



**CITY OF SEWARD**  
**City Council**  
**Regular Meeting**  
**Agenda**

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**Tuesday, January 4, 2022**

**7:00 PM**

**Municipal Building Council Chambers**

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**NOTICE IS HEREBY GIVEN** that a meeting of the City Council of the City of Seward, Nebraska will be held at 7:00 PM on Tuesday, January 4, 2022, in the Council Chambers, 142 7th Street, Seward, Nebraska in which the meeting will be open to the public. The Mayor and City Council reserve the right to adjourn into Closed Session as per Section 84-1410 of the Nebraska Revised Statutes. An Agenda for such meeting, kept continually current, is available at the Office of the City Clerk, 537 Main Street, Seward, Nebraska, during normal business hours. Individuals requiring physical or sensory accommodations, who desire to attend or participate, please contact the City Clerk's Office at 402.643.2928 no later than 3:30 PM on the Friday preceding the Council Meeting.

City financial claims and related invoices will be available for Council member review, audit and voluntary signatures at Council Chambers beginning 30 minutes prior to the scheduled meeting time.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**DISCLOSURE OF OPEN MEETINGS ACT & OTHER NOTIFICATIONS**

This is an Open Meeting of the Seward Nebraska Governing Body. The City of Seward abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Open Meetings Act is displayed on the north wall of this meeting room facility as required. Disclosure of meeting recording processes is posted in the Meeting Room. A participant sign-in sheet is available for use by any Citizen addressing the Council. Presenters shall approach the podium, state their name & address for the Clerk's record and are asked to limit remarks to five minutes. All remarks shall be directed to the Mayor who shall determine by whom any appropriate response shall be made. The City of Seward reserves the right to adjust the order of items on this Agenda if necessary and may elect to take action on any of the items listed.

**ROLL CALL**

**MINUTES**

1. Draft Minutes of December 21, 2021 Meeting - City Clerk Bargmann

December 21, 2021

The Seward City Council met at 7:00 p.m. on Tuesday, December 21, 2021 with Mayor Joshua Eickmeier presiding and City Clerk Derek Bargmann recording the proceedings. Upon roll call, the following Councilmembers were present: Ellen Beck, Alyssa Hendrix, Sid Kamprath, Jessica Kolterman, John Singleton, Matt Stryson, Jonathon Wilken. Councilmembers Absent: Karl Miller. Other officials present: City Administrator Greg Butcher, City Attorney Timothy Kubert, City Engineer Mike Oneby, Building/Zoning & Code Enforcement Director Tim Dworak, and Police Chief Brian Peters.

Notice of the meeting was given in advance thereof by the method of communicating advance notice of the regular and special meetings of the City Council of the City of Seward, Nebraska, as stated in Ordinance No. 2015-08, which was adopted on the 5th day of May, 2015; said method stating that the notice of such meeting, with the agenda thereon, be posted in the following places: City Hall, Municipal Building, Seward County Courthouse, CityofSewardNE.com, and Seward Memorial Library. The certificate of posting notice is attached to these minutes. Notice of this meeting was simultaneously given to the Mayor and all members of the City Council and a copy of their acknowledgment of receipt of notice and the agenda are attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

THE PLEDGE OF ALLEGIANCE

Mayor Eickmeier announced that a copy of the Agenda for this meeting is posted in the Council Chambers of the Municipal Building and copies are available where a copy of the Open Meetings Act is also posted for public inspection. He also noted that any citizen wishing to address the Council should come to the podium, state their name and address and limit their comments to five minutes. All remarks should be directed to the Mayor/Chairperson, who will then determine who will make any appropriate response. The City of Seward reserves the right to adjust the order of items on this agenda if necessary and may elect to take action on any of the items listed.

APPROVAL OF MINUTES OF DECEMBER 7, 2021 COUNCIL MEETING

Councilmember Stryson moved, seconded by Councilmember Singleton, that the minutes of the December 7, 2021 City Council meeting be approved.

Aye: Beck, Hendrix, Kamprath, Kolterman, Singleton, Stryson, Wilken.

Nay: None.

Absent: Miller. Motion carried.

CONSENT AGENDA CONSIDERATION ITEMS

The following Consent Agenda items were approved in one single motion made by Councilmember Singleton, seconded by Councilmember Kolterman:

1. Claims & Payables Reports

CLAIMS LIST  
12-21-21

COUNCIL MEETING

Abbreviations: BE, Benefits; BU, Building Upkeep; CI, Capital Improvements;

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DO, Donations; EQ, Equipment; EX, Expense; FA, Fixed Asset; GS, Gas; GU, Ground Upkeep; IT, Technology; IV, Inventory; MA, Maintenance; MC, Miscellaneous; MH, Merchandise; MI, Mileage; ML, Meals; MS, Memberships; OI, Oil; OP, Operations; PO, Postage; PU, Publications; RE, Repairs; RI, Reimbursement; SA, Salaries, SE, Services; SL, Sales; ST, Sales Tax; SU, Supplies; TG, Training; TO, Tools; TR, Transfer; UN, Uniforms; UT, Utilities,

All Copy Products Inc	MA	19.56
AKRS Equipment	RE	142.23
Allegiant Utility Service	OP	1,519.11
Amazon.Com Credit Service	SU	918.87
ARPS	GU	10,096.50
Badger Meter	SE	151.08
Baker & Taylor	SU	3,302.51
Baldinger Charlotte	MI	22.96
Bizco Technologies	IT	16,324.31
Black Hills Energy	UT	1,281.49
Blackburn Manufacturing C	IV	588.66
Blades Group	CI	992.00
Border States Industries	IV	12,285.26
Brunckhorst Kent	RI	32.00
Burlington Northern Santa	MC	712.87
Campbell Cleaning	SE	350.00
Capital Business-Cheyenne	MA	9.63
Chapters Books & Gifts	SU	183.18
City Seward Buildings/Gr	SL	3,000.00
City Seward Library Petty	PO	184.56
City Seward Merchant Serv	SE	2,190.15
City Seward Payroll Accou	SA	320,826.52
Commonwealth Electric Co	OP	22,728.49
Continental Fire/Alarm/De	SE	190.00
Core Robert	SE	250.00
Cornhusker International	RE	345.00
Craftsman Window Covering	BU	150.00
Culligan Of Crete	BU	22.50
Ehlers Electronics	SU	20.00
Engineered Controls	BU	215.60
Farmers Coop Seward	GS	4,294.73
Fastenal Company	SU	71.88
First Wireless Inc	SU	108.00
Foreup Golf Software	SE	455.00
Galls LLC	UN	158.25
Gehring Construction	CI	100,740.22
Gerhold Concrete Co Inc	GU	517.50
Government Finance	TG	880.00
Great Plains Communicatio	SE	490.00
Gworks	SE	12,000.00
H & S Plumbing Heating &	BU	516.74
Hobson Automotive & Tire	RE	76.00
Husker Electric Supply Co	TO	2,071.02
Interstate All Battery Ce	SU	22.50
Jack'S Uniforms & Equipme	UN	156.94
Jackson Services Inc	SU	80.82
J E O Consulting Group In	SE	13,617.50
Lincoln Winwater Works	IV	5,701.13
Lintt Mark	RI	123.76
Mid-American Benefits Inc	BE	34.37
Mid-Iowa Solid Waste Equi	FA	356,695.24

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Midwest Auto Parts	RE		299.61
Midwest Laboratories Inc	MA		775.92
Midwest Storage Solutions	DO		10,246.26
Midwest Turf & Irrigation	RE		316.53
Municipal Supply Omaha	SU		812.05
Nebraska D A S Acct Ocio	OP		231.00
Nebraska Dept Env/Energy	MS		460.00
Nebraska Equipment Inc	RE		42.53
Nebraska Fire Marshal	MS		120.00
Nebraska Nursery & Landsc	MS		25.00
Nebraska Pub Pow-Desmoine	UT		362,014.83
Nebraska Society Certifie	TG		139.00
Niemann'S Port-A-Pot Llc	SE		200.00
Norris Public Power Distr	UT		914.00
Olsson	SE		20,548.90
One Call Concepts Inc	SE		124.65
One Source Background Che	SE		99.80
O'Reilly Automotive Inc	SU		193.23
Orscheln Farm & Home	SU		553.14
Overhead Door Co-Lincoln	BU		314.25
Pac 'N' Save Discount Foo	ML		6,790.50
Paper Tiger Shredding	SE		30.00
Pip	SU		612.29
Positive Concepts	SU		223.10
Quill Corp	SU		88.98
Rtc Manufacturing Inc	CI		28,679.00
Schemmer Architects Engin	CI		14,119.76
Seward County Chamber & D	SE		153.03
Seward County Clerk/Reg D	SE		72.00
Seward County Independent	PU		677.39
Seward County Treasurer	SE		15,949.25
Seward Lumber & Home Cent	GU		2,044.21
Seward Public Schools	MC		85.70
Seward Wind LLC	UT		47,805.21
Sirchie Acquisition Co	SU		53.79
Soulek, Paul	MC		1,800.00
Spickelmier & Son Inc	MA		2,612.50
St P J Supply Inc	SU		123.18
Starkey Joe	MC		150.00
Stepp Nate	SE		150.00
Suhr & Lichty Insurance A	MS		379.00
Title Services Of Blue Va	FA		167,691.07
Total Tool Supply Inc	TO		662.24
U S A Bluebook - Cust 812	SU		90.53
Verizon Wireless	SE		258.20
Vessco Inc	SU		461.00
Visa - Pinnacle Bank			1,469.13
Adobe	MS	359.88	
Amazon	SU	71.98	
Bluestem Network	SE	115.00	
Harlequin	SU	50.90	
Husk Publishing	SU	64.95	
Sam's Club	SU	146.64	
Super Saver	SU	5.96	
Walmart	SU	637.79	
Zoom	SE	16.03	
Wake James Stephen	FA		1,950.00
Wegman Nicole	SE		250.00

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Wesco Distribution Inc	IV	2,396.80
Windstream Nebraska Inc	SE	1,975.23
Wynegar Ann	SE	250.00
York County Emergency M	SU	12.80
	CLAIMS TOTAL	\$1,596,363.23

2. City Treasurer Report
3. City Codes Director Report
4. Police Department Report

Aye: Beck, Hendrix, Kamprath, Kolterman, Singleton, Stryson, Wilken.

Nay: None.

Absent: Miller. Motion carried.

#### **PUBLIC HEARINGS**

##### **1. ORDINANCE APPROVING THE PRELIMINARY AND FINAL PLAT OF DNR FARMS LLC ADDITION**

Building/Zoning & Code Enforcement Director Tim Dworak provided background on this agenda item. This action will split the parcel of land to separate a business and residential property. One lot will be zoned as 'C2-Commercial Highway Commercial District' and the other will remain 'AG-Agricultural District.' Additionally, Mr. Dworak noted the Planning Commission unanimously approved this request previously and that there would be no utility impacts.

Mayor Eickmeier opened the public hearing at 7:03 p.m. With no public comments, Mayor Eickmeier closed the public hearing.

Councilmember Beck introduced Ordinance No. 2021-30. Councilmember Kolterman moved, seconded by Councilmember Wilken to dispense with the statutory rule. Councilmember Kamprath moved, seconded by Councilmember Stryson, that the minutes of the proceedings of the Mayor and Council of the City of Seward, Seward County, Nebraska in the matter of passing and adopting: **Ordinance No. 2021-30**, "AN ORDINANCE TO APPROVE THE PLAT ENTITLED "DNR FARMS LLC ADDITION", A PLAT OF LAND LOCATED IN THE S1/2 OF THE NE1/4 OF SECTION 8, TOWNSHIP 11 NORTH, RANGE 3 EAST OF THE 6<sup>TH</sup> P.M., SEWARD COUNTY, NEBRASKA," AS HEREINAFTER SET FORTH; TO PROVIDE FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM; TO PROVIDE FOR A TIME WHEN THIS ORDINANCE SHALL TAKE EFFECT."

Aye: Beck, Hendrix, Kamprath, Kolterman, Singleton, Stryson, Wilken.

Nay: None.

Absent: Miller. Motion carried.

##### **2. ORDINANCE RE-ZONING PROPERTY IDENTIFIED AS DNR FARMS LLC ADDITION FROM 'AG-AGRICULTURAL DISTRICT' TO 'C2-HIGHWAY COMMERCIAL DISTRICT'**

Mr. Dworak continued that as a result from the major subdivision application, Lot 1 is now a non-conforming lot by zoning regulations. To make it conforming, Lot 1 will be re-zoned as a 'C2-Highway Commercial District' which supports a trade services business.

Mayor Eickmeier opened the public hearing at 7:06 p.m. With no public comments, Mayor Eickmeier closed the public hearing.

Councilmember Singleton introduced Ordinance No. 2021-31.

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Councilmember Kolterman moved, seconded by Councilmember Singleton to dispense with the statutory rule. Councilmember Singleton moved, seconded by Councilmember Stryson, that the minutes of the proceedings of the Mayor and Council of the City of Seward, Seward County, Nebraska in the matter of passing and adopting: **Ordinance No. 2021-31**, "AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF SEWARD, NEBRASKA; TO REZONE CERTAIN PROPERTY WITHIN THE EXTRA TERRITORIAL JURISDICTION OF THE CITY OF SEWARD, NEBRASKA NOW ZONED AG AGRICULTURAL DISTRICT, TO C2 HIGHWAY COMMERCIAL DISTRICT; SPECIFICALLY, TRACTS OF LAND SOUTH OF OLD MILL ROAD AND WEST OF 280<sup>TH</sup> RD; TO DESCRIBE THE PROPERTY REZONED; TO PROVIDE FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM; TO PROVIDE FOR A TIME WHEN THIS ORDINANCE SHALL TAKE EFFECT."

Aye: Beck, Hendrix, Kamprath, Kolterman, Singleton, Stryson, Wilken.

Nay: None.

Absent: Miller. Motion carried.

3. SPECIAL USE PERMIT FOR 1775 280<sup>TH</sup> ROAD TO ALLOW RESIDENTIAL LIVING IN 'C2-COMMERCIAL HIGHWAY DISTRICT'

Mr. Dworak mentioned that residential living is allowed in a 'C2-Commercial Highway District' with a special use permit. As such, the applicant has filed an application for said permit. Additionally, Mr. Dworak identified two site-specific conditions to granting this permit: 1) Use for residential; and 2) Designation of trade-services only for the property.

Mayor Eickmeier opened the public hearing at 7:08 p.m. With no public comments, Mayor Eickmeier closed the public hearing.

Councilmember Kolterman moved, seconded by Councilmember Kamprath, that the special use permit be granted for 1775 280<sup>th</sup> Road address.

Aye: Beck, Hendrix, Kamprath, Kolterman, Singleton, Stryson, Wilken.

Nay: None.

Absent: Miller. Motion carried.

**ADMINISTRATIVE ITEMS**

1. APPROVAL OF A CABLE FRANCHISE AGREEMENT WITH ALLO COMMUNICATIONS AND PRESENTATION OF PLAN TO BUILD SEWARD NETWORK

Al Schroeder (330 S 21<sup>st</sup> Street, Lincoln, 68510), representing ALLO Communications was present to discuss the company's plans in Seward. The plan is for ALLO to build an all-fiber network throughout the City. Currently, the plan is to begin construction in Seward in the 2<sup>nd</sup> quarter of 2022 with expected construction to continue for 12-18 months. ALLO hopes to employ a grid for sequencing construction, with each zone taking about 90-120 days for completion.

Mayor Eickmeier clarified that the reason for Council approval is due to the company offering programming to subscribers, thus the need for a cable franchise agreement. Further, Mr. Eickmeier expressed his excitement for ALLO to offer services to City residents to improve the quality of life and welcomed the company to the community.

Councilmember Hendrix inquired about the burden the City of Seward would have to incur for construction. City Administrator Butcher mentioned the City is looking at possibly hiring a locator to the City staff for this

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project, with the possible plan to incorporate them into the Electric, Water or Street Department at the conclusion of construction.

Councilmember Kamprath inquired as to phasing of construction. Mr. Schroeder responded that the first phase would be to complete directional boring or placement on poles. The next phase would be pulling and splicing the fiber cables with the final phase being quality control from ALLO to test the fiber lines before offering service to subscribers.

Mayor Eickmeier mentioned that during construction there would be a mediation line for issues related to construction. He opined that communication about flag placement, construction schedules and the mediation line will be key to a successful project. Mr. Schroeder stressed that their goal was to minimize disruptions and to deliver a successful project.

Councilmember Kolterman introduced Ordinance No. 2021-32. Councilmember Kamprath moved, seconded by Councilmember Kolterman to dispense with the statutory rule. Councilmember Beck moved, seconded by Councilmember Kamprath, that the minutes of the proceedings of the Mayor and Council of the City of Seward, Seward County, Nebraska in the matter of passing and adopting: **Ordinance No. 2021-32**, "AN ORDINANCE BETWEEN THE CITY OF SEWARD AND ALLO SEWARD, LLC GRANTING A NON-EXCLUSIVE FRANCHISE TO ALLO SEWARD, LLC TO CONSTRUCT, OPERATE AND MAINTAIN A CABLE TELEVISION SYSTEM IN SEWARD, NEBRASKA SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF THE FRANCHISE; AND PROVIDING FOR REGULATION AND USE OF THE SYSTEM; TO REPEAL ANY ORDINANCE OR PARTS THEREOF IN CONFLICT WITH THIS ORDINANCE; TO PROVIDE FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM; TO PROVIDE FOR A TIME WHEN THIS ORDINANCE SHALL TAKE EFFECT."

Aye: Beck, Hendrix, Kamprath, Kolterman, Singleton, Stryson, Wilken.  
Nay: None.  
Absent: Miller. Motion carried.

Councilmember Kolterman moved, seconded by Councilmember Hendrix that all ordinances be added to the permanent record.

Aye: Beck, Hendrix, Kamprath, Kolterman, Singleton, Stryson, Wilken.  
Nay: None.  
Absent: Miller. Motion carried.

2. AUTHORIZATION FOR MAYOR TO SIGN ALL DOCUMENTS RELATED TO THE CITY OF SEWARD'S MAINTENANCE AGREEMENT WITH THE NEBRASKA DEPARTMENT OF TRANSPORTATION

Mr. Butcher identified this as a standard annual maintenance agreement with the Nebraska Department of Transportation.

Councilmember Kolterman moved, seconded by Councilmember Kamprath, to authorize the Mayor to sign all documents related to the City of Seward's maintenance agreement with the Nebraska Department of Transportation.

Aye: Beck, Hendrix, Kamprath, Kolterman, Singleton, Stryson, Wilken.  
Nay: None.  
Absent: Miller. Motion carried.

3. AUTHORIZATION FOR MAYOR TO SIGN ALL DOCUMENTS RELATED TO ACCEPTANCE OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FROM SEWARD COUNTY

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Mr. Butcher identified this item as a formal agreement to transfer ARPA monies from Seward County to the City of Seward as previously agreed upon.

Councilmember Kamprath moved, seconded by Councilmember Kolterman, to authorize the Mayor to sign all documents related to the City of Seward's acceptance of ARPA funds from Seward County.

Aye: Beck, Hendrix, Kamprath, Kolterman, Singleton, Stryson, Wilken.

Nay: None.

Absent: Miller. Motion carried.

4. AUTHORIZATION FOR MAYOR TO SIGN ALL DOCUMENTS RELATED TO TASK ORDER 2021-3 WITH JEO CONSULTING GROUP - EAST HILLCREST IMPROVEMENTS

Mr. Butcher mentioned that this is a task order for engineering services under the master agreement with JEO Consulting Group, Inc. The task order would authorize engineering services for East Hillcrest Street improvements.

Councilmember Wilken moved, seconded by Councilmember Kamprath, to authorize the Mayor to sign all documents related to Task Order 2021-3 with JEO Consulting Group.

Aye: Beck, Hendrix, Kamprath, Kolterman, Singleton, Stryson, Wilken.

Nay: None.

Absent: Miller. Motion carried.

5. AUTHORIZATION FOR MAYOR TO SIGN ALL DOCUMENTS RELATED TO TASK ORDER 2021-4 WITH JEO CONSULTING GROUP - PLUM CREEK BRIDGE REPLACEMENT

Mr. Butcher indicated this task order as an extension of the engineering services identified in Task Order 2021-3. JEO Consulting Group would provide engineering services related to the Plum Creek Bridge with the desire to construct the bridge to fall within federal highway safety requirements. Mr. Butcher continued that this project could be a good candidate to pursue federal funding once engineering services are completed. The expected construction costs are expected at \$1.6 million.

Councilmember Kolterman moved, seconded by Councilmember Kamprath, to authorize the Mayor to sign all documents related to Task Order 2021-4 with JEO Consulting Group.

Aye: Beck, Hendrix, Kamprath, Kolterman, Singleton, Stryson, Wilken.

Nay: None.

Absent: Miller. Motion carried.

**REPORTS**

1. CITY ADMINISTRATOR'S REPORT

Councilmember Beck moved, seconded by Councilmember Kolterman, that City Administrator Butcher's report of December 21, 2021 be accepted.

Aye: Beck, Hendrix, Kamprath, Kolterman, Singleton, Stryson, Wilken.

Nay: None.

Absent: Miller. Motion carried.

**FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR ADMINISTRATIVE ACTION**

December 21, 2021

Councilmember Hendrix - Lighting the alternative truck route for Hwy 34 and Hwy 15; Improved lighting on Hwy 15 & Izaak Walton Road.

**ANNOUNCEMENT OF UPCOMING EVENTS**

January 27, 2022 - COVID Zoom briefing  
January 31, 2022 - SCCDP Annual Awards Banquet

**MOTION TO ADJOURN**

Councilmember Singleton moved, seconded by Councilmember Wilken, that the December 21, 2021 City Council Meeting be adjourned.

Aye: Hendrix, Beck, Kamprath, Kolterman, Singleton, Stryson, Wilken.

Nay: None.

Absent: Miller. Motion carried.

Adjourned approximately 7:44 p.m.

THE CITY OF SEWARD, NEBRASKA

\_\_\_\_\_  
Joshua Eickmeier, Mayor

\_\_\_\_\_  
Derek Bargmann  
City Clerk

**CONSENT AGENDA**

1. Claims & Payables Reports

## CLAIMS LIST

1-4-22

## COUNCIL MEETING

Abbreviations: BE, Benefits; BU, Building Upkeep; CI, Capital Improvements; DO, Donations; EQ, Equipment; EX, Expense; FA, Fixed Asset; GS, Gas; GU, Ground Upkeep; IT, Technology; IV, Inventory; MA, Maintenance; MC, Miscellaneous; MH, Merchandise; MI, Mileage; ML, Meals; MS, Memberships; OI, Oil; OP, Operations; PO, Postage; PU, Publications; RE, Repairs; RI, Reimbursement; SA, Salaries, SE, Services; SL, Sales; ST, Sales Tax; SU, Supplies; TG, Training; TO, Tools; TR, Transfer; UN, Uniforms; UT, Utilities,

ADE	SU	70.00
AKRS Equipment Inc	RE	144.82
Altec Industries Inc	SU	1,907.14
ARPS	GU	9,519.00
AXOM	SE	241.71
Bizco Technologies	IT	2,995.75
Bluestem Network LLC	SE	100.00
Bode Adam	OP	90.00
Border States Industries	IV	998.04
Brandl John	OP	90.00
Campbell Cleaning	SE	1,350.00
Capital Business-Dallas	MA	360.00
Cerny Dan	OP	90.00
Chase Card Service		3,804.09
Amazon	SU	571.93
Blue360	SU	272.00
Constant Contact	SE	20.00
Costco	SU	470.79
DHHS	MS	5.00
Dragon Palace	ML	134.41
Dungarees	UN	144.44
Flashlight Distributer	SU	2.40
Microsoft	SE	167.42
Neb Notary	MS	70.00
Northern Power Equip	TO	168.65
Runza	ML	99.41
Sam's Club	SU	506.86
USPS	PO	16.75
Valentino's	ML	172.34
Walmart	SU	621.98
Workwear	UN	145.82
Zoom	SE	213.89
Chelewski Kent	OP	90.00
City Seward Buildings/Gr	RI	3,000.00
City Seward Electric Fund	UT	35,662.75
City Seward Library Petty	PO	192.16
City Seward Payroll Accou	SA	158,309.84
City Seward Perpetual Fd	SL	1,050.00
Conner Roofing Co Inc	FA	8,560.00
Core Robert	OP	90.00
Eakes Office Solutions	SU	159.65
Fastenal Company	SU	37.84
Fisher Zachary G	OP	90.00
Foltz Fred	SE	150.00
G & P Development Landfill	SE	62.00
GALLS LLC	UN	99.92
H & S Plumbing Heating &	BU	439.89

Hach Company	MA	788.00
Hans Jared	OP	90.00
Hartmann Custom Service C	CI	18,636.35
Hauder Alex	OP	90.00
Herald Cody	OP	90.00
HireRight LLC	SE	134.16
Hobson Automotive & Tire	RE	226.88
Hoffschneider Law PC LLO	SE	4,750.00
Home Depot Pro	SU	40.30
Husker Electric Supply Co	IV	2,797.88
Hydraulic Equipment Servi	RE	125.19
Interstate All Battery Ce	OP	519.90
J E O Consulting Group In	SE	3,341.00
Janicek Gary M	OP	90.00
Kahler Daniel S	OP	90.00
Last Mile Network Consult	IT	75.30
Lincoln Winwater Works	RE	616.13
Menards North	GU	588.98
Mid-American Benefits Inc	BE	1,237.68
Midwest Automotive	RE	515.43
Nebraska Health Environme	MA	550.00
Nebraska Rural Electric A	TG	1,350.00
Norris Public Power Distr	UT	1,057.81
Northern Safety Co Inc	SU	184.79
O'Kief John F	OP	90.00
Olsson	SE	2,196.54
O'Reilly Automotive Inc	OI	6.39
Orscheln Farm & Home	SU	525.70
Pedersen Brent	OP	90.00
Policky Brandon A	RI	220.00
Pollak Douglas W	OP	90.00
Quill Corp	SU	126.96
Rathjen Shad	OP	90.00
Reed Electric	BU	214.50
Richtig Tim L	OP	90.00
Ruether Larry L	OP	90.00
Rumery Lawn & Landscape	SE	227.50
Seward Electronics	SU	375.86
Short Elliott Hendrickson	SE	15,016.64
Spickelmier & Son Inc	SE	1,800.00
Time Warner Cable	SE	749.14
Ty'S Outdoor Power & Serv	RE	65.90
U S A Bluebook - Cust 812	SU	903.38
U S Cellular	SE	261.93
U S Postal Service	SE	265.00
Verizon Wireless	SE	307.83
Vulcan Industries Inc	RE	1,163.00
Wesco Distribution Inc	IV	1,449.85
York County Emergency M	SE	3.20
York Equipment	RE	103.17
	CLAIMS TOTAL	\$294,262.87

**ADMINISTRATIVE ITEMS**

1. Consideration of Authorization for the City of Seward to Provide a Letter of Intent to the Nebraska Department of Economic Development for Application to the Community and Civic Center Financing Fund (CCCCF) Program - Dr. Matt Dominy



City of Seward  
537 Main Street  
Seward NE 68434  
Phone: 402-643-2928

January 4, 2022

Mackenzie Martin Waldron, CCCFF Coordinator  
Nebraska Department of Economic Development  
301 Centennial Mall South  
PO Box 94666  
Lincoln, Ne 68509-4666

RE: Letter of Intent for to Apply for CCCFF – Seward Wellness Center

Dear Ms. Waldron:

This letter is official notice to the Department of Economic Development that the City of Seward intends to apply for an award through the Community and Civic Center Financing Fund (CCCFF) program. The city is in the process of completing the application for the (2022) program year.

City staff is working with Seward Changing the Game, a Nebraska 501(c)(3) organization, on a capital construction application for a wellness center project. The estimated total project budget is \$12-\$15 million. The city has reviewed the grant maximum schedule and will apply for \$375,000. The city is aware that, if awarded, CCCFF monies cannot account for more than fifty percent of total project costs and has a general accounting system in place to track projected costs.

The city's local contact for this application is:

Derek Bargmann, City Clerk  
537 Main Street  
PO Box 38  
Seward, NE 68434  
402-643-2928  
[derek.bargmann@cityofsewardne.gov](mailto:derek.bargmann@cityofsewardne.gov)

Sincerely,

Joshua Eickmeier,  
Mayor  
City of Seward, Nebraska

2. Acknowledge Receipt of Claim from Don Bloebaum, 161 Plum Creek Lane, Seward NE for Personal Property Damage in the Amount of \$1,522.97 and Forward to the City Attorney and the City's Insurance Carrier - City Administrator Butcher



CITY OF SEWARD NEBRASKA  
537 MAIN ST  
PO BOX 38  
SEWARD, NE 68434-0038

PH: 402-643-2928  
FAX: 402-643-6491

### CLAIM FORM

#### CONTACT INFORMATION

Name: Don Bloebaum Home Phone: \_\_\_\_\_  
Address: 161 Plum Creek Ln Business Phone: \_\_\_\_\_  
Date & Time of Incident: 4:00 PM 12/6 Cell Phone: 402-643-0944 Don  
Location of Incident: Between 6 & 7 and Seward Street Email: dbloebaum\_2000@yahoo.com  
Type of Incident:  Injured Person  Property Damage  Automobile Accident (Check all that apply)

#### INJURED PERSON

Occupation: \_\_\_\_\_ Employed by: \_\_\_\_\_  
Did you see a doctor? Yes  No  Doctor's Name: \_\_\_\_\_  
Were you hospitalized? Yes  No  Hospital: \_\_\_\_\_  
Describe incident (nature & extent of injury): \_\_\_\_\_  
\_\_\_\_\_  
Any Witnesses? \_\_\_\_\_

#### PROPERTY DAMAGE

List Property Damaged: Vehicle  
Age of damaged property: 2013 Estimated cost of repair: \_\_\_\_\_  
How was the property damaged? Wind pick up board that covering man hole that City workers had left without proper weight to hold it down. Wind warnings had been issued 2 days prior to incident.

#### AUTOMOBILE ACCIDENT

Driver, if other than owner: \_\_\_\_\_  
Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Estimated cost of repair: \_\_\_\_\_ Business Phone: \_\_\_\_\_  
Vehicle: (year, make, model) \_\_\_\_\_ Police Notified? Yes  No   
Your description of the accident: \_\_\_\_\_

#### INSURANCE INFORMATION

Amount of Claim: \_\_\_\_\_ **(COPIES OF BILLS MUST BE ATTACHED VERIFYING AMOUNT OF CLAIM)**  
Your Insurance Company: \_\_\_\_\_ Your Insurance Agent: \_\_\_\_\_  
Insurance Company Phone: \_\_\_\_\_ Insurance Agent Phone: \_\_\_\_\_  
Did you report a claim? Yes  No  Did you receive payment? Yes  No  Deductible: \_\_\_\_\_

#### ADDITIONAL INFORMATION

Any other pertinent information: (write on back if more space needed) \_\_\_\_\_  
\_\_\_\_\_  
Explain why you feel the City of Seward is responsible: City had left a board (plywood) covering a man hole they had been working on. The city workers didn't put any weights to hold down the board from wind. Wind warnings had

SIGNATURE OF CLAIMANT: \_\_\_\_\_

DATE: 12-16-2021

been issued <sup>at least</sup> 2 days prior to incident. We do have  
2 witnesses that saw the board hit the car.

We will also ~~do~~ need to rent a car for about 3 days  
when we take the car in, to fix the trunk.



**LEVANDERS BODY SHOP - SEWARD**

VIVA LEVANDER'S!  
1778 Pine St, Seward, NE 68434  
Phone: (402) 643-9866

Workfile ID: 6cb0b251  
PartsShare: 6yxHMj  
Federal ID: 86-1191050

**Preliminary Estimate**

**Customer: Bloebaum, Don**

Written By: Patrick Kelley

Insured: Bloebaum, Don  
Type of Loss:  
Point of Impact: 06 Rear

Policy #:  
Date of Loss:

Claim #:  
Days to Repair: 0

**Owner:**

Bloebaum, Don  
161 Plum Creek Lane  
Seward, NE 68434  
(402) 646-0944 Cell

**Inspection Location:**

LEVANDERS BODY SHOP - SEWARD  
1778 Pine St  
Seward, NE 68434  
Repair Facility  
(402) 643-9866 Business

**Insurance Company:**

**VEHICLE**

2013 CHEV Malibu Eco w/1SA Equip Pkg 4D SED 4-2.4L Hybrid Direct Injection Silver

VIN: 1G11D5SR9DF346397  
License: 16-B161  
State: NE

Interior Color:  
Exterior Color: Silver  
Production Date: 8/2013

Mileage In:  
Mileage Out:  
Condition:  
Vehicle Out:  
Job #:

**TRANSMISSION**

Automatic Transmission  
Overdrive

**POWER**

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Heated Mirrors

**DECOR**

Dual Mirrors  
Console/Storage  
Overhead Console

**CONVENIENCE**

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Alarm  
Message Center  
Steering Wheel Touch Controls  
Telescopic Wheel  
Climate Control

**RADIO**

AM Radio

FM Radio

Stereo  
Search/Seek  
CD Player  
Auxiliary Audio Connection  
Satellite Radio

**SAFETY**

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Communications System

Hands Free Device

Rear Side Impact Air Bags

**SEATS**

Cloth Seats  
Bucket Seats

**WHEELS**

Aluminum/Alloy Wheels

**PAINT**

Clear Coat Paint

**OTHER**

Traction Control  
Stability Control  
Power Trunk/Liftgate

**Preliminary Estimate**

**Customer: Bloebaum, Don**

2013 CHEV Malibu Eco w/1SA Equip Pkg 4D SED 4-2.4L Hybrid Direct Injection Silver

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	<b>MISCELLANEOUS OPERATIONS</b>						
2	**	Repl	A/M Corrosion Protection	1	10.00	0.3	
3	**	Repl	A/M Cover Car	1	5.00 T		0.3
4	**	Refn	A/M Tint Color / Let down panels				0.5
5	<b>TRUNK LID</b>						
6	*	Rpr	Trunk lid			6.5	2.4
7			Add for Clear Coat				1.0
8		R&I	Trunk lid trim			0.3	
9	#	Subl	Back Glass	1	428.70 X		
10	#		Glass Clean Up	1		1.5	
11	#		HAZARDOUS WASTE	1	5.00		
12	#	Rpr	PRE REPAIR SCAN			0.5 M	
13	#	Rpr	POST REPAIR SCAN			0.5 M	
<b>SUBTOTALS</b>					<b>448.70</b>	<b>9.6</b>	<b>4.2</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			15.00
Body Labor	8.6 hrs @	\$ 60.00 /hr	516.00
Paint Labor	4.2 hrs @	\$ 60.00 /hr	252.00
Mechanical Labor	1.0 hrs @	\$ 85.00 /hr	85.00
Paint Supplies	4.2 hrs @	\$ 45.00 /hr	189.00
Miscellaneous			433.70
<b>Subtotal</b>			<b>1,490.70</b>
Sales Tax	\$ 461.00 @	7.0000 %	32.27
<b>Grand Total</b>			<b>1,522.97</b>
Deductible			0.00
<b>CUSTOMER PAY</b>			<b>0.00</b>
<b>INSURANCE PAY</b>			<b>1,522.97</b>

**MyPriceLink Estimate ID / Quote ID:**

900737319609311232 / 97776214

Not responsible for paint over rust.  
 Not responsible for items left in vehicles.  
 Excessivly dirty vehicles will be charged a wash fee at the hourly shop rate.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AUTOMOBILE PARTS NOT MADE BY THE ORIGINAL MANUFACTURER. PARTS USED IN THE REPAIR OF YOUR VEHICLE BY OTHER THAN THE ORIGINAL MANUFACTURER ARE REQUIRED TO BE AT LEAST EQUAL IN LIKE, KIND AND QUALITY IN TERMS OF FIT, QUALITY AND PERFORMANCE TO THE ORIGINAL MANUFACTURER PARTS THEY ARE REPLACING.

## Preliminary Estimate

### Customer: Bloebaum, Don

2013 CHEV Malibu Eco w/1SA Equip Pkg 4D SED 4-2.4L Hybrid Direct Injection Silver

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1CP13, CCC Data Date 12/16/2021, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2022 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

#### SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

#### SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

#### OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

3. Authorization for Mayor to Sign All Documents Related to the City of Seward's Certificate of Compliance to the Maintenance Agreement with the Nebraska Department of Transportation - City Administrator Butcher

# CERTIFICATE OF COMPLIANCE

Maintenance Agreement No. 28 QE 1605 Supp 4  
Maintenance Agreement between the Nebraska Department of Transportation and the  
Municipality of Seward  
Municipal Extensions in Seward

We hereby certify that all roadway snow removal and surface maintenance has been accomplished as per terms of the Maintenance Agreement specified above.

As per Section 8d of the Agreement, we are submitting this certificate to District Engineer Thomas Goodbarn, Department of Transportation, Lincoln, Nebraska.

ATTEST: \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
*City Clerk*

\_\_\_\_\_  
*Mayor/Designee*

I hereby certify that all roadway snow removal and surface maintenance was performed as per the above listed agreement and payment for the same should be made.

\_\_\_\_\_  
*District Engineer, Department of Transportation*

### For Office Use Only

Agreement No.: \_\_\_\_\_

Pay/Bill Code: \_\_\_\_\_

Contractor No.: \_\_\_\_\_

Amount: \$ \_\_\_\_\_

# NEBRASKA

Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

## City Maintenance Agreement

### Attachment B

City of: Seward

Date: 10/30/20

Surface Maintenance

From Attachment "C", it is determined that the State's responsibility for surface maintenance within the City limits is 11.66 lane miles. Pursuant to Sections 1a, 8a, 8d of the Agreement and to Attachment "C" made part of this Agreement through reference, the State agrees to pay to the City the sum of \$2,100.00 per lane mile for performing the surface maintenance on those lanes listed on Attachment "C".

Amount due the City for surface maintenance:

11.66 lane miles x \$2,100.00 per lane mile = \$24,486.00.

Snow Removal

From Attachment "A", it is determined that snow removal within City limits is the responsibility of the City. Pursuant to Section 8d of the Agreement and to Attachment "C" made a part of this Agreement through reference, the City agrees to pay to the State the sum of \$665.00 per lane mile for performing snow removal on those lanes listed on Attachment "C".

Amount due the State for snow removal:

3.94 lane miles x \$665.00 per lane mile = \$2,620.10

Other (Explain)

STATE OF NEBRASKA  
DEPARTMENT OF TRANSPORTATION

RESPONSIBILITY FOR SURFACE MAINTENANCE  
OF MUNICIPAL EXTENSIONS

NEBRASKA REVISED STATUTE 39-1339  
AND NEBRASKA REVISED STATUTE 39-2105

Description	Hwy No.	Beginning R.P.	End R.P.	Length (MI)	Driving Lanes Total	Lane Miles Total	State	City
W. City Limit to begin Divided Highway	34	299.13	299.27	0.14	2	0.28	0.28	0
Begin Divided Highway to End Divided Highway	34	299.27	300.31	1.04	4	4.16	2.08	2.08
End Divided Highway to East City Limits	34	300.31	301.17	0.86	2	1.72	1.72	0
South Limits (Fletcher Street) to Leave City Limits	15	64.03	65.82	1.79	2	3.58	3.58	0
Re-Enter City Limits to Ash Street	15	66.08	66.26	0.18	2	0.36	0.36	0
Ash Street to North City Limits (Waverly Rd)	15	66.26	68.08	1.82	2	3.64	3.64	0
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
<b>Total Lane Miles</b>				<b>5.83</b>		<b>13.74</b>	<b>11.66</b>	<b>2.08</b>

QE1605 SUPP004

## **REPORTS**

1. City Administrator's Report - City Administrator Butcher

## CITY ADMINISTRATORS REPORT – 1/4/22

- Monitoring a number of street projects Waverly Road (electrical work and grading), design work on East Seward and East Hillcrest.
- Covid-19 response to inquiries and issues, a number of employees out.
- Working on finalizing grants for Petsource/Rail Campus – EOP.
- Assisting City Attorney with a number of real estate items.
- Covid-19 Unified Command Calls
- Reviewed Wordpress webpage specific platforms and offerings with City Clerk.
- Met with Wellness Center Committee on a number of items related to fundraising for Shovel Ready Grant, pre-design, CCCFF Grant.
- Reviewed Handbook amendments with City Clerk for preparing first meetings with Personnel Committee.
- Met with staff on a number of floodplain issues and permits.
- Met on site with staff to review retaining wall issue on Waverly Road.
- Met with local business owners looking to start before/afterschool program in Seward.
- Assisted with planning for annual awards banquet.
- A number of staff members out and on vacation for the holiday season.
- Sent request to review highway lighting on Highway 34 and 294<sup>th</sup> intersection to NDOT District 1 Engineer Tom Goodbarn.
- Reviewed snow removal plan for Izaak Walton Road, Walker Road and 294<sup>th</sup> with Street Superintendent.
- Updated and drafted new cemetery documents for transfer and use of plots where no Cemetery Deed exists, sent to City Attorney for review.

The departments are working on the following projects to name a few:

### **Police Department**

- Assisting with Drive Sober or Get Pulled Over campaign.
- Working around holiday schedules.
- Ofc. Waldron returning to duty in late February from military service.

### **City Clerk/Human Resources/City Hall**

- Preparing 1/4/22 council meeting items.
- Wahoo Comparability Study.
- 2022 Permit renewals.
- Planning and organizing 2022 Awards Banquet.
- Reviewing sections 1.18-1.20 of the Employee Personnel Handbook.

### **Water/Wastewater Department**

- Working on miox system failure.
- RO plant cleaning.
- Generator repairs at West Well Field.
- Follow up data for SEH engineers for wastewater plant upgrade.

### **Parks and Rec/Cemetery/Golf/Pool**

- Trimming trees at Memorial park, Parade of Flags, and Golf Course.
- Basketball signup is still going on and women's volleyball is ongoing.
- Rocking the four plax parking lot.

### **Civic Center**

- Meetings as usual.
- Cleaning out closets in the basement.
- Taking down Christmas decorations and putting trees away.

#### **Electric Department**

- Tree trimming.
- Demoing 60' bucket truck.
- Monitoring the Progressive Road Project.
- Weekly AMI meetings.
- Working with Olsson on Petsource expansion questions.

#### **Street Department**

- Sweeping picking up leaves.
- Patch potholes.
- Tree trimming.
- Preparing vehicles for snow removal.

#### **Library**

- Final NYT book group now January 3<sup>rd</sup>.
- Advertising for Library Clerk position.
- Scheduling spring diversity lecture series speakers.
- Working around a number of scheduling issues due to illnesses, holidays, vacations.

#### **Building Inspection/Planning Department**

- The Planning Commission meeting in January will review Plex Construction Special Use Permit for housing on former Middle School site, and Dwell Development TIF Application for apartments near Pac-N-Save.
- Reviewed process for vacating unused easements.
- Concordia Music Building inspections.
- Final inspection of the Ironhide Construction project in the rail camps.
- Regular inspections and plan reviews.

#### **Engineering**

- Mike was on vacation in Wisconsin.

#### **Finance Dept.**

- Training with Emily on payroll.
- Preparing W-2s.
- Final TIF distributions.
- Working with gWorks on chart of account conversions.

**FUTURE REQUESTS FOR COUNCIL AGENDA ITEMS OR ADMINISTRATIVE  
ACTION  
ANNOUNCEMENT OF UPCOMING EVENTS  
MOTION TO ADJOURN**

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I, Derek Bargmann, the duly appointed qualified and acting City Clerk of the City of Seward, Nebraska, hereby certify that the foregoing Notice of Meeting and Agenda for such meeting has been posted in the following places: Seward City Hall, Seward Municipal Building, Seward County Courthouse, Seward Memorial Library and CityofSewardNE.gov

IN WITNESS WHEREOF, I have hereunto set my hand officially and affixed the seal of the City.

---

Derek Bargmann, City Clerk

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Date