

Historic Preservation Commission Meeting
Tuesday, October 22, 2024 7:00 PM
Crete City Hall
243 E 13th Street
Crete, NE 68333

1. Open Meeting

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.
- Please stand for the Pledge of Allegiance.

2. Roll Call

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

3. Items of Business

- Action may be taken to discuss/limit discussion, to hear testimony in favor of or in opposition to, and to approve or disapprove any matter presented under this title.

3.A. Approve Meeting Minutes

3.B. Consider the mission statement

3.C. New Business

3.C.1. Discuss and consider the draft plan for the CLG application

3.D. Old Business

4. Petitions - Communications - Resident Concerns

- Citizen testimony may be limited to 3 minutes per person.
- Please do not repeat testimony that has already be heard.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5. Officers' Reports

- Reports may be given by Officers, Departments, Committees, or Councilmembers concerning the current operations of the City.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5.A. Chairperson's Report

5.B. Director's Report

6. Adjournment

Disclaimers & Notices

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at www.crete.ne.gov.



HISTORIC PRESERVATION COMMISSION MEETING

September 24th, 2024 at 7:00 PM
Crete City Hall, 243 East 13th Street

MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street
Post Office, 1242 Linden Avenue
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

1. Open Meeting

2. Roll Call

Janet Jeffries	Present
Jennifer Robison	Present
Kendra Ordia	Present
Scott Kuncel	Present
Tom King	Present

Also present: Tom Ourada, City Administrator and Director of the Historic Preservation Commission

Anna Burge, City Attorney and Commission Attorney

Wendy Thomas, Finance Director and Commission Treasurer

Nancy Tellez, City Clerk and Commission Secretary

Kelli Bacon, Certified Local Government Coordinator

Wendy Thomas left the meeting at 7:51 p.m.

3. Consent Agenda

3.A. Approve Meeting Minutes

3.A.1. August 27th, 2024 Meeting Minutes

Scott Kuncel motioned and Kendra Ordia seconded to approve the meeting minutes.

4. Items of Business

4.A. New Business

4.A.1. Guidance from Kelli Bacon, Certified Local Government Coordinator

Kelli Bacon, Certified Local Government Coordinator, passed out information on the steps to become a Certified Local Government and other documents with tips on becoming a successful CLG. Bacon explained the CLG is a historic preservation assistance program that is available all around the country to villages, cities, counties and local governments. To become a CLG you just have to meet the minimum requirements.

A CLG helps to educate the community and property owners with resources about the appropriate way to redevelop or remodel their homes or buildings. Also, helping to educate the public on the history of the structures in town.

A portion of the funds that the state receives from the Historic Preservation Fund is transferred annually by subgrants. The state annually transfers at least 10 percent of its share of the HPF to CLGs meeting minimum requirements of these procedures.

Bacon provided information on the timeline for grants. She explained the following:

- April 1st the Notice of Funding Opportunity for the grant application becomes available
- July 1st the CLG grant application is due
- August SHPO approves grant applications & prepares grant agreements
- September CLG & SHPO sign grant agreement
- October 1st Grant performance period begins

Bacon explained that to become a Certified Local Government, the following must be included in the packet that will be sent to NeSHPO.

- Historic preservation ordinance
- Commission member resumes
- Statement of purpose
- List of local landmarks
- Any survey work completed
- Name/contact information of the city contact person who will serve as the director of the historic preservation commission/CLG program as well as the person's resume.

Once NeSPO receives the packet they have 30 days to review the information. If they approve it, they will send it to the National Park Service. They generally have 45 days to respond, but depending on how busy they are it may take longer.

4.A.2. Discussion on Historic Designation for Tuxedo Park/Chautauqua Park

There was discussion on a historic designation for Tuxedo Park/Chautauqua Park and what the process would be to rename the park or if they could just assign a historic designation (using the historic name and the present-day name) to show it is a historically significant landmark.

4.B. Old Business

4.B.1. Commission member resumes

All the commission member resumes have been turned in.

4.B.2. Statement of purpose

This will be an action item for the next meeting along with the local landmark plan.

5. Petitions - Communications - Resident Concerns

6. Officers' Reports

6.A. Chairperson's Report

6.B. Director's Report

7. Adjournment

Scott Kuncl motioned, and Janet Jeffries seconded to adjourn the meeting at 8:09 p.m.

DRAFT -- Mission Statement

The Crete, Nebraska Historic Preservation Commission serves in an advisory capacity, and offers guidance and education in recommending landmark and National Register of Historic Places designations. The Commission maintains the inventory of designated, and potentially eligible, historic properties including buildings, sites, districts, and specific places within its jurisdiction to ensure that the architectural and historical integrity of such properties is preserved and protected.

For CLG application:

Local Landmark Plan

- The Commission plans to review the current National Register listings (*Jesse C. Bickle House, 1977, Trinity Memorial Episcopal Church, 1979, Johnston/Muff-Algermissen House, 1977, Frank Rademacher House, 1980, T.J. Sokol Hall, 2003, College Hill Historic District, 1983, Doane College Historic District, 1977 and the Downtown Historic District, 2016*) and consider editing and amending those nominations to include properties that did not meet the age criteria at the time of their nominations.
- The Commission also plans to consider designating several local landmarks including such properties as the Chautauqua Park/Tuxedo Park site, the current Living Christmas Tree and commemorative bolder/ plaque that are located in City Park, and the very rare, prefabricated Lustron Lindberg House at 7th and Boswell. Although only one original building exists on the Chautauqua Park site, the original landscape design remains, and the park's history is linked significantly to the national Chautauqua movement in New York. Crete's Living Christmas tree symbolizes the 1923 birthplace of this national movement toward peace and understanding. The creator of this movement was Nebraska State Flag designer, Mrs. B.G. Miller of Crete. The 1949 Lustron house was one of only 2,500 assembled in the United States and one of just a few in Nebraska.

Survey Work Completed

There has been substantial survey work done in Crete since the late 1970s creating a large inventory of properties significant to Crete's history. More than 200 Crete properties were identified via an organized reconnaissance survey of Saline County by the Nebraska State Historical Society (NSHS) from 1977 to 1980. Two historic districts and four single properties were nominated and listed at that time. Crete's T.J. Sokol Hall was listed in 2003, and in 2015, the city was resurveyed by Alley Poyner, Macchietto Architecture, Inc, Omaha at the request of NSHS. Nearly 300 more properties were added to the inventory at that time bringing the total to 485. This new survey resulted in the nomination and listing of the Crete Downtown Historic District in 2016. The comprehensive inventory file for Crete properties is housed at NSHS. A copy is also housed in Crete. Additional site research has been ongoing by the Crete Heritage Society and a local historian to add more information to the data base.