

**Crofton Community Schools
Board of Education Regular Meeting
Monday, November 17, 2025
6:30 PM**

Posted Locations:

- Crofton Journal
- <https://www.croftonschools.org/>

Posted Date: 12/4/2025

Meeting Location: Crofton High School

Agenda:

1. CALL TO ORDER
 - 1.1. Acknowledge placement of Open Meetings Act poster
 - 1.2. Roll Call
 - 1.3. Motion to legally convene
 - 1.4. Approve Excusing Absent Board Members
2. CONSENT AGENDA
 - 2.1. Approve previous minutes
 - 2.2. Approve Secretary - Treasurer reports
 - 2.3. Approve District bills
3. Public Comment
4. ADMINISTRATIVE REPORTS
 - 4.1. Elementary Principal
 - 4.2. High School Principal
 - 4.3. Activity Director
 - 4.4. Superintendent
5. NEW BUSINESS (Review, discuss, and take all necessary action)
 - 5.1. Construction Project Update

5.2. Collective Bargaining (Closed Session)

6. ADJOURN

This agenda contains a list of subjects known at the time of its distribution on December 4, 2025. A copy of the agenda reflecting any changes will be kept in the office of the superintendent and will be readily available for public inspection during normal office hours. Except for items of emergency nature, the agenda will not be enlarged later than twenty-four hours before the scheduled commencement of the meeting. The Board reserves the right to change the order of business discussed.

Minutes of the Board of Education Meeting

The Board of Education regular meeting of the Crofton Community School was held on Monday, October 13, 2025 at 7:00 pm, with the following attendance: **Absent:** Michael Janssen, **Present:** Jayne Arens, Jeremy Buschkamp, Amy Hoffman, Craig Marsh, Lisa Van Heek. Present: 5, Absent: 1.

The motion was made by Amy Hoffman and seconded by Lisa Van Heek to declare the meeting open and properly advertised by the certificate attached to these minutes. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Lisa Van Heek and seconded by Craig Marsh to approve excusing absent board member, Michael Janssen. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Jeremy Buschkamp and seconded by Amy Hoffman to approve the consent agenda. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

In Administrative time, Ms. Higgins, Mr. Ostermeyer, and Mr. Wragge, all presented their reports to the Board members.

The motion was made by Craig Marsh and seconded by Amy Hoffman to approve and adopt a resolution authorizing the issuance of one or more series of the district's General Obligation Bonds in the aggregate principal amount of not to exceed \$5,900,000 for the purpose of financing the construction of capital improvements and equipping and furnishing the same. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Lisa Van Heek and seconded by Jeremy Buschkamp to approve the sale of the 2011 GMC Yukon for \$5,000, or best offer. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Craig Marsh and seconded by Lisa Van Heek to approve the update to the 2025 - 2026 Crofton High School Handbook on activity exclusion. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Jeremy Buschkamp and seconded by Craig Marsh to recognize the CEA as the exclusive bargaining agent for the district's non-supervisory certificated staff for the 2027 - 2028 school year. The motion passed by the following roll call vote. Passed - Jayne

Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

Mr. Wragge went over NASB's timeline for the superintendent's evaluation with the Board members. Board members will be receiving emails to complete the evaluation soon, so they need to be on the lookout for this email.

Mr. Wragge and the building/grounds committee members discussed with the rest of board members the meeting they had with the architects last week. The members also reviewed the floor plan, and Mr. Wragge discussed possible changes for consideration after staff members had their meetings with the architects. The architects will contact Hausmann, and come back with drawings reflecting these considered changes.

The motion was made by Craig Marsh and seconded by Jeremy Buschkamp to go into closed session at 8:52 pm, to only discuss collective bargaining. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Craig Marsh and seconded by Lisa Van Heek to come out of closed session at 8:58 pm, with only having discussed collective bargaining. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Lisa Van Heek and seconded by Amy Hoffman to set the next meeting for November 17, 2025, at 6:30 pm, and to adjourn the meeting at 9:00 pm. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

Dana Wortmann, Acting Secretary

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>	
Checking	1		
Checking	1 Fund: 01 GENERAL FUND		
A-OX WELDING SUPPLY	TANK RENTALS	118.35	
		Vendor Total:	118.35
ACCESS	RECORD STORAGE FEES	17.33	
		Vendor Total:	17.33
ALL SEASONS POWERSPORTS	REPAIRS	140.22	
		Vendor Total:	140.22
ARTS GARBAGE SERVICE	GARBAGE SERVICE	1,553.75	
		Vendor Total:	1,553.75
BLACK HILLS ENERGY	GAS SERVICE	1,943.83	
		Vendor Total:	1,943.83
BLOOMQUIST PLUMBING & ELECTRIC	ELEM SCHOOL REPAIRS	193.00	
		Vendor Total:	193.00
C K P P D	ELECTRICITY	4,179.40	
		Vendor Total:	4,179.40
CITY OF BLOOMFIELD	DECEMBERS LEASE PAYMENT	2,500.00	
		Vendor Total:	2,500.00
CROFTON JOURNAL	PRINTING/ADVERTISING	1,725.90	
		Vendor Total:	1,725.90
CROFTON LUMBER COMPANY	CUSTODIAL SUPPLIES	3.87	
		Vendor Total:	3.87
EAKES OFFICE SOLUTIONS	COPIER FEES	274.61	
		Vendor Total:	274.61
EGAN SUPPLY CO.	REPAIRS	1,032.98	
		Vendor Total:	1,032.98
ESU #1	TECH SUPPORT FEES/REGISTRATIONS	3,068.75	
		Vendor Total:	3,068.75
FIRST NATIONAL BANK OMAHA	GAS/TRAVEL	512.25	
		Vendor Total:	512.25
GREAT PLAINS COMM	PHONE/INTERNET	758.44	
		Vendor Total:	758.44
HOMETOWN FLORAL	COPIER/PRINTER LEASES	1,432.71	
		Vendor Total:	1,432.71
J. W. PEPPER & SON INC.	SUPPLIES	35.00	
		Vendor Total:	35.00
JOSTENS INC	DIPLOMA COVERS	418.15	
		Vendor Total:	418.15
KSB SCHOOL LAW, PC LLO	LEGAL SERVICES	1,014.25	
		Vendor Total:	1,014.25
LUTJELUSCHE, ABIGAIL	NATL CONV. MEALS	111.83	
		Vendor Total:	111.83
MICROTEL INN & SUITES	STATE XC HOTEL ROOMS	571.50	
		Vendor Total:	571.50
NEBRASKA COUNCIL	REGISTRATION FEES	120.00	
		Vendor Total:	120.00
NORTHEAST COMMUNITY COLLEGE	8TH GRADE CAREER DAY MEALS	81.00	
		Vendor Total:	81.00
OLSON'S PEST TECHNICIANS	EXTERMINATION FEES	124.00	
		Vendor Total:	124.00
OVERDRIVE, INC.	SOFTWARE RENEWAL	750.00	
		Vendor Total:	750.00
PITNEY BOWES	POSTAGE METER LEASE	148.29	
		Vendor Total:	148.29
PIXEL PRESS TECHNOLOGY	HAL GRANT SOFTWARE	300.00	

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>	
		Vendor Total:	300.00
PROCHEM DYNAMICS LLC	CUSTODIAL SUPPLIES	1,815.71	
		Vendor Total:	1,815.71
RESERVE ACCOUNT - PITNEY BOWES BANK INC	POSTAGE METER REFILL	450.00	
		Vendor Total:	450.00
Tomsu, Jason	SPED PARENT TRANSPORTATION	186.20	
		Vendor Total:	186.20
TREVIPAY	CARL PERKINS GRANT SUPPLIES-- R. EVANS	4,799.01	
		Vendor Total:	4,799.01
WILLIAM V. MACGILL & CO.	NURSE SUPPLIES	271.35	
		Vendor Total:	271.35
YANKTON P & D	HS LIBRARY NEWSPAPER RENEWAL	235.14	
		Vendor Total:	235.14
		Fund Total:	30,886.82
		Checking Account Total:	30,886.82

Board Report

Unposted; Batch Description NOVEMBER 2025 AP INVOICES-0001

<u>Vendor Name</u>		<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
Checking	1	Fund: 01 GENERAL FUND		
APPEARA		SERVICES RENDERED	346.54	
			Vendor Total:	346.54
B-J SCHOOL BUSES		CONTRACTED PUPIL TRANSP.	43,716.38	
			Vendor Total:	43,716.38
CMART, LLC		REG./SPED GAS/OTHER GAS	941.69	
			Vendor Total:	941.69
Doerr, Mickey		GAS	88.71	
			Vendor Total:	88.71
FIRST NATIONAL BANK OMAHA		TRAVEL/CUSTODIAL SUPPLIES/FEES	662.21	
FIRST NATIONAL BANK OMAHA		CARL PERKINS SUPPLIES/SUPPLIES/FEES	4,435.43	
FIRST NATIONAL BANK OMAHA		REG GAS	86.23	
			Vendor Total:	5,183.87
MENARDS-YANKTON		CUSTODIAL SUPPLIES	89.51	
			Vendor Total:	89.51
			Fund Total:	50,366.70
			Checking Account Total:	50,366.70

Board Report

Unposted; Batch Description NOVEMBER 2025 LATE AP INVOICES-0001

<u>Vendor Name</u>		<u>Description</u>	<u>Amount</u>	
<u>Checking</u>				
Checking	1	Fund: 01 GENERAL FUND		
CITY OF CROFTON		WATER & SEWER	1,323.90	
			Vendor Total:	1,323.90
PETTY CASH		TRAVEL/GAS/POSTAGE/DUES	2,010.56	
			Vendor Total:	2,010.56
			Fund Total:	3,334.46
			Checking Account Total:	3,334.46

The president may acknowledge any visitors at this time and provide time for public comment if Necessary.

- (Optional) Public Comment
 - The Board's Role
 - Listen - This time is meant to only listen to their opinions or thoughts.
 - Important: Do not engage in conversation with the speaker or answer questions posed by them to you.
 - Time limit - The Board should have a timer.
 - 5-minute time limit per speaker (30-minute total for all speakers)
 - Speaker Identification (Neb. Rev. Stat. 84-1412):
 - Any member of the public desiring to address the body shall be required to identify himself or herself, including an address and the name of any organization represented by such person, unless the address requirement is waived to protect the security of the individual.