

Airport Advisory Board Meeting
Thursday, October 10, 2024 8:15 AM
Crete City Hall
243 E 13th Street
Crete, NE 68333

1. Open Meeting

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

2. Roll Call

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

3. Items of Business

- Action may be taken to discuss/limit discussion, to hear testimony in favor of or in opposition to, and to approve or disapprove any matter presented under this title.

3.A. Approve Minutes

3.B. Discuss Airport Manager

3.C. Air Methods hangar door

3.D. Hangar rental rates and leases

3.E. Roof contractor discussion from prior meeting

4. Petitions - Communications - Citizen Concerns

- Citizen testimony may be limited to 3 minutes per person.
- Please do not repeat testimony that has already be heard.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5. Officers' Reports

- Reports may be given by Officers, City Departments, Committees, or Board members concerning the current operations of the Airport.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5.A. Crete Fuel Report

6. Adjournment

Disclaimers & Notices

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.

- The complete agenda with attachments is available at www.crete.ne.gov.



CRETE AIRPORT ADVISORY BOARD MEETING

September 12th, 2024 at 8:15 AM
Crete City Hall, 243 East 13th Street

MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street
Post Office, 1242 Linden Avenue
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

1. Open Meeting

2. Roll Call

Greg Hier: Present
Kirk Keller: Present
Howard Nitzel: Present
Blaine Spanjer: Present
James Dux: Absent
Present: 4

Also present: City Administrator Tom Ourada, City Attorney Anna Burge, IT Director Mike Kalkwarf, Finance Director Wendy Thomas, City Clerk Nancy Tellez

3. Items of Business

3.A. Approve Minutes

Howard Nitzel motioned to approve the minutes and Kirk Keller seconded the motion.

3.B. Consider draft scope of services for engineering to construct a hangar

City Administrator Tom Ourada stated that Chris Corr would be providing a draft of the scope of services by Friday, September 13th, 2024.

3.C. Discuss timeline and data for hangar rentals

City Administrator Tom Ourada discussed redoing the rental rates by the beginning of the year. Getting comps for information and making changes to leases before the next meeting.

3.D. Discussion on Amendment to the Lease Agreement between the City of Crete and Air Methods, LLC

City Administrator Tom Ourada stated that Air Methods, LLC would like to pay for half of the cost of the door and have a 3-year lease extension on their lease. Ourada explained that JEO viewed door and stated that it is structurally okay and just needs some repairs.

There was discussion about making changes to the lease for a lease extension. Ourada mentioned that he would be sending Air Methods, LLC the LB840 Grant Application. Ourada also explained that a grant requirement is to maintain business for 7 years and is addressed as a performance guarantee.

Howard Nitzel motioned to respond with the LB840 Grant Application seconded by Kirk Keller.

4. Officers' Reports

4.A. Airport Manager Report

Airport Manager Will White stated that the Chamber's Pigs Fly event went well. Doane University's event will be in October and they have provided the insurance. All the T-Hangers are full except A6. There are currently 4-5 people on the wait list.

White mentioned about Emrich Aerial Spraying LLC and City Attorney Anna Burge stated that she would be reaching out to Beatrice City Attorney.

Howard Nitzel asked about professional advertising and there was discussion on possibilities such as flight training, private pilot training and corporate operator with an office or two. White mentioned that he will look into where to advertise and will work with Howard on that.

Nitzel also asked about creating a website. City Administrator Tom Ourada stated that Media Specialist Jennifer Lampila could add to the website and she can also take pictures.

Nitzel asked Ourada if they could proceed on the hanger shingles and Ourada stated that he is going to reach out a company that has given the City of Crete good bids on roofing.

Blaine Spanjer stated that he will be having a conversation with James Dux about the Airport Advisory Board.

4.B. Crete Fuel Report

5. Adjournment

9:01 a.m.

6. Petitions - Communications - Citizen Concerns

**CRETE FUEL LLC
FLOW TRACKER - 2024**

| MONTH | YEAR | 100LL | JET-A | TOTAL GALLONS | FLOWAGE FEE |
|--------------|-------------|--------------|--------------|----------------------|--------------------|
| AUGUST | 2023 | 1619.40 | 3541.60 | 5161.00 | \$412.88 |
| SEPTEMBER | 2023 | 1149.80 | 3822.60 | 4972.40 | \$397.79 |
| OCTOBER | 2023 | 845.00 | 2884.90 | 3730.00 | \$298.40 |
| NOVEMBER | 2023 | 1220.80 | 3439.60 | 4660.40 | \$372.83 |
| DECEMBER | 2023 | 746.50 | 3258.50 | 4005.00 | \$320.40 |
| JANUARY | 2024 | 482.80 | 2264.20 | 2747.00 | \$219.76 |
| FEBRUARY | 2024 | 634.10 | 2122.30 | 2756.40 | \$220.51 |
| MARCH | 2024 | 1392.00 | 2999.70 | 4391.70 | \$351.33 |
| APRIL | 2024 | 944.20 | 1831.80 | 2776.00 | \$222.08 |
| MAY | 2024 | 1060.90 | 2931.60 | 3992.50 | \$319.40 |
| JUNE | 2024 | 1286.40 | 2566.40 | 3852.80 | \$308.22 |
| JULY | 2024 | 1451.30 | 2910.50 | 4361.80 | \$348.95 |
| AUGUST | 2024 | 1634.20 | 1956.50 | 3590.60 | \$287.25 |

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| JUNE | 2024 | 1286.40 | 2566.40 | 3852.80 | \$308.22 | | |
| JULY | 2024 | 1451.30 | 2910.50 | 4361.80 | \$348.95 | | old data |
| AUGUST | 2024 | 1634.2 | 2487.6 | 4121.7 | 329.74 | 1634.20 | 2487.60 |
| SEPTEMBER | 2024 | 1940 | 3225.3 | 5165.3 | \$413.22 | | |

| | |
|---------|----------|
| 3590.60 | \$287.25 |
|---------|----------|