

**Airport Advisory Board Meeting
Thursday, August 13, 2026 8:15 AM
Crete City Hall
243 E 13th Street
Crete, NE 68333**

1. Open Meeting

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

2. Roll Call

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

3. Items of Business

- Action may be taken to discuss/limit discussion, to hear testimony in favor of or in opposition to, and to approve or disapprove any matter presented under this title.

3.A. July 9th, 2026 Meeting Minutes

3.B. FY2027 State Aid Grant Program

3.C. Fuel Report

3.D. Discuss Budget

4. Petitions - Communications - Resident Concerns

- Resident testimony may be limited to 3 minutes per person.
- Please do not repeat testimony that has already be heard.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5. Officers' Reports

- Reports may be given by Officers, City Departments, Committees, or Board members concerning the current operations of the Airport.
- No action can be taken on matters presented under this title except to answer any questions or to refer the matter for further action.

5.A. Airport Manager Report

6. Adjournment

Disclaimers & Notices

- The Council may enter into closed session to discuss any matter on this agenda when it is determined that a closed session is clearly necessary for the protection of the public interest or the prevention of needless injury to the reputation of an individual (if such individual has not requested a public meeting) or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then immediately prior to the closed session the Mayor shall restate on the record the limitation of the subject matter of the closed session.
- The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.
- The complete agenda with attachments is available at www.crete.ne.gov.



CRETE AIRPORT ADVISORY BOARD MEETING

July 9th, 2026 at 8:15 AM
Crete City Hall, 243 East 13th Street

MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street
Post Office, 1242 Linden Avenue
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

1. Open Meeting

2. Roll Call

Greg Hier: Present
Kirk Keller: Present
James Dux: Present
Howard Nitzel: Absent
Blaine Spanjer: Present
Present: 4 Absent: 1

Also present: City Attorney Anna Burge, Airport Manager Samantha Haack, Lead Engineer at Olsson Chris Corr, IT Director Mike Kalkwarf, City Clerk Nancy Tellez, Finance Director Wendy Thomas arrived at 8:19 a.m.

3. Items of Business

3.A. May 15th, 2026 Airport Advisory Board Meeting Minutes

Kirk Keller motioned to approve May 15th, 2026 minutes and James Dux seconded the motion.

Blaine Spanjer: Aye, Greg Hier: Aye, James Dux: Aye, Kirk Keller: Aye

3.B. Update on airport beacon

Airport Manager Samantha Haack stated that the beacon is in and she will be sending City Administrator Tom Ourada the invoice. Airport Advisory Board Chair Blaine Spanjer stated that the Advisory Board will recommend to the City Council to approve the invoice payment and then we will have funding for that. Lead Engineer with Olsson Chris Corr stated that he would put in a letter saying the beacon was installed and everything looks good. Then the City will need to send a copy of the invoice and that it was paid along with the cleared check documentation for reimbursement.

4. Petitions - Communications - Resident Concerns

5. Officers' Reports

Corr stated that talking with the contractor for the project BD have started on the drawings and the building submittal in already. They are anticipating coordination between the door they are providing they are talking about early or mid-September on the building delivery. They are thinking the week of July 27th or the week of August 3rd getting started on the project with demolition.

Haack stated that tenants are out expect for one which has a motor home and the tenant mentioned he will take it out when he is told.

Corr asked the advisory board about the color selection for the building so he can get to production. Corr showed what is currently there for the T-Hangar and the options for the new one. The advisory board looked at the options and decided that they would like the hangar white. Corr stated that the roof would be galvalume.

Corr stated that they will need to get a pre-construction meeting scheduled probably for the week of July 20th, 2026. As soon as they know to get it on City Administrator Tom Ourada's calendar.

Corr provided an update on the wall. In order to keep the building where it was they ended up having to put in a firewall. Which is great since the wall needs replaced anyway and FAA indicated that it would be eligible so they will help pay 90%. There were two options: two layers of dry wall on the inside and two layers on the outside and re-sheet it. The other option was an insulated fire rated panel and they would attach that on the outside. When that building is re-roofed there will have to be some work done to make sure it is water proof long term.

City Attorney Anna Burge stated that the surety bond from Caspers Construction is being worked on.

Corr stated that the State Aid Grant Program is available and due on September 1st 2026 if the City is interested in applying. Corr asked if there are any projects that the City would like to apply for and stated the pavement in between the approaches. The grant is available up to \$200,000 and it is a 90/10 grant. Burge stated this is something to address with City Administrator Tom Ourada.

5.A. Airport Manager Report

Haack stated that all of A Row tenants are out and inspections are done. There were a few that

were submitted to the City for letters to be sent out.

5.B. Crete Airport Fuel

6. Adjournment

The meeting adjourned at 8:49 a.m.