

Legislative/Development Committee Meeting
Tuesday, November 5, 2024 5:00 PM
Crete City Hall
243 E 13th Street
Crete, NE 68333

1. Open Meeting

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

2. Roll Call

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

3. Items of Business

- The Committee may discuss or limit discussion on, hear testimony in favor of or in opposition to, or take action to provide a recommendation to the City Council on any matter presented under this title.

3.A. Consider the proposed policy regarding advisory board members attending meetings virtually.

3.B. Discuss offering LB840 to businesses in Block 143 Improvement Project

3.C. Consider the request for Contract Amendment CDBG#20-DTR-002 to extend the original contract end dates from October 4, 2024, to January 4, 2024

4. Officers' Reports

- Reports may be given by the Mayor, Officers, Departments, or Councilmembers concerning the current operations of the City.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5. Adjournment

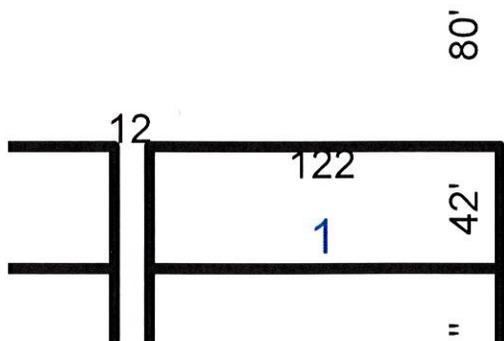
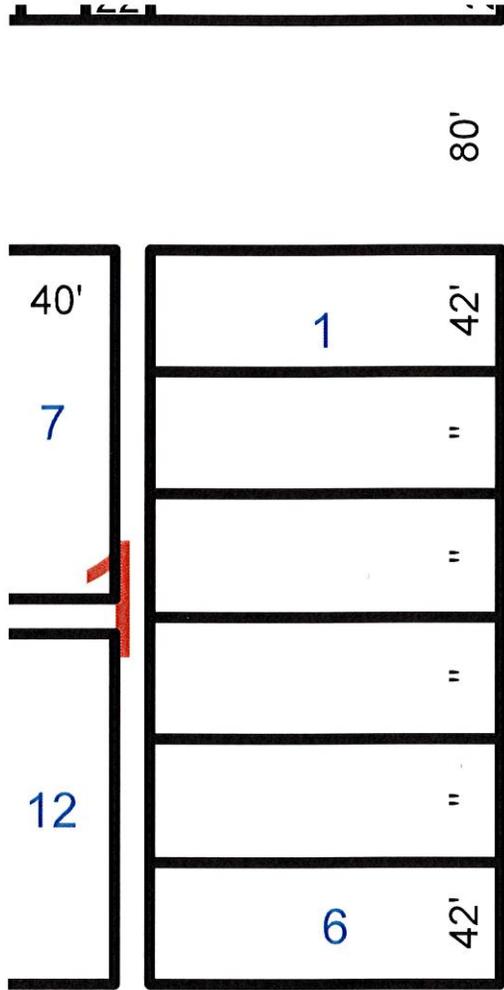
Disclaimers & Notices

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at www.crete.ne.gov.

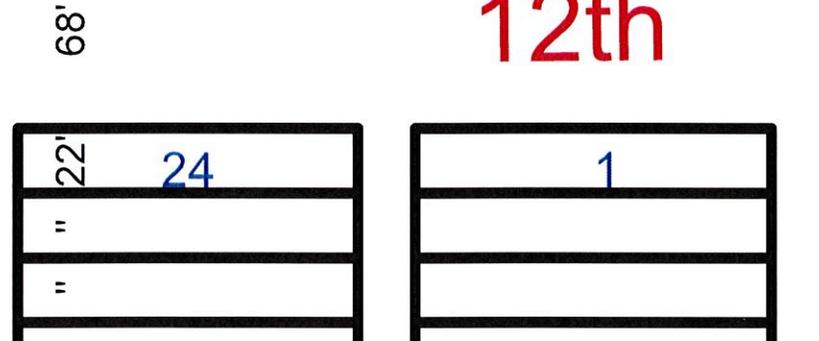
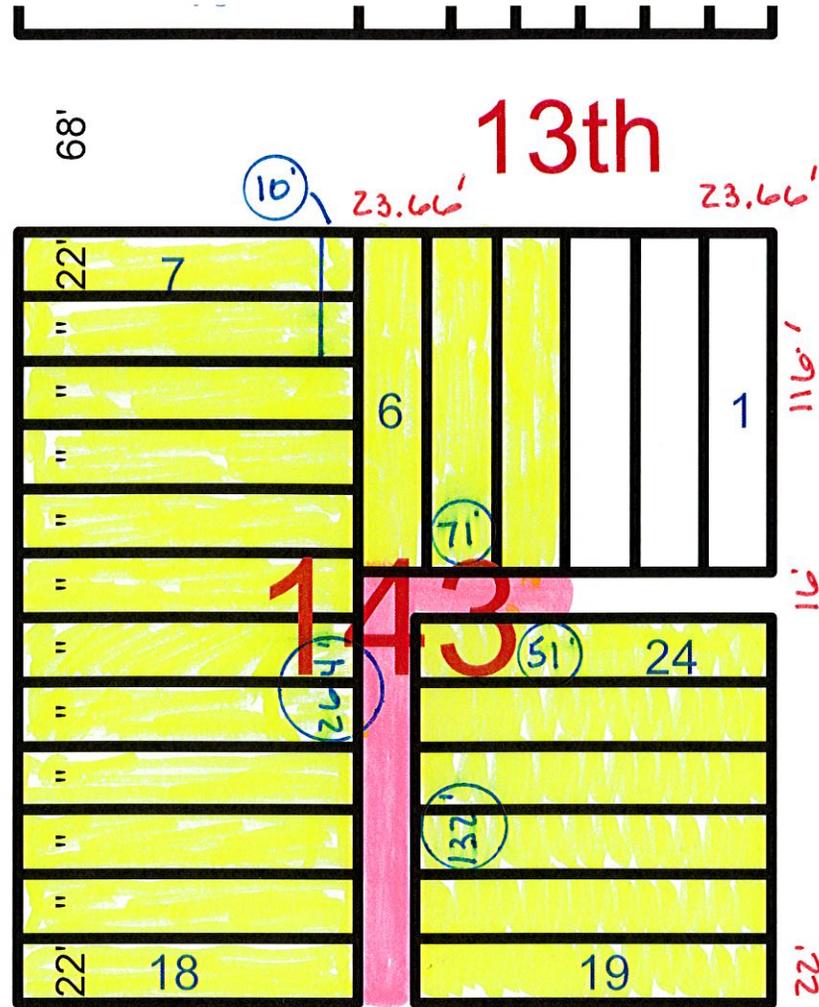
CITY OF CRETE, NEBRASKA

Advisory Board Teleconference Policy

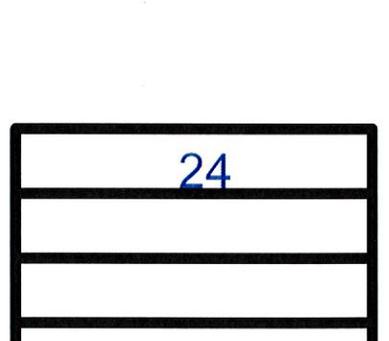
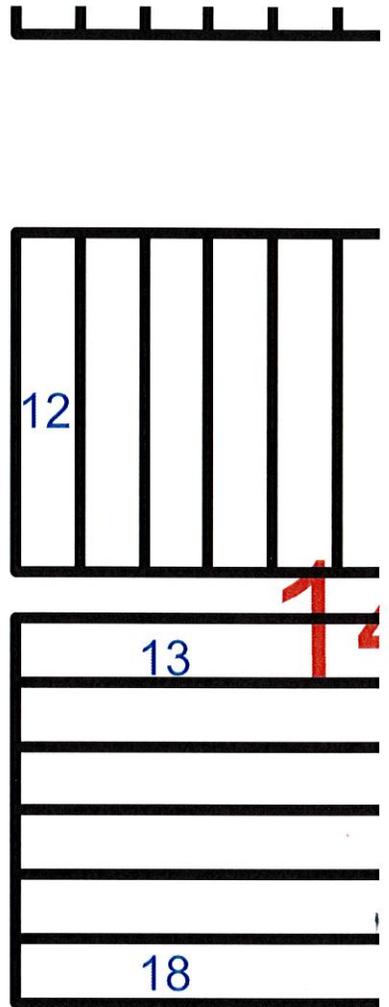
A member of an advisory board, committee, or commission, may attend the scheduled meeting by virtual conferencing so long as a quorum of that board physically attends said meeting. For the purpose of that meeting only, the member of the board who attends by virtual conferencing will be counted as a member of the public or a witness and will not have the ability to vote on any action items on the agenda for that meeting. Reasonable notice of need to attend by virtual conferencing must be given so the City Clerk may provide the link to the member wishing to attend virtually and to the general public, as required by law. Members of City Council, Standing Committees, Planning Commission, and Civil Service Commission shall not opt to attend meetings by Virtual Conferencing.



MAIN AVENUE



AVENUE



**ALLEY IMPROVEMENTS BLOCK 143
FRONT FOOTAGE AND ASSESSMENTS
CRETE, NEBRASKA
JEO PROJECT NO.**

\$238/Running Foot

No.	NAME	ADDRESS	PROPERTY DESCRIPTION	FOOTAGE	ESTIMATED ASSESSMENT COST			
1	Pallett Real Estate Properties		Lot 1 - 3 and East 15 Lot 4, Block 143	15.00'	\$3,570.00			
2	Pinnacle Bank		West 8.66' of Lot 4 and East 15-7/12' (15.58') Lot 5, Block 143	24.24'	\$5,769.00			
3	Raul Lopez		West 8.1' of Lot 5 and Lot 6, Block 143	31.76'	\$7,559.00			
4	Edith M. Cabrera		Lot 7 Except the East 10', Block 143	22.00'	\$5,236.00			
5	Proletariat		Lot 8 Except the East 10', Block 143	22.00'	\$5,236.00			
6	Jorge Luis Almanza Torrez and Mario Del Carmen Lumus Murillo Torrez		Lot 9, Block 142	22.00'	\$5,236.00			
7	Becker Industries		Lot 10, Block 143	22.00'	\$5,236.00			
8	Becker Industries		Lot 11, Block 143	22.00'	\$5,236.00			
9	Yoidier Alejandro Alvarez Rodriguez and Mary Alvarez Rodreigues		Lot 12, Block 143	22.00'	\$5,236.00			
10	Heath Properties		Lot 13 - 15, Block 143	66.00'	\$15,708.00			
11	Woods Jones Enterprises		Lot 16 - 17, Block 143	44.00'	\$10,472.00			
12	F & J Partners		Lot 18, Block 143	22.00'	\$5,236.00			
13	Gary and Denise Lothrop		Lot 22 - 24, Block 143	117.00'	\$27,846.00			
14	Jeffrey K. Jirovec		Lot 19 - 21, Block 143	66.00'	\$15,708.00			
15	Rose Ortega		East 10' Lot 7-8, Block 143	10.00'	\$2,380.00			
TOTAL				528'				



November 5, 2024

Gina Doose
Nebraska Department of Economic Development
245 Fallbrook Blvd, Suite 002
Lincoln, NE 68521

RE: City of Crete – CDBG #20-DTR-002
Request for Contract Amendment

Dear Ms. Doose:

At our meeting on November 5, 2024, the City Council authorized myself to request a contract extension for this project. This amendment will extend the original contract end dates from October 4, 2024 to January 4, 2025.

The City of Crete respectfully requests your approval of a CDBG contract amendment to extend the contract end date to January 4, 2025 for the completion of the City's Downtown Revitalization project. This amendment will allow the city to continue to allow businesses time to finish their projects that were delayed due to limited supply of contractors and materials, and additional unexpected barriers. There is one project that is still under construction. The business remaining had significant delays due to the selected contractor having other projects that needed to be completed prior to starting on theirs. The city confirms that this will be the final grant extension request.

As Mayor of the City of Crete, Nebraska, I certify the following:

- This amendment request was approved at the City Council meeting on November 5, 2024.
- The extension will allow the business owners and City to complete the final stages of the project.
- No additional matching funds or budget amendment are required for the proposed amendment.
- The proposed amendment does not include a new activity.

Please contact myself or Kelly Gentrup (kgentrup@sendd.org) with the Southeast Nebraska Development District (SEND) at (402) 475-2560 for additional information.

Thank you for your consideration of this request.

Sincerely,

David Bauer
Mayor

Enclosed: CDBG Contract Amendment Request Form; Recap of Progress

CDBG CONTRACT AMENDMENT REQUEST FORM

This form must be completed and submitted to the Nebraska Department of Economic Development when making a contract amendment request. Complete the sections for each type of amendment requested. Along with this form, you are required to submit all attachments identified under the applicable amendment type.

CDBG Grant # _____ Grantee _____

DED Program Representative _____

By completing this form, I confirm that this project is current on all reporting requirements.	
Name, Organization _____	
Email _____	
Requesting Amendment # _____	Date of Last Project Status Report (PSR): _____

Extension of Contract End Date

Original Contract End Date _____
Current Contract End Date including any previously approved extensions _____
Proposed Contract End Date _____

Required Attachments

Attachment 1: Letter from the Chief Elected Official including:

1. Certification that the local governing body has approved the extension.
2. Identification and reasons for the proposed amendment, including:
 - a. Changes to the nature of the project requiring the amendment;
 - b. Steps implemented to avoid any future amendment requests for the same reasons.
3. Where additional local matching funds are required due to this extension, certification that such funds are available.

Attachment 2: Revised implementation schedule showing completion of major milestones for all activities.

Decrease in proposed accomplishments

Original Proposed Accomplishments _____ Amended Proposed Accomplishments _____

Required Attachments

Attachment 1: A letter from the Chief Elected Official including:

1. Certification that the local governing body has approved the decrease in proposed accomplishments;
2. Identification and reasons for the proposed amendment; including
 - a. Changes to the nature of the project requiring the amendment;
 - b. Steps implemented to avoid any future amendment requests for the same reasons.
3. If additional local matching funds are required due to this decrease, certification that such funds are available.

Attachment 2: Revised implementation schedule showing completion of major milestones for all activities.

Amendment to Housing Program Guidelines

Required Attachments

Attachment 1: Letter from the Chief Elected Official including:

1. Certification that the local governing body has approved the amendment to the housing program guidelines;
2. Identification and reasons for the proposed amendment;
3. If additional local matching funds are required due to this amendment, certification that such funds are available.

Attachment 2: If the housing program guidelines amendment will affect major milestones, a revised implementation schedule showing completion of major milestones for all activities.

Attachment 3: A complete copy of the proposed revised housing program guidelines.

Budget/Sources and Uses Amendment

Original Contract Budget Approved

Activity Name	Activity Number	CDBG Funds	Other Funds	Total Funds
Total				

Proposed Budget After Amendment

Activity Name	Activity Number	CDBG Funds	Other Funds	Total Funds
Total				

Required Attachments

Attachment 1: Letter from the Chief Elected Official including:

1. Certification that the local governing body has approved the budget amendment;
2. Identification and reasons for the proposed budget amendment; including
 - a. Changes to the nature of the project requiring the amendment;
 - b. Steps implemented to avoid any future amendment requests for the same reasons.
3. If additional local matching funds are required due to this amendment, certification that such funds are available.
4. If the amendment includes a new activity, certification that the activity meets the national objective.

Attachment 2: Minutes from the public hearing held on the proposed amendment (required if reallocating more than 10% of the total original grant amount).

Attachment 3: If the budget amendment will affect major milestones, a revised implementation schedule showing completion of major milestones for all activities.

Attachment 4: Certification of re-evaluation of the environmental assessment (this form is included in the CDBG Administration Manual Chapter 6 – Environmental Review).

FOR DED USE ONLY			
<i>Program Representative Recommendation:</i> <input type="checkbox"/> <i>approve</i> <input type="checkbox"/> <i>deny</i> <input type="checkbox"/> <i>consultation</i>	<i>Initials</i>	<i>Date</i>	
	Signature		
Date amendment request received	Printed Name/Title		
<input type="checkbox"/> <i>approved</i> <input type="checkbox"/> <i>denied</i>	Date		

Recap of Project Progress

Business	CDBG	Expended	Match	Remaining
Paraiso – 1246 Main Ave	\$35,000.00	\$32,664.80	\$5,923.50	\$2,335.20
Allen Agency – 1140 Main Ave	\$9,000.00	\$8,894.09	\$2,223.54	\$105.91
Elle's on Main Street – 1103 Main Ave	\$34,000.00	\$34,000.00	\$14,572.11	\$0.00
Scott Skala – 1334 Main Ave	\$10,200.00	\$10,200.00	\$3,796.00	\$0.00
Ken Marvin – 1302 Linden Ave	\$20,000.00	\$20,000.00	\$22,450.67	\$0.00
Edward Jones – 1132 Main Ave	\$9,000.00	\$9,000.00	\$4,737.64	\$0.00
Jaime Castanada – 1229 Main Ave	\$31,500.00	\$30,066.40	\$7,516.60	\$1,433.60
New Beginnings – 1302 Main Ave	\$48,000.00	\$48,000.00	\$13,137.91	\$0.00
Ideal Nutrition – 120 E 13 th St	\$11,000.00	\$10,806.80	\$2,692.11	\$193.20
Studio C – 1318 Main Ave	\$11,000.00	\$9,228.12	\$2,307.04	\$1,771.88
Moser Accounting – 1314-1316 Main Ave	\$39,000.00	\$37,647.11	\$9,411.79	\$1,352.89
Jack Cochnar – 142 W 13 th St	\$50,000.00	\$50,000.00	\$15,030.00	\$0.00
Hanson, Hroch, and Kuntz – 1331 Main Ave	\$9,000.00	\$8,421.87	\$2,105.47	\$578.13
Rosa Ortega – 119 E 13 th St	\$12,000.00	\$5,172.40		\$12,000.00
Sarrah Gilpin – 125 W 13 th St	\$0.00	n/a	n/a	n/a
Shear Designs – 136 E 13 th St	\$13,000.00	\$11,200.00	\$2,800.00	\$1,800.00
Angie Diaz – 1202 Main Ave	\$0.00	n/a	n/a	n/a
Melvin Krupicka – 1228 Main Ave	\$0.00	n/a	n/a	n/a
Howard Doty – 130 E 13 th St	\$0.00	n/a	n/a	n/a
Havana Meats – 1114 Main Ave	\$0.00	n/a	n/a	n/a
Ortiz Murillo Rentals – 1239 Main Ave	\$24,816.77	\$0.00	\$0.00	\$24,816.77
Total	\$366,516.77	\$325,301.59	\$109,997.48	\$41,215.18

Projects Completed & Reimbursed: 14

Projects under Construction to be completed by contract end: 2

Projects Completed but not completely reimbursed: 1

Projects experiencing delays due to contractor availability: 0

Projects with a rescinded application: 5

CDBG Award: \$400,000.00

CDBG Funds Expended to Date: \$325,301.59

CDBG Funds Allocated: \$366,516.77

Match Funds Expended: \$109,997.48

CDBG Funds Remaining from Allocated Projects: \$41,215.18

CDBG Funds Unallocated: \$33,483.23

Total Funds Remaining: \$74,698.41