

**Historic Preservation Commission Meeting**  
**Tuesday, September 30, 2025 7:00 PM**  
**Crete City Hall**  
**243 E 13th Street**  
**Crete, NE 68333**

**1. Open Meeting**

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

**2. Roll Call**

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

**3. Consent Agenda**

3.A. Approve Meeting Minutes

- 3.A.1. August 26th, 2025 Meeting Minutes

**4. Items of Business**

- Action may be taken to discuss/limit discussion, to hear testimony in favor of or in opposition to, and to approve or disapprove any matter presented under this title.

4.A. New Business

- 4.A.1. Discussion on the Historic Preservation Commission public information meeting that will take place on Sunday, October 26th, 2025 at the Crete Carrier Room

4.B. Old Business

**5. Petitions - Communications - Resident Concerns**

- Resident testimony may be limited to 3 minutes per person.
- Please do not repeat testimony that has already be heard.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

**6. Officers' Reports**

- Reports may be given by Officers, Departments, Committees, or Commission members concerning the current operations of the City.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

6.A. Chairperson's Report

6.B. Director's Report

**7. Adjournment**

**Disclaimers & Notices**

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested

a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.

- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at [www.crete.ne.gov](http://www.crete.ne.gov).



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## HISTORIC PRESERVATION COMMISSION MEETING

August 26<sup>th</sup>, 2025 at 7:00 PM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

#### 2. Roll Call

Janet Jeffries	Present
Jennifer Robison	Present
Scott Kuncel	Present
Tom King	Present

#### 3. Consent Agenda

##### 3.A. July 22nd, 2025 Meeting Minutes

Jennifer Robison motioned, and Janet Jeffries seconded to approve the July 22nd, 2025 meeting minutes.

Jennifer Robison: Aye, Scott Kuncel: Aye, Tom King: Aye, Janet Jeffries: Aye

Janet Jeffries stated that Thomas Reeves spells Tom, Thom.

#### 4. Items of Business

##### 4.A. New Business

##### 4.B. Review and Consider Application for Request For A Certificate Of Appropriateness

Historic Preservation Commission member Janet Jeffries went through the Request for Historic Property/Local Landmark Designation Form.

City Attorney Anna Burge recommended to add the date of construction under section 4.

Classification.

The completed forms are to be returned to City Administrator and Historic Preservation Commission Director Tom Ourada.

Historic Preservation Commission Chair Tom King stated that he would send the members an example of the request for a certificate of appropriateness.

Scott Kuncl motioned, and Janet Jeffries seconded to approve the form and have the City make modifications.

Jennifer Robison: Aye, Scott Kuncl: Aye, Tom King: Aye, Janet Jeffries: Aye

Aye: 4 No:0

#### **4.C. Discussion on list of all CLG local landmarks**

There was a discussion about using the form once it is completed for the CLG local landmarks. The commission also discussed having an introductory information meeting on Sunday, October 26th, 2025 at 2:00 p.m. at the Crete Carrier Community Room. City Administrator and Historic Preservation Commission Director Tom Ourada mentioned that the commission could have a presentation with slides and a rotating format for the meeting. Commission member Janet Jeffries mentioned having a map of Crete with historic sites. Commission Chair Tom King mentioned that they could possibly have Mayor Dave Bauer make a statement and then Ourada could provide information on the Certified Local Governments, and then they could go into the history of Crete.

### **5. Petitions - Communications - Resident Concerns**

#### **6. Officers' Reports**

The next meeting will be on Tuesday, September 30th, 2025 at 7:00 p.m. During that meeting, the commission will be discussing the public information meeting that will be on Sunday, October 26th, 2025 at 2:00 p.m. at the Crete Carrier Community Room at the Library.

#### **6.A. Chairperson's Report**

#### **6.B. Director's Report**

### **7. Adjournment**

Scott Kuncl motioned, and Janet Jeffries seconded to adjourn the meeting at 8:06 p.m.

Jennifer Robison: Aye, Scott Kuncl: Aye, Tom King: Aye, Janet Jeffries: Aye