

## Bixby Board of Education Regular Meeting

Bixby Public Schools

Administrative Center 109 N. Armstrong Bixby, OK 74008, 109 N Armstrong St, Bixby, OK 74008

Thursday, May 13, 2021 6:00 PM

### **1. Call Meeting to Order/Roll Call**

### **2. Reports to The Board**

#### 2.1. Special Recognition

2.1.1. Recognition of Bixby Public Schools Longevity Award Recipients

2.1.2. Recognition of Superintendent's "Porcupine Hugger" Awards

2.2. Superintendent's Report - Rob Miller

2.3. Facilities and Operations Report - Gabe Hayes

2.4. Monthly Budget Report - Mike Anthony

### **3. Comments from the Public**

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

**4. General Consent Agenda** - Discussion, consideration and vote to approve or not to approve Items #4.1-4.14. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

4.1. Minutes of April 8, 2021 Regularly Scheduled Board Meeting

4.2. Minutes of April 21, 2021 Special Board Meeting

4.3. Activity Fund Summary of Accounts and Transfer Requests

4.4. Encumbrances and Change Orders for FY 2021 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers

4.5. Approval of renewing the agreement with Instructure for the 2021-2022 fiscal year

4.6. Medical Leave - Support - Central Elementary - 4/20/21 to 6/1/21

4.7. Medical Leave - Support - Transportation - 4/28/21 to 5/19/21

4.8. Medical Leave - Support - Middle School - 4/1/21 to 5/26/21

4.9. FMLA - Certified - High School - 5/17/21 to 5/26/21

4.10. FMLA - Certified - 9th Grade Center - 4/27/21 to 5/26/21

4.11. Medical Leave - Certified - Central Intermediate - 3/7/21 to 5/26/21

4.12. Approval of Sick Leave Bank - Certified - Central Elementary

4.13. Employment, Resignation, Retirement - Certified Personnel - per attached

4.14. Employment, Resignation, Retirement - Support Personnel - per attached

## **5. Finance**

5.1. Discussion, consideration and vote to approve or not to approve a one-time retention stipend for Certified, Support, and Administrative staff.

## **6. Teaching and Learning**

6.1. Discussion, consideration, and vote to approve or not to approve a Memo of Understanding with Glenpool Public Schools regarding the class "Foundations of Manufacturing" for the 2021-22 school year.

6.2. Discussion, consideration and vote to approve or not to approve a contract with Smekens Education Solutions, Inc. for staff development on June 8-9, 2021 at a cost of \$2,900.00.

## **7. Operations**

7.1. Discussion, consideration and vote to approve or not to approve agreements with OSSBA for the 2021-2022 fiscal year for the following services: School Membership Dues, Employment Services, Policy Maintenance Services and Superintendent Evaluation Tools.

7.2. Discussion, consideration and vote to approve or not to approve a contract with Nabholz to serve as Construction Manager for the construction of a new academic building and associated renovations on the Bixby High School Campus.

7.3. Discussion, consideration, and vote to approve or not to approve a Master Service Agreement with KKT Architects for architectural services related to the renovation and remodel of the previous kitchen area at Bixby Central Intermediate School.

7.4. Discussion, consideration, and vote to approve or not to approve a contract with Magnum Construction for the Central Intermediate Kitchen Remodel Project.

7.5. Discussion, consideration, and vote to approve or not to approve a Master Service Agreement with KKT Architects for architectural services related to the design and construction of a new academic building on the high school campus and associated renovations associated with the BHS Master Plan.

7.6. Discussion, consideration, and vote to approve or not to approve a Service Order and Service Agreement with KKT Architects for architectural design services for new academic building on the high school campus.

7.7. Discussion, consideration, and vote to approve or not to approve a contract with Sean Cease for Surveying Services on the high school campus in the amount of \$13,270.00.

7.8. Discussion, consideration, and vote to approve or not to approve a contract with Guy Engineering for Subsurface Utility Engineering Services on the high school campus in the amount of \$14,213.00.

7.9. Discussion, consideration and vote to approve or not to approve an agreement with Monsido for Web Governance Suite services for the 2021-2022 fiscal year.

7.10. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for pest control services for the 2021-2022 fiscal year.

7.11. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for mowing services for the 2021-2022 fiscal year.

7.12. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for grounds services for the 2021-2022 fiscal year.

7.13. Discussion, consideration and vote to approve or not to approve the lowest responsible bidders for janitorial services for the 2021-2022 fiscal year.

7.14. Discussion, consideration and vote to approve or not to approve the lowest responsible bidders for painting services for the 2021-2022 fiscal year.

## **8. Miscellaneous**

8.1. Discussion, consideration and vote to approve or not to approve the appointment of a member of the Bixby Public Services Board of Education as an OSSBA Legislative Liaison for the 2021-2022 fiscal year.

## **9. Executive Session**

9.1. Discussion, consideration and vote to go or not to go into executive session to discuss the employment of Support Personnel and Head Athletic Coaches, subject to assignment by the Superintendent for the 2021-2022 fiscal year per Attachments "A" and "B", respectively 25 O.S. Sec. 307 (B)(1)(7)).

9.2. Vote to acknowledge return to open session.

9.3. Statement by Board president of executive session minutes.

## **10. Human Resources**

10.1. Discussion, consideration and vote to approve or not to approve the employment of Support Personnel subject to assignment by the Superintendent for the 2021-2022 fiscal year per Attachment "A".

10.2. Discussion, consideration and vote to approve or not to approve the appointment of Head Athletic Coaches for the 2021-2022 fiscal year per Attachment "B".

## **11. New Business**

## **12. Vote to adjourn**