

**SUPERINTENDENT'S REPORT AND PAWHUSKA BOARD OF EDUCATION
AGENDA**

June 11, 2012 5:30 PM

BOARD ROOM ADMINISTRATION BUILDING 1801 MCKENZIE PAWHUSKA, OK
74056
1801 McKenzie
Pawhuska, OK 74056

1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT:
2. WELCOME AND COMMENTS FROM VISITORS:

"Visitors wishing to speak before the board on any item on the agenda must complete a card with name and purpose of address. A time limit may be imposed by the President."

3. SUPERINTENDENT'S REPORT:

- 1) Vision 2020 Conference in OKC - June 11-15, 2012
- 2) Update on Staff Relation/Negotiations
- 3) Summer hours for Administration will be 8:30 am to 3:30 Monday - Friday the month of June and Monday - Thursday's in the month of July and back on regular schedule Monday, August 1st (8:00 am-4:30 pm)
- 4) OSSBA/CCOSA Conference in OKC will be August 24-26, 2012

4. **CONSENT AGENDA:**

All of the following items, which concerns reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- 4.A Approve minutes of May 14, 2012 Regular Board Meeting.
- 4.B Approve Student Transfers
- 4.C Approve Elementary fundraisers - Chip Shoppe- Month of Sept and School Mall - Month of September
- 4.D Approve soccer youth camp fundraiser to be held June 21-23, 2012 and will use the soccer practice field.
- 4.E Approve soccer team camp August 1-4, 2012 to be held in Tahlequah.
- 4.F Approve 1st Annual Huskies Football Skills Camp, June 16, 2012 for 1st-12th grades.
- 4.G Approve Girls 8th and 9th grade basketball camp/tourn in Cleveland, June 8-9, 2012
- 4.H Approve PHS Wrestling camp in Ponca City June 11-13, 2012
- 4.I Approve Student Activity Account Report
- 4.J Approve Treasurer's Report and Investment Report

4.K Approve Appropriations, Change orders, and Encumbrances:

- 2011-2012 General Fund appropriations and Enc #'s 241, 70153 in the amount of \$6728.29
- 2011-2012 General Fund Change order #3, 70024, 70028 in the amount of \$5446.30
- 2011-2012 Building Fund appropriations and Enc #'s 2153-2155 in the amount of \$800.00
- 2011-2012 Building Fund Change order #
- 2011-2012 Child Nutrition appropriations and Enc #'s 70014-70023 in the amount \$5306.18
- 2010-2011 Child Nutrition change order #
- 2010-2011 2010 Bond Fund appropriations and Enc#
- 2010-2011 Gift Fund appropriations and Enc #'s

5. DISCUSS AND VOTE TO APPROVE TEMPORARY APPROPRIATIONS FOR THE 2012-2013 SCHOOL YEAR.
6. APPROVE REMOVING BEN WEST FROM THE SIGNATURE CARD FOR THE ACTIVITY ACCOUNT AND ADDING DR. LANDON BERRY TO THE SIGNATURE CARD FOR THE ACTIVITY ACCOUNT.
7. APPROVE THE FOLLOWING CHANGES:
 - 1- REMOVE LINDA WEST OFF OF THE SIGNATURE CARD FOR BOARD CHECKS (TRENDS SOFTWARE) AND ADD THE SCHOOL BOARD CLERK, JOHN BIGHORSE EFFECTIVE JULY 01, 2012.
 - 2- REMOVE BEN WEST OFF OF THE SIGNATURE CARD FOR SCHOOL PURCHASES (TRENDS SOFTWARE) AND ADD THE NEW SUPERINTENDENT, DR. LANDON BERRY EFFECTIVE JULY 01, 2012.
8. DISCUSS AND VOTE TO APPROVE ARC- ARCHITECTS AND ROOF CONSULTANTS, PLLC FOR THE NEW ADMINISTRATION BUILDING PROJECT.
9. DISCUSS AND VOTE TO APPROVE PROPERTY/LIABILITY/AUTO RENEWAL WITH OSIG IN THE AMOUNT OF \$101,686.00 FOR THE PERIOD OF JULY 1, 2012 THROUGH JUNE 30, 2013 (up \$18,731.00 from last year)
10. DISCUSS AND VOTE TO CONTRACT WITH THE STATE INSURANCE FUND (COMPSOURCE) FOR WORKERS COMP INSURANCE FOR THE 2012-2013 SCHOOL YEAR, AT A COST OF \$38,176.00 (a decrease of \$5,795.00 from last year)
11. DISCUSS AND VOTE TO APPROVE OR NOT APPROVE SECTION 125 FLEXIBLE BENEFIT PLAN FOR 2012-2013 IN THE AMOUNT OF \$2000.00 PER CONTRACT PERIOD FOR ALL EMPLOYEE'S WORKING 17.5 HOURS OR MORE PER WEEK

CONSISTING OF A CHOICE OF HOSPITAL, AND SURGICAL INSURANCE, GROUP LIFE INSURANCE, CANCER INSURANCE, VISION INSURANCE, MEDICAL, AND/OR CHILD CARE REIMBURSEMENT, SECTION 79 TERM

INSURANCE, INDEMNITY INSURANCE, AND/OR CASH, TO BE ADMINISTERED BY AMERICAN FIDELITY ASSURANCE COMPANY:

12. DISCUSS AND VOTE TO APPROVE DISTRICT'S PAYING EMPLOYERS'S CONTRIBUTION TO THE TEACHER RETIREMENT SYSTEM AT 9.5% OF PAYROLL FOR THE 2012-2013 SCHOOL YEAR.
13. DISCUSS AND VOTE TO CONTINUE SALARIES AND BENEFITS AS MANDATED FOR FY2012 UNTIL FY2013 FUNDING IS KNOWN, NEW MANDATES ARE IN PLACE, AND NEGOTIATIONS ARE COMPLETE.
14. VOTE TO APPROVE OSAGE COUNTY INTERLOCAL COOPERATIVE MEMBERSHIP FEE FOR FY'13 IN THE AMOUNT OF \$11,570.00 PAYABLE AFTER JULY 1, 2012 (decrease of \$330.00):
15. VOTE TO APPROVE PAYING CERTIFIED STAFF AND NON-CERTIFIED SUPPORT STAFF FOR UNUSED SICK LEAVE AT \$30.00 PER DAY UP TO 10 DAYS PROVIDED THE EMPLOYEE HAS ACCUMULATED OVER 60 DAYS OF SICK LEAVE IN PAWHUSKA SCHOOL DISTRICT AS PER THE NEGOTIATED AGREEMENT.
16. BOARD TO CONSIDER AND TAKE ACTION ON A MOTION APPROVING THE RENEWAL LEASE-PURCHASE OF COPIERS SUPPLIED BY DOCUMENT IMAGING SOLUTIONS, FOR THE FISCAL YEAR ENDING JUNE 30, 2013

AS REQUIRED UNDER THE PROVISIONS OF THE EQUIPMENT LEASE/PURCHASE AGREEMENT DECEMBER 15, 2009 BETWEEN THE DISTRICT AND "DELAGÉ LANDEN PUBLIC FINANCE.

17. DISCUSS AND VOTE TO APPROVE ANNUAL SALES AGREEMENT WITH OKLAHOMA ENERGY SOURCE, LLC, FOR NATURAL GAS EFFECTIVE JULY 1, 2012
18. DISCUSS AND VOTE TO APPROVE ANNUAL ON-LINE POLICY MANUAL AND POLICY SUBSCRIPTION SERVICE WITH OSSBA.
19. DISCUSS AND VOTE TO CALL FOR BIDS FOR DISTRICT COPY AND ROLL PAPER TO BE APPROVED AT THE JULY BOARD MEETING.
20. BOARD TO CONSIDER AND TAKE ACTION ON A MOTION APPROVING THE RENEWAL OF THE SUBLEASE OF RENOVATIONS FOR THE FISCAL YEAR ENDING JUNE 30, 2013 AS REQUIRED UNDER THE PROVISIONS OF THE SUBLEASE AGREEMENT DATED MAY 1, 2010 BETWEEN THE DISTRICT AND PAWHUSKA EDUCATIONAL FACILITIES AUTHORITY
21. NEW BUSINESS:
22. COMMENTS FROM THE BOARD:
23. PROPOSED EXECUTIVE SESSION TO DISCUSS PERSONNEL FOR 2012-2013 SCHOOL YEAR AS AUTHORIZED BY TITLE 25, OKLAHOMA STATUTES, SECTION 307 (B) (1), AND SECTION 307 (B) (7),

WHERE DISCLOSURE OF INFORMATION WOULD VIOLATE CONFIDENTIALITY REQUIREMENTS OF STATE OR FEDERAL LAW WITH NO RESULTING VOTE TO BE MADE BY THE BOARD.

24. VOTE TO CONVENE IN EXECUTIVE SESSION:

25. VOTE TO ACKNOWLEDGE THE BOARD HAS RETURNED TO OPEN SESSION:
26. EXECUTIVE SESSION COMPLIANCE STATEMENT:
27. VOTE TO APPOINT DR. LANDON BERRY TO SERVE AS A BOARD MEMBER ON THE OSAGE COUNTY INTERLOCAL BOARD OF DIRECTORS AND REPRESENT THE DISTRICT UNTIL SUCH TIME AS A NEW BOARD MEMBER IS APPOINTED BY THE DISTRICT.
28. VOTE TO APPROVE THE SERVICE AGREEMENT BETWEEN PAWHUSKA PUBLIC SCHOOLS AND OKLAHOMA PUBLIC SCHOOLS UNEMPLOYMENT COMPENSATION TRUST ACCOUNT AND OKLAHOMA STATE SCHOOL BOARDS ASSOCIATION("OPSUCA")
29. VOTE TO ACCEPT THE RESIGNATION OF JENNA LAYTON, SPECIAL ED ASSISTANT (3-6) EFFECTIVE AT THE END OF 2011-2012 CONTRACT YEAR.
30. VOTE TO ACCEPT THE RESIGNATION FROM CAROL GILLILAND KELLY, AS ASSISTANT COACH FOR JR. HIGH SOFTBALL AND TRACK.
31. VOTE TO ACCEPT THE RESIGNATION OF GWENDA JUNE FOSTER, INDIAN CAMP ELEMENTARY TEACHER EFFECTIVE AT THE END OF THE 2011-2012 CONTRACT YEAR.
32. VOTE TO HIRE A TECHNOLOGY DIRECTOR FOR THE 2012-2013 SCHOOL YEAR ON A 1 YEAR NON-CONTINUING CONTRACT.
33. VOTE TO HIRE THE INDIAN CAMP ELEMENTARY SECRETARY FOR THE 2012-2013 SCHOOL YEAR ON A 1 YEAR NON-CONTINUING CONTRACT.
34. VOTE TO HIRE THE INDIAN CAMP ELEMENTARY LIBRARY ASSISTANT FOR THE 2012-2013 SCHOOL YEAR ON A 1 YEAR NON-CONTINUING CONTRACT.
35. VOTE TO EMPLOY MARTHA BRADLEY AS A INDIAN CAMP ELEMENTARY TEACHER FOR THE 2012-2013 ON A 1 YEAR NON-CONTINUING CONTRACT. (SHE IS MOVING FROM A TEACHER ASSISTANT TO A TEACHING POSITION)
36. VOTE TO EMPLOY MELYNDIE ADAMS AS A INDIAN CAMP ELEMENTARY TEACHER FOR THE 2012-2013 SCHOOL YEAR ON A ONE YEAR NON-CONTINUING CONTRACT. (SHE IS MOVING FROM A LIBRARY ASSISTANT - JH TO A TEACHING POSITION)
37. VOTE TO EMPLOY MARGARET WILSON, CHILD NUTRITION WORKER FOR THE 2012-2013 SCHOOL YEAR ON A ONE YEAR NON-CONTINUING CONTRACT.
38. ADJOURN:

This agenda was posted in the Administration office and on the east entrance door of the Administration building at 4:30 pm Friday, June 08, 2012 and posted on the web site:
www.pawhuskadistrict.org

Michelle Malaske, CSBA
Pawhuska Public Schools