

**Finance Committee Meeting
Tuesday, August 4, 2026 5:00 PM
Crete City Hall
243 E 13th Street
Crete, NE 68333**

1. Open Meeting

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

2. Roll Call

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

3. Items of Business

- The Committee may discuss or limit discussion on, hear testimony in favor of or in opposition to, or take action to provide a recommendation to the City Council on any matter presented under this title.

3.A. Discuss Budget Work Session

3.B. Discussion on customer being responsible for convenience fee

4. Officers' Reports

- Reports may be given by the Mayor, Officers, Departments, or Councilmembers concerning the current operations of the City.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5. Adjournment

Disclaimers & Notices

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at www.crete.ne.gov.



CASELLE®

COMMUNITY CONNECT

PRICE PROPOSAL FOR
Crete, NE, City of



PRICING & TERMS

Pricing is based on the following information provided by the Crete, NE, City of:

CLIENT OVERVIEW	
Bills/Month (Est.)	4000
Average Payment (Est.)	\$120
Credit Card Transactions (Est.)	N/A
ACH Transactions (Est)	N/A
Pricing Model	convenience fee

PAYMENT FEES	
Credit/Debit Card	3.5% with a \$2.95 minimum
ACH	\$.74
All fees include recurring, one-time payments, all payment channels, and all card brands (Visa, MasterCard, American Express and Discover).	

OTHER FEES	
Text Notifications – Charged per outbound text notification to each contact	\$.10 per outbound (Waived)
Chargeback	\$15 per Chargeback
Unauthorized ACH Return	\$15 per Unauthorized ACH Return
ACH Return	\$2.5 per Return
PCI Compliance Fee	\$8 per month (Waived)

COMMUNITY CONNECT PORTAL FEES			
Base Package – Utility Payments		\$100/mo	
Portal Add-Ons: Bank Bill Pay: 50/mo			
Miscellaneous	\$0/mo	Permits	NA
Business License	NA	Accounts Receivable	\$25/mo
Business Tax	NA	Custom Forms	\$50/mo
Implementation Fee – Includes integration, billing process configuration, portal setup, and staff training		\$0 One-time, paid for upfront (waived)	
Client Support - Unlimited phone + e-mail inquiries.		Included	
Cash Receipting Web Services		Existing Application	
Utility Management Web Services		Existing Application	
Business Web Services		N/A	

- I. Unless otherwise specified, Implementation Fee includes up to six (6) hours of implementation work by Caselle staff. Any required work above six hours will be billed hourly increments at \$200/hour.
- II. All clients will be invoiced in advance of implementation. All invoiced fees are due at receipt and required to begin implementation, unless otherwise specified.
- III. Community Connect Portal application fees will be invoiced with all other Caselle applications. For clients billed for support annually, Community Connect Portal application fees will be invoiced initially on a pro rata basis to align with the client's upcoming renewal.
- IV. For clients absorbing the payment processing fees, clients will be charged via direct deposit monthly by our payment processing partner, Zift.

Entity Name	Crete, NE, City of
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Account Type

Complete a separate Pricing Agreement for each deposit account and/or Account Type that is required.

General Government	Yes
Utility	Yes
Visa Registered Utility Biller	No

Absorb Processing Fees?

Visa / Mastercard / Amex / Discover	No
ACH	No

Convenience Fee Rates (Visa / Mastercard / Amex / Discover)

Rules				Percentage Fee	Per Item Fee
Between	\$0.00	-	\$84.28	0.00%	\$2.95
Over	\$84.28	-		3.5%	\$0.00
N/A		-		0.00%	\$0.00
N/A		-		0.00%	\$0.00
N/A		-		0.00%	\$0.00

Convenience Fee Rates (ACH)

Rules				Percentage Fee	Per Item Fee
Over	\$0.00	-		0.00%	\$0.74
N/A		-		0.00%	\$0.00
N/A		-		0.00%	\$0.00
N/A		-		0.00%	\$0.00
N/A		-		0.00%	\$0.00

Processing Fees

Only applicable for accounts absorbing fees.

Pricing Type	NA
Visa / Mastercard / Discover / Amex Rate	NA
Visa / Mastercard / Discover / Amex Per Item	NA
ACH Rate	NA
ACH Per Item	NA

****NOTICE AND DISCLOSURE OF CARD ASSOCIATION PASS-THROUGH FEES "COST":** Each card organization assess fees to merchants in connection with transactions outside of the bank's control, such as dues and assessments, fixed acquirer network fees, international/cross-border transaction fees, network access and data usage charges. These fees apply to all merchants, regardless of bank, processor or ISO affiliation and are passed through at cost to you, the merchant, and are not marked up. For interchange pass through pricing, by signing this Custom Pricing Quote and Agreement, you accept and agree to these pass-through fees and understand that they may change from time-to-time without notice.

Fixed Fees

Applicable to all accounts.

Per Chargeback	\$15.00
Per ACH Return	\$2.50
Per Unauthorized ACH Return	\$15.00
Monthly PCI Validation Fee	\$8.00 (Waived)

Additional Instructions

By proceeding, you agree to the fees outlined in this Caselle Proposal and agreement and acknowledge acceptance of the associated Terms and Conditions.

Accepted By: _____ Title: _____

Signature: _____ Date: _____

Contact Information

Please provide the employee information the team will be working with to setup and implement this order.

Name:

Email:

Phone Number:

Address: 243 East 13th Street, PO Box 86, Crete, Nebraska, 68333-0086