

Tentative Agenda for the WAVERLY CITY COUNCIL MEETING to be held on March 26, 2024 at 6:00 PM. This meeting will be held at the VFW Meeting Hall, 13820 Guildford Street, Waverly, Nebraska 68462. A current Agenda shall be readily available for public inspection at the office of the City Clerk during normal business hours.

1. **Call to Order**
 - 1.a) Roll Call
 - 1.b) Pledge of Allegiance
 - 1.c) Acknowledgement of the "Open Meetings Act" poster that is posted by the south entrance.
 - 1.d) Adoption of Agenda
 - 1.e) Approval of the Consent Agenda Items*

All items listed with an asterisk (*) are considered to be routine by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a Council Member or a Citizen so requests, in which event the item will be removed from the Consent Agenda status and considered in its normal sequence on the Agenda.
 - 1.f) Proclamations and Presentations
 - 1.f.i) Presentation from UNL Extension: Lawn Care Best Practices.
2. **Public Hearings**
3. **Sheriff's Report**
4. **Public Comments**
5. **Approval of Minutes**
 - 5.a) *Minutes of the March 12, 2024 City Council Meeting
6. **Consideration of Claims and Financial Reports**
 - 6.a) Claims for payment
 - 6.b) Keno & Sales Tax Reports
 - 6.c) Interest Earned
7. **Alternate Day Watering May 1, 2024 through September 30, 2024**
 - 7.a) Consideration of the first reading of Ordinance 24-02 amending Chapter 51 of the Waverly Municipal Code relating to Lawn Irrigation Systems to enact Alternate Day Watering and to provide for an effective date of May 1, 2024 and sunset date of September 30, 2024.
 - 7.b) Consideration of Resolution 24-02 a resolution to establish a City of Waverly Sod & Seeding Permit and associated fees.
8. **Introduction of Resolutions**
 - 8.a) Consideration of Resolution 24-03 a Resolution of Support for paving N 162nd Street between US Highway 6 and Ashland Road by the County of Lancaster, Nebraska.
9. **Introduction of Ordinances**
10. **Introduction of Business and Communications**
 - 10.a) Consideration of Change to Scope of Services with JEO Consulting Group for the Oak Lane and Danvers Street Water Main Design Project in an amount not to exceed \$12,500.00.
 - 10.b) *Consideration of Mayor's Appointment of Anthony Aerts as Deputy City Attorney.

10.c) *Consideration of approval of Waverly Projects #004, #007, #008, #009, and #010 for the Owner-Occupied Housing Rehabilitation Project through SENDD.

10.d) Updates on following items: Water Emergency, Fire Station, Aquatic Center.

11. Committee Reports

11.a) Human Services (Park & Recreation): Council Member Jespersen

11.b) Public Works (Utilities & Street): Council Member Nielson

11.c) Public Health (Fire & Safety): Council Member Pascoe

11.d) Fiscal & Economic Development: Council Member Hummel

11.e) City Administrator Fisher

12. Adjournment

The Governing Body reserves the right to go into Executive Session at any time for the reasons outlined in State Statute 84-1410.

The following rules are established for audience members and participants at a Council meeting:

- (1) Any person wishing to address the Council shall first state their name and address.
- (2) Public comments are for non-agenda items only.
- (3) Remarks shall be limited to five (5) minutes.

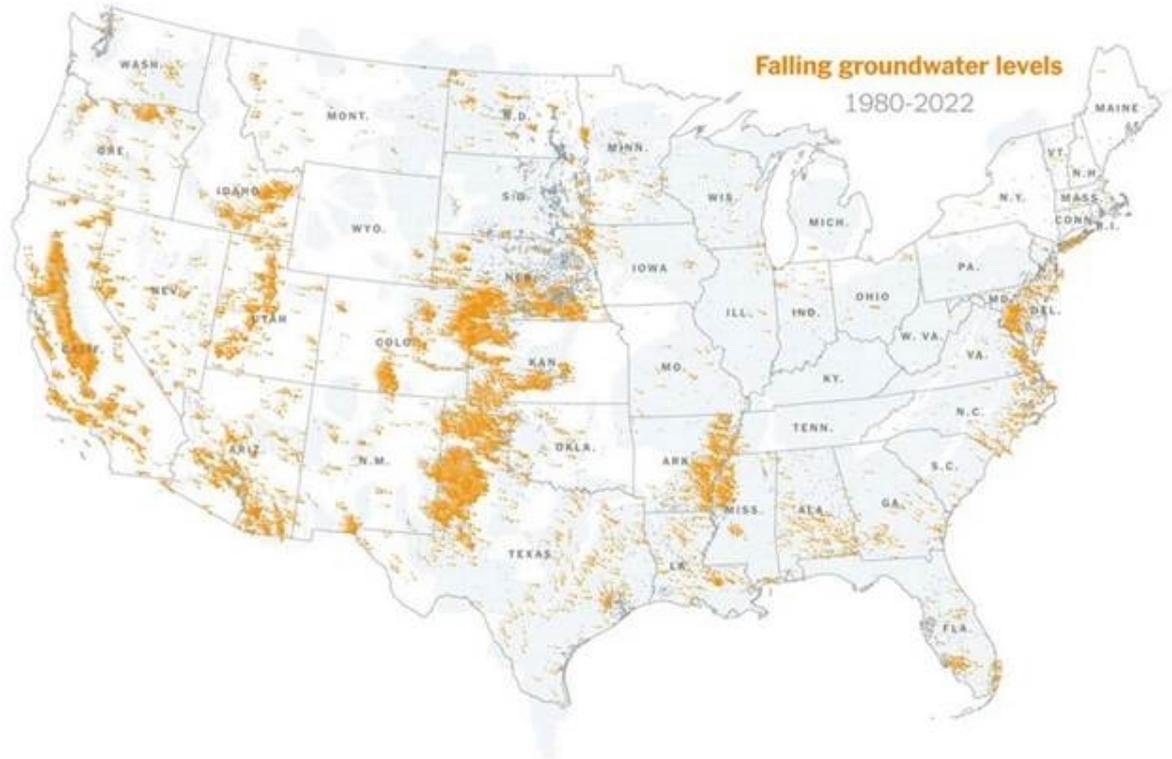
Uncharted Waters

A series on the causes and consequences of disappearing water.

America Is Using Up Its Groundwater Like There's No Tomorrow

Unchecked overuse is draining and damaging aquifers nationwide, a data investigation by the New York Times revealed, threatening millions of people and America's status as a food superpower.

December 29, 2023 . By MIRA ROJANASAKUL, CHRISTOPHER FLAVELLE, BLACKI MIGLIOZZI and ELI MURRAY



Water-wise Lawn Management

A Beautiful Lawn with Fewer Inputs

By Sarah Browning, Nebraska Extension Educator

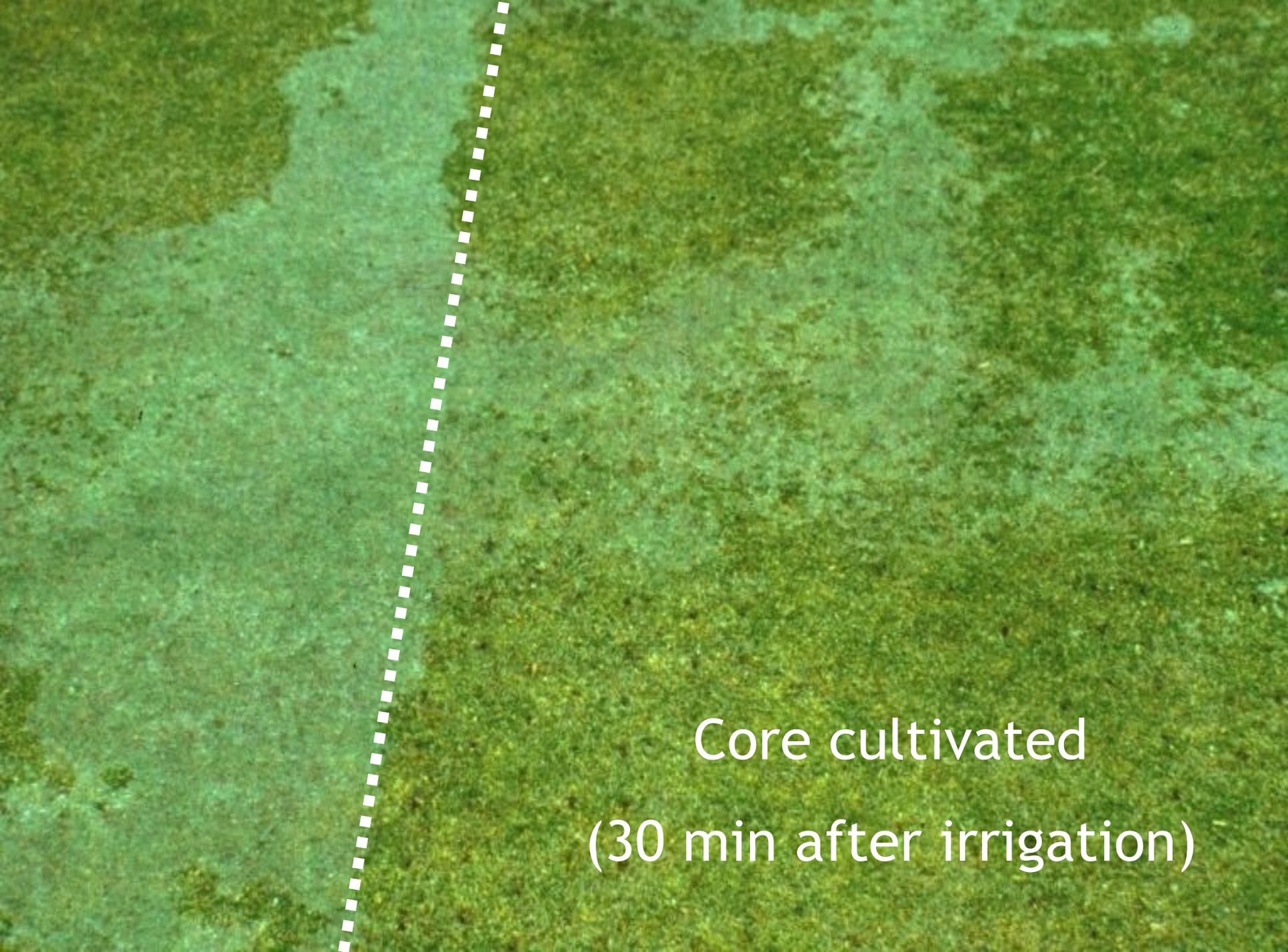


- Grow the roots
- Mow it tall
- Water-wise irrigation
- Frugal fertilization

Aeration & Compacted Soils

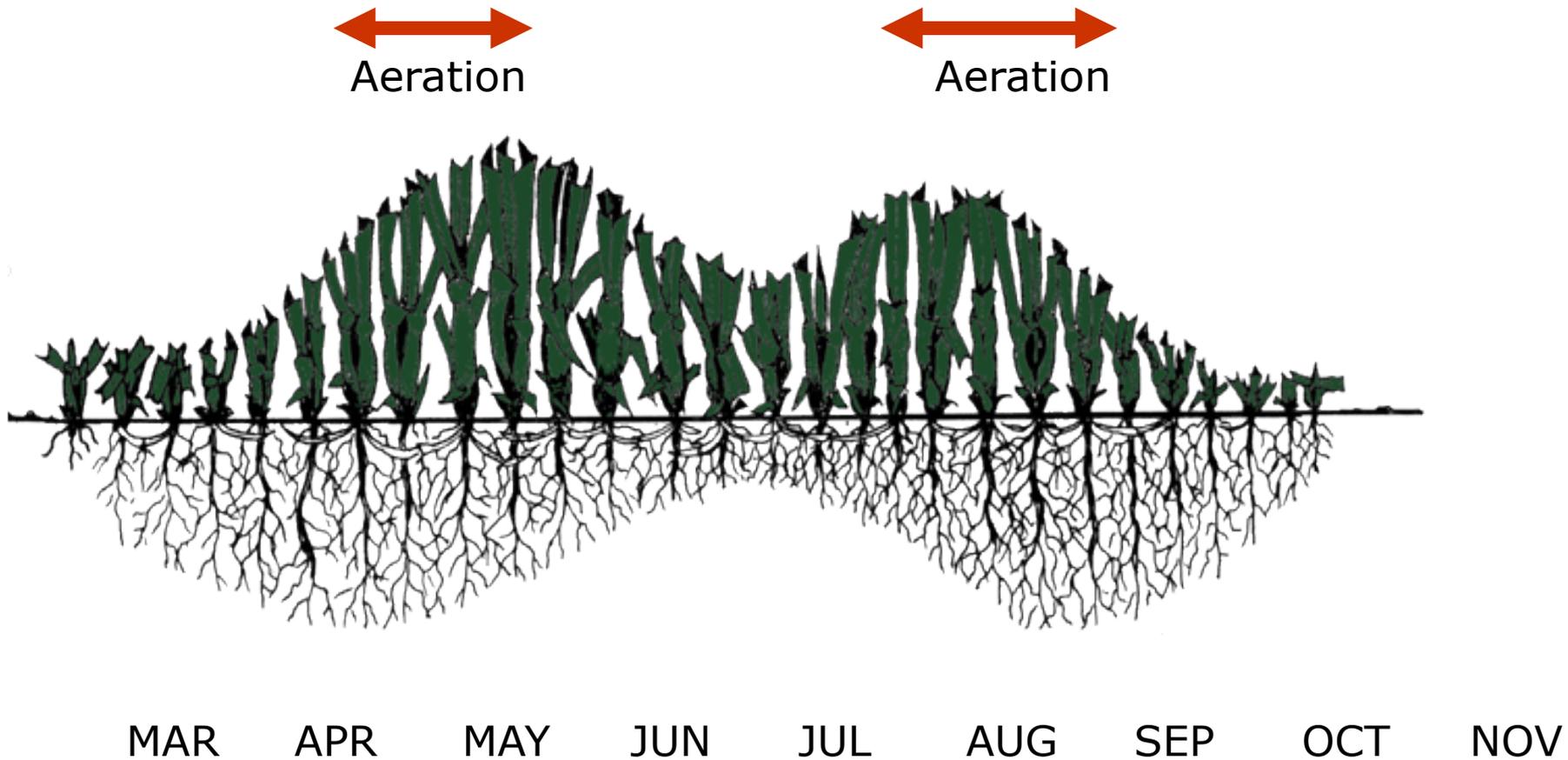
- Reduced Thatch
- Better Rooting
- Less Compaction
- Reduced Runoff
- Better Water Uptake
- Improved Fertilizer Use



An aerial photograph of a green field, possibly a golf course or sports field, showing a distinct boundary marked by a dashed white line. The field is divided into two main sections by this line, which runs diagonally from the top center towards the bottom left. The area to the right of the line is a darker green, while the area to the left is a lighter, more uniform green. In the bottom right corner, there is white text.

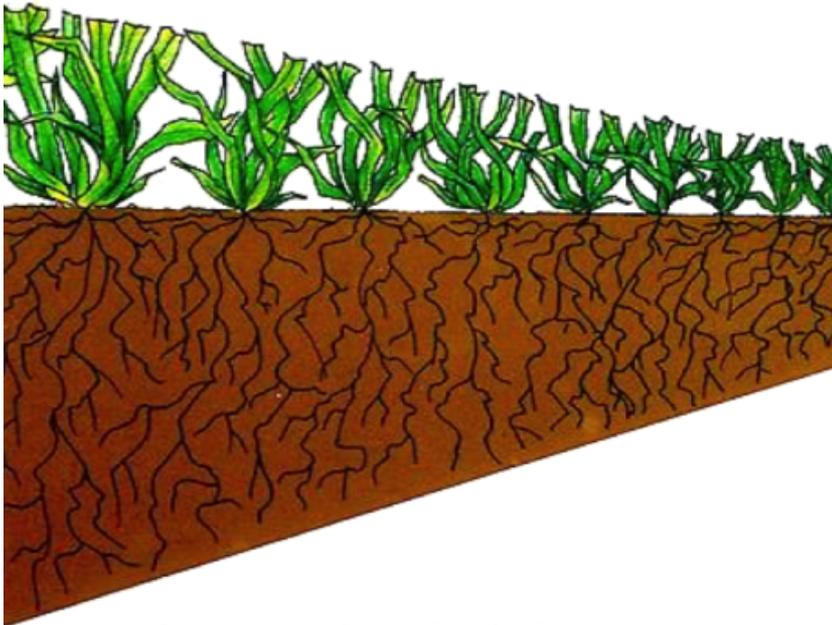
Core cultivated
(30 min after irrigation)

Aeration Timing



Graphic from A. Turgeon

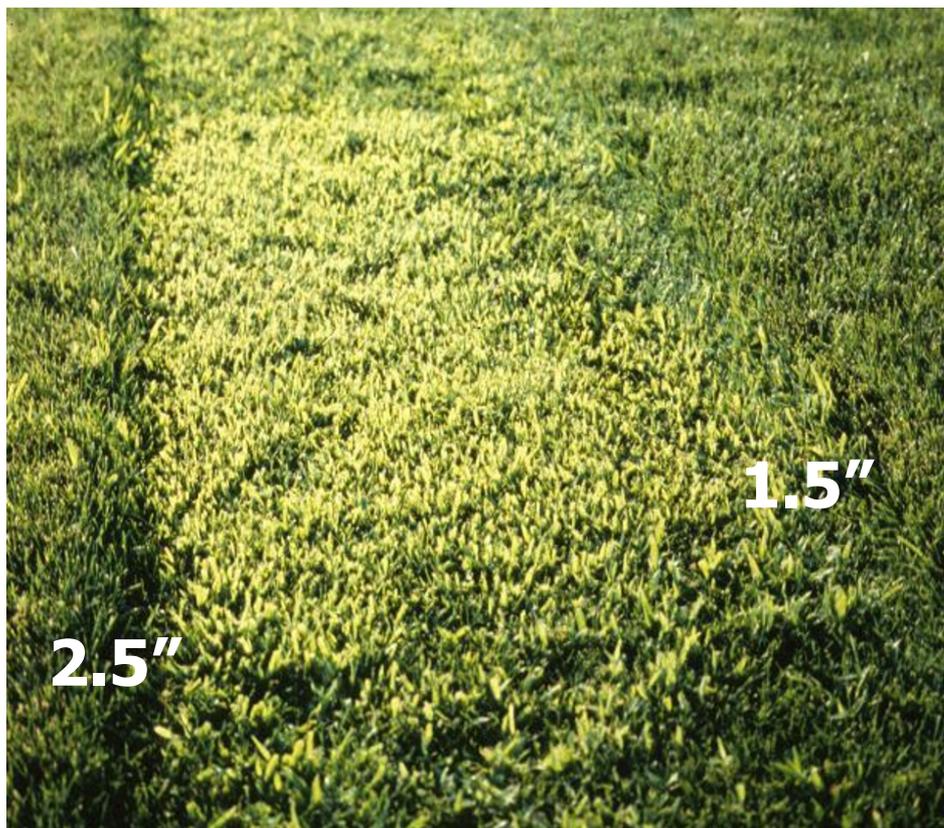
Mow it Tall



As mowing height decreases, rooting depth also decreases and maintenance increases.

Species	Mowing Height <i>All Season</i>
Kentucky bluegrass	3-3.5"
Tall fescue	3-3.5"
Buffalograss	3-4"
Zoysiagrass	2.5-3"

Mowing Height Effects on Weed Pressure



Mowing Height	1.5"	2.5"	4'
Species	Weed Infestation %		
Kentucky bluegrass	55	25	7
Tall fescue	45	23	2

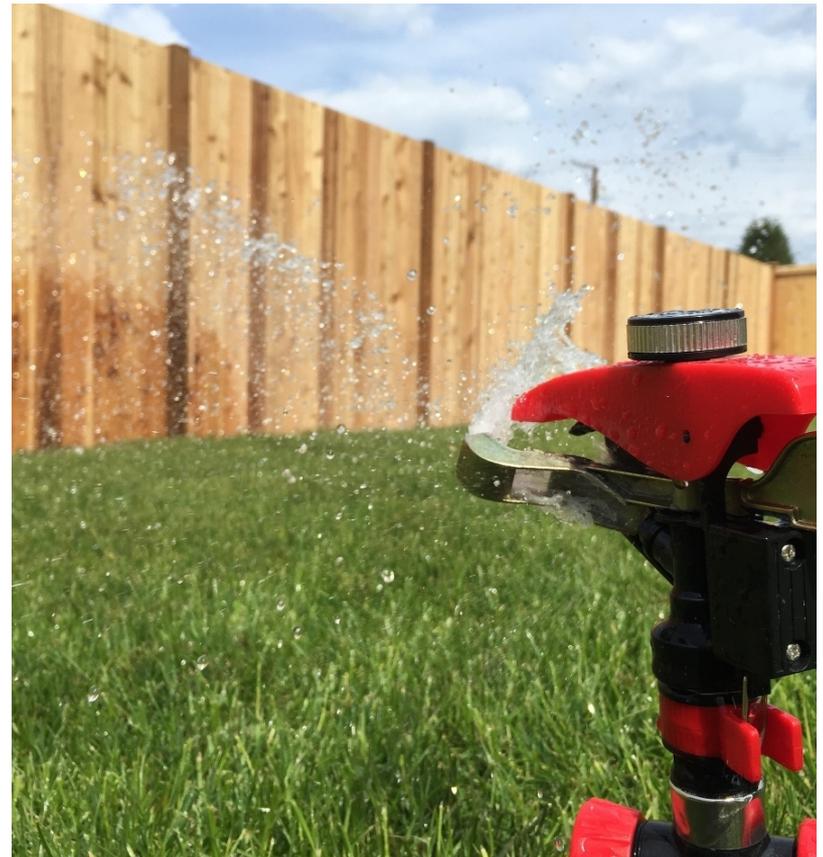
Watering Tips



- Water deeply and infrequently
- “Soak & cycle”
- Look for wilting symptoms
 - Color change
 - Leaf blades don’t spring back after foot traffic
- Measure soil moisture level to determine need to water
 - Screwdriver

Water to the Bottom of the Roots

- Spring & Fall 1" water / week
- Summer
 - Heavy soils- 1.5" water / week
 - Sandy soils- 2" water / week
- Allow Kentucky bluegrass to go dormant
 - Greater susceptibility to wear damage
 - Disease & insect injury may go undetected



Sod Establishment



- Days 7 to 14 – daily watering
- Days 10 to 14 – check root establishment
 - Decrease irrigation frequency
 - Increase irrigation length
- Provide supplemental irrigation for first year

Image from Rakesh Chandran, WVU Extension Weed Science Specialist.

Turfgrass Nitrogen Rates

Species	N required each year (lb./1000 sq.ft.)
Improved Kentucky bluegrass	3-6
Common Kentucky bluegrass	2-4
Perennial ryegrass	3-6
Tall fescue	1-4
Zoysiagrass	1-3
Buffalograss	0-2

Nutrient Value of Clippings

- 6-7% N
- 0.25 – 1% P
- 1 – 4% K

Returning clippings can provide 1 lb.N/1000 sq.ft. over the course of a summer.

Kentucky Bluegrass Recommendations – **Current** *Fertilizer Application Timing and Rate*

Timing	Turf Age	N / 1000 ft ²	Young Turf Total N	Established Turf Total N
April 15-25	Young	0.5 – 0.75 lb	<ul style="list-style-type: none"> • 2.5 – 3.75 lbs. • Plus clipping return = 4.75 lbs. 	
Late May – mid June	Young & established	0.75 – 1.0 lb		
Late August – early September	Young	0.75 – 1.0 lbs 50% soluble & 50% slow-release		
Mid-September	Established	0.75 – 1.0 lbs 30-50% soluble & 50% slow-release		<ul style="list-style-type: none"> • 1.50-2.0 lbs. • Plus clipping return = 3.0 lbs
Mid-October	Young	0.5-1.0 lbs. Quick release		

Grass Alternatives



Water-wise Lawn Management

A Beautiful Lawn with Fewer Inputs



Questions?

Sarah Browning

Extension Educator
In Lancaster County

sarah.browning@unl.edu

402 441-6747

MINUTES OF A WAVERLY CITY COUNCIL MEETING HELD ON MARCH 12, 2024

CALL TO ORDER

Mayor Bill Gerdes called the meeting to order at 6:00 p.m. and led those in attendance in reciting the Pledge of Allegiance. Gerdes acknowledged the Open Meetings Act Poster located on the south wall of the Council Chambers. Mayor Bill Gerdes and Council Members Abbey Pascoe, Dave Nielson, and David Jespersen were in attendance. Council Member Aaron Hummel was absent. Other City Officials present were City Administrator Stephanie Fisher, City Attorney Mark Fahleson, and City Clerk Megan Frye. Others present were Fire Chief Jared Rains and Lancaster County Sheriff Jason Brownell. Notice of the Meeting and Agenda were given to the Mayor and all Members of the City Council prior to the Meeting. Notice of the Meeting was posted at Russ's Market Express, the US Post Office, the City Office, and the City website (citywaverly.com).

ADOPTION OF AGENDA

Council Member Pascoe moved to adopt the Agenda as presented. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Pascoe, Nielson, and Jespersen. The following Council Members voted "NAY": None. Motion carried. 3-0.

CONSENT AGENDA

Minutes of the February 27, 2024 City Council Meeting

Minutes of the February 29, 2024 Joint Workshop Meeting with City Council & Suburban Fire District

Council Member Pascoe moved to approve the Consent Agenda. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Nielson, Jespersen, and Pascoe. The following Council Members voted "NAY": None. Motion carried. 3-0.

PROCLAMATIONS AND PRESENTATIONS

None.

PUBLIC HEARINGS

None.

SHERIFF'S REPORT

No report.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Consent Agenda.

CONSIDERATION OF CLAIMS AND FINANCIAL REPORTS

Claims for payment

Claims for Payment: February 28th - March 12th, 2024		
Group A		
Vendor	Description	Amount
Alisha Brinkman	Utility Deposit Refund	\$ 100.00
Lindsay Susan Burks	Utility Deposit Refund	\$ 100.00

Eric & Jenna Kolcun	Utility Deposit Refund	\$ 100.00
Frank & Tammy Lopez	Utility Deposit Refund	\$ 100.00
Therese M Marzouk	Utility Deposit Refund	\$ 100.00
Kevin McCall	Utility Deposit Refund	\$ 100.00
ADP Fees	Payroll Fees	\$ 200.42
ADP Payroll	Payroll	\$ 33,897.77
Amanda Hughes	Baseball refund	\$ 95.00
Bauer Built	Supplies	\$ 35.00
Black Hills Energy	Natural gas	\$ 1,069.98
BOK Financial	Certificate of Participation 2020	\$ 4,127.50
Brittany Kuhns	Baseball refund	\$ 95.00
Cass County Little League	Cass County Baseball Fee	\$ 600.00
Colonial Life	Insurance	\$ 43.92
Creed Krueger	Soccer refund	\$ 65.00
Cubby's, Inc.	Fuel	\$ 2,012.16
DataVizion, LLC	VizionCare Complete, Microsoft 365 Business	\$ 1,515.00
Dearborn National	Life & AD&D Insurance	\$ 107.40
Erin Krumland	Baseball refund	\$ 95.00
Fidelity Security Life Insurance	Vision Insurance	\$ 160.51
Grainger	Supplies	\$ 878.96
Hamilton Equipment Co.	Bobcat lease & bobcat repair	\$ 9,555.56
Harris Decals	Supplies	\$ 81.93
HBE LLP	Consultations-keno contract	\$ 1,480.00
HBE LLP	Year End 2023 audit & consulting services	\$ 16,504.04
Horizon Bank	Monthly ACH Fees	\$ 10.00
Interstate All Battery Center	Supplies	\$ 463.90
Jake Sommer	Baseball refund	\$ 95.00
John Hancock USA	Retirement	\$ 2,953.58
Kriha Fluid Power Co., Inc.	Hose assy w/fittings	\$ 70.58
Lancaster Co Sheriff Office	March 2024	\$ 35,186.00
Layne Christensen Company	Well #5 Rehabilitation	\$ 36,117.00
League of Nebr Municipalities	NCMA Membership	\$ 418.00
Lieb Locating & Plumbing LLC	Camera/locate sewer-Eastbourne	\$ 700.00
Life-Assist, Inc.	Supplies	\$ 101.80
Lincoln Electric System	Electricity	\$ 19,806.30
MacQueen Emergency	Fire truck repair	\$ 2,147.91
Matheson Tri-Gas, Inc.	Oxygen	\$ 718.62
Menards-Lincoln North	Wayne Park culvert extension, oil-dri	\$ 358.84
Midwest Laboratories, Inc	Lab fees	\$ 625.84
Mike Palm	Fuel	\$ 20.00
Nebraska Dept Revenue Waste	Utility Sales Tax	\$ 8,987.31
Nebraska Landscape Solutions	Supplies	\$ 622.15
One Call Concepts, Inc.	One-Call Service	\$ 137.02
Pinnacle Bank	Supplies, conferences, FD appreciation dinner	\$ 8,294.85
Production Creek Specialty Adv	Supplies	\$ 2,574.00
Quick Med Claims	February 2024 Billing-EMS	\$ 759.88
Rembolt Ludtke LLP	Zoning Violation & Legal Fees	\$ 4,095.10
Sandry Fire Supply	Rescue air pack	\$ 7,106.00

Sandry Fire Supply	New SCBA's	\$ 142,173.58
Sandry Fire Supply	Chemguard concentrate	\$ 230.00
SE Neb. Girls Softball League	Girls Softball League Fee	\$ 600.00
S.E. Rural Fire Protection Dist	EMS Calls	\$ 1,000.00
Stryker Sales, LLC	Supplies	\$ 1,290.43
The Fort	Clothing Allowance	\$ 108.97
The Voice News	Services	\$ 297.43
Truck Center Companies	Repairs	\$ 129.46
U.S. Postmaster	Bulk Mail Permit Fee	\$ 320.00
U.S. Bank Equipment Finance	Ricoh Copier	\$ 143.95
USA Blue Book	Supplies	\$ 114.92
Visual Edge IT	Copies	\$ 56.52
William Gerdes	Parking Reimbursement	\$ 17.50
Windstream	Phone Service-Fire	\$ 258.37
Windstream	Phone Service	\$ 947.47
Claims Group A Total		\$ 353,278.43

Council Member Pascoe moved to approve claims Group A in the amount of \$353,278.43. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Jespersen, Pascoe, and Nielson. The following Council Members voted "NAY": None. Motion carried. 3-0.

Treasurer's Report and Budget & Expense Report

Council Member Pascoe moved to approve the Treasurer's Report and Budget & Expense Report. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Pascoe, Nielson, and Jespersen. The following Council Members voted "NAY": None. Motion carried. 3-0.

INTRODUCTION OF RESOLUTIONS

None.

INTRODUCTION OF ORDINANCES

Consideration of the third and final reading of Ordinance 24-01 to Rezone a Parcel of Land for property generally located on N 148th St. (west boundary), between Bluff Rd (south) and Highway 6 (north) from Agricultural District (AG) to Residential (R-2 and R-4)

Council Member Pascoe moved to approve third and final reading 24-01 to Rezone a Parcel of Land for property generally located on N 148th St. (west boundary), between Bluff Rd (south) and Highway 6 (north) from Agricultural District (AG) to Residential (R-2 and R-4). Council Member Nielson seconded the motion.

Mayor Bill Gerdes Read the Ordinance by title:

ORDINANCE NO. 24-01

AN ORDINANCE OF THE CITY OF WAVERLY, NEBRASKA TO REZONE A TRACT OF LAND COMPOSED OF LOTS 67 I.T., 68 I.T. AND 70 I.T., ALL LOCATED IN THE WEST HALF OF SECTION 15, TOWNSHIP 11 NORTH, RANGE 8 EAST OF THE 6TH P.M., LANCASTER COUNTY, NEBRASKA FROM AGRIGULTURAL DISTRICT (AG) TO RESIDENTIAL (R2 AND R4).

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WAVERLY, NEBRASKA:

That the Official Zoning Map for the City of Waverly be amended by changing the following:
Rezoning a Tract of Land Composed of Lot 70 I.T., located in the West Half of Section 15, Township 11 North, Range 8 East of the 6TH P.M., Lancaster County, Nebraska from Agricultural District (AG) to Residential (R2) as shown in Exhibit A.

Rezoning a Tract of Land Composed of Lot 67 I.T. and Lot 68 I.T. and a portion of Lot 70 I.T., located in the West Half of Section 15, Township 11 North, Range 8 East of the 6TH P.M., Lancaster County, Nebraska from Agricultural District (AG) to Residential (R4) as shown in Exhibit B.

Rezoning a Tract of Land Composed of a portion of Lot 70 I.T., located in the West Half of Section 15, Township 11 North, Range 8 East of the 6TH P.M., Lancaster County, Nebraska from Agricultural District (AG) to Residential (R4) as shown in Exhibit B.

That the City Clerk is hereby directed to take such actions as are necessary and appropriate to effectuate the change as set forth above on the official zoning map of the City.

PASSED AND APPROVED THIS 12TH DAY OF MARCH, 2024.

The following Council Members voted “YEA”: Nielson, Jespersen, and Pascoe. The following Council Members voted “NAY”: None. Motion carried. 3-0.

Introduction of Business and Communications

Updates on following items: Water Emergency, Fire Station, Aquatic Center.

City Administrator Fister shared information provided by Public Works Director Whyman regarding the wells. Fisher advised 6 of our 8 wells are currently in service. Well 6 is under maintenance and Well 7 is under construction to be completed hopefully later this summer. Fisher shared the current well readings: Well 4 is 7.1 ft above the pumping level, Well 5 is 3.2 ft above, Well 8 is 9.9 ft above, Well 9 is 8.1 ft above, Well 10 is 18.2 ft above, and Well 11 is 11.6 ft above pumping level. Fisher stated Whyman and Water Operator Toy have been working on the rotation schedule as we work on maintenance of other wells to determine which wells should pump on which days. For daily gallons pumped so far for the month of March, our lowest day that we pumped was 339,700 gallons on Saturday March 9 and our highest was 528,000 gallons on Thursday, March 7. We are staying under 600,000 gallons, most days pumping in the 400-500,000 range, and we are not in peak season.

Fisher advised the next step on the Well Siting Study by Olssons is reaching out to land owners in targeted well areas. Fisher stated I've gotten 3 people to agree to let us run the parameter 13 test on their water and I will be reaching out a few more. Whyman has ordered the kits, and we should be able to do the tests soon. Fisher stated the biggest concern from the land owners is asking for the location of the well but we don't know that yet, just taking general areas right now.

Fisher stated we had our meeting last week with the Suburban Fire District. Fisher requested any additional questions to be sent over before the final list is sent to the attorney and CPA.

Fisher stated all of the dirt from the dirt pile at the Aquatic Center has been used within the Wayne Park area. The old swimming pool area has been seeded and will get bids for the seeding for the rest of the area. Fisher stated we are going to be adding 2 flag football fields on the south side of the Aquatic Center as well as a baseball field at Lawson Park, to be built late spring or early summer. Fisher advised the contractor has been to the Aquatic Center and has been working on installing the lights. Carrothers has a

couple items they need to get done and we have been in contact with them over the last couple of weeks to get that scheduled.

Consideration of adding a \$5,000.00 budget item for expenses related to the 1934 Ford Model BB Fire Truck.

Council Member Pascoe moved to approve adding a \$5,000.00 budget item for expenses related to the 1934 Ford Model BB Fire Truck. Council Member Nielson seconded the motion.

Mayor Gerdes advised Suburban Fire District approved using their donation funds but would not approve using fund 16 operational fund that is shared 50/50 between the City and the Rural Board. Council Member Pascoe stated 19 of the 21 members that were present at the fire department business meeting last Monday voted yes to use \$2,000 of the donation fund toward the 1934 Ford and 2 voted no. City Administrator Fisher clarified up to \$2,000 and Fire Chief Rains added we will be using the \$2,000 for rent, which would cover it for over a year and anything leftover would cover expenses as needed. Rains advised if something comes up where more money is needed, that would come back to the fire department members to approve. Pascoe asked how many donations have come in and Fisher responded \$350 at this point.

Council Member Pascoe moved to amend the original motion and use \$2,000.00 from fund 17 the fire donation fund for expenses related to the 1934 Ford Model BB Fire Truck based on the majority vote from the fire department. Council Member Jespersen seconded the motion.

Pascoe stated as far as I'm concerned, that is all the money that is needed for right now. Pascoe stated the Waverly Community Foundation is going to donate their proceeds from their annual fun run in June to the 1934 Fire Truck fund, which will probably be around \$1,500-\$2,000.

The following Council Members voted "YEA": Jespersen, Pascoe, and Nielson. The following Council Members voted "NAY": None. Motion carried. 3-0.

Mayor Gerdes advised since this is city-owned property, we need to get the rental agreement in the city's name. Gerdes stated the members of the fire department knew there was free storage available and they chose not to use it. Rains responded the main reason for not using the Wastewater Treatment storage that was offered was based on how old the truck is and what it is made of, and a storage facility would be better to store in than on a dirt floor that's been known to have a mouse problem. Rains stated I would hate to say we spent the money on in it and then put it there and in the long run end up costing us more money. Fisher advised this is getting us through the budget year, then Council will need to make a new decision at budget time. Rains advised we will get the fire truck out in the public eye so people can see the history of the truck.

Vote on original motion, as amended, the following Council Members voted "YEA": Pascoe, Nielson, and Jespersen. The following Council Members voted "NAY": None. Motion carried. 3-0.

Consideration of material testing services provided by Thiele Goetech, Inc. for the Waverly Water Main Improvements Project Eastbourne Street and N 147th Street in the amount of \$13,950.00 and for additional tests as approved by the Public Works Director and City Administrator.

Council Member Pascoe moved to approve material testing services provided by Thiele Goetech, Inc. for the Waverly Water Main Improvements Project Eastbourne Street and N 147th Street in the amount of \$13,950.00 and for additional tests as approved by the Public Works Director and City Administrator. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Nielson, Jespersen, and Pascoe. The following Council Members voted "NAY": None. Motion carried. 3-0.

COMMITTEE REPORTS

Human Services (Park & Recreation): Council Member Jespersen

Council Member Jespersen reported we had our Parks and Rec meeting on March 4. Spring Soccer will begin next week on March 19 and is booming with 225 participants, a little up from last year. Baseball and Softball are both bringing in teams as well: 4 8U teams and 2 10U teams in baseball, and 1 8U, 1 10U, and 1 12U team for softball. We have had around 40 or so Lincoln area teams that are reaching out to use our facilities because there is such a need for baseball/softball fields in the surrounding area. Rightfully so, there is a decision that Waverly kids have access to the Waverly fields first and foremost. As of right now, they are using up all the fields, so no outside teams are coming in, but there's always a possibility of that changing. Tee-ball and Blastball signups are still going and April 5 is the deadline. Outdoor baseball season starts March 14 so they are getting Lawson Park ready—turning the water for the bathrooms, field dress—that sort of thing is happening.

Jespersen reported Adult coed volleyball is happening on Wednesday nights at the middle school. They just successfully hosted a 19 team tournament last week as well. Applications are coming in for lifeguards at the Aquatic Center, about half of those applications are repeat lifeguards, and half of them are new applicants. We are hoping to have a good crew and plenty of crew to cover the summer. As of right now, there is still a need for lifeguard applications, but they are coming in strong so far. The light poles and the concrete in the area is in progress. Wayne Park restrooms are tentatively going to open the first of next month as the weather gets nicer. The big mountain of dirt got moved, which took 4 public works workers and 1 park for a total of about 280 hours total to get it moved around. They are doing some seeding in Wayne Park as well and working on erosion issues in the area. There is a possibility of a flag football field getting put in next to the Aquatic Center and they are going to make sure that road has drainage away from it so that won't be a problem. There's a grant application for Nebraska Statewide Arboretum for Waterways and that will help with erosion as well next to the pump house and the drain-way. That work can begin as early as July and is in the review process right now. They are beginning to remove about 5-6 ash trees on the south side of Wayne Park.

Public Works (Utilities & Street): Council Member Nielson

Council Member Nielson reported the Public Works crew continued to move dirt in Wayne Park around the new pool and worked on fine grading. The dirt mountain is gone. Finished rough shaping the athletic field south of the new pool. Worked on the water tower level sensor so we have a back up for the sensor at the water tank on Alvo Road. Finished hauling biosolids from the Wastewater Treatment Plant to a field on N 134th Street. Repaired a water leak on N 142nd Street north of Kenilworth Street. Crack sealed Oak Lane for two days. Did the annual preventative maintenance to the four wastewater blowers with changing oil, belts, air filters, and cleaning the outside filters. The Well #7 contractor is waiting for supplies to complete the drilling of the new well. Awaiting parts for Well # 6 rehabilitation project.

Public Health (Fire & Safety): Council Member Pascoe

Council Member Pascoe reported the charitable committee for WCF will be donating the proceeds from the annual fun run to the 1934 Fire Truck Fund. They had 88 calls in 72 days. They held a training last night. Emergency Services Meeting was on February 20, and we had a Suburban Fire District workshop on February 29 and a lot of great questions came out of it.

Fiscal and Economic Development: Council Member Hummel

No report.

City Administrator Fisher

City Administrator Fisher reported we had the preconstruction meeting for the Eastbourne Water Main replacement, so we met with K2, who is the contractor on that. JEO is the doing the engineer and

observation. We went through the details of the project and talked about where the materials are going to be stored and other coordination things that need to be discussed. That will be a summer project and will not be done before the Fourth of July parade, so we talked about how to accommodate for the parade as much as possible. Last week, I shared a presentation of the City of Waverly's Economic Strategy to NPZA via zoom and shared what Hanna:Keelan had prepared for the City.

ADJOURNMENT

Council Member Pascoe moved to adjourn the meeting at 6:23 p.m. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Jespersen, Pascoe, and Nielson. The following Council Members voted "NAY": None. Motion carried. 3-0.

William D. Gerdes, Mayor

Megan K. Frye, City Clerk/Deputy Treasurer

Claims for Payment: March 13th - 26th, 2024

Group A			
Vendor	Description	Amount	Date Paid
Access Granted Systems	Pool pass software	\$ 750.00	
ADP FEES	Payroll Fees	\$ 68.15	3/29/2024
ADP FEES	Payroll Fees	\$ 121.21	3/29/2024
ADP PAYROLL	Payroll	\$ 35,236.47	3/22/2024
Audrey Bach	Refund spring soccer	\$ 60.00	
BADGER BODY & TRUCK EQUIPMENT	Cutting Edge Bolt Kits	\$ 84.42	
BLUE CROSS BLUE SHIELD NE	Health Insurance	\$ 15,154.42	4/1/2024
CARQUEST AUTO PARTS	Cabin air filter	\$ 8.67	
CORE & MAIN	Shop hydrant repair	\$ 2,145.43	
CS Concrete LLC	Water main break-street repair	\$ 552.50	
DAVIDSON PLBG. & WELDING INC.	Backflow test	\$ 175.00	
DELTA DENTAL OF NEBRASKA	Dental Insurance	\$ 785.23	
EMSOA, INC.	Dispatch Upgrade to Tier 4	\$ 166.66	
FIREGUARD, INC.	Fire Extinguisher Inspections	\$ 1,113.72	
HARRIS DECALS	Outfield signs	\$ 274.20	
HAWKINS, INC.	Supplies-water & sewer	\$ 3,655.16	
Hometown Leasing	FD Copier	\$ 71.48	
JEO CONSULTING GROUP, INC.	Small Subdivision Review	\$ 940.00	
JOHN HANCOCK USA	Retirement	\$ 2,963.50	3/22/2024
K & J Elite Sports Turf	Top dressing application	\$ 9,860.00	
LEADING EDGE	Utility Bills	\$ 685.75	
LIFE-ASSIST, INC.	Medical Supplies	\$ 685.00	
MacQueen Emergency	Fire truck repair	\$ 3,055.89	
Mattison Bodfield	Sidewalk Cost Share Refund	\$ 300.00	
Megan Frye	Clerk Conference Travel/Meals	\$ 186.39	
MENARDS-LINCOLN NORTH	Tubing, wrench, pvc pipe	\$ 52.00	
NADIA KOVAL	Cleaning Service	\$ 399.30	
NEBRASKA LANDSCAPE SOLUTIONS	Fertilizer	\$ 310.08	
NE PUBLIC HEALTH ENVIRON. LAB	Lab Fees	\$ 109.00	
Nebraska State Fire School	2024 Fire School	\$ 1,140.00	
ODEY'S INC.	Mound clay, whisk plugs	\$ 441.70	
OLSSON	Well #7 Rehabilitation	\$ 2,129.17	
Otte Oil & Propane	Fuel	\$ 260.63	
PAVERS LLC	Road gravel & cold mix asphalt	\$ 465.29	
QUIK DUMP REFUSE	Garbage Service	\$ 540.76	
Ronald Ropte	Sidewalk Cost Share Refund	\$ 425.00	
S & L TRENCHING LLC	Water line repair 10828 N 142	\$ 2,995.00	
SANDRY FIRE SUPPLY	Boots & spanner wrenches	\$ 770.05	
S.E.Rural Fire Protection Dist	EMS Calls	\$ 750.00	
TONY'S LAWN CARE LLC	Fertilizer-Lawson Park Field 1	\$ 120.00	
Travis German	Fee for recycling freon	\$ 10.00	
U. S. POSTMASTER	Stamps/Postage	\$ 291.91	
UNION BANK & TRUST CO.	HSA Accounts	\$ 2,750.00	4/1/2024
USA BLUE BOOK	pH Meter/Probes, lab equipment return	\$ 827.14	
VERIZON WIRELESS	Phone Service	\$ 359.76	
Shutterfly	Stationary cards w/envelopes-Fire dept. debit card purchase	\$ 153.62	
	Claims Group A Total	\$ 94,399.66	

William D. Gerdes, Mayor

Cheris Cadwell, City Treasurer/Deputy Clerk

RECEIVED 2/15/24 (L)

City of Waverly
February, 2024

Gross Sales

Waverly \$ 219,632.32

Gross Sales 100.00% \$ 219,632.32

Prizes (Payouts)

Waverly

Prizes (Payouts) 81.8398% \$179,746.72

Operator Commission 12.0000% \$26,355.88

City Share 5.8681% \$12,888.30

Uncollected Winnings 0.2920% \$641.42

Interest \$9.46

Total to city \$13,539.18

YTD SALES \$ 1,085,764.53

City 7%min earned YTD \$76,003.52

Paid YTD \$96,779.33

Due City (\$20,775.81)

Sales Tax Collections: sales tax earned two months prior--shown as month paid to City

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024		
January		\$32,992.14	\$29,189.49	\$29,531.36	\$32,688.55	\$32,284.36	\$33,172.54	\$46,014.14	\$41,917.94	\$46,648.43	\$90,625.85	\$103,786.45	\$105,194.37	\$104,708.89		
February		\$29,537.64	\$30,246.77	\$64,480.25	\$36,940.26	\$41,698.05	\$41,692.99	\$60,599.43	\$46,095.47	\$54,122.85	\$109,289.36	\$116,586.73	\$131,852.76	\$114,253.11		
March		\$26,920.56	\$26,887.71	\$30,457.12	\$35,161.97	\$35,290.80	\$40,821.47	\$40,219.57	\$42,933.14	\$42,610.56	\$75,928.93	\$99,352.41	\$95,771.88	\$82,176.63		
April		\$28,796.53	\$28,137.26	\$29,420.11	\$29,176.72	\$30,227.87	\$34,683.45	\$41,461.95	\$34,740.53	\$47,940.60	\$77,700.69	\$111,903.31	\$97,168.62			
May	\$8.24	\$35,288.09	\$34,362.26	\$34,621.55	\$31,802.05	\$39,108.51	\$43,465.17	\$52,003.47	\$47,233.51	\$44,064.34	\$93,473.57	\$97,854.57	\$101,491.84			
June	\$21,243.02	\$32,198.24	\$28,426.22	\$38,672.07	\$31,794.65	\$33,427.73	\$40,781.58	\$45,768.13	\$41,378.54	\$52,572.46	\$99,944.43	\$95,376.36	\$111,660.31			
July	\$25,244.63	\$30,457.75	\$31,952.30	\$39,768.61	\$43,691.63	\$5,327.24	\$45,632.90	\$50,294.37	\$52,805.83	\$45,600.18	\$98,328.54	\$100,142.61	\$106,592.60			
August	\$29,839.16	\$36,192.83	\$33,585.11	\$32,131.22	\$31,226.35	\$44,897.74	\$48,886.02	\$51,641.21	\$50,411.52	\$59,379.70	\$107,707.62	\$121,477.70	\$130,326.31			
September	\$30,988.54	\$37,130.93	\$34,002.03	\$41,645.33	\$49,711.78	\$36,561.46	\$41,391.36	\$42,353.80	\$50,953.89	\$67,428.76	\$99,848.37	\$104,395.19	\$103,737.29			
October	\$29,229.16	\$36,993.71	\$38,297.05	\$35,077.10	\$36,328.32	\$39,165.85	\$45,678.64	\$52,076.81	\$57,694.98	\$55,385.72	\$99,986.54	\$119,671.73	\$114,754.32			
November	\$29,346.34	\$32,505.44	\$41,745.15	\$37,159.48	\$36,419.27	\$47,264.28	\$50,944.62	\$42,158.82	\$58,477.36	\$56,647.46	\$118,010.17	\$109,006.57	\$102,350.94			
December	\$27,622.05	\$29,632.44	\$17,238.71	\$32,581.21	\$22,368.15	\$35,162.51	\$48,520.21	\$45,481.83	\$45,307.48	\$90,445.57	\$87,009.84	\$14,777.74	\$102,439.75			
Total Year	\$193,521.14	\$388,646.30	\$374,070.06	\$445,545.41	\$417,309.70	\$420,416.40	\$515,670.95	\$570,073.53	\$569,950.19	\$662,846.63	\$1,157,853.91	\$1,194,331.37	\$1,303,340.99	\$301,138.63	\$200,759.19	\$100,379.44
Monthly Ave	\$24,190.14	\$32,387.19	\$31,172.51	\$37,128.78	\$34,775.81	\$35,034.70	\$42,972.58	\$47,506.13	\$47,495.85	\$55,237.22	\$96,487.83	\$99,527.61	\$108,611.75	\$100,379.54		

HORIZON BANK MMA INTEREST EARNED

	2023	2024
January		\$ 26,286.49
February	\$ 8,900.55	\$ 24,019.67
March	\$ 23,011.65	
April	\$ 24,235.86	
May	\$ 26,516.98	
June	\$ 25,172.83	
July	\$ 26,073.05	
August	\$ 29,327.63	
September	\$ 28,811.12	
October	\$ 27,916.36	
November	\$ 27,780.63	
December	\$ 26,838.62	

Total Year	\$ 274,585.28	\$ 50,306.16
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NE CLASS INTEREST EARNED

	2023	2024
January		\$ 13,003.89
February		\$ 12,059.49
March	\$ 5,540.07	
April	\$ 6,407.64	
May	\$ 14,983.54	
June	\$ 16,007.01	
July	\$ 12,907.50	
August	\$ 11,846.33	
September	\$ 12,232.38	
October	\$ 12,497.90	
November	\$ 12,717.33	
December	\$ 13,754.21	
Total Year	\$ 118,893.91	\$ 25,063.38

ORDINANCE 24-02

AN ORDINANCE OF THE CITY OF WAVERLY, NEBRASKA AMENDING CHAPTER 51 OF THE WAVERLY MUNICIPAL CODE RELATING TO LAWN IRRIGATION SYSTEMS TO ENACT ALTERNATE DAY WATERING; ESTABLISHMENT OF PROCEDURES AND COMPLIANCE MEASURES, TO REPEAL CONFLICTING ORDINANCES AND CODE PROVISIONS; TO PROVIDE FOR THE PUBLICATION OF THIS ORDINANCE; AND TO PROVIDE FOR AN EFFECTIVE DATE OF MAY 1, 2024, AND SUNSET DATE OF SEPTEMBER 30, 2024.

WHEREAS, the City of Waverly (“City”) currently has in place in Chapter 51 of the City’s Municipal Code provisions for the conservation of municipal water resources;

WHEREAS, seasonal water demands cause challenges to the City’s water pumping capacity during well maintenance and while the City continues siting sources for additional water supply; and

WHEREAS, the City desires to conserve and protect its municipal water resources in a manner that protects the public interest in light of the City’s continued growth and economic development, the following Alternate Day Watering Conservation Measures shall be enacted.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WAVERLY, NEBRASKA:

Section 1. Section 51.36 of the Municipal Code shall be amended to add a new subsection (D) as follows:

§51.36 LAWN IRRIGATION SYSTEMS.

D. From May 1, 2024 to September 30, 2024, the following lawn watering and lawn irrigation restrictions on consumers and enforcement measures shall be in full force and effect:

1. Restrictions
 - a. Consumers having an ODD numbered street address shall be permitted to water or irrigate their lawns on Tuesday & Saturday;
 - b. Consumers having an EVEN numbered street address shall be permitted to water or irrigate their lawns on Wednesday and Sunday;
 - c. No lawn watering or irrigation shall be permitted on Mondays, Thursdays and Fridays; and
 - d. No lawn watering or irrigation shall be permitted between the hours of 10 a.m. and 4 p.m. on any day.
2. Compliance Measures/Fines
 - a. First (1st) offense: Warning notification letter for violation will be hung on the front door of the residence

- b. Second (2nd) offense: Warning notification letter for violation will be hung on the front door of the residence. Water service will be disconnected and a reconnection fee of \$50 shall be paid prior to reconnection.
- c. Third (3rd) offense: Warning notification letter for violation will be hung on the front door of the residence. Water service will be disconnected and a reconnection fee of \$200 shall be paid prior to reconnection.
- d. Fourth (4th) and subsequent offenses: Warning notification letter for violation will be hung on the front door of the residence. Water service will be disconnected and a reconnection fee of \$400 shall be paid prior to reconnection.

3. Exemptions

- a. A fourteen (14) day exemption will be permitted for lawn watering and lawn irrigation for those consumers establishing new grass or sod provided a sod permit has been issued by the City. Sod permits may be obtained from the City Office and are subject to a \$50 permit fee. A sod permit will not alter the requirement that no lawn watering or irrigation shall be permitted between the hours of 10 a.m. and 4 p.m. on any day.
- b. These restrictions only apply to lawn watering and lawn irrigation, and do not apply to washing of vehicles, driveways, houses, etc.
- c. Consumers seeking to transport water from outside the City's corporate limits for the purpose of lawn watering or lawn irrigation must notify the City in advance.

Section 2. That any ordinance in conflict with this ordinance is hereby repealed.

Section 3. This ordinance shall be in full force and take effect from and after its passage, approval, and publication on May 1, 2024, and shall expire without further action of the City's Governing Body on September 30, 2024.

PASSED AND APPROVED THIS _____ DAY OF _____, 2024.

William D. Gerdes
Mayor

ATTEST:

Megan K. Frye
City Clerk/Deputy Treasurer

(Seal)

RESOLUTION 24-02

RESOLUTION TO ESTABLISH AND CHARGE REASONABLE PERMIT FEES AND ESTABLISH A NEW SOD & SEEDING PERMIT

WHEREAS, the establishment of reasonable building permit fees for building permits is authorized by the Waverly Municipal Code per § 150.22 FEES, and

WHEREAS, the City of Waverly (“City”) has determined it necessary and appropriate to implement a Sod & Seeding Permit and Sod & Seeding Permit Fee to recoup certain administration, observation, and enforcement costs associated with the City’s water conservation policies, including a limited exemption for newly planted sod and grass seed, and

WHEREAS, the following proposed fees attached hereto at Attachment “A” and incorporated herein by this reference have been determined to be reasonable:

CITY OF WAVERLY SOD & SEEDING PERMIT

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WAVERLY, NEBRASKA that the Sod & Seeding Permit and Sod & Seeding Permit Fees included in this resolution are hereby adopted as policy and provide for an effective date of May 1, 2024.

PASSED AND APPROVED THIS 26TH DAY OF MARCH, 2024

William D. Gerdes
Mayor

ATTEST:

Megan K Frye
City Clerk/ Deputy Treasurer

(SEAL)

SOD & SEEDING PERMIT

City of Waverly
Building Department
P.O. Box 427
14130 Lancashire St.
Waverly, NE 68462



ESTABLISHED BY RESOLUTION ON 03/26/2024
 EFFECTIVE DATE 5/1/2024

Phone 402.786.2312
Fax 402.786.2490

www.citywaverly.com

PERMIT #	DATE
-----------------	-------------

PROPERTY OWNER INFORMATION

Name:		Phone:
Address:		Fax:
City:	State:	Zip:
Email		

CONTRACTOR INFORMATION

Name:		Phone:
Address:		Fax:
City:	State:	Zip:
Email		

REGULATIONS

1. A permit must be obtained for: a) the placement of sod or application of seed to any new or unestablished lawns; b) Replacement of sod or application of seed in previously established lawn areas greater than 25 square ft.
2. Watering of new sod/seed is allowed on non-watering days, as established by city ordinance.
3. No watering between the hours of 10:00 a.m. and 4:00 p.m., as established by city ordinance.
4. Permit sign shall be placed in a conspicuous location on the premises, clearly visible from the public way.
5. Sod permit is valid for 14 days from time of placement of sod or seed.

*This permit shall become null and void if the work authorized by this permit is not commenced within 180 days from date of issuance

FEES

\$50.00 PERMIT FEE Date Paid _____ Cash; Check # _____; Credit Card

X _____

Signature of Applicant _____ Date _____

I certify that I have read this application and state that the above information is correct. I agree to comply with all state laws and the 2018 International Residential Code, and hereby authorize the City's representative to enter upon the above-mentioned property for inspection purposes.

ADMINISTRATIVE USE

Permit Start Date: _____ **End Date:** _____

Additional Information: _____

Approved - City Staff Signature _____ Date _____

SOD PERMIT

WATERING DATES ISSUED:

_____ to _____

PERMIT NO: _____

ADDRESS: _____



RESOLUTION NO. 24-03

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WAVERLY, NEBRASKA, IN SUPPORT OF THE PAVING OF N 162nd STREET BETWEEN US HIGHWAY 6 AND ASHLAND ROAD BY THE COUNTY OF LANCASTER, NEBRASKA.

WHEREAS, the City of Waverly, Nebraska, a municipal corporation (the “City”), finds it to be desirable and in the best interest of the City and its residents to improve public safety by engaging in efforts that create safe connecting routes in and out of Northeastern Lancaster County; and

WHEREAS, N 162nd Street between US Highway 6 and Ashland Road is the first road east of the City which provides direct access to Ashland Road and is currently a gravel road; and

WHEREAS, the County of Lancaster, Nebraska has secured necessary right-of-way designations for the paving of N 162nd Street between US Highway 6 and Ashland Road; and

WHEREAS, the City finds that improving public safety through the paving of N 162nd Street from US Highway 6 to Ashland Road may result in improved safety of School District 145 students traveling to school and agricultural commerce may be positively impacted with a safer, more efficient and dust-free route in northeastern Lancaster County;

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF WAVERLY, NEBRASKA:

The City supports and recommends to the County that N 162nd Street lying between US Highway 6 and Ashland Road be paved, thereby improving the safety of the general public through the improvement of safe and accessible routes used for transporting students to and from District 145 Schools and for agricultural producer’s use of farm to market routes.

PASSED AND APPROVED THIS _____ DAY OF MARCH, 2023.

William D. Gerdes, Mayor

ATTEST:

Megan K. Frye, City Clerk/Deputy Treasurer

(Seal)

Change to Scope of Services No. 1



Date: March 15, 2024
Client: City of Waverly
Engineer: JEO Consulting Group, Inc.
Project: Waverly Oak Lane and Danvers Street Water Main Design
Project No.: 231410.00

Description of Change or Addition/Deletion to Scope of Services:

Topographic survey and design services for water main replacement along Folkstone Street extending approximately 700 feet west from the intersection of 148th Street and Folkstone Street. This work will be incorporated into the plans and specifications for the water main replacement on Oak Lane.

Change to Completion Dates:

Phase	Agreement Dates	Prior Adjustments	Adjustments this Change	Completion Dates/Days
Preliminary Design	90 Days	None	None	90 Days
Final Design	60 Days	None	None	60 Days

Change to Fees:

Phase	Fee Type	Fees per Agreement	Prior Adjustments	Adjustments this Change	New Fees
Preliminary Design	Lump Sum	\$ 65,000.00	\$ -	\$ 7,500.00	\$ 72,500.00
Final Design	Lump Sum	\$ 32,500.00	\$ -	\$ 5,000.00	\$ 37,500.00
Totals:		\$ 97,500.00	\$ -	\$ 12,500.00	\$ 110,000.00

Approval of this form shall constitute an amendment to the agreement dated January 23, 2024 between the parties identified and for the project listed at the top of this form.

Requested By:

Tim Adams, PE
 Senior Project Manager

Approved By:

Attest:



N 148th St

N 148th St

500 ft

Waverly Intermediate School



Folkstone St

Folkstone St

Folkstone St

Oak Ln

Oak Ln

N 146th St

Oak Ln

N 145th St

First United Methodist Church

Folkstone Street

Google Earth

Image © 2024 Airbus



February 29, 2024

**2021 Waverly Owner Occupied Rehabilitation Housing Program
21HO18040
Housing Rehabilitation Program**

**Re: Narrative outline for Recommendation of Construction Contract Award
For Project: #004.**

Project #004

Construction contract award amounts total: \$24,999.00
Selected Contractor: MIT Contracting

Description of work:

- ⊖ Install joist assist brackets along buckling foundation wall.
- ⊖ Remove & replace gutters with 5" K-Style aluminum gutters with proper drainage.
- ⊖ Remove & replace kitchen roofing with TPO.

LINCOLN OFFICE
7407 O Street
Lincoln, NE 68510
Office: 402-475-2560

www.sendd.org



AUBURN OFFICE
919 Central Avenue
Auburn, NE 68305
Office: 402-862-2201

SEND D is an Equal Opportunity Provider and Employer

BID RESULTS – 2021 Waverly OOR Program (21HO18040)

Bid Date: February 15, 2024, 5:00 P.M.

Location: SENDD Lincoln Office

Applicant # 004

MIT Contracting \$24,999.00

Henning Carpentry LLC \$25,000.00

Cavapa Construction No Bid

Crewline Exteriors No Bid

EZ Construction No Bid

RED = Most Responsible Bid / Line-Item Selections - Total \$24,999.00

NOTE: Contractor's bid does contain a 10% Contingency fund and does include alternate items

SEND D Est. \$25,000.00 - excluding alternate items



February 29, 2024

City Housing Committee Members

RE: 2021 Waverly OOR program (21HO18040)

Housing Advisory Committee

On February 15, 2024, a bid opening was held at 5:00 P.M., on applicant #004 through the 2021 Waverly Housing Rehabilitation Program (see attached bid sheet). The following is SENDD’s recommendation to the City Housing Advisory Committee Members on the following applicants:

FOR PROJECT #004, our Office recommends to award the contract to: MIT Contracting in the amount of \$24,999.00 from the Affordable Housing Program (AHP).

MIT Contracting	Base Bid:	\$24,206.40
1481 Bluff RD - Pleasant Dale, NE 68423	Contingency Fund:	\$792.60
	Total Bid:	\$24,999.00

Recommend to award contracts:

MIT Contracting: \$24,999.00

Total: \$24,999.00

The Sub-Contractor listed above has successfully completed similar projects over the years within communities in SENDD’s District using CDBG & NAHTF funds. They are certified in Lead Base Paint training, registered on the SAM system, have the proper insurance coverage and have adequate staffing to complete project #004.

Sincerely,

Brent Pendgraft
Housing Inspector
SEND D

cc: City
Housing Advisory Committee Members

LINCOLN OFFICE
7407 O Street
Lincoln, NE 68510
Office: 402-475-2560

www.sendd.org



AUBURN OFFICE
919 Central Avenue
Auburn, NE 68305
Office: 402-862-2201

2021 Waverly – (21HO18040)
Owner Occupied Rehabilitation Program
Committee Approval Form

Project Number: #004

City - Housing Committee – below signatures for approval of this application:

(DATE)
Date Processed by Committee

LINCOLN OFFICE
7407 O Street
Lincoln, NE 68510
Office: 402-475-2560

www.sendd.org



AUBURN OFFICE
919 Central Avenue
Auburn, NE 68305
Office: 402-862-2201



February 29, 2024

**2021 Waverly Owner Occupied Rehabilitation Housing Program
21HO18040
Housing Rehabilitation Program**

**Re: Narrative outline for Recommendation of Construction Contract Award
For Project: #007.**

Project #007

Construction contract award amounts total: \$24,999.00
Selected Contractor: EZ Construction

Description of work:

- ⊖ Remove & replace exterior door & sliding glass door.
- ⊖ Remove & replace 7 windows in the home.
- ⊖ Remove & replace gas furnace.
- ⊖ Remove & replace any outlet within 6' of a water source with GFCIs.
- ⊖ Remove & replace the toilet.
- ⊖ Repair the shower surround to prevent further water damage.
- ⊖ Remove & replace front patio columns.
- ⊖ Scrape & paint the backside of the home where paint is peeling.

LINCOLN OFFICE
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Lincoln, NE 68510
Office: 402-475-2560

www.sendd.org



AUBURN OFFICE
919 Central Avenue
Auburn, NE 68305
Office: 402-862-2201

SEND D is an Equal Opportunity Provider and Employer

BID RESULTS – 2021 Waverly OOR Program (21HO18040)

Bid Date: February 15, 2024, 5:00 P.M.

Location: SENDD Lincoln Office

Applicant # 007

EZ Construction	\$24,999.00
Henning Carpentry LLC	\$26,650 - No Framing, Painting, or A/C
MIT Contracting	\$38,458.00
Crewline Exteriors	\$15,150.00 - Windows & Doors Only
Cavapa Construction	No Bid

RED = Most Responsible Bid / Line-Item Selections - Total \$24,999.00

NOTE: Contractor's bid does contain a 10% Contingency fund and does include alternate items

SEND D Est. \$25,000.00 - excluding alternate items



February 29, 2024

City Housing Committee Members

RE: 2021 Waverly OOR program (21HO18040)

Housing Advisory Committee

On February 15, 2024, a bid opening was held at 5:00 P.M., on applicant #007 through the 2021 Waverly Housing Rehabilitation Program (see attached bid sheet). The following is SEND D’s recommendation to the City Housing Advisory Committee Members on the following applicants:

FOR PROJECT #007, our Office recommends to award the contract to: EZ Construction in the amount of \$24,999.00 from the Affordable Housing Program (AHP).

EZ Construction	Base Bid:	\$23,700.00
17741 A Street - Walton, NE 68461	Contingency Fund:	\$1,299.00
	Total Bid:	\$24,999.00

Recommend to award contracts:

EZ Construction: \$24,999.00

Total: \$24,999.00

The Sub-Contractor listed above has successfully completed similar projects over the years within communities in SEND D’s District using CDBG & NAHTF funds. They are certified in Lead Base Paint training, registered on the SAM system, have the proper insurance coverage and have adequate staffing to complete project #007.

Sincerely,

Brent Pendgraft
Housing Inspector
SEND D

cc: City
Housing Advisory Committee Members

LINCOLN OFFICE
7407 O Street
Lincoln, NE 68510
Office: 402-475-2560

www.sendd.org



AUBURN OFFICE
919 Central Avenue
Auburn, NE 68305
Office: 402-862-2201

2021 Waverly – (21HO18040)
Owner Occupied Rehabilitation Program
Committee Approval Form

Project Number: #007

City - Housing Committee – below signatures for approval of this application:

(DATE)
Date Processed by Committee

LINCOLN OFFICE
7407 O Street
Lincoln, NE 68510
Office: 402-475-2560

www.sendd.org



AUBURN OFFICE
919 Central Avenue
Auburn, NE 68305
Office: 402-862-2201



February 29, 2024

**2021 Waverly Owner Occupied Rehabilitation Housing Program
21HO18040
Housing Rehabilitation Program**

**Re: Narrative outline for Recommendation of Construction Contract Award
For Project: #008.**

Project #008

Construction contract award amounts total: \$12,894.00

Selected Contractor: MIT Contracting

Description of work:

- ⊖ Remove & replace 3 foundation windows.
- ⊖ Remove & replace concrete slab at front of home & pour ~3' of concrete to connect the street sidewalk to the entrance sidewalk.
- ⊖ Install 2 smoke & carbon monoxide detectors.
- ⊖ Swap all outlets within 6' of a water source to GFCIs.
- ⊖ Remove & replace both bathrooms' exhaust fans.
- ⊖ Remove & replace the current A/C unit with one properly-sized for the home.

LINCOLN OFFICE
7407 O Street
Lincoln, NE 68510
Office: 402-475-2560

www.sendd.org



AUBURN OFFICE
919 Central Avenue
Auburn, NE 68305
Office: 402-862-2201

SEND D is an Equal Opportunity Provider and Employer

BID RESULTS – 2021 Waverly OOR Program (21HO18040)

Bid Date: February 15, 2024, 5:00 P.M.

Location: SENDD Lincoln Office

Applicant # 008

MIT Contracting	\$12,894.00
EZ Construction	\$13,300.00
Henning Carpentry LLC	\$19,000.00
Crewline Exteriors	\$3,000.00 - Windows Only
Cavapa Construction	No Bid

RED = Most Responsible Bid / Line-Item Selections - Total \$12,894.00

NOTE: Contractor's bid does contain a 10% Contingency fund and does include alternate items

SEND D Est. \$15,000.00 - excluding alternate items



February 29, 2024

City Housing Committee Members

RE: 2021 Waverly OOR program (21HO18040)

Housing Advisory Committee

On February 15, 2024, a bid opening was held at 5:00 P.M., on applicant #008 through the 2021 Waverly Housing Rehabilitation Program (see attached bid sheet). The following is SEND D’s recommendation to the City Housing Advisory Committee Members on the following applicants:

FOR PROJECT #008, our Office recommends to award the contract to: MIT Contracting in the amount of \$12,894.00 from the Affordable Housing Program (AHP).

MIT Contracting	Base Bid:	\$12,394.00
1481 Bluff RD - Pleasant Dale, NE 68423	Contingency Fund:	\$500.00
	Total Bid:	\$12,894.00

Recommend to award contracts:

MIT Contracting: \$12,894.00

Total: \$12,894.00

The Sub-Contractor listed above has successfully completed similar projects over the years within communities in SEND D’s District using CDBG & NAHTF funds. They are certified in Lead Base Paint training, registered on the SAM system, have the proper insurance coverage and have adequate staffing to complete project #008.

Sincerely,

Cole Hartgerink
Housing Inspector
SEND D

cc: City
Housing Advisory Committee Members

LINCOLN OFFICE
7407 O Street
Lincoln, NE 68510
Office: 402-475-2560

www.sendd.org



AUBURN OFFICE
919 Central Avenue
Auburn, NE 68305
Office: 402-862-2201

2021 Waverly – (21HO18040)
Owner Occupied Rehabilitation Program
Committee Approval Form

Project Number: #008

City - Housing Committee – below signatures for approval of this application:

(DATE)
Date Processed by Committee

LINCOLN OFFICE
7407 O Street
Lincoln, NE 68510
Office: 402-475-2560

www.sendd.org



AUBURN OFFICE
919 Central Avenue
Auburn, NE 68305
Office: 402-862-2201



February 29, 2024

**2021 Waverly Owner Occupied Rehabilitation Housing Program
21HO18040
Housing Rehabilitation Program**

**Re: Narrative outline for Recommendation of Construction Contract Award
For Project: #009.**

Project #009

Construction contract award amounts total: \$19,837.00
Selected Contractor: MIT Contracting

Description of work:

- ⊖ Remove & replace gas furnace & A/C units with properly-sized units for the home.
- ⊖ Minor electrical work updating the main panel's breakers.
- ⊖ Remove & replace attic insulation & blow-in wall insulation. Baffles to be installed in cavities that connect to soffit for increased airflow. Air-seal the ceiling plate throughout the attic at all penetrations. Insulate & add weatherstripping to the attic access panel. The insulation R-Value to be equal to R-60.

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SEND D is an Equal Opportunity Provider and Employer

BID RESULTS – 2021 Waverly OOR Program (21HO18040)

Bid Date: February 15, 2024, 5:00 P.M.

Location: SENDD Lincoln Office

Applicant # 009

MIT Contracting	\$19,837.00
Henning Carpentry LLC	\$19,905.00
EZ Construction	\$16,665.00 - No Electrical
Crewline Exteriors	No Bid
Cavapa Construction	No Bid

RED = Most Responsible Bid / Line-Item Selections - Total \$19,837.00

NOTE: Contractor's bid does contain a 10% Contingency fund and does include alternate items

SEND D Est. \$22,000.00 - excluding alternate items



February 29, 2024

City Housing Committee Members

RE: 2021 Waverly OOR program (21HO18040)

Housing Advisory Committee

On February 15, 2024, a bid opening was held at 5:00 P.M., on applicant #009 through the 2021 Waverly Housing Rehabilitation Program (see attached bid sheet). The following is SEND D’s recommendation to the City Housing Advisory Committee Members on the following applicants:

FOR PROJECT #009, our Office recommends to award the contract to: MIT Contracting in the amount of \$19,837.00 from the Affordable Housing Program (AHP).

MIT Contracting	Base Bid:	\$19,837.00
1481 Bluff RD - Pleasant Dale, NE 68423	Contingency Fund:	\$0.00
	Total Bid:	\$19,837.00

Recommend to award contracts:

MIT Contracting: \$19,837.00

Total: \$19,837.00

The Sub-Contractor listed above has successfully completed similar projects over the years within communities in SEND D’s District using CDBG & NAHTF funds. They are certified in Lead Base Paint training, registered on the SAM system, have the proper insurance coverage and have adequate staffing to complete project #009.

Sincerely,

Cole Hartgerink
Housing Inspector
SEND D

cc: City
Housing Advisory Committee Members

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2021 Waverly – (21HO18040)
Owner Occupied Rehabilitation Program
Committee Approval Form

Project Number: #009

City - Housing Committee – below signatures for approval of this application:

(DATE)
Date Processed by Committee

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February 29, 2024

**2021 Waverly Owner Occupied Rehabilitation Housing Program
21HO18040
Housing Rehabilitation Program**

**Re: Narrative outline for Recommendation of Construction Contract Award
For Project: #010.**

Project #010

Construction contract award amounts total: \$18,050.00
Selected Contractor: Crewline Exteriors

Description of work:

- ⊖ Remove & replace roofing & sheathing as needed.
- ⊖ Remove & replace gutters with 5", K-Style aluminum gutters with proper sloping.

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SENDD is an Equal Opportunity Provider and Employer

BID RESULTS – 2021 Waverly OOR Program (21HO18040)

Bid Date: February 15, 2024, 5:00 P.M.

Location: SENDD Lincoln Office

Applicant # 010

Crewline Exteriors	\$18,050.00
Cavapa Construction	\$27,195.00 - Roof & Gutters Only
EZ Construction	\$20,100 - Roof & Gutters Only
Henning Carpentry LLC	\$27,500.00 - Roof & Gutters Only
MIT Contracting	\$24,999.00 - Roof & Gutters Only

RED = Most Responsible Bid / Line-Item Selections - Total \$18,050.00

NOTE: Contractor’s bid does contain a 10% Contingency fund and does include alternate items

SEND D Est. \$25,000.00 - excluding alternate items



February 29, 2024

City Housing Committee Members

RE: 2021 Waverly OOR program (21HO18040)

Housing Advisory Committee

On February 15, 2024, a bid opening was held at 5:00 P.M., on applicant #010 through the 2021 Waverly Housing Rehabilitation Program (see attached bid sheet). The following is SENDD's recommendation to the City Housing Advisory Committee Members on the following applicants:

FOR PROJECT #010, our Office recommends to award the contract to: Crewline Exteriors in the amount of \$18,050.00 from the Affordable Housing Program (AHP).

Crewline Exteriors	Base Bid:	\$18,050.00
9243 South 71st Street - Lincoln, NE 68516	Contingency Fund:	\$0.00
	Total Bid:	\$18,050.00

Recommend to award contracts:

Crewline Exteriors: \$18,050.00

Total: \$18,050.00

The Sub-Contractor listed above has successfully completed similar projects over the years within communities in SENDD's District using CDBG & NAHTF funds. They are certified in Lead Base Paint training, registered on the SAM system, have the proper insurance coverage and have adequate staffing to complete project #010.

Sincerely,

Ryan Bauman

Ryan Bauman
Housing Coordinator
SEND D

cc: City
Housing Advisory Committee Members

LINCOLN OFFICE
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Lincoln, NE 68510
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Auburn, NE 68305
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2021 Waverly – (21HO18040)
Owner Occupied Rehabilitation Program
Committee Approval Form

Project Number: #010

City - Housing Committee – below signatures for approval of this application:

(DATE)
Date Processed by Committee

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