

**Airport Advisory Board Meeting
Thursday, April 9, 2026 8:15 AM
Crete City Hall
243 E 13th Street
Crete, NE 68333**

1. Open Meeting

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

2. Roll Call

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

3. Items of Business

- Action may be taken to discuss/limit discussion, to hear testimony in favor of or in opposition to, and to approve or disapprove any matter presented under this title.

3.A. March 12th, 2026 Airport Advisory Board Meeting Minutes

3.B. Olsson's bid recommendation

4. Petitions - Communications - Resident Concerns

- Resident testimony may be limited to 3 minutes per person.
- Please do not repeat testimony that has already be heard.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5. Officers' Reports

- Reports may be given by Officers, City Departments, Committees, or Board members concerning the current operations of the Airport.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5.A. Airport Manager Report

6. Adjournment

Disclaimers & Notices

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at www.crete.ne.gov.



CRETE AIRPORT ADVISORY BOARD MEETING

March 12th, 2026 at 8:15 AM
Crete City Hall, 243 East 13th Street

MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

- City Hall, 243 East 13th Street
- Post Office, 1242 Linden Avenue
- City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

1. Open Meeting

2. Roll Call

Greg Hier: Present
 Kirk Keller: Present
 James Dux: Present
 Howard Nitzel: Present
 Blaine Spanjer: Present
 Present: 5 Absent: 0

Also present: City Administrator Tom Ourada, City Attorney Anna Burge, Airport Manager Samantha Haack, IT Director Mike Kalkwarf, City Clerk Nancy Tellez, Finance Director Wendy Thomas

3. Items of Business

3.A. February 12th, 2026 Airport Advisory Board Minutes

Kirk Keller motioned to approve the February 12th, 2026 minutes and Greg Hier seconded the motion.

Howard Nitzel: Aye, Blaine Spanjer: Aye, Greg Hier: Aye, Kirk Keller: Aye; James Dux: Aye

3.B. Consider the National Museum of The U.S. Air Force Inventory Report

Kirk Keller motioned to recommend to the City Council the National Museum of The U.S. Air Force Inventory Report and James Dux seconded the motion.

Howard Nitzel: Aye, Blaine Spanjer: Aye, Greg Hier: Aye, Kirk Keller: Aye; James Dux: Aye

3.C. Consider the Beacon Quotes

Howard Nitzel motioned to recommend to the City Council the Beacon Quote from IES in the amount of \$20,746 and James Dux seconded the motion.

Blaine Spanjer: Aye, Greg Hier: Aye, Kirk Keller: Aye; James Dux: Aye, Howard Nitzel: Aye,

3.D. AirMethods Hangar Agreement

City Administrator Tom Ourada stated that the lease is for three years. The rent is \$1,620.00 and on January of each year starting January 1st, 2027, the rent shall increase by 3%.

James Dux motioned and Greg Hier seconded to approve the AirMethods Hangar Agreement.

Blaine Spanjer: Aye, Greg Hier: Aye, Kirk Keller: Aye; James Dux: Aye, Howard Nitzel: Aye,

4. Petitions - Communications - Resident Concerns

5. Officers' Reports

City Administrator Tom Ourada stated that the Agency Agreement for Project No. 3-31-0022-019/020-2026 (B05) documents are attached. Ourada went over the Application for Federal Assistance SF-424 Estimated Funding : Federal funding \$1,719,500 Applicant \$140,500 for a total of \$1,860,000.00

5.A. Airport Manager Report

Airport Manager Samantha Haack stated that she only has one more hangar inspection to do. Haack has called everyone that was on the waitlist last year.

5.A.1. Fuel Sales

6. Adjournment

The meeting adjourned at 8:39 a.m.



April 2, 2026

City of Crete
Attn: Tom Ourada, City Administrator
243 East 13th Street
Crete, Nebraska 68333

RE: Crete Municipal Airport
Crete, Nebraska
AIP Project No. 3-31-0022-017/018/019/020
Olsson No. 024-03141
Contract Award

Mr. Ourada,

On March 26, 2026, four bids were opened for this project. The bidders and their bid amounts are listed below and on the attached bid tabulation.

	Casper Construction Co. Beatrice, NE	B-D Construction, Inc. Columbus, NE	Hackel Construction Ord, NE	Screed Tech Fairbury, NE	Engineer's Estimate
Base Bid Subtotal	\$1,121,790.63	* \$1,549,042.50	* \$1,610,966.46	* \$1,624,742.60	\$1,450,000
Alternate Bid Subtotal	\$20,023.50	\$35,000.00	\$27,121.00	\$35,000.00	\$50,000
Total Bid	\$1,141,814.13	\$1,584,042.50	\$1,638,087.46	\$1,659,742.60	\$1,500,000

Errors in calculation are noted on the bid tabulation. Olsson calculated the total bid amounts shown by multiplying the unit prices and estimated quantities, then totaling the results. There were no errors in calculation in the low bidder's proposal.

Casper Construction Company of Beatrice, Nebraska was the low bidder. Their bid amount was 23% less than the engineer's estimate for the base + alternate bid.

Casper Construction Company provided a 5% bid bond as a bid guaranty in accordance with the contract documents.

Casper Construction Company met the Bidder Qualification requirements set forth in the Notice to bidders. The contractor has previously completed airfield hangars in Nebraska on Olsson projects and provided a satisfactory project meeting the plans and specifications.

All bidders acknowledged Addendums No. 1, 2, 3 and 4.

City of Crete
April 2, 2026
Page Two

The project included a DBE Goal of 0.0% and Casper Construction Company meets the requirements as set forth in the project manual and bid requirements.

Casper Construction Company's Buy American Certification indicated compliance and with a Type III waiver being requested. The contractor provided an initial breakdown of the components for the bi-fold doors, requiring the waiver. Olsson will assist Casper Construction Company to complete the Buy American waiver request forms for FAA and Sponsor review and approval. See attached forms. The initial percentages indicated are well above the minimum 60% requirement, therefore no initial concerns by Olsson that Casper Construction Company would be unable to comply with the Type III Waiver.

The low bidder was not found on the Debarred Prime or Subcontractors List, found at: www.sam.gov

A list of subcontractors was included in the bid proposal and no concerns with the proposed subcontractor's indicated.

Olsson has thoroughly evaluated the bids and has determined Casper Construction Company to be responsive and responsible, and that the contract price is considered fair and reasonable. It is recommended that the City of Crete thoroughly reviews the bid, and if the City of Crete concurs and finds Casper Construction Company to be responsive and responsible; consider the contract price to be fair and reasonable, award the contract to Casper Construction Company of Beatrice, Nebraska upon FAA and NDOT concurrence.

The following items are enclosed:

1. Bid tabulation with engineer's estimate
2. Low bidder's complete proposal form, which includes:
 - a. Buy American Certification Form (As Included in Bids)
 - b. Buy American Waiver Request Form (To be finalized)
 - c. DBE Utilization Statement
 - d. DBE Letter of Intent – N/A
 - e. DBE Certificate from NDOT
3. Plan Holder's List

Please advise when the contract documents can be issued.

Sincerely,



Chris Corr, P.E.
Project Engineer

cc: Anna Lannin (NDOT), Steve Whitton (FAA)

BID TABULATION

Bid Opening Date: 3/26/26 - 2:00 PM
 Crete Municipal Airport, Crete, Nebraska

Construct 2-Bay Box Hangar and Approach
 AIP Project No. 3-31-0022-017/018/019/020
 Olsson Project No. 024-03141

CONTRACTOR					Casper Construction Co. Beatrice, NE.		B-D Construction, Inc. Columbus, NE		Hackel Construction Ord, NE		Screed Tech, LLC Fairbury, NE		Engineer's Estimate	
Item No.	Spec	ITEM	QTY.	UNIT	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
BASE BID														
1	C-100	Contractor Quality Control Program (CQCP)	1	LS	\$2,500.00	\$2,500.00	\$20,000.00	\$20,000.00	\$15,022.00	\$15,022.00	\$24,000.00	\$24,000.00	\$20,000.00	\$20,000.00
2	C-102	Temporary Seeding	1.0	AC	\$475.00	\$475.00	\$2,600.00	\$2,600.00	\$500.00	\$500.00	\$750.00	\$750.00	\$2,000.00	\$2,000.00
3	C-102	Erosion Control Blanket [NDOT Class 1C]	2,341	SY	\$1.99	\$4,658.59	\$2.50	\$5,852.50	\$2.10	\$4,916.10	\$2.22	\$5,197.02	\$5.00	\$11,705.00
4	C-102	Installation and Removal of Wattle Barrier	75	LF	\$4.57	\$342.75	\$8.00	\$600.00	\$7.50	\$562.50	\$5.70	\$427.50	\$10.00	\$750.00
5	C-105	Mobilization [N.T.E. 10%]	1	LS	\$43,500.00	\$43,500.00	\$10,000.00	\$10,000.00	\$113,865.00	\$113,865.00	\$100,000.00	\$100,000.00	\$96,281.00	\$96,281.00
6	P-101	Asphalt Pavement Removal	117	SY	\$7.34	\$858.78	\$18.00	\$2,106.00	\$6.99	\$817.83	\$8.50	\$994.50	\$15.00	\$1,755.00
7	P-101	Concrete Pavement Removal	1,249	SY	\$7.39	\$9,230.11	\$18.00	\$22,482.00	\$7.04	\$8,792.96	\$8.50	\$10,616.50	\$18.00	\$22,482.00
8	P-101	Marking Removal	93	SF	\$4.20	\$390.60	\$8.00	\$744.00	\$12.35	\$1,148.55	\$5.00	\$465.00	\$10.00	\$930.00
9	P-101	Hangar Removal	1	LS	\$17,571.75	\$17,571.75	\$85,000.00	\$85,000.00	\$16,735.10	\$16,735.10	\$22,500.00	\$22,500.00	\$25,000.00	\$25,000.00
10	P-152	Embankment In Place	1,410	CY	\$58.63	\$82,668.30	\$25.00	\$35,250.00	\$55.84	\$78,734.40	\$67.00	\$94,470.00	\$50.00	\$70,500.00
11	Olsson-200	6" Aggregate Base Course	1,954	SY	\$28.80	\$56,275.20	\$32.00	\$62,528.00	\$27.43	\$53,598.22	\$33.00	\$64,482.00	\$18.00	\$35,172.00
12	P-501	6" Concrete Pavement	1,940	SY	\$92.13	\$178,732.20	\$98.00	\$190,120.00	\$77.56	\$150,466.40	\$90.00	\$174,600.00	\$95.00	\$184,300.00
13	P-501	Concrete Mix Design	1	LS	\$0.00	\$0.00	\$22,000.00	\$22,000.00	\$19,743.00	\$19,743.00	\$25,000.00	\$25,000.00	\$20,000.00	\$20,000.00
14	T-901	Seeding	1.0	AC	\$1,260.00	\$1,260.00	\$2,600.00	\$2,600.00	\$2,600.00	\$2,600.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
15	L-108	1/c No. 8 AWG 5kV, L-824, Type C Cable, Installed in Conduit	265	LF	\$17.60	\$4,664.00	\$18.00	\$4,770.00	\$20.75	\$5,498.75	\$25.00	\$6,625.00	\$15.00	\$3,975.00
16	L-108	No. 6 AWG, Solid Bare Copper Counterpoise Wire, Installed In Trench, Including Connections/Terminations	55	LF	\$38.70	\$2,128.50	\$36.00	\$1,980.00	\$19.00	\$1,045.00	\$23.00	\$1,265.00	\$10.00	\$550.00
17	L-110	Pushed or Directional Bored Electrical Conduit, 1-Way, 2" SCH 80, Minimum 24" Cover	55	LF	\$47.73	\$2,625.15	\$22.00	\$1,210.00	\$45.00	\$2,475.00	\$70.00	\$3,850.00	\$40.00	\$2,200.00
18	L-125	Base-Mounted Light Removal	4	EA	\$1,181.25	\$4,725.00	\$1,200.00	\$4,800.00	\$800.00	\$3,200.00	\$960.00	\$3,840.00	\$500.00	\$2,000.00
19	L-125	Taxiway Light Structure Replacement (L-867B)	2	EA	\$5,985.00	\$11,970.00	\$6,000.00	\$12,000.00	\$1,600.00	\$3,200.00	\$1,920.00	\$3,840.00	\$1,200.00	\$2,400.00
20	Olsson-100	Construction Layout and Stakes	1	LS	\$3,675.00	\$3,675.00	\$10,000.00	\$10,000.00	\$8,000.00	\$8,000.00	\$6,000.00	\$6,000.00	\$15,000.00	\$15,000.00
21	Olsson-101	Temporary Safety and Phasing Procedures	1	LS	\$4,200.00	\$4,200.00	\$6,000.00	\$6,000.00	\$7,057.50	\$7,057.50	\$3,900.00	\$3,900.00	\$10,000.00	\$10,000.00
22	Sheets G000-S202	2-Bay Box Hangar (1 Bay 50' x 80' and 1 Bay 60' x 80') Pre-Engineered Metal Building, Including Installation of 1 50'-0" x 18'-0" Clear Opening Door and 1 60'-0" x 18'-0" Clear Opening Door, Exterior Walk Doors, and Miscellaneous Appurtenances per Plans and Specifications	1	LS	\$479,880.45	\$479,880.45	\$733,000.00	\$733,000.00	\$810,886.35	\$810,886.35	\$695,142.50	\$695,142.50	\$575,000.00	\$575,000.00
23	Sheets G000-S202	Concrete Footings, 6" Reinforced Concrete Slab, 6" Aggregate Base Course, Structural Stoops for Exterior Walk Doors	1	LS	\$112,176.75	\$112,176.75	\$198,400.00	\$198,400.00	\$190,620.55	\$190,620.55	\$240,000.08	\$240,000.08	\$245,000.00	\$245,000.00
24	Sheets E001-E500	Hangar Electrical System Including but not Limited to Electrical Service from Existing Pedestal to Proposed Hangar, Service Meters, Electrical Distribution Panels, Interior and Exterior Lighting, In-Floor Hangar Grounding, Fans, and Power Outlets in Hangar and Miscellaneous Appurtenances for a Complete System per the Plans and Specifications	1	LS	\$97,282.50	\$97,282.50	\$115,000.00	\$115,000.00	\$111,481.25	\$111,481.25	\$133,777.50	\$133,777.50	\$100,000.00	\$100,000.00
Base Bid Subtotal					\$1,121,790.63		\$1,549,042.50		\$1,610,966.46		\$1,624,742.60		\$1,450,000.00	

BID TABULATION

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CONTRACTOR					Casper Construction Co. Beatrice, NE.		B-D Construction, Inc. Columbus, NE		Hackel Construction Ord, NE		Screed Tech, LLC Fairbury, NE		Engineer's Estimate	
Item No.	Spec	ITEM	QTY.	UNIT	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
ALTERNATE BID NO. 1														
25	Sheets M100- M200	Hangar Heating System Including but not Limited to Forced Air Heat System (Gas Fired), New Gas Stub Out to a Point of 10' Outside of the Building, Connections to Gas Meter Provided by Others, Water Rough ins to a Point 10' Outside of the Building and Miscellaneous Appurtenances for a Complete System per the Plans and Specifications	1	LS	\$20,023.50	\$20,023.50	\$35,000.00	\$35,000.00	\$27,121.00	\$27,121.00	\$35,000.00	\$35,000.00	\$50,000.00	\$50,000.00
Alternate Bid No. 1 Subtotal					\$20,023.50		\$35,000.00		\$27,121.00		\$35,000.00		\$50,000.00	
TOTAL (BASE BID + ALTERNATE BID NO. 1)					\$1,141,814.13		\$1,584,042.50		\$1,638,087.46		\$1,659,742.60		\$1,500,000.00	
DBE Minimum Commitment (Project Goal: 0.0%)					0.0%		0.0%		0.0%		0.0%			
Bid Guarantee:					5% Bid Bond		5% Bid Bond		5% Bid Bond		5% Bid Bond			
Addendum No. 1, 2, 3, & 4:					Yes, 1,2,3,4		Yes, 1,2,3,4		Yes, 1,2,3,4		Yes, 1,2,3,4			
Buy American:					Buy American Waiver Request		100% Compliant		100% Compliant		Buy American Waiver Request			
Remarks:							Discrepancy due to miscalculation.		Discrepancy due to miscalculation.		Discrepancy due to miscalculation.			

**CRETE FUEL
FLOW TRACKER 25-26**

MONTH	YEAR	100LL	JET-A	TOTAL GALLONS	FLOWAGE FEE	MARGIN
MARCH	2025	1,003.00	3,076.50	4,079.50	\$326.36	\$0.00
APRIL	2025	1,746.40	3,169.00	4,915.40	\$393.23	\$0.00
MAY	2025	1,465.90	2,340.20	3,806.10	\$304.49	\$0.00
JUNE	2025	1,635.60	2,898.20	4,533.80	\$362.70	\$0.00
JULY	2025	2,051.80	2,288.70	4,340.40	\$347.24	\$0.00
AUGUST	2025	3,205.70	3,536.60	6,742.20	\$539.38	\$0.00
SEPTEMBER	2025	2,830.70	2,491.00	5,321.70	\$425.73	\$0.00
OCTOBER	2025	1,918.91	2,103.00	4,021.91	\$0.00	\$7,783.91
NOVEMBER	2025	1,558.88	4,592.38	6,151.26	\$0.00	\$13,540.62
DECEMBER	2025	1,494.63	2,618.31	4,112.94	\$0.00	\$4,765.37
JANUARY	2026	904.27	2,031.75	2,936.02	\$0.00	\$3,345.87
FEBRUARY	2026	1,737.66	3,264.14	5,001.80	\$0.00	\$5,893.52
MARCH	2026	1,819.88	1,775.88	3,595.76	\$0.00	\$3,723.43

100LL

TOTAL	MARCH	MARGIN	TOTAL	TOTAL
COST PER	CHARGE	PER	100LL	MARGIN
\$4.38	\$5.02	\$0.64	1,819.88	\$1,161.63

JET A

COST PER	MARCH	MARGIN	TOTAL	TOTAL
QTY	CHARGE	PER	QTY	MARGIN
\$3.10	\$4.54	\$1.44	1,775.88	\$2,561.80