

Bixby Board of Education Regular Meeting  
Bixby Public Schools Administration Building  
Bixby Public Schools Administrative Center, 109 N. Armstrong, Bixby, Oklahoma, 109 N  
Armstrong St, Bixby, OK 74008  
Monday, June 10, 2024 6:00 PM  
Meeting Live Stream Link: <http://bixbyps.info/youtube>

**1. Call Meeting to Order/Roll Call**

**2. Reports to The Board**

- 2.1. District Fine Arts Update - Jeremy Parker
- 2.2. Facilities and Operations Report - Gabe Hayes
- 2.3. Superintendent's Report - Rob Miller

**3. Comments from the Public**

- 3.1. Speakers must identify themselves.
- 3.2. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.
- 3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.
- 3.4. Total time allocated to this item is thirty (30) minutes.
- 3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.
- 3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.
- 3.7. The president reserves the right to interrupt this section and move to the next item.
- 3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

**4. General Consent Agenda** - Discussion and possible board action to approve consent agenda items #1-44. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

- 4.1. Minutes of May 9, 2024 Regularly Scheduled Board Meeting
- 4.2. Minutes of May 21, 2024 Special Board Meeting
- 4.3. Activity Fund Summary of Accounts and Transfer Requests
- 4.4. Encumbrances and Change Orders for FY 2024 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers
- 4.5. Renewal of appointment of Sherry McIntyre as School District Treasurer and Minutes Clerk for the 2024-2025 fiscal year.
- 4.6. Renewal of appointment of Melinda Weig as Assistant District Treasurer and Activity Fund Custodian for the 2024-2025 fiscal year

- 4.7. Renewal of appointment of Maricela Hanseth as Encumbrance Clerk and Deputy Clerk of the Board for the 2024-2025 fiscal year
- 4.8. Renewal of Michelle Atkinson as Deputy Encumbrance Clerk and Deputy Minutes Clerk for the 2024-2025 fiscal year
- 4.9. Renewal of appointment of Debbie Hauser as Deputy Activity Fund Custodian for the 2024-2025 fiscal year
- 4.10. Renewal of school picture contracts with Lifetouch, Jostens and Ruth Kelly Studio for the 2024-2025 fiscal year
- 4.11. Renewal of yearbook contracts with Jostens for the 2024-2025 fiscal year
- 4.12. Approval of a MOU with Tulsa University for Classroom Student Teachers for the 2024-2025 fiscal year
- 4.13. Approval of a Clinical Rotation Agreement with The University of Tulsa for nursing students for the 2024-2025 fiscal year
- 4.14. Approval of an agreement for Externship/Off-Campus Practicum with The University of Tulsa for Speech-language pathology for the 2024-2025 fiscal year.
- 4.15. Approval of a MOU with Oklahoma State University for Field Clinical Experiences for OES students for the 2024-2025 fiscal year
- 4.16. Approval of a MOU with Oklahoma State University School Psychology Program for the 2024-2025 fiscal year
- 4.17. Approval of an agreement with Northeastern State University for a Teacher Education Program for the 2024-2025 fiscal year
- 4.18. Approval of the agreement with University of Central Oklahoma for the Teacher Education Program for the 2024-2025 fiscal year
- 4.19. Approval of a MOU with Glenpool Public Schools for the Foundations of Manufacturing Program for the 2024-2025 fiscal year
- 4.20. Approval of a MOU with Glenpool Public Schools for the shared JROTC program for the 2024-2025 fiscal year
- 4.21. Approval of a MOU with The Bridges Foundation for SPED student participation for the 2024-2025 fiscal year
- 4.22. Approval of a MOU with The Tristesse Grief Center, Inc. a/k/a/ The Grief Center for grit support for students for the 2024-2025 fiscal year
- 4.23. Approval of renewing membership in United Suburban Schools Association at a cost of \$1,650.00 for the 2024-2025 fiscal year
- 4.24. Approval of a agreement with Edpuzzle at a cost of \$19,500.00 to be paid from 1:1 Activity Funds for the 2024-2025 fiscal year
- 4.25. Approval of a contract with OKTLE for the teacher evaluation system for the 2024-2025 fiscal year
- 4.26. Approval of a MOU with YMCA of Greater Tulsa and the Bixby Daily Family YMCA for the GO Club for the 2024-2025 fiscal year
- 4.27. Approval of an agreement with Red Rover for time and attendance services at a cost of \$10,588.32 for the 2024-2025 fiscal year
- 4.28. Approval of a MOU with Tulsa Community College for the dual credit program for BHS students for the 2024-2025 fiscal year
- 4.29. Approval of a MOU with Goodwill Industries of Tulsa, Inc. for the Transition Work Adjustment Program for the 2024-2025 fiscal year

- 4.30. Approval of a Clinical Experience Agreement for Teacher Education programs with Western Governors University for the 2024-2025 fiscal year
- 4.31. Approval of an agreement with Oral Roberts University for the Teacher Education Program for the 2024-2025 fiscal year
- 4.32. Approval of an agreement with Educators Handbook.com for a license fee of \$10,970.00 for the 2024-2025 fiscal year
- 4.33. Approval of Gas Sales Agreement with Clearwater Enterprises, LLC for the 2024-2025 fiscal year
- 4.34. Approval of the BHS FFA request to attend the FFA National Convention in Indianapolis, Indiana, from 10/22/2024 to 10/26/2024
- 4.35. Approval of BugBros Pest Control as the lowest responsible bidder for the Child Nutrition pest control for the 2024-2025 fiscal year
- 4.36. Approval of CiCi's Pizza as the lowest responsible bidder for the Child Nutrition pizza products for the 2024-2025 fiscal year
- 4.37. Approval of a quote from Turnitin for plagiarism software at a cost of \$16,660.46 for the 2024-2025 fiscal year to be paid from the 1:1 Activity Fund account
- 4.38. Approval of the agreement with PrepPlus LLC for ACT preparation classes for the 2024-2025 fiscal year
- 4.39. Approval of an agreement with TEAM School Testing for drug and/or alcohol testing for the 2024-2025 fiscal year
- 4.40. FMLA - Support - Administration - 5/8/24 - 5/22/24
- 4.41. Medical Leave - Support - Transportation - 4/22/24 - 5/24/24
- 4.42. Medical leave - Certified - North Elementary - 4/30/24 - 5/24/24
- 4.43. Employment, Resignation, Retirement - Certified Personnel - per attached
- 4.44. Employment, Resignation, Retirement - Support Personnel - per attached

## **5. Finance**

- 5.1. Discussion and possible board action to approve a temporary lease agreement for district property located at 16115 South Mingo Road.
- 5.2. Discussion and possible board action to approve a new activity fund account for the Middle School Drone Program.
- 5.3. Discussion and possible board action to approve a new activity fund account for the Middle School Leadership.
- 5.4. Discussion and possible board action to approve a new Activity Fund account for the Creative Team.
- 5.5. Discussion and possible board action to approve a new Activity Fund account for Athletics Media.
- 5.6. Discussion and possible board action to approve the closing of the Middle School PTO Activity Fund account and moving the balance of \$416.85 to Middle School Miscellaneous.
- 5.7. Discussion and possible board action to approve the closing of the Middle School Spanish Club Activity Fund account and move the balance of \$674.17 to Middle School Miscellaneous.
- 5.8. Discussion and possible board action to approve combining West Elementary Media and West Intermediate Media into one account named West Media Center

- 5.9. Discussion and possible board action to approve an application by the Bixby Band Boosters (BBB) to form a 501(c)(3) to raise funds for the support of the Bixby Band program pursuant to BOE Policy 6110.
- 5.10. Discussion and possible board action regarding General Liability, Education Leaders Liability, Property and Casualty Insurance agreements for the 2024-2025 fiscal year.
- 5.11. Discussion and possible board action regarding the Workers' Compensation Insurance for the 2024-2025 fiscal year.

## **6. Teaching and Learning**

- 6.1. Discussion and possible board action to approve an agreement with Code to the Future (CTTF) for training, services, and curricular materials for implementing computer science programming at Central Elementary in the 2024-2025 school year for \$24,000 to be paid with federal Title I funds.
- 6.2. Discussion and possible board action regarding an agreement with LearnWell at a cost of \$72 per hour for the 2024-2025 fiscal year.
- 6.3. Discussion and possible board action to approve a contract with Motor Mouth Therapy, LLC for Occupational and Physical Therapy Services at a cost of \$75 per hour for the 2024-2025 fiscal year.
- 6.4. Discussion and possible board action to approve an agreement with Larry L. Mullins, Ph.D. for clinical services for Bixby Public Schools at a cost of \$175 per hour for the 2024-2025 fiscal year.
- 6.5. Discussion and possible board action to approve an outreach agreement with Discovery Lab for the 2024-2025 fiscal year.
- 6.6. Discussion and possible board action to approve an amended contract with Pathways Behavior Therapy for the 2024-2025 fiscal year.
- 6.7. Discussion and possible board action to approve a quote from IXL Learning for site license at a cost of \$80,745.00 for the 2024-2025 fiscal year.

## **7. Operations**

- 7.1. Discussion and possible board action to approve changes to BOE Policy 2156, Wireless Communications Devices.
- 7.2. Discussion and possible board action to approve two additional contracts for Statewide Commercial Cleaning Company for the Administration Building at a rate of \$90 per night and for floor cleaning, stripping and sealing services at 5 buildings for a cost of \$29,310.
- 7.3. Discussion and possible board action to approve the Hiland Dairy as the Child Nutrition, the lowest responsible bidder for Dairy products for the 2024-2025 fiscal year.
- 7.4. Discussion and possible board action to approve U.S. Foods as the Child Nutrition lowest responsible bidder for Prime Vendor Services for the 2024-2025 fiscal year.
- 7.5. Discussion and possible board action to approve Frontier Produce as the lowest responsible bidder for the Child Nutrition produce products for the 2024-2025 fiscal year.
- 7.6. Discussion and possible board action regarding declaring items as surplus to be disposed of in accordance with the State Laws of Oklahoma.

## **8. Human Resources**

8.1. Discussion and possible board action to approve any resignations submitted after the agenda was posted.

**9. Executive Session**

9.1. Discussion and possible board action to go into executive session to discuss a pending state investigation where disclosure of information would violate confidentiality laws (25 O.S. Sec. 307 (B)(7)) and to discuss the evaluation of the Superintendent (25 O.S. Sec. 307 (B)(1) and (B)(7)).

9.2. Vote to acknowledge return to open session.

9.3. Statement by Board president of executive session minutes.

**10. New Business - None**

**11. Vote to adjourn**





Name of person posting this agenda

\_\_\_\_\_  
Minutes Clerk

Posted on this \_\_\_\_\_

Bixby Public Schools Administrative Center, 109 N. Armstrong, Bixby, Oklahoma, 109 N  
Armstrong St, Bixby, OK 74008

Bixby Board of Education Regular Meeting  
Thursday, May 9, 2024  
Bixby Public Schools Administrative Center  
109 N Armstrong St  
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Justin Cheatham: Absent  
Matt Dotson: Present  
Tristy Fryer: Present  
Julie Prox: Present  
Amanda Stephens: Present  
Present: 4, Absent: 1.

1. **Call Meeting to Order/Roll Call** - Pledge of Allegiance led by Middle School Robotics students.

## 2. Reports to The Board

---

### 2.1. Special Recognition

#### 2.1.1. Spartan Spirit Award

- Divina Rodgers - Oklahoma School Nutrition Association Manager of the Year

#### 2.1.2. BMS Showcase

- BMS Robotics World Champions
- BMS FCCLA State Champions
- BMS eSports State Champions

#### 2.1.3. Spartan Coin of Excellence

- BHS Speech and Debate - Macie Dunham and Jaydin Bright
- Boy's Golf Academic State Champions
- Girl's Track Academic State Champions
- BHS 2024 Valedictorians and Salutatorians

### 2.2. Superintendent's Report - Rob Miller

### 2.3. Facilities and Operations Report - Gabe Hayes

### 2.4. Financial Operations Report - Mike Anthony

### **3. Comments from the Public**

**The Board was addressed by:**

**Karen Gaddis, Tulsa, Ok in regard to how great Bixby Public Schools has been for her grandchildren.**

**Julie Lacy, BEA President, Central Elementary Teacher to thank the Board for all they do for the teachers of BPS and present them with a small gift of appreciation.**

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

~~3.4. Total time allocated to this item is thirty (30) minutes.~~

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

### **4. General Consent Agenda - Discussion and possible board action to approve consent agenda items #1-19. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)**

Approval of General consent agenda items #1-19 as presented Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

4.1. Minutes of April 11, 2024 Regularly Scheduled Board Meeting

4.2. Minutes of April 25, 2024 Special Board Meeting

4.3. Activity Fund Summary of Accounts and Transfer Requests

4.4. Encumbrances and Change Orders for FY 2024 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers

4.5. Approval of CCOSA District-Level Services Agreement for FY2024-2025.

4.6. Approval of the OSSBA Employment Services agreement for Unemployment Services for the 2024-2025 fiscal year

4.7. Approval of Vending Service Contract with Imperial Vending for the 2024-2025 fiscal year

4.8. Approval of a Commodity Processing Contract with Barlow Education Management Services at a cost of \$3,300 to be paid from Child Nutrition Funds

4.9. Approval of an agreement with Cooking for Kids for the use of the West Elementary/Intermediate cafeteria for student classes in the summer.

4.10. Approval of a contract with Pathways Behavior Therapy for Behavior Analysis services to be paid from federal funds for the 2024-2025 fiscal year

4.11. Medical Leave - Support - East Intermediate - 4/15/24 - 5/23/24

4.12. Medical Leave - Support - Middle School - 4/5/24 - 5/24/24

4.13. Medical Leave - Support - Central Elementary - 5/1/24 - 5/24/24

4.14. Medical Leave - Support - Central Elementary - 8/20/24 - 10/8/24

4.15. FMLA - Support - Administration - 5/16/24 - 5/31/24

4.16. FMLA - Certified - Middle School - 5/14/24 - 5/24/24

4.17. FMLA - Certified - Central Intermediate - 4/11/24 - 5/24/24

4.18. Employment, Resignation, Retirement - Certified Personnel - per attached

4.19. Employment, Resignation, Retirement - Support Personnel - per attached

**5. Finance**

5.1. Discussion and possible board action to approve an agreement with Vox Audio Visual for a video board system for the new BPS High School at a cost of \$116,533.00 to be paid from bond funds.

Approval of an agreement with Vox Audio Visual for a video board system for the new BPS High School at a cost of \$116,533.00 to be paid from bond funds. Passed with a motion by Tristy Fryer and a second by Amanda Stephens.

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

---

5.2. Discussion and possible board action to approve an E-rate Contract with CRW Consulting E-rate Services, LLC for the 2024-2025 fiscal year.

Approval of an E-rate Contract with CRW Consulting E-rate Services, LLC for the 2024-2025 fiscal year as presented. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

**6. Teaching and Learning**

6.1. Discussion and possible board action to approve the quote from Imagine Learning for Edgenuity services at a cost of \$50,825.00 to be paid from the General Fund for the 2024-2025 fiscal year.

Approval of the quote from Imagine Learning for Edgenuity services at a cost of \$50,825.00 to be paid from the General Fund for the 2024-2025 fiscal year. Passed with a motion by Tristy Fryer and a second by Matt Dotson.

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

6.2. Discussion and possible board action to approve a quote from Instructure for Canvas learning services at a cost of \$40,425.00 to be paid from 1:1 Activity Fund account for the 2024-2025 fiscal year.

Approval of a quote from Instructure for Canvas learning services at a cost of \$40,425.00 to be paid from 1:1 Activity Fund account for the 2024-2025 fiscal year. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

## 7. Operations

7.1. Discussion and possible board action to grant an easement with the Oklahoma Gas and Electric Company (OGE) as specified.

Approval of an easement with the Oklahoma Gas and Electric Company (OGE) as specified. Passed with a motion by Tristy Fryer and a second by Amanda Stephens.

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

7.2. Discussion and possible board action to grant an easement with the Oklahoma Gas and Electric Company (OGE) as specified.

Approval of an easement with the Oklahoma Gas and Electric Company (OGE) as specified. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

7.3. Discussion and possible Board Action to approve changes to Policy 6110 - Sanctioning of Parent and Booster Clubs.

Approval of changes to Policy 6110 - Sanctioning of Parent and Booster Clubs. Passed with a motion by Tristy Fryer and a second by Matt Dotson.

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

7.4. Discussion and possible board action to approve the OSSBA Membership at a cost of \$5,026.00 to be paid from the General Fund for the 2024-2025 fiscal year.

Approval of the OSSBA Membership at a cost of \$5,026.00 to be paid from the General Fund for the 2024-2025 fiscal year. Passed with a motion by Tristy Fryer and a second by Matt Dotson.

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

7.5. Discussion and possible board approval of an MOU with Southwest/Southland Dairy Farmers for the Chocolate Milk Grant for the 2024-2025 fiscal year.

Approval of the MOU with Southwest/Southland Dairy Farmers for the Chocolate Milk Grant for the 2024-2025 fiscal year. Passed with a motion by Tristy Fryer and a second by Amanda Stephens.

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

7.6. Discussion and possible board action regarding the renewal of a contract with Statewide Commercial Cleaning Company for cleaning services at a cost of \$1,173,060 for the 2024-2025 fiscal year.

Approval of the renewal of a contract with Statewide Commercial Cleaning Company for cleaning services at a cost of \$1,173,060 for the 2024-2025 fiscal year. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

7.7. Discussion and possible board action regarding a cleaning services agreement for the Athletic Facilities with We Clean 4U Whipple Cleaning Service LLC at a cost of \$213,000 per year for the 2024-2025 fiscal year.

Approval of a cleaning services agreement for the Athletic Facilities with We Clean 4U Whipple Cleaning Service LLC at a cost of \$213,000 per year for the 2024-2025 fiscal year. Passed with a motion by Tristy Fryer and a second by Matt Dotson.

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

7.8. Discussion and possible Board action to approve a Client Agreement Form with Rocket Alumni Solutions for Touch Screen Awards Display Software at a cost of \$2,400 to be paid from general fund.

Approval of a Client Agreement Form with Rocket Alumni Solutions for Touch Screen Awards Display Software at a cost of \$2,400 to be paid from general fund. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

7.9. Discussions and possible board action regarding declaring items as surplus to be disposed of in accordance to Oklahoma Statutes.

Approval of declaring items as surplus to be disposed of in accordance to Oklahoma Statutes. Passed with a motion by Tristy Fryer and a second by Julie Prox.

---

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

## 8. Human Resources

8.1. Discussion and possible board action regarding the 2024-2025 Holiday Schedule for the twelve month employees.

Approval of the 2024-2025 Holiday Schedule for the twelve month employees. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

8.2. Discussion and possible board action regarding entering into negotiations with the Bixby Education Association for the 2024-2025 fiscal year.

Approval of entering into negotiations with the Bixby Education Association for the 2024-2025 fiscal year. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

8.3. Discussion and possible board action regarding the appointment of the Board's Negotiations Team for the 2024-2025 fiscal year regarding collective bargaining with the Bixby Education Association.

Approval of the appointment of the Board's Negotiations Team for the 2024-2025 fiscal year regarding collective bargaining with the Bixby Education Association. Passed with a motion by Tristy Fryer and a second by Matt Dotson.

---

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

8.4. Discussion and possible board action to approve any resignations submitted after the agenda was posted.

Approval of excepting the following resignations - Jamie Milligan and B J McBride. Passed with a motion by Tristy Fryer and a second by Matt Dotson.

Justin Cheatham: Absent  
Matt Dotson: Nay  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 3, Nay: 1, Absent: 1

## 9. Executive Session

9.1. Discussion and possible board action to move into executive session to discuss the evaluation of the superintendent and the hiring of a new assistant superintendent. 25 O.S. Sec 307 (B)(1).

At 7:21 p.m. approval to go into executive session to discuss the evaluation of the superintendent and the hiring of a new assistant superintendent per Oklahoma Statutes. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

9.2. Vote to acknowledge return to open session.

At 7:53 p.m. approval to return to open session. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

9.3. Statement by Board president of executive session minutes.

## 10. New Business - None

## 11. Vote to adjourn

At 7:54 pm approval to adjourn. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham: Absent  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea

Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

---

**2023-2024  
SUPPORT PERSONNEL  
EMPLOYMENT**

**VOLUNTEER COACHING**

**TEMPORARY CONTRACT**

**ADJUNCT EMPLOYMENT**

**EMPLOYMENT 2023-2024**

ALEXANDRA BELL	CUSTODIAN	MAINTENANCE	04/29/2024
JENNA BLACK	CUSTODIAN	MAINTENANCE	04/18/2024
TONYA CRANK	PARAPROFESSIONAL	HIGH SCHOOL	04/22/2024
NATALIE STEADMAN	2HR RECESS AIDE	WEST ELEMENTARY	04/30/2024
DARIA VERSHYLENKO	PARAPROFESSIONAL	MIDDLE SCHOOL	04/15/2024
BRANDON ZWOSTA	IT SUPPORT TECH	TECHNOLOGY	04/29/2024

**RESIGNATION AGREEMENTS**

THERESA HOLLAND	BUS DRIVER	TRANSPORTATION	04/10/2024
CHRISTI GRAY	CHILD NUTRITION ASST	CHILD NUTRITION	04/11/2024
DOROTHY TURNER	PARKING LOT ATTEND.	HIGH SCHOOL	04/19/2024
SHELBY CHICHURA	CUSTODIAN	MAINTENANCE	04/19/2024
JULIE BENNETT	CHILD NUTRITION ASST	CHILD NUTRITION	04/18/2024
ASHLEY MUSTIN	LUNCH CLERK	CHILD NUTRITION	04/10/2024
MEGAN SLAYBAUGH	PARAPROFESSIONAL	WEST ELEMENTARY	04/25/2024
BRIAN STALLINGS	MAINTENANCE	MAINTENANCE	05/10/2024
DEBBIE OWENS	LUNCH CLERK	CHILD NUTRITION	05/07/2024
TAMA DAVIS	SECRETARY	HIGH SCHOOL	06/30/2024
VUNG ZO	PARAPROFESSIONAL	EAST INTERMEDIATE	05/23/2024
CHELSI BOYDSTON	PARAPROFESSIONAL	MIDDLE SCHOOL	05/23/2024
BAKITGUL MAYNARD	PARAPROFESSIONAL	CENTRAL ELEMENTARY	05/23/2024
DIANA ROBLES	PARAPROFESSIONAL	NORTH ELEMENTARY	05/23/2024

**REASSIGNMENTS**

**TERMINATIONS**

MARY DECKARD	CUSTODIAN	MAINTENANCE	04/29/2024
--------------	-----------	-------------	------------

**2023-2024  
CERTIFIED PERSONNEL  
EMPLOYMENT**

**TEMPORARY CONTRACT**

KATHY GILLIAM	HOMELESS TUTOR	DISTRICT	04/15/2024
LORI HEARD	INDIAN ED TUTOR	DISTRICT	05/28/2024
ROY HUNTER	INDIAN ED TUTOR	DISTRICT	05/28/2024

**VOLUNTEER COACHING**

**ADJUNCT COACHING**

**EMPLOYMENT 2023-2024**

**EMPLOYMENT for 2024-2025**

HAILEE BENSON	TEACHER	WEST ELEMENTARY	08/13/2024
JACE CALDWELL	DIR. OF VOCAL MUSIC	HIGH SCHOOL	08/13/2024
CHLOE CLARK	TEACHER	EAST INTERMEDIATE	08/13/2024
BRANDON COLLINS	ASSOC. DIR. OF BANDS	HIGH SCHOOL	08/13/2024
CHRISTIAN DAVIS	TEACHER	9TH GRADE CENTER	08/13/2024
VICTORIA FOSTER	TEACHER	EAST INTERMEDIATE	08/13/2024
JONNIE KING	TEACHER	HIGH SCHOOL	08/13/2024
JASMINE NEVILLS	TEACHER	9TH GRADE CENTER	08/13/2024
ERIN PATTON	TEACHER	NORTH INTERMEDIATE	08/13/2024
STACY STOUT	TEACHER	MIDDLE SCHOOL	08/13/2024
JESSE SUTMILLER	TEACHER	9TH GRADE CENTER	08/13/2024

**RESIGNATION AGREEMENTS**

JENNIFER KEATHLEY	TEACHER	HIGH SCHOOL	05/01/2024
NICOLE BROWN	TEACHER	NORTH INTERMEDIATE	05/01/2024
SHERRIL MCMILLAN	EXEC DIR ED PROG	ADMINISTRATION	06/30/2024
DONALD BRANSCUM	TEACHER	9TH GRADE CENTER	05/23/2024
MICHAEL HUGHES	TEACHER	HIGH SCHOOL	05/23/2024
LAUREN RALEY	TEACHER	EAST INTERMEDIATE	05/23/2024
KARA COOPER	TEACHER	EAST ELEMENTARY	05/23/2024
JESSICA HIGHFILL	TEACHER	9TH GRADE CENTER	05/23/2024
JENNIFER POTWORA	TEACHER	NORTH ELEMENTARY	05/23/2024
TIMOTHY HOLT	TEACHER	9TH GRADE CENTER	05/23/2024
ERIN BERGERET	TEACHER	WEST INTERMEDIATE	05/23/2024

Submitted to Board of Education MAY 9th, 2024

Bixby Board of Education Special Meeting  
Tuesday, May 21, 2024  
Administrative Building  
109 N Armstrong St  
Bixby, OK 74008

Attendance Taken at 12:00 PM.

Justin Cheatham: Present  
Matt Dotson: Present  
Tristy Fryer: Absent  
Julie Prox: Present  
Amanda Stephens: Present  
Present: 4, Absent: 1.

1. As required by Sec. 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Board Education of Independent School District No.4, Tulsa County, Oklahoma, will hold a Special Meeting on Tuesday, May 21, 2024 at 12:00 p.m. at the BPS Administrative Center, 109 N. Armstrong, Bixby, OK.

---

2. Call meeting to Order/Roll Call

3. Board to receive bids for the \$20,875,000 General Obligation Combined Purpose Bonds of this School District and take action to award bonds to the lowest bidder.

Approval of receiving bids for the \$20,875,000 General Obligation Combined Purpose Bonds of this School District and take action to award bonds to the lowest bidder, J P Morgan at an average interest rate of 3.823%. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Absent  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

4. Board to consider and take action on a resolution providing for the issuance of general obligation combined purpose bonds in the sum of \$20,875,000 by this school district, authorized at an election called and held for such purpose; prescribing form of bonds; providing for registration thereof; designating bond counsel for this issue of bonds; designating registrar and paying agent for this issue of bond; and providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of issue.

Approval of a resolution providing for the issuance of general obligation combined purpose bonds in the sum of \$20,875,000 by this school district, authorized at an election called and held for such purpose; prescribing form of bonds; designating registrar and paying agent for this issue of bond; and providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other detail of issue. Passed with a motion by Julie Prox and a second by Justin Cheatham.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Absent  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

5. Discussion and possible Board action to approve the hiring of an assistant superintendent.

Approval of the hiring of Kendall Still as assistant superintendent for the 2024-2025 fiscal year. Passed with a motion by Julie Prox and a second by Amanda Stephens.

---

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Absent  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

6. Discussion and possible Board action to approve the hiring of the Director of Educational Programs.

Approval of the hiring of Kathy Gilliam as Director of Educational Programs for the 2024-2025 fiscal year. Passed with a motion by Julie Prox and a second by Matt Dotson.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Absent  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

7. Vote to Adjourn

At 12:10 p.m. approval to adjourn. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Absent  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

**Bixby Public Schools****Encumbrance Register****Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	1	07/01/2023	53787	BANK OF AMERICA VISA	DISTRICT PURCHASES	260,000.00
11	2	07/01/2023	59952	UMB BANK	AMAZON CHARGES 000	56,705.05
11	3	07/01/2023	1718	TULSA WORLD	CLASSIFIED ADS 000	2,706.08
11	4	07/01/2023	6335	MHC KENWORTH - TULSA	TRUCK RENTAL/PARTS 051	25,833.28
11	5	07/01/2023	101	B ETHRIDGE, INC.	UNLEADED/DIESEL FUELS 051	368,617.32
11	6	07/01/2023	1076	MUNICIPAL ACCOUNTING SYSTEMS, INC.	SOFTWARE FEES / FORMS 000	23,100.00
11	8	07/01/2023	4241	T & W TIRE	TIRES FOR TRANSPORTATION 051	40,000.00
11	9	07/01/2023	176	BIXBY TELEPHONE COMPANY	PHONE SVCS/CABLE LOCATING 000	142,322.48
11	10	07/01/2023	181	BLUE RIBBON FORMS, INC.	PRINTING-CKS/FORMS/ENV/LTR 000	7,500.00
11	11	07/01/2023	3826	ROTARY CLUB OF BIXBY	MEMBERSHIP DUES 000	220.00
11	12	07/01/2023	2387	STAPLES CREDIT PLAN	SUPPLIES 000/050/051	149.99
11	13	07/01/2023	58099	PROJECT LEAD THE WAY	PLTW GATEWAY PARTICIPATION 004	3,150.00
11	14	07/01/2023	385	CUMMINS SOUTHERN PLAINS, LLC	PARTS FOR TRANSPORTATION 051	70,961.82
11	15	07/01/2023	2025	WELDON PARTS, INC.	PARTS TRANSP 051	6,878.90
11	16	07/01/2023	59586	PERRY WEATHER LLC	WEATHER SENTRY SUBSCRIPTION 036	4,094.50
11	17	07/01/2023	58958	JARVIS INC	NIGHT SECURITY SERVICES 000	55,000.00
11	18	07/01/2023	7529	INDUSTRIAL WELDING AND TOOL SUPPLY	AG SUPPLIES 412 / MAINT 050	8,116.59
11	19	07/01/2023	3776	WHEELER METALS, INC	VOAG SUPPLIES 412	6,869.78
11	20	07/01/2023	1223	OKLAHOMA TURNPIKE AUTHORITY	PIKEPASS - SCHOOL VEHICLES 051	5,000.00
11	21	07/01/2023	1233	O'REILLY AUTOMOTIVE STORES, INC.	PARTS - TR/M 050/051	8,926.18
11	22	07/01/2023	1245	THE PAPERWORK COMPANY	PRINT 000/036/030	5,903.29
11	23	07/01/2023	59236	CURRICULUM ASSOCIATES, LLC	ELLEVATION PLATFORM 572	15,128.00
11	24	07/01/2023	60250	LEVEL DATA LLC	REAL TIME REPORTS 030	18,969.60
11	25	07/01/2023	1417	ROSENSTEIN, FIST & RINGOLD	LEGAL SERVICES 000	14,214.68
11	26	07/01/2023	70041	INTERNAL REVENUE SERVICE CENTER	3RD PARTY DISABILITY TAX 000	4,347.73
11	27	07/01/2023	1418	ROSS TRANSPORTATION	BUS PARTS FOR TRANSP 051	58,551.63
11	28	07/01/2023	1449	SAM'S CLUB DIRECT	SUPPLIES 000, 051	2,265.24
11	29	07/01/2023	1678	TIRE BARN, INC.	TIRE REPAIRS - 051	19,446.07
11	30	07/01/2023	54924	QUADIENT LEASING USA INC	LEASE PAYMENT - 000	15,299.64
11	31	07/01/2023	319	CITY OF BIXBY	SRO FOR BHS CAMPUS 000	228,739.40
11	32	07/01/2023	59356	ALLIED TOWING OF TULSA	TOWING SERVICE - 051	9,080.00
11	33	07/01/2023	2713	OKLAHOMA HEALTH CARE AUTHORITY	STATE SHARE MEDICAID PAYMENTS 698	51,136.40
11	34	07/01/2023	58446	TEAM PROFESSIONAL SERVICES	DRUG TESTING FOR DISTRICT 000	9,865.00
11	35	07/01/2023	59319	GO POWER SCHOOLS LLC	ANNUAL MAINTENANCE FEE 000	1,000.00
11	36	07/01/2023	1152	OMECORP, LLC	POSTAGE MACHINE/SUPP 000	500.00
11	37	07/01/2023	53630	IMAGINE LEARNING, LLC	LICENSES FOR STUDENTS 572	2,400.00

**Bixby Public Schools****Encumbrance Register****Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	38	07/01/2023	774	VER HOEF INFORMATION SOURCES, LLC	BACKGROUND CHECKS 000	15,372.00
11	39	07/01/2023	57740	ESS SOUTH CENTRAL, LLC	SUBSTITUTE TEACHERS 000	1,039,263.57
11	40	07/01/2023	54923	NORTHEASTERN STATE UNIVERSITY	JOB FAIR 000	390.00
11	41	07/01/2023	7057	PREFERRED BUSINESS SYSTEMS LLC	EQUIP LEASE/COPIES /REPAIRS 000	209,026.00
11	42	07/01/2023	7057	PREFERRED BUSINESS SYSTEMS LLC	COPIER SUPP000/010/011/012	1,268.78
11	43	07/01/2023	58654	SOFTCHOICE CORPORATION	LICENSE FEE 030	40,538.65
11	44	07/01/2023	60099	FOUR LOCV LLC	NATIVE AMERICAN CULTURE CLASS 561	400.00
11	45	07/01/2023	58321	GOGUARDIAN	GOGUARDIAN LICENSE 000	34,958.00
11	46	07/01/2023	2272	LOWE'S	PARTS/SUPPLIES - 030/050/000/051/006/412/090	8,458.29
11	47	07/01/2023	51933	AMERICANCHECKED, INC.	BEST VOLUNTEERS BCKGRD 000	6,040.50
11	48	07/01/2023	55232	TULSA COUNTY ASSESSOR	VISUAL INSPECTION REIMB 000	150,927.51
11	49	07/01/2023	52803	OKLAHOMA SECRETARY OF STATE	NOTARY BOND FEE - 000	20.00
11	50	07/01/2023	99999	BIXBY PUBLIC SCHOOLS	COPY/TRANSPORTATION/POSTAGE (ALL SCHOOLS)	54,462.58
11	52	07/01/2023	3617	TALK RADIO LLC	SUPPLIES-SERVICE FOR THE DISTRICT 050	24,000.00
11	53	07/01/2023	55958	BPA NATIONAL CENTER	ANNUAL AFFILIATION FEES 412-316	700.00
11	54	07/01/2023	3318	MARK ALLEN CHEVROLET	REPAIR SCHOOL VEHICLES 051	6,605.33
11	55	07/01/2023	57210	PROPIO LS, LLC	PHONE INTERPRETER 000	4,000.00
11	56	07/01/2023	4366	JOSTENS INC	BHS GRAD MT'LS 000	7,769.29
11	57	07/01/2023	4345	A.S.A.P. BATTERY SERVICE	BATTERIES FOR TRANSP 051 & MAINT 050	12,728.35
11	58	07/01/2023	5609	BIXBY METRO CHAMBER OF COMMERCE	MEMBERSHIP DUES, ETC 000	3,176.00
11	59	07/01/2023	3497	EDUCATIONAL TESTING SERVICE	TESTING FOR PARAPRO 000	2,200.00
11	60	07/01/2023	1729	UNITED ENGINES, INC.	BUS REPAIRS 051	10,000.00
11	61	07/01/2023	60083	SERVICE OKLAHOMA	TAGS FOR VEHICLES 051	1,225.00
11	62	07/01/2023	1139	FINIS BRUCE RAGSDALE	ASBESTOS INSPECTIONS 050	650.00
11	63	07/01/2023	59463	MALTSBERGER INDUSTRIAL PROPANE	PROPANE 050	250.00
11	64	07/01/2023	4505	CINTAS CORPORATION	UNIFORMS/MATS/TOWEL 050/051	23,255.22
11	65	07/01/2023	4130	OKLAHOMA CORPORATION COMMISSION	FUEL STORAGE TANK REGIS 051	50.00
11	66	07/01/2023	5641	WAGONER COUNTY TREASURER	DISTRICT REVALUATION 000	1,249.29
11	67	07/01/2023	54083	FOLLETT SCHOOL SOLUTIONS LLC	DESTINY RENEWAL 030	13,209.64
11	68	07/01/2023	56227	CDW-G 2	Fortinet Support / LITTLE SIS Renewal 030	8,250.00
11	69	07/01/2023	2042	CRW CONSULTING LLC	ERATE CONSULTING & APP 030	3,500.00
11	70	07/01/2023	3223	POWERSCHOOL GROUP LLC	POWERSCHL SERVER - SPANISH 030 TALENT ED 000	132,304.16
11	71	07/01/2023	283	CCOSA - PROFESSIONAL DEVELOPMENT PR	CONFERENCE REG 000	13,281.00

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	72	07/01/2023	2290	OSSBA	MEMBERSHIP DUES 000 / EMPLOYMENT SVS	8,127.00
11	73	07/01/2023	1171	OKASBO	MEMBERSHIP DUES 000	725.00
11	74	07/01/2023	2748	OSAG	WORKERS COMP INS 000	136,000.00
11	75	07/01/2023	52905	VERIZON WIRELESS	WIRELESS DATA 000	2,769.04
11	76	07/01/2023	59812	KORI NEELY	Group Counseling/ Collaboration 621	12,075.00
11	77	07/01/2023	7042	THE ARROW GROUP	ADMINISTRATORS BONDS 000	5,975.00
11	78	07/01/2023	70505	LAWSON PRODUCTS, INC	DISTRICT SUPPLIES 051/050	3,337.79
11	79	07/01/2023	2290	OSSBA	OSSBA CONFERENCE REGIS 000	7,660.00
11	80	07/01/2023	2989	OSIG	PROP/CASUALTY/VEHICLE INS 000	917,920.00
11	81	07/01/2023	58176	SCHOOLS SAFEID LLC	SOFTWARE/SUPP 000	5,489.00
11	82	07/01/2023	60148	TORQUE BY RYDER	TRANSPORTATION SUPPLIES 051	5,000.00
11	83	07/01/2023	633	GREAT EXPECTATIONS NSU	TRAINING DAYS 541	13,000.00
11	84	07/01/2023	56025	AMERICAN RED CROSS	CPR CLASSES 022/027	875.00
11	85	07/01/2023	7830	ADVANTAGE GRAPHICS INC.	CUTTING MACH REPAIR- COPY 000	423.00
11	86	07/01/2023	56136	TULSA EMERGENCY MEDICAL CENTER INC	PHYSICALS - 050/051/285/000	264.00
11	87	07/01/2023	55856	FIELDHOUSE GEAR, INC	Senior shirts/JOM 563	662.50
11	88	07/01/2023	2481	TULSA AUTO SPRING COMPANY	SPRING REPAIR 051	12,838.38
11	89	07/01/2023	52270	PEARSON	LICENSE RENEWAL 698	3,300.00
11	90	07/01/2023	52385	WIRELESS TECHNOLOGIES, INC	RADIO EQUIPMENT - 050/051/036	5,000.00
11	91	07/01/2023	5609	BIXBY METRO CHAMBER OF COMMERCE	BUY BIXBY CAMPAIGN 000	650.00
11	92	07/01/2023	56507	W&B SERVICE CO	AIR CONDITIONER REPAIR - 051	2,386.22
11	94	07/01/2023	59893	CONNECT AND RESTORE, LLC	Counseling/consultation services 621	14,550.00
11	95	07/01/2023	4112	PETROLEUM MARKETERS EQUIPMENT CO.	REPAIR FUELD TANKS - 051	6,861.91
11	96	07/01/2023	2993	EMPLOYEE EVALUATION SYSTEMS, INC.	INFORMATION STORAGE SYSTEM -000	12,787.50
11	97	07/01/2023	913	LIBERTY FLAGS	FLAGS FOR THE DISTRICT - 050	4,017.41
11	98	07/01/2023	55863	COSTCO WHOLESALE CORP	DISTRICT PURCHASES/FEEES - 050/000/367	4,240.16
11	99	07/01/2023	7527	TULSA CLEANING SYSTEMS	PARTS/SVS - BUS WASHER 051	1,014.46
11	100	07/01/2023	56349	JENKINS & KEMPER	AUDIT WORK FOR ADMIN - 000	14,450.00
11	101	07/01/2023	1445	SAIED MUSIC	MUSIC FOR THE HS CHOIR 005	325.25
11	102	07/01/2023	59581	HOLT TRUCK CENTERS	REPAIRS 051	439.00
11	103	07/01/2023	1856	WALMART COMMUNITY	SUPPLIES 000/050/051	1,249.02
11	104	07/01/2023	60027	RAS TECHNOLOGY CONSULTANTS INC	Custom Reports Subscription 030	500.00
11	105	07/01/2023	1856	WALMART COMMUNITY	CLOTHING, SHOES AND OTHER MISC ITEMS-511	5,000.00
11	106	07/01/2023	56227	CDW-G 2	LIGHTSPEED MOBILE MANAGER MANAGEMENT SYSTEM 030	3,361.50

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	107	07/01/2023	55850	OSI ENVIRONMENTAL	USED OIL AND FILTER PICK UP 051	2,500.00
11	108	07/01/2023	633	GREAT EXPECTATIONS NSU	COACHING DAYS 541	22,500.00
11	109	07/01/2023	57112	APPTGY	APP DEVELOPMENT 000	40,600.00
11	110	07/01/2023	56434	JOSTENS	JOM SENIORS CAP AND GOWN 563	2,450.00
11	111	07/01/2023	59330	IMAGINE LEARNING LLC	VIRTUAL SCHOOL PROGRAM - 000	62,100.00
11	112	07/01/2023	3224	OKLAHOMA NOTARY "DISCOUNT" ASSOC.	NOTARY BONDS - 000	1,088.00
11	113	07/01/2023	52249	OKLAHOMA ASSOC FOR PUPIL TRANSPORT.	REGISTRATION FEE 051	1,600.00
11	114	07/01/2023	56227	CDW-G 2	TECH NEEDS FOR THE DISTRICT 030/000	84.14
11	115	07/01/2023	59331	EDUCATORSHANDBOOK.COM	DISTRICT LICENSE 098	10,970.00
11	116	07/01/2023	55149	HOOTEN OIL COMPANY, INC.	OIL FOR TRANSPORTATION 051	16,000.00
11	117	07/01/2023	8035	IXL LEARNING INC	IXL RENEWAL 000	74,203.00
11	119	07/01/2023	55410	PUBLIC CONSULTING GROUP - EDUCATION	MEDICAID REIMBURSEMENT MEDICAID BILLING 698	15,000.00
11	120	07/01/2023	57382	COMMUNITYCAREHMO, INC.	EMPLOYEE ASSISTANCE PROGRAM 000	5,803.20
11	121	07/01/2023	53954	CONTRACT PAPER GROUP INC	COPY PAPER FOR THE DISTRICT 000	74,980.00
11	122	07/01/2023	52270	PEARSON	BILLING FOR Q INTERACTIVE 698	4,848.51
11	123	07/01/2023	58928	EDUCATIONAL PRODUCTS, INC	SCHOOL SUPPLIES PRE-K-6 JOM 563	4,885.86
11	124	07/01/2023	6317	MOBILIZED VISION LLC	VISION SERVICES FOR SPED STUDENTS 621	10,280.00
11	125	07/01/2023	3770	UMB BANK	AGENT FEES FOR BLDG BONDS 000	2,500.00
11	126	07/01/2023	53773	JW PEPPER	MUSIC FOR HS CHOIR 005	2,000.00
11	128	07/01/2023	2290	OSSBA	EMPLOYMENT SERVICES (WAS OPSUCA) 000	10,000.00
11	129	07/01/2023	55299	HOUGHTON MIFFLIN HARCOURT PUB CO	AMIRA LICENSES 367	36,760.00
11	130	07/01/2023	1707	COUNTY ELECTION BOARD SECRETARY	ELECTION SERVICES 000	28,367.12
11	131	07/01/2023	58106	THE HOME DEPOT PRO	MISC SUPPLIES 050	202,270.75
11	132	07/01/2023	59771	WILLIAM S ROWLAND	PIANO TUNING SERVICE 000	160.00
11	133	07/01/2023	58445	A4LE	MEMBERSHIP 000	137.00
11	134	07/01/2023	58492	DIMENSIONS FAMILY PRACTICE	ANNUAL EMPLOYEE PHYSICALS 000	7,720.00
11	135	07/01/2023	52846	MICHAEL K MARSHALL	SUBSCRIPTIONS 541	200.00
11	136	07/01/2023	58631	CHALKS TRUCK PARTS	SUPPLIES FOR TRANSPORTATION 051	1,559.73
11	137	07/01/2023	60479	SPARTAN SIGNS INC	SIGNS FOR TRANSPORTATION 051	296.25
11	141	07/01/2023	58751	TYLER TECHNOLOGIES, INC	TRANSPORTATION SOFTWARE 051	23,261.00

**Bixby Public Schools****Encumbrance Register****Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	142	07/01/2023	58766	VECTOR SOLUTIONS	EDUCATION SOFTWARE 051	655.50
11	143	07/01/2023	7773	MABEE CENTER	BHS GRADUATION 000	25,185.00
11	144	07/01/2023	5776	TSHA, INC.	INTERPRETING SERVICE FOR DEAF PARENTS/TEACHERS 000	10,000.00
11	145	07/01/2023	55823	MCDANIEL ACORD, PLLC	LEGAL SERVICES 000	5,000.00
11	147	07/01/2023	1856	WALMART COMMUNITY	Supplies 099	979.29
11	149	07/01/2023	58603	CROWN LIFT TRUCKS	TRANSPORTATION REPAIRS 051/050	2,270.00
11	150	07/01/2023	59051	FASTSPRING	LICENSE 030	395.00
11	151	07/01/2023	55855	VIZAVANCE	VISION SCREENING 027	800.00
11	152	07/01/2023	1856	WALMART COMMUNITY	OPEN PO for Walmart Purchases 012	857.83
11	154	07/01/2023	51624	ALPHA AWARDS	NAME TAGS FOR 000/030/050/051	265.50
11	155	07/01/2023	59142	ROBINSON GLASS OF TULSA INC	GLASS REPLACEMENT FOR TRANSPORTATION 051	3,000.00
11	156	07/01/2023	59739	DAVISON FUELS & OIL LLC	FUEL FOR THE DISTRICT 051	7,000.00
11	157	07/01/2023	5140	UNITED SUBURBAN SCHOOLS ASSOC.	CONFERENCE FEES 000	1,650.00
11	158	07/01/2023	59318	PENSION SOLUTIONS, INC	457-403 PLANS INSTALLATION COST 000	16,338.03
11	159	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	SWIM RENEWAL 030	3,954.97
11	160	07/01/2023	8275	NATIONAL BUS SALES	PARTS FOR BUS REPAIRS 051	35,080.13
11	161	07/01/2023	1856	WALMART COMMUNITY	SUPPLIES AND MATERIALS 561	4,073.08
11	164	07/01/2023	56482	ID WHOLESALER	1 YR Renewal Cloudbadging ID Card Software 030	239.88
11	165	07/01/2023	7831	A BEST BRAKE & CLUTCH, LLC	BRAKE REPAIRS FOR THE DISTRICT 051	20,000.00
11	166	07/01/2023	59284	ZENDESK INC	ZENDESK SUITE SUBSCRIPTION 030	21,457.23
11	168	07/01/2023	60243	HERMES PRODUCTIONS LLC	TRANSPORTATION SUPPLIES 051	1,500.00
11	169	07/01/2023	59923	GLOBE PROMOTIONS LLC	GLOVES FOR MAINTENANCE 050	180.00
11	170	07/01/2023	55130	SUPERIOR TERMITE & PEST CONTROL	BED BUG & LICE TREATMENT ONLY 050	5,000.00
11	171	07/01/2023	5463	LEARNING A-Z	ANNUAL SUBSCRIPTION EL 572	4,611.60
11	172	07/01/2023	59258	ZEPTIVE INC	ANNUAL SOFTWARE & LICENSING	100.00
11	173	07/01/2023	59292	COMMON GOAL SYSTEMS INC	TEACHERASE, REPORT CARD AND GRADE EXPORT 000	24,010.70
11	174	07/01/2023	60222	MIDWEST MOTOR SUPPLY CO IN	TRANSPORTATION SUPPLIES 051	3,000.00
11	177	07/01/2023	60254	RED ROVER	EMPLOYEE PORTAL 000	19,361.00
11	178	07/10/2023	2732	TREAT'S SOLUTIONS, LLC	SOAP FOR DISTRICT 050	22,280.75
11	180	09/27/2023	60416	CLCD, LLC	CLASSROOM LIBRARY BOOK REVIEWING SERVICE 000	3,654.00
11	181	09/27/2023	59734	ATTF	TUITION APPRENTICESHIP TRAINING 000	2,220.00
11	182	11/07/2023	59810	SWANK MOVIE LICENSING USA	K12 STREAMING & LICENSING 030	10,600.00
11	184	11/13/2023	493	EMPIRE TRUCK REBUILDERS, INC.	BUS REPAIRS	19,164.86

**Bixby Public Schools****Encumbrance Register****Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	185	12/18/2023	6208	APPLE EDUCATIONAL SALES	MOSYLE MGR 030	10,296.00
11	186	01/10/2024	60573	ADVANCED POOL AND HOME REPAIR	POOL MAINTENANCE 000	10,470.00
11	189	04/24/2024	70260	OK TEACHERS RETIREMENT SYSTEM	TEACHER RETIREMENT FIX 000	15,412.85
11	190	05/09/2024	21368	KGEB - AMERICA	GRADUATION AUDIO/VIDEO 000	2,750.00
11	191	05/09/2024	6208	APPLE EDUCATIONAL SALES	APPLE PRODUCTS REPAIRS 000	500.00
11	500	07/01/2023	5592	ADMIRAL EXPRESS LLC	SUPPLIES - 000/030/051	4,719.87
11	501	07/01/2023	5592	ADMIRAL EXPRESS LLC	COPY CENTER SUPPLIES 000	8,534.43
11	502	07/01/2023	5592	ADMIRAL EXPRESS LLC	INDIAN ED SUPPLIES - 561	9,054.63
11	503	07/01/2023	5592	ADMIRAL EXPRESS LLC	SPED SUPPLIES - 006	2,248.28
11	504	07/01/2023	5592	ADMIRAL EXPRESS LLC	NE MISC SUPPLIES 003	944.97
11	505	07/01/2023	5592	ADMIRAL EXPRESS LLC	EE MISC SUPPLIES - 010	5,142.90
11	506	07/01/2023	5592	ADMIRAL EXPRESS LLC	CE MISC SUPPLIES - 001	9,399.98
11	507	07/01/2023	5592	ADMIRAL EXPRESS LLC	BMS MISC SUPPLIES - 004	5,936.58
11	508	07/01/2023	5592	ADMIRAL EXPRESS LLC	CI MISC SUPPLIES - 002	3,564.43
11	509	07/01/2023	5592	ADMIRAL EXPRESS LLC	9TH MISC SUPPLIES 011	1,441.46
11	510	07/01/2023	5592	ADMIRAL EXPRESS LLC	BHS OFFICE SUPPLIES 005	4,113.72
11	511	07/01/2023	5592	ADMIRAL EXPRESS LLC	NI - MISC SUPPLIES 009	3,992.59
11	512	07/01/2023	5592	ADMIRAL EXPRESS LLC	EI MISC SUPPLIES 012	1,182.90
11	513	07/01/2023	5592	ADMIRAL EXPRESS LLC	WE - MISC SUPPLIES 007	12,673.13
11	514	07/01/2023	5592	ADMIRAL EXPRESS LLC	WI - MISC SUPPLIES 008	6,259.28
11	516	08/21/2023	5592	ADMIRAL EXPRESS LLC	ALT ED SUPPLIES 099	250.00
11	530	07/01/2023	2771	MIKE ANTHONY	REIMB TRAVEL/PURCHASES - 000	854.97
11	531	07/01/2023	57086	ROBERT J MILLER	REIMB TRAVEL/PHYSICAL/CCOS 000	1,682.45
11	532	07/01/2023	58961	DEBBIE LEWIS	REIMBURSE TRAVEL 000	80.69
11	533	07/01/2023	59573	MICKEY REPLOGLE	REIMBURSE TRAVEL - 005	552.80
11	535	07/01/2023	53638	JAMIE MILLIGAN	REIMBURSE TRAVEL 000, 541	526.20
11	536	07/01/2023	56673	STEVEN SCOTT	REIMBURSE TRAVEL 030	1,100.00
11	537	07/01/2023	55248	LINDA RICKS	TRAVEL REIMB 000	200.00
11	538	07/01/2023	1985	SHERRIL MCMILLAN	REIMB TRAVEL 000	500.00
11	540	07/01/2023	56104	CODY COONCE	REIMBURES TRAVEL 000	1,100.00
11	541	07/01/2023	59625	RHONDA TAYLOR	REIMBURSE TRAVEL 000	272.50
11	542	07/01/2023	58960	KIM SCHEIN	REIMB TRAVEL 613, 000, 022	76.00
11	543	07/01/2023	59595	RACHEL CHINSETHAGID	REIMBURSEMENT 003	1,633.01
11	544	07/01/2023	57783	JEN MASTERSON	REIMBURSE TRAVEL 613, 000, 022	152.00
11	546	07/01/2023	53589	DANA STUFF	Reimbursement 412-314	576.25
11	549	07/01/2023	59487	LYDIA WILSON	REIMB TRAVEL/PURCHASES - 000	724.00
11	550	07/01/2023	6187	CHERYL WILKINSON	REIMB TRAVEL/PURCHASES - 000/541	1,607.66
11	551	07/01/2023	60224	CURTIS WHITELEY	REIMB TRAVEL/PURCHASES - 011	674.00
11	552	07/01/2023	60303	LESA MOORE	REIMB TRAVEL/PURCHASES 012/000	258.45
11	553	07/01/2023	60259	ELIZABETH FRISILLO	REIMB TRAVEL/PURCHASES 003/000	315.25

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	554	12/06/2023	56809	JESSICA THORNTON	The Oklahoma School SLP Conference 613	149.41
11	600	12/06/2023	3839	AMAZON.COM, LLC	TECH SUPPLIES 030	4,000.00
11	601	12/06/2023	3839	AMAZON.COM, LLC	MISC SUPPLIES - OPEN PO 012	3,542.38
11	602	12/06/2023	3839	AMAZON.COM, LLC	OPEN PO 198/618	4,564.78
11	603	12/06/2023	3839	AMAZON.COM, LLC	MISC PURCHASES 561	95.89
11	604	12/06/2023	3839	AMAZON.COM, LLC	JOM SUPPLIES 563	16,473.76
11	605	12/06/2023	3839	AMAZON.COM, LLC	MISC DISTRICT PURCHASES 000/051/050	36,000.00
11	607	12/06/2023	3839	AMAZON.COM, LLC	MISC SUPPLIES 011	12,309.00
11	608	12/06/2023	3839	AMAZON.COM, LLC	Supplies 004	3,383.00
11	609	12/06/2023	3839	AMAZON.COM, LLC	FACS SUPPLIES 412-004	570.00
11	610	12/06/2023	3839	AMAZON.COM, LLC	MISC NURSE PURCHASES 027	4,414.46
11	611	12/06/2023	3839	AMAZON.COM, LLC	Rollover account 010	2,334.33
11	612	02/02/2024	3839	AMAZON.COM, LLC	MISC SUPPLIES 511/367/541	24,866.49
11	613	03/15/2024	3839	AMAZON.COM, LLC	general office supplies 099	200.00
11	700	07/01/2023	59110	PADEN BAILEY	WRESTLING ASST COACH 000 5/23/24	2,500.00
11	701	07/01/2023	60244	GRACIE KREIS	MS ASST DANCE COACH 000	1,029.99
11	702	07/01/2023	60245	LAUREN GRACE SUMLER	MS HEAD DANCE COACH 000	2,500.00
11	703	07/01/2023	60265	MACEY TURLEY	VARSITY ASST FASTPITCH SOFTBALL COACH 10/25/23 000	3,800.00
11	704	07/01/2023	59614	KARI RIANE ANDERSON	ASST HS VOLLEYBALL COACH 5/25/24 000	3,000.00
11	705	07/01/2023	59744	BRANDON KYLE COGAN	ASST JV BASEBALL COACH 5/25/24 000	3,800.00
11	706	07/01/2023	56523	SARAH KLING	MS VOLLEYBALL COACH 000 10/25/23	2,250.00
11	707	07/01/2023	59411	JOE VINCENT	VARSITY ASSISTANT TENIS COACH 000 5/25/24 000	2,500.00
11	708	07/01/2023	59666	ERIN FLANNERY RODEN	ASST HS VOLLEYBALL COACH 12/25/23 000	3,000.00
11	709	07/01/2023	60286	KATHERINE LEE WILEY	ASSISTANT VOLLEYBALL COACH 12/25/23 000	3,000.00
11	710	07/01/2023	58442	CAMERON PALMER	9TH GRADE HEATH FOOTBALL COACH 12/25/23 000	4,500.00
11	711	07/01/2023	59238	DEREK SEROWSKI	HEAD VOLLEYBALL COACH 12/25/23 & 5/25/2023 000	6,775.00
11	712	07/01/2023	60348	RICHARD KYLE EVANS	MS VOLLEYBALL COACH & SOCCER COACH 000	6,000.00
11	713	07/01/2023	59000	JOHN WYETH TIMMONS	HEAD BOYS SOCCER COACH 000 12/25/23 - 5/23/24	5,500.00
11	714	07/01/2023	60292	ROBIN TAYLOR	ASSISTANT GIRLS SOCCER COACH MONTHLY 000	2,750.00
11	715	07/01/2023	60298	RAY BLAKE	WRESTLING HEAD COACH 000 6/30/2024	4,200.00
11	716	07/10/2023	57120	KENNY GIDDENS	ASSISTANT WRESTLING COACH 000 12/25	4,000.00
11	717	07/10/2023	59107	JEANNA HOLCOMB	MS TENNIS COACH 000 12/25	4,400.00

**Bixby Public Schools**  
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	718	07/10/2023	54063	AARON JOSEPH MORTON	CREATIVE CONSULTANT/MARCHING SHOW DESIGNER 013	19,999.98
11	719	07/12/2023	52982	SHANE DERRICK ROLLER	VARSITY ASST WRESTLING COACH 000 3/25/2024	4,000.00
11	720	07/31/2023	60365	JENNIFER JILL RUSSELL	ASSISTANT MS TENNIS COACH 000 12/25/23, 5/25/24	3,500.00
11	721	08/01/2023	58690	LONG NGUYEN	ASSISTANT BOYS SOCCER COACH 000 5/23/24	2,750.00
11	722	08/07/2023	60373	CORDRAYE MARSHALL	10TH GRADE BOYS BASKETBALL COACH 000 (MONTHLY)	2,250.00
11	723	08/09/2023	60374	TREY ODAM	JRH ASSISTANT WRESTLING COACH 000 (MONTHLY)	2,500.00
11	724	08/09/2023	57247	TREVOR LEU	ASST VARSITY BASEBALL COACH 000 5/23/24	3,900.00
11	725	08/30/2023	52232	JUSTIN DELAY	HEAD BASEBALL COACH 000 MULTIPLE PAYMENTS	10,500.00
11	726	09/01/2023	60431	MICHAEL DANIEL	HEAD GIRLS SOCCER COACH 000 TO BE PAID 5/23/24	5,750.00
11	727	09/01/2023	60203	WILL FINFROCK	V BOYS ASST BASKETBALL COACH 000 MONTHLY	4,300.00
11	728	11/01/2023	60500	TRAVIS ADAMS	JV RED BASEBALL COACH 000 - MONTHLY	3,900.00
11	1000	07/01/2023	54923	NORTHEASTERN STATE UNIVERSITY	APSI 541	300.00
11	1001	07/01/2023	60101	SEIDLITZ EDUCATION, LLC	PROFESSIONAL DEVELOPMENT 571	5,175.00
11	1002	07/01/2023	4352	ROWLAND VERNON	REIMBURSE TRAVEL 541	224.00
11	1003	07/01/2023	7139	PEARSON CLINICAL ASSESSMENT	OLSAT TESTING RECORDS 020	16,078.94
11	1004	07/01/2023	58099	PROJECT LEAD THE WAY	REGISTRATIONS FOR PLTW CONFERENCE 541	1,000.00
11	1005	07/01/2023	60353	PROVEN4STRATEGY CONSULTING LLC	CONSULTING SERVICES 030	4,204.00
11	1006	07/01/2023	54987	OKLA ASSOC OF CAREER & TECH	Registration 412-316	530.00
11	1007	07/01/2023	59787	BLANE BURGE	Reimbursement Seattle conference 005	459.85
11	1008	07/01/2023	60291	LINDSEY MCCUNE	REIMBURSE IDENTIGO 000	58.25
11	1010	07/01/2023	58210	JOURNEYED.COM INC	License 412-316	2,500.00
11	1012	07/01/2023	5769	MUSIC THEATRE INTERNATIONAL	License 005	3,171.01
11	1013	07/01/2023	59543	IGNITE2UNITE, LLC	Professional Development Speaker 012	3,500.00
11	1014	07/01/2023	6788	H&H PRINTER SERVICES	Toner Cartridges/Career Tech money 412-316	3,135.00
11	1015	07/01/2023	5690	HOBBY LOBBY	bulletin board need 009	75.27
11	1016	07/01/2023	2086	K-LOG	Reflex Reversible Board 005	1,142.86
11	1017	07/01/2023	60305	MALCOM ANTHONY WATSON	Security vinyl install 001	250.00
11	1018	07/01/2023	5353	ARCADIA PRINTING OF TULSA	School Visual Enhancement quotes 099	900.00
11	1021	07/01/2023	5872	SCHOOL MART	Texas Instrument Calculators 621	306.89

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1022	07/01/2023	60097	CENTER FOR THE COLLABORATIVE CLASS	VIRTUAL CONSULTATION AUGUST 3, 2023 571	3,500.00
11	1023	07/01/2023	56227	CDW-G 2	DUAL MONITOR 051	163.62
11	1024	07/01/2023	3420	SCHOOL HEALTH CORPORATION	NURSING SUPPLIES 027	1,338.95
11	1026	07/01/2023	60128	TEACHTOWN	ENCORE TRAINING/TEACHER BUNDLES 621	68,780.70
11	1027	07/01/2023	60251	PROCARE THERAPY	THERAPY SERVICE - BLAZERWORKS 621	40,000.00
11	1028	07/01/2023	56227	CDW-G 2	TECH SUPPLIES 030	4,338.75
11	1030	07/01/2023	5463	LEARNING A-Z	Renewal for Learning A-Z Subscription 511	128.00
11	1034	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO LITERATURE - HS ORDER 333	2,229.41
11	1035	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO LITERATURE - INTERMEDIATE SITES 333	106,413.03
11	1036	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO LITERATURE HS 333	6,688.24
11	1037	07/01/2023	57137	BEDFORD, FREEMAN & WORTH	LIT & COMP ORDER - HS 333	45,432.66
11	1038	07/01/2023	1667	THOMPSON SCHOOL BOOK DEPOSITORY	PHYSICS ORDER - 9GC, HS 333	294,959.87
11	1039	07/01/2023	1667	THOMPSON SCHOOL BOOK DEPOSITORY	VISTA ORDER HS 333 & ADDITIONAL TWIG	96,562.44
11	1040	07/01/2023	58686	SCHOOL SPECIALTY	FOSS MATERIALS - INTERMEDIATES 333	5,812.56
11	1041	07/01/2023	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	COUPON- BUTTERLY LARVAE - ELEMENTARY SITES 333	1,607.58
11	1042	07/01/2023	1667	THOMPSON SCHOOL BOOK DEPOSITORY	ENVISION MATH ORDER - ELEMENTARY SITES 333	2,853.82
11	1043	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO READING ORDER - ELEMENTARY SITES 333	4,192.65
11	1044	07/01/2023	57575	OATECA	MULTIPLE LOACTIONS ASSESSMENTS 621	450.00
11	1045	07/01/2023	57575	OATECA	Assessments for students 618	4,100.00
11	1046	07/01/2023	59032	CONTINUED.COM, LLC	PT CE School Membership 698	574.00
11	1047	07/01/2023	55185	LEXIA LEARNING SYSTEMS, INC.	STUDENT RENEWAL 621	4,180.00
11	1048	07/01/2023	60252	REALLY GREAT READING COMPANY, LLC	training for 8 including books 621	27,169.80
11	1049	07/01/2023	54987	OKLA ASSOC OF CAREER & TECH	Conference 412-314	290.00
11	1050	07/01/2023	58719	TRAFERA LLC	40 chromebook updates and warranties 628	14,360.00
11	1051	07/01/2023	60257	BRENNA HUMPHREY	Per Diem reimbursement 412-314	10.89
11	1052	07/01/2023	60255	ACCUTRAIN CORPORATION	Speaker 005, 004, 011	19,305.00
11	1053	07/01/2023	57100	LESSONPIX CUSTOM LEARNING MATERIALS	Group user liscense 621	356.40
11	1054	07/01/2023	56737	TORY KRAUS	PER DIEM 027	220.10
11	1055	07/01/2023	56227	CDW-G 2	Exterior access points WEST 030	4,714.03
11	1056	07/01/2023	60246	SALSBURY INDUSTRIES INC	LOCKERS FOR TRANSPORTATION (BTG) 000	3,790.00

**Bixby Public Schools**  
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1057	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO LITERATURE - MS 333	142,280.78
11	1058	07/01/2023	57663	ARDATH LAMB	PER DIEM 027	76.00
11	1059	07/01/2023	56738	LAURA WILEY	PER DIEM 027	76.00
11	1060	07/01/2023	58980	TIA MORROW	PER DIEM 027	254.54
11	1061	07/01/2023	60262	KAELYN SNOW	PER DIEM 027	255.85
11	1062	07/01/2023	59503	TRACY STEPHENS	PER DIEM 027	76.00
11	1063	07/01/2023	54987	OKLA ASSOC OF CAREER & TECH	OKLAHOMA SUMMIT REGISTRATION 412-314	290.00
11	1064	07/01/2023	58048	JADE PERIGO	IDENTIGO REFUND 000	58.25
11	1065	07/01/2023	5395	SOUTHEAST AUTO TRIM, INC.	BUS/AUTO REPAIRS 051	1,500.00
11	1066	07/06/2023	51624	ALPHA AWARDS	Badges, Plaques, etc. 009	242.00
11	1067	07/06/2023	1449	SAM'S CLUB DIRECT	Yearly PO 001	100.00
11	1068	07/01/2023	1856	WALMART COMMUNITY	Yearly PO 001	200.00
11	1069	07/06/2023	60293	JACOB HANSETH	3D PRINTER 004	300.00
11	1072	07/06/2023	56227	CDW-G 2	Lenovo 500e Chromebook 007	399.00
11	1073	07/06/2023	6131	OPERATION AWARE OF OKLAHOMA, INC.	OA Classes for 4th Grade 009	1,925.00
11	1074	07/06/2023	1667	THOMPSON SCHOOL BOOK DEPOSITORY	TWIG SCIENCE ORDER - ELEMENTARY SITES 333	45,984.54
11	1075	07/06/2023	5913	CENGAGE LEARNING	INTRO TO SPORTS MEDICINE & ATHLETIC TRAINING 333	1,540.00
11	1077	07/06/2023	57038	LIGHTHOUSE ELECTRIC LLC	New access control system card reader 007	1,427.00
11	1078	07/06/2023	6208	APPLE EDUCATIONAL SALES	IMMIGRANT IPAD ORDER 571	13,288.50
11	1079	07/06/2023	8035	IXL LEARNING INC	6th Grade Science Curriculum 002	600.00
11	1080	07/06/2023	633	GREAT EXPECTATIONS NSU	materials and instruction 001	1,500.00
11	1081	07/06/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	OK INTO READING 5TH GR 333	6,129.38
11	1082	07/06/2023	60266	ASLDEALFINED	ASL DEAFINED 12 MOS OF ASL W/APP 333	1,800.00
11	1083	07/06/2023	51624	ALPHA AWARDS	New hire badges 001	100.00
11	1084	07/06/2023	5353	ARCADIA PRINTING OF TULSA	PRINTING 561	75.80
11	1085	07/06/2023	60287	BRIAN PONCY	Training 001	604.80
11	1086	07/06/2023	53545	LORI HEARD	Reimbursement for Conference 412-316	45.85
11	1087	07/06/2023	59409	HEATHER L WITHEM	Reimbursement 412-316	19.52
11	1088	07/06/2023	4845	SOLUTION TREE	Singletons in PLC at Work 005	119.60
11	1089	07/06/2023	5188	ULINE	Stainless Steel trash cans/CONVEX MIRRORS 005	1,923.24
11	1091	07/10/2023	58686	SCHOOL SPECIALTY	School Needs 009	308.13
11	1092	07/10/2023	8035	IXL LEARNING INC	Upgrade IXL site license 012	3,150.00
11	1093	07/10/2023	54406	MARENEM INC	new classroom kits 001	339.90
11	1094	07/10/2023	60097	CENTER FOR THE COLLABORATIVE CLASS	SIPPS MATERIALS 571	2,241.00
11	1095	07/10/2023	633	GREAT EXPECTATIONS NSU	Coaching Day 010	1,500.00

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1096	07/11/2023	60097	CENTER FOR THE COLLABORATIVE CLASS	CONSULT PD - COLLABORATIVE CLASSROOM 571	600.00
11	1097	07/11/2023	59336	RICK HOLMES - RELATE THEN EDUCATE	TULSA CRM WORKSHOP 9/12/23 541	3,375.00
11	1098	07/11/2023	58686	SCHOOL SPECIALTY	School Supplies 003	4,500.00
11	1099	07/11/2023	444	DOC'S FOOD STORES, INC	FACS food, open PO 412-314	289.20
11	1101	07/11/2023	5643	CENGAGE LEARNING	Microsoft Editions 412-316	13,101.50
11	1103	07/11/2023	1856	WALMART COMMUNITY	Open PO for the year, supplies 412-314	8,000.00
11	1104	07/11/2023	5592	ADMIRAL EXPRESS LLC	Classroom Supplies 412-316	1,417.04
11	1105	07/11/2023	54406	MARENEM INC	FLASH CARDS 001	250.00
11	1106	07/11/2023	59929	INFINITE ENTERPRISES LLC	Drone video - campus school dismissal 010	100.00
11	1107	07/11/2023	2663	WEST MUSIC COMPANY	Music GF materials 001	187.89
11	1108	07/11/2023	4244	PLANK ROAD PUBLISHING, INC.	Music GF materials 001	72.85
11	1109	07/11/2023	53773	JW PEPPER	Music GF materials 001	87.97
11	1111	07/11/2023	70099	OKLAHOMA FFA ASSOC.	Registration AET Fee Package 311	1,865.00
11	1112	07/11/2023	52916	SCHOLASTIC MAGAZINES	Scholastic Classroom Magazines 008	2,586.30
11	1113	07/11/2023	6131	OPERATION AWARE OF OKLAHOMA, INC.	Operation Aware 4th Grade 008	2,200.00
11	1114	07/11/2023	2017	LAKESHORE LEARNING MATERIALS	Classroom Rug 010	815.10
11	1115	07/11/2023	59031	ALPHA MECHANICAL SERVICES LLC	unit at HS attendance 795	4,820.70
11	1116	07/11/2023	53013	EAI EDUCATION	CALCSAFE BUNDLE 366	4,306.00
11	1119	07/11/2023	60010	KISH RUSSELL LLC	FEDERAL PROGRAM COMPLIANCE WORKSHOP 511	4,950.00
11	1120	07/20/2023	1232	O'CONNOR COMPANY INC.	MAINTENANCE PARTS 795	8,685.00
11	1121	07/20/2023	2272	LOWE'S	Open PO for the year, high school supplies 005	1,400.00
11	1122	08/01/2023	57271	LEARNING WITHOUT TEARS	LEARNING WITHOUT TEARS ORDER PREK -4TH GR 795	13,863.14
11	1123	08/01/2023	70080	STUDIES WEEKLY, INC	STUDIES WEEKLY GRADES 2-5 795	19,843.20
11	1124	08/01/2023	60329	PAULLA C SLAWSON	School Psych 621	13,000.00
11	1126	08/03/2023	54889	OKLAHOMA TULSA PARTS (TRANE)	PARTS FOR DISTRICT 795	14,668.61
11	1128	08/03/2023	55845	5 STAR STUDENTS	App for 5 Starr, subscription 005	4,750.00
11	1130	08/03/2023	60332	CUTTING EDGE ROBOTIC TECHNOLOGIES	PLASMA CUTTING MACHINE 421	28,462.00
11	1131	08/03/2023	59980	ISOGRAD INC	TOSA EDUCATION PACK 421, 412-316	10,937.00
11	1132	08/07/2023	60333	AAON INC	PARTS AND SUPPLIES FOR DISTRICT 795	7,402.46
11	1133	08/07/2023	58605	CING S MANSAN	INTERPRETATION SERVICES 000	1,000.00
11	1134	08/07/2023	59737	NIANG TAWI MANG	INTERPRETATION SERVICES 000	500.00
11	1135	08/07/2023	59755	DIM EN CING	INTERPRETATION SERVICES 000	500.00
11	1136	08/07/2023	59658	LIAN KIM	INTERPRETATION SERVICES 000	500.00
11	1137	08/08/2023	57117	RESPONSE LAW, LLC	CONSULTING SERVICE 000	4,500.00

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1138	08/08/2023	57983	UNIVERSITY OF OK HEALTH SCIENCES	Autism Training 613	1,800.00
11	1139	08/08/2023	57983	UNIVERSITY OF OK HEALTH SCIENCES	Challenging Behavior for Students with Autism 613	1,050.00
11	1140	08/08/2023	57983	UNIVERSITY OF OK HEALTH SCIENCES	Para Autism Training and support staff 613	2,700.00
11	1141	08/08/2023	55952	SCHOOL FIX	cork strip replacement 001	40.66
11	1144	08/08/2023	58588	SCHOLASTIC EDUCATION	SUPER STEM MAGAZINE SUBSCRIPTIONS FOR CI 511	268.95
11	1146	08/10/2023	51624	ALPHA AWARDS	Name Tags 004	637.50
11	1147	08/10/2023	1856	WALMART COMMUNITY	FACS classroom supplies 412-314	2,948.26
11	1148	08/10/2023	4352	ROWLAND VERNON	Reimbursement 004	1,645.00
11	1149	08/11/2023	57764	GOODHEART-WILCOX PUBLISHER	Books 412-317	3,162.00
11	1150	08/11/2023	58708	ADAPTIVEMALL.COM, LLC	Keekaroo Height right Chair 198	164.95
11	1152	08/13/2023	53773	JW PEPPER	Year Long Music 004	353.98
11	1153	08/13/2023	1856	WALMART COMMUNITY	Budgeted money for each departments 005	500.00
11	1154	08/15/2023	52916	SCHOLASTIC MAGAZINES	Scholastic Magazine 009	1,804.88
11	1155	08/15/2023	624	GOPHER SPORTS	PE Equipment 008	529.95
11	1156	08/15/2023	56255	B&H PHOTO-VIDEO	Career Tech money, video/audio 412-317	5,281.98
11	1157	08/21/2023	60310	LAUNCH PEAK PERFORMANCE	Aug 31st PD Trauma Response in the Classroom 010	550.00
11	1158	08/21/2023	1245	THE PAPERWORK COMPANY	Building signs 001	53.25
11	1159	08/23/2023	60310	LAUNCH PEAK PERFORMANCE	PD- Kristen Hale	400.00
11	1160	08/24/2023	1445	SAIED MUSIC	Competition Music - Choir 004	109.00
11	1162	08/24/2023	57163	WESTCO LAMINATING SERVICES	laminator repair 001	200.00
11	1164	08/25/2023	60310	LAUNCH PEAK PERFORMANCE	August 31 Professional Development 003	550.00
11	1165	08/25/2023	58734	BEARCOM	Walkie battery purchase 007	450.00
11	1167	08/28/2023	3420	SCHOOL HEALTH CORPORATION	NURSE SUPPLIES 027	1,167.86
11	1168	08/28/2023	58734	BEARCOM	walkie talkie 007	518.93
11	1169	08/28/2023	59764	LAB-AIDS, INC	ADDITIONAL SGI BIOLOGY TEs 333	756.00
11	1170	08/29/2023	633	GREAT EXPECTATIONS NSU	Teacher Coaching 002	1,500.00
11	1171	08/29/2023	56274	FCCLA	National & State chapter affiliation dues 412-314	524.00
11	1172	08/29/2023	6208	APPLE EDUCATIONAL SALES	Ipads - MS Admin 004	1,751.80
11	1173	08/29/2023	2384	GALE / CENGAGE LEARNING	Gale In Context 018	6,161.01
11	1174	08/30/2023	1643	TEACHER'S DISCOVERY	Flangoo One Year Subscription 005	537.00
11	1175	08/30/2023	60358	EASY WAY SAFETY SERVICES, INC	Restraints for the bus 628	2,250.00
11	1177	08/30/2023	59701	ABDO-SPOTLIGHT-MAGIC WAGON	Books 014	1,184.35
11	1178	08/30/2023	60304	CLICK GAMING LLC	License/Registration 23-24 (Fall-Spring) 005	50.00
11	1179	08/30/2023	52916	SCHOLASTIC MAGAZINES	PreK, K, 1 Scholastic Magazines 003	2,779.27
11	1180	08/30/2023	60436	CING DEIH TAWI	INTERPRETATION SERVICES 000	500.00

**Bixby Public Schools**  
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1181	08/31/2023	4425	WARREN CAT	LIGHT TOWER RENTAL FOR FB GAME 050	5,538.80
11	1182	08/31/2023	56227	CDW-G 2	PLTW 9TH GRADE COMPUTER SCIENCE 091	3,520.00
11	1183	08/31/2023	58099	PROJECT LEAD THE WAY	PLTW 9TH GRADE COMPUTER SCIENCE 091	2,058.00
11	1184	08/31/2023	57080	ROBERT J MILLER	REIMBURSE FOR CCOSA DUES 000	895.00
11	1185	09/01/2023	1276	HERTZBERG-NEW METHOD, INC.	Books for Library 015	4,103.34
11	1186	09/01/2023	59150	DISCOUNT SCHOOL SUPPLY	Acct # 5701164 (EE ART) 010	194.91
11	1187	09/05/2023	60364	MARA ALEXANDRA MICHAEL	Contractor, planners, IEP 621	70,000.00
11	1188	09/05/2023	55566	CEV MULTIMEDIA, LTD	License, Student & Teachers 412-312	1,325.00
11	1189	09/05/2023	57264	ESGI, LLC	23-24 ESGI License for 13 (K, 2,) 010	1,800.00
11	1190	09/06/2023	633	GREAT EXPECTATIONS NSU	GE Coaching Days 012	1,500.00
11	1191	09/06/2023	51878	CCOSA	Kim Shein & Jen Masterson-Best Practices 613	358.00
11	1192	09/06/2023	2017	LAKESHORE LEARNING MATERIALS	light table sensory bundle 007	1,057.35
11	1193	09/06/2023	3676	APPLE STORE	2 iPads 007	716.00
11	1194	09/06/2023	56227	CDW-G 2	Printer 412-317	1,717.85
11	1196	09/07/2023	1276	HERTZBERG-NEW METHOD, INC.	5th Grade Books 009	483.29
11	1200	09/07/2023	54406	MARENEM INC	2 Classroom Kits 007	226.60
11	1201	09/08/2023	54012	BILINGUAL DICTIONARIES INC	WORD TO WORD DICTIONARIES ORDER 572	283.80
11	1202	09/08/2023	59764	LAB-AIDS, INC	Lab Items 011	298.20
11	1203	09/08/2023	60174	PLEASANT VALLEY SCHOOL FOUNDATION	3rd Grade Field Trip 003	765.00
11	1204	09/08/2023	57271	LEARNING WITHOUT TEARS	Licenses for 5 Students at WE 198	88.00
11	1205	09/11/2023	1856	WALMART COMMUNITY	Nurse's office 004	251.92
11	1206	09/12/2023	5336	STARFALL EDUCATION FOUNDATION	School Membership 239	355.00
11	1207	09/12/2023	3581	DEMCO, INC.	book repair supplies 017	599.98
11	1209	09/12/2023	6131	OPERATION AWARE OF OKLAHOMA, INC.	4th grade operation aware	1,650.00
11	1210	09/13/2023	6131	OPERATION AWARE OF OKLAHOMA, INC.	Operation Aware 23-24	1,650.00
11	1211	09/13/2023	54326	EDMENTUM, INC.	518 - READING EGGS PROGRAM LICENSE FY24	240.00
11	1212	09/13/2023	1856	WALMART COMMUNITY	Misc. School-Based Items	500.00
11	1214	09/14/2023	56227	CDW-G 2	5 Chromebooks, 100e Lenovos and Licensing 005	1,210.00
11	1215	09/14/2023	60387	3PLEARNING INC	MATHSEEDS SUBSCRIPTION 518	350.00
11	1217	09/15/2023	60252	REALLY GREAT READING COMPANY, LLC	Open PO for training 621	2,000.00
11	1218	09/15/2023	60128	TEACHTOWN	Open PO 621	3,001.17
11	1221	09/15/2023	59221	FOLLETT CONTENT SOLUTIONS	purchases 023	8,050.99

**Bixby Public Schools****Encumbrance Register****Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	1222	09/15/2023	60252	REALLY GREAT READING COMPANY, LLC	BOOKS 333	2,776.40
11	1223	09/15/2023	4592	LIVESAY ORCHARDS	1st Grade Field Trip 003	1,430.00
11	1224	09/15/2023	1276	HERTZBERG-NEW METHOD, INC.	Books 024	2,603.07
11	1225	09/18/2023	60393	COMMUNICATIONS TECHNOLOGIES INC	OPENGATE METAL DETECTION DEVICES 376	89,460.10
11	1226	09/18/2023	1844	FOLLETT LIBRARY RESOURCES	Misc. Media Center 023	5,280.00
11	1227	09/18/2023	57264	ESGI, LLC	ESGI LICENSES FOR CE 511	5,306.00
11	1228	09/18/2023	4724	BLICK ART MATERIALS	Art Supplies 008	537.34
11	1229	09/18/2023	58686	SCHOOL SPECIALTY	Art Supplies 008	350.55
11	1230	09/19/2023	4592	LIVESAY ORCHARDS	Kindergarten Field Trip 007	1,750.00
11	1231	09/19/2023	59221	FOLLETT CONTENT SOLUTIONS	Books 016	7,499.11
11	1232	09/19/2023	59704	OKLAHOMA STATE UNIVERSITY	Open PO 615	5,000.00
11	1233	09/19/2023	60397	SUSAN TRACY	Certification 616	118.00
11	1234	09/20/2023	60400	K&R SOLUTIONS GROUP	OPENGATE FABRIC COVERS FOR DETECTORS 376	735.00
11	1236	09/20/2023	54661	BA HITCH	WELDING FOR 6 TABLES 004	2,222.50
11	1237	09/20/2023	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	Pig Hearts 011	163.77
11	1238	09/21/2023	59764	LAB-AIDS, INC	Biology Cell Unit 011	924.20
11	1239	09/21/2023	54012	BILINGUAL DICTIONARIES INC	WORD TO WORD BILINGUAL DICTIONARIES 572	169.84
11	1240	09/21/2023	56227	CDW-G 2	Dell Latitude 3440 & over ear stereo headset 621	2,176.83
11	1241	09/21/2023	58516	HUE	Admin Camera 239	95.79
11	1242	09/21/2023	4266	TOYS FOR SPECIAL CHILDREN, INC.	Totally Tactile Communicators 643	717.90
11	1243	09/21/2023	60310	LAUNCH PEAK PERFORMANCE	Consultation with Kristen Hale 003	150.00
11	1244	09/22/2023	58734	BEARCOM	4 new walkie talkies 007	2,075.72
11	1245	09/25/2023	3228	DICK BLICK ART MATERIALS	EE ART 010	1,625.09
11	1246	09/25/2023	53286	TEACHERS PAY TEACHERS	Classroom Decodable Bundle 001	218.99
11	1247	09/25/2023	56765	CARRIER ENTERPRISE, LLC	CONDENSOR FAN MOTORS - CHEER 795	644.86
11	1249	09/26/2023	60406	PLAYGROUND OUTFITTERS, LLC	Ramp for wheelchairs to playground-Accessamat 628	1,611.43
11	1250	09/26/2023	55882	FCCLA NE-3	FCCLA District Dues 412-314	125.00
11	1252	09/27/2023	2650	TULSA TECHNOLOGY CENTER	2024 AEROSPACE ACADEMY 000/005	3,500.00
11	1253	09/27/2023	5463	LEARNING A-Z	RAZ-PLUS RENEWAL 621	5,824.16
11	1254	09/27/2023	56227	CDW-G 2	HDMI Adapter 004	1,720.00
11	1255	09/27/2023	58730	SIGN GYPSIES SOUTH TULSA	Veteran's Day 004	79.20
11	1256	09/27/2023	624	GOPHER SPORTS	PE items out of Electives Budgeted money. 005-105	2,001.81
11	1259	10/02/2023	8035	IXL LEARNING INC	IXL ELA 003	1,650.00
11	1260	10/02/2023	1856	WALMART COMMUNITY	Misc. 009	500.00
11	1261	10/02/2023	60433	4 STATE TRAILERS LLC	TRAILER FOR AG 412-311	5,750.00

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1262	10/02/2023	5643	CENGAGE LEARNING	BIG IDEAS MATH - 5 GR 333	429.00
11	1263	10/02/2023	58686	SCHOOL SPECIALTY	FOSS MATERIALS 333	3,646.90
11	1264	10/04/2023	60010	KISH RUSSELL LLC	TITLE III WORKBOOK 572	132.00
11	1265	10/04/2023	8035	IXL LEARNING INC	IXL 3RD GR SUBSCRIPTION FOR CE 511	743.00
11	1266	10/04/2023	59112	OKSTE	REGISTRATIONS FOR OKSTE CONFERENCE 541	700.00
11	1267	10/05/2023	59761	CODEMONKEY STUDIOS	12 Month Subscription 621	525.00
11	1268	10/05/2023	60112	LANGH ZAM CING	INTERPRETATION SERVICES 000	500.00
11	1270	10/05/2023	58306	AKJ EDUCATION	Felton 004	304.52
11	1273	10/05/2023	58702	HEGGERTY PHONEMIC AWARENESS	HEGGERTY PURCHASE FOR WE 572	79.00
11	1274	10/05/2023	57038	LIGHTHOUSE ELECTRIC LLC	WEST ISOLATION RM DOOR 621	1,042.23
11	1276	10/06/2023	2017	LAKESHORE LEARNING MATERIALS	PK Materials 003	557.65
11	1277	10/09/2023	58972	NOODLETOOLS, INC	Research Tool 018	470.00
11	1278	10/09/2023	59221	FOLLETT CONTENT SOLUTIONS	221 books for library 026	3,610.15
11	1279	10/09/2023	54170	FOLLETT SCHOOL SOLUTIONS, INC	190 books for the library 018	3,052.52
11	1280	10/09/2023	58176	SCHOOLSAFEID LLC	Parent Pick up Tags 007	165.85
11	1281	10/09/2023	52012	KATHERYNE B. PAYNE EDUCATIONAL CTR	PAYNE EDUCATION CENTER - ORDER FOR CI 511	94.30
11	1282	10/10/2023	4100	BUSINESS INFORMATION SERVICES, LLC	DEMOGRAPHIC STUDY 000	24,900.00
11	1283	10/10/2023	5321	HOT OFF THE PRESS	Door Wrap 099	425.00
11	1285	10/10/2023	58702	HEGGERTY PHONEMIC AWARENESS	HEGGERTY ONLINE SUBSCRIPTION - CE 511	1,513.00
11	1286	10/11/2023	6208	APPLE EDUCATIONAL SALES	iPad, 3 year Apple Care+, Apple Pencil 005	6,024.45
11	1287	10/11/2023	60437	ANA R MADRIGAL DESEELY	INTERPRETATION SERVICES 000	500.00
11	1288	10/12/2023	3074	MHS	All School Testing 198	1,027.50
11	1289	10/12/2023	6274	PEARSON ASSESSMENT	All school assessments 198	2,794.53
11	1290	10/12/2023	58708	ADAPTIVEMALL.COM, LLC	Tomato soft sitter and transition chairs 198	5,999.14
11	1291	10/12/2023	60447	SAIDA EDITH CASTRO LEMUS	INTERPRETATION SERVICES 000	500.00
11	1292	10/12/2023	57291	HEARTLAND AED, INC	AED 3-D Wall Sign 027	224.25
11	1294	10/12/2023	54036	WILLIAM V MACGILL & CO	first responder bag 027 - EE/WI	80.00
11	1295	10/12/2023	4883	SCHOOL HEALTH CORPORATION	supplies for WI and EE 027	341.93
11	1297	10/13/2023	3608	HEINEMANN	Elem Writing Workshop PLFocus 010	306.13
11	1298	10/13/2023	58100	VEX ROBOTICS, INC	Robotic Kits 004	7,999.22
11	1299	10/13/2023	53098	B & H PHOTO	Live Streaming Kit 004	4,087.54
11	1300	10/13/2023	6208	APPLE EDUCATIONAL SALES	IPads - Crunelle 004	1,512.00
11	1302	10/16/2023	4748	ROBINSON GLASS	REPLACE COMS ROOM-DOOR GLASS SPED ROOM WI 621	89.00
11	1303	10/16/2023	56227	CDW-G 2	Cafeteria Materials 001	761.41
11	1304	10/16/2023	55895	FISLERDATA, LLC	MyConferenceTime subscription 005	311.20
11	1305	10/16/2023	58100	VEX ROBOTICS, INC	Robotics Kit 008	1,992.96

## Bixby Public Schools

### Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1306	10/16/2023	56719	CONJUGUEMOS	12 mo. site institutional licenses 005	60.00
11	1307	10/17/2023	60458	MONIQUE MORGAN	Behavioral Analysis 198	9,000.00
11	1308	10/18/2023	52916	SCHOLASTIC MAGAZINES	scholastic magazines 007	4,854.80
11	1309	10/18/2023	60463	ZEN NUN CING	INTERPRETATION SERVICES 000	500.00
11	1310	10/18/2023	58814	CORWIN PRESS	REGISTRATIONS FOR VIRTUAL VOCABULARY PD 572	672.00
11	1311	10/23/2023	1844	FOLLETT LIBRARY RESOURCES	Books 024	2,131.30
11	1312	10/23/2023	2663	WEST MUSIC COMPANY	BB Grant 010	1,999.39
11	1314	10/24/2023	57488	EASTON SOD FARMS INC	SPARTAN NATURE CENTER PROJECT 090	277.50
11	1315	10/24/2023	1856	WALMART COMMUNITY	Open PO for odd items 618	300.00
11	1316	10/25/2023	53669	ZEECRAFT TECH, LLC	Buzzer System & Carrying Case, 005	1,143.00
11	1317	10/25/2023	56227	CDW-G 2	Chromebook for Paige 007	392.53
11	1319	10/25/2023	57351	A NEW LEAF	VOCATIONAL TRAINING 621	1,135.13
11	1321	10/26/2023	59350	AUTISM-PRODUCTS.COM	HOT DOG KIT 198	805.92
11	1323	10/26/2023	60471	INSPIRE TO CREATE ENTERPRISES LLC	Social- Emotional Learning 008	251.20
11	1324	10/26/2023	6208	APPLE EDUCATIONAL SALES	3 iPad's for SpEd 198	1,313.85
11	1325	10/26/2023	6131	OPERATION AWARE OF OKLAHOMA, INC.	Drug Awareness Presentation 099	1,200.00
11	1326	10/27/2023	57221	INTRADATA, INC	ReadNQuiz 009	1,075.00
11	1327	10/30/2023	1607	SUPER DUPER SCHOOL COMPANY	Test Forms 198	2,450.00
11	1328	10/30/2023	59859	GIMKIT, INC	License with science budget money. 005	650.00
11	1329	10/30/2023	3228	DICK BLICK ART MATERIALS	Art Supplies 004	689.87
11	1332	10/30/2023	2017	LAKESHORE LEARNING MATERIALS	Building Blocks 641	399.00
11	1333	10/31/2023	597	GARRETT BOOK COMPANY	Books 018	1,876.26
11	1334	10/31/2023	59909	YOGA 4 CLASSROOMS, LLC	NOVEMBER SESSION - JODEE HAACK 722	525.00
11	1335	10/31/2023	59720	CATAPULT LEARNING WEST LLC	CATAPULT PROFESSIONAL DEVELOPMENT 367	10,900.00
11	1336	11/01/2023	56227	CDW-G 2	3 Staff Chromebooks 007	1,177.59
11	1337	11/02/2023	59152	COOK'S APPLIANCE INC	DRYER REPAIR 050	194.95
11	1339	11/02/2023	3152	OVERHEAD DOOR OF TULSA	SERVICE BAY 3 AT THE BUS BARN 051	1,271.00
11	1340	11/02/2023	292	CERAMIC COTTAGE, INC.	BULK ORDER FOR FINE ARTS	1,400.00
11	1341	11/03/2023	56227	CDW-G 2	Laptop 412-311	1,212.77
11	1342	11/03/2023	60481	EL ACHIEVE INC	EL ACHIEVES MIDDLE SCHOOL 795	4,859.80
11	1343	11/03/2023	60481	EL ACHIEVE INC	EL ACHIEVE ORDER FOR 9GC 795	4,536.40
11	1344	11/03/2023	60481	EL ACHIEVE INC	EL ACHIEVE ORDER FOR HS 795	5,552.80
11	1345	11/03/2023	60481	EL ACHIEVE INC	REGISTRATION FOR EL ACHIEVE TEACHER STRAND PD 572	3,000.00
11	1346	11/03/2023	60483	KAREN B RATH	REIMBURSE IDENTOGO 000	58.25
11	1347	11/06/2023	52270	PEARSON	Record Forms 198	386.26

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1348	11/06/2023	57137	BEDFORD, FREEMAN & WORTH	SAPLINGPLUS FOR STATISTICS ORDER - HS 333	330.00
11	1349	11/07/2023	57038	LIGHTHOUSE ELECTRIC LLC	Door access controls HS 036	1,184.96
11	1350	11/07/2023	59034	CONSCIOUS DISCIPLINE	2-DAY ON-SITE TRAINING SESSION 552	21,671.00
11	1351	11/08/2023	54012	BILINGUAL DICTIONARIES INC	WORD TO WORD DICTIONARY ORDER 572	75.95
11	1353	11/09/2023	59875	NEXT STEP INNOVATION	ARUBA WIRELESS REVIEW 030	200.00
11	1354	11/09/2023	58126	KOMPAN INC	SWING REPLACEMENT CE 050	310.09
11	1355	11/09/2023	59065	GENERATION GENIUS	GENERATION GENIUS 1-YR SUBSCRIPTION 511	175.00
11	1358	11/09/2023	56227	CDW-G 2	Lenova Think Book7360670 198	1,206.55
11	1359	11/09/2023	60501	BRIT' NY STEIN	Materials 001	500.00
11	1360	11/09/2023	59858	BLOOKET LLC	One-Year Blooket Plus Subscription 005	419.16
11	1362	11/09/2023	59893	CONNECT AND RESTORE, LLC	CONNECT AND RESTORE CONSULTATION AND PD 552	14,250.00
11	1363	11/09/2023	56562	HEARTS FOR HEARING	Phonak Roger 20 receiver- Phonak Roger 198	3,460.72
11	1365	11/16/2023	60481	EL ACHIEVE INC	REGISTRATIONS FOR EL ACHIEVE SYMPOSIUM 572	1,190.00
11	1366	11/16/2023	60505	KARA SLOAT	Teachers College of Reading & Writing Project 007	329.00
11	1368	11/18/2023	60511	RYLAND MOORE	American Indian Dancer 003	500.00
11	1369	11/27/2023	59802	TEACHERS CLG READING & WRITING	REGISTRATIONS FOR MICHIGAN COACHING INSTITUTE	8,500.00
11	1373	11/28/2023	60518	BROOKE KASBAUM	Detroit Writing Workshop Per Diem 103	329.00
11	1380	11/28/2023	555	FLINN SCIENTIFIC, INC.	Science supplies 005	1,783.00
11	1381	11/28/2023	5928	LESLIE HAYNES	PER DIEM ESEA CONFERENCE 511	608.00
11	1382	11/28/2023	56962	MEGAN HILL	PER DIEM WRITING CONFERENCE 541	664.72
11	1383	11/28/2023	60522	KAYLA CARDWELL	PER DIEM WRITING CONFERENCE 541	824.54
11	1384	11/28/2023	60523	KASEY CADION	PER DIEM WRITING CONFERENCE 541	329.00
11	1385	11/28/2023	57256	STEPHANIE STOLL	PER DIEM WRITING CONFERENCE 541	329.00
11	1386	11/28/2023	60524	APRIL FILLMAN	PER DIEM WRITING CONFERENCE 541	329.00
11	1387	11/28/2023	60525	CAITLIN DIFEE	PER DIEM WRITING CONFERENCE 541	399.00
11	1388	11/28/2023	59634	TONI PETERSON	PER DIEM EL ACHIEVE SYMPOSIUM 572	637.99
11	1389	11/28/2023	60526	AMY STORY	PER DIEM EL ACHIEVE SYMPOSIUM 572	177.00
11	1390	11/29/2023	60584	JULIE L POTTER	Language Interpreter 698	10,955.00
11	1391	11/29/2023	53298	ETA HAND2MIND	STEM Bins 004	299.99

**Bixby Public Schools**  
**Encumbrance Register**

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1392	11/29/2023	60527	BRANDON FRANKLIN	REIMBURSE IDENTIGO 000	58.25
11	1393	11/30/2023	3303	AMY RENEAU	PER DIEM ISTE CONFERENCE 541	600.00
11	1394	11/30/2023	55887	HEATHER BOWMAN	PER DIEM ISTE CONFERENCE 541	600.00
11	1395	11/30/2023	59540	SIERRA D THOMPSON	PER DIEM ISTE CONFERENCE 541	600.00
11	1396	12/01/2023	2786	WORLD BOOK, INC.	encyclopedias and books for East Intermediate 025	1,498.98
11	1397	12/01/2023	2786	WORLD BOOK, INC.	encyclopedias and books for East Elementary 025	1,059.96
11	1398	12/01/2023	54170	FOLLETT SCHOOL SOLUTIONS, INC	Books for library 014	1,699.85
11	1399	12/01/2023	1449	SAM'S CLUB DIRECT	Groceries for Transitional Students-HS 618	300.00
11	1400	12/04/2023	58686	SCHOOL SPECIALTY	School Supplies 009	463.04
11	1401	12/04/2023	58710	BOOM LEARNING	1-YR SUSBCRIPTION FOR BOOM LEARNING 511	250.00
11	1402	12/05/2023	56311	E3 GORDON STOWE	REPAIR AUDIOMETERS 027	1,088.00
11	1403	12/06/2023	2427	BETHANY PUBLIC SCHOOLS	The Oklahoma School SLP Conference 2023 613	450.00
11	1404	12/06/2023	3839	AMAZON.COM, LLC	Open For Amazon Purchases 198	1,000.00
11	1405	12/06/2023	3839	AMAZON.COM, LLC	MISC OPEN 002	4,009.13
11	1406	12/06/2023	597	GARRETT BOOK COMPANY	non-fiction library books 017	4,750.00
11	1407	12/06/2023	3839	AMAZON.COM, LLC	Misc. General Fund Purchases 007	7,113.88
11	1409	12/06/2023	3839	AMAZON.COM, LLC	Amazon 009	1,000.00
11	1410	12/06/2023	3839	AMAZON.COM, LLC	OXFORD PICTURE DICTIONARIES AND WORKBOOKS 572	150.00
11	1412	12/06/2023	3839	AMAZON.COM, LLC	General fund purchases 001	10,825.30
11	1413	12/06/2023	56504	STEPHANIE LONG	Art Reimbursements 003	512.11
11	1414	12/06/2023	3839	AMAZON.COM, LLC	Educational Items 003	3,025.18
11	1415	12/06/2023	3839	AMAZON.COM, LLC	Open Amazon account 005	15,000.00
11	1416	12/06/2023	60555	RACHEL MORIE	PER DIEM MICHIGAN CONF 511	329.00
11	1418	12/12/2023	53089	BRAIN POP LLC	Online subscription 014	2,340.00
11	1419	12/13/2023	4266	TOYS FOR SPECIAL CHILDREN, INC.	Eye Talks w/ triangle stand 198	157.90
11	1420	12/13/2023	60551	AUBREE HURT	AUBREE HURT 1-DAY PD FEBRUARY 2024 541	600.00
11	1422	12/14/2023	190	BOUND TO STAY BOUND BOOKS, INC	library books - East Elementary 025	3,814.85
11	1423	12/14/2023	59221	FOLLETT CONTENT SOLUTIONS	library books - East Elementary 025	2,115.89
11	1424	12/14/2023	190	BOUND TO STAY BOUND BOOKS, INC	library books - East Intermediate 025	1,819.72
11	1425	12/14/2023	59221	FOLLETT CONTENT SOLUTIONS	library books - East Intermediate 025	1,258.84
11	1426	12/14/2023	58588	SCHOLASTIC EDUCATION	BOOK ORDER FOR CE - ACCORDING TO HUMPHREY 511	2,470.32
11	1427	12/14/2023	60553	J LOPEZ CASTELLANOS	REIMBURSE IDENTIGO 000	58.25
11	1428	12/14/2023	60554	JENNIFER HOLM	CONTRACTED SERVICES 511	500.00
11	1429	12/15/2023	6208	APPLE EDUCATIONAL SALES	ipad for sped 001	378.00
11	1430	12/15/2023	59065	GENERATION GENIUS	EDUCATIONAL SOFTWARE 002	995.00

**Bixby Public Schools****Encumbrance Register****Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	1431	12/15/2023	5208	MIDWEST TEAM SPORTS	MAINTENANCE UNIFORMS 050	4,881.70
11	1432	12/15/2023	53773	JW PEPPER	Choir Music 004	632.40
11	1433	12/15/2023	55810	UNITED RENTALS	EQUIPMENT RENTAL 050	500.00
11	1435	12/18/2023	60576	ZEECRAFT	BUZZER REPAIR 011	46.00
11	1436	12/18/2023	60559	KAREN RATH	Certification Test 616	118.00
11	1437	12/21/2023	60571	AMY NEFFENDORF	BootCamp Training 615	617.70
11	1438	12/21/2023	58943	DISCOVERY LAB	3rd Grade Field Trip 103	2,375.00
11	1439	12/21/2023	52310	CAPSTONE	Pebble Go 003	1,400.00
11	1442	01/09/2024	52004	SWEETWATER	Wireless mic 010	210.71
11	1447	01/09/2024	56227	CDW-G 2	MONITOR STAND 000	76.99
11	1450	01/11/2024	60579	NACNY INK LLC	CONSULTING/PD SERVICES FROM NACNY INK 511	36,800.00
11	1451	01/11/2024	60583	PAMELA STEVENSON	PER DIEM -TX Music Ed Conf (\$500 MUSIC BUDGET) 010	345.00
11	1452	01/12/2024	1844	FOLLETT LIBRARY RESOURCES	library books 017	3,531.13
11	1453	01/12/2024	1276	HERTZBERG-NEW METHOD, INC.	library books 017	2,791.77
11	1455	01/12/2024	57368	INTEGRATED LIGHTING SYSTEMS	HS AUDITORIUM STAGE LIGHTING 040	681.00
11	1456	01/12/2024	60585	LYNDA CROUCH	CONTRACTED SERVICES 198	65.00
11	1457	01/18/2024	3839	AMAZON.COM, LLC	Misc. Classroom Supplies 008	774.38
11	1458	01/18/2024	58686	SCHOOL SPECIALTY	Classroom Supply's (OAC Grant Money) 011	492.26
11	1459	01/18/2024	5463	LEARNING A-Z	Raz Kids 010	2,633.62
11	1460	01/18/2024	3839	AMAZON.COM, LLC	Career Tech money 412-317	2,966.55
11	1461	01/18/2024	2922	EWING IRRIGATION PRODUCTS, INC.	ICE MELT 050	1,353.94
11	1462	01/19/2024	4590	LABELS EAST	Visitor Badges 003	212.00
11	1465	01/19/2024	292	CERAMIC COTTAGE, INC.	OAE grant 105	119.39
11	1467	01/24/2024	58674	THE CERAMIC SHOP LLC	OAE grant 105	380.61
11	1469	01/26/2024	4845	SOLUTION TREE	SOLUTION TREE CONFERENCE 007/511/541	47,678.00
11	1471	01/29/2024	58848	REHABMART.COM	Treatment Table 198	105.16
11	1472	01/29/2024	60598	JUNIOR ACHIEVEMENT OF OKLAHOMA INC	BizTown Fieldtrip 009	4,230.00
11	1473	01/31/2024	59777	ROBOTICS ED & COMP FOUNDATION INC	Robotics Competition 009	450.00
11	1474	01/31/2024	59777	ROBOTICS ED & COMP FOUNDATION INC	Robotics Competition 008	590.00
11	1475	01/31/2024	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	Sharks 008	1,111.99
11	1477	02/01/2024	5592	ADMIRAL EXPRESS LLC	Poster Board for Phenicie 011	65.63
11	1479	02/05/2024	59278	HERO PRINTWORKS	PROGRAM PRINTING 000	500.00
11	1480	02/05/2024	60610	KENDORE LEARNING	ORDER FOR CENTRAL ELEMENTARY & INTERMEDIATE 511	198.00
11	1481	02/06/2024	57163	WESTCO LAMINATING SERVICES	Lamination 001	440.00
11	1482	02/08/2024	59687	WYATT FREEMAN	Per diem for Brown Clark Academy/Training 005	385.34

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1483	02/08/2024	59858	BLOOKET LLC	VIRTUAL SUBSCRIPTION 019	59.88
11	1484	02/09/2024	60482	YOGA 4 CLASSROOMS, LLC	MATERIALS ORDER 722	10,580.00
11	1485	02/09/2024	60620	MICHAEL HUGHES	REIMBURSE GAS FOR SCHOOL VEHICLE 051	40.00
11	1487	02/12/2024	54984	RIXSTINE RECOGNITION	Field Day/PE 003	208.50
11	1488	02/12/2024	55075	JOSTENS RENAISSANCE NATL CONFERENCE	Jostens Renaissance Conference Registration 003	3,025.00
11	1489	02/13/2024	51878	CCOSA	OAESP Leadership Conference 2024 008	239.00
11	1490	02/13/2024	3581	DEMCO, INC.	library processing supplies 017	476.62
11	1491	02/14/2024	2854	TOLEDO PHYSICAL ED. SUPPLY CO, INC.	PE Equipment 004	1,222.08
11	1492	02/15/2024	60624	ACS PLAYGROUND ADVENTURES INC	Playground Picnic Tables 002	8,577.00
11	1493	02/16/2024	60096	ROCKING CHAIR READERS LLC	Phonics Kits 003	1,485.00
11	1494	02/20/2024	3839	AMAZON.COM, LLC	MISC PURCHASES 412-312	500.00
11	1495	02/21/2024	5580	SCHOOL NURSE ORGANIZATION OF OK	SNOO CONFERENCE REGISTRATION 027	175.00
11	1496	02/22/2024	6098	SUPER DUPER PUBLICATIONS	District Bundles for classrooms 198	552.46
11	1498	02/23/2024	1245	THE PAPERWORK COMPANY	Banners 001	260.00
11	1499	02/23/2024	3839	AMAZON.COM, LLC	Counselors Office items 005	500.00
11	1501	02/26/2024	56292	HOUGHTON MIFFLIN HARCOURT PUB	INTRO READING GRADE 2 ORDER 333	108.50
11	1506	02/28/2024	58947	THE PADCASTER, LLC	Ipad 412-311	1,793.86
11	1507	02/28/2024	3839	AMAZON.COM, LLC	Math dept. items, budgeted money 005-105	1,000.00
11	1508	03/01/2024	60650	COWBOYS KUSTOM CONCRETE LLC	concrete for playground 010	14,000.00
11	1509	03/01/2024	58702	HEGGERTY PHONEMIC AWARENESS	1st grade licenses 010	909.69
11	1510	03/04/2024	57449	CHROMEBOOKPARTS.COM	2 chromebook motherboards 007	379.98
11	1512	03/04/2024	53298	ETA HAND2MIND	ORDER FOR CENTRAL ELEMENTARY 429	804.79
11	1513	03/04/2024	6098	SUPER DUPER PUBLICATIONS	ORDER FOR CENTRAL ELEMENTARY 511	435.10
11	1514	03/04/2024	1643	TEACHER'S DISCOVERY	For. Lang Budget Money for classroom. 005	399.04
11	1515	03/05/2024	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	Bridge the Gap Funds/ Science Funds 009	1,452.70
11	1516	03/06/2024	58943	DISCOVERY LAB	Kinder Field Trip 001	1,230.00
11	1517	03/06/2024	4606	TULSA ZOO MANAGEMENT, INC	Field Trips 3rd and 1st Grade 001	2,776.00
11	1518	03/06/2024	51848	CITY OF TULSA/OXLEY NATURE CENTER	2nd grade field trip 001	330.00
11	1519	03/07/2024	56311	E3 GORDON STOWE	calibration of audiometers 027	933.00
11	1520	03/07/2024	53013	EAI EDUCATION	Calculators, 005	14,009.15
11	1521	03/08/2024	60658	MARIA WENTWORTH	INTERPRETER 000	500.00
11	1522	03/08/2024	56241	OWASSO FENCE	Fence at HS 621	5,449.00
11	1523	03/08/2024	60012	CHEROKEE STRIP MUSEUM	3rd Grade Field Trip 007	1,032.00

**Bixby Public Schools****Encumbrance Register****Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	1524	03/08/2024	57845	KYLE KACHELMEYER	REIMBURSE GAS FOR BUS 051	40.90
11	1525	03/11/2024	60354	YANA SHERDIS	INTERPRETATION SERVICES 000	500.00
11	1526	03/12/2024	59973	CHEROKEE NATION	CONFERENCE 561	1,600.00
11	1527	03/13/2024	60670	POWTOON LIMITED	Videos. History Budgeted Money. 005	480.00
11	1528	03/13/2024	60665	GETMARKED, INC	Digitaliser Software-as-a-service Web App 005	700.00
11	1529	03/13/2024	59921	ESPECIAL NEEDS, LLC	TIRE SWIVEL RED SWING 621	247.45
11	1532	03/15/2024	59432	TIFFANY DESAULNIERS	Per Diem - Desaulniers 6/30/24 011	53.00
11	1533	03/15/2024	60756	JEN HARRISON	SPED TRANSPORTATION MILEAGE 621	117.12
11	1534	03/15/2024	55104	KARI SMITH	PER DIEM NSTA 552	417.52
11	1536	03/26/2024	59221	FOLLETT CONTENT SOLUTIONS	322 books, Media Center. 018	7,916.21
11	1537	03/26/2024	70189	TULSA OPERA	Tulsa Opera "Raise Your Voice" 003	200.00
11	1538	03/26/2024	3102	REALITY WORKS	Real Care Babies, vendor Karen McDowell 412-314	429.10
11	1539	03/28/2024	59359	ROBINSON RANCH LLC	STEAM night 001	250.00
11	1540	03/28/2024	59315	INSECT LORE	lady bug larva for STEAM 001	35.80
11	1541	03/29/2024	59221	FOLLETT CONTENT SOLUTIONS	Books for Library collection - O'Brien 011	4,117.85
11	1542	03/29/2024	59921	ESPECIAL NEEDS, LLC	TIRE SWIVEL SWING 000	263.95
11	1543	04/01/2024	60458	MONIQUE MORGAN	Behavioral Services 621	12,374.00
11	1544	04/01/2024	57158	OKLAHOMA AQUARIUM	Kindergarten Field Trip 001	254.00
11	1545	04/02/2024	59061	SCHOOLOUTLET.COM	ZRock18 Chairs-2 621	586.81
11	1546	04/02/2024	2786	WORLD BOOK, INC.	Encyclopedia Purchase 023	999.00
11	1547	04/03/2024	54923	NORTHEASTERN STATE UNIVERSITY	APSI REGISTRATIONS 541	500.00
11	1548	04/08/2024	58027	DAYBREAK FAMILY SERVICES	COUNSELING SERVICES FOR HOMELESS STUDENT 511	1,080.00
11	1549	04/08/2024	58322	WORTHINGTON DIRECT HOLDINGS, LLC	Dry Erase Tables 412-314	3,816.80
11	1550	04/09/2024	6208	APPLE EDUCATIONAL SALES	iPad 412-311	498.00
11	1551	04/09/2024	5336	STARFALL EDUCATION FOUNDATION	Online Subscription 014	355.00
11	1552	04/09/2024	57750	INSTRUCTIONAL COACHING GROUP, LLC	REGISTRATION FOR TLC CONFERENCE 541	6,200.00
11	1554	04/10/2024	6208	APPLE EDUCATIONAL SALES	MacBook Air, 3 yr. AppleCare+ 316	1,348.00
11	1555	04/10/2024	3839	AMAZON.COM, LLC	supplies 412-311	774.76
11	1556	04/11/2024	1077	MURRAY WOMBLE, INC.	Tack Strips 007	1,975.00
11	1559	04/16/2024	1276	HERTZBERG-NEW METHOD, INC.	Book Order 014	878.41
11	1560	04/16/2024	60538	VERNIER SCIENCE EDUCATION	Probes 005	3,041.00
11	1561	04/16/2024	60023	CULLIGAN OF TULSA	Tanks 005	342.19
11	1562	04/16/2024	58588	SCHOLASTIC EDUCATION	CI SUMMER READING BOOK ORDER 511	17,110.21
11	1563	04/16/2024	58588	SCHOLASTIC EDUCATION	SUMMER READING BOOK ORDER FOR CE 511	13,145.41

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1564	04/16/2024	59950	READ TO THEM INC	BOOK ORDER FOR CENTRAL INTERMEDIATE 511	3,457.25
11	1565	04/16/2024	59395	DIDAX EDUCATIONAL RESOURCES INC	ORDER FOR CENTRAL INTERMEDIATE 511	2,921.85
11	1566	04/17/2024	57634	CONNECTED KIDS INC	REACHING & TEACHING CHILDREN EXPOSED TO TRAUMA 511	3,000.00
11	1567	04/17/2024	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	Rats for Heatherman's class 011	213.26
11	1568	04/17/2024	52012	KATHERYNE B. PAYNE EDUCATIONAL CTR	SMLF CONFERENCE, JUNE 17 - 27 -2024 OKC 511	2,580.00
11	1569	04/18/2024	57158	OKLAHOMA AQUARIUM	Kindergarten Field Trip 003	960.00
11	1570	04/19/2024	1607	SUPER DUPER SCHOOL COMPANY	Pirate Talk Board Game 198	44.93
11	1572	04/22/2024	59222	BRIDGET COOK	PER DIEM PAYNE EDUCATION SMLF CONFERENCE 511	2,050.00
11	1574	04/22/2024	60726	ROBOSOURCE, LLC	Rolling Workbench for Mr. Roe's computer class 011	874.95
11	1575	04/23/2024	2017	LAKESHORE LEARNING MATERIALS	PreK Materials 001	921.32
11	1576	04/23/2024	190	BOUND TO STAY BOUND BOOKS, INC	library books for East Elementary 025	22.83
11	1577	04/23/2024	190	BOUND TO STAY BOUND BOOKS, INC	library books for East Intermediate 025	55.06
11	1578	04/24/2024	60727	ULTIMAKER	Smart Extruder + MakerBot Replicator 316	372.99
11	1579	04/26/2024	58100	VEX ROBOTICS, INC	Robotics Kits 002	865.12
11	1580	04/26/2024	56434	JOSTENS	Graduation Stoles 099	158.25
11	1581	04/26/2024	5208	MIDWEST TEAM SPORTS	TECH UNIFORMS 030	622.50
11	1582	04/29/2024	1844	FOLLETT LIBRARY RESOURCES	Books 014	982.39
11	1583	04/29/2024	3670	SUPER DUPER PUBLICATIONS	Hand Puppet, Jumbo Puppet, Sentence Record 198	214.95
11	1584	04/30/2024	60009	ACTION SEATING & MOBILITY	Manatee, Shower frame, Torso Belt, Straps 198	1,847.75
11	1585	04/30/2024	52270	PEARSON	Sensory, Beery PLS etx 198	2,389.70
11	1586	04/30/2024	70080	STUDIES WEEKLY, INC	ELEMENTARY /INTERMEDIATE ORDER STUDIES WEEKLY 333	28,233.13
11	1587	04/30/2024	56562	HEARTS FOR HEARING	Phonak Roger ON Transmitter 198	1,232.80
11	1588	04/30/2024	57271	LEARNING WITHOUT TEARS	ELEMENTARY ORDER LWT 333	11,958.30
11	1589	05/01/2024	3839	AMAZON.COM, LLC	GRAPHING CALCULATORS 366/000	247.88
11	1595	05/03/2024	54987	OKLA ASSOC OF CAREER & TECH	REGISTRATION 412-314 HS	580.00
11	1596	05/03/2024	54987	OKLA ASSOC OF CAREER & TECH	REGISTRATIONS FOR OKACTE 421	375.00
11	1597	05/06/2024	52270	PEARSON	GIFTED TESTING MATERIALS 020	9,986.45
11	1598	05/06/2024	59883	HALF-PINT KIDS, INC	ORDER FOR CE 511	950.40
11	1599	05/06/2024	2017	LAKESHORE LEARNING MATERIALS	ORDER FOR CENTRAL ELEMENTARY 511	4,089.13
11	1600	05/06/2024	59947	HELLO LITERACY INC	ORDER FOR CENTRAL ELEMENTARY 511	2,567.40

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1601	05/06/2024	56292	HOUGHTON MIFFLIN HARCOURT PUB	RIGBY READERS ORDER FOR CENTRAL ELEMENTARY 511	8,241.24
11	1602	05/06/2024	53089	BRAIN POP LLC	Yearly Subscription 003	2,520.00
11	1603	05/06/2024	60096	ROCKING CHAIR READERS LLC	PHONICS KITS ORDER FOR CENTRAL ELEMENTARY 511	5,850.00
11	1604	05/07/2024	60750	YOUSCIENCE, LLC	TESTING MATERIALS ORDER 421	360.00
11	1605	05/09/2024	55845	5 STAR STUDENTS	5Star 004	2,250.00
11	1606	05/10/2024	3676	APPLE STORE	Ipad purchase 001	2,849.00
11	1607	05/10/2024	54987	OKLA ASSOC OF CAREER & TECH	Oklahoma Summit Conference 412-314	215.00
11	1608	05/10/2024	60757	HAPPY PLAYGROUNDS, LLC	Playground enhancement 001	100.00
11	1609	05/10/2024	60767	OCAS, LLC	TRAINING 000	600.00
11	1610	05/13/2024	6208	APPLE EDUCATIONAL SALES	APPLE IPADS FOR STUDENTS 511	45,032.00
11	1611	05/13/2024	57356	SPHERO, INC	SPHERO RVR+ CLASS PACK ORDER FOR CI 511	5,056.99
11	1612	05/13/2024	102	B SEW INN, LLC	Sewing machines serviced 412- 314 HS	800.00
11	1613	05/13/2024	59248	WONDER WORKSHOP INC	DASH ORDER FOR CI 511	1,795.00
11	1614	05/17/2024	58686	SCHOOL SPECIALTY	Okla Pull down Class Maps-Ms. Lee 011	1,582.14
11	1615	05/20/2024	53286	TEACHERS PAY TEACHERS	SLP licenses 001	244.29
11	1616	05/20/2024	57467	THE INSTITUTE FOR CHILDHOOD ED	Training fee 001	400.00
11	1617	05/20/2024	60782	STUDENT CONDUCTOR INC	Equipment 005	3,361.50
11	1618	05/21/2024	53787	BANK OF AMERICA VISA	Cinergy - Deposit 004	2,500.00
11	1620	05/21/2024	60697	DAVID E DAVIS	Table Repair 004	750.00
11	1621	05/21/2024	58099	PROJECT LEAD THE WAY	Flight & Space Training 004	2,400.00
11	1622	05/21/2024	58100	VEX ROBOTICS, INC	Robotics Elementary Kit 004	1,698.00
11	1623	05/22/2024	5188	ULINE	BOOKSHELF FOR KIRK 002	424.21
11	1625	05/23/2024	56075	SOUTHPAW ENTERPRISES	SWING FOR MOTOR LAB 002	593.88
11	1627	05/23/2024	60798	GEORGIA EXPOSITION MFG CORPORATION	3D Challenge Kit 011	408.94
11	1628	05/23/2024	56227	CDW-G 2	LAPTOP 561	1,660.47
11	1629	05/24/2024	60757	HAPPY PLAYGROUNDS, LLC	Garden update 001	5,000.00
11	1630	05/24/2024	876	LAKESHORE CURRICULUM MATERIALS	TABLE, CHAIRS, RUG FOR MOTOR LAB 002	872.10
11	1631	05/28/2024	58686	SCHOOL SPECIALTY	24-25 Science Materials 009	750.00
11	1632	05/28/2024	52568	FUN AND FUNCTION	Reset Room Items 003	1,900.00
11	1633	05/29/2024	55952	SCHOOL FIX	CORK TACK STRIPS 002	318.46
11	1634	05/30/2024	53597	TERRI SLOAN	Per Diem-T.Sloan 6/30/24 For BTC conference 011	53.00
11	1635	05/30/2024	60839	ANDREA COFFEY	Per Diem-A.Coffey 6/30/24 BTC Conference 011	53.00
11	1636	05/30/2024	6208	APPLE EDUCATIONAL SALES	INDIAN ED IPAD ORDER 561	3,407.40
11	1637	05/30/2024	60121	MUSCOGEE (CREEK) NATION	DISCOVERY LAB SUMMER CAMP 197	9,600.00
11	1639	06/05/2024	60841	LARRY L MULLINS	HE WILL BE WORKING WITH BRYNN HARRISON-621	2,500.00

**Bixby Public Schools**  
**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	11112	01/08/2024	3839	AMAZON.COM, LLC	COUNSELOR CORPS MATERIALS 722	3,373.03
11	12091	01/09/2024	58720	OAGCT	REGISTRATIONS FOR OAGCT CONFERENCE 020	750.00
11	12092	01/10/2024	58823	NICOLE BROWN	Conference Travel Reimbursement & curriculum 104	341.71
11	12093	01/10/2024	60026	TIGER WEST	PER DIEM AOAP CONFERENCE 541	312.32
11	12412	02/08/2024	55800	BROOKE PUCKETT	PER DIEM GPACAC CONFERENCE 497	147.00
11	12413	02/08/2024	60619	MARY DELYN MCBRIDE	PER DIEM GPACAC CONFERENCE 497	147.00
11	12517	02/20/2024	2272	LOWE'S	Refrigerator for HS-Bowdle Classroom 618	724.00
<b>Non-Payroll Total:</b>						<b>\$8,224,723.66</b>
<b>Payroll Total:</b>						<b>\$59,308,012.01</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$67,532,735.67</b>

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	1	07/01/2023	1168	OG&E	ELECTRIC	1,397,449.70
21	2	07/01/2023	1326	PUBLIC SERVICE COMPANY OF OKLAHOMA	ELECTRIC	390,511.36
21	3	07/01/2023	4382	OKLAHOMA NATURAL GAS COMPANY	GAS	106,500.00
21	4	07/01/2023	2412	CITY OF TULSA	SEWER SVS - NORTH/NI	35,000.00
21	5	07/01/2023	319	CITY OF BIXBY	WATER SVS	186,761.75
21	6	07/01/2023	53576	CITY OF BROKEN ARROW	WATER FOR NE& NEI 050	8,765.49
21	7	07/01/2023	2730	AMERICAN WASTE CONTROL	TRASH SERVICE 050	117,052.86
21	8	07/01/2023	60122	INTEGRITY FIRE LLC	FIRE ALARM & SPRINKLER INSPEC	64,924.49
21	9	07/01/2023	3071	GRAYBAR ELECTRIC	MATERIALS FOR DISTRICT WIDE NEEDS	28,378.38
21	10	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	ANNUAL DNA FUSION SOFTWARE RENEWAL	5,937.14
21	12	07/01/2023	52073	VARSITY COURT CARE	SAND, SCREEN, RECOAT GYM FLOOR HS AND MS	18,300.00
21	13	07/01/2023	54889	OKLAHOMA TULSA PARTS (TRANE)	SUPPLIES FOR DISTRICT	26,800.46
21	14	07/01/2023	5188	ULINE	SUPPLIES FOR DISTRICT	2,269.08
21	15	07/01/2023	58106	THE HOME DEPOT PRO	MACHINE REPAIR/SUPPLIES	8,418.05
21	16	07/01/2023	2272	LOWE'S	SUPPLIES FOR THE DISTRICT	43,419.65
21	17	07/01/2023	1963	SHERWIN-WILLIAMS COMPANY	PAINT FOR THE DISTRICT	1,972.70
21	18	07/01/2023	695	HEATWAVE SUPPLY	DISTRICT SUPPLIES	70,559.76
21	19	07/01/2023	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL SUPPLIES FOR DISTRICT	7,130.46
21	20	07/01/2023	3617	TALK RADIO LLC	WALKIES FOR DISTRICT	19,500.00
21	21	07/01/2023	53787	BANK OF AMERICA VISA	MATERIALS FOR DISTRICT	18,199.88
21	22	07/01/2023	1232	O'CONNOR COMPANY INC.	SUPPLIES NEEDED FOR DISTRICT	14,029.66
21	23	07/01/2023	7133	P & K EQUIPMENT, INC	REPAIR PARTS FOR MOWERS - 050	5,551.12
21	24	07/01/2023	8016	ENVIRONMENTAL LOOP SERVICE, LLC	REPAIRS ON GEOTHERMAL 000	35,058.40
21	25	07/01/2023	1547	SOUTHWEST DRIVES, INC.	PARTS FOR MAINTENANCE	678.77
21	26	07/01/2023	70505	LAWSON PRODUCTS, INC	SUPPLIES FOR THE DISTRICT	1,244.71
21	27	07/01/2023	58971	KONE INC	ELEVATOR SERVICE FOR DISTRICT	25,255.85
21	28	07/01/2023	927	LOCK-DOC, INC.	SUPPLIES FOR THE DISTRICT	7,930.87
21	29	07/01/2023	5612	STATE OF OKLAHOMA DEPT OF LABOR	LICENSE FOR DISTRICT	5,000.00
21	30	07/01/2023	8025	TRACTOR SUPPLY COMPANY	SUPPLIES FOR THE DISTRICT	553.87
21	31	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	FIRE ALARM REPLACE/INSPECT ACCESS CONTROL	35,319.00
21	32	07/01/2023	59041	OKLAHOMA ENERGY SOURCE LLC	NATURAL GAS	2,525.82
21	33	07/01/2023	55856	FIELDHOUSE GEAR, INC	MAINTENANCE UNIFORMS	1,139.00
21	35	07/01/2023	55143	MICHAEL EMBRY	BOND FOR MICHAEL W EMBRY	500.00
21	36	07/01/2023	56429	BIXBY OUTDOOR POWER EQUIPMENT	SUPPLIES FOR THE DISTRICT	2,872.62
21	37	07/01/2023	56765	CARRIER ENTERPRISE, LLC	SUPPLIES FOR DISTRICT	2,117.15
21	38	07/01/2023	57489	ENGINEERED EQUIPMENT INC	DISTRICT FILTERS	12,914.28

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 21

Fund	PO No.	Date	Vendor No.	Vendor	Description	Amount
21	39	07/01/2023	111	BANK OF OKLAHOMA	LEASE PAYMENT - NEW ADMIN BUILDING	42,278.00
21	40	07/01/2023	55130	SUPERIOR TERMITE & PEST CONTROL	DISTRICT PEST CONTROL	35,091.00
21	44	07/01/2023	3152	OVERHEAD DOOR OF TULSA	OVERHEAD DOOR REPAIR	150.00
21	45	07/01/2023	1420	BRIERLY CORPORATION	PLUMBING REPAIRS FOR THE DISTRICT	209.00
21	47	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	REPAIRS FOR THE DISTRICT	13,115.54
21	49	07/01/2023	57844	WE CLEAN 4-U WHIPPLE CLEANING SVS	CLEANING SERVICE	192,000.00
21	51	07/01/2023	58954	SLK LAWN AND LANDSCAPE, LLC	MOWING FOR THE DISTRICT	81,537.64
21	52	07/01/2023	5989	HYDROWORX INTERNATIONAL, INC.	POOL SERVICE PLAN	5,900.00
21	53	07/01/2023	961	MAGIC REFRIGERATION	SUPPLIES FOR THE DISTRICT	2,376.28
21	54	07/01/2023	56057	ES2	A/C REPAIRS AND REPROGRAMMING CONTROLLERS	7,400.00
21	56	07/01/2023	3742	OKLAHOMA STATE DEPART. OF HEALTH	SWIMMING POOL/THERAPY POOL LICENSE	150.00
21	57	07/01/2023	2618	TRU GREEN	LAWN CARE	24,410.18
21	59	07/01/2023	60030	MISSCO INTERIOR CONCEPTS, LLC	PAINT FOR THE DISTRICT	500.00
21	60	07/01/2023	58032	HERC RENTALS INC	SUPPLIES FOR THE DISTRICT	1,000.00
21	61	07/01/2023	58646	YORK PLUMBING	SUPPLIES-SERVICES FOR THE DISTRICT	7,707.00
21	62	07/01/2023	57666	MARTIN FISCHER PAINTING	PAINTING SERVICES	1,000.00
21	63	07/01/2023	58651	TULSA SOD AND MULCH INC	PLAYGROUND MULCH	1,150.00
21	65	07/01/2023	56433	HARDSCAPE MATERIALS	SUPPLIES FOR THE DISTRICT	763.61
21	66	07/01/2023	59152	COOK'S APPLIANCE INC	SUPPLIES FOR MAINTENANCE	1,500.00
21	67	07/01/2023	55355	SITE ONE LANDSCAPE SUPPLY, LLC	GRASS CHEMICALS FOR DISTRICT	1,011.52
21	68	07/01/2023	58781	STATEWIDE COMMERCIAL CLEANING CO	CLEANING SERVICES DISTRICT	1,172,928.00
21	69	07/01/2023	53094	SPRING CREEK NURSERY	SUPPLIES FOR THE DISTRICT	540.00
21	70	07/01/2023	59031	ALPHA MECHANICAL SERVICES LLC	HVAC SERVICE FOR DISTRICT	20,000.00
21	72	07/01/2023	59161	SUNSTATE EQUIPMENT CO LLC	EQUIPMENT RENTAL	735.00
21	73	07/01/2023	1077	MURRAY WOMBLE, INC.	MAINTENANCE SUPPLIES	5,370.00
21	74	07/01/2023	59952	UMB BANK	AMAZON PURCHASES	9,386.41
21	76	07/01/2023	59235	WHITE SEPTIC CLEANING	Plumbing for district	2,500.00
21	77	07/01/2023	59254	THE TUNNEL RAT	GOPHER SERVICE HS, MS, CI	27,789.00
21	78	07/01/2023	59261	LENNOX INDUSTRIES INC	SUPPLIES FOR MAINTENANCE	500.00
21	79	07/01/2023	58126	KOMPAN INC	MAINTENANCE SUPPLIES	86.25
21	80	07/01/2023	816	JOHNSTONE SUPPLY OF TULSA	SUPPLIES FOR DISTRICT	14,670.83
21	81	07/01/2023	236	BUILDERS SUPPLY, INC.	SUPPLIES FOR MAINTENANCE	4,819.18
21	82	07/01/2023	58743	SUNBELT POOLS, LLC	POOL SUPPLIES	6,543.00
21	83	07/01/2023	53382	ATKINSON SUPPLY	PART &/OR JANITORIAL SUPPLIES	1,336.85
21	84	07/01/2023	58214	SPECTRUM PAINT COMPANY, INC	PAINT FOR THE DISTRICT	7,508.65
21	85	07/01/2023	6435	LOCKE SUPPLY	PLUMBING SUPPLIES FOR THE DISTRICT	5,486.12

**Bixby Public Schools****Encumbrance Register****Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 21

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
21	86	07/01/2023	55300	KUBOTA CONSTRUCTION EQUIPMENT	TRACTOR SUPPLIES	1,000.00
21	87	07/01/2023	58448	WINDOWS XPRESS	WINDOW CLEANING FOR DISTRICT	800.00
21	88	07/01/2023	2509	TULSA WINNELSON COMPANY	PLUMBING SERVICE FOR THE DISTRICT	1,106.44
21	89	07/01/2023	59649	PCC CLEANING & RESTORATION	MOLD CHECK FOR DISTRICT	5,000.00
21	90	07/01/2023	59894	STANLEY STEEMER INTERNATIONAL INC	CARPET CLEANING FOR THE DISTRICT	11,560.00
21	91	09/12/2023	60384	CLEARWATER ENTERPRISES LLC	NATURAL GAS	57,106.78
21	93	11/01/2023	60515	KARCHER NORTH AMERICA INC	FIXING FLOOR MACHINE	20,000.00
21	94	12/06/2023	3839	AMAZON.COM, LLC	MISC MAINTENANCE SUPPLIES	20,000.00
21	95	12/20/2023	58815	JENNIFER PARDUE	POOL SUPPLIES	451.60
21	96	12/20/2023	2734	LESLIE'S POOL SUPPLIES	CHEMICALS FOR THE POOL	2,700.00
21	97	02/13/2024	60031	SLK LAWN AND LANDSCAPE INC	MOWING FOR THE DISTRICT	37,829.68
21	98	03/29/2024	60479	SPARTAN SIGNS INC	SIGNS FOR THE DISTRICT	858.00
21	99	04/10/2024	59279	HARNESS ROOFING INC	DISTRICT NEEDS	15,000.00
21	200	07/01/2023	55952	SCHOOL FIX	DISTRICT NEEDS	1,553.22
21	201	07/01/2023	4835	GRAINGER	Traffic Zone Marking Paint	1,006.81
21	202	07/01/2023	59689	SPARTAN SIGNS & GRAPHICS LLC	MAINTENANCE SIGNS FOR DISTRICT	4,186.00
21	206	07/12/2023	4748	ROBINSON GLASS	window replacements	7,627.00
21	207	07/20/2023	2922	EWING IRRIGATION PRODUCTS, INC.	pine mulch for playgrounds	7,615.19
21	208	08/01/2023	60327	FORD AUDIO-VIDEO SYSTEM, LLC	HS AUDITORIUM INTEGRATED SOUND SYSTEM	2,648.75
21	209	08/14/2023	59923	GLOBE PROMOTIONS LLC	GLOVES FOR MAINTENANCE	4,850.00
21	210	08/24/2023	60347	JASON GROVE	PURCHASED EMERGENCY PART FOR LEAK AT EAST	28.17
21	211	09/20/2023	59781	AAAC WILDLIFE REMOVAL	BAT REMOVAL AT NE	1,888.00
21	212	10/09/2023	7013	AMSCO SUPPLY	MAINTENANCE SUPPLIES	3,047.06
21	213	10/25/2023	3776	WHEELER METALS, INC	METAL FOR HVAC UNIT AT PRACTICE GYM	509.00
21	214	10/25/2023	58106	THE HOME DEPOT PRO	vinyl ceiling tiles - locker rooms at Old Whitey	516.30
21	215	11/15/2023	58106	THE HOME DEPOT PRO	RYOBI POWER SCRUBBERS	357.00
21	216	11/27/2023	60530	TONY HALE	R22 REFRIGERATION TANKS	1,800.00
21	217	12/08/2023	60515	KARCHER NORTH AMERICA INC	REPAIR FLOOR MACHINE - MS/CE	3,283.45
21	218	12/15/2023	55810	UNITED RENTALS	EQUIPMENT RENTAL 050	483.00
21	220	01/05/2024	60574	BRET BARNHART EXCAVATING	MS HYDRANT REPAIR	790.00
21	221	02/06/2024	58032	HERC RENTALS INC	BATTERIES & WHEELS - GENIE 26/32 SCISSOR LIFT	1,630.59
21	222	02/06/2024	56241	OWASSO FENCE	REPLACING DAMAGED POST/PICKETS STUDENT DAMAGE	1,500.00
21	223	02/08/2024	60331	AMERICAN LEAK DETECTION	DISTRICT SERVICES	2,000.00
21	224	02/08/2024	58603	CROWN LIFT TRUCKS	REPAIR ELECTRIC HAND TRUCK	1,865.52

**Bixby Public Schools**  
**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	225	02/08/2024	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL DISCONNECT SWITCHES - MAINT 318	1,831.92
21	226	02/08/2024	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL PANEL BOARDS NEW MAINT 318	6,962.25
21	227	02/08/2024	3071	GRAYBAR ELECTRIC	LIGHT FIXTURES FOR NEW MAINTENANCE 318	21,960.80
21	228	03/05/2024	60663	SEMPER FI HYDROSEED & EROSION CNTRL	HYDROSEEDING	15,380.00
21	229	03/15/2024	60671	EXECUTIVE TITLE	EARNEST MONEY 000	25,000.00
21	230	03/18/2024	5362	NATIVE AUDIO VISUAL	WEST MOTORIZED BLINDS	330.00
21	231	04/17/2024	60011	MOREHEAD CONSTRUCTION, LLC	NEW MAINTENANCE BUILDING	4,863.00
21	232	05/16/2024	60766	INTERIOR CONCEPTS INC	black rubber reducers - CE GYM	358.00
21	233	05/24/2024	57038	LIGHTHOUSE ELECTRIC LLC	9TH GRADE FIBER TO ADMIN	7,162.00
21	234	05/24/2024	57038	LIGHTHOUSE ELECTRIC LLC	TRACK FIBER TO MAINTENANCE	6,871.00
21	235	05/24/2024	59171	KENDRICK EXCAVATING LLC	FIBER LINE EXCAVATION 9TH-ADMIN	39,475.00

<b>Non-Payroll Total:</b>	<b>\$4,762,782.92</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$4,762,782.92</b>

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	1	07/01/2023	717	HILAND DAIRY COMPANY	MILK PRODUCTS FOR CAFETERIA	351,510.14
22	2	07/01/2023	216	BROOKS GREASE SERVICE, INC.	GREASE REMOVAL FOR CAFETERIAS	11,785.60
22	3	07/01/2023	389	CURTIS RESTAURANT SUPPLY	TOOLS & EQUIPMENT	16,165.59
22	4	07/01/2023	2245	JAMES KEVIN EAKLE	REPAIR EQUIPMENT	22,712.22
22	5	07/01/2023	724	HOBART CORPORATION	PARTS/REPAIRS FOR CAFETERIAS	49,052.07
22	7	07/01/2023	1995	OKLAHOMA DEPT. OF HUMAN SERVICES	ASSESSMENT FEE COMMODITIES	8,982.68
22	8	07/01/2023	5592	ADMIRAL EXPRESS LLC	CAFETERIA OFFICE SPPLIES	2,022.60
22	9	07/01/2023	56637	HEARTLAND SCHOOL SOLUTIONS	SOFTWARE MAINT.	9,834.00
22	10	07/01/2023	58486	PEPSI	DRINKS FOR THE CAFETERIA	33,926.12
22	11	07/01/2023	1715	TULSA TECHNOLOGY CENTER	ServSafe Class for Managers	750.00
22	13	07/01/2023	55118	BARE METAL STANDARD OKLAHOMA	CAFETERIA CLEANING	7,993.00
22	14	07/01/2023	59164	ASIAN FOOD SOLUTIONS / COMIDA VIDA	Commodity Food For Students	1,406.00
22	15	07/01/2023	57667	NUTRI-LINK TECHNOLOGIES, INC	CLOUD SERVICE	1,325.00
22	16	07/01/2023	57842	BUDDY'S PRODUCE INC	SUPPLIES FOR THE DISTRICT	205,895.25
22	17	07/01/2023	51751	U.S. FOOD SERVICE, INC	SUPPLIES FOR THE DISTRICT	1,587,836.40
22	18	07/01/2023	51653	TYSON PREPARED FOODS, INC	SUPPLIES FOR THE DISTRICT	57,825.32
22	19	07/01/2023	114	BARLOW EDUCATION MANAGEMENT SVS.	CHILD NUTRITION CONSULTANT	3,300.00
22	20	07/01/2023	59660	BUGBROS MULTIFAMILY, LLC	PEST CONTROL FOR CAFETERIAS	7,500.00
22	21	07/01/2023	55124	COSTLEY ENTERPRISES NO. 90, INC	FOOD	105,884.50
22	22	07/01/2023	7042	THE ARROW GROUP	285 - BONDS FOR CHILD NUTRITION DEPT	1,300.00
22	23	07/01/2023	51650	FRECKLES FROZEN CUSTARD	FROZEN YOGURT FOR THE CAFETERIAS	4,111.50
22	24	07/01/2023	2272	LOWE'S	CAFETERIA REPAIR SUPPLIES	500.00
22	25	07/01/2023	961	MAGIC REFRIGERATION	CAFETERIA REPAIRS	2,999.98
22	26	07/01/2023	99999	BIXBY PUBLIC SCHOOLS	REIMBURSE GF	1,500,000.00
22	27	07/01/2023	53578	SCHOOL NUTRITION ASSOC OF OKLAHOMA	SNA MEMBERSHIP RENEWAL	1,139.50
22	28	07/01/2023	56827	BERNARD FOOD INDUSTRIES, INC.	285 - FOOD FOR CAFETERIAS	9,361.80
22	29	07/01/2023	53787	BANK OF AMERICA VISA	PURCHASES/TRAVEL FOR CHILD NUTRITION	23,371.92
22	30	07/01/2023	58106	THE HOME DEPOT PRO	TRASHBAGS AND SUPPLIES	7,552.24
22	32	07/01/2023	444	DOC'S FOOD STORES, INC	SUPPLIES	31.11
22	33	07/01/2023	57742	EMS LINQ INC	WEB SUBSCRIPTION AND TRAINING	2,507.40
22	34	07/01/2023	6435	LOCKE SUPPLY	CHILD NUTRITION SUPPLIES	620.78
22	35	07/01/2023	59952	UMB BANK	AMAZON PURCHASES	1,708.52
22	36	07/01/2023	57829	THE BRENMAR COMPANY	SUPPLIES FOR THE DISTRICT	4,530.60
22	37	07/01/2023	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL MATERIALS FOR CAFETERIAS	317.21
22	38	07/01/2023	53697	NATIONAL FOOD GROUP	FOOD FOR KITCHENS	27,452.30
22	39	07/01/2023	60016	RANSOM'S BBQ LLC	BBQ Sauce for Students MIO	800.00
22	40	07/01/2023	52424	BEN E KEITH - OKLAHOMA	FOOD FOR CAFETERIA	32,566.76

**Bixby Public Schools**  
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	41	07/01/2023	2396	HAGAR RESTAURANT SERVICE, INC.	REPAIR/SUPPLIES	1,542.18
22	43	07/01/2023	58521	GENERAL PARTS	OVEN REPAIR	1,463.89
22	44	07/01/2023	58968	SEA LEVEL SOCIAL, LLC	SOCIAL MEDIA MANAGEMENT SERVICE	6,630.00
22	45	07/01/2023	60517	BETTER DAY FARMS, LLC	FARM TO SCHOOL PRODUCE	24,000.00
22	46	07/01/2023	3742	OKLAHOMA STATE DEPART. OF HEALTH	KITCHEN LICENSE RENEWALS	1,250.00
22	47	07/01/2023	57740	ESS SOUTH CENTRAL, LLC	CHILD NUTRITION SUBS	30,000.00
22	48	07/01/2023	58969	E-CONTROL SYSTEMS, INC	MONITORING SOFTWARE	2,400.00
22	49	07/01/2023	51624	ALPHA AWARDS	Name Tags for employees	151.50
22	50	07/01/2023	3839	AMAZON.COM, LLC	MISC PURCHASES	3,544.43
22	51	09/01/2023	56586	ECOLAB INC	filters for Kitchens	2,059.73
22	52	10/05/2023	59923	GLOBE PROMOTIONS LLC	Disposable Gloves for Employees	2,800.00
22	54	01/25/2024	60592	RODRIGUEZ FOODS, LTD	Food for the Cafeterias	10,060.00
22	55	04/08/2024	60689	JOBLETICS PRO INC	Subs for the Kitchens	29,966.74
22	100	07/01/2023	54035	OSWALT RESTAURANT SUPPLY	Equipment for kitchens	74,467.23
22	101	07/12/2023	60116	CENTRAL RESTAURANT PRODUCTS	HEATED CABINET WE/WI	5,825.78
22	102	07/12/2023	927	LOCK-DOC, INC.	mortise lock at NE kitchen	926.67
22	103	08/17/2023	695	HEATWAVE SUPPLY	TRITON HEATER	9,589.34
22	104	08/18/2023	56765	CARRIER ENTERPRISE, LLC	2 condenser fan motors hs	872.74
22	105	08/29/2023	60339	FREEZING POINT LLC	Juice Concentrate for machine for A la Cart	1,874.41
22	106	08/30/2023	55856	FIELDHOUSE GEAR, INC	Uniforms for Employees	1,531.00
22	107	09/01/2023	1856	WALMART COMMUNITY	Gluten free item	1,000.00
22	108	09/01/2023	60417	RYADD LLC	Dippin Dots	22,464.00
22	109	09/07/2023	60116	CENTRAL RESTAURANT PRODUCTS	CAFETERIA SUPPLIES	13,328.87
22	110	09/19/2023	58457	EKON-O-PAC	11oz Nature Seal for Fruit 285	549.00
22	111	09/22/2023	60403	AMERICA'S MEAL	Speaker for CN Employee Professional Development	4,500.00
22	112	10/31/2023	56227	CDW-G 2	Planar Dual Monitor Stand	245.43
22	113	12/05/2023	56637	HEARTLAND SCHOOL SOLUTIONS	TOUCH DYNAMIC PULSE ULTRA, TERMINAL, SCANNER	9,608.00
22	114	12/07/2023	59031	ALPHA MECHANICAL SERVICES LLC	HS KITCHEN HVAC REPLACEMENT	15,211.00
22	116	01/11/2024	60122	INTEGRITY FIRE LLC	INSPECTIONS	4,000.00
22	200	07/01/2023	60124	ELIA MUNOZ	REIMBURSE PERMIT/MILEAGE	573.39
22	201	07/01/2023	59490	ALLISON MAYNARD	REIMBURSE PERMIT/MILEAGE	36.85
22	202	07/01/2023	55905	KELLY ANDERSON	REIMBURSE PERMIT/MILEAGE	200.00
22	204	07/01/2023	58870	DIVINA RODGERS	REIMBURSE PERMIT/MILEAGE	200.00
22	205	07/01/2023	54364	RACHEL HAMILTON	REIMB MILEAGE/PERMIT	200.00
22	206	07/01/2023	3757	SILVERIA CHAIREZ	REIMBURSE PERMIT/MILEAGE	200.00
22	207	07/01/2023	55878	BARBARA EVANS	REIMB MILEAGE/PERMIT	269.17
22	208	07/01/2023	60278	SABA CHOUDHARY	REIMB MILEAGE/PERMIT	57.71
22	209	07/01/2023	56808	CASSIE COFFETT	REIMB MILEAGE/PERMIT	200.00
22	210	07/01/2023	58869	DEBBIE OWENS	REIMB MILEAGE/PERMIT	282.63
22	211	07/01/2023	57155	PAM MCLAUGHLIN	REIMB MILEAGE/PERMIT	21.20
22	212	07/01/2023	7103	MARIA CHAIREZ	REIMBURSE PERMIT/ MILEAGE	200.00

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	213	07/01/2023	2313	MARINA CHAIREZ	REIMBURSE PERMIT/MILEAGE	200.00
22	214	07/01/2023	60279	ALICIA PORTER	REIMB MILEAGE/PERMIT	60.85
22	215	07/01/2023	58868	YESENIA LOZANO	REIMB MILEAGE/PERMIT	356.58
22	217	07/01/2023	58962	THERESIA MORGAN	REIMB MILEAGE/PERMIT	32.60
22	218	07/01/2023	57222	GAYLE FORD	REIMBURSE PERMIT	853.04
22	219	07/01/2023	56558	HELEN HURST	REIMB MILEAGE/PERMIT	2,380.56
22	220	07/01/2023	4043	SELINA GARMAN	REIMB MILEAGE/PERMIT	542.82
22	224	07/01/2023	54417	GEORGIA CORNETT	REIMB MILEAGE/PERMIT	215.47
22	225	07/01/2023	55906	MONTIE SMITH	REIMB MILEAGE/PERMIT	200.00
22	226	07/01/2023	58963	BOBBIE PACULA	REIMBURSE PERMIT/MILEAGE 285	14.41
22	228	07/01/2023	58000	AUDREY HIATT	REIMBURSE MILEAGE	54.24
22	229	07/01/2023	58502	JENNY REED	MILEAGE REIMBURSEMENT	435.54
22	230	07/01/2023	59083	RYAN SPALDING	REIMBURSE MILEAGE/PERMIT	194.06
22	232	07/01/2023	60565	RACHEL HOLLINGSHAD	REIMB MILEAGE/PERMIT	1,000.00
22	233	07/01/2023	59012	ELIZABETH D HALE	Food Handler's Permit Reimbursement	200.00
22	234	07/01/2023	59069	CHRISTI GRAY	Food Handler's Permit Reimbursement	591.92
22	235	07/01/2023	57684	MARGARET CARLSON	REIMBURSE PERMIT/MILEAGE	200.00
22	236	07/01/2023	59636	REBECCA SOWERS	mileage reimbursement	200.00
22	237	07/01/2023	60284	ASHLEY MUSTIN	REIMB MILEAGE/PERMIT	200.13
22	238	07/01/2023	59635	SANDRA MARQUEZ	mileage reimbursement	200.00
22	239	07/01/2023	59847	JENNIFER HERNANDEZ	Mileage Reimbursement	98.77
22	240	07/01/2023	60285	CAMMIE BUNKMAN	REIMB MILEAGE/PERMIT	220.00
22	241	07/01/2023	59903	MARTHA SHROPSHIRE	Food handler's card reimbursement	200.00
22	242	07/01/2023	60566	HANNAH HINCKLEY	food handlers permit reimbursement	200.00
22	243	08/01/2023	60330	RONNA HEGINBOTHAM	Food handler's reimbursement	20.00
22	244	09/25/2023	60449	JOAQUINA LOPEZ CASELLANOS	REIMBURSE PERMIT/MILEAGE	20.00
22	246	12/01/2023	60545	HOLLY HAYES	Mileage reimbursement	43.89
22	247	12/01/2023	3839	AMAZON.COM, LLC	Supplies	3,613.00
22	300	08/04/2023	60302	HONG ALLEN	LUNCH ACCOUNT REFUND	106.20
22	301	08/04/2023	58274	AUTUMN MCCLURE	LUNCH ACCOUNT REFUND	44.95
22	302	08/10/2023	60328	KRYSTAL ANDERSON	LUNCH ACCOUNT REFUND	21.00
22	303	08/18/2023	60335	TEARA FIROR	LUNCH ACCOUNT REFUND	29.30
22	304	08/18/2023	60336	LAUREN BAUER	LUNCH ACCOUNT REFUND	24.90
22	305	08/18/2023	60337	CANDACE KIRK	LUNCH ACCOUNT REFUND	15.95
22	306	08/30/2023	54390	LUNDY MORRISON	LUNCH ACCOUNT REFUND	21.10
22	307	08/30/2023	60361	BRIAN HEIMBACH	LUNCH ACCOUNT REFUND	50.30
22	308	08/30/2023	60362	KRYSTAL HUTCHINSON	LUNCH ACCOUNT REFUND	39.30
22	309	09/08/2023	60377	JACQUELINE BRESEE	LUNCH ACCOUNT REFUND	33.40
22	310	09/11/2023	60383	PATRICIA MARTIN	LUNCH ACCOUNT REFUND	21.45
22	311	09/13/2023	56856	KIM KIRK	LUNCH ACCOUNT REFUND	55.35
22	312	09/15/2023	57640	RAUL GONZALEZ	LUNCH ACCOUNT REFUND	18.00

**Bixby Public Schools****Encumbrance Register****Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 22

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
22	313	09/15/2023	60392	JENNIFER KERR	LUNCH ACCOUNT REFUND	18.25
22	314	09/20/2023	60401	WENDY JONES	LUNCH ACCOUNT REFUND	16.55
22	315	09/25/2023	60408	TANYA GULLEY	LUNCH ACCOUNT REFUND	26.50
22	316	09/29/2023	60421	AIDEE ALVARDO	LUNCH ACCOUNT REFUND	14.10
22	317	10/05/2023	60434	JULIE KARALIS	LUNCH ACCOUNT REFUND	16.50
22	318	10/12/2023	60450	SHAWNA MERCATORIS	LUNCH ACCOUNT REFUND	276.00
22	319	10/12/2023	60451	ANTOINETTE FLYNN	LUNCH ACCOUNT REFUND	12.35
22	320	10/16/2023	60456	JIM ELLEDGE	LUNCH ACCOUNT REFUND	62.50
22	321	10/17/2023	60460	HANNA BAE	LUNCH ACCOUNT REFUND	196.50
22	322	10/25/2023	60470	VICTORIA SCHERMERHORN	LUNCH ACCOUNT REFUND	18.50
22	323	10/30/2023	59733	ANDREA DUKE	LUNCH ACCOUNT REFUND	75.00
22	324	11/06/2023	60488	DARCY FUEHRER	LUNCH ACCOUNT REFUND	38.30
22	325	11/07/2023	60491	CHRISTINE MCCORMICK	LUNCH ACCOUNT REFUND	20.15
22	326	12/06/2023	60542	AMANDA WILLIAMS	LUNCH ACCOUNT REFUND	29.20
22	327	12/18/2023	60561	ERICA HUGHES	LUNCH ACCOUNT REFUND	21.85
22	328	01/12/2024	60588	BRITTON ALLEN	LUNCH ACCOUNT REFUND	25.00
22	329	01/24/2024	59021	CHRIS PAGE	LUNCH ACCOUNT REFUND	166.30
22	330	01/25/2024	60595	NICOLE WILLIAMS	LUNCH ACCOUNT REFUND	25.20
22	331	01/30/2024	60595	NICOLE WILLIAMS	LUNCH ACCOUNT REFUND	31.35
22	332	02/13/2024	60622	CAROLYN RALEIGH	LUNCH ACCOUNT REFUND	59.80
22	333	03/04/2024	60651	AMANDA EVERS	LUNCH ACCOUNT REFUND	55.00
22	334	03/04/2024	57473	KRISTA WRIGHT	LUNCH ACCOUNT REFUND	38.45
22	335	03/06/2024	60659	THRESA WHITE	LUNCH ACCOUNT REFUND	327.50
22	336	03/25/2024	60674	KAYLA LESTER	LUNCH ACCOUNT REFUND	400.00
22	337	03/27/2024	60683	COLTON HEATH	LUNCH ACCOUNT REFUND	27.60
22	338	04/10/2024	59083	RYAN SPALDING	LUNCH ACCOUNT REFUND	20.00
22	339	04/11/2024	57238	BECKY ROGALSKI	LUNCH ACCOUNT REFUND	51.80
22	340	05/03/2024	60742	AMBER SMALL	LUNCH ACCOUNT REFUND	20.90
22	341	05/03/2024	60743	CURTIS BERGERON	LUNCH ACCOUNT REFUND	98.80
22	342	05/10/2024	60758	BRITTANY HERMAN	LUNCH ACCOUNT REFUND	76.40
22	343	05/14/2024	60761	DORIS NJANG	LUNCH ACCOUNT REFUND	34.70
22	344	05/15/2024	60764	JAMES O'DONNELL	LUNCH ACCOUNT REFUND	47.80
22	345	05/15/2024	58256	KRISTIN FISKE	LUNCH ACCOUNT REFUND	27.90
22	346	05/15/2024	4352	ROWLAND VERNON	LUNCH ACCOUNT REFUND	35.40
22	347	05/15/2024	58253	JESSICA DYER	LUNCH ACCOUNT REFUND	73.95
22	348	05/15/2024	60763	TARA HIGDON	LUNCH ACCOUNT REFUND	11.05
22	349	05/15/2024	60762	SANDRA MCNEIL	LUNCH ACCOUNT REFUND	15.65
22	350	05/20/2024	60770	KATHY AUSTIN	LUNCH ACCOUNT REFUND	12.10
22	351	05/20/2024	60771	SKYLAR MCCORMICK	LUNCH ACCOUNT REFUND	76.00
22	352	05/20/2024	60772	TODD MCKIMMEY	LUNCH ACCOUNT REFUND	18.15
22	353	05/20/2024	58747	JENNIFER HORVATH	LUNCH ACCOUNT REFUND	34.05
22	354	05/20/2024	60773	KATIE WITCHER	LUNCH ACCOUNT REFUND	27.45
22	355	05/20/2024	59206	SANDRA EPPERLY	LUNCH ACCOUNT REFUND	21.55
22	356	05/20/2024	60774	KERRY LAMBERT	LUNCH ACCOUNT REFUND	69.20
22	357	05/20/2024	60775	AMY CIUCCI	LUNCH ACCOUNT REFUND	24.55

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	358	05/20/2024	59628	KENDALL HATLEY	LUNCH ACCOUNT REFUND	33.75
22	359	05/20/2024	60776	CURT CORLEY	LUNCH ACCOUNT REFUND	18.35
22	360	05/20/2024	60316	SHARON BIGGS	LUNCH ACCOUNT REFUND	23.40
22	361	05/20/2024	60777	NATHAN ROZMAN	LUNCH ACCOUNT REFUND	14.70
22	362	05/20/2024	57818	CARLA VANDRA	LUNCH ACCOUNT REFUND	37.10
22	363	05/20/2024	60778	JENNIFER SCOGINS	LUNCH ACCOUNT REFUND	18.70
22	364	05/20/2024	60779	ANGIE SCHOOLFIELD	LUNCH ACCOUNT REFUND	34.60
22	365	05/20/2024	60780	MARK KROEGER	LUNCH ACCOUNT REFUND	31.55
22	366	05/22/2024	52022	TAMARA CRULL	LUNCH ACCOUNT REFUND	20.00
22	367	05/22/2024	60786	MINDY BURKHARDT	LUNCH ACCOUNT REFUND	404.00
22	368	05/22/2024	60787	LAURA SCOTT	LUNCH ACCOUNT REFUND	14.70
22	369	05/22/2024	56973	KANDIS DICKINSON	LUNCH ACCOUNT REFUND	30.85
22	370	05/22/2024	83004	CAROLINE KELLEY	LUNCH ACCOUNT REFUND	1.15
22	371	05/22/2024	60788	SUSAN SAMS	LUNCH ACCOUNT REFUND	146.35
22	372	05/22/2024	58270	SHEILA LOWE	LUNCH ACCOUNT REFUND	41.15
22	373	05/22/2024	58701	MELODY CAMPBELL	LUNCH ACCOUNT REFUND	19.20
22	374	05/22/2024	56393	MELANIE CRADDOCK	LUNCH ACCOUNT REFUND	23.25
22	375	05/22/2024	60789	STEPHANIE SANDRIDGE	LUNCH ACCOUNT REFUND	24.80
22	376	05/22/2024	60790	MIN OLIVIERI	LUNCH ACCOUNT REFUND	19.20
22	377	05/22/2024	60791	MARK THOMPSON	LUNCH ACCOUNT REFUND	17.35
22	378	05/22/2024	60792	JENNIFER WISEMAN	LUNCH ACCOUNT REFUND	9.25
22	379	05/22/2024	60793	EMILY MCKENZIE	LUNCH ACCOUNT REFUND	119.45
22	380	05/22/2024	58255	JENNIFER FINTON	LUNCH ACCOUNT REFUND	17.80
22	381	05/22/2024	60794	ANGELICA ALEXANDER	LUNCH ACCOUNT REFUND	24.50
22	382	05/22/2024	60795	PATRICIA BERRY	LUNCH ACCOUNT REFUND	77.75
22	383	05/23/2024	60799	KEISHA MOTES	LUNCH ACCOUNT REFUND	15.20
22	384	05/23/2024	60800	JACQUELINE GUTIERREZ	LUNCH ACCOUNT REFUND	12.25
22	385	05/23/2024	60801	KAYLA FIKE	LUNCH ACCOUNT REFUND	22.35
22	386	05/23/2024	60802	BRIAN O'HARA	LUNCH ACCOUNT REFUND	5.30
22	387	05/23/2024	59877	DAN PETERS	LUNCH ACCOUNT REFUND	5.55
22	388	05/23/2024	60803	DELANA BABER	LUNCH ACCOUNT REFUND	22.45
22	389	05/23/2024	60804	LISA CARDENAS	LUNCH ACCOUNT REFUND	35.00
22	390	05/23/2024	60805	EDGAR MARTINEZ	LUNCH ACCOUNT REFUND	37.10
22	391	05/23/2024	58238	SHERRY BEEN	LUNCH ACCOUNT REFUND	74.05
22	392	05/23/2024	59092	JUNE JACOWAY	LUNCH ACCOUNT REFUND	234.85
22	393	05/23/2024	59480	MACEY TURLEY	LUNCH ACCOUNT REFUND	37.80
22	394	05/23/2024	60806	MICHELLE MARTIN	LUNCH ACCOUNT REFUND	77.70
22	395	05/23/2024	60807	MELANIE RENTERIA	LUNCH ACCOUNT REFUND	44.70
22	396	05/23/2024	60808	ERICA HAWKINS	LUNCH ACCOUNT REFUND	25.40
22	397	05/23/2024	60809	RUBI NEWELL	LUNCH ACCOUNT REFUND	2.65
22	398	05/23/2024	60810	LAARNI BATALUNA	LUNCH ACCOUNT REFUND	48.25
22	399	05/23/2024	60811	KIMBERLY GIBBENS	LUNCH ACCOUNT REFUND	30.50
22	400	05/23/2024	60812	HOLLY SOHO	LUNCH ACCOUNT REFUND	63.85
22	401	05/24/2024	60816	MATTHEW BLASE	LUNCH ACCOUNT REFUND	157.60
22	405	05/24/2024	60819	ADAM STISSER	LUNCH ACCOUNT REFUND	19.30

**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	406	05/24/2024	60820	KARA BIEDERMAN	LUNCH ACCOUNT REFUND	2.55
22	407	05/24/2024	60821	TAMBRA YBARRA	LUNCH ACCOUNT REFUND	21.10
22	408	05/24/2024	60822	ANDY JOBE	LUNCH ACCOUNT REFUND	8.20
22	409	05/24/2024	60823	JEFF REID	LUNCH ACCOUNT REFUND	11.60
22	410	05/24/2024	60824	DANIEL HALL	LUNCH ACCOUNT REFUND	35.00
22	411	05/24/2024	60825	JENNIFER TILLY	LUNCH ACCOUNT REFUND	3.45
22	412	05/24/2024	56999	AMY MOORE	LUNCH ACCOUNT REFUND	25.50
22	413	05/24/2024	60826	AMANDA ANDERSON	LUNCH ACCOUNT REFUND	16.90
22	414	05/24/2024	60827	JEREMY BECKETT	LUNCH ACCOUNT REFUND	7.25
22	415	05/24/2024	60828	CHRISTY ANDREWS	LUNCH ACCOUNT REFUND	24.05
22	416	05/24/2024	60829	MARK FRANKS	LUNCH ACCOUNT REFUND	21.54
22	417	05/24/2024	60830	MELISSA SMITH	LUNCH ACCOUNT REFUND	20.00
22	418	05/24/2024	60831	ANTHONY SRAJER	LUNCH ACCOUNT REFUND	18.10
22	419	05/24/2024	58418	GLENNA THORSTENBERG	LUNCH ACCOUNT REFUND	11.35
22	420	05/24/2024	60832	CALEB BUCK	LUNCH ACCOUNT REFUND	4.40
22	421	05/24/2024	59203	TARA SUDLER	LUNCH ACCOUNT REFUND	42.20
22	422	05/24/2024	60833	SARA MITCHELL	LUNCH ACCOUNT REFUND	2.70
22	423	05/24/2024	60834	AMBER NAYLOR	LUNCH ACCOUNT REFUND	5.35
22	424	05/24/2024	58403	CARI DAVIS	LUNCH ACCOUNT REFUND	20.00
22	425	05/24/2024	59209	REBECCA OWENS	LUNCH ACCOUNT REFUND	23.05
22	426	05/24/2024	60835	WONDA CLARK	LUNCH ACCOUNT REFUND	25.20
22	427	05/24/2024	60836	JENNIFER JONES	LUNCH ACCOUNT REFUND	18.00
22	428	05/24/2024	59245	KERRY MOSE	LUNCH ACCOUNT REFUND	47.55
22	429	05/24/2024	58289	GENEVA ROBB	LUNCH ACCOUNT REFUND	22.70
22	430	05/24/2024	60837	RINKALBEN CHHITA	LUNCH ACCOUNT REFUND	34.05
22	431	05/24/2024	60838	PRAKASH SUBRAMANIAM	LUNCH ACCOUNT REFUND	35.35
22	432	05/28/2024	60818	JENNY BERG	LUNCH ACCOUNT REFUND	31.50
22	433	05/28/2024	60817	BRANDEE PIERSON	LUNCH ACCOUNT REFUND	36.05
22	434	05/28/2024	60815	HARRY ASHBAUGH	LUNCH ACCOUNT REFUND	9.35

<b>Non-Payroll Total:</b>	<b>\$4,409,484.72</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$4,409,484.72</b>

**Bixby Public Schools**  
**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 31

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
31	1	07/01/2023	57666	MARTIN FISCHER PAINTING	EXTERIOR PAINT	10,250.00
31	2	07/01/2023	57489	ENGINEERED EQUIPMENT INC	Seresco Motorized Axial Fan - POOL	6,287.00
31	3	07/28/2023	58106	THE HOME DEPOT PRO	Partitions in girl's locker room at Old Whitey	2,196.81
31	4	08/20/2023	57928	SB CUSTOM PAINTING, LLC	PAINTING FOR SOCCER TICKET BOOTH	1,400.00
31	5	12/21/2023	56241	OWASSO FENCE	move west playground fences	4,119.00
31	6	12/23/2023	2272	LOWE'S	20.2-cu ft Top-Freezer Refrigerator - CE	664.05
31	7	12/23/2023	60572	WINDOR SUPPLY AND MANUFACTURING INC	Windor for 2 doors at East	1,489.18
31	8	01/24/2024	59031	ALPHA MECHANICAL SERVICES LLC	18,000 BTU Goodman mini HS TENNIS	3,451.00
31	10	02/15/2024	60625	BLUE SKY PRODUCTIONS LLC	HS TRACK-SOCCER SCOREBOARD	3,841.20
<b>Non-Payroll Total:</b>						<b>\$33,698.24</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$33,698.24</b>

**Bixby Public Schools**  
**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 32

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
<b>Non-Payroll Total:</b>						<b>\$0.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$0.00</b>

# Bixby Public Schools

## Encumbrance Register

**Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 33

Fund	PO No	Date	Vendor No	Vendor	Description	Amount	
						<b>Non-Payroll Total:</b>	<b>\$0.00</b>
						<b>Payroll Total:</b>	<b>\$0.00</b>
						<b>Balance Forward:</b>	<b>\$0.00</b>
						<b>Report Total:</b>	<b>\$0.00</b>

# Bixby Public Schools

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 34

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
------	-------	------	-----------	--------	-------------	--------

<b>Non-Payroll Total:</b>	<b>\$0.00</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	

**Bixby Public Schools**  
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 35

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
35	1	07/01/2023	60246	SALSBURY INDUSTRIES INC	LOCKERS FOR WRESTLING	16,415.94
35	2	07/01/2023	59279	HARNES ROOFING INC	ROOF REPAIRS & INSPECTIONS	1,857.44
35	3	07/01/2023	58086	SCOTT RICE	FURNITURE FOR EI	12,553.91
35	4	07/01/2023	59171	KENDRICK EXCAVATING LLC	NE CONCRETE DEMO AND REPLACEMENT	13,700.00
35	5	07/01/2023	57992	WALLACE DESIGN COLLECTIVE, PC	ADMIN BUILDING SURVEY	8,000.00
35	6	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	MAINTENANCE VIDEO SURVEILLANCE	26,444.00
35	7	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	MAINTENANCE INTRUSION DETECTION	11,559.00
35	8	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	MAINTENANCE ACCESS CONTROL	15,401.00
35	9	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	HS TEMP ATTEND ENTRY ACCESS	2,315.00
35	10	07/01/2023	59031	ALPHA MECHANICAL SERVICES LLC	GAS FURNACE CE	49,472.00
35	12	07/01/2023	60011	MOREHEAD CONSTRUCTION, LLC	CONCRETE MAINT BUILDING	258,221.00
35	13	07/01/2023	695	HEATWAVE SUPPLY	HEATER GIRLS WRESTLING	8,371.68
35	14	07/01/2023	60267	GARAGE INNOVATIONS INC	FLOORING TRAINING ROOM, MS, BIG WHITEY	27,854.20
35	15	07/01/2023	55952	SCHOOL FIX	Bulletin/White boards	9,562.20
35	16	07/10/2023	57038	LIGHTHOUSE ELECTRIC LLC	SOUTH DOOR SCIENCE ACCESS CONTROL	3,563.87
35	17	07/10/2023	53787	BANK OF AMERICA VISA	TV FOR WI ENTRYWAY AND ADMIN	3,379.94
35	18	07/10/2023	4777	FRED J. MILLER, INC.	BAND UNIFORMS	162,750.00
35	19	07/12/2023	59608	NABHOLZ CONSTRUCTION SERVICE	MAINTENANCE BUILDING	505,454.00
35	20	07/20/2023	4748	ROBINSON GLASS	Girls wrestling locker room remodel in old whitey	840.00
35	21	07/27/2023	57038	LIGHTHOUSE ELECTRIC LLC	IP SPEAKERS AND CABLES - HS	4,348.37
35	22	08/01/2023	59031	ALPHA MECHANICAL SERVICES LLC	HVAC POOL PARTS	4,402.16
35	23	08/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	HS BAND VALCOM REPAIR	3,560.39
35	24	08/02/2023	56625	BILL KNIGHT FORD	2023 FORD TRANSIT T250 CARGO VAN	46,971.00
35	25	08/02/2023	60030	MISSCO INTERIOR CONCEPTS, LLC	REPAIR TABLE - SCIENCE LAB 9TH GRADE	5,887.00
35	26	08/25/2023	695	HEATWAVE SUPPLY	EE water heater	3,129.07
35	28	09/20/2023	57038	LIGHTHOUSE ELECTRIC LLC	EAST ELEM SW ACCESS DR	2,170.00
35	29	09/27/2023	59279	HARNES ROOFING INC	ROOF INSPECTIONS ALL SCHOOLS	4,000.00
35	30	11/29/2023	816	JOHNSTONE SUPPLY OF TULSA	control board for the girls wrestling unit	726.05
35	31	12/13/2023	1794	WENGER CORP.	WORKSTATION CARD/LIFTGATE - ATHLETICS	12,871.17
35	32	12/13/2023	60563	SOUTHWEST SOLUTIONS GROUP INC	V AND JV EQUIPMENT ROOM STORAGE - ATHLETICS	197,858.79
35	33	12/20/2023	56227	CDW-G 2	PROJECTOR SCREEN EE GYM	1,282.29
35	34	01/10/2024	58067	MAGNUM CONSTRUCTION, INC	MAINTENANCE BUILDING VE OPTIONS	841,500.00
35	35	02/01/2024	59031	ALPHA MECHANICAL SERVICES LLC	HS GYM BASKETBALL LADIES LOCKER ROOM	17,211.00

**Encumbrance Register**

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 35

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
35	36	02/05/2024	56227	CDW-G 2	desk set up for the HOTS remodel demo	336.90
35	37	02/15/2024	60625	BLUE SKY PRODUCTIONS LLC	HS TRACK-SOCCER SCOREBOARD	160,008.80
35	38	02/28/2024	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL MATERIAL - VIDEO BOARD TRACK AND FIELD	2,976.66
35	39	02/28/2024	3071	GRAYBAR ELECTRIC	ELECTRICAL BREAKER PANEL - VIDEO SCOREBOARD AT T&F	906.05
35	40	02/28/2024	58106	THE HOME DEPOT PRO	MICROSCRUBBER PAD DRIVER ASSEMBLY WHITEY FORD GYM	3,714.20
35	41	03/05/2024	56057	ES2	BAS SERVICES - ADMIN BUILDING	76,767.00
35	42	03/07/2024	57748	KKT ARCHITECTS, INC.	ATHLETIC BUILDING CUSTOM WALL GRAPHIC	11,840.00
35	43	03/26/2024	58106	THE HOME DEPOT PRO	COMMERCIAL UPRIGHT VACUUMS	1,525.50
35	44	03/29/2024	6208	APPLE EDUCATIONAL SALES	MINI MAC FOR SOCCER SCOREBOARD	597.00
35	45	04/10/2024	59031	ALPHA MECHANICAL SERVICES LLC	NEW 12.5 TON UNIT POWERHOUSE	32,972.00
35	47	05/01/2024	60744	CONCRETE POLISH COATING SOLUTIONS	HS CARPET REMOVAL AND CONCRETE POLISH	4,687.20
35	48	05/09/2024	60679	VOX AUDIO VISUAL	HS WOW WALL	124,033.00
35	49	05/10/2024	60759	AERO IT SOLUTIONS LLC	NETWORK REFRESH / HS CONSTUCTION (ERATE)	292,347.26
35	50	05/16/2024	57023	L & M OFFICE FURNITURE	FLOORING DEMO NE OFFICE	15,329.00
35	51	05/16/2024	58067	MAGNUM CONSTRUCTION, INC	SOCCER - EAST PARKING HS	46,260.00
35	52	05/21/2024	60679	VOX AUDIO VISUAL	ADMIN PD ROOM	77,208.16
35	53	05/21/2024	57038	LIGHTHOUSE ELECTRIC LLC	ATHLETIC BUILDING CAMERA SYSTEM	60,470.00
35	54	05/21/2024	57038	LIGHTHOUSE ELECTRIC LLC	ATHLETIC BUILDING ACCESS CONTROL	30,306.00
35	55	05/21/2024	5208	MIDWEST TEAM SPORTS	CUSTOM LOCKER ROOM CHAIRS	23,280.00
35	56	05/21/2024	60011	MOREHEAD CONSTRUCTION, LLC	MAINTENANCE BUILDING EXTERIOR CONCRETE	96,169.00
35	57	05/21/2024	56227	CDW-G 2	PLUGABLE USB-C DOCKING STATION	13,500.00
35	58	05/21/2024	56227	CDW-G 2	ADAPTERS - HIGH SCHOOL	2,288.00

<b>Non-Payroll Total:</b>	<b>\$3,361,154.20</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$3,361,154.20</b>

**Bixby Public Schools**  
**Encumbrance Register**

**Options:** Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 36

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
36	1	07/01/2023	1729	UNITED ENGINES, INC.	TRANSMISSION REPAIR	8,645.65
36	2	07/01/2023	385	CUMMINS SOUTHERN PLAINS, LLC	ENGINE REPAIR	31,466.46
36	3	07/31/2023	56227	CDW-G 2	TOUGHBOOKS FOR TRANSPORTATION	2,333.95
36	4	08/02/2023	493	EMPIRE TRUCK REBUILDERS, INC.	ACTIVITY BUS REPAIR - DEER DAMAGE	5,185.00
36	5	08/30/2023	52385	WIRELESS TECHNOLOGIES, INC	REPAIR TRANSPORTATION RADIOS	11,950.00
36	6	11/02/2023	58751	TYLER TECHNOLOGIES, INC	THIRD PARTY HARDWARE ONE TIME FEE	2,826.00
36	7	02/27/2024	53787	BANK OF AMERICA VISA	END LIFTS FOR TRANSPORTATION	10,370.34
36	8	03/01/2024	58211	JIM NORTON CHEVROLET	DIFFERENCE IN PRICE FOR SUBURBANS	6,994.00
36	11	03/27/2024	1418	ROSS TRANSPORTATION	BLUE BIRD SCHOOL BUS	18,515.57
<b>Non-Payroll Total:</b>						<b>\$98,286.97</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$98,286.97</b>

### Bixby Public Schools

#### Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 37

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
37	1	11/09/2023	1418	ROSS TRANSPORTATION	2024 ACTIVITY BUS	447,838.00
37	2	03/27/2024	1418	ROSS TRANSPORTATION	BLUE BIRD SCHOOL BUS	79,212.43
<b>Non-Payroll Total:</b>						<b>\$527,050.43</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$527,050.43</b>

## Bixby Public Schools

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 38

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	1	07/01/2023	56625	BILL KNIGHT FORD	2023 FORD f250 CREW CAB 4WD	51,319.00
38	2	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	CE-EE STOCK CAMERAS	16,190.12
38	5	07/06/2023	58448	WINDOWS XPRESS	WINDOW CLEANING	21,825.00
38	6	07/06/2023	59649	PCC CLEANING & RESTORATION	WATER LEAKS FOR NI, MS, EAST	124,737.47
38	7	07/06/2023	53787	BANK OF AMERICA VISA	ADI- RACKMOUNT/TOWER	3,170.08
38	8	07/10/2023	58719	TRAFERA LLC	CHROMEBOOKS ALT ED	10,470.00
38	9	07/10/2023	56227	CDW-G 2	DESKTOP AND MONITORS NEW HIRES	48,850.00
38	10	07/10/2023	59031	ALPHA MECHANICAL SERVICES LLC	GAS ELECTRIC 20T 460V system - baseball/softball	28,624.00
38	11	07/10/2023	59031	ALPHA MECHANICAL SERVICES LLC	Tech Mini split install	5,989.00
38	13	07/11/2023	59542	ENVIRONMENTAL LOOP SERVICE	Geothermal Pump Replacement	13,319.00
38	14	07/11/2023	60301	AIR SYSTEMS AND PUMP SOLUTIONS INC	REPAIRS AT AG BUILDING	11,659.60
38	15	07/12/2023	54889	OKLAHOMA TULSA PARTS (TRANE)	new compressor for the soccer field	1,175.65
38	16	07/17/2023	59279	HARNES ROOFING INC	Central Int. Coping Cap Replacement	5,010.00
38	17	07/17/2023	59279	HARNES ROOFING INC	MS PANEL	650.00
38	18	07/17/2023	59279	HARNES ROOFING INC	EI ART ROOM LEAK	1,711.00
38	19	07/17/2023	59279	HARNES ROOFING INC	NI ENTRYWAY LEAKS	2,157.00
38	20	07/17/2023	59279	HARNES ROOFING INC	WHITEY FORD GYM LEAKS	8,564.00
38	21	07/17/2023	59279	HARNES ROOFING INC	NE WALL LEAK	1,953.58
38	23	07/20/2023	59031	ALPHA MECHANICAL SERVICES LLC	5 ton furnace and evaporator at HS attendance	4,820.70
38	24	07/20/2023	60346	Z FLOOR CO LTD	2 SETS VOOLEYBALL NETS PLUS	15,000.00
38	25	07/20/2023	60389	LEDFORD SPORTSFLOORS, LLC	SCREEN AND RECOAT HARDWOOD FLOOR	4,424.20
38	26	07/22/2023	1445	SAIED MUSIC	KEYBOARDS AND ACCESSORIES FOR PIANO INSTRUCTION	3,592.65
38	27	08/01/2023	59279	HARNES ROOFING INC	SOFTBALL OFFICE LEAK	1,927.00
38	28	08/01/2023	59279	HARNES ROOFING INC	SPORTS MED BUILDING LEAK REPAIR & WALL WATER TEST	2,058.00
38	29	08/01/2023	60331	AMERICAN LEAK DETECTION	LEAK DETECTION	10,000.00
38	30	08/02/2023	56625	BILL KNIGHT FORD	2023 F150 CREW CAB 4WD TRUCK	45,675.00
38	31	08/02/2023	111	BANK OF OKLAHOMA	LEASE PAYMENT NEW HS BUILDING	8,605,605.12
38	32	08/02/2023	55155	UMB BANK, N.A.	LEASE PURCHASE PAYMENT FOR WEST	9,454,073.03
38	33	09/06/2023	54003	FULL COMPASS SYSTEMS, LTD	FINE ARTS EQUIPMENT	4,624.35
38	34	09/06/2023	59031	ALPHA MECHANICAL SERVICES LLC	PRACTICE GYM new 25 ton Daikin	38,945.70
38	35	09/06/2023	58743	SUNBELT POOLS, LLC	POOL MECHANICAL ROOM REPAIRS	61,917.00
38	36	09/13/2023	56227	CDW-G 2	Lenovo ThinkBook	2,408.04
38	37	09/13/2023	56227	CDW-G 2	Lenovo ThinkBook - LOREN MONTGOMERY	1,204.02

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 38

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	38	09/13/2023	56227	CDW-G 2	Acer Nitro E1491CR Sbmiiiphx - LINDA RICKS	743.10
38	39	09/13/2023	56227	CDW-G 2	exterior Access Point for wifi at CI	1,457.70
38	41	09/18/2023	59952	UMB BANK	FINE ARTS PURCHASES	1,071.30
38	42	09/18/2023	59952	UMB BANK	FINE ARTS	3,335.57
38	43	09/18/2023	53540	POWER LIFT	POWER LIFT, TEXAS POWER BAR, LOCK JAW COLLARS	89,791.20
38	44	09/19/2023	59166	LONE WOLF AUDIO, LLC	FINE ARTS EQUIPEMENT	12,315.00
38	45	09/22/2023	60327	FORD AUDIO-VIDEO SYSTEM, LLC	REPLACEMENT AMPLIFIER FOR HS AUDIO	2,080.00
38	46	09/22/2023	59279	HARNES ROOFING INC	WHITEY FOR LEAK/SOFTBALL	9,828.00
38	47	09/27/2023	56227	CDW-G 2	MR MILLERS REPLACEMENT LAPTOP	1,204.02
38	48	10/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	ACTI RACKMOUNT CMS	4,805.75
38	49	10/13/2023	59279	HARNES ROOFING INC	MS DOWNSPOUT	937.00
38	50	10/12/2023	59279	HARNES ROOFING INC	BASEBALL GUTTER SCREENS	2,583.02
38	51	10/16/2023	56241	OWASSO FENCE	CHAIN LINK GATE/FENCE EI	1,949.00
38	52	10/16/2023	1077	MURRAY WOMBLE, INC.	9GC ADA doors	7,294.00
38	54	10/23/2023	55952	SCHOOL FIX	BENCHES AND CORK BOARDS/STRIPS	17,580.69
38	55	10/25/2023	3228	DICK BLICK ART MATERIALS	BAND SUPPLIES	3,988.68
38	56	10/25/2023	2663	WEST MUSIC COMPANY	BAND SUPPLIES	1,381.11
38	57	10/25/2023	59952	UMB BANK	WHITE BOARD - BAND	350.73
38	58	10/25/2023	57023	L & M OFFICE FURNITURE	CE- BOOKSHELVES	1,634.52
38	59	11/03/2023	59279	HARNES ROOFING INC	WATER PROOFING DANCE FLOOR HS	32,160.00
38	60	11/03/2023	60490	GRIGSBY'S CARPET SHOWROOM, INC	DANCE FLOOR DEMO AND INSTALL HS	34,430.14
38	61	11/03/2023	59171	KENDRICK EXCAVATING LLC	CONCRETE BY TRACK, BASEBALL AND DRAINAGE	18,486.95
38	62	11/09/2023	695	HEATWAVE SUPPLY	REPLACE HEATER PRACTICE GYM	9,182.57
38	65	11/14/2023	58067	MAGNUM CONSTRUCTION, INC	WHITEY FORD DOOR REPLACEMENT	68,428.00
38	66	11/20/2023	1232	O'CONNOR COMPANY INC.	COMPRESSOR MS	2,168.00
38	67	11/20/2023	4748	ROBINSON GLASS	locker room mirror ms girls wrestling	712.00
38	69	11/27/2023	961	MAGIC REFRIGERATION	replace the ice machine in the CI teachers lounge	4,825.00
38	70	12/01/2023	3071	GRAYBAR ELECTRIC	replacement flag pole light fixtures at EI	2,961.90
38	71	12/01/2023	59952	UMB BANK	NI MUSIC SUPPLIES	354.48
38	72	12/05/2023	60540	BAKER'S MECHANICAL SERVICE	Install new 2 ton (24,000 btu) Samsung mini split.	3,691.00
38	73	12/05/2023	6208	APPLE EDUCATIONAL SALES	IPADS, MACBOOK PLUS SUPPLIES	367,272.00
38	74	12/07/2023	56430	BARNETT MUSIC EXCHANGE	BAND INSTRUMENTS	5,000.00
38	75	12/07/2023	21416	TULSA BAND & GUITARS, LLC	BAND INSTRUMENTS	4,053.00
38	76	12/07/2023	58971	KONE INC	ELEVATOR REPAIR - ADMIN	14,989.00

**Bixby Public Schools**  
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 38

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	77	12/07/2023	59031	ALPHA MECHANICAL SERVICES LLC	HS ROTC HVAC	10,101.00
38	78	12/08/2023	60540	BAKER'S MECHANICAL SERVICE	new unit in girls wrestling	4,576.00
38	79	12/08/2023	59031	ALPHA MECHANICAL SERVICES LLC	unit in the broadcasting room	8,976.00
38	80	12/09/2023	57676	DELL MARKETING LP	replacement drives	617.40
38	81	12/11/2023	60267	GARAGE INNOVATIONS INC	LOCKER ROOM ADDITIONS	17,841.00
38	82	12/13/2023	57666	MARTIN FISCHER PAINTING	PAINT AND PATCH - WE	4,550.00
38	83	12/28/2023	59279	HARNESS ROOFING INC	Big Whitey repair	1,799.77
38	85	01/04/2024	59279	HARNESS ROOFING INC	DISTRICT WIDE ROOF REPAIRS ONLY NO PARTS	30,000.00
38	86	01/10/2024	2663	WEST MUSIC COMPANY	AFRICAN DRUM FOR BAND	672.95
38	87	01/29/2024	60604	COMMON CENTS EMS SUPPLY LLC	LOCKED ALL WEATHER AED ENCLOSUER	2,151.00
38	88	02/01/2024	60122	INTEGRITY FIRE LLC	PRESS BOX FIRE SUPPRESSION REPAIRS	4,000.00
38	89	02/01/2024	1445	SAIED MUSIC	PERCUSSION EQUIPMENT	5,352.00
38	90	02/01/2024	3086	THE MUSIC STORE	PERCUSSION EQUIPMENT	2,118.22
38	91	02/02/2024	60615	ENTEGRITY ENERGY PARTNERS LLC	HEAT PUMP AIR HANDLING UNIT REPLACEMENT HS	19,950.00
38	92	02/05/2024	3839	AMAZON.COM, LLC	TABLE TOTES - FINE ARTS	499.90
38	93	02/05/2024	59171	KENDRICK EXCAVATING LLC	GRAVEL PARKING - TRANSPORTATION	7,990.85
38	94	02/05/2024	59171	KENDRICK EXCAVATING LLC	CONCRETE CURB - WE	18,740.95
38	95	02/16/2024	59031	ALPHA MECHANICAL SERVICES LLC	Bixby PS High School Tennis	5,584.00
38	96	02/16/2024	59031	ALPHA MECHANICAL SERVICES LLC	New unit - baseball locker rooms - coaches office	8,476.00
38	97	02/20/2024	1445	SAIED MUSIC	JUPITER TESTING KIT FOR WIND INSTRUMENTS	1,427.50
38	98	02/21/2024	57038	LIGHTHOUSE ELECTRIC LLC	TRACK FIBER REPAIR	7,784.00
38	99	02/21/2024	3228	DICK BLICK ART MATERIALS	FLAT FILE BASE, TOP OAK AND FLAT FILE OAK	2,203.74
38	100	02/27/2024	21416	TULSA BAND & GUITARS, LLC	INSTRUMENTS FOR BAND	3,545.00
38	101	03/05/2024	1794	WENGER CORP.	flipFORM riser, red	1,341.66
38	102	03/05/2024	1794	WENGER CORP.	safety railings to existing Tourmaster - CE	1,212.88
38	103	03/05/2024	1794	WENGER CORP.	Music Stand Move & Store Cart Large HS VOCAL	632.48
38	104	03/05/2024	816	JOHNSTONE SUPPLY OF TULSA	NEW ADMIN BUILDING ELECTRICAL	50,644.80
38	105	03/05/2024	57038	LIGHTHOUSE ELECTRIC LLC	TECH BUILDING	874.39
38	106	03/05/2024	60624	ACS PLAYGROUND ADVENTURES INC	HS campus trash cans	5,777.24
38	107	03/05/2024	58106	THE HOME DEPOT PRO	VACUUM - BIG WHITEY	508.50
38	109	03/05/2024	57038	LIGHTHOUSE ELECTRIC LLC	GYM VESTIBULE	1,521.30
38	110	03/11/2024	53787	BANK OF AMERICA VISA	ADI PURCHASE	2,269.94
38	111	03/11/2024	961	MAGIC REFRIGERATION	ice machine NI	4,825.00
38	112	03/13/2024	60688	SCRATCH ENTERPRISES, LLC	SCRATCH GOLF GOLFING SIMULATOR	12,000.00
38	113	03/13/2024	1772	WAGNON CONSTRUCTION	TRACK AND FIELD SIDEWALK	1,600.00

**Bixby Public Schools**  
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 38

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	114	03/13/2024	58646	YORK PLUMBING	EMERGENCY REPAIR	2,457.50
38	115	03/26/2024	60604	COMMON CENTS EMS SUPPLY LLC	ALL WEATHER AED ENCLOSURE LOCKING	2,390.00
38	116	03/26/2024	59962	DISPLAYS2GO	ART DISPLAY GRIDS FEET	360.06
38	117	04/01/2024	59494	VALBRIDGE PROPERTY ADVISORS	PROPERTY ASSESSMENT - NEW CE	1,400.00
38	118	04/09/2024	57291	HEARTLAND AED, INC	AEDs FOR BASEBALL/SOFTBALL AND TRACK	4,080.00
38	119	04/21/2024	59171	KENDRICK EXCAVATING LLC	CONCRETE ENTRY REPAIR CI	7,759.95
38	120	04/23/2024	6208	APPLE EDUCATIONAL SALES	REPLACING MISPLACED IPAD - SPED	437.95
38	121	04/30/2024	56430	BARNETT MUSIC EXCHANGE	CONCERT TUBAS	11,800.00
38	122	04/30/2024	59171	KENDRICK EXCAVATING LLC	CONCRETE CURB - WEST	14,755.71
38	123	04/30/2024	59171	KENDRICK EXCAVATING LLC	OVERFLOW GRAVEL PARKING NORTH OF TENNIS COURTS	9,960.65
38	124	04/30/2024	59171	KENDRICK EXCAVATING LLC	GRAVEL PARKING AREA - BASEBALL-SOFTBALL	9,290.85
38	125	05/10/2024	60759	AERO IT SOLUTIONS LLC	ARUBA INSTALL, CONFIGURE, TEST (ERATE)	44,038.79
38	127	05/10/2024	60267	GARAGE INNOVATIONS INC	SOFTBALL	9,479.50
38	128	05/13/2024	55155	UMB BANK, N.A.	LEASE PAYMENT	3,036.17
38	130	05/24/2024	57928	SB CUSTOM PAINTING, LLC	9TH GRADE SOUTH INTERIOR	54,000.00
38	131	05/24/2024	58067	MAGNUM CONSTRUCTION, INC	REMOVE GRID FROM OLD WHITEY	36,431.00
38	132	05/24/2024	56227	CDW-G 2	MONITORS FOR ADMIN/MAINTENANCE	13,989.20
38	133	05/24/2024	57038	LIGHTHOUSE ELECTRIC LLC	ADMIN BUILDING ACCESS CONTROL	31,098.56
38	134	05/24/2024	57038	LIGHTHOUSE ELECTRIC LLC	ADMIN CCTV VIDEO SURVEILLANCE	34,964.28
38	135	05/24/2024	59279	HARNES ROOFING INC	9TH GRADE EXTERIOR WATERPROOFING	33,874.00
38	136	05/24/2024	57498	ACURA NEON INC	SPARTAN HEADS	19,669.00

<b>Non-Payroll Total:</b>	<b>\$19,944,132.38</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$19,944,132.38</b>

### Bixby Public Schools

#### Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 39

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
<b>Non-Payroll Total:</b>						<b>\$0.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$0.00</b>

### Bixby Public Schools

#### Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 41

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
41	1	10/01/2023	55155	UMB BANK, N.A.	INTEREST PAYMENT 2022 BONDS	262,500.00
41	2	05/21/2024	55155	UMB BANK, N.A.	INTEREST/BOND PAYOFF	21,262,500.00
41	3	05/21/2024	55155	UMB BANK, N.A.	INTEREST PAYMENT	840,000.00
<b>Non-Payroll Total:</b>						<b>\$22,365,000.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$22,365,000.00</b>



# School Photography Agreement

## SCHOOL INFO

School: Bixby Central Elementary  
 Address: 201 S. Main St.  
 City: Bixby State: OK Zip: 74008  
 School Type:  ES  MS  HS  Other PK-3 District: Bixby Public Schools  
 School Picture Day Coordinator Name: Julia Watson/Madison Engles Phone: 918-366-2284  
 Title: Administrative Assistant Email: jwatson@blxbyps.org  
 Customer #: 1105970 Yearbook Job #: 48367  
 Student Information System (e.g. PowerSchool): PowerSchool

## PICTURE DAY INFO

Number of Students: \_\_\_\_\_ Number of Staff: \_\_\_\_\_ Total: \_\_\_\_\_  
 Preferred Dates: 1<sup>st</sup> Choice \_\_\_\_\_ Start & End Times \_\_\_\_\_ Retake Day \_\_\_\_\_  
 (Aug-Nov) 2<sup>nd</sup> Choice \_\_\_\_\_ Start & End Times \_\_\_\_\_ Retake Day \_\_\_\_\_  
 3<sup>rd</sup> Choice \_\_\_\_\_ Start & End Times \_\_\_\_\_ Retake Day \_\_\_\_\_

## SERVICES INCLUDED

- An efficient, hassle-free picture day experience (no handling of forms, money collection, or package distribution)
- Green screen technology (schools can choose a yearbook background, families can choose multiple backgrounds)
- Affordable, easy-to-order pictures for families (preview and order online, simple pricing, shipped directly to home)
- Fast delivery of images for schools (images available in JostensPIX portal within 3-5 business days of photography)
- Fast delivery of images for families (images available online within 3-5 business days of photography)
- Fast delivery of yearbook images (within 5 business days of retakes in Jostens yearbook software, or as download)
- An efficient ID solution for students and staff (delivered within 7-10 business days of photography)
- Additional school services in JostensPIX portal (online/printable directory, printable cumulative file stickers)
- Family communications (email notifications, posters, and flyers prior to picture day)
- Family support (direct customer service support—phone and email—for your families)

## ITEMS NEEDED

- Please provide 2-3 photos of the area we will be taking pictures.
- If IDs are needed, please provide front and back photos of student and staff IDs, and select from the following:  
 Students -and/or-  Staff  Jostens provided (bar code) -or-  School provided (stripe/chip)
- Upload a complete list of all students and staff (including email addresses) at least two weeks prior to picture day.

## SIGNATURES

School Rep Name: Leslie Haynes Signature: [Signature]  
 Email: lhaynes@bixbyps.org Date: 3/5/24  
 Jostens Rep Name: Dustin Keirsey Signature: [Signature]  
 Email: dustin.keirsey@jostens.com Date: 3/5/2024

**Thank you for putting your trust in JostensPIX. Please email agreement to [JostensPIXAdmin@jostens.com](mailto:JostensPIXAdmin@jostens.com).**

Jostens Inc. – France Ave S #400 – Minneapolis, MN 55435

Jostens Rep Use Only. Include service codes/notes here: 20% Commission Back to School. Class groups on retake day.

# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 2-29-24

School Bixby East Elem

Address 11901 E. 131<sup>st</sup> S.

Send Correspondence To \_\_\_\_\_

City Bixby State OK Zip 74011

Title \_\_\_\_\_

County Tulsa Phone 918, 366-1712

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

4B + Adim CD's  
Character Awards w/names

NEW  RENEWAL  SPRING  FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted for Ruth Kelly Studio: Jeff Ashby  
Representative

### Underclass Portraits:

Program: Prepay  Proof \_\_\_\_\_ Speculation \_\_\_\_\_

### Fall School Day

Commission 40% No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

At the School  At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sittings \$ \_\_\_\_\_

SPRING Commission 30% No Commission \_\_\_\_\_

HOMECOMINGS

MEMORY MATES

PROM

ACTIVITY SHOTS

CLASS GROUPS 25% com  
Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_



# School Photography Renewal Agreement

School Year 2024-25     School Year 2025-26     School Year 2026-27

## SCHOOL INFO

School: Bixby North Elementary Customer #: \_\_\_\_\_  
School Picture Day Coordinator Name: Crystal Barton Phone: 918-366-2690  
Title: Secretary Email: cbarton@bixbyps.org

## PICTURE DAY INFO

Preferred Dates: 1<sup>st</sup> Choice (Date & Start/End Time): Sept. 18 8am - 2pm 1<sup>st</sup> Choice Retake (Date/Times): Oct. 23 8-2  
(Aug-Nov) 2<sup>nd</sup> Choice (Date & Start/End Time): Sept. 19 8am - 2pm 2<sup>nd</sup> Choice Retake (Date/Times): Oct. 22 8-2  
3<sup>rd</sup> Choice (Date & Start/End Time): Sept. 12 8am - 2pm Oct. 15 8-2

## SIGNATURES

School Contact Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
Email: \_\_\_\_\_ Date: \_\_\_\_\_

***Thank you for partnering with JostensPIX.***  
Jostens Inc. – France Ave S #400 – Minneapolis, MN 55435

Jostens Rep Use Only. Exception codes/notes: \_\_\_\_\_



# Service Agreement

## Bixby West Elementary

Lifetouch ID: 819360  
 Account Representative Email:  
 dallas.arnold@lifetouch.com

School Year(s): 2024-2026  
 Agreement Length: 2

### Account Information

Bixby West Elementary  
 14901 South Harvard Avenue  
 Bixby, OK 74008

Main Phone: 918-366-1762  
 Enrollment: 800  
 Grades: Pre-K - 3

### Summary of Programs Provided

- Fall Individuals
- Yearbook
- Groups
- Commencements
- Spring Individuals
- Prestige Seniors
- Dance
- Other/Misc
- Underclass Grads
- Sports
- Special Events

Program Name	Start Date	End Date	Start Time	Start Time	End Time	Est. # of Students	Sample Location
--------------	------------	----------	------------	------------	----------	--------------------	-----------------

Fall Individuals - Original  
 Classroom Groups - Original  
 Underclass Grads - Original  
 Spring Individuals - Original

\*All dates are tentative and subject to change or TBD if blank.

### Account Services

- Yearbook - Media CD/DMD
  - Storefront
  - Lifetouch Portal
- Storefront Contact:  
 Lifetouch Portal Contact: Kelly Corado

Parent Notify is a complimentary service included when parent/guardian email addresses are provided

### Other Services

Digital Media Download - Medium Res  
 Digital Media Download - Medium Res - Yearbook  
 Principal Album - Soft Cover Spiral Bound  
 8x10 Group (Service)

### Additional Details

Description	Incentive Detail
Fall Individual	Eligible for up to 20% commission paid on net sales to end customers based upon % of students with purchases.
Fall Individual	Eligible for up to 20% commission paid on net sales to end customers based upon % of students with purchases.
Group	Eligible for up to 10% commission paid on net sales to end customers based upon % of students with purchases.
Group	Eligible for up to 10% commission paid on net sales to end customers based upon % of students with purchases.
Spring Individual	Eligible for up to 10% commission paid on net sales to end customers based upon % of students with purchases.
Spring Individual	Eligible for up to 10% commission paid on net sales to end customers based upon % of students with purchases.

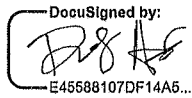
Contact information

Contact Name	Title	Phone	Email
Libby McNamara	Principal	918.366.1762	lmcnamara@bixbyps.org

Agreement Terms

The account noted above (referred to as "you") designates Shutterfly Lifetouch, LLC (referred to as "Lifetouch") as your exclusive professional photographer and authorizes Lifetouch to: (i) photograph all students and staff who participate in "Picture Day" or other photography events, and (ii) produce and deliver photographs and services for the programs identified above. You are solely responsible for obtaining staff and parent or guardian consent to, or opt out of: (i) participation in all events and activities, and (ii) inclusion in class photographs or yearbooks (if included in services). You will provide us with access to students and staff, and use of your facilities, property and information for the purpose of performing the services, including Picture Day or event administration, fulfillment and distribution of photographs and yearbooks to you, delivery of Picture Day or event notices, and providing parents or guardians of photographed students opportunities to purchase individual and class pictures and yearbooks (if included in services). Lifetouch may modify the terms of this agreement or terminate this agreement upon notice to you. You may terminate this agreement if Lifetouch notifies you of a material change. If you do not terminate this agreement within 30 days after you receive notice of a change to the terms, you will be deemed to have accepted the change. Lifetouch's liability for any breach is limited to the amount you paid for services. Lifetouch will not disclose confidential information provided by you or use or retain it for any purpose other than performing the services or other internal uses as allowed by law. Lifetouch agrees to comply with laws, regulations and governmental orders governing the privacy and security of personal information including, where applicable and without limitation, the Family Educational Rights in Privacy Act. Lifetouch is and remains the copyright owner of all photographic images created in connection with this agreement. If Lifetouch is obligated to provide photographic images to the you as part of the services provided under this agreement, Lifetouch hereby grants you a nonexclusive, irrevocable, royalty-free license to use such photographic images solely for your administrative and educational purposes.

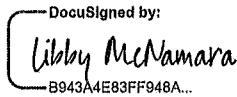
Signatures

DocuSigned by:  
  
 E45588107DF14A6...

1/10/2024

Dallas Arnold

Sales Account Executive - School

DocuSigned by:  
  
 B943A4E83FF948A...

1/10/2024

Libby McNamara

Principal



# School Photography Agreement

## SCHOOL INFO

School: Bixby Central Intermediate  
Address: 9401 E. 161st St. S.  
City: Bixby State: OK Zip: 74008  
School Type:  ES  MS  HS  Other Int District: Bixby Public Schools  
School Picture Day Coordinator Name: Denver Boren Phone: 918-366-2266  
Title: Principal Email: dboren@bixbyps.org  
Customer #: 2252421 Yearbook Job #: 05417  
Student Information System (e.g. PowerSchool): PowerSchool

## PICTURE DAY INFO

Number of Students: 435 Number of Staff: 40 Total: 475  
Preferred Dates: 1<sup>st</sup> Choice 9/5/24 Start & End Times 9-1 Retake Day 10/24/24  
(Aug-Nov) 2<sup>nd</sup> Choice 9/11/24 Start & End Times 9-1 Retake Day 10/24/24  
3<sup>rd</sup> Choice 9/12/24 Start & End Times 9-1 Retake Day 10/24/24

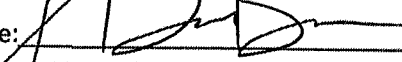
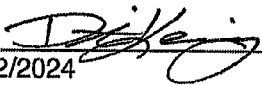
## SERVICES INCLUDED

- An efficient, hassle-free picture day experience (no handling of forms, money collection, or package distribution)
- Green screen technology (schools can choose a yearbook background, families can choose multiple backgrounds)
- Affordable, easy-to-order pictures for families (preview and order online, simple pricing, shipped directly to home)
- Fast delivery of images for schools (images available in JostensPIX portal within 3-5 business days of photography)
- Fast delivery of images for families (images available online within 3-5 business days of photography)
- Fast delivery of yearbook images (within 5 business days of retakes in Jostens yearbook software, or as download)
- An efficient ID solution for students and staff (delivered within 7-10 business days of photography)
- Additional school services in JostensPIX portal (online/printable directory, printable cumulative file stickers)
- Family communications (email notifications, posters, and flyers prior to picture day)
- Family support (direct customer service support—phone and email—for your families)

## ITEMS NEEDED

- Please provide 2-3 photos of the area we will be taking pictures.
- If IDs are needed, please provide front and back photos of student and staff IDs, and select from the following:  
 Students -and/or-  Staff  Jostens provided (bar code) -or-  School provided (stripe/chip)
- Upload a complete list of all students and staff (including email addresses) at least two weeks prior to picture day.

## SIGNATURES

School Rep Name: Denver Boren Signature:   
Email: dboren@bixbyps.org Date: 4/30/24  
Jostens Rep Name: Dustin Keirsej Signature:   
Email: dustin.keirsej@jostens.com Date: 4/12/2024

**Thank you for putting your trust in JostensPIX. Please email agreement to [JostensPIXAdmin@jostens.com](mailto:JostensPIXAdmin@jostens.com).**

Jostens Inc. – France Ave S #400 – Minneapolis, MN 55435

Jostens Rep Use Only. Include service codes/notes here: 20% Commission back to school, Stickers, Class Groups on Retake Day.

# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 5-1-24

School Bixby North Int Address 6941 E. 121st St. South  
Send Correspondence To Nicole Williams City Bixby State OK Zip 74008  
Title Building Secretary County Tulsa Phone 918 366-2671

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

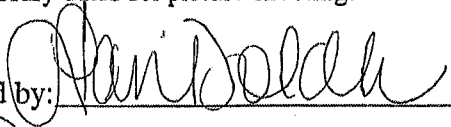
### SPECIAL INSTRUCTIONS:

YB + Admin CDs  
Photo Montage

NEW  RENEWAL  SPRING  FALL

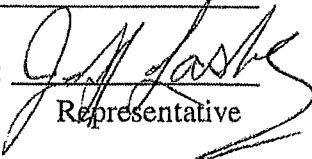
### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: 

Title: Principal

Date: 5-1-24

Accepted for Ruth Kelly Studio:   
Representative

### Underclass Portraits:

Program: Prepay  Proof \_\_\_\_\_ Speculation \_\_\_\_\_

### Fall School Day

Commission 40 % No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: 500

Starting Time: \_\_\_\_\_

### Senior Portraits

At the School  At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sittings \$ \_\_\_\_\_

SPRING Commission 30% No Commission \_\_\_\_\_

HOMECOMINGS

MEMORY MATES

PROM

ACTIVITY SHOTS - Class Groups - 25!  
Trad. with Names

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_

# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 1-24-24

School Bixby East Int.

Address 11901 E. 131st S.

Send Correspondence To Wendy Truel

City Boa State OK Zip 74001

Title Principal

County Tulsa Phone 918 366-1753

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

VB + Admin CDs  
Character Awards w/Names

NEW  RENEWAL  SPRING  FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: Wendy Truel

Title: Principal

Date: 04/03/24

Accepted for Ruth Kelly Studio: Jeff Lash

Representative

### Underclass Portraits:

Program: Prepay  Proof \_\_\_\_\_

#### Fall School Day

Commission 40% No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

At the School  At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sittings \$ \_\_\_\_\_

SPRING Commission 30% No Commission \_\_\_\_\_

HOMECOMINGS

MEMORY MATES

PROM

ACTIVITY SHOTS

CLASS GROUPS Commission 25% Type Trad Names

Yearbook Sponsor Kim Moore

Planning Period \*not yet determined

\*we will follow up once  
master sched. is set

# Ruth Kelly Studio

## PICTURE AGREEMENT

**Home Office:**  
201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 2-1-24

School Bixby West Int.

Address 14901 S. Harvard Ave.

Send Correspondence To \_\_\_\_\_

City Bixby State OK Zip 74008

Title \_\_\_\_\_

County Tulsa Phone 918 366-1763

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

YB + Admin CO's  
ID's

NEW     RENEWAL     SPRING     FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: Dr. Brenda New

Title: Principal

Date: 3/15/24

Accepted for Ruth Kelly Studio: Jeff Lecky  
Representative

### Underclass Portraits:

Program: Prepay  Proof \_\_\_\_\_

### Fall School Day

Commission 40% No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

At the School     At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sittings \$ \_\_\_\_\_

SPRING Commission \_\_\_\_\_ No Commission \_\_\_\_\_

HOMECOMINGS

MEMORY MATES

PROM

ACTIVITY SHOTS

CLASS GROUPS Commission \_\_\_\_\_ Type \_\_\_\_\_ Names \_\_\_\_\_

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_



# School Photography Agreement

## SCHOOL INFO

School: Bixby Middle School  
 Address: 15400 S. Mingo  
 City: Bixby State: OK Zip: 74008  
 School Type:  ES  MS  HS  Other \_\_\_\_\_ District: Bixby Public Schools  
 School Picture Day Coordinator Name: Rowland Vernon Phone: 918-366-2201  
 Title: Principal Email: rvernon@bixbyps.org  
 Customer #: 1047836 Yearbook Job #: 33405  
 Student Information System (e.g. PowerSchool): PowerSchool

## PICTURE DAY INFO

Number of Students: \_\_\_\_\_ Number of Staff: \_\_\_\_\_ Total: \_\_\_\_\_  
 Preferred Dates: 1<sup>st</sup> Choice \_\_\_\_\_ Start & End Times \_\_\_\_\_ Retake Day \_\_\_\_\_  
 (Aug-Nov) 2<sup>nd</sup> Choice \_\_\_\_\_ Start & End Times \_\_\_\_\_ Retake Day \_\_\_\_\_  
 3<sup>rd</sup> Choice \_\_\_\_\_ Start & End Times \_\_\_\_\_ Retake Day \_\_\_\_\_

## SERVICES INCLUDED

- An efficient, hassle-free picture day experience (no handling of forms, money collection, or package distribution)
- Green screen technology (schools can choose a yearbook background, families can choose multiple backgrounds)
- Affordable, easy-to-order pictures for families (preview and order online, simple pricing, shipped directly to home)
- Fast delivery of images for schools (images available in JostensPIX portal within 3-5 business days of photography)
- Fast delivery of images for families (images available online within 3-5 business days of photography)
- Fast delivery of yearbook images (within 5 business days of retakes in Jostens yearbook software, or as download)
- An efficient ID solution for students and staff (delivered within 7-10 business days of photography)
- Additional school services in JostensPIX portal (online/printable directory, printable cumulative file stickers)
- Family communications (email notifications, posters, and flyers prior to picture day)
- Family support (direct customer service support—phone and email—for your families)

## ITEMS NEEDED

- Please provide 2-3 photos of the area we will be taking pictures.
- If IDs are needed, please provide front and back photos of student and staff IDs, and select from the following:  
 Students -and/or-  Staff  Jostens provided (bar code) -or-  School provided (stripe/chip)
- Upload a complete list of all students and staff (including email addresses) at least two weeks prior to picture day.

## SIGNATURES

School Rep Name: Rowland Vernon Signature: [Signature]  
 Email: rvernon@bixbyps.org Date: \_\_\_\_\_  
 Jostens Rep Name: Dustin Keirsej Signature: [Signature]  
 Email: dustin.keirsej@jostens.com Date: 4/3/2024

**Thank you for putting your trust in JostensPIX. Please email agreement to [JostensPIXAdmin@jostens.com](mailto:JostensPIXAdmin@jostens.com).**

Jostens Inc. – France Ave S #400 – Minneapolis, MN 55435

Jostens Rep Use Only. Include service codes/notes here: 20% Commission Back to School.



# School Photography Agreement

## SCHOOL INFO

School: Bixby High School

Address: 601 South Riverview Road

City: Bixby

State: OK

Zip: 74008

School Type:  ES  MS  HS  Other \_\_\_\_\_

District: Bixby Public Schools

School Picture Day Coordinator Name: Adina Meilner

Phone: 918-366-2228

Title: Yearbook Adviser

Email: ameilner@bixbyps.org

Customer #: 1047835

Yearbook Job #: 34037

Student Information System (e.g. PowerSchool): PowerSchool

## PICTURE DAY INFO

Number of Students: \_\_\_\_\_ Number of Staff: \_\_\_\_\_ Total: \_\_\_\_\_

Preferred Dates: 1<sup>st</sup> Choice \_\_\_\_\_ Start & End Times \_\_\_\_\_ Retake Day \_\_\_\_\_

(Aug-Nov) 2<sup>nd</sup> Choice \_\_\_\_\_ Start & End Times \_\_\_\_\_ Retake Day \_\_\_\_\_

3<sup>rd</sup> Choice \_\_\_\_\_ Start & End Times \_\_\_\_\_ Retake Day \_\_\_\_\_

## SERVICES INCLUDED

- An efficient, hassle-free picture day experience (no handling of forms, money collection, or package distribution)
- Green screen technology (schools can choose a yearbook background, families can choose multiple backgrounds)
- Affordable, easy-to-order pictures for families (preview and order online, simple pricing, shipped directly to home)
- Fast delivery of images for schools (images available in JostensPIX portal within 3-5 business days of photography)
- Fast delivery of images for families (images available online within 3-5 business days of photography)
- Fast delivery of yearbook images (within 5 business days of retakes in Jostens yearbook software, or as download)
- An efficient ID solution for students and staff (delivered within 7-10 business days of photography)
- Additional school services in JostensPIX portal (online/printable directory, printable cumulative file stickers)
- Family communications (email notifications, posters, and flyers prior to picture day)
- Family support (direct customer service support—phone and email—for your families)

## ITEMS NEEDED

- Please provide 2-3 photos of the area we will be taking pictures.
- If IDs are needed, please provide front and back photos of student and staff IDs, and select from the following:  
 Students -and/or-  Staff  Jostens provided (bar code) -or-  School provided (stripe/chip)
- Upload a complete list of all students and staff (including email addresses) at least two weeks prior to picture day.

## SIGNATURES

School Rep Name: Adina Meilner

Email: ameilner@bixbyps.org

Signature: \_\_\_\_\_

Date: 4-22-24

Jostens Rep Name: Dustin Keirsej

Email: dustin.keirsej@jostens.com

Signature: \_\_\_\_\_

Date: 4/12/2024

**Thank you for putting your trust in JostensPIX. Please email agreement to [JostensPIXAdmin@jostens.com](mailto:JostensPIXAdmin@jostens.com).**

Jostens Inc. – France Ave S #400 – Minneapolis, MN 55435

Jostens Rep Use Only. Include service codes/notes here: 20% Commission back to school.

# PUBLISHER'S AUTHORIZATION

JOSTENS IS HEREBY AUTHORIZED TO BE THE  
PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB # 48367

SCHOOL Bixby Central Elementary

ADDRESS 201 South Main Street

CITY, STATE, ZIP Bixby, OK 74008

## TERM AGREEMENT YEARS OF CONTRACT

20<sup>25</sup> \_\_\_\_\_ 20 \_\_\_\_\_ 20 \_\_\_\_\_ 20 \_\_\_\_\_ 20 \_\_\_\_\_

JOSTENS agrees as follows:

1. To provide planning sessions to determine specifications and to assist in creative design, content and editorial organization.
2. To furnish the staff with Jostens complete Yearbook Kit of materials.
3. To work within the framework of the school's yearbook budget set forth by the school administrator and/or yearbook adviser.

64 Pages / 300 Copies = \$23.00 per copy

Guarantee to keep school in black. Final Quantities TBD. All Color. Hard Back.

Additional Notes

Date 3/5/2024

  
School Administrator or Yearbook Adviser signature

  
JOSTENS Sales Representative's signature and rep number

Rep: Attach this form to a current publication agreement form to finalize specs. This form obtains a legal signature of customer.

Copies: White > Marketing Services  
Yellow > Sales Representative  
Pink > Customer copy



Item #2318

# PUBLISHER'S AUTHORIZATION

JOSTENS IS HEREBY AUTHORIZED TO BE THE  
PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB # 09652

SCHOOL Bixby East Elementary

ADDRESS 11901 East 131st Street South

CITY, STATE, ZIP Broken Arrow, OK 74011

TERM AGREEMENT YEARS OF CONTRACT				
20 <sup>25</sup>	20	20	20	20

JOSTENS agrees as follows:

1. To provide planning sessions to determine specifications and to assist in creative design, content and editorial organization.
2. To furnish the staff with Jostens complete Yearbook Kit of materials.
3. To work within the framework of the school's yearbook budget set forth by the school administrator and/or yearbook adviser.

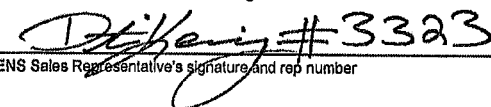
72 Pages / 300 Copies = \$25.00 per copy

Guarantee to keep school in black. Final Quantities TBD.

Additional Notes

Date 4/12/2024

  
School Administrator or Yearbook Adviser signature

  
JOSTENS Sales Representative's signature and rep number

Rep: Attach this form to a current publication agreement form to finalize specs. This form obtains a legal signature of customer.

Copies: White > Marketing Services  
Yellow > Sales Representative  
Pink > Customer copy

  
Item #2318

# PUBLISHER'S AUTHORIZATION

JOSTENS IS HEREBY AUTHORIZED TO BE THE  
PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB # 37285

SCHOOL Bixby North Elementary

ADDRESS 7101 East 121st South

CITY, STATE, ZIP Bixby, OK 74008

## TERM AGREEMENT YEARS OF CONTRACT

20<sup>25</sup> \_\_\_\_\_ 20 \_\_\_\_\_ 20 \_\_\_\_\_ 20 \_\_\_\_\_ 20 \_\_\_\_\_

JOSTENS agrees as follows:

1. To provide planning sessions to determine specifications and to assist in creative design, content and editorial organization.
2. To furnish the staff with Jostens complete Yearbook Kit of materials.
3. To work within the framework of the school's yearbook budget set forth by the school administrator and/or yearbook adviser.

72 Pages / 500 Copies = \$25.00 per copy

Guarantee to keep school in black. Final Quantities TBD.

Additional Notes \_\_\_\_\_

Date 4/5/2024

K R Chinsward  
School Administrator or Yearbook Adviser signature

D. King #3303  
JOSTENS Sales Representative's signature and rep number

Rep: Attach this form to a current publication agreement form to finalize specs. This form obtains a legal signature of customer.  
Copies: White > Marketing Services  
Yellow > Sales Representative  
Pink > Customer copy



Item #2318

# PUBLISHER'S AUTHORIZATION

JOSTENS IS HEREBY AUTHORIZED TO BE THE PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB # 49252

SCHOOL Bixby West Elementary

ADDRESS 14901 South Harvard Avenue East

CITY, STATE, ZIP Bixby, OK 74008

TERM AGREEMENT YEARS OF CONTRACT				
20 <sup>25</sup>	20	20	20	20

JOSTENS agrees as follows:

1. To provide planning sessions to determine specifications and to assist in creative design, content and editorial organization.
2. To furnish the staff with Jostens complete Yearbook Kit of materials.
3. To work within the framework of the school's yearbook budget set forth by the school administrator and/or yearbook adviser.

64 Pages / 300 Copies = \$23.00 per copy

Guarantee to keep school in black. Final Quantities TBD.

Additional Notes

Date 3/5/2024

Libby Munamara  
School Administrator or Yearbook Adviser signature

D. Kenig #3323  
JOSTENS Sales Representative's signature and rep number

Rep: Attach this form to a current publication agreement form to finalize specs. This form obtains a legal signature of customer.  
Copies: White > Marketing Services  
Yellow > Sales Representative  
Pink > Customer copy



# PUBLISHER'S AUTHORIZATION

JOSTENS IS HEREBY AUTHORIZED TO BE THE  
PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB # 05417

SCHOOL Bixby Central Intermediate

ADDRESS 9401 East 161st Street South

CITY, STATE, ZIP Bixby, OK 74008

TERM AGREEMENT YEARS OF CONTRACT				
20	<sup>25</sup>	20	20	20

JOSTENS agrees as follows:

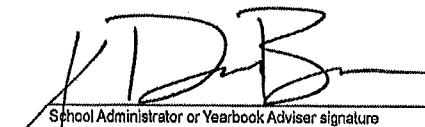
1. To provide planning sessions to determine specifications and to assist in creative design, content and editorial organization.
2. To furnish the staff with Jostens complete Yearbook Kit of materials.
3. To work within the framework of the school's yearbook budget set forth by the school administrator and/or yearbook adviser.

72 Pages / 250 Copies = \$25.00 per copy

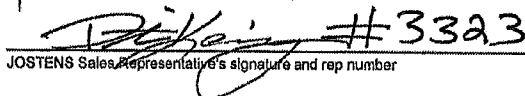
Guarantee to keep school in black. Final Quantities TBD.

Additional Notes

Date 4/12/2024



School Administrator or Yearbook Adviser signature

 #3323

JOSTENS Sales Representative's signature and rep number

Rep: Attach this form to a current publication agreement form to finalize specs. This form obtains a legal signature of customer.

Copies: White > Marketing Services  
Yellow > Sales Representative  
Pink > Customer copy



Item #2318

# PUBLISHER'S AUTHORIZATION

JOSTENS IS HEREBY AUTHORIZED TO BE THE  
PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB # 44706

SCHOOL Bixby East Intermediate

ADDRESS 11901 East 131st Street South

CITY, STATE, ZIP Broken Arrow, OK 74011

<i>TERM AGREEMENT YEARS OF CONTRACT</i>				
20 <sup>25</sup>	20	20	20	20

JOSTENS agrees as follows:

1. To provide planning sessions to determine specifications and to assist in creative design, content and editorial organization.
2. To furnish the staff with Jostens complete Yearbook Kit of materials.
3. To work within the framework of the school's yearbook budget set forth by the school administrator and/or yearbook adviser.

64 Pages / 300 Copies = \$23.00 per copy

Guarantee to keep school in black. Final Quantities TBD.

Additional Notes

Date 4/2/2024

  
School Administrator or Yearbook Adviser signature

 #3323  
JOSTENS Sales Representative's signature and rep number

Rep: Attach this form to a current publication agreement form to finalize specs. This form obtains a legal signature of customer.

Copies: White > Marketing Services  
Yellow > Sales Representative  
Pink > Customer copy



# PUBLISHER'S AUTHORIZATION

JOSTENS IS HEREBY AUTHORIZED TO BE THE  
PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB # 32324

SCHOOL Bixby North Intermediate

ADDRESS 6941 East 121st South

CITY, STATE, ZIP Bixby, OK 74008

## TERM AGREEMENT YEARS OF CONTRACT

2025 20\_\_\_\_ 20\_\_\_\_ 20\_\_\_\_ 20\_\_\_\_

JOSTENS agrees as follows:

1. To provide planning sessions to determine specifications and to assist in creative design, content and editorial organization.
2. To furnish the staff with Jostens complete Yearbook Kit of materials.
3. To work within the framework of the school's yearbook budget set forth by the school administrator and/or yearbook adviser.

72 Pages / 400 Copies = \$25.00 per copy

Guarantee to keep school in black. Final Quantities TBD.

Additional Notes

Date 4/12/2024

Natalie Davidson  
School Administrator or Yearbook Adviser signature

D. Key #3323  
JOSTENS Sales Representative's signature and rep number

Rep: Attach this form to a current publication agreement form to finalize specs. This form obtains a legal signature of customer.  
Copies: White > Marketing Services  
Yellow > Sales Representative  
Pink > Customer copy



Item #2318

# PUBLISHER'S AUTHORIZATION

JOSTENS IS HEREBY AUTHORIZED TO BE THE  
PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB # 49196

SCHOOL Bixby West Intermediate

ADDRESS 14901 South Harvard Avenue East

CITY, STATE, ZIP Bixby, OK 74008

## TERM AGREEMENT YEARS OF CONTRACT

20<sup>25</sup> 20 20 20 20

JOSTENS agrees as follows:

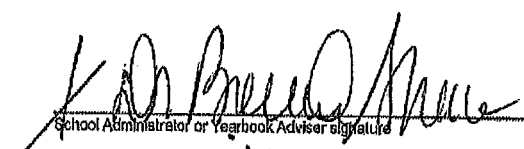
1. To provide planning sessions to determine specifications and to assist in creative design, content and editorial organization.
2. To furnish the staff with Jostens complete Yearbook Kit of materials.
3. To work within the framework of the school's yearbook budget set forth by the school administrator and/or yearbook adviser.

72 Pages / 400 Copies = \$25.00 per copy

Guarantee to keep school in black. Final Quantities TBD.

Additional Notes

Date 3/5/2024

  
School Administrator or Yearbook Adviser signature

  
JOSTENS Sales Representative's signature and rep number

Rep: Attach this form to a current publication agreement form to finalize specs. This form obtains a legal signature of customer.

Copies: White > Marketing Services  
Yellow > Sales Representative  
Pink > Customer copy

  
Item #2318

# PUBLISHER'S AUTHORIZATION

JOSTENS IS HEREBY AUTHORIZED TO BE THE  
PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB # 33405

SCHOOL Bixby Middle School

ADDRESS 15400 South Mingo

CITY, STATE, ZIP Bixby, OK 74008

## TERM AGREEMENT YEARS OF CONTRACT

2025    20\_\_\_\_\_    20\_\_\_\_\_    20\_\_\_\_\_    20\_\_\_\_\_

JOSTENS agrees as follows:

1. To provide planning sessions to determine specifications and to assist in creative design, content and editorial organization.
2. To furnish the staff with Jostens complete Yearbook Kit of materials.
3. To work within the framework of the school's yearbook budget set forth by the school administrator and/or yearbook adviser.

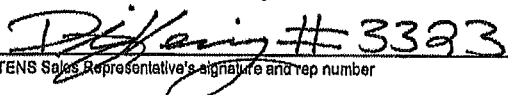
120 Pages / 700 Copies = \$35.00 per copy

Guarantee to keep school in black. Final Specs TBD. Direct Marketing. Shipping Included

Additional Notes

Date 4/3/2024

  
School Administrator or Yearbook Adviser signature

  
JOSTENS Sales Representative's signature and rep number

Rep: Attach this form to a current publication agreement form to finalize specs. This form obtains a legal signature of customer.  
Copies: White > Marketing Services  
Yellow > Sales Representative  
Pink > Customer copy



Item #2318

# PUBLISHER'S AUTHORIZATION

JOSTENS IS HEREBY AUTHORIZED TO BE THE  
PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB # 34037

SCHOOL Bixby High School

ADDRESS 601 South Riverview Dr.

CITY, STATE, ZIP Bixby, OK 74008

TERM AGREEMENT YEARS OF CONTRACT				
20 <sup>25</sup>	20	20	20	20

JOSTENS agrees as follows:

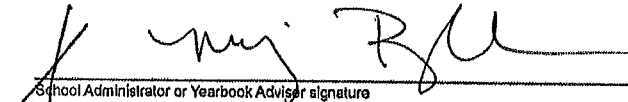
1. To provide planning sessions to determine specifications and to assist in creative design, content and editorial organization.
2. To furnish the staff with Jostens complete Yearbook Kit of materials.
3. To work within the framework of the school's yearbook budget set forth by the school administrator and/or yearbook adviser.

9X12, 220 Pages / 1,000 Copies = \$70.00 per copy

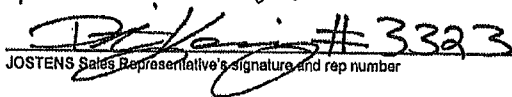
Guarantee to keep school in black. Final Quantities TBD. Direct Marketing

Additional Notes

Date 4/12/2024



School Administrator or Yearbook Adviser signature



JOSTENS Sales Representative's signature and rep number

Rep: Attach this form to a current publication agreement form to finalize specs. This form obtains a legal signature of customer.

Copies: White > Marketing Services  
Yellow > Sales Representative  
Pink > Customer copy



Item #2318



**THE UNIVERSITY OF TULSA**  
*Department of Education*

March 1, 2024

**RE: Memorandum of Understanding for Classroom Student Teachers**

Attached is the 2024-2025 academic year Memorandum of Understanding with The University of Tulsa for Student Teachers. Please obtain the appropriate signatures on this MOU from your Superintendent and Board President.

After signatures are obtained, please keep a copy for your records and return a signed copy to the Department of Education at TU by one of the following methods:

**Return by US mail to:**

Emily Price  
Department of Education  
The University of Tulsa  
800 S. Tucker Drive  
Tulsa, OK 74104

**Return scans by email to: [emily-price@utulsa.edu](mailto:emily-price@utulsa.edu)**

If you have questions regarding the MOU, please reach out to me directly:

**Email:** [jolly-meadows@utulsa.edu](mailto:jolly-meadows@utulsa.edu)

**Phone:** (918) 631-2752

Thank you for your assistance.

Sincerely,

**Dr. Jolly Meadows**  
*Coordinator of Field Services*  
*Department of Education at the University of Tulsa*

**AGREEMENT**

**Between**

**UNIVERSITY OF TULSA  
Acting for and on behalf of its  
TEACHER EDUCATION PROGRAM**

**And**

**BIXBY PUBLIC SCHOOLS**

**For**

**TEACHER EDUCATION PROGRAM**

**THIS AGREEMENT** is made and entered into this 1<sup>st</sup> day of July, 2024, by and between **THE UNIVERSITY OF TULSA, acting on behalf of its Teacher Education Program ("University")**, and **INDEPENDENT SCHOOL DISTRICT NO 4 OF TULSA COUNTY, OKLAHOMA, a/k/a BIXBY PUBLIC SCHOOLS ("BPS")**.

**WITNESSETH:**

**SECTION 1:** BPS agrees to provide the authorization, supervision and instruction of student teachers completing their student teaching portion of teacher preparation and to provide pre-student teaching observation and participation activity in the Teacher Education Program.

**SECTION 2:** BPS agrees to accept for assignment to cooperating teachers in the public schools a certain number of students enrolled in the University's Teacher Education Program. BPS further agrees the cooperating teacher will give direct supervision to the student teacher assigned and will work with a faculty member assigned by the University in directing and evaluating the student teacher experience.

BPS further agrees to provide student teacher supervision, instruction, mentoring or assistance, as needed by various staff members to enhance and develop the student teacher's ability to effectively educate children in an urban educational environment including, but not limited to, identifying, and serving children with disabilities, serving children from diverse socio-economical populations, and serving children with foreign language barriers.

**SECTION 3:** All arrangements for the placement or removal of student teachers will be coordinated through BPS building administrators and University's Department of Education Coordinator of Field Services. If a student teacher fails to comply with the requirements of this

Agreement or to perform to the satisfaction of BPS, the University will, upon written request by BPS, immediately remove that student teacher from the school.

**SECTION 4:** The University and its student teachers will comply with all applicable federal and state laws and regulations and will comply with all BPS policies, rules and regulations (available for review at [www.bixbyps.org](http://www.bixbyps.org)) while on BPS premises or performing services under this Agreement. The University and its student teachers will keep confidential and not disclose to any person or entity any records or other documentation, including progress notes which may constitute student records as defined in the Family Educational Rights and Privacy Act unless such disclosure is authorized under the Act or pursuant to court order.

**SECTION 5:** To the extent allowed by law, each party shall save and protect the other, and indemnify the other from all legal liability resulting in injury, death, or damages, including costs and attorney fees, caused by or arising out of the indemnifying party's negligent or willful misconduct in the supervision of students pursuant to this agreement or resulting from the negligent or intentional acts or omissions of the parties, its student teachers, officers, agents, employees, or contractors.

**SECTION 6:** It is not the intention of the parties to form a joint venture or partnership. This Agreement shall not be construed to create an employment or agency relationship between the University and BPS or any of their respective employees, student teachers or agents. BPS and the University shall, at all times, act and function pursuant to this Agreement and hold themselves out as independent contractors. The University agrees and affirms that all University employees entering upon BPS property under the provisions of this Agreement are and shall be covered by worker's compensation insurance to the extent required by applicable law and that BPS shall, in no event, be required to provide such coverage for the University's student teachers and employees.

**SECTION 7:** BPS and the University agree that student safety is a top priority. In an effort to protect the students' safety, the University agrees that it will not place any individual on BPS property, whether as a student teacher, officer, agent, employee, or contractor, if that person has been convicted of a felony or has been convicted of any crime involving moral turpitude. The University hereby certifies that none of its student teachers and none of its employees working on BPS property are currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders' Registration Act or the Mary Rippey Violent Offender Registration Act. The University shall submit written proof to BPS that all student teachers and faculty supervisors coming on to BPS property have passed background checks. While there is no drug/alcohol screening requirement for the University student teachers and faculty supervisors, they shall be subject to drug/alcohol testing pursuant to the District's policies and regulations regarding such matters as if they are employees of the District ([www.bixbyps.org](http://www.bixbyps.org)) All University employees and student teachers must have in their possession, at all times, a current photo ID which identifies them as a student teacher or employee of the University and, if required by BPS, a BPS photo ID authorizing access to a specific BPS site. If at any time a student teacher or University employee demonstrates actions which are inappropriate or create a disruption within a school, the principal may require that

such person leave BPS property and not return without specific permission of the principal, and District personnel.

**SECTION 8:** Neither BPS, nor its employees, shall receive compensation from the University for services performed under this Agreement in support of the University's Teacher Education Program. The University may, however, with BPS's consent, pay a reasonable and customary honorarium to cooperating teachers or, alternatively, may provide cooperating teachers a tuition waiver to enroll in a University course upon completion of their supervision of a student teacher.

**SECTION 9:** All notices to be made under this Agreement shall be made in writing and delivered by personal delivery by commercial delivery service, or by certified United States mail, return receipt requested, to the following addresses:

If to the University:   **The University of Tulsa**  
                                  **Department of Education**  
                                  ATTN: Jolly Meadows  
  Coordinator of Field Services  
  800 South Tucker Drive  
  Tulsa, OK 74104  
  jolly-meadows@utulsa.edu

If to BPS:                   **Bixby Public Schools BPS**  
                                  **Attn: Superintendent**  
                                  **109 N. Armstrong**  
                                  **Bixby, OK 74008**

With a copy to:         **Bixby Public Schools BPS**  
                                  **Attn: \_\_\_\_\_**  
                                  **109 N. Armstrong**  
                                  **Bixby, OK 74008**

**SECTION 10:** This Agreement sets forth the entire agreement between the parties as to the subject matter hereof, and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written.

**SECTION 11:** This Agreement is for a period of one (1) year beginning July 1, 2024, and ending June 30, 2025. Either party may terminate this Agreement, without cause, upon sixty (60) days written notice. Student teachers enrolled in the University's Teacher Education Program and assigned to a BPS site at the time such notice is given will be afforded the opportunity to complete their assignment notwithstanding such early termination.

IN WITNESS WHEREOF, the University and BPS have executed this Agreement as of the day and year first written above.

**THE UNIVERSITY OF TULSA,  
acting for and on behalf of its  
TEACHER EDUCATION PROGRAM**

By: *Kirsten Olds*

Name: Kirsten Olds

Title: Interim Dean, Henry Kendall College of Arts & Sciences

By: *Josh Corngold*

Name: Josh Corngold

Title: Chair, Department of Education

**“UNIVERSITY”**

**INDEPENDENT SCHOOL DISTRICT NO. 4  
OF TULSA COUNTY, OKLAHOMA, A/K/A  
BIXBY PUBLIC SCHOOLS**

**BIXBY PUBLICS BPS BOE**

By: \_\_\_\_\_

Name (print): \_\_\_\_\_

Title: Bixby Public Schools BOE President

**BIXBY PUBLIC SCHOOLS**

By: \_\_\_\_\_

Name (print): \_\_\_\_\_

Title: Bixby Public Schools Superintendent

**“BPS”**

## CLINICAL ROTATION AGREEMENT

between

**BIXBY PUBLIC SCHOOLS**

and

**THE UNIVERSITY OF TULSA**

THIS AGREEMENT is made and entered into as of **July 1, 2022**, between **The University of Tulsa** (the "School"), and **Bixby Public Schools**, an Oklahoma corporation which owns and operates Bixby Public Schools (the "Facility").

1. Clinical Rotations. The School shall arrange clinical rotation experience ("Clinical Rotations") for nursing students ("Students") at the Facility. The School and the Facility shall mutually determine the scope of the Clinical Rotation programs, the schedule of student assignments and the number of Students who may participate in the Clinical Rotations.

2. Term. The term of this Agreement shall be for the period of the Clinical Rotations, approximately three (3) years, commencing July 1, 2022, and ending June 30, 2025, unless terminated earlier as provided in this Agreement. Notification by a party of its intent not to renew shall not affect students currently enrolled and participating in Clinical Rotations.

3. Responsibilities of the School.

a. The School shall designate a School employee or another individual retained by the School (the "Clinical Instructor") to serve as the coordinator for the Clinical Rotations to work directly with Facility personnel and coordinate all the activities of Students.

b. The School shall designate one or more of its instructors or faculty members ("Instructors") to instruct and supervise Students during the Clinical Rotations.

c. The School shall provide a roster of the names of the Clinical Instructors, Instructors and Students (the "Roster"), along with a rotation schedule, to the coordinator at the Facility before the Clinical Rotations begin.

d. For each Instructor and Student who will participate in the Clinical Rotations, the School shall provide to the Facility verification of the following immunizations and tests: (i) a complete Hepatitis B vaccination series (series of three or waiver); (ii) negative PPD or chest x-ray; (iii) MMR vaccination(s) or positive titer(s); (iv) a written verification of varicella history, varicella vaccination or a varicella titer by a physician or a physician's designee; (v) influenza vaccination or waiver, (vi) tdap immunization, and (vii) a background check.

e. The School shall require that each Student and Instructor before beginning the Clinical Rotations have current CPR certification that meets standards acceptable to the Facility.

f. The School shall instruct Students that they are not permitted to accept orders from physicians or other health care professional in person or by telephone or call a physician or physician's office to obtain an order.

g. The School shall require Students to have transportation to and from the Facility, to arrive and depart promptly, and to park in areas designated by the Facility.

h. The School shall be responsible for all actions, activities and affairs of Students, the Clinical Instructor and all Instructors during the Clinical Rotations to the extent required by law.

i. The School shall be responsible for planning and implementing the educational program, including administration, programming, curriculum content, books and materials, faculty appointments, eligibility and admission criteria, Student selection, matriculation, promotion, graduation, Student performance evaluation, Instructor performance evaluation, references and all academic aspects of the Clinical Rotation programs.

4. Responsibilities of the Facility.

a. The Facility shall designate a Facility employee to serve as its coordinator (the "Facility Coordinator") for the Clinical Rotations and to work directly with the Clinical Instructor and Instructors to plan and coordinate the Clinical Rotations. The Facility may also designate one or more employees to serve as Clinical Instructors.

b. The Facility shall provide the Clinical Instructor with copies of the Facility's policies, rules, regulations and procedures that are applicable to Students' and Instructors' participation in the Clinical Rotations.

c. The Facility shall provide an orientation to the Clinical Instructor that includes a tour of the Facility and addresses any facilities or procedures of a particular Facility department pertinent to the Clinical Rotations.

d. The Facility shall permit Students and Instructors to assist in the provision of nursing or other ancillary health care services to Facility patients, but the Facility may restrict their activities, including any patient care activities, at the Facility.

e. The Facility shall provide parking in designated areas for Students and Instructors.

f. The Facility shall permit the School and its accreditation agencies to visit, tour and inspect the Facility's facilities and records relating to the Clinical Rotations on reasonable notice during the Facility administration's regular business hours, subject to requirements of

patient confidentiality, legal compliance requirements of the Facility, and minimizing disruption or interference with Facility operations, including patient care activities.

g. The Facility shall make its classrooms, conference rooms and library facilities available to the School for the Clinical Rotations, without charge, subject to availability and Facility policies regarding use of its facilities.

h. The Facility shall make available emergency care and treatment to Students and Instructors, as necessary, subject to its usual charges.

5. Conflicts and Removal of Students or Instructors. If a conflict arises between an employee of the Facility, on the one hand, and an Instructor or Student, on the other, the Clinical Instructor and Facility Coordinator shall intervene in an attempt to resolve the matter. The Facility may require that the School immediately remove a Student or Instructor from a Clinical Rotation when the Facility believes that the individual exhibits inappropriate behavior, is disruptive, does not comply with Facility rules or policies, or poses a threat to the health, safety or welfare of a patient, employee or any other person.

6. Representations and Warranties of the School. The School represents and warrants to, and covenants with, the Facility as follows:

a. Each Student is currently enrolled at the School. Students who are under 18 years of age have obtained written permission of a parent or guardian to participate in the Clinical Rotation; if the Student is an emancipated minor, then the Student has furnished written authorization to participate in the Clinical Rotation.

b. Students are required to wear uniforms with name badges issued by the School, be well-groomed and make a neat appearance while at the Facility.

c. A Student may perform duties and procedures for which he or she has been prepared academically, but not any others.

d. The School shall continuously monitor and evaluate the competence and performance of each Student and shall remove from a Clinical Rotation any Student who is not competent or qualified to participate in the Clinical Rotation.

e. The Instructors are duly licensed to practice nursing in Oklahoma; the license of each Instructor is unrestricted; and each Instructor must keep his or her license current, in good standing and unrestricted during the entire term of this Agreement.

f. The Instructors are experienced, qualified and currently competent to provide the services that are required of them for the Clinical Rotations and any services required of them under this Agreement.

g. The School has provided the Clinical Instructor, Instructors and Students with training on the Facility's policies and procedures with respect to protected health information

that is necessary and appropriate for them to carry out the activities contemplated by this Agreement as required by applicable provisions of the Health Information Portability and Accountability Act of 1996 and regulations.

h. The School has not been excluded, debarred, or otherwise made ineligible to participate in any federal healthcare program as defined in 42 USC § 1320a-7b(f).

i. All information that has been furnished to the Facility concerning the School, Students and Instructors is true and correct in all respects.

j. All representations and warranties in this Agreement shall remain true and correct during the term of this Agreement. If any of the representations and warranties become inaccurate in any way, the School shall immediately notify the Facility.

7. Employees of the School. Other than any Facility employee designated as an Instructor as permitted in this Agreement, the School, and not the Facility, is the employer of the Instructors and Clinical Instructors. The School shall be responsible for (a) the compensation and benefits payable and made available to the Instructors and Clinical Instructors, and (b) withholding any applicable federal and state taxes and other payroll deductions as required by law.

8. Insurance Coverage.

a. Institutions That Are Not State-Operated. This provision is applicable to Schools that are not owned and operated by the State of Oklahoma. During the term of this Agreement, the School shall continuously maintain for itself and for Students and Instructors professional liability insurance in the minimum amount of \$1,000,000 per occurrence and \$3,000,000 in the aggregate, and with such coverages as may be acceptable to the Facility. Upon request, the School shall provide a certificate of insurance to the Facility evidencing such coverage and shall notify the Facility immediately if any adverse change in coverage occurs for any reason. The policy shall provide that it may not be cancelled or terminated without giving the Facility at least 30 days advance notice of cancellation or termination. The Facility shall maintain insurance in amounts sufficient to cover its responsibilities under this Agreement.

9. Termination.

a. Termination for Cause. The Facility may immediately terminate this Agreement for cause upon notice to the School upon the occurrence of any of the following events: (i) the failure of the School to maintain insurance coverage as required by this Agreement; or (ii) the School fails to bar a Student from participating in a Clinical Rotation after the Facility has informed the School to remove a Student for reasons permitted under this Agreement.

b. Termination for Material Breach. If either party defaults by the failure to comply in all material respects with the terms of this Agreement, the other party may terminate this Agreement by giving at least 30 days prior written notice to the defaulting party, specifying in

reasonable detail the nature of the default, unless the defaulting party remedies the default within the 30 day period. This provision shall not constitute an election of remedies by either party, and each party shall have and retain all rights and remedies that may be available at law or in equity in the event of breach or default by the other party.

10. Responsibility for Actions. Each party shall be responsible for its own acts and omission and the acts and omissions of its employees, officers, directors and affiliates. A party shall not be liable for any claims, demands, actions, costs expenses and liabilities, including reasonable attorneys' fees, which may arise in connection with the failure of the other party or its employees, officers, directors, or agents to perform any of their obligations under this Agreement. If the School is an agency or institution of the State of Oklahoma, the School's liability shall be governed by the Oklahoma Governmental Tort Claims Act.

11. Disclaimer of Intent to Become Partners. The Facility and the School shall not by virtue of this Agreement be deemed to be partners or joint venturers. Neither party shall incur any financial obligation on behalf of the other.

12. Notices. Any and all notices, consents or other communications by one party intended for the other shall be deemed to have been properly given if in writing and personally delivered, transmitted by electronic means, or deposited in the United States first class mails, postpaid, to the addresses or numbers set forth below the signatures of the parties.

13. Confidentiality. The School shall, and the School must require Clinical Instructors, Instructors and Students to, keep confidential and not divulge to anyone else any of the proprietary, confidential information of the Facility, including patient information, unless such information (a) is or becomes generally available to the public other than as a result of disclosure by the School or any of the Students, or (b) is required to be disclosed by law or by a judicial, administrative or regulatory authority. The School, Clinical Instructors, Instructors and Students shall not use such information except as required to provide patient care services in the Clinical Rotations.

14. HIPAA Compliance.

a. The School must, and the School shall require the Clinical Instructors, Instructors and Students to, appropriately safeguard the protected health information of patients, in accordance with applicable provisions of the Health Insurance Portability and Accountability Act of 1996, as it may be amended from time to time ("HIPAA") and applicable law. Instructors and Students may use and disclose protected health information solely for the education and treatment purposes contemplated by this Agreement.

b. With respect to information obtained or received from the Facility, the School shall: (i) not use or further disclose the information other than as permitted or required by this Agreement or as required by law; (ii) use appropriate safeguards to prevent use or disclosure of the information other than as provided for by this Agreement; (iii) report to the Facility any use or disclosure of the information not provided for by this Agreement of which the School becomes aware; and (iv) require that any agents, including a subcontractor, to whom the School provides protected health information received from, or created or received by the School on

behalf of, the Facility agrees to the same restrictions and conditions that apply to the Facility with respect to such information.

15. FERPA. In the course of this Agreement, the Parties may have access to records of the other Party that are "education records" as defined by and protected under the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g, et seq., and the regulations promulgated there under ("FERPA"). Such records are confidential. To the extent that the Parties or its personnel have access to "education records" under this Agreement, they are deemed a "school official," as each of these terms are defined under FERPA. The Parties agree not to use education records for any purpose other than in the performance of this Agreement. Except as required by law, neither Party will disclose or share education records with any third party unless permitted by the terms of this Agreement.

16. Rights in Property. All supplies, fiscal records, patient charts, patient records, medical records, X-rays, computer-generated reports, pharmaceutical supplies, drugs, drug samples, memoranda, correspondence, instruments, equipment, furnishings, accounts and contracts of the Facility shall remain the sole property of the Facility.

17. Non-Discrimination. Except to the extent permitted by law, the Facility, the School, Instructors and Students shall not discriminate on the basis of race, color, creed, sex, age, religion, national origin, disability or veteran's status in the performance of this Agreement. As applicable to the School, the provisions of Executive Order 11246, as amended by EO 11375 and EO 11141 and as supplemented in Department of Labor regulations (41 CFR Part 60 et. Seq.) are incorporated into this Agreement and must be included in any subcontracts awarded involving this Agreement. The School represents that, except as permitted by law, all services are provided without discrimination on the basis of, race, color, creed, sex, age, religion, national origin, disability or veteran's status; that it does not maintain nor provide for its employees any segregated facilities, nor will the School permit its employees to perform their services at any location where segregated facilities are maintained. In addition, the School agrees to comply with Section 504 of the Rehabilitation Act and the Vietnam Era Veteran's Assistance Act of 1974, 38 U.S.C. Section 4212.

18. Facility Policies and Procedures. The School shall, and the School must require Instructors and Students to, comply with the policies, rules, and regulations of the Facility as provided to the School by the Facility.

19. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision.

20. No Assignment. Neither party may assign its rights or delegate its duties under this Agreement without the prior written consent of the other.

21. Binding Effect. This Agreement shall be binding upon, and shall inure to the benefit of, the parties and their respective legal representatives, successors and permitted assigns.

22. Governing Law. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Oklahoma.

23. Rights Cumulative; No Waiver. No right or remedy conferred in this Agreement upon or reserved to the Facility is intended to be exclusive of any other right or remedy. Each and every right and remedy shall be cumulative and in addition to any other right or remedy provided in this Agreement. The failure by either the Facility or the School to insist upon the strict observance or performance of any of the provisions of this Agreement or to exercise any right or remedy shall not impair any such right or remedy or be construed as a waiver or relinquishment with respect to subsequent defaults.

24. No Third-Party Beneficiaries. This Agreement is not intended to confer any right or benefit upon, or permit enforcement of any provision by, anyone other than the parties to this Agreement.

25. Entire Agreement. This Agreement constitutes the entire understanding and agreement of the parties with respect to its subject matter and cannot be changed or modified except by another agreement in writing signed by the parties.

SCHOOL:

The University of Tulsa



By

Robin Ploeger, Dean  
Oxley College of Health Sciences  
1215 S. Boulder Ave., 5<sup>th</sup> floor  
Tulsa, OK 74119

Email: [robin-ploeger@utulsa.edu](mailto:robin-ploeger@utulsa.edu)

By *Bill Buron* 05/23/2022

Bill Buron, Director  
School of Nursing  
Oxley College of Health Sciences  
1215 S. Boulder Ave., 5<sup>th</sup> floor  
Tulsa, OK 74119

Email: [bill-buron@utulsa.edu](mailto:bill-buron@utulsa.edu)

FACILITY:

Bixby Public Schools

By *Lydia G. Wilson*  
Lydia Wilson  
Associate Superintendent

Address:  
109 N. Armstrong  
Bixby, OK 74008  
Email: [lwilson@bixbyps.org](mailto:lwilson@bixbyps.org)

## EXTERNSHIP/OFF-CAMPUS PRACTICUM AGREEMENT

THIS AGREEMENT, made and entered into by and between **Bixby Public Schools, 109 North Armstrong, Bixby, OK 74008** ("Agency") and **The University of Tulsa, 800 South Tucker Drive, Tulsa, OK 74104-3189**, ("University") a nonprofit corporation of the State of Oklahoma, which owns and operates The University of Tulsa, Oxley College of Health Sciences.

WITNESSETH, THAT:

WHEREAS, Agency desires to provide student(s) in the Department of Communication Sciences and Disorders at The University of Tulsa with practicum settings in the interest of speech-language pathology; and

WHEREAS, the University desires to provide students with medical clinical practicum experiences in speech-language pathology in order that those students may be prepared to give, perform, manage, design and prescribe comprehensive diagnostic services and comprehensive speech-language therapy; and

WHEREAS, Agency and University desire to cooperate in providing practicum settings and experiences in a clinical outpatient settings as set outlined above (the "Program"); and,

NOW THEREFORE, for and in consideration of the mutual promises, agreements and covenants as hereinafter set forth, and other good and valuable consideration, it is hereby agreed by and between the Agency and University as follows:

1. Equal Opportunity. Agency Program, University, and Oxley College of Health Sciences shall employ, advance, accept, admit and otherwise treat in all manner in their employment and educational program, all persons without regard to race, color, national or ethnic origin, sex, age, religion, creed, handicap, disability or status as a veteran.
2. Cooperation of Agency. Agency agrees to cooperate with the University and Oxley College of Health Sciences in providing medical clinical practice settings to University students, through the Program, for practical clinical experience in speech-language pathology diagnostics and therapy.
3. Practicum Settings. Agency further agrees to make available the clinical settings and means for student experiences, including but not limited to all expendable equipment and supplies necessary for patient care.
4. Services, Resources, Facilities. Agency further agrees to make available to students and University faculty or other personnel involved in the Program the following:
  - a. Such space and facilities as are necessary for pre-assignment and post-assignment conferences;
  - b. Such instructional and library or other resource material as is available to or located at the Agency;
  - c. Parking space, cafeteria facilities, and other similar services on the same terms at which those services are regularly provided to Agency employees;

d. Facilities are available for storage of personal belongings, but security for such items is not provided.

5. Number of Program Participants. Agency further agrees that the number of students receiving school practicum experience at or through the Agency shall be determined by mutual agreement of the Agency's School Practicum Supervisor and the Dean of the Oxley College of Health Sciences, or their designated representatives. Primary factors to be considered in establishing said number are the adequacy of physical facilities at the Agency; the availability of agency personnel to supervise, train, and work with students participating in the Program; and adequacy of overall learning experience available.

6. Orientation. Agency further agrees to provide orientation to the Program, including but not limited to the clinical areas and Program curriculum, to members of University faculty or other University personnel whose teaching responsibilities at the University include or may include diagnostics or speech-language therapy. Such orientation may be made available for University faculty assigned to evaluating, counseling and conferring with students regarding the Program.

7. Emergency Medical Care. Agency further agrees to make available emergency medical care to students and University faculty or other personnel who are injured or otherwise become ill while at the Agency or are on an off-premises assignment as part of the Program; provided, that this provision shall not be construed to limit or otherwise prohibit any student, faculty, or University personnel from seeking such emergency medical care at any other facility besides Agency, or to refuse medical care. Emergency medical care provided to students and University faculty will be at the expense of the student or faculty member and shall be charged to them as determined by the Agency.

8. Agency Rules, Regulations, and Policies. Agency further agrees to provide each student, University faculty member, or other personnel with a copy of the current written Rules, Regulations, and/or Policies for Externships/Practicums, or any unwritten interpretations of the Rules, Regulations, and/or Policies for Externships/Practicums, of the Agency.

9. Practicum Site Supervisor. Agency further agrees to appoint a Practicum Site Supervisor ("Site Supervisor") whose duties shall include:

- a. Interviewing qualified University students for the Program;
- b. Observing, supervising, and counseling students participating in the Program; and,
- c. Assisting in evaluating students participating in the Program in accordance with (1) the learning objectives for a school practicum as defined by the University; (2) the instructor's guide for school practicum students prepared or otherwise provided by the University; and (3) the evaluation process as defined by the University.

10. Mutual Indemnification. Each party shall save and protect the other, and indemnify the other from all legal liability resulting in injury, death, or damages, including costs and attorney fees, caused by or arising out of the indemnifying party's negligent or willful misconduct in the supervision of students pursuant to this agreement.

11. Cooperation of University. The University agrees to cooperate with the Agency in determining the number of students receiving school practicum experience at or through the Agency, as provided in Paragraph 5 herein.

12. General Provisions. The University further agrees as follows:

- a. That it will provide Agency, by and through the Site Supervisor, with current written copies of (1) the learning objectives for practicum experiences as defined by the University; (2) student evaluation forms; and, (3) an instructor's guide for school practicum students.
- b. That it will establish lines of communication with the Site Supervisor prior to any school practicum placement of a student, as to the University's expectations, goals, and feedback mechanisms with regard to the Program, the Site Supervisor, and the students participating in the Program;
- c. That the Department of Communication Sciences and Disorders will provide to the Site Supervisor a time schedule and suggested criteria regarding evaluation of students.
- d. That it will prepare each student for his or her initial interview with the Site Supervisor, and, upon the approval of said Site Supervisor of particular students for participation in the Program, notify the Agency of said Site Supervisor of which students will participate in the Program.
- e. That it will observe and counsel students and confer with the Site Supervisor regarding each of said student's performance and progress or other matters.
- f. That it will inform students of all physical examinations required by the Agency and that it further will inform students of their responsibility for the costs of said physical examinations.
- g. That it will inform students regarding appropriate dress for participants in the Program, and further regarding each student's need to abide by the Rules, Regulations, and Policies of the Agency, and to provide his or her own transportation to and from the Agency at student's expense;
- h. That it will inform students and University faculty that they shall respect and conscientiously observe the confidential nature of all information which may come to either of or all of them, individually or collectively, with respect to patients and patients' records and that they will comply with ethical standards and state laws about the practice of speech-language therapy.
- i. That it will assure that all University students participating in the School Practicum Program will have in force a professional liability insurance policy with limits of \$1,000,000 per occurrence and \$3,000,000 aggregate. In this regard, University further agrees to provide Agency with a certificate of insurance for each student participating in the School Practicum Program stating that said student has liability insurance coverage in said amount.
- j. That it accepts the condition that no student or University faculty is to be considered an employee of the Agency under this agreement.

13. Withdrawal or Removal of Student and Notification Thereof. University and Agency agree that either University or Agency may withdraw or remove any student enrolled in the Program if, in the opinion of either party, said student is not making satisfactory progress in the Program or, for any

17. FERPA.

In the course of this Agreement, the Parties may have access to records of the other Party that are "education records" as defined by and protected under the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g, et seq., and the regulations promulgated there under ("FERPA"). Such records are confidential. To the extent that the Parties or its personnel have access to "education records" under this Agreement, they are deemed a "school official," as each of these terms are defined under FERPA. The Parties agree not to use education records for any purpose other than in the performance of this Agreement. Except as required by law, neither Party will disclose or share education records with any third party unless permitted by the terms of this Agreement.

18. Rights in Property. All supplies, fiscal records, patient charts, patient records, medical records, X-rays, computer-generated reports, pharmaceutical supplies, drugs, drug samples, memoranda, correspondence, instruments, equipment, furnishings, accounts and contracts of the Agency shall remain the sole property of the Agency.

19. Non-Discrimination. Except to the extent permitted by law, the Agency, the University, Instructors and Students shall not discriminate on the basis of race, color, creed, sex, age, religion, national origin, disability or veteran's status in the performance of this Agreement. As applicable to the University, the provisions of Executive order 11246, as amended by EO 11375 and EO 11141 and as supplemented in Department of Labor regulations (41 CFR Part 60 et. Seq.) are incorporated into this Agreement and must be included in any subcontracts awarded involving this Agreement. The University represents that, except as permitted by law, all services are provided without discrimination on the basis of, race, color, creed, sex, age, religion, national origin, disability or veteran's status; that it does not maintain nor provide for its employees any segregated facilities, nor will the University permit its employees to perform their services at any location where segregated facilities are maintained. In addition, the University agrees to comply with Section 504 of the Rehabilitation Act and the Vietnam Era Veteran's Assistance Act of 1974, 38 U.S.C. Section 4212.

20. Term of Agreement. The term of this Agreement shall be from **August 1, 2024 until July 31, 2025**. This agreement may be modified or terminated by the written mutual consent of Agency and University and may, in any event, be terminated by University or Agency at the end of 10 days after written notice terminating the Agreement is given to Agency or University, as the case may be.

21. Notices to Agency, Practicum Program, University, and Oxley College of Health Sciences. All notices under this Agreement shall be made to the following persons at the following listed addresses:

AGENCY

Bixby Public Schools  
109 N Armstrong.  
Bixby, OK 74008

School Practicum Program  
Speech-Language Pathology

UNIVERSITY

University of Tulsa  
800 South Tucker Drive  
Tulsa, Oklahoma 74104-3189

Communication Disorders Program  
Attention: Suzanne Stanton, Ed.D.

22. The University has authorized only certain persons to sign agreements of this nature on its behalf. No agreement is enforceable against the University unless signed by an authorized signatory.

23. This AGREEMENT shall be governed by the laws of the State of Oklahoma and agree that all disputes may be resolved in a court of competent jurisdiction in Tulsa County, Oklahoma.

24. This AGREEMENT constitutes the entire AGREEMENT between the parties and supersedes all prior agreements, arrangements, and understanding relating to the subject matters hereof. Any modification hereto shall be valid only if set forth in writing and signed by all parties hereto.

Executed and agreed to this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_ ("Agency")

By: \_\_\_\_\_

Bixby Public Schools

And

The University of Tulsa ("University")

By: *Susan M. Pepin*

Dr. Susan Pepin  
Dean, Oxley College of Health and Natural Sciences

Memorandum of Understanding  
between  
OKLAHOMA STATE UNIVERSITY  
OFFICE OF EDUCATOR SUPPORT  
and  
Bixby Public Schools  
for  
FIELD CLINICAL EXPERIENCES

This UNDERSTANDING made and entered into this day of August 1, 2024, by and between the Oklahoma State University Office of Educator Support, party of the first part, hereinafter referred to as “OSU OES,” and Bixby Public Schools, party of the second part, hereinafter referred to as “BIXBY PUBLIC SCHOOLS.” Oklahoma State University students participating in an approved OSU OES field or clinical experience course will be referred to as OSU OES candidates.

SECTION 1 BIXBY PUBLIC SCHOOLS agrees to provide the authorization, supervision, and instruction of OSU OES candidates completing the field and clinical experiences component of the teacher preparation program. This would include activities such as a) observation, b) teacher job-shadowing, c) student teaching, d) advanced certification internships/practicum, and e) other activities as approved by both the OSU OES and BIXBY PUBLIC SCHOOLS. OSU OES requires all candidates to have a cleared Oklahoma State Bureau of Investigation (OSBI) name check prior to being placed in any field experience or clinical practice. OSU OES will not place a candidate without a clear OSBI check, but the completion of a cleared OSBI name check will not necessarily require BIXBY PUBLIC SCHOOLS to accept that OSU OES candidate in a field or clinical experience. All placements should be mutually acceptable to both parties and either party may withdraw a candidate from the program if they believe it is not in the best interest of the candidate, faculty member, or the program to continue. Procedures for problem solving are detailed in the Handbook for Cooperating Teachers, Supervisors, and Principals. The OSU OES will provide the appropriate forms, collect the fees, and provide the information to BIXBY PUBLIC SCHOOLS. The completed OSBI report will be valid for up to four (4) years while the candidate is enrolled at OSU.

SECTION 2 BIXBY PUBLIC SCHOOLS agrees to accept OSU OES candidates for assignment in the public schools with cooperating teachers, administrators, and other related teaching personnel. BIXBY PUBLIC SCHOOLS further agrees the cooperating certified staff will give direct supervision to the OSU OES candidates assigned and will work with a faculty member assigned by the OSU OES in directing and evaluating the field or clinical experience.

SECTION 3 The OSU OES agrees to award *Certificates of Professional Development (CPD)* for BIXBY PUBLIC SCHOOLS certified staff who supervise OSU OES candidates. Each cooperating certified staff member who singly supervises a student teacher for 12 weeks will receive a three hour CPD. For each 360 hours of clinical observations, a one hour CPD will be awarded to BIXBY PUBLIC SCHOOLS. This certificate provides a tuition waiver for the continuing professional development of certified staff member. Cooperating teachers must complete an online evaluation of candidate performance prior to the last day of the semester serving as a cooperating teacher; failure to do so will result in no CPD being issued for that cooperating teacher. The cooperating certified staff member of record can transfer the certificate to another BIXBY PUBLIC SCHOOLS certified, contracted staff member with the approval of the superintendent.

Certificates cannot be sold. If a certified staff member chooses not to redeem the certificate, it must be redeemed by another member of the BIXBY PUBLIC SCHOOLS certified staff following all OSU OES and district procedures. The donating certified staff member (or superintendent approved district administrator with documentation of donation), the certificate recipient and the superintendent must sign the certificate in order to complete the transfer. Certificates must be used during the semester in which course work is completed and will expire after 18 months. Lost CPDs cannot be replaced. No more than 6 hours of certificates may be redeemed by any one person during a semester or summer session. Certificates can only be used to pay for resident, correspondence or extension courses.

SECTION 4 The OSU OES agrees to provide or arrange for non-credit staff development training related to supervision for those teachers desiring to serve as supervisors of teacher candidates and other clinical experiences. All instructors (tenure-track faculty, adjunct faculty, visiting faculty, and graduate teaching assistants or associates) are required to complete FERPA training. As part of our national accreditation, we are required to teach and assess the professional dispositions of our candidates throughout their coursework. Remediation is provided for any candidate receiving a low score on any element in each course. The elements in this assessment include ethics, professionalism, commitment to education, respect for diversity, work ethic, communication, learner attributes, cooperative/collaborative nature, and flexibility.

All OSU candidates are protected under FERPA. Mentor teachers with concerns about a candidate should communicate with their own administrator/principal and/or Dr. Kathy Thomas in the OSU OES for elementary candidates or Mr. Rodney Nichols for secondary candidates.

SECTION 5 All field experience forms will be initially processed for each course and each semester through the OSU OES Field and Clinical Experiences office. Forms processed by the OSU OES will be given to the designated BIXBY PUBLIC SCHOOLS district personnel for further processing and site placement.

SECTION 6 The OSU OES agrees to provide BIXBY PUBLIC SCHOOLS a report of the year's activities with field and clinical experiences including the schools involved, the various experiences and activities that occurred and the number of CPDs and hours awarded to BIXBY PUBLIC SCHOOLS teachers and the district.

SECTION 7 All OSU employees are covered by professional insurance for their actions performed within the scope of their employment but the university is prohibited from indemnifying a third party (candidates). Therefore, OSU advises all candidates to purchase professional liability insurance through a professional organization. Candidates placed in BIXBY PUBLIC SCHOOLS for clinical practice will be advised that they must show proof of liability insurance when requested. OSU will not be responsible for maintaining coverage for any liability arising from the acts and/or omissions of the employees, representatives or agents of Bixby Public Schools.

BIXBY PUBLIC SCHOOLS will maintain adequate insurance to provide coverage for the liabilities arising from the acts and/or omissions of employees, representatives or agents of BIXBY PUBLIC SCHOOLS who are participating in the internship program with OSU. BIXBY PUBLIC SCHOOLS will not be responsible for maintaining coverage for any liability arising from the acts and/or omissions of the candidates, employees, representatives or agents of Oklahoma State University. Worker's compensation coverage is not provided to the OSU candidate by Bixby Public Schools.

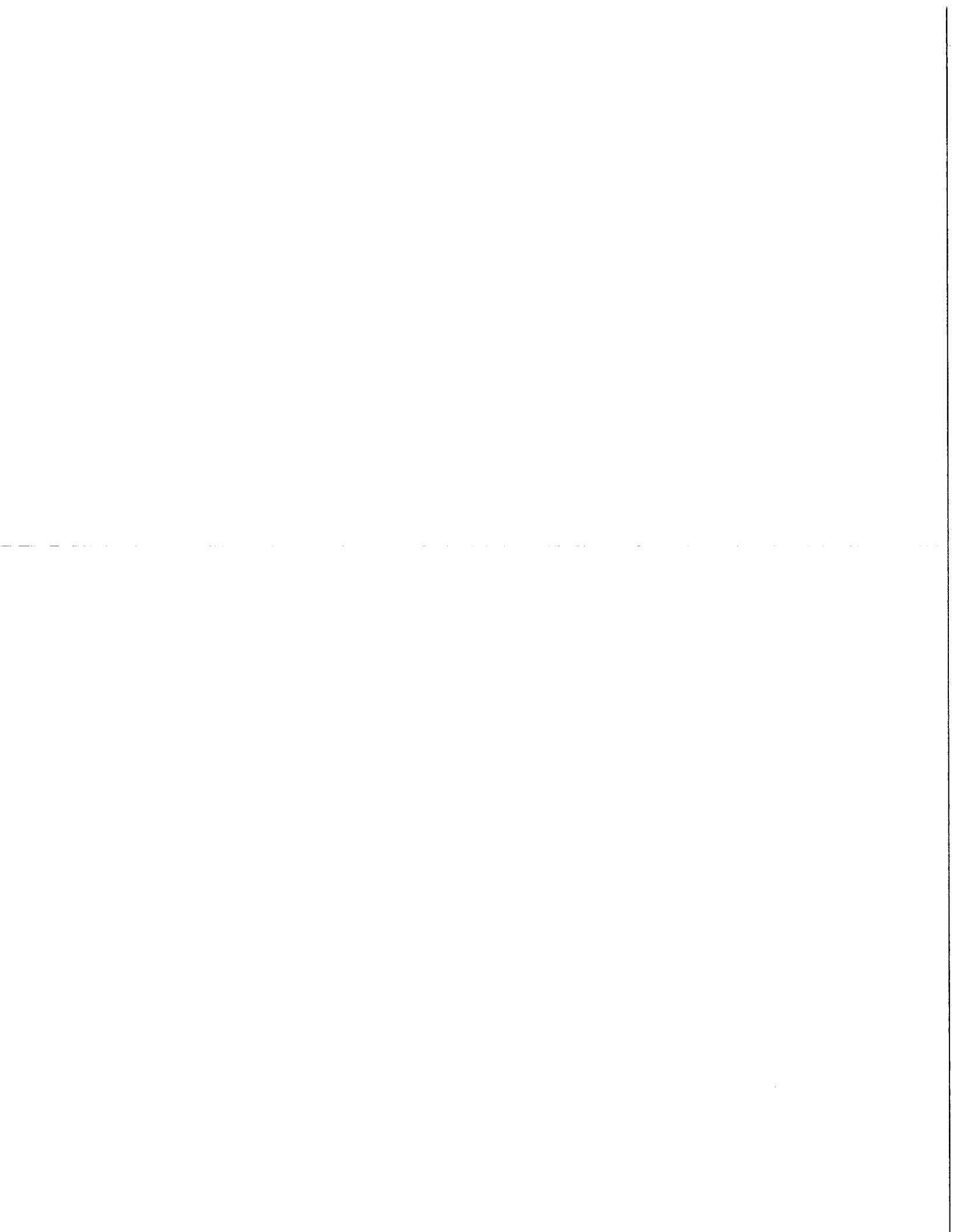
SECTION 8 UNDERSTANDING begins August 1, 2024, and may be renewed by memorandum of understanding between the two parties.

By: 

Dr. Shelbie Witte  
Senior Director, Office of Educator Support  
College of Education and Human Sciences  
Oklahoma State University  
Date: 04-15-2024

By: \_\_\_\_\_

Bixby Public Schools  
Date: \_\_\_\_\_



Memorandum of Understanding  
Between  
OKLAHOMA STATE UNIVERSITY  
SCHOOL PSYCHOLOGY PROGRAM  
And  
BIXBY PUBLIC SCHOOLS  
For  
DISSERTATION INTERVENTION AND DATA COLLECTION

This UNDERSTANDING made and entered into this day of February 19th, 2024, by and between Oklahoma State University, on behalf of its School Psychology Program, party of the first part, hereinafter referred to as "OSU SPSY," and Bixby Public Schools, part of the second part, hereinafter referred to as "BIXBY PUBLIC SCHOOLS." Oklahoma State University students participating in an OSU SPSY and Oklahoma State Institutional Review Board dissertation intervention and data collection will be referred to as OSU SPSY researchers.

SECTION 1. BIXBY PUBLIC SCHOOLS agrees to provide the authorization, access, collaboration, and pre-approved data to OSU SPSY researchers completing the doctoral dissertation of Macy Howell, MS, and under university supervision of Gary Duhon, PhD, BCBA-D. This would include activities such as a) provide specified teacher names and contact information, b) provide specified classroom information of students, c) coach participating teachers on the intervention program and protocol, d) direct intervention and collect fidelity data during intervention sessions, e) intervention as outlined in **IRB-23-309**, f) data as outlined in **IRB-23-309** and g) other activities as approved by both the OSU SPSY and BIXBY PUBLIC SCHOOLS. OSU SPSY requires all graduate research assistants to have cleared Oklahoma State Bureau of Investigation (OSBI) name check prior to being placed in any field experience, clinical practice, or on-site data collection. OSU SPSY will not place a graduate research assistant without a clear OSBI check, but the completion of a cleared OSBI name check will not necessarily require BIXBY PUBLIC SCHOOLS to accept that OSU SPSY graduate research assistant in a field or clinical experience. All placements should be mutually acceptable to both parties and either party may withdraw a graduate research assistant from the placement if they believe it is not in the best interest of the graduate research assistant, faculty member, or the program to continue.

SECTION 2. BIXBY PUBLIC SCHOOLS agrees to accept OSU SPSY researchers for activities in the public schools with cooperating teachers, administrators, and other related personnel.

SECTION 3. UNDERSTANDING begins, February 19th and ends July 30, 2024.

By: Jeanette Mendez  
(Signature)

Jeanette Mendez  
Senior Vice President of Academic Affairs  
Oklahoma State University  
Date: 02/22/2024

(Today's Date)

(Today's Date)  
By: \_\_\_\_\_  
(Signature)

Rob Miller  
District Superintendent  
Bixby Public Schools  
Date: \_\_\_\_\_

(Today's Date)

AGREEMENT  
Between  
NORTHEASTERN STATE UNIVERSITY  
Acting for and on behalf of its  
TEACHER EDUCATION PROGRAM  
And  
BIXBY PUBLIC SCHOOLS  
For  
TEACHER EDUCATION PROGRAM

THIS AGREEMENT is made and entered into this 31st day of May 2024, by and between the NORTHEASTERN STATE UNIVERSITY, acting for and on behalf of its Teacher Education Program ("University"), and Bixby Public Schools of TULSA COUNTY, OKLAHOMA ("SCHOOL").

WITNESSET H:

SECTION 1: "SCHOOL" agrees to provide the authorization, supervision and instruction of student teachers completing their student teaching portion of teacher preparation and to provide pre-student teaching observation and participation activity in the Teacher Education Program.

SECTION 2: "SCHOOL" agrees to accept for assignment to cooperating teachers in the public schools a certain number of students enrolled in the University's Teacher Education Program. "SCHOOL" further agrees the cooperating teacher will give direct supervision to the student teacher assigned and will work with a faculty member assigned by the University in directing and evaluating the student teacher experience. "SCHOOL" further agrees to provide student teacher supervision, instruction, mentoring or assistance, as needed by various staff members to enhance and develop the student teacher's ability to effectively educate children in an urban educational environment including, but not limited to, identifying and serving children with disabilities, serving children from diverse socio-economical populations, and serving children with foreign language barriers.

SECTION 3: All arrangements for the placement or removal of student teachers will be coordinated through "SCHOOL" building administrators and University College of Education Director of Clinical Education. If a student teacher fails to comply with the requirements of this Agreement or to perform to "SCHOOL"'s satisfaction, the University will be contacted and so informed. If such issues are not resolved to "SCHOOL"'s satisfaction, the University will, upon written or verbal request by "SCHOOL" building administrator, immediately remove that student teacher from the school.

SECTION 4: The University and its student teachers will comply with all applicable federal and state laws and regulations and will comply with all "SCHOOL" policies, rules and regulations while on "SCHOOL" premises or performing services under this Agreement. The University and its student teachers will keep confidential and not disclose to any person or entity any records or other documentation, including progress notes which may constitute student records as defined in the Family Educational Rights and Privacy Act unless such disclosure is authorized under the Act or pursuant to court order.

SECTION 5: To the extent allowed by Oklahoma law, the University agrees to indemnify, defend and hold "SCHOOL" and its officers, administrators, board members and employees harmless from and against any and all claims, liability, loss or expense, including reasonable attorneys' fees, for injury or damages that are caused by or result from the negligent or intentional acts or omissions of the University, its student teachers, officers, agents, employees or contractors.

SECTION 6: It is not the intention of the parties to form a joint venture or partnership. This Agreement shall not be construed to create an employment or agency relationship between the University and "SCHOOL" or any of their respective employees, student teachers or agents. "SCHOOL" and the University shall, at all times, act and function pursuant to this Agreement and hold themselves out as independent contractors. The University agrees and affirms that all University employees entering upon "SCHOOL" property under the provisions of this Agreement are and shall be covered by worker's compensation insurance to the extent required by applicable law and that "SCHOOL" shall, in no event, be required to provide such coverage for the University's student teachers and employees.

SECTION 7: "SCHOOL" and the University agree that student safety is a top priority. In an effort to protect the students' safety, the University agrees that it will not place any individual on "SCHOOL" property, whether as a student teacher, officer, agent, employee or contractor if that person has been convicted of a felony or has been convicted of any crime involving moral turpitude. The University hereby certifies that none of its student teachers and none of its employees working on "SCHOOL" property are currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders' Registration Act. The University shall submit written proof to "SCHOOL" that all student teachers and faculty supervisors coming on to "SCHOOL" property have passed background checks prior to their entering on "SCHOOL" property. All University employees and student teachers must have in their possession, at all times, a current photo ID which identifies them as a student teacher or employee of the University and, if required by "SCHOOL", a "SCHOOL" photo ID authorizing access to a specific "SCHOOL" site. If at any time a student teacher or University employee demonstrates actions which are inappropriate or create a disruption within a school, the building administrator may require that such person leave "SCHOOL" property and not return without specific permission of the building administrator, "SCHOOL", and University Director of Clinical Education.

SECTION 8: Neither "SCHOOL", nor its employees, shall receive compensation from the University for services performed under this Agreement in support of the University's Teacher Education Program. The University may, however, with "SCHOOL"'s consent, pay a reasonable and customary honorarium to cooperating teachers or, alternatively, may provide cooperating teachers a tuition waiver to enroll in a University course upon completion of their supervision of a student teacher.

SECTION 9: All notices to be made under this Agreement shall be made in writing and delivered by personal delivery by commercial delivery service, or by certified United States mail, return receipt requested, to the following addresses:

If to the University: Dr. Rodney Hanley  
Northeastern State University  
600 N. Grand Ave.  
Tahlequah, OK 74464

If to "SCHOOL": BIXBY PUBLIC SCHOOLS  
109 N. Armstrong  
Bixby, OK 74008


With a copy to: Mr. Rob Miller  
Superintendent  
Bixby Public Schools  
109 N. Armstrong  
Bixby, OK 74008

SECTION 10: This Agreement sets forth the entire agreement between the parties as to the subject matter hereof, and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written.

SECTION 11: This Agreement is for a period of one (1) year beginning May 31, 2024 and ending May 31, 2025 Either party may terminate this Agreement, without cause, upon sixty (60) days' written notice. Student teachers enrolled in the University's Teacher Education Program and assigned to a "SCHOOL" site at the time such notice is given will be afforded the opportunity to complete their assignment notwithstanding such early termination.

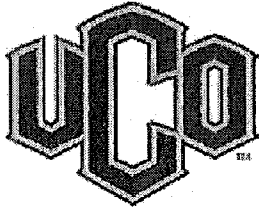
IN WITNESS WHEREOF, the University and "SCHOOL" have executed this Agreement as of the day and year first written above.

NORTHEASTERN STATE UNIVERSITY,  
TEACHER EDUCATION PROGRAM

By:   
Name: Rodney Hanley  
Title: President

BIXBY PUBLIC SCHOOLS,  
BIXBY, OK

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_



## UNIVERSITY OF CENTRAL OKLAHOMA

### UNIVERSITY OF CENTRAL OKLAHOMA TEACHER EDUCATION PROGRAM PARTNER SCHOOL AGREEMENT

- I. This Partner School Agreement is made between the University of Central Oklahoma and  
(the "Partner School").
  
- II. It is the desire of the University to utilize resources of the Partner School for teacher candidates enrolled in education courses involving clinical experiences and/or student teaching, and the Partner School has such facilities and is willing to cooperate with the University in making them available for educational purposes.
  - A. **The University and the Partner School jointly agree:**
    1. The Partner School and the University agree to cooperate in the placement of teacher candidates. The Partner School has no obligation to work with teacher candidates who are initially considered to be, or are later found to be, unsuited to the Partner School clinical experience and/or student teaching assignment.
    2. Access to teacher candidate records shall be governed by the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. § 1232g.,
    3. No party to this agreement shall, in connection with any aspect of its performance, discriminate against any person because of perceived or actual race, creed, color, gender, age, religion, disability, veteran's status, sexual orientation, or national or ethnic origin.
    4. It is mutually agreed that neither party has any financial obligation to compensate the other for performance under this Agreement. Compensation cannot be provided to teacher candidates for clinical experience and/or the student teaching assignment. Student teachers **may not** be utilized as substitute teachers during their assignment.
    5. The University and the Partner School agree to prohibit teacher candidates, faculty, or staff from publishing any confidential materials of the Partner School as a direct result of the clinical experience and/or student teaching experience in the Partner School, unless such publication is approved for release, in writing, by the Partner School and the University.
    6. The University and the Partner School agree to apply/utilize the co-teaching strategies identified in Appendix B of this agreement.

**B. Responsibility of the University:**

1. The University will designate a university liaison to work with the Partner School or district who will coordinate the placement of teacher candidates.
2. The University will communicate with the Partner School, prior to the placement of teacher candidates, to review the purpose, provisions, and responsibilities involved in the clinical experience and/or student teaching assignments.
3. The University's Jolene Schwind Office of Teacher Education Services will provide the assignments, training activities, and assessment tools for mentor teachers and teacher candidates. Successful completion of these items is necessary for teacher certification.
4. The University is responsible for monitoring the learning experiences of the teacher candidate. Each student teacher will be assigned a university supervisor to provide support and facilitate communications between the Partner School and the University.
5. When circumstances beyond the control of the University or Partner School indicate the teacher candidate must be withdrawn, or if the Partner School is unable to meet the conditions of the agreement, the University has the responsibility to withdraw the teacher candidate from the Partner School. This action will be taken only in consultation with the Coordinator of Clinical Experiences and the Director of Educator Preparation.
6. The University agrees not to use the Partner School's name in any publications or advertising, except in University catalogs, bulletins, University accreditation reports and teacher candidate recruitment materials without prior written Partner School approval.
7. The following clauses are applicable to this agreement:
  - a. The University will provide each clinical experience candidate placed in a Partner School with current University policies, guidelines, and required practices.
  - b. The University will provide the Partner School with current information on dates of clinical experience and/or student teaching assignments and the nature of the educational assignment necessary for each teacher candidate.
  - c. The University will provide training for Partner School administrators and mentor teachers ("co-teachers") of clinical experience candidates, as needed. Training sessions may be delivered at the Partner School by University staff/faculty and/or through online tutorials.
  - d. The University will permit its faculty to participate as resource persons at

Partner School activities upon invitation from the Partner School and with the University's approval.

8. The University shall ensure that each teacher candidate has passed a current criminal background check and sex offender registry as conducted by the vendor Trak-1, prior to the teacher candidate's clinical experience.

### **C. Responsibilities of the Partner School**

1. The Partner School will allow the University to use its facilities for a clinical experience and/or student teaching assignment for teacher candidates enrolled at the University.
2. The Partner School will be responsible for the supervision of the teacher candidate's activities within the Partner School.
3. The Partner School will collaborate with the University in determining a mentor teacher ("co-teacher") with a standard teaching certificate and a minimum of three years teaching experience in the teacher candidates' certification area to instruct and to supervise the teacher candidate.
4. The Partner School and University will give mentor teacher preference if they were prepared comprehensively, e.g. graduated with a degree in education from an accredited institution of higher education. The Partner School may not place a candidate with an adjunct teacher or a teacher who is on a plan of improvement in their district.
5. The Partner School and University will collaborate to place student teachers with mentors who have completed the University's co-teaching training (available in person and/or online) and who have demonstrated successful collaboration with colleagues.
6. The Partner School will provide adequate work resources that enable the teacher candidate to function effectively. The Partner School is responsible for providing adequate provision for safeguarding confidential materials.
7. The Partner School will provide teacher candidates an initial orientation to the Partner School and appropriate learning experiences.
8. The Partner School will be responsible for prompt submission of reports that adequately describe the teacher candidate's performance, as required by the University.
9. The Partner School will communicate immediately with the supervisor, Coordinator of Clinical Experiences and/or the Director of Educator Preparation any concern regarding a teacher candidate's performance.
10. The Partner School will consult with the Coordinator of Clinical Experiences and/or the Director of Educator Preparation if specific circumstances require the Partner School to ask that the teacher candidate be withdrawn from any level of clinical experience.
11. The Partner School will ensure that teacher candidates have schedules that allow them to

complete coursework responsibilities, including days that candidates must return to the UCO campus during clinical experiences.

12. The Partner School agrees to permit, upon reasonable request, the visitation of Partner School facilities by the University and by those agencies charged with the accreditation of the University.
13. The Partner School agrees to provide each teacher candidate in the Partner School all Partner School policies, rules, regulations, and expectations that are pertinent to the teacher candidate's role in the assignment.
14. The Partner School will provide adequate time for the clinical experience and/or student teaching mentor teacher ("co- teacher") to hold individual conferences with the teacher candidate as needed.
15. The Partner School agrees to follow the conditions for Early Release found in Appendix A, if a student teacher candidate is being considered for employment before graduation.

**The Agreement includes expectations and responsibilities as identified throughout this document. This agreement shall continue in effect until terminated by either party on 60 days' prior written notice to the other party.**

---

Signature of VP Academic Affairs, University of Central Oklahoma      Date

---

Signature of School Administrator      Date

---

Printed Name of School Administrator \_\_\_\_\_

Title of School Administrator \_\_\_\_\_

Email for School Administrator \_\_\_\_\_

## Attachment 1

Quality clinical experiences in P12 schools significantly influence the successful completion of education degrees. UCO is committed to collaborating with partner schools to ensure high quality placements for every teacher candidate. Our accreditors define “high quality” placements through several conditions:

- mentors (co-teachers) must be certified in the area in which they teach,
- mentors (co-teachers) must have at least 3 years of successful teaching experience,
- mentors (co-teachers) must demonstrate positive professional dispositions, **and**
- Mentors (co-teachers) must be strong teachers and mentors as shown by their ability to work productively and collaboratively with colleagues.

Strong mentors dedicate time to making their classroom management strategies, instructional approaches (including planning, delivery and assessment), and other professional decisions explicit. Mentors must also provide accurate and ongoing feedback aimed at advancing the candidates’ skill sets. To ensure that clinical students share similar experiences at all levels, UCO has adopted a set of co-teaching strategies provided in Attachment B.

Descriptions of the different levels of clinical experience follow.

### **Level I: Clinical Experience 1 (CE1)**

#### I. Purpose

The first clinical experience allows teacher candidates to identify the knowledge, skills and dispositions involved in helping all students learn. This clinical experience is intended to help teacher candidates make informed decisions concerning the pursuit of a career in public education.

#### II. Demand on Resources

The Level I clinical experience requires that teacher candidates complete targeted observations and interact with students in ways that assist the mentor (co-teacher). Appropriate co-teaching strategies include, but do not have to be limited to, the following: One Teach, One Observe & One Teach, One Assist.

#### III. Clinical Hours Required

15

#### IV. Expectations of Partner School

To be a Level 1 partner school, Teacher Candidates should be given the opportunity to:

- experience actual classroom settings in their discipline;
- observe and assist a willing mentor teacher (co-teacher) who is an effective classroom manager and instructor and who will look for opportunities to implement co-teaching

- strategies 1 & 2;
- understand school policies and expectations such as working hours, records and reports, lesson planning and other responsibilities;
- observe student and teacher behaviors in a targeted manner (e.g., identifying questioning techniques used by the teacher, monitoring student engagement/responses during instruction, identifying effective classroom management approaches, etc.);
- interact with students to practice minimally intrusive classroom management strategies; and
- assist the mentor teacher with instructional tasks.

## **Level II: Pre-Student Teaching Internship (CE2)**

### **I. Purpose**

The Pre-Student Teaching Internship provides teacher candidates with practice using theoretical and evidence-based approaches in diverse educational settings. This clinical experience is intended to give the teacher candidates some experience managing a classroom and engaging in instructional activities. Teaching practice should include working with instructional and teacher-related (e.g., attendance, grading, management) technologies and interacting with emergent bilingual/language learning and special education (to include gifted) students. CE2 is to be completed the semester prior to student teaching so that the candidate and mentor teacher (co-teacher) can develop a healthy working relationship and the teacher candidate can acclimate to the school.

### **II. Demand on Resources**

CE2 requires that teacher candidates engage more actively in classrooms than during CE1. Through mentor teacher (co-teacher) guidance, the candidates will implement targeted strategies designed to advance learners' knowledge, strategies, and abilities in the content area. The emphasis during CE2 should be on the following co-teaching strategies: One Teach, One Assist; Station Teaching; Parallel Teaching; Supplemental Teaching; or Alternative (Differentiated) Teaching.

### **III. Clinical Hours**

45

Note: Candidates in Special Education, Art Education, Instrumental and Vocal Music Education, Math Education, and Theater Education may be required to complete a split placement with two mentors to meet subject area accreditation requirements.

### **IV. Expectations of Partner School**

In addition to the expectations listed for the Level I school partnership, the Level II partner should provide teacher candidates the opportunity to:

- observe expertise in dedicated targeted areas including with emergent bilinguals and special education students;
- assist the mentor teacher with instructional tasks;
- understand and implement a variety of the 7 Co-Teaching strategies when

- appropriate; and
- interact with students in small groups to practice classroom management and targeted instructional strategies.
- Practice teaching specific lesson plans developed in their courses, as needed

### **Level III: Student Teaching Internship (CE3)**

#### **I. Purpose**

The purpose of student teaching is for teacher candidates to demonstrate and advance their knowledge, skills and dispositions related to teaching and learning in a P12 setting. This internship requires student teachers to be reflective, responsive and resourceful when planning, designing, and facilitating instruction and when assessing and reassessing student learning and classroom management approaches.

#### **II. Demand on Resources**

CE3 requires that student teachers complete their internship with a mentor teacher (co-teacher) who will work collaboratively utilize some, if not all, of the 7 Co-Teaching strategies. The co-teacher should need only to relinquish the class to the student teacher fully during their two week “solo teaching” time. The co-teacher must be willing to discuss, plan, assess and reflect upon the teaching and learning in close collaboration with the student teacher.

#### **III. Clinical Hours Required**

Approximately 16 weeks, all day during regular teacher contract hours, based on the P12 district schedule

Note: Student teaching begins on the same day as the mentor teachers report date in August/January.

#### **IV. Expectations of Partner School**

Level III partner schools must also be a Level I and II partner. In addition to the expectations for schools listed on Levels I and II, the school site must place teacher candidates with a strong mentor (co-teacher):

- through joint agreement between the school administrator and UCO personnel;
- who meets all required mentor criteria on page 4;
- who will work collaboratively with the teacher candidate and the university;
- who has completed UCO’s Co-Teacher/Mentor Training, face-to-face or online;
- who has a history/ability of providing ongoing performance feedback to student teachers, including completing survey assessments needed by the university for program data and accreditation;
- who will commit time to co-planning;
- who will meet with University supervisors to document student teaching performance; and
- who will allow the teacher candidate to lead instruction during a two week period of solo teaching.

## **Level IV: Clinical Experiences for Graduate Students**

### **I. Purpose**

UCO provides training and support to graduate students in a variety of education-focused programs, including School Counseling, Educational Leadership, Teaching English as a Second Language, Library Media Specialist, and Secondary Education. As part of their coursework, some graduate students may be required to complete time observing and assisting a teacher who meets the criteria previously described on page 4. Like undergraduate teacher candidates, those completing graduate program clinical experiences will have cleared a national background check and signed UCO's Code of Ethics prior to attending at their clinical site.

## Appendix A

### STUDENT TEACHER EARLY RELEASE AGREEMENT



A successful early release from student teaching requires strong support and communication between the UCO Educator Preparation Program, the university supervisor, the program coordinator, the clinical/hiring site, and the teacher candidate. Early release enables a teacher candidate to get a “jump start” on their professional career and assists sites/districts who may be experiencing teacher shortages. *It should be noted that until a degree is conferred at graduation, the teacher candidate is still a full-time student in their preparation program and certain requirements for early release must be met to support the candidate while they hold student status.*

The following requirements are set forth to ensure that UCO Teacher Candidates have sufficient support in their clinical classroom and that their coursework, certification exams and degree completion are not delayed. These requirements can also be found in the UCO MOU on file with the school district.

To confirm compliance with the early release requirements, a Zoom or face to face meeting with the teacher candidate, site administrator, university supervisor, program coordinator, and a representative from UCO’s Jolene Schwind Office of Teacher Education Services (JSTES) is required. The meeting will allow all parties to review requirements and plan for a successful early release. This agreement will serve as the agenda for the meeting and will be kept as documentation in the JSTES. A space for meeting notes is provided below the signature lines.

Date of Scheduled Zoom Meeting with all parties: \_\_\_\_\_

Requirements for Early Release of a UCO Teacher Candidate:

1. A certified mentor must have been in the classroom with the candidate full time for the first 12 weeks prior to early release.
2. The hiring administrator must hire the teacher candidate for a long-term substitute position in their field of certification. A position as a rotating substitute is not allowable. If a teacher candidate is early released to a different site, JSTES will notify the original site regarding early release.
3. The hiring school site must provide a certified mentor teacher **and** designate an administrator contact for the candidate, both of whom assume responsibility for supporting the candidate after early release.
4. The site administrator must notify UCO JSTES and receive approval in advance if

staffing changes at a school site result in the need to change a mentor assignment at any time during the student teaching internship semester. This ensures compliance with program accreditation requirements.

5. The site administrator must provide support for an early release candidate to resubmit any part of the PPAT if a score of 38 is not achieved. In some cases, this may require release time back to their original classroom assignment.
6. The hiring site must allow the teacher candidate to attend any required “touchback” days at UCO that occur during Weeks 13-16, e.g. our Honoring a Noble Profession event or other program level touchback days.
7. The university supervisor must be able to complete any remaining student teacher observations/visits.
8. The university supervisor must provide a recommendation in writing via email indicating their support for early release.
9. The teacher candidate must be “graduation ready,” including all coursework, disposition surveys, required student teaching course assessments in D2L, and the OSAT. SPED majors must also have passed the ORT. Modern Languages majors must also have passed the OPI.
10. The teacher candidate must submit all four completed PPAT tasks before early release will be approved.
11. The teacher candidate is not considered officially approved for early release until UCO JSTES provides an official email for the hiring administrator, the supervisor, and the candidate.
12. The teacher candidate must continue to adhere to the UCO absence policy in Weeks 13-16 at their early release site because they are enrolled in their student teaching course until graduation.

The teacher candidate and hiring administrator will sign below (or affirm via email) to acknowledge receipt of the early release requirements and a commitment to maintain the requirements. This document does not constitute an employment contract between the district and the teacher candidate.

---

**Teacher Candidate Signature**

---

**District Administrator**

## Appendix B: Co-Teaching Strategies & Examples

Strategy	Definition/Example
<b>One Teach, One Observe</b>	One teacher has primary responsibility while the other gathers specific observational information on students or the (instructing) teacher. The key to this strategy is to focus the observation – where the teacher doing the observation is observing specific behaviors.
<b>One Teach, One Assist</b>	An extension of One Teach, One Observe. One teacher has primary instructional responsibility while the other assists students with their work, monitors behaviors, or corrects assignments. <i>Example:</i> While one teacher has the instructional lead, the person assisting can
<b>Station Teaching</b>	The co-teaching pair divides the instructional content into parts – Each teacher instructs one of the groups, groups then rotate or spend a designated amount of time at each station – often an independent station will be used along with the teacher led stations. <i>Example:</i> One teacher might lead a station where the students play a memory
<b>Parallel Teaching</b>	Each teacher instructs half the students. The two teachers are addressing the same instructional material and presenting the material using the same teaching strategy. The greatest benefit to this approach is the reduction of the student-to-teacher to teacher ratio. <i>Example:</i> Both teachers lead a question and answer discussion on specific content
<b>Supplemental Teaching</b>	This strategy allows one teacher to work with students at their expected grade level, while the other teacher works with those students who need the information and/or materials retaught, extended or remediated. <b><u>Example:</u></b> One teacher may work with students who need reteaching of a
<b>Alternative (Differentiated)</b>	Alternative teaching strategies provide two different approaches to teaching the same information. The learning outcome is the same for all students, however the avenue for getting there is different. <b><u>Example:</u></b> One instructor may lead a group in predicting prior to reading by looking at the cover of the book and the illustrations, etc. The other instructor accomplishes the same outcome but with his/her group, the students predict by
<b>Team Teaching</b>	Well planned, team-taught lessons, exhibit an invisible flow of instruction with no prescribed division of authority. Using a team teaching strategy, both teachers are actively involved in the lesson. From a students' perspective, there is no clearly defined leader – as both teachers share the instruction, are free to interject information, and available to assist students and answer questions. <b><u>Example:</u></b> Both instructors can share the reading of a story or text so that the

*Co-teaching strategies are not hierarchical. They can be used in any order and/or combined to best meet the needs of the students in the classroom.*

Used with Permission.  
Copyright 2012. *The Academy for Co-Teaching and Collaboration* at St. Cloud State University.

Original Research Funded by a US Department of Education, Teacher Quality Enhancement  
Partnership Grant.

**MEMORANDUM OF UNDERSTANDING  
BETWEEN GLENPOOL PUBLIC SCHOOLS AND BIXBY PUBLIC SCHOOLS**

This Memorandum of Understanding (MOU) is made and entered into between Independent School District No. 4 of Tulsa County, Oklahoma, also known as Bixby Public Schools (hereinafter referred to as BPS) and Independent School District No. 13 of Tulsa County, Oklahoma, also known as Glenpool Public Schools (hereinafter referred to as GPS). By entering into this MOU, BPS and GPS express their shared commitment to offer opportunities for Foundations of Manufacturing Program participation on the GPS campus to students from both school districts. This MOU identifies the roles and responsibilities of each school district and the shared responsibilities of both districts.

Therefore, the parties agree as follows:

1. The term of this MOU begins on August 15, 2024 and ends on June 30, 2025. If either party desires to terminate this MOU prior to the ending date, the party will notify the other party's designated contact person in writing of its intent to terminate the MOU, and the MOU will terminate at the end of the semester in which the notice was received.
2. Under this MOU, BPS and GPS will each maintain a designated contact person for student and staff issues related to the Foundations of Manufacturing Program.

BPS Contact Person: Micky Replogle, Bixby High School Principal

GPS Contact Person: Gaylen Urie, Glenpool High School Principal

If the contact person for either school district changes during the term of this MOU, the changing district will notify the other district of the name and position of the new contact person.

3. GPS has the following rights and responsibilities under this MOU:
  - a. Provide and furnish, at its sole expense, a facility on the GPS campus to house the Foundations of Manufacturing Program.
  - b. Through Tulsa Technology Center assigned teacher or other GPS personnel, review GPS policies, rules and regulations, Tulsa Technology Program rules and procedures, and the relevant provisions of the GPS High School Handbook with BPS students participating in the Foundations of Manufacturing Program; report issues or concerns about participating BPS students to the BPS contact person; provide effective student experiences in the Foundations of Manufacturing Program; assign grades to participating students; keep track of student attendance; communicate BPS student grades and attendance to the designated

BPS personnel; and carry out the other responsibilities of an effective teacher in the Program.

4. BPS has the following rights and responsibilities under this MOU:
  - a. Notify BPS students of the option to enroll in the Foundations of Manufacturing Program and handle all aspects of their enrollment process.
  - b. Notify the Tulsa Technology Center advisor assigned to BPS of enrollment. TTC advisor will assist students with completing the TTC enrollment application.
  - c. Notify the GPS contact person of BPS students who enroll in the Foundations of Manufacturing Program.
  - d. Provide, at its sole expense, transportation to and from the Foundations of Manufacturing Program for BPS students enrolled in the Program.
  - e. Handle drop/add issues for any BPS student who chooses to enter or exit the Foundations of Manufacturing Program.
  - f. Communicate drop/add issues with TTC advisor.
  - g. Handle discipline for any BPS student in the Foundations of Manufacturing Program who violates the discipline policies, rules or regulations of GPS as reported by the GPS contact person.
5. BPS and GPS will both carry out the following responsibilities under this MOU:
  - a. Establish course schedules that enable interested students from both districts to participate in the Foundations of Manufacturing Program.
  - b. Collaborate to address accreditation questions and issues concerning the Foundations of Manufacturing Program.
  - c. Collaborate to present the Foundations of Manufacturing Program as an enrollment option to BPS students.
  - d. As to all aspects of the Foundations of Manufacturing Program, comply with the requirements of all relevant federal and state laws and regulations, including but not limited to the Family Educational Rights and Privacy Act, the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act, the Americans with Disabilities Act, Title IX of the Education Amendments, Title VI of the Civil Rights Act of 1964 and the Age Discrimination Act.
  - e. If a BPS student participating in the Foundations of Manufacturing Program or the student's parent or guardian submits a complaint of discrimination or bullying, harassment, or intimidation to either school district concerning the Foundations of Manufacturing Program, school district representatives will promptly determine how to investigate and carry out all other aspects of the complaint process effectively in compliance with applicable federal and state laws and regulations and district policy, rules and regulations.

- f. As to any significant issue concerning the participation of BPS students in the Foundations of Manufacturing Program that is not otherwise addressed in this MOU, the parties will discuss the issue and determine how to handle it.
- 6. During the term of the MOU, the parties will discuss issues connected to the participation of BPS students in the Foundations of Manufacturing Program to determine whether the arrangement continues to be mutually beneficial.

Independent School District No. 4 of Tulsa County, Oklahoma, also known as Bixby Public Schools (BPS)

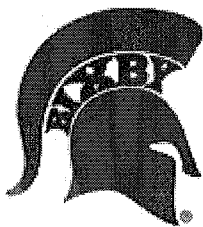
---

Name/Title/Date

Independent School District No. 13 of Tulsa County, Oklahoma, also known as Glenpool Public Schools (GPS)

---

Name/Title/Date



Memorandum of Understanding  
2024-2025  
Bixby Public Schools

This formal Memorandum of Understanding is made and entered into by Bixby Public Schools, hereinafter, referred to as BPS, and Glenpool Public School, hereinafter referred to as GPS. By this agreement, BPS and GPS express a shared commitment to increase opportunities for the students at GPS by offering JROTC on the campus of BPS. By clarifying policies and procedures, the institutions seek to assist students from GPS in completing coursework through the BPS JROTC program.

Agreement Provisions:

BPS will provide the facility to house the program.

Students under the supervision of BPS faculty during their time on BPS campus will work with GPS faculty in communication of attendance, grades, behavior, and academic progress while enrolled in JROTC.

BPS will provide all necessary materials for an effective experience.

GPS will provide transportation to BPS campus for students.

GPS will allow promotion of the program with input from the site administrator at GPS.

This agreement is subject to change by BPS or GPS.

This agreement will be review annually by the appropriate personnel at each institution. This review will take place in the spring in order to incorporate program changes for the subsequent academic year. Any revision to the original MOU will be communicated to all the signatories of the original agreement as well as appropriate individuals at both institutions.

This agreement will be a continued until written notification is made by either institution to the other institution for termination.

This document is an agreement between Bixby Public Schools and Glenpool Public Schools. It is designed to create a partnership whereby GPS students have the opportunity to participate in JROTC at the BPS High School campus.

\_\_\_\_\_  
Bixby Public Schools

\_\_\_\_\_  
Glenpool Public Schools

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## Memorandum of Understanding

This Memorandum of Understanding is entered into on April 9, 2024, between Bixby Public Schools of Tulsa County, Oklahoma, and The Bridges Foundation of Tulsa County, Oklahoma.

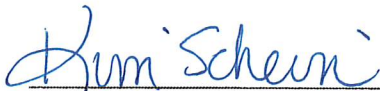
The Bridges Foundation operates a classroom at 1813 N. Ash, Jenks, Oklahoma for the Work Adjustment Training Program. Students with disabilities attend class in the classroom setting from 9:00 am to 12:00 pm and/or 12:00 pm to 3:00 pm each school day throughout the year.

Bixby Public Schools desires to have students with disabilities participate in the Program during the 2024-2025 school year.

The school district desires to enter into this Memorandum of Understanding to identify its rights and responsibilities governing the students' participation in the Program.

Therefore, the parties agree as follows:

1. The Bridges Foundation will ensure that all necessary special education procedures and parent consent have been obtained.
2. Bixby Public Schools will not be charged for the use of classroom space or participation in the Work Adjustment Training Program.
3. Bixby Public Schools will be responsible for ensuring a FAPE while participating in the Work Adjustment Training Program.
4. The Memorandum of Understanding will terminate at the end of the 2024-2025 school year.



\_\_\_\_\_  
Bixby Public Schools Administrative Representative



\_\_\_\_\_  
Date



\_\_\_\_\_  
The Bridges Foundation Representative



\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Board of Education Clerk

\_\_\_\_\_  
Board of Education President

## MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING is entered into on the \_\_\_\_\_ day of \_\_\_\_\_ 2024, by and between **Bixby Public Schools**, hereinafter referenced to as "**District**" and **The Tristesse Grief Center, Inc., a/k/a The Grief Center**, hereinafter referenced as "**Provider**."

### Purpose

The purpose of this agreement is to provide: school-based grief support for students in District schools dealing with grief and loss issues offered in a group setting, staff training regarding grief and bereavement in children, and access to Provider's Crisis Response Team when needed and based on availability after the death of a student or staff member.

### I. Mutual Benefits and Interests

Benefits to the District include providing District students with opportunities that allow them to address bereavement issues. Students will have additional emotional support and learn and practice strategies that will promote emotional health and ultimately result in a higher level of functioning in the school environment. Staff will be provided additional support when faced with a student or peer death and provided with professional development opportunities designed to increase competency in understanding grief in children and adolescents.

Benefits to the Provider include the opportunity to fulfill their mission of creating a caring community where grieving families know that they are not alone and assisting bereaved children by providing professionally facilitated support groups. The Provider will benefit by promoting their program and maintaining their goal of providing comprehensive grief support and education as the primary community resource.

### II. Working Agreement

III.

#### a. Provider may (subject to adequate funding and resources):

- i. Provider may provide an ongoing in-school support group called the "Healing Hearts Club" at District schools as needed for students as agreed upon by Provider and school administration.
- ii. Provider may provide crisis response, including bereavement debriefing and follow-up support services at designated school sites for students and staff as agreed upon by Provider and school administration.
- iii. Provider may provide professional development for staff at designated school sites as agreed upon by Provider and school administration.
- iv. Provider may provide grief services utilizing online platforms during school site closures.
- v. Provider will collaborate with the school's faculty, administration, and counseling staff at each designated school site to provide students with age-appropriate in-school bereavement support programming.
- vi. Provider will identify, screen, and train group facilitators.

- vii. Provider will provide adequate professional liability insurance for each Provider's facilitators assigned to District schools.
- viii. Provider will assume full responsibility for all costs associated with the facilitation of Provider-sponsored in-school bereavement support programming, professional development, and crisis response.
- ix. Provider's facilitators will provide bereavement support sessions during the designated school hours.
- x. Provider will function under the rules of the District and school site, as directed by the appropriate site principal(s).
- xi. Provider will immediately consult with staff or administration if/when a student requires assistance during or following any Provider-facilitated school-based programming.
- xii. Provider's facilitators will immediately staff any concern identified in any Provider facilitated school-based bereavement support program session that indicates a student may be at risk. Provider facilitators must advise the recognized administrative/or counseling designee and follow all local and state reporting procedures.

**b. District may (subject to adequate funding and resources):**

- i. District will provide sufficient meeting space for the Provider to facilitate school-based programming.
- ii. District representatives will assist Provider in identifying students needing services and obtaining written parental consent before participating in school-based bereavement programming.
- iii. District will designate an administrator/counselor at each program site to be available for consultation and reporting concerns regarding participating District students.
- iv. District will provide access on a needed basis to additional support resources, e.g., access to copy machine, computer, printer, Internet access, projectors, etc., for Provider use in performing duties at the assigned school site.
- v. District will acknowledge Provider for bereavement support programming under this Memorandum through various media, e.g., news releases, articles, newsletters, etc.
- vi. District will allow Provider to use the District logo for partnership advertising and grant writing purposes.
- vii. District counselors will consider Provider when making appropriate referrals for grief support services within the Tulsa community.

**IV. Privacy and Security**

- a. Recognizing the District's interest in providing its students the most secure environment possible, Provider agrees it will act under this Memorandum in compliance with 70 O.S. 6-101.48. Specifically:
  - i. Provider will not permit any person under its authority, whether employee or volunteer, from coming onto school premises for any activity covered by this Memorandum if that person is currently registered or required to register under

the Oklahoma Sex Offenders Registration Act or the Mary Rippe Violent Crime Offenders Registration Act; and

- ii. Provider agrees that where work is to be performed by a company employee whom a school employee would otherwise perform on a full-time or part-time basis, the company shall not permit any person(s) from executing work on school premises if said person(s) has a conviction in this state, the United States, or another state of a felony offense unless ten (10) years has elapsed since the date of the criminal conviction or the employee has received a presidential or gubernatorial pardon for the offense.
- b. Provider's agreement to and acceptance of this Memorandum, as evidenced by the signature(s) below, serves as Provider's statement of compliance with the requirements of paragraphs A of this section, as required by 70 O.S. 6-101.48(B).
  - c. Provider agrees to require all persons under its authority to register through the District's visitor tracking system and display the printed visitor badge while performing activities described in this Memorandum on school premises.
  - d. Provider agrees to protect the privacy of student information and educational records following the Family Educational Rights and Privacy Act of 1974, as Amended (FERPA).
    - i. A student's social security number or student identification number, race/ethnicity, citizenship, nationality, gender, grades, or class schedule is always protected information that is used internally and even then only when essential and among authorized individuals, and which should never be shared with any third party.
    - ii. Educational records include files, documents, and materials in whatever medium (handwriting, print, monitor screen, tapes, disks, film, microfilm, microfiche, or notes) that contain information directly related to students and from which students can be personally identified. Other records directly related to a student or students are also considered educational records protected under FERPA. They can be items that contain a student's name, several students' names, or information from which an individual student or student can be personally (individually) identified. The educational record should only be shared with a third party with express written permission from the parent or guardian (if the student is under 18) or the student (if the student is 18 or older).
    - iii. Provider agrees that no one under its authority shall gather, release, or make public in any way any information related to or that could lead to the identification of a student, including taking photographs, making recordings (video and sound), collecting student's written or oral statements, or using records made in connection with the activities that are the subject of this Memorandum. The only exception is where written permission for gathering, releasing, or otherwise using the information described in this paragraph is obtained from the parent (if the student is under 18) or the student (if the student is 18 or older).
  - e. Provider and District agree that their employees and volunteers under their authority will conduct themselves professionally and ethically and follow District policies and procedures.

**V. Liability and Indemnification**

Provider agrees to defend, save, indemnify, and hold District harmless from any alleged claims, demands, causes of action, liability, loss, damages, or injury arising out of or incident

to any acts, omissions, negligence, or willful misconduct to Provider's personnel, employees, agents, contractors, or volunteers in connection with the performance of the activities described in this Memorandum.

#### VI. Points of Contact

The main address for the District is 109 N. Armstrong St., Bixby, OK, 74008.

The main address for the Provider is 2502 E 71st St, Tulsa, OK, 74136

##### Primary Contacts:

Bixby Public Schools

109 N. Armstrong St.  
Bixby, OK 74008  
918-366-2200

The Tristesse Grief Center

Lucretia Pardifias  
Director of Programs  
2502 E. 71st St.  
Tulsa, OK 74136  
918-587-1200 x102

#### VII. GENERAL

- a. Provider agrees that the activities it undertakes under this Memorandum are not intended to provide services to the District and will not seek compensation from the District regarding its participation in these activities.
- b. Provider agrees that it will not claim or imply that District endorses the sale or purchase of its services.
- c. This Memorandum in no way restricts either party from participating in any activity with other public or private agencies, organizations, or individuals.
- d. Nothing in this Memorandum authorizes or is intended to obligate the District to expend, exchange, or reimburse funds, services, supplies, or transfer anything else of value.
- e. All agreements within this Memorandum are subject to and will be carried out in compliance with all applicable laws, regulations, and other legal requirements of the State of Oklahoma and Tulsa County.
- f. Either party may cancel this agreement on thirty (30) days' notice to the other party, in writing, by certified mail or personal delivery.

Both District and Provider agree to the above Memorandum.

Bixby Public Schools

The Tristesse Grief Center

\_\_\_\_\_

Signature

\_\_\_\_\_

Printed Name

\_\_\_\_\_

Title

\_\_\_\_\_

Date



Signature

LUCRETIA PARDIÑAS

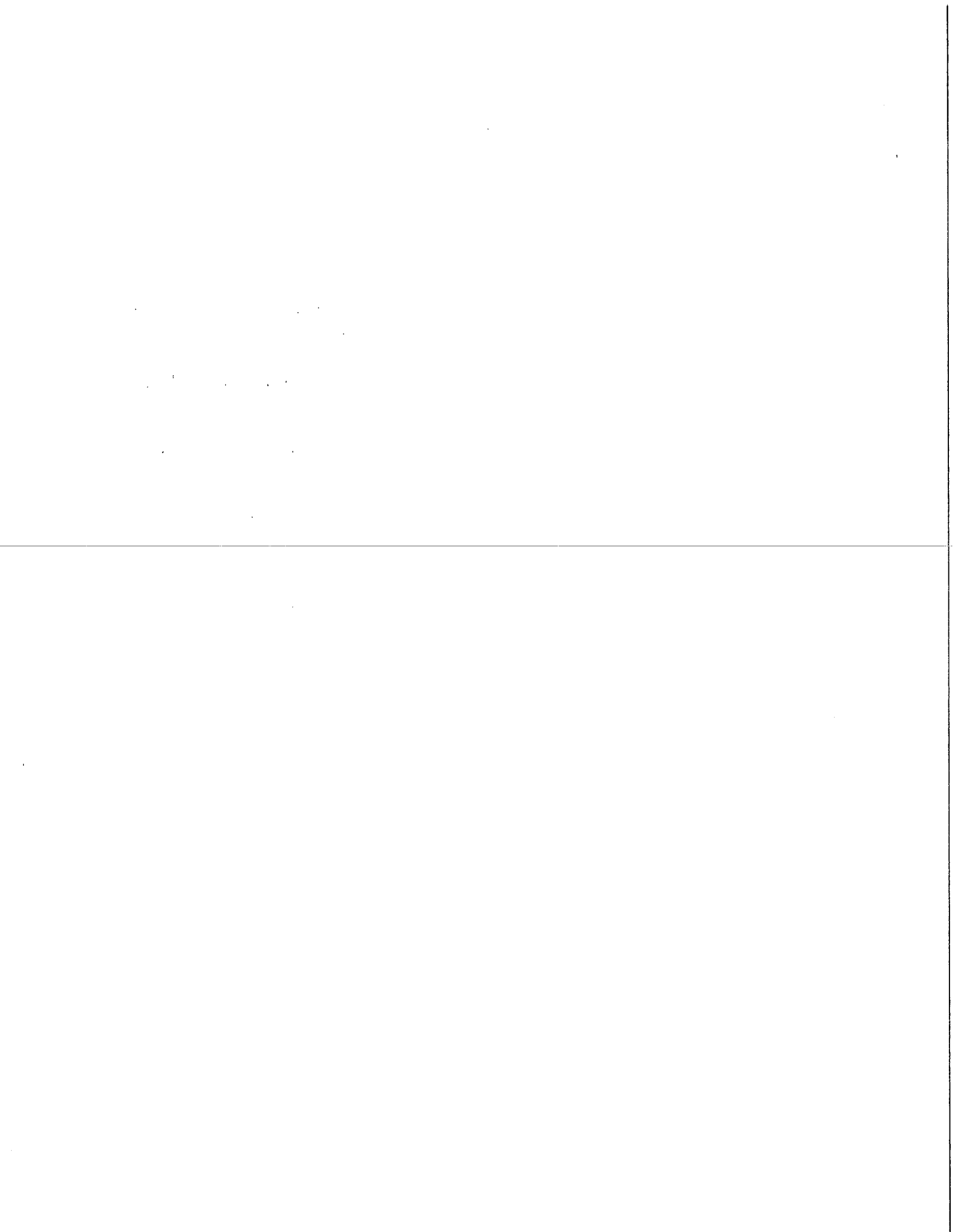
Printed Name

DIRECTOR OF PROGRAMS

Title

5.29.24

Date





Sherry McIntyre <smcintyre@bixbyps.org>

**Pledge 2033 from United Suburban Schools Association**

1 message

**United Suburban Schools Association** <quickbooks@notification.intuit.com>  
Reply-To: ussaok@gmail.com  
To: smcintyre@bixbyps.org

Mon, Jun 3, 2024 at 4:04 PM



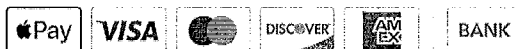
**United Suburban  
Schools Association**

**Your invoice is ready!**

BALANCE DUE

**\$1,650.00**

View and pay



Rob,

Thank you for your support of USSA

**United Suburban Schools Association**

PO Box 54553

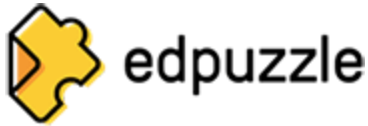
OKLAHOMA CITY, OK 73154-4553

ussaok@gmail.com

+1 (580) 761-8257

www.ussaok.org

If you receive an email that seems fraudulent, please check with the business owner before paying, or you can forward the email to [security@intuit.com](mailto:security@intuit.com) so we can look into it. Read more at [security.intuit.com](https://security.intuit.com).



268 BUSH STREET #4422  
SAN FRANCISCO, CA 94104  
UNITED STATES

Bill To Name	BIXBY	Quote Number	00067262
Bill To	109 NORTH ARMSTRONG ST BIXBY, OK 74008 US	Quote Created	1/30/2024
		Quote Expires	8/14/2024
		Prepared By	Marcia Flynn
		Email	marcia@edpuzzle.com

Product	Period	Item Description	Sales Price	Quantity	Total Price
Pro District	1 year	Unlimited access to Edpuzzle for all users, district-wide	\$19,500.00	1.00	\$19,500.00
Subtotal					\$19,500.00
Grand Total					\$19,500.00

### FAQ's

#### Does Edpuzzle accept purchase orders?

Yes, we do! This quote can be used to generate a PO. If you need any other information or would prefer a credit card payment instead just let us know. We will get you set up with Pro within 24h of receiving the order.

#### What payment methods does Edpuzzle accept?

We accept credit card payments, checks, and direct deposits (wire transfers).

#### Can we use next year's funds this school year?

Yes! Send us your PO by June 30th and we can invoice you in July so that you can use next year's funds to purchase at this year's rates.

### Terms & Conditions

(1) This quote is pre-tax, it doesn't include any local and/or state taxes. Applicable taxes may not be included in our invoice, and customer may be responsible for those taxes. If you are a tax exempt customer, please provide the applicable Tax Exempt Certificate document along with your purchase order.

(2) All spots from the license will expire at the end of the term, regardless of effective use or not.

(3) Each spot is assigned to one teacher and cannot be replaced by another teacher on a general basis.

(4) This agreement supplements EDpuzzle, Inc.'s Terms of Service (<https://edpuzzle.com/terms>) and Privacy Policy (<https://edpuzzle.com/privacy>), which shall rule provision of the service to the customer.

(5) This agreement will automatically renew at the end of each term for a further term of one (1) year unless either party gives the other written notice of termination at least thirty (30) days prior to the end of the relevant term.

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**EDpuzzle, Inc.**

**2** Business name/disregarded entity name, if different from above

**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC     C Corporation     S Corporation     Partnership     Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ \_\_\_\_\_

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

*(Applies to accounts maintained outside the U.S.)*

**5** Address (number, street, and apt. or suite no.) See instructions.  
**268 Bush Street, #4422**

**6** City, state, and ZIP code  
**San Francisco, CA 94104**

**7** List account number(s) here (optional)

Requester's name and address (optional)

Print or type. See Specific Instructions on page 3.

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Social security number**

			-						
--	--	--	---	--	--	--	--	--	--

**or**

**Employer identification number**

6	8	-	0	6	8	3	3	9	0
---	---	---	---	---	---	---	---	---	---


**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here** Signature of U.S. person ▶    
 Joaquim Sabria (Feb 2, 2024 15:26 PST)

Date ▶ 02/02/2024

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



2801 N. LINCOLN BLVD., SUITE 226 • OKC, OK 73105  
1-888-808-4827 • OKTLE.COM • INFO@OKTLE.COM

May 1, 2024

Bixby Public Schools  
109 North Armstrong Street  
Bixby, OK 74008

Re: OKTLE renewal for 2024-2025 School Year

Dear: Mr. Miller:

Thank you so much for your participation with OKTLE this past year. We have worked hard to make improvements and innovations based upon your feedback and ideas and look forward to continued advancements. More than 480 school districts across the State depend upon OKTLE for their electronic implementation of the Tulsa Model.

**We haven't heard from you yet regarding your district's renewal for next year, so we have enclosed another copy of the agreement to renew OKTLE in your district for the 2024-2025 school year. To maintain uninterrupted access to the system for your administrators, teachers and/or support employees:**

- **Fill in your district information and number of certified teachers for OKTLE, the number of principals/leaders to be evaluated if you are using McREL, and the number of support employees if you will be using SEES.**
- **Sign both copies of the agreement**
- **Return one copy to us**

Upon receipt of your agreement, we will immediately renew your accounts for the upcoming year.

If you are waiting to renew your agreement until July 1<sup>st</sup> for next fiscal year, just let us know, or fill in July 1<sup>st</sup> as the date in the agreement and we will hold off on the invoice until then.

Keep the feedback and suggestions coming, and we look forward to working with you again next year. If you have any questions or comments, please contact me at the office or on my cell at 405-229-1555.

Very Truly Yours,

A handwritten signature in blue ink, appearing to read 'Lou Barlow', is written over the 'Very Truly Yours,' text.

Lou Barlow  
President  
Employee Evaluation Systems, Inc.



2801 N. LINCOLN BLVD., SUITE 226 • OKC, OK 73105  
1-888-808-4827 • OKTLE.COM • INFO@OKTLE.COM

May 1, 2024

Bixby Public Schools  
109 North Armstrong Street  
Bixby, OK 74008

Re: OKTLE renewal for 2024-2025 School Year

Dear Mr. Miller:

Thank you so much for your participation with OKTLE this past year. We have worked hard to make improvements and innovations based upon your feedback and ideas and look forward to continued advancements. More than 480 school districts across the State depend upon OKTLE for their electronic implementation of the Tulsa Model.

**We haven't heard from you yet regarding your district's renewal for next year, so we have enclosed another copy of the agreement to renew OKTLE in your district for the 2024-2025 school year. To maintain uninterrupted access to the system for your administrators, teachers and/or support employees:**

- **Fill in your district information and number of certified teachers for OKTLE, the number of principals/leaders to be evaluated if you are using McREL, and the number of support employees if you will be using SEES.**
- **Sign both copies of the agreement**
- **Return one copy to us**

Upon receipt of your agreement, we will immediately renew your accounts for the upcoming year.

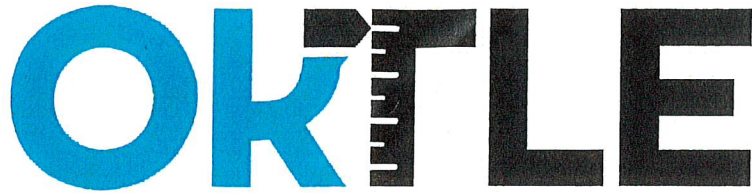
If you are waiting to renew your agreement until July 1<sup>st</sup> for next fiscal year, just let us know, or fill in July 1<sup>st</sup> as the date in the agreement and we will hold off on the invoice until then.

Keep the feedback and suggestions coming, and we look forward to working with you again next year. If you have any questions or comments, please contact me at the office or on my cell at 405-229-1555.

Very Truly Yours,

A handwritten signature in blue ink, appearing to read 'Lou Barlow', is written over the 'Very Truly Yours,' text.

Lou Barlow  
President  
Employee Evaluation Systems, Inc.



Oklahoma Teacher & Leader Effectiveness

*Please mail a signed copy of this document to:*

**OKTLE**

2801 N. Lincoln Blvd., Suite 226  
Oklahoma City, OK 73105

or

Scan and Email to [info@OKTLE.com](mailto:info@OKTLE.com)

or

Fax to: 405-495-2610

**LICENSE AGREEMENT**

**THIS LICENSE AGREEMENT (the “Agreement”)**, dated as of \_\_\_\_\_, 2024, is made and entered into by and between **EMPLOYEE EVALUATION SYSTEMS, INC. (“EES”)**, whose notice address is 2801 N. Lincoln Blvd., suite 226, Oklahoma City, Oklahoma 73105, and **SCHOOL DISTRICT NO. \_\_\_\_\_ OF \_\_\_\_\_ COUNTY, OKLAHOMA, a/k/a \_\_\_\_\_ PUBLIC SCHOOLS (“District”)**.

**RE C I T A L S:**

A. EES has developed a web application known as OKTLE for use with the teacher evaluation framework known as the Tulsa TLE Observation and Evaluation System. EES has developed a web application known as SEES for use in support employee evaluation. EES has also developed a web application for use with the McREL principal/leader evaluation system.

B. EES and the District desire to license the use of EES’s OKTLE, SEES, and/or McREL web-based Systems to the District for use in teacher, support employee and/or principal/leader evaluations for the 2024-2025 school year and thereafter.

**NOW, THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, EES and District agree as follows:

1. **Grant of License.** Subject to the terms and conditions of this Agreement, EES hereby grants to District a non-exclusive, non-transferable license to use the OKTLE, SEES, and/or McREL web-based Systems (the “License”).

2. **Term.** The term of this Agreement shall be for one year, beginning July 1, 2024 and ending June 30, 2025.

3. **Support, Training and Services.** District’s license of the OKTLE, SEES, and/or McREL web-based Systems includes online access to the web-based teacher, support employee and principal/leader evaluation systems, online users guides, unlimited technical support, reports of observation and evaluation data, and training related to the operation of the web-based systems. State mandated training for evaluators on the Tulsa TLE Observation and Evaluation System or McREL principal/leader system is not included with this license, and may be obtained from the State or State licensed vendors according to the requirements of the Oklahoma State Department of Education.

4. License Fee.

**OKTLE – Teacher Evaluation**

\$27.50 per teacher

\$24.75 per teacher for members of OROS, ORES or USSA

For the 2024-2025 school year, the District will have

536 teachers

X 24.75 per teacher

**OKTLE TOTAL** \$ 13,266.00

**McRel – Leader Evaluation**

\$200.00 per Leader/Principal

\$160.00 per Leader/Principal for OKTLE districts

For the 2024-2025 school year, the District will have

\_\_\_\_\_ Leaders/Principals,

X \$160.00 per Leader/Principal

**McREL TOTAL** ϕ

**SEES - Support Employee Evaluation**

\$20.00 per employee

\$16.00 per employee for OKTLE districts

For the 2024-2025 school year, the District will have

\_\_\_\_\_ support employees

X \$16.00 per employee

**SEES TOTAL** ϕ

**TOTAL 2024-2025 SCHOOL YEAR COST** 13,266.00

5. **Release by District.** District, in consideration for the grant of the License and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, hereby releases EES, its officers, agents and employees, from any and all liability or expense, including, without limitation, reasonable attorneys' fees, expenses, costs, judgments, settlements, or other costs to the extent arising out of or relating to (1) District's use, misuse or modification of the OKTLE, SEES, and/or McREL web-based Systems; or (2) District's failure to use corrections or enhancements to the OKTLE, SEES, and/or McREL web-based Systems provided to District by EES.

6. **District's Remedies.** District's exclusive remedy hereunder is termination of this Agreement.

7. **Limitation of Liability.** To the maximum extent permitted by law, under no circumstances shall either party be liable to the other for indirect, incidental, consequential, special or exemplary damages arising from this agreement or the breach hereof.

8. **Miscellaneous.**

(a) **Entire Agreement.** This Agreement constitutes the entire agreement of the parties relative to the licensing of use of the OKTLE, SEES, and/or McREL web-based Systems and supersedes all oral or written proposals or understandings concerning such subject matter. This Agreement may be modified only pursuant to a writing executed by both parties.

(b) **Severability.** If any of the provisions of this Agreement are held by a court of competent jurisdiction to be invalid or unenforceable under any applicable statute or rule of law, such provision shall, to that extent, be deemed omitted and the remaining portions of this Agreement shall remain in full force and effect.

(c) **Survivability.** The obligations set forth herein shall survive any termination of this Agreement.

(d) **Waiver.** No term or provision of this Agreement shall be deemed to be waived and no consent to any breach or default shall be deemed to have been made unless such waiver or consent shall be in writing signed by the party against whom the waiver or consent is asserted. The waiver of one breach or default or any delay in exercising any rights under this Agreement shall not constitute a waiver of any subsequent breach or default.

(e) **Construction.** Descriptive headings or captions in this Agreement are for convenience only and shall not affect the construction or application of this Agreement. No rule of construction requiring interpretation against the drafting party shall be applied or given effect.

(f) **Intellectual Property.** District shall cooperate fully with EES in the maintenance and protection by EES of any rights or interests of EES in the OKTLE, SEES, and/or McREL web-based Systems or other intellectual property or interests therein that are the subject matter of this License.

IN WITNESS WHEREOF, EES and District have executed this Agreement as of the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

EMPLOYEE EVALUATION SYSTEMS, INC.

By:   
President

“EES”

INDEPENDENT SCHOOL DISTRICT NO. \_\_\_\_  
OF \_\_\_\_\_ COUNTY, OKLAHOMA,  
a/k/a \_\_\_\_\_ PUBLIC SCHOOLS

By: \_\_\_\_\_  
For the District

“DISTRICT”

**MEMORANDUM OF UNDERSTANDING**  
between  
**Bixby Public Schools**  
and  
**YMCA of Greater Tulsa and the Bixby Daily Family**  
**YMCA, GO Club**

This **MEMORANDUM OF UNDERSTANDING** is hereby made and entered into by and Between **Bixby Public Schools Bixby, Oklahoma**, hereinafter referred to as “the District” , and **YMCA of Greater Tulsa**, hereinafter referred to as “YMCA” .

**I. PURPOSE**

The purpose of this agreement is to provide an out-of-school-time program for students. GO Club offers activities that encourage children to be fit and healthy for life. A YMCA professional will teach games and activities that are centered on physical fitness. In addition, teamwork, nutrition, and tutoring will be integrated into the program daily.

The staff will utilize the CATCH Kids Club (CKC) after-school curriculum in conjunction with the YMCA of Greater Tulsa after school model GO Club curriculum. CATCH Kids Club uses a coordinated approach to help children adopt healthy dietary and physical activity behaviors by positively changing the health environments of recreation programs, schools and homes.

**II. MUTUAL BENEFITS AND INTERESTS**

Benefits to the District include better health for its students, and in turn better attendance and engagement in learning about healthy lifestyles and 21st century skills.

Benefits to YMCA include fulfillment of their corporate mission by providing outreach to students through lessons that include self-esteem, nutrition, education, physical activity, and positive attitude.

**III. WORKING AGREEMENT**

**A. YMCA will:**

1. Provide all labor, equipment, supplies, and other materials necessary for the performance of the program.
2. Provide contracts with partners working with the program, subject to the approval of Bixby Public Schools.
3. Provide all Bixby Public School Staff and Administration who have a child enrolled in the GO Club program with a 20% discount off the total monthly price.
4. **Payment.** The YMCA will pay the District the sum of \$ 10.00 **per site** per month as a usage fee for the facilities. Payments shall be due in full on **June 1, 2025** for the preceding academic year for the following months: September, October, November, December, January, February, March, April, and May.

**B. The District will:**

1. Provide adequate space for the program at each site.
2. Provide janitorial services for the spaces provided.
3. Provide the YMCA with updated Building Fire Inspections for the respective program locations every 2 years to align with DHS guidelines.

**IV. PRIVACY AND SECURITY**

- A.** Recognizing the District's interest in providing the most secure environment possible for its students, the YMCA agrees it will act under this Memorandum in compliance with 70 O.S §6-101.48. Specifically:
1. YMCA will not permit any person under its authority, whether employee or volunteer, from coming on to school premises for any activity covered by this Memorandum if that person is currently registered or required to register under the Oklahoma Sex Offenders Registration Act, or the Mary Rippe Violent Crime Offenders Registration Act; and
  2. YMCA agrees that where work is to be performed by a company employee which would otherwise be performed by a school employee on a full-time or part-time basis, the company shall not permit any person(s) from performing work on school premises if said person(s) has been convicted in this state, the United States, or another state of a felony offense unless then (10) years has elapsed since the date of the criminal conviction or the employee has received a presidential or gubernatorial pardon for the offense.
- B.** YMCA's agreement to and acceptance of this Memorandum as evidence by the signature(s) below serves as YMCA's statement of compliance with the requirements of paragraph A of this section, as required by 70 O.S. Section 6-101.48(B).
- C.** YMCA agrees to require persons under its authority to register through the District's visitor tracking system and clearly display the printed visitor badge while performing activities described in this Memorandum on school premises.
- D.** YMCA agrees to protect the privacy of student information and educational records in accordance with the Family Educational Rights and Privacy Act of 1974, as Amended (FERPA).
1. A student's social security number or student identification number, race/ethnicity, citizenship, nationality, gender, grades, or class schedule is always protected information which should solely be used internally and even then only when essential and among authorized individuals, and which should never be shared with any third party.
  2. Other records that are directly related to a student or students are also considered educational records that are protected under FERPA. These can be items that contain a student's name, or several students' names, or information from which an individual student or students can be personally (individually) identified. Educational records include files, documents and materials in whatever medium (handwriting, print, monitor screen, tapes, disks, film, microfilm, microfiche or notes) that

contain information directly related to students and from which students can be personally identified. No educational record should ever be shared with a third party without expressed written permission from the parent or guardian (if the student is under the age of 18), or the student (if the student is age 18 or older).

3. YMCA agrees that no one under its authority shall gather, release, or make public in any way any information related to or that could lead to identification of a student. This includes taking photographs, making recordings (video and/or sound) collecting student's written or oral statements, or using records made in connection with the activities that are the subject of this Memorandum. The only exception is where written permission for gathering, releasing, or otherwise using the types of information described in this paragraph is obtained from the parent (if the student is under the age of 18), or the student (if the student is age 18 or older).

E. YMCA and the District agree that their employees and volunteers under their authority will conduct themselves in a professional and ethical manner and in accordance with District policies and procedures.

## **V. LIABILITY AND INDEMNIFICATION**

YMCA agrees to defend, save, indemnify, and hold the District harmless from any alleged claims, claims, demands, causes of action, liability, loss, damages, and/or injury arising out of or incident to any acts, omissions, negligence, or willful misconduct of YMCA's personnel, employees, agents, contractors, or volunteers in connection with the performance of the activities described in this Memorandum.

## **VI. INSURANCE**

During the term of this Agreement, the YMCA will carry and maintain in full force a policy of commercial general liability insurance in such amounts and with a company or companies acceptable to the District. Before beginning performance of the Services under this Agreement, the YMCA shall provide the District with a certificate evidencing the existence of a policy of insurance naming the YMCA as the insured and the District as an additional insured in a minimum amount of \$50,000 for any claim or to any claimant who has more than one claim for loss of property arising out of a single act, accident, or occurrence, \$125,000 to any claimant for personal injury or death arising out of a single act, accident or occurrence and \$1,000,000 for any number of claims arising out of a single occurrence or accident. The insurance coverage shall not be subject to any deductible or retention. The Certificate of Insurance shall provide that the insurance earner will give the District ten (10) days written notice prior to any cancellation of the insurance coverage for any reason, including non-payment of the premium. In the event the insurance is cancelled or permitted to lapse, the District shall have the right to cancel this agreement without prior notice. The YMCA further agrees to furnish the District with evidence of workers compensation coverage and unemployment insurance to the extent required by Oklahoma law. The YMCA insurance shall, in all events, be primary over the District's insurance.

## **VII. COMPLIANCE WITH LAW**

The YMCA will obtain all the permits/licenses required to conduct the program described in this Agreement and will comply with all applicable workers compensation, employers liability and other federal, state, county and municipal laws, ordinances, rules and regulations. Without limiting the generality of the foregoing provision, the YMCA will comply with all workplace safety rules and hazard communications promulgated under the Occupational Health and Safety Act by the Occupational Health and Safety Administration (“OSHA”) including, but not limited to, regulations governing employee training and the maintenance of material safety data sheets on any hazardous chemicals used in the performance of the Services or to which any employee maybe exposed while on the job.

## **VIII. SIGNMENT**

This agreement may not be assigned by the YMCA with the District’s prior written consent.

## **IX. POINTS OF CONTACT**

The principal address for Bixby Public Schools is 109 N. Armstrong, Bixby, Oklahoma 74008.

The principal address for the YMCA is 5400 S. Olympia Ave. Tulsa, OK 74107

Primary contact person for Bixby Public Schools:

Rob Miller, Superintendent of Schools  
109 N. Armstrong  
Bixby, OK 74008  
918.366.2200  
[rmiller@bixbyps.org](mailto:rmiller@bixbyps.org)

Primary contact person for the YMCA:

Matt Hancock, COO  
5400 S. Olympia Ave.  
Tulsa, OK 74107  
918.728.3987  
[mhancock@ymcatulsa.org](mailto:mhancock@ymcatulsa.org)

## **X. GENERAL**

- A. YMCA agrees that the activities it undertakes under this Memorandum are not intended to provide services to the District and that it will not seek compensation from the District in connection with its participation in these activities.

- B. YMCA agrees that it will not claim or imply that the District endorses the sale or purchase of its services. This Memorandum in no way restricts either party from participating in any activity with other public or private agencies, organizations, or individuals.
- C. Nothing in this Memorandum authorizes or is intended to obligate the District to expend, exchange, or reimburse funds, services, or supplies, or transfer anything else of value.
- E. All agreements within this Memorandum are subject to, and will be carried out in compliance with, all applicable laws, regulations, and other legal requirements of the State of Oklahoma and Tulsa County.
- F. This Memorandum takes effect on August 1, 2023, or on execution and approval by the District Board of Education of the District, whichever occurs last, and ends on May 31, 2024. Renewal of this agreement requires the proper execution of a new agreement by the District Board of Education. Either party may cancel this agreement on thirty (30) days' notice to the other party, in writing, by certified mail or personal delivery.
- G. **EMPLOYEE BACKGROUND CHECK:** The YMCA hereby certifies to the District that the YMCA has caused an investigation into the criminal background of each employee assigned to provide Services on District premises. On the basis of this investigation, the YMCA represents and warrants to the District that no employee providing Services on District premises during or after normal school hours and YMCA program hours has been convicted in this state, the United States, or another state of (i) any sex offense subject to the Sex Offenders Registration Act or the Mary Rippy Violent Crime Offenders Registration Act in this state or similar law of another state, or the Federal Sex Offender Registration Provision; or (ii) any unpardoned felony offense within the last 10 years.

## **XI. TIMES AND LOCATIONS**

- A. The YMCA will provide care for all calendar school days in session for the 2024-2025 academic year, unless agreed upon, in advance by the District and the YMCA..

***East Elementary & East Intermediate:*** Days school is in session at agreed upon times. Location: Gymnasium, Cafeteria, Elementary Playground, West Dressing Room

***North Elementary:*** Days school is in session at agreed upon times. Location: Room 112, Room 118, Room 123, Cafeteria, and Playground

***Central Elementary:*** Days school is in session at agreed upon times. Location: Commons, Playground, and N122

***West Elementary & West Intermediate:*** Days school is in session at agreed upon times. Location: Cafeteria, Elementary Gymnasium (may have limited availability), Playground

Both the District and YMCA agree to the above Memorandum.  
Witnessed:

**BIXBY PUBLIC SCHOOLS**

**YMCA**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



# INVOICE INV11570

### BILL TO CUSTOMER

Bixby Public Schools (OK)  
109 N ARMSTRONG ST  
BIXBY OK 74008-4449

### INVOICE DETAILS

INVOICE DATE 07/01/2024  
DUE DATE 07/31/2024  
SUBSCRIPTION DATES 07/01/2024 - 06/30/2025  
TERMS Net 30  
ORG ID 2002  
PO NUMBER

DESCRIPTION	END USER	QTY	RATE	MONTHS	TOTAL
Red Rover Subscription - Time Tracking : Employees Tracking Extra Duty	Bixby Public Schools (OK)	0	0.57	12	\$0.00
Red Rover Subscription - Time Tracking : Employees Tracking Time	Bixby Public Schools (OK)	342	2.58	12	\$10,588.32
Subtotal					\$10,588.32
Total					\$10,588.32
AMOUNT DUE (USD)					<b>\$10,588.32</b>

### Remittance Information:

#### To Pay by ACH:

Bank: Wells Fargo Bank, 420 Montgomery St., San Francisco, CA 94104  
Routing Number: 031000503  
Account Number: 3843249164

#### To Pay by Check:

Red Rover Technologies  
PO Box 604126  
Charlotte, NC 28260

If you need a copy of our W9, you can find it here:  
<https://www.redroverk12.com/w9>.

**Please note** our remittance address is in Box 7 of our W9.



# INVOICE INV11570

### BILL TO CUSTOMER

Bixby Public Schools (OK)  
109 N ARMSTRONG ST  
BIXBY OK 74008-4449

### INVOICE DETAILS

INVOICE DATE 07/01/2024  
DUE DATE 07/31/2024  
SUBSCRIPTION DATES 07/01/2024 - 06/30/2025  
TERMS Net 30  
ORG ID 2002  
PO NUMBER

DESCRIPTION	END USER	QTY	RATE	MONTHS	TOTAL
Red Rover Subscription - Time Tracking : Employees Tracking Extra Duty	Bixby Public Schools (OK)	0	0.57	12	\$0.00
Red Rover Subscription - Time Tracking : Employees Tracking Time	Bixby Public Schools (OK)	342	2.58	12	\$10,588.32
Subtotal					\$10,588.32
Total					\$10,588.32
AMOUNT DUE (USD)					<b>\$10,588.32</b>

### Remittance Information:

#### To Pay by ACH:

Bank: Wells Fargo Bank, 420 Montgomery St., San Francisco, CA 94104  
Routing Number: 031000503  
Account Number: 3843249164

#### To Pay by Check:

Red Rover Technologies  
PO Box 604126  
Charlotte, NC 28260

If you need a copy of our W9, you can find it here:  
<https://www.redroverk12.com/w9>

**Please note** our remittance address is in Box 7 of our W9.

AY 2024-2025

Memorandum of Understanding  
Tulsa Community College  
And  
Bixby Public Schools

This Memorandum of Understanding (“MOU”) between Bixby Public Schools, Bixby, Oklahoma, (“partner”), and Tulsa Community College (“TCC”), an agency of the State of Oklahoma. Its purpose is to set forth the responsibilities and obligations of the parties with regard to dual credit programs. Tulsa Community College is dedicated to serving high school students while helping to develop a seamless and accessible transition to higher education. Tulsa Community College is a member of the National Alliance of Concurrent Enrollment Partnerships (NACEP). Established in 1999, NACEP provides standards of academic excellence, research, and advocacy. TCC has developed partnership guidelines based on NACEP standards in order to provide a valuable and credible academic experience. The TCC guidelines are available on request from the TCC Office of Dual Credit Programs. NACEP standards can be viewed at [www.nacep.org](http://www.nacep.org).

TCC enrollment provides high school students an opportunity to earn transferable college credits while also satisfying high school course requirements through dual credit as well as an introduction to college academics and rigor. Additionally, this program provides an economical head-start through the tuition waiver program and reduced fee schedules for courses taught at community campuses, approved off-campus sites, or high school campuses during the regular school day. Through the program, students gain access to TCC writing labs, math labs, academic advisement, career advisement, libraries, clubs, organizations, and fitness centers.

**1. Purpose**

The purpose of this agreement is to foster increased access to college courses for high school students who have demonstrated the academic ability to complete a rigorous course of study. By using partner facilities to offer TCC courses, eligible students have an opportunity to participate in college courses during regular high school hours in a familiar environment. Students will earn high school academic credit and college credit, referred to as dual credit, as established by the Oklahoma Legislature in 70 O.S. §628.13. Any addendum shall be governed by the terms, provisions, and conditions set forth in this agreement.

**2. Term**

The agreement will be in continuous effect beginning in the semester in which the memorandum of understanding is signed unless terminated in writing by either institution. Either party shall have the right to terminate this MOU with or without cause by giving ninety (90) days prior written notice of intention to terminate at the end of the college semester during which the notice was provided. If the notice to terminate is received less than 90 days from the end of the college semester, then the agreement will conclude at the end of the following college semester.

AY 2024-2025

The parties agree to work in good faith to avoid any such termination. The rationale for the requested termination should be stated with the request, and the parties will attempt to resolve any disputes in a mutually satisfactory way. Any future agreements will be subject to their own terms for termination, which may differ from this memorandum of understanding.

### **3. Operations**

#### **A. TCC will ensure the following conditions:**

- Admit high school students to the college according to the Oklahoma State Regents for Higher Education requirements.
- Offer 1000 level and 2000 level courses to a minimum of fourteen (14) pre-enrolled students.
- Hold courses open and accept enrollments to meet required minimum fourteen enrollments: minimums must be met by December 15 for spring courses and May 15 for fall courses.
- Accept course enrollments in addition to the minimum fourteen (14) students until the section fills or until the first class meeting.
- Post the Dual Credit Student Enrollment Portal and instructional video on the TCC Dual Credit Programs' web pages for participating high school districts.
- Counsel students on issues concerning academic success and higher education goals including course transferability, college majors, and pathways to Associates Degrees, or workforce certifications.
- Conduct annual training for high school counselors.
- Provide online, online live, blended, and classroom delivered instruction for courses as agreed upon by TCC, the partner, attending districts, and appropriate external authorities.
- Endeavor to provide instructors and courses; however, TCC cannot guarantee course availability at the site.
- Provide curriculum and instructors for all TCC courses.
- Comply with the policies, practices, and procedures as outlined in the TCC faculty handbook at all times.
- Administer courses to follow a sixteen (16) week format. Students will follow the established TCC calendar as it relates to add/drop dates, withdrawal dates, holidays, and unscheduled closings.
- Provide high schools with due dates for the course scheduling process. See addendums for specific program timelines.
- Provide TCC student ID cards to each concurrently enrolled student who presents a TCC ID number and photo identification at TCC Student Activities Centers. The ID card will provide students with access to all four (4) TCC libraries and online library access. Students are billed \$5.00 per semester.

AY 2024-2025

- Allow students to enroll in additional courses on TCC campuses as well as in the courses taught at the off-campus sites, online, online live modalities.
- All enrollments beyond the tuition waivers will be charged full TCC tuition.
- Send a password encrypted, electronic end of term grade spreadsheet to the district registrar or staff authorized to receive FERPA information.
- Provide dual credit student orientations. Partners may attend scheduled orientations on TCC campuses, online, or students may view the dual credit orientation electronically from [www.tulsacc.edu/dualcredit](http://www.tulsacc.edu/dualcredit) in the high school counselor's office.
- Provide an early alert system via email to the district's high school counselor and/or administrator authorized to receive student information.
- Provide ADA accommodations: TCC requires students to self-identify and submit appropriate professional documentation in accordance with the guidelines established by the Accessibility Resources Center located at 909 S. Boston Ave Room MC 331B.
- The Director of Dual Credit Programs, TCC faculty department chairs, TCC Deans and Associate Deans, and the Associate Vice-President of Academic Affairs will review all course requests from participating high schools. Courses will be approved based on the program scope, collective resources, and available support for each course.

~~B. The partner high school will ensure the following conditions:~~

- Ensure that each student has textbooks and instructional materials as required for each course and that no student is denied an opportunity to participate due to the inability to purchase textbooks and instructional materials.
- Comply with the one hour and fifty minute TCC semester finals schedule.
- Designate a representative as the liaison between the partner and TCC. The partner liaison provides program information and guidance to students, parents, and high school faculty.
- Establish a process to confirm eligibility.
- Support and help guide the development and integrity of the program through the partner high school principal and counselor(s).
- Advise concurrently enrolling students on all issues concerning high school education, graduation, and college application requirements.
- Distribute for signatures and retain the signed district's student/parent MOU (if used).
- Communicate clearly to the parent and student regarding financial responsibilities and the college environment.
- Ensure that students have an opportunity to enroll in courses necessary for high school graduation. TCC courses may not be available or convenient for some students so should not be depended on as the sole source for completing high school graduation requirements.
- Include TCC courses in the high school course catalog.
- Display TCC brochures, guides, posters, and other promotional materials that TCC provides in a designated area such as the high school guidance office.

AY 2024-2025

- Allow compliance with the TCC student policies and resources handbook during TCC class time. Note: Any student suspended or expelled from the high school will be expected to continue participating in his or her TCC class(es).
- Provide program information and enrollment due dates to parents and students prior to registration periods.
- Support the instructor and the student through standards set by TCC.
- TCC campuses, including community campuses, do not close as frequently as high schools. If the high school closes and TCC does not, students will be expected to complete any homework or assigned readings and may be required to complete an online assignment, using Blackboard. Even when TCC is closed, students should keep up with the course agenda and check Blackboard for updated assignment schedules.
- Provide an orientation for TCC faculty prior to the start of the semester if the district or partner campus is hosting TCC faculty. The orientation should include a tour of the campus, information about parking, keys to rooms, introductions to appropriate personnel, computer network passwords, IDs, and other information that may be unique to the site that faculty will need to teach their classes.
- Provide students with adequate time to travel to and participate fully in courses and time to return to their home high school if applicable.
- Provide, when course delivery model requires, qualified (per TCC standards) facilitators in classrooms, access to computer labs, and access to tutoring services. See addenda for specific program requirements.
- Request all course additions or program changes in writing to the TCC Dual Credit Programs office.
  - Fall semester requests should be submitted by January 15th. Spring and summer semesters' requests should be submitted by August 15th.
  - English courses require a minimum of 14 enrollments and a maximum of 20 enrollments per section. All other courses require a minimum of 14 and a maximum set by the discipline and faculty. All enrollment maximums are additionally based on the ability to provide a collegiate environment.
  - Course change requests and program requests should include the rationale for the additional course, any extenuating circumstances surrounding the request; the number of students qualified and expected to enroll in the course, and the availability of specialized equipment/labs if appropriate. The requests will be reviewed and newly approved courses may be offered in the following semester.

C. Obligations of both TCC and Partner:

- Attend an annual senior leadership meeting.
- Collaborate to provide program information, communication, promotional materials, and activities.
- Collaborate to articulate curricula between the high school and the college.

AY 2024-2025

- Collaborate to develop a two-year pathway of academic course offerings. The course schedule will be reviewed annually.
- Collaborate when advising a concurrently enrolled student to ensure that the student is apprised of all education options.
- Attend operations meetings as required.

D. High School Concurrently Enrolled Students Will:

- Meet the minimum requirements as set forth by the Oklahoma State Regents for Higher Education. Admission and enrollment requirements are posted at [www.tulsacc.edu](http://www.tulsacc.edu) and accompany the enrollment form.
- Complete the online TCC college admission application a minimum of one week prior to enrollment.
- Enroll using the Dual Credit Student Enrollment Portal [www.tulsacc.edu/dualcredit](http://www.tulsacc.edu/dualcredit) .
- Pay course fees and materials used via Bb for all courses at any TCC Bursar office or online via MYTCC.
- Pay full tuition incurred beyond the maximum tuition waiver amount.
- Assume responsibility for course materials.
- Complete a student orientation in person, online, or with a high school counselor via TCC's orientation presentations and materials.
- Assume all responsibility for personal actions during transportation to the course delivery sites and during the return to the home high school including driving or riding in personal vehicles and district transportation on roads or in parking lots.
- Comply with the TCC student policies and resources as outlined in the TCC Student Code of Conduct (<http://www.tulsacc.edu/student-resources/student-handbook>) during TCC class time.
- Behave in the same manner as any student enrolled and participating in a college course as written in the TCC Student Code of Conduct available on the TCC website.
- Assume responsibility for any malicious destruction of property, equipment and materials belonging to the host concurrent delivery site and/or TCC.
- Read the district's student/parent MOU if required by the district (to be retained at the high school counselor's office).
- Participate as required and outlined in the course syllabus.
- Check the television, radio, and TCC Alerts for class cancellations due to unforeseen situations (weather), and log onto TCC Blackboard to complete any assignments.
- Assume responsibility for reporting grades to appropriate high school staff.

**4. Financial Arrangements**

- Students will pay the one-time admission fee of \$20.00 with the first semester enrollment.
- TCC will waive tuition via the state of Oklahoma and TCC's tuition waiver programs.

AY 2024-2025

- TCC Financial Aid will apply the juniors' tuition waiver for a maximum of twelve (12) credit hours per semester beginning the summer after the 10<sup>th</sup> grade. The student must meet all OSRHE policy regulations for high school student early enrollment including being on track for graduation from high school in the spring of their senior year.
- TCC Financial Aid will apply the seniors' tuition waiver for a maximum of eighteen (18) credit hours during the three senior semesters of concurrent eligibility beginning the summer after 11<sup>th</sup> grade. The student must meet all OSRHE policy regulations for high school student early enrollment including being on track for graduation from high school in the spring of their senior year.
- All courses are charged Oklahoma State Regents for Higher Education mandatory course fees regardless of delivery mode or location. Other courses' fees vary.
- Partners may set up third-party billing with the TCC bursar to eliminate student barriers.
  - Participating third-party billing high schools will be billed for all students on the TCC rosters after the semester drop date. Consult the TCC academic calendar for semester dates.
  - Students are not eligible to receive a federal T-1098 tuition statement for education credit for any amounts remitted by the district via 3<sup>rd</sup> party billing

## **5. Liability**

Each party to this Agreement will be responsible for its own negligent acts or omissions and those of its employees, officers, volunteers or agents in the performance of this Agreement. Neither party will be considered the agent of the other nor does either party assume any responsibility to the other party for the consequences of any act or omission of any person or entity not a party to this Agreement. The terms of this provision shall survive the termination of the Agreement.

Both parties recognize that this is a programmatic agreement and does not afford TCC control of over any District property, therefore the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act does not apply to District property utilized under this agreement.

## **6. Independent Capacity**

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

AY 2024-2025

Official Signatures

We agree to the conditions and responsibilities and indicate by our signatures our commitment to provide quality dual credit enrollment courses for our students.

DocuSigned by:  
*Kristopher Copeland*  
D69EBC39220A495...

\_\_\_\_\_  
Dr. Kristopher Copeland, Assoc. Vice-  
President Academic Affairs  
Tulsa Community College

4/16/2024 | 5:10 PM CDT

Date: \_\_\_\_\_

\_\_\_\_\_  
School Board President or Superintendent  
Participating school or district

Date: \_\_\_\_\_

AY 2024-2025

MOU Addendum:

### College Prep Math (CPM)

In cooperation with the high school mathematics department, Tulsa Community College is offering eligible high school juniors and seniors the opportunity to earn three hours of transferable college Mathematics and satisfy their high school Mathematics requirement. College-Prep Mathematics (CPM) is an intensive preparatory course designed for students aiming to excel in their chosen math pathway during the subsequent semester. This course is tailored to equip students with the fundamental skills necessary for success across various mathematical disciplines. CPM lays the groundwork for three distinct math pathways: Precalculus I – Primarily designed for STEM majors, this pathway delves into advanced mathematical concepts essential for disciplines such as engineering, physics, and mathematics. Math Functions – Geared towards business majors, this pathway emphasizes practical mathematical applications relevant to fields such as economics, finance, and management. Quantitative Reasoning – Tailored for Liberal Arts majors, this pathway focuses on developing critical thinking skills through the application of mathematics in everyday contexts. The goal is for all students who take the CPM class to successfully complete a TCC college-level math course (MATH 1513 – Precalculus I, MATH 1473 – Quantitative Reasoning, or MATH 1483 – Mathematics Functions & Their Uses) the following semester. Recognizing the importance of embedded support, students enrolled in CPM will receive daily assistance from their high school math instructors during the subsequent semester as they navigate their chosen TCC math pathway online.

### Tulsa Community College Responsibilities

- Meet with the district and high school administrations to review the MOU and addenda.
- Provide the high school with CPM curriculum and objectives, which will be used during the fall semester to prepare students for the college-level math course.
- Provide a TCC Dual Credit Coordinator to administrate and liaison with the student, teacher, and counselor (See DC procedural timeline).
- Conduct an on-site or virtual information session during the first week(s) of the CPM class.
- Provide a TCC Math faculty liaison to review the CPM course materials with the high school math teacher and to provide support throughout the semester.
- Meet with students to help them apply to TCC in September (fall) and in April (spring).
- Provide a 16-week online section of MATH 1513, MATH 1473, and/or MATH 1483 taught by TCC faculty who will communicate with the high school support instructor throughout the semester.
- Reserve seats for the CPM students who meet admissions and enrollment criteria, who earn a C or better in CPM, and who enroll by January 3 for spring semester, by May 30 for fall semester.
- Send TCC Qualtrics student survey link to high school teacher to gather student roster information.
- Share Google Class Roster Sheet with the high school teachers to communicate admission and enrollment status and any student issues.
- ENROLLMENT: The TCC coordinator will send enrollment information including the registration portal link, tutorial video links for students and parents, and the CRN(s) and section number(s) dedicated for each high school to the student's TCC email and HS teacher email. Meet with the district and high school administrations to review the MOU and addenda.
- Process the junior or senior tuition waiver for all concurrent high school students as applicable.

AY 2024-2025

### District Responsibilities

- Follow the CPM procedural timeline.
- Meet with the TCC dual credit director and high school administrations to review the MOU and addendum before offering the class for the first time.
- Immediately notify [dualcredit@tulsacc.edu](mailto:dualcredit@tulsacc.edu) if personnel changes during the semester and arrange for the new teacher to meet with the TCC faculty liaison.
- Grant the teacher a full day of paid professional development time during the semester to participate in professional development with college faculty
- Provide students with computers and Internet access during the dedicated class period. Note: IT departments will need to assist students with technology issues when they take the college-level math class.
- Send fall semester transcript by January 10<sup>th</sup> for each college-level math student to demonstrate all students meet placement criteria; TCC will de-enroll students who were projected to earn a C but did not unless students meet other placement criteria.

### High School Responsibilities

- Follow the CPM procedural timeline.
- Meet with the TCC dual credit director and high school administrations to review the MOU and addendum before offering the class for the first time.
- Work with high school math faculty to identify students who can meet the admission requirements (see below), who want to go to college, and who have a strong work ethic but who don't yet have the academic and/or study skills needed succeed in a college-level math class.
- Send the parent letter to students interested in the CPM class (see below) and keep them on file.
- Communicate student deadlines for admission, enrollment, and payment to students.
- Provide a qualified math teacher to deliver the preparatory curriculum *and* to provide support for the online college-level math class the following semester.
- Encourage students to use ICAP time to explore the math pathway assigned to college/university majors and higher education institutions. Students may consult their assigned TCC Academic Advisor (connect in MYTCC – Starfish) for assistance.
- Provide a dedicated class period and space for both CPM and online college-level math class.
- Send the math teacher's name and contact information to [dualcredit@tulsacc.edu](mailto:dualcredit@tulsacc.edu) by August 1.
- Immediately notify [dualcredit@tulsacc.edu](mailto:dualcredit@tulsacc.edu) of any personnel changes during the semester and arrange for the new teacher to meet with the TCC faculty liaison.
- Provide a high school counselor to complete the college prep enrollment approvals in the dual credit enrollment portal.
- Enroll only CPM students in designated sections until the deadline has passed. The deadline for enrolling students for fall semester is June 30; for spring semester, the deadline is January 3. Once the deadline passes, students may be added to the designated section.
- Make sure students *and* support high school teachers participate in/watch the video of the dual credit student orientation and complete the Blackboard orientation before the start date of the college-level math class.
- Review the math teacher's lesson plans as needed to ensure he/she is adhering to the CPM curriculum.

## AY 2024-2025

- Provide students with computers and Internet access during the dedicated class period. Note: IT departments will need to assist students with technology issues when they take the college-level math class.
- Ensure that qualified students have access to course material, software, and textbooks.
- Encourage students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.
- Monitor the progress of and provide academic support for students throughout the TCC semester, including days when the high school is not in session or switches to virtual instruction. Students who need to temporarily pivot to virtual attendance must meet virtually with the high school teacher a minimum of three times a week.

### High School Teacher responsibilities

- Complete the Beginning of Semester survey for CPM teachers by the end of week two of the semester. The Dual Credit office will send teachers a link to the TCC Qualtrics student survey the first week of the semester.
  - Teachers will have students fill out the survey by the end of the third week of the semester.
- Provide the TCC Dual Credit Coordinator one class period to conduct college admission workshop (weeks 6-8). NOTE: Admission does not guarantee enrollment.
- Use Google Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, to update admission and enrollment information, and to note any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.
- Consult the Google Class Roster Sheet frequently during the semester and inform students about any admission and enrollment issues the coordinator has listed in the notes section.
- Teach the CPM math class.
  - Attend professional development with the TCC faculty.
  - Follow the curriculum as explained during the professional development and discuss any variations with the TCC faculty liaison.
  - Communicate regularly with the TCC faculty liaison throughout the semester.
- Encourage students to use ICAP time to explore the math pathway assigned to college/university majors and higher education institutions. Students may consult their assigned TCC Academic Advisor (connect in MYTCC – Starfish) for assistance.
- Alert students to enrollment information, including the registration portal link, tutorial video links for students and parents, and the CRN(s) and section number(s) dedicated for your high school.
- Complete the end-of-the-semester teacher survey. TCC will send this survey so that teachers can identify students who are NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better. Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.
- Complete the Blackboard orientation with students.
- Assist with time management, study skills, and technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately. Students should be directed to the TCC Student Support Center (918-595-2000).
- View the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.

AY 2024-2025

- Communicate regularly with the college-level math professor(s).
- Print the TCC professor's syllabus, major assignments, mid-term/finals schedule, and other materials as needed.
- Review the course syllabus with students during the first week of the TCC's semester. Focus on the instructor contact information, grading policy, assignment list, attendance/participation, lab assignment & make-up work, due dates, and pacing schedule.
- Provide supplemental instruction and/or individual tutoring to reinforce the course's learning outcomes. While students are expected to work independently during the dedicated class period and to behave as responsible college students, the teacher may offer mini-lessons to reinforce the college-level math course outcomes and should periodically schedule tutoring sessions with students.
- Monitor student progress by taking attendance during both semesters' dedicated class periods. During the online college math semester, send regular updates on attendance to the college professor.
- Check Bb grades once a week and alert the high school counselor if the students' grade drops below 70%.
- Encourage students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.
- Support the TCC Student handbook, the TCC professor's syllabus, and the grading standards.
- Enforce the course etiquette policy and ensure that the classroom environment is conducive to studying. If necessary, the high school teacher will work with the TCC professor to dismiss students who consistently disrupt the designated study time.
- Follow best practices for tutoring.
- Meet at least three times a week with any student who needs to temporarily pivot to virtual attendance.

#### Student Responsibilities

- Complete the student information survey by the end of week 3 of the preparatory semester.
- Apply for TCC admission with the TCC Coordinator during weeks six to eight of the semester. For admission eligibility, see the Dual Credit Program's [Website](#).
- Set up TCC email and password in MYTCC after admission and prior to enrollment.
- Use ICAP time to explore the math pathway assigned to your college/university major and higher education institution post high school. Consult your TCC Academic Advisor (connect in MYTCC – Starfish) for assistance.
- Enroll in the designated section of online Math 1473, Math 1483, or Math 1513 as soon as TCC sends the assigned CRN / section to your TCC email. Admitted students will receive an email to their TCC email account with enrollment instructions, a link to the Dual Credit Enrollment Portal, tutorial videos for students and parents, and the CRN/ section assigned to their class. Students must enroll by January 3<sup>rd</sup> for spring semester, May 30<sup>th</sup> for fall semester; after those dates, the **Math course sections will be open to other high school students**.
- Demonstrate enrollment eligibility if necessary. Students who earn a C or better in CPM and who have the teacher's recommendation meet the placement criteria to enroll in the designated online section of Math 1473, Math 1483, or Math 1513 only; the grade does not work for placement in any other section of math. For any other section of math, students must demonstrate enrollment eligibility as explained on the Dual Credit Program's [Website](#). Course choice will be guided by the student's declared major and college/university post high school.
- Seek assistance for any Bb or technology issues immediately. Students should alert their high school teacher and the TCC Student Support Center (918-595-2000).
- Attend the TCC dual credit student orientation and complete the TCC online Bb orientation (see Dual Credit Programs webpage for dates and locations).

AY 2024-2025

- Attend the high school class regularly while taking the TCC online course. Students who need to temporarily pivot to virtual attendance must meet virtually with the high school teacher a minimum of three times a week.

AY 2024-2025

College Preparatory Math  
Letter to parents/guardians

Dear Parent/Guardian,

Your student has been identified as a candidate for the College Prep Math (CPM) course, a high school class that prepares students to succeed in a Tulsa Community College MATH 1473, MATH 1483, or MATH 1513 course. This letter is to inform you about this opportunity.

College Preparatory Math is a class developed by college and high school math faculty with the goal of ensuring high school students are prepared for college-level reading and writing. Data show that many high school students graduate without meeting the standards required to take a college-level math class. These students often must take costly remedial courses at the college and/or may not be able to pass a first-year math class. While taking College Preparatory Math does not guarantee that a student will be taking Math 1473, or Math 1483, or Math 1513 the following semester, the class will challenge all students to improve their math skill so that they graduate high school prepared to succeed in college classes.

The CPM class helps prepare students for the 3 college-level pathways (MATH 1513, MATH 1473, & MATH 1483) by asking students to practice some of the same math concepts they will be asked to complete in these college-level courses. High school teachers will also

- Enforce strict deadlines for late work
- Require students spend time studying outside of class
- Review challenging learning outcomes from the precalculus curriculum
- Focus on time management skills
- Consult with a TCC math professor about learning outcomes and student progress

The high school instructor will continue to help students succeed in an online college-level math class the following semester by providing tutoring, technology support, and encouragement. Although students will have a dedicated class period to work on their TCC math class, they are expected to work independently and to behave as responsible college students. The professor will follow college policies regarding attendance, academic freedom, and grades, and the high school teacher will reinforce college policies (including the professor's syllabus policies), take daily attendance, and ensure that the classroom environment is conducive to studying.

Students will be required to take the mid-term and final exams. (Locations vary: college campus, remote, or high school campus as determined by TCC and the high school.) Students who complete the college-level math class successfully will have three hours of college credit, transferable to most colleges and universities and required of almost all degree programs.

If you would like your student to participate in this opportunity, please discuss the overview of student responsibilities and the project timeline with him or her. If he or she is interested, please sign and return this letter to your high school counselor.

\_\_\_\_\_ Parent \_\_\_\_\_ Date

\_\_\_\_\_ Student \_\_\_\_\_ Date

AY 2024-2025

## The College Preparatory Math Timeline

### *CPM OFFERED IN THE FALL*

#### February - March

- High schools indicate interest in offering/continuing to offer CPM fall semester of the following academic year.
- For schools offering the course for the first time, the school principal meets with the Dual Credit faculty chair and/or the Dual Credit Program director to review the MOU agreement and timeline.
- High schools identify students for CPM (February to August school start date):
  - High school math faculty should recruit current sophomores and juniors during the high school scheduling period.
  - High school counselors ensure that students meet or can meet the dual credit admission requirements (3.0 unweighted GPA or appropriate test score)
  - High school sends letters to parents about CPM

#### April - July

- High school sends name(s) and contact information of CPM teacher(s) to the Dual Credit Programs Coordinator **no later than June 1**.
- TCC notifies teachers of date for CPM workshop.
- CPM instructors who have offered the course for at least one semester may discuss curriculum changes with the TCC faculty liaison.

#### August

- High school may replace teacher if necessary by August 15<sup>th</sup>.
- CPM teachers attend the CPM workshop.
- TCC faculty liaison begins regular communication with the CPM teacher.
- TCC representative conducts an on-site information session or shares an informational video during the first week(s) of the CPM class.
- CPM teacher provides his/her course syllabus and agenda to the TCC faculty liaison for review no later than the second week of the semester.
- CPM teacher completes the Beginning of Semester survey sent by the Dual Credit office by the end of week two of the semester.
- The Dual Credit office sends teachers a link to the TCC Student Survey the first week of the semester. Students fill out the survey by the end of the third week of the semester.

#### September/October

- Dual Credit Coordinator visits the CPM class to help students apply to TCC. Students who don't meet admission criteria will be given next steps.
- Teachers use Google Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, updated admission and enrollment information, and any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.

#### November

## AY 2024-2025

- TCC coordinator provides the CPM teacher the CRN and section number for the Math courses for enrollment in April (fall enrollment) via the Google sheet.
  - All admitted students may enroll at this point, via the Dual Credit Enrollment Portal, but any student who does not earn a C or better **and** receive the recommendation of the HS teacher will be removed from the class in January.
- Teachers make students aware of the enrollment information including the registration portal link, tutorial video links for students and parents, and the CRN(s) and section number(s) dedicated for your high school; note any student issues on the Google Class roster sheet.
- CPM teacher completes the end of semester teacher survey. This survey will inform TCC about who the high school teacher does NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better.
  - Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.

### December

- Consult the Google Class Roster Sheet frequently and inform students about any admission and enrollment issues the coordinator has listed in the notes section.

### January

- CPM teacher transitions to supporting role for math students, is placed in math Blackboard sites, and begins regular communication with math professor(s).
- CPM teacher emails the Dual Credit Coordinator the names of students who did not complete the semester with the C or better **and** teacher recommendation if the list of names differs from November projection sent in November via the End of Semester Survey for CPM teachers.
- Students who complete a fall semester CPM class and have enrolled in math complete TCC's dual credit orientation and online Bb orientation; high school teacher should also complete the Bb orientation and view the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- HS sends fall semester transcript by January 10 for each math student to demonstrate all students meet placement criteria for math; TCC will de-enroll students who were projected to earn a C but did not and do not meet other enrollment criteria.
- Help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.
- CPM teacher prints the TCC professor's syllabus and reviews it with students as soon as the Blackboard course site is opened (usually, the Friday before the start of the semester).

### February – May

- CPM teacher reviews the professor's handouts, assignment sheets, mid-term and final schedule, and grading rubrics with students and be familiar with other materials posted in Blackboard.
- CPM teacher offers mini lessons during class, schedules individual tutoring sessions with students as needed, and helps with technology issues.
- CPM teacher communicates regularly with math professor(s) and shares supplemental instruction handouts or other materials with the math professor(s).
- CPM teacher monitors student progress by checking grades regularly.
- CPM teacher alerts the high school counselor if a student's grade drops below 70%.

AY 2024-2025

- CPM teacher encourages students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.

## CPM OFFERED IN THE SPRING

### September-October

- High schools indicate interest in offering/continuing to offer CPM spring semester of the following academic year.
- For schools offering the course for the first time, the school principal meets with the Dual Credit faculty chair and/or the Dual Credit Program director to review the MOU agreement and timeline.
- High schools identify students for CPM
  - High school math faculty should recruit current sophomores and juniors during the high school scheduling period.
  - High school counselors ensure that students meet or can meet the dual credit admission requirements (3.0 unweighted GPA or appropriate test score)
  - High school sends letters to parents about CPM

### November-December

- High school sends name(s) and contact information of CPM teacher(s) to the Dual Credit Programs Coordinator **no later than November 1**.
- TCC notifies teachers of date for CPM workshop.
- CPM instructors who have offered the course for at least one semester may discuss curriculum changes with the TCC faculty liaison.

### December

- High school may replace teacher if necessary by December 15.

### January

- CPM teachers attend the CPM workshop.
- TCC faculty liaison begins regular communication with the CPM teacher.
- TCC representative conducts an on-site information session or shares an informational video during the first week(s) of the CPM class.
- CPM teacher provides his/her course syllabus and agenda to the TCC faculty liaison for review no later than the second week of the semester.
- CPM teacher completes the Beginning of Semester Survey for CPM Teachers sent by the Dual Credit office by the end of week two of the semester.
- The Dual Credit office sends teachers a link to the Survey for CPM Students the first week of the semester. Students fill out the survey by the end of the third week of the semester.

### February-March

- Dual Credit Coordinator visits the CPM class to help students apply to TCC. Students who don't meet admission criteria will be given next steps.
- Teachers use Google Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, updated admission and enrollment information, and any student issues. For example, alert TCC

AY 2024-2025

coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.

#### March-April

- TCC coordinator provides the CPM teacher the CRN and section number for the Math 1473, Math 1483, and Math 1513 courses for enrollment in April (fall enrollment) via the Google sheet.
  - All admitted students may enroll at this point, via the Dual Credit Enrollment Portal, but any student who does not earn a C or better **and** receive the recommendation of the HS teacher will be removed from the class in August unless other placement criteria are met.
- Teachers make students aware of the enrollment information including the registration portal link, tutorial video links for students and parents, and the CRN(s) and section number(s) dedicated for your high school; note any student issues on the Google Class roster sheet.

#### May

- CPM teacher completes the End of Semester Survey for CPM Teachers. This survey will inform TCC about who the high school teacher does NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better.
  - Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.

#### August

- CPM teacher emails the Dual Credit Coordinator the names of students who did not complete the semester with the C or better **and** teacher recommendation if the list of names differs from November projection sent in November via the End of Semester Survey for CPM teachers.
- Consult the Google Class Roster Sheet frequently and inform students about any admission and enrollment issues the coordinator has listed in the notes section.
- CPM teacher transitions to supporting role for math students, is placed in math Blackboard sites, and begins regular communication with math professor(s).
- Students who complete a fall semester CPM class and have enrolled in math complete TCC's dual credit orientation and online Bb orientation; high school teacher should also complete the Bb orientation and view the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- HS sends spring semester transcript by August 15 for each math student to demonstrate all students meet placement criteria for math; TCC will de-enroll students who were projected to earn a C but did not and do not meet optional enrollment criteria.
- Help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.
- CPM teacher prints the TCC professor's syllabus and reviews it with students as soon as the Blackboard course site is opened (usually, the Friday before the start of the semester).

#### September-December

- CPM teacher reviews the professor's handouts, assignment sheets, and grading rubrics with students and be familiar with other materials posted in Blackboard.

AY 2024-2025

- CPM teacher offers mini lessons during class, schedules individual tutoring sessions with students as needed, and helps with technology issues.
- CPM teacher communicates regularly with math professor(s) and shares supplemental instruction handouts or other materials with the math professor(s).
- CPM teacher monitors student progress by checking grades regularly.
- CPM teacher alerts the high school counselor if a student's grade drops below 70%.
- CPM teacher encourages students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.

AY 2024-2025

#### MOU Addenda

TCC Online Courses Embedded into the high school schedule and supported by a high school staff or teacher (English and math) as academic coach.

In cooperation with the high school, Tulsa Community College (TCC) is offering eligible high school juniors and seniors the opportunity to earn college credit while at the same time satisfying their high school graduation requirements. The goal of this collaboration is for all students involved to successfully complete (grade of C or above) a TCC online general education course(s).

#### TCC Responsibilities

- Meet with the district and high school administrations to review the MOU and addenda.
- Provide the high school with TCC admissions qualifications for concurrent students.
- Provide the high school with TCC qualifications for course enrollment.
- Provide an annual dual credit student orientation at a TCC campus and online.
- Conduct an on-line or on-site student information session, at the beginning of the semester.
- Provide 16-week online sections of general education college courses provided minimum enrollment requirements are met.
- Provide a TCC professor to deliver the online course(s).
- Provide early alerts to high school counselors authorized to receive FERPA information (early alerts sent when faculty reply to bi-weekly early alert requests).
- Provide semester grades to the district staff authorized to accept electronic FERPA reports.
- Meet with potential students and parents at Dual Credit to College Degree information meetings organized by the high school.

#### TCC Professor Responsibilities:

- Follow college syllabus template and departmental standards.
- Provide grade updates after every major graded assignment.
- Grade and return work in a reasonable amount of time (no more than two weeks for essays, less for other assignments).
- Incorporate best practices for engaging students in online classes.
- Create a column in Blackboard called "Grade to Date" or "Eligibility." This column will help students demonstrate eligibility for extracurricular activities. (Note: this saves faculty time, is not a violation of FERPA, and ensures the high school has accurate information about grades).
- Update the grade book either by indicating each student's letter grade (A, B, C, D, F) or by indicating the student is passing (P) or in danger of failing (F). High school students taking college classes must maintain a C average to continue taking college classes, so high school students earning below a C may be in danger of failing.
- Report students who are in danger of failing (i.e. whose grade drops below a 70%) either by responding to the Early Alert email from the CE office and/or by following college protocol.

#### College Prep English and College Prep Math Program Additional Professor Responsibilities

- Follow the CPM and CPE specific addenda requirements for college courses that follow the TCC preparation curriculum.
- Meet with high school instructor and/or faculty liaison prior to the beginning of the semester to review the course curriculum and materials.
- Communicate with the high school instructor frequently throughout the semester—once a week the first four weeks of the semester, less frequently after.

AY 2024-2025

### High School District Responsibilities

- Identify students who express a desire to go to college, who have sufficient time to complete assignments outside of class time (minimum 9 hours a week per 3 credit hour online course) and who meet admission and enrollment qualifications for concurrent students.
- Communicate student deadlines for admission, enrollment, and payment to students.
- Provide adequate safety and security while faculty and students are at the site. This includes posting and practicing emergency evacuation as well as collaboration with TCC police.
- Provide a dedicated space for 20 to 30 students to support students in the online class during the TCC academic semester.
- Provide a dedicated class period within the regular school day and ensure that students attend the scheduled class time.
- Display physical evidence in a designated area such as outside the door to the TCC classroom that identify the site as a TCC course site. TCC provides brochures, guides, posters, and promotional materials.
- Provide internet access, including website access, TCC library and database access, computer hardware, and software at the site as is required for the college courses' delivery and instruction.
- Provide a collegiate environment free from classroom interruptions. This includes announcements, staff entering the classroom, classroom orderliness, and room changes, and TCC faculty/staff access to the facility for on-site orientations, admission or enrollment workshops as scheduled by the partners.
- Comply with the one hour and fifty-minute TCC semester finals schedule.
- Designate a representative as the liaison between the partner and TCC. The partner liaison provides marketing, program information, and notification to potential students in all area districts.
- Support and help guide the development and integrity of the program.
- Support the instructor and the student through standards set by TCC.
- Allow the concurrently enrolled students to comply with the TCC student policies and resources handbook during TCC class time. Note: Any student suspended or expelled from high school will be expected to continue participating in his or her TCC class(es).
- Ensure that qualified students have access to course materials. Note: Photocopying portions of a textbook is a copyright violation. Students should be responsible for purchasing, printing, and/or borrowing assigned texts.
- Grant dual credit for all college courses per OK SB290.
- Optional: Set up third party billing with the TCC Bursar.
- Commit by June 1 to a support instructor for the full year.
- Provide students with computers and Internet access during the dedicated class period.
- Meet with the TCC concurrent enrollment director and high school administrations to review the MOU and addenda.

### College Prep English and College Prep Math Programs Additional District Responsibilities

- Provide a qualified high school teacher or support staff to work with students during scheduled class meeting times.
  - English courses require support instructors with strong writing skills.
  - Math courses require a certified high school math teacher (B.S. in Mathematics).
- Notify the director of concurrent enrollment of any personnel changes and arrange for the new instructor to come to TCC for orientation and training.
- Provide the support instructor with the required textbooks and/or ancillary materials (e.g., Lumen)
- Ensure high school support instructor communicates regularly with TCC faculty and follows the requirements for effective student support.

AY 2024-2025

### High School Support Instructor Responsibilities All Courses

- Become familiar with Blackboard and other TCC technology.
- Assist with time management, study skills, and technology issues.
- Avoid intervening in the student's day-to-day work. Although the course is taking place at a high school, students are expected to work independently and to behave as responsible college students.
- Monitor student progress by checking Bb grades throughout the semester.
- Alert the student and the high school counselor if the student's grade drops below 70%.
- Counsel failing students into an on-level high school class prior to the week 12 withdraw date in a 16-week POT.
- Support the TCC professor's syllabus and TCC student Handbook.
- Enforce the course etiquette policy and ensure that the classroom environment is conducive to studying. If necessary, work with the high school dual credit lead to dismiss students who consistently disrupt the designated study time.
- When appropriate, facilitate group discussions, study sessions, or workshops.
- Attend or watch the TCC Dual Credit Student Orientation.

### Additional English teacher responsibilities

- Meet with TCC professor and/or full-time faculty liaison prior to the beginning of the semester to review the course curriculum and materials.
- Attend TCC faculty's meeting/professional development activity.
- Take attendance each class period and let the course instructor know if students miss more than three hours of class.
- Provide supplemental instruction and/or individual tutoring to reinforce the course's learning outcomes.
- Read the texts students are required to read and study the professor's handouts and assignment sheets.
- Provide impromptu tutoring and instruction on an as-needed basis.
- Communicate regularly with course instructor.
- During the first three weeks of the semester, spend several class periods re-enforcing the online instruction, reviewing grammar and mechanics, assisting students with time management and study skills, and helping with any technology issues. After the first few weeks of the semester, the instructor can intervene less in the students' day-to-day progress in the class.
- Monitor student progress by collecting copies of students' graded essays and summaries. *Students who earn less than a C on an assignment should be required to meet with the support instructor for additional tutoring.*
- Follow the TCC tutorial best practices guidelines and provide individual tutoring to each student at least twice semester.
- Provide tutoring in thirty-minute sessions (to prevent some students from monopolizing tutoring time).

### Additional Math teacher responsibilities

- Assist with time management and course pace to ensure all assignments are completed in time for the scheduled exams.
- Assist with Lumen technology.

AY 2024-2025

Student Responsibilities All courses:

- Apply for admissions into the Tulsa Community concurrent enrollment program. For admission requirements and to apply for admission see <https://www.tulsacc.edu/admissions-aid/admissions/college-courses-high-school-students>
- Acceptance into the dual credit enrollment program requires:
  - Junior or Senior status in high school
  - On-track for high school graduation with peer group
  - Enrolled in no more than 19 credit hours combined high school and college classes per semester
  - Admission score or GPA
    - ACT, Pre-ACT composite of 19 or above [ACT college code #3441]
    - **OR** SAT, PSAT10, PSAT -NMSQ composite of at least 990 [SAT college code # 6839]
    - **OR** H.S. GPA of 3.0 or above.
  - If the student's national ACT exam score does not meet the acceptance or enrollment criteria, the student may take the Residual ACT at TCC's Northeast Campus testing center. Dual Credit students may take the residual ACT one time between November 1 and October 31. 918-595-7594 for information and guidelines.
- Qualify for course enrollment in TCC's off-campus dual credit enrollment program in the spring semester (for fall enrollment). See <https://www.tulsacc.edu/dualcredit> for the dual credit programs' college enrollment policy. Multiple placement options are available for students including ACT, Pre-ACT, SAT, PSAT10, PSAT-NMSQ, unweighted High School GPA (accredited schools).
- Read and sign the faculty association welcome letter within the registration portal (students and their parents), indicating that they understand the requirements of Dual Credit Programs.
- Enrollment is filled on a first-come, first-served basis and is not guaranteed. After the first day of the class meeting, students will not be allowed to enroll in a class, even if the class is not at capacity.
- Attend a Dual Credit Programs' student orientation in person, zoom, or access the recorded orientation via the website.
- Purchase required course materials (students or high schools); students (not the support instructor) are responsible for obtaining the required materials. Check with your high school counselor.
- Complete a FERPA Student Records Release Form to allow communication between TCC and the high school within the registration portal.
- Students should be prepared to complete required assignments on the first day of the TCC semester.
- Note assignment deadlines, follow course policies as outlined in the syllabus, and seek additional help from the high school support instructor, as needed.
- Devote a minimum of 6 hours a week per course to studying, completing assignments, and revising and editing written work.
- Provide Blackboard grade report to the high school support instructor / academic coach every 2-3 weeks and to your high school counselor weekly.
- Pay the appropriate TCC course fees and any tuition if applicable.
- Attend the high school's dedicated class period throughout the entire semester.
- Communicate any concerns or issues (e.g., questions about grades) with the TCC professor.

Additional responsibilities for English courses:

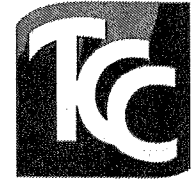
- Print graded essays and summaries to give to the high school support instructor for review.
- Participate in at least two tutoring sessions with the high school support instructor OR meet with a TCC writing consultant at one of the TCC writing centers or online.
- Students (not the support instructor) will be expected to find articles from the TCC library databases.

AY 2024-2025

- Complete all English departmental requirements for Composition I and II (see TCC Composition I and II Guidebook).

Additional responsibilities for Math courses:

- Purchase required textbooks/ Lumen or MyMATHLab Student Access Kit (students or high schools)
- Take a proctored midterm and final exam (These exams may be scheduled at the high school, a TCC campus, or online depending on the student's distance from TCC).



Tulsa Community College  
Dual Credit Programs  
MOU AY 2024-2025  
April 1, 2024

Dear partner,

Thank you for your collaboration with Tulsa Community College's Dual Credit Programs. We value your partnership and dedication to Oklahoma high school students. Your students benefit from your passion for education and your partnership with Tulsa Community College.

Your AY 2024-2025 MOU agreements did not have substantive additions or changes this year, minor clarifications are not listed. The addenda for online embedded programs, College Prep English, and College Prep Math have been updated to reflect lessons learned and feedback from faculty and high school partners. We will review updates at our required district meetings.

If TCC has face-to-face embedded faculty on your campus, your facilities agreement included one update last year that we want to continue to highlight:

- Partner may only use personally identifiable information ("PII") in providing services under this MOU. Partner agrees that it is a "school official" as that term is used in the Family Educational Rights and Privacy Act ("FERPA"). Partner shall maintain adequate safeguards for PII provided by TCC and Partner shall not re-disclose any PII except as allowed by FERPA. Partner shall follow directives of TCC with regard to data destruction after completion of services. Partner shall promptly notify TCC in the event of a data breach of PII.

Your dual credit MOU agreement will be in continuous effect beginning in the semester in which the memorandum of understanding is signed unless terminated in writing by either institution (see Term).

#### Dual Credit Programs Update

1. We are graduating almost 100 high school seniors with TCC Associate of Arts and Associate of Science Degrees from eight districts next month.
2. Dual Credit Programs grew to an unprecedented 23% of the college's unduplicated student headcount in AY 2024 – 2025.
3. We provided access for any Oklahoma high school student to our degree program, Dual Credit to College Degree. This program provides a path to complete an Associate Degree during the last six semesters of high school -- fully online.
4. College Prep Math (CPM) will update our previous math preparation program and allow students to enroll in the OSRHE math pathway required for their college major.

Here to serve,

Melissa Steadley  
Director, Dual Credit Programs  
[dualcredit@tulsacc.edu](mailto:dualcredit@tulsacc.edu)

## MEMORANDUM OF UNDERSTANDING

### Transition Work Adjustment Program 2024-2025 Among Goodwill Industries of Tulsa, Inc. and Bixby Public Schools

This Memorandum of Understanding (MOU) is hereby entered into between Goodwill Industries of Tulsa, Inc. (Goodwill) and Bixby Public Schools (BPS).

Goodwill Industries of Tulsa, Inc.  
David E Oliver  
2800 Southwest Blvd.  
Tulsa, OK 74107  
Doliver@goodwilltulsa.org

Bixby Public Schools  
Attn: Kim Schein  
Director of Special Education  
109 Armstrong  
Bixby, OK 74008  
kschein@bixbyps.org

Goodwill and BPS agree that selected BPS students will receive Transition Services through the State of Oklahoma Department of Rehabilitation Services (DRS) Work Adjustment Training (WAT) program. Goodwill offers this MOU for the WAT Program to benefit students with disabilities.

**MOU Period:** The MOU is effective from the execution date through June 30, 2025.

#### **Students Eligible to Participate:**

- With documented disabilities (includes individualized education plan (IEP), 504 Plan, or other documents) who:
  - Have been determined eligible for DRS services or
  - Are on a trial work plan as determined by the DRS counselor.
  - Have an approved DRS case.
  - Have an individualized plan for employment (IPE) in place.
  - Have WAT as a line of service on the IPE.
  - Have been provided written authorization by DRS as to their start date; and
  - Are at least 16 years old.

#### **Goodwill Eligibility Criteria:**

- Students who meet all DRS criteria listed above.
- Those who demonstrate the potential to work in the community after the WAT Program, with the assistance of Supported Employment.
- Those who have been interviewed by Goodwill staff and accepted by Goodwill's Admissions Committee.

#### **Goodwill Responsibilities:**

##### Objectives/Outcomes of WAT

- Students will have knowledge of jobs and working.
- Students will demonstrate job-seeking skills.
- Students will adjust to the world of work, including social pressures.
- Students will demonstrate employment readiness skills.
- Students will transition into employment (e.g., School Work Study, Supported Employment, and Employment and Retention) or post-secondary education.
- Staff will evaluate each student's stamina and ability to work.

##### Individualized Assessment

- Student's interpersonal skills, including the ability to interact socially.

- Capacity to understand verbal and written communications.
- Job skills, including the ability to meet both the physical and social aspects of employment.
- Work speed and endurance.
- Career interest and awareness.
- Work behaviors, which include the ability to work independently.
- Physical capacities and psychomotor skills.
- Job shadowing assesses an individual's job interests and allows students to ask questions regarding specific jobs. For students with sensory issues, the opportunity to assess and learn to regulate possible sensory input.

#### Individualized Training Plan

Goodwill will provide each student with an Individualized Training Plan (ITP), with input from the student, the student's family members or representative, the DRS counselor, and Goodwill WAT staff. Based on the individualized assessment, the ITP will address areas of strength and needed services and provide the basis for periodic evaluation of the student's progress.

#### Times of Service

The WAT program is offered Monday through Friday from 8:00 am to 11:00 am or 12:00 pm to 3:00 pm. Please note that morning and afternoon classes will only be conducted with sufficient enrollment, which is defined as a minimum of six students per class. Our primary location for these classes will be at 2800 Southwest Boulevard. Classes at this location will be filled first. Additional students will be accommodated at Goodwill's Broken Arrow facility if there is an overflow due to high participation. Any day Goodwill is scheduled to be closed will be communicated in advance.

#### **Bixby Public Schools Responsibilities:**

##### Referrals of Eligible Students

- BPS and DRS will collaborate to provide eligible student referrals to Goodwill's WAT Program.

##### Transportation

- BPS will provide transportation to and from Goodwill to attend programming.
- Any alternate arrangements will need to be approved by Goodwill.

##### Meetings

- Inform Goodwill WAT staff of any pertinent changes in the IEP.
- Include Goodwill WAT staff in the exit IEP.

#### **Modification**

This MOU may be modified only by the written agreement of both parties.

#### **Insurance**

Goodwill agrees to maintain general liability insurance on itself and cover each employee that provides services with minimum limits of \$1,000,000 per occurrence and \$3,000,000 annual aggregate. Goodwill will also maintain workers' compensation insurance covering any employee providing services hereunder in the amounts required by Oklahoma law.

#### **Relationship of the Parties**

As this MOU outlines, the parties' relationship is between the contractor and the independent contractor. Nothing in this MOU is intended nor shall be construed as creating any partnership, joint venture, or agency relationship between the parties. Neither Goodwill nor its employees or agents shall in any way be deemed to be employees or agents of BPS. Likewise, neither BPS nor its employees or agents shall be considered employees or agents of Goodwill. Each party shall be solely responsible for the method and manner in which it and its respective employees carry out the duties imposed on it by this MOU. Neither party shall exercise any control or direction over the methods by which the other party and its respective employees perform their functions hereunder, except as may otherwise be provided in the MOU.





# Western Governors University

4001 South 700 East, Suite 700, SLC, UT 84107

## CLINICAL EXPERIENCE AGREEMENT

This Clinical Experience Agreement (Agreement) is made between Western Governors University, a Utah nonprofit corporation (University or WGU), and Bixby Public Schools (District), and is effective as of the date of District's signature below (Effective Date).

WGU is regionally accredited by the Northwest Commission on Colleges and Universities (NWCCU). University Teacher Education programs are further accredited by the Council for the Accreditation of Educator Preparation (CAEP) and the Association for Advancing Quality in Educator Preparation (AAQEP). University represents that each teacher/principal Candidate assigned to District for Student Teaching/Practicum is validly enrolled in an approved University educator preparation program and meets District's background requirements.

**A. Definitions.** For the purposes of this Agreement, capitalized terms\* will have the following meanings:

1. Candidate refers to a student enrolled in a University program leading to an education degree.
2. Mentor Teacher refers to a District employee who is the contracted teacher in the classroom to which the Candidate is assigned.
3. Clinical Supervisor refers to a qualified individual who will supervise and complete observations and evaluations.
4. Advanced Programs refers to University programs that are designed for licensed teachers to earn an endorsement or certification.
5. Preclinical Experience refers to the active participation by a Candidate in a wide range of in-classroom experiences to develop the skills and confidence necessary to be an effective teacher and prepare for Student Teaching.
6. Student Teaching refers to the active participation by a teacher Candidate in the duties and functions of classroom teaching under the direct supervision and instruction of a Mentor Teacher and/or Clinical Supervisor.
7. Practicum refers to the University Clinical Experience requirements for licensed teachers in an advanced endorsement program. Practicum length can range from 10 days to 12 months, depending on program and state requirements.
8. Clinical Experience refers collectively to the Preclinical Experience and Student Teaching and/or Practicum.

\*References to "District" shall include the school.

**B. Mutual Expectations.** A placement site is a District where University places Candidates for a Clinical Experience with Mentor Teachers/principals, with an aim to co-construct a mutually beneficial arrangement for clinical preparation and the continuous improvement of Candidates, and to share accountability for Candidate outcomes. The school administrator and Mentor Teacher will have the opportunity to provide critical feedback to inform program improvement through surveys at the end of each experience.

**C. Mutually Beneficial Activities.** The parties agree to participate, to the extent feasible, in the activities outlined below:

1. When available, University staff may participate in District employee events and conferences, as appropriate, and District agrees to inform University of such opportunities.
2. Provide District with recruitment and talent acquisition planning and support from University's Career & Professional Development service(s) team, based on District compliance with University's [Employer Recruiting & Guidelines](#).
  - o As possible, District will respond to quarterly survey requests from University's Career & Professional Development team about hiring plans and new hires from University.
3. University and District staff will co-select Mentor Teachers and Clinical Supervisors based on University requirements.

4. District employees who have been admitted to University may apply to receive aid so long as they meet scholarship eligibility requirements (University will retain sole discretion in funding and award decisions).
5. University may invite District staff to participate in a focus group to:
  - o provide feedback for improvement and continuous development of observation and evaluation instruments of Candidates, Mentor Teachers, and Clinical Supervisors; criteria for selection of Mentor Teachers and Clinical Supervisors; and curriculum development;
  - o review data on Clinical Experiences and Candidate success to potentially modify selection criteria, determine future assignments of Candidates, and make changes in Clinical Experiences;
  - o review how the depth, breadth, diversity, coherence, and duration data on Clinical Experiences are linked to student outcomes and Candidate performance.

**D. Recordings.** District recognizes that University requires its Candidates to video record in the classroom for evaluation purposes and agrees to permit video recording consistent with the conditions set forth in **Exhibit A** (Video Recordings).

**E. Mentor Teacher Standards.** District, with the input of University, will provide the teacher Candidate with a Student Teaching assignment in a school and classes of District under the direct supervision and instruction of a Mentor Teacher who meets the following minimum requirements:

1. Holds a teaching credential or license: (i) for the subject area and/or grade level being taught; and (ii) in the state where Student Teaching occurs.
2. Has: (i) a minimum of three (3) years of content area teaching experience (five (5) years preferred), with (ii) two (2) or more years teaching in the placement school and/or District, and (iii) strong evaluations.
3. Evidence of positive impact on student learning in the classroom as demonstrated by ratings at or above effective (or equivalent) when a state, district, or school provides such ratings.
4. Successfully and with positive impact mentored student teachers, colleagues, and/or other adults.
5. Competently uses technology for communicating via email and completing online evaluation forms.
6. Will demonstrate and model the professional dispositions and ethics expected of teacher Candidates and University faculty and staff, as follows:
  - o All individuals can learn
  - o Belonging
  - o Empathy
  - o Growth Mindset
  - o Communication
  - o Integrity
  - o Professionalism
  - o Intellectual courage
7. Complete University's training to understand University policies, processes, procedures, and how to effectively mentor adult learners.
8. *For California Districts Only:* As required by the California Commission on Teacher Credentialing (CTC) Program Sponsor Alert (PSA) 19-05, Mentor Teacher has documented completion of training/professional development equivalent to ten (10) hours that includes: a two (2)-hour orientation to program curriculum, and eight (8) hours training in effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices.

**F. Clinical Supervisor Standards.** A University Clinical Supervisor provides guidance, support, on-site assistance, assessment and feedback to a teacher Candidate throughout the Clinical Experience. To act in this role, a Clinical Supervisor must have:

1. A minimum of three (3) years teaching experience in K-12.
2. A master's degree in education or related field.
3. A current teaching license in the content area of supervision.
4. Experience teaching in the content area of supervision.
5. Ability to successfully complete a background clearance, if requested.
6. District and principal approval (if a District employee).

7. Ability to consistently demonstrate and model the professional dispositions and ethics expected of teacher Candidates and University faculty and staff, as follows:
  - o All individuals can learn
  - o Belonging
  - o Empathy
  - o Growth Mindset
  - o Communication
  - o Integrity
  - o Professionalism
  - o Intellectual courage

**G. University Responsibilities.** University will:

1. Select qualified Candidates who have been prepared with the appropriate educational background, knowledge, skills, and professional disposition to participate in a Clinical Experience.
2. Provide Mentor Teacher with compensation for participation in Clinical Experience as described in this Agreement. The Mentor Teacher may also receive professional development hours connected to the successful completion of University, and any state required Mentor Teacher training.
3. Be responsible for the selection, assignment, training, and compensation of Clinical Supervisors.
4. Require Candidates to have a fully cleared background check acceptable to District prior to participating in Clinical Experience activities.
5. Where required by state regulation or District policy, ensure Candidates have a current tuberculosis (TB) risk assessment and/or examination. Upon request, Candidates will be required to provide documentation to District prior to participating in a Clinical Experience.
6. Provide opportunities for feedback regarding improvement of University Candidate preparation.
7. Provide professional development training to Mentor Teachers regarding University processes and procedures.
8. Maintain an online site for support, resources, and training for Mentor Teachers.
9. Facilitate a cohort seminar in which teacher Candidates will participate with a community of peers to receive support during Student Teaching and the final performance assessment.
10. Maintain general responsibility for instruction, academic evaluation, and related academic matters concerning Candidate participation in the Clinical Experience, including evaluation and grading.

**H. District Responsibilities.** District, or school administrator, will:

1. Nominate one or more qualified Mentor Teacher(s) by providing a completed copy of the Mentor Teacher Nomination Form to University's Field Placement Team.
2. Allow the Clinical Supervisor access to the host school and classroom, including virtual settings, for the specific purpose of observing Candidates.
3. Where applicable and where a Teacher Candidate will serve as a contracted teacher, District agrees to provide a Mentor Teacher during Student Teaching.
4. University utilizes video recordings for both observations and teacher performance assessments. District agrees to allow video recording and/or live streaming for completion of observations and teacher performance assessments for all University programs. (See **Exhibit A** for details regarding video recordings.)
5. Notify University about any changes to District policies (e.g., COVID and other healthcare policies).
6. Provide Candidates with any District policies and procedures to which Candidates are expected to adhere during the Clinical Experience and while on District premises.
7. Through the involvement of the Mentor Teacher and/or school administrator, participate with the Clinical Supervisor and teacher Candidates in two evaluations: one mid-way through Student Teaching, and a final evaluation at the end of Student Teaching. University shall be responsible for the format of evaluations.
  - o See Advanced Programs Practicum section below for evaluation requirements for Educational Leadership, English Language Learning, and Master of Special Education.

8. Provide Candidates opportunities to observe, assist, tutor, instruct, implement effective teaching strategies, and conduct research, as appropriate, during the Clinical Experience.
9. Provide opportunities, when possible and appropriate, for Candidates to use technology to enhance student learning and monitor student progress and growth.
10. Provide opportunities, when possible and appropriate, for Candidates to experience working with diverse student populations, including English language learners and students with exceptional learning needs.
11. Encourage Mentor Teachers to participate in University's training to understand University policies, processes, procedures, and how to effectively mentor adult learners.
12. Encourage administrators and Mentor Teachers to participate in University feedback surveys (offered at the end of the Clinical Experience) to report on Candidate quality and preparation and to provide program feedback to University for continuous improvement.
13. Adhere to any then-applicable state requirements related to training/professional development.
14. *For California Districts Only:* Require Cooperating Teachers to complete and document training/professional development equivalent to ten (10) hours that includes: a two (2)-hour orientation to the program curriculum, and eight (8) hours of training in effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices (as required by the CTC).

**I. Advanced Programs Practicum.** The following additional requirements apply to Advanced Programs Practicum:

1. Candidates are licensed teachers who are in most cases completing the Practicum in their own classroom using a qualified individual within their school as a Clinical Supervisor who meets the applicable qualifications and requirements.
2. Each Candidate will:
  - have a relationship with the school and arrange placement by obtaining District approval.
  - secure his/her own Clinical Supervisor, subject to approval of University's Field Experience team to ensure the Clinical Supervisor meets program requirements.
  - provide a valid background clearance, liability insurance, and teaching license.
  - comply with any other applicable District requirements.
3. Evaluations of Candidates are as follows:
  - Educational Leadership - 4 total (2 evaluations during the first Practicum course, and 2 during the second Practicum course)
  - English Language Learning - 3 total (2 observations and 1 final evaluation)

**J. Confidentiality & Education Records**

1. District acknowledges that the education records of assigned Candidates are protected by the Family Educational Rights and Privacy Act (FERPA), and agrees to comply with FERPA and limit access to those employees or agents with a need to know. Pursuant to FERPA, and for the purposes of this Agreement, University designates District as a "school official" with a legitimate educational interest in such records.
2. University shall instruct Candidates of the necessity of maintaining the confidentiality of all District student records. District shall not grant Candidates or University employees access to individually identifiable student information unless the affected student's parent or guardian has first given written consent using a form approved by District that complies with FERPA and other applicable law.

**K. Additional Terms**

1. Term. This Agreement shall commence on the Effective Date and shall continue for three (3) years from the Effective Date, or until such time as either party gives the other party thirty (30) days advance written notice of its intent to terminate the Agreement. In the event of termination, any Candidates at District as of the date of such notice shall be permitted to complete their Student Teaching or Practicum.
2. Points of Contact. Each party shall designate a point of contact for communication and coordination of Student Teaching or Practicum. Contact information is set forth following the signature block.

3. Right to Accept or Terminate a Placement. District may refuse to accept for placement, or may terminate the placement, of any Candidate based upon its good faith determination that the Candidate is not meeting performance standards or is otherwise deemed unacceptable to District. In such cases, District shall notify University in writing and state the reasons for such decision.
4. Insurance.
  - University Insurance. University represents and warrants that it provides and maintains general liability insurance with limits of at least \$1,000,000 per occurrence and \$2,000,000 annual aggregate and, upon District's request, shall provide a certificate of insurance as evidence of coverage. University shall maintain, at its sole expense, workers' compensation insurance as required by law.
  - Professional Liability Insurance. Candidates will be responsible for procuring and maintaining, at their own expense, professional liability insurance for the duration of the Clinical Experience with minimum limits of either: (i) \$1,000,000 per occurrence and \$3,000,000 annual aggregate, or (ii) \$2,000,000 per occurrence and \$2,000,000 annual aggregate.
5. Status of Parties. Nothing in this Agreement is intended to or shall be construed to constitute an agency, employer/employee, partnership, or fiduciary relationship between the parties. Neither party will have the authority to, and will not, act as agent for or on behalf of the other party or represent or bind the other party in any manner. No Candidate or other third party shall be a beneficiary of, or have any right to enforce the terms of this Agreement.
6. Non-Discrimination. Each party agrees to comply with all applicable non-discrimination laws, and will accept, assign, supervise, and evaluate qualified Candidates regardless of race, sex, sexual orientation, religion, creed, national origin, age, disability, veteran status, or any other basis protected by law.
7. Entire Agreement. This Agreement represents the entire understanding between the parties relating to the subject matter and supersedes all prior oral or written agreements. This Agreement may be modified only in writing, signed by both parties.

The parties have executed this Agreement as of the Effective Date.

**UNIVERSITY**

**DISTRICT**

By: Jennifer K. Doshier

By: \_\_\_\_\_

Title: Director, Field Experience, School of Education

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Point of Contact:**

Field Experience Outreach

Email: [tc\\_outreach@wgu.edu](mailto:tc_outreach@wgu.edu)

**Point of Contact:**

Email:

Phone:

For notice purposes:

Attn: General Counsel

Western Governors University

4001 South 700 East, Suite 700

Salt Lake City, UT 84107-2533

Email: [legal@wgu.edu](mailto:legal@wgu.edu)

For notice purposes:

Email:

## Exhibit A Video Recording

1. Teacher Performance Assessment. District acknowledges that Candidates must complete a teacher performance assessment, which includes the submission of video recordings of themselves teaching in the classroom and of real artifacts (such as lesson plans, video, and student work samples). Recordings provide an avenue to evaluate performance and determine competency.
2. Clinical observation / Evaluation. University utilizes a secure, interactive, online, cloud-based platform to accommodate for the changing classroom environment and protect the health and safety of participants. Candidates upload recorded video submissions or participate in livestreams for feedback, scoring, and critiquing of video assignments, and Clinical Supervisors leave time-stamped feedback.
3. Guidelines. The following guidelines are provided to Candidates. District understands that Candidates are not employees or agents of University and that any further precautions regarding the privacy of District students should be agreed directly between the District and Candidates.

### *Teacher Candidate Guidelines for Video Recordings*

- Secure appropriate permission from the parents/guardians of your students and from adults who appear in the video recording.
- To protect confidentiality, remove your name and use pseudonyms or general references (e.g., "the district") for your state, school, district, and Mentor Teacher. Mask or remove all names on any typed or written material (e.g., commentaries, lesson plans, student work samples) that could identify individuals or educator preparation programs. During video recording, use only the first names of students.
- You must follow appropriate protocol to submit recordings to University.
- You may not display the video publicly (i.e., personal websites, YouTube, Facebook).
- You may not use any part of the recordings for any personal or professional purposes outside of performance evaluation.
- You must destroy all video recordings once the evaluation is complete.

AGREEMENT  
Between

Oral Roberts University  
Acting for and on behalf of its  
TEACHER EDUCATION PROGRAM(S)

And

BIXBY PUBLIC SCHOOLS

For

TEACHER EDUCATION PROGRAM

THIS AGREEMENT is made and entered into this day by and between Oral Roberts University (ORU) acting for and on behalf of its Teacher Education Program, and BIXBY Public Schools, Tulsa County, a/k/a Bixby Public Schools (BPS), and shall be effective on the last signature date set forth below, ending June 30, 2025.

WITNESSETH:

**SECTION 1.** BPS agrees to provide the authorization, supervision, and instruction of ORU student teachers/observers participating in ORU's Education Program and to provide observation and participation activity in the Teacher Education Program.

**SECTION 2.** BPS agrees to accept for assignment to cooperating teachers in the public schools an agreed upon number of students enrolled in ORU's Education Program course. BPS further agrees the cooperating teacher will give direct supervision to the student teacher/observer assigned and will work with a faculty member assigned by Dr. Jared Johnston in directing and evaluating the student teacher/observer experience.

ORU further agrees to provide student teacher/observer supervision, instruction, mentoring or assistance, as needed by various staff members to enhance and develop the student teacher's/observer's ability to effectively educate children in an urban educational environment including, but not limited to, identifying and serving children with disabilities, serving children from diverse socio-economical populations, and serving children with foreign language barriers.

**SECTION 3.** All arrangements for the placement or removal of student teacher/observers will be coordinated through Jamie Milligan, Assistant Superintendent, [jmilligan@bixbyps.org](mailto:jmilligan@bixbyps.org). If a student teacher/observer fails to comply with the requirements of this Agreement or to perform to BPS's satisfaction, ORU will be contacted and so informed. If such issues are not resolved to BPS's satisfaction, ORU will, upon written request by BPS, immediately remove that student teacher/observer from the school.

**SECTION 4.** ORU and its student teachers/observers will comply with all applicable federal and state laws and regulations and will comply with all BPS policies, rules and regulations and all ORU procedures while on BPS premises or performing services under this Agreement. ORU and its student teachers/observers will keep confidential and not disclose to any person or entity any records or other documentation, including progress notes which may constitute student records as defined in the Family Educational Rights and Privacy Act unless such disclosure is authorized under the Act or pursuant to court order.

**SECTION 5.** This Agreement shall be governed by, and construed in accordance with, the laws of the State of Oklahoma. Any action arising out of or relating to this Agreement or to its breach shall be brought only in the federal or state courts sitting in Tulsa County, Oklahoma, and both parties submit to the exclusive jurisdiction of such courts. Nothing contained herein shall constitute a waiver by either party of sovereign immunity or of immunity or benefits afforded by the Eleventh Amendment to the constitution of the United States of America.

**SECTION 6.** Each party shall be responsible for its own acts and omissions and the acts and omissions of its student teachers/observers, employees, officers, directors, agents and contractors. A Party shall not be liable for any claims, demands, actions, costs, expenses and liabilities, including reasonable attorneys' fees, which may arise in connection with the other party's acts or omissions, or the acts or omissions of the other party's student teachers/observers, employees, officers, directors, agents or contractors, including negligent or intentional acts or omissions, or failure to perform any of their obligations under this Agreement.

**SECTION 7.** It is not the intention of the parties to form a joint venture or partnership. This Agreement shall not be construed to create an employment or agency relationship between ORU and BPS or any of their respective employees, student teachers/observers or agents. BPS and ORU shall, at all times, act and function pursuant to this Agreement and hold themselves out as independent contractors. ORU agrees and affirms that all ORU employees entering upon BPS property under the provisions of this Agreement are and shall be covered by worker's compensation insurance to the extent required by applicable law and that BPS shall, in no event, be required to provide such coverage for ORU's student teachers/observes and employees.

**SECTION 8.** BPS and ORU agree that student safety is a top priority. In an effort to protect the student's safety, ORU agrees that it will not place any individual on BPS property, whether as a student teacher/observer, officer, agent, employee or contractor, if that person has been convicted of a felony or has been convicted of any crime involving moral turpitude. ORU hereby certifies that none of its student teachers/observers and none of its employees working on BPS property are currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders' Registration Act or the Mary Rippe Violent Offender Registration Act. All Southeastern State employees and student teachers/observers must have in their possession, at all times, a current photo ID which identifies them as a student teacher/observer or employee of ORU and, if required by BPS, a BPS photo ID authorizing access to a specific BPS site. If at any time a student teacher/observer or ORU employee demonstrates actions which are inappropriate or create a disruption within a school, the principal may require that such person leave BPS property and not return without specific permission of the principal and/or the Assistant Superintendent.

**SECTION 9.** Neither BPS, nor its employees, shall receive compensation from ORU for services performed under this Agreement in support of ORU's Teacher Education Program. ORU may, however, with BPS's consent, provide cooperating teachers a tuition waiver to enroll in an ORU course upon completion of their supervision of a student teacher/observer.

**SECTION 10.** All notices to be made under this Agreement shall be made in writing and delivered by personal delivery by commercial delivery service, or by certified United States mail, return receipt requested, to the following addresses:

If to ORU: Oral Roberts University  
ATTN: Kathleen Reid-Martinez, Provost  
7777 S. Lewis Ave., Tulsa, OK 74171

If to BPS: Bixby Public Schools  
Attn: Superintendent  
8506 E 61st St, Tulsa, OK 74133

With a copy to: Bixby Public Schools  
Attn: Jamie Milligan  
Assistant Superintendent

**SECTION 11.** This Agreement sets forth the entire agreement between the parties as to the subject matter hereof, and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written.

**SECTION 12.** Either party may terminate this Agreement, without cause, upon sixty (60) days written notice. Student teachers/observers enrolled in ORU's Teacher Education Program and assigned to a BPS site at the time such notice is given will be afforded the opportunity to complete their assignment notwithstanding such early termination.

**IN WITNESS WHEREOF,** ORU and BPS have executed this Agreement as of the day and year first written above.

Oral Roberts University  
Acting for and on behalf of it's  
TEACHER EDUCATION PROGRAM

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Bixby Public Schools

By: \_\_\_\_\_  
Name: Rob Miller  
Title: Superintendent

Approved as to Form: \_\_\_\_\_

## SERVICE AGREEMENT

This agreement ("Agreement") is entered into and effective this **28th of May, 2024** (the "Effective Date"), by and between **Bixby Public Schools** located at **109 N. Armstrong Bixby, OK 74008** ("Subscriber") and EducatorsHandbook.com, Inc. located at 2031 Chimney Swift Hollow Tallahassee FL 32312.

1. **DESCRIPTION OF SERVICES.** EducatorsHandbook.com, Inc. will grant the Subscriber an annual EducatorsHandbook.com Incidents+ license. The license includes account setup and maintenance, system access for teachers and administrators, email-based support, and nightly data backups.
2. **FEES AND PAYMENT.** The Subscriber agrees to pay EducatorsHandbook.com an annual, non-refundable license fee of **\$10,970**. EducatorsHandbook.com shall invoice the Subscriber for the license fee within 30 days of the Effective Date. The license period will begin the Effective Date and will expire on July 31, 2025. Renewals will be billed annually and are payable every August.
3. **ACCEPTANCE OF TERMS.** The Subscriber has read and agreed to the EducatorsHandbook.com Privacy Policy and Terms of Service, available at:

<https://educatorshandbook.com/#privacy>

<https://educatorshandbook.com/#terms>

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by its duly authorized representatives as of the Effective Date:

**Bixby Public Schools**

EducatorsHandbook.com, Inc.

BY: \_\_\_\_\_  
(Authorized Signature)

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
Printed name of Signer

\_\_\_\_\_  
Printed name of Signer

# **GAS SALES AGREEMENT**

**CONTRACT No. G.S. 21114**

**THIS AGREEMENT (“Agreement”)** is made and entered into effective the **1<sup>st</sup>** day of **July, 2024** (“Contract Effective Date”) between **Clearwater Enterprises, L.L.C. (“Clearwater”)**, hereinafter referred to as “Seller”, and **Bixby Public Schools**, hereinafter referred to as “Buyer”. Seller agrees to sell and deliver to Buyer, and Buyer agrees to purchase and receive from Seller, natural gas pursuant to the terms and conditions hereinafter set forth. Seller and Buyer may be referred to sometimes individually as “Party” or collectively as “Parties”.

- (1) Transaction Confirmation:** At any time Seller may offer to sell to Buyer and/or Buyer may offer to purchase from Seller a specific quantity of gas under this Agreement by transmitting to the other a Transaction Confirmation, in the form attached hereto as Exhibit A, setting out the details of the proposed transaction. Subject to Section 3, Buyer has no obligation to purchase gas and Seller has no obligation to sell gas under this Agreement, except as set forth in a Transaction Confirmation duly executed by both Parties.
- (2) Quantity:** Subject to the provisions of Section 3 hereof, Seller agrees to sell, and Buyer agrees to purchase all its gas requirements in the quantities of gas set forth in the applicable Transaction Confirmation (“Fixed Quantity” and/or “Quantity”). The Parties will cooperate in the nomination and confirmation of the actual quantities to be delivered by Seller and received by Buyer, pursuant to the procedures and requirements of the Local Distribution Company’s approved transportation tariff and any applicable procedures and requirements of the third-party pipeline(s) upstream of such Local Distribution Company’s facilities.
- (3) Nature of Obligation:** During the term of this Agreement, Buyer agrees to purchase all of its monthly usage exclusively from Seller. Seller agrees to exercise its commercially reasonable efforts to supply all of Buyer’s monthly usage. If Seller is unable or unwilling to supply Buyer with all of its monthly usage, Buyer shall have as its sole remedy the option to terminate this Agreement upon forty-five (45) day notice to Seller.
- (4) Price:** The price per MMBtu for the gas sold and purchased hereunder will be the Price as set out in the Transaction Confirmation. Such Price will be inclusive of any production, severance, and all other applicable taxes attributable to the gas prior to its delivery at the Delivery Point(s). Such price will not be inclusive of, and Buyer shall be responsible for, any transportation fees, riders, taxes or any other costs or charges incurred for services at or after the Delivery Point(s), including as assessed by the Local Distribution Company or any third-party pipeline upstream of and transporting the gas to the Local Distribution Company. Additionally, Seller shall not be responsible or liable for, but Buyer shall be responsible for, any costs including, but not limited to, imbalances, penalties, or cash-out charges, which are the result of measurement corrections or in connection with the balancing of actual receipts over and under nominated and confirmed quantities at or after the Delivery Point(s), including as assessed by the Local Distribution Company or any third-party pipeline upstream of and transporting the gas to the Local Distribution Company. Notwithstanding the above, Seller shall be responsible for any balancing fees or penalties charged to Buyer’s account by the Local Distribution Company or the third-party pipeline transporting the gas to the Local Distribution Company that are caused by Seller’s gross negligence or willful misconduct.

- (5) **Term:** This Agreement shall remain in force and effect unless and until terminated by either Party upon forty-five (45) days' prior written notice; provided, however such termination shall not be effective as to any then duly executed Transaction Confirmation until the expiration of such Transaction Confirmation's designated term. The obligations to make payment for gas previously received and to balance to zero actual receipts over and under nominated and confirmed quantities, under a Transaction Confirmation, if any, shall survive the termination of this Agreement and the applicable Transaction Confirmation.
- (6) **Delivery Point(s)/Point(s) of Sale:** Seller will deliver gas at the Delivery Point(s) identified within the Transaction Confirmation. All such Delivery Point(s) shall be considered the Point(s) of Sale between Buyer and Seller, and risk of loss for the gas delivered hereunder shall transfer from Seller to Buyer at the Delivery Point(s).
- (7) **Transportation:** The Local Distribution Company serving Buyer's applicable Facility site will be specified in the Transaction Confirmation. Seller's obligations hereunder are conditioned upon the Local Distribution Company's approval or authorization of Seller to act as Buyer's agent or supplier for deliveries of gas to Buyer's applicable Facility site via the Local Distribution Company's facilities. Seller will have no responsibility for, and Buyer will be responsible for all transportation of gas at or after the Delivery Point(s).
- (8) **Measurement, Metering, Quality:** Gas delivered by Seller at the Delivery Point(s) pursuant to this Agreement and any Transaction Confirmation will meet the quality specifications set out in the Local Distribution Company's tariff. Except as expressly provided in this Section 8 and Section 9, Seller disclaims any other warranty, express or implied, including any warranty of fitness for any particular purpose. The Parties acknowledge and agree that measurement and testing will be performed by the operator of the applicable Delivery Point according to the Local Distribution Company's most recent tariff requirements. Buyer will cooperate in good faith with any reasonable request of Seller to exercise Buyer's rights under the Local Distribution Company's tariff regarding measurement and testing at the Delivery Point(s).
- (9) **Title:** Seller warrants its right to sell the gas delivered hereunder to Buyer. Title shall pass from Seller to Buyer at the Delivery Point(s).
- (10) **Billing and Payment:** Seller agrees to provide Buyer a monthly invoice for the total quantity of gas delivered to Buyer at the Delivery Point(s). Buyer agrees to make payment to Seller of the total invoice amount on or before the 25<sup>th</sup> day of the month, except for any amount disputed in good faith. With regard to any amount disputed in good faith, Buyer will provide sufficient detail to support adjustments requested by Buyer to the invoice amount. Buyer and Seller will work together to resolve any disputed amount in a timely manner, but Buyer shall remain obligated to remit payment for undisputed amounts as provided herein. Any undisputed amounts due Seller and not paid when due shall bear interest from the due date at the lesser of (i) one and one-half percent per month from the date due until the date of payment; or (ii) the maximum applicable lawful interest rate. All invoices, statements and adjustments shall be considered final and correct as between the Parties unless disputed in writing within two (2) years from the date of such invoices, statements, or adjustments.
- (11) **Seller's Credit Terms and Right to Set-Off:** Seller's obligation to deliver gas hereunder is conditioned upon Buyer's compliance with Seller's credit policies and requirements. If the financial responsibility of Buyer is at any time unsatisfactory to Seller for any reason, then Buyer shall, within five (5) business days of Seller's written notification, provide Seller

with security as deemed satisfactory by Seller for Buyer's performance hereunder. Buyer's failure to abide by the provisions of this Section shall be considered a breach hereof, and in such event, payment for all natural gas delivered hereunder shall be due and paid immediately, and Seller may, without waiving any rights or remedies it may have, withhold further deliveries until such payments or security is received, provided Buyer is afforded an opportunity to cure any default within three (3) business days' notice of any breach. Should Buyer fail to cure such default within such three (3) business day, then Seller shall have the right to terminate this Agreement and any Transaction Confirmation effective upon Seller's written notice to Buyer. Buyer's obligation to make payment hereunder for gas received, and with regard to balancing nominated and confirmed volumes versus actual deliveries, shall survive the termination of this Agreement and any Transaction Confirmation. Furthermore, if any payment due to Seller hereunder is not paid when due, Seller shall have the right, in addition to all other rights and remedies, to set-off any such unpaid balance due Seller against any amounts owed by Seller, or by the parent or any subsidiary of Seller, to Buyer under this or any separate agreement or transaction.

- (12) **Forward Contract:** If a Party to this Agreement is considering or becomes subject to U.S. Bankruptcy Code proceedings, it is understood and agreed to that the other Party is a "forward contract merchant" under Section 556 of the U.S. Bankruptcy Code, that this Agreement and each Transaction Confirmation constitutes a "forward contract" within the meaning of the U.S. Bankruptcy Code, and that the other Party and this Agreement and each Transaction Confirmation executed hereunder shall be afforded all the rights and protections to forward contract merchants and forward contracts under the U.S. Bankruptcy Code without limitation.
- (13) **Taxes:** Seller shall pay or cause to be paid all production, severance and all other applicable taxes attributable to the gas prior to its delivery at the Delivery Point(s). Buyer is responsible for and hereby agrees to pay or cause to be paid all applicable sales, use, and gross receipts taxes or charges arising at or after delivery at the Delivery Point. If Buyer is entitled to purchase natural gas free from any such taxes or charges, Buyer shall promptly furnish Seller with the necessary exemption certificate(s) covering each Delivery Point.
- (14) **Notices:** Except as herein otherwise provided, any notice, request, demand, statement, routine communication, invoice, or bill provided for under this Agreement or the Exhibits hereto shall be in writing and delivered to the Parties at the addresses or facsimile numbers identified on Exhibits "B" and "C" attached hereto. Notice shall be deemed given when physically delivered to the other Party in person, when transmitted to the other Party by confirmed facsimile transmission, three Business Days after deposited, postage prepaid, in the U.S. Mail, or upon confirmed delivery by a delivery service. Either Party may change its address or facsimile number by providing notice of same in accordance herewith. Notices under this Agreement and any Transaction Confirmation are to be made to the person(s) designated by each Party on Exhibits "B" and "C" until each Party designates other persons to receive such notices.
- (15) **Previous Agreements:** This Agreement and Transaction Confirmation(s) executed in connection herewith replace and supersede any prior discussions, negotiations, representations or agreements, whether oral or written, between Seller and Buyer, if any, with respect to the purchase of gas by Buyer from Seller for the Facility(ies) and dates of service listed on the applicable Transaction Confirmation.
- (16) **Force Majeure:** Except with regard to Buyer's obligation to make payment(s) due under Section 10, neither Party hereto shall be liable for any failure to perform any of its

obligations hereunder due to causes beyond its reasonable control, the occurrence of which could not have been prevented by the exercise of due diligence, such as acts of God; acts of civil or military authority; fires; strikes; floods; epidemics; war or riot; limitations, constraints, or failure of transportation service (including by the Local Distribution Company and/or any other third-party pipelines upstream of the Delivery Point(s)); and inability of Seller to obtain gas supply at a reasonable cost; provided, however, that neither Party shall be relieved of its obligations hereunder solely by reason of that Party's financial inability to perform. Refusal of either Party to accede to a demand of laborers or labor unions which, in its sole discretion, it considers unreasonable shall not deny that Party the benefits of this provision.

- (17) **Confidentiality**: During the term hereof and for a period of one (1) year after termination of this Agreement, Seller and Buyer agree to maintain the confidentiality of this Agreement and each Transaction Confirmation executed in connection herewith, and each of the terms and conditions hereof and thereof, and Seller and Buyer agree not to divulge same to any third party (other than the receiving Party's employees, lenders, counsel, accountants and other agents with a need to know) without the express prior written consent of the other Party, except to the extent required by law or exchange rule. However, Seller consents to allow Buyer to divulge the terms hereof and of the applicable Transaction Confirmation(s) to a prospective purchaser of the Facility designated in such Transaction Confirmation(s), and Buyer consents to allow Seller to divulge the terms hereof to a prospective purchaser of all or substantially all of Seller's assets or any rights under this Agreement.
- (18) **Waiver**: No waiver by either Buyer or Seller of one or more defaults by the other in the performance of any of the provisions of this Agreement or any Transaction Confirmation shall operate or be construed as a waiver of any other or further default or defaults, whether of a like or different character.
- (19) **Severability**: If any provision in this Agreement or any Transaction Confirmation is determined to be invalid, void or unenforceable by any court having jurisdiction, such determination shall not invalidate, void, or make unenforceable any other provision, agreement or covenant of this Agreement.
- (20) **Governmental Regulation**: In the event any governmental authority prohibits any of the transactions described in this Agreement or any Transaction Confirmation, or otherwise conditions such transaction in a manner that is unacceptable in the reasonable judgment of the Party affected thereby, then the Parties shall negotiate in good faith alternative mutually acceptable terms giving effect to the maximum extent possible to the intentions of the Parties as expressed in this Agreement and the applicable Transaction Confirmation at the time of execution. If the Parties are unable to agree on mutually agreeable alternative terms by the date the governmental prohibition or condition takes effect, either Party may terminate this Agreement and the applicable Transaction Confirmation(s) effective upon written notice to the other Party.
- (21) **Supply Change**. If the Local Distribution Company, or any third-party pipeline upstream of and transporting the gas to the Local Distribution Company, limits, restricts, or otherwise modifies requirements for gas supply to the Delivery Point(s), including, without limitation, (i) the geographic source of such supply, (ii) the point of receipt into the Local Distribution Company's system to which such supply must be delivered, (iii) the point of receipt into such third-party pipeline's system to which such supply must be delivered, or (iv) the point of redelivery out of the such third-party pipeline's system through which such supply must

be transported (a "Supply Change"), which Supply Change increases Seller's costs to perform hereunder, then Seller shall be entitled to recover such increased cost from Buyer, including without limitation by modifying the price to be paid by Buyer for gas hereunder.

- (22) **Indemnity**: Seller agrees to indemnify Buyer and save it harmless from all losses, liabilities or claims including reasonable attorneys' fees and costs of court ("Claims") from any and all persons arising from or out of title to the gas upon delivery hereunder, failure of Seller's gas to meet the quality specification set forth in Section 8 upon delivery hereunder, personal injury or property damages from gas prior to delivery at the Delivery Point(s) or other charges thereon that attach prior to the Delivery Point. Buyer agrees to indemnify Seller and save it harmless from all Claims from any and all persons arising from or out of obligations for payment due hereunder, personal injury or property damages from gas at and after delivery at the Delivery Point or other charges thereon that attach at or after the Delivery Point.
- (23) **Assignability**: This Agreement and any Transaction Confirmation shall inure to and be binding upon the successors and assigns of the Parties hereto; provided, that neither Party may assign this Agreement or any Transaction Confirmation and the rights and obligations hereunder or thereunder without first having obtained the written approval of the other Party, which approval shall not be unreasonably withheld. Seller reserves the right to review and approve the creditworthiness of any proposed assignee of Buyer. Upon any such assignment, transfer and assumption, the transferor shall remain principally liable for and shall not be relieved of or discharged from any obligations hereunder unless expressly waived by Seller.
- (24) **Applicable Law/Venue/Jury Waiver/Attorney's Fees**: This Agreement and each Transaction Confirmation shall be interpreted and enforced in accordance with the laws of the State of Oklahoma, without reference to its principles on conflict of laws. The Parties hereby submit to the personal jurisdiction of, and agree venue is proper in the state courts located in, Oklahoma County, Oklahoma, and the federal courts located in the Western District of Oklahoma. Any suit arising out of or related to this Agreement or any Transaction Confirmation shall be brought exclusively in such courts, and the Parties irrevocably consent and submit to the exclusive jurisdiction of such courts and waive any objection based on venue or forum non conveniens. Each Party waives, to the fullest extent permitted by applicable law, any right it may have to a trial by jury in respect of any proceedings relating to this Agreement or any Transaction Confirmation. In any action brought to enforce or interpret this Agreement or any Transaction Confirmation, the prevailing Party shall be entitled to recover the reasonable attorney's fees, costs and disbursements by outside counsel.
- (25) **Authority**: Each Party to this Agreement and any Transaction Confirmation represents and warrants that it has full and complete authority to enter into and perform this Agreement and any Transaction Confirmation. Each person who executes this Agreement and any Transaction Confirmation on behalf of either Party represents and warrants that it has full and complete authority to do so and that such Party will be bound thereby.
- (26) **Entirety**: Each Transaction Confirmation is hereby incorporated into and made a part of this Agreement. The entire agreement between the Parties shall include those provisions contained in this Agreement and any effective Transaction Confirmation. However, the provisions of each respective Transaction Confirmation shall apply only to the terms and quantities set forth in such Transaction Confirmation; the provisions of this Agreement shall apply to all quantities in all Transaction Confirmations. In the event of a conflict

between the terms of any Transaction Confirmation and this Agreement, the terms of the Transaction Confirmation shall take precedence.

- (27) **Preparation:** This Agreement and any Transaction Confirmation were negotiated by both Parties hereto with advice of counsel to the extent deemed necessary by each Party, and were not prepared by any Party to the exclusion of the other, and, accordingly, shall not be construed against either Party by reason of its preparation.
- (28) **Signatures:** In lieu of original signatures, the Parties agree that this Agreement and any Transaction Confirmation is valid and binding upon the execution and delivery of same via facsimile transmission or email.

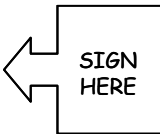
As evidence of the Parties' agreement to the terms and conditions set forth above, this Agreement, effective as of the date first stated above, is hereby executed by an authorized representative of each Party on the dates shown below.

**Seller**  
**Clearwater Enterprises, L.L.C.**

By: \_\_\_\_\_  
Name: Maria Olivares  
          Vice President - Commodity  
Title: Operations and Contracts  
Date: \_\_\_\_\_

**Buyer**  
**Bixby Public Schools**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_



**EXHIBIT A**  
**TRANSACTION CONFIRMATION**

**Clearwater Enterprises, L.L.C.** (“Seller”) and **Bixby Public Schools** (“Buyer”) agree to the purchase and sale of natural gas pursuant to this Transaction Confirmation and the general terms and conditions contained in the Gas Sales Agreement dated July 1, 2024 between Buyer and Seller (“Agreement”):

Term: July 1, 2024 through June 30, 2025 and automatically renewed year to year thereafter unless either Party notifies the other Party in writing at least forty-five (45) days prior to the expiration of the stated term or the then current renewal period that this Transaction Confirmation shall not be renewed, subject to early termination under Sections 11 and 20 of the Agreement.

Facility: As listed on Schedule 1 attached hereto

Quantity: Full Facility Requirements, the monthly quantity of which is estimated on Schedule 1 attached hereto.

Nature of Quantity Obligation: Firm

Price: For all gas delivered by Seller the price Buyer shall pay Seller shall be calculated by adding \$0.19/MMBtu to Seller’s cost. Buyer shall have the option to fix a price for a quantity of gas throughout the term of this Transaction Confirmation at a price which is mutually agreeable to the Parties hereto.

Delivery Point/Point(s) of Sale: Oklahoma Natural Gas Company distribution system receipt point for delivery to the Facility listed above.

Local Distribution Company: Oklahoma Natural Gas Company

**EVIDENCE OF AGREEMENT:** This Transaction Confirmation documents an oral agreement previously reached by representatives of the Parties. Therefore, although Clearwater Enterprises, L.L.C. would prefer that this Transaction Confirmation be signed and returned by facsimile transmission, or that written confirmation of this Transaction Confirmation be provided in some other manner, this Transaction Confirmation will be deemed accepted if Clearwater Enterprises, L.L.C. receives no objections within two (2) business days of Clearwater’s execution date shown below.

**Seller**  
**Clearwater Enterprises, L.L.C.**

**Buyer**  
**Bixby Public Schools**

By: \_\_\_\_\_  
Name: Maria Olivares  
Vice President - Commodity  
Title: Operations and Contracts  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

← SIGN  
HERE

**SCHEDULE 1 to TRANSACTION CONFIRMATION**

**Facility Listing and Estimated Monthly Usage**

<b>Facility(ies)</b>														
<b>ONG Contract #</b>	<b>Current ONG Regional Receipt Location</b>	<b>Account Name</b>				<b>ONG Account #</b>			<b>Address</b>					
<b><u>Estimated Monthly Usage (MMBtus)</u></b>														
<b>1765</b>	OGT-TULSA	BIXBY CENTRAL INTERMEDIATE				211149680			9401 E 161ST; BIXBY, OK 74008					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		156	164	76	27	11	4	3	7	11	27	48	39	573
<b>1799</b>	OGT-TULSA	BIXBY PS NORTH ELEMENTARY				211152121			7101 E 121ST ST; BIXBY, OK 74008					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		335	320	158	46	21	7	4	14	20	40	129	253	1347
<b>1801</b>	OGT-TULSA	BIXBY PS CENTRAL ELEMENTARY				210093693			201 S MAIN ST; BIXBY, OK 74008					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		64	53	32	12	2	4	4	4	5	10	30	48	268
<b>1802</b>	OGT-TULSA	BIXBY HIGH SCHOOL WEST WING				210141097			515 S RIVERVIEW RD; BIXBY, OK 74008					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		495	486	216	58	36	22	20	27	30	49	174	338	1951
<b>1803</b>	OGT-TULSA	BIXBY HIGH SCHOOL EAST WING				210141098			505 S RIVERVIEW RD; BIXBY, OK 74008					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		371	377	237	43	9	5	4	4	4	40	164	264	1522
<b>5278</b>	OGT-TULSA	BIXBY PS SWMG POOL				211139831			515 S RIVERVIEW RD; BIXBY, OK 74008					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		240	198	149	94	63	19	25	39	34	77	165	192	1295
<b>7641</b>	OGT-TULSA	BIXBY PS BROWN PRIMARY CENTER				211148622			201 S MAIN ST; BIXBY, OK 74008					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		278	271	138	24	6	2	1	1	1	25	105	209	1061
<b>7642</b>	OGT-TULSA	BIXBY PS NORTH INTERMEDIATE				213071178			6941 E 121ST SOUTH ST; BIXBY, OK 74008					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		293	275	175	87	16	9	21	5	15	39	123	227	1285
<b>8164</b>	OGT-TULSA	BIXBY PS HIGH SCHOOL				213182007			601 S RIVERVIEW RD; BIXBY, OK 74008					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		155	139	65	16	9	8	9	10	14	22	60	97	604
<b>10575</b>	OGT-TULSA	BIXBY PS WEST ELEMENTARY AND I				213622096			14901 S HARVARD AVE; BIXBY, OK 74008					
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		387	392	247	104	55	46	73	53	52	79	208	284	1980

Estimated Monthly Usage is for informational purposes and based on historical consumption as represented by Buyer's Local Distribution Company or upon information supplied by Buyer.

**EXHIBIT B**  
**Seller Addresses and Contacts**

This Exhibit B to the Gas Sales Agreement between **Clearwater Enterprises, L.L.C.** ("Seller") and **Bixby Public Schools** ("Buyer"), dated July 1, 2024, is for all purposes made a part of said Agreement.

**Main Address:**

**Clearwater Enterprises, L.L.C.**  
Address: 5637 N. Classen Blvd.  
Oklahoma City, OK 73118  
Phone: (405) 842-9200 Fax: (405) 842-9213

**Gas Supply Representative:**

Attn: Regina Fort  
Phone: (405) 842-9200 x201 Fax: (405) 842-9213  
Email: [rfort@cwegas.com](mailto:rfort@cwegas.com)

**Contractual Notices & Correspondence:**

Attn: Jennifer Ikeler  
Address: Same as Main  
Phone: (405) 842-9200 x217 Fax: (405) 842-9213  
Email: [jikeler@cwegas.com](mailto:jikeler@cwegas.com)

**Invoices:**

Attn: Jeff Geis  
Address: Same as Main  
Phone: (405) 842-9200 x208 Fax: (405) 418-0129  
Email: [jgeis@cwegas.com](mailto:jgeis@cwegas.com)

**Payments:**

Attn: Jeff Geis  
Phone: (405) 842-9200 x208 Fax: (405) 418-0129  
Email: [jgeis@cwegas.com](mailto:jgeis@cwegas.com)

**Payment by Wire:**

Bank: International Bank of Commerce  
1200 San Bernardo St.; Laredo, TX 78040  
ABA: 114902528  
Account No.: 1601012268  
For the Account of: Clearwater Enterprises, L.L.C.  
Reference: Oklahoma Account

**Payment by ACH:**

Bank: International Bank of Commerce  
Oklahoma City, OK  
ABA: 303072793  
Account No.: 1601012268  
For the Account of: Clearwater Enterprises, L.L.C.

**Payment by Check:**

Clearwater Enterprises, L.L.C.  
Section# 3109  
P.O. Box 659506  
San Antonio, TX 78265-9506

**EXHIBIT C**  
**Buyer Addresses and Contacts**

This Exhibit C to the Gas Sales Agreement between **Clearwater Enterprises, L.L.C.** (“Seller”) and **Bixby Public Schools** (“Buyer”), dated July 1, 2024, is for all purposes made a part of said Agreement.

**Buyer**

**Main Address:**

**Bixby Public Schools**  
Address: 109 N Armstrong St  
Bixby, OK 74008  
Phone: 918-366-2336  
Fax:

**Marketing Representative:**

Attn: Mike Anthony  
Phone: 918-366-2336  
Fax:  
Email: [manthony@bixbyps.org](mailto:manthony@bixbyps.org)

**Contractual Notices & Correspondence:**

Attn: Mike Anthony  
Address: 109 N Armstrong St  
Bixby, OK 74008  
Phone: 918-366-2336  
Fax:  
Email: [manthony@bixbyps.org](mailto:manthony@bixbyps.org)

**Invoices and Payments:**

Attn: Accounts Payable - Michelle Atkinson  
Address: 109 N Armstrong St  
Bixby, OK 73008  
Phone: 918-366-2200 ext 2294  
Fax:  
Email: [matkinson@bixbyps.org](mailto:matkinson@bixbyps.org)



LEARN WELL.

LIVE WITH HONOR.

To: Mike Anthony, Chief Financial Officer

From: Helen Hurst, Child Nutrition Director

Date: June 3, 2024

Subject: Contract Extension of Current BugBros Pest Control

As per the terms and conditions of the **2022-23 Invitation to Bid on Pest Control** as follows:

“Awarded bid will be for the 2022-2023 school year, beginning June 30, 2022 through July 31, 2023. Upon mutual agreement between School District and successful supplier, the bid and/or contract may be extended (renewed) for additional one-year periods beyond the awarded period, not to exceed a maximum of three one-year periods beyond the initial period, and provided that there are: (1) no material changes to the terms of the bid or services; (2) no material changes to the pricing, (3) no assignments of the changes in supplier’s ownership; and (4) no negative changes in the supplier’s performance. The supplier shall not assign the contract without the written approval of the District. If termination of the contract is required, notice will be given in April.”

Given the above terms and conditions, the previous child nutrition director has recommended that the current contract with BugBros Pest Control be extended for 2024-2025. BugBros Pest Control has provided updated pricing for the 2024-2025 school year (see attached letter).

Item	Quantity	Description	Unit price	Extension
1.	10	Pest Control Service for 10 school cafeterias/kitchens	\$750	\$8,250



LEARN WELL.

LIVE WITH HONOR.

To: Mike Anthony, Chief Financial Officer

From: Helen Hurst, Child Nutrition Director

Date: June 3, 2024

Subject: Contract Extension of Current Dine-in Pizza Vendor

As per the terms and conditions of the **2023-2024 Invitation to Bid on Pizza** as follows:

“Awarded bid will be for the 2023-2024 school year, beginning June 30, 2023 through July 31, 2024. Upon mutual agreement between School District and successful supplier, the bid and/or contract may be extended (renewed) for additional one-year periods beyond the awarded period, not to exceed a maximum of three one-year periods beyond the initial period, and provided that there are: (1) no material changes to the terms of the bid or services; (2) no material changes to the pricing, (3) no assignments of the changes in supplier’s ownership; and (4) no negative changes in the supplier’s performance. The supplier shall not assign the contract without the written approval of the District. If termination of the contract is required, notice will be given in April.”

Given the above terms and conditions, the previous child nutrition director has recommended that the current contract with CiCi’s be extended for the 2024-2025. This will be the second year of CiCi’s contract extension. CiCi’s is going to provide the same pricing for the 2024-2025 school year at \$6.50 per Pizza. (see attached letter).



LEARN WELL.

LIVE WITH HONOR.

To: Greg Costley, CiCis Pizza  
From: Helen Hurst, Child Nutrition Director  
Date: May 7, 2024  
Re: Contract Extension for Pizza

The purpose of the memo is to recap Bixby Public Schools Child Nutrition Services' recent contact with our current Pizza Indoor Dining Contract, Cicis Pizza, Costley Enterprises Inc. to discuss the possibility of negotiating a one-year contract extension as per the Terms and Conditions of our current Contract that was issued June 28, 2023. The Terms and Conditions state that:

"The District shall have the option of renewing the contract for two (2) additional one-year periods thereafter if it is mutually agreed upon by both parties."

During the phone conversation, Cicis Pizza, Costley Enterprises Inc. was represented by Greg Costley. It is my understanding that Greg Costley from Cicis Pizza has agreed to extend the same pricing structure and the same time of service to all 10 kitchen sites for the 2024-2025 school year. Additionally, they have agreed to continue to provide the same level of service and continue to give BPS the best quality and pricing compared to the 2023-2024 school year. For these reasons, I am recommending to the BPS Board of Education that we extend the CiCi's Pizza indoor dining contract for the 2024-2025 school year.

Please sign on the line below to indicate that you agree to these terms and conditions. By signing below, you are also confirming that you are a qualified representative of CiCis Pizza and have the authority to agree to these terms and conditions.

  
\_\_\_\_\_  
CiCis Pizza, Costley Enterprises Inc.

# ORDER FORM



Turnitin, LLC

2101 Webster Street  
Suite 1900  
Oakland CA 94612  
United States

**Order Form No:** Q-780174-3  
**Date:** 26-Apr-2024  
**Expires On:** 21-Aug-2024

Order form for **Bixby Public Schools**  
Proposed by Courtney Weaver  
Email: cweaver@turnitin.com  
Phone: (510) 369-3597

Customer Information	
Billing Account: Bixby Public Schools	
Billing Street: 118 N Armstrong St	Primary Contact: Cody Coonce
Billing City: Bixby	Primary Contact Email: ccoonce@bixbyps.org
Billing State/Province: OK	
Billing Zip/Postal Code: 74008	Billing Contact: Lisa McCain
Billing Country: United States	Email: lmccain@bixbyps.org
Tax ID: ValidCert	

Product Name	License Type	Service Start Date	Service End Date	Quantity	Amount
Turnitin Feedback Studio	Enterprise	22-Aug-2024	21-Aug-2025	1	USD 13,460.46
Turnitin Originality	Enterprise	22-Aug-2024	21-Aug-2025	1	USD 3,200.00
Virtual Training Session	Enterprise	22-Aug-2024	21-Aug-2025	1	USD 0.00
				<b>Net Total:</b>	USD 16,660.46
				<b>Gross Total:</b>	USD 16,660.46



## Product Descriptions

<b>Turnitin Feedback Studio</b>	Check for similarity and streamline feedback and grading essays
<b>Turnitin Originality</b>	Comprehensive protection against academic misconduct including emerging challenges such as AI writing & contract cheating.
<b>Virtual Training Session</b>	Live, virtual, introductory, advanced or refresher training exclusive for your institution.

## Purchase Order Instructions

If you require a purchase order to submit payment, please follow the below guidance.

1. Please make your purchase order payable to Turnitin, LLC.
2. Your institution name and address must be on the purchase order.
3. The payment on the purchase order must indicate it is in USD and must equal the USD 16,660.46 amount of the order form.
4. Email the purchase order and Order Form to the respective Turnitin representative listed above or [orders@turnitin.com](mailto:orders@turnitin.com).

## Payment Instructions

Upon processing your order

All payments are due net 30 days from the date of invoice. Payments are deemed late thereafter and may accrue interest at the lesser of 1.5% per month on the maximum rate and net period allowable under the applicable law that applies to this transaction.

Turnitin may charge VAT/ Indirect Taxes as applicable in the jurisdiction of the service recipient, unless your organization is covered by the Reverse Charge Rules, and provides us with a valid VAT/Indirect Tax ID proof along with the order form.

Products sold to certain states/territories are subject to tax. The sales tax stated on the order form should reflect the value of sales tax on the invoice. If the amount stated here is incorrect, or if a tax exemption certificate is applicable, please have the order form revised before finalization. No sales tax is charged when providing a valid exemption certificate. Please email certificate to [ar@turnitin.com](mailto:ar@turnitin.com).

Cancellations may only be made within the first 30 days from account activation and only for accounts that have five or fewer uploads. Any return of amounts paid for license cancellations are subject to an administration fee of 15% of the license cost.

## Signed Order Form Instructions

Please check the details at the top of page one. If any of them are blank or incorrect please amend below.

Billing Address	
Billing Contact	
Billing Email (General billing email preferred)	
Tax ID Number	

## Signature Section

By accepting this order form, you agree to our general terms and conditions that are located at this URL: <http://go.turnitin.com/reg>

Acknowledged and agreed, as of the effective date.

Bixby Public Schools Signature
Signature
Printed Name
Printed Title
Date

# INDEPENDENT CONTRACTOR AGREEMENT

**I. The Parties.** This Agreement is made between a business entity known as Bixby Public Schools with a mailing address of 109 N. Armstrong, Bixby, Oklahoma, 74008 (“Client”)

AND

A business entity known as PrepPlus LLC with a mailing address of 1743 S. Delaware Ave., Tulsa, Oklahoma, 74104 (“Contractor”).

WHEREAS the Client intends to pay the Contractor for services provided, effective June 1, 2023, under the following terms and conditions:

**II. Services.** The Contractor agrees to perform the following: Teach ACT preparation classes to students who attend Bixby Public Schools and who register and pay to attend said classes.

Hereinafter known as the “Services”.

**III. Payment.** The Client agrees to pay for the Services performed by the Contractor.

The Contractor agrees to be paid as follows:

The Contractor shall be entitled to commissions based on: The client will not be billed for services. Students who register for a session with Prep Plus LLC will pay the contractor a session fee directly. PrepPlus LLC will pay Bixby Public Schools 1% of each student registration fee for the use of facilities and materials.

**IV. Due Date.** The Services provided by the Contractor shall begin on June 1, 2024 and end on May 31, 2025. All Services provided by the Contractor must be completed by May 31, 2025.

**V. Expenses.** The Contractor shall be responsible for all expenses related to providing the Services under this Agreement. This includes, but is not limited to, supplies, equipment, operating costs, business costs, employment costs, taxes, Social Security contributions / payments, disability insurance, unemployment taxes, and any other cost that may or may not be in connection with the Services provided Contractor.

**VI. Independent Contractor Status.** The Contractor, under the code of the Internal Revenue Service (IRS), is an independent contractor and neither the Contractor’s employees or contract personnel are, or shall be deemed, the Client’s employees.

In its capacity as an independent contractor, Contractor agrees and represents:

Contractor has the right to perform Services for others during the term of this Agreement;

Contractor has the sole right to control and direct the means, manner, and method by which the Services required by this Agreement will be performed. Contractor shall select the routes taken, starting and ending times, days of work, and order in which the work is performed;

Contractor has the right to hire assistants as subcontractors or to use employees to provide the services required under this Agreement.

Neither Contractor, nor the Contractor's employees or personnel, shall be required to wear any uniforms provided by the Client;

The Services required by this Agreement shall be performed by the Contractor, Contractor's employees or personnel, and the Client will not hire, supervise, or pay assistants to help the Contractor;

Neither Contractor nor Contractor's employees or personnel shall receive any training from the Client in the professional skills necessary to perform the services required by this Agreement; and

Neither the Contractor nor Contractor's employees or personnel shall be required by the Client to devote full-time to the performance of the Services required by this Agreement.

**VII. Business Licenses, Permits, and Certificates.** The Contractor represents and warrants that all employees and personnel associated shall comply with federal, state, and local laws requiring any required licenses, permits, and certificates necessary to perform the Services under this Agreement.

**VIII. Federal and State Taxes.** Under this Agreement, the Client shall not be responsible for:

Withholding FICA, Medicare, Social Security, or any other federal or state withholding taxes from the Contractor's payments to employees or personnel or make payments on behalf of the Contractor;

Making federal or state unemployment compensation contributions on the Contractor's behalf; and

The payment of all taxes incurred related to or while performing the Services under this Agreement, including all applicable income taxes and, if the Contractor is not a corporation, all applicable self-employment taxes. Upon demand, the Contractor shall provide the Client with proof that such payments have been made.

**IX. Benefits of Contractor's Employees.** The Contractor understands and agrees that they are solely responsible and liable for all benefits that are provided to their employees including, but not limited to, retirement plans, health insurance, vacation time-off, sick pay, personal leave, or any other benefit provided.

**X. Unemployment Compensation.** The Contractor shall be solely responsible for the unemployment compensation payments on behalf of their employees and personnel. The Contractor shall not be entitled to unemployment compensation in connection with the Services performed under this Agreement.

**XI. Workers' Compensation.** The Contractor shall be responsible for providing all workers' compensation insurance on behalf of their employees. If the Contractor hires employees to perform any work under this Agreement, the Contractor agrees to grant workers' compensation coverage to the

extent required by law. Upon request by the Client, the Contractor must provide certificates proving workers' compensation insurance at any time during the performance of the Service.

**XII. Liability Insurance.** The Contractor agrees to bear all responsibility for the actions related to themselves and their employees or personnel under this Agreement. In addition, the Contractor agrees to obtain comprehensive liability insurance coverage in case of bodily injury, personal injury, property damage, contractual liability, and cross-liability.

There shall be no minimum required amount for the liability insurance.

**XIII. Indemnification.** The Contractor shall indemnify and hold the Client harmless from any loss or liability from performing the Services under this Agreement.

**XIV. Termination of Agreement.** This Agreement shall terminate on June 30 2025.

In addition, the Client or Contractor may terminate this Agreement, including any obligations stated hereunder, with reasonable cause by providing written notice of:

A material breach of the other party; or

Any act exposing the other party to liability to others for personal injury or property damage.

**XV. Option to Terminate.** The Client and Contractor shall not have the option to terminate this Agreement unless there is reasonable cause as defined in Section XIV.

**XVI. Exclusive Agreement.** This entire Agreement is between the Client and Contractor.

**XVII. Resolving Disputes.** If a dispute arises under this Agreement, any party may take the matter to a Oklahoma state court.

**XVIII. Confidentiality.** The Contractor acknowledges that it will be necessary for the Client to disclose certain confidential and proprietary information to the Contractor in order for the Contractor to perform their duties under this Agreement. The Contractor acknowledges that disclosure to a third party or misuse of this proprietary or confidential information would irreparably harm the Client. Accordingly, the Contractor will not disclose or use, either during or after the term of this Agreement, any proprietary or confidential information of the Client without the Client's prior written permission except to the extent necessary to perform services on the Client's behalf.

Proprietary or confidential information includes, but is not limited to:

The written, printed, graphic, or electronically recorded materials furnished by Client for Contractor to use;

Any written or tangible information stamped "confidential," "proprietary," or with a similar legend, or any information that Client makes reasonable efforts to maintain the secrecy of business or marketing plans or strategies, customer lists, operating procedures, trade secrets, design formulas, know-how and processes, computer programs and inventories, discoveries, and improvements of any kind, sales projections, and pricing information; and

Information belonging to customers and suppliers of the Client about whom the Contractor gained knowledge as a result of the Contractor's services to the Client.

Upon termination of the Contractor's services to the Client, or at the Client's request, the Contractor shall deliver to the Client all materials in the Contractor's possession relating to the Client's business.

The Contractor acknowledges that any breach or threatened breach of confidentiality of this Agreement will result in irreparable harm to the Client for which damages would be an inadequate remedy. Therefore, the Client shall be entitled to equitable relief, including an injunction, in the event of such breach or threatened breach of confidentiality. Such equitable relief shall be in addition to Client's rights and remedies otherwise available at law.

**XIX. Proprietary Information.** Proprietary information, under this Agreement, shall include:

The product of all work performed under this Agreement ("Work Product"), including without limitation all notes, reports, documentation, drawings, computer programs, inventions, creations, works, devices, models, works-in-progress, and deliverables, will be the sole property of the Client, and Contractor hereby assigns to the Client all right, title, and interest therein, including, but not limited to, all audiovisual, literary, moral rights and other copyrights, patent rights, trade secret rights, and other proprietary rights therein. Contractor retains no right to use the Work Product and agrees not to challenge the validity of the Client's ownership in the Work Product;

Contractor hereby assigns to the Client all right, title, and interest in any and all photographic images and videos or audio recordings made by the Client during Contractor's work for them, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings; and

The Client will be entitled to use Contractor's name and/or likeness use in advertising and other materials.

**XX. No Partnership.** This Agreement does not create a partnership relationship between the Client and the Contractor. Unless otherwise directed, the Contractor shall have no authority to enter into contracts on Client's behalf or represent the Client in any manner.

**XXI. Assignment and Delegation.** The Contractor may assign rights and may delegate duties under this Agreement to other individuals or entities acting as a subcontractor ("Subcontractor"). The Contractor recognizes that they shall be liable for all work performed by the Subcontractor and shall hold the Client harmless of any liability in connection with their performed work.

The Contractor shall be responsible for any confidential or proprietary information that is shared with the Subcontractor in accordance with Sections XVIII & XIX of this Agreement. If any such information is shared by the Subcontractor to third (3<sup>rd</sup>) parties, the Contractor shall be made liable.

**XXII. Additional Terms and Conditions.** All intellectual property and related material (the "Intellectual Property") that is developed or produced under this Agreement, will be the property of the Contractor. The Client is granted a non-exclusive limited-use license of this Intellectual Property.

**XXIII. Governing Law.** This Agreement shall be governed under the laws in the State of Oklahoma.

**XXIV. Severability.** This Agreement shall remain in effect in the event a section or provision is unenforceable or invalid. All remaining sections and provisions shall be deemed legally binding unless a court rules that any such provision or section is invalid or unenforceable, thus, limiting the effect of another provision or section. In such case, the affected provision or section shall be enforced as so limited.

**XXV. Breach Waiver.** Any waiver by the Client of a breach of any section of this Agreement by the Contractor shall not operate or be construed as a waiver of any subsequent breach by the Contractor.

**XXVI. Entire Agreement.** This Agreement, along with any attachments or addendums, represents the entire agreement between the parties. Therefore, this Agreement supersedes any prior agreements, promises, conditions, or understandings between the Client and Contractor.

**Client's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Print Name \_\_\_\_\_

**Contractor's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Print Name \_\_\_\_\_



## TEAM School Testing Agreement

THIS SERVICE AGREEMENT (the "Agreement") is made as of the \_\_\_\_ day of \_\_\_\_\_, 2024 (the "Effective Date"), by and between TEAM Professional Services, Inc., an Oklahoma corporation with offices located at 8165 South Mingo Road, Ste. 100, Tulsa, Oklahoma 74133 ("Provider") and **BIXBY PUBLIC SCHOOLS**, with offices located at **109 N ARMSTRONG ST BIXBY, OKLAHOMA 74008** ("School").

WHEREAS, Provider and its Affiliates provide their customers with access to a range of drug testing services, training and compliance offerings, including drug and alcohol screening of students;

WHEREAS, School, which has or will adopt a drug and/or alcohol testing policy, desires to access certain testing services described herein, and Provider desires to provide School access to such offerings, subject to the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

### 1. Definitions.

"**Affiliate**" of a Person means any other Person that directly or indirectly, through one or more intermediaries, controls, is controlled by, or is under common control with, such Person.

"**Authorized Users**" means School's employees, consultants, contractors, and agents who are authorized by School to access and use the Services under the rights granted to School pursuant to this Agreement.

"**Documentation**" means any manuals, instructions, or other documents or materials that the Provider provides or makes available to School in any form or medium and which describe the functionality, components, features, or requirements of the Services or Provider IP, including any aspect of the installation, configuration, integration, operation, use, support, or maintenance thereof.

"**Law**" means any statute, law, ordinance, regulation, rule, code, order, constitution, treaty, common law, judgment, decree, or other requirement of any federal, state, local, or foreign government or political

Move forward faster.

Rev. 05/29/2024 | 1



subdivision thereof, or any arbitrator, court, or tribunal of competent jurisdiction.

**"Parent"** means the legal or biological parent, guardian, custodian, or other individual legally entitled to make decisions on behalf of any Student under eighteen (18) years of age.

**"Permitted Use"** means any permissible use of the Services by the School or an Authorized User.

**"Personal Information"** means information that the School, an Authorized User, or a Student provides or for which School provides access to Provider, or information which Provider creates or obtains on behalf of School, in accordance with this Agreement that: (i) directly or indirectly identifies an individual (including, for example, names, signatures, addresses, telephone numbers, email addresses, and other unique identifiers); or (ii) can be used to authenticate an individual (including, without limitation, employee identification numbers, government-issued identification numbers, passwords or PINs, user identification and account access credentials or passwords, financial account numbers, credit report information, student information, biometric, genetic, health, or health insurance data, answers to security questions, and other personal identifiers), in case of both subclauses (i) and (ii), including Sensitive Personal Information as defined herein.

**"Testing Policy"** means any student drug and/or alcohol testing policy existing or adopted by the School.

**"Provider IP"** means the Services, the Documentation, and any and all intellectual property provided to School or any Authorized User or Student in connection with the foregoing. For the avoidance of doubt, Provider IP does not include Student Data.

**"Provider Systems"** means the information technology infrastructure used by or on behalf of Provider in performing the Services, including all computers, software, hardware, databases, electronic systems (including database management systems), and networks, whether operated directly by Provider or through the use of third-party services.

**"Sensitive Personal Information"** means an individual's (i) government-issued identification number, including Social Security number, driver's license number, or state-issued identification number; (ii) financial account number, credit report information, or credit, debit, or other payment cardholder information, with or without any required security or access code, personal identification number, or password that permits access to the individual's financial account; or (iii) biometric, genetic, health, or health insurance data.

Move forward faster.

Rev. 05/29/2024 | 2



"**Services**" means drug and/or alcohol testing services and related offerings described in Exhibit A.

"**Student**" means any individual, regardless of age, enrolled at School's institution who is required or requested to submit to screening for alcohol, illegal drugs or other banned substances in accordance with the terms and conditions contained in the Policy.

"**Student Data**" means information, data, and other content, in any form or medium, that is collected, downloaded, or otherwise received, directly or indirectly from the School, an Authorized User, or a Student by, through or in connection with Provider's provision of the Services. For the avoidance of doubt, Student Data does not include information reflecting the access or use of the Services by or on behalf of School, an Authorized User, or a Student.

"**School Systems**" means the School's information technology infrastructure, including computers, software, hardware, databases, electronic systems (including database management systems), and networks, whether operated directly by School or through the use of third-party services.

"**Third-Party Materials**" means materials and information, in any form or medium, including any open-source or other software, documents, data, content, specifications, products, equipment, or components of or relating to the Services that are not proprietary to Provider.

"**Third-Party Products**" means any third-party products described in Exhibit A provided with or incorporated into the Services such as Clinic or MRO Services.

## 2. **Services.**

2.1 **Testing; Specimen Collection.** Subject to and conditioned on School's and its Authorized Users' compliance with the terms and conditions of this Agreement, Provider will designate an approved vendor(s) to perform drug and alcohol screening as and when ordered by School by written work order for a Permitted Use. The vendor(s) shall be licensed medical professionals or technicians who have been trained with respect to collection and chain of custody and control procedures. School shall be responsible for selecting the Student(s) to be tested consistent with, and subject to, the criteria set forth in the Policy. Provider shall be responsible for processing sample results and maintaining privacy with respect to test results, which shall be reported to the School and its Authorized Users in accordance with the terms of this Agreement.

2.2 **Access and Use to Web-Based Applications.** Subject to and conditioned on School's and its Authorized Users' compliance with the terms and conditions of this Agreement, Provider may grant School a non-exclusive, non-transferable (except in compliance with Section 11.3) right to access and use certain



web-based applications in connection with its provisions of the Services during the Term, solely for use by the School and its Authorized Users. Such use is limited to School's internal use. If access to the web-based applications described in this Section 2.2 is granted, Provider shall provide to School the access credentials within a reasonable time following the Effective Date.

- 2.3 Documentation License. Provider hereby grants to School a non-exclusive, non-sublicensable, non-transferable (except in compliance with Section 11.3) license to use the Documentation during the Term solely for School's internal business purposes in connection with its use of the Services.
- 2.4 Service and System Control. Except as otherwise expressly provided in this Agreement, as between the parties: Provider has and will retain sole control over the operation, provision, maintenance, and management of the Provider IP; and School has and will retain sole control over the operation, maintenance, and management of, and all access to and use of, the School Systems, and sole responsibility for all access to and use of the Provider IP by any Person by or through the School Systems or any other means controlled by School or any Authorized User or Student, including any: (i) information, instructions, or materials provided by any of them to the Services or Provider; (ii) results obtained from any use of the Services or Provider IP; and (iii) conclusions, decisions, or actions based on such use. *Notwithstanding anything to the contrary in this Agreement, all Services, including all processing of School Data by or on behalf of Provider shall be provided solely from within, and on computers, systems, networks, and other infrastructure located in, the United States.*
- 2.5 Reservation of Rights. Provider reserves all rights not expressly granted to School in this Agreement. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to School or any third party any intellectual property rights or other right, title, or interest in or to the Provider IP or Third-Party Materials.
- 2.6 Changes. Provider reserves the right, in its sole discretion, to make any changes to the Services and Provider IP that it deems necessary or useful to (a) maintain or enhance the quality or delivery of Provider's services to its Schools; or (b) to comply with applicable Law. Without limiting the foregoing, either party may, at any time during the Term, request in writing changes to the Services. The parties shall evaluate and, if agreed, implement all such requested changes in a change order signed by both parties. No requested changes will be effective unless and until memorialized in a written change order signed by both parties.
- 2.7 Subcontractors. Provider may from time to time in its discretion engage third parties to perform Services (each, a "Subcontractor").
- 2.8 Suspension or Termination of Services. Provider may, directly or indirectly, suspend, terminate, or otherwise deny School's, any Authorized User's, Student's, or any other Person's access to or use of all or any part of the Services or Provider IP, without incurring any resulting obligation or liability, if: (a) Provider receives a judicial or other governmental demand or order, subpoena, or law enforcement request that expressly or by reasonable implication requires Provider to do so; (b) any vendor of Provider has suspended or terminated Provider's access to or use of any Third-Party Products required to enable School to access the Services; or (c) Provider believes, in its good faith and reasonable discretion, that School or any Authorized User has failed to comply with any material term of this Agreement, or accessed or used the Services beyond the scope of the rights granted or for a purpose



not authorized under this Agreement; or (d) this Agreement expires or is terminated. This Section 2.8 does not limit any of Provider's other rights or remedies, whether at law, in equity, or under this Agreement.

3. **Use Restrictions.** School shall not use the Services for any purposes beyond the scope of the access granted in this Agreement. School shall not at any time, directly or indirectly, and shall not permit any Authorized Users to use the Services or Documentation in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right or privacy right of any person, or that violates any applicable Law.
4. **School Responsibilities.**
  - 4.1 **General.** School is responsible and liable for all uses of the Services and Documentation resulting from access provided by School, directly or indirectly, whether such access or use is permitted by or in violation of this Agreement. Without limiting the generality of the foregoing, School is responsible for all acts and omissions of Authorized Users, and any act or omission by an Authorized User that would constitute a breach of this Agreement if taken by School will be deemed a breach of this Agreement by School. School shall use reasonable efforts to make all Authorized Users aware of this Agreement's provisions as applicable to such Authorized User's use of the Services, and shall cause Authorized Users to comply with such provisions.
  - 4.2 **Third-Party Products.** Provider may from time to time make Third-Party Products available to School. For purposes of this Agreement, such Third-Party Products are subject to their own terms and conditions and the applicable flow through provisions referred to in Exhibit A. If School does not agree to abide by the applicable terms for any such Third-Party Products, then School should not install or use such Third-Party Products.
  - 4.3 **Appropriate Consents.** School is responsible for obtaining any and all necessary consents from Students and/or Parents, to the extent required by any and all applicable Law or under the terms and conditions of the Policy.
  - 4.4 **Indemnification.** School shall indemnify and hold harmless Provider, its officers, employees, agents and Subcontractors from any and all claims, liabilities, damages, costs, and expenses, including without limitation, attorney's fees, arising from or related to School's adoption and implementation of the Policy, any disciplinary measures or action taken by the School in response to a positive test result, or School's noncompliance with any of the terms of this Agreement.
5. **Security.**
  - 5.1 **Information Security.** Provider will employ security measures in accordance with Provider's data privacy and security policy as amended from time to time.
  - 5.2 **School Control and Responsibility.** School has and will retain sole responsibility for: (a) all School Data, including its content and use; (b) all information, instructions, and materials provided by or on behalf of School or any Authorized User or Student in connection with the Services; (c) School's



information technology infrastructure, including computers, software, databases, electronic systems (including database management systems), and networks, whether operated directly by School or through the use of third-party services ("School Systems"); (d) the security and use of Sensitive Personal Information; and (e) all access to and use of the Services and Provider IP and all conclusions, decisions, and actions based thereon.

## 6. **Fees and Payment.**

- 6.1 **Fees.** School shall pay Provider the fees set forth in Exhibit A in accordance with this without offset or deduction.
- 6.2 **Taxes.** All Fees and other amounts payable by School under this Agreement are exclusive of taxes and similar assessments. Without limiting the foregoing, School is responsible for all sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental or regulatory authority on any amounts payable by School hereunder, other than any taxes imposed on Provider's income.
- 6.3 **Payment.** School shall pay all Fees within thirty (30) days after the date of the invoice therefore. School shall make payments electronically or to TEAM Professional Services, PO Box 720534, Norman, OK 73070 or such other address or account as Provider may specify in writing from time to time. If School fails to make any payment when due, without limiting Provider's other rights and remedies, Provider may charge interest on the past due amount at the rate of 1.5% per month, calculated daily and compounded monthly.
- 6.4 **Fee Increases.** Provider may increase Fees no more than once annually for any contract year after the first contract year of the Initial Term, by providing written notice to School at least sixty (60) calendar days prior to the commencement of that contract year, and Exhibit A will be deemed amended accordingly.
- 6.5 **Reimbursable Expenses.** School shall reimburse Provider for out-of-pocket expenses incurred by Provider in connection with performing the Services ("Reimbursable Expenses"), including any costs relating to Third-Party Products or Subcontractor services provided with or incorporated into the Services.

7. **Confidentiality.** From time to time during the Term, either Party may disclose or make available to the other Party sensitive or proprietary information that is marked, designated or otherwise identified as "confidential" (collectively, "Confidential Information"). Confidential Information does not include information that, at the time of disclosure is: (a) in the public domain; (b) known to the receiving Party at the time of disclosure; (c) rightfully obtained by the receiving Party on a non-confidential basis from a third party; or (d) independently developed by the receiving Party. The receiving Party shall not disclose the disclosing Party's Confidential Information to any person or entity, except to the receiving Party's employees who have a need to know the Confidential Information for the receiving Party to exercise its rights or perform its obligations hereunder. Notwithstanding the foregoing, each Party may disclose Confidential Information to the limited extent required (i) in order to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law, provided that the Party

Move forward faster.

Rev. 05/29/2024 | 6



making the disclosure pursuant to the order shall first have given written notice to the other Party and made a reasonable effort to obtain a protective order; or (ii) to establish a Party's rights under this Agreement, including to make required court filings. On the expiration or termination of the Agreement, the receiving Party shall promptly return to the disclosing Party all copies, whether in written, electronic, or other form or media, of the disclosing Party's Confidential Information, or destroy all such copies and certify in writing to the disclosing Party that such Confidential Information has been destroyed. Each Party's obligations of non-disclosure with regard to Confidential Information are effective as of the Effective Date and will expire five years from the date first disclosed to the receiving Party; provided, however, with respect to any Confidential Information that constitutes Sensitive Personal Information, such obligations of non-disclosure will survive the termination or expiration of this Agreement for as long as such Confidential Information remains subject to protection under applicable Law.

## 8. **Intellectual Property Rights.**

- 8.1 **Provider IP.** School acknowledges that, as between School and Provider, Provider owns all right, title, and interest, including all intellectual property rights, in and to the Provider IP and, with respect to Third-Party Products, the applicable third-party providers own all right, title, and interest, including all intellectual property rights, in and to the Third-Party Products.
- 8.2 **School Data.** Provider acknowledges that, as between Provider and School, School owns all right, title, and interest, including all intellectual property rights, in and to the School Data. School hereby grants to Provider a non-exclusive, royalty-free, worldwide license to reproduce, distribute, and otherwise use and display the School Data and perform all acts with respect to the School Data as may be necessary for Provider to provide the Services to School.

## 9. **Representations and Warranties.**

- 9.1 **Provider Representations, Warranties, and Covenants.** Provider represents, warrants, and covenants to School that Provider will perform the Services using personnel of required skill, experience, and qualifications and in a professional and workmanlike manner in accordance with generally recognized industry standards for similar services and will devote adequate resources to meet its obligations under this Agreement.
- 9.2 **School Representations, Warranties, and Covenants.** School represents, warrants, and covenants to Provider that School owns or otherwise has and will have the necessary rights and consents in and relating to the School Data so that, as received by Provider and Processed in accordance with this Agreement, they do not and will not infringe, misappropriate, or otherwise violate any intellectual property rights, or any privacy or other rights of any third party or violate any applicable Law.
- 9.3 **DISCLAIMER OF WARRANTIES.** EXCEPT FOR THE EXPRESS WARRANTIES SET FORTH IN THIS AGREEMENT, ALL SERVICES AND PROVIDER IP ARE PROVIDED "AS IS." PROVIDER SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. WITHOUT LIMITING THE FOREGOING, PROVIDER MAKES NO WARRANTY OF ANY KIND



THAT THE SERVICES OR PROVIDER IP, OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, WILL MEET SCHOOL'S OR ANY OTHER PERSON'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR WORK WITH ANY SOFTWARE, SYSTEM, OR OTHER SERVICES, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR FREE. ALL THIRD-PARTY MATERIALS ARE PROVIDED "AS IS" AND ANY REPRESENTATION OR WARRANTY OF OR CONCERNING ANY THIRD-PARTY MATERIALS IS STRICTLY BETWEEN SCHOOL AND THE THIRD-PARTY OWNER OR DISTRIBUTOR OF THE THIRD-PARTY MATERIALS.

- 9.4 Audit Rights and Required Records. Each party agrees to maintain complete and accurate records during the Term and for a period of five years or as required by federal or state law after the termination or expiration of this Agreement with respect to matters necessary for accurately determining amounts due hereunder. Either party may, at its own expense, on reasonable prior notice, periodically inspect and audit the other party's records with respect to matters covered by this Agreement.

## 10. Term and Termination.

- 10.1 Initial Term. The initial term of this Agreement commences as of the Effective Date and, unless terminated earlier pursuant any of the Agreement's express provisions, will continue in effect until **THE NEXT FISCAL YEAR** from such date (the "Initial Term").
- 10.2 Renewal Term. This Agreement will automatically renew for up to 1 additional successive term[s] unless earlier terminated pursuant to this Agreement's express provisions or either party gives the other party written notice of non-renewal at least 30 days prior to the expiration of the then-current term (each a "Renewal Term" and, collectively, together with the Initial Term, the "Term").
- 10.3 Termination. In addition to any other express termination right set forth elsewhere in this Agreement: Provider may terminate this Agreement, effective on written notice to School, if School: (i) fails to pay any amount when due hereunder, and such failure continues more than thirty (30) days after Provider's delivery of written notice thereof; or (ii) breaches any of its obligations under this Agreement. Either party may terminate this Agreement, effective on written notice to the other party, if the other party materially breaches this Agreement, and such breach: (i) is incapable of cure; or (ii) being capable of cure, remains uncured thirty (30) days after the non-breaching party provides the breaching party with written notice of such breach; and either party may terminate this Agreement, effective immediately upon written notice to the other party, if the other party: (i) becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due; (ii) files or has filed against it, a petition for voluntary or involuntary bankruptcy or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency Law; (iii) makes or seeks to make a general assignment for the benefit of its creditors; or (iv) applies for or has appointed a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business.
- 10.4 Effect of Termination or Expiration. Upon expiration or earlier termination of this Agreement, School shall immediately discontinue use of the Provider IP. No expiration or termination will affect School's



obligation to pay all Fees that may have become due before such expiration or termination, or entitle School to any refund.

10.5 Surviving Terms. The provisions set forth in the following sections, and any other right or obligation of the parties in this Agreement that, by its nature, should survive termination or expiration of this Agreement, will survive any expiration or termination of this Agreement: Section 3, Section 7, Section 9.2, Section 10, Section 12, Section 11.4, this Section 11.5, and Section 12.

## 11. Miscellaneous.

11.1 Further assurances. On a party's reasonable request, the other party shall, at the requesting party's sole cost and expense, execute and deliver all such documents and instruments, and take all such further actions, as may be necessary to give full effect to this Agreement.

11.2 Relationship of the Parties. The relationship between the parties is that of independent contractors. Nothing contained in this Agreement shall be construed as creating any agency, partnership, joint venture, or other form of joint enterprise, employment, or fiduciary relationship between the parties, and neither party shall have authority to contract for or bind the other party in any manner whatsoever.

11.3 Entire Agreement. This Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.

11.4 Assignment. School shall not assign or otherwise transfer any of its rights, or delegate or otherwise transfer any of its obligations or performance under this Agreement, in each case whether voluntarily, involuntarily, by operation of law, or otherwise, without Provider's prior written consent, which consent shall not be unreasonably withheld, conditioned, or delayed. No assignment, delegation, or transfer will relieve School of any of its obligations or performance under this Agreement. Any purported assignment, delegation, or transfer in violation of this Section is void. This Agreement is binding upon and inures to the benefit of the parties hereto and their respective successors and permitted assigns.

11.5 Force Majeure. In no event shall either Party be liable to the other Party, or be deemed to have breached this Agreement, for any failure or delay in performing its obligations under this Agreement (except for any obligations to make payments), if and to the extent such failure or delay is caused by any circumstances beyond such Party's reasonable control, including but not limited to acts of God, flood, fire, earthquake, explosion, war, terrorism, invasion, riot or other civil unrest, strikes, labor stoppages or slowdowns or other industrial disturbances, or passage of law or any action taken by a governmental or public authority, including imposing an embargo.

11.6 No Third-Party Beneficiaries. This Agreement is for the sole benefit of the parties hereto and their respective successors and permitted assigns and nothing herein, express or implied, is intended to or shall confer upon any other Person any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

11.7 Amendment and Modification; Waiver. No amendment to or modification of this Agreement is effective unless it is in writing and signed by an authorized representative of each Party. No waiver by



any Party of any of the provisions hereof will be effective unless explicitly set forth in writing and signed by the Party so waiving. Except as otherwise set forth in this Agreement, (i) no failure to exercise, or delay in exercising, any rights, remedy, power, or privilege arising from this Agreement will operate or be construed as a waiver thereof and (ii) no single or partial exercise of any right, remedy, power, or privilege hereunder will preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

- 11.8 Severability. If any term or provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such determination that any term or other provision is invalid, illegal, or unenforceable, the parties hereto shall negotiate in good faith to modify this Agreement so as to affect the original intent of the parties as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.
- 11.9 Governing Law; Dispute Resolution. The parties agree to cooperate with each other in an attempt to resolve any dispute, controversy, or claim (a "Dispute") arising out of or in connection with this Agreement. If the parties are not able to resolve the Dispute, they agree to submit the Dispute to mediation to be conducted in accordance with the American Arbitration Association ("AAA") mediation rules for commercial disputes. If the parties are not able to resolve the dispute by means of mediation, the parties hereby agree the Dispute shall be referred to and determined by binding arbitration, as the sole and exclusive remedy of the parties as to the Dispute, conducted in accordance with the AAA arbitration rules for commercial disputes. The arbitrator (the "Arbitrator") shall use the substantive laws of Oklahoma, excluding conflicts laws and choice of law principles, in construing and interpreting this Agreement. The Arbitrator shall be selected by agreement of the parties, or, in the event the parties cannot agree, appointed by the AAA in accordance with its rules for commercial disputes. The arbitration shall be in Tulsa, Oklahoma, and the proceedings shall be conducted and concluded as soon as reasonably practicable, based upon the schedule established by the Arbitrator. The decision of the Arbitrator pursuant hereto shall be final and binding upon parties. The parties hereby agree that this Section shall not preclude, limit or otherwise restrict a party from seeking immediate equitable relief against the other party in connection with this Agreement, including without limitation, a restraining order or an injunction, when the facts, circumstances and/or possible damages warrant such action.
- 11.10 Counterparts. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, email, or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.



IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

TEAM Professional Services, Inc.

By: *Tammy Person*

Name: Tammy Person

Title: Vice President of Operations

School Name:

By: \_\_\_\_\_

Name:

Title:



### Exhibit A - TEAM Professional Services Pricing

DRUG & ALCOHOL TESTING SERVICES	PRICING
ON-SITE NON-DOT LAB-BASED URINE DRUG TEST (LAB, COLLECTION, MRO)	\$15
DOT/NON-DOT BREATH ALCOHOL TEST	\$15
DOT LAB-BASED URINE DRUG TEST (LAB, COLLECTION, MRO)	\$40
LAB CONFIRMATION TEST FOR NON-NEGATIVE URINE DRUG TEST	\$25
OTHER FEES	PRICING
ADDITIONAL COLLECTOR FEE (applies when an additional collector is requested for less than 15 collections to be performed)	\$150/COLLECTOR**
MILEAGE (applies for locations over 20 miles)	\$1/Mile

*\*The in-clinic rates outlined above are for tests completed in TEAM's Tulsa Clinic location. The on-site rates outlined above are for on-site testing events performed by TEAM Professional Services.*

*\*\*This fee may also be assessed if the number of tests represented during scheduling changes so that it significantly impacts the collectors needed during the event.*

**2023-2024  
CERTIFIED PERSONNEL  
EMPLOYMENT**

**TEMPORARY CONTRACT**

ROY HUNTER	SUMMER SCHOOL	DISTRICT	05/28/2024
STACY STOUT	SUMMER CAMP TEACHER	DISTRICT	06/17/2024
TRACY STEPHENS	SUMMER CAMP NURSE	DISTRICT	06/17/2024
DANIEL DEITZ	SUMMER CAMP DIRECTOR	DISTRICT	06/17/2024
WENDY ROBERTS	SUMMER CAMP TEACHER	DISTRICT	06/17/2024
DEA NETTLES	SUMMER CAMP TEACHER	DISTRICT	06/17/2024
KATHERINE GILLIAM	SUMMER CAMP TEACHER	DISTRICT	06/24/2024
TIA MORROW	SUMMER CAMP NURSE	DISTRICT	06/24/2024
LORI HEARD	INDIAN ED TUTOR	DISTRICT	05/28/2024
EMILY MELNIK	RSA TUTOR	DISTRICT	06/10/2024
JENAAN SULEIMAN	RSA TUTOR	DISTRICT	06/03/2024
BRIDGET COOK	RSA TUTOR	DISTRICT	06/03/2024
ERICA HAWKINS	IMMIGRANT TEACHER	DISTRICT	06/03/2024
LANA CARR	IMMIGRANT TEACHER	DISTRICT	06/03/2024
SHERRY DAVENPORT	ESY TEACHER	DISTRICT	05/28/2024
AMANDA WALEHWA	ESY TEACHER	DISTRICT	06/10/2024
MEGAN ROBBINS	ESY TEACHER	DISTRICT	06/10/2024
DION MATTOX	ESY TEACHER	DISTRICT	06/10/2024
KIM KIRK	ESY TEACHER	DISTRICT	06/10/2024
CRYSTAL INGLE	ESY TEACHER	DISTRICT	06/10/2024
CHRISTINA CONNOR	ESY TEACHER	DISTRICT	06/10/2024
TERRI MULLINS	ESY TEACHER	DISTRICT	06/10/2024
LANDRIE WALKER	ESY SPEECH PATH-ASST	DISTRICT	06/10/2024
DILLON DOBBINS	SUMMER SCHOOL	HIGH SCHOOL	05/28/2024
KELLEY RAMPEY	SUMMER SCHOOL	HIGH SCHOOL	05/28/2024
LORI HEARD	SUMMER SCHOOL	HIGH SCHOOL	05/28/2024
MICHAEL COX	SUMMER SCHOOL	HIGH SCHOOL	05/28/2024
DOLLY SCOTT	SUMMER SCHOOL	HIGH SCHOOL	05/28/2024
WES COLEMAN	SUMMER SCHOOL SUPERVISOR	HIGH SCHOOL	06/14/2024
STEPHANIE BEASLEY	SUMMER TESTING	DISTRICT	06/03/2024
RACHEL CORNELIUS	SUMMER TESTING	DISTRICT	06/30/2024

**VOLUNTEER COACHING**

**ADJUNCT COACHING**

## **EMPLOYMENT for 2024-2025**

PAIGE BETTS	TEACHER	CENTRAL ELEMENTARY	08/14/2024
ANNA BLACK	COUNSELOR	CENTRAL ELEMENTARY	08/07/2024
JENNA BURKERT	TEACHER	HIGH SCHOOL	08/14/2024
MELANIE CALLICOAT	PSYCHOLOGIST	DISTRICT	08/07/2024
FELIX ECHEVARRIA	EL COORDINATOR	DISTRICT	07/01/2024
AVERY FINLEY	ASST DIR VOCAL MUSIC	MIDDLE SCHOOL	08/14/2024
JOCELYN HOLDEN	TEACHER	WEST ELEMENTARY	08/14/2024
PATRICIA HOLLAND	TEACHER	HIGH SCHOOL	08/14/2024
KELLY JONES	TEACHER	HIGH SCHOOL	08/14/2024
MEGAN KESTERSON	TEACHER	WEST ELEMENTARY	08/14/2024
KIMBERLY KIZZIA	TEACHER	EAST INTERMEDIATE	08/14/2024
ERIC LANDIN	TEACHER	HIGH SCHOOL	08/14/2024
BRYSON MILLER	TEACHER	NORTH INTERMEDIATE	08/14/2024
MURRY MORIE	TEACHER	HIGH SCHOOL	08/14/2024
ABIGAIL NOLEN	TEACHER	NORTH ELEMENTARY	08/14/2024
REBECCA OSBURN	TEACHER	NORTH INTERMEDIATE	08/14/2024
NOEL RUNYAN	DEAN OF STUDENTS	MIDDLE SCHOOL	07/17/2024
ZOE SLATER	TEACHER	NORTH INTERMEDIATE	08/14/2024
SARAH SMITH	TEACHER	WEST ELEMENTARY	08/14/2024
KENDALL STILL	ASSISTANT SUPERINTENDENT	DISTRICT	07/01/2024
MORGAN LIVINGSTON	SPEECH PATH	DISTRICT	08/14/2024
VANESSA STICE	TEACHER	9TH GRADE CENTER	08/14/2024

## **RESIGNATION AGREEMENTS**

DENISE MAGUIRE	ASST PRINCIPAL	MIDDLE SCHOOL	06/12/2024
JAMIE MILLIGAN	ASST SUPERINTENDENT	DISTRICT	07/01/2024
BJ MCBRIDE	ASST PRINCIPAL	9TH GRADE CENTER	06/12/2024
ASHLEY BAYOUTH	ASST PRINCIPAL	EAST ELEMENTARY	06/12/2024
MITCHELL BIRD	TEACHER	9TH GRADE CENTER	05/24/2024
BRANDI CHURCHILL	TEACHER	CENTRAL INTER	05/24/2024
KARI CRUZAN	TEACHER	CENTRAL INTER	05/24/2024
GABRIELLE JOHNSON	TEACHER	HIGH SCHOOL	05/24/2024
EMILY LONG	TEACHER	CENTRAL ELEMENTARY	05/24/2024
JOCELYN OLSON	TEACHER	CENTRAL INTER	05/24/2024
TONI PETERSON	INSTRUCTIONAL COACH	DISTRICT	06/20/2024
BROOKE SIMMS	TEACHER	HIGH SCHOOL	05/24/2024
ALEX VANBUSKIRK	PSYCHOLOGIST	DISTRICT	05/24/2024
SAMANTHA RAINWATER	TEACHER	EAST INTERMEDIATE	05/24/2024
KIMBERLY OSCEOLA	TEACHER	NORTH ELEMENTARY	05/24/2024

**2023-2024  
SUPPORT PERSONNEL  
EMPLOYMENT**

**VOLUNTEER COACHING**

**TEMPORARY CONTRACT**

LINDSAY STAIR	ESY PARA	DISTRICT	05/28/2024
JENNIFER JAMES	ESY PARA	DISTRICT	06/10/2024
TONYA CRANK	ESY PARA	DISTRICT	06/10/2024
ALLISON BALLENGER	ESY PARA	DISTRICT	06/10/2024
KATELYN SNOW	ESY HEALTH CLERK	DISTRICT	06/10/2024
MICHELLE ATKINSON	INDIAN ED	DISTRICT	07/01/2024
LYN WHITE	SUMMER ACADEMY DRIVER	DISTRICT	06/03/2024
JOYCE RATLIFF	SUMMER ACADEMY DRIVER	DISTRICT	06/03/2024
AMY CHILDRESS	SUMMER ACADEMY DRIVER	DISTRICT	06/03/2024
KATHRYN HUSE	FINE ARTS SECRETARY	HIGH SCHOOL	05/24/2024
AVERY HUNTSMAN	SUMMER CAMP TEACHER	DISTRICT	06/17/2024
ARON EVANS	SUMMER CAMP TEACHER	DISTRICT	06/24/2024
BETH BRADY	SUMMER CAMP TEACHER	DISTRICT	06/17/2024
ANNE WHITE	SUMMER CAMP TEACHER	DISTRICT	06/17/2024
ANDI WILSON	SUMMER CAMP TEACHER	DISTRICT	06/17/2024
SHANNAN HARRIS	SUMMER ACADEMY DRIVER	DISTRICT	06/24/2024

**ADJUNCT EMPLOYMENT**

ALAINA WRIGHT	CHEER HEAD COACH	HIGH SCHOOL	05/06/2024
PHIL HOLLAND	ASSISTANT TENNIS	HIGH SCHOOL	05/08/2024

**EMPLOYMENT 2023-2024**

JOSEPHINE PYLE	SPARTAN CHARGE	DISTRICT	05/27/2024
DONNA PRYOR	SPARTAN CHARGE	DISTRICT	05/27/2024
ELIJAH HANKS	SPARTAN CHARGE	DISTRICT	05/27/2024
KARSIN HOUSKEEPER	SPARTAN CHARGE	DISTRICT	05/27/2024
MELVIN MEDRANO	SPARTAN CHARGE	DISTRICT	05/27/2024
WILLIAM WHITE	SPARTAN CHARGE	DISTRICT	05/27/2024
NOAH PYKIET	SPARTAN CHARGE	DISTRICT	05/27/2024

**EMPLOYMENT 2024-2025**

ERIKA AVERY	ADMIN ASSISTANT	HIGH SCHOOL	07/24/2024
TATIANA BRANSFORD	PARAPROFESSIONAL	WEST INTERMEDIATE	08/15/2024
NADIA CRISP	ADMIN ASSISTANT	9TH GRADE CENTER	07/24/2024
HALEY CULBERT	CUSTODIAN	MAINTENANCE	08/09/2024
CHRISSEY HENNIGAN	INTERVENTIONIST	WEST ELEMENTARY	08/15/2024
BRITTANY HERMAN	CHILD NUTRITION ASST	CHILD NUTRITION	08/15/2024
MARTHA HINOSTROZA	CHILD NUTRITION ASST	CHILD NUTRITION	08/15/2024
JAEL LEON	CHILD NUTRITION ASST	CHILD NUTRITION	08/15/2024
KATIE VANDRELL	SITE SECRETARY	HIGH SCHOOL	07/01/2024
DIM LUN	ZOMI PARA	WEST ELEMENTARY	08/15/2024

## **RESIGNATION AGREEMENTS**

LAUREN SUMLER	ADJUNCT POM	HIGH SCHOOL	05/23/2024
NIDIA RIVERA	PARAPROFESSIONAL	NORTH INTERMEDIATE	05/23/2024
RENEE SCHMITZ	HEALTH CLERK	9TH GRADE CENTER	05/23/2024
JALISA REEVES	PARAPROFESSIONAL	WEST INTERMEDIATE	05/23/2024
ERIN RODEN	BEHAVIOR TECH	CENTRAL INTER	05/23/2024
KENDRA SPOON	BEHAVIOR TECH	WEST INTERMEDIATE	05/23/2024
MIKAYLA MOOMAU	PARAPROFESSIONAL	NORTH ELEMENTARY	05/23/2024
SHEILA HALLETT	CHILD NUTRITION	CHILD NUTRITION	05/23/2024
DON KUHN	BUS DRIVER	TRANSPORTATION	05/23/2024
JANELL HUNTSMAN	INTERVENTIONIST	WEST ELEMENTARY	05/23/2024

## **REASSIGNMENTS**

### **TERMINATIONS**

JENNA BLACK	CUSTODIAN	MAINTENANCE	05/22/2024
-------------	-----------	-------------	------------

## TEMPORARY LEASE AGREEMENT

This Lease Agreement ("Agreement") is made and entered into as of \_\_\_\_\_ [Date], by and between Independent School District No. 4 of Tulsa County, Oklahoma ("Lessor") and Frederick Nelson and Janet Nelson ("Lessee").

1. Property: The property subject to this lease is the property located at 16115 South Mingo Road, Bixby, Oklahoma 74008, legal description: NW NW SEC 30-17-14, Tulsa County, Oklahoma.
2. Lease Term: The lease term shall commence on the closing date of the sale of the property, and shall continue for a period of one (1) year.
3. Rent: The total rent for the lease term shall be \$6,000.00, paid in advance at the commencement of the lease term. There will be no additional monthly payments or deposit required.
4. Use of Property: Lessee shall use the property solely for the storage of equipment and supplies and farming of fescue sod.
5. Insurance: Lessee shall insure all of their personal property, including but not limited to equipment and belongings. Lessee shall also carry liability insurance for the property during the entire lease term. The insurance coverage must be sufficient to cover any potential loss or damage to Lessee's personal property and any liability arising from Lessee's use of the property to a maximum of \$1,000,000 combined single limit. Proof of insurance shall be provided to Lessor upon request.
6. Maintenance and Repairs: Lessee shall be responsible for routine maintenance and minor repairs necessary to keep the property in good condition. Major repairs and structural maintenance shall be the responsibility of the Lessor.
7. Termination: This Agreement may be terminated by mutual written consent of both parties. In such case prorated rent would be refunded to Lessee.
8. Renewal or extension of lease may be permitted with mutual written consent of both parties.
9. Governing Law: This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma.
10. Entire Agreement: This Agreement constitutes the entire agreement between the parties and supersedes all prior negotiations, representations, or agreements, whether written or oral.

IN WITNESS WHEREOF, the parties hereto have executed this Lease Agreement as of the day and year first above written.

LESSOR: Independent School District No. 4 of Tulsa County, Oklahoma

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

LESSEE: Frederick Nelson

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Janet Nelson

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**NOMENCLATURE FOR ACTIVITY ACCOUNTS**  
**Bixby Public Schools**



SITE:

ACTIVITY ACCOUNT NAME:

ACTIVITY ACCOUNT NUMBER:

**SOURCES OF REVENUE (RECIEPTS):**

Board approved fundraisers: Spirit wear sales, occasional snack sales, concessions, entry fees for hosted events, donations, restaurant events, and Crowdfunding.

**DESCRIPTION OF EXPENDITURES:**

Assist Drone students and instructors with costs associated with necessary supplies, additional instructional materials, transportation, meals, lodging for competitions, entry fees for competitions, concession supplies, and fundraiser expenses.

Approved: DeWayne Patterson  
Activities Director

Board approval:

**NOMENCLATURE FOR ACTIVITY ACCOUNTS**  
**Bixby Public Schools**



SITE:

ACTIVITY ACCOUNT NAME:

ACTIVITY ACCOUNT NUMBER:

**SOURCES OF REVENUE (RECIEPTS):**

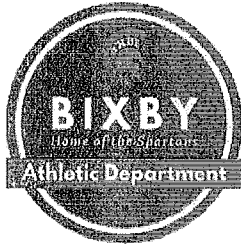
Board approved fundraisers: Spirit wear sales, occasional snack sales, concessions, dance ticket sales, donations, restaurant events, and Crowdfunding.

**DESCRIPTION OF EXPENDITURES:**

Assist Leadership students and instructors with costs associated with necessary supplies, additional instructional materials, supplies for celebrations, transportation, meals, lodging, and registration fees for state leadership convention, concession supplies, and fundraiser expenses.

Approved: DeWayne Patterson  
Activities Director

Board approval:



LEARN WELL

601 S. Riverview  
Bixby OK 74008  
918-366-2218

LIVE WITH HONOR

[bixbyps.info/athletics](http://bixbyps.info/athletics)  
Twitter: @HomeofSpartans  
Facebook: @HomeofSpartans

Date: 5/22/2024

To: Bixby Board of Education  
Mr. Rob Miller, Superintendent  
Sherry McIntyre, Treasurer  
Mike Anthony, CFO

From: Kate Creekmore

Re: New Activity Account

I am asking that a new activity account be created for the Creative Team. The Nomenclature for this account is attached. Ethan Roe, Creative Team Coordinator will be the custodian of this account.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kate Creekmore".

Executive Director of Athletics



NOMENCLATURE FOR ACTIVITY ACCOUNTS  
Bixby Public Schools



SITE: High School - Athletics

ACTIVITY ACCOUNT NAME: Creative Team - Athletics

ACTIVITY ACCOUNT NUMBER:

SOURCES OF REVENUE (RECIEPTS):

Transfer of funds from 819-819-705 All Sports. Donations from sports programs. Donations from booster clubs. Sponsorship donations. District approved fundraisers t-shirts sales, photo sales, popcorn sales, and candy sales.

DESCRIPTION OF EXPENDITURES:

Disbursements: travel expenses (transportation, hotel, meals), dues, subscription expenses, video equipment, multimedia, equipment, office supplies, computer and software, digital camera, camera lens, digital storage, external hard drives, memory card reader, memory cards, fees to attend meetings and competitions, supplies needed to complete photography, graphics, and social media content.

Approved:

A rectangular box containing a handwritten signature in black ink. The signature appears to be "Bill Cre...".

Athletic Director



LEARN WELL

601 S. Riverview  
Bixby OK 74008  
918-366-2218

LIVE WITH HONOR

[bixbyps.info/athletics](http://bixbyps.info/athletics)  
Twitter: @HomeofSpartans  
Facebook: @HomeofSpartans

Date: 5/22/2024

To: Bixby Board of Education  
Mr. Rob Miller, Superintendent  
Sherry McIntyre, Treasurer  
Mike Anthony, CFO

From: Kate Creekmore

Re: New Activity Account

I am asking that a new activity account be created for Athletics Media. The Nomenclature for this account is attached. Wes Richardson, Creative Content Coordinator will be the custodian of this account.

Respectfully submitted,

Executive Director of Athletics



NOMENCLATURE FOR ACTIVITY ACCOUNTS  
Bixby Public Schools



SITE: High School - Athletics

ACTIVITY ACCOUNT NAME: Athletic Media - Athletics

ACTIVITY ACCOUNT NUMBER:

SOURCES OF REVENUE (RECIEPTS):

Transfer of funds from 819-819-705 All Sports. Donations from sports programs. Donations from booster clubs. Sponsorship donations. District approved fundraisers t-shirts sales, photo sales, popcorn sales, and candy sales.

DESCRIPTION OF EXPENDITURES:

Disbursements: travel expenses (transportation, hotel, meals), dues, subscription expenses, video equipment, multimedia, equipment, office supplies, computer and software, digital camera, camera lens, digital storage, external hard drives, memory card reader, memory cards, fees to attend meetings and competitions, supplies needed to complete supplies needed to complete photography, graphics, and social media content.

Approved:

A handwritten signature in black ink, appearing to read "Kellie Allen", is written over a rectangular box.

Athletic Director

**Bixby Public Schools**  
**Revenue/Expenditure Detail**

**Options:** Fund: 60, Date Range: 7/1/2023 - 6/30/2024

Transaction	Ref	Prj	Func	Obj	Prg	Sub	JCI	Unit	Date	Description	Amount
950 PTA / PTSO											
										<b>Begin Balance</b>	<b>\$0.00</b>
AdjustingEntry	3	950	0000		987			505	7/1/2023	BAL FWD PROJ 935-950	\$416.85
										<b>Cash End Balance</b>	<b>\$416.85</b>
										<b>Unpaid PO Total</b>	<b>\$0.00</b>
<b>950 PTA / PTSO Accrual End Balance</b>											<b>\$416.85</b>
										<b>Total Cash End Balance</b>	<b>\$416.85</b>
										<b>Total Accrual End Balance</b>	<b>\$416.85</b>

# Bixby Public Schools

## Revenue/Expenditure Detail

Options: Fund: 60, Date Range: 7/1/2023 - 6/30/2024

Transaction	Ref	Prj	Func	Obj	Prg	Sub	JCl	Unit	Date	Description	Amount
940 LANGUAGES											
										Begin Balance	\$0.00
AdjustingEntry	3	940	0000		982			505	7/1/2023	BAL FWD PROJ 935-950	\$674.17
										Cash End Balance	\$674.17
										Unpaid PO Total	\$0.00
<b>940 LANGUAGES Accrual End Balance</b>											
										Total Cash End Balance	\$674.17
										Total Accrual End Balance	\$674.17



Melinda Weig <mweig@bixbyps.org>

**Transfer**

3 messages

**Brenda Shaw** <bshaw@bixbyps.org>  
To: Melinda Weig <mweig@bixbyps.org>  
Cc: Holly Levasseur <hlevasseur@bixbyps.org>, Libby McNamara <lmcnamara@bixbyps.org>

Tue, May 28, 2024 at 11:46 AM

Melinda,

Please close the following account and transfer the remaining to the account listed as well for the West Media Center:

945-979-180 remain open  
945-622-170 would liked closed

\$404.75 is the amount of funds to be transferred to the remaining account

Please let us know if you need anything further. Thank you!



*Dr. Brenda Shaw*  
Principal  
West Intermediate  
bshaw@bixbyps.org  
918-366-1763

**Libby McNamara** <lmcnamara@bixbyps.org>  
To: Brenda Shaw <bshaw@bixbyps.org>  
Cc: Melinda Weig <mweig@bixbyps.org>, Holly Levasseur <hlevasseur@bixbyps.org>

Tue, May 28, 2024 at 11:49 AM

Agreed.  
[Quoted text hidden]

Libby McNamara  
Principal

West Elementary  
lmcnamara@bixbyps.org  
918-366-1762



**Melinda Weig** <mweig@bixbyps.org>  
To: Brenda Shaw <bshaw@bixbyps.org>  
Cc: Holly Levasseur <hlevasseur@bixbyps.org>, Libby McNamara <lmcnamara@bixbyps.org>

Tue, May 28, 2024 at 1:20 PM

Thank you so much Ladies! I'll plan on presenting on the June Board agenda for everyone.  
Have a great week.

M  
Melinda Weig  
Activity Accounts Coordinator  
Bixby Public Schools  
mweig@bixbyps.org  
918-366-2227 OFFICE  
918-366-4241 FAX



On Tue, May 28, 2024 at 11:47 AM Brenda Shaw <bshaw@bixbyps.org> wrote:



Mike Anthony <manthony@bixbyps.org>

**West Media Center Activity Account(s)**

1 message

Holly Levasseur <hlevasseur@bixbyps.org>

Tue, May 28, 2024 at 7:43 AM

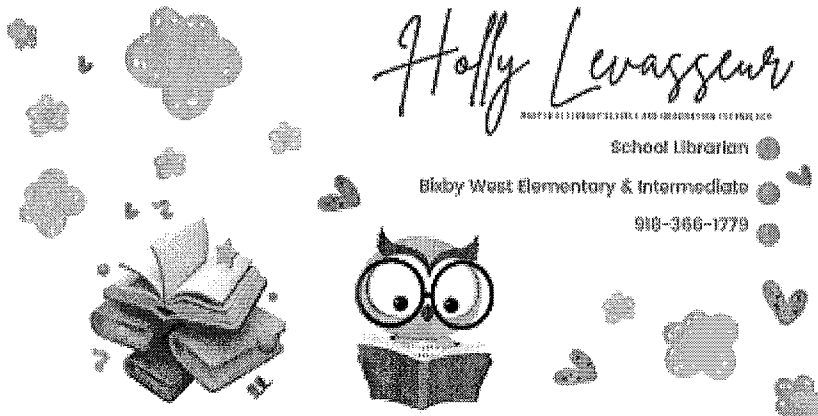
To: Debbie Hauser <dhauser@bixbyps.org>, Melinda Weig <mweig@bixbyps.org>, Mike Anthony <manthony@bixbyps.org>, Brenda Shaw <bshaw@bixbyps.org>, Libby McNamara <lmcnamara@bixbyps.org>, Georgia Cornett <gcornett@bixbyps.org>, LeAnn Crowell <lcrowell@bixbyps.org>

Good Morning,

It has been brought to my attention that there are 2 accounts associated with the West Media Center 945-979-180 & 945-622-170. I only use 945-979-180 for all deposits and PO's. I believe that funds get put into the other account from MySchoolsBucks, when I bill it indicates West Media Center, but when they pay it indicates which school (elem/inter) and that could possibly be where the confusion is- there should only be 1 account for the West Media Center.

I am requesting that the \$404.75 in account 945-622-170 be transferred to 945-979-180. I am also requesting that account 945-622-170 be closed to avoid future confusion.

Thank you,  
Holly Levasseur



On behalf of the Bixby Band Boosters, I am formally requesting that the Bixby Board of Education grant permission for the formation of a 501(c)(3) aimed at fostering the continued growth of the Bixby Bands program.

The purpose of the Bixby Band Boosters (hereinafter referred to as BBB) will be to allow the organization to raise funds that improve the infrastructure of the Bixby Bands program while allowing donors to make tax-deductible donations.

The goal of the BBB is to help Bixby Bands amass the resources necessary to compete at the highest level not only in the state of Oklahoma, but in its travels to competitions both nationally and internationally.

BBB will begin with the following organizational structure:

President - John Morgan  
Vice-President - Mike David  
Secretary - TBD  
Treasurer - Scott Allen  
At Large - Sarah Morgan  
Ex Officio - Jeremy Parker

Membership in the BBB will be open to all students, parents, family members, alumni and supporters of Bixby Bands at no cost. Also offered, but not required, will be paid memberships for students, parents, family members, alumni and supporters.

The City of Bixby as well as Bixby Public Schools is in an unprecedented state of growth. As our once tiny community continues its rapid growth, we see changes everywhere we look. The new high school is nearing completion, a new administrative building will soon be open. Construction on our new performing arts center will be getting under way before the end of the year. While Bixby is growing, it is still one of the smallest 6A-1 schools in the state. Bixby Bands competes against larger, more established programs such as Jenks, Owasso, Mustang, Union's legendary Renegade Regiment and the true national powerhouse that is Broken Arrow (winners of the 2021 National Championship). The underlying mission of the BBB is to help elevate Bixby Bands as it strives to compete alongside some of the best bands in the country.

The primary reason I felt called to start this organization is for the kids. My wife and I have volunteered to help with Bixby Bands for years now and I can tell you that there is truly something special about these young men and women. In 2023 five of the top ten members of the graduating class were members of Bixby Bands (two valedictorians and three salutatorians). Also recognized were four National Merit Finalists and 11 AP Scholars, as recognized by the College Board. Mr. Parker and his directors continue to turn out not only top-notch musicians, but they are helping create some of Bixby's best and brightest students.

As the largest student organization at Bixby High School, Bixby Bands is a true ambassador for the school and the community as a whole. BBB will benefit our entire community by allowing us to create networking and fundraising partnerships between our organization and local businesses, corporations and individuals who want to take advantage of the tax benefits offered by having 501(c)(3) status.

Bixby Band Boosters shall not discriminate on the basis of race, color, religion, gender, gender expression, age, national origin, disability, marital status, sexual orientation or military status in any of its activities or operations.

At the end of each school year the Fine Arts Director and staff will create a list of needs that the band program does not currently have funding for. The Fine Arts Director will relay that in the form of reviewable grant requests to the directors of the BBB. The BBB board will then vote on which items to include in its fundraising and will work to create a campaign aimed at fulfilling those requests. BBB will then execute that campaign over the course of the subsequent 12 months, raising money through donations from individuals, small businesses and corporations. BBB will employ as many resources and fundraising methods as they can. Business partnerships, social media campaigns, email blasts, direct mail, online donations and more will be employed to reach the fundraising goals. Once the annual campaign has concluded the BBB will approve as many of the grants as is possible based on the actual funds raised.

BBB agrees to submit to financial and/or performance audits by an independent accounting firm upon request.

BBB agrees to submit a financial report to the Bixby Board of Education annually.

## AGREEMENT BETWEEN CODE TO THE FUTURE AND BIXBY PUBLIC SCHOOLS

This agreement is hereby entered into between Bixby Public Schools hereinafter called "BPS" and Code To The Future, 13415 SE Silver Circle, Vancouver, WA 98683, hereinafter called "CTTF". This Agreement will delineate the responsibilities, terms, and reimbursements for the relationship between BPS and CTTF. This Agreement is offered with the best of intentions to clarify and manage expectations for effective implementation of CTTF at BPS.

### 1. Terms of Agreement

Duration: June 1, 2024 - June 30, 2029

### 2. Curriculum and Materials License

As an expert in the area of Computer Science Education, CTTF has developed Curricula, Content, Lesson plans, Epic Builds and other materials that it holds as proprietary information subject to and protected by the laws of the State of California and throughout the United States and elsewhere. A significant amount of CTTF's expenses and creative energy goes into creating the most advanced educational tools for the benefit of its clients and partners. In exchange for providing CTTF's partners and clients access to its extremely confidential information, trade secrets and proprietary work product, BPS agrees to not distribute and/or use the proprietary information and Confidential Information of CTTF without the express and written consent of CTTF.

### 3. PD, Job-Embedded Coaching, Technical Assistance, and Curriculum Platform

CTTF will provide support to BPS through In-person PDs at BPS and Virtual Group Webinars along with other CTTF districts on the Curriculum as follows:

#### Year (1) - Summary of Curriculum Support

Up to 2 Lead Teachers supported through Train-The-Trainer model at the elementary school

- o 1-day of in-person PD (full or half day) for teachers prior to the launch of each cycle (2 cycles year 1)
- o 4 CTTF Live Training Webinars (up to 4 hrs each) for Lead Teachers (Webinars *may* include attendees from other CTTF Partner Districts)
- o 12 (30min) 1:1 calls per school with a CTTF Program Advisor
- o The Webinars and coaching calls are for the 1-2 trainers who train others or 1-2 specialists who deliver all the instruction directly to students.

#### Year (2) - Summary of Curriculum Support

Up to 2 Lead Teachers supported through Train-The-Trainer model at the elementary school

- o 1-day of in-person PD (full or half day) for Lead Teachers prior to the launch of each cycle (3 cycles year 2)
- o 6 CTTF Live Training Webinars (up to 4 hrs each) for Lead Teachers (Webinars *may* include attendees from other CTTF Partner Districts)
- o 12 (30min) 1:1 calls per school with a CTTF Program Advisor
- o The workshop and coaching calls are for the 1-2 trainers who train others or 1-2 specialists who deliver all the instruction directly to students.

#### Years (3-5) - Summary of Curriculum Support for Self Implementation

- o 3 in-person District PDs (In the 2028-2029 school year, CTTF will make three trips to BPS (total) for a day of service based on the district's preference (either all schools combined, or specific school(s) targeted)
- o 12 (30min) 1:1 calls per school with a CTTF Program Advisor

2024-2025: School A is on Year 1

2025-2026: School A is on Year 2, School B on Year 1

2026-2027: School A is on Year 3, School B on Year 2, Schools C and D on Year 1

2027-2028: School A is on Year 4, School B on Year 3, Schools C and D on Year 2

2028-2029: School A is on Year 5, School B on Year 4, Schools C and D on Year 3

Note: "School A" represents Central Elementary and Schools B, C, and D shall be decided upon by BPS during Year 1

Cost is in Exhibit A.

### 4. Independent Contractor Status

Status: CTTF is an independent contractor. Nothing contained in this agreement creates a joint venture, partnership, employer/employee, principal-and-agent, or any similar relationship between the parties.

No Authority: CTTF has no authority to, and shall not, act as agent for or on behalf of BPS or represent or bind it in any manner. No

Benefits: CTFF and its employees will not be entitled to any of the benefits afforded to BPS employees.

## **5. Insurance**

CTTF shall maintain public liability and property damage insurance to protect them and BPS from all claims for personal injury, including accidental death, as well as from all claims for property damages arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth:

Commercial General Liability \$1,000,000 per occurrence/\$2,000,000 aggregate

CTTF shall file with BPS Certificates of Insurance indicating a thirty-day (30) cancellation notice naming BPS as an additional insured.

## **6. Indemnification**

A. CTFF hereby indemnifies, defends, and holds harmless BPS, its Board, officers, employees, agents, independent contractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorneys' fees and costs, and including, but not limited to, consequential damages, loss of use, extra expense, cost of temporary classrooms, that arise out of or result from, in whole or in part, the negligent, wrongful or willful acts or omissions of CTFF, its employees, agents, subcontractors, independent contractors, or other representatives.

B. BPS hereby indemnifies, defends, and holds harmless CTFF, its Board, officers, employees, agents, independent contractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorneys' fees and costs, and including, but not limited to, consequential damages, loss of use, extra expense, cost of temporary classrooms, that arise out of or result from, in whole or in part, the negligent, wrongful or willful acts or omissions of BPS, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

C. BPS shall have no obligation to indemnify, defend, or hold harmless CTFF, its Board, officers, employees, agents, independent contractors, consultants, and other representatives for CTFF sole negligence or willful misconduct and CTFF shall have no obligation to indemnify, defend, or hold harmless BPS, its Board, officers, employees, agents, independent contractors, consultants, and other representatives for BPS's sole negligence or willful misconduct. his indemnity shall survive the termination of the Agreement of final payment hereunder, and is in addition to any other rights or remedies that CTFF or BPS may have under the law or this contract.

## **7. License and Use Limits**

License and access to CTFF tools, curriculum, and Confidential Information expire after the contracted period as defined between CTFF and BPS. BPS shall not provide, use, or distribute CTFF tools, curriculum, or Confidential information to school sites other than those identified in this Agreement without express written consent by CTFF. Upon termination of this Agreement either by expiration or early termination, BPS shall provide CTFF with all documents produced, maintained or collected by BPS pursuant to this Agreement, whether or not such documents are final or draft documents.

## **8. Mediation**

If a dispute arises out of or relates to the Contract, or the breach of the Contract, and if the dispute cannot be settled through negotiation, the parties agree to try in good faith to settle the dispute by mediation. Mediation is a condition precedent to arbitration, litigation or any other judicial or alternative dispute resolution proceeding. The mediation shall be administered by the American Arbitration Association ("AAA") under its Commercial Mediation Rules. In the event the parties are unable to agree on a mediator, a mediator shall be appointed by the administrator with AAA. All reasonable efforts will be made to complete the mediation within 30 days of the first mediation session. Each side shall bear an equal share of the mediation costs unless the parties agree otherwise. The process shall be confidential based on terms acceptable to the mediator and/or AAA.

## **9. Arbitration**

All disputes not resolved by mediation arising under or in connection with this Agreement, shall be submitted to a mutually agreeable arbitrator, or if the parties are unable to agree on an arbitrator within fifteen (15) days after a written demand for arbitration is made by either party, to American Arbitration Association ("AAA"), for binding arbitration in the County of Hall. The parties shall have the discovery rights provided in Commercial Arbitration Rules. The arbitration hearing shall be commenced within ninety (90) days after the selection of an arbitrator by mutual agreement or, absent such mutual agreement, the filing of the application with AAA by either party hereto, and a decision shall be rendered by the arbitrator within thirty (30) days after the conclusion of the hearing. The arbitrator shall have complete authority to interpret this Section and to render any and all relief, legal and equitable, appropriate under California law, including the award of punitive damages where legally available and warranted. The arbitrator shall award costs of the proceeding, including reasonable attorneys' fees and the arbitrator's fee and costs, to the party determined to have substantially prevailed. Judgment on the award can be entered in a court of competent jurisdiction.

## **10. Revisions**

This Agreement may be revised at any time by the mutual written agreement of the parties.

**11. Governing Law**

This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of California.

**12. Severability Clause**

If any provision of this Agreement is found to be unenforceable, all other provisions will remain in full force and effect.

CODE TO THE FUTURE and BIXBY PUBLIC SCHOOLS

By: \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

Dillon Pierce  
Partnerships Manager  
Code To The Future

Rob Miller  
Superintendent  
Bixby Public Schools

By: \_\_\_\_\_ Date: \_\_\_\_\_

Andrew Svehaug  
Founder and CEO  
Code To The Future

**EXHIBIT "A"**

**COSTS AND SCHEDULE OF PAYMENTS**

**PAYMENT SCHEDULE**

year	pricing	
2024-2025	\$24,000	School one: Train-The-Trainer (TTT) with 2 cycles
2025-2026	\$48,000	School one: TTT 3 cycles , School two: TTT 2 cycles
2026-2027	\$84,000	School one: self implementation, School two: TTT 3 cycles, Schools three and four: TTT 2 cycles
2027-2028	\$76,000	Schools one and two: self implementation, Schools three and four: TTT 3 cycles
2028-2029	\$54,000	All four schools: self implementation

For the district launch in advance of 2024-2025, we plan to have 1-day of in-person service to train the Lead Teachers (ideally to take place in June) in advance of the PD for the site, to take place closer to the start of the school year

In years where BPS has four schools doing self-implementation, CTTF will make three trips to the district (total) for a day of service based on BPS's preference (either all schools combined, or specific school(s) targeted).

**Payment Terms**

**Year 1**

July 12, 2024 \$24,000

**Year 2**

July 15, 2025 \$48,000

**Year 3**

July 15, 2026 \$84,000

**Year 4**

July 15, 2027 \$76,000

**Year 5**

July 15, 2028 \$54,000

All payments/required deposits are non-refundable.



7. **Required Records:** The Company shall provide services and maintain records, logs and reports in accordance with all applicable laws, regulations and requirements of the , Oklahoma Education Department and , Oklahoma State Department of Labor and District policies and procedures in force during the term of this Agreement. All student records, logs etc., will be the property of the Company and will be considered mandated records. Company shall provide the District with a copy of any reports, testing, evaluations, or observations that are prepared in connection with the services provided by the Company under this Agreement.

8. **Confidentiality:** The Company shall maintain the confidentiality of student records in accordance with any other applicable federal laws and regulations.

9. **Review of Company Records:** The District shall have the right to examine any or all records or accounts maintained by the Company in connection with this Agreement.

10. **Insurance:** The Company shall provide the District with a certificate of liability insurance naming the District as an additional insured with coverage of not less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate upon execution of this Agreement. The Company shall notify the District in writing ten (10) days prior to any lapse in liability insurance coverage. The absence of liability insurance coverage during the term of this Agreement may result in immediate termination of this Agreement.

11. **Employer's Authority:** The Company represents and warrants that it will observe and comply with the policies, rules and regulations of the Company (and shall cause its employees to do the same), including, but not limited to, the Company Code of Conduct, performance of its duties, and to carry out and perform orders, directions and policies advised by the District.

12. **Termination:** This Agreement shall be terminated upon the occurrence of any of the following events:

- (a) Immediately upon the breach by the Company of any of the policies, rules and regulations of the District relating to the health or safety of students or District employees.
- (b) Automatically upon the filing of a Petition in Bankruptcy by the Company
- (c) Upon thirty days (30) written notice by either the District or the Company to the other, together with the reason for said early termination. Termination under this provision will only be permissible upon a showing that the reason cited is not arbitrary or capricious.

Upon termination of this Agreement, the Company shall be entitled to receive only the compensation accrued and unpaid as of the date of termination and shall not be entitled to any additional compensation.

13. **Notices:** Any notices required or permitted to be given under the terms of this Agreement shall be sufficient in writing and if personally delivered or sent by registered or certified mail to the parties at the following addresses:

To the Company:

EI US, LLC d/b/a LearnWell  
2 Main Street, Suite 2A  
Plymouth, MA 02360

To the District:

Bixby Public Schools  
109 N Armstrong St,  
Bixby, OK 74008



7. **Required Records:** The Company shall provide services and maintain records, logs and reports in accordance with all applicable laws, regulations and requirements of the , Oklahoma Education Department and , Oklahoma State Department of Labor and District policies and procedures in force during the term of this Agreement. All student records, logs etc., will be the property of the Company and will be considered mandated records. Company shall provide the District with a copy of any reports, testing, evaluations, or observations that are prepared in connection with the services provided by the Company under this Agreement.

8. **Confidentiality:** The Company shall maintain the confidentiality of student records in accordance with any other applicable federal laws and regulations.

9. **Review of Company Records:** The District shall have the right to examine any or all records or accounts maintained by the Company in connection with this Agreement.

10. **Insurance:** The Company shall provide the District with a certificate of liability insurance naming the District as an additional insured with coverage of not less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate upon execution of this Agreement. The Company shall notify the District in writing ten (10) days prior to any lapse in liability insurance coverage. The absence of liability insurance coverage during the term of this Agreement may result in immediate termination of this Agreement.

11. **Employer's Authority:** The Company represents and warrants that it will observe and comply with the policies, rules and regulations of the Company (and shall cause its employees to do the same), including, but not limited to, the Company Code of Conduct, performance of its duties, and to carry out and perform orders, directions and policies advised by the District.

12. **Termination:** This Agreement shall be terminated upon the occurrence of any of the following events:

- (a) Immediately upon the breach by the Company of any of the policies, rules and regulations of the District relating to the health or safety of students or District employees.
- (b) Automatically upon the filing of a Petition in Bankruptcy by the Company
- (c) Upon thirty days (30) written notice by either the District or the Company to the other, together with the reason for said early termination. Termination under this provision will only be permissible upon a showing that the reason cited is not arbitrary or capricious.

Upon termination of this Agreement, the Company shall be entitled to receive only the compensation accrued and unpaid as of the date of termination and shall not be entitled to any additional compensation.

13. **Notices:** Any notices required or permitted to be given under the terms of this Agreement shall be sufficient in writing and if personally delivered or sent by registered or certified mail to the parties at the following addresses:

To the Company:

EI US, LLC d/b/a LearnWell  
2 Main Street, Suite 2A  
Plymouth, MA 02360

To the District:

Bixby Public Schools  
109 N Armstrong St,  
Bixby, OK 74008



14. **Entire Agreement:** This instrument contains the entire agreement of the parties with respect to the subject matter thereof and supersedes any and all other agreements, understandings and representations by and between the parties.

15. **Modification:** This Agreement may not be changed orally, but only by an agreement in writing signed by both parties. Any waiver of any term, condition or provision of this Agreement will not constitute a waiver of any other term, condition or provision, nor will a waiver of any breach of any term, condition or provision constitute a waiver of any subsequent or succeeding breach.

16. **Third-Party Beneficiaries:** There are no third-party beneficiaries of or in this Agreement or any of the terms or provisions hereof or any of the rights, privileges, duties, liabilities or obligations created hereby.

17. **Negotiated Agreement:** This is a negotiated Agreement, and this Agreement shall not be construed against any party by reason of this Agreement being prepared by such party's attorney. Each party warrants that it has full power to execute, deliver and perform this Agreement and has taken all actions required by law, its organizational documents or otherwise to authorize the execution and delivery of this Agreement.

IN WITNESS WHEREOF, the parties hereto have set their respective hands and seals as of the date and year first above written.

By: \_\_\_\_\_

Authorized District Representative  
Bixby Public Schools

By: \_\_\_\_\_

Kathleen Egger, CEO  
EI US, LLC dba LearnWell

**Exhibit A**



1. **Compensation:** The District agrees to compensate the Company at the rate of \$72.00 per hour for the number of hours requested through "Homebound Instruction Request Form" found at <https://learnwelleducation.com/student-form/>.
2. Billing will commence on day one (1) of the first VIRTUAL TEACHING session. If a session has started and the student refuses to do work, the district will still be billed. Such compensation shall be paid within thirty (30) days of receipt and approval by the District of invoices (in form and substance satisfactory to the District) from the Company with respect to performance of such services.
3. **Cancellation Policy:** LearnWell must be notified 8-hours in advance by either the district or student if they want to cancel the session without being charged.
4. **Exhibit:** This Exhibit A is enforceable as against the Company and District only by virtue of its incorporation by reference in the Agreement between the Company and the District and is subject to all of the terms contained in such Agreement, including the termination provisions therein. This Exhibit A does not itself create any legally binding obligations on the Company or the District independent of the Agreement in which it is incorporated by reference.



## Contract for Applied Behavioral Analysis Services

Bixby Public Schools agree to enter into a contract with Pathways Behavior Therapy, LLC to provide applied behavioral analysis services for Bixby students. These services may include direct and indirect services, as a result of a school team decision and parent consent as required, for the following:

1. Functional Behavioral Assessments (FBA) as needed, including both school and home environments for eligible students upon agreement by both parties
2. Behavior Intervention Plans (BIP). The need and type of treatment or intervention services will be determined by the school team at the conclusion of the evaluation.
3. Supportive and consultative services to Bixby staff members to include team meetings, classroom observations and development of materials as requested by the school team
4. Deliver professional development training to Bixby staff upon request from the school district
5. Provide supervision required for district employees to maintain their RBT certification (5% of hours monthly)
6. Provide direct 1:1 ABA services or 2:1 ABA services for Bixby students

The hourly fee will be \$115.00 per hour for direct and indirect services of a Board Certified Behavior Analyst (BCBA), \$69.40 per hour for direct services of a Registered Behavior Technician (RBT), and \$60 per hour for direct and indirect services Master's level BCBA Intern (under supervision of BCBA). The fee for professional development will be \$500 per day. This contract will cover the 2024-2025 academic school year, with an end date of 5/23/25, and may be terminated by a 30-day notice of either party.

The billing address for the contract provider is as follows:

Pathways Behavior Therapy  
13327 E. 3 3rd Place  
Tulsa, Ok 74134

\_\_\_\_\_  
Bixby Public Schools    Date

Monique Morgan    05/16/24  
Monique Morgan    Date  
Pathways Behavior Therapy Co-Founder

## AGREEMENT

**THIS AGREEMENT** is entered into on the \_\_\_\_ day of June, 2024, by and between **INDEPENDENT SCHOOL DISTRICT NO. \_\_\_ OF \_\_\_\_\_ COUNTY, OKLAHOMA** (hereinafter referred to as “District”), and **Larry L. Mullins, Ph.D., (1301 Kerry Layne, Edmond, OK. 73034)** (hereinafter referred to as “Dr. Mullins”).

### RECITALS:

**WHEREAS**, the District and Dr. Mullins desire to enter into a mutually advantageous service agreement.

**WHEREAS**, the District seeks during the **2024-2025** school year for Dr. Mullins, as requested, to perform any of the following, including onsite observations, student evaluations, review of education records, consultations including training, demonstrating, coaching and mentoring activities with school personnel, functional behavioral assessments, and program design and development for the district or individual children referred by the school with learning and/or behavioral concerns.

**WHEREAS**, Dr. Mullins desires to provide the requisite clinical supervision under the terms and conditions of this Agreement and under the compensation arrangements herein provided.

**NOW, THEREFORE**, the parties agree as follows:

1. Dr. Mullins shall deliver the requested services for District students. Dr. Mullins possesses the requisite certification to perform these services.
2. Dr. Mullins will provide the services subject to the expectations and directions of the District representative or designee.
3. The District's representative shall determine the scope of work and provide general direction under the Agreement. At the request of the District, Dr. Mullins shall provide verbal and/or written reports and verifications to the District on a mutually agreeable schedule and perform other services as may be mutually agreed upon by both parties to the Agreement.
4. In the event that Dr. Mullins is not providing services in accordance with the stated direction provided by the District, the District's representative will contact Dr. Mullins about the District's concerns. In the event that said issues are not resolved, Dr. Mullins will, upon written request by the District, immediately cease providing services in the manner directed by the District. District will not pay and is not responsible for the costs associated with the services being eliminated.
5. Except as provided herein, all wages, taxes, benefits and employment-related expenses associated with Dr. Mullins's duties are the sole responsibility of Dr. Mullins, who is an independent contractor, not an employee of the District.

6. The District agrees to provide adequate space, furniture, and other furnishings as mutually agreed upon by both parties to the Agreement for the implementation of the Agreement.

7. Dr. Mullins will maintain all records, logs and documentation, including progress notes, prepared by him concerning any students in compliance with the Family Educational Rights and Privacy Act (FERPA). Additionally, Dr. Mullins agrees he will not permit any other party to have access to such information without the written consent of the parents of the student(s).

8. The District agrees to pay Dr. Mullins a fee of \$175 per hour plus \$175 per hour drive time to and from his office to the school site. **If Dr. Mullins fails to submit an itemized invoice to the District within forty-five (45) days of the last day of the month of services, Dr. Mullins forfeits all rights to payment as to the services described in that invoice. However, this deadline shall not apply to services provided during the month of June, which must be invoiced to the District before June 15, 2025.**

9. The total amount payable by the District under this Agreement may be increased upon the mutual agreement of Dr. Mullins and the District.

10. The District will make payment to Dr. Mullins within thirty (30) days of the receipt of Dr. Mullins's itemized invoice.

11. Dr. Mullins agrees to and shall defend, indemnify and hold the District, its officers, administrators, board members, employees, agents, assigns and attorneys harmless from and against any and all liability, loss or expense, including reasonable attorneys' fees, or claims for injury or damages that are caused by or result from his negligent or intentional acts or omissions.

12. Dr. Mullins agrees that prior to entering into this Agreement he has obtained a Professional Liability insurance policy (PL), insuring Dr. Mullins in an amount not less than \$1,000,000.00 in the aggregate for any malpractice claims. Dr. Mullins must maintain the required insurance policy at all times while this Agreement is in effect. Dr. Mullins agrees that he will furnish the District with verification of the insurance policy required by this Agreement. If the required insurance policy is cancelled during this school year, Dr. Mullins must immediately notify the District.

13. Further, Dr. Mullins affirms that he is an independent contractor and shall in no event be entitled to any workers compensation coverage from the District.

14. Dr. Mullins will operate in accordance with applicable federal and state laws and regulations and District policies, rules, regulations and applicable guidance.

15. The District and Dr. Mullins agree that student safety is a top priority. In an effort to protect student safety, Dr. Mullins certifies that he has not been convicted of a felony, violent crime or been convicted of any other crime involving moral turpitude. Dr. Mullins must have in his possession, at all times, a current photo ID.

16. Dr. Mullins or the District may choose to discontinue services during the term of this Agreement for any reason with thirty (30) calendar days' written notice. Any such termination of this Agreement by the District may be effectuated by the Superintendent of the District or the Superintendent's designee.

17. No failure or delay in the exercise of any right, remedy, power or privilege hereunder shall operate as a waiver thereof; and no single or partial exercise of any right, remedy, power or privilege hereunder shall preclude any other or further exercise thereof or the exercise of any other right, remedy, power or privilege. The rights, remedies, powers and privileges herein provided are cumulative and not exclusive of any rights, remedies, powers and privileges provided by law or in equity.

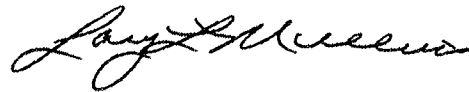
18. THIS CONTRACT IS NOT ASSIGNABLE, AND THE OBLIGATIONS OF THIS CONTRACT MAY NOT BE SUBCONTRACTED OR OTHERWISE DELEGATED TO OTHERS.

**IN WITNESS WHEREOF**, the District and Dr. Mullins have executed this Agreement on the day and year first above written.

**INDEPENDENT SCHOOL DISTRICT NO. \_\_\_\_  
OF \_\_\_\_\_ COUNTY, OKLAHOMA**

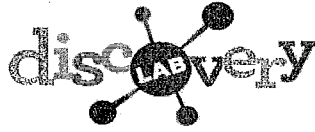
By: \_\_\_\_\_  
**Superintendent**

**"DISTRICT"**



\_\_\_\_\_  
**Larry L. Mullins, Ph. D.**

**"Dr. Mullins"**



## Outreach Agreement

To confirm your outreach program with Discovery Lab, please initial each section, sign at the bottom of this agreement, and return a copy to the Education Registrar (via email or mail) within five business days scheduling your outreach program. By signing this document, you and your group acknowledge that your reservation is complete and accurate, and that you will adhere to the following policies:

1. **PAYMENT:** Discovery Lab accepts cash, checks, and credit cards. The payment must be within 30 days of the event. For reservations over \$2,500, a non-refundable deposit of \$250 is required. \_\_\_\_\_
2. **CANCELLATIONS:** If you cannot make your reserved date, please cancel or reschedule at least 14 days in advance. Discovery Lab reserves that right to charge a \$25 cancellation fee. No-call/no shows will be billed at full price and may be unable to reschedule with Discovery Lab for a full year. \_\_\_\_\_
3. **SAFETY:** Discovery Lab takes the safety of its employees seriously. When an employee of Discovery Lab comes to your program, if they feel that they cannot perform the outreach content in a safe manner, they reserve the right to leave at any point within the event time. Depending on the situation, the Education Register will connect with the group representative discuss options on how to rectify the pending outreach. \_\_\_\_\_
4. **GROUP REPRESENTATIVE:** As the group representative, it is your responsibility to make sure that the correct outreach program is reserved. It is your responsibility to ensure all parties involved in your event are informed of your outreach reservations' unique schedule. You are responsible for informing Discovery Lab if you are unable to keep the original reservation schedule. If the outreach's location has changed, call Discovery Lab no later than 48 hours prior to the original program. Contact numbers are 918-574-2205 or 918-295-8144. \_\_\_\_\_
5. **CHAPERONES:** Discovery Lab requires at least one teacher to be present and participatory for the duration of all outreach programs. Some programs may require additional chaperones, depending on the class size. If consecutive classes are reserved, please allow up to 10 minutes of transition between scheduled classes. Chaperones are responsible for students' behavior. \_\_\_\_\_
6. **OUTREACH CLASS/STEAM SERIES:** To ensure high quality programming, classes may serve up to 30 students. Groups larger than 30 students will require an additional educator at \$50 per class. If consecutive classes are reserved, please allow up to 10 minutes of transition between scheduled classes. \_\_\_\_\_
7. **STEAM BOOTH:** Pop-up STEAM activity supplies will be for 200 participate with 2 staff members. If you are needing additional supplies or time, you will be charged \$100 per change. \_\_\_\_\_

Group Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Group Representative Name (Print): \_\_\_\_\_

Group Name: \_\_\_\_\_

Discovery Lab  
3123 Riverside Drive  
Tulsa, OK 74105  
P | 918.295.8144  
discoverylab.org

**Invoice 13389081****Discovery Lab**

3123 Riverside Drive  
 Tulsa, OK 74105  
 (918) 295-8144

**Order summary****Patron:** Bixby Public Schools
**Reservation name:** OR-Bixby Public Schools-STEAM Classx15-  
 1st to 5th Grade (60)
**Contact:** Daniel Deitz**Total visitors:** 60**Visit date:** June 17, 2024 through June 20, 2024**Arrival time:** 8:30AM**Charges**

	<b>Qty</b>	<b>Amount</b>
<b>June 17, 2024</b>		
Outreach Program @\$160	15	\$2,400.00
<b>June 18, 2024</b>		
Outreach Program @\$160	15	\$2,400.00
<b>June 19, 2024</b>		
Outreach Program @\$160	15	\$2,400.00
<b>June 20, 2024</b>		
Outreach Program @\$160	15	\$2,400.00

**Payments**

<b>Date</b>	<b>Payment method</b>	<b>Details</b>	<b>Amount</b>

**Balance**

<b>Total cost:</b>	<b>\$9,600.00</b>
<b>Amount paid:</b>	<b>\$0.00</b>
<b>Balance:</b>	<b>\$9,600.00</b>



## Contract for Applied Behavioral Analysis Services

Bixby Public Schools agree to enter into a contract with Pathways Behavior Therapy, LLC to provide applied behavioral analysis services for Bixby students. These services may include direct and indirect services, as a result of a school team decision and parent consent as required, for the following:

1. Functional Behavioral Assessments (FBA) as needed, including both school and home environments for eligible students upon agreement by both parties
2. Behavior Intervention Plans (BIP). The need and type of treatment or intervention services will be determined by the school team at the conclusion of the evaluation.
3. Supportive and consultative services to Bixby staff members to include team meetings, classroom observations and development of materials as requested by the school team
4. Deliver professional development training to Bixby staff upon request from the school district
5. Provide supervision required for district employees to maintain their RBT certification (5% of hours monthly)
6. Provide direct 1:1 ABA services or 2:1 ABA services for Bixby students

The hourly fee will be \$115.00 per hour for direct and indirect services of a Board Certified Behavior Analyst (BCBA), \$69.40 per hour for direct services of a Registered Behavior Technician (RBT), and \$60 per hour for direct and indirect services Master's level BCBA Intern (under supervision of BCBA). The fee for professional development will be \$500 per day. This contract will cover the 2024-2025 academic school year, with an end date of 5/23/25, and may be terminated by a 30-day notice of either party.

The billing address for the contract provider is as follows:

Pathways Behavior Therapy  
13327 E. 3 3rd Place  
Tulsa, Ok 74134

\_\_\_\_\_  
Bixby Public Schools    Date

*Monique Morgan*    05/16/24  
\_\_\_\_\_  
Monique Morgan    Date  
Pathways Behavior Therapy Co-Founder



# RENEWAL QUOTE

IXL Learning  
 777 Mariners Island Blvd., Suite 600  
 San Mateo, CA 94404

QUOTE # 3651522-2024-001  
 DATE: FEBRUARY 9, 2024

**TO:**

Cheryl Wilkinson  
 Bixby School District  
 109 N Armstrong St  
 Bixby, OK 74008

**COMMENTS OR SPECIAL INSTRUCTIONS**

SALESPERSON	ACCOUNT #	RENEWAL PERIOD	QUOTE VALID UNTIL
Corinne Deans	A22-3651522	July 1, 2024 – July 1, 2025	July 1, 2024

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	IXL site license for 5,475 students, including: Grades 3-8: 3,775 students Subjects: Math and ELA	\$67,950.00	\$67,950.00
1	Grades PK-2: 1,700 students Subject: Math  <i>K-8 math licenses include complimentary access to IXL's universal screener</i>	\$21,250.00	\$21,250.00
1	Volume discount	-\$10,950.00	-\$10,950.00
1	Professional Development: IXL Power-up PD Package  <i>Unlimited instructor accounts included</i>	\$2,495.00	\$2,495.00
SUBTOTAL			\$80,745.00
SALES TAX			--
SHIPPING & HANDLING			--
TOTAL DUE			\$80,745.00

**Ordering instructions**

We accept payment by purchase order, check, or credit card. To submit a purchase order for this quote, [click here](http://www.ixl.com/po-upload) or go to <http://www.ixl.com/po-upload> and enter quote # 3651522-2024-001. For international accounts, we can accept wire transfers for an additional fee.

**WIRELESS TELECOMMUNICATION DEVICES**

The district requires that all individuals devote their full attention to education at school or during educational activities. Accordingly, the district expects employees and students to limit their use of personal wireless devices at school. Wireless devices include, but are not limited to, cell phones, Smartphones, laptops, recorders, **headphones, ear pods**, etc.

- A. For students in ninth grade and below, telecommunication devices will only be accessed and operated outside of the regular school day unless an emergency exists that involves imminent physical danger or a school administrator authorizes the student to use the device;
- B. High school students (grades 10-12) may access their cell phones outside of class time provided that it is not used in a manner that poses a threat to academic integrity, disrupts the learning environment, or violates the privacy rights of others;
- C. Students will not send, share, view, or possess pictures, text messages, emails, or other material depicting sexually explicit conduct in electronic or any other form on a cell phone or other electronic device while the student is on school grounds, at school-sponsored events or on school buses or vehicles provided by the district;
- D. When a school official has reasonable suspicion, based on objective and articulable facts, that a student is using a telecommunications device in a manner that violates the law or school rules, the official may confiscate the device, which will only be returned to the student's parent or legal guardian;
- E. By bringing a cell phone or other electronic devices to school or school-sponsored events, the student and their parent/guardian consent to the search of the device when school officials have a reasonable suspicion, based on objective and articulable facts, that such a search will reveal a violation of the law or school rules. The search scope will be limited to the violation of which the student is accused. Content or images that violate state or federal laws will be referred to law enforcement;
- F. Students are responsible for the devices they bring to school. The district will not be responsible for loss, theft, or destruction of devices brought onto school property or to school-sponsored events;
- G. Students will comply with any additional rules developed by the school concerning the appropriate use of telecommunication or other electronic devices and
- H. Students who violate this policy will be subject to disciplinary action, including detention, suspension, and/or the loss of the privilege of possessing such a device for the remainder of the school year.

**EMPLOYEES**

Personal wireless devices may only be used during work time if they further the employee's performance of their professional responsibilities. No employee may use work time to engage in any personal electronic or digital communication, Internet activity, gaming, etc. Employees will make reasonable efforts to use district resources rather than personal wireless devices for electronic or digital communications with other employees, parents, and students.

No individual may use any personal wireless device while operating a district vehicle.

Personal wireless devices may not be used by employees to photograph or record conversations or events outside private areas without first obtaining consent to record from all parties, with exceptions allowed according to the Oklahoma Open Records Act. Administrative approval for student recordings will consider whether prior approval has been granted from parents/guardians and whether the recording would identify a specific category of students, such as special education students.

Employees' personal wireless devices may only be shared with students for emergency use.

No employee may use a personal wireless device to engage in conduct that is illegal or which could be construed as inappropriate conduct with a student or students. If an employee receives an inappropriate electronic or digital communication from a student or parent, the communication must be promptly reported to the employee's supervisor.

The district acknowledges that personal wireless communications devices are the employee's property. Unless an administrator has reasonable suspicion that an employee's personal equipment contains prohibited content, an administrator may not inspect an employee's personal equipment without the employee's express consent.

**WARNING:** Possessing, taking, disseminating, transferring, or sharing obscene, pornographic, lewd, or otherwise illegal images, photographs, or communications, whether by electronic data transfer or otherwise (commonly called texting, sexting, emailing, and other modes of electronic or digital communication) may constitute a crime under state and federal law. Any person possessing, taking, disseminating, transferring, or sharing obscene, pornographic, lewd, or otherwise illegal images, photographs, or communications will be reported to law enforcement and other appropriate state or federal agencies, which may result in arrest, criminal prosecution, and inclusion of sexual offender registries.

REFERENCE: 70 O.S. §24-101.1, et seq.

70 O.S. §24-102

*Adoption Date: November 13, 2000*

Revision Date: July 9, 2001

Revision Date: July 17, 2006

Revision Date: August 12, 2013

Revision Date: July 14, 2022

Revision Date: August 10, 2023

Revision Date: June 10, 2024



## Proposal for Janitorial Services

May 10<sup>th</sup>, 2024

Ms. Adrienne Malone  
**Bixby Public Schools**  
109 N. Armstong  
Bixby, Oklahoma 74008  
918-366-2386  
[Amalone@bixbyps.org](mailto:Amalone@bixbyps.org)

Dear Ms. Malone,

I would like to thank you for allowing StateWide Commercial Cleaning Company the opportunity to submit this janitorial proposal. StateWide Commercial Cleaning Co. is a full service, locally owned, and operated company. We have fully trained, supervised and uniformed cleaning crews with the ability to provide you with services when and how you want it.

This customized janitorial proposal has the following:

**Service Agreement**  
**Service Schedule**

Please do not hesitate to contact me if you have any questions.

Sincerely,

Sean Quillen  
**StateWide Commercial Cleaning Co.**  
918-632-0515 office  
918-734-0077 cell  
[sean@statewide-ok.com](mailto:sean@statewide-ok.com)  
[www.statewide-ok.com](http://www.statewide-ok.com)



## Service Agreement

Scheduled service shall be provided at:

**Bixby Public Schools  
109 N. Armstong  
Bixby, Oklahoma 74008**

StateWide Commercial Cleaning Company ("StateWide") in response to specifications for service required by **Bixby Public Schools** ("BPS") for the premises listed above, shall, for consideration and in accordance with the terms and conditions listed in this Service Agreement, provide BPS with the services listed below and in Service Schedule, subject to written signature approval by both StateWide and BPS.

StateWide agrees to provide the services listed in the Service Schedule for the following areas:

### **Administration Building:**

**First Floor** - (3) Main Entrances, reception desk /area, North classroom, South classroom, offices, HR office, Board Room / common area, conference room, supply room, vault / file room, Enrollment desk area, break room, hallways, (2) stairwells and (2) restrooms.

**Second Floor** - Offices, The Superintendent's office and conference room area, common area, break room, hallways and (2) restrooms.

Service requested in the areas listed above shall be provided **five** nights per week.

Service shall be provided on: **Monday, Tuesday, Wednesday, Thursday and Friday**

Service shall be performed after **5:00 pm and completed by 1:00 am.**

### **Special Instructions:**

- 1) StateWide's Night Managers will perform the cleaning (former BPS full time custodians and/or StateWide management). BPS will be provided the names and appropriate information of each StateWide employee that will be performing the cleaning prior to entering the Administration Building after business hours.
- 2) The First Floor HR office shall remain locked at all times except during the cleaning process.
- 3) When the monthly Board Meetings occur, StateWide agrees to perform our cleaning tasks per BPS's instructed times. In the event that BPS directs StateWide to touch up and/or perform cleaning prior to such Board Meetings StateWide shall do so as well as after such Board Meetings. This process shall be determined by BPS at a later date and may change from time to time per BPS's directions.



**Service Agreement**  
(Terms and Conditions)

1. The term of this Service Agreement shall be month to month, either party may terminate this Service Agreement by providing the other party a thirty-day written notice.
2. BPS agrees to allow StateWide to visit the Administration Building on an ongoing basis during the morning business hours to speak with the designated BPS point of contact to ensure that StateWide is performing all the nightly services that are agreed upon in this Service Agreement to BPS's satisfaction.
3. All scheduled services shall be performed as described in this Service Agreement with the exception of school closings; such as legal holidays, building closings, extreme bad weather, etc.
4. Any storage space provided by BPS for the purpose of storing StateWide's equipment and supplies will be kept clean, neat and orderly at all times.
5. BPS agrees to provide all bin liners, restroom soap and paper products.
6. StateWide agrees to supply the equipment and cleaning chemicals needed to fulfill the terms of this Service Agreement.
7. StateWide agrees to provide trained, uniformed, insured and supervised labor. Training and supervision of all StateWide labor shall include the following: a complete walk-thru of the facility, a thorough understanding of the service schedule, cleaning techniques, safety, security procedures and the BPS's expectations.
8. StateWide agrees to maintain excellent communication with BPS to ensure BPS satisfaction is being met on each and every scheduled service through on-site visits, inspections and BPS service calls.
9. StateWide's agrees to report any security breach, damage, breakage, and/or visible plumbing problems that are noticed during scheduled services to BPS immediately in writing or to an emergency contact.
10. The nightly service amount to be paid by the BPS under the terms of this Service Agreement may be increased or decreased as the size of the areas being serviced increase or decrease, or the level or frequency of services required change. Any revision to this Service Agreement affecting the level or type of service provided, or the amount to be paid by the BPS, must first be approved in writing and by written signature from both parties.
11. StateWide shall invoice BPS for services on the last day of each calendar month that services are to be provided. Payment is due NET 30 days.
12. During the term of this Service Agreement or in the event of termination for any cause, BPS agrees not to solicit employment or services of any StateWide employees, independent contractors or other authorized representatives of StateWide for a period of twelve months from the last date of service.
13. The laws of the state of Oklahoma shall govern this Service Agreement.



**Bixby Public Schools  
Administration Building  
2024-2025 Service Schedule**

**Nightly Services: Monday - Friday**

**(3) Main Entrances, Reception Desk Area, Board Room, Enrollment Desk Area, Common Areas, Hallways, Vault Room and Supply Room:**

- Empty wastebaskets and replace liners when soiled.
- Spot clean fingerprints and smudges from main entrance doors moving glass.
- Clean and sanitize open areas of all countertops, tabletops and furniture.
- Clean, sanitize and polish water fountains.
- Vacuum all rugs and/or carpets, sweep and wet mop hard surface floors.

**The Superintendent's Office, HR Office, Offices, Conference Room and North & South Classrooms:**

- Empty wastebaskets and replace liners when soiled.
- Clean and sanitize open areas of all desktops, tabletops and tops of furniture.
  - o We do not move papers and items.
- Vacuum all rugs and/or carpets.
- Sweep and mop hard surface floors
- Shut and lock designated doors.

**Break Rooms:**

- Empty wastebaskets and replace liners when soiled.
- Clean and sanitize countertops, tabletops, sinks and microwaves.
- Spot clean trash can lids and walls next to trash cans from spillage.
- Restock hand soap and paper towels.
- Vacuum rugs and/or carpets.
- Sweep and mop hard surface floors.

**All Restrooms:**

- Empty wastebaskets and replace liners.
- Clean, sanitize and polish sinks, fixtures, toilets, urinals, countertops and mirrors.
- Spot clean walls of spillage next to wastebaskets and dispensers in the restrooms.
- Dust tops of partition walls.
- Restock hand soap, paper towels and tissue.
- Sweep and wet mop hard surface floors.

**Weekly Services: Friday**

**All Areas:**

- Dust windowsills, mini blinds and ceiling vents.
- Spot clean interior partition glass.
- Detail vacuum under desks, thoroughly behind doors, in corners, etc..



**Service Agreement**  
(Signature Page)

In consideration of StateWide completing the terms, conditions and scheduled services as described in this Service Agreement and Service Schedule, BPS agrees to pay the Nightly Rate of:

**\$90.00**

After review of the terms, conditions and Service Schedule in this Service Agreement, BPS hereby agrees with the terms, conditions and Service Schedule presented to us by StateWide.

This Service Agreement shall have a start date of \_\_\_\_\_, 2024 and shall continue until terminated as set forth in this Service Agreement.

**Bixby Public Schools**

**StateWide Commercial Cleaning Co.**

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Name Printed: \_\_\_\_\_

PO  
2/1/68



### Floor Services Agreement

Ms. Adrienne Malone  
**Bixby Public Schools**  
109 N. Armstrong  
Bixby, OK 74008  
918-366-2386  
[amalone@bixbyps.org](mailto:amalone@bixbyps.org)

StateWide is authorized to perform the following services for the following areas:

- Strip all vinyl composite tile floors and apply four coats of 25% solids floor finish.
  - **Middle School:**
    - 8<sup>th</sup> Grade First Floor - lobby, reception area, nurse office, art room, old art room, kitchen, work room, staff lounge, gym hallways, (2) coaches offices, concession stand, (2) counselor offices and hallways.
    - 8<sup>th</sup> Grade Second Floor - (2) labs, work room and hallways.
  - **East Elementary School:**
    - First Floor - cafeteria and hallways.
  - **North Elementary School:**
    - First Floor - cafeteria.
  - **Central Elementary School:**
    - Rooms - 110, 111, 112, 113, 115, 116, 117, 119, 120, 121, 122, 123, 124, 125, 126, 127.
  - **Brassfield School:**
    - Principal office, counselor office, middle office and teacher's work room.
    - Rooms - 2, 3, 4, 5, 6, 7, 8, 9, 10, 11.

In consideration of StateWide completing the services as described above, Bixby Public Schools agrees to pay the sum of:

**\$9,305 Middle School**  
**\$5,140 East Elementary School**  
**\$4,175 North Elementary School**  
**\$5,480 Central Elementary School**  
**\$5,210 Brassfield School**  
**\$29,310 Total**

The Special Services shall have a start date of \_\_\_\_\_, 2024  
Bixby Public Schools agrees to pay for services upon completion of Floor Services.  
StateWide agrees to move all furniture in order to perform the Floor Services.

**Bixby Public Schools**

**StateWide Commercial Cleaning, Co.**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

g/h

Bixby 9th Grade Center Math Surplus Numbers

Algebra I - BIM - Math Non-consumables							
	Coffey	Desaulniers	Highfill	Robison	Sloan	Tackel	Total
Big Ideas- Algebra 1 Student Edition	1	0	21	17	0	27	66
Big Ideas Algebra 1 Teacher Edition	0	0	0	0	1	0	1

Geometry - BIM - Math Non-consumables				
	Coffey	Sloan	Desaulniers	Total
Big Idea- Geometry Student Edition	24	34	23	81
Big Idea- Geometry Teacher Edition	0	0	0	0

		Algebra II - BIM - Math Non-consumables										
		Desaulniers										
Big Idea- Algebra 2 Student Edition	55											55
Big Idea- Algebra 2 Teacher Edition	0											0
		Total										
		55										
		0										

5/20/24

**Bixby High School Surplus Cubicle from rooms S-207 & S-208**

We no longer need the cubicles in room S-207 & S-208 and need to add them to the BOE agenda to be surplusd before removal by maintenance.

S-207 has 5 sets of cubicles to be surplusd

S-208 has 5 sets of cubicles to be surplusd

CE

2nd Grade Envision Math Non-consumables

	Popp	Rutherford	Graham	Hankins	A. Lane	Bain	Total:
Teacher Guide V1	1	1	0	1	1	1	6
Teacher Guide V2	1	1	0	1	1	1	6
Enrichment Masters	1	1	0	1	1	1	5
Today's Challenging TG	1	1	0	1	1	1	5
ELL Toolkit	1	1	0	1	1	1	5
Quick & Easy Centers Kit	1	1	0	1	1	1	5
Math Diagnosis & Int 2.0	1	1	0	1	1	1	5
Math Practice Posters Classroom Set	1	1	0	1	1	1	5
<b>Total:</b>							<b>30</b>

1st Grade Envision Math Non-consumables

	Stamm	Graves	K. Lane	Bakker	Adams	Cadion	Watkins	Total:
Teacher's Guide Set Vol. 1	1	1	1	1	1	1	1	7
Teacher's Guide Set Vol. 2	1	1	1	1	1	1	1	7
Enrichment Masters with Answer Key	0	0	1	0	0	0	0	1
Today's Challenge Teachers Guide	0	0	1	0	0	0	0	1
English Language Learner Toolkit	0	0	1	0	0	0	0	1
Quick and Easy Centers Kit for Differentiated Instruction	0	0	0	0	0	0	0	0
Math Diagnosis and Intervention System 2.0	1	1	0	1	0	1	0	4
Math Practice Posters Classroom Set	0	1	0	0	0	0	0	1
<b>Total:</b>								<b>10</b>

3rd Grade Envision Math Non-consumables

	Morfe	Hall	Engles	Emberton	Mauch	Covey	Total:
Teacher's Guide Set Vol. 1	0	1	1	0	1	1	4
Teacher's Guide Set Vol. 2	0	1	1	0	1	1	4
Enrichment Masters with Answer Key	0	1	1	0	1	1	4
Today's Challenge Teachers Guide	1	0	1	0	1	1	4
English Language Learner Toolkit	0	0	1	0	1	1	3
Quick and Easy Centers Kit for Differentiated Instruction	1	0	0	0	1	1	3
Math Diagnosis and Intervention System 2.0	0	1	1	0	1	1	4
Math Practice Posters Classroom Set	1	0	0	0	1	1	3

Kindergarten Envision Math Non-consumables

	Long	Lacy	Kachelmeyer	Boler	Fehdrau	Brady	Total:
Teacher's Guide Set Vol. 1	1	1	1	1	0	1	5
Teacher's Guide Set Vol. 2	1	1	1	1	0	1	5
Enrichment Masters with Answer Key	0	0	0	0	1	0	1





Sherry McIntyre <smcintyre@bixbyps.org>

**Surplus**

1 message

Denver Boren <dboren@bixbyps.org>  
To: Sherry McIntyre <smcintyre@bixbyps.org>

Wed, Jun 5, 2024 at 12:17 PM

Maintenance has 32 desks with attached chairs and they asked me to surplus them. It's been a minute since I've had to do that. What do you need from me in order to surplus them? Thanks for any help!



**Denver Boren**  
Principal  
Bixby Central Intermediate  
918-366-2249



# Library Weeding Log

East Media Center

Removed From: 11/1/2023 Removed To: 5/28/2024

## 5/28/2024 - Copies Removed: 28

### Big Nate flips out (Removed: 2)

Author: Peirce, Lincoln. ISBN: 978-0-06-199663-4 (trade bdg.) Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
F Pei	T 3010	\$16.54	8/20/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			4/1/2016	

Was Lost on 4/6/2016 -- Deleted -- Total Circulations: 87

Call Number	Barcode	Price	Acquired	Removed By
F Pei	T 3638	\$16.86	5/23/2017	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/6/2024	Discard

Was Available -- Weeded -- Total Circulations: 124

### Big Nate goes for broke (Removed: 1)

Author: Peirce, Lincoln. ISBN: 978-0-06-199662-7 (lib. bdg.) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F Pei	T 3011	\$15.84	8/20/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		12/11/2023	Discard

Was Available -- Weeded -- Total Circulations: 234

### Big Nate : here goes nothing (Removed: 1)

Author: Peirce, Lincoln. ISBN: 978-0-06-208696-9 (pbk.) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F Pei	T 3189	\$13.74	3/10/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		1/25/2024	Discard

Was Available -- Weeded -- Total Circulations: 209

### Big Nate : in a class by himself (Removed: 1)

Author: Peirce, Lincoln. ISBN: 978-0-06-194434-5 (trade) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F Pei	T 3916	\$16.56	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/16/2024	Discard

Was Available -- Weeded -- Total Circulations: 93

### Big Nate in the zone (Removed: 1)

Author: Peirce, Lincoln. ISBN: 978-0-06-199665-8 Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
F Pei	T 3637	\$16.86	5/23/2017	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/15/2024	Discard

Was Available -- Weeded -- Total Circulations: 151

# Library Weeding Log

East Media Center

## 5/28/2024 - Copies Removed: 28

### Big Nate lives it up (Removed: 1)

Author: Peirce, Lincoln. ISBN: 978-0-06-211108-1 Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
F Pei	T 3231	\$16.54	5/18/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/4/2024	Discard

Was Available -- Weeded -- Total Circulations: 113

### Big Nate on a roll (Removed: 1)

Author: Peirce, Lincoln. ISBN: 978-0-06-194438-3 (trade) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
F Pei	T 1915	\$15.56	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		1/23/2024	Discard

Was Available -- Weeded -- Total Circulations: 322

### Big Nate strikes again (Removed: 1)

Author: Peirce, Lincoln. ISBN: 978-0-06-228358-0 Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
F Pei	T 4980	\$14.84	6/8/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		1/23/2024	Discard

Was Available -- Weeded -- Total Circulations: 13

### The cloud searchers (Removed: 1)

Author: Kibuishi, Kazu, 1978- ISBN: 978-0-545-20885-7 (pbk.) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
741.5 Kib	T 4161	\$16.56	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			2/13/2020	

Was Lost on 6/2/2021 -- Deleted -- Total Circulations: 21

### Diary of a wimpy kid : dog days (Removed: 1)

Author: Kinney, Jeff. ISBN: 978-0-8109-8391-5 (trade) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
F Kin	T 1656	\$16.24	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 296

### Diary of a wimpy kid : Greg Heffley's journal (Removed: 1)

Author: Kinney, Jeff. ISBN: 978-0-8109-9313-6 (trade) Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
F Kin	T 1657	\$16.24	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/9/2024	Discard

Was Available -- Weeded -- Total Circulations: 266

# Library Weeding Log

East Media Center

## 5/28/2024 - Copies Removed: 28

### Diary of a wimpy kid : hard luck (Removed: 1)

Author: Kinney, Jeff. ISBN: 978-1-41971132-9 (hardback) Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
F Kin	T 2695	\$16.64	1/17/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		10/17/2023	Discard

Was Available -- Weeded -- Total Circulations: 265

### Diary of a wimpy kid : Rodrick rules (Removed: 1)

Author: Kinney, Jeff. ISBN: 978-0-8109-9473-7 (trade) Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
F Kin	T 3337	\$17.24	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		5/2/2024	Discard

Was Available -- Weeded -- Total Circulations: 158

### Diary of a wimpy kid : the third wheel (Removed: 2)

Author: Kinney, Jeff. ISBN: 978-1-41970584-7 Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F Kin	T 1661	\$16.24	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 276

Call Number	Barcode	Price	Acquired	Removed By
F Kin	T 3340	\$16.74	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/29/2024	Discard

Was Available -- Weeded -- Total Circulations: 201

### Dugout rivals (Removed: 1)

Author: Bowen, Fred. ISBN: 978-1-56145-515-7 (pbk.) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F Bow	T 1148	\$11.35	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/9/2021	Discard

Was Available -- Weeded -- Total Circulations: 19

### The last council (Removed: 1)

Author: Kibuishi, Kazu, 1978- ISBN: 978-0-545-20887-1 (pbk.) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
741.5 Kib	T 4746	\$17.51	6/2/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/28/2021	

Was Lost on 8/15/2022 -- Deleted -- Total Circulations: 1

# Library Weeding Log

East Media Center

## 5/28/2024 - Copies Removed: 28

### Perfect game (Removed: 1)

Author: Bowen, Fred. ISBN: 978-1-56145-701-4 (trade) Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
F Bow	T 2296	\$11.35	12/2/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		10/4/2023	Discard

Was Available -- Weeded -- Total Circulations: 22

### Prince of the elves (Removed: 1)

Author: Kibuishi, Kazu, 1978- ISBN: 978-0-545-20889-5 (pbk.) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
741.5 Kib	T 4745	\$17.51	6/2/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/28/2021	

Was Lost on 8/15/2022 -- Deleted -- Total Circulations: 1

### Quarterback season (Removed: 1)

Author: Bowen, Fred. ISBN: 978-1-56145-594-2 (pbk.) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
F Bow	T 1149	\$11.65	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		3/22/2022	Discard

Was Available -- Weeded -- Total Circulations: 29

### The stonekeeper (Removed: 1)

Author: Kibuishi, Kazu, 1978- ISBN: 978-0-439-84680-6 (hc) Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
741.5 Kib	T 4748	\$17.51	6/2/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/2/2021	

Was Lost on 5/12/2022 by Ritter, Greenlee (Student: P 32412) - fine was satisfied -- Deleted -- Total Circulations: 2

### Tales from a not-so-dorky drama queen (Removed: 1)

Author: Russell, Rachel Renee. ISBN: 978-1-44248769-7 (trade) Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
F Rus	T 3481	\$16.76	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			3/11/2020	

Was Lost on 3/24/2021 -- Deleted -- Total Circulations: 114

### Tales from a not-so-fabulous life (Removed: 1)

Author: Russell, Rachel Renee. ISBN: 978-1-41698006-3 Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
F Rus	T 1974	\$16.26	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			1/10/2020	

Was Lost on 5/28/2021 by Stockton, Paris (Student: P 18081) - fine was satisfied -- Deleted -- Total Circulations: 188

# Library Weeding Log

East Media Center

## 5/28/2024 - Copies Removed: 28

### Tales from a not-so-glam TV star (Removed: 1)

Author: Russell, Rachel Renée. ISBN: 978-1-44248767-3 Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
F Rus	T 3404	\$16.76	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		5/3/2024	Discard

Was Available -- Weeded -- Total Circulations: 160

### Tales from a not-so-graceful ice princess (Removed: 1)

Author: Russell, Rachel Renee. ISBN: 978-1-44241192-0 Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F Rus	T 1971	\$16.26	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			3/28/2022	

Was Lost on 8/15/2022 -- Deleted -- Total Circulations: 225

### Tales from a not-so-popular party girl (Removed: 1)

Author: Russell, Rachel Renee. ISBN: 978-1-41698008-7 Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F Rus	T 3411	\$16.76	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		1/18/2024	Discard

Was Available -- Weeded -- Total Circulations: 153

### Touchdown trouble (Removed: 1)

Author: Bowen, Fred. ISBN: 978-1-56145-497-6 (pbk.) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
F Bow	T 2295	\$11.35	12/2/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		12/14/2023	Discard

Was Available -- Weeded -- Total Circulations: 24

## 5/24/2024 - Copies Removed: 9

### Bad Kitty drawn to trouble (Removed: 1)

Author: Bruel, Nick. ISBN: 978-1-59643-671-8 (trade) Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
F Bru	T 2784	\$16.54	4/24/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/22/2023	Discard

Was Available -- Weeded -- Total Circulations: 186

### Bad Kitty for president (Removed: 1)

Author: Bruel, Nick. ISBN: 978-1-59643-669-5 (trade) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F Bru	T 2786	\$16.54	4/24/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/29/2016	

# Library Weeding Log

East Media Center

---

## 5/24/2024 - Copies Removed: 9

Was Lost on 4/30/2018 -- Deleted -- Total Circulations: 112

---

### Bad Kitty gets a bath (Removed: 1)

Author: Bruel, Nick. ISBN: 978-1-59643-341-0 (lib. bdg.) Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
F Bru	T 2782	\$17.24	4/24/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/24/2021	

Was Lost on 12/17/2021 by Miller, Andersen (Student: P 20394) - fine was satisfied -- Deleted -- Total Circulations: 199

---

### Bad Kitty goes to the vet (Removed: 1)

Author: Bruel, Nick. ISBN: 978-1-59643-977-1 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
F Bru	T 3264	\$16.76	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		9/26/2023	Discard

Was Available -- Weeded -- Total Circulations: 119

---

### Bad Kitty meets the baby (Removed: 1)

Author: Bruel, Nick. ISBN: 978-1-59643-597-1 (trade) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
F Bru	T 2780	\$16.54	4/24/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/28/2024	Discard

Was Available -- Weeded -- Total Circulations: 216

---

### Bad Kitty school daze (Removed: 1)

Author: Bruel, Nick. ISBN: 978-1-59643-670-1 (trade) Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
F Bru	T 2779	\$16.54	4/24/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			10/11/2022	

Was Lost on 4/9/2024 by Dagenet, Isabella Rose (MSB) (Student: P 21319) - payment pending -- Deleted -- Total Circulations: 223

---

### Charger: Acer C740 (Removed: 1)

Call Number	Barcode	Price	Acquired	Removed By
EQ 327	T 9317	\$30.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 11

---

### Happy birthday Bad Kitty (Removed: 1)

Author: Bruel, Nick. ISBN: 978-1-59643-342-7 Published: 2009

# Library Weeding Log

East Media Center

## 5/24/2024 - Copies Removed: 9

Call Number	Barcode	Price	Acquired	Removed By
F Bru	T 2785	\$16.54	4/24/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/18/2024	Discard

Was Available -- Weeded -- Total Circulations: 222

## I survived the attacks of September 11, 2001 (Removed: 1)

Author: Tarshis, Lauren. ISBN: 978-1-33868049-2 (trade) Published: 2021

Call Number	Barcode	Price	Acquired	Removed By
741.5 Tar	T 4969	\$16.23	6/8/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			3/23/2023	

Was Lost on 5/30/2023 by Vue, Ian (Student: P 43042) - payment pending -- Deleted -- Total Circulations: 9

## 5/23/2024 - Copies Removed: 52

### Charger: Lenovo 100e (Removed: 2)

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10116	\$30.00	8/25/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	General Fund 2019-11-1683	5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 8

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10126	\$30.00	8/25/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	General Fund 2019-11-1683	5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 7

### Charger: Lenovo N23 (Removed: 17)

Call Number	Barcode	Price	Acquired	Removed By
EQ 425	T 9455	\$30.00	12/2/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/22/2024	Discard

Was Available -- Weeded -- Total Circulations: 8

Call Number	Barcode	Price	Acquired	Removed By
EQ 432	T 9462	\$30.00	12/2/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/22/2024	Discard

Was Available -- Weeded -- Total Circulations: 7

Call Number	Barcode	Price	Acquired	Removed By
EQ 440	T 10035	\$30.00	12/15/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/21/2024	Discard

# Library Weeding Log

East Media Center

## 5/23/2024 - Copies Removed: 52

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ 458	T 10053	\$30.00	12/15/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10748	\$30.00	8/23/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10755	\$30.00	8/23/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10771	\$30.00	8/23/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10772	\$30.00	8/23/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10783	\$30.00	8/23/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10810	\$30.00	8/23/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/22/2024	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10821	\$30.00	8/23/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/22/2024	Discard

Was Available -- Weeded -- Total Circulations: 5

# Library Weeding Log

East Media Center

## 5/23/2024 - Copies Removed: 52

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10832	\$30.00	8/23/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/22/2024	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10840	\$30.00	8/23/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/23/2024	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10845	\$30.00	8/23/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/23/2024	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10862	\$30.00	8/23/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/23/2024	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10869	\$30.00	8/23/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10878	\$30.00	8/23/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 5

## Chromebase Acer Chromebase 24 Model 7260NGW. (Removed: 6)

Call Number	Barcode	Price	Acquired	Removed By
AV CBASE	BHS 1002		11/4/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	Tech. Dept.		Discard

Was Available -- Weeded -- Total Circulations: 0

Call Number	Barcode	Price	Acquired	Removed By
AV CBASE	BHS 1015		11/4/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	Tech. Dept.		Discard

Was Available -- Weeded -- Total Circulations: 0

# Library Weeding Log

East Media Center

## 5/23/2024 - Copies Removed: 52

Call Number	Barcode	Price	Acquired	Removed By
AV CBASE	BHS 1023		11/4/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	Tech. Dept.		Discard

Was Available -- Weeded -- Total Circulations: 0

Call Number	Barcode	Price	Acquired	Removed By
AV CBASE	BHS 1024		11/4/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	Tech. Dept.		Discard

Was Available -- Weeded -- Total Circulations: 0

Call Number	Barcode	Price	Acquired	Removed By
AV CBASE	BHS 1026		11/4/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	Tech. Dept.		Discard

Was Available -- Weeded -- Total Circulations: 0

Call Number	Barcode	Price	Acquired	Removed By
AV CBASE	BHS 1027		11/4/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	Tech. Dept.		Discard

Was Available -- Weeded -- Total Circulations: 0

## Chromebook: Lenovo 100e. (Removed: 2)

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10066	\$300.00	8/25/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	General Fund 2019-11-1683	5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 8

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10076	\$300.00	8/25/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	General Fund 2019-11-1683	5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 7

## Chromebook: Lenovo N23 (Removed: 17)

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 9425	\$300.00	4/21/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/22/2024	Discard

Was Available -- Weeded -- Total Circulations: 7

# Library Weeding Log

East Media Center

## 5/23/2024 - Copies Removed: 52

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 9432	\$300.00	4/21/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/22/2024	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10005	\$300.00	12/15/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10023	\$300.00	12/15/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 7

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10579	\$300.00	8/19/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10586	\$300.00	8/19/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 7

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10602	\$300.00	8/19/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10603	\$300.00	8/19/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10614	\$300.00	8/19/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 5

# Library Weeding Log

East Media Center

## 5/23/2024 - Copies Removed: 52

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10641	\$300.00	8/19/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/22/2024	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10652	\$300.00	8/19/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/22/2024	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10663	\$300.00	8/19/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/22/2024	Discard

Was Available -- Weeded -- Total Circulations: 7

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10671	\$300.00	8/19/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/23/2024	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10676	\$300.00	8/19/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/23/2024	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10693	\$300.00	8/19/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/23/2024	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10699	\$300.00	8/19/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 9

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10709	\$300.00	8/19/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 5

# Library Weeding Log

East Media Center

## 5/23/2024 - Copies Removed: 52

### Diary of a wimpy kid : old school (Removed: 2)

Author: Kinney, Jeff. ISBN: 978-1-41971701-7 Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
F Kin	T 3341	\$16.00	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/28/2018	

Was Lost on 11/5/2018 by Griffin, Zoie (Student: P 18734) - fine was satisfied -- Deleted -- Total Circulations: 88

Call Number	Barcode	Price	Acquired	Removed By
F Kin	T 3342	\$16.74	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/21/2016	

Was Lost on 4/30/2018 -- Deleted -- Total Circulations: 25

### Diary of a wimpy kid : the last straw (Removed: 2)

Author: Kinney, Jeff. ISBN: 978-0-8109-7068-7 (trade : alk. paper) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
F Kin	T 1659	\$16.24	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			2/5/2019	

Was Lost on 5/28/2019 -- Deleted -- Total Circulations: 202

Call Number	Barcode	Price	Acquired	Removed By
F Kin	T 3338	\$16.74	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/4/2018	

Was Lost on 10/12/2018 by Holder, Adam Ray (Student: P 17868) - payment pending -- Deleted -- Total Circulations: 98

### Diary of a wimpy kid : the long haul (Removed: 2)

Author: Kinney, Jeff. ISBN: 978-1-41971189-3 Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
F Kin	T 3119	\$16.52	1/27/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/11/2020	

Was Lost on 5/28/2021 -- Deleted -- Total Circulations: 194

Call Number	Barcode	Price	Acquired	Removed By
F Kin	T 3343	\$16.74	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			10/2/2020	

Was Lost on 5/28/2021 -- Deleted -- Total Circulations: 119

### Diary of a wimpy kid : the ugly truth (Removed: 1)

Author: Kinney, Jeff. ISBN: 978-0-8109-8491-2 Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F Kin	T 3334	\$16.74	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/7/2018	

# Library Weeding Log

East Media Center

---

## 5/23/2024 - Copies Removed: 52

Was Lost on 12/15/2018 by Haas, Elijah (Student: P 30342) - fine was satisfied -- Deleted -- Total Circulations: 97

---

### The emperor's code (Removed: 1)

Author: Korman, Gordon.

ISBN: 978-0-545-06048-6 (trade)

Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F Kor	T 9963	\$5.00	10/9/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		1/29/2024	Discard

Was Available -- Weeded -- Total Circulations: 23

---

## 5/21/2024 - Copies Removed: 1

---

### Charger: Acer C740 (Removed: 1)

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10968	\$30.00	2/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

---

## 5/20/2024 - Copies Removed: 2

---

### Charger: Acer C740 (Removed: 1)

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG SPED	T 10939	\$30.00	10/5/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

---

### Chromebook: Acer C740 (Removed: 1)

Call Number	Barcode	Price	Acquired	Removed By
EQ CB SPED	T 10927	\$300.00	10/5/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		5/20/2024	Discard

Was Available -- Weeded -- Total Circulations: 12

---

## 5/17/2024 - Copies Removed: 146

---

### Charger: Acer C740 (Removed: 72)

Call Number	Barcode	Price	Acquired	Removed By
EQ 286	T 9366	\$30.00	8/27/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

# Library Weeding Log

East Media Center

## 5/17/2024 - Copies Removed: 146

Call Number	Barcode	Price	Acquired	Removed By
EQ 287	T 9367	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
EQ 288	T 9368	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 8

Call Number	Barcode	Price	Acquired	Removed By
EQ 289	T 9369	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ 290	T 9370	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ 293	T 9373	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 294	T 9374	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
EQ 295	T 9375	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ 296	T 9376	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

# Library Weeding Log

East Media Center

## 5/17/2024 - Copies Removed: 146

Call Number	Barcode	Price	Acquired	Removed By
EQ 297	T 9377	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 14

Call Number	Barcode	Price	Acquired	Removed By
EQ 298	T 9378	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 299	T 9379	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 300	T 9380	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
EQ 301	T 9381	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
EQ 302	T 9382	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 303	T 9383	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 305	T 9385	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 10

# Library Weeding Log

East Media Center

## 5/17/2024 - Copies Removed: 146

Call Number	Barcode	Price	Acquired	Removed By
EQ 306	T 9386	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 9

Call Number	Barcode	Price	Acquired	Removed By
EQ 307	T 9387	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
EQ 308	T 9388	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
EQ 309	T 9389	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
EQ 310	T 9390	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ 312	T 9392	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 7

Call Number	Barcode	Price	Acquired	Removed By
EQ 313	T 9393	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
EQ 314	T 9394	\$30.00	8/27/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

# Library Weeding Log

East Media Center

## 5/17/2024 - Copies Removed: 146

Call Number	Barcode	Price	Acquired	Removed By
EQ 317	T 9307	\$30.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
EQ 318	T 9308	\$30.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 319	T 9309	\$30.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ 320	T 9310	\$30.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
EQ 321	T 9311	\$30.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
EQ 322	T 9312	\$30.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ 323	T 9313	\$30.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
EQ 324	T 9314	\$30.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 7

# Library Weeding Log

East Media Center

## 5/17/2024 - Copies Removed: 146

Call Number	Barcode	Price	Acquired	Removed By
EQ 325	T 9315	\$30.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ 326	T 9316	\$30.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 9

Call Number	Barcode	Price	Acquired	Removed By
EQ 328	T 9318	\$30.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
EQ 330	T 9320	\$30.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ 331	T 9321	\$30.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
EQ 332	T 9322	\$30.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 333	T 9323	\$30.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 343	T 9333	\$30.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

# Library Weeding Log

## 5/17/2024 - Copies Removed: 146

Call Number	Barcode	Price	Acquired	Removed By
EQ 344	T 9334	\$30.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 9306	\$30.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 9325	\$30.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 9371	\$30.00	8/27/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 9372	\$30.00	8/27/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 7

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 9391	\$30.00	8/27/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 9

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10740	\$30.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10741	\$30.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Checked Out to DUNCAN, ALLISON (Faculty: F 202315056A) Due 5/20/2024 -- Weeded -- Total Circulations: 4

# Library Weeding Log

East Media Center

## 5/17/2024 - Copies Removed: 146

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10742	\$30.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10743	\$30.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10744	\$30.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10884	\$30.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10885	\$30.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10886	\$30.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10887	\$30.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10888	\$30.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

# Library Weeding Log

East Media Center

## 5/17/2024 - Copies Removed: 146

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10889	\$30.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10890	\$30.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10891	\$30.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10892	\$30.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10893	\$30.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10894	\$30.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10896	\$30.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10898	\$30.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

# Library Weeding Log

East Media Center

## 5/17/2024 - Copies Removed: 146

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10966	\$30.00	2/10/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10967	\$30.00	2/10/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10969	\$30.00	2/10/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10972	\$30.00	2/10/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10973	\$30.00	2/10/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG Gifted	T 10399	\$30.00	9/2/2021	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Checked Out to FORD, AMY (Faculty: F 20151530) Due 5/20/2024 -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG SPED	T 10936	\$30.00	10/5/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

## Chromebook: Acer C740 (Removed: 73)

Call Number	Barcode	Price	Acquired	Removed By
EQ 229	T 9339	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

# Library Weeding Log

## 5/17/2024 - Copies Removed: 146

Call Number	Barcode	Price	Acquired	Removed By
EQ 231	T 9341	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
EQ 232	T 9342	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 9

Call Number	Barcode	Price	Acquired	Removed By
EQ 233	T 9343	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 234	T 9344	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
EQ 235	T 9345	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 236	T 9346	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 237	T 9347	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 14

Call Number	Barcode	Price	Acquired	Removed By
EQ 238	T 9348	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

# Library Weeding Log

East Media Center

## 5/17/2024 - Copies Removed: 146

Call Number	Barcode	Price	Acquired	Removed By
EQ 239	T 9349	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 241	T 9351	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		3/29/2024	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 244	T 9354	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ 245	T 9355	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		1/18/2024	Discard

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
EQ 246	T 9356	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
EQ 247	T 9357	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
EQ 249	T 9359	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
EQ 250	T 9360	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/9/2024	Discard

Was Available -- Weeded -- Total Circulations: 13

# Library Weeding Log

East Media Center

## 5/17/2024 - Copies Removed: 146

Call Number	Barcode	Price	Acquired	Removed By
EQ 253	T 9363	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		5/17/2024	Discard

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
EQ 254	T 9364	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 256	T 9276	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/1/2024	Discard

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
EQ 257	T 9277	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ 258	T 9278	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 259	T 9279	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ 261	T 9281	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ 262	T 9282	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		1/23/2024	Discard

Was Available -- Weeded -- Total Circulations: 13

# Library Weeding Log

East Media Center

## 5/17/2024 - Copies Removed: 146

Call Number	Barcode	Price	Acquired	Removed By
EQ 264	T 9284	\$300.00	2/7/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ 265	T 9285	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/11/2024	Discard

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
EQ 266	T 9286	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		12/14/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ 267	T 9287	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
EQ 268	T 9288	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
EQ 269	T 9289	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 270	T 9290	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ 271	T 9291	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

# Library Weeding Log

East Media Center

## 5/17/2024 - Copies Removed: 146

Call Number	Barcode	Price	Acquired	Removed By
EQ 272	T 9292	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 15

Call Number	Barcode	Price	Acquired	Removed By
EQ 273	T 9293	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 274	T 9294	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 9

Call Number	Barcode	Price	Acquired	Removed By
EQ 275	T 9295	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/8/2024	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 283	T 9303	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		1/26/2024	Discard

Was Available -- Weeded -- Total Circulations: 14

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 9283	\$300.00	4/21/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 9304	\$300.00	4/21/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 9336	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

# Library Weeding Log

East Media Center

## 5/17/2024 - Copies Removed: 146

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 9337	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 9340	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 9358	\$300.00	4/21/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 9361	\$300.00	4/21/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 9362	\$300.00	4/21/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10713	\$300.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10716	\$300.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10717	\$300.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

# Library Weeding Log

East Media Center

## 5/17/2024 - Copies Removed: 146

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10718	\$300.00	5/18/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10719	\$300.00	5/18/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10720	\$300.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10721	\$300.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10722	\$300.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10723	\$300.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10724	\$300.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		3/29/2024	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10725	\$300.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

# Library Weeding Log

East Media Center

## 5/17/2024 - Copies Removed: 146

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10726	\$300.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10727	\$300.00	2/22/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10728	\$300.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		1/25/2024	Discard

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10729	\$300.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 9

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10733	\$300.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/9/2024	Discard

Was Available -- Weeded -- Total Circulations: 9

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10736	\$300.00	11/17/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10947	\$300.00	10/25/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 2

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10948	\$300.00	2/10/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

# Library Weeding Log

East Media Center

## 5/17/2024 - Copies Removed: 146

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10949	\$300.00	2/10/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10950	\$300.00	2/10/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10951	\$300.00	2/10/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10952	\$300.00	4/21/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10953	\$300.00	2/10/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10954	\$300.00	2/10/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/3/2024	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10955	\$300.00	2/10/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CB SPED	T 10924	\$300.00	10/5/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/19/2024	Discard

Was Available -- Weeded -- Total Circulations: 5

# Library Weeding Log

East Media Center

## 5/17/2024 - Copies Removed: 146

Chromebook: Acer R11 C738T N15Q8 (Removed: 1)

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10715	\$300.00	4/26/2024	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated			Discard

Was Available -- Weeded -- Total Circulations: 0

## 5/16/2024 - Copies Removed: 106

All about teeth (Removed: 1)

Author: Schuh, Mari C., 1975- ISBN: 978-1-42961238-8 (hardcover) Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
612.3 Sch	T 5003	\$18.54	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/5/2024	Discard

Was Available -- Weeded -- Total Circulations: 23

At the dentist (Removed: 1)

Author: Schuh, Mari C., 1975- ISBN: 978-1-42961242-5 (hardcover) Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
617.6 Sch	T 5014	\$18.54	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		10/17/2022	Discard

Was Available -- Weeded -- Total Circulations: 21

The bald eagle (Removed: 1)

Author: Landau, Elaine. ISBN: 0-531-12626-9 Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
598.9 Lan	T 9777	\$26.00	4/20/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		9/20/2022	Discard

Was Available -- Weeded -- Total Circulations: 14

Beagle (Removed: 1)

Author: Johnson, Jinny, 1949- ISBN: 978-1-77092-123-8 Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
636.753 Joh	T 6149	\$14.06	1/14/2019	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		9/21/2023	Discard

Was Available -- Weeded -- Total Circulations: 41

Boxer (Removed: 1)

Author: Johnson, Jinny, 1949- ISBN: 978-1-59920-840-4 Published: 2013

# Library Weeding Log

East Media Center

## 5/16/2024 - Copies Removed: 106

Call Number	Barcode	Price	Acquired	Removed By
636.73 Joh	T 9586	\$25.65	5/13/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 112

## Brushing teeth (Removed: 1)

Author: Schuh, Mari C., 1975- ISBN: 978-1-42961240-1 (lib. bdg.) Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
617.6 Sch	T 5020	\$18.54	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/9/2024	Discard

Was Available -- Weeded -- Total Circulations: 21

## Bulldog (Removed: 1)

Author: Johnson, Jinny, 1949- ISBN: 978-1-59920-841-1 Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
636.72 Joh	T 9587	\$25.65	5/13/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/13/2024	Discard

Was Available -- Weeded -- Total Circulations: 96

## Charger: Acer C740 (Removed: 35)

Call Number	Barcode	Price	Acquired	Removed By
EQ 336	T 9326	\$30.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 337	T 9327	\$30.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 338	T 9328	\$30.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 339	T 9329	\$30.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

# Library Weeding Log

East Media Center

## 5/16/2024 - Copies Removed: 106

Call Number	Barcode	Price	Acquired	Removed By
EQ 340	T 9330	\$30.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 341	T 9331	\$30.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 14

Call Number	Barcode	Price	Acquired	Removed By
EQ 342	T 9332	\$30.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 14

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10900	\$30.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 7

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10901	\$30.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 8

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10974	\$30.00	2/10/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10975	\$30.00	2/10/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10977	\$30.00	2/10/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

# Library Weeding Log

East Media Center

## 5/16/2024 - Copies Removed: 106

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10979	\$30.00	2/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10980	\$30.00	2/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 2

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10981	\$30.00	2/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG Gifted	T 10400	\$30.00	9/2/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG Gifted	T 10401	\$30.00	9/2/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG Gifted	T 10402	\$30.00	9/2/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG Gifted	T 10403	\$30.00	9/2/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG Gifted	T 10404	\$30.00	9/2/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Checked Out to SANDERS, BRITTANY (Faculty: F 20221605B) Due 5/20/2024 -- Weeded -- Total Circulations: 6

# Library Weeding Log

East Media Center

## 5/16/2024 - Copies Removed: 106

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG Gifted	T 10405	\$30.00	9/2/2021	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG Gifted	T 10406	\$30.00	9/2/2021	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 9

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG Gifted	T 10407	\$30.00	9/2/2021	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 9

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG Gifted	T 10408	\$30.00	9/2/2021	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 9

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG Indian Ed	T 10412	\$30.00	9/19/2021	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	Title VI Funds 2017-2018	11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 8

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG SPED	T 10934	\$30.00	10/5/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG SPED	T 10935	\$30.00	10/5/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG SPED	T 10937	\$30.00	10/5/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

# Library Weeding Log

East Media Center

## 5/16/2024 - Copies Removed: 106

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG SPED	T 10938	\$30.00	10/5/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG SPED	T 10940	\$30.00	10/5/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG SPED	T 10941	\$30.00	10/5/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG SPED	T 10942	\$30.00	10/5/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG SPED	T 10943	\$30.00	10/5/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG SPED	T 10944	\$30.00	10/5/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG SPED	T 10945	\$30.00	10/5/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

## Chromebook: Acer C740 (Removed: 36)

Call Number	Barcode	Price	Acquired	Removed By
EQ 276	T 9296	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 14

# Library Weeding Log

## 5/16/2024 - Copies Removed: 106

Call Number	Barcode	Price	Acquired	Removed By
EQ 277	T 9297	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 17

Call Number	Barcode	Price	Acquired	Removed By
EQ 278	T 9298	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 15

Call Number	Barcode	Price	Acquired	Removed By
EQ 279	T 9299	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 15

Call Number	Barcode	Price	Acquired	Removed By
EQ 280	T 9300	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 13

Call Number	Barcode	Price	Acquired	Removed By
EQ 281	T 9301	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 16

Call Number	Barcode	Price	Acquired	Removed By
EQ 282	T 9302	\$300.00	8/26/2020	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 15

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10737	\$300.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 9

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10738	\$300.00	8/31/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 9

# Library Weeding Log

East Media Center

## 5/16/2024 - Copies Removed: 106

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10956	\$300.00	2/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10957	\$300.00	2/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10959	\$300.00	2/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10961	\$300.00	2/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10962	\$300.00	2/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 2

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10963	\$300.00	2/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 2

Call Number	Barcode	Price	Acquired	Removed By
EQ CB Gifted	T 10389	\$300.00	9/2/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ CB Gifted	T 10390	\$300.00	9/2/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

# Library Weeding Log

East Media Center

## 5/16/2024 - Copies Removed: 106

Call Number	Barcode	Price	Acquired	Removed By
EQ CB Gifted	T 10391	\$300.00	9/2/2021	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 7

Call Number	Barcode	Price	Acquired	Removed By
EQ CB Gifted	T 10392	\$300.00	9/2/2021	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ CB Gifted	T 10393	\$300.00	9/2/2021	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ CB Gifted	T 10394	\$300.00	9/2/2021	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ CB Gifted	T 10395	\$300.00	9/2/2021	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ CB Gifted	T 10396	\$300.00	9/2/2021	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
EQ CB Gifted	T 10397	\$300.00	9/2/2021	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 9

Call Number	Barcode	Price	Acquired	Removed By
EQ CB Gifted	T 10398	\$300.00	9/2/2021	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 9

# Library Weeding Log

East Media Center

## 5/16/2024 - Copies Removed: 106

Call Number	Barcode	Price	Acquired	Removed By
EQ CB Indian Ed	T 10410	\$300.00	9/19/2021	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	Title VI Funds 2017-2018	11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
EQ CB SPED	T 10922	\$300.00	8/10/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CB SPED	T 10923	\$300.00	10/5/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CB SPED	T 10925	\$300.00	8/10/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 2

Call Number	Barcode	Price	Acquired	Removed By
EQ CB SPED	T 10926	\$300.00	10/9/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 2

Call Number	Barcode	Price	Acquired	Removed By
EQ CB SPED	T 10928	\$300.00	10/5/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ CB SPED	T 10929	\$300.00	4/21/2023	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/26/2024	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB SPED	T 10930	\$300.00	10/5/2022	roushl

Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

# Library Weeding Log

East Media Center

## 5/16/2024 - Copies Removed: 106

Call Number	Barcode	Price	Acquired	Removed By
EQ CB SPED	T 10931	\$300.00	10/5/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB SPED	T 10932	\$300.00	10/5/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB SPED	T 10933	\$300.00	10/5/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 8

## Classification (Removed: 1)

Author: Wallace, Holly, 1961- ISBN: 1-40348845-2 Published: 2006

Call Number	Barcode	Price	Acquired	Removed By
570 Wal	T 9782	\$29.29	4/20/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		9/9/2022	Discard

Was Available -- Weeded -- Total Circulations: 1

## Coral reefs : colorful underwater habitats (Removed: 1)

Author: Salas, Laura Purdie. ISBN: 978-1-40485373-7 (lib. bdg.) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
577.7 Sal	T 9676	\$19.54	4/20/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/11/2022	Discard

Was Available -- Weeded -- Total Circulations: 5

## Countdown to summer : a poem for every day of the school year (Removed: 1)

Author: Lewis, J. Patrick. ISBN: 978-0-316-02089-3 (trade) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
811.5 Lew	T 9786	\$17.01	4/20/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/26/2019	Discard

Was Available -- Weeded -- Total Circulations: 14

## A desert scrapbook : dawn to dusk in the Sonoran Desert (Removed: 1)

Author: Wright-Frierson, Virginia. ISBN: 0-689-80678-7 (alk. paper) Published: 1996

Call Number	Barcode	Price	Acquired	Removed By
577.5 Wri	T 2250	\$12.17	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		10/25/2018	Discard

Was Available -- Weeded -- Total Circulations: 13

# Library Weeding Log

East Media Center

## 5/16/2024 - Copies Removed: 106

### Deserts (Removed: 1)

Author: Howard, Fran, 1953- ISBN: 978-1-59679-776-5 Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
577.5 How	T 6067	\$18.95	9/11/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		12/17/2019	Discard

Was Available -- Weeded -- Total Circulations: 14

### The fastest game on two feet : and other poems about how sports began (Removed: 1)

Author: Low, Alice. ISBN: 978-0-8234-1905-0 (trade) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
811.5 Low	T 1690	\$19.04	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		3/15/2024	Discard

Was Available -- Weeded -- Total Circulations: 10

### Forests (Removed: 1)

Author: Howard, Fran, 1953- ISBN: 978-1-59679-777-2 Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
577.3 How	T 6068	\$18.95	9/11/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/21/2023	Discard

Was Available -- Weeded -- Total Circulations: 7

### German shepherd (Removed: 1)

Author: Johnson, Jinny, 1949- ISBN: 978-1-59920-842-8 Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
636.73 Joh	T 9588	\$25.65	5/13/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/30/2024	Discard

Was Available -- Weeded -- Total Circulations: 126

### Golden retriever (Removed: 1)

Author: Johnson, Jinny, 1949- ISBN: 978-1-59920-843-5 Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
636.75 Joh	T 9589	\$25.65	5/13/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/15/2024	Discard

Was Available -- Weeded -- Total Circulations: 124

### Grasslands (Removed: 1)

Author: Howard, Fran, 1953- ISBN: 978-1-59679-778-9 Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
577.4 How	T 6069	\$18.95	9/11/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/12/2019	Discard

Was Available -- Weeded -- Total Circulations: 8

# Library Weeding Log

East Media Center

## 5/16/2024 - Copies Removed: 106

### Hammerhead shark (Removed: 1)

Author: Rake, Jody Sullivan. ISBN: 978-1-42965014-4 (lib. bdg.) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
597.3 Rak	T 9674	\$19.54	4/20/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		12/1/2022	Discard

Was Available -- Weeded -- Total Circulations: 32

### How a seed grows (Removed: 1)

Author: Jordan, Helene J. (Helene Jamieson) ISBN: 0-06-020104-5 Published: 1992

Call Number	Barcode	Price	Acquired	Removed By
582 Jor	T 1621	\$11.67	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		4/22/2021	Discard

Was Available -- Weeded -- Total Circulations: 8

### Jungle (Removed: 1)

Author: Greenaway, Theresa, 1947- ISBN: 978-0-7566-0694-7 (HC) Published: 2004

Call Number	Barcode	Price	Acquired	Removed By
577.3 Gre	T 1464	\$18.36	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		1/9/2024	Discard

Was Available -- Weeded -- Total Circulations: 39

### Labrador retriever (Removed: 1)

Author: Johnson, Jinny, 1949- ISBN: 978-1-59920-844-2 Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
636.75 Joh	T 9590	\$25.65	5/13/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		3/7/2024	Discard

Was Available -- Weeded -- Total Circulations: 110

### Lakes and ponds (Removed: 1)

Author: Howard, Fran, 1953- ISBN: 978-1-59679-779-6 Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
577.6 How	T 6070	\$18.95	9/11/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/23/2021	Discard

Was Available -- Weeded -- Total Circulations: 16

### The life cycles of plants (Removed: 1)

Author: Hirsch, Rebecca E. ISBN: 978-1-61080-204-8 (lib. bdg.) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
580 Hir	T 5091	\$14.31	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		8/30/2019	Discard

# Library Weeding Log

East Media Center

## 5/16/2024 - Copies Removed: 106

Was Available -- Weeded -- Total Circulations: 6

### Mountains (Removed: 1)

Author: Howard, Fran, 1953- ISBN: 978-1-59679-780-2 Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
577.5 How	T 6071	\$18.95	9/11/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/12/2019	Discard

Was Available -- Weeded -- Total Circulations: 8

### Ocean (Removed: 1)

Author: MacQuitty, Miranda. ISBN: 0-7566-0710-8 (lib. bdg.) Published: 2004

Call Number	Barcode	Price	Acquired	Removed By
591.7 Mac	T 1713	\$18.36	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/20/2023	Discard

Was Available -- Weeded -- Total Circulations: 29

### Oceans (Removed: 1)

Author: Howard, Fran, 1953- ISBN: 978-1-59679-781-9 Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
578.7 How	T 6072	\$18.95	9/11/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/6/2023	Discard

Was Available -- Weeded -- Total Circulations: 14

### Oklahoma City Thunder (Removed: 1)

Author: Frisch, Aaron, 1975- ISBN: 978-1-60818-144-5 (lib. bdg. Published: 2012 : alk. paper)

Call Number	Barcode	Price	Acquired	Removed By
796.323 Fri	T 5124	\$18.01	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 52

### The Oklahoma City Thunder (Removed: 1)

Author: Stewart, Mark, 1960 July 7- ISBN: 978-1-59953-327-8 (lib. bdg.) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
796.323 Ste	T 5125	\$20.00	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/22/2024	Discard

Was Available -- Weeded -- Total Circulations: 63

### Plant book (Removed: 1)

Author: Hickman, Pamela M. ISBN: 1-55074-483-6 (bound) Published: 2000

# Library Weeding Log

East Media Center

## 5/16/2024 - Copies Removed: 106

Call Number	Barcode	Price	Acquired	Removed By
580 Hic	T 5130	\$11.01	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/18/2024	Discard

Was Available -- Weeded -- Total Circulations: 2

## Pumpkins (Removed: 1)

Author: Robbins, Ken. ISBN: 978-1-59643-184-3 Published: 2006

Call Number	Barcode	Price	Acquired	Removed By
635 Rob	T 5136	\$15.31	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		9/26/2023	Discard

Was Available -- Weeded -- Total Circulations: 72

## Rivers and streams (Removed: 1)

Author: Howard, Fran, 1953- ISBN: 978-1-59679-782-6 Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
577.6 How	T 6073	\$18.95	9/11/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/30/2022	Discard

Was Available -- Weeded -- Total Circulations: 10

## A walk in the boreal forest (Removed: 1)

Author: Johnson, Rebecca L. ISBN: 1-57505-156-7 (lib. bdg. : alk. paper) Published: 2000

Call Number	Barcode	Price	Acquired	Removed By
577.3 Joh	T 1619	\$23.22	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/21/2023	Discard

Was Available -- Weeded -- Total Circulations: 7

## Wetlands (Removed: 1)

Author: Howard, Fran, 1953- ISBN: 978-1-59679-783-3 Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
577.6 How	T 6074	\$18.95	9/11/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/23/2021	Discard

Was Available -- Weeded -- Total Circulations: 5

## What is a plant? (Removed: 1)

Author: Kalman, Bobbie. ISBN: 0-86505-959-4 (paper) Published: 2000

Call Number	Barcode	Price	Acquired	Removed By
580 Kal	T 5197	\$19.00	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		9/3/2014	Discard

Was Available -- Weeded -- Total Circulations: 1

**5/16/2024 - Copies Removed: 106****Yorkshire terrier (Removed: 1)**

Author: Johnson, Jinny, 1949- ISBN: 978-1-59920-846-6 Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
636.76 Joh	T 9592	\$25.65	5/13/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/29/2024	Discard

Was Available -- Weeded -- Total Circulations: 82

**5/15/2024 - Copies Removed: 102****Abraham Lincoln (Removed: 1)**

Author: Stone, Tanya Lee. ISBN: 0-7566-0834-1 (pb) Published: 2005

Call Number	Barcode	Price	Acquired	Removed By
92 Lin	T 9526	\$5.99	3/12/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/10/2024	Discard

Was Available -- Weeded -- Total Circulations: 37

**The adventures of Captain Underpants : an epic novel (Removed: 1)**

Author: Pilkey, Dav, 1966- ISBN: 0-590-84627-2 Published: 1997

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 1927	\$18.36	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		3/6/2024	Discard

Was Available -- Weeded -- Total Circulations: 212

**The battle of the Labyrinth (Removed: 1)**

Author: Riordan, Rick. ISBN: 978-1-42310146-8 (trade) Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
F Rio	T 4191	\$20.06	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 56

**The battle of the Labyrinth (Removed: 1)**

Author: Riordan, Rick. ISBN: 978-1-42310149-9 (pbk.) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
F Rio	T 1944	\$19.06	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 165

**Birds in the bushes : a story about Margaret Morse Nice (Removed: 1)**

Author: Dunlap, Julie. ISBN: 1-57505-006-4 Published: 1996

Call Number	Barcode	Price	Acquired	Removed By
92 Nic	T 5273	\$17.80	4/13/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		9/23/2016	Discard

**5/15/2024 - Copies Removed: 102**

Was Available -- Weeded -- Total Circulations: 4

**Captain Underpants and the attack of the talking toilets : the second epic (Removed: 2)**

Author: Pilkey, Dav, 1966- ISBN: 978-0-545-59932-0 Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 2712	\$11.95	1/17/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/3/2024	Discard

Was Available -- Weeded -- Total Circulations: 215

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 3921	\$12.65	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/11/2024	Discard

Was Available -- Weeded -- Total Circulations: 83

**Captain Underpants and the big, bad battle of the Bionic Booger Boy, part (Removed: 2)**

Author: Pilkey, Dav, 1966- ISBN: 978-0-439-37610-5 (pbk.) Published: 2003

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 2711	\$11.83	1/17/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/18/2024	Discard

Was Available -- Weeded -- Total Circulations: 208

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 4061	\$12.53	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		5/1/2024	Discard

Was Available -- Weeded -- Total Circulations: 59

**Captain Underpants and the big, bad battle of the Bionic Booger Boy, part (Removed: 2)**

Author: Pilkey, Dav, 1966- ISBN: 0-439-37611-4 (trade) Published: 2003

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 2715	\$11.95	1/17/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/30/2024	Discard

Was Available -- Weeded -- Total Circulations: 219

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 4062	\$12.65	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/16/2024	Discard

Was Available -- Weeded -- Total Circulations: 61

**Captain Underpants and the invasion of the incredibly naughty cafeteria la (Removed: 2)**

Author: Pilkey, Dav, 1966- ISBN: 0-439-04995-4 Published: 1999

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 2713	\$11.95	1/17/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

# Library Weeding Log

East Media Center

## 5/15/2024 - Copies Removed: 102

Was Available -- Weeded -- Total Circulations: 209

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 3922	\$12.65	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/18/2024	Discard

Was Available -- Weeded -- Total Circulations: 57

## Captain Underpants and the perilous plot of Professor Poopyants : the fou (Removed: 1)

Author: Pilkey, Dav, 1966- ISBN: 0-439-04998-9 (pbk.) Published: 2000

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 2714	\$11.95	1/17/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 192

## Captain Underpants and the perilous plot of Professor Poopyants : the fou (Removed: 1)

Author: Pilkey, Dav, 1966- ISBN: 978-0-545-87187-7 (trade) Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 4959	\$15.84	6/8/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/22/2024	Discard

Was Available -- Weeded -- Total Circulations: 27

## Captain Underpants and the preposterous plight of the purple potty people (Removed: 2)

Author: Pilkey, Dav, 1966- ISBN: 0-439-37613-0 Published: 2006

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 2760	\$11.95	1/24/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/30/2024	Discard

Was Available -- Weeded -- Total Circulations: 208

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 3924	\$12.65	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/30/2024	Discard

Was Available -- Weeded -- Total Circulations: 55

## Captain Underpants and the revolting revenge of the Radioactive Robo-Boxer (Removed: 2)

Author: Pilkey, Dav, 1966- ISBN: 978-0-545-17536-4 (trade) Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 3926	\$14.46	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/10/2024	Discard

Was Available -- Weeded -- Total Circulations: 66

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 4666	\$15.72	6/2/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/22/2024	Discard

# Library Weeding Log

East Media Center

## 5/15/2024 - Copies Removed: 102

Was Available -- Weeded -- Total Circulations: 17

### Captain Underpants and the sensational saga of Sir Stinks-A-Lot : the twel (Removed: 2)

Author: Pilkey, Dav, 1966- ISBN: 978-0-545-50492-8 Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 3374	\$13.96	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		3/6/2024	Discard

Was Available -- Weeded -- Total Circulations: 152

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 3933	\$14.46	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 77

### Captain Underpants and the terrifying return of Tippy Tinkletrousers : the (Removed: 2)

Author: Pilkey, Dav, 1966- ISBN: 978-0-545-17534-0 (trade) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 2716	\$13.86	1/17/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		5/1/2024	Discard

Was Available -- Weeded -- Total Circulations: 236

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 3925	\$14.46	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 82

### Captain Underpants and the tyrannical retaliation of the Turbo Toilet 2000 (Removed: 2)

Author: Pilkey, Dav, 1966- ISBN: 978-0-545-50490-4 (trade) Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 3373	\$13.96	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/22/2024	Discard

Was Available -- Weeded -- Total Circulations: 144

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 3927	\$14.46	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 80

### Captain Underpants and the wrath of the wicked Wedgie Woman : the fifth ep (Removed: 2)

Author: Pilkey, Dav, 1966- ISBN: 978-0-439-05000-5 (pbk.) Published: 2001

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 2761	\$11.95	1/24/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/16/2024	Discard

# Library Weeding Log

East Media Center

## 5/15/2024 - Copies Removed: 102

Was Available -- Weeded -- Total Circulations: 213

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 4063	\$12.65	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		5/1/2024	Discard

Was Available -- Weeded -- Total Circulations: 67

## Catching fire (Removed: 1)

Author: Collins, Suzanne. ISBN: 978-0-439-02349-8 (trade : alk. paper) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
F Col	T 1300	\$20.04	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		10/24/2023	Discard

Was Available -- Weeded -- Total Circulations: 130

## Cinderella, or, The little glass slipper (Removed: 1)

Author: Perrault, Charles, 1628-1703. ISBN: 0-684-12676-1 Published: 1954

Call Number	Barcode	Price	Acquired	Removed By
398.2 Bro	T 2309	\$12.67	12/2/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		2/9/2023	Discard

Was Available -- Weeded -- Total Circulations: 9

## Dash (Removed: 1)

Author: Larson, Kirby. ISBN: 978-0-545-41635-1 (trade) Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
F Lar	T 9655	\$16.99	4/16/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/17/2024	Discard

Was Available -- Weeded -- Total Circulations: 67

## Demanding justice : a story about Mary Ann Shadd Cary (Removed: 1)

Author: Ferris, Jeri. ISBN: 1-57505-177-X ((lib. bdg. : alk. paper) : alk. paper) Published: 2003

Call Number	Barcode	Price	Acquired	Removed By
92 Car	T 8039	\$22.60	5/12/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation			Discard

Was Available -- Weeded -- Total Circulations: 0

## Diary of a wimpy kid : the ugly truth (Removed: 1)

Author: Kinney, Jeff. ISBN: 978-0-8109-8491-2 Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F Kin	T 1655	\$16.24	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 292

# Library Weeding Log

East Media Center

## 5/15/2024 - Copies Removed: 102

### Discovering nature's laws : a story about Isaac Newton (Removed: 1)

Author: Salas, Laura Purdie. ISBN: 1-57505-183-4 (lib. bdg. : alk. paper) Published: 2004

Call Number	Barcode	Price	Acquired	Removed By
92 New	T 8041	\$22.60	5/12/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		10/7/2014	Discard

Was Available -- Weeded -- Total Circulations: 1

### Dog Man (Removed: 2)

Author: Pilkey, Dav, 1966- ISBN: 978-0-545-58160-8 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
741.5 Pil	T 1510	\$9.99	12/16/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/22/2024	Discard

Was Available -- Weeded -- Total Circulations: 58

Call Number	Barcode	Price	Acquired	Removed By
741.5 Pil	T 1522	\$9.99	12/16/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/11/2024	Discard

Was Available -- Weeded -- Total Circulations: 48

### The elves and the shoemaker (Removed: 1)

Author: LaMarche, Jim. ISBN: 978-0-8118-3477-3 Published: 2003

Call Number	Barcode	Price	Acquired	Removed By
398.2 LaM	T 5045	\$14.49	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		1/4/2016	Discard

Was Available -- Weeded -- Total Circulations: 6

### George Washington (Removed: 1)

Author: Hort, Lenny. ISBN: 978-0-7566-0835-4 Published: 2005

Call Number	Barcode	Price	Acquired	Removed By
92 Was	T 9525	\$4.99	3/12/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/7/2024	Discard

Was Available -- Weeded -- Total Circulations: 37

### Ghost of Spirit Bear (Removed: 2)

Author: Mikaelson, Ben, 1952- ISBN: 978-0-06-009009-8 (pbk.) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F Mik	T 5324	\$11.71	1/29/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/8/2021	

Was Lost on 5/18/2022 -- Deleted -- Total Circulations: 93

# Library Weeding Log

East Media Center

## 5/15/2024 - Copies Removed: 102

Call Number	Barcode	Price	Acquired	Removed By
F Mik	T 8898	\$15.37	2/6/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage			Discard

Was Available -- Weeded -- Total Circulations: 0

## The ghosts of Tupelo Landing (Removed: 1)

Author: Turnage, Sheila. ISBN: 978-0-8037-3671-9 (trade) Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
F Tur	T 9647	\$8.99	4/14/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 47

## Global warming (Removed: 2)

Author: Simon, Seymour. ISBN: 978-0-06-114250-5 (trade) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
363.7 Sim	T 2555	\$19.06	12/2/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			2/20/2018	

Was Lost on 5/3/2018 -- Deleted -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
363.738 Sim	T 6213	\$13.23	1/14/2019	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		10/19/2021	Discard

Was Available -- Weeded -- Total Circulations: 5

## Harry Potter and the Chamber of Secrets (Removed: 2)

Author: Rowling, J. K. ISBN: 978-0-439-06486-6 (hardcover) Published: 1999

Call Number	Barcode	Price	Acquired	Removed By
F Row	T 2522	\$23.96	12/2/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 197

Call Number	Barcode	Price	Acquired	Removed By
F Row	T 3381	\$25.86	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 120

## Harry Potter and the deathly hallows (Removed: 2)

Author: Rowling, J. K. ISBN: 978-0-545-02936-0 (lib. bdg.) Published: 2007

Call Number	Barcode	Price	Acquired	Removed By

# Library Weeding Log

East Media Center

## 5/15/2024 - Copies Removed: 102

Call Number	Barcode	Price	Acquired	Removed By
F Row	T 2719	\$31.36	1/17/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/9/2024	Discard

Was Available -- Weeded -- Total Circulations: 175

Call Number	Barcode	Price	Acquired	Removed By
F Row	T 3480	\$31.46	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 134

## Harry Potter and the goblet of fire (Removed: 3)

Author: Rowling, J. K. ISBN: 978-0-439-13959-5 Published: 2000

Call Number	Barcode	Price	Acquired	Removed By
F Row	T 2720	\$27.86	1/17/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/9/2024	Discard

Was Available -- Weeded -- Total Circulations: 177

Call Number	Barcode	Price	Acquired	Removed By
F Row	T 3382	\$27.96	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			2/12/2020	

Was Lost on 5/28/2021 -- Deleted -- Total Circulations: 94

Call Number	Barcode	Price	Acquired	Removed By
F Row	T 4963	\$29.53	6/8/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 21

## Harry Potter and the half-blood prince (Removed: 1)

Author: Rowling, J. K. ISBN: 978-0-439-78454-2 (trade bdg.) Published: 2005

Call Number	Barcode	Price	Acquired	Removed By
F Row	T 3385	\$27.96	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/9/2024	Discard

Was Available -- Weeded -- Total Circulations: 124

## Harry Potter and the Order of the Phoenix (Removed: 2)

Author: Rowling, J. K. ISBN: 0-439-56761-0 Published: 2003

Call Number	Barcode	Price	Acquired	Removed By
F Row	T 2721	\$27.86	1/17/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/28/2023	

Was Lost on 3/7/2024 by Crockett, Logan (Student: P 38030) - fine was satisfied -- Deleted -- Total Circulations: 173

# Library Weeding Log

East Media Center

## 5/15/2024 - Copies Removed: 102

Call Number	Barcode	Price	Acquired	Removed By
F Row	T 3383	\$27.96	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/25/2024	Discard

Was Available -- Weeded -- Total Circulations: 112

## Harry Potter and the prisoner of Azkaban (Removed: 1)

Author: Rowling, J. K. ISBN: 978-0-439-13635-8 (hc) Published: 1999

Call Number	Barcode	Price	Acquired	Removed By
F Row	T 3384	\$25.86	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 130

## Harry Potter and the sorcerer's stone (Removed: 1)

Author: Rowling, J. K. ISBN: 978-0-590-35340-3 (hardcover) Published: 1998

Call Number	Barcode	Price	Acquired	Removed By
F Row	T 3386	\$25.86	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/18/2024	Discard

Was Available -- Weeded -- Total Circulations: 156

## The Hunger Games (Removed: 1)

Author: Collins, Suzanne. ISBN: 978-0-545-42511-7 (pbk.) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F Col	T 1305	\$19.06	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/29/2024	Discard

Was Available -- Weeded -- Total Circulations: 158

## I survived true stories : five epic disasters (Removed: 1)

Author: Tarshis, Lauren. ISBN: 978-0-545-78224-1 Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
363.34 Tar	T 9660	\$9.99	4/16/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		5/3/2024	Discard

Was Available -- Weeded -- Total Circulations: 110

## Jazz age poet : a story about Langston Hughes (Removed: 1)

Author: Jones, Veda Boyd. ISBN: 978-1-57505-757-6 (lib. bdg. : alk. paper) Published: 2006

Call Number	Barcode	Price	Acquired	Removed By
92 Hug	T 8040	\$22.60	5/12/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		2/13/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

# Library Weeding Log

East Media Center

## 5/15/2024 - Copies Removed: 102

### Johnny Appleseed (Removed: 1)

Author: Ditchfield, Christin. ISBN: 0-516-22853-6 (lib. bdg.) Published: 2003

Call Number	Barcode	Price	Acquired	Removed By
92 App	T 5080	\$10.21	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		1/27/2022	Discard

Was Available -- Weeded -- Total Circulations: 3

### Johnny Appleseed (Removed: 1)

Author: Yolen, Jane. ISBN: 978-0-06-059135-9 (trade) Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
92 App	T 5082	\$14.49	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		4/26/2021	Discard

Was Available -- Weeded -- Total Circulations: 13

### Johnny Appleseed : the story of a legend (Removed: 1)

Author: Moses, Will. ISBN: 0-399-23153-6 Published: 2001

Call Number	Barcode	Price	Acquired	Removed By
92 App	T 5081	\$15.34	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		5/9/2018	Discard

Was Available -- Weeded -- Total Circulations: 8

### Judy Moody and the bad luck charm (Removed: 1)

Author: McDonald, Megan. ISBN: 978-0-7636-3451-3 (trade) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F McD	T 1754	\$17.66	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/17/2024	Discard

Was Available -- Weeded -- Total Circulations: 140

### Judy Moody and the bucket list (Removed: 1)

Author: McDonald, Megan. ISBN: 978-0-7636-7995-8 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
F McD	T 3629	\$18.26	5/23/2017	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/30/2024	Discard

Was Available -- Weeded -- Total Circulations: 45

### Judy Moody and the not bummer summer (Removed: 1)

Author: McDonald, Megan. ISBN: 978-0-7636-5711-6 (trade) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F McD	T 1753	\$17.66	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/19/2024	Discard

Was Available -- Weeded -- Total Circulations: 175

# Library Weeding Log

East Media Center

## 5/15/2024 - Copies Removed: 102

### Judy Moody : around the world in 8 1/2 days (Removed: 1)

Author: McDonald, Megan. ISBN: 978-0-7636-2832-1 (trade bdg.) Published: 2006

Call Number	Barcode	Price	Acquired	Removed By
F McD	T 1745	\$17.66	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 87

### Judy Moody declares independence (Removed: 1)

Author: McDonald, Megan. ISBN: 978-0-7636-2361-6 (alk. paper) Published: 2005

Call Number	Barcode	Price	Acquired	Removed By
F McD	T 2464	\$17.66	12/2/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/22/2024	Discard

Was Available -- Weeded -- Total Circulations: 77

### Judy Moody gets famous! (Removed: 1)

Author: McDonald, Megan. ISBN: 0-7636-0849-1 (hardcover : alk. paper) Published: 2001

Call Number	Barcode	Price	Acquired	Removed By
F McD	T 1747	\$17.66	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/23/2021	

Was Lost on 9/22/2022 by Enriquez, Emmalyn (Student: P 39575) - fine was satisfied -- Deleted -- Total Circulations: 127

### Judy Moody, girl detective (Removed: 1)

Author: McDonald, Megan. ISBN: 978-0-7636-3450-6 (trade) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F McD	T 1752	\$17.94	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		10/9/2023	Discard

Was Available -- Weeded -- Total Circulations: 91

### Judy Moody goes to college (Removed: 1)

Author: McDonald, Megan. ISBN: 978-0-7636-2833-8 (trade : alk. paper) Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
F McD	T 1744	\$17.66	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/29/2024	Discard

Was Available -- Weeded -- Total Circulations: 110

### Judy Moody, M.D. : the doctor is in! (Removed: 1)

Author: McDonald, Megan. ISBN: 0-7636-2024-6 (alk. paper) Published: 2004

# Library Weeding Log

East Media Center

## 5/15/2024 - Copies Removed: 102

Call Number	Barcode	Price	Acquired	Removed By
F McD	T 2465	\$11.37	12/2/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/30/2024	Discard

Was Available -- Weeded -- Total Circulations: 90

## Judy Moody, mood Martian (Removed: 1)

Author: McDonald, Megan. ISBN: 978-0-7636-6698-9 (hbk.) Published: 2014  
(reinforced trade ed.)

Call Number	Barcode	Price	Acquired	Removed By
F McD	T 3103	\$17.94	11/11/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/30/2024	Discard

Was Available -- Weeded -- Total Circulations: 96

## Judy Moody predicts the future (Removed: 1)

Author: McDonald, Megan. ISBN: 0-7636-1792-X (hc. : alk. paper) Published: 2005

Call Number	Barcode	Price	Acquired	Removed By
F McD	T 1748	\$11.37	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			3/6/2017	

Was Lost on 5/31/2018 by Geren, Adrianna (Student: P 16012) - fine was satisfied -- Deleted -- Total Circulations: 50

## Judy Moody saves the world! (Removed: 1)

Author: McDonald, Megan. ISBN: 0-7636-1446-7 (alk. paper) Published: 2002

Call Number	Barcode	Price	Acquired	Removed By
F McD	T 1749	\$11.37	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/17/2024	Discard

Was Available -- Weeded -- Total Circulations: 95

## Judy Moody was in a mood (Removed: 1)

Author: McDonald, Megan. ISBN: 0-7636-0685-5 (hardcover) Published: 2000

Call Number	Barcode	Price	Acquired	Removed By
F McD	T 1746	\$11.67	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/26/2024	Discard

Was Available -- Weeded -- Total Circulations: 132

## King of the Wind; (Removed: 1)

Author: Henry, Marguerite, 1902-1997. LCCN: 48-8773 Published: 1948

Call Number	Barcode	Price	Acquired	Removed By
F Hen	T 1561	\$21.86	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		12/5/2022	Discard

Was Available -- Weeded -- Total Circulations: 12

# Library Weeding Log

East Media Center

## 5/15/2024 - Copies Removed: 102

### The last Olympian (Removed: 1)

Author: Riordan, Rick. ISBN: 978-1-42310147-5 (lib. ed.) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
F Rio	T 4192	\$20.06	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 45

### The last Olympian (Removed: 1)

Author: Riordan, Rick. ISBN: 978-1-42310150-5 (pbk.) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
F Rio	T 2832	\$19.34	4/24/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/30/2024	Discard

Was Available -- Weeded -- Total Circulations: 127

### Liberty or death : a story about Patrick Henry (Removed: 1)

Author: McPherson, Stephanie Sammartino. ISBN: 1-57505-178-8 (lib. bdg. : alk. paper) Published: 2003

Call Number	Barcode	Price	Acquired	Removed By
92 Hen	T 8038	\$22.60	5/12/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		3/9/2021	Discard

Was Available -- Weeded -- Total Circulations: 5

### The lightning thief (Removed: 1)

Author: Riordan, Rick. ISBN: 0-7868-3865-5 Published: 2006

Call Number	Barcode	Price	Acquired	Removed By
F Rio	T 1950	\$19.06	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/30/2024	Discard

Was Available -- Weeded -- Total Circulations: 200

### The lightning thief (Removed: 1)

Author: Riordan, Rick. ISBN: 978-0-7868-5629-9 (lib. ed.) Published: 2005

Call Number	Barcode	Price	Acquired	Removed By
F Rio	T 4193	\$20.06	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 53

### Little Red Riding Hood (Removed: 1)

Author: Hyman, Trina Schart. ISBN: 0-8234-0470-6 Published: 1983

Call Number	Barcode	Price	Acquired	Removed By
398.2 Hym	T 5094	\$16.21	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		10/12/2023	Discard

Was Available -- Weeded -- Total Circulations: 9

**5/15/2024 - Copies Removed: 102****Maker of machines : a story about Eli Whitney (Removed: 1)**

Author: Mitchell, Barbara, 1941- ISBN: 978-1-57505-603-6 (lib. bdg. Published: 2004  
: alk. paper)

Call Number	Barcode	Price	Acquired	Removed By
92 Whi	T 8035	\$22.60	5/12/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation			Discard

Was Available -- Weeded -- Total Circulations: 0

**The McElderry book of Aesop's fables (Removed: 1)**

Author: Morpurgo, Michael. ISBN: 1-41690290-2 Published: 2005

Call Number	Barcode	Price	Acquired	Removed By
398.2 Mor	T 5101	\$21.29	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		11/15/2017	Discard

Was Available -- Weeded -- Total Circulations: 17

**The Melting Sea (Removed: 1)**

Author: Hunter, Erin. ISBN: 978-0-06-199637-5 (trade) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F Hun	T 1602	\$18.36	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		12/7/2022	Discard

Was Available -- Weeded -- Total Circulations: 48

**Mockingjay (Removed: 1)**

Author: Collins, Suzanne. ISBN: 978-0-439-02351-1 (trade) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F Col	T 1306	\$19.06	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		5/2/2024	Discard

Was Available -- Weeded -- Total Circulations: 125

**My life in dog years (Removed: 1)**

Author: Paulsen, Gary. ISBN: 0-385-32570-3 Published: 1998

Call Number	Barcode	Price	Acquired	Removed By
92 Pau	T 2507	\$12.17	12/2/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		10/26/2022	Discard

Was Available -- Weeded -- Total Circulations: 8

**Perspectives (Removed: 1)**

Author: Pilkey, Dav, 1966- ISBN: 978-1-33878485-5 (trade) Published: 2021

Call Number	Barcode	Price	Acquired	Removed By
741.5 Pil	T 4960	\$17.63	6/8/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/29/2024	Discard

Was Available -- Weeded -- Total Circulations: 25

**5/15/2024 - Copies Removed: 102****The quest begins (Removed: 1)**

Author: Hunter, Erin. ISBN: 978-0-06-087122-2 (trade) Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
F Hun	T 2425	\$18.36	12/2/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/22/2024	Discard

Was Available -- Weeded -- Total Circulations: 136

**Rascal (Removed: 1)**

Author: North, Sterling, 1906-1974. ISBN: 0-525-18839-8 Published: 1984

Call Number	Barcode	Price	Acquired	Removed By
92 Nor	T 1794	\$19.06	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		11/22/2019	Discard

Was Available -- Weeded -- Total Circulations: 6

**The red pyramid (Removed: 1)**

Author: Riordan, Rick. ISBN: 978-1-42311338-6 (trade) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F Rio	T 1949	\$19.06	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/16/2024	Discard

Was Available -- Weeded -- Total Circulations: 95

**The sea of monsters (Removed: 1)**

Author: Riordan, Rick. ISBN: 978-0-7868-5686-2 (trade) Published: 2006

Call Number	Barcode	Price	Acquired	Removed By
F Rio	T 4195	\$20.06	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/9/2024	Discard

Was Available -- Weeded -- Total Circulations: 63

**The sea of monsters (Removed: 1)**

Author: Riordan, Rick. ISBN: 978-1-42310334-9 Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
F Rio	T 1951	\$19.06	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 174

**The serpent's shadow (Removed: 1)**

Author: Riordan, Rick. ISBN: 978-1-42314057-3 (trade) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F Rio	T 1946	\$20.46	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/21/2024	Discard

Was Available -- Weeded -- Total Circulations: 80

**5/15/2024 - Copies Removed: 102****Small steps : the year I got polio (Removed: 1)**

Author: Kehret, Peg. ISBN: 0-8075-7457-0 Published: 1996

Call Number	Barcode	Price	Acquired	Removed By
92 Keh	T 1633	\$12.67	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		10/5/2023	Discard

Was Available -- Weeded -- Total Circulations: 10

**Three times lucky (Removed: 1)**

Author: Turnage, Sheila. ISBN: 978-0-8037-3670-2 (trade) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F Tur	T 9523	\$8.99	3/12/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/27/2024	Discard

Was Available -- Weeded -- Total Circulations: 72

**The throne of fire (Removed: 1)**

Author: Riordan, Rick. ISBN: 978-1-42314056-6 (trade) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
F Rio	T 1947	\$19.76	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		3/1/2024	Discard

Was Available -- Weeded -- Total Circulations: 84

**The Titan's curse (Removed: 2)**

Author: Riordan, Rick. ISBN: 978-1-42310145-1 (trade bdg.) Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
F Rio	T 1953	\$19.06	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 146

Call Number	Barcode	Price	Acquired	Removed By
F Rio	T 4196	\$20.06	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		1/24/2024	Discard

Was Available -- Weeded -- Total Circulations: 42

**Touching Spirit Bear (Removed: 1)**

Author: Mikaelson, Ben, 1952- ISBN: 978-0-380-80560-0 (pbk.) Published: 2002

Call Number	Barcode	Price	Acquired	Removed By
F Mik	T 5406	\$12.61	1/29/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		9/13/2021	Discard

Was Available -- Weeded -- Total Circulations: 44

**5/15/2024 - Copies Removed: 102****Uncommon revolutionary : a story about Thomas Paine (Removed: 1)**

Author: Waxman, Laura Hamilton. ISBN: 1-57505-180-X (lib. bdg. :  
alk. paper) Published: 2004

Call Number	Barcode	Price	Acquired	Removed By
92 Pai	T 8036	\$22.60	5/12/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		3/9/2021	Discard

Was Available -- Weeded -- Total Circulations: 2

**Willa's wilderness campout (Removed: 1)**

Author: Tripp, Valerie, 1951- ISBN: 978-1-68337-087-1 Published: 2018

Call Number	Barcode	Price	Acquired	Removed By
F Tri	T 6768	\$11.66	4/16/2019	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		1/31/2024	Discard

Was Available -- Weeded -- Total Circulations: 8

**Wilma Rudolph : Olympic runner (Removed: 1)**

Author: Harper, Jo. ISBN: 978-0-689-85873-4 Published: 2004

Call Number	Barcode	Price	Acquired	Removed By
92 Rud	T 1549	\$11.67	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		1/8/2024	Discard

Was Available -- Weeded -- Total Circulations: 11

**The wizard of sound : a story about Thomas Edison (Removed: 1)**

Author: Mitchell, Barbara, 1941- ISBN: 0-87614-445-8 Published: 1991

Call Number	Barcode	Price	Acquired	Removed By
92 Edi	T 8037	\$22.60	5/12/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		9/19/2023	Discard

Was Available -- Weeded -- Total Circulations: 9

**5/14/2024 - Copies Removed: 25****Aqualicious (Removed: 2)**

Author: Kann, Victoria. ISBN: 978-0-06-233016-1 Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
E Kan	T 3228	\$19.34	5/18/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/9/2024	Discard

Was Available -- Weeded -- Total Circulations: 112

Call Number	Barcode	Price	Acquired	Removed By
E Kan	T 4152	\$20.06	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		3/15/2024	Discard

Was Available -- Weeded -- Total Circulations: 71

# Library Weeding Log

East Media Center

## 5/14/2024 - Copies Removed: 25

### Christopher Columbus (Removed: 1)

Author: Krensky, Stephen. ISBN: 0-679-90369-0 (lib. bdg.) Published: 2003

Call Number	Barcode	Price	Acquired	Removed By
970.01 Kre	T 5029	\$9.41	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation		11/11/2021	Discard

Was Available -- Weeded -- Total Circulations: 11

### Driven to win! (Removed: 1)

Author: Marsham, Liz. ISBN: 978-0-7364-3682-3 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
E Mar	T 8391	\$12.19	3/11/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		11/30/2023	Discard

Was Available -- Weeded -- Total Circulations: 9

### Elephants cannot dance! (Removed: 1)

Author: Willems, Mo. ISBN: 978-1-42311410-9 (trade : alk. paper) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
E Wil	T 2221	\$12.76	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		3/15/2024	Discard

Was Available -- Weeded -- Total Circulations: 216

### Emeraldalicious (Removed: 2)

Author: Kann, Victoria. ISBN: 978-0-06-178126-1 (trade) Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
E Kan	T 1624	\$19.06	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/18/2021	

Was Lost on 11/17/2022 by Washbourne, Ellie (MSB) (Student: P 40869) - payment pending -- Deleted -- Total Circulations: 132

Call Number	Barcode	Price	Acquired	Removed By
E Kan	T 4153	\$20.06	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/27/2024	Discard

Was Available -- Weeded -- Total Circulations: 77

### Goldilicious (Removed: 2)

Author: Kann, Victoria. ISBN: 978-0-06-124408-7 (trade) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
E Kan	T 1625	\$19.06	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			1/13/2020	

Was Lost on 5/18/2021 by Wilson, Stephanie (Student: P 36854) - payment pending -- Deleted -- Total Circulations: 126

# Library Weeding Log

East Media Center

## 5/14/2024 - Copies Removed: 25

Call Number	Barcode	Price	Acquired	Removed By
E Kan	T 4154	\$20.06	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/23/2024	Discard

Was Available -- Weeded -- Total Circulations: 62

## The pigeon finds a hot dog! (Removed: 1)

Author: Willems, Mo. ISBN: 978-0-7868-1869-3 Published: 2004

Call Number	Barcode	Price	Acquired	Removed By
E Wil	T 4027	\$19.36	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/12/2024	Discard

Was Available -- Weeded -- Total Circulations: 76

## Pinkalicious (Removed: 2)

Author: Kann, Victoria. ISBN: 978-0-06-077639-8 (trade bdg.) Published: 2006

Call Number	Barcode	Price	Acquired	Removed By
E Kan	T 1626	\$19.06	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/18/2024	Discard

Was Available -- Weeded -- Total Circulations: 175

Call Number	Barcode	Price	Acquired	Removed By
E Kan	T 4155	\$20.06	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/30/2024	Discard

Was Available -- Weeded -- Total Circulations: 83

## Purplicious (Removed: 2)

Author: Kann, Victoria. ISBN: 978-0-06-124405-6 (trade bdg.) Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
E Kan	T 2964	\$19.34	8/20/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/23/2024	Discard

Was Available -- Weeded -- Total Circulations: 141

Call Number	Barcode	Price	Acquired	Removed By
E Kan	T 4156	\$20.06	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/15/2024	Discard

Was Available -- Weeded -- Total Circulations: 68

## Silverlicious (Removed: 1)

Author: Kann, Victoria. ISBN: 978-0-06-178123-0 (trade) Published: 2011

**5/14/2024 - Copies Removed: 25**

Call Number	Barcode	Price	Acquired	Removed By
E Kan	T 4157	\$20.06	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/30/2024	Discard

Was Available -- Weeded -- Total Circulations: 55

**The U.S. Air Force (Removed: 1)**

Author: Doeden, Matt.

ISBN: 978-1-42961732-1 (lib. bdg.) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
358.4 Doe	T 2944	\$18.83	8/20/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/23/2024	Discard

Was Available -- Weeded -- Total Circulations: 127

**The U.S. Army (Removed: 1)**

Author: Doeden, Matt.

ISBN: 978-1-42961733-8 (lib. bdg.) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
355 Doe	T 2945	\$18.83	8/20/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/16/2024	Discard

Was Available -- Weeded -- Total Circulations: 165

**The U.S. Coast Guard (Removed: 1)**

Author: Doeden, Matt.

ISBN: 978-1-42961734-5 (lib. bdg.) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
363.2 Doe	T 2946	\$18.83	8/20/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/30/2024	Discard

Was Available -- Weeded -- Total Circulations: 131

**The U.S. Marine Corps (Removed: 1)**

Author: Reed, Jennifer, 1967-

ISBN: 978-1-42961735-2 (lib. bdg.) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
359.9 Ree	T 3027	\$18.83	8/20/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		5/3/2024	Discard

Was Available -- Weeded -- Total Circulations: 153

**The U.S. Navy (Removed: 1)**

Author: Reed, Jennifer, 1967-

ISBN: 978-1-42961736-9 (lib. bdg.) Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
359 Ree	T 3028	\$18.83	8/20/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/16/2024	Discard

Was Available -- Weeded -- Total Circulations: 121

# Library Weeding Log

East Media Center

## 5/14/2024 - Copies Removed: 25

### Water as a gas (Removed: 1)

Author: Frost, Helen, 1949- ISBN: 978-0-7368-0412-7 (lib. bdg.) Published: 2000

Call Number	Barcode	Price	Acquired	Removed By
530.4 Fro	T 5190	\$16.04	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/23/2024	Discard

Was Available -- Weeded -- Total Circulations: 9

### Water as a liquid (Removed: 1)

Author: Frost, Helen, 1949- ISBN: 978-0-7368-4875-6 (pbk.) Published: 2000

Call Number	Barcode	Price	Acquired	Removed By
551.46 Fro	T 5191	\$16.04	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		10/4/2023	Discard

Was Available -- Weeded -- Total Circulations: 18

### Water as a solid (Removed: 1)

Author: Frost, Helen, 1949- ISBN: 978-0-7368-0411-0 (lib. bdg.) Published: 2000

Call Number	Barcode	Price	Acquired	Removed By
551.31 Fro	T 5192	\$16.04	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		12/3/2019	Discard

Was Available -- Weeded -- Total Circulations: 10

### The water cycle (Removed: 1)

Author: Frost, Helen, 1949- ISBN: 978-0-7368-0409-7 (lib. bdg.) Published: 2000

Call Number	Barcode	Price	Acquired	Removed By
551.48 Fro	T 5193	\$16.04	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/7/2024	Discard

Was Available -- Weeded -- Total Circulations: 25

### Welcome to Aloha! (Removed: 1)

Author: Barbo, Maria S. ISBN: 978-1-33814864-0 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
E Bar	T 16106	\$20.00	1/19/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		4/11/2024	Discard

Was Available -- Weeded -- Total Circulations: 20

## 4/29/2024 - Copies Removed: 6

### Charger: Acer C740 (Removed: 3)

# Library Weeding Log

East Media Center

## 4/29/2024 - Copies Removed: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ 285	T 9365	\$30.00	8/27/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10895	\$30.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10897	\$30.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

## Chromebook: Acer C740 (Removed: 3)

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 9335	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		3/29/2024	Discard

Was Available -- Weeded -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10732	\$300.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		3/26/2024	Discard

Was Available -- Weeded -- Total Circulations: 8

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10734	\$300.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		4/11/2024	Discard

Was Available -- Weeded -- Total Circulations: 15

## 4/26/2024 - Copies Removed: 4

### Charger: Acer C740 (Removed: 2)

Call Number	Barcode	Price	Acquired	Removed By
EQ 315	T 9305	\$30.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 10

# Library Weeding Log

East Media Center

## 4/26/2024 - Copies Removed: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10739	\$30.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

## Chromebook: Acer C740 (Removed: 2)

Call Number	Barcode	Price	Acquired	Removed By
EQ 255	T 9275	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/28/2024	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10715	\$300.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		12/1/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

## 4/22/2024 - Copies Removed: 1

### Night of the twisters (Removed: 1)

Author: Ruckman, Ivy. ISBN: 0-690-04408-9 Published: 1984

Call Number	Barcode	Price	Acquired	Removed By
F Ruc	T 1970	\$21.67	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			2/21/2023	

Was Lost on 5/11/2023 by German, Julianne (Student: P 34692) - fine was satisfied -- Deleted -- Total Circulations: 66

## 4/17/2024 - Copies Removed: 5

### The adventures of Captain Underpants : an epic novel (Removed: 1)

Author: Pilkey, Dav, 1966- ISBN: 0-590-84627-2 Published: 1997

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 3920	\$20.76	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			2/13/2020	

Was Lost on 5/28/2021 -- Deleted -- Total Circulations: 25

### Captain Underpants and the perilous plot of Professor Poopypants : the fou (Removed: 1)

Author: Pilkey, Dav, 1966- ISBN: 0-439-04998-9 (pbk.) Published: 2000

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 3923	\$12.65	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/20/2021	

Was Lost on 12/16/2021 by Lawrence, Drayke (Student: P 30465) - fine was satisfied -- Deleted -- Total Circulations: 38

**4/17/2024 - Copies Removed: 5****Captain Underpants and the revolting revenge of the Radioactive Robo-Boxer (Removed: 1)**

Author: Pilkey, Dav, 1966- ISBN: 978-0-545-17536-4 (trade) Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
F Pil	T 2717	\$13.86	1/17/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			3/3/2020	

Was Lost on 8/17/2020 by Harmon, Brady (Student: P 32214) - fine was satisfied -- Deleted -- Total Circulations: 186

**Dolphins (Removed: 1)**

Author: Riggs, Kate. ISBN: 978-0-89812-562-7 (pbk.) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
599.53 Rig	T 5799	\$13.02	4/5/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			1/19/2021	

Was Lost on 5/28/2021 by Carter, Cali (Student: P 30117) - fine was satisfied -- Deleted -- Total Circulations: 92

**The mysterious Benedict Society (Removed: 1)**

Author: Stewart, Trenton Lee. ISBN: 978-0-316-05777-6 (trade) Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
F Ste	T 3221	\$12.15	3/10/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/10/2018	

Was Lost on 10/18/2018 -- Deleted -- Total Circulations: 24

**4/16/2024 - Copies Removed: 27****Biscuit's big friend (Removed: 1)**

Author: Capucilli, Alyssa Satin, 1957- ISBN: 0-06-029167-2 (hc.) Published: 2003

Call Number	Barcode	Price	Acquired	Removed By
E Cap	T 1228	\$10.47	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			3/3/2016	

Was Lost on 5/16/2016 -- Deleted -- Total Circulations: 17

**The black circle (Removed: 1)**

Author: Carman, Patrick. ISBN: 978-0-545-06045-5 Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
F Car	T 6454	\$13.00	1/22/2019	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			1/4/2023	

Was Lost on 5/30/2023 by Foster, Joshua (Student: P 30047) - fine was satisfied -- Deleted -- Total Circulations: 12

**The black masquerade (Removed: 1)**

Author: Tulien, Sean. ISBN: 978-1-43424486-4 Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
F Tul	T 6152	\$20.00	1/14/2019	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			3/23/2023	

# Library Weeding Log

East Media Center

## 4/16/2024 - Copies Removed: 27

Was Lost on 5/11/2023 by Abdullah, Amare (Student: P 43538) - fine was satisfied -- Deleted -- Total Circulations: 18

### By the shores of Silver Lake (Removed: 1)

Author: Wilder, Laura Ingalls, 1867-1957. ISBN: 978-0-06-026416-1 Published: 1981

Call Number	Barcode	Price	Acquired	Removed By
F Wil	T 2588	\$18.36	12/2/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			4/12/2017	

Was Lost on 5/15/2017 -- Deleted -- Total Circulations: 10

### Cam Jansen and the mystery of the gold coins (Removed: 1)

Author: Adler, David A. ISBN: 978-0-14-240014-2 (pbk.) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F Adl	T 1017	\$10.67	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/7/2016	

Was Lost on 1/25/2017 -- Deleted -- Total Circulations: 24

### Cam Jansen and the wedding cake mystery (Removed: 1)

Author: Adler, David A. ISBN: 978-0-14-241958-8 (pbk.) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
F Adl	T 1010	\$16.00	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			2/2/2016	

Was Lost on 5/9/2016 -- Deleted -- Total Circulations: 42

### Clifford sees America (Removed: 1)

Author: Bridwell, Norman. ISBN: 978-0-545-23144-2 (pbk.) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
E Bri	T 1163	\$10.47	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			10/28/2016	

Was Lost on 12/1/2016 by Martin, Victoria (Student: P 20402) - fine was satisfied -- Deleted -- Total Circulations: 24

### A crazy day with cobras (Removed: 1)

Author: Osborne, Mary Pope. ISBN: 978-0-375-86823-8 (trade) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
F Osb	T 1818	\$15.56	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/27/2016	

Was Lost on 12/16/2016 -- Deleted -- Total Circulations: 79

### Diary of a wimpy kid : Rodrick rules (Removed: 1)

Author: Kinney, Jeff. ISBN: 978-0-8109-9473-7 (trade) Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
F Kin	T 1658	\$17.24	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			8/29/2017	

Was Lost on 9/12/2017 -- Deleted -- Total Circulations: 179

**4/16/2024 - Copies Removed: 27****Fly Guy presents : sharks (Removed: 2)**

Author: Arnold, Tedd. ISBN: 978-0-545-50771-4 (pbk.) Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
597.3 Arn	T 2886	\$10.75	8/20/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			3/10/2017	

Was Lost on 4/13/2017 -- Deleted -- Total Circulations: 12

Call Number	Barcode	Price	Acquired	Removed By
597.3 Arn	T 3741	\$11.57	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			12/8/2022	

Was Lost on 5/30/2023 by Spears, Gavin (Student: P 39624) - fine was satisfied -- Deleted -- Total Circulations: 40

**Horrible Harry at Halloween (Removed: 1)**

Author: Kline, Suzy. ISBN: 0-670-88864-8 Published: 2000

Call Number	Barcode	Price	Acquired	Removed By
F Kli	T 1664	\$16.96	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/11/2015	

Was Lost on 2/2/2016 -- Deleted -- Total Circulations: 22

**I even funnier : a middle school story (Removed: 1)**

Author: Patterson, James, 1947- ISBN: 978-0-316-20697-6 (lib. ed.) Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
F Pat	T 3127	\$16.54	1/27/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			10/27/2015	

Was Lost on 5/16/2016 -- Deleted -- Total Circulations: 16

**Knights and castles : a nonfiction companion to Magic Tree House #2 : the (Removed: 1)**

Author: Osborne, Will. ISBN: 978-0-375-90297-0 (lib. ed.) Published: 2000

Call Number	Barcode	Price	Acquired	Removed By
940.1 Osb	T 2821	\$11.65	4/24/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			12/16/2016	

Was Lost on 5/1/2017 -- Deleted -- Total Circulations: 8

**Middle school, the worst years of my life (Removed: 1)**

Author: Patterson, James, 1947- ISBN: 978-0-316-10187-5 (trade) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
F Pat	T 2502	\$17.66	12/2/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/13/2016	

Was Lost on 5/15/2017 by Crawford, Gabriel (Student: P 20737) - fine was satisfied -- Deleted -- Total Circulations: 86

# Library Weeding Log

East Media Center

## 4/16/2024 - Copies Removed: 27

### Nic Bishop lizards. (Removed: 1)

Author: Bishop, Nic, 1955- ISBN: 978-0-545-20634-1 (trade : Published: 2010  
hardcover)

Call Number	Barcode	Price	Acquired	Removed By
597.9 Bis	T 1136	\$19.06	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			12/1/2016	

Was Lost on 9/12/2017 by Ugrich, Carson (Student: P 30773) - fine was satisfied -- Deleted -- Total Circulations: 27

### Pete the cat and his magic sunglasses (Removed: 1)

Author: Dean, James, 1957- ISBN: 978-0-06-227556-1 Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
E Dea	T 2940	\$19.34	8/20/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			10/2/2015	

Was Lost on 5/10/2016 -- Deleted -- Total Circulations: 23

### Scarecrow's flock of fear (Removed: 1)

Author: Manning, Matthew K. ISBN: 978-1-43424090-3 (lib. bdg.) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F Man	T 9946	\$20.04	12/13/2019	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			10/13/2022	

Was Lost on 5/30/2023 by Hamilton, Eli (Student: P 41046) - payment pending -- Deleted -- Total Circulations: 13

### Snapping turtles (Removed: 1)

Author: Baxter, Bethany. ISBN: 978-1-47770962-7 Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
597.92 Bax	T 5396	\$14.81	1/29/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/7/2016	

Was Lost on 5/9/2017 by Holmes, Connor (Student: P 16448) - fine was satisfied -- Deleted -- Total Circulations: 8

### Stubborn as a mule and other silly similes (Removed: 1)

Author: Loewen, Nancy, 1964- ISBN: 978-1-40486271-5 (lib. bdg.) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
428.1 Loe	T 5163	\$20.54	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			2/4/2016	

Was Lost on 5/11/2016 -- Deleted -- Total Circulations: 14

### Summer of the sea serpent (Removed: 1)

Author: Osborne, Mary Pope. ISBN: 0-375-82735-8 Published: 2004

Call Number	Barcode	Price	Acquired	Removed By
F Osb	T 1858	\$14.84	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/23/2015	

Was Lost on 1/12/2016 -- Deleted -- Total Circulations: 56

**4/16/2024 - Copies Removed: 27****Superman family adventures : monkey Metropolis! (Removed: 1)**

Author: Baltazar, Art. ISBN: 978-1-43424791-9 (trade) Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
741.5 Bal	T 5752	\$16.50	1/22/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/20/2016	

Was Lost on 4/25/2017 by Toliver, Nala (Student: P 19636) - fine was satisfied -- Deleted -- Total Circulations: 13

**Superman family adventures : the menace of Metallo! (Removed: 2)**

Author: Baltazar, Art. ISBN: 978-1-43424794-0 (trade) Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
741.5 Bal	T 5751	\$16.50	1/22/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			3/10/2016	

Was Lost on 4/14/2016 -- Deleted -- Total Circulations: 2

Call Number	Barcode	Price	Acquired	Removed By
741.5 Bal	T 5858	\$16.50	10/25/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/18/2019	

Was Lost on 6/2/2021 by Gonzalez, Frankie (Student: P 34929) -- Deleted -- Total Circulations: 38

**The sword thief (Removed: 1)**

Author: Lerangis, Peter. ISBN: 978-0-545-13570-2 Published: 2009

Call Number	Barcode	Price	Acquired	Removed By
F Ler	T 9956	\$13.00	10/9/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			1/4/2023	

Was Lost on 5/30/2023 by Foster, Joshua (Student: P 30047) - fine was satisfied -- Deleted -- Total Circulations: 20

**Unstoppable (Removed: 1)**

Author: Green, Tim, 1963- ISBN: 978-0-06-208956-4 (trade) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F Gre	T 2395	\$18.36	12/2/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			1/20/2016	

Was Lost on 5/12/2016 -- Deleted -- Total Circulations: 52

**White-tailed deer (Removed: 1)**

Author: Magby, Meryl. ISBN: 978-1-47770792-0 (lib. bdg.) Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
599.65 Mag	T 5410	\$14.81	1/29/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/17/2016	

Was Lost on 2/13/2017 -- Deleted -- Total Circulations: 2

**4/9/2024 - Copies Removed: 9**

**4/9/2024 - Copies Removed: 9****Are you ready to play outside? (Removed: 1)**

Author: Willems, Mo. ISBN: 978-1-42311347-8 (trade) Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
E Wil	T 2222	\$12.76	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			1/12/2018	

Was Lost on 5/24/2018 by Witter, Reagan (Student: P 20369) - fine was satisfied -- Deleted -- Total Circulations: 108

**The Bad Guys in alien vs Bad Guys. #6 (Removed: 1)**

Author: Blabey, Aaron. ISBN: 978-1-33818959-9 (pbk.) Published: 2018

Call Number	Barcode	Price	Acquired	Removed By
F Bla	T 15352	\$14.54	4/8/2024	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation			

Was Available -- Deleted -- Total Circulations: 0

**Bad Guys in do-you-think-he-saurus? #7 (Removed: 1)**

Author: Blabey, Aaron. ISBN: 978-1-33818961-2 (pbk.) Published: 2018

Call Number	Barcode	Price	Acquired	Removed By
F Bla	T 15351	\$14.99	4/8/2024	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Infrequent Circulation			

Was Available -- Deleted -- Total Circulations: 0

**The Bad Guys in the others?! (Removed: 1)**

Author: Blabey, Aaron. ISBN: 978-1-33882053-9 (pbk.) Published: 2022

Call Number	Barcode	Price	Acquired	Removed By
F Bla	T 15178	\$14.49	2/27/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			3/23/2023	

Was Lost on 5/11/2023 by Alexander, Nolan (Student: P 30005) -- Deleted -- Total Circulations: 2

**The hive queen (Removed: 1)**

Author: Sutherland, Tui, 1978- ISBN: 978-1-33821449-9 Published: 2019

Call Number	Barcode	Price	Acquired	Removed By
F Sut	T 7828	\$13.00	3/17/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			1/11/2023	

Was Lost on 4/24/2023 by Kelly, Kennedy (Student: P 38618) - fine was satisfied -- Deleted -- Total Circulations: 4

**Rising storm (Removed: 1)**

Author: Hunter, Erin. ISBN: 0-06-052563-0 Published: 2005

Call Number	Barcode	Price	Acquired	Removed By
F Hun	T 2691	\$18.76	1/17/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			1/13/2023	

Was Lost on 8/18/2023 by Kysar, Trace (MSB) (Student: P 32984) - fine was satisfied -- Deleted -- Total Circulations: 123

**4/9/2024 - Copies Removed: 9****Storm of dogs (Removed: 1)**

Author: Hunter, Erin.

ISBN: 978-0-06-210276-8

Published: 2015

Call Number	Barcode	Price	Acquired	Removed By
F Hun	T 3323	\$18.86	3/2/2016	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			8/30/2019	

Was Lost on 9/16/2019 -- Deleted -- Total Circulations: 45

**The Bad Guys in do-you-think-he-saurus? (Removed: 1)**

Author: Blabey, Aaron.

ISBN: 978-1-33818961-2 (pbk.)

Published: 2018

Call Number	Barcode	Price	Acquired	Removed By
F Bla	T 4262	\$13.12	5/22/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			3/6/2023	

Was Lost on 5/30/2023 by Watts, Drelin (Student: P 43343) - fine was satisfied -- Deleted -- Total Circulations: 30

**We are in a book! (Removed: 1)**

Author: Willems, Mo.

ISBN: 978-1-42313308-7 (trade)

Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
E Wil	T 4551	\$14.67	5/22/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			3/23/2023	

Was Lost on 5/30/2023 by Crafts, Zoey (Student: P 40576) - fine was satisfied -- Deleted -- Total Circulations: 37

**4/8/2024 - Copies Removed: 8****Diary of a wimpy kid : double down (Removed: 3)**

Author: Kinney, Jeff.

ISBN: 978-1-41972344-5

Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
F Kin	T 3603	\$16.85	5/23/2017	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			5/17/2018	

Was Lost on 5/17/2018 -- Deleted -- Total Circulations: 14

Call Number	Barcode	Price	Acquired	Removed By
F Kin	T 3604	\$16.84	5/23/2017	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			3/3/2023	

Was Lost on 8/18/2023 by Gonzalez, Adriel (MSB) (Student: P 34470) - fine was satisfied -- Deleted -- Total Circulations: 128

Call Number	Barcode	Price	Acquired	Removed By
F Kin	T 4361	\$17.44	5/22/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			12/7/2022	

Was Lost on 5/30/2023 by Beauchamp, Griffin (Student: P 40474) - fine was satisfied -- Deleted -- Total Circulations: 28

**4/8/2024 - Copies Removed: 8****Diary of a wimpy kid : the getaway (Removed: 1)**

Author: Kinney, Jeff. ISBN: 978-1-41972545-6 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
F Kin	T 3850	\$17.24	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			3/23/2023	

Was Lost on 5/30/2023 by Vue, Ian (Student: P 43042) - payment pending -- Deleted -- Total Circulations: 48

**I survived the Battle of Gettysburg, 1863 (Removed: 1)**

Author: Tarshis, Lauren. ISBN: 978-0-545-45936-5 (pbk.) Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
F Tar	T 2743	\$11.32	1/17/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			3/3/2023	

Was Lost on 5/30/2023 by Firkin, Virginia (Student: P 37137) - fine was satisfied -- Deleted -- Total Circulations: 190

**I survived the eruption of Mount St. Helens, 1980 (Removed: 1)**

Author: Tarshis, Lauren. ISBN: 978-0-545-65852-2 (pbk.) Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
F Tar	T 3681	\$11.62	5/23/2017	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/16/2021	

Was Lost on 11/17/2022 by Guzman, Stella (MSB) (Student: P 34414) - payment pending -- Deleted -- Total Circulations: 88

**I survived the Japanese Tsunami, 2011 (Removed: 1)**

Author: Tarshis, Lauren. ISBN: 978-0-545-45937-2 (pbk.) Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
F Tar	T 4001	\$12.02	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/16/2021	

Was Lost on 11/17/2022 by Guzman, Stella (MSB) (Student: P 34414) - payment pending -- Deleted -- Total Circulations: 47

**Tales from a not-so-smart Miss Know-It-All (Removed: 1)**

Author: Russell, Rachel Renee. ISBN: 978-1-44244961-9 Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
F Rus	T 1972	\$16.00	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			12/14/2022	

Was Lost on 5/19/2023 by Kimray, Sophia (Student: P 43167) - fine was satisfied -- Deleted -- Total Circulations: 226

**3/1/2024 - Copies Removed: 18****Beneath the bed and other scary stories (Removed: 1)**

Author: Brallier, Max. ISBN: 978-1-33831853-1 Published: 2019

**3/1/2024 - Copies Removed: 18**

Call Number	Barcode	Price	Acquired	Removed By
E Bra	T 7161	\$10.91	2/7/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		9/19/2023	Discard

Was Available -- Weeded -- Total Circulations: 22

**Charger: Acer C740 (Removed: 1)**

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10976	\$30.00	2/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

**Chromebook: Acer C740 (Removed: 1)**

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10958	\$300.00	2/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

**Doberman pinschers (Removed: 1)**

Author: Leighton, Christina. ISBN: 978-1-62617-392-7 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
636.73 Lei	T 16059	\$23.00	1/5/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/22/2024	Discard

Was Available -- Weeded -- Total Circulations: 16

**Earthquakes (Removed: 1)**

Author: Schuh, Mari C., 1975- ISBN: 978-1-42963436-6 (lib. bdg.) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
551.22 Sch	T 5204	\$18.54	6/21/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		1/25/2024	Discard

Was Available -- Weeded -- Total Circulations: 115

**Easy origami (Removed: 1)**

Author: Nakano, Dokuōtei. ISBN: 0-14-036525-7 Published: 1994

Call Number	Barcode	Price	Acquired	Removed By
736.9 Nak	T 2997	\$12.79	8/20/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 101

# Library Weeding Log

East Media Center

## 3/1/2024 - Copies Removed: 18

### Harry Potter and the half-blood prince (Removed: 1)

Author: Rowling, J. K. ISBN: 978-0-439-78454-2 (trade bdg.) Published: 2005

Call Number	Barcode	Price	Acquired	Removed By
F Row	T 2722	\$27.86	1/17/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		11/28/2023	Discard

Was Available -- Weeded -- Total Circulations: 165

### Harry Potter and the sorcerer's stone (Removed: 1)

Author: Rowling, J. K. ISBN: 978-0-590-35340-3 (hardcover) Published: 1998

Call Number	Barcode	Price	Acquired	Removed By
F Row	T 1969	\$23.96	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		1/18/2024	Discard

Was Available -- Weeded -- Total Circulations: 196

### I survived the American Revolution, 1776 (Removed: 1)

Author: Tarshis, Lauren. ISBN: 978-0-545-91973-9 (pbk.) Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
F Tar	T 3993	\$12.02	6/4/2018	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		1/23/2024	Discard

Was Available -- Weeded -- Total Circulations: 60

### Maine coons (Removed: 1)

Author: Felix, Rebecca, 1984- ISBN: 978-1-62617-232-6 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
636.8 Fel	T 9732	\$23.00	11/6/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/29/2024	

Was Available -- Deleted -- Total Circulations: 111

### Narwhalicorn and Jelly (Removed: 1)

Author: Clanton, Ben, 1988- ISBN: 978-0-7352-6672-8 (trade) Published: 2022

Call Number	Barcode	Price	Acquired	Removed By
741.5 Cla	T 15184	\$18.13	2/27/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		1/31/2024	Discard

Was Available -- Weeded -- Total Circulations: 8

### Pembroke Welsh corgis (Removed: 1)

Author: Leighton, Christina. ISBN: 978-1-62617-393-4 Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
636.73 Lei	T 16056	\$23.00	1/5/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		1/25/2024	Discard

# Library Weeding Log

East Media Center

## 3/1/2024 - Copies Removed: 18

Was Available -- Weeded -- Total Circulations: 16

### Persians (Removed: 1)

Author: Felix, Rebecca, 1984- ISBN: 978-1-62617-233-3 Published: 2016

Call Number	Barcode	Price	Acquired	Removed By
636.8 Fel	T 9733	\$23.00	11/6/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/13/2024	Discard

Was Available -- Weeded -- Total Circulations: 83

### Pig the stinker (Removed: 1)

Author: Blabey, Aaron. ISBN: 978-1-33833754-9 (trade) Published: 2019

Call Number	Barcode	Price	Acquired	Removed By
E Bla	T 4260	\$18.16	5/22/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		12/18/2023	Discard

Was Available -- Weeded -- Total Circulations: 18

### Snail & Worm, again (Removed: 1)

Author: Kugler, Tina. ISBN: 978-0-544-79249-4 (trade) Published: 2017

Call Number	Barcode	Price	Acquired	Removed By
E Kug	T 4649	\$20.31	6/2/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		10/9/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

### The son of Neptune (Removed: 1)

Author: Riordan, Rick. ISBN: 978-1-42314059-7 Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
F Rio	T 1952	\$20.46	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		1/25/2024	Discard

Was Available -- Weeded -- Total Circulations: 142

### Titanic (Removed: 1)

Author: Stewart, Melissa. ISBN: 978-1-42631059-1 Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
910.9163 Ste	T 8449	\$11.77	3/28/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		1/30/2024	

Was Available -- Deleted -- Total Circulations: 10

### Volcanoes (Removed: 1)

Author: Schuh, Mari C., 1975- ISBN: 978-1-42963435-9 (lib. bdg.) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
551.21 Sch	T 5188	\$18.54	6/10/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		2/1/2024	Discard

Was Available -- Weeded -- Total Circulations: 144

# Library Weeding Log

East Media Center

## 2/21/2024 - Copies Removed: 6

### Charger: Acer C740 (Removed: 3)

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10899	\$30.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10970	\$30.00	2/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10971	\$30.00	2/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

### Chromebook: Acer C740 (Removed: 3)

Call Number	Barcode	Price	Acquired	Removed By
EQ 242	T 9352	\$300.00	5/18/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 9353	\$300.00	11/17/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10735	\$300.00	11/17/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

## 2/15/2024 - Copies Removed: 6

### Big Nate : in a class by himself (Removed: 1)

Author: Peirce, Lincoln. ISBN: 978-0-06-194434-5 (trade) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F Pei	T 1914	\$15.56	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			10/3/2016	

Was Lost on 5/2/2017 by Woods, Ryson (Student: P 30464) - fine was satisfied -- Deleted -- Total Circulations: 133

**2/15/2024 - Copies Removed: 6****Junie B., first grader : dumb bunny (Removed: 1)**

Author: Park, Barbara. ISBN: 978-0-375-83809-5 (hardcover) Published: 2007

Call Number	Barcode	Price	Acquired	Removed By
F Par	T 1887	\$14.86	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			10/15/2014	

Was Lost on 4/30/2018 -- Deleted -- Total Circulations: 30

**Junie B. Jones is a party animal (Removed: 1)**

Author: Park, Barbara. ISBN: 0-679-98663-4 (lib. bdg.) Published: 1997

Call Number	Barcode	Price	Acquired	Removed By
F Par	T 1880	\$10.92	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			12/20/2016	

Was Lost on 3/28/2017 -- Deleted -- Total Circulations: 79

**The St. Lawrence : river route to the Great Lakes (Removed: 1)**

Author: Peppas, Lynn. ISBN: 978-0-7787-7470-9 (pbk. : alk. paper) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
971.4 Pep	T 1922	\$6.25	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated			Discard

Was Available -- Weeded -- Total Circulations: 0

**Where the red fern grows : the story of two dogs and a boy. (Removed: 1)**

Author: Rawls, Wilson. ISBN: 0-385-05619-2 Published: 1961

Call Number	Barcode	Price	Acquired	Removed By
F Raw	T 1940	\$12.17	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/27/2022	

Was Lost on 5/2/2023 by Collins, Chayse (Student: P 41231) -- Deleted -- Total Circulations: 59

**Woods runner (Removed: 1)**

Author: Paulsen, Gary. ISBN: 978-0-385-73884-2 (hc) Published: 2010

Call Number	Barcode	Price	Acquired	Removed By
F Pau	T 1908	\$17.66	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			12/15/2015	

Was Lost on 5/31/2018 -- Deleted -- Total Circulations: 9

**2/14/2024 - Copies Removed: 4****Charger: Acer C740 (Removed: 2)**

# Library Weeding Log

East Media Center

## 2/14/2024 - Copies Removed: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10964	\$30.00	2/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10965	\$30.00	2/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

## Chromebook: Acer C740 (Removed: 2)

Call Number	Barcode	Price	Acquired	Removed By
EQ 228	T 9338	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		12/11/2023	Discard

Was Available -- Weeded -- Total Circulations: 10

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10946	\$300.00	2/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		12/11/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

## 2/13/2024 - Copies Removed: 4

### Charger: Acer C740 (Removed: 2)

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10882	\$30.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10883	\$30.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

## Chromebook: Acer C740 (Removed: 2)

Call Number	Barcode	Price	Acquired	Removed By
EQ 260	T 9280	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		1/10/2024	Discard

Was Available -- Weeded -- Total Circulations: 11

# Library Weeding Log

East Media Center

## 2/13/2024 - Copies Removed: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10714	\$300.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Poor Condition/Damage		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

## 2/12/2024 - Copies Removed: 3

### Charger: Acer C740 (Removed: 1)

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10978	\$30.00	2/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

### Chromebook: Acer C740 (Removed: 1)

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10960	\$300.00	2/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 3

### Chromebook: Lenovo 100e. (Removed: 1)

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10108	\$300.00	8/25/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	60-60129	11/6/2023	Discard

Was Available -- Weeded -- Total Circulations: 6

## 2/9/2024 - Copies Removed: 10

### Charger: Acer C720 (Removed: 2)

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG EL	T 10446		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	Title I Funds 2013-2014	11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG EL	T 10451		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	Title I Funds 2013-2014	11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

# Library Weeding Log

East Media Center

## 2/9/2024 - Copies Removed: 10

### Charger: Acer C740 (Removed: 2)

Call Number	Barcode	Price	Acquired	Removed By
EQ 304	T 9384	\$30.00	8/27/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ 334	T 9324	\$30.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 8

### Charger: Acer R11 C738T N15Q8 (Removed: 1)

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 10184	\$30.00	8/27/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

### Chromebook: Acer C720 (Removed: 2)

Call Number	Barcode	Price	Acquired	Removed By
EQ CB EL	T 10428		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	Title I Funds 2013-2014	11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB EL	T 10433		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated	Title I Funds 2013-2014	2/9/2024	Discard

Was Available -- Weeded -- Total Circulations: 7

### Chromebook: Acer C740 (Removed: 2)

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 9350	\$300.00	11/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		2/9/2024	Discard

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10731	\$300.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 7

# Library Weeding Log

East Media Center

## 2/9/2024 - Copies Removed: 10

Chromebook: Acer R11 C738T N15Q8 (Removed: 1)

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10182	\$300.00	8/27/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
	Outdated		11/27/2023	Discard

Was Available -- Weeded -- Total Circulations: 5

## 1/26/2024 - Copies Removed: 28

Charger: Acer C720 (Removed: 12)

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG EL	T 10437		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG EL	T 10438		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG EL	T 10439		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG EL	T 10440		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG EL	T 10441		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG EL	T 10442		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

# Library Weeding Log

East Media Center

## 1/26/2024 - Copies Removed: 28

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG EL	T 10443		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG EL	T 10444		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG EL	T 10445		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG EL	T 10452		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG EL	T 10453		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG EL	T 10454		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

## Charger: Acer C740 (Removed: 2)

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG	T 9319	\$30.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG Indian Ed	T 10411	\$30.00	9/19/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 8

# Library Weeding Log

East Media Center

1/26/2024 - Copies Removed: 28

Chromebook: Acer C720 (Removed: 12)

Call Number	Barcode	Price	Acquired	Removed By
EQ CB EL	T 10419		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CB EL	T 10420		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CB EL	T 10421		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CB EL	T 10422		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CB EL	T 10423		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CB EL	T 10424		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB EL	T 10425		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB EL	T 10426		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

# Library Weeding Log

East Media Center

## 1/26/2024 - Copies Removed: 28

Call Number	Barcode	Price	Acquired	Removed By
EQ CB EL	T 10427		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB EL	T 10434		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB EL	T 10435		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB EL	T 10436		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

## Chromebook: Acer C740 (Removed: 2)

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10730	\$300.00	8/10/2023	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CB Indian Ed	T 10409	\$300.00	9/19/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 9

## 1/25/2024 - Copies Removed: 8

### Charger: Acer C720 (Removed: 4)

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG EL	T 10447		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

# Library Weeding Log

East Media Center

## 1/25/2024 - Copies Removed: 8

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG EL	T 10448		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG EL	T 10449		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CHG EL	T 10450		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

## Chromebook: Acer C720 (Removed: 4)

Call Number	Barcode	Price	Acquired	Removed By
EQ CB EL	T 10429		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB EL	T 10430		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB EL	T 10431		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

Call Number	Barcode	Price	Acquired	Removed By
EQ CB EL	T 10432		5/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/27/2023	

Was Available -- Weeded -- Total Circulations: 4

## 12/18/2023 - Copies Removed: 11

### Clifford's first school day (Removed: 1)

Author: Bridwell, Norman.

ISBN: 978-0-439-08284-6 (pbk.)

Published: 1999

# Library Weeding Log

East Media Center

## 12/18/2023 - Copies Removed: 11

Call Number	Barcode	Price	Acquired	Removed By
E Bri	T 2303	\$10.47	12/2/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			12/6/2022	

Was Available -- Deleted -- Total Circulations: 79

## Dog Man. Brawl of the wild (Removed: 1)

Author: Pilkey, Dav, 1966- ISBN: 978-1-33823657-6 Published: 2019

Call Number	Barcode	Price	Acquired	Removed By
741.5 Pil	T 4462	\$14.97	5/22/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/30/2023	

Was Available -- Deleted -- Total Circulations: 41

## Easy dinner table tricks (Removed: 1)

Author: Turnbull, Stephanie. ISBN: 978-1-62588-010-9 Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
793.8 Tur	T 6190	\$20.00	1/14/2019	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/19/2023	

Was Available -- Deleted -- Total Circulations: 27

## Flush (Removed: 1)

Author: Hiaasen, Carl. ISBN: 978-0-375-82182-0 (trade bdg.) Published: 2005

Call Number	Barcode	Price	Acquired	Removed By
F Hia	T 1564	\$18.34	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			10/3/2023	

Was Available -- Deleted -- Total Circulations: 56

## Henry Heckelbeck never cheats (Removed: 1)

Author: Coven, Wanda. ISBN: 978-1-53446107-9 (trade) Published: 2019

Call Number	Barcode	Price	Acquired	Removed By
F Cov	T 7550	\$11.96	2/1/2021	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			10/25/2023	

Was Available -- Deleted -- Total Circulations: 11

## Karate (Removed: 1)

Author: Wood, Alix. ISBN: 978-1-47770350-2 Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
796.815 Woo	T 6248	\$18.96	1/14/2019	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/13/2023	

Was Available -- Deleted -- Total Circulations: 14

# Library Weeding Log

East Media Center

## 12/18/2023 - Copies Removed: 11

### Killer whales (Removed: 1)

Author: Riggs, Kate. ISBN: 978-0-89812-694-5 (pbk. : alk. paper) Published: 2012

Call Number	Barcode	Price	Acquired	Removed By
599.53 Rig	T 5346	\$13.01	1/29/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/20/2023	

Was Available -- Deleted -- Total Circulations: 163

### The mysterious Benedict Society and the perilous journey (Removed: 1)

Author: Stewart, Trenton Lee. ISBN: 978-0-316-05780-6 (trade) Published: 2008

Call Number	Barcode	Price	Acquired	Removed By
F Ste	T 3222	\$12.31	3/10/2015	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			8/29/2023	

Was Available -- Deleted -- Total Circulations: 39

### Silverlicious (Removed: 1)

Author: Kann, Victoria. ISBN: 978-0-06-178123-0 (trade) Published: 2011

Call Number	Barcode	Price	Acquired	Removed By
E Kan	T 1628	\$19.06	9/12/2013	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			10/5/2023	

Was Available -- Deleted -- Total Circulations: 162

### Tales from a not-so-happy heartbreaker (Removed: 1)

Author: Russell, Rachel Renée. ISBN: 978-1-44244963-3 Published: 2013

Call Number	Barcode	Price	Acquired	Removed By
F Rus	T 3030	\$16.54	8/20/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/19/2023	

Was Available -- Deleted -- Total Circulations: 195

### What makes you hiccup? (Removed: 1)

Author: Canavan, Thomas, 1956- ISBN: 978-1-78212-394-1 (lib.) Published: 2014

Call Number	Barcode	Price	Acquired	Removed By
612 Can	T 9628	\$19.85	8/27/2014	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			9/18/2023	

Was Available -- Deleted -- Total Circulations: 32

## 11/17/2023 - Copies Removed: 3

### Chromebook: Acer C740 (Removed: 3)

Call Number	Barcode	Price	Acquired	Removed By
EQ 243	T 9353	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/6/2023	

# Library Weeding Log

East Media Center

---

## 11/17/2023 - Copies Removed: 3

Was Available -- Weeded -- Total Circulations: 11

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10735	\$300.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/6/2023	

Was Available -- Weeded -- Total Circulations: 5

Call Number	Barcode	Price	Acquired	Removed By
EQ CB	T 10736	\$300.00	8/31/2022	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			11/6/2023	

Was Available -- Weeded -- Total Circulations: 5

---

## 11/10/2023 - Copies Removed: 1

Chromebook: Acer C740 (Removed: 1)

Call Number	Barcode	Price	Acquired	Removed By
EQ 240	T 9350	\$300.00	8/26/2020	roushl
Sublocation	Reason	Funding Source	Last Circ.	Disposal Method
			10/16/2023	

Was Available -- Weeded -- Total Circulations: 11

---

**Deleted: 95, Transferred: 0, Weeded: 538**

**23.24 BIG IDEAS - Math Surplus**

4th grade	J. Warren	M. Warren	McDonald	Raley	Six	Stout
Teacher Guide Vol. 1	1	1	1	1	1	1
Teacher Guide Vol. 2	1	1	1	1	1	1
Assessment Book	2	2	2	2	0	0
Vocabulary Cards	-	-	-	-	-	-
Blackline Masters	-	-	-	-	-	-
Instructional Resources	2	1	1	1	0	0
Unused Consumables Thrown Away	78					

5th grade	Moore	Rainwater	Roesslein	Rumbaugh	Sixsmith	Walton	Wilson	Wilber
Teacher Guide Vol. 1	-	-	-	-	1	1	-	1
Teacher Guide Vol. 2	-	-	-	-	1	1	-	1
Assessment Book	-	-	-	-	-	-	-	-
Vocabulary Cards	-	-	-	-	-	-	-	-
Blackline Masters	-	-	-	-	-	-	-	-
Instructional Resources	-	-	-	-	-	4	-	-
Unused Consumables Thrown Away	112							

6th grade	Gardner	Rodriguez	Rumbaugh	Smith	Wilber	Williams	Wilt	
Teacher Guide Vol. 1	1	-	-	1	4	-	-	
Teacher Guide Vol. 2	-	-	-	-	-	-	-	
Assessment Book	-	-	-	-	-	-	-	
Vocabulary Cards	-	-	-	-	-	-	-	
Blackline Masters	-	-	-	-	-	-	-	
Student books	26	-	-	77	31 (6th gr) 28 (7th gr)	-	-	134

MS

Textbooks for Pallet:

No consumables... just student edition textbooks / teacher edition textbooks

	7th - SE	7th -TE	8th - SE	8th - TE	Alg - SE	Alg - TE	Geo - SE	Geo- TE
Mac Farlane	0	0	0	0	128	1	62	0
Clagg	0	0	113	1	70	1	34	1
Girard	23	5	38	4	0	2	0	1
Wright	0	0	47	1	57	1	0	0
Rich	0	0	83	1	0	0	0	0
James	0	0	104	1	0	0	0	0
Vogler	30	1	26	1	0	0	0	0
Nolan	86	1	0	0	0	0	0	0
Nelson	71	1	0	0	0	0	0	0
Hopkins	85	2	0	2	0	0	0	0
Howell	19	1	0	0	0	0	0	0
Ginesi	0	0	14	1	0	0	0	0
Total	314	11	428	12	255	4	96	2

	1	Gaines	Watson	Parse	Potwora	Dyson	Lovitt	Total:
Teacher Guide V1	1	1	1	0	1	1	1	5
Teacher Guide V2	1	1	1	0	1	1	1	5
Enrichment Masters	1	1	1	0	1	1	1	5
Today's Challeng TG	1	1	1	0	1	1	1	5
ELL Toolkit	1	1	0	0	0	1	1	3
Quick & Easy Centers Kit	0	0	0	0	0	1	0	1
Math Diagnosis & Int 2.0	1	1	1	0	1	1	1	4
Math Practice Posters Classroom Set	1	1	0	0	1	1	0	3

1st Grade Envision Math Non-consumables

	Leu	Parker	Dibbise	Novora	Cavin	Kasbaum	Joice	Total:
Teacher's Guide Set Vol. 1	1	1	1	1	1	1	0	6
Teacher's Guide Set Vol. 2	1	1	1	1	1	0	0	5
Enrichment Masters with Answer Key	1	1	1	1	1	1	0	6
Today's Challenge Teachers Guide	1	1	1	1	1	1	0	6
English Language Learner Toolkit	0	0	0	0	0	1	0	1
Quick and Easy Centers Kit for Differentiated Instruction	0	0	0	0	0	1	0	1
Math Diagnosis and Intervention System 2.0	1	1	1	1	0	1	0	5
Math Practice Posters Classroom Set	1	1	1	1	1	1	0	6

3rd Grade Envision Math Non-consumables

	Freeman	Lindsey	Mica	Mitchell	Caywood	Williams	Robertson	Total:
Teacher's Guide Set Vol. 1	1	1	1	1	1	1	1	7
Teacher's Guide Set Vol. 2	1	1	1	1	1	1	1	7
Enrichment Masters with Answer Key	0	0	1	0	0	1	1	3
Today's Challenge Teachers Guide	1	0	1	0	0	1	1	4
English Language Learner Toolkit	0	0	1	0	0	1	1	3
Quick and Easy Centers Kit for Differentiated Instruction	0	0	0	0	0	1	0	1
Math Diagnosis and Intervention System 2.0	0	1	1	0	0	1	1	4
Math Practice Posters Classroom Set	0	0	1	0	0	1	0	2

Kindergarten Envision Math Non-consumables

	Cockrell	Burns	Weaver	Stoll	Swindell	McCune	Total:
Teacher's Guide Set Vol. 1	1	1	1	1	0	1	5
Teacher's Guide Set Vol. 2	1	1	1	1	0	0	4

Enrichment Masters with Answer Key	1	1	1	1	1	1	0	1	5
Today's Challenge Teachers Guide	1	1	1	1	1	0	0	0	4
English Language Learner Toolkit	1	1	0	1	1	0	0	0	3
Quick and Easy Centers Kit for Differentiated Instruction	0	0	0	0	1	0	0	0	1
Math Diagnosis and Intervention System 2.0	1	0	1	1	1	0	0	0	3
Math Practice Posters Classroom Set	0	0	1	1	1	0	0	0	2

NI



Sherry McIntyre <smcintyre@bixbyps.org>

### NI Big Ideas Math Surplus

1 message

**Natali Davidson** <ndavidson@bixbyps.org>

Wed, May 15, 2024 at 9:43 AM

To: Sherry McIntyre <smcintyre@bixbyps.org>

Cc: Libby VanDolah <lvandolah@bixbyps.org>, Tonya Morgan <tonyamorgan@bixbyps.org>

Hi Sherry,

Here is North Intermediate Big Ideas Surplus. If you need it in another format or anything else, please let me know!

Thank you!

4th Grade		5th Grade	
Teacher Manual Vol. 1	9	Assessment book	7
Teacher Manual Vol. 2	9	Instructional Resources Book	5
Assessment Book	8	Teacher Manual Vol. 1	4
Instructional Resources Book	8	Teacher Manual Vol. 2	4
Resources by Chapter Vol. 1	5	Resources by Chapter Vol. 1	7
Resources by Chapter Vol. 2	5	Resources by Chapter Vol. 2	7
6th Grade		7th Grade	
Teacher Manual	4	Teacher Manual	3
Assessment Book	11	Assessment Book	7
Student Textbooks	160	Student Textbooks	57



*Natali Davidson*

Assistant Principal

✉ ndavidsons@bixbyps.org

☎ 918.366.2671

**THE SPARTAN WAY**  
*Learn Well. Live with Honor.*



Sherry McIntyre <smcintyre@bixbyps.org>

### Surplus

1 message

**Sherri McMillan** <smcmillan@bixbyps.org>

Thu, May 23, 2024 at 9:27 AM

To: Sherry McIntyre <smcintyre@bixbyps.org>

Cc: Amy Reneau <areneau@bixbyps.org>, Jenaan Suleiman <jsuleiman@bixbyps.org>

Sherry,

Jenaan Suleiman has several items that need to be surplused that were purchased with Title I funds.

8 Foldable Stands (small metal stands) (2018)

1 Purple case

2 Carts for Nexus tablets (2013)

25 Nexus Tablets (2013)

Thank you.



**Sherri McMillan**  
Executive Director  
of Educational Programs  
918.366.2328

Learn Well. Live with Honor.

#### 7 attachments



image1 (1).jpeg  
100K



image1.jpeg  
80K

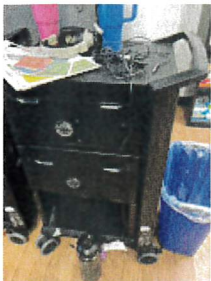


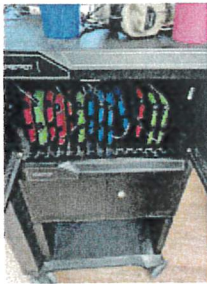
image0 (3).jpeg  
102K



**image0 (2).jpeg**  
148K



**image2 (1).jpeg**  
81K



**image2 (2).jpeg**  
110K



**image4.jpeg**  
77K

WE

2nd Grade Envision Math Non-consumables

	Stanhope	Hamilton	Banister	Fritz	Purdie	Spear	Diffee	Total:
Teacher Guide V1	1	1	1	1	2	1	1	8
Teacher Guide V2	1	1	1	1	2	1	1	8
Enrichment Masters	0	0	1	0	1	1	0	3
Today's Challenge TG	0	0	0	0	0	1	0	1
ELL Toolkit	0	0	0	0	0	1	0	1
Quick & Easy Centers Kit	0	0	1	0	0	1	0	2
Math Diagnosis & Int 2.0	0	1	1	0	0	1	0	3
Math Practice Posters Classroom Set	0	0	1	0	1	0	0	2
Intervention Box	0	0	1	1	1	0	0	3
Teacher's Resource Masters Volume 1 Topics 1-8	0	0	0	1	0	0	0	1
Teacher's Resource Masters Volume 2 Topics 9-15	0	0	0	1	0	0	0	1
Assessment Sourcebook Grade 2	0	0	0	1	0	0	0	1

1st Grade Envision Math Non-consumables

	Millburn	Peterson	Wagner	Inbody	Williams	Campbell	Salyers	Total:
Teacher's Guide Set Vol. 1	1	1	1	1	1	1	1	7
Teacher's Guide Set Vol. 2	1	1	1	1	1	1	1	7
Enrichment Masters with Answer Key	0	0	0	0	0	0	0	0
Today's Challenge Teachers Guide	0	0	0	0	0	0	0	0
English Language Learner Toolkit	0	0	0	0	0	0	0	0
Quick and Easy Centers Kit for Differentiated Instruction	0	0	0	0	0	0	0	0
Math Diagnosis and Intervention System 2.0	0	0	0	1	1	1	1	4
Math Practice Posters Classroom Set	0	0	0	0	1	0	1	0
assessment resource book	0	0	0	0	0	1	1	1
teacher resource masters volume 1	0	0	0	0	0	1	1	1
teacher resource masters volume 2	0	0	0	0	0	1	1	1
teacher's edition program overview	0	1	0	0	0	1	1	1
problem solving reading activity guide	0	0	0	0	0	1	1	1
problem solving reading mats (5)	0	0	0	0	0	1	1	1

3rd Grade Envision Math Non-consumables

	Boulmuy	Jones	Snapp	Glasscock	Devore	Lemons	Robinson	Davis	Total:
Teacher's Guide Set Vol. 1	1	2	1	1	1	1	1	1	9
Teacher's Guide Set Vol. 2	1	1	1	1	1	1	1	1	8
Enrichment Masters with Answer Key	1	0	1	1	1	0	1	0	5
Today's Challenge Teachers Guide	0	0	1	0	0	0	1	0	2
English Language Learner Toolkit	1	0	1	1	1	0	1	0	5
Quick and Easy Centers Kit for Differentiated Instruction	1	1	0	1	0	0	1	0	4
Math Diagnosis and Intervention System 2.0	1	1	1	1	1	0	1	0	6

Math Practice Posters Classroom Set	1	0	0	1	1	0	0	1	0	0	0	4
Teacher's Edition Program Overview	1	1	1	1	1	0	0	1	0	1	0	5
Teachers Resource Masters Vol. 1	1	1	1	1	1	0	0	1	0	1	0	5
Teachers Resource Masters Vol. 2	1	0	1	1	1	0	0	1	0	1	0	4
Assessment Sourcebook	1	1	1	1	1	0	0	1	0	1	0	5
Problem Solving Reading Activity	1	1	1	0	1	0	0	1	0	1	0	4
occt test prep practice oklahoma	0	0	1	1	0	0	0	0	0	0	0	1

### Kindergarten Envision Math Non-consumables

	Hostler	Hebert	Scully	Chesnut	Sumler	Sloat	Collins	Zajler	Total:
Teacher's Guide Set Vol. 1	1	1	1	1	1	1	1	1	8
Teacher's Guide Set Vol. 2	0	1	1	1	1	1	1	1	7
Enrichment Masters with Answer Key	1	1	1	1	1	0	0	1	6
Today's Challenge Teachers Guide	0	1	0	1	1	0	0	1	4
English Language Learner Toolkit	1	1	0	1	1	0	0	1	5
Quick and Easy Centers Kit for Differentiated Instruction	0	0	0	0	0	0	0	0	0
Math Diagnosis and Intervention System 2.0	1	1	0	1	1	0	0	1	5
Math Practice Posters Classroom Set	1	1	1	0	1	0	0	0	4

End of Year West  
Media Center Surplus

Title of Book	Author	Date Published	Reason for Deaccessioning
Chromebook: Acer C720 & Chargers	Qty 1		Spartan Charge Remove Old Outdated devices - they will discard
Chromebook: Acer C731 & Chargers	Qty 4		Spartan Charge Remove Old Outdated devices - they will discard
Chromebook: Acer C740 & Chargers	Qty158		Spartan Charge Remove Old Outdated devices - they will discard
Chromebook: Lenovo N23 & Chargers	Qty 5		Spartan Charge Remove Old Outdated devices - they will discard
Climbing Kansas mountains	Shannon, George.	1/6/2010	Outdated
Dance at Grandpa's	Wilder, Laura Ingalls, 1867-1957.	11/9/2001	Outdated
Diary of a wimpy kid : double down	Kinney, Jeff.	11/16/2016	Poor Condition/Damage
Diary of a wimpy kid : the long haul	Kinney, Jeff.	11/17/2017	Poor Condition/Damage
Diary of a wimpy kid : the third wheel	Kinney, Jeff.	3/5/2019	Poor Condition/Damage
Dog Man	Pilkey, Dav, 1966-	10/14/2019	Poor Condition/Damage
Eva sees a ghost	Elliott, Rebecca.	12/15/2015	Poor Condition/Damage
German shepherd puppies	Armentrout, David, 1962-	9/25/2023	Poor Condition/Damage
I like me!	Carlson, Nancy L.	6/11/2007	Outdated
I see, you saw	Karin, Nurit.	6/8/2020	Outdated
Just a dream	Van Allsburg, Chris.	11/9/2001	Outdated
Lemonade for sale	Ling, Bettina.	7/27/2004	Outdated
Mr. Lincoln's way	Polacco, Patricia.	11/20/2013	Infrequent Circulation
Mr. Lincoln's way	Polacco, Patricia.	11/20/2013	Infrequent Circulation
Mr. Lincoln's way	Polacco, Patricia.	11/20/2013	Infrequent Circulation
My pen pal, Pat	Papademetriou, Lisa.	7/14/2008	Infrequent Circulation
On with the show!	Venn, Cecilia.	7/14/2008	Outdated
Prairie dogs	Bodden, Valerie.	1/5/2023	Poor Condition/Damage

Rotten Richie and the ultimate dare	Polacco, Patricia.	11/20/2013	Infrequent Circulation
Rotten Richie and the ultimate dare	Polacco, Patricia.	11/20/2013	Infrequent Circulation
Rotten Richie and the ultimate dare	Polacco, Patricia.	11/20/2013	Infrequent Circulation
Rotten Richie and the ultimate dare	Polacco, Patricia.	11/20/2013	Infrequent Circulation
Shawn and Keeper and the birthday party	London, Jonathan, 1947-	8/31/2000	Outdated
Sisters	Telgemeier, Raina.	6/8/2020	Poor Condition/Damage
Spots	Leonard, Marcia.	7/14/2008	Outdated
Stop that noise!	Bernstein, Margery.	7/14/2008	Outdated
Super Rabbit Boy's time jump!	Flintham, Thomas.	11/13/2020	Poor Condition/Damage
That is not my hat!	Venn, Cecilia.	7/14/2008	Outdated
That's hard, that's easy	Bernstein, Margery.	7/28/2005	Outdated
The best pet yet	Tidd, Louise Vitellaro.	7/14/2008	Outdated
The house on Maple Street	Pryor, Bonnie.	7/28/2005	Outdated
The lunch bunch	Finch, Margo.	7/14/2008	Outdated
The napping house	Wood, Audrey.	1/14/1994	Outdated
The paper bag princess	Munsch, Robert N.	11/9/2001	Outdated
The wreck of the Zephyr	Van Allsburg, Chris.	1/13/1994	Outdated
Verizon JetPack HotSpot	Verizon	9/2/2020	Removed per Amy Reneau
Verizon JetPack HotSpot	Verizon	9/2/2020	Removed per Amy Reneau
Verizon JetPack HotSpot	Verizon	1/12/2022	Removed per Amy Reneau
Verizon JetPack HotSpot	Verizon	1/12/2022	Removed per Amy Reneau
Woodrow, the White House mouse	Barnes, Peter W., 1958-	11/8/2000	Outdated
Chicken Sunday	Polacco, Patricia.	11/20/2013	Infrequent Circulation
Chicken Sunday	Polacco, Patricia.	11/20/2013	Infrequent Circulation
Chicken Sunday	Polacco, Patricia.	11/20/2013	Infrequent Circulation

Baby-sitters little sister. 1, Karen's witch	Farina, Katy.	3/3/2020	Poor Condition/Damage
Best friends	Leonard, Marcia.	7/28/2005	Outdated
Big shot	Kinney, Jeff.	9/14/2022	Poor Condition/Damage
Blue whales	Koestler-Grack, Rachel A., 1973-	11/6/2023	Poor Condition/Damage
Calico Cat's exercise book	Charles, Donald.	11/9/2001	Outdated
Captain Cat : story and pictures	Hoff, Syd, 1912-2004.	11/9/2001	Outdated
Changes	Browne, Anthony, 1946-	11/9/2001	Outdated

W

4th Grade Big Ideas Math Non-consumables

	Bittle	Landrith	James	King	Total:
Teacher Guide V1	2	1	1	1	5
Teacher Guide V2	2	1	1	1	5
Assessment Book	0	1	0	0	1
Vocabulary Cards	0	0	0	0	0
Blackline Masters	0	1	0	0	0
THROW EXTRA STUDENT WORKBOOKS AWAY	8				
<a href="#">4th Grade Manipulatives Count Form</a>					

Are your non-consumables loaded on the pallet?	Yes	Not Yet
Bittle	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Landrith	<input type="checkbox"/>	<input checked="" type="checkbox"/>
James	<input type="checkbox"/>	<input checked="" type="checkbox"/>
King	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Arthur	<input type="checkbox"/>	<input checked="" type="checkbox"/>
O'Guin	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Haught	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Woodson	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Hackler	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wilkins	<input type="checkbox"/>	<input checked="" type="checkbox"/>

5th Grade Big Ideas Math Non-consumables

	Arthur	O'Guin	Haught	Total:
Teacher Guide V1	2	2	1	5
Teacher Guide V2	2	1	1	4
Assessment Book	1	0	1	2
Vocabulary Cards	0	0	0	0
Blackline Masters	6	1	2	9
THROW EXTRA STUDENT WORKBOOKS AWAY	Vol 1 27		V1 24	
	Vol2 32		V2 3	
<a href="#">5th Grade Manipulatives Count Form</a>				

Have you completed the manipulatives count form? Link coming soon....	Yes	Not Yet
Bittle	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Landrith	<input type="checkbox"/>	<input checked="" type="checkbox"/>
James	<input checked="" type="checkbox"/>	<input type="checkbox"/>
King	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Arthur	<input checked="" type="checkbox"/>	<input type="checkbox"/>
O'Guin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Haught	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Woodson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hackler	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wilkins	<input type="checkbox"/>	<input checked="" type="checkbox"/>

6th Grade Big Ideas Math Non-consumables

	Woodson	Hackler	Wilkins - 6th Grade	Total:
Teacher Guide V1	1	2	2	5
Student Books	54	0	30	84
Assessment Book	0	0	0	0
Vocabulary Cards	0	0	0	0
Blackline Masters	0	0	0	0
THROW EXTRA STUDENT WORKBOOKS AWAY				
<a href="#">6th Grade Manipulative Count Form</a>				

Accelerate Big Ideas Math Non-consumables

	Wilkins - 7th Grade	Wilkins - Pre-Alg	Wilkins - Alg	Total:
Teacher Guide V1	1	1	1	3
Teacher Guide V2	0	0	0	0

Are your non-consumables loaded on the pallet?	Yes	Not Yet
Wilkins - 7th Grade	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wilkins - Pre-Alg	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wilkins - Alg	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Student Books	30	0	0	0	0	30
Assessment Book	0	0	0	0	0	0
Vocabulary Cards	0	0	0	0	0	0
Blackline Masters	0	0	0	0	0	0
THROW EXTRA STUDENT WORKBOOKS AWAY						

6th Grade Manipulative Count Form