

Centura Board of Education Regular Meeting
Monday, April 13, 2020 6:00 PM
Centura Board Room
P.O. Box 430
Cairo, NE 68824

Agenda

1. Call the meeting to order
2. Pledge of Allegiance
3. Notation of Nebraska Open Meeting Laws
4. Roll call - excuse/not excuse board members who are absent
5. Approve meeting agenda as presented
6. Recognition of visitors and public comment
7. Items for Consideration and Action
 - 7.1. Approve March 9, 2020 regular meeting minutes and April 2, 2020 special meeting minutes
 - 7.2. Reading and approval of April 2020 general fund claims in the amount of \$513,388.70
 - 7.3. Reading and approval of March 2020 activity fund claims, revenue, and fund balances
 - 7.4. Treasurer's Report
 - 7.5. School Board Policy Review
 - 7.5.1. Policy review/changes with second of two reading: 403.01 release of credit information, 403.02 child abuse reporting, 403.05 public complaint about employees, 403.07 employee use of social networks
 - 7.5.2. Policy review/changes with one reading only: 0404.02 employee injury on the job, 0404.03 employee personal security, 0404.05 hazard chemical disclosure, and 407.07 substance-free workplace
 - 7.5.3. Policy reference/form review and/or changes with one reading only: 404.04E1 hepatitis B vaccine information and record and 0404.07R1 procedure for substance-free workplace
 - 7.5.4. Policy review/changes with first of two readings: 404.01 employee physical examinations, 404.04 communicable diseases-employees, 404.08 drug and alcohol testing.
 - 7.6. Administrative Resignation
 - 7.7. Certified Resignation
 - 7.8. Certified New Hires
8. Reports
 - 8.1. Superintendent report
9. Discussion items
 - 9.1. Covid-19 - Graduation
10. Next Meeting date and time
11. Adjournment

Link to Nebraska Open Meetings Act:

https://nitc.nebraska.gov/documents/statutes/NebraskaOpenMeetingsAct_current.pdf

**CENTURA PUBLIC SCHOOLS
DISTRICT #47-0100 – Howard County Nebraska
Centura Board of Education Regular Meeting
Monday, March 9, 2020
Centura High School Board Room
Cairo, Nebraska**

Attendance Taken at 6:00 PM.

Justin Caspersen: Present, Jeff Christensen: Present, Teresa Grabowski: Present, Aron Hostetler: Present, Eric Hostetler: Present, William Kemptar: Present

Also present was Superintendent Ryan Ruhl, Secondary Principal Tammy Holcomb, and Elementary Principal Cory Bohling.

1. Call the meeting to order

Notice of the meeting was given in advance thereof, according to law, by proper publication, a designated method for giving notice to the School District, a copy of the proof of publications being attached to these minutes. Notice of this meeting was given in advance to all members of the Board of Education. Availability of the agenda was communicated in this meeting. All proceeds of the Board of Education were taken while the convened meeting was open to the attendance of the public. President Christensen called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

Board President Christensen led in the Pledge of Allegiance.

3. Notation of Nebraska Open Meeting Laws

Board President Christensen recognized a current copy of the Nebraska Open Meetings Act posted on the wall in the Board Room.

4. Roll call - excuse/not excuse board members who are absent

All board members were present.

5. Approve meeting agenda as presented

Motion to approve meeting agenda as presented Passed with a motion by Eric Hostetler and a second by Aron Hostetler.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

6. Recognition of visitors and public comment

FFA Student Secretary addressed the board regarding the upcoming national leadership conference in Washington, D.C.

7. Board Reports

7.1. Approve February 10, 2020 regular meeting minutes

Motion to approve February 10, 2020 regular meeting minutes as presented Passed with a motion by Justin Caspersen and a second by Eric Hostetler.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

7.2. Reading and approval of March 2020 general fund claims in the amount of \$548,211.94

Motion to approve March 2020 general fund claims as presented and authorize payment Passed with a motion by Teresa Grabowski and a second by Will Kemptar.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

7.3. Reading and approval of February 2020 depreciation fund claims in the amount of \$174,604.00.

Motion to approve the February 2020 depreciation fund claims as presented and authorize payment Passed with a motion by Teresa Grabowski and a second by Aron Hostetler.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

7.4. Reading and approval of February 2020 activity fund claims, revenue, and fund balances

Motion to approve February 2020 activity fund claims, revenue, and fund balances as presented Passed with a motion by Eric Hostetler and a second by Teresa Grabowski.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

7.5. School Board Policy Review

7.5.1. Policy review/changes with second of two reading: 302.05 superintendent evaluation, 902.03 site acquisition

Motion to approve review/changes to policies 302.05 superintendent evaluation and 902.03 site acquisition with second of two readings Passed with a motion by Aron Hostetler and a second by Teresa Grabowski.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

7.5.2. Policy review/changes with one reading only: 403.03 abuse by employees, 403.04 gifts to employees, 403.06 employee outside employment, 403.08 employee fundraising

Motion to approve review/changes for policies 403.03 abuse by employees, 403.04 gifts to employees, 403.06 employee outside employment, 403.08 employee fundraising with one reading only Passed with a motion by Teresa Grabowski and a second by Justin Caspersen.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

7.5.3. Policy reference/form review and/or changes with one reading only: 403.02 R1 Child Abuse Regulation, 403.03 E1 abuse complaint form, 403.03 E2 witness disclosure form, 403.03 R1 abuse by employees, 403.05 R1 public employee complaint

Motion to approve the review/changes of policy references 403.02 R1 Child Abuse Regulation, 403.03 E1 abuse complaint form, 403.03 E2 witness disclosure form, 403.03 R1 abuse by employees, 403.05 R1 public employee complaint with one reading only Passed with a motion by Eric Hostetler and a second by Aron Hostetler.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

7.5.4. Policy review/changes with first of two readings: 403.01 release of credit information, 403.02 child abuse reporting, 403.05 public complaint about employees, 403.07 employee use of social networks

Motion to approve review/changes with first of two readings for policies 403.01 release of credit information, 403.02 child abuse reporting, 403.05 public complaint about employees, 403.07 employee use of social networks Passed with a motion by Aron Hostetler and a second by Teresa Grabowski.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

7.6. Treasurer's Report

Motion to approve treasurer's report as presented Passed with a motion by Will Kemptar and a second by Teresa Grabowski.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

7.7. Certified Teacher Hire for 2020-21

Motion to hire Karrie Huryta as a certified teacher for 2020-2021 Passed with a motion by Teresa Grabowski and a second by Justin Caspersen.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

7.8. Certified Teacher Retirements/Resignations for 2019-2020

Motion to approve resignation/retirement for certified teachers Sarah Nilson and Donna Young for the 2019-2020 school year Passed with a motion by Aron Hostetler and a second by Will Kemptar.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

7.9. ESU10 Sped Contract

Motion to approve ESU10 SPED contract for the 2020-2021 school year Passed with a motion by Justin Caspersen and a second by Teresa Grabowski.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

7.10. NASB Membership

Motion to approve NASB membership for the 2020-2021 school year Passed with a motion by Teresa Grabowski and a second by Justin Caspersen.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

7.11. Additional Pre-School Section

Superintendent Ruhl and Elementary Principal Cory Bohling provided an update on the anticipated enrollment for the upcoming pre-school census with a recommendation to add a third pre-school section.

Motion to approve an additional pre-school section for the 2020-2021 school year Passed with a motion by Teresa Grabowski and a second by Justin Caspersen.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

8. Reports

8.1. Elementary Principal report

Elementary Principal Cory Bohling provided updates for current events in the elementary, which included upcoming assessments, science piloting, robotics club, Title 1 plan audit, and hiring for two vacant positions.

8.2. Secondary Principal/Activities Director report

Secondary Principal/Activities Director Tammy Holcomb provided updates for current events in the high school which included student graduation, community service hours for graduates, parent teacher conference attendance and Activities Director recent events and celebrations.

8.3. Superintendent report

Superintendent Ruhl provided an update on his attendance balance and reported that he has been communicating and providing updates to the staff regarding the Coronavirus concerns.

9. Discussion items

9.1. Strategic Plan/Master Plan Review - Retreat Dates

Superintendent Ruhl reported that the Master Plan report should be completed this week and the board will look at meeting next week to review and discuss options.

9.2. Gym Update

Superintendent Ruhl reported that he has been reviewing gym renovation estimates from 2017 and comparing with what those estimates would be today. He provided a handout to the board with additional information.

9.3. Sewer Plant Update

Superintendent Ruhl reported that he has been exploring options for the existing sewer plant. He provided a handout to the board with additional information.

10. Next Meeting date and time

Working Meeting – March 16, 2020. Regular Meeting - April 13, 2020

11. Executive Session - Administrative Contracts

Motion to go into executive session for the discussion of administrative contracts at 7:17p.m. Passed with a motion by Justin Caspersen and a second by Teresa Grabowski.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

Motion to exit executive session for the discussion of administrative contracts at 7:44p.m. Passed with a motion by Teresa Grabowski and a second by Will Kemptar.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

12. Elementary Administrative Contract - 2020-2021

Motion to accept the 2020-2021 Elementary Administrative Contract Passed with a motion by Teresa Grabowski and a second by Will Kemptar.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

13. Secondary Administrative Contract - 2020-2021

Motion to table the 2020-2021 Secondary Administrative Contract until the May board meeting Passed with a motion by Eric Hostetler and a second by Justin Caspersen.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

14. Adjournment

Motion to adjourn meeting at 7:47p.m. Passed with a motion by Teresa Grabowski and a second by Justin Caspersen.

6 Yeas - 0 Nays.

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

Board Recording Secretary

Board President

Centura Mission Statement

*“Centura and its collaborative partners are an innovative community
empowering all students to be successful today and in the future.”*



Centura Vision Statement

“A Community about students, excellence and innovation.”

**CENTURA PUBLIC SCHOOLS
DISTRICT #47-0100 – Howard County Nebraska
Centura Board of Education Special Meeting
Thursday April 2, 2020 5:00 PM
Centura High School Library
Cairo, Nebraska**

Attendance Taken at 5:03 PM.

Justin Caspersen Present
Jeff Christensen Present
Teresa Grabowski Present
Aron Hostetler Present
Eric Hostetler Present
Will Kemptar Present

Also present was Superintendent Ryan Ruhl.

1. Call meeting to order

Notice of this meeting was given in advance to all members of the Board of Education. Availability of the agenda was communicated in this meeting. All proceeds of the Board of Education were taken while the convened meeting was open to the attendance of the public. Board President Christensen called the meeting to order at 5:03 p.m.

2. Notation of Nebraska Open Meeting Laws posted

Board President Christensen recognized a current copy of the Open Meetings Act posted.

3. Approve special meeting agenda

Motion to approve special meeting agenda as presented passed with a motion by Teresa Grabowski and a second by Will Kemptar.

6 Yeas - 0 Nays

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

4. Special Meeting/Discussion items

4.1. Covid-19 Resolution: Emergency Expenditures and State or Federal Relief

Motion to approve Covid-19 Resolution: Emergency Expenditures and State or Federal Relief passed with a motion by Teresa Grabowski and a second by Justin Caspersen.

6 Yeas - 0 Nays

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea
Teresa Grabowski	Yea	Will Kemptar	Yea

5. Adjournment

Motion to adjourn special meeting at 5:29 p.m. passed with a motion by Justin Caspersen and a second by Will Kemptar

6 Yeas - 0 Nays

Justin Caspersen	Yea	Aron Hostetler	Yea
Jeff Christensen	Yea	Eric Hostetler	Yea

Teresa Grabowski

Yea

Will Kemptar

Yea

Vendor Name	Invoice Number	Description	Amount
Checking Account ID	Fund Number	General Fund	
1	01		
Armbruster Electric	200401	Service-Waste Water Treatment	433.08
Total Armbruster Electric			433.08
AS Central Services	1209140-0001	Distance Education	229.32
Total AS Central Services			229.32
Aurora Coop	3817904	Supplies-Wiper Blades	14.99
Aurora Coop	3824040	Bus Fuel	854.00
Aurora Coop	3834182	Bus repairs: 2009 Bus	565.11
Aurora Coop	3834183	Bus Repairs: 2003 Bus	184.05
Aurora Coop	3834221	Bus Repairs: 2003 Bus	366.49
Aurora Coop	3836493	Fuel	32.98
Aurora Coop	3840273	Fuel-Gas	740.00
Aurora Coop	3842130	Fuel	37.62
Aurora Coop	3852630	Fuel	36.13
Total Aurora Coop			2,831.37
Awards Plus	16902	Awards for the Howard Co. Spelling Bee	43.50
Total Awards Plus			43.50
AxisPlus Benefits	April 2020-0001	FSA Fees	42.00
Total AxisPlus Benefits			42.00
Black Hills Energy	Apr 2020-0001	Natural Gas	5,344.60
Total Black Hills Energy			5,344.60
Central Nebraska Rehab Services	April 2020-0001	Services-SPED OT & PT	1,775.16
Central Nebraska Rehab Services	April 2020-0002	PT Athletic Training Services	568.28
Total Central Nebraska Rehab Services			2,343.44
Centura Activity Fund	April 2020	Reimburse Postage	67.50
Total Centura Activity Fund			67.50
Centurylink	Apr 308485-0001	Telephone-local	291.96
Centurylink	Mar 308F18-0002	Telephone-local	137.86
Total Centurylink			429.82
Clipper Publishing	24	Newspaper ads-kindergarten	88.00
Total Clipper Publishing			88.00
Coach Masters	2020-125	DOT Inspection 2021 Thomas Bus	100.00
Total Coach Masters			100.00
D&M Security	25263	Service-Fire Alarm Monitoring	111.00
D&M Security	C13241	Fire Alarm Inspection Services	612.50
Total D&M Security			723.50
Deere Credit, Inc.	Apr 2020-0001	Skid Skeer-Grounds Maintenance	531.87
Total Deere Credit, Inc.			531.87
Ecolab	8789985-0001	Service-pest control	104.72
Total Ecolab			104.72

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User ID: LCP

Vendor Name	Invoice Number	Description	Amount
Electronix Express	531889	32TRONIXPK1, electronic circuitry kits	130.80
Total Electronix Express			130.80
ESU #10	Apr 2020-0001	ESU10	4,032.71
Total ESU #10			4,032.71
FREDERICK, MICHAEL	417406	Book for HS	24.00
Total FREDERICK, MICHAEL			24.00
GI Independent	Apr 2020-0001	Advertising-Legals	169.95
Total GI Independent			169.95
Heartland Disposal	49796-0001	Service-garbage disposal	500.00
Total Heartland Disposal			500.00
HIRERIGHT LLC	P0945474	Serv-Drug Screen Testing	281.40
Total HIRERIGHT LLC			281.40
HOBBY LOBBY STORES, INC.	90786522	CELP sewing supplies	36.81
Total HOBBY LOBBY STORES, INC.			36.81
Home Depot Pro	538510983	Cleaning Supplies-Sanitizer Aero	100.80
Home Depot Pro	540119385	Cleaning Supplies	1,450.34
Total Home Depot Pro			1,551.14
Howard Greely RPPD	Apr 2020-0001	Service-electricity	6,022.09
Total Howard Greely RPPD			6,022.09
J&D Automotive	195343	Supplies-Tire Valve	0.00
J&D Automotive	195781	Bus parts/wiper blades	67.44
Total J&D Automotive			67.44
Johnson Controls Fire Protection LP	21506058	Master Clock System 04-20 to 03-21	594.62
Total Johnson Controls Fire Protection LP			594.62
Jostens, Inc.	24339527	Graduation Cords/Tassels	278.12
Total Jostens, Inc.			278.12
JW Pepper & Sons	185.90	music for contest and spring concert	185.90
JW Pepper & Sons	299190551	music for contest and spring concert	577.09
JW Pepper & Sons	3041888176	music for contest and spring concert	56.00
JW Pepper & Sons	308019306	music for contest and spring concert	22.50
Total JW Pepper & Sons			841.49
Kelly Supply Company	1389981-0	Maintenance supplies	18.91
Total Kelly Supply Company			18.91
KSB School Law	7677	Services-Legal	302.50
Total KSB School Law			302.50
Loup River Pump Co.	15254	Camera sewer line service	298.75
Total Loup River Pump Co.			298.75

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User ID: LCP

Vendor Name	Invoice Number	Description	Amount
Mackin	572.70	Non-fiction books for Library	572.70
Total Mackin			<u>572.70</u>
Matheson Tri-Gas	21378943-0001	Welding Supplies Rental	168.18
Matheson Tri-Gas	51600498-0001	Welding gas rental	29.36
Total Matheson Tri-Gas			<u>197.54</u>
Menards	97616	General Maintenance Supplies	30.84
Menards	97896	Classroom Clocks	27.96
Menards	98107	Cleaning supplies	119.47
Menards	98376	Cleaning supplies	147.69
Menards	98572	Paint Supplies	123.53
Menards	99057	Paint supplies	44.95
Total Menards			<u>494.44</u>
NE Central Telephone	20355047-0001	Telephone-local	101.16
Total NE Central Telephone			<u>101.16</u>
Nebraska Central Equipment	0162414	Bus screws	27.46
Total Nebraska Central Equipment			<u>27.46</u>
Office Net	Apr 2020-0001	Service-printers/copiers	2,189.89
Total Office Net			<u>2,189.89</u>
OneSource	April 2020	Services-Background Check	40.00
Total OneSource			<u>40.00</u>
Pathway Insurance	Apr 2020-0001	Property Insurance/Work Comp	10,121.25
Total Pathway Insurance			<u>10,121.25</u>
Phonograph-Herald	April 2020	Newspaper ads-PK/Kinderg	64.13
Total Phonograph-Herald			<u>64.13</u>
Platte Valley Communications	April Stat-0001	Service-Bus repeater	1,013.50
Total Platte Valley Communications			<u>1,013.50</u>
Pro-Vision Video Systems	330611	Bus video camera	779.80
Total Pro-Vision Video Systems			<u>779.80</u>
Sam's Club	000842	CELP snacks for March	197.74
Total Sam's Club			<u>197.74</u>
Sherwin-Williams	7995-0	Paint	570.60
Total Sherwin-Williams			<u>570.60</u>
Troy's Total Auto Repair	16117	Labor inspect-Gold Van	50.00
Troy's Total Auto Repair	16118	Labor Inspection-Burg Van	123.39
Total Troy's Total Auto Repair			<u>173.39</u>
TruGreen	332302	Service-Grounds fertilized	1,339.00
Total TruGreen			<u>1,339.00</u>

Vendor Name	Invoice Number	Description	Amount
Twin Rivers Urgent Care LLC	354359	Bus Physical-Andrea Stubbs	95.00
Total Twin Rivers Urgent Care LLC			<hr/> 95.00
US Bank	AmaznVoigt	2 bench grinders, Dremel	110.37
US Bank	Amzn/Voigt	Parts for Plasma Table	87.94
US Bank	AmznVoigt2-28-20	Genmitsu CNC 3018-PRO router kit	249.99
US Bank	EasyTimeCl-0001	Time Clock Fee	26.00
US Bank	HowCoTreasurer	2021 Bus Registration/Title	16.40
US Bank	LearningAZ	Headsprout renewal license	209.95
US Bank	Verizon-03-0002	Verizon Phone Bill	292.02
Total US Bank			<hr/> 992.67
Village of Cairo	Apr 2020-0001	Service-water	249.36
Total Village of Cairo			<hr/> 249.36
Wal-Mart	005592	Supplies-preschool	100.55
Wal-Mart	011420	Pizza Food Lab	75.12
Wal-Mart	024043	Supplies for HAL meeting	85.10
Total Wal-Mart			<hr/> 260.77
Wex Bank	64647693-0001	Misc. Fuel	287.69
Total Wex Bank			<hr/> 287.69
Windstream	Apr 2020-0001	Telephone-Long Distance	76.80
Total Windstream			<hr/> 76.80
Fund Number 01			<hr/> 48,308.34
Checking Account ID 1			<hr/> 48,308.34

Invoice Listing - Summary

Vendor ID	Vendor Name	Invoice Number	Description	Invoice Date	Check Date	Checking Account ID	Check Number	Invoice Amount
BOMGAAR	Bomgears	43542466	8" dewalt bench grinder	03/07/2020	03/25/2020		23466	139.99
BRIDGEPORT	BRIDGEPORT PUBLIC SCHOOL	G/Bball camp2020	Girls Basketball Camp in Bridgeport	03/16/2020	03/18/2020		23459	150.00
CAIRCOMM	CAIRO COMMUNITY CENTER	February 2020	February Rental - JH Bball	03/03/2020	03/04/2020		23434	20.00
CARBIOL	CAROLINA BIOLOGICAL SUPPLY CO	50998190R1	Pig	03/10/2020	03/25/2020		23467	44.94
CENTURABOO	CENTURA BOOSTER CLUB	2/23/2020	Ring Pop purchase for Concessions	03/30/2020	03/30/2020		23473	13.76
CENTURASAF	Centura Safe Prom	D2-7 Districts	D2-7 Sub districts bball	03/03/2020	03/04/2020		23435	151.82
COLUMBUSPU	Columbus Public Schools	Spanish .2020	Spanish Competition on 3-16-2020	03/03/2020	03/04/2020		23436	95.00
COMFORTINN	Comfort Inn	Profile1702285	Rooms for FFA 212/360 Conference	02/29/2020	03/04/2020		23437	524.75
CONCORDIAU	CONCORDIA UNIVERSITY	G/Bball Camp 2020	V/Bball camp 2020	03/16/2020	03/18/2020		23460	250.00
DOLLAMURSP	DOLLAMUR SPORT SURFACES	71822	Wrestling mat	02/17/2020	03/11/2020		23454	10,490.00
DONIPHANTR	DONIPHAN-TRUMBULL HIGH SCHOOL	Clinic 2020	meals for conference honor band	03/10/2020	03/11/2020		23455	45.00
DONIPHANTR	DONIPHAN-TRUMBULL HIGH SCHOOL	Speech Meet	Speech meet entries	03/07/2020	03/04/2020		23438	255.00
EILENSCOO	Eileen's Colossal Cookies	12071	FBLA Fundraiser	03/10/2020	03/11/2020		23456	1,434.00
ELBAPUBLIC	ELBA PUBLIC SCHOOL	D-27 Sub District	D2-7 Sub District B/Bball	03/03/2020	03/04/2020		23439	87.15
GILTNERPUB	GILTNER PUBLIC SCHOOL	D-27 Sub District	D2-7 Sub District B/Bball	03/03/2020	03/04/2020		23440	259.30
GORECKI	Gorecki, Patricia	B/Bball Books 2020	2020 Bball books	03/16/2020	03/18/2020		23461	1,005.00
HAMPTONPUB	HAMPTON PUBLIC SCHOOL	D-27 Sub District	D2-7 Sub District B/Bball	03/03/2020	03/04/2020		23441	279.70
HASTINGSCO	HASTINGS COLLEGE WOMENS BASKETBALL	W/Bball 2020	Girls Basketball Team Camp	03/03/2020	03/04/2020		23442	225.00
HEARTLANDL	HEARTLAND LUTHERAN SCHOOL	D-27 Sub District	D2-7 Sub District B/Bball	03/03/2020	03/04/2020		23443	170.90
HIGHPLAINS	HIGH PLAINS COMMUNITY SCHOOLS	D-27 Sub District	D2-7 Sub District B/Bball	03/03/2020	03/04/2020		23444	144.95
HOMEDEPO	HOME DEPOT	3154950	tool cart	01/25/2020	03/11/2020		23457	648.00
LASERWORKS	Laserworks	9515	Trophies for dance invite	01/10/2020	03/25/2020		23458	219.40
LOUSSPORTI	Lou's Sporting Goods	NNC754720-NC0	Golf Shirt -- not previously paid for	03/16/2020	03/18/2020		23462	54.12
MADISONNA1	Madison National Life	April 2020	April 2020 Life Ins	03/16/2020	03/18/2020		23463	36.40
MADISONNA1	Madison National Life	March 2020	March 2020 Life Ins	03/04/2020	03/04/2020		23445	36.40
MATHESON	Matheson Tri-Gas	21400554	parts for saw & welder	03/19/2020	03/25/2020		23469	94.21
MISTERBSTE	Mister B's Tees	1455	T-shirts- Quiz Bowl & Science Olympiad	02/24/2020	03/04/2020		23446	360.00
NEBRASKAF	Nebraska FFA Association	WLC Dep20272020	2nd Deposit for WLC 2020	03/04/2020	03/04/2020		23447	1,400.00
NSAA	Nebraska School Activities Association	D2-7 Sub District	D2-7 Sub District B/Bball	03/03/2020	03/04/2020		23448	1,559.02
NOVA	Nova Fitness Equipment	40526/40527	Dashr system and Plyo Box sets	03/06/2020	03/18/2020		23464	2,389.00
OMAHAPERFO	OMAHA PERFORMING ARTS	4259151-Order#	Tickets for The Lion King	03/03/2020	03/04/2020		23449	1,022.00
ORDHIGHSCH	ORD HIGH SCHOOL	G/Bball 2020Camp	Ord Basketball Camp	03/10/2020	03/11/2020		23458	150.00
PIZZAHUT	PIZZA HUT	1-0228920	Concessions -- personal pans/speech Invi	02/29/2020	03/18/2020		23465	378.00
RUHL	RUHL, PATRICIA	Winter sports 2020	Books - D2-7 bball	03/03/2020	03/04/2020		23450	60.09
SAMSCULUB	Sam's Club	3204	Breakfast Supplies and candy	02/10/2020	03/25/2020		23470	116.62
SAMSCULUB	Sam's Club	6120	Concessions supplies	02/24/2020	03/25/2020		23470	211.68

Invoice Listing - Summary

Vendor ID	Vendor Name	Invoice Number	Description	Invoice Date	Check Date	Checking Account ID	Check Number	Invoice Amount
SAMSClub	Sam's Club	8396	Concessions - Chips/hot dog buns	02/14/2020	03/25/2020		23470	38.46
SAMSClub	Sam's Club	9014	Concessions supplies	02/28/2020	03/25/2020		23470	56.69
SAMSClub	Sam's Club	9300	food items for school store	02/17/2020	03/25/2020		23470	245.12
THEMEDINAS	THE MEDINA STREET VAULT,	Speech 2020	Gift cards for Jen and Tina	03/03/2020	03/04/2020		23451	30.00
UNKSPIRITS	UNK SPIRIT SQUAD	20-21 Try-out Judges	Try-out judges and mileage from Kearney	03/03/2020	03/04/2020		23452	90.00
USBANK	US Bank	AMAZON1/27/2020	magnetic stickers for tool chest	01/27/2020	03/04/2020		23453	9.94
USBANK	US Bank	Brooklyn Pub1/29/2020	script for Amber and Allie	01/29/2020	03/04/2020		23453	22.50
USBANK	US Bank	Glazier Clinic	Glazier Clinic Pass	01/30/2020	03/04/2020		23453	499.00
USBANK	US Bank	JD DRAMA1/27/2020	HUM scripts for Alaina	01/27/2020	03/04/2020		23453	17.00
USBANK	US Bank	LittleCaesars2/12/20	Pizza for Sophomores	02/12/2020	03/04/2020		23453	98.47
USBANK	US Bank	MovieStorm2/5/2020	Computer Program for FBLA State.	02/05/2020	03/04/2020		23453	225.00
USBANK	US Bank	PLAYSCRIPT2/13/2020	Script for Jaelyn	02/13/2020	03/04/2020		23453	9.99
USBANK	US Bank	SAMS1/30/2020	Concessions supplies	01/30/2020	03/04/2020		23453	193.08
USBANK	US Bank	Sams2/4/2020	Concessions supplies	02/04/2020	03/04/2020		23453	252.92
USBANK	US Bank	SAMS2/6/2020	Meal supplies for hospitality room for S	02/06/2020	03/04/2020		23453	108.93
USBANK	US Bank	STUMPS	PROM CROWNS	03/03/2020	03/04/2020		23453	58.19
USBANK	US Bank	STUMPS2/13/2020-2	prom - class of 2021	03/03/2020	03/04/2020		23453	244.78
USBANK	US Bank	WPoinHNN2/17/2020	Westpoint Inn - District Wrestling	02/14/2020	03/04/2020		23453	304.00
WALMART	Wal-Mart	00232	health snacks	02/27/2020	03/25/2020		23471	302.92
WALMART	Wal-Mart	00640	Donuts for FFA Week	02/28/2020	03/25/2020		23471	47.76
WALMART	Wal-Mart	00742	Dirt Devil Vacuum	03/09/2020	03/25/2020		23471	49.96
WALMART	Wal-Mart	3688	hospitality room supplies speech meet	02/27/2020	03/25/2020		23471	82.48
WILDRROOTSG	WILD ROOTS GREENHOUSE & MARKET	290	Spring Plant Order	03/17/2020	03/25/2020		23472	1,420.69

Report Total: 28,928.99

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Outstanding AP</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0101	ACTIVITIES	(6,273.60)	4,760.43	6,910.16	0.00	0.00	(4,123.87)
05 704 0102	SPIRIT SQUAD	5,545.99	0.00	0.00	0.00	0.00	5,545.99
05 704 0103	FOOTBALL	2,010.20	0.00	0.00	0.00	0.00	2,010.20
05 704 0104	GIRLS BASKETBALL	1,454.75	525.00	1,708.52	0.00	0.00	2,638.27
05 704 0105	BOYS BASKETBALL	486.52	0.00	1,208.52	0.00	0.00	1,695.04
05 704 0106	VOLLEYBALL	849.75	250.00	0.00	0.00	0.00	599.75
05 704 0107	CROSS COUNTRY / TRACK	2,448.40	0.00	0.00	0.00	0.00	2,448.40
05 704 0108	DANCE	3,062.15	1,276.40	0.00	0.00	0.00	1,785.75
05 704 0109	GOLF	235.12	54.12	0.00	0.00	0.00	181.00
05 704 0110	WRESTLING	8,223.76	10,490.00	0.00	0.00	0.00	(2,266.24)
05 704 0111	Girls Softball	1,004.70	0.00	0.00	0.00	0.00	1,004.70
05 704 0217	CLASS OF 2017	40.00	0.00	0.00	0.00	0.00	40.00
05 704 0218	CLASS OF 2018	134.72	0.00	0.00	0.00	0.00	134.72
05 704 0219	Class of 2019	513.67	0.00	0.00	0.00	0.00	513.67
05 704 0220	Class of 2020	1,390.75	0.00	50.00	0.00	0.00	1,440.75
05 704 0221	Class of 2021	5,023.47	302.97	308.45	0.00	0.00	5,028.95
05 704 0222	Class of 2022	2,149.40	0.00	0.00	0.00	0.00	2,149.40
05 704 0301	ACCELERATED READER	265.80	0.00	0.00	0.00	0.00	265.80
05 704 0302	ART	468.78	0.00	0.00	0.00	0.00	468.78
05 704 0303	BOOKFAIR	625.20	0.00	0.00	0.00	0.00	625.20
05 704 0304	DUNLAP GRANTS	(7,585.80)	0.00	0.00	0.00	0.00	(7,585.80)
05 704 0306	GREENHOUSE	4,090.28	1,420.89	0.00	0.00	0.00	2,669.59
05 704 0307	COURTESY FUND	343.12	0.00	0.00	0.00	0.00	343.12
05 704 0308	BAND	1,860.25	45.00	33.50	0.00	0.00	1,848.75
05 704 0309	PRESCHOOL	632.96	0.00	0.00	0.00	0.00	632.96
05 704 0310	REVOLVING FUND	5,703.29	735.72	266.95	0.00	0.00	5,234.52
05 704 0311	SHOP	10,152.44	892.14	103.00	0.00	0.00	9,363.30
05 704 0312	STUJO SCHOLARSHIPS	896.30	0.00	0.00	0.00	0.00	896.30
05 704 0313	GENERAL CONCESSIONS	11,845.15	1,296.41	2,054.50	0.00	0.00	12,603.24
05 704 0314	WOODS	335.47	0.00	0.00	0.00	0.00	335.47
05 704 0315	HELPING HANDS	117.58	0.00	0.00	0.00	0.00	117.58
05 704 0316	FACULTY FUND	1,267.29	0.00	170.00	0.00	0.00	1,437.29
05 704 0317	ELEM COURTESY	423.88	0.00	0.00	0.00	0.00	423.88
05 704 0318	SPANISH CLUB	9.14	95.00	95.00	0.00	0.00	9.14
05 704 0320	Strength & Conditioning	4,554.16	2,389.00	0.00	0.00	0.00	2,165.16
05 704 0400	FFA	13,978.18	2,183.31	2,194.00	0.00	0.00	13,988.87
05 704 0401	YEARBOOK	3,519.39	0.00	75.00	0.00	0.00	3,594.39
05 704 0403	ALUMNI	24.00	0.00	0.00	0.00	0.00	24.00
05 704 0404	CBI	5,061.23	295.08	154.50	0.00	0.00	4,920.65
05 704 0405	SPEECH	63	188.42	729.34	0.00	0.00	1,893.55

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Outstanding AP	Balance Change	Balance
05 704 0406	DRAMA	1,518.51	0.00	0.00	0.00	0.00	1,518.51
05 704 0407	ELEMENTARY STUDENT COUNCIL	528.99	0.00	0.00	0.00	0.00	528.99
05 704 0408	FBLA	3,252.96	1,708.23	159.00	0.00	0.00	1,703.73
05 704 0409	FOCLA	1,166.68	0.00	0.00	0.00	0.00	1,166.68
05 704 0410	MEDIA CLASS	579.55	0.00	0.00	0.00	0.00	579.55
05 704 0411	FFA SCHOLARSHIPS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
05 704 0412	MIXED CHORUS	3,605.94	0.00	0.00	0.00	0.00	3,605.94
05 704 0413	NHS	1,252.63	0.00	0.00	0.00	0.00	1,252.63
05 704 0415	STUDENT COUNCIL	3,239.26	0.00	0.00	0.00	0.00	3,239.26
05 704 0416	TECHNOLOGY	603.07	0.00	0.00	0.00	0.00	603.07
05 704 0502	INTEREST	25,188.71	0.00	49.86	0.00	0.00	25,238.57
05 704 0503	MONEY MARKET	251.49	0.00	1.92	0.00	0.00	253.41
05 704 0600	24/7 Student Insurance	8,914.41	0.00	0.00	0.00	0.00	8,914.41
	Fund Total: 05	139,342.67	28,907.92	16,364.12	0.00	0.00	126,798.87

VOIDS = 165⁰⁵
 Add - 143⁹³

 21.07 Add

+ 28,928.92 - Invoice (ishq)

+ 21.07

**Expenditure Report by Function/Object -
Summary**

04/09/2020 10:21 AM

User ID: LCP

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance	
6406	IDEA Preschool (619) Base	5,000.00	0.00	2,047.00	40.94	2,953.00	0.00	0.00	2,953.00
6408	IDEA Part B - Base/EP	146,720.00	7,390.30	64,200.94	43.76	82,519.06	0.00	0.00	82,519.06
6410	IDEA Enrollment/Poverty (611)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6411	IDEA Part B Early Intervening Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6412	IDEA Part B Proportionate Share	4,348.00	319.18	2,234.26	51.39	2,113.74	0.00	0.00	2,113.74
6700	Fed Voc & Applied Tech Ed (Carl Perkins)	2,070.00	0.00	525.75	25.40	1,544.25	0.00	0.00	1,544.25
6967	TITLE IV, PART A	0.00	0.00	1,500.00	0.00	(1,500.00)	0.00	0.00	(1,500.00)
6969	Title IVA-SSAE	10,000.00	0.00	1,847.90	18.48	8,152.10	0.00	0.00	8,152.10
6992	REAP	28,500.00	6,987.44	48,912.08	171.62	(20,412.08)	0.00	0.00	(20,412.08)
8000	TRANSFERS (OUTGOING)	18,500.00	0.00	0.00	0.00	18,500.00	0.00	0.00	18,500.00
9000	NON-PROGRAM EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01	General Fund	8,189,662.00	513,388.70	4,740,185.20	58.69	3,449,476.80	0.00	66,727.36	3,382,749.44
	April 2019	8,072,963.38	648,589.81	4,587,285.81	56.82	3,485,677.57	0.00	0.00	3,485,677.57

Board Report - Board

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 6	Fund Number 06	Hot Lunch Fund	
Opaa! Food Mgt. of NE, LLC	NE00027036	Feb 2020 FSMC Contract	22,576.61
Total Opaa! Food Mgt. of NE, LLC			<hr/> 22,576.61
Fund Number 06			<hr/> 22,576.61
Checking Account ID 6			<hr/> 22,576.61

Fund: 01 General Fund

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
01 1100	Taxes Levied by School District	5,736,095.00	58,063.84	2,873,372.15	50.09	2,862,722.85
01 1115	Carlisle Taxes	10,000.00	0.00	1,667.95	16.68	8,332.05
01 1120	Public Power Dist Sales Tax	15,000.00	0.00	0.00	0.00	15,000.00
01 1125	Motor Vehicle Taxes	200,000.00	19,571.34	151,788.24	75.89	48,211.76
01 1311	Tuition Regular Education	0.00	0.00	0.00	0.00	0.00
01 1312	Tuition Summer School	0.00	0.00	0.00	0.00	0.00
01 1510	Interest on Investments	1,000.00	68.21	815.52	81.55	184.48
01 1740	Student Fees	0.00	160.00	2,566.00	0.00	(2,566.00)
01 1911	Local License Fees	1,500.00	0.00	4,644.78	309.65	(3,144.78)
01 1920	Contributions & Donations	0.00	0.00	1,763.62	0.00	(1,763.62)
01 1925	Other Grants	0.00	0.00	25,758.00	0.00	(25,758.00)
01 1990	Miscellaneous Local Revenue	30,000.00	485.57	6,552.50	21.84	23,447.50
	Subtotal: LOCAL RECIEPTS	5,993,595.00	78,348.96	3,068,928.76	51.20	2,924,666.24
01 2110	County Fines and License Fees	25,000.00	2,847.30	12,524.28	50.10	12,475.72
01 2210	ESU Receipts	1,000.00	1,120.36	2,479.92	247.99	(1,479.92)
	Subtotal: COUNTY AND ESU RECEIPTS	26,000.00	3,967.66	15,004.20	57.71	10,995.80
01 3110	State Aid	364,190.00	78,419.00	298,669.10	82.01	65,520.90
01 3120	Special Education-School Age	305,000.00	30,946.00	123,787.00	40.59	181,213.00
01 3125	SPED Transportation-School Age	1,000.00	0.00	0.00	0.00	1,000.00
01 3130	Homestead Exemption	0.00	15,199.31	15,199.31	0.00	(15,199.31)
01 3131	Property Tax Credit	0.00	134,100.99	215,803.95	0.00	(215,803.95)
01 3132	Personal Property Tax Credit	0.00	0.00	0.00	0.00	0.00
01 3134	Personal Property Tax Credit - RR & PS	0.00	3,956.76	3,956.76	0.00	(3,956.76)
01 3180	Pro-Rate Motor Vehicle	12,000.00	0.00	3,654.78	30.46	8,345.22
01 3400	State Apportionment	64,000.00	0.00	69,445.31	108.51	(5,445.31)
01 3500	Other State Categorical Programs	24,000.00	0.00	0.00	0.00	24,000.00
01 3512	Distance Education Incentive Payments	0.00	0.00	0.00	0.00	0.00
01 3535	High Ability Learners	3,000.00	0.00	3,383.00	112.77	(383.00)
01 3575	Extended Learning	0.00	98.00	70,807.78	0.00	(70,807.78)
01 3990	Other State Receipts	12,000.00	3,810.00	3,810.00	31.75	8,190.00
	Subtotal: STATE RECEIPTS	785,190.00	266,530.06	808,516.99	102.97	(23,326.99)
01 4300	INNOVATIVE PROGRAMS	0.00	0.00	0.00	0.00	0.00
01 4309	HEAD START	0.00	0.00	13,000.00	0.00	(13,000.00)
01 4310	REAP	0.00	0.00	0.00	0.00	0.00
01 4505	Title I-Part A ESSA	65,055.00	0.00	31,804.32	48.89	33,250.68
01 4506	TITLE I NCLB IMPROVING BASIC PRGRMS ACCO	0.00	0.00	0.00	0.00	0.00
01 4509	Title II-Part A ESSA	11,856.00	0.00	0.00	0.00	11,856.00
01 4510	Title IV, Part A	0.00	0.00	0.00	0.00	0.00
01 4512	IDEA PART B BASE ALLOCATION	0.00	0.00	0.00	0.00	0.00
01 4516	IDEA PART B PRESCHOOL	2,047.00	0.00	0.00	0.00	2,047.00
01 4518	IDEA Part B (611) Base/EP	135,402.00	34,638.00	34,638.00	25.58	100,764.00
01 4519	SPED IDEA Enrollment Poverty	0.00	0.00	0.00	0.00	0.00
01 4521	IDEA Non-Public	3,818.00	0.00	0.00	0.00	3,818.00
01 4524	Other Federal Non-Catagorical Receipts	5,000.00	0.00	0.00	0.00	5,000.00
01 4525	Federal Vocational (Carl Perkins)	1,000.00	0.00	323.20	32.32	676.80
01 4530	Other Federal Catagorical Receipts	9,000.00	0.00	0.00	0.00	9,000.00
01 4708	MEDICAID IN PUBLIC SCHOOLS	0.00	0.00	1,171.50	0.00	(1,171.50)
01 4709	MEDICAID ADMIN ACTIVITIES	1,000.00	0.00	0.00	0.00	1,000.00
	Subtotal: FEDERAL RECEIPTS	234,178.00	34,638.00	80,937.02	34.56	153,240.98
01 5100	SALE OF BONDS	0.00	0.00	0.00	0.00	0.00
01 5200	Fund Transfers In	0.00	0.00	0.00	0.00	0.00
01 5300	Proceeds from Disposal of Property	0.00	13,316.00	13,316.00	0.00	(13,316.00)
01 5301	INSURANCE ADJUSTMENTS	1,000.00	0.00	5,256.00	525.60	(4,256.00)

Fund: 01 General Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 5400	SALE OF PROPERTY	0.00	0.00	0.00	0.00	0.00
01 5500	TRANSFERS FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
01 5690	OTHER NON-REVENUE RECEIPTS	0.00	0.00	0.00	0.00	0.00
	Subtotal: NON-REVENUE RECEIPTS	1,000.00	13,316.00	18,572.00	1,857.20	(17,572.00)
01 6404	IDEA Part B Base-Birth-Age 5	0.00	0.00	0.00	0.00	0.00
01 6406	IDEA Preschool Base	0.00	0.00	0.00	0.00	0.00
01 6410	IDEA Enrollment/Poverty	0.00	0.00	0.00	0.00	0.00
01 6412	IDEA Part B Non-Public	0.00	0.00	0.00	0.00	0.00
	Subtotal: 6000	0.00	0.00	0.00	0.00	0.00
01 9000	Non-Program Receipts	0.00	0.00	0.00	0.00	0.00
	Subtotal: NON-PROGRAM RECEIPTS	0.00	0.00	0.00	0.00	0.00
	Fund Total:	7,039,963.00	396,800.68	3,991,958.97	56.70	3,048,004.03

Fund: 02 Depreciation Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
02 1510	Interest on Investments	0.00	3.45	191.02	0.00	(191.02)
	Subtotal: LOCAL RECIEPTS	0.00	3.45	191.02	0.00	(191.02)
02 5200	Fund Transfers In	0.00	0.00	0.00	0.00	0.00
	Subtotal: NON-REVENUE RECEIPTS	0.00	0.00	0.00	0.00	0.00
	Fund Total:	0.00	3.45	191.02	0.00	(191.02)

Fund: 06 Hot Lunch Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
06 1510	Interest on Investments	0.00	4.59	400.75	0.00	(400.75)
06 1611	Daily Sales-Student Lunches	0.00	6,709.46	62,163.93	0.00	(62,163.93)
06 1612	Daily Sales-Student Breakfast	0.00	1,374.23	12,085.45	0.00	(12,085.45)
06 1613	Daily Sales-Milk Program	0.00	0.00	239.36	0.00	(239.36)
06 1620	Daily Sales-Non Reimb	0.00	1,357.00	8,565.35	0.00	(8,565.35)
06 1990	Miscellaneous Local Revenue	0.00	2,160.35	11,824.70	0.00	(11,824.70)
	Subtotal: LOCAL RECIEPTS	0.00	11,605.63	95,279.54	0.00	(95,279.54)
06 3150	State Reimbursement (Nutrition Programs)	0.00	0.00	0.00	0.00	0.00
	Subtotal: STATE RECEIPTS	0.00	0.00	0.00	0.00	0.00
06 4210	State-Federal Nutrition Programs	0.00	12,426.86	87,775.00	0.00	(87,775.00)
06 4309	Head Start	0.00	0.00	0.00	0.00	0.00
	Subtotal: FEDERAL RECEIPTS	0.00	12,426.86	87,775.00	0.00	(87,775.00)
06 5200	Fund Transfers In	0.00	0.00	0.00	0.00	0.00
06 5690	Other Non-Revenue Receipts	0.00	0.00	0.00	0.00	0.00
	Subtotal: NON-REVENUE RECEIPTS	0.00	0.00	0.00	0.00	0.00
	Fund Total:	0.00	24,032.49	183,054.54	0.00	(183,054.54)

Fund: 08 Special Building Fund

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
08 1100	Local Property Taxes	125,000.00	1,023.64	37,914.48	30.33	87,085.52
08 1115	Carline Taxes	0.00	0.00	16.00	0.00	(16.00)
08 1510	Interest on Investments	500.00	55.52	367.15	73.43	132.85
08 1920	Contributions & Donations	0.00	0.00	0.00	0.00	0.00
08 1990	Miscellaneous Local Revenue	25,000.00	0.00	0.00	0.00	25,000.00
Subtotal: LOCAL RECIEPTS		150,500.00	1,079.16	38,297.63	25.45	112,202.37
08 3130	Homestead Exemption	0.00	331.21	331.21	0.00	(331.21)
08 3131	Property Tax Credit	0.00	2,922.35	4,612.81	0.00	(4,612.81)
08 3132	Personal Property Tax Credit	0.00	85.67	85.67	0.00	(85.67)
08 3180	Pro-Rate Motor Vehicle	200.00	0.00	43.83	21.92	156.17
Subtotal: STATE RECEIPTS		200.00	3,339.23	5,073.52	2,536.76	(4,873.52)
Fund Total:		150,700.00	4,418.39	43,371.15	28.78	107,328.85

Revenue Summary Report

Processing Month: 03/2020

User ID: LCP

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	7,190,663.00	425,255.01	4,218,575.68	58.67	2,972,087.32

**Treasurer's Report for the 2019-20 School Year
as of March 31, 2020**

General Fund

Beginning Balance	\$639,764.87	
Mar Income	\$396,800.68	
Mar Expenses	(\$548,211.94)	< (\$548,211.94) Feb expenditures
Mar Adjustments	(\$46.17)	Feb Pre-pay
Ending Balance	<u>\$488,307.44</u>	<u>(\$548,211.94)</u>

Cash Found In:

Balance Per Bank	\$490,337.44	
Outstanding Checks	(\$2,076.17)	
Adjustments	\$46.17	NeoFunds
Total	<u>\$488,307.44</u>	

General Fund CD's

#7842	\$186,533.60
#15608	\$153,975.32
#45419	\$104,062.74
#45435	\$105,674.60
#42936	\$167,227.34
#881244 (MM)	\$254,520.59
Total	<u>\$971,994.19</u>

Building Fund

Beginning Balance	\$325,589.66
Mar Income	\$4,418.39
Mar Expenses	\$0.00
Mar	\$0.00
Ending Balance	<u>\$330,008.05</u>

Cash Found In:

Checking Acct.	\$330,008.05
Outstanding Checks	\$0.00
Total	<u>\$330,008.05</u>

Depreciation Fund

Beginning Balance	\$20,314.75
Mar Income	\$3.45
Mar Expenses	\$0.00
Ending Balance	<u>\$20,318.20</u>

Cash Found In:

Checking Acct.	\$20,318.20
Outstanding Checks	\$0.00
Total	<u>\$20,318.20</u>

Unemployment Fund

Beginning Balance	\$17,398.80
Mar Income	\$0.00
Mar Expenses	\$0.00
Ending Balance	<u>\$17,398.80</u>

Cash Found In:

Checking Acct	\$17,398.80
Outstanding Checks	\$0.00
Total	<u>\$17,398.80</u>

Student Fees

Beginning Balance	\$840.25
Mar Income	\$0.00
Mar Expenses	\$0.00
Ending Balance	<u>\$840.25</u>

Cash Found In:

Checking Acct.	<u>\$840.25</u>
Total	<u>\$840.25</u>

Activity Accounts

Beginning Balance	\$56,441.67
Mar Income	\$16,364.12
Mar Expences	(\$28,907.92)
Mar Adjustments	\$0.00
Ending Balance	<u>\$43,897.87</u>

Cash Found In:

Checking Acct.	\$50,271.26
Outstanding Checks	(\$89,498.78)
Cds/Money Market	<u>\$83,125.39</u>
Total	<u>\$43,897.87</u>

Lunch Account

Beginning Balance	\$48,260.64
Mar Income	\$24,032.49
Mar Expences	(\$26,552.81)
Mar Adjustments	(\$16.35)
Ending Balance	<u>\$45,723.97</u>

Cash Found In:

Checking Acct.	<u>\$45,760.32</u>
Outstanding Checks	<u>(\$36.35)</u>
Total	<u>\$45,723.97</u>

RELEASE OF CREDIT INFORMATION

The following information will be released to an entity with whom an employee has applied for credit or has obtained credit: title of position, income, and number of years employed. This information will be released without prior written notice to the employee. ~~Confidential information about the employee will be released to an inquiring creditor with a written authorization from the employee.~~

~~It shall be the responsibility of the superintendent to respond to inquiries from creditors.~~

If a current or former employee wishes the district to release information to a prospective employer, written consent must be provided on the district's Employee Information Release Form. Even with the receipt of the Employee Information Release Form, the district may, at the superintendent's discretion, refuse to release such information. The Employee Information Release Form will be invalid six months after the signing date.

Cross Reference: 402.06 Employee Records

Approved: August 9, 2010 Reviewed _____ Revised _____

PUBLIC COMPLAINTS ABOUT EMPLOYEES

The board recognizes situations may arise in the operation of the school district which are of concern to parents and other members of the school district community. While constructive criticism is welcomed, the board desires to support its employees and their actions to free them from unnecessary, spiteful, or negative criticism and complaints that do not offer advice for improvement or change. The superintendent shall implement a procedure for handling concerns or complaints to employees by the public.

While speakers may, during public meetings, offer objective criticism of school operations and programs, the board will not hear personal complaints concerning district personnel nor against any person connected with the school system unless that complaint is an agenda item having followed the process described below. To do so could expose the board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The board president will direct the patron to the appropriate means for board consideration and disposition of legitimate complaints involving individuals.

The board firmly believes concerns should be resolved at the lowest organizational level by those individuals closest to the concern. Whenever a complaint or concern is brought to the attention of the board it will be referred to the administration to be resolved. **Prior to any board consideration however, the following should be completed:**

1. **Matters concerning an individual student, teacher, or other employee should first be addressed to the teacher or employee.**
2. **Unsettled matters from (1) above or problems and questions about individual attendance centers should be addressed to the employee's building principal for certificated employees and the superintendent for support staff. At this level, if requested by the administrator, the complainant shall put the complaint in writing.**
3. **Unsettled matters regarding certificated employees from (2) above or problems and questions concerning the school district should be directed to the superintendent.**
4. **If a matter cannot be settled satisfactorily by the superintendent, it may then be brought to the board in writing. The board will follow policy 1005.01 in handling public complaints.**

~~If a matter cannot be settled satisfactorily by the superintendent, it may then be brought to the Board Secretary in writing. The board will follow policy 1005.01 in handling public complaints.~~

~~It shall be understood by all parties involved in a grievance procedure that no reprisals of any kind, applied or intended, shall be brought against the person or persons involved in the resolving of the grievance.~~

Cross Reference: 204.10 Agenda
204.12 Public Participation at Board Meetings
1005.01 Public Complaints

Approved: August 9, 2010 Reviewed _____ Revised _____

EMPLOYEE USE OF SOCIAL NETWORKS

The Superintendent and Administrative Team will annually remind staff members and orient new staff members concerning the importance of maintaining proper decorum in the on-line, digital world as well as in person. Employees must conduct themselves in ways that do not distract from or disrupt the educational process. The orientation and reminders will give special emphasis to:

1. Improper fraternization with students using Facebook and similar internet sites or social networks, or via cell phone, texting or telephone.
 - A. Teachers may not list current students as “friends” on networking sites.
 - B. All e-contacts with students should be through the district’s computer and telephone system, except emergency situations.
 - C. All contact and messages by coaches with team members shall be sent to all team members, except for messages concerning medical or academic privacy matters, in which case the messages will be copied to the athletic director and the principal.
 - D. Teachers will not give out their private cell phone or home phone numbers without prior approval of the district.
 - E. Inappropriate contact via e-mail or phone is prohibited.
2. Inappropriateness of posting items with sexual content
3. Inappropriateness of posting items exhibiting or advocating use of drugs and alcohol
4. Examples of inappropriate behavior from other districts, as behavior to avoid
5. Monitoring and penalties for improper use of district computers and technology
6. The possibility of penalties, including dismissal from employment, for failure to exercise good judgment in on-line conduct.

All online communication by District employees during the school day, using District resources, or on behalf of the District is subject to District policies. Employees shall maintain a standard of professional responsibility and conduct, realizing their online actions at work and at home represent the District.

The network systems administrator may periodically conduct internet searches to see if teachers have posted inappropriate materials on-line. When inappropriate use of computers and websites is discovered, the Principals and Superintendent will promptly bring that inappropriate use to the attention of the staff member and may consider and apply disciplinary action up to and including termination.

NEW

Approved _____ Reviewed _____ Revised _____

NASB

CHILD ABUSE REPORTING

All school employees who have reasonable cause to suspect a child is a victim of abuse or neglect, including sexual abuse, or who observe conditions which reasonably would result in abuse or neglect, shall promptly report such incidents to the proper law enforcement authorities and the principal. "Employees" also includes coaches and volunteers participating in interstate amateur athletic competitions. The principal shall ensure that the report has been made to the proper law enforcement authorities.

The employee shall make an oral report to the local law enforcement agency by telephone within a 24-hour period, followed by a written report if necessary. The report will include all information required by law.

Legal Reference: Neb. Statute 28-711
 34 U.S.C. § 20341

Cross Reference: 403.03 Abuse of Students by School District Employees
 504.17 Questioning of Students by Outside Agencies
 508 Student Health and Well Being

new

Approved _____ Reviewed _____ Revised _____

EMPLOYEE INJURY ON THE JOB

When an employee becomes seriously injured on the job, the building principal shall notify a member of the family, or an individual of close relationship, as soon as the building principal becomes aware of the injury.

If possible, an employee may administer emergency or minor first aid. An injured employee shall be turned over to the care of the employee's family or qualified medical employees as quickly as possible. The school district is not responsible for medical treatment of an injured employee.

It shall be the responsibility of the employee injured on the job to inform the superintendent within one business day of the occurrence. It shall be the responsibility of the employee's immediate supervisor to file an accident report within one business day after the employee reported the injury.

It shall be the responsibility of the employee to file claims, such as workers' compensation, through the central administration office.

Cross Reference: 404 Employee Health and Well-Being
 410.02 Certificated Employee Personal Illness Leave
 415.02 Support Staff Personal Illness Leave
 905.06 Accident Reports

No changes

Approved: August 9, 2010 Reviewed _____ Revised _____

EMPLOYEES' PERSONAL SECURITY AND SAFETY

The Board authorizes the superintendent to take appropriate means to provide for the health and safety of all employees while engaged in the performance of their duties.

The superintendent, in consultation with district and building safety committees, will implement training and/or procedures as necessary to accomplish this goal and to meet the requirements of the law.

All employees shall conduct their work in compliance with the safety rules of the district.

Cross Reference: 905 Safety Program

No changes

Approved: August 9, 2010 Reviewed _____ Revised _____

HAZARDOUS CHEMICAL DISCLOSURE

The board authorizes the development of a comprehensive hazardous chemical communication program for the school district to disseminate information about hazardous chemicals in the workplace.

Each employee shall annually review information about hazardous substances in the workplace. When a new employee is hired or transferred to a new position or work site, the information and training, if necessary, shall be included in the employee's orientation. When an additional hazardous substance enters the workplace, information about it shall be distributed to all employees, and training shall be conducted for the appropriate employees. The central administration office shall maintain a file indicating which hazardous substances are present in the workplace and when training and information sessions take place.

Employees who will be instructing or otherwise working with students shall disseminate information about the hazardous chemicals with which they will be working as part of the instructional program.

It shall be the responsibility of the superintendent to implement this policy.

Legal Reference: 29 C.F.R. Pt. 1910; 1200 et seq. (1996).
Laws 1993, L.B. 757

Cross Reference: 404 Employee Health and Well-Being
905 Safety Program

No change

Approved: August 9, 2010 Reviewed _____ Revised _____

SUBSTANCE-FREE WORKPLACE

The board expects the school district and its employees to remain substance free. No employee shall unlawfully manufacture, distribute, dispense, possess, use, or be under the influence of in the workplace any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana or any other controlled substance, **any tobacco or vaping device** or alcoholic beverage as defined by federal or state law. "Workplace" includes school district facilities, school district premises or school district vehicles. "Workplace" also includes nonschool property if the employee is at any school-sponsored, school-approved or school-related activity, event or function, such as field trips or athletic events where students are under the control of the school district or where the employee is engaged in school business.

If an employee is convicted of a violation of any criminal drug offense committed in the workplace, the employee shall notify the employee's supervisor of the conviction within five days of the conviction.

The superintendent will make the determination whether to require the employee to undergo substance abuse treatment or to discipline the employee. An employee who violates the terms of this policy may be subject to discipline up to and including termination. An employee who violates this policy may be required to successfully participate in a substance abuse treatment program approved by the board. If the employee fails to successfully participate in a program, the employee may be subject to discipline up to and including termination.

The superintendent shall be responsible for publication and dissemination of this policy to each employee. In addition, the superintendent shall oversee the establishment of a substance-free awareness program to educate employees about the dangers of substance abuse and notify them of available substance abuse treatment programs.

It is the responsibility of the superintendent to implement this policy. This policy and related administrative regulations shall have a biennial review to determine its effectiveness, implement needed changes and ensure that the sanctions are consistently enforced. The superintendent shall at least annually provide a report to the board consisting of at least the following:

1. The date and nature of any incidents of non-compliance with the district's policies pertaining to the unlawful possession, use, or distribution of illicit drugs and alcohol by students or employees.
2. The nature of any sanction carried out against any such person in violation of such policies.
3. A brief description of any treatment, counseling, or rehabilitation that any such individual in violation of any such policy shall have undertaken and whether such undertaking was voluntary or involuntary.

Legal Reference: P.L. 101-226, Drug-Free Schools and Communities Act
Amendments of 1989,
41 U.S.C. §§ 701-707 (1994).
42 U.S.C. §§ 12101 et seq. (1994).
34 C.F.R. Pt. 86 (1996).

Cross Reference: 405 Employee Conduct and Appearance

No change

Approved: August 9, 2010 Reviewed _____ Revised _____

HEPATITIS B VACCINE INFORMATION AND RECORD

The Disease **No NASB 404.04E1**

Hepatitis B is a viral infection caused by the Hepatitis B virus (HBV) which causes death in 1-2% of those infected. Most people with HBV recover completely, but approximately 5-10% become chronic carriers of the virus. Most of these people have no symptoms, but can continue to transmit the disease to others. Some may develop chronic active hepatitis and cirrhosis. HBV may be a causative factor in the development of liver cancer. Immunization against HBV can prevent acute hepatitis and its complications.

The Vaccine

The HBV vaccine is produced from yeast cells. It has been extensively tested for safety and effectiveness in large scale clinical trials.

Approximately 90 percent of healthy people who receive two doses of the vaccine and a third dose as a booster achieve high levels of surface antibody (anti-HBs) and protection against the virus. The HBV vaccine is recommended for workers with potential for contact with blood or body fluids. Full immunization requires three doses of the vaccine over a six-month period, although some persons may not develop immunity even after three doses.

There is no evidence that the vaccine has ever caused Hepatitis B. However, persons who have been infected with HBV prior to receiving the vaccine may go on to develop clinical hepatitis in spite of immunization.

Dosage and Administration

The vaccine is given in three intramuscular doses in the deltoid muscle. Two initial doses are given one month apart and the third dose is given six months after the first.

Possible Vaccine Side Effects

The incidence of side effects is very low. No serious side effects have been reported with the vaccine. Ten to 20 percent of persons experience tenderness and redness at the site of injection and low grade fever. Rash, nausea, joint pain, and mild fatigue have also been reported. The possibility exists that other side effects may be identified with more extensive use.

Approved: August 9, 2010 Reviewed _____ Revised _____

HEPATITIS B VACCINE INFORMATION AND RECORD

CONSENT OF HEPATITIS B VACCINATION

I have knowledge of Hepatitis B and the Hepatitis B vaccination. I have had an opportunity to ask questions of a qualified nurse or physician and understand the benefits and risks of Hepatitis B vaccination. I understand that I must have three doses of the vaccine to obtain immunity. However, as with all medical treatment, there is no guarantee that I will become immune or that I will not experience side effects from the vaccine. I give my consent to be vaccinated for Hepatitis B.

Signature of Employee (consent for Hepatitis B vaccination)

Date

Signature of Witness

Date

REFUSAL OF HEPATITIS B VACCINATION

I understand that due to my occupational exposure to blood or other potentially infectious materials I may be at risk of acquiring the Hepatitis B virus infection. I have been given the opportunity to be vaccinated with Hepatitis B vaccine at no charge to myself. However, I decline the Hepatitis B vaccination at this time. I understand that by declining this vaccine, I continue to be at risk of acquiring Hepatitis B, a serious disease. If in the future I continue to have occupational exposure to blood or other potentially infectious materials and I want to be vaccinated with the Hepatitis B vaccine, I can receive the vaccination series at no charge to me.

Signature of Employee (refusal for Hepatitis B vaccination)

Date

Signature of Witness

Date

I refuse because I believe I have (check one)

_____ started the series

_____ completed the series

HEPATITIS B VACCINE INFORMATION AND RECORD

RELEASE FOR HEPATITIS B MEDICAL INFORMATION

I hereby authorize _____ (individual or organization holding Hepatitis B records and address) to release to the _____ School District, my Hepatitis B vaccination records for required employee records.

I hereby authorize release of my Hepatitis B status to a health care provider, in the event of an exposure incident.

Signature of Employee

Date

Signature of Witness

Date

HEPATITIS B VACCINE INFORMATION AND RECORD

CONFIDENTIAL RECORD

Employee Name (last, first, middle)

Social Security No.

Job Title:

Hepatitis B Vaccination			
Date	Lot Number	Site	Administered by

Additional Hepatitis B status information:

Post-exposure incident: (Date, time, circumstances, route under which exposure occurred)

Identification and documentation of source individual:

Source blood testing consent:

Description of employee's duties as related to the exposure incident:

Copy of information provided to health care professional evaluating an employee after an exposure incident:

Attach a copy of all results of examinations, medical testing, follow-up procedures, and health care professional's written opinion.

Training Record: (date, time, instructor, location of training summary)

PROCEDURE FOR SUBSTANCE-FREE WORKPLACE

Definitions **No NASB 404.07R1**

As used in this policy, prohibition against the unlawful possession, use, or distribution of illicit drugs and alcohol on school premises or as a part of any of the school's activities shall mean, but not be limited to the following:

1. The possession, use, or distribution of any substance which is declared by the state of Nebraska or any other applicable law to be an illicit substance.
2. The possession, use, or distribution of alcohol on school premises or as a part of any of the school's activities.

As used herein, the phrase "as part of any of the school's activities" shall mean any activity or enterprise carried out in whole or in part under the auspices of the district.

Procedures

1. All employees and each new employee will receive a copy of this policy.
2. Each employee will acknowledge receipt of this policy and will sign such form acknowledging receipt and acknowledging the district's policy of absolutely prohibiting conduct as set forth in this policy, and further acknowledging that serious sanctions can and will be taken against an employee, including termination of employment and referral for prosecution for any failure to comply with the above-stated standards of conduct and further acknowledging that such compliance is mandatory, and further acknowledging that this policy is adopted pursuant to federal statutes, and will further acknowledge that failure to comply with such federal requirements may put the district's receipt of federal funds in jeopardy.
3. In the event the employee does not understand the terms and conditions of this policy, it shall be the duty of the employee to ask for such points of clarification of the superintendent at the time this policy is distributed to the employee. If no question is directed by an employee to the superintendent it shall be the legal position of the district to presume that the employee has understood and will abide by this policy.
4. In the event of any non-compliance by any employee with this policy, it shall be the duty of the superintendent to inform any employee not in compliance about any drug and alcohol counseling and rehabilitation and re-entry programs that are available to employees within fifty (50) miles of the administrative offices of the district. If no such programs are available within 50 miles, then such other program as may exist in the state of Nebraska shall be made known to such employee. The superintendent shall maintain a list of such available services and shall from time to time update such list.

5. Sanctions which may be taken against an employee for non-compliance with this policy may be any one or more of the following:
 - A. An oral reprimand.
 - B. A written reprimand
 - C. Suspension with pay
 - D. Suspension without pay
 - E. Termination of employment
 - F. Cancellation of employment.
 - G. Non-renewal of employment.
 - H. Referral to appropriate authorities for criminal prosecution.
 - I. Mandatory enrollment in in-patient care or otherwise as a term and condition to any continuing employment by the district.
 - J. Mandatory enrollment in any training programs that are or may be provided by the district or others relating to any of the activities prohibited by this policy.
6. Disciplinary action sought to be imposed by the superintendent shall be carried out in accordance with the established policies of the district. However, nothing in this policy shall be construed to vest any right in any employee beyond that required by law and the manner in which each case shall be handled shall be in the sole discretion of the superintendent, provided only that such action shall be carried out within the bounds of applicable law.
7. Conviction of an employee of the district of any criminal statute relating to the unlawful use, possession, or distribution, of any controlled substance or alcohol, may result in disciplinary action being taken against such employee. When such conviction shall come to the attention of the superintendent or other official of the district, any employee convicted as above described may be disciplined in any manner provided by statute, the contract of the employee, any existing policy of the district, or any other applicable body of law. As used herein "applicable body of law" shall mean, but shall not be limited to, state and federal statutes, state and federal regulations, and any applicable case law.
8. As an alternative to discipline or as a concurrent requirement to the disciplinary action less severe than the maximum disciplinary action that may be carried out against an employee as referred to in the immediately preceding paragraph, the district, by and through its superintendent may require the employee to successfully finish a drug abuse program sponsored by an approved private or governmental institution. The superintendent may require the employee to provide the superintendent written documentation satisfactory to the superintendent that the employee has successfully finished such program. If aftercare is recommended by such institution, then the superintendent in his sole discretion may require an employee to enroll in such aftercare program and to participate in a manner satisfactory to the provider of such aftercare program. The superintendent may require an employee to participate in aftercare in the same manner and under the same terms as may be required by the superintendent. The superintendent may require

ongoing reporting of such participation as a term and condition of continuing employment by such employee at the district.

9. It shall be the policy of the district to require an employee who has been charged or convicted of a violation of any statute as referred to above in this policy to report such charge or conviction to the superintendent. Any information received relating to this policy may be used in any lawful manner. Any employee having concerns about an admission under this procedure constituting self-incrimination shall bear the burden of seeking his or her own legal advice regarding any such potential self-incrimination.

**ACKNOWLEDGEMENT OF UNDERSTANDING AND RECEIPT OF BOARD
STANDARDS AND POLICIES PROHIBITING THE UNLAWFUL POSSESSION,
USE, OR DISTRIBUTION OF ILLICIT DRUGS AND ALCOHOL ON THE
PREMISES OR AS PART OF ANY OF THE SCHOOL'S ACTIVITIES**

I, the undersigned, do by affixing my signature hereto acknowledge that I understand the absolute prohibition of the District against any employee of the District engaging in unlawful possession, use, manufacture, or distribution of illicit drugs and alcohol on the school premises or as a part of any of the school's activities as defined by Board policy or administrative directive. I further understand that by affixing my signature hereto that disciplinary sanctions up to and including termination of my employment and referral of me for criminal prosecution may be imposed upon me for any violation of these standards. I further agree to be bound by these standards and acknowledge that I have been fully notified and that all policies have been explained to my satisfaction and full understanding by appropriate school personnel. I further understand that compliance with these standards is mandatory and is a material term and condition of my employment by the District.

Dated this _____ day of _____, 20 ____

Signature of Employee

Reviewed: August 9, 2010 Revised _____

EMPLOYEE PHYSICAL EXAMINATIONS

Good health is important to job performance. Employees shall present evidence of good health, in the form of a physical examination report, prior to their employment with the school district. Any such requirement will ensure that all entering employees in the same job category will complete a medical examination regardless of disability. All offers of employment may be made contingent on medical examination results.

Employees whose physical or mental health, in the judgment of the administration, may be in doubt shall submit to additional examinations, when requested to do so, at the expense of the school district.

The cost of the initial examination will be paid by the *[employee or school district]*. *[Medical examinations will be conducted by a medical doctor selected by the district.]* The school district shall provide the standard examination form to be completed by the personal physician of the employee.

The successful applicant must be qualified and must be able to perform the essential functions of a position with or without reasonable accommodations. The district may withdraw an offer of employment should the medical examination reveal that the individual does not satisfy certain employment criteria under the following conditions:

1. The exclusionary criteria are job related and consistent with business necessity;
2. There is no reasonable accommodation that will enable the individual with a disability to perform the essential functions of the job;
3. The medical condition poses a direct threat to the health or safety of others in the workplace and cannot be eliminated or reduced to an acceptable level by a reasonable modification of policies, practices, procedures or by the provision of auxiliary aids or services;
4. The requested or necessary accommodation would impose an undue hardship on the district, unless funding is available through other sources. Individuals with a disability may be offered an opportunity of paying for a portion of the costs that constitutes an undue hardship or of personally providing the accommodation.

Employees identified as having reasonably anticipated contact with blood or infectious materials shall receive the Hepatitis B vaccine or sign a written waiver stating that they will not take the vaccine.

It shall be the responsibility of the superintendent to write an exposure control plan to eliminate or minimize district occupational exposure to bloodborne pathogens. The plan for designated employees shall include, but not be limited to, scope and application, definitions, exposure control, methods of compliance, Hepatitis B vaccination and post-

exposure evaluation and follow-up, communication of hazards to employees, and record keeping.

Information the district receives regarding medical examinations and drug testing will be collected and maintained on separate forms and in separate files apart from personnel files. All such records will be kept confidential, maintained for a minimum of one year and released only in accordance with provisions of the Americans with Disabilities Act or other applicable laws.

The requirements stated in the Negotiated Contract between employees in that certified collective bargaining unit and the board regarding physical examinations of such employees shall be followed.

Legal Reference: 29 C.F.R. Pt. 1630

Cross Reference: 404 Employee Health and Well-Being

NEW

Approved _____ Reviewed _____ Revised _____

COMMUNICABLE DISEASES - EMPLOYEES

Employees with a communicable disease will be allowed to perform their customary employment duties provided they are able to perform the essential functions of their position and their presence does not create a substantial risk of illness or transmission to students or other employees. The term "communicable disease" will mean an infectious or contagious disease spread from person to person, or animal to person, or as defined by law.

Prevention and control of communicable diseases will be included in the school district's bloodborne pathogens exposure control plan. The procedures will include scope and application, definitions, exposure control, methods of compliance, universal precautions, vaccination, post-exposure evaluation, follow-up, communication of hazards to employees and record keeping. This plan will be reviewed annually by the superintendent and school nurse.

The health risk to immunodepressed employees will be determined by their personal physician. The health risk to others in the school district environment from the presence of an employee with a communicable disease will be determined on a case-by-case basis according to the findings of an exam by the employee's personal physician, a physician chosen by the school district or public health officials. If an exam by other than the employee's personal physician is requested, such examination will be at the district's expense. A choice of two or more physicians, at least one of each gender, will be made available to the employee.

An employee who is at work and who has a communicable disease which creates a substantial risk of harm to a student, coworkers, or others at the workplace will report the condition to the superintendent any time the employee is aware that the disease actively creates such risk.

Employees diagnosed as having a high risk communicable disease will be given a leave of absence with pay pending the recommendation of a Medical Advisory Panel which will include the employee's personal physician, the School Medical Advisor and a physician selected by the board. Others who may be present as non-voting attendee include the employee and/or designee and the school administrator and/or designee.

The panel will consider whether the employee's presence would pose any health risk to others in the school community, and whether the employee, from a medical standpoint, can carry out his/her customary duties. Factors to be considered by the Medical Advisory Panel in making a recommendation will include current medical condition and prognosis and the most recent information and advice from the Federal Center of Disease Control and the State Department of Health.

As soon as is feasible, the Medical Advisory Panel will make a written recommendation to the superintendent, based on the opinion of a majority of the Medical Advisory Panel,

with minority opinion, if any, reported. The report may include statements by the non-voting attendees.

The superintendent will promptly make a recommendation to the board, based on the recommendation of the Medical Advisory Panel and on the superintendent's educational judgment.

If the decision is that the employee's presence poses no risk to others and that the employee can effectively discharge his/her duties, the employee will resume his/her customary assignment.

If the decision is that the employee's condition precludes resumption of his/her customary assignment, he/she will be placed on medical leave by the superintendent in accordance with his/her employment agreement, or, if feasible and medically appropriate, will be offered an alternative assignment, until the employee's condition is such that he/she can effectively discharge regular and customary duties and pose no risk to others.

Employees have the right to appeal decisions of the board in accordance with grievance procedures in employee contracts and provisions of state law.

Any return to work of an employee formerly on medical leave or on alternative assignment will require approval from the Medical Advisory Panel that the employee is able to discharge his/her customary duties and that the health risk to others no longer exists.

Health data of an employee is confidential and it will not be disclosed to third parties. Employee medical records will be kept in a file separate from their personal file. Identification of the employee and information about the employee's condition will be restricted to the superintendent and those present at the meeting of the Medical Advisory Panel, and/or board. Release of medical information will only be done according to law governing the rights of confidentiality.

It will be the responsibility of the superintendent, in conjunction with the school nurse, to develop administrative regulations stating the procedures for dealing with employees with a communicable disease.

Legal Reference: 29 U.S.C. §§ 794, 1910 (1994).
42 U.S.C. §§ 12101 et seq. (1994).
45 C.F.R. Pt. 84.3 (1996).

Cross Reference: 402.06 Employee Records
508.03 Communicable or Infectious Diseases – Students

Approved: August 9, 2010 Reviewed _____ Revised _____

DRUG AND ALCOHOL TESTING PROGRAM

Employees who operate school vehicles are subject to drug and alcohol testing if a commercial driver's license is required to operate the school vehicle and the school vehicle transports sixteen or more persons including the driver or the school vehicle weighs twenty-six thousand one pounds or more. For purposes of the drug and alcohol testing program, the term "employees" includes applicants who have been offered a position to operate a school vehicle.

The employees operating a school vehicle as described above are subject to random, reasonable suspicion and post-accident drug and alcohol testing. Employees operating school vehicles shall not perform a safety-sensitive function within four hours of using alcohol. Employees governed by this policy shall be subject to the drug and alcohol testing program beginning the first day they operate or are offered a position to operate school vehicles and continue to be subject to the drug and alcohol testing program as long as they may be required to perform a safety-sensitive function as it is defined in the administrative regulations. Employees with questions about the drug and alcohol testing program may contact the Superintendent.

It is the responsibility of the superintendent to develop administrative regulations to implement this policy in compliance with the law. The superintendent shall inform applicants of the requirement for drug and alcohol testing in notices or advertisements for employment.

The superintendent shall also be responsible for publication and dissemination of this policy and its supporting administrative regulations and forms to employees operating school vehicles. The superintendent shall also oversee a substance-free awareness program to educate employees about the dangers of substance abuse and notify them of available substance abuse treatment resources and programs.

Employees who violate the terms of this policy may be subject to discipline up to and including termination. Employees who violate this policy bear the personal and financial responsibility, as a condition of continued employment, to successfully participate in a substance abuse evaluation and a substance abuse treatment program if recommended by the substance abuse professional. Employees who fail to or refuse to successfully participate in a substance abuse evaluation or recommended substance abuse treatment program may be subject to discipline up to and including termination.

Legal Reference: 49 U.S.C. §§ 5331 et seq. (1994).
42 U.S.C. §§ 12101 (1994).
41 U.S.C. §§ 701-707 (1996).
49 C.F.R. Pt. 40; 382; 391.81-123 (1994).
34 C.F.R. Pt. 85 (1996).

Cross Reference: 410.02 Certificated Employee Personal Illness Leave

415.02 Support Staff Personal Illness Leave

Approved _____ Reviewed _____ Revised _____

RESOLUTION
GRADES, GRADUATION, CURRICULUM, AND RELATED MATTERS

WHEREAS, the school district has been closed for the remainder of the 2019-20 school year and possibly beyond based on the statewide outbreak of COVID-19; and

WHEREAS, the school district has transitioned to an alternative learning platform consisting of written packets, online learning resources and other education and/or enrichment activities for the fourth quarter of the 2019-20 school year; and

WHEREAS, the school district wishes to address various educational matters and school activities impacted by the current circumstances;

NOW, THEREFORE, be it resolved that the following shall supersede any board policy for the remainder of the 2019-20 school year:

1. In order to be eligible for graduation, each high school senior student must complete a minimum of 200 high school credit hours, including 40 credit hours in English Language Arts, and 30 credit hours in each of Mathematics, Science, and Social Studies.
2. Any senior student who was failing any required course as of the date the school was closed to student attendance will not automatically have that required coursework waived. Instead, these students shall be provided the opportunity to participate in credit recovery through an online learning system, which will be selected by the superintendent in consultation with the appropriate faculty and staff.
3. The requirement that all students must complete 40 hours of community service is hereby waived for students who will graduate in the class of 2020.
4. For all students in grades 9-12 or in any course which the district includes for purposes of calculating academic honors, students' grades for purposes of grade point average, class rank, and similar matters shall be calculated: through the third quarter of the 19-20 school year.

5. The superintendent shall consult with teachers, administrators, and other faculty members, as appropriate, to determine course grades, the award of credit for classwork completed during the fourth quarter of the 2019-20 school year, and grade promotion.
6. The superintendent shall consult with teachers, administrators, and other faculty members, as appropriate, to determine whether additional learning opportunities, including targeted educational opportunities, will be provided to all students to complete in an alternate learning environment during the remainder of the 2019-20 school year and the summer to meet state and school-required graduation requirements or to advance to the next grade.
7. The superintendent shall consult with teachers, administrators, and other faculty members to determine appropriate steps to provide senior students the opportunity to complete any applicable requirements of section 79-724 related to American Civics. If the Governor issues an Executive Order waiving the requirements of 79-724 based on the state of emergency which has been declared in Nebraska, the board of education hereby also waives any and all of those requirements. The board hereby declares that any failure to comply with section 79-724 during the 2019-20 school year will not be the basis for the non-renewal, termination or cancellation of any employee's contract.
8. The obligations owed by the school district to students who are eligible for special education services are governed by Rule 51 of the Nebraska Department of Education and the Individuals with Disabilities Education Act. All decisions made or authorized herein by the Board of Education shall comply with Rule 51 and the IDEA.
9. To the extent not addressed above, the superintendent is authorized to take any necessary or educationally appropriate action regarding the waiver or adjustment of grading guidelines, class rankings, graduation requirements, curriculum, and other related areas and to take any other educationally or administratively appropriate action, including taking actions that may otherwise conflict with board policy or that would otherwise exceed the authority given to the superintendent in board policy, if necessary to account for the shortened school year, this emergency, and the COVID-19 pandemic.

After the above resolution was read in its entirety, board member _____ moved for passage of the Resolution. Board member _____ seconded.

After discussion, and on roll call vote, the following board members voted in favor of the Resolution:

_____.

The following members voted against the Resolution:

_____.

The following members did not vote:

_____.

Having been consented to by a majority of the members of the school board, the board president declared the Resolution to have been passed and adopted.

Dated this ____ day of April 2020.

President of the Board of Education

ATTEST:

Secretary of the Board of Education