



City of Franklin Regular Meeting October 8, 2024 6:00 PM City Hall

1. **Call Meeting to Order Roll Call**
2. **Verification of Open Meetings Notice**
3. **Mayor Communications**
 - We are still working on the Dog Ordinance updates
 - The committee is working on the City Shop updates
4. **Consent Agenda**
 - 4.a. Minutes of the previous meetings
 - 4.b. Treasurer's Report
 - 4.c. Budget Report
 - 4.d. Payroll
 - 4.e. Claims
 - 4.f. **Permits: Don Swilley, new structure; Dave Duncan, demo; Caleb Wagner, demo; Weston Brinda, demo**
 - 4.g. NET/STARR next steps:
 - SCEDD award bid(s) for asbestos abatement
 - Complete junk removal
 - Coordinate removal of woodwork, cupboards, etc. (I haven't heard from Dave's cupboard guy)
 - Abate Asbestos
 - Asbestos Inspector re-inspects to ensure clearance/compliance
 - Demolish
5. **Discussion and Action Items**
 - 5.a. Discussion and action Franklin County Sheriff's report
 - 5.b. Discussion and action approve hiring JK Energy Consulting LLC quote for the rate design study for electricity rates for \$7,500
 - 5.c. Discussion and action on bids for insulating the (East) recycling building
 - 5.d. Discussion and action on charges for mattress and box springs collected at a recycling center
 - 5.e. Discussion and action on where to build a dog kennel for loose dogs in the City limits
 - 5.f. Discussion and action on older pickups the city owns and to possibly request bids to sell them

The City of Franklin follows the Nebraska Open Meetings Act. A copy is displayed in this room as required by state law. The Mayor and City Council may enter an Executive Session anytime during the meeting, even if not listed on the agenda. The Mayor and City Council intend to follow the agenda order but may rearrange items to suit schedules. Individuals who wish to address the council may be allotted a speaking time of three minutes per person, per topic. Speakers are kindly requested to approach the podium and articulate their topic with clarity and professionalism.



5.g. Discussion and action on sponsoring the Flyers Branch of Cornerstone Bank by depositing \$1.00 up to \$5.00 per student that participates in the program with KENO funds.

5.h. Discussion and action on promoting the 3rd annual Merry and Bright contest with prizes as follows:

- **1st place \$100 off January 2025 utility bill**
- **2nd place \$50 off January 2025 utility bill**
- **3rd place \$25 off January 2025 utility bill**

5.i. Discussion and action on approving Authorization to Request Funds, designating Margaret Siel, Mayor, and Raquel Felzien, Clerk/Treasurer, as authorized to request 24TFRH34017 grant funds.

5.j. Discussion and action to achieve the release of funds for the following special conditions must be met and require Council approval:

1. **Fair Housing Activity** – updated statement affirming the plan to further Fair Housing through the proposed planned actions, signed by the Mayor.

2. **Rental Program Guidelines** – previously approved by the Council and Attorney on May 4, 2024, as part of the NAHTF application. Requires revision to include the requirement for prospective rental applicant to complete a U.S. Citizenship attestation Form prior to submitting a Tenant Application (ref. p. 1).

a. **Rental Program Guidelines Checklist** – updated page numbers to reflect additional paragraphs.

b. **Tenant Selection Process** – 2.a. addition to reflect the U.S. Citizenship Attestation Form requirement as the first step in a prospective tenant application process.

5.k. Discussion and action on approval of SCEDD's Professional Services Agreement to provide General Administration as defined in the 24TFRH34017 award for grant administration services, eligible for Department of Economic Development reimbursement.

5.l. Discussion and action on the Request for Bid process and timing for selection of an engineer for design construction-ready civil plans (plumbing, electrical, HVAC, framing, etc.), to be included in the Request for Bid process for selection of a General Contractor.

6. Resolution

6.a. Resolution 2024-12 Salaries for Fiscal Year 2025

7. Ordinances

7.a. **Ordinance #866 Electric Rates - first reading**

- 3% on the rates
- .75 cents added to all customer charges

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8. Public Comments

9. Adjourn

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Franklin, Nebraska
September 10, 2024

City of Franklin - One & Six Year Hearing of the City of Franklin, Nebraska was held at City Hall in said City on September 10, 2024, at 5:50 PM

Upon roll call, the following board members were in attendance: Margaret Siel, Fred Beall, Dave Platt, Sandy Urbina, and Absent, Kasey Loschen.

Mayor Siel gave notice that a copy of the Open Meetings Act was properly posted in the Council Chambers.

Notice of this meeting was simultaneously given to all board members and a copy of their acknowledgement of receipt of the notice and agenda was communicated in advance notice as in the notice to the board of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Open the public hearing at 5:50 pm for the one & six-year plan to hear questions or concerns.

Presented was the fiscal year 2025 plan

Close hearing at 5:55 PM

Motion made by Sandy Urbina, seconded by Fred Beall to Approve Resolution 2024-09 Municipal Annual Certification or Program Compliance 2024. Motion Passed.

Fred Beall: Yea, Kasey Loschen: Absent, Dave Platt: Yea, Sandy Urbina: Yea
Yea: 3, Nay: 0, Absent: 1

Motion made by Dave Platt, seconded by Fred Beall to Approve Annual Certification of Program Compliance to Nebraska Board of Public Roads Classifications and Standards 2024. Motion Passed.

Fred Beall: Yea, Kasey Loschen: Absent, Dave Platt: Yea, Sandy Urbina: Yea
Yea: 3, Nay: 0, Absent: 1

No public comments

Adjourn meeting at 5:56 PM

ATTEST:

APPROVED:

Raquel Felzien, City Clerk

Margaret Siel, Mayor

Franklin, Nebraska
September 10, 2024

A meeting of the Community Development Authority Board of the City of Franklin, Nebraska was held at City Hall in said City on September 10, 2024, at 5:45 PM

Upon roll call, the following board members were in attendance: Margaret Siel, Fred Beall, Dave Platt, Sandy Urbina, Absent: Kasey Loschen.

Mayor Siel gave notice that a copy of the Open Meetings Act was properly posted in the Council Chambers.

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Motion made by Dave Platt, seconded by Sandy Urbina to approve payment to Siel & Associates PC \$4,337.53 for grant approved August 13, 2024, meeting. Margaret Siel removed herself from the council table when discussion and vote was taken due to conflict of interest. Motion Passed.
Beall: Yea, Loschen: Absent, Platt: Yea, Urbina: Yea
Yea: 3, Nay: 0, Absent: 1

Motion made by Fred Beall, seconded by Sandy Urbina to approve Garvin Auto Body payment for the grant approved on August 13, 2024, for \$5,571.82 when appropriate paperwork provided. Motion Passed.
Beall: Yea, Loschen: Absent, Platt: Yea, Urbina: Yea
Yea: 3, Nay: 0, Absent: 1

Discussion on Frederick & Sandee Beall grant applications for roofing at 701 16th Ave and 703 16th Ave buildings. Frederick Beall removed himself from the council table when discussion was held due to conflict of interest. Due to one council member being absent from the meeting there was not enough for a quorum to vote on the applications. We will have to be submitted to the next CDA meeting.

No public comments

Adjourn meeting at 6:09 PM

ATTEST:

APPROVED:

Raquel Felzien, City Clerk

Margaret Siel, Mayor

Franklin, Nebraska
September 10, 2024

A meeting of the Mayor and Council of the City of Franklin, Nebraska was held at City Hall in said City on September 10, 2024, at 6:09 PM

Upon roll call, the following board members were in attendance: Margaret Siel, Fred Beall, Dave Platt, Sandy Urbina, Absent: Kasey Loschen.

Mayor Siel gave notice that a copy of the Open Meetings Act was properly posted in the Council Chambers.

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Mayor communications: Joint public hearing meeting September 17, 2024, at 6:01 PM with Franklin County at the Franklin County Ag building. Special budget hearing meeting Thursday September 19, 2024, at 5:15 PM at City Hall.

Motion made by Dave Platt, seconded by Fred Beall to approve and/or receive the items on the Consent Agenda and to waive the oral reading of the minutes and permits as presented. Motion Passed.

Beall: Yea, Loschen: Absent, Platt: Yea, Urbina: Yea
Yea: 3, Nay: 0, Absent: 1

AFLAC	INS.	\$958.89
ALISSA BUSH DESIGN	FEE	\$150.00
AMANDA SHELTON	REIMB.	\$141.63
ARMOR EQUIPMENT	MAINT.	\$1,934.28
ATLAS AUTOMATION LLC	MAINT.	\$480.00
BAKER & TAYLOR	SUPP.	\$399.42
BELLAMY LAW	FEE	\$2,004.00
BCBS	INS.	\$10,842.92
BLACK HILLS	GAS	\$510.34
BOWER, MIKE	REIMB.	\$162.59
CAPITAL ONE/MENARDS	SUPP.	\$96.24
CASPIAN CREATES	FEE	\$540.00
CORNERSTONE BANK	SUPP.	\$239.95
CENTRAL PLAINS LIBRARY	FEE	\$50.00

CHRISTIE MALL	SERV.	\$80.00
CITY OF HOLDREGE	DISP.FEE	\$2,804.90
CPI	FUEL	\$1,700.48
CYPRESS ENGNIE ACCESS.	MAINT.	\$48,506.20
DELTA DENTAL	INS.	\$562.18
DITCH WITCH UNDERCON	MAINT.	\$155.19
DUNCAN WELDING	SUPPL.	\$24.34
DUTTON LAINSON	SUPPL.	\$1,622.83
EAKES	FEE	\$102.06
EFTPS	PAYROLL	\$12,583.90
ELECTRIC FUND	ELECTRIC	\$3,427.34
FRANKLIN AUTO PARTS	SUPP.	\$232.36
FRANKLIN COUNTY CHRONICLE	ADS	\$384.15
FRANKLIN SHERIFF	FEE	\$6,032.00
FREEDOM CLAIMS	FEE	\$3,000.00
GARVIN AUTO BODY	CDA GRANT	\$5,571.82
GERDES FEED & SUPPLY	MAINT.	\$262.26
GLENWOOD TELE.	PHONE	\$640.47
HARLAN CO. ABSTRACT INC	FEE	\$100.00
HILL, HUNTER	METER DEP.REFUND	\$61.85
HOLMES PLBG/& HTG SUP.	MAINT.	\$285.34
HOMETOWN LEASING	FEE	\$407.38
JIM'S OK TIRE	MAINT.	\$2,239.00
LIBERTY NATIONAL	FEE	\$39.49
MADISON LIFE	INS	\$49.91
MIDLANDS CONT/JOHNSON SERV.	MAINT.	\$16,595.10
MIDWEST PLASTER CONST.	MAINT.	\$300,000.00
MRKICKA, RILEY	METER DEP.REFUND	\$122.70
MUNICIPAL SUPPLY	SUPP.	\$1,964.41
MG TRUST	FEE	\$5,832.96
NE DEPT OF REV	SALES TAX	\$6,938.38
NE DEPT OF REV	PAYROLL	\$1,015.61
NE MUNICIPAL CLERK ASSN.	FEE	\$100.00

PAULSEN INC	MAINT.	\$1,064.50
PAYROLL	PAYROLL	\$47,514.18
PETTY, CATHY	METER DEP.REFUND	\$93.91
PITSTOP	FUEL	\$365.27
PLANK'S HWDE	SUPPLY	\$68.03
QUADIENT/FINANCE	POSTAGE	\$350.00
QUADIENT/LEASTING	FEE	\$179.97
RIGHTWAY	SUPP.	\$111.76
S.E. SMITH & SONS	MAINT.	\$3,553.41
SCHMIDT COMPUTER	SUPP.	\$660.00
SIEL & ASSOCIATES PC	CDA GRANT	\$4,337.53
SOUTHERN POWER	FEE	\$70,335.69
TLC PEST	FEE	\$170.00
USA BLUE BOOK	SUPPLY	\$2,431.29
U.S. BANK	SUPP.	\$4,131.86
U.S. BANK	SUPP.	\$2,140.39
VERIZON	PHONE	\$82.91
VSP	INS	\$185.87
WAPA	FEE	\$6,096.60
WESCO RECEIVABLES	SUPP.	\$1,412.19
	TOTAL	\$587,240.23

Discussion with Sharon Hueftle from SCEDD South Central Economic Development District on the nuisance abatement program on declared nuisances and review of parcels.

Motion made by Sandy Urbina, seconded by Fred Beall to approve Weston Brinda & Brandi Garvin, 1802 M Street Caleb & Brittany Wagner, 409 12th Ave for the STARR grant program. Motion Passed.

Beall: Yea, Loschen: Absent, Platt: Yea, Urbina: Yea

Yea: 3, Nay: 0, Absent: 1

Discussion on the next steps of the STARR grant program. Asbestos checks have been done, and they need to set up a company to remove asbestos, and any other items in the house. They will coordinate the demolition company to come in and do all six houses at one time. They can use our C & D site to dump.

Motion made by Sandy Urbina, seconded by Fred Beall to approve code of conduct as presented. Motion Passed.

Beall: Yea, Loschen: Absent, Platt: Yea, Urbina: Yea
Yea: 3, Nay: 0, Absent: 1

Discussion on dog at large issue. The council is going to try and figure out a solution. The city will work on building a pen area to house the dogs when needed.

Franklin County Sheriff's report was presented. No action was taken.

Discussion and update on Marcellus building. Midwest Plastering construction company has been working on shoring up the building and framing the doors and windows.

Discussion on the city shop building. Dave and Kasey have been working with some contractors on what we need for the new building. There will be more updates in the next few months.

Motion made by Dave Platt, seconded by Sandy Urbina to approve continuing the agreement with Integrated Security Solutions until December 23, 2025, for the Little Flyer Daycare building. Motion Passed.

Beall: Yea, Loschen: Absent, Platt: Yea, Urbina: Yea
Yea: 3, Nay: 0, Absent: 1

Discussion on committee to help with daycare building. Sandy Urbina volunteered to be on the committee and Marg Siel offered that Amy Stephans is willing to be on the committee. They will be looking for a couple more community patrons willing to serve.

Discussion on salaries raises for fiscal year 2025. A resolution will be submitted at the October meeting.

Discussion on the power plant updates. Cypress Engine Accessories should be back next week to do the maintenance of the engine.

Motion made by Fred Beall, seconded by Sandy Urbina to approve Resolution 2024-10 Parade of Lights. Motion Passed.

Beall: Yea, Loschen: Absent, Platt: Yea, Urbina: Yea
Yea: 3, Nay: 0, Absent: 1

Discussion on updating the electric rates ordinance. The city has not raised the electric rates since 2015. There was discussion on adding 3% to the current rates and possibly changing the dollar amount on the customer charge. The city will be doing a rate study this fall.

Discussion on the dog ordinance, this will be submitted to the October meeting.

Discussion on vacant registry ordinance. The council is going to get more information on how to proceed with this ordinance.

The following Ordinance was passed and approved by statutory rule suspended for consideration of said ordinance and published in pamphlet form for viewing at city hall and the city website.

Motion by Sandy Urbina and seconded by Fred Beall to introduce ordinance 818.

Ordinance #818 AN ORDINANCE REALATING to keeping of inoperable and unlicensed vehicles; to repeal conflicting ordinances and sections; adding a vehicle which is kept or stored in an enclosed building; or which is which is screened from any public place or public right-of-way by means of a solid opaque fence of sufficient size, shape, and density to obscure the

vehicle from ordinary public view and to prohibit ready access to children. Shall fences should be subject to zoning permits otherwise required by city ordinance. In no case shall any cover placed over a vehicle constitute adequate screening. Motion Passed.

Beall: Yea, Loschen: Absent, Platt: Yea, Urbina: Yea

Yea: 3, Nay: 0, Absent: 1

Public comments: Karla Loeffelholz spoke with the council about her concerns on the dogs in her neighborhood that are loose.

Motion made by Dave Platt, seconded by Sandy Urbina to approve going into closed session at 8:30 PM for pending ligation. Motion Passed.

Beall: Yea, Loschen: Absent, Platt: Yea, Urbina: Yea

Yea: 3, Nay: 0, Absent: 1

Mayor Siel announced that the council came out of closed session at 8:38 PM

Adjourned the meeting at 8:57 PM

ATTEST:

APPROVED:

Raquel Felzien, City Clerk

Margaret Siel, Mayor

Franklin, Nebraska
September 19, 2024

A special budget hearing meeting of the Mayor and Council of the City of Franklin, Nebraska was held at City Hall in said City on September 19, 2024, at 5:15 PM

Upon roll call, the following board members were in attendance: Margaret Siel, Fred Beall, Kasey Loschen, Dave Platt, Sandy Urbina.

Mayor Siel gave notice that a copy of the Open Meetings Act was properly posted in the Council Chambers.

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Mayor Siel opens the public hearing at 5:30 PM for the fiscal year budget 2025 to discuss support, opposition, suggestions regarding the outline and key provisions of the proposed budget statement.

Mayor Siel closes the public hearing for budget fiscal year 2024 at 5:37 PM

Adjourn meeting at 5:37 PM

ATTEST:

APPROVED:

Raquel Felzien, City Clerk

Margaret Siel, Mayor

Franklin, Nebraska
September 19, 2024

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Motion made by Kasey Loschen, seconded by Sandy Urbina to approve the 1% increase in restricted funds for fiscal year 2025. Motion Passed.

Beall: Yea, Loschen: Yea, Platt: Yea, Urbina: Yea
Yea: 4, Nay: 0

Motion made by Sandy Urbina, seconded by Fred Beall to Approval of 2024-2025 Fiscal budget year. Motion Passed.

Beall: Yea, Loschen: Yea, Platt: Yea, Urbina: Yea
Yea: 4, Nay: 0

Motion made by Sandy Urbina, seconded by Dave Platt to approve Resolution 2024-11 Fiscal Year budget 2024-2025. Motion Passed.

Beall: Yea, Loschen: Yea, Platt: Yea, Urbina: Yea
Yea: 4, Nay: 0

Motion made by Kasey Loschen, seconded by Sandy Urbina to approve invoice from Midwest Concrete Coatings for \$4726.25 to epoxy floor coating the power plant and east restrooms at the city park and RV park restrooms. Motion Passed.

Beall: Yea, Loschen: Yea, Platt: Yea, Urbina: Yea
Yea: 4, Nay: 0

No public comments

Adjourn meeting at 5:37 PM

ATTEST:

APPROVED:

Raquel Felzien, City Clerk

Margaret Siel, Mayor

Cornerstone Bank & SCSB		for October 8, 2024 meeting			
Begining Balance	\$1,021,552.85				
Credit Transactions	\$293,871.65				
Debit Transactions	\$356,830.40				
ending bank balance	\$958,594.10				
KENO CHECKING	\$609.69				
C & D Enterprise Fund	\$64,106.61				
Farmers State Bank Trust/ Health Acct	\$47,813.23				
TOTAL OF ALL CHECKING ACCOUNTS	\$1,071,123.63				
CD BALANCES CORNERSTONE BANK (C	CERTIFICATE VALUE	RATE	MATURITY DATE	ACCOUNT TERM	
CSB CD#9251	\$54,324.61	4.91%	6/14/2025	15 MONTHS	
CSB CD#9365	\$54,857.55	4.91%	9/20/2025	15 MOTNHS	
CSB CD#9371	\$148,205.41	4.91%	9/20/2025	15 MONTHS	
CSB CD#114064	\$52,521.44	4.91%	11/05/2024	7 MONTHS	
CSB CD#114800	\$152,226.52	5.05%	11/03/2024	13 MONTHS	
CSB CD#115429	\$338,796.74	5.25%	11/20/2024	13 MONTHS	
CSB CD# 115430	\$264,862.55	4.91%	12/20/2024	7 MONTHS	
Total CBS:	\$1,065,794.82				
SOUTH CENTRAL STATE BANK (C	CERTIFICATE VALUE	RATE	MATURITY DATE	ACCOUNT TERM	
SCSB CD#405673	\$113,919.48	4.91%	01/24/2025	6 MONTHS	
SCSB CD#405490	\$286,482.15	4.96%	11/01/2024	9 MONTHS	
SCSB CD#405491	\$138,535.80	4.96%	11/01/2024	9 MONTHS	
SCSB CD#405525	\$427,943.62	4.91%	2/12/2025	6 MONTHS	
SCSB CD#405526	\$318,782.53	4.81%	11/12/2024	9 MONTHS	
SCSB CD#405571	\$52,282.48	4.91%	03/01/2025	6 MONTHS	
SCSB CD#405572	\$137,192.16	4.91%	03/01/2025	6 MONTHS	
SCSB CD#405616	\$52,075.03	4.91%	10/19/2024	6 MONTHS	
SCSB CD#405617	\$52,075.03	4.91%	10/19/2024	6 MONTHS	
Total SCSB:	\$1,579,288.28				
Total CD's Investments:	\$2,645,083.10				
GRAND TOTAL CHECKING & CD'S:	\$3,716,206.73				

BUDGET REPORT
CALENDAR 9/2024, FISCAL 12/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MONTH BALANCE	YTD BALANCE	PERCENT OF BUDGET	REMAINING BUDGET	TOTAL BUDGET
ADMIN DEPARTMENT						
05-00-4100	PROPERTY TAX	34,728.04	167,503.98	98.33	2,853.47	170,357.45
05-00-4103	CITY SALES TAX	10,330.70	117,901.56	112.29	12,901.56-	105,000.00
05-00-4211	STATE EQUALIZATION PYMT	21,794.62	127,697.70	98.95	1,358.98	129,056.68
05-00-4305	MISC REVENUES		55,990.56	447.92	43,490.56-	12,500.00
05-00-4310	DOG LICENSE/IMPOUND FEES	20.00	1,090.00	72.67	410.00	1,500.00
05-00-4320	LIQUOR/TOBACCO LICENSE		2,100.00	60.00	1,400.00	3,500.00
05-00-4340	FINES & FEES	658.00	6,584.64	87.80	915.36	7,500.00
05-00-4348	MOSQUITO SPRAYING/BLOOMINGTON	328.94	657.88	263.15	407.88-	250.00
05-00-4380	FRANCHISE FEES		3,620.96	72.42	1,379.04	5,000.00
05-00-4400	INSURANCE PROCEEDS		215,358.77	86.14	34,641.23	250,000.00
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	ADMIN TOTAL	67,860.30	698,506.05	102.02	13,841.92-	684,664.13
SUMMER RECREATION DEPARTMENT						
05-01-4010	BALL PARK REGISTRATIONS		2,005.00	80.20	495.00	2,500.00
05-01-4014	BALL PARK ADMISSIONS		3,101.00	95.42	149.00	3,250.00
05-01-4016	BALL PARK CONCESSIONS	548.86	548.86	78.41	151.14	700.00
05-01-4640	SUMMER REC DONATIONS		2,739.06	136.95	739.06-	2,000.00
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	SUMMER RECREATION TOTAL	548.86	8,393.92	99.34	56.08	8,450.00
POOL DEPARTMENT						
05-03-4014	POOL ADMISSIONS	39.43	6,266.17	125.32	1,266.17-	5,000.00
05-03-4016	POOL CANDLE	103.25	1,280.85	85.39	219.15	1,500.00
05-03-4017	SWIMMING LESSONS				1,500.00	1,500.00
05-03-4610	MISC POOL REV	200.00	480.00		480.00-	
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	POOL TOTAL	342.68	8,027.02	100.34	27.02-	8,000.00
PARK DEPARTMENT						
05-04-4015	RV PARK INCOME	122.09	4,152.89	276.86	2,652.89-	1,500.00
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	PARK TOTAL	122.09	4,152.89	276.86	2,652.89-	1,500.00
LIBRARY DEPARTMENT						
05-08-4018	LIBRARY INCOME	95.25	1,390.40	92.69	109.60	1,500.00
05-08-4305	MISC REVENUE - LIBRARY				500.00	500.00
05-08-4350	DONATIONS - LIBRARY		10.00		10.00-	
		-----	-----	-----	-----	-----
	LIBRARY TOTAL	95.25	1,400.40	70.02	599.60	2,000.00
CEMETERY DEPARTMENT						
05-11-4020	CEMETERY INCOME		8,250.00	82.50	1,750.00	10,000.00
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BUDGET REPORT

CALENDAR 9/2024, FISCAL 12/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MONTH BALANCE	YTD BALANCE	PERCENT OF BUDGET	REMAINING BUDGET	TOTAL BUDGET
	CEMETERY TOTAL	.00	8,250.00	82.50	1,750.00	10,000.00
	GENERAL TOTAL	68,969.18	728,730.28	101.98	14,116.15-	714,614.13
ADMIN DEPARTMENT						
12-00-4230	HIGHWAY ALLOCATIONS - STR	13,885.51	180,164.56	107.17	12,055.56-	168,109.00
12-00-4231	MOTOR VEHICLE FEES - STR	1,842.00	20,223.29	115.56	2,723.29-	17,500.00
12-00-4305	SALE OF EQUIPMENT-STR		1,125.53		1,125.53-	
12-00-4321	ROAD TAX - STR	833.31	3,991.85	99.80	8.15	4,000.00
12-00-4331	MOTOR VEHICLE SALESTAX RECEIPT	1,623.74	26,600.07	106.40	1,600.07-	25,000.00
	ADMIN TOTAL	18,184.56	232,105.30	108.15	17,496.30-	214,609.00
	STREET TOTAL	18,184.56	232,105.30	108.15	17,496.30-	214,609.00
16-00-4103	CDA CITY SALES TAX REVENUE	3,443.56	39,300.44	112.29	4,300.44-	35,000.00
	ADMIN TOTAL	3,443.56	39,300.44	112.29	4,300.44-	35,000.00
	CDA TOTAL	3,443.56	39,300.44	112.29	4,300.44-	35,000.00
	TOTAL REVENUE	90,597.30	1,000,136.02	103.72	35,912.89-	964,223.13
SUMMER RECREATION DEPARTMENT						
05-01-5010	FUEL		17.72	8.86	182.28	200.00
05-01-5040	ELECTRICITY BALL PARK		54.10	27.05	145.90	200.00
05-01-5110	SALARIES- SUMMER REC		2,500.00	100.00		2,500.00
05-01-5111	UMPIRE FEES		1,200.00	48.00	1,300.00	2,500.00
05-01-5120	FICA		191.25	63.75	108.75	300.00
05-01-5280	UNIFORMS				1,000.00	1,000.00
05-01-5310	CHEMICALS		153.00	61.20	97.00	250.00
05-01-5320	MATERIALS/SUPPLIES		528.73	35.25	971.27	1,500.00
05-01-5321	EQUIPMENT		857.00	42.85	1,143.00	2,000.00
05-01-5350	PRINTING		23.02	11.51	176.98	200.00
05-01-5420	MAINT/REPAIRS		988.50	65.90	511.50	1,500.00
05-01-5450	FEES/DUES		1,002.00	100.20	2.00-	1,000.00
05-01-5610	SUMMER RECREATION MISC EXPENSE		200.00	40.00	300.00	500.00
05-01-5800	CAPITAL OUTLAY- SUM REC		6,190.00	82.53	1,310.00	7,500.00

BUDGET REPORT
CALENDAR 9/2024, FISCAL 12/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MONTH BALANCE	YTD BALANCE	PERCENT OF BUDGET	REMAINING BUDGET	TOTAL BUDGET
	SUMMER RECREATION TOTAL	.00	13,905.32	65.75	7,244.68	21,150.00
	POOL DEPARTMENT					
05-03-5010	FUEL - PARK				100.00	100.00
05-03-5020	PHONE - POOL	103.67	455.96	91.19	44.04	500.00
05-03-5030	NATURAL GAS - POOL	56.80	275.50	110.20	25.50-	250.00
05-03-5040	ELECTRICITY - POOL	557.25	2,373.22	158.21	873.22-	1,500.00
05-03-5110	SALARIES - POOL	313.07	35,531.35	101.52	531.35-	35,000.00
05-03-5120	FICA EXPENSE - POOL	23.96	2,690.68	97.84	59.32	2,750.00
05-03-5140	PROFESSIONAL - POOL		1,253.67	83.58	246.33	1,500.00
05-03-5150	INSURANCE - POOL		4,198.77	104.97	198.77-	4,000.00
05-03-5310	CHEMICALS - POOL	22.00	8,220.99	82.21	1,779.01	10,000.00
05-03-5320	MATERIAL/SUPPLIES - POOL	18.91	4,764.96	158.83	1,764.96-	3,000.00
05-03-5420	MAINTENANCE & REPAIRS - POOL	285.34	2,485.27	24.85	7,514.73	10,000.00
05-03-5440	SCHOOLING - POOL		905.00		905.00-	
05-03-5450	FEES & DUES - POOL		759.95	126.66	159.95-	600.00
05-03-5610	MISC EXPENSE - POOL				300.00	300.00
05-03-5611	SWIM TEAM EXPENSES		336.00	67.20	164.00	500.00
05-03-5630	CONTRACTS & AGREEMENTS - POOL	19.95	152.15	60.86	97.85	250.00
	POOL TOTAL	1,400.95	64,403.47	91.68	5,846.53	70,250.00
	PARK DEPARTMENT					
05-04-5010	FUEL - PARK	237.01	2,106.40	105.32	106.40-	2,000.00
05-04-5020	PHONE - PARK	34.95	459.41	91.88	40.59	500.00
05-04-5040	ELECTRICITY - PARK	93.26	2,268.21	75.61	731.79	3,000.00
05-04-5070	PENSION PLAN - PARK		324.83	32.48	675.17	1,000.00
05-04-5110	SALARIES - PARK	1,771.25	19,262.48	107.01	1,262.48-	18,000.00
05-04-5120	SOCIAL SECURITY - PARK	118.38	1,385.01	55.40	1,114.99	2,500.00
05-04-5140	PROFESSIONAL - PARK		1,259.63	83.98	240.37	1,500.00
05-04-5150	INSURANCE - PARK		2,318.56	57.96	1,681.44	4,000.00
05-04-5151	LIFE INSURANCE - PARK	3.20	38.37	19.19	161.63	200.00
05-04-5160	UNEMPLOYMENT - PARK		23.83	23.83	76.17	100.00
05-04-5190	HEALTH INSURANCE - PARK	667.87	5,025.63	143.59	1,525.63-	3,500.00
05-04-5192	DENTAL/VISION INS	69.59	392.00	87.11	58.00	450.00
05-04-5280	UNIFORMS - PARK		201.54	67.18	98.46	300.00
05-04-5310	CHEMICALS - PARK		309.50	17.69	1,440.50	1,750.00
05-04-5320	MATERIALS/SUPPLIES - PARK	65.90	2,762.57	50.23	2,737.43	5,500.00
05-04-5340	OFFICE EXPENSES - PARK				1,000.00	1,000.00
05-04-5420	MAINTENANCE/REPAIRS - PARK	5,537.81	15,104.60	302.09	10,104.60-	5,000.00
05-04-5450	FEES & DUES - PARK		319.99		319.99-	
05-04-5610	MISCELLANEOUS - PARK				500.00	500.00
05-04-5630	CONTRACTS & AGREEMENTS -PARK	28.32	464.58	132.74	114.58-	350.00
05-04-5800	CAPITAL OUTLAY - PARK		50,000.00	100.00		50,000.00
	PARK TOTAL	8,627.54	104,027.14	102.84	2,877.14-	101,150.00
	GENERAL DEPARTMENT					
05-06-5010	FUEL - GEN	78.72	337.79	225.19	187.79-	150.00

BUDGET REPORT

CALENDAR 9/2024, FISCAL 12/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MONTH BALANCE	YTD BALANCE	PERCENT OF BUDGET	REMAINING BUDGET	TOTAL BUDGET
05-05-5020	PHONE - GEN	218.33	2,446.52	122.33	446.52-	2,000.00
05-05-5040	ELECTRICITY - GEN	236.11	2,746.72	109.87	246.72-	2,500.00
05-05-5070	PENSION PLAN - GEN	241.20	3,375.90	96.45	124.10	3,500.00
05-05-5110	SALARIES - GEN	5,249.70	74,634.13	106.62	4,634.13-	70,000.00
05-05-5120	SOCIAL SECURITY - GEN	393.42	5,630.50	112.61	630.50-	5,000.00
05-05-5140	PROFESSIONAL - GEN	2,274.00	29,411.42	147.06	9,411.42-	20,000.00
05-05-5150	INSURANCE - GEN		11,963.58	59.82	8,036.42	20,000.00
05-05-5151	LIFE INSURANCE - GEN	6.39	76.68	51.12	73.32	150.00
05-05-5160	UNEMPLOYMENT - GEN		23.83	31.77	51.17	75.00
05-05-5190	HEALTH INSURANCE - GEN	2,357.15	22,806.65	57.02	17,193.35	40,000.00
05-05-5192	VISION/DENTAL INS	202.05	2,215.99	110.80	215.99-	2,000.00
05-05-5280	UNIFORM - GEN		151.82	60.73	98.18	250.00
05-05-5310	CHEMICALS - GEN				250.00	250.00
05-05-5320	MATERIALS/SUPPLIES - GEN	63.57	8,239.27	109.86	739.27-	7,500.00
05-05-5340	OFFICE EXPENSES - GEN		3,162.98	158.15	1,162.98-	2,000.00
05-05-5350	PRINTING - GEN		100.00		100.00-	
05-05-5360	POSTAGE - GENERAL	25.16	249.91		249.91-	
05-05-5420	MAINTENANCE/REPAIRS - GEN		18,012.27	240.16	10,512.27-	7,500.00
05-05-5440	SCHOOLING - GEN		3,516.19	117.21	516.19-	3,000.00
05-05-5450	FEES & DUES - GEN	3,481.85	51,531.91	103.06	1,531.91-	50,000.00
05-05-5459	ELECTION EXPENSES - GEN				500.00	500.00
05-05-5610	MISC - GENERAL		116,356.74	46.17	135,643.26	252,000.00
05-05-5630	CONTRACTS & AGREEMENTS- GEN	549.70	29,324.45	91.64	2,675.55	32,000.00
05-05-5800	CAPITAL OUTLAY - GEN		6,751.00	27.00	18,249.00	25,000.00
GENERAL TOTAL		15,377.35	393,066.25	72.07	152,308.75	545,375.00

POLICE DEPARTMENT

05-06-5010	FUEL - POL		143.50		143.50-	
05-06-5020	PHONE - POL		934.14		934.14-	
05-06-5040	ELECTRICITY		192.35		192.35-	
05-06-5070	PENSION PLAN - POL		509.72		509.72-	
05-06-5110	SALARIES - POL		12,661.99	50.65	12,338.01	25,000.00
05-06-5120	SOCIAL SECURITY - POL		971.65		971.65-	
05-06-5140	PROFESSIONAL - POL		1,253.67		1,253.67-	
05-06-5150	INSURANCE - POL		9,651.14		9,651.14-	
05-06-5151	LIFE INSURANCE - POL		181.82		181.82-	
05-06-5160	UNEMPLOYMENT - POL		23.83		23.83-	
05-06-5190	HEALTH INSURANCE - POL		1,617.81		1,617.81-	
05-06-5192	DENTAL/VISION INS		104.09		104.09-	
05-06-5320	MATERIALS/SUPPLIES - POL		44.60		44.60-	
05-06-5360	POSTAGE - POL		6.55		6.55-	
05-06-5420	MAINTENANCE/REPAIRS - POL		2,002.04		2,002.04-	
05-06-5610	MISCELLANEOUS - POL		200.00		200.00-	
05-06-5630	CONTRACTS & AGREEMENTS - POL	6,032.00	118,891.90	118.89	18,891.90-	100,000.00
POLICE TOTAL		6,032.00	149,390.80	119.51	24,390.80-	125,000.00

LIBRARY DEPARTMENT

05-08-5020	PHONE - LIB	109.78	1,314.19	101.09	14.19-	1,300.00
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BUDGET REPORT
CALENDAR 9/2024, FISCAL 12/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MONTH BALANCE	YTD BALANCE	PERCENT OF BUDGET	REMAINING BUDGET	TOTAL BUDGET
05-08-5040	ELECTRICITY - LIB	150.91	2,915.44	64.79	1,584.56	4,500.00
05-08-5070	PENSION PLAN - LIB	152.78	1,982.89	116.64	282.89-	1,700.00
05-08-5110	SALARIES - LIB	3,637.79	46,831.35	109.93	4,231.35-	42,600.00
05-08-5111	SALARIES- CLEANING	50.00	600.00	100.00		600.00
05-08-5120	SOCIAL SECURITY - LIB	270.78	3,483.94	116.13	483.94-	3,000.00
05-08-5140	PROFESSIONAL - LIB		1,253.67	83.58	246.33	1,500.00
05-08-5150	INSURANCE - LIB		1,833.97	91.70	166.03	2,000.00
05-08-5151	LIFE INSURANCE - LIB	45.88	590.05	590.05	490.05-	100.00
05-08-5160	UNEMPLOYMENT - LIB		23.83	23.83	76.17	100.00
05-08-5190	HEALTH INSURANCE - LIB	628.57	7,906.69	98.83	93.31	8,000.00
05-08-5192	DENTAL/VISION INS	61.56	655.76	109.29	55.76-	600.00
05-08-5280	UNIFORMS - LIB		186.60	93.30	13.40	200.00
05-08-5310	CHEMICALS - LIB				50.00	50.00
05-08-5320	MATERIALS/SUPPLIES - LIB		1,414.54	88.41	185.46	1,600.00
05-08-5340	OFFICE EXPENSES - LIB	244.94	876.88	58.46	623.12	1,500.00
05-08-5420	MAINTENANCE/REPAIRS - LIB		215.98	21.60	784.02	1,000.00
05-08-5440	SCHOOLING - LIB	241.63	559.06	46.59	640.94	1,200.00
05-08-5450	FEES & DUES - LIB	160.21	1,811.56	116.87	261.56-	1,550.00
05-08-5610	MISCELLANEOUS - LIB				100.00	100.00
05-08-5630	CONTRACTS & AGREEMENTS - LIB	174.37	2,340.04	93.60	159.96	2,500.00
05-08-5662	SUMMER READING PROGRAM - LIB		1,014.89	101.49	14.89-	1,000.00
05-08-5800	CAPITAL OUTLAY - LIB	809.99	929.99	46.50	1,070.01	2,000.00
05-08-5801	BOOKS/VIDEOS/MAG.LIB	860.24	6,576.06	105.22	326.06-	6,250.00
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	LIBRARY TOTAL	7,599.43	85,317.38	100.43	367.38-	84,950.00
CEMETERY DEPARTMENT						
05-11-5010	FUEL - CEM	221.84	1,001.46	83.46	198.54	1,200.00
05-11-5020	PHONE-CEMETERY				300.00	300.00
05-11-5070	PENSION PLAN - CEM		317.83	37.39	532.17	850.00
05-11-5110	SALARIES - CEM	1,771.25	19,144.41	127.63	4,144.41-	15,000.00
05-11-5120	SOCIAL SECURITY - CEM	118.39	1,378.97	112.57	153.97-	1,225.00
05-11-5140	PROFESSIONAL - CEM		1,253.67	83.58	246.33	1,500.00
05-11-5150	INSURANCE - CEM		1,203.56	100.30	3.56-	1,200.00
05-11-5151	LIFE INSURANCE - CEM	3.19	38.31	7.66	461.69	500.00
05-11-5160	UNEMPLOYMENT - CEM		23.83	31.77	51.17	75.00
05-11-5190	HEALTH INSURANCE - CEM	667.86	5,080.54	135.48	1,330.54-	3,750.00
05-11-5192	DENTAL/VISION INS	69.62	393.99	78.80	106.01	500.00
05-11-5310	CHEMICALS - CEM		258.85	25.89	741.15	1,000.00
05-11-5320	MATERIALS/SUPPLIES - CEM		113.13	3.77	2,886.87	3,000.00
05-11-5420	MAINTENANCE/REPAIRS - CEM	131.13	2,286.96	32.67	4,713.04	7,000.00
05-11-5450	FEES & DUES - CEM				300.00	300.00
05-11-5610	MISCELLANEOUS - CEM				300.00	300.00
05-11-5630	CONTRACTS & AGREEMENTS - CEM		88.72	88.72	11.28	100.00
05-11-5800	CAPITAL OUTLAY - CEM		8,000.00	88.89	1,000.00	9,000.00
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	CEMETERY TOTAL	2,983.28	40,584.23	86.72	6,215.77	46,800.00
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	GENERAL TOTAL	42,020.55	850,694.59	85.52	143,980.41	994,675.00
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BUDGET REPORT

CALENDAR 9/2024, FISCAL 12/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MONTH BALANCE	YTD BALANCE	PERCENT OF BUDGET	REMAINING BUDGET	TOTAL BUDGET
ADMIN DEPARTMENT						
12-00-5010	FUEL - STR	840.40	11,054.58	88.44	1,445.42	12,500.00
12-00-5020	PHONE - STR	77.85	933.93	93.39	66.07	1,000.00
12-00-5040	ELECTRICITY - STR	1,664.47	23,256.06	84.57	4,243.94	27,500.00
12-00-5070	PENSION PLAN - STR	258.57	3,478.66	107.04	228.66-	3,250.00
12-00-5110	SALARIES - STR	4,309.62	57,985.69	100.84	485.69-	57,500.00
12-00-5120	SOCIAL SECURITY - STR	321.75	4,161.14	87.60	588.86	4,750.00
12-00-5140	PROFESSIONAL - STR		5,033.37	77.44	1,466.63	6,500.00
12-00-5150	INSURANCE - STR		13,822.22	76.79	4,177.78	18,000.00
12-00-5151	LIFE INSURANCE - STR	5.18	62.16	62.16	37.84	100.00
12-00-5160	UNEMPLOYMENT - STR		23.83	23.83	76.17	100.00
12-00-5190	HEALTH INSURANCE - STR	2,545.72	37,825.38	108.07	2,825.38-	35,000.00
12-00-5192	DENTAL/VISION INS	166.24	1,610.72	107.38	110.72-	1,500.00
12-00-5280	UNIFORMS - STR				200.00	200.00
12-00-5310	CHEMICALS - STR	50.65	494.11	98.82	5.89	500.00
12-00-5320	MATERIALS/SUPPLIES - STR	11.10	2,900.60	105.48	150.60-	2,750.00
12-00-5340	OFFICE EXPENSES - STR				500.00	500.00
12-00-5380	SAND AND GRAVEL - STR		4,539.95	90.80	460.05	5,000.00
12-00-5390	CEMENT - STR		851.88	8.52	9,148.12	10,000.00
12-00-5400	SIGNS - STR		4,610.91	61.48	2,889.09	7,500.00
12-00-5420	MAINTENANCE/REPAIRS - STR	5,753.65	41,319.09	103.30	1,319.09-	40,000.00
12-00-5421	ARMOR COATING - STR		20,620.95	51.55	19,379.05	40,000.00
12-00-5422	TAC COTE AND COLD MIX - STR		16,987.50	1,698.75	15,987.50-	1,000.00
12-00-5423	ICE MELT - STR				2,500.00	2,500.00
12-00-5450	FEES & DUES - STR		70.05	14.01	429.95	500.00
12-00-5630	CONTRACTS & AGREEMENTS -STREET	28.40	340.80	68.16	159.20	500.00
12-00-5800	CAPITAL OUTLAY - STR		61,051.00	93.92	3,949.00	65,000.00
	ADMIN TOTAL	16,033.60	313,034.58	91.09	30,615.42	343,650.00
	STREET TOTAL	16,033.60	313,034.58	91.09	30,615.42	343,650.00
15-00-5640	DONATIONS- COMMUNITY BETTERMNT		150.00	17.96	685.00	835.00
	ADMIN TOTAL	.00	150.00	17.96	685.00	835.00
	COMMUNITY BETTERMENT TOTAL	.00	150.00	17.96	685.00	835.00
16-00-5640	CDA EXPENDITURE		348,409.40	99.40	2,090.60	350,500.00
16-00-5700	REVOLVING LOAN		17,597.93	25.14	52,402.07	70,000.00
16-00-5705	PROFESSIONAL FEES		667.00		667.00-	
	ADMIN TOTAL	.00	366,674.33	87.20	53,825.67	420,500.00

BUDGET REPORT
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ACCOUNT NUMBER	ACCOUNT TITLE	MONTH BALANCE	YTD BALANCE	PERCENT OF BUDGET	REMAINING BUDGET	TOTAL BUDGET
	CDA TOTAL	.00	366,674.33	87.20	53,825.67	420,500.00
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	TOTAL EXPENSES	58,054.15	1,530,553.50	86.98	229,106.50	1,759,660.00
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	NET PROFIT/LOSS:	32,543.15	530,417.48-	66.68	265,019.39-	795,436.87-

BUDGET REPORT
CALENDAR 9/2024, FISCAL 12/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MONTH BALANCE	YTD BALANCE	PERCENT OF BUDGET	REMAINING BUDGET	TOTAL BUDGET
	ADMIN TOTAL	67,860.30	698,506.05	102.02	13,841.92-	684,664.13
	SUMMER RECREATION TOTAL	548.86	8,393.92	99.34	56.08	8,450.00
	POOL TOTAL	342.68	8,027.02	100.34	27.02-	8,000.00
	PARK TOTAL	122.09	4,152.89	276.86	2,652.89-	1,500.00
	LIBRARY TOTAL	95.25	1,400.40	70.02	599.60	2,000.00
	CEMETERY TOTAL	.00	8,250.00	82.50	1,750.00	10,000.00
	GENERAL TOTAL	68,969.18	728,730.28	101.98	14,116.15-	714,614.13
	ADMIN TOTAL	18,184.56	232,105.30	108.15	17,496.30-	214,609.00
	STREET TOTAL	18,184.56	232,105.30	108.15	17,496.30-	214,609.00
	TOTAL REVENUE	87,153.74	960,835.58	103.40	31,612.45-	929,223.13
	SUMMER RECREATION TOTAL	.00	13,905.32	65.75	7,244.68	21,150.00
	POOL TOTAL	1,400.95	64,403.47	91.68	5,846.53	70,250.00
	PARK TOTAL	8,627.54	104,027.14	102.84	2,877.14-	101,150.00
	GENERAL TOTAL	15,377.35	393,066.25	72.07	152,308.75	545,375.00
	POLICE TOTAL	6,032.00	149,390.80	119.51	24,390.80-	125,000.00

BUDGET REPORT
CALENDAR 9/2024, FISCAL 12/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MONTH BALANCE	YTD BALANCE	PERCENT OF BUDGET	REMAINING BUDGET	TOTAL BUDGET
	LIBRARY TOTAL	7,599.43	85,317.38	100.43	367.38-	84,950.00
	CEMETERY TOTAL	2,983.28	40,584.23	86.72	6,215.77	46,800.00
	GENERAL TOTAL	42,020.55	850,694.59	85.52	143,980.41	994,675.00
	ADMIN TOTAL	16,033.60	313,034.58	91.09	30,615.42	343,650.00
	STREET TOTAL	16,033.60	313,034.58	91.09	30,615.42	343,650.00
	TOTAL EXPENSES	58,054.15	1,163,729.17	86.95	174,595.83	1,338,325.00
	NET PROFIT/LOSS:	29,099.59	202,893.59-	49.59	206,208.28-	409,101.87-

BUDGET REPORT
CALENDAR 9/2024, FISCAL 12/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MONTH BALANCE	YTD BALANCE	PERCENT OF BUDGET	REMAINING BUDGET	TOTAL BUDGET
ADMIN DEPARTMENT						
01-00-4010	CONSUMERS REVENUE - ELEC	110,859.73	1,194,323.32	85.31	205,676.68	1,400,000.00
01-00-4050	PENALTY REVENUE - ELEC	704.75	9,060.73	120.81	1,560.73-	7,500.00
01-00-4300	INTEREST - ELEC		3,746.65	124.89	746.65-	3,000.00
01-00-4500	METER DEPOSITS		4,800.00	160.00	1,800.00-	3,000.00
01-00-4610	MISC REVENUES - ELEC	500.00	4,156.96	103.92	156.96-	4,000.00
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	ADMIN TOTAL	112,064.48	1,216,087.66	85.79	201,412.34	1,417,500.00
POWER PLANT DEPARTMENT						
01-10-4360	NPPD AGREEMENT REV - PP		136,855.00	82.94	28,145.00	165,000.00
01-10-4361	NPPD PLANT GENERATION - PP				1,000.00	1,000.00
01-10-4362	NPPD REIMB NATURAL GAS - PP		2,273.77	75.79	726.23	3,000.00
01-10-4363	NPPD REIMB CELL PHONE - PP		220.00	91.67	20.00	240.00
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	POWER PLANT TOTAL	.00	139,348.77	82.34	29,891.23	169,240.00
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	ELECTRIC TOTAL	112,064.48	1,355,436.43	85.42	231,303.57	1,586,740.00
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ADMIN DEPARTMENT						
02-00-4010	CONSUMERS REVENUE - WTR	22,257.00	208,771.98	90.77	21,228.02	230,000.00
02-00-4011	LRNRD WATER INCOME - WTR	7,309.22	72,544.49	161.21	27,544.49-	45,000.00
02-00-4020	MISC WATER INCOME	80.50	1,050.22	35.01	1,949.78	3,000.00
02-00-4050	PENALTY REVENUE - WTR	307.32	1,740.82	116.05	240.82-	1,500.00
02-00-4300	INTEREST - WATER		3,746.65	136.24	996.65-	2,750.00
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	ADMIN TOTAL	29,954.04	287,854.16	101.99	5,604.16-	282,250.00
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	WATER TOTAL	29,954.04	287,854.16	101.99	5,604.16-	282,250.00
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03-00-4010	CONSUMERS REVENUE - SWR	9,331.01	115,765.56	100.67	765.56-	115,000.00
03-00-4050	PENALTY REVENUE - SWR	74.33	1,043.64	104.36	43.64-	1,000.00
03-00-4300	INTEREST -SEWER		3,746.65	124.89	746.65-	3,000.00
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	ADMIN TOTAL	9,405.34	120,555.85	101.31	1,555.85-	119,000.00
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	SEWER TOTAL	9,405.34	120,555.85	101.31	1,555.85-	119,000.00
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SANITATION DEPARTMENT						
04-07-4010	CONSUMERS REVENUE - SAN	15,382.45	186,495.93	106.57	11,495.93-	175,000.00

BUDGET REPORT

CALENDAR 9/2024, FISCAL 12/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MONTH BALANCE	YTD BALANCE	PERCENT OF BUDGET	REMAINING BUDGET	TOTAL BUDGET
04-07-4050	PENALTY REVENUE - SAN	119.21	1,611.21	107.41	111.21-	1,500.00
04-07-4200	C & D REVENUE - SAN	410.80	14,091.90	201.31	7,091.90-	7,000.00
04-07-4300	INTEREST - SAN		3,746.54	124.88	746.54-	3,000.00
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	SANITATION TOTAL	15,912.46	205,945.58	110.43	19,445.58-	186,500.00
WASTE REDUCTION DEPARTMENT						
04-14-4012	RECYCLING REVENUE - WR	122.00	5,399.45	359.96	3,899.45-	1,500.00
04-14-4304	COUNTY REIMBURSEMENT/WAGES - W		13,020.40	108.50	1,020.40-	12,000.00
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	WASTE REDUCTION TOTAL	122.00	18,419.85	136.44	4,919.85-	13,500.00
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	SANITATION/WASTE REDUCT TOTAL	16,034.46	224,365.43	112.18	24,365.43-	200,000.00
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	TOTAL REVENUE	167,458.32	1,988,211.87	90.87	199,778.13	2,187,990.00
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ADMIN DEPARTMENT						
01-00-5010	FUEL - ELEC	272.66	2,657.70	66.44	1,342.30	4,000.00
01-00-5020	PHONE - ELEC	37.45	449.40	59.92	300.60	750.00
01-00-5030	NATURAL GAS - ELEC	42.69	1,256.85	83.79	243.15	1,500.00
01-00-5041	POWER PURCHASED - ELEC	74,994.29	733,024.89	88.85	91,975.11	825,000.00
01-00-5070	PENSION PLAN - ELEC	604.58	6,681.87	102.80	181.87-	6,500.00
01-00-5110	SALARIES - ELEC	7,297.61	107,072.10	107.07	7,072.10-	100,000.00
01-00-5120	SOCIAL SECURITY - ELEC	505.96	7,547.81	98.66	102.19	7,650.00
01-00-5140	PROFESSIONAL - ELEC	270.00	3,274.17	145.52	1,024.17-	2,250.00
01-00-5150	INSURANCE - ELEC		8,252.85	71.76	3,247.15	11,500.00
01-00-5151	LIFE INSURANCE - ELEC	19.17	230.04	92.02	19.96	250.00
01-00-5160	UNEMPLOYMENT - ELEC		23.83	23.83	76.17	100.00
01-00-5190	HEALTH INSURANCE - ELEC	5,689.97	65,032.39	130.06	15,032.39-	50,000.00
01-00-5192	DENTAL/VISION INS	385.06	3,777.00	107.91	277.00-	3,500.00
01-00-5240	DISTRIBUTION SUPPLIES - ELEC		8,228.55	41.14	11,771.45	20,000.00
01-00-5280	UNIFORM - ELEC		1,409.06	112.72	159.06-	1,250.00
01-00-5310	CHEMICALS - ELEC				300.00	300.00
01-00-5320	MATERIALS/SUPPLIES - ELEC	1,412.19	2,577.24	171.82	1,077.24-	1,500.00
01-00-5340	OFFICE EXPENSES - ELEC		198.98	13.27	1,301.02	1,500.00
01-00-5360	POSTAGE - ELEC	87.50	908.00	90.80	92.00	1,000.00
01-00-5420	MAINTENANCE/REPAIRS - ELEC	414.07	1,568.28	31.37	3,431.72	5,000.00
01-00-5440	SCHOOLING - ELEC		1,793.24	149.44	593.24-	1,200.00
01-00-5450	FEES & DUES - ELEC		2,314.00	92.56	186.00	2,500.00
01-00-5620	MISC REBATE REFUND		1,062.18	53.11	937.82	2,000.00
01-00-5630	CONTRACTS & AGREEMENTS - ELEC	154.94	6,721.26	89.62	778.74	7,500.00
01-00-5710	FRONTDESK SERVICE CHARGES	17.60	348.70		348.70-	
01-00-5800	CAPITAL OUTLAY - ELEC				51,000.00	51,000.00
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BUDGET REPORT
CALENDAR 9/2024, FISCAL 12/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MONTH BALANCE	YTD BALANCE	PERCENT OF BUDGET	REMAINING BUDGET	TOTAL BUDGET
	ADMIN TOTAL	92,205.74	966,410.39	87.24	141,339.61	1,107,750.00
POWER PLANT DEPARTMENT						
01-10-5030	NATURAL GAS - PP	1,340.15	3,670.74	91.77	329.26	4,000.00
01-10-5110	SALARIES - PP	2,843.10	5,011.52	111.37	511.52-	4,500.00
01-10-5120	FICA EXPENSE - PP	230.53	398.59	79.72	101.41	500.00
01-10-5150	INSURANCE - PP		20,840.82	77.19	6,159.18	27,000.00
01-10-5320	MATERIALS/SUPPLIES - PP	64.64	201.51	40.30	298.49	500.00
01-10-5420	MAINTENANCE/REPAIRS - PP	52,145.23	59,352.99	169.58	24,352.99-	35,000.00
01-10-5630	CONTRACTS & AGREEMENTS - PP	28.32	2,617.14	87.24	382.86	3,000.00
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	POWER PLANT TOTAL	56,651.97	92,093.31	123.62	17,593.31-	74,500.00
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	ELECTRIC TOTAL	148,857.71	1,058,503.70	89.53	123,746.30	1,182,250.00
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ADMIN DEPARTMENT						
02-00-5010	FUEL - WTR		1,952.55	69.73	847.45	2,800.00
02-00-5020	PHONE - WTR	71.45	1,070.07	107.01	70.07-	1,000.00
02-00-5040	ELECTRICITY - WTR	1,953.15	26,747.02	95.53	1,252.98	28,000.00
02-00-5070	PENSION PLAN - WTR	189.90	2,252.60	90.10	247.40	2,500.00
02-00-5100	SALARIES - WTR	3,186.37	37,887.33	90.21	4,112.67	42,000.00
02-00-5120	SOCIAL SECURITY - WTR	196.22	2,364.89	86.00	385.11	2,750.00
02-00-5140	PROFESSIONAL - WTR		1,658.67	66.35	841.33	2,500.00
02-00-5150	INSURANCE - WTR		5,552.26	74.03	1,947.74	7,500.00
02-00-5151	LIFE INSURANCE - WTR		315.03	315.03	215.03-	100.00
02-00-5160	UNEMPLOYMENT - WTR		23.83	23.83	76.17	100.00
02-00-5190	HEALTH INSURANCE - WTR	1,919.89	18,030.27	163.91	7,030.27-	11,000.00
02-00-5192	DENTAL/VISION INS	132.55	1,300.56	130.06	300.56-	1,000.00
02-00-5240	DISTRIBUTION SUPPLIES - WTR	1,964.41	11,458.21	67.40	5,541.79	17,000.00
02-00-5280	UNIFORMS - WTR		169.93	84.97	30.07	200.00
02-00-5320	MATERIALS/SUPPLIES - WTR	1,236.62	2,745.40	109.82	245.40-	2,500.00
02-00-5340	OFFICE EXPENSES - WTR		175.99	58.66	124.01	300.00
02-00-5360	POSTAGE - WTR	123.95	1,351.90	135.19	351.90-	1,000.00
02-00-5420	MAINTENANCE/REPAIRS - WTR	533.59	12,608.45	42.03	17,391.55	30,000.00
02-00-5440	SCHOOLING - WTR		1,656.15	55.21	1,343.85	3,000.00
02-00-5450	FEES & DUES - WTR		728.38	145.68	228.38-	500.00
02-00-5520	LABORATORY TESTING/MONITORING		2,403.00	80.10	597.00	3,000.00
02-00-5630	CONTRACTS & AGREEMENTS - WATER	61.47	4,374.29	43.74	5,625.71	10,000.00
02-00-5800	CAPITAL OUTLAY - WTR				91,000.00	91,000.00
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	ADMIN TOTAL	11,569.57	136,826.78	52.68	122,923.22	259,750.00
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	WATER TOTAL	11,569.57	136,826.78	52.68	122,923.22	259,750.00
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BUDGET REPORT

CALENDAR 9/2024, FISCAL 12/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MONTH BALANCE	YTD BALANCE	PERCENT OF BUDGET	REMAINING BUDGET	TOTAL BUDGET
03-00-5010	FUEL - SWR	281.26	939.33	62.62	560.67	1,500.00
03-00-5040	ELECTRICITY - SWR	135.76	3,455.03	81.29	794.97	4,250.00
03-00-5070	PENSION PLAN - SWR	154.20	1,927.99	96.40	72.01	2,000.00
03-00-5110	SALARIES - SWR	2,587.60	32,341.48	104.33	1,341.48-	31,000.00
03-00-5120	SOCIAL SECURITY - SWR	154.84	1,947.46	77.90	552.54	2,500.00
03-00-5140	PROFESSIONAL - SWR		1,253.67	83.58	246.33	1,500.00
03-00-5150	INSURANCE - SWR		1,364.00	109.12	114.00-	1,250.00
03-00-5151	LIFE INSURANCE		31.92	31.92	68.08	100.00
03-00-5160	UNEMPLOYMENT		23.83	23.83	76.17	100.00
03-00-5190	HEALTH INSURANCE - SWR	1,835.94	17,783.36	161.67	6,783.36-	11,000.00
03-00-5192	DENTAL/VISION INS	119.55	1,226.44	122.64	226.44-	1,000.00
03-00-5310	CHEMICALS - SWR		21,404.68	107.02	1,404.68-	20,000.00
03-00-5320	MATERIALS/SUPPLIES - SWR	1,215.64	5,407.86	5,407.86	5,307.86-	100.00
03-00-5340	OFFICE EXPENSES - SWR		101.48	6.77	1,398.52	1,500.00
03-00-5360	POSTAGE - SWR	87.50	875.00	175.00	375.00-	500.00
03-00-5420	MAINTENANCE/REPAIRS - SEWER	16,835.10	18,638.99	62.13	11,361.01	30,000.00
03-00-5630	CONTRACTS & AGREEMENTS -SEWER	61.48	3,639.01	18.20	16,360.99	20,000.00
03-00-5800	CAPITAL OUTLAY - SWR		15,040.80	75.20	4,959.20	20,000.00
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ADMIN TOTAL		23,468.87	127,402.33	85.91	20,897.67	148,300.00
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SEWER TOTAL		23,468.87	127,402.33	85.91	20,897.67	148,300.00
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SANITATION DEPARTMENT

04-07-5010	FUEL - SAN	863.88	14,736.82	81.87	3,263.18	18,000.00
04-07-5020	PHONE - SANITATION	69.90	838.80	98.68	11.20	850.00
04-07-5070	PENSION PLAN - SAN	256.62	3,131.15	313.12	2,131.15-	1,000.00
04-07-5110	SALARIES - SAN	4,348.91	67,481.99	112.47	7,481.99-	60,000.00
04-07-5120	SOCIAL SECURITY - SAN	300.79	4,841.08	96.82	158.92	5,000.00
04-07-5140	PROFESSIONAL - SAN		1,907.42	38.15	3,092.58	5,000.00
04-07-5150	INSURANCE - SAN		11,003.79	220.08	6,003.79-	5,000.00
04-07-5151	LIFE INSURANCE	6.39	51.12		51.12-	
04-07-5160	UNEMPLOYMENT		23.83	23.83	76.17	100.00
04-07-5190	HEALTH INSURANCE - SAN	1,051.37	6,951.72	86.90	1,048.28	8,000.00
04-07-5192	DENTAL/VISION INS	180.24	1,526.31	152.63	526.31-	1,000.00
04-07-5280	UNIFORMS		267.18	106.87	17.18-	250.00
04-07-5300	OIL - SAN				3,000.00	3,000.00
04-07-5320	MATERIALS/SUPPLIES - SAN	114.43	1,502.92	30.06	3,497.08	5,000.00
04-07-5340	OFFICE EXPENSES - SAN		170.80	11.39	1,329.20	1,500.00
04-07-5360	POSTAGE - SAN	87.50	962.99	96.30	37.01	1,000.00
04-07-5420	MAINTENANCE/REPAIRS - SAN	28.00	15,626.30	52.09	14,373.70	30,000.00
04-07-5450	FEES & DUES - SAN	25.00	6,076.56	86.81	923.44	7,000.00
04-07-5451	DISPOSAL FEES - SAN	2,804.90	30,160.99	75.40	9,839.01	40,000.00
04-07-5475	C & D TICKET FEE		1,160.00	232.00	660.00-	500.00
04-07-5630	CONTRACTS & AGREEMENTS -SAN	61.48	9,182.48	306.08	6,182.48-	3,000.00
04-07-5800	CAPITAL OUTLAY - SAN				15,000.00	15,000.00
04-07-5850	C&D CLOSURE/POST-CLOSURE EXP		14,056.00	281.12	9,056.00-	5,000.00
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BUDGET REPORT
CALENDAR 9/2024, FISCAL 12/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MONTH BALANCE	YTD BALANCE	PERCENT OF BUDGET	REMAINING BUDGET	TOTAL BUDGET
	SANITATION TOTAL	10,199.41	191,660.25	89.06	23,539.75	215,200.00
WASTE REDUCTION DEPARTMENT						
04-14-5010	FUEL - WR	53.46	229.02	91.61	20.98	250.00
04-14-5040	ELECTRICITY - WR	74.43	1,423.80	71.19	576.20	2,000.00
04-14-5070	PENSION PLAN - WR		16.82		16.82-	
04-14-5110	SALARIES - WR		280.32		280.32-	
04-14-5120	SOCIAL SECURITY - WR		20.99		20.99-	
04-14-5140	PROFESSIONAL - WR		1,253.67	71.64	496.33	1,750.00
04-14-5150	INSURANCE - WR		1,233.86	123.39	233.86-	1,000.00
04-14-5160	UNEMPLOYMENT		23.81	23.81	76.19	100.00
04-14-5190	HEALTH INSURANCE - WR		40.04		40.04-	
04-14-5310	CHEMICALS - WR				250.00	250.00
04-14-5420	MAINTENANCE/REPAIRS - WR		734.52	24.48	2,265.48	3,000.00
04-14-5800	CAPITAL OUTLAY - WR				1,500.00	1,500.00
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	WASTE REDUCTION TOTAL	127.89	5,256.85	53.37	4,593.15	9,850.00
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	SANITATION/WASTE REDUCT TOTAL	10,327.30	196,917.10	87.50	28,132.90	225,050.00
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	TOTAL EXPENSES	194,223.45	1,519,649.91	83.71	295,700.09	1,815,350.00
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	NET PROFIT/LOSS:	26,765.13-	468,561.96	125.74	95,921.96-	372,640.00

BUDGET REPORT
CALENDAR 9/2024, FISCAL 12/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MONTH BALANCE	YTD BALANCE	PERCENT OF BUDGET	REMAINING BUDGET	TOTAL BUDGET
	ADMIN TOTAL	112,064.48	1,216,087.66	85.79	201,412.34	1,417,500.00
	POWER PLANT TOTAL	.00	139,348.77	82.34	29,891.23	169,240.00
	ELECTRIC TOTAL	112,064.48	1,355,436.43	85.42	231,303.57	1,586,740.00
	ADMIN TOTAL	29,954.04	287,854.16	101.99	5,604.16-	282,250.00
	WATER TOTAL	29,954.04	287,854.16	101.99	5,604.16-	282,250.00
	ADMIN TOTAL	9,405.34	120,555.85	101.31	1,555.85-	119,000.00
	SEWER TOTAL	9,405.34	120,555.85	101.31	1,555.85-	119,000.00
	SANITATION TOTAL	15,912.46	205,945.58	110.43	19,445.58-	186,500.00
	WASTE REDUCTION TOTAL	122.00	18,419.85	136.44	4,919.85-	13,500.00
	SANITATION/WASTE REDUCT TOTAL	16,034.46	224,365.43	112.18	24,365.43-	200,000.00
	TOTAL REVENUE	167,458.32	1,988,211.87	90.87	199,778.13	2,187,990.00
	ADMIN TOTAL	92,205.74	966,410.39	87.24	141,339.61	1,107,750.00
	POWER PLANT TOTAL	56,651.97	92,093.31	123.62	17,593.31-	74,500.00
	ELECTRIC TOTAL	148,857.71	1,058,503.70	89.53	123,746.30	1,182,250.00

BUDGET REPORT

CALENDAR 9/2024, FISCAL 12/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MONTH BALANCE	YTD BALANCE	PERCENT OF BUDGET	REMAINING BUDGET	TOTAL BUDGET
	ADMIN TOTAL	11,569.57	136,826.78	52.68	122,923.22	259,750.00
	WATER TOTAL	11,569.57	136,826.78	52.68	122,923.22	259,750.00
	ADMIN TOTAL	23,468.87	127,402.33	85.91	20,897.67	148,300.00
	SEWER TOTAL	23,468.87	127,402.33	85.91	20,897.67	148,300.00
	SANITATION TOTAL	10,199.41	191,660.25	89.06	23,539.75	215,200.00
	WASTE REDUCTION TOTAL	127.89	5,256.85	53.37	4,593.15	9,850.00
	SANITATION/WASTE REDUCT TOTAL	10,327.30	196,917.10	87.50	28,132.90	225,050.00
	TOTAL EXPENSES	194,223.45	1,519,649.91	83.71	295,700.09	1,815,350.00
	NET PROFIT/LOSS:	26,765.13-	468,561.96	125.74	95,921.96-	372,640.00

C CTR DESCRIPTION	REG HRS	OT HRS	VAC HRS	SCK HRS	TOT HRS	REG AMT	OT AMT	VAC AMT	SCK AMT	TOT AMT	DEDUCTIONS
10010 ELECTRIC	99.81	.56	46.75	.19	147.31	2345.95	15.10	1290.26	3.36	3654.67	652.22
11010 POWER PLANT	26.75	.75	.00	.00	27.50	758.63	31.91	.00	.00	790.54	.00
12010 STREET	62.00	.25	10.00	.00	80.25	1641.76	.00	264.80	.00	2118.40	308.22
20010 WATER	65.56	4.44	.00	.19	72.44	1346.85	58.39	.00	3.36	1455.18	.00
30010 SEWER	57.56	3.18	.00	.19	63.18	1162.12	15.10	.00	3.36	1227.15	.00
40710 SANITATION	96.07	5.07	.00	2.43	103.57	1976.48	162.28	.00	48.88	2187.64	192.98
50310 POOL	27.50	.00	.00	.00	27.50	313.07	.00	.00	.00	313.07	.00
50410 PARK	35.13	4.13	.00	4.88	44.14	720.00	123.75	.00	97.50	941.25	.00
50510 GENERAL	77.50	3.00	4.25	.00	85.75	2415.85	108.00	102.00	.00	2649.85	278.33
50810 LIBRARY	109.25	3.50	18.00	.00	130.75	1670.44	.00	241.38	.00	1911.82	152.71
50811 LIB- CLEANING	.00	.00	.00	.00	.00	50.00	.00	.00	.00	50.00	.00
51110 CEMETERY	35.12	4.12	.00	4.87	44.11	720.00	123.75	.00	97.50	941.25	.00
99999 SPLIT PAY	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1218.64
TOTAL	692.25	29.00	79.00	12.75	826.50	15121.15	638.28	1898.44	253.96	18240.82	2803.10

C CTR DESCRIPTION	REG HRS	OT HRS	VAC HRS	SCK HRS	TOT HRS	REG AMT	OT AMT	VAC AMT	SCK AMT	TOT AMT	DEDUCTIONS
10010 ELECTRIC	104.69	8.38	34.25	.00	148.38	2427.96	303.53	892.44	.00	3642.94	763.33
11010 POWER PLANT	30.00	28.25	.00	.00	58.25	850.80	1201.76	.00	.00	2052.56	.00
12010 STREET	66.75	2.75	.00	.00	85.50	1767.54	.00	.00	.00	2191.22	312.59
20010 WATER	56.69	11.01	18.00	.00	86.76	1126.54	226.61	359.03	.00	1731.19	.00
30010 SEWER	56.69	9.50	2.25	.00	69.50	1126.54	174.65	40.25	.00	1360.45	.00
40710 SANITATION	75.18	6.86	18.00	.00	101.11	1563.78	219.45	359.04	.00	2161.27	192.98
50410 PARK	41.51	.00	.00	.00	41.51	830.00	.00	.00	.00	830.00	.00
50510 GENERAL	82.75	2.00	1.75	.00	86.50	2485.85	72.00	42.00	.00	2599.85	276.17
50810 LIBRARY	113.00	.00	.00	1.75	116.00	1679.34	.00	.00	27.20	1725.97	149.11
51110 CEMETERY	41.49	.00	.00	.00	41.49	830.00	.00	.00	.00	830.00	.00
99999 SPLIT PAY	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1250.80
TOTAL	668.75	68.75	74.25	1.75	835.00	14688.35	2198.00	1692.76	27.20	19125.45	2944.98

Reviewed and Approved at October 08, 2024			
Date	Vendor	Amount	Item
9/27/24	Aflac	\$639.26	Insurance
9/3/24	BCBS	\$10,842.92	Insurance
9/19/24	Black Hills Energy	\$1,439.64	gas bill
10/3/24	BRICK IT	\$71,372.67	Marcellus bldg brick
9/16/24	Caspian Creates	\$540.00	Website/Calendar fee/Accessiblity
09/09/24	Delta Dental	\$562.18	Insurance
9/13/24	EFTPS	\$3,524.76	Payroll taxes
9/27/24	EFTPS	\$3,887.79	Payroll taxes
9/4/24	Freedom Claims	\$3,000.00	Insurance
9/25/24	Hometown Leasing	\$407.38	lease agreement
9/24/24	Huelle, Jennifer	\$165.10	budget billing refund
9/25/24	Liberty National	\$39.49	Payroll
9/23/24	Midwest Concrete Coatings	\$4,726.25	expoy coating/PP/RV Park/City Park
9/16/24	MG Trust	\$1,862.27	Payroll retirement
09/30/24	MG Trust	\$2,111.26	Payroll retirement
9/19/24	NE Dept of Rev	\$9,024.59	Sales Tax
09/19/2024	NE Dept of Rev	\$25.00	yearly recycling fee form 94
9/274/24	NE Dept of Rev	\$1,548.63	payroll
09/13/2024	Payroll	\$12,712.26	Payroll
9/27/2024	Payroll	\$13,105.02	Payroll
9/5/24	Quadient Finance/NEO Post	\$350.00	Postage
09/03/24	VSP	\$185.87	Insurance
	TOTAL CLAIMS REPORT:	\$142,072.34	
	Invoices paid through ACH		
10/09/2024	Cypress Engine Accessories LLC	\$345,445.62	Engine repairs
10/09/2024	Glenwood	\$439.60	phone/internet
10/09/2024	Maidson National Life Ins	\$75.47	insurance
10/09/2024	One Call Concepts Inc	\$100.06	locate fees
10/09/2024	Share Corp	\$480.00	maint/park
10/09/2024	US Bank	\$2,218.98	supplies/all departments
10/17/2024	Verizon	\$82.94	phone
10/09/2024	WAPA	\$5,011.45	Power
	Total ACH Vendors:	\$353,854.12	
	CDA GRANT PAYMENTS		
Date	Vendor	Amount	Item
10/8/2024	Siel & Associates PC	\$4,337.53	CDA COMM. GRANT
	Total CDA payments:	\$4,337.53	
	Approved 10/08/2024		
Council Platt	Council Beall	Council Urbina	Coucil Loschen

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				CORNERSTONE CHECK ACCT BK#1				
				243 AMGL				
10082024	1	10/08/24	10/08/24	BUDGET PREP WORK FY 2025	449.82	01	01-00-5140	1
	2			BUDGET PREP WORK FY 2025	449.82	02	02-00-5140	1
	3			BUDGET PREP WORK FY 2025	449.82	03	03-00-5140	1
	4			BUDGET PREP WORK FY 2025	449.82	04	04-07-5140	1
	5			BUDGET PREP WORK FY 2025	449.82	14	04-14-5140	1
	6			BUDGET PREP WORK FY 2025	449.82	05	05-05-5140	1
	7			BUDGET PREP WORK FY 2025	449.82	05	05-06-5140	1
	8			BUDGET PREP WORK FY 2025	449.82	05	05-08-5140	1
	9			BUDGET PREP WORK FY 2025	449.82	05	05-11-5140	1
	10			BUDGET PREP WORK FY 2025	449.82	12	12-00-5140	1
	11			BUDGET PREP WORK FY 2025	449.82	05	05-03-5140	1
	12			BUDGET PREP WORK FY 2025	451.98	05	05-04-5140	1
				INVOICE TOTAL	5,400.00			
				VENDOR TOTAL	5,400.00			
				755 BAKER & TAYLOR				
10082024	1	10/08/24	10/08/24	BOOKS/LIBRARY	331.09	05	05-08-5801	1
				INVOICE TOTAL	331.09			
				VENDOR TOTAL	331.09			
				886 MELODIE LYNN TURNER BELLAMY				
10082024	1	10/08/24	10/08/24	PROFESSIONAL FEE	1,725.00	05	05-05-5140	1
				INVOICE TOTAL	1,725.00			
				VENDOR TOTAL	1,725.00			
				105 BUSINESS WORLD PRODUCTS				
10082024	1	10/08/24	10/08/24	CALENDARS/ELECTRIC	81.26	01	01-00-5340	1
	2			CALENDAR/WATER	6.79	02	02-00-5340	1
	3			CALENDAR/PARK	22.56	05	05-04-5340	1
	4			CALENDAR/STREET	22.56	12	12-00-5340	1
	5			CALENDAR/RECYCLING/SAN	22.56	04	04-07-5340	1
	6			CALENDAR/GENERAL	22.56	05	05-05-5340	1
				INVOICE TOTAL	178.29			
				VENDOR TOTAL	178.29			
				935 CASTLE HILL CONSTRUCTION				
10082024	1	10/08/24	10/08/24	BORING/3 PLACES	5,040.00	02	02-00-5420	1
				INVOICE TOTAL	5,040.00			
				VENDOR TOTAL	5,040.00			
				117 CHEMQUEST, INC				
10082024	1	10/08/24	10/08/24	CHEMICALS/POWER PLANT	495.00	01	01-10-5630	1
				INVOICE TOTAL	495.00			
				VENDOR TOTAL	495.00			
				691 CHRISTIE MALL				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
10082024	1	10/08/24	10/08/24	691 CHRISTIE MALL CLEANING	80.00	05 05-05-5450	1
				INVOICE TOTAL	80.00		
				VENDOR TOTAL	80.00		
10082024	1	10/08/24	10/08/24	15 CITY OF HOLDREGE DISPOSAL FEES	2,500.44	04 04-07-5451	1
				INVOICE TOTAL	2,500.44		
				VENDOR TOTAL	2,500.44		
10082024	1	10/08/24	10/08/24	965 COMMUNITY ACTION ANNUAL DUES DONATION	5,000.00	05 05-05-5450	1
				INVOICE TOTAL	5,000.00		
				VENDOR TOTAL	5,000.00		
10082024	1	10/08/24	10/08/24	20 COOPERATIVE PRODUCERS INC FUEL	93.86	02 02-00-5010	1
	2			FUEL	254.19	03 03-00-5010	1
	3			FUEL	182.59	04 04-07-5010	1
	4			PROPANE	550.00	14 04-14-5010	1
	5			FUEL	575.37	12 12-00-5010	1
	6			FUEL	83.00	05 05-11-5010	1
	7			FUEL	54.48	05 05-04-5010	1
	8			OIL/POWER PLANT	3,300.00	01 01-10-5420	1
				INVOICE TOTAL	5,093.49		
				VENDOR TOTAL	5,093.49		
10082024	1	10/08/24	10/08/24	333 DITCH WITCH UNDERCON MAINT/WATER	225.97	02 02-00-5420	1
				INVOICE TOTAL	225.97		
				VENDOR TOTAL	225.97		
10082024	1	10/08/24	10/08/24	688 DUNCAN WELDING MAINT/PARK/COURT SIGN	181.98	05 05-04-5420	1
				INVOICE TOTAL	181.98		
				VENDOR TOTAL	181.98		
10082024	1	10/08/24	10/08/24	55 EAKES OFFICE SOLUTIONS EGOLD FAX/LIBRARY	25.74	05 05-08-5450	1
	2			EGOLD FAX/GENERAL	19.25	05 05-05-5450	1
				INVOICE TOTAL	44.99		
				VENDOR TOTAL	44.99		
10082024	1	10/08/24	10/08/24	36 CITY OF FRANKLIN-ELECTRIC FUND ELECTRICITY	414.81	02 02-00-5040	1
	2			ELECTRICITY	137.89	03 03-00-5040	1
	3			ELECTRICITY	106.00	05 05-04-5040	1

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
	4			ELECTRICITY	202.56	05	05-05-5040	1
	5			ELECTRICITY	137.09	05	05-08-5040	1
	6			ELECTRICITY	1,861.71	12	12-00-5040	1
	7			ELECTRICITY	73.61	14	04-14-5040	1
	8			ELECTRICITY	364.21	05	05-03-5040	1
	9			ELECTRICITY/DAYCARE BUILDING	109.04	05	05-05-5040	1
				INVOICE TOTAL	3,406.92			
				VENDOR TOTAL	3,406.92			
				65 FRANKLIN AUTO PARTS				
10082024	1	10/08/24	10/08/24	MAINT/SANITATION	67.99	04	04-07-5420	1
	2			MAINT/POWER PLANT	439.10	01	01-10-5420	1
	3			SUPPLIES/POWER PLANT	8.34	01	01-10-5320	1
	4			MAINT/POOL	28.00	05	05-03-5420	1
	5			SUPPLIES/WATER	9.99	02	02-00-5320	1
	6			MAINT/ELECTRIC	73.97	01	01-00-5420	1
				INVOICE TOTAL	627.39			
				VENDOR TOTAL	627.39			
				498 FRANKLIN COUNTY COURT				
10082024	1	10/08/24	10/08/24	NON WAIVABLE FEE/VIALPANDO	17.00	05	05-05-5450	1
				INVOICE TOTAL	17.00			
				VENDOR TOTAL	17.00			
				39 FRANKLIN COUNTY SHERIFF				
10802024	1	10/08/24	10/08/24	LAW ENFORCEMENT FEE	6,032.00	05	05-06-5630	1
	2			ANNUAL EUQIP.CONTRACT	10,000.00	05	05-06-5630	1
				INVOICE TOTAL	16,032.00			
				VENDOR TOTAL	16,032.00			
				891 GERDES FEED & SUPPLY LLC				
10082024	1	10/08/24	10/08/24	MAINT/PARK/CEM	14.48	05	05-04-5420	1
	2			MAINT/PARK/CEM	14.49	05	05-11-5420	1
				INVOICE TOTAL	28.97			
				VENDOR TOTAL	28.97			
				113 HYDRAULIC EQUIPMENT SERVICE				
10082024	1	10/08/24	10/08/24	MAINT/ELECTRIC	1,154.47	01	01-00-5420	1
				INVOICE TOTAL	1,154.47			
				VENDOR TOTAL	1,154.47			
				94 JEO CONSULTING GROUP INC				
10082024	1	10/08/24	10/08/24	C&D SITTING ASSISTANCE	557.50	04	04-07-5140	1
				INVOICE TOTAL	557.50			
				VENDOR TOTAL	557.50			
				54 JIM'S OK TIRE INC				

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
54 JIM'S OK TIRE INC							
10082024	1	10/08/24	10/08/24	MAINT/SANITATION TRUCK	75.00	04 04-07-5420	1
				INVOICE TOTAL	75.00		
				VENDOR TOTAL	75.00		
232 KELLY SUPPLY COMPANY							
10082024	1	10/08/24	10/08/24	MAINT/POWER PLANT	18.43	01 01-10-5420	1
				INVOICE TOTAL	18.43		
				VENDOR TOTAL	18.43		
912 LARM							
10082024	1	10/08/24	10/08/24	INSURANCE	14,115.61	05 05-05-5150	1
	2			INSURANCE	1,882.08	05 05-08-5150	1
	3			INSURANCE	2,823.12	05 05-04-5150	1
	4			INSURANCE	941.04	05 05-11-5150	1
	5			INSURANCE	3,764.16	05 05-03-5150	1
	6			INSURANCE	9,410.41	05 05-06-5150	1
	7			INSURANCE	14,115.61	12 12-00-5150	1
	8			INSURANCE	8,469.37	01 01-00-5150	1
	9			INSURANCE	20,702.89	01 01-10-5150	1
	10			INSURANCE	5,646.24	02 02-00-5150	1
	11			INSURANCE	941.04	03 03-00-5150	1
	12			INSURANCE	11,292.49	04 04-07-5150	1
				INVOICE TOTAL	94,104.06		
				VENDOR TOTAL	94,104.06		
717 MICHELLE KAHRS							
10082024	1	10/08/24	10/08/24	MILEAGE/MK	96.75	05 05-05-5440	1
				INVOICE TOTAL	96.75		
				VENDOR TOTAL	96.75		
154 MIDWEST CONNECT LLC							
10082024	1	10/08/24	10/08/24	SUPPLIES/INK/POSTAL MACHINE	51.20	01 01-00-5320	1
	2			SUPPLIES/INK/POSTAL MACHINE	51.20	02 02-00-5320	1
	3			SUPPLIES/INK/POSTAL MACHINE	51.20	04 04-07-5320	1
	4			SUPPLIES/INK/POSTAL MACHINE	51.20	05 05-05-5320	1
	5			SUPPLIES/INK/POSTAL MACHINE	51.20	05 05-06-5320	1
				INVOICE TOTAL	256.00		
				VENDOR TOTAL	256.00		
79 MUNICIPAL SUPPLY, INC							
10082024	1	10/08/24	10/08/24	DIST SUPPLIES/WATER	3,965.94	02 02-00-5240	1
				INVOICE TOTAL	3,965.94		
				VENDOR TOTAL	3,965.94		
58 NE PUBLIC HEALTH ENVIRONMENTAL							
10082024	1	10/08/24	10/08/24	WATER TESTING	37.00	02 02-00-5520	1
				INVOICE TOTAL	37.00		

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				VENDOR TOTAL	37.00		
10082024	1	10/08/24	10/08/24	395 NEBRASKA LIBRARY COMMISSION OVERDRIVE ANNUAL FEE	500.00	05 05-08-5450	1
				INVOICE TOTAL	500.00		
				VENDOR TOTAL	500.00		
10082024	1	10/08/24	10/08/24	569 PAULSEN INC CEMENT/WATER	488.50	02 02-00-5420	1
				INVOICE TOTAL	488.50		
				VENDOR TOTAL	488.50		
10082024	1	10/08/24	10/08/24	99 PITSTOP & SHOP FUEL/PARK	147.08	05 05-04-5010	1
	2			FUEL/CEMETERY	14.84	05 05-11-5010	1
	3			FUEL	134.95	04 04-07-5010	1
				INVOICE TOTAL	296.87		
				VENDOR TOTAL	296.87		
10082024	1	10/08/24	10/08/24	52 PLANKS LUMBER & HARDWARE SUPPLIES/WATER	36.40	02 02-00-5320	1
	2			SUPPLIES/SANITATION	33.50	04 04-07-5320	1
	3			SUPPLIES/PARK	77.13	05 05-04-5320	1
	4			MAINT/ELECTRIC	31.38	01 01-10-5420	1
				INVOICE TOTAL	178.41		
				VENDOR TOTAL	178.41		
10082024	1	10/08/24	10/08/24	96 PLATTE VALLEY COMM -KEARNEY SIREN CONTROLLER MAINT/GENE	23,029.50	05 05-05-5420	1
				INVOICE TOTAL	23,029.50		
				VENDOR TOTAL	23,029.50		
10082024	1	10/08/24	10/08/24	739 POWER PLANT COMPLIANCE LLC MAINT/POWER PLANT	605.44	01 01-10-5420	1
				INVOICE TOTAL	605.44		
				VENDOR TOTAL	605.44		
10082024	1	10/08/24	10/08/24	63 RIGHTWAY GROCERY ACCT#245 SUPPLIES/LIBRARY	6.09	05 05-08-5320	1
	2			ACCT#212 SUPPLIES/ELECT	8.71	01 01-00-5320	1
	3			ACCT#212 SUPPLIES/WATER	142.80	02 02-00-5320	1
	4			ACCT#134 SUPPLIES/RECYCLING	9.99	04 04-07-5320	1
				INVOICE TOTAL	167.59		
				VENDOR TOTAL	167.59		
10082024	1	10/08/24	10/08/24	62 S.E. SMITH & SONS MAINT/WATER	78.26	02 02-00-5420	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
	2			MAINT/ SIGN@COURT/PARK	19.06	05	05-04-5420	1
				INVOICE TOTAL	97.32			
				VENDOR TOTAL	97.32			
10082024	1	10/08/24	10/08/24	634 SAHLING KENWORTH, INC MAINT/SANITATION TRUCK	9,756.04	04	04-07-5420	1
				INVOICE TOTAL	9,756.04			
				VENDOR TOTAL	9,756.04			
10082024	1	10/08/24	10/08/24	264 SOUTH CENTRAL ECONOMIC DEVELOP STARR GRANT MATCHING FUNDS	4,250.00	05	05-05-5450	1
				INVOICE TOTAL	4,250.00			
				VENDOR TOTAL	4,250.00			
10082024	1	10/08/24	10/08/24	932 SIEL & ASSOCIATES PC CDA GRANT	4,337.53	16	16-00-5700	1
				INVOICE TOTAL	4,337.53			
				VENDOR TOTAL	4,337.53			
10082024	1	10/08/24	10/08/24	46 SOUTHERN PUBLIC POWER DIST. POWER	68,385.89	01	01-00-5041	1
	2			POWER	1,460.00	02	02-00-5040	1
				INVOICE TOTAL	69,845.89			
				VENDOR TOTAL	69,845.89			
10082024	1	10/08/24	10/08/24	966 SWEET'S GARAGE LLC MAINT/STREET/79 INTERNATIONAL	973.20	12	12-00-5420	1
				INVOICE TOTAL	973.20			
				VENDOR TOTAL	973.20			
10082024	1	10/08/24	10/08/24	357 VISION METERING LLC DIST SUPPLIES/ELECTRIC	231.00	01	01-00-5240	1
				INVOICE TOTAL	231.00			
				VENDOR TOTAL	231.00			
10082024	1	10/08/24	10/08/24	115 WESCO RECEIVABLES CORP POLES/ELECTRIC	6,638.68	01	01-00-5240	1
	2			LAYNARDS FOR HARNESS/ELECT	564.45	01	01-00-5320	1
				INVOICE TOTAL	7,203.13			
				VENDOR TOTAL	7,203.13			
				CORNERSTONE CHECK ACCT TOTAL	268,634.10			
				TOTAL MANUAL CHECKS	.00			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
TOTAL E-PAYMENTS					.00		
TOTAL PURCH CARDS					.00		
TOTAL ACH PAYMENTS					.00		
TOTAL OPEN PAYMENTS					268,634.10		
GRAND TOTALS					268,634.10		



CITY OF FRANKLIN

Application for Zoning Permit

Date of Application: 9-16-24 Phone Number: 785-304-1720

Homeowner Name: Donald + Brenda Swilley Email: pleasrbloo@gmail.com

Legal Description of Property and residence address:

205 14th Ave 36 S 15 Lot 17 & 540' Lot 18;
Blk 3 Buck's & Greenwoods Addn' Franklin Bloomington

Name of Contractor (business or individual): Carport Awning

PERMIT TYPE & FEE CALCULATION

NOTE: The cost (fee) for each permit is listed next to the permit type. Check one

- ☒ New Structure Permit (\$25.00)
- ☐ Addition to Existing Structure Permit (\$25.00)
- ☐ Remodeling of Existing Structure Permit (\$25.00)
- ☐ Demolition of a Structure Permit (\$25.00)
- ☐ Moving a Structure Permit (\$25.00)
- ☐ Fence Building Permit (\$25.00)
- ☐ Water System Connection Permit (\$10.00)

PD cash
9/16/24
ML

Total project valuation: \$ 3000.00

Describe Work to be Completed:

Wood/Metal/Other structure type and purpose of permit: Carport Awning
beside house

Continued on Next Page →







CITY OF FRANKLIN

Application for Zoning Permit

I, the undersigned, hereby certify that the above statements are true and correct to the best of my knowledge. I also certify that, if a permit is issued, all work will be completed in accordance with the ordinances of the City of Franklin, Nebraska.

Applicant Signature: Brenda Swilley Date: 9-16-24

OFFICE USE ONLY

Permit# 2024-31

☒ | APPROVED

☐ | DECLINED

Date Approved/Declined: 9/17/2024

Date of Permit Expiry: 9/17/2024

If declined, reason for declination: _____

Zoning Enforcement Officer Signature

[Signature]
Council Approval Signature





CITY OF FRANKLIN

Application for Zoning Permit

Date of Application: 9-23-24 Phone Number: 308-420-0020

Homeowner Name: David Duna Email: 11dded79@gmail.com

Legal Description of Property and residence address:

36 2 15 S 1/2 Lot 6; BIL GARRETT'S 1st ADDN
Franklin Bloomington (914 J Street)

Name of Contractor (business or individual): South Central Economic Development
District - Contractor

PERMIT TYPE & FEE CALCULATION

NOTE: The cost (fee) for each permit is listed next to the permit type. Check one

- ☐ | New Structure Permit (\$25.00)
- ☐ | Addition to Existing Structure Permit (\$25.00)
- ☐ | Remodeling of Existing Structure Permit (\$25.00)
- ☒ | Demolition of a Structure Permit (\$25.00)
- ☐ | Moving a Structure Permit (\$25.00)
- ☐ | Fence Building Permit (\$25.00)
- ☐ | Water System Connection Permit (\$10.00)

Total project valuation: \$ DEMO

Describe Work to be Completed:

Wood/Metal/Other structure type and purpose of permit: _____

Continued on Next Page →

PA \$25



+1 (308) 425-6295



info@cityoffranklin.net



www.franklinnebraska.com



619 15th Ave., Franklin, NE 68939







CITY OF FRANKLIN

Application for Zoning Permit

I, the undersigned, hereby certify that the above statements are true and correct to the best of my knowledge. I also certify that, if a permit is issued, all work will be completed in accordance with the ordinances of the City of Franklin, Nebraska.

Applicant Signature: *Debra Dan* Date: 9-23-24

OFFICE USE ONLY

Permit# 2024-32

☒ | APPROVED

☐ | DECLINED

Date Approved/Declined: 9/26/24

Date of Permit Expiry: 9/26/25

If declined, reason for declination: _____

[Signature]
Zoning Enforcement Officer Signature

Council Approval Signature



+1 (308) 425-6295



info@cityoffranklin.net



www.franklinnebraska.com



619 15th Ave., Franklin, NE 68939





CITY OF FRANKLIN

Application for Zoning Permit

Date of Application: 9-12-2024 Phone Number: 308-470-1229

Homeowner Name: Caleb & Brittany Wagner Email: brittawags@gmail.com

Legal Description of Property and residence address:

409 12th AVE

Thirty-Six Two Fifteen Part of; Lot Four; Block Three; Country Club View

Name of Contractor (business or individual): SCEDD

PERMIT TYPE & FEE CALCULATION

NOTE: The cost (fee) for each permit is listed next to the permit type. Check one

- ☐ New Structure Permit (\$25.00)
- ☐ Addition to Existing Structure Permit (\$25.00)
- ☐ Remodeling of Existing Structure Permit (\$25.00)
- ☒ Demolition of a Structure Permit (\$25.00)
- ☐ Moving a Structure Permit (\$25.00)
- ☐ Fence Building Permit (\$25.00)
- ☐ Water System Connection Permit (\$10.00)

Total project valuation: \$ _____

Pd CK#2650
9/30/24

Describe Work to be Completed: Demo of Vacant Dilapidated House

Wood/Metal/Other structure type and purpose of permit: _____

Continued on Next Page →



+1 (308) 425-6295



info@cityoffranklin.net



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619 15th Ave., Franklin, NE 68939





CITY OF FRANKLIN

Application for Zoning Permit

Draw an outline of the structure here (required):

***Show all dimensions of the lot, building, front yard, side yards, rear yard, garages and other buildings. The proposed structure in residential must be at least five (5) feet on the sides and (7) feet inside the rear yard (10) feet from front property lines unless you are a corner lot.

Commercial storage units ask for regulations.

Street

Draw your proposed structure with dimensions here ^

Continued on Next Page →



+1 (308) 425-6295



info@cityoffranklin.net



www.franklinnebraska.com



619 15th Ave., Franklin, NE 68939





CITY OF FRANKLIN

Application for Zoning Permit

I, the undersigned, hereby certify that the above statements are true and correct to the best of my knowledge. I also certify that, if a permit is issued, all work will be completed in accordance with the ordinances of the City of Franklin, Nebraska.

Applicant Signature: _____

Date: _____

9-12-2024

OFFICE USE ONLY

Permit#

2024-33

☒ | APPROVED

☐ | DECLINED

Date Approved/Declined: _____

10/7/2024

Date of Permit Expiry: _____

10/7/2025

If declined, reason for declination: _____

Zoning Enforcement Officer Signature

Council Approval Signature



+1 (308) 425-6295



info@cityoffranklin.net



www.franklinnebraska.com



619 15th Ave., Franklin, NE 68939





CITY OF FRANKLIN

Application for Zoning Permit

Date of Application: 10/7/24 Phone Number: 308-470-9105

Homeowner Name: Wesdon Brinda Email: Wesdonbrinda@gmail.com

Legal Description of Property and residence address:

1802 N St
31 2 14S 108' W 101'2 LOT 8; BIK 4; Backs ADDN Franklin
Marion

Name of Contractor (business or individual): Scoble

PERMIT TYPE & FEE CALCULATION

NOTE: The cost (fee) for each permit is listed next to the permit type. Check one

- ☐ | New Structure Permit (\$25.00)
- ☐ | Addition to Existing Structure Permit (\$25.00)
- ☐ | Remodeling of Existing Structure Permit (\$25.00)
- ☒ | Demolition of a Structure Permit (\$25.00)
- ☐ | Moving a Structure Permit (\$25.00)
- ☐ | Fence Building Permit (\$25.00)
- ☐ | Water System Connection Permit (\$10.00)

Total project valuation: \$ _____

Describe Work to be Completed:

Wood/Metal/Other structure type and purpose of permit: Demolish house

Continued on Next Page →





CITY OF FRANKLIN

Application for Zoning Permit

Draw an outline of the structure here (required):

***Show all dimensions of the lot, building, front yard, side yards, rear yard, garages and other buildings. The proposed structure in residential must be at least five (5) feet on the sides and (7) feet inside the rear yard (10) feet from front property lines unless you are a corner lot.

Commercial storage units ask for regulations.

Continued on Next Page →



+1 (308) 425-6295



info@cityoffranklin.net



www.franklinnebraska.com



619 15th Ave., Franklin, NE 68939





CITY OF FRANKLIN

Application for Zoning Permit

I, the undersigned, hereby certify that the above statements are true and correct to the best of my knowledge. I also certify that, if a permit is issued, all work will be completed in accordance with the ordinances of the City of Franklin, Nebraska.

Applicant Signature: _____

Date: 10-7-24

OFFICE USE ONLY

Permit#

2024-34

☒ | APPROVED

☐ | DECLINED

Date Approved/Declined: _____

10/7/2024

Date of Permit Expiry: _____

10/7/2025

If declined, reason for declination: _____



Zoning Enforcement Officer Signature

Council Approval Signature



+1 (308) 425-6295



info@cityoffranklin.net



www.franklinnebraska.com



619 15th Ave., Franklin, NE 68939





July 16, 2024

Raquel Felzien
City Clerk/Treasurer
City of Franklin
619 15th Avenue
Franklin, NE 68939-1597

RE: Cost of Service / Rate Design Study Letter Agreement

Dear Raquel:

JK Energy Consulting, LLC (JKEC) is pleased to submit this letter agreement to prepare a Cost of Service / Rate Design Study for the City of Franklin (City) and its electric utility (Utility). This proposal was prepared pursuant to our phone conversation on July 10, 2024, and includes the scope of services, fee proposal, deliverables, and schedule.

Project Understanding

The City purchases its total power supply requirements from the Western Area Power Administration and Southern Power District. JKEC prepared a cost of service study for the City in 2013. The City has not completed a cost of service study since that study was completed. Increased costs for labor and materials, along with potential rate increases from Southern Power District, may result in operating deficits in future years. Completing a rate study would help address potential shortfalls and ensure rates are appropriate for all rate classes.

Scope of Services

Task 1: Data Collection. This task involves collecting retail usage, operating expense, purchased power, and other data necessary to complete the cost of service analysis. A data request will be prepared and submitted to the City. To the extent certain data is not available, alternatives to the requested data will be identified.

An on-site meeting with City staff will occur for purposes of discussing project goals and collecting the necessary data.

John A. Krajewski, P.E.
74408 Road 433
Smithfield, Nebraska 68976
402-440-0227
jk@jkenergyconsulting.com
www.jkenergyconsulting.com

Task 2: Calculate Revenue Requirements and Operating Results. This task involves reviewing the projected operating expenses, non-retail revenues, debt service expenses and other elements that make up the projected revenue requirements. Revenue requirements will be calculated for a “Test Year” and for a projected period of three additional years. Projections will be prepared on a “cash basis” to ensure adequate cash flow to cover projected expenses, including capital improvement and debt service requirements. Projected retail revenues will be compared to projected expenses to develop projected operating results going forward. The purpose of this task is to identify necessary rate increases for future periods.

Task 3: Prepare Cost of Service Analysis. This task involves calculating the cost of service for each retail rate class, using generally accepted ratemaking principles for municipal utilities. Principles consistent with guidelines prepared by the American Public Power Association, the National Association of Regulatory Utilities Commissioners, the Federal Energy Regulatory Commission, and others will be followed.

The various expenses incurred by the City will be identified and assigned to a function based on the type of service provided, such as transmission, distribution, and customer service. An appropriate method for allocating expenses for each function among the various rate classes will be identified. For example, purchased energy costs may be allocated based on the energy purchased by each retail class, while customer service expenses may be allocated based on the weighted number of retail customers.

The allocated cost of service for each rate class will be compared to the projected revenues for each rate class to determine the need for future rate changes and provide guidance for the rate design process.

Task 4: Rate Design. This task involves designing retail rates for each rate class. This task considers the cost of service results as well as other goals established by the City. These goals may include long-term rate stability, competitiveness with neighboring utilities, financial stability, mitigation of large rate increases on particular rate classes, and funding of future capital projects. JKEC will visit with City staff to review these goals and establish rates that best accomplish the identified goals. Rate comparisons with neighboring utilities will be prepared.

Task 5: Present Results. This task involves preparing a formal report for presentation to the City Council. The report will be suitable for review by the City Council with tables that summarize the key results of the cost of service analysis. An updated rate ordinance will be provided to implement the proposed rates. JKEC staff will present the results at a meeting of the City Council and be available to answer any questions.

Schedule

The following schedule is based on the City providing notice to proceed on October 15, 2024, after the beginning of FY 2025. Any change in the notice to proceed date will result in a similar delay in subsequent milestones. All dates are approximate and will be adjusted to conform to the regular schedule for City Council meetings. The primary goal would be to implement any necessary rate changes to go into effect no later than April 1, 2025. The extent that earlier milestones are achieved more quickly it may be possible to accelerate later milestones. The two in-person meetings will be held in person at the City office.

October 15, 2024	Notice to proceed
Mid-November 2024	Kick-off meeting
December 1, 2024	Receive all requested data from City
January 31, 2025	Draft report completed and sent to City Staff
February 12, 2025	Review draft report with City staff via Zoom
March 11, 2025	Present final results to the City Council with intent for action on rate ordinance at this meeting
March 31, 2025	Final report, including all workpapers, submitted to City

Fee Proposal

Based on JKEC's standard billing rate schedule, the cost to provide the above-listed Scope of Services will be a lump sum fee of \$7,500. Billing will be based on the following schedule:

- \$1,000 will be invoiced upon completion of the data collection.
- \$4,500 of the fixed fee will be invoiced upon completion and transmittal of the draft report.
- \$2,000 of the fixed fee will be invoiced upon presentation of the final report to the City Council.

Invoices will be transmitted electronically via email and are due upon receipt. Interest will accrue on unpaid balances after 30 days at a rate of 1% per month.

Meetings

The fee proposal includes two (2) site meetings. The purpose of the first visit will be to collect data and review the study process. The purpose of the second meeting will be to present the results to the City Council. If additional visits are requested, billing will be based on JKEC's standard billing rate schedule, which is shown in Attachment 1.

Deliverables

1. One electronic copy of the summary report (summary form of report with proposed rate ordinance).
2. One hard copy of final report, including all work papers.
3. One electronic copy of the final report, including all work papers, in Adobe Acrobat (.pdf) format.
4. One electronic copy of the proposed rate ordinance in Microsoft Word format.
5. Presentation of results to the City Council.

Study Update

If the City would like an update to the study within three (3) years of the initial study, the lump sum fee for the update would be \$1,500. Revenue requirements, particularly related to purchased power expenses, will be updated while using the previously collected customer data to determine the need for an additional rate increase. A new rate ordinance will be provided, if necessary. This fee does not include a visit to present the proposed rates to the City Council. If a presentation of the study update is requested, the fixed fee for the presentation will be \$1,000. A request for a Study update must be made in writing no later than October 1, 2027.

City Responsibilities

The City will be responsible for:

1. Providing requested data on a timely basis, including timely response to any questions or clarifications regarding the provided data.
2. Reviewing draft study results on a timely basis.
3. Scheduling appropriate meeting(s) with the City Council and others.

Additional Services

Any services not included in the above-listed Scope of Services will only be provided upon written agreement by the City and JKEC. Such services will be billed at JKEC's standard billing rate schedule (see Attachment 1).

Raquel Felzien
July 16, 2024
Page 5

JKEC appreciates the opportunity to provide this letter agreement to the City. If it is acceptable, please print this letter, sign, and return (electronically is acceptable) to JKEC.

Sincerely yours,



John A. Krajewski, P.E.
JK Energy Consulting, LLC

Attachment

ACCEPTED BY:

City of Franklin, Nebraska

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Attachment 1 - JKEC Standard Billing Rate Schedule

The following rate schedule will be used to determine monthly billings unless a fixed fee or other billing arrangement is specified. The rate schedule will also be used to determine charges for additional services requested but not included in the agreed-upon Scope of Services.

<u>Billable Item</u>	<u>Billing Rate – effective January 1, 2024</u>
John A. Krajewski, P.E.	\$150.00 per hour
Senior Consultant	\$125.00 per hour
Administrative Staff	\$65.00 per hour
Mileage	IRS standard rate for business use for 2024: \$0.67/mile
Lodging, meals, other travel	Actual cost, without markup
Copies, faxes, postage, phone, other office overheads	Included in hourly billing rate
Outside professional services	Actual cost

WeatherTight Insulation Inc

P.O. Box 1933
Kearney, NE 68848
insl8er@yahoo.com
308-234-5996

Estimate

Date	Estimate #
3/4/2024	7434

Name / Address
City of Franklin

Terms	Quote Valid for	Project
Due upon completion please	10 Days	East Building

Description	
2" Average labor and material to spray urethane foam insulation on surface of specified areas. shop walls	
2" Average labor and material to spray urethane foam insulation on surface of specified areas. shop roof deck	
1" Average labor and material to spray urethane foam insulation on surface of specified areas. overhead door	
Plastic, Roll	
Lift	
DC315 coating on all foam	
Please call if you have any questions.	
Total	
\$22,864.55	

Signature _____

P.O. Box 1933
Kearney, NE 68848
insl8er@yahoo.com
308-234-5996

Date	Estimate #
1/24/2024	7342

Name / Address
City of Franklin

Terms	Quote Valid for	Project
Due upon completion please	10 Days	East Building

Description

2" Average labor and material to spray urethane foam insulation on surface of specified areas. shop walls
2" Average labor and material to spray urethane foam insulation on surface of specified areas. shop roof deck
1" Average labor and material to spray urethane foam insulation on surface of specified areas. overhead door
Plastic, Roll
Lift

Please call if you have any questions.

Total

\$13,224.80

Signature _____

Tillotson Enterprises
6430 East Hwy 30
Kearney, NE 68847
Office: 800-643-5731
Fax: 308-237-1006
(herein "Tillotson")



Contract #28692 - 35076

Page 1 of 1

Date: 3/5/2024

3,930 square feet

4,149 expanded square feet

8,297 board feet

To: Cory Davis
619 15th Ave
Franklin, Nebraska 68939
Phone: 308-470-0049
(herein "Client")

Job City Recycling Center
Location: 619 15th Ave
Franklin, Nebraska 68939

Submit specifications and estimates for: installing Interior SPF insulation.

1. Mask off adjacent surfaces to prevent over-spray like: windows, doors, flooring, ceiling, etc.
2. Install an average of 2 inches of sprayed in place polyurethane foam to wall.
3. Install an average of 2 inches of sprayed in place polyurethane foam to ceiling
4. Foam thickness is an average and can vary + or -1/2" from proposed thickness.
R-Value is 6.7/inch for 2 Lb. Closed cell foam.
Client has elected the use of a thermal barrier coating.
5. Spray apply white coatings to foam surface at 1.3 gallons per square.
6. Clean up excess foam masking tape paper, and dispose of such material.

Due to the nature of Tillotson Enterprises Inc. roofing business being so weather dependent, we reserve the right to delay this project no matter when signed to be completed between November 15th – April 15th. If this doesn't work into your schedule, upon request Tillotson Enterprises Inc. will refund all your down payment or we will subcontract the work with your approval.

This contract covers 2,291 LB of foam chemical or 8,424 Strokes on a Graco E-30 and 2.68 times less strokes for H-50 and the labor and equipment to apply it. If customer requests extra work that causes additional material and/or labor, the cost will be charged in addition to the contract price

Any alteration or deviation from above specification involving extra costs, will be undertaken and performed only after a written change order has been signed by the parties, and will become an extra charge over and above the original contract price as set forth in such change order. Client shall carry fire, tornado, hail and other necessary insurance on above work. Workmen's compensation and public liability insurance on above work to be taken out by Tillotson Enterprises Inc. Tillotson Enterprises, Inc. is not responsible for any existing or future damage due to mold or mildew. The warranties set forth in this contract are in lieu of any other or additional warranties of any type or nature whatsoever, and Tillotson shall not be liable for, incidental or consequential damages.

We hereby propose to furnish material and labor - in accordance with the above specifications, for the sum of: Eighteen Thousand Two Hundred Twenty Five dollars \$18,225.00

Payment to be made as follows: 50% with signed contract, and 50% within 30 days of project completion. Delinquent payment, upon any work completed, shall bear interest at 1 1/2% per month from date of completion, and, if suit is filed to enforce payment, owner will pay reasonable attorney fees and court costs. I understand that any failure to pay as and when required by the contract, all Warranty/Guarantees contained herein can be reduced or voided. The prices, specifications and conditions are satisfactory and are hereby accepted. The contractor is authorized to do the work specified. Tillotson Enterprises Inc. reserves the right to charge client for expenses incurred for a warranty service call if it is determined the problem is not a warranty issue covered by material and/or labor.

There will be an additional 3.5% fee on the transaction amount for invoices paid with credit card or debit card.

1st Payment: \$9,112.50 dollars
Date Paid:

2nd Payment: \$9,112.50 dollars
Date Paid:

Tillotson Enterprises
6430 East Hwy 30
Kearney, NE 68847
Office: 800-643-5731
Fax: 308-237-1006
(herein "Tillotson")



Contract #28692 - 35077

Page 1 of 1

Date: 3/5/2024

3,930 square feet

4,149 expanded square feet

8,297 board feet

To: Cory Davis
619 15th Ave
Franklin, Nebraska 68939
Phone: 308-470-0049
(herein "Client")

Job: City Recycling Center
Location: 619 15th Ave
Franklin, Nebraska 68939

Submit specifications and estimates for: installing Interior SPF insulation.

1. Mask off adjacent surfaces to prevent over-spray like: windows, doors, flooring, ceiling, etc.
2. Install an average of two inches of sprayed in place polyurethane foam to wall.
3. Install an average of two inches of sprayed in place polyurethane foam to ceiling.
Foam thickness is an average and can vary + or - 1/2" from proposed thickness.
R-Value is 6.7/inch for 2 Lb. Closed cell foam.
Client as his expense will install a 15 min fire barrier (i.e. drywall, OSB, Metal etc.)
4. Clean up excess foam masking tape paper, and dispose of such material.

Due to the nature of Tillotson Enterprises Inc. roofing business being so weather dependent, we reserve the right to delay this project no matter when signed to be completed between November 15th - April 15th. If this doesn't work into your schedule, upon request Tillotson Enterprises Inc. will refund all your down payment or we will subcontract the work with your approval.

This contract covers 2,291 LB of foam chemical or 8,424 Strokes on a Graco E-30 and 2.68 times less strokes for H-50 and the labor and equipment to apply it. If customer requests extra work that causes additional material and/or labor, the cost will be charged in addition to the contract price

Any alteration or deviation from above specification involving extra costs, will be undertaken and performed only after a written change order has been signed by the parties, and will become an extra charge over and above the original contract price as set forth in such change order. Client shall carry fire, tornado, hail and other necessary insurance on above work. Workmen's compensation and public liability insurance on above work to be taken out by Tillotson Enterprises Inc. Tillotson Enterprises, Inc. is not responsible for any existing or future damage due to mold or mildew. The warranties set forth in this contract are in lieu of any other or additional warranties of any type or nature whatsoever, and Tillotson shall not be liable for, incidental or consequential damages.

We hereby propose to furnish material and labor - in accordance with the above specifications, for the sum of: Fifteen Thousand Three Hundred Seventeen dollars \$15,317.00

Payment to be made as follows: 50% with signed contract, and 50% within 30 days of project completion. Delinquent payment, upon any work completed, shall bear interest at 1 1/2% per month from date of completion, and, if suit is filed to enforce payment, owner will pay reasonable attorney fees and court costs. I understand that any failure to pay as and when required by the contract, all Warranty/Guarantees contained herein can be reduced or voided. The prices, specifications and conditions are satisfactory and are hereby accepted. The contractor is authorized to do the work specified. Tillotson Enterprises Inc. reserves the right to charge client for expenses incurred for a warranty service call if it is determined the problem is not a warranty issue covered by material and/or labor.

There will be an additional 3.5% fee on the transaction amount for invoices paid with credit card or debit card.

1st Payment: \$7,658.50 dollars
Date Paid:

2nd Payment: \$7,658.50 dollars
Date Paid:



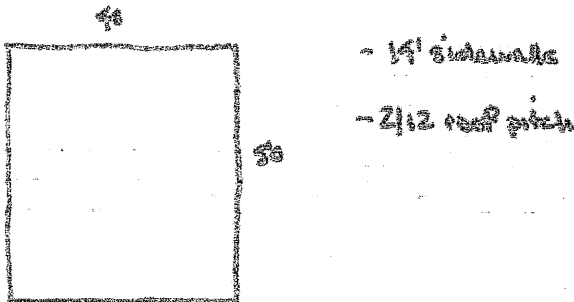
JOB ESTIMATE

AirTight of Kansas
974 SE Pioneer Rd.
El Dorado, KS 67042
Local: 316.452.5560
Toll Free: 877.584.6037

Name: Cory Davis
Address: Recycling Center
City, State, ZIP: Franklin, Nebraska 68939
Phone: 308-476-0049
Email: cdavis@cityoffranklin

Open Cell Foam
Closed Cell Foam
Injection Foam
Roofing Foam
Polyjacking Foam

JOB DESCRIPTION



ESTIMATE & NOTES

- Apply 2" average closed cell foam to exterior walls, roof deck, and gable ends of building

Total \$14,300.00

* Top quality foam with lifetime warranty from company with A+ BBB rating

Chris Garrison
Prepared By

Chris Garrison
(Signature)

March 02, 2024
(Date)

Job Accepted as Proposed By

(Signature)

(Date)

This is an estimate only, not a contract, until signed. This estimate is for completing the job described above, based on our evaluation. If additional work is required, a change order will be submitted for signature. It does not include unforeseen price increases or additional labor and materials which may be required should problems arise. In the event of non-payment within 30 days from completion, property owner agrees to pay cost of collection and attorney fees of Garrison Enterprises, Inc. to collect project costs.

Sanitation

March 2024 Report

Recycling

- I got 3 quotes for spray foam insulation on the East building.

Weather Tight Insulation Inc \$13,224.80

With DC315 coating \$22,864.55

Tillotson \$15,317.00

With a white coating \$18,225.00

Air Tight \$14,300.00

DC315 coating is a fireproof paint that meets IBC/IRC codes.

Tillotson also offers DC315 coating. We have a \$15,000 budget for new toters that could be applied to this insulation instead.

• Baled	Bales	Total
Cardboard	7	33
Colored plastic	1	10
Clear plastic	1	30
Milk jugs		2
Shredded paper		4
Boxed papers		17 pallets.

Trash truck

- Worked on tell lights.
- Greased truck.
- Wasehd truck.

Cemetery

- Helped Sam with a full burial.

Cory Davis



Dear Franklin Chamber Business,

We would like to invite you to be a partner of the Flyers Branch of Cornerstone Bank. The Flyers Branch is an in-school savings program, designed to teach students to save and implement financial literacy from a young age. The branch is open every Wednesday morning from 7:30-8:00 AM, and students grades K-5th can make real money deposits. We 'hire' 5th graders to be our tellers. They have to fill out an application and go through an interview process – just like the real world! Students are given incentives based on the number of deposits they make, not dollar amount. We want to emphasize the importance of consistency, not amount of money deposited.

As a partner of the Flyers Branch, you have the opportunity to come join us on a deposit day and either:

- Give each student that deposits that day a monetary gift of \$1.00-\$5.00
- Give each student that deposits that day a prize (to be approved by Cornerstone & the school)

If you have another idea, just let me know and we can see if we can make it work!

Available dates are as follows:

October 16, 23, 30 November 6, 13, 20 December 4, 11, 18 January 8, 15, 29

February 5, 12, 19, 26 March 5, 12, 19, 26 April 2, 9, 16, 23

Please let me know what day your business would like to participate by **October 1st**. Cornerstone Bank will advertise the partnership on our Facebook page and the school will notify the parents of all student depositors as well as the students so they can look forward to seeing you during their deposit!

Thank you for partnering with us to help build savvy savers! Please call me at 308-425-6225 if you have any questions.

Hannah Helms

AVP/Assistant Manager



AUTHORIZATION TO REQUEST FUNDS

This document certifies that the individuals listed below are authorized to request program funds from the Nebraska Department of Economic Development and that the signatures appearing below are the true signatures of the aforementioned individuals.

PROGRAM SELECT EACH PROGRAM FOR WHICH ENTITY HAS FUNDING.	PROJECT/GRANT NUMBER(S) LIST ALL PROJECT/GRANT NUMBER(S) BELOW.
☐ Community Development Block Grant	
☐ HOME Investment Partnerships Program	
☐ HOME-ARP	
☐ Middle Income Workforce Housing Fund	
☐ National Housing Trust Fund	
☐ Nebraska Affordable Housing Trust Fund	
☐ Pandemic Relief Housing	
☐ Rural Workforce Housing Fund	
☐ Rural Workforce Housing Land Development	

THIS FORM MUST APPEAR ON OFFICIAL LETTERHEAD OR BE NOTARIZED ON THE NEXT PAGE. ALL SIGNATURES MUST BE WRITTEN IN BLUE INK.

SIGNATURE OF AUTHORIZED INDIVIDUAL 1

Margaret Siel

PRINTED NAME

Mayor

TITLE

msiel@sielcpa.com

EMAIL

DATE

SIGNATURE OF AUTHORIZED INDIVIDUAL 2

Raquel Felzien

PRINTED NAME

City Clerk

TITLE

rfelzien@cityoffranklin.net

EMAIL

DATE



ACKNOWLEDGEMENT OF AUTHORIZATION TO REQUEST FUNDS

REQUIRED ONLY IF PAGE ONE DOES NOT APPEAR ON OFFICIAL LETTERHEAD.

STATE OF NEBRASKA)
) S.S.
COUNTY OF FRANKLIN_____)

The foregoing Authorization to Request Funds document was acknowledged before me
this _____ day of _____, 20_____,
by (name/title) Margaret Siel, Mayor
and (name/title) Raquel Felzien, City Clerk /Treas.
of (awardee/recipient/subrecipient) CITY OF FRANKLIN.

NOTARY SIGNATURE

AFFIX NOTARY SEAL



CITY OF FRANKLIN

ACTIVE SUPPORTER OF FAIR HOUSING

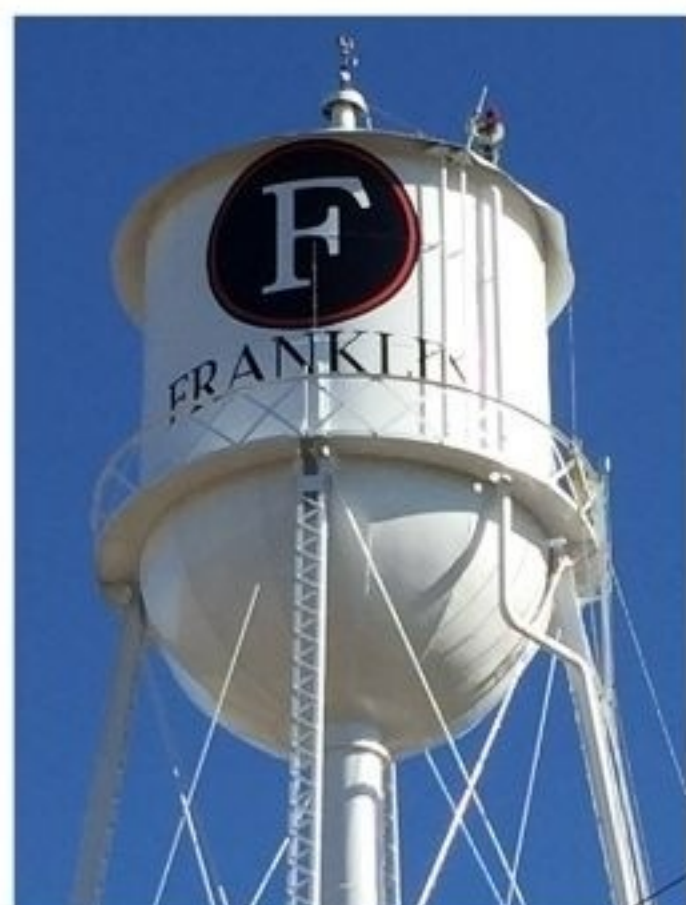


LOCAL CONTACT

If you feel you have been a victim of housing discrimination, please contact the City's Fair Housing Representative:

**RAQUEL FELZIEN,
CITY CLERK**

**PHONE 308.425.6295, EMAIL
INFO@CITYOFFRANKLIN.NET**



The City of Franklin attests the Nebraska Affordable Housing Trust Fund program for the Apartment Building located at 613 15th Avenue, will comply with the Nebraska Fair Housing Act. Further, the City supports Title VIII of the Civil Rights Act of 1968 which prohibits discrimination in the sale, rental and financing of dwellings based on race, color, religion, sex, national origin, disability, familial status, or any other legally protected status, and sets forth enforcement of mechanisms with HUD attorneys bringing actions before administrative law judges on behalf of victims of housing discrimination; and allows U.S. Justice Department jurisdiction to bring suit on behalf of victims in Federal district courts. The City furthermore supports the elimination of unlawful discriminatory practices within the City of Franklin.

October 8, 2024

The City of Franklin as the recipient of the Nebraska Affordable Housing Trust Fund, 2024 Rental Housing Project: Rental Conversion 24TFRH34017, hereby affirms they are an active supporter of Fair Housing. The following actions will be taken during the course of this project to affirmatively further Fair Housing. The Fair Housing statement has been updated to reflect Nebraska Revised Statute 20-139 Nebraska Fair Housing Act, free speech, and public accommodations law; administered by Equal Opportunity Commission, powers. The following Active Supporter of Fair Housing statement will be utilized.

City of Franklin Active Supporter of Fair Housing



The City of Franklin attests the Nebraska Affordable Housing Trust Fund program for the Apartment Building located at 613 15th Avenue, will comply with the Nebraska Fair Housing Act. Further, the City supports Title VIII of the Civil Rights Act of 1968 which prohibits discrimination in the sale, rental and financing of dwellings based on race, color, religion, sex, national origin, disability, familial status, or any other legally protected status, and sets forth enforcement of mechanisms with HUD attorneys bringing actions before administrative law judges on behalf of victims of housing discrimination; and allows U.S. Justice Department jurisdiction to bring suit on behalf of victims in Federal district courts. The City furthermore supports the elimination of unlawful discriminatory practices within the City of Franklin.

If you feel you have been a victim of housing discrimination, please contact the City's Fair Housing Representative – Raquel Felzien, City Clerk, phone 308.832.1820, email info@cityoffranklin.net.

Fair Housing Outreach Plan:

1. Advertise the updated *Active Supporter of Fair Housing* statement in the Franklin County Chronicle in 2 publications, to include the local representative contact information.
2. Add the statement to the City Website > Residential Resources: <https://www.franklinnebraska.com/resources/residential-resources> to include the Active Supporter of Fair Housing statement with a local representative contact information and equal housing logo.
3. Present at the October 8, 2024, City Council meeting to inform Council members of the importance of sharing Fair Housing information in the community for all public-funded housing options.

Mayor

Date

Rental Program Guidelines Checklist for Project # 24TFRH34017 City of Franklin RH Conversion

Instructions: Program Guidelines will include all items below. Indicate where each is found in the program guidelines by listing both section and page # on the checklist. Depending on the project, DED may request additional items be included in the project's program guidelines before approval. **Title page must include Applicant Name, Award # (if awarded) and Date.**

The following requirements are addressed in the Program Guidelines	Section	NA	Page
a) Application Review Process – Describe process for taking in and reviewing applications and if there is a Priority Ranking System used for selection. If using ranking system, guidelines must describe system and it may not include discriminatory criteria.	A		1
b) Maximum Per Unit Subsidy – NAHTF financial assistance for new construction and conversion projects will not exceed the maximum NAHTF per unit subsidy adjusted for number of bedrooms. HUD HOME subsidy limits are used and can be found on the DED website (NAHTF webpage). Rehabilitation projects will state the amount of NAHTF-assisted Rehabilitation allowed per unit. (2024 - \$40,000).	B		2
c) Income Eligibility – Units remaining affordable must be limited to households at or below 120% of the AMI or as prescribed in an awarded DED contract. Income certification must be completed prior to and within 6 months of move in date. Recipients shall use guidance of 24 CFR Part 5.609 for determining annual gross income.	C		2
d) Rent Limits - Using the HUD Home Rent Limit table found on DED NAHTF web page; rents should be no more than the 65% rent limit established by HUD for the area project is located in. The HUD table assumes landlord/owner is paying utilities; therefore, the total of rent plus tenant paid utilities must fall within the 65% limit on the table. However, if the Fair Market Rent limit shown on the HUD table is lower than the 65% rent limit, project should consider using the FMR as the limit. <i>The Department recognizes that the HUD table may not be accurate representation of the project area's FMR. The rent amount needs to make sense for the area that the project is located in and considers the AMI population being targeted. Ultimately the application should be able to support the rent amount decision in the pro forma packet.</i>	D		2
e) Relocation policy – Policy stating that “In the event relocation of tenants is necessary, project will follow the Nebraska Relocation Assistance Act 76-1214 to 76-1242, and where either voluntary or involuntary acquisition is anticipated, DED will be contacted prior to any action.” <i>Guidelines should be clear on which party will pay expense.</i>	E		3
f) Enforcement of Rent and Income Limits – Project will enforce Rent and Income limits, property standards, and all NAHTF requirements during the Affordability Period through use of deed restrictions, covenants running with the land, or other mechanisms that are not affected by the term of the mortgage or transfer of ownership. Describe how project will conduct reviews and ensure that property managers are aware of all NAHTF rent, income, property standards, and reporting requirements per DED contract throughout the NAHTF affordability period. <i>(NAHTF-affordable units must align with rent limit allowances. Following an initial income determination, Self-Certification is acceptable form of annual income review.)</i>	F		3
g) Affordability Period – NAHTF-assisted units are subject to a minimum 5-year affordability period but projects may choose longer and period is stated in application. Program Guidelines Affordability Period must be in agreement with DED contract. Describe the length of the affordability period for project and describe how the project will be managed as affordable for the length of the affordability period.	G		3
h) Assistance Types and Terms - Program guidelines should describe the type of assistance to be provided to developer/owner, if applicable, i.e., forgivable or non-forgivable loan, including terms, interest rate, etc.	H		3

i) Affirmative Marketing Policy - Include statement, "Project will use affirmative marketing procedures including, but not limited to, marketing to local or regional residents & tenants of public housing and manufactured housing, other families assisted by public housing agencies, and households identified to be potentially eligible but least likely to apply, including Seniors and those living with disabilities."	I		4
j) Nebraska Fair Housing Act - Include policy stating program will be in compliance with the Nebraska Fair Housing Act.	J		4
k) Property Standards - All purchased or rehabilitated units assisted with NAHTF funds will meet the Department's Minimum Rehabilitation Standards and New Construction projects will meet all applicable Federal, State, and Local building codes, including Nebraska Department of Environment and Energy (NDEE). New Construction sites may not be located in a federally designated 100-year flood zone. Existing units in the SFHA may be considered when current flood insurance or LOMA are proven, documented and a system of annual verification is put into place. Recipients of NAHTF funds should be working with qualified contractors to complete NAHTF funded work.	K		4
l) Radon Mitigation Policy – As part of the application process, <u>every tenant</u> shall receive educational material informing them on the risks of radon. In addition, for new construction , a passive active radon mitigation system <u>must be</u> installed, and a test conducted. If test indicates need, the system will be activated. For Rehab projects , a test kit <u>shall be provided</u> to the tenant. Program guidelines <i>may</i> also cover the following: mandatory education; testing, required mitigation (installation of a radon system), steps if levels are found high, (or informed consent to avoid mitigation, etc.) <i>DED encourages discussions with builders, lenders & program administrators about proactive engagement of radon issues and collaboration with agencies such as Nebraska Dept. of Health and Human Service (http://dhhs.ne.gov/Pages/Radon.aspx).</i>	L		5
m) Annual Rent Review and Utilities Allowance – Describe process for conducting annual rent review.	M		5
n) Tenant Selection Policy - Project will provide policy prior to Special Conditions approval as appendix item.	N		5
o) Tenant Rules and Regulations - Project will provide clearly defined Tenant Rules and Regulations prior to Special Conditions approval as appendix to Program Guidelines.	O		5
p) Proposed Lease Agreement – Project must have proposed lease agreement that is not in conflict with Nebraska Landlord Tenant Law and does not contain any prohibited provisions either explicitly stated or implied. Proposed lease agreement will be provided prior to Special Conditions approval as appendix to Program Guidelines.	P		6
q) If the Project has a lease purchase program, the Applicant must have a Transition Plan (from rental to homeownership). This will be provided prior to Special Conditions approval as an appendix to Program Guidelines.	Q		6
r) Tenant Education - Tenant education is required for all tenants of fixed unit rental projects. Department recommends new construction and conversion projects with floating units require the tenant education for all tenants in all units and receive proof of completed training. Tenant education provider may include Rentwise, or other Department approved equivalent. Describe process of obtaining tenant education if rehabilitation project involves existing tenants.	R		6
s) Washer and Dryer Requirement – Statement that assures <u>every unit</u> will have its own washer and dryer for new construction projects. For rehabilitation projects (if feasible), assurance that a washer and dryer <u>will be included</u> in every unit, and if not feasible (i.e., size of rehabilitated units will not provide space for washer and dryer) then an on-site laundry facility is required and will be provided.	S		6
t) Process of Amending Guidelines – Statement that any revisions made to these program guidelines must be approved by the governing body and submitted for approval of amendment to NDED.	T		6
u) Grievance Procedures – Process for applicants (tenants) to address grievances pertaining to application process.	U		6
v) Conflict of Interest – Conflict of Interest policy of DED Applicant/Recipient organization.	V		7

The below is provided as a guide for filling out the Rental Pro-Forma. This sheet does not have to accompany the checklist above.

Pro Forma Spreadsheets

The Pro Forma Spreadsheet must show the project will be financially viable during the affordability period, based upon reasonable assumptions. DED reserves the right to work with applicant to adjust the Pro Forma and Project Design Spreadsheets to reflect economic and/or market conditions as deemed appropriate. **Pro Forma must be uploaded as an excel document, not a PDF version.**

Unit Information

- a) Identify the number of NAHTF affordable and market rate units within the project. Include: bedrooms, units, tenant paid utilities, etc. as identified on the Unit Information Spreadsheet.
- b) Check current HUD Home Rent Limit table on NAHTF webpage to be sure Rents are within allowable limit of no more than the 65% line for number of bedrooms.

Development Cost Schedule

- c) Identify all development costs within the project using the Development Cost Schedule Spreadsheet. Do NOT include NAHTF request for administrative expenses, i.e., General Administration, Housing Management, & Lead-Based Paint Testing.

Sources and Uses

- d) Identify all sources, uses, and any equity gap within the project using the Sources & Uses Information Spreadsheet. Cell C15 (NAHTF Funds) should equal the sum of Primary Activity and Support Activity NAHTF requested amounts. If for-profit developer will own the units, at least 10% of the amount of non-administrative NAHTF assistance must be provided as owner equity. Do NOT include NAHTF requested amounts for administrative expenses. (General Administration, Housing Management, & Lead-Based Paint Testing)

Annual Operating Expense Information & Pro Forma

- e) All residential income must be clearly identified within the Annual Operating Expense Information Spreadsheet and both residential and commercial income must be identified within the Pro Forma Spreadsheet.
- f) All expenses (including reduced cost or no cost services, all partnership distributions, deferred developer fees, incentive management fees and repayment of loans as expenses, etc.) must be clearly identified within the Annual Operating Expense Information Spreadsheet and within the Pro Forma Spreadsheet. All services or materials provided at a reduced cost or no cost basis must be reflected as both an income and an expense.
- g) Identify the rate of increase used to project income and project expenses per year. The rate of income increase must be reasonable and under no circumstances can it be greater than rate of increase of the estimated project expenses.
- h) Initial Stabilized vacancy rate must be set to the most recently published American Community Survey for Nebraska for the initial year. A lower stabilized vacancy rate may be input based on evidence taken from a third party housing study or other DED approved housing assessment.
- i) Property management fees should be reasonable and align with industry standards, but not exceed 10% of Gross potential rents.
- j) The Operating Reserves must be equal to or greater than three (3) months of total annual expenses, including debt service and entered into the Development Cost Schedule.
- k) The Replacement Reserve payment schedule must be equal to or greater than \$300 per unit per year.
- l) The debt service coverage ratio (DSCR) must be no less than **1.15 DSCR** in the first year. Monthly or annual debt service is not required.
- m) Debt service payments must meet all debt service obligations (must maintain a **1.0 DSCR** throughout the affordability period).



City of Franklin - Downtown Apartments

TENANT SELECTION POLICY

Applications and copies of this Tenant Selection Policy are available online and at the City of Franklin Office, Franklin, NE 68959. The City, as Owner/Property Manager, will accept completed applications and will be time and date stamped upon receipt, with mailed applications stamped as 4pm on the date the application is postmarked. All completed applications received will be reviewed by the Owner in the order of submission regardless of delivery method.

Applicant Eligibility

1. Ineligibility of dangerous sex offenders for admission to Public Housing:
U.S. Code: Title 42: Section 13663: Subchapter V states in part as follows:
"Notwithstanding any other provision of law, an owner of federally assisted housing shall prohibit admission to such housing for any household that includes any individual who is subject to a lifetime registration requirement under a State Sex Offender Registration Program."
2. Applicant(s) must meet the following criteria to be determined eligible to live in the project:
 - a. Complete a U.S. Citizenship Attestation Form confirming they are a U.S. Citizen to receive public benefit as this housing project was funded in part through the Nebraska Department of Economic Development, Nebraska Affordable Housing Trust Fund (NAHTF) program.
 - b. Meet Nebraska Department of Economic Development income-eligibility requirements, according to the definition found in 24 CFR5.609. The Housing Administrator must initially verify income, landlord references, personal information, social security number(s), and credit history, as part of the income-eligibility determination. Limits are reviewed annually by the U.S. Department of Housing and Urban Development (HUD).
 - c. Must have legal capacity to enter into a lease agreement.
 - d. Must have a history of compliance with past rental agreements, if applicable.
 - e. Must not be engaged in or convicted of an illegal act including being a current user, manufacturer, or distributor of a controlled substance. Persons presently enrolled in, or who have successfully completed a controlled substance abuse recovery program may be considered for occupancy.
 - f. Must have the ability to maintain a housing unit in a safe, sanitary, and decent condition.
 - g. The applicant's tenancy must not constitute a direct threat to the health and safety of other individuals or their property.
 - h. Must have a good credit history and demonstrate willingness to pay debts. Mitigating factors will be taken into consideration when applicants have had or are presently experiencing a hardship situation that is beyond their control such as when they have had disputes with creditors, including landlords, or when they were having difficulty paying rent and utility expenses that exceeded 30 percent of adjusted monthly income. Applicants not having sufficient credit history and/or verification that rent does not exceed 30% of their household income, may be required to provide a Guarantor with the completion of the Tenant Guarantor form. The Guarantor's income will not contribute to the household's income; Guarantor will be responsible for rent should it become delinquent.
 - i. Must have the financial capacity to meet the household's basic living expenses and pay required rents.
 - j. Must have good landlord/good housekeeping references, if available.
 - k. Must agree to allow reference checks with previous landlords, credit reporting agencies, and other agencies as required to process the application.
 - l. Occupancy standard for:
 - 1-bedroom rental units: Minimum – 1 person, Maximum 2 persons

- 2-bedroom rental units: Minimum – 1 person, Maximum 4 persons

Application Acceptance & Selection

1. All potential applicants who inquire will be given the opportunity to complete and submit an application to become a tenant in the project.
2. **ONLY COMPLETED APPLICATIONS WITH REQUIRED INCOME VERIFICATION DOCUMENTS WILL BE PROCESSED FOR ELIGIBILITY.**
3. All applications will be processed using the same procedures. This policy is applicable to all Nebraska Affordable Housing Trust Fund Program (NAHTF) projects. Admission and occupancy of any housing units which are financed in whole or in part with NAHTF shall be governed by any and all applicable laws pertaining to such funding.
4. Applicant households must meet the criteria identified in "Applicant Eligibility," above, to be determined eligible to live in the project.
5. Applicants not meeting the project's eligibility policies will be informed in writing by email, within 15 days of their application that they were not considered eligible. The correspondence will include the reasons for the denial and advise them of their right to appeal the decision under the "Tenant Grievance and Appeal" procedure.
6. Applicants determined eligible will be informed in writing by email that they have been selected for immediate occupancy or that their name has been placed on the project's waiting list for the size of unit for which they are eligible. The name of each applicant will be placed on the respective waiting list in chronological order by date and time.
7. If the applicant is offered an apartment, a deposit of the first month's rent must be paid within 72 hours and is required to hold the unit or their name **will be removed** from the waiting list, unless extenuating circumstances exist.
8. Upon notification of an apartment offered, the applicant will have 10 days to complete the online RentWise training course <https://www.rentwise.org/> and provide the completion certificate through email to the Owner. An in-person training option may be available but is subject to course demand and instructor availability. Failure to complete the course by the deadline will forfeit your reserved housing unit.
9. Except for the above priorities, selections will be made on a first come, first served basis from applicant(s) for the Income Qualified Units. The maximum tenant household income for an income qualified unit is 120% Area Median Income (AMI) as defined by HUD for Franklin County, Nebraska. Selections for the Market Rate designated units require the same application process, including income verification.

Tenant Selection Policy Amendments

Any revisions made to the Tenant Selection Policy must have approval from: 1) City of Franklin City Council, 2) South Central Economic Development District, Inc., and 3) Nebraska Department of Economic Development Program Representative.

Conflict of Interest

No member of the governing body, official employee, agent, or member of their immediate family of the City of Franklin who exercises policy, decision-making functions, or responsibilities in connection with the planning and implementation of the housing rental program shall be involved in the decision affecting an application or grievance by an immediate family member. The Nebraska Department of Economic Development (NDED) may grant written exception. This

prohibition shall continue for one year after an individual's relationship with the City of Franklin ends. Any other employee, officer, or board member may be eligible, but will be treated no differently in the determination of applications accepted in the program. Enclosed with the tenant's application shall be a statement of disclosure which outlines the nature of the possible conflict and a description of how the public disclosure was made. Included will also be verification that the affected person has withdrawn from the active involvement in any housing grant related issues.

Fair Housing

The City of Franklin attests the Nebraska Affordable Housing Trust Fund program for the Apartment Building located at 613 15th Avenue, will comply with the Nebraska Fair Housing Act. Further, the City supports Title VIII of the Civil Rights Act of 1968 which prohibits discrimination in the sale, rental and financing of dwellings based on race, color, religion, sex, national origin, disability, familial status, or any other legally protected status, and sets forth enforcement of mechanisms with HUD attorneys bringing actions before administrative law judges on behalf of victims of housing discrimination; and allows U.S. Justice Department jurisdiction to bring suit on behalf of victims in Federal district courts. The City furthermore supports the elimination of unlawful discriminatory practices within the City of Franklin.

If you feel you have been a victim of housing discrimination, please contact the City's Fair Housing Representative – Raquel Felzien, City Clerk, phone 308.425.6295, email info@cityoffranklin.net.

Grievance & Appeal Procedure

An applicant that has been denied placement or has a grievance, should first try to resolve the issue with the Property Manager. If an applicant thinks they have been treated unfairly during any part of the process or discriminated against regarding application selection, the applicant can appeal to the City of Franklin, City Council for further consideration. All grievances (complaints) or appeals must be received by the Owner or City of Franklin in writing within 20 (twenty) days of the date of Non-Selection. The City of Franklin Council will consider the grievance at its next regularly scheduled meeting. The City Council's decision will be submitted in writing to the applicant within 7 (seven) days of the Council meeting. The applicant may appeal against the decision of the City of Franklin Council by submitting an appeal within 14 (fourteen) days of the date of the Council's decision letter. The appeal will be reviewed by a third-party reviewer of a representative from South Central Economic Development District, serving as NAHTF grant administrator, and/or a third-party entity secured through the small-purchase procurement process, with the third-party reviewer providing their decision, in writing, to the applicant and the City of Franklin Council. Any subsequent grievance appeals will be forwarded to the Nebraska Department of Economic Development as the final party to address the grievance.

Owner/Manager Signature

Date

I have read and understand the Tenant Selection Policy described above.

Tenant

Date

Co-Tenant

Date

Property Owner:

City of Franklin
619 15th Avenue
Franklin, NE 68939
Email: rfelzien@cityoffranklin.net

City of Franklin 24TFRH34017 Apartments Rental Program Guidelines

A. Application Review Process:

The City of Franklin will actively promote apartment openings on their website and social media channels, in addition to posting in the local newspaper as available. Prospective applicants may view the *Tenant Selection Policy* and *Application for Occupancy* on the City of Franklin's website, with printed copies readily available at the City of Franklin office as an alternative to online submission. These documents detail the requirements for applicant eligibility, as well as the required income verification process for Nebraska Affordable Housing Trust Fund (NAHTF) subsidized units. This policy has been reviewed by the City Attorney and City of Franklin Council Members.

Prospective applicants needing a computer will be directed to the Franklin Public Library to complete their application online or may provide their application in paper through the mail. In-person applications will also be accepted at the City of Franklin office. The City, as Owner/Property Manager, will accept completed applications and will be time and date stamped upon receipt, with mailed applications stamped as 4pm on the date the application is postmarked.

Nebraska law requires that every program receiving “public benefits” from a state agency, require individual applicants to complete and submit a U.S. Citizenship Attestation Form to the Notary Division. Given the Nebraska Department of Economic Development administers the NAHTF program, all prospective applicants will complete the U.S. Citizenship Attestation Form as the first step prior to completion of the full Tenant Application.

The maximum tenant household income for an income qualified unit shall not exceed 120% Area Median Income (AMI) as defined by HUD for Franklin County, Nebraska. The prospective applicant and any co-applicants are required to provide their employer(s) name, address, phone number, estimated income, and length of employment. Other income such as: commissions, tips, business income, social security, child support / alimony, disability benefits, pensions, 401k annual income, bank interest, income from assets, and other income sources, are also required to be reported. The applicant's annual salary will be determined by the sum of all sources. In addition, the asset section requires bank account information and balances, financial institution names and addresses, stocks, bonds, IRAs, 401K or other retirement accounts, life insurance policies etc. Three credit references are required with the lending institution, address, and account number.

South-Central Economic Development District, Inc. (SCEDD), will work with the City for initial tenant income qualification during the contract period. Annual income verification and new tenants' income verification in subsequent years will be completed by the Owner, with the option to hire SCEDD to continue to oversee the income eligibility process.

Selections for the Market Rate designated unit will require the same application requirements and income verification submission, with placement made on a first come first serve basis upon receipt of a completed application.

Applicants must meet all eligibility criteria as defined in the *Tenant Selection Process*.

Applicant eligibility criteria includes: ineligibility of lifetime sex offenders, meeting income-eligibility requirements defined as household income at or below 120% AMI, legal capacity to enter into a lease agreement, history of compliance with past rental agreements if applicable, not be engaged in or convicted of an illegal act including being a current user, manufacturer, or distributor of a controlled substance, have the ability to maintain a housing unit in a safe, sanitary and decent condition; tenancy must not constitute a direct threat to the health and safety of others or the property; must have a good credit history and demonstrate willingness to pay debts; must have the financial capacity to meet the basic living expenses and pay required rents; must have good landlord/good housekeeping references if applicable; must agree to allow reference checks with previous landlords, credit reporting checks, and other agencies required to process the application; and meet the occupancy standard for a 1-bedroom unit defined as a maximum of 2 persons, and for a 2-bedroom unit defined as a maximum of 4 persons.

All applications will be reviewed and processed using the same procedures, in partnership with SCEDD to oversee the process during the NAHTF contract period. Unit will be rented to the first complete and eligible application received. Once all units have been filled, any remaining applicants will be notified that all units have been filled and their names will be added to the waitlist for future unit availability.

B. Maximum Per Unit Subsidy:

The project will have (4) two-bedroom and (4) one-bedroom units with 6 units being income qualified, and 2 units being market rate. Nebraska Affordable Housing Trust Fund (NAHTF) financial assistance will not exceed the maximum NAHTF per unit 2023 subsidy of \$198,331.20 for the one-bedroom unit, and \$241,176.00 for the two-bedroom units. Subsidy limits used are the HUD Home subsidy limits found at <https://opportunity.nebraska.gov/programs/housing/nahtf/>.

C. Income Eligibility:

Units will remain affordable to assist households whose income is at or below 120% in the six NAHTF eligible units. For Franklin County, the 2023 1-person 120% limit is \$69,960, 2-persons is \$879,920, 3-persons is \$89,880, and 4-persons is \$99,840. Current Income Limits are found at <https://opportunity.nebraska.gov/programs/housing/nahtf/>.

D. Rent Limits:

During the period of affordability, the Rent limits will not exceed the 65% HUD Home rent limits for Franklin County of \$1,196 for a 1-bedroom and \$1,373 for a 2-bedroom unit, according to 2023 Home Program Rents, U.S. Department of HUD. The rates were determined as appropriate to meet the workforce needs up to 120% AMI due to the critical shortage of housing and lower AMI apartments already offered in the community. The Owner will pay for utilities, water, trash service, internet Wi-Fi, and provide landscaping services and snow removal. The rate guidance is found at the following link on the NDED website: <https://opportunity.nebraska.gov/programs/housing/nahtf/>. These can also be located at the HUD exchange website <https://www.huduser.gov/portal/datasets/fmr.html>.

E. Relocation: Relocation of individuals for this rental rehabilitation conversion project is not applicable as housing units do not currently exist.

F. Enforcement of Rent and Income Limit:

The Owner covenants, guarantees, commits, and promises that they will enforce Rent and Income Limits, property standards, and all other NAHTF requirements (hereinafter collectively referred to as the "Requirements") during the Affordability Period which shall not be less than ten years beginning from and after the date when Nebraska Department of Economic Development (NDED) has received notice that ALL units are verified as occupied.

NAHTF- assisted "affordable" units will serve households with incomes at or below 120% AMI. For purposes of determining eligibility, the Resident agrees to submit, within thirty (30) days after a request from the City/owner, a signed, complete, true, and accurate statements reflecting the Resident's total household income, employments, and composition. Resident further agrees to execute documents authorizing release of such information from third parties, pursuant to requirements of State and/or Federal law. The City Attorney will aid in reviewing all documents to guarantee compliance with state and/or federal laws.

SCEDD, as grant housing manager, will be responsible for initial tenant income qualification in cooperation with the Owner during the initial contract period. The City as Owner will have oversight over the property and ensure all income qualification requirements are followed in subsequent years or have the option to hire SCEDD to provide these services through the duration of the ten year affordability period. The City of Franklin will re-evaluate all tenants through an annual income verification process. SCEDD will review records annually, at a minimum, to ensure the correct number of income qualified units are maintained through the contract period.

G. Affordability Period:

During the Affordability Period of 10 years, the enforcement of rent and income limits and the Requirements shall be assured through a Deed of Trust prepared by the City of Franklin's attorney. This legal document will identify the property's NAHTF- assisted "affordable" units are to remain affordable for at least 10 years, as defined by the NAHTF Rent Limits, and that 5 units will be rented to persons at or below 120% of the Area Median Income (AMI). Household income limits for NAHTF-assisted units are found on the NDED website:

<https://opportunity.nebraska.gov/programs/housing/nahtf/>. The remaining 3 units will be market-rate, as defined by the Requirements.

A Restrictive Covenant will also be instituted to bind the NAHTF requirements stipulating the 6 NAHTF-assisted "affordable" units must not exceed the established HUD rental limits. The provisions of the Restrictive Covenant will apply to the current and future owners, their successors, assigns, legal representatives, and heirs for the duration of the affordability period.

H. Assistance Types & Terms:

The City of Franklin is self-funding all rehabilitation costs as the applicant, Owner, and future Property Manager of the rental conversion project through City reserved funds.

I. Affirmative Marketing Procedures:

SCEDD will assist the City of Franklin as Owner with initial marketing to prospective tenants. Affirmative marketing procedures include but are not limited to marketing to local and regional residents, tenants of public housing, families assisted by public housing agencies, and households identified to be potentially eligible but least likely to apply. Information will be made available at the Franklin County Courthouse, the City Office, and will be placed in the local newspaper as well as social media posts by the City of Franklin.

This project will use affirmative marketing procedures including, but not limited to, marketing to local or regional residents & tenants of public housing and manufactured housing, other families assisted by public housing agencies, and households identified to be potentially eligible but least likely to apply, including Seniors and those living with disabilities.

J. Nebraska Fair Housing Act:

This project will comply with the Nebraska Fair Housing Act and will not discriminate or indicate any preference or limitation in any way on the basis of race, color, religion, national origin, disability, familial status, sex, or any other legally protected status, as described and as applicable in Federal Section 804 (42 U.S.C 3604) and Nebraska Revised Statute 20-301. The Owner will comply with all aspects of the Nebraska Fair Housing Act by conducting an annual evaluation of policies and procedures in advertising, application process, tenant selection process, and ongoing property management procedures to ensure compliance with the Nebraska Fair Housing Act and any potential future changes in the law. All advertising will be designed to be compliant through the utilization of resources from the Nebraska Equal Opportunity Commission (NEOC). Potential applicants will be provided information on fair housing when they inquire about housing, complete an application, receive a determination of eligibility, and again when they sign an apartment lease. Information regarding fair housing will be posted in a prominent location within the apartment along with contact information of the City of Franklin fair housing representative, NEOC, and Regional HUD Office.

The following statement as an Active Supporter of Fair Housing, will be affirmed by the City Council:
The City of Franklin attests the Nebraska Affordable Housing Trust Fund program for the Apartment Building located at 613 15th Avenue, will comply with the Nebraska Fair Housing Act. Further, the City supports Title VIII of the Civil Rights Act of 1968 which prohibits discrimination in the sale, rental and financing of dwellings based on race, color, religion, sex, national origin, disability, familial status, or any other legally protected status, and sets forth enforcement of mechanisms with HUD attorneys bringing actions before administrative law judges on behalf of victims of housing discrimination; and allows U.S. Justice Department jurisdiction to bring suit on behalf of victims in Federal district courts. The City furthermore supports the elimination of unlawful discriminatory practices within the City of Franklin.

If you feel you have been a victim of housing discrimination, please contact the City's Fair Housing Representative – Raquel Felzien, City Clerk, phone 308.425.6295, email info@cityoffranklin.net.

K. Property Standards:

The apartment project is a rental conversion designed to exceed the minimum rehabilitation

standards relating to structural standards, basic equipment, and facilities standards; light, ventilation, and heating standards; space, use and location requirements; fences, and premises standards where feasible. The City of Franklin will work with the project architect and local building code officials to ensure the overall project complies with all applicable building codes and ensure if exemptions are needed, they will not compromise the overall health and safety of the building's occupants.

L. Radon Mitigation Policy:

The radon level will be measured by environmental services in cooperation with Two Rivers Public Health Department, prior to completion of the project. A passive-active radon mitigation system will be installed if recommended for the safety of the Tenants. In which case, SCEDD will work with the Owner to establish education, as needed, through an annual posting of radon testing in place, sent in tenant email communications along with other important updates, and through the RentWise education program. If the system is installed, Owner's maintenance staff will add the passive radon mitigation system monitors to the annual inspection inside the apartment units and review the remote monitor system monthly. Elevated levels of radon reported will result in notification to the Franklin County Health Services and immediate remediation or mitigation measures undertaken as required. If a passive-active radon mitigation system is not recommended for installation, a test kit shall be provided to the tenant upon request, with education as outlined above, followed.

M. Annual Rent Review and Utilities Allowance:

Annual income certifications of NAHTF apartment tenant incomes will be conducted each year by the Owner. SCEDD Grant Management will assist with initial income review certifications. The annual rent review will be conducted at the end of the first annual lease and then on an annual basis by the Owner. The current HOME Program 65% Rent Limit will be utilized to calculate the net monthly rent per unit. Owner will pay all utilities including electrical, water, sewer, trash services, internet Wi-Fi, as well as landscaping services and snow removal.

N. Tenant Selection Policy: See attachment of the Owner - *Tenant Selection Policy*.

Tenant selection will be made on a first come, first served basis from eligible completed applicant(s) for all units. The maximum tenant household income for an income qualified unit is 120% Area Median Income (AMI) as defined by HUD for Franklin County, Nebraska. Selections for the Market Rate designated unit must also complete the same application package to include the income verification requirements.

Applicants determined eligible will be informed in writing by email that they have been selected for immediate occupancy or that their name has been placed on the project's waiting list for the size of unit for which they are eligible. The name of each applicant will be placed on the respective waiting list in chronological order by date and time. If the applicant is offered an apartment, a deposit of the first month's rent must be paid within 3 business days of notification and is required to hold the unit or their name will be removed from the waiting list, unless extenuating circumstances exist. Upon notification of an apartment offered, the applicant will have 10 days to complete the online RentWise training course <https://www.rentwise.org/> and provide the completion certificate through email to the Owner. An in-person option may be available but is subject to course demand

and instructor availability. Failure to complete the course by the deadline will forfeit their reserved housing unit.

Applicants not meeting the project's eligibility policies will be informed in writing by email, within 15 days of their application that they were not considered eligible. The correspondence will include the reasons for the denial and advise them of their right to appeal the decision under the "Tenant Grievance and Appeal" procedure.

O. Tenant Rules and Regulations: See attachment of the Owner – *Tenant Rules and Regulations*.

P. Proposed Lease Agreement: See attachment of the Owner - *Applicant Lease Agreement*. The agreement does not contain any prohibited provisions either explicitly or implied.

Q. Project lease purchase program with Transition Plan: This project does not have a lease purchase program, *Not Applicable*.

R. Tenant Education:

Tenant Education is a requirement for all approved tenants. This project will use Nebraska RentWise or other Department approved equivalent through the affordability period. SCEDD will work with the City during the contract period to provide information to applicants on the required training. Applicants will be required to provide proof of completed training to the Owner by the specified deadline. Nebraska RentWise takes an active-learning approach and stresses tenant responsibility and is readily available through an online portal. If an applicant should need an in-person course option, the Owner and SCEDD will use established RentWise certified trainers to provide this option, contingent upon schedule and facilitator availability. SCEDD will have a certified RentWise trainer on staff as of May 2024. This education program's modules include: communication with landlords and neighbors; managing your money; find a place to call home; getting through the rental process; taking care of your home; and when you move out – preparations to leave and transition to other rentals or home ownership.

Fair Housing education will also be provided for tenants to understand Nebraska's Fair Housing Law and their rights as renters, on an annual basis.

S. Washer and Dryer Requirement: The Owner will provide each apartment unit with a washer and dryer.

T. Process of Amending Guidelines:

Any revisions made to these program guidelines must be approved by the City of Franklin, then SCEDD, and submitted for approval of amendment to the Nebraska Department of Economic Development.

U. Grievance Procedures:

An applicant that has been denied placement or has a grievance, should first try to resolve the issue with the Property Manager. If an applicant thinks they have been treated unfairly during any part of the process or discriminated against regarding application selection, the applicant can appeal to the City of Franklin, City Council for further consideration. All grievances (complaints) or appeals must

be received by the Owner or City of Franklin in writing within 20 (twenty) days of the date of Non-Selection. The City of Franklin Council will consider the grievance at its next regularly scheduled meeting. The City Council's decision will be submitted in writing to the applicant within 7 (seven) days of the Council meeting. The applicant may appeal against the decision of the City of Franklin Council by submitting an appeal within 14 (fourteen) days of the date of the Council's decision letter. The appeal will be reviewed by a third-party reviewer of a representative from South Central Economic Development District, serving as NAHTF grant administrator, and/or a third-party entity secured through the small-purchase procurement process, with the third-party reviewer providing their decision, in writing, to the applicant and the City of Franklin Council. Any subsequent grievance appeals will be forwarded to the Nebraska Department of Economic Development as the final party to address the grievance.

V. Conflict of Interest:

No member of the governing body, official employee, agent, or member of their immediate family of the City of Franklin who exercises policy, decision-making functions, or responsibilities in connection with the planning and implementation of the housing rental program shall be involved in the decision affecting an application or grievance by an immediate family member. The Nebraska Department of Economic Development (NDED) may grant written exception. This prohibition shall continue for one year after an individual's relationship with the City of Franklin ends. Any other employee, officer, or board member may be eligible, but will be treated no differently in the determination of applications accepted in the program. Enclosed with the tenant's application shall be a statement of disclosure which outlines the nature of the possible conflict and a description of how the public disclosure was made. Included will also be verification that the affected person has withdrawn from the active involvement in any housing grant related issues.

These Rental Program Guidelines, and subsequent Appendix items, are hereby approved by action of the City of Franklin City Council through Agenda Item _____ passed and approved _____.
[Presented for approval pending award of the NAHTF grant]

Mayor, City of Franklin

Date

Attorney, City of Franklin

Date

APPENDIX: Rental Program Guideline Documents

City of Franklin 24TFRH34017 – Apartments

Tenant Selection Policy

Proposed Lease Agreement

Tenant Rules & Regulations

Statement for Governing Net Cash Flow

Statement for Governing Reserves – for Operating and Replacement Reserves

SOUTH CENTRAL ECONOMIC DEVELOPMENT DISTRICT, INC.
PROFESSIONAL SERVICES AGREEMENT
Nebraska Affordable Housing Trust Fund Program
24TFRH-34017
GENERAL ADMINISTRATION

THIS AGREEMENT made and entered into by and between the **City of Franklin**, Franklin, Nebraska, (hereinafter referred to as the City) and South Central Economic Development District, Inc. (SCEDD), PO Box 79, 401 East Avenue 2nd Floor, Holdrege, NE 68949 (hereinafter referred to as SCEDD).

WITNESSES THAT:

WHEREAS, the City and SCEDD are desirous of entering into a contract to formalize their relationship, and

WHEREAS, pursuant to the Nebraska Affordable Housing Act, the State of Nebraska Department of Economic Development (DED) is authorized to provide Nebraska Affordable Housing Trust Funds (hereafter referred to as NAHTF) to units of local government selected to undertake and carry out certain programs and projects under the Nebraska Affordable Housing Program in compliance with all applicable local, state and federal laws, regulations and policies, and

WHEREAS, the City, as part of its 2024 Nebraska Affordable Housing Trust Fund (NAHTF) grant agreement with the Department, under contract number **24TFRH-34017**, has been awarded Nebraska Affordable Housing Trust Fund dollars for the purposes set forth herein, and

WHEREAS, the Scope of Work included in this contract is authorized as part of the City's approved NAHTF program, and

WHEREAS, it would be beneficial to the City to utilize SCEDD as an independent entity to accomplish the Scope of Work set forth herein and such endeavor would tend to best accomplish the objectives of the local NAHTF program.

NOW, THEREFORE, in consideration of the mutual promises, covenants and provisions contained herein and the mutual benefits to be derived there from, the parties hereto agree as follows:

1. Services to be Provided by the Parties

- a. SCEDD shall complete, in a satisfactory and proper manner as determined by the City, the work activities described in the Scope of Work (**Attachment #1**).
- b. The City will provide such assistance and guidance as may be required to support the objectives set forth in the Scope of Work and will provide compensation for services as set forth in Section 3 below.
- c. Housing Management services are not included in this Agreement and will be contracted separately if the City chooses.

2. Time of Performance

The effective date of this contract shall be October 2, 2024, the date the parties sign the Contract Review document, which shall not be before September 23, 2024, the Notice of

Award date. The termination date of this contract shall be the Department's contract end date of April 30, 2027.

3. Consideration

The City shall reimburse SCEDD in accordance with the Payment Schedule described in **Attachment #2** for all allowable expenses agreed upon by the parties to complete the Scope of Work described in **Attachment #1**. In no event shall the total amount reimbursed by the City exceed the sum of **\$19,800.00** (Nineteen thousand and eight hundred dollars). Reimbursement under this contract shall be based on billings according to the established Benchmarks of NAHTF Non-Administrative Expense Reimbursement Requests.

It is also understood that this contract is funded in whole or in part with NAHTF funds through the State of Nebraska as administered by DED and is subject to those regulations and restrictions normally associated with state funded programs and any other requirements that the state may prescribe.

4. Record Maintenance, Record Retention & Access to Records

SCEDD agrees to maintain such records and follow such procedures as required of the NAHTF program, and any such procedures that the City or the Department may prescribe. In general, such records will include information pertaining to the contract, obligations and unobligated balances, assets and liabilities, outlays, equal opportunity, labor standards (as appropriate), and performance.

All such records and all other records pertinent to this contract and work undertaken under this contract shall be retained by SCEDD in accordance with the Department's NAHTF contract with the City as stated for a period of five years after the ten-year period of affordability is met unless a longer period is required to resolve audit findings or litigation.

The City, DED, and duly authorized officials of the state government shall have full access and the right to examine any pertinent documents, papers, records, and books of SCEDD involving transactions to this local program and contract.

5. Relationship

The relationship of SCEDD to the City shall be that of an independent Consultant rendering professional services. SCEDD shall have no authority to execute contracts or to make commitments on behalf of the City and nothing contained herein shall be deemed to create the relationship of employer and employee or principal and agent between the City and SCEDD.

6. Suspension, Termination and Close Out

If SCEDD fails to comply with the terms and conditions of this contract the City may pursue such remedies as are legally available including, but not limited to the suspension or termination of this contract in the manner specified herein:

- a. Suspension:** If SCEDD fails to comply with the terms and conditions of this contract, or whenever SCEDD is unable to substantiate full compliance with the provisions of this contract, the City may suspend the contract pending corrective actions or investigation, effective not less than 7 days following written notification to SCEDD or its authorized representative. The suspension will remain in full force and effect

until SCEDD has taken corrective action to the satisfaction of the City and is able to substantiate its full compliance with the terms and conditions of this contract. No obligations incurred by SCEDD or its authorized representatives during the period of suspension will be allowable under the contract except:

- 1) Reasonable, proper, and otherwise allowable costs which SCEDD could not avoid during the period of suspension.
- 2) If upon investigation, SCEDD is able to substantiate complete compliance with the terms and conditions of this contract, otherwise allowable costs incurred during the period of suspension will be allowed.
- 3) In the event all or any portion of the work prepared or partially prepared by SCEDD be suspended, abandoned, or otherwise terminated the City shall pay SCEDD for work performed to the satisfaction of the City, in accordance with the percentage of the work completed.

b. Termination for Cause: the City may terminate its contract with SCEDD if SCEDD fails to comply with the terms and conditions of this contract and any of the following conditions exist.

- (1) The lack of compliance with the provisions of this contract are of such scope and nature that the City deems continuation of the contract to be substantially detrimental to the interests of the City;
- (2) SCEDD has failed to take satisfactory action as directed by the City or its authorized representative within the time specified by same;
- (3) SCEDD has failed within the time specified by the City or its authorized representative to satisfactorily substantiate its compliance with the terms and conditions of this contract; then, the City may terminate this contract in whole or in part, and thereupon shall notify SCEDD of the termination, the reasons therefore, and the effective date provided such effective date shall not be prior to notification of SCEDD. After this effective date, no charges incurred under any terminated portions are allowable.

c. Termination for Other Grounds: This contract may also be terminated in whole or in part:

- (1) By the City, with the consent of SCEDD, or by SCEDD with the consent of the City, in which case the two parties shall devise by mutual agreement, the conditions of termination including effective date and in case of termination in part, that portion to be terminated.
- (2) If the funds allocated by the City via this contract are from anticipated sources of revenue, and if the anticipated sources of revenue do not become available for use in purchasing said services.
- (3) In the event the City fails to pay SCEDD promptly or within 60 days after invoices are rendered, the City agrees that SCEDD shall have the right to consider said default a breach of this agreement and the duties of SCEDD under this agreement terminated. In such an event, the City shall then promptly pay SCEDD for all services performed and all allowable expenses incurred.
- (4) The City may terminate this contract at any time giving at least 10-days' notice in writing to SCEDD. If the contract is terminated for convenience of

the City as provided herein, SCEDD will be paid for time provided and expenses incurred up to the termination date.

7. Changes, Amendments, Modifications

The City may, from time to time, require changes or modifications in the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of compensation therefore, which are mutually agreed upon by the City and SCEDD shall be incorporated in written amendments to this contract.

8. Personnel

SCEDD represents that it has, or will secure at its own expense, all personnel required in performing the services under this contract. Such personnel shall not be employees of or have any contractual relationship with the City.

All services required hereunder will be performed by SCEDD or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state or local law to perform such services.

None of the work or services covered by this contract shall be subcontracted without prior written approval of the City. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this contract.

9. Assignability

SCEDD shall not assign any interest on this contract and shall not transfer any interest on this contract (whether by assignment or notation), without prior written consent of the City thereto; provided, however, that claims for money by SCEDD from the City under this contract may be assigned to a bank, trust company, or other financial institutions without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the City.

10. Reports and Information

SCEDD, at such times and in such forms as the City may require, shall furnish the City such periodic reports as it may request pertaining to the work or services undertaken pursuant to this contract, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this contract.

11. Findings Confidential

All the reports, information, data, etc., prepared or assembled by SCEDD under this contract are confidential and SCEDD agrees that they shall not be made available to any individual or organization without prior written approval of the City.

12. Copyright

No reports, maps, or other documents produced in whole or in part under this contract shall be subject of an application for copyright by or on behalf of SCEDD.

13. Compliance with Local Laws

SCEDD shall comply with all applicable laws, ordinances, and codes of the state and local governments and SCEDD shall save the City harmless with respect to any damages arising from any tort done in performing any of the work embraced by this contract and from failure to comply with any condition or term of this contract.

14. Conflict of Interest

No officer, employee or agent of the City who will participate in the selection, the award, or the administration of this grant may obtain a personal or financial interest or benefit from the activity or have an interest in any contract, subcontract or agreement with respect thereto, or the proceeds thereunder either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter. It is further required that this stipulation be included in all subcontracts to this contract. Upon written request, exceptions may be granted upon a case by case basis when it is determined that such an exception will serve to further the purposes of the Act and the effective and efficient administration of the recipient's program or project. These exceptions are granted by the DED.

15. Audits and Inspections

The City, DED, the State Auditor or their delegates shall have the right to review and monitor the financial and other components of the work and services provided and undertaken as part of the NAHTF project and this contract by SCEDD, by whatever legal and reasonable means are deemed expedient by the City, DED, and the State Auditor.

16. Hold Harmless

SCEDD agrees to indemnify and hold harmless the City, its appointed and elected officers and employees, from and against all loss and expense, including attorney's fees and costs by reason of any and all claims and demands upon the City, its elected or appointed officers and employees from damages sustained by any person or persons, arising out of or in consequence of SCEDD's and its agents' negligent performance of work associated with this agreement. SCEDD shall not be liable for property and bodily injury as may result from the negligence of any construction contractor or construction subcontractor.

17. Governing Law

This Agreement shall be governed by, construed according to the laws and regulations of, and subject to the jurisdiction of the State of Nebraska. Any legal proceeding arising out of or relating to this Agreement shall be instituted in any court of general jurisdiction in the State of Nebraska.

18. Verification of Work Eligibility Status for New Employees:

Consultant is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.

In this context, "new employees" means employees hired on or after the effective date of this contract. A "federal immigration verification system" means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (8 U.S.C. 1324a), known as the E-Verify Program, or an

equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

This contractual obligation to verify work eligibility status for new employees physically performing services within the State of Nebraska also applies to any and all subcontractors utilized by the Consultant in performing this contract. The Consultant will be responsible for the City and Department for enforcing this requirement with its subcontractors.

A failure by the Recipient to adhere to these requirements violates the statutory requirements in Neb. Rev. Stat. §4-114 and, as such, will be deemed a substantial breach of this contract which could result in the City declaring Consultant to be in default on the contract.

This agreement contains all terms and conditions agreed to by the City and SCEDD. The attachments to this agreement are identified as follows:

ATTACHMENT #1

SCOPE OF WORK for the **City of Franklin for 24TFRH-34017 Apartment Conversion** grant project, consisting of one page.

ATTACHMENT #2

PAYMENT SCHEDULE for the **City of Franklin for 24TFRH-34017 Apartment Conversion** grant project, consisting of one page.

WITNESS WHEREOF, the City and SCEDD have executed this contract agreement as of the date and year last written below.

City of Franklin

South Central Economic Development District, Inc.

By: _____

By: _____

Title: Mayor

Title: Executive Director

Date: _____

Date: _____

APPROVED as to legal form:

City Attorney

By: _____

Date: _____

OR

Right Waived: _____, Mayor

ATTACHMENT #1: FRANKLIN 24TFRH-34017
SCOPE OF WORK – GENERAL ADMINISTRATION

SCEDD WILL AS FOLLOWS:

1. Complete and submit the necessary special conditions of the DED contract to assist in obtaining Release of Funds to the City.
2. Assist the City in designing the grant's accounting and master filing systems in accordance with state and federal regulations through the contract grant period of 2.5 years from notice of award, set as April 30, 2027.
3. Provide for the accounting of funds, preparation of financial forms, and performance of other functions in the management of program financing as mandated by Nebraska Department of Economic Development to ensure consistency with program requirements.
4. Assist the City with required NAHTF Fair Housing actions, then submit documentation prior to closing of the award.
5. Complete and submit the mandated semi-annual progress reports, and if necessary, program amendment and program extension documentation to the Nebraska Department of Economic Development.
6. Complete and submit all closeout compliance documentation including final financial report, final project status report, wage compliance reports, and monitoring clearance report and assist the City with submission of notification of annual audits.

ATTACHMENT #2: FRANKLIN 24TFRH-34017
PAYMENT SCHEDULE – GENERAL ADMINISTRATION

The City shall reimburse SCEDD on a project benchmark basis for reimbursement requests for services rendered during that period. In no event shall the total amount reimbursed by the City exceed the sum identified in Section 3 of this Agreement.

Reimbursement under this agreement shall be based on billings submitted to the City, supported by appropriate documentation of benchmarks met, as required by DED.

25% Benchmarks for \$750,000 Rehabilitation Project Costs	When NAHTF Non-Administrative Expense Reimbursement Requests Benchmark Amounts are achieved:	A request for General Admin up to and not to exceed the below amount, including the first draw of 10% at time of Release of Funds. (The rolling total is shown)
-	<i>At Release of Funds</i>	\$1,980
25%	\$187,500	\$4,950
50%	\$375,000	\$9,900
75%	\$562,500	\$14,850
100%	\$750,000	\$19,800



Notes on the timing of the RFPs: (See Village of Ewing's Bid Newspaper Ad example). All dates proposed for Council discussion.

1. Request for Bid Proposals (RFP) for **Engineer Plans**: special Council meeting likely needed to review and approve the wording on the bid, as soon as feasible – mid-Oct?
 1. RFP will stipulate plans needed by Dec 31, 2024.
 2. Oct 21 Bid posted for 14 days. (Can Alissa have plans as far as she can take in 1 week for Council to meet to review?).
 3. RFP Deadline Nov 5 when Council meets to review and selects the Engineer (or Nov 12 day of Council with a pre-meeting?)
2. RFP for **General Contractor**: proposed timeline if above can be met; bid package prepared while engineer plans worked on so ready to post.
 1. RFP will stipulate construction activity must begin no later than April 15, 2025. (date for discussion, but have to get rolling to meet NAHTF deadline!)
 2. Jan 2 or 3 – Bid posted for 4 weeks. Give advance notice with simplified engineer plans through email to several contractors *if this is 'legal to do' – ask Melodie.*
 3. RFP deadline of *Jan 30 (4-weeks from posting)*. Council meets that stated deadline date to review and select GC.

Village of Ewing

Contractor Request for Proposal

April 5, 2023

Rental Duplex Project – 2-bedrooms, 1-bath, 1-car garage, slab on grade construction

Address of Properties: 204 N. Cedar, Ewing, Nebraska

This bid is for a General Contractor. The sealed bids must be at the Village of Ewing office, located at 209 E. Nebraska Street, Ewing, Nebraska 68735, on or before Wednesday, May 24, 2023, at 1:00 pm. At 1:00 pm, the bids will be publicly opened at the Village of Ewing office. If applicable, please be sure to sign in when you arrive at the bid opening so the Village of Ewing can document your participation.

If the bid exceeds \$100,000, a bid guarantee in the amount of 5% of the bid price must be received at the time your bid is submitted. Bid guarantees must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument, assuring that the bidder shall, upon acceptance of his/her bid, execute such contractual documents as may be required within the time specified.

Along with your bid you must also submit a certificate of current general liability insurance coverage, proof of Nebraska contractor registration, letters of good standing, list of subcontractors, list of any local suppliers to be used, and references. Please contact Sharon Swails, Village Clerk, at 402-626-7718 for a Contractor Application prior to bidding; or, if you would like a copy of the plans and specifications for the project. Thank you.

The Village of Ewing has the right to reject all bids at our discretion. Substantial completion of the construction must be done by July 30, 2024.

RESOLUTION 2024-12

WHEREAS, the Mayor and Council of the City of Franklin, Nebraska intend to provide adequate salaries for its appointed officials and employees within the salary range provided by Sec. 1-218 of the Municipal Code; including health insurance renewal rate increase;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the City of Franklin, Nebraska that the following salaries are hereby filed for the following named appointed officials and employees:

Drew Boston, Water/Sewer Operator	\$ 24.50 per hour
Mike Bower, Electric Supt/Plant Supt.	\$ 32.00 per hour
Shannon Carraher, Utility Worker	\$ 27.00 per hour
Cory Davis, Sanitation/Recycling	\$ 23.00 per hour
Raquel Felzien, City Clerk/Treasurer	\$ 28.00 per hour
Michelle Kahrs, Deputy City Clerk	\$ 20.00 per hour
Sam McKinney, Park/Cemetery	\$ 21.00 per hour
Barry Rubendall, Street Commissioner	\$ 28.00 per hour
Cindy Seifert, Assistant Librarian	\$ 13.75 per hour
Amanda Shelton, Head Librarian	\$ 17.50 per hour
Lawrence Stover, Jr, Ordinance Officer, Zoning Admin.	\$1,250.00 per month
Temporary Outside employee	\$ 23.00 per hour
Temporary Clerical work	\$13.50 per hour
City Lawyer	\$1725.00 per month

FURTHER RESOLVED, that said salaries shall be effective as of September 25, 2024 the first day of the October 11, 2024 payroll of fiscal year 2024. Passed and approved this 8, day of October, 2024.

Raquel Felzien, City Clerk

Margaret M. Siel, Mayor

AN ORDINANCE OF THE CITY OF FRANKLIN, NEBRASKA, ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR ELECTRICAL SERVICES TO THE PUBLIC; REPEALING ALL OTHER RATES OR ORDINANCES AND PART OF ORDINANCES IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING THE EFFECTIVE DATE.

BE IT RESOLVED BY THE MAYOR AND COUNCIL of the City of Franklin, Nebraska:

Section 1: The City of Franklin shall charge the following rates and charges as authorized in Chapter 3, Article 3, of the Municipal Code of the City of Franklin, and, specifically, Section 3-816.

As provided in this Ordinance, summer rates shall be for the months of June through September and winter rates shall be for the months of October through May.

A. Residential (RES)

Availability: Available to single family residences, individually metered apartments and churches for all domestic purposes, including space heating, when all services are supplied through a single meter and whose entire requirements are provided by the electric utility. Not applicable to resale, stand-by or auxiliary service.

Character of Service: AC, 60 Hertz, single-phase, at any of the City's standard voltages where the service may be supplied by a single power transformation.

Rate:

Effective Date:	November 15, 2024
Customer Charge, per month	\$12.50
Energy Charge	
Summer	
First 600 kWh, per kWh	\$0.1290
Excess, per kWh	\$0.1290
Winter	
First 600 kWh, per kWh	\$0.1290
Excess, per kWh	\$0.0860

Minimum Bill: The sum of the Customer Charge and Energy Charge.

B. Residential All Electric (RES-AE)

Availability: Available to single family residences and individually metered apartments for all domestic purposes, including space heating, when all services are supplied through a single meter and whose entire requirements are provided by the electric utility, and the primary source of winter space heating is electrical energy. Not applicable to resale, stand-by or auxiliary service.

Character of Service: AC, 60 Hertz, single-phase, at any of the City's standard voltages where the service may be supplied by a single power transformation.

Rate:

Effective Date:	November 15, 2024
Customer Charge, per month	\$12.50
Energy Charge	
Summer	
First 600 kWh, per kWh	\$0.1290
Excess, per kWh	\$0.1290
Winter	
First 600 kWh, per kWh	\$0.080
Excess, per kWh	\$0.060

Minimum Bill: The sum of the Customer Charge and Energy Charge.

C. General Service (GS)

Availability: Available to non-residential customers whose monthly demand does not exceed 75 kW per month for three (3) consecutive months and whose entire requirements are provided by the electric utility. Not applicable to resale, stand-by or auxiliary service.

Character of Service: AC, 60 Hertz, single-phase or three-phase, at any of the City's standard voltages where the service may be supplied by a single power transformation.

Rate:

Effective Date:	November 15, 2024
Customer Charge, per month	
Single-Phase	\$18.25
Three-Phase	\$34.50
Energy Charge	
Summer	
First 1,100 kWh, per kWh	\$0.132
Excess, per kWh	\$0.132
Winter	
First 1,100 kWh, per kWh	\$0.132
Excess, per kWh	\$0.098

Minimum Bill: The sum of the Customer Charge and Energy Charge.

D. General Service All Electric (GS-AE)

Availability: Available to non-residential customers whose monthly demand does not exceed 75 kW per month for three (3) consecutive months and whose entire requirements are provided by the electric utility, and the primary source of winter space heating is electrical energy. Not applicable to resale, stand-by or auxiliary service.

Character of Service: AC, 60 Hertz, single-phase or three-phase, at any of the City's standard voltages where the service may be supplied by a single power transformation.

Rate:

Effective Date: November 15, 2024

Customer Charge, per month	
Single-Phase	\$18.25
Three-Phase	\$34.50
Energy Charge	
Summer	
First 1,100 kWh, per kWh	\$0.132
Excess, per kWh	\$0.132
Winter	
First 1,100 kWh, per kWh	\$0.080
Excess, per kWh	\$0.064

Minimum Bill: The sum of the Customer Charge and Energy Charge.

E. General Service Demand (GSD)

Availability: Available to customers with demand of 75 kW or more per month for three (3) consecutive months and whose entire requirements are provided by the electric utility. Not applicable to resale, stand-by or auxiliary service.

Character of Service: AC, 60 Hertz, three-phase, at any of the City's standard voltages where the service may be supplied by a single power transformation.

Rate:

Effective Date: November 15, 2024

Customer Charge, per month	\$60.75
Demand Charge	
Summer, per kW-month	\$18.75
Winter, per kW-month	\$15.25
Energy Charge	
Summer, per kWh	\$0.061
Winter, per kWh	\$0.054

Billing Demand: The billing demand shall be the higher of the peak demand for the current month or 65% of the maximum summer demand for the previous 11 months. Peak demand is calculated as the highest 60 minute integrated demand occurring during the billing month.

Minimum Bill: The sum of the Customer Charge, Demand Charge and Energy Charge.

Power Factor: The customer shall maintain a minimum power factor of 95% (lagging or leading). If the customer fails to do this, measured demand shall be adjusted by multiplying by a correction factor of 0.95 divided by the actual power factor at peak demand.

F. Municipal Facilities – Residential Facilities (MRF)

Availability: Available to all municipal residential facilities, including the Golden Age Village, for all domestic purposes, including space heating, when all services are supplied through a single meter and whose entire requirements are provided by the electric utility.

Character of Service: AC, 60 Hertz, single-phase, at any of the City’s standard voltages where the service may be supplied by a single power transformation.

Rate:

Effective Date:	November 15, 2024
Customer Charge, per month	\$12.50
Energy Charge	
Summer, per kWh	\$0.095
Winter, per kWh	\$0.095

Minimum Bill: The sum of the Customer Charge and Energy Charge.

G. Municipal Facilities – Non-Residential Facilities (MNR)

Availability: Available to all non-residential facilities operated by the City of Franklin or as provided by Interlocal Agreement, single-phase or three-phase, when all services are supplied through a single meter and whose entire requirements are provided by the electric utility.

Character of Service: AC, 60 Hertz, single-phase or three-phase, at any of the City’s standard voltages where the service may be supplied by a single power transformation.

Rate:

Effective Date:	November 15, 2024
Customer Charge, per month	
Single-Phase	\$18.25
Three-Phase	\$34.50
Energy Charge	
Summer, per kWh	\$0.087
Winter, per kWh	\$0.087

Minimum Bill: The sum of the Customer Charge and Energy Charge.

H. Irrigation (IR)

Availability: Available for seasonal irrigation service to customers served from existing single or three-phase distribution lines, whose entire requirements are taken through a single meter, under a contract of standard form. Not applicable to resale, stand-by or auxiliary service.

Character of Service: AC, 60 Hertz, three-phase, at any of the City's standard voltages where the service may be supplied by a single power transformation.

Rate:

Effective Date: November 15, 2024

Horsepower Charge, per connected \$54.25

horsepower

Energy Charge, per kWh \$0.111

Minimum Bill: The sum of the Horsepower Charge and Energy Charge.

I. Street Lighting (SL)

Availability: Available to the City of Franklin for municipal street lighting services.

Character of Service: AC, 60 Hertz, three-phase, at any of the City's standard voltages where the service may be supplied by a single power transformation.

Rate:

Effective Date: November 15, 2014

Energy Charge

Summer, per kWh \$0.093

Winter, per kWh \$0.093

Minimum Bill: The Energy Charge.

- J. The meter charge shall be assessed for each electric meter held by each customer of the Municipal electric distribution system.
- K. All bills for electric use shall be due and payable on the 15th day of each month, without notice, at the office of the City Clerk. In no case shall the minimum charge for any use of electric energy be less than the minimum amounts herein provided for any respective type of electric use.
- L. When electric service to any meter has been disconnected for any reason other than delinquent or nonpayment of customer's electric bill, the customer shall pay a reconnection fee of \$25.00 for restoration of service.
- M. The Mayor and Council may, by resolution or motion, make adjustments of the rates to be charged to customers of the electric distribution system to reflect periodic fluctuations in the cost of purchased power. Such adjustments shall be temporary and shall remain in effect

only until further adjustments are necessary or until subsequent amendment of this Section of the Municipal Code.

Section 2: Any other ordinance or section passed and approved prior to the passage, approval, and publication or posting of this Ordinance, and in conflict with its provisions, are hereby repealed.

Section 3: This Ordinance shall take effect and be in full force from now and after its passage, approval, and publication or posting as required by law.

PASSED AND APPROVED this 8th day of October, 2024.

CITY OF FRANKLIN, NEBRASKA

Margaret Siel, Mayor

Attest:

Raquel Felzien, City Clerk