

**Wolsey-Wessington School District 2-6**  
375 Ash Street SE Wolsey, SD 57384

School Board Meeting Agenda  
Monday, January 11, 2021 7:00 PM  
Regular Board Meeting; Room 206

1. Call to Order
2. Pledge of Allegiance
3. Community Forum
4. Conflict of Interest Declarations
  - 4.1. Consideration of conflict of interest waivers as presented
5. Adopt agenda
6. Communication and Discussion Items
  - 6.1. Celebrations
  - 6.2. Administrative Reports
    - 6.2.1. Business Manager
    - 6.2.2. Elementary Principal
    - 6.2.3. Secondary Principal
  - 6.3. Mid Central Report
  - 6.4. CORE Cooperative Report
7. Approve Consent Agenda
  - 7.1. Approval and/or correction of the minutes from previous board meetings
  - 7.2. Approval of bills
  - 7.3. Approval and/or correction of the financial reports
    - 7.3.1 Approve the transfer of \$5000 to preschool fund and \$10000 to food service fund from general fund
  - 7.4. Policy
  - 7.5. Open Enrollments
  - 7.6. Surplus
  - 7.7. Contracts for board approval
    - 7.7.1 Accept resignation from Hayden Hooks
    - 7.7.2 Approve Kylie Gross and Chantel Haider as long term substitutes
8. Action Items Pulled From the Consent Agenda
9. Action Items - New and Unfinished Business
  - 9.1 Discuss possible increase in cyber security insurance coverage
  - 9.2 Music trip
  - 9.3 Combine school board election with towns of Wolsey, Wessington, and Wolsey Fire District
  - 9.4 Change in Distance Learning
  - 9.5 Superintendent and Principal Evaluations
  - 9.6 Continuation of Covid Leave
10. Executive Session (SD Codified Law 1-25-2)
11. Adjournment

**MID-CENTRAL COOPERATIVE**  
**FINANCIAL STATEMENT AS OF DECEMBER 31, 2020**

**December 1, 2020 Beginning Balance** **\$166,046.39**

December 2020 Accounts Payable-General Fund 568.36

December 2020 Bank Processing Fees ( 76.88)

December 2020 Revenue-General Fund 5.10

Interest 5.10

**December 31, 2020 Ending Balance** **165,406.25**

**Bank Balances and Investments**

Bank of the West-Checking \$ 42,924.49

Outstanding Checks-Bank of the West ( 0 )

Bank of the West -6 Mo. CD 113,675.73

Bank of the West-Money Market 15.27

Edward Jones-closed out this account 3/2020 into Checking -0-

First Fidelity Bank 8,790.76

**End of December 2020 Bank Balance** **\$165,406.25**

**Mid-Central Imprest Checking Account**

**December 1, 2020 Beginning Balance** **\$ 4,898.31**

Receipts-reimbursement from General Fund -0-

Disbursements -0-

**December 31, 2020 Ending Balance** **\$ 4,898.31**



**MID-CENTRAL COOPERATIVE**  
**FINANCIAL STATEMENT AS OF NOVEMBER 30, 2020**

<b>November 1, 2020 Beginning Balance</b>	<b>\$169,058.23</b>
November 2020 Accounts Payable-General Fund	3,440.11
November 2020 Bank Processing Fees	(76.99)
November 2020 Revenue-General Fund	505.26
Interest	5.26
CORE –rent	500.00

**November 30, 2020 Ending Balance** **166,046.39**

**Bank Balances and Investments**

Bank of the West-Checking	\$ 44,112.07
Outstanding Checks-Bank of the West	( 557.34)
Bank of the West -6 Mo. CD	113,670.99
Bank of the West-Money Market	30.27
Edward Jones-closed out this account 3/2020 into Checking	-0-
First Fidelity Bank	8,790.40

**End of November 2020 Bank Balance** **\$169,046.39**

**Mid-Central Imprest Checking Account**

<b>November 1, 2020 Beginning Balance</b>	<b>\$ 4,898.31</b>
Receipts-reimbursement from General Fund	-0-
Disbursements	-0-
<b>November 30, 2020 Ending Balance</b>	<b>\$ 4,898.31</b>



Listing of Bills for January 11, 2021 MCEC Meeting

Bye, Merna	Interim Bus. Mgr (Nov. & Dec.)	375.00
Golden West	Phone/Internet	119.71
Haukaas, Pamela	November Meetings	180.00
Klass Law Firm	Dec Legals	52.50
Krietlow, Bob	Interim Director (Nov)	50.00
Pazour, Lisa	November Meeting	60.00
Summerville, Roxi	November Meeting	60.00
Weich, Lindsey	November Meeting	60.00
Total Bills Listing for January 11, 2021 Meeting		957.21

Bills paid for month of December 2020

Golden West	Phone/Internet	119.23
Klass Law Firm	November Legals	385.00
Platte Enterprise	Proceedings	64.13
Total Bills paid for December 2020		568.36



## **UNAPPROVED MINUTES OF REGULAR MEETING**

### **MID CENTRAL COOPERATIVE GOVERNING BOARD**

**November 9, 2020– 11:00 A.M. – VIA PHONE CONFERENCE**

The Regular Meeting of the Mid-Central Cooperative's Governing Board was held on Monday, November 9, 2020 via phone conference at the Corsica Elementary School – Room 2. Board President Pamela Haukaas called the meeting to order at 11:00 a.m. with a quorum present via phone.

Board Members Present Via Phone: Tina Westendorf (Armour) joined at 11:03 a.m., Pam Haukaas (Colome), Jeremy Wright (Corsica-Stickney), Dave Shoemaker (Gregory), Lisa Pazour (Kimball), Lyndsey Weich (Plankinton), Roxi Summerville (Platte-Geddes), Jim Burg (Wessington Springs), Jim Munsen (White Lake), Ted Haeder (Wolsey-Wessington).

Board Members Absent: Brandon York (Burke), Tim Neugebauer (Ethan), Ryan Youngstrom (Mt. Vernon).

Superintendents Present Via Phone: Corsica-Stickney, Gregory joined at 11:05

Superintendents Absent: Armour, Burke, Colome, Ethan, Kimball, Mt. Vernon, Plankinton, Platte-Geddes, Wessington Springs, White Lake, Wolsey-Wessington.

Mid-Central Staff Present: Merna Bye (Interim Business Manager)

Others Present Via Phone in: Bob Krietlow (Interim Director), Ryland Deinert, MCEC Legal

#### **Approve Agenda**

Motion by Kimball seconded by Wessington Springs to approve the November 9, 2020 meeting agenda.

UPON ROLL CALL VOTE: Aye-Wolsey-Wessington, White Lake, Wessington Springs, Platte-Geddes, Plankinton, Kimball, Gregory, Corsica-Stickney, Colome. Absent: Armour, Burke, Ethan, Mt. Vernon.

Motion carried.

#### **Conflict of Interest Form**

There were no Conflict of Interest Forms presented.

#### **There were no visitors to acknowledge.**

#### **Approval of Consent Agenda Items**

Motion by Gregory seconded by Armour to approve the consent agenda items of the Regular October 12, 2020 meeting minutes, October 2020 Financial Statement and the November 2020 listing of bills.

UPON ROLL CALL VOTE: Aye-Corsica-Stickney, Kimball, Plankinton Platte-Geddes, Wessington Springs, White Lake, Wolsey-Wessington, Armour, Gregory, Colome. Absent: Burke, Ethan, Mt. Vernon. Motion carried.

#### **Director's Report**

Interim Director Krietlow noted that there would be information presented to the board during executive session.

#### **Executive Session SDCL 1-25-2 (3) Legal**

Motion by White Lake seconded by Plankinton to go into executive session at 11:05 a.m. to discuss legal.

UPON ROLL CALL VOTE: Aye-Armour, Corsica-Stickney, Gregory, Kimball, Plankinton, Platte-Geddes,

Wessington Springs, White Lake, Wolsey-Wessington, Colome. Absent: Burke, Ethan, Mt. Vernon.  
Motion carried. Declared out of executive session by President Haukaas at 11:15 a.m. with the following  
action taken. Motion by Wolsey-Wessington seconded by Kimball to approve MCEC Board President to  
sign the release form between Mid-Central and AIII in the amount of \$689,684.86 to Mid-Central. UPON  
ROLL CALL VOTE: Aye-Armour, Corsica-Stickney, Gregory, Kimball, Plankinton, Platte-Geddes,  
Wessington Springs, White Lake, Wolsey-Wessington, Colome. Absent: Burke, Ethan, Mt. Vernon.  
Motion Carried.

**Next Meeting Date**

The next tentative regular scheduled meeting will be Monday, January 11, 2021 at 11:00 a.m. at Corsica  
Elementary School, Room 2, via phone conference.

**Adjourn**

There being no further business, at 11:18 a.m. motion by Wessington Springs seconded by Plankinton to  
adjourn. UPON ROLL CALL VOTE: Aye- Wolsey-Wessington, White Lake, Wessington Springs, Platte-  
Geddes, Plankinton, Kimball, Gregory, Corsica-Stickney, Armour, Colome. Absent: Burke, Ethan, Mt.  
Vernon. Motion carried.

Attest:

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Approval of Board President

Date

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Approval of Interim Business Manager

Date

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
CORE EDUCATIONAL COOPERATIVE  
BOARD OF DIRECTORS  
THURSDAY, DECEMBER 10, 2020**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:00 a.m. on Thursday, December 10, 2020, at CORE Educational Cooperative Office in Platte, SD.

Members present: Tina Westendorf via Zoom (Armour), Joe Kellen via Zoom (Burke), Joel Koskan (Colome Consolidated), Chad Clites (Corsica-Stickney), Karen Timanus (Gregory), Lisa Pazour via Zoom (Kimball), Dale Larsch (Mt. Vernon), Lindsey Weich via Zoom (Plankinton), Ross VanZee (Platte-Geddes) Jim Burg via Zoom (Wessington Springs), Kris Pursell via Zoom (White Lake) and Tara Hochhalter via Zoom (Wolsey-Wessington).

Members absent: No members absent.

Superintendents: Erik Person via Zoom (Burke), Debbie O’Doan via Zoom (Colome), Scott Muckey via Zoom (Corsica-Stickney), Sara Anderson via Zoom (Gregory), Christopher Noid via Zoom (Kimball), Pat Mikkonen via Zoom (Mt. Vernon), Joel Bailey via Zoom (Platte-Geddes), and Pandi Pittman via Zoom (Wessington Springs).

Others present: Valerie Johnson (Director), Catrina Brown (Business Manager), and Jane Keller (Administrative Assistant).

**Additional Agenda Items**

Item 11 a. Family First Coronavirus Relief Act was added.

**Approve Agenda**

Motion Colome, seconded by Platte-Geddes approving the amended agenda. All members present voted aye. Motion carried.

**Approve Minutes from November 5, 2020**

Motion Wessington Springs, seconded by Mt. Vernon approving the minutes from the regular meeting held on November 5, 2020. All members present voted aye. Motion carried.

**Approve Financial Reports**

Motion Gregory, seconded by White Lake approving the report of cash transactions, revenue summary, and expenditure reports dated November 30, 2020. All members present voted aye. Motion carried.

**Approve Bills**

Motion White Lake, seconded by Wolsey-Wessington approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
1508	BURKE, KARLA	10 2623 000 334	ED SPEC TRAVEL	\$ 68.00
2354	FIRST BANK & TRUST	10 2623 000 334	ED SPEC TRAVEL	\$ 336.09
1508	BURKE, KARLA	10 2623 000 340	ED SPEC PHONE	\$ 150.00
2399	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 71.97
<b>Fund 10 Total:</b>				<b>\$ 626.06</b>
1524	THOMAS, RENEE	22 2126 000 340	ED EVAL PHONE	\$ 150.00
1524	THOMAS, RENEE	22 2126 000 411	ED EVAL SUPPLIES	\$ 53.20
2399	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 106.40
1511	KAFKA, KRISTI	22 2149 000 340	PSYCH PHONE	\$ 150.00
1519	RUBENDALL, JAYNE	22 2149 000 340	PSYCH PHONE	\$ 150.00
1521	SIBBEL, ERIN	22 2149 000 340	PSYCH PHONE	\$ 150.00
1523	TECH, ALISHA	22 2149 000 340	PSYCH PHONE	\$ 150.00
2347	CHARLES MIX COUNTY NEWS	22 2149 000 350	PSYCH ADVERTISING-CHILD FIND	\$ 110.85
2358	GREGORY TIMES-ADVOCATE	22 2149 000 350	PSYCH ADVERTISING-CHILD FIND	\$ 41.11
2363	HURON PLAINSMAN	22 2149 000 350	PSYCH ADVERTISING-CHILD FIND	\$ 174.39
2382	PLATTE ENTERPRISE, THE	22 2149 000 350	PSYCH ADVERTISING-CHILD FIND	\$ 41.23
2391	SEVERSON'S SERVICE	22 2149 000 413	PSYCH TIRES - ERIN #1	\$ 655.52
2391	SEVERSON'S SERVICE	22 2149 000 413	PSYCH OIL CHANGE - DAVID #20	\$ 79.97
2399	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 369.46

1511	KAFKA, KRISTI	22 2149 000 640	PSYCH DUES - SDASP	\$ 25.00
1523	TECH, ALISHA	22 2149 000 640	PSYCH WORKSHOP FEE	\$ 75.00
1505	BOYDEN, JENNIFER	22 2159 000 334	SPEECH TRAVEL	\$ 35.70
1526	VOSIKA, MARIA	22 2159 000 334	SPEECH TRAVEL	\$ 14.28
1504	BERGELEEN, LAURA	22 2159 000 340	SPEECH PHONE	\$ 150.00
1505	BOYDEN, JENNIFER	22 2159 000 340	SPEECH PHONE	\$ 150.00
1512	KLUNDT, JENNIFER	22 2159 000 340	SPEECH PHONE	\$ 150.00
1514	LARSON, ROXANN	22 2159 000 340	SPEECH PHONE	\$ 150.00
1517	PALMER, NICOLE	22 2159 000 340	SPEECH PHONE	\$ 150.00
1525	THOMAS, TAYLA	22 2159 000 340	SPEECH PHONE	\$ 150.00
1526	VOSIKA, MARIA	22 2159 000 340	SPEECH PHONE	\$ 150.00
1527	WITT, TANIA	22 2159 000 340	SPEECH PHONE	\$ 150.00
1528	WRIGHT, NATALIE	22 2159 000 340	SPEECH PHONE	\$ 150.00
2347	CHARLES MIX COUNTY NEWS	22 2159 000 350	SPEECH ADVERTISING-CHILD FIND	\$ 110.85
2358	GREGORY TIMES-ADVOCATE	22 2159 000 350	SPEECH ADVERTISING-CHILD FIND	\$ 41.11
2363	HURON PLAINSMAN	22 2159 000 350	SPEECH ADVERTISING-CHILD FIND	\$ 174.38
2382	PLATTE ENTERPRISE, THE	22 2159 000 350	SPEECH ADVERTISING-CHILD FIND	\$ 41.23
2385	QUILL CORPORATION	22 2159 000 411	SPEECH SUPPLIES	\$ 70.99
2367	KELLY'S AUTO PARTS	22 2159 000 413	SPEECH CAR REPAIR - JEN B #10	\$ 178.58
2377	NELSON'S MACHINE AND WELDING	22 2159 000 413	SPEECH OIL CHANGE - TANIA #21	\$ 41.95
2381	OVERWEG AUTO, GLASS, & FUEL	22 2159 000 413	SPEECH TIRE REPAIR - LAURA #17	\$ 33.22
2389	SELECT SERVICE CENTER	22 2159 000 413	SPEECH OIL CHANGE - NATALIE #4	\$ 51.22
2391	SEVERSON'S SERVICE	22 2159 000 413	SPEECH TIRES AND FUEL- JAMIE #11	\$ 556.22
2391	SEVERSON'S SERVICE	22 2159 000 413	SPEECH OIL CHANGE - JEN B #10	\$ 56.01
2399	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 693.24
2346	ASHA C/O SUNTRUST BANK	22 2159 000 640	SPEECH DUES - BRINK	\$ 253.00
2346	ASHA C/O SUNTRUST BANK	22 2159 000 640	SPEECH DUES - WITT	\$ 253.00
2346	ASHA C/O SUNTRUST BANK	22 2159 000 640	SPEECH DUES - PALMER	\$ 253.00
2346	ASHA C/O SUNTRUST BANK	22 2159 000 640	SPEECH DUES - LARSON	\$ 253.00
1522	STUKEL, KELLIE	22 2171 000 340	PT PHONE	\$ 150.00
2400	VERIZON WIRELESS	22 2171 000 340	PT MIFI	\$ 37.66
2397	TOM'S AUTO SERVICE	22 2171 000 413	PT OIL CHANGE - KELLIE #24	\$ 49.41
2399	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 147.93
1513	KOTT, SONA	22 2172 000 340	OT PHONE	\$ 150.00
1520	SHUMAKE, PAIGE	22 2172 000 340	OT PHONE	\$ 150.00
2367	KELLY'S AUTO PARTS	22 2172 000 413	OT CAR REPAIR - SONA #2	\$ 446.65
2391	SEVERSON'S SERVICE	22 2172 000 413	OT OIL CHANGE - SONA #2	\$ 75.58
2399	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 136.74
1515	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2275	\$ 545.00
2349	CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON & BURNS LLP	22 2315 000 319	LEGAL SERVICES; INV #273258	\$ 218.89
2347	CHARLES MIX COUNTY NEWS	22 2319 000 350	BOARD ADVERTISING	\$ 874.96
2403	ZOOM VIDEO COMMUNICATIONS,	22 2319 000 411	CONFERENCE CALL SUPPLIES	\$ 32.79
2354	FIRST BANK & TRUST	22 2319 000 640	BOARD DUES	\$ 349.00
1510	JOHNSON, VALERIE	22 2329 000 340	DIRECTOR PHONE	\$ 150.00
2354	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$ 30.58
2399	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$ 73.41
2345	ASBSD	22 2329 000 640	DIRECTOR WORKSHOP FEE	\$ 25.00
2353	CRISIS PREVENTION INSTITUTE	22 2329 000 640	DIRECTOR DUES	\$ 150.00
2354	FIRST BANK & TRUST	22 2329 000 640	DIRECTOR WORKSHOP FEE	\$ 75.00
1507	BROWN, CATRINA	22 2529 000 340	FISCAL PHONE	\$ 150.00
2385	QUILL CORPORATION	22 2529 000 411	FISCAL SUPPLIES	\$ 443.98

2345	ASBSD	22 2529 000 640	FISCAL WORKSHOP FEE	\$ 25.00
2378	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$ 230.00
2350	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 81.91
2390	SEVERSON OIL & LP CO. INC	22 2549 000 321 003	OFFICE PROPANE	\$ 169.25
2384	PROSEAL INCORPORATED	22 2549 000 323	OFFICE PARKING LOT REPAIR	\$ 144.39
2374	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$ 303.39
2400	VERIZON WIRELESS	22 2549 000 340	OFFICE MIFI	\$ 37.67
1518	PETERS, KAREN	22 2549 000 411	OFFICE SUPPLIES-SPRAY BOTTLES	\$ 19.00
2354	FIRST BANK & TRUST	22 2549 000 411	OFFICE SUPPLIES	\$ 33.00
2383	PLATTE FOOD CENTER	22 2549 000 411	OFFICE SUPPLIES	\$ 40.67
2385	QUILL CORPORATION	22 2549 000 411	OFFICE SUPPLIES	\$ 20.49
2395	SYNCB/AMAZON	22 2549 000 411	OFFICE SUPPLIES	\$ 66.84
1509	GRIFFITH, JAMIE	22 2765 000 319	BIRTH TO 3 PHONE	\$ 150.00
1516	MOSTERD, HOLLY	22 2765 000 319	BIRTH TO 3 PHONE	\$ 150.00
2391	SEVERSON'S SERVICE	22 2765 000 334	BIRTH TO 3 OIL CHANGE - HOLLY	\$ 58.62
2399	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO 3 FUEL	\$ 28.48
1506	BRINK, BOBBI	22 2765 019 340	ENGAGING FAMILY PHONE	\$ 150.00
<b>Fund 22 Total:</b>				<b>\$ 13,114.40</b>
2355	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 400.00
2360	HALVORSON, LAURA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
2364	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 320.00
2366	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 240.00
2368	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
2370	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 240.00
2375	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 320.00
2386	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
2392	SIEGFRIED, JOSHUA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
2394	SUMMERS, RAYNA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00
2396	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 240.00
2402	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 80.00
2344	ANDERSON, EMILY	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 2,550.00
2348	CHRISTENSEN, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,315.00
2351	CLARKE, JEAN	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 2,550.00
2352	CONVERSE, JODY	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 16,755.00
2355	FOUBERG, JOHN	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 1,530.00
2356	FRIDLEY, SARA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 1,275.00
2357	GIBLIN, DEBRA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 510.00
2359	GROPPER, CLAYTON	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 1,275.00
2361	HERRING, DANI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,060.00
2362	HOHBACH, ELLEN	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 2,040.00
2365	JORDAN, LAKISHA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 2,040.00
2369	KRAUSE, TAYLOR	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,660.00
2371	LEMKE, MERCEDES	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,570.00
2372	LEONARD, SHELLIE	53 2226 000 319 202	BLACKBOARD EVAL PAYMENT	\$ 100.00
2373	MERKEL, BRENDA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 6,490.00
2376	MOODY, TRACY	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,460.00
2379	NOVOTNY, KRISTINA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 4,335.00
2380	OLSON, MARDA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,825.00
2387	REULAND, DAVID	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,060.00
2388	RUSSELL-MANKE, ANNIKA	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 4,335.00
2393	SKINNER, SUZANNE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 255.00
2398	TONAK, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 6,920.00
2401	WEHLANDER, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 765.00
2402	WITT, KATE	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$ 3,160.00

1518	PETERS, KAREN	53 2226 000 340	VS PHONE	\$	150.00
2400	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$	49.09
2385	QUILL CORPORATION	53 2226 000 411	VS SUPPLIES	\$	443.98
2354	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$	491.64
<b>Fund 53 Total:</b>				<b>\$</b>	<b>85,249.71</b>
<b>Report Total:</b>				<b>\$</b>	<b>98,990.17</b>

All members present voted aye. Motion carried.

**Approve Potential Conflict of Interest per SDCL 3-23**

No potential conflict of interests were presented.

**Executive Session for Personnel per SDCL 1-25-2 (1) (4) Contracts, Negotiations**

Motion Colome, seconded by Platte-Geddes to enter into executive session at 10:09 a.m. to discuss personnel per SDCL 1-25-2 (1). All members present voted aye. Motion carried.

President C. Clites declared open session at 10:19 a.m.

**Action from Executive Session**

Motion Gregory, seconded by Platte-Geddes to increase Jane Keller's, Office Assistant, pay to \$13.50. All members present voted aye. Motion carried.

Motion Mt. Vernon, seconded by Wessington Springs to approve the contract VS2021-035 for Shellie Leonard to Evaluate the Native American Art course in the amount of \$100.00. All members present voted aye. Motion carried.

Motion Kimball, seconded by Armour to approve a one-time stipend based on the percentage of days worked up to \$1000.00 per employee. All members present voted aye. Motion carried.

**Open Bids per Surplus Policy DN and SDCL 13-20-5**

Motion Colome, seconded by Gregory to approve Bid #1 from in the amount of \$3101.00 for the 2013 Chevrolet Impala and Bid #5 from in the amount of \$2020.00 for the 2006 Chevrolet Impala. All members present voted aye. Motion carried.

**Family First Coronavirus Relief Act**

Motion Colome, seconded by Mt. Vernon to approve extending the Family First Corona Virus Relief Act leave to the end of the 2020-2021 school year. All members present voted aye. Motion carried.

**Director's Report**

No action taken.

**Next Meeting:**

January 6, 2021 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD

**Adjourn**

Motion Platte-Geddes, seconded by Colome to adjourn the meeting at 10:53 a.m. All members present voted aye. Motion carried.

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**President**

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**Business Manager**

**CORE Educational Cooperative**

**Report of Cash Transactions**

**November 30, 2020**

<b>Fund Totals:</b>		<b>As of 10/31/20</b>	<b>As of 11/30/20</b>
CORE Educational Cooperative:		\$ 383,185.41	\$ 386,704.28
DIAL Grant Writer:		\$ -	\$ -
DIAL Virtual School:		\$ 816,994.66	\$ 869,965.73
		<b>\$ 1,200,180.07</b>	<b>\$ 1,256,670.01</b>
<b>Beginning Balance of First Fidelity Bank as of 11/1/2020:</b>			<b>\$ 885,793.01</b>
<b>Receipts:</b>			
	Fund 10 (General Fund)		\$ 400.00
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 177,458.94
	Fund 22 (CORE Bank Account Interest)		\$ 23.26
	Fund 53 (Virtual School)		\$ 72,782.38
	<b>Total Receipts:</b>		<b>\$ 250,664.58</b>
<b>Expenditures:</b>			
	Fund 10 (General Fund)		\$ 669.39
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 24,299.44
	Fund 53 (Virtual School)		\$ 11,236.44
	<b>Total Expenditures:</b>		<b>\$ 36,205.27</b>
<b>Automatic Withdraw:</b>	ACH Monthly Payment (Fund 22)		\$ 10.00
	<b>Total Automatic Withdraw:</b>		<b>\$ 10.00</b>
<b>Payroll:</b>			
	Fund 10 (General Fund)		\$ 5,743.74
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 143,640.76
	Fund 53 (Virtual School)		\$ 9,931.99
	<b>Total Payroll:</b>		<b>\$ 159,316.49</b>
<b>Ending Balance of First Fidelity Bank as of 11/30/2020</b>			<b>\$ 940,925.83</b>
<b>Beginning Balance of CD in BankWest - Geddes as of 11/1/2020 (Fund 10)</b>			<b>\$ 103,240.66</b>
<b>Interest:</b>	Fund 10 (General Fund) - 12 Month (Matures 3/12/21) 1.05%		\$ -
	Fund 10 (General Fund) - 12 Month (Matures 9/13/21) 0.45%		\$ -
<b>Ending Balance of CD in BankWest - Geddes as of 11/30/2020</b>			<b>\$ 103,240.66</b>
<b>Beginning Balance of CD in Farmers State Bank - Parkston as of 11/1/2020 (Fund 53)</b>			<b>\$ 211,146.40</b>
<b>Interest:</b>	Fund 53 (Virtual School) - 24 months (Matures 5/12/21) 2.55%		\$ 1,357.12
<b>Ending Balance of CD in Farmers State Bank - Parkston as of 11/30/2020</b>			<b>\$ 212,503.52</b>
<b>Ending Balance as of 11/30/2020</b>			<b>\$ 1,256,670.01</b>

**CORE Educational Cooperative  
Report of Cash Transactions  
December 31, 2020**

<b>Fund Totals:</b>	<b>As of 11/30/20</b>	<b>As of 12/31/20</b>
CORE Educational Cooperative:	\$ 386,704.28	\$ 368,112.85
DIAL Grant Writer:	\$ -	\$ -
DIAL Virtual School:	\$ 869,965.73	\$ 781,986.03
	<u>\$ 1,256,670.01</u>	<u>\$ 1,150,098.88</u>
 <b>Beginning Balance of First Fidelity Bank as of 12/1/2020:</b>		 <b>\$ 940,925.83</b>
 <b>Receipts:</b>		
Fund 10 (General Fund)		\$ 5,713.20
Fund 12 (Grant Writer)		\$ -
Fund 22 (Special Ed)		\$ 166,075.87
Fund 22 (CORE Bank Account Interest)		\$ 23.36
Fund 53 (Virtual School)		\$ 9,355.00
<b>Total Receipts:</b>		<u>\$ 181,167.43</u>
 <b>Expenditures:</b>		
Fund 10 (General Fund)		\$ 626.06
Fund 12 (Grant Writer)		\$ -
Fund 22 (Special Ed)		\$ 13,114.40
Fund 53 (Virtual School)		\$ 85,249.71
<b>Total Expenditures:</b>		<u>\$ 98,990.17</u>
 <b>Automatic Withdraw:</b>		
ACH Monthly Payment (Fund 22)		\$ 10.00
<b>Total Automatic Withdraw:</b>		<u>\$ 10.00</u>
 <b>Payroll:</b>		
Fund 10 (General Fund)		\$ 6,820.24
Fund 12 (Grant Writer)		\$ -
Fund 22 (Special Ed)		\$ 170,025.36
Fund 53 (Virtual School)		\$ 12,084.99
<b>Total Payroll:</b>		<u>\$ 188,930.59</u>
 <b>Ending Balance of First Fidelity Bank as of 12/31/2020</b>		 <b>\$ 834,162.50</b>
 <b>Beginning Balance of CD in BankWest - Geddes as of 12/1/2020 (Fund 10)</b>		 <b>\$ 103,240.66</b>
 <b>Interest:</b>		
Fund 10 (General Fund) - 12 Month (Matures 3/12/21) 1.05%		\$ 134.21
Fund 10 (General Fund) - 12 Month (Matures 9/13/21) 0.45%		\$ 57.99
<b>Ending Balance of CD in BankWest - Geddes as of 12/31/2020</b>		<u><b>\$ 103,432.86</b></u>
 <b>Beginning Balance of CD in Farmers State Bank - Parkston as of 12/1/2020 (Fund 53)</b>		 <b>\$ 212,503.52</b>
 <b>Interest:</b>		
Fund 53 (Virtual School) - 24 months (Matures 5/12/21) 2.55%		\$ -
<b>Ending Balance of CD in Farmers State Bank - Parkston as of 12/31/2020</b>		<u><b>\$ 212,503.52</b></u>
 <b>Ending Balance as of 12/31/2020</b>		 <b>\$ 1,150,098.88</b>



**Fund: 10 GENERAL FUND**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510 000	INTEREST ON INVESTMENTS	0.00	192.20	641.70	0.00	(641.70)
10 1910 000	RENTALS	4,800.00	400.00	2,400.00	50.00	2,400.00
10 1920 000	CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	0.00	0.00
10 1931 000	GAIN ON SALE OF CAPITAL ASSETS	0.00	5,121.00	5,121.00	0.00	(5,121.00)
10 1941 000	SERVICES PROVIDED TO SCHOOL DISTRICTS	0.00	0.00	0.00	0.00	0.00
10 1990 000	OTHER	7,650.00	0.00	0.00	0.00	7,650.00
10 1990 016	CHARGES FOR VIRTUAL SCHOOL SERVICES	20,000.00	0.00	0.00	0.00	20,000.00
Subtotal: REVENUE FROM LOCAL SOURCES		32,450.00	5,713.20	8,162.70	25.15	24,287.30
10 3900 000	OTHER STATE REVENUE	81,050.00	0.00	0.00	0.00	81,050.00
Subtotal: REVENUE FROM STATE SOURCES		81,050.00	0.00	0.00	0.00	81,050.00
10 5141 000	INSURANCE PROCEEDS ON PROPERTY/VEHICLES	0.00	0.00	0.00	0.00	0.00
Subtotal: OTHER SOURCES		0.00	0.00	0.00	0.00	0.00
Fund Total:		113,500.00	5,713.20	8,162.70	7.19	105,337.30

**Fund: 12 GRANT WRITER FUND**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
12 1990 016	OTHER	12,700.00	0.00	0.00	0.00	12,700.00
Subtotal: REVENUE FROM LOCAL SOURCES		12,700.00	0.00	0.00	0.00	12,700.00
Fund Total:		12,700.00	0.00	0.00	0.00	12,700.00

**Fund: 22 SPECIAL EDUCATION FUND**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1510 000	INVESTMENT EARNINGS	0.00	23.36	122.34	0.00	(122.34)
22 1941 000	SERVICES PROVIDED TO SCHOOL DISTRICTS	0.00	0.00	0.00	0.00	0.00
22 1941 004	ARMOUR SCHOOL ASSESSMENT	105,302.28	8,775.19	52,651.14	50.00	52,651.14
22 1941 005	BURKE SCHOOL ASSESSMENT	139,047.37	11,587.28	69,523.68	50.00	69,523.69
22 1941 006	COLOME SCHOOL ASSESSMENT	127,799.00	10,649.92	63,899.52	50.00	63,899.48
22 1941 007	CORSICA-STICKNEY SCHOOL ASSESSMENT	116,550.64	9,712.55	58,275.30	50.00	58,275.34
22 1941 008	GREGORY SCHOOL ASSESSMENT	186,852.91	15,571.08	93,426.48	50.00	93,426.43
22 1941 009	KIMBALL SCHOOL ASSESSMENT	150,295.74	12,524.64	75,147.84	50.00	75,147.90
22 1941 010	MT. VERNON SCHOOL ASSESSMENT	147,483.64	12,290.30	73,741.80	50.00	73,741.84
22 1941 011	PLANKINTON SCHOOL ASSESSMENT	195,289.20	16,274.10	97,644.60	50.00	97,644.60
22 1941 012	PLATTE-GEDDES SCHOOL ASSESSMENT	195,289.20	16,274.10	97,644.60	50.00	97,644.60
22 1941 013	WESSINGTON SPRINGS SCHOOL ASSESSMENT	144,671.55	12,055.96	72,335.76	50.00	72,335.79
22 1941 014	WHITE LAKE SCHOOL ASSESSMENT	74,369.28	6,197.44	37,184.64	50.00	37,184.64
22 1941 015	WOLSEY-WESSINGTON SCHOOL ASSESSMENT	214,973.82	17,914.49	107,486.94	50.00	107,486.88
22 1941 018	EXTENDED SCHOOL YEAR SERVICES	9,500.00	0.00	0.00	0.00	9,500.00
22 1943 000	SERVICES PROVIDED TO NON-MEMBER DISTRICT	59,000.00	14,210.00	21,523.76	36.48	37,476.24
22 1990 000	OTHER	0.00	10.00	4,616.22	0.00	(4,616.22)
22 1990 016	REVENUE RECEIVED FROM DIAL CORP	0.00	0.00	0.00	0.00	0.00
Subtotal: REVENUE FROM LOCAL SOURCES		1,866,424.63	164,070.41	925,224.62	49.57	941,200.01
22 3900 000	OTHER STATE REVENUE	13,195.00	0.00	0.00	0.00	13,195.00
Subtotal: REVENUE FROM STATE SOURCES		13,195.00	0.00	0.00	0.00	13,195.00
22 4175 000	SPECIAL ED - ED SPECIALIST CONTRACT	0.00	0.00	0.00	0.00	0.00
22 4187 000	SPECIAL ED - INFANTS/TODDLERS	20,000.00	2,221.02	8,539.15	42.70	11,460.85
22 4187 017	REVENUE FROM STATE FOR BIRTH TO 3	84,109.52	0.00	22,257.08	26.46	61,852.44
22 4187 019	ENGAGING FAMILY TRAINER CONTRACT	70,087.18	0.00	14,300.00	20.40	55,787.18
Subtotal: REVENUE FROM FEDERAL SOURCES		174,196.70	2,221.02	45,096.23	25.89	129,100.47
Fund Total:		2,053,816.33	166,291.43	970,320.85	47.24	1,083,495.48

Fund: 53 DIAL VIRTUAL SCHOOL

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
53 1311 201	TUITION FROM PUPILS OR PARENTS- EDGENUITY	0.00	260.00	9,131.94	0.00	(9,131.94)
53 1311 202	TUITION FROM PUPILS OR PARENTS- BLACKBOAR	0.00	325.00	5,365.86	0.00	(5,365.86)
53 1311 203	TUITION FROM PUPILS OR PARENTS-K5	0.00	0.00	0.00	0.00	0.00
53 1312 000	TUITION-OTHER LEAS WITHIN STATE	0.00	0.00	0.00	0.00	0.00
53 1312 201	EDGENUITY TUITION FROM SCHOOLS	360,000.00	7,480.00	226,945.00	63.04	133,055.00
53 1312 202	BLACKBOARD TUITION FROM SCHOOLS	140,000.00	1,290.00	114,980.00	82.13	25,020.00
53 1312 203	TUITION FROM SCHOOLS	0.00	0.00	0.00	0.00	0.00
53 1510 000	INVESTMENT EARNINGS	0.00	0.00	2,705.57	0.00	(2,705.57)
53 1920 000	CONTRIBUTIONS AND DONATIONS	0.00	0.00	0.00	0.00	0.00
53 1990 000	OTHER	0.00	0.00	120.00	0.00	(120.00)
Subtotal: REVENUE FROM LOCAL SOURCES		500,000.00	9,355.00	359,248.37	71.85	140,751.63
Fund Total:		500,000.00	9,355.00	359,248.37	71.85	140,751.63
		<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:		2,680,016.33	181,359.63	1,337,731.92	49.92	1,342,284.41

Account Number	Account Description	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	Unencumbered Balance
10	GENERAL FUND						
2227	TECHNOLOGY IN SCHOOL						
10 2227 000 473	COMPUTER LICENSING FEES	1,285.00	0.00	1,284.72	99.98	0.28	0.28
000	COOP WIDE	1,285.00	0.00	1,284.72	99.98	0.28	0.28
2227	TECHNOLOGY IN SCHOOL	1,285.00	0.00	1,284.72	99.98	0.28	0.28
2229	OTHER EDUCATIONAL MEDIA SERVICES						
10 2229 000 471	COMPUTER EQUIPMENT (NON-CAPITALIZED)	1,215.00	0.00	0.00	0.00	1,215.00	1,215.00
000	COOP WIDE	1,215.00	0.00	0.00	0.00	1,215.00	1,215.00
2229	OTHER EDUCATIONAL MEDIA SERVICES	1,215.00	0.00	0.00	0.00	1,215.00	1,215.00
2535	BUILDING ACQUISITION, CONSTRUCT & IMPROV						
10 2535 000 520	LEASE ON BUILDING	6,000.00	0.00	3,000.00	50.00	3,000.00	3,000.00
000	COOP WIDE	6,000.00	0.00	3,000.00	50.00	3,000.00	3,000.00
2535	BUILDING ACQUISITION, CONSTRUCT & IMPROV	6,000.00	0.00	3,000.00	50.00	3,000.00	3,000.00
2545	VEHICLE SERVICING & MAINTANCE						
10 2545 000 550	VEHICLES (LICENSED)	24,000.00	0.00	23,601.00	98.34	399.00	399.00
000	COOP WIDE	24,000.00	0.00	23,601.00	98.34	399.00	399.00
2545	VEHICLE SERVICING & MAINTANCE	24,000.00	0.00	23,601.00	98.34	399.00	399.00
2623	EVALUATION SERVICES						
10 2623 000 111	SALARY	54,600.00	4,550.00	27,300.00	50.00	27,300.00	27,300.00
10 2623 000 111 021	EDUCATION SPECIALIST SALARY - CRF	0.00	1,000.00	1,000.00	0.00	(1,000.00)	(1,000.00)
10 2623 000 210	SOCIAL SECURITY	4,200.00	299.34	1,413.54	33.66	2,786.46	2,786.46
10 2623 000 220	EMPLOYEES' RETIREMENT SYSTEM	3,300.00	270.90	1,625.40	49.25	1,674.60	1,674.60
10 2623 000 230	GROUP HEALTH LIFE, DENTAL INS	8,400.00	700.00	4,200.00	50.00	4,200.00	4,200.00
10 2623 000 240	WORKER'S COMPENSATION INSURANCE	200.00	0.00	149.04	74.52	50.96	50.96
10 2623 000 319	OTHER PROFESSIONAL & TECH SERVICES	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00
10 2623 000 334	TRAVEL	5,000.00	404.09	676.08	13.52	4,323.92	4,323.92
10 2623 000 340	COMMUNICATION	300.00	150.00	150.00	50.00	150.00	150.00
10 2623 000 411	SUPPLIES	500.00	0.00	0.00	0.00	500.00	500.00
10 2623 000 413	FUEL CHARGES	3,000.00	71.97	513.71	17.12	2,486.29	2,486.29
10 2623 000 640	DUES AND FEES	500.00	0.00	135.00	25.00	375.00	375.00
000	COOP WIDE	81,000.00	7,446.30	37,152.77	45.87	43,847.23	43,847.23
2623	EVALUATION SERVICES	81,000.00	7,446.30	37,152.77	45.87	43,847.23	43,847.23
10	GENERAL FUND	113,500.00	7,446.30	65,038.49	57.30	48,461.51	48,461.51

Account Number	Account Description	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	Unencumbered Balance
12	GRANT WRITER FUND						
2226	VIRTUAL SCHOOL FACILITIES/SUPPORT STAFF						
12 2226 000 111	GRANT WRITER SALARY	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00
12 2226 000 210	GRANT WRITER SS/MEDICARE	700.00	0.00	0.00	0.00	700.00	700.00
12 2226 000 334	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00
12 2226 000 640	DUES AND FEES	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00
000	COOP WIDE	12,700.00	0.00	0.00	0.00	12,700.00	12,700.00
2226	VIRTUAL SCHOOL FACILITIES/SUPPORT STAFF	12,700.00	0.00	0.00	0.00	12,700.00	12,700.00
12	GRANT WRITER FUND	12,700.00	0.00	0.00	0.00	12,700.00	12,700.00

Account Number	Account Description	Revised Budget	Expended During Month	Date	% of Budget	Balance at EOM	Unencumbered Balance
22	SPECIAL EDUCATION FUND						
2126	PLACEMENT SERVICES						
22 2126 000 111	EDUCATION EVALUATOR SALARY	50,400.00	4,197.38	25,184.28	49.97	25,215.72	25,215.72
22 2126 000 111 021	EDUCATION EVALUATOR SALARY -CRF	0.00	1,000.00	1,000.00	0.00	(1,000.00)	(1,000.00)
22 2126 000 210	SOCIAL SECURITY	4,000.00	384.62	1,925.22	48.13	2,074.78	2,074.78
22 2126 000 220	EMPLOYEES' RETIREMENT SYSTEM	3,100.00	248.24	1,489.44	48.05	1,610.56	1,610.56
22 2126 000 230	GROUP HEALTH, LIFE, DENTAL INS	8,400.00	700.00	4,200.00	50.00	4,200.00	4,200.00
22 2126 000 240	WORKER'S COMPENSATION INSURANCE	200.00	0.00	149.04	74.52	50.96	50.96
22 2126 000 319	OTHER PROFESSIONAL & TECH SERVICES	500.00	0.00	0.00	0.00	500.00	500.00
22 2126 000 334	TRAVEL	1,000.00	0.00	157.92	15.79	842.08	842.08
22 2126 000 340	COMMUNICATION	300.00	150.00	150.00	50.00	150.00	150.00
22 2126 000 411	SUPPLIES	1,000.00	53.20	218.20	21.82	781.80	781.80
22 2126 000 413	FUEL CHARGES	2,500.00	106.40	1,148.21	45.93	1,351.79	1,351.79
22 2126 000 640	DUES AND FEES	500.00	0.00	0.00	0.00	500.00	500.00
000	COOP WIDE	71,900.00	6,839.84	35,622.31	49.54	36,277.69	36,277.69
2126	PLACEMENT SERVICES	71,900.00	6,839.84	35,622.31	49.54	36,277.69	36,277.69
2149	PSYCHOLOGICAL SERVICES						
22 2149 000 111	PSYCHOLOGIST'S SALARY	280,500.00	23,367.56	140,205.36	49.98	140,294.64	140,294.64
22 2149 000 111 021	SCHOOL PSYCHOLOGIST SALARY- CRF	0.00	4,400.00	4,400.00	0.00	(4,400.00)	(4,400.00)
22 2149 000 119	ESY SERVICES	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00
22 2149 000 210	SOCIAL SECURITY	22,000.00	1,916.86	9,814.65	44.61	12,185.35	12,185.35
22 2149 000 220	EMPLOYEES' RETIREMENT SYSTEM	15,500.00	1,241.94	7,451.64	48.08	8,048.36	8,048.36
22 2149 000 230	GROUP HEALTH, LIFE, DENTAL INS	25,200.00	2,100.00	12,600.00	50.00	12,600.00	12,600.00
22 2149 000 240	WORKER'S COMPENSATION INSURANCE	1,000.00	0.00	745.04	74.50	254.96	254.96
22 2149 000 319	OTHER PROFESSIONAL & TECH SERVICES	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00
22 2149 000 334	TRAVEL	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00
22 2149 000 340	COMMUNICATION	1,500.00	600.00	600.00	40.00	900.00	900.00
22 2149 000 350	PUBLISHING/ADVERTISING	1,000.00	367.58	921.00	92.10	79.00	79.00
22 2149 000 411	SUPPLIES	5,000.00	0.00	758.73	15.17	4,241.27	4,241.27
22 2149 000 413	FUEL CHARGES	7,000.00	1,104.95	2,129.26	30.42	4,870.74	4,870.74
22 2149 000 640	DUES AND FEES	2,000.00	100.00	362.00	18.10	1,638.00	1,638.00
000	COOP WIDE	364,700.00	35,198.89	179,987.68	49.35	184,712.32	184,712.32
2149	PSYCHOLOGICAL SERVICES	364,700.00	35,198.89	179,987.68	49.35	184,712.32	184,712.32
2159	SPEECH PATHOLOGY SERVICE						
22 2159 000 111	SPEECH THERAPIST SALARY	501,000.00	45,135.36	270,812.16	54.05	230,187.84	230,187.84
22 2159 000 111 021	SPEECH THERAPIST SALARY - CRF	0.00	9,800.00	9,800.00	0.00	(9,800.00)	(9,800.00)
22 2159 000 119	ESY SERVICES	7,000.00	0.00	4,524.38	64.63	2,475.62	2,475.62
22 2159 000 120	SUBSTITUTE SALARY	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00
22 2159 000 190	MOLSEY WESSINGTON SPEECH	83,200.00	0.00	0.00	0.00	83,200.00	83,200.00
22 2159 000 210	SOCIAL SECURITY	43,000.00	3,682.50	18,674.26	43.43	24,325.74	24,325.74
22 2159 000 220	EMPLOYEES' RETIREMENT SYSTEM	34,000.00	2,651.04	16,177.32	47.58	17,822.68	17,822.68
22 2159 000 230	GROUP HEALTH, LIFE, DENTAL INS	73,000.00	6,032.48	36,284.24	49.70	36,715.76	36,715.76
22 2159 000 240	WORKER'S COMPENSATION INSURANCE	1,936.00	0.00	1,490.40	76.98	445.60	445.60
22 2159 000 319	OTHER PROFESSIONAL & TECH SERVICES	500.00	0.00	0.00	0.00	500.00	500.00
22 2159 000 334	TRAVEL	1,500.00	49.98	139.02	9.27	1,360.98	1,360.98
22 2159 000 340	COMMUNICATION	3,000.00	1,350.00	1,350.00	45.00	1,650.00	1,650.00
22 2159 000 350	PUBLISHING/ADVERTISING	1,000.00	367.57	920.99	92.10	79.01	79.01
22 2159 000 411	SUPPLIES	2,500.00	70.99	2,913.08	116.52	(413.08)	(413.08)
22 2159 000 413	FUEL CHARGES	12,000.00	1,610.44	4,210.83	35.09	7,789.17	7,789.17
22 2159 000 640	DUES AND FEES	3,000.00	1,012.00	1,085.89	36.20	1,914.11	1,914.11
000	COOP WIDE	769,636.00	71,762.36	368,382.57	47.86	401,253.43	401,253.43

Account Number	Account Description	Revised Budget	Expended During Month	Date	Expenditures to % of Budget	Balance at EOM	Unencumbered Balance
2159	SPEECH PATHOLOGY SERVICE	769,636.00	71,762.36	369,382.57	47.86	401,253.43	401,253.43
2171	PHYSICAL THERAPY	86,650.00	7,219.49	43,316.94	49.99	43,333.06	43,333.06
22 2171 000 111	PHYSICAL THERAPIST SALARY	0.00	1,000.00	1,000.00	0.00	(1,000.00)	(1,000.00)
22 2171 000 111 021	PHYSICAL THERAPY SALARY - CRF	0.00	1,000.00	1,000.00	0.00	(1,000.00)	(1,000.00)
22 2171 000 210	SOCIAL SECURITY	6,650.00	465.78	3,012.18	45.30	3,637.82	3,637.82
22 2171 000 220	EMPLOYEES' RETIREMENT SYSTEM	5,200.00	426.57	2,559.42	49.22	2,640.58	2,640.58
22 2171 000 230	GROUP HEALTH, LIFE, DENTAL INS	8,400.00	700.00	4,200.00	50.00	4,200.00	4,200.00
22 2171 000 240	WORKER'S COMPENSATION INSURANCE	200.00	0.00	149.04	74.52	50.96	50.96
22 2171 000 319	OTHER PROFESSIONAL & TECH SERVICES	500.00	0.00	0.00	0.00	500.00	500.00
22 2171 000 334	TRAVEL	500.00	0.00	0.00	0.00	500.00	500.00
22 2171 000 340	COMMUNICATION	800.00	187.66	387.71	48.46	412.29	412.29
22 2171 000 411	SUPPLIES	500.00	0.00	0.00	0.00	500.00	500.00
22 2171 000 413	FUEL CHARGES	3,500.00	197.34	747.49	21.36	2,752.51	2,752.51
22 2171 000 640	DUES AND FEES	500.00	0.00	162.00	32.40	338.00	338.00
000	COOP WIDE	113,400.00	10,296.84	55,534.78	48.97	57,865.22	57,865.22
2171	PHYSICAL THERAPY	113,400.00	10,296.84	55,534.78	48.97	57,865.22	57,865.22
2172	OCCUPATIONAL THERAPY	129,000.00	10,726.63	64,359.78	49.89	64,640.22	64,640.22
22 2172 000 111	OCCUPATIONAL THERAPIST SALARY	0.00	2,000.00	2,000.00	0.00	(2,000.00)	(2,000.00)
22 2172 000 111 021	OCCUPATIONAL THERAPY SALARY - CRF	0.00	2,000.00	2,000.00	0.00	(2,000.00)	(2,000.00)
22 2172 000 119	ESY SERVICES	5,000.00	0.00	1,093.05	21.86	3,906.95	3,906.95
22 2172 000 120	OT SUBSTITUTE SALARY	2,000.00	0.00	0.00	0.00	2,000.00	2,000.00
22 2172 000 210	SOCIAL SECURITY	10,100.00	845.77	4,393.24	43.50	5,706.76	5,706.76
22 2172 000 220	EMPLOYEES' RETIREMENT SYSTEM	8,000.00	611.50	3,734.59	46.68	4,265.41	4,265.41
22 2172 000 230	GROUP HEALTH, LIFE, DENTAL INS	16,800.00	1,400.00	8,400.00	50.00	8,400.00	8,400.00
22 2172 000 240	WORKER'S COMPENSATION INSURANCE	400.00	0.00	298.08	74.52	101.92	101.92
22 2172 000 319	OTHER PROFESSIONAL & TECH SERVICES	500.00	0.00	0.00	0.00	500.00	500.00
22 2172 000 334	TRAVEL	800.00	0.00	0.00	0.00	800.00	800.00
22 2172 000 340	COMMUNICATION	600.00	300.00	300.00	50.00	300.00	300.00
22 2172 000 411	SUPPLIES	800.00	0.00	0.00	0.00	800.00	800.00
22 2172 000 413	FUEL CHARGES	5,000.00	658.97	1,443.66	28.87	3,556.34	3,556.34
22 2172 000 640	DUES AND FEES	1,000.00	0.00	310.89	31.09	689.11	689.11
000	COOP WIDE	181,000.00	16,542.87	86,333.29	47.70	94,666.71	94,666.71
2172	OCCUPATIONAL THERAPY	181,000.00	16,542.87	86,333.29	47.70	94,666.71	94,666.71
2213	INSTRUCT STAFF TRAINING SERV	8,000.00	0.00	0.00	0.00	8,000.00	8,000.00
22 2213 000 319	PROFESSIONAL DEVELOPMENT FOR STAFF	0.00	0.00	0.00	0.00	0.00	0.00
22 2213 000 411	SUPPLIES	2,500.00	0.00	0.00	0.00	2,500.00	2,500.00
22 2213 000 640	DUES AND FEES	8,000.00	0.00	0.00	0.00	8,000.00	8,000.00
000	COOP WIDE	18,500.00	0.00	0.00	0.00	18,500.00	18,500.00
2213	INSTRUCT STAFF TRAINING SERV	18,500.00	0.00	0.00	0.00	18,500.00	18,500.00
2227	TECHNOLOGY IN SCHOOL	7,000.00	545.00	3,308.75	47.27	3,691.25	3,691.25
22 2227 000 319	TECHNOLOGY SUPPORT	0.00	545.00	3,308.75	47.27	3,691.25	3,691.25
000	COOP WIDE	7,000.00	545.00	3,308.75	47.27	3,691.25	3,691.25
2227	TECHNOLOGY IN SCHOOL	7,000.00	545.00	3,308.75	47.27	3,691.25	3,691.25
2315	LEGAL SERVICES	5,000.00	218.89	354.39	7.09	4,645.61	4,645.61
22 2315 000 319	LEGAL SERVICES	0.00	218.89	354.39	7.09	4,645.61	4,645.61
000	COOP WIDE	5,000.00	218.89	354.39	7.09	4,645.61	4,645.61
2315	LEGAL SERVICES	5,000.00	218.89	354.39	7.09	4,645.61	4,645.61
2317	AUDIT SERVICES	5,000.00	218.89	354.39	7.09	4,645.61	4,645.61

Account Number	Account Description	Revised Budget	Expended During Month	Date	% of Budget	Balance at EOM	Unencumbered Balance
22 2317 000 319	AUDIT SERVICES	8,100.00	0.00	8,100.00	100.00	0.00	0.00
000	COOP WIDE	8,100.00	0.00	8,100.00	100.00	0.00	0.00
2317	AUDIT SERVICES	8,100.00	0.00	8,100.00	100.00	0.00	0.00
2319	BOARD OF DIRECTOR SERVICES						
22 2319 000 113	BOARD SERVICES	8,000.00	1,830.00	3,910.00	48.88	4,090.00	4,090.00
22 2319 000 210	SOCIAL SECURITY	800.00	140.00	299.13	37.39	500.87	500.87
22 2319 000 319	OTHER PROFESSIONAL & TECH SERVICES	800.00	0.00	0.00	0.00	800.00	800.00
22 2319 000 334	TRAVEL	4,000.00	525.84	1,065.96	26.65	2,934.04	2,934.04
22 2319 000 350	PUBLISHING/ADVERTISING	5,500.00	874.96	1,134.40	4,365.60	4,365.60	4,365.60
22 2319 000 411	SUPPLIES	3,000.00	32.79	6,786.75	(3,786.75)	(3,786.75)	(3,786.75)
22 2319 000 550	VEHICLES (LICENSED)	40,000.00	0.00	36,728.00	3,272.00	3,272.00	3,272.00
22 2319 000 640	DUES AND FEES	1,500.00	349.00	1,559.00	103.93	(59.00)	(59.00)
22 2319 000 651	PROPERTY, LIABILITY & FIDELITY INSURANCE	15,000.00	0.00	11,387.00	75.91	3,613.00	3,613.00
000	COOP WIDE	78,600.00	3,752.59	62,870.24	79.99	15,729.76	15,729.76
2319	BOARD OF DIRECTOR SERVICES	78,600.00	3,752.59	62,870.24	79.99	15,729.76	15,729.76
2321	OFFICE ASSISTANT						
22 2321 000 113	OFFICE ASSISTANT SALARY	18,200.00	1,482.00	7,501.00	41.21	10,699.00	10,699.00
22 2321 000 113 021	OFFICE ASSISTANT SALARY - CRF	0.00	625.00	625.00	0.00	(625.00)	(625.00)
22 2321 000 210	SOCIAL SECURITY	1,400.00	161.18	621.63	44.40	778.37	778.37
22 2321 000 220	EMPLOYEES' RETIREMENT SYSTEM	1,100.00	88.92	450.06	40.91	649.94	649.94
22 2321 000 230	GROUP HEALTH, LIFE, DENTAL INS	5,250.00	0.00	0.00	0.00	5,250.00	5,250.00
22 2321 000 240	WORKER'S COMPENSATION INSURANCE	200.00	0.00	149.04	74.52	50.96	50.96
22 2321 000 411	SUPPLIES	500.00	0.00	88.25	11.65	441.75	441.75
22 2321 000 541	COMPUTER EQUIPMENT	1,000.00	0.00	718.00	71.80	282.00	282.00
000	COOP WIDE	27,650.00	2,357.10	10,122.98	36.61	17,527.02	17,527.02
2321	OFFICE ASSISTANT	27,650.00	2,357.10	10,122.98	36.61	17,527.02	17,527.02
2329	DIRECTOR SERVICES						
22 2329 000 113	DIRECTORS SALARY	95,000.00	7,916.67	47,500.02	50.00	47,499.98	47,499.98
22 2329 000 113 021	DIRECTOR SALARY - CRF	0.00	1,000.00	1,000.00	0.00	(1,000.00)	(1,000.00)
22 2329 000 210	SOCIAL SECURITY	7,500.00	670.00	3,637.50	48.50	3,862.50	3,862.50
22 2329 000 220	EMPLOYEES' RETIREMENT SYSTEM	5,700.00	466.00	2,796.00	49.00	2,904.00	2,904.00
22 2329 000 230	GROUP HEALTH, LIFE, DENTAL INS	10,500.00	871.24	5,227.44	49.79	5,272.56	5,272.56
22 2329 000 240	WORKER'S COMPENSATION INSURANCE	200.00	0.00	149.04	74.52	50.96	50.96
22 2329 000 319	OTHER PROFESSIONAL & TECH SERVICES	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00
22 2329 000 334	ADMINISTRATIVE TRAVEL	2,000.00	0.00	179.99	9.00	1,820.01	1,820.01
22 2329 000 340	COMMUNICATION	300.00	150.00	150.00	50.00	150.00	150.00
22 2329 000 411	SUPPLIES	1,500.00	30.58	601.42	40.09	898.58	898.58
22 2329 000 413	FUEL CHARGES	3,000.00	73.41	578.21	19.27	2,421.79	2,421.79
22 2329 000 640	DUES AND FEES	2,000.00	250.00	1,794.80	89.74	205.20	205.20
000	COOP WIDE	130,700.00	11,427.90	63,614.42	48.67	67,085.58	67,085.58
2329	DIRECTOR SERVICES	130,700.00	11,427.90	63,614.42	48.67	67,085.58	67,085.58
2529	FISCAL SERVICES						
22 2529 000 113	BUSINESS MANAGER SALARY	45,000.00	3,750.00	22,500.00	50.00	22,500.00	22,500.00
22 2529 000 113 021	BUSINESS MANAGER SALARY-CRF	0.00	1,000.00	1,000.00	0.00	(1,000.00)	(1,000.00)
22 2529 000 210	SOCIAL SECURITY	3,200.00	354.44	1,738.87	54.34	1,461.13	1,461.13
22 2529 000 220	EMPLOYEES' RETIREMENT SYSTEM	2,700.00	222.90	1,337.40	49.53	1,362.60	1,362.60
22 2529 000 230	GROUP HEALTH, LIFE, DENTAL INS	20,400.00	1,700.00	9,702.39	10,697.61	10,697.61	10,697.61
22 2529 000 240	WORKER'S COMPENSATION INSURANCE	200.00	0.00	149.04	74.52	50.96	50.96
22 2529 000 319	OTHER PROFESSIONAL & TECH SERVICES	500.00	0.00	0.00	0.00	500.00	500.00

Account Number	Account Description	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	Unencumbered Balance
22 2529 000 334	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00
22 2529 000 340	COMMUNICATION	300.00	150.00	150.00	50.00	150.00	150.00
22 2529 000 341	POSTAGE	1,000.00	0.00	190.40	19.04	809.60	809.60
22 2529 000 411	SUPPLIES	6,500.00	443.98	5,500.94	84.63	999.06	999.06
22 2529 000 413	FUEL CHARGES	500.00	0.00	0.00	0.00	500.00	500.00
22 2529 000 640	DUES AND FEES	800.00	35.00	515.00	64.38	285.00	285.00
000 COOP WIDE		82,100.00	7,656.32	42,784.04	52.11	39,315.96	39,315.96
2529 FISCAL SERVICES		82,100.00	7,656.32	42,784.04	52.11	39,315.96	39,315.96
2549 OTHER OPERATION/MAINT OF PLANT							
22 2549 000 321 001	OFFICE ELECTRICITY	2,800.00	230.00	1,380.00	49.29	1,420.00	1,420.00
22 2549 000 321 002	WATER/SEWER	1,000.00	81.91	447.92	44.79	552.08	552.08
22 2549 000 321 003	OFFICE PROPANE	1,800.00	169.25	321.35	17.85	1,478.65	1,478.65
22 2549 000 323	REPAIRS AND MAINTENANCE SERVICES	10,000.00	144.39	7,512.94	75.13	2,487.06	2,487.06
22 2549 000 325	RENTALS	500.00	0.00	1,000.00	200.00	(500.00)	(500.00)
22 2549 000 340	COMMUNICATION	4,500.00	341.06	2,079.95	46.22	2,420.05	2,420.05
22 2549 000 411	SUPPLIES	2,000.00	180.00	1,123.61	56.18	876.39	876.39
22 2549 000 413	FUEL CHARGES	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00
000 COOP WIDE		23,600.00	1,146.61	13,865.77	58.75	9,734.23	9,734.23
2549 OTHER OPERATION/MAINT OF PLANT		23,600.00	1,146.61	13,865.77	58.75	9,734.23	9,734.23
2765 EARLY INTERVENTION (AGE 0-2)							
22 2765 000 111	BIRTH TO 3 SALARY	67,250.00	6,304.17	36,425.02	54.16	30,824.98	30,824.98
22 2765 000 111 021	BIRTH TO THREE SALARY - CRF	0.00	1,000.00	1,000.00	0.00	(1,000.00)	(1,000.00)
22 2765 000 210	SOCIAL SECURITY	5,200.00	509.02	2,572.28	49.47	2,627.72	2,627.72
22 2765 000 220	EMPLOYEES' RETIREMENT SYSTEM	4,100.00	370.29	1,138.12	52.15	1,961.88	1,961.88
22 2765 000 230	GROUP HEALTH, LIFE, DENTAL INS	3,822.00	316.52	1,809.76	47.35	2,012.24	2,012.24
22 2765 000 240	WORKER'S COMPENSATION INSURANCE	300.00	223.56	223.56	76.44	76.44	76.44
22 2765 000 319	OTHER PROFESSIONAL SERVICES	300.00	300.00	300.00	100.00	0.00	0.00
22 2765 000 334	TRAVEL	2,487.52	87.10	266.69	10.72	2,220.83	2,220.83
22 2765 000 411	SUPPLIES	500.00	0.00	0.00	0.00	500.00	500.00
000 COOP WIDE		83,959.52	8,887.10	44,735.43	53.28	39,224.09	39,224.09
22 2765 019 111	BIRTH TO 3 ENGAGING FAMILIES TRAINER SAL	51,294.81	4,274.57	25,647.42	50.00	25,647.39	25,647.39
22 2765 019 111 021	ENGAGING FAMILIES TRAINER SALARY - CRF	0.00	1,000.00	1,000.00	0.00	(1,000.00)	(1,000.00)
22 2765 019 210	SOCIAL SECURITY	4,000.00	326.94	1,579.14	39.48	2,420.86	2,420.86
22 2765 019 220	EMPLOYEES' RETIREMENT SYSTEM	3,100.00	254.94	1,529.64	49.34	1,570.36	1,570.36
22 2765 019 230	GROUP HEALTH, LIFE, DENTAL INS	6,132.00	511.00	3,066.00	50.00	3,066.00	3,066.00
22 2765 019 240	WORKER'S COMPENSATION INSURANCE	144.00	0.00	74.60	51.81	69.40	69.40
22 2765 019 334	TRAVEL	750.00	0.00	0.00	0.00	750.00	750.00
22 2765 019 340	COMMUNICATION	300.00	150.00	150.00	50.00	150.00	150.00
22 2765 019 411	SUPPLIES	1,250.00	0.00	2,038.00	163.04	(788.00)	(788.00)
22 2765 019 413	FUEL CHARGES	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00
019 BIRTH TO 3 ENGAGING FAMILIES TRAINER		67,970.81	6,517.45	35,084.80	51.62	32,886.01	32,886.01
2765 EARLY INTERVENTION (AGE 0-2)		151,930.33	15,404.55	79,820.23	52.54	72,110.10	72,110.10
7000 CONTINGENCIES							
22 7000 000 740	CONTINGENCY ACCOUNT	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00
000 COOP WIDE		20,000.00	0.00	0.00	0.00	20,000.00	20,000.00
7000 CONTINGENCIES		20,000.00	0.00	0.00	0.00	20,000.00	20,000.00
22 SPECIAL EDUCATION FUND		2,053,816.33	183,149.76	1,010,701.45	49.21	1,043,114.88	1,043,114.88

Account Number	Account Description	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	Unencumbered Balance
53	DIAL VIRTUAL SCHOOL						
2226	VIRTUAL SCHOOL FACILITIES/SUPPORT STAFF						
53 2226 000 111	DIAL VIRTUAL SCHOOL DIRECTOR SALARY	59,500.00	4,954.00	29,724.00	49.96	29,776.00	29,776.00
53 2226 000 111 021	VIRTUAL SCHOOL SALARY - CRF	0.00	1,000.00	1,000.00	0.00	(1,000.00)	(1,000.00)
53 2226 000 114	VIRTUAL SCHOOL SUPPORT STAFF SALARY	38,500.00	3,187.06	19,122.36	49.67	19,377.64	19,377.64
53 2226 000 114 021	VS SUPPORT STAFF SALARY - CRF	0.00	1,000.00	1,000.00	0.00	(1,000.00)	(1,000.00)
53 2226 000 210	SOCIAL SECURITY	7,500.00	757.57	3,780.42	50.41	3,719.58	3,719.58
53 2226 000 220	EMPLOYEES' RETIREMENT SYSTEM	6,000.00	496.36	2,918.16	48.64	3,081.84	3,081.84
53 2226 000 230	GROUP HEALTH, LIFE, DENTAL INS	16,800.00	700.00	4,200.00	25.00	12,600.00	12,600.00
53 2226 000 240	WORKER'S COMPENSATION INSURANCE	400.00	0.00	298.08	74.52	101.92	101.92
53 2226 000 313	SERVICES PURCHASED FROM A COOP	40,000.00	0.00	0.00	0.00	40,000.00	40,000.00
53 2226 000 315	REGISTRATION FEES	2,000.00	0.00	0.00	0.00	2,000.00	2,000.00
53 2226 000 319	OTHER PROFESSIONAL & TECH SERVICES	500.00	0.00	0.00	0.00	500.00	500.00
53 2226 000 319 201	EDGENUITY TEACHER PAYMENTS	95,000.00	3,280.00	38,020.00	40.02	56,980.00	56,980.00
53 2226 000 319 202	BLACKBOARD TEACHER PAYMENTS	120,000.00	80,835.00	83,903.70	69.92	36,096.30	36,096.30
53 2226 000 319 203	OTHER TEACHER PAYMENTS	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00
53 2226 000 334	TRAVEL	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00
53 2226 000 340	COMMUNICATION	1,000.00	199.09	470.31	47.03	529.69	529.69
53 2226 000 341	POSTAGE	1,000.00	0.00	455.39	45.54	544.61	544.61
53 2226 000 411	SUPPLIES	1,000.00	443.98	735.66	73.57	264.34	264.34
53 2226 000 411 201	EDGENUITY SUPPLIES	80,000.00	0.00	25,000.00	31.25	55,000.00	55,000.00
53 2226 000 411 202	BLACKBOARD SUPPLIES	15,000.00	491.64	8,152.36	54.35	6,847.64	6,847.64
53 2226 000 413	FUEL CHARGES	500.00	0.00	0.00	0.00	500.00	500.00
53 2226 000 541	COMPUTER EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00
53 2226 000 640	DUES AND FEES	1,500.00	0.00	116.00	23.20	384.00	384.00
000	COOP WIDE	490,200.00	97,334.70	218,896.44	44.65	271,303.56	271,303.56
2226	VIRTUAL SCHOOL FACILITIES/SUPPORT STAFF	490,200.00	97,334.70	218,896.44	44.65	271,303.56	271,303.56
53	DIAL VIRTUAL SCHOOL	490,200.00	97,334.70	218,896.44	44.65	271,303.56	271,303.56



**CORE Educational Cooperative Bills**  
**January 6, 2021**

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
2428	MID CENTRAL EDUCATIONAL COOP	10 2535 000 520	OFFICE LEASE PAYMENT	\$ 1,000.00
2447	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 18.36
<b>Fund 10 Total:</b>				<b>\$ 1,018.36</b>
2447	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 79.43
1597	KOCISKO, DAVID	22 2149 000 340	PSYCH PHONE	\$ 150.00
2447	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 150.79
2444	SYNCB/AMAZON	22 2159 000 411	SPEECH SUPPLIES	\$ 44.28
2447	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 731.99
1600	VOSIKA, MARIA	22 2159 000 640	SPEECH DUES	\$ 253.00
2448	VERIZON WIRELESS	22 2171 000 340	PT MIFI	\$ 40.01
2447	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 152.92
1599	STUKEL, KELLIE	22 2171 000 640	PT WORKSHOP FEE	\$ 299.99
2447	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 152.26
1598	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2284	\$ 618.75
2420	HOLIDAY INN EXPRESS HOTEL & SUITES	22 2329 000 334	DIRECTOR TRAVEL; INV #29979	\$ 224.99
2414	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$ 69.03
2447	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$ 56.01
2411	ASBSD	22 2329 000 640	DIRECTOR WORKSHOP FEE	\$ 25.00
2421	JAYMAR BUSINESS FORMS	22 2529 000 411	FISCAL FORMS; INV # 059456	\$ 109.39
2431	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$ 230.00
2413	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$ 83.36
2439	SEVERSON OIL & LP CO. INC	22 2549 000 321 003	OFFICE PROPANE	\$ 190.13
2450	WYNIA MOWING	22 2549 000 323	OFFICE MOWING	\$ 60.00
2429	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$ 305.16
2432	OFFICE PRODUCTS CENTER	22 2549 000 411	OFFICE SUPPLIES-PAPER	\$ 360.00
2433	PLATTE FOOD CENTER	22 2549 000 411	OFFICE SUPPLIES	\$ 39.02
2440	SEVERSON'S SERVICE	22 2549 000 413	OFFICE CAR REPAIR - #9	\$ 68.00
2447	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO THREE FUEL	\$ 55.20
<b>Fund 22 Total:</b>				<b>\$ 4,548.71</b>
2412	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 480.00
2415	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 320.00
2416	FRANK, STEPHANIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 640.00
2417	HALVORSON, LAURA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,040.00
2418	HANSEN, ANDREA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,420.00
2419	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 720.00
2422	JENSEN, MICHELLE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
2423	JOHNSON, DILLON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 480.00
2424	KELEHER, LORI	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,280.00
2425	KOUPAL, KAREN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
2426	KREULEN, NANCY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,680.00
2427	LARSON, ERIN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 320.00
2430	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,280.00
2434	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,600.00
2435	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 960.00
2436	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 800.00
2437	SCHNEIDER, JEFF	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 640.00
2438	SCHNEIDER, MARY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 240.00
2441	SIEGFRIED, JOSHUA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 80.00
2443	SUMMERS, RAYNA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 640.00
2445	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 320.00
2446	THOMPSON, JULIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 1,360.00
2449	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$ 160.00

2442	SOMBKE, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	3,260.00
2448	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$	91.45
2414	FIRST BANK & TRUST	53 2226 000 411	VS SUPPLIES-WEBSITE	\$	25.96
2414	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$	574.68
				<b>Fund 53 Total:</b>	<b>\$ 22,012.09</b>
				<b>Report Total:</b>	<b>\$ 27,579.16</b>



Governing Board Meeting of CORE Educational Cooperative

Armour (21-1), Burke (26-2), Colome Consolidated (59-3), Corsica-Stickney (21-3) Gregory (26-4), Kimball (07-2), Mount Vernon (17-3), Plankinton (01-1), Platte-Geddes (11-5), Wessington Springs (36-2), White Lake (01-3), Wolsey-Wessington (02-6)

Core Educational Cooperative
10:00 am Board Meeting
January 6, 2021

Zoom Meeting Link:
https://us02web.zoom.us/j/89908377665?pwd=bDdheC9VbzBXMjVzcmpLWmJiS01pZz09
Meeting ID: 899 0837 7665
Passcode: 782025

Call In: 1-312-626-6799
Meeting ID: 899 0837 7665
Passcode: 782025

- 1. Call to Order/Attendance/Pledge of Allegiance
2. Public Forum
3. Additional Agenda Items
4. Approve Agenda

M \_\_\_\_\_ S \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

- 5. Approve minutes from December 10, 2020

M \_\_\_\_\_ S \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

- 6. Approve Financial Report

M \_\_\_\_\_ S \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

- 7. Approve Bills

M \_\_\_\_\_ S \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

- 8. Approve Disclosure of Potential Conflict of Interest per SDCL 3-23

M \_\_\_\_\_ S \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

- 9. Recognize Employee Negotiations Group per SDCL 3-18-3

M \_\_\_\_\_ S \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

- 10. Director's Report

- 11. Next Meeting: February 4, 2021 at 10:00 a.m.

- 12. Adjourn Meeting

M \_\_\_\_\_ S \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
CORE EDUCATIONAL COOPERATIVE  
BOARD OF DIRECTORS  
WEDNESDAY, JANUARY 6, 2021**

President C. Clites called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 10:01 a.m. on Wednesday, January 6, 2021, at CORE Educational Cooperative Office in Platte, SD.

Members present: Joe Kellen via Zoom (Burke), Joel Koskan via Zoom (Colome Consolidated), Chad Clites (Corsica-Stickney), Karen Timanus (Gregory), Lisa Pazour via Zoom (Kimball), Dale Larsch (Mt. Vernon), Lindsey Weich via Zoom (Plankinton), Ross VanZee (Platte-Geddes) Jim Burg via Zoom (Wessington Springs), Kris Pursell via Zoom (White Lake), and Tara Hochhalter via Zoom (Wolsey-Wessington).

Members absent: Tina Westendorf (Armour).

Superintendents: Erik Person via Zoom (Burke), Scott Muckey (Corsica-Stickney), Sara Anderson (Gregory), Christopher Noid via Zoom (Kimball), Pat Mikkonen via Zoom (Mt. Vernon), Joel Bailey via Zoom (Platte-Geddes), Pandi Pittman via Zoom (Wessington Springs), and Bob Schroeder via Zoom (White Lake).

Others present: Valerie Johnson (Director) and Catrina Brown (Business Manager).

**Additional Agenda Items**

No items were added to the agenda.

**Approve Agenda**

Motion Mt. Vernon, seconded by Platte-Geddes approving the agenda. All members present voted aye. Motion carried.

**Approve Minutes from December 10, 2020**

Motion Gregory, seconded by Wessington Springs approving the minutes from the regular meeting held on December 10, 2020. All members present voted aye. Motion carried.

**Approve Financial Reports**

Motion White Lake, seconded by Platte-Geddes approving the report of cash transactions, revenue summary, and expenditure reports dated December 31, 2020. All members present voted aye. Motion carried.

**Approve Bills**

Motion Wessington Springs, seconded by Mt. Vernon approving the following bills for payment:

Check #	Vendor Name	Account Number	Invoice Detail Description	Invoice Amount
2428	MID CENTRAL EDUCATIONAL COOP	10 2535 000 520	OFFICE LEASE PAYMENT	\$ 1,000.00
2447	US BANK VOYAGER FLEET SYSTEMS	10 2623 000 413	ED SPEC FUEL	\$ 18.36
<b>Fund 10 Total:</b>				<b>\$ 1,018.36</b>
2447	US BANK VOYAGER FLEET SYSTEMS	22 2126 000 413	ED EVAL FUEL	\$ 79.43
1597	KOCISKO, DAVID	22 2149 000 340	PSYCH PHONE	\$ 150.00
2447	US BANK VOYAGER FLEET SYSTEMS	22 2149 000 413	PSYCH FUEL	\$ 150.79
2444	SYNCB/AMAZON	22 2159 000 411	SPEECH SUPPLIES	\$ 44.28
2447	US BANK VOYAGER FLEET SYSTEMS	22 2159 000 413	SPEECH FUEL	\$ 731.99
1600	VOSIKA, MARIA	22 2159 000 640	SPEECH DUES	\$ 253.00
2448	VERIZON WIRELESS	22 2171 000 340	PT MIFI	\$ 40.01
2447	US BANK VOYAGER FLEET SYSTEMS	22 2171 000 413	PT FUEL	\$ 152.92
1599	STUKEL, KELLIE	22 2171 000 640	PT WORKSHOP FEE	\$ 299.99
2447	US BANK VOYAGER FLEET SYSTEMS	22 2172 000 413	OT FUEL	\$ 152.26
1598	LEHR, DAVE	22 2227 000 319	TECH SERVICES; INV #2284	\$ 618.75
2420	HOLIDAY INN EXPRESS HOTEL & SUITES	22 2329 000 334	DIRECTOR TRAVEL; INV #29979	\$ 224.99
2414	FIRST BANK & TRUST	22 2329 000 411	DIRECTOR SUPPLIES	\$ 69.03
2447	US BANK VOYAGER FLEET SYSTEMS	22 2329 000 413	DIRECTOR FUEL	\$ 56.01
2411	ASBSD	22 2329 000 640	DIRECTOR WORKSHOP FEE	\$ 25.00
2421	JAYMAR BUSINESS FORMS	22 2529 000 411	FISCAL FORMS; INV # 059456	\$ 109.39
2431	NORTHWESTERN ENERGY	22 2549 000 321 001	OFFICE ELECTRICITY	\$ 230.00

2413	CITY OF PLATTE	22 2549 000 321 002	OFFICE WATER AND SEWER	\$	83.36
2439	SEVERSON OIL & LP CO. INC	22 2549 000 321 003	OFFICE PROPANE	\$	190.13
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2429	MIDSTATE COMMUNICATIONS	22 2549 000 340	OFFICE PHONE	\$	305.16
2432	OFFICE PRODUCTS CENTER	22 2549 000 411	OFFICE SUPPLIES-PAPER	\$	360.00
2433	PLATTE FOOD CENTER	22 2549 000 411	OFFICE SUPPLIES	\$	39.02
2440	SEVERSON'S SERVICE	22 2549 000 413	OFFICE CAR REPAIR - #9	\$	68.00
2447	US BANK VOYAGER FLEET SYSTEMS	22 2765 000 334	BIRTH TO THREE FUEL	\$	55.20
<b>Fund 22 Total:</b>				<b>\$</b>	<b>4,548.71</b>
2412	BREWER, LINDSEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	480.00
2415	FOUBERG, JOHN	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	320.00
2416	FRANK, STEPHANIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	640.00
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2419	HOHN, SARAH	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	720.00
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2426	KREULEN, NANCY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,680.00
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2430	MITTELSTEDT, RODNEY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,280.00
2434	PUNT, KANDY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,600.00
2435	RAAK, CATHERINE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	960.00
2436	RENKLY, SHANNON	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	800.00
2437	SCHNEIDER, JEFF	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	640.00
2438	SCHNEIDER, MARY	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	240.00
2441	SIEGFRIED, JOSHUA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	80.00
2443	SUMMERS, RAYNA	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	640.00
2445	TEEL, APRIL	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	320.00
2446	THOMPSON, JULIE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	1,360.00
2449	WITT, KATE	53 2226 000 319 201	EDGE TEACHER PAYMENT	\$	160.00
2442	SOMBKE, LORI	53 2226 000 319 202	BLACKBOARD TEACHER PAYMENT	\$	3,260.00
2448	VERIZON WIRELESS	53 2226 000 340	VS PHONE	\$	91.45
2414	FIRST BANK & TRUST	53 2226 000 411	VS SUPPLIES-WEBSITE	\$	25.96
2414	FIRST BANK & TRUST	53 2226 000 411 202	BLACKBOARD SUPPLIES	\$	574.68
<b>Fund 53 Total:</b>				<b>\$</b>	<b>22,012.09</b>
<b>Report Total:</b>				<b>\$</b>	<b>27,579.16</b>

All members present voted aye. Motion carried.

**Approve Potential Conflict of Interest per SDCL 3-23**

No potential conflict of interests were presented.

**Recognize Employee Negotiations Group per SDCL 3-18-3**

The board recognized the following employee negotiations group per SDCL3-18-3: Alisha Tech, Kellie Stukel, and Bobbi Brink. Motion by Gregory, seconded by Platte-Geddes to approve the employee negotiations group.

All members present voted aye. Motion carried.

**Director's Report**

No action taken.

**Next Meeting:**

February 4, 2021 at 10:00 a.m. at the CORE Educational Cooperative in Platte, SD

**Adjourn**

Motion Colome, seconded by Mt. Vernon to adjourn the meeting at 10:30 a.m. All members present voted aye. Motion carried.

\_\_\_\_\_  
President

\_\_\_\_\_  
Business Manager

**CORE Educational Cooperative**

**Report of Cash Transactions**

**December 31, 2020**

<b>Fund Totals:</b>		<b>As of 11/30/20</b>	<b>As of 12/31/20</b>
CORE Educational Cooperative:		\$ 386,704.28	\$ 368,112.85
DIAL Grant Writer:		\$ -	\$ -
DIAL Virtual School:		\$ 869,965.73	\$ 781,986.03
		<b>\$ 1,256,670.01</b>	<b>\$ 1,150,098.88</b>
<b>Beginning Balance of First Fidelity Bank as of 12/1/2020:</b>			<b>\$ 940,925.83</b>
<b>Receipts:</b>			
	Fund 10 (General Fund)		\$ 5,713.20
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 166,075.87
	Fund 22 (CORE Bank Account Interest)		\$ 23.36
	Fund 53 (Virtual School)		\$ 9,355.00
	<b>Total Receipts:</b>		<b>\$ 181,167.43</b>
<b>Expenditures:</b>			
	Fund 10 (General Fund)		\$ 626.06
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 13,114.40
	Fund 53 (Virtual School)		\$ 85,249.71
	<b>Total Expenditures:</b>		<b>\$ 98,990.17</b>
<b>Automatic Withdraw:</b>	ACH Monthly Payment (Fund 22)		\$ 10.00
	<b>Total Automatic Withdraw:</b>		<b>\$ 10.00</b>
<b>Payroll:</b>			
	Fund 10 (General Fund)		\$ 6,820.24
	Fund 12 (Grant Writer)		\$ -
	Fund 22 (Special Ed)		\$ 170,025.36
	Fund 53 (Virtual School)		\$ 12,084.99
	<b>Total Payroll:</b>		<b>\$ 188,930.59</b>
<b>Ending Balance of First Fidelity Bank as of 12/31/2020</b>			<b>\$ 834,162.50</b>
<b>Beginning Balance of CD in Bank West - Geddes as of 12/1/2020 (Fund 10)</b>			<b>\$ 103,240.66</b>
<b>Interest:</b>	Fund 10 (General Fund) - 12 Month (Matures 3/12/21) 1.05%		\$ 134.21
	Fund 10 (General Fund) - 12 Month (Matures 9/13/21) 0.45%		\$ 57.99
<b>Ending Balance of CD in Bank West - Geddes as of 12/31/2020</b>			<b>\$ 103,432.86</b>
<b>Beginning Balance of CD in Farmers State Bank - Parkston as of 12/1/2020 (Fund 53)</b>			<b>\$ 212,503.52</b>
<b>Interest:</b>	Fund 53 (Virtual School) - 24 months (Matures 5/12/21) 2.55%		\$ -
<b>Ending Balance of CD in Farmers State Bank - Parkston as of 12/31/2020</b>			<b>\$ 212,503.52</b>
<b>Ending Balance as of 12/31/2020</b>			<b>\$ 1,150,098.88</b>

**December 7, 2020**  
**Minutes of Wolsey-Wessington School District**  
**School Board Proceedings**

The Wolsey-Wessington School District's Board of Education met in regular session on December 7, 2020, at 7:00 PM in the Commons with the following members present:

**Present:** Kevin Clarke, Jamie Flemming, Ted Haeder, Suzanne Hamilton, Tara Hochhalter, Jeff Luce, Mike McCready. Also present: Jennifer Boomsma, Supt/9-12 Principal, Lindsay Haider, K-8 Principal, Amy Langbehn, Business Manager, Haley Asimakopoulos, Megan Tollefson, Kyle Carter, and Holly VanBuskirk.

The meeting was called to order by Chairman Ted Haeder.

Pledge of Allegiance was led by Haeder.

Motion by Suzanne Hamilton, second by Tara Hochhalter, to adopt the agenda. Carried.

Boomsma-Kelsey reported on the celebrations of the district.

Administrative reports were given.

Motion by Jeff Luce, second by Mike McCready, to approve the consent agenda that includes the following items: (1) Minutes of Nov. 9, 2020 meeting (2) bills for payment as presented (see attached list), (3) financial statements (as presented below), (4) surplus scissor lift and outdoor generator/light as surplus property, no longer necessary, useful or suitable for school purposes, (5) contracts: Bennett White-Asst. BBB coach \$2322, Jason Bishop-Drivers Education teacher \$26.07/hr, and Drivers Education cost of \$225 for in district students and \$250 for out of district students.

	Bank Balance 11/1/2020	Receipts	Disbursements	Bank Balance 11/30/2020
General Fund	945,715.01	139,277.91	320,630.69	764,362.23
Capital Outlay	2,095,711.15	38,724.58	381,192.76	1,753,242.97
Special Education	528,411.38	\$26,505.48	93,377.74	461,539.12
Food Service	2,581.47	26,870.64	24,662.80	4,789.31
Enterprise Fund	(1,436.78)	6,292.00	3,325.78	1,529.44
Activity Fund	87,514.48	12,687.56	12,964.21	87,237.83
	3,658,496.71	250,358.17	836,153.98	3,072,700.90

Carried.

Motion by Ted Haeder, second by Tara Hochhalter, to approve resignation for Maycee Guyer at end of Dec. and thank her for all she has done. Carried.

Motion by Jeff Luce, second by Jamie Flemming, to approve for the days missed of Nov. 23-25 due to COVID and make it up with two snow days and Jan. 21 will be a full day. Carried.

Motion by Mike McCready, second by Tara Hochhalter, to adjourn at 7:54 pm. Carried.

APPROVED: \_\_\_\_\_, Presiding Officer  
Ted Haeder

\_\_\_\_\_, Business Manager  
Amy Langbehn

DATED: \_\_\_\_\_

**Gross Payroll:**

<b>Administration</b>	21,124.61
<b>Instruction</b>	102,166.54
<b>Substitutes</b>	2,020.00
<b>Afterschool</b>	4,260.61
<b>Extracurricular</b>	4,028.48
<b>Custodians</b>	11,741.61
<b>Transportation</b>	3,368.39
<b>Food Service</b>	7,614.72
<b>Special Ed</b>	<u>33,777.35</u>
	<u>190,102.31</u>

**District's Share:**

<b>FICA</b>	13,726.54
<b>SD Retirement</b>	11,081.18
<b>Wellmark Health</b>	31,163.00
<b>Delta Dental</b>	4,213.56

Published 12-22-2020 at the total approximate cost of \$

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	1			
<b>Checking</b>	<b>1</b>	<b>Fund: 10 GENERAL FUND</b>		
281 TRAVEL CENTER	123120	GAS	2,343.18	
		<b>Vendor Total:</b>		<b>2,343.18</b>
A-OX WELDING SUPPLY COMPANY	242282	CYLINDER RENTAL	19.45	
		<b>Vendor Total:</b>		<b>19.45</b>
AMAZON	449663877597	SUPPLIES	10.98	
AMAZON	458977855568	SUPPLIES	22.80	
AMAZON	483943454635	SUPPLIES	51.68	
AMAZON	487677667478	THERMOMETERS	173.94	
AMAZON	668969994693	SUPPLIES	5.42	
AMAZON	736396359893	SUPPLIES	46.96	
AMAZON	743454995374	SUPPLIES	40.89	
AMAZON	759394756943	SUPPLIES	12.98	
		<b>Vendor Total:</b>		<b>365.65</b>
ASSOCIATED SCHOOL BOARDS OF SD	H4Q2B8	WEBINAR	25.00	
		<b>Vendor Total:</b>		<b>25.00</b>
BENDER'S SEWER & DRAIN	25913	SERVICE	628.00	
		<b>Vendor Total:</b>		<b>628.00</b>
BLUETARP FINANCIAL, INC	B10036/A	SUPPLIES	104.39	
		<b>Vendor Total:</b>		<b>104.39</b>
BOERSMA, ANDREW	010621	REIMBURSE	35.62	
BOERSMA, ANDREW	122220	DAYCARE FLEX	85.20	
BOERSMA, ANDREW	122220-2	FLEX	117.92	
		<b>Vendor Total:</b>		<b>238.74</b>
BOOMSMA-KELSEY, JENNIFER	122120	FLEX	50.00	
		<b>Vendor Total:</b>		<b>50.00</b>
CARD SERVICES	120120-2	FFVG	149.17	
CARD SERVICES	120420	FFVG	131.87	
		<b>Vendor Total:</b>		<b>281.04</b>
CENTURY BUSINESS PRODUCTS, INC	545897	COPIER	114.40	
		<b>Vendor Total:</b>		<b>114.40</b>
CLIMATE SYSTEMS	87701	SERVICE	6,101.99	
		<b>Vendor Total:</b>		<b>6,101.99</b>
COLE PAPERS INC	9919318	MAINT. SUPPLIES	952.36	
COLE PAPERS INC	9926889	MAINT. SUPPLIES	102.51	
COLE PAPERS INC	9929161	MAINT. SUPPLIES	260.61	
COLE PAPERS INC	9929163	MAINT. SUPPLIES	349.08	
		<b>Vendor Total:</b>		<b>1,664.56</b>
CREATIVE PRINTING	162643	BANNER	469.75	
CREATIVE PRINTING	162957	BANNER	255.50	
		<b>Vendor Total:</b>		<b>725.25</b>
DAKOTA WATER SOFTENING INC	20-19227	RENTAL	64.50	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
DAKOTA WATER SOFTENING INC	20-19228	RENTAL	10.00	
		<b>Vendor Total:</b>		<b>74.50</b>
DRAGT, BECKY	010521	STIPEND	210.00	
		<b>Vendor Total:</b>		<b>210.00</b>
EXPETEC	15561	CHARGERS	259.50	
EXPETEC	15564	SERVICES	100.00	
EXPETEC	15566	SERVICES	74.95	
EXPETEC	15573	IT SERVICES	4,469.00	
		<b>Vendor Total:</b>		<b>4,903.45</b>
FARMERS CASHWAY	P61316	MAINT SUPPLIES	9.92	
		<b>Vendor Total:</b>		<b>9.92</b>
FARMLAND BUILDING SUPPLY	169368	SUPPLIES	404.66	
		<b>Vendor Total:</b>		<b>404.66</b>
FARNAMS GENUINE PARTS INC	974052	VEHICLE SUPPLIES	109.94	
FARNAMS GENUINE PARTS INC	974248	VEHICLE SUPPLIES	46.56	
FARNAMS GENUINE PARTS INC	974760	VEHICLE SUPPLIES	2.88	
FARNAMS GENUINE PARTS INC	975221	VEHICLE SUPPLIES	59.99	
		<b>Vendor Total:</b>		<b>219.37</b>
FOREMAN SALES & SERVICE	23444	FILTERS	997.62	
		<b>Vendor Total:</b>		<b>997.62</b>
GOLDENWEST TECHNOLOGIES	376557	SERVICES	135.00	
		<b>Vendor Total:</b>		<b>135.00</b>
HOOKS, GORDON	120620	SUPPLIES	13.83	
		<b>Vendor Total:</b>		<b>13.83</b>
INNOVATIVE OFFICE SOLUTIONS, LLC	3190228	SUPPLIES	144.65	
		<b>Vendor Total:</b>		<b>144.65</b>
INTEGRATED TECHNOLOGY & SECURITY	68752	MAINTENANCE	603.00	
		<b>Vendor Total:</b>		<b>603.00</b>
J W PEPPER & SONS INC	363078178	MUSIC	49.98	
		<b>Vendor Total:</b>		<b>49.98</b>
JAYMAR BUSINESS FORMS INC	59671	SUPPLIES	187.38	
		<b>Vendor Total:</b>		<b>187.38</b>
JOSTENS INC	120120	YEARBOOK	1,716.80	
		<b>Vendor Total:</b>		<b>1,716.80</b>
MCALISTER, PATRICK	121120	REIMBURSE	33.00	
		<b>Vendor Total:</b>		<b>33.00</b>
MENARDS - PIERRE	4878	SUPPLIES	94.65	
MENARDS - PIERRE	5483	SUPPLIES	19.94	
		<b>Vendor Total:</b>		<b>114.59</b>
MUTH ELECTRIC	633704	LIGHTS	771.00	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			<b>Vendor Total:</b>	<b>771.00</b>
NEUHARTH, JASON	10121	DAYCARE FLEX	208.00	
			<b>Vendor Total:</b>	<b>208.00</b>
NORTHWESTERN PUBLIC SERVICE	123020	ELECTRICITY	62.05	
NORTHWESTERN PUBLIC SERVICE	123020-2	ELECTRICITY	38.48	
NORTHWESTERN PUBLIC SERVICE	123020-3	ELECTRICITY	3,785.57	
NORTHWESTERN PUBLIC SERVICE	123020-4	ELECTRICITY	1,300.49	
NORTHWESTERN PUBLIC SERVICE	123120	ELECTRICITY	73.11	
			<b>Vendor Total:</b>	<b>5,259.70</b>
PLAINSMAN	622776	LEGALS	92.88	
			<b>Vendor Total:</b>	<b>92.88</b>
RIDDELL/ALL AMERICAN SPORTS CORP	951300887	FB SUPPLIES	145.91	
			<b>Vendor Total:</b>	<b>145.91</b>
RUNNINGS SUPPLY, INC	4082688	MAINT SUPPLIES	11.39	
RUNNINGS SUPPLY, INC	4082730	MAINT SUPPLIES	8.99	
RUNNINGS SUPPLY, INC	4087267	MAINT SUPPLIES	218.98	
			<b>Vendor Total:</b>	<b>239.36</b>
SANTEL COMMUNICATIONS	10865961	PHONE SERVICE	329.76	
			<b>Vendor Total:</b>	<b>329.76</b>
SCHUMACHER REPAIR	2583	OIL	730.51	
			<b>Vendor Total:</b>	<b>730.51</b>
SD FEDERAL PROPERTY AGENCY	553763228	SUPPLIES	60.00	
			<b>Vendor Total:</b>	<b>60.00</b>
SIGNATURE PLUS	22003	AWARDS	568.00	
SIGNATURE PLUS	22058	AWARDS	135.00	
SIGNATURE PLUS	22059	AWARDS	17.50	
			<b>Vendor Total:</b>	<b>720.50</b>
SMITH WALBRIDGE BAND PRODUCTS	39418	BAND MASKS	439.41	
			<b>Vendor Total:</b>	<b>439.41</b>
STAN HOUSTON EQUIP CO INC	970113	SUPPLIES	75.01	
			<b>Vendor Total:</b>	<b>75.01</b>
TEACHER SYNERGY LLC	138561200	SUPPLIES	285.60	
			<b>Vendor Total:</b>	<b>285.60</b>
TIME MANAGEMENT SYSTEMS	246250	TIME CLOCK MAINT	51.40	
			<b>Vendor Total:</b>	<b>51.40</b>
TOWN OF WOLSEY	17331	WATER/SEWER SERVICE	34.45	
TOWN OF WOLSEY	17332	WATER/SEWER SERVICE	306.63	
			<b>Vendor Total:</b>	<b>341.08</b>
TSCHETTER & HOHM CLINIC	010521	BUS PHYSICAL	111.00	
			<b>Vendor Total:</b>	<b>111.00</b>

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
WALMART COMMUNITY/GECRB	121320	SUPPLIES	124.79	
			<b>Vendor Total:</b>	<b>124.79</b>
WASTE MANAGEMENT OF HURON	6110016-1762-4	GARBAGE SERVICE	465.00	
			<b>Vendor Total:</b>	<b>465.00</b>
WEBER, DAVID	121120	REIMBURSE	33.00	
			<b>Vendor Total:</b>	<b>33.00</b>
WELLMARK	210070000721	HEALTH INSURANCE	29,120.75	
			<b>Vendor Total:</b>	<b>29,120.75</b>
WHITE, BENNETT	120920	REIMBURSE	70.00	
			<b>Vendor Total:</b>	<b>70.00</b>
WOLSEY-WESSINGTON SCHOOL DISTRICT 2-6	123120	REIMBURSE	1,061.26	
			<b>Vendor Total:</b>	<b>1,061.26</b>
			<b>Fund Total:</b>	<b>63,215.32</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 21 CAPITAL OUTLAY FUND</b>		
BLUETARP FINANCIAL, INC	B08597/A	EQUIPMENT	499.99	
			<b>Vendor Total:</b>	<b>499.99</b>
COLLIERS SECURITIES LLC	120520	SERVICES	500.00	
			<b>Vendor Total:</b>	<b>500.00</b>
CONNECTING POINT	S145953	PROMETHEAN BOARDS	16,810.29	
			<b>Vendor Total:</b>	<b>16,810.29</b>
ELITE BUSINESS SYSTEMS	50653	COPIER	2,158.37	
			<b>Vendor Total:</b>	<b>2,158.37</b>
EXPETEC	15565	BATTERY	79.99	
			<b>Vendor Total:</b>	<b>79.99</b>
HIGH PLAINS TECHNOLOGY, INC	45420	CHROMEBOOKS	14,840.00	
			<b>Vendor Total:</b>	<b>14,840.00</b>
INTEGRATED TECHNOLOGY & SECURITY	68746	SECURITY SYSTEM	25,260.31	
			<b>Vendor Total:</b>	<b>25,260.31</b>
U.S. BANK	5977053	PAYING AGENT	462.50	
			<b>Vendor Total:</b>	<b>462.50</b>
			<b>Fund Total:</b>	<b>60,611.45</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 22 SPECIAL EDUCATION FUND</b>		
AMAZON	538349399538	SUPPLIES	11.98	
			<b>Vendor Total:</b>	<b>11.98</b>
CHILDREN'S CARE HOSPITAL & SCHOOL	113020	SERVICES	5,400.00	
			<b>Vendor Total:</b>	<b>5,400.00</b>
CORE EDUCATIONAL COOPERATIVE	202021111	SERVICES	17,914.49	
			<b>Vendor Total:</b>	<b>17,914.49</b>

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
LOGIC OF ENGLISH	INW0423	SUPPLIES	25.74	
			<b>Vendor Total:</b>	<b>25.74</b>
ROTH, TASHA	010121	MILEAGE	134.40	
			<b>Vendor Total:</b>	<b>134.40</b>
SD DEPARTMENT OF HUMAN SERVICES	113020	SERVICES	6,120.91	
			<b>Vendor Total:</b>	<b>6,120.91</b>
WALMART COMMUNITY/GECRB	121620	SUPPLIES	124.08	
			<b>Vendor Total:</b>	<b>124.08</b>
WELLMARK	210070000721	HEALTH INSURANCE	9,514.75	
			<b>Vendor Total:</b>	<b>9,514.75</b>
			<b>Fund Total:</b>	<b>39,246.35</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 51 FOOD SERVICE FUND</b>		
ARAMARK	1602109720	LAUNDRY SERVICES	85.76	
ARAMARK	1602116689	LAUNDRY SERVICES	87.76	
			<b>Vendor Total:</b>	<b>173.52</b>
CARD SERVICES	120120	FOOD PURCHASED	64.16	
CARD SERVICES	120920	FOOD PURCHASED	39.58	
CARD SERVICES	121120	FFVG	89.40	
			<b>Vendor Total:</b>	<b>193.14</b>
CASH-WA DISTRIBUTING	12717113	FOOD PURCHASE/SUPPLIES	1,019.33	
CASH-WA DISTRIBUTING	12722181	FOOD PURCHASED	919.18	
CASH-WA DISTRIBUTING	12726722	FOOD PURCHASE/SUPPLIES	1,446.32	
CASH-WA DISTRIBUTING	12730723	FOOD PURCHASED	1,163.93	
CASH-WA DISTRIBUTING	12735944	FOOD PURCHASED	464.99	
CASH-WA DISTRIBUTING	12749942	FOOD PURCHASED	1,355.15	
			<b>Vendor Total:</b>	<b>6,368.90</b>
EARTHGRAINS BAKING CO INC	54162144119	BREAD PURCHASE	57.82	
EARTHGRAINS BAKING CO INC	54162144187	BREAD PURCHASE	173.05	
EARTHGRAINS BAKING CO INC	54162144222	BREAD PURCHASE	62.10	
			<b>Vendor Total:</b>	<b>292.97</b>
SNA	022820	COOK DUES	48.50	
			<b>Vendor Total:</b>	<b>48.50</b>
WELLMARK	210070000721	HEALTH INSURANCE	967.50	
			<b>Vendor Total:</b>	<b>967.50</b>
			<b>Fund Total:</b>	<b>8,044.53</b>
			<b>Checking Account Total:</b>	<b>171,117.65</b>

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
Checking	1		
<b>Checking</b>	<b>1</b>	<b>Fund: 10 GENERAL FUND</b>	
ECOLAB PEST	3790503	PEST CONTROL	95.85
		<b>Vendor Total:</b>	<b>95.85</b>
FARMLAND BUILDING SUPPLY	169701	SUPPLIES	203.70
		<b>Vendor Total:</b>	<b>203.70</b>
HURON CLINIC FOUNDATION LTD	21479C11885	BUS PHYSICAL	110.00
		<b>Vendor Total:</b>	<b>110.00</b>
J W PEPPER & SONS INC	363095022	MUSIC	41.93
J W PEPPER & SONS INC	363095023	MUSIC	59.96
J W PEPPER & SONS INC	363096609	MUSIC	25.00
J W PEPPER & SONS INC	363097202	MUSIC	11.25
J W PEPPER & SONS INC	363101471	MUSIC	21.25
J W PEPPER & SONS INC	363102395	MUSIC	13.50
		<b>Vendor Total:</b>	<b>172.89</b>
MILLER ACE	189829	SUPPLIES	164.89
		<b>Vendor Total:</b>	<b>164.89</b>
NORTHWESTERN PUBLIC SERVICE	010521	NATURAL GAS	2,236.47
		<b>Vendor Total:</b>	<b>2,236.47</b>
TRUCK & TRAILER SERVICES	31732	BUS REPAIRS	895.01
TRUCK & TRAILER SERVICES	31761	BUS REPAIRS	547.04
		<b>Vendor Total:</b>	<b>1,442.05</b>
WASTE MANAGEMENT OF HURON	6110354- 1762-9	GARBAGE SERVICE	85.80
		<b>Vendor Total:</b>	<b>85.80</b>
		<b>Fund Total:</b>	<b>4,511.65</b>
		<b>Checking Account Total:</b>	<b>4,511.65</b>

## Wolsey Wessington School District 2-6 Financial Statement for Dec 2020

	GENERAL FUND	CAPITAL OUTLAY	SPECIAL EDUCATION	PRESCHOOL DRIVERS ED	CANS	TRUST & AGENCY
<b>Balance - Nov 30 2020</b>	\$764,362.23	\$1,753,242.97	\$461,539.12	\$1,529.44	\$4,789.31	\$87,237.83
RECEIPTS:						
Taxes	\$379,146.57	\$460,733.80	\$303,388.34			
Interest Earned	\$29.34					\$0.88
Lunch money					\$582.05	
Sports	\$1,084.50					
State Aid	\$95,942.00					
Student Activities						\$27,034.03
Fed grants	\$17,081.18					
Fee				\$692.50		
Transfer						
Medicaid						
Misc	\$2,578.32					
<b>Total Dec Revenue</b>	<u>\$495,861.91</u>	<u>\$460,733.80</u>	<u>\$303,388.34</u>	<u>\$692.50</u>	<u>\$582.05</u>	<u>\$27,034.91</u>
<b>TOTAL (Beg. Bal. plus Revenue)</b>	\$1,260,224.14	\$2,213,976.77	\$764,927.46	\$2,221.94	\$5,371.36	\$114,272.74
Less Dec Disbursements	\$327,780.46	\$12,220.43	\$78,036.73	\$2,892.53	\$20,078.88	\$9,598.21
<b>*CASH BALANCE - Dec 31, 2020</b>	<u>\$932,443.68</u>	<u>\$2,201,756.34</u>	<u>\$686,890.73</u>	<u>(\$670.59)</u>	<u>(\$14,707.52)</u>	<u>\$104,674.53</u>
*General Fund Cash Balance includes:						
American Bank and Trust--Wolsey & Heartland State Bank-Wessington	\$932,173.68					
Postage Fund	\$50.00					
Cash Change Fund	\$220.00					
*CANS Cash Balance Includes:						
Cash Change Fund					\$20.00	

TO THE BOARD OF EDUCATION FOR WOLSEY WESSINGTON SCHOOL DISTRICT #2-6  
MONTHLY REPORT OF TRUST & AGENCY ACCOUNTS: Dec 2020

<u>ACCOUNT</u>	<u>BALANCE</u> <u>July 1, 2020</u>	<u>RECEIPTS</u> <u>Yr-to-date</u>	<u>EXPENDITURES</u> <u>Yr-to-date</u>	<u>BALANCE</u>
Imprest Fund	\$2,140.88	\$17,168.09	\$17,873.45	\$1,435.52
HS Student Council	(\$72.79)	\$3,085.29	\$1,152.70	\$1,859.80
Elem/MS Student Council	\$248.46			\$248.46
HS Pop	\$2,502.63	\$827.00	\$402.04	\$2,927.59
Class of '19	\$760.59			\$760.59
Class of '20	\$743.48			\$743.48
Class of '21	\$3,133.13		\$1,279.69	\$1,853.44
Class of '22	\$5,034.50			\$5,034.50
Class of '23	\$395.89	\$2,494.00	\$940.65	\$1,949.24
Class of '24	\$688.31			\$688.31
Cheerleaders	\$1,174.50	\$5,423.00	\$5,275.20	\$1,322.30
Track	\$3,986.42		\$300.00	\$3,686.42
Volleyball	\$13,648.75	\$6,171.00	\$6,334.40	\$13,485.35
BBB/Football	\$844.98	\$16,785.00	\$5,972.85	\$11,657.13
GBB	\$4,694.17	\$675.00	\$771.50	\$4,597.67
Clearing Account				
Interest	\$603.54	\$4.81		\$608.35
Miscellaneous	\$237.41	\$17,454.37	\$11,988.20	\$5,703.58
FFA	\$12,858.49	\$2,149.50	\$2,403.57	\$12,604.42
Music	\$16,967.48		\$609.42	\$16,358.06
National Honor Society	\$634.51			\$634.51
Cross Country	\$1,629.86	\$247.50	\$332.82	\$1,544.54
Medical Careers	\$3,654.03		\$400.00	\$3,254.03
Journalism	\$477.35			\$477.35
Drama	\$566.91			\$566.91
WILD	\$324.05			\$324.05
Interact	\$360.28			\$360.28
Wrestling	\$1,439.75			\$1,439.75
Explorer	\$576.92			\$576.92
PTO	\$2,490.40			\$2,490.40
Scholarships	\$4,950.00		\$300.00	\$4,650.00
Snow Queen	\$1,241.58	\$340.00	\$750.00	\$831.58
	<u>\$88,936.46</u>	<u>\$72,824.56</u>	<u>\$57,086.49</u>	<u>\$104,674.53</u>

Balance per Check Stub	<u>\$104,674.53</u>
Beg. Bal. per Bank Statement	<u>\$117,314.30</u>
Less: Outstanding Checks	<u>\$12,639.77</u>
Plus: Deposits in Transit	<u>\$0.00</u>
Ending Bal. per Bank Statement	<u>\$104,674.53</u>

I hereby certify that to the best of my knowledge the records of the Trust & Agency accounts are accurate and up to date.

Respectfully submitted,

Amy Langbehn  
Business Manager

1. \$1M Cyber Liability would be approximately \$2800 per year.
  1. The current premium for \$100,000 is \$673 – so for that additional limit it would be an increase of premium of about \$2100 annually

**1.1 – Shared Vision for School and Student Success**

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal establishes specific and measurable goals and objectives related to student achievement.  <input type="checkbox"/> The principal leads and implements a process for developing a shared vision and strategic goals and objectives for student achievement that reflect high expectations for students and staff.  <input type="checkbox"/> The principal maintains a focus on the vision and strategic goals throughout the school year.	<input type="checkbox"/> The school’s goals, objectives, and strategies reflect a clear relationship between the actions of teachers and leaders aligned to the school improvement plan and the impact on student achievement.  <input type="checkbox"/> The decisions of the principal are consistent with the vision of the school as reflected in improvement planning documents.  <input type="checkbox"/> With stakeholders, the principal creates a vision for the school that inspires action.  <input type="checkbox"/> The strategies contained in the plan are based on a general understanding of research on school and instructional effectiveness.  <input type="checkbox"/> The vision reflects high expectations for learning and teaching and promotes continuous improvement for administrators, teachers, staff and students in the school.	<input type="checkbox"/> The principal involves stakeholders in a comprehensive diagnosis of the school’s strengths and weaknesses using appropriate data and leads a collaborative process to develop a focused, results-oriented strategic plan with annual goals.  <input type="checkbox"/> The vision of the leader and the organization are visible, ingrained in the culture of the organization, and routinely used as a reference point for decisions.  <input type="checkbox"/> The strategies contained in the plan cite specific research that shows high effect sizes and influence on student achievement.  <input type="checkbox"/> The use of strategic guidelines for decision-making filters makes many decisions self-evident and avoids time wasted on unproductive arguments.  <input type="checkbox"/> The principal ensures that the school’s identity (vision, mission, goals, objectives, and strategies) actually drives decisions and informs the culture of the school.

**Comments:** [Click here to enter text.](#)

## 1.2 – Reviewing and Monitoring for School Improvement

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal collects and analyzes data for determining the organization’s effectiveness in accomplishing the vision of learning and each of the goals in the school improvement plan.  <input type="checkbox"/> The principal systematically considers new and better ways of leading for improved student achievement and engages stakeholders in the change process.	<input type="checkbox"/> The principal implements collaborative processes for the collection and analysis of data about the school’s progress for the periodic review and revision of the school’s improvement plan.  <input type="checkbox"/> The principal collects and analyzes data at least quarterly with school’s leadership team to assess the organization’s effectiveness in accomplishing the vision of learning.  <input type="checkbox"/> The principal utilizes data to modify organizational practices and procedures for any goal in which sufficient progress has not been made.	<input type="checkbox"/> The principal, using data, initiates changes to strategies to improve performance, school culture, and other conditions related to school success.  <input type="checkbox"/> The principal collects and analyzes data monthly with school’s leadership team to assess the organization’s effectiveness in accomplishing the vision of learning and school goals  <input type="checkbox"/> The principal collects data to examine fidelity to strategies in the school improvement plan.  <input type="checkbox"/> The principal communicates school-wide goals and actions frequently with all appropriate stakeholders.
<b>Comments:</b> <a href="#">Click here to enter text.</a>			

## 2.1 – Effective Use of Data to Support Instruction

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal identifies the essential data that will form the foundation for the school’s data-driven school improvement plan.  <input type="checkbox"/> The principal develops processes and protocols to collect, interpret, and use data to inform instructional decisions.  <input type="checkbox"/> The principal ensures time is provided for teachers to analyze and interpret data to inform instructional decisions.  <input type="checkbox"/> The principal articulates a clear vision for the use of school-wide data to improve instructional quality.	<input type="checkbox"/> The principal actively engages a school leadership team in the refinement and implementation of a data-driven school improvement plan.  <input type="checkbox"/> The principal connects instructional improvement data to professional growth plans of teachers and the professional development plan for the school.  <input type="checkbox"/> The principal provides a systematic approach and the necessary supports that foster a data-driven culture within the school.  <input type="checkbox"/> The principal provides targeted and specific professional development based on individual teacher and school-wide data.	<input type="checkbox"/> The principal actively engages a school leadership team in determining the outcome of the established school improvement goals and formulates strategies designed to meet or extend the goals in the future.  <input type="checkbox"/> The principal identifies (for future use) emerging innovative instructional practices and student interventions based on the analysis of instructional improvement data.  <input type="checkbox"/> The principal encourages teachers to conduct in-depth analyses of data to identify student misconceptions, reteach concepts associated with misconceptions, and revise instructional approaches as needed.
<b>Comments:</b> <a href="#">Click here to enter text.</a>			

## 2.2 – Involvement in Curriculum, Instruction, and Assessment

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal, teachers, and/or students establish rigorous measurable goals for improving the learning of every student.  <input type="checkbox"/> The principal is actively involved in helping teachers implement research-based instruction.  <input type="checkbox"/> The principal provides planning time and professional development on the implementation of effective curriculum design, instruction, and assessment development (CIA).  <input type="checkbox"/> The principal develops a master schedule that includes appropriate time for teacher planning and professional development.	<input type="checkbox"/> The principal systematically monitors the progress of student learning using data to include formative and common assessments.  <input type="checkbox"/> The principal monitors and evaluates the fidelity of implementing research-based instructional strategies through clearly defined protocols for collecting, analyzing and reporting data.  <input type="checkbox"/> The principal develops and executes a specific and targeted plan for CIA professional development for instructional staff informed by teacher evaluation, student achievement, and other applicable data sources.	<input type="checkbox"/> The principal leverages the schools leadership team to analyze multiple data sources to refine ongoing CIA improvement priorities.  <input type="checkbox"/> The principal adds value to the district by exemplifying continued professional growth and collaborating with colleagues by sharing work that yields high measures of teacher and student productivity.  <input type="checkbox"/> The principal establishes tools such as data walls, data notebooks, or easily generated data reports to track student progress.
<b>Comments:</b> <a href="#">Click here to enter text.</a>			

## 2.3 – Distributive Leadership

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal provides formal and informal opportunities to mentor some emerging leaders.  <input type="checkbox"/> The principal provides moderate support and encouragement of leadership and growth as evidenced by assignment of staff to existing leadership positions.  <input type="checkbox"/> The principal occasionally seeks out and selects staff members for increased responsibility based on their qualifications, performance and/or effectiveness.  <input type="checkbox"/> The principal monitors completion of delegated tasks and/or responsibilities, but not necessarily progress towards completion.	<input type="checkbox"/> The principal provides formal and informal opportunities to mentor all emerging leaders.  <input type="checkbox"/> The principal promotes support and encouragement of leadership and growth as evidenced by the creation of, and assignment to, leadership positions or learning opportunities.  <input type="checkbox"/> The principal consistently seeks out and selects staff members for increased responsibility based on their qualifications, performance, and/or effectiveness.  <input type="checkbox"/> The principal monitors the progress towards success of those to whom delegations have been made.	<input type="checkbox"/> The principal systematically provides opportunities for emerging leaders to distinguish themselves and gives them the authority to complete the task.  <input type="checkbox"/> The principal recognizes and celebrates emerging leaders.  <input type="checkbox"/> The principal encourages and supports staff members to seek out responsibilities.  <input type="checkbox"/> The principal monitors and supports staff in a fashion that develops their ability to manage tasks and responsibilities.
<b>Comments:</b> <a href="#">Click here to enter text.</a>			

## 2.4 – Monitoring and Evaluating Standards and Content

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal ensures alignment of the implemented curriculum (school) to the intended curriculum (state/district content standards).  <input type="checkbox"/> The principal ensures that teachers have the necessary time to cover the content of the intended curriculum at the appropriate depth.  <input type="checkbox"/> The principal implements systems that minimize or eliminate interruptions or distractions from instructional time.	<input type="checkbox"/> The principal systematically monitors the implemented curriculum (school) to ensure alignment with the intended curriculum (state/district content standards) and teachers are on schedule to teach intended curriculum at the appropriate depth.  <input type="checkbox"/> The principal ensures that teachers are aware of the approximate pacing they need to address all standards.	<input type="checkbox"/> The principal collaborates with the school’s leadership team to analyze data from the experienced curriculum (student learning) to make necessary adjustments so that the implemented curriculum aligns with the intended curriculum.  <input type="checkbox"/> The principal collaborates with teacher teams to review alignment to ensure teaching is at the appropriate depth.
<b>Comments:</b> <a href="#">Click here to enter text.</a>			

## 2.5 – Continuous Improvement

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal analyzes data and uses results in the development of the professional growth plan.  <input type="checkbox"/> The principal draws on the research of continuous improvement strategies in the development of the professional growth plan.  <input type="checkbox"/> The principal ensures that staff has professional development opportunities to access research-based practices focusing on enhancement of their instructional and leadership capacities.	<input type="checkbox"/> The principal uses multiple sets of data in the collaborative development of the professional growth plan.  <input type="checkbox"/> The principal applies effective continuous improvement strategies in the implementation of the professional growth plan.  <input type="checkbox"/> The principal encourages and supports staff participation in professional development opportunities to access research-based practices that focus on enhancement of their instructional and leadership capacities.	<input type="checkbox"/> The professional growth plan includes both short-term and long-term goals and objectives.  <input type="checkbox"/> The principal provides models of effective practice as part of the professional growth plan.
<b>Comments:</b> <a href="#">Click here to enter text.</a>			

### 3.1 – Operational Procedures

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal allocates human, financial, and other resources (such as time and material) using the past as a guide rather than basing decisions on current need.  <input type="checkbox"/> The principal occasionally uses budgets to focus resources on school improvement priorities.  <input type="checkbox"/> The principal demonstrates knowledge of the alignment of school budget, human resources, and technological resources.	<input type="checkbox"/> The principal leverages knowledge of the budgeting process, categories, and funding sources to maximize all available dollars and other resources to achieve strategic priorities.  <input type="checkbox"/> The principal effectively manages the school budget, determines staff assignments, and distributes technological resources to address student learning needs.  <input type="checkbox"/> The principal obtains and allocates funds based on student needs within the framework of federal, state, and district policies and works with staff to determine how school financial resources can be equitably and effectively allocated to support student learning needs.	<input type="checkbox"/> The principal has established processes to leverage existing limited funds and increase capacity through grants, donations, and community resourcefulness.  <input type="checkbox"/> The principal works with all appropriate stakeholders to ensure strategic and equitable allocation and effective use of financial, human, and technological resources to meet instructional goals and support teacher needs to maximize student learning.
<p><b>Comments:</b> <a href="#">Click here to enter text.</a></p>			

### 3.2 – Shared Leadership

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal occasionally delegates tasks that could and should be done by others.  <input type="checkbox"/> The principal provides feedback for current and emerging staff leaders to help them acquire leadership skills.  <input type="checkbox"/> The principal recognizes the need for distributed leadership in management of the organization.	<input type="checkbox"/> The principal shows a clear pattern of delegated decisions conferring authority to match responsibility at every level in the organization.  <input type="checkbox"/> The principal provides leadership development opportunities for staff to help them acquire leadership skills.  <input type="checkbox"/> The principal outlines leadership expectations for staff leaders and holds them accountable for outcomes.  <input type="checkbox"/> The principal creates a climate of respect for staff who are serving as leaders.	<input type="checkbox"/> The principal provides opportunities for faculty members to participate in the facilitation of meetings and exercise leadership in committees and task forces; and opportunities for other employees, including noncertified staff, to exercise appropriate authority and assume leadership roles where appropriate.  <input type="checkbox"/> The principal proactively identifies potential leaders and provides support for them to volunteer to lead specific staff activities.  <input type="checkbox"/> The principal provides leadership development opportunities for staff designed to enhance management of the organization and to foster career development of staff.
<p><b>Comments:</b> <a href="#">Click here to enter text.</a></p>			

### 3.3 – High Quality Teachers

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal (to inform staff placement) has general selection criteria to perform a detailed assessment of potential staff knowledge, skills, and dispositions.  <input type="checkbox"/> The principal analyzes teacher evaluations to determine which teachers will be given retention offers and occasionally retains teachers based on factors other than performance.  <input type="checkbox"/> The principal fairly and consistently evaluates school personnel.	<input type="checkbox"/> The principal hires teachers who have a philosophy of teaching and learning similar to other teachers in the school.  <input type="checkbox"/> The principal has clear and articulated selection criteria in place and assesses staff skills and staff fit with school culture/staff collegiality to place teachers in specific grade level and content areas.  <input type="checkbox"/> The principal implements a formal retention strategy that recognizes effective staff through performance evaluation and gives retention offers based on effectiveness.  <input type="checkbox"/> The principal fairly and consistently evaluates school personnel in accordance with state and district guidelines and provides them with timely and constructive feedback focused on improved student learning.	<input type="checkbox"/> The principal implements clear selection criteria and strategically assesses and places teachers in grade level and content areas to create a balanced collegial team with a variety of strengths.  <input type="checkbox"/> The principal routinely provides teachers and staff with individualized timely, constructive formative and summative feedback resulting in improved school personnel performance and higher student growth.  <input type="checkbox"/> The principal provides effective coaching for all teachers, providing individual support as needed to improve growth and effectiveness.  <input type="checkbox"/> The principal provides professional learning opportunities that are research-based and have been shown to have strong positive impacts on populations of students similar to the students in the principal's school.
<p><b>Comments:</b> <a href="#">Click here to enter text.</a></p>			

### 3.4 – Challenges and Opportunities

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal demonstrates emerging awareness of specific challenges that may inhibit school effectiveness and efficiency.  <input type="checkbox"/> The principal annually reviews performance indicators to ensure that school operations are within budget and are supporting effective teaching and learning.	<input type="checkbox"/> The principal monitors school operations such as expenditures, transportation, food service, facilities maintenance, and other operations to identify any area that is not operating optimally and puts an action plan in place to address any areas of concern, with a priority on those that affect teaching and learning.  <input type="checkbox"/> The principal analyzes resource allocation to ensure that resources are being used efficiently and effectively.	<input type="checkbox"/> The principal is proactive at identifying potential challenges that may inhibit school effectiveness and efficiency by monitoring school operations and looking for early warning signs for any operational area where issues appear to be emerging.  <input type="checkbox"/> The principal routinely studies key operational performance indicators and makes improvements as needed to increase efficiency and effectiveness.  <input type="checkbox"/> The principal engages staff in providing feedback and making decisions to maximize student and adult learning.
<p><b>Comments:</b> <a href="#">Click here to enter text.</a></p>			

#### 4.1 – Safe Environment

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal establishes routines and policies that promote safety and intermittently supervises implementation.  <input type="checkbox"/> The principal fosters emotionally safe environments by ensuring mutual respect among and between staff and students.  <input type="checkbox"/> The principal fosters emotionally safe environments by ensuring there is respect for cultural diversity.  <input type="checkbox"/> The principal addresses actual safety issues openly, immediately, and constructively.	<input type="checkbox"/> The principal establishes routines and policies that promote safety and routinely supervises implementation.  <input type="checkbox"/> The principal fosters emotionally safe environments by ensuring there is respect for cultural diversity and divergent opinions.  <input type="checkbox"/> The principal supports the development, implementation, and monitoring of plans, systems, curricula, and programs that provide resources to support social, emotional, and intellectual safety.  <input type="checkbox"/> The principal addresses actual and potential safety issues openly, immediately, and constructively.	<input type="checkbox"/> The principal involves teachers, staff, and other stakeholders in the continuous monitoring and periodic review of the effectiveness of safety policies and procedures.  <input type="checkbox"/> The principal helps students acquire positive protective strategies that reduce risk for all students and staff.  <input type="checkbox"/> The principal makes emotional and intellectual safety a top priority for staff and students and ensures a school culture in which students and staff are respected, take responsibility for their own behavior, and help others.  <input type="checkbox"/> The effective principal ensures that school community members are trained and empowered to improve and sustain a culture of physical, emotional, and cognitive safety and seeks input to engage in continuous improvement.
<b>Comments:</b> <a href="#">Click here to enter text.</a>			

#### 4.2 – Clear and Consistent Expectations

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal distributes written communications about behavioral expectations and code of conduct to all school staff, students, and parents/guardians.  <input type="checkbox"/> The principal enforces the codes of conduct.  <input type="checkbox"/> The principal addresses violations of the code swiftly and fairly.	<input type="checkbox"/> The principal clearly communicates behavioral expectations and student and adult codes of conduct in written, verbal, and electronic forms to all school staff, students, and parents/guardians and informs them that they are individually accountable for their behavior.  <input type="checkbox"/> The principal ensures that the adult and student codes of conduct and behavioral expectations are consistently enforced and holds adults accountable for consistent enforcement of student expectations.	<input type="checkbox"/> The principal links clear and consistent messaging about behavioral expectations to the mission and vision for the school.  <input type="checkbox"/> The principal examines trends in violations of code of conduct and refines and communicates expectations and/or develops initiatives that lead to a reduction in the numbers of violations.  <input type="checkbox"/> The principal involves staff and students in developing additional expectations as new issues emerge (such as cell phone and other electronic device use during class and cyber-bullying).
<b>Comments:</b> <a href="#">Click here to enter text.</a>			

### 4.3 – Student Behavior Management

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal expects teachers and staff to establish rules for student behavior in classrooms, hallways, cafeteria, playgrounds and other common areas, but allows each teacher to have his/her own rules, protocols, and standards.  <input type="checkbox"/> The principal occasionally monitors to ensure that the common expectations are consistently enforced and effective.  <input type="checkbox"/> The principal provides positive reinforcement to students for meeting behavioral expectations.	<input type="checkbox"/> The principal establishes and implements common expectations for behaviors and routines for common areas or events such as hallways, cafeteria, playgrounds, and assemblies.  <input type="checkbox"/> The principal works with teachers to establish some common classroom expectations and protocols for student behavior.  <input type="checkbox"/> The principal routinely monitors to ensure that common expectations are consistently enforced and effective.	<input type="checkbox"/> The principal work with teachers to create a “single school culture” or model for behavior, where all teachers enforce common protocols for classroom behaviors, transitions in the hallways, cafeteria behavior, playground behavior, and other student behaviors related to having an orderly environment.  <input type="checkbox"/> The principal routinely monitors to ensure that common expectations in the classroom are consistently enforced and effective.  <input type="checkbox"/> The principal collects feedback from students and parents on the effectiveness of the “single school culture” and adjusts, as needed using the input of all stakeholders.
<b>Comments:</b> <a href="#">Click here to enter text.</a>			

### 4.4 – Conflict Resolution

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal helps resolve disputes quickly and constructively.  <input type="checkbox"/> The principal is fair to all parties in facilitating conflict resolution, taking time to listen to all points of view.  <input type="checkbox"/> The principal serves as a model and ensures that adults and students in the building are taught how to resolve conflicts in constructive ways.	<input type="checkbox"/> The principal helps resolve disputes quickly and efficiently and seeks to understand the root cause of the conflicts.  <input type="checkbox"/> The principal is fair to all parties in facilitating conflict resolution, taking time to listen to all points of view, helping disputing individuals understand each other’s position, and helping them understand and accept the best option for resolution.	<input type="checkbox"/> The principal deals effectively with any disputes quickly and constructively and analyzes conflicts to identify and address the root cause.  <input type="checkbox"/> The principal ensures that all those who facilitate conflict resolution are fair, and helps disputing individuals understand each other’s position and accept the best option for resolution.  <input type="checkbox"/> The principal works with staff to teach students self-management so that conflicts are more easily and productively resolved without adult intervention.  <input type="checkbox"/> The principal works with school staff and students to prevent anticipated conflicts from occurring.
<b>Comments:</b> <a href="#">Click here to enter text.</a>			

## 5.1 – Culture of Family/Community Collaboration and Involvement

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<ul style="list-style-type: none"> <li><input type="checkbox"/> The principal helps families/caregivers feel welcome at the school by creating an inviting environment and opportunities for involvement.</li> <li><input type="checkbox"/> The principal works with staff, families, and caregivers to identify barriers to involvement.</li> <li><input type="checkbox"/> The principal works with parent representatives to provide input to decisions about school goals and programs.</li> <li><input type="checkbox"/> The principal acknowledges parent and community member contributions to the school.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> The principal creates multiple opportunities for meaningful involvement at the school.</li> <li><input type="checkbox"/> The principal works with staff and families/caregivers to implement strategies to address barriers to involvement.</li> <li><input type="checkbox"/> The principal works with parents and community members to provide input to decisions about school goals and programs.</li> <li><input type="checkbox"/> The principal acknowledges parent and community member contributions to the school and ensures that parents and community members feel valued.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> The principal actively monitors parent and community involvement and adjusts as needed to create new opportunities for families and the community to support school success.</li> <li><input type="checkbox"/> The principal communicates the value of education for postsecondary success and community vitality and engages parents and community members to convey the same message to others.</li> <li><input type="checkbox"/> The principal routinely collects information on the effectiveness of parent, community, and school collaboration and engages parents and community members in improving the effectiveness of the partnerships.</li> </ul>
<p><b>Comments:</b> <a href="#">Click here to enter text.</a></p>			

## 5.2 – Two-Way Communication with Internal and External Audiences

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<ul style="list-style-type: none"> <li><input type="checkbox"/> The principal communicates frequently with parents and staff using multiple accessible methods of communication (verbal, written, e-mail/electronic, and posted on the school website).</li> <li><input type="checkbox"/> The principal provides parents and community members with information on multiple methods (in-person, telephone, electronic via e-mails or websites) to communicate with the school.</li> <li><input type="checkbox"/> The principal’s communications are clear and easily understood.</li> <li><input type="checkbox"/> The principal utilizes some of the information provided by parents and the community in making decisions.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> The principal builds effective two-way communication systems between home, community and school using multiple accessible methods including verbal, written, and electronic communications.</li> <li><input type="checkbox"/> The principal provides opportunities for parents to have access to electronic communications.</li> <li><input type="checkbox"/> The principal skillfully and clearly communicates information tailored to specific audiences, provides language translation as needed, and ensures that communications are easily understood.</li> <li><input type="checkbox"/> The principal considers all of the information provided by parents and community members in making decisions.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> The principal moves beyond typical communication practices to proactively develop relationships with parents/guardians and community through home visits, innovative technology, and visiting community groups.</li> <li><input type="checkbox"/> The principal creates and promotes opportunities for students and families to explain and share their experiences with school and establishes a feedback loop that is invitational, transparent, effective, and trusted by members of the community. Examples include open forums, focus groups, surveys, etc.</li> <li><input type="checkbox"/> The principal tracks the impact of interactions with stakeholders by revising the approach and expanding the scope of communications when appropriate.</li> <li><input type="checkbox"/> The principal monitors the success of different approaches to communicating to identify the most appropriate channel of communicating in specific situations.</li> <li><input type="checkbox"/> The principal conveys information about how input from staff, parents, and/or community members was used in making decisions.</li> </ul>
<p><b>Comments:</b> <a href="#">Click here to enter text.</a></p>			

### 5.3 – Culture of Dignity, Fairness, and Respect

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal occasionally models professionalism.  <input type="checkbox"/> The principal occasionally holds students and colleagues to professional, ethical, and respectful behavior expectations.  <input type="checkbox"/> The principal actively seeks opportunities to engage in courteous conversations about diversity and culture.	<input type="checkbox"/> The principal models professional, ethical, and respectful behavior at all times.  <input type="checkbox"/> The principal expects students and colleagues to display professional, ethical, and respectful behavior at all times.  <input type="checkbox"/> The principal builds the schools' and communities' collective capacity by initiating direct conversations about culture and diversity and how they impact learning.	<input type="checkbox"/> The principal articulates and communicates appropriate behavior to all stakeholders, including parents and the community.  <input type="checkbox"/> The principal creates mechanisms, systems, and/or incentives to motivate students and colleagues to display professional, ethical, and respectful behavior at all times.  <input type="checkbox"/> The principal develops structures, outreach and training to ensure that staff develop the skill set to treat all people equitably and with respect.  <input type="checkbox"/> The principal develops staff capacity to engage in courageous conversations about diversity and culture – and how they impact student learning.
<b>Comments:</b> <a href="#">Click here to enter text.</a>			

### 5.4 – Active Involvement with the Community

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal is an engaged and active participant in district meetings, participates in district-wide projects when asked, is supportive of the district mission, vision, and strategic plan, and demonstrates open and timely communication with colleagues.  <input type="checkbox"/> The principal engages some community organizations, community members, and/or businesses in annual school events.	<input type="checkbox"/> The principal is an engaged and active participant in district meetings, proactively volunteers to participate and support in district-wide projects, is supportive of the district mission, vision, and strategic plan, and demonstrates open and timely communication with colleagues.  <input type="checkbox"/> The principal establishes ongoing positive relationships with community organizations, community members, and businesses and consistently makes efforts to maximize community contributions to school effectiveness.	<input type="checkbox"/> The principal establishes strategic partnerships with community organizations, community members, and businesses that improve school effectiveness and works to increase the types and number of organizations with whom the school partners in order to deepen relationships and increase partner contributions.  <input type="checkbox"/> The principal is a district leader in promoting and enhancing collegial working relationships through timely communication, mentoring, sharing best practices and volunteering for projects in support of colleagues.  <input type="checkbox"/> The principal is well-known and highly regarded by internal and external stakeholders as an effective leader.
<b>Comments:</b> <a href="#">Click here to enter text.</a>			

## 6.1 – Sensitivity to Diversity and Cultural Differences

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal understands the diversity of the school community and recognizes that diversity is an asset to the school.  <input type="checkbox"/> The principal articulates the need for all school staff and students to develop cultural understanding and competence.  <input type="checkbox"/> The principal utilizes a variety of methods and resources to demonstrate an appreciation and understanding of the community’s cultural diversity within the school.  <input type="checkbox"/> The principal demonstrates personal comfort talking about diversity and culture.	<input type="checkbox"/> The principal understands and demonstrates an appreciation for and sensitivity to diversity in the school community and recognizes that diversity is an asset to the school.  <input type="checkbox"/> The principal provides professional development for school staff to develop cultural understanding and competence.  <input type="checkbox"/> The principal collaborates with the community to utilize a variety of methods and resources to demonstrate an appreciation and understanding of the community’s cultural diversity within the school.  <input type="checkbox"/> The principal monitors school staff cultural competence and fosters the implementation of culturally responsive instruction.	<input type="checkbox"/> Within the school, the students accept and respect students who are different than they are and expect their peers to value diversity.  <input type="checkbox"/> The principal secures external resources to expand the school’s appreciation of the community’s diverse cultural, social, and intellectual resources.  <input type="checkbox"/> The principal recognizes and integrates the learning opportunities that come from a diverse community.  <input type="checkbox"/> The principal consistently solicits feedback to ensure that all cultural groups feel respected and valued and immediately addresses any area of concern.
<b>Comments:</b> <a href="#">Click here to enter text.</a>			

## 6.2 – Modeling Values, Beliefs, and Attitudes

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal serves as a role model who exemplifies high expectations for performance and other values articulated in the school mission and vision.  <input type="checkbox"/> The principal is supportive, kind, and open.  <input type="checkbox"/> The principal verbalizes a belief in students and tries to inspire students to work hard and learn.	<input type="checkbox"/> The principal serves as a role model who exemplifies high expectations for performance, lifelong learning, and other values and beliefs that the school articulates within its mission, vision, culture, values, and expectations.  <input type="checkbox"/> The principal is supportive, kind, and open and shows optimism for the future.  <input type="checkbox"/> The principal is a passionate advocate for the school.  <input type="checkbox"/> The principal symbolizes a belief in students through statements and actions, and inspires students to work hard and learn.	<input type="checkbox"/> The principal is widely viewed as an effective role model and inspiration to students.  <input type="checkbox"/> The principal is a passionate advocate for learning and continuous improvement and for education as the pathway to success.  <input type="checkbox"/> The principal inspires teachers and students to achieve their personal best.
<b>Comments:</b> <a href="#">Click here to enter text.</a>			

**6.3 – South Dakota Code of Ethics**

Unsatisfactory	Basic	Proficient	Distinguished
<input type="checkbox"/>	<input type="checkbox"/> The principal is aware of and consistently follows all of the provisions of the South Dakota Code of Ethics for Professional Administrators and Teachers.	<input type="checkbox"/> The principal holds all teachers accountable for following the provisions of the South Dakota Code of Ethics for Teachers.	<input type="checkbox"/> The principal collects feedback on the extent to which he/she is viewed as aligning practices with the provisions of the South Dakota Code of Ethics for Professional Administrators and The South Dakota Code of Ethics for Teachers and makes corrections as needed.
<b>Comments:</b> <a href="#">Click here to enter text.</a>			

# WOLSEY-WESSINGTON SCHOOL DISTRICT SUPERINTENDENT EVALUATION

At the end of the evaluation cycle, the board should conduct a formal evaluation of the superintendent. The completed form is to be placed in the superintendent's personnel file.

*Note: The indicators supporting each standard are provided as examples of the kind of activities and behaviors that would support the standard. The indicators are not exhaustive nor would it be reasonable to expect that a superintendent demonstrate competence in all descriptors.*

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## STANDARD ONE: SHARED VISION

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**Shared Vision:** A superintendent is an educational leader who promotes the success of every student by facilitating a shared vision of learning that is supported by the school community.

### PERFORMANCE INDICATORS

- 1.1 Develops and implements district-wide vision, mission and goals.
- 1.2 Creates and implements plans to achieve goals.
- 1.3 Promotes continuous and sustainable improvement.
- 1.4 Monitors and evaluates progress and revises plans.

<u>SUPPORTING EVIDENCE AND COMMENTS</u>			
<b>RATING</b> (circle the appropriate response)			
1	2	3	4
NEEDS IMPROVEMENT			EXEMPLARY

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## STANDARD TWO: CULTURE OF LEARNING

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**Culture of Learning:** A superintendent is an educational leader who promotes the success of every student by advocating, nurturing and sustaining a school culture and instructional program conducive to student learning and staff professional growth.

### PERFORMANCE INDICATORS

- 2.1 Nurtures and sustains a culture of collaboration, trust, learning, and high expectations.
- 2.2 Monitors and evaluates a rigorous and coherent district-wide curricular program.
- 2.3 Uses data to monitor the assessment and accountability systems to assure student progress.
- 2.4 Develops the instructional and leadership capacity of staff through quality professional development.
- 2.5 Promotes the use of the most effective and appropriate technologies to support teaching and learning.

<u>SUPPORTING EVIDENCE AND COMMENTS</u>			
<b>RATING</b> (circle the appropriate response)			
1	2	3	4
NEEDS IMPROVEMENT			EXEMPLARY

**WOLSEY-WESSINGTON SCHOOL DISTRICT  
SUPERINTENDENT EVALUATION**

**STANDARD THREE: LEADERSHIP AND MANAGEMENT**

**Leadership and Management:** A superintendent is an educational leader who promotes the success of every student by ensuring management of the organization, operations and resources for a safe, efficient and effective learning environment.

PERFORMANCE INDICATORS

- 3.1 Effectively manages district budget, facilities and operations.
- 3.2 Obtains, allocates, aligns, and efficiently utilizes human, fiscal, and technological resources.
- 3.3 Promotes and protects the welfare and safety of students and staff.
- 3.4 Develops leadership capacity throughout the district's staff.
- 3.5 Ensures teacher and organizational time is focused to support quality instruction and student learning.

<u>SUPPORTING EVIDENCE AND COMMENTS</u>			
<b>RATING</b> (circle the appropriate response)			
1	2	3	4
NEEDS IMPROVEMENT			EXEMPLARY

**STANDARD FOUR: FAMILY AND COMMUNITY**

**Family and Community:** A superintendent is an educational leader who promotes the success of all students by collaborating with families and community members, responding to diverse community interests and needs and mobilizing community resources.

PERFORMANCE INDICATORS

- 4.1 Collects and analyzes data and information pertinent to the educational environment.
- 4.2 Promotes understanding, appreciation, and uses of the community's various resources.
- 4.3 Builds and sustains positive relationships with families and caregivers.
- 4.4 Builds and sustains productive relationships with community partners.

<u>SUPPORTING EVIDENCE AND COMMENTS</u>			
<b>RATING</b> (circle the appropriate response)			
1	2	3	4
NEEDS IMPROVEMENT			EXEMPLARY

- EVALUATION CONTINUES ON NEXT PAGE -

# WOLSEY-WESSINGTON SCHOOL DISTRICT SUPERINTENDENT EVALUATION

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## STANDARD FIVE: ETHICS

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**Ethics:** A superintendent is an educational leader who promotes the success of every student by acting with integrity, fairness and in an ethical manner.

### PERFORMANCE INDICATORS

- 5.1 Conducts oneself in an ethical, fair, trustworthy and professional manner.
- 5.2 Establishes practices to promote personal, physical and emotional health.
- 5.3 Demonstrates respect for diversity in students, staff and programs.
- 5.4 Considers and evaluates the potential moral and legal consequences of decision-making.

<u>SUPPORTING EVIDENCE AND COMMENTS</u>			
<b>RATING</b> (circle the appropriate response)			
1	2	3	4
NEEDS IMPROVEMENT			EXEMPLARY

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## STANDARD SIX: SOCIETAL CONTEXT

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**Societal Context:** A superintendent is an educational leader who promotes the success of every student by understanding, responding to and influencing the political, social, economic, legal and cultural context.

### PERFORMANCE INDICATORS

- 6.1 Advocates for children, families, and caregivers.
- 6.2 Serves as an advocate to community and legislature for issues beneficial to improved teaching and learning.
- 6.3 Provides leadership for defining superintendent and board roles, mutual expectations and formulating appropriate district policies.
- 6.4 Knows and supports the district school improvement plan and accurately reports progress on goals.

<u>SUPPORTING EVIDENCE AND COMMENTS</u>			
<b>RATING</b> (circle the appropriate response)			
1	2	3	4
NEEDS IMPROVEMENT			EXEMPLARY

- EVALUATION CONTINUES ON NEXT PAGE -

## WOLSEY-WESSINGTON SCHOOL DISTRICT SUPERINTENDENT EVALUATION

### EVALUATION SUMMARY

Place one check [✓] in each row for each standard and one check [✓] for overall rating.

PERFORMANCE STANDARD	NEEDS IMPROVEMENT	2	3	EXEMPLARY
	1	2	3	4
STANDARD ONE				
STANDARD TWO				
STANDARD THREE				
STANDARD FOUR				
STANDARD FIVE				
STANDARD SIX				
<b>OVERALL RATING</b>				

- A. Of the standards listed, which is the superintendent's greatest strength? How does this strength directly contribute to district goals?
  
- B. Of the standards listed, which is presenting the greatest challenge to the achievement of district goals?
  
- C. What supports might the board offer to enhance the superintendent's strengths and promote success over existing challenges?
  
- D. Superintendent Comments:

Evaluation Period: \_\_\_\_\_, 20\_\_ to \_\_\_\_\_, 20\_\_

Superintendent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Board President's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# **WOLSEY-WESSINGTON SCHOOL DISTRICT SUPERINTENDENT EVALUATION**

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Date of Publication: April 2010

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