

# COOKEVILLE CITY COUNCIL

Regular

Wednesday, November 17, 2021

3:00 PM

## I. Opening the Meeting

A. Call to Order and Welcome

B. Open Meeting Act

C. Publication of Meeting

D. Excuse Absent Board Members

Discussion: This is discussion.

E. Pledge of Allegiance

## II. Did you Know?

## III. Administrative Assistants Resources/Support

A. Nebraska Administrative Assistants

B. AA Email Communications / Learning

C. Opportunity Invites

D. AA Association sponsored

E. AA Frequently Asked Questions

## IV. Public Comments

## V. Reports

A. Building/District Administrators

B. Superintendent

C. Board Members

D. Board Committees

E. Other School Personnel

F. District Goals Update

## VI. Action Items

A. Consent Agenda

**1. Minutes of Previous Meeting(s)**

**VII. Approval of the Regular Meeting Agenda**

**VIII. Discussion Items**

**A. Updating District Information in the Association Database**

**B. The Board Meeting**

**1. Parliamentary Procedure**

**2. Board Meeting Rules of Order**

**3. School District Record Retention**

**C. Association Programs/Services**

**1. eMeetings**

**2. Document Imaging and Management**

**3. eFunds**

**4. Online Policy Service**

**5. 2013-2014 Calendar of Event**

**IX. Adjournment**

**X. Approve the Meetings software**

ATTEST:

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Darian Coons, City Clerk

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Ricky Shelton, Mayor