

Ardmore Board of Education Special Meeting

Tuesday, September 30, 2025 12:00 PM

Ardmore Administration Center - Board Room, 611 Veterans Blvd., Ardmore, OK 73401

1. Call the meeting to order, establish a quorum & state compliance with the Open Meeting Act. [Harry Spring, Board President]
2. Consider and take action on the Official Minutes from the following Board Meetings:
3. Consider and take action on the Presence Learning, Inc. Agreement for an additional 18 hours weekly for Speech Services in the amount of \$45,608.40 for the 2025-2026 school year. [Andy Davis, Superintendent]
4. Consider and take action on the Mindset Safety Management Agreement for training sessions on November 10, 11, 12, and 13, 2025. [Andy Davis, Superintendent]
5. Consider and take action on the 2026 Regular Meeting dates for the Ardmore City Schools Board of Education. [Andy Davis, Superintendent]
6. Adjournment [Harry Spring, Board President]

Posted this _____ day of _____, 20____, at _____ o'clock _____.M., at the south entrance of the Administration Center, 611 Veterans Blvd., Ardmore, OK 73401. Notice for this meeting was provided & verified Carter County Clerk on _____.

Terrie Colaw, Board Minutes Clerk

Minutes

Regular Meeting | September 16, 2025 | Official Proceedings

Ardmore City Schools
ONE TEAM. ONE MISSION.

The Ardmore City Schools' Board of Education for Independent School District No. 19, Carter County, Oklahoma met in regular session on September 16, 2025, at 5:30p.m. The meeting was held at the Administration Center Board Room, 611 Veterans Blvd, Ardmore, Oklahoma.

Attendees

- Harry Spring, President
 - Steve Oliver, Vice-President
 - Lori Capshaw, Clerk
 - James Foreman
 - Jaclyn Woods
- Andy Davis, Superintendent
 - Perry Zeiset, Director of Finance
 - Lori Brookshire, Jefferson Principal
 - Scott Foster, Director of Operations
 - Amanda Sharpe, Teacher, Ardmore Middle School
 - Stephanie Hacker, Take Two Academy Director
 - Stephen Judd, Do Better Sports
 - John Priddy, RFR
 - Terrie Colaw, Minutes Clerk
 - Morgan Manley, Deputy Minutes Clerk
 - September Board Meeting Sign-in Sheet

1. The meeting was called to order at 5:30 p.m. by Board President, Harry Spring. Roll Call was conducted. Mr. Spring noted that a quorum had been established with all five board members present. Mr. Spring concluded by confirming that the agenda had been posted in compliance with the Open Meeting Act.

2. The Pledge of Allegiance was led by Dylan Henson, Jefferson 5th and 6th Grade Center

3. Reports

• Jefferson Update [Lori Brookshire, Jefferson Principal]

Improved reading scores, the after-school art program, student participation in band, and student council; just names a few of the many exciting things happening at Jefferson. Mrs. Brookshire expressed pride in and appreciation for in the certified and support educational team she works with on a daily basis!!! Jefferson is RAISING THE BAR!

• District Update [Andy Davis, Superintendent]

I am excited to share that Ardmore City Schools is working to lay the foundation for implementing **MindSet Safety Management**. Through this program, our district will join a team of seasoned professionals with more than 215 years of combined experience in fostering safe and supportive environments.

The program is built on a **science-based curriculum** designed to create a culture of prevention. It emphasizes holistic strategies such as de-escalation, positive behavior supports, cultural competence, and trauma responsiveness. MindSet uses a **“train-the-trainer” model**, equipping our internal staff to deliver ongoing training tailored to the unique needs of our schools. Certification begins with a one-year term, extends to two years, and includes assessments to ensure high standards of practice.

This training provides effective and compassionate crisis intervention strategies that:

- Promote safety and personal growth,
- Strengthen organizational culture and morale, and
- Foster a positive environment that benefits both staff and students.

We hope to finalize the details in the coming weeks and present a contract for **Board approval in October**.

- Budget Information [Perry Zeiset, Director of Finance]

General Fund

Final FY25:

FY25 Budget is completed. Our Carryover is \$5,251,082. I have prepared a comparison report between FY24 and FY25. There are three items in our revenues that I want to bring attention to

- Our County and state revenues increased by \$380,231
- Our State Aid increase by \$769,505
- Our Building fund and CNF reimbursed General fund \$910,351

In the expense comparison, expenses increased by \$382,725. These increases are reflected primarily in district wide.

- Considerable personnel adjustments and changes
- Increases in software, textbook, and insurance cost
- Also, this is where the CNF reimbursements were charged off.

This comparison reveals the carryover from FY24 was reduced by \$178,840.

Building Fund

Final FY25:

FY25 budget carryover is \$3,557,492, which \$981,786 is unrestricted. In the comparison report between FY24 and FY25, the expenses exceeded revenues by \$959,080. This reflects the transfer to the General fund for the utility expenses, our remodeling work paid for by the TIF Funds, and the continued equipment purchases for the PAC using the Westheimer grant.

COOP Fund

The COOP fund ended FY25 with a carryover of \$987,083. The primary revenues for this fund were tuition of \$697,432 and State funding of \$171,406.

CNP Fund

The Child Nutrition Fund ended FY25 with a carryover is \$14,091.

Consent Agenda

4. A. Minutes

- Regular meeting of August 19, 2025

B. Monthly Financial Report for the Month Ending August 31, 2025.

- Activity Fund
- Treasurer's Report

C. Encumbrance Orders and Change Orders as listed for FY26.

Fund Name, Number, Purchase Order Number

General Fund #11: 522 - 565

CO-OP Fund #12: 8 - 9

Building Fund #21: 205 - 230

Child Nutrition Program Fund #22: 41 - 48

Municipal/County Tax #25: 6 – 8

Endowments Fund #50: 8 - 12
 Gifts Fund #2: 2

D. Annual Activity Account Review | Approval

Account, Number, Site, Name

- #802 Charles Evans, Library
- #815 Lincoln, Library
- #874 AHS|AMS, Tennis
- #901 Administration Center, United Way Donation
- #912 Administration Center, Ardmore City Schools Indian Education Committee Booster Club
- #913 Administration Center, Ardmore City Schools Native American Club
- #917 Administration, Sunshine Welfare
- #947 AHS, Boys Running
- #953 AHS, Tiger Run
- #962 Administration, Child Nutrition

E. Request to Transfer from Activity Accounts:

FROM	TO	REASON	AMOUNT
AHS Holiday Festival #922	AHS Athletics #838	#922 Dormant	\$276.77
AHS Class of 2025 #846	AHS Class of 2026 #845	Transfer of unused funds	\$1,186.69

F. Fundraiser Requests from Schools, Clubs & Organizations

Account Number, Site, Name, Fundraiser, Dates

- #802, Charles Evans, Library, Bookfair
 - Fall 2025 - Spring 2026
- #813, Jefferson, PTO, Pickles & Popcorn
 - Sept. 2025 - May 2026
- #815, Lincoln, Library, Bookfair
 - Oct. 6-14, 2025
- #817, Will Rogers, PTO, Ardmore Blanket Sales
 - Sept. 17, 2025
- #826, AMS, Vocal Music, Butter Braid Pastry Sales
 - Oct. 22 - Nov. 5, 2025
- #829, AMS, Cheer, Bake Sale
 - Sept. - Oct. 2025
- #829, AMS, Cheer, Football Programs
 - Sept. - Oct. 2025
- #829, AMS, Cheer, Carwash
 - Sept. - Oct. 2025
- #829, AMS, Cheer, Sonic Card Sales
 - Sept. - Oct. 2025
- #829, AMS, Cheer, Pencil Sales
 - Sept. 2025 - May 2026
- #832, AMS, Student Council, Coffee Cart
 - Sept. 2025 - May 2026
- #834, AMS, National Junior Honor Society, Calendar Sales
 - Sept. 2025 - May 2026
- #834, AMS, National Junior Honor Society, Pickle & Popcorn
 - Oct. 2025 - May 2026

- #838, AHS, Athletics, Falcony Pizza
 - Oct. 10 and Nov. 7, 2025
- #843, AHS, Vocal Music, Butter Braid Pastry
 - Oct. 22 - Nov. 5, 2025
- #855, AHS, POM, POM Clinic
 - Oct. 12, 2025
- #855, AHS, POM, Lasagna Dinner
 - Oct. 16, 2025
- #858, ACS, Westheimer PAC, Concessions
 - Sept. 2025 - May 2026
- #859, AHS, FCCLA, Snack|Water Sales
 - Sept. 17, 2025 - May 20, 2026
- #859, AHS, FCCLA, Blue and Gold Sales
 - Sept 17, 2025 - Oct. 3, 2025
- #868, AHS, ESPORTS, Donations|Sponsorships
 - Sept. 3, 2025 - May 1, 2026
- #871, AHS|AMS|Jeff, Strings, Cherrydale Fundraising
 - Nov. 3 - 17, 2025
- #872, AHS, Student Council, T-Shirt Sales [Homecoming]
 - Sept. 17 - Oct. 10, 2025
- #874, AHS, Tennis, MUM Sales [Homecoming]
 - Sept. 17 -Oct. 10, 2025
- #878, AHS, Varsity Cheer, Farm Fresh Pecan Sales
 - Oct. 2025
- #878, AHS, Varsity Cheer, Penny Wars
 - Oct. 2025
- #884, AMS, Library, Sponsor a Shelf
 - Sept. 2025 - May 2026
- #901, ACS, United Way Donations
 - Aug. 2025 - June 2026
- #912, ACS, Indian Education Booster Committee, Banquet Catering
 - Sept. 2025 - June 2026
- #912, ACS, Indian Education Booster Committee, Indian Taco Sales
 - Sept. 2025 - June 2026
- #912, ACS, Indian Education Booster Committee, Arts, Crafts, Food Sales
 - Sept. 2025 - June 2026
- #912, ACS, Indian Education Booster Committee, working concession stands for ACS
 - Sept. 2025 - June 2026
- #912, ACS, Indian Education Booster Committee, Pizza Hut Nights
 - Sept. 2025 - May 2026
- #912, ACS, Indian Education Booster Committee, T-shirt Sales
 - Sept. 2025 - June 2026
- #913, ACS, Native American Club, Craft Booth
 - Sept, 2025 - June 2026
- #913, ACS, Native American Club, Concessions for ACS Activities
 - Sept, 2025 - June 2026
- #913, ACS, Native American Club, Catalog Sales
 - Sept, 2025 - June 2026
- #913, ACS, Native American Club, Restaurant Nights
 - Sept, 2025 - June 2026
- #913, ACS Native American Club, Horseshoe Tournament with Concessions
 - Sept. 2025 - June 2026
- #913, ACS, Native American Club, Candy Bar Sales
 - Sept, 2025 - June 2026
- #913, ACS, Native American Club, Parking Lot Sales
 - Sept, 2025 - June 2026

G. Contract Approvals/Renewals

- The Cooperative Council or Oklahoma School Administration (CCOSA) 2025-2026
 - Administrative Advisory Services
- OneNet Contract [year 3 of 4]
 - Ethernet over lit fiber at 5000 Mbps
- Public Consulting Group LLC (PCG) 2025-2026
 - School-Based; Health-Related Services

H. Estimate of Needs for 2025-2026 and the Financial Statement for Fiscal Year ended 6-30-2025.

I. Additional authorized representatives to sign all the current fiscal year expenditure reports, disbursements, and cash receipts filed with the Oklahoma State Department of Education (OSDE) for the purpose and objectives set forth in the terms and conditions of the federal award(s).

- Perry Zeiset, Director of Finance
- Amberly Sampson, Business Manager

MOTION: 2025-075

Motion to approve the Consent Items as presented. This motion, made by Jaclyn Woods and seconded by James Foreman, passed. Voting Yes: Capshaw, Foreman, Oliver, Spring, Woods.

REGULAR AGENDA ITEMS

5. The Board took necessary action to approve the Facility Use Application for Noble Stadium submitted by Do Better Sports (Non-Profit) for the football game scheduled on October 25, 2025, and appointed Andy Davis, Superintendent, to determine rental fee and contract details.

MOTION: 2025-076

Motion was made to approve Facility Use Application for Noble Stadium submitted by Do Better Sports (Non-Profit) for the football games scheduled on October 25, 2025, and appointed Andy Davis, Superintendent, to determine rental fee and contract details. This motion, made by Jaclyn Woods and seconded by Lori Capshaw, passed. Voting Yes: Capshaw, Foreman, Oliver, Spring, Woods.

6. The Board took necessary action to declare the listed Air Conditioning Units (14 Total) at the Administration Center as surplus to the district to be disposed of at the discretion of the Superintendent.
- CARRIER UNITS - AGE 20 YEARS OR OLDER
 - Quantity 2 – 3-ton units
 - Quantity 4 - 4-ton units
 - Quantity 2 - 5-ton units
 - Quantity 1 - 10-ton unit
 - Quantity 1 - 12-ton unit
 - LENNOX UNITS - AGE 25 - 30 YEARS OLD
 - Quantity 1 - 4-ton unit
 - Quantity 2 - 5-ton units
 - YORK UNIT - 15 YEARS OLD
 - Quantity 1 - 2 ½-ton single phase unit

***All Units are 230V 3 phase Gas Package Units except the York Unit.*

MOTION: 2025-0077

Motion was made to declare the listed Air Conditioning Units (14 Total) at the Administration Center as surplus to the district to be disposed of at the discretion of the Superintendent. This motion, made by James Foreman and seconded by Steve Oliver, passed. Voting Yes: Capshaw, Foreman, Oliver, Spring, Woods.

7. The Board took necessary action to approve the Out-of-State Student Trip Request for Ardmore Middle School 8th Grade Students to visit the Dallas Holocaust Museum on October 7, 2025.

MOTION: 2025-078

Motion was made to approve the Out-of-State Student Trip Request for Ardmore Middle School 8th Grade Students to visit the Dallas Holocaust Museum on October 7, 2025. This motion, made by Jaclyn Woods and seconded by Lori Capshaw, passed. Voting Yes: Capshaw, Foreman, Oliver, Spring, Woods.

8. The Board took necessary action to approve a salary increase as listed for Take Two Academy [alternative education] personnel.
 - Teacher Pay Adjustment
 - 10% above base pay
 - Support Staff Pay Adjustment
 - 5% increase above base pay

MOTION: 2025-079

Motion was made to approve a salary increase as listed for Take Two Academy [alternative education] personnel. This motion, made by Steve Oliver and seconded by Lori Capshaw, passed. Voting Yes: Capshaw, Foreman, Oliver, Spring, Woods.

9. No New Business
10. Next Scheduled Regular Meeting: October 23, 2025.

EXECUTIVE SESSION

11. Harry Spring, Board President, proposed executive session to discuss the following items. The Board took necessary action to convene into Executive Session at 6:31p.m.
 - Confidential communications between the Board of Education and its attorney(s) concerning *Ray Moore and Raqueal Brandt Smith, individually and as parents and next friends of I.M., a minor v. Board of Education for Ardmore City Schools, individually, Susan Hartman, individually, Hannah Kennedy, individually, Andy Davis, individually, and as the Superintendent of the Ardmore City Schools*, Carter County District Court, Case No. CJ-2025-215, the Board having been advised by its attorney(s) that disclosure will seriously impair the ability of the Board of Education to proceed in the public interest pursuant to Okla. Stat. tit. 25, § 307 (B), (4) & (7).
 - Recommendation for Adjunct Teachers, as authorized by Oklahoma Open Meeting Act, 25 O.S. § 307(B)(1).
 - AREA: ELEMENTARY EDUCATION
 - Social Studies Teacher, Ardmore Middle School
 - Two (2) 4th Grade Teachers, Lincoln 3rd and 4th Grade Center
 - 2nd Grade Teacher, Charles Evans 1st and 2nd Grade Center
 - AREA: INTERMEDIATE MATH
 - Math Teacher, Ardmore Middle School
 - AREA: INTERMEDIATE MATH AND ADVANCED MATHEMATICS
 - Math Teacher, Ardmore High School
 - AREA: ENGLISH
 - English Teacher, Ardmore High School
 - Recommendations for Non-Certified Employment for the 2025-2026 school year, as authorized by Oklahoma Open Meeting Act, 25 O.S. § 307(B)(1).
 - Custodian, Ardmore High School
 - Long Term Substitute, Ardmore High School
 - Special Services Paraprofessional, Ardmore Middle School
 - Custodian, Jefferson 5th and 6th Grade Center
 - Special Services Paraprofessional, Jefferson 5th and 6th Grade Center
 - Title One Assistant, Jefferson 5th and 6th Grade Center

- Special Services Paraprofessional, Jefferson 5th and 6th Grade Center, Ardmore Middle School, Ardmore High School
- Director of Personnel and Public Relations
- Special Services Records and Data Management (part-time)
- Recommended Additions to the Personnel Substitute Rosters for the 2025-2026 school year, as authorized by Oklahoma Open Meeting Act, 25 O.S. § 307(B)(1).
- Recommended Support Rehire for the 2025-2026 school year, as authorized by Oklahoma Open Meeting Act, 25 O.S. § 307(B)(1).
 - Ryan Pieper, Accreditation Manager (part-time)
- Recommended Substitute Rehires for the 2025-2026 school year, as authorized by Oklahoma Open Meeting Act, 25 O.S. § 307(B)(1).
 - Demetrice Stephens
 - Pamela Pearson

MOTION: 2025-080

Motion was made to convene into Executive Session at 6:31p.m. This motion, made by Lori Capshaw and seconded by Jaclyn Woods, passed. Voting Yes: Capshaw, Foreman, Oliver, Spring, Woods.

12. Harry Spring, Board President declared the Executive Session complete, acknowledged the Board's return to open session, and the meeting being reopened to the public at 7:24p.m.; followed by the Executive Session Compliance Announcement as to who was present in the Executive Session [*Lori Capshaw, James Foreman, Steve Oliver, Harry Spring, Jaclyn Woods, along with Andy Davis, Superintendent, and John Priddy, RFR*]. No action was taken during Executive Session. All matters discussed were limited to the items authorized in the Executive Session Agenda as permitted under 25 O. S. § 307(B)(1) and § 307(B)(4) of the Oklahoma Open Meeting Act.

PERSONNEL ITEMS

13. The Board took necessary action to approve the recommended employment of Adjunct Teachers in the following areas and sites for the 2025-206 school year:

AREA: ELEMENARY EDUCATION

- Albert Morris, Social Studies Teacher, Ardmore Middle School
- Carrie Nault, 4th Grade Teacher, Lincoln 4th and 5th Grade Center
- Chelsey White Slatten, 4th Grade Teacher, Lincoln 3rd and 4th Grade Center
- Lisa Hamilton, 2nd Grade Teacher, Charles Evans 1st and 2nd Grade Center

AREA: INTERMEDIATE MATH

- Jywayne Allen, Math Teacher, Ardmore Middle School

AREA: INTERMEDIATE MATH AND ADVANCED MATHEMATICS

- Phil McGinnis, Math Teacher, Ardmore High School

AREA: ENGLISH

- Myfawnwy Roberts Stephenson, English Teacher, Ardmore High School

MOTION: 2025-081

Motion was made to approve the recommended employment of Adjunct Teachers in the area and sites listed for the 2025-2026 school year. This motion, made by Jaclyn Woods and seconded by Lori Capshaw, passed. Voting Yes: Capshaw, Foreman, Oliver, Spring, Woods.

14. The Board took necessary action on the recommended non-certified support employment for the 2025-2026 school year:

- Timothy Creese, Custodian, Ardmore High School
- Phil McGinnis, Long Term Substitute, Ardmore High School
- Angel Callen, Special Services Paraprofessional, Ardmore Middle School
- Katherine Ward, Custodian, Jefferson 5th and 6th Grade Center
- Shelbi Jennings, Special Services Paraprofessional, Jefferson 5th and 6th Grade Center
- Carlie McCurdy, Title 1 Assistant, Jefferson 5th and 6th Grade Center
- Catherine Holden, Special Services Paraprofessional, Jefferson 5th and 6th Grade Center, Ardmore Middle School, Ardmore High School
- Morgan Manley, Administration, Director of Personnel and Public Relations
- Kim Colbert, Administration, Special Services Records and Data Management (part-time)

MOTION: 2025-082

Motion was made to approve the recommended non-certified support employment for the 2025-2026 school year. This motion, made by Jaclyn Woods and seconded by Lori Capshaw, passed. Voting Yes: Capshaw, Foreman, Oliver, Spring, Woods.

15. The Board took necessary action to approve the recommended additions to the Personnel Substitute Rosters for the 2025-2026 school year:

- Amber Aycox, Non-Degreed Substitute
- Stephanie Lawson, Child Nutrition Substitute
- Makayala Raynor, Non-Degreed Substitute
- Esther Taylor, Non-Degreed Substitute

MOTION: 2025-083

Motion was made to approve the recommended additions to the Personnel Substitute Roster for the 2025-2026 school year. This motion, made by Jaclyn Woods and seconded by Lori Capshaw, passed. Voting Yes: Capshaw, Foreman, Oliver, Spring, Woods.

16. The Board took necessary action to approve the re-employment of Ryan Pieper, Accreditation Manager (part-time) for the 2025-2026 school year.

MOTION: 2025-084

Motion was made to approve the re-employment of Ryan Pieper, Accreditation Manager (part-time) for the 2025-2026 school year. This motion, made by Jaclyn Woods and seconded by Lori Capshaw, passed. Voting Yes: Capshaw, Foreman, Oliver, Spring, Woods.

17. The Board took necessary action to approve the re-employment of the listed returning substitutes for the 2025-2026 school year:

- Pamela Pearson
- Demetrice Stephens

MOTION: 2025-085

Motion was made to approve the re-employment of the listed returning substitutes for the 2025-2026 school year. This motion, made by Steve Oliver and seconded by Lori Capshaw, passed. Voting Yes: Capshaw, Foreman, Oliver, Spring, Woods.

18. The following resignations have been received and approved by the Superintendent.

- Kristel Balch, Custodian, Jefferson 5th and 6th Grade Center
- Yancy Cody, Math Teacher, Ardmore High School
- Andrea Ellwood, Special Services Paraprofessional, Will Rogers Early Childhood Center
- Mary Finley, Special Services Paraprofessional, Will Rogers Early Childhood Center
- Neveah Freeman, Special Services Paraprofessional, Jefferson 5th and 6th Grade Center
- Carrie Grube, Special Services Paraprofessional, Will Rogers Early Childhood Center

19. Mr. Harry Spring, Board President, adjourned the meeting at 7:30p.m.

Harry Spring, Board of Education President



Terrie Colaw, Board of Education Minutes Clerk

Minutes
Special Meeting | September 22, 2025 | Official Proceedings

Ardmore City Schools
ONE TEAM. ONE MISSION.

The Ardmore City Schools' Board of Education for Independent School District No. 19, Carter County, Oklahoma met in special session on September 22, 2025, at 12:00p.m. The meeting was held at the Administration Center Board Room, 611 Veterans Blvd, Ardmore, Oklahoma.

Attendees

- | | |
|--|---|
| <ul style="list-style-type: none">▪ Harry Spring, Board President▪ Steve Oliver, Board Vice-President▪ Lori Capshaw, Board Clerk▪ James Foreman, Board Member | <ul style="list-style-type: none">▪ Andy Davis, Superintendent▪ Terrie Colaw, Minutes Clerk▪ Morgan Manley, Deputy Minutes Clerk▪ No other attendees |
|--|---|

1. The meeting was called to order at 12:00 p.m. by Board President, Harry Spring. Roll Call was conducted. Mr. Spring noted that a quorum had been established with four board members present. Mrs. Jaclyn Woods was absent. Mr. Spring concluded by confirming that the agenda had been posted in compliance with the Open Meeting Act.

Regular Item

2. Board took necessary action to approve the Oklahoma State Department of Education Statutory Waiver/Deregulation for the 2025-2026 school year as listed:
 - Site: Jefferson 5th and 6th Grade Center - Library Media Specialist
 - Site: Lincoln 3rd and 4th Grade Center – Library Media Specialist

MOTION: SM2025-036

Motion was made to approve the Oklahoma State Department of Education Statutory Waiver/Deregulation for the 2025-2026 school year as listed. This motion, made by Lori Capshaw and seconded by James Foreman, passed. Voting Yes: Capshaw, Foreman, Oliver, Spring. Woods was absent.

Adjournment

3. Board President Harry Spring adjourned the meeting at 12:02 p.m.

Harry Spring, Board of Education President



Terrie Colaw, Board of Education Minutes Clerk

Service Order



PRESENTED TO

Lisa Moore

Director of Special Needs

Ardmore City Schools

ISSUE DATE

9/22/2025

BY

Amy Combs

School Partnership Director

amy.combs@presence.com



Service Order Summary

This Service Order (the "Service Order") is incorporated and made part of the Master Services Agreement (the "MSA") between PresenceLearning, Inc. ("Presence") and Ardmore City Schools. Capitalized terms not defined in this Service Order shall have the meanings set forth in the MSA. In the event of a conflict between this Service Order and the MSA, unless specifically referenced herein, the MSA shall govern.

SERVICE ORDER TERM

10/3/2025 - 6/29/2026

	ANNUAL EST
Weekly Dedicated Services	\$44,280.00
Weekly Hours: 18	
Weekly Subtotal: \$1,476	
Weeks of Service: 30	
Dedicated Services Period: 10/6/2025-5/20/2026	
Estimated Annual Clinical Services Coordination Fee**	\$1,328.40
Total Estimated Cost	ANNUAL \$45,608.40

** Implementation Fee is one-time fee, billed upon the Service Order Execution Date*

*** Service Coordination Fee is billed monthly beginning in the first month in which Services are rendered.*

Service Order Signature Page

Except as expressly set forth in this Service Order, the parties agree to be bound by the terms of the MSA.

The parties have executed this Service Order as of the date of the latter signature ("Service Order Effective Date").

PRESENCELEARNING, INC:	CUSTOMER:
By: Name: Title: Date:	By: Name: Harry Spring Title: Board President Date: Sept. 30, 2025



Intervention Support Service
P.O. Box 301
Dillard, GA 30537

Ardmore City Schools

September 3, 2025

Intervention Support Service, LLC will provide a comprehensive four-day MindSet Instructor Certification training for staff members upon request from the district. Certified MindSet instructors will be able to redeliver the curriculum to staff within the district at no additional charge. Certified instructors will be required to recertify following their first year of certification and every other year thereafter.

COMPENSATION: Intervention Support Service, LLC will invoice the district based on the following rates:

Initial Complete Instructor Certification: 2 Ardmore City Schools staff members at \$1400 per person. (valid for one year)
TOTAL \$ 2800.00

Foundations Instructor Certification: 14 Ardmore City Schools staff members at \$800 per person. (valid for one year)
TOTAL \$ 11,200.00

Travel expenses from Atlanta, Georgia: to be determined and not to exceed \$3000.

In the event other area school districts participate in the training, Ardmore City Schools shall receive a "Host Facility" discount of 10% of certification training costs for its attendees. Intervention Support Service will invoice the other area school districts for their respective registration costs separately.

TIME OF COMPLETION: Training dates are November 10-13, 2025 at Ardmore City Schools.

Steve McMahon
CEO, MindSet Safety Management

9/03/2025
Date

[Signature]
Superintendent, Ardmore City Schools

9/23/2025
Date

Board President, Ardmore City Schools

1/2025
Date

2026 REGULAR BOARD MEETINGS

Thursday, January 22, 2026

Thursday, February 19, 2026

Thursday, March 26, 2026

Tuesday, April 21, 2026

Tuesday, May 19, 2026

Tuesday, June 16, 2026

Tuesday, July 21, 2026

Tuesday, August 18, 2026

Tuesday, September 15, 2026

Thursday, October 22, 2026

Tuesday, November 17, 2026

Tuesday, December 15, 2026