

**Public Works Committee Meeting**  
**Tuesday, September 7, 2021 5:00 PM**  
**Crete City Hall**  
**243 E 13th Street**  
**Crete, NE 68333**

**1. Open Meeting**

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

**2. Roll Call**

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

**3. Items of Business**

- The Committee may discuss or limit discussion on, hear testimony in favor of or in opposition to, or take action to provide a recommendation to the City Council on any matter presented under this title.
- A. Provide a recommendation to the City Council on approving Change Order #2 with Van Kirk Bros in the amount of \$1,660.00 for the 2020 Water System Improvements Project.
- B. Provide a recommendation to the City Council on issuing a Certificate of Substantial Completion to Van Kirk Bros. Contracting for the 2020 Water System Improvements Project.
- C. Provide a recommendation to the City Council on adopting Resolution 2021-09: A resolution appointing alternate representatives to MEAN and NMPP.
- D. Provide a recommendation to the City Council on amending the Master Fee Schedule to add electric vehicle parking and charging rates.
- E. Discuss parking and traffic controls in the area of the elementary school.

**4. Officers' Reports**

- Reports may be given by the Mayor, Officers, Departments, or Councilmembers concerning the current operations of the City.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

**5. Adjournment**

**Disclaimers & Notices**

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at [www.crete.ne.gov](http://www.crete.ne.gov).

Date of Issuance: **July 22, 2021** Effective Date: **August 3, 2021**  
 Owner: **City of Crete, Nebraska** Owner's Contract No.:  
 Contractor: **Van Kirk Bros. Contracting** Contractor's Project No.:  
 Engineer: **JEO Consulting Group, Inc.** Engineer's Project No.: **160333.00**  
 Project: **2020 Water System Improvements** Contract Name:

The Contract is modified as follows upon execution of this Change Order:  
 Description: **This change order adjusts the final quantities.**

Attachments: **None**

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ <u>147,727.00</u>	Original Contract Times: Substantial Completion: <u>NA</u> Ready for Final Payment: <u>June 26, 2021</u> days or dates
Increase from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : \$ <u>56,156.50</u>	Increase from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : Substantial Completion: <u>NA</u> Ready for Final Payment: <u>9</u> days
Contract Price prior to this Change Order: \$ <u>203,883.50</u>	Contract Times prior to this Change Order: Substantial Completion: <u>NA</u> Ready for Final Payment: <u>July 5, 2021</u> days or dates
Increase of this Change Order: \$ <u>1,660.00</u>	Increase of this Change Order: Substantial Completion: <u>NA</u> Ready for Final Payment: <u>29</u> days or dates
Contract Price incorporating this Change Order: \$ <u>205,543.50</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>NA</u> Ready for Final Payment: <u>August 3, 2021</u> days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u><i>Dandi</i></u> Engineer (if required)	By: _____ Owner (Authorized Signature)	By: <u><i>Steve Rozze</i></u> Contractor (Authorized Signature)
Title: <u>Project Manager</u>	Title: _____	Title: <u>Project Manager</u>
Date: <u>08/16/2021</u>	Date: _____	Date: <u>7-22-21</u>

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_

## Change Order Estimate

JEO Project Name: 2020 Water System Improvements		JEO Project Number: 160333.00			
Owner: City of Crete, Nebraska		Change Order Number: 2			
Contractor: Van Kirk Bros. Contracting		Effective Date: August 3, 2021			
Item		Change Order Information			
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)
5	6" PVC Water Main, DR 18	-93	LF	\$20.00	(\$1,860.00)
10	12" PVC Water Main, DR 18	125	LF	\$34.00	\$4,250.00
21	Remove Pavement	0.5	SY	\$20.00	\$10.00
22	7" Concrete Pavement	0.5	SY	\$80.00	\$40.00
23	Silt Fence, Low Porosity	-195	LF	\$4.00	(\$780.00)
<b>Total</b>					<b>\$1,660.00</b>

**CERTIFICATE OF SUBSTANTIAL COMPLETION**

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Owner: City of Crete, Nebraska	Owner's Contract No.:
Contractor: Van Kirk Bros. Contracting	Contractor's Project No.:
Engineer: JEO Consulting Group, Inc.	Engineer's Project No.: 160333.00
Project: 2020 Water System Improvements	Contract Name:

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**This final Certificate of Substantial Completion applies to:**

All Work  The following specified portions of the Work:

July 12, 2021

**Date of Substantial Completion**

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows:

Amendments to Owner's responsibilities:  None  
 As follows

Amendments to Contractor's responsibilities:  None  
 As follows:

The following documents are attached to and made a part of this Certificate:

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

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<b>EXECUTED BY ENGINEER:</b>	<b>RECEIVED:</b>	<b>RECEIVED:</b>
By: <u></u> (Authorized signature)	By: _____ Owner (Authorized Signature)	By: <u></u> Contractor (Authorized Signature)
Title: <u>Project Manager</u>	Title: _____	Title: <u>Project Manager</u>
Date: <u>07/22/2021</u>	Date: _____	Date: <u>7-22-21</u>

**RESOLUTION NO. 2021-09**

**A RESOLUTION OF THE CITY OF CRETE, NEBRASKA APPOINTING ALTERNATE REPRESENTATIVES TO THE MEAN BOARD OF DIRECTORS AND THE NMPP MEMBERS' COUNCIL.**

WHEREAS, the City of Crete is a member of the Nebraska Municipal Power Pool (NMPP) and the Municipal Energy Agency of Nebraska (MEAN);

WHEREAS, pursuant to Neb. Rev. Stat. § 18-2420, the Mayor is authorized to appoint, with the approval of the City Council, a director and an alternate director to serve on the Board of Directors of MEAN; and,

WHEREAS, pursuant to NMPP's bylaws, the City Council appoints representatives and alternate representatives to serve on the Members' Council of NMPP.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRETE, NEBRASKA:**

**Section 1.** That the Mayor's appointment of Mike Kalkwarf to serve as the City of Crete's alternate director on the Board of Directors of the Municipal Energy Agency of Nebraska shall be approved.

**Section 2.** That Mike Kalkwarf shall also be appointed as the alternate representative of the City of Crete to the Members' Council of the Nebraska Municipal Power Pool.

**Section 3.** That each of these appointments shall run until a successor is appointed with all of the powers and duties incident to such office.

PASSED AND ADOPTED the 7th day of September 2021.

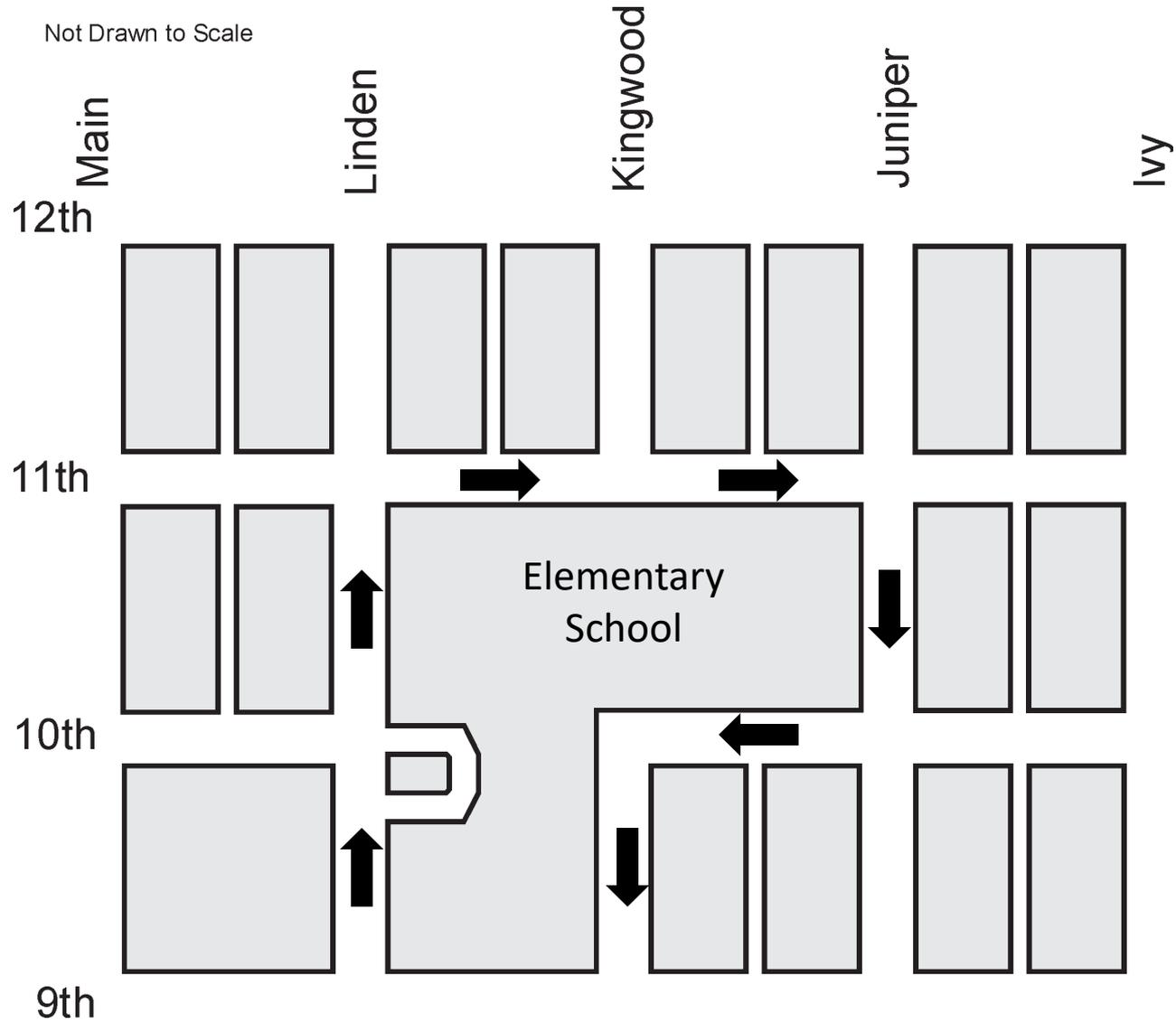
\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

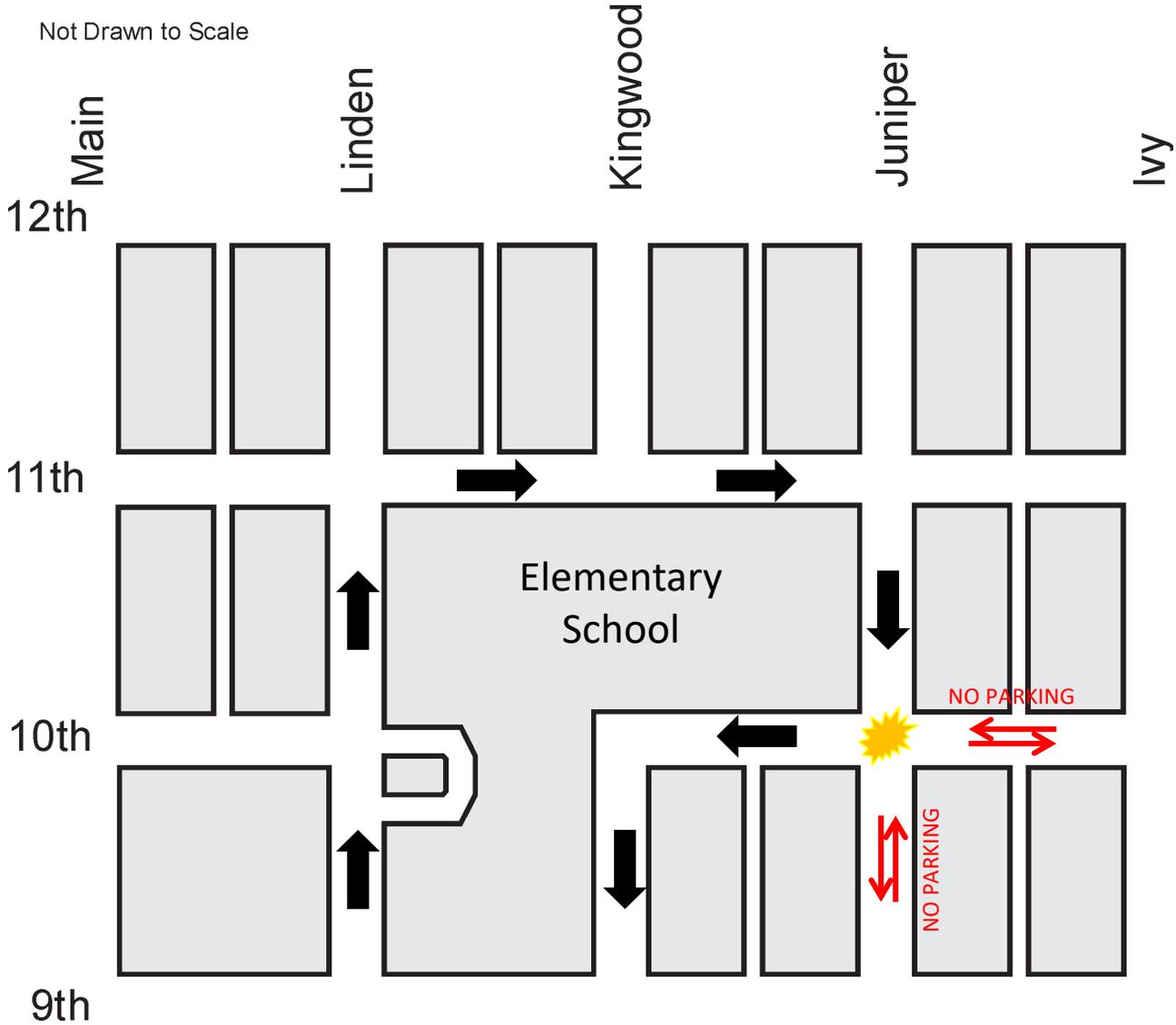
Current One-Way traffic

Not Drawn to Scale



Challenges

Not Drawn to Scale



Congestion and confusion at 10<sup>th</sup> & Juniper

Looking south from 11<sup>th</sup> & Juniper



Looking north from 10<sup>th</sup> & Juniper



Looking east from 10<sup>th</sup> & Juniper



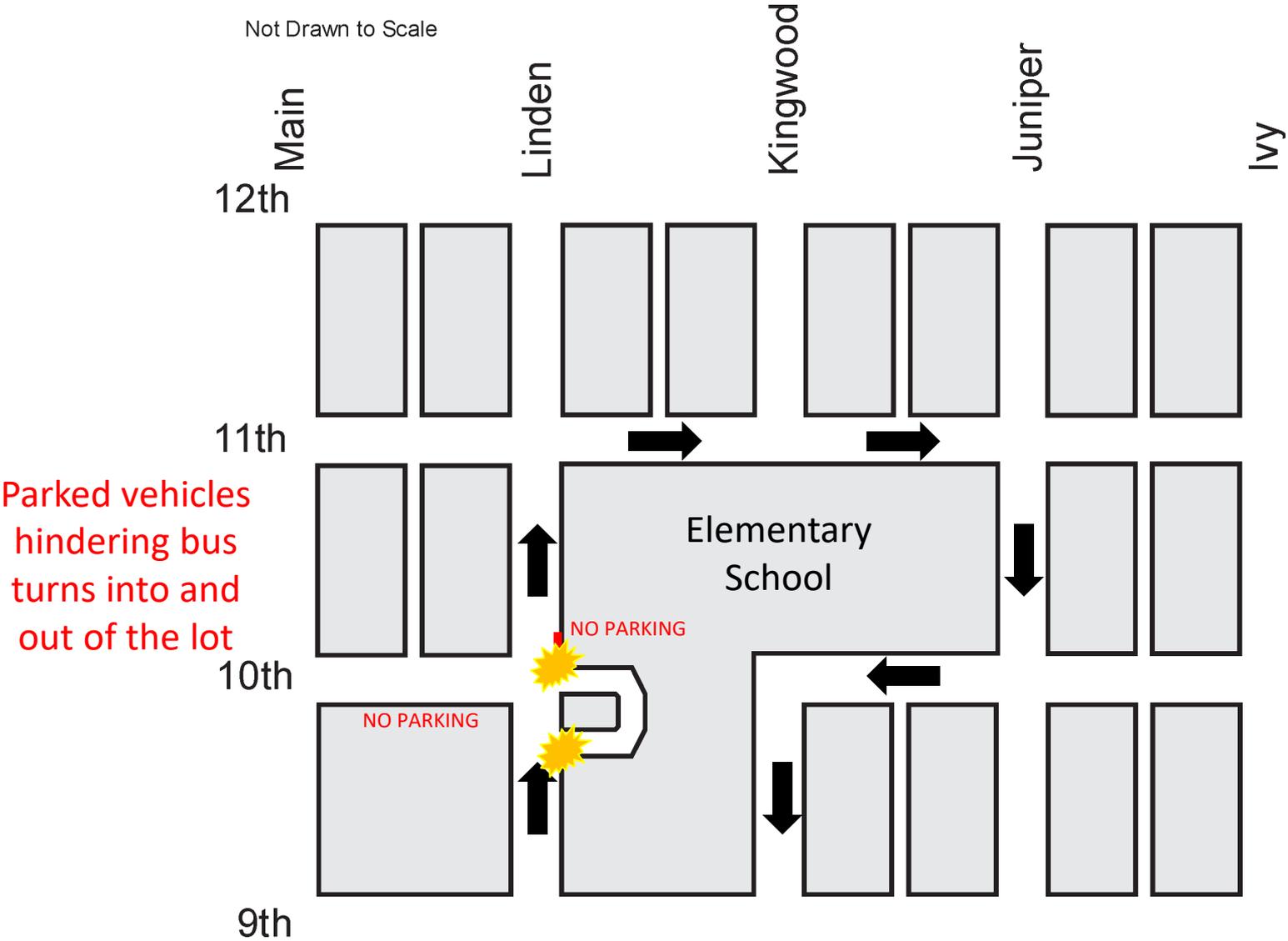
Looking south from 10<sup>th</sup> & Juniper



Looking west from 10<sup>th</sup> & Juniper



Not Drawn to Scale



Looking north on Linden from front of School Admin Building



Looking east on 10<sup>th</sup> from Main



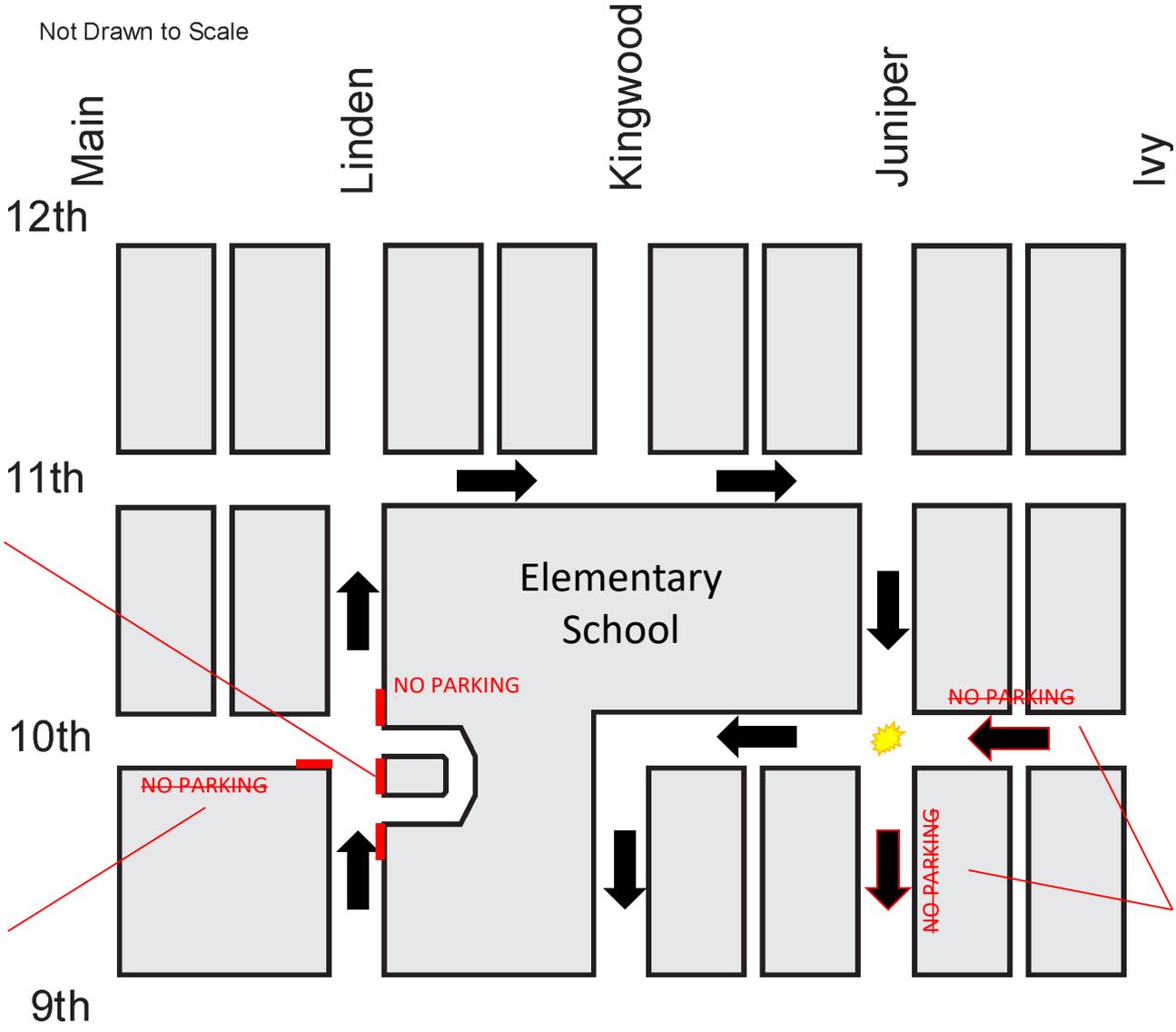
Looking east on 10<sup>th</sup> near Linden



Maintain "No Parking" 20'  
back from crosswalk

Recommendation

Not Drawn to Scale



“No Parking” near the access and egress points

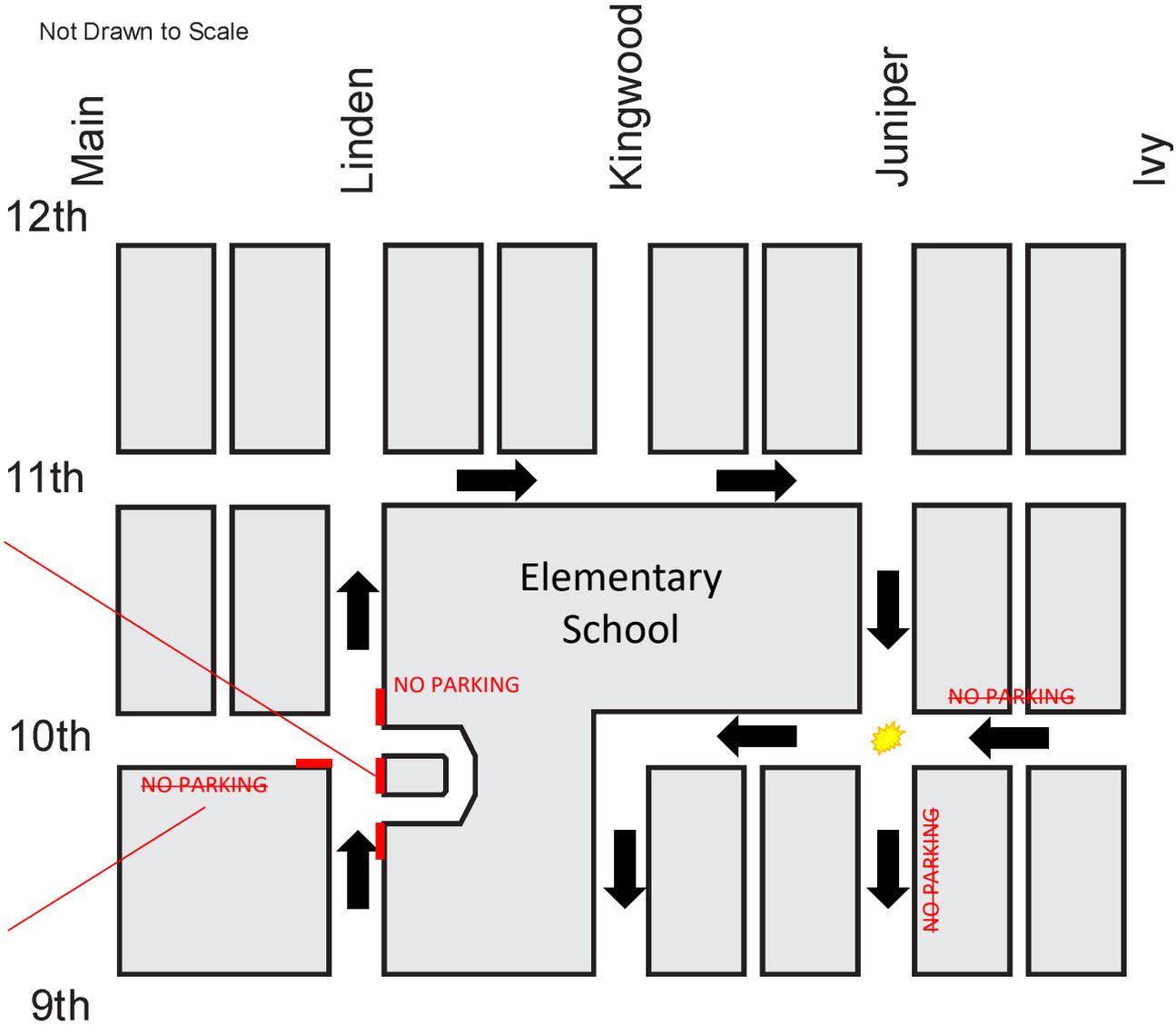
Add one-way traffic to decrease congestion at 10<sup>th</sup> & Juniper

Allow parking on the south side of 10<sup>th</sup> to permit parents to legally wait before pulling up to the curb in front of the School

Allow parking to permit parents to legally wait for their children, load, and depart

Recommendation

Not Drawn to Scale



“No Parking” near the access and egress points

Allow parking on the south side of 10<sup>th</sup> to permit parents to legally wait before pulling up to the curb in front of the School

These changes should allow traffic to move more freely; however, with the current volume, this intersection will likely remain congested