

Legislative/Development Committee Meeting
Tuesday, November 18, 2025 5:00 PM
Crete City Hall
243 E 13th Street
Crete, NE 68333

1. Open Meeting

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

2. Roll Call

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

3. Items of Business

- The Committee may discuss or limit discussion on, hear testimony in favor of or in opposition to, or take action to provide a recommendation to the City Council on any matter presented under this title.

3.A. Consider Ordinance 2261 Reestablishing the .5% sales tax and economic development program

3.B. Consider Crete 24PWI004 Payment Request 3

3.C. Consider Crete 24DTR001 Payment Request 3

3.D. Discussion on the LB840 Application from Dollarama Remodeling and Solutions LLC

4. Officers' Reports

- Reports may be given by the Mayor, Officers, Departments, or Councilmembers concerning the current operations of the City.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5. Adjournment

Disclaimers & Notices

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at www.crete.ne.gov.

ORDINANCE NO. 2261

AN ORDINANCE IMPLEMENTING THE CONTINUED USE OF THE CITY .5% SALES AND USE TAX AND EXTENDING THE ECONOMIC DEVELOPMENT PLAN, AS VOTED UPON AT THE SPECIAL ELECTION HELD ON NOVEMBER 4, 2025, REPEALING ALL OTHER CONFLICTING ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRETE, NEBRASKA:

Section 1. On November 4, 2025, at the Special Election, a majority of the qualified electors of the City voting at the election passed the following propositions which were submitted on the ballot at the election:

Proposition No. 1:

Shall the City Adopt and continue to apply the Economic Development Program as described below by appropriating annually from local sources of revenue approximately \$550,000.00 per fiscal year during the time period for which the City Sales and Use Tax provided for in Proposition No. 2 is in existence if Proposition No. 2 passes:

_____ Yes (For continuing the Program)

_____ No (Against continuing the Program)

Description of the Economic Development Program: The Economic Development Program, as amended and approved by the City Council, is summarized as follows:

- a. General Description of the Program: The goal of the Economic Development Program is to provide long range planning and funding to save existing job opportunities and secure future additional jobs for Crete’s residents and to recruit new professionals, businesses and industries to keep the community viable. The program additionally purposes to revitalize the community and encourage the development of affordable workforce housing. Activities included in the Economic Development Program are direct loans or grants to qualifying businesses for fixed assets or working capital or both, loan guarantees for qualifying businesses, grants for job training, real estate purchases and options, the costs of implementing the program, technical assistance, industrial recruitment activities and expenses for locating qualifying businesses into the area. Qualifying businesses include those which derive their principal source of income from (1) manufacturing, (2) conduct of research and development, (3) processing, storage, transport, or sale of goods or commodities in interstate commerce, (4) the sale of services in interstate commerce, (5) headquarters facilities relating to eligible activities, (6) telecommunications activities, (7) development, sale and support of technology, hardware and software for IT and telecommunications, (8) retail business, (9) Construction or rehabilitation of housing, (10) tourism-related activities, (11) production of films, (12) Early childhood care and education programs, or (13) any other business deemed to be qualifying businesses through future amendments to Nebraska law.
- b. Duration of the Program: The Economic Development Program is currently in existence

and shall be extended until October 1, 2041.

- c. Years of Collection of Funds: Collection of funds for the Economic Development Program shall be on all taxable sales beginning on October 1, 2026 and shall end on September 30, 2041.
 - d. Source of Funds: The source for Economic Development Funds shall be the City Sales and Use Tax as provided for in Proposition No. 1. The City may issue bonds pursuant to the Local Option Municipal Economic Development Act.
 - e. Total Amount to be Collected: The total amount to be collected is estimated to be \$550,000 for fiscal year 2025-2026 and shall increase or decrease each year based upon sales and use tax revenues collected.
 - f. Bond Authorization: The City may issue bonds pursuant to LB 840, when recommended by the Advisory Committee and determined appropriate by the Mayor and City Council, as needed from time to time to carry out the Economic Development Program provided the bonds are to be paid in full with funds allocated to the Program so as not to affect the general operating budget.
1. Electors desiring to vote in favor of or against the propositions shall do so in the manner specified in the ballot form as provided by the County Clerk.
 2. The Foregoing notice required by law shall be published in the Crete News, a legal newspaper of general circulation in the City, not more than 30 days nor less than 10 days before the date of the election, the notice shall be in substantially the following form:

Proposition No. 2:

Shall the City Council of the City of Crete continue to impose a Sales and Use Tax in the amount of an additional 0.5% upon the same transactions within the City on which the State of Nebraska is authorized to impose a tax, subject to the terms and conditions of the Proposition as set out below?

_____ Yes (For continuing the Sales and Use Tax)

_____ No (Against continuing the Sales and Use Tax)

Terms and Conditions: The terms and conditions of Proposition No. 1 are as follows:

- a. Economic Development Portion: If Proposition No. 1 passes, the City Sales and Use Tax shall be appropriated to the Economic Development Program as provided for in the Plan set out in Proposition No. 1. If Proposition No. 1 fails, the City’s 0.5% Sales and Use Tax shall terminate on October 1, 2026
- b. Termination of Tax: The City Sales and Use Tax shall automatically terminate on September 30, 2041 unless the tax is extended by a vote of the electorate prior to that date.

Section 2. As a result of the above propositions being voted upon favorably, on April 1, 2026, 0.5% of the City Sales and Use Tax shall continue to be appropriated to fund the City’s Economic Development Program.

Section 3. The City adopts the Economic Development Plan for the City’s Economic Development

Program to be reimplemented April 1, 2026. Funding for the Economic Development Program through the use of the City sales and use tax for the Economic Development program will continue after April 1, 2026 and will automatically terminate on March 31, 2041, unless extended by a prior vote of the electorate.

Section 4. The sales and use tax imposed by this Ordinance shall continue to be administered as provided in the Nebraska Local Option Revenue Act.

Section 5. The City shall continue to adopt and approve all applications, materials, and regulations necessary to carry out the functions and structure of the City’s Economic Development Program under the Economic Development Plan.

Section 6. All other ordinances inconsistent with or in conflict with this Ordinance are hereby repealed as of the effective date of this Ordinance.

Section 7. This Ordinance shall become effective upon its passage, approval, and publication as provided by law.

PASSED AND APPROVED the 18th day of November, 2025.

Mayor

ATTEST:

City Clerk



**Crete City Special Election
LB840**

Detail Results

OFFICIAL RESULTS

1 of 1

Machine ID: E Machine #: 4519113401

Saline County, Nebraska
Special Election
11/04/2025

11/12/2025 16:36:03

First Ballot Date Time: 11/04/2025 16:31:52
Last Ballot Date Time: 11/04/2025 17:23:12

Total Sheets Processed: 531
Total Ballots Cast: 531
Blank Sheets Cast: 0

Contest	Votes
Proposition No. 1	
(Vote For 1)	
Yes (For continuing the Program)	314
No (Against continuing the Program)	202
Over Votes	0
Under Votes	15
Total	531
Proposition No. 2	
(Vote For 1)	
Yes (For continuing the Sales and Use Tax)	293
No (Against continuing the Sales and Use Tax)	225
Over Votes	1
Under Votes	12
Total	531



11/5/2025

City of Crete, NE
Attn: Tom Ourada
243 East 13th Street
Crete, NE 68333

RE: City of Crete #24PWI004 Payment Request #3

Dear Mr. Ourada:

Enclosed is Drawdown #3 for the Crete Street Improvement (North Ward neighborhood) project. After reviewing the materials, please have Mayor Bauer and yourself sign the Drawdown (DD) as noted and retain the wet-ink original in your project file. Please have all documents signed in **"BLUE INK"**.

After the drawdown documents have been submitted and approved by the Department of Economic Development (DED), the City can expect an automatic transfer from DED within at least 10-30 business days that will be deposited into the designated Community Development Block Grant (CDBG) account. Once received, please write the following check(s):

	TOTAL	CDBG	Match
Drawdown #3: The following #21A & #03K bills have not yet been paid.			
SEND D GA Invoice(s): 8 - 10 Activity Code #21A	\$1,260.00	\$1,260.00	\$0.00
Streets Improvements: Contractor: Activity Code #03K	\$0.00	\$0.00	\$0.00
SEND D CM Invoice(s): 4 Activity Code #03K	\$245.00	\$245.00	\$0.00
Totals:	\$1,505.00	\$1,505.00	\$0.00

SEND D is an Equal Opportunity Employer

7407 O St | Lincoln, NE 68510



402-475-2560



www.sendd.org



According to the above figures, the City should make the following payments:

Activity Code: #21A & #03K

Amount: \$1,505.00

To: Southeast Nebraska Development District

Address: 7407 O Street, Lincoln, NE 68510

Please include a copy of this cover letter with your check to assist with administrative processing.

NOTES:

1. Upon completed processing at NDED/State, the CDBG funds will be electronically deposited in the identified Village's account. **Please disburse your CDBG funds from your account within five-business days;** otherwise, it may result in a finding during monitoring.
2. In order to ensure compliance with the above 5-day rule requirement, **SENDD strongly recommends** that one of the following options be used:
 - a. Remit the above payments prior to the receipt of CDBG funds, OR
 - b. Remit the above payments via ACH processing to ensure that the funds clear the Village's account in a timely manner following their receipt.
3. If you make a payment with local funds before the CDBG funds are electronically deposited in your Village account, that will be "reimbursement" and those funds are no longer considered "federal" and may be transferred to local accounts as you wish.
4. Please remember to keep copies of the checks made as payment for CDBG activities and keep copies of the bank statements showing deposits of CDBG funds and clearance of checks distributed. **Once the payments have been distributed, please send the Grant Administrator copies of canceled checks and bank statements to upload as source documentation in Amplifund.**

Please feel free to give me a call at (402) 475-2560 if you have any questions.

Sincerely,

James Owens

James Owens

Senior Community Development Specialist

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7407 O St | Lincoln, NE 68510



402-475-2560



www.sendd.org





**Request for Funds (Drawdown/Payment Request)
Community Development Block Grant Program
Nebraska Department of Economic Development**

Name of Subrecipient (Local Unit of Government) City of Crete		Mailing Address 243 East 13th Street		City Crete	State NE	ZIP 68333
CDBG Agreement Number 24PW1004	Federal Identification Number 47-6006154	DUNS Number	UEI Number FC3ZUL6J8JC3	SAM Expiration Date 11/03/2026	Number sequence order of funds 3	DED Program Representative Chelsea Egenberger

Part I – STATUS OF FUNDS

1. CDBG Funds Received to Date	\$ 13,729.10
2. Add: Program Income Received to Date (exclude RLF)	\$ 0.00
3. Subtotal	\$ 13,729.10
4. Less: Federal Funds Disbursed To Date (Must Agree To Part II, Line 3)	
5. Total: Federal Funds On Hand (Must Agree To Part II, Line 6)	\$ 13,729.10

Part II – CASH REQUIREMENTS (Identify all activities listed in the CDBG Agreement, even if funds are not being requested.)

Activity/Budget Category	21A General Administration	03K Construction Management	03K Commercial Rehabilitation	TOTAL
1. Total Cash Requirements To Date	\$ 14,639.10	\$ 595.00	\$ 0.00	\$ 15,234.10
2. Less: Local Funds Disbursed (includes RLF) (exclude Program Income)			\$ 0.00	
3. Less: Federal Funds Disbursed (include Program Income) Total Must Agree To Part I, Line 4 (exclude RLF)	\$ 13,379.10	\$ 350.00	\$ 0.00	\$ 13,729.10
4. Total Current Cash Requirements	\$ 1,260.00	\$ 245.00		\$ 1,505.00
5. Less: Unpaid Previous Request.				
6. Less: Federal Funds On Hand (Must Agree To Part I, Line 5)				
7. Net Amount of Federal Funds Requested				\$ 1,505.00

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). I also certify that the amount of the request for federal funds is not in excess of current needs.

Signature of Authorized Official (Mayor/Board Chairman)	David Bauer	Date
Signature of Authorized Official (Clerk/Treasurer)	Tom Ourada	Date
Person Preparing Request for CDBG Funds Form Name: James Owens	Organization: SENDD	Telephone Number: 402-475-2560
		Email: jowens@sended.org

PLEASE REFER TO INSTRUCTIONS FOR ADDITIONAL GUIDANCE. INCOMPLETE OR INCORRECT FORMS WILL NOT BE PROCESSED

***To update calculations, either tab two (2) fields or click on a different field with your mouse.

Southeast Nebraska Development District

7407 O St
Lincoln, NE 68510-2444 US
(402) 907-2022
www.sendd.org



INVOICE

BILL TO
City of Crete
PO Box 86
243 East 13th Street
Crete, NE 68333-0086

INVOICE 24PWI004GA-8
DATE 07/31/2025
TERMS 90 Days
DUE DATE 10/29/2025

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
07/11/2025	GA 5. Periodic Reports & Monitoring	Weekly file management review	0:15	140.00	35.00
07/16/2025	GA 3. Financial Management	Amplifund expense tracking updates. Final review and submission of payment request 1. Email correspondence with NDED and City of Crete regarding submission.	1:00	140.00	140.00
07/17/2025	GA 5. Periodic Reports & Monitoring	Weekly project activity review and file management	0:15	140.00	35.00
07/25/2025	GA 3. Financial Management	Expense Ledger Updates and Review	0:30	140.00	70.00
07/25/2025	GA 5. Periodic Reports & Monitoring	Weekly activity review and file management	0:15	140.00	35.00
07/30/2025	GA 5. Periodic Reports & Monitoring	Jan 1 - June 30 2025 PSR Completion	0:45	140.00	105.00
07/31/2025	GA 5. Periodic Reports & Monitoring	Weekly activity review and file management	0:15	140.00	35.00

Please Remit Payment to:

BALANCE DUE

\$455.00

SEND D
7407 O Street
Lincoln NE, 68510

Southeast Nebraska Development District

7407 O St
Lincoln, NE 68510-2444 US
(402) 907-2022
www.sendd.org



INVOICE

BILL TO
City of Crete
PO Box 86
243 East 13th Street
Crete, NE 68333-0086

INVOICE 24PWI004GA-9
DATE 08/31/2025
TERMS Net 30
DUE DATE 09/30/2025

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
08/04/2025	GA 3. Financial Management	Payment request 2 preparation and conveyance	1:00	140.00	140.00
08/13/2025	GA 5. Periodic Reports & Monitoring	Weekly activity review & file management	0:15	140.00	35.00
08/14/2025	GA 8. Correspondence & Notes	Project log updates	0:15	140.00	35.00
08/20/2025	GA 5. Periodic Reports & Monitoring	Weekly activity review & file management	0:15	140.00	35.00
08/20/2025	GA 8. Correspondence & Notes	Email correspondence with JEO	0:15	140.00	35.00
08/26/2025	GA 8. Correspondence & Notes	Project log updates	0:15	140.00	35.00
08/27/2025	GA 5. Periodic Reports & Monitoring	Quarterly Physical and Digital File Reconciliation & Review for completion, compliance issues, and outstanding action items	1:30	140.00	210.00
08/28/2025	GA 3. Financial Management	Expense ledger updates and remaining category balances check	0:30	140.00	70.00

Please Remit Payment to:

BALANCE DUE

\$595.00

SEND D
7407 O Street
Lincoln NE, 68510

SEND D Contracting

7407 O St
 Lincoln, NE 68510-2444 US
 (402) 907-2022
 www.sendd.org

**INVOICE**

BILL TO
 City of Crete
 PO Box 86
 243 East 13th Street
 Crete, NE 68333-0086

INVOICE 24PWI004GA-10
DATE 09/30/2025
TERMS 90 Days
DUE DATE 12/29/2025

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
09/03/2025	GA 5. Periodic Reports & Monitoring	Weekly activity review & file management	0:15	140.00	35.00
09/16/2025	GA 5. Periodic Reports & Monitoring	Project log updates and weekly project activity review and file management	0:30	140.00	70.00
09/24/2025	GA 5. Periodic Reports & Monitoring	NAA preparation outreach	0:15	140.00	35.00
09/25/2025	GA 5. Periodic Reports & Monitoring	Weekly activity review and file management	0:15	140.00	35.00
09/30/2025	GA 8. Correspondence & Notes	Project log updates	0:15	140.00	35.00

Please Remit Payment to:

BALANCE DUE

\$210.00

SEND D
 7407 O Street
 Lincoln NE, 68510

Southeast Nebraska Development District

7407 O St
Lincoln, NE 68510-2444 US
(402) 907-2022
www.sendd.org



INVOICE

BILL TO
City of Crete
PO Box 86
243 East 13th Street
Crete, NE 68333-0086

INVOICE 24PWI004CM-4
DATE 08/31/2025
TERMS Net 30
DUE DATE 09/30/2025

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
08/21/2025	CM 1. Construction & Labor Standards	Monthly CM activity review & file management	0:15	140.00	35.00
08/29/2025	CM 1. Construction & Labor Standards	BABA Self Certification form preparation and conveyance	0:15	140.00	35.00

Please Remit Payment to:

BALANCE DUE

\$70.00

SEND D
7407 O Street
Lincoln NE, 68510



11/12/2025

City of Crete, NE
 Attn: Tom Ourada
 243 East 13th Street
 Crete, NE 68333

RE: City of Crete #24DTR001 Payment Request #3

Dear Mr. Ourada:

Enclosed is Drawdown #3 for the Downtown Revitalization Phase IV project. After reviewing the materials, please have Mayor Bauer and yourself sign the Drawdown (DD) as noted and retain the wet-ink original in your project file. Please have all documents signed in **“BLUE INK”**.

After the drawdown documents have been submitted and approved by the Department of Economic Development (DED), the City can expect an automatic transfer from DED within at least 10-30 business days that will be deposited into the designated Community Development Block Grant (CDBG) account. Once received, please write the following check(s):

	TOTAL	CDBG	Match
Drawdown #3: The following #21A bills have not yet been paid.			
SEND D GA Invoice(s): 8 - 10 Activity Code #21A	\$1,260.00	\$1,260.00	\$0.00
Commercial Rehabilitation: Activity Code #14E	\$0.00	\$0.00	\$0.00
SEND D CM Invoice(s): 3 Activity Code #03K	\$35.00	\$35.00	\$0.00
Totals:	\$1,295.00	\$1,295.00	\$0.00

SEND D is an Equal Opportunity Employer

7407 O St | Lincoln, NE 68510



402-475-2560



www.sendd.org



According to the above figures, the City should make the following payments:

Activity Code: #21A & #03K

Amount: \$1,295.00

To: Southeast Nebraska Development District

Address: 7407 O Street, Lincoln, NE 68510

Please include a copy of this cover letter with your check to assist with administrative processing.

NOTES:

1. Upon completed processing at NDED/State, the CDBG funds will be electronically deposited in the identified City's account. **Please disburse your CDBG funds from your account within five-business days**; otherwise, it may result in a finding during monitoring.
2. In order to ensure compliance with the above 5-day rule requirement, **SEND** **strongly recommends** that one of the following options be used:
 - a. Remit the above payments prior to the receipt of CDBG funds, OR
 - b. Remit the above payments via ACH processing to ensure that the funds clear the City's account in a timely manner following their receipt.
3. If you make a payment with local funds before the CDBG funds are electronically deposited into your designated account, that will be "reimbursement" and those funds are no longer considered "federal" and may be transferred to local accounts as you wish.
4. Please remember to keep copies of the checks made as payment for CDBG activities and keep copies of the bank statements showing deposits of CDBG funds and clearance of checks distributed. **Once the payments have been distributed, please send the Grant Administrator copies of canceled checks and bank statements to upload as source documentation in Amplifund.**

Please feel free to give me a call at (402) 475-2560 if you have any questions.

Sincerely,

James Owens

James Owens

Senior Community Development Specialist

*SEND is an Equal Opportunity
Employer*

7407 O St | Lincoln, NE 68510



402-475-2560



www.sendd.org





**Request for Funds (Drawdown/Payment Request)
Community Development Block Grant Program
Nebraska Department of Economic Development**

Name of Subrecipient (Local Unit of Government) City of Crete		Mailing Address 243 East 13th Street		City Crete	State NE	ZIP 68333
CDBG Agreement Number 24DTR001	Federal Identification Number 47-6006154	DUNS Number	UEI Number FC3ZUL6J8JC3	SAM Expiration Date 11/03/2026	Number sequence order of funds 3	DED Program Representative Gina Doose

Part I – STATUS OF FUNDS

1. CDBG Funds Received to Date		\$ 10,366.54
2. Add: Program Income Received to Date (exclude RLF)		\$ 0.00
3. Subtotal		\$ 10,366.54
4. Less: Federal Funds Disbursed To Date (Must Agree To Part II, Line 3)		
5. Total: Federal Funds On Hand (Must Agree To Part II, Line 6)		\$ 10,366.54

Part II – CASH REQUIREMENTS (Identify all activities listed in the CDBG Agreement, even if funds are not being requested.)

Activity/Budget Category	21A General Administration	14E Construction Management	14E Commercial Rehabilitation	TOTAL
1. Total Cash Requirements To Date	\$ 11,346.54	\$ 315.00	\$ 0.00	\$ 11,661.54
2. Less: Local Funds Disbursed (includes RLF) (exclude Program Income)			\$ 0.00	
3. Less: Federal Funds Disbursed (include Program Income) Total Must Agree To Part I, Line 4 (exclude RLF)	\$ 10,086.54	\$ 280.00	\$ 0.00	\$ 10,366.54
4. Total Current Cash Requirements	\$ 1,260.00	\$ 35.00		\$ 1,295.00
5. Less: Unpaid Previous Request.				
6. Less: Federal Funds On Hand (Must Agree To Part I, Line 5)				
7. Net Amount of Federal Funds Requested				\$ 1,295.00

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). I also certify that the amount of the request for federal funds is not in excess of current needs.

Signature of Authorized Official (Mayor/Board Chairman)	Typed Name of Authorized Official David Bauer	Date
Signature of Authorized Official (Clerk/Treasurer)	Typed Name of Authorized Official Tom Ourada	Date
Person Preparing Request for CDBG Funds Form Name: James Owens	Organization: SEND	Telephone Number: 402-475-2560
		Email: jowens@sendd.org

PLEASE REFER TO INSTRUCTIONS FOR ADDITIONAL GUIDANCE. INCOMPLETE OR INCORRECT FORMS WILL NOT BE PROCESSED

***To update calculations, either tab two (2) fields or click on a different field with your mouse.

Crete Downtown Revitalization | Phase IV

Recipient City of Crete
CDBG Grant # 24DTR001

Elected Official David Bauer
DED Program Rep. Gina Doose

Clerk/City Admin. Tom Ourada
Clerk/Admin Email tom.ourada@crete.ne.gov

James Owens
Admin Email jowens@sendd.org

Mailing Address 243 East 13th Street 47-6006154	21A General Admin. \$ 25,000.00	14E Commercial Rehab \$ 400,000.00	TOTAL \$ 435,000.00
Fed. ID # 072903628	CDBG (Business) \$ -	14E Const. Mgmt \$ 10,000.00	14E Const. Mgmt \$ 10,000.00
DUNS FC3ZUL6J8JC3	OTHER (Business) \$ -	03L Commercial Rehab \$ 100,000.00	03L Commercial Rehab \$ 100,000.00
UEI 4/1/2025	TOTAL \$ 25,000.00	03L Commercial Rehab \$ 500,000.00	03L Commercial Rehab \$ 500,000.00
Release of Funds No	% CDBG 100.00%	03L Commercial Rehab \$ 80.0%	03L Commercial Rehab \$ 80.0%
Program Income No	% Other Business 0.00%	03L Commercial Rehab \$ 20.0%	03L Commercial Rehab \$ 20.0%
Sam.gov Expiry 11/3/2026	HCF 0.00%	03L Commercial Rehab \$ 0.00%	03L Commercial Rehab \$ 0.00%
Amendment # 5/6/2027	LB840 0.00%	03L Commercial Rehab \$ 0.00%	03L Commercial Rehab \$ 0.00%
Contract End Date 5/6/2027	1.Total Cash Requirements to Date \$ 11,346.54	03L Commercial Rehab \$ 315.00	03L Commercial Rehab \$ 315.00
USDA/Other Reporting	2.Local Funds Disbursed \$ -	03L Commercial Rehab \$ -	03L Commercial Rehab \$ -
	3.Federal Funds Disbursed \$ 10,086.54	03L Commercial Rehab \$ 280.00	03L Commercial Rehab \$ 280.00
	4.Total Cash Required to Date \$ 1,260.00	03L Commercial Rehab \$ 35.00	03L Commercial Rehab \$ 35.00
	5. Total Funds Remaining \$ 23,740.00	03L Commercial Rehab \$ 9,965.00	03L Commercial Rehab \$ 9,965.00

Previous Fund Requests	Submit Date	Net Amount of Fed. Fund Request	14E Const. Mgmt	03L Commercial Rehabilitation	Invoice Total	Match 14E	Check #
1		\$ 4,270.00	\$ -	\$ -	\$ -		
2		\$ 6,096.54	\$ 5,816.54	\$ 280.00	\$ 35.00		
3		\$ 1,295.00	\$ 1,260.00	\$ 35.00	\$ 35.00		

Fund Request Details

Client City of Crete	Contractor SENDD	Invoice # GA 8-10	CDBG 21A Gen. Admin \$ 1,260.00	CDBG 14E Const.Mgmt. \$ 35.00	Invoice Total \$ 1,295.00	CDBG 14E \$ 35.00	Check #
City of Crete	SENDD	8/31/2025	CM 3				
City of Crete	SENDD						

SENDD 21A General Administration						
General Administration Amount		\$ 25,000.00				
Billed To Date	\$ 11,346.54			Current Rate \$/hr	\$ 140.00	
Contract Remaining	\$ 13,653.46			Remaining Hours	98	
10% of Contract	\$ 2,500.00			Close-out Hours	18	
DD #	Invoice Date	Invoice #	Quantity	Rate	Amount	
1	12/31/2024	1	15.75	\$	140.00	\$ 2,205.00
	1/31/2025	2	14.75	\$	140.00	\$ 2,065.00
2	2/28/2025	3	13.25	\$	140.00	\$ 1,855.00
	3/31/2025	4	6.00	\$	140.00	\$ 840.00
	4/30/2025	5	11.25	\$	140.00	\$ 1,575.00
	5/31/2025	6	9.55	\$	140.00	\$ 1,336.54
	6/30/2025	7	1.50	\$	140.00	\$ 210.00
3	7/30/2025	8	1.75	\$	140.00	\$ 245.00
	8/31/2025	9	3.75	\$	140.00	\$ 525.00
	9/30/2025	10	3.50	\$	140.00	\$ 490.00
		11		\$	140.00	\$ -
		12		\$	140.00	\$ -
		13		\$	140.00	
		14		\$	140.00	
		15		\$	140.00	
		16		\$	140.00	
		17		\$	140.00	
		18		\$	140.00	
		19		\$	140.00	
		20		\$	140.00	
		21		\$	140.00	
		22		\$	140.00	
		23		\$	140.00	
		24		\$	140.00	
		25		\$	140.00	
		26		\$	140.00	
		27		\$	140.00	
		Total Hours	73.80			
Summary	Check #	Invoice #s	Totals			
DD#1		1 - 2	\$ 4,270.00			
DD#2		3 - 7	\$ 5,816.54			
DD#3		8 - 10	\$ 1,260.00			

Southeast Nebraska Development District

7407 O St
Lincoln, NE 68510-2444 US
(402) 907-2022
www.sendd.org



INVOICE

BILL TO
City of Crete
PO Box 86
243 East 13th Street
Crete, NE 68333-0086

INVOICE 24DTR001GA-8
DATE 07/31/2025
TERMS 90 Days
DUE DATE 10/29/2025

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
07/11/2025	GA 5. Periodic Reports & Monitoring	Weekly file management review	0:15	140.00	35.00
07/17/2025	GA 5. Periodic Reports & Monitoring	Check in with city regarding applications	0:15	140.00	35.00
07/25/2025	GA 5. Periodic Reports & Monitoring	Weekly activity review and file management	0:15	140.00	35.00
07/30/2025	GA 5. Periodic Reports & Monitoring	Jan 1 - June 30 2025 PSR Completion	0:45	140.00	105.00
07/31/2025	GA 5. Periodic Reports & Monitoring	Weekly activity review and file management	0:15	140.00	35.00

Please Remit Payment to:

BALANCE DUE

\$245.00

SEND D
7407 O Street
Lincoln NE, 68510

Southeast Nebraska Development District

7407 O St
Lincoln, NE 68510-2444 US
(402) 907-2022
www.sendd.org



INVOICE

BILL TO
City of Crete
PO Box 86
243 East 13th Street
Crete, NE 68333-0086

INVOICE 24DTR001GA-9
DATE 08/31/2025
TERMS Net 30
DUE DATE 09/30/2025

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
08/04/2025	GA 3. Financial Management	Payment Request 2 preparation and conveyance	1:00	140.00	140.00
08/13/2025	GA 5. Periodic Reports & Monitoring	Weekly activity review & file management	0:15	140.00	35.00
08/14/2025	GA 8. Correspondence & Notes	Project log updates	0:15	140.00	35.00
08/26/2025	GA 5. Periodic Reports & Monitoring	Weekly activity review & file management	0:15	140.00	35.00
08/27/2025	GA 5. Periodic Reports & Monitoring	Quarterly Physical and Digital File Reconciliation & Review for completion, compliance issues, and outstanding action items	1:30	140.00	210.00
08/28/2025	GA 3. Financial Management	Expense ledger updates and remaining category balances check	0:30	140.00	70.00

Please Remit Payment to:

BALANCE DUE

\$525.00

SEND D
7407 O Street
Lincoln NE, 68510

SEND D Contracting

7407 O St
 Lincoln, NE 68510-2444 US
 (402) 907-2022
 www.sendd.org

**INVOICE**

BILL TO
 City of Crete
 PO Box 86
 243 East 13th Street
 Crete, NE 68333-0086

INVOICE 24DTR001GA-10
DATE 09/30/2025
TERMS 90 Days
DUE DATE 12/29/2025

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
09/03/2025	GA 5. Periodic Reports & Monitoring	Weekly activity review & file management	0:15	140.00	35.00
09/16/2025	GA 4. Local Advisory Committee	Review/vet submitted applications	1:00	140.00	140.00
09/16/2025	GA 5. Periodic Reports & Monitoring	Project log updates and weekly project activity review and file management	0:30	140.00	70.00
09/17/2025	GA 4. Local Advisory Committee	Application review meeting with Nancy Tellez (Clerk). Review of submitted applications for completion issues, activity eligibility, notes and follow up actions.	1:00	140.00	140.00
09/24/2025	GA 5. Periodic Reports & Monitoring	NAA preparation outreach	0:15	140.00	35.00
09/25/2025	GA 5. Periodic Reports & Monitoring	Weekly activity review and file management	0:15	140.00	35.00
09/30/2025	GA 8. Correspondence & Notes	Project log updates	0:15	140.00	35.00

Please Remit Payment to:

BALANCE DUE

\$490.00

SEND D
 7407 O Street
 Lincoln NE, 68510

SENDD			
03L Construction Management			
CM Contract Amount		\$	10,000.00
Billed To Date	\$ 315.00	Current Rate \$/hr	\$ 140.00
Contract Remaining	\$ 9,685.00	Remaining Hours	69
DD#	Invoice Date	Invoice #	Amount
2	4/30/2025	1	\$ 210.00
	5/31/2025	2	\$ 70.00
3	8/31/2025	3	\$ 35.00
		4	
		5	
		6	
		7	
		8	
		9	
		10	
		11	
Summary	Check #	Invoice #s	Totals
DD#2		1 - 2	\$ 280.00
DD#3		3	\$ 35.00

Southeast Nebraska Development District

7407 O St
Lincoln, NE 68510-2444 US
(402) 907-2022
www.sendd.org



INVOICE

BILL TO
City of Crete
PO Box 86
243 East 13th Street
Crete, NE 68333-0086

INVOICE 24DTR001CM-3
DATE 08/31/2025
TERMS Net 30
DUE DATE 09/30/2025

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
08/21/2025	CM 1. Construction & Labor Standards	Monthly CM activity review & file management	0:15	140.00	35.00

Please Remit Payment to:

BALANCE DUE

\$35.00

SEND D
7407 O Street
Lincoln NE, 68510

ECONOMIC DEVELOPMENT PROGRAM
APPLICATION FOR FUNDS

Please Type or Print Clearly and Answer Each Question (If Question Does Not Apply – Mark N/A).

Please Note: The Information Contained in this portion of the document is Public Information and will **NOT** be Considered Confidential.

A. APPLICANT INFORMATION:

Name of Entity Applying for Assistance: Dollarama Remodeling and Solutions 4 Crete NE 68333
 Business Address: PO BOX 272 Crete NE 68333
(City) (State) (Zip Code)
 Contact Person: Luency Marin Madrigal Telephone Number: 786 400 5687
Yoan R Montero Maseda 605 380 2804
 Fax Number: _____ Email Address: dollarama84@gmail.com

Federal Tax ID Number: _____

Type of Entity: Start-Up Buyout Existing

If Existing, Number of Years in Business in Crete: _____

Business Classification: (Please Choose One)

- Retail Manufacturing Research & Development
- Headquarter Telecommunications Tourism
- Warehouse/Distribution Government Other

Business Type: (Please Choose One)

- Proprietorship Corporation Partnership
- LLC Governmental Entity Other

Does the Company have a Parent or Subsidiaries? Yes No

If Yes, Please List Name: _____

Address: _____
(City) (State) (Zip Code)



To LB840 Applicant:

CONGRATULATIONS on taking the first step to being awarded additional funds to help your business or event in Crete. The funds available for Economic Development, resulting from the citizen-approved sales tax increase that took effect April 1, 2011, are available first come to businesses, events and projects that meet the requirements of Crete's written Economic Development Plan, which can be found online at www.crete.ne.gov/vnews/display.v/ART/58fa7907ccebfb. A written copy is also available from the City of Crete Economic Development Director.

Please review the Economic Development Plan and confirm that your project or business is eligible. Applications may be recommended for funding in full or in part or may be denied based upon the review of the Board. Final decisions regarding funding will be made by the City Council but according to the terms of the Plan, in no event may the City Council fund any Application not previously reviewed and approved by the citizen Board.

In this packet you will find an Application for Funds, a US Citizenship Attestation Form and a Check List of required items. As you will see, the Application is detailed and requires significant information and additional verification documents. If you need assistance with the application please contact any Economic Development Advisory Board member. *If you have questions, please call the Economic Development Office, at 402-826-4312 or email the City Administrator, tom.ourada@crete.ne.gov*

Please note that the first portion of the application will be open to the public and may be provided to the City Council for final funding review. The balance of the application and all supporting documentation including personal financial information is confidential and will only be shared with members of the Economic Advisory Board for purposes of considering your application. All confidential records will be maintained in the office of the Economic Development Board and will be kept separately and not be available for review by the public. Any questions or concerns regarding this process shall be directed to the City Administrator.

All Applicants will be required to attend a public hearing for presentation regarding their request for funding. Public hearings will be held at least quarterly and may be held more frequently at the request of the Board. All Applications presented within the three months preceding a Public Hearing will be set for presentation and consideration at the same meeting. The Board may make a recommendation for funding at the public hearing, or may vote to table an application for further information, but in no event shall an application be tabled more than once so that all decisions will be made not more than three months after the initial public hearing regarding an application. There is no guarantee that a determination will be made less than three months after submission so all applicants are urged to make timely requests for funding if projects or events have set timelines.

Mail or deliver completed application with all supporting documentation and forms to:

Economic Development Program Director
City of Crete City Hall
243 E. 13th Street, P.O. Box 86
Crete, NE 68333

We look forward to working with you through the application process.
Equal Opportunity and Fair Housing Provider and Employer



C. PROJECT LOCATION:

- | | | |
|--|---|--|
| Within the Crete City Limits? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Within the Crete Two-Mile Jurisdiction? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Land Owned by the City of Crete? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Not Located in Crete but for area benefit? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

If Not in City Jurisdiction, please explain local benefit:

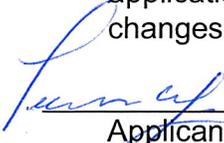
D. ATTACHMENTS: - Please Include the Attachments that Apply to Your Entity – **See checklist Page 5.**

Please Note: The Information provided pursuant to this Section **Will** be Deemed Confidential and will not be Available for Public Disclosure.

- Business Plan: Brief Description of the Business
- Resumes of all Owners/Co-Owners/Directors/Partners/Stockholders
- For Existing Businesses – Three (3) Yearly Financial Statements
- For Existing Businesses – Current Financial Statements (Less Than Sixty (60) Days Old)
- For Existing Businesses - List of Current Obligations (Include Company Names and Amounts)
- For Start-Up Businesses – Current Business Plan
- For Start-Up Businesses – Three Year Projections
- Tax Returns – Previous Three (3) Years – Personal Tax Returns May be Required for Proprietorship
- Letter from Lending Institution if applicable
- If a Corporation, LLC or Other Legal Entity - Copy of Organizational Documents (Articles, Bylaws)
- Please Note that Other Financial Documents May Be Required

E. APPLICANT SIGNATURE:

I certify that the information contained in this application and all attachments are correct to the best of my knowledge. By signing below, I authorize the City of Crete or their contracted representative to check my credit and the credit of all who are listed within this application. I understand that I must update my credit information if my financial situation changes.


 Applicant's Signature


 Date

Checklist for Local Economic Development Program Application

For a qualifying business to be considered for direct or indirect financial assistance under the Crete Local Economic Development Program an applicant must provide to the City Administrator or Program Administrator:

- A completed and signed application with all required support documents including, but not limited to:
 - A detailed description summary of the proposed project which clearly states what assistance the business is requesting from the program, including evidence that the project qualifies for assistance under the Local Option Municipal Economic Development Act and is consistent with the goals of the Crete Local Economic Development Program.
 - Use of Funds – Total project costs and financing requirement; include copies of any preliminary bids (if applicable/available).
 - A review of key management and employees and their experience as related to the proposed project.

- Start Up Business
 - Current Business Plan for the project and the company, including employment and financial projections;
 - Three (3) Years Financial Projections
 - Past three years personal tax returns

- Existing Business:
 - Most Current Business Plan
 - Three (3) Yearly Financial Statements: Profit & Loss Statements, Cash Flows and Income Statements covering the last three years of business operation, or if a new business, personal income statements.
 - List of Current Obligations (include company Names and Amounts)
 - Past three years personal tax returns

- Letter from Lending Institution(s) (if applicable): Evidence of private financing commitments for investors or lenders.

- If a Corporation, LLC or Other Legal Entity - Copy of Organizational Documents (Articles, ByLaws)

- Resume(s) of all owners/co-owners/directors/partners/stockholders: Necessary entity or personal financial information about the Applicant(s), including name, address, past experience, work history, and related information.

- Other information or financial documentation as requested.

Questions: Contact City Administrator, Tom Ourada, at 402-826-4313 or email tom.ourada@crete.ne.gov. **Return** application and supporting documentation to City Administrator, at City Hall, 243 E. 13th Street, Crete, NE 68333

Nos gustaría aplicar para la ayuda de la Ciudad para comenzar nuestro negocio, pues necesitamos un vehículo suficientemente grande para ~~móvil~~ movilizar nuestros equipos.

Además necesitamos obtener otras herramientas para garantizar un mejor servicio a los clientes.

Queremos también destinar ~~cierto~~ ~~cierto~~ parte de nuestro tiempo en ayuda comunitaria.

The first part of the paper discusses the importance of the study and the objectives of the research. It also provides a brief overview of the methodology used in the study. The second part of the paper presents the results of the study and discusses the implications of the findings. The final part of the paper concludes the study and provides some suggestions for future research.

B. PROJECT INFORMATION:

Please provide a Brief Project Summary Description:

We would like to apply for assistance to start our construction business. We are needing help with purchasing the equipment and a vehicle for the larger equipment. We would like to also offer our services to help in the community when we can for certain projects free of charge.

Use of Funds	Total Project Cost	Econ Dev Funds Requested
Land or Building Acquisition	\$	\$
Renovation/Rehabilitation	\$	\$
New Construction	\$	\$
Machinery / Equipment Acquisition	\$ 54,000	\$ 27,000
Business / Employee Recruitment Activities	\$	\$
Technology Costs	\$	\$
Small Business Development	\$	\$
Working Capital (Includes Inventory)	\$	\$
Job Training	\$	\$
Other	\$	\$
Total Project Cost	\$ 0.00	
	Total LB840 Funds Requested:	\$ 27,000 0.00

C. FUNDING SOURCES AND EQUITY INJECTION:

If Borrowing, Name of Lender: _____

Loan Amount: _____ Loan Term (Years): _____

Amount Injected Into the Project by Business/Partners/Owners:

Other Funding Source(s) and Amount(s): _____

Ownership Identification: Please List all Officers, Directors, Partners, Owners, Co-owners and Stockholders.

Full Name	Title	Ownership Percentage

Which type of assistance is the entity applying for?

- Grant
 Loan Guarantee If so, Lender? _____
 Other

Explain: _____

What is the general purpose of the request (must be an allowed LB840/Economic Dev. Plan Project)?

- New Development
 New Business Startup
 Building Renovation
 Public Works
 Professional/Employee Recruitment
 Promotion/Tourism
 Job Training
 Working Capital
 Low - Moderate Income Housing
 Workforce Housing
 Technology
 Plan Management
 Technical Assistance
 Equity Investment

Does the business qualify to receive any incentives from the State of Nebraska? Yes No DK

Has the business applied for any incentives from the State of Nebraska? Yes No

If yes, please explain: _____

Employee Information: (FTE = Full-Time Equivalent = 2,080 Hours/Per Year)

Number of Existing Full-Time Equivalent Employees: _____

Number of Full-Time Equivalent Positions to Be Created: _____

Will all of the Full-Time Equivalent Positions be Physically Located within the City of Crete, their Two- Mile Extraterritorial Jurisdiction or on Land Held in the Name of the City of Crete?

- Yes No

If no, please explain: _____

Does the Company Employ Any Seasonal Employees? Yes No

If Yes, How Many: _____

(Seasonal employees must work for at least three continuous months and the position must reoccur annually)

United States Citizenship Attestation Form

For the purpose of complying with Neb. Rev. Stat. §§ 4-108 through 4-114, I attest as follows:

I am a citizen of the United States.

— OR —

I am a qualified alien under the federal Immigration and Nationality Act, my immigration status and alien number are as follows: _____, and I agree to provide a copy of my USCIS documentation upon request.

I hereby attest that my response and the information provided on this form and any related application for public benefits are true, complete, and accurate and I understand that this information may be used to verify my lawful presence in the United States.

PRINT NAME	<u>Luency MARIN Madrigal</u> (first, middle, last)
SIGNATURE	<u>Luency</u>
DATE	<u>09/03/25</u>

1/19/2010

DOWNLOAD/SAVE

PRINT

LB 840 APPLICATION PROCESS

Next Step In Process

If application is denied, the applicant has the ability to appeal to the advisory board at a public meeting

Step 1

Applicant goes to Director with idea

Is applicant and project eligible?

No

Yes

Step 2

Application is submitted

Step 3

Director does a review & analysis of application

Is the application accepted?

No

Yes

Step 4

The applicant and Director enter into negotiations

Negotiations Not Accepted

Negotiations Accepted

May enter into Negotiations

Step 5

Application is presented to economic advisory committee by Director

Step 6

Application goes to public meeting and advisory committee executive session for financial determination and recommendation

Not Recommended

Recommend as Amended

Application Recommended

Step 7

Application goes to City Council

