies on Student Use of AI Tools, Staff Internet and Computer Use, and Staff and District Social Media Use.

Tool Approval. Staff may not use an AI Tool with students or with student information unless a member of the district's administration has approved it. To use a new tool, staff must request approval from his/her supervising administrator first. Before approving a tool, the district will review the vendor's privacy and security practices, the kind of student information the tool would use, and whether a written data-sharing agreement with the vendor is required. The district will keep a list of approved AI Tools and the allowed uses for each.

I. Staff Expectations for Use of AI Tools in Education

A. Acceptable Use of AI Tools. Staff members must use their own professional oversight for any task they use AI Tools to complete and must carefully review the outputs of all AI Tools. Staff may use approved AI Tools to help with things like:

1. Drafting lesson plans, learning goals, and activities;
2. Assisting in initial review and feedback of student work;
3. Making reading passages or practice problems at different levels;
4. Drafting general messages like newsletters or announcements;
5. Finding resources or summarizing public information;
6. Drafting routine communications.

B. Protecting Student Information. Staff may upload student information into an AI Tool only when (a) the tool is district-approved, and (b) the vendor is bound by a written data-sharing agreement with terms that meet FERPA, COPPA, PPRA, and applicable state student data privacy laws. For this purpose, student information includes student names, ID numbers, education records, IEPs, Section 504 plans, evaluations, health records, and discipline records. This rule applies whether the staff member uses a district account, a personal account, a free version, or a paid version.

C. Recording and Transcription Tools. Staff may use AI recording or transcription tools only if:

1. The transcription tool has been approved by an administrator for use in the school context; and
2. All participants to the meeting are informed that the staff member is recording or transcribing the meeting.

The resulting recording or transcript may be subject to the district's retention and confidentiality policies.

D. Unacceptable Use of AI Tools in Education. Staff may never use AI tools to:

1. Upload FERPA-protected information about students without the express, written authorization from administrators who have assured themselves that such disclosure is lawful;
2. Relying solely on an AI Tool to grade student work that counts toward a grade or transcript or otherwise evaluate student academic progress;
3. Make or share deepfakes or fake images, audio, or video of any real person.
4. Make or share sexual or intimate images of any real person—even if the image is AI-generated;
5. Use AI to harass, bully, threaten, or impersonate any student, staff member, parent, board member, or community member;
6. Use AI to watch, track, or scan faces of students or staff outside of systems the board has approved;
7. Upload materials to AI if the copyright or license does not allow it;

8. Share district AI accounts or passwords with students or others;
9. Use district AI accounts for personal or business reasons; or
10. Use AI to bypass district network security, content filters, or device controls.

If any staff member is uncertain about the application of this policy to any AI Tool use, the staff member will check with a supervising administrator before use.

Adopted on: 6/8/26

Revised on: _____

Reviewed on: _____

6046
Right to Access to School Library Materials

Definitions. As used in this policy,

- “Parent” means the parent, guardian, or educational decisionmaker of any student currently attending the school district; and
- “Educational decisionmaker” means a person designated or ordered by a court to make educational decisions on behalf of a child.

Catalog of Library Books. The superintendent or designee shall create and maintain a catalog of all books in the school district’s library, categorized by school building, that shall be accessible by a Parent.

Opportunity for Notification. A Parent shall have the opportunity to be notified when the Parent’s student checks out a book from the school library, which notification shall include the title of the book, the author(s) of the book, and the date the book is due to be returned to the school library. The administration may elect to allow a Parent to exercise the opportunity to receive such notifications by means of a website, application notification, or by opting into email notifications.

Nothing in this policy shall be construed to create any rights of access or rights to notification in favor of any person that does not meet the definition of Parent stated above.

Adopted on: 6/8/26

Revised on: _____

Reviewed on: _____

2.10. Review, discuss, and take any necessary action on the 2026 HPC School Board Policy Revisions.

2008 Meetings

The formation of policy is public business and will be conducted openly in accordance with the Nebraska Open Meetings Act.

1. Types of Meetings

- a. The board shall hold its regular meetings on or before the third Monday of each month.
- b. Special and emergency meetings may be called as provided by law.
- c. The board may schedule work sessions and retreats in order to provide board members and administrators with the opportunity to plan, research, and engage in discussion.

2. Notice

Method of Publishing Notice of Meetings. The board will publish reasonable advanced notice of all meetings on its website. The notice will contain a statement that the current agenda is available for inspection at the Superintendent's office during normal business hours. The Superintendent or designee may but is not required to provide information about meetings in other ways, such as social media or posting notices in physical locations in the district.

Publication of Notice Method and Regular Meeting Schedule. Four times per year, in a newspaper of general circulation, the board will publish its regular meeting schedule, location of regular meetings, and the designated method of publishing meeting notices.

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes of the meeting, and any formal action taken in such meeting shall pertain only to the emergency. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public no later than the end of the next regular business day.

3. Minutes

- a. The board shall keep minutes of all meetings showing the time, place, members present and absent, the method(s) and date(s) of the meeting notice, and the substance of all matters discussed.
- b. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the board in open session, and the record shall state how each member voted, or if the member was absent or not voting.
- c. **The meeting minutes** shall be published on the school district's website within ten working days of the last meeting or prior to the next convened meeting, whichever occurs earlier. The minutes shall be available on the website for at least six months.

The Superintendent will make a copy of the Open Meetings Act available at all meetings.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3003

Bidding for Construction, Remodeling, Repair, or Site Improvement

I. Applicability of this policy.

Construction and contracts undertaken with federal funds, whether those funds are derived directly from the federal government (e.g. award of a federal grant) or are derived by pass-through awards from the Nebraska Department of Education (e.g. special education funds, school lunch funds, Title I funds) are subject to the policy on Construction with Federal Funds, which is found elsewhere in this section.

This policy applies to all other purchases and contracts made by the school district for construction, remodeling, repair and other site improvements.

II. Projects with an Estimated Cost of Less than \$136,000

- A. The school district will solicit quotes and/or estimates for all projects with an estimated cost of less than \$136,000.
- B. Prior to solicitation of the quotes and/or estimates, the superintendent will determine whether the district will accept oral submissions.
- C. Quotes and/or estimates may be solicited by the superintendent or his/her designee without board action.
- D. The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.
- E. The district may use a Nebraska state-wide cooperative purchasing program in lieu of obtaining quotes or bids under this policy to the extent such a bid or quote is not otherwise independently required by law.
- F. Nothing in this subsection prohibits or requires the use of the formal bidding procedures. If the district is going to solicit formal bids for projects of less than \$136,000 they must follow the formal procedures outlined in this policy.

III. Formal Bidding for Major Purchases and Construction

- A. Pursuant to section 73-106 of the Nebraska statutes, the board will advertise for bids when the contemplated expenditure of the project

exceeds \$136,000 for the construction, remodeling or repair of a school-owned building or for site improvement.

- B. In projects that involve professional engineering or architecture, the board will have a registered professional engineer or architect prepare the plans, specifications, and estimates when the anticipated cost of the project exceeds \$144,000.

C. Advertising for Bids

1. The superintendent or designee will arrange to advertise for bids under this section by publishing notice in any newspaper of general circulation within the school district at least 7 calendar days prior to the date on which bids are due.
2. Nothing in this policy shall prevent the superintendent or designee from advertising in additional media outlets or for a longer period of time.

D. Bid Documents

1. The bid documents shall identify the day upon which the bids shall be returned, received or opened and shall identify the hour at which the bids will close or be received or opened.
2. The invitation for bids will be sufficiently certain and specific, will include any specifications and pertinent attachments, and will define the items or services in order to allow the bidder to properly respond.
3. The bid documents shall also provide that such bids shall be opened simultaneously in the presence of the bidders or their representatives.
4. Bids received after the date and time specified in the bid documents shall be returned to the bidder unopened.
5. If bids are being opened on more than one contract, the board, in its discretion, may award each contract as the bids are opened.
6. Sealed bids will be opened in a place and at the specific time

stated in the bid form. Bidders shall be notified of the opening and invited to be present.

7. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications.

E. Any or all bids may be rejected if there is a sound documented reason

F. The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3003.1
Bidding for Construction, Remodeling, Repair, or Related Projects
Financed with Federal Funds

I. Applicability of the Policy

This policy applies only to construction and contracts undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

The District will also comply with the requirements of the public lettings laws (NEB. REV. STAT. §§ 73-101 through 73-106) when the contemplated expenditure for the complete project exceeds \$136,000, the Political Subdivisions Construction Alternatives Act (NEB. REV. STAT. §§ 13-2901 through 13-2914), energy financing contracts (NEB. REV. STAT. §§ 66-1062 through 66-1066), other applicable state laws, and the board's general policy on Bidding for Construction and Related Projects. In addition, all procurement and construction shall comply with the rules and requirements of 2 CFR part 200.317 through 200.327 and 34 CFR sections 75.601 through 75.615. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

II. All projects undertaken pursuant to this policy will be subject to the following bond requirements

- A. A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.
- B. A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
- C. A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with

a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

III. Construction Projects with an Anticipated Cost of Under \$350,000

A. Methods of Bidding/Soliciting Quotations or Estimates

The type of procedures required depends on the anticipated cost of the project.

1. Construction with an Anticipated Cost of up to \$15,000 (Micro-Purchases)

Micro-purchase means an individual procurement transaction for supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$15,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing.

2. Construction with an Anticipated Cost of between \$15,000 and \$350,000 (Simplified Acquisition Procedures)

For construction projects subject to this policy, simplified acquisitions are purchases that, in the aggregate amount, is more than \$15,000 and less than \$350,000 annually. For simplified acquisitions, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts.

B. Construction Projects with an estimated cost of between \$136,000 and \$349,999 will be made pursuant to the District's Policy on Bid Letting and Contracts.

Pursuant to Nebraska law, construction projects which have an

anticipated aggregate cost of \$136,000 or more are subject to state public lettings laws (NEB. REV. STAT. §§ 73-101 through 73-106). The board will follow its standard policy on bid letting and contracts for construction projects financed with federal funds which have an anticipated aggregate cost of between \$136,000 and \$350,000.

IV. Construction Projects with an Anticipated Cost Over \$350,000

A. Sealed Bids: All constructions projects subject to this policy with an anticipated cost of \$350,000 or more will be publicly solicited using the sealed bid method

1. Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for state, local, and tribal governments, the invitation for bids must be publicly advertised;
2. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
3. Sealed bids will be publicly opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.
4. The contract will be awarded to the lowest responsive and responsible bidder.
 - a) Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest.
 - b) Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of.
 - c) Any or all bids may be rejected if there is a sound documented reason.
5. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications. This means that the board will select the bid that offers the best value and award a contract based upon the amount of the bid and the bidder's ability and capacity to carry on the work, its equipment and facilities, honesty, integrity, skills,

business judgment, experience, equipment, facilities, financial stability, past performance, and other relevant factors.

6. The board will generally complete its review of bids and select a vendor within 30 days of bid submission.

B. Advertising for Bids.

1. The superintendent or designee will arrange to advertise for bids by publishing notice in any newspaper of general circulation within the school district at least 7 calendar days prior to the date on which bids are due.

2. Nothing shall prevent the superintendent or designee from advertising in additional media outlets or for a longer period of time.

C. Bid Documents

1. The bid documents shall identify the day upon which the bids shall be returned, received, or opened and shall identify the hour at which the bids will close or be received or opened.

2. The bid documents shall also provide that such bids shall be opened simultaneously in the presence of the bidders or their representatives.

3. Bids received after the date and time specified in the bid documents shall be returned to the bidder unopened.

4. If bids are being opened on more than one contract, the board, in its discretion, may award each contract as the bids are opened.

5. Sealed bids will be opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.

6. Bids will be reviewed by the Superintendent and/or designee and submitted to the board for approval.

7. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications. This means that the board will select the bid

that offers the best value and award a contract based upon the amount of the bid and the bidder's ability and capacity to carry on the work, its equipment and facilities, honesty, integrity, skills, business judgment, experience, equipment, facilities, financial stability, past performance, and other relevant factors.

8. The board will generally complete its review of bids and select a vendor within 30 days of bid submission.

D. The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.

V. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.327 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards. This includes a "Buy American" provision that provides that as appropriate and to the extent consistent with law, the District and contractor should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of the Buy American provision must be included in all subawards including all contracts and purchase orders for work or products under this award.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are used when possible and consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in the U.S. or processed in the U.S. substantially using agricultural commodities produced in the U.S.

C. Full and Open Competition

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

D. Debarment and Suspension

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, public policy compliance, proper classification of employees (see the Fair Labor Standards Act, 29 U.S.C. 201, chapter 8), record of past performance, and financial and technical resources when conducting a procurement transaction.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by reviewing the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

E. Settlements of Issues Arising Out of Contract

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

F. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and

§§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding construction projects for a minimum of five (5) years after the sale or demolition of the building. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.334.
 - c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.
2. Maintenance of Construction Records for Projects Financed with Federal Funds
- a) The District must maintain records sufficient to detail the history of all construction projects financed with federal funds. These records will include, but are not necessarily limited to the following: rationale for the method of construction, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
 - b) Retention of construction records shall be in accordance with applicable law and Board policy.

VI. Conflict of Interest and Code of Conduct

- A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.
- B. Contracts covered by this policy are subject to the following additional provisions.
 - 1. Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.
 - 2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
 - 3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

C. Favors and Gifts

An employee, officer, agent, and board member of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, with the limited exception of unsolicited items of nominal value.

D. Enforcement

Disciplinary Actions will be applied for violations of such standards by officers, employees, board members, or agents of the District at the board's discretion.

VII. Financial Management

A. Identification.

The District will identify, in its accounts, all federal awards received and expended and the federal programs under which they were received. Federal program and award identification include, as applicable, the CFDA title and

number, federal award identification number and year, name of the federal agency, and, if applicable, name of the pass-through entity.

B. Financial Reporting

The District will make an accurate, current, and complete disclosure of the financial results of each federal award or program in accordance with the financial reporting requirements set forth in the Education Department General Administrative Regulations (EDGAR).

C. Accounting Records

The District maintains records which adequately identify the source and application of funds provided for federally-assisted activities. These records must contain information pertaining to grant or subgrant awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

D. Internal Controls

The Superintendent or his/her designee must maintain effective control and accountability for all funds, real and personal property, and other assets through board review and approval of claims, an annual audit of the district's finances pursuant to the applicable Nebraska Department of Education and federal rules and regulations, and comparison of expenditures and outlays to budgeted amounts. The District adequately safeguards all such property and assures that it is used solely for authorized purposes.

E. Budget Control

Actual expenditures or outlays will be compared with budgeted amounts for each federal award at least annually and more often as required by law or deemed prudent by the board or administrative staff.

F. Payment Methods

The District will comply with applicable methods and procedures for payment that minimize the time elapsing between the transfer of funds and disbursement by the District, in accordance with the Cash Management Improvement Act at 31 CFR Part 205. Generally, the District receives payment from the Nebraska Department of Education on a reimbursement basis. 2 CFR § 200.305. However, if the District receives an advance in federal grant funds, the District will remit interest earned on the advanced payment quarterly to the federal agency. The District may retain interest amounts up

to \$500 per year for administrative expenses. 2 CFR § 200.305(b)(9).

Consistent with state and federal requirements, the District will maintain source documentation supporting the federal expenditures (invoices, time sheets, payroll stubs, etc.) and will make such documentation available for the Nebraska Department of Education to review upon request.

G. Allowability of Costs

Expenditures must be aligned with approved budgeted items. Any changes or variations from the state-approved budget and grant application need prior approval.

When determining how the District will spend its grant funds, the Superintendent or his/her designee will review the proposed cost to determine whether it is an allowable use of federal grant funds before obligating and spending those funds on the proposed good or service. All costs supported by federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part 200, Subpart E. The Superintendent or his/her designee must consider these factors when making an allowability determination.

The Superintendent or his/her designee will consider Part 200's cost guidelines when federal grant funds are expended. The Superintendent or his/her designee will also consider whether all state - and District-level requirements and policies regarding expenditures have been followed.

H. Use of Program Income – Deduction, Addition, or Cost Sharing or Matching

The default method for the use of program income for the District is the deduction method. 2 C.F.R. § 200.307(e). Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the federal awarding agency or pass-through entity. 2 C.F.R. § 200.307(e)(1). The District may also request prior approval from the federal awarding agency to use the addition method. Under the addition method, program income may be added to the Federal award by the Federal agency and the non-Federal entity. The program income must then be used for the purposes and under the conditions of the Federal award. 2 C.F.R. § 200.307(e)(2). The District may also request prior approval from the federal awarding agency to use the cost sharing or matching method.

While the deduction method is the default method, the District always refers

to the grant award notice prior to determining the appropriate use of program income.

I. Cost Sharing or Matching

For all Federal awards, any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be accepted as part of the non-Federal entity's cost sharing or matching when such contributions meet all of the following criteria:

- (1) Are verifiable from the non-Federal entity's records;
- (2) Are not included as contributions for any other Federal award;
- (3) Are necessary and reasonable for accomplishment of project or program objectives;
- (4) Are allowable under [subpart E \(Cost Principles\) of this part](#);
- (5) Are not paid by the Federal Government under another Federal award, except where the Federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost sharing requirements of other Federal programs;
- (6) Are provided for in the approved budget when required by the Federal awarding agency; and
- (7) Conform to other provisions of this part, as applicable.

J. Documentation of Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VIII. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.327 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus

area firms are used when possible consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in US or processed in US substantially using agricultural commodities produced in US.

C. Record Keeping

1. Record Retention

a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.

c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Procurement Records

a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.

b) Retention of procurement records shall be in accordance with applicable law and Board policy.

D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3004.1

Fiscal Management for Purchasing and Procurement Using Federal Funds

I. Applicability of Policy

This policy applies only to non-construction related purchases undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

All other non-construction purchases will be governed by the Board's general purchasing policy, which can be found earlier in this subsection. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

This procurement policy shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. The district's goal is to fully implement all required procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the Nebraska Department of Education.

II. Procurement System

The District maintains the following purchasing procedures.

A. Responsibility for Purchasing

The authority to make purchases shall be governed by the District's purchasing policy, which can be found elsewhere in this section. Except as otherwise provided in the District's purchasing policy, the acquisition of services, equipment, and supplies shall be centralized in the administration office under the supervision of the superintendent of schools, who shall be responsible for developing and administering the purchasing program of the school district. Purchases or commitments of district funds that are not authorized by this policy will be the responsibility of the person making the commitment.

B. Methods of Purchasing

The type of purchase procedures required depends on the cost of the item(s) being purchased.

1. Purchases up to \$15,000 (Micro-Purchases)

Micro-purchase means an individual procurement transaction for supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$15,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing, which can be found earlier in this subsection.

2. Purchases between \$15,000 and \$350,000 (Simplified Acquisition Procedures)

Simplified acquisitions are purchases that, in the aggregate amount, are more than \$15,000 and less than \$350,000 annually. For simplified acquisitions, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts, which can be found earlier in this subsection.

3. Purchases Over \$350,000

a) Sealed Bids (Formal Advertising)

For purchases over \$350,000, the district will generally follow the bidding process outlined in the board's policy on Bidding for Construction, Remodeling, Repair or Site Improvement. If sealed bids are not accepted for a purchase of over \$350,000, the district will retain an explanation for that decision.

b) Contract/Price Analysis

The District performs a cost or price analysis in connection with every procurement action in excess of \$350,000, including contract modifications. The district will make an independent estimate of costs prior to receiving bids or proposals.

4. Noncompetitive Proposals (Sole Sourcing)

- a) Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
 - 1) The procurement transaction can only be fulfilled by a single source;
 - 2) The public exigency or emergency for the requirement will not permit a delay resulting from providing public notice of a competitive solicitation;
 - 3) The federal awarding agency or pass-through entity expressly authorizes written approval of noncompetitive proposals in response to a written request from the District; or
 - 4) After solicitation of a number of sources, competition is determined inadequate.
- b) Noncompetitive proposals may only be solicited with the approval of the superintendent or the board. Sufficient and appropriate documentation that justifies the sole sourcing decision must be maintained by the superintendent or designee.
- c) A cost or price analysis will be performed for noncompetitive proposals when the price exceeds \$350,000.

5. Competitive Proposals.

- a) The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:

- 1) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered;
 - 2) Proposals must be solicited from an adequate number of qualified sources; and
 - 3) Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.
- b) The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used to procure A/E professional services. The method may not be used to purchase other services provided by A/E firms are a potential source to perform the proposed effort.
- c) The District may select a proposal that offers the best value and that is based upon the proposer's responsiveness to the proposal, experience, reputation, staff qualifications, ability and capacity to carry on the work, price, honesty, integrity, skills, business judgment, financial stability, past performance, and other relevant factors. The evaluation may be conducted by the school board, a designated committee, or another designee of the school board.

C. Use of Purchase (Debit & Credit) Cards

District use of purchase cards is subject to the policy on purchase cards which can be found elsewhere in this subsection.

D. Federal Procurement System Standards

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

The District will maintain and follow general procurement standards consistent with 2 C.F.R. §200.318.

E. Debarment and Suspension

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, public policy compliance, proper classification of employees (see the Fair Labor Standards Act, 29 U.S.C. 201, chapter 8), record of past performance, and financial and technical resources when conducting a procurement transaction.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

F. Settlements of Issues Arising Out of Procurements

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

III. Conflict of Interest and Code of Conduct

A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.

B. Purchases covered by this policy are subject to the following additional provisions.

1. Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.
2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

C. Favors and Gifts

An employee, officer, agent, and board member of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, except that this provision does not prohibit the receipt of unsolicited items of nominal value. For purposes of this policy, "nominal value" means a fair market value of \$25 or less.

D. Enforcement

Disciplinary Actions including, but not limited to, counseling, oral reprimand, written reprimand, suspensions without pay, or termination of employment, will be applied for violations of such standards by officers, employees, board members, or agents of the District.

IV. Property Management Systems

A. Property Classifications

1. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost that equals or exceeds the lesser of the capitalization level established by the District for financial statement purposes, or \$10,000.
2. Supplies means all tangible personal property other than those described in §200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the

capitalization level established by the District for financial statement purposes or \$10,000, regardless of the length of its useful life. 2 C.F.R. §200.94.

3. Computing Devices means machines that acquire, store, analyze, process, and publish data and other information electronically, including accessories (or “peripherals”) for printing, transmitting and receiving, or storing electronic information. 2 C.F.R. §200.20.
4. Capital Assets means tangible or intangible assets used in operations having a useful life of more than one year which are capitalized in accordance with GAAP. Capital assets include:
 - a) Land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; and
 - b) Additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance). 2 C.F.R. §200.12.

B. Inventory Procedure

Newly purchased property shall be received and inspected by the staff member who ordered it to ensure that that it matches the purchase order, invoice, or contract and that it is in acceptable condition.

Equipment, Computing Devices, and Capital Assets must be tagged with an identification number, manufacturer, model, name of individual who tagged the item, and date tagged).

C. Inventory Records

For equipment, computing devices, and capital assets purchased with federal funds, the following information is maintained in the property management system:

1. Serial number;
2. District identification number;
3. Manufacturer;

4. Model;
5. Date tagged and individual who tagged it;
6. Source of funding for the property;
7. Who holds title;
8. Acquisition date and cost of the property;
9. Percentage of federal participation in the project costs for the federal award under which the property was acquired;
10. Location, use and condition of the property; and
11. Any ultimate disposition data including the date of disposal and sale price of the property.

The inventory list shall be adjusted by the superintendent of schools or his/her designee for property that is sold, lost, stolen, cannot be repaired, or that cannot be located.

D. Physical Inventory

1. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
2. The Superintendent or his/her designee will ensure that the physical inventory is performed. The physical inventory will generally occur during the months of June or July, but may be conducted during other time periods with the approval of the superintendent.

E. Maintenance

In accordance with 2 C.F.R. 313(d)(4), the District maintains adequate maintenance procedures to ensure that property is kept in good condition.

F. Lost or Stolen Items

The District maintains a control system that ensures adequate safeguards are in place to prevent loss, damage, or theft of the property. The District will notify the Federal agency or pass-through entity of any loss, damage, or theft of equipment that will have an impact on the program.

G. Use of Equipment

Equipment must be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the federal award, and the District will not encumber the

property for any non-federal program use without prior approval of the federal awarding agency and the pass-through entity.

H. Disposal of Equipment

When it is determined that equipment acquired under a federal award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the Superintendent or his/her designee will contact the awarding agency (or pass-through for a state-administered grant) for disposition instructions.

If the item has a current fair market value of \$10,000 or less, it may be retained, sold, or otherwise disposed of with no further obligation to the federal awarding agency or pass-through entity. The Superintendent or his/her designee will utilize sales procedures which ensure the highest possible return on the disposal of the equipment.

I. Equipment Retention

When included in the terms and conditions of the Federal award, the Federal agency may permit the recipient to retain equipment, or authorize a pass-through entity to permit the recipient to retain equipment, with no further obligation to the Federal Government unless prohibited by Federal statute or regulation.

J. Equipment and Capital Expenditures

All equipment and capital expenditures shall comply with the rules and requirements of 2 CFR 200.439.

K. Depreciation

All depreciation shall comply with the rules and requirements of 2 CFR 200.436.

L. Reporting and Recording Federal Property Interest

The district will comply with federal interest reporting and submit annual reports, if required, regarding a real property interest due to a renovation, major remodeling, construction, or real property project funded by federal grant funds.

V. Financial Management

A. Identification

The District will identify, in its accounts, all federal awards received and expended and the federal programs under which they were received. Federal program and award identification include, as applicable, the CFDA title and number, federal award identification number and year, name of the federal agency, and, if applicable, name of the pass-through entity.

B. Financial Reporting

The District will make an accurate, current, and complete disclosure of the financial results of each federal award or program in accordance with the financial reporting requirements set forth in the Education Department General Administrative Regulations (EDGAR).

C. Accounting Records

The District maintains records which adequately identify the source and application of funds provided for federally-assisted activities. These records must contain information pertaining to grant or subgrant awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

D. Internal Controls

The Superintendent or his/her designee must maintain effective control and accountability for all funds, real and personal property, and other assets through board review and approval of claims, an annual audit of the district's finances pursuant to the applicable Nebraska Department of Education and federal rules and regulations, and comparison of expenditures and outlays to budgeted amounts. The District adequately safeguards all such property and assures that it is used solely for authorized purposes. The District takes reasonable cybersecurity and other measures to safeguard information including protected personally identifiable information.

E. Budget Control

Actual expenditures or outlays will be compared with budgeted amounts for each federal award at least annually and more often as required by law or deemed prudent by the board or administrative staff.

F. Payment Methods

The District will comply with applicable methods and procedures for payment that minimize the time elapsing between the transfer of funds and disbursement by the District, in accordance with the Cash Management Improvement Act at 31 CFR Part 205. Generally, the District receives payment from the Nebraska Department of Education on a reimbursement basis. 2 CFR § 200.305. However, if the District receives an advance in federal grant funds, the District will remit interest earned on the advanced payment quarterly to the federal agency. The District may retain interest amounts up to \$500 per year for administrative expenses. 2 CFR § 200.305(b)(9).

Consistent with state and federal requirements, the District will maintain source documentation supporting the federal expenditures (invoices, time sheets, payroll stubs, etc.) and will make such documentation available for the Nebraska Department of Education to review upon request.

G. Allowability of Costs

Expenditures must be aligned with approved budgeted items. Any changes or variations from the state-approved budget and grant application need prior approval.

When determining how the District will spend its grant funds, the Superintendent or his/her designee will review the proposed cost to determine whether it is an allowable use of federal grant funds before obligating and spending those funds on the proposed good or service. All costs supported by federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part 200, Subpart E. The Superintendent or his/her designee must consider these factors when making an allowability determination.

The Superintendent or his/her designee will consider Part 200's cost guidelines when federal grant funds are expended. The Superintendent or his/her designee will also consider whether all state - and District-level requirements and policies regarding expenditures have been followed.

H. Use of Program Income – Deduction, Addition, or Cost Sharing or Matching

The default method for the use of program income for the District is the deduction method. 2 C.F.R. § 200.307(e). Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the federal awarding agency or pass-through entity. 2 C.F.R. § 200.307(e)(1). The District may also request prior

approval from the federal awarding agency to use the addition method. Under the addition method, program income may be added to the Federal award by the Federal agency and the non-Federal entity. The program income must then be used for the purposes and under the conditions of the Federal award. 2 C.F.R. § 200.307(e)(2). The District may also request prior approval from the federal awarding agency to use the cost sharing or matching method.

While the deduction method is the default method, the District always refers to the grant award notice prior to determining the appropriate use of program income.

I. Cost Sharing or Matching

For all Federal awards, any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be accepted as part of the non-Federal entity's cost sharing or matching when such contributions meet all of the following criteria:

- (1) Are verifiable from the non-Federal entity's records;
- (2) Are not included as contributions for any other Federal award;
- (3) Are necessary and reasonable for accomplishment of project or program objectives;
- (4) Are allowable under subpart E (Cost Principles) of this part;
- (5) Are not paid by the Federal Government under another Federal award, except where the Federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost sharing requirements of other Federal programs;
- (6) Are provided for in the approved budget when required by the Federal awarding agency; and
- (7) Conform to other provisions of this part, as applicable.

J. Documentation of Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VI. Written Compensation Policies

A. Time and Effort Standards

All employees who are paid in full or in part with federal funds must keep specific documents to demonstrate the amount of time they spent on grant activities. This includes an employee whose salary is paid with state or local

funds but is used to meet a required “match” in a federal program. These documents, known as time and effort records, are maintained in order to charge the costs of personnel compensation to federal grants. Charges to federal awards for salaries and wages must be based on records that accurately reflect the work performed. These records must:

- (1) Be supported by a system of internal controls which provides reasonable assurance that the charges are accurate, allowable, and properly allocated;
- (2) Be incorporated into official records;
- (3) Reasonably reflect total activity for which the employee is compensated, not exceeding 100% of compensated activities;
- (4) Encompass both federally assisted and all other activities compensated by the District on an integrated basis;
- (5) Comply with the established accounting policies and practices of the District and
- (6) Support the distribution of the employee’s salary or wages among specific activities or costs objectives.

B. Time and Effort Procedures

Time and effort procedures will follow and comply with 2 CFR 200.430(i).

C. Fringe Benefits

Except as provided otherwise by federal law, the costs of fringe benefits will be allowable provided that the benefits are reasonable and required by law, a district-employee agreement, or another policy of the District.

D. Leave

The cost of fringe benefits in the form of regular compensation paid to employees during periods of authorized absences from the job, such as for annual leave, family-related leave, sick leave, holidays, court leave, military leave, administrative leave, and other similar benefits, are allowable if they are provided under established written District leave policies.

E. Unexpected or Extraordinary Circumstances

In the event of a pandemic or other unexpected or extraordinary circumstance, the District may close school or individual buildings. In such case, the District may compensate federally funded or other employees during such closure to ensure the return of staff to employment after the closure as allowed by state or federal law.

F. Documentation for Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VII. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are used when possible consistent with state law.

Buy American. The District participates in the National School Lunch Program and School Breakfast Program and is required to use the nonprofit food service funds, to the maximum extent practicable, to buy domestic commodities or products for Program meals. A “domestic commodity or product” is defined as one that is either produced in the U.S. or is processed in the U.S. substantially using agricultural commodities that are produced in the U.S. as provided in 7 CFR 210.21(d). The District may deviate from this general requirement only if:

- The product is not produced or manufactured in the U.S. in sufficient and reasonably available quantities of a satisfactory quality; or
- Competitive bids reveal the costs of a U.S. product are significantly higher than the non-domestic product.

C. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show

compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.
- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Procurement Records

- a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.

- b) Retention of procurement records shall be in accordance with applicable law and Board policy.

D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

E. Travel Costs

All travel expenses paid with federal grant funds shall meet the federal requirements such as:

- (1) All travel costs must be reasonable and necessary;
- (2) All travel costs must be consistent with District policy; and
- (3) All travel costs must be directly related to the grant award.

In addition, all travel expenses funded with federal grant funds must be preapproved by the Superintendent or designee. The state per diem rates for lodging shall be used to determine that maximum amount charged to a federal grant. For reimbursement of meals, the per diem rate and rules set by the State of Nebraska through the Nebraska Department of Administrative Service's Expense Reimbursement Document "ERD" Guidelines will apply. There will be no reimbursement for breakfast if the staff member's lodging provides continental breakfast at no cost. For reimbursement for mileage or fuel, the State of Nebraska mileage rate will apply. If a District-owned vehicle is available for travel, the District-owned vehicle must be utilized unless preapproved by the Superintendent or designee. All expenditures claimed by staff must include receipts and a completed voucher.

Adopted on: _____

Revised on: _____

Reviewed on: _____

3048

Communicable Disease

The district strives to provide a safe environment for both students and staff while safeguarding the rights of all students and employees, including those with communicable diseases. The district complies with Neb. Rev. Stat. §§ 79-217 to 79-223 and Title 173 Nebraska Administrative Code, Chapter 3.

Definitions. Terms used in this policy have the meanings given in 173 NAC 3-002. A “reportable communicable disease” means a disease that must be reported under 173 NAC, Chapter 1.

Signs and Symptoms; Sending Students Home. Staff will watch for signs and symptoms of contagious or infectious disease. These signs and symptoms include fever, flushed face, headache, body aches, unexplained tiredness, loss of appetite, stomachache, nausea, vomiting, diarrhea, convulsions, sore throat, nasal congestion or discharge, unexplained skin eruption, and sore or inflamed eyes. The district will notify the parent or guardian of the student’s signs or symptoms. Upon notice, the parent or guardian must immediately cooperate with the district to arrange safe transportation home or another appropriate caregiver for the student. The district will report any failure to reasonably cooperate with the district to the Department of Health and Human Services or local law enforcement as appropriate.

Notice to School Authority. When the district sends a student home for a suspected contagious or infectious disease, the principal or school nurse will notify the superintendent or designee without delay.

Reports to Public Health. The school nurse, or a person acting in the capacity of a school nurse, will report each case or suspected case of a reportable communicable disease. The report must go to the local public health department or the Nebraska DHHS Division of Public Health as provided in 173 NAC 1-007.04.

Exclusion From School. The district will exclude a student with a confirmed communicable disease for at least the minimum isolation period in Attachment 1 to 173 NAC, Chapter 3. The student must be free of acute signs and symptoms. The student must be fever-free for 24 hours without fever-reducing medication before returning to school.

School Attendance and Participation in School Sponsored Activities. The district will provide educational services to a student diagnosed with a

communicable disease as required by law. The district will restrict the student as needed to prevent the spread of disease, to protect the student's health and privacy, and to protect others. Participation in Nebraska School Activities Association (NSAA) events is subject to NSAA rules and the provisions of the district activity handbook.

Infection and Exposure Control Procedures/Universal Precautions.

The district will monitor the information available through the Federal Centers for Disease Control, the Nebraska Department of Health and Human Services, and the Occupational Safety and Health Administration. This policy and any procedures, universal precautions, or exposure control plans will be modified, if appropriate, based upon the best new medical information provided by the above sources.

Outbreaks. In an outbreak or epidemic of a communicable disease, the superintendent may exclude students, reassign students, or close one or more schools. The superintendent will coordinate with the local health department and the Nebraska Department of Health and Human Services as needed.

Confidentiality. The district will keep information about a person's communicable disease confidential. The district will share information only with staff on a need-to-know basis. When the district must inform a person about another person's condition, the district will inform that person of the duty to keep the information confidential. The district will communicate about a student's communicable disease consistent with the student's IEP or Section 504 Plan, if any.

Staff Training. Staff will receive training regarding communicable diseases and the requirements of this policy and any adopted procedures as part of the training received under the Workplace Injury Prevention and Safety Committee policy.

Adopted on: _____

Revised on: _____

Reviewed on: _____

4017

Relations with Employee Collective Bargaining Associations

The board of education recognizes the right of staff members to belong to professional employee organizations. The board will negotiate with organizations that have been certified or recognized in accordance with public employee bargaining statutes. The board or administration will coordinate with certified or recognized organizations for purposes of collective bargaining.

The district will allow professional employee organizations to make reasonable use of district facilities for meetings outside the district's and the employees' work hours. With administrative approval, organizations may use district resources, post notices of meetings, and provide other information on bulletin boards designated for this purpose, and use district email and mailboxes for delivery of information specific to the organization. Organizations must pay for all supplies used, damage caused, or the loss or theft of borrowed property.

For purposes of recruiting new members, organizations may host or attend certain meetings of certificated staff outside the district's and the employees' work hours. Attendance at any staff meetings does not include all-staff, building-level, committee, or other meetings called by the district, unless those meetings are open to other organizations or if required by law.

Unless otherwise specified in this policy or permitted law, organizations will be treated equally, and the district will not designate any day or break by reference to any specific organization.

Adopted on: _____

Revised on: _____

Reviewed on: _____

4019

Workplace Injury Prevention and Safety Committee

The school district is committed to providing and maintaining a safe work environment, and to taking reasonable precautions for the safety of the students, employees, visitors, and all others having business with this school district. Every employee should show concern for the safety of fellow employees, students, and members of the public. The district shall have a safety committee as required by Nebraska law. Members of the safety committee may be established through the collective bargaining process.

The committee **will** adopt and maintain a written injury prevention program. The committee will participate in the development of safety education, training, and the establishment of safety rules, policies and procedures pursuant to this policy, the district's written injury prevention program, or as otherwise provided by law. Training for employees will be conducted annually.

The workplace injury prevention and safety committee **will** maintain minutes of all meetings and file them in the district office. The committee will implement accident investigation, record keeping procedures, safety rules, safety and health training, and policies. The district will maintain records for at least three years, or longer if directed by the Department of Labor.

The committee **will** meet at least once every three months or more frequently in the event of an employee complaint or of a job-related injury or death. The workplace injury prevention and safety committee will keep written minutes of all meetings and provide a copy to the superintendent or designee who will maintain the minutes in the district's administrative offices for a period of at least three years, unless otherwise instructed by the Department of Labor.

The workplace injury prevention and safety committee **will** develop an injury prevention plan and present it to the board. The plan should be developed and presented in the spirit of employees working together in a cooperative, non-adversarial effort to promote safety at the work sites within the district.

The superintendent or designee **will** assure that the safety training for employees is reviewed annually or more frequently, if needed. He or she **will** provide the following, as set forth in the initial written Employer's Injury Prevention Plan:

1. Initial safety orientation on rules, policies, and job specific procedures for new employees or employees who are assuming new and different duties within the school district, if appropriate.
2. Job specific training for employees before they perform potential hazardous work.
3. Periodic refresher training and dissemination of information on an annual basis, or more frequently if so designated by the administrator, for employees regarding the injury prevention plan of the unit and safety rules, policies, and procedures pertaining to safety within the school district.

In the event of a death in the workplace, the workplace injury prevention and safety committee will forward to the Department of Labor within 15 working days a copy of any review of the matter made by the workplace injury prevention and safety committee.

The superintendent or designee **will** establish or cause to be established record-keeping procedures to control and maintain all accident and injury records pertaining to accidents and injuries within the district or activities under the control of the district. Such records will be kept for at least three years, or longer if so advised by the Department of Labor.

The workplace injury prevention and safety committee will confer with the district's crisis team and **will** review the district's All-Hazard School Safety Plan upon its adoption by the crisis team.

Adopted on: _____

Revised on: _____

Reviewed on: _____

4056
Resignation of Certificated Staff

Certificated staff members who know they will not be returning to employment at the school district for the following school year are encouraged to submit their resignations as early as possible, to enable the board to find suitable replacements. Unless otherwise required by law or contract, the following resignation requirements apply.

SELECT ONE OF THE FOLLOWING PARAGRAPHS

Staff members who submit their resignations to the board of education by the earlier of (a) April 15th or (b) the date designated in a written request of the school board or the administrators to accept employment for the next school year pursuant to section 79-829 (provided that such acceptance date may not be earlier than March 15th of each year) will be released from the next school year's contract. Staff members who refuse to fulfill their contractual obligations will be reported to the Commissioner of Education.

Adopted on: _____
Revised on: _____
Reviewed on: _____

5001 Compulsory Attendance and Excessive Absenteeism

"School success is 90 percent showing up; the other half is mental." Yogi Berra

Research on policies and practices that effectively encourage regular student attendance share some key components:

1. Education of parents regarding school attendance requirements.
2. Effective policies and practices to monitor attendance.
3. Clear definition of excessive absenteeism and a two-stage response to excessive absences.

The board has considered this educational research and used it to create the following policy on Compulsory Attendance and Excessive Absenteeism.

Required Attendance

Every person residing in the school district who has legal or actual charge or control of any child who is of mandatory attendance age shall cause that child to attend a public or private school regularly unless the child has graduated from high school or has been allowed to disenroll pursuant to this policy.

Mandatory Attendance Age

All children who are or will turn six years old before January 1 of the current school year are of mandatory attendance age. Children who have not turned eighteen years of age are of mandatory attendance age.

A child who will not reach age 7 before January 1 of the current school year may be excused from mandatory attendance if the child's parent or guardian completes an affidavit affirming that alternative educational arrangements have been made for the child. A copy of the required affidavit is attached to this policy.

Discontinuing Enrollment – 5 Year Old Students

The person seeking to discontinue the enrollment of a student who will not reach six years of age prior to January 1 of the current school year shall submit a signed, written request and to the superintendent using the form which is attached to this policy. The school district may request written verification or documentation that the person signing the form has legal or actual charge or control of the student. The school district shall discontinue the enrollment of any student who satisfies these requirements. Any student whose enrollment is discontinued under this subsection shall not be eligible to reenroll in this

school district until the beginning of the following school year unless otherwise required by law.

Discontinuing Enrollment – 16 and 17 Year Old Students

Only children who are at least 16 years of age may be disenrolled from the district. The person seeking to discontinue the child's enrollment shall submit a signed, written request and submit it to the superintendent using the form which is attached to this policy. The district will follow the procedures outlined on the attached form in considering requests to disenroll.

Only children disenrolling to attend an exempt school may be exempt from this policy. The person with legal or actual charge or control of the child must provide the superintendent with a copy of the signed request submitted to the State Department of Education for attending exempt schools. The superintendent may confirm the validity of the submission with the State Department of Education.

Prohibition on Discontinuing Enrollment – Abuse or Neglect Investigation

Upon notice from the Department of Health and Human Services, the District shall not facilitate the transfer or disenrollment of a student whose parent, guardian, or educational decisionmaker is subject to an active investigation by the Department for fourteen days or until further notice from the Department, whichever occurs first.

Attendance Officer

Each building principal is designated as an attendance officer for the district. Each building principal, at his or her discretion, may delegate these responsibilities to any other qualified individual. The attendance officer is responsible for enforcing the provisions of state law relating to compulsory attendance. This responsibility includes but is not limited to filing a report with the county attorney of the county in which a student resides. Compensation for the duties of attendance officer is included in the salary for the superintendent or designee.

Excused Absences – Physical or Mental Illness

Absences shall be excused by a parent, guardian, or educational decision maker, as defined in section 79-530, of the child for physical or mental illness and as documented by a credentialed health professional, provided the

documentation supports such absence. In the instance of chronic illness, documentation shall be reviewed each semester.

Expectations for Regular Attendance:

1. Students are expected to attend every class, every day.
2. The only "excused" absences shall be:
 - a.) absences when the Nebraska State Patrol confirms in writing that weather conditions have made the roads impassable so that the student's attendance impracticable or impossible;
 - b.) student attendance at a school-sponsored activity;
 - c.) student has been suspended or expelled from school by the school district; and
 - d.) absences required by law enforcement, child protective services or a court of competent jurisdiction, confirmed in writing to the school district.
3. All other absences, including absences for minor physical or mental illnesses, family events, routine medical appointments are simply "absences."
4. Upon return from every absence or partial-day absence, students must remain after school for 30 minutes to meet with teachers, work on missed assignments or simply to study. The location and supervision of the student will be determined by the building principal in consultation with the student's classroom teacher(s).
5. Students must not be absent from any course more than seven days in any given quarter in order to earn academic credit for that course for that quarter. Students who lose credit in any given course due to absences may appeal that loss of credit to his/her building principal.

Attendance Incentives:

Building principals will establish attendance incentives for their students. Those may include:

- Special Recognition of students who have 95% or greater attendance each quarter
- Excusal from certain classroom assignments (final exam, written report) for students with 95% or greater attendance each semester
- Special rewards (movie day, field day, extra recess) for students who have 95% or greater attendance

At the conclusion of each quarter building principals report to the board what incentives were implemented and the effectiveness of the incentive in improving student attendance and engagement.

When students are absent from school, district staff will respond as follows:

First Stage Response to Absences

1. A member of district staff will contact parent via telephone for every absence if the parent has not contacted the school in advance.
2. After a student's third absence in any given quarter, the school's attendance officer will schedule a meeting with the student's parents or guardians. That meeting will be documented on the attached form.
 - a. This meeting must be attended by attendance officer, parents, social worker or principal, and the student (if appropriate)
 - b. The meeting shall be documented
 - c. The meeting shall develop a collaborative plan to assist the student in improving his/her attendance
3. Building principals must meet with teachers who have 10% of their students miss seven or more days of class in any given quarter to review strategies to increase student engagement. A consistent pattern of student absences from a teacher's classes may result in a formal remediation plan.
4. The superintendent must meet with the building principal if more than 10% of students miss seven or more days of class in any quarter to review strategies to improve the school building's climate. A consistent pattern of building-wide absenteeism may result in a formal remediation plan.

Second Stage Response to Absences

Students who accrue more than 20 absences in a school year may be referred to the county attorney for action under NEB. REV. STAT. § 43-247(3)(a) and (b).

Making Up Absences (Optional – Remove or revise based on your District's practices.)

When a student receives [X] unexcused absences or the hourly equivalent in any semester, the student shall be required to make-up those absences through attendance in [insert program]. Absences shall be made up at a rate of [insert rate.]

Adopted on: _____

Revised on: _____

Reviewed on: _____

5003

Admission of Part-Time Students

A student may be permitted to enroll on a part-time basis pursuant to this policy and applicable curricular practices when enrollment is appropriate for reasons that include but are not limited to the following: the student attends another education institution on a primary basis; is enrolled for a limited number of credit hours needed to graduate; has a modified schedule because of a disability or as part of an individualized education plan; or is a student who attends a private, denominational, or parochial school or a school that elects not to meet accreditation or approval requirements (referred to herein as an exempt school student or an exempt school, respectively).

Eligibility and Application for Enrollment. A student may be eligible for part-time enrollment if the student:

1. is of appropriate age to attend school;
2. is a resident of this school district;
3. is a resident of another school district attending a private, denominational, parochial, or exempt school, **but only if**
 - a. this school district is the closest to the student's residence that offers the extracurricular sport or activity they desire to participate in, and their resident school district does not offer that sport or activity; or
 - b. the school building the student would attend if accepted for part-time enrollment is closer than the school building the student attends or would attend at the resident district;
4. has not graduated from high school; and
5. has not received a graduate equivalency diploma.

The parent or guardian must meet all of the district's admission requirements and file an application for enrollment on forms provided by the school district by [redacted] prior to the year of enrollment. For second semester high school courses, the application must be filed by [redacted]. For students who move into the district mid-semester, the application must be filed within **20** days of moving into the district. The administration shall review the application, determine whether to approve or deny it, notify the parent or guardian, and schedule enrollment at an educationally appropriate time in the building or attendance center of the administration's choice. Enrollment does not carry over from one school year to the next, and the parent or guardian must apply for enrollment each school year.

Limitations Based on Resources. The part-time enrollment of students is subject to limitations for grades, classes, courses, and programs based on the

limited resources available to the school district. Full-time students shall be given priority for enrollment in grades, classes, courses, and programs.

Placement of Students. Students accepted for part-time enrollment shall be placed in courses for which they have adequate preparation and which are determined to be educationally appropriate based on criteria that include, but are not limited to the student's age, achievement test scores, academic record, evaluation by school personnel and any other standards used by the district for the placement of students.

Grades and Academic Honors. Students accepted for part-time enrollment shall receive grades, report cards, and transcripts, but shall not be eligible to graduate, receive a diploma or qualify for class ranking unless they meet all district requirements including earning a sufficient number of credit hours and semesters of attendance.

Applicability of School Rules. Students accepted for part-time enrollment are subject to all rules and standards of the board of education and administration as set forth in policy, handbooks or other communications, as well as the rules and directives of the building administration and staff. They must remain on the school campus during scheduled classes but must leave the school campus when not engaged in a course, course-related activity, or an extracurricular activity or sport, unless the building principal approves their presence. Students who violate school policies, rules, or directives shall be subject to disciplinary procedures up to and including suspension and expulsion.

Extracurricular Sports and Activities. [OPTION 1: accredited private school students can't participate] Students who are enrolled in a private, denominational, or parochial school may not participate in extracurricular sports and activities sponsored by the school district.

[OPTION 2: accredited private school students can participate]. Students who are enrolled in a private, denominational, or parochial school may not participate in extracurricular sports and activities sponsored by the school district if they participate in extracurricular sports and activities at any other public, private, denominational, or parochial school. Any such students who desire to participate in extracurricular sports and activities at the school district must enroll in the following number of credit hours from the school district:

1. For extracurricular sports and activities regulated by an athletics or activities association in which this school district is a member: 5 credit hours.

2. For extracurricular sports and activities governed by a national or state organization other than an athletics or activities association, such as FFA: the minimum number of credit hours offered by the school district as required by that national or state organization.
3. For extracurricular sports and activities not regulated or governed by any such entity: **[INSERT NUMBER 0-5 credit hours]**.

Exempt school students may only participate in extracurricular sports and activities if they are enrolled in at least 20 total credit hours per semester, when combining the exempt school credit hours and credit hours taken on a part-time basis at the school district. Exempt school students are not eligible to participate in extracurricular sports and activities sponsored by the school district if they participate in any sport or activity sponsored by any other public, private, denominational, or parochial school. Any such students who desire to participate in extracurricular sports and activities at the school district must enroll in the following number of credit hours from the school district:

1. For extracurricular sports and activities regulated by an athletics or activities association in which this school district is a member: 5 credit hours.
2. For extracurricular sports and activities governed by a national or state organization other than an athletics or activities association, such as FFA: the minimum number of credit hours offered by the school district as required by that national or state organization.
3. For extracurricular sports and activities not regulated or governed by any such entity: **[INSERT NUMBER 0-5 credit hours]**.

All students permitted to participate in extracurricular sports and activities under this policy must also meet all other eligibility requirements set by the board, administration, and coach/sponsor prior to participating and for continued participation in the sport or activity. This includes but is not limited to rules for completing courses; up/down lists for deficient grades and/or incompletes; and all eligibility and other requirements of the Nebraska School Activities Association and any other governing bodies for the activity or sport.

Transportation. Part-time school students are not entitled to transportation or reimbursement for transportation to and from the school for class attendance purposes, unless required by law. Eligible part-time students are entitled to transportation to and from practices and extracurricular events to the same extent as the school district's full-time students, but part-time students must arrange their own transportation and arrive timely to the designated pick-up point for such transportation.

Option Enrollment. Students may not enroll on a part-time basis pursuant to the school's option enrollment program.

Adopted on: _____

Revised on: _____

Reviewed on: _____

5035 Student Discipline

Administrative and teaching personnel may take actions regarding student behavior, other than those specifically provided in this policy and the Student Discipline Act, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but need not be limited to, counseling of students, parent conferences, referral to restorative justice practices or services, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a Parent to such counseling or evaluation. Disciplinary consequences may also include in-school suspension, Saturday School, and any other consequence authorized by law. District administrators may develop building-specific protocols for the imposition of student discipline.

Any disciplinary action taken by staff must be consistent with the requirements of other applicable laws, including but not limited to the IDEA, Section 504, and Title IX.

In this policy, references to "Principal" shall include building principals, the principal's designee, or other appropriate school district administrators.

"Parent" means parent, guardian, or educational decisionmaker of the student. "Educational decisionmaker" means a person designated or ordered by a court to make educational decisions on behalf of a child.

Any statement, notice, recommendation, determination, or similar action specified in this policy shall be effectively given at the time written evidence thereof is delivered personally to or upon receipt of certified or registered mail or upon actual knowledge by a student or his or her Parent.

Any student who is suspended or expelled from school pursuant to this policy may not participate in any school activity during the duration of that exclusion including adjacent school holidays and weekends. The student activity eligibility of a student who is mandatorily reassigned shall be determined on a case-by-case basis by the principal of the building to which the student is reassigned.

Pre-Kindergarten through Second Grade Students

Notwithstanding any other provision of this policy, an elementary school shall not suspend a student in pre-kindergarten through second grade unless the student:

1. Brings a deadly weapon as defined in section 28-109 onto school grounds, into a vehicle owned, leased, or contracted by a school being used for a school purpose or into a vehicle being driven for a school purpose by a school employee or his or her designee, or at a school-sponsored activity or athletic event; or
2. Engages in violent behavior capable of causing physical harm to another student or school employee.

As an alternative to suspension, the school district may take any action authorized by law, including those provided in section 79-258.

Makeup Work for Suspended Students

Any student who is suspended must be given an opportunity to complete any classwork and homework missed during the period of suspension, including, but not limited to, examinations ("makeup work"). Any makeup work must be completed and turned in within 2 school days after completion of the suspension. This makeup guideline shall be provided to the student and a Parent at the time of suspension. Suspended students may not be required to attend the school's alternative program for expelled students in order to complete classwork or homework.

Short-Term Suspension

The Principal may exclude students from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

1. Conduct constituting grounds for expulsion as hereinafter set forth; or,
2. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, that occur on or off school grounds, if such conduct interferes with school purposes or there is a connection between such conduct and school.

The following process applies to short-term suspension:

1. The Principal shall make a reasonable investigation of the facts and circumstances. Short-term suspension shall be imposed only after a

determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.

2. After the principal has determined that a short-term suspension is necessary, but prior to commencement of the short-term suspension, the student and the Parent will be given oral and written notice of the charges against the student. They will be advised of what the student is accused of having done, be given an explanation of the evidence the authorities have, and be given an opportunity to present evidence of the student's version of the facts.
3. Within 24 hours or such additional time as is reasonably necessary, not to exceed an additional 48 hours, following the suspension, the Principal will send a written statement to the student, and the student's Parent, describing:
 - a. The student's conduct, misconduct or violation of the rule or standard;
 - b. The reasons for the action taken;
 - c. The actions made by the school to try to discontinue or alleviate the behavior of the student prior to considering suspension;
 - d. Resources the school is able to provide or recommend to assist the student; and
 - e. How the school plans to handle such behavior in the future, including an actionable plan aimed at maximizing strategies to keep the student in school.
4. An opportunity will be given to the student, and the student's Parent, to have a conference with the Principal ordering the short-term suspension before or at the time the student returns to school and shall document such effort in writing. The Principal shall determine who, in addition to the Parent, is to attend the conference. If no conference has been held, a Parent may submit a written request to the suspending principal before the student returns to school.
5. Students who are short-term suspended must be given the opportunity to complete classwork and homework missed during the period of suspension, including but not limited to examinations, as provided herein.

Emergency Exclusion

Students may be emergency excluded from school pursuant to the board's separate policy on emergency exclusion or state law.

Weapons and/or Firearms

Weapons. No student may possess, handle, or transmit any weapon while on school grounds, in a school vehicle, or at any school activity or event off school grounds except as permitted by this policy. **Definition of Weapon.** The term “weapon” means any object, device, instrument, material, or substance which is capable of causing injury in the manner it is used or intended to be used.

Firearms. No student may bring, possess, handle or transmit a firearm on school grounds, in a school owned vehicle, or at a school activity or event off school grounds, except as permitted by this policy. **Definition of Firearm.** The term “firearm, as defined in 18 U.S.C. 921, means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or firearm silencer, or any destructive device (excluding an antique firearm).

Exceptions Regarding Firearms and Weapons. The only exceptions for a student to bring or possess a weapon, including a firearm, are as follows:

1. The issuance of firearms to or possession of firearms by members of the Reserve Officers Training Corps when training or
2. Firearms which may lawfully be possessed by the person receiving instruction under the immediate supervision of an adult instructor who may lawfully possess firearms.

Consequences - Firearm. Any student who brings a firearm, as that term is defined in 18 United States Code 921, to school will be expelled from school for one calendar year. The superintendent of schools and the board of education shall have the authority to modify the expulsion requirement on a case-by-case basis.

Consequences – Weapon. State law and this policy provide that any student who violates this policy by knowingly bringing, possessing, handling or transmitting a weapon, other than a firearm, on school grounds, in a school owned vehicle, or at a school activity or event off school grounds may be suspended on a long-term basis, mandatorily reassigned, or expelled for the remainder of the school year in which the expulsion takes effect (if the misconduct occurs during the first semester) or the remainder of the second semester, summer school, and the first semester of the following school year (if the misconduct occurs during the second semester).

Confiscation of Firearms and Weapons. Administrative and teaching personnel are statutorily authorized, without a warrant, to confiscate any firearm or weapon possessed in violation of this policy. Any firearm that is confiscated by school personnel shall be delivered to a peace officer as soon as practicable. Such firearms are subject to being destroyed by law enforcement authorities.

Report to Law Enforcement Authorities. All school personnel are required to report any violation of this policy to a principal or the superintendent of schools. Pursuant to state and federal law, school personnel are required to report to law enforcement authorities when a student brings a firearm to school.

Long-Term Suspension

Students may be excluded by the Principal from school or any school function for a period of more than five school days but less than twenty school days (long-term suspension) for any conduct constituting grounds for expulsion as hereinafter set forth. The process for long-term suspension is set forth below.

Expulsion

1. **Meaning of Expulsion.** Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.
2. **Summer Review.** Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year. The review will be conducted by the hearing officer who conducted the initial expulsion hearing, or a hearing officer appointed by the Superintendent in the event no hearing was previously held or the initial hearing officer is no longer available or willing to serve, after the hearing officer has given notice of the review to the student and the student's Parent. This review shall be limited to newly discovered evidence or evidence of

changes in the student's circumstances occurring since the original hearing. This review may lead to a recommendation by the hearing officer that the student be readmitted for the upcoming school year. If the school board or board of education or a committee of such board took the final action to expel the student, the student may be readmitted only by action of the board. Otherwise the student may be readmitted by action of the Superintendent.

3. **Suspension of Enforcement of an Expulsion:** Enforcement of an expulsion action may be suspended (i.e., "stayed") for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect, and as a condition of such suspended action, the student may be assigned to a school, class, or program/plan and to such other consequences which the school district deems appropriate.
4. **Alternative School or Pre-expulsion Procedures.** The school shall either provide an alternative school, class or educational program for expelled students, or shall follow the pre-expulsion procedures outlined in NEB. REV. STAT. 79-266.
5. **Conclusion of Expulsion.** At the conclusion of an expulsion, the school district will reinstate the student and accept nonduplicative, grade-appropriate credits earned by the student during the term of expulsion from any Nebraska accredited institution or institution accredited by one of the six regional accrediting bodies in the United States.

Grounds for Long-Term Suspension, Expulsion or Mandatory Reassignment:

The following conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, subject to the procedural provisions of the Student Discipline Act, NEB. REV. STAT. § 79-254 through 79-296, when such activity occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event:

1. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes. The board has determined that the use of synthetic media such as deepfakes may constitute "similar conduct";
2. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property;
3. Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by

- accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
4. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student;
 5. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon (*see also board policy on weapons and firearms*);
 6. Engaging in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103.02 or being under the influence of a controlled substance or alcoholic liquor (*note: the term "under the influence" for school purposes has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant*);
 7. Public indecency as defined in section 28-806, except that this prohibition shall apply only to students at least twelve years of age but less than nineteen years of age;
 8. Engaging in bullying as defined in section 79-2,137 and in these policies;
 9. Sexually assaulting or attempting to sexually assault any person if a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted or attempted to sexually assault any person, including sexual assaults or attempted sexual assaults which occur off school grounds not at a school function, activity, or event. For purposes of this subdivision, sexual assault means sexual assault in the first degree as defined in section 28-319, sexual assault in the second degree as defined in section 28-320, sexual assault of a child in the second or third degree as defined in section 28-320.01, or sexual assault of a child in the first degree as defined in section 28-319.01, as such sections now provide or may hereafter from time to time be amended;
 10. Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes; or
 11. A repeated violation of any of the following rules if such violations constitute a substantial interference with school purposes:
 - a. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended

- to be derogatory toward a group or individual based upon race, gender, national origin, or religion;
- b. Dressing or grooming in a manner which violates the school district's dress code and/or is dangerous to the student's health and safety, a danger to the health and safety of others, or which is disruptive, distracting or indecent to the extent that it interferes with the learning and educational process;
 - c. Violating school bus rules as set by the school district or district staff;
 - d. Possessing, using, selling, or dispensing tobacco, drug paraphernalia, an electronic nicotine delivery system, or a tobacco imitation substance or packaging, regardless of form, including cigars, cigarettes, chewing tobacco, and any other form of tobacco, tobacco derivative product or imitation or electronic cigarettes, vapor pens, etc.;
 - e. Possessing, using, selling, or dispensing any drug paraphernalia or imitation of a controlled substance regardless of whether the actual substance possessed is a controlled substance by Nebraska law;
 - f. Possession of pornography, including creation, possession, dissemination, accessing, sale, or any other use of synthetic media, such as deepfakes;
 - g. Sexting or the possession of sexting images (a combination of sex and texting - the act of sending sexually explicit messages or photos electronically), including creation, possession, dissemination, accessing, sale, or any other use of synthetic media, such as deepfakes;
 - h. Engaging in hazing, defined as any activity expected of someone joining a group, team, or activity that humiliates, degrades or risks emotional and/or physical harm, regardless of the person's willingness to participate. Hazing activities are generally considered to be: physically abusive, hazardous, and/or sexually violating and include but are not limited to the following: personal servitude; sleep deprivation and restrictions on personal hygiene; yelling, swearing and insulting new members/rookies; being forced to wear embarrassing or humiliating attire in public; consumption of vile substances or smearing of such on one's skin; branding; physical beatings; binge drinking and drinking games; sexual simulation and sexual assault;
 - i. Bullying which shall include cyberbullying, defined as the use of the internet, including but not limited to social networking sites such as Facebook, cell phones or other devices to send, post or text message images and material intended to hurt or embarrass another person. This may include, but is not limited to; continuing

to send e-mail to someone who has said they want no further contact with the sender; sending or posting threats, sexual remarks or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in forums, and posting false statements as fact intended to humiliate the victim; disclosure of personal data, such as the victim's real name, address, or school at websites or forums; posing as the identity of the victim for the purpose of publishing material in their name that defames or ridicules them; sending threatening and harassing text, instant messages or emails to the victims; and posting or sending rumors or gossip to instigate others to dislike and gang up on the target;

- j. Violations of the district's acceptable computer use policy;
- k. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a simulated or "look-a-like" weapon;
- l. Using any object to simulate possession of a weapon;
- m. Knowingly making a false statement or knowingly submitting false information during the Title IX grievance process or any other school investigation or making a materially false statement in bad faith in the course of a Title IX grievance proceeding or any other school investigation;
- n. Violation of the school's audio and video recording policy; and
- o. Any other violation of any board policy, handbook provision, or rule or regulation established by a school district staff member pursuant to authority delegated by the board.

Due Process Afforded to Students Facing Long-term Suspension or Expulsion

The following procedures shall be followed regarding any long-term suspension, expulsion, or mandatory reassignment:

1. The decision to recommend discipline shall be made within two school days after learning of the alleged student misconduct. On the date of the decision to discipline, the Principal shall file with the Superintendent a written charge and a summary of the evidence supporting such charge.
2. The Principal shall serve the student and the student's Parent with a written notice by registered or certified mail or personal service within two school days of the date of the decision to recommend long-term suspension or expulsion. The notice shall include the following:

- a. The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension, expulsion, or mandatory reassignment, including a summary of the evidence to be presented against the student;
 - b. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
 - c. Resources the school is able to provide or recommend to assist the student;
 - d. How the school plans to handle such behavior in the future, including an actionable plan aimed at maximizing strategies to keep the student in school;
 - e. A statement that, before long-term suspension, expulsion, or mandatory reassignment can be invoked, the student has a right to a hearing, upon request, and that if the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations, missed during the period of suspension pursuant to district guidelines which shall not require the student to attend the school district's alternative programs for expelled students in order to complete classwork or;
 - f. A description of the hearing procedures provided by the act, along with procedures for appealing any decision rendered at the hearing;
 - g. A statement that the principal, legal counsel for the school, the student, the student's Parent, or the student's representative has the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and (ii) to know the identity of the witnesses to appear at the hearing and the substance of their testimony; and
 - h. A form on which the student, the student's Parent may request a hearing, to be signed by such parties and delivered to the principal or superintendent in person or by registered or certified mail to the address provided on the form.
3. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a

- personal injury to the student himself or herself, other students, school employees, or school volunteers.
4. Nothing in this policy shall preclude the student, the student's Parent, or representative from discussing and settling the matter with appropriate school personnel prior to the time the long-term suspension, expulsion, or mandatory reassignment takes effect.
 5. If a hearing is requested within five days after receipt of the notice, the Superintendent shall recommend appointment of a hearing examiner within two school days after receipt of the hearing request. The student or the student's Parent may request designation of a hearing examiner other than the hearing examiner recommended by the superintendent if notice of the request is given to the superintendent within two school days after receipt of the superintendent's recommended appointment. Upon receiving such request, the superintendent must provide one alternative hearing examiner who is not an employee of the school district or otherwise currently under contract with the school district and whose impartiality may not otherwise be reasonably questioned. The student or the student's Parent must, within five school days, select a hearing examiner to conduct the hearing who was recommended or provided as an alternative hearing examiner, and shall notify the superintendent in writing of the selection. The superintendent must appoint the selected hearing examiner upon receipt of such notice.
 6. The hearing examiner must, within two school days after being appointed, give written notice to the principal, the student, and the student's Parent of the time and place for the hearing.
 7. The hearing shall be held within a period of five school days after appointment of the hearing examiner, but such time may be changed by the hearing examiner for good cause with consent of the parties. No hearing shall be held upon less than two school days' actual notice to the principal, the student, and the student's Parent, except with the consent of all the parties.
 8. The principal or legal counsel for the school, the student, the student's Parent, or representative have the right to receive a copy of all records and written statements referred to in the Student Discipline Act as well as the statement of any witness in the possession of the school board or board of education no later than forty-eight hours prior to the hearing.
 9. If a hearing is requested more than five school days following the receipt of the written notice, but not more than thirty calendar days after receipt, the Superintendent shall appoint a hearing examiner. The hearing will be held according to the requirements of section 79-269. The student shall be entitled to a hearing but the consequence imposed may continue in effect pending final determination.

10. If a request for hearing is not received within thirty calendar days following the mailing or delivery of the written notice, the student shall not be entitled to a hearing.

In the event a hearing is requested, the hearing, hearing procedures, the student's rights and any appeals or judicial review permitted by law shall be governed by the applicable provisions of the Nebraska Student Discipline Act (NEB. REV. STAT. § 79-254 to 79-294).

Reporting Requirement to Law Enforcement

Violations of this section will result in a report to law enforcement if:

1. The violation includes possession of a firearm;
2. The violation results in child abuse;
3. It is a violation of the Nebraska Criminal Code that the administration believes cannot be adequately addressed solely by discipline from the school district;
4. It is a violation of the Nebraska Criminal Code that endangers the health and welfare of staff or students;
5. It is a violation of the Nebraska Criminal Code that interferes with school purposes;
6. The report is required or requested by law enforcement or the county attorney.

Adopted on: _____

Revised on: _____

Reviewed on: _____

5048
**Emergency Response to Life Threatening Asthma or
Systemic Allergic Reactions (Anaphylaxis)**

School employees will comply with the requirements of the NDE Rule 59 protocol entitled, "Emergency Response to Life Threatening Asthma or Systemic Allergic Reactions (Anaphylaxis)" (Protocol) to address incidents of anaphylaxis involving students at school when those students do not have existing response plans. For students with individual self-management plans, Section 504 plans, or Individualized Education Programs (IEP) addressing asthma or anaphylaxis responses, school employees will comply with those plans. The district shall procure and maintain the equipment and medication necessary to implement the Protocol.

The superintendent shall obtain the required signature(s) of one or more Prescribing Health Care Practitioners on the Protocol form. The superintendent shall publish this policy and Protocol in each student and employee handbook.

The superintendent shall arrange to have a qualified medical professional train employees, and for training updates as necessary. This may be a medical doctor, qualified school nurse, or other person qualified to train staff on the medication of students.

Adopted on: _____
Revised on: _____
Reviewed on: _____

6009

Grade Placement and Academic Credits of Transfer Students

The district will use the criteria outlined below to determine both the grade-level placement and the academic credit awarded to transfer students. The administration is the final decision-maker and decisions made pursuant to this policy may not be appealed to the board of education.

Transfer from an Accredited School District

A student transferring from an accredited school generally will be placed at the grade level that is comparable to the placement in the school from which the student is transferring. Temporary placement may be made until a student's records are received to verify the placement.

The student's building principal may place a student into a grade level that is different from the accredited school from which the student is transferring after considering the following information:

- Student's chronological age
- Previous school experience
- Academic transcript received from the accredited school of origin
- Testing data from the accredited school of origin, including but not limited to, standardized achievement test data, criterion-referenced test data, classroom testing data, and diagnostic test data
- Testing data from any tests or assessments conducted by the school district

All credits awarded to a student by an accredited institution will be counted towards applicable graduation requirements for the transferring student.

Transfer From a Non-Accredited School

A student or a parent/guardian of a student who is transferring into the district from a non-accredited school must provide the district with copies of all materials that have been used to provide instruction to the student that the family would like the district to consider in determining the appropriate grade level at which to place the student and credits to be awarded to the student. The student's building principal will then consider those materials and the following factors in determining the grade level placement for the student:

- Student's chronological age
- Previous school experience
- Materials submitted by the student or family pursuant to this policy

- Testing data from any tests or assessments conducted by the school district

The district will only award credit toward graduation from courses while the student was in a non-accredited school if the student can demonstrate mastery of the concepts required for completion of that course. Mastery will be assessed by standard and nonstandardized testing, at the discretion of the administration.

Multiple Enrollments and Re-enrollments In the Same Semester

Students from non-accredited schools who disenroll and then re-enroll in the district multiple times during the same semester will be permitted to resume the grade placement that the student was in at the time of the prior enrollment. However, students who fail to attend the total number of days per semester required of enrolled students will not be eligible to receive credit for the partial semester of enrollment.

The district will not retroactively award credit for time spent in exempt or non-accredited status.

A student's eligibility to participate in extracurricular activities upon re-entry is subject to all eligibility rules and the district's policies governing extracurricular eligibility.

Placement of International Students.

The district administration, in conjunction with the building principal, will determine the appropriate grade level/credit status of a student transferring from a country other than the US.

Graduation Requirements

Regardless of the school(s) previously attended, a student transferring into the school district in grades 9-12 will be responsible for meeting all graduation requirements to be awarded a diploma from the district.

Adopted on: _____

Revised on: _____

Reviewed on: _____

6038

Student Use of AI Tools

As used in this policy, artificial intelligence tools ("AI Tools") mean machine-based resources that use computer science, algorithms, large language models, and/or machine learning to perform tasks, answer questions, collect information, and respond to human-directed tasks, queries, and objectives. AI Tools include, but are not necessarily limited to, commercially-available resources like ChatGPT, Gemini, Claude and similar programs.

AI Tools may be useful to student learning. However, students and staff must ensure that student use of AI Tools should focus on using such tools as a resource and for background material, rather than using the AI Tools to complete the assignment. Therefore, AI Tools may only be used by students in accordance with the following requirements:

1. Students may not use AI tools on any assignment, test, or project unless the staff member has given express permission for the student to do so. Staff Member permission to use an AI tool on one assignment does not carry over to other assignments. Individual staff members will decide for each individual assignment the extent to which students may use AI Tools.
2. If a student uses any AI Tools in connection with a school assignment, the student must:
 - a. Give proper attribution to the specific AI Tool(s) used to the same extent that students are expected to give proper attribution to other sources of information such as books, texts, encyclopedias, secondary sources, and other traditional media. Such attribution may include, but is not necessarily limited to, accurate quotations, citations, footnotes, endnotes, and/or bibliography entries.
 - b. Never copy and paste the output from the AI Tool into the student's work as if the student wrote such section himself or herself.
3. Students may never use AI Tools to:
 - a. Cheat on any assignment, test, or quiz;
 - b. Help answer questions on a test or quiz without staff member permission;
 - c. Make or share deepfakes or fake images, audio, or video of any real person;

- d. Make or share sexual, nude, or intimate images of any real person—even if the image is fake or AI-made;
 - e. Bully, harass, threaten, intimidate or impersonate any person;
 - f. Place another student or staff member name, photo, voice, or personal information into an AI Tool without staff member authorization;
 - g. Use AI Tools to bypass accommodations, content filters, or school security.
4. A student may use AI Tools as an accommodation if his/her IEP team or Section 504 committee has approved use of the tool. The student must disclose the use of AI Tools to the staff member grading the assignment.
5. A student's failure to meet the requirements stated in this policy will constitute a violation of the district's prohibitions against cheating plagiarism and/or academic dishonesty, including but not necessarily limited to such prohibitions stated in the Student Handbook, which violation will subject the student to discipline up to and including expulsion.
6. The student requirements stated above are the minimum requirements for any student assignment. An individual teacher may impose more stringent requirements for any specific academic assignment or coursework.

Adopted on: 7/10/23

Revised on: 7/8/24, 6/8/26

Reviewed on: _____

2.11. Review, discuss, and take all action on the review of the 6000s section of the HPC School Board Policies.

6001
School Organization

The school district shall be organized under a system whereby kindergarten through 6th grade shall be designated the elementary school, grades 7 through 8 shall be designated the middle school, and grades 9 through 12 shall be designated the high school.

Adopted on: 6/12/17

Revised on: 8/12/19

Reviewed on: 6/8/26

6002
School Calendar

The superintendent shall propose the calendar for each school year. The board will approve and/or amend the proposed calendar. The calendar shall provide for sufficient instructional time to meet or exceed the requirements of state statutes and regulations, and should provide time for staff orientation, in-service and curriculum work.

Adopted on: 6/12/17

Revised on: _____

Reviewed on: 6/8/26

6003

Instructional Program

1. The minimum number of instructional hours in the school year will be 1,080 for grades 9 through 12, 1,032 for grades 1 through 8, and 400 for kindergarten, exclusive of lunchtime.
2. The district may establish special programs for individual students that may deviate from these requirements. All special programs must either be adopted pursuant to applicable law or approved by the superintendent in advance. Prior to the district's commencement of a specialized program, the district will provide the student's parents or guardians with notice of the program.
3. The board, acting with the advice of the administration and certificated staff, will adopt a curriculum and procure textbooks and materials to support that curriculum. The administration and certificated staff will design instructional strategies and assessments to implement the curriculum.
4. To the extent possible, practice for, travel to, and participation in activities sponsored by the Nebraska School Activities Association and the Nebraska Department of Education will be scheduled outside of instructional time. Individual student absences because of illness or family-centered activities will be governed by district attendance policies.
5. The board intends to strike a sensible balance between the time spent on academics and time spent on extra-curricular activities, acknowledging that both work and play are important in each student's total development and education.

Adopted on: 6/12/17

Revised on: 12/31/21, 6/12/23, 11/10/25

Reviewed on: 2/12/24, 6/8/26

6004 Curriculum Development

The board of education jealously guards its right, prerogative, and discretion to exercise local control of the curriculum development of the district to the greatest extent permitted by state and federal law, and has no intention of ceding such right, prerogative, or discretion.

The superintendent or his/her designee shall be responsible for providing and directing system-wide planning for curriculum, instruction, assessment and staff development.

The curriculum shall be standards-driven and accountability-based. The district's academic content standards shall be those required by the Nebraska State Board of Education in the subject areas of reading and writing (language arts), mathematics, and science only. The curriculum shall be articulated to include all programs and grade levels offered within the district, K-12 and, if applicable, shall include a preschool program. The curriculum shall reflect the comprehensive plan of the school district. All professional staff members are responsible for implementing the curriculum.

The superintendent or his/her designee will present this curriculum to the board for approval or modification.

The superintendent shall be responsible for establishing curriculum guides to articulate and coordinate the written curriculum, and to provide consistency of the written curriculum from one level of the district to the next. Curriculum guides shall provide for the development of the school district's curriculum and shall set academic standards, identify essential educational outcome criteria, and provide for the implementation, monitoring and evaluation of student learning.

Teachers are responsible for following the curriculum guides and teaching the written curriculum. Principals are responsible for monitoring the curriculum and evaluating teachers to ensure that they are teaching in compliance with the curriculum guides and written curriculum. The superintendent and his/her designee shall ensure that principals monitor the curriculum and evaluate teachers.

Curriculum and Textbook Adoption Schedule

The district will review curriculum and adopt associated textbooks on the following schedule.

SUBJECT AREAS	REVIEW	ADOPTION
Foreign Language Fine Arts/Music	May 2026	K-12 (Music Play Online) 9-12 (Foreign Lan. Standards Based) Fall 2023)
K-12 Language Arts	May 2026	K-5 (CKLA) Fall-2020, 6-8- (Amplify) Fall-2020, 9-12 (Study Sync) Fall 2023, Pre-K (Creative C.) Fall 2020
Math	May 2026	Pre-K (Creative C.) 2020, K-6 (Math Expressions) Fall 2021, 7-12 (Envisions) Fall 2021
Technology		
Science	May 2026	Pre-K (Creative C.) Fall 2020, K-3 (Amplify Sci.) Fall 2024, 4-8 (Amplify Sci.) Fall 2022, 9-12 (Open Sci.) Fall 2023
Physical Ed/Health	May 2026	9-12 (Comprehensice Health Skills) Fall 2023 7-8 (Comprehensive Health Skills) Fall 2024
Vocational	May 2026	7-12 (iCEV) Fall 2023
Social Studies	May 2026	Pre-K (Creative C.) Fall 2020, K-12 (TCI) Fall 2023
Financial Literacy	May 2026	9-12 (Next Gen Personal Finance) Fall 2022
Computer Science and Technology		

Adopted on: 6/12/17

Revised on: 12/13/21, 6/12/23, 11/10/25

Reviewed on: 7/10/23, 2/12/24, 6/8/26

Academic Credits and Graduation

Math - 30 credits

- Algebra I - 10 credits*
- Geometry - 10 credits
- Algebra II - 10 credits
- Tech Math - 10 Credits

*Please note that all 30-credits of math must be earned in 9th - 12th grade. Students that take algebra I as a 8th grader may still receive credit, but must take an additional 30-credits as high school students.

Social Studies - 30 credits

- American History - 10 credits
- World Studies - 10 credits
- American Government - 10 credits

English - 40 credits

- English I - 10 credits
- English II - 10 credits
- English III - 10 credits
- English IV or Eng. Comp - 10 credits

PE - 20 credits

- Health - 5 credits

Science - 30 credits

- Physical Science - 10 credits
- Biology - 10 credits

Financial Literacy - 5 credits

- Personal Finance

Computer Science and Technology - 5 credits

Electives - 65 credits

Speech - 5 credits

Senior Seminar (Senior Year) - 10 credits

Total Credit Hours - 240 credits to graduate

Adopted on: 6/12/17

Revised on: 3/13/23

Reviewed on: 6/8/26

6006
Commencement Ceremony

The district shall conduct a commencement ceremony for members of the senior class at the end of the school year. Participation in the ceremony is a privilege, not a right, and the superintendent or his/her designee may prohibit students who have violated conduct rules from participating in the ceremony as a consequence for the misconduct.

All students who are enrolled as members of the senior class at the end of a school year, whether students in the regular education curriculum or students with individual education plans, shall be eligible to participate in the ceremony regardless of whether they have completed all graduation requirements. A student may participate in only one ceremony. Being permitted to participate in the ceremony does not constitute graduation, and only those students who have completed all graduation requirements prior to the ceremony will receive a diploma.

Adopted on: 6/12/17

Revised on: _____

Reviewed on: 6/8/26

6007
Senior Recognition

The school district will recognize the outstanding academic achievement of its graduating seniors in the following manner:

Selecting valedictorian and salutatorian are based on cumulative GPA. Graduate with the highest GPA is selected valedictorian and the graduate with the second highest GPA is selected salutatorian.

Adopted on: 6/12/17

Revised on: _____

Reviewed on: 6/8/26

6008

Class Rank

Student class rank shall be determined by using a numeric grade point average derived from all classes graded on a numeric basis. To be included in the class ranking, a student must have received a numeric grade for each core curriculum class in which he/she was enrolled. For the purposes of this policy, core curriculum shall include all courses in the areas of language arts, mathematics, science, and social studies.

Students who transfer into the school district will be eligible to be included in class ranking after two semesters of attendance.

Students who transfer into the school district in middle of their senior year will be eligible to be included in class ranking, although a mid-year transfer will not displace the ranking of a student who has not transferred mid-year. In those circumstances there will be two students holding the relevant class ranking. Mid-year transfer students will not be eligible to receive senior awards such as valedictorian and salutatorian unless the student has been enrolled in the district's high school for the last two semesters.

Adopted on: 6/12/17

Revised on: _____

Reviewed on: 6/8/26

6010

Special Education Identification, Evaluation and Verification.

All children with verified disabilities who are eligible for special education services are entitled to a free appropriate public education and an equal opportunity for education according to their needs. The district will follow state and federal law as well as the rules and protocols created by the Nebraska Department of Education and the United States Department of Education in identifying, evaluating, verifying and serving students who may be entitled to rehabilitation or special education services.

The school district shall provide special education and rehabilitative services only to children with verified disabilities and qualifying conditions.

Adopted on: 6/12/17

Revised on: _____

Reviewed on: 6/8/26

6011
Fire Instruction and Prevention

The school district will provide regular periods of instruction in fire danger and fire prevention, and will observe State Fire Day.

Adopted on: 6/12/17

Revised on: _____

Reviewed on: 6/8/26

6012
Flag Display and Patriotic Observances

The district shall display the flags of the United States of America and the State of Nebraska prominently on the grounds of every school building each day that school is in session.

Each building principal shall be responsible for the care and display of the flags at his/her assigned building, and shall adhere to the rules and customs pertaining to the use and display of the flags as set forth in the United States Code.

Each day, at the time designated by the building administrator, staff shall ensure that students in grades K-12 will be led in the recitation of the Pledge of Allegiance in the presence of the flag of the United States of America. Pupil participation in the recitation of pledge shall be voluntary. Pupils who elect not to participate shall sit or stand silently and must respect the rights of those students choosing to participate.

Adopted on: 6/12/17

Revised on: _____

Reviewed on: 6/8/26

6013

Teaching Controversial Issues

The ability to discuss, listen, and dissent are essential elements of responsible citizenship. The school district encourages students to develop skills in analyzing issues, respecting the opinion of others, distinguishing between fact and opinion, considering all pertinent factors in reaching decisions, and arriving at group decisions.

Teachers may teach or lead discussions about controversial issues if they comply with the following criteria:

1. The issues discussed must be relevant to the curriculum and be part of a planned educational program.
2. Students must have free access to appropriate materials and information for analysis and evaluation of the issues.
3. The teacher must encourage students to consider and discuss a variety of viewpoints.
4. The topic and materials used must be within the range, knowledge, maturity, and competence of the students.
5. The teacher must inform parents and the building principal before discussing sensitive or controversial issues.
6. The teacher must keep detailed, documentary evidence to prove that both sides and/or all facts available were presented.
7. Teachers must refrain from advocating partisan causes, sectarian religious views, or selfish propaganda of any kind through any classroom or a school device. However, a teacher shall not be prohibited from expressing a personal opinion as long as the student is encouraged to reach his/her own decision independently.

Teachers who are unsure of their obligations under this policy must confer with their principal prior to discussing controversial issues in the classroom.

Adopted on: 6/12/17

Revised on: 12/13/21

Reviewed on: 6/8/26

6014

School Attendance on Days of Scheduled Activities

Students who are absent from school for any part of the day will not be permitted to practice or participate in an extracurricular contest, practice or performance unless the student has the building principal's prior permission to participate despite the absence.

Tardiness versus Absence: The morning tardy bell is at 8:10. Students arriving within 15 minutes past the start of 1st period (8:11-8:25) are tardy. Students arriving after 8:25 are counted absent from the period. Students are tardy between periods if not in the classroom by the tardy bell.

If a participant misses a scheduled contest or performance, the coach or sponsor may impose discipline up to and including suspension of the participant from the activity for the remainder of the season or length of the activity.

Adopted on: 6/12/17

Revised on: 8/3/23

Reviewed on: 6/8/26

6015 Summer School

The school district may conduct a summer school program to provide additional educational opportunities for students who need remedial instruction and/or to enrich students' educational experiences. Students who successfully complete classes offered through the district's summer school program will earn credit toward high school graduation. Students will be allowed to substitute a summer-school grade for a failing grade earned during the regular school year. Students who take summer school courses to replace a passing grade may not use the summer school course to advance their class rank.

Adopted on: 6/12/17

Revised on: _____

Reviewed on: 8/3/23, 6/8/26

6016
Homebound and Off-Campus Instruction

The school district may provide a student with instruction in his or her home or other off-campus location under the following circumstances:

- if the student's IEP or 504 team determines that homebound instruction is appropriate;
- if the student is physically or mentally ill or injured and unable to attend regular classes and the superintendent or his/her designee had determined that a program of off-campus instruction is appropriate, after conferring with the student's parents, teacher(s) and/or physician; or
- under other circumstances which the superintendent deems to be appropriate.

Homebound and off-campus instruction may include a variety of in-person and distance learning services, as determined appropriate by the superintendent or relevant educational team. The superintendent or relevant educational team shall periodically review individual off-campus instructional programs and shall only continue them as long as they are educationally appropriate.

Adopted on: 6/12/17

Revised on: _____

Reviewed on: 6/8/26

6017

Homework

Homework consists of assignments made by teachers that students must complete during non-class time. Homework is intended to ensure student learning of certain concepts and/or skills found in the written and taught curriculum.

For homework to be effective, it should be carefully planned to support the district's educational goals, taking into account students' individual needs and abilities.

Adopted on: 6/12/17

Revised on: 8/3/23

Reviewed on: 6/8/26

6018 Grades

The school will report student grades and/or academic progress to parents at least four times per year. The superintendent or his/her designee shall develop and implement student grading guidelines to be used by teachers. The objective of grading guidelines shall be to quantify and report the academic achievement of each student.

Adopted on: 6/12/17

Revised on: _____

Reviewed on: 6/8/26

6019
[Intentionally Left Blank]

Adopted on: 8/3/23

Revised on: _____

Reviewed on: 6/8/26

6020

Multicultural Education

In every curriculum area and at all grades, the school district will provide programs which foster and develop an appreciation and understanding of the racial, ethnic, and cultural heritage of all students. These programs will allow students to explore the history and contributions made by various ethnic groups and will emphasize human relations, sensitivity toward all races, and the rich diversity of the population of the United States. The programs shall be implemented within the guidelines of the State Department of Education and in accordance with any other applicable laws and/or regulations.

Philosophy, Mission, and Program Goals. The school district respects and appreciates cultural diversity and seeks to promote the understanding of unique cultural and ethnic heritage. The district will promote the development of a culturally responsible and responsive curriculum. The school district's program will explore the attitudes, skills, and knowledge necessary to function in various cultures.

District Guides, Frameworks, or Standards. Appropriate district staff and/or committee(s) will review the school district curriculum guides, frameworks, or standards to determine that they appropriately incorporate multicultural education.

Selecting Appropriate Instructional Materials. Appropriate school district staff and/or committee(s) will review instructional materials and make a recommendation regarding those that are appropriate for the school district's multicultural education program.

Providing Staff Development. Appropriate school district staff and/or committee(s) will review the staff development provided for administrators, teachers, and support staff to determine that it includes appropriate multicultural education that is consistent with school district and program goals.

Periodic Assessment. Appropriate school district staff and/or committee(s) will periodically review the school district's multicultural education program by reviewing the criteria in this policy to assess whether the school district is adequately and appropriately incorporating multicultural education in all curriculum areas in all grades.

Annual Status Report. The superintendent will provide the board with a

report on the status of the school district's multicultural education program annually.

Adopted on: 6/12/17

Revised on: 12/13/21

Reviewed on: 9/13/22, 9/13/23, 6/8/26

6021

District Criteria for Selecting Evaluators to be Used for Special Education Evaluation and Verification and Independent Educational Evaluations

The following criteria shall be used for selecting evaluators according to 92 Nebraska Administrative Code 51-006.07B:

1. Those in-state service agencies that have approved rates for the current year established by the Nebraska Department of Education. A list of service agencies with approved rates, including state agencies, individual providers, and in-state providers may be found at <https://www.education.ne.gov/sped/service-agencies/>.
2. Those Nebraska providers located within 100 miles of the building of the district where the child attends when driving by ordinary public roadways.
3. Evaluations must consider the educational, health, or other student records of the student provided by the district. The parents, guardians, or age-appropriate student must provide any required consent to the disclosure of these records unless disclosure is already authorized by state and federal law.
4. Evaluations must be provided to the district, including all educational, health, student, or other records created as part of or relied upon to complete the evaluation. The parents, guardians, or age-appropriate student must provide any required consent to the disclosure of these records unless disclosure is already authorized by state and federal law.
5. Evaluations must be conducted by a provider that is authorized, available, and willing to discuss, confer, or otherwise cooperate with the district regarding the evaluation, its results, or any other information related to the evaluation. Such cooperation may include reasonable participation in, or the submission of additional reports or information to, an IEP, MDT, or SAT team. Evaluators must make available to the district any documents or records created in relation to the evaluation, including evaluation and assessment protocols and responses, when the district determines in its sole discretion that such documentation is necessary in order to permit meaningful parental participation. The parents, guardians, or age-appropriate student must provide any required consent to the disclosure of these records or information unless disclosure is already authorized by state and federal law.

6. Evaluations must be sufficiently comprehensive for the evaluator to submit to the district a report that specifically details whether the student should be considered eligible for special education and related services, the nature of special education and related services recommended to accommodate the student's suspected disability, and the particular facts or findings underlying the evaluator's conclusions. This report must be submitted to the district within 45 days after the conclusion of the evaluation.
7. Evaluations must meet the then-current state standards for reliability, research-based processes, and educational or professional best practices.
8. Reimbursement to any evaluator chosen in conformance with this policy shall not exceed the cost that would be charged by the school district's contracted providers for the same or substantially similar evaluation.

All special education evaluations, including those independently obtained at the district's expense, must be obtained in a manner consistent with the criteria set forth above, unless state or federal law requires waiver of one or more criteria in order to accommodate unique circumstances.

Adopted on: 6/12/17

Revised on: 7/13/20

Reviewed on: 6/8/26

6022
[Intentionally Left Blank]

Adopted on: _____

Revised on: _____

Reviewed on: _____

6023
Intentionally Left Blank

Adopted on: _____

Revised on: _____

Reviewed on: _____

6024
Intentionally Left Blank

Adopted on: _____

Revised on: _____

Reviewed on: _____

6026
Emergency Dismissal

The superintendent or his/her designee is responsible for determining when school and/or extracurricular activities should be cancelled or dismissed due to severe weather or other emergency conditions. Coaches and/or sponsors may not conduct practices on days that school is cancelled without first securing the superintendent's specific permission.

Adopted on: 6/12/17

Revised on: _____

Reviewed on: 6/8/26

6025

Student Cell Phone and Other Electronic Devices

Students may NOT use cellular phones or other electronic devices while at school during school hours.

Any student who is found to be in possession of any cellular phone, or other electronic device (AirPods, Smart watches/electronic watches, personally-owned tablet, gaming device, etc.) during school hours is in violation of this policy and the student code of conduct.

Staff who discover students in possession of a cellular phone or electronic device while at school during the school day will immediately confiscate the device and turn it into the administration.

In addition to the disciplinary consequences imposed, a parent or legal guardian of the offending student must pick up the confiscated devices from the office in person. The administration will return the device to the parent or guardian, after meeting with the parent or guardian to discuss the rule violation.

Students who repeatedly violate this policy may, at the discretion of the school's administration, be subject to additional discipline, up to and including expulsion.

Adopted on: 5/8/17

Revised on: 6/12/23, 7/8/24, 6/11/25

Reviewed on: 6/13/22, 3/13/23, 6/8/26

6027 Field Trips

The board encourages instructional staff to incorporate field trips into the curriculum. These trips should normally be conducted during the school day.

1. General Conditions

All trips must be pre-approved by the teacher's building principal. Out-of-state and overnight trips require pre-approval by the board. The superintendent and principals will develop guidelines for approval of trips and communicate those guidelines to teaching staff.

2. Parental Permission

Each student must submit a signed parental permission slip prior to being allowed to attend a field trip. A new permission slip must be submitted for each trip. Caregivers, as that term is defined in the Nebraska Strengthening Families Act, shall be permitted to sign parental permission slips.

3. Supervision

Sponsoring teachers must ensure that students are adequately supervised and chaperoned by a responsible adult at all times during field trips. Whether paid staff or volunteers, chaperones are prohibited from drinking alcoholic beverages of any kind at any time during any field trip. All chaperones must be at least 21 years of age. Any chaperone who drives students must possess a valid driver's license. Chaperones who drive students in private vehicles must possess adequate insurance coverage. Chaperones do not have any property right in or to a chaperone assignment. The school district may deny or terminate a chaperone assignment for any reason that is not unconstitutional or unlawful. The superintendent's decision shall be final.

4. Student Conduct

Students must comply with the student code of conduct, any applicable extracurricular conduct codes, and all directives by trip chaperones.

Adopted on: 7/9/18

Revised on: _____

Reviewed on: 6/8/26

6028
The Extracurricular Activities Program

1. General Purpose

- a. The extracurricular program includes noncurricular activities which are sponsored by the school district. These activities include sports, speech, plays, Future Farmers of America, Future Business Leaders of America, music performance groups and other activities which are sponsored by the school.
- b. Extracurricular activities are an important part of the total school experience, but are secondary to the academic program and must be kept in that perspective.
- c. Extracurricular activities **do not** include:
 - i. co-curricular activities such as band and choir, in which students must participate as part of the requirements for enrollment in and receiving a grade for a particular course.
 - ii. student-initiated, non-curriculum related student groups which are permitted to hold meetings and events on school premises. These groups are not school-sponsored and are not governed by this policy or other policies and rules governing extracurricular groups.

2. Governance

- a. All extracurricular activities shall be under the exclusive governance and control of the school district. This control includes, but is not be limited to, the formation, naming, structure, operation, financing, and discontinuance of all extracurricular activities. Extracurricular activities shall not have any separate or individual existence, status, rights, or authority.
- b. Students and sponsors will be governed by all board's policies and administrative rules including the policy on field trips when traveling for extracurricular activities.

3. Student Eligibility

- a. Students are encouraged to participate in extracurricular

activities. Participation shall be open to and limited to all students who are currently enrolled in the school district on a voluntary basis.

- b. Extracurricular activities may establish academic or course enrollment qualifications for participation if such qualifications are necessarily related to the purposes of the activity.
- c. Standards for scholastic eligibility for students wishing to participate in extracurricular activities shall be set by the administration and shall be consistent with at least the minimum standards provided by the NSAA.
- d. All students in grades 7-12 who participate in athletics must have a physical examination by a qualified health care provider at the student's expense.
- e. Students who wish to participate in extracurricular activities must abide by the student code of conduct, the extracurricular code of conduct and any additional rules set by the activity sponsor.
- f. Students are not eligible to participate in any extracurricular activity until they and their parents/guardians have signed the student handbook and extracurricular handbook receipt and acknowledgement.

4. **Sponsors**

- a. Each extracurricular activity must have a sponsor who is a member of the district's certificated staff or a selected community member who is qualified by virtue of education, training, experience, or special interest to serve as the sponsor.
- b. The superintendent or his/her designee will assign activity sponsors. Payment to sponsors will be negotiated with the sponsor based on the terms of any applicable collective bargaining agreement, the sponsor's training and experience and any other lawful criteria. Sponsors serve in their capacity as a sponsor at the will of the superintendent, who is specifically empowered to remove an activity sponsor in the superintendent's sole discretion.
- c. Sponsors shall be required to: develop materials, activities, and a budget; promote membership and participation; communicate

with the principal or designee, staff, students, and parents; schedule meeting dates and locations; plan meaningful experiences; supervise students during activities; evaluate and make recommendations; and submit a year-end report to the principal or designee.

5. **Fundraising Activities**

All fundraising activities shall require authorization by a member of the school district administration and shall be subject to all other school policies. All money raised by these activities shall be governed by Policy 3005.

Adopted on: 6/12/17

Revised on: _____

Reviewed on: 6/8/26

6029

Activity Trips

Students must travel to and from all extracurricular activities in the transportation provided by the school. A student may travel home from an activity with his/her parent or guardian if the activity sponsor has personally released the student to the parents' custody. Students who misbehave while on an activity trip may be subject to disciplinary consequences set forth in the board's student discipline policy. In addition to any other disciplinary consequences imposed, students who misbehave while on school-sponsored trips may be prohibited from attending future trips.

Students must comply with the board's policies on field trips as well as the student code of conduct, the extracurricular code, and all directives of a sponsor or chaperone while on activity trip.

Adopted on: 6/12/17

Revised on: _____

Reviewed on: 8/3/23, 6/8/26

6030
Public Appearances of School Groups

The reputation of the school district is enhanced when student groups appear at public non-school functions. Therefore, the board encourages student groups to appear at public events, subject to the following requirements:

1. Activity sponsors must secure the permission of their building principal before booking a student group at a public event.
2. Sponsors are discouraged from booking student groups to perform on more than one school night (Sunday-Thursday) per week.
3. Student groups may not perform at a political rally without permission from the superintendent and prior notice to parents.
4. The policies and rules that apply to field trips also apply to student group appearances in public.

Adopted on: 6/12/17

Revised on: _____

Reviewed on: 6/8/26

6032
Constitution Day Education

Each year on September 17, designated as Constitution Day, the school district will conduct a program designed to highlight the historic and continuing importance of the United States Constitution. When September 17 falls on a Saturday, Sunday, or holiday, the district will provide this program during the preceding or following week.

The program shall be implemented within the guidelines of the U.S. Department of Education and in accordance with any other applicable laws and/or regulations.

Adopted on: 6/12/17

Revised on: _____

Reviewed on: 6/8/26

6033

Seclusion and Restraint

Restraint and seclusion, as defined below, are behavioral interventions. The use of such behavioral interventions must be in accordance with this policy. The following interventions do not constitute seclusion and restraint, and are not governed by this policy: voice control, limited to loud, firm commands; time-limited ignoring of specific behaviors; brief physical prompts to interrupt or prevent a specific behavior; physical interventions which a student's health care provider has indicated are medically necessary for the treatment or protection of the individual; or other similar interventions.

Definitions

Physical restraint refers to a personal restriction that immobilizes or reduces the ability of a student to move his or her torso, arms, legs, or head freely. The term physical restraint does not include a physical escort. Physical escort means a temporary touching or holding of the hand, wrist, arm, shoulder or back for the purpose of inducing a student who is acting out to walk to a safe location. Physical restraint does not include incidental touching that comes along with movement inside a classroom, lunch line, or other areas of the school building where maintaining order is required.

Mechanical restraint refers to the use of any device or equipment to restrict a student's freedom of movement. The term does not include devices implemented by trained school personnel, or utilized by a student that have been prescribed by an appropriate medical or related services professional and are used for the specific and approved purposes for which such devices were designed, such as:

- Adaptive devices or mechanical supports used to achieve proper body position, balance, or alignment to allow greater freedom of mobility than would be possible without the use of such devices or mechanical supports;
- Vehicle safety restraints when used as intended during the transport of a student in a moving vehicle;
- Restraints for medical immobilization; or
- Orthopedically prescribed devices that permit a student to participate in activities without risk of harm.

Chemical restraint refers to the administration of medication for the purpose of restraint, but does not include the administration of medication in accordance with the directions and prescription of a physician with the consent of the student's parent or guardian.

Seclusion refers to the involuntary confinement of a student alone in a room or area from which the student is physically prevented from leaving. It does not include a timeout, which is a behavior management technique that is part of an approved program, involves the monitored separation of the student in a non-locked setting, and is implemented for the purpose of calming.

Use of Restraint and Seclusion

The use of chemical restraint is strictly prohibited. The use of any seclusion or restraint intervention for punitive or disciplinary purposes is strictly prohibited. Similarly, the use of any technique that constitutes corporal punishment, which is the infliction of bodily pain as a penalty for disapproved behavior, is strictly prohibited. Seclusion and/or restraint shall not be used for the convenience of staff or as a substitute for an educational program. When restraint or seclusion is used to respond to the danger of harm posed by a student's behavior, the intervention shall be discontinued as soon as the danger of harm has dissipated.

The use of physical restraint, mechanical restraint, and seclusion is permitted in a manner consistent with this policy:

- as reasonably necessary where the student's behavior risks causing physical harm to self, others, and property;
- in accordance with the student's IEP, Section 504, or behavior intervention plan; *or*
- as otherwise prescribed, recommended, or suggested by a medical or related services provider.

Procedures

No technique shall restrict a student's breathing, deprive a student of basic needs, or unnecessarily expose a student to physical pain or discomfort.

Seclusion shall not be used for students who are severely self-injurious or suicidal. When seclusion is utilized as permitted by this policy, the following procedures shall be followed:

- The student shall be monitored by an adult in close proximity who is able to regularly observe the student;
- The confining space shall be approved for such use, unless the use of such a space is impossible or impracticable under the circumstances;
- The confining space shall be appropriately lighted, ventilated, and heated or cooled; *and*

- The confining space shall be free from objects that unreasonably expose the student or others to harm.

If a pattern of behavior emerges that requires or is anticipated to require the use of restraint and/or seclusion for the student, the appropriate educators and/or team members shall review what assessments, evaluations, supports, services, programs, or placements are appropriate in light of the student's needs and circumstances.

Recording and Reporting

Each incident of restraint or seclusion must be recorded and reported as required by the building administrators.

Training

All staff members shall be provided notice of this policy and will be trained on its contents. The Superintendent or his or her designee will identify school staff members likely to implement the restraint or seclusion interventions authorized by this policy and arrange for those individuals to receive appropriate training on the appropriate implementation of such interventions and the use of other behavioral supports and interventions.

Adopted on: 6/12/17

Revised on: _____

Reviewed on: 6/8/26

6034

Concussion Awareness

The Nebraska Unicameral has found that concussions are one of the “most commonly reported injuries in children and adolescents who participate in sports and recreational activities and that the risk of catastrophic injury or death is significant when a concussion or brain injury is not properly evaluated and managed.”

The School District will:

- a. Require all coaches and trainers to complete a training course approved by the Chief Medical Officer on how to recognize the symptoms of a concussion or brain injury and how to seek proper medical treatment for a concussion or brain injury.
- b. On an annual basis provide concussion and brain injury information to students and their parents or guardians prior to such students initiating practice or competition. This information will include:
 - 1 The signs and symptoms of a concussion;
 - 2 The risks posed by sustaining a concussion; and
 - 3 The actions a student should take in response to sustaining a concussion, including the notification of his or her coaches.

A student who participates on a school athletic team must be removed from a practice or game when he/she is reasonably suspected of having sustained a concussion or brain injury in such practice or game after observation by a coach or a licensed health care professional who is professionally affiliated with or contracted by the school. The student will not be permitted to participate in any school supervised team athletic activities involving physical exertion, including practices or games, until the student:

- a. has been evaluated by a licensed health care professional;
- b. has received written and signed clearance to resume participation in athletic activities from the licensed health care professional; and
- c. has submitted the written and signed clearance to resume participation in athletic activities to the school accompanied by written permission to resume participation from the student’s parent or guardian.

If a student is reasonably suspected after observation of having sustained a concussion or brain injury and is removed from an athletic activity, the parent or guardian of the student will be notified by the school of:

- a. the date and approximate time of the injury suffered by the student,
- b. the signs and symptoms of a concussion or brain injury that were observed, and
- c. any actions taken to treat the student.

The school district will not provide for the presence of a licensed health care professional at any practice or game.

School officials shall deem the signature of an individual who represents that he/she is a licensed health care professional on a written clearance to resume participation that is provided to the school to be conclusive and reliable evidence that the individual who signed the clearance is a licensed health care professional. The school will not take any additional or independent steps to verify the individual's qualifications.

Students who have sustained a concussion and returned to school may need informal or formal accommodations, modifications of curriculum, and monitoring by medical or academic staff until the student is fully recovered. The school's "return to learn protocol" shall follow the model provided by the Nebraska Department of Education. Nothing in this policy or the referenced protocol shall entitle a student who has sustained a concussion to an individualized plan under Section 504 of the Rehabilitation Act, although staff will refer students who have sustained a concussion for evaluation under Section 504 as appropriate.

Adopted on: 6/12/17

Revised on: 6/11/25

Reviewed on: 8/3/23, 6/8/26

6035

Athletic Contest Participation by Sixth Graders

If there are fewer than 12 boys or 12 girls in the combined enrollment of the seventh and eighth grades when those grades are part of the elementary school system, sixth grade students may participate in athletic contests between schools, within a school system, or between school systems if the school administration judges that it is appropriate after taking into consideration the competition's nature and value to the students, its physical requirements and dangers, and the sixth grade students' ages, physical and mental abilities, maturity, skills, and preparation for the competition. Otherwise, pupils in kindergarten through the sixth grade may not participate in any kinds of athletic contests between schools, within a school system, or between school systems except as provided in this policy or as otherwise allowed by law. This prohibition does not apply to annual field or play days.

Adopted on: 6/12/17

Revised on: _____

Reviewed on: 8/3/23, 6/8/26

6037

Selection and Review of Library Media

The board approves curriculum and curriculum-related materials for the district with input from administrators and staff. Those processes are covered in other board policies. Staff members seeking to procure materials for use during instruction must follow board policy, practices, and directives. Those items are not covered by this policy.

The district procures library books and other media available to students that are not part of a specific class or curriculum. For purposes of this policy, those will be called library materials. This policy addresses the selection and review of library materials, regardless of their source. This policy applies regardless of whether library materials are purchased using district funds, donated, or shared at no cost to the district.

No Right to Materials. The board supports having excellent educational opportunities for students, including availability of library materials used to enrich the educational experience. However, the board and administration are responsible for considering materials based on a variety of factors and legal obligations. There is no right to force any material to be included or excluded. Staff requesting library materials do so only within the course and scope of their employment with the district.

Selection Process. The selection and approval of new library materials must comply with the district's general requisition, donation, and budgeting requirements. To ensure materials selected are appropriate for the district's students and consistent with the district's legal obligations, the following process applies to selection of library materials.

Requested Review of Library Materials. A concerned parent of a current student or patron living within the school district boundaries may request the review of a specific library material (*i.e.*, a specific book, magazine, etc.) or portion of a specific library material. The parent or patron must first discuss their concern with the building principal and explain their concern regarding the library material. If there is no principal assigned to that building, the parent or patron should discuss their concern with the superintendent. The board believes most concerns will be resolved in this manner.

If the parent or patron is dissatisfied after the informal review and discussion with the relevant administrator, they may request a review in writing. To request a review, the individual must complete the Library Material Review Request form and submit it to the superintendent.

The superintendent will review the request within a reasonable time after receiving it. The superintendent may consult with the school's librarian or media specialist, staff, and legal counsel at his or her discretion. The superintendent may decide to remove the material, keep the material, restrict access to the material to students based on age or grade level, or make any other determination the superintendent deems appropriate. The superintendent's decision regarding the review will be communicated to the requester in writing.

The decision of the superintendent is final, and the board will not hear any appeal regarding the review of library material.

Additional Rules for Library Media Review. Unless the superintendent decides otherwise, the library material will remain in circulation while a review is pending. Unless otherwise required by law, no library material will be reviewed again within 4 years after a requested review is completed. Any parent or patron requesting review of multiple library materials may only request a maximum of 5 materials to be reviewed at one time, and a new request cannot be submitted until the prior review is completed and notice of the determination is provided to the requesting party. Nothing in this policy prohibits the superintendent or their designee from reviewing library material outside of the review process contained in this policy and taking any action the superintendent or their designee deems appropriate.

Adopted on: 9/13/22

Revised on: _____

Reviewed on: 6/8/26

6039

Repeat of Grade at Parent-Guardian Request

Parents and guardians may request that their student repeat a grade level under the following conditions:

Students in Kindergarten through Fourth Grade

Parents and guardians of students in kindergarten through fourth grade may request that their student repeat the grade level that the student has just completed under the following conditions:

- 1) If the student is at least one year below grade level and behind the child's typically developing peers in reading, English, and language arts such that the child does not possess the necessary academic skills required to succeed in reading, English, and language arts at grade level for the next grade to which the student would otherwise advance; or
- 2) If the student was absent fifty percent or more of the days in which school was in session for students during the school year which the student has just completed; or
- 3) If the student experienced a severe mental or physical illness resulting in hospitalization of two or more weeks during the school year.

Students in Fifth through Twelfth Grade

Parents and guardians of students in fifth through twelfth grade may request that their student repeat the grade level that the student has just completed if the student was absent fifty percent or more of the days in which school was in session for students during the school year which the student has just completed.

Procedure for Parent Requests for Student Grade Repetition

Parents and guardians who seek to have their student repeat the grade level just completed must submit a written request to the student's building principal no earlier than the day after the last scheduled student attendance day of the school year, and no later than two weeks after that date. This deadline may be waived by the superintendent for good cause shown. The request must include written documentation that provides evidence that the parents or guardians believe substantiate that the conditions outlined above have been met.

The principal shall promptly forward the request to the superintendent or his/her designee, along with any building-level information about the student which the principal believes will be relevant to the superintendent or designee in responding to the parents' or guardian's request.

The superintendent or designee shall review the request and promptly schedule a meeting with the parents or guardians. At this meeting, the superintendent or designee shall identify any alternative educational opportunities available to the student, including remedial instruction if applicable, and verify any special education supports available to the student. If the child's parent or guardian still intends to have such child repeat a grade, the parent or guardian shall complete a form prescribed by the Nebraska Department of Education and return the form to the office of the superintendent of schools.

Upon completion of the form and if all requirements pursuant to this policy are met, the school district shall have the child repeat the child's grade for the next school year.

Nothing in this policy modifies the school district's policies on mandatory attendance and reporting excessive absenteeism to the county attorney or other members of law enforcement. Likewise, nothing in this policy shall dictate or direct the provision of special education or related services, including but not limited to any IEP team decision about the appropriate educational placement of a child with a disability under Rule 51 of the Nebraska Department of Education.

Adopted on: 7/8/24

Revised on: _____

Reviewed on: 6/8/26

6040

Prekindergarten (Preschool or Early Childhood) Program

The school board establishes a program to provide prekindergarten services to resident and non-resident students, also referred to as an early childhood or preschool program. The school district will provide the program in compliance with state law and 92 NAC 11 (Nebraska Department of Education "Rule 11"). The availability of the program is subject to the district being able to employ and retain appropriate and qualified personnel.

Purpose. The purpose of the program is to promote the social, emotional, intellectual, language, physical, and aesthetic development and learning for the children served and to promote family development and support.

Age Participation. The program will be available to children of the following ages:

- Children who are 3 years of age before July 31 of the enrollment year;
- Children who are 4 years of age at the start of the enrollment year; and
- Children who are 5 years of age at the start of the enrollment year, so long as they do not turn 6 years of age prior to January 1 of that year (subject to the participation limitation below).

All enrollment is subject to capacity limitations and enrollment priorities established in this policy.

Five-Year-Old Participation. Participation of 5-year-old students who will not turn 6 prior to January 1 of the enrollment year will be further limited to those students who have a raw score on a district approved screening assessment.

Capacity Limitation. The maximum capacity for the program is 17 children. In the event where the total number of children registered for the program by July 15 rises above 17, the district will only offer the program to children with the following priority for enrollment:

- 4-year-olds;
- "At-risk" children (as defined by Rule 11);
- Qualified five-year-old students; and

If the program is at capacity after July 15, further enrollment applications will be denied. Exception: If an "at-risk child" (as defined by Rule 11) moves into the district and the program is at capacity, the child will be enrolled in the program. The youngest child in the class that is not "at risk" will be withdrawn from the program.

Program Coordinator. The program will be coordinated by a an individual qualified by law to be a Program Coordinator.

Program and Staff Requirements. All teachers and administrators in prekindergarten programs must hold a valid certificate or permit to teach issued by NDE except as otherwise allowed by law or Rule 11.

Participation and Inclusion. Participation of children and families in the program will be voluntary. The program will not exclude children verified as having disabilities and will include to the extent possible children of diverse social and economic characteristics. HPC will only allow any one student to attend two consecutive years of prekindergarten before transitioning to Kindergarten.

Birth Certificates. Within 30 days of enrollment, parents or guardians must submit a certified copy of the child's birth certificate or other documentation in compliance with the Missing Children Identification Act (sections 43-2001 through 43-2012).

Instructional Hours. Each class in the program will operate a minimum of 12 instructional hours per week during the school year. Programs receiving grant funds pursuant to state law will operate a minimum of 450 instructional hours per school year.

Fees. The district may charge a fee for its program in accordance with the Policy 5045 - Student Fees, provided that the fee may not exceed the actual cost of the program. If the district charges a fee, it will also use a sliding fee scale in order to maximize the participation of economically and categorically diverse groups. The district may waive fees on the basis of need.

General Reports. The head administrator will include information about the program in the NDE approved data system. All early childhood data is due as specified by the data system calendar.

Early Childhood Program Report. An Early Childhood Program Report Form will be submitted annually by October 15 on the form required by NDE.

Planning. Each program will have a planning period that complies with the requirements of Rule 11.

Coordination with Existing Programs and Funding Sources. The district will develop, and keep on file, a written plan to show that the program will be coordinated or contracted with existing programs in compliance with Rule 11 requirements. The district will develop and keep on file a written plan to coordinate and use a combination of local, state, and federal funding sources including, but not limited to, those listed in Rule 11 in order to maximize the participation of economically and categorically diverse groups of children and to ensure that participating children and families have access to knowledge of comprehensive services that may be available.

Additional Rule 11 Requirements. Rule 11 includes additional requirements that are not included in this policy, including but not limited to requirements addressing family development and support; developmentally and culturally appropriate curriculum, practices, and assessment; evaluation and quality assurance; program staff; child/staff ration and group size; facilities, equipment, health, and safety; meals and snacks, immunizations; supervision; toileting; infants and toddlers; Sixpence programs; and home-based programs. The district will comply with these additional requirements that are applicable to the program.

Special Education Act Compliance. Nothing in this policy allows the school district to fail to meet its responsibilities under the Special Education Act (section 79-1110 through 79-1167). To the extent there is any conflict between this policy or Rule 11 with the Special Education Act, the Act shall control.

Adopted on: 3/10/25

Revised on: _____

Reviewed on: 6/8/26

6041
Malcolm X Day Education

Each year on May 19th, designated as El-Hajj Malik ElShabazz, Malcolm X Day, the school district will hold suitable exercises in recognition of the sacrifices of the late Nebraska Hall of Fame inductee El-Hajj Malik El-Shabazz, Malcolm X, and his contributions to the betterment of society. When May 19th falls on a Saturday or Sunday, the district will provide the suitable exercises during the preceding or following week. The program shall be implemented within any applicable laws and/or regulations.

Adopted on: 7/8/24

Revised on: _____

Reviewed on: 6/8/26

6043

Sharing Mapping Data

This policy shall provide for the sharing of information to public safety agencies in order to implement effective emergency response protocols.

Definition. Mapping data means maps relating to the school buildings or school property with data for an efficient emergency response.

Sharing of Mapping Data. Mapping data shall be shared in an electronic or printable format with public safety agencies that provide emergency services to district property to assist those agencies in responding to an emergency on district property.

Requirements Related to Mapping Data. Mapping data shared with public safety agencies pursuant to this policy shall meet the following requirements:

- The mapping data shall be compatible with and able to be integrated into software platforms used by public safety that provide emergency services to the specific school for which the data is provided without requiring:
 - The purchase of additional software by such public safety agencies; or
 - The integration of third-party software to view the data;
- The mapping data shall be a finished map product in a file format easily accessible using a standard or open-source file reader, depending on the needs of the school and the public safety agency;
- The mapping data shall be provided in a printable format;
- The mapping data shall be verified for accuracy, during production and annually, through a walk-through of the school campus;
- The mapping data shall give an indication of what direction is true north;
- The mapping data shall include accurate floor plans overlaid on accurate, verified aerial imagery of the school campus;
- The mapping data shall contain site-specific labeling that matches the structure of school buildings, including room labels, hallway names, external door or stairwell numbers, locations of hazards, key utility locations, key boxes, automated external defibrillators, and trauma kits using standard labeling rules set by the State Department of Education;
- The mapping data shall contain site-specific labeling that matches the school grounds, including parking areas, athletic fields, surrounding roads, and neighboring properties using standard labeling rules set by the State Department of Education; and
- The mapping data shall be overlaid with a grid and coordinates.

Annual Certification or Updates. The district shall annually:

- Certify to the appropriate public safety agencies that the mapping data provided pursuant to this policy is accurate; or
- If such information has changed, provide the appropriate public safety agencies with updated mapping data.

Reimbursement. The Superintendent shall apply to the State Department of Education in the manner prescribed by the Commissioner of Education for a grant to cover the costs of providing payment to vendors on behalf of the school district to facilitate the implementation of mapping data in accordance with this policy. Such application shall include a copy of this school policy, an estimate from a vendor on the cost of providing such mapping data that meets the requirements of this policy, and any other information the department may require. Alternatively, the Superintendent may apply to and contract with the district's educational service unit in the manner prescribed by the educational service unit for purposes of covering the costs of facilitating mapping data in accordance with this policy.

Adopted on: 7/8/24

Revised on: _____

Reviewed on: 6/8/26

6044
Participation and Assignment of Athletic Teams

Designation of Athletic Team or Sport. The terms male, female, and coed are defined as provided by state law. All athletic and sports teams of the district are hereby designated as male, female, or coed as follows:

Sport/Team	Designation
Football	Male
Volleyball	Female
Cross Country	Male and Female Teams
Golf	Male and Female Teams
Basketball	Male and Female Teams
Wrestling	Male and Female Teams
Track	Male and Female Teams
Track and Unified Track	Male, Female, and Coed Teams
Bowling and Unified Bowling	Male, Female, and Coed Teams
Baseball	Male
Softball	Female
[INSERT ALL OF YOUR SPORTS]	

Participation on Assigned Teams. Males shall not participate on teams designated for females. Females may only participate on male teams when there is no female team offered or available for such sport. Males and females may participate on coed teams and in coed events as long as their participation is consistent with the eligibility and other rules of that team or event.

Determination of Student Sex. To determine eligibility, a student and the student's parent or guardian shall provide the district with confirmation of the student's sex on a document signed by a doctor or signed under authority of a doctor.

Conduct of Visitors and the Public. Visitors and members of the public attending district interscholastic team activities are expected to comply with all district policies and practices, including sportsmanship rules.

Adopted on: 6/11/25

Revised on: _____

Reviewed on: 6/8/26

6045

Behavioral Intervention

General Approach. The district utilizes a tiered system of support to foster a positive school climate and culture, encourage appropriate student behavior, and provide the necessary supports for academic and behavioral success.

Interaction with Student Discipline Policy. This policy does not replace the Student Discipline policy or limit the District's authority under the Student Discipline Act when behaviors warrant action under that policy or Act.

Classroom Removal. Students may be removed from the classroom if the student poses a threat to their own safety, the safety of others, or the environment or if the student's behavior is disruptive to the learning environment. When appropriate, prior to removal staff should consider the use of de-escalation techniques, behavior redirection, or other Tier 1 or Tier 2 or comparable interventions.

When classroom removal is appropriate, the District will consider whether the student requires additional support to transition back to the classroom and continue to monitor the student's behavior to adjust interventions and supports as needed.

Required Training. The School District, independently or through the educational service unit, will develop and provide behavioral awareness and intervention training to employees with behavioral management responsibilities. Each employee with behavior management responsibilities must complete the behavioral awareness and intervention training during the 2026-27 school year or during the first year of employment with the district. The length of such training will be at least 30 hours.

Behavioral Awareness Point of Contact (BAPC). Each school building must designate one or more school employees as a BAPC. Each BAPC must have knowledge of community services providers and other resources available for students and families. Each BAPC must coordinate access to support services for students.

The BAPC will be identified on the district website and in the school directory.

Adopted on: 6/11/25

Revised on: _____

Reviewed on: 6/8/26

2.12. Review, discuss, and take any necessary action on the district-wide insurance proposal.

CONDITIONAL



Personalized Proposal Prepared for

HIGH PLAINS COMMUNITY SCHOOLS



MYERS INSURANCE INC

PO BOX 167
CLARKS, NE 68628-0167



HIGH PLAINS COMMUNITY SCHOOLS

Your Business

HIGH PLAINS COMMUNITY SCHOOLS
PO BOX 29
POLK, NE 68654-0029

Your Agent

MYERS INSURANCE INC
PO BOX 167
CLARKS, NE 68628-0167

Your Quote

Quote: 2X30307 001
Prepared on 05/27/2026
Policy Term: 07/01/2026-07/01/2027

Valid Through: 07/11/2026

Your Account Summary

Your Premium Estimate

Commercial Property (Version #3)	\$100,596.00
General Liability (Version #2)	\$3,454.00
Workers' Compensation (Version #2)	\$28,117.00
Inland Marine (Version #1)	\$4,033.00
Cyber (Version #1)	\$2,497.00
Business Auto (E-01)	\$31,257.00
Commercial Umbrella (J-03)	\$7,012.00
Govt Crime/Fidelity Package (F-01)	\$477.00
Linebacker - Claims Made (K-02)	\$3,532.00

**Total Account
Premium Estimate**

\$180,975.00

Your Policy

Benefits Include...

- 1 Industry leading loss control services to help protect your business
- 2 Flexible payment options designed to fit your needs
- 3 Fast, responsive claims service when you need it

Your Payment Options



Electronic Funds Transfer (EFT)

Set up automatic payments and skip transaction fees with EFT. Sign up in Policyholder Access or contact your agent to get started.



Online

www.emcinsurance.com
Visit our website to make a single payment by eCheck or credit/debit card.



Mail

Submit check, money order or cashier's check to our centralized lockbox.



Commercial Property Declarations

Prepared For

HIGH PLAINS COMMUNITY SCHOOLS
PO BOX 29
POLK, NE 68654-0029
AGENCY BILL

Presented By

MYERS INSURANCE INC
216 N GREEN ST
CLARKS, NE 68628-2759
AGENT NO. B7056
AGENT PHONE: 308-548-2214
CLAIM REPORTING: 888-362-2255
SERVICING CARRIER: 402-951-8300

See attached schedule for description of locations, special interests and deductibles.

Coverages

Coverages Provided	Premium
Building	\$130.00
Blanket ID Number - 1 - See Schedule for Description	\$100,381.00
Property off Premises and In Transit	\$85.00
Property Premium	\$100,596.00

Total Property Premium **\$100,596.00**

Forms Applicable

CP0090(07/88), CP0124(01/26), CP0140(07/06), CP0321(10/12), CP0329(04/18), CP0411(09/17), CP1075(12/20), CP1440(06/07), CP1615A(02/12), CP7001A(02/12), CP7123.10(01/18), CP7123.11(04/16), CP7123.4(10/20), CP7123(11/23), CP7173(12/19), CP7175(03/25), CP7358(02/17), CP8036(07/21), IL0017(11/98), IL0122(09/07), IL0164(07/02), IL0259(12/17), IL0952(01/15), IL7004(03/20), IL7007A(01/21), IL7131A(04/01), IL7170(09/24), IL7306(08/98), IL8383.2A(12/20), IL8384A(01/08), IL8493(01/25), IL8720(08/15)

Commercial Property Summary Proposal

Endorsement Schedule

Form	Edition Date	Description/Additional Information	Premium
CP 00 90	07 88	Commercial Property Conditions	
CP 01 24	01 26	Nebraska Changes	
CP 01 40	07 06	Exclusion Of Loss Due To Virus Or Bacteria	
CP 03 21	10 12	Windstorm Or Hail Percentage Deductible	
CP 03 29	04 18	Deductibles By Location Location 1 Building 1 Covered Cause Of Loss 1 Location 1 Building 2 Covered Cause Of Loss 1 Location 1 Building 3 Covered Cause Of Loss 1 Location 1 Building 4 Covered Cause Of Loss 1 Location 1 Special Class 1 Covered Cause Of Loss 1 Location 1 Special Class 2 Covered Cause Of Loss 1 Location 1 Special Class 3 Covered Cause Of Loss 1 Location 1 Special Class 4 Covered Cause Of Loss	

**Employers Mutual Casualty Company**

Quote: BCTX959 - Option 001

Prepared on 05/27/2026

Policy Term: 07/01/2026-07/01/2027

Valid Through: 07/11/2026

Form	Edition Date	Description/Additional Information	Premium
		1 Location 1 Special Class 5 Covered Cause Of Loss 1 Location 1 Special Class 6 Covered Cause Of Loss 1 Location 1 Special Class 7 Covered Cause Of Loss 1 Location 2 Building 1 Covered Cause Of Loss 1 Location 2 Building 2 Covered Cause Of Loss 1 Location 2 Building 3 Covered Cause Of Loss 1 Location 2 Building 4 Covered Cause Of Loss 1 Location 2 Building 5 Covered Cause Of Loss 1 Location 2 Special Class 1 Covered Cause Of Loss 1 Location 3 Building 1	

Form	Edition Date	Description/Additional Information	Premium
		Covered Cause Of Loss 1 Location 3 Building 2 Covered Cause Of Loss 1	
CP 04 11	09 17	Protective Safeguards	
CP 10 75	12 20	Cyber Incident Exclusion	
CP 14 40	06 07	Outdoor Signs	
CP 16 15A	02 12	Statement Of Values	
CP 70 01A	02 12	Commercial Property Schedule	
CP 71 23	11 23	Building and Personal Property Coverage Form - Schools	
CP 71 23.10	01 18	School Flood Coverage Endorsement	
CP 71 23.11	04 16	School Earthquake and Volcanic Eruption Endorsement	
CP 71 23.4	10 20	School Quick Reference	
CP 71 73	12 19	Cannabis Exclusion	
CP 71 75	03 25	Limitations On Coverage For Roof System Location 1 Building 1 Paragraphs A and B Apply Roof Age (Years) : 15 Location 1 Building 2 Paragraphs A and B Apply Roof Age (Years) : 15 Location 1 Building 3 Paragraphs A and B Apply Roof Age (Years) : 15 Location 1 Building 4 Paragraphs A and B Apply Roof Age (Years) : 15 Location 2 Building 1	

Form	Edition Date	Description/Additional Information	Premium
		Paragraphs A and B Apply Roof Age (Years) : 15 Location 2 Building 2 Paragraphs A and B Apply Roof Age (Years) : 15 Location 2 Building 3 Paragraphs A and B Apply Roof Age (Years) : 15 Location 2 Building 4 Paragraphs A and B Apply Roof Age (Years) : 15 Location 2 Building 5 Paragraphs A and B Apply Roof Age (Years) : 15 Location 3 Building 1 Paragraphs A and B Apply Roof Age (Years) : 15 Location 3 Building 2 Paragraphs A and B Apply Roof Age (Years) : 15	
CP 73 58	02 17	Equipment Breakdown Coverage (Including Electronic Circuitry Impairment)	
CP 80 36	07 21	Commercial Property Valuation Increase	
IL 00 17	11 98	Common Policy Conditions	
IL 01 22	09 07	Nebraska Changes - Actual Cash Value	
IL 01 64	07 02	Nebraska Changes - Appraisal	
IL 02 59	12 17	Nebraska Changes - Cancellation And Nonrenewal	
IL 09 52	01 15	Cap On Losses From Certified Acts Of Terrorism	
IL 70 04	03 20	Mutual Policy Provisions	
IL 70 07A	01 21	Installment Premium Payment Schedule	

**Employers Mutual Casualty Company**

Quote: BCTX959 - Option 001

Prepared on 05/27/2026

Policy Term: 07/01/2026-07/01/2027

Valid Through: 07/11/2026

Form	Edition Date	Description/Additional Information	Premium
IL 71 31A	04 01	Commercial Policy Endorsement Schedule	
IL 71 70	09 24	Actual Cash Value Definition	
IL 73 06	08 98	Exclusion Of Certain Computer-Related Losses	
IL 83 83.2A	12 20	Disclosure Pursuant To Terrorism Risk Insurance Act	\$747.00
IL 83 84A	01 08	Terrorism Notice	
IL 84 93	01 25	Actual Cash Value Definition - PHN	
IL 87 20	08 15	Advisory Notice To Policyholders	



Terrorism Notice

This insurance may include coverage for certified acts of terrorism as defined in the terrorism risk insurance act, as amended.

Attached you will find a disclosure, which identifies the specific charge for certified acts of terrorism.

You may have the option to reject this terrorism coverage.

For additional information, please contact your agent.



This endorsement is attached to and made part of your policy in response to the disclosure requirements of the Terrorism Risk Insurance Act. This endorsement does not grant any coverage or change the terms and conditions of any coverage under the policy.

Disclosure Pursuant to Terrorism Risk Insurance Act

Schedule

Terrorism Premium (Certified Acts)	\$747.00
------------------------------------	----------

A. Disclosure Of Premium:

In accordance with the federal Terrorism Risk Insurance Act, we are required to provide you with a notice disclosing the portion of your premium, if any, attributable to coverage for terrorism acts certified under the Terrorism Risk Insurance Act. The portion of your premium attributable to such coverage is shown in the Schedule of this endorsement or in the policy Declarations.

B. Disclosure Of Federal Participation In Payment Of Terrorism Losses:

The United States Government, Department of the Treasury, will pay a share of terrorism losses insured under the federal program. The federal share equals 80% of that portion of the amount of such insured losses that exceeds the applicable insurer retention. However, if aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year, the Treasury shall not make any payment for any portion of the amount of such losses that exceeds \$100 billion.

C. Cap On Insurer Participation In Payment Of Terrorism Losses:

If aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year and we have met our insurer deductible under the Terrorism Risk Insurance Act, we shall not be liable for the payment of any portion of the amount of such losses that exceeds \$100 billion, and in such case insured losses up to that amount are subject to pro rate allocations in accordance with the procedures established by the Secretary of the Treasury.

The following statement is required to be part of the disclosure notice in MISSOURI:

The premium above is for certain losses resulting from certified acts of terrorism as covered pursuant to coverage provisions, limitations and exclusions in this policy. You should read the definition in your policy carefully, but generally speaking, "certified" acts of terrorism are acts that exceed \$5 million in aggregate losses to the insurance industry and which are subsequently declared by the U.S. Secretary of Treasury as a certified terrorist act under the Terrorism Risk Insurance Act. Some losses resulting from certified acts of terrorism are not covered. Read your policy and endorsements carefully.



Commercial Property Summary Proposal

Blanket coverage applies only as indicated by an entry below:

Blanket: 1

Building & Personal Property Combined: Only at Locations/Buildings as indicated in the Schedule below

Blanket Limit of Insurance

\$36,979,192

Coinsurance: 90%

Locations

For inspection contact: See agent on Dec page

Location 1

205 W Pearl St
Clarks, NE 68628-2899

Building 1	Description: 1 Story Masonry Non-Combustible - Other Than Reinforced - Light Steel Building In Protection Class: 6 Occupancy: High Plains Community School Bldg Deductible Per Occurrence: \$10,000 Except: 1% On Windstorm Or Hail (Deductible Provisions Under CP0329 apply), (Deductible Provisions Under CP0329 apply) Protective Safeguards: P-2 Automatic Fire Alarm				
	Coverage	Limit of Insurance	Covered Causes of Loss	Coinsurance	Spec Int
	Building	See Blkt 1	Special	See Blkt 1	Replacement Cost Agreed Value Limitations On Coverage For Roof System Debris Removal \$250,000
	YOUR BUSINESS PERSONAL PROPERTY	See Blkt 1	Special	See Blkt 1	Replacement Cost Agreed Value

Building 2	Description: 1 Story Frame Building In Protection Class: 6 Occupancy: STORAGE GARAGE Deductible Per Occurrence: \$10,000 Except: \$50,000 On Windstorm Or Hail (Deductible Provisions Under CP0329 apply), (Deductible Provisions Under CP0329 apply)					
	Coverage	Limit of Insurance	Covered Causes of Loss	Coinsurance	Spec Int	Optional Coverages
	BUILDING	See Blkt 1	Special	See Blkt 1		Replacement Cost Agreed Value Limitations On Coverage For Roof System Debris Removal \$250,000

Building 3	Description: 1 Story Non-Combustible - Light Steel Building In Protection Class: 6 Occupancy: SHOP Deductible Per Occurrence: \$10,000 Except: \$50,000 On Windstorm Or Hail (Deductible Provisions Under CP0329 apply), (Deductible Provisions Under CP0329 apply)					
	Coverage	Limit of Insurance	Covered Causes of Loss	Coinsurance	Spec Int	Optional Coverages
	BUILDING	See Blkt 1	Special	See Blkt 1		Replacement Cost Agreed Value Limitations On Coverage For Roof System Debris Removal \$250,000
	YOUR BUSINESS PERSONAL PROPERTY	See Blkt 1	Special	See Blkt 1		Replacement Cost Agreed Value

Building 4	Description: 1 Story Frame Building In Protection Class: 6 Occupancy: SNACK SHACK (CONCESSION) Deductible Per Occurrence: \$10,000 Except: \$50,000 On Windstorm Or Hail (Deductible Provisions Under CP0329 apply), (Deductible Provisions Under CP0329 apply)					
	Coverage	Limit of Insurance	Covered Causes of Loss	Coinsurance	Spec Int	Optional Coverages
	BUILDING	See Blkt 1	Special	See Blkt 1		Replacement Cost Agreed Value Limitations On Coverage For Roof System Debris Removal \$250,000
YOUR BUSINESS PERSONAL PROPERTY	See Blkt 1	Special	See Blkt 1		Replacement Cost Agreed Value	
Special Class 1	Description: PROPERTY IN THE OPEN - SIGN Deductible Per Occurrence: \$10,000 Except: (Deductible Provisions Under CP0329 apply)					
	Coverage	Limit of Insurance	Covered Causes of Loss	Coinsurance	Spec Int	Optional Coverages
	Property In The Open	See Blkt 1	Special	See Blkt 1		Replacement Cost Agreed Value
Special Class 2	Description: PROPERTY IN THE OPEN - BLEACHERS Deductible Per Occurrence: \$10,000 Except: (Deductible Provisions Under CP0329 apply)					
	Coverage	Limit of Insurance	Covered Causes of Loss	Coinsurance	Spec Int	Optional Coverages
	Property In The Open	See Blkt 1	Special	See Blkt 1		Replacement Cost Agreed Value

Special Class 3	Description: PROPERTY IN THE OPEN - CROWS NEST AT FOOTBALL FIELD Deductible Per Occurrence: \$10,000 Except: (Deductible Provisions Under CP0329 apply)				
	Coverage	Limit of Insurance	Covered Causes of Loss	Coinsurance	Spec Int
	Property In The Open	See Blkt 1	Special	See Blkt 1	Replacement Cost Agreed Value
Special Class 4	Description: PROPERTY IN THE OPEN - FOOTBALL SCOREBOARD Deductible Per Occurrence: \$10,000 Except: (Deductible Provisions Under CP0329 apply)				
	Coverage	Limit of Insurance	Covered Causes of Loss	Coinsurance	Spec Int
	Property In The Open	See Blkt 1	Special	See Blkt 1	Replacement Cost Agreed Value
Special Class 5	Description: PROPERTY IN THE OPEN - PLAYGROUND EQUIPMENT Deductible Per Occurrence: \$10,000 Except: (Deductible Provisions Under CP0329 apply)				
	Coverage	Limit of Insurance	Covered Causes of Loss	Coinsurance	Spec Int
	Property In The Open	See Blkt 1	Special	See Blkt 1	Replacement Cost Agreed Value
Special Class 6	Description: PROPERTY IN THE OPEN - FENCE Deductible Per Occurrence: \$10,000 Except: (Deductible Provisions Under CP0329 apply)				
	Coverage	Limit of Insurance	Covered Causes of Loss	Coinsurance	Spec Int
	Property In The Open	See Blkt 1	Special	See Blkt 1	Replacement Cost Agreed Value

Special Class 7	Description: PROPERTY IN THE OPEN - LIGHTS AT ATHLETIC FIELD Deductible Per Occurrence: \$10,000 Except: (Deductible Provisions Under CP0329 apply)				
	Coverage	Limit of Insurance	Covered Causes of Loss	Coinsurance	Spec Int
	Property In The Open	See Blkt 1	Special	See Blkt 1	Replacement Cost Agreed Value

Location 2

345 S Pine St

Polk, NE 68654-4061

Building 1	Description: 1 Story Non-Combustible - Other Than Light Steel Building In Protection Class: 5 Occupancy: High Plains Community School Bldg Deductible Per Occurrence: \$10,000 Except: \$50,000 On Windstorm Or Hail (Deductible Provisions Under CP0329 apply), (Deductible Provisions Under CP0329 apply) Protective Safeguards: P-1 Automatic Sprinkler System,P-2 Automatic Fire Alarm				
	Coverage	Limit of Insurance	Covered Causes of Loss	Coinsurance	Spec Int
	Building	See Blkt 1	Special	See Blkt 1	Replacement Cost Agreed Value Limitations On Coverage For Roof System Debris Removal \$250,000
	YOUR BUSINESS PERSONAL PROPERTY	See Blkt 1	Special	See Blkt 1	Replacement Cost Agreed Value

Building 2	Description: 1 Story Frame Building In Protection Class: 5 Occupancy: SHED Deductible Per Occurrence: \$10,000 Except: \$50,000 On Windstorm Or Hail (Deductible Provisions Under CP0329 apply), (Deductible Provisions Under CP0329 apply)				
	Coverage	Limit of Insurance	Covered Causes of Loss	Coinsurance	Spec Int
	BUILDING	See Blkt 1	Special	See Blkt 1	Replacement Cost Agreed Value Limitations On Coverage For Roof System Debris Removal \$250,000
	YOUR BUSINESS PERSONAL PROPERTY	See Blkt 1	Special	See Blkt 1	Replacement Cost Agreed Value
Building 3	Description: 1 Story Non-Combustible - Light Steel Building In Protection Class: 5 Occupancy: CLASS ROOM & WEIGHT ROOM Deductible Per Occurrence: \$10,000 Except: \$50,000 On Windstorm Or Hail (Deductible Provisions Under CP0329 apply), (Deductible Provisions Under CP0329 apply)				
	Coverage	Limit of Insurance	Covered Causes of Loss	Coinsurance	Spec Int
	BUILDING	See Blkt 1	Special	See Blkt 1	Replacement Cost Agreed Value Limitations On Coverage For Roof System Debris Removal \$250,000

	YOUR BUSINESS PERSONAL PROPERTY	See Blkt 1	Special	See Blkt 1		Replacement Cost Agreed Value
Building 4	Description: 1 Story Non-Combustible - Light Steel Building In Protection Class: 5 Occupancy: SHOP Deductible Per Occurrence: \$10,000 Except: \$50,000 On Windstorm Or Hail (Deductible Provisions Under CP0329 apply), (Deductible Provisions Under CP0329 apply)					
	YOUR BUSINESS PERSONAL PROPERTY	See Blkt 1	Special	See Blkt 1		Replacement Cost Agreed Value
Building 5	Description: 1 Story Frame Building In Protection Class: 5 Occupancy: Greenhouse Deductible Per Occurrence: \$10,000 Except: \$50,000 On Windstorm Or Hail (Deductible Provisions Under CP0329 apply), (Deductible Provisions Under CP0329 apply)					

	Coverage	Limit of Insurance	Covered Causes of Loss	Coinsurance	Spec Int	Optional Coverages
	Building	\$7,590	Special	100%		Replacement Cost Agreed Value Limitations On Coverage For Roof System Debris Removal \$250,000
Special Class 1	Associated to Building: 1 Description: PROPERTY IN THE OPEN - SIGN Deductible Per Occurrence: \$10,000 Except: (Deductible Provisions Under CP0329 apply)					
	Coverage	Limit of Insurance	Covered Causes of Loss	Coinsurance	Spec Int	Optional Coverages
	Property In The Open	See Blkt 1	Special	See Blkt 1		Replacement Cost Agreed Value

Location 3

260 S Pine St
Polk, NE 68654-4065

Building 1	Description: 1 Story Masonry Non-Combustible - Other Than Reinforced - Light Steel Building In Protection Class: 5 Occupancy: High Plains Community Elementary Deductible Per Occurrence: \$10,000 Except: \$50,000 On Windstorm Or Hail (Deductible Provisions Under CP0329 apply), (Deductible Provisions Under CP0329 apply) Protective Safeguards: P-2 Automatic Fire Alarm
------------	---

	Coverage	Limit of Insurance	Covered Causes of Loss	Coinsurance	Spec Int	Optional Coverages
	Building	See Blkt 1	Special	See Blkt 1		Replacement Cost Agreed Value Limitations On Coverage For Roof System Debris Removal \$250,000
	YOUR BUSINESS PERSONAL PROPERTY	See Blkt 1	Special	See Blkt 1		Replacement Cost Agreed Value
Building 2	Description: 1 Story Frame Building In Protection Class: 5 Occupancy: STORAGE SHED Deductible Per Occurrence: \$10,000 Except: \$50,000 On Windstorm Or Hail (Deductible Provisions Under CP0329 apply), (Deductible Provisions Under CP0329 apply)					
	Coverage	Limit of Insurance	Covered Causes of Loss	Coinsurance	Spec Int	Optional Coverages
	BUILDING	See Blkt 1	Special	See Blkt 1		Replacement Cost Agreed Value Limitations On Coverage For Roof System Debris Removal \$250,000

Miscellaneous Location Level Coverages

See coverage form for deductible amounts applicable to these coverages.

Location	Coverage	Limit of Insurance
1	School Location Additional Coverages and Coverage Extensions	See Coverage Form



Location	Coverage	Limit of Insurance
1	Fire Department Service Charge	\$50,000
2	School Location Additional Coverages and Coverage Extensions	See Coverage Form
2	Fire Department Service Charge	\$50,000
3	School Location Additional Coverages and Coverage Extensions	See Coverage Form
3	Fire Department Service Charge	\$50,000

Miscellaneous Policy Level Coverages

School Line Additional Coverages and Coverage Extensions	See Coverage Form
School Flood Coverage Endorsement	\$150,000
Unreported Buildings, Structures and Outdoor Fixtures	\$50,000
School - Property off Premises and In Transit	
Limit	\$50,000
Deductible: Deductible - \$1,000	

Equipment Breakdown Endorsement

See Coverage Form

Coverages

Expediting Expenses	\$100,000
Hazardous Substances	\$100,000
Perishable Goods/Spoilage	\$100,000



Statement of Values

Location 1

205 W Pearl St
Clarks, NE 68628-2899

Building 1	Description: 1 Story Masonry Non-Combustible - Other Than Reinforced - Light Steel Building In Protection Class: 6 Occupancy: High Plains Community School Bldg		
	Coverage	100% Values	Value Type
	Building	\$14,757,536.00	Replacement Cost
	YOUR BUSINESS PERSONAL PROPERTY	\$2,593,551.00	Replacement Cost
Building 2	Description: 1 Story Frame Building In Protection Class: 6 Occupancy: STORAGE GARAGE		
	Coverage	100% Values	Value Type
	BUILDING	\$76,620.00	Replacement Cost
Building 3	Description: 1 Story Non-Combustible - Light Steel Building In Protection Class: 6 Occupancy: SHOP		
	Coverage	100% Values	Value Type
	BUILDING	\$202,240.00	Replacement Cost
	YOUR BUSINESS PERSONAL PROPERTY	\$44,024.00	Replacement Cost

Building 4	Description: 1 Story Frame Building		
	In Protection Class: 6		
	Occupancy: SNACK SHACK (CONCESSION)		
	Coverage	100% Values	Value Type
	BUILDING	\$57,751.00	Replacement Cost
	YOUR BUSINESS PERSONAL PROPERTY	\$18,424.00	Replacement Cost
Special Class 1	In Protection Class: 6		
	Coverage	100% Values	Value Type
	PROPERTY IN THE OPEN - SIGN	8,855	Replacement Cost
Special Class 2	In Protection Class: 6		
	Coverage	100% Values	Value Type
	PROPERTY IN THE OPEN - BLEACHERS	139,920	Replacement Cost
Special Class 3	In Protection Class: 6		
	Coverage	100% Values	Value Type
	PROPERTY IN THE OPEN - CROWS NEST AT FOOTBALL FIELD	108,160	Replacement Cost
Special Class 4	In Protection Class: 6		
	Coverage	100% Values	Value Type
	PROPERTY IN THE OPEN - FOOTBALL SCOREBOARD	27,040	Replacement Cost



Special Class 5	In Protection Class: 6		
	Coverage	100% Values	Value Type
	PROPERTY IN THE OPEN - PLAYGROUND EQUIPMENT	34,916	Replacement Cost
Special Class 6	In Protection Class: 6		
	Coverage	100% Values	Value Type
	PROPERTY IN THE OPEN - FENCE	24,923	Replacement Cost
Special Class 7	In Protection Class: 6		
	Coverage	100% Values	Value Type
	PROPERTY IN THE OPEN - LIGHTS AT ATHLETIC FIELD	27,326	Replacement Cost

Location 2

345 S Pine St
Polk, NE 68654-4061

Building 1	Description: 1 Story Non-Combustible - Other Than Light Steel Building		
	In Protection Class: 5		
	Occupancy: High Plains Community School Bldg		
	Coverage	100% Values	Value Type
	Building	\$11,874,847.00	Replacement Cost
	YOUR BUSINESS PERSONAL PROPERTY	\$1,513,063.00	Replacement Cost

Building 2	Description: 1 Story Frame Building In Protection Class: 5 Occupancy: SHED		
	Coverage	100% Values	Value Type
	BUILDING	\$63,307.00	Replacement Cost
	YOUR BUSINESS PERSONAL PROPERTY	\$14,674.00	Replacement Cost
Building 3	Description: 1 Story Non-Combustible - Light Steel Building In Protection Class: 5 Occupancy: CLASS ROOM & WEIGHT ROOM		
	Coverage	100% Values	Value Type
	BUILDING	\$227,875.00	Replacement Cost
	YOUR BUSINESS PERSONAL PROPERTY	\$50,856.00	Replacement Cost
Building 4	Description: 1 Story Non-Combustible - Light Steel Building In Protection Class: 5 Occupancy: SHOP		
	Coverage	100% Values	Value Type
	Building	\$349,815.00	Replacement Cost
	YOUR BUSINESS PERSONAL PROPERTY	\$78,182.00	Replacement Cost
Special Class 1	In Protection Class: 5		
	Coverage	100% Values	Value Type
	PROPERTY IN THE OPEN - SIGN	8,855	Replacement Cost



Location 3

260 S Pine St
Polk, NE 68654-4065

Building 1	Description: 1 Story Masonry Non-Combustible - Other Than Reinforced - Light Steel Building In Protection Class: 5 Occupancy: High Plains Community Elementary		
	Coverage	100% Values	Value Type
	Building	\$7,082,551.00	Replacement Cost
	YOUR BUSINESS PERSONAL PROPERTY	\$1,237,000.00	Replacement Cost
Building 2	Description: 1 Story Frame Building In Protection Class: 5 Occupancy: STORAGE SHED		
	Coverage	100% Values	Value Type
	BUILDING	\$14,163.00	Replacement Cost

Total Building	\$34,706,705.00 RC
Total Personal Property	\$5,549,774.00 RC
Total Property in the Open	\$379,995.00 RC

Combined Total **\$40,636,474.00**

1. Values shown must be 100% actual cash value or replacement cost and should reflect coverage basis for each item of buildings, personal property or both.
2. Value shall be submitted to insurance company, subject to its acceptance.
3. Nothing contained in these instructions shall be construed as changing in any manner the conditions of this policy.
4. The company may require this statement of values to be signed by the insured or in the case of firms, by a partner or an officer.



Employers Mutual Casualty Company

Quote: BCTX959 - Option 001

Prepared on 05/27/2026

Policy Term: 07/01/2026-07/01/2027

Valid Through: 07/11/2026

All values submitted are correct to the best of my knowledge and belief.

Signed: _____

Title: _____ Date: _____



General Liability Summary Proposal

Prepared For

HIGH PLAINS COMMUNITY SCHOOLS
PO BOX 29
POLK, NE 68654-0029
AGENCY BILL

Presented By

MYERS INSURANCE INC
216 N GREEN ST
CLARKS, NE 68628-2759
AGENT NO. B7056
AGENT PHONE: 308-548-2214
CLAIM REPORTING: 888-362-2255
SERVICING CARRIER: 402-951-8300

Limits of Insurance

Each Occurrence Limit	\$1,000,000
Damage To Premises Rented To You Limit	\$500,000 (any one premises)
Medical Expense Limit	\$10,000 (any one person)
Personal and Advertising Injury Limit	\$1,000,000 (any one person or organization)
General Aggregate Limit	\$2,000,000
Products/Completed Operations Aggregate Limit	\$2,000,000

Coverages Provided

Other Than Products/Completed Operations	\$3,454.00
Total Estimated Policy Premium	\$3,454.00

See attached schedule for location of all premises owned, rented or occupied.

Forms Applicable

CG0001(04/13), CG0069(12/23), CG0070(01/26), CG2106(12/23), CG2147(12/07), CG2167(12/04), CG2170(01/15), CG2176(01/15), CG2268(09/97), CG2271(12/19), CG2276(04/13), CG4032(05/23), CG4035(12/23), CG7001A(10/12), CG7003(10/13), CG7114(01/21), CG7131(01/06), CG7177(10/01), CG7190(01/06), CG7420(08/98), CG7521(10/13), CG7551(10/19), CG7614(10/19), CG7626(03/09), CG7699(01/21), CG7748(10/22), CG9909(12/19), IL0017(11/98), IL0021(05/02), IL0259(12/17), IL7004(03/20), IL7007A(01/21), IL7131A(04/01), IL7168(01/22), IL8383.2A(12/20), IL8384A(01/08), IL8576(10/17)

Audit Period: Annual

General Liability Summary Proposal

Endorsement Schedule

Form	Edition Date	Description/Additional Information	Premium
CG 00 01	04 13	Commercial General Liability Coverage Form	
CG 00 69	12 23	Exclusion - Violation of Law Addressing Data Privacy	
CG 00 70	01 26	Exclusion - War	
CG 21 06	12 23	Exclusion- Access or Disclosure of Confidential or Personal Material or Information	
CG 21 47	12 07	Employment-Related Practices Exclusion	
CG 21 67	12 04	Fungi Or Bacteria Exclusion	
CG 21 70	01 15	Cap On Losses From Certified Acts Of Terrorism	
CG 21 76	01 15	Exclusion Of Punitive Damages Related To A Certified Act Of Terrorism	
CG 22 68	09 97	Operation Of Customers Autos On Particular Premises	
CG 22 71	12 19	Colleges Or Schools (Limited Form)	
CG 22 76	04 13	Professional Liability Exclusion - Health Or Exercise Clubs Or Commercially Operated Health Or Exercise Facilities	
CG 40 32	05 23	Exclusion-Perfluoroalkyl and Polyfluoroalkyl Substances	
CG 40 35	12 23	Exclusion - Cyber Incident	
CG 70 01A	10 12	General Liability Schedule	
CG 70 03	10 13	GL Quick Reference (Occurrence)	
CG 71 14	01 21	Trampoline Exclusion	
CG 71 31	01 06	Exclusion - Designated Operations	
CG 71 77	10 01	Political Subdivisions Tort Claims Nebraska	
CG 71 90	01 06	Additional Insured - Club Or Organization Schedule of Clubs Or Organizations - ENDOWMENT BOARD Schedule of Clubs Or Organizations - POST PROM BOARD	
CG 74 20	08 98	Scheduled Events Activity/Event/Happening -2025 HIGH PLAINS WRESTLING INVITE COLUMBUS COMMUNITY HOSPITAL COLUMBUS FIELD HOUSE 3912 38TH ST SUITE F COLUMBUS, NE 68602 Location/Date -JANUARY 9,10,11 2025	

Form	Edition Date	Description/Additional Information	Premium
CG 75 21	10 13	Exclusion - Designated Professional Services	
CG 75 51	10 19	Abuse Or Molestation Liability	
CG 76 14	10 19	School Violent Event Response Coverage Aggregate Limit \$500,000 Each Event Limit \$500,000 Each Person Limit \$25,000	
CG 76 26	03 09	Employee Benefits Liability Coverage Each Employee Limit \$1,000,000 Aggregate Limit \$2,000,000 Each Employee Deductible \$1,000	
CG 76 99	01 21	General Liability Schools Elite Extension	
CG 77 48	10 22	Cannabis Exclusion With Limited Exception For Retail Sales Of CBD Products And Hemp Exception	
CG 99 09	12 19	Premium Audit Noncompliance Charge Audit Noncompliance Charge Factor 1 Number of Written Attempts To Obtain Audit Information 2 Reassessment Charge 0	
IL 00 17	11 98	Common Policy Conditions	
IL 00 21	05 02	Nuclear Energy Liability Exclusion Endorsement	
IL 02 59	12 17	Nebraska Changes - Cancellation And Nonrenewal	
IL 70 04	03 20	Mutual Policy Provisions	
IL 70 07A	01 21	Installment Premium Payment Schedule	
IL 71 31A	04 01	Commercial Policy Endorsement Schedule	
IL 71 68	01 22	Asbestos Exclusion	
IL 83 83.2A	12 20	Disclosure Pursuant To Terrorism Risk Insurance Act	\$27.00
IL 83 84A	01 08	Notice	
IL 85 76	10 17	Important Notice To Policyholders	



Terrorism Notice

This insurance may include coverage for certified acts of terrorism as defined in the terrorism risk insurance act, as amended.

Attached you will find a disclosure, which identifies the specific charge for certified acts of terrorism.

You may have the option to reject this terrorism coverage.

For additional information, please contact your agent.



This endorsement is attached to and made part of your policy in response to the disclosure requirements of the Terrorism Risk Insurance Act. This endorsement does not grant any coverage or change the terms and conditions of any coverage under the policy.

Disclosure Pursuant to Terrorism Risk Insurance Act

Schedule

Terrorism Premium (Certified Acts)	\$27.00
------------------------------------	---------

A. Disclosure Of Premium:

In accordance with the federal Terrorism Risk Insurance Act, we are required to provide you with a notice disclosing the portion of your premium, if any, attributable to coverage for terrorism acts certified under the Terrorism Risk Insurance Act. The portion of your premium attributable to such coverage is shown in the Schedule of this endorsement or in the policy Declarations.

B. Disclosure Of Federal Participation In Payment Of Terrorism Losses:

The United States Government, Department of the Treasury, will pay a share of terrorism losses insured under the federal program. The federal share equals 80% of that portion of the amount of such insured losses that exceeds the applicable insurer retention. However, if aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year, the Treasury shall not make any payment for any portion of the amount of such losses that exceeds \$100 billion.

C. Cap On Insurer Participation In Payment Of Terrorism Losses:

If aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year and we have met our insurer deductible under the Terrorism Risk Insurance Act, we shall not be liable for the payment of any portion of the amount of such losses that exceeds \$100 billion, and in such case insured losses up to that amount are subject to pro rate allocations in accordance with the procedures established by the Secretary of the Treasury.

The following statement is required to be part of the disclosure notice in MISSOURI:

The premium above is for certain losses resulting from certified acts of terrorism as covered pursuant to coverage provisions, limitations and exclusions in this policy. You should read the definition in your policy carefully, but generally speaking, "certified" acts of terrorism are acts that exceed \$5 million in aggregate losses to the insurance industry and which are subsequently declared by the U.S. Secretary of Treasury as a certified terrorist act under the Terrorism Risk Insurance Act. Some losses resulting from certified acts of terrorism are not covered. Read your policy and endorsements carefully.



General Liability Summary Proposal

Code No./Exposure/Classification	Products/ Compl Ops Rate	Products/ Compl Ops Advance Prem	All Other Rate	All Other Advance Prem
Location 000				
Abuse Or Molestation Liability				\$750
Employee Benefits Liability				\$85
Fungi Or Bacteria Exclusion				(\$19)
Location NE				
Club Or Organization - CG 71 90				\$200
School Violent Event Response				\$75
Scheduled Events				\$100
Location 001				
44194 Grandstands or Bleachers - Not-For-Profit only Prem Basis: Number of Grandstands or Bleachers Exposure: 1 Products/Completed Operations are subject to the General Aggregate Limit			152.888	\$153
44311 Health or Exercise Clubs Prem Basis: Gross Sales Exposure: \$1,430 Products/Completed Operations are subject to the General Aggregate Limit			13.047	\$19
47469 Schools - faculty liability for corporal punishment of students Prem Basis: Number of Faculty Members Exposure: 37 Products/Completed Operations are subject to the General Aggregate Limit			8.015	\$296



Code No./Exposure/Classification	Products/ Compl Ops Rate	Products/ Compl Ops Advance Prem	All Other Rate	All Other Advance Prem
47471 Schools - public - elementary, kindergarten or junior high Prem Basis: Per Student Exposure: 133 Products/Completed Operations are subject to the General Aggregate Limit			6.466	\$860
47473 Schools - public - high Prem Basis: Per Student Exposure: 72 Products/Completed Operations are subject to the General Aggregate Limit			8.454	\$608

Policy Level Coverages

Coverages	Limit of Insurance	Premium
General Liability Elite Extension		\$300
Premium For Certified Acts of Terrorism		\$27.00
Total Estimated Policy Premium		\$3,454.00

Location of All Premises Owned, Rented or Occupied

Rated Locations	
Location 1	345 S Pine St Polk, NE 68654-4061
All Other Locations	
Location: 2	205 W Pearl St Clarks, NE 68628-2899
Location: 3	260 N Pine St Polk, NE 68654-4062



Location: 4	310 S Pine St Polk, NE 68654-4066 Description: DWELLING USED FOR SHOP CLASS
Location: 5	425 Sioux Ave Polk, NE 68654-4077 Description: LOT
Location: 6	565 S Kimmel St Osceola, NE 68651-5524 Description: OSCEOLA PUBLIC SCHOOLS TRACK
Location: 7	LOTS 15&16,BLK 21,ORIGINAL TOWN Polk, NE 68654
Location: 8	604 SOUTH MAIN Polk, NE 68654 Description: POLK CITY REC. PARK - POLK BALLFIELD
Location: 9	SECTION 28-13-4 Polk County, NE 68654
Location: 10	604 4th St Fullerton, NE 68638-3176 Description: Football field for joint Jr. High games

Information Page

Workers' Compensation and Employers' Liability Summary Proposal

This information page along with the 'policy provisions' completes the numbered policy.

Item 1

Prepared For

Presented By

HIGH PLAINS COMMUNITY SCHOOLS
PO BOX 29
POLK, NE 68654-0029

MYERS INSURANCE INC
216 N GREEN ST
CLARKS, NE 68628-2759
AGENT NO. B7056
AGENT PHONE: 308-548-2214
CLAIM REPORTING: 888-362-2255
SERVICING CARRIER: 402-951-8300

AGENCY BILL

Insured Is: Other

Business Desc: SCHOOL DISTRICT

Intrastate ID: 260202138

Federal Employer's ID: 47-0496153

Item 2

Policy Period: From: 07/01/2026

To: 07/01/2027

At 12:01 A.M., Standard Time at the insured's mailing address

Item 3

- A. Workers' Compensation Insurance: Part One of the policy applies to the Workers' Compensation law of the states listed here: NE
- B. Employers' Liability Ins. : Part Two of the policy applies to work in each state listed in item 3.A.
The limits of our liability under Part Two are

Bodily Injury By Accident	\$500,000	Each Accident
Bodily Injury By Disease	\$500,000	Each Employee
Bodily Injury By Disease	\$500,000	Policy Limit
- C. Other States Ins. : Part Three of the policy applies to All States except ME, ND, OH, WA, WY and states designated in item 3.A shown above, and the following states:



Employers Mutual Casualty Company

Quote: BCWG181 - Option 001

Prepared on 05/27/2026

Policy Term: 07/01/2026-07/01/2027

Valid Through: 07/11/2026

D. This policy includes these endorsements and schedules: See Schedule Attached

Item 4

The premium for this policy will be determined by our manuals of rules, classifications, rates and rating plans.

All information required below is subject to verification and change by audit. See Schedule Attached

	Total Estimated Policy Premium	\$28,117.00
Minimum Premium \$750.00	Expense Constant	\$250.00
Nebraska		

Workers' Compensation Summary Proposal

Endorsement Schedule

Form	Edition Date	Description/Additional Information	Premium
04 05 B	04 24	Privacy Notice	
IL 70 04	03 20	Mutual Policy Provisions	
IL 70 07 A	01 21	Installment Premium Payment Schedule	
IL 71 31A	04 01	Commercial Workers' Compensation Policy Declarations	
IL 83 83.2A	12 20	Disclosure Pursuant To Terrorism Risk Insurance Act	\$238.00
IL 85 76	10 17	Important Notice To Policyholders	
WC 00 00 00 C	01 15	Workers Compensation And Employers Liability Insurance Policy	
WC 00 04 06	08 84	Premium Discount Endorsement	
WC 00 04 14 A	01 19	90-Day Reporting Requirement-Notification Of Change In Ownership Endorsement	
WC 00 04 19 A	08 22	Part Five-Premium Amendatory Endorsement	
WC 00 04 21 F	08 22	Catastrophe (Other Than Certified Acts of Terrorism) Premium Endorsement	
WC 00 04 22 C	01 21	Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement	
WC 00 04 24	01 17	Audit Noncompliance Charge Endorsement	
WC 26 06 01 C	07 96	Nebraska Cancellation And Nonrenewal Endorsement	
WC 70 05	07 11	WC Quick Reference	
WC 81 30	10 14	Important Notice	
WC 99 06 18	05 25	Workers' Compensation and Employers' Liability Insurance Policy	
WC 99 06 19	05 25	Workers Compensation Schedule	



This endorsement is attached to and made part of your policy in response to the disclosure requirements of the Terrorism Risk Insurance Act. This endorsement does not grant any coverage or change the terms and conditions of any coverage under the policy.

Disclosure Pursuant to Terrorism Risk Insurance Act

Schedule

Terrorism Premium (Certified Acts)	\$238.00
------------------------------------	----------

A. Disclosure Of Premium:

In accordance with the federal Terrorism Risk Insurance Act, we are required to provide you with a notice disclosing the portion of your premium, if any, attributable to coverage for terrorism acts certified under the Terrorism Risk Insurance Act. The portion of your premium attributable to such coverage is shown in the Schedule of this endorsement or in the policy Declarations.

B. Disclosure Of Federal Participation In Payment Of Terrorism Losses:

The United States Government, Department of the Treasury, will pay a share of terrorism losses insured under the federal program. The federal share equals 80% of that portion of the amount of such insured losses that exceeds the applicable insurer retention. However, if aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year, the Treasury shall not make any payment for any portion of the amount of such losses that exceeds \$100 billion.

C. Cap On Insurer Participation In Payment Of Terrorism Losses:

If aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year and we have met our insurer deductible under the Terrorism Risk Insurance Act, we shall not be liable for the payment of any portion of the amount of such losses that exceeds \$100 billion, and in such case insured losses up to that amount are subject to pro rate allocations in accordance with the procedures established by the Secretary of the Treasury.

The following statement is required to be part of the disclosure notice in MISSOURI:

The premium above is for certain losses resulting from certified acts of terrorism as covered pursuant to coverage provisions, limitations and exclusions in this policy. You should read the definition in your policy carefully, but generally speaking, "certified" acts of terrorism are acts that exceed \$5 million in aggregate losses to the insurance industry and which are subsequently declared by the U.S. Secretary of Treasury as a certified terrorist act under the Terrorism Risk Insurance Act. Some losses resulting from certified acts of terrorism are not covered. Read your policy and endorsements carefully.

EMC OnCall Nurse

A 24/7 work-injury nurse hotline

Prepared for a work-related injury?
We've got your back — 24/7. We partner with Medcor to offer a unique triage service designed to bring you peace of mind and simplify the work injury process. Know what to do, where to go, and how to report an injury — all with ease.

How it works

EMC OnCall Nurse (OCN) provides immediate injury assessment by a registered nurse, guiding an injured worker and their supervisor to the right level of care. We cover the cost* of this premium service because we're confident its benefits outweigh the expenses. With proven success for workers' compensation policyholders of all sizes, it's a program we stand behind.

How the policyholder benefits

- Relieves supervisors from the pressure of making medical decisions
- Prevents unnecessary doctor office or ER visits
- Lowers medical-only and lost-time claims and associated costs
- Enhances efficiency and promptness in injury reporting
- Provides policyholder and EMC a pre-filled first report of injury and triage report, streamlining work-injury reporting
- Offers policyholders the flexibility to identify preferred clinics

*EMC covers the cost for standard/guaranteed cost workers' compensation policyholders. Nonstandard policyholders may also be eligible for this service; contact claims.oncallnurse@emcins.com for eligibility.



How an injured worker benefits

- Access to a registered nurse anytime, day or night
- Receives immediate guidance from a registered nurse on the best course of action for your care (whether it's self-care, seeing a doctor, etc.)
- Have a registered nurse identify any potentially serious injuries
- Access to translators for over 200 languages and dialects to ensure clear communication

The results: Savings and swift reporting

Cost savings: On average, OCN claims save over \$1,500 per claim. About 40% of injuries reported to OCN lead to workers returning to work without initial formal medical treatment. Injuries managed with self-care are logged as incident only, without affecting the policyholder's claims experience or mod factor.

Improved reporting times: Almost 90% of work injuries are reported to OCN within three days. Even more remarkable, 77% are reported within just 24 hours.[†]

Hear from OCN users

"I love the EMC OCN program! It's made the work comp claims process so much easier."

–EMC policyholder

"The triage process is wonderful and it seems to be an efficient process."

–EMC policyholder

"This is the best resource that EMC offers!"

–Independent agent

"Outstanding service and a valuable tool to reduce injury claims costs."

–Independent agent

Ready to enroll?

It's easy to get started! Just reach out to your EMC representative or independent agent, or email us at claims.oncallnurse@emcins.com with your account details and contact information (name, phone number, and email). Our workers' compensation programs team will personally guide you through the enrollment process and the dedicated EMC OnCall Nurse phone number will be shared upon finalization of enrollment.

[†]Data reflects 2023 results.



717 Mulberry Street
Des Moines, IA 50309

515-280-2511
800-447-2295

emcinsurance.com

©Employers Mutual Casualty Company 2024. All rights reserved. MK8345.2 (10-24)





EMC OnCall Nurse: Enrollment Details

NOTE: Enrollment is required prior to using the triage service. Please email the completed form to Claims.OnCallNurse@emcins.com or click Submit Form button at the bottom. An EMC team member will confirm once enrollment has been finalized.

Workers' Compensation Contact Information

This individual will receive the EMC OnCall Nurse/Medcor incident report and first report of injury:

W/C Contact Name: _____

Email: _____

Phone: _____

Company Information

Company Name: _____

DBA (if applicable): _____

Mailing Address: _____

List all physical company addresses and location names or attach a list of locations:

Do you have an off-site/mobile workforce? Yes ☐ No ☐

Preferred Medical Clinics for work-injury care (select one):

- ☐ We would like assistance in finding preferred clinics in the area
- ☐ We would like to use the directory (the nurse will offer a nearby clinic to the injured worker at the time of the call)
- ☐ We would like to use our preferred clinics (please list clinic info below, exclude hospitals)

Enrollment Materials

Printed copies, and an electronic version, will be provided upon enrollment.

How many hard copies of each would you like to receive: Posters Wallet Cards Stickers

- ☐ Check this box if you do NOT wish to receive printed, hard copies

CLEAR FORM

SUBMIT FORM*

*The "SUBMIT FORM" function is only compatible with Chrome, Firefox, Safari and Edge.
Completed enrollment forms can also be saved and returned via email to: claims.oncallnurse@emcins.com

Extension of Information

Item 4 - Classification of Operations Schedule

State: Nebraska

State Empl ID:

NCCI Intrastate ID: 260202138

Location Number	Location Information
1	345 S Pine St Polk, Nebraska 68654-4061 Maximum # of employees exposed at any one time: 28 Number of employees: Full Time: 25 Part Time: 3 Location Description:
2	260 N Pine St Polk, Nebraska 68654-4062 Maximum # of employees exposed at any one time: 52 Number of employees: Full Time: 35 Part Time: 17 Location Description:
3	205 W Pearl St Clarks, Nebraska 68628-2899 Maximum # of employees exposed at any one time: 10 Number of employees: Full Time: 10 Part Time: 0 Location Description:

Classifications	Code No.	Premium Basis Estimated Annual Remuneration	Rates per \$100 Remuneration	Estimated Annual Premium
Location 1				
Drivers, Chauffeurs, Messengers, and Their Helpers	7380	110,895	5.780	\$6,410.00
NOC-Commercial				
School-Professional Employees & Clerical	8868	2,309,129	0.418	\$9,652.00
School-All Other Employees	9101	223,029	3.564	\$7,949.00
Location 2				
School-Professional Employees & Clerical	8868	If Any	0.418	\$0.00
Location 3				
School-Professional Employees & Clerical	8868	If Any	0.418	\$0.00
Total Manual Premium				\$24,011.00
Employers Liability Increased Limits				\$192.00
Small Deductible - \$null No Deductible				
Total Subject Premium				\$24,203.00
Flexible Rating Adjustment				\$3,872.00



Classifications	Code No.	Premium Basis Estimated Annual Remuneration	Rates per \$100 Remuneration	Estimated Annual Premium
(continued)				
Total Standard Premium				\$28,075.00
State Expense Constant				\$250.00
Catastrophe (Other Than Certified Acts of Terrorism)				\$476.00
Premium Endorsement (0.018)				
Terrorism Risk Insurance Program Reauthorization Act				\$238.00
Disclosure Endorsement (0.009)				
Premium Discount				(\$922.00)
Estimated Annual Premium				\$28,117.00
Total Amount Due				\$28,117.00

Total Estimated Annual Premium \$28,117.00

NEBRASKA WORKERS' COMPENSATION MEDICAL DEDUCTIBLE QUESTIONNAIRE

Please mark the appropriate boxes below:

- ☐ Yes, I have offered new Workers' Compensation Medical Deductible Options to applicant.
- ☐ Applicant accepted offer of Workers' Compensation Medical Deductible. (If accepted, please indicate amount of medical deductible desired on application.)
- ☐ Applicant has rejected offer of Workers' Compensation Medical Deductible Options.

Agent's Signature

Date

Applicant's Signature

Date

Please submit this form with Workers' Compensation application.

Thank you.



Commercial Inland Marine Summary Proposal

Prepared For

HIGH PLAINS COMMUNITY SCHOOLS
PO BOX 29
POLK, NE 68654-0029
AGENCY BILL

Presented By

MYERS INSURANCE INC
216 N GREEN ST
CLARKS, NE 68628-2759
AGENT NO. B7056
AGENT PHONE: 308-548-2214
CLAIM REPORTING: 888-362-2255
SERVICING CARRIER: 402-951-8300

Coverages

See attached schedule for limits and description of coverages.

Coverage Headings	Premium
Electronic Data Processing	\$2,035.00
Scheduled Property Floater	\$274.00
Drone Coverage	\$350.00
*Commercial Articles	\$39.00
Contractors Equipment	\$1,335.00
Inland Marine Premium	\$4,033.00
Total Inland Marine Premium	\$4,033.00

A deductible may apply for the coverage provided. In the event a loss (other than earthquake) involves covered property at more than one location or in more than one class, only one deductible, the largest deductible shown on the schedule for the location or classes involved in the loss, will apply per occurrence.

Forms applicable to the above coverages indicated with an asterisk (*):

IL7007A(01/21), CM7000A(03/20), IL7131A(04/01), IL8383.2A(12/20), CM7001A(09/97), CM0020(01/13), CM7021(11/01), CM7002(09/00), IL0122(09/07), CM9905(12/19), IL7004(03/20), IL0259(12/17), CM0125(07/00), CM0001(09/04), CM8068(12/19), IL0159(09/07), IL0017(11/98), IL0952(01/15), IL0164(07/02), IL7306(08/98)

Refer to prior distribution(s) for any forms not attached.

Forms applicable to all other coverages:

CONDITIONAL



Employers Mutual Casualty Company

Quote: BCWG179 - Option 001

Prepared on 05/27/2026

Policy Term: 07/01/2026-07/01/2027

Valid Through: 07/11/2026

CL0154(01/01), CL0700(10/06), IM2055(10/08), IM7500(04/04), IM7238(10/02), CL0600(01/15), CL0100(03/99),
CM7004(09/06), IM7000(04/04), IM7341(11/16), IM7215(09/03)

Refer to prior distribution(s) for any forms not attached.

Inland Marine Summary Proposal

Endorsement Schedule

Form	Edition Date	Description/Additional Information	Premium
CL 01 00	03 99	Common Policy Conditions	
CL 01 54	01 01	Amendatory Endorsement Nebraska	
CL 06 00	01 15	Certified Terrorism Loss	
CL 07 00	10 06	Virus Or Bacteria Exclusion	
CM 00 01	09 04	Commercial Inland Marine Conditions	
CM 00 20	01 13	Commercial Articles Coverage Form	
CM 01 25	07 00	Nebraska Changes	
CM 70 00A	03 20	Commercial Inland Marine Declarations	
CM 70 01A	09 97	Commercial Inland Marine Schedule	
CM 70 02	09 00	Quick Reference- Commercial Inland Marine Coverage Part	
CM 70 04	09 06	Quick Reference- Commercial Inland Marine Coverage Part	
CM 70 21	11 01	Loss Payable Endorsement	
CM 80 68	12 19	Cannabis Exclusion Endorsement- Advisory Notice To Policyholders	
CM 99 05	12 19	Cannabis Exclusion	
IL 00 17	11 98	Common Policy Conditions	
IL 01 22	09 07	Nebraska Changes - Actual Cash Value	
IL 01 59	09 07	Nebraska Changes - Fraud Or Misrepresentation	
IL 01 64	07 02	Nebraska Changes - Appraisal	
IL 02 59	12 17	Nebraska Changes - Cancellation And Nonrenewal	
IL 09 52	01 15	Cap On Losses From Certified Acts Of Terrorism	
IL 70 04	03 20	Mutual Policy Provisions	
IL 70 07A	01 21	Installment Premium Payment Schedule	
IL 71 31A	04 01	Commercial Policy Endorsement Schedule	
IL 73 06	08 98	Exclusion Of Certain Computer-Related Losses	
IL 83 83.2A	12 20	Disclosure Pursuant To Terrorism Risk Insurance Act	Waived
IM 20 55	10 08	Amendatory Endorsement Nebraska	
IM 70 00	04 04	Contractors' Equipment Coverage	



Employers Mutual Casualty Company

Quote: BCWG179 - Option 001

Prepared on 05/27/2026

Policy Term: 07/01/2026-07/01/2027

Valid Through: 07/11/2026

Form	Edition Date	Description/Additional Information	Premium
IM 72 02	10 02	Electronic Data Processing Equipment Coverage Part Blanket Limits	
IM 72 15	09 03	Electronic Data Processing Income Coverage Part	
IM 72 38	10 02	Earthquake, Flood And Sewer Backup Endorsement	
IM 73 41	11 16	Drone Coverage Form	
IM 75 00	04 04	Scheduled Property Floater	



This endorsement is attached to and made part of your policy in response to the disclosure requirements of the Terrorism Risk Insurance Act. This endorsement does not grant any coverage or change the terms and conditions of any coverage under the policy.

Disclosure Pursuant to Terrorism Risk Insurance Act

Schedule

Terrorism Premium (Certified Acts)

(Waived)

A. Disclosure Of Premium:

In accordance with the federal Terrorism Risk Insurance Act, we are required to provide you with a notice disclosing the portion of your premium, if any, attributable to coverage for terrorism acts certified under the Terrorism Risk Insurance Act. The portion of your premium attributable to such coverage is shown in the Schedule of this endorsement or in the policy Declarations.

B. Disclosure Of Federal Participation In Payment Of Terrorism Losses:

The United States Government, Department of the Treasury, will pay a share of terrorism losses insured under the federal program. The federal share equals 80% of that portion of the amount of such insured losses that exceeds the applicable insurer retention. However, if aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year, the Treasury shall not make any payment for any portion of the amount of such losses that exceeds \$100 billion.

C. Cap On Insurer Participation In Payment Of Terrorism Losses:

If aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year and we have met our insurer deductible under the Terrorism Risk Insurance Act, we shall not be liable for the payment of any portion of the amount of such losses that exceeds \$100 billion, and in such case insured losses up to that amount are subject to pro rate allocations in accordance with the procedures established by the Secretary of the Treasury.

The following statement is required to be part of the disclosure notice in MISSOURI:

The premium above is for certain losses resulting from certified acts of terrorism as covered pursuant to coverage provisions, limitations and exclusions in this policy. You should read the definition in your policy carefully, but generally speaking, "certified" acts of terrorism are acts that exceed \$5 million in aggregate losses to the insurance industry and which are subsequently declared by the U.S. Secretary of Treasury as a certified terrorist act under the Terrorism Risk Insurance Act. Some losses resulting from certified acts of terrorism are not covered. Read your policy and endorsements carefully.



Commercial Inland Marine Summary Proposal

Policywide Coverage

Class Description	Special Interest	Limits
Electronic Data Processing		
Electronic Data Processing - Blanket Limits		
\$500 Deductible Applies to All Covered Perils Unless A Different Deductible is Indicated Below		
\$5,000 Deductible - Earthquake and Volcanic Eruption		
\$500 Deductible - "Mechanical Breakdown", "Electrical Disturbance" and "Power Supply Disturbance"		
Coinsurance - "Hardware", "Media", & "Programs and Applications"		Waived
Coinsurance - "Software", "Media", & "Programs and Applications"		Waived
Earthquake "Aggregate" Limit		\$757,100
Earthquake "Occurrence" Limit		\$757,100
Earthquake "Catastrophe" Limit		\$757,100
Flood "Aggregate" Limit		Not Covered
Flood "Occurrence" Limit		Not Covered
Flood "Catastrophe" Limit		Not Covered
Sewer Backup "Aggregate" Limit		\$757,100
Sewer Backup "Occurrence" Limit		\$757,100
Sewer Backup "Catastrophe" Limit		\$757,100
Coverage Limits		
Catastrophe Limit - The Most "We" Pay For Any Combination Of Or Total Of Losses Arising Under One Or More Coverages In Any One Occurrence		\$757,100
Equipment Limits		
Equipment Limits - Equipment		\$742,100
Included Hardware - The Most "We" Pay For Loss At Any One Location		
Included Protection and Control Systems - The Most "We" Pay For Loss At Any One Location		

**Policywide Coverage**

Class Description	Special Interest	Limits
Included Telecommunications Equipment - The Most "We" Pay For Loss At Any One Location		
Included Reproduction Equipment - The Most "We" Pay For Loss At Any One Location		
Software Limits		
Software Limits - Software		\$7,500
Included Data Records - The Most "We" Pay For Loss At Any One Location		
Included Proprietary Programs - The Most "We" Pay For Loss At Any One Location		
Included Programs and Applications - The Most "We" Pay For Loss At Any One Location		
Included Media - The Most "We" Pay For Loss At Any One Location		
Income Coverage (Extra Expense Only)		\$7,500
Coverage Extensions		
Additional Debris Removal Expenses		\$25,000
Electrical and Power Supply Disturbance		Covered
Emergency Removal		365 Days
Emergency Removal Expenses		\$5,000
Fraud and Deceit		\$5,000
Mechanical Breakdown Coverage		Covered
Supplemental Coverages		
Acquired Locations		\$500,000
Earthquake Coverage		Covered
Flood Coverage		Not Covered
Foreign Transit and Location Coverage		\$5,000
Incompatible Hardware and Media		\$10,000
Newly Purchased or Leased Hardware		\$500,000
Off-Site Computers		\$10,000



Policywide Coverage

Class Description	Special Interest	Limits
Pollutant Cleanup and Removal		\$15,000
Property In Transit		\$15,000
Recharge of Fire Extinguishing Equipment		\$15,000
Sewer Backup		Covered
Rewards		\$5,000
Software Storage		\$50,000
Virus and Hacking Coverage		Covered
Virus and Hacking Limit - Any One Occurrence		\$50,000
Virus and Hacking Limit - Each Separate 12 Month Period		\$150,000
Income Coverage Extensions		
Interruption By Civil Authority		30 Days
Period Of Loss Extension		30 Days
Supplemental Income Coverages		
Acquired Locations		\$50,000
Earthquake Coverage		Covered
Flood Coverage		Not Covered
Property in Transit		\$10,000
Sewer Backup		Included
Utility Service Interruption		\$25,000
Overhead Transmission Lines		Included
Waiting Period		24 Hours
Virus and Hacking Coverage		
Limit Any One Occurrence		\$25,000
Limit Each Separate 12 Month Period		\$75,000
Waiting Period		24 Hours
EDP Blanket Annual Premium		\$2,035.00
Drone Coverage		



Policywide Coverage

Class Description	Special Interest	Limits
Scheduled Drone Coverage		
Description of Drone Operations: DRONE		
90% Coinsurance		
\$500 Deductible Applies Per Occurrence To The Following Items		
Catastrophe Limit - The Most "We" Pay For Loss In Any One Occurrence		\$1,600
Additional Coverages		
Newly Acquired Drone		\$5,000
Newly Aquired Equipment		\$5,000
Coverage Extension		
Additional Debris Removal Expenses		\$5,000
Supplemental Coverages		
Continuing Rental or Lease Payments		\$2,500
Pollutant Cleanup and Removal		\$10,000
Rental Reimbursements		\$5,000
Spare Parts and Tools		\$1,000
Scheduled Items		
Actual Cash Value 1) DRONE W/CONTROLLER & CASE 07DJD9000C10092 2022 4 DJI PHANTOM		\$1,600
Drone Premium		\$350.00
Contractors Equipment		
\$500 Deductible Applies Per Occurrence To The Following Items		
Coinsurance		80%
Catastrophe Limit - The Most "We" Pay For Loss in Any One Occurrence		\$108,550
Coverage Extensions		
Additional Debris Removal Expenses		\$5,000

**Policywide Coverage**

Class Description	Special Interest	Limits
Supplemental Coverages		
Employee Tools (Actual Cash Value)		\$5,000
Newly Purchased Equipment Percentage of Catastrophe Limit		30%
Pollutant Cleanup and Removal		\$25,000
Rental Reimbursement Limit		\$5,000
Waiting Period		72 Hrs.
Spare Parts and Fuel		\$5,000
Scheduled Items		
Actual Cash Value 1) (2) 42IN MOWER AND ATTACHMENTS AT\$7,000 EACH. SN: 000390 Manufacturer GRAVELY Model 992162 Model Year 2007		\$14,000
Actual Cash Value 2) MOWER WITH MOWING DECK SN: 004086 Manufacturer JOHN DEERE Model X485 Model Year 2003		\$8,000
Actual Cash Value 3) MISCELLANEOUS TOOLS Manufacturer MULTIPLE		\$5,000
Actual Cash Value 4) WATER WHEEL W/HOSE & SPRINKLER GUN SN: 08820071500 Manufacturer CADMAN Model 1500		\$7,500
Actual Cash Value 5) PORTABLE CALVING SHED Model 10X24		\$8,500
Actual Cash Value 6) LAWN MOWER WITH BLADE 3 POINT Manufacturer JOHN DEERE Model X475 Model Year 2008		\$12,000
Actual Cash Value 7) WATER WHEEL W/HOSE AND GUN Manufacturer KIFCO Model B110G		\$5,650
Actual Cash Value 8) SKIDSTEER WITH CAB SN: KBCZ131CCSGC27138 Manufacturer KUBOTA Model SSV65PHC Model Year 2025		\$45,500

**Policywide Coverage**

Class Description	Special Interest	Limits
Actual Cash Value 9) 96-INCH MATERIAL BUCKET W/SS MOUNTS SN: 1192813K Manufacturer LAND PRIDE Model APLM2596 Model Year 2025		\$2,400
Contractors Equipment Premium		\$1,335.00
Contractors Equipment - Leased or Rented From Others		
Limits of Insurance		
The Most "We" Pay For Loss To Any One Item		\$25,000
The Most "We" Pay For Loss In Any One Occurrence		\$25,000
Actual Cash Value		
Deductible \$500		
CE Leased or Rented From Others Premium		\$0.00

Locations

For inspection contact: See agent on Dec page

Location 1

345 S Pine St
Polk, NE 68654-4061

Class Description	Special Interest	Limits
Scheduled Property Floater		
Scheduled Property Floater - Location		
Coinsurance		80%
Coverage Extensions		
Additional Debris Removal Expenses		\$5,000
Supplemental Coverages		
Pollutant Cleanup and Removal		\$10,000
Property In Transit or Off Premises		\$39,324



Class Description	Special Interest	Limits
Scheduled Items		
\$500 Deductible Applies Per Occurrence To The Following Items		
Actual Cash Value 1) SHARP COMPANY COPIER MDL/MX-4071 S/N 95095895	2	\$6,500
Actual Cash Value 2) SHARP COPIER MDL/MX-4071 S/N 95095905	1, 2	\$7,300
Actual Cash Value 3) HEWITT PACKARD COPIER MDL LJM507DN S/N PHBCM6G0DS	2	\$775
Actual Cash Value 4) HEWITT PACKARD COPIER MDL/LJM507DN S/N PHBCM6G0D9	2	\$775
Actual Cash Value 5) SHARP COPIER MX5071 S/N 95122764	2	\$7,531
Actual Cash Value 6) SHARP COPIER MDL 5071 S/N 95123084	2	\$7,760
Actual Cash Value 7) HEWITT PACKARD MDL/LJM507DN S/N PHBCM6G0DL	2	\$775
Actual Cash Value 8) PAPER CUT SOFTWARE	2	\$3,654
Actual Cash Value 9) PAPER CUT SOFTWARE	2	\$3,654
Scheduled Property Floater Premium		\$55.00
Commercial Articles		
Musical Instruments - All Other Bands, ETC.		
\$500 Deductible Applies Per Occurrence To The Following Items		
Scheduled Items		
1) MUSICAL INSTRUMENTS - SCHEDULE ON FILE WITH COMPANY Actual Cash Value		\$52,000
2) BAND UNIFORMS - SCHEDULE ON FILE WITH COMPANY Actual Cash Value		\$43,301
Musical Instruments - All Other Bands, ETC. Premium		\$39.00



Location 2

260 N Pine St
Polk, NE 68654-4062

Class Description	Special Interest	Limits
Scheduled Property Floater		
Scheduled Property Floater - Location		
Coinsurance		80%
Coverage Extensions		
Additional Debris Removal Expenses		\$5,000
Supplemental Coverages		
Pollutant Cleanup and Removal		\$10,000
Property In Transit or Off Premises		\$25,000
Scheduled Items		
\$500 Deductible Applies Per Occurrence To The Following Items		
Actual Cash Value 1) (9) CB RADIOS AT \$500 EACH		\$4,500
Actual Cash Value 2) (2) FLOOR SCRUBBERS AT \$7,000 EACH		\$14,000
Actual Cash Value 3) OLYMPUS CARPET CLEANER MS-200HM S/N 5946		\$2,500
Actual Cash Value 4) CARPET CLEANER		\$4,000
Scheduled Property Floater Premium		\$219.00

Special Interest(s)

1 Loss Payable

Loss, if any, will be adjusted with the named insured and
AXIS CAPITAL INC C/O LEASE INSURANCE SERV.
PO BOX 979285
MIAMI,FL 33197-9285



Employers Mutual Casualty Company

Quote: BCWG179 - Option 001

Prepared on 05/27/2026

Policy Term: 07/01/2026-07/01/2027

Valid Through: 07/11/2026

2 Loss Payable

Loss, if any, will be adjusted with the named insured and

EAKES INC (DBA) EAKES OFFICE SOLUTIONS

617 W 3RD ST

GRAND ISLAND,NE 68801-5946

Total Premium For Changes

\$4,033.00



Cyber Suite Elite Summary Proposal

Prepared For

HIGH PLAINS COMMUNITY SCHOOLS
PO BOX 29
POLK, NE 68654-0029
AGENCY BILL

Presented By

MYERS INSURANCE INC
216 N GREEN ST
CLARKS, NE 68628-2759
AGENT NO. B7056
AGENT PHONE: 308-548-2214
CLAIM REPORTING: 888-362-2255
SERVICING CARRIER: 402-951-8300

Cyber Suite

Cyber Suite Annual Aggregate Limit	\$500,000.00
First Party Annual Aggregate Limit	\$500,000.00
Third Party Annual Aggregate Limit	\$500,000.00
Cyber Suite Deductible Per Occurrence	\$10,000.00

First Party Coverages

Data Compromise Response Expenses	Included
Sublimits Per Occurrence	
Public Relations	\$10,000.00
Reputational Harm	\$25,000.00
Computer Attack	Included
Sublimits Per Occurrence	
Public Relations	\$10,000.00
Sublimited Coverages Per Occurrence	
Cyber Extortion	\$25,000.00
Misdirected Payment Fraud	\$50,000.00
Computer Fraud	\$50,000.00
Telecommunication Fraud	\$50,000.00
Reward Payments	Included
Sublimit Per Policy Period	\$25,000.00



Employers Mutual Casualty Company

Quote: BCTY791 - Option 001

Prepared on 05/27/2026

Policy Term: 07/01/2026-07/01/2027

Valid Through: 07/11/2026

Third Party Coverages

Privacy Incident Liability	Included
Privacy Incident Defense	
Privacy Incident Liability	
Network Security Liability	Included
Network Security Defense	
Network Security Liability	
Electronic Media Liability	Included
Electronic Media Defense	
Electronic Media Liability	

Identity Recovery Coverage

Annual Aggregate Limit Per "Identity Recovery Insured"	\$25,000.00
Deductible Per Occurrence	None
Sublimits Per Occurrence	
Lost Wages and Child and Elder Care Expenses	\$5,000.00
Mental Health Counseling	\$1,000.00
Miscellaneous Unnamed Costs	\$1,000.00
Total Premium	\$2,497.00

Forms Applicable

DC7077(10/22), IL7004(03/20), IL7131A(04/01), IL7149(01/08), IL8383.2A(12/20)



Employers Mutual Casualty Company

Quote: BCTY791 - Option 001

Prepared on 05/27/2026

Policy Term: 07/01/2026-07/01/2027

Valid Through: 07/11/2026

Cyber Summary Proposal

Endorsement Schedule

Form	Edition Date	Description/Additional Information	Premium
DC 70 77	10 22	Cyber Suite Elite Coverage Form	
DC 72 00A	10 22	Cyber Suite Supplemental Declarations	
IL 70 04	03 20	Mutual Policy Provisions	
IL 71 31A	04 01	Common Policy Endorsement Schedule	
IL 71 49	01 08	Common Policy Conditions	
IL 83 83.2A	12 20	Disclosure Pursuant To Terrorism Risk Insurance Act	Waived



This endorsement is attached to and made part of your policy in response to the disclosure requirements of the Terrorism Risk Insurance Act. This endorsement does not grant any coverage or change the terms and conditions of any coverage under the policy.

Disclosure Pursuant to Terrorism Risk Insurance Act

Schedule

Terrorism Premium (Certified Acts)

(Waived)

A. Disclosure Of Premium:

In accordance with the federal Terrorism Risk Insurance Act, we are required to provide you with a notice disclosing the portion of your premium, if any, attributable to coverage for terrorism acts certified under the Terrorism Risk Insurance Act. The portion of your premium attributable to such coverage is shown in the Schedule of this endorsement or in the policy Declarations.

B. Disclosure Of Federal Participation In Payment Of Terrorism Losses:

The United States Government, Department of the Treasury, will pay a share of terrorism losses insured under the federal program. The federal share equals 80% of that portion of the amount of such insured losses that exceeds the applicable insurer retention. However, if aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year, the Treasury shall not make any payment for any portion of the amount of such losses that exceeds \$100 billion.

C. Cap On Insurer Participation In Payment Of Terrorism Losses:

If aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year and we have met our insurer deductible under the Terrorism Risk Insurance Act, we shall not be liable for the payment of any portion of the amount of such losses that exceeds \$100 billion, and in such case insured losses up to that amount are subject to pro rate allocations in accordance with the procedures established by the Secretary of the Treasury.

The following statement is required to be part of the disclosure notice in MISSOURI:

The premium above is for certain losses resulting from certified acts of terrorism as covered pursuant to coverage provisions, limitations and exclusions in this policy. You should read the definition in your policy carefully, but generally speaking, "certified" acts of terrorism are acts that exceed \$5 million in aggregate losses to the insurance industry and which are subsequently declared by the U.S. Secretary of Treasury as a certified terrorist act under the Terrorism Risk Insurance Act. Some losses resulting from certified acts of terrorism are not covered. Read your policy and endorsements carefully.



CONDITIONAL

EMC PROPERTY & CASUALTY COMPANY

QUOTE NUMBER: E182956-01

Q U O T A T I O N - B U S I N E S S A U T O P O L I C Y

QUOTATION IS VALID: FROM 04/07/26 TO 07/01/26
PROPOSED POLICY PERIOD: FROM 07/01/26 TO 07/01/27

P R E P A R E D F O R	P R E S E N T E D B Y
HIGH PLAINS COMMUNITY SCHOOLS	MYERS INSURANCE INC
PO BOX 29	PO BOX 167
POLK NE 68654-0029	CLARKS NE 68628-0167

AGENCY BILL		AGENT: HB 7056	
		AGENT PHONE: (308) 548-2214	
INSURED IS: SCHOOL DISTRICT		BUSINESS DESC: SCHOOL DISTRICT	
COVERAGES	COV AUTOS	LIMITS/DEDUCTIBLES	P R E M I U M
COVERED AUTOS LIABILITY	01	\$ 1,000,000	.\$ 12,614.00
AUTO MEDICAL PAYMENTS	07	\$ 5,000 EACH	. 1,711.00
		INSURED	
UNINSURED AND	07	SEE ENDORSEMENT CA7093A	. 1,622.00
UNDERINSURED MOTORISTS			.
PHYSICAL DAMAGE COVERAGE			
COMPREHENSIVE	07		. 6,908.00
COLLISION	07		. 7,467.00
HIRED OR BORROWED AUTO			. 168.00
NON-OWNERSHIP LIABILITY	EMPLOYEES: 0 - 25		. 365.00
PREMIUM FOR ENDORSEMENTS			.\$ 402.00
ESTIMATED TOTAL POLICY PREMIUM			.\$ 31,257.00

AS QUOTED ON: 04/07/2026



CONDITIONAL

EMC PROPERTY & CASUALTY COMPANY

QUOTE NUMBER: E182956-01

HIGH PLAINS COMMUNITY SCHOOLS

EFF DATE: 07/01/26

EXP DATE: 07/01/27

COMMERCIAL AUTO POLICY QUOTE

ENDORSEMENT SCHEDULE

FORM	EDITION DATE	DESCRIPTION/ADDITIONAL INFORMATION	PREMIUM
CA0001	11-20	BUSINESS AUTO COVERAGE FORM	
		TERRORISM COVG INCL IN MAIN COV FORM	\$ 52
CA0156	11-13	NEBRASKA CHANGES	
CA0221	12-17	NEBRASKA CHANGES - CANCELLATION	
CA2170	10-13	NE UNINSURED/UNDERINS MOTORISTS COV	
CA7001A	02-22	COMM AUTO DECLARATIONS/ADDIT'L ITEMS	
CA7002A	02-22	COMM AUTO DECLARATIONS - ITEMS 4 & 5	
CA7007	11-20	QUICK REFERENCE BUSINESS AUTO FORM	
*CA7093A	02-22	UM/UIM SUPPLEMENTAL SCHEDULE	
CA7209.1	07-97	POLITICAL SUBDIVSNS TORT CLAIMS - NE	
CA7312	11-15	RENTAL VEHICLE EXTENSIONS	
CA7313	11-15	PREJUDGMENT INTEREST	
CA7493	09-24	COMMERCIAL AUTO ELITE EXT SCHOOLS	
*CA8112.2	11-15	IMPT NOTICE -PAYMENT FOR AFTERMARKET	
*CA8303	02-18	NE SELECTION OF HIGHER UM/UIM LIMITS	
*CA8361	05-25	UNINSURED/UNDERINSURED MOTORISTS PHN	
CA9933	10-13	EMPLOYEES AS INSUREDS	
CA9935	11-13	NEBRASKA AUTO MEDICAL PAYMENTS	
IL0017	11-98	COMMON POLICY CONDITIONS	
IL0021	05-02	NUCLEAR ENERGY LIAB EXCL/BROAD FORM	
IL7004	03-20	MUTUAL POLICY PROVISIONS	
*IL7131A	04-01	COMM'L POLICY ENDORSEMENT SCHEDULE	
*IL8576	10-17	MEDICARE IMPT NOTICE TO POLICYHOLDER	

AS QUOTED ON: 04/07/2026



CONDITIONAL

EMC PROPERTY & CASUALTY COMPANY
HIGH PLAINS COMM SCHOOLS

EFF DATE: 07/01/26

QUOTE NUMBER E182956-01
EXP DATE: 07/01/27

COMMERCIAL AUTO DECLARATIONS - BUSINESS AUTO COVERAGE FORM

SUPPLEMENTARY SCHEDULE

ITEM TWO - UNINSURED MOTORISTS COVERAGE AND UNDERINSURED MOTORISTS COVERAGE

THE LIMIT OF INSURANCE FOR THE COVERAGE SHOWN BELOW IS THE LIMIT OF INSUR-
ANCE SHOWN FOR THE STATE WHERE A COVERED 'AUTO' IS PRINCIPALLY GARAGED.
REFER TO THE SPECIFIC COVERAGE ENDORSEMENT FOR THE DESCRIPTION OF THE
COVERAGE PROVIDED FOR EACH STATE LISTED BELOW.

COVERAGE

UNINSURED MOTORISTS LIMIT OF INSURANCE

"BODILY INJURY"	"BODILY INJURY"	"BODILY INJURY"	"PROPERTY DAMAGE"
AND "PROPERTY	EACH PERSON	EACH "ACCIDENT"	EACH "ACCIDENT"
DAMAGE"	EACH "ACCIDENT"		
COMBINED			
ST SINGLE LIMIT			
NE		\$ 1,000,000	

AS QUOTED ON: 04/07/2026



CONDITIONAL

EMC PROPERTY & CASUALTY COMPANY
HIGH PLAINS COMM SCHOOLS

QUOTE NUMBER E182956-01
EFF DATE: 07/01/26 EXP DATE: 07/01/27

COMMERCIAL AUTO DECLARATIONS - BUSINESS AUTO

ITEM THREE - SCHEDULE OF COVERED AUTOS YOU OWN

COVERED AUTO DESCRIPTION / COVERAGE	PREMIUM
-------------------------------------	---------

LOC: 001 345 S PINE ST
POLK NE. 68654-4061

VEH NO 1 TERR: 110	.	
2014 BLUE BIRD 59 PASS. BUS ID NO 1BAKDCPH2EF297782.	.	
ADDITIONAL INFORMATION:		
COST NEW: 83000 RADIUS: LOCAL USE: NA	.	
AGE: LIAB-H PHYS-H	.	
SCHOOL BUS-PUBLIC CLASS: 6183	.	
COVERED AUTOS LIABILITY	.\$	774.00
AUTO MEDICAL PAYMENTS	.	118.00
UNINSURED MOTORISTS	.	INCLUDED
UNDERINSURED MOTORISTS	.	INCLUDED
COMPREHENSIVE ACV 500 DED	.	330.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO		
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM FOR DETAILS.)		

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	.	345.00
TOTAL VEHICLE PREMIUM				.\$ 1,659.00

VEH NO 2 TERR: 110	.			
2014 CHEV K1500 4DR LT SUBURBAN ID NO 1GNSKJE72ER193678.	.			
ADDITIONAL INFORMATION:				
COST NEW: 51060 RADIUS: LOCAL USE: NA	.			
AGE: LIAB-H PHYS-H	.			
SCHOOL BUS-PUBLIC CLASS: 6182	.			
COVERED AUTOS LIABILITY	.\$			694.00
AUTO MEDICAL PAYMENTS	.			106.00
UNINSURED MOTORISTS	.			INCLUDED
UNDERINSURED MOTORISTS	.			INCLUDED
COMPREHENSIVE ACV 500 DED	.			278.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO				
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM FOR DETAILS.)				

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	.	271.00
TOTAL VEHICLE PREMIUM				.\$ 1,441.00

AS QUOTED ON: 04/07/2026

CONDITIONAL

EMC PROPERTY & CASUALTY COMPANY
HIGH PLAINS COMM SCHOOLS

QUOTE NUMBER E182956-01
EFF DATE: 07/01/26 EXP DATE: 07/01/27

VEH NO 3 TERR: 110
2015 CHEV MALIBU ID NO 1G11B5SL1FF328299.
ADDITIONAL INFORMATION:
COST NEW: 22465 RADIUS: NA USE: NA .
AGE: LIAB-G PHYS-G .
PRIV PASSENGER - COMM CLASS: 7398 .
COVERED AUTOS LIABILITY . \$ 859.00
AUTO MEDICAL PAYMENTS . 10.00
UNINSURED MOTORISTS . INCLUDED
UNDERINSURED MOTORISTS . INCLUDED
COMPREHENSIVE ACV 500 DED . 417.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM
FOR DETAILS.)

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	.	325.00
TOTAL VEHICLE PREMIUM			.\$	1,761.00

VEH NO 4 TERR: 110
2014 CHEVROLET EXPRESS 35 ID NO 1GAZGYFGXE1186730.
ADDITIONAL INFORMATION:
COST NEW: 36560 RADIUS: LOCAL USE: NA .
AGE: LIAB-H PHYS-H .
SCHOOL BUS-PUBLIC CLASS: 6182 .
COVERED AUTOS LIABILITY . \$ 694.00
AUTO MEDICAL PAYMENTS . 106.00
UNINSURED MOTORISTS . INCLUDED
UNDERINSURED MOTORISTS . INCLUDED
COMPREHENSIVE ACV 500 DED . 243.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM
FOR DETAILS.)

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	.	223.00
TOTAL VEHICLE PREMIUM			.\$	1,358.00

VEH NO 5 TERR: 110
2014 THOMAS 30 PASS. BUS ID NO 1GB3G3BG5E1207008.
ADDITIONAL INFORMATION:
COST NEW: 65000 RADIUS: LOCAL USE: NA .
AGE: LIAB-H PHYS-H .
SCHOOL BUS-PUBLIC CLASS: 6183 .
COVERED AUTOS LIABILITY . \$ 774.00
AUTO MEDICAL PAYMENTS . 118.00
UNINSURED MOTORISTS . INCLUDED
UNDERINSURED MOTORISTS . INCLUDED

AS QUOTED ON: 04/07/2026



CONDITIONAL

EMC PROPERTY & CASUALTY COMPANY
HIGH PLAINS COMM SCHOOLS

QUOTE NUMBER E182956-01
EFF DATE: 07/01/26 EXP DATE: 07/01/27

COMPREHENSIVE ACV 500 DED . 313.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM
FOR DETAILS.)

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	.	324.00
TOTAL VEHICLE PREMIUM				.\$ 1,621.00

VEH NO 6	TERR: 110		.	
2017 H&H	2 WHEEL	TRAILER	ID NO 533RS1013HC263798.	
ADDITIONAL INFORMATION: FLATBED				
COST NEW:	1700	RADIUS:	LOCAL	USE: NA .
AGE: LIAB-E	PHYS-E			.
TRAILER	CLASS: 68499			.
COVERED AUTOS LIABILITY				.\$ 30.00
COMPREHENSIVE	ACV	500 DED	.	139.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO				
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM				
FOR DETAILS.)				

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	.	162.00
TOTAL VEHICLE PREMIUM				.\$ 331.00

VEH NO 7	TERR: 110		.	
2014 2 WHEEL	ENCLOSED	TRAILER	ID NO 533SC1211EC235196.	
ADDITIONAL INFORMATION:				
COST NEW:	3500	RADIUS:	LOCAL	USE: NA .
AGE: LIAB-H	PHYS-H			.
TRAILER	CLASS: 68499			.
COVERED AUTOS LIABILITY				.\$ 40.00
COMPREHENSIVE	ACV	500 DED	.	139.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO				
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM				
FOR DETAILS.)				

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	.	162.00
TOTAL VEHICLE PREMIUM				.\$ 341.00

AS QUOTED ON: 04/07/2026

CONDITIONAL

EMC PROPERTY & CASUALTY COMPANY
HIGH PLAINS COMM SCHOOLS

QUOTE NUMBER E182956-01
EFF DATE: 07/01/26 EXP DATE: 07/01/27

VEH NO 8 TERR: 110
2017 CHEVROLET SUBURBAN SUV ID NO 1GNSKHKC2HR250783.
ADDITIONAL INFORMATION:
COST NEW: 58045 RADIUS: LOCAL USE: NA
AGE: LIAB-E PHYS-E
SCHOOL BUS-PUBLIC CLASS: 6182
COVERED AUTOS LIABILITY . \$ 694.00
AUTO MEDICAL PAYMENTS . 106.00
UNINSURED MOTORISTS . INCLUDED
UNDERINSURED MOTORISTS . INCLUDED
COMPREHENSIVE ACV 500 DED . 337.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM
FOR DETAILS.)

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	.	351.00
TOTAL VEHICLE PREMIUM			.\$	1,580.00

VEH NO 9 TERR: 110
2001 CHEVROLET EXPRESS VAN ID NO 1GAHG39R011243247.
ADDITIONAL INFORMATION:
COST NEW: 27304 RADIUS: LOCAL USE: NA
AGE: LIAB-W PHYS-W
SCHOOL BUS-PUBLIC CLASS: 6182
COVERED AUTOS LIABILITY . \$ 694.00
AUTO MEDICAL PAYMENTS . 106.00
UNINSURED MOTORISTS . INCLUDED
UNDERINSURED MOTORISTS . INCLUDED
COMPREHENSIVE ACV 500 DED . 117.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM
FOR DETAILS.)

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	.	133.00
TOTAL VEHICLE PREMIUM			.\$	1,142.00

VEH NO 10 TERR: 110
2005 FORD F-150 PICKUP ID NO 1FTPW14505FB69075.
ADDITIONAL INFORMATION:
COST NEW: 32535 RADIUS: LOCAL USE: SERVICE
AGE: LIAB-R PHYS-R
LIGHT TRUCK CLASS: 01499
COVERED AUTOS LIABILITY . \$ 514.00
AUTO MEDICAL PAYMENTS . 5.00
UNINSURED MOTORISTS . INCLUDED
UNDERINSURED MOTORISTS . INCLUDED

AS QUOTED ON: 04/07/2026



CONDITIONAL

EMC PROPERTY & CASUALTY COMPANY
HIGH PLAINS COMM SCHOOLS

QUOTE NUMBER E182956-01
EFF DATE: 07/01/26 EXP DATE: 07/01/27

COMPREHENSIVE ACV 500 DED . 299.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM
FOR DETAILS.)

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	.	218.00
TOTAL VEHICLE PREMIUM			.\$	1,128.00

VEH NO 11 TERR: 110 .
2016 BLUE BIRD SCHOOL BUS ID NO 1BAKBCPH9GF316496.
ADDITIONAL INFORMATION:
COST NEW: 75000 RADIUS: LOCAL USE: NA .
AGE: LIAB-F PHYS-F .
SCHOOL BUS-PUBLIC CLASS: 6183 .
COVERED AUTOS LIABILITY . \$ 774.00
AUTO MEDICAL PAYMENTS . 118.00
UNINSURED MOTORISTS . INCLUDED
UNDERINSURED MOTORISTS . INCLUDED
COMPREHENSIVE ACV 500 DED . 358.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM
FOR DETAILS.)

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	.	367.00
TOTAL VEHICLE PREMIUM			.\$	1,709.00

VEH NO 12 TERR: 110 .
2021 BLUE BIRD 59 PASS SCHOOL BUS ID NO 1BAKDASH6MF371565.
ADDITIONAL INFORMATION:
COST NEW: 93014 RADIUS: LOCAL USE: NA .
AGE: LIAB-A PHYS-A .
SCHOOL BUS-PUBLIC CLASS: 6183 .
COVERED AUTOS LIABILITY . \$ 774.00
AUTO MEDICAL PAYMENTS . 118.00
UNINSURED MOTORISTS . INCLUDED
UNDERINSURED MOTORISTS . INCLUDED

AS QUOTED ON: 04/07/2026



CONDITIONAL

EMC PROPERTY & CASUALTY COMPANY
HIGH PLAINS COMM SCHOOLS

QUOTE NUMBER E182956-01
EFF DATE: 07/01/26 EXP DATE: 07/01/27

COMPREHENSIVE ACV 500 DED . 494.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM
FOR DETAILS.)

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	.	542.00
TOTAL VEHICLE PREMIUM			.\$	2,020.00

VEH NO 13	TERR: 110		.	
2022 BLUE BIRD	71 PASS	BUS	ID NO 1BAKGCSH4NF381519.	
ADDITIONAL INFORMATION:				
COST NEW:	99099	RADIUS:	LOCAL	USE: NA .
AGE: LIAB-5	PHYS-5			.
SCHOOL BUS-PUBLIC	CLASS: 6184			.
COVERED AUTOS LIABILITY			.\$	907.00
AUTO MEDICAL PAYMENTS			.	139.00
UNINSURED MOTORISTS			.	INCLUDED
UNDERINSURED MOTORISTS			.	INCLUDED
COMPREHENSIVE	ACV	500 DED	.	550.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO				
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM				
FOR DETAILS.)				

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	.	621.00
TOTAL VEHICLE PREMIUM			.\$	2,309.00

VEH NO 14	TERR: 110		.	
2019 THOMAS	71 PASS	SCHOOL BUS	ID NO 4UZNBRFD9KCKN9208.	
ADDITIONAL INFORMATION:				
COST NEW:	82530	RADIUS:	LOCAL	USE: NA .
AGE: LIAB-C	PHYS-C			.
SCHOOL BUS-PUBLIC	CLASS: 6184			.
COVERED AUTOS LIABILITY			.\$	907.00
AUTO MEDICAL PAYMENTS			.	139.00
UNINSURED MOTORISTS			.	INCLUDED
UNDERINSURED MOTORISTS			.	INCLUDED

AS QUOTED ON: 04/07/2026



CONDITIONAL

EMC PROPERTY & CASUALTY COMPANY
HIGH PLAINS COMM SCHOOLS

QUOTE NUMBER E182956-01
EFF DATE: 07/01/26 EXP DATE: 07/01/27

COMPREHENSIVE ACV 500 DED . 425.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM
FOR DETAILS.)

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	.	457.00
TOTAL VEHICLE PREMIUM			.\$	2,020.00

VEH NO 15	TERR: 110		.	
2022 CIRCLE D	TRAILER	ID NO 4D35C1924N101855	.	
ADDITIONAL INFORMATION:				
COST NEW:	8900	RADIUS:	LOCAL	USE: NA
AGE:	LIAB-5	PHYS-5	.	
TRAILER	CLASS: 68499		.	
COVERED AUTOS LIABILITY			.\$	69.00
COMPREHENSIVE	ACV	500 DED	.	259.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO				
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM				
FOR DETAILS.)				

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	.	162.00
TOTAL VEHICLE PREMIUM			.\$	490.00

VEH NO 16	TERR: 110		.	
2020 CHEVROLET	TRAVERSE	ID NO 1GNEVHKW4LJ141716	.	
ADDITIONAL INFORMATION:				
COST NEW:	41100	RADIUS:	LOCAL	USE: NA
AGE:	LIAB-B	PHYS-B	.	
SCHOOL BUS-PUBLIC	CLASS: 6182		.	
COVERED AUTOS LIABILITY			.\$	694.00
AUTO MEDICAL PAYMENTS			.	106.00
UNINSURED MOTORISTS			.	INCLUDED
UNDERINSURED MOTORISTS			.	INCLUDED
COMPREHENSIVE	ACV	500 DED	.	344.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO				
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM				
FOR DETAILS.)				

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	.	393.00
TOTAL VEHICLE PREMIUM			.\$	1,629.00

AS QUOTED ON: 04/07/2026



CONDITIONAL

EMC PROPERTY & CASUALTY COMPANY
HIGH PLAINS COMM SCHOOLS

QUOTE NUMBER E182956-01
EFF DATE: 07/01/26 EXP DATE: 07/01/27

VEH NO 17 TERR: 110
2020 CHEVROLET SUBURBAN ID NO 1GNSKHKC7LR131622.
ADDITIONAL INFORMATION:
COST NEW: 58800 RADIUS: LOCAL USE: NA
AGE: LIAB-B PHYS-B
SCHOOL BUS-PUBLIC CLASS: 6182
COVERED AUTOS LIABILITY . \$ 694.00
AUTO MEDICAL PAYMENTS . 106.00
UNINSURED MOTORISTS . INCLUDED
UNDERINSURED MOTORISTS . INCLUDED
COMPREHENSIVE ACV 500 DED . 397.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM
FOR DETAILS.)

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	
			446.00
TOTAL VEHICLE PREMIUM			1,735.00

VEH NO 18 TERR: 110
2025 CHEVROLET SUBURBAN ID NO 1GNS6BED0SR123608.
ADDITIONAL INFORMATION:
COST NEW: 68654 RADIUS: LOCAL USE: NA
AGE: LIAB-2 PHYS-2
SCHOOL BUS-PUBLIC CLASS: 6182
COVERED AUTOS LIABILITY . \$ 694.00
AUTO MEDICAL PAYMENTS . 106.00
UNINSURED MOTORISTS . INCLUDED
UNDERINSURED MOTORISTS . INCLUDED
COMPREHENSIVE ACV 500 DED . 540.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM
FOR DETAILS.)

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	
			722.00
TOTAL VEHICLE PREMIUM			2,154.00

VEH NO 19 TERR: 110
2023 CHEVROLET TRAVERSE ID NO 1GNEVGKW4PJ136368.
ADDITIONAL INFORMATION:
COST NEW: 40245 RADIUS: LOCAL USE: NA
AGE: LIAB-4 PHYS-4
SCHOOL BUS-PUBLIC CLASS: 6182
COVERED AUTOS LIABILITY . \$ 694.00
AUTO MEDICAL PAYMENTS . 106.00
UNINSURED MOTORISTS . INCLUDED
UNDERINSURED MOTORISTS . INCLUDED

AS QUOTED ON: 04/07/2026



CONDITIONAL

EMC PROPERTY & CASUALTY COMPANY
HIGH PLAINS COMM SCHOOLS

QUOTE NUMBER E182956-01
EFF DATE: 07/01/26 EXP DATE: 07/01/27

COMPREHENSIVE ACV 500 DED . 421.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM
FOR DETAILS.)

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	.	547.00
TOTAL VEHICLE PREMIUM			.\$	1,860.00

VEH NO 20 TERR: 110 .
2025 CHEVROLET SUBURBAN ID NO 1GNS6BED9SR362736.
ADDITIONAL INFORMATION:
COST NEW: 64500 RADIUS: LOCAL USE: NA .
AGE: LIAB-2 PHYS-2 .
SCHOOL BUS-PUBLIC CLASS: 6181 .
COVERED AUTOS LIABILITY . \$ 640.00
AUTO MEDICAL PAYMENTS . 98.00
UNINSURED MOTORISTS . INCLUDED
UNDERINSURED MOTORISTS . INCLUDED
COMPREHENSIVE ACV 500 DED . 508.00
\$ 500 DEDUCTIBLE FOR ALL PERILS FOR EACH COVERED AUTO
(A MAXIMUM DEDUCTIBLE MAY ALSO APPLY REFER TO COVERAGE FORM
FOR DETAILS.)

SEE ITEM FOUR FOR HIRED OR BORROWED AUTOS

COLLISION	ACV	500 DED	.	696.00
TOTAL VEHICLE PREMIUM			.\$	2,034.00

PREMIUM SUMMARY
COVERED AUTOS LIABILITY . \$ 12,614.00
AUTO MEDICAL PAYMENTS . 1,711.00
UNINSURED MOTORISTS . 1,622.00
UNDERINSURED MOTORISTS . INCLUDED
COMPREHENSIVE . 6,908.00
COLLISION . 7,467.00

TOTAL . \$ 30,322.00

AS QUOTED ON: 04/07/2026



CONDITIONAL

EMC PROPERTY & CASUALTY COMPANY
HIGH PLAINS COMM SCHOOLS

EFF DATE: 07/01/26

QUOTE NUMBER E182956-01
EXP DATE: 07/01/27

COMMERCIAL AUTO DECLARATIONS - BUSINESS AUTO

ITEM FOUR: SCHEDULE OF HIRED OR BORROWED COVERED AUTO
COVERAGE AND PREMIUMS

COVERED AUTOS LIABILITY COVERAGE - COST OF HIRE BASIS

FOR AUTOS NOT USED IN YOUR MOTOR

CARRIER OPERATIONS (OTHER THAN MOBILE OR FARM EQUIPMENT)

COVERED AUTOS STATE ESTIMATED ANNUAL COST OF	RATE	PREMIUM
LIABILITY COVERAGE	HIRE FOR ALL STATES	

EXCESS	NE	IF ANY	100	\$	168.00
FOR 'AUTOS' NOT USED IN YOUR MOTOR CARRIER OPERATIONS, COST OF HIRE MEANS THE TOTAL AMOUNT YOU INCUR FOR THE HIRE OF 'AUTOS' YOU DON'T OWN (NOT INCLUDING 'AUTOS' YOU BORROW OR RENT FROM YOUR PARTNERS OR 'EMPLOYEES' OR THEIR FAMILY MEMBERS). COST OF HIRE DOES NOT INCLUDE CHARGES FOR SERVICES PERFORMED BY MOTOR CARRIERS OF PROPERTY OR PASSENGERS.					

TOTAL PREMIUM					\$ 168.00

ITEM FIVE: SCHEDULE FOR NON-OWNERSHIP COVERED AUTOS LIABILITY

OTHER THAN A SOCIAL SERVICE AGENCY

NUMBER OF EMPLOYEES			PREMIUM
0 - 25	\$	365.00	

TOTAL NON-OWNERSHIP COVERED AUTOS PREMIUM			\$ 365.00

AS QUOTED ON: 04/07/2026



CONDITIONAL

EMC PROPERTY & CASUALTY COMPANY
HIGH PLAINS COMM SCHOOLS

EFF DATE: 07/01/26

QUOTE NUMBER E182956-01
EXP DATE: 07/01/27

ENDORSEMENT PREMIUM DETAIL

ENDORSEMENTS	CLASS	PREMIUM
RENTAL VEHICLE EXTENSION	8047	\$ 100.00
Auto Elite Extension School	8579	\$ 250.00

AS QUOTED ON: 04/07/2026

Commercial Auto

Coverage Highlights CA7450



EMC's Elite Commercial Auto Extension CA7450 is available for most policies.

Commercial Auto Coverage	CA7450
Airbag Accidental Discharge	Included; mechanical breakdown exclusion does not apply
Audio, Visual, Electronic Equipment Coverage	\$5,000 limit
Auto Loan Lease Gap Coverage	\$10,000; \$500 max for fees and penalties
Autos Rented or Hired by Employees	Included
Blanket Additional Insureds	Written agreement
Blanket Waiver of Subrogation	Included
Business Auto Conditions	Included
Duties in event of accident	Included
Unintentional failure to disclose exposures	Included
Data Electronic Equipment	\$5,000
Employees as Additional Insureds	Included
Extra Expense for Stolen Auto	\$1,000 limit
Fellow Employee	Included
Glass Repair or Replacement	No deductible glass repair; \$500 glass replacement
Hired Auto Physical Damage	\$100,000 limit
Hired Auto Physical Damage Lessors Loss	\$1,000
Liberalization	Automatic revisions
Lockout/Key Expense (including electronic)	\$250 private passenger
Loss of Two or More Covered Autos Same Accident	2X Highest Deductible
Mental Anguish	Included in definition of "bodily injury"
Newly Formed or Acquired Organizations	Up to 180 days after acquisition
Personal Effects	\$500 limit
Personal Property of Others	\$500 limit
Primary and NonContributory Other Insurance	Included
Rental Reimbursement: Not theft	\$75 day; 30 days; \$2,250 max
Replacement Cost on New Autos	Included; if less than 180 days
Subsidiaries as Insureds	When you own 50% of the voting stock on the effective date of this policy
Supplementary Payments	\$5,000 for bail bonds; \$500 loss of earnings
Temporary Substitute Autos: Physical damage coverage	Included
Towing	\$100 private passenger type; \$500 other than private passenger type
Transportation Expense: For total theft	\$75 per day; \$2,500 max
Vehicle Wrap Coverage	\$2,000
Vehicle Tracking	Included; 50% Comprehensive Deductible

Disclaimer: This is only a summary of coverage and is subject to policy conditions, limitations and exclusions that may vary from state to state. Please refer to the issued policy for specific details regarding coverages, conditions and exclusions. In the event of a conflict between the terms contained herein and the policy, the policy terms and conditions will prevail.



CONDITIONAL

EMPLOYERS MUTUAL CASUALTY COMPANY

Quote Number: J182956-03

Q U O T A T I O N C O M M E R C I A L U M B R E L L A

Quotation is Valid From 05/27/26 to 07/11/26
Proposed Policy Period: From 07/01/26 to 07/01/27
(Quote may be subject to change)

P R E P A R E D F O R :

P R E S E N T E D B Y :

HIGH PLAINS COMMUNITY SCHOOLS
PO BOX 29
POLK NE 68654-0029

MYERS INSURANCE INC
PO BOX 167
CLARKS NE 68628-0167

AGENCY BILL

AGENT: AB 7056
AGENT PHONE: (308) 548-2214

Insured is SCHOOL DISTRICT Business Desc: SCHOOL DISTRICT

L I M I T S O F I N S U R A N C E

Each Occurrence Limit (Liability Coverage) \$ 5,000,000

Personal & Advertising Injury Limit \$ 5,000,000
(Any one person or organization)

Aggregate Limit (Liability Coverage) \$ 5,000,000
(except with respect to "covered autos")

PREMIUM NOT SUBJECT TO AUDIT \$ 7,012.00

A \$100 MINIMUM POLICY PREMIUM APPLIES
IF POLICY IS CANCELLED AFTER THE EFFECTIVE DATE.

AS QUOTED ON: 05/27/26 BPP

CONDITIONAL

EMPLOYERS MUTUAL CASUALTY COMPANY

QUOTE NUMBER: J182956-03

HIGH PLAINS COMMUNITY SCHOOLS

EFF DATE: 07/01/26

EXP DATE: 07/01/27

COMMERCIAL UMBRELLA POLICY QUOTE

ENDORSEMENT SCHEDULE

FORM	EDITION DATE	DESCRIPTION/ADDITIONAL INFORMATION	PREMIUM
CU0001	04-13	COMM LIABILITY UMBRELLA COV FORM	
CU0005	12-23	EXCL-VIOLATION/LAW ADDRESSING DATA	
*CU0006	01-26	EXCLUSION - WAR	
CU0208	12-17	NE CHANGES-CANCELLATION AND NONRENEW	
CU2123	02-02	NUCLEAR ENERGY LIAB EXCL BROAD FORM	
CU2127	12-04	FUNGI OR BACTERIA EXCLUSION	
CU2130	01-15	CAP OF LOSSES FROM CERT ACTS OF TERR	
CU2136	01-15	EXCL PUNITIVE DMG CERT ACTS OF TERR	
CU2171	06-15	EXCLUSION-UNMANNED AIRCRAFT	
CU2186	12-23	EXCL-ACCESS/DISCL OF CONFID/PERSONAL	
CU3444	09-22	BROAD ABUSE OR MOLESTATION EXCLUSION	
CU3454	05-23	EXCL PERFLUOROALKYL/POLYFLUROALKYL	
CU3456	12-23	CYBER INCIDENT	
CU7001A	11-15	SCHED OF PRIMARY INS - AUTOMATED	
CU7275	08-06	COLLEGES AND SCHOOLS RESTRICTIVE END	
CU7276	03-21	COMMERCIAL UMBRELLA AMENDMENT OF COV	
CU7290.1	10-23	LINEBACKER PUBLIC OFFICIALS/EPL END PUBLIC OFFICIALS WRONGFUL ACT AND EMPLOYMENT PRACTICES LIABILITY RETROACTIVE DATE: 06/12/1995	
CU7293	08-06	FOREIGN EXPOSURE FOLLOWING FORM	
CU7404.1	10-08	UMBRELLA LIAB AMEND - FOLLOW FORM	
CU7432	04-09	EMPLOYEE BENEFITS LIABILITY COVERAGE LIMITS OF INSURANCE \$ 10,000 RETAINED LIMIT \$ 5,000,000 EACH EMPLOYEE \$ 5,000,000 AGGREGATE DESCRIPTION OF OTHER SIMILAR BENEFITS NONE	
CU7441	05-19	EXCLUSION-VIOLENT EVENT RESPONSE COV	
CU7460	12-15	BLANKET WAIVER OF SUBROG WHEN REQUIR	
CU7464	07-15	LAW ENFORCEMENT LIABILITY	
CU7486	10-22	CANNABIS EXCL/EXCP RETAIL SALES CBD	
CU7487	07-23	ABUSE OR MOLESTATION LIAB SUB/OCCUR ABUSE OR MOLESTATION LIABILITY SUBLIMIT WITHIN POLICY LIMIT ABUSE OR MOLESTATION LIABILITY EACH OCCURRENCE LIMIT: \$4,000,000 ABUSE OR MOLESTATION LIABILITY AGGREGATE LIMIT: \$4,000,000	
IL0017	11-98	COMMON POLICY CONDITIONS	
IL7004	03-20	MUTUAL POLICY PROVISIONS	
*IL7131A	04-01	COMM'L POLICY ENDORSEMENT SCHEDULE	
IL7168	01-22	ASBESTOS EXCLUSION	
IL8383.2A	12-20	DISCL PURSUANT TERRSM RISK INS. ACT	\$ 69
IL8384A	01-08	TERRORISM NOTICE	

AS QUOTED ON: 05/27/26



CONDITIONAL

EMPLOYERS MUTUAL CASUALTY COMPANY
HIGH PLAINS COMMUNITY SCHOOLS

QUOTE NUMBER: J182956-03
EFF DATE: 07/01/26 EXP DATE: 07/01/27

T E R R O R I S M N O T I C E

This insurance may include coverage for certified acts of terrorism as defined in the Terrorism Risk Insurance Act, as amended.

Attached you will find a disclosure, which identifies the specific charge for certified acts of terrorism.

YOU MAY HAVE THE OPTION TO REJECT THIS TERRORISM COVERAGE

For additional information, please contact your agent

AS QUOTED ON: 05/27/26

CONDITIONAL

EMPLOYERS MUTUAL CASUALTY COMPANY
HIGH PLAINS COMMUNITY SCHOOLS

QUOTE NUMBER: J182956-03
EFF DATE: 07/01/26 EXP DATE: 07/01/27

THIS ENDORSEMENT IS ATTACHED TO AND MADE PART OF YOUR POLICY IN RESPONSE TO THE DISCLOSURE REQUIREMENTS OF THE TERRORISM RISK INSURANCE ACT. THIS ENDORSEMENT DOES NOT GRANT ANY COVERAGE OR CHANGE THE TERMS AND CONDITIONS OF ANY COVERAGE UNDER THE POLICY.

DISCLOSURE PURSUANT TO
TERRORISM RISK INSURANCE ACT

SCHEDULE

Terrorism Premium (Certified Acts) \$69.00

A. Disclosure Of Premium:

In accordance with the federal Terrorism Risk Insurance Act, we are required to provide you with a notice disclosing the portion of your premium, if any, attributable to coverage for terrorist acts certified under the Terrorism Risk Insurance Act. The portion of your premium attributable to such coverage is shown in the Schedule of this endorsement or in the policy Declarations.

B. Disclosure Of Federal Participation In Payment Of Terrorism Losses:

The United States Government, Department of the Treasury, will pay a share of terrorism losses insured under the federal program. The federal share equals 80% of that portion of the amount of such insured losses that exceeds the applicable insurer retention. However, if aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year, the Treasury shall not make any payment for any portion of the amount of such losses that exceeds \$100 billion.

C. Cap On Insurer Participation In Payment Of Terrorism Losses:

If aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year and we have met our insurer deductible under the Terrorism Risk Insurance Act, we shall not be liable for the payment of any portion of the amount of such losses that exceeds \$100 billion, and in such case insured losses up to that amount are subject to pro rata allocation in accordance with procedures established by the Secretary of the Treasury.

The following statement is required to be part of the disclosure notice in MISSOURI:

The premium above is for certain losses resulting from certified acts of terrorism as covered pursuant to coverage provisions, limitations and exclusions in this policy. You should read the definition in your policy carefully, but generally speaking, "certified" acts of terrorism are acts that exceed \$5 million in aggregate losses to the insurance industry and which are subsequently declared by the U.S. Secretary of the Treasury as a certified terrorist act under the Terrorism Risk Insurance Act. Some losses resulting from certified acts of terrorism are not covered. Read your policy and endorsements carefully.



CONDITIONAL

EMPLOYERS MUTUAL CASUALTY COMPANY
HIGH PLAINS COMM SCHOOLS

Quote Number: J182956-03
Eff Date: 07/01/26 Exp Date: 07/01/27

C O M M E R C I A L U M B R E L L A S C H E D U L E

R E T A I N E D L I M I T

Self Insured Retention \$10,000

SCHEDULE OF UNDERLYING INSURANCE

Commercial General Liability

Company: Employers Mutual Casualty Company
Policy Number: BCTZ962 Policy Period: 07/01/26 to 07/01/27

Occurrence Basis

Minimum Applicable Limits

General Aggregate	\$ 2,000,000
Products-Completed Operations Aggregate	\$ 2,000,000
Personal and Advertising Injury	\$ 1,000,000
Each Occurrence	\$ 1,000,000
Employee Benefit Liability	\$ 1,000,000 Each Employee \$ 2,000,000 Aggregate

Employers Liability

Company: Employers Mutual Casualty Company
Policy Number: BCWG181 Policy Period: 07/01/26 to 07/01/27

Minimum Applicable Limits

Bodily Injury by Accident	\$ 500,000 Each Accident
Bodily Injury by Disease	\$ 500,000 Each Employee
Bodily Injury by Disease	\$ 500,000 Policy Limit

Commercial Auto Liability

Company: EMC Property & Casualty Company
Policy Number: E182956 Policy Period: 07/01/26 to 07/01/27

Minimum Applicable Limits

Covered Auto Liability	\$ 1,000,000 Each Accident
------------------------	----------------------------

AS QUOTED ON: 05/27/26 BPP



CONDITIONAL

EMPLOYERS MUTUAL CASUALTY COMPANY
HIGH PLAINS COMM SCHOOLS

Quote Number: J182956-03
Eff Date: 07/01/26 Exp Date: 07/01/27

Public Officials Liability (Claims Made)

Company: Employers Mutual Casualty Company
Policy Number: K182956

Policy Period: 07/01/26 to 07/01/27

Minimum Applicable Limits

\$ 1,000,000 Each Loss
\$ 1,000,000 Aggregate

- - - - -



CONDITIONAL

EMPLOYERS MUTUAL CASUALTY COMPANY

QUOTE NUMBER: F182956-01

CRIME AND FIDELITY COVERAGE PART
QUOTATION (GOVERNMENT ENTITIES)

QUOTATION IS VALID: FROM 04/07/26 TO 07/01/26
PROPOSED POLICY PERIOD: FROM 07/01/26 TO 07/01/27

PREPARED FOR :	PRESENTED BY :
HIGH PLAINS COMMUNITY SCHOOLS	MYERS INSURANCE INC
PO BOX 29	PO BOX 167
POLK NE 68654-0029	CLARKS NE 68628-0167

AGENCY BILL	AGENT: AB 7056
	AGENT PHONE: (308) 548-2214
INSURED IS: SCHOOL DISTRICT	BUSINESS DESC: SCHOOL DISTRICT

SEE ATTACHED SCHEDULE FOR DESCRIPTION OF LOCATIONS,
LIMITS, AND DEDUCTIBLES.

I N S U R I N G A G R E E M E N T S	P R E M I U M
EMPLOYEE THEFT - BLANKET (PER LOSS)	\$ 477.00
TOTAL POLICY PREMIUM	\$ 477.00

AS QUOTED ON: 04/07/2026



CONDITIONAL

EMPLOYERS MUTUAL CASUALTY COMPANY

QUOTE NUMBER: F182956-01

HIGH PLAINS COMMUNITY SCHOOLS

EFF DATE: 07/01/26

EXP DATE: 07/01/27

GOVERNMENT CRIME POLICY QUOTE

ENDORSEMENT SCHEDULE

FORM	EDITION DATE	DESCRIPTION/ADDITIONAL INFORMATION	PREMIUM
CR0024	06-22	GOVT. CRIME COV. FORM - DISCOVERY	
CR0143	07-02	NEBRASKA CHANGES - OTHER INSURANCE	
CR0750	06-22	AMENDMENT-DELETE PROV REGARD TERROR	
CR2042	05-23	EXCL. DIGITAL TOKENS & OTHER ELEC.	
CR2509	06-22	INC VOLUNTEER WORKERS AS EMPLOYEES	
CR2513	06-22	INCLUDE STUDENTS AS EMPLOYEES	
CR2519	06-22	ADD FAITHFL PERF OF DUTY COV FOR GOV PER LOSS LIMIT: \$50,000	
CR2548	06-22	INCLUDE INDEMNITY OF BONDED OFFICIAL	
CR7010A	12-22	CRIME & FID. COV. PART DEC. (GOV'T)	
CR7116A	12-22	CRIME & FID COV PART SCHDULE (GOVT)	
CRTC24	06-22	GOVERNMENT CRIME COV. TABLE OF CONT.	
IL0017	11-98	COMMON POLICY CONDITIONS	
IL0122	09-07	NEBRASKA CHANGES - ACTUAL CASH VALUE	
IL0259	09-07	NE CHANGES - CANCELLATION/NONRENEWAL	
IL7004	03-20	MUTUAL POLICY PROVISIONS	
*IL7131A	04-01	COMM'L POLICY ENDORSEMENT SCHEDULE	
IL7306	08-98	EXC. OF CERT. COMPUTER LOSSES	

AS QUOTED ON: 04/07/2026



CONDITIONAL

EMPLOYERS MUTUAL CASUALTY COMPANY
HIGH PLAINS COMM SCHOO

EFF DATE: 07/01/26

QUOTE NUMBER: F182956-01
EXP DATE: 07/01/27

CRIME AND FIDELITY COVERAGE PART
QUOTATION SCHEDULE (GOVERNMENT ENTITIES)
=====

DESCRIPTION	DED		LIMIT	
	(PER OCCURRENCE)		(PER OCCURRENCE)	
EMPLOYEE THEFT - BLANKET (PER LOSS)	\$	250	\$	50,000



CONDITIONAL

EMPLOYERS MUTUAL CASUALTY COMPANY

QUOTE NUMBER: K182956-02

Q U O T A T I O N - L I N E B A C K E R

QUOTATION IS VALID FROM 05/21/26 TO 07/05/26
PROPOSED POLICY PERIOD: FROM 07/01/26 TO 07/01/27

P R E P A R E D F O R:	P R E S E N T E D B Y:
HIGH PLAINS COMMUNITY SCHOOLS	MYERS INSURANCE INC
PO BOX 29	PO BOX 167
POLK NE 68654-0029	CLARKS NE 68628-0167

AGENCY BILL	AGENT: AB 7056
	AGENT PHONE: (308) 548-2214

INSURED IS: SCHOOL DISTRICT	BUSINESS DESC: SCHOOL DISTRICT
-----------------------------	--------------------------------

RETROACTIVE DATE AND EXCESS EXTENDED REPORTING PERIOD:
THIS INSURANCE DOES NOT APPLY TO WRONGFUL ACTS WHICH OCCUR
BEFORE THE RETROACTIVE DATE SHOWN BELOW.

RETROACTIVE DATE: 06/12/95

AVAILABLE SUPPLEMENTAL EXTENDED REPORTING PERIOD: (1 YEARS)

L I M I T S O F L I A B I L I T Y

EACH LOSS	\$ 1,000,000
-----------	--------------

AGGREGATE FOR EACH POLICY TERM	\$ 1,000,000
--------------------------------	--------------

INSURED'S DEDUCTIBLE EACH CLAIM (INCLUDING DEFENSE EXPENSE)	\$ 2,500
--	----------

TOTAL ADVANCE PREMIUM \$	3,532.00
--------------------------	----------

COVERAGE IS PROVIDED FOR BOARD AND ALL EMPLOYEES

(THE ADVANCE PREMIUM IS A MINIMUM PREMIUM FOR THE POLICY TERM)
A \$100 MINIMUM POLICY PREMIUM APPLIES
IF POLICY IS CANCELLED AFTER THE EFFECTIVE DATE

AS QUOTED ON: 05/21/26 BPP



CONDITIONAL

EMPLOYERS MUTUAL CASUALTY COMPANY

QUOTE NUMBER: K182956-02

HIGH PLAINS COMMUNITY SCHOOLS

EFF DATE: 07/01/26

EXP DATE: 07/01/27

L I N E B A C K E R P O L I C Y
Q U O T E

=====

ENDORSEMENT SCHEDULE

FORM	EDITION DATE	DESCRIPTION/ADDITIONAL INFORMATION	PREMIUM
CL7001	10-23	LNBKR PUBLIC/EPLI COVERAGE FORM	
CL7110	01-18	NUCLEAR ENERGY LIABILITY EXCLUSION	
CL7124	01-18	AI DESIGNATED PERSON/ENTITY SCHEDULE: 1. ENDOWMENT BOARD 2. POST PROM BOARD	
CL7128	05-20	TORT LIABILITY ENDORSEMENT	
CL7153	01-18	EXCL-FUNGI OR BACTERIA	
CL7156	01-18	CAP ON LOSSES CERT ACTS OF TERRORISM	
CL7161	01-18	EXCL PUNITIVE DMGS ACTS OF TERRORISM	
CL7181	01-18	LIMITED LAW ENFORCEMENT EXTENSION	
CL7202	10-15	DATA COMPROMISE & CYBER LIAB EXCL	
CL8322	10-15	ADVISORY NOTICE TO POLICYHOLDERS	
IL7004	03-20	MUTUAL POLICY PROVISIONS	
IL7040	12-17	NE CHANGES - CANCELLATION/NONRENEWAL	
*IL7131A	04-01	COMM'L POLICY ENDORSEMENT SCHEDULE	
IL7149	01-08	COMMON POLICY CONDITIONS	
IL7326	01-18	CALCULATION OF PREMIUM	
IL8383.2A	12-20	DISCL PURSUANT TERRSM RISK INS. ACT	\$ 35
IL8384A	01-08	TERRORISM NOTICE	

AS QUOTED ON: 05/21/26



CONDITIONAL

EMPLOYERS MUTUAL CASUALTY COMPANY
HIGH PLAINS COMMUNITY SCHOOLS

QUOTE NUMBER: K182956-02
EFF DATE: 07/01/26 EXP DATE: 07/01/27

T E R R O R I S M N O T I C E

This insurance may include coverage for certified acts of terrorism as defined in the Terrorism Risk Insurance Act, as amended.

Attached you will find a disclosure, which identifies the specific charge for certified acts of terrorism.

YOU MAY HAVE THE OPTION TO REJECT THIS TERRORISM COVERAGE

For additional information, please contact your agent

AS QUOTED ON: 05/21/26

CONDITIONAL

EMPLOYERS MUTUAL CASUALTY COMPANY
HIGH PLAINS COMMUNITY SCHOOLS

QUOTE NUMBER: K182956-02
EFF DATE: 07/01/26 EXP DATE: 07/01/27

THIS ENDORSEMENT IS ATTACHED TO AND MADE PART OF YOUR POLICY IN RESPONSE TO THE DISCLOSURE REQUIREMENTS OF THE TERRORISM RISK INSURANCE ACT. THIS ENDORSEMENT DOES NOT GRANT ANY COVERAGE OR CHANGE THE TERMS AND CONDITIONS OF ANY COVERAGE UNDER THE POLICY.

DISCLOSURE PURSUANT TO
TERRORISM RISK INSURANCE ACT

SCHEDULE

Terrorism Premium (Certified Acts) \$35.00

A. Disclosure Of Premium:

In accordance with the federal Terrorism Risk Insurance Act, we are required to provide you with a notice disclosing the portion of your premium, if any, attributable to coverage for terrorist acts certified under the Terrorism Risk Insurance Act. The portion of your premium attributable to such coverage is shown in the Schedule of this endorsement or in the policy Declarations.

B. Disclosure Of Federal Participation In Payment Of Terrorism Losses:

The United States Government, Department of the Treasury, will pay a share of terrorism losses insured under the federal program. The federal share equals 80% of that portion of the amount of such insured losses that exceeds the applicable insurer retention. However, if aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year, the Treasury shall not make any payment for any portion of the amount of such losses that exceeds \$100 billion.

C. Cap On Insurer Participation In Payment Of Terrorism Losses:

If aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year and we have met our insurer deductible under the Terrorism Risk Insurance Act, we shall not be liable for the payment of any portion of the amount of such losses that exceeds \$100 billion, and in such case insured losses up to that amount are subject to pro rata allocation in accordance with procedures established by the Secretary of the Treasury.

The following statement is required to be part of the disclosure notice in MISSOURI:

The premium above is for certain losses resulting from certified acts of terrorism as covered pursuant to coverage provisions, limitations and exclusions in this policy. You should read the definition in your policy carefully, but generally speaking, "certified" acts of terrorism are acts that exceed \$5 million in aggregate losses to the insurance industry and which are subsequently declared by the U.S. Secretary of the Treasury as a certified terrorist act under the Terrorism Risk Insurance Act. Some losses resulting from certified acts of terrorism are not covered. Read your policy and endorsements carefully.

2.13. Review, discuss, and take all action on the interior door proposal for elementary classrooms.

Fax: 308-986-2568

Street: _____
City: _____
State: _____
Email: _____

We hereby propose to furnish all material and perform all labor necessary for the completion of:

[illegible]

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workman like manner for the sum of:

Dollars: **\$8,550.00**

with payments to be made as follows:

Payment Due Upon Completion.

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by Rathman-Manning Const.

Tracy Fuelberth

Note -- This proposal may be withdrawn by us if not accepted within 15 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date: _____ **Signature:** _____

- 2.14. Review, discuss, and take any necessary action on breakfast and lunch prices for the 2026-27 school year.

High Plains Community



Lunch Prices 2026-27

(Proposed Increases)

K-12 Breakfast	\$2.55- +.20 =\$2.75
Adult Breakfast	\$2.95-+.30 =\$3.25
K-6 Lunch	\$3.65-+.10=\$3.75
7-12 Lunch	\$3.75-+.10=\$3.85
Seconds	\$1.00 (stay the same)
Adult Lunch	\$5.15 -+.10=\$5.25
Adult Salad Bar	\$4.75-+.25=\$5.00
Milk/Juice	\$0.75 (stay the same)
Reduced Lunch	\$0.40 (stay the same)
Reduced Breakfast	\$0.30 (stay the same)

3. Executive Session
4. Motion to Adjourn
5. ***CLOSED SESSION: If, during the course of the meeting, discussion of any item on the agenda should be held in closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Act**
6. ***SEQUENCE OF AGENDA: The sequence of agenda topics is subject to change at the discretion of the board.**