

**Public Works Committee Meeting**  
**Tuesday, February 4, 2025 5:00 PM**  
**Crete City Hall**  
**243 E 13th Street**  
**Crete, NE 68333**

**1. Open Meeting**

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

**2. Roll Call**

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

**3. Items of Business**

- The Committee may discuss or limit discussion on, hear testimony in favor of or in opposition to, or take action to provide a recommendation to the City Council on any matter presented under this title.

3.A. Discuss increase in after-hours utility reconnect fees

3.B. Consider the S&L Anderson Addition Administrative Subdivision

3.C. Discuss vacation request 21st west of Oak

3.D. Discuss Board of Adjustments

3.E. Discuss the 1 and 6 year street improvement plan

3.F. Discussion of zoning request C3 to R3

3.G. Discuss 1575 Blue Acres special request

3.H. Discuss C2 to C3 zoning

3.I. Ordinance 2234 amending historic preservation committees

3.J. Discussion on garbage franchise

**4. Officers' Reports**

- Reports may be given by the Mayor, Officers, Departments, or Councilmembers concerning the current operations of the City.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

**5. Adjournment**

**Disclaimers & Notices**

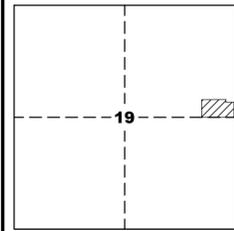
- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was

called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at [www.crete.ne.gov](http://www.crete.ne.gov).

# S&L ANDERSON ADDITION

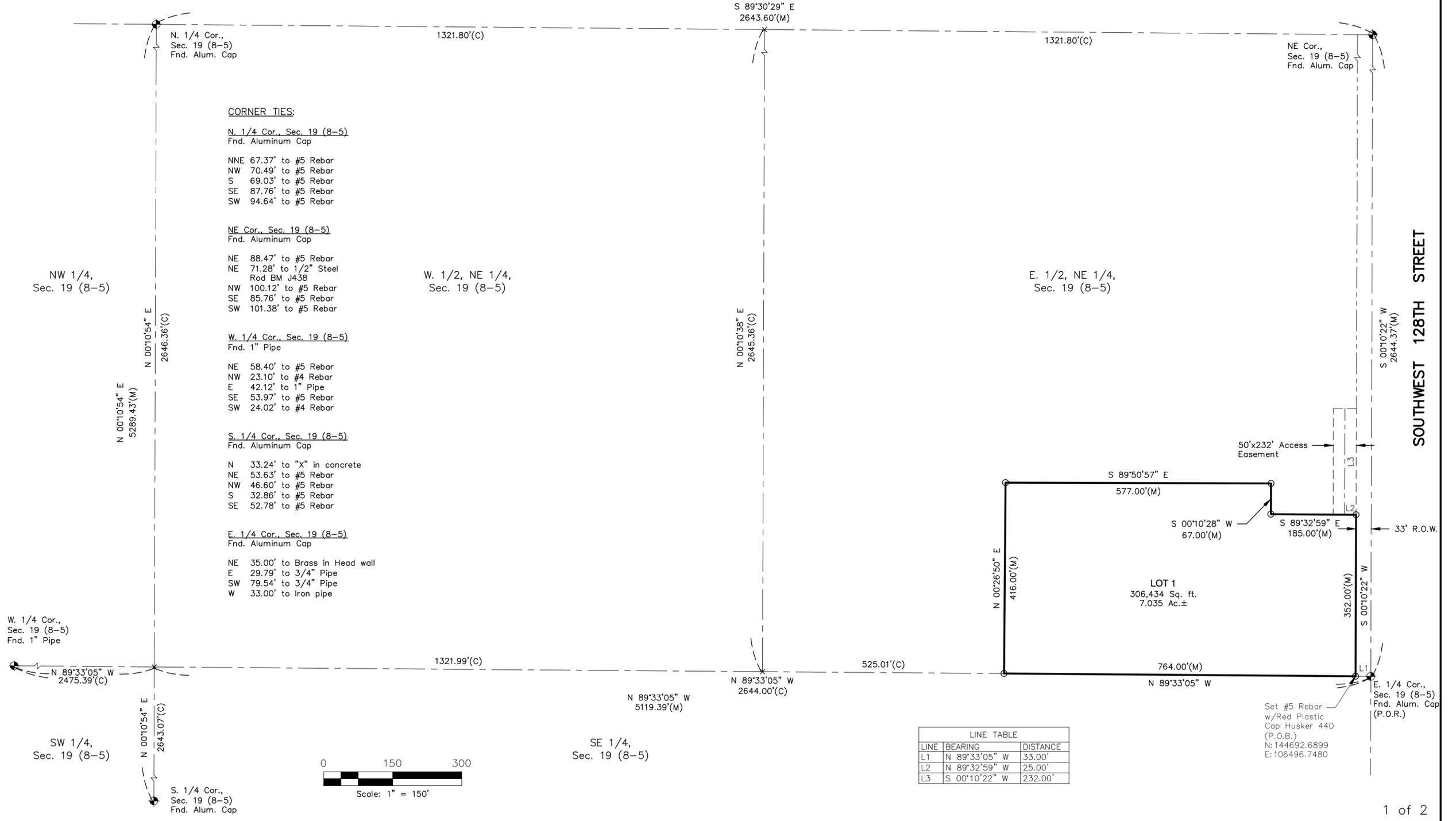
ADMINISTRATIVE SUBDIVISION  
 AN ADMINISTRATIVE SUBDIVISION OF PART OF THE EAST HALF OF THE NORTHEAST  
 QUARTER OF SECTION 19, TOWNSHIP 8 NORTH, RANGE 5 EAST OF THE 6TH P.M.,  
 LANCASTER COUNTY, NEBRASKA



T. 8 N, R. 5 E

## WEST ROCA ROAD

## SOUTHWEST 128TH STREET





To: Tom Ourada <[tom.ourada@crete.ne.gov](mailto:tom.ourada@crete.ne.gov)>

Subject: Request of alley vacation

Pedro Hernandez and  
Jorge Hernandez  
612 E. 1st. St.  
Wilber Ne. 68465  
402- 821-7814  
[phernandez0465@gmail.com](mailto:phernandez0465@gmail.com)

Tom Ourada  
[243 E. 13th. St.](#)  
[Crete, NE. 68333](#)

Dear Mr. Ourada

I'm writing to you because I would like to request an alley vacation and would like to purchase the north part of 1/2 of 21st street from oak west along the property we own. This would be 34x122 of the north portion of the street. I would like to build a 4-plex on our property and would like to purchase that part of the street to make sure we are conforming.

Thankyou for your time

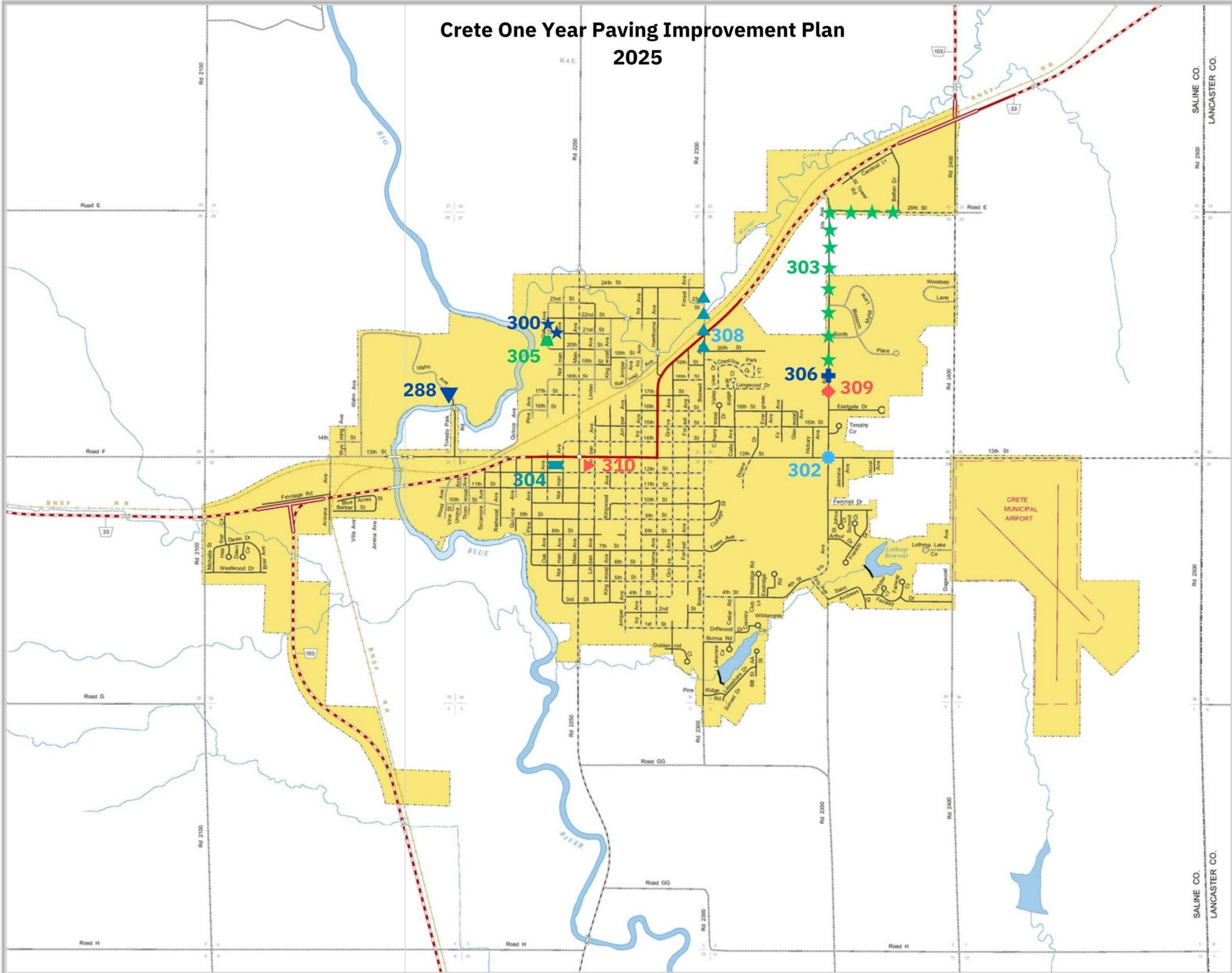
Pedro Hernandez  
Jorge Hernandez

# Crete One Year Paving Improvement Plan 2025

**CRETE**  
SALINE COUNTY  
NE BRAS KAN  
POPULATION 7,099  
2022



- STATE HIGHWAYS**
- Interstate Highway
  - Divided Highway
  - Multiple Lane Undivided Highway
  - Concrete/Brick Surface
  - Asphalt/Bituminous Surface
  - Gravel or Crushed Rock
  - Unimproved
- CITY STREETS AND COUNTY ROADS**
- Divided Street
  - Concrete/Brick Surface
  - Asphalt/Bituminous Surface
  - Gravel or Crushed Rock
  - Unimproved
  - Primitive
  - Interstate Numbered Route
  - U.S. Numbered Route
  - State Numbered Route
  - State Numbered Spur
  - State Numbered Link
  - Street Name
  - L34G County Seat
  - Main St City Center
  - Corporate Limits



The data is based on information available on the internet and is not intended to be a substitute for professional engineering or architectural services. The user assumes all liability for errors or omissions. Any inconsistencies should be reported to NDOT.

CORPORATE LIMITS AS OF 2022 - STATE HIGHWAYS CORRECTED TO 2022



1-Year Plan - 2025  
Crete, Nebraska

PRIORITY NO.	PROJECT NO.	DESCRIPTION	TOTAL ESTIMATED CONSTRUCTION COST	GENERAL OBLIGATION COST
1	304	Alley Between 12th & 13th and between Norman and Oak  Remove existing concrete and construct 7" P.C. concrete paving 20' wide.	<b>\$97,140</b>	\$50,000
2	300	On 21st Street from Norman Avenue to Oak Avenue & On Oak Avenue from 21st Street to 22nd Street  Construct 7" P.C. concrete paving 32' wide with storm sewer	<b>\$545,460</b>	\$250,000
3	305	On Oak Avenue from 20th Street to 21st Street  Construct 7" P.C. concrete paving 32' wide with storm sewer	<b>\$292,090</b>	\$150,000
4	310	Alley from Linden between 12th & 13th Streets west to alley from 12th Street between Main Street & Linden Avenue  Demo existing concrete and construct 7" P.C. concrete 20' wide	<b>\$125,560</b>	\$ -
5	308	On Boswell from 20th Street North to past Walnut Creek over State Highway 33 and Burlington Northern Railroad  Construct 10' Aerial Pedestrian Walkway	<b>\$9,000,000</b>	\$9,000,000
6	303	On Iris Avenue from 18th Street School Drive to East 29th Street & On East 29th Street from Iris Avenue to Betten Drive - 5000' total  Construct 10' wide 5" P.C. concrete lighted ADA accessible trail.	<b>\$810,720</b>	\$810,720
7	302	On 13th Street at Iris Avenue  Construct 9" P.C. concrete 100' roundabout and storm sewer	<b>\$1,500,000</b>	\$1,500,000
8	309	On Iris Avenue between South High School Drive and and Eastgate Avenue  Construct lighted 10' wide 5" pedestrian underpass with drainage, heated walkway, and camera security	<b>\$1,870,560</b>	\$1,870,560
9	306	On Iris Avenue at 18th Street School Intersection  Construct 9" P.C. concrete 100' roundabout and storm sewer	<b>\$1,200,000</b>	\$1,200,000
10	282	On 21st Street from Linden Avenue to Kingwood Avenue  Construct 7" P.C. concrete paving 32' wide with storm sewer	<b>\$217,440</b>	\$125,000
11	208	On 20th Street, from Linden Avenue to Kingwood Avenue #9  Construct 7" P.C. concrete paving 32' wide with storm sewer	<b>\$303,160</b>	\$150,000
12	288	Tuxedo Park Bridge to Tuxedo Park Walk Bridge  Construct 350' 5" P.C. concrete 8' trail walkway/bikeway	<b>\$94,900</b>	\$94,900

REPORT OF THE CITY COUNCIL, CITY OF CRETE, NEBRASKA

IN THE MATTER OF )  
REQUEST FOR SPECIAL EXCEPTION PERMIT ) FINDINGS OF FACT  
 )  
\_\_\_\_\_)  
 )  
APPLICANT )

THIS MATTER came before the City Council on the request of the Applicant for Special Exception Permit Approval. Public Hearing was held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_. Notice of said item was publicized according to law.

UPON REVIEW of all the necessary facts and public comment, the City Council makes the following findings on the application for Special Exception Permit approval:

1. \_\_\_\_\_ Ingress and egress to property and proposed structures thereon with particular reference to automotive and pedestrian safety and convenience, traffic flow and in case of fire or catastrophe;
2. \_\_\_\_\_ Off-street parking and loading areas where required, with particular attention to the items in 1 above and the economic, noise, glare or odor effects of the special exception on adjoining properties and properties generally in the district;
3. \_\_\_\_\_ Refuse and service areas, with particular reference to the items in 1 above;
4. \_\_\_\_\_ Utilities, with reference to locations, availability and compatibility;
5. \_\_\_\_\_ Screening and buffering with reference to type, dimensions and character;
6. \_\_\_\_\_ Sign, if any, and proposed exterior lighting with reference to glare, traffic safety, economic effect, and compatibility and harmony with properties in the district;
7. \_\_\_\_\_ Required yards and other open space;
8. \_\_\_\_\_ General compatibility with adjacent properties and other property in the district.

Additional Specific Findings of Fact: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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WHEREFORE, THE CITY COUNCIL OF THE CITY OF CRETE, NEBRASKA,  
regarding the request for special exception permit, does hereby:

\_\_\_\_\_ Approve the Special Exception Permit Request

\_\_\_\_\_ Deny the Special Exception Permit Request

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

BY:

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
City Clerk

## ORDINANCE NO. 2234

**AN ORDINANCE OF THE CITY OF CRETE, NEBRASKA RELATING TO COMMITTEES AND COMMISSIONS; TO AMEND SECTION 10-1810 OF THE CRETE MUNICIPAL CODE; REQUIRING A PUBLIC HEARING FOR ALL REQUESTS TO ALTER OR DEMOLISH HISTORICAL SITES.**

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRETE, NEBRASKA:**

**Section 1.** That Chapter 2, Article 18, Section 2-1810 of the Crete Municipal Code be amended as follows:

### **2-1810 Landmarks and Landmark Districts; Actions Subject to Review; Certificate of Appropriateness; Procedure**

- (1) No person shall carry out or cause to be carried out any action, for which a building or demolition permit is required by the City, on a landmark or property within a landmark district unless a certificate of appropriateness has been issued. All such actions shall be subject to the controls, standards, and procedures set forth in this section.
  - a. For the purposes of this section, action includes, but is not limited to, (i) any act or process that changes, obstructs, or is incompatible with the historic character of a landmark or property within a landmark district; (ii) changes to one or more of the significant historical features of any landmarks or property within a landmark district; (iii) demolition or partial demolition of a landmark or property within a landmark district; (iv) changes to noncontributing properties within a landmark district; (v) the construction of new structures within a landmark district; or (vi) additions to existing structures.
- (2) Prior to the commencement of any work requiring a certificate of appropriateness, the property owner shall file an application for such a certificate with the City in the form and manner prescribed by the City Administrator. All applications shall be reviewed by the City for completeness before being forwarded to the Historic Preservation Commission for action no later than thirty (30) days after receipt by the City Administrator,
  - a. All plans, projects, proposals, evaluations, specifications, sketches, and other information required by the application shall be made available to the Commission by the property owner or the City, along with a copy of the applications for a building or demotion permit and certificate of zoning compliance.
- (3) The Historic Preservation Commission shall review every request for a certificate of appropriateness at a public meeting and ~~may will~~ hold a public hearing ~~if deemed necessary~~. Notice of the public meeting and any associated public hearing shall be mailed to the property owner not less than ten days prior to the date of the meeting.
- (4) The Historic Preservation Commission shall apply the following criteria when evaluating a request for a certificate of appropriateness:
  - a. Actions taken on a landmark shall be compatible with its historic character and meet the Secretary of the Interior's Standards for Rehabilitation and such other landmark design guidelines as may have been adopted.
  - b. Actions taken on property within a landmark district shall be compatible with the historic character of the district and meet the Secretary of the Interior's *Standards for Rehabilitation* and such other district design guidelines as may have been adopted.
  - c. New construction in a landmark district shall be compatible with all city design standards and any additional zoning regulations that apply to Landmark Overlay Districts.
- (5) The Historic Preservation Commission may approve, approve with modifications, or deny an application for a certificate of appropriateness. In considering the appropriateness of any actions

and whether any modifications shall be required, the Commission shall consider the following items:

- a. The purposes of this Act, any state laws relating to historic preservation, and the National Historic Preservation Act of 1966;
  - b. The historic and architectural value and the significance of the landmark or properties within the landmark district;
  - c. The integrity of design, location, setting, feeling, association, materials, or workmanship of the property and its accessory structures;
  - d. Any alterations, additions, or new construction, including accessory structures, to the property;
  - e. The relationship of the property's historic features to similar features of other properties within the neighborhood or landmark district; and
  - f. The relationship of the property to the public streets and rights-of-way.
- (6) The Historic Preservation Commission shall, after applying the criteria specified in subsection (4) and considering the items listed in subsection (5), take one of the following actions:
- a. If the proposed actions meet the criteria specified in subsection (4) and are determined to be appropriate under subsection (5), the Commission shall issue a certificate of appropriateness with modifications.
  - b. If certain modifications or conditions are required by the Commission in order for the proposed actions to meet the criteria specified in subsection (4) or be appropriate under subsection (5) and the property owner agrees to such modifications or conditions, the Commission shall issue a certificate of appropriateness with modifications.
  - c. If the proposed actions cannot meet the criteria specified in subsection (4) or are not appropriate under subsection (5) or if the property owner does not agree to any required modifications or conditions, the Commission shall deny a certificate of appropriateness.
- (7) The decision of the Historic Preservation Commission to issue or deny a certificate of appropriateness shall be accompanied by written findings of fact, which shall become part of the permanent record specified in Section 2-1808(5).
- (8) The Historic Preservation Commission shall provide a copy of the decision to issue or deny a certificate of appropriateness, the written findings of fact, and a detailed description of any required modifications or conditions to the Building Inspector within five days after the decision is made. The Building Inspector shall not permit any actions to be taken on the property unless a certificate of appropriateness, and any modifications or conditions associated therewith, has been issued for such actions. No changes shall be made in the property owner's application for a building or demolition permit after a certificate of appropriateness has been issued unless the changes have been resubmitted to the Commission and approved in the same manner as provided herein.

**Section 2.** That the changes specified in the above section shall be codified as part of the Crete Municipal Code as stated herein.

**Section 3.** All ordinances and parts of ordinances in conflict herewith are hereby repealed and that any partial repeal shall not affect the other parts of ordinances or codified sections that can be given effect without the repealed parts.

**Section 4.** That if any section, part, or provision of this ordinance is for any reason held invalid, the invalidity thereof shall not affect the validity of any other section, part, or provision of this ordinance.

**Section 5.** This ordinance shall be published in pamphlet, book, or electronic form and shall take effect and be in full force and effect from and after its passage, approval and publication, as provided by law.

PASSED AND ENACTED the 4th day of February 2025.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



# Plan of Operation

City of Crete  
PO Box 86  
Crete, NE 68333

January 16<sup>th</sup>, 2025

Transmitted here is the Plan of Operation for the City of Crete Solid Waste Collection contract

Submitted by:

Waste Connections of Nebraska

Waste Connections of Nebraska propose the following comprehensive Plan of Operations.

### **Daily Collection Route Plan By Type of Truck and Waste Stream**

All residential solid waste within the city will be collected every week by designated areas on Tuesday, Wednesday and Friday. Residential solid waste will be collected with a residential side load. Commercial solid waste within the city will be collected Monday through Saturday per agreed upon service level and service days discussed between Waste Connections and commercial business. Commercial Solid Waste will be collected with a rearload commercial truck. Residential recycling will be collected every week on Thursday. For cost of savings to the city we can offer every other week recycle services on Thursday. This option is available due to the rising cost of recycling disposal. Commercial recycling collection will continue with agreed upon weekly to twice per week service between Waste Connections of NE and commercial business.

### **Bulk Item Removal**

Waste Connections of NE will allow each address two free Bulk pickups and 2 appliance pickups per year. Requests will need to be made to Waste Connections of NE directly for tracking purposes. Waste Connections will provide monthly reports of those addresses to the City of Crete.

### **Communication Between Vehicles and Management**

All drivers will be equipped with GPS-enabled tablets on their routes. These tablets have a live feed back to our office and provide real-time information regarding the route. With this technology we can see who has been picked up and serviced and any issues on the route i.e. cart not out, unable to service due to unapproved materials, etc. These tablets will also have the ability to take pictures of any problems that the driver may encounter on the route. This can all be made as a live report to the city to view at any point in the day. The City of Crete will have access to view GPS truck location within the city limits.

### **Sharing Information**

It is our intent to work with the City of Crete to establish a mutually agreed-upon means of sharing database information with the City. This database will allow for the sharing of required information and generation of required reports. Waste Connections currently uses Route Manager software by Desert Micro. Route Manager is an integrated system that manages customer service histories, billing reports and route lists. This software allows us to generate a variety of customer data and route reports. With this system we can provide the City of Crete with monthly recap reports on extra carts, work orders and MSW reports. We will also provide the city with a portal to see directly into our RMO system to see appropriate information regarding the services at specific households to help respond to customer complaints in a timely and factual manner.

### **Waste Connect App**

All residents and commercial businesses will have access to the Waste Connections App through their android or apple devices. With this app customers can bypass any calls to the City of Crete and use Waste Connections as a direct line of support for any issues, questions, reminders or equipment problems. Extra services can also be requested on the waste connect app such as bulk pickups extra carts etc.

### **Extra Carts for Residential Customers**

Waste Connections will bill all extra carts internally. We will monitor and keep track of all extra carts for residential customers. Waste Connections will pay the city a percentage of all extra carts in the city every month with reports supporting the amounts on the street.

### **Missed or Incomplete Collections**

Missed or incomplete collections for solid waste that are reported on the day of the miss will be resolved the same day if either the residential or commercial driver is still in the City of Crete. If the driver has left the City of Crete all solid waste misses will be serviced the following day. Missed or incomplete recycling collection for residential or commercial will be serviced on the next available recycling day.

