



SIOUX FALLS SCHOOL BOARD
Wednesday, August 5, 2026 4:00 PM

Carly Reiter
President

Instructional Planning Center
201 East 38th Street, Sioux Falls

Cory Clasemann
Southeast Tech President

This agenda may also be viewed on the District and Southeast Tech's website: www.sf.k12.sd.us and www.southeasttech.edu

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of Minutes Held on July 15, 2026
- IV. Persons Wishing to Address the School Board on Non-Agenda Items
- V. Persons Wishing to Address the School Board on Agenda Items
- VI. Approval of Agenda
- VII. Conflicts of Interest
- VIII. Approval of Consent Agenda
 - A. Authorizations and Ratifications
 1. Approval/Ratification of Purchase Orders
 - a. GE Medical Systems
 - b. McGraw-Hill Education Inc
 - c. Pearson Education, Inc.
 - d. Cengage Learning, Inc.
 2. Approval of Disposal of School District Property
 - B. Approval of Authorization Resolution – First Premier Bank
 - C. Approval of Consolidated Report of Trust and Agency Funds
 - D. Approval of Personnel Report
- IX. Reports of the President
 - A. Build Dakota Scholarship Program Update
 - B. First Day Access
- X. Second Reading Sioux Falls School District/STC Policies/Regulations
 - A. STC 535 – Acceptable Use of Artificial Intelligence (AI)
 - B. STC 916 – Alcohol and Drug-Free Campus
- XI. Adjournment

SCHOOL BOARD MEETING

Wednesday, July 15, 2026

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, July 15, 2026, at 4:02 p.m. in the Instructional Planning Center, 201 East 38th Street, Sioux Falls, South Dakota, with the following members present: President Nan Kelly, Marc Murren, Gail Swenson, Dawn Marie Johnson, Elizabeth Duffy.

Action ST01036

A motion was made by Dawn Marie Johnson and seconded by Gail Swenson, five (5) votes “yes” on roll call **approving the minutes of meetings** held on June 3, 2026, and which were furnished to the Sioux Falls Dakota Scout for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST01037

A motion was made by Marc Murren and seconded by Elizabeth Duffy, five (5) votes “yes” on roll call, approving the agenda as presented.

President Kelly asked about any conflicts of interest. None were brought forward.

Action ST01038

A motion was made by Dawn Marie Johnson and seconded by Gail Swenson, five (5) votes “yes” on roll call, **approving Item A through C on the consent agenda** as follows:

A. Approving the Authorizations and Ratifications, as follows:

A.1. Approval of Contracts

Authorizing the President to enter into and execute contracts, for and on behalf of the Southeast Technical College, as follows:

Item	Contract Number	Contractor	Project	Cost
a.	STC26-006	Jenzabar	Recruitment Manager Service	\$343,600.00

A.2. Approval of Purchase Orders

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

Item	PO No.	Vendor	Description	Total Cost
a.	S2700643	Symplcity Corp	Accommodation for Accessibility Services	\$50,766.00
b.	S2700672	Elsevier, Health Division	New Medical Books for Resale	\$50,000.00

B. Approving the **Consolidated Report of Trust and Agency Funds** of July 15, 2026, and stating for the record that as of May 31, 2026, receipts total \$58,617,803.86 and disbursements total \$51,752,074.11 (MRF #ST754).

C. Accepting the **Southeast Tech Personnel Report**, as follows:

C1. Resignations. Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Employee, Full-Time, Hourly		
Chabala, Stephen	Custodian	06-29-26
Other Help, Part-Time, Hourly		
Swier Mosher, Vicki	Testing Center	06-29-26

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Student Help, Part-Time, Hourly

Evans, Ryan	Information Technology	06-09-26
Miller, Corbyn	Information Technology	06-12-26

Instructor, Full-Time, Salaried

Saugstad, Jeanette**	Nursing & Health	06-26-26
Garcia, Joshua	Automotive	06-30-26
Nielsen, Tracy**	Automotive	06-30-26
Wendell, John**	Automotive	06-30-26

Instructor, Adjunct, Hourly & Per Credit Hour

Vercruysse, Brett	Nursing & Health	06-29-26
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**Retirement

C2. Employment Recommendations

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, Adjunct, Hourly			
Hussing, Shari	Nursing & Health	05-18-26	\$46.00
Student Help, Part-Time, Hourly			
Burkman, Kendra	Scarborough	05-26-26	\$15.00
Instructor, Full-Time, Salaried			
Coughlin, Dillon	Electrician Instructor 186-Day, 1.0 FTE Level 3, Step 10	07-01-26	\$69,828.00

C3. Instructor, Adjunct Fall Semester Stipend

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Adamson, Heather	English	06-30-26	\$2,671.20
Brandt, Nicole	Nursing & Health	06-30-26	\$2,671.20
Brockmueller, Bradley	Computer Sciences	06-30-26	\$3,561.60
Burns, Shannan	Nursing & Health	06-30-26	\$2,464.50
Byall, Jennifer	Mathematics	06-30-26	\$7,518.40
Cruse, Laura	English	06-30-26	\$5,342.40
Davis, Chris	Business Administration	06-30-26	\$7,123.20
DeHaai, Sarah	Nursing & Health	06-30-26	\$3,561.60
Ebbing, Michael	Business Administration	06-30-26	\$2,671.20
Ekstrum, Jacqueline	General Education	06-30-26	\$3,918.20
Ellerbusch, Jenna	Nursing & Health	06-30-26	\$2,997.50
Erdman, Corliss	Nursing & Health	06-30-26	\$3,696.75
Gacke, Bridgett	Nursing & Health	06-30-26	\$2,671.20
Halfpop, Emily	General Education	06-30-26	\$3,759.20
Harding, Kimberly	Business Administration	06-30-26	\$5,342.40
Honey, Andrew	Computer Sciences	06-30-26	\$5,342.40
Ivarsen, McCade	Business Administration	06-30-26	\$2,671.20
Johnson, Derick	Nursing & Health	06-30-26	\$1,088.00
Jones, Suzanne	Early Childhood	06-30-26	\$2,671.20
Klinger, Brittany	Nursing & Health	06-30-26	\$2,464.50
Knutson, Amber	English	06-30-26	\$2,671.20
Larsen, Kristin	Mathematics	06-30-26	\$5,342.40
Lemke, Sean	General Education	06-30-26	\$2,464.50
Lindell, Mark	English	06-30-26	\$2,671.20
Lothrop, LeAnn	Computer Sciences	06-30-26	\$2,671.20
McManus, Stacy	Business Administration	06-30-26	\$2,671.20
Mekelburg, Erin	Computer Sciences	06-30-26	\$2,671.20
Melroe, Shelby	General Education	06-30-26	\$5,342.40
Mills, Ann	General Education	06-30-26	\$7,518.40
Pepper, Dustin	Nursing & Health	06-30-26	\$821.50
Perkins-Hicks, Debra	General Education	06-30-26	\$7,547.20
Peters, Dennis	Business Administration	06-30-26	\$5,342.40
Rieck, Matthew	Mathematics	06-30-26	\$2,671.20
Rose, Jean	Business Administration	06-30-26	\$5,660.40
Stahl, Emily	Veterinary Technology	06-30-26	\$5,342.40
Stueven, Rebecca	Nursing & Health	06-30-26	\$7,393.50
Van Overbeke, Jeffrey	General Education	06-30-26	\$5,342.40
Tschetter, Lisa	Nursing & Health	06-30-26	\$1,232.25
Wadhwa, Anju	Computer Sciences	06-30-26	\$2,671.20

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Weber, Jessica	Business Administration	06-30-26	\$7,123.20
Wellnitz, Kristin	General Education	06-30-26	\$5,342.40
Wentworth, Nichole	Nursing & Health	06-30-26	\$4,352.00
Williams, Brian	Business Administration	06-30-26	\$5,342.40
Wolff, Dana	Business Administration	06-30-26	\$2,830.20
Wynia, Derek	Construction	06-30-26	\$4,847.20
Vockrodt, Mary	Nursing & Health	06-30-26	\$5,342.40
de Zuviria Padlock, Maria	Computer Sciences	06-30-26	\$2,464.50

C.4 Employee Lump Sum Payment/Stipend

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Schuette, Amanda	Foundation	07-01-26	\$500.00
VanBriesen, Tonya	Finance	07-01-26	\$500.00
Beck, Kelly	Nursing & Health	07-01-26	\$500.00
Larson, Jim	Finance	07-01-26	\$500.00
Rau, Brooklyn	Nursing & Health	07-01-26	\$500.00
Rau, Brooklyn	CPR Coordination	07-01-26	\$450.00
Lalley, Aaron	Engineering Camp	07-01-26	\$500.00
Lalley, Aaron	SD ECOR Seed Grant	07-01-26	\$3,000.00
Landeen, Angela	Practicum Site Visits	07-01-26	\$188.68
Kock, Breanna	Practicum Site Visits	07-01-26	\$1,314.40
EisenVos, Daniel	HLC Criterion Team Review	07-01-26	\$500.00
Johnson, Derick	Practicum Site Visits	07-01-26	\$4,107.50
Kassing, Elizabeth	HLC Criterion Team Review	07-01-26	\$500.00
Kassing, Elizabeth	Engineering Camp	07-01-26	\$500.00
Schwebach, Greg	HLC Criterion Team Review	07-01-26	\$500.00
Schwebach, Greg	Engineering Camp	07-01-26	\$500.00
Schwebach, Greg	SD ECOR Seed Grant	07-01-26	\$3,000.00
VanOverbeke, Jeff	HLC Criterion Team Review	07-01-26	\$500.00
Ellerbusch, Jenna	Practicum Site Visits	07-01-26	\$492.90
Byall, Jennifer	Revise Math 100	07-01-26	\$1,000.00
Vettrus, Jill	HLC Criterion Team Review	07-01-26	\$500.00
Vettrus, Jill	Revise Math 100	07-01-26	\$1,000.00
Otto, Josie	Practicum Site Visits	07-01-26	\$9,613.45
Larsen, Kristin	Revise Math 100	07-01-26	\$1,000.00
Leloux, Loretta	HLC Criterion Team Review	07-01-26	\$500.00
Prokop, Marcella	HLC Criterion Team Review	07-01-26	\$500.00
Jensen, Marcia	Practicum Site Visits	07-01-26	\$9,827.87
Letsche, Paul	Engineering Camp	07-01-26	\$500.00
Letsche, Paul	WF Drone Support	07-01-26	\$100.00
Carlson, Rebecca	Practicum Site Visits	07-01-26	\$7,289.81
Bird, Tracy	Practicum Site Visits	07-01-26	\$1,424.64

Action ST01039

STC Pre-College Program Advisor Anna Fischer presented an update on how Southeast Technical College continued to expand summer career exploration activities and partnerships with K-12 and industry partners, with plans to build on this momentum during the 2026–2027 academic year. (MRF #ST755). The presentation highlighted Southeast Tech's partnerships with CTE, USD, Sanford, Stockwell Engineers, ACEC, AGC, and local high schools to provide career and college exploration opportunities for young people. Southeast Tech also hosted student events during June and July. Additionally, an overview of upcoming and ongoing events planned for the 2026–2027 academic school year was presented.

Following general discussion, a motion was made by Dawn Marie Johnson and seconded by Gail Swenson, five (5) votes “yes” on roll call to **acknowledging the Reports of the President: Summer 2026 Campus Events Report.**

Action ST01040

Vice President of Finance Christine Goldsmith provided the Financial Update Report (**MRF ST#756**). Highlights of the report included high-level year-to-date revenues and expenses and an overview of 4-year comparison of combined fund balances.

Following general discussion, a motion was made by Gail Swenson and seconded by Dawn Marie Johnson, five (5) votes “yes” on roll call **acknowledging the Financial Update Report.**

Wednesday, July 15, 2026

Action ST01041

Approval of the Awarding of the James Abdnor Center Construction Bid Contract – Gil Haugan Construction, Inc.

Acknowledging the administration's report of the study of bids which were received on Tuesday, June 16, 2026 at 1PM CT, at Southeast Technical College Hub building and approving the bid of the lowest responsible bidder, as follows:

Southeast Technical College James Abdnor Center Construction bid contract to be awarded to Gil Haugan Construction, Inc for their lowest responsible base bid amount of \$17,854,770.00. (MRF #ST757).

Following general discussion, a motion was made by Gail Swenson and seconded by Dawn Marie Johnson, five (5) votes "yes" on roll call **approving James Abdnor Center Construction Bid Contract**.

Action ST01042

A motion was made by Marc Murren and seconded by Elizabeth Duffy, five (5) votes "yes" on roll call, **approving the review/revise or withdrawal of policies and accompanying regulations (MRF #ST758), as follows:**

- A. STC 210 – School Board Legal Status
- B. STC 211 – School Board Authority and Responsibilities
- C. STC 212 – School Board Governance and Operations - Elections
- D. STC 443 – Deposit and Performance Bond
- E. STC 719 – Staff Participation in Political Activities
- F. STC 855 – Flag Displays
- G. STC 911 – Students' Personal Property

Action ST01043

A motion was made by Gail Swenson and seconded by Dawn Marie Johnson, five (5) votes "yes" on roll call, **approving the first reading Sioux Falls School District/STC policies/regulations (MRF #ST759), as follows:**

- H. STC 535 – Acceptable Use of Artificial Intelligence (AI)
- I. STC 916 – Alcohol and Drug-Free Campus

Action ST01044

On motion by Dawn Marie Johnson and seconded by Gail Swenson, five (5) votes "yes" on roll call, the School Board **adjourned** at 4:47 p.m.

NAN KELLY

Presiding Officer

CAMERON KERKHOVE

Business Manager



SIOUX FALLS SCHOOL BOARD
Wednesday, August 5, 2026 - 4:00 p.m.

Nan Kelly
President

Instructional Planning Center
201 East 38th Street, Sioux Falls

Cory Clasemann
Southeast Tech President

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5. Persons Wishing to Address the School Board on Agenda Items
6. Approval of Agenda
7. Conflicts of Interest
8. Approval of Consent Agenda
 - A. Authorizations and Ratifications
 1. Approval/Ratification of Purchase Orders
 1. GE Medical Systems
 2. McGraw-Hill Education Inc
 3. Pearson Education, Inc.
 4. Cengage Learning, Inc.
 2. Approval of Disposal of School District Property
 - B. Approval of Authorization Resolution – First Premier Bank
 - C. Approval of Consolidated Report of Trust and Agency Funds
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9. Reports of the President
 - A. Build Dakota Scholarship Program Update
 - B. First Day Access
10. Second Reading Sioux Falls School District/STC Policies/Regulations
 - A. STC 535 – Acceptable Use of Artificial Intelligence (AI)
 - B. STC 916 – Alcohol and Drug-Free Campus
11. Adjournment

Next Meeting: September 2, 2026 - 4:00 pm

1. Approval/Ratification of Purchase Orders**Christine Goldsmith 367-5692**

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

Item	PO No.	Vendor	Description	Total Cost
a.	S2701136	GE Medical Systems	Ultrasound Machine with Probes(s)	\$318,224
b.	S2701196	McGraw-Hill Education Inc	New Textbooks for Resale	\$75,000
c.	S2701197	Pearson Education Inc	New Textbooks for Resale	\$50,000
d.	S2701198	Cengage Learning Inc	New Textbooks for Resale	\$50,000

2. Disposal of School District Property**Christine Goldsmith 367-5692**

Authorizing the disposal of surplus property to sell at private sale, public auction, or sealed bids or to dispose of, in accordance with SDCL §6-13-1, as follows:

Item No.	Description	Location	Appraisers	Appraised Value	Property File No.
a.	Boston Scientific EP Technologies - EPT-1000 XP Cardiac Ablation System	STC	Lisha Hassebrook Dustin Pepper Kelly Beck	\$150	STC – 024
b.	Barray Radiation Protection Barrier	STC	Lisha Hassebrook Dustin Pepper Kelly Beck	\$50	STC – 024
c.	Waters Instruments - Oxicom 2100 - Whole Blood Oximeter	STC	Lisha Hassebrook Dustin Pepper Kelly Beck	\$25	STC – 024
d.	Nellcor SPO2 N-595 Pulse Oximeter	STC	Lisha Hassebrook Dustin Pepper Kelly Beck	\$100/each	STC – 024
e.	SunMed - Peripheral Nerve Simulator	STC	Lisha Hassebrook Dustin Pepper Kelly Beck	\$75	STC – 024
f.	Medi Cal Instruments - Model 430 12 Lead ECG Simulator	STC	Lisha Hassebrook Dustin Pepper Kelly Beck	\$50/each	STC – 024
g.	Caradyne Whisperflow Respironics	STC	Lisha Hassebrook Dustin Pepper Kelly Beck	\$75/each	STC – 024

h.	Respironics Whisperflow Generator	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$50/each	STC – 024
i.	Maxtech - Precision Medical Blender Buddy Block	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$10/each	STC – 024
j.	Precision Medical - Intermittent Vacuum Regulator (Blue)	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$25	STC – 024
k.	Precision Medical - Surgery Vacuum Regulator (Red)	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$10	STC – 024
l.	PM9 I 00 Continuous Sublottic Suction Regulator	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$25	STC – 024
m.	Venoscope II Transillumination Devices with 2 carrier cases	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$100/each	STC – 024
n.	Venoscope II Neonatal Transillumination	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$100/each	STC – 024
o.	Seca Scales	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$10/each	STC – 024
p.	Hewlett Packard 431 00A Defibrillator	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$100	STC – 024
q.	Lead Vests (3 top only, 10 top and bottoms, 4 full length)	STC	Lisha Hassebroek Dustin Pepper Kelly Beck	\$40/each \$15 for top only	STC – 024

DISPOSAL OF SCHOOL DISTRICT PROPERTY

Property File # STC-024

This is to notify you that I have familiarized myself with Section 6-13-1, 2, 4 and that the following listed School District personal property is no longer necessary, useful, or suitable for school purposes. I, therefore, recommend the disposal of the property, as follows:

CHECK ONE: Sale ☒ Trade-in ☐ Destruction ☒ Other ☐

I understand that the School Board will have to determine by resolution that the property is no longer necessary, useful, or suitable for school purposes, and shall be recorded in the minutes of a School Board meeting.

Quantity	Year/ Copyright	Description	Serial #	District Barcode Asset Tag ID#	Building	Condition	Appraised Value
1		Boston Scientific EP Technologies – EPT-1000 XP Cardiac Ablation System	49781	N/A	STC Health	Good	\$150
1		Barray Radiation Protection Barrier	N/A	N/A	STC Health	Good	\$50
1		Waters Instruments - Oxicom 2100 – Whole Blood Oximeter	154394.720	000000006057	STC Health	Good	\$25
2		Nellcor SPO2 N-595 Pulse Oximeter	G03859532 G02854782	N/A	STC Health	Good	\$100/each
1		SunMed - Peripheral Nerve Simulator	20130809602	N/A	STC Health	Good	\$75
2		Medi Cal Instruments – Model 430 12 Lead ECG Simulator	524 536	N/A	STC Health	Fair	\$50/each
2		Caradyne Whisperflow Respironics	8630000212-20 8530000214-18	N/A	STC Health	Fair	\$75/each
2		Respironics Whisperflow Generator	8603011116-15 Other is rubbed off	N/A	STC Health	Fair	\$50/each
2		Maxtech – Precision Medical Blender Buddy Block	N/A	N/A	STC Health	Fair	\$10/each
1		Precision Medical – Intermittent Vacuum Regulator (Blue)	3D000001	N/A	STC Health	Fair	\$25
1		Precision Medical – Surgery Vacuum Regulator (Red)	N/A	N/A	STC Health	Fair	\$10
1		Precision Medical – PM9100 Continuous Sublottic Suction Regulator	N/A	N/A	STC Health	Fair	\$25
3		Venoscope II Transillumination Devices with 2 carrier cases	N/A	N/A	STC Health	Good	\$100/each
2		Venoscope II Neonatal Transillumination	N/A	N/A	STC Health	Good	\$100/each
3		Seca Scales	803230090060 803230090776 803230090443	N/A	STC Health	Fair	\$10/each
1		Hewlett Packard 43100A Defibrillator	3020A11176	N/A	STC Health	Good	\$100
17		Lead Vests (3 top only, 10 top and bottoms, 4 full length)	N/A	N/A	STC Health	Good	\$40/each \$15 for top only

OATH TO APPRAISE/REPORT OF APPRAISAL

	<i>Name of Freeholder (please print)</i>	<i>Street Address (SFSD)</i>	<i>Signature</i>
1.	USHA HUSSEINER	7105 W 104TH ST SIOUX FALLS, SD	[Signature]
2.	DUSTIN PEPPER	2200 S MONTICELLO AVE 57106	[Signature]
3.	KELLY BECK	1105 W. 37TH ST - SFSD 57105	[Signature]

The above mentioned persons being first duly sworn, each for himself/herself, says that he/she is a freeholder of the Sioux Falls School District No. 49-5; and that he/she will truly and impartially appraise the above mentioned school property. The above persons having been heretofore appointed by the School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, appraisers for the purpose of appraising the above described property, each for himself, herself, says that the above and foregoing is a just and fair appraisement of the property, as he/she fairly believes.

Signed [Signature] Date 7/17/24 Approved _____ Date _____
Principal/Department Head Supervisor

Upon completion of this section of the form, please return it to the Purchasing Department (Central Services). The form will be returned to you when the items have been approved by the Board for disposal.

To: _____ Principal/Department Head

This is to notify you that the School Board, by Action _____, adopted ____/____/____, has approved resolution for disposal of the property and authorized administration to order the sale, trade-in, destruction or other disposal of the property, all in accordance with SDCL 6-13-1.

Recycling of Electronics: The City of Sioux Falls has adopted an ordinance requiring the recycling of electronics. Discarded electronics cannot be dumped together with ordinary household trash, or dumped into the landfill. They must be recycled. Handheld electronic items include: cell phones, pagers, PDAs, handheld video games, calculators, small MP3, CD, & cassette players, small radios & walkie talkies, digital & electronic camera. Large electronic items include: desktop/laptop computers, computer monitors, mainframe computers, battery-backup uninterruptible power supplies, printers, scanners, copy machines, fax machines, televisions, video cassette recorders, laser disc players, DVD players, stereo receivers.

Signed _____ Date _____
Missy Braak, Purchasing Supervisor

<i>Description of Property</i>	<i>Method of Disposal</i>	<i>Date of Disposal</i>

I affirm to the best of my ability and knowledge that the foregoing is a complete explanation of how the property was disposed of.

By _____ Title _____ Date _____

Upon completion of this section of the form, please return it to the Purchasing Department (Central Services).

SOUTHEAST TECHNICAL COLLEGE
2320 N. Career Ave.
Sioux Falls, SD 57107

CONSOLIDATED REPORT OF TRUST AND AGENCY FUNDS

	Balance 7/1/2025	Received to date	Disbursed to date	Balance 6/30/2026
STC Bookstore	\$ 35,918.59	\$ 1,493.20	\$ -	\$ 37,411.79
STC EFT	\$ 173,026.18	\$ 16,927,572.27	\$ 16,956,437.19	\$ 144,161.26
STC Tuition & Fees	\$ 2,615,205.08	\$ 48,422,126.30	\$ 47,946,142.31	\$ 3,091,189.07
STC T & A	\$ 104,122.55	\$ 64,527.00	\$ 39,754.32	\$ 128,895.23
STC ACH	\$ 181,019.51	\$ 171,630.58	\$ -	\$ 352,650.09
STC Blue Bucks	\$ 41,201.71	\$ 14,290.12	\$ 4,980.48	\$ 50,511.35
TOTALS	<u>\$ 3,150,493.62</u>	<u>\$ 65,601,639.47</u>	<u>\$ 64,947,314.30</u>	<u>\$ 3,804,818.79</u>

1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Employee, Full-Time, Hourly		
Weston, Shasta	Student Access Coach	06-30-26
Peterson, Ginger	Nursing & Health	07-13-26

2. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, Adjunct, Hourly			
Davies, Erika	Nursing & Health	07-01-26	\$34.00

Instructor, Adjunct, Per Credit Hour

Schoffelman, Angela	Student Success	07-06-26	\$890.40
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Student Help, Part-Time, Hourly

Strouth, G. Peyton	Groundskeeping	07-20-26	\$17.00
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Other Help, Part-Time, Hourly

Ford, Kathryn	Tutor	07-06-26	\$25.00
Perez-Chenge, Juan	Tutor	07-06-26	\$26.50

Employee, Full-Time, Salaried

Ljunggren, Ashlyn	Admissions Representative	07-13-26	\$57,329.80
	12-Month, 1.0 FTE		
	Level 8, Step 1		
	253 days prorated		

Instructor, Full-Time, Salaried

Zapp, Travis	Automotive Instructor	07-20-26	\$69,829.00
	186-Day, 1.0 FTE		
	Level 3, Step 10		

Mulder, Chad	Collision Instructor	07-20-26	\$69,829.00
	186-Day, 1.0 FTE		
	Level 3, Step 10		

3. **FY2025-2026 Wage Rates**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
12-Month Employees, Full-Time, Hourly			
Albrecht, Jennifer	Information Technology	07-01-26	\$32.37
Anderson, Curtis	Custodial	07-01-26	\$24.09
Anderson, Troy	Custodial	07-01-26	\$21.08
Avdic, Darko	Custodial	07-01-26	\$23.39
Beck, Kelly	Administrative Assistant	07-01-26	\$25.91
Breon, Joseph	Custodial	07-01-26	\$21.08

SOUTHEAST TECH PERSONNEL REPORT**Wednesday, August 5, 2026**

Buseman, Nathan	Financial Aid	07-01-26	\$34.40
Dyke, Amy	Custodial	07-01-26	\$31.09
Fedderson-Nelson, R.	Admissions	07-01-26	\$24.88
Hout, Lori	Information Technology	07-01-26	\$35.47
Johannsen, Jessica	Administrative Assistant	07-01-26	\$26.77
Johnson, Troy	Custodial	07-01-26	\$34.02
Kramer-Hermanson, M.	Custodial	07-01-26	\$39.18
Landhuis, Carmen	Marketing	07-01-26	\$29.80
Mayer, Eric	Custodial	07-01-26	\$24.54
Miller, Logan	Information Technology	07-01-26	\$31.35
Muhs, Jon	Financial Aid	07-01-26	\$34.40
Noble, Caleb	Information Technology	07-01-26	\$34.13
Oorlog, Lori	Information Technology	07-01-26	\$35.47
Paradise, Erin	Business Office	07-01-26	\$40.62
Rau, Brooklyn	Administrative Assistant	07-01-26	\$26.77
Sahuric, Ferid	Custodial	07-01-26	\$24.31
Sauer, Dennis	Custodial	07-01-26	\$22.24
Schuette, Amanda	Administrative Assistant	07-01-26	\$26.77
Schwartz, Sam	Business Office	07-01-26	\$32.03
Strouth, Erica	Student Success	07-01-26	\$28.97
Vanbriesen, Tonya	Business Office	07-01-26	\$32.03
Van Emmerik, Annette	Administrative Assistant	07-01-26	\$25.91
Welch, John	Custodial	07-01-26	\$21.56
Wells, Adam	Information Technology	07-01-26	\$31.47

12-Month Administrators, Full-Time, Annual

Clasemann, Cory	President	07-01-26	\$190,550.00
Fischer, Megan	VP for Enrollment Mngmt.	07-01-26	\$167,328.00
Goldsmith, Christine	VP of Finance	07-01-26	\$167,328.00
Homan, Fenecia	VP of Academic Affairs	07-01-26	\$167,328.00
Kramer, Jaclyn	Dean of Curr. & Instruction	07-01-26	\$138,370.00
Letcher, Deborah	Dean of Curr. & Instruction	07-01-26	\$138,370.00
Merritt, Jason	Dean of Curr. & Instruction	07-01-26	\$138,370.00
Schneider, Nicholas	Dean of Curr. & Instruction	07-01-26	\$138,370.00
Strouth, Gerard	Director of IT	07-01-26	\$133,691.00
VanLaecken, Erik	VP of Technology & Ops	07-01-26	\$167,328.00

186-Day Faculty, Full-Time, Annual

Adamson, Heather	General Education	07-01-26	\$77,588.00
Adamson, Thomas	General Education	07-01-26	\$73,921.00
Albers, Diana	Nursing & Health	07-01-26	\$77,588.00
Bezdichek, Michael	Electrician	07-01-26	\$69,829.00
Byall, Jennifer	General Education	07-01-26	\$77,588.00
Cermak, Audree	Veterinary Technology	07-01-26	\$69,829.00
Christian, Becca	Nursing & Health	07-01-26	\$75,753.00
Conrad, Anthony	Media Design	07-01-26	\$72,415.00
Cox, Bryan	Mechatronics	07-01-26	\$77,588.00
Cruse, Laura	General Education	07-01-26	\$80,804.00
Davis, Chris	Business Administration	07-01-26	\$77,588.00

SOUTHEAST TECH PERSONNEL REPORT**Wednesday, August 5, 2026**

Davis, Dana	Collision	07-01-26	\$69,829.00
De Zuviria-Padlock, M.	CIS	07-01-26	\$67,914.00
Ebbing, Michael	Business Administration	07-01-26	\$77,588.00
Eisenvos, Daniel	HVAC	07-01-26	\$77,588.00
Frentz, Patrick	Digital Media	07-01-26	\$63,232.00
Gries, Keith	Law Enforcement	07-01-26	\$69,829.00
Halfpop, Emily	Natural Science	07-01-26	\$77,588.00
Harding, Kimberly	Business Administration	07-01-26	\$77,588.00
Haynes, Matthew	Construction Mngmt.	07-01-26	\$72,415.00
Honey, Andrew	CIS	07-01-26	\$68,425.00
Hunter, Marcus	Electrician	07-01-26	\$69,829.00
Johnson, Jarrod	HVAC	07-01-26	\$69,829.00
Kassing, Elizabeth	Engineering	07-01-26	\$77,588.00
Ketcham, Claire	Nursing & Health	07-01-26	\$69,688.00
Larsen, Kristin	General Education	07-01-26	\$82,762.00
LeLoux, Loretta	Early Childhood	07-01-26	\$77,588.00
Letsche, Paul	Engineering	07-01-26	\$69,829.00
McGuire, Annie	Nursing & Health	07-01-26	\$67,245.00
McMackin, Kayla	Business Administration	07-01-26	\$73,921.00
Mekelburg, Erin	CIS	07-01-26	\$77,588.00
Pepper, Merrel	CIS	07-01-26	\$82,762.00
Peters, Dennis	Business Administration	07-01-26	\$80,174.00
Peters, Kaylee	Nursing & Health	07-01-26	\$73,921.00
Rentschler, Robyn	Nursing & Health	07-01-26	\$82,762.00
Schaffer, Kenneth	CIS	07-01-26	\$72,415.00
Schwebach, Gregory	Engineering	07-01-26	\$68,994.00
Shotkoski, Kevin	Diesel Technology	07-01-26	\$75,004.00
Solberg, Megan	Nursing & Health	07-01-26	\$77,588.00
Steinmetz, Jason	Diesel Technology	07-01-26	\$69,829.00
Stelley, Lynard	Welding	07-01-26	\$69,829.00
Unzicker, Chelsea	Nursing & Health	07-01-26	\$70,707.00
VanOverbeke, Jeffrey	General Education	07-01-26	\$80,174.00
Vettrus, Jill	General Education	07-01-26	\$82,762.00
Warkenthien, Richard	Media Design	07-01-26	\$72,415.00
Wellnitz, Kristin	General Education	07-01-26	\$82,762.00
Williams, Brian	Business Administration	07-01-26	\$80,174.00
Wohlwend, Bruce	CIS	07-01-26	\$80,174.00

206-Day Faculty, Full-Time, Annual

Altwine, Chad	Construction	07-01-26	\$80,203.00
Berry, Vincent	Plumbing	07-01-26	\$74,474.00
Burshiem, Erica	Nursing & Health	07-01-26	\$74,518.00
DeHaai, Sarah	Nursing & Health	07-01-26	\$85,930.00
Howard, Dennis	Welding	07-01-26	\$80,203.00
Jensen, Marcia	Nursing & Health	07-01-26	\$80,203.00
Johnson, Derek	Nursing & Health	07-01-26	\$74,474.00
Lalley, Aaron	Engineering	07-01-26	\$91,660.00
Miller, Richard	Law Enforcement	07-01-26	\$77,338.00
Otto, Josette	Nursing & Health	07-01-26	\$83,065.00

SOUTHEAST TECH PERSONNEL REPORT**Wednesday, August 5, 2026**

Penning, Jolene	Nursing & Health	07-01-26	\$83,065.00
Pottratz, Jennifer	Nursing & Health	07-01-26	\$91,660.00
Prouty, Terry	Automotive Technology	07-01-26	\$77,338.00
Schwartz, Colette	Nursing & Health	07-01-26	\$85,930.00
Wentworth, Nichole	Nursing & Health	07-01-26	\$77,338.00

226-Day Faculty, Full-Time, Annual

Atkinson, Alexander	CDL	07-01-26	\$87,990.00
Barse, Caasha	Nursing & Health	07-01-26	\$85,911.00
Bird, Tracy	Nursing & Health	07-01-26	\$100,557.00
Ehresmann, Hanna	Nursing & Health	07-01-26	\$89,818.00
Gacke, Bridgett	Nursing & Health	07-01-26	\$94,273.00
Hansen, Blair	Nursing & Health	07-01-26	\$94,273.00
Hassebroek, Lisha	Nursing & Health	07-01-26	\$94,273.00
Jordahl, Lindsay	Nursing & Health	07-01-26	\$87,990.00
Kock, Breanna	Nursing & Health	07-01-26	\$79,775.00
Landeen, Angela	Nursing & Health	07-01-26	\$100,557.00
Landry, London	Nursing & Health	07-01-26	\$94,273.00
Langbehn, Amber	Nursing & Health	07-01-26	\$81,704.00
Osborn, Michelle	Nursing & Health	07-01-26	\$94,273.00
Pepper, Dustin	Nursing & Health	07-01-26	\$91,130.00
Ringling, Benjamin	Horticulture	07-01-26	\$94,273.00
Rivere, Brittany	Nursing & Health	07-01-26	\$94,273.00
Smidt, Marie	Nursing & Health	07-01-26	\$94,273.00
Sparkman, Jennifer	Nursing & Health	07-01-26	\$94,273.00
Stahl, Emily	Veterinary Technology	07-01-26	\$98,182.00
Vanden-Bosch, Raquel	Nursing & Health	07-01-26	\$94,273.00
Virchow, Lanny	Nursing & Health	07-01-26	\$87,990.00
Ware, Brian	CDL	07-01-26	\$81,704.00

210-Day Employees, Full-Time, Annual

Fischer, Anna	Enrollment Management	07-01-26	\$73,585.00
Keyes, Jennifer	Adult Education & Lit.	07-01-26	\$79,360.00
Stubbe, Scott	Nursing & Health	07-01-26	\$59,692.00

12-Month Employees, Full-Time, Annual

Anderson, Alexander	Student Success	07-01-26	\$78,901.00
Bormann, Amanda	Information Technology	07-01-26	\$118,943.00
Carruthers, Tara	Student Success	07-01-26	\$79,694.00
Dorman, Scott	Admissions	07-01-26	\$75,808.00
Dose, Thomas	Information Technology	07-01-26	\$99,960.00
Eklund, Anne	Adult Education & Lit.	07-01-26	\$74,178.00
Fiala, Hayden	Admissions	07-01-26	\$59,786.00
Fjelland, Lauren	Enrollment Management	07-01-26	\$75,733.00
Fox, Sheila	Academic Resources Coord.	07-01-26	\$64,957.00
Friesz, Ethan	Information Technology	07-01-26	\$78,110.00
Furth, Shannon	Admissions	07-01-26	\$82,865.00
Gefroh, Heidi	Human Resources	07-01-26	\$105,924.00
Hanscom, Jade	Bookstore	07-01-26	\$49,306.00

SOUTHEAST TECH PERSONNEL REPORT**Wednesday, August 5, 2026**

Hansen, Micah	Financial Aid	07-01-26	\$96,376.00
Hartman, Jacquelyn	Student Access Coach	07-01-26	\$62,370.00
Hill, Tyler	Testing Center Manager	07-01-26	\$69,922.00
Hoy, Miles	Admissions	07-01-26	\$59,142.00
Huizing, Susanne	Student Success	07-01-26	\$97,975.00
Jones, Dayna	Enrollment Management	07-01-26	\$81,674.00
Jorgensen, Kally	Student Success	07-01-26	\$78,901.00
Lambley, Jennifer	Marketing	07-01-26	\$90,220.00
Larson, James	Compliance	07-01-26	\$93,998.00
Leffring, Holly	Bursar	07-01-26	\$80,819.00
Pommer, Jacqueline	Academic Affairs	07-01-26	\$128,596.00
Prokop, Marcella	Dir. Of Access/Opportunity	07-01-26	\$91,767.00
Rathsachack, Ashley	Admissions	07-01-26	\$67,535.00
Robson, Lynette	Financial Aid	07-01-26	\$91,074.00
Rogotzke, Kelli	Student Success	07-01-26	\$81,280.00
Rothenberger, Megan	Student Success	07-01-26	\$78,901.00
Rowbotham, Aaron	Student Housing	07-01-26	\$74,149.00
Shoenrock, Shelly	Food Service	07-01-26	\$66,244.00
Sjogren, Robin	Scarborough	07-01-26	\$75,598.00
Skiff, Jason	Bookstore	07-01-26	\$80,487.00
Stephens, Michael	Business Office	07-01-26	\$114,234.00
Timm, Douglas	Student Housing	07-01-26	\$60,432.00
Valdez, Martin	Business Office	07-01-26	\$67,796.00
Vandekamp, Sarah	Workforce Development	07-01-26	\$95,455.00
Venekamp, Brianna	Perkins Director	07-01-26	\$80,487.00
Vis, Ashley	Student Success	07-01-26	\$78,901.00
Vortherms, Kristie	Enrollment Management	07-01-26	\$119,136.00
Williamson, Stephen	Foundation	07-01-26	\$116,859.00
Woessner, Connor	Scarborough	07-01-26	\$57,827.00
Zillgitt, Emily	Admissions	07-01-26	\$91,767.00

220-Day Employees, Full-Time, Annual

Chabala, Robyn	Adult Education & Lit.	07-01-26	\$57,524.00
Harder, Elizabeth	Student Success	07-01-26	\$75,643.00
McMillin, Nicole	Student Counseling	07-01-26	\$71,305.00
Talich, Rachel	Adult Education & Lit.	07-01-26	\$57,524.00

210-Day Scarborough Program Assistants, Full-Time, Hourly

Donnelli, Makenna	Scarborough	07-01-26	\$23.26
Fritz, Sierra	Scarborough	07-01-26	\$21.49
Headington, Tiffany	Scarborough	07-01-26	\$23.47
Welch, Madison	Scarborough	07-01-26	\$21.40

Employee Student Club Advisors, Stipend

Anderson, Alexander	Basketball	07-01-26	\$1,598.50
Anderson, Alexander	Bowling	07-01-26	\$2,800.00
Anderson, Sarah	Volleyball	07-01-26	\$1,694.50
Berry, Vincent	Student Organization	07-01-26	\$3,286.00
Borgen, Cory	Student Organization	07-01-26	\$3,286.00

SOUTHEAST TECH PERSONNEL REPORT

Wednesday, August 5, 2026

Burns, Shannan	Student Organization	07-01-26	\$821.50
Carruthers, Tara	Volleyball	07-01-26	\$1,598.50
Cermak, Audree	Student Club	07-01-26	\$1,643.00
Cruse, Laura	Student Club	07-01-26	\$265.00
De Zuviria-Padlock, M.	Student Club	07-01-26	\$530.00
Frentz, Patrick	Student Organization	07-01-26	\$3,286.00
Frentz, Patrick	Student Club	07-01-26	\$265.00
Gries, Keith	Student Club	07-01-26	\$265.00
Hansen, Micah	Student Club	07-01-26	\$530.00
Harding, Kimberly	Student Club	07-01-26	\$530.00
Haynes, Matthew	Student Organization	07-01-26	\$1,643.00
Hogan, Stephanie	Basketball	07-01-26	\$1,598.50
Honey, Andrew	Student Organization	07-01-26	\$3,286.00
Huizing, Susanne	Student Organization	07-01-26	\$530.00
Jordahl, Lindsay	Student Organization	07-01-26	\$821.50
Kassing, Elizabeth	Student Organization	07-01-26	\$1,643.00
Landhuis, Carmen	Bowling	07-01-26	\$2,800.00
LeLoux, Loretta	Student Organization	07-01-26	\$3,286.00
Letsche, Paul	Student Organization	07-01-26	\$1,643.00
Osborn, Michelle	Soccer	07-01-26	\$3,197.00
Pottratz, Jennifer	Student Organization	07-01-26	\$3,286.00
Prokop, Marcella	Student Club	07-01-26	\$530.00
Prouty, Terry	Student Organization	07-01-26	\$3,286.00
Ringling, Benjamin	Student Organization	07-01-26	\$3,286.00
Rogotzke, Kelli	Disc Golf	07-01-26	\$2,800.00
Schwebach, Gregory	Student Organization	07-01-26	\$1,643.00
Schwebach, Gregory	Student Club	07-01-26	\$530.00
Valdez, Martin	Student Club	07-01-26	\$265.00
Vanden Bosch, Raquel	Student Organization	07-01-26	\$821.50
Williams, Brian	Trap Shooting	07-01-26	\$2,800.00

Per Student Allocation (Formerly HB1182 Funds), Annual

Adamson, Heather	English Instructor	07-01-26	\$9,584.00
Bezdichek, Michael	Electrical Instructor	07-01-26	\$4,725.00
Cox, Bryan	Mechatronics Instructor	07-01-26	\$18,543.00
Cruse, Laura	English Instructor	07-01-26	\$74.00
Davis, Dana	Collision Instructor	07-01-26	\$1,151.00
Eisenvos, Daniel	HVAC Instructor	07-01-26	\$4,239.00
Haynes, Matthew	Construction Mgmt Instructor	07-01-26	\$877.00
Honey, Andrew	Computer Programming Inst.	07-01-26	\$17,808.00
Hunter, Marcus	Electrical Instructor	07-01-26	\$3,390.00
Johnson, Jarrod	HVAC Instructor	07-01-26	\$10,164.00
Kassing, Elizabeth	Civil Engineering Instructor	07-01-26	\$8,338.00
Schaffer, Kenneth	Computer Network Inst.	07-01-26	\$9,429.00
Schwebach, Gregory	Architectural Engineering Ins.	07-01-26	\$15,462.00
Shotkoski, Kevin	Diesel Tech Instructor	07-01-26	\$4,989.00
Steinmetz, Jason	Diesel Tech Instructor	07-01-26	\$10,164.00
Stelley, Lynard	Welding Instructor	07-01-26	\$691.00
Vanoverbeke, Jeffrey	Speech Instructor	07-01-26	\$1,487.00

SOUTHEAST TECH PERSONNEL REPORT

Wednesday, August 5, 2026

Wellnitz, Kristin	Psychology Instructor	07-01-26	\$5,574.00
Wohlwend, Bruce	CIS Instructor	07-01-26	\$1,685.00

Instructor, Full-Time, Doctoral Stipend

Lally, Aaron	Engineering	07-01-26	\$1,000.00
Stahl, Emily	Veterinary	07-01-25	\$1,000.00

4. <u>Name</u>	<u>Delete</u>	<u>Add</u>	<u>Effective Date</u>
Borgen, Cory	Sports Turf Instructor 206-Day, 1.0 FTE Level 6, Step 10 \$85,930.00/annual	Sports Turf Instructor 226-Day, 1.0 FTE Level 6, Step 10 \$94,273.00/annual	07-01-26
Mohamud, Doanh	Nursing Instructor 206-Day, 1.0 FTE Level 4, Step 8 \$76,415.00/annual	Nursing Instructor 206-Day, 1.0 FTE Level 5, Step 8 \$79,142.00/annual	07-01-26
Simonsen, Laura	Food Service Worker 12-Month, 1.0 FTE Level 5, Step 12 \$25.08/hour	Food Service Worker 210-Day, 1.0 FTE Level 1, Step 12 \$25.83/hour	07-01-26
Carlson, Rebecca	Dental Assisting Instructor 186-Day, 1.0 FTE Level 4, Step 10 \$72,415.00/annual	Dental Assisting Instructor 186-Day, 1.0 FTE Level 6, Step 10 \$77,588.00/annual	07-01-26
Weber, Jessica	Accounting Instructor 186-Day, 1.0 FTE Level 6, Step 10 \$77,588.00/annual	Accounting Instructor 186-Day, 1.0 FTE Level 7, Step 10 \$80,174.00/annual	07-01-26
Anderson, Sarah	Medical Coding & Billing Instructor 226-Day, 1.0 FTE Level 5, Step 10 \$91,130.00/annual	Medical Coding & Billing Instructor 226-Day, 1.0 FTE Level 6, Step 10 \$94,273.00/annual	07-01-26
Hogan, Stephanie	Adjunct Instructor Part-Time \$890.40/Credit Hour	Institutional Researcher 12-Month, 1.0 FTE Level 9, Step 1 \$68,671.68 247 Days Prorated	07-21-26
Ellerbusch, Jenna	Cardiovascular Instructor 226-Day, 1.0 FTE	Cardiovascular Instructor 226-Day, 1.0 FTE	07-01-26

SOUTHEAST TECH PERSONNEL REPORT**Wednesday, August 5, 2026**

	Level 4, Step 10 \$87,990.00/annual	Level 6, Step 10 \$94,273.00/annual	
Burns, Shannan	Diagnostic Medical Sonography Instructor 226-Day, 1.0 FTE Level 2, step 10 \$81,704.00/annual	Diagnostic Medical Sonography Instructor 226-Day, 1.0 FTE Level 3, Step 10 \$84,845.00/annual	07-01-26
Sterud, Matthew	Testing Center Proctor Part-Time \$17.00/day	Testing Center 12-Month, 1.0 FTE Level 5, Step 8 \$51,342.99/annual 258 Days Prorated	07-06-26

5. Employee Lump Sum Payment/Stipend

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Schuetz, Amanda	Foundation	07-01-26	\$500.00
VanBriesen, Tonya	Finance	07-01-26	\$500.00
Beck, Kelly	Nursing & Health	07-01-26	\$500.00
Larson, Jim	Finance	07-01-26	\$500.00
Rau, Brooklyn	Nursing & Health	07-01-26	\$500.00

Southeast Technical College
Build Dakota Update
EXECUTIVE SUMMARY

Purpose:

Provide the School Board with an update on the Build Dakota Scholarship program at Southeast Technical College.

Build Dakota Updates & Future Goals

- Review the increase in Build Dakota applications compared with previous years.
 - Highlight that every Build Dakota scholarship recipient is supported by an industry partner.
 - Explain the Build Dakota participation cycle for employer partners.
 - Describe the holistic support provided to Build Dakota scholars.
 - Outline the 2026–2027 goals for strengthening relationships with employer partners and supporting Build Dakota scholars.
 - Recap the Cohort 12 Build Dakota Signing Day.
-

Administrative Recommendation to School Board:

Acknowledge the current activities and future goals of the Build Dakota Scholarship program at Southeast Technical College.



Build Dakota

Kelli Rogotzke

Build Dakota Coordinator & Student Success Advisor



SOUTHEAST
Technical College



ABOUT ME

- Kelli Rogotzke- Build Dakota Coordinator & Student Success Advisor
 - Started at STC in June 2022 as Career Services & Student Success Advisor
 - Transitioned in July 2024 to the Build Dakota Coordinator & Student Success Advisor
 - Augustana University – Bachelors of Arts
 - South Dakota State University – Masters of Education
- Prior to STC:
 - Junior Achievement – Sioux Falls & Harrisburg K-8 Programming
 - Globe University – Admissions, Community Engagement, Events, Retention
 - Sam Houston State University – Residence Hall Director
 - Augustana University – Residence Hall Director

BUILD DAKOTA SPONSORSHIP OVERVIEW



Year round connecting with SD Businesses



Main push for company sign up is October-December



January 1-March 31 Student applications open for employers to review



Employers interview students through mid-April

2026 BUILD DAKOTA SIGNING DAY



BUILD DAKOTA STUDENT OVERVIEW



**SPECIALIZED HOLISTIC
SUPPORT!**



**GRADE CHECKS EVERY
4 WEEKS**



**SPECIFIC STUDENT
SUCCESS SEMINAR COURSE
FOR SCHOLARS**



**ADDITIONAL STUDENT CHECK-
INS FOCUS ON STUDENT'S
GRADE, HEALTH, FAMILY, AND
FINANCIAL ASPECTS OF LIFE**



GRADUATE MEETINGS

BUILD DAKOTA – COHORT 12

570 student applications received



174 scholarships awarded



57 Industry Partners

SPONSORS FOR COHORT 12

Avera

Avera Heart Hospital

Avera St. Mary

Billion Motors

Bordewyk Plumbing, Heating, &A/C LLC

Brookings Health System

Brummett's Auto Body LLC

Building Blocks Childcare and Learning Center

Centerville Care & Rehab Center

Central Heating & Air

Civil Design Inc.

CJ Schwan's

DeJager Plumbing & Heating, Inc.

Fejfar Plumbing and Heating

Fiengen Construction

Flandreau Riverview Healthcare

General Equipment & Supplies

Good Samaritan, Sanford Health

Hander

HOWE

Huron Regional Medical Center

Journey Construction

Krohmer Plumbing

Lawns Unlimited

LifeScape

Lloyd Construction

Loiseau Construction

Maguire

Marmen Energy

MASABA

Monument Health

Muth Electric

Neighborhood Dental

North Central International

Northwest Corp

Odland Construction Inc

Olympic Motors

Paul Fick Homes

Pioneer Memorial Hospital & Health Services

Prairie Heights Healthcare

Red Rock Golf Club

Rog's Auto Inc.

RP Constructors

Sacred Heart Health Services

Sanford Health

Showplace Cabinetry

Sioux Falls Specialty Hospital

Sioux International

Sorlien Electric

St. Bedit Health Center

Tessier's Inc

Thermobond

Travis Electric

Wagner Building & Supply

Wakonda Heritage Manor

Yankton Medical Clinic

Yankton Sioux Tribe



QUESTIONS?



SOUTHEAST
Technical College

First Day Access

Executive Summary

Purpose of Report: To inform the school board about the First Day Access Initiative

Southeast Technical College implemented the First Day Access (FDA) initiative to ensure students have access to required course materials on or before the first day of class. Through partnerships with publishers, the bookstore, and integration within the learning management system (LMS), digital course materials are automatically delivered to students, with costs charged through the student account and an opt-out option available.

The primary goal of First Day Access is to eliminate barriers that prevent students from obtaining textbooks and learning resources at the beginning of the semester, creating a more equitable and consistent learning experience for all students. Faculty retain full control over selecting course materials while gaining confidence that students can immediately engage in coursework and digital learning tools.

The initiative supports student success by improving day-one readiness, reducing upfront purchasing challenges, and allowing students to use financial aid for eligible materials. It also aligns with Southeast Tech's broader goals of affordability, equity, recruitment, retention, and operational efficiency.

Since implementation, campus adoption has grown significantly, demonstrating broad acceptance across academic programs. The framework continues to expand, and beginning in Fall 2026, Southeast Tech will be able to use the same process for physical course materials such as toolkits, course kits, and printed books.

Administrative Recommendation to School Board: Acknowledge the First Day Access Initiative.

An aerial photograph of the Southeast Technical College campus during the "golden hour" of sunrise. The main building, a large complex with multiple wings and blue roofs, is centrally located. In front of the building is a large, paved plaza with two circular landscaped areas. Several parking lots are visible, filled with cars. The background shows a highway and other industrial or commercial buildings under a hazy sky. A blue diagonal overlay covers the right side of the image, and a yellow diagonal overlay covers the top left corner.

First Day Access Overview

Erik VanLaecken & Fenecia Homan



SOUTHEAST
Technical College

WHAT IS FIRST DAY ACCESS

- Students are provisioned required materials before or on the first day of class.
- Faculty maintain choice of assigned course materials.
- Programs are delivered through bookstore/publisher partnerships and the LMS.
- Charges are posted to the student account; opt-out is typically provided.



Materials → LMS → Student account

The intent is to remove the “I don’t have the book yet” issue and give every learner a common starting point.

WHY STC ADOPTED FIRST DAY ACCESS



Students

Day-one readiness, lower upfront friction, use of financial aid where applicable, and convenience.

Faculty

Greater confidence that students can begin assignments immediately and access digital tools

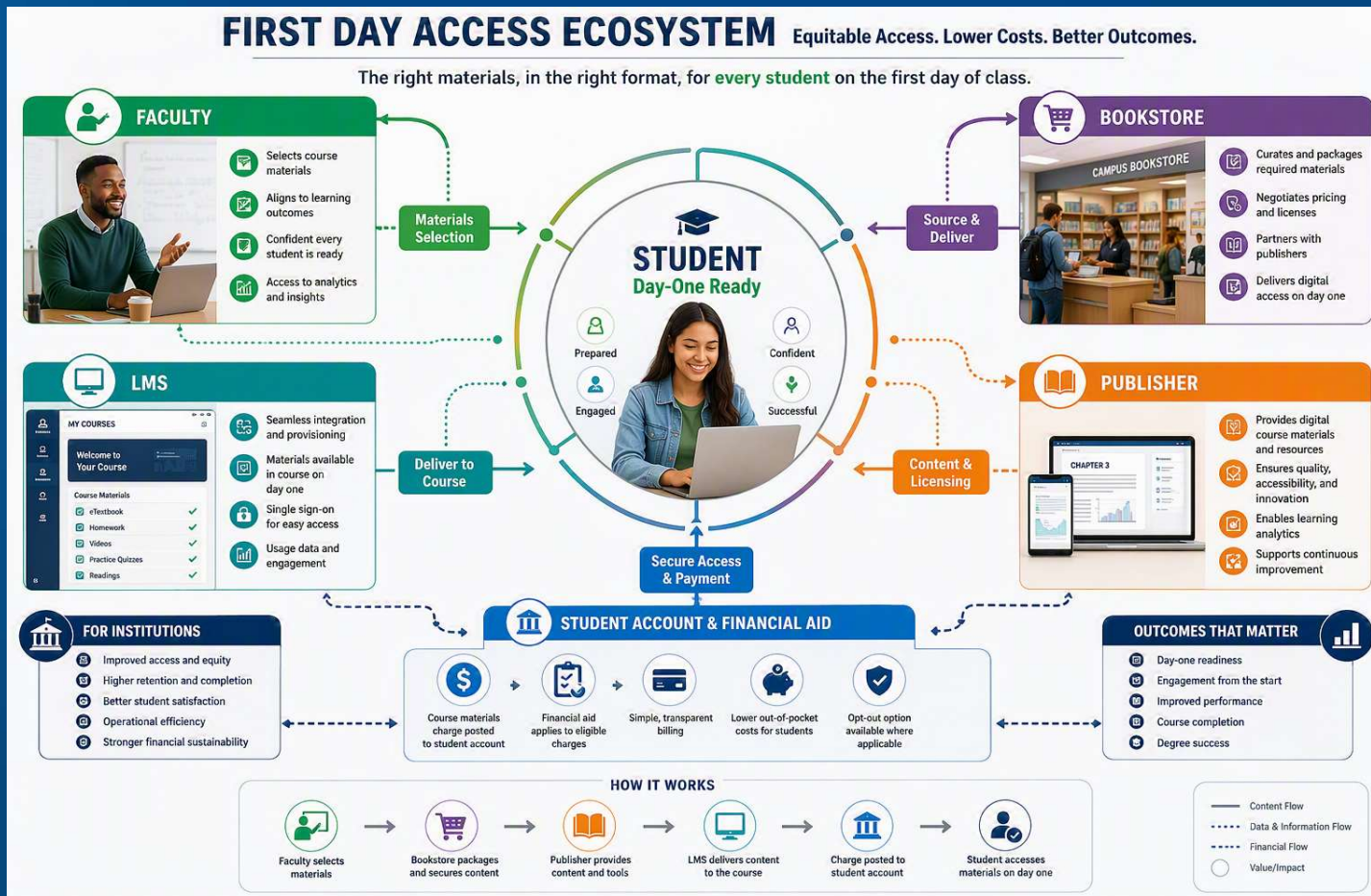
Southeast Tech

Supports affordability, equity, recruitment/retention messaging, and student success strategy

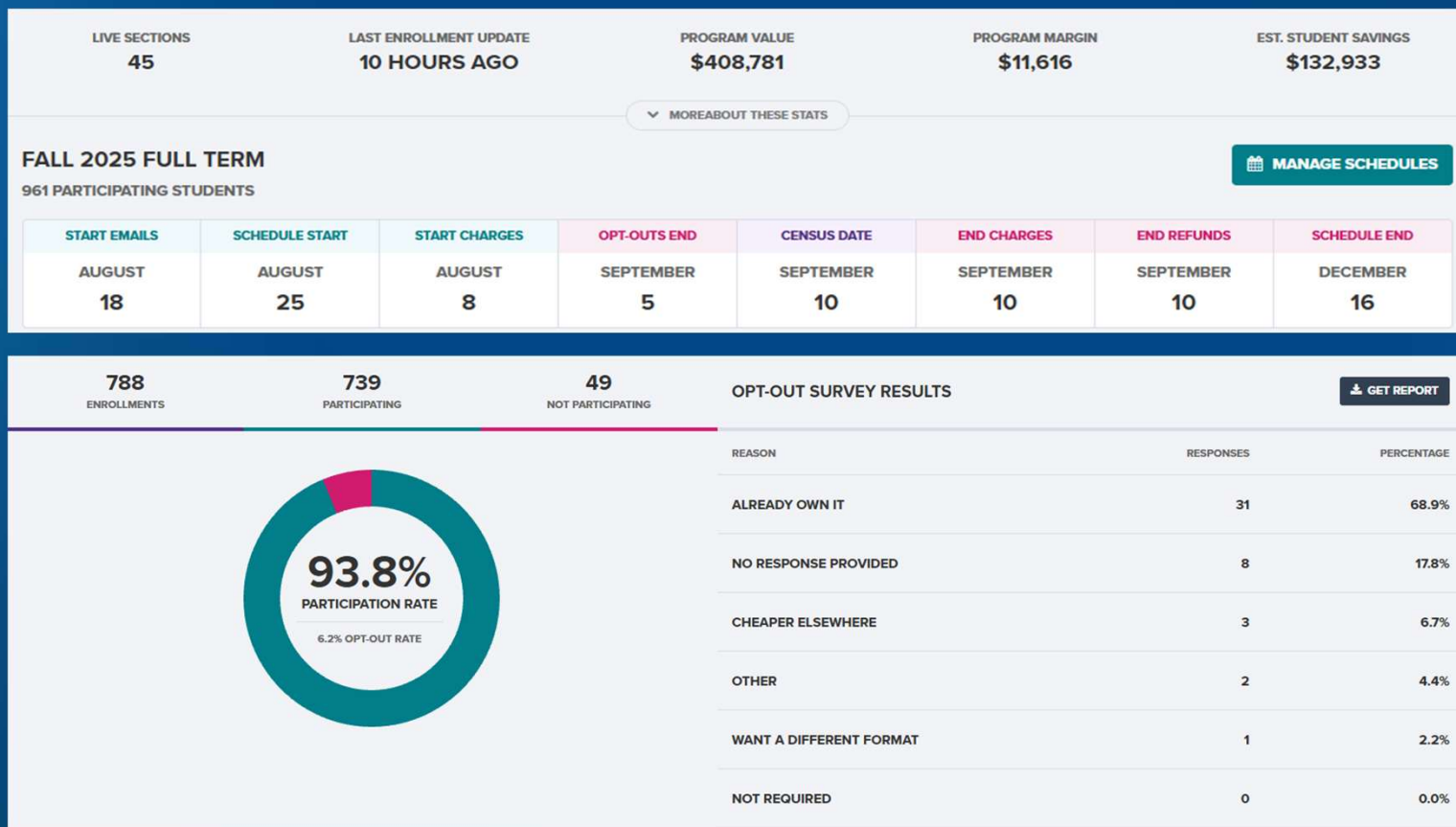
Operations

Requires aligned data, pricing, billing, LMS provisioning and support

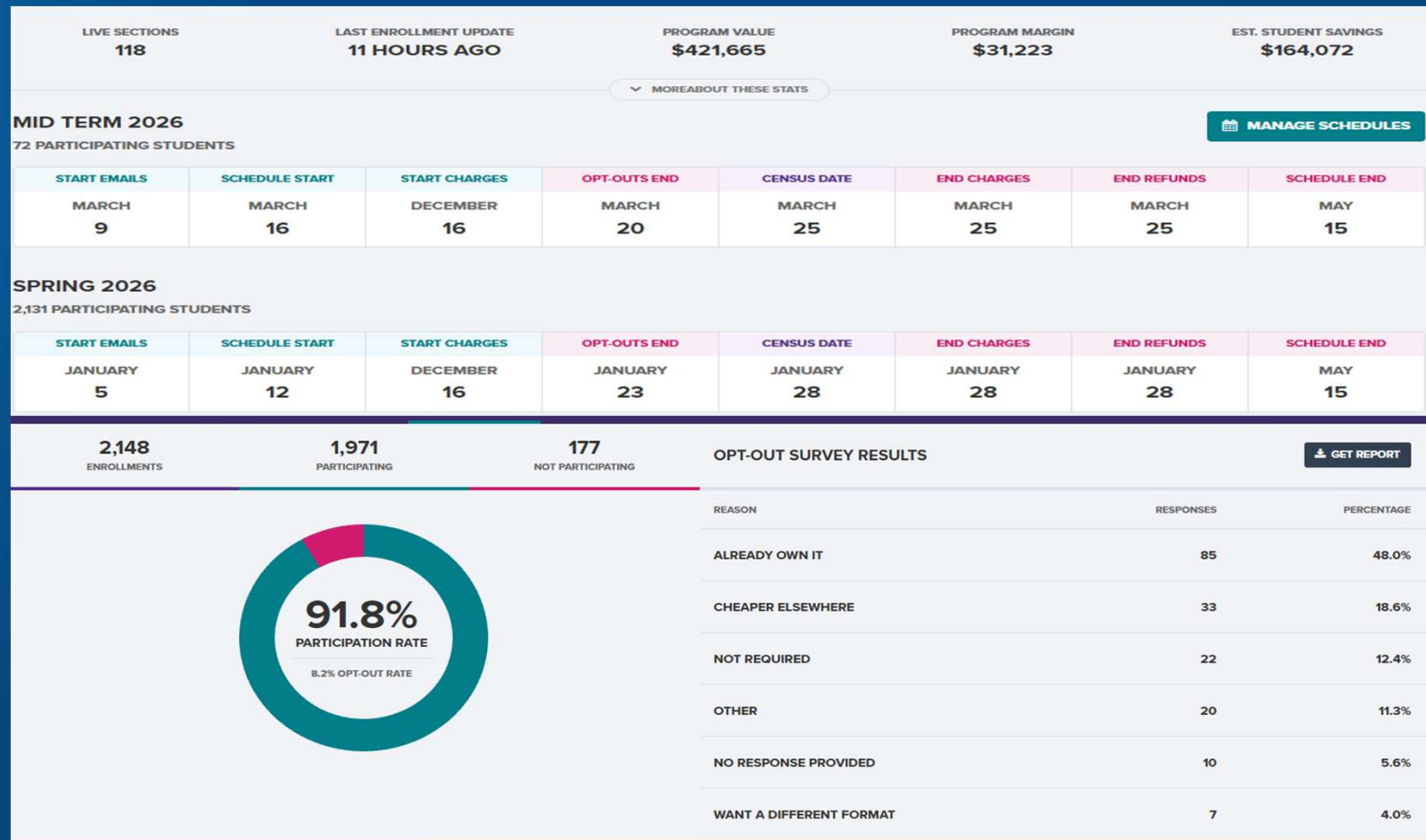
FIRST DAY ACCESS ECOSYSTEM



FALL 2025



SPRING 2026



FALL 2026

LIVE SECTIONS
230

LAST ENROLLMENT UPDATE
11 HOURS AGO

PROGRAM VALUE
\$777,410

PROGRAM MARGIN
\$50,028

EST. STUDENT SAVINGS
\$293,259

▼ MOREABOUT THESE STATS

FALL 2026

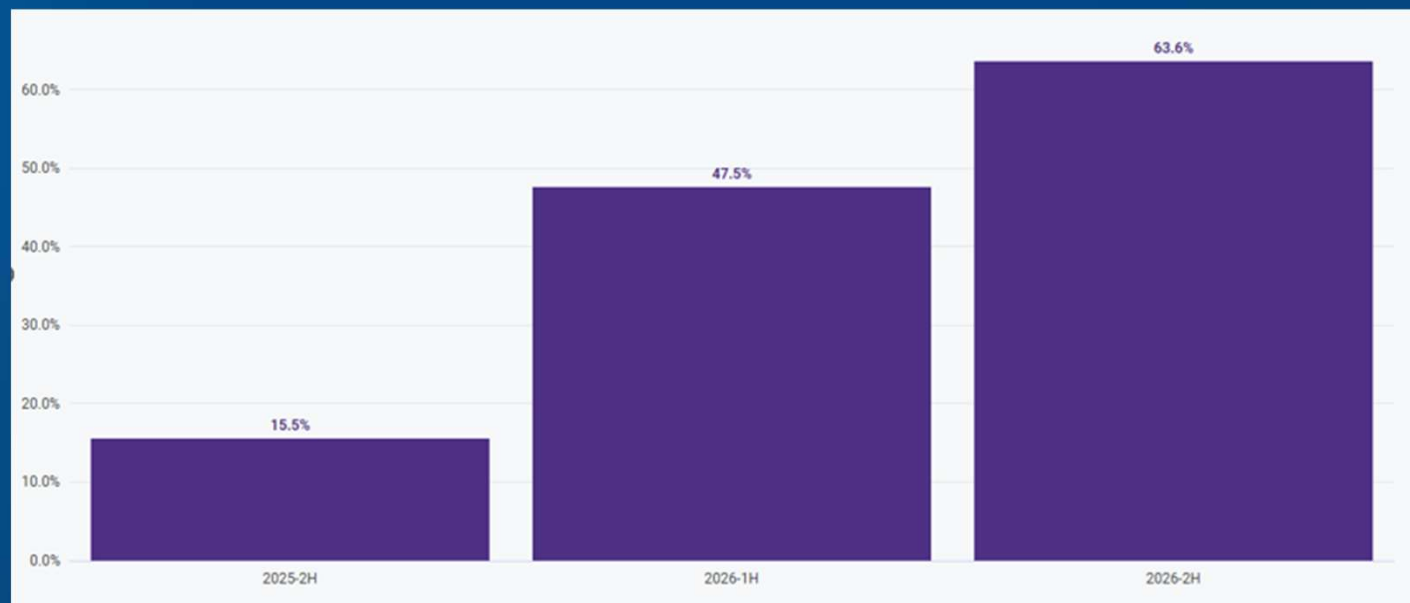
3,934 PARTICIPATING STUDENTS

MANAGE SCHEDULES

START EMAILS	SCHEDULE START	START CHARGES	OPT-OUTS END	CENSUS DATE	END CHARGES	END REFUNDS	SCHEDULE END
AUGUST 10	JULY 8	JULY 8	SEPTEMBER 4	SEPTEMBER 9	SEPTEMBER 9	SEPTEMBER 9	SEPTEMBER 9

Fall 2026 semester we will have ability to use this same framework and process for physical items such as course kits, tool kits, and kits with physical books.

CAMPUS ADOPTION





SOUTHEAST
Technical College

Policy/Regulation Revisions

STC 535 – Acceptable Use of Artificial Intelligence (AI)

STC 916 – Alcohol and Drug-Free Campus

Executive Summary

Purpose:

To bring to the School Board the above STC policies for second reading.

In an effort to keep the School Board Policy Books updated, members of the administration and the Southeast Technical College (STC) Review Committee will continually review the policies and regulations for items that need to be added, deleted, revised, or in some cases, to update the language.

The referenced policies/regulations have been reviewed by STC Administration and the STC Policy Review Committee. A new STC policy format has been implemented. Existing regulations, if applicable, have been positioned with the existing policies. Additional review included:

STC 535 – Acceptable Use of Artificial Intelligence (AI) – Employee facing
STC 916 – Alcohol and Drug-Free Campus – Student facing

These policies have been posted for public review on the STC website. No comments have been received.

Policy Review Recommendation to School Board:

Approve second reading of STC 535 and STC 916.



ACCEPTABLE USE OF ARTIFICIAL INTELLIGENCE (AI)

Southeast Technical College Policy STC 535

1. Purpose

This policy establishes standards for the ethical, secure, and compliant use of Artificial Intelligence (AI) technologies when handling student and employee information at Southeast Technical College (STC). It ensures alignment with institutional values, academic integrity, and legal obligations such as the Family Education Rights and Privacy Act (FERPA).

2. General Statement of Policy

Applies to:

- All faculty, staff, contractors, and third-party vendors using AI tools in academic or administrative contexts.
- All AI systems that process, analyze, or generate outputs based on student data or employee data.

Core Principles

- **Compliance with FERPA and Privacy Laws**

- Microsoft Copilot is the sole Generative AI solution authorized by STC for handling student and employee information. Users are required to log in to Copilot using their STC account to ensure that all data is maintained within STC's secure environment.
- Microsoft Copilot is FERPA compliant when the user is logged in with an STC account.
- Do not input into any AI tool Sensitive Personally Identifiable Information (Sensitive PII).
- Do not input any health information covered under the Health Insurance Portability and Accountability Act (HIPAA).
- Ensure third-party AI vendors comply with FERPA and institutional data governance agreements.

- **Data Minimization**

- Use only the minimum necessary data for the intended educational or operational purpose.
- Avoid uploading entire student or employee records or sensitive documents into any AI platform.

- **Security and Risk Management**

- Use institution-approved AI tools vetted for security and compliance.
- IT will ensure encryption, access controls, and audit trails for AI systems handling student data or employee data.

- **Ethical Use**

- Avoid bias and discrimination in AI-driven decisions.
- Regularly audit AI outputs for fairness and accuracy.
- The individual is personally responsible for any content created.

Prohibited Practices

- Uploading FERPA-protected or any other student or employee data into non-approved AI tools (e.g. ChatGPT, Gemini, Claude);
- Using AI-generated outputs without verification for official student or employee records or decisions; and
- Allowing vendors to train AI models on student or employee data without explicit institutional approval.

3. Definitions

- **AI Tools:** Machine-based systems that make predictions, recommendations, or decisions using human-defined objectives.
- **Student and Employee Information:** Includes PII, education records, and Human Resource data.
- **Generative AI:** AI systems that create new content (text, images, code) based on prompts.
- **STC Approved AI platform:** Copilot is the only STC approved AI platform and must be accessed via an STC account.
- **STC Non-approved AI Platform:** Any AI product not listed as approved by STC. Using non-approved platforms is acceptable when not including student or employee data, but it is not preferred.
- **Sensitive PII:** A subset of personally identifiable information that, if disclosed, could cause significant harm to an individual, including identity theft, financial loss, legal consequences, or violations of privacy laws.

4. Reporting Procedures

Enforcement of this policy is the shared responsibility of everyone at STC. All employees are authorized and encouraged to communicate this policy with courtesy, respect, and diplomacy. Employees should report a violation of the policy to their supervisor or the President's Office. Students should report to their instructor or program advisor.

Violations may result in disciplinary action under employee conduct policies.

5. Related Policies

None

6. Dissemination of Policy and Training
The policy is located on STC’s website under Consumer Information – Southeast Tech Policies.

Legal References:

Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. §1232g
Family Educational Rights and Privacy Act (FERPA) 34 CFR Part 99
SDCL 22-40-19 to 22-40-26

Board Approved:

Policy	Date	Board Action
approved:	xx/xx/xx	XXXXX



ALCOHOL AND DRUG-FREE CAMPUS

Southeast Technical College Policy ~~HCH/STC~~STC 916

Purpose

Southeast Technical College (STC) requires an alcohol and drug-free learning and working environment.

STC will comply with the Drug-Free Schools and Communities Act along with state and federal laws. The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including marijuana or its derivatives, is prohibited on campus and other learning sites where students may be assigned.

General Statement of Policy

As a condition of enrollment with STC, all students are required to comply with this policy.

1. While South Dakota law may permit certain actions regarding marijuana, the use and possession of marijuana, whether for medicinal or recreational purposes, is prohibited under federal law. Federal law classifies marijuana (cannabis) as a Schedule 1 controlled substance and criminalizes the growth or use of marijuana. The use of medical marijuana is also restricted by federal laws such as the Drug-Free Workplace Act and Drug-Free Schools and Communities Act.
2. STC supports rehabilitation of students with alcohol or drug abuse problems except in those circumstances where alcohol or drug use has created or could create the risk of injury or death to STC employees or other students.
3. Alcohol and drug-free awareness programs will be established to inform students of this policy as well as the dangers of alcohol and drug abuse on campus and any available resources for counseling or rehabilitation.
4. Discipline will be imposed for violations of this policy which may include suspension or expulsion as well as a referral for prosecution, if appropriate.
5. STC will make a good faith effort, on a continuing basis, to maintain an alcohol and drug-free campus.
6. Students must notify the STC President or their designee in writing no later than five calendar days of any criminal conviction for an alcohol and/or drug statute violation occurring on STC campus.

7. STC will inform students annually of the Alcohol and Drug-Free Campus policy, and STC will also post this policy on the college's website for their reference.

Assistance

STC has information available to all students regarding resources available to assist with alcohol and/or drug problems including counseling or rehabilitation.

A student's decision to seek assistance will not be used as a basis for disciplinary action, nor will it be a defense to or a mitigating factor in the imposition of appropriate disciplinary action, including expulsion, where facts indicating a violation of this policy are obtained independent of the student's pursuit of assistance.

Definitions

Alcohol includes any beverage used for the purpose of becoming intoxicated. This usually includes distilled spirits, wine, ciders, and malt beverages. This also includes ethyl alcohol, or other low molecular weight alcohol, including methyl and isopropyl alcohol.

Legal Drug includes prescribed drugs and over-the-counter drugs which have been legally obtained per federal law and are being used for the purpose for which they were prescribed or manufactured.

Illegal drug means any drug:

(a) Which is not legally obtainable; ~~or~~

(b) Which is legally obtainable but has not been legally obtained per federal law; ~~or~~

(c) Prescribed drugs legally obtained but not being used for prescribed purposes; ~~or~~

(d) All substances listed in the Federal Control Substance Act, so called "designer drugs" which have not been included in the Federal Control Substances Act, and the misuse of other non-drug substances, such as glue, are covered by this definition.

Under the influence means for the purpose of this policy that the student is affected by a drug or alcoholic substance, or the combination of a drug and alcohol, in any detectable manner. The symptoms of influence are not confined to those consistent with misbehavior or to obvious impairment of physical or mental ability such as slurred speech or difficulty in maintaining balance. A determination of influence can be established by professional opinion, a scientifically valid test and, in some cases such as alcohol, by a lay person's opinion.

Possession means the state of having, owning, or controlling any amount of any drug or alcoholic beverage.

Reasonable Suspicion means a determination based on objective facts and inferences drawn from those facts as well as personal observations that suggest a student is under the influence of drugs and/or alcohol.

Campus includes all STC property including motor vehicles, parking areas, and sidewalks surrounding the buildings. ~~Campus also includes any site used for learning and as an STC student, including student activities.~~ Campus also includes any location used for learning or student activities as an STC student.

Reporting Procedures

1. **Reasonable Suspicion.** STC may request an ~~an STC~~ student to leave the classroom, lab, or STC property if there is reasonable suspicion that the student is under the influence of drugs and/or alcohol ~~during their school hours~~. Circumstances which constitute a basis for determining reasonable suspicion may include, but are not limited to:
 - i. A pattern of abnormal or erratic behavior which is so unusual that it warrants summoning an instructor, ~~department head~~ administrator, or someone else for assistance.
 - ii. Information provided by a reliable and credible source with personal knowledge.
 - iii. Direct observation of drug or alcohol use.
 - iv. Presence of the physical symptoms of drug and/or alcohol use, i.e., glassy or bloodshot eyes, slurred speech, poor coordination and/or reflexes, abrupt swings in mood or energy level, or excessive irritability and emotional outbursts.
 - v. Possession of substances and/or alcohol as stated above.
2. Instructors are required to detail in writing the basis for their determination that reasonable suspicion existed to warrant the removal of a student from class, lab, or ~~STC~~ campus, including, but not limited to, the specific facts, symptoms, or observations and a description of any evidence obtained after searching STC property or the student's personal property brought onto STC property.

Those STC programs that require testing as a prerequisite to entrance into the STC program shall not be governed by this policy until the student has been enrolled ~~in~~into the program.

Confidentiality

Information obtained on individuals pursuant to this policy will be disclosed only to those ~~persons having~~persons who have legitimate need for it. Medical records pertaining to drug and/or alcohol use are confidential, and access to such records shall be in accordance with STC policy. Medical records pertaining to drug and/or alcohol use are not kept in the student file.

Related Policies

Dissemination of Policy and Training

[The policy is located on STC's website under Consumer Information – Southeast Tech Policies.](#)

Legal References:

[41 U.S.C. 702 et seq. Drug Free Workplace Act of 1988 \(as amended\)](#)

[21 U.S.C. 811 Controlled Substances Act of 1970 \(CSA\)](#)

[20 U.S.C. 2011 Drug-Free Schools and Communities Act of 1989 \(DFSCA\)](#)

Board Approved:

Policy

Board Action