

**Public Safety Committee Meeting**  
**Tuesday, December 17, 2024 5:00 PM**  
**Crete City Hall**  
**243 E 13th Street**  
**Crete, NE 68333**

**1. Open Meeting**

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

**2. Roll Call**

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

**3. Items of Business**

- The Committee may discuss or limit discussion on, hear testimony in favor of or in opposition to, or take action to provide a recommendation to the City Council on any matter presented under this title.

3.A. Consider the Crete Police Department applying for the Nebraska Department of Transportation Highway Safety Office Improving Data Mini-Grant.

3.B. Consider Ordinance 2228 amending parking fees

3.C. Discuss Food Handler's Permit

**4. Officers' Reports**

- Reports may be given by the Mayor, Officers, Departments, or Councilmembers concerning the current operations of the City.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

**5. Adjournment**

**Disclaimers & Notices**

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at [www.crete.ne.gov](http://www.crete.ne.gov).

**IMPROVING DATA MINI-GRANT CONTRACT APPLICATION AND AWARD**

**MUST BE APPROVED BY NDOT-HSO PRIOR TO PURCHASE**

Please Type DATE: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

TELEPHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_ FEDERAL I.D. #: \_\_\_\_\_

Data Univ. Unique Entity Identifier (UEI) #: \_\_\_\_\_ Commercial and Government Entity (CAGE) Code: \_\_\_\_\_

PROJECT DESCRIPTION: The purpose of this Mini-Grant Contract is to provide funding assistance to law enforcement agencies to acquire equipment for eCitations and eCrash. The NDOT-HSO will provide funding assistance for **either 75% of the equipment total, or \$15,000.00, whichever cost is lower.**

**The applicant must submit the following supporting documentation with this application:**

- 1) equipment bids from at least three vendors;
- 2) a copy of your agency's current seat belt policy and drug-free workplace policy (unless on file with the HSO).

**Upon receipt of the equipment, the agency agrees to:**

- 1) fully implement the eCitation process within one year of the date of the signed contract;
- 2) maintain submitting electronic citations for a minimum of five years;
- 3) purchase, install, and use the equipment to positively affect traffic records;
- 4) the additional obligations as written in Addendum A (attached).

**BUDGET:**

1) Vendor of equipment being purchased:		
2) Cost to Law Enforcement Agency:	\$	
3) Cost to NDOT-Highway Safety Office:	\$	

The applicant will be responsible for the bid process, selection, acquisition, initial payment, installation, maintenance and provide operator training for personnel utilizing the equipment. Within sixty (60) days from the date of this award, the reimbursement request must be submitted to NDOT-HSO. **After sixty (60) days, reimbursements may not be honored.**

This Mini-Grant Contract is financed on a reimbursement basis. The applicant must 1) receive approval of the Mini-Grant Contract from the NDOT-HSO prior to purchase; 2) incur the expenses (pay the bills); 3) request reimbursement for the amount awarded on a Mini-Grant Contract Claim for Reimbursement (CR) form; and 4) complete the CR and attach the required supporting documentation as described below:

- a) Itemize each expenditure on the Claim for Reimbursement form located on the NDOT-HSO website at: [https://dot.nebraska.gov/media/6204/cr\\_minigrant.pdf](https://dot.nebraska.gov/media/6204/cr_minigrant.pdf)
- b) Attach a copy of the invoice(s) from the vendor with the itemized costs of the equipment
- c) Attach a copy of the check(s) paid by the applicant to the vendor for the equipment
- d) Provide the serial numbers for the applicable equipment on the Equipment Inventory Log located on the NDOT-HSO website at: <https://dot.nebraska.gov/media/6205/hsinvlog.pdf>

**Acceptance of Conditions:** The Mini-Grant Contract Award recipient agrees to comply with addendum A of this application, all applicable federal and state laws, rules and regulations, and certification and assurances located in Attachment A of the Grant Contract Proposal Guide and Policies and Procedures. The Guide can be found on the NDOT-HSO website at <http://dot.nebraska.gov/safety/hsogrants/>. Failure to comply with these conditions may result in termination of this Grant Contract Award. All Awards are subject to availability of Federal Funding.

Authorized Signature of Applicant	Date	Print or Type Name and Title
		William J. Kovarik, Administrator
NDOT - Highway Safety Office	Date	Print or Type Name and Title

**Return completed form to:** NDOT - Highway Safety Office      Email: [ndot.hso@nebraska.gov](mailto:ndot.hso@nebraska.gov)  
P.O. Box 94612      Phone (402) 471-2515  
Lincoln, Nebraska 68509-4612      FAX (402) 471-3865

**TO BE COMPLETED BY NDOT-HSO**

**FUNDING ASSISTANCE:** The NDOT-HSO will provide reimbursement for the expenditures outlined in the Budget not to exceed \$\_\_\_\_\_.

**Project No.:** \_\_\_\_\_ **SB:**  **DF:**  **RA:**  **Contract Approval Date:** \_\_\_\_\_

The Catalog of Federal Domestic Assistance (CFDA) number assigned to this Mini-Grant Contract is 20.611.  
Federal Aid Identification Number (FAIN):

## ORDINANCE NO. 2228

**AN ORDINANCE OF THE CITY OF CRETE, NEBRASKA RELATING TO TRAFFIC, PARKING, AND VEHICLES; TO AMEND SECTIONS 5-402 OF THE CRETE MUNICIPAL CODE; TO AMEND ORDINANCES FOR THE PURPOSE OF INCREASING PARKING TICKET FEES TO TWENTY-FIVE DOLLARS AND THIRTY-FIVE DOLLARS FOR FINES UNPAID WITHIN SEVENTY-TWO HOURS**

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRETE, NEBRASKA:**

**Section 1.** That Chapter 5, Article 4, Section 5-402 of the Crete Municipal Code be amended as follows:

**5-402 Parking; Bureau Of Violations, Created; Fines; Prosecution**

- (1) There is hereby created the Bureau of Violations within the powers and duties of the Municipal Police. A copy of each citation issued for nonmoving traffic violations shall be deposited with the Administrative Assistant at City Hall, whose duty it shall be to collect all parking fines and maintain appropriate and accurate records of all such fines.
- (2) Parking fines shall be payable at City Hall. Such fines shall be in the amount of ~~ten dollars (\$10.00)~~ twenty-five dollars (\$25.00), for each violation if paid within seventy-two hours from the date of issuance. After seventy-two hours the fine shall be ~~twenty dollars (\$20.00)~~ thirty-five (\$35.00). Fines pertaining to handicapped parking shall be one hundred dollars (\$100.00) if paid within seventy-two hours and two hundred dollars (\$200.00) after seventy-two hours.
- (3) Should such fines not be paid within thirty days from date of issuance, the Municipal Police shall forward all necessary information to the Municipal Attorney. The Municipal Attorney may file a complaint in the appropriate Court.
- (4) All money collected by the Municipal Police under this section shall be transferred to the Municipal Treasurer who shall, in turn, transfer said money to the school district in which the Municipality lies.

**Section 2.** That the above section shall be codified as part of the Crete City Code as stated herein.

**Section 3.** All ordinances and parts of ordinances in conflict herewith are hereby repealed.

**Section 4.** This ordinance shall be published in pamphlet, book, or electronic form and shall take effect and be in full force and effect from and after its passage, approval and publication, as provided by law.

PASSED AND ENACTED the 17th day of December 2024.

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Mayor

ATTEST:

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City Clerk

Seal