

**Airport Advisory Board Meeting**  
**Thursday, July 11, 2024 8:15 AM**  
**Crete City Hall**  
**243 E 13th Street**  
**Crete, NE 68333**

**1. Open Meeting**

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

**2. Roll Call**

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

**3. Items of Business**

- Action may be taken to discuss/limit discussion, to hear testimony in favor of or in opposition to, and to approve or disapprove any matter presented under this title.

3.A. Approve June 20th, 2024 Minutes

3.B. Budget discussion

3.C. Lease agreement and term discussion

3.D. Consider the agreement with Olsson Engineering on the hangar door project.

3.E. Airport storage/end unit insurance discussion

**4. Officers' Reports**

- Reports may be given by Officers, City Departments, Committees, or Board members concerning the current operations of the Airport.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

4.A. Airport Manager Report

4.B. Fuel Report

**5. Petitions - Communications - Citizen Concerns**

- Citizen testimony may be limited to 3 minutes per person.
- Please do not repeat testimony that has already be heard.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

**6. Adjournment**

**Disclaimers & Notices**

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at [www.crete.ne.gov](http://www.crete.ne.gov).



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## CRETE AIRPORT ADVISORY BOARD MEETING

June 20<sup>th</sup>, 2024 at 8:15 AM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

#### 2. Roll Call

Greg Hier: Present  
Kirk Keller: Absent  
Howard Nitzel: Present  
Blaine Spanjer: Present  
James Dux: Absent  
Present: 3

Also present: City Administrator Tom Ourada, Chris Corr, City Attorney Anna Burge, Finance Director Wendy Thomas, City Clerk Nancy Tellez

#### 3. Items of Business

##### 3.A. Approve April 11th, 2024 Meeting Minutes

Howard Nitzel motioned to approve the minutes seconded by Greg Hier

#### **4. Officers' Reports**

Chris Corr stated that he has a draft agreement for the hangar door project. He is going to put together a plan of what is what is wanted and needed. Corr mentioned 44 hours of design and going out to measure will be about \$8,500. The evaluation and electrical is not included. Corr stated \$3,000 for bidding/solicit and to attend the bid opening.

City Administrator Tom Ourada stated that the grant loan programs pays half. Ourada also mentioned that by state law the plans need the bid stamp. Ourada also stated that the deadline to meet expectations.

Chris Corr asked about re-sheeting the north side of the building and if that should also be included as a bid time to sheet four feet of the bottom of the building. Ourada mentioned that could be an alternative option and a separate line item.

Ourada stated that the agreement could be approved next month since it was not on the agenda.

City Administrator Tom Ourada stated that they will look at the budget next meeting for next year's activities.

#### **4.A. Airport Manager Report**

Airport Manager Will White provided an update. White stated that the mower is working. He has been working on moving dirt and there are possibly two piles that need to be burned. There is a hangar that has opened up and he will be going through the waiting list.

#### **4.B. Crete Fuel Report**

The fuel report was presented to the advisory board

#### **5. Petitions - Communications - Citizen Concerns**

#### **6. Adjournment**

The meeting adjourned at 8:58 a.m.

**CRETE FUEL LLC  
FLOW TRACKER - 2024**

<b>MONTH</b>	<b>YEAR</b>	<b>100LL</b>	<b>JET-A</b>	<b>TOTAL GALLONS</b>	<b>FLOWAGE FEE</b>
JUNE	2023	1289.80	2751.60	4041.40	\$323.31
JULY	2023	1420.50	2376.10	3796.60	\$303.73
AUGUST	2023	1619.40	3541.60	5161.00	\$412.88
SEPTEMBER	2023	1149.80	3822.60	4972.40	\$397.79
OCTOBER	2023	845.00	2884.90	3730.00	\$298.40
NOVEMBER	2023	1220.80	3439.60	4660.40	\$372.83
DECEMBER	2023	746.50	3258.50	4005.00	\$320.40
JANUARY	2024	482.80	2264.20	2747.00	\$219.76
FEBRUARY	2024	634.10	2122.30	2756.40	\$220.51
MARCH	2024	1392.00	2999.70	4391.70	\$351.33
APRIL	2024	944.20	1831.80	2776.00	\$222.08
MAY	2024	1060.90	2931.60	3992.50	\$319.40
JUNE	2024	1286.40	2566.40	3852.80	\$308.22