

City of Franklin
City of Franklin Community Development Authority
August 6, 2019 7:00 PM City Hall

A Copy of the "Open Meetings Act" is posted in the Council Room
This Agenda can be changed up to 24 hours prior to meeting time per open meeting law.

The Board may enter into closed session to discuss any matter on this agenda when it is determined by the council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of an individual and if such an individual has not requested a public meeting, or as otherwise allowed by law. A closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session.

It is the intention of the Board to take up the items on the agenda in sequential order. However, the Board reserve the right to take up matters in a different order to accommodate the schedules of the board members, persons having items on the agenda, and the public.

1. Call Meeting to Order Roll Call
2. Verification of Open Meetings Notice
3. **Discussion and Action Items**
 - a. Consider, Discuss, and Approve the Minutes from July 25, 2019 Meeting.
 - b. Consider, Discuss and Approve the proposal from Megan Spargo; Benkelman CRA
Coordinator
4. Adjourn

Franklin, Nebraska
July 25, 2019

A meeting of the Mayor and Council of the City of Franklin, Nebraska was held at City Hall in said City on July 25, 2019, at 1:00 PM

Upon roll call, the following Council members were in attendance: Lauren Andersen, Brandon Herrick, Sam Arehart, Craig Bartels, and Zach Siel arriving at 1:15 pm. City Clerk Raquel Felzien, Mayor Margaret Siel and Megan Spargo Benkelman CRA Coordinator.

President Lauren Andersen gave notice that a copy of the Open Meetings Act was properly posted in the Council Chambers.

Notice of this meeting was simultaneously given to the all members of the CDA Board and a copy of their acknowledgement of receipt of the notice and agenda was communicated in the advance notice as in the notice to the Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Megan Spargo, Benkelman CRA Coordinator discussed what Benkelman has done over the past few years with community development.

ATTEST:

APPROVED:

Raquel Felzien, City Clerk

Lauren Anderson, President of CDA Board

(seal)

I, the undersigned, City Clerk of the City of Franklin, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on July 25, 2019. That all subjects included in the foregoing proceedings were contained in the agenda for meeting kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at place of said meeting and the subjects to be discussed at said meeting were provided advance notification.

Dear Mayor Siel, Raquel and members of the Franklin CRA,

Thank you so much for taking time out of your day and allowing me the opportunity to talk about community development in Franklin. It was great to hear that you have the support of your City Council and Mayor to do some great things in Franklin, which makes you ahead of the game.

Frankly, I would be proud to be a part of it! I would like to offer my services as a Community Development Consultant.

Take a look below so that you can get a clear idea of what that might look like should you choose to collaborate with me.

Franklin Community Consultant Proposal

Scope of Work

1. Completing the Nebraska Department of Economic Development Leadership Certified Community (LCC) Application

- The Collection of Community Data (census data, demographics, the recruitment and recognition of volunteers, building permits, City Budget information and Capital Outlay)
- Inputting LOIS Information
- Interviewing Community Stakeholders
- The Implementation of a Business Retention and Expansion Program in Franklin
- Ensuring the requirements for online presence are met for the application. This will include ensuring that Franklin residents have access to business resources, and housing information.
- Strategic Planning- (Either facilitation or arranging for)- Helping with the execution of the strategic plan.
- Packaging the application to include application, strategic plan, comp study, blight study, housing study, zoning and subdivision plans- and the submission of the application.

2. Through the Strategic Planning Process I would like to create a filter for projects with which the Franklin CRA will help. I believe this will provide Franklin an intentional path toward community development- This can change as the needs of your community change.

Cost:

I expect to spend between 10 and 15 hours a week on this project and come to Franklin once a quarter.

\$1,120/month plus mileage at the 2019 Nebraska State Mileage rate of .58/mile at 152 miles x 2.

I use Trello for my Project Management system and would be happy to share with Raquel or any other member of the Franklin CRA for accountability purposes.

Please feel free to contact me with any questions. You can reach me by phone at 308-760-3649 or by email at mcspargo@gmail.com.

Thank you so much for your consideration,

Megan