

**Tentative** Agenda for the Board of Adjustment Meeting to be held on January 26, 2026 at 5:00 PM. This meeting will be held at the Waverly City Office Building, 14130 Lancashire, Waverly, NE 68462. A current Agenda shall be readily available for public inspection at the office of the City Clerk during normal business hours.

1. **Call to Order**
  - 1.a) Roll Call
  - 1.b) Acknowledgement of the "Open Meetings Act" poster that is posted by the south entrance
2. **Public Comments**
3. **Approval of Minutes**
  - 3.a) Minutes of the January 27, 2025 Board of Adjustment Meeting
4. **Election of Officers**
  - 4.a) Chair
  - 4.b) Secretary
5. **Designate Alternate Member**
6. **Public Hearings**
7. **Introduction of Business**
  - 7.a) Administrative Report
8. **Review Board of Adjustment Regulations and State Statutes.**
9. **Adjournment**

The Governing Body reserves the right to go into Executive Session at any time for the reasons outlined in State Statute 84-1410.

The following rules are established for audience members and participants at a Council meeting:

- (1) Any person wishing to address the Council shall first state their name and address.
- (2) Public comments may be for agenda or non-agenda items.
- (3) Remarks shall be limited to five (5) minutes.

**CITY OF WAVERLY**

**BOARD OF ADJUSTMENT MEETING**

**MEETING MINUTES**

**January 27, 2025 WAVERLY CITY OFFICES COMMUNITY MEETING HALL 14130 LANCASHIRE STREET**

## CALL TO ORDER

Ron Dubas called the meeting to order at 5:09 pm. Members responding to roll call were: Andrew Cockerill, Ron Dubas, Melissa Brown, Kelly Sears, Joe Poole and Sonny Fankhauser. Brown acknowledged the Open Meetings Act poster available in the offices and electronically. Notice of the meeting agenda was given to all members of the Board of Adjustment prior to and at the meeting. Notice of the meeting was posted at Russ's Market Express, the US Post Office, the Waverly City Office and The Voice News as well as the Waverly community website.

## APPROVAL OF MINUTES

Motion to approve the minutes of the July 23, 2024, meeting was made by Brown and seconded by Cockerill. Motion passed unanimously.

## ELECTION OF OFFICERS

CHAIR: Motion to elect Sears as Chair was made by Delahoyde, seconded by Weeks. Motion passed unanimously.

SECRETARY: Motion to elect Joe Poole as Secretary was made by Cockerill, seconded by Dubas. Motion passed unanimously.

ALTERNATE: Motion to appoint Sonny Fankhauser as Designated Alternate was made by Cockerill, seconded by Stephanie F. Motion passed unanimously.

### **PUBLIC HEARING**

None.

## REVIEW BOARD OF ADJUSTMENT REGULATIONS & STATE STATUES

Information was provided to the Board by Mike Palm that included the Board of Adjustment By-Laws and the Waverly Board of Adjustment Variance Request Approval or Denial Document. A brief update on the city zoning was provided by Palm and City Administrator Stephanie Fisher.

# ADJOURNMENT

Motion was made by Dubas and seconded by Cockerill. Motion passed unanimously at 5:25 pm.

Respectfully Submitted,

Joe Poole, Board of Adjustment Secretary