

Crete City Council Regular Meeting
Tuesday, November 17, 2020 6:00 PM
Crete Library/Community Center
1515 Forest Ave.
Crete, NE 68333

1. **Open Meeting**

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.
- Please stand for the Pledge of Allegiance.

2. **Roll Call**

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

3. **Consent Agenda**

- All items listed on the consent agenda will be approved by one motion and vote. No separate discussion of these items will occur unless the Mayor, a Councilmember, or a citizen so requests. If such a request is made, the item will be moved out of the consent agenda and considered separately.

A. Approve Meeting Minutes

1. City Council meeting minutes of October 20, 2020.
2. Finance Committee meeting minutes of November 3, 2020.
3. Legislative and Economic Development Committee meeting minutes of November 3, 2020.
4. Personnel Committee meeting minutes of November 3, 2020.
5. City Council meeting minutes of November 3, 2020.

B. Accept the City Treasurer's Report

C. Approve the Payment of Claims Against the City

D. Authorize the execution or adoption of agreements and resolutions.

1. NDOT Certificate of Compliance with Maintenance Agreement No. 57.
2. Resolution 2020-30: Year-End Certification of the City Street Superintendent 2020.
3. Renewal of NDOT Maintenance Agreement No. 57 for 2021.

4. **Items of Business**

- Action may be taken to discuss/limit discussion, to hear testimony in favor of or in opposition to, and to approve or disapprove any matter presented under this title.

A. Presentation on the Santa in the Park event and driving route.

- B. Consider awarding up to \$55,000 of LB840 funds to Woods-Jones Enterprises for building acquisition costs for the former Brew House building.
 - C. Consider ratifying all actions of Jerry Wilcox, our LARM representative, at the "Virtual" Annual Members Meeting of the League Association of Risk Management on Oct. 22, 2020, including the election of nominees to the LARM Board of Directors.
 - D. Consider setting a wage/salary scale for the Code Enforcement Officer position.
 - E. Consider entering into a Memorandum of Understanding with Crete Public Schools regarding administration of the School Resource Officer Program.
5. **Petitions - Communications - Citizen Concerns**
- Citizen testimony may be limited to 3 minutes per person.
 - Please do not repeat testimony that has already be heard.
 - No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.
6. **Officers' Reports**
- Reports may be given by Officers, Departments, Committees, or Councilmembers concerning the current operations of the City.
 - No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.
7. **Adjournment**

Disclaimers & Notices

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at www.crete.ne.gov.

**CITY OF CRETE, NEBRASKA
CITY COUNCIL REGULAR MEETING
MINUTES OF OCTOBER 20, 2020**

Notice of the meeting was given by posting and publishing in The Crete News, the appointed method for giving notice as shown by the Proof of Publication attached to the minutes. Advance notice of the meeting was also given to the Mayor and City Council. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska in the back of the Council Chambers. Additional copies are available to read. The City may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

Those in attendance pledged allegiance to the flag.

1. Open Meeting

Mayor Dave Bauer called the meeting to order at 6:16pm.

2. Roll Call

Brian Carnes: Present

Kyle Frans: Present

Ryan Hinz: Present

Jack Oelschlager: Present

Travis Sears: Present

Dale Strehle: Present

Present: 6. Absent: 0.

3. Consent Agenda

Approve the Consent Agenda items. Carried with a motion by Dale Strehle and a second by Travis Sears.

Brian Carnes: Aye, Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

3.A. Approve Meeting Minutes

3.A.1. Public Works Committee meeting minutes of September 15, 2020.

3.A.2. Finance Committee meeting minutes of October 6, 2020.

3.A.3. Public Safety Committee meeting minutes of October 6, 2020.

3.A.4. Legislative and Economic Development Committee meeting minutes of October 6, 2020.

3.A.5. City Council meeting minutes of October 6, 2020.

3.B. Accept the City Treasurer's Report

3.C. Approve the Payment of Claims Against the City

4. Items of Business

4.A. Public Hearing on Fairfield Inn's request for a Class C liquor license.
Open Public Hearing regarding Fairfield Inn request for Class C liquor license.
Carried with a motion by Dale Strehle and a second by Brian Carnes.
Brian Carnes: Aye, Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis
Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

Close Public Hearing. Carried with a motion by Dale Strehle and a second by Jack
Oelschlager.
Brian Carnes: Aye, Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis
Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

The Public Hearing was opened at 6:18pm. Ida Campbell with Fairfield Inn stated
that they would like to offer beer and wine for Manager's Receptions Monday
through Thursday. The Public Hearing was closed at 6:21pm.

4.B. Consider approving Fairfield Inn's request for a Class C liquor license.
Approve Fairfield Inn request for Class C liquor license. Carried with a motion by
Ryan Hinz and a second by Kyle Frans.
Brian Carnes: Aye, Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis
Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

4.C. Consider approving the E-citation system for the Police Department.
Approve E-citation system for Crete Police Department. Carried with a motion by
Jack Oelschlager and a second by Ryan Hinz.
Brian Carnes: Aye, Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis
Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

4.D. Consider authorizing construction of the police station roof replacement.
Approve police station roof replacement. Carried with a motion by Dale Strehle and
a second by Brian Carnes.
Brian Carnes: Aye, Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis
Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

4.E. Consider enacting Ordinance 2114: An ordinance relating to the administration
of the city code.
Introduce Ordinance 2114 and waive the statutory requirement of reading on three
different days. Carried with a motion by Ryan Hinz and a second by Jack
Oelschlager.

Brian Carnes: Aye, Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

AN ORDINANCE OF THE CITY OF CRETE, NEBRASKA RELATING TO ADMINISTRATION OF THE CITY CODE; TO AMEND SECTION 1-308 OF THE CRETE CITY CODE TO ASSIGN ADMINISTRATION AND MAINTENANCE OF THE CITY CODE TO THE CITY ATTORNEY .

The motion to suspend the rules was adopted by three-fourths of the council present and the statutory rule was declared suspended for consideration of said ordinance.

Mayor Dave Bauer then stated the question, "Shall Ordinance No. 2114 be passed and adopted?" Upon roll call vote, the following Councilmembers voted:

Adopt Ordinance 2114 relating to the administration of the City Code. Carried with a motion by Ryan Hinz and a second by Dale Strehle.

Brian Carnes: Aye, Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

The passage and adoption of said ordinance having been concurred in by a majority of all members of the City Council, Mayor Bauer declared the ordinance duly passed and adopted as an ordinance of the City of Crete, Nebraska.

4.F. Consider setting a bid opening date for watermain construction for Dana Pointe residential subdivision.

Set bid opening date of November 19, 2020 at 11:00am at City Hall for the watermain construction for Dana Pointe residential subdivision. Carried with a motion by Dale Strehle and a second by Travis Sears.

Brian Carnes: Aye, Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

5. Petitions - Communications - Citizen Concerns

6. Officers' Reports

Ryan Hinz reported that the food bank that has been providing food at doan may move to Tuxedo Park due to traffic. They assist 200-300 persons and families two times per month. Tom Ourada reported that city staff is looking into a possible memento for the Carnegie library. BRAC has been has some recent successes with fundraising for the theater renovations.

7. Adjournment

The meeting was adjourned at 6:39pm.

Mayor

(SEAL)

City Clerk

I, Judi Meyer, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

City Clerk

(S E A L)

CITY COUNCIL
CLAIMS PAID

Payee	Description	Amount
BEATRICE CONCRETE CO.	CONCRETE	\$85.33
BLACK HILLS ENERGY	NATURAL GAS	\$118.85
CDW GOVERNMENT INC.	COMPUTER EQUIPMENT	\$363.86
CITY PAYROLL FUND	WAGES & BENEFITS	\$80,899.41
CITY REVENUE FUND	UTILITIES	\$11,906.76
CRETE ACE HARDWARE	SUPPLIES	\$17.11
CRETE LUMBER & FARM SUPPLY CO	SUPPLIES	\$60.38
CRETE POSTMASTER	POSTAGE	\$240.00
EAKES OFFICE SOLUTIONS	OFFICE SUPPLIES	\$1,058.94
JEO CONSULTING GROUP INC.	ENGINEERING	\$512.50
KIDWELL	NETWORK SERVICES	\$1,572.00
LINCOLN WINWATER WORKS	SUPPLIES	\$1,605.94
LIVINGSTON MICROGRAPHICS LLC	EQUIPMENT	\$6,697.85
MAX I. WALKER UNIFORM & APPAREL	UNIFORMS	\$125.15
MCI VERIZON	TOLL FREE LINE	\$15.60
MIDWEST LABORATORIES INC	LABS	\$2,130.00
NAPA AUTO PARTS	PARTS	\$328.97
NE DEPT OF REVENUE	SALES TAX	\$50,819.86
NE PUBLIC HEALTH ENVIRONMENTAL LAB	LABS	\$531.00
NORRIS PUBLIC POWER DISTRICT	UTILITIES	\$9,247.68
ONE CALL CONCEPTS INC	LOCATING SERVICE FEE	\$59.18
ONE SOURCE BACKGROUND	BACKGROUND CHECK	\$19.00
QUADIENT FINANCE USA INC	POSTAGE	\$202.50
RESCO	SUPPLIES	\$41,247.75
SPECTRUM	INTERNET & TV	\$39.55
UNION BANK & TRUST CO	HSA FEES	\$42.34
UNITE PRIVATE NETWORKS LLC	INTERNET	\$726.00
UPS	POSTAGE	\$18.54
USABUEBOOK	SUPPLIES	\$90.13
VERIZON WIRELESS (UD)	CELL PHONES	\$299.09
WASTE CONNECTIONS OF NEBRASKA	GARBAGE COLLECTION	\$76,410.16
WESCO RECEIVABLES CORP	SUPPLIES	\$1,773.75
WINDSTREAM	PHONE LINES	\$386.13
XPRESS BILL PAY	CC PAYMENT SOFTWARE	\$522.66
UTILITY FUNDS	SUBTOTAL	\$290,173.97
ALL ROADS BARRICADES INC	EQUIPMENT	\$149.22
BAKER & TAYLOR	BOOKS/MAGAZINES	\$288.33
BEATRICE CONCRETE CO.	CONCRETE	\$2,438.88
CDW GOVERNMENT INC.	COMPUTER EQUIPMENT	\$535.20
CENGAGE LEARNING INC/GALE	BOOKS/MAGAZINES	\$77.87
CENTER POINT LARGE PRINT	BOOKS/MAGAZINES	\$21.75
CITY OF BEATRICE	DISPATCH SERVICES	\$67,500.00
CITY PAYROLL FUND	WAGES & BENEFITS	\$115,949.76
CITY REVENUE FUND	FUEL	\$4,159.25
CITY REVENUE FUND	UTILITIES	\$10,744.48
CLINE WILLIAMS LLP	LEGAL SERVICES	\$53.00
CRETE ACE HARDWARE	SUPPLIES	\$75.52

OCTOBER 20, 2020

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CITY COUNCIL
CLAIMS PAID

Payee	Description	Amount
CRETE VETERINARY CLINIC	ANIMAL BOARD/DISPOSAL	\$1,190.68
CRETE VOLUNTEER FIREMEN	REIMBURSEMENTS	\$129.99
CULLIGAN WATER SERVICE	WATER COOLER RENTAL	\$34.75
CUMMINS SALES AND SERVICE	GENERATOR MAINTENANCE	\$580.58
DOLAN CONSULTING GROUP LLC	ONLINE TRAINING COURSE	\$195.00
EAKES OFFICE SOLUTIONS	OFFICE SUPPLIES	\$416.58
ELITE UMPIRES ASSOCIATION	UMPIRE FEES	\$420.00
FIRST NATIONAL BANK OF OMAHA	SUPPLIES	\$1,293.92
GENE'S APPLIANCE SERVICE	SERVICES	\$45.00
HEATH SPORTS	SUPPLIES	\$612.11
JEO CONSULTING GROUP INC.	ENGINEERING	\$1,642.80
KIDWELL	NETWORK SERVICES	\$4,978.00
LINCOLN JOURNAL STAR	BOOKS/MAGAZINES	\$898.79
MATHESON TRI-GAS INC	OXYGEN	\$164.61
MCI VERIZON	TOLL FREE LINE	\$48.00
MEYER, JUDI	REIMBURSEMENTS	\$53.23
NAPA AUTO PARTS	PARTS	\$21.44
NE DEPT OF REVENUE	MOTOR FUEL TAX	\$84.00
NEBRASKA.GOV	SERVICES	\$6.00
NIFCO MECHANICAL SYSTEMS	EXTINGUISHER TESTING	\$350.00
NORRIS PUBLIC POWER DISTRICT	UTILITIES	\$10.09
OCLC INC	STATE GRANT EXPENSE	\$171.77
ONE SOURCE BACKGROUND	BACKGROUND CHECK	\$115.35
PAPER TIGER SHREDDING	PAPER SHREDDING	\$30.00
PAVERS INC	COLD MIX ASPHALT	\$355.05
PRESTO-X	PEST CONTROL	\$60.00
QUADIENT FINANCE USA INC	POSTAGE	\$247.50
QUICK MED CLAIMS	EMS BILLING	\$4,093.67
SACK LUMBER CO	SUPPLIES	\$414.87
SALINE COUNTY REGISTER OF DEEDS	FILING FEES	\$42.00
SALINE MEDICAL PLAZA LLC	ED GRANT AWARD	\$100,000.00
SAMPSON CONSTRUCTION CO INC	NEW CONSTRUCTION FINAL	\$10,000.00
SAPP BROS PETROLEUM	OIL	\$420.00
SEWARD COUNTY INDEPENDENT	PUBLISHING	\$149.92
SID DILLON FORD	SERVICES	\$89.32
SPECTRUM	INTERNET & TV	\$200.26
UNION BANK & TRUST CO	HSA FEES	\$29.66
UNITE PRIVATE NETWORKS LLC	INTERNET	\$374.00
VERIZON WIRELESS	CELL PHONES	\$769.19
WASTE CONNECTIONS OF NEBRASKA INC	GARBAGE SERVICE	\$603.25
WILBER PLUMBING, HEATING & AIR	REPAIRS	\$400.55
WINDSTREAM	PHONE LINES	\$1,820.62
TAX FUNDS	SUBTOTAL	\$335,555.81
ALL FUNDS	TOTAL	\$625,729.78

CITY OF CRETE, NEBRASKA
CITY COUNCIL FINANCE COMMITTEE
MEETING MINUTES OF NOVEMBER 3, 2020

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street
Post Office, 1242 Linden Avenue
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. Additional copies are available to read. The Committee may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

1. Open Meeting

Committee Chair Travis Sears called the meeting to order at 5:31pm.

2. Roll Call

Brian Carnes: Present

Kyle Frans: Present

Travis Sears: Present

Present: 3. Absent: 0.

3. Items of Business

3.A. Discuss financing options for street repair/improvements.

Several options for funding and using the Street Study to prioritize where funds are spent were discussed.

3.B. Discuss and provide a recommendation to the City Council on entering into a Cemetery hay lease agreement with Dan Patak for \$1,389 per year.

Approve a cemetery hay lease agreement with Dan Patak for \$1,389 per year.

Carried with a motion by Brian Carnes and a second by Kyle Frans.

Brian Carnes: Aye, Kyle Frans: Aye, Travis Sears: Aye

Aye: 3, No: 0

4. Officers' Reports

5. Adjournment

The meeting was adjourned at 5:48pm.

Recorded by City Clerk Judi Meyer

CITY OF CRETE, NEBRASKA
CITY COUNCIL LEGISLATIVE DEVELOP COMMITTEE
MEETING MINUTES OF NOVEMBER 3, 2020

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street
Post Office, 1242 Linden Avenue
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

1. Open Meeting

Committee Chair Ryan Hinz called the meeting to order at 5:48pm.

2. Roll Call

Kyle Frans: Present

Ryan Hinz: Present

Jack Oelschlager: Present

Present: 3. Absent: 0.

3. Items of Business

3.A. Discuss imposing an occupation tax on video gaming machines.

The committee requested that City staff research and bring back information regarding rates.

3.B. Discuss eliminating 30-day or longer hotel/motel stays from the calculation on the hotel occupation tax.

Table discussion to the November 17, 2020 committee meeting. Carried with a motion by Jack Oelschlager and a second by Kyle Frans.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye

Aye: 3, No: 0

3.C. Discuss adopting a citizen request form to place items on future committee or council meeting agendas.

Approve the creation and use of a citizen request form to place an item on a Council or Committee agenda. Carried with a motion by Jack Oelschlager and a second by Kyle Frans.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye

Aye: 3, No: 0

3.D. Discuss amending the Economic Development Plan (LB840 Plan).

Discussion included the types of awards that are allowed by statute, and that a public vote isn't required when amending an LB840 plan to conform with State statute.

4. Officers' Reports

5. Adjournment

The meeting was adjourned at 6:01pm.

Recorded by City Clerk Judi Meyer

**CITY OF CRETE, NEBRASKA
CITY COUNCIL PERSONNEL COMMITTEE
MEETING MINUTES OF NOVEMBER 3, 2020**

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street
Post Office, 1242 Linden Avenue
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. Additional copies are available to read. The Committee may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

1. Open Meeting

Committee Chair Brian Carnes called the meeting to order at 5:29pm.

2. Roll Call

Brian Carnes: Present

Ryan Hinz: Present

Travis Sears: Present

Present: 3. Absent: 0.

3. Items of Business

3.A. Discuss job duties for the code enforcement officer position.

By consensus this item was tabled to the November 17, 2020 meeting.

4. Officers' Reports

5. Adjournment

The meeting was adjourned at 5:30pm.

Recorded by City Clerk Judi Meyer

CITY COUNCIL
CLAIMS PAID

Payee	Description	Amount
A.W.W.A.	2021 MEMBERSHIP RENEWAL	\$328.00
AMERITAS	ELECTIVE VISION INSURANCE	\$8.63
BLACK HILLS ENERGY	NATURAL GAS	\$79.49
BRANDT EXCAVATING	1145 LINDEN DEMO	\$10,453.00
CAPITAL BUSINESS SYSTEMS	QTRLY SERVICE AGMT	\$370.43
CITY HALL FUND	DEPARTMENT OFFICE RENT	\$1,225.00
CITY HEALTH FUND	SELF FUNDED HEALTH	\$158.00
CITY PAYROLL FUND	UTILITY WAGES	\$82,880.67
CITY REVENUE FUND	UTILITIES	\$12,963.18
CITY TAX FUND	SURPLUS & FRANCHISE	\$39,167.00
CONSUMER DEPOSITS	POSTAGE	\$1,092.60
CRETE ACE HARDWARE	SUPPLIES	\$40.93
CRETE FOODMART	LAB SUPPLIES	\$25.00
EAKES OFFICE SOLUTIONS	OFFICE SUPPLIES	\$28.15
EXECUTIVE ANSWERING SERVICE	ANSWERING SERVICE	\$62.62
HAC GROUP LLC	WWTP FILETER MEDIA	\$2,507.73
HEARTLAND NATURAL GAS	NATURAL GAS	\$55.11
JCI INDUSTRIES INC	PARTS	\$425.56
JEO CONSULTING GROUP INC.	ENGINEERING	\$2,500.00
LINCOLN WINWATER WORKS	SUPPLIES	\$3,645.99
MAX I. WALKER UNIFORM	UNIFORMS	\$118.00
M.E.A.N.	PURCHASED POWER	\$664,079.56
NAPA AUTO PARTS	CONNECTOR	\$11.81
QUADIENT LEASING USA INC	POSTAGE	\$140.03
RESCO	SUPPLIES	\$15,561.72
U.S. BANK	SUPPLIES	\$253.85
UPS	POSTAGE	\$73.96
WASTE CONNECTIONS	SERVICES	\$515.31
XPRESS BILL PAY	SOFTWARE	\$872.54
UTILITY FUNDS	SUBTOTAL	\$839,643.87
AKRS EQUIPMENT	PARTS	\$96.95
ALL COPY PRODUCTS INC	KONICA LEASE	\$510.83
AMERITAS	ELECTIVE VISION INSURANCE	\$51.78
ANDERSON FORD	NEW PATROL CAR	\$35,783.00
BADGER BODY & TRUCK EQUI	SNOW PLOW PARTS	\$223.00
BAKER & TAYLOR	BOOKS	\$579.09
BAUER INSURANCE INC.	WWTP BOND	\$40.00
BEATRICE CONCRETE CO.	CONCRETE	\$924.55
BLACK HILLS ENERGY	NATURAL GAS	\$718.05
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	\$757.43
BRANDING INC DBA AL'S JOHNS	PORTABLE RESTROOM RENTAL	\$45.50
CAPITAL BUSINESS SYSTEMS	QTRLY SERVICE AGMT	\$2,073.96
CDW GOVERNMENT INC.	COMPUTER EXPENSE	\$335.95
CENGAGE LEARING INC	BOOKS	\$22.13
CITY HALL FUND	DEPARTMENT OFFICE RENT	\$375.00
CITY HEALTH FUND	SELF FUNDED HEALTH	\$208.00

NOVEMBER 3, 2020

CITY COUNCIL
CLAIMS PAID

CITY PAYROLL FUND	TAX FUND WAGES	\$109,767.32
CITY REVENUE FUND	UTILITIES	\$11,442.76
CITY TAX FUND	LIBRARY BOND PAYMENTS	\$21,000.00
CRETE ACE HARDWARE	SUPPLIES	\$505.10
CRETE AREA MEDICAL CENTER	AMBULANCE LAUNDRY	\$35.00
CRETE CHAMBER OF COMMERCE	LB840 GRANT	\$381.25
DELL MARKETING L.P.	COMPUTER EXPENSE	\$744.86
EXECUTIVE ANSWERING SERVICE	ANSWERING SERVICE	\$20.88
HEARTLAND NATURAL GAS	NATURAL GAS	\$12.54
HEATH SPORTS	SEW PATCHES	\$75.45
HEIMAN INC	FIRE EQUIP #1 - HOSE	\$2,026.33
KEN'S USAVE PHARMACY	MEDICAL SUPPLIES	\$2.00
LINCOLN WINWATER WORKS	SUPPLIES	\$128.40
MAGNOLIA JOURNAL	BOOKS	\$30.00
MIDWEST ALARM SERVICES	ALARM MONITORING	\$88.08
MOTHER JONES	SUBSCRIPTION RENEWAL	\$20.00
NAPA AUTO PARTS	PARTS	\$141.52
NE LIBRARY COMMISSION	OVERDRIVE ANNUAL FEE	\$716.00
NE SECRETARY OF STATE	NOTARY RENEWAL	\$30.00
ORSCHELN FARM AND HOME	SUPPLIES	\$323.16
PITNEY BOWES	POSTAGE	\$194.37
PRESTO-X	PEST CONTROL	\$46.00
QUADIENT FINANCE USA INC	POSTAGE	\$272.16
QUINTANA, JERRY	COMM CTR ENTRANCE REPAIR	\$200.00
SACK LUMBER CO	SUPPLIES	\$82.79
SANDRY FIRE SUPPLY LLC	EQUIP REPAIR	\$2,000.91
SAPP BROS	FUEL	\$430.70
SCHINDLER ELEVATOR CORP	INSPECTION CONTRACT	\$166.11
SEWARD COUNTY INDEPENDENT	PUBLICATIONS	\$301.74
SIEDHOFF BODY SHOP	TOWING	\$180.00
SYNCHRONY BANK/AMAZON	BOOKS	\$485.61
U.S. BANK	SUPPLIES	\$686.06
UMB BANK N.A.	BOND PAYMENT	\$218,007.50
VERIZON WIRELESS	PHONES	\$18.02
WASTE CONNECTIONS	SERVICES	\$446.56
WINDSTREAM	TELEPHONE	\$1,037.06
TAX FUND	SUBTOTAL	\$414,791.46
ALL FUNDS	TOTAL	\$1,254,435.33

**CITY OF CRETE, NEBRASKA
CITY COUNCIL REGULAR MEETING
MINUTES OF NOVEMBER 3, 2020**

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Those in attendance pledged allegiance to the flag.

1. Open Meeting

Mayor Bauer called the meeting to order at 6:02pm.

2. Roll Call

Brian Carnes: Present

Kyle Frans: Present

Ryan Hinz: Present

Jack Oelschlager: Present

Travis Sears: Present

Dale Strehle: Present

Present: 6. Absent: 0.

3. Consent Agenda

Approve the Consent Agenda items. Carried with a motion by Dale Strehle and a second by Travis Sears.

Brian Carnes: Aye, Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

3.A. Approve Meeting Minutes

3.A.1. Public Safety Committee Meeting Minutes of October 20, 2020.

3.A.2. Finance Committee Meeting Minutes of October 20, 2020.

3.A.3. Legislative and Economic Development Committee Meeting Minutes of October 20, 2020.

3.A.4. Public Works Committee Meeting Minutes of October 6, 2020.

3.A.5. Public Works Committee Meeting Minutes of October 20, 2020.

3.B. Accept the City Treasurer's Report

3.C. Approve the Payment of Claims Against the City

3.D. Cemetery hay lease agreement with Dan Patak for \$1,389 per year.

4. Items of Business

4.A. Public Hearing on amending the zoning regulations to allow Outdoor Advertising Businesses in C-3 zones.

Open Public Hearing regarding amending the zoning regulations to allow Outdoor Advertising Businesses in C-3 zones. Carried with a motion by Dale Strehle and a second by Travis Sears.

Brian Carnes: Aye, Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

Close Public Hearing. Carried with a motion by Travis Sears and a second by Jack Oelschlager.

Brian Carnes: Aye, Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

The Public Hearing was opened at 6:05pm. The City Administrator reported that the Planning Commission recommends that the City Council approve outdoor advertising businesses in all C districts as a special exception use. The Public Hearing was closed at 6:08pm. No public comments were received.

4.B. Consider approving Radiant Springs Church's request for no parking signs at the end of W 12th Street.

Direct the City Attorney to prepare an ordinance to regulate parking on West 12th street from the entryway of Radiant Springs Church to the dead end. Carried with a motion by Dale Strehle and a second by Travis Sears.

Brian Carnes: Aye, Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

5. Petitions - Communications - Citizen Concerns

Steve Reisdorff of Crete, NE commented that the City's American flag cardinal not be placed in front of the tank, but moved to the south behind the veterans' easels. He also stated that members of the VFW and Legion weren't asked for input. The City Administrator stated that the cardinal had been removed and is open for suggestions for its location.

6. Officers' Reports

Library Director Joy Stevenson reported that NDED extended the library's tax credit award to November 2021. Finance Director Jerry Wilcox reported that the auditors would be at City Hall the week of November 16th. He also reported that the city would be reimbursed approximately \$275K in Covid funding for emergency personnel

salaries. Council Member Travis Sears reported that he will absent from the November 17, 2020 meeting. City Administrator Tom Ourada reported that the City will interview six police officers for the two open positions. He reported that the City is participating in the creation of a private nonprofit for workforce housing development. He requested comments regarding the City's Covid precautions. Mayor Dave Bauer reported that all of the downtown bumpouts have been completed and the remaining trees will be installed soon.

7. Adjournment

The meeting was adjourned at 6:23pm.

Mayor

(SEAL)

City Clerk

I, Judi Meyer, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

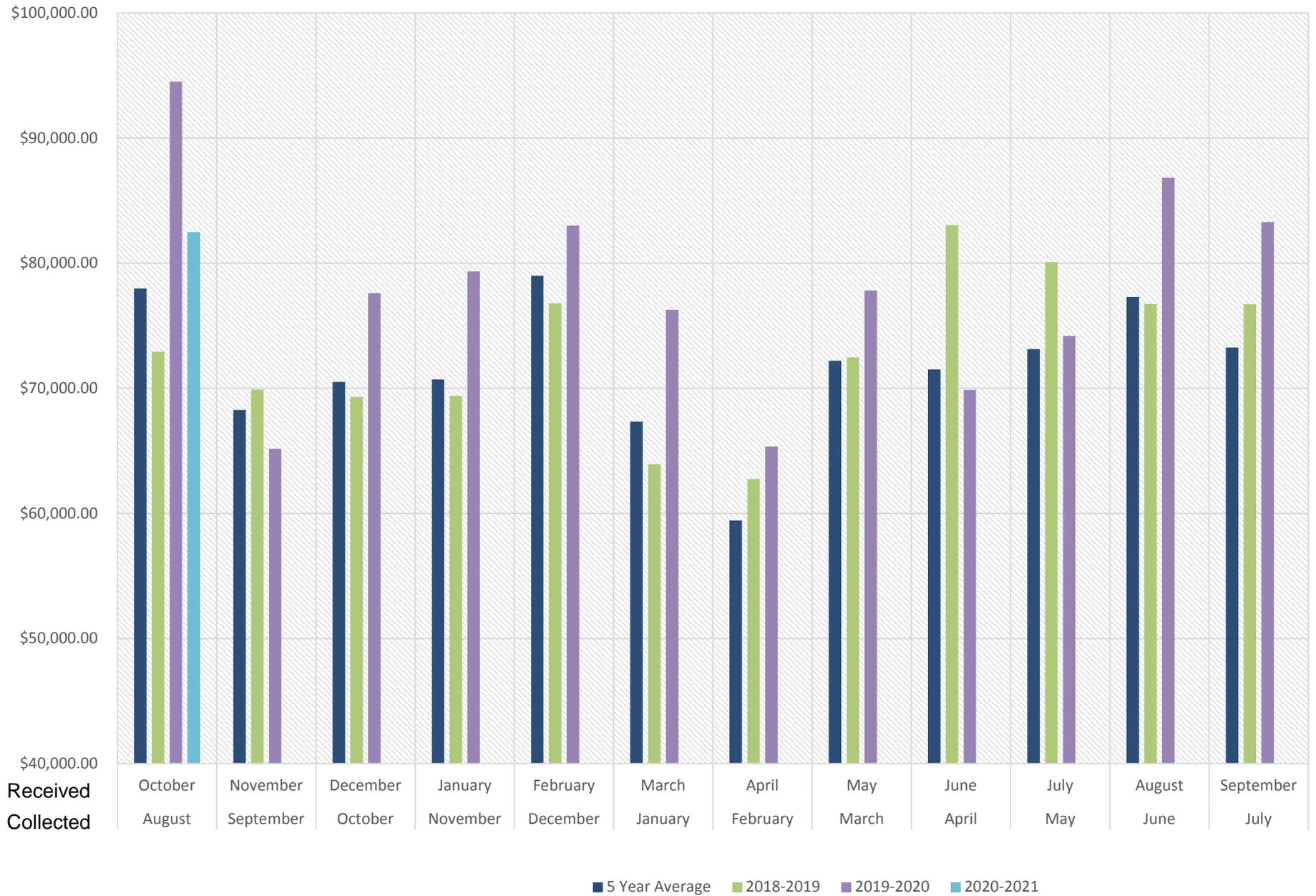
City Clerk

(S E A L)

City of Crete Sales Tax Receipts

Month Collected by Retail	Month Received by City	Net 2018-2019 Gen. Fund	Net Change yr. to yr.	Net 2019-2020 Gen. Fund	Net Change yr. to yr.	Net 2020-2021 Gen. Fund	Net Change yr. to yr.	Net 5 Year Average	Net LB840	Net LB 357 Bond Fund	Net Public Safety	Net Reserve
August	October	\$72,931.32	-3.16%	\$94,516.07	29.60%	\$82,476.13	-12.74%	\$77,971.13	\$40,825.68	\$21,000.00	\$10,500.00	\$9,738.06
September	November	\$69,885.82	1.04%	\$65,177.04	-6.74%			\$68,261.27		\$21,000.00	\$10,500.00	
October	December	\$69,299.07	2.78%	\$77,610.55	11.99%			\$70,503.23		\$21,000.00	\$10,500.00	
November	January	\$69,394.70	-0.30%	\$79,343.12	14.34%			\$70,709.41		\$21,000.00	\$10,500.00	
December	February	\$76,789.31	-2.17%	\$82,995.99	8.08%			\$78,993.33		\$21,000.00	\$10,500.00	
January	March	\$63,934.36	1.46%	\$76,283.29	19.32%			\$67,337.84		\$21,000.00	\$10,500.00	
February	April	\$62,757.08	2.26%	\$65,346.07	4.13%			\$59,433.10		\$21,000.00	\$10,500.00	
March	May	\$72,473.07	1.37%	\$77,818.19	7.38%			\$72,209.19		\$21,000.00	\$10,500.00	
April	June	\$83,034.35	17.81%	\$69,872.00	-15.85%			\$71,508.31		\$21,000.00	\$10,500.00	
May	July	\$80,093.44	6.37%	\$74,185.39	-7.38%			\$73,136.64		\$21,000.00	\$10,500.00	
June	August	\$76,739.20	3.53%	\$86,823.48	13.14%			\$77,305.70		\$21,000.00	\$10,500.00	
July	September	\$76,726.87	7.48%	\$83,303.01	8.57%			\$73,252.60		\$21,000.00	\$10,500.00	
Totals		\$874,058.56	3.21%	\$933,274.19	7.21%			\$860,621.77	\$40,825.68	\$252,000.00	\$126,000.00	\$9,738.06
								\$910,000.00 Budgeted Transfer to General Fund				
								Net Receipts Monthly Transfer to General Fund				
								\$82,476.13 Average Net Receipts				
								\$75,833.33 Required				

City of Crete Net 1% Sales Tax Receipts



Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	PO Number	Period	GL Account
911 CUSTOM (5)									
43522	1	Invoice	REPLACEMENT PANTS	11/03/2020	11/17/2020	52.99		00/00	531-6477
Total 911 CUSTOM (5):						52.99			
AQUA-CHEM INC (260)									
194852	1	Invoice	CHEMICALS	10/29/2020	11/17/2020	166.63		00/00	002-7041
194855	1	Invoice	450LBS CS 8440 POLYME	10/29/2020	11/17/2020	4,068.00	1054	00/00	003-7031
194870	1	Invoice	SIGNS FOR TREATMENT	11/04/2020	11/17/2020	48.38		00/00	002-7091
Total AQUA-CHEM INC (260):						4,283.01			
BAKER & TAYLOR (370)									
2035567747	1	Invoice	BOOKS/MAGAZINES	10/20/2020	11/17/2020	74.43		00/00	701-5691
2035568536	1	Invoice	BOOKS/MAGAZINES	10/20/2020	11/17/2020	180.03		00/00	701-5691
2035585987	1	Invoice	BOOKS/MAGAZINES	10/28/2020	11/17/2020	91.69		00/00	701-5691
2035586374	1	Invoice	BOOKS/MAGAZINES	10/28/2020	11/17/2020	148.43		00/00	701-5691
2035594212	1	Invoice	BOOKS/MAGAZINES	11/02/2020	11/17/2020	415.38		00/00	701-5691
Total BAKER & TAYLOR (370):						909.96			
BAUER INSURANCE INC. (410)									
1170	1	Invoice	FIDELITY BOND	11/04/2020	11/17/2020	1,317.00		00/00	003-9720
Total BAUER INSURANCE INC. (410):						1,317.00			
BEATRICE CONCRETE CO. (440)									
1B 28529	1	Invoice	DIAMOND BLADE	10/27/2020	11/17/2020	263.38		00/00	002-8500
1B 28540	1	Invoice	SAND	10/28/2020	11/17/2020	221.20		00/00	401-5980
1B 28542	1	Invoice	ROCK	10/28/2020	11/17/2020	192.34		00/00	002-2581
1B 28581	1	Invoice	REBAR	10/30/2020	11/17/2020	32.25		00/00	002-2581
C1 606541	1	Invoice	CONCRETE	10/29/2020	11/17/2020	589.63		00/00	532-6381
C1 606542	1	Invoice	CONCRETE	10/29/2020	11/17/2020	287.29		00/00	002-2581
C1 606691	1	Invoice	CONCRETE	10/30/2020	11/17/2020	99.40		00/00	532-6381
C1 606692	1	Invoice	CONCRETE	10/30/2020	11/17/2020	333.68		00/00	002-2581
1B 28631	1	Invoice	SAND	11/03/2020	11/17/2020	240.00		00/00	401-5980
1B 28591	1	Invoice	ROCK	11/02/2020	11/17/2020	50.12		00/00	002-2581
C1 607341	1	Invoice	DRAINAGE PROJECT-15	11/05/2020	11/17/2020	1,223.63		00/00	401-5980
C1 607342	1	Invoice	CONCRETE	11/05/2020	11/17/2020	422.50		00/00	532-6381
1B 28653	1	Invoice	REBAR	11/04/2020	11/17/2020	45.15		00/00	401-5980
C1 607026	1	Invoice	CONCRETE	11/03/2020	11/17/2020	195.00		00/00	532-6381
Total BEATRICE CONCRETE CO. (440):						4,195.57			
BLACK HILLS ENERGY (495)									
OCT 2020 P	1	Invoice	UTILITY-1440 LINDEN	11/11/2020	11/17/2020	153.56		00/00	001-7040
Total BLACK HILLS ENERGY (495):						153.56			
BROWN'S TREE SERVICE (5637)									
292626	1	Invoice	GRIND STUMPS, 1145 LI	11/09/2020	11/17/2020	175.00		00/00	001-2010
Total BROWN'S TREE SERVICE (5637):						175.00			
CDW GOVERNMENT INC. (750)									
3264454	1	Invoice	COMPUTER EQUIPMENT	10/23/2020	11/17/2020	20.83		00/00	001-9915
3264454	2	Invoice	COMPUTER EQUIPMENT	10/23/2020	11/17/2020	20.83		00/00	002-9915
3264454	3	Invoice	COMPUTER EQUIPMENT	10/23/2020	11/17/2020	20.82		00/00	003-9915

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	PO Number	Period	GL Account
3264454	4	Invoice	COMPUTER EQUIPMENT	10/23/2020	11/17/2020	31.24		00/00	002-7081
3264454	5	Invoice	COMPUTER EQUIPMENT	10/23/2020	11/17/2020	39.90		00/00	101-5790
3330151	1	Invoice	COMPUTER EQUIPMENT	10/26/2020	11/17/2020	29.96		00/00	001-9915
3330151	2	Invoice	COMPUTER EQUIPMENT	10/26/2020	11/17/2020	29.95		00/00	002-9915
3330151	3	Invoice	COMPUTER EQUIPMENT	10/26/2020	11/17/2020	29.95		00/00	003-9915
3330151	4	Invoice	COMPUTER EQUIPMENT	10/26/2020	11/17/2020	29.96		00/00	002-7081
3457638	1	Invoice	ARUBA 2530 8G POE	10/28/2020	11/17/2020	116.03		00/00	001-9915
3457638	2	Invoice	ARUBA 2530 8G POE	10/28/2020	11/17/2020	116.03		00/00	002-9915
3457638	3	Invoice	ARUBA 2530 8G POE	10/28/2020	11/17/2020	116.02		00/00	003-9915
3457638	4	Invoice	BLACK BOX FIBER 1M S	10/28/2020	11/17/2020	58.72		00/00	101-5790
3513477	1	Invoice	APC BACKUPS 650VA 8	10/29/2020	11/17/2020	55.19		00/00	001-9915
3513477	2	Invoice	APC BACKUPS 650VA 8	10/29/2020	11/17/2020	55.19		00/00	002-9915
3513477	3	Invoice	APC BACKUPS 650VA 8	10/29/2020	11/17/2020	55.18		00/00	003-9915
3513477	4	Invoice	APC BACKUPS 650VA 8	10/29/2020	11/17/2020	165.56		00/00	201-5540
Total CDW GOVERNMENT INC. (750):						991.36			
CENTER POINT LARGE PRINT (765)									
1800069	1	Invoice	BOOKS/MAGAZINES	10/07/2020	11/17/2020	16.49		00/00	701-5691
1805392	1	Invoice	BOOKS/MAGAZINES	10/28/2020	11/17/2020	201.99		00/00	701-5691
1806006	1	Invoice	BOOKS/MAGAZINES	11/03/2020	11/17/2020	245.67		00/00	701-5691
Total CENTER POINT LARGE PRINT (765):						464.15			
CITY REVENUE FUND (860)									
110420 TRA	1	Invoice	FRANCHISE FEE -GARBA	11/04/2020	11/17/2020	2,169.60		00/00	511-4012
SEPT-OCT 2	1	Invoice	UTILITIES-AIRPORT	10/31/2020	11/17/2020	19.89		00/00	050-7530
Total CITY REVENUE FUND (860):						2,189.49			
CONSTELLATION NEW ENERGY GAS DIVISION (960)									
3038014	1	Invoice	NATURAL GAS	11/11/2020	11/17/2020	472.10		00/00	001-7040
Total CONSTELLATION NEW ENERGY GAS DIVISION (960):						472.10			
CRETE ACE HARDWARE (1060)									
692	1	Invoice	PAINT FOR WELL #7	10/30/2020	11/17/2020	25.75		00/00	002-7121
B590215	1	Invoice	REPAIR COPPER TUBE C	10/07/2020	11/17/2020	30.08		00/00	002-7080
B590323	1	Invoice	REPLACED DAMAGED M	10/08/2020	11/17/2020	23.14		00/00	002-8500
232	1	Invoice	HOME/GARD SPRYR	10/16/2020	11/17/2020	25.15		00/00	002-2581
609	1	Invoice	WIRE STRIPPER LOCK	10/28/2020	11/17/2020	13.53		00/00	002-2581
794	1	Invoice	EXMARK MOWER REPAI	11/03/2020	11/17/2020	83.23		00/00	003-7220
794	2	Invoice	EXMARK MOWER REPAI	11/03/2020	11/17/2020	83.23		00/00	002-7220
698	1	Invoice	MINERAL SPIRITS	10/30/2020	11/17/2020	29.42		00/00	401-6010
764	1	Invoice	REPLACED CHAINSAW	11/02/2020	11/17/2020	299.99		00/00	601-5330
384	1	Invoice	CHEMICAL SPRAYER	10/21/2020	11/17/2020	6.29		00/00	701-5541
604	1	Invoice	JANITORIAL SUPPLIES	10/28/2020	11/17/2020	63.66		00/00	701-5541
198	1	Invoice	JANITORIAL SUPPLIES	10/15/2020	11/17/2020	5.39		00/00	701-5541
340	1	Invoice	OFFICE SUPPLIES	10/20/2020	11/17/2020	17.26		00/00	701-9900
8	1	Invoice	BLDG & GRND MAINT	10/12/2020	11/17/2020	47.93		00/00	701-5330
45	1	Invoice	JANITORIAL SUPPLIES	10/12/2020	11/17/2020	15.29		00/00	701-5541
879	1	Invoice	ODOR CONTROL UNIT R	11/05/2020	11/17/2020	48.18		00/00	003-7201
898	1	Invoice	JANITORIAL SUPPLIES	11/06/2020	11/17/2020	12.87		00/00	003-7230
433	1	Invoice	CHAINSAW REPAIR	10/22/2020	11/17/2020	23.97		00/00	601-5330
598	1	Invoice	TRAILER HITCH UNIT #1	10/28/2020	11/17/2020	18.39		00/00	401-5968
598	2	Invoice	PLIERS	10/28/2020	11/17/2020	21.15		00/00	401-6020
463	1	Invoice	BLDG & GRND MAINT	10/23/2020	11/17/2020	22.47		00/00	050-5330
465	1	Invoice	BLDG & GRND MAINT	10/23/2020	11/17/2020	6.46		00/00	050-5330

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	PO Number	Period	GL Account
471	1	Invoice	BLDG & GRND MAINT	10/23/2020	11/17/2020	2.33		00/00	050-5330
893	1	Invoice	CHAINSAW	11/05/2020	11/17/2020	159.99		00/00	401-5771
893	2	Invoice	MISC PARTS, CHAINSAW	11/05/2020	11/17/2020	66.60		00/00	601-8500
Total CRETE ACE HARDWARE (1060):						1,151.75			
CRETE FOODMART (1095)									
7893	1	Invoice	JANITORIAL SUPPLIES	10/02/2020	11/17/2020	38.96		00/00	701-5541
7663	1	Invoice	OFFICE SUPPLIES	10/20/2020	11/17/2020	32.12		00/00	701-9900
1797	1	Invoice	PROGRAM EXPENSE	10/28/2020	11/17/2020	46.78		00/00	701-6210
5236	1	Invoice	JANITORIAL SUPPLIES	10/06/2020	11/17/2020	1.16		00/00	701-5541
Total CRETE FOODMART (1095):						119.02			
CRETE VETERINARY CLINIC (1140)									
40861	1	Invoice	BOARD - DOG	10/08/2020	11/17/2020	104.58		00/00	203-5345
40911	1	Invoice	BOARD - DOG	10/09/2020	11/17/2020	34.16		00/00	203-5345
40980	1	Invoice	BOARD - CAT	10/14/2020	11/17/2020	62.50		00/00	203-5345
40981	1	Invoice	BOARD - CAT	10/14/2020	11/17/2020	62.50		00/00	203-5345
40984	1	Invoice	BOARD - DOG	10/14/2020	11/17/2020	67.50		00/00	203-5345
40986	1	Invoice	BOARD - CAT	10/14/2020	11/17/2020	235.10		00/00	203-5345
41052	1	Invoice	BOARD - DOG	10/19/2020	11/17/2020	14.51		00/00	203-5345
41081	1	Invoice	BOARD - DOG	10/20/2020	11/17/2020	49.99		00/00	203-5345
41125	1	Invoice	BOARD - DOG	10/22/2020	11/17/2020	33.33		00/00	203-5345
Total CRETE VETERINARY CLINIC (1140):						664.17			
CRIST TOWING SERVICE (5635)									
14650	1	Invoice	2020-4568 TOWING	10/30/2020	11/17/2020	119.00		00/00	201-5812
14684	1	Invoice	2020-4707 TOWING	11/11/2020	11/17/2020	135.50		00/00	201-5812
Total CRIST TOWING SERVICE (5635):						254.50			
CULLIGAN WATER SERVICE (1160)									
OCT 2020 W	1	Invoice	WATER COOLER RENTA	10/31/2020	11/17/2020	26.50		00/00	701-5330
Total CULLIGAN WATER SERVICE (1160):						26.50			
DEPT. OF ENERGY W.A.P.A. (1250)									
BFPB000891	1	Invoice	PURCHASED POWER W	11/11/2020	11/17/2020	27,407.34		00/00	001-7240
Total DEPT. OF ENERGY W.A.P.A. (1250):						27,407.34			
DUTTON LAINSON COMPANY (1450)									
828737-1	1	Invoice	16S CLASS 320 METER	10/26/2020	11/17/2020	1,468.88	1051	00/00	001-2570
829577-1	1	Invoice	30A TYPE T FUSE	11/04/2020	11/17/2020	108.36	1057	00/00	001-1500
S18122-1	1	Invoice	RED MARKING FLAGS 4"	11/02/2020	11/17/2020	293.00	1055	00/00	001-8040
Total DUTTON LAINSON COMPANY (1450):						1,870.24			
EAKES OFFICE SOLUTIONS (1475)									
8134401-0	1	Invoice	OFFICE SUPPLIES	10/29/2020	11/17/2020	22.99		00/00	701-9900
8134429-0	1	Invoice	OFFICE SUPPLIES	10/29/2020	11/17/2020	37.99		00/00	301-6020
8134429-0	2	Invoice	OFFICE SUPPLIES	10/29/2020	11/17/2020	37.99		00/00	521-6020
7985473-4	1	Invoice	OFFICE SUPPLIES	10/08/2020	11/17/2020	5.52		00/00	201-9900
8128686-0	1	Invoice	OFFICE SUPPLIES	10/22/2020	11/17/2020	275.17		00/00	201-9900
8133364-0	1	Invoice	OFFICE SUPPLIES	10/29/2020	11/17/2020	10.75		00/00	001-9900
8133364-0	2	Invoice	OFFICE SUPPLIES	10/29/2020	11/17/2020	10.75		00/00	002-9900

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	PO Number	Period	GL Account
8133364-0	3	Invoice	OFFICE SUPPLIES	10/29/2020	11/17/2020	10.74		00/00	003-9900
8133364-0	4	Invoice	OFFICE SUPPLIES	10/29/2020	11/17/2020	10.74		00/00	401-9900
8135617-0	1	Invoice	CHECKS	11/13/2020	11/17/2020	398.69		00/00	101-9900
Total EAKES OFFICE SOLUTIONS (1475):						821.33			
FIRST NATIONAL BANK OF OMAHA (1770)									
OCT 2020 S	1	Invoice	GARY CC, MILITARY UNI	11/04/2020	11/17/2020	.00		00/00	201-5630
Total FIRST NATIONAL BANK OF OMAHA (1770):						.00			
HAWKINS INC (5634)									
4821544	1	Invoice	EJECTOR	10/27/2020	11/17/2020	124.93		00/00	002-7201
Total HAWKINS INC (5634):						124.93			
JAY'S OIL CO. (2405)									
4036	1	Invoice	NEW TIRES FOR PATRO	10/16/2020	11/17/2020	623.80		00/00	201-5810
Total JAY'S OIL CO. (2405):						623.80			
KIDWELL (2580)									
166758	1	Invoice	SERVICE AGREEMENT	11/01/2020	11/01/2020	22.50		00/00	101-6050
166758	2	Invoice	SERVICE AGREEMENT	11/01/2020	11/01/2020	55.00		00/00	201-6050
166758	3	Invoice	SERVICE AGREEMENT	11/01/2020	11/01/2020	17.50		00/00	401-6050
166758	4	Invoice	SERVICE AGREEMENT	11/01/2020	11/01/2020	5.00		00/00	601-6050
166758	5	Invoice	SERVICE AGREEMENT	11/01/2020	11/01/2020	22.50		00/00	301-6050
166758	6	Invoice	SERVICE AGREEMENT	11/01/2020	11/01/2020	55.00		00/00	701-6050
166758	7	Invoice	SERVICE AGREEMENT	11/01/2020	11/01/2020	12.50		00/00	721-6050
166758	8	Invoice	SERVICE AGREEMENT	11/01/2020	11/01/2020	35.00		00/00	001-9910
166758	9	Invoice	SERVICE AGREEMENT	11/01/2020	11/01/2020	12.50		00/00	002-9910
166758	10	Invoice	SERVICE AGREEMENT	11/01/2020	11/01/2020	12.50		00/00	003-9910
Total KIDWELL (2580):						250.00			
LEAGUE OF NEBR. MUNICIPALITIES (2710)									
17766	1	Invoice	2020 VIRTUAL CONF	10/27/2020	11/17/2020	490.00		00/00	101-9760
11	1	Invoice	NCMA 2020-2021 FULL M	11/05/2020	11/17/2020	584.44		00/00	101-5400
27	1	Invoice	NCMA 2020-2021 COOPE	11/05/2020	11/17/2020	100.00		00/00	101-5400
Total LEAGUE OF NEBR. MUNICIPALITIES (2710):						1,174.44			
LIBRARY FURNITURE INTERNATIONAL INC (5622)									
7165	1	Invoice	ACRYLIC SLATWALL DIS	11/03/2020	11/17/2020	2,545.20		00/00	532-6482
Total LIBRARY FURNITURE INTERNATIONAL INC (5622):						2,545.20			
MACQUEEN EQUIPMENT LLC (2930)									
P06553	1	Invoice	SINGLE WRAP MAI	10/26/2020	11/17/2020	577.08	1048	00/00	401-5968
P06553	2	Invoice	DRIVE CHAIN	10/26/2020	11/17/2020	12.94	1048	00/00	401-5968
P06553	3	Invoice	SPROCKET-CONV DR	10/26/2020	11/17/2020	18.53	1048	00/00	401-5968
P06553	4	Invoice	CONV DRIVEN SPROCKE	10/26/2020	11/17/2020	4.31	1048	00/00	401-5968
P06553	5	Invoice	CONV DRIVEN SPROCKE	10/26/2020	11/17/2020	26.09	1048	00/00	401-5968
Total MACQUEEN EQUIPMENT LLC (2930):						638.95			
MANHATTAN LIFE ASSURANCE CO (2960)									
110120	1	Invoice	ELECTIVE COVERAGE	10/30/2020	11/06/2020	7.21		11/20	201-9620

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	PO Number	Period	GL Account
Total MANHATTAN LIFE ASSURANCE CO (2960):						7.21			
MATHESON TRI-GAS INC (3020)									
51706334	1	Invoice	OXYGEN	10/31/2020	11/17/2020	164.61		00/00	302-5265
Total MATHESON TRI-GAS INC (3020):						164.61			
MAX I. WALKER UNIFORM & APPAREL (3035)									
1108575	1	Invoice	UNIFORMS	11/04/2020	11/17/2020	68.40		00/00	003-9640
1109790	1	Invoice	UNIFORMS	11/11/2020	11/17/2020	58.25		00/00	003-9640
Total MAX I. WALKER UNIFORM & APPAREL (3035):						126.65			
MC2 INC, AN ELECTRIC PUMP COMPANY (1510)									
41960-IN	1	Invoice	TROJAN FITTING, INTER-	10/28/2020	11/17/2020	41.71	1049	00/00	003-7201
41960-IN	2	Invoice	TROJAN FITTING, INTER-	10/28/2020	11/17/2020	29.68	1049	00/00	003-7201
41960-IN	3	Invoice	TROJAN ACTICLEAN GEL	10/28/2020	11/17/2020	221.42	1049	00/00	003-7201
Total MC2 INC, AN ELECTRIC PUMP COMPANY (1510):						292.81			
MCI VERIZON (3055)									
110720	1	Invoice	TOLL FREE LINE	11/07/2020	11/07/2020	.00		00/00	
110720	2	Invoice	TOLL FREE LINE	11/07/2020	11/07/2020	12.00		00/00	101-7530
110720	3	Invoice	TOLL FREE LINE	11/07/2020	11/07/2020	12.00		00/00	201-5220
110720	4	Invoice	TOLL FREE LINE	11/07/2020	11/07/2020	12.00		00/00	301-7530
110720	5	Invoice	TOLL FREE LINE	11/07/2020	11/07/2020	12.00		00/00	721-7530
110720	6	Invoice	TOLL FREE LINE	11/07/2020	11/07/2020	15.60		00/00	001-9660
Total MCI VERIZON (3055):						63.60			
MCMASTER-CARR SUPPLY COMPANY (3075)									
48479625	1	Invoice	BALL BEARINGS	11/09/2020	11/17/2020	72.36	1062	00/00	003-7201
48479625	2	Invoice	BALL BEARINGS	11/09/2020	11/17/2020	43.60	1062	00/00	003-7201
Total MCMASTER-CARR SUPPLY COMPANY (3075):						115.96			
MICHAEL TODD & CO. INC. (3145)									
173524	1	Invoice	STREET SIGNS/MESH FL	11/05/2020	11/17/2020	118.37		00/00	401-6000
173525	1	Invoice	ORANGE FIBERGLASS M	11/05/2020	11/17/2020	68.42		00/00	532-6381
Total MICHAEL TODD & CO. INC. (3145):						186.79			
MIDWEST LABORATORIES INC (3195)									
1012953	1	Invoice	LAB SUPPLIES	11/03/2020	11/17/2020	30.42		00/00	001-9670
1012954	1	Invoice	LABS	11/03/2020	11/17/2020	2,869.00		00/00	003-7282
Total MIDWEST LABORATORIES INC (3195):						2,899.42			
MUTUAL OF OMAHA (3330)									
1	1	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020	21.00		11/20	101-9620
1	2	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020	46.20		11/20	201-9620
1	3	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020	14.70		11/20	401-9620
1	4	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020	67.20		11/20	301-9620
1	5	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020	12.60		11/20	701-9620
1	6	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020	4.20		11/20	521-9620
1	7	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020	2.10		11/20	721-9620
1	8	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020	21.00		11/20	001-9620

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	PO Number	Period	GL Account
	1	9	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020			
	1	10	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020	10.50	11/20	002-9620
	1	11	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020	8.40	11/20	003-9620
	1	12	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020	110.76	11/20	101-9620
	1	13	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020	155.05	11/20	201-9620
	1	14	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020	77.53	11/20	401-9620
	1	15	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020	66.45	11/20	701-9620
	1	16	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020	22.15	11/20	521-9620
	1	17	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020	11.08	11/20	721-9620
	1	18	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020	121.83	11/20	001-9620
	1	19	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020	55.38	11/20	002-9620
	1	19	Invoice	ADDITIONAL LIFE AND DI	11/30/2020	11/30/2020	44.30	11/20	003-9620
Total MUTUAL OF OMAHA (3330):						872.43			
NAPA AUTO PARTS (3345)									
	24140	1	Invoice	MISC SUPPLIES	10/23/2020	11/17/2020	44.11	00/00	401-6020
	24166	1	Invoice	MISC SUPPLIES	10/23/2020	11/17/2020	9.99	00/00	401-6020
	24166	2	Invoice	FUSE-2000 CHEVY PU	10/23/2020	11/17/2020	8.47	00/00	601-5791
	25069	1	Invoice	MISC. TOOLS	11/09/2020	11/17/2020	24.59	00/00	003-8500
	23598	1	Invoice	VEHICLE REPAIR	10/13/2020	11/17/2020	150.72	00/00	050-5791
	24147	1	Invoice	VEHICLE REPAIR	10/23/2020	11/17/2020	3.69	00/00	050-5791
Total NAPA AUTO PARTS (3345):						241.57			
NE DEPT OF TRANSPORTATION (3420)									
	643842	1	Invoice	BRIDGE INSPECTION	11/02/2020	11/17/2020	13.05	00/00	401-9860
	2021-2023 R	1	Invoice	2021-2023 CLASS A LICE	11/04/2020	11/17/2020	100.00	00/00	401-9760
Total NE DEPT OF TRANSPORTATION (3420):						113.05			
NEBRASKA MUNICIPAL POWER POOL (3555)									
	18127	1	Invoice	ARMS SUPPORT 11-1-20	11/02/2020	11/17/2020	650.00	00/00	001-7261
Total NEBRASKA MUNICIPAL POWER POOL (3555):						650.00			
NEBRASKA.GOV (3575)									
	5906438	1	Invoice	JUSTICE CASE LISTING (10/31/2020	11/17/2020	3.00	00/00	101-5420
Total NEBRASKA.GOV (3575):						3.00			
NEBRASKALAND TIRE INC (5636)									
	323	1	Invoice	BOBCAT - 4 NEW TIRES	10/16/2020	11/17/2020	670.00	00/00	401-5810
	334	1	Invoice	JD Grader - Tire repair	10/16/2020	11/17/2020	101.99	00/00	401-5810
	405	1	Invoice	Dumptruck - Tire repair	10/23/2020	11/17/2020	42.86	00/00	401-5810
	469	1	Invoice	Dumptruck - Tire repair	10/28/2020	11/17/2020	21.89	00/00	521-5810
	622	1	Invoice	JD TRACK MOWER-TIRE	11/12/2020	11/17/2020	21.55	00/00	521-5810
Total NEBRASKALAND TIRE INC (5636):						858.29			
NORRIS PUBLIC POWER DISTRICT (3685)									
	OCT 2020 S	1	Invoice	UTILITIES	11/02/2020	11/17/2020	8,588.85	00/00	003-7530
	OCT 2020 S	1	Invoice	UTILITY	11/02/2020	11/17/2020	10.09	00/00	521-7530
	OCT 2020 AI	1	Invoice	UTILITIES	11/02/2020	11/17/2020	727.11	00/00	050-7530
Total NORRIS PUBLIC POWER DISTRICT (3685):						9,326.05			
OCLC INC (3745)									
	1000080857	1	Invoice	STATE GRANT EXPENSE	11/01/2020	11/17/2020	171.77	00/00	702-5700

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	PO Number	Period	GL Account
Total OCLC INC (3745):						171.77			
OMAHA WORLD HERALD (3805)									
889587	10-2	1 Invoice	BOOKS/MAGAZINES	10/28/2020	11/17/2020	268.95		00/00	701-5691
Total OMAHA WORLD HERALD (3805):						268.95			
ONE CALL CONCEPTS INC (3810)									
0100126		1 Invoice	LOCATING SERVICE FEE	10/31/2020	11/17/2020	62.68		00/00	001-9730
0100126		2 Invoice	LOCATING SERVICE FEE	10/31/2020	11/17/2020	62.67		00/00	002-9730
Total ONE CALL CONCEPTS INC (3810):						125.35			
PAPER TIGER SHREDDING (3905)									
136067		1 Invoice	PAPER SHREDDING	10/31/2020	11/17/2020	30.00		00/00	201-9900
Total PAPER TIGER SHREDDING (3905):						30.00			
PO'S REPAIR (4035)									
860		1 Invoice	REPAIR BLADE	10/22/2020	11/17/2020	100.00		00/00	050-5791
Total PO'S REPAIR (4035):						100.00			
QUADIENT FINANCE USA INC (5591)									
103020		1 Invoice	POSTAGE	11/01/2020	11/01/2020	190.50		00/00	101-9650
103020		2 Invoice	POSTAGE	11/01/2020	11/01/2020	47.63		00/00	401-9650
103020		3 Invoice	POSTAGE	11/01/2020	11/01/2020	142.88		00/00	701-9650
103020		4 Invoice	POSTAGE	11/01/2020	11/01/2020	142.88		00/00	721-9650
103020		5 Invoice	POSTAGE	11/01/2020	11/01/2020	238.13		00/00	001-9650
103020		6 Invoice	POSTAGE	11/01/2020	11/01/2020	95.24		00/00	002-9650
103020		7 Invoice	POSTAGE	11/01/2020	11/01/2020	95.24		00/00	003-9650
OCT 2020 S		1 Invoice	POSTAGE	11/08/2020	11/17/2020	141.12		00/00	701-9650
Total QUADIENT FINANCE USA INC (5591):						1,093.62			
QUICK MED CLAIMS (4125)									
INV8258		1 Invoice	OUTSIDE SERVICES (AC	10/31/2020	11/17/2020	3,564.42		00/00	302-5340
Total QUICK MED CLAIMS (4125):						3,564.42			
QUILL CORP. (4130)									
11823362		1 Invoice	OFFICE SUPPLIES	10/30/2020	11/17/2020	149.91		00/00	701-9900
Total QUILL CORP. (4130):						149.91			
RESCO (4280)									
804835-00		1 Invoice	TERMINATOR, 15KV 4/0	11/05/2020	11/17/2020	445.05	1060	00/00	001-1500
804835-00		2 Invoice	UGUARD, CABLE, 3" X 10'	11/05/2020	11/17/2020	935.25	1060	00/00	001-1500
804835-00		3 Invoice	CONNECTOR COVER "D"	11/05/2020	11/17/2020	53.75	1060	00/00	001-8020
Total RESCO (4280):						1,434.05			
SACK LUMBER CO (4385)									
2010-215674		1 Invoice	MISC. SUPPLIES	10/01/2020	11/17/2020	32.27		00/00	401-6020
Total SACK LUMBER CO (4385):						32.27			

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	PO Number	Period	GL Account
SAPP BROS PETROLEUM (4505)									
IN3246101	1	Invoice	PROPANE	10/07/2020	11/17/2020	147.70		00/00	050-7530
IN3246102	1	Invoice	PROPANE	10/07/2020	11/17/2020	110.79		00/00	050-7530
Total SAPP BROS PETROLEUM (4505):						258.49			
SCHAEFER'S (4520)									
4G5995-0	1	Invoice	REFRIGERATOR	10/02/2020	11/17/2020	636.00		00/00	532-6482
Total SCHAEFER'S (4520):						636.00			
SCHINDLER ELEVATOR CORP (4530)									
7153207526	1	Invoice	ELEVATOR REPAIR	10/27/2020	11/17/2020	2,128.23		00/00	501-5330
Total SCHINDLER ELEVATOR CORP (4530):						2,128.23			
SEWARD COUNTY INDEPENDENT (4590)									
127866	1	Invoice	NOTICE 11-10-20	10/28/2020	11/17/2020	31.51		00/00	002-2000
128205	1	Invoice	MEETING NOTICE	10/28/2020	11/17/2020	10.23		00/00	701-5390
128504	1	Invoice	HYDRANT FLUSHING	10/31/2020	11/17/2020	256.50		00/00	002-8500
128579	1	Invoice	OCTOBER NEWS	10/31/2020	11/17/2020	100.00		00/00	701-5692
128616	1	Invoice	1 YR SUB RENEWAL - PO	10/31/2020	11/17/2020	27.00		00/00	201-5390
128651	1	Invoice	MEETING-CITY COUNCIL	11/04/2020	11/17/2020	9.82		00/00	101-5390
128652	1	Invoice	MEETING-ECO DEV	11/04/2020	11/17/2020	11.05		00/00	801-5390
128655	1	Invoice	ORDINANCE 2114	11/04/2020	11/17/2020	7.77		00/00	101-5390
128657	1	Invoice	MINUTES 10-20-20	11/04/2020	11/17/2020	55.84		00/00	101-5390
128650	1	Invoice	MEETING NOTICE-AIRPO	11/04/2020	11/17/2020	10.64		00/00	050-5390
128200	1	Invoice	INV TO BID 11-19	11/11/2020	11/17/2020	68.65		00/00	003-2000
128828	1	Invoice	MEETING PLAN COMM	11/11/2020	11/17/2020	9.82		00/00	101-5480
Total SEWARD COUNTY INDEPENDENT (4590):						598.83			
SID DILLON FORD (4635)									
8FCB670268	1	Invoice	OIL CHANGE UNIT3	11/05/2020	11/17/2020	36.60		00/00	201-5801
8FCB670720	1	Invoice	OIL/FILTER	11/06/2020	11/17/2020	52.72		00/00	201-5801
8FCB672039	1	Invoice	TIRE REPAIR	11/12/2020	11/17/2020	70.00		00/00	002-8460
Total SID DILLON FORD (4635):						159.32			
SKARSHUAG TESTING LAB INC. (4675)									
247747	1	Invoice	GLOVE TESTING	11/03/2020	11/17/2020	750.18		00/00	001-8020
Total SKARSHUAG TESTING LAB INC. (4675):						750.18			
SPECTRUM (4730)									
1865110120	1	Invoice	INTERNET	11/01/2020	11/01/2020	64.69		00/00	101-7530
1865110120	2	Invoice	INTERNET	11/01/2020	11/01/2020	46.88		00/00	201-6050
1865110120	3	Invoice	TV	11/01/2020	11/01/2020	1.12		00/00	101-7530
1865110120	4	Invoice	INTERNET	11/01/2020	11/01/2020	16.10		00/00	301-7530
1865110120	5	Invoice	INTERNET	11/01/2020	11/01/2020	35.38		00/00	701-7530
1865110120	6	Invoice	TV	11/01/2020	11/01/2020	3.76		00/00	701-7530
1865110120	7	Invoice	TV	11/01/2020	11/01/2020	1.71		00/00	301-7530
1865110120	8	Invoice	TV	11/01/2020	11/01/2020	4.99		00/00	201-6050
1865110120	9	Invoice	TV	11/01/2020	11/01/2020	7.71		00/00	502-7530
1865110120	10	Invoice	TV	11/01/2020	11/01/2020	2.31		00/00	001-9910
1865110120	11	Invoice	TV	11/01/2020	11/01/2020	1.14		00/00	002-9910
1865110120	12	Invoice	INTERNET	11/01/2020	11/01/2020	25.37		00/00	001-9910
1865110120	13	Invoice	INTERNET	11/01/2020	11/01/2020	10.73		00/00	002-9910

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	PO Number	Period	GL Account
2398411012	1	Invoice	UTILITY-1410 MAIN AVE	11/01/2020	11/17/2020	8.98		00/00	502-7530
1471011012	1	Invoice	UTLITY-239 E 13TH ST	11/01/2020	11/17/2020	18.03		00/00	501-7530
3060911012	1	Invoice	INTERNET-1945 FOREST	11/01/2020	11/17/2020	9.02		00/00	201-5220
Total SPECTRUM (4730):						257.92			
SUNSET LAW ENFORCEMENT (4880)									
4333-IN	1	Invoice	AMMO FOR RANGE TRAI	11/12/2020	11/17/2020	1,078.50		00/00	201-5620
Total SUNSET LAW ENFORCEMENT (4880):						1,078.50			
TRI STATE OIL RECLAIMERS INC (5577)									
273163	1	Invoice	USED OIL PICKED UP	10/02/2020	11/17/2020	75.00		00/00	511-5340
Total TRI STATE OIL RECLAIMERS INC (5577):						75.00			
TURTLE TRACKS (5633)									
1417	1	Invoice	VEST PATCHES	10/26/2020	11/17/2020	29.00		00/00	531-6477
Total TURTLE TRACKS (5633):						29.00			
UNION BANK & TRUST CO (5205)									
3511	1	Invoice	HSA FEES	11/01/2020	11/01/2020	8.44		00/00	101-9620
3511	2	Invoice	HSA FEES	11/01/2020	11/01/2020	9.18		00/00	201-9620
3511	3	Invoice	HSA FEES	11/01/2020	11/01/2020	1.48		00/00	203-9620
3511	4	Invoice	HSA FEES	11/01/2020	11/01/2020	8.44		00/00	401-9620
3511	5	Invoice	HSA FEES	11/01/2020	11/01/2020	2.96		00/00	601-9620
3511	6	Invoice	HSA FEES	11/01/2020	11/01/2020	11.83		00/00	701-9620
3511	7	Invoice	HSA FEES	11/01/2020	11/01/2020	18.74		00/00	001-9620
3511	8	Invoice	HSA FEES	11/01/2020	11/01/2020	7.95		00/00	002-9620
3511	9	Invoice	HSA FEES	11/01/2020	11/01/2020	4.98		00/00	003-9620
Total UNION BANK & TRUST CO (5205):						74.00			
UNITE PRIVATE NETWORKS LLC (5210)									
100	1	Invoice	ETHERNET INTERNET A	11/01/2020	11/01/2020	88.00		00/00	101-7530
100	2	Invoice	ETHERNET INTERNET A	11/01/2020	11/01/2020	99.00		00/00	201-5790
100	3	Invoice	ETHERNET INTERNET A	11/01/2020	11/01/2020	88.00		00/00	301-7530
100	4	Invoice	ETHERNET INTERNET A	11/01/2020	11/01/2020	99.00		00/00	701-7530
100	5	Invoice	ETHERNET INTERNET A	11/01/2020	11/01/2020	550.00		00/00	001-9910
100	6	Invoice	ETHERNET INTERNET A	11/01/2020	11/01/2020	88.00		00/00	002-9910
100	7	Invoice	ETHERNET INTERNET A	11/01/2020	11/01/2020	88.00		00/00	003-9910
Total UNITE PRIVATE NETWORKS LLC (5210):						1,100.00			
UPS (5240)									
R56414450	1	Invoice	POSTAGE	11/07/2020	11/17/2020	12.32		00/00	003-9650
Total UPS (5240):						12.32			
VERIZON WIRELESS (5295)									
9865931261	1	Invoice	CELL PHONE	11/01/2020	11/01/2020	46.19		00/00	101-5452
9865931261	2	Invoice	CELL PHONE	11/01/2020	11/01/2020	41.06		00/00	101-6201
9865931261	3	Invoice	CELL PHONE	11/01/2020	11/01/2020	64.97		00/00	201-5220
9865931261	4	Invoice	CELL PHONE	11/01/2020	11/01/2020	750.03		00/00	001-9660
9865931261	5	Invoice	CELL PHONE	11/01/2020	11/01/2020	70.10		00/00	002-9660
9865931261	6	Invoice	CELL PHONE	11/01/2020	11/01/2020	29.04		00/00	003-9660
9865931261	7	Invoice	CELL PHONE	11/01/2020	11/01/2020	70.10		00/00	401-8500

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	PO Number	Period	GL Account
9865931261	8	Invoice	CELL PHONE	11/01/2020	11/01/2020	236.91		00/00	301-7530
9865931261	9	Invoice	CELL PHONE	11/01/2020	11/01/2020	70.10		00/00	721-8500
9866102779	1	Invoice	CELL PHONE PD	11/01/2020	11/17/2020	240.06		00/00	201-5220
Total VERIZON WIRELESS (5295):						1,618.56			
WASTE CONNECTIONS OF NEBRASKA (5360)									
1715941	1	Invoice	1515 FOREST AVE	11/01/2020	11/17/2020	55.56		00/00	701-5330
Total WASTE CONNECTIONS OF NEBRASKA (5360):						55.56			
WESCO RECEIVABLES CORP (5581)									
587500	1	Invoice	MPS 5002 6/16 STRANDLI	11/05/2020	11/17/2020	398.56	1061	00/00	001-1500
587500	2	Invoice	HPS TLS42L SGL TAP LU	11/05/2020	11/17/2020	409.04	1061	00/00	001-1500
587500	3	Invoice	BUR YS28 HYLINK-SPLIC	11/05/2020	11/17/2020	54.04	1061	00/00	001-1500
588999	1	Invoice	NORDIC CBP37-43-24A B	11/09/2020	11/17/2020	1,505.00	1061	00/00	001-1500
588999	2	Invoice	TE ALR-7090-VPS 120/20	11/09/2020	11/17/2020	225.75	1061	00/00	001-8071
588999	3	Invoice	LEOELE GCM2-40H-MVN	11/09/2020	11/17/2020	2,633.75	1061	00/00	001-8071
Total WESCO RECEIVABLES CORP (5581):						5,226.14			
WINDSTREAM (5465)									
1	1	Invoice	PHONE-CITY HALL	11/04/2020	11/04/2020	155.55		00/00	101-7530
1	2	Invoice	PHONE-CITY HALL	11/04/2020	11/04/2020	145.38		00/00	201-5220
1	3	Invoice	PHONE-CITY HALL	11/04/2020	11/04/2020	113.80		00/00	721-7530
1	4	Invoice	PHONE-CITY HALL	11/04/2020	11/04/2020	130.28		00/00	003-9660
1	5	Invoice	PHONE-CITY HALL	11/04/2020	11/04/2020	83.83		00/00	401-7530
1	6	Invoice	PHONE-CITY HALL	11/04/2020	11/04/2020	126.02		00/00	001-9660
1	7	Invoice	PHONE-CITY HALL	11/04/2020	11/04/2020	63.00		00/00	002-9660
NOV 2020 P	1	Invoice	PHONE-POLICE	11/04/2020	11/17/2020	658.00		00/00	201-5220
NOV 2020 C	1	Invoice	PHONE-COMM CTR	11/04/2020	11/17/2020	58.87		00/00	502-7530
OCT/NOV 20	1	Invoice	PHONE-FIRE	11/04/2020	11/17/2020	123.66		00/00	301-7530
NOV 2020 E	1	Invoice	PHONE-EMERGENCY MN	11/04/2020	11/17/2020	74.86		00/00	101-5490
NOV 2020 N	1	Invoice	PHONE-NMPP	11/04/2020	11/17/2020	69.01		00/00	001-9660
NOV 2020 A	1	Invoice	PHONE-AIRPORT	11/04/2020	11/17/2020	124.32		00/00	050-5220
NOV 2020 (S	1	Invoice	PHONE-SALINE CO E911	11/06/2020	11/17/2020	545.45		00/00	202-5220
Total WINDSTREAM (5465):						2,472.03			
ZELLE (5570)									
2849	1	Invoice	HR CONSULTING FEE	11/01/2020	11/01/2020	277.87		00/00	101-5163
2849	2	Invoice	HR CONSULTING FEE	11/01/2020	11/01/2020	902.63		00/00	201-5163
2849	3	Invoice	HR CONSULTING FEE	11/01/2020	11/01/2020	416.63		00/00	401-5163
2849	4	Invoice	HR CONSULTING FEE	11/01/2020	11/01/2020	69.38		00/00	601-5163
2849	5	Invoice	HR CONSULTING FEE	11/01/2020	11/01/2020	277.88		00/00	701-5163
2849	6	Invoice	HR CONSULTING FEE	11/01/2020	11/01/2020	138.75		00/00	521-5163
2849	7	Invoice	HR CONSULTING FEE	11/01/2020	11/01/2020	138.75		00/00	721-5163
2849	8	Invoice	HR CONSULTING FEE	11/01/2020	11/01/2020	625.12		00/00	001-9623
2849	9	Invoice	HR CONSULTING FEE	11/01/2020	11/01/2020	625.12		00/00	002-9623
2849	10	Invoice	HR CONSULTING FEE	11/01/2020	11/01/2020	277.87		00/00	003-9623
Total ZELLE (5570):						3,750.00			
Grand Totals:						96,048.22			

<u>GL Period</u>	<u>Amount</u>
11/20	879.64
00/00	95,168.58
Grand Totals:	<u>96,048.22</u>

Vendor number hash: 489042
Vendor number hash - split: 950647
Total number of invoices: 177
Total number of transactions: 299

<u>Terms Description</u>	<u>Invoice Amount</u>	<u>Discount Amount</u>	<u>Net Invoice Amount</u>
Open Terms	96,048.22	.00	96,048.22
Grand Totals:	<u>96,048.22</u>	<u>.00</u>	<u>96,048.22</u>

CERTIFICATE OF COMPLIANCE

Maintenance Agreement No. 57 QE 1606 Supp 3
Maintenance Agreement between the Nebraska Department of Transportation and the
Municipality of Crete
Municipal Extensions in Crete

We hereby certify that all roadway surface maintenance has been accomplished as per terms of the Maintenance Agreement specified above.

As per Section 8d of the Agreement, we are submitting this certificate to District Engineer Thomas Goodbarn, Department of Transportation, Lincoln, Nebraska.

ATTEST: _____ day of _____, 2020.

City Clerk *Mayor/Designee*

I hereby certify that all roadway surface maintenance was performed as per the above listed agreement and payment for the same should be made.

District Engineer, Department of Transportation

For Office Use Only	
Agreement No.:	_____
Pay/Bill Code:	_____
Contractor No.:	_____
Amount:	\$ _____

NEBRASKA

Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

Attachment "A"

MAINTENANCE OPERATION AND RESPONSIBILITY
Municipal extensions and connecting links
(Streets Designated Part of the State Highway System excluding Freeways)

Maintenance Responsibility
 Neb. Rev. Stat. § 39-2105

<u>Maintenance Operation</u> Neb. Rev. Stat. § 39-1339	Metropolitan Cities (Omaha)	Primary Cities (Lincoln)	1 st Class Cities	2 nd Class Cities & Villages
Surface maintenance of the traveled way equivalent to the design of the rural highway leading into municipality.	Department	Department	Department	Department
Surface maintenance of the roadway exceeding the design of the rural highway leading into the municipality including shoulders and auxiliary lanes.	City	City	City	City
Surface maintenance on parking lanes.	City	City	City	Department
Maintenance of roadway appurtenances <i>(including, but not limited to, sidewalks, storm sewers, guardrails, handrails, steps, curb or grate inlets, driveways, fire plugs, or retaining walls)</i>	City	City	City	City or Village
Mowing of the right-of-way, right-of-way maintenance and snow removal.	City	City	City	City or Village
Bridges from abutment to abutment, except appurtenances.	Department	Department	Department	Department

Maintenance Responsibility
 Neb. Rev. Stat. § 60-6, 120 & § 60-6, 121

<u>Maintenance Operation</u> Neb. Rev. Stat. § 39-1339	Metropolitan Cities (Omaha)	Primary Cities (Lincoln)	1 st Class Cities > 40,000	1 st Class Cities < 40,000	2 nd Class Cities
Pavement markings limited to lane lines, centerline, No passing lines, and edge lines on all connecting links except state maintained freeways	City	City	City	Department	Department
Miscellaneous pavement marking, including angle and parallel parking lanes, pedestrian crosswalks, school crossings, etc.	City	City	City	City	City
Maintenance and associated power costs of traffic signals and roadway lighting as referred to in original project agreement.					
Procurement, installation and maintenance of guide and route marker signs	City	City	City	Department	Department
Procurement, installation and maintenance of regulatory and warning signs.	City	City	City	Department	Department

Handwritten signature or mark

NEBRASKA

Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

City Maintenance Agreement

Attachment B

City of: Crete

Date: 10/24/19

Surface Maintenance

From Attachment "C", it is determined that the State's responsibility for surface maintenance within the City limits is 10.46 lane miles. Pursuant to Sections 1a, 8a, 8d of the Agreement and to Attachment "C" made part of this Agreement through reference, the State agrees to pay to the City the sum of \$2,100.00 per lane mile for performing the surface maintenance on those lanes listed on Attachment "C".

Amount due the City for surface maintenance:

10.46 lane miles x \$2,100.00 per lane mile = \$21,966.00.

Snow Removal

From Attachment "A", it is determined that snow removal within City limits is the responsibility of the City. Pursuant to Section 8d of the Agreement and to Attachment "C" made a part of this Agreement through reference, the City agrees to pay to the State the sum of \$ _____ per lane mile for performing snow removal on those lanes listed on Attachment "C".

Amount due the State for snow removal:

_____ lane miles x \$ _____ per lane mile = \$ _____

Other (*Explain*)

STATE OF NEBRASKA
DEPARTMENT OF TRANSPORTATION

RESPONSIBILITY FOR SURFACE MAINTENANCE
OF MUNICIPAL EXTENSIONS

NEBRASKA REVISED STATUTE 39-1339
AND NEBRASKA REVISED STATUE 39-2105

Description	Hwy No.	Beginning R.P.	End R.P.	Length (MI)	Driving Lanes Total	Lane Miles Total	State	City
West City Limits to Pine Ave	33	9.47	10.8	1.33	2	2.66	2.66	0
Pine Ave to East City Limits	33	10.8	13.29	2.49	3	7.47	4.98	2.49
South City Limits to Beginning of One-Way Cutoff	103	41.29	42.62	1.33	2	2.66	2.66	0
One-Way Cutoff to N-33 Jct	103	42.62	42.7	0.08	3	0.24	0.16	0.08
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
Total Lane Miles				5.23		13.03	10.46	2.57

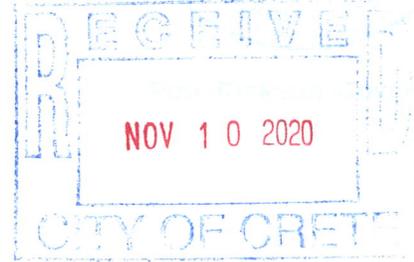
NEBRASKA

Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

October 29, 2020

City of Crete
243 E 13th St.
PO Box 86
Crete, NE 68333



Dear City Clerk:

Please execute the enclosed Certificate of Compliance and return the original form to our office as soon as possible. Also please find the original signed agreement renewal for your records.

When we have all signatures required, an original of the fully signed Certificate of Compliance will be returned to you.

Please return the signed forms to the address below:

Nebraska Department of Transportation
Attn: Bob Rankin
302 Superior St
Lincoln, NE 68521

If your city limits have changed, please advise us of your new limits.

If you have any questions, please call Bob Rankin at (402) 471-0850, Ext. 1225.

Sincerely,

Bob Rankin
District Operations and Maintenance Manager
NDOT – 302 Superior St, Lincoln
Robert.Rankin@nebraska.gov
402-471-0850 ext. 1225

Enclosures

Do not recreate or revise the pages of this document, as revisions and recreations will not be accepted.
Failure to complete and return: If a municipality had an appointed and Licensed City Street Superintendent for all or part of Calendar Year 2020 and the municipality does not complete and return the **original** Signing Resolution, **original** Year-End Certification, and a copy of the documentation of the city street superintendent(s) appointment to the NDOT **by December 31, 2020**, **the municipality will not receive an Incentive Payment for Calendar Year 2020.**

RESOLUTION

**SIGNING OF THE
YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT
2020**

Resolution No. _____

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment of the City Street Superintendent to the NDOT using the Year-End Certification of City Street Superintendent; and

Whereas: The NDOT requires that such certification shall also include a copy of the documentation of the city street superintendents appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of City Street Superintendent shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent by the Mayor or Village Board Chairperson.

Be it resolved that the Mayor Village Board Chairperson of _____
(Check one box) (Print Name of Municipality)
is hereby authorized to sign the attached Year-End Certification of City Street Superintendent.

Adopted this _____ day of _____, 20____ at _____, Nebraska.
(Month)

City Council/Village Board Members

City Council/Village Board Member _____
Moved the adoption of said resolution
Member _____ Seconded the Motion
Roll Call: _____ Yes _____ No _____ Abstained _____ Absent
Resolution adopted, signed and billed as adopted.

Attest:

(Signature of Clerk)

Do not recreate or revise the pages of this document, as revisions and recreations will not be accepted.
Failure to complete and return: If a municipality had an appointed and Licensed City Street Superintendent for all or part of Calendar Year 2020 and the municipality does not complete and return the original Signing Resolution, original Year-End Certification, and a copy of the documentation of the city street superintendent(s) appointment to the NDOT by December 31, 2020, the municipality will not receive an Incentive Payment for Calendar Year 2020.

Year-End Certification of City Street Superintendent For Determining Incentive Payment

January 1, 2020 to December 31, 2020

*This certifies that _____, License Number S- _____ Class _____,
(Print name of Superintendent as appears on license card) (A or B)

was the appointed City Street Superintendent of _____
(Print name of City or Village)

from _____, 2020 to _____, 2020
Month Date Month Date

and actually performed all of the following duties:

1. Developing and annually updating a long-range plan based on needs and coordinated with adjacent local governmental units;
2. Developing an annual program for design, construction, and maintenance;
3. Developing an annual budget based on programmed projects and activities;
4. Submitting such plans, programs, and budgets to the local governing body for approval; and
5. Implementing the capital improvements and maintenance activities provided in the approved plans, programs, and budgets.

And further certifies that the superintending services of the above listed individual were provided by: (Check one box)

- Employment with this Municipality Contract (consultant) with this Municipality Contract (interlocal agreement) between this Municipality and the following listed Municipality(ies) and/or County(ies)

Signature of Mayor Village Board Chairperson

* If more than one individual or the City Council or Village Board provided street superintending services during the calendar year, list each successive superintendent using a separate certification. The amount will be computed based on (a) your most recent Federal Census as certified by the Tax Commissioner; (b) whether or not your municipality appointed a licensed City Street Superintendent for all 12 months; (c) class of license, A or B; and (d) whether or not the Superintendent performed all of the duties listed. Reference Neb. Rev. Stat. §§39-2302 and 39-2511 through 39-2515. If your city or village did not have an appointed City Street Superintendent, write "City Council" or "Village Board" as the name of "Superintendent." Failure to return the resolution, certification, and documentation of the superintendents appointment will result in your municipality not receiving an Incentive Payment for Calendar Year 2020.

Note: In addition to this annual, Year-End Certification of Superintendent to the Nebraska Department of Transportation, (due December 31st), the municipality is also responsible for filing the "Municipal Annual Certification of Program Compliance" and "Signing Resolution" with the Board of Public Roads Classifications and Standards (due October 31st). Reference Neb. Rev. Stat. §§39-2115, 39-2119, 39-2120, 39-2121 and 39-2520(2).



Return the completed original resolution and certification, and a copy of the documentation of appointment by December 31, 2020 to:

Highway Local Liaison Coordinator
Boards-Liaison Services Section
Local Assistance Division
Nebraska Department of Transportation
PO Box 94759
Lincoln NE 68509-4759

Attach Documentation of the City Street Superintendent(s) Appointment for 2020 here:

For most municipalities this information may be found in the November or December 2019 or the January 2020 meetings minutes.



October 29, 2020

Notice to file the Year-End Certification of City Street Superintendent, Signing Resolution, and Documentation of the City Street Superintendent(s) Appointment for Calendar Year 2020 with the Nebraska Department of Transportation (NDOT) by December 31, 2020.

The attached YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT and SIGNING RESOLUTION, together with the DOCUMENTATION OF THE CITY STREET SUPERINTENDENT(S) APPOINTMENT for CALENDAR YEAR 2020, is the basis for determining the calendar year 2020 Incentive Payment. **Please complete and return the following to the NDOT by December 31, 2020:**

- **Signing Resolution** (Page 1): The original Signing Resolution, authorizing the signing of the Year-End Certification by the Mayor or the Village Board Chairperson.
- **Year-End Certification of City Street Superintendent** (Page 2): If more than one individual or the City Council or Village Board provided street superintending services during Calendar Year 2020, list each successive street superintendent using a separate Year-End Certification and Signing Resolution. If your municipality did not have an appointed Street Superintendent, write "City Council" or "Village Board" as the name of the "Superintendent."
- **Documentation of the City Street Superintendent(s) Appointment** (Page 3): Attach to page 3 a copy of the City Council or Village Board meeting minutes showing the appointment of the City Street Superintendent for Calendar Year 2020 by their name as it appears on their License (*if applicable*), their License Number and Class of License (*if applicable*), the type of appointment, i.e., employed, contract (consultant or interlocal agreement with another county and/or incorporated municipality), and the **beginning date of the appointment**. For most municipalities this information may be found in the November or December 2019 or the January 2020 meetings minutes.

Failure to complete and return: If a municipality had an appointed and Licensed City Street Superintendent for all or part of Calendar Year 2020 and the municipality does not complete and return the original Signing Resolution, original Year-End Certification, and a copy of the documentation of the city street superintendents appointment to the NDOT **by December 31, 2020, the municipality will not receive an Incentive Payment for Calendar Year 2020.**

Payment: If your municipality qualifies, payment will be scheduled for February 2021. Reference Neb. Rev. Stat. §39-2515.

Please let me know if you have any questions. Email: lemoyne.schulz@nebraska.gov
Phone: (402) 479-4436

Sincerely,

LeMoyne D. Schulz
Highway Local Liaison Coordinator
Boards-Liaison Services Section
Local Assistance Division
Nebraska Department of Transportation

LDS/2020

Attachments (3)



Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

AGREEMENT RENEWAL

Maintenance Agreement No. 57
Maintenance Agreement between the Nebraska Department of Transportation and the
Municipality of Crete
Municipal Extensions in Crete

We hereby agree that Maintenance Agreement No. 57 described above be renewed for the period January 1, 2021 to December 31, 2021.

All terms and attachments to remain in effect as per the original agreement with revised rates per Attachment B attached hereto.

In witness whereof, the parties hereto have caused these presents to be executed by their proper officials thereunto duly authorized as of the dates indicated below.

Executed by the City this _____ day of _____, 2020.

ATTEST: City of Crete

City Clerk/Witness

Mayor/Designee

Executed by the State this _____ day of _____, 2020.

ATTEST: State of Nebraska

District Engineer, Department of Transportation

MAINTENANCE OPERATION AND RESPONSIBILITY
Municipal extensions and connecting links
(Streets Designated Part of the State Highway System excluding Freeways)

Maintenance Responsibility
 Neb. Rev. Stat. § 39-2105

<u>Maintenance Operation</u> Neb. Rev. Stat. § 39-1339	Metropolitan Cities (Omaha)	Primary Cities (Lincoln)	1 st Class Cities	2 nd Class Cities & Villages
Surface maintenance of the traveled way equivalent to the design of the rural highway leading into municipality.	Department	Department	Department	Department
Surface maintenance of the roadway exceeding the design of the rural highway leading into the municipality including shoulders and auxiliary lanes.	City	City	City	City
Surface maintenance on parking lanes.	City	City	City	Department
Maintenance of roadway appurtenances <i>(including, but not limited to, sidewalks, storm sewers, guardrails, handrails, steps, curb or grate inlets, driveways, fire plugs, or retaining walls)</i>	City	City	City	City or Village
Mowing of the right-of-way, right-of-way maintenance and snow removal.	City	City	City	City or Village
Bridges from abutment to abutment, except appurtenances.	Department	Department	Department	Department

Maintenance Responsibility
 Neb. Rev. Stat. § 60-6, 120 & § 60-6, 121

<u>Maintenance Operation</u> Neb. Rev. Stat. § 39-1339	Metropolitan Cities (Omaha)	Primary Cities (Lincoln)	1 st Class Cities > 40,000	1 st Class Cities < 40,000	2 nd Class Cities
Pavement markings limited to lane lines, centerline, No passing lines, and edge lines on all connecting links except state maintained freeways	City	City	City	Department	Department
Miscellaneous pavement marking, including angle and parallel parking lanes, pedestrian crosswalks, school crossings, etc.	City	City	City	City	City
Maintenance and associated power costs of traffic signals and roadway lighting as referred to in original project agreement.					
Procurement, installation and maintenance of guide and route marker signs	City	City	City	Department	Department
Procurement, installation and maintenance of regulatory and warning signs.	City	City	City	Department	Department



Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

City Maintenance Agreement

Attachment B

City of: Crete

Date: 10/29/20

Surface Maintenance

From Attachment "C", it is determined that the State's responsibility for surface maintenance within the City limits is 10.46 lane miles. Pursuant to Sections 1a, 8a, 8d of the Agreement and to Attachment "C" made part of this Agreement through reference, the State agrees to pay to the City the sum of \$2,100.00 per lane mile for performing the surface maintenance on those lanes listed on Attachment "C".

Amount due the City for surface maintenance:

10.46 lane miles x \$2,100.00 per lane mile = \$21,966.00.

Snow Removal

From Attachment "A", it is determined that snow removal within City limits is the responsibility of the City. Pursuant to Section 8d of the Agreement and to Attachment "C" made a part of this Agreement through reference, the City agrees to pay to the State the sum of \$ _____ per lane mile for performing snow removal on those lanes listed on Attachment "C".

Amount due the State for snow removal:

_____ lane miles x \$ _____ per lane mile = \$ _____

Other (*Explain*)

**STATE OF NEBRASKA
DEPARTMENT OF TRANSPORTATION**

**RESPONSIBILITY FOR SURFACE MAINTENANCE
OF MUNICIPAL EXTENSIONS**

**NEBRASKA REVISED STATUTE 39-1339
AND NEBRASKA REVISED STATUE 39-2105**

Description	Hwy No.	Beginning R.P.	End R.P.	Length (MI)	Driving Lanes Total	Lane Miles Total	State	City
West City Limits to Pine Ave	33	9.47	10.8	1.33	2	2.66	2.66	0
Pine Ave to East City Limits	33	10.8	13.29	2.49	3	7.47	4.98	2.49
South City Limits to Beginning of One-Way Cutoff	103	41.29	42.62	1.33	2	2.66	2.66	0
One-Way Cutoff to N-33 Jct	103	42.62	42.7	0.08	3	0.24	0.16	0.08
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
Total Lane Miles				5.23		13.03	10.46	2.57

NEBRASKA

Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

November 4, 2020

City of Crete
243 E 13th St.
PO Box 86
Crete, NE 68333



RE: Maintenance Agreement Renewal

Dear City Clerk:

Enclosed please find two copies of the Maintenance Renewal Agreement. Please execute the enclosed Renewal Agreements and return all original forms to our office by December 1, 2020.

All terms and exhibits to remain in effect as per the original agreement.

When we have all signatures required, an original of the fully signed Maintenance Agreement Renewal will be returned to you.

Please return the signed forms to the address below:

Nebraska Department of Transportation
Attn: Bob Rankin
302 Superior St
Lincoln, NE 68521

If you have any questions, please call Bob Rankin at (402) 471-0850, Ext. 1225.

Sincerely,

Bob Rankin
District Operations and Maintenance Manager
NDOT – 302 Superior St, Lincoln
Robert.Rankin@nebraska.gov
402-471-0850 ext. 1225

Kyle Schneweis, P.E., Director

Department of Transportation

District 1 Headquarters
302 Superior Street
Lincoln, NE 68521-2481

dot.nebraska.gov

OFFICE 402-471-0850 FAX 402-471-3401
NDOT.ContactUs@nebraska.gov

Linden Ave

12th St

•
Bee Church

FOP

Chamber

Nativity

Eagles
Grinch

Trees   

*
FBLA *
Rotary

Utility Drive

CAMC *

SANTA

city Hall

ISIS

parking

post office



Ownership Identification: Please List all Officers, Directors, Partners, Owners, Co-owners and Stockholders.

Full Name	Title	Ownership Percentage
Justin G Jones	co-owner	50
Elayne Woods Jones	co-owner	50

Which type of assistance is the entity applying for?

- Grant
 Loan Guarantee If so, Lender? _____
 Other

Explain: _____

What is the general purpose of the request (must be an allowed LB840/Economic Dev. Plan Project)?

- New Development
 New Business Startup
 Building Renovation
 Public Works
 Professional/Employee Recruitment
 Promotion/Tourism
 Job Training
 Working Capital
 Low - Moderate Income Housing
 Workforce Housing
 Technology
 Plan Management
 Technical Assistance
 Equity Investment

Does the business qualify to receive any incentives from the State of Nebraska? Yes No DK

Has the business applied for any incentives from the State of Nebraska? Yes No

If yes, please explain: _____

Employee Information: (FTE = Full-Time Equivalent = 2,080 Hours/Per Year)

Number of Existing Full-Time Equivalent Employees: 1

Number of Full-Time Equivalent Positions to Be Created: 3

Will all of the Full-Time Equivalent Positions be Physically Located within the City of Crete, their Two- Mile Extraterritorial Jurisdiction or on Land Held in the Name of the City of Crete?

- Yes No

If no, please explain: _____

Does the Company Employ Any Seasonal Employees? Yes No

If Yes, How Many: 6

(Seasonal employees must work for at least three continuous months and the position must reoccur annually)

B. PROJECT INFORMATION:

Please provide a Brief Project Summary Description:

HOUSE will be an event space with many hats, but the main goal will be to help Downtown Crete grow into a vibrant and thriving downtown by becoming a high-end Wedding Reception Venue and Event Venue. As someone who has been in the wedding business for the past 10 years, specifically wedding photography, I have an insight that most people don't have on what couples are looking for in a venue. I also have the ability to see and create a space that will be beautiful to photograph which will aide in making it an extremely marketable venue. Drawing wedding clients to Crete would be one of the primary goals of HOUSE. In addition to being a reception venue, HOUSE will continue with the tradition of bringing community together as being a gathering space. From business meetings, birthday parties, fraternity and sorority socials, local fundraisers and more. Finally, HOUSE will strive towards being known for booking noteworthy Live Music. As weddings are generally planned at least a year in advance, HOUSE would fill in the gaps with local, regional and eventually more well known Live Music acts.

Use of Funds	Total Project Cost	Econ Dev Funds Requested
Land or Building Acquisition	\$ 300,000.00	\$
Renovation/Rehabilitation	\$ 55,000.00	\$ 55,000
New Construction	\$	\$
Machinery / Equipment Acquisition	\$	\$
Business / Employee Recruitment Activities	\$	\$
Technology Costs	\$	\$
Small Business Development	\$	\$
Working Capital (Includes Inventory)	\$	\$
Job Training	\$	\$
Other	\$ 5,000.00	\$
Total Project Cost	\$ 360,000.00	
	Total LB840 Funds Requested:	\$ 55,000.00

C. FUNDING SOURCES AND EQUITY INJECTION:

If Borrowing, Name of Lender: City Bank & Trust, Crete

Loan Amount: CHF 225,000.00

Loan Term (Years): 20

Amount Injected Into the Project by Business/Partners/Owners:
\$ 95,000.00

Other Funding Source(s) and Amount(s): Cash Loan/Equity draw from other busin., Investor Contrib

C. PROJECT LOCATION:

- | | | |
|--|---|--|
| Within the Crete City Limits? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Within the Crete Two-Mile Jurisdiction? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Land Owned by the City of Crete? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Not Located in Crete but for area benefit? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

If Not in City Jurisdiction, please explain local benefit:

D. ATTACHMENTS: - Please Include the Attachments that Apply to Your Entity – See *checklist Page 5.*

Please Note: The Information provided pursuant to this Section Will be Deemed Confidential and will not be Available for Public Disclosure.

- Business Plan: Brief Description of the Business
- Resumes of all Owners/Co-Owners/Directors/Partners/Stockholders
- For Existing Businesses – Three (3) Yearly Financial Statements
- For Existing Businesses – Current Financial Statements (Less Than Sixty (60) Days Old)
- For Existing Businesses - List of Current Obligations (Include Company Names and Amounts)
- For Start-Up Businesses – Current Business Plan
- For Start-Up Businesses – Three Year Projections
- Tax Returns – Previous Three (3) Years – Personal Tax Returns May be Required for Proprietorship
- Letter from Lending Institution if applicable
- If a Corporation, LLC or Other Legal Entity - Copy of Organizational Documents (Articles, Bylaws)
- Please Note that Other Financial Documents May Be Required

E. APPLICANT SIGNATURE:

I certify that the information contained in this application and all attachments are correct to the best of my knowledge. By signing below, I authorize the City of Crete or their contracted representative to check my credit and the credit of all who are listed within this application. I understand that I must update my credit information if my financial situation changes.

Applicant's Signature

Oct 29, 2020

Date

WOODS-JONES ENTERPRISES, LLC
1206 MAIN AVE ('HOUSE') BUSINESS PLAN SUMMARY October, 2020

Woods-Jones Enterprises is a real estate investment and operating company in Crete, NE, owned and managed by Elayne Woods Jones and Justin Jones. We are proposing to purchase the property located at 1206 Main Ave, Crete NE, currently in operation as The Brew House. The focus of this proposal is our plan to remodel the building into an event and wedding reception venue called "House."

THE BUILDING

The building dates from approximately 1915 and is one of the original historic commercial buildings in Crete. It has one level with approximately 4800 sf total, divided into a main area, a separate meeting room, a kitchen, bathrooms, and an office. The building has been extensively renovated within the last 5 years. It has a sound foundation and structure, and modern electrical, HVAC, and plumbing upgrades. Minimal cosmetic renovations are needed, to include interior and exterior paint, and new windows in the upper section of the facade.

OUR PROPOSAL

We seek to establish a high-end wedding reception venue that can also be utilized as a music venue and community event space.

OPPORTUNITIES

- Fills an unmet need for a wedding and event venue in our area. Elayne's background in and knowledge of the wedding industry position us well for success in this field.
- Renovation of the facade helps the city preserve the historic character of downtown Crete.
- The business will draw significant client traffic from outside Crete, increasing economic activity and raising the profile of our historic downtown.
- The pandemic has reduced the number of weddings taking place in 2020, leading to a potential surplus of demand for venues in 2021.

COMPETITION/RISKS

- There are 3 indoor/outdoor venues of comparable quality and capacity within 20 miles.
- Short-term risks are related to the reduction of indoor gatherings and activities due to Covid-19. This is not expected to be a long-term impact.

GOALS

- To provide the community with a quality space to gather, meet, and celebrate.
- To generate a reasonable profit and increase the value of our investment.
- To renovate the building to enhance the historic character of downtown Crete.

FINANCING

Financing for this project will be obtained as follows:

A commercial real estate loan from City Bank and Trust in Crete, NE.

Equity and cash draws from our other existing businesses.

Investor equity.

ORDINANCE 2113

EXHIBIT A

NON-BARGAINING UNIT OFFICER AND EMPLOYEE SALARIES & WAGES

APPOINTED POSITIONS	Maximum Salary Per Bi-weekly Pay Period
Chief of Police	\$3,637.52
City Administrator	\$5,446.44
City Attorney	\$4,730.38
City Clerk	\$3,084.02
Community Assistance Director	\$2,198.42
Director of Economic Development	\$3,069.57
Director of Finance	\$3,319.36
Director of Human Resources	\$2,595.74
Director of Parks & Recreation	\$3,146.34
Director of Public Works	\$4,384.54
Library Director	\$2,593.66
SSAR Report Preparation	1/4 Annual State Incentive Payment
Street Superintendent	3/4 Annual State Incentive Payment

NON-APPOINTED POSITIONS	Per Bi-weekly Pay Period
Building Inspector	\$2,616.62
Economic Development Coordinator	\$2,198.42
Human Resource Coordinator	\$2,198.42
Media Specialist	\$1,808.80
Police Lieutenant	\$2,846.22
Street Supervisor	\$2,413.26
Superintendent - Electric	\$3,476.80
Technology Coordinator	\$2,942.16

Grade	Hourly Wage Scale							
	1	2	3	4	5	6	7	8
ADMINISTRATIVE								
Administrative Assistant	\$14.48	\$15.36	\$16.24	\$17.11	\$17.99	\$18.87	\$19.75	\$20.62
Deputy City Clerk	\$20.34	\$21.36	\$22.38	\$23.40	\$24.42	\$25.44	\$26.46	\$27.48
Purchasing Clerk	\$17.63	\$18.56	\$19.50	\$20.43	\$21.37	\$22.30	\$23.24	\$24.17
POLICE DEPARTMENT								
Code Enforcement Officer	\$17.63	\$18.56	\$19.50	\$20.43	\$21.37	\$22.30	\$23.24	\$24.17
LIBRARY								
Assistant Director Incentive				\$2.00	\$2.53	\$3.05	\$3.58	\$4.10
Children's Librarian	\$16.56	\$17.43	\$18.29	\$19.16	\$20.02	\$20.88	\$21.75	\$22.61
Librarian	\$16.56	\$17.43	\$18.29	\$19.16	\$20.02	\$20.88	\$21.75	\$22.61
Library Clerk	\$14.45	\$15.09	\$15.73	\$16.37	\$17.01	\$17.64	\$18.28	\$18.92

ORDINANCE 2113

EXHIBIT A

PUBLIC WORKS

Admin Asst/Asst Office Manager	\$17.63	\$18.56	\$19.50	\$20.43	\$21.37	\$22.30	\$23.24	\$24.17
Bookkeeper/Billing	\$14.48	\$15.36	\$16.24	\$17.11	\$17.99	\$18.87	\$19.75	\$20.62
Cemetery	\$19.02	\$19.86	\$20.70	\$21.53	\$22.37	\$23.20	\$24.04	\$24.88
Customer Service Rep.	\$19.02	\$20.23	\$21.44	\$22.64	\$23.85	\$25.06	\$26.26	\$27.47
Foreman - Line	\$27.99	\$29.16	\$30.32	\$31.48	\$32.64	\$33.81	\$34.97	\$36.13
Foreman - Water	\$23.58	\$24.76	\$25.95	\$27.13	\$28.32	\$29.51	\$30.69	\$31.88
GIS Technician	\$17.03	\$17.82	\$18.62	\$19.42	\$20.22	\$21.02	\$21.81	\$22.61
Janitor	\$12.84	\$13.28	\$13.71	\$14.14	\$14.57	\$15.00	\$15.44	\$15.87
Line Groundperson	\$19.86	\$20.81	\$21.75	\$22.70	\$23.64	\$24.59	\$25.53	\$26.48
Lineman I	\$25.66	\$26.73	\$27.80	\$28.88	\$29.95	\$31.02	\$32.10	\$33.17
Lineman II	\$22.14	\$23.04	\$23.94	\$24.84	\$25.74	\$26.64	\$27.54	\$28.44
Office Manager	\$20.78	\$21.77	\$22.76	\$23.75	\$24.74	\$25.73	\$26.72	\$27.71
Operator - Power Plant	\$23.24	\$24.09	\$24.94	\$25.78	\$26.63	\$27.48	\$28.33	\$29.18
Operator - Streets	\$18.19	\$19.02	\$19.85	\$20.68	\$21.51	\$22.35	\$23.18	\$24.01
Operator - Wastewater I-IV	\$18.75	\$19.65	\$20.56	\$21.46	\$22.37	\$23.27	\$24.18	\$25.08
Seasonal/Laborer	\$11.00	\$11.38	\$11.76	\$12.13	\$12.51			
Superintendent - Power Plant	\$26.92	\$27.98	\$29.05	\$30.11	\$31.17	\$32.24	\$33.30	\$34.37
Superintendent - Wastewater	\$28.74	\$29.94	\$31.15	\$32.35	\$33.55	\$34.75	\$35.95	\$37.16
Superintendent - Water	\$23.94	\$25.20	\$26.46	\$27.72	\$28.98	\$30.24	\$31.50	\$32.76
Transfer Station	\$14.81	\$15.54	\$16.27	\$16.99	\$17.72	\$18.45	\$19.18	\$19.91
Wastewater Lead Operator	\$24.82	\$26.08	\$27.34	\$28.60	\$29.86	\$31.13	\$32.39	\$33.65
Water Operator IV-II	\$17.92	\$19.28	\$20.65	\$22.01	\$23.38	\$24.74	\$26.11	\$27.47
Additional Duty	\$0.59	\$0.93	\$1.26	\$1.59	\$1.92	\$2.26	\$2.59	\$2.92
Meter Reader	\$0.37 per meter							

PARKS AND RECREATION

Parks Groundsperson Custodian	\$15.67	\$16.42	\$17.17	\$17.91	\$18.66	\$19.41	\$20.15	\$20.90
Parks Supervisor	\$21.92	\$22.85	\$23.77	\$24.70	\$25.62	\$26.54	\$27.47	\$28.39
Pool Cashiers	\$9.00	\$9.25	\$9.50	\$9.75	\$10.00			
Pool Lifeguards	\$9.50	\$9.75	\$10.00	\$10.25	\$10.50			
Pool Manager	\$12.40	\$12.76	\$13.13	\$13.50	\$13.87			
Pool Manager - Assistant	\$11.43	\$11.77	\$12.13	\$12.48	\$12.86			
Recreation Coordinator	\$18.61	\$19.28	\$19.96	\$20.63	\$21.30	\$21.97	\$22.64	\$23.31
Referees/Coaches	\$11.00							
Seasonal/Laborer	\$9.00	\$9.25	\$9.50	\$9.75	\$10.00			

FIRE DEPARTMENT

	per hour	bi-weekly
Fire Chief		\$417.80
Ambulance Administrator		\$319.73
Assistant Fire Chief		\$250.67
Ambulance Attendants	\$22.55	
Ambulance Maintenance	\$16.02	



**CITY OF CRETE
CODE ENFORCEMENT OFFICER**

Job Status: Non-Exempt; Full-time

Reports to: Administrative Sergeant

**Supervisory
Responsibilities:** None

I. GENERAL FUNCTIONS

Monitor, identify and investigate City code violations, ensure animal control, and provide relevant support to the police and other City departments.

II. ESSENTIAL DUTIES & RESPONSIBILITIES

1. Monitor, identify and investigate city code violations on private and public property and initiate plan for resolution.
2. Receive and respond to reported code violations, initiate plans for resolution, and coordinate with other city departments as needed.
3. Issue warnings, orders, and citations for violations of city ordinances and follow up to educate and guide compliance.
4. Provide tactful, courteous, and impartial service while enforcing relevant code.
5. Locate, capture, and transport animals running at large to the Crete Veterinary Clinic, and work with the clinic and Capital Humane Society to arrange transfer of unclaimed animals.
6. Conduct research for, complete and maintain case documentation.
7. Assist in preparation of cases for review by the administrative sergeant and city attorney.
8. Present evidence and testimony in legal and/or administrative proceedings (nuisance hearings, trials, etc.).
9. Assist police officers with directing traffic, searching for lost children, and other less-hazardous officer duties as needed.
10. Assist with various administrative duties such as transporting mail, directing phone calls, and assisting police department visitors.
11. Actively participate in community engagement activities.
12. Attend department and city meetings as needed.
13. Other duties as assigned.

III. KNOWLEDGE, SKILLS, ABILITIES

1. Knowledge of Crete's streets, business names and residential areas.
2. Knowledge of City ordinances.
3. Knowledge of traffic laws.
4. Knowledge of department procedure, rules and regulations.
5. Skill in operating communication equipment and relevant computer programs.
6. Skill in writing accurate records and reports.

7. Skill in understanding and applying relevant city ordinances.
8. Ability to work with people of all ages and backgrounds.
9. Ability to perform duties accurately under pressure.
10. Ability to work independently with minimal supervision.
11. Ability to demonstrate professional and personal integrity, and maintain effective relationships with city officials, coworkers, and the public.
12. Ability to use appropriate tools and equipment necessary for this position.
13. Ability to safely operate city vehicles, including cars and pickup trucks.

IV. DESIRABLE TRAINING & EXPERIENCE

Any combination of work experience and training that allows the duties and responsibilities of this position to be achieved. Preference will be given to applicants demonstrating successful experience in similar positions.

V. MINIMUM QUALIFICATIONS

1. Must be at least 19 years of age.
2. Possess a valid driver's license.
3. Possess a high school diploma or GED.
4. Must be legally authorized to work in the United States.

VI. NECESSARY SPECIAL REQUIREMENTS

1. Must speak, read, and write fluently in English.
2. Reside within 30 minutes of the City of Crete.

VII. WORKING CONDITIONS & PHYSICAL EFFORT

This position has a Heavy Work Classification for the essential functions of this position, including lifting animals and moving furniture. Heavy work involves lifting no more than 100 pounds at a time with frequent lifting or carrying of objects weighing up to 50 pounds.

This position's work takes place both indoors and outdoors in a variety of weather conditions. Certain situations may contain distractions and/or physical dangers.

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this position, with or without reasonable accommodation.

VIII. OTHER

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Employee Acknowledgement of Job Description

This job description supersedes all previous job descriptions written for this position. I understand that this is a description of my current job duties and responsibilities. I understand that neither this nor the City's Personnel Manual is a contract for employment. By signing

below, I acknowledge that I have read and understand the essential functions for the Code Enforcement Officer position and can perform the essential functions with or without accommodation.

Employee Signature

Date

Supervisor Signature

Date

Revised: November 2020

MEMORANDUM OF UNDERSTANDING BETWEEN
Crete Police Department and Crete Public Schools

This Memorandum of Understanding (MOU) is made and entered on the date fully executed below, pursuant to Section 13-801, et. seg., of the State of Nebraska, more commonly known as the Interlocal Cooperation Act, by the parties identified as the Crete Police Department and Saline County School District No. 2, also known as Crete Public Schools:

Terms used herein shall be defined by Neb. Rev. Stat. Section 79-2702.

Student means a registered pupil of the Crete Public Schools.

School Discipline means punitive measures taken by the Crete Public Schools upon a student resulting in action distinctly separate from the juvenile justice system (e.g., detention, suspension, expulsion, etc.).

WHEREAS, Crete Public Schools and the Crete Police Department acknowledge the findings and declarations of the Nebraska Legislature (Neb. Rev. Stat. Section 79-2701);

WHEREAS, Crete Public Schools and the Crete Police Department agree that students, faculty, and staff are entitled to attend and work in a safe environment and that the presence of school resource officer(s) are necessary to keep schools safe;

WHEREAS, Crete Public Schools and the Crete Police Department agree that parents and guardians of students have a vested interest in being immediately informed of disciplinary action by the school or investigative actions by the law enforcement or security agency;

WHEREAS, Crete Public Schools and the Crete Police Department find that in a collaborative and mutually supportive environment, it is necessary to delineate the roles and responsibilities of school resource officer(s) and school officials;

WHEREAS, Crete Public Schools and the Crete Police Department understand that it is the responsibility of schools to respond to and manage disciplinary issues and that the primary role of school resource officer(s) should be to enhance safety with the understanding that school resource officers also work to prevent and respond to law violations and serve as a community resource for students, parents, and school staff.

WHEREAS, the State of Nebraska has clearly delineated the requirements of a school resource officer program memorandum of understanding (Neb. Rev. Stat. Section 79-2704);

NOW, THEREFORE, Crete Public Schools and the Crete Police Department agree as follows:

Section 1. Supersedes prior MOUs.

This MOU supersedes all prior MOUs between Crete Public Schools and the Crete Police Department regarding the School Resource Officer Program.

Section 2. Assignment.

The Crete Police Department agrees to assign one (1) peace officer as a school resource officer to the Crete Public Schools during the term of this MOU with no less than seventy-five percent (75%) of hours worked directed toward the welfare and support of the students, families, staff, faculty, and administration of the Crete Public Schools throughout the school year. The Crete Police Department and Crete Public Schools will work collaboratively to identify the peace officer who serves as the school resource officer to ensure that the peace officer assigned as the school resource officer is agreeable to both parties.

Section 3. Employment.

The school resource officer shall remain an employee of the Crete Police Department with compensation and fringe benefits paid directly by the City of Crete in accordance with City of Crete policies, as established for its employees. The City of Crete shall maintain appropriate worker's compensation and unemployment insurance coverage for the school resource officer. This employee shall function under the direction and supervision of the Crete Police Department and shall be governed by the policies, procedures, rules, and regulations thereof.

Section 4. Compensation.

City of Crete and Crete Police Department agree to share costs associated with the School Resource Officer Program as follows: The Crete Public Schools shall pay seventy-five percent (75%) of the combined costs of the school resource officer's wages and fringe benefits (e.g. social security, Medicare, health insurance, life insurance, disability insurance, vacation/sick leave, retirement contributions, etc.) and the City of Crete shall pay twenty-five percent (25%) of the combined costs. The City of Crete and Crete Police Department will provide an invoice or other itemized breakdown of these costs to the Crete Public School District, upon the Crete Public School District's request.

Section 5. Property.

Any property acquired by any party to this memorandum of understanding for the cooperative undertaking described herein shall be owned and held by the party paying for its acquisition and shall remain the property of the party who initially purchased it upon the completion or termination of this MOU.

Section 6. Office Space, Computer Access, and Materials. The Crete Public Schools agrees to provide the school resource officer with the office space, office equipment, computer access, telephone access and office supplies necessary to carry out in-school responsibilities. The Crete Police Department agrees to provide the school resource officer with the uniforms, equipment, supplies, and computer access to carry out law enforcement responsibilities.

Section 7. Training.

1. If not completed prior to the initiation of this MOU, the school resource officer shall attend a minimum of twenty (20) hours of training focused on school-based law enforcement, including, but not limited to, coursework focused on school law, student rights, understanding special needs students and students with disabilities, conflict de-escalation techniques, ethics for school resource officers, teenage brain development, adolescent behavior, implicit bias training, diversity and cultural awareness, trauma-informed responses, and preventing violence in school settings;

2. If not completed prior to the initiation of this MOU, a minimum of one administrator in each elementary or secondary school, where the school resource officer is assigned, shall attend a minimum of twenty (20) hours of training focused on school-based law enforcement, including, but not limited to, coursework focused on school law, student rights, understanding special needs students and students with disabilities, conflict de-escalation techniques, ethics for school resource officers and security guards, teenage brain development, adolescent behavior, implicit bias training, diversity and cultural awareness, trauma-informed responses, and preventing violence in school settings;

Section 8. Records.

The Crete Public Schools shall ensure records are kept on each student referral for prosecution from a school resource officer in response to an incident occurring at school, on school grounds, or at a school-sponsored event and ensure that such records allow for analysis of related data and delineate:

1. The reason for such referral; and
2. Date of incident; and
3. Federally identified demographic characteristics of the student

Section 9. Information Collection, Use and Dissemination.

The Crete Public Schools and Crete Police Department agree to collect, use and disseminate information involving personally identifiable information from student records in accordance with the policies of the City of Crete, Nebraska and the School District No. 2 of Saline County, Nebraska. Each party further agrees that such collection, use and dissemination will comply with Nebraska law and federal privacy laws including the Family Educational Rights and Privacy Act of 1974 (FERPA) and the Health Insurance Portability and Accountability Act of 1996 (HIPAA). Crete Public Schools has previously established, and reiterates herein, that the Crete Police Department is the District's designated law enforcement unit under FERPA.

Section 10. Criminal investigation; Notification of Parent or Guardian.

The Crete Public Schools Policy 5413 addresses when a parent or guardian will be notified or present, in a language that such parent or guardian understands, if a student is subjected to questioning or interrogation by a school official or by a school resource officer operating in conjunction with a school official;

Section 11. Criminal investigation; Advisement of Constitutional Rights.

The Crete Public Schools Policy 5413 and/or the Crete Police Department SOP 19-01 address under what circumstances a student will be advised of constitutional rights prior to being questioned or interrogated by a school official or by a school resource officer or security guard operating in conjunction with a school official;

Section 12. School referrals to law enforcement.

The Crete Public Schools Policy 5101, required by section 79-262, addresses the type or category of student conduct or actions that will be referred to law enforcement for prosecution;

Section 13. Complaints about a school resource officer.

Students, parents, school officials, etc. may express a concern or file a complaint about the performance of a school resource officer by contacting the Crete Chief of Police at the Crete Police Station (1945 Forest Avenue / 402-826-6411) or the Secretary of the Crete Civil Service Commission at the Crete City Hall (243 E. 13th Street / 402-826-6418);

Section 14. Roles and Responsibilities.

1. Disciplining students is the responsibility and authority of the Crete Public Schools, school administrators, and parents. Law enforcement is the responsibility of Crete Police Department. School resource officer(s) should not act as school disciplinarians. Crete Public Schools and the Crete Police Department shall endeavor to follow the principles in this MOU regarding the division between school discipline and law enforcement.
2. The Crete Public Schools staff should not involve Crete Police Department in incidents that are matters of school discipline; however, school resource officer(s) may be a resource to complement school staff by providing education; acting in the role of a mentor, counselor, or trusted adult, etc.
3. School resource officer(s) should not interview students or collect evidence for solely Crete Public Schools disciplinary purposes.
4. School resource officer(s) may act when: (a) required or permitted by State, County, or City law; or Crete Police Department policies or procedures; (b) there is a threat to the safety of students, staff, or others; (c) searching for a missing person; (d) assisting crime victims and persons in mental health crisis; (e) attempting to prevent crime; or (f) it is required as part of an emergency management response.

5. School resource officer(s) will also: (a) maintain open communication and receive feedback from School Principals; (b) coordinate Department resources to enhance success of the Crete Public Schools and the Department; (c) Serve on the Community/School District Crisis Response Team for the purpose of reviewing policies and safety concerns related to hazardous materials, threats of violence, poison control, emergencies and other dangerous conditions; (d) Serve on the School Threat Assessment Team for the purpose of collaborative threat assessment and management; (e) report physical security challenges to School Principals; and (f) effectively handle school records as permitted by School Principals.

6. School Principals will: (a) provide the school resource officer(s) with guidance regarding activities on school grounds; (b) arrange for necessary training for the school resource officer(s) relating to the operation of local schools; (c) Provide the Crete Police Department with input regarding the school resource officer'(s) performance; and (d) Disseminate records to the school resource officer(s) in accordance with the guidance enumerated in Section 9.

7. The Crete Public Schools staff and school resource officer(s) will exercise professionalism and discretion, as required by law and internal policies, regarding the Crete Public Schools staff and student information. The Crete Public Schools and the Crete Police Department shall share information required to be collected and held pursuant to Neb. Rev. Stat. Section 79-2704 through the school resource officer(s);

Section 15. Other Considerations.

1. The Crete Public Schools and the Crete Police Department agree that this MOU does not supersede any state statutes, County or City laws, or the policies or procedures of the Crete Public Schools or those of the Crete Police Department;

2. The parties acknowledge that issues will arise during the term of this MOU which were not contemplated at the time of entering into this MOU, and the parties agree to use their best efforts to resolve those issues in a manner which is mutually beneficial and consistent with Program goals.

Section 16. Program Goals. School Resource Officer Program Goals:

1. Enhance school safety and provide resources to school administrators, staff, faculty, students and the students' families;

2. Ensure everyone is treated fairly and impartially by school administrators, staff, faculty, and school resource officer(s). This includes monitoring and considering referrals made by school administrators, staff, and faculty to school resource officer(s);

3. Rely upon internal school processes, to include school discipline, as may be practical, as the primary means to address inappropriate student behavior;

4. Afford alternative opportunities to students and avoid unnecessarily involving the juvenile justice system;

Section 17. Program Review.

1. Annual Review.

a. The Crete Public Schools and the Law Enforcement Agency, along with community stakeholders, shall conduct an annual Program review and: (a) make modifications, as necessary, to accomplish Program goals; and (b) create a report of the review (Annual Report) which shall include Program goals and relevant measurable data, to the extent permitted by law. The Report shall be made available to the public, to include being made available online.

b. Crete Public Schools and the Crete Police Department shall include community stakeholders in the review of Program goals and relevant measurable data.

c. The annual report cycle will coincide with each school-year and be due at the Crete Public Schools Board's first meeting in September of the following school-year.

2. Oversight. The Crete Public Schools Superintendent and the Crete Chief of Police shall provide Program oversight and coordinate action, as may be necessary, to achieve Program goals.

Section 18. Community Partnerships.

The Crete Public Schools and Crete Police Department shall partner with other community and governmental entities to further Program goals, support strategies to divert students from the criminal justice system, and access additional support services for students.

Section 19. Additional Requirements.

Should grant funding be made available from an external source (e.g., U.S. Department of Justice C.O.P.S. Office, etc.), the Crete Public Schools and Crete Police Department shall adhere to the requirements set forth by such funding source.

Section 20. Benefit, Liability and Indemnification.

1. This MOU is for the benefit of the Crete Public Schools and Crete Police Department only and does not create, nor is it intended to create, any benefit or liability to third parties. Nothing in the performance of this MOU shall impose any liability for claims made against the parties, and the parties agree to indemnify the other for intentional wrongdoing or negligence by the offending party, related to this MOU.

2. Each party further agrees to defend, indemnify, and hold harmless the other from and against all loss, liability, or expense that may be incurred by reason of any injury or loss resulting from, arising out of, or in any way connected with the use of parts under this MOU. This MOU does not create a joint entity between the Parties and does not establish a separate legal entity for any purpose.

Section 21. No Special Duty Created.

The Crete Public Schools and the Crete Police Department agree the Crete Police Department is not undertaking to ensure the safety of students, staff, faculty, or visitors at Crete Public Schools or at any school activity. The Crete Police Department does not contractually undertake any special duty to protect the safety or security of any person or property by virtue of entering into this MOU.

Section 22. Term, Termination, and Amendments.

1. This MOU shall bind the parties, their successors, administrators, assigns, and other representatives or fiduciaries of the parties; and it is further agreed that this MOU may not be assigned by any party without the express written consent of all other parties.
2. The term of this MOU shall commence on the date the MOU is fully executed and shall remain in effect to the end of the calendar year. Thereafter, the MOU shall renew automatically for successive one (1) year terms, coinciding with each calendar year, until terminated as identified below.
3. This MOU may be terminated by either party, at any time and without cause, with four (4) months' notice of termination/nonrenewal.
4. This MOU may be amended, upon agreement of both parties.

Agreed upon by:

Crete Police Department

Dave Bauer, Mayor
City of Crete

Date _____

Crete Public Schools

Justin Kuntz, President
Crete Public Schools Board of Education

Date _____

CITY OF CRETE, NEBRASKA
PLANNING COMMISSION
MEETING MINUTES OF OCTOBER 26, 2020

Notice of the meeting was given by posting and publishing in the Crete News, the appointed method for giving notice as shown by the Proof of Publication attached to the minutes. Advance notice of the meeting was also given to the board members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska in the back of the Council Chambers. Additional copies are available to read. The board may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

1. Open Meeting

Planning Commission Chair Dave Hansen called the meeting to order at 7:00pm.

2. Roll Call

Scott Kunch:	Absent
Sharon Scusa:	Absent
Bud Clouse:	Present
Dave Hansen:	Present
Ryan Jindra:	Present
Justin Kozisek:	Present
Drew Rische:	Present
Jennifer Robison:	Present
Ronald Schroeder:	Present

Present: 7, Absent: 2.

3. Special Order of Business

3.A. Planning Commission Minutes

3.A.1. Planning Commission meeting minutes of September 28, 2020.

Approve the Planning Commission minutes of September 28, 2020. Carried with a motion by Bud Clouse and a second by Justin Kozisek.

Bud Clouse: Aye, Dave Hansen: Aye, Ryan Jindra: Aye, Justin Kozisek: Aye, Drew Rische: Aye, Jennifer Robison: Aye, Ronald Schroeder: Aye
Aye: 7, No: 0

3.B. Public Hearing regarding amending the zoning regulations to allow or disallow Outdoor Advertising Businesses in certain zones.

Open Public Hearing regarding amending zoning regulations to allow or disallow Outdoor Advertising Businesses in certain zones. Carried with a motion by Bud Clouse and a second by Justin Kozisek.

Bud Clouse: Aye, Dave Hansen: Aye, Ryan Jindra: Aye, Justin Kozisek: Aye, Drew Rische: Aye, Jennifer Robison: Aye, Ronald Schroeder: Aye
Aye: 7, No: 0

Close Public Hearing. Carried with a motion by Jennifer Robison and a second by Drew Rische.

Bud Clouse: Aye, Dave Hansen: Aye, Ryan Jindra: Aye, Justin Kozisek: Aye, Drew Rische: Aye, Jennifer Robison: Aye, Ronald Schroeder: Aye
Aye: 7, No: 0

The Public Hearing was opened at 7:03pm. The Public Hearing was closed at 7:10pm. No public comments were received.

3.C. Discuss and provide a recommendation to the City Council on amending the zoning regulations to allow or disallow Outdoor Advertising Businesses in certain zones.

Recommend City Council allow Outdoor Advertising Businesses in C-1, C-2, and C-3 Highway Commercial Districts as a special exception use. Carried with a motion by Justin Kozisek and a second by Drew Rische.

Bud Clouse: Aye, Dave Hansen: Aye, Ryan Jindra: Aye, Justin Kozisek: Aye, Drew Rische: Aye, Jennifer Robison: Aye, Ronald Schroeder: Aye
Aye: 7, No: 0

3.D. Discuss city code regulations regarding electronic information and pole-mounted signs.

Set a Public Hearing regarding city code regulations regarding electronic information and pole-mounted signs for November 23, 2020 at 7:00pm. Carried with a motion by Drew Rische and a second by Bud Clouse.

Bud Clouse: Aye, Dave Hansen: Aye, Ryan Jindra: Aye, Justin Kozisek: Aye, Drew Rische: Aye, Jennifer Robison: Aye, Ronald Schroeder: Aye
Aye: 7, No: 0

4. Officers' Reports

5. Adjournment

The meeting was adjourned at 7:50pm.

Recorded by City Clerk Judi Meyer

Crete Fire & Rescue Department

P.O. Box 411
Crete, Nebraska 68333
(402) 826-FIRE (3473)



Department Meeting
October 13, 2020

1900 hours

President Stephanie Yost called the October 2020 department meeting of the Crete Volunteer Fire & Rescue Department to order at 1900 hours with 29 members in attendance.

President Stephanie Yost read the open meeting rules: The Fire & Rescue Department has posted a copy of the open meetings ACT. Laws of the State of Nebraska, in the back of the meeting room, additional copies are available to read. If anyone wishes one during this meeting, please make us aware. As each agenda item is considered, if there are any questions concerning the agenda item please make us aware of these questions.

Public

No one from the public.

Officers Reports

Chief Tod Allen:

Nothing at this time.

No questions for Tod at this time.

Assistant Chief James Yost:

Sharps: No more dropping off our sharps containers at CAMC. We are working on getting a contract with a sharp container company.

Run numbers in book: Please stop by the computer and look up the run number.

99-2 has a backup camera now, all you have to do is put the rig in reverse.

Key cards for CAMC: Each ambulance has a card to get into the ER and back into the ER from Acute.

Demo: Oct 23rd at 630pm demo for a John Deer Gator for standbys.

No questions for James at this time.

Fire Captain Harrison Gaman:

Absent. No questions for Harrison at this time.

Fire 1st Lieutenant Brandon Smejdir:

92 has new hose on bumper line. It is low pressure 200 feet, run at 90 psi. We will pull it off and test it.

New SCBAs: We ordered 2 for the new tanker but they have tics so we rotated them onto the other trucks.

Work night: Would be nice to have a little bit more help on work night.

No questions for Brandon at this time.

Fire 2nd Lieutenant Stephanie Yost:

Covid: If you have an exposure please make sure you are wearing a mask at the station.

No questions for Stephanie at this time.

Rescue Captain Colin Gaman:

LOA

Rescue 1st Lieutenant Terry Petracek:

Red Flagging Patients: We should have some patients red flagged and dispatch CPD anytime there is a call on to these addresses for our safety.
No questions for Terry at this time.

Rescue 2nd Lieutenant Nikki Wells:

Nothing at this time.
No questions for Nikki at this time.

Ambulance Administrator Brandon Smejdir:

Pulse-ox on 99-1: We have had some people have difficulties with it. However after looking at it we couldn't get it to malfunction. However we did get a little pulse-ox in the rig just in case.
Reporting: On ALS calls do not put anything that CAMC MRT does, they will do their own reporting. Just say transferred care and assisted with transport.
November Calendar: It is in the back please fill out your availability.
Paperwork: We have been doing really good about staying on top of our transport paperwork.
Discussed road closures.
99-1 back-up camera. Loose wires.
No questions for Brandon at this time.

Secretary Amber Madigan:

Nothing at this time. No questions for Amber at this time.

Treasurer Courtney Marcelino:

Nothing at this time. No questions for Courtney at this time.

Vice President Matt Bakker:

Nothing at this time. No questions for Matt at this time.

President Stephanie Yost:

Nothing at this time. No questions for Stephanie at this time.

Committee Reports

Fire Prevention: Went great. Thank you for everyone who helped.
Investment: We are still looking at our options with Tod Sorenson.
Nomination: We have activated the nomination committee.

Department Meeting Minutes

There was a motion by Marvin to accept the September meeting minutes, 2nd by Nikki. Motion carried.

September Claims			
<u>Claim #</u>	<u>To:</u>	<u>Description</u>	<u>Amount</u>
Card	Dollar General	Sharpies for Hose Deployment	\$7.74
Card	Walmart	Pop	\$47.48
Card	USPS	Postage for uniforms and EMS billing	\$19.70
Card	Epolice Supply	Badges/Name Tags	\$480.64
6106	Harrison Gaman	Headlight Reimbursement	\$956.26
Total			\$1,511.82

Treasurer presented the September Claims to the membership. There was a motion by Matt to pay the claims from the proper accounts, 2nd by Melissa. Motion carried.

September Receipts			
Receipt #	From:	Description	Amount
3793	Harold Meinke	Donation	\$150.00
3794	Kenneth Kahle	Donation	\$250.00
3795	Larry and Phyllis Niebuhr	Donation	\$15.00
3796	Rebecca and Stanley Rychecky	Donation	\$100.00
Total			\$515.00

Treasurer presented the September Receipts to the membership. There was a motion by Melissa to accept the receipts and place them in the proper accounts, 2nd by Brandon. Motion carried.

Communications

The American Legion: Seeking nominations for the 2020 Firefighter & EMT of the Year award.
 Hartwig Family: Thank you
 There was a motion by Elayne to accept the communications, 2nd by Marvin. Motion carried.

Old Business

Nothing at this time.

New Business

New Fitness Center: \$30 a month deal for first responders.
 PAPRs: one for each ambulance, total cost would be \$4200. Discussion followed. There was a motion by Marvin to approve the ordering of 3 PAPRs, 2nd by Elayne. Motion carried.
 Southeast Dispatched is down currently, we are getting dispatched by Wilber. This is a statewide thing, with unknown time that it will be back up.
 91: new SCBA brackets. Pull the ball straight up to release your air pack. Please get familiar with it.
 By-laws: Presentation of the new proposed by-laws. Discussion followed.

Special Order of Business

Application of Richard Fries: The application was read. Discussion followed. There was a motion by to proceed to ballot with the acceptance of a felony by Brandon, 2nd by Rod. Motion carried. With a vote of 13 to 2 we have rejected the application of Richard Fries.

There was a motion by Archie to adjourn meeting at 2059 hours, 2nd by Marvin. Motion carried.

Meeting adjourned 2059 hours

Stephanie Yost
 President Stephanie Yost

Amber Madigan
 Secretary Amber Madigan

Crete Fire & Rescue Department

P.O. Box 411
Crete, Nebraska 68333
(402) 826-FIRE (3473)



Department Meeting
September 8, 2020

1900 hours

President Stephanie Yost called the September 2020 department meeting of the Crete Volunteer Fire & Rescue Department to order at 1910 hours with 29 members in attendance.

President Stephanie Yost read the open meeting rules: The Fire & Rescue Department has posted a copy of the open meetings ACT. Laws of the State of Nebraska, in the back of the meeting room, additional copies are available to read. If anyone wishes one during this meeting, please make us aware. As each agenda item is considered, if there are any questions concerning the agenda item please make us aware of these questions.

Public

Crete News: Picture for fire prevention week.

Officers Reports

Chief Tod Allen:

Being a member of the department is not at your convenience. When the calls happen we have to make calls. We need to take care of the station and stocking the rigs. It's not a single person's job.
No questions for Tod at this time.

Assistant Chief James Yost:

Hospital ID cards: The doors between the acute and ER will be secure. You must have the ID to get through these doors. One will be on the frontline ambulance and one on the transfer ambulance.
Paperwork: We have the same group of people taking paperwork. Step up and take the lead EMT when you can make a call. Paramedics don't have to take the paperwork if it is a BLS call.
Clearing for a call: Make sure you let dispatch know when we are enroute ALS or BLS.
Pager Radio Reprograming: If you haven't done it, please do tonight.
Responding to text pages: When a text page goes out please follow the directions.
Budget: We are looking at a short fall this year because our call volume is down, so our revenue is very low.
Paperwork on time: We have a few outstanding that we need to get done. When we get paperwork done faster we get revenue in faster. If it is a Medicaid or Medicare we have 60 days before they won't pay anything.
Recruit: We need to recruit. Think of friends, coworkers, or other people from town that we can introduce to the department. We had very few applicants this year.
No questions for James at this time.

Fire Captain Harrison Gaman:

Recruit class: We will start again this Sunday at 2pm, everyone is welcome to join.
No questions for Harrison at this time.

Fire 1st Lieutenant Brandon Smejdir:

Nothing at this time. No questions for Brandon at this time.

Fire 2nd Lieutenant Stephanie Yost:

Nothing at this time. No questions for Stephanie at this time.

Rescue Captain Colin Gaman:

LOA

Rescue 1st Lieutenant Terry Petracek:

Nothing at this time. No questions for Terry at this time.

Rescue 2nd Lieutenant Nikki Wells:

Absent. No questions for Nikki at this time.

Ambulance Administrator Brandon Smejdur:

NHI: NHI ambulance bay is under construction. Follow the signs to lead you to the right doors.

Pay: We are looking at asking the city to change the weekend on call pay to 4 hours of on call pay. This will make it the same pay across the board whether it is a weekday or weekend.

City Payroll: They have switched their payroll software. You won't get an email anymore, currently they are sending the pay stubs to the station and we are putting them in the tops of your lockers. We will request that they mail pay stubs to the individuals.

Low on staffing: We need more people to sign up. We will take anything you can give.

Signature forms: Make sure we are getting a signature. If you are an EMT you sign the top and put CAMC MRT below. If you are a non-EMT driver doing the paperwork, the hospital ALS needs to sign the top.

Facesheets: If you don't have get a facesheet, please make sure you make the call up to the hospital and get it faxed down.

October Calendar: This will be on the back desk or you can text Brandon your availability.

No questions for Brandon at this time.

Secretary Amber Madigan:

Nothing at this time. No questions for Amber at this time.

Treasurer Courtney Marcelino:

Nothing at this time. No questions for Courtney at this time.

Vice President Matt Bakker:

Nothing at this time. No questions for Matt at this time.

President Stephanie Yost:

Nothing at this time. No questions for Stephanie at this time.

Committee Reports

Fire prevention week: With Covid things will be different. We won't be doing anything with Crete Public Schools. Some daycares have reached out, we will be doing outside apparatuses demos. There is a sign-up sheet going around.

Pumpkin Festival is Oct 4th. We will be doing the spray house and pumpkin drop. We also need to design a scare crow. There is a sign-up sheet.

Halloween: We won't be doing anything this year because of the pandemic.

Bi-laws: We will be doing a meeting on Thursday Sept 17 at 1900.

Football: No concessions.

Department Meeting Minutes

There was a motion by Melissa to accept the August meeting minutes, 2nd by Brandon. Motion carried.

August Claims			
<u>Claim #</u>	<u>To:</u>	<u>Description</u>	<u>Amount</u>
6105	Crete Foodmart	July Statement	\$59.30
Total			\$59.30

Treasurer presented the August Claims to the membership. There was a motion by Archie to pay the claims from the proper accounts, 2nd by Marvin. Motion carried.

August Receipts			
<u>Receipt #</u>	<u>From:</u>	<u>Description</u>	<u>Amount</u>
3792	Plymouth Church	Donation	\$125.00
Total			\$125.00

Treasurer presented the August Receipts to the membership. There was a motion by Melissa to accept the receipts and place them in the proper accounts, 2nd by Brandon. Motion carried.

Communications

Virginia Teal: Thank you and donation.

Scott Miller: Asking for patch from our department.

There was a motion by Elayne to accept the communications, 2nd by Tim. Motion carried.

Old Business

SCBA holders: We need to still order these. Harrison will do these tomorrow.

New Business

Patches: If someone has the lead on sending patches to people who request them. Preston will take the lead on sending them out.

Investment: We talked to Tod Sorensen told us where we are standing. Discussion followed. There was a motion by Matt to give the officers and investment committee the authority to move any funds from the Edward Jones accounts to any other account without the intention of spending it until January 1st, 2021 without the approval from the department, 2nd by Harrison. Motion carried.

Pager Radio: We need to purchase more pager radios. We would like to order 5 pager radios and 5 chargers. There was a motion by Marvin to approve the purchase, 2nd by Arlo. Motion carried.

Flag Blankets with department decal: We can order these for \$38, order sheet is going around.

Back-up camera for 99-2: With the tight quarters, it would be nice to have one on this ambulance. There was a motion by Marvin to purchase a back-up camera under \$300, 2nd by Harrison. Motion carried.

Resignation of Jenna: Motion to accept the resignation with regrets by Terry, seconded by Janina.

Elayne passed her National Registry EMT. Because of COVID she has a provisional EMT license which means she can function as an EMT but must be under the supervision of an EMT or higher level provider. She will be fully licensed once she can take and pass the skills test.

Utility Bill: Discussion of rental house utility bill. There was a motion by Will to pay the outstanding utility bill from the general account and put the utilities back in Crete Fire and Rescue's name, 2nd by Harrison. Motion carried.
Resignation of Josh Forrest due to nonresident of the city of Crete. There was a motion to accept this resignation by Rod, 2nd by Will. Motion carried.

Special Order of Business

6th month retention of Kayle Byrd: extended by 4 months.

6th month retention of Brylee Lauby: extended by 4 months.

6th month retention of Regan Petersen, extended by 4 months.

Vote on Application of Richard Fries: Tabled until next month because an interview has not been complete.

There was a motion by Archie to adjourn meeting at 2030 hours, 2nd by Matt. Motion carried.

Meeting adjourned 2030 hours

Stephanie Yost

President Stephanie Yost

Amber Madigan

Secretary Amber Madigan