

Bixby Board of Education Regular Meeting  
Bixby Public Schools Administration Building  
BHS Academic Building Community Room, 601 S. Riverview, Bixby, OK 74008  
Thursday, May 8, 2025 6:00 PM  
Meeting Live Stream Link: <http://bixbyps.info/youtube>

1. **Call Meeting to Order/Roll Call** - Pledge of Allegiance and Oklahoma Flag Salute led by North Intermediate students Emmy Vencil and Makenzie Stone.

2. **Reports to The Board**

2.1. Special Recognition

2.1.1. Spartan Spirit Award

- Gidget Hargrove, Transportation
- Ronna Munson, SNA State Manager of the Year
- Jenny Reed, SNA State Employee of the Year
- DeWayne Patterson - Josten Renaissance National Educator of the Year
- National Council of Excellence Gold Award

2.1.2. Spartan Coin of Excellence

- BHS Boys Basketball Academic State Champions
- Academic All-State Scholars: Kyle Steward and Hahyeon Kim
- Presidential Scholar Semifinalist: Hahyeon Kim
- BHS Salutatorians and Valedictorians
- Oklahoma Education Awards for Arts Excellence Awards: Joseph McKinney (Instrumental), Lillian Claire Fowler (Vocal), Emma Goff (Vocal), and Josiah Myers (Vocal)
- Speech and Debate State Champions: Jaydin Bright (Back-to-Back State Champion in Program of Oral Interpretation), Macie Dunham (State Champion in Humorous Duet Acting) , and Lilly Drew (State Champion in Humorous Duet Acting)

2.1.3. Great Expectations (GE) Model Schools Presentation - Rick Pierce

2.2. Fine Arts Report - Jeremy Parker

2.3. Superintendent's Report - Rob Miller

Move to Item #3

Return to Item #2.3

2.4. Facilities and Operations Report - Gabe Hayes

2.5. Financial Operations Report - Mike Anthony

3. **Comments from the Public - BEA Thank the Board**

**Laurie Lee**

**Katy Hough**

**Karmen Haley**

**Lillian Haley**

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the

speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

4. **General Consent Agenda** - Discussion and possible board action to approve consent agenda items #1-22. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

4.1. Minutes of April 10, 2025 Regularly Scheduled Board Meeting

4.2. Minutes of April 22, 2025 Special Board Meeting

4.3. Minutes of April 30, 2025 Special Board Meeting

4.4. Activity Fund Summary of Accounts and Transfer Requests

4.5. Encumbrances and Change Orders for FY 2025 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers

4.6. Approval of the OSSBA Membership at a cost of \$5,127.00 and Policy Service at a cost of \$1,200.00 for the 2025-2026 fiscal year to be paid from General Fund

4.7. Approval of an agreement with OSSBA Employment Services Program for Unemployment Services at an Administrative cost of \$7,245.00 for the 2025-2026 fiscal year

4.8. Approval of a contract with CCOSA for \$2,500 for district-level services for the 2025-2026 school year.

4.9. Approval of a Practicum Agreement with The University of Tulsa for Speech-Language Pathology students for the 2025-2026 fiscal year

4.10. Approval of an MOU with Tulsa Community College for the 2025-2026 school year.

4.11. Approval of a MOU with The Bridges Foundation for the Work Adjustment Training Program for the 2025-2026 fiscal year.

4.12. Approval of a contract with Pathways Behavior Therapy for Behavior Analysis services to be paid from federal funds for the 2025-2026 fiscal year

4.13. Approval of an agreement with Christina Evans, LLC/Moblized Vision at a cost of \$85.00 per hour for the 2025-2026 fiscal year

4.14. Approval of a contract with Mara "Allie" Michael, Physical Therapist, at a cost of \$85.00 per hour for the 2025-2026 fiscal year

4.15. Approval of an agreement with Cooking for Kids for the use of the West Elementary/Intermediate cafeteria for student classes in the summer.

4.16. Approval of Out of State Trip requests per attachments:

- High School Vocal Music

4.17. FMLA - Certified - Middle School - 4/1/25 to 5/23/25

4.18. Maternity/FMLA - Support - Transportation - 3/11/25 to 5/22/25

4.19. FMLA - Certified - Middle School - 4/24/25 to 5/15/25

4.20. FMLA Extension - Certified - West Intermediate - 3/13/25 to 4/17/25

4.21. Employment, Resignation, Retirement - Certified Personnel - per attached

4.22. Employment, Resignation, Retirement - Support Personnel - per attached

## 5. **Finance**

5.1. Discussion and possible board action to approve an E-rate Contract with CRW Consulting E-rate Services, LLC for the 2025-2026 fiscal year.

5.2. Discussion and possible board action to approve a contract with Tulsa Technology Center for student transportation for the 2025-2026 fiscal year.

## 6. **Teaching and Learning** - no items this month

## 7. **Operations**

7.1. Discussion and possible board action to approve Potential Change Order PCO-3 for the 9th Grade Gym project for \$66,512.41 to be paid with project contingency funds.

7.2. Discussion and possible board action to approve the 2025-2026 Holiday Schedule for the twelve-month employees.

7.3. Discussion and possible board action to approve a new Activity Fund account for West Intermediate Robotics.

7.4. Discussion and possible board action to approve a new Activity Fund account for East Elementary Art.

7.5. First read of proposed new Board Policy 2174 - Released Time Courses. No action required by the BOE.

7.6. Discussion and possible board action regarding declaring items as surplus to be disposed of in accordance to Oklahoma Statutes.

## 8. **Executive Session**

8.1. Discussion and possible board action to move into executive session to discuss an employment contract and the evaluation of the incoming superintendent (25 O.S. Sec. 307 (B)(1) and (B)(7)).

8.2. Vote to acknowledge return to open session.

8.3. Statement by Board president of executive session minutes.

## 9. **Human Resources**

9.1. Discussion and possible board action to approve the selection of Dr. Brenda Shaw as assistant superintendent, effective July 1, 2025.

9.2. Discussion and possible board action to approve a contract with Lydia Wilson as superintendent for July 1, 2025 through June 30, 2027.

9.3. Discussion and possible board action to approve any resignations submitted after the agenda was posted. - None

10. **New Business - None**

11. **Vote to adjourn**





Name of person posting this agenda

\_\_\_\_\_  
Minutes Clerk

Posted on this \_\_\_\_\_

BHS Academic Building Community Room, 601 S. Riverview, Bixby, OK 74008

Bixby Board of Education Regular Meeting  
Thursday, April 10, 2025  
BHS Academic Building Community Room  
601 S. Riverview  
Bixby, OK 74008

Attendance Taken at 6:03 PM.

Pablo Aguirre: Present  
Justin Cheatham: Present  
Matt Dotson: Present  
Julie Prox: Present  
Amanda Stephens: Absent  
Present: 4, Absent: 1.

1. **Call Meeting to Order/Roll Call** - Pledge of Allegiance and Oklahoma Flag Salute led by Central Intermediate students Molly Lee and Louis Gregory.

2. Administer Oath of Office to Pablo Aguirre, Board of Education Seat #5

3. Election of Board of Education Officers

Motion made to nominate Julie Prox as President of the Board of Education. Passed with a motion by Matt Dotson and a second by Justin Cheatham.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

Motion made to nominate Amanda Stephens as Vice President of the Board of Education. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

Motion made to nominate Matt Dotson as Clerk of the Board of Education. Passed with a motion by Julie Prox and a second by Pablo Aguirre.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

#### **4. Reports to The Board**

##### **4.1. Special Recognition**

###### 4.1.1. Spartan Coin of Excellence

- BHS Boys and Girls Varsity Basketball, Academic State Champions
- Nolan Pardue, BHS Varsity Swim, All-State
- Indhraneel Gowram, BMS, MathCounts Third Place State Finisher

###### 4.2. Superintendent's Report - Rob Miller

###### 4.3. Teaching and Learning Report - Cheryl Wilkinson

###### 4.4. Financial Operations Report - Mike Anthony

#### **5. Comments from the Public**

5.1. Speakers must identify themselves.

5.2. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.

5.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

5.4. Total time allocated to this item is thirty (30) minutes.

5.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

5.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

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**6. General Consent Agenda - Discussion and possible board action to approve consent agenda items #1-10. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)**

Approval of General Consent Agenda Items #1-10 as presented. Passed with a motion by Matt Dotson and a second by Julie Prox.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

6.1. Minutes of March 13, 2025 Regularly Scheduled Board Meeting

6.2. Minutes of April 1, 2025 Special Board Meeting

6.3. Activity Fund Summary of Accounts and Transfer Requests

6.4. Encumbrances and Change Orders for FY 2025 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers

6.5. Approval of out-of-state trip requests per attachments:

6.6. Medical Leave - Support - Child Nutrition - 3/24/2025 to 5/2/2025

6.7. FMLA - Support - Virtual - 4/3/2025 to 6/26/2025

6.8. FMLA - Support - Transportation - 1/22/2025 to 5/1/2025

6.9. Employment, Resignation, Retirement - Certified Personnel - per attached

6.10. Employment, Resignation, Retirement - Support Personnel - per attached

## 7. Finance

7.1. Discussion and possible board action to approve the 2025-2026 application for Temporary Appropriations as prepared by Jenkins & Kemper.

Approval of the 2025-2026 application for Temporary Appropriations as prepared by Jenkins & Kemper. Passed with a motion by Julie Prox and a second by Matt Dotson.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

## 8. Teaching and Learning

8.1. Discussion and possible board action to approve a consulting agreement with Noise Town Tulsa LLC to design and implement an audio production facility at Bixby High School.

Approval of an agreement with Noise Town Tulsa LLC to design and implement an audio production facility at Bixby High School at a cost of \$ Passed with a motion by Matt Dotson and a second by Justin Cheatham.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

8.2. Discussion and possible board action to approve the Dyslexia Therapy Service Agreement with We Learn Education Services for 10 therapy sessions at a cost of \$837.20 from site Title I funds.

Approval of an agreement with We Learn Education Services for 10 sessions of dyslexia therapy services at a total cost of \$837.20 to be paid from Title I funds. Passed with a motion by Matt Dotson and a second by Julie Prox.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea

Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

8.3. Discussion and possible board action to approve a contract with Conscious Discipline for a two-day training workshop for \$9,290.00 to be paid from federal funds.

Approval of a contract with Conscious Discipline for a two-day training workshop at a cost of \$9,290.00 to be paid from federal funds. Passed with a motion by Julie Prox and a second by Pablo Aguirre.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

8.4. Discussion and possible board action to approve a proposal for Summer 2025 K-3 Staff Development training at a cost of \$29,600.00 to be paid from Title II funds.

Approval of a proposal with Teachers College for the Summer 2025 K-3 Staff Development training at a cost of \$29,600.00 to be paid from Title II funds. Passed with a motion by Matt Dotson and a second by Pablo Aguirre.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

8.5. Discussion and possible board action to approve an agreement with the Tulsa City-County Health Department to implement the School Health Program in elementary and intermediate schools for the 2025-2026 fiscal year.

Approval of an agreement with the Tulsa City-County Health Department to implement the School Health Program Program in elementary and intermediate schools for the 2025-2026 fiscal year. Passed with a motion by Julie Prox and a second by Pablo Aguirre.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

## 9. Operations

9.1. Discussion and possible board action to approve the following policy changes based on monitoring requirements:

- New Policy 2173 Rights Under FERPA (Family Educational and Privacy Act)
- Revised Policy 2108 Student Transfers
- Revised Policy 3113 Extended School Year
- Revised Policy 3137 Child Identification

Approval of the following policy changes based on monitoring requirements: New Policy 2173 Rights Under FERPA (Family Educational and Privacy Act) Revised Policy 2108 Student Transfers Revised Policy 3113 Extended School Year Revised Policy 3137 Child Identification Passed with a motion by Matt Dotson and a second by Julie Prox.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

9.2. Discussion and possible board action to approve a Software Service Order Agreement with SylogistEd for the 2025-2026 fiscal year at a cost of \$24,219.00 to be paid from General Fund.

Approval of a Software Service Order Agreement with SylogistEd for the 2025-2026 fiscal year at a cost of \$24,219.00 to be paid from General Fund. Passed with a motion by Julie Prox and a second by Matt Dotson.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent

Yea: 4, Nay: 0, Absent: 1

9.3. Discussion and possible board action to approve an extension of our contracted services with American Waste Control, Inc. with no rate increases for the 2025-2026 fiscal year.

Approval of an extension of our contracted services with American Waste Control, Inc. with no rate increases for the 2025-2026 fiscal year. Passed with a motion by Matt Dotson and a second by Julie Prox.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

9.4. Discussion and possible board action to approve an additional proposal adding additional buildings to the Tru Green Contract through 7/1/2025 at a cost of \$1,029.00 to be paid from the Building Fund.

Approval of an additional proposal adding additional buildings to the Tru Green Contract through 7/1/2025 at a cost of \$1,029.00 to be paid from the Building Fund. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

9.5. Discussion and possible board action to approve a proposal from TruGreen for Lawn Services for the 2025-2026 fiscal year at a cost of \$22,195.24 to be paid from the Building Fund.

Approval of a proposal from TruGreen for Lawn Services for the 2025-2026 fiscal year at a cost of \$22,195.24 to be paid from the Building Fund. Passed with a motion by Julie Prox and a second by Matt Dotson.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea

Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

9.6. Discussion and possible board action to approve Potential Change Orders PCO-1 and PCO-2 associated with the 9th Grade Gym project.

Approval of a Change Orders PCO-1 and PCO-2 associated with the 9th Grade Gym project. Passed with a motion by Julie Prox and a second by Matt Dotson.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

9.7. Discussion and possible board action to approve declaring items as surplus to be disposed of according to Oklahoma Statutes.

Approval of declaring items as surplus to be disposed of according to Oklahoma Statutes. Passed with a motion by Matt Dotson and a second by Justin Cheatham.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

## **10. Executive Session**

10.1. Discussion and possible board action to move into executive session to discuss the employment of Support Personnel and Head Athletic Coaches subject to assignment by the Superintendent for the 2025-2026 fiscal year per Attachments "A" and "B" respectively 25 O.S. Sec. 307 (B)(1)(7).

At 7:20 p.m. approval to move into executive session to discuss the employment of Support Personnel and Head Athletic Coaches subject to assignment by the Superintendent for the 2025-2026 fiscal year per Attachment's "A" and "B" per Oklahoma Statutes. Passed with a motion by Julie Prox and a second by Matt Dotson.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

10.2. Vote to acknowledge return to open session.

At 7:33 p.m. approval to return to open session. Passed with a motion by Julie Prox and a second by Pablo Aguirre.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

10.3. Statement by Board president of executive session minutes.

## **11. Human Resources**

11.1. Discussion and possible board action to approve the employment of Support Personnel subject to assignment by the Superintendent for the 2025-2026 fiscal year per attachment "A".

Approval of the employment of Support Personnel subject to assignment by the Superintendent for the 2025-2026 fiscal year per attachment "A". Passed with a motion by Matt Dotson and a second by Justin Cheatham.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

11.2. Discussion and possible board action to approve the employment of Head Athletic Coaches subject to assignment by the Superintendent for the 2025-2026 fiscal year per attachments "B".

Approval of the employment of Head Athletic Coaches subject to assignment by the Superintendent for the 2025-2026 fiscal year per attachments "B". Passed with a motion by Julie Prox and a second by Matt Dotson.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

11.3. Discussion and possible board action to approve entering into negotiations with the Bixby Education Association for the 2025-2026 fiscal year.

Approval of entering into negotiations with the Bixby Education Association for the 2025-2026 fiscal year. Passed with a motion by Matt Dotson and a second by Justin Cheatham.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

11.4. Discussion and possible board action to approve the appointment of the Board's Negotiations Team for the 2025-2026 fiscal year regarding collective bargaining with the Bixby Education Association.

Approval of the appointment of the Board's Negotiations Team for the 2025-2026 fiscal year regarding collective bargaining with the Bixby Education Association. Passed with a motion by Julie Prox and a second by Matt Dotson.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 4, Nay: 0, Absent: 1

11.5. Discussion and possible board action to approve any resignations submitted after the agenda was posted. None

**12. New Business**

**13. Vote to adjourn**

At 7:38 p.m. approval to adjourn. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Pablo Aguirre:      Yea  
Justin Cheatham:    Yea  
Matt Dotson:        Yea  
Julie Prox:           Yea  
Amanda Stephens:   Absent  
Yea: 4, Nay: 0, Absent: 1

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

**2024-2025  
CERTIFIED PERSONNEL  
EMPLOYMENT**

**TEMPORARY CONTRACT**

**VOLUNTEER COACHING**

**ADJUNCT COACHING**

**EMPLOYMENT for 2024-2025**

THOMAS POOL	TEACHER	HIGH SCHOOL	04/07/2025
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**EMPLOYMENT for 2025-2026**

KELLY BURKHOLDER	TEACHER	NORTH INTERMEDIATE	08/13/2025
DRAKE GAMMON	TEACHER	ATHLETICS	08/13/2025
MEGAN PARENTEAU	COUNSELOR	EAST/CENTRAL INTERMEDIATE	08/05/2025

**RESIGNATION AGREEMENTS**

MICHAEL STICK	TEACHER	WEST INTERMEDIATE	05/22/2025
REGINA RIDDLE	COUNSELOR	LEARNING CENTER	06/03/2025
JOYCE FLYNN	TEACHER	NORTH ELEMENTARY	05/22/2025
JAMIE BALTHIS	TEACHER	NORTH INTERMEDIATE	05/22/2025
JENNIFER STOUT	TEACHER	EAST INTERMEDIATE	05/22/2025
SHAWN BUTLER	TEACHER	WEST INTERMEDIATE	05/22/2025
BARBARA BANISTER	TEACHER	WEST ELEMENTARY	05/22/2025
TRISA SCOTT	TEACHER	NORTH ELEMENTARY	05/22/2025
WENDYE COUPE	TEACHER	WEST ELEMENTARY	05/22/2025
CATHY PETERS	TEACHER	9TH GRADE CENTER	05/22/2025
MALLORY HAWKINS	TEACHER	EAST INTERMEDIATE	05/22/2025
MELISSA ROESSLEIN	TEACHER	EAST INTERMEDIATE	05/22/2025
KAYLIN WILLIAMS	TEACHER	WEST ELEMENTARY	05/22/2025
SABRINA WILBER	TEACHER	EAST INTERMEDIATE	05/22/2025
PAUL MAYFIELD	TEACHER	LEARNING CENTER	05/22/2025
ROB MILLER	SUPERINTENDENT	DISTRICT	06/30/2025
AUSTIN EMBREY	TEACHER	MIDDLE SCHOOL	05/22/2025
KYLE KACHELMEYER	TEACHER	HIGH SCHOOL	05/22/2025
CHOLE BUNDY	TEACHER	NORTH INTERMEDIATE	05/22/2025
LINDA RICKS	POWERSCHOOL COOR.	TECHNOLOGY	06/30/2025
MELANIE CALLICOAT	PSYCHOLOGIST	DISTRICT	05/31/2025
MANDI KACHELMEYER	TEACHER	CENTRAL ELEMENTARY	05/22/2025
CHRISTOPHER DAVIS	TEACHER	MIDDLE SCHOOL	05/22/2025
MARY KATE BURLING	SPEECH PATHOLOGIST	DISTRICT	05/22/2025
MARIAH NEAL	TEACHER	9TH GRADE CENTER	05/22/2025

**Submitted to Board of Education APRIL 10th, 2025**

**RESIGNATION AGREEMENTS CONT'D**

STACI FEHDRAU	TEACHER	CENTRAL ELEMENTARY	05/22/2025
CONNOR MYERS	TEACHER	ATHLETICS	05/22/2025
JENNA BROWN	PSYCHOLOGIST	DISTRICT	05/31/2025

**TERMINATIONS**

**2024-2025  
SUPPORT PERSONNEL  
EMPLOYMENT**

**VOLUNTEER COACHING**

**TEMPORARY CONTRACT**

**ADJUNCT EMPLOYMENT**

BRILEY TURNHAM HEAD POM COACH MIDDLE SCHOOL 03/14/2025

**EMPLOYMENT 2024-2025**

THERESA COOK RECESS AIDE WEST INTERMEDIATE 04/13/2025  
ALEXIS ETHRIDGE PARAPROFESSIONAL CENTRAL INTERMEDIATE 03/06/2025  
CAITLIN HERRON PARAPROFESSIONAL HIGH SCHOOL 03/26/2025  
MELODY PAYNE CUSTODIAN MAINTENANCE 04/07/2025  
DESTINY SPANGLER PARAPROFESSIONAL CENTRAL INTERMEDIATE 03/26/2025

**EMPLOYMENT 2025-2026**

SKY GOODLOE BEHAVIOR COACH CENTRAL INTERMEDIATE 08/20/2025

**RESIGNATIONS**

JESSICA CABLE CUSTODIAN MAINTENANCE 03/19/2025  
JENNY MOFFEIT PARAPROFESSIONAL NORTH ELEMENTARY 03/31/2025  
RICKY STROKOS ADJUNCT S&C ATHLETICS 04/18/2025  
MATTHEW LATTA PARAPROFESSIONAL EAST ELEMENTARY 04/02/2025  
DANIEL CHESSER PARAPROFESSIONAL NORTH ELEMENTARY 04/04/2025

**REASSIGNMENTS**

**TERMINATIONS**



LEARN WELL.

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The following support employees are recommended for SUPPORT REHIRE for 25-26 to be assigned by the superintendent or superintendent's designee based on district needs:

ARMSTRONG, KALLEN	50	WATSON, JULIA	110	HAVENS, TERESA	130
ATKINSON, MICHELLE	50	WOLVERTON, ASHLEY	110	MADDEN, JEANA	130
BALDRIDGE, STEPHANIE	50			MAXWELL, SHERRILL	130
BURNS, EDDIE	50	ALAMEAMORALES, DALIA	120	SMITH, LEAANN	130
CLARK, DEDI	50	ASHINHURST, LINDA	120	STROPE, SILVIA	130
DUPUIS, COURTNEY	50	BARTON, CRYSTAL	120	TETLEY, SYLVIA	130
GOUYD, DANA	50	BRISCOE, ATRESSA	120	TUDOR, JENNIFER	130
HANSETH, MARICELA	50	CALE, CASEY	120	WILLIAMS, NICOLE	130
HAUSER, DEBORAH	50	GORDON, MADALYN	120		
HUTTON, BRENDA	50	HIATT, AUDREY	120	BLANCHARD, CLAYTON	140
LEWIS, DEBRA	50	HUDDLESTON, APRIL	120	CONNELL, RANDI	140
MCINTYRE, SHERRY	50	JANES, JDANNA	120	CUSTER, LISA	140
MCLAUGHLIN, PAMALA	50	JOICE, JESSE	120	ETHRIDGE, ALEXIS	140
MEFFORD, JESSICA	50	JUAREZ, WENDY	120	FULGENZI, ALEXIS	140
ROGERS, PENNY	50	LEAHAN, BETSY	120	HERNANDEZ, CHLOE	140
RYAN, LORI	50	LOZANO, YESENIA	120	INGRAM, ELIZABETH	140
WEIG, MELINDA	50	MARSHALL, STEPHANI	120	MERBOUHI, SHAUNA	140
		MEALIN, DARCELLE	120	STARKEY, ASHLIE	140
CORNETT, GEORGIA	51	MOORE, SANDRA	120	TIPTON, WHITNEY	140
DEWOODY, LAURA	51	PANZER, BRITTANY	120		
NIXON, JASON	51	SAMARAH, EVELIN	120	ARNOLD, TRACI	150
STOCKTON, JOHN	51	SCHULTZ, KRISTIN	120	BONNER, SHANNON	150
		STAIR, LINDSAY	120	CARPENTER, DEBBIE	150
BOEDING, KAITLYN	110	SUNDARAMOORTHY, NIRANJANA	120	CODY, AMY	150
CING, NIANG	110	TODD, HOLLI	120	DORMAN, KIM	150
COLEMAN, MELISSA	110	TOTEN, STEPHANIE	120	GILMORE, LORISSA	150
CROWDER, ERIN	110	SHAW, BETH	120	GRIFFIN, ASHLEY	150
DELEHANT, HOPE	110	SPARKMAN, ELIZABETH	120	HAYS, SARAH	150
GAYLOR, MADELINE	110	STOLL, STEPHANIE	120	HENSLEY, JUNE	150
HAMILTON, JENTRY	110	SULLIVAN, KRISTEL	120	HOPKINS, COURTNEY	150
HARJO, BOBBIE	110	SWINDELL, VANESSA	120	KICKEY, DARCY	150
HAUSLER, BRIANNA	110	THOMPSON, JESSICA	120	ONEIL, JULIE	150
HENDERSON, KERRI	110	TUSIA, MEGAN	120	PERIGO, JADE	150
HINKSON, SHARON	110	WATSON, DANA	120	PRICE, KATHERINE	150
HUDSON, HEATHER	110	WILEY, LAURA	120	SANDERS, JENNIFER	150
LINDSEY, MAURA	110	WILLIAMS, JAYNA	120	SHIPMAN, RADONDA	150
LOZANO, LORA	110	WRIGHT, PATRICIA	120	SNOW, KATELYN	150
NIXON, VALERI	110			SPEARMANOWENS, VERONICA	150
PHILLIPS, TONI	110	BOWLES, PATSY	130	STUFF, MELISSA	150
RYAN, EMILY	110	BRESSLER, GLENDA	130	WICKLIFFE, JANET	150
SCOTT, LYDIA	110	BRISCOE, LISA	130		
SWEANEY, DEBBIE	110	FLAKE, SUSANNAH	130	ALVIDREZ, DEBORA	160
WALKER, RYLAN	110	GEHRING, CLASSEN	130	ARELLANO, VANGIE	160

BLANSETT, SARA	180	CROWELL, LEANN	180	SIMON, CYNTHIA	501
CHANCEYWOOD, AUDRA	180	GARNICA, SAMANTHA	180	SNEYD, DEBORAH	501
CULLISON, LAURA	180	HUNTSMAN, JANELL	180	STANDLEE, RON	501
CUNNINGHAM, JENNIFER	180	PECK, BROOKE	180	SWIFT, GEORGE	501
HILL, OLIVIA	180	PIERRELOUIS, DESIRE	180	TUCKER, ANGI	501
MERRIMAN, FREDERICK	180	PLACE, EVELYN	180	VINCENT, FLOYD	501
MINARIK, DONNA	180	PULLEN, HEATHER	180	WHITE, LYNAYA	501
PATNAIK, PATNAYAKUNI	180	RAFTER, SARAH	180	WILSON, MARY	501
SHANNON, ALICIA	180	RECTOR, DANA	180	WITZKE, GREG	501
SKIDMORE, KIMBERLY	180	REED, JANIE	180	YOKUM, JARED	501
SMITH, KAYLA	180	REEVES, JALISA	180		
STOCKARDHILL, CARRIE	180	TREVITHICK, AMY	180	AVENS, LUANN	502
STRUTTMAN, CASEY	180	WELCH, PARINA	180	BELL, ALEX	502
SUSMILCH, CAROLINE	180			BURNS, CONNOR	502
WILLIAMS, SHALA	180	ADNAN, TERESA	501	BUSTAMANTE, ANA	502
		ALADHAMI, ROULA	501	CARLISLE, DAVID	502
BARBEROUSSE, SHELBY	170	BROWDER, STEVEN	501	CASTILLOLUEVANOS, GABINA	502
BERNARDI, GABRIELLE	170	CHILDRESS, AMY	501	CHAIRES, ADRIAN	502
BREAUX, KELLI	170	COOPER, MILES	501	CHATNEUF, DAVID	502
CAIN, JAMIE	170	CURREY, CAROLL	501	CULBERT, HALEY	502
CHITTENDEN, MELISSA	170	DEON, STEPHANIE	501	DRAGIEVA, MARIELA	502
CORADO, KELLY	170	DEVOE, DEBBIE	501	EMBRY, MICHAEL	502
EMBRY, LAINEY	170	FULBRIGHT, PAMELA	501	GROVE, JASON	502
ESPARZA, STEFANIE	170	GILLISPIE, JAMES	501	HALE, TONY	502
EVERS, AMANDA	170	GOODELL, JENNIE	501	HANSEN, HAROLD	502
GARRISON, MARY	170	HAND, DANIEL	501	HARRIS, SHANNAN	502
GRAVES, HOLLY	170	HARGROVE, GIDGET	501	HATTON, BETHANY	502
GREEN, JORDAN	170	HARRIS, SHANNAN	501	HAYES, WOODY	502
HENNIGAN, CHRISTINE	170	HARRISON, DIEP	501	HEAD, CARLIE	502
HUDSON, HEATHER	170	HARRISON, ERIC	501	JAMISON, TYLER	502
JACOBUS, CAITLYN	170	HENRY, ERIC	501	JONES, CARLA	502
JONES, MARSHA	170	HUGHES, KAITLYN	501	JORDAN, JOHNNY	502
MCCORMICK, SHELLEY	170	HYRE, KAREN	501	KELLER, ANDRIA	502
MOOMAU, MIKAYLA	170	KELLEY, TOMMY	501	KILGORE, CLINT	502
NICHOLS, NAOMIE	170	LANE, JOHNNY LESLIE	501	LIGHTNER, MYLES	502
RAMSEY, ERIN	170	LEMAY, LAURANCE	501	LYNCH, ROSEMARIE	502
RAYMOND, SALLY	170	LORENZO, SCOTT	501	LOPEZ, NANCY	502
RIEDER, REBECCA	170	MASSEY, AMANDA	501	MARTINEZ, ANAYELI	502
ROSE, AUTUMN	170	MATTHEWS, BRYAN	501	MCLAUGHLIN, GREGORY	502
STEADMAN, NATALIE	170	MENDOZA, ALEXANDRA	501	MILLER, ISAIAH	502
STOCKAM, JAZZMINE	170	NEUZIL, STEPHEN	501	MOLTON, CODY	502
STRECK, ALLISON	170	OELTJENBRUNS WILLIAMS, SIRI	501	MORENO, JORGE	502
TAWI, CING	170	PATTERSON, SEAN	501	MUNSON, ROBERT	502
THAYER, MELISSA	170	PAULSON, TWANA	501	PAYNE, LOREN	502
TOBJY, KRISTY	170	PHILPOTT, JERRY	501	PRIDE, AARON	502
WILEY, AMBER	170	RATLIFF, JOYCE	501	QUIROZ, ALICIA	502
WILLIS, SHERRY	170	SCOTT, LYDIA	501	RUSSELL, JOSHUA	502
WOOD, CONNIE	170	SHAW, DAKOTA	501	RUSSELL, SAMANTHA	502
		SHEA, RICHARD	501	RUSSELL, TAMMY	502
ARUNAGIRI, SUGANYA	180	SHOWN, GARRY	501	SALDIVAR, ELVIA	502
BAUCOM, LADONNA	180	SHOWN, TINA	501	SANCHEZ, CELIA	502

SANCHEZ, OSVALDO	502	MAYNARD, ALLISON	503	KEIM, LEVI	705
SINGLETON, WHITNEY	502	MCKINNEY, AMBER	503	MILLER, PAULA	705
SMITH, MICHAEL	502	MORGAN, THERESIA	503	NORTON, LADEANA	705
STALLINGS, EDDIE	502	MUNOZ, ELIA	503	OBRIEN, KAYLIN	705
STALLINGS, LAKERRI	502	PEREZ DE LARA, ANTONIA	503	POOL, THOMAS	705
STALLINGS, LUTHER	502	PORTER, ALICIA	503	RAINWATER, HEATHER	705
STALLINGS JR, LUTHER	502	REED, JENNIFER	503	RHODES, LORI	705
STITES, DALLAS	502	RIOS SALAS, YENIFER	503	SHEPARD, ALYSIA	705
THOMPSON, STEVEN	502	RIZIK, LORELEY	503	SIMIC, ALLISON	705
TREECE, SUMMER	502	RODGERS, DIVINA	503	SINGH, DARCY	705
TUCKER, TAD	502	RODGERS, NANCY	503	TINNEY, WILLIAM	705
VIRDEN, JERRY	502	SANCHEZ, MARIA	503	TUCKER, CAITLYN	705
WALSH, SCOTT	502	SCARPA, MARY	503	VANDRELL, KATIE	705
WEIR, AMANDA	502	SERNA, ALICIA	503	WASHBURN, CHASITY	705
YONCE, HUNTER	502	SHROPSHIRE, MARTHA	503	WEBB, JAMIE	705
		SMITH, MONTE	503	WEEKS, JASMINE	705
ALLEN, MELISSA	503	SOWERS, REBECCA	503	WILSON, CRYSTAL	705
ANAYA CORRAL, ALMA	503	SPALDING, RYAN	503		
ANDERSON, KELLY	503	SULLIVAN, ANNALYN	503	GARRETT, TIFFANIE	706
BALDTRIP, MANDI	503	TATUM, ROBERT	503	HUNTER, LAWANNA	706
BRINKMAN, CAMMIE	503	TRICKETT, TAMMY	503	SWEEDENCONGER, ANNA	706
BRUMAGHIN, TIMOTHY	503	VARGAS, SANDRA	503	LOVITT, ERIN	706
CACOPERDO, HEATHER	503	WINN, FLODELIZA	503		
CARLSON, MALGORZATA	503	YBARRA, MATT	503	ADAMSON, ROBIN	709
CASTROLEMUS, SAIDA EDITH	503			CRISP, NADIA	709
CHAIRES, MARIA	503	CABLE, LUCAS	505	DRISCOLL, PAULA	709
CHAIRES, MARINA	503	CASH, TERESA	505	GIBSON, CINDY	709
CHAIRES, SILVERIA	503	CERVINI, ANDREW	505	PRYOR, DONNA	709
COFFELT, CASSIE	503	DEES, HEIDI	505	SCARBOROUGH, SHAD	709
CORRAL, ANAYA	503	JAMES, JENNIFER	505	SIMMONS, ALLEN	709
DIAZ, MARISOL	503	LAMBERTON, WILLIAM	505		
DUNLAP, LORI	503	LEWIS, ADRYA	505	BLAKE, RAY	ATH
GROVES (DONOGHUE), AMANDA	503	LOWE, SHEILA	505	CHAMBERS, TORI	ATH
GUERRERO LOPEZ, LUCERO	503	MCCLAIN, TARA	505	FINLEY, JAMIE	ATH
EVANS, BARBARA	503	RANDOLPH, DAMARIS	505	MONTGOMERY, CHRISTA	ATH
EVANS, CHARLENE	503	ROBLES, DIANA	505	MOSS, STEPHEN	ATH
GARMAN, CHRIS	503	RUSSELL, ALLYSON	505		
GRAY, JESSICA	503	SCARBOROUGH, CRYSTAL	505		
GREENLEE, TANA	503	SCHAWO, KELLI	505		
HALE, ELIZABETH	503	SELLERS, MONICA	505		
HAMILTON, RACHEL	503	STUART, ERIN	505		
MUNSON (HEGINBOTHAM), RONNA	503	WEAKLEY, JULIA	505		
HERNANDEZ, JENNIFER	503				
HITES, ERIC	503	BRANTLEY, KARI	705		
HOLLINGSHAD, RACHEL	503	CARPENTER, JOHN	705		
HOWELL, BRENDA	503	CARTER, DONNA	705		
HUTCHINS, BECKY	503	CRANK, TONYA	705		
JACKSON, KELLI	503	DOWNING STONE, KIMBERLY	705		
LAINHART, LINDA	503	FOWLER, CAITLIN	705		
LICHTENWALTER, MAUREEN	503	HEGINBOTHAM, DAX	705		
LOPEZ, JOAQUINA	503	HOUSTON, ROY	705		
LUEVANOORTIZ, OLGA	503	HUSE, KATHRYN	705		
MARQUEZ, SANDRA	503	JOHN, CYNTHIA	705		

"B"

**LEARN WELL.**

601 S. Riverview  
Bixby OK 74008  
918-366-2218



**LIVE WITH HONOR.**

[bixbyps.info/athletics](http://bixbyps.info/athletics)  
Twitter: @HomeofSpartans  
Facebook: @HomeofSpartans

**April 4th, 2025**

To: Bixby Public Schools' Board of Education

I recommend the following Head Coaches to be rehired for the 25-26 School Year:

- |                            |  |
|----------------------------|--|
| Loren Montgomery           | Head Football Coach; Director of Football Operations |
| Alaina Wright              | Head Cheer/Stunt Coach                               |
| Victoria Frisella- Meadows | Head Dance Coach                                     |
| Brittany Robison           | Head Fast Pitch Coach                                |
| Derek Serowski             | Head Volleyball Coach                                |
| Brock Hime                 | Head Girls/Boys Cross Country Coach                  |
| <b>Open</b>                | Head Boys Basketball Coach                           |
| Rylie Littlejohn           | Head Girls Basketball Coach                          |
| Ray Blake                  | Head Boys Wrestling Coach                            |
| <b>Open</b>                | Head Girls Wrestling Coach                           |
| David Zimmerman            | Head Boys/Girls Swimming Coach                       |
| Dean Wilson                | Head Baseball Coach                                  |
| <b>Open</b>                | Head Girls Golf Coach                                |
| Jordan Perceful            | Head Boys Golf Coach                                 |
| Connor Whitham             | Head Boys Soccer Coach                               |
| Mike Daniel                | Head Girls Soccer Coach                              |
| JP Sutmiller               | Head Slow-Pitch Softball Coach                       |
| Doug Hennigan              | Head Girls/Boys Tennis Coach                         |
| Doug Behrens               | Head Boys Track Coach                                |
| Madison Eckert             | Head Girls Track Coach                               |
| <b>Open</b>                | Head Strength and Conditioning Coach                 |

The Athletic Department will conduct interviews for all remaining OPEN positions.

Kate Creekmore  
Executive Director of Athletics  
Bixby Public Schools

Bixby Board of Education Special Meeting  
Tuesday, April 22, 2025  
Bixby Administration Building  
23 S Riverview  
Bixby, OK 74008

Attendance Taken at 12:00 PM.

Pablo Aguirre: Present  
Justin Cheatham: Present  
Matt Dotson: Absent  
Julie Prox: Present  
Amanda Stephens: Present

Present: 4, Absent: 1.

1. As required by Sec. 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Board Education of Independent School District No.4, Tulsa County, Oklahoma, will hold a Special Meeting on Tuesday, April 22nd at 12:00 p.m. at the BPS Administrative Center, 23 S Riverview, Bixby, OK.

2. Call meeting to Order/Roll Call

3. Board to receive bids for the \$22,335,000 General Obligation Combined Purpose Bonds of this School District and take action to award bonds to the lowest bidder.

Approval of accepting the low bid from Bank of Oklahoma at an interest rate of 3.8165% on the Sale of the \$22,335,000 General Obligation Combined Purpose Bonds, dated: June 1, 2025.  
Passed with a motion by Julie Prox and a second by Amanda Stephens.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Absent  
Julie Prox: Yea  
Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

4. Board to consider and take action on a resolution providing for the issuance of general obligation combined purpose bonds in the sum of \$22,335,000 by this school district, authorized at an election called and held for such purpose; prescribing form of bonds; providing for registration thereof; designating bond counsel for this issue of bonds; designating registrar and paying agent for this issue of bond; and providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other detail of issue.

Approval of a motion to authorize the issuance of the \$22,335,000 General Obligation Combined Purpose Bonds, dated: June 1, 2025, and fixing other details as presented: prescribing form of

bonds; providing for registration thereof; designating bond counsel for this issue of bonds; designating registrar and paying agent for this issue of bond; and providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other detail of issue. Passed with a motion by Julie Prox and a second by Pablo Aguirre.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Absent  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

5. Discussion and possible board action to approve an amendment to the Gas Sales Agreement with Clearwater Enterprises, LLC. by adding the new high school building and the renewal of the contract under the same pricing for the 2025-2026 fiscal year.

Approval of an amendment to the Gas Sales Agreement with Clearwater Enterprises, LLC to add the new high school and the renewal of the contract under the same pricing for the 2025-2026 fiscal year. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Absent  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

6. Discussion and possible board action to approve Encumbrances for the 2024-2025 fiscal year.

Approval of the Encumbrances for the 2024-2025 fiscal year as presented. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Pablo Aguirre: Yea  
Justin Cheatham: Yea  
Matt Dotson: Absent  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

7. Vote to Adjourn

At 12:25 p.m. approval to adjourn. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Pablo Aguirre:     Yea  
Justin Cheatham:   Yea  
Matt Dotson:       Absent  
Julie Prox:         Yea  
Amanda Stephens:  Yea  
Yea: 4, Nay: 0, Absent: 1

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Member

Bixby Board of Education Special Meeting  
Wednesday, April 30, 2025  
Bixby Public Schools Administrative Center  
23 S Riverview  
Bixby, OK 74008

Attendance Taken at 8:03 AM.

Pablo Aguirre: Absent  
Justin Cheatham: Present  
Matt Dotson: Present  
Julie Prox: Present  
Amanda Stephens: Absent

Present: 3, Absent: 2.

1. As required by Sec. 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Board Education of Independent School District No.4, Tulsa County, Oklahoma, will hold a Special Meeting on Wednesday, April 30, 2025 at 8:00 a.m. at the BPS Administrative Center, Room 102, 23 S Riverview Dr., Bixby, OK.

2. Call meeting to Order/Roll Call

3. Board to consider and take action to ratify a resolution approved on April 22, 2025 accepting bids for the \$22,335,000 General Obligation Combined Purpose Bonds of this School District and take action to award bonds to the lowest bidder.

Approval of ratifying a resolution approved on April 22, 2025 accepting bids for the \$22,335,000 General Obligation Combined Purpose Bonds of Bixby School District and take action to award bonds to the lowest bidder. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Pablo Aguirre: Absent  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent

Yea: 3, Nay: 0, Absent: 2

4. Board to consider and take action to ratify a resolution approved on April 22,2025 providing for the issuance of general obligation combined purpose bonds in the sum of \$22,335,000 by this school district, authorized at an election called and held for such purpose; prescribing form of bonds; providing for registration thereof; designating bond counsel for this issue of bonds; designating registrar and paying agent for this issue of bond; and providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of issue.

Approval of ratifying a resolution approved on April 22,2025 providing for the issuance of general obligation combined purpose bonds in the sum of \$22,335,000 by this Bixby School District, authorized at an election called and held for such purpose; prescribing form of bonds; providing for registration thereof; designating bond counsel for this issue of bonds; designating registrar and paying agent for this issue of bond; and providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of issue. Passed with a motion by Matt Dotson and a second by Justin Cheatham.

Pablo Aguirre: Absent  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 3, Nay: 0, Absent: 2

5. Vote to Adjourn

At 8:04 a.m. approval to adjourn. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Pablo Aguirre: Absent  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent  
Yea: 3, Nay: 0, Absent: 2

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

Bixby Board of Education Special Meeting  
Wednesday, April 30, 2025  
Bixby Public Schools Administrative Center  
23 S Riverview  
Bixby, OK 74008

Attendance Taken at 8:03 AM.

Pablo Aguirre: Absent  
Justin Cheatham: Present  
Matt Dotson: Present  
Julie Prox: Present  
Amanda Stephens: Absent

Present: 3, Absent: 2.

1. As required by Sec. 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Board Education of Independent School District No.4, Tulsa County, Oklahoma, will hold a Special Meeting on Wednesday, April 30, 2025 at 8:00 a.m. at the BPS Administrative Center, Room 102, 23 S Riverview Dr., Bixby, OK.

2. Call meeting to Order/Roll Call

3. Board to consider and take action to ratify a resolution approved on April 22, 2025 accepting bids for the \$22,335,000 General Obligation Combined Purpose Bonds of this School District and take action to award bonds to the lowest bidder.

Approval of ratifying a resolution approved on April 22, 2025 accepting bids for the \$22,335,000 General Obligation Combined Purpose Bonds of Bixby School District and take action to award bonds to the lowest bidder. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Pablo Aguirre: Absent  
Justin Cheatham: Yea  
Matt Dotson: Yea  
Julie Prox: Yea  
Amanda Stephens: Absent

Yea: 3, Nay: 0, Absent: 2

4. Board to consider and take action to ratify a resolution approved on April 22, 2025 providing for the issuance of general obligation combined purpose bonds in the sum of \$22,335,000 by this school district, authorized at an election called and held for such purpose; prescribing form of bonds; providing for registration thereof; designating bond counsel for this issue of bonds; designating registrar and paying agent for this issue of bond; and providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of issue.

## Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1	07/01/2024	53787	BANK OF AMERICA VISA	DISTRICT PURCHASES	300,000.00
11	2	07/01/2024	3839	AMAZON.COM, LLC	DISTRICT PURCHASES	197,588.06
11	3	07/01/2024	1718	TULSA WORLD	CLASSIFIED ADS 000	2,268.35
11	4	07/01/2024	6335	MHC KENWORTH - TULSA	TRUCK RENTAL/PARTS 051	15,770.68
11	5	07/01/2024	61020	FROST OIL COMPANY	UNLEADED/DIESEL FUELS 051	275,398.73
11	6	07/01/2024	1076	MUNICIPAL ACCOUNTING SYSTEMS, INC.	SOFTWARE FEES / FORMS 000	25,060.60
11	7	07/01/2024	58751	TYLER TECHNOLOGIES, INC	TRANSPORTATION SOFTWARE 051	38,877.16
11	8	07/01/2024	4241	T & W TIRE	TIRES FOR TRANSPORTATION 051	35,058.28
11	9	07/01/2024	176	BIXBY TELEPHONE COMPANY	PHONE SVCS/CABLE LOCATING 000	150,000.00
11	10	07/01/2024	181	BLUE RIBBON FORMS, INC.	PRINTING-CKS/FORMS/ENV/LTR 000	10,000.00
11	11	07/01/2024	3826	ROTARY CLUB OF BIXBY	MEMBERSHIP DUES 000	325.00
11	12	07/01/2024	70260	OK TEACHERS RETIREMENT SYSTEM	TEACHER RETIREMENT FIX 000	500.00
11	13	07/01/2024	58099	PROJECT LEAD THE WAY	PLTW GATEWAY PARTICIPATION 000	6,950.00
11	14	07/01/2024	385	CUMMINS SOUTHERN PLAINS, LLC	PARTS FOR TRANSPORTATION 051	35,961.82
11	15	07/01/2024	2025	WELDON PARTS, INC.	PARTS TRANSP 051	15,000.00
11	16	07/01/2024	59586	PERRY WEATHER LLC	WEATHER SENTRY SUBSCRIPTION 036	3,470.94
11	17	07/01/2024	58958	JARVIS INC	NIGHT SECURITY SERVICES 000	55,000.00
11	18	07/01/2024	7529	INDUSTRIAL WELDING AND TOOL SUPPLY	AG SUPPLIES 412 / MAINT 050	1,629.77
11	19	07/01/2024	3776	WHEELER METALS, INC	VOAG SUPPLIES 412	1,853.60
11	20	07/01/2024	1223	OKLAHOMA TURNPIKE AUTHORITY	PIKEPASS - SCHOOL VEHICLES 051	5,000.00
11	21	07/01/2024	1233	O'REILLY AUTOMOTIVE STORES, INC.	PARTS - TR/M 050/051	4,988.20
11	22	07/01/2024	1245	THE PAPERWORK COMPANY	PRINT 000/036/030	6,534.20
11	23	07/01/2024	59236	CURRICULUM ASSOCIATES, LLC	ELLEVATION PLATFORM 572	15,128.00
11	24	07/01/2024	60250	LEVEL DATA LLC	REAL TIME REPORTS 030	21,060.00
11	25	07/01/2024	1417	ROSENSTEIN, FIST & RINGOLD	LEGAL SERVICES 000	71,069.00
11	26	07/01/2024	70041	INTERNAL REVENUE SERVICE CENTER	3RD PARTY DISABILITY TAX 000	5,825.24
11	27	07/01/2024	1418	ROSS TRANSPORTATION	BUS PARTS FOR TRANSP 051	58,551.63
11	28	07/01/2024	1449	SAM'S CLUB DIRECT	SUPPLIES 000, 051, 412	1,836.80
11	29	07/01/2024	1678	TIRE BARN, INC.	TIRE REPAIRS - 051/050	18,446.07
11	30	07/01/2024	54924	QUADIENT LEASING USA INC	LEASE PAYMENT - 000	14,299.64
11	31	07/01/2024	319	CITY OF BIXBY	SRO FOR BHS CAMPUS 000	219,796.82
11	32	07/01/2024	59356	ALLIED TOWING OF TULSA	TOWING SERVICE - 051	9,080.00
11	33	07/01/2024	2713	OKLAHOMA HEALTH CARE AUTHORITY	STATE SHARE MEDICAID PAYMENTS 698	86,136.40
11	34	07/01/2024	58446	TEAM PROFESSIONAL SERVICES	DRUG TESTING FOR DISTRICT 000	12,000.00

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11	35	07/01/2024	58766	VECTOR SOLUTIONS	EDUCATION SOFTWARE 051	675.50
11	36	07/01/2024	1152	OMECORP, LLC	POSTAGE MACHINE/SUPP 000	222.00
11	37	07/01/2024	53630	IMAGINE LEARNING, LLC	LICENSES FOR STUDENTS 572	4,000.00
11	38	07/01/2024	774	VERHOEF INFORMATION SOURCES, LLC	BACKGROUND CHECKS 000	15,000.00
11	39	07/01/2024	57740	ESS SOUTH CENTRAL, LLC	SUBSTITUTE TEACHERS 000	922,893.46
11	40	07/01/2024	54923	NORTHEASTERN STATE UNIVERSITY	JOB FAIR 000	390.00
11	41	07/01/2024	7057	PREFERRED BUSINESS SYSTEMS LLC	EQUIP LEASE/COPIES /REPAIRS 000	180,058.64
11	42	07/01/2024	7057	PREFERRED BUSINESS SYSTEMS LLC	COPIER SUPP000/010/011/012	2,898.78
11	43	07/01/2024	58654	SOFTCHOICE CORPORATION	LICENSE FEE 030	40,538.65
11	44	07/01/2024	60099	FOUR LOCV LLC	NATIVE AMERICAN CULTURE CLASS 561	1,000.00
11	45	07/01/2024	58321	GOGUARDIAN	GOGUARDIAN LICENSE 000	40,463.00
11	46	07/01/2024	2272	LOWE'S	PARTS/SUPPLIES - 030/050/000/051/006/412/090	4,907.10
11	47	07/01/2024	51933	AMERICANCHECKED, INC.	BEST VOLUNTEERS BCKGRD 000	7,500.00
11	48	07/01/2024	55232	TULSA COUNTY ASSESSOR	VISUAL INSPECTION REIMB 000	167,874.37
11	49	07/01/2024	52803	OKLAHOMA SECRETARY OF STATE	NOTARY BOND FEE - 000	20.00
11	50	07/01/2024	99999	BIXBY PUBLIC SCHOOLS	COPY/TRANSPORTATION/POSTAGE (ALL SCHOOLS)	25,298.55
11	51	07/01/2024	3770	UMB BANK	AGENT FEES FOR BLDG BONDS 000	2,000.00
11	53	07/01/2024	55958	BPA NATIONAL CENTER	ANNUAL AFFILIATION FEES 412-316	500.00
11	54	07/01/2024	3318	MARK ALLEN CHEVROLET	REPAIR SCHOOL VEHICLES 051	1,723.29
11	55	07/01/2024	57210	PROPIO LS, LLC	PHONE INTERPRETER 000	4,000.00
11	56	07/01/2024	4366	JOSTENS INC	BHS GRAD MT'LS 000	9,500.00
11	57	07/01/2024	4345	A.S.A.P. BATTERY SERVICE	BATTERIES FOR TRANSP 051 & MAINT 050	15,609.48
11	58	07/01/2024	5609	BIXBY METRO CHAMBER OF COMMERCE	MEMBERSHIP DUES, ETC 000	4,000.00
11	59	07/01/2024	3497	EDUCATIONAL TESTING SERVICE	TESTING FOR PARAPRO 000	2,000.00
11	60	07/01/2024	1729	UNITED ENGINES, INC.	BUS REPAIRS 051	17,933.19
11	61	07/01/2024	60083	SERVICE OKLAHOMA	TAGS FOR VEHICLES 051	1,500.00
11	62	07/01/2024	1139	FINIS BRUCE RAGSDALE	ASBESTOS INSPECTIONS 050	650.00
11	63	07/01/2024	59463	MALTSBERGER INDUSTRIAL PROPANE	PROPANE 050	500.00
11	64	07/01/2024	4505	CINTAS CORPORATION	UNIFORMS/MATS/TOWEL 050/051	26,000.00
11	65	07/01/2024	4130	OKLAHOMA CORPORATION COMMISSION	FUEL STORAGE TANK REGIS 051	50.00
11	66	07/01/2024	5641	WAGONER COUNTY TREASURER	DISTRICT REVALUATION 000	1,351.62
11	67	07/01/2024	54083	FOLLETT SCHOOL SOLUTIONS LLC	DESTINY RENEWAL 030	13,282.92
11	68	07/01/2024	56227	CDW-G 2	Fortinet Support / LITTLE SIS Renewal 030	1,835.00
11	69	07/01/2024	2042	CRW CONSULTING LLC	ERATE CONSULTING & APP 030	3,750.00

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11	70	07/01/2024	3223	POWERSCHOOL GROUP LLC	POWERSCHL SERVER - SPANISH 030 TALENT ED 000	141,593.80
11	71	07/01/2024	283	CCOSA - PROFESSIONAL DEVELOPMENT PR	CONFERENCE REG 000	8,025.00
11	72	07/01/2024	2290	OSSBA	MEMBERSHIP DUES 000 / EMPLOYMENT SVS	9,226.00
11	73	07/01/2024	1171	OKASBO	MEMBERSHIP DUES 000	375.00
11	74	07/01/2024	2748	OSAG	WORKERS COMP INS 000	174,639.00
11	75	07/01/2024	52905	VERIZON WIRELESS	WIRELESS DATA 000	2,307.80
11	76	07/01/2024	59812	KORI NEELY	Group Counseling/ Collaboration 621	20,800.00
11	77	07/01/2024	7042	THE ARROW GROUP	ADMINISTRATORS BONDS 000	7,175.00
11	78	07/01/2024	70505	LAWSON PRODUCTS, INC	DISTRICT SUPPLIES 051	3,220.77
11	79	07/01/2024	2290	OSSBA	OSSBA CONFERENCE REGIS 000	7,000.00
11	80	07/01/2024	2989	OSIG	PROP/CASUALTY/VEHICLE INS 000	1,214,223.00
11	81	07/01/2024	58176	SCHOOLS SAFEID LLC	SOFTWARE/SUPP 000	5,754.39
11	82	07/01/2024	60904	QUALITY PETROLEUM INC	OIL FOR TRANSPORTATION 051	10,000.00
11	83	07/01/2024	633	GREAT EXPECTATIONS NSU	TRAINING DAYS 541	13,000.00
11	84	07/01/2024	56025	AMERICAN RED CROSS	CPR CLASSES 022/027	2,927.00
11	85	07/01/2024	7830	ADVANTAGE GRAPHICS INC.	CUTTING MACH REPAIR- COPY 000	249.50
11	86	07/01/2024	56136	TULSA EMERGENCY MEDICAL CENTER INC	PHYSICALS - 050/051/285/000	264.00
11	88	07/01/2024	2481	TULSA AUTO SPRING COMPANY	SPRING REPAIR 051	9,000.00
11	89	07/01/2024	52270	PEARSON	LICENSE RENEWAL 698	1,585.00
11	90	07/01/2024	52385	WIRELESS TECHNOLOGIES, INC	RADIO EQUIPMENT - 050	375.00
11	91	07/01/2024	5609	BIXBY METRO CHAMBER OF COMMERCE	BUY BIXBY CAMPAIGN 000	650.00
11	92	07/01/2024	60458	MONIQUE MORGAN	Behavioral Services 621	12,374.00
11	93	07/01/2024	5188	ULINE	MAINTENANCE SUPPLIES 050	10,678.22
11	94	07/01/2024	59893	CONNECT AND RESTORE, LLC	Counseling/consultation services 621	30,000.00
11	95	07/01/2024	4112	PETROLEUM MARKETERS EQUIPMENT CO.	REPAIR FUELD TANKS - 051	1,042.19
11	96	07/01/2024	2993	EMPLOYEE EVALUATION SYSTEMS, INC.	INFORMATION STORAGE SYSTEM -000	13,266.00
11	97	07/01/2024	913	LIBERTY FLAGS	FLAGS FOR THE DISTRICT - 050	3,517.41
11	98	07/01/2024	55863	COSTCO WHOLESALE CORP	DISTRICT PURCHASES/FEES - 050/000/367	1,511.93
11	99	07/01/2024	7527	TULSA CLEANING SYSTEMS	PARTS/SVS - BUS WASHER 051	4,000.00
11	100	07/01/2024	56349	JENKINS & KEMPER	AUDIT WORK FOR ADMIN - 000	15,000.00
11	102	07/01/2024	59581	HOLT TRUCK CENTERS	REPAIRS 051	439.00
11	103	07/01/2024	1856	WALMART COMMUNITY	SUPPLIES 000/050/051/005	483.55
11	104	07/01/2024	60027	RAS TECHNOLOGY CONSULTANTS INC	Custom Reports Subscription 030	700.00
11	105	07/01/2024	1856	WALMART COMMUNITY	CLOTHING, SHOES AND OTHER MISC ITEMS-511	5,000.00

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11	106	07/01/2024	6208	APPLE EDUCATIONAL SALES	NEEDS NEW DESCRIPTION AND AMOUNT 030	10,296.00
11	107	07/01/2024	55850	OSI ENVIRONMENTAL	USED OIL AND FILTER PICK UP 051	1,000.00
11	108	07/01/2024	633	GREAT EXPECTATIONS NSU	COACHING DAYS 541	18,000.00
11	109	07/01/2024	57112	APPTEGY	APP DEVELOPMENT 000	13,755.00
11	110	07/01/2024	56434	JOSTENS	JOM SENIORS CAP AND GOWN 563	2,197.80
11	111	07/01/2024	59330	IMAGINE LEARNING LLC	VIRTUAL SCHOOL PROGRAM - 000	62,100.00
11	112	07/01/2024	3224	OKLAHOMA NOTARY "DISCOUNT" ASSOC.	NOTARY BONDS - 000	607.70
11	113	07/01/2024	52249	OKLAHOMA ASSOC FOR PUPIL TRANSPORT.	REGISTRATION FEE 051	1,600.00
11	114	07/01/2024	56227	CDW-G 2	TECH NEEDS FOR THE DISTRICT 030/000	1,442.37
11	115	07/01/2024	59331	EDUCATORSHANDBOOK.COM	DISTRICT LICENSE 098	10,970.00
11	117	07/01/2024	8035	IXL LEARNING INC	IXL RENEWAL 000	80,745.00
11	119	07/01/2024	55410	PUBLIC CONSULTING GROUP - EDUCATION	MEDICAID REIMBURSEMENT MEDICAID BILLING 698	11,000.00
11	120	07/01/2024	57382	COMMUNITYCAREHMO, INC.	EMPLOYEE ASSISTANCE PROGRAM 000	7,291.20
11	121	07/01/2024	53954	CONTRACT PAPER GROUP INC	COPY PAPER FOR THE DISTRICT 000	44,678.00
11	122	07/01/2024	52270	PEARSON	BILLING FOR Q INTERACTIVE 698	11,000.00
11	123	07/01/2024	58928	EDUCATIONAL PRODUCTS, INC	SCHOOL SUPPLIES PRE-K-6 JOM 563	14,000.00
11	124	07/01/2024	6317	MOBILIZED VISION LLC	VISION SERVICES FOR SPED STUDENTS 621	18,000.00
11	125	07/01/2024	60573	ADVANCED POOL AND HOME REPAIR	POOL SERVICE AND REPAIR 000	22,000.00
11	126	07/01/2024	493	EMPIRE TRUCK REBUILDERS, INC.	BUS REPAIRS 051	560.00
11	127	07/01/2024	60840	ROCKET ALUMNI SOLUTIONS INC	DIGITAL WALL OF FAME 000	2,400.00
11	128	07/01/2024	2290	OSSBA	EMPLOYMENT SERVICES (WAS OPSUCA) 000	28,400.00
11	129	07/01/2024	55299	HOUGHTON MIFFLIN HARCOURT PUB CO	AMIRA LICENSES 367	37,575.00
11	130	07/01/2024	1707	COUNTY ELECTION BOARD SECRETARY	ELECTION SERVICES 000	100.00
11	131	07/01/2024	60843	HD SUPPLY INC	MISC SUPPLIES 050	54,397.32
11	132	07/01/2024	59771	WILLIAM S ROWLAND	PIANO TUNING SERVICE 000	160.00
11	133	07/01/2024	60853	MOTOR MOUTH THERAPY LLC	THERAPY SERVICES EH 698	30,000.00
11	134	07/01/2024	58492	DIMENSIONS FAMILY PRACTICE	DO NOT ROLL THIS ONE OVER NOW PO 198	8,000.00
11	135	07/01/2024	52846	MICHAEL K MARSHALL	SUBSCRIPTIONS 541	200.00
11	136	07/01/2024	58631	CHALKS TRUCK PARTS	SUPPLIES FOR TRANSPORTATION 051	1,370.90
11	137	07/01/2024	60479	SPARTAN SIGNS INC	SIGNS FOR TRANSPORTATION 051	1,500.50

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11	138	07/01/2024	59810	SWANK MOVIE LICENSING USA	K12 STREAMING & LICENSING 030	10,600.00
11	140	07/01/2024	1856	WALMART COMMUNITY	Open PO for odd Items 618	147.75
11	143	07/01/2024	7773	MABEE CENTER	BHS GRADUATION 000	25,185.00
11	144	07/01/2024	60676	CTR FOR INDIV WITH PHYS CHALLENGES	INTERPRETING SERVICE FOR DEAF PARENTS/TEACHERS 000	7,955.84
11	145	07/01/2024	55823	MCDANIEL ACORD, PLLC	LEGAL SERVICES 000	128.68
11	147	07/01/2024	1856	WALMART COMMUNITY	Supplies 099	662.40
11	149	07/01/2024	58603	CROWN LIFT TRUCKS	TRANSPORTATION REPAIRS 051/050	5,000.00
11	150	07/01/2024	60849	PATHWAYS BEHAVIOR THERAPY	Contracted Services 621	50,000.00
11	151	07/01/2024	55855	VIZAVANCE	VISION SCREENING 027	800.00
11	152	07/01/2024	60841	LARRY L MULLINS	THERAPY BH -621	2,537.50
11	153	07/01/2024	5463	LEARNING A-Z	RAZ-PLUS RENEWAL 621	5,302.00
11	154	07/01/2024	51624	ALPHA AWARDS	NAME TAGS FOR 000/030/050/051	378.00
11	155	07/01/2024	59142	ROBINSON GLASS OF TULSA INC	GLASS REPLACEMENT FOR TRANSPORTATION 051	1,771.50
11	156	07/01/2024	59739	DAVISON FUELS & OIL LLC	FUEL FOR THE DISTRICT 051	9,000.00
11	157	07/01/2024	5140	UNITED SUBURBAN SCHOOLS ASSOC.	CONFERENCE FEES 000	1,650.00
11	160	07/01/2024	8275	NATIONAL BUS SALES	PARTS FOR BUS REPAIRS 051	82,000.00
11	161	07/01/2024	1856	WALMART COMMUNITY	SUPPLIES AND MATERIALS 561	5,000.00
11	162	07/01/2024	57351	A NEW LEAF	VOCATIONAL TRAINING 621	1,135.13
11	164	07/01/2024	56482	ID WHOLESALER	1 YR Renewal Cloudbadging ID Card Software 030	1,679.52
11	165	07/01/2024	7831	A BEST BRAKE & CLUTCH, LLC	BRAKE REPAIRS FOR THE DISTRICT 051	11,386.22
11	166	07/01/2024	59284	ZENDESK INC	ZENDESK SUITE SUBSCRIPTION 030	38,934.33
11	167	07/01/2024	60252	REALLY GREAT READING COMPANY, LLC	Open PO for training 621	2,000.00
11	168	07/01/2024	60243	HERMES PRODUCTIONS LLC	TRANSPORTATION SUPPLIES 051	527.50
11	170	07/01/2024	55130	SUPERIOR TERMITE & PEST CONTROL	BED BUG & LICE TREATMENT ONLY 050	5,000.00
11	171	07/01/2024	5463	LEARNING A-Z	ANNUAL SUBSCRIPTION EL 572	4,611.60
11	172	07/01/2024	59258	ZEPTIVE INC	ANNUAL SOFTWARE & LICENSING	100.00
11	173	07/01/2024	59292	COMMON GOAL SYSTEMS INC	TEACHERASE, REPORT CARD AND GRADE EXPORT 000	26,302.10
11	175	07/01/2024	60767	OCAS, LLC	TRAINING 000	600.00
11	176	07/01/2024	60364	MARA ALEXANDRA MICHAEL	Contractor, planners, IEP 621	70,000.00
11	177	07/01/2024	60254	RED ROVER	EMPLOYEE PORTAL 000	19,361.00
11	178	07/01/2024	2732	TREAT'S SOLUTIONS, LLC	SOAP FOR DISTRICT 050	21,601.00
11	179	07/01/2024	59967	BRAVED	BRAVED 094	35,500.00
11	180	07/01/2024	60416	CLCD, LLC	CLASSROOM LIBRARY BOOK REVIEWING SERVICE 000	6,052.50

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11	181	07/01/2024	59734	ATTF	TUITION APPRENTICESHIP TRAINING 000	2,220.00
11	183	07/01/2024	60128	TEACHTOWN	enCore K-12 Student Software 621	43,925.00
11	184	07/01/2024	60759	AERO IT SOLUTIONS LLC	FortiGate-600E 1 Year Enterprise Protection 030	9,544.91
11	185	07/02/2024	58734	BEARCOM	REPAIRS ON EQUIPMENT 051	4,000.00
11	186	07/08/2024	60959	NAPA AUTO PARTS	SUPPLIES FOR TRANSPORTATION 051	5,000.00
11	187	09/17/2024	58665	OFFICE SMART LABELS	LABELS FOR DISTRICT 030	77.40
11	188	09/19/2024	61050	GRIMSLEY'S INC	SOAP DISPENSERS 050	30,523.50
11	189	09/19/2024	2387	STAPLES CREDIT PLAN	SUPPLIES 000	500.00
11	190	09/19/2024	21368	KGEB - AMERICA	GRADUATION AUDIO/VIDEO 000	2,750.00
11	191	10/01/2024	61022	BRADY COMPANIES LLC	MAINTENANCE SUPPLIES 050	197,383.95
11	193	11/05/2024	56625	BILL KNIGHT FORD	KEYS FOR BUS'S 051	1,000.00
11	196	01/22/2025	61293	D&H UNITED FUELING SOLUTIONS INC	REPAIR FUELD TANKS - 051	1,457.81
11	197	03/13/2025	61325	STETSON & ASSOCIATES	CONSULTING SERVICES 000	37,500.00
11	198	03/13/2025	61396	SHEILA K REED	ANNUAL EMPLOYEE PHYSICALS 000	250.00
11	500	07/01/2024	5592	ADMIRAL EXPRESS LLC	SUPPLIES - 000/030/051	5,495.00
11	501	07/01/2024	5592	ADMIRAL EXPRESS LLC	COPY CENTER SUPPLIES 000	8,390.03
11	502	07/01/2024	5592	ADMIRAL EXPRESS LLC	INDIAN ED SUPPLIES - 561	10,000.00
11	503	07/01/2024	5592	ADMIRAL EXPRESS LLC	SPED SUPPLIES - 006	640.00
11	504	07/01/2024	5592	ADMIRAL EXPRESS LLC	NE MISC SUPPLIES 003	1,900.00
11	505	07/01/2024	5592	ADMIRAL EXPRESS LLC	EE MISC SUPPLIES - 010	3,223.84
11	506	07/01/2024	5592	ADMIRAL EXPRESS LLC	CE MISC SUPPLIES - 001	5,678.99
11	507	07/01/2024	5592	ADMIRAL EXPRESS LLC	BMS MISC SUPPLIES - 004	1,080.89
11	508	07/01/2024	5592	ADMIRAL EXPRESS LLC	CI MISC SUPPLIES - 002	1,000.00
11	509	07/01/2024	5592	ADMIRAL EXPRESS LLC	9TH MISC SUPPLIES 011	1,441.46
11	510	07/01/2024	5592	ADMIRAL EXPRESS LLC	BHS OFFICE SUPPLIES 005	1,140.76
11	511	07/01/2024	5592	ADMIRAL EXPRESS LLC	NI - MISC SUPPLIES 009	3,156.80
11	512	07/01/2024	5592	ADMIRAL EXPRESS LLC	EI MISC SUPPLIES 012	90.82
11	513	07/01/2024	5592	ADMIRAL EXPRESS LLC	WE - MISC SUPPLIES 007	8,370.32
11	514	07/01/2024	5592	ADMIRAL EXPRESS LLC	WI - MISC SUPPLIES 008	2,993.44
11	515	07/01/2024	5592	ADMIRAL EXPRESS LLC	JOM MISC SUPPLIES 563/564	3,536.97
11	516	07/01/2024	5592	ADMIRAL EXPRESS LLC	ALT ED SUPPLIES 099	100.00
11	530	07/01/2024	2771	MIKE ANTHONY	REIMB TRAVEL/PURCHASES - 000	354.97
11	531	07/01/2024	57086	ROBERT J MILLER	REIMB TRAVEL/PHYSICAL/CCOS 000	1,084.91
11	532	07/01/2024	58961	DEBBIE LEWIS	REIMBURSE TRAVEL 000	500.00
11	533	07/01/2024	61155	JACE CALDWELL	REIMBURSE GAS - 000	100.00
11	535	07/01/2024	60876	KENDALL STILL	PERDIEM 000	500.00
11	536	07/01/2024	56673	STEVEN SCOTT	REIMBURSE TRAVEL 030	1,100.00
11	537	07/01/2024	55248	LINDA RICKS	TRAVEL REIMB 000	200.00
11	538	07/01/2024	1677	TINA FRANCIS	PERDIEM 561	500.00
11	539	07/01/2024	56104	CODY COONCE	REIMBURES TRAVEL 000	1,100.00

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11	540	07/01/2024	59625	RHONDA TAYLOR	REIMBURSE TRAVEL 000	272.50
11	541	07/01/2024	57854	CASEY MACHADO	PERDIEM 722	394.60
11	542	07/01/2024	58960	KIM SCHEIN	REIMB TRAVEL 613, 000, 022	980.00
11	543	07/01/2024	59595	RACHEL CHINSETHAGID	REIMBURSEMENT 003	1,254.87
11	544	07/01/2024	57783	JEN MASTERSON	REIMBURSE TRAVEL 613, 000, 022	860.00
11	546	07/01/2024	53741	DANIEL DEITZ	PER DIEM 000	500.00
11	547	07/01/2024	53742	JESSICA JERNEGAN	REIMBURSE TRAVEL 000	500.00
11	548	07/01/2024	7978	JOHN STOCKTON	REIMBURSE TRAVEL TO OFFICE ON WEEKENDS 000	200.00
11	549	07/01/2024	59487	LYDIA WILSON	REIMB TRAVEL/PURCHASES - 000	224.00
11	550	07/01/2024	6187	CHERYL WILKINSON	REIMB TRAVEL/PURCHASES - 000/541	1,557.66
11	551	07/01/2024	60224	CURTIS WHITELEY	REIMB TRAVEL/PURCHASES - 011	622.66
11	554	07/01/2024	53597	TERRI SLOAN	Per Diem FY2025 BTC for T. Sloan 7/1-7/3 011	171.00
11	555	07/01/2024	60839	ANDREA COFFEY	Per Diem BTC Conf FY2025 for A.Coffey 7/1-7/3 011	171.00
11	556	07/01/2024	59829	KARA MINTON	PER DIEM JOSTENS CONFERENCE 511	207.00
11	557	07/01/2024	4352	ROWLAND VERNON	REIMBURSEMENTS/PERDIEM 004	2,500.00
11	558	10/01/2024	61118	AMANDA WANN	PER DIEM TLC CONFERENCE 541	450.00
11	559	10/01/2024	59645	SARAH ENGLAND	PER DIEM TLC CONFERENCE 541	450.00
11	560	10/01/2024	56962	MEGAN HILL	PER DIEM TLC CONFERENCE 541	450.00
11	561	10/01/2024	57669	TRISH WALLER	PER DIEM TLC CONFERENCE 541	450.00
11	562	10/01/2024	83657	TONYA MORGAN	PER DIEM TLC CONFERENCE 541	450.00
11	563	10/01/2024	3294	MELISSA LYTLE	PER DIEM 615	500.00
11	564	10/01/2024	61341	DANIEL ZEHDER	REIMBURSE TRAVEL - SDE GRANT 000	194.27
11	565	01/22/2025	59275	KATHY GILLIAM	PER DIEM 561	500.00
11	566	01/22/2025	61322	MEGAN SCHEINKOENIG	Per Diem-OKC-Autism Assessment Training 613	120.00
11	567	01/22/2025	61170	MACKENZIE REUTER	Per Diem-OKC-Autism Assessment Training 613	120.00
11	568	04/29/2025	56809	JESSICA THORNTON	PER DIEM 198	120.00
11	569	04/29/2025	58013	STEFANIE ROBERTS	PER DIEM 198	120.00
11	570	04/29/2025	59979	CARA PENICK	PER DIEM 198	120.00
11	571	04/29/2025	57227	NALINI HARIKUMAR	PER DIEM 198	120.00
11	600	07/01/2024	56748	DOUG BEHRENS	GAS REIMBURSEMENT 051	1.00
11	601	07/01/2024	60945	MARIAH NEAL	GAS REIMBURSEMENT 051	1.00
11	602	07/01/2024	60943	CONNOR WHITHAM	GAS REIMBURSEMENT 051	1.00
11	603	07/01/2024	60947	RACHEL ECKERT	GAS REIMBURSEMENT 051	1.00
11	604	07/01/2024	60945	MARIAH NEAL	GAS REIMBURSEMENT 051	1.00
11	605	07/01/2024	57821	CORBIN BURCHETT	GAS REIMBURSEMENT 051	1.00
11	606	07/01/2024	60944	WILLIAM GEORGE	GAS REIMBURSEMENT 051	1.00
11	607	07/01/2024	59431	LISA HARRIS	GAS REIMBURSEMENT 051	1.00

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11	608	07/01/2024	60026	TIGER WEST	GAS REIMBURSEMENT 051	1.00
11	609	07/01/2024	57845	KYLE KACHELMEYER	GAS REIMBURSEMENT 051	1.00
11	610	07/01/2024	59623	RUDI JAMES	GAS REIMBURSEMENT 051	1.00
11	611	07/01/2024	60942	KARI ANDERSON	GAS REIMBURSEMENT 051	1.00
11	612	07/01/2024	59763	PAUL MAYFIELD	GAS REIMBURSEMENT 051	1.00
11	613	07/01/2024	59132	RAY BLAKE	GAS REIMBURSEMENT 051	1.00
11	614	07/01/2024	59170	MADISON ECKERT	GAS REIMBURSEMENT 051	1.00
11	615	07/01/2024	56748	DOUG BEHRENS	GAS REIMBURSEMENT 051	1.00
11	616	07/01/2024	56974	DOUG HENNIGAN	GAS REIMBURSEMENT 051	1.00
11	617	07/01/2024	60594	BRITTANY ROBISON	GAS REIMBURSEMENT 051	1.00
11	618	07/01/2024	60941	MICHAEL DANIEL	GAS REIMBURSEMENT 051	1.00
11	619	07/01/2024	60025	JORDAN PERCEFUL	GAS REIMBURSEMENT 051	1.00
11	620	07/01/2024	60940	DEAN WILSON	GAS REIMBURSEMENT 051	1.00
11	621	07/01/2024	60939	DAVID ZIMMERMAN	GAS REIMBURSEMENT 051	1.00
11	622	07/01/2024	61019	RYLIE LITTLEJOHN	GAS REIMBURSEMENT 051	1.00
11	623	07/01/2024	57998	LANCE KIGHT	GAS REIMBURSEMENT 051	1.00
11	624	07/01/2024	57632	MIKE STANTON	GAS REIMBURSEMENT 051	1.00
11	625	07/01/2024	59766	DEREK SEROWSKI	GAS REIMBURSEMENT 051	1.00
11	626	07/01/2024	59717	JONATHAN SUTMILLER	GAS REIMBURSEMENT 051	1.00
11	627	07/01/2024	7601	LOREN MONTGOMERY	GAS REIMBURSEMENT 051	1.00
11	628	07/01/2024	57153	VICTORIA MEADOWS	GAS REIMBURSEMENT 051	1.00
11	629	07/01/2024	60797	ALAINA WRIGHT	GAS REIMBURSEMENT 051	1.00
11	630	11/14/2024	59687	WYATT FREEMAN	REIMBURSE GAS 051	1.00
11	631	11/14/2024	61123	AVERY FINLEY	REIMBURSE GAS 051	1.00
11	700	07/01/2024	60873	CARA ROGERS	JV ASSISTANT CHEER COACH (MONTHLY) 000	3,000.00
11	701	07/01/2024	60874	ALAINA WRIGHT	MS CHEER (MONTLY) 000	13,000.00
11	702	07/01/2024	60879	JAMIE HARMON-HUFF MEHAS	MS HEAD CHEER & ASSISTANT CHEER COACH 000 5/22/25	4,000.00
11	703	07/01/2024	60885	RAYLEE BUSSEY	MS HEAD DANCE COACH 000 5/22/25 (PAY MONTHLY)	1,858.70
11	704	07/01/2024	60900	DARRELL E BEELER	VARSITY ASST BASEBALL COACH 000 12/20/24 & 5/23/25	3,900.00
11	705	07/01/2024	60431	MICHAEL DANIEL	HEAD GIRLS SOCCER COACH (MONTHLY) 000	5,500.00
11	706	07/01/2024	60286	KATHERINE LEE WILEY	MS HEAD VOLLEYBALL COACH 5/22/25 000	3,000.00
11	707	07/01/2024	60374	TREY ODAM	JR HIGH ASSISTANT WRESTLING COACH (MONTHLY) 000	2,500.00
11	708	07/01/2024	60265	MACEY DIONNE TURLEY	ASSISTANT SOFTBALL COACH (MONTHLY) 000	5,000.00
11	709	07/01/2024	59238	DEREK SEROWSKI	HEAD VOLLEYBALL COACH 12/20/24 000	7,000.00
11	710	07/01/2024	59666	ERIN FLANNERY RODEN	VARSITY ASSISTANT VOLLEYBALL COACH 5/22/25 000	3,000.00
11	711	07/01/2024	59614	KARI RIANE ANDERSON	VARSITY ASSISTANT VOLLEYBALL COACH 000 (MONTHLY)	3,000.00

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11	712	07/01/2024	59744	BRANDON KYLE COGAN	ASSISTANT BASEBALL COACH 5/22/25 000	4,400.00
11	713	07/01/2024	60292	ROBIN TAYLOR	ASSISTANT GIRLS SOCCER COACH 7/1/24 - 12/20/24 000	2,750.00
11	714	07/01/2024	60918	RACHEL ZIMMERMAN	ASSISTANT MS SWIM COACH 000 10/20/24, 5/22/25	3,000.00
11	715	07/01/2024	60910	DAVID ZIMMERMAN	boys and girls varsity and ms swim (MONTHLY) 000	12,000.00
11	716	07/01/2024	60911	DRAKE CARTER	9TH GRADE BOYS HEAD BASKETBALL 000 (MONTHLY)	3,250.00
11	717	07/01/2024	56523	SARAH KLING	MS ASSISTANT VOLLEYBALL COACH 000 5/22/25	2,250.00
11	718	07/01/2024	60240	MIKE INCREMONA	9TH GRADE ASSISTANT FB COACH (MONTHLY)	3,500.00
11	719	07/01/2024	60848	PHIL HOLLAND	ASSISTANT GIRLS TENNIS COACH 000 (MONTHLY)	2,500.00
11	720	07/01/2024	60927	BRETT HERBSTER KOLMAN	VARSITY ASSISTANT SOCCER COACH 000 5/22/25	2,750.00
11	721	07/01/2024	60860	LUKE BRUMMETT	9TH GRADE ASST FB COACH 000 12/20/24, 5/22/25	3,500.00
11	723	07/01/2024	60365	JENNIFER JILL RUSSELL	MS ASSISTANT BOYS AND GIRLS TENNIS COACH 000	3,500.00
11	724	07/01/2024	60937	SPENCER JAMES MANTOS	PERCUSSION TECH 013	5,710.00
11	725	07/01/2024	60938	MADELINE NAUGLE	FIELD TECH 013	300.00
11	726	07/01/2024	60858	TRAVEYON ARMSTRONG	9TH GRADE ASST FB COACH 000 (MONTHLY)	3,500.00
11	727	07/01/2024	60314	JACK JOHNSON	PERCUSSION TECH 013	2,100.00
11	728	07/01/2024	59107	JEANNA HOLCOMB	MS HEAD TENNIS COACH 000	4,400.00
11	729	07/01/2024	60993	AMANDA N PEREZ	ASSISTANT CROSS COUNTRY COACH 000 5/22/25	2,500.00
11	730	07/01/2024	60506	EPHRAIM REDDEN	JV ASSISTANT BASEBALL COACH 000 (MONTHLY)	3,300.00
11	731	07/01/2024	60348	RICHARD KYLE EVANS	MS VOLLEYBALL/SOCCER COACH 000 (MONTHLY)	6,000.00
11	732	08/01/2024	54063	AARON JOSEPH MORTON	MARCHING BAND TECH (MONTHLY) 013	5,000.00
11	733	09/02/2024	57120	KENNY GIDDENS	VARSITY ASST WRESTLING 000	4,000.00
11	734	10/15/2024	61100	JEFFERY KEITH OWENS	V ASSISTANT BASEBALL COACH 000	3,900.00
11	735	10/15/2024	61101	DALLAS BEELER	V ASSISTANT BASEBALL COACH 000	3,900.00
11	736	10/15/2024	61121	RYAN CASH	JV ASSISTANT BASEBALL COACH 021	3,300.00
11	737	10/15/2024	52982	SHANE DERRICK ROLLER	VARSITY ASSISTANT WRESTLING COACHING 021	4,000.00
11	738	10/15/2024	59110	PADEN BAILEY	adjunct assistant junior high wrestling coach 021	2,500.00
11	739	10/15/2024	61129	TODD C CASH	HEAD JV BASEBALL COACH 000	3,900.00
11	741	03/14/2025	61375	BRILEY TURNHAM	MS HEAD POM COACH 6/30/25 000	641.30

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11	1000	07/01/2024	6208	APPLE EDUCATIONAL SALES	APPLE IPADS FOR STUDENTS (FROM PO 1610) 511	12,792.00
11	1001	07/01/2024	58210	JOURNEYED.COM INC	License 412-316	2,625.00
11	1002	07/01/2024	6208	APPLE EDUCATIONAL SALES	CRAYONS/CASES FOR IPADS 561	959.40
11	1003	07/01/2024	59432	TIFFANY DESAULNIERS	Per Diem 7/1-7/3 BTC Confrence 011	212.44
11	1004	07/01/2024	60877	DANIAL KARNES	PERDIEM 412-317	147.00
11	1005	07/01/2024	7139	PEARSON CLINICAL ASSESSMENT	GIFTED TESTING MATERIALS 020	18,325.27
11	1006	07/01/2024	59236	CURRICULUM ASSOCIATES, LLC	ELLEVATION PLATFORM 572	17,537.60
11	1007	07/01/2024	58702	HEGGERTY PHONEMIC AWARENESS	LICENSES FOR CE 511	1,513.00
11	1008	07/01/2024	57264	ESGI, LLC	12 MONTH LICENSES FOR CE 511	7,270.00
11	1009	07/01/2024	70080	STUDIES WEEKLY, INC	WEBINAR SESSION AND FTF PD TRAINING 541	750.00
11	1010	07/01/2024	53291	STEPHANIE PARKER	Travel Per Diem 003	280.00
11	1011	07/01/2024	60522	KAYLA CARDWELL	Travel Per Diem 003/541	674.00
11	1012	07/01/2024	60878	CRYSTAL BARTON	Travel Per Diem 003	224.00
11	1013	07/01/2024	60493	MEGAN TUSIA	Travel Per Diem 003	224.00
11	1014	07/01/2024	60259	ELIZABETH FRISILLO	Travel Per Diem 003	540.00
11	1015	07/01/2024	59595	RACHEL CHINSETHAGID	Travel Per Diem 003	734.09
11	1016	07/01/2024	5463	LEARNING A-Z	RENEWAL LICENSES FY25 572	2,000.00
11	1018	07/01/2024	59893	CONNECT AND RESTORE, LLC	PD TRAINING FOR ALL ELEMENTARY SITES 541	600.00
11	1019	07/01/2024	57634	CONNECTED KIDS INC	PD TRAINING WITH BARBARA SORRELS FOR CI 511	1,500.00
11	1020	07/01/2024	59787	BLANE BURGE	Per Diem, Vegas Conference 7/16 -7/18	990.90
11	1021	07/01/2024	60640	CHARACTERSTRONG LLC	CHARACTER DEVELOPMENT ORDER 722	16,924.80
11	1023	07/01/2024	52310	CAPSTONE	CAPSTONE PEBBLE GO SUBSCRIPTION 367	1,399.00
11	1024	07/01/2024	58955	SECURE DOCS INC	Readysign/Securedocs 621	4,925.00
11	1025	07/01/2024	58782	DENIA FOTENOPULOS	PER DIEM ASCA CONFERENCE 580	331.00
11	1026	07/01/2024	60636	MEGAN BARNES	PER DIEM ASCA CONFERENCE 722	256.00
11	1027	07/01/2024	60199	COURTNEY SMITH	PER DIEM ASCA CONFERENCE 722	256.00
11	1029	07/01/2024	60093	KELLEY RAMPEY	PER DIEM ASCA CONFERENCE 722	242.00
11	1030	07/01/2024	2398	SANDY THOMPSON	PER DIEM ASCA CONFERENCE 722	281.00
11	1031	07/01/2024	61160	CASSIDY FLOYD	REIMBURSE FOR BOOT CAMP 615	600.00
11	1032	07/01/2024	60889	PATRICIA WRIGHT	PER DIEM ASCA CONFERENCE 722	256.00
11	1033	07/01/2024	60890	MELANIE ANKERSHEIL	PER DIEM ASCA CONFERENCE 722	331.00
11	1034	07/01/2024	57135	DENVER BOREN	PER DIEM JOSTENS CONFERENCE 511	227.00

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11	1035	07/01/2024	56480	JAMIE GUTHRIE	PER DIEM JOSTENS CONFERENCE 511	333.67
11	1036	07/01/2024	57265	LESLEY GOODNIGHT	PER DIEM JOSTENS CONFERENCE 511	227.00
11	1037	07/01/2024	60891	LAUREN WATERHOUSE	PER DIEM JOSTENS CONFERENCE 511	207.00
11	1038	07/01/2024	60892	KATELIN BLEDSOE	PER DIEM JOSTENS CONFERENCE 511	207.00
11	1039	07/01/2024	56856	KIM KIRK	PER DIEM JOSTENS CONFERENCE 511	254.81
11	1040	07/01/2024	60808	ERICA HAWKINS	PER DIEM JOSTENS CONFERENCE 511	191.00
11	1041	07/01/2024	694	HAYNES, LESLIE D	PER DIEM JOSTENS CONFERENCE 511	248.73
11	1042	07/01/2024	59979	CARA PENICK	PER DIEM JOSTENS CONFERENCE 511	213.04
11	1043	07/01/2024	60893	ALISON BEACH	PER DIEM JOSTENS CONFERENCE 511	155.00
11	1044	07/01/2024	60894	LISA A LINAM	PER DIEM JOSTENS CONFERENCE 511	273.00
11	1045	07/01/2024	60895	AMANDA RUTHERFORD	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1046	07/01/2024	58358	CINDY MAGUIRE	PER DIEM JOSTENS CONFERENCE 511	155.00
11	1047	07/01/2024	60896	AMBER FLOWERS	PER DIEM JOSTENS CONFERENCE 511	155.00
11	1048	07/01/2024	58052	AMY HALL	PER DIEM JOSTENS CONFERENCE 511	155.00
11	1049	07/01/2024	58605	CING S MANSAN	INTERPRETATION SERIVES FY24- 25 000	1,000.00
11	1051	07/01/2024	57983	UNIVERSITY OF OK HEALTH SCIENCES	Autism Behavioral Assessments- State of Oklahom 621	1,200.00
11	1052	07/01/2024	60898	CODE TO THE FUTURE	SCHOOL ONE: TRAIN-THE- TRAINER 511	24,000.00
11	1053	07/01/2024	54987	OKLA ASSOC OF CAREER & TECH	REGISTRATION 412-316/317 HS	930.00
11	1054	07/01/2024	53545	LORI HEARD	PER DIEM 412-316	36.84
11	1055	07/01/2024	59742	ALLISON MORRIS	PER DIEM ASCA 722	256.00
11	1056	07/01/2024	60619	MARY DELYN MCBRIDE	PER DIEM ASCA 722	256.00
11	1057	07/01/2024	58957	SHRED-IT	SpEd Shredding 621	970.49
11	1058	07/01/2024	1856	WALMART COMMUNITY	School & Office Supplies 005	1,000.00
11	1059	07/01/2024	55185	LEXIA LEARNING SYSTEMS, INC.	Lexia Annual Subscription 621	4,180.00
11	1060	07/01/2024	54923	NORTHEASTERN STATE UNIVERSITY	APSI REGISTRATION 541	50.00
11	1061	07/01/2024	57323	CHELSEA COX	PERDIEM FOR JOSTENS 011	243.00
11	1062	07/01/2024	58097	SPENCER VANDOLAH	PERDIEM FOR JOSTENS 011	207.00
11	1063	07/01/2024	56609	CATHY PETERS	PERDIEM FOR JOSTENS 011	299.31
11	1064	07/01/2024	57575	OATECA	Subscription Renewal 621	450.00
11	1065	07/01/2024	60782	STUDENT CONDUCTOR INC	Student and Parent Attendance System 005	3,761.50
11	1066	07/02/2024	58686	SCHOOL SPECIALTY	Art Supplies 003	1,500.00

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11	1067	07/02/2024	60759	AERO IT SOLUTIONS LLC	AP MOUNT BRACKETS / ARUBA NETWORKS 030	248.20
11	1068	07/02/2024	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	BIL MATH ORDERS FOR ELEMENTARY & INTERMEDIATE 333	500,000.00
11	1069	07/02/2024	102	B SEW INN, LLC	ORDER FOR SEWING MACHINES - HS 421	4,497.00
11	1070	07/02/2024	59921	ESPECIAL NEEDS, LLC	12 Commercial Swivels 621	2,969.45
11	1071	07/02/2024	1856	WALMART COMMUNITY	Misc 009	2,000.00
11	1072	07/02/2024	6208	APPLE EDUCATIONAL SALES	Apple computers for Pysch's/speech paths 198	18,461.40
11	1073	07/02/2024	60252	REALLY GREAT READING COMPANY, LLC	Subscriptions 621	6,420.00
11	1074	07/02/2024	60350	JOSEPH M SANFELIPPO LLC	PROFESSIONAL DEVELOPMENT 541	12,500.00
11	1075	07/02/2024	60919	SHERRIL M MCMILLAN	CONTRACTED SERVICES 000	6,840.31
11	1076	07/02/2024	5913	CENGAGE LEARNING	Curriculum for Technology 412-316	4,604.68
11	1077	07/02/2024	59409	HEATHER L WITHEM	Travel Reimbursement 412-316	40.20
11	1078	07/02/2024	1856	WALMART COMMUNITY	Educational Items 003	16.14
11	1079	07/02/2024	57114	SARAH NELSON	Per Diem Jostens Renaissance Global Conference 004	224.00
11	1080	07/02/2024	52916	SCHOLASTIC MAGAZINES	Scholastic Magazines 003	4,705.62
11	1081	07/02/2024	55104	KARI SMITH	PER DIEM BTC CONFERENCE 552	1,148.59
11	1082	07/02/2024	60920	AMERICAN PLANT PRODUCTS & SERVICES	ORDER FOR BIXBY HIGH SCHOOL 421	18,851.92
11	1083	07/02/2024	51624	ALPHA AWARDS	Name Badges 009	100.00
11	1084	07/02/2024	51624	ALPHA AWARDS	staff badges 001	40.00
11	1085	07/02/2024	59543	IGNITE2UNITE, LLC	8/19/24 staff professional development 003	2,800.00
11	1087	07/02/2024	60957	MEREDITH JAMES	Per Diem Jostens Renaissance Global Conference 004	265.39
11	1088	07/02/2024	2272	LOWE'S	Yearly PO 001	100.00
11	1089	07/02/2024	54406	MARENEM INC	2 Classroom Kits 007	226.60
11	1090	07/02/2024	1245	THE PAPERWORK COMPANY	vinyl signs 001	180.00
11	1091	07/02/2024	54406	MARENEM INC	class sets 001	732.60
11	1092	07/02/2024	59543	IGNITE2UNITE, LLC	Professional Development Speaker 012	2,800.00
11	1093	07/02/2024	57401	OSU EXTENSION - TULSA COUNTY	3rd Grade Field Trip 001	300.00
11	1097	07/02/2024	2017	LAKESHORE LEARNING MATERIALS	Classroom Furniture 003	558.60
11	1099	07/03/2024	5463	LEARNING A-Z	License for Raz-Plus 621	5,302.00
11	1101	07/03/2024	60929	EVAC + CHAIR NORTH AMERICA LLC	EVAC+Chair Power 900 Ethan Howser (EH) 198	3,594.00
11	1102	07/03/2024	60669	MEREDITH FULLER	Per Diem 004	386.84
11	1104	07/03/2024	60854	LOVING GUIDANCE LLC	CD KITS 722	5,442.00
11	1105	07/03/2024	52916	SCHOLASTIC MAGAZINES	Scholastic News 4th, 5th & 6th 008	2,669.39
11	1106	07/03/2024	60934	KATIE WATKINS	PER DIEM JOSTENS CONFERENCE 511	155.00

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11	1107	07/03/2024	60933	KELSEY LANE	PER DIEM JOSTENS CONFERENCE 511	155.00
11	1108	07/03/2024	57163	WESTCO LAMINATING SERVICES	lamination 001	989.00
11	1109	07/03/2024	5592	ADMIRAL EXPRESS LLC	Classroom Supplies 412-316	3,479.70
11	1110	07/03/2024	57100	LESSONPIX CUSTOM LEARNING MATERIALS	Group User License 621	671.49
11	1111	07/08/2024	60962	TARA GORDON	JOSTENS PERDIEM 004	224.00
11	1112	07/08/2024	61029	VISTA HIGHER LEARNING INC	VISTA BRIDGES ORDER - MS, HS 572	8,907.00
11	1113	07/08/2024	61029	VISTA HIGHER LEARNING INC	VISTA GET READY ORDER - MS, HS 572	3,463.80
11	1114	07/08/2024	1856	WALMART COMMUNITY	Misc year purchases 010	68.06
11	1115	07/08/2024	1245	THE PAPERWORK COMPANY	Commons vinyl 001	2,250.00
11	1116	07/08/2024	633	GREAT EXPECTATIONS NSU	Training 001	1,500.00
11	1117	07/08/2024	60579	NACNY INK LLC	Training 511	18,000.00
11	1118	07/12/2024	51624	ALPHA AWARDS	Name tags 010	702.00
11	1119	07/12/2024	52012	KATHERYNE B. PAYNE EDUCATIONAL CTR	CI ORDER 511	178.20
11	1120	07/12/2024	60955	MIRANDA FELTON	Per Diem 004	296.96
11	1121	07/12/2024	60950	SHERRILL MAXWELL	PER DIEM NURSE CONFERENCE 027	164.89
11	1122	07/12/2024	58980	TIA MORROW	PER DIEM NURSE CONFERENCE 027	196.00
11	1123	07/12/2024	56737	TORY KRAUS	PER DIEM NURSE CONFERENCE 027	351.44
11	1124	07/12/2024	57663	ARDATH LAMB	PER DIEM NURSE CONFERENCE 027	196.00
11	1125	07/12/2024	60949	KATELYN SNOW	PER DIEM NURSE CONFERENCE 027	363.66
11	1126	07/12/2024	59503	TRACY STEPHENS	PER DIEM NURSE CONFERENCE 027	356.80
11	1127	07/12/2024	56738	LAURA WILEY	PER DIEM 027	224.62
11	1128	07/15/2024	57983	UNIVERSITY OF OK HEALTH SCIENCES	Oklahoma Autism Center 613	2,525.00
11	1129	07/15/2024	60951	KERRY GOODE	REIMBURSE WORKER'S COMP MILEAGE 000	458.77
11	1131	07/19/2024	58686	SCHOOL SPECIALTY	TABLES FOR CAFETERIA BRIDGE THE GAP 012	1,384.94
11	1132	07/19/2024	2766	MARDEL'S	Mardel's 009	200.00
11	1133	07/19/2024	2272	LOWE'S	Misc. supplies 001	160.00
11	1134	07/19/2024	4845	SOLUTION TREE	LICENSES FOR CI 511	2,086.00
11	1135	07/19/2024	633	GREAT EXPECTATIONS NSU	GE Coaching Extra Day 012	1,500.00
11	1136	07/22/2024	60252	REALLY GREAT READING COMPANY, LLC	Admin Training 621	79.00
11	1137	07/22/2024	52916	SCHOLASTIC MAGAZINES	Scholastic Magazines 007	5,194.75
11	1138	07/22/2024	57816	TOP 20 TRAINING, LLC	Speaker Tom Cody 005	5,718.00
11	1139	07/22/2024	56554	WCEPS	REGSITRATION FOR WIDA WORKSHOPS 410	475.00
11	1140	07/22/2024	1856	WALMART COMMUNITY	Yearly PO 001	100.00

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11	1141	07/23/2024	52916	SCHOLASTIC MAGAZINES	Storyworks for Science 009	1,524.71
11	1142	07/23/2024	555	FLINN SCIENTIFIC, INC.	Chem/Science supplies 011	106.41
11	1144	07/24/2024	59802	TEACHERS CLG READING & WRITING	CONTRACTED SERVICES 541	23,998.26
11	1145	07/24/2024	70099	OKLAHOMA FFA ASSOC.	Membership & Registration Fees 412-311	1,865.00
11	1147	07/24/2024	3839	AMAZON.COM, LLC	WHITE BOARDS ORDER FOR CE 511	2,187.76
11	1148	07/24/2024	3839	AMAZON.COM, LLC	ORDER FOR CI - MCVAY 511	200.00
11	1149	08/01/2024	5188	ULINE	The top of a cage for Bows and Arrows Mr. Cox 011	298.70
11	1150	08/01/2024	1276	HERTZBERG-NEW METHOD, INC.	Fall book order 015	4,285.93
11	1151	08/02/2024	6131	OPERATION AWARE OF OKLAHOMA, INC.	CONTRACTED SERVICES 722	20,100.00
11	1152	08/02/2024	1856	WALMART COMMUNITY	FACS Class 412-314	6,000.00
11	1153	08/02/2024	444	DOC'S FOOD STORES, INC	FACS Class 412-314	1,000.00
11	1154	08/02/2024	59929	INFINITE ENTERPRISES LLC	Drone video 001	200.00
11	1155	08/02/2024	55980	SHREDDERS, INC	SHREDDING FOR ADMIN	5,000.00
11	1156	08/05/2024	60437	ANA R MADRIGAL DESEELY	INTERPRETATION SERVICES 572	500.00
11	1158	08/05/2024	52004	SWEETWATER	SOUND EQUIPMENT 009	1,849.33
11	1160	08/05/2024	60994	ZOEY RYAN	COLOR GUARD TECH 013	5,597.00
11	1161	08/15/2024	55669	VARITRONICS LLC	Perfecta Ink Set 412-316	648.63
11	1162	08/15/2024	3839	AMAZON.COM, LLC	D. Karnes Classroom Supplies 317	4,137.74
11	1163	08/15/2024	60965	ABLESPACE INC	Subscription 621	3,450.00
11	1164	08/15/2024	56255	B&H PHOTO-VIDEO	Broadcasting Supplies 412-317	682.77
11	1165	08/15/2024	59032	CONTINUED.COM, LLC	OT CE Memberships 698	445.00
11	1166	08/16/2024	60982	INSPIRING YOUNG LEARNERS INC	Subscription 001	219.70
11	1168	08/20/2024	3839	AMAZON.COM, LLC	HEADPHONE CORD IPAD ADAPTERS FOR SECONDARY 572	213.97
11	1169	08/19/2024	6788	H&H PRINTER SERVICES	Printer Toner 412-316	2,268.00
11	1170	08/19/2024	3102	REALITY WORKS	REAL CARE BABY ORDER 421	2,526.02
11	1171	08/20/2024	60756	JEN HARRISON	SPED TRANSPORTATION MILEAGE 621	1,000.00
11	1172	08/21/2024	60986	GARDYN INC	ORDER FOR MS 421	1,400.00
11	1173	08/21/2024	7529	INDUSTRIAL WELDING AND TOOL SUPPLY	AG TECH ORDER 421	4,742.10
11	1174	08/21/2024	60658	MARIA WENTWORTH	INTERPRETATION SERVICES 000	1,000.00
11	1175	08/21/2024	59221	FOLLETT CONTENT SOLUTIONS	purchases 023	8,887.31
11	1176	08/21/2024	60989	OKLAHOMA STATE DEPARTMENT OF ED	RETURN OF OVER PAYMENT ON PROJECT 571	67.33
11	1177	08/22/2024	3839	AMAZON.COM, LLC	ORDER FOR CI - PURDIE 511	277.08
11	1178	08/22/2024	58686	SCHOOL SPECIALTY	Items for 5th Grade Science Dept 012	1,420.00
11	1179	08/22/2024	59221	FOLLETT CONTENT SOLUTIONS	Books 016	7,442.22
11	1180	08/22/2024	6208	APPLE EDUCATIONAL SALES	MAC MINIS 361	3,196.00
11	1181	08/22/2024	60992	APRIL PATRICIA HENRY	AUTHOR PRESENTATIONS 005/011/004	3,460.95

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11	1182	08/23/2024	51624	ALPHA AWARDS	Name Tags 099	100.00
11	1184	08/23/2024	59222	BRIDGET COOK	PER DIEM 511	1,759.62
11	1185	08/23/2024	59980	ISOGRAD INC	Online curriculum materials 412-316	9,714.00
11	1186	08/23/2024	3839	AMAZON.COM, LLC	AOPA Aviation Grant 005	3,780.71
11	1187	08/23/2024	60174	PLEASANT VALLEY SCHOOL FOUNDATION	3rd Grade Field Trip 003	695.00
11	1188	08/26/2024	55566	CEV MULTIMEDIA, LTD	Student/Teacher Licenses 412-311	1,525.00
11	1190	08/26/2024	1276	HERTZBERG-NEW METHOD, INC.	Books for Library 009	3,400.48
11	1191	08/26/2024	59221	FOLLETT CONTENT SOLUTIONS	Books 009	254.66
11	1192	08/26/2024	5336	STARFALL EDUCATION FOUNDATION	School mbrship renewal 010	355.00
11	1194	08/26/2024	60266	ASLDEALFINED	CURRICULUM 333	1,560.00
11	1195	08/27/2024	59221	FOLLETT CONTENT SOLUTIONS	Misc. 023	5,354.36
11	1196	08/27/2024	52916	SCHOLASTIC MAGAZINES	renewal for school year 010	2,832.50
11	1197	08/27/2024	59065	GENERATION GENIUS	Educational streaming and lessons 002	1,795.00
11	1198	08/27/2024	57221	INTRADATA, INC	Read & Quiz 009	1,257.25
11	1229	08/27/2024	3839	AMAZON.COM, LLC	BOOK ORDER FOR CI 511	760.05
11	1230	08/28/2024	56274	FCCLA	National Affiliation Dues 412-314	524.00
11	1231	08/28/2024	52568	FUN AND FUNCTION	INTERPRETATION SERVICES 000	600.00
11	1232	08/28/2024	283	CCOSA - PROFESSIONAL DEVELOPMENT PR	KIM & JEN TRAINING 615	458.00
11	1233	08/29/2024	55888	JOSTENS RENAISSANCE STORE	Planners for students 012	1,350.00
11	1234	08/29/2024	58086	SCOTT RICE	REPLACEMENT BOLTS 004	53.34
11	1235	08/30/2024	3228	DICK BLICK ART MATERIALS	Blocks for Mr. Dean Art class 011	419.85
11	1236	08/30/2024	58686	SCHOOL SPECIALTY	School Supplies 003	1,000.00
11	1237	09/03/2024	57264	ESGI, LLC	school renewal 010	3,198.00
11	1238	09/03/2024	3074	MHS	Spanish 698	243.75
11	1239	09/03/2024	6274	PEARSON ASSESSMENT	Test booklets 698	2,722.15
11	1240	09/03/2024	53602	WPS	Testing for all schools 698	1,264.00
11	1241	09/03/2024	3228	DICK BLICK ART MATERIALS	Art Supplies 005	3,494.36
11	1242	09/03/2024	292	CERAMIC COTTAGE, INC.	Art Supplies 005	986.00
11	1243	09/03/2024	3839	AMAZON.COM, LLC	ADDITIONAL WHITE BOARDS FOR CI 511	1,157.23
11	1244	09/03/2024	54730	T/A LRP MEDIA GROUP	software subscriptions 621	6,807.00
11	1245	09/04/2024	60463	ZEN NUN CING	INTERPRETATION SERVICES 000	500.00
11	1246	09/04/2024	61014	EMBASSY SUITES OKLAHOMA CITY NW	Michelle Bowdle-Oklahoma Transition Institute 613	129.00
11	1247	09/04/2024	59900	MICHELLE BOWDLE	Traveling Expenses 613	120.00
11	1248	09/04/2024	60128	TEACHTOWN	10 new Licenses 621	3,437.50
11	1249	09/04/2024	61013	OK-APSE	Oklahoma Transition Institute 613	150.00
11	1250	09/04/2024	6208	APPLE EDUCATIONAL SALES	APPS 198	658.25
11	1251	09/04/2024	51624	ALPHA AWARDS	Name Tags 099	100.00

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11	1252	09/05/2024	3839	AMAZON.COM, LLC	CE PARENT ENGAGEMENT ORDER 511	1,146.17
11	1255	09/05/2024	61186	DANA HARDY	LANGUAGE TUTORING SERVICE	4,680.00
11	1256	09/06/2024	59359	ROBINSON RANCH LLC	3rd grade field trip 001	745.00
11	1257	09/06/2024	56643	OTICON, INC.	Oticon EduMic Microphone 000	639.99
11	1258	09/06/2024	2854	TOLEDO PHYSICAL ED. SUPPLY CO, INC.	PE Supplies 004	1,427.61
11	1259	09/06/2024	3891	BLICK ART MATERIALS LLC	Art Supplies 004	475.08
11	1260	09/09/2024	58100	VEX ROBOTICS, INC	Robotics Parts 008	1,373.61
11	1261	09/09/2024	5463	LEARNING A-Z	SUBSCRIPTION RENEWAL CI - MCVAY 511	135.00
11	1262	09/09/2024	56274	FCCLA	FCCLA needs 412-314	900.00
11	1264	09/10/2024	55895	FISLERDATA, LLC	HS Subscription 005	389.00
11	1267	09/10/2024	3581	DEMCO, INC.	book processing supplies 017	450.00
11	1268	09/10/2024	60579	NACNY INK LLC	CONTRACTED SERVICES FOR CI 511	12,000.00
11	1269	09/10/2024	60579	NACNY INK LLC	CONTRACTED SERVICES FOR PD - EI 511, 541	19,850.00
11	1270	09/11/2024	61028	ALEXIS CHITWOOD	REIMBURSE IDENTOGO 000	58.25
11	1271	09/11/2024	61030	ANTONIA PEREZ DE LARA	REIMBURSE IDENTOGO 000	58.25
11	1272	09/11/2024	633	GREAT EXPECTATIONS NSU	Full day of coaching services 002	1,500.00
11	1273	09/11/2024	8035	IXL LEARNING INC	REGISTRATION FOR IXL CONFERENCE 541	738.00
11	1274	09/12/2024	56227	CDW-G 2	HP ELITEBOOK 561	1,702.60
11	1275	09/12/2024	61048	ANNA BLACK	PER DIEM OSCA CONFERENCE 511	450.00
11	1276	09/12/2024	53602	WPS	Narrative language & Arizona Word 198	871.20
11	1277	09/12/2024	6098	SUPER DUPER PUBLICATIONS	TOLD-4 198	156.00
11	1278	09/12/2024	6274	PEARSON ASSESSMENT	CELF & OWLS screening forms 198	715.50
11	1279	09/13/2024	56364	EMBASSY SUITES NORMAN	Kim & Jen ODSS Conference 613	330.00
11	1280	09/13/2024	60784	DRONE COMPETITION GATES	Drones 004	7,710.98
11	1281	09/13/2024	58100	VEX ROBOTICS, INC	Robotics 004	6,079.60
11	1283	09/13/2024	61035	ZAM THANG CIIN	INTERPRETATION SERVICES 000	500.00
11	1284	09/13/2024	61034	JOSEPH HUAMAN	INTERPRETATION SERVICES 000	500.00
11	1285	09/16/2024	57816	TOP 20 TRAINING, LLC	Books 005	111.00
11	1286	09/16/2024	52568	FUN AND FUNCTION	Carolyn S EI 198	644.05
11	1287	09/16/2024	3839	AMAZON.COM, LLC	DYSLEXIA PD TRAINING LIBRARY BOOK ORDER FOR EI 511	1,073.07
11	1288	09/17/2024	59088	FREDERICK, SOMMERS & WESTERN	Signs for the School 012 SIGN	2,580.00
11	1289	09/18/2024	55566	CEV MULTIMEDIA, LTD	Student/Teacher Licensing 412-311 D NETTLES	1,725.00
11	1291	09/18/2024	57635	KATE M ELLARD	INTERPRETATION SERVICES 000	500.00
11	1292	09/19/2024	58686	SCHOOL SPECIALTY	Misc. 008	372.14
11	1293	09/20/2024	58839	LEGO EDUCATION NORTH AMERICA	LEGO SETS FOR CE 511	15,357.60

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11	1294	09/20/2024	61052	ERIN RAMSEY	reimbursement - PHONE REPAIR 007	149.99
11	1295	09/23/2024	8035	IXL LEARNING INC	IXL ELA for Second Grade 003	975.00
11	1296	09/24/2024	57874	OKLAHOMA ARTS INSTITUTE INC	Workshop for Minton 002	260.00
11	1297	09/24/2024	55895	FISLERDATA, LLC	MY CONFERENCE TIME SUBSCRIPTION 011	359.00
11	1298	09/25/2024	59720	CATAPULT LEARNING WEST LLC	PROFESSIONAL DEVELOPMENT 367	10,900.00
11	1299	09/25/2024	58100	VEX ROBOTICS, INC	Robotics Competition Materials 009	270.00
11	1300	09/25/2024	54083	FOLLETT SCHOOL SOLUTIONS LLC	Books 105	13,300.27
11	1301	09/25/2024	3839	AMAZON.COM, LLC	MATH CURSE BOOK ORDER FOR CI 511	150.00
11	1302	09/26/2024	3839	AMAZON.COM, LLC	PD MATERIALS 511	20.49
11	1303	09/26/2024	58714	BIXBY PUBLIC SCHOOLS - PRINTSHOP	PD PRINTED MATERIALS FOR EI 511	20.00
11	1304	09/26/2024	57562	TULSA BOTANIC GARDEN	2nd grade field trip 001	335.00
11	1305	09/26/2024	57264	ESGI, LLC	added license 010	246.00
11	1306	09/27/2024	1856	WALMART COMMUNITY	CLASSROOM MAT FOR COUNSELOR HUDDLE GROUPS 722	918.78
11	1307	09/27/2024	3839	AMAZON.COM, LLC	NEGLECTED ORDER 518	750.00
11	1308	09/27/2024	6208	APPLE EDUCATIONAL SALES	NEGLECTED IPAD ORDER 518	3,167.70
11	1309	09/30/2024	3654	PERFORMANCE STAGE	Auditorium diagnostics 005	2,441.58
11	1310	09/30/2024	54012	BILINGUAL DICTIONARIES INC	WORD TO WORD DICTIONARY ORDER 572	556.65
11	1311	10/01/2024	3839	AMAZON.COM, LLC	BOOK STUDY ORDER FOR NI 541	161.11
11	1312	10/01/2024	57271	LEARNING WITHOUT TEARS	CURSIVE WRITING MAT FOR ELEM & INTERMEDIATES 367	23,766.60
11	1313	10/01/2024	2272	LOWE'S	Fridge 004	841.00
11	1314	10/02/2024	59764	LAB-AIDS, INC	C.Cox Biology 011	967.90
11	1315	10/02/2024	3839	AMAZON.COM, LLC	CI MATH LIBRARY BOOK ORDER 511	242.16
11	1316	10/02/2024	3839	AMAZON.COM, LLC	BUILDILNG THINKING CLASSROOMS BOOK ORDER 541	302.70
11	1317	10/03/2024	1856	WALMART COMMUNITY	FACS 412-314-505	2,800.00
11	1318	10/03/2024	3839	AMAZON.COM, LLC	ADDED TO PO 2 FACS 412-314- 505	2,109.15
11	1319	10/03/2024	61074	MICHAEL COX	Facebook MarketPlace 011	100.00
11	1320	10/03/2024	61069	INCLUSION RULES LLC	REGISTRATIONS FOR DOWN SYNDROME COURSE 541	556.00
11	1321	10/03/2024	61163	COODY CONSULTING	CONSULTING SERVICE - SPED 000	25,000.00
11	1322	10/04/2024	1856	WALMART COMMUNITY	Science Class - experiment supplies 004	1,100.00
11	1323	10/07/2024	61081	SEBASTIAN DAVIS	REIMBURSE GLUE PURCHASE 005	34.92
11	1326	10/07/2024	59862	MOBILE ED PRODUCTIONS INC	Earth Dome 009	1,795.00
11	1327	10/07/2024	60579	NACNY INK LLC	DYSLEXIA TRAINING PD 541	9,500.00
11	1328	10/08/2024	80065	MOLLY C MCVAY	PER DIEM IDA CONFERENCE 511	500.00

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11	1329	10/08/2024	59859	GIMKIT, INC	Licensing Renewal 005	650.00
11	1330	10/08/2024	60128	TEACHTOWN	Pre K Classes 621	166.35
11	1331	10/09/2024	61080	VERONICA CASTILLO	SPANISH TRANSLATION 000	100.00
11	1333	10/09/2024	61077	ACCUCUT, LLC	Bridge The Gap Funds 009	650.00
11	1334	10/09/2024	58720	OAGCT	REGISTRATIONS 020	750.00
11	1335	10/09/2024	1607	SUPER DUPER SCHOOL COMPANY	Hearing-WE 697	44.90
11	1336	10/09/2024	61097	JIMMY DENTON KILN SERVICE	REPAIR KILN FOR ART 002	172.50
11	1337	10/09/2024	59857	KAHOOTI ASA	EDU Subscription 005	1,543.19
11	1338	10/10/2024	54083	FOLLETT SCHOOL SOLUTIONS LLC	PAULA CLAYTON-WORKSHOP 002	299.00
11	1340	10/10/2024	59893	CONNECT AND RESTORE, LLC	PROFESSIONAL CONSULTING SERVICES 552	13,425.00
11	1341	10/10/2024	5463	LEARNING A-Z	renewal and added 2 licenses 010	3,200.40
11	1342	10/10/2024	59893	CONNECT AND RESTORE, LLC	CI BOOK STUDY CONSULTATION 511	1,200.00
11	1343	10/10/2024	57271	LEARNING WITHOUT TEARS	Licenses, 1 key power, Printing power etc 697	343.45
11	1345	10/11/2024	52004	SWEETWATER	wireless mic 010	241.58
11	1346	10/14/2024	61085	SIGN MEDIA INC	ASL Clrriculum 005	170.13
11	1348	10/15/2024	1856	WALMART COMMUNITY	Instructional Supplles 011	400.00
11	1350	10/15/2024	58844	RIVERSIDE INSIGHTS	Subscription renewal 697	540.00
11	1351	10/15/2024	4845	SOLUTION TREE	BOOK ORDER 541	351.05
11	1352	10/15/2024	59171	KENDRICK EXCAVATING LLC	Greenhouse 412-311	9,898.50
11	1353	10/16/2024	61125	KIMBERLY ROWE	REIMBURSE GAS FOR FFA TRIP 051	208.73
11	1354	10/16/2024	5913	CENGAGE LEARNING	Gale 018	6,466.56
11	1355	10/16/2024	58972	NOODLETOOLS, INC	MLA Research Tool 018	490.00
11	1356	10/16/2024	4724	BLICK ART MATERIALS	craft paper 010	184.98
11	1357	10/16/2024	54233	BRANDON SELLERS	REIMBURSE GAS FOR FFA TRIP 051	212.34
11	1358	10/22/2024	1245	THE PAPERWORK COMPANY	Vlnyl Lettering 004	875.00
11	1359	10/23/2024	555	FLINN SCIENTIFIC, INC.	Strontium Chloride for Mrs. Desaulniers 011	36.27
11	1360	10/23/2024	59221	FOLLETT CONTENT SOLUTIONS	Book Order 015	180.67
11	1362	10/24/2024	54249	BE PUBLISHING	412 Purchase 412-316	1,073.75
11	1363	10/25/2024	21380	CARMICHAEL'S PRODUCE	PUMPKIN PAINTING 412-314	59.00
11	1364	10/28/2024	5913	CENGAGE LEARNING	SPANISH MATH TEXTBOOK ORDER 572	2,368.80
11	1366	10/28/2024	60953	CROUCH RECREATION INC	RUBBER BELT SEAT SWING 012	77.00
11	1367	10/29/2024	51924	RYDIN DECAL CUSTOM IMAGE SOLUTIONS	Parking Permits 005	2,092.79
11	1370	10/29/2024	61.1.1.1	HOPE KING TEACHING RESOURCES INC	GYTO- Las Vegas- Registration 007	1,996.00
11	1371	10/29/2024	56719	CONJUGUEMOS	Foreign Language Website Renewal 005	50.00
11	1372	10/29/2024	57399	LIBBY MCNAMARA	Per Diem-Vegas 007	540.90
11	1373	10/29/2024	61.1.1.5	LAUREN PURDIE	Per Diem-Vegas 007	301.00
11	1374	10/29/2024	83418	HAILEE FITZPATRICKSPEIR	Per Diem- Vegas 007	301.00

**Bixby Public Schools**  
Encumbrance Register

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1375	10/29/2024	61117	DEBORAH STANHOPE	Per Diem- Vegas 007	301.00
11	1376	10/30/2024	1276	HERTZBERG-NEW METHOD, INC.	Book Order - REDBUD BOOKS 014	1,651.57
11	1377	10/30/2024	61107	FARADAY STYLUS	Caduceus Stylus (Salt Tip) 697	102.10
11	1378	10/30/2024	52568	FUN AND FUNCTION	Crash Mat & Cover 697	418.08
11	1379	10/30/2024	1276	HERTZBERG-NEW METHOD, INC.	new library books 017	4,000.00
11	1380	10/30/2024	59221	FOLLETT CONTENT SOLUTIONS	library books 017	1,730.22
11	1381	10/31/2024	60252	REALLY GREAT READING COMPANY, LLC	Kindergarten Countdown Cards 621	30.95
11	1382	11/04/2024	1276	HERTZBERG-NEW METHOD, INC.	Books for Library 024	1,238.08
11	1385	11/05/2024	1856	WALMART COMMUNITY	Misc Purchases 012	238.69
11	1386	11/05/2024	59272	SUSI EPPERSON CONSULTING, LLC	GRANTS 4 SCHOOLS CONFERENCE REGISTRATION 541	1,000.00
11	1387	11/05/2024	56104	CODY COONCE	PER DIEM GRANTS 4 SCHOOLS CONFERENCE 541	500.00
11	1388	11/05/2024	55887	HEATHER BOWMAN	PER DIEM GRANTS 4 SCHOOLS CONFERENCE 541	120.00
11	1389	11/05/2024	60856	CARLEY HOSIER	PER DIEM GRANTS 4 SCHOOLS CONFERENCE 541	120.00
11	1390	11/05/2024	59540	SIERRA D THOMPSON	PER DIEM GRANTS 4 SCHOOLS CONFERENCE 541	200.00
11	1391	11/05/2024	59784	MOJUHSI LLC	Storytelling Performance 561	500.00
11	1393	11/06/2024	3839	AMAZON.COM, LLC	BOOK ORDER FOR NE - WANN 541	31.95
11	1394	11/06/2024	57741	CONNECTED KIDS, INC	ONLINE PROFESSIONAL DEVELOPMENT 541	1,500.00
11	1395	11/06/2024	52385	WIRELESS TECHNOLOGIES, INC	50 WALKIES 376	37,400.00
11	1396	11/07/2024	61023	NOVEL EFFECT	Subscription 023	49.99
11	1397	11/07/2024	3839	AMAZON.COM, LLC	BOOK ORDER FOR EI 511	279.54
11	1398	11/07/2024	3839	AMAZON.COM, LLC	CE PARENT ENGAGEMENT MATERIALS 511	150.00
11	1399	11/07/2024	61150	TAGGTIME LLC	PD WORKSHOP 541	1,800.00
11	1400	11/07/2024	3839	AMAZON.COM, LLC	ASCA BOOKS - ALLISON MORRIS 541	245.15
11	1401	11/07/2024	61164	YAQUELINE MARTINEZ GARCIA	INTERPRETATION SERVICES 000	300.00
11	1403	11/11/2024	57038	LIGHTHOUSE ELECTRIC LLC	SOUND SYSTEM 002	4,954.00
11	1405	11/11/2024	61141	CLIFTON C HILL	INDIAN ED PRESENTATION 561	600.00
11	1406	11/11/2024	4266	TOYS FOR SPECIAL CHILDREN, INC.	4 Camparment Communicator (1245) 697	299.95
11	1407	11/11/2024	60614	NATIONAL SCIENCE TEACHING ASSOC	REGISTRATION 552	450.00
11	1408	11/11/2024	3676	APPLE STORE	MacBook Pro 004	2,518.00
11	1409	11/11/2024	56255	B&H PHOTO-VIDEO	Microphones 004	2,204.28
11	1412	11/18/2024	60896	AMBER FLOWERS	PER DIEM GYTO 511	215.00
11	1413	11/18/2024	5928	LESLIE HAYNES	PER DIEM GYTO CONFERENCE 511	256.83
11	1414	11/19/2024	3228	DICK BLICK ART MATERIALS	Simple Designs Swing Arm Lamp 004	450.84

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<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	1415	11/20/2024	61159	TRUE+WAY ASL TRUE WAY ASL	ASL Curriculum 005	15,715.00
11	1416	11/20/2024	5208	MIDWEST TEAM SPORTS	UNIFORMS FOR TECH DEPT 030	628.50
11	1417	11/22/2024	61166	NGIN KHAI	INTERPRETATION SERVICES 000	300.00
11	1420	12/02/2024	60920	AMERICAN PLANT PRODUCTS & SERVICES	Green House Structure 412-311	3,800.00
11	1421	12/02/2024	54358	STEPHANIE BEASLEY	Per Diem-NASP 2025-Feb. 18-21 621	585.22
11	1422	12/02/2024	61169	JENNA BROWN	NASP-Feb. 18-21 621	517.93
11	1423	12/02/2024	58526	HEATHER GUYNES	NASP Annual 2025 621	615.27
11	1424	12/02/2024	61170	MACKENZIE REUTER	Per Diem-NASP 2025 621	506.00
11	1425	12/02/2024	59868	RACHEL CORNELIUS	Per Diem-NASP 2025 621	506.00
11	1426	12/02/2024	61168	MELANIE CALLICOAT	NASP 2025-Feb 16-21 621	572.93
11	1427	12/03/2024	52916	SCHOLASTIC MAGAZINES	Magazine Subscription 412-314-505	263.74
11	1428	12/04/2024	59907	TRAETON DANSBY	Reimbursement 004	178.00
11	1429	12/04/2024	57158	OKLAHOMA AQUARIUM	Kindergarten Fieldtrip 001	1,390.00
11	1430	12/04/2024	58176	SCHOOLSAFEID LLC	Car tags 010	72.95
11	1431	12/04/2024	52004	SWEETWATER	PA Speaker for Music 010	475.62
11	1432	12/06/2024	3839	AMAZON.COM, LLC	BOOK ORDER FOR 9GC 572	234.00
11	1433	12/06/2024	59802	TEACHERS CLG READING & WRITING	Teachers College 007	900.00
11	1434	12/06/2024	61177	KELLI ZEIGLER	Per Diem 007	357.00
11	1435	12/06/2024	61178	BROOKLYN CAROTHERS	Per Diem 007	539.88
11	1436	12/10/2024	58710	BOOM LEARNING	SUBSCRIPTION RENEWAL 511	99.98
11	1437	12/10/2024	55137	NORTHERN SPEECH SERVICES	JHaynes-Kaufmann Speech Praxis Test 198	245.00
11	1438	12/10/2024	52270	PEARSON	JHaynes--198BOT2-pdms-3 198	715.50
11	1440	12/10/2024	53773	JW PEPPER	Honor Choir Sheet Music - Journey to the Past 009	125.49
11	1441	12/10/2024	61029	VISTA HIGHER LEARNING INC	ADDITIONAL LICENSES 572	449.50
11	1442	12/11/2024	59221	FOLLETT CONTENT SOLUTIONS	K GRADE SRA ORDER FOR EE 367	864.85
11	1443	12/11/2024	59221	FOLLETT CONTENT SOLUTIONS	1ST GRADE SRA ORDER EE 367	2,417.63
11	1444	12/11/2024	59221	FOLLETT CONTENT SOLUTIONS	2ND GRADE SRA BOOK ORDER EE 367	2,519.66
11	1445	12/11/2024	59221	FOLLETT CONTENT SOLUTIONS	3RD GRADE SRA BOOK ORDER EE 367	2,728.08
11	1446	12/11/2024	57228	JOANIE HUGHES	Per Diem-Autism Assessment Training OKC 613	240.00
11	1447	12/11/2024	190	BOUND TO STAY BOUND BOOKS, INC	BOOK ORDER FOR EE 367	552.43
11	1448	12/11/2024	3839	AMAZON.COM, LLC	BOOK ORDER FOR EE 367	399.68
11	1449	12/12/2024	61184	MISS OKLAHOMA ORGANIZATION INC	Miss Oklahoma Appearance FEE 010	15.00
11	1450	12/13/2024	61185	LAUREN K FROST	Miss Oklahoma Appearance 012/010	334.00
11	1454	12/16/2024	57983	UNIVERSITY OF OK HEALTH SCIENCES	Virtual Training 007	175.00
11	1455	12/17/2024	57410	THE DEMAND PROJECT INC	CONFERENCE REGISTRATION 541	447.00

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11	1456	12/18/2024	51825	SCHOOL OUTFITTERS	2 Study Carrels 007	936.37
11	1457	12/18/2024	54083	FOLLETT SCHOOL SOLUTIONS LLC	Library Collection 026	3,847.79
11	1458	12/19/2024	61181	DBIDA	Connections Conference Owasso -615	3,000.00
11	1459	12/19/2024	59276	WENDY TRUEL	PER DIEM ESEA CONFERENCE 511	401.84
11	1460	12/19/2024	190	BOUND TO STAY BOUND BOOKS, INC	library books for East Elementary 025	3,015.37
11	1461	12/19/2024	59221	FOLLETT CONTENT SOLUTIONS	library books for East Elementary 025	4,393.14
11	1462	12/19/2024	190	BOUND TO STAY BOUND BOOKS, INC	library books for East Intermediate 025	3,062.60
11	1463	12/19/2024	59221	FOLLETT CONTENT SOLUTIONS	library books for East Intermediate 025	1,482.63
11	1464	12/20/2024	61140	ROBOLINK INC	Drone motors	1,650.81
11	1467	01/03/2025	57419	PAM STEVENSON	reimbursement for conference 010	208.05
11	1468	01/03/2025	61196	TECHNOLOGY STUDENT ASSOCIATION	TSA National and State Membership 412-315	500.00
11	1469	01/06/2025	52568	FUN AND FUNCTION	Swing for WI-AmyN 627	310.74
11	1471	01/10/2025	59030	CONCORD THEATRICALS CORP	Musical Licensing 005	3,253.86
11	1472	01/13/2025	57298	DREW EICHELBERGER	Conference Registration 012	675.00
11	1473	01/13/2025	3581	DEMCO, INC.	Library Book Repair Supplies/ Library Supplies 014	570.90
11	1474	01/13/2025	61225	PLLC	Educational Evaluation 627	3,000.00
11	1475	01/14/2025	243	BUREAU OF EDUCATION & RESEARCH	REGFOR PD - WHATS NEW IN YA LITERATURE 572	325.00
11	1477	01/14/2025	6098	SUPER DUPER PUBLICATIONS	Phrase Flips-JH-WE 697	49.90
11	1478	01/16/2025	3839	AMAZON.COM, LLC	ORDER FOR EL STUDENTS 572	173.72
11	1479	01/16/2025	59102	FIRST EDUCATIONAL RESOURCES	PD CONSULT FOR DISTRICT ADMINISTRATORS 541	10,750.00
11	1480	01/21/2025	59032	CONTINUED.COM, LLC	PhysicalTherapy.com Subscriptions-Holli Todd 697	129.00
11	1481	01/21/2025	6208	APPLE EDUCATIONAL SALES	IPads & cases 618	2,000.00
11	1482	01/21/2025	52626	RICH WALLACE	Per Diem 004	200.00
11	1483	01/21/2025	53560	SIMON MACFARLANE	Per Diem 004	200.00
11	1484	01/21/2025	53264	CAROLE CLAGG	Per Diem 004	200.00
11	1485	01/21/2025	3729	SHERRY GIRARD	Per Diem 004	200.00
11	1486	01/21/2025	57291	HEARTLAND AED, INC	AED AND CABINET 027	2,156.10
11	1487	01/23/2025	61254	PATRICIA HOLLAND	Travel Reimbursement for Science Conference 005	322.00
11	1488	01/23/2025	60321	SKYLAR GOODSSELL	Travel Reimbursement for Science Conference 005	414.00
11	1489	01/23/2025	61246	DAVID MEYER	Travel Reimbursement for Science Conference 005	2,929.75
11	1490	01/23/2025	61247	GABBY JOHNSON	Travel Reimbursement for Science Conference 005	417.96
11	1492	01/23/2025	61249	JOSH REGNIER	Ping Pong Table 005	300.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1493	01/24/2025	59563	BLUUM OF TEXAS, LLC	NEWLINE TV & STAND ORDER FOR EI 511	2,548.00
11	1496	01/27/2025	61251	GLEIM PUBLICATIONS	Flight Simulator 005(CODING NEEDS TO BE CORRECTED)	9,479.89
11	1497	01/27/2025	56227	CDW-G 2	Conference System 004	1,061.65
11	1499	01/28/2025	53089	BRAIN POP LLC	Online Research 014	2,520.00
11	1500	01/29/2025	3839	AMAZON.COM, LLC	CART FOR NEWLINE TV FOR EI 511	207.99
11	1502	01/29/2025	51825	SCHOOL OUTFITTERS	Half moon table-EE-627-Megan	581.97
11	1503	01/29/2025	59921	ESPECIAL NEEDS, LLC	Dbl Squeeze Mach. & 1st Class Chair 641	1,151.81
11	1504	01/29/2025	54162	SCHOOL OUTLET	Jonti-Craft changing table 641	1,545.28
11	1505	01/30/2025	52270	PEARSON	NE-TESTING-641-BL 641	1,314.60
11	1507	01/30/2025	60343	CHRISTOPHER FRENCH	PAYROLL DUE TO THEFT 000	6,426.27
11	1508	02/03/2025	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO READING STRUCTURED LITERACY TE ORDER 367	20,539.03
11	1509	02/04/2025	52568	FUN AND FUNCTION	627-NI-Web Swing replacement-Livvy Vandolah 198	308.44
11	1510	02/04/2025	60955	MIRANDA FELTON	Per Diem Jostens Renaissance Conference 004	400.00
11	1511	02/04/2025	60962	TARA GORDON	Per Diem Jostens Renaissance Conference 004	400.00
11	1512	02/04/2025	53267	TONI ROSS	Per Diem Jostens Renaissance Conference 004	400.00
11	1513	02/04/2025	53264	CAROLE CLAGG	Per Diem Jostens Renaissance Conference 004	400.00
11	1514	02/05/2025	61266	KRISTIE COGGINS	Per Diem Jostens Renaissance Conference	400.00
11	1515	02/05/2025	61267	RACHEL COSBY	Per Diem Jostens Renaissance Conference 004	400.00
11	1516	02/05/2025	115	BARNES & NOBLES STORE #2585	Fiction Books for Library 018	285.85
11	1517	02/06/2025	55544	CHRISTA THOMPSON	PER DIEM MILEAGE ACT SUMMIT 541	35.00
11	1518	02/06/2025	61268	JOHN GARRISON	PER DIEM MILEAGE ACT SUMMIT 541	35.00
11	1519	02/06/2025	61269	SARA MAR	PER DIEM MILEAGE ACT SUMMIT 541	35.00
11	1527	02/06/2025	59400	ANGELA TIMMONS	PER DIEM MILEAGE DYSLEXIA PD 367	43.40
11	1531	02/07/2025	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	Sharks for Science - BTG Funds 009	2,165.13
11	1532	02/10/2025	2272	LOWE'S	Greenhouse Floor 618-HS	475.38
11	1533	02/11/2025	3223	POWERSCHOOL GROUP LLC	REGISTRATION FOR CENTRAL STATES PSUG CONF 541	1,300.00
11	1534	02/11/2025	1856	WALMART COMMUNITY	PD TEACHER SUPPLIES 541	197.74
11	1535	02/11/2025	3839	AMAZON.COM, LLC	CI PARENT NIGHT MATERIALS 511	1,000.00
11	1537	02/13/2025	3839	AMAZON.COM, LLC	EI PARENT NIGHT MATERIALS 511	3,541.69

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1538	02/13/2025	61288	GEO-COMM INC	SCHOOL SAFETY SERVICE 376	45,000.00
11	1539	02/13/2025	58734	BEARCOM	Walkie repair 001	205.02
11	1542	02/24/2025	58943	DISCOVERY LAB	EI PARENT ENGAGEMENT NIGHT 511	900.00
11	1543	02/24/2025	52012	KATHERYNE B. PAYNE EDUCATIONAL CTR	REGISTRATION FOR ASMLF 511	1,860.00
11	1544	02/24/2025	3057	SCHOOL NURSE SUPPLY, INC.	Changing table 697	945.00
11	1545	02/25/2025	58861	FAB LAB TULSA INC	FAMILY ENGAGEMENT NIGHT ROBOTICS 511	340.00
11	1546	02/25/2025	3581	DEMCO, INC.	book processing supplies 017	125.41
11	1547	02/25/2025	597	GARRETT BOOK COMPANY	non-fiction books 017	3,000.00
11	1548	02/25/2025	52270	PEARSON	District Test Protocols 697	1,381.28
11	1549	02/25/2025	3839	AMAZON.COM, LLC	SRA BOOK ORDER FOR WI 367	1,780.92
11	1550	02/25/2025	3839	AMAZON.COM, LLC	TEACHER MATERIALS FOR PD 511	769.99
11	1551	02/26/2025	3102	REALITY WORKS	Real Care Babies Repair 412-314- 705	136.00
11	1552	02/26/2025	292	CERAMIC COTTAGE, INC.	Clay Order 007	440.00
11	1553	02/26/2025	3581	DEMCO, INC.	Stickers for Book to Identify Genre 026	86.68
11	1554	02/27/2025	60854	LOVING GUIDANCE LLC	ON SITE PD TRAINING 552	9,290.00
11	1555	02/28/2025	61294	HANDS-ON TASKS INC	Pre Vocational Skills Master Set 618	9,217.95
11	1556	03/03/2025	2017	LAKESHORE LEARNING MATERIALS	PHONICS KITS FOR WE 367	1,367.52
11	1557	03/03/2025	58848	REHABMART.COM	627-Special Needs-Adaptive Trikes-Multiple	13,419.00
11	1558	03/04/2025	59862	MOBILE ED PRODUCTIONS INC	The Magic of Science Presentation 003	1,395.00
11	1559	03/04/2025	54984	RIXSTINE RECOGNITION	Field Day/PE 003	175.50
11	1560	03/05/2025	51825	SCHOOL OUTFITTERS	Half moon table-EE-Kristan O 627	590.68
11	1561	03/05/2025	60676	CTR FOR INDIV WITH PHYS CHALLENGES	INTERPRETATION SERVICES 000	250.00
11	1563	03/06/2025	58125	KI FURNITURE	Science lab chairs 010	9,000.30
11	1564	03/07/2025	60676	CTR FOR INDIV WITH PHYS CHALLENGES	ASL interpreter for an IEP Meeting for MS 621	592.50
11	1566	03/10/2025	3581	DEMCO, INC.	Book Processing & Instruction 018	205.73
11	1567	03/10/2025	61291	MIKE BLAIR	PER DIEM PSUG CONFERENCE 541/004	428.00
11	1568	03/10/2025	6208	APPLE EDUCATIONAL SALES	MACBOOK AIR 561	9,480.00
11	1570	03/10/2025	52626	RICH WALLACE	PER DIEM PSUG CONFERENCE 541	168.00
11	1571	03/10/2025	55248	LINDA RICKS	PER DIEM PSUG CONFERENCE 541	84.00
11	1572	03/10/2025	58354	LAURA DEWOODY	PER DIEM PSUG CONFERENCE 541	84.00
11	1573	03/11/2025	59221	FOLLETT CONTENT SOLUTIONS	library books - new and replacement copies 017	4,009.00
11	1574	03/12/2025	52669	NASCO	Classroom Supplies 412-314-505	70.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1575	03/12/2025	61324	OKLAHOMA DEPARTMENT OF EDUCATION	REIMBURSEMENT OF NATIONAL BOARD CERTIFICATION 000	23,000.00
11	1576	03/13/2025	555	FLINN SCIENTIFIC, INC.	Supplies for Science Class 005	3,337.95
11	1577	03/13/2025	61225	PLLC	627-Psycholigicall Assessment 627	3,800.00
11	1578	03/13/2025	54777	EWING	WEST PLAYGROUND MULCH 000	643.70
11	1579	03/24/2025	59350	AUTISM-PRODUCTS.COM	Replacement Bands for Steam Roller 697	54.91
11	1580	03/25/2025	61326	GSC GO SCIENCE CRAZY	Globes 005	550.00
11	1581	03/25/2025	58734	BEARCOM	Walkie Talkie Needs 007	560.55
11	1582	03/25/2025	3676	APPLE STORE	Mac Computers for Broadcasting 412-317	2,736.00
11	1583	03/25/2025	61316	LANGUAGE TESTING INTERNATIONAL INC	BILINGUAL TESTING MATERIALS 572	20.00
11	1584	03/25/2025	59221	FOLLETT CONTENT SOLUTIONS	Books for Library Collection 026	3,262.58
11	1585	03/26/2025	3102	REALITY WORKS	RealCare Baby	2,682.75
11	1586	03/26/2025	54777	EWING	Mulch Order (Will be reimbursed) 000	570.65
11	1587	03/27/2025	56311	E3 GORDON STOWE	yearly audiometer calibration 027	988.00
11	1588	03/28/2025	58710	BOOM LEARNING	POINTS PURCHASE FOR CURRICULUM CI 511	100.00
11	1591	03/28/2025	57271	LEARNING WITHOUT TEARS	CURRICULUM FOR PREK - 5TH GRADE 367	47,980.05
11	1592	03/28/2025	1643	TEACHER'S DISCOVERY	French Games 005	137.95
11	1593	03/28/2025	52270	PEARSON	697-District SLP	3,178.24
11	1594	03/28/2025	53602	WPS	697-District SLP	371.80
11	1595	03/31/2025	59286	FLYLEAF PUBLISHING LLC	SRA ORDER WE 367	997.27
11	1596	03/31/2025	61111	HOPE KING TEACHING RESOURCES INC	GYTO registration 010	5,526.00
11	1597	03/31/2025	61340	WE LEARN EDUCAITON SERVICES LLC	10 SESSIONS EDUCATION SERVICES 511	837.20
11	1598	04/01/2025	5643	CENGAGE LEARNING	MATH CURRICULUM 2ND GR 333	242.00
11	1599	04/02/2025	61344	NATIONAL DOWN SYNDROME CONGRESS	REGISTRATIONS FOR CONFERENCE 541	750.00
11	1600	04/02/2025	61349	SEWING PARTS ONLINE INC	FACS Supplies 412-314-705	159.96
11	1601	04/02/2025	61348	LUCAS MANN	Curriculum 412-317	500.00
11	1602	04/03/2025	60255	ACCUTRAIN CORPORATION	REGISTRATION 421	857.00
11	1603	04/03/2025	54923	NORTHEASTERN STATE UNIVERSITY	APSI REGISTRATION 541	50.00
11	1604	04/04/2025	3581	DEMCO, INC.	display shelving, signage, bookmarks 017	2,092.26
11	1605	04/04/2025	3102	REALITY WORKS	ORDER FOR HS FACS 421	3,014.26
11	1606	04/04/2025	59923	GLOBE PROMOTIONS LLC	3.2 mil nitril golves size large 050	135.00
11	1608	04/07/2025	52901	HEATHER WITHEM	Travel Reimb BMITE Advisory Meeting 412-316	111.02
11	1609	04/07/2025	52310	CAPSTONE	online research platform 014	1,999.00
11	1610	04/08/2025	55952	SCHOOL FIX	FLAG HOLDERS 050	105.15
11	1611	04/08/2025	624	GOPHER SPORTS	OSDE GRANT - ZEHDER 000 (010)	8,497.74

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1612	04/08/2025	2854	TOLEDO PHYSICAL ED. SUPPLY CO, INC.	OSDE GRANT - ZEHDER 000 (010)	1,043.96
11	1613	04/09/2025	3891	BLICK ART MATERIALS LLC	Art purchase 007	360.00
11	1614	04/09/2025	5336	STARFALL EDUCATION FOUNDATION	Online Platform 014	355.00
11	1615	04/09/2025	1607	SUPER DUPER SCHOOL COMPANY	697-TOCS,Artic Cards,Photo,Chat & Bundle	571.80
11	1617	04/11/2025	52310	CAPSTONE	PebbleGo Subscription 007	1,399.00
11	1618	04/14/2025	59873	TESOL INTERNATIONAL ASSOCIATION	REGISTRATION FOR VIRTUAL PD 572	285.00
11	1619	04/15/2025	3839	AMAZON.COM, LLC	COUNSELING BOOKS FOR DISTRICT 541	47.34
11	1620	04/15/2025	56104	CODY COONCE	MILEAGE REIMBURSEMENT 541	500.00
11	1621	04/15/2025	243	BUREAU OF EDUCATION & RESEARCH	REGISTRATIONS FOR ONLINE CONFERENCE 541	1,120.00
11	1622	04/15/2025	56498	PAR, INC	District Testing 698	275.00
11	1623	04/15/2025	3074	MHS	District Testing 698	943.75
11	1624	04/15/2025	61399	SCHOOLHOUSE EDUCATIONAL SVCS INC	End of the year of the testing 698	650.00
11	1625	04/15/2025	52270	PEARSON	End of the year District Testing 698	2,409.48
11	1626	04/15/2025	52270	PEARSON	End of the year District Testing 698	1,305.99
11	1627	04/16/2025	61381	LITTLE BEE SPEECH CO	Little Bee Speech 198	1,199.90
11	1630	04/16/2025	1607	SUPER DUPER SCHOOL COMPANY	Magne Talk, Fluency River 198	161.90
11	1631	04/17/2025	56286	PUT-IN-CUPS	Fence Cups 001	302.92
11	1632	04/17/2025	59395	DIDAX EDUCATIONAL RESOURCES INC	MATH MANIPULATIVES FOR EI 511	185.95
11	1633	04/17/2025	3839	AMAZON.COM, LLC	MATH MANIPULATIVES ORDER EI 511	355.63
11	1635	04/22/2025	52270	PEARSON	FGTA-PLS-5 198	1,029.35
11	1636	04/23/2025	59947	HELLO LITERACY INC	Phonics Readers 001	2,567.40
11	1637	04/23/2025	61392	KIDSJUMPTech LLC	1 Full HD Projector 627	7,499.00
11	1638	04/25/2025	61393	PADLET	Liscenses 001	2,000.00
11	1639	04/25/2025	53286	TEACHERS PAY TEACHERS	Science worksheets 099	40.00
11	1640	04/28/2025	2663	WEST MUSIC COMPANY	Music Allowance 001	200.00
11	1641	04/28/2025	1607	SUPER DUPER SCHOOL COMPANY	Auditory Processing Chipper Chat 698	79.95
11	1645	04/29/2025	3839	AMAZON.COM, LLC	BOOK STUDY ORDER 641	691.77
11	1646	04/30/2025	52004	SWEETWATER	gym sound system 010	5,549.07
11	1647	04/30/2025	4362	SCHOOL MATE	thursday folders 010	791.00
11	1648	04/30/2025	3839	AMAZON.COM, LLC	BOOK ORDER FOR WE 541	714.96
11	1649	05/02/2025	53013	EAI EDUCATION	Graphing Calculators 005	4,235.00
11	1651	05/05/2025	55887	HEATHER BOWMAN	PER DIEM CODE.ORG CONFERENCE 541	500.00
11	1652	05/06/2025	2272	LOWE'S	New Refrigerator 011	658.00
11	1653	05/07/2025	82097	JENNIFER M PHENICIE	PERDIEM FOR JOSTENS 011	1,095.00
11	1654	05/07/2025	83932	JESSE SUTMILLER	PERDIEM FOR JOSTENS 011	800.00

**Bixby Public Schools**  
**Encumbrance Register**

**Options:** Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): GENERAL FUND

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	1655	05/07/2025	59560	MICHAEL SHAW	Per Diem San Diego Jostens Conference 005	302.00
11	1657	05/07/2025	6208	APPLE EDUCATIONAL SALES	Apps 198	3,476.85
11	1658	05/07/2025	61407	CHRISTA THOMPSON	Per Diem San Diego Jostens Conference 005	302.00
11	1659	05/07/2025	61408	ERIC COVEY	Per Diem San Diego Jostens Conference 005	302.00

<b>Non-Payroll Total:</b>	<b>\$8,232,313.36</b>
<b>Payroll Total:</b>	<b>\$64,293,028.73</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$72,525,342.09</b>

## Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	1	07/01/2024	1168	OG&E	ELECTRIC	1,500,000.00
21	2	07/01/2024	1326	PUBLIC SERVICE COMPANY OF OKLAHOMA	ELECTRIC	384,000.00
21	3	07/01/2024	4382	OKLAHOMA NATURAL GAS COMPANY	GAS	107,000.00
21	4	07/01/2024	2412	CITY OF TULSA	SEWER SVS - NORTH/NI	35,000.00
21	5	07/01/2024	319	CITY OF BIXBY	WATER SVS	200,000.00
21	6	07/01/2024	60384	CLEARWATER ENTERPRISES LLC	NATURAL GAS	70,000.00
21	7	07/01/2024	2730	AMERICAN WASTE CONTROL	TRASH SERVICE 050	115,882.18
21	8	07/01/2024	60122	INTEGRITY FIRE LLC	FIRE ALARM & SPRINKLER INSPEC	44,295.22
21	9	07/01/2024	3071	GRAYBAR ELECTRIC	MATERIALS FOR DISTRICT WIDE NEEDS	14,824.42
21	10	07/01/2024	57038	LIGHTHOUSE ELECTRIC LLC	ANNUAL DNA FUSION SOFTWARE RENEWAL	5,908.00
21	12	07/01/2024	52073	VARSITY COURT CARE	SAND, SCREEN, RECOAT GYM FLOOR HS AND MS	15,400.00
21	13	07/01/2024	54889	OKLAHOMA TULSA PARTS (TRANE)	SUPPLIES FOR DISTRICT	15,936.46
21	14	07/01/2024	5188	ULINE	SUPPLIES FOR DISTRICT	2,023.09
21	15	07/01/2024	60843	HD SUPPLY INC	MACHINE REPAIR/SUPPLIES	2,551.02
21	16	07/01/2024	2272	LOWE'S	SUPPLIES FOR THE DISTRICT	49,965.00
21	17	07/01/2024	1963	SHERWIN-WILLIAMS COMPANY	PAINT FOR THE DISTRICT	7,500.00
21	18	07/01/2024	695	HEATWAVE SUPPLY	DISTRICT SUPPLIES	44,137.78
21	19	07/01/2024	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL SUPPLIES FOR DISTRICT	5,817.38
21	20	07/01/2024	3617	TALK RADIO LLC	WALKIES FOR DISTRICT	24,000.00
21	21	07/01/2024	53787	BANK OF AMERICA VISA	MATERIALS FOR DISTRICT	95,819.44
21	22	07/01/2024	1232	O'CONNOR COMPANY INC.	SUPPLIES NEEDED FOR DISTRICT	10,000.00
21	23	07/01/2024	7133	P & K EQUIPMENT, INC	REPAIR PARTS FOR MOWERS - 050	645.75
21	24	07/01/2024	8016	ENVIRONMENTAL LOOP SERVICE, LLC	REPAIRS ON GEOTHERMAL 000	21,778.00
21	25	07/01/2024	1547	SOUTHWEST DRIVES, INC.	PARTS FOR MAINTENANCE	161.79
21	27	07/01/2024	58971	KONE INC	ELEVATOR SERVICE FOR DISTRICT	30,000.00
21	28	07/01/2024	927	LOCK-DOC, INC.	SUPPLIES FOR THE DISTRICT	10,000.00
21	29	07/01/2024	5612	STATE OF OKLAHOMA DEPT OF LABOR	LICENSE FOR DISTRICT	3,500.00
21	30	07/01/2024	8025	TRACTOR SUPPLY COMPANY	SUPPLIES FOR THE DISTRICT	3,000.00
21	31	07/01/2024	57038	LIGHTHOUSE ELECTRIC LLC	FIRE ALARM REPLACE/INSPECT ACCESS CONTROL	47,364.00
21	33	07/01/2024	4748	ROBINSON GLASS	GLASS FOR DISTRICT	8,098.00
21	34	07/01/2024	60031	SLK LAWN AND LANDSCAPE INC	MOWING FOR THE DISTRICT	138,332.71
21	35	07/01/2024	55143	MICHAEL EMBRY	BOND FOR MICHAEL W EMBRY	200.00
21	36	07/01/2024	56429	BIXBY OUTDOOR POWER EQUIPMENT	SUPPLIES FOR THE DISTRICT	55.24
21	37	07/01/2024	56765	CARRIER ENTERPRISE, LLC	SUPPLIES FOR DISTRICT	474.16
21	38	07/01/2024	57489	ENGINEERED EQUIPMENT INC	DISTRICT FILTERS USE PO 80	9,495.29

**Bixby Public Schools****Encumbrance Register****Options:** Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): BUILDING FUND

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
21	39	07/01/2024	111	BANK OF OKLAHOMA	LEASE PAYMENT - NEW ADMIN BUILDING	324,680.00
21	40	07/01/2024	55130	SUPERIOR TERMITE & PEST CONTROL	DISTRICT PEST CONTROL	34,921.00
21	41	07/01/2024	59279	HARNES ROOFING INC	DISTRICT NEEDS	15,000.00
21	42	07/01/2024	3839	AMAZON.COM, LLC	MISC MAINTENANCE SUPPLIES 050/318	15,000.00
21	43	07/01/2024	60479	SPARTAN SIGNS INC	SIGNS FOR THE DISTRICT	6,500.00
21	44	07/01/2024	3152	OVERHEAD DOOR OF TULSA	OVERHEAD DOOR REPAIR	1,762.50
21	45	07/01/2024	60515	KARCHER NORTH AMERICA INC	FIXING FLOOR MACHINE	5,518.66
21	46	07/01/2024	59894	STANLEY STEEMER INTERNATIONAL INC	CARPET CLEANING FOR THE DISTRICT	100.00
21	47	07/01/2024	57038	LIGHTHOUSE ELECTRIC LLC	REPAIRS FOR THE DISTRICT	10,000.00
21	48	07/01/2024	55300	KUBOTA CONSTRUCTION EQUIPMENT	TRACTOR SUPPLIES	82.96
21	49	07/01/2024	57844	WE CLEAN 4-U WHIPPLE CLEANING SVS	CLEANING SERVICE	300,000.00
21	50	07/01/2024	58214	SPECTRUM PAINT COMPANY, INC	PAINT FOR THE DISTRICT	7,000.00
21	53	07/01/2024	961	MAGIC REFRIGERATION	SUPPLIES FOR THE DISTRICT	1,990.31
21	54	07/01/2024	56057	ES2	A/C REPAIRS AND REPROGRAMMING CONTROLLERS	1,100.00
21	55	07/01/2024	6435	LOCKE SUPPLY	PLUMBING SUPPLIES FOR THE DISTRICT	5,000.00
21	56	07/01/2024	3742	OKLAHOMA STATE DEPART. OF HEALTH	SWIMMING POOL/THERAPY POOL LICENSE	150.00
21	57	07/01/2024	2618	TRU GREEN	LAWN CARE	21,048.12
21	58	07/01/2024	53382	ATKINSON SUPPLY	PART &/OR JANITORIAL SUPPLIES	100.00
21	60	07/01/2024	58032	HERC RENTALS INC	SUPPLIES FOR THE DISTRICT	50.00
21	61	07/01/2024	58646	YORK PLUMBING	SUPPLIES-SERVICES FOR THE DISTRICT	19,865.00
21	62	07/01/2024	57666	MARTIN FISCHER PAINTING	PAINTING SERVICES	7,650.00
21	64	07/01/2024	58743	SUNBELT POOLS, LLC	POOL SUPPLIES	50.00
21	65	07/01/2024	236	BUILDERS SUPPLY, INC.	SUPPLIES FOR MAINTENANCE	500.00
21	66	07/01/2024	59152	COOK'S APPLIANCE INC	SUPPLIES FOR MAINTENANCE	1,011.99
21	68	07/01/2024	58781	STATEWIDE COMMERCIAL CLEANING CO	CLEANING SERVICES DISTRICT	1,192,908.00
21	69	07/01/2024	816	JOHNSTONE SUPPLY OF TULSA	SUPPLIES FOR DISTRICT	20,590.18
21	70	07/01/2024	59031	ALPHA MECHANICAL SERVICES LLC	HVAC SERVICE FOR DISTRICT	8,700.00
21	72	07/01/2024	59161	SUNSTATE EQUIPMENT CO LLC	EQUIPMENT RENTAL	500.00
21	73	07/01/2024	1077	MURRAY WOMBLE, INC.	MAINTENANCE SUPPLIES	5,000.00
21	74	07/01/2024	1449	SAM'S CLUB DIRECT	MAINT PURCHASES	1,000.00
21	76	07/01/2024	59235	WHITE SEPTIC CLEANING	Plumbing for district	5,000.00
21	77	07/01/2024	59254	THE TUNNEL RAT	GOPHER SERVICE HS, MS, CI	45,882.00
21	78	07/01/2024	58126	KOMPAN INC	MAINTENANCE SUPPLIES	86.25
21	79	07/01/2024	58448	WINDOWS XPRESS	WINDOW CLEANING FOR DISTRICT	22,625.02
21	80	07/01/2024	59951	E EI GROUP, LLC	DISTRICT FILTERS 050	12,553.27

## Encumbrance Register

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	81	07/01/2024	59649	PCC CLEANING & RESTORATION	MOLD CHECK FOR DISTRICT	25,000.00
21	82	08/26/2024	59914	DUVALL PLUMBING HEATING & COOLING	PLUMBING SERVICES	990.00
21	83	08/30/2024	60333	AAON INC	MAINTENANCE PARTS	1,000.00
21	84	08/30/2024	59688	HOLDERS TOTAL SECURITY	LOCKSMITH	5,810.28
21	85	09/19/2024	61047	CENTRAL POWER SYSTEMS & SERVICES	SEMI-ANNUAL INSPECTIONS FOR SHELTER SPACES	2,390.00
21	86	10/03/2024	60094	NATIONAL LOCK SUPPLY INC	STOCK DOOR ARMS	2,008.60
21	87	11/13/2024	3839	AMAZON.COM, LLC	NEW CN BUILDING FURNITURE	352.59
21	88	12/10/2024	61188	BURGESS COMPANY	Tornado Resistant Coiling Door Inspection & Maint	540.00
21	89	01/15/2025	60573	ADVANCED POOL AND HOME REPAIR	POOL SUPPLIES/REPAIRS	998.46
21	90	02/06/2025	60331	AMERICAN LEAK DETECTION	LEAK DETECTION SERVICES	1,000.00
21	91	02/27/2025	59781	AAAC WILDLIFE REMOVAL	RACCOON REMOVAL	599.00
21	92	03/03/2025	61305	INDIAN CAPITAL TECHNOLOGY CENTER	SCISSOR LIFT TRAINING	910.00
21	93	03/03/2025	61382	SOVEREIGN BANK	HVAC CONTROL SYSTEM	154,807.82
21	94	03/03/2025	59542	ENVIRONMENTAL LOOP SERVICE	REPAIRS ON GEOTHERMAL 000	18,222.00
21	200	07/01/2024	60884	ASSET PANDA LLC	FACILITY SOFTWARE	3,768.21
21	201	07/01/2024	58067	MAGNUM CONSTRUCTION, INC	MAINT BUILDING FINISHES	74,658.00
21	202	07/01/2024	7387	WATKINS SAND	central and west elementary sand boxes	150.00
21	203	07/01/2024	60953	CROUCH RECREATION INC	REPLACEMENT SWING FOR WEST	1,320.00
21	204	07/08/2024	2922	EWING IRRIGATION PRODUCTS, INC.	PINE BARK MULCH	6,167.09
21	206	07/29/2024	59171	KENDRICK EXCAVATING LLC	STORM DEBRIS CLEAN UP WE	9,575.00
21	207	07/29/2024	59171	KENDRICK EXCAVATING LLC	STORM DEBRIS CLEAN UP NI	9,150.00
21	209	08/07/2024	60766	INTERIOR CONCEPTS INC	FLOORING FOR DISTRICT 050	501.00
21	210	08/13/2024	55872	AIRETECH CORPORATION	EXHAUST MOTOR - NEW MAINTENANCE BLDG	1,399.58
21	211	08/19/2024	56241	OWASSO FENCE	FENCE REPAIR FROM DAMAGE	2,500.00
21	212	08/28/2024	57038	LIGHTHOUSE ELECTRIC LLC	ADD ON COST FROM PO 24-233	780.00
21	213	08/28/2024	4425	WARREN CAT	LIGHT TOWER RENTALS	8,000.00
21	214	09/23/2024	58086	SCOTT RICE	NE BOOKCASES	934.98
21	215	09/23/2024	57488	EASTON SOD FARMS INC	SOD FOR NEW MAINTENANCE BUILDING	3,995.00
21	216	11/18/2024	2017	LAKESHORE LEARNING MATERIALS	CE- EL TEACHER RUG	521.55
21	218	12/16/2024	5208	MIDWEST TEAM SPORTS	MAINTENANCE UNIFORM SHIRTS	3,644.75
21	219	12/30/2024	2922	EWING IRRIGATION PRODUCTS, INC.	ICE MELT	1,354.56
21	220	01/21/2025	61260	ACTION AIR HEATING COOLING ELECTRIC	POOL CONDENSER FAN MOTOR	375.00
21	221	02/05/2025	55952	SCHOOL FIX	head rails to repair broken bathroom stalls - MS	514.93
21	222	02/25/2025	55952	SCHOOL FIX	bathroom partition parts needed for repairs	213.94
21	223	05/02/2025	61022	BRADY COMPANIES LLC	STANDARD TILT TRUCK BLACK	545.86

### Bixby Public Schools

#### Encumbrance Register

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
					<b>Non-Payroll Total:</b>	<b>\$5,461,788.39</b>
					<b>Payroll Total:</b>	<b>\$0.00</b>
					<b>Balance Forward:</b>	<b>\$0.00</b>
					<b>Report Total:</b>	<b>\$5,461,788.39</b>

**Bixby Public Schools**  
Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): CHILD NUTRITION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	1	07/01/2024	717	HILAND DAIRY COMPANY	MILK PRODUCTS FOR CAFETERIA	404,250.00
22	2	07/01/2024	216	BROOKS GREASE SERVICE, INC.	GREASE REMOVAL FOR CAFETERIAS	8,839.20
22	3	07/01/2024	61113	CURTIS RESTAURANT SUPPLY	TOOLS & EQUIPMENT	5,138.90
22	4	07/01/2024	61207	MCCOMBS REFRIGERATION	REPAIR EQUIPMENT	16,907.23
22	5	07/01/2024	724	HOBART CORPORATION	PARTS/REPAIRS FOR CAFETERIAS	45,257.88
22	6	07/01/2024	60122	INTEGRITY FIRE LLC	FIRE EQUIPMENT INSPECTIONS	9,000.00
22	7	07/01/2024	1995	OKLAHOMA DEPT. OF HUMAN SERVICES	ASSESSMENT FEE COMMODITIES	9,752.82
22	8	07/01/2024	5592	ADMIRAL EXPRESS LLC	CAFETERIA OFFICE SPPLIES	500.00
22	9	07/01/2024	56637	HEARTLAND SCHOOL SOLUTIONS	SOFTWARE MAINT.	24,576.00
22	10	07/01/2024	58486	PEPSI	DRINKS FOR THE CAFETERIA	30,664.68
22	11	07/01/2024	1715	TULSA TECHNOLOGY CENTER	ServSafe Class for Managers	600.00
22	13	07/01/2024	55118	BARE METAL STANDARD OKLAHOMA	CAFETERIA CLEANING	8,000.00
22	14	07/01/2024	59164	ASIAN FOOD SOLUTIONS / COMIDA VIDA	Commodity Food For Students	1,377.50
22	15	07/01/2024	57667	NUTRI-LINK TECHNOLOGIES, INC	CLOUD SERVICE	1,325.00
22	16	07/01/2024	60446	FRONTIER PRODUCE INC	SUPPLIES FOR THE DISTRICT	188,783.05
22	17	07/01/2024	51751	U.S. FOOD SERVICE, INC	SUPPLIES FOR THE DISTRICT	1,635,306.33
22	18	07/01/2024	51653	TYSON PREPARED FOODS, INC	SUPPLIES FOR THE DISTRICT	15,421.30
22	19	07/01/2024	114	BARLOW EDUCATION MANAGEMENT SVS.	CHILD NUTRITION CONSULTANT	6,600.00
22	20	07/01/2024	59660	BUGBROS MULTIFAMILY, LLC	PEST CONTROL FOR CAFETERIAS	8,250.00
22	21	07/01/2024	55124	COSTLEY ENTERPRISES NO. 90, INC	FOOD	109,243.32
22	22	07/01/2024	7042	THE ARROW GROUP	285 - BONDS FOR CHILD NUTRITION DEPT	2,700.00
22	23	07/01/2024	51650	FRECKLES FROZEN CUSTARD	FROZEN YOGURT FOR THE CAFETERIAS	2,392.00
22	23	08/23/2024	53249	*	*	20.00
22	24	07/01/2024	2272	LOWE'S	CAFETERIA REPAIR SUPPLIES	1,500.00
22	25	07/01/2024	961	MAGIC REFRIGERATION	CAFETERIA REPAIRS	5,000.00
22	26	07/01/2024	99999	BIXBY PUBLIC SCHOOLS	REIMBURSE GF	1,500,000.00
22	27	07/01/2024	53578	SCHOOL NUTRITION ASSOC OF OKLAHOMA	SNA MEMBERSHIP RENEWAL	2,946.00
22	28	07/01/2024	56827	BERNARD FOOD INDUSTRIES, INC.	285 - FOOD FOR CAFETERIAS	8,914.56
22	29	07/01/2024	53787	BANK OF AMERICA VISA	PURCHASES/TRAVEL FOR CHILD NUTRITION	11,851.70
22	30	07/01/2024	60843	HD SUPPLY INC	TRASHBAGS AND SUPPLIES	5,052.24
22	31	07/01/2024	2657	CONTINUING EDUCATION OPERATIONS	FOOD SERVICE MANAGER CERTIFICATION COURSE	169.00
22	32	07/01/2024	444	DOC'S FOOD STORES, INC	SUPPLIES	500.00
22	33	07/01/2024	57742	EMS LINQ INC	WEB SUBSCRIPTION AND TRAINING	3,638.16
22	34	07/01/2024	6435	LOCKE SUPPLY	CHILD NUTRITION SUPPLIES	182.91
22	35	07/01/2024	58457	EKON-O-PAC	CHILD NUTRITION SUPPLIES	330.00
22	36	07/01/2024	57829	THE BRENMAR COMPANY	SUPPLIES FOR THE DISTRICT	4,530.60

## Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): CHILD NUTRITION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	37	07/01/2024	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL MATERIALS FOR CAFETERIAS	190.94
22	38	07/01/2024	53697	NATIONAL FOOD GROUP	FOOD FOR KITCHENS	27,452.30
22	40	07/01/2024	52424	BEN E KEITH - OKLAHOMA	FOOD FOR CAFETERIA	10,877.48
22	41	07/01/2024	60689	JOBLETICS PRO INC	Subs for the Kitchens	75,000.00
22	43	07/01/2024	58521	GENERAL PARTS	OVEN REPAIR	1,463.89
22	44	07/01/2024	58968	SEA LEVEL SOCIAL, LLC	SOCIAL MEDIA MANAGEMENT SERVICE	6,630.00
22	46	07/01/2024	3742	OKLAHOMA STATE DEPART. OF HEALTH	KITCHEN LICENSE RENEWALS	1,500.00
22	48	07/01/2024	58969	E-CONTROL SYSTEMS, INC	MONITORING SOFTWARE	2,400.00
22	49	07/01/2024	51624	ALPHA AWARDS	Name Tags for employees	500.00
22	50	07/01/2024	3839	AMAZON.COM, LLC	MISC PURCHASES	6,322.60
22	51	07/01/2024	56586	ECOLAB INC	filters for Kitchens	7,500.00
22	53	07/01/2024	1232	O'CONNOR COMPANY INC.	CAFETERIA REPAIRS	6,000.00
22	55	07/01/2024	54035	OSWALT RESTAURANT SUPPLY	Equipment for kitchens	38,255.35
22	56	08/09/2024	60417	RYADD LLC	DIPPIN DOTS	25,000.00
22	57	08/09/2024	1856	WALMART COMMUNITY	GLUTEN FREE ITEMS	1,800.00
22	58	08/09/2024	55856	FIELDHOUSE GEAR, INC	CHILD NUTRITION SUPPLIES	1,200.00
22	59	08/09/2024	2396	HAGAR RESTAURANT SERVICE, INC.	CHILD NUTRITION SUPPLIES	2,500.00
22	60	08/09/2024	60116	CENTRAL RESTAURANT PRODUCTS	CHILD NUTRITION SUPPLIES	15,000.00
22	61	12/13/2024	816	JOHNSTONE SUPPLY OF TULSA	CHILD NUTRITION SUPPLIES	500.00
22	62	12/19/2024	61022	BRADY COMPANIES LLC	CLEAR LINERS	4,021.92
22	64	01/10/2025	927	LOCK-DOC, INC.	LOCK FOR HELEN'S OFFICE	691.42
22	65	02/03/2025	61265	SHE BREWS COFFEE	For the Coffee Bar	1,000.00
22	100	08/22/2024	56466	CAPTIVE AIRE SYSTEMS INC	CAFETERIA SERVICE WE	435.00
22	101	10/29/2024	56227	CDW-G 2	Printer	772.12
22	103	03/04/2025	59152	COOK'S APPLIANCE INC	WASHING MACHINE REPAIR	200.00
22	200	07/01/2024	60124	ELIA MUNOZ	REIMBURSE PERMIT/MILEAGE	1,000.00
22	201	07/01/2024	55906	MONTIE SMITH	REIMBURSE PERMIT/MILEAGE	500.00
22	202	07/01/2024	60285	CAMMIE BRINKMAN	REIMB MILEAGE/PERMIT	2,000.00
22	203	07/01/2024	60330	RONNA MUNSON	Food handler's reimbursement	270.00
22	204	07/01/2024	60967	MATT YBARRA	REIMBURSE MILEAGE/PERMIT	20.00
22	205	07/01/2024	59847	JENNIFER HERNANDEZ	REIMB MILEAGE/PERMIT	500.00
22	206	07/01/2024	60968	HEATHER CACOPERDO	REIMBURSE PERMIT/MILEAGE	500.00
22	207	07/01/2024	55878	BARBARA EVANS	REIMB MILEAGE/PERMIT	500.00
22	208	07/01/2024	61112	TAMMY LOWE	REIMB MILEAGE/PERMIT	28.31
22	209	07/01/2024	58870	DIVINA RODGERS	REIMBURSE MILEAGE/PERMIT	500.00
22	210	07/01/2024	60969	NANCY RODGERS	REIMBURSE PERMIT/MILEAGE	500.00
22	211	07/01/2024	60971	TAMMY TRICKETT	REIMB MILEAGE/PERMIT	500.00
22	212	07/01/2024	60972	AMBER MCKINNEY	REIMB MILEAGE/PERMIT	500.00
22	213	07/01/2024	55905	KELLY ANDERSON	REIMBURSE PERMIT/MILEAGE	600.00
22	214	07/01/2024	60279	ALICIA PORTER	REIMB MILEAGE/PERMIT	1,000.00
22	215	07/01/2024	57684	MARGARET CARLSON	REIMBURSE PERMIT/MILEAGE	26.73
22	216	07/01/2024	60973	KELLI JACKSON	REIMB MILEAGE/PERMIT	500.00
22	217	07/01/2024	58962	THERESIA MORGAN	REIMB MILEAGE/PERMIT	10.10

## Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): CHILD NUTRITION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	219	07/01/2024	56558	HELEN HURST	REIMB MILEAGE/PERMIT	4,261.16
22	220	07/01/2024	4043	SELINA GARMAN	REIMB MILEAGE/PERMIT	1,136.00
22	221	07/01/2024	58502	JENNY REED	MILEAGE REIMBURSEMENT	600.00
22	222	07/01/2024	60976	MANDY BALDTRIP	REIMBURSE PERMIT/MILEAGE	1,693.25
22	223	07/01/2024	60977	MARY SCARPA	REIMBURSE PERMIT/MILEAGE	500.00
22	224	07/01/2024	60978	ROBERT TATUM	REIMBURSE PERMIT/MILEAGE	50.00
22	225	07/01/2024	60565	RACHEL HOLLINGSHAD	MILEAGE REIMBURSEMENT	435.54
22	226	07/01/2024	59083	RYAN SPALDING	REIMBURSE MILEAGE/PERMIT	500.00
22	227	07/01/2024	5530	ANNALYN SULLIVAN	REIMBURSE MILEAGE/PERMIT	200.00
22	228	07/01/2024	61016	LUCERO GUERRERO	PERMIT REFUND	20.00
22	229	07/01/2024	59636	REBECCA SOWERS	REIMBURSE PERMIT/MILEAGE	20.00
22	230	08/23/2024	56808	CASSIE COFFETT	REIMB MILEAGE/PERMIT	20.00
22	231	08/23/2024	57688	LORELEY RIZIK	REIMBURSE PERMIT/MILEAGE	20.00
22	232	08/23/2024	61130	TIM BRUMAGHIN	REIMBURSE PERMIT/MILEAGE	20.00
22	233	08/23/2024	61131	ALMA ANAYA-CORRAL	REIMBURSE PERMIT/MILEAGE	20.00
22	234	08/23/2024	61132	SANDRA VARGAS	REIMBURSE PERMIT/MILEAGE	20.00
22	235	08/23/2024	61133	LIZ HALE	REIMBURSE PERMIT/MILEAGE	20.00
22	236	08/23/2024	61134	EDITH CASTRO	REIMBURSE PERMIT/MILEAGE	20.00
22	237	08/23/2024	61030	ANTONIA PEREZ DE LARA	REIMBURSE PERMIT/MILEAGE	20.00
22	238	08/23/2024	61135	MARISOL DIAZ	REIMBURSE PERMIT/MILEAGE	20.00
22	239	08/23/2024	61142	YENIFER RIOS SALAS	REIMBURSE MILEAGE/PERMIT	20.00
22	240	08/23/2024	59490	ALLISON MAYNARD	REIMBURSE MILEAGE/PERMIT	20.00
22	241	08/23/2024	59635	SANDRA MARQUEZ	REIMBURSE MILEAGE/PERMIT	20.00
22	242	08/23/2024	61143	MARIA SANCHEZ	REIMBURSE MILEAGE/PERMIT	20.00
22	243	08/23/2024	59903	MARTHA SHROPSHIRE	REIMBURSE MILEAGE/PERMIT	20.00
22	244	08/23/2024	61144	FLODELIZA WINN	REIMBURSE MILEAGE/PERMIT	20.00
22	245	08/23/2024	61145	LISA DILLON	REIMBURSE MILEAGE/PERMIT	20.00
22	246	08/23/2024	54364	RACHEL HAMILTON	REIMBURSE MILEAGE/PERMIT	20.00
22	247	08/23/2024	3782	CHARLENE EVANS	REIMBURSE MILEAGE/PERMIT	20.00
22	248	08/23/2024	2313	MARINA CHAIREZ	REIMBURSE MILEAGE/PERMIT	20.00
22	249	08/23/2024	7103	MARIA CHAIREZ	REIMBURSE MILEAGE/PERMIT	20.00
22	250	08/23/2024	60449	JOAQUINA LOPEZ CASELLANOS	REIMBURSE MILEAGE/PERMIT	20.00
22	251	08/23/2024	61146	AMANDA DONAHUE	REIMBURSE MILEAGE/PERMIT	20.00
22	252	08/23/2024	61147	JESSICA GRAY	REIMBURSE MILEAGE/PERMIT	500.00
22	253	08/23/2024	61148	RACHEL COLEMAN	REIMBURSE MILEAGE/PERMIT	20.00
22	254	08/23/2024	61149	BECKY HUTCHINS	REIMBURSE MILEAGE/PERMIT	20.00
22	255	10/29/2024	61231	OLGA LUEVANO ORTIZ	REIMB MILEAGE/PERMIT	100.00
22	256	11/16/2024	61130	TIM BRUMAGHIN	REIMBURSE MILEAGE	100.00
22	257	12/01/2024	61310	MELISSA ALLEN	REIMBURSE MILEAGE/PERMIT	100.00
22	258	12/01/2024	61233	TANA GREENLEE	REIMBURSE MILEAGE/PERMIT	100.00
22	260	01/08/2025	61255	JOSE COLON	REIMBURSE MILEAGE/PERMIT	100.00
22	261	01/08/2025	61256	BRENDA HOWELL	REIMBURSE MILEAGE/PERMIT	100.00
22	262	01/08/2025	61257	LORI DUNLAP	REIMBURSE MILEAGE/PERMIT	100.00
22	263	02/04/2025	61311	ERIC HITES	REIMBURSE MILEAGE/PERMIT	100.00
22	264	02/04/2025	61312	MAUREEN LICHTENWALTER	REIMBURSE MILEAGE/PERMIT	100.00

**Bixby Public Schools**

**Encumbrance Register**

**Options:** Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): CHILD NUTRITION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	265	02/04/2025	61313	ALICIA SERNA	REIMBURSE MILEAGE/PERMIT	100.00
22	300	08/20/2024	60995	KARAH POE	LUNCH ACCOUNT REFUND	8.95
22	301	08/20/2024	60996	RAMAKISHNA BILLAKANTI	LUNCH ACCOUNT REFUND	36.75
22	302	08/27/2024	60999	ELIZABETH FOX	LUNCH ACCOUNT REFUND	40.90
22	303	08/27/2024	58194	JENNIFER HILL	LUNCH ACCOUNT REFUND	111.95
22	304	08/27/2024	61000	LARISSA BUCHANAN	LUNCH ACCOUNT REFUND	18.00
22	305	08/30/2024	60396	JESSICA DAVID	LUNCH ACCOUNT REFUND	36.85
22	306	09/06/2024	61025	ANGELA ESTAVILLO	LUNCH ACCOUNT REFUND	13.90
22	307	09/11/2024	61026	ADY REYES	LUNCH ACCOUNT REFUND	16.70
22	308	09/23/2024	59726	AMANDA BAKER	LUNCH ACCOUNT REFUND	59.80
22	309	10/01/2024	61066	LESLIE RUTHERFORD-WRIGHT	LUNCH ACCOUNT REFUND	36.10
22	310	10/03/2024	61078	HOPE TOLIVER	LUNCH ACCOUNT REFUND	30.80
22	311	10/03/2024	61079	LESLIE MCQUEEN	LUNCH ACCOUNT REFUND	22.00
22	312	10/09/2024	61082	DAVID TRAN	LUNCH ACCOUNT REFUND	463.40
22	313	10/09/2024	57827	SHANNON HOFFMAN	LUNCH ACCOUNT REFUND	31.30
22	314	10/28/2024	57458	OLIVAMA MARES	LUNCH ACCOUNT REFUND	46.00
22	315	11/01/2024	61127	ASHLEY PILE	LUNCH ACCOUNT REFUND	7.95
22	316	12/17/2024	61187	SARAH BIGGS	LUNCH ACCOUNT REFUND	24.00
22	317	12/19/2024	61201	NICOLE HILLIARD	LUNCH ACCOUNT REFUND	7.60
22	318	01/15/2025	58717	JENNIFER CAMPBELL	LUNCH ACCOUNT REFUND	53.80
22	319	01/30/2025	61258	MEGAN SIMPSON	LUNCH ACCOUNT REFUND	54.55
22	320	01/30/2025	61261	JULIE WALKER	LUNCH ACCOUNT REFUND	38.05
22	321	02/06/2025	61276	DUAA ALTAYAN	LUNCH ACCOUNT REFUND	53.10
22	322	02/10/2025	61283	LISA POWELL	LUNCH ACCOUNT REFUND	20.00
22	324	03/03/2025	61306	RICHARD RAYMOND	LUNCH ACCOUNT REFUND	31.00
22	325	03/03/2025	61307	DESIREE CARNLEY	LUNCH ACCOUNT REFUND	9.85
22	326	03/03/2025	61298	KRISTI BARNES	LUNCH ACCOUNT REFUND	273.75
22	327	03/27/2025	61328	KENNEDY CABORI	LUNCH ACCOUNT REFUND	9.65
22	328	04/16/2025	61379	LAURA GADDIS	LUNCH ACCOUNT REFUND	22.30
22	329	04/22/2025	61388	GARY BOYER	LUNCH ACCOUNT REFUND	85.15
22	330	04/22/2025	61389	WENDY HAKER	LUNCH ACCOUNT REFUND	101.60
22	331	04/22/2025	57293	GLEN HALL	LUNCH ACCOUNT REFUND	46.80
22	332	05/06/2025	61403	CLARE PARMELE	LUNCH ACCOUNT REFUND	27.75
22	333	05/06/2025	61405	KRISTEN OLLIE	LUNCH ACCOUNT REFUND	31.60
22	334	05/06/2025	1652	TERESA VICK	LUNCH ACCOUNT REFUND	32.55
22	335	05/06/2025	61406	LAUREN GRAY	LUNCH ACCOUNT REFUND	137.35

<b>Non-Payroll Total:</b>	<b>\$4,339,626.29</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$4,339,626.29</b>

# Bixby Public Schools

## Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): BOND 31 2025 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
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Non-Payroll Total:	\$0.00
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	

**Bixby Public Schools****Encumbrance Register****Options:** Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): BOND 32 1 2024 GENERAL PURPOSE

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
32	1	07/01/2024	1580	STEPHEN L. SMITH CORP.	CONSULTANT	63,718.22
32	2	07/01/2024	6208	APPLE EDUCATIONAL SALES	LEASE PAYMENT FOR IPADS	541,609.17
32	4	07/01/2024	59594	AIMRIGHT TESTING & ENGINEERING	GEOTECHNICAL ENGINEERING SERVICES 9TH GRADE	29,650.00
32	5	07/01/2024	60247	DEWBERRY ARCHITECTS INC	9TH GRADE GYM ARCHITECT	297,915.25
32	6	07/01/2024	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	BIL MATH FOR ELEMENTARY & INTERMEDIATE	121,665.60
32	7	07/01/2024	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	MATH TEXTBOOK ORDER MIDDLE SCHOOL	96,015.25
32	8	07/01/2024	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	AGA MATH - MS, 9GC, HS	83,969.45
32	9	07/01/2024	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	MATH TEXTBOOKS	154,549.50
32	10	07/01/2024	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO LITERATURE ORDER - MS	3,806.78
32	11	07/01/2024	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO READING ORDER - CE, NE, WE	1,034.20
32	12	07/01/2024	1667	THOMPSON SCHOOL BOOK DEPOSITORY	HEGGERTY K-3 ORDER - CE, NE, EE, WE	4,313.43
32	13	07/01/2024	58686	SCHOOL SPECIALTY	FOSS ORDER - NI	3,841.62
32	15	07/02/2024	58702	HEGGERTY PHONEMIC AWARENESS	ELEMENTARY ORDER	1,851.12
32	16	07/02/2024	57137	BEDFORD, FREEMAN & WORTH	ON-LEVEL STATISTICS ORDER - HS	6,965.90
32	17	07/02/2024	57137	BEDFORD, FREEMAN & WORTH	AP STATISTICS ORDER - HS	5,054.22
32	18	10/01/2024	5913	CENGAGE LEARNING	MATH TEXTBOOKS	17,562.30
32	19	11/22/2024	2496	TULSA COUNTY TREASURER	PRORATED TAXES - 161ST AND MINGO	130.00
32	20	12/19/2024	3676	APPLE STORE	Apple IPADS for Elem/Int Carts	247,279.00
32	21	01/14/2025	59608	NABHOLZ CONSTRUCTION SERVICE	9TH GRADE GYM	4,836,181.00
32	22	02/13/2025	60759	AERO IT SOLUTIONS LLC	ARUBA EQUIPMENT	404,838.90
32	23	03/18/2025	57038	LIGHTHOUSE ELECTRIC LLC	9TH GYM DATA & INTERCOM	9,930.00
32	24	04/17/2025	57038	LIGHTHOUSE ELECTRIC LLC	9TH GRADE GYM FIRE ALARM	37,481.92
32	25	04/17/2025	57038	LIGHTHOUSE ELECTRIC LLC	9TH GRADE GYM FIRE ALARM TIE NEW GYM	30,839.85
32	26	05/01/2025	60679	VOX AUDIO VISUAL	PS-GYM AND DANCE STUDIO 9TH GRADE CENTER	13,527.95
32	27	05/01/2025	6208	APPLE EDUCATIONAL SALES	MACBOOK PRO 16INCH	2,334.32

**Non-Payroll Total: \$7,016,064.95****Payroll Total: \$0.00****Balance Forward: \$0.00****Report Total: \$7,016,064.95**

### Bixby Public Schools

#### Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): BOND 33 1 2024 TRANSPORTATION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
33	1	10/10/2024	1418	ROSS TRANSPORTATION	BLUE BIRD BUSES	389,826.00
33	2	02/28/2025	61299	SOUTH POINTE CHRYSLER JEEP DODGE	2012 RAM PICKUP REPAIR	4,804.18

<b>Non-Payroll Total:</b>	<u>\$394,630.18</u>
<b>Payroll Total:</b>	\$0.00
<b>Balance Forward:</b>	\$0.00
<b>Report Total:</b>	<u><u>\$394,630.18</u></u>

# Bixby Public Schools

## Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): BOND 34 2 2024 TRANSPORTATION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
<b>Non-Payroll Total:</b>						<b>\$0.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						

## Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): BOND 35 2022 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
35	1	07/01/2024	60744	CONCRETE POLISH COATING SOLUTIONS	WI CAMPUS	4,068.00
35	2	07/01/2024	58125	KI FURNITURE	WE CLASSROOM 233 FURNITURE	5,811.50
35	3	07/01/2024	57023	L & M OFFICE FURNITURE	WE ROOM 233 STOOLS	619.00
35	4	07/01/2024	1449	SAM'S CLUB DIRECT	FOLDING TABLES HS SCIENCE ROOMS 207-208	1,529.64
35	5	07/01/2024	57023	L & M OFFICE FURNITURE	WE 3 TEACHERS DESKS	2,587.00
35	6	07/01/2024	2017	LAKESHORE LEARNING MATERIALS	WE ROOM 233	2,009.25
35	8	07/01/2024	60679	VOX AUDIO VISUAL	INTERACTIVE ALUMNI BOARDS	12,392.00
35	9	07/01/2024	58067	MAGNUM CONSTRUCTION, INC	COUNSELOR DOORS WE-WI	7,809.00
35	11	07/01/2024	6208	APPLE EDUCATIONAL SALES	ATHLETIC APPLE PRODUCTS	29,786.75
35	12	07/01/2024	56227	CDW-G 2	MONITORS-PROJECTORS	33,160.00
35	13	07/02/2024	56227	CDW-G 2	DA-LITE ADVANTAGE 133" SCREEN	13,800.00
35	14	07/02/2024	60679	VOX AUDIO VISUAL	HOTS Lobby Video Wall - Construction	34,969.84
35	15	07/08/2024	57038	LIGHTHOUSE ELECTRIC LLC	FIBER FOR HS TO TECHNOLOGY	13,199.00
35	16	07/02/2024	58067	MAGNUM CONSTRUCTION, INC	MAINTENANCE BUILDING RELATED TO BOND FY 24 35-34	35,547.00
35	17	07/02/2024	57748	KKT ARCHITECTS, INC.	ACADEMIC BUILDING ENVIRONMENTAL GRAPHICS	1,100.00
35	18	08/19/2024	57038	LIGHTHOUSE ELECTRIC LLC	HOTS RISER CABLE WRAP	9,360.00
35	19	08/23/2024	2272	LOWE'S	APPLIANCES FOR NEW HS	5,949.27
35	20	08/23/2024	53787	BANK OF AMERICA VISA	APPLIANCES FOR NEW HS & NEW ADMIN	1,936.95
35	21	08/27/2024	56227	CDW-G 2	MAINTENANCE BUILDING DATA	733.42
35	22	08/30/2024	58067	MAGNUM CONSTRUCTION, INC	MAINTENANCE PAVING	17,594.00
35	23	08/30/2024	61024	MILLER TIPPINS	CONSTRUCTION FOR ADMIN	607,742.97
35	24	09/27/2024	2272	LOWE'S	REFRIGERATOR & SHELVING FOR NEW ADMIN BUILDING	4,379.48
35	25	09/27/2024	57666	MARTIN FISCHER PAINTING	PRACTICE GYM PAINTING	8,400.00
35	26	09/27/2024	61061	CONTRACT DRAPERY & BLIND INC	NEW MAINTENANCE BUILDING	2,172.00
35	27	09/30/2024	3839	AMAZON.COM, LLC	PARKING AT MAINT BUILDING	759.50
35	28	10/01/2024	53787	BANK OF AMERICA VISA	75" TVS NEW ADMIN BUILDING	1,580.84
35	29	10/01/2024	57038	LIGHTHOUSE ELECTRIC LLC	EAST GYM FIBER	3,757.00
35	31	10/01/2024	59171	KENDRICK EXCAVATING LLC	CONCRETE APPROACH FOR MAINTENANCE	5,878.56
35	32	10/01/2024	59171	KENDRICK EXCAVATING LLC	CI CONCRETE SIDEWALK	9,811.88
35	33	10/07/2024	53787	BANK OF AMERICA VISA	RUGS FOR NEW HS	926.03
35	34	10/07/2024	53787	BANK OF AMERICA VISA	VIEWING PLATFROM WHITE CYLINDER	430.77
35	35	10/07/2024	57038	LIGHTHOUSE ELECTRIC LLC	NEW ACCESS CONTROL SYSTEM CO PO 23-35-106	1,487.00
35	36	10/07/2024	56227	CDW-G 2	wireless keyboard/mouse for the new admin	331.80
35	37	10/07/2024	4883	SCHOOL HEALTH CORPORATION	NEW HS NURSE BEDS	3,491.97
35	38	10/07/2024	53787	BANK OF AMERICA VISA	MOON POD	1,194.00

## Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): BOND 35 2022 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
35	39	10/09/2024	60479	SPARTAN SIGNS INC	signage at the new maintenance building	1,702.50
35	40	10/09/2024	58686	SCHOOL SPECIALTY	demo cart for the FACS cooking lab	3,153.58
35	41	10/09/2024	56241	OWASSO FENCE	SOCCER FENCE	5,990.00
35	42	10/09/2024	56241	OWASSO FENCE	HS BAND AND STUDENT SECTION	12,338.00
35	44	10/24/2024	59171	KENDRICK EXCAVATING LLC	POWER HOUSE CONCRETE	9,865.50
35	45	10/24/2024	59171	KENDRICK EXCAVATING LLC	REPLACE CULVERT PIPE BY MINGO	1,898.93
35	48	11/01/2024	57038	LIGHTHOUSE ELECTRIC LLC	ADMIN 3 DATA ADDS	912.00
35	49	12/10/2024	53787	BANK OF AMERICA VISA	TV'S FOR NEW HS	3,199.92
35	50	12/12/2024	1449	SAM'S CLUB DIRECT	MAINTENANCE STORAGE RACK	2,001.29
35	51	12/17/2024	53787	BANK OF AMERICA VISA	A-FRAME CART FOR LUMBER	698.50
35	52	12/17/2024	61239	CWC INTERIORS	NORTH INTERMEDIATE REMODEL	50,074.00
35	53	01/27/2025	61022	BRADY COMPANIES LLC	KARCHER FLOOR MACHINE	6,621.87
35	54	01/27/2025	56241	OWASSO FENCE	9TH GRADE CENTER GATE REPAIR	3,850.00
35	55	01/27/2025	56241	OWASSO FENCE	HS TENNIS FENCE REPAIR FROM TRUCK DAMAGE	2,800.00
35	56	02/05/2025	57038	LIGHTHOUSE ELECTRIC LLC	SOCCER CAMERAS	10,877.77
35	57	02/05/2025	59171	KENDRICK EXCAVATING LLC	1 St Base Line Dugout Concrete Demo and Re-pour	10,674.84
35	59	02/25/2025	53787	BANK OF AMERICA VISA	ADI TV'S AND MOUNTS	2,761.00
35	60	02/25/2025	60573	ADVANCED POOL AND HOME REPAIR	CHLORINE PUMP FOR POOL	2,259.00
35	61	03/05/2025	3839	AMAZON.COM, LLC	BARN DOOR HARDWARE FOR EI GYM	259.98
35	62	03/11/2025	59972	SHAWNEE LIGHTING LLC	REPAIR BASEBALL/SOFTBALL LIGHTING	14,816.00
35	63	03/25/2025	57038	LIGHTHOUSE ELECTRIC LLC	ADMIN 1 DATA	350.00
35	64	03/25/2025	4748	ROBINSON GLASS	HS SOUTH END GLASS REPLACEMENT	1,198.00
35	65	03/27/2025	2272	LOWE'S	WASHER AND DRYER FOR MOP HEADS	1,253.10
35	66	04/04/2025	3839	AMAZON.COM, LLC	INNOVATION LAB SUPPLIES	5,058.08
35	68	04/09/2025	59951	EEI GROUP, LLC	TOOL MAP GATEWAY PORTABLE	1,177.57
35	69	04/16/2025	53787	BANK OF AMERICA VISA	TV'S FOR MULTIPLE LOCATIONS	2,799.96
35	72	04/17/2025	59171	KENDRICK EXCAVATING LLC	STORM DEBRIS CLEAN UP WE	6,575.00
35	73	04/17/2025	57666	MARTIN FISCHER PAINTING	PAINTING HS (WEST SIDE) CLASSROOMS	6,400.00
35	74	04/17/2025	57666	MARTIN FISCHER PAINTING	PAINT WE GRAY STRIPE AND HAND RAILS	7,980.00
35	75	04/17/2025	61022	BRADY COMPANIES LLC	HS FLOOR MATS	2,744.10
35	76	04/17/2025	58176	SCHOOLS SAFEID LLC	SCHOOL SAFE ID GO KIOSK KIT	4,674.44
35	77	04/24/2025	176	BIXBY TELEPHONE COMPANY	YEALINK PHONES	85,030.00
35	78	04/24/2025	6208	APPLE EDUCATIONAL SALES	9GC STUDENT DEVICES	47,780.00
35	79	04/24/2025	6208	APPLE EDUCATIONAL SALES	MACBOOK PRO 16INCH	27,413.88

**Encumbrance Register**

**Options:** Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): BOND 35 2022 GENERAL PURPOSE

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
					<b>Non-Payroll Total:</b>	<b>\$1,233,494.23</b>
					<b>Payroll Total:</b>	<b>\$0.00</b>
					<b>Balance Forward:</b>	<b>\$0.00</b>
					<b>Report Total:</b>	<b>\$1,233,494.23</b>

### Bixby Public Schools

#### Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): BOND 36 2022 TRANSPORTATION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
						<hr/>
Non-Payroll Total:						\$0.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						<hr/> <hr/>

**Bixby Public Schools**  
**Encumbrance Register**

**Options:** Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): BOND 37 2023 TRANSPORTATION

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
37	1	09/13/2024	1418	ROSS TRANSPORTATION	BUS WRAP FOR NEW ACTIVITY BUS	8,500.00
37	2	10/16/2024	60959	NAPA AUTO PARTS	GEARWRENCH	2,999.00
37	3	10/31/2024	8275	NATIONAL BUS SALES	TURBO REPAIR ON BUS 27	4,979.88
37	4	12/11/2024	1418	ROSS TRANSPORTATION	14 Passenger Graphics	2,000.00
37	5	02/28/2025	61299	SOUTH POINTE CHRYSLER JEEP DODGE	2012 RAM PICKUP REPAIR	3,692.86

<b>Non-Payroll Total:</b>	<b>\$22,171.74</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$22,171.74</b>

## Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): BOND 38 2023 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	1	07/01/2024	60267	GARAGE INNOVATIONS INC	BASEBALL	10,215.40
38	2	07/01/2024	58713	MERRIFIELD OFFICE & SCHOOL SUPPLY	CAFETERIA TABLES WE / EE	33,851.82
38	4	07/01/2024	57666	MARTIN FISCHER PAINTING	WI INTERIOR PAINT	40,850.00
38	5	07/01/2024	57038	LIGHTHOUSE ELECTRIC LLC	NEW ADMIN DATA CABLING	38,625.00
38	6	07/01/2024	57023	L & M OFFICE FURNITURE	NI CONF CHAIR	3,110.00
38	7	07/01/2024	58067	MAGNUM CONSTRUCTION, INC	WE ROOM SPLIT	18,300.00
38	8	07/01/2024	58067	MAGNUM CONSTRUCTION, INC	EE MOTOR LAB & OT/PT ROOM RENO	41,700.00
38	10	07/01/2024	59279	HARNES ROOFING INC	ROOF REPAIR CE / CI	52,990.00
38	11	07/02/2024	1445	SAIED MUSIC	BAND - TUNING DEVICES AND METRONOMES	7,898.00
38	12	07/02/2024	3839	AMAZON.COM, LLC	BAND TOOLS	4,487.39
38	13	07/02/2024	53787	BANK OF AMERICA VISA	BLACK LEGAL FILING CABINET - BAND	1,936.44
38	14	07/02/2024	60267	GARAGE INNOVATIONS INC	BASEBALL LOCKER ROOM / STORAGE CLOSET	10,807.89
38	15	07/02/2024	60267	GARAGE INNOVATIONS INC	SOCCER CRACKS AND NEW FLOOR	13,547.00
38	16	07/02/2024	60766	INTERIOR CONCEPTS INC	NI FLOORS BAND ROOM	2,750.00
38	17	07/03/2024	1794	WENGER CORP.	STUDENT CHAIRS	4,543.00
38	18	07/08/2024	60952	OLD RULE SERVICES, LLC	SAND AND FINISH GYM FLOOR	38,500.00
38	21	07/24/2024	58610	BLIND AMBITIONS	BLINDS FOR MULTIPLE SCHOOLS CE/CI/EI	3,402.00
38	23	07/24/2024	58086	SCOTT RICE	CE FURNITURE	3,810.82
38	24	08/01/2024	3839	AMAZON.COM, LLC	FINE ARTS SUPPLIES	1,766.05
38	25	08/01/2024	57498	ACURA NEON INC	SPARTANS SIGNS NE / MAINT	9,885.00
38	27	08/20/2024	60573	ADVANCED POOL AND HOME REPAIR	POOL VACUM REPAIR	8,950.00
38	28	09/06/2024	57023	L & M OFFICE FURNITURE	MAINTENANCE FURNITURE	39,482.00
38	29	09/06/2024	57023	L & M OFFICE FURNITURE	ADMIN MOVE	30,429.00
38	30	09/06/2024	57023	L & M OFFICE FURNITURE	ADMIN FURNITURE	123,496.00
38	31	09/13/2024	6208	APPLE EDUCATIONAL SALES	MACBOOK AIR - MAINTENANCE	6,383.60
38	32	09/13/2024	56227	CDW-G 2	MONITORS - MAINTENANCE	1,448.00
38	33	09/13/2024	56227	CDW-G 2	HS WELLNESS ROOM	4,078.37
38	34	09/20/2024	53787	BANK OF AMERICA VISA	TABLE AND CHAIR CARTS	5,289.85
38	35	09/20/2024	1449	SAM'S CLUB DIRECT	TABLES AND CHAIRS	13,994.56
38	36	11/13/2024	1772	WAGNON CONSTRUCTION	HS GIRLS LOCKER ROOM - STEEL DOOR	5,600.00
38	37	11/21/2024	3318	MARK ALLEN CHEVROLET	M508 TRANSMISSION REPAIR	6,207.00
38	38	11/25/2024	60573	ADVANCED POOL AND HOME REPAIR	Replace chlorinator lid & free chlorine sensors	1,839.00
38	39	12/06/2024	58646	YORK PLUMBING	WATER LEAK AT MS/NI	6,665.00
38	40	09/25/2024	52004	SWEETWATER	FINE ARTS SUPPLIES	3,236.30
38	41	12/08/2024	59171	KENDRICK EXCAVATING LLC	WE NORTH SIDE DRAINAGE	3,875.00
38	42	12/12/2024	60573	ADVANCED POOL AND HOME REPAIR	SERVICE POOL HEATER	7,817.00
38	43	01/13/2025	58067	MAGNUM CONSTRUCTION, INC	NI MILLWORK REPLACEMENT	14,265.00

**Bixby Public Schools**  
**Encumbrance Register**

**Options:** Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): BOND 38 2023 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	44	01/16/2025	4748	ROBINSON GLASS	REPLACE SASH BALANCES/PIVOT SHOES NE	8,960.00
38	45	01/21/2025	61241	AIR ASSURANCE COMPANY	HVAC for CE 3 classrooms	24,983.00
38	46	01/21/2025	61241	AIR ASSURANCE COMPANY	3-TON UNIT HS GYM SPLIT SYSTEM	6,798.00
38	47	01/21/2025	61260	ACTION AIR HEATING COOLING ELECTRIC	10 TON RTU UNIT FOR WHITEY GYM	37,160.00
38	49	01/21/2025	61260	ACTION AIR HEATING COOLING ELECTRIC	10 TON RTU UNIT FOR OLD WHITEY GYM	18,350.00
38	50	02/06/2025	57291	HEARTLAND AED, INC	AED FOR EI	2,040.00
38	51	04/10/2025	58176	SCHOOLSAFEID LLC	SCHOOL SAFE ID GO KIOSK KIT	1,435.46

<b>Non-Payroll Total:</b>	<b>\$725,757.95</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$725,757.95</b>

## Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): BOND 39 2 2024 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
39	1	07/01/2024	55155	UMB BANK, N.A.	LEASE PAYMENT	9,480,730.50
39	2	07/01/2024	111	BANK OF OKLAHOMA	LEASE PAYMENT	9,280,000.00
39	3	07/01/2024	1580	STEPHEN L. SMITH CORP.	CONSULTANT	68,659.07
39	4	07/02/2024	7527	TULSA CLEANING SYSTEMS	high pressure system for the wash bay	12,185.00
39	5	07/02/2024	57928	SB CUSTOM PAINTING, LLC	CI / BASEBALL PAINTING	35,850.00
39	6	07/02/2024	59563	BLUUM OF TEXAS, LLC	Newline TVs for Elem/Int sites	25,480.00
39	7	07/02/2024	60903	LONG PAINTING COMPANY	NI - PAINTING	83,302.00
39	8	07/02/2024	57666	MARTIN FISCHER PAINTING	EI EXTERIOR PAINT	29,900.00
39	9	07/02/2024	57666	MARTIN FISCHER PAINTING	HS GIRLS SOCCER INTERIOR	3,875.00
39	10	07/02/2024	57666	MARTIN FISCHER PAINTING	HS BOYS SOCCER INTERIOR	4,500.00
39	11	07/02/2024	59031	ALPHA MECHANICAL SERVICES LLC	HS CHOIR HVAC	18,211.00
39	12	07/02/2024	60744	CONCRETE POLISH COATING SOLUTIONS	HS W26 CARPET REMOVAL	2,613.40
39	13	07/03/2024	111	BANK OF OKLAHOMA	BOND TRUST FEE - ADMIN LEASE	2,500.00
39	14	07/03/2024	59031	ALPHA MECHANICAL SERVICES LLC	HS DANCE ROOM UNIT	47,145.70
39	15	07/03/2024	58086	SCOTT RICE	WE FURNITURE	4,630.31
39	16	07/03/2024	59279	HARNES ROOFING INC	NE OFFICES	24,386.00
39	17	07/24/2024	59542	ENVIRONMENTAL LOOP SERVICE	NE AND 9TH PUMP MOTOR & VFD REPLACEMENT/CI	39,765.00
39	18	08/07/2024	53787	BANK OF AMERICA VISA	TVS FOR HS AND STOCK	3,279.96
39	19	08/07/2024	3953	CLAUDE NEON FEDERAL SIGNS, INC.	VINYL LETTERS WEST INTERMEDIATE	2,851.00
39	20	08/07/2024	58176	SCHOOLS SAFEID LLC	SCHOOL SAFE KIOSK NE	3,054.95
39	21	08/07/2024	59542	ENVIRONMENTAL LOOP SERVICE	7TH GRADE ADDITION PUMP REPLACEMENT	10,270.00
39	22	08/07/2024	60903	LONG PAINTING COMPANY	STADIUM CONCESSIONS AND TICKET BOOTHS	11,050.00
39	24	08/16/2024	695	HEATWAVE SUPPLY	GEO PUMPS	5,567.00
39	25	08/27/2024	3654	PERFORMANCE STAGE	AUDITORIUM STAGE CURTAINS	62,200.59
39	26	08/27/2024	59279	HARNES ROOFING INC	EAST ELEMENTARY REPAIR	8,576.19
39	28	09/05/2024	59031	ALPHA MECHANICAL SERVICES LLC	HS Big Whitey VB locker room, and hallway	16,376.00
39	30	09/13/2024	59563	BLUUM OF TEXAS, LLC	NEWLINE TVS PK-8TH SCHOOLS	25,480.00
39	31	09/16/2024	2017	LAKESHORE LEARNING MATERIALS	CLASSROOM SET FTE IN ROOM 231 - NE	521.55
39	32	09/20/2024	5188	ULINE	BINS FOR NEW MAINT BUILDING	5,242.93
39	33	09/20/2024	1449	SAM'S CLUB DIRECT	SHELVES/WORKBENCHES NEW MAINT	3,047.58
39	34	09/23/2024	61136	FIREHOUSE CONCRETE COATINGS	GIRLS BASKETBALL LOCKER ROOM	4,350.00
39	35	09/23/2024	60031	SLK LAWN AND LANDSCAPE INC	NE FABRIC UNDERLAYMENT	4,500.00
39	36	09/23/2024	54777	EWING	MULCH AND LINER ROLLS - NE PLAYGROUND	8,571.02
39	37	09/25/2024	56430	BARNETT MUSIC EXCHANGE	REPLACING DAMAGED BAND INSTRUMENTS	31,500.00
39	38	09/25/2024	59279	HARNES ROOFING INC	DISTRICT NEEDS	62,652.42
39	39	09/25/2024	58646	YORK PLUMBING	WATER LEAK AT EE	10,000.00

**Bixby Public Schools****Encumbrance Register****Options:** Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): BOND 39 2 2024 GENERAL PURPOSE

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
39	41	10/04/2024	3676	APPLE STORE	LOGITECH CRAYONS FOR IPAD REPLACEMENTS	999.00
39	42	10/08/2024	1077	MURRAY WOMBLE, INC.	BIG WHITEY BLEACHER REPAIR	5,540.00
39	44	10/08/2024	53787	BANK OF AMERICA VISA	MOTORIZED FAN/IMPELLER FOR POOL	14,785.24
39	45	10/23/2024	59558	SHOP4TELE INC	MITEL PHONES	2,050.00
39	46	10/24/2024	3676	APPLE STORE	MACBOOK AIR	9,280.00
39	47	10/29/2024	3891	BLICK ART MATERIALS LLC	DRYING RACKS - FINE ARTS	10,137.54
39	48	10/29/2024	1232	O'CONNOR COMPANY INC.	COMPRESSOR AND CONTACTOR EE GYM	1,996.41
39	49	11/11/2024	61047	CENTRAL POWER SYSTEMS & SERVICES	BATTERIES FOR SHELTER ROOMS UNITS	12,160.00
39	50	11/11/2024	60573	ADVANCED POOL AND HOME REPAIR	SAND, VACUUM TRUCK AND GASKETS FOR POOL	8,998.00
39	51	11/11/2024	59031	ALPHA MECHANICAL SERVICES LLC	5 TON UNIT MULIT PURPOSE-WEIGHT ROOM	13,212.00
39	52	11/11/2024	59031	ALPHA MECHANICAL SERVICES LLC	Replace unit at Golf - 5 ton Daikin unit	13,512.00
39	53	11/11/2024	59031	ALPHA MECHANICAL SERVICES LLC	4 ton Daikin split system - NE room 214	11,766.00
39	54	11/11/2024	56241	OWASSO FENCE	CE GATE REPAIR	3,689.00
39	55	11/14/2024	59031	ALPHA MECHANICAL SERVICES LLC	5 ton Daikin unit at Sports Medicine	14,496.00
39	56	11/25/2024	6208	APPLE EDUCATIONAL SALES	APPLE TV'S ELEMENTARY AND INTERMEDIATE	59,600.00
39	57	11/26/2024	57676	DELL MARKETING LP	SERVER FOR IT DATA CLOSET	16,292.85
39	58	12/03/2024	56227	CDW-G 2	WIRELESS KEYBOARD	184.99
39	60	12/20/2024	1445	SAIED MUSIC	BASSOON, UPRIGHT BASS	4,021.00
39	61	01/08/2025	1445	SAIED MUSIC	DIGIMET METRONOME	1,822.00
39	62	01/24/2025	56227	CDW-G 2	HS AND ADMIN KEYBOARD COMBO	392.10
39	63	01/29/2025	55783	DESIGNS BY KING	SABRES FOR COLOR GUARD	3,630.00
39	64	01/29/2025	61253	CLARY BUSINESS MACHINES	PAPER TRIMMER	749.04
39	65	01/29/2025	2663	WEST MUSIC COMPANY	NUVO RECORDER PLUS	999.64
39	66	01/29/2025	3839	AMAZON.COM, LLC	CHARGING CART - FINE ARTS	648.80
39	67	01/30/2025	59563	BLUUM OF TEXAS, LLC	NEWLINE TVS PK-8TH SCHOOLS	25,480.00
39	68	02/06/2025	60331	AMERICAN LEAK DETECTION	LEAK DETECTION SERVICES	1,000.00
39	69	02/10/2025	1077	MURRAY WOMBLE, INC.	high school science building handicap access	1,311.38
39	70	02/10/2025	58176	SCHOOLSAFEID LLC	SCHOOLSAFEID KIOSK	3,054.95
39	71	02/10/2025	54035	OSWALT RESTAURANT SUPPLY	COLD PAN OPEN BASE R290 - NORTH ELEMENTARY	41,230.72
39	72	03/03/2025	695	HEATWAVE SUPPLY	Overnight New pump for the lift station-baseball	1,586.45
39	73	03/03/2025	58835	AT YOUR SERVICE RENTALS LLC	6 port-a-potties for baseball & CI	1,655.00
39	74	03/03/2025	59649	PCC CLEANING & RESTORATION	NI ROOM 123 Mold Remediation	2,668.52
39	75	03/10/2025	57291	HEARTLAND AED, INC	AED BATTERIES FOR DISTRICT	3,444.00

**Bixby Public Schools**  
Encumbrance Register

**Options:** Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): BOND 39 2 2024 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
39	76	03/10/2025	61321	OKLAHOMA COMMERCIAL CONSTRUCTION	NE OFFICE DROP GRID CEILING TILES	1,935.00
39	77	03/10/2025	61321	OKLAHOMA COMMERCIAL CONSTRUCTION	WEIGHT ROOM ALIGN WEIGHT RACKS	768.00
39	78	03/11/2025	695	HEATWAVE SUPPLY	Baseball Emergency	9,146.36
39	79	03/11/2025	58636	ACE SIGN COMPANY	REMAKE LETTER P IN SPARTANS	950.87
39	80	03/13/2025	56227	CDW-G 2	WIRELESS KEYBOARDS AND MOUSE	832.40
39	81	04/01/2025	58719	TRAFERA LLC	LENOVO CHROMEBOOKS	124,500.00
39	82	04/01/2025	695	HEATWAVE SUPPLY	GEO PUMPS	5,567.00
39	83	04/01/2025	1232	O'CONNOR COMPANY INC.	UNIT REPLACEMENT	4,964.00
39	84	04/01/2025	1232	O'CONNOR COMPANY INC.	UNIT REPLACEMENT FOR NI HALLWAY	5,254.00
39	85	04/01/2025	56227	CDW-G 2	SAMSUNG CURVED MONITOR	2,150.49
39	86	04/09/2025	61241	AIR ASSURANCE COMPANY	TWO 4-TON YORK SPLIT SYSTEM CE	15,982.00
39	87	04/09/2025	61260	ACTION AIR HEATING COOLING ELECTRIC	DAIKIN 5 TON FURNASE NE OFFICE/N105/N104	19,161.00
39	89	04/16/2025	1445	SAIED MUSIC	HORN, PICCOLO, BASSOON	3,607.20
39	90	04/17/2025	57755	DREAMSEATS LLC	XZIPIT FURNITRE	62,212.50
39	91	05/05/2025	59649	PCC CLEANING & RESTORATION	Middle School - Mold Remediation	1,374.70

<b>Non-Payroll Total:</b>	<b>\$19,993,622.32</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$19,993,622.32</b>

### Bixby Public Schools

#### Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): SINKING FUND 41

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
41	1	10/03/2024	55155	UMB BANK, N.A.	INTEREST PAYMENT	420,000.00
<b>Non-Payroll Total:</b>						<b>\$420,000.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$420,000.00</b>

**Bixby Public Schools****Encumbrance Register****Options:** Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): BOND LEASE FUNDS 08

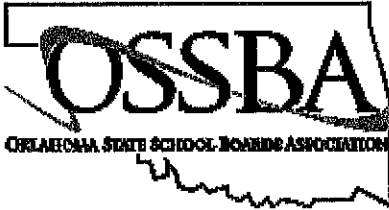
<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
08	1	07/01/2024	58086	SCOTT RICE	ACADEMIC BUILDING FURNITURE	723,899.24
08	2	07/01/2024	60987	RANDY THOMAS LIBRARY WORKS	BIXBY ACADEMIC BUILDING FURNITURE	43,239.00
08	3	07/01/2024	58125	KI FURNITURE	ACADEMIC BUILDING FURNITURE	1,310,084.16
08	4	07/01/2024	57023	L & M OFFICE FURNITURE	ACADEMIC BUILDING FURNITURE	603,944.05
08	5	07/01/2024	57023	L & M OFFICE FURNITURE	ATHLETIC BUILDING FURNITURE	169,101.00
08	6	07/01/2024	58835	AT YOUR SERVICE RENTALS LLC	GREY SPECIAL RESTROOM - POWERHOUSE	1,925.00
08	7	08/16/2024	57038	LIGHTHOUSE ELECTRIC LLC	HOTS DATA CABLING	16,648.00
08	8	08/16/2024	57038	LIGHTHOUSE ELECTRIC LLC	FIRE ALARM EI	22,691.00
08	9	08/26/2024	56227	CDW-G 2	EI GYM	2,051.75
08	10	08/26/2024	60122	INTEGRITY FIRE LLC	ADDITIONAL FIRE SPRINKLER EAST	695.00
08	11	08/30/2024	61024	MILLER TIPPINS	CONSTRUCTION FOR ADMIN	386,105.05
08	12	08/30/2024	57038	LIGHTHOUSE ELECTRIC LLC	EAST INTERM GYM INTRUSION	3,140.00
08	13	08/30/2024	57038	LIGHTHOUSE ELECTRIC LLC	EI GYM SURVEILLANCE / ADMIN INTRUSION	36,736.00
08	14	08/30/2024	57038	LIGHTHOUSE ELECTRIC LLC	SHOWER RENTALS - HOTS	37,816.00
08	15	08/30/2024	60317	GH2 ARCHITECTS, LLC	ADMIN BUILDING ARCHITECT FEE	159,644.25
08	16	09/16/2024	58646	YORK PLUMBING	Brassfield sewer line replacement	47,150.00
08	17	09/16/2024	60759	AERO IT SOLUTIONS LLC	ARUBA NETWORKING FOR NEW HS ADDITION	30,432.35
08	18	10/10/2024	60759	AERO IT SOLUTIONS LLC	NEW ADMIN, MAINTENANCE, HS, EAST GYM - CAMERAS	20,471.05
08	19	10/11/2024	61091	AMUNDSEN COMMERCIAL KITCHENS	EXTERIOR WALK IN FREEZER	92,607.87
08	20	10/11/2024	57023	L & M OFFICE FURNITURE	ATHLETICS FURNITURE	10,514.00
08	21	10/11/2024	58086	SCOTT RICE	FLEX BOARDS, RAILS AND STANDS	7,668.48
08	23	10/29/2024	176	BIXBY TELEPHONE COMPANY	licenses / phones at the new High School	7,637.50
08	24	11/01/2024	61137	COHLMIA'S	PLANTS FOR THE NEW ADMIN AND HS	9,297.50
08	25	11/11/2024	55155	UMB BANK, N.A.	DISTRICT PURCHASES	150,000.00
08	26	11/14/2024	58971	KONE INC	GCIO board for the HOTS elevator	11,250.00
08	27	11/14/2024	61022	BRADY COMPANIES LLC	WASTE INDOOR 41QT / 23GL - new addition at HOTS	784.25
08	28	11/14/2024	61022	BRADY COMPANIES LLC	new waste receptacles in the Admin building	712.57
08	29	11/14/2024	61022	BRADY COMPANIES LLC	waste receptacles at the Maintenance building	587.10
08	30	11/15/2024	58802	MAX-ABILITY, INC	height adjustable changing table for the new HS	9,723.20

**Bixby Public Schools**  
Encumbrance Register

**Options:** Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund(s): BOND LEASE FUNDS 08

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
08	31	11/15/2024	57023	L & M OFFICE FURNITURE	MONTHLY TOTE RENTAL FEE	6,880.66
08	32	11/15/2024	57038	LIGHTHOUSE ELECTRIC LLC	EAST GYM AUDIO	5,943.00
08	33	11/14/2024	61022	BRADY COMPANIES LLC	HS WASTE RECEPTACLES	16,888.06
08	34	11/20/2024	61022	BRADY COMPANIES LLC	MATS - MAINTENANCE AND CHILD NUTRITION BUILDING	3,050.75
08	35	11/20/2024	57748	KKT ARCHITECTS, INC.	HS ACADEMIC BUILDING FURNITURE ADD SERVICES	18,500.00
08	36	12/12/2024	1449	SAM'S CLUB DIRECT	MAINTENANCE SUPPLIES	10,000.00
08	37	12/13/2024	61022	BRADY COMPANIES LLC	NEW HS ADDITION SUPPLIES	50,955.62
08	38	12/13/2024	59171	KENDRICK EXCAVATING LLC	DRAIN BOX AND SPEED HUMP BY BASEBALL PARKING LOT	37,892.55
08	39	01/09/2025	54035	OSWALT RESTAURANT SUPPLY	NEW HS SUPPLIES	15,000.00
08	40	01/15/2025	57038	LIGHTHOUSE ELECTRIC LLC	CI INTEGRATED VOICE SYSTEM	147,818.41
08	41	01/15/2025	2042	CRW CONSULTING LLC	CONSULTING SERVICE	8,770.42
08	42	01/15/2025	59129	OTIS ELEVATOR COMPANY	Issue caused due to the fire alarm activation	693.00
08	43	01/21/2025	58086	SCOTT RICE	STOOL WITH CASTERS	3,149.51
08	44	01/31/2025	927	LOCK-DOC, INC.	Primus cylinders and rekeying the new gym at EI	3,668.50
08	45	02/13/2025	61290	AARU ENTERTAINMENT	VR TECHNOLOGY SUPPLIES	17,115.00
08	46	03/04/2025	58969	E-CONTROL SYSTEMS, INC	TEMPERATURE MONITORING SYSTEM	9,157.00
08	48	03/28/2025	57755	DREAMSEATS LLC	BBS SBLUE HOOK ATTACH BLK MESH STEEL	58,100.00
08	49	04/04/2025	59134	GLOWFORGE, INC	GLOWFORDGE PRO HD PLU SUPPLIES	8,793.00
08	50	04/04/2025	6208	APPLE EDUCATIONAL SALES	24-INCH IMACS	8,208.00
08	51	04/23/2025	61392	KIDSJUMPTTECH LLC	INTERACTIVE TOUCH TABLE	13,598.00
08	52	04/23/2025	61409	THE STAGE COMPANY	ECONOMY EXECUTIVE STAGE SYSTEM	6,784.92
08	53	05/07/2025	60679	VOX AUDIO VISUAL	SWIMMING SCOREBOARDS	70,000.00
08	54	05/07/2025	60679	VOX AUDIO VISUAL	Additional Innovation Lab Purchase (Robotics) HS	20,554.68

<b>Non-Payroll Total:</b>	<b>\$4,458,076.45</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$4,458,076.45</b>



Oklahoma State School Boards Assn.  
 2801 N. Lincoln Blvd. Suite 125  
 Oklahoma City, OK 73105  
 405.528.3571 or 888.528.3571  
 Fax: 405.609.3091  
 EIN: 73-6636480

Invoice	39546
Date	7/15/2025
Amount Due	\$5,127.00
Customer #	7020

**Customer:**

Bixby  
 23 South Riverview Drive  
 Bixby, OK 74008

For proper credit please return top portion  
 To pay online via credit card, please visit:  
[www.ossba.org/payonline](http://www.ossba.org/payonline)

Customer ID	Customer Name	Purchase Order No.	Due Date		
7020	Bixby		7/15/2025		
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
1000	2025-2026 Membership Dues - Bixby	1	\$0.00	\$5,127.00	\$5,127.00

The membership fee covers the provision of various services by the Oklahoma State School Boards Association to boards of education. Such services include legal information, publications, in-office consultations, answers to telephone and letter inquiries from school officials and school patrons, monitoring of state and federal education legislation, and other services designed to improve the quality of management of public education in Oklahoma. Member boards of education also receive reduced rates for workshop registrations, subscriptions and fee service programs.

<b>Subtotal</b>	\$5,127.00
<b>Tax</b>	\$0.00
<b>Total</b>	\$5,127.00

**Questions? Contact [accounting@ossba.org](mailto:accounting@ossba.org)**



Oklahoma State School Boards Assn.  
 2801 N. Lincoln Blvd. Suite 125  
 Oklahoma City, OK 73105  
 405.528.3571 or 888.528.3571  
 Fax: 405.609.3091  
 EIN: 73-6636480

Invoice	40477
Date	7/15/2025
Amount Due	\$1,200.00
Customer #	7020

**Customer:**

Bixby Public Schools  
 23 South Riverview Drive  
 Bixby, OK 74008

For proper credit please return top portion  
 To pay online via credit card, please visit:  
[www.ossba.org/payonline](http://www.ossba.org/payonline)

Customer ID	Customer Name	Purchase Order No.		Due Date	
7020	Bixby Public Schools			7/15/2025	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3105	Policy Service - Bixby Public Schools	1	\$0.00	\$1,200.00	\$1,200.00

<b>Subtotal</b>	\$1,200.00
<b>Tax</b>	\$0.00
<b>Total</b>	\$1,200.00

Questions?  
 Contact OSSBA at [accounting@ossba.org](mailto:accounting@ossba.org)

## **COMPREHENSIVE EMPLOYMENT SERVICE AGREEMENT**

This Service Agreement is made this \_\_\_ day of \_\_\_\_\_, 2025, by and between Bixby Public Schools (hereafter, "School") and Oklahoma State School Boards Association Employment Services Program (hereafter, "OSSBA").

The Board of Education of the School has voted to join the OSSBA Employment Services Program for the 2025-2026 school year and agrees to pay OSSBA an administrative fee in the amount equal to \$7.00 per employee.

**Payment:** During the term of this Service Agreement, not more than once each month, ***an amount will be deducted from the School's OSSBA Employment Services Program Account*** until the total annual administrative fee is paid in full. OSSBA records indicate 1035 school employees, for a total annual administrative fee of \$7,245.00.

The administrative fee will be paid in exchange for employment related services provided by OSSBA, including but not limited to:

- 1) Providing complete legal representation by an Oklahoma licensed attorney in all aspects of the unemployment claims process before the Oklahoma Employment Security Commission (hereafter "OESC");
- 2) Auditing the payment of all unemployment claims to ensure the minimum is paid and any overpayments are recovered;
- 3) Providing quarterly reports of unemployment claims and amounts paid by the OESC to Claimants on the School's behalf;
- 4) Providing prudent management of School funds deposited in the School's OSSBA Employment Services Program Account;
- 5) Providing up-to-date Legislative and Administrative Law Updates to keep the School informed of changes that affect unemployment claims and costs; and
- 6) Providing opportunities for employment training and information.

**Information Access:** The School will grant to OSSBA Third Party Administrator (TPA) access rights to the School's EZ Tax Express Account administered by the Oklahoma Employment Security Commission (OESC) in order for OSSBA to appropriately administer School's unemployment claims and assist with financial accounting and quarterly contribution reporting. Further, the School agrees to provide OSSBA with access to other information systems administered by the OESC if access is deemed necessary to process unemployment claims on School's behalf.

**Additional Deposits:** In the event that a payment or deduction from the School's OSSBA Employment Services Program Account would deplete the Account to an amount less than zero (0), the School will be required to make an additional deposit to replenish the Account prior to OSSBA making any payment to the OESC.

**Withdrawal of Funds from OSSBA Employment Services Program Account:** Upon signing an initial Service Agreement, the School will make an initial deposit in order to establish an OSSBA Employment Services Program Account through which the OSSBA will pay any necessary unemployment claim payments and any other necessary payments to the OESC on the School's behalf. The funds in the Account shall at all times remain School funds. Because the funds in the School's OSSBA Employment Services Program Account remain School funds, the School may withdraw any or all funds from the Account upon providing written notice to the OSSBA.

**Term of Agreement:** This Service Agreement will be effective for the 2025-2026 fiscal year which ends on June 30, 2026. This Service Agreement may be renewed for a subsequent fiscal year by the Board of Education of the School taking such necessary action.

**Revision or termination of Agreement:** Either party may revise this Service Agreement with 60 days' written notice to the other party. If either party does not fulfill what it has agreed upon in the above terms, then termination may be made within 30 days' written notice to the other party.

Signed:



Shawn Hime  
OSSBA Executive Director

\_\_\_\_\_  
School Board President or Designee  
Bixby Public Schools 045

04/17/2025

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



**CCOSA**

The Cooperative Council for  
Oklahoma School Administration

2901 North Lincoln Boulevard  
Oklahoma City, OK 73105  
405-524-1191 office  
405-524-1196 fax  
www.ccosa.org

**CCOSA’s District Level Services (DLS) Program**  
**(Agreement 2025-2026)**

This letter sets out the Agreement between the Cooperative Council for Oklahoma School Administration (CCOSA) and \_\_\_\_\_ School District No. \_\_ of \_\_\_\_\_ County, Oklahoma (District) concerning the District’s participation in **CCOSA’s District Level Services Program** (Program) for the fiscal year ending June 30, 2026.

For participating Oklahoma cooperatives, interlocals, and technology centers, the cost of participation will be determined based upon the total 2023-24 ADM for your district.

**P.O. CALCULATION GRID**

County Name: \_\_\_\_\_ County Number: \_\_\_\_\_

District Name: \_\_\_\_\_ District Number: \_\_\_\_\_

**P.O. CALCULATION GRID**

<u>ADM</u>	<u>COST</u>
25,000 plus	\$ 4,000
10,000 to 24,999	\$ 3,000
5,000 to 9,999	\$ 2,500
1,500 to 4,999	\$ 2,000
500 to 1,499	\$ 1,800
499 or less	\$ 1,500

<b>ADM (2023-24)</b>	<b>TOTAL COST</b>

**Purchase Order Number:** \_\_\_\_\_

**Purchase Order Amount:** \_\_\_\_\_

\*\*Please attach a copy of the purchase order when submitting completed forms\*\*



## Superintendent Certification of Participation

I certify that on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, the Board of Education of \_\_\_\_\_ Public Schools voted to allow our school district to participate in the CCOSA District Level Services Program. The \_\_\_\_\_ Board of Education has encumbered \$\_\_\_\_\_ for the purpose of participating in the CCOSA District Level Services Program. The Board of Education acknowledges that participation in the Program will result in the provision of **advisory services** to designated administrators with \_\_\_\_\_ Public Schools.

\_\_\_\_\_  
Signature of Superintendent

\_\_\_\_\_  
Date

The District understands that CCOSA’s District Level Services Program emphasizes assistance in areas that help to create high-quality schools based on the research in *For the People* and seven areas that create a quality system: Culture and Climate; Learning; Teaching, and Assessment; Expanded Learning Opportunities; Governance, Leadership, and Accountability; Human Capital Development; Physical Resources; and Financial Resources.

If consultation and/or professional learning is in the school district, the school district would agree to pay travel expenses that would not be a part of this agreement.

The District understands that CCOSA and/or its partners will be unable to provide assistance in some areas and with some issues. The District understands that, in those situations, CCOSA and/or its partners may recommend that the District seek advice, assistance, and services beyond those offered by this Program, which may cause the District to incur expenses that are not covered by this Program. **This Program is ADVISORY ONLY and CCOSA and/or its partners do not warrant or guarantee any specific outcome related to the advisory services provided. CCOSA reserves the right to refuse participation to school districts and to remove school districts from participation in the Program.**

The term of this Agreement begins on the date it is approved by the District’s Board of Education and ends on June 30, 2026. Either the District or CCOSA may terminate this Agreement upon notice in writing to the other party. However, a delay in contract approval could result in your district missing valued services and workshops!



## CCOSA’s District Level Services (DLS) Program

### Designated Administrator Contact Form 2025-2026

While all of your district leaders have full access by phone, email, or in person, we need you to designate district administrators who serve as your main contacts to share information from CCOSA and its partners. **These designated administrators will need to commit to forwarding Professional Learning opportunities to your other district and/or school team members to ensure that all of your leaders get maximum benefit from the program.** Districts with an ADM of 10,000 and above may designate three district administrators. The District may include additional school personnel at no additional cost in conference calls, on-site visits, and training sessions.

#### **Designated Administrators**

(based upon each district’s size in ADM for the 2023-24 school year)

<u>ADM</u>	<u># of eligible administrators</u>
10,000 +	3
1 to 9,999	2

<u>ADMINISTRATOR</u>	<u>PHONE NUMBER</u>	<u>EMAIL ADDRESS</u>
*		

\*only if ADM exceeds 10,000

**Please send a copy of the completed forms to Jen Knight ([jennifer@ccosa.org](mailto:jennifer@ccosa.org)) or fax to 405.524.1196 (ATTN: Jen Knight). Keep one copy for your records.**

## EXTERNSHIP/OFF-CAMPUS PRACTICUM AGREEMENT

THIS AGREEMENT, made and entered into by and between **Bixby Public Schools, 23 S Riverview Dr, Bixby, OK. 74008, ("Agency")** and **The University of Tulsa, 800 South Tucker Drive, Tulsa, OK 74104-3189, ("University")** a nonprofit corporation of the State of Oklahoma, which owns and operates The University of Tulsa, Oxley College of Health Sciences.

WITNESSETH, THAT:

WHEREAS, Agency desires to provide student(s) in the Department of Communication Sciences and Disorders at The University of Tulsa with practicum settings in the interest of speech-language pathology; and

WHEREAS, the University desires to provide students with medical clinical practicum experiences in speech-language pathology in order that those students may be prepared to give, perform, manage, design and prescribe comprehensive diagnostic services and comprehensive speech-language therapy; and

WHEREAS, Agency and University desire to cooperate in providing practicum settings and experiences in a clinical outpatient settings as set outlined above (the "Program"); and,

NOW THEREFORE, for and in consideration of the mutual promises, agreements and covenants as hereinafter set forth, and other good and valuable consideration, it is hereby agreed by and between the Agency and University as follows:

1. Equal Opportunity. Agency Program, University, and Oxley College of Health Sciences shall employ, advance, accept, admit and otherwise treat in all manner in their employment and educational program, all persons without regard to race, color, national or ethnic origin, sex, age, religion, creed, handicap, disability or status as a veteran.
2. Cooperation of Agency. Agency agrees to cooperate with the University and Oxley College of Health Sciences in providing medical clinical practice settings to University students, through the Program, for practical clinical experience in speech-language pathology diagnostics and therapy.
3. Practicum Settings. Agency further agrees to make available the clinical settings and means for student experiences, including but not limited to all expendable equipment and supplies necessary for patient care.
4. Services, Resources, Facilities. Agency further agrees to make available to students and University faculty or other personnel involved in the Program the following:
  - a. Such space and facilities as are necessary for pre-assignment and post-assignment conferences;
  - b. Such instructional and library or other resource material as is available to or located at the Agency;
  - c. Parking space, cafeteria facilities, and other similar services on the same terms at which those services are regularly provided to Agency employees;

d. Facilities are available for storage of personal belongings, but security for such items is not provided.

5. Number of Program Participants. Agency further agrees that the number of students receiving school practicum experience at or through the Agency shall be determined by mutual agreement of the Agency's School Practicum Supervisor and the Dean of the Oxley College of Health Sciences, or their designated representatives. Primary factors to be considered in establishing said number are the adequacy of physical facilities at the Agency; the availability of agency personnel to supervise, train, and work with students participating in the Program; and adequacy of overall learning experience available.

6. Orientation. Agency further agrees to provide orientation to the Program, including but not limited to the clinical areas and Program curriculum, to members of University faculty or other University personnel whose teaching responsibilities at the University include or may include diagnostics or speech-language therapy. Such orientation may be made available for University faculty assigned to evaluating, counseling and conferring with students regarding the Program.

7. Emergency Medical Care. Agency further agrees to make available emergency medical care to students and University faculty or other personnel who are injured or otherwise become ill while at the Agency or are on an off-premises assignment as part of the Program; provided, that this provision shall not be construed to limit or otherwise prohibit any student, faculty, or University personnel from seeking such emergency medical care at any other facility besides Agency, or to refuse medical care. Emergency medical care provided to students and University faculty will be at the expense of the student or faculty member and shall be charged to them as determined by the Agency.

8. Agency Rules, Regulations, and Policies. Agency further agrees to provide each student, University faculty member, or other personnel with a copy of the current written Rules, Regulations, and/or Policies for Externships/Practicums, or any unwritten interpretations of the Rules, Regulations, and/or Policies for Externships/Practicums, of the Agency.

9. Practicum Site Supervisor. Agency further agrees to appoint a Practicum Site Supervisor ("Site Supervisor") whose duties shall include:

- a. Interviewing qualified University students for the Program;
- b. Observing, supervising, and counseling students participating in the Program; and
- c. Assisting in evaluating students participating in the Program in accordance with (1) the learning objectives for a school practicum as defined by the University; (2) the instructor's guide for school practicum students prepared or otherwise provided by the University; and (3) the evaluation process as defined by the University.

10. Mutual Indemnification. Each party shall save and protect the other, and indemnify the other from all legal liability resulting in injury, death, or damages, including costs and attorney fees, caused by or arising out of the indemnifying party's negligent or willful misconduct in the supervision of students pursuant to this agreement.

11. Cooperation of University. The University agrees to cooperate with the Agency in determining the number of students receiving school practicum experience at or through the Agency, as provided in Paragraph 5 herein.

12. General Provisions. The University further agrees as follows:

- a. That it will provide Agency, by and through the Site Supervisor, with current written copies of (1) the learning objectives for practicum experiences as defined by the University; (2) student evaluation forms; and, (3) an instructor's guide for school practicum students.
- b. That it will establish lines of communication with the Site Supervisor prior to any school practicum placement of a student, as to the University's expectations, goals, and feedback mechanisms with regard to the Program, the Site Supervisor, and the students participating in the Program;
- c. That the Department of Communication Sciences and Disorders will provide to the Site Supervisor a time schedule and suggested criteria regarding evaluation of students.
- d. That it will prepare each student for his or her initial interview with the Site Supervisor, and, upon the approval of said Site Supervisor of particular students for participation in the Program, notify the Agency of said Site Supervisor of which students will participate in the Program.
- e. That it will observe and counsel students and confer with the Site Supervisor regarding each of said student's performance and progress or other matters.
- f. That it will inform students of all physical examinations required by the Agency and that it further will inform students of their responsibility for the costs of said physical examinations.
- g. That it will inform students regarding appropriate dress for participants in the Program, and further regarding each student's need to abide by the Rules, Regulations, and Policies of the Agency, and to provide his or her own transportation to and from the Agency at student's expense;
- h. That it will inform students and University faculty that they shall respect and conscientiously observe the confidential nature of all information which may come to either of or all of them, individually or collectively, with respect to patients and patients' records and that they will comply with ethical standards and state laws about the practice of speech-language therapy.
- i. That it will assure that all University students participating in the School Practicum Program will have in force a professional liability insurance policy with limits of \$1,000,000 per occurrence and \$3,000,000 aggregate. In this regard, University further agrees to provide Agency with a certificate of insurance for each student participating in the School Practicum Program stating that said student has liability insurance coverage in said amount.
- j. That it accepts the condition that no student or University faculty is to be considered an employee of the Agency under this agreement.

13. Withdrawal or Removal of Student and Notification Thereof. University and Agency agree that either University or Agency may withdraw or remove any student enrolled in the Program if, in the opinion of either party, said student is not making satisfactory progress in the Program or, for any

other reasonable cause, including but not limited to health or recurrent and unexcused tardiness or absence. In any event, University shall have the right to withdraw any student from the Program. In the event that a determination is made by Agency or University that a student should be withdrawn from the Program, the party making said determination shall notify the other party in writing of said determination at least 24 hours prior to the withdrawal or removal of said student, stating specifically the grounds or cause for said withdrawal or removal. Written notice also shall be given to the student by the party making said determination at least 24 hours prior to said withdrawal or removal, stating specifically the grounds or cause for said withdrawal or removal. *Under appropriate circumstances, such withdrawal may be immediate for health or safety reasons but must be followed up by a required written notice within 24 hours.*

14. **Conferences and Review.** Agency and University agree that they, by and through their designated representatives shall confer periodically, for the purpose of evaluating as to whether this Agreement should be continued, provided however, that nothing contained herein shall be construed as granting either party hereto the automatic right to renew or reinstate this Agreement after its termination.

15. **Non-assignability.** The rights and duties accruing to Agency and University under the terms of this Agreement may not be assigned, delegated, or otherwise transferred by Agency or University, unless prior written mutual consent to said assignment is obtained from University and Agency.

16. **HIPAA Compliance**

- a. The University must, and the University shall require the Clinical Instructors, Instructors and Students, to appropriately safeguard the protected health information of patients, in accordance with applicable provisions of the Health Insurance Portability and Accountability Act ("HIPAA") of 1996, as it may be amended from time to time, and applicable law. Instructors and Students may use and disclose protected health information solely for the education and treatment purposes contemplated by this Agreement.
- b. With respect to information obtained or received from the Agency, the University shall: (i) not use or further disclose the information other than as permitted or required by this Agreement or as required by law; (ii) use appropriate safeguards to prevent use or disclosure of the information other than as provided for by this Agreement; (iii) report to the Agency any use or disclosure of the information not provided for by this Agreement of which the University becomes aware; and (iv) require that any agents, including a subcontractor, to whom the University provides protected health information received from, or created or received by the University on behalf of, the Agency agrees to the same restrictions and conditions that apply to the Agency with respect to such information.

17. FERPA.

In the course of this Agreement, the Parties may have access to records of the other Party that are "education records" as defined by and protected under the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g, et seq., and the regulations promulgated there under ("FERPA"). Such records are confidential. To the extent that the Parties or its personnel have access to "education records" under this Agreement, they are deemed a "school official," as each of these terms are defined under FERPA. The Parties agree not to use education records for any purpose other than in the performance of this Agreement. Except as required by law, neither Party will disclose or share education records with any third party unless permitted by the terms of this Agreement.

18. Rights in Property. All supplies, fiscal records, patient charts, patient records, medical records, X-rays, computer-generated reports, pharmaceutical supplies, drugs, drug samples, memoranda, correspondence, instruments, equipment, furnishings, accounts and contracts of the Agency shall remain the sole property of the Agency.

19. Non-Discrimination. Except to the extent permitted by law, the Agency, the University, Instructors and Students shall not discriminate on the basis of race, color, creed, sex, age, religion, national origin, disability or veteran's status in the performance of this Agreement. As applicable to the University, the provisions of Executive order 11246, as amended by EO 11375 and EO 11141 and as supplemented in Department of Labor regulations (41 CFR Part 60 et. Seq.) are incorporated into this Agreement and must be included in any subcontracts awarded involving this Agreement. The University represents that, except as permitted by law, all services are provided without discrimination on the basis of, race, color, creed, sex, age, religion, national origin, disability or veteran's status; that it does not maintain nor provide for its employees any segregated facilities, nor will the University permit its employees to perform their services at any location where segregated facilities are maintained. In addition, the University agrees to comply with Section 504 of the Rehabilitation Act and the Vietnam Era Veteran's Assistance Act of 1974, 38 U.S.C. Section 4212.

20. Term of Agreement. The term of this Agreement shall be from July 1, 2025 to June 30, 2026. This agreement may be modified or terminated by the written mutual consent of Agency and University and may, in any event, be terminated by University or Agency at the end of 10 days after written notice terminating the Agreement is given to Agency or University, as the case may be.

21. Notices to Agency, Practicum Program, University, and Oxley College of Health Sciences. All notices under this Agreement shall be made to the following persons at the following listed addresses:

AGENCY

Bixby Public Schools  
23 S Riverview Dr  
Bixby, OK. 74008

UNIVERSITY

University of Tulsa  
800 South Tucker Drive  
Tulsa, Oklahoma 74104-3189

Communication Disorders Program  
Attention: Suzanne Stanton, Ed.D.

22. The University has authorized only certain persons to sign agreements of this nature on its behalf. No agreement is enforceable against the University unless signed by an authorized signatory.

23. This AGREEMENT shall be governed by the laws of the State of Oklahoma and agree that all disputes may be resolved in a court of competent jurisdiction in Tulsa County, Oklahoma.

24. This AGREEMENT constitutes the entire AGREEMENT between the parties and supersedes all prior agreements, arrangements, and understanding relating to the subject matters hereof. Any modification hereto shall be valid only if set forth in writing and signed by all parties hereto.

Executed and agreed to this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

By: \_\_\_\_\_

Board Member Signature

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

And:

The University of Tulsa ("University")

By: *Susan M. Pepin*

Sue Pepin, MD, MPH

Dean, Oxley College of Health & Natural Sciences





AY 2025-2026

Memorandum of Understanding  
Tulsa Community College  
And  
Bixby Public Schools

This Memorandum of Understanding (“MOU”) between Bixby Public Schools, Bixby, Oklahoma, (“partner”), and Tulsa Community College (“TCC”), an agency of the State of Oklahoma. Its purpose is to set forth the responsibilities and obligations of the parties with regard to dual credit programs. Tulsa Community College is dedicated to serving high school students while helping to develop a seamless and accessible transition to higher education. Tulsa Community College is a member of the National Alliance of Concurrent Enrollment Partnerships (NACEP). Established in 1999, NACEP provides standards of academic excellence, research, and advocacy. TCC has developed partnership guidelines based on NACEP standards in order to provide a valuable and credible academic experience. The TCC guidelines are available on request from the TCC Office of Dual Credit Programs. NACEP standards can be viewed at [www.nacep.org](http://www.nacep.org).

TCC enrollment provides high school students an opportunity to earn transferable college credits while also satisfying high school course requirements through dual credit as well as an introduction to college academics and rigor. Additionally, this program provides an economical head-start through the tuition waiver program and reduced fee schedules for courses taught at community campuses, approved off-campus sites, or high school campuses during the regular school day. Through the program, students gain access to TCC writing labs, math labs, academic advisement, career advisement, libraries, clubs, organizations, and fitness centers.

**1. Purpose**

The purpose of this agreement is to foster increased access to college courses for high school students who have demonstrated the academic ability to complete a rigorous course of study. By using partner facilities to offer TCC courses, eligible students have an opportunity to participate in college courses during regular high school hours in a familiar environment. Students will earn high school academic credit and college credit, referred to as dual credit, as established by the Oklahoma Legislature in 70 O.S. §628.13. Any addendum shall be governed by the terms, provisions, and conditions set forth in this agreement.

**2. Term**

The agreement will be in continuous effect beginning in the semester in which the memorandum of understanding is signed unless terminated in writing by either institution. Either party shall have the right to terminate this MOU with or without cause by giving ninety (90) days prior written notice of intention to terminate at the end of the college semester during which the notice was provided. If the notice to terminate is received less than 90 days from the end of the college semester, then the agreement will conclude at the end of the following college semester.

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The parties agree to work in good faith to avoid any such termination. The rationale for the requested termination should be stated with the request, and the parties will attempt to resolve any disputes in a mutually satisfactory way. Any future agreements will be subject to their own terms for termination, which may differ from this memorandum of understanding.

### 3. Operations

#### A. TCC will ensure the following conditions:

- Admit high school students to the college according to the Oklahoma State Regents for Higher Education requirements.
- Offer 1000 level and 2000 level courses to a minimum of fourteen (14) pre-enrolled students.
- Hold courses open and accept enrollments to meet required minimum fourteen enrollments: minimums must be met by December 15 for spring courses and May 15 for fall courses.
- Accept course enrollments in addition to the minimum fourteen (14) students until the section fills or until the first class meeting.
- Post the Dual Credit Student Enrollment Portal and instructional video on the TCC Dual Credit Programs' web pages for participating high school districts.
- Counsel students on issues concerning academic success and higher education goals including course transferability, college majors, and pathways to Associates Degrees, or workforce certifications.
- Conduct annual training for high school counselors.
- Provide online, online live, blended, and classroom delivered instruction for courses as agreed upon by TCC, the partner, attending districts, and appropriate external authorities.
- Endeavor to provide instructors and courses; however, TCC cannot guarantee course availability at the site.
- Provide curriculum and instructors for all TCC courses.
- Comply with the policies, practices, and procedures as outlined in the TCC faculty handbook at all times.
- Administer courses to follow a sixteen (16) week format. Students will follow the established TCC calendar as it relates to add/drop dates, withdrawal dates, holidays, and unscheduled closings.
- Provide high schools with due dates for the course scheduling process. See addendums for specific program timelines.
- Provide TCC student ID cards to each concurrently enrolled student who presents a TCC ID number and photo identification at TCC Student Activities Centers. The ID card will provide students with access to all four (4) TCC libraries and online library access. Students are billed \$5.00 per semester.

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- Allow students to enroll in additional courses on TCC campuses as well as in the courses taught at the off-campus sites, online, online live modalities.
  - All enrollments beyond the tuition waivers will be charged full TCC tuition.
  - Send a password encrypted, electronic end of term grade spreadsheet to the district registrar or staff authorized to receive FERPA information.
  - Provide dual credit student orientations. Partners may attend scheduled orientations on TCC campuses, online, or students may view the dual credit orientation electronically from [www.tulsacc.edu/dualcredit](http://www.tulsacc.edu/dualcredit) in the high school counselor's office.
  - Provide an early alert system via email to the district's high school counselor and/or administrator authorized to receive student information.
  - Provide ADA accommodations: TCC requires students to self-identify and submit appropriate professional documentation in accordance with the guidelines established by the Accessibility Resources Center located at 909 S. Boston Ave Room MC 331B.
  - The Director of Dual Credit Programs, TCC faculty department chairs, TCC Deans and Associate Deans, and the Associate Vice-President of Academic Affairs will review all course requests from participating high schools. Courses will be approved based on the program scope, collective resources, and available support for each course.
- B. The partner high school will ensure the following conditions:
- Ensure that each student has textbooks and instructional materials as required for each course and that no student is denied an opportunity to participate due to the inability to purchase textbooks and instructional materials.
  - Comply with the one hour and fifty minute TCC semester finals schedule.
  - Designate a representative as the liaison between the partner and TCC. The partner liaison provides program information and guidance to students, parents, and high school faculty.
  - Establish a process to confirm eligibility.
  - Support and help guide the development and integrity of the program through the partner high school principal and counselor(s).
  - Advise concurrently enrolling students on all issues concerning high school education, graduation, and college application requirements.
  - Distribute for signatures and retain the signed district's student/parent MOU (if used).
  - Communicate clearly to the parent and student regarding financial responsibilities and the college environment.
  - Ensure that students have an opportunity to enroll in courses necessary for high school graduation. TCC courses may not be available or convenient for some students so should not be depended on as the sole source for completing high school graduation requirements.
  - Include TCC courses in the high school course catalog.
  - Display TCC brochures, guides, posters, and other promotional materials that TCC provides in a designated area such as the high school guidance office.

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- Allow compliance with the TCC student policies and resources handbook during TCC class time. Note: Any student suspended or expelled from the high school will be expected to continue participating in his or her TCC class(es).
  - Provide program information and enrollment due dates to parents and students prior to registration periods.
  - Support the instructor and the student through standards set by TCC.
  - TCC campuses, including community campuses, do not close as frequently as high schools. If the high school closes and TCC does not, students will be expected to complete any homework or assigned readings and may be required to complete an online assignment, using Blackboard. Even when TCC is closed, students should keep up with the course agenda and check Blackboard for updated assignment schedules.
  - Provide an orientation for TCC faculty prior to the start of the semester if the district or partner campus is hosting TCC faculty. The orientation should include a tour of the campus, information about parking, keys to rooms, introductions to appropriate personnel, computer network passwords, IDs, and other information that may be unique to the site that faculty will need to teach their classes.
  - Provide students with adequate time to travel to and participate fully in courses and time to return to their home high school if applicable.
  - Provide, when course delivery model requires, qualified (per TCC standards) facilitators in classrooms, access to computer labs, and access to tutoring services. See addenda for specific program requirements.
  - Request all course additions or program changes in writing to the TCC Dual Credit Programs office.
    - Fall semester requests should be submitted by January 15th. Spring and summer semesters' requests should be submitted by August 15th.
    - English courses require a minimum of 14 enrollments and a maximum of 20 enrollments per section. All other courses require a minimum of 14 and a maximum set by the discipline and faculty. All enrollment maximums are additionally based on the ability to provide a collegiate environment.
    - Course change requests and program requests should include the rationale for the additional course, any extenuating circumstances surrounding the request; the number of students qualified and expected to enroll in the course, and the availability of specialized equipment/labs if appropriate. The requests will be reviewed and newly approved courses may be offered in the following semester.
- C. Obligations of both TCC and Partner:
- Attend an annual senior leadership meeting.
  - Collaborate to provide program information, communication, promotional materials, and activities.
  - Collaborate to articulate curricula between the high school and the college.

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- Collaborate to develop a two-year pathway of academic course offerings. The course schedule will be reviewed annually.
- Collaborate when advising a concurrently enrolled student to ensure that the student is apprised of all education options.
- Attend operations meetings as required.

D. High School Concurrently Enrolled Students Will:

- Meet the minimum requirements as set forth by the Oklahoma State Regents for Higher Education. Admission and enrollment requirements are posted at [www.tulsacc.edu](http://www.tulsacc.edu) and accompany the enrollment form.
- Complete the online TCC college admission application a minimum of one week prior to enrollment.
- Enroll using the Dual Credit Student Enrollment Portal [www.tulsacc.edu/dualcredit](http://www.tulsacc.edu/dualcredit) .
- Pay course fees and materials used via Bb for all courses at any TCC Bursar office or online via MYTCC.
- Pay full tuition incurred beyond the maximum tuition waiver amount.
- Assume responsibility for course materials.
- Complete a student orientation in person, online, or with a high school counselor via TCC's orientation presentations and materials.
- Assume all responsibility for personal actions during transportation to the course delivery sites and during the return to the home high school including driving or riding in personal vehicles and district transportation on roads or in parking lots.
- Comply with the TCC student policies and resources as outlined in the TCC Student Code of Conduct (<http://www.tulsacc.edu/student-resources/student-handbook>) during TCC class time.
- Behave in the same manner as any student enrolled and participating in a college course as written in the TCC Student Code of Conduct available on the TCC website.
- Assume responsibility for any malicious destruction of property, equipment and materials belonging to the host concurrent delivery site and/or TCC.
- Read the district's student/parent MOU if required by the district (to be retained at the high school counselor's office).
- Participate as required and outlined in the course syllabus.
- Check the television, radio, and TCC Alerts for class cancellations due to unforeseen situations (weather), and log onto TCC Blackboard to complete any assignments.
- Assume responsibility for reporting grades to appropriate high school staff.

**4. Financial Arrangements**

- Students will pay the one-time admission fee of \$20.00 with the first semester enrollment.
- TCC will waive tuition via the state of Oklahoma and TCC's tuition waiver programs.

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- TCC Financial Aid will apply the juniors' tuition waiver for a maximum of twelve (12) credit hours per semester beginning the summer after the 10<sup>th</sup> grade. The student must meet all OSRHE policy regulations for high school student early enrollment including being on track for graduation from high school in the spring of their senior year.
- TCC Financial Aid will apply the seniors' tuition waiver for a maximum of eighteen (18) credit hours during the three senior semesters of concurrent eligibility beginning the summer after 11<sup>th</sup> grade. The student must meet all OSRHE policy regulations for high school student early enrollment including being on track for graduation from high school in the spring of their senior year.
- All courses are charged Oklahoma State Regents for Higher Education mandatory course fees regardless of delivery mode or location. Other courses' fees vary.
- Partners may set up third-party billing with the TCC bursar to eliminate student barriers.
  - Participating third-party billing high schools will be billed for all students on the TCC rosters after the semester drop date. Consult the TCC academic calendar for semester dates.
  - Students are not eligible to receive a federal T-1098 tuition statement for education credit for any amounts remitted by the district via 3<sup>rd</sup> party billing

## **5. Liability**

Each party to this Agreement will be responsible for its own negligent acts or omissions and those of its employees, officers, volunteers or agents in the performance of this Agreement. Neither party will be considered the agent of the other nor does either party assume any responsibility to the other party for the consequences of any act or omission of any person or entity not a party to this Agreement. The terms of this provision shall survive the termination of the Agreement.

Both parties recognize that this is a programmatic agreement and does not afford TCC control of over any District property, therefore the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act does not apply to District property utilized under this agreement.


## **6. Independent Capacity**

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

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Official Signatures

We agree to the conditions and responsibilities and indicate by our signatures our commitment to provide quality dual credit enrollment courses for our students.

Signed by:  
  
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Dr. Kristopher Copeland, Assoc. Vice-  
President Academic Affairs  
Tulsa Community College

4/29/2025 | 11:19 AM CDT  
Date:

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DocuSigned by:  
  
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School Board President or Superintendent  
Participating school or district

4/30/2025 | 11:18 AM PDT  
Date:

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MOU Addendum:

### College Prep Math (CPM)

In cooperation with the high school mathematics department, Tulsa Community College is offering eligible high school juniors and seniors the opportunity to earn three hours of transferable college Mathematics and satisfy their high school Mathematics requirement. College-Prep Mathematics (CPM) is an intensive preparatory course designed for students aiming to excel in their chosen math pathway during the subsequent semester. This course is tailored to equip students with the fundamental skills necessary for success across various mathematical disciplines. CPM lays the groundwork for three distinct math pathways: Precalculus I – Primarily designed for STEM majors, this pathway delves into advanced mathematical concepts essential for disciplines such as engineering, physics, and mathematics. Math Functions – Geared towards business majors, this pathway emphasizes practical mathematical applications relevant to fields such as economics, finance, and management. Quantitative Reasoning – Tailored for Liberal Arts majors, this pathway focuses on developing critical thinking skills through the application of mathematics in everyday contexts. The goal is for all students who take the CPM class to successfully complete a TCC college-level math course (MATH 1513 – Precalculus I, MATH 1473 – Quantitative Reasoning, or MATH 1483 – Mathematics Functions & Their Uses) the following semester. Recognizing the importance of embedded support, students enrolled in CPM will receive daily assistance from their high school math instructors during the subsequent semester as they navigate their chosen TCC math pathway online.

### Tulsa Community College Responsibilities

- Meet with the district and high school administrations to review the MOU and addenda.
- Provide the high school with CPM curriculum and objectives, which will be used during the fall semester to prepare students for the college-level math course.
- Provide a TCC Dual Credit Coordinator to administrate and liaison with the student, teacher, and counselor (See DC procedural timeline).
- Conduct an on-site or virtual information session during the first week(s) of the CPM class.
- Provide a TCC Math faculty liaison to review the CPM course materials with the high school math teacher and to provide support throughout the semester.
- Meet with students to help them apply to TCC in September (fall) and in April (spring).
- Provide a 16-week online section of MATH 1513, MATH 1473, and/or MATH 1483 taught by TCC faculty who will communicate with the high school support instructor throughout the semester.
- Reserve seats for the CPM students who meet admissions and enrollment criteria, who earn a C or better in CPM, and who enroll by January 3 for spring semester, by May 30 for fall semester.
- Send TCC Qualtrics student survey link to high school teacher to gather student roster information.
- Share Google Class Roster Sheet with the high school teachers to communicate admission and enrollment status and any student issues.
- ENROLLMENT: The TCC coordinator will send enrollment information including the registration portal link, tutorial video links for students and parents, and the CRN(s) and section number(s) dedicated for each high school to the student's TCC email and HS teacher email. Meet with the district and high school administrations to review the MOU and addenda.
- Process the junior or senior tuition waiver for all concurrent high school students as applicable.

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### District Responsibilities

- Follow the CPM procedural timeline.
- Meet with the TCC dual credit director and high school administrations to review the MOU and addendum before offering the class for the first time.
- Immediately notify [dualcredit@tulsacc.edu](mailto:dualcredit@tulsacc.edu) if personnel changes during the semester and arrange for the new teacher to meet with the TCC faculty liaison.
- Grant the teacher a full day of paid professional development time during the semester to participate in professional development with college faculty
- Provide students with computers and Internet access during the dedicated class period. Note: IT departments will need to assist students with technology issues when they take the college-level math class.
- Send fall semester transcript by January 10<sup>th</sup> for each college-level math student to demonstrate all students meet placement criteria; TCC will de-enroll students who were projected to earn a C but did not unless students meet other placement criteria.

### High School Responsibilities

- Follow the CPM procedural timeline.
- Meet with the TCC dual credit director and high school administrations to review the MOU and addendum before offering the class for the first time.
- Work with high school math faculty to identify students who can meet the admission requirements (see below), who want to go to college, and who have a strong work ethic but who don't yet have the academic and/or study skills needed succeed in a college-level math class.
- Send the parent letter to students interested in the CPM class (see below) and keep them on file.
- Communicate student deadlines for admission, enrollment, and payment to students.
- Provide a qualified math teacher to deliver the preparatory curriculum *and* to provide support for the online college-level math class the following semester.
- Encourage students to use ICAP time to explore the math pathway assigned to college/university majors and higher education institutions. Students may consult their assigned TCC Academic Advisor (connect in MYTCC – Starfish) for assistance.
- Provide a dedicated class period and space for both CPM and online college-level math class.
- Send the math teacher's name and contact information to [dualcredit@tulsacc.edu](mailto:dualcredit@tulsacc.edu) by August 1.
- Immediately notify [dualcredit@tulsacc.edu](mailto:dualcredit@tulsacc.edu) of any personnel changes during the semester and arrange for the new teacher to meet with the TCC faculty liaison.
- Provide a high school counselor to complete the college prep enrollment approvals in the dual credit enrollment portal.
- Enroll only CPM students in designated sections until the deadline has passed. The deadline for enrolling students for fall semester is June 30; for spring semester, the deadline is January 3. Once the deadline passes, students may be added to the designated section.
- Make sure students *and* support high school teachers participate in/watch the video of the dual credit student orientation and complete the Blackboard orientation before the start date of the college-level math class.
- Review the math teacher's lesson plans as needed to ensure he/she is adhering to the CPM curriculum.

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- Provide students with computers and Internet access during the dedicated class period. Note: IT departments will need to assist students with technology issues when they take the college-level math class.
- Ensure that qualified students have access to course material, software, and textbooks.
- Encourage students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.
- Monitor the progress of and provide academic support for students throughout the TCC semester, including days when the high school is not in session or switches to virtual instruction. Students who need to temporarily pivot to virtual attendance must meet virtually with the high school teacher a minimum of three times a week.

### High School Teacher responsibilities

- Complete the Beginning of Semester survey for CPM teachers by the end of week two of the semester. The Dual Credit office will send teachers a link to the TCC Qualtrics student survey the first week of the semester.
  - Teachers will have students fill out the survey by the end of the third week of the semester.
- Provide the TCC Dual Credit Coordinator one class period to conduct college admission workshop (weeks 6-8). NOTE: Admission does not guarantee enrollment.
- Use Google Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, to update admission and enrollment information, and to note any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.
- Consult the Google Class Roster Sheet frequently during the semester and inform students about any admission and enrollment issues the coordinator has listed in the notes section.
- Teach the CPM math class.
  - Attend professional development with the TCC faculty.
  - Follow the curriculum as explained during the professional development and discuss any variations with the TCC faculty liaison.
  - Communicate regularly with the TCC faculty liaison throughout the semester.
- Encourage students to use ICAP time to explore the math pathway assigned to college/university majors and higher education institutions. Students may consult their assigned TCC Academic Advisor (connect in MYTCC – Starfish) for assistance.
- Alert students to enrollment information, including the registration portal link, tutorial video links for students and parents, and the CRN(s) and section number(s) dedicated for your high school.
- Complete the end-of-the-semester teacher survey. TCC will send this survey so that teachers can identify students who are NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better. Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.
- Complete the Blackboard orientation with students.
- Assist with time management, study skills, and technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately. Students should be directed to the TCC Student Support Center (918-595-2000).
- View the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.

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- Communicate regularly with the college-level math professor(s).
- Print the TCC professor's syllabus, major assignments, mid-term/finals schedule, and other materials as needed.
- Review the course syllabus with students during the first week of the TCC's semester. Focus on the instructor contact information, grading policy, assignment list, attendance/participation, lab assignment & make-up work, due dates, and pacing schedule.
- Provide supplemental instruction and/or individual tutoring to reinforce the course's learning outcomes. While students are expected to work independently during the dedicated class period and to behave as responsible college students, the teacher may offer mini-lessons to reinforce the college-level math course outcomes and should periodically schedule tutoring sessions with students.
- Monitor student progress by taking attendance during both semesters' dedicated class periods. During the online college math semester, send regular updates on attendance to the college professor.
- Check Bb grades once a week and alert the high school counselor if the students' grade drops below 70%.
- Encourage students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.
- Support the TCC Student handbook, the TCC professor's syllabus, and the grading standards.
- Enforce the course etiquette policy and ensure that the classroom environment is conducive to studying. If necessary, the high school teacher will work with the TCC professor to dismiss students who consistently disrupt the designated study time.
- Follow best practices for tutoring.
- Meet at least three times a week with any student who needs to temporarily pivot to virtual attendance.

Student Responsibilities

- Complete the student information survey by the end of week 3 of the preparatory semester.
- Apply for TCC admission with the TCC Coordinator during weeks six to eight of the semester. For admission eligibility, see the Dual Credit Program's [Website](#).
- Set up TCC email and password in MYTCC after admission and prior to enrollment.
- Use ICAP time to explore the math pathway assigned to your college/university major and higher education institution post high school. Consult your TCC Academic Advisor (connect in MYTCC – Starfish) for assistance.
- Enroll in the designated section of online Math 1473, Math 1483, or Math 1513 as soon as TCC sends the assigned CRN / section to your TCC email. Admitted students will receive an email to their TCC email account with enrollment instructions, a link to the Dual Credit Enrollment Portal, tutorial videos for students and parents, and the CRN/ section assigned to their class. Students must enroll by January 3<sup>rd</sup> for spring semester, May 30<sup>th</sup> for fall semester; after those dates, the **Math course sections will be open to other high school students**.
- Demonstrate enrollment eligibility if necessary. Students who earn a C or better in CPM and who have the teacher's recommendation meet the placement criteria to enroll in the designated online section of Math 1473, Math 1483, or Math 1513 only; the grade does not work for placement in any other section of math. For any other section of math, students must demonstrate enrollment eligibility as explained on the Dual Credit Program's [Website](#). Course choice will be guided by the student's declared major and college/university post high school.
- Seek assistance for any Bb or technology issues immediately. Students should alert their high school teacher and the TCC Student Support Center (918-595-2000).
- Attend the TCC dual credit student orientation and complete the TCC online Bb orientation (see Dual Credit Programs webpage for dates and locations).

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- Attend the high school class regularly while taking the TCC online course. Students who need to temporarily pivot to virtual attendance must meet virtually with the high school teacher a minimum of three times a week.

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College Preparatory Math  
Letter to parents/guardians

Dear Parent/Guardian,

Your student has been identified as a candidate for the College Prep Math (CPM) course, a high school class that prepares students to succeed in a Tulsa Community College MATH 1473, MATH 1483, or MATH 1513 course. This letter is to inform you about this opportunity.

College Preparatory Math is a class developed by college and high school math faculty with the goal of ensuring high school students are prepared for college-level reading and writing. Data show that many high school students graduate without meeting the standards required to take a college-level math class. These students often must take costly remedial courses at the college and/or may not be able to pass a first-year math class. While taking College Preparatory Math does not guarantee that a student will be taking Math 1473, or Math 1483, or Math 1513 the following semester, the class will challenge all students to improve their math skill so that they graduate high school prepared to succeed in college classes.

The CPM class helps prepare students for the 3 college-level pathways (MATH 1513, MATH 1473, & MATH 1483) by asking students to practice some of the same math concepts they will be asked to complete in these college-level courses. High school teachers will also

- Enforce strict deadlines for late work
- Require students spend time studying outside of class
- Review challenging learning outcomes from the precalculus curriculum
- Focus on time management skills
- Consult with a TCC math professor about learning outcomes and student progress

The high school instructor will continue to help students succeed in an online college-level math class the following semester by providing tutoring, technology support, and encouragement. Although students will have a dedicated class period to work on their TCC math class, they are expected to work independently and to behave as responsible college students. The professor will follow college policies regarding attendance, academic freedom, and grades, and the high school teacher will reinforce college policies (including the professor's syllabus policies), take daily attendance, and ensure that the classroom environment is conducive to studying.

Students will be required to take the mid-term and final exams. (Locations vary: college campus, remote, or high school campus as determined by TCC and the high school.) Students who complete the college-level math class successfully will have three hours of college credit, transferable to most colleges and universities and required of almost all degree programs.

If you would like your student to participate in this opportunity, please discuss the overview of student responsibilities and the project timeline with him or her. If he or she is interested, please sign and return this letter to your high school counselor.

\_\_\_\_\_ Parent \_\_\_\_\_ Date

\_\_\_\_\_ Student \_\_\_\_\_ Date

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## The College Preparatory Math Timeline

### *CPM OFFERED IN THE FALL*

#### February - March

- High schools indicate interest in offering/continuing to offer CPM fall semester of the following academic year.
- For schools offering the course for the first time, the school principal meets with the Dual Credit faculty chair and/or the Dual Credit Program director to review the MOU agreement and timeline.
- High schools identify students for CPM (February to August school start date):
  - High school math faculty should recruit current sophomores and juniors during the high school scheduling period.
  - High school counselors ensure that students meet or can meet the dual credit admission requirements (3.0 unweighted GPA or appropriate test score)
  - High school sends letters to parents about CPM

#### April - July

- High school sends name(s) and contact information of CPM teacher(s) to the Dual Credit Programs Coordinator **no later than June 1**.
- TCC notifies teachers of date for CPM workshop.
- CPM instructors who have offered the course for at least one semester may discuss curriculum changes with the TCC faculty liaison.

#### August

- High school may replace teacher if necessary by August 15<sup>th</sup>.
- CPM teachers attend the CPM workshop.
- TCC faculty liaison begins regular communication with the CPM teacher.
- TCC representative conducts an on-site information session or the high school teacher shares an informational video from the TCC faculty lead during the first week(s) of the CPM class.
- CPM teacher provides his/her course syllabus and agenda to the TCC faculty liaison for review no later than the second week of the semester.
- CPM teacher completes the Beginning of Semester survey sent by the Dual Credit office by the end of week two of the semester.
- The Dual Credit office sends teachers a link to the TCC Student Survey the first week of the semester. Students fill out the survey by the end of the third week of the semester.

#### September/October

- Dual Credit Coordinator visits the CPM class to help students apply to TCC. Students who don't meet admission criteria will be given next steps.
- Teachers use Google Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, updated admission and enrollment information, and any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.

#### November

- TCC coordinator provides the CPM teacher the CRN and section number for the Math courses for enrollment in April (fall enrollment) via the Google sheet.

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- All admitted students may enroll at this point, via the Dual Credit Enrollment Portal, but any student who does not earn a C or better **and** receive the recommendation of the HS teacher will be removed from the class in January.
- Teachers make students aware of the enrollment information including the registration portal link, tutorial video links for students and parents, and the CRN(s) and section number(s) dedicated for your high school; note any student issues on the Google Class roster sheet.
- CPM teacher completes the end of semester teacher survey. This survey will inform TCC about who the high school teacher does NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better.
  - Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.

### December

- Consult the Google Class Roster Sheet frequently and inform students about any admission and enrollment issues the coordinator has listed in the notes section.

### January

- CPM teacher transitions to supporting role for math students, is placed in math Blackboard sites, and begins regular communication with math professor(s).
- CPM teacher emails the Dual Credit Coordinator the names of students who did not complete the semester with the C or better **and** teacher recommendation if the list of names differs from November projection sent in November via the End of Semester Survey for CPM teachers.
- Students who complete a fall semester CPM class and have enrolled in math complete TCC's dual credit orientation and online Bb orientation; high school teacher should also complete the Bb orientation and view the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- HS sends fall semester transcript by January 10 for each math student to demonstrate all students meet placement criteria for math; TCC will de-enroll students who were projected to earn a C but did not and do not meet other enrollment criteria.
- Help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.
- CPM teacher prints the TCC professor's syllabus and reviews it with students as soon as the Blackboard course site is opened (usually, the Friday before the start of the semester).

### February – May

- CPM teacher reviews the professor's handouts, assignment sheets, mid-term and final schedule, and grading rubrics with students and be familiar with other materials posted in Blackboard.
- CPM teacher offers mini lessons during class, schedules individual tutoring sessions with students as needed, and helps with technology issues.
- CPM teacher communicates regularly with math professor(s) and shares supplemental instruction handouts or other materials with the math professor(s).
- CPM teacher monitors student progress by checking grades regularly.
- CPM teacher alerts the high school counselor if a student's grade drops below 70%.

## AY 2025-2026

- CPM teacher encourages students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.

### CPM OFFERED IN THE SPRING

#### September-October

- High schools indicate interest in offering/continuing to offer CPM spring semester of the following academic year.
- For schools offering the course for the first time, the school principal meets with the Dual Credit faculty chair and/or the Dual Credit Program director to review the MOU agreement and timeline.
- High schools identify students for CPM
  - High school math faculty should recruit current sophomores and juniors during the high school scheduling period.
  - High school counselors ensure that students meet or can meet the dual credit admission requirements (3.0 unweighted GPA or appropriate test score)
  - High school sends letters to parents about CPM

#### November-December

- High school sends name(s) and contact information of CPM teacher(s) to the Dual Credit Programs Coordinator **no later than November 1**.
- TCC notifies teachers of date for CPM workshop.
- CPM instructors who have offered the course for at least one semester may discuss curriculum changes with the TCC faculty liaison.

#### December

- High school may replace teacher if necessary by December 15.

#### January

- CPM teachers attend the CPM workshop.
- TCC faculty liaison begins regular communication with the CPM teacher.
- TCC representative conducts an on-site information session or shares an informational video during the first week(s) of the CPM class.
- CPM teacher provides his/her course syllabus and agenda to the TCC faculty liaison for review no later than the second week of the semester.
- CPM teacher completes the Beginning of Semester Survey for CPM Teachers sent by the Dual Credit office by the end of week two of the semester.
- The Dual Credit office sends teachers a link to the Survey for CPM Students the first week of the semester. Students fill out the survey by the end of the third week of the semester.

#### February-March

- Dual Credit Coordinator visits the CPM class to help students apply to TCC. Students who don't meet admission criteria will be given next steps.
- Teachers use Google Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, updated admission and enrollment information, and any student issues. For example, alert TCC

## AY 2025-2026

coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.

### March-April

- TCC coordinator provides the CPM teacher the CRN and section number for the Math 1473, Math 1483, and Math 1513 courses for enrollment in April (fall enrollment) via the Google sheet.
  - All admitted students may enroll at this point, via the Dual Credit Enrollment Portal, but any student who does not earn a C or better **and** receive the recommendation of the HS teacher will be removed from the class in August unless other placement criteria are met.
- Teachers make students aware of the enrollment information including the registration portal link, tutorial video links for students and parents, and the CRN(s) and section number(s) dedicated for your high school; note any student issues on the Google Class roster sheet.

### May

- CPM teacher completes the End of Semester Survey for CPM Teachers. This survey will inform TCC about who the high school teacher does NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better.
  - Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.

### August

- CPM teacher emails the Dual Credit Coordinator the names of students who did not complete the semester with the C or better **and** teacher recommendation if the list of names differs from November projection sent in November via the End of Semester Survey for CPM teachers.
- Consult the Google Class Roster Sheet frequently and inform students about any admission and enrollment issues the coordinator has listed in the notes section.
- CPM teacher transitions to supporting role for math students, is placed in math Blackboard sites, and begins regular communication with math professor(s).
- Students who complete a fall semester CPM class and have enrolled in math complete TCC's dual credit orientation and online Bb orientation; high school teacher should also complete the Bb orientation and view the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- HS sends spring semester transcript by August 15 for each math student to demonstrate all students meet placement criteria for math; TCC will de-enroll students who were projected to earn a C but did not and do not meet optional enrollment criteria.
- Help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.
- CPM teacher prints the TCC professor's syllabus and reviews it with students as soon as the Blackboard course site is opened (usually, the Friday before the start of the semester).

### September-December

- CPM teacher reviews the professor's handouts, assignment sheets, and grading rubrics with students and be familiar with other materials posted in Blackboard.

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- CPM teacher offers mini lessons during class, schedules individual tutoring sessions with students as needed, and helps with technology issues.
- CPM teacher communicates regularly with math professor(s) and shares supplemental instruction handouts or other materials with the math professor(s).
- CPM teacher monitors student progress by checking grades regularly.
- CPM teacher alerts the high school counselor if a student's grade drops below 70%.
- CPM teacher encourages students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.

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#### MOU Addenda

TCC Online Courses Embedded into the high school schedule and supported by a high school staff or teacher (English and math) as academic coach.

In cooperation with the high school, Tulsa Community College (TCC) is offering eligible high school juniors and seniors the opportunity to earn college credit while at the same time satisfying their high school graduation requirements. The goal of this collaboration is for all students involved to successfully complete (grade of C or above) a TCC online general education course(s).

#### TCC Responsibilities

- Meet with the district and high school administrations to review the MOU and addenda.
- Provide the high school with TCC admissions qualifications for concurrent students.
- Provide the high school with TCC qualifications for course enrollment.
- Provide an annual dual credit student orientation at a TCC campus and online.
- Conduct an on-line or on-site student information session, at the beginning of the semester.
- Provide 16-week online sections of general education college courses provided minimum enrollment requirements are met.
- Provide a TCC professor to deliver the online course(s).
- Provide early alerts to high school counselors authorized to receive FERPA information (early alerts sent when faculty reply to bi-weekly early alert requests).
- Provide semester grades to the district staff authorized to accept electronic FERPA reports.
- Meet with potential students and parents at Dual Credit to College Degree information meetings organized by the high school.

#### TCC Professor Responsibilities:

- Follow college syllabus template and departmental standards.
- Provide grade updates after every major graded assignment.
- Grade and return work in a reasonable amount of time (no more than two weeks for essays, less for other assignments).
- Incorporate best practices for engaging students in online classes.
- Create a column in Blackboard called "Grade to Date" or "Eligibility." This column will help students demonstrate eligibility for extracurricular activities. (Note: this saves faculty time, is not a violation of FERPA, and ensures the high school has accurate information about grades).
- Update the grade book either by indicating each student's letter grade (A, B, C, D, F) or by indicating the student is passing (P) or in danger of failing (F). High school students taking college classes must maintain a C average to continue taking college classes, so high school students earning below a C may be in danger of failing.
- Report students who are in danger of failing (i.e. whose grade drops below a 70%) either by responding to the Early Alert email from the CE office and/or by following college protocol.

#### College Prep English and College Prep Math Program Additional Professor Responsibilities

- Follow the CPM and CPE specific addenda requirements for college courses that follow the TCC preparation curriculum.
- Meet with high school instructor and/or faculty liaison prior to the beginning of the semester to review the course curriculum and materials.
- Communicate with the high school instructor frequently throughout the semester—once a week the first four weeks of the semester, less frequently after.

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High School District Responsibilities

- Identify students who express a desire to go to college, who have sufficient time to complete assignments outside of class time (minimum 9 hours a week per 3 credit hour online course) and who meet admission and enrollment qualifications for concurrent students.
- Communicate student deadlines for admission, enrollment, and payment to students.
- Provide adequate safety and security while faculty and students are at the site. This includes posting and practicing emergency evacuation as well as collaboration with TCC police.
- Provide a dedicated space for 20 to 30 students to support students in the online class during the TCC academic semester.
- Provide a dedicated class period within the regular school day and ensure that students attend the scheduled class time.
- Display physical evidence in a designated area such as outside the door to the TCC classroom that identify the site as a TCC course site. TCC provides brochures, guides, posters, and promotional materials.
- Provide internet access, including website access, TCC library and database access, computer hardware, and software at the site as is required for the college courses' delivery and instruction.
- Provide a collegiate environment free from classroom interruptions. This includes announcements, staff entering the classroom, classroom orderliness, and room changes, and TCC faculty/staff access to the facility for on-site orientations, admission or enrollment workshops as scheduled by the partners.
- Comply with the one hour and fifty-minute TCC semester finals schedule.
- Designate a representative as the liaison between the partner and TCC. The partner liaison provides marketing, program information, and notification to potential students in all area districts.
- Support and help guide the development and integrity of the program.
- Support the instructor and the student through standards set by TCC.
- Allow the concurrently enrolled students to comply with the TCC student policies and resources handbook during TCC class time. Note: Any student suspended or expelled from high school will be expected to continue participating in his or her TCC class(es).
- Ensure that qualified students have access to course materials. Note: Photocopying portions of a textbook is a copyright violation. Students should be responsible for purchasing, printing, and/or borrowing assigned texts.
- Grant dual credit for all college courses per OK SB290.
- Optional: Set up third party billing with the TCC Bursar.
- Commit by June 1 to a support instructor for the full year.
- Provide students with computers and Internet access during the dedicated class period.
- Meet with the TCC concurrent enrollment director and high school administrations to review the MOU and addenda.

College Prep English and College Prep Math Programs Additional District Responsibilities

- Provide a qualified high school teacher or support staff to work with students during scheduled class meeting times.
  - English courses require support instructors with strong writing skills.
  - Math courses require a certified high school math teacher (B.S. in Mathematics).
- Notify the director of concurrent enrollment of any personnel changes and arrange for the new instructor to come to TCC for orientation and training.
- Provide the support instructor with the required textbooks and/or ancillary materials (e.g., Lumen)
- Ensure high school support instructor communicates regularly with TCC faculty and follows the requirements for effective student support.

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### High School Support Instructor Responsibilities All Courses

- Become familiar with Blackboard and other TCC technology.
- Assist with time management, study skills, and technology issues.
- Avoid intervening in the student's day-to-day work. Although the course is taking place at a high school, students are expected to work independently and to behave as responsible college students.
- Monitor student progress by checking Bb grades throughout the semester.
- Alert the student and the high school counselor if the student's grade drops below 70%.
- Counsel failing students into an on-level high school class prior to the week 12 withdraw date in a 16-week POT.
- Support the TCC professor's syllabus and TCC student Handbook.
- Enforce the course etiquette policy and ensure that the classroom environment is conducive to studying. If necessary, work with the high school dual credit lead to dismiss students who consistently disrupt the designated study time.
- When appropriate, facilitate group discussions, study sessions, or workshops.
- Attend or watch the TCC Dual Credit Student Orientation.

### Additional English teacher responsibilities

- Meet with TCC professor and/or full-time faculty liaison prior to the beginning of the semester to review the course curriculum and materials.
- Attend TCC faculty's meeting/professional development activity.
- Take attendance each class period and let the course instructor know if students miss more than three hours of class.
- Provide supplemental instruction and/or individual tutoring to reinforce the course's learning outcomes.
- Read the texts students are required to read and study the professor's handouts and assignment sheets.
- Provide impromptu tutoring and instruction on an as-needed basis.
- Communicate regularly with course instructor.
- During the first three weeks of the semester, spend several class periods re-enforcing the online instruction, reviewing grammar and mechanics, assisting students with time management and study skills, and helping with any technology issues. After the first few weeks of the semester, the instructor can intervene less in the students' day-to-day progress in the class.
- Monitor student progress by collecting copies of students' graded essays and summaries. *Students who earn less than a C on an assignment should be required to meet with the support instructor for additional tutoring.*
- Follow the TCC tutorial best practices guidelines and provide individual tutoring to each student at least twice semester.
- Provide tutoring in thirty-minute sessions (to prevent some students from monopolizing tutoring time).

### Additional Math teacher responsibilities

- Assist with time management and course pace to ensure all assignments are completed in time for the scheduled exams.
- Assist with Lumen technology.

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Student Responsibilities All courses:

- Apply for admissions into the Tulsa Community concurrent enrollment program. For admission requirements and to apply for admission see <https://www.tulsacc.edu/admissions-aid/admissions/college-courses-high-school-students>
- Acceptance into the dual credit enrollment program requires:
  - Junior or Senior status in high school
  - On-track for high school graduation with peer group
  - Enrolled in no more than 19 credit hours combined high school and college classes per semester
  - Admission score or GPA
    - ACT, Pre-ACT composite of 19 or above [ACT college code #3441]
    - **OR** SAT, PSAT10, PSAT -NMSQ composite of at least 990 [SAT college code # 6839]
    - **OR** H.S. GPA of 3.0 or above.
  - If the student's national ACT exam score does not meet the acceptance or enrollment criteria, the student may take the Residual ACT at TCC's Northeast Campus testing center. Dual Credit students may take the residual ACT one time between November 1 and October 31. 918-595-7594 for information and guidelines.
- Qualify for course enrollment in TCC's off-campus dual credit enrollment program in the spring semester (for fall enrollment). See <https://www.tulsacc.edu/dualcredit> for the dual credit programs' college enrollment policy. Multiple placement options are available for students including ACT, Pre-ACT, SAT, PSAT10, PSAT-NMSQ, unweighted High School GPA (accredited schools).
- Read and sign the faculty association welcome letter within the registration portal (students and their parents), indicating that they understand the requirements of Dual Credit Programs.
- Enrollment is filled on a first-come, first-served basis and is not guaranteed. After the first day of the class meeting, students will not be allowed to enroll in a class, even if the class is not at capacity.
- Attend a Dual Credit Programs' student orientation in person, zoom, or access the recorded orientation via the website.
- Purchase required course materials (students or high schools); students (not the support instructor) are responsible for obtaining the required materials. Check with your high school counselor.
- Complete a FERPA Student Records Release Form to allow communication between TCC and the high school within the registration portal.
- Students should be prepared to complete required assignments on the first day of the TCC semester.
- Note assignment deadlines, follow course policies as outlined in the syllabus, and seek additional help from the high school support instructor, as needed.
- Devote a minimum of 6 hours a week per course to studying, completing assignments, and revising and editing written work.
- Provide Blackboard grade report to the high school support instructor / academic coach every 2-3 weeks and to your high school counselor weekly.
- Pay the appropriate TCC course fees and any tuition if applicable.
- Attend the high school's dedicated class period throughout the entire semester.
- Communicate any concerns or issues (e.g., questions about grades) with the TCC professor.

Additional responsibilities for English courses:

- Print graded essays and summaries to give to the high school support instructor for review.
- Participate in at least two tutoring sessions with the high school support instructor OR meet with a TCC writing consultant at one of the TCC writing centers or online.
- Students (not the support instructor) will be expected to find articles from the TCC library databases.

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- Complete all English departmental requirements for Composition I and II (see TCC Composition I and II Guidebook).

Additional responsibilities for Math courses:

- Purchase required textbooks/ Lumen or MyMATHLab Student Access Kit (students or high schools)
- Take a proctored midterm and final exam (These exams may be scheduled at the high school, a TCC campus, or online depending on the student's distance from TCC).



Tulsa Community College  
Dual Credit Programs  
MOU AY 2025-2026  
April 22, 2025

Dear partner,

Thank you for your collaboration with Tulsa Community College's Dual Credit Programs. We value your partnership and dedication to Oklahoma high school students. Your students benefit from your passion for education and your partnership with Tulsa Community College.

Your AY 2025-2026 MOU agreements did not have substantive additions or changes this year, minor clarifications are not listed. The addenda for online embedded programs--College Prep English, College Prep Math, and College Prep Psychology--have been updated to reflect lessons learned and feedback from faculty and high school partners. We will review updates at our required district meetings.

If TCC has face-to-face embedded faculty on your campus, your facilities agreement has been reviewed by TCC legal counsel and updated. If you have any questions, please contact us.

Your dual credit MOU agreement will be in continuous effect beginning in the semester in which the memorandum of understanding is signed unless terminated in writing by either institution (see Term).

#### Dual Credit Programs Update

1. We are graduating over 125 high school seniors with TCC Associate of Arts and Associate of Science Degrees from thirteen districts next month.
2. Dual Credit Programs grew to an unprecedented 24% of the college's unduplicated student headcount in AY 2024 – 2025.
3. We provided access for any Oklahoma high school student to our degree program, Dual Credit to College Degree. This program provides a path to complete an Associate Degree during the last six semesters of high school -- fully online.
4. We added a new program called DASH: Degrees in Applied Science in High School. These work-ready degrees include college certificates in Aeronautics Drafting, CAD/CAM Drafting, Electronics, Manufacturing Quality, as well as full AAS degrees. New healthcare and aviation pathways are being developed for Dual Credit students.

Here to serve,

Melissa Steadley  
Director, Dual Credit Programs  
[dualcredit@tulsacc.edu](mailto:dualcredit@tulsacc.edu)



## Memorandum of Understanding

This Memorandum of Understanding is entered into on April 1, 2025 between Bixby Public Schools of Tulsa County, Oklahoma, and The Bridges Foundation of Tulsa County, Oklahoma.

The Bridges Foundation operates a classroom at 1813 N. Ash, Jenks, Oklahoma for the Work Adjustment Training Program. Students with disabilities attend class in the classroom setting from 9:00 am to 12:00 pm and/or 12:00 pm to 3:00 pm each school day throughout the year.

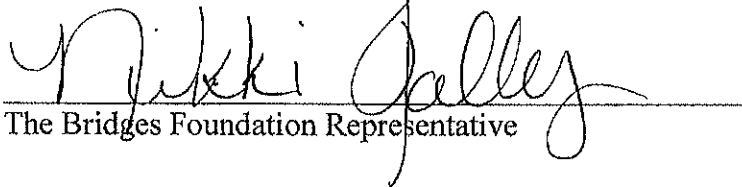
Bixby Public Schools desires to have students with disabilities participate in the Program during the 2025-2026 school year.

The school district desires to enter into this Memorandum of Understanding to identify its rights and responsibilities governing the students' participation in the Program.

Therefore, the parties agree as follows:

1. The Bridges Foundation will ensure that all necessary special education procedures and parent consent have been obtained.
2. Bixby Public Schools will not be charged for the use of classroom space or participation in the Work Adjustment Training Program.
3. Bixby Public Schools will be responsible for ensuring a FAPE while participating in the Work Adjustment Training Program.
4. The Memorandum of Understanding will terminate at the end of the 2025-2026 school year.

\_\_\_\_\_  
Bixby Public Schools Administrative Representative

  
\_\_\_\_\_  
The Bridges Foundation Representative

\_\_\_\_\_  
Date

4.1.25  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Board of Education Clerk

\_\_\_\_\_  
Board of Education President



Contract for Applied Behavioral Analysis Services

Bixby Public Schools agree to enter into a contract with Pathways Behavior Therapy, LLC to provide applied behavioral analysis services for Bixby students. These services may include direct and indirect services, as a result of a school team decision and parent consent as required, for the following:

- 1. Functional Behavioral Assessments (FBA) as needed, including both school and home environments for eligible students upon agreement by both parties
2. Behavior Intervention Plans (BIP). The need and type of treatment or intervention services will be determined by the school team at the conclusion of the evaluation.
3. Supportive and consultative services to Bixby staff members to include team meetings, classroom observations and development of materials as requested by the school team
4. Deliver professional development training to Bixby staff upon request from the school district
5. Provide supervision required for district employees to maintain their RBT certification (5% of hours monthly)
6. Provide direct 1:1 ABA services or 2:1 ABA services for Bixby students

The hourly fee will be \$115.00 per hour for direct and indirect services of a Board Certified Behavior Analyst (BCBA), \$69.40 per hour for direct services of a Registered Behavior Technician (RBT), and \$80 per hour for direct and indirect services Master's level BCBA Intern (under supervision of BCBA). This contract will cover the 2025-2026 academic school year, with an end date of 5/23/26, and may be terminated by a 30-day notice from either party.

The billing address for the contract provider is as follows:
Pathways Behavior Therapy
13327 E. 3 3rd Place
Tulsa, Ok 74134

[Signature] 4/23/25

Bixby Public Schools Date

Monique Morgan Date
Pathways Behavior Therapy Co-Founder



# Bixby Public Schools

23 S Riverview • Bixby, Oklahoma 74008  
(918) 366-2200

## Agreement for Independent Contractor Services to the Bixby Public Schools (District) by **Christina Evans**

This agreement, made this **1st day of August, 2025** between **Christina Evans, LLC/Mobilized Vision**, an Independent Contractor, hereinafter referred to as **Christina Evans/Mobilized Vision**, and Bixby Public Schools, hereinafter referred to as "District", collectively referred to as "Parties". This contract shall automatically terminate on **May 23, 2026**.

**Christina Evans** represents that she has complied with all Federal, State, and local laws regarding business permits, sales permits, licenses, reporting requirements, tax withholding requirements and other legal requirements of any kind that may be required to carry out said business and the scope of work which is to be performed as an independent Contractor pursuant to the Agreement. **Christina Evans** remains open to conducting similar tasks or activities for entities other than the District and holds herself/himself out to the public to be a separate business entity and not exclusive to the District for the services described below.

**Christina Evans** desires to perform certain tasks as set below for the District and District desires to engage **Christina Evans** for services to the District. District desires to enter into this agreement and is willing to do so on the terms and conditions set forth below. **Christina Evans** performs as an independent and unsupervised contractor for the services described below for the District.

Further, the Parties agree as follows:

This agreement does not constitute a hiring by either party. It is the parties intention that **Christina Evans** shall have an independent contractor status and not be an employee for any purposes, including, but not limited to, the application of the Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the income tax withholding at the source of income, the Worker' Compensation Insurance Code 401(k) and other benefit payments and third party liability claims. **Christina Evans** shall retain sole and absolute discretion in the manner and means of carrying out his/her independent activities and responsibilities under this agreement. This agreement shall not be considered or construed to be a partnership or joint venture, and the District shall not be liable for any obligations incurred by **Christina Evans** unless specifically authorized in writing. **Christina Evans** shall not act as an agent of the District, ostensibly or otherwise, nor bind the District in any manner, unless specifically authorized to do so in writing.

**Christina Evans** agrees to devote as much time, attention, and energy as necessary to promote Bixby Public Schools athletics/activities in the following manner:

- 1) **Christina Evans** agrees to provide consultations and other services mutually agreed upon to specified students under terms described herein for Orientation and Mobility (O & M)
- 2) **Bixby Schools** represents that it has funds available for total fulfillment of this contract up to the maximum potential debt incurred herein.
- 3) **Christina Evans** shall file any and all such notes of information regarding interaction with the student. These notes, which include intervention reports, are the proper of the school. **Christina Evans** may maintain copies for professional use as needed.
- 4) The school shall provide appropriate materials and supplies for appropriate administration of services.
- 5) **Christina Evans** shall provide evidence of SDE certification, a copy of which shall be retained by Bixby Public Schools.
- 6) **Christina Evans** will provide service on school calendar days, excluding short-term personal illness or emergency.
- 7) **Christina Evans** will maintain a schedule of actual hours of direct services and consultation for each student served.
- 8) **Christina Evans** will provide therapy as well as participate in designated IEP related meetings when held on regularly scheduled O & M days. **Christina Evans** will provide appropriate documentation of the student's program when unable to attend related meetings or conferences.

The above is to be referred to in this agreement as the "scope of work."

**Christina Evans** shall perform any and all tasks and duties associated with the tasks set forth above, including but not limited to, work already being performed or related change orders. **Christina Evans** shall not be entitled to engage in any activities which are not expressly set forth in this agreement.

Any copyrightable works, ideas, discoveries, inventions, patents, products, or other information (collectively, the "Work Product") developed in whole or in part by **Christina Evans** in connection with the Services shall be the exclusive property of the District. Upon request, **Christina Evans** shall sign all documents necessary to confirm or perfect the exclusive ownership of the District to the Work Product.

**Christina Evans** will not at any time or in any manner, either directly or indirectly, use for the personal benefit of **Christina Evans**, or divulge, disclose, or communicate in any manner any information that is proprietary to the District. **Christina Evans** will protect such information and treat it as strictly confidential. This provision shall continue to be effective after the termination of this Agreement. Upon termination of this Agreement, **Christina Evans** will return to the District all records, notes, documentation and other items that were used, created, or controlled by **Christina Evans** during the term of this Agreement.

The books and records related to the items set forth in this agreement shall be maintained by **Christina Evans** at **Christina Evans's** principal place of business and open to inspection by the District during regular working hours. Documents to which the District will be entitled to inspect include, but are not limited to, any and all contract documents, change orders/purchase orders and work authorized by **Christina Evans** or the District or existing or potential projects related to this agreement.

**Christina Evans** shall be responsible to the management and administration of the District, but **Christina Evans** will not be required to follow or establish a regular or daily work schedule. **Christina Evans** shall supply all necessary equipment, materials, and supplies. **Christina Evans** will not rely on the equipment or offices of the District for completion of tasks and duties set forth pursuant to this agreement. Any advice given to **Christina Evans** regarding the tasks and duties set forth in this agreement shall be considered a suggestion only, not an instruction. The District retains the right to inspect, stop, or alter the work of **Christina Evans** to assure its conformity with this agreement.

**Christina Evans** shall be compensated at a rate of **\$85.00** per hour for those tasks and duties related to the scope of the work identified above. This contract is for approximately **15 hours** monthly, according to billable hours. Each session shall be approved in advance by the District. Such compensation shall be due and payable 30 days after receiving an invoice from **Christina Evans**. Such invoice shall enumerate and identify the dates and locations of the sessions for payment and be approved for payment by the Director of Special Education.

**Christina Evans** hereby waives and foregoes the right to receive any benefits given by the District to its regular employees, including, but not limited to: Health Benefits, Vacation, and Sick Leave Benefits. This waiver is applicable to all non-salary benefits which might otherwise be found to accrue to **Christina Evans** by virtue of the services to the District, and is effective for the entire duration of **Christina Evans's** agreement with the District. This waiver is effective independently of **Christina Evans's** employment status as adjudged for taxation purposes or for any other purpose.

This agreement may be terminated prior to the completion or achievement of the scope of work by either party giving 60 days written notice. Such termination shall not prejudice any other remedy to which the terminating party may be entitled, either by law, in equity, or under this agreement.

**Christina Evans** is encouraged to treat all District employees, customers, clients, business partners and other affiliates with respect and responsibility. **Christina Evans** is required to comply with all laws, ethical codes, and District policies, procedures, rules or regulations, including those forbidding sexual harassment, discrimination, and unfair business practices as well as those identified to protect the confidentiality of students such as FERPA and IDEA.

**Christina Evans** agrees to immediately supply the District with proof of any licensing, status required to perform the scope of work pursuant to this agreement, Workers' compensation coverage where required by law and general liability insurance, if applicable, upon request of the District.

All persons hired by **Christina Evans** to assist in performing the tasks and duties necessary to complete the scope of work shall be the employees of **Christina Evans** unless specifically indicated otherwise in an agreement signed by all parties. **Christina Evans** shall immediately provide proof of worker's compensation insurance and general liability insurance covering said employees, upon request by the District.

**Christina Evans** acknowledges **Christina Evans's** obligation to obtain appropriate insurance coverage for the benefit of **Christina Evans** (and **Christina Evans's** employees, if any). **Christina Evans** waives any rights to

recovery from the District for any injuries that **Christina Evans** (and/or **Christina Evans's** employees) may sustain while performing services under this Agreement and that are a result of the negligence of **Christina Evans** or **Christina Evans's** employees.

If any action at law or in equity is necessary to enforce or interpret the terms of this agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs and necessary disbursements incurred both before and after judgment in addition to any other relief to which such party may be entitled.

Any controversy between the parties to this agreement involving the construction or application of any of the terms, provisions, or conditions of this agreement, shall on written request of either party served on the other, be submitted first to mediation and the if still unresolved to binding arbitration. Said mediation or binding arbitration shall comply with and be governed by the provisions of the American Arbitration Association for Commercial Disputes unless the Parties stipulate otherwise. The attorney's fees and costs of arbitration shall be borne by the losing party, as set forth in this paragraph, unless Parties stipulate otherwise, or in such proportions, as the arbitrator shall decide.

This agreement is an independent document and supersedes any and all other agreements, either oral or in writing, between the parties hereto, except for any separately signed confidentiality, trade secret, non-compete or non-disclosure agreements to the extent that these terms are not in conflict with those set forth herein.

Each party of this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party hereto, or anyone acting on behalf of any party hereto, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement shall be effective only if it is in writing, signed and dated by all parties hereto.

If any provision of this agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

This agreement shall be governed by, and construed under the laws of the State of Oklahoma Jurisdiction and venue for all purposes shall be in the County of Tulsa, State of Oklahoma.

*Christina Evans*

04/28/2025

4A ~~Christina Evans~~ Signature reclaysign

Date

**Christina Evans**

Name Printed

Bixby Public Schools

Date

Paid out of Budget 621

**BIXBY SCHOOL DISTRICT**  
**Mara "Allie" Michael (Physical Therapist) Contract 25-26**

This contract is made by and between Independent School District No. 4 of Tulsa County, Oklahoma, Bixby (School District) and Mara "Allie" Michael (Physical Therapist)

**RECITALS:**

- A. School District desires to employ Mara "Allie" Michael (Physical Therapist) to provide Physical Therapy services in School District's schools for the current fiscal year only, in the position of Physical Therapist.
- B. Mara "Allie" Michael (Physical Therapist) desires to accept employment by School District as a Physical Therapist under the terms of this contract.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements herein contained and intending to be legally bound, the School District and Mara "Allie" Michael (Physical Therapist) agree as follows:

1. **Employment of Mara "Allie" Michael (Physical Therapist).** School District employs Mara "Allie" Michael (Physical Therapist) to perform Physical Therapy services in School District's school system.
2. **Duties.** Mara "Allie" Michael (Physical Therapist) agrees that they are familiar with the duties they are to assume as a Physical Therapist in School District's school system and agrees to perform those duties as assigned from time to time to Mara "Allie" Michael (Physical Therapist).
3. **Compensation.** For all Physical Therapy services performed under this contract, the salary for the term of this contract August 20, 2025 to May 23, 2026, is \$85 per hour for no more than 30 hours per week and only when school is in session. Professional Development Days are not included. Quarterly PLC time for 1.5 hours 4 times per year maximum may be billed. Compensation will be paid monthly upon submission of an invoice signed by Special Education Director. Invoices must be submitted to the Special Education Director by the 3<sup>rd</sup> day of the month.
4. **Term.** If not terminated earlier, the term of this contract will automatically expire at the end of School District's fiscal year (July 1/June 30) in which this contract is made. The parties specifically agree that this contract is **NOT** subject to the Oklahoma Continuing Contract Law and that no action needs to be taken by the board of education of the School District to non-renew Mara "Allie" Michael (Physical Therapist) or terminate this contract. Mara "Allie" Michael (Physical Therapist) acknowledges and understands that he/she would not have been hired by the School District without Mara "Allie" Michael (Physical Therapist)'s agreement as to automatic expiration of this contract. Mara "Allie" Michael (Physical Therapist) further acknowledges that the limitation on the term of this contract to this fiscal year was a material inducement to the School District's entering into this agreement. **BY SIGNING THIS CONTRACT, THE PARTIES ACKNOWLEDGE AND AGREE TO THE FOLLOWING: A) THIS CONTRACT DOES NOT CREATE ANY PROPERTY INTEREST OF ANY KIND OR AT ANYTIME; B) THIS CONTRACT DOES NOT CREATE ANY RIGHT TO A DUE PROCESS HEARING OF ANY KIND OR AT ANYTIME; C) THIS CONTRACT AND THE CORRESPONDING COMPENSATION UNDER THIS CONTRACT MAY BE TERMINATED BY THE SCHOOL DISTRICT AT ANY TIME WITH OR WITHOUT CAUSE, IT BEING SPECIFICALLY AGREED AND UNDERSTOOD THAT THIS CONTRACT IS A CONTRACT AT WILL; AND D) IN THE EVENT THIS CONTRACT IS TERMINATED, PHYSICAL THERAPIST COMPENSATION FOR THE CONTRACT SHALL ALSO IMMEDIATELY TERMINATE.**
5. **Rules and Regulations.** All rules and regulations of School District pertaining to its Physical Therapist are incorporated herein by reference, except that if the provisions of this contract are contrary to any of the rules and regulations, the provisions of this contract shall control and be prevailing.
6. **Miscellaneous.** This contract represents the entire understanding between the parties concerning the subject matter hereof and may be modified only by the mutual written agreement of the parties. This being a contract for personal services, Mara "Allie" Michael (Physical Therapist) may not assign this contract or the compensation to be received by Mara "Allie" Michael (Physical Therapist) under this contract. School District has not made any promises or representations to Mara "Allie" Michael (Physical Therapist) beyond the items specifically stated in this contract. Without limiting the foregoing School District has not made any promise or commitment to Mara "Allie" Michael (Physical Therapist) for a permanent Physical Therapy position or any preferred status for a permanent Physical Therapy position.

Allie Michael  
Mara "Allie" Michael (Physical Therapist)

Kim Schein  
Director of Special Education

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**Board of Education**

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**Superintendent**

**Paid out of budget 621**



*Cooking for Kids:*  
*Culinary Training for School Nutrition Professionals*

**Regional Training Facility**  
**Statement of Agreement**

**Project Description**

*Cooking for Kids* is a multi-agency effort aimed at changing the paradigm of school nutrition in Oklahoma by providing training to SFAs to increase capacity for meeting the USDA school meal pattern requirements while assuring the meals are acceptable to students. The program was developed by Oklahoma State University faculty in the Department of Nutritional Sciences and School of Hotel and Restaurant Administration, and Oklahoma State Department of Education Child Nutrition Services.

The project includes multiple phases and approaches including basic skill development, school-site chef consultations and on-line training support. The first phase, skill development, is conducted in group settings. Trainings are provided at no cost to the school district or school nutrition personnel.

Eight to ten educational culinary facilities are needed to host the training at regional locations across the state so that training is accessible and convenient to school nutrition personnel. Chefs and facilities will be compensated, and all related foods and supplies will be purchased with USDA flow-through grant funds awarded by the Oklahoma State Department of Education to Oklahoma State University Department of Nutritional Sciences.

**By agreeing to serve as a Cooking for Kids training facility the school agrees to:**

1. Be equipped with a culinary training kitchen and classroom with a minimum capacity of 12 students plus chefs.
2. Open the facility during summer (tentatively June and/or July) 2025. Specific dates are pending. During each week two, 2-day sessions and one, 1-day session will be conducted. Chefs will need access to the facility to prepare for the training prior to the session.
3. If training needs to be relocated, the facility will give Cooking for Kids a 30-day notice prior to the training date.
4. Email an invoice for services at the end of the month of training events to the attention of:

Cass Ring  
cass.ring@okstate.edu

The amount invoiced will not exceed \$2,500 per week.

**In turn, the Cooking for Kids program agrees to:**

1. Conduct all registration of and communication with participants.
2. Obtain an *Accident Waiver and Release from Liability* form from all participants.
3. Provide training to eligible chefs or culinary faculty.
4. Order and purchase all food and related supplies for training sessions.
5. Compensate training sites \$500 per day, up to \$2,500 per week.
6. Assure facility is left in a clean and operational condition.

The signatures below indicate agreement of the training facility to serve as a training site for the *Cooking for Kids: Culinary Training for School Nutrition Professionals* to conduct the training in keeping with the above criteria.

\_\_\_\_\_  
Facility/ School Name & Address

Date

*Red White Supt*

\_\_\_\_\_  
Facility's Authorized Representative's Signature

\_\_\_\_\_  
Federal Employment Identification Number

\_\_\_\_\_  
Deana Hildebrand, PhD, RD, SNS, LD  
Project Lead, Cooking for Kids

\_\_\_\_\_  
Date

\_\_\_\_\_  
Scott Schlotthauer, OSU Purchasing Director

\_\_\_\_\_  
Date

**2024-2025  
CERTIFIED PERSONNEL  
EMPLOYMENT**

**TEMPORARY CONTRACT**

STEPHANIE BEASLEY	SCHOOL PSYCH SUMMER TESTING	DISTRICT	06/01/2025
MACKENZIE REUTER	SCHOOL PYSCH SUMMER TESTING	DISTRICT	06/01/2025
TERRI MULLINS	ESY COORDINATOR	DISTRICT	06/02/2025
LANDRIE WALKER	ESY SPEECH PATH-ASST	DISTRICT	06/02/2025
SHERRY DAVENPORT	ESY TEACHER	DISTRICT	05/27/2025
CRYSTAL INGLE	ESY TEACHER	DISTRICT	06/02/2025
KIM KIRK	ESY TEACHER	DISTRICT	06/02/2025
AMANDA WALEHWA	ESY TEACHER	DISTRICT	06/02/2025
CHRISTINA CONNOR	ESY TEACHER	DISTRICT	06/02/2025
MEGAN ROBBINS	ESY TEACHER	DISTRICT	06/02/2025
SARAH COGAN	ESY TEACHER	DISTRICT	06/02/2025
DION MATTOX	ESY TEACHER	DISTRICT	06/02/2025

**VOLUNTEER COACHING**

**ADJUNCT COACHING**

**EMPLOYMENT for 2024-2025**

**EMPLOYMENT for 2025-2026**

CHELSEA COOK	TEACHER	MIDDLE SCHOOL	08/12/2025
JORDAN CORBETT	TEACHER	WEST INTERMEDIATE	08/12/2025
ELIZABETH COX	TEACHER	WEST ELEMENTARY	08/12/2025
SHAWN DEBOSE	TEACHER	HIGH SCHOOL	08/12/2025
ERIN FOX	TEACHER	EAST ELEMENTARY	08/12/2025
REBECCA HALBMAIER	TEACHER	HIGH SCHOOL	08/12/2025
KATI HARTIN	SPEECH PATHOLOGY	DISTRICT	08/12/2025
EVELYN HERRING	TEACHER	EAST INTERMEDIATE	08/12/2025
MIKAILA HOLDEN	TEACHER	MIDDLE SCHOOL	08/12/2025
JULIANNE GAUT	TEACHER	HIGH SCHOOL	08/12/2025
HEAVEN LUTEN	TEACHER	WEST INTERMEDIATE	08/12/2025
JACK MESERVY	TEACHER	MIDDLE SCHOOL	08/12/2025
JORDAN NAGEL	TEACHER	9TH GRADE CENTER	08/12/2025
LENDELL NOLAN	TEACHER	MIDDLE SCHOOL	08/12/2025
MEGAN ROBINSON	TEACHER	WEST ELEMENTARY	08/12/2025
ANDREW SAMUELS	COLLEGE/CAREER ADVISOR	HIGH SCHOOL	08/01/2025
KINNA TUTTEN	TEACHER	WEST INTERMEDIATE	08/12/2025
CASSIE WALKER	TEACHER	NORTH ELEMENTARY	08/12/2025
SHELBY WELBORN	TEACHER	CENTRAL ELEMENTARY	08/12/2025
DAKOTA MORAN	TEACHER	ATHLETICS	08/12/2025

**Submitted to Board of Education MAY 8th, 2025**

**EMPLOYMENT for 2025-2026 CONT'D**

CONNOR SEABA	TEACHER	9TH GRADE CENTER	08/12/2025
KYLIE HAMMOCK	TEACHER	NORTH ELEMENTARY	08/12/2025

**RESIGNATION AGREEMENTS**

MICAH HAGGERTY	TEACHER	HIGH SCHOOL	05/23/2025
LINDSEY MCCUNE	TEACHER	NORTH ELEMENTARY	05/23/2025
CLAIRE PARMELE	TEACHER	HIGH SCHOOL	05/23/2025
ANNIE COFFEY	TEACHER	9TH GRADE CENTER	05/23/2025
AMY STORY	TEACHER	MIDDLE SCHOOL	05/23/2025
MELISSA ROBINSON	TEACHER	CENTRAL ELEMENTARY	05/23/2025
MASON NAIFEH	TEACHER	9TH GRADE CENTER	05/23/2025
JENNIFER RICH	TEACHER	MIDDLE SCHOOL	05/23/2025
CODY TUTWILER	TEACHER	EAST INTERMEDIATE	05/23/2025
SUSAN SAMS	TEACHER	NORTH INTERMEDIATE	05/23/2025
JIMME BETH HEFNER	TEACHER	NORTH INTERMEDIATE	05/23/2025
LANA CARR	TEACHER	WEST ELEMENTARY	05/23/2025
WENDY TRUEL	PRINCIPAL	EAST INTERMEDIATE	06/30/2025
WILLIAM MCCULLOUGH	TEACHER	EAST INTERMEDIATE	05/23/2025
JENNIFER MASTERSON	ASST SPED DIRECTOR	ADMINISTRATION	06/30/2025
AARON HUTSON	TEACHER	HIGH SCHOOL	05/23/2025
DENISSE MEDRANO	TEACHER	EAST ELEMENTARY	05/23/2025
VANESSA STICE	TEACHER	9TH GRADE CENTER	05/23/2025

**TERMINATIONS**

**2024-2025  
SUPPORT PERSONNEL  
EMPLOYMENT**

**VOLUNTEER COACHING**

RENEE HAACK	ASST VOLLEYBALL	HIGH SCHOOL	04/28/2025
CORDELIA BRAY	ASST VARSITY POM	HIGH SCHOOL	04/15/2025

**TEMPORARY CONTRACT**

BETSY LEAHAN	ESY OCCUPATIONAL THERAPIST	DISTRICT	06/02/2025
KATELYN SNOW	ESY HEALTH CLERK	DISTRICT	06/02/2025
CAITLIN HERRON	ESY PARAPROFESSIONAL	DISTRICT	06/02/2025
JENNIFER CUNNINGHAM	ESY PARAPROFESSIONAL	DISTRICT	06/02/2025
JENNIFER JAMES	ESY PARAPROFESSIONAL	DISTRICT	06/02/2025
TARA MCCLAIN	ESY PARAPROFESSIONAL	DISTRICT	06/02/2025
TERESA CASH	ESY PARAPROFESSIONAL	DISTRICT	06/02/2025
THOMAS POOL	ESY PARAPROFESSIONAL	DISTRICT	06/02/2025
MADELINE GAYLOR	ESY PARAPROFESSIONAL	DISTRICT	06/02/2025
LINDSAY STAIR	ESY PARAPROFESSIONAL	DISTRICT	05/27/2025
STEPHEN NEUZIL	ESY BUS DRIVER	DISTRICT	05/27/2025
GARY SHOWN	ESY BUS DRIVER	DISTRICT	05/27/2025
DANIEL HAND	ESY BUS DRIVER	DISTRICT	05/27/2025
ERIC HARRISON	ESY BUS DRIVER	DISTRICT	05/27/2025
ALEXANDRA MENDOZA	ESY BUS DRIVER	DISTRICT	05/27/2025
DIEP HARRISON	ESY BUS DRIVER	DISTRICT	05/27/2025
LYNAYA WHITE	ESY BUS DRIVER	DISTRICT	05/27/2025
MILES COOPER	ESY BUS DRIVER	DISTRICT	05/27/2025

**ADJUNCT EMPLOYMENT**

**EMPLOYMENT 2024-2025**

WYATT KNUDSEN	MAINTENANCE	MAINTENANCE	04/10/2025
LESLIE TOLBERT	SYSTEM SUPPORT TECH	TECHNOLOGY	04/28/2025

**EMPLOYMENT 2025-2026**

DAMOND FARROW	ASSISTANT TRANSPORTATION DIR.	TRANSPORTATION	07/01/2025
SKY GOODLOE	BEHAVIOR COACH	CENTRAL INTMD.	08/12/2025

**RESIGNATIONS**

REBECCA RIEDER	PARAPROFESSIONAL	WEST ELEM.	05/05/2025
ONIS PANKEY	ATHLETICS	ATHLETICS	06/30/2025
DIANA CALVERT	PARAPROFESSIONAL	CENTRAL ELEM.	05/22/2025
JESSICA MOORE	PARAPROFESSIONAL	NORTH ELEM.	05/22/2025
PAULA MACE	PARAPROFESSIONAL	NORTH ELEM.	05/22/2025
ASHLEY WOLVERTON	PARAPROFESSIONAL	CENTRAL ELEM.	05/22/2025
TATIANA BRANSFORD	PARAPROFESSIONAL	WEST INTMD.	05/22/2025
SILVERIA CHAIREZ	CHILD NUTRITION	CHILD NUTRITION	05/23/2025

**REASSIGNMENTS**

**TERMINATIONS**

***CRW Consulting E-rate Services, LLC***  
***Program Year 2026 (Year 29)***  
***E-rate Contract***

**CRW E-rate Consulting**, (“Agent” or “CRW”) and **Bixby Independent School District 4** (“Applicant”) each agree to perform the obligations listed below. This contract authorizes the Agent to file any FCC Form (including, but not limited to: FCC Forms 470, 471, 472, 486 and 500) on behalf of the Applicant for Program Year 2026 (services to be discounted generally from 07/01/2026 – 06/30/2027). These FCC forms are necessary to receive Universal Service Fund monies, more commonly known as the “E-rate Program.”

This contract also authorizes an agent of CRW to (1) be listed as the contact person on the above referenced FCC forms; (2) sign, on behalf of the Applicant, any and all of said FCC Forms; (3) sign, on behalf of the Applicant, any and all additional FCC Forms which might become necessary to obtain discounts or stay within FCC Program rules, and (4) order services listed on the application on behalf of the Applicant. The Applicant agrees that the Applicant is strictly liable for any and all certifications and representations made on FCC Forms concerning the E-rate program, regardless of if an agent of CRW submits and signs said Form pursuant to this Contract.

This contract is subject to change based upon program rule changes made by the FCC or the Schools and Libraries Division (SLD) of the Universal Service Administrative Company, as well as any changes in applicable federal or state law. Either party’s failure to fulfill the obligations listed below will discharge, at the option of the other party, such other party’s obligations contained herein upon written notice. Applicant agrees to indemnify, defend, and hold harmless Agent for any and all claims arising hereunder or related to this Contract, including matters within the jurisdiction of state or federal administrative agencies, except for such claims based on Agent’s own fraud, willful injury, gross negligence, or violation of the law. Any waiver by either party of any provision of this Contract shall not operate as, nor be construed to be, a waiver of any subsequent breach thereof. Liability for damages on the part of either party is strictly limited to the ~~“Full Payment for Category One Application”~~ amount listed in the “Payment Terms” section of this Contract. This Contract is governed by the laws and regulations of the State of Oklahoma, regardless of the location of the Applicant, and any disputes arising hereunder shall be resolved in the applicable state or federal court for the County of Tulsa, State of Oklahoma. The parties consent to the jurisdiction of such courts and waive any jurisdictional or venue defenses otherwise available.

Signing below indicates acceptance that both parties will perform the responsibilities and accept the obligations listed therein for the applicable program year, and agree to follow the payment terms as described below. Signing below also indicates that both parties

agree to every provision of this Contract. Furthermore, both parties acknowledge that they had the opportunity to submit this Contract to counsel for review.

### **TWO IMPORTANT NOTES**

- 1. The document retention period for E-rate has changed from five years to ten years past the last day to receive service. For most applicants, this will mean that you will have to keep all of your E-rate related documents, including copies of the bills, proof of payment/POs, packing slips (for equipment) for a time period ending about 6/30/2037 for Category One Funding (this will be at the earliest 9/30/2037 for Category Two Funding).**
- 2. Applicants are required to comply with all State and Local bidding and purchasing rules (such as public notice requirements, bond requirements, etc.). Failure to comply with these State or Local restrictions could result in the loss of funding/mandatory re-payment of funding. If you have these types of rules in place, please make sure you inform us and that you follow those rules.**

### Responsibilities and Obligations of the Applicant

1. The Applicant understands that all services or products to be included on FCC Form 471 (The Application) must be competitively bid for a time period of no less than 28 days. **Any service which the Applicant wishes to have discounted by the E-rate program and is covered by a contract must undergo the proper 28 day competitive bidding cycle, and must be signed in the appropriate time period.** Bidding cycles may be longer than 28 days, but 28 days is the minimum bid period.
2. The Applicant agrees to provide a list of services or products to be included in the bidding process to the Agent (including identifying any contracts that may be expiring and need to be re-bid).
3. The Applicant understands that the bidding period begins the day the FCC Form 470 is filed on-line with the SLD's web site, or the date that the applicant posts their Request for Proposal (whichever is the later date begins the minimum 28 day window).
4. The Applicant agrees to inform the Agent of any state or local bidding restrictions and/or regulations before filing of FCC Form 470. These restrictions or regulations include, but are not limited to, newspaper advertisements, bonding requirements and/or other general media or public notification requirements.
5. The Applicant understands that during the bidding cycle that the Applicant must allow potential vendors equal opportunity to bid on the proposed services listed on FCC Form 470. The Applicant may choose to place qualifications on the bidding process, but any vendor who meets such qualifications must be allowed the opportunity to place a bid within the specified time period.
6. The Applicant understands that it is required to make cost-effective bidding decisions and that if the Applicant selects a service provider/bidder that is 2 times more expensive than the lowest bidder, USAC may deem that decision to not be

- cost-effective (and want their funding back).
7. The Applicant understands and agrees that it is the Applicant's responsibility to complete the Competitive Bidding Process by evaluating any valid bids received.
  8. The Agent may attempt to assist the Applicant's bid evaluation process by identifying what the Agent believes to be the cost of eligible goods and services provided on your bids. The Applicant agrees that it is the ultimate responsibility of the Applicant to determine the actual price of eligible goods and services to be evaluated and to verify those amounts listed by the Agent.
  9. The Applicant agrees to notify CRW of any products or services to be included on the Application that are, or will be, purchased or governed by a contract (including contracts that are expiring and need to be re-bid).
  10. The Applicant understands that all contracted services or products (that is, services or products that are purchased or governed by a contract) to be listed on the Application for discounts must be covered under a contract executed in the proper time period (after the bidding cycle is over, but before the close of the application window). The Applicant further understands that funding for services contracted for before the allowable 28 day bidding has ended, or after the 471 Application window has closed, will not be funded.
  11. Applicant understands and will abide by the SLD's competitive bidding rules which state that price must be the primary factor in awarding bids. The Applicant further certifies that, in accordance with the SLD's competitive bidding rules, no bidding evaluation factor will be as heavily weighted as is the "price" evaluation factor.
  12. Applicant agrees to document the bid evaluation process (a list of evaluation factors and how many points each bid received for each factor) for any service requested for which more than one bid is received. Sample bid evaluation sheets are available from CRW.
  13. The Applicant agrees to provide Agent copies of an average month's bill for any services not covered under a contract and to be included on the Application. This may include, but is not limited to Internet access bills, and circuit bills.
  14. The Applicant agrees to provide any information necessary to file any FCC form to the Agent upon request, within five working days. This includes, but is not limited to, free and reduced lunch information, monthly bills, copies of contracts, and letters that authorize the Agent to obtain account information.
  15. The Applicant agrees to retain any records related to the Application or other relevant FCC Forms for a period of ten years past the last day to receive service. This includes, but is not limited to, bids received, contracts, free and reduced lunch documentation, proof of payment for services, asset tracking info (packing slips, work orders, proof of delivery) and monthly bills that were or will be discounted by the SLD.
  16. The Applicant agrees to forward to the Agent any request for information originating from the SLD or USAC within three (3) working days.
  17. The Applicant agrees to provide an authorized signature and date for any necessary FCC Form that has been prepared by the Agent.

18. The Applicant understands that it is the sole responsibility of the Applicant to follow and adhere to any and all relevant FCC, USAC, or SLD rules and regulations, as well as any applicable federal, state, or local laws.
19. The Applicant agrees to authorize and grant "full rights" to employees of CRW Consulting in USAC's EPC filing system.
20. Applicant recognizes and agrees that the Agent does not provide professional legal services nor does the Agent engage in the practice of law.
21. Applicant agrees to review draft copies of FCC Form 471 sent to the Applicant from the Agent for errors and omissions.

#### Responsibilities and Obligations of the Agent

1. Agent agrees to file on behalf of the Applicant any necessary FCC Form, including, but not limited to, FCC Forms 470, 471, 472, 486, 500, Service Provider Identification Number Change Letters, and Service Substitution Letters.
2. Agent agrees to notify the applicant of relevant program rule changes within a reasonable time period.
3. If desired by the Applicant, the Agent agrees to help determine the scope and details of the types of services or products to be included in the competitive bidding process. These services/products will be listed on FCC Form 470 and must undergo a minimum 28-day competitive bidding cycle.
4. Agent agrees to assist in preparing a Request for Proposal (RFP) or Invitation for Competitive Bids (IFCB) for E-rate eligible services, if desired by the applicant. This RFP/IFCB would supplement the FCC Form 470.
5. Agent agrees to review monthly bills, invoices, and/or contracts that are submitted to Agent in a timely manner for funding eligibility under the FCC rules and guidelines.
6. Agent agrees to submit, after receiving all necessary information from the Applicant, completed FCC Forms 470 and 471 to the SLD, before any relevant deadlines.
7. Agent agrees to answer on behalf of the Applicant any question or inquiry regarding the E-Rate Program or the services to be provided by Agent hereunder from the SLD, USAC, or any other such federal or state administrative agency.
8. Agent agrees to provide on-going E-rate support to the Applicant, as generally described above, and including providing reminders about upcoming deadlines, for a period starting no earlier than the execution date of this contract and ending no earlier than the end of the applicable program year (this will generally be about an 18 month time period).
9. Agent agrees to provide support in the event of a Selective Review, conducted by the SLD or their representatives covering an application filed by the Agent

**PAYMENT TERMS:** "Category One Applications" are defined as applications including only "Telecommunication Services" and/or "Internet Services" and/or Data Transmission Services" (including "Self-Provisioned Fiber, Leased Dark Fiber or Leased Lit Fiber"), or any other eligible "Wide Area Network service." Full payment to CRW for filing Category One applications on behalf of the client is in the amount of \$3500 payable within 30 days of The Applicant receiving the invoice for payment from the Agent. Wide Area Network (WAN) design services (creating a detailed Request for Proposal) for WANs (possibly included detailed Fiber routes) are available at \$120 per hour, if the Agent is directed to provide those services by the Applicant.

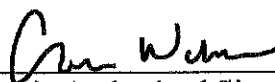
"Category Two Applications" are defined as applications including "Internal Connections and/or "Basic Maintenance of Internal Connections" and/or "Managed Internal Broadband Services." Full payment for Category Two Applications is 3% of the total funded amount featured on the Applicant's "Funding Decision Commitment Letter." The total Category Two Payment for this contract shall not exceed \$20,000. Should no funding be awarded for the Category Two Application, the Applicant has no additional payment obligations beyond the Category One payment listed above.

Failure by the Applicant to perform the obligations and responsibilities listed on this form, and the possible loss of funding as a result thereof, does not discharge full payment obligations of the Applicant.

*Payment should be mailed to: CRW Consulting, PO Box 701713, Tulsa, OK 74170-1713.*

Agreed to this \_\_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
Applicant's Authorized Signature

  
\_\_\_\_\_  
Agent's Authorized Signature

\_\_\_\_\_  
Printed Name

Chris Webber  
\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title or Position

Owner, CRW Consulting  
\_\_\_\_\_  
Title or Position

**Bixby Independent School District 4**

Name of School District

**EMAIL TO [chris@crwconsulting.com](mailto:chris@crwconsulting.com) - OR -  
FAX THIS SIGNED PAGE TO: (918) 445-0049**

**STUDENT TRANSPORTATION CONTRACT**

between  
TULSA TECHNOLOGY CENTER SCHOOL DISTRICT NO. 18  
and  
BIXBY PUBLIC SCHOOLS NO. 4

This Contract is made and entered into this 13<sup>th</sup> day of August 2025, by and between TULSA TECHNOLOGY CENTER SCHOOL DISTRICT NO. 18 (“TTC”) and BIXBY PUBLIC SCHOOLS No. 18, commonly known as Bixby Public Schools (“District”).

**Recitals:**

(1) TTC desires to enter into this Contract with District whereby District will provide transportation equipment (“buses”) and bus operators (“drivers”) to transport district students who are enrolled in TTC’s programs from District’s campus (“District Students”) to a TTC campus and return to a District campus.

(2) District has available sufficient buses and drivers to provide the transportation.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained and intending to be legally bound, the parties agree as follows:

1. **TRANSPORTATION DATES:** The transportation to be furnished by District under this Contract will commence on August 13, 2025, the date for beginning of classes for TTC students for the 2025-2026 School Year (the “School Year”) and will terminate the last day of TTC classes for the School Year, unless terminated for cause earlier by TTC as provided in this Contract.

2. **COMPENSATION:** TTC agrees to compensate the District for provided transportation services at the rate of \$3.25 per mile driven under this Contract, provided the total amount invoiced for transportation services during the School

Year shall not exceed \$235,007.50 (which is an amount equal to the mileage rate computed at 72,310 miles driven by the District over 175 school days) regardless of the actual mileage performed under this Contract. The amount paid shall constitute complete compensation for all costs and fees incurred, including any expenses for labor, materials, equipment, maintenance of equipment, and rentals, if applicable. The amount may be modified on the basis of a written request for route change or other modifications submitted by TTC and agreed to by the District. Any modifications or additional services must be authorized in writing by TTC prior to performance.

Mileage incurred under this Contract during the first semester will be invoiced to TTC by District at the end of the first semester of the School Year, and the remaining mileage incurred will be invoiced at the end of the second semester of the School Year. Compensation will be paid only to the extent that District presents documented evidence of mileage incurred during the period for which payment is requested. District's invoices will be paid within 15 days after receipt by TTC.

3. **BUSES:** All buses provided by District for the performance of this Contract will comply with all federal and state laws, rules and regulations applicable to transportation equipment used to transport school children, including, but not limited to, the rules of the Oklahoma State Department of Education ("OSDE").

4. **DRIVERS:** All drivers operating the buses will have current unrestricted licenses to operate transportation equipment used to transport school children and will be in compliance with all federal and state laws, rules and regulations, including, but not limited to the rules and regulations of the Oklahoma Department of Public Safety, OSDE,

including but not limited to, the requirement for satisfactory annual physical examination, and the rules and regulations of the Federal Department of Transportation (“DOT”), including drug/alcohol testing. The District will provide TTC with documentation of such licensure and compliance upon request.

5. **OBJECTIONS TO DRIVERS:** District will not permit any driver to operate a bus used in connection with the performance of this Contract if TTC reasonably objects to that driver. Any request for removal of a driver shall be submitted by TTC to the District’s designated liaison in writing and will specify TTC’s objections. The District will promptly remove any driver reasonably objected to by TTC from providing services under this Contract. If any drivers are removed by the District upon TTC’s request, the District shall replace them with drivers approved by TTC.

If TTC has any concerns about any driver’s performance under this Contract, it will submit those concerns in writing to the District’s designated liaison. Any differences concerning TTC’s concerns will be resolved between TTC’s designated representative and District’s designated representative.

6. **INSURANCE:** At all times during this Contract, District will maintain and have in force at its expense public liability and property damage insurance to cover the negligent acts of District’s employees with limits equal to District’s limits of liability under the Oklahoma Governmental Tort Claims Act. In the event of a claim, District’s insurance will be primary over similar insurance carried by TTC.

7. **RESPONSIBILITY FOR ACTIONS:** Each party shall be responsible for its own acts and omissions and the acts and omissions of its employees, officers, and agents. A party shall not be liable for any claims, demands, actions, costs expenses and liabilities —

including reasonable attorneys' fees which may arise in connection with the failure of the other party or its employees, officers, or agents to perform any of their obligations under this Contract. Both TTC and the District are political subdivisions of the State of Oklahoma, and their liability shall be governed by the Oklahoma Governmental Tort Claims Act.

8. **EMPLOYEES OF THE DISTRICT:** The District, and not TTC, shall be the employer of the District's designated representative and the drivers. The District shall be responsible for (a) the compensation and benefits payable and made available to the District's designated representative and the drivers, (b) withholding any applicable federal and state taxes and other payroll deductions as required by law, and (c) any workers' compensation obligations.

9. **DISCLAIMER OF INTENT TO BECOME PARTNERS:** TTC and the District shall not by virtue of this Contract be deemed to be partners or otherwise engaged in a joint venture. Neither party shall incur any financial obligation on behalf of the other.

10. **DESIGNATED REPRESENTATIVES:** TTC's designated representative under this Contract shall be Danielle Schmitt, Transportation Tech. The District's designated representative under this Contract shall be Jon Aven, Transportation Director. In the event either party wishes to alter the representative designated under this Contract, it shall promptly submit to the other party a written designation of a new representative.

11. **NOTICES:** Any notices from one party to the other party concerning the Contract shall be in writing and shall be given by certified mail, return receipt requested, or confirmed telecopy or private courier to the parties as follows:

If to TTC:

Tulsa Technology Center School District No. 18  
ATTN: Danielle Schmitt, Transportation Tech  
5647 South 122<sup>nd</sup> East Avenue  
P.O. Box 477200  
Tulsa, OK 74147-7200  
FAX: (918) 828-5149

If to the District:

Bixby Public School District No. 4  
ATTN: Jon Aven, Executive Director  
109 North Armstrong  
P.O. Box 477200  
Bixby OK 74008  
FAX: (918) 366-2299

12. **TERMINATION FOR CAUSE:** TTC may immediately terminate this Contract for cause upon notice to the District upon the occurrence of any of the following events:

(i) the failure of the District to maintain insurance coverage as required by this Contract; or (ii) the District fails to remove a driver from performing services under this Contract after TTC has submitted reasonable objections to the driver's performance.

13. **FORCE MAJEURE:** Neither party shall be liable under this Contract nor shall such party be considered in breach of this Contract, for days on which the District is unable to provide transportation services under this Contract through no fault of either party, such as the occurrence of adverse weather conditions, any act of God or a public enemy or terrorist, act of any military, civil or regulatory authority, or a change in any law or regulation. Additionally, neither the District nor TTC shall be liable under this Contract or considered in breach of such contract when it is impossible or impractical to perform transportation services due to the cessation or limitation of in-person classes either at the District or at TTC's campuses. Within a reasonable time period following the occurrence of an event that makes performance under this contract impossible or impractical, the

affected party shall notify the other party of the occurrence by sending either (i) an e-mail message, or (ii) a fax message, to the other party.

14. **GOVERNING LAW:** This Contract shall be governed by, and construed in accordance with, the laws of the State of Oklahoma.

15. **SEVERABILITY:** The invalidity or unenforceability of any provision of this Contract shall not affect the validity or enforceability of any other provision.

16. **MISCELLANEOUS:** This instrument represents the entire understanding between the parties concerning the subject matter hereof and may be modified on the mutually executed written agreement of the parties, which refers to this instrument. Neither party may assign this Contract.

**IN WITNESS WHEREOF,** the parties have executed this Student Transportation Contract as of the date first above written.

**TTC:**

TULSA TECHNOLOGY CENTER SCHOOL DISTRICT NO. 18

By: \_\_\_\_\_

President, Board of Education  
Tulsa Technology Center

**DISTRICT:**

BIXBY PUBLIC SCHOOLS DISTRICT NO. 4

By: \_\_\_\_\_

President, Board of Education  
Bixby Public Schools



Nabholz Construction - Tulsa  
 10319 E 54th Street  
 Tulsa, Oklahoma 74146  
 Phone: +19186327200

**Project:** 03-25-2438 - BPS - 9TH GRADE GYMNASIUM  
 301 S RIVERVIEW DR  
 BIXBY, Oklahoma 74008

**Prime Contract Potential Change Order #003: ASI 01**

<b>TO:</b>	Bixby Public Schools 601 S Riverview Drive, Oklahoma 74008	<b>FROM:</b>	Nabholz Construction Corporation
<b>PCO NUMBER/REVISION:</b>	003 / 0	<b>CONTRACT:</b>	03-25-2438 - BPS - 9TH GRADE GYMNASIUM
<b>REQUEST RECEIVED FROM:</b>		<b>CREATED BY:</b>	Jordan Knutson (Nabholz Construction Corporation)
<b>STATUS:</b>	Pending - In Review	<b>CREATED DATE:</b>	4/9/2025
<b>REFERENCE:</b>		<b>PRIME CONTRACT CHANGE ORDER:</b>	None
<b>FIELD CHANGE:</b>	No		
<b>LOCATION:</b>		<b>ACCOUNTING METHOD:</b>	Amount Based
<b>SCHEDULE IMPACT:</b>		<b>PAID IN FULL:</b>	No
<b>EXECUTED:</b>	No	<b>SIGNED CHANGE ORDER RECEIVED DATE:</b>	
		<b>TOTAL AMOUNT (ex. tax):</b>	\$0.00

**POTENTIAL CHANGE ORDER TITLE:** ASI 01

**CHANGE REASON:** ASI's

**POTENTIAL CHANGE ORDER DESCRIPTION:** *(The Contract Is Changed As Follows)*

- ASI 01  
 This PCO is for the revisions in ASI 01:  
 - Lithko - Foundation Revision & Added Site Concrete: \$19,558.00  
 - Lithko - Added Asphalt Paving: \$27,000.00  
 - Piper Weatherford - Door Hardware Revisions: \$5,000.00  
 - Midwest Mechanical - Sanitary Sewer Revision: -(\$2,226.40)  
 - Nabholz Excavation - Storm Sewer Revisions & Subgrade Prep: \$17,180.81

**ATTACHMENTS:**

[ASI 01 - Lithko - No Asphalt.pdf](#) , [\\_ASI 01 - MMI.pdf](#) , [\\_ASI 01 - Piper Weatherford.pdf](#) , [\\_PCO002 - Bixby 9th Grade Gym- ASI 01 Asphalt.pdf](#) , [\\_ASI 01 - Lithko - No Asphalt.pdf](#)

#	Budget Code	Description	Tax Code	Amount (ex. tax)
1	03-0010.SUB LITHKO.SUBCONTRACT	Concrete Revisions	Tax Exempt	\$19,558.00
2	03-0010.SUB LITHKO.SUBCONTRACT	Asphalt	Tax Exempt	\$27,000.00
3	08-1113.SUB PIPER WEATHERFORD.SUBCONTRACT	Door Hardware	Tax Exempt	\$5,000.00
4	22-1000.SUB MIDWEST MECHANICAL.SUBCONTRACT	Sanitary Sewer Revision	Tax Exempt	\$(2,226.40)
5	31-1000.SUB NABHOLZ EXCAVATION.SUBCONTRACT	Storm Sewer & Subgrade Prep	Tax Exempt	\$17,180.81





Date 3/24/25  
Project: Bixby 9<sup>th</sup> Grade Gym  
Address: 301 S. Riverview Drive  
Bixby, OK 74008

Name: Nabholz Construction  
Via Email: [jordan.kunutson@nabholz.com](mailto:jordan.kunutson@nabholz.com)  
[tyler.craven@nabholz.com](mailto:tyler.craven@nabholz.com)

PCO#001 –

We wish to provide you with this proposal for changes per drawings listed in ASI 001 sent on 03/17/2025 via Email.

Price for Changes: ..... Lump sum - 19,558.00

Scope of Work:

- Added cost for revised Aggregate Pier design per foundation changes.
- Added 350 SF of Sidewalk and ADA Ramp.
- Added 481 LF of Curb and Gutter.
- Added 45 SF of 24" Concrete Flume.
- Added cost for pavement markings and striping.

Exclusions:

- Added asphalt work as shown on updated civil drawings.

Qualifications:

- This change proposal includes only work covered in "Scope of Work" outlined above. Lithko reserves the right to quote any subsequent added work required by the change request.

Respectfully,

**Kyle Sherrill**  
**Lithko Contracting, LLC**  
2740 N Highway 167, Catoosa, OK 74015  
O: 918-379-0500 M:918-202-4185



Date 3/31/25  
Project: Bixby 9<sup>th</sup> Grade Gym  
Address: 301 S. Riverview Drive  
Bixby, OK 74008

Name: Nabholz Construction  
Via Email: [jordan.kunutson@nabholz.com](mailto:jordan.kunutson@nabholz.com)  
[tyler.craven@nabholz.com](mailto:tyler.craven@nabholz.com)

PCO#001 –

We wish to provide you with this proposal for changes per drawings listed in ASI 001 sent on 03/17/2025 via Email.

Price for Changes: ..... Lump sum - 27,000.00

Scope of Work:

- Subcontract cost to perform Asphalt Paving Scope for project.

Exclusions:

- N/A

Qualifications:

- This change proposal includes only work covered in "Scope of Work" outlined above. Lithko reserves the right to quote any subsequent added work required by the change request.

Respectfully,

**Kyle Sherrill**  
**Lithko Contracting, LLC**  
2740 N Highway 167, Catoosa, OK 74015  
O: 918-379-0500 M:918-202-4185

**PIPER-WEATHERFORD COMPANY**  
**DISTRIBUTOR OF ARCHITECTURAL SPECIALTIES**  
210 NE 31 Street  
OKLAHOMA CITY, OK. 73105  
PHONE: (405) 896-3795

QUOTATION

Date: 3-21-2025

Nabholz

Job: Bixby 9<sup>th</sup>. Grade Gym.

Location: Bixby, Ok.

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1) Hardware Change Per ASI 01

\$ 5,000.00

**TO COMPLY WITH THE REQUIREMENTS OF YOUR PURCHASE ORDER THE MATERIAL LISTED IN THIS QUOTATION WILL NOT BE ORDERED OR RELEASED FOR FABRICATION UNTIL A CHANGE ORDER OR, IF ACCEPTABLE BY YOUR PO, A SIGNED ACCEPTANCE OF THIS QUOTATION IS RETURNED TO OUR OFFICE.**

- THE PRICES REFLECTED IN THIS PROPOSAL WILL BE HELD FOR THIRTY (30) DAYS, AFTER WHICH THEY WILL BE SUBJECT TO REVIEW BEFORE ANY ORDER CAN BE ACCEPTED.
- THIS PROPOSAL IS FOR MATERIAL ONLY F.O.B. FACTORY FREIGHT ALLOWED TO JOB SITE.
- TERMS OF PAYMENT ARE NET THIRTY DAYS. NO RETAINAGE ALLOWED.
- CURRENT SHIPPING SCHEDULE IS \_\_\_\_\_ WEEKS AFTER RECEIPT OF ALL APPROVED INFORMATION REQUIRED TO FABRICATE MATERIAL AND A DEFINITIVE SIGNED AGREEMENT (PURCHASE ORDER, CHANGE ORDER, CONTRACT, ETC.) BY THE PURCHASER.
- EXCLUSIONS: SALES TAX, UNLOADING, GLASS, GLAZING, INSTALLATIONS, FINISH PAINT, ASPHALT EMULSION, FIELD MEASUREMENTS, AND FASTENING DEVICES.

SINCERELY,

Chad Heilaman  
PIPER-WEATHERFORD CO. OKLAHOMA  
Direct Line 405-896-3795





# Bixby 9th Grade Center Gym - PCO-05 Parking Lot Addition and Storm Reconciled



## Nabholz Construction Corporation

10319 E 54th St.

Tulsa, OK 74146

**Contact:** Josh Rogers

**Phone:** 918-508-5456

**Email:** josh.rogers@nabholz.com

Quote To: Nabholz Construction Corporation  
10319 E 54th St.  
Tulsa, OK 74146

Attention: Jordan Knutson  
Phone: 918-884-9127  
Email: Jordan.Knutson@Nabholz.com

Project Location: 301 S Riverview Dr.  
Bixby, OK 74008

Engineer: Dewberry Architects Inc.  
Date of Plans: 12.06.24  
Geotech: AIMRIGHT  
Date of Report: 12/30/24

See footnotes for inclusions and exclusions.

ITEM	DESCRIPTION	QUANTITY	UNIT		
5001	6" HDPE	-101.00	LF		
5002	8" HDPE	-90.00	LF		
5003	8"x6" HDPE Tee Wye	-1.00	EA		
5004	10" HDPE	-168.00	LF		
5005	10"x6" HDPE Tee Wye	-3.00	EA		
5006	12" HDPE	-251.00	LF		
5007	12"x6" HDPE Tee Wye	-4.00	EA		
5008	12" Nyloplast Drain Basin	-4.00	EA		
5009	15" Nyloplast Drain Basin	-5.00	EA		
5010	18" HDPE	-109.00	LF		
5011	4' ID MH	-1.00	EA		
5012	Downspout Boot	-12.00	EA		
5013	Pond Outlet Structure	-1.00	EA		
5014	Tie Into Existing MH	-1.00	EA		
	<b>Storm Deduct</b>				<b>-90,304.21</b>
5101	8" HDPE	350.00	LF		
5102	8" Inserta Tee	12.00	EA		
5103	8" Roofdrain DS Assemblies	13.00	EA		
5104	8"x8" Tee	1.00	EA		
5105	8"x10" Reducer	1.00	EA		
5106	10" HDPE	70.00	LF		
5107	10" NPDB	2.00	EA		
5108	10"x15" Tee	1.00	EA		
5109	12" NPDB	1.00	EA		
5110	15" HDPE	260.00	LF		
5111	15" HDPE to SDR 35 Transition Couplers	3.00	EA		
5112	15" NPDB	1.00	EA		
5113	18" NPDB	4.00	EA		

ITEM	DESCRIPTION	QUANTITY	UNIT		
5114	30" NPDB	1.00	EA		
5115	Demo Existing 24" NPDB	1.00	EA		
	<b>Storm Add</b>				<b>80,584.27</b>
5201	Rebuild GPS Model	1.00	EA		
5202	Saw Cut Existing Pavement	185.00	LF		
5203	Demo Asphalt	160.00	SF		
5204	Cut to Subgrade	361.00	CY		
5205	Scarify and Compact Subgrade	6,500.00	SF		
5206	Structural Fine Grading	6,500.00	SF		
5207	Filter Fabric Underlayment	730.00	SY		
5208	6" Type A Aggregate Base Course	300.00	TON		
	<b>Demo &amp; Earthwork</b>				<b>26,900.75</b>
<b>GRAND TOTAL</b>					<b>\$17,180.81</b>



**Holiday Schedule/District Offices Closed  
ALL EMPLOYEES  
Academic School Year 2025-26**

<b>INDEPENDENCE DAY (1)</b>	<b>July 3, 2025 (Thursday)</b>
<b>LABOR DAY (1)</b>	<b>September 1, 2025 (Monday)</b>
<b>THANKSGIVING (2)</b>	<b>November 27 &amp; 28, 2025 (Thursday and Friday)</b>
<b>CHRISTMAS BREAK (3)</b>	<b>December 24, 25 and 26, 2025 (Wednesday – Friday)</b>
<b>NEW YEARS HOLIDAY (2)</b>	<b>December 31, 2025; January 1, 2026 (Wednesday and Thursday)</b>
<b>MARTIN LUTHER KING HOLIDAY (1)</b>	<b>January 19, 2026 (Monday)</b>
<b>PRESIDENTS DAY HOLIDAY (1)</b>	<b>February 16, 2026 (Monday)</b>
<b>SPRING BREAK (1)</b>	<b>March 20, 2026 (Friday)</b>
<b>MEMORIAL DAY (1)</b>	<b>May 25, 2026 (Monday)</b>

**13 HOLIDAYS ALL OFFICES CLOSED**

**Note: Offices are closed on Fridays in June and July**

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**Fwd: Corrected nomanclature**

1 message

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**DeWayne Patterson** <dpatterson@bixbyps.org>  
To: Melinda Weig <mweig@bixbyps.org>, Sherry McIntyre <smcintyre@bixbyps.org>

Fri, Apr 11, 2025 at 11:37 AM

Please see attached nomenclature for West Intermediate Robotics account.

DeWayne Patterson  
Director of Student Activities  
Bixby High School  
601 South Riverview  
Bixby, OK 74008  
918-366-2379 - office  
918-366-2222 - school  
dpatterson@bixbyps.org



----- Forwarded message -----

From: **Brenda Shaw** <bshaw@bixbyps.org>  
Date: Fri, Apr 11, 2025 at 11:28 AM  
Subject: Corrected nomanclature  
To: DeWayne Patterson <dpatterson@bixbyps.org>

It's attached! Thank you so much!



*Dr. Brenda Shaw*  
Principal  
West Intermediate  
bshaw@bixbyps.org  
918-366-1763



**Nomenclature for WI Robotics Account.doc**  
101K

**NOMENCLATURE FOR ACTIVITY ACCOUNTS**  
**Bixby Public Schools**



SITE:

ACTIVITY ACCOUNT NAME:

ACTIVITY ACCOUNT NUMBER:

**SOURCES OF REVENUE (RECIEPTS):**

Board Approved fundraisers: t-shirt sales, candy store, donations, restaurant nights, brochure sales

**DESCRIPTION OF EXPENDITURES:**

Purchase of any and all hardware or software for robot or robotics building or robotics competitions, t-shirts, transportation, food, travel expenses to and from events including local, state, and national, entry fees, any tools or equipment needed for robot or robotics building or competitions, team meals, robotics socials, reimbursements, computers, computer equipment, computer software, sponsor expenses,, any costs associated with robotics competitions, any costs associated with advertisements and donor recognition, construction costs associated with robot, costs for fabrication, donation to student in need

Approved: DeWayne Patterson  
Activities Director

Board approval:



Sherry McIntyre <smcintyre@bixbyps.org>

---

## Fwd: Your scan (Scan to My Email)

1 message

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**DeWayne Patterson** <dpatterson@bixbyps.org>

Thu, May 1, 2025 at 10:33 AM

To: Sherry McIntyre <smcintyre@bixbyps.org>, Melinda Weig <mweig@bixbyps.org>

Cc: Lydia Wilson <lwilson@bixbyps.org>, Kendall Still <kstill@bixbyps.org>, Dinah Benavides <dbenavides@bixbyps.org>, Julie Karalis <jkaralis@bixbyps.org>

Sherry and Melinda,  
Attached is a nomenclature for a new account that is being requested.  
Thank you,

DeWayne Patterson  
Director of Student Activities  
Bixby High School  
601 South Riverview  
Bixby, OK 74008  
918-366-2379 - office  
918-366-2222 - school  
dpatterson@bixbyps.org



----- Forwarded message -----

From: **Julie Karalis** <jkaralis@bixbyps.org>


Date: Thu, May 1, 2025 at 7:33 AM

Subject: Fwd: Your scan (Scan to My Email)

To: DeWayne Patterson <dpatterson@bixbyps.org>, Dinah Benavides <dbenavides@bixbyps.org>

Here is my Nomenclature form.  
Thank you,  
Julie

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 scan\_karalisj\_2025-05-01-07-31-04.pdf  
306K

NOMENCLATURE FOR ACTIVITY ACCOUNTS  
Bixby Public Schools



SITE:

ACTIVITY ACCOUNT NAME:

ACTIVITY ACCOUNT NUMBER:

SOURCES OF REVENUE (RECIEPTS):

DESCRIPTION OF EXPENDITURES:

Approved: DeWayne Patterson  
Activities Director

Board approval:

**RELEASED TIME COURSES**

The board of education will approve released time courses for elective credit. A released time course is defined by law as a period of time during which a student is excused from school to attend a course in religious or moral instruction taught by an independent entity off school property. Any independent entity that would like to offer a course to be considered for elective credit shall discuss the proposal with the superintendent or the superintendent's designee. The proposal shall include a course syllabus, a calendar of when the course will be offered, the methods of assessment utilized in the course, the qualifications of the course instructor, and a template written consent form that will be provided by the independent entity to parents or legal guardians for student's enrollment in the released time program. The school superintendent, principal for the school site where the student is enrolled, or their designees, shall have reasonable discretion over the scheduling and timing of released time courses.

The superintendent shall then present the item to the board of education to consider at a lawfully convened meeting under an appropriately worded agenda item.

At the board meeting, the board of education will evaluate the course in a neutral and secular manner that does not involve any test for religious content or denominational affiliation. The secular criteria utilized to evaluate the released time course are limited to:

1. The amount of classroom instructional time.
2. The course syllabus, which reflects requirements and materials utilized in the course.
3. Methods of assessment that will be utilized in the course.
4. The qualifications of the course instructor.

If a course is approved for elective credit, students may be excused from school to attend the released time course for no more than three class periods per week or a maximum of 125 class periods per school year. In order for the student to be eligible to participate in the released time program and receive an excused absence, the following must occur:

1. The student's parent or legal guardian must provide written consent prior to the student's participation in the released time course.
2. No school funds may be expended, and no school district personnel, equipment, or resources may be involved in providing the instruction.
3. The independent entity must maintain attendance records for students and make them available to the school district and board of education.
4. Transportation provided to and from the place of instruction is the sole responsibility of ~~the independent entity;~~ the student, or the student's parent or legal guardian.
5. The independent entity or the student's parent or legal guardian indemnifies the school district and holds it harmless with regard to any conduct that does not occur on school property under the control or supervision of the school district, and the independent entity maintains adequate insurance for that purpose.

## **RELEASED TIME COURSES (Cont.)**

6. The student assumes responsibility for any missed schoolwork as a result of the excused absence.
7. The student may not be excused to participate in a released time course during any class in which the subject matter being taught is subject to state assessments.

Students who participate in released time courses are considered in attendance in the school district, and the time is calculated as a part of the school day. Upon successful completion of the course, elective credit will be provided to students when the work completed is substantiated by a transcript from the independent entity providing the course.

The school district, board of education, and school employees shall not be liable for any claim arising or occurring as a result of a student's participation in a released time program when the student is not under the control or supervision of the school district.

**LEGAL REFERENCE: 70 O.S. Section 11-101.3**

*Adoption Date: May 8, 2025*



## Bixby Public Schools

### Application for Approval of a Released Time Course for Elective Credit

*Pursuant to 70 O.S. §11-101.3 and District Policy 2174*

#### SECTION 1: INDEPENDENT ENTITY INFORMATION

Name of Independent Entity:

Type of Organization:

Mailing Address:

Phone Number:

Primary Contact Person:

Email Address:

---

#### SECTION 2: COURSE PROPOSAL

**Please attach each of the following documents to this application. All items must be submitted for consideration:**

- 1. Course Syllabus** – Include course objectives, instructional content, topics covered, and required materials.
- 2. Course Calendar** – Provide the dates, days, and times the course will meet.
- 3. Methods of Assessment** – Describe how student progress and achievement will be evaluated.
- 4. Instructor Qualifications** – Include name(s), education, experience, certifications, and any relevant background.
- 5. Parental Consent Form (Template)** – Attach the written consent form that will be provided to parents or legal guardians for enrollment in the course.

### SECTION 3: PROGRAM LOGISTICS

**Location of Instruction (must be off school property):** \_\_\_\_\_

**Transportation Plan (select all that apply):**

- Provided by Parent/Guardian
- Student Responsible

**Number of Class Periods Per Week Requested (max 3):**

**Total Number of Class Periods Per Year Requested (max 125):**

**Requested School(s) and Grade Levels for Enrollment:**

- **School:** \_\_\_\_\_
- **Grade(s):** \_\_\_\_\_

**Preferred Days/Times (subject to district scheduling discretion per Policy 2173):**

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### SECTION 4: INSURANCE & LIABILITY

**Attach a Certificate of Insurance demonstrating adequate coverage and indemnifying the school district.**

- Certificate of Insurance Attached

**By signing below, the independent entity affirms that:**

- No school funds, personnel, equipment, or resources will be used to provide the course.
- Attendance records for participating students will be maintained and made available to the school district and board of education upon request.
- The student's parent/guardian will provide written consent prior to participation.
- Students will not be excused from any class subject to state assessments.

- The entity will indemnify and hold harmless the school district from any claims arising outside district supervision or property.

**Signature of Authorized Representative:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Title/Role:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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**SECTION 5: DISTRICT USE ONLY**

**Reviewed by Superintendent or Designee:**

- Complete Application Received
- Meets Policy Requirements
- Recommend for Board Review
- Request Additional Information

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Board of Education Action (Meeting Date: \_\_\_\_\_)**

- Approved
- Denied

**Notes/Conditions:**

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**Paper**

2 messages

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**Sherry McIntyre** <smcintyre@bixbyps.org>  
To: Carlie Head <thead@bixbyps.org>

Wed, Apr 23, 2025 at 11:17 AM

I don't see where that paper was ever surplused. We can put it on next month.

Sherry L. McIntyre  
Treasurer  
Bixby Public Schools  
918-366-2212



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**Carlie Head** <thead@bixbyps.org>  
To: Sherry McIntyre <smcintyre@bixbyps.org>

Wed, Apr 23, 2025 at 11:51 AM

Ok, thanks. its 42 boxes I also have something else to surplus but I'll send pictures when I get them



**Carlie Head**  
Facilities & Maintenance Admin Assistant  
Bixby Public Schools  
918-366-2304



**It's always a GREAT day to be a SPARTAN!!**

[Quoted text hidden]

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**surplus**

1 message

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**Carlie Head** <chead@bixbyps.org>  
To: Sherry McIntyre <smcintyre@bixbyps.org>

Wed, Apr 23, 2025 at 3:29 PM

hey we need this to be surplused. Fence rolls and posts.



**Carlie Head**  
Facilities & Maintenance Admin Assistant  
Bixby Public Schools  
918-366-2304



It's always a GREAT day to be a SPARTANI!!



IMG\_1293.jpg  
7449K

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## North Inter Surplus Items

1 message

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**Nicole Williams** <nwilliams@bixbyps.org>

Wed, Apr 23, 2025 at 2:16 PM

To: smcintyre@bixbyps.org

Hi!

We have items that need to be added to the upcoming board meeting.

2 Corner Tables

30 Student Desk Chairs

28 Desks

1 Computer Desk

1 Wooden Bookcase

Thanks,

Nicole Williams

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### 2 attachments



**image0.jpeg**  
122K



**image3.jpeg**  
68K

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**Additional Pictures**

1 message

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**Nicole Williams** <nwilliams@bixbyps.org>

Wed, Apr 23, 2025 at 2:18 PM

To: smcintyre@bixbyps.org

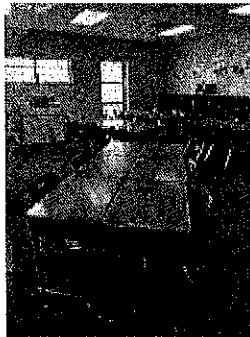
Sent from my iPhone

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**3 attachments**



**IMG\_4916.jpg**  
71K



**IMG\_4917.jpg**  
71K



**IMG\_4920.jpg**  
126K

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## Surplus Items

1 message

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**Amber Flowers** <aflowers@bixbyps.org>  
To: Sherry McIntyre <smcintyre@bixbyps.org>

Wed, May 7, 2025 at 11:19 AM

Hi Sherry,

We have some old student readers that need to be surplused. It includes:

- Macmillan McGraw Hill Student readers- 3 class sets
- Scott Forsman Student readers- 2 class sets

Can you add this to the agenda to be surplusd?

Thank you!



*Amber Flowers*  
OFFICIAL OF THE DISTRICT OF COLUMBIA  
201 SOUTH 146TH  
757-366-2251