

**CENTRAL COMMUNITY COLLEGE BOARD OF GOVERNORS MEETING**  
**Thursday, September 21, 2023, 11:00 AM, Central Community College Administration**  
**Board Room**

**Work Session begins at 11 a.m.**

**A G E N D A**

Central Community College reserves the right to make changes to the agenda up to 48 hours prior to the scheduled meeting. A current copy of the agenda may be obtained in the College President's Office, 3134 W. Highway 34, Grand Island, Nebraska.

1. Agenda  
Information Item
2. Roll Call  
Action Item
3. Public Participation Sign-In  
Action Item
4. 2023-24 Budget Hearing  
Action Item
  - 4.a. Hazardous Materials and Accessibility Budget  
Action Item
  - 4.b. Budget Statement  
Action Item
  - 4.c. Set Final Tax Request  
Action Item
5. Public Participation  
Action Item
6. Adjournment  
Action Item
7. Work Session  
Action Item
  - 7.a. ADVISE Software  
Action Item
  - 7.b. Faculty Credentialing  
Action Item
8. Reimbursement Contract  
Action Item

**Board Budget Hearing/Work Session**  
**September 21, 2023**  
**CCC-Grand Island, 11 a.m.**

Budget Hearing

- 11 a.m. – Call budget hearing to order – Skiles
- 11:01 a.m. – Roll call – Skiles
- 11:02 a.m. – Public participation sign-in – Skiles
- 11:04 a.m. – 2023-24 budget hearing – King
  - a. Hazardous materials and accessibility budget
  - b. Budget statement
  - c. Final tax request proposal
- 11:30 a.m. – Public Participation – Skiles

Adjournment will follow the end of the public participation session. Lunch will be provided.

Work Session

- 12:10 p.m. – ADVISE software – Klitz
- 12:30 p.m. – Faculty Credentialing – Walton
- 12:45 p.m. – Reimbursement Contract – King



**Central**  
COMMUNITY  
COLLEGE

**FY 2023-24  
Budget Hearing**

**Board of Governors  
September 21, 2023**

**Board of Governors Meeting  
September 21, 2023  
Budget Hearing**

**HEARING**

Public Hearing Notice & Special Hearing to Set Final Tax Request Notice	1
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Central Community College

**NOTICE OF BUDGET HEARING AND BUDGET SUMMARY**

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 21 day of September 2023, at 11:00 o'clock A.M., at Grand Island NE for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget. The budget detail is available at the office of the Clerk during regular business hours.

2021-2022 Actual Disbursements & Transfers	\$ 117,788,071.00
2022-2023 Actual Disbursements & Transfers	\$ 123,791,772.00
2023-2024 Proposed Budget of Disbursements & Transfers	\$ 128,322,634.00
2023-2024 Necessary Cash Reserve	\$ 43,052,654.28
2023-2024 Total Resources Available	\$ 171,375,288.28
Total 2023-2024 Personal & Real Property Tax Requirement	\$ 53,674,697.25
Unused Budget Authority Created For Next Year	\$ 10,498,045.40

**Breakdown of Property Tax:**

Personal and Real Property Tax Required for Non-Bond Purposes	\$ 53,674,697.25
Personal and Real Property Tax Required for Bonds	\$ -

**NOTICE OF SPECIAL HEARING TO SET FINAL TAX REQUEST**

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1632, that the governing body will meet on the 21 day of September 2023, at 1:00 o'clock P.M., at Grand Island NE for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request.

	2022	2023	Change
Operating Budget	127,670,730.28	128,322,634.00	0.51%
Property Tax Request	\$ 52,071,582.75	\$ 53,674,697.25	3.08%
Valuation	57,682,220,414	62,857,409,918	8.97%
Tax Rate	0.092732	0.085391	-7.92%
Tax Rate if Prior Tax Request was at Current Valuation	0.082841		

## Capital Improvement Projects for 23-24

Building Electrical meter install	College wide	60,000
Security Camera Repair and Maintenance/Upgrade	College wide	80,000
Energy Management (CMI year x of x)	College wide	250,000
Planning and Master Plans/Implantation	College wide	200,000
Vibration Analysis	College wide	10,000
ARC Flash Analysis	College wide	50,000
Fiber Project - Hastings	Hastings Campus	525,000
Replace landscaping (trees, shrubs, mulch)	Columbus Campus	10,000
Repair & Maintenance (.27 per square foot)	Columbus Campus	56,670
Repair & Maintenance (.27 per square foot)	Hastings Campus	92,190
Replace landscaping (trees, shrubs, mulch)	Hastings Campus	40,000
Furnas Auto/Auto body building - Furnus Building	Hastings Campus	800,000
Repair & Maintenance (.27 per square foot)	Grand Island Campus	54,620
Replace landscaping (trees, shrubs, mulch)	Grand Island Campus	10,000
Paving and infrastructure	Grand Island Campus	1,000,000
200 wing remodel Info/Business	Grand Island Campus	1,500,000
Replace 7 HVAC units on the mezzanine - North Ed	Columbus Campus	100,000
Epoxy coating Welding lab - North Ed	Columbus Campus	130,000
Aux. gym motorized practice nets golf/softball - PE Center	Columbus Campus	85,000
Convert room 941 to crime lab - North Ed	Columbus Campus	40,000
Remodel room 700, 701, 714, 715 - Fine Arts	Columbus Campus	100,000
Admin study for remodel - Administration	Columbus Campus	15,000
Replace street lighting on Rush Drive	Columbus Campus	130,000
East Ed parking lot	Columbus Campus	650,000
Hamilton construction lab heating replacement - Hamilton	Hastings Campus	80,000
Phelps remodel and HVAC replacement - Phelps	Hastings Campus	1,600,000
HVAC damper replacement - Harlan	Hastings Campus	40,000
South parking lot concrete replacement - Polk	Hastings Campus	200,000
Howard parking lot and lighting - Howard	Hastings Campus	550,000
Replace Heat pumps, ceiling, paint, lighting in OTA/NA	Grand Island Campus	250,000
Add HVAC to room 136, 212, 213, 322, 323, 217, 218 - Kearney Center	Kearney Center	100,000
Replace roof north 300 wing	Grand Island Campus	250,000
New roof drains North side of main campus with heat trace	Grand Island Campus	30,000
Repaint Lexington center	Lexington Center	35,000
Remove monitors, wiring, re-laminate columns - H&S	Grand Island Campus	20,000
Exterior light bollards for 100/Admin	Grand Island Campus	25,000
Repaint Academic success center - 400 wing	Grand Island Campus	25,000
New irrigation controller and variable drive	Grand Island Campus	100,000
New parking lot lights	Kearney Center	15,000
Phase 2 Native grass	Kearney Center	15,000
H/S Bldg. Debt Service (Yr. 2013 F3 of 5) C bonds 2009AB 2-3 yr.	Grand Island Campus	1,561,629
<b>Capital Projects</b>		<b>10,885,109.00</b>
+ 1% treasury Commission		108,851.09
<b>Total Capital Projects</b>		<b>10,993,960.09</b>

### Revenue Bond Projects for 23-24

Dorm Cable Service H/Dish Network (H \$1938/mo. x 12)	Hastings Campus	23,256
Dorm Cable Service C/Eagle Comm. (70 rooms \$850/mo. x 12)	Columbus Campus	10,200
Dorm Data Services (H/356 ports & C/142 ports x \$10 mo.)	Hastings Campus	59,440
Repair & Maintenance (based on \$.20 per Square foot)	Columbus Campus	11,347
Replace mulch and landscaping	Columbus Campus	2,500
Resident Assistants -7(\$6620)(19 meals) per RA for 2 sem	Columbus Campus	50,120
Small Kitchen Items	Columbus Campus	3,000
Repair & Maintenance (based on \$.20 per Square foot)	Grand Island Campus	2,478
Small Kitchen Items	Grand Island Campus	1,000
Repair & Maintenance (based on \$.20 per Square foot)	Hastings Campus	24,631
Replace mulch and landscaping	Hastings Campus	8,000
Resident Assistants -20(\$6620)(19 meals) per RA for 2 sem	Hastings Campus	143,000
Bond payment year 3-3	Hastings Campus	2,518,196
Chair replacement in bedroom suites	Columbus Campus	25,000
Replace snack bar gate	Hastings Campus	40,000
<b>TOTAL REVENUE BOND</b>		<b>2,922,168</b>

ADA-Hazardous Material Projects for 23-24		
Safety/ADA/ 2 FTE/Safety equipment	College wide	295,000
Universal Design Compliance Officer/equipment	College wide	120,000
ADA - Hazardous Material		\$415,000.00
+1% Treasury Commission		\$4,150.00
<b>ADA - Hazardous Material Total</b>		<b>\$419,150.00</b>

## HAZ MAT/ADA FY 2010-2024

2010-11	\$1,370,750	\$261,120	23.53%	0.507	119.01%
2011-12	\$2,027,800	\$657,050	47.93%	0.680	34.12%
2012-13	\$2,720,000	\$692,200	34.14%	0.750	10.29%
2013-14	\$1,429,700	(\$1,290,300)	-47.44%	0.750	0.00%
2014-15	\$3,275,493	\$1,845,793	129.10%	0.750	0.00%
2015-16	\$2,712,085	(\$563,408)	-17.20%	0.544	-27.47%
2016-17	\$3,924,850	\$1,212,765	44.72%	0.750	37.87%
2017-18	\$4,173,606	\$248,756	6.34%	0.750	0.00%
2018-19	\$4,149,162	(\$24,444)	-0.59%	0.750	0.00%
2019-20	\$4,114,390	(\$34,772)	-0.85%	0.750	0.00%
2020- 21	\$2,503,394	(\$1,610,995)	-64.35%	0.464	-38.13%
2021 - 22	\$2,091,088	(\$412,307)	-19.72%	0.378	-18.47%
2022 - 23	\$2,678,762	\$587,674	21.94%	0.464	22.65%
2023 - 24	\$415,000	(\$2,263,762.00)	-545.48%	0.066	-85.78%

## Central Community College Tax History

Levy	2021-22	Chg	%Chg	2022-23	Chg	%Chg	2023-24	Chg	%Chg
General Fund	0.06813	(0.00040)	-0.04%	0.06660	(0.00154)	-0.15%	0.06656	(0.00004)	0.00%
Capital Improvement	0.01900	0.00104	0.10%	0.01814	(0.00086)	-0.09%	0.01732	(0.00082)	-0.08%
Haz Mat & Access	0.00378	(0.00082)	-0.08%	0.00464	0.00086	0.09%	0.00066	(0.00398)	-0.40%
<b>Total</b>	<b>0.09091</b>	<b>(0.00017)</b>	<b>-0.02%</b>	<b>0.08938</b>	<b>(0.00154)</b>	<b>-0.15%</b>	<b>0.08454</b>	<b>(0.00484)</b>	<b>-0.48%</b>
<b>Valuations</b>	<b>55,275,905,868</b>	<b>830,828,830</b>	<b>1.50%</b>	<b>57,682,220,414</b>	<b>2,406,314,546</b>	<b>4.17%</b>	<b>62,857,409,918</b>	<b>5,175,189,504</b>	<b>8.23%</b>
<b>Property Tax</b>									
General Fund	\$37,660,326	(\$24,916)	-0.07%	\$38,414,282	\$753,956	1.96%	\$41,843,156	\$3,428,874	8.19%
Capital Improvement	\$10,502,422	\$626,622	5.97%	\$10,462,978	(\$39,444)	-0.38%	\$10,885,109	\$422,131	3.88%
Haz Mat & Access	\$2,091,088	(\$437,341)	-20.91%	\$2,678,762	\$587,674	21.94%	\$415,000	(\$2,263,762)	-545.48%
<b>Total</b>	<b>\$50,253,836</b>	<b>\$164,365</b>	<b>0.33%</b>	<b>\$51,556,022</b>	<b>\$1,302,186</b>	<b>2.53%</b>	<b>\$53,143,265</b>	<b>\$1,587,243</b>	<b>2.99%</b>

**CENTRAL COMMUNITY COLLEGE  
2023-24**

COUNTY	2023 VALUATION	2024 VALUATION	INCREASE (DECREASE)	% OF CHANGE
ADAMS	\$4,228,263,279	\$4,625,658,351	\$397,395,072	9.40%
BOONE	\$1,617,769,489	\$1,732,496,016	\$114,726,527	7.09%
BUFFALO	\$6,676,552,028	\$7,335,653,420	\$659,101,392	9.87%
BUTLER	\$2,484,939,871	\$2,742,109,579	\$257,169,708	10.35%
CLAY	\$2,170,251,781	\$2,342,822,170	\$172,570,389	7.95%
COLFAX	\$2,026,618,963	\$2,295,051,562	\$268,432,599	13.25%
DAWSON	\$3,500,554,124	\$3,820,408,830	\$319,854,706	9.14%
FRANKLIN	\$985,086,983	\$1,069,561,215	\$84,474,232	8.58%
FURNAS	\$998,961,482	\$1,140,395,867	\$141,434,385	14.16%
GOSPER	\$908,286,190	\$994,448,063	\$86,161,873	9.49%
GREELEY	\$986,946,910	\$1,057,272,324	\$70,325,414	7.13%
HALL	\$6,191,276,702	\$6,970,001,809	\$778,725,107	12.58%
HAMILTON	\$3,050,655,891	\$3,262,651,100	\$211,995,209	6.95%
HARLAN	\$1,032,865,883	\$1,199,545,135	\$166,679,252	16.14%
HOWARD	\$1,456,790,284	\$1,550,550,789	\$93,760,505	6.44%
KEARNEY	\$1,917,084,636	\$2,105,495,806	\$188,411,170	9.83%
MERRICK	\$1,876,476,041	\$2,017,143,517	\$140,667,476	7.50%
NANCE	\$1,064,734,792	\$1,125,715,689	\$60,980,897	5.73%
NUCKOLLS	\$1,153,642,220	\$1,202,665,827	\$49,023,607	4.25%
PHELPS	\$2,331,064,332	\$2,465,745,924	\$134,681,592	5.78%
PLATTE	\$6,111,220,474	\$6,566,606,473	\$455,385,999	7.45%
POLK	\$1,849,768,148	\$1,951,778,613	\$102,010,465	5.51%
SHERMAN	\$982,059,343	\$1,003,160,276	\$21,100,933	2.15%
VALLEY	\$991,172,390	\$1,081,232,529	\$90,060,139	9.09%
WEBSTER	\$1,089,178,178	\$1,199,239,034	\$110,060,856	10.10%
	\$57,682,220,414	\$62,857,409,918	\$5,175,189,504	8.97%

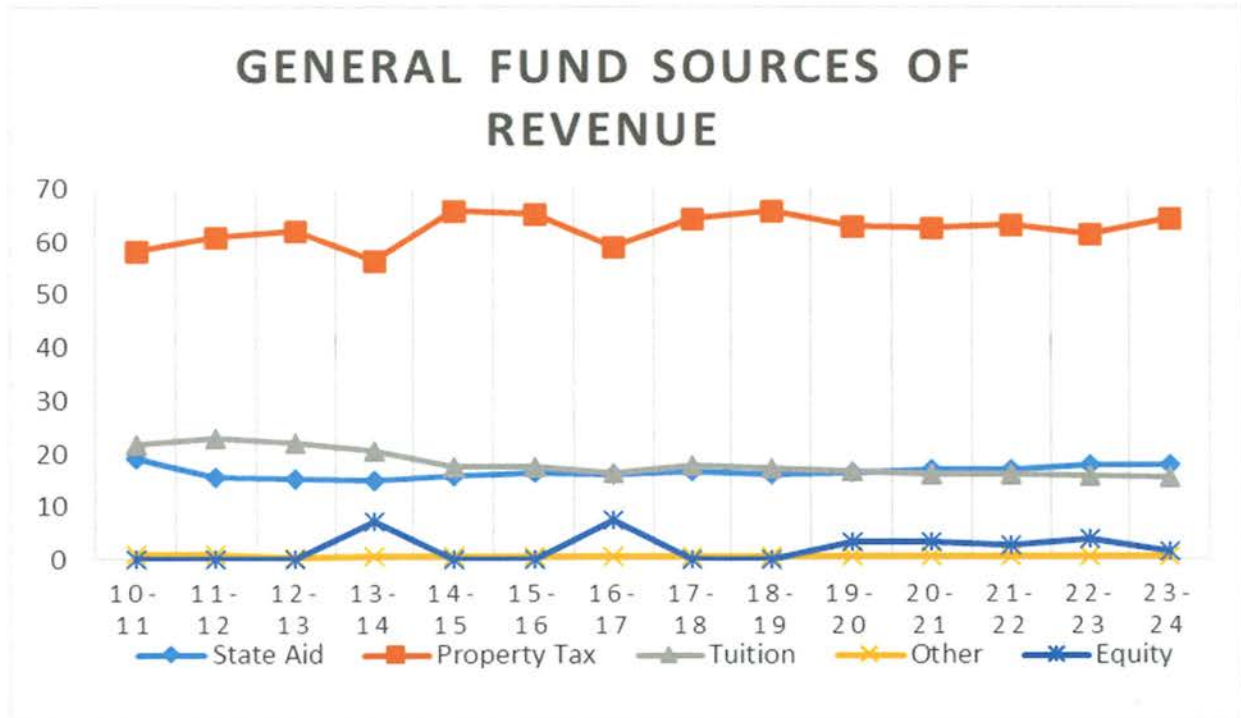
	<u>General Fund</u>	<u>Capital Improvement</u>	<u>Hazardous Materials</u>	<u>Total All</u>
TAX REQUIREMENT 2023-24	41,843,156	10,885,109	415,000	53,143,265
LEVY 2023-24	6.656837	1.731715	0.066022	8.45457
TREAS COMM @1%	418,431.57	108,851.09	4,150.00	531,433
<b>TOTAL PROP TAX REQUIREMENT 23-24</b>	<b>\$42,261,587.17</b>	<b>\$10,993,960.09</b>	<b>\$419,150.00</b>	<b>\$53,674,697.25</b>
<b>TOTAL LEVY 2023-24</b>	<b>6.723406</b>	<b>1.74903</b>	<b>0.066683</b>	<b>8.539120</b>

**BUDGET COMPARISON**  
**FY 2014-2024**  
**Property Tax Supported Funds Only**

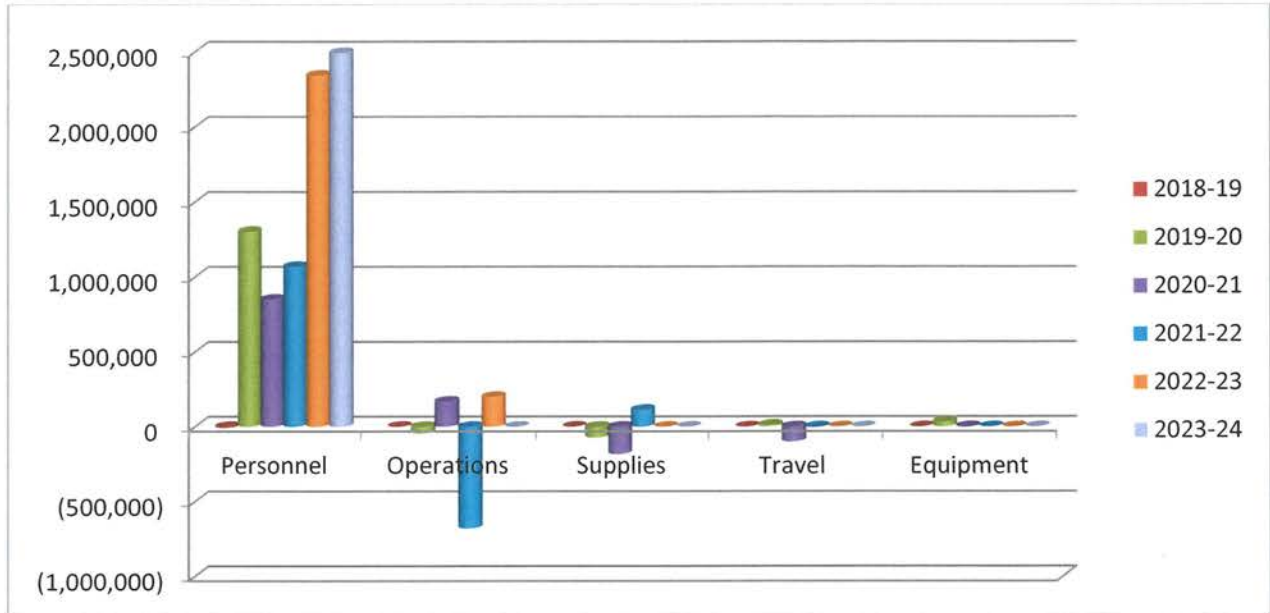
	BUDGET	CHANGE	% CHANGE	LEVY	% CHANGE
<b><u>OPERATING FUND:</u></b>					
2014 - 15	\$55,026,800	\$439,676	0.81%	8.2959	-2.53%
2015 - 16	\$55,256,385	\$229,585	0.42%	7.2265	-12.89%
2016 - 17	\$59,912,720	\$4,656,335	8.43%	6.7612	-6.44%
2017 - 18	\$57,532,561	(\$2,380,159)	-3.97%	6.6802	-1.20%
2018 - 19	\$57,524,948	(\$7,613)	-0.01%	6.8456	2.48%
2019 - 20	\$58,755,998	\$1,231,050	2.14%	6.7395	-1.55%
2020 - 21	\$59,487,844	\$731,846	1.25%	6.8532	1.69%
2021 - 22	\$59,985,471	\$2,460,523	4.14%	6.8132	-0.58%
2022 - 23	\$62,528,990	\$3,772,992	6.29%	6.6596	-2.25%
2023 - 24	\$65,023,525	\$2,494,535	3.99%	6.8159	2.35%
<b><u>CAPITAL IMPROVEMENT FUND:</u></b>					
2014 - 15	\$8,734,648	(\$72,650)	-0.82%	2.0000	0.00%
2015 - 16	\$9,740,186	\$1,005,538	11.51%	1.9529	-2.36%
2016 - 17	\$10,466,267	\$726,081	7.45%	2.0000	2.41%
2017 - 18	\$11,129,616	\$663,349	6.34%	2.0000	0.00%
2018 - 19	\$11,064,431	(\$65,185)	-0.59%	2.0000	0.00%
2019 - 20	\$9,490,525	(\$1,573,906)	-14.22%	1.7300	-13.50%
2020 - 21	\$9,778,020	\$287,495	3.03%	1.8139	4.85%
2021 - 22	\$10,502,422	\$724,402	7.41%	1.9000	4.75%
2022 - 23	\$10,462,978	(\$39,444)	-0.38%	1.8139	-4.53%
2023 - 24	\$10,885,109	\$422,131	4.03%	1.7317	-4.53%
<b><u>HAZ MAT/ADA</u></b>					
2014 - 15	\$3,275,493	\$1,845,793	129.10%	0.750	0.00%
2015 - 16	\$2,712,085	(\$563,408)	-17.20%	0.544	-27.47%
2016 - 17	\$3,924,850	\$1,212,765	44.72%	0.750	37.87%
2017 - 18	\$4,173,606	\$248,756	6.34%	0.750	0.00%
2018 - 19	\$4,149,162	(\$24,444)	-0.59%	0.750	0.00%
2019 - 20	\$4,114,390	(\$34,772)	-0.84%	0.750	0.00%
2020 - 21	\$2,503,394	(\$1,610,995)	-39.16%	0.464	-38.13%
2021 - 22	\$2,091,088	(\$412,307)	-16.47%	0.378	-18.47%
2022 - 23	\$2,678,762	\$587,674	28.10%	0.464	22.76%
2023 - 24	\$415,000	(\$2,263,762)	-84.51%	0.066	-85.79%
<b><u>TOTAL BUDGET:</u></b>					
2014 -15	\$67,036,941	\$2,212,819	3.41%	11.0459	-1.92%
2015 -16	\$67,708,656	\$671,715	1.00%	9.7232	-11.97%
2016 -17	\$74,303,838	\$6,595,182	9.74%	9.5112	-2.18%
2017 -18	\$72,835,783	(\$1,468,055)	-1.98%	9.4302	-0.85%
2018 -19	\$72,738,541	(\$97,242)	-0.13%	9.5956	1.75%
2019 - 20	\$72,360,913	(\$377,628)	-0.52%	9.2195	-3.92%
2020 - 21	\$71,769,258	(\$591,654)	-0.82%	9.1089	-1.20%
2021 - 22	\$75,122,500	\$3,353,241	4.67%	9.0915	-0.19%
2022 - 23	\$75,670,730	\$548,230	0.73%	8.9379	-1.69%
2023 -24	\$76,323,634	\$652,904	0.86%	8.4546	-5.41%

## Central Community College General Fund Revenue 2023 - 2024

Revenue	2023 Budget	% Total	2024 Budget Est	% Change	\$ Change	%Total
Local Taxes	\$38,414,282.24	61.43%	\$41,843,155.60	8.93%	3,428,873	64.35%
State Aid	\$11,282,355.30	18.04%	\$11,623,411.40	3.02%	341,056	17.88%
Tuition	\$9,901,622.00	15.84%	\$10,156,958.00	2.58%	255,336	15.62%
Other	\$400,000.00	0.64%	\$400,000.00	0.00%	-	0.62%
Cash Reserves	\$2,530,730.36	4.05%	\$1,000,000.00	-60.49%	(1,530,730)	1.54%
	\$62,528,989.90		\$65,023,525.00		2,494,535	



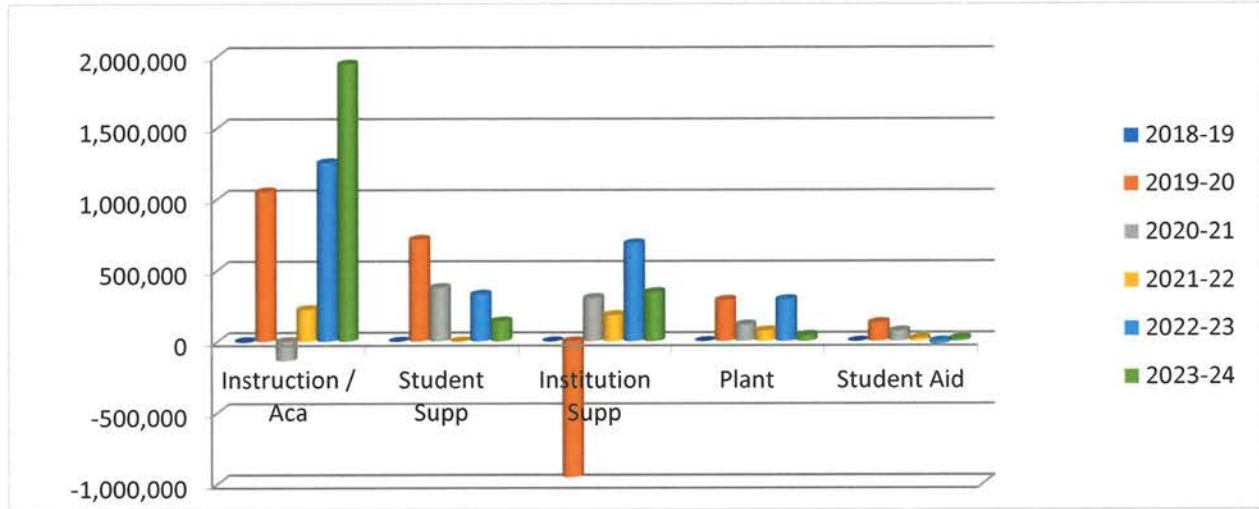
**Central Community College  
Object Change  
FY 2023 – 24**



	% of Budget 20-21 Total		% of Budget 21-22 Total		% of Budget 22-23 Total		% of Budget 23-24 Total	
<b>Personnel Services</b>	\$45,917,490	77.19%	\$46,986,280	78.33%	\$49,330,117	78.89%	\$51,824,652	79.70%
<b>Operating Expenses</b>	\$11,191,132	18.81%	\$10,510,994	17.52%	\$10,710,676	17.13%	\$10,710,676	16.47%
<b>Supplies &amp; Materials</b>	\$1,209,292	2.03%	\$1,322,760	2.21%	\$1,322,760	2.12%	\$1,322,760	2.03%
<b>Travel</b>	\$734,538	1.23%	\$730,045	1.22%	\$730,045	1.17%	\$730,045	1.12%
<b>Equipment &amp; Furniture</b>	\$435,392	0.73%	\$435,392	0.73%	\$435,392	0.70%	\$435,392	0.67%
<b>Totals</b>	\$59,487,844		\$59,985,471		\$62,528,990		\$65,023,525	

	Budget 21-22	\$ Dif	% Change	Budget 22-23	\$ Dif	% Change	Budget 23-24	\$ Dif	% Change
<b>Personnel Services</b>	\$46,986,280	\$1,068,790	2.33%	\$49,330,117	\$2,343,837	4.75%	\$51,824,652	\$2,494,535	5.06%
<b>Operating Expenses</b>	\$10,510,994	-\$680,138	-6.07%	\$10,710,676	\$199,682	1.86%	\$10,710,676	\$0	0.00%
<b>Supplies &amp; Materials</b>	\$1,322,760	\$113,468	9.38%	\$1,322,760	\$0	0.00%	\$1,322,760	\$0	0.00%
<b>Travel</b>	\$730,045	-\$4,493	0.61%	\$730,045	\$0	0.00%	\$730,045	\$0	0.00%
<b>Equipment &amp; Furniture</b>	\$435,392	\$0	0.00%	\$435,392	\$0	0.00%	\$435,392	\$0	0.00%
<b>Totals</b>	\$59,985,471	\$497,627	0.84%	\$62,528,990	\$2,543,519	4.07%	\$65,023,525	\$2,494,535	3.84%

Central Community College  
 PCS Change  
 Program Classification Structure  
 FY 2023-24



	BUDGET 20-21	% OF TOTAL	BUDGET 21-22	% OF TOTAL	BUDGET 22-23	% OF TOTAL	BUDGET 23-24	% OF TOTAL	% GOAL
<b>INSTRUCTION/ACADEMIC</b>	35,924,648	60.39%	36,148,726	60.26%	37,402,711	59.82%	39,348,580	<b>60.51%</b>	60.00%
<b>STUDENT SERVICES</b>	5,048,823	8.49%	5,046,634	8.41%	5,375,492	8.60%	5,516,234	<b>8.48%</b>	6.00%
<b>INSTITUTIONAL SUPPORT</b>	11,935,230	20.06%	12,117,584	20.20%	12,805,213	20.48%	13,150,154	<b>20.22%</b>	22.00%
<b>PHYSICAL PLANT</b>	5,515,059	9.27%	5,589,524	9.32%	5,881,940	9.41%	5,924,240	<b>9.11%</b>	10.00%
<b>STUDENT AID</b>	1,064,084	1.79%	1,083,003	1.81%	1,063,634	1.70%	1,084,317	<b>1.67%</b>	2.00%
<b>TOTALS</b>	59,487,844		59,985,471		62,528,990		65,023,525		

	BUDGET 20-21	\$ CHANGE	% OF CHANGE	BUDGET 21-22	\$ CHANGE	% OF CHANGE	BUDGET 22-23	\$ CHANGE	% OF CHANGE	BUDGET 23-24	\$ CHANGE	% OF CHANGE
<b>INSTRUCTION/ACADEMIC</b>	\$35,924,648	-\$136,781	-0.38%	\$36,148,726	\$224,078	0.62%	\$37,402,711	\$1,253,985	3.35%	39,348,580	\$1,945,869	4.95%
<b>STUDENT SERVICES</b>	\$5,048,823	\$376,446	7.46%	\$5,046,634	-\$2,189	-0.04%	\$5,375,492	\$328,858	6.12%	5,516,234	\$140,742	2.55%
<b>INSTITUTIONAL SUPPORT</b>	\$11,935,230	\$304,280	2.55%	\$12,117,584	\$182,354	1.50%	\$12,805,213	\$687,629	5.37%	13,150,154	\$344,941	2.62%
<b>PHYSICAL PLANT</b>	\$5,515,059	\$116,448	2.11%	\$5,589,524	\$74,465	1.33%	\$5,881,940	\$292,416	4.97%	5,924,240	\$42,300	0.71%
<b>STUDENT AID</b>	\$1,064,084	\$71,453	6.71%	\$1,083,003	\$18,919	1.75%	\$1,063,634	-\$19,369	-1.82%	1,084,317	\$20,683	1.91%
<b>TOTALS</b>	\$59,487,844	\$731,846	1.23%	\$59,985,471	\$497,627	0.83%	\$62,528,990	\$2,543,519	4.07%	\$65,023,525	\$2,494,535	3.84%

**2023-2024 ALLOWABLE GROWTH PERCENTAGE COMPUTATION FORM**

**CALCULATION OF ALLOWABLE GROWTH PERCENTAGE**

**Prior Year Total Property Tax Request** (1) \$ 52,071,582.75  
*(Total Personal and Real Property Tax Required from prior year budget - Cover Page)*

**Base Limitation Percentage Increase (2%)** 2.00 % (2)

**Real Growth Percentage Increase**  

$$\frac{649,460,802}{2023 \text{ Real Growth Value per Assessor}} \div \frac{54,161,318,271}{\text{Prior Year Total Real Property Valuation per Assessor}} = \underline{1.20} \% (3)$$

*Note: Real Growth Value per Assessor for purposes of the Property Tax Request Act (§77-1631) is different than the growth value for purposes of the Lid on Restricted Funds (§13-518). The County Assessor must provide you with separate growth amounts.*

**Total Allowable Growth Percentage Increase (Line 2 + Line 3)** (4) 3.20 %

**Allowable Dollar Amount of Increase to Property Tax Request (Line 1 x Line 4)** (5) \$ 1,666,290.65

**TOTAL BASE PROPERTY TAX REQUEST AUTHORITY (Line 1 + Line 5)** (6) \$ 53,737,873.40

**ACTUAL PROPERTY TAX REQUEST**

**2023-2024 ACTUAL Total Property Tax Request** (7) \$ 53,674,697.25  
*(Total Personal and Real Property Tax Required from Cover Page)*

**Property Tax Request is within allowable growth percentage. Political subdivision is NOT required to complete postcard notification requirements, or participate in the joint public hearing.**

If line (7) is **greater than** line (6), your political subdivision **is required** to participate in the joint public hearing, and complete the postcard notification requirements of §77-1633. You must provide your information to the County Assessor electronically by September 4th. You are not required to hold the Special Hearing to Set the Final Tax Request outlined in §77-1632. The joint public hearing is completed in lieu of this hearing.

If line (7) is **less than** line (6), your political subdivision **is not required** to participate in the joint public hearing, or complete the postcard notification requirements of §77-1633. You are required to hold the Special Hearing to Set the Final Tax Request outlined in §77-1632.

Central Community College

Line No.	TOTAL ALL FUNDS	Actual 2021 - 2022 (Column 1)	Actual 2022 - 2023 (Column 2)	Adopted Budget 2023 - 2024 (Column 3)
1	<b>Beginning Balances, Receipts, &amp; Transfers:</b>			
2	Net Cash Balance	\$ 22,617,242.28	\$ 22,424,884.28	\$ 18,441,915.28
3	Investments	\$ 4,730,000.00	\$ 5,478,780.00	\$ 5,478,780.00
4	County Treasurer's Balance	\$ 19,026,161.00	\$ 19,130,959.00	\$ 19,130,959.00
5	<b>Subtotal of Beginning Balances (Lines 2 thru 4)</b>	<b>\$ 46,373,403.28</b>	<b>\$ 47,034,623.28</b>	<b>\$ 43,051,654.28</b>
6	Personal and Real Property Taxes (Columns 1 and 2 - See Preparation Guidelines)	\$ 51,461,400.00	\$ 51,717,304.00	\$ 53,143,264.60
7	Federal Receipts	\$ -	\$ -	\$ -
8	State Receipts: Motor Vehicle Pro-Rate	\$ -	\$ -	\$ -
9	State Receipts: State Aid (Sections 85-2231 to 85-2237)	\$ 10,693,567.00	\$ 10,755,293.00	\$ 11,623,411.40
10	State Receipts: Other	\$ -	\$ -	\$ -
11	State Receipts: Property Tax Credit	\$ -	\$ -	\$ -
12	Local Receipts: Nameplate Capacity Tax	\$ -	\$ -	\$ -
13	Local Receipts: In Lieu of Tax	\$ -	\$ -	\$ -
14	Local Receipts: Other	\$ 56,294,324.00	\$ 57,336,206.00	\$ 63,556,958.00
15	Transfers In Of Surplus Fees	\$ -	\$ -	\$ -
16	Transfer In Other Than Surplus Fees (Should agree to Transfers Out on Line 28)	\$ -	\$ -	\$ -
17	<b>Total Resources Available (Lines 5 thru 16)</b>	<b>\$ 164,822,694.28</b>	<b>\$ 166,843,426.28</b>	<b>\$ 171,375,288.28</b>
18	<b>Disbursements &amp; Transfers:</b>			
19	Operating Expenses	\$ 100,993,429.00	\$ 110,694,334.00	\$ 116,587,133.00
20	Capital Improvements (Real Property/Improvements)	\$ 12,562,785.00	\$ 9,675,894.00	\$ 11,300,109.00
21	Other Capital Outlay (Equipment, Vehicles, Etc.)	\$ 4,231,857.00	\$ 3,421,544.00	\$ 435,392.00
22	Debt Service: Bond Principal & Interest Payments	\$ -	\$ -	\$ -
23	Debt Service: Payments to Retire Interest-Free Loans (Public Airports)			
24	Debt Service: Payments to Bank Loans & Other Instruments (Fire Districts)			
25	Debt Service: Other	\$ -	\$ -	\$ -
26	Judgments	\$ -	\$ -	\$ -
27	Transfers Out of Surplus Fees	\$ -	\$ -	\$ -
28	Transfers Out Other Than Surplus Fees (Should agree to Transfers In on Line 16)	\$ -	\$ -	\$ -
29	<b>Total Disbursements &amp; Transfers (Lines 19 thru 28)</b>	<b>\$ 117,788,071.00</b>	<b>\$ 123,791,772.00</b>	<b>\$ 128,322,634.00</b>
30	<b>Balance Forward/Cash Reserve (Line 17 - Line 29)</b>	<b>\$ 47,034,623.28</b>	<b>\$ 43,051,654.28</b>	<b>\$ 43,052,654.28</b>
31	Cash Reserve Percentage			37%
<b>PROPERTY TAX RECAP</b>		Tax from Line 6		\$ 53,143,264.60
		County Treasurer's Commission at 1% of Line 6		\$ 531,432.65
		<b>Total Property Tax Requirement</b>		<b>\$ 53,674,697.25</b>

Central Community College  
**2023-2024 LID SUPPORTING SCHEDULE**

**Calculation of Restricted Funds**

Total Personal and Real Property Tax Requirements	(1) \$	53,674,697.25
Motor Vehicle Pro-Rate	(2) \$	-
In-Lieu of Tax Payments	(3) \$	-
State Aid (Community College Aid Act)	(4) \$	11,623,411.40
Transfers of Surplus Fees	(5) \$	-
Prior Year Budgeted Capital Improvements that were excluded from Restricted Funds.		
Prior Year Capital Improvements Excluded from Restricted Funds (From Prior Year Page 4, Line (11))	\$	10,462,978.00 (6)
LESS: Amount Spent During 2022-2023	\$	9,114,277.00 (7)
LESS: Amount Expected to be Spent in Future Budget Years	\$	- (8)
Amount to be included as Restricted Funds <u>(Cannot be a Negative Number)</u>	(9) \$	1,348,701.00
Nameplate Capacity Tax	(9a) \$	-
<b>TOTAL RESTRICTED FUNDS (A)</b>	<b>(10) \$</b>	<b>66,646,809.65</b>

**Lid Exceptions**

Capital Improvements (Real Property and Improvements on Real Property)	\$	10,885,109.00 (11)
LESS: Amount of prior year capital improvements that were excluded from previous lid calculations but were not spent and now budgeted this fiscal year <i>(cannot exclude same capital improvements from more than one lid calculation.)</i> Agrees to Line (8).	\$	- (12)
Allowable Capital Improvements	(13) \$	10,885,109.00
Bonded Indebtedness	(14)	-
Public Facilities Construction Projects (Statutes 72-2301 to 72-2308)	(15)	-
Interlocal Agreements/Joint Public Agency Agreements	(16) \$	1,250,000.00
Judgments	(17)	-
Refund of Property Taxes to Taxpayers	(18)	-
Repairs to Infrastructure Damaged by a Natural Disaster	(19)	-
<b>TOTAL LID EXCEPTIONS (B)</b>	<b>(20) \$</b>	<b>12,135,109.00</b>

<b>TOTAL RESTRICTED FUNDS</b>	<b>\$</b>	<b>54,511,700.65</b>
<b>For Lid Computation (To Line 9 of the Lid Computation Form)</b>		
<i>To Calculate: Total Restricted Funds (A)-Line 10 MINUS Total Lid Exceptions (B)-Line 20</i>		

Total Restricted Funds for Lid Computation cannot be less than zero. See Instruction Manual on completing the Supporting Schedule.

**Central Community College**

**LID COMPUTATION FORM FOR FISCAL YEAR 2023-2024**

Prior Year Restricted Funds Authority (Base Amount) = Line (8) from last year's Lid Form 62,811,348.84  
(1)

**CURRENT YEAR ALLOWABLE INCREASES**

**1** BASE LIMITATION PERCENT INCREASE (2.5%) 2.50 %  
(2)

**2** ALLOWABLE GROWTH % INCREASE OVER 2.5%

2023 Reimbursable FTE Student Enrollment	<u>3,503.95</u>	
	(A)	
LESS: 2022 Reimbursable FTE Student Enrollment	<u>3,487.89</u>	
	(B)	
Subtotal = Line (A) <b>MINUS</b> Line (B)	<u>16.06</u>	
	(C)	
% of Population Growth = Line (C) / Line (B)	<u>0.46 %</u>	
	(D)	

Allowable Growth % Increase Over 2.5% = Line (D) **MINUS** 2.5% - %  
(3)

**3** ADDITIONAL ONE PERCENT BOARD APPROVED INCREASE 1.00 %  
(4)

<u>11</u>	/	<u>11</u>	=	<u>100.00</u>	%
# of Board Members voting "Yes" for Increase		Total # of Members in Governing Body at Meeting		Must be at least .75 (75%) of the Governing Body	

Please attach a copy of the Board minutes approving the increase.

**4** SPECIAL ELECTION - VOTER APPROVED % INCREASE                     %  
(5)

Please Attach Ballot Sample and Election Results

TOTAL ALLOWABLE PERCENT INCREASE = Line (2) + Line (3) + Line (4) + Line (5) 3.50 %  
(6)

Allowable Dollar Amount of Increase to Restricted Funds = Line (1) x Line (6) 2,198,397.21  
(7)

Total Restricted Funds Authority = Line (1) + Line (7) 65,009,746.05  
(8)

Less: Restricted Funds from Lid Supporting Schedule 54,511,700.65  
(9)

Total Unused Restricted Funds Authority = Line (8) - Line (9) 10,498,045.40  
(10)

**LINE (10) MUST BE GREATER THAN OR EQUAL TO ZERO OR YOU ARE IN VIOLATION OF THE LID LAW.**

The amount of Unused Restricted Funds Authority on Line (10) must be published in the Notice of Budget Hearing.

LEVY LIMIT FORM  
**Central Community College**

Total Personal and Real Property Tax Request		\$ 53,674,697.25 (1)
Less Personal and Real Property Tax Request for:		
Judgments (not paid by liability insurance coverage)	( _____ ) (A)	
Preexisting lease-purchase contracts approved prior to <b>July 1, 1998</b>	( _____ ) (B)	
Bonded Obligations entered into prior to January 1 1997 or Public Facilities Construction bonds	( _____ ) (C)	
Accessibility Barrier/Abatement Hazard Funds	( \$ 419,150.00 ) (D)	
Total Exclusions		( \$ 419,150.00 ) (2)
Personal and Real Property Tax Request subject to Levy Limit		\$ 53,255,547.25 (3)
2023 Valuation (Per the County Assessor)		\$ 62,857,409,918.00 (4)
Total Levy for Levy Limit Compliance ( <i>Shall Not Exceed 11.25 Cents</i> ) [Line (3) Divided By Line (4) Times 100]		0.084724 (5)
Capital Improvements/Bond Sinking Funds	( \$ 10,993,960.09 ) (E)	
Calculated Capital Improvements/Bond Sinking Funds Levy ( <i>Shall Not Exceed 2 Cents</i> ) [Line (E) <b>Divided By</b> Line (4) <b>Times</b> 100]		0.017490 (6)
Calculated General Fund Levy [Line (5) minus Line (6)]		0.067234 (7)
Calculated Accessibility Barrier/Abatement Hazard Funds Levy [Line (D) <b>Divided By</b> Line (4) <b>Times</b> 100] ( <i>Shall Not Exceed 3/4 of one cent</i> )		0.000667 (8)

**Note :** **Levy Limits established by State Statute Section 85-1517 & 77-3442:**  
Community College - Calculated pursuant to the Community College Foundation and Equalization Aid Act (State Statute 85-1517) . - 11.25 Cents (through 2023-2024 ONLY) Includes up to 2 Cents for Capital Improvements/Bond Sinking Funds.  
PLUS Accessibility Barrier/Abatement Hazard Funds as defined in State Statute 79-10,110 as allowed by State Statute 85-1517. Shall not exceed .75 Cents. **(Through 2023-2024 ONLY)**  
PLUS Public Facilities Construction and Finance Act bonds as defined in State Statute 72-2308

**Attach supporting documentation if a vote was held to exceed the levy limit.**

**RESOLUTION SETTING THE PROPERTY TAX REQUEST**

**RESOLUTION NO. \_\_\_\_\_**

WHEREAS, Nebraska Revised Statute 77-1632 provides that the Governing Body of Central Community College passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of Central Community College resolves that:

1. The 2023-2024 property tax request be set at:

General Fund: \$ 53,674,697.25  
Bond Fund: \$ -

2. The total assessed value of property differs from last year's total assessed value by 8.97 percent.
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 0.082841 per \$100 of assessed value.
4. Central Community College proposes to adopt a property tax request that will cause its tax rate to be 0.085391 per \$100 of assessed value.
5. Based on the proposed property tax request and changes in other revenue, the total operating budget of Central Community College will increase (or decrease) last year's budget by 0.51 percent.
6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 15, 2023.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt Resolution # \_\_\_\_\_.

Voting yes were:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Voting no were:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023

CENTRAL COMMUNITY COLLEGE  
HAZARDOUS MATERIALS AND ACCESSIBILITY BUDGET RESOLUTION

For the fiscal year 2023-24, the Hazardous Materials and Accessibility Budget of \$415,000 is approved.

Approved this 21st day  
of September, 2023

---

Rita Skiles  
Chair, Board of Governors



CENTRAL COMMUNITY COLLEGE  
BUDGET RESOLUTION

For the fiscal year 2023-24, the budget of expenditures and revenues as represented within the State of Nebraska 2023-24 Basic Budget Form is approved.

Approved this 21st day  
of September, 2023

---

Rita Skiles  
Chair, Board of Governors



CENTRAL COMMUNITY COLLEGE  
RESOLUTION FOR ADDITIONAL 1% BUDGET INCREASE

The College President recommends the following Motion:

The Central Community College Board of Governors approves the additional one percent (1%) increase of Restricted Funds as shown on the 2023-24 Budget Form LC-CC.

Approved this 21st day  
of September, 2023

---

Rita Skiles  
Chair, Board of Governors



CENTRAL COMMUNITY COLLEGE  
RESOLUTION FOR SETTING THE PROPERTY TAX REQUEST

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the property tax request for the prior year shall be the property tax request for the current year for purposes of the levy set by the County Board of Equalization unless the Governing Board of Central Community College passes by a majority vote a resolution or ordinance setting the tax request at a different amount; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request; and

WHEREAS, it is in the best interests of the college that the property tax request for the current year be a different amount than the property tax request for the prior year.

WHEREAS, the 1% treasury commission tax is included in this tax request.

NOW, THEREFORE, the Governing Board of Central Community College, by a majority vote, resolves that:

1. The 2023-24 property tax request be set as follows:


General Fund	42,261,587.17
Capital Improvement Fund	10,993,960.09
Haz/Access	<u>419,150.00</u>
Total	53,674,697.25

2. A copy of this resolution be certified and forwarded to the County Clerk of the home county.

Approved this 21st day  
of September, 2023

\_\_\_\_\_  
Rita Skiles  
Chair, Board of Governors





**Board Work Session**  
**ADVISE Overview and Retention Initiatives**  
**September 21, 2023**

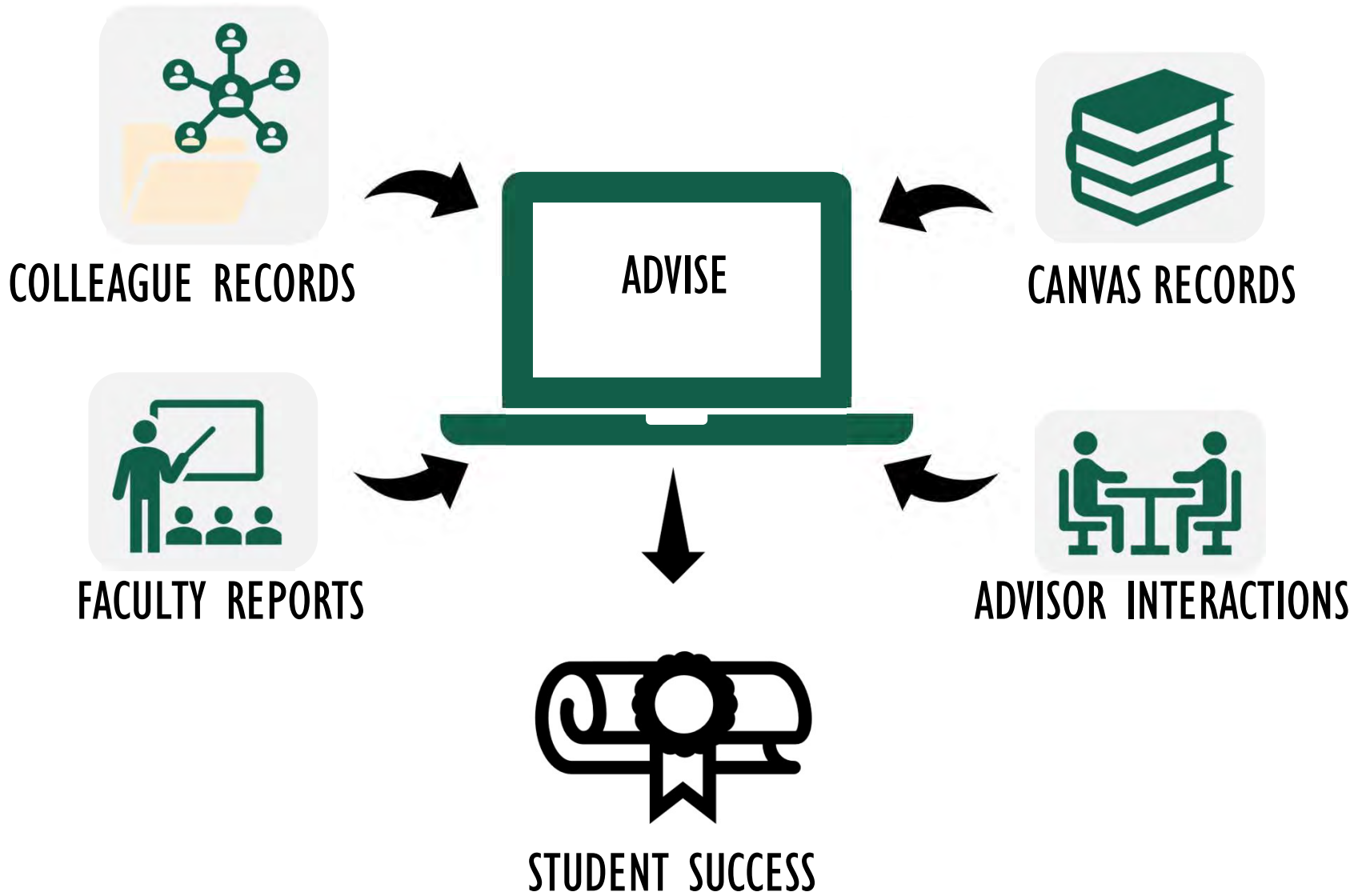
# Ellucian Advise

- A CRM software system that uses real-time data to identify students in need of support and provides systematic tools to effectively engage with students
- Creates a “data hub” for gathering and analyzing information on student performance from various sources
- Onboarding process took several months, starting in March 2022
- Continued implementation work is ongoing



# ADVISE Software Capabilities

- ❑ TRACK STUDENT PERFORMANCE
  - Detect when students need academic support through student self-reporting and/or faculty input
  - Identify academic concerns early and take swift action using automated tools
- ❑ TAILORED COMMUNICATIONS AND OUTREACH
  - Create customized communication plans and nudges based on specific criteria
  - Personalize messages to help students feel more connected
- ❑ ENHANCED RETENTION STRATEGIES
  - Pinpoint at-risk student populations against customizable success benchmarks
  - Monitor high-priority issues and coordinate support from multiple support offices

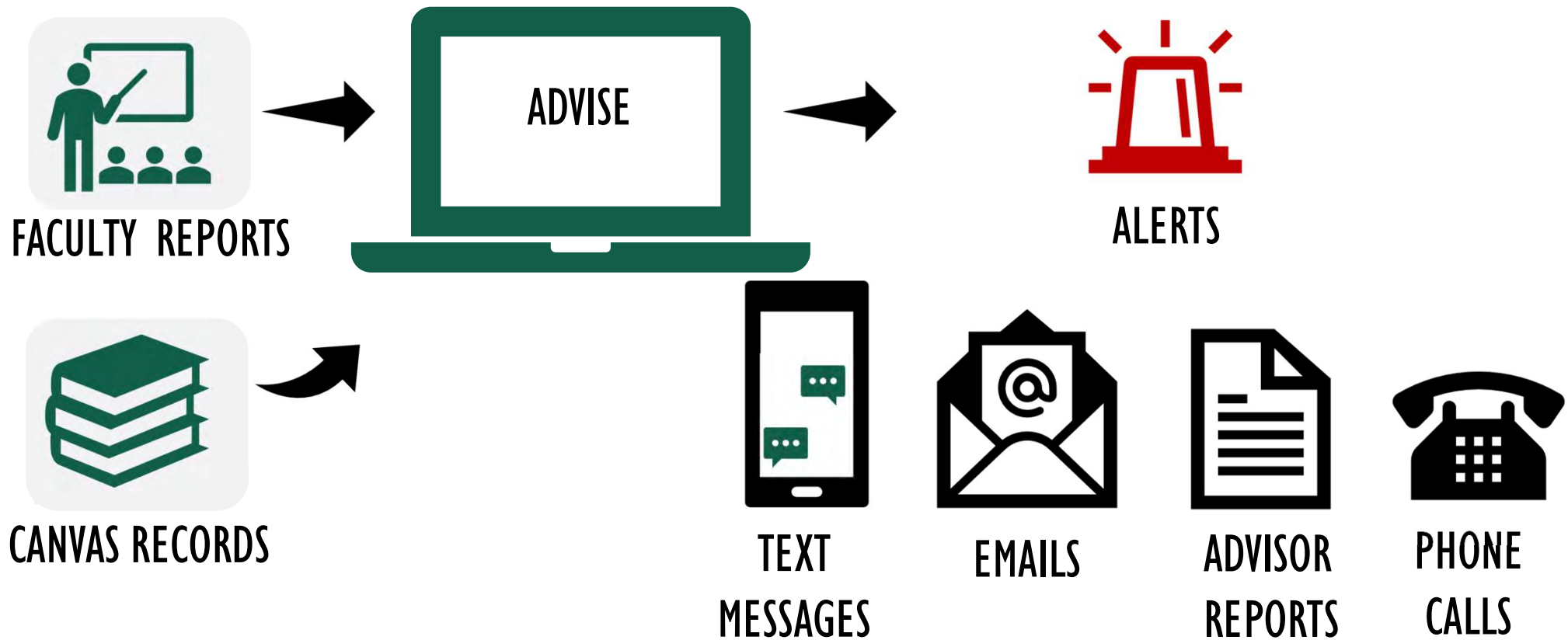


# CCC Early Alert System

- Early alert programs, sometimes known by other names such as “early warning systems,” are a recognized tool for improving student retention in higher education.
- Used to track academic indicators, including grades and academic progress. The most commonly used indicator is attendance, which research suggests is correlated with grade performance
- CCC developed a home-grown system in 2008.
- Faculty required to report at designated points/stages in the semester.



# Early Alerts



# Text Message Example

**Text Message Template: CCC - Check your CCC Email**

{{Alert First Name}} Please check your CCC email. You have an important message that needs action. Here is the link for your CCC email: <https://outlook.com/cccneb.edu>.

# Email Example

Email Template: CCC - Failing

**Subject: Failing Grade in** `{!Alert:Section;}`

Dear `{!Alert:Regarding;}`,

I am reaching out to you to offer guidance and support. Your instructor has indicated that you currently have a failing grade in `{!Alert:Section;}`. Based on your current performance, you may be in danger of failing this course. Please know that many college students find that they need to utilize tutoring and other support services to help them achieve success while in college. However, I urge you to act promptly. There are steps you can take and services you can take advantage of to help improve your grade and outcome in this course. I recommend that you take the following steps as soon as possible.

## Your Action Steps:

- **Contact your instructor** for `{!Alert:Section;}`, immediately to see what you can do to help you improve your grades and successfully complete this course. You can find your instructor's contact information in your course syllabus found in [Canvas](#).
- **Our Academic Success Centers** offer tutoring (virtual and in-person), assistance with writing projects, free computer access, and a quiet place for you to study or receive academic help. Be sure to take advantage of these free services and contact our [Academic Success Center](#) staff for assistance.
- **Need additional resources?** CCC has a variety of [support services](#) to help you on your path to success. Please take advantage of these resources. We are here to assist you!
- **If you are considering not continuing with this course**, you will need to officially Drop/Withdraw from the course through the [Registration](#) office. Please call PhoneCentral at 308-398-7412 for assistance. If you are receiving financial aid, it is very important you check with the [Financial Aid](#) office first, as changes to your schedule may affect the status of your financial aid.

Your success at Central Community College is very important to us! If you have additional questions, please reach out to the Student Success Administrative Assistant, Jennifer Wurdeman, at 402-562-1244 and she will be happy to assist you.

Sincerely,

Elizabeth Klitz, Ph.D.  
Vice President of Student Success and Enrollment Management  
Central Community College  
[bprzymus@cccneb.edu](mailto:bprzymus@cccneb.edu)  
402-562-1284

# Email Example

Email Template: CCC – Applause

**Subject: Great work in** `{!Alert:Section;}`

Dear `{!Alert:Regarding;}`,

Congratulations!

Your instructor wants to let you know that they appreciate the hard work you are putting into your academic performance in `{!Alert:Section;}`. Your dedication to your studies is very much appreciated and has not gone unnoticed. Any additional comments that your instructor shared are noted below.

`{!Alert:Submitter's Comments;}`

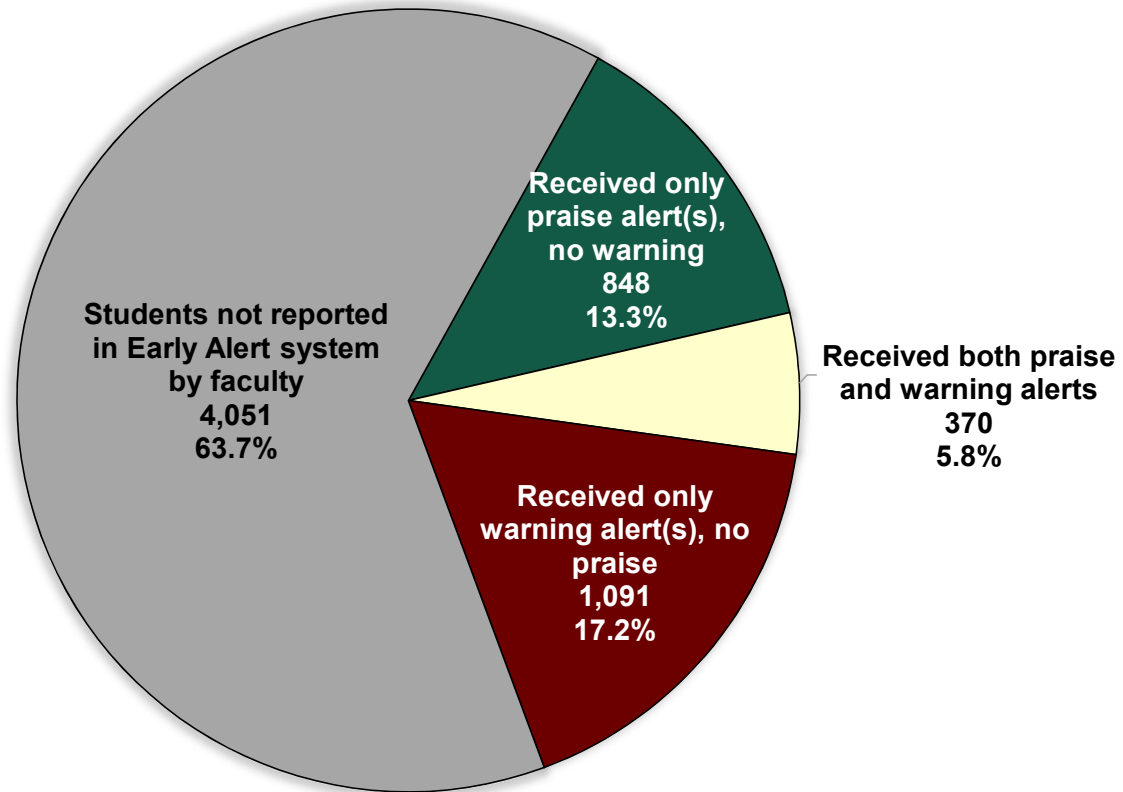
Keep up the great work!

Sincerely,

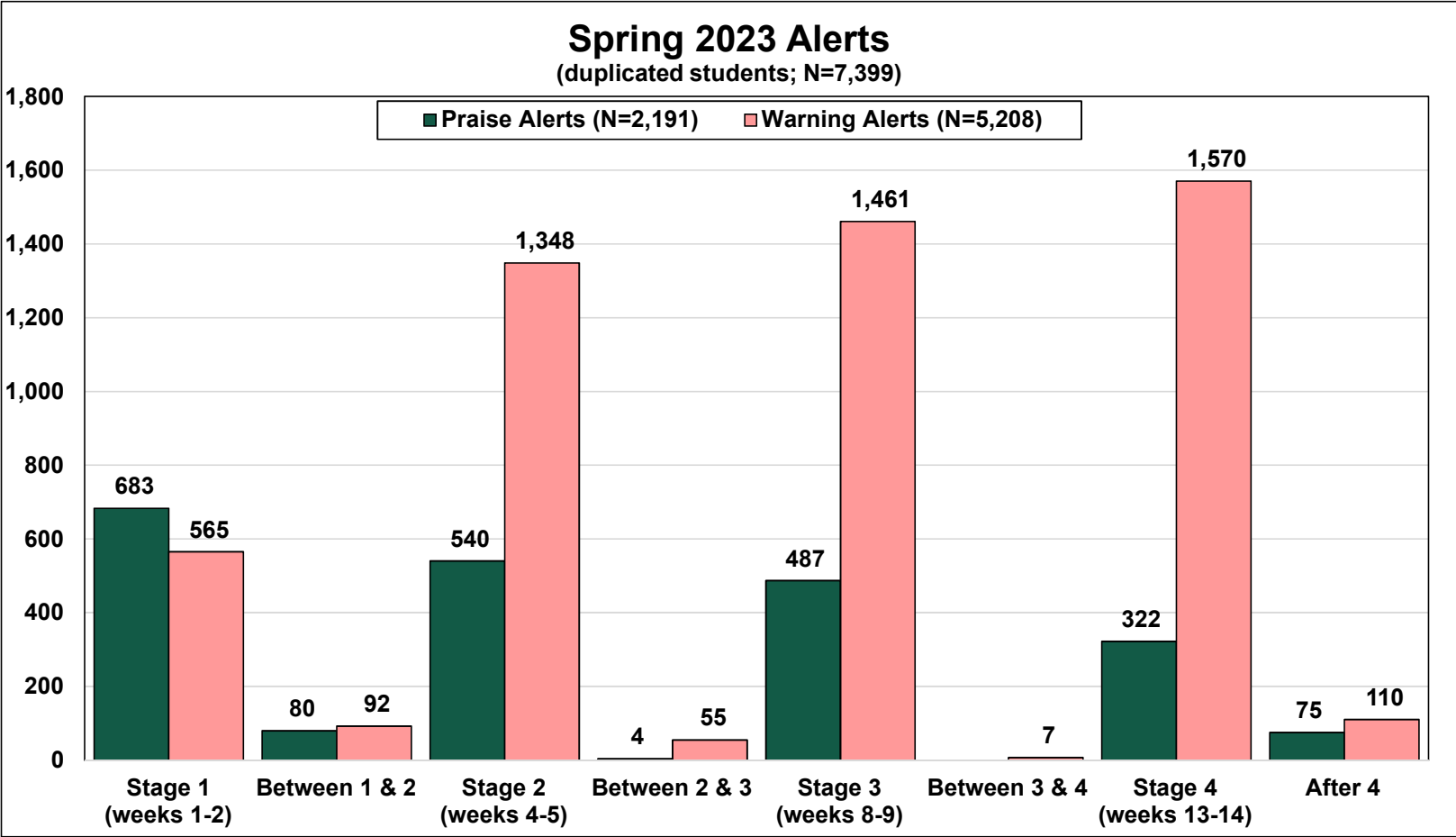
Elizabeth Klitz, Ph.D.  
Vice President of Student Success and Enrollment Management  
Central Community College  
[bprzymus@cccneb.edu](mailto:bprzymus@cccneb.edu)  
402-562-1284

# Spring 2023 Population

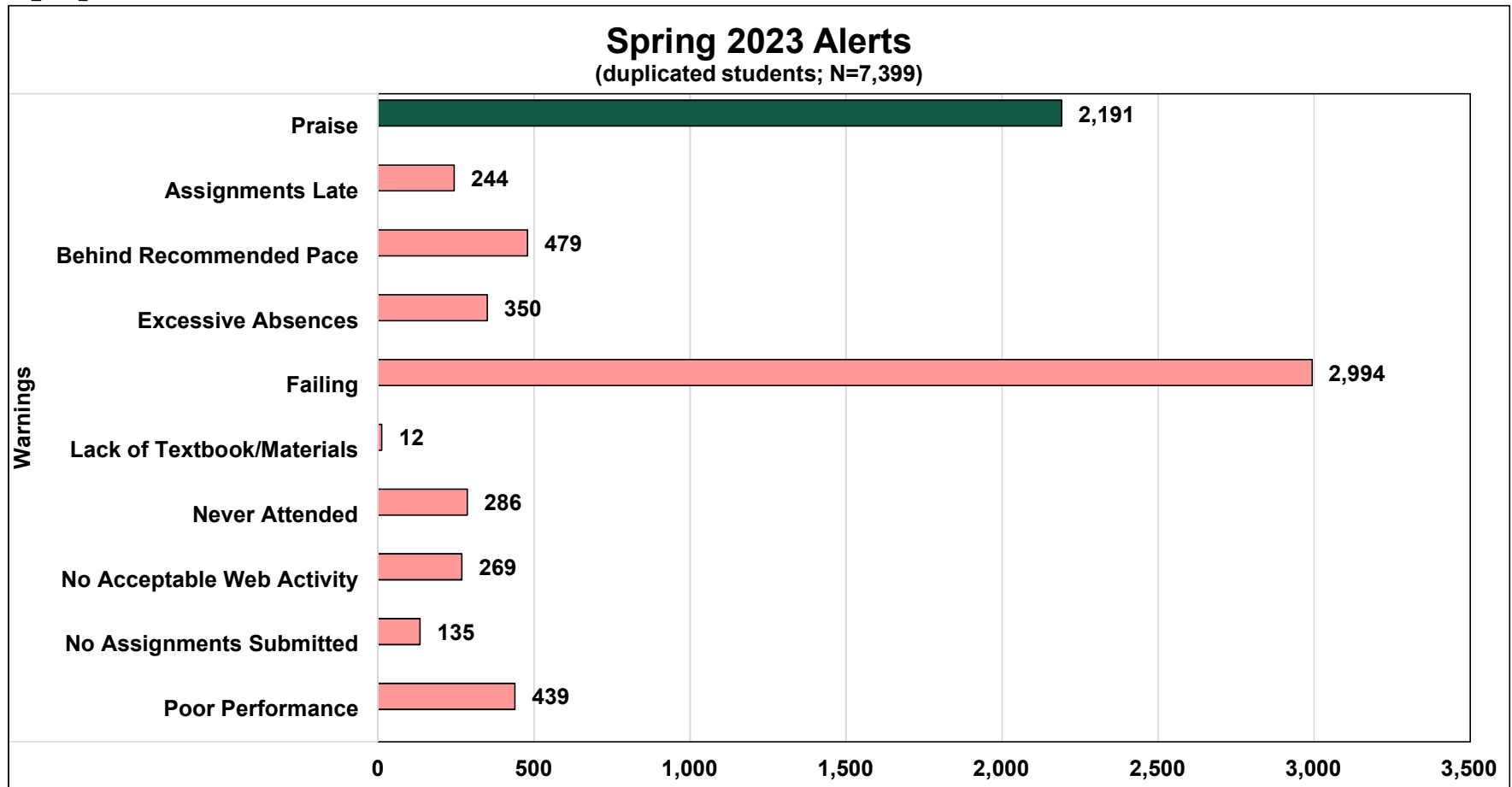
Spring 2023 Unduplicated Credit Students  
(N=6,360)



# Alerts By Stage

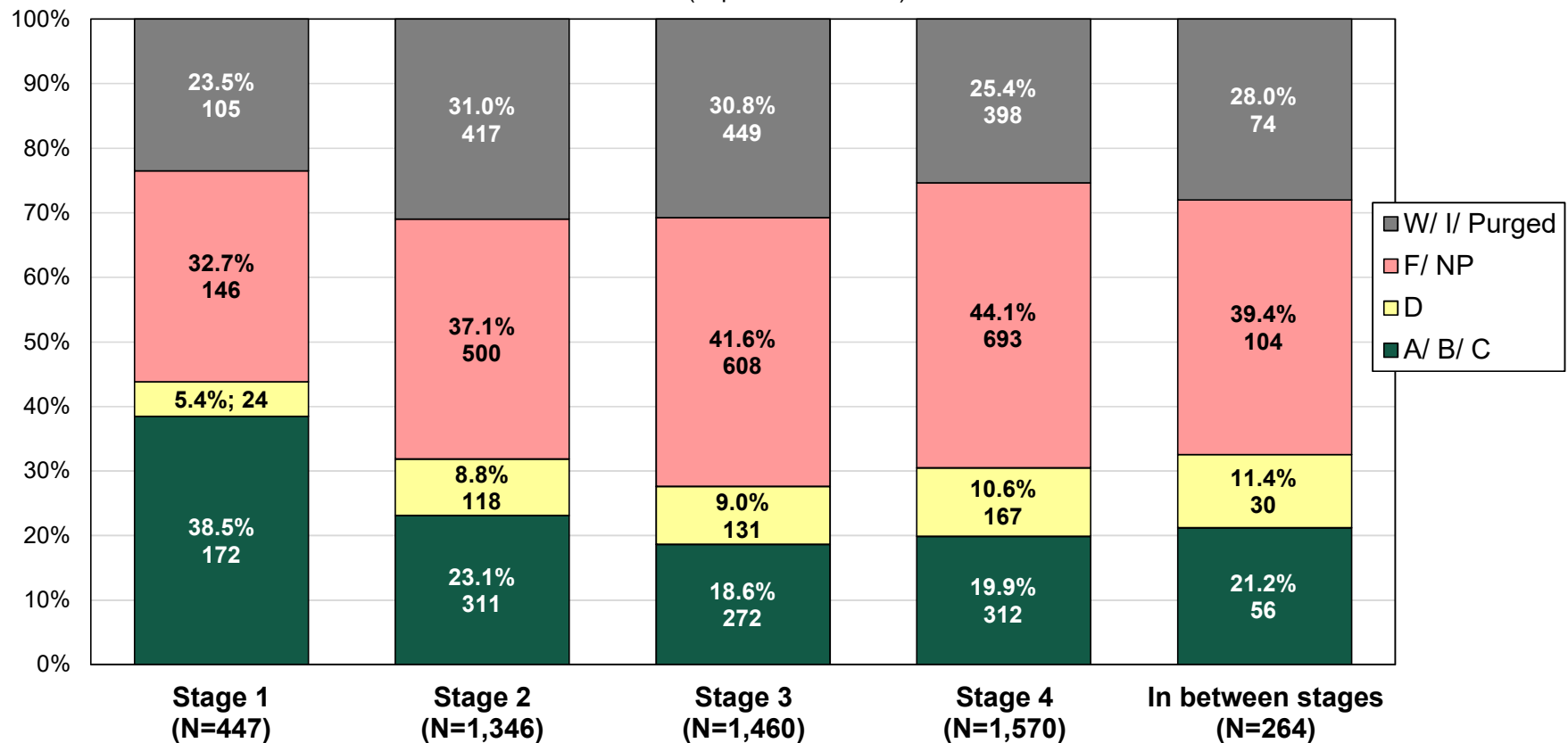


# Types Of Alerts



# Grade Distribution Of Alerts

Spring 2023 Outcome Based On Warning Alert(s) Reported  
(duplicated students)



# Award-Seeking Students: Scoring Plan



## Academic Performance (30%)

- Below SAP
- Prior Term GPA < 2.0
- Cum GPA < 2.0
- Withdrawn from 1 or more sections in the current term



## Student Details (25%)

- Late Registration
- Part-time Student



## Early Alerts (35%)

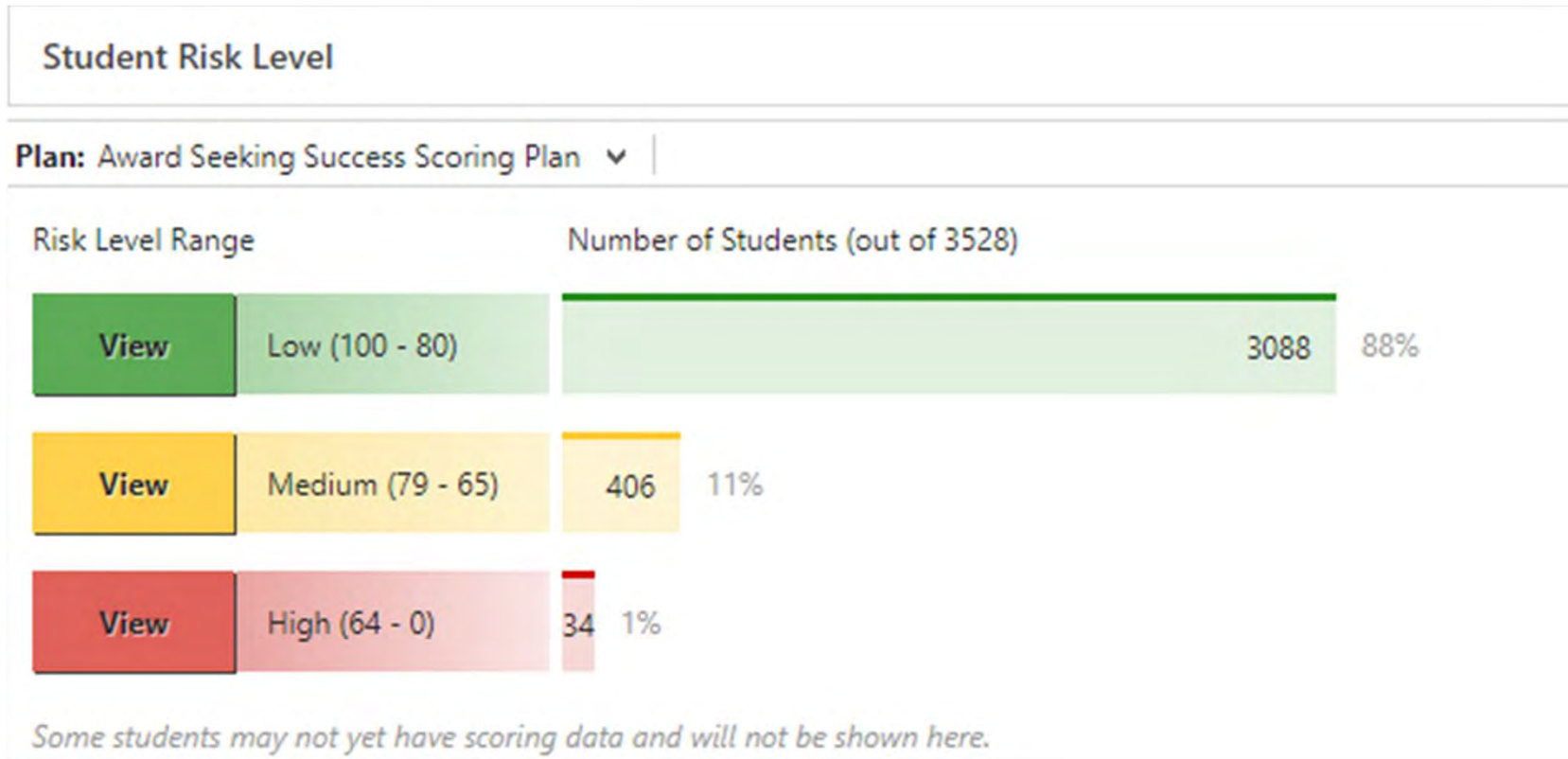
- Between 3-5 Alerts in the current term
- Between 6-8 Alerts in the current term
- 9 or more Alerts in the current term



## Student Holds (10%)

- Registration and Award Holds

# Award-Seeking Students (current status)



# Academic Recovery Taskforce

- Collegewide Taskforce working on an academic recovery process for students identified in the red for the Award-Seeking Scoring Plan
- Students who fall below academic standards of progress would also be required to participate in Academic Recovery
- Interventions can include
  - *Assigned to an Academic Recovery Specialist*
  - *Required online modules to strengthen time management, study skills, awareness of campus resources, etc.*
  - *Student self-assessment to identify academic barriers*
- Anticipated timeline – Academic Recovery procedures in place by Fall 2024

# CCC Retention Team

## **Dr. Beth Klitz**

*VP of Student Success and Enrollment  
Management*

## **Julie Mullen**

*Director of Success Coaching*

## **Krynn Larsen**

*TRiO Program Director*

## **Erika Wolfe**

*Associate Dean of Students - Hastings*

## **Mark Francis**

*Application Database Administrator - Student  
Focus*

## **Ashley Weets**

*Associate Dean of Students - GIK*

## **Tod Heier**

*Associate Dean of Academic Education - Columbus*

## **Lisa Gdowski**

*Director of Financial Aid - Columbus*

## **Francesca Davis**

*Institutional Research Coordinator*

Questions?

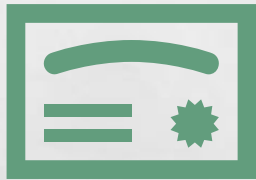
CENTRAL COMMUNITY COLLEGE'S PROCESS FOR

# DETERMINING QUALIFIED FACULTY



September 21, 2023  
by Candace L. T. Walton, Ph.D., CAO  
Central Community College

# WHAT WE'LL REVIEW TODAY...



Review of accreditation requirements.



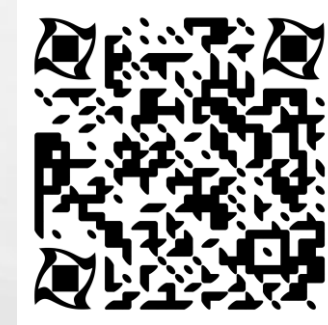
Central's credential process.



Results.  
Continued improvement.

# DETERMINING QUALIFIED FACULTY

- This presentation references HLC's Determining Qualified Faculty document
  - Applies to all faculty including dual credit/early college/early entry



[https://download.hlcommission.org/FacultyGuidelines\\_OPB.pdf](https://download.hlcommission.org/FacultyGuidelines_OPB.pdf)

# HLC CREDENTIALIAL BASICS

- Minimally qualified faculty should be able to engage professionally with colleagues regarding learning objectives for program outcomes for graduates, as well as possess knowledge, skills and dispositions appropriate to the credential awarded.
- Applies to all faculty who are responsible for teaching/assigning grades in credit courses: part-time, adjunct, dual credit, temporary and/or non-tenure track.
- Institutions must be able to demonstrate consistent procedures and careful consideration of qualifications.
- Must comply by September 2017.

# HLC CREDENTIALIAL BASICS (CONT'D)

- Instructors possess an academic degree relevant to what they are teaching and one level above the level at which they are teaching – except terminal degree or when equivalency is established.
  - Equivalency through work-based experience is allowable. To do so, the institution must define a minimum threshold of type and length of professional experience and an evaluation process that is used in the appointment process.
- For gen ed or non-occupational courses, instructor should hold a Master's degree or higher in the discipline or subfield. If the instructor holds a Master's in a field other than the field they are teaching, that faculty member should have completed a min. of 18 graduate hours in the discipline or subfield.

# HLC CREDENTIALIAL BASICS (CONT'D)

- If a faculty member has not earned 18 graduate credits or more, the institution should be able to explain and justify its decision to assign the individual the courses taught. The decisions should be supported by policy and procedure that are acceptable to professional judgement of peer reviewers.
- Faculty in career and technical education programs should hold a bachelor's degree in the field or a combination of education, training and tested experience. These qualifications are allowable even in the instances where technical/occupational courses transfer.

# HLC CREDENTIALIAL BASICS (CONT'D)

- Tested experience may substitute for an earned credential or portions of the requirements. Institutions are allowed to determine what is equivalent to the degree it would otherwise require for a faculty position.
- Institutions should establish hiring qualifications that outline a minimum threshold of experience and a system of evaluation.
- The faculty hiring qualifications related to tested experience should be reviewed and approved through faculty governance process at the institution and highlighted for the peer-review team.

# HLC CREDENTIALIAL BASICS (CONT'D)

- Dual credit instructors should hold the same minimum qualification as the required by the institution's own faculty.
- Classroom experience alone, however lengthy or respected, is not a substitute for the content needed for college credit.
- Many high school instructors may have a Master of Education, but not specifically in a discipline related to content like English, history or math. A Master of Education does not demonstrate a qualification to teach dual credit courses.
- Dual credit instructors are allowed to teach if they have a plan in place to attain the credentials, but the credentials must be completed by September 1, 2025. This HLC deadline has been extended several times.



HLC's Dual Credit [extension link](#)

# CENTRAL'S CREDENTIAL PROCESS

- All disciplines taught at Central have a minimum credential level (determined minimum academic and professional qualifications) established along with a listing accepted related subfields, licensure requirements, etc. The governing Minimum Faculty Qualifications document is stored on the intranet and accessible by all instructional leaders and faculty. Faculty and administration initially approved the document in 2016-2017.
- We have made small amendments to the document over the years when adding programs, changes in licensure requirements, when the College recognized a need for further clarification, and so on.
- The Chief Academic Officer and Deans of Instruction are the only credential reviewers at the College. This allows consistency of interpretation and documentation among the instructional leadership. The CAO's office is responsible for compliance and management of this process.

# CENTRAL'S CREDENTIAL PROCESS

- Upon applying for a faculty/instructional position at CCC, all faculty/instructional applicants are reviewed using the minimum credential required for the discipline the applicant will teach and a decision is made MET/NOT MET/CREDENTIAL PLAN. Applicants that rank “met” are forwarded for consideration and “not met” are not forwarded to the search committee. Applicants who rate “credential plan” are required to have a credential plan on file prior to hire. Instructional Deans work with HR and the CAO to complete this requirement.
- All reviewed application materials are securely stored with the review document.
- Dual credit instructors who are not primarily employed by CCC are reviewed in the same method, but because HLC allows a credential plan for these instructors, instructors who teach gen ed are allowed to begin teaching when they reach 12 graduate hours in the discipline. A written plan with deadlines and expectations and mutually signed and reviewed until completion. When the credential plan is completed, a credential review is made and filed as “met” if appropriate.

# CENTRAL'S CREDENTIAL PROCESS

- All faculty who have taught for credit courses from present back to Spring 2017 term must have credential reviews on file. Any files with missing materials and former faculty who are no longer available to provide documentation are marked as “not met” and a justification about lack of access to credential information from former employee. If the employee should wish to return to CCC, then the College collects needed credential information at the time of application and credentials are reviewed as part of the hiring process described above.
- The credentialing decision is entered into Colleague for each faculty member by discipline.
- To maintain compliance with Central's process, course schedulers can search in Colleague by discipline to see a list of all available credentialed faculty members for each discipline.

# CENTRAL'S CREDENTIAL PROCESS

## Minimum Criteria Faculty (approved CCC 5/27/2017)

All credits and degrees must be earned at an accredited institution.

Prefix	Prefix Name	Award	Degree Requirements	Additional Required Certification/Licensure	Related Sub Fields	Comments/Work Experience	Relevant Work Experience Equivalencies
CNST	Construction Technology	AAS	<p>A minimum of a bachelor's degree or higher in the field or related field and three (3) years collective relevant work experience; or</p> <p>An AAS degree and recognized industry certification in the field such as solid surface certification (corian, swanstone, megranite, etc.) and three (3) years collective relevant work experience; or</p> <p>An AAS in the field or related field and five (5) years of collective relevant work experience; or</p> <p>More than ten (10) years of collective work experience; industry certification and enrollment in a related AAS degree program.</p>	None Required	Construction Management; Architectural Drafting with Construction course work	Jobsite Construction Coordinator/Supervisor; Construction Superintendent; Self-Employed Contractor; Industrial Tech High School Teacher specializing in Construction; Habitat for Humanity Construction Supervisor; Construction Jobsite Foreman; Construction Building Inspector; Mill shop/Cabinet Shop Foreman; Construction Estimator	Two (2) years experience teaching in the field; 48 hours - CCC or industry workshops; 240 hours return to industry/internships or combination of workshops/industry internships; required industry certifications

NAME:		CCC ID:	
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OFC USE ONLY:
____ Colleague
____ Perceptive
____ Copy to Dept
Updated 4/1/23

STATUS:	Full-time	Part-time	<b>Early College</b> High school teachers teaching through Early College must have 12+ graduate credits in the content and a completed Master's degree; they may be allotted time to obtain the remaining 6 credits. An approved plan for completion must be submitted.
			High School / Position:

Prior to teaching in Academic Education, an instructor must hold a Master's degree with 12+ graduate credits in the discipline.

A plan explaining how the instructor will complete the remaining required six (6) credits must be approved by Division Dean and the Chief Academic Officer.

Prefix Name Dept Award	Credential Qualifications: <ul style="list-style-type: none"> <li>Academic (AQ)</li> <li>Professional (PQ)</li> </ul>	Add'l required certification/ Licensure:	Related Subfields:	Comments / Work Experience:	Relevant Work Experience Equivalencies:
<b>CNST</b>  Construction  Technology  Skilled & Technical  Sciences  AAS	A minimum of a bachelor's degree or higher in the field or related field and three (3) years collective relevant work experience; or An AAS degree and recognized industry certification in the field such as solid surface certification (Corian, swanstone, megranite, etc.) and three (3) years collective relevant work experience; or An AAS in the field or related field and five (5) years of collective relevant work experience; or More than ten (10) years of collective work experience; industry certification and enrollment in a related AAS degree program.	None Required	Construction Management; Architectural Drafting with Construction course work	Jobsite Construction Coordinator/Supervisor; Construction Superintendent; Self-Employed Contractor; Industrial Tech High School Teacher specializing in Construction; Habitat for Humanity Construction Supervisor; Construction Jobsite Foreman; Construction Estimator	Two (2) years experience teaching in the field; 48 hours - CCC or industry workshops; 240 hours return to industry/internships or combination of workshops/industry internships; required industry certifications

Academic & Professional QUALIFICATIONS:	MET	<b>QL</b> (Qualified with Limitations)	NOT MET
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ACADEMIC LEVEL:	<b>GR</b> (Masters / PhD)	<b>GC</b> (18 Graduate Credits)	<b>JD</b> (Justified by Dean)	<b>CP</b> (Credentials in Progress) *Complete plan sheet
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NOTES and JUSTIFICATION:	<input type="checkbox"/> Instructor meets qualifications to teach PRDV courses.
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REVIEWED BY:		DATE:	
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# CREDENTIALS TO DATE

Over 1,000 sets of transcripts and resumes reviewed, documented and filed.

- All full-time and part-time faculty back to January 2017.

On-going:

- Deans review would-be dual credit and adjuncts each week.
- CAO reviews all full-time faculty applications which averages about 5-7 applications a week over the year.

# CREDENTIALS ON FILE...

Division	Qualified to teach*	Discipline w/ most qualified #s*
Arts, Sciences & Business	552	MATH (90)
Career Technical Sciences	240	AGRI (32)
Nursing	62	NURS (62)
Health Sciences	54	DENH (20)
Health Services and Safety	152	n/a

Total reviewed faculty with CCC IDs\*: 1,037

Total individuals approved to teach in 1+ disciplines: 177

\*Numbers are duplicated.

# CENTRAL'S CREDENTIAL PROCESS

## Challenges:

- Diligence reviewing, documenting, entering, storing credentials every time.
- Keeping credentials expectations and documentation current, accurate.

## Benefits:

- Very Transparent.
- Easy to check on credential status.
- Confidence that a standard is being upheld.
- Mature, established process, as evidence for our accreditor.

**QUESTIONS?**



**REIMBURSEMENT CONTRACT  
(CCC Infrastructure Expansion)**

This Redevelopment Contract is made and entered into as of the 12<sup>th</sup> day of ~~August~~<sup>September</sup>, 2023, by and between the City of Grand Island, Nebraska, a Nebraska municipality of the first class ("City"), and Central Community College, a Nebraska Nonprofit Corporation ("College").

WITNESSETH:

WHEREAS, the College presented its plan for expanded facilities, housing and infrastructure to the City Council on September 20, 2022;

WHEREAS, the College asked for up to \$500,000.00 of the City's federal ARPA allocation towards investment in the needed infrastructure;

WHEREAS, the City voted on March 14, 2023 in Resolution 2023-71 to allocate up to \$500,000.00 of the City's federal ARPA allocation to the College for the infrastructure portion of the expansion project;

WHEREAS, City and College desire to enter into this Reimbursement Contract in order to provide for the expansion of the campus;

WHEREAS, the City is willing to support the above described expansion of the campus in accordance with the College's presentation; provided that, College is willing to agree to covenants and conditions regarding reimbursement of expended funds; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein set forth, City and College do hereby covenant, agree and bind themselves as follows:

**ARTICLE I**

**DEFINITIONS AND INTERPRETATION**

Section 1.01 Terms Defined in this Reimbursement Contract.

Unless the context otherwise requires, the following terms shall have the following meanings for all purposes of this Reimbursement Contract, such definitions to be equally applicable to both the singular and plural forms and masculine, feminine and neutral gender of any of the terms defined:

“**City**” means the City of Grand Island, Nebraska.

“**College**” means the Grand Island campus of Central Community College.

“**Governing Body**” means the Mayor and City Council of the City.

“**Mortgage**” shall mean a real estate mortgage, deed of trust or other instrument creating an encumbrance or lien as security for a loan on the Redevelopment Project Area.

“**Mortgage Holder**” shall mean a mortgagee, trustee or holder in reference to a Mortgage.

“**Redevelopment Project Area**” means that certain real property situated in the City of Grand Island, Hall County, Nebraska which is owned by Central Community College.

“**Redevelopment Project**” means the improvements to the Grand Island campus of Central Community College and as used herein, shall without limitation, those improvements include the Redevelopment Project Improvements:

“**Redevelopment Project Improvements**” shall mean the Private Improvements and Public Improvements.

“**Private Improvements**” shall mean the anticipated private improvements to be constructed, improved or rehabilitated as part of the Redevelopment Project that is within the Redevelopment Project Area:

- Paving of extension of Tech Drive;

“**Public Improvements**” shall mean the anticipated public improvements, constructed, improved or rehabilitated as part of the Redevelopment Project that is within the Community Redevelopment Area:

- Public utilities in dedicated easements or abutting rights-of-ways including, but not limited to, sanitary and storm sewer, municipal electrical service and water mains;
- Any other public improvements permitted by the Act.

“**Reimbursement Contract**” means this redevelopment contract between the City and College, as the same may be amended from time to time.

Section 1.02 Construction and Interpretation.

The provisions of this Reimbursement Contract shall be construed and interpreted in accordance with the following provisions:

(a) Whenever in this Reimbursement Contract it is provided that any person may do or perform any act or thing the word "may" shall be deemed permissive and not mandatory and it shall be construed that such person shall have the right, but shall not be obligated, to do and perform any such act or thing.

(b) The phrase "at any time" shall be construed as meaning at any time or from time to time.

(c) The word "including" shall be construed as meaning "including, but not limited to."

(d) The words "will" and "shall" shall be construed as mandatory.

(e) The words "herein," "hereof," "hereunder", "hereinafter" and words of similar import shall refer to the Reimbursement Contract as a whole rather than to any particular paragraph, section or subsection, unless the context specifically refers thereto.

(f) Forms of words in the singular, plural, masculine, feminine or neutral shall be construed to include the other forms as the context may require.

(g) The captions to the sections of this Reimbursement Contract are for convenience only and shall not be deemed part of the text of the respective sections and shall not vary by implication or otherwise any of the provisions hereof.

## **ARTICLE II**

### **FINDINGS AND REPRESENTATIONS**

#### Section 2.01 Findings and Representations City.

The City makes the following findings and representations:

(a) The City deems it to be in the public interest and in furtherance of the purposes of the City to accept the proposal submitted by College as specified herein.

(b) The expansion is expected to achieve the public purposes of by among other things, increasing employment, increasing investment, and improving public infrastructure.

#### Section 2.02 Representations of College.

The College makes the following representations:

(a) The College is a Nebraska Nonprofit Corporation, having the power to enter into this Reimbursement Contract and perform all obligations contained herein and by proper action has been duly authorized to execute and deliver this Reimbursement Contract.

(b) The execution and delivery of this Reimbursement Contract and the consummation of the transactions herein contemplated will not conflict with or constitute a breach of or default under any bond, debenture, note or other evidence of indebtedness or any contract, loan agreement or lease to which College is a party or by which it is bound, or result in the creation or imposition of any lien, charge or encumbrance of any nature upon any of the property or assets of the College contrary to the terms of any instrument or agreement.

(c) There is no litigation pending or to the best of its knowledge threatened against College affecting its ability to carry out the acquisition, construction, equipping and furnishing of the project or the carrying into effect of this Reimbursement Contract or in any other matter materially affecting the ability of College to perform its obligations hereunder.

(d) College agrees and covenants for itself its successors and assigns that it will not discriminate against any person or group of persons on account of race, sex, color, religion, national origin, ancestry, disability, marital status or receipt of public assistance in connection with the Project. College will comply with all applicable federal, state and local laws related to the Project.

### **ARTICLE III**

#### **THE PARTIES OBLIGATIONS RELATING TO REIMBURSEMENT**

##### **A. OBLIGATIONS OF THE CITY**

###### Section 3.01 A City General Fund Grant Reimbursement.

(a) City agrees to timely provide the College the sum of up to \$500,000.00, for purposes of assisting in the implementation of the Project and as reimbursement in the design, construction and implementation of the eligible Public and Private Improvements identified in paragraph 3.01A (d) below. The Authority shall grant those funds to the College or its lender if an assignment of said funds has been received by the City for reimbursement of eligible costs paid by the College but only for those Improvements identified in paragraph 3.01A (d) below.

(b) College shall provide City a detailed budget with expenditure categories for all reimbursable Public Costs identified in paragraph 3.01A.

(c) College shall submit invoices and proof of payment to the contractor for items to be reimbursed set aside funds. The Assistant City Administrator shall approve or deny a request for reimbursement within fourteen (14) days of College's submittal of invoices and proof of payment. Upon the Assistant City Administrator's approval, the invoices shall be submitted to the City Administrator for further approval or denial within fourteen (14) days of submittal. Thereafter, the City shall, within ten (10) days of approval by the City Administrator, forward funds to the College.

(d) Reimbursement requests shall be submitted no more than one time per calendar month and shall be paid by the City within sixty (60) days of receipt. The request shall be signed by the designated party for the College, for the following public and private infrastructure improvements, to wit:

- 1) Replacement, relocation or abandonment of the City's sanitary sewer collection system, manholes and surface repair and acquisition, construction and installation of other necessary improvements and betterments to the City's sanitary sewer system and facilities.
- 2) Replacement, relocation or abandonment of the City's storm sewer collection system, manholes and surface repair and acquisition, construction and installation of other necessary improvements and betterments to the City's storm system and facilities.
- 3) Replacement, relocation or abandonment of the City's drinking water main distribution pipes, valves, vaults and surface repair and acquisition, construction and installation of other necessary improvements and betterments to the City's drinking water system and facilities.
- 4) Construction of extension of Tech Drive to City street construction standards as approved by City Engineer.
- 5) Installation of electrical main conduit and transformer pads.

PROVIDED, HOWEVER, IN ALL EVENTS THE TOTAL REIMBURSEMENT HEREUNDER SHALL NOT EXCEED \$500,000.00. The amount of costs on paragraph 3.01A(d) may shift between categories. The parties agree that any pledge and grant paid pursuant to this paragraph 3.01A to the College as reimbursement for the cost of the public and private infrastructure improvements are for the benefit of the City and the public and are granted pursuant to the contract provisions described herein and that such grant funds are not under the dominion and control of the College and should not be construed as income to the College under Internal Revenue Code Section 61 (I.R.C. § 61).

Any amounts paid for the professional fees, design fees attributable to the above list of improvements shall qualify as reimbursable costs.

The amounts set forth above are reasonable best estimates at the time and it is agreed to and understood that such estimates are subject to change as part of the specific site plans, design specifications, locations, City approvals and public regulations. The reimbursable amounts may be applied or reallocated to any one or all of the stated line items above, irrespective of the costs set forth above, up to the total maximum reimbursable amount of \$500,000.

(e) No disbursement requests shall be made later than December 1, 2023. Any funds remaining in the account described in paragraph 3.06A (d) after said date shall revert to the City free and clear of any obligation to College or its lender.

## **B. OBLIGATIONS OF COLLEGE**

Section 3.02A Construction Project. College shall:

(a) Shall, provide and pay for: (1) the timely installation of the extension of sanitary sewer mains, potable water mains, electrical infrastructure, storm water detention cells, extension and paving of public and private roads and public sidewalks.

(b) Construct or provide for the construction of all Private Improvements and Public Improvements in compliance with all applicable local, state, and federal building and construction laws and codes.

(c) Until construction of the Project has been completed, make reports in such detail and at such times as may be reasonably requested by the City as to the actual progress of College with respect to construction of the Project. Such reports shall include actual expenditures incurred. Require any general contractor chosen by the College, to obtain and keep in force at all times until completion of construction, policies of insurance including coverage for contractors' general liability and completed operations.

(d) Retain copies of all supporting documents that are associated with the construction of the Project and that are received or generated by the College.

## **ARTICLE IV**

### **DEFAULT, REMEDIES; INDEMNIFICATION**

Section 4.01 General Remedies of City and College.

Subject to the further provisions of this Article IV, in the event of any failure to perform or breach of this Reimbursement Contract or any of its terms or conditions, by any party hereto or any successor to such party, such party, or successor, shall, upon written notice from the other, proceed immediately to commence such actions as may be reasonably designed to cure or remedy such failure to perform or breach which cure or remedy shall be accomplished within a reasonable time by the diligent pursuit of corrective action. Any curing of any default or breach by a Mortgage Holder of College shall be deemed to be a curing by College. In case such action is not taken, or diligently pursued, or the failure to perform or breach shall not be cured or remedied within a reasonable time, this Reimbursement Contract shall be in default and the aggrieved party may institute such proceedings as may be necessary or desirable to enforce its rights under this Reimbursement Contract, including, but not limited to, proceedings to compel specific performance by the party failing to perform or in breach of its obligations. The College hereby acknowledges and agrees that the City shall have completed its required performances and satisfied all of its obligations under this Reimbursement Contract upon payment of grant amounts to the College as set forth in this Reimbursement Contract.

Section 4.02 Forced Delay Beyond Party's Control.

For the purposes of any of the provisions of this Reimbursement Contract, neither the City nor the College, as the case may be, nor any successor in interest, shall be considered in breach of or default in its obligations with respect to the conveyance or preparation of the Project Area or any part thereof for redevelopment, or the beginning and completion of construction of the Project, or progress in respect thereto, in the event of forced delay in the performance of such obligations due to unforeseeable causes beyond its control and without its fault including, but not restricted to, acts of God, pandemics, or of the public enemy, acts of the Government, acts of the other party, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather or delays in subcontractors due to such causes or delays in the issuance of any necessary permits and other governmental approvals; any delay caused by any action, inaction, order, ruling, moratorium, regulation, statute, condition or other decision of any governmental agency having jurisdiction over any portion of the Project Area, over the construction anticipated to occur thereon or over any uses thereof, or by delays in inspections or in issuing approvals by private parties or permits by governmental agencies, governmental requirements and/or shutdowns, or other labor disputes, damage to work in progress by reason of fire or other casualty, unavailability of labor or materials, default of general contractor or other contractors, or causes beyond the reasonable control of a party then, it being the purpose and intent of this provision that in the event of the occurrence of any such forced delay, the time or times for performance of the obligations of the City or of the College with respect to construction of the Project, as the case may be, shall be extended for the period of the forced delay: Provided, that the party seeking the benefit of the provisions of this section shall, within thirty (30) days after the beginning of any such forced delay, have first notified the other party thereto in writing, and of the cause or causes thereof and requested an extension for the period of the forced delay. The provisions of this Section will not operate to excuse any party from the prompt payment of any monies required by this Reimbursement Contract.

Section 4.03 Limitations of Liability; Indemnification.

Notwithstanding anything in this Article IV or this Reimbursement Contract to the contrary, the City's respective elected officials, officers, directors, appointed officials, employees, agents or their governing bodies shall have any pecuniary obligation or monetary liability under this Reimbursement Contract. The sole obligation of the City under this Reimbursement Contract shall be those covenants, promises, pledges, grants, responsibilities and liabilities stated herein. The College releases the City from, agrees that the City shall not be liable for, and agrees to indemnify and hold the City harmless from any liability for any loss or damage to property or any injury to or death of any person that may be occasioned by any cause whatsoever pertaining to the Project; provided that, the College's indemnification under this paragraph shall not apply to intentional misconduct and acts or omissions of the City or their respective elected officials, officers, directors, appointed officials, employees, agents and members of their governing bodies and further provided that, this indemnification shall only apply to the College and not to any other parties.

College agrees to indemnify and hold City harmless to the extent of any payments in connection with carrying out completion of the Project the City may make, for failure of College to make payments of all amounts lawfully due to all persons, firms, or organizations who

performed labor or furnished materials, equipment, or supplies used in construction of the Project; provided that, the College's indemnification under this paragraph shall not apply to intentional misconduct and negligent acts or omissions of the City or its respective elected officials, officers, directors, appointed officials, employees, agents and members of their governing bodies and further provided that, this indemnification shall only apply to the College and not to any other parties.

The Redeveloper will indemnify and hold the City and its respective elected officials, directors, officers, appointed officials, agents, employees and members of their governing bodies free and harmless from any loss, claim, damage, demand, tax, penalty, liability, disbursement, expense (excluding litigation expenses, attorneys' fees and expenses, or court costs), arising out of any damage or injury, actual or claimed, of whatsoever kind or character, to property (including loss of use thereof) or persons, occurring or allegedly occurring in, on or about that portion of the Project owned by the College, during the term of this Reimbursement Contract or arising out of any action or inaction of College, related to activities of the College or its agents during the construction of the public infrastructure or public right of ways in the Project; provided that, the College's indemnification under this paragraph shall not apply to intentional misconduct and negligent acts or omissions of the City or its respective elected officials, officers, directors, appointed officials, employees, agents and members of their governing bodies and further provided that, this indemnification shall only apply to the College and not to any other parties. The City does not waive its governmental immunity by entering into this Reimbursement Contract and fully retain all immunities and defenses provided by law.

## **ARTICLE V MISCELLANEOUS**

### Section 5.01 Governing Law.

This Reimbursement Contract shall be governed by the laws of the State of Nebraska, including but not limited to the Act.

### Section 5.02 Assignment or Conveyance.

That prior to the completion of the Public Improvements, this Reimbursement Contract shall not be assigned by the College without the written consent of the City. Such consent shall not be unreasonably withheld, conditioned or delayed.

### Section 5.03 Binding Effect: Amendment.

This Reimbursement Contract shall be binding on the parties hereto and their respective successors and assigns. The Reimbursement Contract shall not be amended except by a writing signed by the party to be bound.

### Section 5.04 Effective Date and Implementation of Reimbursement Contract.

This Reimbursement Contract is in full force and effect from and after the date of execution hereof by both the College and the City.

Section 5.05 Notices to Parties.

Notices to Parties shall be mailed by certified U. S. Mail, return receipt requested, postage prepaid, to the following addresses:

To College:

Joel L. King  
VP Administrative Services  
3134 W. Hwy 34  
PO Box 4903  
Grand Island, NE 68802-4903  
(308) 398-7315

To City:

Grand Island City Clerk  
100 E. 1<sup>st</sup> Street  
Grand Island, NE 68801

With Copy to:

Stacy R. Nonhof  
Assistant City Attorney  
100 E. 1<sup>st</sup> Street  
Grand Island, NE 68801

Section 5.06 Grants.

The City and College agree that any grant paid hereunder to the College as reimbursement for the cost of the Public Improvements are for the benefit of the City and the public and are granted pursuant to the contract provisions described herein and that such grant funds are not under the dominion and control of the College and should not be construed as income to the College under the Internal Revenue Code Section 61 (I.R.C. § 61). Notwithstanding any contrary provisions herein, any grant(s) described in this Reimbursement Contract will be timely made by the applicable governmental entity.

Section 5.07 Termination of the Reimbursement Contract.

Notwithstanding any contrary provision, this Reimbursement Contract shall terminate without notice upon payment by the City in an amount not to exceed \$500,000.00.

Section 5.08 Counterparts. This Reimbursement Contract may be executed in one or more counterparts which, when assembled, shall constitute an executed original hereof.

Section 5.09 Effective Date of the Reimbursement Contract. This Reimbursement Contract shall not be effective and not be in full force and effect until approved by the Grand Island City Council.

IN WITNESS WHEREOF, City and College have signed this Reimbursement Contract as of the date and year first above written.

ATTEST:

Ronald J. Helber  
Accounts Manager, Central Community College

CENTRAL COMMUNITY COLLEGE  
GRAND ISLAND, NEBRASKA

By: Joel L. King  
Joel L. King, VP Administrative Services

ATTEST:

Jan Graner, Pro Tem  
Clerk

THE CITY OF  
GRAND ISLAND, NEBRASKA

By: Roger J. Stucke  
Mayor

Approved as to Form:

Stacy R. Nonhof  
Stacy R. Nonhof, Assistant City Attorney