

Public Works Committee Meeting
Tuesday, September 17, 2024 5:00 PM
Crete City Hall
243 E 13th Street
Crete, NE 68333

1. Open Meeting

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

2. Roll Call

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

3. Items of Business

- The Committee may discuss or limit discussion on, hear testimony in favor of or in opposition to, or take action to provide a recommendation to the City Council on any matter presented under this title.

3.A. Consider Ordinance 2213 Amending Cemetery Board

3.B. Consider the Lot 21, Block 2, Burlington Estates Administrative Subdivision

3.C. Consider the Special Event Permit Application SE24-11 for the Crete Cares Food Distribution.

4. Officers' Reports

- Reports may be given by the Mayor, Officers, Departments, or Councilmembers concerning the current operations of the City.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5. Adjournment

6. Consider the Pumpkin Festival painting downtown

Disclaimers & Notices

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at www.crete.ne.gov.

ORDINANCE NO. 2213

AN ORDINANCE OF THE CITY OF CRETE, NEBRASKA RELATING TO COMMITTEES, COMMISSIONS, AND BOARDS; TO REPEAL SECTION 2-801 OF THE CRETE MUNICIPAL CODE; TO AMEND SECTIONS 3-901 AND 3-906 OF THE CRETE MUNICIPAL CODE; TO REMOVE THE CEMETERY BOARD AND DELEGATE THE RESPONSIBILITIES PREVIOUSLY UNDER THEIR CONTROL TO THE PUBLIC WORKS DIRECTOR.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRETE, NEBRASKA:

Section 1. That Chapter 2, Article 8, Section 2-801 of the Crete Municipal Code shall be repealed in full.

Section 2. That Chapter 3, Article 9, Section 3-901 of the Crete Municipal Code shall be amended as follows:

3-901 Cemeteries; Operation and Funding

The Municipality owns and manages the municipal cemeteries through the ~~Cemetery Board~~ Public Works Director who shall be responsible for the direct management and supervision of the cemeteries. The Public Works Director shall have the authority to adopt and promulgate rules and regulations, not inconsistent with law, for the operation of the cemeteries to include, but not be limited to, the number of lots which may be owned by the same individual, to prescribe rules for enclosing, adorning, and erecting monuments and tombstones, and to prohibit any diverse or improper use thereof. The Governing Body, for the purpose of defraying the cost of the case, management, maintenance, and beautification of the cemeteries, may each year levy a tax not exceeding the maximum limit prescribed by state law on the actual valuation of all real estate and personal property within the municipality that is subject to taxation. The revenue from the said tax shall be known as the Cemetery Fund and shall include all gifts, grants, deeds of conveyance, bequests, money, stocks, bonds, or other valuable income-producing personal property and real estate from any source for the purpose of endowing the cemeteries. The Cemetery Fund shall at all times be in the custody of the Municipal Treasurer.

Section 3. That Chapter 3, Article 9, Section 3-906 of the Crete Municipal Code shall be amended as follows:

3-906 Cemeteries; Sale Proceeds; Donations; Perpetual Care Fund

- (1) When any lot has been transferred by warranty deed or by a deed conveying a fee simple title but there has been no burial in any such lot or subdivision thereof and no payment of annual assessments for a period of three years, the ~~Cemetery Board~~ Public Works Director, with the sanction of the Governing Body, may reclaim the unused portion of such lot or subdivision after notifying the recorded owner of his or her heirs or assigns, if known, by certified mail and publishing notice of its intention to do so.
- (2) Such notice shall be published once each week for four weeks in a newspaper of general circulation throughout the county in which the cemetery is located, shall describe the lot or subdivision proposed to be reclaimed, and shall be addressed to the person in whose name such portion stands of record or, if there is no owner of record, to all persons claiming any interest in such lot or subdivision. If no person appears to claim such lot or subdivision and pay all delinquent assessments with interest within fifteen days after the last date of such publication, the ~~Cemetery Board~~ Public Works Director may by resolution reclaim such lot or subdivision. Such reclamation shall be complete upon a filing of a verified copy of such resolution, together with proof of publication, in the office of the Register of Deeds.

Section 4. That the changes specified in the above section shall be codified as part of the Crete Municipal Code as stated herein.

Section 5. All ordinances and parts of ordinances in conflict herewith are hereby repealed and that any partial repeal shall not affect the other parts of ordinances or codified sections that can be given effect without the repealed parts.

Section 6. That if any section, part, or provision of this ordinance is for any reason held invalid, the invalidity thereof shall not affect the validity of any other section, part, or provision of this ordinance.

Section 7. This ordinance shall be published in pamphlet, book, or electronic form and shall take effect and be in full force and effect from and after its passage, approval and publication, as provided by law.

PASSED AND ENACTED the 17th day of September, 2024.

Mayor

ATTEST:

City Clerk

Seal

Lot 21, Block 2, Burlington Estates Administrative Subdivision

An Administrative Subdivision of Lot 21, Block 2
Burlington Estates, City of Crete,
Saline County, Nebraska

An Administrative Subdivision of Lot 21, Block 2 Burlington Estates, City of Crete, Saline County, Nebraska, and being more particularly described by metes and bounds as follows:

For the purpose of this legal description, the basis of bearings is the South line of Lot 21, Block 2, Burlington Estates, City of Crete, having an assumed reference bearing of N 88°18'25" E.

Beginning at the Southwest Corner of Lot 21, Block 2, Burlington Estates, City of Crete; thence easterly N 88°18'25" E, on the South line of said Lot 21, 232.27 feet, to the Southeast Corner of said Lot 21; thence northerly N 01°53'04" W, on the East line of said Lot 21, 329.17 feet, to the Northeast Corner of said Lot 21; thence southwesterly S 49°04'41" W, on the North line of said Lot 21, 299.20 feet to the Northwest Corner of said Lot 21; thence southerly S 01°56'08" E, on the West line of said Lot 21, 139.95 feet, to the Southwest Corner of said Lot 21, said Corner also being the True point of Beginning.

Containing a calculated area of 1.251 acres or 54,502.00 square feet, more or less. Subject to all easements, restrictions, and reservations of record.

IN TESTIMONY WHEREOF:

Cardinal Ventures LLC, owner of the property hereon described as an Administrative Subdivision of Lot 21, Block 2, Burlington Estates, have caused these presents to be signed this _____ Day of _____, 2024.

Name _____ Title _____

ACKNOWLEDGMENT OF NOTARY

STATE OF NEBRASKA }
COUNTY OF SALINE } S.S.

The foregoing instrument was acknowledged before me on this _____ day of _____, 2024, by,

Name _____ Title _____

Witness my hand and Notary Seal the day and year last above written.

Notary Public

CITY OF CRETE CITY COUNCIL

This Plat of an Administrative Subdivision of Lot 21, Block 2, Burlington Estates, as described in the above Legal Description was approved by the Mayor and City Council of the City of Crete, Saline County, Nebraska on this _____ day of _____, 2024.

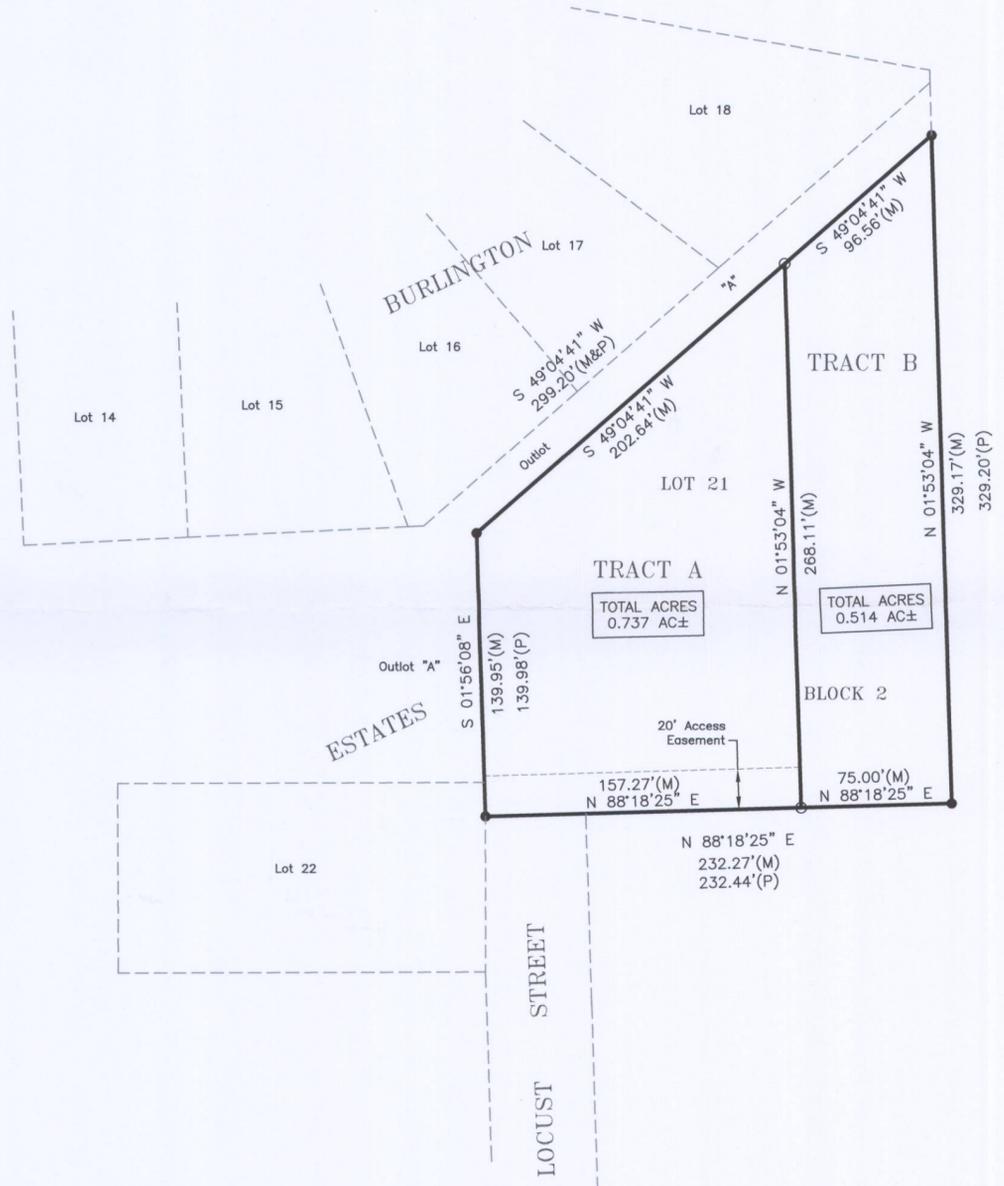
Mayor _____

Attest _____
City Clerk

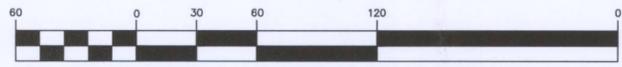
APPROVAL OF ZONING ADMINISTRATOR

This Plat of an Administrative Subdivision of Lot 21, Block 2, Burlington Estates, as described in the above Legal Description was approved by the Zoning Administrator for the City of Crete, Saline County, Nebraska on the _____ day of _____, 2024.

Zoning Administrator _____



GRAPHIC SCALE

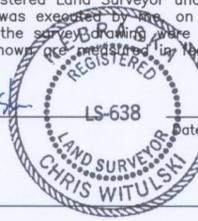


(IN FEET)
1 inch = 60 ft.

SURVEYOR'S CERTIFICATE

I, Chris Witulski, a Professional Registered Land Surveyor under the laws of the State of Nebraska, certify the above survey was executed by me on the date shown. Permanent monument corners as described in the survey drawing were placed at all missing or remonumented corners. Distances shown are measured in feet and decimals of a foot.

Chris Witulski



August 14, 2024

Chris Witulski - NE LS 638 Date JN 4772

All bearings are assumed

Legend

- ⊕ = Section, Quarter, or Sixteenth Cor. Fnd.
- = Cor. Fnd.
- = Cor. Set
- ⊗ = 5/8" Rebar w/LS638 plastic cap
- ⊗ = Cor. Set Concrete Nail
- (M) = Meas. Dist.
- (P) = Plat Dist.
- (D) = Deed Dist.
- (R) = Record Dist.
- (Δ) = Temp Point



CITY OF CRETE
APPLICATION FOR SPECIAL EVENT PERMIT
Crete Cares Food Distribution

NAME OF EVENT

Date of Event December 14, 2024

Start Time of Event 0800

Finish Time of Event 1000

Location of Event

Linden Ave from E. 9th St to 10th St

[X] This request is for temporary occupation of the street or sidewalk right-of-way.

Streets or Alleys requesting to be closed

Linden Ave from E. 9th St to 10th St.

Special Equipment N/A

Organization Crete Cares

Responsible Party Brent Braunberger

Address 1910 W. 12th St. Crete NE 68333

Phone 402.418.1082

Signature of Responsible Party [Handwritten Signature]

DO NOT WRITE IN THIS SPACE
Application # 2024-11
Public Works Review
Emergency Services Review
City Administrator Review
Council Meeting Date
Approved
Denied
Insurance Certificate Required
Ins. Cert. Received
Conditions listed on back

REQUIRED ATTACHMENTS:

Diagram or print of location of event.

If alcoholic liquor will be served, copy of SDL.

If alcoholic liquor will be served, description of barricades, devices, security measures, etc. to ensure compliance with The Nebraska Liquor Control Act:

N/A

Copy of insurance covering event with City of Crete as named insured.

Crete Cares

Saturday Dec 14, 2024

