

Public Works Committee Meeting
Tuesday, April 1, 2025 5:00 PM
Crete City Hall
243 E 13th Street
Crete, NE 68333

1. Open Meeting

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

2. Roll Call

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

3. Items of Business

- The Committee may discuss or limit discussion on, hear testimony in favor of or in opposition to, or take action to provide a recommendation to the City Council on any matter presented under this title.

3.A. Revisit discussion on burn pit key access

3.B. Discussion on garbage franchise

3.C. Consider amendment 1 for adding the paving of the alley of Block 143 to the 2024 Street and Alley Improvements project.

3.D. Consider the Dittmer Acres Administrative Subdivision

3.E. Consider Ordinance 2241 After-hours reconnection fee

4. Officers' Reports

- Reports may be given by the Mayor, Officers, Departments, or Councilmembers concerning the current operations of the City.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5. Adjournment

Disclaimers & Notices

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at www.crete.ne.gov.

**AMENDMENT #1 TO TASK ORDER 240578
 CRETE 2024 STREET AND ALLEY IMPROVEMENTS
 CITY OF CRETE, NEBRASKA
 JEO PROJECT NO. R240578.00
 March 7, 2025**

REFERENCE: Task Order Number 240578 between Owner and Engineer for professional services dated July 22, 2024. Except as noted below, all other terms and conditions remain unchanged.

AMENDMENT: For changes in the project scope as outlines below:

The City of Crete is planning to improve the alleys in Block 143. The alleys are composed of various surfaces in various conditions. There is a portion of the alley that is composed of newer concrete. This segment of pavement is in good condition and will remain in place. There is also a portion of the alley that consists of older concrete with an asphalt overlay. This portion is in poor condition and warrant’s replacement. Some of the paving adjacent to the alley paving is in poor condition. The intent of this project is to remove the portion of the alley paving that is in poor condition and replace it with new concrete pavement at the current location. The topo survey will not include locating survey monumentation to determine the alley right of way. It is assumed that the existing storm sewer under the pavement is in good condition and will remain in place. Storm sewer inlets will be reconstructed/modified as necessary to fit the new paving surface. Existing roof drain piping that connects to the existing storm may need to be reconstructed and will be included in the project, as necessary.

Engineering services for this project segment will be consistent with the Scope of Services outlined in the original Task Order.

The fees outlined below are based on the assumption that the Block 143 Alley Improvements will be incorporated into the Plans, Specifications and Bid Documents for the 2024 Street and Alley Improvements and will be constructed concurrently.

FEE: Net change in Fee, Amendment One:

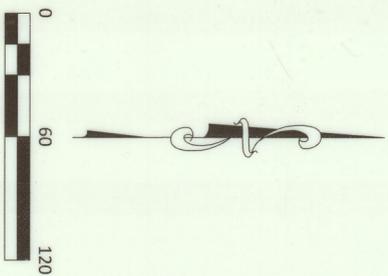
<u>Design Phases</u>	<u>Fee</u>
Phase 1 - Topographic Survey (Lump Sum)	\$ 3,010
Phase 2 - Preliminary Design (Lump Sum)	\$ 3,580
Phase 3 - Final Design (Lump Sum)	\$ 5,370
Phase 4 - Permitting (Lump Sum)	\$ -----
Phase 5 - Bidding and Negotiation Phase (Lump Sum)	\$ -----
	<u>\$ 11,960</u>
 <u>Construction Phases</u>	
Phase 6 - Construction Staking (Lump Sum)	\$ 2,700
Phase 7 - Construction RPR (Hourly, estimated at 40 hrs)	<u>\$ 4,400</u>
	<u>\$ 7,100</u>
 <u>Direct Expenses</u>	
Phase 8 - Geotechnical Investigation (Lump Sum)	\$ 2,060
Phase 9 - Material Testing (Unit Rate Not To Exceed)	<u>\$ 2,000</u>
	<u>\$ 4,060</u>
 Total Amendment One	 \$ 23,120

Steven A. Parr

Steven A. Parr
 JEO Consulting Group, Inc.

Dave Bauer, Mayor
 City of Crete

DITTMER ACRES ADMINISTRATIVE SUBDIVISION
 AN ADMINISTRATIVE SUBDIVISION OF
 A 3.01 ACRE TRACT OF LAND LOCATED IN THE N1/2 OF THE NE1/4 OF
 SECTION 26, T08N, R04E OF THE 6TH P.M., SALINE COUNTY, NEBRASKA



DEDICATION (OWNER'S CERTIFICATE)
 WE, DITTMER & DITTMER L.L.C., THE SOLE OWNER(S) OF THE TRACT OF LAND DESCRIBED IN THE LEGAL DESCRIPTION AND SURVEYOR'S CERTIFICATE DO HEREBY APPROVE THIS ADMINISTRATIVE PLAT OF "DITTMER ACRES ADMINISTRATIVE SUBDIVISION" LOCATED IN THE N1/2 OF THE NE1/4 OF SECTION 26, T8N, R4E OF THE 6TH P.M., SALINE COUNTY, NEBRASKA. THIS SUBDIVISION IS SUBJECT TO ALL EASEMENTS, COVENANTS, AND RESTRICTIONS OF RECORD, AS OF THE LAST DATE SHOWN HEREON.

SIGNED THIS _____ DAY OF _____, 2025.

TERRY A. DITTMER, MEMBER

RONALD W. DITTMER, MEMBER

ACKNOWLEDGMENT OF NOTARY

STATE OF NEBRASKA)
) SS
 SALINE COUNTY)

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2025 BY **TERRY A. DITTMER, MEMBER AND RONALD W. DITTMER, MEMBER OF DITTMER & DITTMER, L.L.C.**, A NEBRASKA LIMITED LIABILITY COMPANY.

NOTARY PUBLIC

CITY OF CRETE CITY COUNCIL APPROVAL

THIS PLAT OF "DITTMER ACRES ADMINISTRATIVE SUBDIVISION" AS DESCRIBED IN THE ABOVE LEGAL DESCRIPTION(S) WAS APPROVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRETE, SALINE COUNTY, NEBRASKA ON THE _____ DAY OF _____, 2025.

DAVID A BAUER, MAYOR

ATTEST : NANCY TELLEZ, CITY CLERK

ZONING ADMINISTRATOR APPROVAL

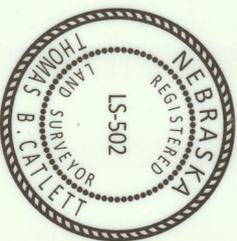
THIS PLAT OF "DITTMER ACRES ADMINISTRATIVE SUBDIVISION" AS DESCRIBED IN THE ABOVE LEGAL DESCRIPTION(S) WAS APPROVED BY THE ZONING ADMINISTRATOR OF THE CITY OF CRETE, SALINE COUNTY, NEBRASKA ON THE _____ DAY OF _____, 2025.

TOM OURADA, ZONING ADMINISTRATOR

LAND SURVEYORS CERTIFICATE

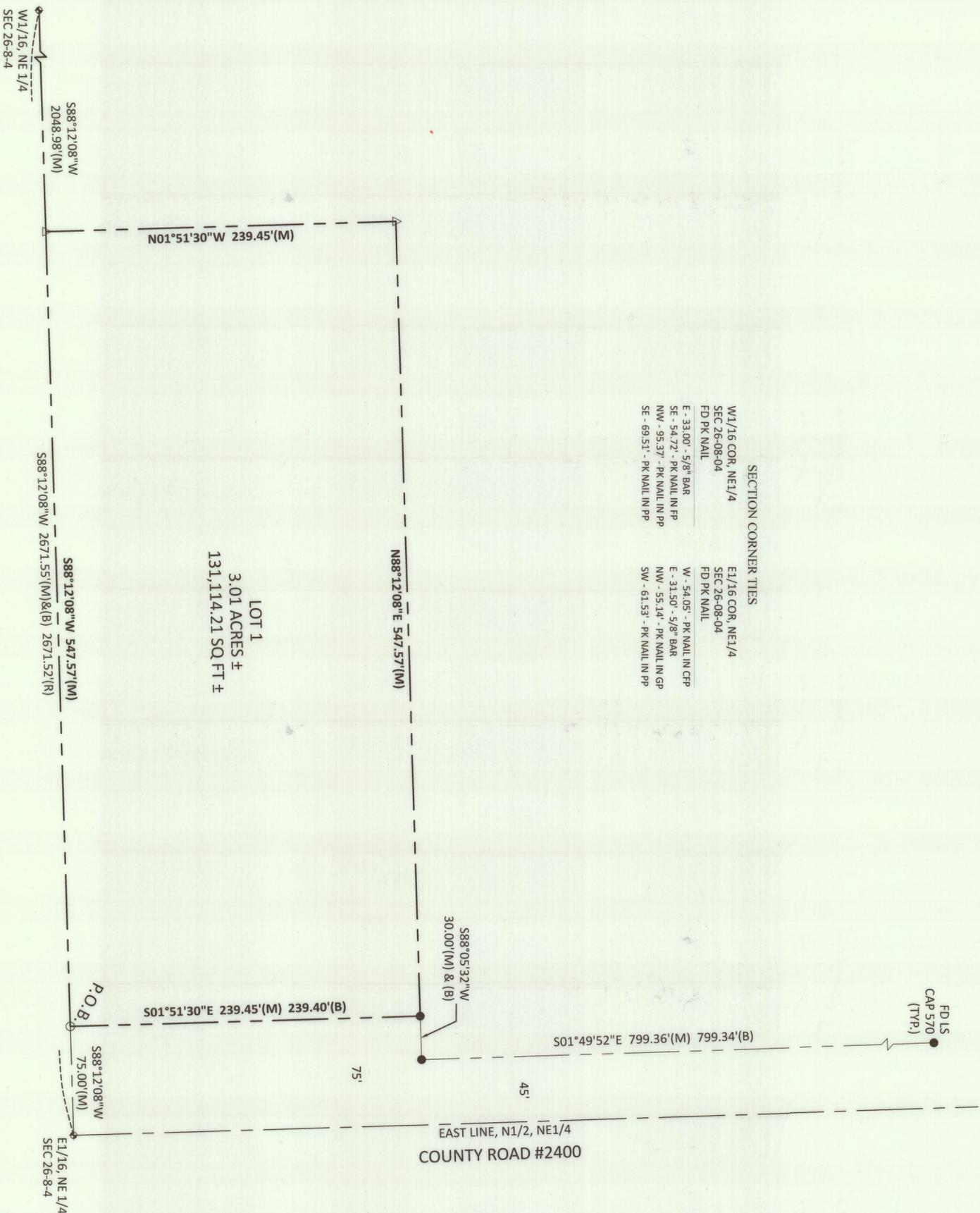
I, THOMAS B. CATLETT, NEBRASKA REGISTERED LAND SURVEYOR NO. 502, DULY REGISTERED UNDER THE LAND SURVEYOR'S REGULATION ACT, DO HEREBY STATE THAT I HAVE PERFORMED A SURVEY OF THE LAND DEPICTED ON THE ACCOMPANYING PLAT THAT SAID PLAT IS A TRUE DELINEATION OF SAID SURVEY PERFORMED PERSONALLY OR UNDER MY DIRECT SUPERVISION; THAT SAID SURVEY WAS MADE WITH REFERENCE TO KNOWN AND RECORDED MONUMENTS, MARKED AS SHOWN, AND TO THE BEST OF MY KNOWLEDGE AND BELIEF IS TRUE, CORRECT, AND IN ACCORDANCE WITH THE MINIMUM STANDARDS FOR SURVEYS IN NEBRASKA IN EFFECT AT THE TIME OF THIS SURVEY.

THOMAS B. CATLETT
 NEBRASKA R.L.S. NO. 502
 DATE _____



SECTION CORNER TIES

W1/16 COR, NE1/4 SEC 26-08-04 FD PK NAIL	E1/16 COR, NE1/4 SEC 26-08-04 FD PK NAIL
E - 33.00' - 5/8" BAR SE - 54.72' - PK NAIL IN PP NW - 95.37' - PK NAIL IN PP SW - 69.51' - PK NAIL IN PP	W - 54.05' - PK NAIL IN CPP E - 31.50' - 5/8" BAR NW - 55.14' - PK NAIL IN GP SW - 61.53' - PK NAIL IN PP



LEGAL DESCRIPTION
 A TRACT OF LAND LOCATED IN THE N1/2 OF THE NE1/4 OF SECTION 26, T08N, R04E OF THE 6TH P.M., SALINE COUNTY, NEBRASKA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE E1/16 OF THE NE1/4 OF SAID SECTION 26; THENCE S88°12'08"W ON THE SOUTH LINE OF SAID N1/2 OF THE NE1/4, A DISTANCE OF 75.00 FEET TO THE WEST RIGHT-OF-WAY LINE OF COUNTY ROAD 2400, SAID POINT BEING THE POINT OF BEGINNING; THENCE S88°12'08"W CONTINUING ON SAID SOUTH LINE, A DISTANCE OF 547.57 FEET; THENCE N01°51'30"W LEAVING SAID SOUTH LINE, A DISTANCE OF 239.45 FEET; THENCE N88°12'08"E ON A LINE 239.45 FEET NORTH OF AND PARALLEL WITH SAID SOUTH LINE, A DISTANCE OF 547.57 FEET TO SAID WEST RIGHT-OF-WAY LINE; THENCE S01°51'30"E ON SAID WEST LINE, A DISTANCE OF 239.45 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 131,114.21 SQUARE FEET AND 3.01 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY EASEMENTS AND RESTRICTIONS OF RECORD.

LEGEND

- △ - SET 5/8"x24" CAPPED REBAR (LS502)
- - FOUND SURVEY POINT AS INDICATED
- - SECTION CORNER
- ⊙ - FOUND CAPPED REBAR (LS502)
- - CALCULATED SURVEY POINT
- CTP - CRIMPED TOP PIPE
- OTP - OPEN TOP PIPE
- M - MEASURED DISTANCE
- C - CALCULATED DISTANCE
- P - PLAT DISTANCE
- R - RECORDED DISTANCE
- BOUNDARY LINE

CATLETT
 LAND SURVEYING
 BENNET, NEBRASKA
 402-274-7525 | 402-217-5816
 WWW.CATLETTSURVEYING.COM

DITTMER ACRES ADMINISTRATIVE SUBDIVISION
 A 3.01 ACRE TRACT OF LAND LOCATED IN THE N1/2 OF THE NE1/4 OF
 SECTION 26, T08N, R04E OF THE 6TH P.M., SALINE COUNTY, NEBRASKA

CREW: AK/JS
 DRAWN BY: AK
 CHECKED BY: TC/PC/JS
 DATE: 3/18/25
 REVISION DATE:
 JOB #: 2025-025
 SHEET NO. 1 of 1

ORDINANCE NO. 2241

AN ORDINANCE OF THE CITY OF CRETE, NEBRASKA RELATING TO CITY DEPARTMENTS; TO AMEND SECTIONS 3-102 AND 3-120 OF THE CRETE MUNICIPAL CODE; INCLUDING AN AFTER-HOURS RECONNECTION FEE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRETE, NEBRASKA:

Section 1. That Chapter 3, Article 1, Section 3-102 of the Crete Municipal Code be amended as follows:

3-102 Electric Department; Definitions.

The following definitions shall be applied throughout this Article. Where no definition is specified, the normal dictionary usage of the word shall apply.

- (1) *Collection Charge.* A charge added to a utility bill outstanding and unpaid at the time and date specified for disconnection of service for nonpayment. This charge is to defray additional office and staff expense required to implement collection procedures.
- (2) *Connection Charge.* A charge to be collected from the customer on establishing a new account or transferring an account in name or location. This charge is to defray additional office and staff expense required to initiate service or to implement the change in service.
- (3) *Distribution System.* This term includes all poles, wires, cables, and all facilities necessary to bring electric energy from the source transmission or generating system to the customer's premises.
- (4) *Easement.* Tracts of privately deeded land where rights to install, operate, maintain, remove, or replace utility lines have been established by instrument or otherwise.
- (5) *Encroachment.* Any structure, plant, or other physical feature placed in a street, alley, or an easement by others that restricts its beneficial use by the grantee of the easement.
- (6) *Meter.* An electric watt-hour meter provided by the Crete Electric Department to measure electric power and energy.
- (7) *Meter Socket.* A device normally permanently attached and wired into the customer's service equipment, designed to mount an electric meter.
- (8) *Point of Attachment.* A hook or other means of attaching an overhead electric service to a structure. This is provided by and is the responsibility of the owner of the premises.
- (9) *Reconnection Fee.* A charge to defray the additional office and staff expense of restoring electric service previously disconnected for nonpayment.
- (10) *Reconnection Fee: After Hours.* A charge to defray the additional overtime office and staff expense of restoring electric service previously disconnected for nonpayment between 5:01 p.m. and 7:59 a.m.
- (11) *Service Call.* A visit by Crete Electric Department personnel to the customer's premises for any purpose that is made at the customer's request.
- (12) *Service Drop Conductors.* Those wires or cables, generally provided by the Crete Electric Department, whether underground or overhead, that connect the electric service entrance of the customer from the point of attachment to the electric distribution system in the alley, street, or easement.
- (13) *Service Deposit.* An amount of money a customer is required to deposit with the Electric Department to be used by the Electric Department to apply on any unpaid utility bills on termination of service.

Section 2. That Chapter 3, Article 1, Section 3-120 of the Crete Municipal Code be amended as follows:

3-120 Electric Department; Billing; Collecting.

- (1) Customer accounts shall be kept under such bookkeeping system as determined by the City. A ledger shall be kept current with a separate account for each customer. All electric meters shall be read monthly by the Electric Department, and the amount of usage shall be billed according to the rates, fees, and other costs set forth in the City's Master Fee Schedule.
- (2) All bills for electric service shall be due on and become delinquent after the due date specified on the bill. If a customer neglects, refuses, or otherwise fails to pay their bill in full on or before five o'clock p.m. on the due date, the amount due will be increased by the late payment charge. If the bill becomes delinquent, a notice will be mailed to inform the customer that electric service will be discontinued no earlier than ten nor later than sixteen days after the due date, with no further notice, and that service will not be restored until the bill is paid in full, together with any collection and reconnection, any after hours fees, and costs and deposit repayment. Deposit repayment will be based on eighty percent (80%) of two months average billing for the customer.

Section 3. That the changes specified in the above section shall be codified as part of the Crete Municipal Code as stated herein.

Section 4. All ordinances and parts of ordinances in conflict herewith are hereby repealed and that any partial repeal shall not affect the other parts of ordinances or codified sections that can be given effect without the repealed parts.

Section 5. That if any section, part, or provision of this ordinance is for any reason held invalid, the invalidity thereof shall not affect the validity of any other section, part, or provision of this ordinance.

Section 6. This ordinance shall be published in pamphlet, book, or electronic form and shall take effect and be in full force and effect from and after its passage, approval and publication, as provided by law.

PASSED AND ENACTED this 1st day of April 2025.

Mayor

ATTEST:

City Clerk

