

Bixby Board of Education Regular Meeting
Bixby Public Schools Administration Building
Bixby Public Schools Administrative Center, 109 N. Armstrong, Bixby, Oklahoma, 109 N
Armstrong St, Bixby, OK 74008
Thursday, October 12, 2023 6:00 PM
Meeting Live Stream Link: <http://bixbyps.info/youtube>

1. **Call Meeting to Order/Roll Call** - Pledge of Allegiance and Oklahoma Flag salute led by North Elementary students Jace, Molly, and Blythe Baker.

2. **Reports to The Board**

2.1. Special Recognition

2.1.1. Community S-Partner Award - Hardscape Materials

2.1.2. Spartan Spirit Award

- Kelly Corado, West Elementary
- Van Rutledge, East Intermediate

2.1.3. Spartan Coin of Excellence

- Bixby High School National Merit Semifinalists
- Bixby HS Varsity Cheer, 2023 Academic State Champions

2.2. Superintendent's Report - Rob Miller

- Presentation on the Spartan Nature Center - Dr. Brenda Shaw and Dr. Michael Stick.
- Football Program and Quarterback Club financial report - Loren Montgomery
- District Update

2.3. Skipped to Item 5.1 at 6:58 p.m.

Returned to Item 2.3 at 7:12 p.m.

2.4. Teaching and Learning Report - Cheryl Wilkinson

2.5. Facilities and Operations Report - Gabe Hayes

2.6. Financial Operations Report - Mike Anthony

3. **Comments from the Public**

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public"

agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

4. **General Consent Agenda** - Discussion and possible board action to approve consent agenda items #1-16. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)
 - 4.1. Minutes of September 14, 2023 Regularly Scheduled Board Meeting
 - 4.2. Activity Fund Summary of Accounts and Transfer Requests
 - 4.3. Encumbrances and Change Orders for FY 2024 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers
 - 4.4. Approval of a collaborative agreement with Oklahoma University for Pre-Employment transition Services Coordination for the 2023-2024 fiscal year
 - 4.5. Approval of an agreement with the Public Consulting Group LLC (PCG) for School-Based Health Services Program for the 2023-2024 fiscal year to be paid from Medicaid Funds
 - 4.6. Approval of renaming the Clay Target Activity Account to the Clay Target & Archery Club Account
 - 4.7. Approval of the Bixby Wrestling teams request to participate in the Ironman Wrestling Tournament in Cuyahoga Fall, Ohio on December 7-10, 2023
 - 4.8. Approval of the BMS and BHS JV Cheer squads request to participate in the NCA High School Nationals, in Dallas, Texas on January 19-22, 2024
 - 4.9. Approval of the BHS Vocal Music request to participate in the OAKE National Honor Choir in Chicago, Illinois on March 15-17, 2024
 - 4.10. Medical Leave - Certified - High School - 8/31/23-10/02/23
 - 4.11. Medical Leave - Support - Child Nutrition - 10/16/23-11/28/23
 - 4.12. FMLA - Certified - Middle School - 9/25/23-10/2/23
 - 4.13. FMLA - Certified - West Elementary - 1/22/23-3/4/24
 - 4.14. FMLA - Certified - East Intermediate - 2/26/24-5/6/24
 - 4.15. Employment, Resignation, Retirement - Certified Personnel - per attached
 - 4.16. Employment, Resignation, Retirement - Support Personnel - per attached
5. **Finance**
 - 5.1. Presentation of the 2022-2023 Audit by Jenkins & Kemper, CPAs. Information only. No action is required by the Board of Education.
 - 5.2. Discussion and possible board action to approve the Employee Group Life Insurance fringe benefit.
 - 5.3. Discussion and possible board action to approve a new activity fund account for the National Art Honor Society.
6. **Teaching and Learning**
 - 6.1. Discussion and possible board action to approve a contract for \$3,654.00 with the Children's Literature Comprehensive Database (CLCD) for an annual subscription, to be paid with general funds.
7. **Operations**
 - 7.1. Discussion and possible board action regarding the Bixby Public Schools Board of Education Notice of Regular Meetings for the calendar year 2024.

7.2. Discussion and possible board action to approve a contract with Oklahoma Natural Gas (ONG) in the amount of \$68,748.00 for the relocation of a gas line required for the Spartan Athletic Building Project.

7.3. Discussion and possible board action regarding declaring items as surplus to be disposed of according to Oklahoma Statutes.

8. Human Resources

8.1. Discussion and possible board action regarding the assignment of Rylie Littlejohn as an adjunct teacher in Intermediate Mathematics to teach math classes at the High School for the 2023-24 fiscal year.

8.2. Discussion and possible board action regarding the assignment of Stephen Deem as an adjunct teacher in Physical Science for High School credit to teach Physical Science classes at the Middle School for the 2023-24 fiscal year.

8.3. Discussion and possible board action to approve any resignations submitted after the agenda was posted.

9. Miscellaneous

9.1. Discussion and possible board action regarding the 2023 School Election Resolution.

10. New Business

11. Vote to adjourn

Name of person posting this agenda

Minutes Clerk

Posted on this _____

Bixby Public Schools Administrative Center, 109 N. Armstrong, Bixby, Oklahoma, 109 N
Armstrong St, Bixby, OK 74008

Bixby Board of Education Regular Meeting
Thursday, September 14, 2023
Bixby Public Schools Administrative Center
109 N Armstrong St
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Justin Cheatham: Present
Matt Dotson: Present
Tristy Fryer: Absent
Julie Prox: Present
Amanda Stephens: Present
Present: 4, Absent: 1.

1. Call Meeting to Order/Roll Call - Pledge of Allegiance and Oklahoma Flag Salute led by West Elementary students Channing Lewis and Reagan Inbody.

Skipped to Special Recognition, then returned to the Flag Salute.

2. Reports to The Board

2.1. Special Recognition

2.1.1. Spartan Spirit Award - East Elementary parents Rachel Irwin and Leslie Haughey

2.2. Superintendent's Report - Rob Miller

2.3. Facilities and Operations Report - Gabe Hayes

3. Comments from the Public

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

4. General Consent Agenda - Discussion and possible board action to approve consent agenda items #1-20. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval of Consent Agenda Items #1-20 as presented. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

4.1. Minutes of August 10, 2023 Regularly Scheduled Board Meeting

4.2. Activity Fund Summary of Accounts and Transfer Requests

4.3. Encumbrances and Change Orders for FY 2024 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers

4.4. Approval of the Alternative Education Plan for the 2023-2024 fiscal year.

4.5. Approval of existing student capacity limits for open transfers pursuant to Board Policy 2108: Grades PK-6, 20 per classroom; and grades 7-12, 500 students in each grade level.

4.6. In accordance with OK SB 1198, BPS utilizes Emergency Service Plans for all facilities and events to protect participants and attendees from man-made and natural disasters. Plans were developed with local community service providers and first responders, including the Bixby Police Department and the Bixby Fire Department.

4.7. Approval of an agreement with Consultative Services, Dr. Gary Duhon, at no cost to the district, for the 2023-2024 fiscal year.

- 4.8. Approval of participating in the Bixby Metro Chamber 2023 Buy Bixby program at the Candy Cane level at cost of \$650
- 4.9. Approval of the Bixby Youth Football Association Facilities Use and License Agreement for the 2023-2024 fiscal year.
- 4.10. Approval of the Cross Country Team request to participate in the Cross Country Race in Fayetteville, Arkansas on September 30, 2023.
- 4.11. Approval of the BHS Band request to participate in a competition in Indianapolis, Indiana on October 19-22, 2023
- 4.12. Approval of the BHS Broadcasting request to participate in the ASB 4-State Broadcasting Competition in Springfield, MO on November 3-5, 2023
- 4.13. Approval of the BHS Girl's Wrestling Team request to participate in a Girl's Wrestling tournament at Battle High School in Columbia, MO on December 28-30, 2023
- 4.14. Approval of the BHS Dance Team request to participate in the Dance Team Union National Championship in Orlando, Florida on February 8-13, 2024
- 4.15. Approval of Middle School Band request to participate in a band competition in Branson, Missouri on May 10-11, 2024
- 4.16. FMLA - Certified - CI/NI 8-14-23 to 10-12-23
- 4.17. FMLA-Intermittent Certified - Central Elementary - 8-17-23 to 12-31-23
- 4.18. Medical Leave - Support - High School - 8-14-23 to 12-31-23
- 4.19. Employment, Resignation, Retirement - Certified Personnel - per attached
- 4.20. Employment, Resignation, Retirement - Support Personnel - per attached

5. Finance

- 5.1. Discussion and possible board action regarding the Estimate of Needs prepared by Jenkins & Kemper for the 2023-2024 fiscal year.

Skipped to Item 7.1

Approval of the Estimate of Needs prepared by Jenkins & Kemper for the 2023-2024 fiscal year. Passed with a motion by Justin Cheatham and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent

Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.2. Discussion and possible board action regarding the Appropriated Funds Budget for the 2023-2024 fiscal year.

Returned to Item #5.2 at 6:40 p.m.

Approval of the Appropriated Funds Budget for the 2023-2024 fiscal year. Passed with a motion by Justin Cheatham and a second by Matt Dotson.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.3. Discussion and possible board action to approve a settlement agreement for \$14,015.00 with Altria Group, Inc., in connection with the company's manufacture and marketing of JUUL Products.

Approval of a settlement agreement for \$14,015.00 with Altria Group, Inc., in connection with the company's manufacture and marketing of JUUL Products. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6. Teaching and Learning

6.1. Discussion and possible board action regarding the adoption of the 1080-hour calendars for the 2023-2024 fiscal year.

Approval of the adoption of the 1080-hour calendars for the 2023-2024 fiscal year. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.2. Discussion and possible board action regarding an application for a three-year Statutory Waiver/Deregulation for Library Media Services for Bixby Public Schools.

Approval of an application for a three-year Statutory Waiver/Deregulation for Library Media Services for Bixby Public Schools. Passed with a motion by Justin Cheatham and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.3. Discussion and possible board action to modify the 2023-2024 BPS Academic Calendar by adding one distance learning date to the first semester.

Approval of the 2023-2024 BPS Academic Calendar by adding one distance learning date on October 18th to the first semester. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.4. Discussion and possible board action regarding the Gifted and Talented Advisory committee for the 2023-2024 fiscal year.

Approval of the Gifted and Talented Advisory committee for the 2023-2024 fiscal year. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.5. Discussion and possible board action regarding an agreement with Learning Without Tears for Professional Services on September 1, 2023. Services will be paid for using Federal ARP (Project 795) funds.

Approval of an agreement with Learning Without Tears for Professional Services on September 1, 2023. Services will be paid for using Federal ARP (Project 795) funds. Passed with a motion by Justin Cheatham and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.6. Discussion and possible board action to approve an agreement with Oklahoma State University for professional development training for Functional Behavior Assessments to be paid from federal funds (Project 615).

Approval of an agreement with Oklahoma State University for professional development training for Functional Behavior Assessments to be paid from federal funds (Project 615) not to exceed \$5,000. Passed with a motion by Justin Cheatham and a second by Matt Dotson.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.7. Discussion and possible board action regarding a contract with Mara "Allie" Michael for physical therapist services paid from federal funds for the 2023-2024 fiscal year.

Approval of a contract with Mara "Allie" Michael for physical therapist services paid from federal funds for the 2023-2024 fiscal year. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.8. Discussion and possible board action regarding an agreement with Joseph M Sanfelippo, LLC for professional development at a cost of \$12,500.00 to be paid from Title II funds (541).

Approval of an agreement with Joseph M Sanfelippo, LLC for professional development at a cost of \$12,500.00 to be paid from Title II funds (541). Passed with a motion by Justin Cheatham and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.9. Discussion and possible board action regarding a contract with Connect and Restore for the 2023-2024 fiscal year to be paid from federal funds (621).

Approval of a contract with Connect and Restore for the 2023-2024 fiscal year to be paid from federal funds (621). Passed with a motion by Justin Cheatham and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.10. Discussion and possible board action regarding a counseling contract with Kori Neely, MA, LMFT for the 2023-2024 fiscal year to be paid from federal funds (621).

Approval of a counseling contract with Kori Neely, MA, LMFT for the 2023-2024 fiscal year to be paid from federal funds (621). Passed with a motion by Justin Cheatham and a second by Matt Dotson.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.11. Discussion and possible board action to approve changes to Board Policy 3105 - Material Selection Policy.

Approval of the changes to Board Policy 3105 - Material Selection Policy. Passed with a motion by Justin Cheatham and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.12. Discussion and possible board action to approve a new Activity Fund account for the High School Fine Arts Department.

Approval of a new Activity Fund account for the High School Fine Arts Department. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

7. Operations

7.1. Discussion and possible board action to approve initial GMP for civil bid package for the Home of the Spartans (HOTS) renovation.

Approval of the initial GMP for civil bid package for the Home of the Spartans (HOTS) renovation at a cost of \$944,507.00. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

7.2. Discussion and possible board action to approve the purchase of five (5) OPENGATE Concealed Weapon Detection Systems for \$89,460.10 using Oklahoma security grant funding (Project 376).

Approval of the purchase of five (5) OPENGATE Concealed Weapon Detection Systems for \$89,460.10 using Oklahoma security grant funding (Project 376). Passed with a motion by Justin Cheatham and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

7.3. Discussion and possible board action to approve a contract with Business Information Systems (BIS) to conduct a demographic study and enrollment projection of the Bixby School District. The study costs \$29,000 and will be funded with general funds.

Approval of a contract with Business Information Systems (BIS) to conduct a demographic study and enrollment projection of the Bixby School District. The study costs \$29,000 and will be funded with general funds. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

7.4. Discussion and possible board action regarding declaring items as surplus to be disposed of in accordance with the State Laws of Oklahoma.

Approval of declaring items as surplus to be disposed of in accordance with the State Laws of Oklahoma as presented. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

8. Human Resources

8.1. Discussion and possible board action to approve any resignations submitted after the agenda was posted.

None

9. New Business

10. Vote to adjourn

Approval to adjourn at 7:39 p.m. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

President

Vice President

Clerk _____

Member _____

Member _____

**2023-2024
CERTIFIED PERSONNEL
EMPLOYMENT**

TEMPORARY CONTRACT

Tina Thomas	Indian Ed Tutor	District	09/05/2023
Heather Howell	Neglected Tutor Liaison	District	08/01/2023
Tina Francis	JOM Specialist	District	09/13/2023

VOLUNTEER COACHING

Justin Delay	Head Baseball	High School	09/06/2023
--------------	---------------	-------------	------------

ADJUNCT COACHING

EMPLOYMENT 2023-2024

Donald Branscum	Teacher	9th Grade Center	09/11/2023
Nicholas Eaves	Teacher	Central Intermediate	08/15/2023
James Evans	Teacher	Middle Schools	08/14/2023
John Garrison	Teacher	High School	08/21/2023
Daniel Haack	Teacher	High School	08/21/2023
Stacie Hebert	Teacher	West Elementary	08/14/2023
Jessica Highfill	Teacher	9th Grade Center	08/14/2023
Megan Moore	Teacher	Central Intermediate	08/14/2023
Samantha Rainwater	Teacher	East Intermediate	08/14/2023

RESIGNATION AGREEMENTS

Michael Daniel	Teacher	Central Intermediate	08/25/2023
----------------	---------	----------------------	------------

**2023-2024
SUPPORT PERSONNEL
EMPLOYMENT**

VOLUNTEER COACHING

TEMPORARY CONTRACT

Courtney Dupuis	Ed Tech Additional Days	High School	07/01/2023
Judy Shipman	Indian Ed Tutor	District	09/05/2023
Beth Brady	Indian Ed Tutor	District	09/05/2023
Andi Wilson	Indian Ed Tutor	District	09/05/2023
Anne White	Indian Ed Tutor	District	09/05/2023
Avery Huntsman	Indian Ed Tutor	District	09/05/2023
Stacy Stout	Indian Ed Tutor	District	09/05/2023

ADJUNCT EMPLOYMENT

Long Nguyen	Asst Boys Soccer	High School	08/31/2023
Jennifer Russell	Asst Tennis	Middle School	08/29/2023
Kyle Evans	Basketball Coach	Middle School	09/01/2023
Kyle Evans	Asst Boys Soccer	High School	09/01/2023
Kyle Evans	Volleyball Coach	Middle School	07/01/2023
Shane Roller	Asst. Wrestling Coach	High School	08/10/2023

EMPLOYMENT 2023-2024

Luis Carreno	2hr Aide	North Elementary	09/07/2023
Teresa Cash	Paraprofessional	Middle School	09/06/2023
Lisa Custer	Paraprofessional	Central Interm.	08/15/2023
Madison Donohue	Media Aide	High School	08/22/2023
Samantha Edwards	Child Nutrition Asst.	Child Nutrition	08/31/2023
Tasha Gawatz	Paraprofessional	West Elementary	08/15/2023
Eric Henry	Bus Driver	Transportation	08/22/2023
Karen Hummingbird	Child Nutrition Asst.	Child Nutrition	09/11/2023
Andria Keller	Custodian	Maintenance	09/11/2023
Alyssa Lacey	Paraprofessional	Central Interm.	08/17/2023
Brianna Lambert	Paraprofessional	Middle School	08/15/2023
Angela Martin	Lunch Clerk	Child Nutrition	08/23/2023
Marcela Martinez	Paraprofessional	East Elementary	08/25/2023
Cherie McClendon	2hr Aide	West Intermediate	09/11/2023
Samra Mumtaz	Paraprofessional	East Elementary	08/15/2023
Veronica Owens	2hr Aide	East Elementary	08/15/2023
Celia Sanchez	Custodian	Maintenance	09/11/2023
Kelli Schawo	Office Staff	Middle School	08/24/2023
Leslie Schmitz	Health Clerk	9th Grade Center	08/15/2023
Brooke Simms	Paraprofessional	High School	08/23/2023

Submitted to the Board of Education: September 14th, 2023

Abigail Sink	Interventionist	West Elementary	08/15/2023
Keeton Wakefield	Paraprofessional	West Elementary	08/24/2023
Shala Williams	Paraprofessional	East Intermediate	09/06/2023
Flordeliza Winn	Child Nutrition Asst.	Child Nutrition	08/21/2023
Connie Wood	Paraprofessional	West Elementary	08/15/2023
Vung Zo	Paraprofessional	East Intermediate	08/22/2023

RESIGNATION AGREEMENTS

Elizabeth Arellano	Cafeteria Manager	Child Nutrition	08/14/2023
Shelley Lombardo	Secretary	East Elementary	08/18/2023
Bridget Palmer	Transportation Aide	Transportation	08/18/2023
Richard Evans	Paraprofessional	9th Grade Center	08/15/2023
Brandon Meeks	Parking Lot Attendant	High School	09/08/2023
Cortland Weaver	Behavior Tech	Central Interm.	08/30/2023
Jessica West	Cafeteria Manager	Child Nutrition	09/15/2023
Brianna Lambert	Paraprofessional	Middle School	08/30/2023
Alyssa Lacey	Paraprofessional	Central Interm.	09/11/2023

REASSIGNMENTS

Whitney Tipton Crow	Health Clerk	Central Interm.	08/15/2023
Megan Slaybaugh	Paraprofessional	West Elementary	09/11/2023

TERMINATIONS

Bixby Public Schools Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1	07/01/2023	53787	BANK OF AMERICA VISA	DISTRICT PURCHASES	200,000.00
11	2	07/01/2023	59952	UMB BANK	AMAZON CHARGES 000	150,000.00
11	3	07/01/2023	1718	TULSA WORLD	CLASSIFIED ADS 000	2,706.08
11	4	07/01/2023	6335	MHC KENWORTH - TULSA	TRUCK RENTAL/PARTS 051	26,833.28
11	5	07/01/2023	101	B ETHRIDGE, INC.	UNLEADED/DIESEL FUELS 051	318,617.32
11	6	07/01/2023	1076	MUNICIPAL ACCOUNTING SYSTEMS, INC.	SOFTWARE FEES / FORMS 000	22,357.80
11	8	07/01/2023	4241	T & W TIRE	TIRES FOR TRANSPORTATION 051	40,000.00
11	9	07/01/2023	176	BIXBY TELEPHONE COMPANY	PHONE SVCS/CABLE LOCATING 000	317,322.48
11	10	07/01/2023	181	BLUE RIBBON FORMS, INC.	PRINTING-CKS/FORMS/ENV/LTR 000	7,500.00
11	11	07/01/2023	3826	ROTARY CLUB OF BIXBY	MEMBERSHIP DUES 000	220.00
11	12	07/01/2023	2387	STAPLES CREDIT PLAN	SUPPLIES 000/050/051	149.99
11	13	07/01/2023	58099	PROJECT LEAD THE WAY	PLTW GATEWAY PARTICIPATION 004	3,150.00
11	14	07/01/2023	385	CUMMINS SOUTHERN PLAINS, LLC	PARTS FOR TRANSPORTATION 051	60,961.82
11	15	07/01/2023	2025	WELDON PARTS, INC.	PARTS TRANSP 051	7,878.90
11	16	07/01/2023	59586	PERRY WEATHER LLC	WEATHER SENTRY SUBSCRIPTION 036	4,094.50
11	17	07/01/2023	58958	JARVIS INC	NIGHT SECURITY SERVICES 000	55,000.00
11	18	07/01/2023	7529	INDUSTRIAL WELDING AND TOOL SUPPLY	AG SUPPLIES 412 / MAINT 050	1,629.77
11	19	07/01/2023	3776	WHEELER METALS, INC	VOAG SUPPLIES 412	1,853.60
11	20	07/01/2023	1223	OKLAHOMA TURNPIKE AUTHORITY	PIKEPASS - SCHOOL VEHICLES 051	2,863.39
11	21	07/01/2023	1233	O'REILLY AUTOMOTIVE STORES, INC.	PARTS - TR/M 050/051	4,926.18
11	22	07/01/2023	1245	PAPERWORK COMPANY	PRINT 000/036/030	5,862.59
11	23	07/01/2023	59236	CURRICULUM ASSOCIATES, LLC	ELLEVATION PLATFORM 572	15,128.00
11	24	07/01/2023	60250	LEVEL DATA LLC	REAL TIME REPORTS 030	18,969.60
11	25	07/01/2023	1417	ROSENSTEIN, FIST & RINGOLD	LEGAL SERVICES 000	10,992.07
11	26	07/01/2023	70041	INTERNAL REVENUE SERVICE CENTER	3RD PARTY DISABILITY TAX 000	2,152.47
11	27	07/01/2023	1418	ROSS TRANSPORTATION	BUS PARTS FOR TRANSP 051	33,551.63
11	28	07/01/2023	1449	SAM'S CLUB DIRECT	SUPPLIES 000, 051	2,136.80
11	29	07/01/2023	1678	TIRE BARN, INC.	TIRE REPAIRS - 051	17,446.07
11	30	07/01/2023	54924	QUADIENT LEASING USA INC	LEASE PAYMENT - 000	11,599.64
11	31	07/01/2023	319	CITY OF BIXBY	SRO FOR BHS CAMPUS 000	228,739.40
11	32	07/01/2023	59356	ALLIED TOWING OF TULSA	TOWING SERVICE - 051	6,080.00
11	33	07/01/2023	2713	OKLAHOMA HEALTH CARE AUTHORITY	STATE SHARE MEDICAID PAYMENTS 698	21,403.34
11	34	07/01/2023	58446	TEAM PROFESSIONAL SERVICES	DRUG TESTING FOR DISTRICT 000	4,865.00
11	35	07/01/2023	59319	GO POWER SCHOOLS LLC	ANNUAL MAINTENANCE FEE 000	1,000.00
11	36	07/01/2023	1152	OMECORP, LLC	POSTAGE MACHINE/SUPP 000	500.00
11	37	07/01/2023	53630	IMAGINE LEARNING, LLC	LICENSES FOR STUDENTS 572	2,400.00

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	38	07/01/2023	774	VER HOEF INFORMATION SOURCES, LLC	BACKGROUND CHECKS 000	12,372.00
11	39	07/01/2023	57740	ESS SOUTH CENTRAL, LLC	SUBSTITUTE TEACHERS 000	895,845.98
11	40	07/01/2023	54923	NORTHEASTERN STATE UNIVERSITY	JOB FAIR 000	390.00
11	41	07/01/2023	7057	PREFERRED BUSINESS SYSTEMS LLC	EQUIP LEASE/COPIES /REPAIRS 000	204,534.00
11	42	07/01/2023	7057	PREFERRED BUSINESS SYSTEMS LLC	COPIER SUPP000/010/011/012	1,438.19
11	43	07/01/2023	58654	SOFTCHOICE CORPORATION	LICENSE FEE 030	40,538.65
11	44	07/01/2023	60099	FOUR LOCV LLC	NATIVE AMERICAN CULTURE CLASS 561	1,000.00
11	45	07/01/2023	58321	GOGUARDIAN	GOGUARDIAN LICENSE 000	104,874.00
11	46	07/01/2023	2272	LOWE'S	PARTS/SUPPLIES - 030/050/000/051/006/412/090	4,538.36
11	47	07/01/2023	51933	AMERICANCHECKED, INC.	BEST VOLUNTEERS BCKGRD 000	6,808.00
11	48	07/01/2023	55232	TULSA COUNTY ASSESSOR	VISUAL INSPECTION REIMB 000	150,927.51
11	49	07/01/2023	52803	OKLAHOMA SECRETARY OF STATE	NOTARY BOND FEE - 000	20.00
11	50	07/01/2023	99999	BIXBY PUBLIC SCHOOLS	COPY/TRANSPORTATION/POSTAGE (ALL SCHOOLS)	3,863.60
11	52	07/01/2023	3617	TALK RADIO LLC	SUPPLIES-SERVICE FOR THE DISTRICT 050	24,000.00
11	53	07/01/2023	55958	BPA NATIONAL CENTER	ANNUAL AFFILIATION FEES 412-316	1,200.00
11	54	07/01/2023	3318	MARK ALLEN CHEVROLET	REPAIR SCHOOL VEHICLES 051	6,605.33
11	55	07/01/2023	57210	PROPIO LS, LLC	PHONE INTERPRETER 000	1,462.80
11	56	07/01/2023	4366	JOSTENS	BHS GRAD MT'LS 000	7,769.29
11	57	07/01/2023	4345	A.S.A.P. BATTERY SERVICE	BATTERIES FOR TRANSP 051 & MAINT 050	12,728.35
11	58	07/01/2023	5609	BIXBY METRO CHAMBER OF COMMERCE	MEMBERSHIP DUES, ETC 000	3,176.00
11	59	07/01/2023	3497	EDUCATIONAL TESTING SERVICE	TESTING FOR PARAPRO 000	1,650.00
11	60	07/01/2023	1729	UNITED ENGINES, INC.	BUS REPAIRS 051	175.00
11	61	07/01/2023	60083	SERVICE OKLAHOMA	TAGS FOR VEHICLES 051	1,225.00
11	62	07/01/2023	1139	FINIS BRUCE RAGSDALE	ASBESTOS INSPECTIONS 050	650.00
11	63	07/01/2023	59463	MALTSBERGER INDUSTRIAL PROPANE	PROPANE 050	125.00
11	64	07/01/2023	4505	CINTAS CORPORATION	UNIFORMS/MATS/TOWEL 050/051	17,255.22
11	65	07/01/2023	4130	OKLAHOMA CORPORATION COMMISSION	FUEL STORAGE TANK REGIS 051	50.00
11	66	07/01/2023	5641	WAGONER COUNTY TREASURER	DISTRICT REVALUATION 000	986.38
11	67	07/01/2023	54083	FOLLETT SCHOOL SOLUTIONS LLC	DESTINY RENEWAL 030	13,209.64
11	68	07/01/2023	56227	CDW-G 2	Fortinet Support / LITTLE SIS Renewal 030	8,250.00
11	69	07/01/2023	2042	CRW CONSULTING LLC	ERATE CONSULTING & APP 030	3,500.00
11	70	07/01/2023	3223	POWERSCHOOL GROUP LLC	POWERSCHL SERVER - SPANISH 030 TALENT ED 000	132,400.88
11	71	07/01/2023	283	CCOSA - PROFESSIONAL DEVELOPMENT PR	CONFERENCE REG 000	8,898.00

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	72	07/01/2023	2290	OSSBA	MEMBERSHIP DUES 000 / EMPLOYMENT SVS	8,127.00
11	73	07/01/2023	1171	OKASBO	MEMBERSHIP DUES 000	725.00
11	74	07/01/2023	2748	OSAG	WORKERS COMP INS 000	136,000.00
11	75	07/01/2023	52905	VERIZON WIRELESS	WIRELESS DATA 000	2,521.42
11	76	07/01/2023	59812	KORI NEELY	Group Counseling/ Collaboration 621	12,075.00
11	77	07/01/2023	7042	THE ARROW GROUP	ADMINISTRATORS BONDS 000	4,925.00
11	78	07/01/2023	70505	LAWSON PRODUCTS, INC	DISTRICT SUPPLIES 051/050	2,337.79
11	79	07/01/2023	2290	OSSBA	OSSBA CONFERENCE REGIS 000	7,660.00
11	80	07/01/2023	2989	OSIG	PROP/CASUALTY/VEHICLE INS 000	915,920.00
11	81	07/01/2023	58176	SCHOOLSAFEID LLC	SOFTWARE/SUPP 000	5,489.00
11	82	07/01/2023	60148	TORQUE BY RYDER	TRANSPORTATION SUPPLIES 051	5,000.00
11	83	07/01/2023	633	GREAT EXPECTATIONS NSU	TRAINING DAYS 541	12,000.00
11	84	07/01/2023	56025	AMERICAN RED CROSS	CPR CLASSES 022/027	1,669.00
11	85	07/01/2023	7830	ADVANTAGE GRAPHICS INC.	CUTTING MACH REPAIR- COPY 000	423.00
11	86	07/01/2023	56136	TULSA EMERGENCY MEDICAL CENTER INC	PHYSICALS - 050/051/285/000	264.00
11	87	07/01/2023	55856	FIELDHOUSE GEAR, INC	Senior shirts/JOM 563	1,500.00
11	88	07/01/2023	2481	TULSA AUTO SPRING COMPANY	SPRING REPAIR 051	12,838.38
11	89	07/01/2023	52270	PEARSON	LICENSE RENEWAL 698	3,300.00
11	90	07/01/2023	52385	WIRELESS TECHNOLOGIES, INC	RADIO EQUIPMENT - 050/051/036	650.00
11	91	07/01/2023	5609	BIXBY METRO CHAMBER OF COMMERCE	BUY BIXBY CAMPAIGN 000	650.00
11	92	07/01/2023	56507	W&B SERVICE CO	AIR CONDITIONER REPAIR - 051	2,386.22
11	93	07/01/2023	59577	THE MANDT SYSTEM INC	RELATION CONCEPTUAL TRAINING CERTIFICATION 621	8,996.00
11	94	07/01/2023	59893	CONNECT AND RESTORE, LLC	Counseling/consultation services 621/541	10,000.00
11	95	07/01/2023	4112	PETROLEUM MARKETERS EQUIPMENT CO.	REPAIR FUELD TANKS - 051	6,861.91
11	96	07/01/2023	2993	EMPLOYEE EVALUATION SYSTEMS, INC.	INFORMATION STORAGE SYSTEM -000	12,787.50
11	97	07/01/2023	913	LIBERTY FLAGS	FLAGS FOR THE DISTRICT - 050	3,557.40
11	98	07/01/2023	55863	COSTCO WHOLESALE CORP	DISTRICT PURCHASES/FEES - 050/000/367	3,911.40
11	99	07/01/2023	7527	TULSA CLEANING SYSTEMS	PARTS/SVS - BUS WASHER 051	1,014.46
11	100	07/01/2023	56349	JENKINS & KEMPER	AUDIT WORK FOR ADMIN - 000	13,800.00
11	101	07/01/2023	1445	SAIED MUSIC	MUSIC FOR THE HS CHOIR 005	2,000.00
11	102	07/01/2023	59581	HOLT TRUCK CENTERS	REPAIRS 051	439.00
11	103	07/01/2023	1856	WALMART COMMUNITY	SUPPLIES 000/050/051	1,070.02
11	104	07/01/2023	60027	RAS TECHNOLOGY CONSULTANTS INC	Custom Reports Subscription 030	500.00
11	105	07/01/2023	1856	WALMART COMMUNITY	CLOTHING, SHOES AND OTHER MISC ITEMS-511	1,332.85

Bixby Public Schools
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	106	07/01/2023	56227	CDW-G 2	LIGHTSPEED MOBILE MANAGER MANAGEMENT SYSTEM 030	3,361.50
11	107	07/01/2023	55850	OSI ENVIRONMENTAL	USED OIL AND FILTER PICK UP 051	2,500.00
11	108	07/01/2023	633	GREAT EXPECTATIONS NSU	COACHING DAYS 541	22,500.00
11	109	07/01/2023	57112	APPTEGY	APP DEVELOPMENT 000	40,600.00
11	110	07/01/2023	56434	JOSTENS	JOM SENIORS CAP AND GOWN 563	5,000.00
11	111	07/01/2023	59330	IMAGINE LEARNING LLC	VIRTUAL SCHOOL PROGRAM - 000	58,325.00
11	112	07/01/2023	3224	OKLAHOMA NOTARY "DISCOUNT" ASSOC.	NOTARY BONDS - 000	588.00
11	113	07/01/2023	52249	OKLAHOMA ASSOC FOR PUPIL TRANSPORT.	REGISTRATION FEE 051	1,400.00
11	114	07/01/2023	56227	CDW-G 2	TECH NEEDS FOR THE DISTRICT 030/000	416.96
11	115	07/01/2023	59331	EDUCATORSHANDBOOK.COM	DISTRICT LICENSE 098	10,970.00
11	116	07/01/2023	55149	HOOTEN OIL COMPANY, INC.	OIL FOR TRANSPORTATION 051	13,089.08
11	117	07/01/2023	8035	IXL LEARNING INC	IXL RENEWAL 000	74,203.00
11	119	07/01/2023	55410	PUBLIC CONSULTING GROUP - EDUCATION	MEDICAID REIMBURSEMENT MEDICAID BILLING 698	10,171.50
11	120	07/01/2023	57382	COMMUNITYCAREHMO, INC.	EMPLOYEE ASSISTANCE PROGRAM 000	5,803.20
11	121	07/01/2023	53954	CONTRACT PAPER GROUP INC	COPY PAPER FOR THE DISTRICT 000	74,980.00
11	122	07/01/2023	52270	PEARSON	BILLING FOR Q INTERACTIVE 698	4,848.51
11	123	07/01/2023	58928	EDUCATIONAL PRODUCTS, INC	SCHOOL SUPPLIES PRE-K-6 JOM 563	20,000.00
11	124	07/01/2023	6317	MOBILIZED VISION LLC	VISION SERVICES FOR SPED STUDENTS 621	10,280.00
11	125	07/01/2023	3770	UMB BANK	AGENT FEES FOR BLDG BONDS 000	1,500.00
11	126	07/01/2023	53773	JW PEPPER	MUSIC FOR HS CHOIR 005	2,000.00
11	128	07/01/2023	2290	OSSBA	EMPLOYMENT SERVICES (WAS OPSUCA) 000	6,350.00
11	129	07/01/2023	55299	HOUGHTON MIFFLIN HARCOURT PUB CO	AMIRA LICENSES 367	36,760.00
11	130	07/01/2023	1707	COUNTY ELECTION BOARD SECRETARY	ELECTION SERVICES 000	21,352.65
11	131	07/01/2023	58106	THE HOME DEPOT PRO	MISC SUPPLIES 050	162,270.75
11	132	07/01/2023	59771	WILLIAM S ROWLAND	PIANO TUNING SERVICE 000	160.00
11	133	07/01/2023	58445	A4LE	MEMBERSHIP 000	137.00
11	134	07/01/2023	58492	DIMENSIONS FAMILY PRACTICE	ANNUAL EMPLOYEE PHYSICALS 000	7,720.00
11	135	07/01/2023	52846	MICHAEL K MARSHALL	SUBSCRIPTIONS 541	200.00
11	136	07/01/2023	58631	CHALKS TRUCK PARTS	SUPPLIES FOR TRANSPORTATION 051	1,559.73
11	137	07/01/2023	56239	SPARTAN SIGNS	SIGNS FOR TRANSPORTATION 051	296.25

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	138	07/01/2023	55163	MSE, INC.	TWO WAY RADIO EQUIPMENT 050	4,790.00
11	140	07/01/2023	55479	INSTRUCTURE	CANVAS ELIGIBILITY DASHBOARD 000	79,475.00
11	141	07/01/2023	58751	TYLER TECHNOLOGIES, INC	TRANSPORTATION SOFTWARE 051	16,453.00
11	142	07/01/2023	58766	VECTOR SOLUTIONS	EDUCATION SOFTWARE 051	636.50
11	143	07/01/2023	7773	MABEE CENTER	BHS GRADUATION 000	25,185.00
11	144	07/01/2023	5776	TSHA, INC.	INTERPRETING SERVICE FOR DEAF PARENTS/TEACHERS 000	10,000.00
11	145	07/01/2023	55823	MCDANIEL ACORD, PLLC	LEGAL SERVICES 000	500.00
11	146	07/01/2023	1856	WALMART COMMUNITY	SUPPLIES FOR JOM 563/564	5,000.00
11	147	07/01/2023	1856	WALMART COMMUNITY	Supplies 099	979.29
11	149	07/01/2023	58603	CROWN LIFT TRUCKS	TRANSPORTATION REPAIRS 051/050	1,870.00
11	150	07/01/2023	59051	FASTSPRING	LICENSE 030	395.00
11	151	07/01/2023	55855	VIZAVANCE	VISION SCREENING 027	800.00
11	152	07/01/2023	1856	WALMART COMMUNITY	OPEN PO for Walmart Purchases 012	357.83
11	154	07/01/2023	51624	ALPHA AWARDS	NAME TAGS FOR 000/030/050/051	265.50
11	155	07/01/2023	59142	ROBINSON GLASS OF TULSA INC	GLASS REPLACEMENT FOR TRANSPORTATION 051	3,311.75
11	156	07/01/2023	59739	DAVISON FUELS & OIL LLC	FUEL FOR THE DISTRICT 051	3,351.14
11	157	07/01/2023	5140	UNITED SUBURBAN SCHOOLS ASSOC.	CONFERENCE FEES 000	1,650.00
11	158	07/01/2023	59318	PENSION SOLUTIONS, INC	457-403 PLANS INSTALLATION COST 000	16,338.03
11	159	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	SWIM RENEWAL 030	3,954.97
11	160	07/01/2023	8275	NATIONAL BUS SALES	PARTS FOR BUS REPAIRS 051	25,080.13
11	161	07/01/2023	1856	WALMART COMMUNITY	SUPPLIES AND MATERIALS 561	10,000.00
11	164	07/01/2023	56482	ID WHOLESALER	1 YR Renewal Cloudbadging ID Card Software 030	239.88
11	165	07/01/2023	7831	A BEST BRAKE & CLUTCH, LLC	BRAKE REPAIRS FOR THE DISTRICT 051	10,000.00
11	166	07/01/2023	59284	ZENDESK INC	ZENDESK SUITE SUBSCRIPTION 030	21,457.23
11	168	07/01/2023	60243	HERMES PRODUCTIONS LLC	TRANSPORTATION SUPPLIES 051	1,500.00
11	169	07/01/2023	59923	GLOBE PROMOTIONS LLC	GLOVES FOR MAINTENANCE 050	180.00
11	170	07/01/2023	55130	SUPERIOR TERMITE & PEST CONTROL	BED BUG TREATMENT ONLY 050	5,000.00
11	171	07/01/2023	5463	LEARNING A-Z	ANNUAL SUBSCRIPTION EL 572	4,611.60
11	172	07/01/2023	59258	ZEPTIVE INC	ANNUAL SOFTWARE & LICENSING	100.00
11	173	07/01/2023	59292	COMMON GOAL SYSTEMS INC	TEACHEREASE, REPORT CARD AND GRADE EXPORT 000	24,010.70
11	174	07/01/2023	60222	MIDWEST MOTOR SUPPLY CO IN	TRANSPORTATION SUPPLIES 051	3,000.00
11	177	07/01/2023	60254	RED ROVER	EMPLOYEE PORTAL 000	19,361.00
11	178	07/10/2023	2732	TREAT'S SOLUTIONS, LLC	SOAP FOR DISTRICT 050	9,000.00

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	180	09/27/2023	60416	CLCD, LLC	CLASSROOM LIBRARY BOOK REVIEWING SERVICE 000	3,654.00
11	181	09/27/2023	59734	ATTF	TUITION APPRENTICESHIP TRAINING 000	707.50
11	500	07/01/2023	5592	ADMIRAL EXPRESS LLC	SUPPLIES - 000/030/051	4,719.87
11	501	07/01/2023	5592	ADMIRAL EXPRESS LLC	COPY CENTER SUPPLIES 000	5,534.43
11	502	07/01/2023	5592	ADMIRAL EXPRESS LLC	INDIAN ED SUPPLIES - 561	10,000.00
11	503	07/01/2023	5592	ADMIRAL EXPRESS LLC	SPED SUPPLIES - 006	2,248.28
11	504	07/01/2023	5592	ADMIRAL EXPRESS LLC	NE MISC SUPPLIES 003	1,944.97
11	505	07/01/2023	5592	ADMIRAL EXPRESS LLC	EE MISC SUPPLIES - 010	5,000.00
11	506	07/01/2023	5592	ADMIRAL EXPRESS LLC	CE MISC SUPPLIES - 001	3,899.98
11	507	07/01/2023	5592	ADMIRAL EXPRESS LLC	BMS MISC SUPPLIES - 004	1,995.06
11	508	07/01/2023	5592	ADMIRAL EXPRESS LLC	CI MISC SUPPLIES - 002	1,204.13
11	509	07/01/2023	5592	ADMIRAL EXPRESS LLC	9TH MISC SUPPLIES 011	1,504.45
11	510	07/01/2023	5592	ADMIRAL EXPRESS LLC	BHS OFFICE SUPPLIES 005	4,113.72
11	511	07/01/2023	5592	ADMIRAL EXPRESS LLC	NI - MISC SUPPLIES 009	3,992.59
11	512	07/01/2023	5592	ADMIRAL EXPRESS LLC	EI MISC SUPPLIES 012	2,182.90
11	513	07/01/2023	5592	ADMIRAL EXPRESS LLC	WE - MISC SUPPLIES 007	9,195.38
11	514	07/01/2023	5592	ADMIRAL EXPRESS LLC	WI - MISC SUPPLIES 008	5,127.03
11	515	07/01/2023	5592	ADMIRAL EXPRESS LLC	JOM MISC SUPPLIES 563/564	5,000.00
11	516	08/21/2023	5592	ADMIRAL EXPRESS LLC	ALT ED SUPPLIES 099	250.00
11	530	07/01/2023	2771	MIKE ANTHONY	REIMB TRAVEL/PURCHASES - 000	494.12
11	531	07/01/2023	57086	ROBERT J MILLER	REIMB TRAVEL/PHYSICAL/CCOS 000	1,682.45
11	532	07/01/2023	58961	DEBBIE LEWIS	REIMBURSE TRAVEL 000	80.69
11	533	07/01/2023	59573	MICKEY REPLOGLE	REIMBURSE TRAVEL - 005	552.80
11	535	07/01/2023	53638	JAMIE MILLIGAN	REIMBURSE TRAVEL 000, 541	526.20
11	536	07/01/2023	56673	STEVEN SCOTT	REIMBURSE TRAVEL 030	500.00
11	537	07/01/2023	55248	LINDA RICKS	TRAVEL REIMB 000	200.00
11	538	07/01/2023	1985	SHERRIL MCMILLAN	REIMB TRAVEL 000	500.00
11	539	07/01/2023	53741	DANIEL DIETZ	REIMBURSE TRAVEL 561	500.00
11	540	07/01/2023	56104	CODY COONCE	REIMBURES TRAVEL 000	500.00
11	541	07/01/2023	59625	RHONDA TAYLOR	REIMBURSE TRAVEL 000	272.50
11	542	07/01/2023	58960	KIM SCHEIN	REIMB TRAVEL 613, 000, 022	638.73
11	543	07/01/2023	59595	RACHEL CHINSETHAGID	REIMBURSEMENT 003	966.13
11	544	07/01/2023	57783	JEN MASTERSON	REIMBURSE TRAVEL 613, 000, 022	503.34
11	545	07/01/2023	57106	MEGAN DELAY	reimbursement 412-314	546.00
11	546	07/01/2023	53589	DANA STUFF	Reimbursement 412-314	576.25
11	547	07/01/2023	59405	NATALI D DAVIDSON	REIMBURSE TRAVEL 000	500.00
11	549	07/01/2023	59487	LYDIA WILSON	REIMB TRAVEL/PURCHASES - 000	724.00
11	550	07/01/2023	6187	CHERYL WILKINSON	REIMB TRAVEL/PURCHASES - 000/541	724.00
11	551	07/01/2023	60224	CURTIS WHITELEY	REIMB TRAVEL/PURCHASES - 011	724.00
11	552	07/01/2023	60303	LESA MOORE	REIMB TRAVEL/PURCHASES 012/000	458.45

Bixby Public Schools
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	553	07/01/2023	60259	ELIZABETH FRISILLO	REIMB TRAVEL/PURCHASES 003/000	703.51
11	700	07/01/2023	60318	VICTORIA MEADOWS	HEAD DANCE COACH 000	7,500.00
11	701	07/01/2023	60244	GRACIE KREIS	MS ASST DANCE COACH 000	1,500.00
11	702	07/01/2023	60245	LAUREN GRACE SUMLER	MS HEAD DANCE COACH 000	2,500.00
11	703	07/01/2023	60265	MACEY TURLEY	VARSITY ASST FASTPITCH SOFTBALL COACH 10/25/23 000	3,800.00
11	704	07/01/2023	59614	KARI RIANE ANDERSON	ASST HS VOLLEYBALL COACH 5/25/24 000	3,000.00
11	705	07/01/2023	59744	BRANDON KYLE COGAN	ASST JV BASEBALL COACH 5/25/24 000	3,300.00
11	706	07/01/2023	56523	SARAH KLING	MS VOLLEYBALL COACH 000 10/25/23	2,250.00
11	707	07/01/2023	59411	JOE VINCENT	VARSITY ASSISTANT TENIS COACH 000 5/25/24 000	2,500.00
11	708	07/01/2023	59666	ERIN FLANNERY RODEN	ASST HS VOLLEYBALL COACH 12/25/23 000	3,000.00
11	709	07/01/2023	60286	KATHERINE LEE WILEY	ASSISTANT VOLLEYBALL COACH 12/25/23 000	3,000.00
11	710	07/01/2023	58442	CAMERON PALMER	9TH GRADE HEATH FOOTBALL COACH 12/25/23 000	4,500.00
11	711	07/01/2023	59238	DEREK SEROWSKI	HEAD VOLLEYBALL COACH 12/25/23 & 5/25/2023 000	6,000.00
11	712	07/01/2023	60348	RICHARD KYLE EVANS	MS VOLLEYBALL COACH & SOCCER COACH 000	5,000.00
11	713	07/01/2023	59000	JOHN WYETH TIMMONS	HEAD BOYS SOCCER COACH 000 12/25/23 - 5/23/24	5,500.00
11	714	07/01/2023	60292	ROBIN TAYLOR	ASSISTANT GIRLS SOCCER COACH MONTHLY 000	2,750.00
11	715	07/01/2023	60298	RAY BLAKE	WRESTLING HEAD COACH 000 6/30/2024	21,000.00
11	716	07/10/2023	57120	KENNY GIDDENS	ASSISTANT WRESTLING COACH 000 12/25	4,000.00
11	717	07/10/2023	59107	JEANNA HOLCOMB	MS TENNIS COACH 000 12/25	4,400.00
11	718	07/10/2023	54063	AARON JOSEPH MORTON	CREATIVE CONSULTANT/MARCHING SHOW DESIGNER 013	20,000.00
11	719	07/12/2023	52982	SHANE DERRICK ROLLER	VARSITY ASST WRESTLING COACH 000 3/25/2024	4,000.00
11	720	07/31/2023	60365	JENNIFER JILL RUSSELL	ASSISTANT MS TENNIS COACH 000 12/25/23, 5/25/24	3,500.00
11	721	08/01/2023	58690	LONG NGUYEN	ASSISTANT BOYS SOCCER COACH 000 5/23/24	2,750.00
11	722	08/07/2023	60373	CORDRAYE MARSHALL	10TH GRADE BOYS BASKETBALL COACH 000 (MONTHLY)	2,250.00
11	723	08/09/2023	60374	TREY ODAM	JRH ASSISTANT WRESTLING COACH 000 (MONTHLY)	2,500.00
11	725	08/30/2023	52232	JUSTIN DELAY	HEAD BASEBALL COACH 000 MULTIPLE PAYMENTS	10,500.00

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	726	09/01/2023	60431	MICHAEL DANIEL	HEAD GIRLS SOCCER COACH 000 TO BE PAID 5/23/24	5,500.00
11	1000	07/01/2023	54923	NORTHEASTERN STATE UNIVERSITY	APSI 541	300.00
11	1001	07/01/2023	60101	SEIDLITZ EDUCATION, LLC	PROFESSIONAL DEVELOPMENT 571	5,175.00
11	1002	07/01/2023	4352	ROWLAND VERNON	REIMBURSE TRAVEL 541	224.00
11	1003	07/01/2023	7139	PEARSON CLINICAL ASSESSMENT	OLSAT TESTING RECORDS 020	16,078.94
11	1004	07/01/2023	58099	PROJECT LEAD THE WAY	REGISTRATIONS FOR PLTW CONFERENCE 541	1,000.00
11	1005	07/01/2023	60353	PROVEN4STRATEGY CONSULTING LLC	CONSULTING SERVICES 030	2,500.00
11	1006	07/01/2023	54987	OKLA ASSOC OF CAREER & TECH	Registration 412-316	530.00
11	1007	07/01/2023	59787	BLANE BURGE	Reimbursement Seattle conference 005	459.85
11	1008	07/01/2023	60291	LINDSEY MCCUNE	REIMBURSE IDENTIGO 000	58.25
11	1010	07/01/2023	58210	JOURNEYED.COM INC	License 412-316	2,500.00
11	1012	07/01/2023	5769	MUSIC THEATRE INTERNATIONAL	License 005	3,090.00
11	1013	07/01/2023	59543	IGNITE2UNITE, LLC	Professional Development Speaker 012	3,500.00
11	1014	07/01/2023	6788	H&H PRINTER SERVICES	Toner Cartridges/Career Tech money 412-316	1,143.00
11	1015	07/01/2023	5690	HOBBY LOBBY	bulletin board need 009	100.00
11	1016	07/01/2023	2086	K-LOG	Reflex Reversible Board 005	1,142.86
11	1017	07/01/2023	60305	MALCOM ANTHONY WATSON	Security vinyl install 001	250.00
11	1018	07/01/2023	5353	ARCADIA PRINTING OF TULSA	School Visual Enhancement qoutes 099	900.00
11	1021	07/01/2023	5872	SCHOOL MART	Texas Instrument Calculators 621	306.89
11	1022	07/01/2023	60097	CENTER FOR THE COLLABORATIVE CLASS	VIRTUAL CONSULTATION AUGUST 3, 2023 571	3,500.00
11	1023	07/01/2023	56227	CDW-G 2	DUAL MONITOR 051	163.62
11	1024	07/01/2023	3420	SCHOOL HEALTH CORPORATION	NURSING SUPPLIES 027	1,338.95
11	1026	07/01/2023	60128	TEACHTOWN	ENCORE TRAINING/TEACHER BUNDLES 621	70,676.70
11	1027	07/01/2023	60251	PROCARE THERAPY	THERAPY SERVICE 000	40,000.00
11	1028	07/01/2023	56227	CDW-G 2	TECH SUPPLIES 030	4,338.75
11	1030	07/01/2023	5463	LEARNING A-Z	Renewal for Learning A-Z Subscription 511	128.00
11	1034	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO LITERATURE - HS ORDER 333	2,229.41
11	1035	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO LITERATURE - INTERMEDIATE SITES 333	106,413.04
11	1036	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO LITERATURE HS 333	6,688.24
11	1037	07/01/2023	57137	BEDFORD, FREEMAN & WORTH	LIT & COMP ORDER - HS 333	45,432.66
11	1038	07/01/2023	1667	THOMPSON SCHOOL BOOK DEPOSITORY	PHYSICS ORDER - 9GC, HS 333	295,182.47
11	1039	07/01/2023	1667	THOMPSON SCHOOL BOOK DEPOSITORY	VISTA ORDER HS 333	99,614.44

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1040	07/01/2023	58686	SCHOOL SPECIALTY	FOSS MATERIALS - INTERMEDIATES 333	5,812.56
11	1041	07/01/2023	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	COUPON- BUTTERLY LARVAE - ELEMENTARY SITES 333	1,607.58
11	1042	07/01/2023	1667	THOMPSON SCHOOL BOOK DEPOSITORY	ENVISION MATH ORDER - ELEMENTARY SITES 333	2,853.82
11	1043	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO READING ORDER - ELEMENTARY SITES 333	4,192.65
11	1044	07/01/2023	57575	OATECA	MULTIPLE LOACTIONS ASSESSMENTS 621	450.00
11	1045	07/01/2023	57575	OATECA	Assessments for students 621	4,100.00
11	1046	07/01/2023	59032	CONTINUED.COM, LLC	PT CE School Membership 621	445.00
11	1047	07/01/2023	55185	LEXIA LEARNING SYSTEMS, INC.	STUDENT RENEWAL 621	4,180.00
11	1048	07/01/2023	60252	REALLY GREAT READING COMPANY, LLC	training for 8 including books 621	27,169.80
11	1049	07/01/2023	54987	OKLA ASSOC OF CAREER & TECH	Conference 412-314	290.00
11	1050	07/01/2023	58719	TRAFERA LLC	40 chromebook updates and warranties 628	14,360.00
11	1051	07/01/2023	60257	BRENNA HUMPHREY	Per Diem reimbursement for conferences 412-314	300.00
11	1052	07/01/2023	60255	ACCUTRAIN CORPORATION	Speaker 005, 004, 011	19,305.00
11	1053	07/01/2023	57100	LESSONPIX CUSTOM LEARNING MATERIALS	Group user liscense 621	356.40
11	1054	07/01/2023	56737	TORY KRAUS	PER DIEM 027	220.10
11	1055	07/01/2023	56227	CDW-G 2	Exterior access points WEST 030	4,714.03
11	1056	07/01/2023	60246	SALSBURY INDUSTRIES INC	LOCKERS FOR TRANSPORTATION (BTG) 000	3,790.00
11	1057	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO LITERATURE - MS 333	142,280.78
11	1058	07/01/2023	57663	ARDATH LAMB	PER DIEM 027	76.00
11	1059	07/01/2023	56738	LAURA WILEY	PER DIEM 027	76.00
11	1060	07/01/2023	58980	TIA MORROW	PER DIEM 027	254.54
11	1061	07/01/2023	60262	KAELYN SNOW	PER DIEM 027	255.85
11	1062	07/01/2023	59503	TRACY STEPHENS	PER DIEM 027	76.00
11	1063	07/01/2023	54987	OKLA ASSOC OF CAREER & TECH	OKLAHOMA SUMMIT REGISTRATION 412-314	290.00
11	1064	07/01/2023	58048	JADE PERIGO	IDENTIGO REFUND 000	58.25
11	1065	07/01/2023	5395	SOUTHEAST AUTO TRIM, INC.	BUS/AUTO REPAIRS 051	1,500.00
11	1066	07/06/2023	51624	ALPHA AWARDS	Badges, Plaques, etc. 009	300.00
11	1067	07/06/2023	1449	SAM'S CLUB DIRECT	Yearly PO 001	100.00
11	1068	07/01/2023	1856	WALMART COMMUNITY	Yearly PO 001	100.00
11	1069	07/06/2023	60293	JACOB HANSETH	3D PRINTER 004	300.00
11	1070	07/06/2023	58702	HEGGERTY PHONEMIC AWARENESS	Supplies 001	100.00
11	1071	07/06/2023	57264	ESGI, LLC	yearly subscription 001	100.00
11	1072	07/06/2023	56227	CDW-G 2	Lenovo 500e Chromebook 007	399.00
11	1073	07/06/2023	6131	OPERATION AWARE OF OKLAHOMA, INC.	OA Classes for 4th Grade 009	2,000.00

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1074	07/06/2023	1667	THOMPSON SCHOOL BOOK DEPOSITORY	TWIG SCIENCE ORDER - ELEMENTARY SITES 333	43,791.66
11	1075	07/06/2023	5913	CENGAGE LEARNING	INTRO TO SPORTS MEDICINE & ATHLETIC TRAINING 333	1,540.00
11	1076	07/06/2023	55958	BPA NATIONAL CENTER	Annual affiliation fee 412-316	800.00
11	1077	07/06/2023	57038	LIGHTHOUSE ELECTRIC LLC	New access control system card reader 007	1,427.00
11	1078	07/06/2023	6208	APPLE EDUCATIONAL SALES	IMMIGRANT IPAD ORDER 571	13,288.50
11	1079	07/06/2023	8035	IXL LEARNING INC	6th Grade Science Curriculum 002	600.00
11	1080	07/06/2023	633	GREAT EXPECTATIONS NSU	materials and instruction 001	1,500.00
11	1081	07/06/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	OK INTO READING 5TH GR 333	6,129.38
11	1082	07/06/2023	60266	ASLDEALFINED	ASL DEAFINED 12 MOS OF ASL W/APP 333	1,800.00
11	1083	07/06/2023	51624	ALPHA AWARDS	New hire badges 001	100.00
11	1084	07/06/2023	5353	ARCADIA PRINTING OF TULSA	PRINTING 561	200.00
11	1085	07/06/2023	60287	BRIAN PONCY	Training 001	604.80
11	1086	07/06/2023	53545	LORI HEARD	Reimbursement for Conference 412-316	145.85
11	1087	07/06/2023	59409	HEATHER L WITHEM	Reimbursement 412-316	100.00
11	1088	07/06/2023	4845	SOLUTION TREE	Singletons in PLC at Work 005	119.60
11	1089	07/06/2023	5188	ULINE	Trash Cans 005	1,663.24
11	1091	07/10/2023	58686	SCHOOL SPECIALTY	School Needs 009	300.00
11	1092	07/10/2023	8035	IXL LEARNING INC	Upgrade IXL site license 012	3,150.00
11	1093	07/10/2023	54406	MARENEM INC	new classroom kits 001	339.90
11	1094	07/10/2023	60097	CENTER FOR THE COLLABORATIVE CLASS	SIPPS MATERIALS 571	2,241.00
11	1095	07/10/2023	633	GREAT EXPECTATIONS NSU	Coaching Day 010	1,500.00
11	1096	07/11/2023	60097	CENTER FOR THE COLLABORATIVE CLASS	CONSULT PD - COLLABORATIVE CLASSROOM 571	600.00
11	1097	07/11/2023	59336	RICK HOLMES - RELATE THEN EDUCATE	TULSA CRM WORKSHOP 9/12/23 541	3,375.00
11	1098	07/11/2023	58686	SCHOOL SPECIALTY	School Supplies 003	3,000.00
11	1099	07/11/2023	444	DOC'S FOOD STORES, INC	FACS food, open PO 412-314	1,000.00
11	1100	07/11/2023	1856	WALMART COMMUNITY	Misc. supplies 010	250.00
11	1101	07/11/2023	5643	CENGAGE LEARNING	Microsoft Editions 412-316	14,411.65
11	1102	07/11/2023	1856	WALMART COMMUNITY	OPEN PO 001	100.00
11	1103	07/11/2023	1856	WALMART COMMUNITY	Open PO for the year, supplies 412-314	3,000.00
11	1104	07/11/2023	5592	ADMIRAL EXPRESS LLC	Classroom Supplies 412-316	1,500.00
11	1105	07/11/2023	54406	MARENEM INC	FLASH CARDS 001	250.00
11	1106	07/11/2023	59929	INFINITE ENTERPRISES LLC	Drone video - campus school dismissal 010	100.00
11	1107	07/11/2023	2663	WEST MUSIC COMPANY	Music GF materials 001	206.68
11	1108	07/11/2023	4244	PLANK ROAD PUBLISHING, INC.	Music GF materials 001	90.45
11	1109	07/11/2023	53773	JW PEPPER	Music GF materials 001	87.97
11	1111	07/11/2023	70099	OKLAHOMA FFA ASSOC.	Registration AET Fee Package 311	1,865.00

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1112	07/11/2023	52916	SCHOLASTIC MAGAZINES	Scholastic Classroom Magazines 008	2,586.30
11	1113	07/11/2023	6131	OPERATION AWARE OF OKLAHOMA, INC.	Operation Aware 4th Grade 008	2,200.00
11	1114	07/11/2023	2017	LAKESHORE LEARNING MATERIALS	Classroom Rug 010	815.10
11	1115	07/11/2023	59031	ALPHA MECHANICAL SERVICES LLC	unit at HS attendance 795	4,820.70
11	1116	07/11/2023	53013	EAI EDUCATION	CALCSAFE BUNDLE 366	4,306.00
11	1118	07/11/2023	2272	LOWE'S	Misc 003	300.00
11	1119	07/11/2023	60010	KISH RUSSELL LLC	FEDERAL PROGRAM COMPLIANCE WORKSHOP 511	4,950.00
11	1120	07/20/2023	1232	O'CONNOR COMPANY INC.	MAINTENANCE PARTS 795	11,230.00
11	1121	07/20/2023	2272	LOWE'S	Open PO for the year, high school supplies 005	100.00
11	1122	08/01/2023	57271	LEARNING WITHOUT TEARS	LEARNING WITHOUT TEARS ORDER PREK -4TH GR 795	13,863.14
11	1123	08/01/2023	70080	STUDIES WEEKLY, INC	STUDIES WEEKLY GRADES 2-5 795	19,843.20
11	1124	08/01/2023	60329	PAULLA C SLAWSON	School Psych 621	50,000.00
11	1126	08/03/2023	54889	OKLAHOMA TULSA PARTS (TRANE)	PARTS FOR DISTRICT 795	12,131.83
11	1128	08/03/2023	55845	5 STAR STUDENTS	App for 5 Starr, subscription 005	2,500.00
11	1130	08/03/2023	60332	CUTTING EDGE ROBOTIC TECHNOLOGIES	PLASMA CUTTING MACHINE 421	28,462.00
11	1131	08/03/2023	59980	ISOGRAD INC	TOSA EDUCATION PACK 421	9,657.00
11	1132	08/07/2023	60333	AAON INC	PARTS AND SUPPLIES FOR DISTRICT 795	7,402.46
11	1133	08/07/2023	58605	CING S MANSAN	INTERPRETATION SERVICES 000	500.00
11	1134	08/07/2023	59737	NIANG TAWI MANG	INTERPRETATION SERVICES 000	500.00
11	1135	08/07/2023	59755	DIM EN CING	INTERPRETATION SERVICES 000	500.00
11	1136	08/07/2023	59658	LIAN KIM	INTERPRETATION SERVICES 000	500.00
11	1137	08/08/2023	57117	RESPONSE LAW, LLC	CONSULTING SERVICE 000	4,500.00
11	1138	08/08/2023	57983	UNIVERSITY OF OK HEALTH SCIENCES	Autism Training 613	1,500.00
11	1139	08/08/2023	57983	UNIVERSITY OF OK HEALTH SCIENCES	Challenging Behavior for Students with Autism 613	875.00
11	1140	08/08/2023	57983	UNIVERSITY OF OK HEALTH SCIENCES	Para Autism Training and support staff 613	2,700.00
11	1141	08/08/2023	55952	SCHOOL FIX	cork strip replacement 001	40.66
11	1144	08/08/2023	58588	SCHOLASTIC EDUCATION	SUPER STEM MAGAZINE SUBSCRIPTIONS FOR CI 511	337.50
11	1146	08/10/2023	51624	ALPHA AWARDS	Name Tags 004	700.00
11	1147	08/10/2023	1856	WALMART COMMUNITY	FACS classroom supplies 412-314	600.00
11	1148	08/10/2023	4352	ROWLAND VERNON	Reimbursement 004	945.00
11	1149	08/11/2023	57764	GOODHEART-WILCOX PUBLISHER	Books 412-316	3,162.00
11	1150	08/11/2023	58708	ADAPTIVEMALL.COM, LLC	Keekaroo Height right Chair 643	164.95
11	1152	08/13/2023	53773	JW PEPPER	Year Long Music 004	511.00
11	1153	08/13/2023	1856	WALMART COMMUNITY	Budgeted money for each departments 005	500.00
11	1154	08/15/2023	52916	SCHOLASTIC MAGAZINES	Scholastic Magazine 009	1,804.88

Bixby Public Schools
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1155	08/15/2023	624	GOPHER SPORTS	PE Equipment 008	600.00
11	1156	08/15/2023	56255	B&H PHOTO-VIDEO	Career Tech money, video/audio 412-316	5,281.98
11	1157	08/21/2023	60310	LAUNCH PEAK PERFORMANCE	Aug 31st PD Trauma Response in the Classroom 010	550.00
11	1158	08/21/2023	1245	PAPERWORK COMPANY	Building signs 001	55.00
11	1159	08/23/2023	60310	LAUNCH PEAK PERFORMANCE	PD- Kristen Hale	400.00
11	1160	08/24/2023	1445	SAIED MUSIC	Competition Music - Choir 004	109.00
11	1161	08/24/2023	59336	RICK HOLMES - RELATE THEN EDUCATE	Classroom Management Workshop 007	125.00
11	1162	08/24/2023	57163	WESTCO LAMINATING SERVICES	laminator repair 001	200.00
11	1164	08/25/2023	60310	LAUNCH PEAK PERFORMANCE	August 31 Professional Development 003	550.00
11	1165	08/25/2023	58734	BEARCOM	Walkie battery purchase 007	450.00
11	1166	08/25/2023	59336	RICK HOLMES - RELATE THEN EDUCATE	Classroom Management Workshop 010	300.00
11	1167	08/28/2023	3420	SCHOOL HEALTH CORPORATION	NURSE SUPPLIES 027	1,167.86
11	1168	08/28/2023	58734	BEARCOM	walkie talkie 007	518.93
11	1169	08/28/2023	59764	LAB-AIDS, INC	ADDITIONAL SGI BIOLOGY TEs 333	756.00
11	1170	08/29/2023	633	GREAT EXPECTATIONS NSU	Teacher Coaching 002	1,500.00
11	1171	08/29/2023	56274	FCCLA	National & State chapter affiliation dues 412-314	574.00
11	1172	08/29/2023	6208	APPLE EDUCATIONAL SALES	Ipads - MS Admin 004	1,751.80
11	1173	08/29/2023	2384	GALE / CENGAGE LEARNING	Gale In Context 018	6,111.01
11	1174	08/30/2023	1643	TEACHER'S DISCOVERY	Flangoo One Year Subscription 005	537.00
11	1175	08/30/2023	60358	EASY WAY SAFETY SERVICES, INC	Restraints for the bus 628	2,250.00
11	1176	08/30/2023	60357	EVERY BODY UNIFORMS	FCCLA Official Blazers 412-314	274.00
11	1177	08/30/2023	59701	ABDO-SPOTLIGHT-MAGIC WAGON	Books 014	1,184.35
11	1178	08/30/2023	60304	CLICK GAMING LLC	License/Registration 23-24 (Fall-Spring) 005	200.00
11	1179	08/30/2023	52916	SCHOLASTIC MAGAZINES	PreK, K, 1 Scholastic Magazines 003	500.00
11	1180	08/30/2023	60436	CING DEIH TAWI	INTERPRETATION SERVICES 000	500.00
11	1181	08/31/2023	4425	WARREN CAT	LIGHT TOWER RENTAL FOR FB GAME 050	1,843.24
11	1182	08/31/2023	56227	CDW-G 2	PLTW 9TH GRADE COMPUTER SCIENCE 091	3,520.00
11	1183	08/31/2023	58099	PROJECT LEAD THE WAY	PLTW 9TH GRADE COMPUTER SCIENCE 091	2,058.00
11	1184	08/31/2023	57080	ROBERT J MILLER	REIMBURSE FOR CCOSA DUES 000	895.00
11	1185	09/01/2023	1276	HERTZBERG-NEW METHOD, INC.	Books for Library 015	4,098.86
11	1186	09/01/2023	59150	DISCOUNT SCHOOL SUPPLY	Acct # 5701164 (EE ART) 010	194.91
11	1187	09/05/2023	60364	MARA ALEXANDRA MICHAEL	Contractor, planners, IEP 621	70,000.00
11	1188	09/05/2023	55566	CEV MULTIMEDIA, LTD	License, Student & Teachers 412-312	1,325.00

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1189	09/05/2023	57264	ESGI, LLC	23-24 ESGI License for 13 (K, 2,) 010	1,800.00
11	1190	09/06/2023	633	GREAT EXPECTATIONS NSU	GE Coaching Days 012	1,500.00
11	1191	09/06/2023	51878	CCOSA	Kim Shein & Jen Masterson-Best Practices 613	358.00
11	1192	09/06/2023	2017	LAKESHORE LEARNING MATERIALS	light table sensory bundle 007	755.25
11	1193	09/06/2023	3676	APPLE STORE	2 iPads 007	716.00
11	1194	09/06/2023	56227	CDW-G 2	Printer 412-316	505.08
11	1196	09/07/2023	1276	HERTZBERG-NEW METHOD, INC.	5th Grade Books 009	483.29
11	1197	09/07/2023	60350	JOSEPH M SANFELIPPO LLC	LEAD FROM WHERE YOU ARE PD 541	12,500.00
11	1199	09/07/2023	57400	NATIONAL ART EDUCATION ASSOCIATION	NAHS Student Dues 005	125.00
11	1200	09/07/2023	54406	MARENEM INC	2 Classroom Kits 007	226.60
11	1201	09/08/2023	54012	BILINGUAL DICTIONARIES INC	WORD TO WORD DICTIONARIES ORDER 572	283.80
11	1202	09/08/2023	59764	LAB-AIDS, INC	Lab items 011	298.20
11	1203	09/08/2023	60174	PLEASANT VALLEY SCHOOL FOUNDATION	3rd Grade Field Trip 003	900.00
11	1204	09/08/2023	57271	LEARNING WITHOUT TEARS	Licenses for 5 Students at WE 198	22.00
11	1205	09/11/2023	1856	WALMART COMMUNITY	Nurse's office 004	300.00
11	1206	09/12/2023	5336	STARFALL EDUCATION FOUNDATION	School Membership 239	355.00
11	1207	09/12/2023	3581	DEMCO, INC.	book repair supplies 017	600.00
11	1208	09/12/2023	1856	WALMART COMMUNITY	Open PO	500.00
11	1209	09/12/2023	6131	OPERATION AWARE OF OKLAHOMA, INC.	4th grade operation aware	1,650.00
11	1210	09/13/2023	6131	OPERATION AWARE OF OKLAHOMA, INC.	Operation Aware 23-24	1,650.00
11	1211	09/13/2023	54326	EDMENTUM, INC.	518 - READING EGGS PROGRAM LICENSE FY24	240.00
11	1212	09/13/2023	1856	WALMART COMMUNITY	Misc. School-Based Items	500.00
11	1214	09/14/2023	56227	CDW-G 2	5 Chromebooks, 100e Lenovos and Licensing 005	1,510.00
11	1215	09/14/2023	60387	3PLEARNING INC	MATHSEEDS SUBSCRIPTION 518	350.00
11	1216	09/14/2023	292	CERAMIC COTTAGE, INC.	Clay for Art 003	500.00
11	1217	09/15/2023	60252	REALLY GREAT READING COMPANY, LLC	Open PO for training 621	2,000.00
11	1218	09/15/2023	60128	TEACHTOWN	Open PO 621	4,000.00
11	1221	09/15/2023	59221	FOLLETT CONTENT SOLUTIONS	purchases 023	7,742.00
11	1222	09/15/2023	60252	REALLY GREAT READING COMPANY, LLC	BOOKS 333	2,776.40
11	1223	09/15/2023	4592	LIVESAY ORCHARDS	1st Grade Field Trip 003	1,600.00
11	1224	09/15/2023	1276	HERTZBERG-NEW METHOD, INC.	Books 009	2,619.81
11	1225	09/18/2023	60393	COMMUNICATIONS TECHNOLOGIES INC	OPENGATE METAL DETECTION DEVICES 376	89,460.10
11	1226	09/18/2023	1844	FOLLETT LIBRARY RESOURCES	Misc. Media Center 023	5,280.00

Bixby Public Schools
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1227	09/18/2023	57264	ESGI, LLC	ESGI LICENSES FOR CE 511	5,306.00
11	1228	09/18/2023	4724	BLICK ART MATERIALS	Art Supplies 008	600.00
11	1229	09/18/2023	58686	SCHOOL SPECIALTY	Art Supplies 008	300.00
11	1230	09/19/2023	4592	LIVESAY ORCHARDS	Kindergarten Field Trip 007	1,750.00
11	1231	09/19/2023	59221	FOLLETT CONTENT SOLUTIONS	Books 016	5,000.00
11	1232	09/19/2023	59704	OKLAHOMA STATE UNIVERSITY	Open PO 615	5,000.00
11	1233	09/19/2023	60397	SUSAN TRACY	Certification 616	156.00
11	1234	09/20/2023	60400	K&R SOLUTIONS GROUP	OPENGATE FABRIC COVERS FOR DETECTORS 376	770.00
11	1237	09/20/2023	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	Pig Hearts 011	163.77
11	1238	09/21/2023	59764	LAB-AIDS, INC	Biology Cell Unit 011	880.32
11	1239	09/21/2023	54012	BILINGUAL DICTIONARIES INC	WORD TO WORD BILINGUAL DICTIONARIES 572	169.84
11	1240	09/21/2023	56227	CDW-G 2	Dell Latitude 3440 & over ear stereo headset 621	2,428.80
11	1241	09/21/2023	58516	HUE	Admin Camera 239	95.79
11	1242	09/21/2023	4266	TOYS FOR SPECIAL CHILDREN, INC.	Totally Tactile Communicators 643	717.90
11	1243	09/21/2023	60310	LAUNCH PEAK PERFORMANCE	Consultation with Kristen Hale 003	500.00
11	1244	09/22/2023	58734	BEARCOM	4 new walkie talkies 007	2,075.72
11	1245	09/25/2023	3228	DICK BLICK ART MATERIALS	EE ART 010	260.00
11	1246	09/25/2023	53286	TEACHERS PAY TEACHERS	Classroom Decodable Bundle 001	432.00
11	1247	09/25/2023	56765	CARRIER ENTERPRISE, LLC	CONDENSOR FAN MOTORS - CHEER 795	581.62
11	1248	09/25/2023	59947	HELLO LITERACY INC	2nd complete book series 001	1,200.00
11	1249	09/26/2023	60406	PLAYGROUND OUTFITTERS, LLC	Ramp for wheelchairs to playground-Accessamat 628	1,611.43
11	1250	09/26/2023	55882	FCCLA NE-3	FCCLA District Dues 412-314	125.00
11	1251	09/26/2023	56227	CDW-G 2	Airtames 004	1,720.00
11	1253	09/27/2023	5463	LEARNING A-Z	RAZ-PLUS RENEWAL 621	5,302.00
11	1254	09/27/2023	56227	CDW-G 2	HDMI Adapter 004	1,720.00
11	1255	09/27/2023	58730	SIGN GYPSIES SOUTH TULSA	Veteran's Day 004	79.20
11	1256	09/27/2023	624	GOPHER SPORTS	PE items out of Electives Budgeted money. 005-105	1,911.90
11	1259	10/02/2023	8035	IXL LEARNING INC	IXL ELA 003	1,650.00
11	1260	10/02/2023	1856	WALMART COMMUNITY	Misc. 009	500.00
11	1261	10/02/2023	60433	4 STATE TRAILERS LLC	TRAILER FOR AG 412-311	5,750.00
11	1262	10/02/2023	5643	CENGAGE LEARNING	BIG IDEAS MATH - 5 GR 333	429.00
11	1263	10/02/2023	58686	SCHOOL SPECIALTY	FOSS MATERIALS 333	3,646.90
11	1264	10/04/2023	60010	KISH RUSSELL LLC	TITLE III WORKBOOK 572	132.00
11	1265	10/04/2023	8035	IXL LEARNING INC	IXL 3RD GR SUBSCRIPTION FOR CE 511	743.00
11	1266	10/04/2023	59112	OKSTE	REGISTRATIONS FOR OKSTE CONFERENCE 541	600.00
11	1267	10/05/2023	59761	CODEMONKEY STUDIOS	12 Month Subscription 621	525.00

Bixby Public Schools
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1268	10/05/2023	60112	LANGH ZAM CING	INTERPRETATION SERVICES 000	500.00
11	1270	10/05/2023	58306	AKJ EDUCATION	Felton 004	304.52
11	1271	10/05/2023	55269	SOCIAL THINKING PUBLISHING	S. Wright 004	556.78
11	1272	10/05/2023	54661	BA HITCH	Welding 004	2,500.00
11	1273	10/05/2023	58702	HEGGERTY PHONEMIC AWARENESS	HEGGERTY PURCHASE FOR WE 572	75.90
11	1274	10/05/2023	57038	LIGHTHOUSE ELECTRIC LLC	WEST ISOLATION RM DOOR 621	1,042.23
11	1275	10/05/2023	7013	AMSCO SUPPLY	filter driers & compressors - girl's wrestling 795	2,810.80
11	1276	10/06/2023	2017	LAKESHORE LEARNING MATERIALS	PK Materials 003	1,000.00
11	1277	10/09/2023	58972	NOODLETOOLS, INC	Research Tool 018	470.00
11	1278	10/09/2023	59221	FOLLETT CONTENT SOLUTIONS	221 books for library 026	4,071.46
11	1279	10/09/2023	54170	FOLLETT SCHOOL SOLUTIONS, INC	190 books for the library 018	3,132.78
11	1280	10/09/2023	58176	SCHOOLSAFEID LLC	Parent Pick up Tags 007	72.95
11	1281	10/09/2023	52012	KATHERYNE B. PAYNE EDUCATIONAL CTR	PAYNE EDUCATION CENTER - ORDER FOR CI 511	94.30
11	1283	10/10/2023	5321	HOT OFF THE PRESS	Door Wrap 099	425.00
11	1285	10/10/2023	58702	HEGGERTY PHONEMIC AWARENESS	HEGGERTY ONLINE SUBSCRIPTION - CE 511	1,513.00
11	1286	10/11/2023	6208	APPLE EDUCATIONAL SALES	iPad, 3 year Apple Care+, Apple Pencil 005	6,024.00
11	1287	10/11/2023	60437	ANA R MADRIGAL DESEELY	INTERPRETATION SERVICES 000	500.00

Non-Payroll Total:	\$7,214,413.60
Payroll Total:	\$58,104,629.22
Balance Forward:	\$0.00
Report Total:	\$65,319,042.82

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	1	07/01/2023	1168	OG&E	ELECTRIC	1,272,449.70
21	2	07/01/2023	1326	PUBLIC SERVICE COMPANY OF OKLAHOMA	ELECTRIC	360,511.36
21	3	07/01/2023	4382	OKLAHOMA NATURAL GAS COMPANY	GAS	106,500.00
21	4	07/01/2023	2412	CITY OF TULSA	SEWER SVS - NORTH/NI	35,000.00
21	5	07/01/2023	319	CITY OF BIXBY	WATER SVS	186,761.75
21	6	07/01/2023	53576	CITY OF BROKEN ARROW	WATER FOR NE& NEI 050	12,000.00
21	7	07/01/2023	2730	AMERICAN WASTE CONTROL	TRASH SERVICE 050	97,052.86
21	8	07/01/2023	60122	INTEGRITY FIRE LLC	FIRE ALARM & SPRINKLER INSPEC	47,119.73
21	9	07/01/2023	3071	GRAYBAR ELECTRIC	MATERIALS FOR DISTRICT WIDE NEEDS	28,378.38
21	10	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	ANNUAL DNA FUSION SOFTWARE RENEWAL	5,937.14
21	12	07/01/2023	52073	VARSITY COURT CARE	SAND, SCREEN, RECOAT GYM FLOOR HS AND MS	15,300.00
21	13	07/01/2023	54889	OKLAHOMA TULSA PARTS (TRANE)	SUPPLIES FOR DISTRICT	26,800.46
21	14	07/01/2023	5188	ULINE	SUPPLIES FOR DISTRICT	2,204.64
21	15	07/01/2023	58106	THE HOME DEPOT PRO	MACHINE REPAIR	5,520.00
21	16	07/01/2023	2272	LOWE'S	SUPPLIES FOR THE DISTRICT	43,419.65
21	17	07/01/2023	1963	SHERWIN-WILLIAMS COMPANY	PAINT FOR THE DISTRICT	1,793.76
21	18	07/01/2023	695	HEATWAVE SUPPLY	DISTRICT SUPPLIES	70,559.76
21	19	07/01/2023	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL SUPPLIES FOR DISTRICT	7,130.46
21	20	07/01/2023	1678	TIRE BARN, INC.	TIRES FOR THE DISTRICT	35.80
21	21	07/01/2023	53787	BANK OF AMERICA VISA	MATERIALS FOR DISTRICT	8,965.37
21	22	07/01/2023	1232	O'CONNOR COMPANY INC.	SUPPLIES NEEDED FOR DISTRICT	13,882.57
21	23	07/01/2023	7133	P & K EQUIPMENT, INC	REPAIR PARTS FOR MOWERS - 050	593.34
21	24	07/01/2023	8016	ENVIRONMENTAL LOOP SERVICE, LLC	REPAIRS ON GEOTHERMAL 000	35,058.40
21	25	07/01/2023	1547	SOUTHWEST DRIVES, INC.	PARTS FOR MAINTENANCE	678.77
21	26	07/01/2023	70505	LAWSON PRODUCTS, INC	SUPPLIES FOR THE DISTRICT	1,244.71
21	27	07/01/2023	58971	KONE INC	ELEVATOR SERVICE FOR DISTRICT	25,255.85
21	28	07/01/2023	927	LOCK-DOC, INC.	SUPPLIES FOR THE DISTRICT	6,930.87
21	29	07/01/2023	5612	STATE OF OKLAHOMA DEPT OF LABOR	LICENSE FOR DISTRICT	5,000.00
21	30	07/01/2023	8025	TRACTOR SUPPLY COMPANY	SUPPLIES FOR THE DISTRICT	553.87
21	31	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	FIRE ALARM REPLACE/INSPECT ACCESS CONTROL	35,319.00
21	32	07/01/2023	59041	OKLAHOMA ENERGY SOURCE LLC	NATURAL GAS	1,407.66
21	33	07/01/2023	55856	FIELDHOUSE GEAR, INC	MAINTENANCE UNIFORMS	1,139.00
21	35	07/01/2023	55143	MICHAEL EMBRY	BOND FOR MICHAEL W EMBRY	500.00
21	36	07/01/2023	56429	BIXBY OUTDOOR POWER EQUIPMENT	SUPPLIES FOR THE DISTRICT	2,872.62
21	37	07/01/2023	56765	CARRIER ENTERPRISE, LLC	SUPPLIES FOR DISTRICT	2,117.15
21	38	07/01/2023	57489	ENGINEERED EQUIPMENT INC	DISTRICT FILTERS	12,914.28

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	39	07/01/2023	111	BANK OF OKLAHOMA	LEASE PAYMENT - NEW ADMIN BUILDING	42,278.00
21	40	07/01/2023	55130	SUPERIOR TERMITE & PEST CONTROL	DISTRICT PEST CONTROL	31,524.84
21	44	07/01/2023	3152	OVERHEAD DOOR OF TULSA	OVERHEAD DOOR REPAIR	150.00
21	45	07/01/2023	1420	BRIERLY CORPORATION	PLUMBING REPAIRS FOR THE DISTRICT	209.00
21	47	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	REPAIRS FOR THE DISTRICT	8,115.54
21	49	07/01/2023	57844	WE CLEAN 4-U WHIPPLE CLEANING SVS	CLEANING SERVICE	174,000.08
21	51	07/01/2023	58954	SLK LAWN AND LANDSCAPE, LLC	MOWING FOR THE DISTRICT	118,507.32
21	52	07/01/2023	5989	HYDROWORX INTERNATIONAL, INC.	POOL SERVICE PLAN	5,900.00
21	53	07/01/2023	961	MAGIC REFRIGERATION	SUPPLIES FOR THE DISTRICT	2,376.28
21	54	07/01/2023	56057	ES2	A/C REPAIRS AND REPROGRAMMING CONTROLLERS	10,140.00
21	56	07/01/2023	3742	OKLAHOMA STATE DEPART. OF HEALTH	SWIMMING POOL/THERAPY POOL LICENSE	150.00
21	57	07/01/2023	2618	TRU GREEN	LAWN CARE	18,074.50
21	59	07/01/2023	60030	MISSCO INTERIOR CONCEPTS, LLC	PAINT FOR THE DISTRICT	500.00
21	60	07/01/2023	58032	HERC RENTALS INC	SUPPLIES FOR THE DISTRICT	1,000.00
21	61	07/01/2023	58646	YORK PLUMBING	SUPPLIES-SERVICES FOR THE DISTRICT	10,307.00
21	62	07/01/2023	57666	MARTIN FISCHER PAINTING	PAINTING SERVICES	7,650.00
21	63	07/01/2023	58651	TULSA SOD AND MULCH INC	PLAYGROUND MULCH	1,150.00
21	65	07/01/2023	56433	HARDSCAPE MATERIALS	SUPPLIES FOR THE DISTRICT	763.61
21	66	07/01/2023	59152	COOK'S APPLIANCE INC	SUPPLIES FOR MAINTENANCE	528.40
21	67	07/01/2023	55355	SITE ONE LANDSCAPE SUPPLY, LLC	GRASS CHEMICALS FOR DISTRICT	1,011.52
21	68	07/01/2023	58781	STATEWIDE COMMERCIAL CLEANING CO	CLEANING SERVICES DISTRICT	1,080,286.00
21	69	07/01/2023	53094	SPRING CREEK NURSERY	SUPPLIES FOR THE DISTRICT	540.00
21	70	07/01/2023	59031	ALPHA MECHANICAL SERVICES LLC	HVAC SERVICE FOR DISTRICT	7,550.00
21	72	07/01/2023	59161	SUNSTATE EQUIPMENT CO LLC	EQUIPMENT RENTAL	735.00
21	73	07/01/2023	1077	MURRAY WOMBLE, INC.	MAINTENANCE SUPPLIES	5,370.00
21	74	07/01/2023	59952	UMB BANK	AMAZON PURCHASES	22,386.41
21	76	07/01/2023	59235	WHITE SEPTIC CLEANING	Plumbing for district	1,900.00
21	77	07/01/2023	59254	THE TUNNEL RAT	GOPHER SERVICE HS AND MS	19,449.00
21	78	07/01/2023	59261	LENNOX INDUSTRIES INC	SUPPLIES FOR MAINTENANCE	252.57
21	79	07/01/2023	58126	KOMPAN INC	MAINTENANCE SUPPLIES	86.25
21	80	07/01/2023	816	JOHNSTONE SUPPLY OF TULSA	SUPPLIES FOR DISTRICT	16,670.83
21	81	07/01/2023	236	BUILDERS SUPPLY, INC.	SUPPLIES FOR MAINTENANCE	4,780.00
21	82	07/01/2023	58743	SUNBELT POOLS, LLC	POOL SUPPLIES	17,000.00
21	83	07/01/2023	53382	ATKINSON SUPPLY	PART &/OR JANITORIAL SUPPLIES	1,336.85
21	84	07/01/2023	58214	SPECTRUM PAINT COMPANY, INC	PAINT FOR THE DISTRICT	7,508.65
21	85	07/01/2023	6435	LOCKE SUPPLY	PLUMBING SUPPLIES FOR THE DISTRICT	5,486.12

Bixby Public Schools
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	86	07/01/2023	55300	KUBOTA CONSTRUCTION	TRACTOR SUPPLIES	1,000.00
21	87	07/01/2023	58448	WINDOWS XPRESS	WINDOW CLEANING FOR DISTRICT	800.00
21	88	07/01/2023	2509	TULSA WINNELSON COMPANY	PLUMBING SERVICE FOR THE DISTRICT	1,106.44
21	89	07/01/2023	59649	PCC CLEANING & RESTORATION	MOLD CHECK FOR DISTRICT	650.00
21	90	07/01/2023	59894	STANLEY STEEMER INTERNATIONAL INC	CARPET CLEANING FOR THE DISTRICT	11,160.00
21	91	09/12/2023	60384	CLEARWATER ENTERPRISES LLC	NATURAL GAS	57,106.78
21	200	07/01/2023	55952	SCHOOL FIX	DISTRICT NEEDS	1,062.41
21	201	07/01/2023	4835	GRAINGER	Traffic Zone Marking Paint	1,006.81
21	202	07/01/2023	59689	SPARTAN SIGNS & GRAPHICS LLC	MAINTENANCE SIGNS FOR DISTRICT	1,897.00
21	206	07/12/2023	4748	ROBINSON GLASS	window replacements	4,143.00
21	207	07/20/2023	2922	EWING IRRIGATION PRODUCTS, INC.	pine mulch for playgrounds	7,114.36
21	208	08/01/2023	60327	FORD AUDIO-VIDEO SYSTEM, LLC	HS AUDITORIUM INTEGRATED SOUND SYSTEM	700.00
21	209	08/14/2023	59923	GLOBE PROMOTIONS LLC	GLOVES FOR MAINTENANCE	4,850.00
21	210	08/24/2023	60347	JASON GROVE	PURCHASED EMERGENCY PART FOR LEAK AT EAST	28.17
21	211	09/20/2023	59781	AAAC WILDLIFE REMOVAL	BAT REMOVAL AT NE	1,888.00
21	212	10/09/2023	7013	AMSCO SUPPLY	MAINTENANCE SUPPLIES	236.26

Non-Payroll Total:	\$4,199,331.91
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$4,199,331.91

Bixby Public Schools
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	1	07/01/2023	717	HILAND DAIRY COMPANY	MILK PRODUCTS FOR CAFETERIA	281,510.14
22	2	07/01/2023	216	BROOKS GREASE SERVICE, INC.	GREASE REMOVAL FOR CAFETERIAS	8,839.20
22	3	07/01/2023	389	CURTIS RESTAURANT SUPPLY	TOOLS & EQUIPMENT	16,165.59
22	4	07/01/2023	2245	JAMES KEVIN EAKLE	REPAIR EQUIPMENT	34,511.80
22	5	07/01/2023	724	HOBART CORPORATION	PARTS/REPAIRS FOR CAFETERIAS	37,996.96
22	6	07/01/2023	20	ACCURATE FIRE EQUIPMENT CO	FIRE EQUIPMENT INSPECTIONS	1,669.62
22	7	07/01/2023	1995	OKLAHOMA DEPT. OF HUMAN SERVICES	ASSESSMENT FEE COMMODITIES	4,769.58
22	8	07/01/2023	5592	ADMIRAL EXPRESS LLC	CAFETERIA OFFICE SPPLIES	4,009.72
22	9	07/01/2023	56637	HEARTLAND SCHOOL SOLUTIONS	SOFTWARE MAINT.	9,834.00
22	10	07/01/2023	58486	PEPSI	DRINKS FOR THE CAFETERIA	33,926.12
22	11	07/01/2023	1715	TULSA TECHNOLOGY CENTER	ServSafe Class for Managers	430.00
22	13	07/01/2023	55118	BARE METAL STANDARD OKLAHOMA	CAFETERIA CLEANING	6,163.00
22	14	07/01/2023	59164	ASIAN FOOD SOLUTIONS / COMIDA VIDA	Commodity Food For Students	5,320.90
22	15	07/01/2023	57667	NUTRI-LINK TECHNOLOGIES, INC	CLOUD SERVICE	1,325.00
22	16	07/01/2023	57842	BUDDY'S PRODUCE INC	SUPPLIES FOR THE DISTRICT	165,895.25
22	17	07/01/2023	51751	U.S. FOOD SERVICE, INC	SUPPLIES FOR THE DISTRICT	1,071,015.93
22	18	07/01/2023	51653	TYSON PREPARED FOODS, INC	SUPPLIES FOR THE DISTRICT	57,825.32
22	19	07/01/2023	114	BARLOW EDUCATION MANAGEMENT SVS.	CHILD NUTRITION CONSULTANT	3,300.00
22	20	07/01/2023	59660	BUGBROS MULTIFAMILY, LLC	PEST CONTROL FOR CAFETERIAS	7,500.00
22	21	07/01/2023	55124	COSTLEY ENTERPRISES NO. 90, INC	FOOD	90,000.00
22	22	07/01/2023	7042	THE ARROW GROUP	285 - BONDS FOR CHILD NUTRITION DEPT	1,500.00
22	23	07/01/2023	51650	FRECKLES FROZEN CUSTARD	FROZEN YOGURT FOR THE CAFETERIAS	3,496.50
22	24	07/01/2023	2272	LOWE'S	CAFETERIA REPAIR SUPPLIES	1,000.00
22	25	07/01/2023	961	MAGIC REFRIGERATION	CAFETERIA REPAIRS	1,999.98
22	26	07/01/2023	99999	BIXBY PUBLIC SCHOOLS	REIMBURSE GF	1.00
22	27	07/01/2023	53578	SCHOOL NUTRITION ASSOC OF OKLAHOMA	SNA MEMBERSHIP RENEWAL	1,034.50
22	28	07/01/2023	56827	BERNARD FOOD INDUSTRIES, INC.	285 - FOOD FOR CAFETERIAS	13,240.16
22	29	07/01/2023	53787	BANK OF AMERICA VISA	PURCHASES/TRAVEL FOR CHILD NUTRITION	560.49
22	30	07/01/2023	58106	THE HOME DEPOT PRO	TRASHBAGS AND SUPPLIES	5,912.10
22	31	07/01/2023	2657	TULSA COMMUNITY COLLEGE	FOOD SERVICE MANAGER CERTIFICATION COURSE	168.00
22	32	07/01/2023	444	DOC'S FOOD STORES, INC	SUPPLIES	31.11
22	33	07/01/2023	57742	EMS LINQ INC	WEB SUBSCRIPTION AND TRAINING	2,322.00
22	34	07/01/2023	6435	LOCKE SUPPLY	CHILD NUTRITION SUPPLIES	620.78
22	35	07/01/2023	59952	UMB BANK	AMAZON PURCHASES	5,000.00
22	36	07/01/2023	57829	THE BRENMAR COMPANY	SUPPLIES FOR THE DISTRICT	5,752.50
22	37	07/01/2023	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL MATERIALS FOR CAFETERIAS	126.27

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	38	07/01/2023	53697	NATIONAL FOOD GROUP	FOOD FOR KITCHENS	6,835.28
22	39	07/01/2023	60016	RANSOM'S BBQ LLC	BBQ Sauce for Students MIO	302.40
22	40	07/01/2023	52424	BEN E KEITH - OKLAHOMA	FOOD FOR CAFETERIA	57,566.76
22	41	07/01/2023	2396	HAGAR RESTAURANT SERVICE, INC.	REPAIR/SUPPLIES	1,542.18
22	42	07/01/2023	58041	STANDARD DISTRIBUTING COMPANY	ALLIGATOR ICE	119.22
22	43	07/01/2023	58521	GENERAL PARTS	OVEN REPAIR	391.95
22	44	07/01/2023	58968	SEA LEVEL SOCIAL, LLC	SOCIAL MEDIA MANAGEMENT SERVICE	6,630.00
22	46	07/01/2023	3742	OKLAHOMA STATE DEPART. OF HEALTH	KITCHEN LICENSE RENEWALS	1,250.00
22	47	07/01/2023	57740	ESS SOUTH CENTRAL, LLC	CHILD NUTRITION SUBS	2,614.75
22	48	07/01/2023	58969	E-CONTROL SYSTEMS, INC	MONITORING SOFTWARE	2,400.00
22	49	07/01/2023	51624	ALPHA AWARDS	Name Tags for employees	172.70
22	50	07/01/2023	181	BLUE RIBBON FORMS, INC.	RECEIPT BOOKS	500.00
22	52	10/05/2023	59923	GLOBE PROMOTIONS LLC	Disposable Gloves for Employees	2,800.00
22	100	07/01/2023	54035	OSWALT RESTAURANT SUPPLY	Equipment for kitchens	29,606.11
22	101	07/12/2023	60116	CENTRAL RESTAURANT PRODUCTS	HEATED CABINET WE/WI	5,825.78
22	102	07/12/2023	927	LOCK-DOC, INC.	mortise lock at NE kitchen	926.67
22	103	08/17/2023	695	HEATWAVE SUPPLY	TRITON HEATER	15,000.00
22	104	08/18/2023	56765	CARRIER ENTERPRISE, LLC	2 condenser fan motors hs	872.74
22	105	08/29/2023	60339	FREEZING POINT LLC	Juice Concentrate for machine for A la Cart	4,000.00
22	106	08/30/2023	55856	FIELDHOUSE GEAR, INC	Uniforms for Employees	893.00
22	107	09/01/2023	1856	WALMART COMMUNITY	Gluten free item	1,000.00
22	108	09/01/2023	60417	RYADD LLC	Dippin Dots	4,000.00
22	109	09/07/2023	60116	CENTRAL RESTAURANT PRODUCTS	CAFETERIA SUPPLIES	12,139.97
22	110	09/19/2023	58457	EKON-O-PAC	11oz Nature Seal for Fruit 285	488.00
22	111	09/22/2023	60403	AMERICA'S MEAL	Speaker for CN Employee Professional Development	4,500.00
22	200	07/01/2023	60124	ELIA MUNOZ	REIMBURSE PERMIT/MILEAGE	200.00
22	201	07/01/2023	59490	ALLISON MAYNARD	REIMBURSE PERMIT/MILEAGE	200.00
22	202	07/01/2023	55905	KELLY ANDERSON	REIMBURSE PERMIT/MILEAGE	200.00
22	204	07/01/2023	58870	DIVINA RODGERS	REIMBURSE PERMIT/MILEAGE	200.00
22	205	07/01/2023	54364	RACHEL HAMILTON	REIMB MILEAGE/PERMIT	200.00
22	206	07/01/2023	3757	SILVERIA CHAIREZ	REIMBURSE PERMIT/MILEAGE	200.00
22	207	07/01/2023	55878	BARBARA EVANS	REIMB MILEAGE/PERMIT	200.00
22	208	07/01/2023	60278	SABA COUDHARY	REIMB MILEAGE/PERMIT	200.00
22	209	07/01/2023	56808	CASSIE COFFETT	REIMB MILEAGE/PERMIT	200.00
22	210	07/01/2023	58869	DEBBIE OWENS	REIMB MILEAGE/PERMIT	200.00
22	211	07/01/2023	57155	PAM MCLAUGHLIN	REIMB MILEAGE/PERMIT	200.00
22	212	07/01/2023	7103	MARIA CHAIREZ	REIMBURSE PERMIT/ MILEAGE	200.00
22	213	07/01/2023	2313	MARINA CHAIREZ	REIMBURSE PERMIT/MILEAGE	200.00
22	214	07/01/2023	60279	ALICIA PORTER	REIMB MILEAGE/PERMIT	200.00
22	215	07/01/2023	58868	YESENIA LOZANO	REIMB MILEAGE/PERMIT	356.97
22	217	07/01/2023	58962	THERESIA MORGAN	REIMB MILEAGE/PERMIT	32.60

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	218	07/01/2023	57222	GAYLE FORD	REIMBURSE PERMIT	853.04
22	219	07/01/2023	56558	HELEN HURST	REIMB MILEAGE/PERMIT	1,733.08
22	220	07/01/2023	4043	SELINA GARMAN	REIMB MILEAGE/PERMIT	360.94
22	221	07/01/2023	60280	LIZ ARELLANO	REIMB MILEAGE/PERMIT	200.00
22	222	07/01/2023	60281	JULIE BENNETT	REIMB MILEAGE/PERMIT	200.00
22	223	07/01/2023	60282	AIMEE KETTENHOFEN	AIMEE KETTENHOFEN	200.00
22	224	07/01/2023	54417	GEORGIA CORNETT	REIMB MILEAGE/PERMIT	200.00
22	225	07/01/2023	55906	MONTIE SMITH	REIMB MILEAGE/PERMIT	200.00
22	226	07/01/2023	58963	BOBBIE PACULA	REIMBURSE PERMIT/MILEAGE 285	200.00
22	227	07/01/2023	60283	PAMELA RUCKEY	REIMB MILEAGE/PERMIT	200.00
22	228	07/01/2023	58000	AUDREY HIATT	REIMBURSE MILEAGE	615.39
22	229	07/01/2023	58502	JENNY REED	MILEAGE REIMBURSEMENT	520.00
22	230	07/01/2023	59083	RYAN SPALDING	REIMBURSE MILEAGE/PERMIT	207.72
22	232	07/01/2023	60173	JESSICA WEST	REIMB MILEAGE/PERMIT	200.00
22	233	07/01/2023	59012	ELIZABETH D HALE	Food Handler's Permit Reimbursement	200.00
22	234	07/01/2023	59069	CHRISTI GRAY	Food Handler's Permit Reimbursement	200.00
22	235	07/01/2023	57684	MARGARET CARLSON	REIMBURSE PERMIT/MILEAGE	200.00
22	236	07/01/2023	59636	REBECCA SOWERS	mileage reimbursement	200.00
22	237	07/01/2023	60284	ASHLEY MUSTIN	REIMB MILEAGE/PERMIT	220.00
22	238	07/01/2023	59635	SANDRA MARQUEZ	mileage reimbursement	200.00
22	239	07/01/2023	59847	JENNIFER HERNANDEZ	Mileage Reimbursement	525.00
22	240	07/01/2023	60285	CAMMIE BUNKMAN	REIMB MILEAGE/PERMIT	220.00
22	241	07/01/2023	59903	MARTHA SHROPSHIRE	Food handler's card reimbursement	200.00
22	242	07/01/2023	59915	TASHA STURDIVANT	food handlers permit reimbursement	200.00
22	243	08/01/2023	60330	RONNA HEGINBOTHAM	Food handler's reimbursement	20.00
22	300	08/04/2023	60302	HONG ALLEN	LUNCH ACCOUNT REFUND	106.20
22	301	08/04/2023	58274	AUTUMN MCCLURE	LUNCH ACCOUNT REFUND	44.95
22	302	08/10/2023	60328	KRYSTAL ANDERSON	LUNCH ACCOUNT REFUND	21.00
22	303	08/18/2023	60335	TEARA FIROR	LUNCH ACCOUNT REFUND	29.30
22	304	08/18/2023	60336	LAUREN BAUER	LUNCH ACCOUNT REFUND	24.90
22	305	08/18/2023	60337	CANDACE KIRK	LUNCH ACCOUNT REFUND	15.95
22	306	08/30/2023	54390	LUNDY MORRISON	LUNCH ACCOUNT REFUND	21.10
22	307	08/30/2023	60361	BRIAN HEIMBACH	LUNCH ACCOUNT REFUND	50.30
22	308	08/30/2023	60362	KRYSTAL HUTCHINSON	LUNCH ACCOUNT REFUND	39.30
22	309	09/08/2023	60377	JACQUELINE BRESEE	LUNCH ACCOUNT REFUND	33.40
22	310	09/11/2023	60383	PATRICIA MARTIN	LUNCH ACCOUNT REFUND	21.45
22	311	09/13/2023	56856	KIM KIRK	LUNCH ACCOUNT REFUND	55.35
22	312	09/15/2023	57640	RAUL GONZALEZ	LUNCH ACCOUNT REFUND	18.00
22	313	09/15/2023	60392	JENNIFER KERR	LUNCH ACCOUNT REFUND	18.25
22	314	09/20/2023	60401	WENDY JONES	LUNCH ACCOUNT REFUND	16.55
22	315	09/25/2023	60408	TANYA GULLEY	LUNCH ACCOUNT REFUND	26.50

Bixby Public Schools
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	316	09/29/2023	60421	AIDEE ALVARDO	LUNCH ACCOUNT REFUND	14.10
22	317	10/05/2023	60434	JULIE KARALIS	LUNCH ACCOUNT REFUND	16.50
Non-Payroll Total:						\$2,059,188.87
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$2,059,188.87

Bixby Public Schools
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 31

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
31	1	07/01/2023	57666	MARTIN FISCHER PAINTING	EXTERIOR PAINT	10,250.00
31	2	07/01/2023	57489	ENGINEERED EQUIPMENT INC	Seresco Motorized Axial Fan - POOL	6,287.00
31	3	07/28/2023	58106	THE HOME DEPOT PRO	Partitions in girl's locker room at Old Whitey	1,982.02
31	4	08/20/2023	57928	SB CUSTOM PAINTING, LLC	PAINTING FOR SOCCER TICKET BOOTH	10,000.00
Non-Payroll Total:						\$28,519.02
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$28,519.02

Bixby Public Schools
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 32

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
					Non-Payroll Total:	<u>\$0.00</u>
					Payroll Total:	<u>\$0.00</u>
					Balance Forward:	<u>\$0.00</u>
					Report Total:	<u><u>\$0.00</u></u>

Bixby Public Schools
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 33

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
					Non-Payroll Total:	<u>\$0.00</u>
					Payroll Total:	<u>\$0.00</u>
					Balance Forward:	<u>\$0.00</u>
					Report Total:	<u><u>\$0.00</u></u>

Bixby Public Schools
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 34

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
					Non-Payroll Total:	<u>\$0.00</u>
					Payroll Total:	<u>\$0.00</u>
					Balance Forward:	<u>\$0.00</u>
					Report Total:	<u><u>\$0.00</u></u>

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 35

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
35	1	07/01/2023	60246	SALSBURY INDUSTRIES INC	LOCKERS FOR WRESTLING	16,289.71
35	2	07/01/2023	59279	HARNES ROOFING INC	NE WALL LEAK	2,000.00
35	3	07/01/2023	58086	SCOTT RICE	FURNITURE FOR EI	12,553.91
35	4	07/01/2023	59171	KENDRICK EXCAVATING LLC	NE CONCRETE DEMO AND REPLACEMENT	13,700.00
35	5	07/01/2023	57992	WALLACE DESIGN COLLECTIVE, PC	ADMIN BUILDING SURVEY	8,000.00
35	6	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	MAINTENANCE VIDEO SURVEILLANCE	26,444.00
35	7	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	MAINTENANCE INTRUSION DETECTION	11,559.00
35	8	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	MAINTENANCE ACCESS CONTROL	15,401.00
35	9	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	HS TEMP ATTEND ENTRY ACCESS	2,315.00
35	10	07/01/2023	59031	ALPHA MECHANICAL SERVICES LLC	GAS FURNACE CE	49,472.00
35	12	07/01/2023	60011	MOREHEAD CONSTRUCTION, LLC	CONCRETE MAINT BUILDING	258,221.00
35	13	07/01/2023	695	HEATWAVE SUPPLY	HEATER GIRLS WRESTLING	8,371.68
35	14	07/01/2023	60267	GARAGE INNOVATIONS INC	FLOORING TRAINING ROOM, MS, BIG WHITEY	27,850.00
35	15	07/01/2023	55952	SCHOOL FIX	Bulletin/White boards	9,562.20
35	16	07/10/2023	57038	LIGHTHOUSE ELECTRIC LLC	SOUTH DOOR SCIENCE ACCESS CONTROL	3,563.87
35	17	07/10/2023	53787	BANK OF AMERICA VISA	TV FOR WI ENTRYWAY AND ADMIN	3,379.94
35	18	07/10/2023	4777	FRED J. MILLER, INC.	BAND UNIFORMS	162,750.00
35	19	07/12/2023	59608	NABHOLZ CONSTRUCTION SERVICE	MAINTENANCE BUILDING	505,454.00
35	20	07/20/2023	4748	ROBINSON GLASS	Girls wrestling locker room remodel in old whitey	840.00
35	21	07/27/2023	57038	LIGHTHOUSE ELECTRIC LLC	IP SPEAKERS AND CABLES - HS	4,348.37
35	22	08/01/2023	59031	ALPHA MECHANICAL SERVICES LLC	HVAC POOL PARTS	4,402.16
35	23	08/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	HS BAND VALCOM REPAIR	3,560.39
35	24	08/02/2023	56625	BILL KNIGHT FORD	2023 FORD TRANSIT T250 CARGO VAN	46,971.00
35	25	08/02/2023	60030	MISSCO INTERIOR CONCEPTS, LLC	REPAIR TABLE - SCIENCE LAB 9TH GRADE	5,887.00
35	26	08/25/2023	695	HEATWAVE SUPPLY	EE water heater	3,129.07
35	28	09/20/2023	57038	LIGHTHOUSE ELECTRIC LLC	EAST ELEM SW ACCESS DR	2,170.00
35	29	09/27/2023	59279	HARNES ROOFING INC	ROOF INSPECTIONS ALL SCHOOLS	4,000.00

Non-Payroll Total:	\$1,212,195.30
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$1,212,195.30

Bixby Public Schools
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 36

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
36	1	07/01/2023	1729	UNITED ENGINES, INC.	TRANSMISSION REPAIR	8,645.65
36	2	07/01/2023	385	CUMMINS SOUTHERN PLAINS, LLC	ENGINE REPAIR	31,466.46
36	3	07/31/2023	56227	CDW-G 2	TOUGHBOOKS FOR TRANSPORTATION	2,333.95
36	4	08/02/2023	493	EMPIRE TRUCK REBUILDERS, INC.	ACTIVITY BUS REPAIR - DEER DAMAGE	5,185.00
36	5	08/30/2023	55163	MSE, INC.	REPAIR TRANSPORTATION RADIOS	11,950.00
Non-Payroll Total:						\$59,581.06
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$59,581.06

Bixby Public Schools
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 37

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
					Non-Payroll Total:	<u>\$0.00</u>
					Payroll Total:	<u>\$0.00</u>
					Balance Forward:	<u>\$0.00</u>
					Report Total:	<u><u>\$0.00</u></u>

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 38

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	1	07/01/2023	56625	BILL KNIGHT FORD	2023 FORD f250 CREW CAB 4WD	51,319.00
38	2	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	CE-EE STOCK CAMERAS	16,190.12
38	5	07/06/2023	58448	WINDOWS XPRESS	WINDOW CLEANING	21,825.00
38	6	07/06/2023	59649	PCC CLEANING & RESTORATION	WATER LEAKS FOR NI, MS, EAST	67,848.67
38	7	07/06/2023	53787	BANK OF AMERICA VISA	ADI- RACKMOUNT/TOWER	3,170.08
38	8	07/10/2023	58719	TRAFERA LLC	CHROMEBOOKS ALT ED	10,470.00
38	9	07/10/2023	56227	CDW-G 2	DESKTOP AND MONITORS NEW HIRES	48,850.00
38	10	07/10/2023	59031	ALPHA MECHANICAL SERVICES LLC	GAS ELECTRIC 20T 460V system - baseball/softball	28,624.00
38	11	07/10/2023	59031	ALPHA MECHANICAL SERVICES LLC	Tech Mini split install	5,989.00
38	13	07/11/2023	59542	ENVIRONMENTAL LOOP SERVICE	Geothermal Pump Replacement	13,319.00
38	14	07/11/2023	60301	AIR SYSTEMS AND PUMP SOLUTIONS INC	REPAIRS AT AG BUILDING	11,659.60
38	15	07/12/2023	54889	OKLAHOMA TULSA PARTS (TRANE)	new compressor for the soccer field	1,175.65
38	16	07/17/2023	59279	HARNESS ROOFING INC	Central Int. Coping Cap Replacement	5,010.00
38	17	07/17/2023	59279	HARNESS ROOFING INC	MS PANEL	650.00
38	18	07/17/2023	59279	HARNESS ROOFING INC	EI ART ROOM LEAK	1,711.00
38	19	07/17/2023	59279	HARNESS ROOFING INC	NI ENTRYWAY LEAKS	2,157.00
38	20	07/17/2023	59279	HARNESS ROOFING INC	WHITEY FORD GYM LEAKS	8,564.00
38	21	07/17/2023	59279	HARNESS ROOFING INC	NE WALL LEAK	1,953.58
38	23	07/20/2023	59031	ALPHA MECHANICAL SERVICES LLC	5 ton furnace and evaporator at HS attendance	4,820.70
38	24	07/20/2023	60346	Z FLOOR CO LTD	2 SETS VOOLEYBALL NETS PLUS	15,000.00
38	25	07/20/2023	60389	LEDFORD SPORTSFLOORS, LLC	SCREEN AND RECOAT HARDWOOD FLOOR	4,824.20
38	26	07/22/2023	1445	SAIED MUSIC	KEYBOARDS AND ACCESSORIES FOR PIANO INSTRUCTION	3,592.65
38	27	08/01/2023	59279	HARNESS ROOFING INC	SOFTBALL OFFICE LEAK	1,927.00
38	28	08/01/2023	59279	HARNESS ROOFING INC	SPORTS MED BUILDING LEAK REPAIR & WALL WATER TEST	2,058.00
38	29	08/01/2023	60331	AMERICAN LEAK DETECTION	HS LEAK DETECTION	10,000.00
38	30	08/02/2023	56625	BILL KNIGHT FORD	2023 F150 CREW CAB 4WD TRUCK	45,675.00
38	31	08/02/2023	111	BANK OF OKLAHOMA	LEASE PAYMENT NEW HS BUILDING	8,605,605.12
38	32	08/02/2023	55155	UMB BANK, N.A.	LEASE PURCHASE PAYMENT FOR WEST	9,454,073.03
38	33	09/06/2023	54003	FULL COMPASS SYSTEMS, LTD	FINE ARTS EQUIPMENT	4,624.35
38	34	09/06/2023	59031	ALPHA MECHANICAL SERVICES LLC	PRACTICE GYM new 25 ton Daikin	38,945.70
38	35	09/06/2023	58743	SUNBELT POOLS, LLC	MECHANICAL ROOM REPAIRS	61,917.00
38	36	09/13/2023	56227	CDW-G 2	Lenovo ThinkBook	2,408.04
38	37	09/13/2023	56227	CDW-G 2	Lenovo ThinkBook - LOREN MONTGOMERY	1,204.02

Bixby Public Schools
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 38

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	38	09/13/2023	56227	CDW-G 2	Acer Nitro EI491CR Sbmiiiphx - LINDA RICKS	743.10
38	39	09/13/2023	56227	CDW-G 2	exterior Access Point for wifi at CI	1,457.70
38	41	09/18/2023	59952	UMB BANK	FINE ARTS PURCHASES	1,071.30
38	42	09/18/2023	59952	UMB BANK	FINE ARTS	3,346.89
38	43	09/18/2023	53540	POWER LIFT	POWER LIFT, TEXAS POWER BAR, LOCK JAW COLLARS	89,791.20
38	44	09/19/2023	59166	LONE WOLF AUDIO, LLC	FINE ARTS EQUIPEMENT	12,315.00
38	45	09/22/2023	60327	FORD AUDIO-VIDEO SYSTEM, LLC	REPLACEMENT AMPLIFIER FOR HS AUDIO	2,080.00
38	46	09/22/2023	59279	HARNES ROOFING INC	WHITEY FOR LEAK/SOFTBALL	9,828.00
38	47	09/27/2023	56227	CDW-G 2	MR MILLERS REPLACEMENT LAPTOP	1,204.02
38	48	10/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	ACTI RACKMOUNT CMS	4,805.75
Non-Payroll Total:						\$18,683,803.47
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$18,683,803.47

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 39

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:						\$0.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$0.00

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 41

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:						\$0.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						<u><u> </u></u>

**Pre-Employment Transition Services Coordination
Pre-ETS
COLLABORATIVE AGREEMENT
FY 2024**

SECTION I - PURPOSE

This Collaborative Agreement ("Agreement"), effective as of the latest date of signature of all Parties or the 1st day of July, 2023 whichever is later, is entered into by and between the following Parties, also referred to herein as "Team Members" to promote collaboration in the delivery of Pre-Employment Transition Services (also referred to herein as Pre-ETS) for students with a documented disability transitioning from secondary school to post-secondary education programs and/or competitive employment; for individuals with disabilities who are enrolled in secondary education and are eligible, or potentially eligible, to receive vocational rehabilitation services (VR) provided by Oklahoma Department of Rehabilitation Services (DRS).

- **Bixby Public School** (also referred to herein as "Host School");
- The Board of Regents of the University of Oklahoma, by and through University Outreach/College of Continuing Education's **National Center for Disability Education and Training** (also referred to herein as "NCDET" or "University").

The Rehabilitation Act of 1973 (Rehabilitation Act), as amended by the Workforce Innovation and Opportunity Act (WIOA), and the Individuals with Disabilities Education Act (IDEA), as amended, all require a formal mechanism in place to ensure coordination of transition services that are needed to provide a free appropriate public education to students with a documented disability and to ultimately transition students with a documented disability to competitive integrated employment or post-secondary education.

Pre-ETS activities are available to students with a documented disability. Students, ages 14-21, do not have to have an IEP (individual education program), a 504 plan or be a Vocational Rehabilitation client. Pre-ETS activities are an action step or service to assist students to achieve their transition goals.

The OBJECTIVE of this Agreement seeks to:

- Increase coordination between the Parties to identify and prepare students with a documented disability to move to post-secondary education and/or competitive integrated employment; based on student need, considering strength, preferences, and interests.
- Improve transition planning by DRS and local education agencies (LEAs) for a student with disabilities to facilitate the development and implementation of that individual's education program.
- Strengthen the relationship between the Oklahoma State Department of Education (OSDE), Oklahoma Office of Workforce Development (OOWD), LEAs, higher education entities, and businesses to facilitate successful outcomes for students with a documented disability.

- Engage, involve and educate families to increase student success in post-school activities.
- Increase the number of students reaching their individual education plan (IEP) and the DRS individual plan for employment (IPE) goals.
- Increase professional learning opportunities and share resources.
- Increase job training and education opportunities for people who have traditionally faced barriers.

TERM

The Parties agree that the effective period of this Agreement shall be the latest date of signature of all Parties, or July 1, 2023, whichever is the latter, through June 30, 2024.

This Agreement may be renewed for two (2) additional twelve-month periods. Any renewals are contingent upon the Department of Rehabilitation Services renewing the Pre-Employment Transition Services Agreement with the University and University's approval of such renewal. Notice of renewal to be provided by an authorized representative of the Host School to the NCDET contact in hardcopy or email.

NCDET contact: Judi Goldston, jgoldston@ou.edu or Dr. Annie Baghdayan, abaghda1@ou.edu

SECTION 2 – DEFINITIONS (for the purpose of this agreement):

2.1 Workforce Innovation and Opportunity Act (WIOA): Reauthorizes the Rehabilitation Act of 1973 as amended, that established VR (29 U.S.C. § 701 et seq.) and creates the Pre-ETS set-aside (29 U.S.C. § 730 (d)).

2.2 Vocational Rehabilitation (VR): a federal program which promotes, assesses, plans, develops and provides services for individuals with disabilities, consistent with their strengths, resources, priorities, concerns, abilities, capabilities, interests and informed choice, so they may prepare for and engage in gainful employment, as required by the Rehabilitation Act.

2.3 Oklahoma Office of Workforce Development (OOWD): carries out the vision of the Governor's Council for Workforce and Economic Development, provides technical assistance and coordinates strategic priorities and plans across education, training and economic agencies. Works to align and connect education and workforce resources, remove workforce barriers and better support Oklahoma employers and jobseeker.

2.4 Individual Education Plan (IEP): a written statement of the educational program required by IDEA for a student with a disability designed to meet the student's individual needs. The IEP has two general purposes: to set appropriate, measurable goals for the student and to describe the specialized instruction and services the school district will provide for the student.

2.5 Individual Plan for Employment (IPE): is required by the Rehabilitation Act, and is the roadmap developed jointly by the student and the Vocational Rehabilitation counselor to help the student with a disability reach a specific competitive, integrated employment goal.

2.6 Individuals with Disabilities Education Act (IDEA): is designed to ensure that all students with a documented disability have available to them a Free and Appropriate

Public Education (FAPE) that provides special education and related services designed to meet their unique needs and to prepare them for further education, employment and independent living; federal act codified at 20 U.S.C. § 1400 et seq.

2.7 Local Education Agency (LEA): a public board of education or other public authority legally constituted within a state for either administrative control or direction of, or to perform a service function for, public elementary schools or secondary schools in a city, county, township, school district or counties recognized in a state as an administrative agency for its public elementary schools or secondary schools; codified at 20 U.S.C. §1401 (19).

2.8 A student with a disability: is an individual who is in an educational program; and meets certain age requirements; and is eligible for and receiving special education or related services under IDEA; or is an individual with a disability for purposes of section 504 of the Rehabilitation Act.

2.9 Potentially Eligible: students with a documented disability, including individuals ages 14-21 who have not applied or been determined eligible for VR services.

2.10 Competitive Integrated Employment: employment for an individual with a disability that is, among other things, compensated at a rate not lower than the minimum wage and is customary for the occupation and where the individual interacts with other persons without disabilities.

2.11 Pre-Employment Transition Services (Pre-ETS): activities provided through a subset of transition services, in partnership with LEAs, to help students, and potentially eligible students, with disabilities develop skills leading to success in employment and independent living after high school. These learning experiences are designed within an outcome-oriented process that promotes movement from school to post-school activities, including postsecondary education, vocational training, competitive integrated employment, financial literacy, and self-advocacy education to improve social and independent living skills. Pre-ETS are defined and authorized in accordance with 29 U.S.C. § 733.

The following are examples of activities that fall into the five required *Pre-ETS* categories:

- **Job Exploration Counseling:** discussion, activities, vocational evaluations, or assessments on in-demand job opportunities intended to foster motivation and informed decision-making.
- **Work-Based Learning** – research and knowledge of work site tours, job shadowing, mentoring, internships, apprenticeships, short-term employment, volunteering, and on-the-job trainings.
- **Counseling on Post-Secondary Opportunities**—discussion and activities regarding college and other -post-secondary opportunities, academic and occupational training needed to succeed in the workplace, and providing resources that may be used to support individual student success in education and training, such as disability support services and financial aid.
- **Workplace Readiness Training** (can be in a simulated or "real" work setting) - teaching social skills and independent living skills necessary to prepare for eventual employment, such as communication and interpersonal skills, financial literacy, transportation options, job-seeking skills, understanding employer expectations, and other "soft" skills necessary for employment; and
- **Self-advocacy**—training on rights and responsibilities; how to request accommodations or services and supports; communicating thoughts, concerns, and

needs; peer-mentoring opportunities; and participating in leadership activities offered in educational or community settings.

SECTION 3 – RESPONSIBILITIES:

The Host School:

The school plays a significant role in the success of providing and coordinating transition services, specifically employment readiness instruction for students with a documented disability. Schools are bound by the specific content in the Individuals with Disabilities Education Act (IDEA) for the provision of secondary transition services and by coordinating services with other agencies who will pay for or provide transition services. *Pre-Employment Transition Services are not meant to reduce the responsibility of schools to provide transition services. The intent is to enhance the resources available to students with a documented disability through collaboration. Host School understands and agrees that they will not be reimbursed by the University for any costs incurred as part of the Pre-ETS program.*

The Host School will:

- Upon receipt of proof from NCDDET that all NCDDET personnel participant under this Agreement have passed the criminal background record check, allow the NCDDET Pre-ETS staff access to DRS potentially eligible students with a documented disability and/or DRS clients (in a group setting or one-on-one) to whom they can provide Pre-ETS instructional activities;
- work with the local DRS counselors to identify, recruit, and refer students for vocational rehabilitation services;
- be responsible for collecting signed parent authorization to allow their student to participate in Pre-ETS activities.
 - If parent signed authorization is unavailable, provide University a copy of the front page and/or Student identification page, transition goal page(s) and signature page(s) of the IEP (individual education program).
 - If parent signed authorization form is unavailable, provide University a copy of the student 504 plan or other documentation to identify the student having a documented disability.
- ensure school staff and/or a classroom teacher is present and assisting to ensure the highest engagement of the students;
- communicate to the NCDDET Pre-ETS staff and DRS (if applicable) any concerns brought forth by a student;
- provide information to assist staff providing Pre-ETS activities that will support the learning needs, adaptations, and/or modifications of program participants;
- assist with outreach to identify students with a documented disability and assessment of their potential need for transition services and pre-employment transition services;
- share career assessment and planning information with DRS and Pre-ETS staff;
- work collaboratively to increased number of students obtaining their IEP and IPE goals;

- assist with the development of additional school sites by speaking with potential school leadership; and
- maintain confidentiality regarding program participants.

NCDDET:

The University of Oklahoma Outreach is a lifelong learning organization dedicated to helping individuals, businesses, groups, and communities transform themselves through knowledge. *Established in 1965*, the **National Center for Disability Education and Training** seeks to advance independent living, employment, and career opportunities for people with disabilities through innovative training and direct service.

NCDDET will:

- work in collaboration with DRS counselor, school transition personnel, and other persons supporting DRS potentially eligible students with a documented disability and/or DRS clients to provide Pre-ETS instructional activities in groups and/or individually;
- ensure its staff are trained and experienced in working with students with a documented disability as well as developing business relationships;
- ensure its staff have successfully passed a criminal background check; and will provide the Host School proof prior to providing Pre-ETS activities;
- support the host school staff in planning for the transition of students with a documented disability from school to post-school activities;
- work in collaboration with the teacher and current transition curriculum;
- work to increase employment and/or post-secondary student success;
- work with local school districts to create greater access for students with a documented disability and remove barriers into transition programs and activities;
- assist with outreach to identify students with a documented disability and assessment of their potential need for transition services and pre-employment transition services;
- encourage community work experiences that provide the opportunity for students with a documented disability to participate in skill development in community settings;
- share career assessment and planning information with DRS and school staff;
- work with the local DRS counselors to identify, recruit, and refer students for vocational rehabilitation services;
- communicate to Host School staff and DRS (if applicable) any concerns brought forth by a student;
- assist with the development of additional school sites by speaking with potential school leadership; and
- maintain confidentiality regarding program participants.

Section 4 Special Terms and Assurances

A. Insurance

Each Party is hereby required to carry liability insurance or State of Oklahoma self-insurance adequate to compensate, in accordance with the limits of the Oklahoma Governmental Tort Claims Act, 51 O.S. 1991, sec 151, et seq., as amended, persons for injury to their person or property occasioned by an act of negligence by the party to be bound, its agents or employees. The Parties shall timely renew the policies to be carried pursuant to this section throughout the term of the Agreement and provide evidence of such insurance and renewals upon request.

B. Equal Opportunity/Non-Discrimination

Each Party shall at all times comply with all federal laws relating to nondiscrimination, including, but not limited to, Presidential Executive Order 11246, as amended, and the Civil Rights Act of 1964, 42 U.S.C. §2000 *et seq.*; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 794.; the Americans With Disabilities Act of 1990, 42 U.S.C. §12101 *et seq.*; Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 *et seq.*; the Age Discrimination in Employment Act, 42 U.S.C. §6101 *et seq.*; and all amendments to these acts, and all requirements imposed by the regulations issued pursuant to these acts, including, but not limited to, providing equal opportunity, both to those seeking employment and those seeking services, without regard to race, color, religion, sex, national origin, age, or handicap.

Each Party are an Equal Opportunity Employer, a provider of services and/or assistance, and is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended and Executive orders 11246 and 11375. The Host School represents compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant to this act.

C. Drug-Free Workplace

Each Party represents compliance in providing or continuing to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part § 85.600 *et seq.*

D. Modification

The Agreement may only be modified by mutual consent of the Parties in writing.

E. Cancellation

1. With Cause: In the event the Host School fails to meet the terms and conditions of the Agreement, or fails to provide services in accordance with the provisions of the Agreement, the University may, upon written notice of default transmitted via Certified Mail to the Host School, cancel the Agreement effective upon receipt of notice or at 5:00 PM on the fifth calendar day from the date the University mailed the notice, whichever occurs first. Such

cancellation shall not be an exclusive remedy but shall be in addition to any other rights and remedies provided for by law.

2. Without Cause: It is further agreed that the Agreement may be canceled by either Party by providing thirty (30) days prior written notice.

F. Access to and Retention of Records

The Host School shall maintain adequate records regarding the Pre-ETS program and student participation. Authorized personnel of the University, U.S. Department of Education or other pertinent federal agencies, authorized personnel of the Oklahoma Department of Rehabilitation Services, and other appropriate state entities shall have the right of access to records of Host School which are pertinent to the performance of the Agreement, in order to audit, examine, make excerpts and/or transcripts. The Host School shall be required to maintain all records for three (3) years after all pending matters are closed.

G. Compliance with State and Federal Laws

Each Party to this Agreement shall comply with all applicable state and federal laws, rules and regulations relevant to the performance of the Agreement. Compliance shall be the responsibility of each Party, without reliance on or direction by the other.

Each Party hereto agrees to be responsible for its own negligent acts and omissions and those of its employees and agents as provided by the Oklahoma Governmental Tort Claims Act, 51 O.S. 1991, sec 151, et seq., as amended.

If the University notifies the Host School of a possible compliance issue, the Host School must submit an explanation to the University within forty-five (45) days of the notification. If upon receipt of the explanation the University determines the Host School is out of compliance, the Host School will have 30 days to remedy the non-compliance. If after that time the University determines the Host School has not resolved the compliance issue, the University may take any or all, but not limited to, the following options:

1. suspension of the Agreement;
2. withholding of additional Agreements;
3. requiring an immediate audit of all records pertaining to the Agreement;
4. the University, within 21 days of receipt of reports, shall complete review;
5. the University may choose to make an allowance on any compliance issue if appropriate documentation for the non-compliance action can be furnished.

Neither Party shall be liable for any damages resulting from any delay in delivery or failure to give notice of delay that directly or indirectly results from the elements, acts of God, delays in transportation, or delays in delivery by any cause beyond the reasonable control of the Parties.

H. FERPA

Each Party to this Agreement agrees to abide by the limitations on redisclosure of personally identifiable information from education records as set forth in the Family Educational Rights and Privacy Act (34 CFR 99.33(a)(2))

I. Clean Air Act

Each Party agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 *et seq.* The Host School agrees to report each violation to the University, and understands and agrees that the University will, in turn, report each violation as required to assure notification to the appropriate Environmental Protection Agency Regional Office.

J. Employment Relationship

This Agreement does not create an employment relationship. Individuals performing services required by the Agreement are not considered employees of the University. The Host School's employees shall not be considered employees of the University for any purpose, and as such shall not be eligible for benefits accruing to University employees.

The University shall provide access to staff as needed to meet the requirements contained herein.

K. Contract Jurisdiction

The Agreement will be governed in all respects by the laws of the State of Oklahoma. The District Court of Cleveland County, State of Oklahoma will be the exclusive venue in the event any legal action is filed by the Host School or the University to enforce or to interpret provisions of the Agreement.

This Agreement is the product of negotiations between the Parties, each of which has had the opportunity to consult counsel prior to the execution hereof. Therefore, the Parties agree that if this Agreement needs to be interpreted by any court (or other tribunal) having jurisdiction, no conclusions or inferences of the law shall be drawn in favor of or against either Party on the basis of which Party drafted the term or provision at issue.

L. Severability

The terms of this Agreement are severable such that if any term or provision is declared by a court of competent jurisdiction to be illegal, void, or unenforceable, the remainder of the provisions shall continue to be valid and enforceable.

M. Ownership and Copyrights

All curriculum, instructional materials, software, reports, and videos (hereinafter "Intellectual Property") are being developed exclusively for the University or purchased by the University and shall be the property of the University. Intellectual Property created and copyrighted or trademarked by the other Party outside of the Agreement shall be retained by same. This article shall not be construed to alter or diminish ownership rights provided under state or federal law or regulations.

N. Accessibility

Pursuant to Title 74, Section 85.7d and OAC 580:15-6-22 electronic and information technology procurements, agreements, and contracts shall comply with applicable Oklahoma Information Technology Accessibility Standards issued by the Oklahoma Office of State Finance. EIT Standards may be found at [www.ok.gov/DCS/Central Purchasing](http://www.ok.gov/DCS/Central_Purchasing)

Upon request, the Host School shall provide a description of conformance with the applicable Oklahoma Information Technology Accessibility Standards for the proposed product, system or application development/customization by means of either a Voluntary Product Accessibility Template (VPAT) or other comparable document.

O. Entire Agreement

This Agreement constitutes the entire Agreement and understanding between the Parties and supersedes all prior and/or contemporaneous discussions, representations, or contracts, whether written or oral, of the Parties relating to the work to be performed.

Section 5 Signatures

The Parties hereto agree that they may conduct the transaction by electronic means and hereby state that electronic signature shall have the same force and effect as an original signature.

THE HOST SCHOOL REPRESENTS THAT IT HAS READ AND UNDERSTOOD THE TERMS OF THIS AGREEMENT AND MADE NO CHANGES TO THE TERMS OF THIS AGREEMENT. BY PLACING THE SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE, THE HOST SCHOOL AGREES TO BE BOUND BY THIS AGREEMENT.

Host School

Signature

Date

Print Name and Signatory Title

**PARTICIPATION AGREEMENT AMONG
OKLAHOMA STATE DEPARTMENT OF EDUCATION (OSDE),
PUBLIC CONSULTING GROUP LLC (PCG), SUBSIDIARY OF
PUBLIC CONSULTING GROUP HOLDINGS, INC.
AND THE SCHOOL DISTRICT**

**THE OSDE UNDER THE AUTHORITY OF AGREEMENT WITH
OKLAHOMA HEALTH CARE AUTHORITY (OHCA)
SCHOOL-BASED HEALTH SERVICES PROGRAM**

Bixby Public Schools

Participating School District

109 N. Armstrong

Street Address

Bixby
City

OK

State

74008

Zip Code

This Participation Agreement (the "Participation Agreement") is entered into by and among the Oklahoma State Department of Education ("OSDE"), Public Consulting Group LLC ("PCG"), and the above-referenced School District ("the DISTRICT") as of July 1, 2023 ("Effective Date").

We, the District will be participating in:

- Fee-for-Service (FFS)
 Medicaid Administrative Claiming (MAC)

***In order to participate in MAC, the District must participate in FFS**

WHEREAS, the DISTRICT is a public school district that employs or contracts with health care providers to provide school-based health-related services to students including special-needs students; and

WHEREAS, the DISTRICT requires assistance in billing Medicaid for covered services that are provided to Medicaid-eligible students, and in collecting amounts billed; and

WHEREAS, OSDE is duly authorized to administer the Medicaid School-Based Health Services (SBHS) program pursuant to its June 2017 contract with the Oklahoma Health Care Authority ("OHCA") (the "Authorizing Agreement"); and

WHEREAS, PCG is duly authorized to provide Medicaid claiming services to the DISTRICT, pursuant to its contract with OSDE (Purchase Order 2659019209) (the "PCG Contract"); and;

WHEREAS, pursuant to the Authorizing Agreement and PCG Contract, in order to participate in the OSDE administered SBHS program, DISTRICT must record all health-related services they provide to special education students as well as the necessary claims support documentation in OK EDPlan™; and

WHEREAS, the DISTRICT wishes to participate in the SBHS program and allow PCG to coordinate Medicaid Administrative Claim (MAC) activities and for the DISTRICT to receive Medicaid claiming services from PCG pursuant to the terms and conditions contained in this Participation Agreement and in accordance with Authorizing Agreement and the PCG Contract; and

THEREFORE, OSDE, PCG, and the DISTRICT agree to the terms and conditions set forth in this Participation Agreement.

[Remainder of page intentionally left blank]

I. SCOPE OF SERVICES

- A. PCG will perform the services and fulfill the operational responsibilities assigned to it in the attached **Exhibit A** and **Exhibit B**, in accordance with the terms and conditions of this Participation Agreement. The DISTRICT and OSDE will perform the services and fulfill the responsibilities assigned to them respectively in the attached **Exhibit A** and **Exhibit B**, in accordance with the terms and conditions of this Participation Agreement. However, PCG's performance of the services described in the attached **Exhibit A** and **Exhibit B** is expressly conditioned upon the DISTRICT's performance of its responsibilities and upon OSDE's performance of its responsibilities under the Participation Agreement and above-referenced **Exhibit A and Exhibit B**.
- B. The parties to this Participation Agreement may expand the scope of this Participation Agreement to include other products or services offered by PCG, and to specify rates of payment for such products or services, by means of amendments to this Participation Agreement.
- C. Additional scope of work if requested by the LEA. As a participant in the Oklahoma State Department of Education (OSDE) school-based Medicaid program districts will have the option to receive disability evaluation support through PresenceLearning.

This includes the following services:

- Direct evaluation support to Participating Districts of the OSDE Medicaid Program
- Virtual Evaluations
- Priority will be eligibility evaluations, followed by additional areas dictated by OSDE
- District Engagement
- Performance Reporting (Monthly)
- Service Assessments and Feedback

II. TERM

- A. The term of this Participation Agreement (the "**Term**") shall commence on the Effective Date and shall continue through June 30, 2024. Term of Service is further defined in Section VII of this agreement.
- B. Notwithstanding the foregoing, this Participation Agreement will expire automatically upon the expiration or termination of the PCG Contract or the Authorizing Agreement, whichever occurs earlier.

III. CLAIMING AND COMPENSATION PROCEDURES

- A. Pursuant to the Authorizing Agreement, the PCG Contract, and this Participation Agreement, including the exhibits hereto, PCG will submit Medicaid reimbursement and quarterly MAC claims to OHCA on behalf of the OSDE and all DISTRICTs participating in the SBHS program.
- B. Pursuant to Article 5.1.C of the Authorizing Agreement, for services rendered on or after July 1, 2018, OHCA will make payments directly to the DISTRICT, within 45 days of submission of a clean claim, and OHCA will invoice DISTRICT for the State share of all such payments.
- C. For fee-for-service claims the DISTRICT hereby agrees to pay PCG 10% of the federal share amounts received from OHCA on account of the above-referenced claims, as compensation for PCG services.
 - a. PCG shall invoice the DISTRICT only after reimbursement has been received by the DISTRICT. Each invoice shall state the nature of the reimbursement received, the date of reimbursement, and the time period of the services provided by PCG.
- D. For MAC the DISTRICT hereby agrees to pay PCG 10% of the federal share amounts received from OHCA, as compensation for PCG services.
 - a. PCG shall distribute MAC reimbursement, less the 10% of the federal share, to the DISTRICT on a quarterly basis only after the MAC claims have been paid by OHCA.
- E. Upon expiration or termination of this Participation Agreement, PCG shall be entitled to payments for services provided prior to termination. The parties acknowledge that one or more invoices may be submitted or recouped by PCG after the termination date, following reimbursements received by the DISTRICT on account of such services. Accordingly, the parties agree that the provisions associated with PCG's compensation shall survive expiration or termination of this Participation Agreement.
- F. This Agreement provides a mechanism for payment to the DISTRICT by OHCA (through OSDE and PCG) using federal funds from CMS, and the parties agree that it in no way creates a requirement for OHCA to reimburse any DISTRICT from OHCA state funds.

IV. DISALLOWANCES

If a reimbursement is disallowed after it was paid to the DISTRICT, PCG shall return to the DISTRICT any fees that were paid to PCG by the DISTRICT under Section III.C & D with respect to the disallowed reimbursement in accordance with the following terms:

- A. For disallowances on claims attributable to errors or omissions caused by PCG, PCG will work with the DISTRICT and take all reasonable actions to challenge the disallowance.
- B. PCG shall not be obligated to reimburse the DISTRICT for a disallowance if the DISTRICT, OSDE, or OHCA does not allow PCG to fully participate in the review and audit process.
- C. PCG shall not be obligated to reimburse the DISTRICT for any disallowance resulting from the errors, acts, or omissions of the DISTRICT. PCG's billing or preparing and MAC claim on behalf of the DISTRICT is in good faith and the data DISTRICT enters is processed by PCG on an "as is" basis. The DISTRICT warrants that (i) service data entered into OK EDPlan™ and/or PCG Claiming System and supporting claiming data furnished is accurate and complete and that (ii) the DISTRICT has appropriate records to substantiate claims submitted on their behalf by PCG.
- D. Subject to the terms provided in this Section, in the event claims are disallowed as a result of PCG's errors or omissions and federal funds are returned and all avenues for contesting the disallowance have been exhausted, PCG shall refund to DISTRICT an amount no greater than the amount paid by the DISTRICT on the amount disallowed. For the auditing process on claims attributable to errors or omissions caused by PCG, PCG shall bear the cost of such defense.

V. **RECORDS**

- A. Upon reasonable notice, which will be no less than ten (10) business days, unless circumstances require a more rapid response at which time the parties will mutually agree on a response deadline based on the size, scope and urgency of the request, PCG shall allow the DISTRICT and OSDE and any of their duly authorized representatives or agents reasonable access to any records of PCG that are pertinent to this Participation Agreement for the purposes of audits or examinations, provided that (i) any audit or examination requiring physical access to PCG's records shall take place during PCG's normal business hours of operation and in a commercially reasonable manner; and (ii) absent exigent circumstances, neither the DISTRICT nor OSDE shall request more than one (1) audit or investigation within a calendar year.
- B. PCG shall maintain its records relating to this Participation Agreement for a period of at least six (6) years from the date of service or claim payment, whichever is greater. For fee-for-service claims, upon expiration or termination of the Agreement, and DISTRICT elects not to participate in the next successive term, PCG will provide DISTRICT a zip file via SFTP

file transfer to include claims information in either text format or Excel format going back six (6) years from the date of expiration or termination. If additional years are required, a different file format, and/or a delivery method other than SFTP is requested, PCG will provide DISTRICT data in the requested date range and format and charge per hour to do so. The hours to complete the work will be priced at the prevailing PCG developer rates. DISTRICT shall be obligated to pay prior to delivery of the data.

VI. CONFIDENTIALITY

- A.** The parties recognize that this Participation Agreement concerns the use of information subject to federal and state laws including the Family Educational Rights and Privacy Act (“FERPA”) and the Individuals with Disabilities Education Act (“IDEA”).
- B.** The parties shall comply with the requirements of applicable federal and state laws relating to the confidentiality of information, and agree to amend this Participation Agreement as may be necessary to reflect changes in the applicable law.
- C.** PCG shall request from the DISTRICT, and the DISTRICT shall provide to PCG, only such information as is reasonably necessary to effectuate the purposes of this Participation Agreement. PCG shall take steps to safeguard all confidential information that it receives or creates pursuant to this Participation Agreement.
- D.** PCG shall not use confidential information received from the DISTRICT identifying individual students for any purpose other than the purposes of this Participation Agreement or other purposes expressly directed or allowed by the DISTRICT in a writing signed by the DISTRICT, and shall immediately notify the DISTRICT if such confidential information is subpoenaed or requested by a third party, or otherwise required to be disclosed by a lawful court order or by operation of law, or is improperly used, copied, or removed.
- E.** If the DISTRICT determines it necessary in order to comply with its obligations under law, the DISTRICT may examine facilities, systems, procedures, and records of PCG to the extent necessary in order to confirm the adequacy of security measures as they relate to this Participation Agreement, subject to adequate advance written notice of no less than ten (10) business days and any examination requiring physical access to PCG’s facilities or records shall take place including during PCG’s normal business hours of operation and in a commercially reasonable manner.
- F.** Upon expiration or termination of this Participation Agreement, PCG shall use reasonable and secure means to return or destroy (as directed in writing

by the DISTRICT) all documentary information protected by federal or state confidentiality laws that was received or created by PCG under this Participation Agreement. To the extent that destruction or return is not feasible, PCG will continue to extend the protections of the Agreement to such information and limit its further use, until such time as destruction or return is feasible.

- G. Nothing in this Participation Agreement is intended to confer any rights, remedies, obligations, or liabilities upon anyone other than the DISTRICT, PCG, and their respective successors and assigns.

VII. TERMINATION

This Participation Agreement may be terminated before the end of the term specified in Section II, as follows:

- A. **Without Cause:** Any party may terminate this Participation Agreement by giving written notice to the other parties no later than 30 days prior to end of current fiscal year, or such other period as is mutually agreed in advance by the parties.
- B. **For Convenience:** The DISTRICT or OSDE may terminate the Agreement for convenience only if the DISTRICT or OSDE determines that termination is in the best interest of the party. The DISTRICT or OSDE shall terminate the Contract for convenience by delivering to PCG a Notice of Termination for Convenience specifying the terms and effective date of Agreement termination. The Agreement termination date shall be a minimum of 30 days from the date the Notice of Termination for Convenience is issued by the DISTRICT or OSDE.
- C. **For Cause:** Any party may terminate this Participation Agreement if another party materially breaches its terms. This provision applies only if the non-breaching party provides written notice to the breaching party, and allows at least five (5) business days to cure the breach before the effective date of termination stated in the notice.
- D. **Authorizing Agreement:** PCG or OSDE may terminate this Participation Agreement immediately upon written notice in the event that the PCG Contract or the Authorizing Agreement is terminated or materially amended in such a manner as to materially affect the purpose of, or obligations set forth in, this Participation Agreement.
- E. **Provider Qualifications:** PCG or OSDE may terminate this Participation Agreement immediately in the event that a health care provider for the DISTRICT fails to maintain appropriate licensure or other qualifications for providing covered services.

- F. **DISTRICT Qualifications:** PCG or OSDE may terminate this Participation Agreement immediately in the event that the DISTRICT fails to maintain appropriate qualifications for participating in the program.

VIII. **OWNERSHIP INTERESTS AND LICENSE**

Subject to the terms and conditions of this Agreement, including DISTRICTS's performance of its obligations hereunder, PCG shall provide the EasyTrac™ (including application and related supporting services) to DISTRICT, as more fully described below.

A. Definitions:

- (i) "EasyTrac™" means: (i) the Internet-based services described herein; (ii) all products related to such services; (iii) all New Releases, Updates, and Upgrades applicable to the foregoing and generally released by PCG; and (iv) the Documentation developed by PCG for distribution and use in combination with the foregoing.
 - (ii) "New Releases" means any new revision of EasyTrac™ that includes significant enhancements which add new features to the EasyTrac™ and which generally will be designated by a new version number either to the left of the decimal point (e.g., from v2.03 to v3.00) or one decimal place to the right of the decimal point (e.g., from v2.03 to v2.10).
 - (iii) "Updates" means any new revisions and/or modifications made to EasyTrac™ and/or documentation in order to correct operational errors.
 - (iv) "Upgrades" means any new revision of EasyTrac™ that includes corrections and minor modifications to existing features and which generally will be designated by a new version number which has changed from the prior number only two places to the right of the decimal point (e.g., from v2.02 to v2.03).
 - (v) (i) "PCG Claiming System" means: (i) the Internet-based system used for MAC herein; (ii) all Random Moment Time Study and cost reporting services; (iii) all New Releases, Updates, and Upgrades applicable to the foregoing and generally released by PCG; and (iv) the Documentation developed by PCG for distribution and use in combination with the foregoing.
- B. PCG grants to DISTRICT, and DISTRICT accepts, a non-exclusive, non-transferable, non-sublicensable right and license, during the Term only, to access via the Internet and use EasyTrac™ and / or the PCG Claiming System to the extent reasonably necessary in performing related service coordination functions.
- C. PCG grants to DISTRICT, and DISTRICT accepts, a non-exclusive, non-transferable, non-sublicensable royalty-free license under PCG's copyrights

in PCG's documentation, during the Term only: (i) to incorporate PCG's documentation, in whole or in part, into other written materials prepared by or for DISTRICT with respect to EasyTrac™ and / or the PCG Claiming System; and (ii) to reproduce and distribute modified and original versions of PCG's documentation, in hard copy or in an on-line format, as part of DISTRICT's documentation for EasyTrac™ and / or the PCG Claiming System, and, if such DISTRICT's documentation is in an on-line format, allow DISTRICT users to make print copies of the same.

- D.** DISTRICT shall not use or grant to any person or entity other than authorized DISTRICT users the right to use EasyTrac™ and / or the PCG Claiming System, which users shall be subject to the terms set forth herein. DISTRICT shall not distribute, market, or sublicense EasyTrac™ and / or the PCG Claiming System, and shall not permit any DISTRICT user or third party to do so.
- E.** DISTRICT shall ensure that appropriate proprietary notices indicating PCG's intellectual property rights in EasyTrac™ and / or the PCG Claiming System and related documentation are placed on all copies of written materials distributed by DISTRICT relating thereto. Examples of such documentation include training materials and manuals. DISTRICT shall not remove, modify, or suppress any confidentiality legends or proprietary notices placed on or contained within EasyTrac™ and / or the PCG Claiming System, and shall not permit any DISTRICT user or third party to do so.
- F.** DISTRICT shall not distribute any PCG documentation or intellectual property made available through this Agreement to any individual or organization that is not part of DISTRICT or an authorized DISTRICT user and shall not permit any DISTRICT user or third party to do so.
- G.** DISTRICT shall not transfer, rent, or permit access to EasyTrac™ and / or the PCG Claiming System to any third party, and shall not permit any DISTRICT user or third party to do so.
- H.** DISTRICT shall not modify, decompile, disassemble, or otherwise attempt to reverse engineer EasyTrac™ and / or the PCG Claiming System or any portion thereof, and shall not permit any DISTRICT user or third party to do so.
- I.** DISTRICT shall not circumvent any security protection within EasyTrac™ and / or the PCG Claiming System, and shall not permit any DISTRICT user or third party to do so.
- J.** Subject to the license rights granted to DISTRICT by this Section, all right, title, and interest in and to EasyTrac™ and / or the PCG Claiming System,

including the intellectual property rights and technology inherent in EasyTrac™ and / or the PCG Claiming System, are and at all times will remain the sole and exclusive property of PCG. No right to use, print, copy, distribute, integrate, or display EasyTrac™ and / or the PCG Claiming System, in whole or in part, is granted in this Agreement, except as is explicitly provided in this Agreement. Nothing contained in this Agreement will directly or indirectly be construed to assign or grant to DISTRICT any right, title, or interest in or to PCG's intellectual property rights or other rights in and to EasyTrac™ and / or the PCG Claiming System or PCG's trademarks. Except as expressly authorized by this Agreement, DISTRICT shall not use, display, copy, distribute, modify, or sublicense EasyTrac™ and / or the PCG Claiming System. PCG reserves all rights not expressly granted to DISTRICT by this Agreement.

- K. DISTRICT acknowledges that PCG is and shall remain the owner of all right, title, and interest in and to each of PCG's trademarks in any form or embodiment thereof and is also the owner of all goodwill associated with PCG's trademarks. All goodwill generated by DISTRICT use of EasyTrac™ and / or the PCG Claiming System with respect to PCG's trademarks shall inure exclusively to the benefit of PCG. DISTRICT shall promptly notify PCG of any third-party infringements of any of the PCG trademarks used in connection with EasyTrac™ and / or the PCG Claiming System, or any act of unfair competition by third parties relating to the PCG trademarks, within a reasonable time of OSDE's knowledge of such infringements or acts.
- L. PCG reserves the sole and exclusive right at its discretion to assert claims against third parties for infringement or misappropriation of its intellectual property rights in EasyTrac™ and / or the PCG Claiming System.

IX. LIABILITY AND INSURANCE

- A. PCG shall defend, indemnify, and hold harmless the DISTRICT and OSDE from and against any suit, proceeding, assertion, damage, cost, liability, and expense (including court costs and reasonable attorneys' fees) incurred as a result of claims by a third party against the DISTRICT or OSDE, employees, or agents arising from or connected with a claim, related to this Agreement, that any EasyTrac™ and / or the PCG Claiming System infringes any valid patent, copyright, trade secret, or other intellectual property right under the laws of the United States, provided that the DISTRICT and OSDE promptly notifies PCG, in writing, of the suit, claim, or proceeding, or threat of suit, claim, or proceeding, and provides PCG with reasonable assistance for the defense of the suit, claim, or proceeding. PCG will have sole control of the defense of any claim and all negotiations for settlement or compromise.

- B. To the extent permitted by applicable law, the DISTRICT shall defend, indemnify, and hold harmless PCG from and against any suit, proceeding, assertion, damage, cost, liability, and expense (including court costs and reasonable attorneys' fees) incurred as a result of claims by a third party against PCG, employees, or agents arising from or connected with any acts or omissions by the DISTRICT.
- C. PCG shall be liable to the DISTRICT and OSDE for consequential, incidental, exemplary, special or punitive damages resulting from or relating to the Agreement, whether based on breach of contract, tort, or otherwise, even if such party has been advised of the possibility of such damages. Under no circumstances shall PCG's aggregate liability under this agreement to OSDE exceed an amount equal to the total compensation paid to PCG pursuant to this agreement. PCG will maintain adequate insurance coverage for purposes of this Participation Agreement, including commercial general liability, worker's compensation, and errors and omissions liability insurance. PCG will provide to the DISTRICT a certificate of insurance upon request. Such certificate shall provide for thirty (30) days' notice prior to modification of terms or termination.

X. SUCCESSORS AND ASSIGNEES

- A. The parties each binds itself, its associates, partners, successors, assigns, and legal representatives to the other parties to this Participation Agreement with respect to all covenants of this Participation Agreement.
- B. No party shall assign any interest in this Participation Agreement or transfer any interest in the same (whether by assignment or notation) without prior written approval of the other parties.

XI. APPLICABLE LAW AND EXCLUSIVE FORUM

This Agreement shall be governed by the law of the State of Oklahoma, and any civil action arising under this Participation Agreement shall be brought in the State of Oklahoma, Oklahoma County.

XII. COMPLIANCE WITH LAWS

- A. The parties shall comply with all applicable federal and state laws and regulations.
- B. This Participation Agreement and the transactions contemplated hereby are intended to comply with all applicable federal and state laws and regulations including but not limited to fraud and abuse laws. In the event that this Participation Agreement or any of the transactions contemplated hereby are determined not to be in compliance with such laws and regulations, the

parties shall negotiate in good faith to modify the terms and provisions of this Participation Agreement to remedy any prior noncompliance. If compliance cannot reasonably be achieved, this Participation Agreement shall terminate at the election of any party and no party shall have any further rights or obligations hereunder, except as otherwise provided herein; provided, however, that the parties shall take all practicable action to remedy any noncompliance, if possible, including but not limited to repayment or return of any money or value received.

- C. This Agreement is intended to be interpreted as necessary to implement and comply with federal and state laws relating to confidentiality of health information and student information. The parties agree that any ambiguity in this Participation Agreement is to be resolved in favor of a meaning that complies with and is consistent with such laws.

XIII. EXTENT OF AGREEMENT AND ORDER OF PRECEDENCE

- A. This Participation Agreement represents the entire and integrated agreement among the parties and supersedes all prior negotiations, representations, or agreements, either written or oral.
- B. This Participation Agreement may be amended or revised only by a written amendment signed by authorized representatives of all parties and referencing this Participation Agreement.
- C. The parties acknowledge that nothing in this Participation Agreement is intended to conflict with the PCG Contract or the Authorizing Agreement; in the event of a conflict between those agreement and this Participation Agreement, the terms and conditions of those agreement will govern, In the event of any conflict between the terms of this Agreement and the Attachments, the following order of precedence shall govern:
 - 1. Agreement
 - 2. Exhibit A – Operational Responsibilities
 - 3. Exhibit B – Compliance Checklist

XIV. PROCUREMENT

- A. The DISTRICT and OSDE are solely responsible for their compliance with applicable procurement laws and regulations.
- B. To the extent specifically authorized by applicable procurement laws and regulations, this Participation Agreement may be utilized by another school district or other entity for purposes of its own authority to contract with PCG. The terms of such resulting contract may differ from this Participation Agreement, and the DISTRICT and OSDE assume no

authority, liability, or obligation to PCG or to any other school district or other entity with respect to any such resulting contract.

XV. NOTICES AND CONTACT PERSONS

Any notices, requests, consents, and other communications hereunder shall be in writing and shall be effective either when delivered personally to the party for whom intended, or five days following deposit of the same into the United States mail (certified mail, return receipt requested, or first class postage prepaid), addressed to such party at the address set forth below, who shall serve as Contact Persons unless replaced by a party by written notice to the other party:

PCG

Cameron S. Lackey
Associate Manager
Public Consulting Group LLC
414 Union Street Suit 1100
Nashville, Tennessee 37219

OSDE

Ryan Walters
State School Superintendent
Oklahoma State Department of Education
2500 North Lincoln Boulevard
Oklahoma City, Oklahoma 73105

DISTRICT

XVI. MISCELLANEOUS

- A. The parties understand that PCG is not required to perform the services on a full-time basis for DISTRICT and may perform services for other individuals and organizations consistent with the limitations in this Agreement.
- B. The failure of a party to enforce a provision of this Agreement shall not constitute a waiver with respect to that provision or any other provision of this Agreement.
- C. If any provision in this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable, the remaining provisions in this Agreement shall continue in full force and effect.
- D. Except as expressly provided in this Agreement, PCG does not make any warranty with respect to the contracted services, whether express or implied, and specifically disclaims any implied warranties, whether of merchantability, suitability, fitness for a particular purpose, or otherwise for said contracted services.

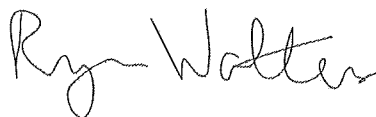
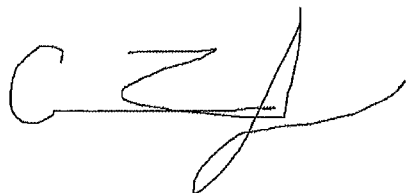
- E.** The parties agree that the terms of this Agreement result from negotiations between them. This Agreement will not be construed in favor of or against either party by reason of authorship.
- F.** Neither party shall be responsible for delays or failures in performance resulting from acts of God, acts of civil or military authority, terrorism, fire, flood, strikes, war, epidemics, pandemics, shortage of power, or other acts or causes reasonably beyond the control of that party. The party experiencing the force majeure event agrees to give the other party notice promptly following the occurrence of a force majeure event, and to use diligent efforts to re-commence performance as promptly as commercially practicable.
- G.** The captions and headings in this Agreement are for convenience only and are not intended to, and shall not be construed to, limit, enlarge, or affect the scope or intent of this Agreement. nor the meaning of any provisions hereof.
- H.** Each party represents that: (1) it has the authority to enter into this Agreement; and (2) that the individual signing this Agreement on its behalf is authorized to do so.
- I.** The parties to this Agreement are independent contractors. There is no relationship of partnership, joint venture, employment, franchise, or agency between the parties. Neither party will have the power to bind the other or incur obligations on the other's behalf without the other's prior written consent.
- J.** The provisions of this Agreement which by their nature would continue beyond the termination or expiration of this Agreement will survive the termination or expiration of this Agreement.

[Signatures on Next Page]

IN WITNESS WHEREOF, the parties have executed this Participation Agreement as of the Effective Date written above.

For and on behalf of PCG:

For and on behalf of the OSDE:



Signature

Signature

Name: Cameron S. Lackey

Name: Ryan Walters

Title: Associate Manager, PCG

Title: State School Superintendent

Date: June 1, 2023

Date: 9/25/23

For and on behalf of District:



Signature

Name:

Title:

Date Approved by School Board:

EXHIBIT A
OPERATIONAL RESPONSIBILITIES
EFFECTIVE SCHOOL YEAR 2023-2024
SCHOOL-BASED HEALTH SERVICES PROGRAM

This exhibit provides the operational responsibilities assigned to the Oklahoma State Department of Education (OSDE), the School District, and PCG in accordance with the terms and conditions of the Participation Agreement for the Oklahoma Medicaid School Based Health Services (SBHS) program.

OSDE

OSDE is the state agency responsible for oversight of Oklahoma public school district compliance with the requirements of the Individuals with Disabilities Education Act (IDEA), 20 USC § 1400, et seq. As part of that responsibility, OSDE is tasked with collecting and monitoring school district IEPs. Pursuant to the Authorizing Agreement between OSDE and the Oklahoma Health Care Authority (OHCA), OSDE has been charged with the responsibility of developing and approving program practices and policies and for the administration of the Oklahoma School-Based Medicaid program through a contracted third-party administrator, Public Consulting Group, Inc. (PCG), in collaboration with OHCA.

PCG

OSDE contracts with PCG to act as a third-party administrator to fee-for-service (FFS) and Medicaid Administrative Claiming (MAC):

FFS

1. Serve as the single point of contact for School Districts that are either interested in participating or are participating in the SBHS program.
2. Provide initial training to the School District's health-related provider's program liaisons that will cover the overall program, participation requirements, and the processes for logging services, claiming supporting documentation, managing caseloads, and generating service reports in OK EDPlan™.
3. Provide ongoing OK EDPlan™ and program support to the School District.
 - Email support will be provided via the email links on the OK EDPlan™. Message Board page
 - Phone support will be during the hours of 9:00 AM and 5:00 PM local time, excluding weekends and holidays. PCG will provide a toll-free or local number. This number will connect the School District contact with PCG's OK EDPlan™ help desk.
 - Provide annual ongoing training to the School District's health-related providers and program liaisons that will cover the overall program, participation requirements, and the process for logging services, claiming supporting documentation, managing caseloads, and generating service reports in OK EDPlan™.
4. Prepare and update as appropriate, a Compliance Checklist identifying the relevant Medicaid documentation rules for the OK School-Based Medicaid program.
5. Based on the information entered on OK EDPlan™ by School District as well as the compliance check options agreed to in the Compliance Checklist, process, generate, and submit claims to OHCA on behalf of OSDE and all School Districts participating in the program.
6. Bill Medicaid for School Districts properly logging services and claim support documentation in OK EDPlan™.

7. Review Remittance Advices from OHCA to reconcile, correct denied claims, and void claims as appropriate.
8. Generate and provide claiming and compliance reports to School District.
9. Perform annual program integrity reviews pursuant to the SBHS audit plan approved by OSDE.
10. Retain service documentation that supports its claims for Medicaid reimbursement and meets the minimum Medicaid and OHCA requirements for 6 years (OHCA Policies and Rules: 317:30-3-15). Records that are part of an ongoing compliance review, audit, grievance, or litigation require that the documentation be retained beyond 6 years.

MAC

PCG has developed a description of reimbursable MAC activities performed by District contract or salaried staff. This list is in accordance with CMS guidelines. A description of the MAC activities can be found in the Time Study Implementation Guide. Therefore, PCG will:

1. Review District MAC claims for Medicaid reimbursement on a quarterly basis.
2. Compile documentation as set forth by CMS guidelines and calculate a MAC claim for reimbursement.
3. Issue payment to the District representing all of the federal share of actual and reasonable costs less PCG's administrative fee for MAC activities provided by the District, as determined by CMS approved cost allocation methodologies and time study formulas.
4. Prepare claims to OHCA, on behalf of OSDE, to forward for funding to CMS for Title XIX participation.
5. Calculate MAC claims directly in the PCG Claiming System and District financial personnel will be able to view the calculation.
6. Notify the District in the event of any changes made by CMS to federal matching percentages or costs eligible for match.
7. Assist Districts via the help desk with program components including but not limited to education and training, and technical assistance for the SBHS program. The PCG Claiming System will provide a variety of resources.
8. Distribute MAC reimbursement funds to the District via Electronic Funds Transfer (EFT). PCG is obligated to reimburse funds to the extent that PCG receives funds from OHCA, excluding appropriate administrative fees as agreed between OSDE and PCG. PCG reserves the right to withhold distribution of payment(s) if the District is in a payback situation for any program component.

School District

FFS

1. Designate a liaison who has decision making authority, or reports directly to someone who has such decision-making authority with respect to all matters in the Participation Agreement (including its exhibits). The liaison will serve as the primary point of contact with OSDE and PCG.
2. Actively participate in this program and be available for training sessions in accordance with an agreed schedule and for other required tasks, activities, and approvals.
3. Enroll as a Medicaid provider. This includes notifying Medicaid of any change in address, tax ID, or other information required to keep Medicaid provider enrollment records current at all times.
4. Obtain a National Provider Identifier (NPI) for billing transaction purposes.

5. Have its rendering providers enroll as a Medicaid provider (contract with OHCA), re-enroll as a Medicaid provider (re-new contract with OHCA) and obtain an NPI. The Medicaid provider ID and its effective dates must be recorded in OK EDPlan™. The School District must have all rendering providers linked to its Medicaid ID via Appendix A in OHCA's portal before submitting claims for Medicaid reimbursement.
6. Complete paperwork for PCG to submit and receive electronic claims and electronic Medicaid enrollment data on behalf of school district.
7. Obtain one-time written parental consent to disclose information and bill Medicaid for services and to provide the parent or guardian with initial and annual notice of the disclosure.
8. Obtain a separate physician referral for Physical Therapy services.
9. Obtain a separate prior authorization for Personal Care services.
10. Ensure that its rendering providers (employees or contractors who perform direct medical services) meet all of Medicaid's licensure, certification, and other criteria to qualify as Medicaid providers and provide services for which Medicaid reimbursement is claimed.
11. Initially set up and manage ongoing access and supervisor links for its health-related service providers in OK EDPlan™
12. Have its health-related service providers record all health-related services they provide to special education students in OK EDPlan™. PCG will not submit claims for any services not entered in OK EDPlan™.
13. Have its liaison record all necessary claim support documentation in OK EDPlan™.
14. Provide all services that are listed in the student's IEP, regardless of whether the services are Medicaid-covered and can be billed to Medicaid. (PCG will submit Medicaid claims only for Medicaid-covered services.)
15. Be responsible for the accuracy and completeness of the data its employees provide for claim submission. Errors must be corrected as soon as possible. School District, not OSDE or PCG, is accountable for any errors or omissions.
16. If audited by the State or Federal Government or their agents, disclose all Medicaid records required for audit purposes.
17. Safeguard student records in accordance with the Family Educational Rights and Privacy Act (FERPA), applicable provisions of HIPAA, and all applicable OK state laws.
18. Be responsible for informing its program participants of all relevant privacy regulations and policies.
19. Ensure the availability of non-federal (state/local) funds expended for Medicaid covered services equal to the required state share match. Districts can only use state/local monies for matching Medicaid. Districts may not use federal funds for the required match. If a federal grant has a cash match requirement, the funds used for the match cannot also be used as a match for Medicaid.
20. Participate in the program financing model by transferring state matching funds to OHCA, equaling the non-federal matching funds required for receipt of federal Medicaid funding for the service.
21. Retain service documentation that supports its claims for Medicaid reimbursement and meets the minimum Medicaid and OHCA requirements.
22. Comply with the requirements of the OK Medicaid Billing Services Compliance Checklist.
23. As used in this Exhibit, "records" includes books, documents, accounting procedures and practices, and other data, regardless of type and regardless of whether such items are in written form, in the form of

computer data, or in any other form. In accepting any Contract with the State, the School District agrees that any pertinent State or Federal agency will have the right to examine and audit all records relevant to execution and performance of the resultant Contract.

The District is required to retain records relative to the Contract for the duration of the Contract and for a period of six (6) years following completion and/or termination of the Contract. If an audit, litigation, or other action involving such records is started before the end of the six (6) year period, the records are required to be maintained for two (2) years from the date that all issues arising out of the action are resolved, or until the end of the six (6) year retention period, whichever is later.

24. Unless otherwise specified in the Oklahoma Open Records Act, Central Purchasing Act, or other applicable law, documents and information School District submits as part of or in connection with a contract are public records and subject to disclosure. School District claiming any portion of their contract as proprietary or confidential must specifically identify what documents or portions of documents they consider confidential and identify applicable law supporting their claim of confidentiality. The Superintendent of OSDE (STATE OF OKLAHOMA) shall make the final decision as to whether the documentation or information is confidential.

District shall cooperate in the defense of any disallowance claim arising in connection with this Agreement. Any defense costs associated with the disallowance on claims attributable to errors or omissions caused by District shall be borne by District. District agrees and understands that the federal government may levy a disallowance on the Medicaid expenditures made in connection with this Agreement. District also agrees and understands that disallowances levied may or may not be upheld, in whole or in part, if appealed. District shall be responsible for any disallowance, deferral, or recoupment.

MAC

1. District will designate an employee(s) to act as a liaison with PCG for issues concerning this Agreement, administration of the MAC component of the SBHS program, and financial information. The District may choose to designate more than one person based on roles and responsibilities as Districts are required to have a replacement available to perform program requirements in the case of an absence. If the designated employee(s) changes roles or leaves the District must provide written notice to PCG within ten (10) business days.
2. District must participate in the fee-for-service component of the SBHS program in order to participate in the MAC component for reimbursement.
3. District will meet all deadlines to submit required information to PCG for the purposes of the SBHS program.
4. District must accept quarterly MAC reimbursement payment(s) via EFT and provide PCG the appropriate banking information to conduct the transaction. If there are changes to the District's bank information such as account number, the District must provide written notice to PCG within ten (10) business days. PCG is not responsible for any fees in the event the District does not provide correct or updated bank information.
5. The accounting system used by the District or its contractor must comply with the requirements contained in 2 CFR 220.
6. District must follow the policies and procedures contained in the "Time Study Implementation Guide" approved by CMS.
7. District will maintain or coordinate a contractor's assistance in maintaining an OSDE/OHCA/CMS approved MAC component to include training, the use of standardized sample forms, sampling, the development and maintenance of clearly identifiable cost accounting pools, and the application of sample percentages to accounting pools in a manner which will document the process for audits.

8. District will report quarterly salary and benefit, and contracted personnel costs for participants that are included on the related Random Moment Time Study (RMTS) staff pool list. Costs are reported on a cash basis. Each quarter's costs must be certified by an authorized financial representative of the District.
9. District must sign and return to PCG the non-federal matching dollars, also referred to as quarterly Certification of Public Expenditures (CPE) form(s), and/or other documentation determined by OHCA to be necessary to verify that the District has expended the state / local funds reflected in the certification. The CPE form must be signed and dated by an authorized financial representative on behalf of the LEA. The funds expended and reported in the CPE must be funds other than federal funds.
10. Quarterly CPE forms are generated with the claim and distributed electronically. The District will need to sign each quarter's CPE in the PCG Claiming System before disbursement of MAC funds.
11. District shall monitor employee participation to ensure that every RMTS form is completed. The District must meet the minimum return rate compliance of 85% of moments assigned each quarter. After the first quarter of RMTS non-compliance, the District is required to submit a Corrective Action Plan (CAP) outlining a plan to meet compliance. After two consecutive quarters of RMTS non-compliance, the District is required to document why the strategy in the CAP was not effective and submit a revised CAP. After three consecutive quarters of RMTS non-compliance, the District may be removed from participating in the MAC component of the SBHS program. Non-compliance measures may change at any time based on direction from OSDE/OHCA or a federal entity. Submission of and compliance with a CAP is not the exclusive remedy for non-compliance by the District. In addition to requiring the adoption and implementation of a CAP, claims for MAC may be denied and/or recouped as a result of non-compliance.

Compliance Reviews

1. A LEA receiving MSBC Program funds will be subject to a comprehensive compliance review conducted no less than once every four years. The LEA will comply with all required next steps as a result of findings.
2. Any recoupment or disallowance of funds for any reason, including as a result of an audit exception, disallowance or comprehensive compliance review, or deferral or denial by CMS or OHCA, will be the exclusive responsibility of the District, regardless of when the recoupment or disallowance is issued or whether the District has withdrawn from the SBHS program. PCG shall have no liability for any such recoupment or disallowance of funds. If a recoupment is requested, payment by the District is due on demand.
3. District will comply with all applicable federal, state, and local laws, rules and regulations, program requirements, OSDE and OHCA policies, and procedures governing performance of duties under this Agreement, including but not limited to an annual audit conducted in accordance with the Single Audit Act of 1984 and all applicable amendments.
4. District agrees to maintain and furnish records and documents from the date of payment, both medical and non-medical, as may be required by applicable federal and state laws. The LEA will allow PCG or designees reasonable access during regular business hours to review, copy or obtain specific records or documents and will cooperate with PCG or designee to facilitate the information and record exchanges necessary for quality management, utilization management, or other processes required for SBHS program operations.
5. District shall comply with all deadlines set by PCG regarding compliance reviews, deliverable and documentation deadlines, and respond to PCG in a timely manner. It is the responsibility of the District to stay informed regarding deadlines and program changes through, newsletters, trainings, as well communications sent by PCG.

6. Should a District not submit documentation that meets all SBHS program documentation requirements to substantiate cost reported or reimbursement received or fails to submit required documentation within the outlined required timeframe if/when selected for a compliance review all monies determined owed are subject to recoupment.
7. All documentation submission for compliance reviews must be made in an acceptable format depending on the content of the data and District is responsible for delivery timelines despite service provider or methods of delivery used. All data that contains private, confidential student data must be submitted securely, and the District is responsible for alternate submission arrangements should technology prohibit secure electronic data submission.
8. District documentation, data certifications, and submissions should undergo a thorough review and quality check by the District to ensure accuracy. Certification language should be reviewed carefully to understand responsibility of accuracy and acknowledgement of consequences before submission to PCG.
9. District will comply with all program requirements as outlined in the MSBC Program Handbook and AMPM chapter 710 specific to school-based claiming prior to submitting costs for MAC claims. The LEA will submit all financial supporting documentation upon request. The LEA shall not engage in unallowable practices such as back-dating or any other alteration of the source document in order to falsify program compliance.
10. District will cooperate with periodic compliance reviews conducted by PCG and will comply with recommendations that result from those comprehensive compliance reviews. District will supply a dual certified CAP certified by two District representatives for areas identified as non-compliant during a compliance review.



Melinda Weig <mweig@bixbyps.org>

Archery club

2 messages

Curtis Whiteley <cwhiteley@bixbyps.org>
To: Melinda Weig <mweig@bixbyps.org>
Cc: Robin Adamson <radamson@bixbyps.org>

Wed, Sep 6, 2023 at 1:06 PM

Hi Melinda,

I approve the startup Clay Club/Archery for Micheal Cox.

Account number from: 953-108-705- 9th Grade Center

Account number to: 925-626-705 - Clay Club

Amount: \$500.00

Reason: To Start a program for Archery

Name: Clay Club/ Archery

Melinda Weig <mweig@bixbyps.org>
To: Curtis Whiteley <cwhiteley@bixbyps.org>
Cc: Robin Adamson <radamson@bixbyps.org>

Wed, Sep 6, 2023 at 1:27 PM

I will add this transfer request to the list being submitted at the next Board of Education meeting. Once the approval of the name change for the Clay target Club has been approved, and the transfer is approved as well, the funds can be entered.

The transfer will be reflected as an "Adjusting Entry" on the account statements.

Thank you!

M

Melinda Weig

Activity Accounts Coordinator

Bixby Public Schools

mweig@bixbyps.org

918-366-2227 OFFICE

918-366-4241 FAX



[Quoted text hidden]

**2023-2024
CERTIFIED PERSONNEL
EMPLOYMENT**

TEMPORARY CONTRACT

VOLUNTEER COACHING

ADJUNCT COACHING

Mike Daniel	Head Girls Soccer	High School	09/26/2023
-------------	-------------------	-------------	------------

EMPLOYMENT 2023-2024

Stephanie Harwood	Teacher	Central Intermediate	10/02/2023
-------------------	---------	----------------------	------------

RESIGNATION AGREEMENTS

Gayle Seaton	Teacher	East Elementary	10/18/2023
Alejandra Garcia	Teacher	East Elementary	10/06/2023

**2023-2024
SUPPORT PERSONNEL
EMPLOYMENT**

VOLUNTEER COACHING

TEMPORARY CONTRACT

Hannah George	Girls Basketball	Middle School	09/29/2023
---------------	------------------	---------------	------------

ADJUNCT EMPLOYMENT

Nina Hoang	Color Guard Tech	High School	08/29/2023
Terrell Marshall	Boys Basketball	High School (10th)	09/06/2023
Trey Odam	Asst Boys Wrestling	High School (JV)	09/07/2023

EMPLOYMENT 2023-2024

Ashley Adams	Child Nutrition Asst.	Child Nutrition	10/02/2023
Traci Arnold	Secretary	East Elementary	10/05/2023
Charles Brooks	Bus Driver	Transportation	09/19/2023
Shay Burris	Custodian	Maintenance	10/02/2023
Shelby Chichura	Custodian	Maintenance	10/02/2023
Gina Farmen	Bus Driver	Transportation	09/25/2023
Brandon Franklin	Maintenance	Maintenance	09/13/2023
Yuka Hensley	Child Nutrition Asst.	Child Nutrition	09/19/2023
Kaylin O'Brien	Media Aide	9th Grade Center	10/03/2023
Sarah Rafter	Paraprofessional	West Intermediate	10/02/2023
Tammy Russell	Custodian	Maintenance	09/19/2023
Amy Neffendorf	Paraprofessional	West Intermediate	10/16/2023
Erin Ramsey	Paraprofessional	West Elementary	10/10/2023
Laura Buth	Bus Driver	Transportation	10/24/2023

RESIGNATION AGREEMENTS

Angela Martin	Lunch Clerk	Child Nutrition	09/22/2023
Steffanie Oden	Paraprofessional	East Elementary	09/22/2023
Samra Mumtaz	Paraprofessional	East Elementary	10/06/2023
Karen Hummingbird	Child Nutrition Asst.	Child Nutrition	09/25/2023
Cherie McClendon	Recess Aide	West Intermediate	10/03/2023
Angela Barbosa	Custodian	Maintenance	10/05/2023
Karen Richardson	Bus Driver	Transportation	10/05/2023
Tasha Gawatz	Paraprofessional	West Elementary	10/10/2023

REASSIGNMENTS

TERMINATIONS



Sherry McIntyre <smcintyre@bixbyps.org>

Request to add NAHS Account

1 message

DeWayne Patterson <dpatterson@bixbyps.org>

Wed, Oct 4, 2023 at 3:10 PM

To: Julie Jankowski <jjankowski@bixbyps.org>, Sherry McIntyre <smcintyre@bixbyps.org>

Cc: Mickey Replogle <mreplogle@bixbyps.org>

Please add to the next board agenda to add an account for the National Art Honor Society.
See attached nomenclature.

Thank you,
DeWayne Patterson
Director of Student Activities
Bixby High School
601 South Riverview
Bixby, OK 74008
918-366-2379 - office
918-366-2222 - school
dpatterson@bixbyps.org



 **National Art Honor Society nomenclature.doc**
87K

NOMENCLATURE FOR ACTIVITY ACCOUNTS
Bixby Public Schools



SITE:

ACTIVITY ACCOUNT NAME:

ACTIVITY ACCOUNT NUMBER:

SOURCES OF REVENUE (RECIEPTS):

Board approved fundraisers: fees, write a check campaign, artwork sales, apparel sales, donations, grants, sponsorships, spirit nights / restaurant nights, brochure sales, spirit merchandise, and crowdfunding.

DESCRIPTION OF EXPENDITURES:

Disbursements: Honor/membership cards, art supplies, certificates, clothing and food, donations, office supplies, induction ceremony expenses, speaker fees, scholastic entry fees, dues, t-shirts, insignia plaques, computer equipment and supplies, banquet expenses, leadership activity support day, meeting expenses, fundraising expenses, service project expenses, graduation expenses, and donations to families, charities and school organizations.

Approved:

Activities Director



QUOTATION No. 92623
Quote Date: 9/26/23
Expiration Date: 11/30/23

Quote From:

CLCD, LLC
322 Shore Road,
Somers Point, NJ 08244
888-611-2523

Quote For:

Bixby Public Schools
109 N. Armstrong
Bixby, OK 74008
Attn: Tonya Morgan

EIN: 27-4861001

Item	Description	Unit Price	Quantity	Amount
1.	CLCD Enterprise PreK-12 dB	\$ 495.00	8	\$3,960.00
2.	Support 9 th . Grade Center	\$100.00	1	\$100.00
3.	CLCD Class-Shelf Plus	\$199.00	8	\$0.00
4.	Less unit site discount -10%			-\$406.00

Payment terms net 30 days.
Quotation firm until 11/30/23

Comments:

Item 1 is a district license for an annual subscription to CLCD Enterprise product. Item 2 is for the support for the 9th Grade Center by the High School. Item 3 is the annual subscription for the CLCD Class-Shelf Plus product for the above eight schools. Item 3 is based on the recent CSP product release and expected feedback from the BPS users to CLCD. CLCD is providing access and support for CSP. Item 4-unit discount at no charge for one year.

Subtotal	\$3,654.00
Taxes	0
Total Quote	\$3,654.00



LEARN WELL.

Sherry McIntyre
Treasurer

LIVE WITH HONOR.

918.366.2212
smcintyre@bixbyps.org

Bixby Public Schools
109 N Armstrong
Bixby, OK 74008

2024 Schedule of Regular Meeting Dates

<u>DATE</u>	<u>DAY</u>	<u>TIME</u>
January 11, 2024	Thursday	6:00 p.m.
February 8, 2024	Thursday	6:00 p.m.
March 14, 2024	Thursday	6:00 p.m.
April 11, 2024	Thursday	6:00 p.m.
May 9, 2024	Thursday	6:00 p.m.
June 13, 2024	Thursday	6:00 p.m.
July 11, 2024	Thursday	6:00 p.m.
August 8, 2024	Thursday	6:00 p.m.
September 12, 2024	Thursday	6:00 p.m.
October 10, 2024	Thursday	6:00 p.m.
November 14, 2024	Thursday	6:00 p.m.
December 12, 2024	Thursday	6:00 p.m.

ROB MILLER, SUPERINTENDENT

**AGREEMENT FOR GAS INSTALLATION
BY OKLAHOMA NATURAL GAS COMPANY**

This Agreement for Gas Installation by Oklahoma Natural Gas Company (the "Agreement") is made effective as of September 11th, 2023 (the "Effective Date"), by and between Oklahoma Natural Gas Company, a division of ONE Gas, Inc., an Oklahoma corporation ("ONG"), and the following named "Applicant:"

Applicant's Name:	Attention: Rob Miller Bixby Public Schools
Applicant's Address:	109 N. Armstrong Bixby, OK 74008
Service Site/Extension Area:	601 S. Riverview Bixby, OK 74008
Facilities Requested:	Private relocation for Athletic Building. Install 4" PE Main in easement to be provided by customer and relocate service line & meter. Estimated for Contract Labor and Inspector, with customer performing restoration after completion of relocation.

or rights of way, inclement weather, strikes, government actions or any other cause beyond ONG's reasonable control.

If for any reason beyond ONG's control (including without limitation the delays mentioned in the first paragraph of this Section 2), ONG has not commenced construction of the gas service facilities within 60 days after ONG's execution hereof, ONG may at its sole option: (1) cancel this Agreement by giving Applicant 15 days' notice; or (2) re-determine the cost of the facility installation and adjust the amount of the Co-Payment to be made by Applicant in accordance with such cost; or (3) install the Facilities pursuant to the terms and conditions set forth herein. In the event ONG cancels this Agreement pursuant to this paragraph, ONG shall immediately refund to Applicant all funds paid to ONG pursuant to this Agreement.

3. Ownership of Gas Lines and Equipment. All Facilities constructed and/or installed by ONG and or its contractor(s) pursuant to this Agreement shall be the sole property of ONG, and Applicant shall have no lien or other property interest therein.

4. Additional Terms and Conditions. This Agreement shall contain the terms and conditions set forth in the following attachments, which are incorporated herein by reference:

- Exhibit A: ONG Design Map
- Exhibit B: Customer Site Plans and Plat, as required by ONG
- Addendum 1: Construction
- Addendum 2: Applicant Costs

5. Miscellaneous. The parties further agree as follows:

5.1 No Waiver by Failure to Act. Any failure or any delay on the part of ONG in exercising any right under this Agreement shall not operate as a waiver of that right; nor shall any single or partial exercise of any right hereunder preclude any other or further exercise of that right or the exercise of any other right by ONG. Payment of any sum by ONG to Applicant with or without knowledge of a breach shall not be deemed a waiver of that breach or any other breach.

5.2 Assignment. Applicant shall not assign this Agreement, or any part hereof, without the written consent of ONG, or subcontract any part of the work except in accordance with the terms of this Agreement. This Agreement shall be binding upon the respective successors, legal representatives and assigns of the parties.

5.3 Entire Agreement. This Agreement, together with the Addenda and Exhibits attached hereto, constitutes the entire agreement between the parties and supersedes all previous agreements, promises, and representations, whether written or oral, between

the parties with respect to the subject matter of the Agreement. No modification, amendment, supplement to or waiver of this Agreement or any of its provisions shall be binding upon the parties unless made in writing and duly signed by authorized representatives of both parties. ONG EXPRESSLY DISCLAIMS ANY REPRESENTATIONS, AGREEMENTS OR WARRANTIES NOT EXPRESSLY SET FORTH HEREIN.

5.4 Severability. If any paragraph or provision of this Agreement is illegal, invalid or unenforceable under present or future laws effective during the term of this Agreement, then, to the extent permitted by law, such provision shall be replaced by similar terms deemed legal, valid and enforceable. If any illegal, invalid or unenforceable paragraph or provision of this Agreement cannot be so cured, that paragraph or provision shall be severed from the remaining portion of this Agreement, which shall otherwise remain legal, valid and enforceable.

5.5 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma, excluding any conflicts of law rule or principle that would otherwise refer construction or interpretation of this Agreement to the substantive law of another jurisdiction.

5.6 Attorneys' Fees. In the event either ONG or Applicant institutes an action or other proceeding to enforce any rights arising under this Agreement, the prevailing party shall be paid all reasonable costs and attorneys' fees by the other party, such fees to be set by court and not by jury.

5.7 Headings; Interpretation. The headings used herein are for convenience and reference only and are not intended to define, limit or describe the scope or intent of any provision of this Agreement. When used in this Agreement, the term "including" shall mean without limitation by reason of enumeration.

5.8 Counterparts. This Agreement may be executed in counterparts, each of which for all purposes shall be deemed an original, and all of which shall constitute collectively one agreement. Delivery of an executed counterpart to this Agreement by telecopy, e-mail or other electronic means (e.g., "pdf" or "rtf") shall be effective as an original.

5.9 Authority to Execute Agreement. Each party warrants that it has the full right and authority to enter into this Agreement. All necessary approvals and authority to enter into this Agreement have been obtained and the person executing this Agreement on behalf of each party has the express authority to do so and in so doing, to bind such party hereto.

IN WITNESS WHEREOF, the parties have caused this Agreement to be effective as of the date first written above, notwithstanding any later dates of execution appearing below.

**OKLAHOMA NATURAL GAS COMPANY,
a division of ONE Gas, Inc.**

By: _____

Printed name Title

Date Signed: _____

APPLICANT

By: _____
Authorized Signatory

Printed name Title

Date Signed: _____

ADDENDUM 1

CONSTRUCTION

1. **Coordination of Construction Activities - Applicant.** Applicant shall perform or cause to be performed the following, and shall provide evidence of completion to ONG as requested by ONG:

1.1 **Property Rights/Access.** Applicant shall provide a suitable right of way or easement for placement of the natural gas pipeline, facilities, appurtenances and access deemed necessary by ONG for installation and maintenance of the main extension. The right of way or easement shall be free from known environmental conditions and of sufficient width and rights of ingress and egress for the natural gas facilities. Said right of way shall be granted on forms provided by ONG, and shall be fully executed and delivered to ONG prior to ONG commencing construction. Applicant understands that construction will not begin until all grants of right of way are delivered, and Applicant agrees to pay all costs associated with any delay in such delivery, including the cost of acquiring right of way, within thirty days of being billed for such costs by ONG. Applicant agrees to provide ONG with a written legal description and drawing prepared by a licensed surveyor, or plat, that describes said right-of-way. At the discretion of ONG, applicant may be responsible for staking said right of way at the required intervals immediately preceding pipeline construction. In addition, in the case of a new development, Applicant agrees to cause to be stated in the covenants and restrictions, or file a plat containing the following language under the section heading "Gas Service":

1.1.1 The supplier of gas service through its agents and employees, shall at all times have the right of access to all utility easements shown on the plat or as otherwise provided for in this deed of dedication for the purpose of installing, removing, repairing, or replacing any portion of the facilities installed by the supplier of gas service.

1.1.2 The owner of any lot shall be responsible for the protection of the underground gas facilities located within the lot and shall prevent the alteration of grade or any other construction activity which would interfere with gas service. The supplier of gas service shall be responsible for the ordinary maintenance of its facilities, but the owner shall pay for damage or relocation of facilities caused or necessitated by acts of the owner, or the owner's agents or contractors.

1.1.3 The covenants set forth in this subsection shall be enforceable by the supplier of the gas service and the owner of the lot agrees to be bound by these covenants.

1.2 Notice. Execution of this Agreement by Applicant and payment of Co-Payment shall serve as notice that Applicant desires to have ONG commence installation of the gas distribution facilities described in the Facilities Requested. Notwithstanding the foregoing, Applicant must notify ONG when it believes it has achieved Site Readiness (defined below). ONG will confirm Site Readiness within 15 calendar days from such notice by Applicant.

1.3 Site Readiness: **ONG cannot construct facilities until “Site Readiness” is achieved. A construction site for a new facility (i.e. new building) is ready when: Site development permit with limits of construction inclusive of gas installation per the ONG Design Map (Exhibit A) is obtained from appropriate agency; grading and staking are complete; water and wastewater systems, and all dry utilities have been installed; and area for gas installation per the ONG Design Map is clear and accessible. A construction site for an existing facility that requires relocation, replacement, or a new service is ready when: staking is complete; area for the gas installation per the ONG Design Map is clear and accessible; owner has notified tenants of work; and traffic control has been coordinated, if applicable. If applicable for commercial sites, the external plumbing kick out must be installed and desired riser location marked.**

1.4 Customer Site Plans. Applicant has provided to ONG a site plan of the subject Service Site reflecting the location of any structures thereon, along with the location at which the service line is to be connected to the internal piping of such structures (the “Customer Site Plans”), a copy of which is attached hereto as Exhibit B and incorporated hereby reference. Applicant acknowledges that ONG designed the Facilities based on the Customer Site Plans provided by Applicant, and Applicant is responsible for additional costs associated with construction changes during installation.

1.5 Grading and Staking. Prior to commencement of installation of the Facilities Requested, Applicant shall grade to subgrade \pm .50 feet (6 inches) all streets, alleys, roadways or easements in which the services shall be installed.

In the event that the Applicant must grade after the installation of gas infrastructure, ONG must be notified to ensure minimum cover is maintained. If grading activities after gas installation cause the installation to not meet standards, Applicant is fully responsible for all costs associated with lowering and/or relocation required.

1.6 Water/Wastewater Systems. All water, wastewater and sewer construction shall be completed and tested prior to commencement of work on the Requested Facilities by ONG.

1.7 Other Installations. Applicant shall complete the installation of any underground electrical, telephone, cable television or other wiring or conduit systems within the area to be used for the Facilities Requested prior to Facilities Requested have been installed and tested.

1.8 Coordination of Trenching. All required pre-blasting of utility trenches, including natural gas trenches, shall be coordinated by Applicant prior to the commencement

of installation of any underground utility systems. Should blasting be required within 200 feet of any natural gas facilities which are active and gas carrying or under installation, Applicant shall provide ONG a detailed blasting plan which requires ONG engineering approval prior to the commencement of blasting.

- 1.9 Soil Density.** Applicant shall be responsible for all testing of soil densities and required compactions.
- 1.10 Path Staking.** At the discretion of ONG, applicant may be responsible for accurate staking prior to installation of Facilities Requested. **In the event that the Facilities must be relocated after installation, due to no fault of ONG, the Applicant shall be responsible for all costs incurred by ONG for the relocation of facilities. Relocation will be performed under a new agreement.**
- 1.11 Additional Depth.** Cover in excess of twenty-four inches (24") to thirty-six inches (36") may be required. Applicant is responsible for costs associated with extra depth, if necessary, to achieve proper cover.
- 1.12 Casing for Main Crossings.** When required by ONG, Applicant agrees to install suitably sized and placed PVC casings under proposed streets and sidewalks for the installation of gas mains and service lines. Schedule 40 PVC casings shall be installed at the locations in the development designated by ONG. The sizes of the casings will be dependent on the size of the proposed gas main: 12-inch PVC for a 6-inch gas main; 8-inch PVC for a 4-inch gas main; 4-inch PVC for a 2-inch gas main;
- 1.13 Casing for Service Crossings.** When required by ONG, Applicant will install 2-inch PVC for residential development service lines. PVC casings shall be 3 to 4-feet below finish grade of the road (Depending on city or county being installed in) and shall extend 3-feet beyond the R-O-W line. Casing sizes for service lines on commercial developments or other residential projects will be coordinated with the ONG representative.

2. Move In/Move Out. In the event ONG is required to remove its equipment and crews from the work site after commencement of work and prior to completion thereof due to an act or omission of Applicant, Applicant shall reimburse ONG for the associated costs of same. This fee shall be paid by Applicant for each additional move in/move out required of ONG.

3. Initiation of Gas Service. ONG may refuse to initiate gas service to the Service Site until Applicant has reimbursed ONG for any additional expenses as set forth in Sections 1.5, 1.11 and 2 above.

4. Riser/Meter Location Requirements. If required by ONG, Customer will include a diagram of the riser/meter location requirements are attached hereto and incorporated in Exhibit B.

ADDENDUM 2

Applicant Co-Payment

1. **Applicant Co-Payment.** Applicant shall be responsible for co-payment prior to installation of the Facilities Requested:
 - 1.1. Extension Policy. The extension necessary to furnish service to the Service Site or Extension Area described herein is greater than allowed as a free extension, as described in the Oklahoma Natural Gas Company Rate Schedule 1081, authorized by the Oklahoma Corporation Commission (the "Rate Schedule") and Oklahoma Administrative Code 165:45-3-4. Accordingly, the Applicant shall be responsible for the co-payment described in Section 1.3 below (the "Co-Payment").
 - 1.2. Calculation of Co-payment. Applicant Co-Payment is calculated in accordance with the Rate Schedule and Oklahoma Administrative Code 165:45-3-4.
 - 1.3. Co-Payment.

Description	601 S. Riverview Bixby, OK 74008 Relocation
Estimated Cost of Line Extension	\$73,970.78
Applicant Co-Payment	\$68,748.00
Total due to ONG	\$68,748.00

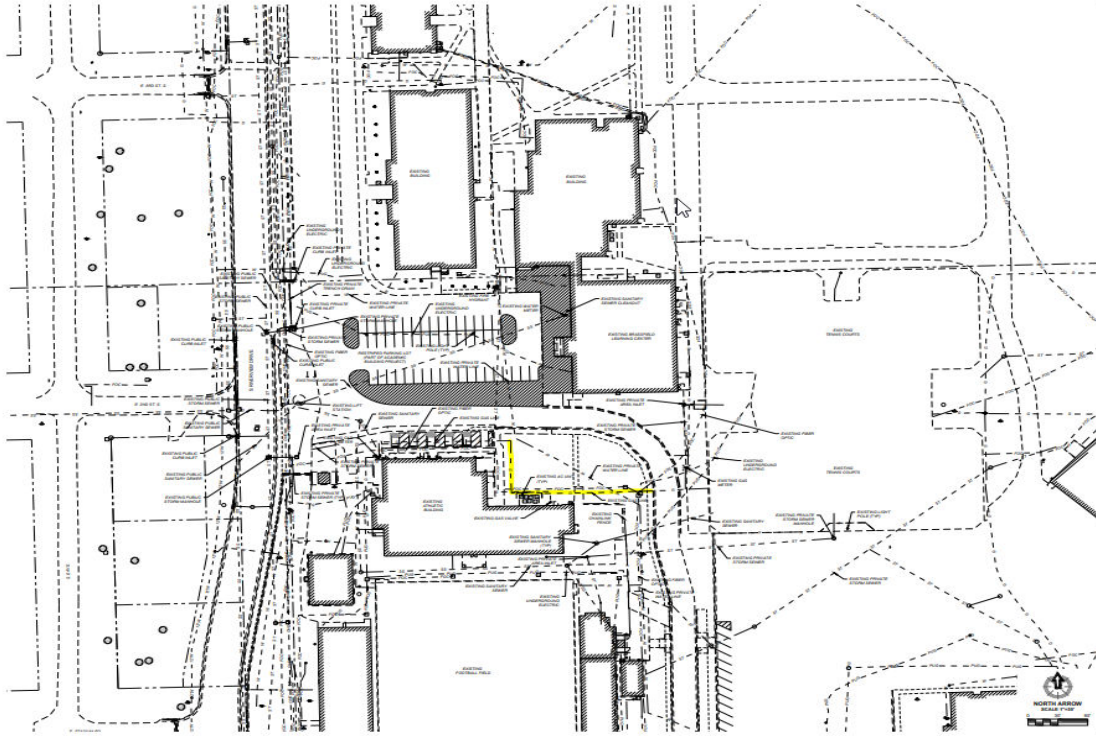
Upon execution, please return signed agreement and payment to:

Oklahoma Natural Gas
5848 E 15th ST.
Tulsa, OK 74112
Attn: Chance Marshall

For ONG Accounting use only:

Project Name: ONG Bixby 051 NDU - 601 S Riverview Dr Athletic Building Main Relocation

Project /Banner Number: 021.051.2980.010549



KKT
 KKT ARCHITECTS, INC.
 1000 N. UNIVERSITY AVENUE, SUITE 100
 TULSA, OKLAHOMA 74103
 TEL: 918.438.1111
 WWW.KKTARCHITECTS.COM

CEC

BIXBY HIGH SCHOOL ATHLETIC BUILDING

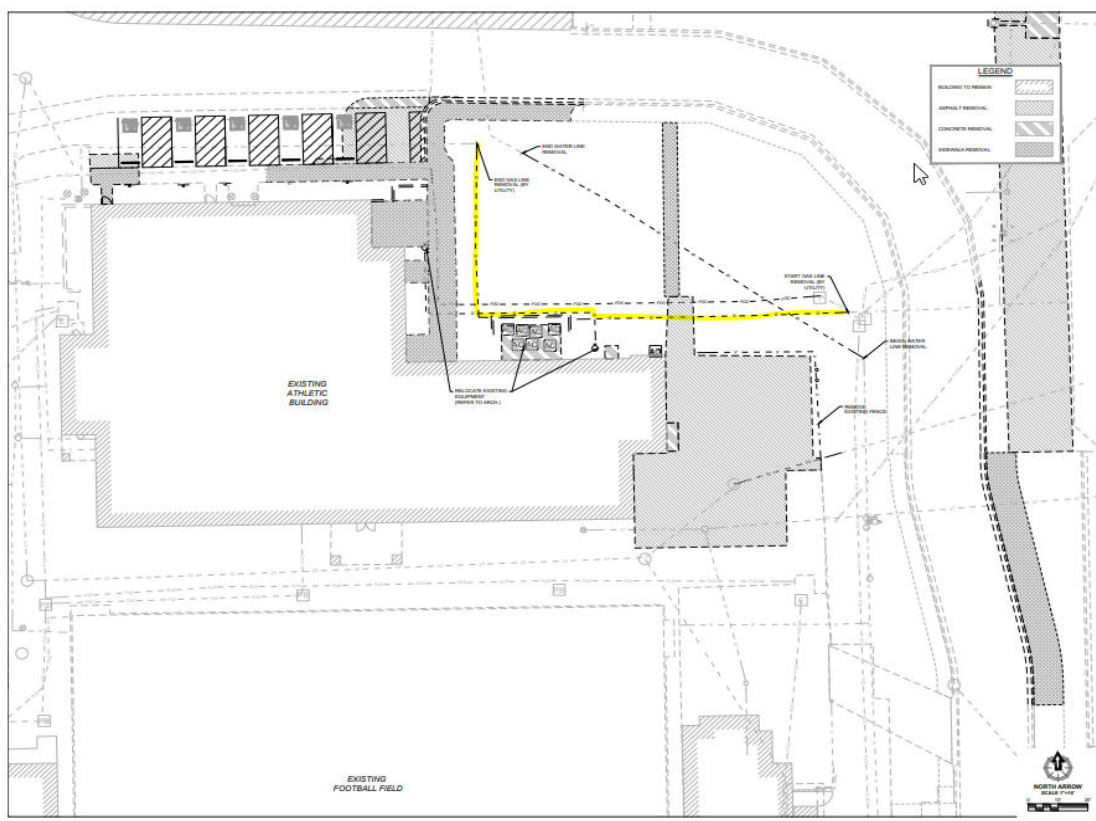
Project Number: _____
 Project Address: _____

NOT FOR CONSTRUCTION

DATE: _____

EXISTING SITE PLAN OVERALL

C100



KKT
 KKT ARCHITECTS, INC.
 1000 N. UNIVERSITY AVENUE, SUITE 100
 TULSA, OKLAHOMA 74103
 TEL: 918.438.1111
 WWW.KKTARCHITECTS.COM

CEC

BIXBY HIGH SCHOOL ATHLETIC BUILDING

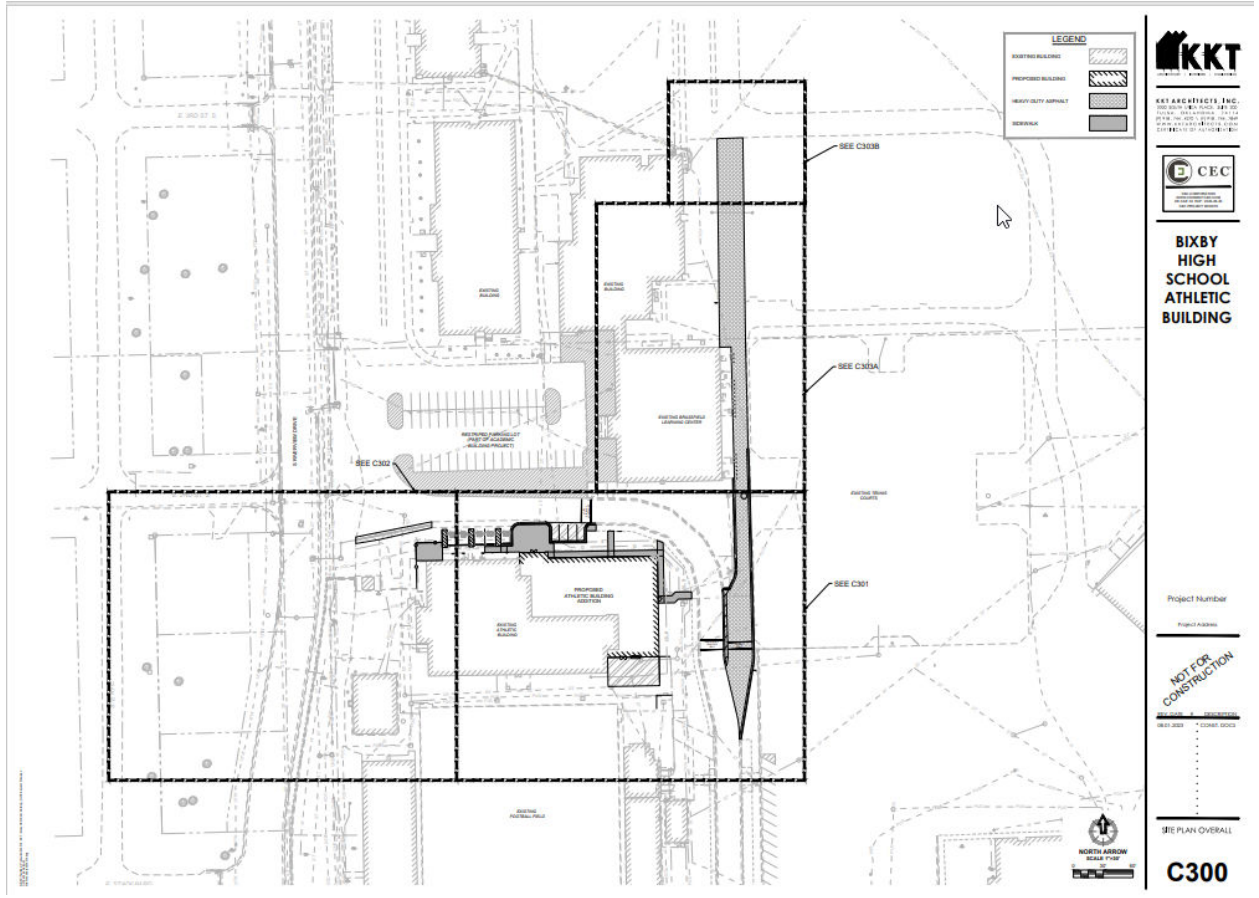
Project Number: _____
 Project Address: _____

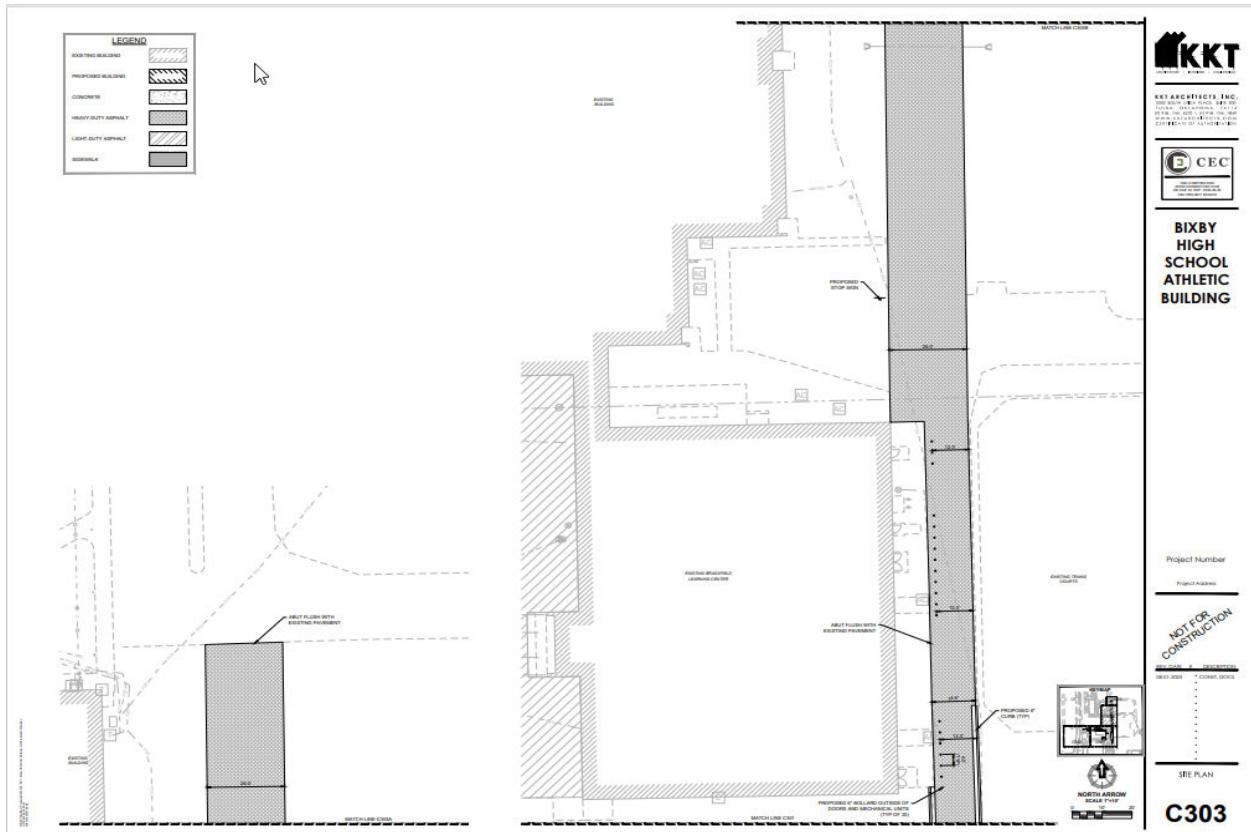
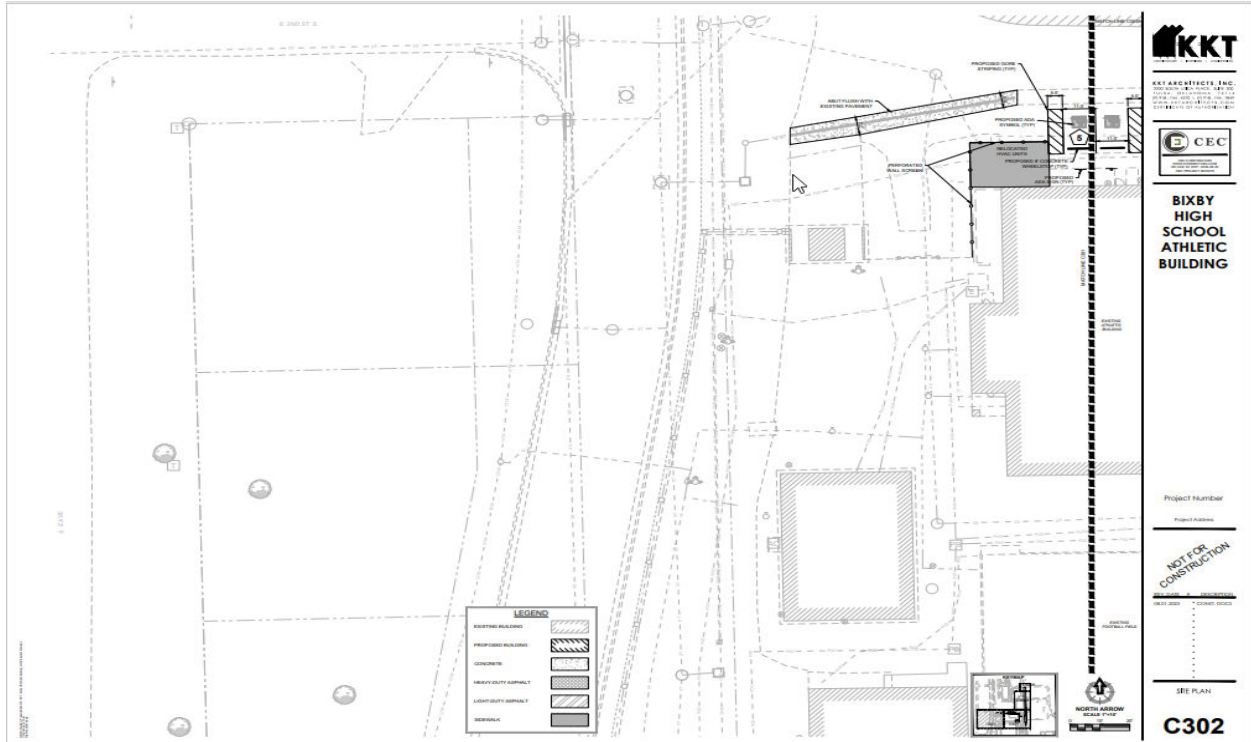
NOT FOR CONSTRUCTION

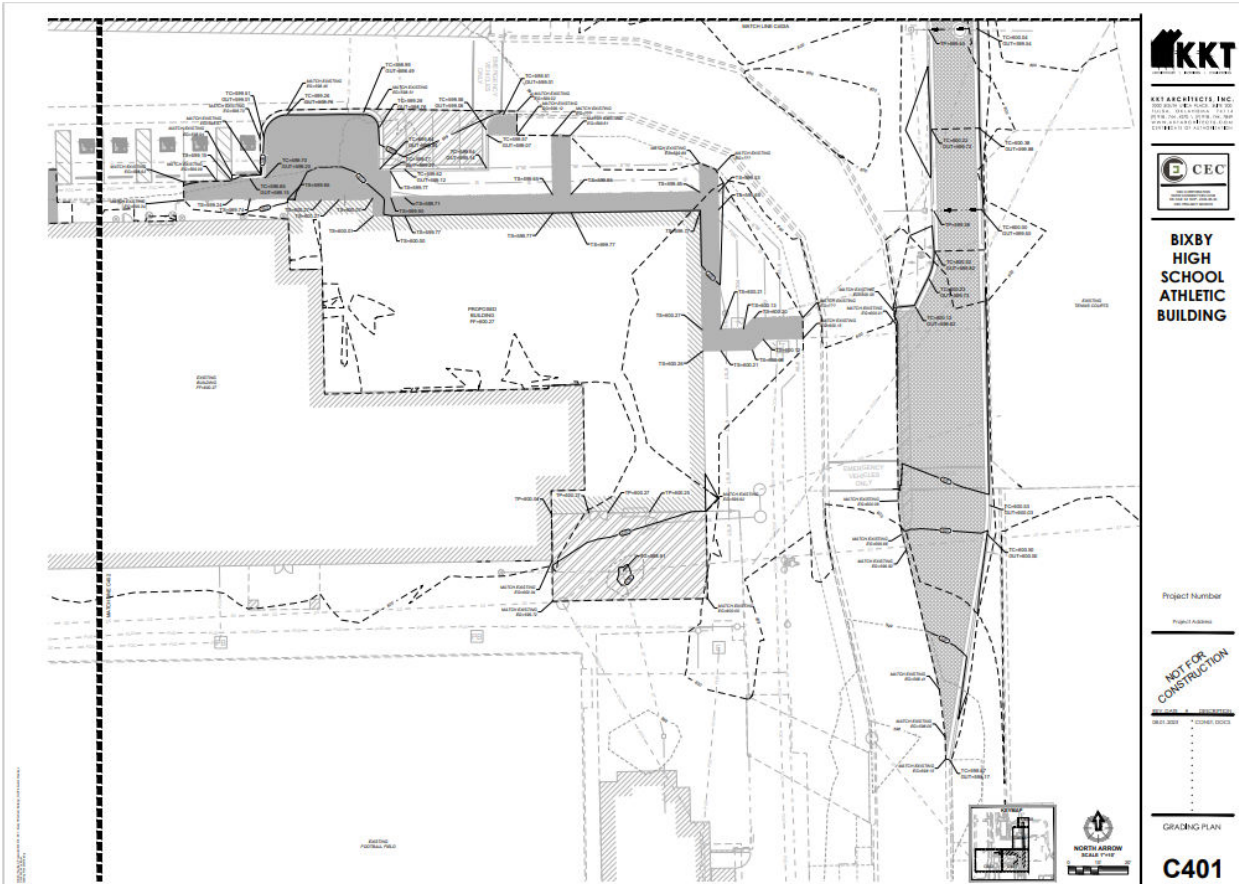
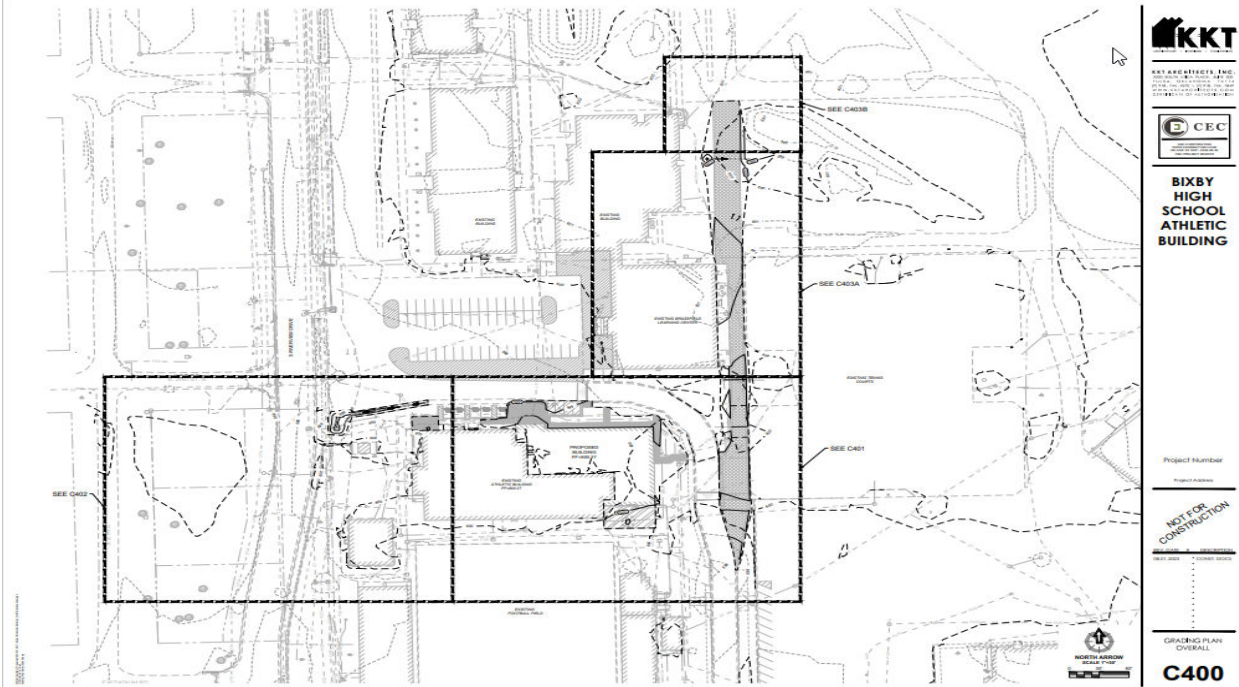
DATE: _____

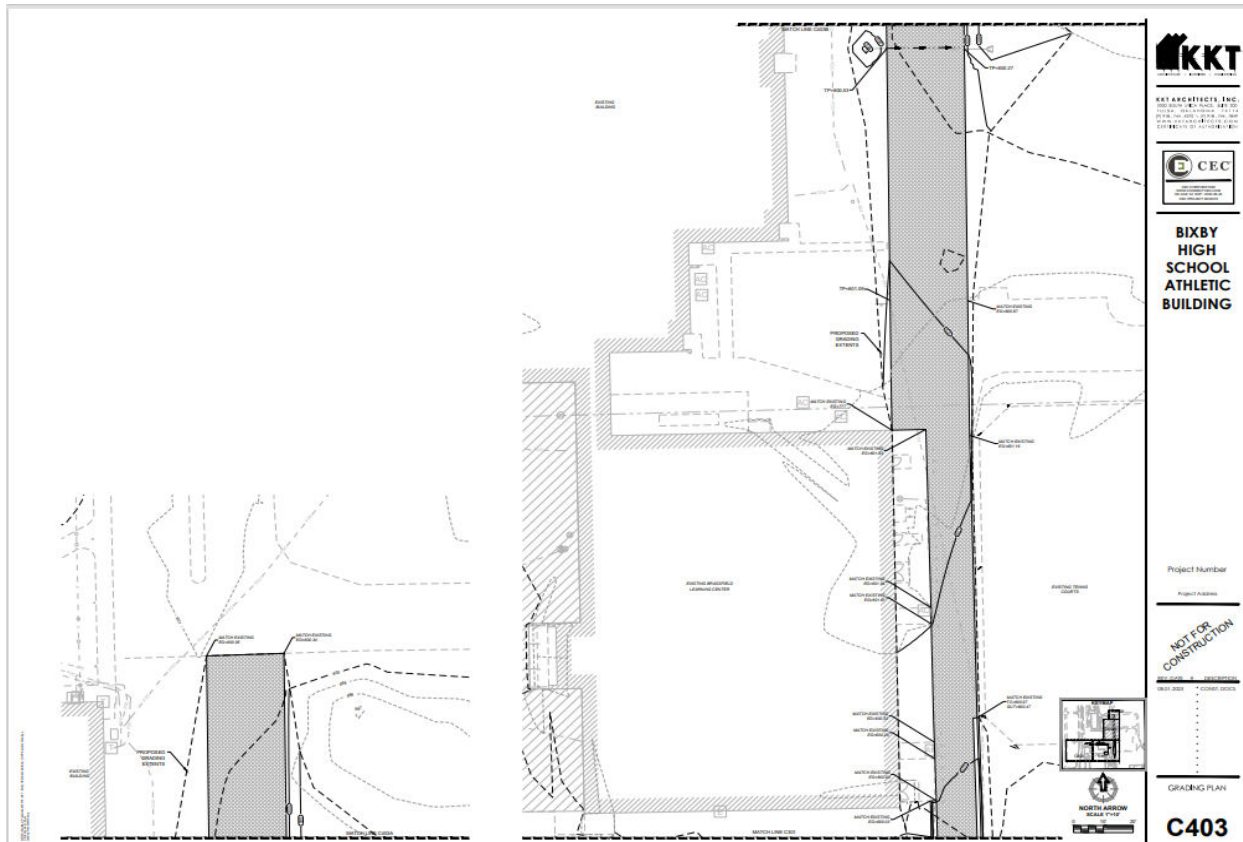
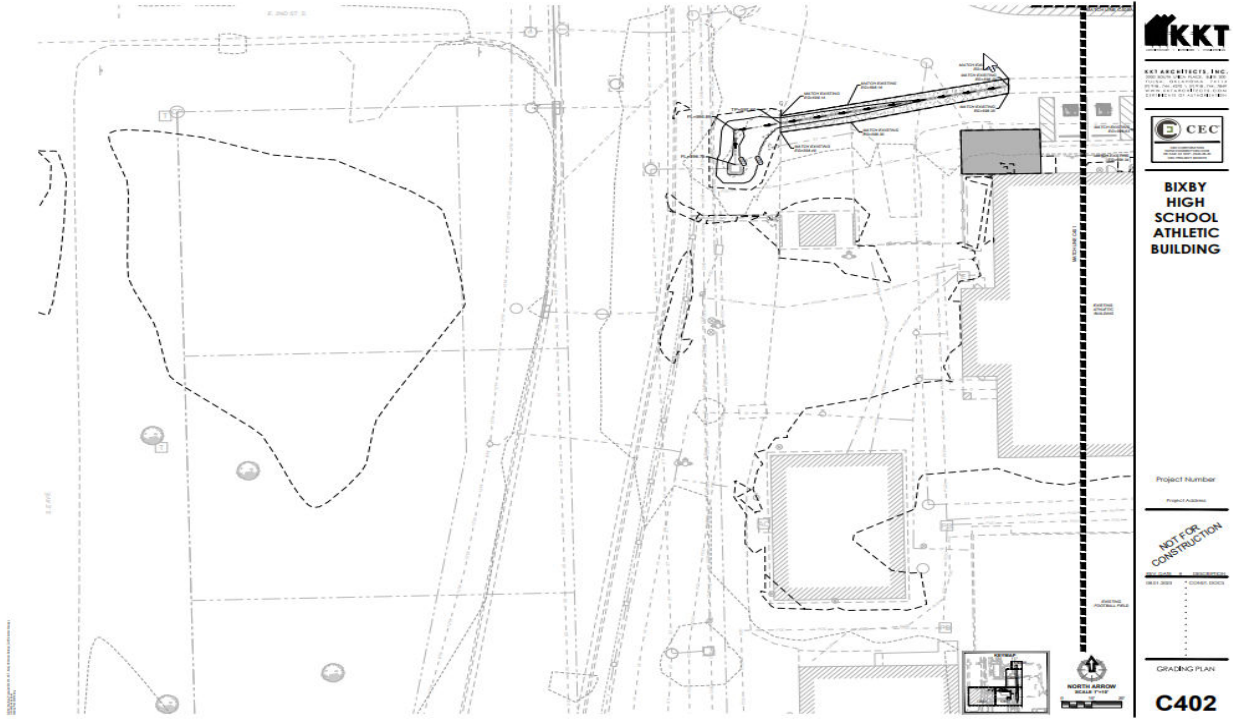
DEMOLITION PLAN OVERALL

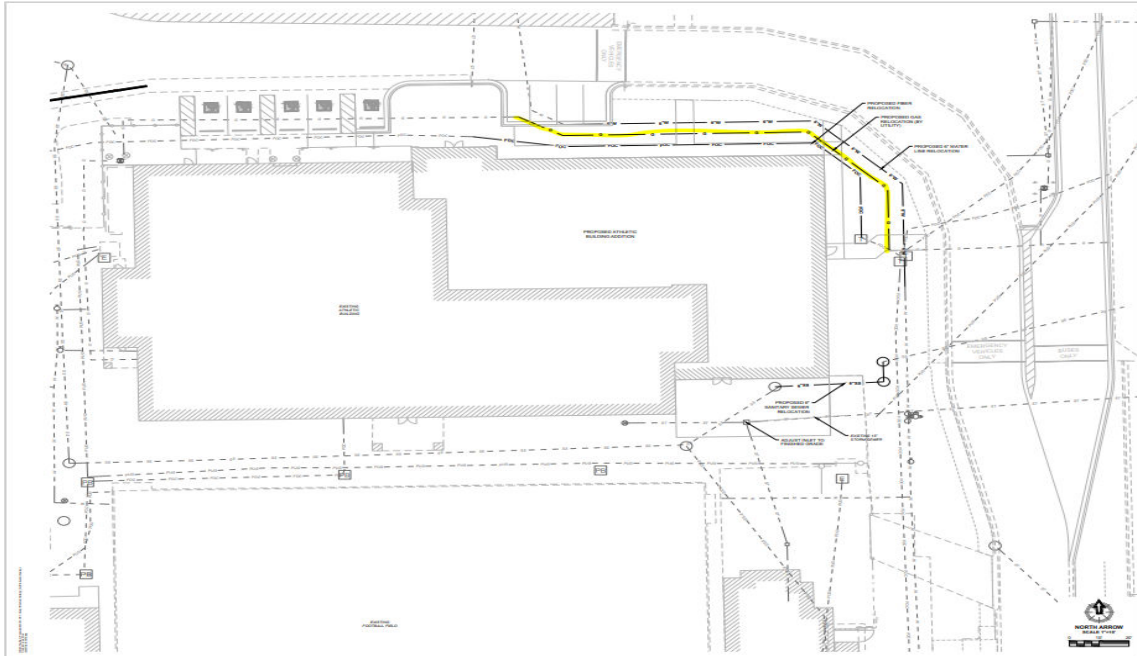
C200











KKT
 KKT ARCHITECTS, INC.
 2000 N. W. 10th St., Suite 100
 Oklahoma City, OK 73102
 Phone: (405) 241-1111
 Fax: (405) 241-1112
 www.kktarchitects.com

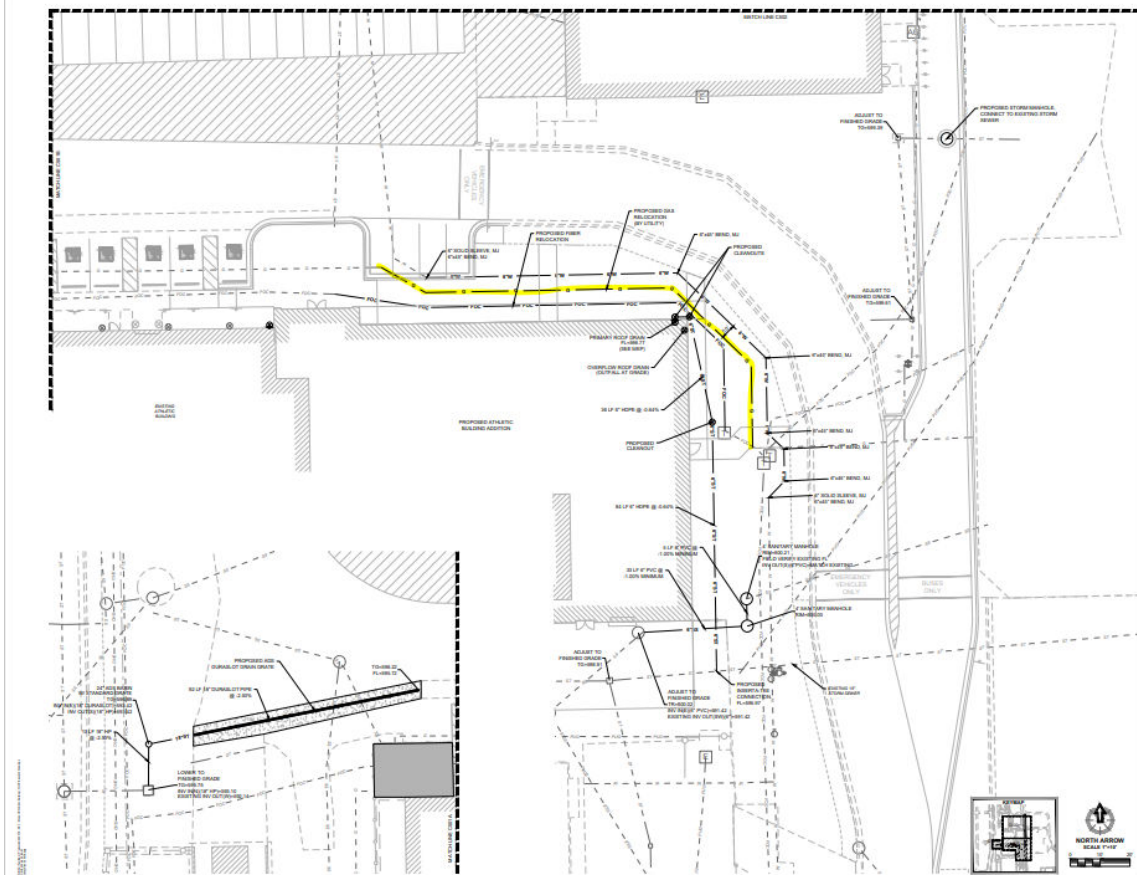
CEC
 COMMERCIAL ENGINEERING CORPORATION
 1000 N. W. 10th St., Suite 100
 Oklahoma City, OK 73102
 Phone: (405) 241-1111
 Fax: (405) 241-1112
 www.cec-engineering.com

BIXBY HIGH SCHOOL ATHLETIC BUILDING

Project Number: _____
 Project Address: _____

NOT FOR CONSTRUCTION

Utility Plan
C500



KKT
 KKT ARCHITECTS, INC.
 2000 N. W. 10th St., Suite 100
 Oklahoma City, OK 73102
 Phone: (405) 241-1111
 Fax: (405) 241-1112
 www.kktarchitects.com

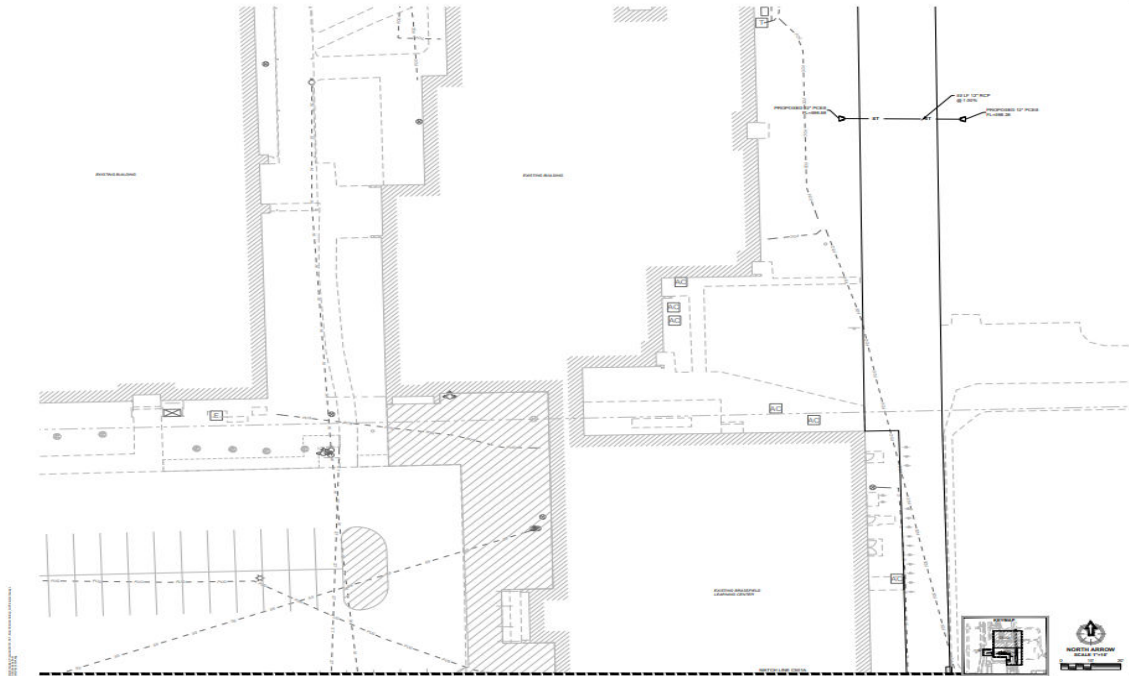
CEC
 COMMERCIAL ENGINEERING CORPORATION
 1000 N. W. 10th St., Suite 100
 Oklahoma City, OK 73102
 Phone: (405) 241-1111
 Fax: (405) 241-1112
 www.cec-engineering.com

BIXBY HIGH SCHOOL ATHLETIC BUILDING

Project Number: _____
 Project Address: _____

NOT FOR CONSTRUCTION

Utility Plan
C501



KKT ARCHITECTS, INC.
 1000 N. UNIVERSITY AVENUE, SUITE 100
 TULSA, OKLAHOMA 74106
 (918) 438-1111
 WWW.KKTARCHITECTS.COM



BIXBY HIGH SCHOOL ATHLETIC BUILDING

Project Number

Project Address

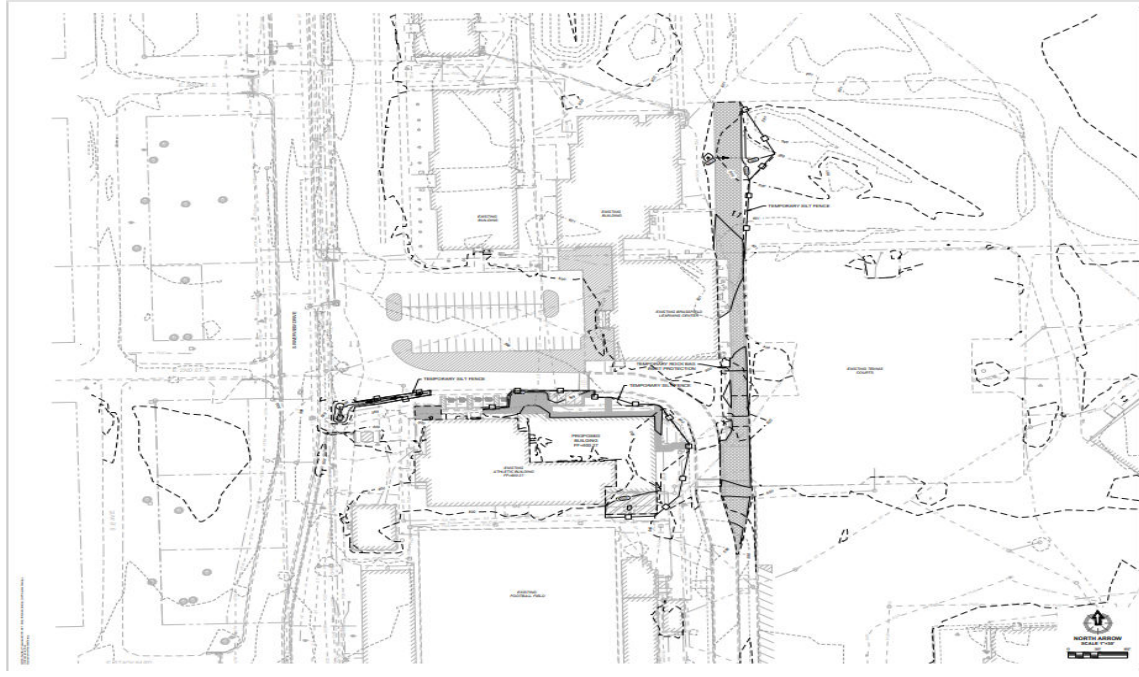
NOT FOR CONSTRUCTION

DATE

BY

PROJECT PLAN

C502



KKT ARCHITECTS, INC.
 1000 N. UNIVERSITY AVENUE, SUITE 100
 TULSA, OKLAHOMA 74106
 (918) 438-1111
 WWW.KKTARCHITECTS.COM



BIXBY HIGH SCHOOL ATHLETIC BUILDING

Project Number

Project Address

NOT FOR CONSTRUCTION

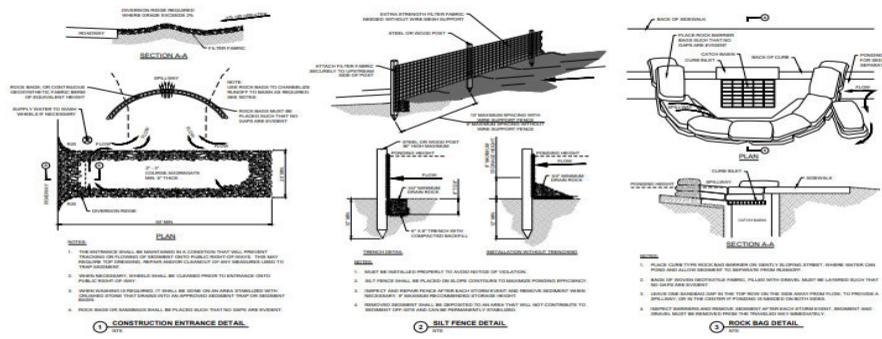
DATE

BY

EROSION CONTROL PLAN

C600

KKT ARCHITECTS, INC.



KKT ARCHITECTS, INC.
 1000 N. 10TH ST., SUITE 100
 DENVER, CO 80202
 TEL: 303.733.1111
 FAX: 303.733.1112
 WWW.KKTARCHITECTS.COM

CEC

BIXBY HIGH SCHOOL ATHLETIC BUILDING

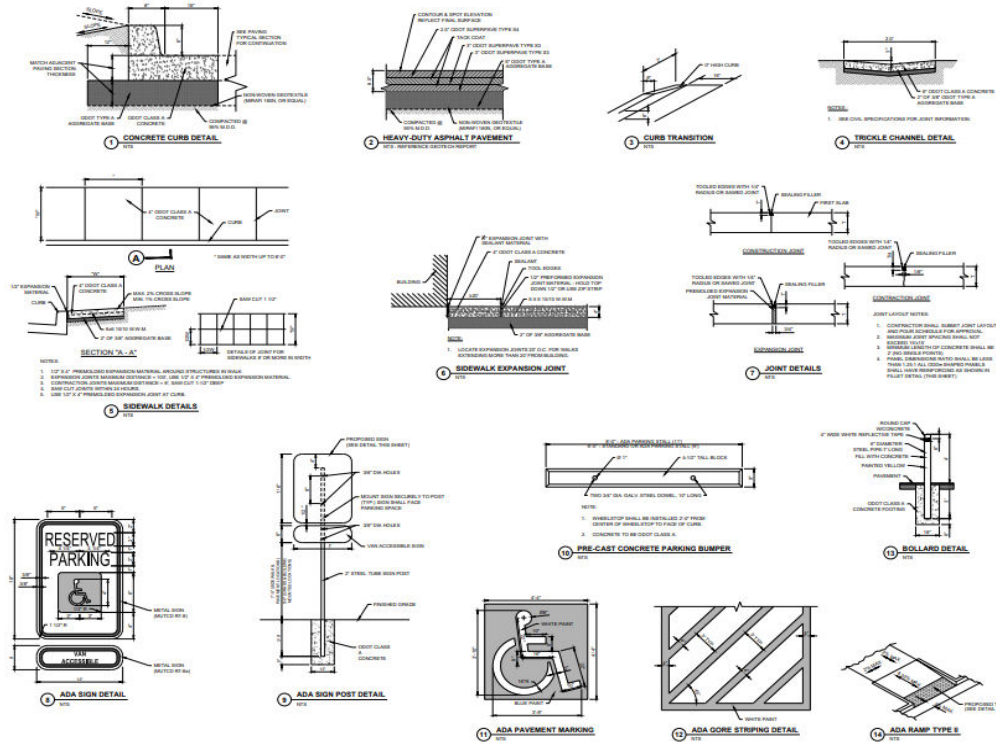
Project Number: _____
 Project Address: _____

NOT FOR CONSTRUCTION

DATE: _____
 DRAWN BY: _____
 CHECKED BY: _____

EROSION CONTROL DETAILS

C601



KKT ARCHITECTS, INC.
 1000 N. 10TH ST., SUITE 100
 DENVER, CO 80202
 TEL: 303.733.1111
 FAX: 303.733.1112
 WWW.KKTARCHITECTS.COM

CEC

BIXBY HIGH SCHOOL ATHLETIC BUILDING

Project Number: _____
 Project Address: _____

NOT FOR CONSTRUCTION

DATE: _____
 DRAWN BY: _____
 CHECKED BY: _____

EROSION CONTROL DETAILS

C700

Author	Title	Reason
Cooney, Caroline B.	The Voice on the Radio	condition/duplicate
Hiaasen, Carl	Flush	water damage
Cooney, Caroline B.	Flight #116 is Down	lack of circs/duplicate
Cooney, Caroline B.	Whatever Happened to Janie?	condition/duplicate
Collier, James Lincoln	The Winchesters	lack of circs/duplicate
Avi	Punch with Judy	lack of circs
Avi	Poppy	condition/duplicate
Avi	Sometimes I Think I Hear My Name	lack of circs
Avi	Wolf Rider	condition/duplicate
Avi	Smuggler's Island	lack of circs
Avi	The Wish Giver	lack of circs
Baczewski, Paul	Just For Kicks	lack of circs
Babbitt, Natalie	Tuck Everlasting	condition/duplicate
Avi	Who Was That Masked Man Anyway?	lack of circs
Avi	The True Confessions of Charlotte Doyle	condition/duplicate
Avi	The True Confessions of Charlotte Doyle	condition/duplicate
Butts, Nancy	The Door in the Lake	condition
Bulla, Clyde Robert	The Chalk Box Kid	water damage/mold
Blos, Joan W.	Brothers of the Heart	lack of circs
Blume, Judy	Otherwise Known as Sheila the Great	lack of circs
Blackwood, Gary L.	Wild Timothy	lack of circs
Bechard, Margaret	Really No Big Deal	lack of circs
Bawden, Nina	Off the Road	lack of circs
Bawden, Nina	Kept in the Dark	condition
Bates, A.	Final Exam	lack of circs
Bauer, Marion Dane	Touch the Moon	lack of circs
Alcock, Gudrun	Run, Westy, Run	lack of circs, age
Alexander, Lloyd	The El Dorado Adventure	duplicate, lack of circs
Alexander, Anne	To Live a Lie	lack of circs, age
Alcock, Vivien	The Sylvia Game	lack of circs, age
Allen, Judy	The Spring on the Mountain	lack of circs, age

Alexander, Lloyd	Westmark	age, condition
Alexander, Lloyd	The El Dorado Adventure	age, lack of circs
Byars, Betsy	The Glory Girl	age, condition
Alexander, Lloyd	The Philadelphia Adventure	age, lack of circs
Byars, Betsy	Coast to Coast	age, lack of circs
Duncan, Lois	Locked in Time	duplicate, condition
Fine, Anne	The Book of the Banshee	age, lack of circs
Herzig, Alison Cragin	The Boonsville Bombers	duplicate, age



Sherry McIntyre <smcintyre@bixbyps.org>

Surplus

1 message

Sherri McMillan <smcmillan@bixbyps.org>
To: Sherry McIntyre <smcintyre@bixbyps.org>

Tue, Oct 3, 2023 at 4:45 PM

Surplus items from Central Elementary.
Nonfiction books: 334
Title I from 2013, 2014, 2018, 2019.



Sherri McMillan
Executive Director
of Educational Programs
918.366.2328

Learn Well. Live with Honor.

East & Lem/Int Media

Title	Author	Date Published	Reason for Deaccessioning
Behind the Masks	Susan Patron	2012	Low Interest
Voyage on the Great Titanic	Ellen Emerson White	1988	Low Interest
A Coal Miner's Bride	Susan Campbell Bartoletti	2000	Low Interest
A Line in the Sand	Sherry Garland	1998	Low Interest
The City of Ember	Jeanne DuPrau	2003	Damaged
Clue in the Castle Tower	Sarah Masters Buckley	2011	Low interest
Traitor in Williamsburg	Elizabeth McDavid Jones	2008	Low interest
The Cameo Necklace	Evelyn Coleman	2012	Low interest
The Hidden Gold	Sarah Masters Buckley	2012	Low interest
A Bundle of Trouble	Kathryn Reiss	2011	Low interest
The Crystal Ball	Jacqueline Dembar Greene	2012	Low interest
Midnight in Lonesome Hollow	Kathleen Ernst	2007	Low interest
Traitor in the Shipyard	Kathleen Ernst	2013	Low interest
Palomino Horses	Erin Monahan	2009	Damaged
Rebecca to the Rescue	Jacqueline Dembar Greene	2009	Low interest
Rebecca and the Movies	Jacqueline Dembar Greene	2009	Low interest
Candlelight for Rebecca	Jacqueline Dembar Greene	2009	Low interest
Rebecca and Ana	Jacqueline Dembar Greene	2009	Low interest
Meet Rebecca	Jacqueline Dembar Greene	2009	Low interest
Changes for Kit	Valerie Tripp	2001	Low interest
Kit Saves the Day	Valerie Tripp	2001	Low interest
Happy Birthday, Kit!	Valerie Tripp	2001	Low interest
Kit's Surprise	Valerie Tripp	2000	Low interest
Horse Country: Can't Be Tamed	Yamile Saied Mendez	2022	Damaged
... and now Miguel	Joseph Krungold	1953	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Count Karlsten	Philip Pullman	1982	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Hear My Sorrow	Deborah Hopkinson	2004	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Jason and the Gorgon's Blood	Jane Yolen	2004	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Wish Giver	Bill Brittain	1983	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Homesick	Jean Fritz	1982	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Lizzie Bright and the Buckminster Boy	Gary D. Schmidt	2004	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Technical Foul	Rich Wallace	2004	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Miracle's Boys	Jacqueline Woodson	2000	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Roller Skates	Ruth Sawyer	1936	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Eliza's Freedom Road	Jerdine Nolen	2011	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Chic and the Second Spread	Gwenyth Swain	2003	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
How it Happened in Peach Hill	Marthe Jocelyn	2007	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Scarecrow and his Servant	Philip Pullman	2004	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
On Christmas Eve	Ann M. Martin	2006	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
On Christmas Eve	Ann M. Martin	2006	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title

The Lioness and the Knight	Gerald Morris	2005	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Con-fidence	Todd Strasser	2002	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Breadwinner	Deborah Ellis	2000	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Canning Season	Polly Horvath	2003	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Invincible Louisa	Cornelia Meigs	1933	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
When the Circus Came to Town	Laurence Yep	2002	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Room One	Andrew Clements	2006	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Kizzy Ann Stamps	Jeri Watts	2012	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Scouter	Vera B Williams	1993	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Red Moon at Sharpsburg	Rosemary Wells	2007	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Ravenmaster's Secret	Elvira Woodruff	2003	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Princess, The Crane, and the Dung-Cart Knight	Gerald Morris	2004	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Hannah Pritchard Pirate of the Revolution	Bonnie Pryor	2008	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Pirate Hannah Pritchard Captured!	Bonnie Pryor	2010	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Sinister Sweetness of Splendid Academy	Nikki Loftin	2012	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Treasure of Weatherby	Zilpha Keatley Snyder	2007	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Sing Down the Moon	Scott O'Dell	1970	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Porcupine Year	Louise Erdrich	2008	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Diary of Dawmie Rae Johnson	Andrea Davis Pinkney	2011	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Worlds Apart	Kathleen Karr	2005	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Quest of the Fair Unknown	Gerald Morris	2006	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Nightmare Mountain	Peg Kehret	1999	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Jacket	Andrew Clements	2002	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Survivors: Fire Chicago 1871	Kathleen Duey	1998	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Fairy School Dropout Undercover	Meredith Badger	2010	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Zia	Scott O'Dell	1976	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Hoofbeats of Danger	Holly Hughes	2009	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Watcher in the Piney Woods	Elizabeth Jones	2009	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Minstrel's Melody	Eleanora E. Tate	2009	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Circle of Fire	Evelyn Coleman	2009	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Voices at Whisper Bend	Katherine Ayres	2009	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Under Copp's Hill	Katherine Ayres	2009	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Mystery on Skull Island	Elizabeth Jones	2009	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Mystery of the Dark Tower	Evelyn Coleman	2009	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Dateline: Troy	Paul Fleischman	1996	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Willow Run	Patricia Reilly Giff	2005	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Summer of my German Soldier	Bette Greene	1973	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Under the Same Sky	Cynthia DeFelice	2003	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Hatshepsut	Peggy Pancella	2004	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Rourke's Native American History & Culture	Sandy Sepehri	2009	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Rourke's Native American History & Culture	Sandy Sepehri	2009	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title

Rourke's Native American History & Culture	Sandy Sepehri	2009	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Rourke's Native American History & Culture	Sandy Sepehri	2009	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Rourke's Native American History & Culture	Sandy Sepehri	2009	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Rourke's Native American History & Culture	Sandy Sepehri	2009	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Rourke's Native American History & Culture	Sandy Sepehri	2009	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Rourke's Native American History & Culture	Sandy Sepehri	2009	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Rourke's Native American History & Culture	Sandy Sepehri	2009	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Rourke's Native American History & Culture	Sandy Sepehri	2009	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Tuck Everlasting- Casette Tapes	Natalie Babbitt	1996	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Sonya Sotomayor	Carmen T. Bernier	2010	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Viking World	Christine Hatt	2005	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Phineas Gage	John Fleischman	2002	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Seminole	Sarah Tieck	2015	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Giant of Seville	Dan Andreason	2007	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Jane Addams	Judith Bloom Fradin	2006	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Orphans of Normandy	Nancy Amis	2003	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Audubon Painter of Birds in the Wild Frontier	Jennifer Armstong	2003	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Man Who Went to the Far Side of the Moon	Uusma Schyffert	1999	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
B. Franklin, Printer	David A. Adler	2001	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Marie Curie	Philip Steele	2006	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Anne Hutchinson	Susan Bivin Aller	2010	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Elizabeth	Simon Adams	2005	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Hatshepsut	Ellen Galford	2005	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
She Touched the World	Sally Hobart	2008	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Darling Nellie Bly	Bonnie Chrisensen	2003	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Strong Man	Meghan McCarthy	2007	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Dear Miss Breed	Joanne Oppenheim	2006	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Perfect Wizard	Jane Yolen	2004	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Painting the Wild Frontier	Susanna Reich	2008	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Story of the Little Corporal	Robert Burleigh	2007	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
The Story of Rachel Carson	Amy Ehrlich	2003	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Antoine de La Mothe Cadillac	Anders Knudsen	2007	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Encyclopedia of the Roman World	Fiona Chandler	2001	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Encyclopedia of Ancient Egypt	Gill Harvey	2001	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Ancient World	Fiona Chandler	2001	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Leyla The Black Tulip	Alev Lytle Croutier	2004	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Gabriel's Triumph	Alison Hart	2003	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Gabriel's Triumph	Alison Hart	2007	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Gabriel's Triumph	Alison Hart	2007	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Jimmy's Stars	Mary Ann Rodman	2007	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
Conspiracy 365	Kane Miller	2008	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title
		2009	Donation from North Intermediate; not added to our catalog due to age or being a duplicate title

BOARD OF EDUCATION ELECTION RESOLUTION

TO: Tulsa County Election Board

FROM: The Bixby School District, Independent School
District No.1-004 of Tulsa, County, Oklahoma

The Board of Education of the Bixby School District has approved the following resolution calling for an election to be submitted to the voters of the district.

Date of the Election:

A Board of Education Primary Election shall be held on February 13, 2024, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 2, 2024, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

Board Member Position on Ballot:

The voters shall elect a board member for board position No. 4, which has a 5-year term of office.

Qualifications of Candidates for Office:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the district for six months preceding the first day of the filing period and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such

crime shall not be eligible to be a candidate for or be elected to any school board office for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse, and child's spouse. The prohibitions in this paragraph shall not apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the school district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

Voters Eligible to Vote:

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

Ballot Titles:

The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for Bixby School Board Position No. 4:

Approved by the Bixby Board of Education this 12th day of October, 2023.

President of the Board of Education

Clerk of the Board of Education