

**SUPERINTENDENT'S REPORT AND PAWHUSKA BOARD OF EDUCATION  
AGENDA**

**March 12, 2012 5:30 PM**

Administration Building Board Room 1801 McKenzie Pawhuska, OK 74056  
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Pawhuska, OK 74056

1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT:
2. VOTE TO CERTIFY THE ANNUAL SCHOOL ELECTION RESULTS OF 2-14-2012.
3. ADMINISTER THE OATH OF OFFICE TO: JEFF W. BUTE
4. REORGANIZE THE BOARD OF EDUCATION:

PRESIDENT:

VICE PRESIDENT:

CLERK:

5. WELCOME AND COMMENTS FROM VISITORS:

"Visitors wishing to speak before the board on any item on the agenda must complete a card with name and purpose of address. A time limit may be imposed by the President."

6. SPOTLIGHT:
7. REPORT ON GIRLS BASKETBALL PROGRAM - COACH AUSTIN MINSHALL
8. SUMMER SCHOOL COLLABORATION UPDATE - BEVERLY MOORE
9. SUPERINTENDENT'S REPORT:

1. Honors Banquet Report held on March 5th, 2012
2. Open Transfer Law - January 1-April 1, 2012
3. Larry Fry - SDE Regional Accreditation Officer - Accreditation Audit
4. OSSBA/CCOSE 2011 Conference at Cox Convention Center August 2012
5. State Mandated Test Grades 3-8 Testing Window April 10-April 24, 2012
  1. EOI Spring Multiple Choice Paper/pencil accommodation April 16-May 4
  2. Writing Tests on April 24th and April 25th
  3. Online is extended through Friday, May 11, 2012
  4. Retest Window April 2-April 13, 2013
6. Common Core Standards Implementation timeline
7. Update on Bond Projects.

10. REVIEW AND DISCUSS BOARD POLICIES: CHEA - Suspension and Debarment Compliance  
COB-P - Food Procurement Protest Procedures Disavowing Resolution

CHEA - Suspension and Debarment Compliance

By Executive order in September of 2011, in an effort to curb fraud, waste, and abuse in Federal programs, all agencies or entities that receive federal financial benefits must

participate in a system for debarment and suspension for vendors.

OSSBA sample policy has been created this policy to meet the executive order and is required by federal law since our district receives federal funding.

#### COB-P Food Procurement Protest Procedures

This has been the most commonly requested policies this school year according to OSSBA. This policy outlines the process for vendors to utilize when that vendors wishes to "protest" the school district's purchasing practices. This policy has been created by OSSBA to assist school districts in creating a specific internal process that may be utilized in this instance.

#### Disavowing Resolution

### 11. **CONSENT AGENDA:**

All of the following items, which concerns reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- 11.A. Approve minutes of February 13, 2012 Regular Board Meeting.
- 11.B. Approve transfers
- 11.C. Approve use of grounds and outside restrooms at Pawhuska Indian Camp for a community wide Easter egg hunt on April 7th from 8 am - 2 pm by the First Baptist Church
- 11.D. Approve First Baptist Church of Pawhuska to use bus # 35 for a trip to Falls Creek, Davis, OK on July 23-28, 2012.
- 11.E. Approve a Banner for soccer to be placed under football scoreboard during this soccer season only.
- 11.F. Approve use of facilities for HS/JH Cheer tryouts: Clinic will be March 12, 13, & 14 from 5-6:30 pm and tryouts are March 16th JH @ 11:00 am and HS @ 1:00 pm
- 11.G. Approve Spring Band Concert, Thursday, April 26th and all day schedule. - see attached
- 11.H. Vote to approve FFA trip requests: March 27 - Dewey Speech Contest March 31 - EOSC Livestock Judging Contest April 2 - OSU Speech Contest April 3 - Pryor Speech Contest April 3 - NEO Horse Judging Contest April 7 - NEO Livestock Judging Contest April 9 - NE District Ag 1 Quiz Bowl Contest
- 11.I. Vote approve BPA trip request to OKC, March 27,2012
- 11.J. Approve Vocal trip request to attend the state level solo/ensemble contest at OBU in Shawnee on April 19 and/or 20th, 2012
- 11.K. Approve dates for Special Olympics trip request and use of vehicles: Area Track meet in Dewey, April 14th and the State Track meet is May 9-11, 2012
- 11.L. Approve Huskie Club (After School program) out-of-county trip request on April 16, 2012 during the school day to attend the Tulsa Driller Game. Rain make up day

will be April 30, 2012.

- 11.M Approve OERB 1st grade trip request to Woolaroc on May 11, 2012 - see attached info
- 11.N. Approve trip request for 1st grade to go to Williams park on May 18, 2012
- 11.O. Approve the following wrestling requests: 1- Start up of Freestyle wrestling 2- Pay for USA wrestling cards out of wrestling funds 3- Ability to use suburbans for tournaments in Tulsa area.
- 11.P. Approve Student Activity Account
- 11.Q. Approve Treasurer's Report and Investment Report
- 11.R. Approve Appropriations, Change orders, and Encumbrances:

2011-2012 General Fund appropriations and Enc #'s 157-178, 70150 in the amount of \$27,766.97

2011-2012 change orders #'s 8, 70142 in the amount of \$1578.75

2011-2012 Building Fund appropriations and Enc #'s 2143 in the amount of \$79.00

2011-2012 Building Fund change order #'s 2120 in the amount of \$1,100.00

2011-2012 Child Nutrition appropriations and Enc #'s 70013 in the amount of \$8,034.49

2011-2012 Child Nutrition change order #'s 2208, 2212 in the amount of \$30,000.00

2011-2012 2010 BOND FUND appropriations and Enc#'s

2011-2012 GIFT FUND appropriations and Enc#'s 8118-8132 in the amount of \$4,358.85

2011-2012 CAS/FLOOD INS FUND appropriations and Enc#'s

- 12. VOTE TO APPROVE YOUTHWORKS TO USE SHOWERS DURING THE SUMMER OF 2012
- 13. VOTE TO APPROVE JOINT PROGRAM AGREEMENT BETWEEN PAWHUSKA SCHOOLS AND TRI-COUNTY TECHNOLOGY CENTER TO PROVIDE A MEDICINE AND BIOSCIENCES PROGRAM TO PAWHUSKA STUDENTS. - SEE ATTACHED
- 14. VOTE TO APPROVE LOCAL APPLICATION FOR SECONDARY CAREER AND TECHNOLOGY EDUCATION PROGRAMS FOR SCHOOL YEAR 2012-2013.
- 15. VOTE TO APPROVE THE 2011-2012 MEMBERSHIP FEE OF \$11,570.00 TO OSAGE COUNTY INTERLOCAL COOPERATIVE AND TO PAY THE 2011-2012 MEMBERSHIP FEE ON OR BEFORE 8/01/12. (BASED ON OCTOBER 1, 2011 CHILD

COUNT) -\$330 FROM LAST YEAR.

16. VOTE TO APPROVE THE ANNUAL SOFTWARE FOR THE FOLLETT-DESTINY LIBRARY MANAGEMENT SYSTEM IN THE AMOUNT OF \$3,249.68. (SAME AS LAST YEAR)
17. VOTE TO APPROVE CONTRACT FOR AUDIT OF PAWHUSKA PUBLIC SCHOOL 2011-2012 SCHOOL YEAR.
18. VOTE TO CONTINUE OR NOT TO CONTINUE OR TABLE OUR AGREEMENT WITH OKLAHOMA DEPARTMENT OF HUMAN SERVICES (OKDHS) FOR SCHOOL BASED SERVICE WORKERS FOR THE 2012-2013 SCHOOL YEAR.
19. VOTE TO APPROVE TECHWORKS ACADEMY AGREEMENT WITH TRI-COUNTY TECH FOR 2012-2013.
20. VOTE TO APPROVE THE REVISED 2011-2012 TO INCLUDE SNOW MAKE-UP DAYS.
21. VOTE TO APPROVE RESIGNATION OF SAMMIE FROST AS PAWHUSKA HIGH SCHOOL CHEER COACH, EFFECTIVE AT THE END OF THE 2011-2012 SCHOOL YEAR.
22. VOTE TO ACCEPT THE RESIGNATION OF TERI BLANKINSHIP, BUS DRIVER/CUSTODIAN/MAINT, EFFECTIVE FEBRUARY 06, 2012.
23. VOTE TO APPROVE RESIGNATION OF DISTRICT TECHNOLOGY DIRECTOR, CHRIS HARRIS, EFFECTIVE AT THE END OF THE 2011-2012 CONTRACT YEAR.
24. VOTE TO APPROVE RESIGNATION DUE TO RETIREMENT OF JEWELL COLLINS, CHILD NUTRITION WORKER, EFFECTIVE LAST DAY OF SCHOOL - MAY 2012.
25. NEW BUSINESS:
26. COMMENTS FROM THE BOARD:
27. PROPOSED EXECUTIVE SESSION TO DISCUSS PERSONNEL AND REEMPLOYMENT OF ENCUMBRANCE AND MINUTES CLERK, DEPUTY ENCUMBRANCE CLERK AND MINUTES CLERK, TREASURER AND SECRETARY TO SUPERINTENDENT AND DEPUTY TREASURER FOR THE 2012-2013 SCHOOL YEAR,  
  
25 O.S. SEC. 307 (B)(1) AND DISCUSSING ANY MATTER WHERE DISCLOSURE WOULD VIOLATE CONFIDENTIALITY REQUIREMENTS OF STATE OR FEDERAL LAW, 25 O.S. SEC 307 (B)(7)
28. VOTE TO CONVENE IN EXECUTIVE SESSION:
29. VOTE TO ACKNOWLEDGE THE BOARD HAS RETURNED TO OPEN SESSION:
30. EXECUTIVE SESSION COMPLIANCE STATEMENT:
31. VOTE TO APPROVE REEMPLOYMENT OF LINDA WEST AS ENCUMBRANCE AND MINUTES CLERK FOR THE 2012-2013 SCHOOL YEAR.
32. VOTE TO APPROVE REEMPLOYMENT OF SARA PITTS AS DEPUTY ENCUMBRANCE AND MINUTES CLERK FOR THE 2012-2013 SCHOOL YEAR.
33. VOTE TO APPROVE REEMPLOYMENT OF ELIZABETH HEMBREE AS TREASURER FOR THE 2012-2013 SCHOOL YEAR.

34. VOTE TO APPROVE REEMPLOYMENT OF MICHELLE MALASKE AS SECRETARY TO THE SUPERINTENDENT AND DEPUTY TREASURER FOR THE 2012-2013 SCHOOL YEAR.
35. BOARD TO CONSIDER AND TAKE ACTION CONCERNING THE REEMPLOYMENT OF LES POTTER AS ELEMENTARY PRINCIPAL GRADES 3-6 FOR THE 2012-2013 SCHOOL YEAR.
36. ADJOURN:

This agenda was posted in the Administration office and on the east entrance door of the Administration building at 3:00 p.m, February 08 , 2012 and posted on the web site:  
[www.pawhuskadistrict.org](http://www.pawhuskadistrict.org)

Michelle Malaske, CSBA  
Pawhuska Public Schools