

ED Advisory Board Meeting
Friday, January 13, 2017 12:15 PM
Crete City Hall
243 E 13th Street
Crete, NE 68333

1. **Open Meeting**

The City has posted a copy of the Open Meetings Act, Laws of the State of Nebraska, in the back of the council chambers. Additional copies are available to read, if anyone wishes one during this meeting, please advise. As each agenda item is considered, if there are any questions concerning the agenda item please advise. The Committee may consider items listed on the agenda in random order. The City has assisted listening devices available, if needed please advise. This meeting was posted in three public places to-wit:

City Hall - 1st Floor
Post Office - Lobby
City Bank and Trust - Front Entry

2. **Roll Call**

Attendance of Committee members will be recorded to determine the presence of a quorum for official actions.

3. **Meeting Minutes**

Review the minutes from the previous meeting

4. **Financial Report**

Review monthly financial reports

5. **Special Order of Business**

The Committee may take action to hear testimony in favor of or in opposition to, discuss/limit discussion and take action to approve or disapprove a recommendation to the City Council on any matter presented under this title.

5.A. Applications for Consideration

Review applications that have been processed and ready for consideration of recommendations to the City Council

5.B. Application Introductions

Review and discuss applications that have been submitted for staff review

5.B.1. Red Dog Tavern

5.B.2. Community Center/Library/Storm Shelter/Park

5.C. DTR Award

Discuss contribution, committee, plan, process and timeline

6. **Officers' Reports**

Reports may be given by Department Heads, other Committees and Council members concerning current operations of the City. Questions may be asked and answered. No action can be taken by the Committee on matters presented under this title except to answer any question posed and to refer the matter for further action.

7. **Adjournment**

The City Council Committee will review the above matters and take such actions as they deem appropriate. The Committee may enter into closed session to discuss any matter on this agenda when it is determined by the Committee that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of an individual and if such and individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close

passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.

Disclaimers & Notices

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
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- The complete agenda with attachments is available at www.crete.ne.gov.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the **ECONOMIC DEVELOPMENT ADVISORY BOARD** for the City of Crete, Nebraska will meet on **Friday, January 13, 2017, at 12:15 p.m.** at the City Hall, 243 East 13th Street, Crete, Nebraska, for the purpose of hearing support, opposition, criticism, suggestions or observations of citizens relating to applications for Economic Development Funds. A regular meeting will be held in conjunction with the hearing to take action on such applications. Said meeting will be open to the public.

AGENDA:

1. **Open Meeting**

The City has posted a copy of the open meetings act, laws of the state of Nebraska, in the back of the council chambers. Additional copies are available to read. If anyone wishes one during this meeting, please advise. As each agenda item is considered, if there are any questions concerning the agenda item please advise.

2. **Roll Call**

Attendance of Committee members will be recorded to determine the presence of a quorum for official actions.

3. **Meeting Minutes**

Review the minutes from the previous meeting

4. **Financial Report**

Review monthly financial report

5. **Special Order of Business**

a. Introduce Newly Appointed Member – Manny Dimas

b. Discuss new applications for future consideration

i. Red Dog Tavern

ii. Update on Library/Community Center update

c. Other items as necessary

i. Update on DTR Award: Contribution, Committee, Plan, Process, Timeline

6. **Officers' Report**

7. **Adjournment**

The committee may enter into closed session to discuss any matter on this agenda when it is determined by the committee that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of an individual and if such an individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session.

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CITY OF CRETE, NEBRASKA
ECONOMIC DEVELOPMENT ADVISORY BOARD
November 10, 2016
12:15 P.M.

AGENDA ITEM 1. OPEN MEETING – Ken Marvin called the meeting to order. Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street
US Post Office, 1242 Linden Avenue
City Bank & Trust, 1135 Main Avenue

Advance notice of the meeting also given to the board members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska, in the back of the Council Chambers. Additional copies are available to read. The committee may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

AGENDA ITEM 2. ROLL CALL – Board members present: Carol Kohl, Ken Marvin, Mike Pavelka and Cody Vance. Members absent: Marianna Garcia, Kyle McGowan and John Reeves. A quorum was present. Also present were City Administrator Tom Ourada, City Clerk-Treasurer Jerry Wilcox and Economic Development Program Director Shawna Silvius.

AGENDA ITEM 3. MEETING MINUTES – Marvin made a motion to approve the minutes of the October 13, 2016 meeting. Kohl seconded the motion. Abstain: None. Voting aye: Kohl, Marvin, Pavelka, Vance. Voting no: None. Absent: Garcia, McGowan, Reeves. Motion carried.

AGENDA ITEM 4. TREASURER’S REPORT – Marvin made a motion to accept the treasurer’s report for October 31, 2016 and file for audit. Vance seconded the motion. Abstain: None. Voting aye: Kohl, Marvin, Pavelka, Vance. Voting no: None. Absent: Garcia, McGowan, Reeves. Motion carried.

AGENDA ITEM 5. SPECIAL ORDER OF BUSINESS -

A. Applications Eligible for Action – The board reviewed and took action on the following applications: NONE.

B. Applications for Future Action – The board reviewed the following applications for future consideration: NONE.

C. Other Items

1. Sales Tax Election Results – Ourada reported that the additional 1/2% sales tax ballot question passed by 31 total votes without the provisional ballots being counted. The funds generated by the additional sales tax would be used to issue \$4,000,000 in bonds for a new community center/library/park facility and public safety including additional police officers. Approximately \$2,000,000 would still need to be raised to begin construction on the new building.

AGENDA ITEM 6. OFFICERS’ REPORTS – Ourada reviewed the appraisal of the Fisco Building with the board. It is not known yet if any action will be taken to purchase the building to be used for a community/convention center.

Silvius reported that she is still working with 4-Star Pallet to get an application together. She also reported that she has had discussions with other possible applicants.

Ourada reported that there is still no word on the trail grant or the DTR grant. He reminded the board that they will be serving as the advisory board for the DTR applications for funding. He also stated that if the grant is not approved, there would be addition economic development funds for other projects in the amount of \$87,500.

Ourada also reported that there is a meeting scheduled with developers that will be held at The Brew House on a day when it is closed. Tom Sorenson was very happy to be able to accommodate such a meeting in the new establishment.

AGENDA ITEM 7. ADJOURNMENT - The meeting adjourned at 1:05 PM and the next regularly scheduled meeting is December 8, 2016.

Recorded by Jerry Wilcox

January 13, 2017

December 31, 2016 Financial Statement

		<u>CASH</u>	<u>LOAN GUARANTEE</u>
ECONOMIC DEVELOPMENT FUNDS <i>ACTUAL</i>	12/31/2016	\$520,537.83	\$179,006.95
AVERAGE MONTHLY INCOME (QUARTERLY)			
SALES TAX	\$34,231.25		
ESTIMATED INCOME JAN-MAR	3	\$92,424.38	\$10,269.38
TOTAL FUNDS <i>ESTIMATED</i>			
AVAILABLE SECOND QUARTER FY17		\$612,962.21	\$189,276.33
			\$283,914.49
OBLIGATIONS			
LOAN GUARANTEES		-	\$0.00
OPERATIONS (1/4 OF \$86,715)		\$21,678.75	
DTR PHASE II		\$87,500.00	
VETERANS AND FRIENDS		\$2,122.19	
POOL BOND PAYMENTS (1/4 \$157,109)		\$39,277.25	
TOTAL QUARTERLY			
OBLIGATIONS SECOND QUARTER FY17		\$150,578.19	
FINANCIAL ASSISTANCE FUNDS <i>ESTIMATED</i>			
AVAILABLE SECOND QUARTER FY17		\$462,384.02	
*LOAN AMOUNT TO GUARANTEE (150%) <i>ESTIMATED</i>			\$283,914.49

*ED Plan Section VII

E. At no time may the City pledge more than 150% of the current balance of the funds retained for approved loan guarantees or projects.

Income at 96% of budget

Expense at 36% of budget