

Bixby Board of Education Regular Meeting  
Bixby Public Schools  
Bixby Public Schools Administrative Center, 109 N. Armstrong, Bixby, Oklahoma, 109 N  
Armstrong St, Bixby, OK 74008  
Thursday, May 11, 2023 6:00 PM  
Meeting Live Stream Link: <http://bixbyps.info/youtube>

## 1. Call Meeting to Order/Roll Call

- Pledge of Allegiance and Flag Salute led by BMS students Edison Kochner and Lylah Smith

## 2. Reports to The Board

### 2.1. Special Recognition

2.1.1. Community "S-Partner" Award - Chick-Fil-A of Bixby

### 2.1.2. Spartan Coin of Excellence

- Doug Nold, OIAAA Athletic Director of the Year
- Bixby High School Valedictorians and Salutatorians
- BHS Slowpitch Softball 2023 Academic State Champions

2.1.3. BPS Great Expectations Model School Recognition

2.1.3.1. Board President, Justin Cheatham made a motion to skip to Items 7.1 and 7.2, it was seconded by Amanda Stephens. Then return to the District Fine Arts Report - Jeremy Parker.

2.2. District Fine Arts Report - Jeremy Parker

2.3. Superintendent's Report - Rob Miller

2.4. Facilities and Operations Report - Gabe Hayes

2.5. Financial Operations Report - Mike Anthony

## 3. Comments from the Public None

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

**4. General Consent Agenda** - Discussion and possible board action to approve consent items #1-23. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

4.1. Minutes of April 6, 2023 Regularly Scheduled Board Meeting

4.2. Minutes of April 26, 2023 Special Board Meeting

4.3. Activity Fund Summary of Accounts and Transfer Requests

4.4. Encumbrances and Change Orders for FY 2023 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers

4.5. Approval of the OSSBA Employment Services agreement for Unemployment Services for the 2023-2024 fiscal year

4.6. Approval of OKES Agreement for natural gas services for the 2023-2024 fiscal year

4.7. Approval of the Assistance League of Tulsa agreement for providing school clothing for elementary students in Bixby Schools

4.8. Approval of the Commodity Processing Contract with Barlow Education Management Services for the 2023-2024 fiscal year

4.9. Approval of the FCCLA request to attend the National FCCLA Convention in Denver, Colorado on July 1-7, 2023

4.10. Approval of the Speech and Drama request to attend the National Convention in Phoenix, Arizona on June 10-17, 2023

4.11. FMLA - Support - Technology - 3/20/2023 - 3/27/2023

4.12. Medical Leave Extended - Support - Maintenance - 3/27/2023 - 5/22/2023

4.13. Medical Leave - Support - Middle School - 3/30/2023 - 4/28/2023

4.14. FMLA - Support - Administration - 6/12/2023 - 6/26/2023

4.15. FMLA - Certified - Administration - 5/31/2023 - 6/6/2023

4.16. Medical Leave - Support - North Elementary - 4/5/2023 - 5/29/2023

4.17. Medical Leave - Support - Transportation - 4/3/2023 - 5/29/2023

4.18. Medical Leave - Support - East Elementary - 4/3/2023 - 4/5/2023

4.19. Medical Leave - Support - Transportation - 4/19/2023 - 5/29/2023

4.20. FMLA - Certified - North Elementary - 4/10/2023 - 4/28/2023

4.21. Medical Leave - Support - Transportation - 4/12/2023 - 5/29/2023

4.22. Employment, Resignation, Retirement - Certified Personnel - per attached

4.23. Employment, Resignation, Retirement - Support Personnel - per attached

## **5. Finance**

5.1. Discussion and possible board action regarding the purchase of four used school buses from American Bus Sales for a total of \$392,620.00.

## **6. Teaching and Learning**

6.1. Discussion and possible board action regarding the JA BizTown Contract with Junior Achievement for North Intermediate for the 2023-2024 fiscal year.

## **7. Operations**

7.1. Discussion and possible board action to approve Nabholz Change Order #31 (Geoform Stair Details) for the BHS Academic Building at a cost of \$148,302.61.

7.2. Discussion and possible board action to approve Nabholz Change Order #32 (Storm Tie-In) for the BHS Academic Building at a cost of \$68,765.32.

7.3. Discussion and possible board action regarding an AIA Master Agreement with Dewberry Architects Inc. for architectural services related to the design and construction of the East Intermediate Gymnasium.

7.4. Discussion and possible board action regarding a Construction Management Services Agreement with ES2, Engineered Systems & Energy Solutions, Inc. for the North Elementary HVAC project.

7.5. Discussion and possible board action regarding the American Red Cross Training Services Agreement for the 2023-2024 fiscal year.

7.6. Discussion and possible board action regarding revised Board of Education Policy 2166 - Concussion Policy and Management.

7.7. Discussion and possible board action regarding declaring items as surplus to be disposed of in accordance to Oklahoma Statutes.

## **8. Miscellaneous**

8.1. Discussion and possible action to approve an agreement with the Cooperative Council for Oklahoma School Administration (CCOSA) to participate in the CCOSA District Level Services Program for the 2023-24 fiscal year at a cost of \$2,500.

8.2. Discussion and possible board action to appoint a member of the Bixby Public Schools Board of Education as an OSSBA Legislative Liaison for the 2023-2024 fiscal year.

8.3. Discussion and possible board action regarding a new Activity Fund Account for the Middle School FCCLA.

#### **9. Executive Session**

9.1. Discussion and possible vote to move to executive session to discuss the possible purchase of certain real property (25 O.S. Sec. 307 (B)(3)) and the employment of Support Personnel and Head Athletic Coaches, subject to assignment by the Superintendent for the 2023-2024 fiscal year per Attachments "A" and "B", respectively (25 O.S. Sec. 307 (B)(1)(7)).

9.2. Vote to acknowledge return to open session.

9.3. Statement by Board president of executive session minutes.

#### **10. Human Resources**

10.1. Discussion and possible board action to approve the employment of Support Personnel subject to assignment by the Superintendent for the 2023-2024 fiscal year per Attachment "A".

10.2. Discussion and possible vote to approve the appointment of Head Athletic Coaches for the 2023-2024 fiscal year per Attachment "B".

10.3. Discussion and possible board action regarding the 2023-2024 Holiday Schedule for the twelve month employees.

10.4. Discussion, consideration and vote to approve or not to approve any resignations submitted after the agenda was posted.

#### **11. New Business    None**

#### **12. Vote to adjourn**





Name of person posting this agenda

\_\_\_\_\_  
Minutes Clerk

Posted on this \_\_\_\_\_

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