

**Airport Advisory Board Meeting**  
**Thursday, July 9, 2026 8:15 AM**  
**Crete City Hall**  
**243 E 13th Street**  
**Crete, NE 68333**

**1. Open Meeting**

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

**2. Roll Call**

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

**3. Items of Business**

- Action may be taken to discuss/limit discussion, to hear testimony in favor of or in opposition to, and to approve or disapprove any matter presented under this title.

3.A. May 15th, 2026 Airport Advisory Board Meeting Minutes

3.B. Update on airport beacon

**4. Petitions - Communications - Citizen Concerns**

- Citizen testimony may be limited to 3 minutes per person.
- Please do not repeat testimony that has already be heard.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

**5. Officers' Reports**

- Reports may be given by Officers, City Departments, Committees, or Board members concerning the current operations of the Airport.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5.A. Airport Manager Report

5.B. Crete Airport Fuel

**6. Adjournment**

**Disclaimers & Notices**

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at [www.crete.ne.gov](http://www.crete.ne.gov).



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## CRETE AIRPORT ADVISORY BOARD MEETING

May 15<sup>th</sup>, 2026 at 8:15 AM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

#### 2. Roll Call

Greg Hier: Present  
Kirk Keller: Absent  
James Dux: Present  
Howard Nitzel: Absent  
Blaine Spanjer: Present  
Present: 3 Absent: 2

Also present: City Administrator Tom Ourada, City Attorney Anna Burge, Airport Manager Samantha Haack, IT Director Mike Kalkwarf, City Clerk Nancy Tellez, Finance Director Wendy Thomas

#### 3. Items of Business

##### 3.A. April 9th, 2026 Airport Advisory Board Meeting Minutes

James Dux motioned to approve April 9th, 2026 minutes and Greg Hier seconded the motion.

Blaine Spanjer: Aye, Greg Hier: Aye, James Dux: Aye

##### 3.B. Airport Box Hangar status activity

City Administrator Tom Ourada explained that Casper who was the low bid stated that they made a mistake on their bid and they wanted \$82,000 more. The Fire Marshall stated that the hanger wall needs to be redone. Casper stated they would not be rebidding if there has to be a new bid. The project cost went down 5% because Casper has forfeited their bid bond which is about \$56,000. The City will be going with the second-lowest bid from BD Construction and it will still be a 95-5 project. This is going through FAA and the State.

#### **4. Petitions - Communications - Resident Concerns**

#### **5. Officers' Reports**

##### **5.A. Airport Manager Report**

Airport Manager Samantha Haack stated that she has everything in to fix the fuel tank. Will be ordering Jet A fuel next week. Haack stated she planted grass and wildflowers on the hill. Haack stated that A Row is just storage and people are aware it is just temporary. There is still a waiting list and mostly for experimental planes.

##### **5.B. Crete Airport Fuel**

#### **6. Adjournment**

The meeting adjourned at 8:36 a.m.