

## Bixby Board of Education Regular Meeting

### Bixby Public Schools

Administrative Center 109 N. Armstrong Bixby, OK 74008, 109 N Armstrong St, Bixby, OK 74008

Monday, June 13, 2011 6:00 PM

#### 1. Call Meeting to Order/Roll Call

#### 2. Superintendent's Reports

##### 2.1. Facilities Update

2.1.1. Review of Summer 2011 Maintenance and Custodial Projects

2.1.2. Review of Pad Site Issues at NE Building Site

2.1.3. Review of CE & BF Projects Progress

2.1.4. Review of New Middle School Project Progress

2.2. Review of Bixby Public Schools CLEP

2.3. Monthly Budget Report

2.4. Child Nutrition Report

#### 3. Comments from the Floor

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless that proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and

4. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items A-P. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

4.1. Minutes of May 9, 2011 Regularly Scheduled Board Meeting

4.2. Minutes of May 27, 2011 Special Board Meeting

4.3. Treasurer's Report on Investments of Funds

4.4. Activity Fund Summary of Accounts and Transfer Requests

4.5. Encumbrances and Change Orders - FY 2011 General Fund #1-1560; Co-Op #1-36; Building Fund #1-77; Child Nutrition #1-165; 06 Bond/Lease 2011-Technology-013 and 10 Bond/Lease Bond10-Ath-011

4.6. Renewal of school contracts with Ruth Kelly, Jostens, Blunck and Life Touch for the 2011-2012 Pictures and Yearbooks.

4.7. Renewal of Copier contract with Preferred Business Systems, LLC.

4.8. Renewal of Drug Screening contract with DATL for the 2011-2012 fiscal year.

4.9. Renewal of appointment of Sherry McIntyre as School District Treasurer for the 2011-2012 fiscal year.

4.10. Renewal of appointment of Sherry McIntyre as Minutes Clerk for the 2011-2012 fiscal year.

4.11. Renewal of appointment of Melinda Weig as Assistant District Treasurer and Activity Fund Custodian for the 2011-2012 fiscal year.

4.12. Renewal of appointment of Karen Miller as Encumbrance Clerk for the 2011-2012 fiscal year.

4.13. Appointment of Sue Matlock as Deputy Encumbrance Clerk for the 2011-2012 fiscal year.

4.14. Renewal of appointment of Terry Sorrells as Deputy Minutes Clerk for the 2011-2012 fiscal year.

4.15. Employment, Resignation, Retirement - Certified Personnel

4.16. Employment, Resignation, Retirement - Support Personnel

5. Superintendent's Services

5.1. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for the Brassfield and Central Projects and the Guaranteed Maximum Price Amendment to the contract for the BF and CE project with Atlas Construction.

5.2. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for the New Middle School Project and the Guaranteed Maximum Price Amendment to the Contract for the New Middle School Project with Nabholz Construction.

5.3. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for the Bixby High School entrance and East access road project.

5.4. Review of Benchmark Protocol. Discussion only. No action required by the Board of Education.

5.5. Review of Web Site Standards Administrative Regulation. Discussion only. No action required by the Board of Education.

5.6. Review of the Automated Calling System Administrative Regulation. Information item only. No action required by the Board of Education.

5.7. Discussion, consideration and vote to approve or not to approve the Math Acceleration Project and an additional Certified Math FTE position.

5.8. Discussion, consideration and vote to approve or not to approve the addition of twelve (12) FTE for classroom teaching position for the 2011-2012 fiscal year.

5.9. Discussion, consideration and vote to approve or not to approve a Memorandum of Understanding (MOU) between Bixby Public Schools and Tulsa Technology Center for the 2011-2012 fiscal year.

5.10. Discussion, consideration and vote to approve or not to approve a service agreement with AmericanChecked for volunteer background checks for the 2011-2012 fiscal year.

5.11. Discussion, consideration and vote to approve or not to approve renewal of the membership agreement with OSSBA for the 2011-2012 fiscal year.

5.12. Discussion, consideration and vote to approve or not to approve Workers' Compensation Insurance with the Oklahoma School Assurance Group (OSAG) for the 2011-2012 fiscal year.

5.13. Discussion, consideration and vote to approve or not to approve Property and Casualty Insurance with the Oklahoma School Assurance Group (OSIG) for the 2011-2012 fiscal year.

5.14. Discussion, consideration and vote to approve or not to approve a resolution supporting the position of OSSBA and CCOSA regarding education funding priorities for 2011-2012.

5.15. Discussion, consideration and vote to approve or not to approve a contract with Jack H. Jenkins as Chief Financial Officer for Bixby Public Schools for the 2011-2012 fiscal year.

5.16. Discussion, consideration and vote to approve or not to approve a contract with the City of Bixby for School Resource Officers for the 2011-2012 fiscal year.

5.17. Discussion, consideration and vote to approve or not to approve a Service Agreement between Bixby Public Schools and the Bixby Educational Endowment Fund from July 1, 2011 through June 30, 2012.

5.18. Discussion, consideration and vote to approve or not to approve declaring outdated Bixby Public Schools equipment and materials as surplus to be disposed of in accordance with the State Laws of Oklahoma.

5.19. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for the purchase of three Blue Bird route buses.

5.20. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for bread products for the school cafeterias for the 2011-2012 fiscal year.

5.21. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for milk products for the school cafeterias for the 2011-2012 fiscal year.

5.22. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for pizza's for the school cafeterias for the 2011-2012 fiscal year.

5.23. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for pest control services for the school cafeterias for the 2011-2012 fiscal year.

5.24. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for Prime Vendor for the school cafeterias for the 2011-2012 fiscal year.

5.25. Discussion, consideration and vote to approve or not to approve a bus rental agreement with New Beginnings Church for the use of three buses on June 6, 2011 and June 11, 2011.

## 6. Executive Session

6.1. Discussion, consideration and vote to go or not to go into executive session to discuss the collective bargaining unit negotiations proceedings with regard to Bixby Education Association (25 O.S. Sec. 307 (B)(2)).

6.2. Vote to acknowledge return to open session.

6.3. Statement by Board President of executive session minutes.

## 7. Superintendent's Services (Part Two)

7.1. Discussion, consideration and vote to approve or not to approve the employment of those Support Personnel per Attachment "A" for the 2011-2012 fiscal year.

7.2. Discussion, consideration and vote to approve or not to approve the appointment of a Principal for Brassfield for the 2011-2012 fiscal year.

7.3. Discussion, consideration and vote to approve or not to approve the assignment of Head Coaches for the 2011-2012 fiscal.

7.4. Discussion, consideration and vote to approve or not to approve a Special Board of Education meeting on June 28, 2011 at 8:30 a.m.

## 8. New Business

## 9. Vote to adjourn