

Airport Authority Meeting
Thursday, June 10, 2021 8:15 AM
Crete City Hall
243 E 13th Street
Crete, NE 68333

1. Open Meeting

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

2. Roll Call

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

3. Petitions - Communications - Citizen Concerns

- Citizen testimony may be limited to 3 minutes per person.
- Please do not repeat testimony that has already be heard.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

4. Items of Business

- Action may be taken to discuss/limit discussion, to hear testimony in favor of or in opposition to, and to approve or disapprove any matter presented under this title.
- A. Update from Collin Caneva on home hanger plans and through the fence agreement.
- B. Consider approval of a lease agreement with Skydive Atlas for landing area and office parking.
- C. Consider approval of lease for Hangar 3 (Old Skydivers).

5. Officers' Reports

- Reports may be given by Officers, City Departments, Committees, or Authority members concerning the current operations of the Airport.
 - No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.
- A. Airport Manager Report
1. Fuel Sales Report
- B. Authority Chair and Member Reports
1. Suggestions to replace Dan.

6. Consent Agenda

- All items listed on the consent agenda will be approved by one motion and vote. No separate discussion of these items will occur unless the Chair, an Authority member, or a citizen so requests. If such a request is made, the item will be moved out of the consent agenda and considered separately.
- A. Approve Meeting Minutes

- B. Accept the City Treasurer's Report
- C. Approve the Payment of Claims Against the Airport Authority
- D. Past Due Accounts
- E. Insurance Certificates Past Due
- F. Evictions for no plane in leased hangar.

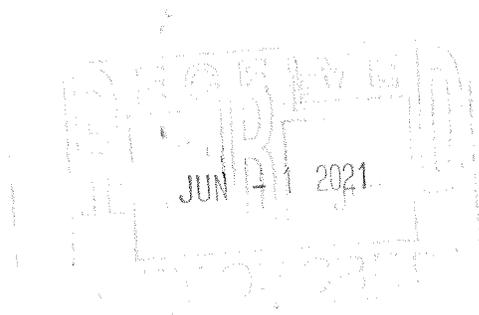
7. **Adjournment**

Disclaimers & Notices

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at www.crete.ne.gov.

Crete Fuel, LLC
Flowage Tracker - 2021

	100LL	Jet-A	MoGAS	Total Gallons	Flowage Fee
Jan	505.4	1,626.9	43.0	2,175.3	\$174.02
Feb	791.6	2,080.0	20.7	2,892.3	\$231.38
Mar	900.3	2,068.3	30.5	2,999.1	\$239.93
Apr	1,514.8	1,960.7	25.9	3,501.4	\$280.11
May					
Jun					
Jul					
Aug					
Sep					
Oct					
Nov					
Dec					





CRETE AIRPORT AUTHORITY MEETING

May 19, 2021 at 8:15 AM

Crete City Hall, 243 East 13th Street

MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street

Post Office, 1242 Linden Avenue

City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

1. Open Meeting

Dan Papik: Absent

Kirk Keller: Present

Howard Nitzel: Present

Zoraida Ramos: Present

Blaine Spanjer: Present

Present: 4, Absent: 1.

2. Roll Call

3. Petitions - Communications - Citizen Concerns

4. Items of Business

4.A. Consider a proposal from DH Pace for the repairs needed to the door on Hangar #3

Approve the door repairs on Hangar #3 by DH Pace. Carried with a motion by Howard Nitzel and a second by Kirk Keller.

Kirk Keller: Aye, Howard Nitzel: Aye, Zoraida Ramos: Aye, Blaine Spanjer: Aye
Aye: 4, No: 0

4.B. Consider a proposal by Krieser Drywall & Insulation to make repairs to the roof of Hangar #3.

Table roof repairs until another quote is available. Carried with a motion by Kirk Keller and a second by Zoraida Ramos.

Kirk Keller: Aye, Howard Nitzel: Aye, Zoraida Ramos: Aye, Blaine Spanjer: Aye
Aye: 4, No: 0

5. Officers' Reports

5.A. Airport Manager Report

Airport Manager Shaun Krzycki reported that the grass and weeds were getting bad in the runway joints. He will spray and keep down as possible.

Olsson Engineer Chris Corr reported that the NDA is working on getting the joint sealing program back up and running. He also reported that there is an estimated 20-week delivery lead on the new fuel tanks after the contracts are signed. Also, Air Methods is requesting a longer hose on the jet fuel pump so that they could fuel near Hangar #1. The additional hose would require a change order to the contract and funding by Air Methods.

5.B. Authority Chair and Member Reports

Chairperson Blaine Spanjer reported that he has not been able to negotiate the \$1500.00 monthly rate for Hangar #3 so will go back to best offer. With the door and roof repairs, it should be ready for July 1, 2021.

5.B.1. Discuss plan for crack sealing.

Chairperson Blaine Spanjer suggested this stay on the agenda for discussion until a NDA is ready.

5.C. Clerk-Treasurer Report

Clerk-Treasurer Jerry Wilcox reported that he and City Attorney Kyle Manley will be working on getting past due and insurance letters out soon.

6. Consent Agenda

Approve consent agenda items as presented. Carried with a motion by Kirk Keller and a second by Zoraida Ramos.

Kirk Keller: Aye, Howard Nitzel: Aye, Zoraida Ramos: Aye, Blaine Spanjer: Aye
Aye: 4, No: 0

6.A. Approve Meeting Minutes

6.B. Accept the City Treasurer's Report

6.C. Approve the Payment of Claims Against the Airport Authority

7. Adjournment

The meeting adjourned at 9:30 AM

CITY OF CRETE
COMBINED CASH INVESTMENT
MAY 31, 2021

COMBINED CASH ACCOUNTS

CASH ALLOCATION RECONCILIATION

50 ALLOCATION TO AIRPORT	(14,849.09)
TOTAL ALLOCATIONS TO OTHER FUNDS	(14,849.09)
ZERO PROOF IF ALLOCATIONS BALANCE	(14,849.09)

CITY OF CRETE
BALANCE SHEET
MAY 31, 2021

AIRPORT

ASSETS

050-1000	CASH	(14,849.09)	
050-1010	CASH IN BANK - AIRPORT		169,707.79	
050-1200	CASH AT CO TREAS.		636.99	
050-1270	ACCOUNTS RECEIVABLE		39,587.50	
050-1275	ALLOWANCE FOR UNCOLLECTIBLE AR	(1,715.00)	
050-1280	DUE TO/ FROM OTHER FUNDS		85.00	
050-1510	INV./FUEL OIL, LUBE OIL, SALT		9,097.52	
050-1800	PREPAID INSURANCE		5,015.28	
050-2010	LAND & LAND RIGHTS		397,514.12	
050-2012	APRON PAVING		12,245.00	
050-2100	BUILDINGS		2,972,793.07	
050-2110	PARKING LOT		19,903.75	
050-2115	RUNWAY PAVING		645,454.23	
050-2120	TAXIWAY PAVING		2,355,172.27	
050-2200	WATER SYSTEM		18,244.32	
050-2210	EQUIPMENT		287,370.43	
050-2405	NAV-AID EQUIPMENT		541,893.37	
050-2410	FUEL HANDLING EQUIPMENT		144,396.64	
050-2600	OFFICE FURN./EQUIP		10,331.53	
050-2900	ACCUM. DEPR. - GEN. PLANT	(4,395,504.62)	
	TOTAL ASSETS			3,217,380.10

LIABILITIES AND EQUITY

LIABILITIES

050-3000	ACCOUNTS PAYABLE	(277.44)	
050-3300	BONDS PAYABLE		71,000.00	
050-3350	ACCRUED BOND INTEREST		1,057.60	
050-3600	AVIATION PAYABLE		28,290.00	
	TOTAL LIABILITIES			100,070.16

FUND EQUITY

050-3900	CITY OF CRETE EQUITY		3,034,312.79	
	REVENUE OVER EXPENDITURES - YTD		82,997.15	
	BALANCE - CURRENT DATE		3,117,309.94	
	TOTAL FUND EQUITY			3,117,309.94
	TOTAL LIABILITIES AND EQUITY			3,217,380.10

CITY OF CRETE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING MAY 31, 2021

AIRPORT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
050-4001	6,053.68	11,402.75	25,000.00	13,597.25	45.6
050-4002	136.16	272.32	1,000.00	727.68	27.2
050-4007	.00	23.21	50.00	26.79	46.4
050-4051	.00	174.02	.00	(174.02)	.0
050-4102	.00	43,444.00	.00	(43,444.00)	.0
050-4107	891.17	5,709.01	9,775.00	4,065.99	58.4
050-4215	(376.28)	475.14	.00	(475.14)	.0
050-4904	.00	39,981.75	.00	(39,981.75)	.0
050-4909	1,760.00	51,330.00	112,700.00	61,370.00	45.6
050-4913	239.93	17,824.59	15,500.00	(2,324.59)	115.0
TOTAL REVENUES	8,704.66	170,636.79	164,025.00	(6,611.79)	104.0
TOTAL FUND REVENUE	8,704.66	170,636.79	164,025.00	(6,611.79)	104.0
<u>{EXPENDITURES}</u>					
050-5220	123.61	981.24	1,380.00	398.76	71.1
050-5330	10,129.26	19,339.06	40,000.00	20,660.94	48.4
050-5382	.00	1,982.00	.00	(1,982.00)	.0
050-5390	10.64	434.53	345.00	(89.53)	126.0
050-5791	510.00	5,824.33	5,750.00	(74.33)	101.3
050-5800	685.40	1,105.40	1,725.00	619.60	64.1
050-6020	.00	.00	575.00	575.00	.0
050-6190	.00	337.00	.00	(337.00)	.0
050-6199	.00	23,333.38	53,775.00	30,441.62	43.4
050-7530	1,337.41	12,087.70	18,400.00	6,312.30	65.7
050-8500	.00	250.00	575.00	325.00	43.5
050-9720	2,629.00	15,725.00	15,000.00	(725.00)	104.8
050-9860	2,560.00	5,460.00	1,500.00	(3,960.00)	364.0
050-9970	.00	.00	21,000.00	21,000.00	.0
050-9971	.00	780.00	4,000.00	3,220.00	19.5
TOTAL EXPENDITURES	17,985.32	87,639.64	164,025.00	76,385.36	53.4
TOTAL FUND EXPENDITURES	17,985.32	87,639.64	164,025.00	76,385.36	53.4
NET REVENUE OVER EXPENDITURES	(9,280.66)	82,997.15	.00	(82,997.15)	.0

Report Criteria:

Invoice Detail.GL account = "0500000"- "0509999"

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	PO Number	Period	GL Account
CITY REVENUE FUND (860)									
05 21	1	Invoice	WATER	06/01/2021	06/10/2021	27.57		00/00	050-7530
Total CITY REVENUE FUND (860):						27.57			
CRETE ACE HARDWARE (1060)									
7098	1	Invoice	CABLE	05/17/2021	06/10/2021	158.33		00/00	050-5330
7357	1	Invoice	HARDWARE	05/22/2021	06/10/2021	55.78		00/00	050-5330
7465	1	Invoice	TOOLS	05/25/2021	06/10/2021	55.77		00/00	050-5330
Total CRETE ACE HARDWARE (1060):						269.88			
ELEVATE AIR SERVICE LLC (1525)									
05 21	1	Invoice	AIRPORT MANAGEMENT	06/01/2021	06/01/2021	3,333.34		06/21	050-6199
Total ELEVATE AIR SERVICE LLC (1525):						3,333.34			
FIREGUARD INC. (1765)									
247285	1	Invoice	FIRE EXTINGUISHER INS	06/03/2021	06/10/2021	62.15		00/00	050-5330
Total FIREGUARD INC. (1765):						62.15			
NAPA AUTO PARTS (3345)									
34182	1	Invoice	REPAIRS	05/03/2021	06/10/2021	79.82		00/00	050-5791
Total NAPA AUTO PARTS (3345):						79.82			
NORRIS PUBLIC POWER DISTRICT (3685)									
05 21	1	Invoice	ELECTRICITY	06/01/2021	06/10/2021	761.23		00/00	050-7530
Total NORRIS PUBLIC POWER DISTRICT (3685):						761.23			
SAPP BROS PETROLEUM (4505)									
IN3491356A	1	Invoice	REPAIRS	05/19/2021	06/10/2021	227.90		00/00	050-5330
Total SAPP BROS PETROLEUM (4505):						227.90			
SEWARD COUNTY INDEPENDENT (4590)									
134721	1	Invoice	MEETING NOTICE	05/26/2021	06/10/2021	10.64		00/00	050-5390
Total SEWARD COUNTY INDEPENDENT (4590):						10.64			
SIGNPRO (4652)									
5018813 B	1	Invoice	SIGN REPAIRS	02/01/2021	06/01/2021	420.00		05/21	050-5330
Total SIGNPRO (4652):						420.00			
WINDSTREAM (5465)									
06 21	1	Invoice	PHONE LINES	06/03/2021	06/10/2021	124.96		00/00	050-5220
Total WINDSTREAM (5465):						124.96			
Grand Totals:						5,317.49			

<u>GL Period</u>	<u>Amount</u>
06/21	3,333.34
05/21	420.00
00/00	1,564.15
Grand Totals:	<u><u>5,317.49</u></u>

Vendor number hash: 33572
Vendor number hash - split: 33572
Total number of invoices: 12
Total number of transactions: 12

<u>Terms Description</u>	<u>Invoice Amount</u>	<u>Discount Amount</u>	<u>Net Invoice Amount</u>
Open Terms	5,317.49	.00	5,317.49
Grand Totals:	<u><u>5,317.49</u></u>	<u><u>.00</u></u>	<u><u>5,317.49</u></u>

Report Criteria:
Invoice Detail.GL account = "0500000"- "0509999"

Customer		6/10/2021							
Number	Name	Balance	Future	Current	Over 30	Over 60	Over 90	Over 120	Over 150
1020	ANGELL, JESSE	625.00	-	-	-	-	-	-	\$625.00
1050	CORKLE, BILL	2,460.00	-	-	\$1,320.00	-	\$1,140.00	-	-
1070	CRETE SKYDIVING CENTER 91803	6,633.22	-	-	-	\$96.75	\$96.75	\$95.35	\$6,344.37
1205	LUCAS, RICH	1,715.00	-	-	-	-	-	-	\$1,715.00
1220	MARINIELLO, PETE ROBERT	1,425.00	-	-	\$285.00	-	-	-	\$1,140.00
1280	PRINTZ, ED	564.89	-	-	-	-	-\$665.00	-	\$1,229.89
1345	STUKENHOLTZ, WILLIAM	4,260.00	-	-	-	\$1,140.00	-	-	\$3,120.00

6/10/2021

ANNUAL INVOICE	DOOR WPTH	HANGAR #	NAME		Monthly COST	Insurance Expiration Date	
4/1/2021			EE	Howard Nitzel	Nitzel	\$65.00	
10/1/2020	40		D3	S/S Systems	S/S	\$95.00	
2/1/2021	45		G3	Gary Petersen	Petersen	\$110.00	
8/1/2020	40		C4	Tim Kray	Kray	\$95.00	
12/1/2020	40		E7	Terry Anderson	Anderson	\$95.00	
4/1/2021	40		E3	Jesse Angell	Angell	\$95.00	
11/1/2020	45		G4	Cessna 414 LLC	Cessna	\$110.00	
4/1/2021			FW	John Chase	Chase	\$65.00	
6/1/2020	40		A2	Arlyn Copley	Copley	\$70.00	
3/1/2021	40		E6	Bill Corkle	Corkle	\$95.00	
5/1/2021	45		G8	Bill Corkle	Corkle	\$110.00	
5/1/2021	45		F2	Carry Crist	Crist	\$110.00	
6/1/2020			DW	Tom Demars	Demars	\$65.00	
4/1/2021	40		E4	Eagle Aero	Eagle	\$95.00	
9/1/2020	40		C7	Emrich Aerial	Emrich	\$95.00	
7/1/2020	40		C1	Samual Greenfield	Greenfield	\$95.00	
2/1/2021	42		B8	Jaris Hennerberg	Hennerberg	\$100.00	
6/1/2020			EW	JD Aviation	JD	\$65.00	
6/1/2020	45		F1	Drew Jensen	Jensen	\$110.00	
5/1/2021	42		B6	Matthew Johnson	Johnson	\$100.00	
3/1/2021	40		C5	Brett Jungren	Jungren	\$95.00	
10/1/2020	40		D1	JD Kracl	Kracl	\$95.00	
4/1/2021	40		E1	RJ Lehr	Lehr	\$95.00	
11/1/2020			BW	Jonathon Lopez	Lopez	\$65.00	
5/1/2021	40		C2	Pete Mariniello	Mariniello	\$95.00	
4/1/2021			GW	Michael Mitchell	Mitchell	\$65.00	
6/1/2020	40		A5	More Than Games	More	\$70.00	
JTO			GE	Jeff Mulbery	Mulbery	\$65.00	
10/1/2020	40		E8	Paul Mussman	Mussman	\$95.00	
7/1/2020			FE	Milo Olson	Olson	\$65.00	
4/1/2021	40		E2	Ed Printz	Printz	\$95.00	
10/1/2020			BE	Wayne Riley	Riley	\$65.00	
6/1/2020	42		B3	Darcie Ross	Ross	\$100.00	
4/1/2021			#3	CRETE SKYDIVING	Skydiving	\$672.50	
6/1/2020	40		A1	Ray Slama	Slama	\$70.00	
9/1/2020	40		A6	Bill Stuckenholtz	Stuckenholtz	\$70.00	
4/1/2021	40		C3	Bill Stuckenholtz	Stuckenholtz	\$95.00	
11/1/2020	45		F4	Chris Weaver	Weaver	\$110.00	
11/1/2020	45		G1	Chris Weaver	Weaver	\$110.00	