

**Airport Advisory Board Meeting**  
**Thursday, December 5, 2024 8:15 AM**  
**Crete City Hall**  
**243 E 13th Street**  
**Crete, NE 68333**

**1. Open Meeting**

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

**2. Roll Call**

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

**3. Items of Business**

- Action may be taken to discuss/limit discussion, to hear testimony in favor of or in opposition to, and to approve or disapprove any matter presented under this title.

3.A. Approve Meeting Minutes

3.B. Consider AirMethods Hangar Door

3.C. Consider Manager/FBO Agreement

3.D. Discussion on new hangar

**4. Petitions - Communications - Citizen Concerns**

- Citizen testimony may be limited to 3 minutes per person.
- Please do not repeat testimony that has already be heard.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

**5. Officers' Reports**

- Reports may be given by Officers, City Departments, Committees, or Board members concerning the current operations of the Airport.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5.A. Airport Manager Report

**6. Adjournment**

**Disclaimers & Notices**

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at [www.crete.ne.gov](http://www.crete.ne.gov).



---

## CRETE AIRPORT ADVISORY BOARD MEETING

November 7<sup>th</sup>, 2024 at 8:15 AM  
Crete City Hall, 243 East 13<sup>th</sup> Street

---

### MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

#### 2. Roll Call

Greg Hier: Present  
Kirk Keller: Absent  
James Dux: Absent  
Howard Nitzel: Present  
Blaine Spanjer: Absent  
Present: 2. Absent: 3

Also present: City Administrator Tom Ourada, City Attorney Anna Burge, Finance Director Wendy Thomas, City Clerk Nancy Tellez; IT Director Mike Kalkwarf

**The meeting did not proceed due to lack of a quorum. There was discussion on the bids for roof/facade replacement.**

#### 3. Items of Business

**3.A. Approve meeting minutes**

**3.B. Consider the bids for roof/facade replacement**

**3.C. Discussion on Air Methods door engineering**

**3.D. Consider short term/temporary monthly rate for hangar rentals**

**4. Petitions - Communications - Citizen Concerns**

**5. Officers' Reports**

**5.A. Airport Manager Report**

**6. Adjournment**



---

## CRETE AIRPORT ADVISORY BOARD MEETING

October 10<sup>th</sup>, 2024 at 8:15 AM  
Crete City Hall, 243 East 13<sup>th</sup> Street

---

### MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

##### 2. Roll Call

Greg Hier: Present  
Kirk Keller: Present  
Howard Nitzel: Present  
Blaine Spanjer: Absent  
James Dux: Present  
Present: 4

Also present: City Administrator Tom Ourada, Human Resources Coordinator Savannah Anderson, IT Director Mike Kalkwarf

##### 3. Items of Business

###### 3.A. Approve Minutes

Kirk Keller motioned to approve the minutes seconded by James Dux

###### 3.B. Discuss Airport Manager

City Administrator Tom Ourada stated that the Airport Manager is gone. There are some possibilities for a new FBO and an Airport Manager.

### **3.C. Air Methods hangar door**

City Administrator Tom Ourada sent the LB840 application to Air Methods. They stated that they couldn't wait.

Ourada mentioned that Air Methods is wanting to move forward, and they plan to continue with the LB840 application. Part of it will be with the grant and the rest will be part of the lease.

### **3.D. Hangar rental rates and leases**

City Administrator Tom Ourada stated that they could discuss this next month.

### **3.E. Roof contractor discussion from prior meeting**

City Administrator Tom Ourada mentioned getting more bids from Dimas Construction and RAFA Roofing.

## **4. Petitions - Communications - Citizen Concerns**

## **5. Officers' Reports**

### **5.A. Crete Fuel Report**

## **6. Adjournment**

8:51 a.m.

**CRETE FUEL LLC  
FLOW TRACKER - 2024**

| <b>MONTH</b> | <b>YEAR</b> | <b>100LL</b> | <b>JET-A</b> | <b>TOTAL GALLONS</b> | <b>FLOWAGE FEE</b> |
|--------------|-------------|--------------|--------------|----------------------|--------------------|
| OCTOBER      | 2023        | 845.00       | 2884.90      | 3730.00              | \$298.40           |
| NOVEMBER     | 2023        | 1220.80      | 3439.60      | 4660.40              | \$372.83           |
| DECEMBER     | 2023        | 746.50       | 3258.50      | 4005.00              | \$320.40           |
| JANUARY      | 2024        | 482.80       | 2264.20      | 2747.00              | \$219.76           |
| FEBRUARY     | 2024        | 634.10       | 2122.30      | 2756.40              | \$220.51           |
| MARCH        | 2024        | 1392.00      | 2999.70      | 4391.70              | \$351.33           |
| APRIL        | 2024        | 944.20       | 1831.80      | 2776.00              | \$222.08           |
| MAY          | 2024        | 1060.90      | 2931.60      | 3992.50              | \$319.40           |
| JUNE         | 2024        | 1286.40      | 2566.40      | 3852.80              | \$308.22           |
| JULY         | 2024        | 1451.30      | 2910.50      | 4361.80              | \$348.95           |
| AUGUST       | 2024        | 1634.20      | 2487.60      | 4121.70              | 329.74             |
| SEPTEMBER    | 2024        | 1940.00      | 3225.30      | 5165.30              | \$413.22           |
| OCTOBER      | 2024        | 1098.50      | 4473.00      | 5571.50              | \$445.72           |