

Mission Statement:

The mission of Elwood Public Schools is to provide a safe environment that fosters continuous learning and prepares students for an evolving global society.

Governing Values**We Believe:**

1. All students can learn and are given the opportunity to reach their full potential.
2. Our school provides a positive, challenging and safe environment that promotes 21st century skills.
3. Community, family and school support is vital to student success. Everyone should be treated with dignity and respect.

July Agenda 2026

A. Call to order**Opening Statement**

This meeting of the Board of Education of Elwood Public Schools is convened in open and public session on Monday, July 13th, 2025 at 7:30 pm in the Elwood Public School library. Notice of this meeting was given in advance by publication in the Valley Voice newspaper and posted in at least 3 public locations. The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. The Act is posted on top of the bookshelf on the south wall of the meeting room.

B. Public Comment:**PUBLIC PARTICIPATION**

INSTRUCTIONS FOR MEMBERS OF THE PUBLIC WHO WISH TO SPEAK: This is the portion of the meeting when members of the public may speak to the board about matters of public concern.

- **Getting Started:** When you have been recognized, please stand and state your name.
- C.
- **Time Limit:** The board will generally allow a total of 15 minutes for the presentation of all public comments. Individuals may speak only one time, and must limit comments to around 5 minutes. If there are more than 3 individuals who wish to address the board, the 15 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.
- D.
- **Personnel or Student Topic:** If you are planning to speak about a personnel or a student matter involving an individual, please understand that the district has a complaint policy and/or procedures to resolve such complaints and concerns. The Board requests that you follow the policy and procedures before addressing these matters with the Board. Board members will generally not respond to any questions you ask or comments about individual staff members or students.
- E.
- **General Rules:** This is a public meeting for the conduct of business. Comments from the audience while others are speaking will not be tolerated. Lewd, obscene, profane, slanderous, threatening and hostile conduct or statements and fighting words (words whose mere utterance entails a call to violence) will not be tolerated.
- F.

- **No Action by the Board:** The board will not act on any matter unless it is on the published agenda.
- G. Consent agenda
 - G.1. Minutes of Last regular meeting
 - G.2. General Financial Report
 - G.3. Activity Financial Report
- H. Monthly bills submitted- General Fund \$345,254.70, Activity Fund \$6,674.19 Nutrition Fund \$563.61, Special Building Fund \$477,955.93, Depreciation Fund \$10,369.82
- I. Presentation to the Board
- J. Reports
 - J.1. Administrator Reports
 - J.2. Board Committee Reports
 - J.3. Other Reports
- K. Items
 - K.1. Discuss, consider and take all necessary action to approve 2026-2027 Bulls Activity Handbook.
 - K.2. Discuss, consider and take all necessary action to approve 2026-2027 Activity Passes as follows:
 - K-6 Students \$30 (\$0)
 - Single Adult \$65 (\$0)
 - Single Adult with children \$80 (\$0)
 - 2 Adults \$95 (\$0)
 - Family \$105 (\$0)
 - Senior Citizens--Free
 - Gate Price Adults \$6 Students \$6 (\$0)
 - NO PASSES for INVITES (Track/Wrestling)
 - K.3. Discuss, consider and take all necessary action to renew Nebraska Rural Community Schools Association membership. (\$850)
 - K.4. Triennial review of Policy #5052 School Wellness
 - K.5. Discuss, consider and take all necessary action to approve 2026-27 Hi-Line Coaches Handbook.
- L. Next regular meeting August 10, 2026 7:30 pm School Library.
 Budget Workshop August ?????
 Hi-Line Coop meeting July 27th @ 7 pm Eustis.
- M. Board ideas for next meeting.
- N. Adjournment

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Copy of the Open Meeting Act:

The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to the members of the public. The Act is posted on the South wall of the meeting room.

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- **Personnel or Student Topic:** If you are planning to speak about a personnel or student matter involving an individual, please understand that the district has a complaint policy and/or procedures to resolve such concerns. The Board requests that you follow the policy and procedures before addressing these matters with the Board. Board members will generally not respond to questions or comments about individual staff members or students.
- **General Rules:** This is a public meeting for the conduct of business. Comments from the audience while others are speaking will not be tolerated. Lewd, obscene, profane, slanderous, threatening, hostile conduct or statements, and fighting words (words whose mere utterance entails a call to violence) will not be tolerated.
- **No Action by the Board:** The board will not act on any matter unless it is on the published agenda.

Minutes of the Meeting of the Board of Education of Elwood Public School

A meeting of the Board of Education of Elwood Public School was convened in open and public session on Monday, June 8, 2026 in the school library at the Elwood Public School, 502 First Avenue, Elwood, Nebraska. The roll was called and the following members were present or absent:

Notice of the meeting was given in advance by publication in accordance with the Board approved method for printing notice of meetings in the Cambridge Clarion (Valley Voice). Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the news media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of agenda was communicated in the publicized notice and a copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

A. Call to order

Motion was made by Jeff Moore seconded by Kristy Diefenbaugh to approve absences of Ryan Shutts. After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea

Yea: 5, Nay: 0, Absent: 1

B. Public Comment

C. Consent agenda

C.1. Minutes of Last regular meeting

C.2. General Financial Report

C.3. Activity Financial Report

D. Monthly bills submitted- General Fund \$342,638.06, Activity Fund \$20,390.54 Nutrition Fund \$1,514.94, Special Building Fund \$4,348.01 Depreciation Fund \$8,891.10

Motion was made by Mark Weissert seconded by Kristy Diefenbaugh to approve the monthly bills submitted: General Fund \$342,638.06, Activity Fund \$20,390.54 Nutrition Fund \$1,514.94, Special Building Fund \$4,348.01 Depreciation Fund \$8,891.10. After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea

Yea: 5, Nay: 0, Absent: 1

Motion was made by Jeff Moore seconded by Daron Huyser to approve the Consent Agenda which includes minutes of last meeting; general financial report and activity financial report. After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea

Yea: 5, Nay: 0, Absent: 1

E. Presentation to the Board

F. Reports

F.1. Administrator Reports

F.2. Board Committee Reports

F.3. Other Reports

G. Items

G.1. Open Hearing

Student Fees Policy. (#5045)

i. Review of the amount of money collected from students pursuant to, and the use of waivers provided in, the student fee policies of the District for the 2025-2026 school year.

ii. Hold Public Hearing to discuss, consider, and receive input on a proposed Student Fee Policy. The public will be given the opportunity to present information and opinions on a proposed Student Fee Policy.

Public comment:

iii. Discuss, consider, and take action to either alter the Student Fees Policy and then adopt the policy as altered, or to reaffirm the Student Fee Policy.

Close Hearing

Motion was made by Bryant Knoerzer seconded by Jeff Moore to amend #7 Post secondary to \$300 per course and update #12, breakfast and lunch prices. After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea

Yea: 5, Nay: 0, Absent: 1

G.2. Open Hearing

Revision of Parental and Guardian Involvement in Education Policy. (#5018)

i. Hold Public Hearing to discuss, consider, and receive input on the Parental and Guardian Involvement in Education Policy. The public will be given the opportunity to present information and opinions on a proposed Parental and Guardian Involvement in Education Policy.

Public Comment:

ii. Discuss consider and take action to either alter the Parental and Guardian Involvement in Education Policy and then adopt the policy as altered, or to reaffirm the Parental and Guardian Involvement in Education Policy.

Close Hearing

Motion was made by Jeff Moore seconded by Kristy Diefenbaugh to affirm Policy #5018 Parental and Guardian Involvement in Education Policy. After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea

Yea: 5, Nay: 0, Absent: 1

G.3. Discuss, consider and take all necessary action to alter/ammend or affirm Policy #50454 Student Bullying.

Motion was made by Mark Weissert seconded by Daron Huyser to affirm Policy #5054 Student Bullying. After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea
Yea: 5, Nay: 0, Absent: 1

G.4. Discuss, consider and take all necessary action to revise policies:

- a. 2008 Meetings
- b. 3003 Bidding for Construction, Remodeling, Repair or Site Improvement
- c. 3003.1 Bidding for Construction, Remodeling, Repair or Related Projects Financed with Federal Funds
- d. 3004.1 Fiscal Management for Purchasing and Procurement using Federal Funds
- e. 3048 Communicable Disease
- f. 4017 Relations with Employee Collective Bargaining Association
- g. 4019 Workplace Injury Prevention and Safety Committee
- h. 4056 Resignation of Certificated Staff--*review, recommendation to stay with current.*
- i. *5001 Compulsory Attendance and Excessive Absenteeism*
- j. *5003 Admission of Part Time Students*
- k. *5004 Option Enrollment*
- l. *5035 Student Discipline*
- m. *5048 Emergency Response to Life Threatening Asthma or Systemic Allergic Reactions (Anaphylaxis)*
- n. *6009 Grade Placement and Academic Credits of Transfer Students*
- o. *6038 Student Use of AI Tools*
- p. *3004 General Purchasing and Procurement*

Motion was made by Kristy Diefenbaugh seconded by Mark Weissert to revise policies as recommended and presented - all policies except 4056, 5003 5004 and 3004. After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea
Yea: 5, Nay: 0, Absent: 1

Motion was made by Jeff Moore seconded by Kristy Diefenbaugh For subsidiary motions. After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea
Yea: 5, Nay: 0, Absent: 1

Motion was made by Jeff Moore seconded by Kristy Diefenbaugh Motion to leave policy 4056 as is. After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea
Yea: 5, Nay: 0, Absent: 1

Motion was made by Daron Huyser seconded by Jeff Moore Motion to alter policy 5003, item #3 to 5 hours. After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea
Yea: 5, Nay: 0, Absent: 1

Motion was made by Mark Weissert seconded by Jeff Moore Motion to alter policy 5004 with option B-1. After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea

Yea: 5, Nay: 0, Absent: 1

Motion was made by Kristy Diefenbaugh seconded by Daron Huyser Motion to alter policy 3004, item 4F to \$15,000. After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea

Yea: 5, Nay: 0, Absent: 1

- G.5. Discuss, consider and take all necessary action to approve new policies (No requirement for two readings).

a. 3061 ACH Originator Policy

b. 4065 Staff Use of AI Tools

c. 6046 Right to Access School Library Materials

Motion was made by Daron Huyser seconded by Mark Weissert to approve new policies (waiving the second reading). After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea

Yea: 5, Nay: 0, Absent: 1

- G.6. Discuss, consider and take all necessary action to **RESOLUTION ON SCHOOL DISTRICT STANDARDS FOR ACCEPTANCE OR REJECTION OF OPTION ENROLLMENT APPLICATIONS.**

Motion was made by Kristy Diefenbaugh seconded by Jeff Moore to approve Resolution on District Standards for Accepting or Rejecting Option Enrollment Applicants as is. After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea

Yea: 5, Nay: 0, Absent: 1

- G.7. Discuss, consider and take all necessary action to approve Wilkins ADP Invoice \$1,133.44 (Special Building).

Motion was made by Jeff Moore seconded by Mark Weissert to approve Wilkins ADP bill from Special Building Fund. After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea

Yea: 5, Nay: 0, Absent: 1

- G.8. Discuss, consider and take all necessary action to approve Spanish Curriculum for 2026-2027 (Depreciation).

Motion was made by Kristy Diefenbaugh seconded by Jeff Moore to approve purchase of Spanish Curriculum (Depreciation) print and digital. After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea

Yea: 5, Nay: 0, Absent: 1

G.9. Discuss, consider and take all necessary action to approve the proposed change order for South Entry flooring. Options to include concrete/polished concrete or LVT (Luxury Vinyl Tile). (Special Building).

Motion was made by Jeff Moore seconded by Daron Huyser to approve change order and to proceed with pouring new concrete and polishing concrete and not laying the Luxury Vinyl Tile (LVT). After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea

Yea: 5, Nay: 0, Absent: 1

G.10. Discuss, consider and take all necessary action to approve removing the curb directly south of the south entry and repouring to meet ADA Compliance/Accessibility. \$2,800.60 (Special Building).

Motion was made by Mark Weissert seconded by Kristy Diefenbaugh to remove the curb south of HS Doors and pour back to ADA Compliance. After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea

Yea: 5, Nay: 0, Absent: 1

G.11. Discuss, consider and take all necessary action to approve oven purchase from Buller Fixture (Cash-Wa) (Depreciation).

Motion was made by Mark Weissert seconded by Daron Huyser to approve purchase of new oven (Vulcan) for kitchen from Buller Fixture (Cash-Wa). Out of Depreciation. After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea

Yea: 5, Nay: 0, Absent: 1

H. Next regular meeting July 13, 2026, School Library @ 7:30 pm

Motion was made by Jeff Moore seconded by Mark Weissert to adjourn at 8:53. After discussion and on roll call, The Board voted as follows:

The motion: Carried

Kristy Diefenbaugh: Yea, Daron Huyser: Yea, Bryant Knoerzer: Yea, Jeff Moore: Yea, Ryan Shutts: Absent, Mark Weissert: Yea

Yea: 5, Nay: 0, Absent: 1

I. Board ideas for next meeting.

J. Adjournment

Respectfully submitted,

Kristy Diefenbaugh, Recording Secretary
Gosper County District 37-0030
a/k/a Elwood Public School

ELWOOD PUBLIC SCHOOLS
FINANCIAL STATEMENT
7/13/2026

GENERAL FUND

PINNACLE BANK BALANCE	5/31/2026	\$3,454,581.09
RECEIVED LOCAL TAX SOURCES		\$161,014.06
RECEIVED FROM STATE		\$72,048.07
RECEIVED OTHER SOURCES		\$21,596.17 BCBS Payment/ESU overpayment
TRANSFER FROM MONEY MARKET		
CHECKS VOIDED		\$0.00
TOTAL RECEIPTS AND BEGINNING BALANCE		\$3,709,239.39
TRANSFER TO MONEY MARKET		\$0.00
CLAIMS PAID		\$345,254.70
TRANSFER TO OTHER FUNDS		\$0.00
TOTAL PAID OUT		\$345,254.70
BALANCE	6/30/2026	\$3,373,351.17
LESS OUTSTANDING CHECKS		\$30,865.55
BALANCE ON HAND		\$3,342,485.62
GENERAL FUND MONIES IN MM		\$914,390.10
GOSPER COUNTY TREASURER BALANCE		\$37,395.91
FRONTIER COUNTY TREASURER BALANCE		\$0.00
DAWSON CO. BALANCE		\$20,112.54
checks received but not deposited		
TOTAL MONIES AVAILABLE THIS MONTH		\$4,314,384.17

SAVINGS ACCOUNT

Security First CD #1640 Roof and Gym	\$12,342.79
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Grand Total \$4,326,726.96

DEPRECIATION RESERVE \$439,829.40

STUDENT FEES ACCOUNT \$6,392.12

SPECIAL BUILDING FUND \$1,095,846.19

LUNCH FUND \$21,336.48

ACTIVITY FUND \$71,395.95

General Fund \$ Available	

Sept '21	\$3,560,948.71	Sept '22	\$3,726,025.49	Sept '23	\$3,722,653.06	Sept '24	\$3,894,533.17	Sept '25	\$4,051,310.96
Oct '21	\$3,584,051.94	Oct '22	\$3,567,222.97	Oct '23	\$3,615,615.82	Oct '24	\$3,748,944.04	Oct '25	\$3,831,695.00
Nov '21	\$3,254,847.80	Nov '22	\$3,297,757.22	Nov '23	\$3,386,268.43	Nov '24	\$3,495,998.64	Nov '25	\$3,539,133.75
Dec '21	\$2,965,920.32	Dec '22	\$3,033,645.89	Dec '23	\$3,128,346.68	Dec '24	\$3,221,490.91	Dec '25	\$3,211,047.00
Jan '22	\$3,391,081.29	Jan '23	\$3,532,942.11	Jan '24	\$3,487,082.00	Jan '25	\$3,437,060.00	Jan '26	\$3,275,415.89
Feb '22	\$3,364,627.06	Feb '23	\$3,512,537.23	Feb '24	\$3,643,847.45	Feb '25	\$3,815,104.83	Feb '26	\$3,708,337.73
Mar '22	\$3,266,945.79	Mar '23	\$3,416,108.75	Mar '24	\$3,563,282.38	March '25	\$3,904,905.37	Mar '26	\$3,724,833.82
April '22	\$3,316,879.00	April '23	\$3,456,990.17	April '24	\$3,579,376.28	April '25	\$4,223,405.11	April '26	\$3,568,224.10
May '22	\$3,830,622.43	May '23	\$4,008,695.37	May '24	\$4,263,015.70	May '25	\$4,500,932.61	May '26	\$4,654,005.25
June '22	\$3,825,690.93	June '23	\$4,036,399.92	June '24	\$4,213,146.17	June '25	\$4,690,071.97	June '26	\$4,512,259.83
July '22	\$3,797,558.64	July '23	\$3,839,080.05	July '24	\$4,044,988.27	July '25	\$4,649,530.81	July '26	\$4,326,726.00
August '22	\$3,591,852.91	Aug '23	\$3,631,351.31	Aug '24	\$3,834,161.32	August '25	\$4,594,049.70	August '26	

Budget 2025-26
As of 6/30/26

Fund	Spent	Budget	Percentage	Budget Cycle
General	\$3,795,906.63	\$5,015,458	75.6%	83.33%
Nutrition	\$162,852.23	\$340,000	47.9%	83.33%
Special Building	\$784,565.43	\$1,484,119	42.7%	83.33%
		(\$1,834,119 AMMENDED APRIL)		
Depreciation	\$217,471.27	\$696,487	31.2%	83.33%
Activity	\$101,236.16	\$200,000	50.7%	83.33%
QCPUF	NO BUDGET—Transferred Funds to General 2024-2025			
Student Fee	\$0	\$13,862	0%	83.33%

Activity Fund Balance Report - Summary - Exclude Encumbrances

06/2026 - 06/2026

Regular; Beginning Month 06/2026; Processing Month 06/2026; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704	FUND BALANCE	1,000.00	0.00	0.00	0.00	1,000.00
05 704 8101	FUND BALANCE FOOTBALL	3,009.71	1,440.00	0.00	0.00	1,569.71
05 704 8102	FUND BALANCE VOLLEYBALL	2,636.01	540.00	0.00	0.00	2,096.01
05 704 8103	FUND BALANCE GIRLS BASKETBALL	2,512.96	351.00	0.00	0.00	2,161.96
05 704 8104	FUND BALANCE BOYS BASKETBALL	1,391.81	1,206.00	0.00	0.00	185.81
05 704 8105	FUND BALANCE WRESTLING	685.39	0.00	0.00	0.00	685.39
05 704 8107	FUND BALANCE ATHLETICS & ACTIVITIES	1,103.51	600.00	18.85	0.00	522.36
05 704 8109	FUND BALANCE TRACK & FIELD	6,183.93	0.00	0.00	0.00	6,183.93
05 704 8111	FUND BALANCE FCCLA	1,538.61	0.00	0.00	0.00	1,538.61
05 704 8112	FUND BALANCE SCIENCE CLUB	2,032.02	0.00	0.00	0.00	2,032.02
05 704 8113	FUND BALANCE ART	988.91	0.00	0.00	0.00	988.91
05 704 8114	FUND BALANCE ANNUAL/JOURNALISM	9,374.46	2,070.00	0.00	0.00	7,304.46
05 704 8115	FUND BALANCE E CLUB	(116.81)	0.00	0.00	0.00	(116.81)
05 704 8116	FUND BALANCE BAND	10,078.62	0.00	0.00	0.00	10,078.62
05 704 8117	FUND BALANCE STUDENT COUNCIL	1,825.94	0.00	0.00	0.00	1,825.94
05 704 8118	FUND BALANCE DRAMA & SPEECH	1,028.81	0.00	0.00	0.00	1,028.81
05 704 8119	FUND BALANCE CLASS OF '28	2,709.42	0.00	0.00	0.00	2,709.42
05 704 8120	FUND BALANCE CLASS OF '25	0.00	0.00	0.00	0.00	0.00
05 704 8121	FUND BALANCE CLASS OF '26	110.57	0.00	0.00	0.00	110.57
05 704 8122	FUND BALANCE CLASS OF '27	1,983.89	100.00	0.00	0.00	1,883.89
05 704 8123	FUND BALANCE EHA WELLNESS	715.60	0.00	0.00	0.00	715.60
05 704 8124	FUND BALANCE JR. HIGH TRIP FUND	36.00	0.00	0.00	0.00	36.00
05 704 8125	FUND BALANCE SHOP & AG	1,288.66	0.00	0.00	0.00	1,288.66
05 704 8126	FUND BALANCE EQUIP FUND	246.55	0.00	0.00	0.00	246.55
05 704 8127	FUND BALANCE NATIONAL HONOR SOCIETY	530.05	0.00	0.00	0.00	530.05
05 704 8129	FUND BALANCE ESPORTS GAMING CLUB	594.75	0.00	0.00	0.00	594.75
05 704 8131	FUND BALANCE ELEMENTARY/SECONDARY	703.38	0.00	23.00	0.00	726.38
05 704 8132	FUND BALANCE DANCE TEAM	1,803.36	340.28	0.00	0.00	1,463.08
05 704 8133	FUND BALANCE FFA	9,254.72	26.91	0.00	0.00	9,227.81
05 704 8134	FUND BALANCE CROSS COUNTRY	50.71	0.00	0.00	0.00	50.71
05 704 8135	FUND BALANCE LIBRARY	(141.22)	0.00	0.00	0.00	(141.22)
05 704 8136	FUND BALANCE STUDENT EMERGENCY	93.57	0.00	0.00	0.00	93.57
05 704 8137	FUND BALANCE SPIRIT CLUB	2,673.09	0.00	0.00	0.00	2,673.09
05 704 8138	FUND BALANCE EUROPE TRIP	0.16	0.00	0.00	0.00	0.16
05 704 8139	FUND BALANCE GOLF	1,184.41	0.00	0.00	0.00	1,184.41
05 704 8140	FUND BALANCE TEACHERS JEAN DAY	266.00	0.00	0.00	0.00	266.00

Elwood Public School
07/10/2026 11:58 AM

Activity Fund Balance Report - Summary - Exclude Encumbrances

06/2026 - 06/2026

Page: 2
User ID: EMILY

Regular; Beginning Month 06/2026; Processing Month 06/2026; Accounts to Include Accounts with Activity; Fund
Number 05

Fund: 05 ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
Fund Total: 05		69,377.55	6,674.19	41.85	0.00	62,745.21

VENDOR NAME

GENERAL FUND

AMOUNT

AFLAC	1327.69	INSURANCE PREMIUM
AMERITAS LIFE INSURANCE CORP	471.88	INSURANCE PREMIUM
BLUE CROSS BLUE SHIELD OF NEBRASKA	60,971.10	INSURANCE PREMIUM
DAS STATE ACCOUNTING-CENTRAL FINANCE OCIO	1,190.06	NETWORK SERVICE CHARGE
DAWSON CO PUBLIC POWER DIST.	2,783.46	ELECTRIC BILL
EVANS RENTAL	60.00	STORAGE RENTAL FEE
LEXINGTON REGIONAL HEALTH CENTER	590.00	PT SERVICE
MEAD LUMBER	167.50	CROWS NEST REPAIR
MENARDS	403.33	CROWS NEST REPAIR
OMNIFY BENEFITS	8.80	COBRA ELIGIBLE FEE
PLATTE VALLEY GLASS LLC	225.00	OFFICE WINDOW REPAIR
RED BARD	2,553.10	FUEL MAY/JUNE
SOFTWARE UNLIMITED, INC	6,200.00	ACCOUNTING SOFTWARE ANNUAL FEE
TIME MANAGEMENT SYSTEMS, INC	3,010.00	TIMECLOCK AND SERVICE ANNUAL FEE
VILLAGE OF ELWOOD	671.60	UTILITIES

FUND TOTAL \$ 79,305.83

PRE-PAID

Amount

237 HARDWARE	\$ 499.98	BUILDING MAINT.
AURORA COOPERATIVE	\$ 643.81	FUEL
BLACK HILLS ENERGY	\$ 247.96	GAS BILL
BOMGAARS	\$ 141.95	BUILDING MAINT.
BORDEN, SHELBY	\$ 500.00	REIMBURSEMENT
CAMAS PUBLISHING, LLC	\$ 400.55	ADS/NOTICES
CAPITAL SANITARY SUPPLY	\$ 90.23	CUSTODIAL SUPPLY
CONSOLIDATED ELECTRICAL DISTRIBUTORS	\$ 297.84	BUILDING MAINT.
CULLIGAN	\$ 108.51	COMMERCIAL RENTAL FEE
DAWSON CO PUBLIC POWER DIST	\$ 3,038.53	ELECTRIC BILL
DAWSON COUNTY CLERK, MICHAELA ARNDT	\$ 100.00	ELECTION FEES
DEVINE, EMILY	\$ 800.00	REIMBURSEMENT
DOLLAR GENERAL-REGIONS 410526	\$ 123.10	CUSTODIAL SUPPLY
EAKES OFFICE SOLUTIONS	\$ 644.49	TEACHING SUPPLY
EDUCATIONAL SERVICE UNIT #10	\$ 1,401.24	JUNE AUDIOLOGY SERVICE
EDUCATIONAL SERVICE UNIT #11	\$ 3,338.60	INSERVICE/2ND SEMESTER HAL
EDUCATIONAL SERVICE UNIT #9	\$ 1,569.62	MAY SPED SERVICE
EVANS RENTAL	\$ 60.00	RENTAL FEE
HAMILTON INFORMATION SYSTEMS	\$ 1,581.00	SECURITY
HIRERIGHT, LLC	\$ 317.35	BACKGROUND CHECK
HOMETOWN LEASING	\$ 188.28	PHONE LEASE
INNOVATIVE OFFICE SOLUTIONS LLC	\$ 119.10	TEACHING SUPPLY
IRWIN, BAILEY	\$ 500.00	REIMBURSEMENT
JENNIFER A SCHUTZ, OTR/L	\$ 701.40	OT SERVICE
JENSEN PUBLISHING	\$ 25.00	SUBSCRIPTION RENEWAL
JONES SCHOOL SUPPLY CO. INC.	\$ 48.85	TEACHING SUPPLY
JONES, RYAN	\$ 84.10	MILEAGE REIMBURSEMENT
K & D MOTOR & ELECTRIC	\$ 734.72	GROUNDS MAINT.
KSB SCHOOL LAW	\$ 608.50	LEGAL FEES
LEXINGTON REGIONAL HEALTH CENTER	\$ 2,213.07	PT SERVICE
LOONTJER, QUINTEN	\$ 75.63	REIMBURSEMENT
MCGRAW HILL LLC	\$ 4,010.58	TEACHING SUPPLY
MEAD LUMBER	\$ 372.50	BUILDING MAINT.
MENARDS	\$ 123.84	BUILDING MAINT.
MID-AMERICAN RESEARCH CHEMICAL	\$ 655.19	CUSTODIAL SUPPLY
MORTON, ROBIN	\$ 500.00	REIMBURSEMENT
NE COUNCIL OF SCHOOL ADMINISTRATORS	\$ 300.00	MEMBERSHIP FEE
ORKIN	\$ 289.78	PEST CONTROL
PYRAMID SCHOOL PRODUCTS	\$ 268.51	TEACHING SUPPLY
QUILL LLC	\$ 255.28	TEACHING SUPPLY
SCHMIDT, ZACHARY	\$ 87.01	REIMBURSEMENT
SCHOOL SPECIALTY LLC	\$ 299.38	TEACHING SUPPLY
SCHUETT, KASSANDRA	\$ 800.00	REIMBURSEMENT
SEBERGER, DENNIS	\$ 36.99	MILEAGE REIMBURSEMENT
T & T LAWN CARE LLC	\$ 2,873.95	GROUNDS MAINT.
VIRCO, INC	\$ 426.44	TEACHING SUPPLY
WELLS FARGO CARD SERVICE	\$ 521.58	PRINICPAL MEETING/TEACHING SUPPLY
WOODWARD'S DISPOSAL SERVICE, INC	\$ 32.50	DOCUMENT DECONSTRUCTION
ZANER- BLOSER, INC.	\$ 577.50	TEACHING SUPPLY

Fund Total: \$ 33,634.44

SUBTOTAL \$ 112,940.27

PAYROLL

JUNE 30, 2026 2X PAYROLL	\$ 12,976.32
JULY 15, 2026 MAIN PAYROLL	\$ 206,338.11
JULY 15, 2026 2X PAYROLL	\$ 13,000.00

***ESTIMATE**

SUBTOTAL

\$ 232,314.43

GRAND TOTAL EXPENSES

\$ 345,254.70

General

ELWOOD PUBLIC SCHOOL

7/13/2026

HOT LUNCH FUND

VENDOR

AMOUNT

HENNING BROS, LEASING

49.95

Lunch

Fund Total:

49.95

PREPAID

CASH-WA DISTRIBUTING

513.66

Fund Total:

513.66

GRAND TOTAL

563.61

Activity

Vendor ID: AVANTI	AVANTI SALON/SMACK N' SMOOCH	PO Number:	Invoice Number: 001323	Amount:	456.00
Description: BASKETBALL CAMP SHIRTS		Invoice Date: 06/12/2026	Due Date: 06/12/2026 Status: PP 1099 Amount: 0.00		
Sequence: 1	Check Type: Check	Checking Account ID: 5	Check Number: 11371	Check Date: 06/12/2026	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
05 2900 890 000 104	BASKETBALL CAMP SHIRTS		456.00		N
Vendor ID: COLBYCC	COLBY COMMUNITY COLLEGE ENDOWMENT FOUNDATION	PO Number:	Invoice Number: 06162026	Amount:	300.00
Description: VOLLEYBALL CAMP		Invoice Date: 06/16/2026	Due Date: 06/16/2026 Status: PP 1099 Amount: 0.00		
Sequence: 1	Check Type: Check	Checking Account ID: 5	Check Number: 11375	Check Date: 06/16/2026	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
05 2900 890 000 102	VOLLEYBALL CAMP		300.00		0.00 N
Vendor ID: EUSTISFARN	EUSTIS- FARNAM PUBLIC SCHOOL	PO Number:	Invoice Number: 06182026	Amount:	600.00
Description: CHECKS WRITTEN TO EPS NEEDED TO BE E/F		Invoice Date: 06/18/2026	Due Date: 06/18/2026 Status: PP 1099 Amount: 0.00		
Sequence: 1	Check Type: Check	Checking Account ID: 5	Check Number: 11376	Check Date: 06/18/2026	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
05 2900 890 000 107	CHECKS NEED TO BE E/F		600.00		N
Vendor ID: FANGL	FANGMEYER, LEN	PO Number:	Invoice Number: 06122026	Amount:	1,440.00
Description: REIMBURSEMENT FOR GIRLS BASKETBALL CAMP		Invoice Date: 06/12/2026	Due Date: 06/12/2026 Status: PP 1099 Amount: 0.00		
Sequence: 1	Check Type: Check	Checking Account ID: 5	Check Number: 11368	Check Date: 06/12/2026	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
05 2900 890 000 101	REIMBURSEMENT FOR GORLS BASKETBALL CAMP		1,440.00		N
Vendor ID: H2O	H2O PHOTOS LLC	PO Number:	Invoice Number: 3122	Amount:	2,070.00
Description: YEARBOOKS		Invoice Date: 06/25/2026	Due Date: 06/25/2026 Status: PP 1099 Amount: 0.00		
Sequence: 1	Check Type: Check	Checking Account ID: 5	Check Number: 11377	Check Date: 06/25/2026	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
05 2900 890 000 114	YEARBOOKS		2,070.00		N
Vendor ID: ROBBIEJ	JOCHUM, ROBBIE	PO Number:	Invoice Number: 06252026	Amount:	240.00
Description: VOLLEYBALL CAMP		Invoice Date: 06/25/2026	Due Date: 06/25/2026 Status: PP 1099 Amount: 0.00		
Sequence: 1	Check Type: Check	Checking Account ID: 5	Check Number: 11378	Check Date: 06/25/2026	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
05 2900 890 000 102	VOLLEYBALL CAMP		240.00		N
Vendor ID: KRP	KATELYN ROPERS PHOTOGRAPHY	PO Number:	Invoice Number: 06112026	Amount:	100.00
Description: PROM PHOTOS		Invoice Date: 06/12/2026	Due Date: 06/12/2026 Status: PP 1099 Amount: 0.00		
Sequence: 1	Check Type: Check	Checking Account ID: 5	Check Number: 11372	Check Date: 06/12/2026	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
05 2900 890 000 122	PROM PHOTOS		100.00		N
Vendor ID: KCBOYS	KC BOYS BASKETBALL	PO Number:	Invoice Number: 06252026	Amount:	150.00
Description: BOYS BASKETBALL CAMP		Invoice Date: 06/25/2026	Due Date: 06/25/2026 Status: PP 1099 Amount: 0.00		

Invoice Listing - Detail

Posted - All; Batch Description JULY 2026 ACTIVITY ACCOUNT; Processing Month 06/2026

Activ.

Sequence: 1	Check Type: Check	Checking Account ID: 5	Check Number: 11380	Check Date: 06/25/2026	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
05 2900 890 000 104	CAMP		150.00		N
Vendor ID: KPS	KEARNEY PUBLIC SCHOOL	PO Number:	Invoice Number: 06122026	Amount:	200.00
Description: BOYS BASKETBALL		Invoice Date: 06/12/2026	Due Date: 06/12/2026	Status: PP	1099 Amount: 0.00
Sequence: 1	Check Type: Check	Checking Account ID: 5	Check Number: 11373	Check Date: 06/12/2026	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
05 2900 890 000 104	BASKETBALL CAMP		200.00		N
Vendor ID: MAXWELL	MAXWELL PUBLIC SCHOOL	PO Number:	Invoice Number: 06122026	Amount:	200.00
Description: BASKETBALL CAMP		Invoice Date: 06/12/2026	Due Date: 06/12/2026	Status: PP	1099 Amount: 0.00
Sequence: 1	Check Type: Check	Checking Account ID: 5	Check Number: 11370	Check Date: 06/12/2026	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
05 2900 890 000 104	BASKETBALL CAMP		200.00		N
Vendor ID: RAIDER	RAIDER BASKETBALL	PO Number:	Invoice Number: 06122026	Amount:	200.00
Description: BOYS BASKETBALL CAMP		Invoice Date: 06/12/2026	Due Date: 06/12/2026	Status: PP	1099 Amount: 0.00
Sequence: 1	Check Type: Check	Checking Account ID: 5	Check Number: 11369	Check Date: 06/12/2026	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
05 2900 890 000 104	BASKETBALL CAMP		200.00		N
Vendor ID: SCHMECJE	SCHMECKPEPER, JEAN	PO Number:	Invoice Number: 100-2026	Amount:	351.00
Description: RENTAL FOR COACHES		Invoice Date: 06/12/2026	Due Date: 06/12/2026	Status: PP	1099 Amount: 0.00
Sequence: 1	Check Type: Check	Checking Account ID: 5	Check Number: 11367	Check Date: 06/12/2026	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
05 2900 890 000 103	RENTAL FOR COACHES		351.00		N
Vendor ID: WALMART	TREVIPAY	PO Number:	Invoice Number: 2F260B22	Amount:	142.38
Description: DANCE FUNDRAISER		Invoice Date: 06/12/2026	Due Date: 06/12/2026	Status: PP	1099 Amount: 0.00
Sequence: 1	Check Type: Check	Checking Account ID: 5	Check Number: 11366	Check Date: 06/12/2026	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
05 2900 890 000 132	FUNDRAISER		142.38		N
Vendor ID: WALMART	TREVIPAY	PO Number:	Invoice Number: B54A6966	Amount:	37.74
Description: DANCE FUNDRAISER		Invoice Date: 06/25/2026	Due Date: 06/25/2026	Status: PP	1099 Amount: 0.00
Sequence: 1	Check Type: Check	Checking Account ID: 5	Check Number: 11379	Check Date: 06/25/2026	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
05 2900 890 000 132	DANCE FUNDRAISER		37.74		N
Vendor ID: WALMART	TREVIPAY	PO Number:	Invoice Number: E72EF59A	Amount:	120.18
Description: DANCE FUNDRAISER		Invoice Date: 06/12/2026	Due Date: 06/12/2026	Status: PP	1099 Amount: 0.00
Sequence: 1	Check Type: Check	Checking Account ID: 5	Check Number: 11366	Check Date: 06/12/2026	CC:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
05 2900 890 000 132	FUNDRAISER		120.18		N

Actw

Elwood Public School
07/10/2026 9:07 AM

Invoice Listing - Detail
Posted - All; Batch Description JULY 2026 ACTIVITY ACCOUNT; Processing Month 06/2026

Page: 3
User ID: EMILY

Vendor ID: WELLSFARG2 WELLS FARGO VENDOR FIN. SERVICES

PO Number:

Invoice Number: 06082026

Amount:

66.89

Description: FFA SUPPLY CHEER SUPPLY

Invoice Date: 06/12/2026 Due Date: 06/12/2026 Status: PP 1099 Amount: 0.00

Sequence: 1 Check Type: Check

Checking Account ID: 5

Check Number: 11365

Check Date: 06/12/2026 CC:

Chart of Account Number

Detail Description

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

05 2900 890 000 133

FFA SUPPLY

26.91

N

05 2900 890 000 132

CHEER BAGS

39.98

N

Report 1099 Total: 0.00

Report Total: 6,674.19



Pinnacle Bank

PO Box 598
Gretna, NE 68028-0598

122 049 11 00386

Line:

XXXXXX0451

Page: 2

05/26/2026

Special Building

ELWOOD EDUCATIONAL FACILITIES LEASING CO

Loan Billing Statement

Remittance Summary

Loan Number

4900002302	Principal Balance:	367,919.33	Interest Due:	7,466.52
	Principal Due:	367,919.33	Escrow Due:	.00
	Total Due:	375,385.85		

Total Principal Balance:	367,919.33	Total Interest Due:	<i>paid early</i> 7333.66 7,466.52
Total Principal Due:	367,919.33	Total Escrow Due:	.00

Total Amount Due by 06/15/2026:

* 375,385.85 *

Please return this page

with your payment





Pinnacle Bank

PO Box 598
Gretna, NE 68028-0598

122 049 11 00386
Line:

XXXXXX0451

Page: 1
05/26/2026

ELWOOD EDUCATIONAL FACILITIES LEASING CO
502 1ST AVE
ELWOOD NE 68937-5208

Loan Billing Statement

PINNACLE BANK
PO BOX 105
ELWOOD, NE 68937-0105

Telephone: 308-785-2280

At Pinnacle Bank our Privacy Policy Notice is available to our customers anytime. If you would like a copy of our Privacy Policy Notice, you can receive one at your local branch, or you can review and print the notice from pinnbank.com.

MUNI INSTALL - FIXED Loan 4900002302

Date	Description	-----Payment Split----- Principal Interest	Transaction Amount	Principal Balance
11/25/2025	Balance Last Statement			367,919.33
12/18/2025	Regular Payment .00	4,823.00	4,823.00	
05/26/2026	Balance This Statement			367,919.33

Interest Calculation						
From Date	Thru Date	Interest Rate	Daily Periodic Rate	Principal	Days	Accrued Interest
12/15/2025	12/17/2025	3.250000%	.00009027	367,919.33	3	99.64
12/18/2025	06/14/2026	3.250000%	.00009027	367,919.33	179	5,945.47
Accrued Interest Adjustment:						1,421.41

Loan Summary		
Credit Limit:	Interest Accrued From:	12/15/2025
Available Credit:	Interest Accrued Thru:	06/14/2026
Maturity Date: 06/15/2026	Principal Due:	367,919.33
Activity This Period	Interest Due:	7,466.52
Interest Paid: 4,823.00	Total Payment Due:	375,385.85
	Payment Due Date:	06/15/2026
Interest Accrued: 6,045.11		

Add additional late charge of 18,794.20 if no payment is received by 06/30/2026

Interest Paid 2025: 16,727.77





Pinnacle Bank

RECEIPT

THANK YOU – We appreciate your business

06/11/2026 11:02 AM
Br# 49 Tlr# 401 Seq# 22
AccountXXXXXXXX2302
375,252.99
Loan Payment 375,252.99

All items received are credited to your account subject to final payment.

Member FDIC 

ELWOOD EDUCATIONAL FACILITIES LEASING CO
502 1ST AVE
ELWOOD NE 68937-5208

Principal Due:
Interest Due:
Total Amount Due:

367,919.33
~~7333.46 7,466.52 132.86~~
375,385.85

Amount Enclosed:

\$ ~~375,385.85~~
375,252.99

Date Payment Due: 06/15/2026
Loan Type: MUNI INSTALL - FIXED
Loan Number: 4900002302
Payoff Payment T/C: 341

PINNACLE BANK
PO BOX 598
GRETNA, NE 68028-0598



CUSTOMER SUPPORT: 800.227.7715 • pinnbank.com

MEMBER FDIC



Wilkins Architecture Design Planning LLC

2204 University Drive Suite 130
Kearney, NE 68845
Tel: 308-237-5787 Fax: 308-236-6929
krussell@wilkinsadp.com
www.wilkinsadp.com

INVOICE

INVOICE DATE: 5/27/2026
INVOICE NO: 7381
BILLING THROUGH: 5/27/2026

Daren Hatch
Gosper County School District 37-0030
502 1st Ave
PO Box 107
Elwood, NE 68937-0107

2583 Elwood Public Schools 2026 Misc Projects

Managed By: Jacob M Sertich

DESCRIPTION	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
2583 Elwood Public Schools 2026 Misc Projects	\$78,128.00	82.00	\$64,064.96	\$63,975.00	\$89.96
TOTAL	\$78,128.00		\$64,064.96	\$63,975.00	\$89.96

EXPENSES

DATE	DESCRIPTION	AMOUNT
5/4/2026	829 - MILEAGE	\$73.73
5/11/2026	839-FIRE MARSHALL	\$969.75
TOTAL EXPENSES		\$1,043.48

SUBTOTAL \$1,133.44

AMOUNT DUE THIS INVOICE **\$1,133.44**

This invoice is due on 6/26/2026

Construction Cost: \$822,400
Fee 9.5%

ACCOUNT SUMMARY

INVOICED TO DATE	PAID TO DATE	BALANCE DUE
\$65,854.63	\$60,373.18	\$5,481.45

We appreciate your business

Special Building
Fund
OK'd
6/1/26

PURCHASER'S COPY OF PERSONAL MONEY ORDER

NOTICE TO CUSTOMER
As a condition to this institution's issuance of this Money Order, purchaser agrees to provide an indemnity bond prior to the refund or replacement of this Money Order in the event it is lost, misplaced or stolen.

49005547

Date

06/11/2026

781391/1049
2060200100

PAID TO

VILLAGE OF PITTSBURGH STEEL PLANTING LLC

FOR

 **Pinnacle Bank**
MEMBER FDIC
301 South Ave
Elwood, NE 68937
308.785.2280 • pinnbank.com

NOT NEGOTIABLE

BE SURE TO FILL OUT THE ORIGINAL COPY PROMPTLY INK THE SIGNATURE PROCURING THE PERSONAL MONEY ORDER. NUMBER AND AMOUNT MUST BE SHOWN HEREON AGREES TO INSERT THEREON IN INK THE DATE OF THIS SIGNATURE AND ADDRESS AND ASSUMES RESPONSIBILITY FOR ALL EVENTS MADE POSSIBLE BY HIS FAILURE TO DO SO. SAVE THIS COPY FOR YOUR RECORD.

Quincy D. [Signature]



Pinnacle Bank

RECEIPT

THANK YOU – We appreciate your business

06/11/2026 ** COPY ** 11:24 AM
Br# 49 Tr# 401 Seq# 26
Account XXXXXX8402
1,133.44
DDA Withdrawal 1,133.44

All items received are credited to your account subject to final payment.

Member FDIC 

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2 PAGES

TO (OWNER):
Elwood Public Schools
502 1st Avenue
Elwood, NE 68937

PROJECT:
Entrance and Playground Remodel

Palsen Inc Job Number: 365

APPLICATION NO: 1

Distribution to:
OWNER

PERIOD FROM: 5/18/2026
TO: 6/10/2026

CONTRACTOR

ATTENTION: Jacob Sertich

CONTRACT FOR:
GENERAL CONSTRUCTION

ARCHITECT'S
PROJECT NO. 2583
CONTRACT DATE: 03-23-26

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 822,400.00
2. Net change by change orders \$ 24,039.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 846,439.00
4. TOTAL COMPLETED & STORED TO DATE
(Column G on G703) \$ 112,855.00
5. RETAINAGE
- a. 10% of Work Completed \$ 11,285.50
(Column D + E on G703)
- b. Total Retainage (Line 5a + 5b or
Total in Column I of G703) \$ 11,285.50
6. TOTAL EARNED LESS RETAINAGE \$ 101,569.50
- (Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 0.00
8. CURRENT PAYMENT DUE \$ 101,569.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6) \$ 744,869.50

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 0.00
Total Approved This Month	\$ 24,039.00	\$ 0.00
TOTALS	\$ 24,039.00	\$ 0.00
NET CHANGES by Change Order	\$ 24,039.00	\$ 0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for Payment were Issued and payments recieved from the Owner, and that current payment shown herein is now due.

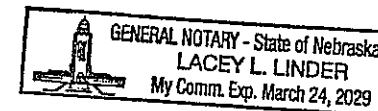
CONTRACTOR: PAULSEN, INC.

By: Daniel Niles Date: 06-10-2026

State of: Nebraska
County of: Dawson

Subscribed and sworn to before
me this 10th day of JUNE 2026

Notary Public:

My Commission Expires: 03-24-29 Lacey L. Linder

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ 101,569.50
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: [Signature]By: [Signature] Date: 06/10/26

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

*Special
Building*

*OK
DD*

6/22/26

*Building Committee
Approved*

AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 1
APPLICATION DATE: 6/10/2026
PERIOD FROM: 5/18/2026
TO: 6/10/2026
ARCHITECT'S PROJECT NO: 2583

A ITEM No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H % Complete (G / C)	I BALANCE TO FINISH (C - G)	J RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATIONS (D + E)	THIS PERIOD					
1	Sitework	12,700.00		6,250.00	0.00	6,250.00	49.21%	6,450.00	
2	Demolition	20,000.00		20,000.00	0.00	20,000.00	100.00%	0.00	
3	Concrete	39,900.00		0.00	0.00	0.00	0.00%	39,900.00	
4	Rubber Surfacing	160,700.00		0.00	0.00	0.00	0.00%	160,700.00	
5	Chain Link Fence	12,200.00		0.00	0.00	0.00	0.00%	12,200.00	
6	Polished Concrete	24,800.00		0.00	0.00	0.00	0.00%	24,800.00	
7	Masonry	8,500.00		0.00	0.00	0.00	0.00%	8,500.00	
8	Casework	32,600.00		0.00	0.00	0.00	0.00%	32,600.00	
9	Nichiha	10,200.00		0.00	0.00	0.00	0.00%	10,200.00	
10	Hollow Metal Doors	37,300.00		0.00	27,000.00	0.00	0.00%	37,300.00	
11	Aluminum Entrances	76,700.00		0.00	0.00	0.00	0.00%	76,700.00	
12	Metal Studs and Drywall	56,000.00		0.00	0.00	0.00	0.00%	56,000.00	
13	Acoustical Ceilings	16,000.00		0.00	0.00	0.00	0.00%	16,000.00	
14	Carpet Tile	17,800.00		0.00	8,000.00	0.00	0.00%	17,800.00	
15	Painting	14,600.00		0.00	0.00	0.00	0.00%	14,600.00	
16	Signage	8,200.00		0.00	0.00	0.00	0.00%	8,200.00	
17	Specialties	11,300.00		0.00	0.00	0.00	0.00%	11,300.00	
	TOTAL OR SUBTOTAL	559,500.00	0.00	26,250.00	35,000.00	26,250.00	4.69%	533,250.00	

AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 1
APPLICATION DATE: 6/10/2026
PERIOD FROM: 5/18/2026
TO: 6/10/2026
ARCHITECT'S PROJECT NO: 0

A ITEM No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H % (G/C)	I BALANCE TO FINISH (C - G)	J RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATIONS (D + E)	THIS PERIOD					
18	Playground Equipment	146,600.00		0.00	0.00	0.00	0.00%	146,600.00	
19	HVAC	25,200.00		13,000.00	0.00	13,000.00	51.59%	12,200.00	
20	Fire Sprinkler	18,600.00		0.00	0.00	0.00	0.00%	18,600.00	
21	Electrical	72,500.00		26,000.00	0.00	26,000.00	35.86%	46,500.00	
22	Change Order #1	605.00		605.00	0.00	605.00	100.00%	0.00	
23	Change Order #2	23,434.00		12,000.00	0.00	12,000.00	51.21%	11,434.00	
TOTAL OR SUBTOTAL		846,439.00	0.00	77,855.00	35,000.00	77,855.00	9.20%	768,584.00	



Pinnacle Bank

RECEIPT

THANK YOU - We appreciate your business

06/23/2026 12:02 PM
Br# 49 Tlr# 402 Seq# 11
Account XXXXXX8402
101,569.50
DDA Withdrawal 101,569.50

All items received are credited to your account subject to final payment.

Member FDIC

PURCHASER'S COPY OF PERSONAL MONEY ORDER

49005553

NOTICE TO CUSTOMER:
As a condition to this institution's issuance of this Money Order, purchaser agrees to provide an indemnity bond prior to the refund or replacement of this Money Order in the event it is lost, misplaced or stolen.

Date

76-1391/1049
2060200100

PAID TO

FOR

NOT NEGOTIABLE



301 Smith Ave.
Elwood, NE 68937
308.785.2280 • pinnaclebank.com

BE SURE TO DESTROY THE ORIGINAL COPY OF THIS MONEY ORDER.
THE CUSTOMER PURCHASING THE PERSONAL MONEY ORDER OR CORRESPONDING IN
NUMBER AND AMOUNT TO THAT SHOWN HEREON AGREES TO INSERT THEREON IN INK
THE DATE, PLACE, AND ADDRESS AND ASSUMES RESPONSIBILITY FOR
ALL EVENTS MADE POSSIBLE BY HIS FAILURE TO DO SO.
SAVE THIS COPY OF THE MONEY ORDER.

[Signature]
[Signature]

15 East Midland Avenue
Suite 502
Ramus, NJ 07652**INVOICE # 7029314600**Internal use only # : 7029314600
Purchase Order # : 202609
Order Number # : 1009850039
Invoice Date : 06/15/2026
Payment Due : 07/15/2026**SHIP TO**DAREN HATCH
ELWOOD SCHOOL DISTRICT 30
PO BOX 107
502 1ST AVE
ELWOOD NE 68937 USA
ACCT.# 10026234NO  this address does not accept direct payments

ACCT.# 10026234

**BILL - TO**

000089

ELWOOD SCHOOL DISTRICT 30
PO BOX 107
502 1ST AVE
ELWOOD NE 68937**ORIGINAL INVOICE**

Title/Description	Copyright	ISBN13/Material#	Quantity	Unit price	Discount	Extended Price
VIRTUAL AUTENTICO @2018 PA	2018	000012553-5	1	\$ 800.00	NET	\$ 800.00
The following items are scheduled to be delivered. Thank you for your patience.						
AUT18 TE LVL 1 G6/12	2018					
AUT18 TE LVL 2 G6/12	2018					
AUT18 SE LVL 1 G6/12	2018					
AUT18 LVL D VOC GRMR WKBK LVL1	2018					
AUT18 SE LVL 2 G6/12	2018					
AUT18 LVL D VOC GRMR WKBK LVL2	2018					
AUT18 BSC PRNT PKG SE+1Y WB+1Y L	2018					
AUT18 BSC PRNT PKG SE+1Y WB+1Y L	2018					
PRODUCT CHARGE						\$ 800.00
-TOTAL						\$ 800.00
AMOUNT DUE						\$ 800.00

Invoice Payment Instructions**Electronic payment**

Federal ID: 84-3531648

DUNS: 116977718

Electronic Payments

Account Name : Savvas Learning Company LLC

Bank : Bank of America

Currency: U.S. Dollar

Account Number : 3752176289

ACH ABA Routing : 111000012

Wire ABA Routing : 026009593

SWIFT Code : BOFAUS3N

To pay by credit card, use

mysavvasorders.savvas.com, where

you can also place and track orders and more.

For questions on credit card payments contact: 844-330-1119.

Mail Checks to

Savvas Learning Company LLC

PO Box 409496

Atlanta, GA 30384-9496

Checks received at Savvas

locations will be returned.

Customer Care & ReturnsVisit <https://support.savvas.com> for customer supportReturn authorizations must be requested within
30 days of receiving product

U.S. Customer Service: 800-848-9500

International: 800-423-6537 or 210-504-3058

For further information on our terms and conditions please
visit <https://www.savvas.com/legal/terms-and-conditions>



Pinnacle Bank

RECEIPT

THANK YOU – We appreciate your business!

06/23/2026

12:00 PM

Br# 49 Tlr# 402 Seq# 10

Account XXXXXX7917

800.00

DDA Withdrawal 800.00

All items received are credited to your account subject to final payment.

Member FDIC

PURCHASER'S COPY OF PERSONAL MONEY ORDER

49005552

NOTICE TO CUSTOMER:
As a condition to this institution's issuance of this Money Order, purchaser agrees to provide an indemnity bond prior to the refund or replacement of this Money Order in the event it is lost, misplaced, or stolen.

Date

76139171046
2060200100

PAID TO

FOR

NOT NEGOTIABLE



Pinnacle Bank

301 Smith Ave
Elwood, NE 68937
308.785.2280 • pinnbank.com

BE SURE TO FILL OUT THE ORIGINAL COPY PROMPTLY IN INK. THE CUSTOMER MUST SIGN THE PERSONAL MONEY ORDER FORM CORRESPONDING IN NUMBER AND DATE TO THAT SHOWN HEREON. AGREE TO INSERT THEREON IN INK THE DATE, PLACE, HIS SIGNATURE AND ADDRESS AND ASSUMES RESPONSIBILITY FOR ALL EVENTS MADE POSSIBLE BY HIS FAILURE TO DO SO. SAVE THIS COPY FOR YOUR RECORD.

BULLER FIXTURE COMPANY

6828 L Street • Omaha, NE 68117
Phone: (402) 592-2601 • Fax: (402) 592-0763

INVOICE

Page 1/2

Sold To

Elwood Schools
Box 107
Elwood Ne 68937

Ship To

Elwood Public Schools
502 1st Ave
Elwood NE 68937

Customer #	Order Date	Sales Order #	Buyer	Customer P/O #	Ship Via	Salesman
B120600	06/12/2026	B004755			Best Way	526
Invoice #	Invoice Date	Ship Date	Freight Terms	Job Number	Terms	
B004755	06/19/2026		PREPAID& ADD		Net 30 Days	

LN	QNTY ORD	QNTY SHIP	QNTY B/O	PRODUCT NUMBER	DESCRIPTION	UOM	NET PRICE	EXTENSION
1	1	1		VUL-60SS-10BN	Endurance Restaurant Range, natural gas, 60", (10) 30,000 BTU burners with lift-off burner heads, (2) standard oven bases, stainless steel front, sides, backriser & high shelf, fully MIG welded frame, 6" adjustable legs, 358,000 BTU, CSA, NSF MFG# 60SS-10BN Serial # 482114176 * Above is a special order & * * Non-Returnable item x: * Item# 1 1 year limited parts & labor warranty, standard K-12 School Nutrition extended warranty extends the warranty for 12 months beyond the 12 month Original Equipment Warranty, not to exceed 24 months from date of installation Stainless steel backriser & lift-off high shelf, standard	EA	7985.00	\$7985.00
2	2	2		VUL-CASTERS-RR4	Castors, 5" (set of 4) (2 with locks) (quantity of 2 required) MFG# CASTERS-RR4 * Above is a special order & * * Non-Returnable item x: *	EA	640.00	\$1280.00

OK
7/24/26
Depreciation

[CONTINUED]

BULLER FIXTURE COMPANY

6828 L Street • Omaha, NE 68117
Phone: (402) 592-2601 • Fax: (402) 592-0763

INVOICE

Page 2/2

Sold To

Elwood Schools
Box 107
Elwood Ne 68937

Ship To

Elwood Public Schools
502 1st Ave
Elwood NE 68937

Customer #	Order Date	Sales Order #	Buyer	Customer P/O #	Ship Via	Salesman
B120600	06/12/2026	B004755			Best Way	526
Invoice #	Invoice Date	Ship Date	Freight Terms	Job Number	Terms	
B004755	06/19/2026		PREPAID& ADD		Net 30 Days	

LN	QNTY ORD	QNTY SHIP	QNTY B/O	PRODUCT NUMBER	DESCRIPTION	UOM	NET PRICE	EXTENSION
					Item# 1 Free freight. Accessorial freight charges like liftgate, but not limited to liftgate, are the responsibility of the purchaser.			
	1	1		1501023	FREIGHT & LIFT GATE	EA	0.00	\$0.00
					MFG# FREIGHT/LIFTGATE			
4	1	1		17-0482	Safe-T-Link Gas Connector Kit, 3/4" connection, 48" hose, stainless steel braiding with extruded coating, (1) Quick-Disconnect, (1) street "EL", ball valve, restraining cable adjustable for 3' to 5', 180,000 BTU / hr minium flow capacity HG-4D-48SK MFG# HG-4D-48SK Shipping from Warehouse 01	EA	160.00	\$160.00

Merchandise	9,425.00
Freight	144.82
Misc Charges	0.00
Sub Total	9,569.82
Taxable	0.00
Tax (NONTAX)	0.00
TOTAL	\$9,569.82

Pay By 07/19/2026

Writer: BDC

PURCHASER'S COPY OF PERSONAL MONEY ORDER

49005556

NOTICE TO CUSTOMER:
As a condition to this institution's issuance of this Money Order, purchaser agrees to provide an indemnity bond prior to the refund/ replacement of this Money Order in the event it is lost, misplaced or stolen.

Date

76-1391/1049
2060200100

PAID TO

FOR

NOT NEGOTIABLE



4301 Smith Ave.
Elwood, NE 68937
308.785.2280 • pinnaclebank.com

BE SURE TO KEEP THE ORIGINAL COPY PROMPTLY IN THE CUSTOMER PROTECTING THE PERSONAL MONEY ORDER FROM THE NUMBER AND AMOUNT THAT SHOWN HEREON. AGREE TO INSERT THEREON INK THE DATE, PAYEE'S SIGNATURE AND ADDRESS AND ASSUMES RESPONSIBILITY FOR ALL EVENTS MADE POSSIBLE BY HIS FAILURE TO SAVE THIS COPY PROMPTLY.



Pinnacle Bank

RECEIPT

THANK YOU – We appreciate your business

06/25/2026

9:53 AM

Br# 49 Tlr# 402 Seq# 8

Account XXXXXX7917

9,569.82

DDA Withdrawal 9,569.82

All items received are credited to your account subject to final payment.

Member FDIC
EQUAL
HOUSING
LENDER

Administrator Report
July 13, 2026

Superintendent–Construction Update–Playground equipment in-crew to arrive mid-week to begin assembly, south entry is framed out and electricians should be finishing up, electrical inspection midweek and then drywall.

IDEA Maintenance of Effort Assurance submitted

IDEA Grant application for 26-27 is submitted

IDEA Reimbursement submission in process (working on Maintenance of Effort Tracker with Emily and ESU staff).

Title I Reimbursement (2nd submission of 3) completed.

CTE Grant filed 26-27

CTE reimbursement request filed 25-26

Welcome Back Letter to Teachers in progress–Sent later this week hopefully.

Vector Solutions Training classes have been sent to staff

New Supt Orientation (Hatch/Seberger) July 21st (North Platte), Budget work, Federal Grant work.

Admin Days July 29-31st (Kearney)

The Budget document is pretty well complete (Hatch/Seberger).

Principal

- KSB law conference
- Student handbooks
- Faculty handbooks

Special Ed Director

Looking for another sped para to help in the PreK

Starting para schedules for the year

Attended MANDT recertification July 7th (holds and restraints)

AD

Weights have been solid so far this summer. See consistency as we head toward the end of summer.

The end of year bash for those that make 80% will be on July 29th, will feed the kids

Camps have wrapped up for BB, Boys played around 18 Total games this summer.

VB and FB are getting into open gym and their own camps. VB has attended a few camps and Football will attend theirs on July 15/16.

Golf Tournament was very successful, I had down we raised around \$7,655. 19 teams this year and 59 sponsors. Very good turnout and went well to help raise money for Hi-Line

FB & VB jerseys have been ordered and received for the up and coming year. Look really sharp.

Also received 8 new helmets for FB and will look at getting more for next year. Kids like them, seem really comfortable for them. Next couple years a good amount of helmets will be cycled out, the reason for purchasing new ones.

**Coaches clinic is approaching coaches going in total from our end
Start gearing up for all activities in the Fall**

Transportation

Both 14 passenger busses taken to York. Service work–Warranty work.

Electrical switch, AC.

Preparing routes and requests for transportation letters.

Summer transportation has gone smoothly.



Hi-Line Bulls

Eustis-Farnam Knights

Elwood Pirates

Student Activity

2026-27 Handbook

Rules and Regulations

Introduction

While voluntary and not required, student participation in extracurricular activities has been linked to improved attendance, higher academic achievement, and greater student self-confidence and self-esteem. The Hi-Line Bulls, and the Eustis-Farnam Knights and Elwood Pirates public schools provide students with the opportunity to participate in a comprehensive activities program that includes athletics, fine arts, and select clubs or organizations associated with academic areas.

Although each school district believes strongly in the value of student activities, participation in the activities program is a privilege, not a right, and voluntary, not required. Students must obey the rules set out in this handbook and any additional rules created by their coach or activity sponsor. This handbook is advisory and does not create a “contract” with parents/guardians and students. The administrations reserve the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well-being of all students. The administrations are responsible for interpreting the rules contained in the handbook. If a situation or circumstance arises that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.

Please read this handbook carefully. Students and their parents/guardians are responsible for complying with all of the rules and regulations detailed in this booklet.

Parents/guardians must sign the acknowledgement and permission to participate form at the end of this handbook before their student will be permitted to participate in the activity programs of the districts.

The provisions in this handbook are subject to change at the sole discretion of the Board of Educations and administrations. From time to time, you may receive updated information concerning changes in the handbook. These updates should be kept within the handbook so that it is up to date. If you have any questions regarding this handbook, please contact an administrator for assistance.

Notice of Nondiscrimination

Each school district does NOT discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities, and provides equal access to the Boy Scouts and other designated youth groups. The school districts prohibit sex discrimination in any education program or activity in any education program or activity that they operate. **Publication Notice:**

The school district prohibits sex discrimination in any education program or activity that it operates and individuals may report concerns or questions to the Title IX Coordinator. The school district's Title IX policy, notice, and other information may be accessed at the following link: <https://www.elwoodpirates.org/>

Students who believe that they have been the subject of unlawful discrimination or harassment due to their disability, or that have other related concerns or questions, should contact the school's administration.

Students who believe that they have been the subject of unlawful discrimination or harassment on the basis of sex, or that have other related concerns or questions, should contact the school's administrative Title IX Coordinator (Elwood: Ryan Jones). Each School District's specific Notice of Nondiscrimination on Basis of Sex may be accessed on each school's website.

Students who believe that they have been the subject of unlawful discrimination or harassment due to their race, color, or national origin, or that have other related concerns or questions, should contact the school's administrative Title VI Coordinator.

Students who believe that they have been the subject of any other unlawful discrimination or harassment should contact the school's administration. Students may report discrimination or harassment to any staff member who will then forward it on to the appropriate coordinator or administrator. The staff member will follow school district policies to respond to the report.

For additional prohibited discrimination and related information, please review the school district's Nondiscrimination Policy or contact administration.

Electronic Communication

While the school boards support the use of technology, direct digital communication (i.e. texting/messaging) between individual coaches/sponsors/adults and non-relative students should generally NOT occur. Coaches, extracurricular sponsors, and other staff members need to communicate with students for legitimate educational, extracurricular, and other school-related purposes. The expectation is for school staff NOT to be initiating individual communication to a student's phone. For example, include a school administrator and/or a parent/guardian in such a text/message/email, etc. However, electronic communication between students and teachers, sponsors, and coaches shall be appropriate at all times and shall not violate any law, district policies, or the Regulations and Standards for Professional Practices Criteria, commonly known as Rule 27 of the Nebraska Department of Education ("Rule 27").

Team Communication

All coaches/sponsors/teachers, etc. will use SportsYou (or similar App) as the form of digital communication with the team/group. This helps prevent direct individual phone contact between sponsor/coach and a student. The Athletic Directors and/or other administrators will also be included in the App.

NSAA By-Laws

chrome-extension://efaidnbmnnnibpcajpcgltcllefindmkaj/<https://nsaa-static.s3.amazonaws.com/textfile/yb/c&b.pdf>

CONCUSSION PROTOCOL

Introduction

All athletes, at participating schools, entering the 9th Grade and 11th Grade will be given the ImPACT baseline concussion test. In addition, any new student athlete without a previous baseline test will also be tested. The ImPACT Concussion Test will be used to help determine the athletes return to play timeline based on the athlete's baseline value.

Concussion Plan

1. If an athlete is determined by the athletic trainer, physical therapist, provider or school personnel during a practice/competition to have concussion-like symptoms, the athlete will not be allowed to return to practice/competition that day. The athlete will be required to be evaluated by their provider of choice before returning to practice/competition.
2. Parent/guardian are given strict instructions to monitor their child following a possible concussion for the following symptoms: **Increased or localized headache, symptoms that continue to increase (dizziness, disorientation), vomiting, change in attitude/demeanor, inability to arouse the athlete and/or anything out of the ordinary for their child.** If any of the following occur, parent/guardian(s) are given strict instructions to seek medical treatment immediately.
3. Treatment may include: 1) Cessation from all activity that causes the symptoms of a concussion to increase 2) Controlling/modifying such things as concentration activities, modify school attendance or certain class attendance, modified computer and phone usage, etc. are all forms of possible treatment. The provider/therapist/trainer will communicate this information to the appropriate staff at the school as well as the athlete's parent/guardian(s), to ensure compliance with the treatment plan.
4. Athletes who are diagnosed with a concussion will not be permitted to engage in any form of physical activity until otherwise advised by their provider, physical therapist, or trainer. This includes all Physical Education classes.
5. When the athlete is symptom free, has returned to full classroom activity with no accommodations (completed the Return to Learn protocol), and has successfully made it through RTP stages 1-3 they may undergo post-injury testing (ImPACT Concussion Post-Injury Test); the report from this test, as well as the results from their baseline test, will be sent to the athlete's provider.
6. In the event that the athlete's ImPACT testing scores are unacceptable, it is recommended that retesting not be performed earlier than 1 week from the last test.
7. The provider will communicate with the athlete's parent/guardian(s) information

on the post injury testing results and discuss the recommendations. Provider will determine and communicate the need for follow-up. Provider will review post injury testing and if acceptable will clear the athlete to continue to stage 4 of the 'return to play' protocol. The concussion protocol is outlined below:

Return to Learn (RTL)

There should be at least 24 hours for each step of progression, longer if not tolerated.

<u>Objective</u>	<u>Activity</u>	<u>Goal of each Step</u>	<u>Completion Date</u>	<u>Representative</u>
1. Physical/Cognitive (Mental) Rest After concussion diagnosis, resting at home for 24-48 hours may be necessary		day if symptoms are not increased, e.g., reading, texting, screen time – Start with 5 minutes and gradually increase		Gradual return to typical activities
2. School Related Activities • This stage may start as early as 24 hrs post injury		Homework, reading, or other cognitive activities outside of the classroom – Increase to 30 minutes before symptoms worsen		Increase tolerance to cognitive work
3. Return to School • This stage may start as early as 48 hrs post injury		Gradual introduction of schoolwork. May need to begin with partial day or with several rest breaks during the day		Increase academic activities
4. Return to School Full Day		Gradually progress to full day of school activities; Moderate supports provided in response to symptom status (presence, absence, or increase in symptoms) during the day; Use progress monitoring to assess intervention effectiveness; adjust types and intensity of supports as symptoms subside		Increase academic activities and expectations for productivity; few rest breaks
5. Return to School - Full Day Without Supports Typical activities during the		Full day of school activities can be tolerated with no rest breaks or recurrence of symptoms		Return to full-time academic activities; no supports needed

Student Name: Date of Birth: School Name:

The Return to Learn progression should be allowed to progress over time and as symptoms subside. **A minimum of 24 hours should elapse between each step.** The amount of time needed between the injury and the commencement and the completion of Return to Learn activities will vary between students and should be guided by symptom status. The aforementioned student is excused from PE, sports, & all "contact" activities during recovery.

A designated school representative/concussion management team (i.e. counselor, principal, teacher, school nurse) will monitor the student's progress through the Return to Learn protocol. The representative(s) monitoring the student's progress should consult with the managing health care provider whenever necessary.

I certify that the aforementioned student has successfully completed the Return to Learn Progression and is back to participating in full school days without support.

School Representative

Date

Name: School:

There must be at least 24 hours between each step of progression, longer if not tolerated

Physical/Cognitive (Mental) Rest

- After concussion diagnosis, resting at home for 24-48 hours may be necessary
- 1) Symptom Limited Activity**
- This stage may start as early as 24 hrs post injury

2) Return to School Light, Aerobic Activities

- This stage may start as early as 48 hrs post injury

3) Sport/Position/Event Specific Exercises & Drill

- Return to Learn protocol must be completed** – back to normal school day

4) Non-Contact Training Drills

- **Must have medical clearance to initiate this stage**
- Can participate in typical activities during the day if symptoms are not increased

-reading, texting, screen time
-start with 5 minutes and gradually increase as tolerated

- ‘Return to Learn’ (RTL) guidelines initiated
- School Related Activities: Homework, reading, or other cognitive activities outside of the classroom
- Daily activities that do not provoke symptoms

- May need to begin with partial day or with several rest breaks during the day
- Walking, Stationary Bike (10-20 minutes, slow to medium pace; 50-70% target heart rate)

- No weight lifting/resistance training
- Review Post-Concussion Symptom Checklist

- RTL must be completed before initiation**

of this step •No head impact activities
•Individualized, light - moderate (50-70% target heart rate) conditioning, running drills, agility drills, shadow mat drills (no take-downs or partner work)
•Continue to monitor Post-Concussion Symptoms •**Athlete MUST have written authorization to advance to stages 4, 5, & 6 by a Licensed healthcare provider (MD/DO, PA, APRN, neuropsychologist)**

•**Return to Learn progression form must be completed & signed** •**Concussion Return to Play Clearance Form signed by: -Parent/guardian**

-Designated school representative (RTP monitor)

•**When applicable, athlete must have acceptable**

post-concussion testing score (ImPACT,

Stage Activity Goal

SCAT 5, etc...) •Harder training drills - throwing, kicking, shooting, passing, catching
•May start progressive resistance training
•No live, full-speed, or scrimmaging activity
•Continue to monitor Post-Concussion Symptoms
• Gradual return to typical activities

• **RTL:** Increase tolerance to cognitive work; 30 minutes without worsening of symptoms •**RTP:** Gradual reintroduction of work/school activities • **RTL:** Increase academic activities

• **RTP:** Increase heart rate

• Add movement

• Exercise, coordination, increased thinking

- Continue to monitor for re-occurrence of Post-Concussion Symptoms

- If re-occurrence of symptoms noted, activity will be stopped;
physician & parents notified; after regress back to Stage 4 after
24 hours

6) **Competition** •Return to normal game play

- Continue to monitor for re-occurrence of Post-Concussion Symptoms

- Restore confidence and assess functional skills coaching staff

5) **Full-Contact practice** •Following medical clearance, full participation in normal training activities, no restrictions

If at any point the athlete experiences a **worsening** of symptoms, activity will be stopped for at least 24 hours and will resume one stage back when symptoms have returned to prior state.

RTP Monitor Signature

Date of Completion

Concussion Return to Play Clearance Form

Student/Athlete Name Date of Birth
School Name

Date Date of Injury
Date of Initial Exam

As parent/guardian of the aforementioned athlete, I hereby consent to have my child complete the 'Return to Play' protocol – ***understanding the risks associated with a concussion*** – and thereby give my full support to the Healthcare Provider/Therapist/Athletic Trainer, trusting their judgment to allow my son/daughter to return to play.

Parent/Guardian Signature Date

A designated school representative (i.e. coach, trainer, school nurse) will monitor the athlete's progress through the 'return to play' protocol. The representative monitoring the progress of the athlete through the stages of the 'return to play' protocol should consult with the managing health care provider whenever necessary or if there is a change in the athlete's condition during the 'return to play' protocol.

I certify that the aforementioned athlete has successfully completed the 'return to play' protocol steps 1-3 without worsening symptoms.

Date

The athlete identified above sustained a concussion on the aforementioned date. He/she has fully returned to the classroom, has returned to their normal state, has achieved acceptable ImPACT testing scores and has successfully completed Steps 1-3 above. Please indicate your release to proceed to Steps 4, 5, and 6.

Healthcare Provider Signature Date

Concussion Awareness

The Nebraska Unicameral has found that concussions are one of the “most commonly reported injuries in children and adolescents who participate in sports and recreational activities and that the risk of catastrophic injury or death is significant when a concussion or brain injury is not properly evaluated and managed.”

Each School District will:

1. Require all coaches to complete one of the following on-line courses on how to recognize the symptoms of a concussion or brain injury and how to seek proper medical treatment for a concussion or brain injury:

- Heads UP Concussions in Youth Sports
- Concussion in Sports—What You Need to Know (NFHS)
- Sports Safety International
- ConcussionWise
- ACTive™Athletic Concussion Training for Coaches;

and

2. On an annual basis provide concussion and brain injury information to students and their parents or guardians prior to such students initiating practice or competition. This information will include:

- 1 The signs and symptoms of a concussion;
- 2 The risks posed by sustaining a concussion; and
- 3 The actions a student should take in response to sustaining a concussion, including the notification of his or her coaches.

A student who participates on a school athletic team must be removed from a practice or game when he/she is reasonably suspected of having sustained a concussion or brain injury in such practice or game after observation by a coach or a licensed health care professional who is professionally affiliated with or contracted by the school. The

student will not be permitted to participate in any school supervised team athletic activities involving physical exertion, including practices or games, until the student:

- a. has been evaluated by a licensed healthcare professional;
- b. has received written and signed clearance to resume participation in athletic activities from the licensed healthcare professional; and
- c. has submitted the written and signed clearance to resume participation in athletic activities to the school accompanied by written permission to resume participation from the student's parent or guardian.

If a student is reasonably suspected after observation of having sustained a concussion or brain injury and is removed from an athletic activity, the parent or guardian of the student will be notified by the school of:

- a. the date and approximate time of the injury suffered by the student, b. the signs and symptoms of a concussion or brain injury that were observed, and
- c. any actions taken to treat the student.

School districts will not provide for the presence of a licensed health care professional at any practice or game.

*****School officials shall deem the signature of an individual who represents that he/she is a licensed health care professional on a written clearance to resume participation that is provided to the school to be conclusive and reliable evidence that the individual who signed the clearance is a licensed healthcare professional. The school will not take any additional or independent steps to verify the individual's qualifications.

A Parent's Guide to Concussions

WHAT IS A CONCUSSION?

A concussion is a brain injury that results in a temporary disruption of normal brain function. A concussion occurs when the brain is violently rocked back and forth or twisted inside the skull as a result of a blow to the head or body. An athlete does not have to lose consciousness ("knocked-out") to suffer a concussion.

CONCUSSION FACTS

- It is estimated that more than 140,000 high school athletes across the United States suffer a concussion each year. (Data from NFHS Injury Surveillance System).
- Concussions occur most frequently in football, but girls' lacrosse, girls' soccer, boys' lacrosse, wrestling, and girls' basketball follow closely behind. All athletes are at risk.
- A concussion is a traumatic injury to the brain.
- Concussion symptoms may last from a few days to several months. ● Concussions can cause symptoms that interfere with school, work, and social life.
- Athletes who have symptoms from a concussion should not return to sports because they are still at risk for prolonging symptoms and further injury. ● A concussion may cause multiple symptoms. Many symptoms appear immediately after the injury, while others may develop over the next several days or weeks. The symptoms may be subtle and are often difficult to fully recognize.

WHAT ARE THE SIGNS AND SYMPTOMS OF A CONCUSSION?

Signs Observed by Parents or Guardians

- § Appears dazed or stunned
- § Is confused about assignment or position
- § Forgets an instruction
- § Is unsure of game, score, or opponent
- § Moves clumsily
- § Answers questions slowly
- § Loses consciousness (even briefly)
- § Shows behavior or personality changes
- § Can't recall events prior to hit or fall
- § Can't recall events after hit or fall

Symptoms Reported by Athlete

- § Headache or "pressure" in head
- § Nausea or vomiting
- § Balance problems or dizziness
- § Double or blurry vision
- § Sensitivity to light or noise
- § Feeling sluggish, hazy, foggy, or groggy
- § Concentration or memory problems
- § Confusion
- § Does not "feel right"

WHAT SHOULD I DO IF I THINK MY CHILD HAS HAD A CONCUSSION?

An athlete who is suspected of having a concussion must be removed from play immediately, whether it is in a game or practice. Continuing to participate in physical activity after a concussion can lead to worsening concussion symptoms, increased risk of further injury, and even death. Parents and coaches are not expected to be able to "diagnose" a concussion, as that is the job of a medical professional. However, they must be aware of the signs and symptoms of a concussion and if they are suspicious, the child must stop playing:

WHEN IN DOUBT – SIT THEM OUT!

Every athlete sustaining a concussion must be evaluated by a health care professional who is familiar with sports concussions. Parents should call their child's physician, explain what has happened, and follow the physician's instructions. A child who is vomiting, has a severe headache, or has difficulty staying awake or answering simple questions should be taken to the parent's doctor or emergency room immediately.

WHEN MAY ATHLETE RETURN TO PLAY AFTER A CONCUSSION?

No athlete who has suffered a concussion should return to play or practice the same day. Previously, athletes were allowed to return to play if their symptoms resolved within 15 minutes of the injury. Studies have shown that the young brain does not recover quickly enough for an athlete to return to activity in such a short time.

Concerns about athletes who return to play too quickly have led state lawmakers in Oregon and Washington to pass laws stating that **no athlete shall return to play on the day he or she suffered a concussion and the athlete must be cleared by an appropriate health care professional before he or she are allowed to return to play in games or practices**. The laws also mandate that coaches receive education on recognizing the signs and symptoms of concussion.

Once an athlete is free of symptoms of a concussion and is cleared to return to play by a healthcare professional knowledgeable in the care of sports concussions, he or she should proceed with activity in a stepwise fashion to allow the brain to readjust to exertion. On average, the athlete will complete a new step each day. The return-to-play schedule should proceed as below following medical clearance:

Step 1: Light exercise, including walking or riding an exercise bike. No weight-lifting.

Step 2: Running in the gym or on the field. No helmet or other equipment. *Step*

3: Non-contact training drills in full equipment. Weight training can begin. *Step*

4: Full contact practice or training.

Step 5: Game play.

If symptoms occur at any step, the athlete should cease activity and be re-evaluated by a health care provider.

HOW CAN A CONCUSSION AFFECT SCHOOLWORK?

Following a concussion, many athletes will have difficulty in school. These problems may last from days to months and often involve difficulties with short and long-term memory, concentration, and organization.

In many cases, it is best to reduce the athlete's class load after the injury. This may include staying home from school for a few days, followed by a lightened schedule for a few days or perhaps a longer period of time if needed. Decreasing the stress on the brain soon after a concussion may reduce symptoms and shorten the recovery period.

WHAT CAN YOU DO?

- Both you and your child should learn to recognize the “Signs and Symptoms” of a concussion as listed above.
- Emphasize to administrators, coaches, teachers, and other parents your concerns and expectations about concussion and safe play.
- Teach your child to tell the coaching staff if he or she experiences such symptoms.
- Teach your child to tell the coaching staff if he or she suspects that a teammate has a concussion.
- Monitor sports equipment for safety, fit, and maintenance.
- Ask teachers to monitor any decrease in grades or changes in behavior that could indicate concussion.
- Report concussions that occurred during the school year to appropriate school staff. This will help in monitoring injured athletes as they move to the next season’s sports.

OTHER FREQUENTLY ASKED QUESTIONS:

Why is it so important that an athlete not return to play until they have completely recovered from a concussion?

An athlete who has not fully recovered from an initial concussion is very vulnerable to recurrent, cumulative, and even catastrophic consequences of a second concussive injury. Such difficulties are prevented if the athlete is allowed time to recover from the concussion and return-to-play decisions are carefully made. No athlete should return to sport or other at-risk participation when symptoms of a concussion are present and recovery is ongoing.

Is a “CT scan” or MRI needed to diagnose a concussion?

Diagnostic testing which includes CT (“CAT”) and MRI scans are rarely needed following a concussion. While these are helpful in identifying life-threatening brain injuries (e.g., skull fracture, bleeding, swelling), they are not normally used, even by athletes who have sustained severe concussions. A concussion is diagnosed based upon the athlete’s story of the injury and the health care provider’s physical examination.

What is the best treatment to help my child recover more quickly from a concussion?

The best treatment for a concussion is rest. There are no medications that can speed the recovery from a concussion. Exposure to loud noises, bright lights, computers, video games, television, and phones (including text messaging) may exacerbate the symptoms of a concussion. You should allow your child to rest as much as possible in the days following a concussion. As the symptoms decrease, you may allow increased use of computers, phone, video games, etc., but the access must be reduced if symptoms worsen.

How long do the symptoms of a concussion usually last?

The symptoms of a concussion will usually go away within one week of the initial injury. You should anticipate that your child will likely be out of sports for about two weeks following a concussion. However, in some cases, symptoms may last for several weeks or even months. Symptoms such as headache, memory problems, poor concentration, and mood changes can interfere with school, work, and social interactions. The potential for such long-term symptoms indicates the need for careful management of all concussions.

How many concussions can an athlete have before he or she should stop playing sports?

There is no “magic number” of concussions that determine when an athlete should give up playing contact or collision sports. The circumstances surrounding each individual injury, such as the way the injury happened and length of symptoms following the concussion are very important and must be considered when assessing the athlete’s risk for further and potentially more serious concussions. The decision to “retire” from sports is a decision best reached following a complete evaluation by your child’s primary care provider and consultation with a physician or neuropsychologist who specializes in treating sports concussion.

I’ve read recently that concussions may cause long-term brain damage in professional football players. Is this a risk for high school athletes who have had a concussion?

The issue of “chronic encephalopathy” in several former NFL players has received a great deal of media attention lately. Very little is known about what may be causing dramatic abnormalities in the brains of these unfortunate retired football players. At this time, we have very little knowledge of the long-term effects of concussions that happen during high school athletics.

In the cases of the retired NFL players, it appears that most had long careers in the NFL after playing in high school and college. In most cases, they played football for over 20 years and suffered multiple concussions in addition to hundreds of other blows to their heads. Alcohol and steroid use may also be contributing factors in some cases. Obviously, the average high school athlete does not come close to suffering the total number or sheer force of head trauma seen by professional football players. However, the fact that we know very little about the long-term effects of concussions in young athletes is further reason to carefully manage each concussion.

Adapted from A Parent’s Guide to Concussion in Sports, National Federation of High School Associations.

Some of this information has been adapted from the CDC’s “Heads Up: Concussion in High School Sports” materials by the NFHS’s Sports Medicine Advisory Committee. See www.cdc.gov/ncipc/tbi/Coaches_Tool_Kit.htm for more information.

Chain of Command

To reduce conflicts in each school’s activities program, students and/or their parents/guardians should use the appropriate chain of command procedure to manage conflicts about a program.

If during the course of student involvement or participation in a sanctioned activity any questions or concerns should arise, then the participant should first contact the sponsor/head coach him/herself. If after that contact, they still feel there has been no resolution, then the student and their parents/guardians should set up a meeting with the sponsor/head coach and the Activities Director. If there is no resolution at that time, he/ she should then follow the appropriate chain of command as follows:

- 1. Sponsor/Head Coach**
- 2. Activity Director/Athletic Director**
- 3. Principal**
- 4. Superintendent**
- 5. Board of Education**

Communication amongst all those involved is the most important factor toward maintaining a successful program. All parties involved must understand that the chain of command must be followed at all times.

Eligibility

To be eligible to participate in each school's activity programs, each student must (1) meet Nebraska State Activities Association (NSAA) requirements concerning scholastic eligibility, (2) meet the requirements of board policy, including all rules applicable to the activity, and (3) be failing no more than 2 classes per week (EF), 2 classes on a daily basis (Elwood) to remain eligible to participate in any portion of the activities program. Participants must attend practices and participate in all conditioning during any period of ineligibility. The school district will notify a participant and his/her parents/guardians whenever the participant is declared academically ineligible.

All participants are subject first to those school policies and rules/regulations found in the Student/Parent Handbook. In addition, students may not participate in any activity, performance or practice while serving a short-term suspension, long-term suspension, or expulsion from school.

Individual Training Rules and Rules of Conduct

Head coaches or sponsors may develop additional training rules or rules of conduct for their activity. Students are responsible for knowing these rules and complying with them.

Practices

The individual head coach or sponsor, in cooperation with the administration, will schedule all starting times of practices. All participants are expected to be ready at the time set by the coach or sponsor.

To be eligible to practice, a participant must satisfy the following requirements:

1. Submit to the head coach/sponsor a signed and completed physical form that verifies a physical examination has been completed.
2. Submit to the head coach/sponsor a signed and completed Activities Code that verifies the student and parents/guardians understand the school's position regarding the use or possession of alcohol, tobacco, vaping, and other illegal/inappropriate drugs and substances.

Attendance at Practices & Contests

Participants in the activities program are expected to attend and be on time at all practices and meetings scheduled by the coach/sponsor. Participants may be excused for absences resulting from a participant's illness, a death in the family, a doctor's appointment, a court appearance, or other approved absences that are arranged in advance. The coach/sponsor of an activity may require a participant who has an excused absence to complete an alternate assignment for missing a practice, meeting, event, performance, or contest. A participant who is unable to attend a scheduled practice, meeting, or game must contact the coach or sponsor in advance. Students who are absent from school due to illness are not required to provide the coach or sponsor with additional notification of the student's absence from practice, but should also communicate with the coach/sponsor.

A student must be in attendance at school to practice/participate in an athletic contest or activity performance, unless the student has obtained prior administrative permission to participate despite the absence, by the following times: (Unexcused)

Eustis-Farnam

- 10:35 end 3rd period of a regular day (8:10 to 3:33)
- 10:14 end of 3rd period of activity day (8:10 to 2:16)
- 11:52 of a late start day schedule (10:00 to 3:36)

Elwood

- 10:45 regular day
- 10:17 activity day
- 11:54 late start day

If the student is not in attendance at the designated time (unexcused), then he/she shall not be allowed to participate in the game or practice activity on that day. If, however, he/she secures administrative permission prior to the absence from school, then he/she shall be considered eligible to participate if he/she meets the other scholastic requirements. A school-sponsored activity is an exception. Part-time students must be in attendance for all classes enrolled in unless previous arrangements have been made.

If a participant misses a scheduled contest or performance without prior approval, the coach/sponsor may impose discipline up to and including suspension of the participant from the activity for the remainder of the season or length of the activity.

Sunday, Wednesday Night Activities, Vacations

In order to provide students sufficient time away from school for family-related activities, the school will endeavor not to schedule activities on Wednesday evenings or on Sundays during the school year.

Practices will be organized so that all participants are showered, dressed, and/or leave the facilities by 6:30 p.m. on Wednesday nights. An exception to this guideline would be when a team, group of students, or an individual may be required to participate in or travel to (competes early Thursday) an activity sponsored by the conference, district, or state on a Wednesday night. Practices scheduled for a Wednesday evening must have the prior approval of the administration.

The school does not allow Sunday practice sessions, except when a varsity team, group of students, or individual is scheduled to compete or perform on a Monday. Practices scheduled for a Sunday must have the prior approval of the administration. No mandatory practices will be held on weekends or vacation days, unless playing in a conference, district, or state game on a Monday.

No practices or games or activities of any kind will be held at the school or school facilities for anything during the 5-day NSAA Moratorium.

School Closings

Unless the administration determines that it is permissible for the activity to continue as scheduled, all activities will be canceled or postponed when school has been called off for inclement weather or any other reason as determined by the administration, unless administration decides it is permissible for the activity to continue as scheduled.

Equipment

Each participant in the athletic portion of the activities program will be issued a locker to store his/her personal belongings and school equipment that has been checked out. Students should secure their athletic lockers with combination locks.

School-owned clothing/equipment checked out to individual students remains the property of the school. The clothing/equipment is not to be used or worn by the student except for the intended use. Each piece of equipment/clothing is to be returned

to the instructor or coach when the season or the use for such clothing/equipment ends. Each participant is responsible for all property checked out to them. Students will be assessed the replacement cost for property that has been checked out to them and is not returned.

All equipment will be checked out to individuals at the beginning of the season by the head coach. It is the responsibility of the athlete to check in the equipment at the end of the season, and the equipment is to be checked in to the head coach by the athlete personally. All equipment is to be checked in following the completion of a sports season. Athletes may not be allowed to start practice for the next sport season if they have equipment or outstanding balances from the previous season.

Locker Room

Coaches are expected to be in close proximity to the locker room when in use. An athlete, manager, etc. is not to loiter in the dressing room at any time. There is to be no horseplay that will cause or endanger the safety of another athlete/person or equipment/facility. All cases of misconduct will be dealt with by the head coach. Any student found using a camera in a dressing room will have said device immediately confiscated and given to the administration for disposition.

Initiations & Hazing

Initiations and hazing by members of classes, clubs, athletic teams, or any other organization affiliated with the district are prohibited except as otherwise permitted by this policy. Any student engaging in hazing or non-approved initiations is subject to discipline as permitted by policy and law.

Initiations are defined as any ritualistic expectations, requirements, or activities placed upon new members of a school organization for the purpose of admission into the organization, even if those activities do not rise to the level of “hazing” as defined below. Initiations are prohibited except by permission of the superintendent.

Hazing is defined as any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership in any school organization. Hazing activities include, but are not limited to, whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with the intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, or any brutal treatment or the performance of any unlawful act that endangers the physical or mental health or safety of any person.

Injuries

Participants who suffer any type of injury while involved in extracurricular activities must notify the coach or sponsor immediately. The coach or sponsor will then evaluate the injury and, if necessary, notify the participant’s parents or seek immediate medical treatment.

If at any time during participation a doctor removes an athlete from participation because of an illness or injury, the athlete must have a written release from a doctor before participating again. The written release must be given to the coach or sponsor of the activity.

Note: The release requirement will be satisfied if the initial doctor’s order specifies the duration of the student's restriction from participation and/or competition. Also see Concussion Awareness above.

Insurance

The school district does NOT provide medical or other insurance coverage for students who participate in athletic contests or other activities. It is the parents'/guardians' responsibility to provide adequate insurance to cover any medical expenses that may be incurred while the student is participating in athletics or other activities.

Lettering

An athlete must complete the season if he/she is to letter. If a player meets the requirements for lettering and quits the team or violates any school policy and is removed from the team, then he/she will not qualify for the letter. (EXCEPTION: In case of injury, he/she will be given the letter if they have met the requirements and attend practice after sustaining the injury.)

A senior who has been out for a sport for four years and has not met the requirements for a letter will be awarded a letter at the completion of that sport season. An athlete may also receive a letter under circumstances at the coach's discretion. Guidelines are below.

FOOTBALL: You must play in as many quarters during the regular season as there are games. Every 3 J.V. quarters count as 1 varsity quarter. Playoff games are counted as bonus quarters.

VOLLEYBALL: In order to obtain a letter in volleyball, one must have participated in 1/3 of the games of the total number of matches during the season.

BOYS/GIRLS BASKETBALL: In order to obtain a letter in basketball, one must have participated in one-half (1/2) of the quarters of the total number of games during the season. Participating in a varsity tournament will count as bonus quarters toward the quarters needed for a letter.

WRESTLING: 1) Wrestle in a total of 8 matches. 2) Win at least 2 matches and wrestle in at least 4 varsity matches. 3) Place first, second, third, or fourth in a major tournament.

BOYS/GIRLS TRACK: Must score in a major meet or score eight (8) points in a dual or triangular. An athlete may also letter by placing first in a dual or triangular.

CROSS-COUNTRY: Must medal in a major meet as an individual or be a scoring member of a team which places first, second, or third at an invitational meet. If an athlete medals in the district meet or is a member of a team which qualifies for the STATE meet, he/she will also letter.

GOLF: Must medal in a major meet as an individual or be a scoring member of a team which places first, second, or third at an invitational meet. If an athlete medals in the district meet or is a member of a team which qualifies for the STATE meet, he/she will also letter.

Cheer: No more than two regular season unexcused absences from practices for the whole year. You must attend all games where we are scheduled to cheer unless you are participating in the sport we are cheering for or another school activity.

Dance: No more than two regular season unexcused absences from practices for the whole year. You must perform at all halftime performances throughout the season and participate in the entirety of the Dance Camp.

Elwood FFA Awards: Discretion of the sponsor

Elwood Band: Must maintain a grade point average of 93% for 3 quarters & be in good standing for 4th quarter. Attend 3/4 of pep band performances. Attend & participate in concerts, conference clinics & district music contests.

Elwood Music: Must maintain a grade point average of 93% for 3 quarters and be in good standing for the 4th quarter. Attend & participate in concerts, conference clinics & district music contests.

Stampede: A student must attend at least 75% of all required events and display exemplary school spirit.

PARTICIPATION: If an athlete does not letter and has met the requirements for attending all organized practices and contests, he/she may be given a certificate of participation. In case of injury or illness, the athlete will be given a certificate of participation if they meet the above requirements and attend all practices after sustaining the injury.

STUDENT MANAGERS: A high school student manager who makes all the required practices and games and performs all of his/her duties shall letter.

Secret Organizations

Secret organizations are prohibited. School officials shall not allow any person or representative of any such organization to enter upon school grounds or school buildings for the purpose of rushing or soliciting students to participate in any secret fraternity, society, or association.

Student Managers

Students wishing to serve as student managers for extracurricular activities must gain the permission of the activity coach or sponsor. Student managers must comply with all of the rules and procedures contained in this handbook.

Transportation

All participants are expected to ride to and from away practices/activities by means of approved school transportation.

A participant may ride home with his or her parent/guardian only if the parent/guardian personally contacts the sponsor at the activity. A participant may ride home with an adult if the participant's parent/guardian has personally contacted the sponsor/administration prior to the activity and the adult personally contacts the sponsor at the activity prior to leaving with the student. Parents are discouraged from requesting to take their children home after an away contest or performance. Travel to and from an event provides time for the students to further develop a strong team concept.

Nebraska School Activities Association (NSAA)

NSAA By-Laws

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The Hi-Line Bulls and both Eustis-Farnam and Elwood schools are members of the NSAA. This handbook also acknowledges consent and agreement for participation of the Student in NSAA activities subject to all NSAA by-laws and rules interpretations for participation in NSAA sponsored activities, and the activities rules of the NSAA member school for which the Student is participating.

And, consent and agree to (a) the disclosure by the Member School at which the Student is enrolled to the NSAA, and subsequent disclosure by the NSAA, of information regarding the Student, including the student's name, address, telephone listing, electronic mail address, photograph, date of and place of birth, major fields of study, dates of attendance, grade level, enrollment status (e.g., full-time or part-time), participation in officially recognized activities and sports, weight and height of as a member of athletic teams, degrees, honors and awards received, statistics regarding performance, records or documentation related to eligibility for

NSAA sponsored activities, medical records, and any other information related to the Student's participation in NSAA sponsored activities; and, (b) the Student being photographed, video taped, audio taped, or recorded by any other means while participating in NSAA activities and contests, consent to and waive any privacy rights with regard to the display of such recordings, and waive any claims of ownership or other rights with regard to such photographs or recordings or to the broadcast, sale or display of such photographs or recordings.

Sportsmanship is a priority for all athletes representing the Hi-Line Bulls. The Nebraska School Activities Association publishes a Sportsmanship Manual that serves as a behavior guide for all groups involved with NSAA activities. This manual can be viewed by going to the following internet link: <https://www.nsaahome.org/nsaaforms/pdf/manualsp.pdf>.

Any NSAA participant ejected from a contest for unsportsmanlike conduct shall be ineligible for the next athletic contest at that level of competition and all other athletic contests at any level during the interim, in addition to the other penalties the NSAA or the school may assess. Any participant ejected a second time during a season from a contest for unsportsmanlike conduct shall be ineligible for the next two contests at that level of competition and all other athletic contests at any level during the interim, in addition to other penalties the NSAA or school may assess. Any participant ejected a third time shall be ineligible for the next three contests at that level of competition and all other athletic contests at any level during the interim, in addition to other penalties the NSAA or school may assess.

ATHLETIC RULES & REGULATIONS

Refer to the NSAA Athletic Bylaws – Article 3

NSAA by-laws see below links:

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SPORT SEASONS – AS ESTABLISHED BY THE NSAA

FALL SPORTS: CROSS COUNTRY, FOOTBALL, VOLLEYBALL, GIRLS GOLF

The first date for practice in fall sports shall be Monday in Week 6 of the NSAA calendar. All Class C1, C2, D1, D2 football teams, with local board approval, may begin football practice at the same time as those schools that are assigned Week 0 (zero) football games, with the school being mindful of NSAA heat and humidity acclimatization guidelines. This corresponds to Week 6 of the NSAA calendar. The first date of practice for Volleyball and Cross Country is Week 8 of the NSAA calendar. The first date for a contest in fall sports shall be the Thursday in Week 8 of the NSAA calendar. The season officially ends with the conclusion of the State Championship in that sport.

WINTER SPORTS: GIRLS/BOYS BASKETBALL, GIRLS/BOYS WRESTLING

The first date for practice in winter sports shall be Monday in Week 20 of the NSAA calendar. The first date for a contest in winter sports shall be Thursday in Week 22 of the NSAA calendar. The season officially ends with the conclusion of the State Championship in that sport.

SPRING SPORTS: TRACK/FIELD & BOYS GOLF

The first date for practice in spring sports shall be Monday in Week 35 of the NSAA calendar. The first date for a contest in spring sports shall be Thursday in Week 37 of the NSAA calendar. The season officially ends with the conclusion of the State Championship in that sport.

ORGANIZED PRACTICE REGULATIONS FOR SEASONAL SPORTS

No organized practice in any sport shall be held during the “school-year, out-of-season” period.

FOOTBALL: An organized practice shall mean more than NSAA bylaws approved number of players under the direct supervision of a coach. If more than one group is practicing at the same time, it shall be called an organized practice. The only pieces of general equipment shall be footballs, shoes, helmets, and kicking tees, and there shall be no contact with a mechanical training device or with another player.

BASKETBALL, VOLLEYBALL, WRESTLING, TRACK,

CROSS-COUNTRY: An organized practice shall mean more than NSAA bylaws approved number of players under the direct supervision of a coach. If more than one group is practicing at the same time, it shall be called an organized practice.

chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/<https://nsaa-static.s3.amazonaws.com/textfile/yb/SummerBylaws.pdf>

chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/<https://nsaa-static.s3.amazonaws.com/textfile/yb/summer-activities-overview.pdf>

Participation on Other Teams

Any individual who is a member of an interscholastic athletic team cannot participate in another organized sport, in school or out of school, during the period that he/she is a member of the Hi-Line Bulls interscholastic squad (Example: town team basketball). If a student participates in two sports simultaneously during a sports season, that student shall become ineligible to participate in the district and/or state contest during that sports season.

Changing Sports

If a student is participating in one sport during a sports season and decides to quit that sport and participate in another sport during the same season, the student shall be restricted from competing for seven (7) calendar days. No student who has practiced or competed in one sport will be allowed to switch to another sport if the district or state meet in the student's former sport is in progress or has been completed or a season has ended.

School Conduct & Sportsmanship

All students participating in activities must display good school conduct and sportsmanship. A student may be suspended from any team for violating school rules during the day or at activities as listed in the Parent/Student Handbook which is provided to all students.

Fighting and Damaging School Property

An athlete may be dropped from the squad if refusing to follow the rules established by the coach, which have been adopted by the Board of Education and Administration. Fighting among fellow athletes will not be tolerated. Punishment for such an offense will be left to the coach's discretion. If an athlete is found damaging school property, at home or away, they will make restitution for all damages. He/she will also be subject to further consequences at the discretion of the head coach and school administration, if deemed necessary.

SECTION TWO:

CODE OF CONDUCT

Hi-Line Bulls athletics

Eustis-Farnam Knights & Elwood Pirates activities

All students participating/associating with Hi-Line Bulls athletics and Eustis-Farnam and Elwood Public Schools extracurricular or school sponsored activities (including all NSAA activities) are required to a

Standard of Conduct. Participation in school-sponsored or extracurricular activities is a privilege and not a right. Participation in school activities is also voluntary and not required. Thus, participants must follow board policy, this code, and all the training rules and rules of conduct of the coaches and/or activity sponsors. Students participating in school-sponsored or extracurricular activities are held to a high standard.

Coach and Sponsor Rules. Coaches and/or activity sponsors shall establish training rules or rules of conduct for participation in or attendance at the activity or event. General training rules or rules of conduct shall be established prior to the activity or event. This Code shall control in the event that there is a conflict with coach or sponsor rules.

Prohibited Conduct. Students in school-sponsored and/or extracurricular activities may not engage in the following conduct:

1. Receipt of a criminal citation by law enforcement for any reason.
2. Conviction of a crime in adult court or the adjudication of a criminal charge in juvenile court.
3. Any behavior that is illegal under the laws of Nebraska or the United States of America regardless of whether it results in a criminal charge or conviction.
4. Any conduct that substantially interferes with the educational process or disrupts the activity or event.
5. Possession, consumption, use, distribution, or being under the influence of alcohol, illicit drugs, tobacco, vaping, controlled substances, or any lookalike or imitations thereof; or being in the presence of alcohol, illicit drugs, controlled substances, or any lookalike or imitations thereof that are being possessed, consumed, used, or distributed by any person under twenty-one (21) years of age without parental supervision. "Lookalike or imitations" means substances such as K2 and products like electronic nicotine delivery systems, vapor pens, etc. (Note: the term "under the influence" for school purposes has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student; also, it includes being impaired by reason of the use or abuse of any substance for the purpose of inducing a condition of intoxication, stupefaction, depression, giddiness, paralysis, inebriation, excitement, or irrational behavior, or in any manner changing, distorting, or disturbing the auditory, visual, mental, or nervous processes).
6. Engaging in initiations, defined as any ritualistic expectations, requirements, or activities placed upon new members of a school organization for the purpose of admission into the organization, even if those activities do not rise to the level of "hazing" as defined below. Initiations are prohibited except by permission of the superintendent.
7. Engaging in hazing as defined by state law and this policy. Hazing is defined as any

activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership in any school organization. Under state criminal law, hazing activities include, but are not limited to, whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with the intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, or any brutal treatment or the performance of any unlawful act that endangers the physical or mental health or safety of any person. For purposes of school rules, hazing also includes any activity expected of someone joining a group, team, or activity that humiliates, degrades or risks emotional and/or physical harm, regardless of the person's willingness to participate; personal servitude; restrictions on personal hygiene; yelling, swearing and insulting new members/rookies; being forced to wear embarrassing or humiliating attire in public; consumption of vile substances or smearing of such on one's skin; binge drinking and drinking games; sexual simulation and sexual assault.

8. Bullying, which shall include cyber-bullying, defined as the use of the internet, including but not limited to social networking sites such as Facebook or Instagram or Snapchat, cell phones or other devices to send, post, or text message images and material intended to hurt or embarrass another person, including artificial intelligence (AI). This may include, but is not limited to; continuing to send email to someone who has said they want no further contact with the sender; sending or posting threats, sexual remarks, or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in forums; posting false statements as fact intended to humiliate the victim; disclosure of personal data, such as the victim's real name, address, or school at websites or forums; posing as the identity of the victim for the purpose of publishing material in their name that defames or ridicules them; sending threatening and harassing text, instant messages, or emails to the victims; and posting or sending rumors or gossip to instigate others to dislike and gang up on the target.

9. Using any Internet or social networking websites to make statements, post pictures, or take any other actions that are , slanderous, abusive, threatening, harassing, or terrorizing.

10. Violating any school policy, handbook provision, or a coach's or activity sponsor's training rules or rules of conduct.

11. Dressing or grooming in a manner which is (A) dangerous to the student's health and safety or a danger to the health and safety of others, (C) materially and substantially disruptive to the work and discipline of the school or an extracurricular activity, (D) interpreted to advocate the use of illegal drugs or other substances by a reasonable observer.

12. Failing to report for an activity at the beginning of a season unless excused by the coach or activity sponsor.

13. Failing to attend scheduled practices and meetings unless excused by the coach or activity sponsor.

Such conduct is prohibited during the school year, regardless of whether it occurs on-campus or off-campus. School year means the period commencing on the first day of fall sports practice through the last day of spring sports practice, events, or attendance at school for a given school year.

ALCOHOL, TOBACCO, VAPE, DRUGS

Any student that is in Junior or Senior High School shall be subject to the penalties outlined below for the use of Alcohol/Tobacco/Vape/Drugs. These violations may be

reported in a variety of ways, but not limited to the following: 1) The self-reporting of the student. 2) Citation from law enforcement.

The enforcement of this policy will begin with the official starting day of the fall sport season established by the NSAA and end on the last official day of school in a given year as established by each school's board of education. If a student is involved in an activity that extends beyond the last official school day then this policy will extend until the conclusion of that sport season. This policy will also carry over to anyone that is representing either of the cooperating schools after high school graduation. For example, someone that is playing in a post graduate all-star game, attending National FCCLA or National FFA, etc. in the summer and possibly into the next school year.

SPECIFIC RULE:

During the school year, no student shall possess, use, consume, sell or give away tobacco, illegal drugs (or look-alikes) in any form or in any amount. This includes all times and places and is not limited to school property or activities. This rule is in force from the opening date of fall sports season until the conclusion of the spring sports season and/or close of school at the end of the second semester. No violation will occur if a student is in possession of or use of a controlled substance specifically prescribed for the student by qualified medical personnel.

CONSEQUENCES FOR VIOLATIONS ARE AS FOLLOWS: After confirmation of the violation, the student will be suspended from participating in or attending all non-graded extracurricular school activities (not including college visitation days, college testing, or commencement) for a specific number of weeks from the date of verification of a violation. A student involved in a school sponsored activity may be required to participate in or attend all practice sessions during the time of suspension. He/She may also be required to attend but NOT participate in the scheduled activity.

Students who are found to be in violation of the illegal drug/alcohol/tobacco/vape policy shall be subject to all or part of the following disciplinary action **Junior high grades 7 & 8 is a violation timeframe, while Grades 9-12 is a separate violation timeframe:**

FIRST VIOLATION: Two weeks (14 calendar days) suspension from school activities. The suspension from activities will start on the date the school is made aware that a violation has occurred. If the violation occurs at the end of the school year, any remaining calendar days will be enforced at the beginning of the fall sports season.

SECOND VIOLATION: Four weeks (28 calendar days) suspension from school activities. The suspension will start on the date the school is made aware that a violation has occurred. If the violation occurs at the end of the school year, any remaining calendar days will be enforced at the beginning of the fall sports season.

THIRD VIOLATION: Nine weeks (63 calendar days) suspension from school activities. The suspension will start on the date the school is made aware that a violation has occurred. IF the violation occurs at the end of the school year, any remaining calendar days will be enforced at the beginning of the fall sports season.

FOURTH VIOLATION and any subsequent: Eighteen weeks (126 calendar days) suspension from school activities. One week of in school suspension. The student will also be required to complete a professional evaluation for chemical dependency, a smoking cessation class for tobacco/vaping violations at the student's expense. Verification of successful completion of these programs must be provided to the school prior to any reinstatement. The student must also complete 20 hours of community service for the school prior to any reinstatement to activities.

STUDENT "SELF-REPORTING" OPTION

If a student "self-reports" to the coach, sponsor, or administrator by the end of

the next school day for the rules violation, the suspension will be reduced by one week (7 calendar days) for the first violation and two weeks (14 calendar days) for the second violation. The **7 calendar days commences the date following the VIOLATION.** There is NO decrease in punishment for violations.

Discipline. Students who violate any provision of these Activity Participation Rules may be subject to discipline up to and including expulsion from extracurricular activities and school sponsored events (including but not limited to graduation ceremony and related activities). These disciplinary consequences and this Activity Code of Conduct are in addition to and do not prejudice, diminish, impede, or reduce any discipline that is authorized by the Nebraska Student Discipline Act, NEB. REV. STAT. §§ 79-254 to 79-294, Board Policy, or the Student Handbook.

If suspended, the student must continue to participate in practices and conditioning during the suspension if required by the coach or activity sponsor. The failure to comply with the practice and conditioning requirement may make the student ineligible for reinstatement to the activity.

Emergency Medical Treatment

If a child becomes ill or is injured while at school or while being supervised by a member of the school district's staff, the staff member shall take reasonable steps to render assistance and, when appropriate, summon medical assistance. Staff will notify a student's parent or guardian when a student needs medical attention.

The school district is not qualified under law to comply with directives to physicians limiting medical treatment and will not accept such directives. School district staff members will not honor "do not resuscitate/do not intubate" (DNR/DNI) orders, requests for transport to particular medical facilities, and any similar requests. Parents/Guardians must arrange for all such requests with rescue squad and medical providers directly.

AUTHORIZATION & ACKNOWLEDGEMENT

WARNING: SERIOUS CATASTROPHIC AND PERHAPS FATAL INJURY MAY RESULT FROM ATHLETIC PARTICIPATION

Many forms of athletic competition result in violent physical contact among players, the use of equipment that may result in accidents, strenuous physical exertion, and numerous other exposures to risk of injury. Students and parents must assess the risks involved in such voluntary participation and make their choice to participate in spite of those risks. No amount of instruction, precaution, or supervision will eliminate these risks. Students have suffered accidents resulting in death, paraplegia, quadriplegia, and other very serious permanent physical impairment while playing sports. By granting permission for your student to participate in voluntary athletic competition, you, the parent or guardian, acknowledge that such risk exists. Students will be instructed in proper techniques to be used in athletic competition and in the proper utilization of all equipment worn or used in practice and competition. Students must adhere to that instruction and utilization and must refrain from improper uses and techniques.

I understand the statement above and I understand that by allowing my student to voluntarily participate in athletic events, I assume the risk that he/she may be injured, perhaps severely.

Signature of Parent

Printed

Name of Parent Date

ACKNOWLEDGEMENT OF CONDUCT CODE

I understand that as a student representing the school district in activities, I am obligated to comply with the athletic handbook, including the code of conduct. Such conduct is prohibited during the school year, regardless of whether it occurs on-campus or off-campus. School year means the period commencing on the first day of fall sports practice through the last day of spring sports practice, events, or attendance at school for a given school year.

I understand that if I violate the code of conduct or other rules in this handbook, I may be suspended from participation in all co-curricular activities and/or school sponsored activities or events.

Signature of Student

Printed

Name of Student Date

I understand that my student is obligated by this handbook, including the statements above.

Signature of Parent

Printed

Name Date

Nebraska Rural Community Schools Association

Invoice



Nebraska Rural Community Schools Association
440 S.13th St, Ste B
Lincoln, NE 68508

Invoice #: 1675

Date: 7/1/2026

Bill To:

Elwood Public Schools
Box 107
Elwood NE 68937

For: 2026-27 NRCSA Membership Dues

Item

Amount

2026-27 NRCSA Dues Renewal

\$850.00

Invoice Total *\$850.00*

Make all checks payable to **NRCSA**

If you have any questions concerning this invoice, contact Jeff Bundy at (402) 202-6028
or e-mail: jbundy@nrca.net

5052 School Wellness

The school district is committed to providing a school environment that enhances learning and the development of lifelong wellness. The goals outlined in this policy were determined and selected after reviewing and considering evidence-based strategies.*

1. Goals for Nutrition Promotion and Education

- a. The district will promote healthy food and beverage choices for all students, as well as encourage participation in school meal programs by such methods as implementing evidence-based healthy food promotion techniques through the school meal programs and promoting foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards. *The district will vend only healthy beverages in vending machines.*
- b. The health curriculum will include information on good nutrition and healthy living habits.
- c. Teachers will incorporate information on nutrition and wellness into the classroom curriculum as appropriate.
- d. The district will collaborate with public and private entities to promote student wellness.
- e. Water will be made available to students throughout the school day.

2. Goals for Physical Activity

- a. The school district's curriculums shall include instruction on physical activity and habits for healthy living.
- b. Students will be encouraged to engage in physical activities throughout the school day and will be provided with opportunities to do so. *All elementary and middle school students will be offered 60 minutes of PE a week.*
- c. The district encourages parents and guardians to support their children's participation in physical activity, to be

physically active role models, and to include physical activity in family events.

3. Goals for Other School-Based Activities Designed to Promote Student Wellness

- a. The district will participate in state and federal child nutrition programs as appropriate.
- b. The district will provide professional development, support, and resources for staff about student wellness.
- c. Students will be provided sufficient time in which to eat school-provided meals.
- d. The district's lunchrooms will be attractive and well-lighted.
- e. The district will allow other health-related entities to use school facilities for activities such as health clinics and screenings so long as the activities meet the district's requirements and criteria for the use of facilities.
- f. The district may partner with other individuals or entities in the community to support the implementation of this policy.
- g. The district will strive to provide physical activity breaks for all students, recess for elementary students, and before and after school activities, as well as encourage students to use active transport (walking, biking, etc.)
- h. The district will use evidence-based strategies to develop, structure, and support student wellness. *The school will teach a Social Emotion Learning Curriculum. The district will also provide and promote a Mental Health Specialist. This Specialist will be available to all students.*

4. Standards and Nutrition Guidelines for All Foods and Beverages Sold to Students on the School Campus and During the School Day

- a. The district will ensure that student access to foods and beverages meet federal, state and local laws and guidelines including, but not limited to:

- i. USDA National School Lunch and School Breakfast nutrition standards
 - ii. USDA Smart Snacks in School nutrition standards.
- b. The district will offer students a variety of age-appropriate, healthy food and beverage selections with plenty of fruits, vegetables, and whole grains aimed at meeting the nutrition needs of students within their calorie requirements in order to promote student health and reduce childhood obesity.

5. Standards for All Foods and Beverages Provided, But Not Sold to Students During the School Day

The district may provide a list of healthy party ideas or food and beverage alternatives to parents, teachers, and students for classroom parties, rewards and incentives, or classroom snacks. The district discourages the use of food and beverages as a reward or incentive for performance or behavior.

6. Food and Beverage Marketing

Marketing and advertising is only allowed on school grounds or at school activities for foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards, except as follows:

- a. This requirement does not apply to marketing that occurs at events outside of school hours such as after school sporting or any other events, including school fundraising events.
- b. The district will not immediately replace menu boards, coolers, tray liners, beverage cups, and other food service equipment with depictions of noncompliant products or logos to comply with the new USDA Smart Snacks in Schools nutrition requirements. All previously purchased products will be used, and all existing contracts honored.
- c. All equipment that currently displays noncompliant marketing materials will not be removed or replaced (e.g., a score board with a Coca-Cola logo). However, as the district reviews and considers new contracts, and as scoreboards or other such durable equipment are replaced or updated over time, any products that are marketed and

advertised will meet or exceed the USDA Smart Snacks in School nutrition standards

7. Public Participation

Parents, students, representatives of the school food authority, teachers, school health professionals, board members, school administrators, and members of the general public shall be allowed to provide their input to the school district during the wellness policy adoption and review process.

8. Competitive Foods (Includes Food and Beverages Sold in Vending Machines, School Stores, and Fundraisers)

- a. Definitions. "Competitive food" means all food and beverages other than meals reimbursed under programs authorized by the Richard B. Russell National School Lunch Act and the Child Nutrition Act of 1966 available for sale to students on the school campus during the school day. For the purpose of competitive food standards implementation, "school day" means the period from the midnight before to 30 minutes after the end of the official school day.
- b. Applicability. Except as otherwise allowed by the Nebraska Department of Education (NDE) or applicable law, all competitive food sold during the school day must meet the USDA Smart Snacks Standards and the nutrition standards found in 7 CFR § 210.11. The competitive food restrictions do not apply to food sold during non-school day hours, weekends, and off-campus fundraising events such as concessions during after-school sporting events, school plays or concerts; or to bulk food items that are sold for consumption at home. (Ex: frozen pizzas, cookie dough tubs, etc.)
- c. Fundraiser Exemptions. A special exemption is allowed for the sale of food and/or beverages that do not meet the competitive food standards as required in this section for the purpose of conducting an infrequent school-sponsored fundraiser. The specially exempted fundraisers must not take place more than the frequency specified by NDE during such periods that schools are in session. No specially exempted fundraiser foods or beverages may be sold in competition with school meals in the food service area during the meal service.

- d. Other Exemptions. The only other nutrition exemptions from the competitive food requirements are those found in 7 CFR § 210.11.
- e. Other Limitations. No competitive food can be sold to children anywhere on school premises beginning one half hour before breakfast and/or lunch service until one half hour after meal service unless all proceeds earned during these time periods go to the school nutrition program.

9. Triennial Assessment

The school board shall assess and review this policy at least every three years to determine:

- a. Compliance with this policy;
- b. How this policy compares to NDE model wellness policies;
- c. Progress made in attaining the goals of this policy.

The school board will update or modify this policy as appropriate.

10. Public Notice

In addition to identifying the topic on its meeting agenda as required by the Open Meetings Act, the school district will provide notice of this policy at least annually to the public and other stakeholders identified in this policy by one or more of the following methods: on its webpage, in its newsletter, in the student and employee handbooks, newspaper advertisements, direct mailings, electronic mail, and public postings.

In addition to identifying the topic on its meeting agenda as required by the Open Meetings Act, the school district will provide notice of the Triennial Assessment and progress reports towards meeting the goals in this policy using one or more of those same methods.

11. Recordkeeping

The District will retain records to document compliance with the requirements of the wellness policy at its central office.

12. Operational Responsibility

The superintendent is responsible for coordinating the implementation of this policy and for monitoring the district's progress in meeting the goals established by this policy. The superintendent will periodically report to the board on the district's progress in implementing this policy.

* These strategies include, but are not necessarily limited to, those cited in the Alliance for a Healthier Generation's Model Wellness Policy (Updated June 2020 to Reflect the USDA Final Rule) [found at https://api.healthiergeneration.org/resource/2](https://api.healthiergeneration.org/resource/2).

Adopted on: _____ 11/14/2016 _____
Revised on: _____ 4/10/2017, 5/8/2023, 7/10/23, 6/10/24 _____
Reviewed on: _____

Hi-Line Bulls

2026-27

Coach/Sponsor Handbook

***Bryan Fangmeyer, A.D.
Phone: 308-486-3991***

***Patrick Ropers, A.D.
Phone: 308-830-1436***

***Effective July 31, 2026
Hi-Line Bulls***

Coach/Sponsor Handbook

A comprehensive and balanced activities program is an essential complement to the basic program of instruction. The activities program should provide opportunities for youth to further develop interests and talents in sports, One-Act, speech, music, FFA, and related academic areas. Participation in these activities should provide students with a lifetime basis for personal values, for work and for leisure activities. Our job is to ensure a supportive and safe environment for student participation, which encourages the development of skills and the building of relationships.

Sponsorship and Coaching leadership should provide athletes with examples of exemplary behavior. Measurement of leadership success will emphasize character, courage and integrity as the major objectives of the program. This program should prepare students to assume positions of leadership, as well as enable students to appropriately deal with adversity and success. Coaches and sponsors should also teach the specific skills necessary for improvement in activities, and provide guidance in the development of proper practice and training habits.

The activities program should be available to all students who demonstrate an interest in participating, regardless of their individual abilities. Accordingly, appropriate skill levels (Junior Varsity, Varsity) should be established within activities, when feasible, so that students may participate as fully as possible regardless of ability levels

Code of Conduct for Coaches and Sponsors¹

Extracurricular activity participation should be fun and be a significant part of a sound educational program. Coaches have a duty to assure that their programs impart important life skills and promote the development of good character. Essential elements of character building are embodied in the concept of sportsmanship and six core values: trustworthiness, respect, responsibility, fairness, caring, and good citizenship. Further, ethical principals established by the Nebraska Department of Education (NDE) related to commitment to the school employer, student, community, and profession are equally applicable to coaching duties.

The expectations of persons designated as “sponsors” of extracurricular activity programs are exactly the same as coaches; so all references to coaches apply equally to all sponsors. References to parents also include “guardians.” NSAA refers to the Nebraska School Activities Association.

¹ To give credit and to explain the source of this Code of Conduct: the principles of this Code are drawn heavily from the CHARACTER COUNTS! Coalition as well as the ethical standards established by the Nebraska Department of Education for educators.

CERTIFIED COACHING REQUIREMENTS

NSAA By-Law 2.12.2: Head Coach, Assistant Coach, or Sponsor. In order to serve as a head or assistant coach or sponsor of any activity sponsored by the NSAA, the individual must possess a valid Nebraska Teaching Certificate or Nebraska Administrative and Supervisory Certificate and have a written contract of employment as a coach or sponsor with the school in which he/she is to perform these duties.

NSAA By-Law 2.12.2.1: Individuals who possess a Special Services Certificate endorsed in coaching may be employed by a school district as a head or assistant coach in NSAA sponsored activities. Such a certificate can be obtained by completing the following:

1. Complete a course in NFHS Fundamentals of Coaching. The NFHS link for this approved course can be found at: <http://www.nfhslearn.com/CourseDetail.aspx?courseID=1000>
2. Complete a course in NFHS First Aid, Health, and Safety for Coaches. The NFHS link for this approved course can be found at: <http://www.nfhslearn.com/CourseDetail.aspx?courseID=1001>
3. On-line application for a Special Services Certificate for Coaching from Nebraska Department of Education https://datacenter.education.ne.gov/tcertlf/tcert_newapp.dll or (402)471-0739.
4. Submit application and payment to the Nebraska Department of Education. Include the original certificates indicating completion of the NFHS Fundamentals of Coaching and NFHS First Aid for Coaches,

NSAA 2026-27 --- VARSITY SPORTS SEASONS

All interscholastic sports are divided into three seasons – fall, winter, and spring. The division of sports, the date of the first allowed organized practice, and the closing date of the season shall be as follows. No individual may participate simultaneously in more than one sport per season. Athletes are not allowed to participate in activities outside the school while involved in the same activity in school (i.e. Volleyball/USVBA or Football/7 on 7).

FALL 1st DAY OF PRACTICE CLOSE OF SEASON Football August
10 Football Championship Cross Country August 10 State Meet
Volleyball August 10 State Tournament Girls Golf August 10 State
Tournament

WINTER

Basketball November 16 State Tournament Wrestling November 16
State Meet

SPRING

Track March 1 State Meet
Golf March 1 State Meet

No organized practices may be held in any sport during the school year between the close of the season and the opening date of practice for the following season. An organized practice for each sport is defined as more than one group practicing at the same time and as defined below.

FOOTBALL: An organized practice shall mean more than five (5) players under the direct supervision of a coach.

BASKETBALL, VOLLEYBALL: An organized practice shall mean more than four (4) players under the direct supervision of a coach.

TRACK, WRESTLING, GOLF, CROSS COUNTRY: An organized practice shall mean more than three (3) players under the direct supervision of a coach.

CLINICS: Schools may organize a clinic in any sport beginning June 1 and concluding no later than July 31. Such clinics can run for a maximum of 10 days within a period of 21 consecutive days.

CONDITIONING: A school may organize a general conditioning program that may include only exercise designed to promote physical fitness. It may include weight lifting, running, and exercising. Conditioning shall be no longer than **90** minutes per day.

NSAA RULES & INTERPRETATIONS REGARDING OFF-SEASON & SUMMER ATHLETIC PROGRAMS

The intent of the rules pertaining to off-season and summer athletic programs is to give students an opportunity to maintain and improve physical condition, develop individual skills and fundamentals, and to permit the use of school facilities for recreational purposes.

The participation in off-season programs, specialized sports camps and clinics, leagues or conditioning programs should be voluntary and not a prerequisite for being permitted to participate on an athletic team the next school year. If a student elects to participate, the focus should be on the development of the individual's ability and skills, rather than the extension of the season or preparation of a team for the following year.

High School Athletes Participating in YMCA, YWCA, AAU, USVBA, or Other Tournaments Sponsored by Non-School Organizations, Summer Leagues, and Summer Camps & Clinics

When a sports season is completed, athletes are free to participate in non-school competition in a sport that is not in season. The restrictions are placed on the school and coaches.

During the school year, if a member of the high school staff or an individual who has

served as a head coach, assistant coach, or coaches' aide at school in a particular sport during the school year is involved as a coach or sponsor of a team, the number of athletes who may participate on the team from the school which employs the individual is governed by the NSAA organized practice rules for that sport. The number permitted before an activity becomes an organized practice can be found previously in this document or the NSAA Yearbook.

A school cannot be involved in any manner. This includes the raising of funds, providing financial support, providing uniforms, providing transportation, and providing practice facilities if the number of athletes from the school is greater than permitted on Page 2, unless a facility rental or lease arrangement has been made with the sponsor.

Fees for Specialized Sport Camps & Clinics

When an individual attends a specialized sport camp or clinic, the individual or his/her parents are responsible for paying the expenses for attending the camp or clinic.

The fees cannot be paid by a letter club, booster club, merchants, interested individuals, or the school. If the individuals or a team wish to raise funds for the purpose of paying expenses or fees to a camp or clinic, the fund raising activities must be of their own volition.

Both the Elwood and Eustis-Farnam schools have adopted a policy allowing Hi-Line coaches to use school vehicles to transport athletes to clinics and camps..

Professional Development

Coaches will be permitted to attend the All-Sport NCA Coaches Clinic in July. The cost of the clinic and rooms will be paid for by the Hi-Line Bulls and set up by the Athletic Director. Approval for any other clinics will be subject to availability of substitutes and the cost of the clinic. **It is expected that coaches will attend the All-Sports NCA Coaches Clinic every other year at a minimum.**

Clinics Sponsored By a School during the Summer

NSAA rules permit a school to conduct a clinic in any activity during the summer vacation period. Schools may organize a clinic in any sport beginning May 28 and concluding no later than July 31. Such clinics can run for a maximum of 10 days within a period of 21 consecutive days.

The provisions for school-sponsored clinics were adopted so that the athletes would have an opportunity to receive instruction during the summer without having to pay a high fee to attend a collegiate or commercial camp.

Camps & Clinics held on School property can be handled in two different ways:

School sponsored camp: (i.e. camp sponsored by the wrestling program) (nonprofit)

- a. All money received and paid must go through the School via Athletic Department.
- b. School will cover postage, paper, copies & rent.

Coach/Individual sponsored camp

- a. Individual must show proof of insurance certificate.
- b. Must reimburse the school for paper, copies, postage etc.
- c. Must pay rental fee for use of facilities.

During the summer clinic, a coach may work with any number of athletes using the school facilities and equipment. The school may hire a clinician to provide the instruction. In Football, full contact is NOT allowed. The clinic may begin June 1 and must conclude no later than July 31. Such clinics can run for a maximum of 10 days within a period of 21 consecutive days

Open Gym

A School may open its gymnasium(s) for recreational activities. A coach or school employee may be present as a facility supervisor. He/she should not do any coaching, divide those in attendance for competition, or prescribe a set program of activity for a specific individual group. The following guidelines should be followed for an open gym:

1. The time and day(s) of the open gym shall be made known to the entire student body through announcements, bulletin board posting, newspaper articles, etc. If the general public is to be permitted to participate, they should be made aware of this option.
2. The gym must be open to anyone enrolled in the school or members of the community and must be on a voluntary basis.
3. The person in charge of supervising the open gym may not coach, organize or instruct students in any sport.

JOB DESCRIPTION: ASSISTANT COACH

1. Support the head coach in conducting the athletic program of that particular sport, as well as the total Hi-Line Bulls in general.
2. Be loyal to the Head Coach and to the team.
3. Attend staff meetings when called by the Head Coach.
4. Assist with scouting of varsity games.
5. Assume any duties assigned by the Head Coach pertaining to the overall athletic program of the particular sport. Some of these duties might be: conducting portions of practice drills, handling equipment, determining eligibility, working with student managers, public relations, and statistics.
6. In the absence of the Head Coach, he/she shall assume all responsibilities herein designated as those of the Head Coach.
7. Evaluation of Assistant Coaches: All assistant coaches will be evaluated by the Athletic Director and Head Coach. A written evaluation will be made at the end of the season and will be signed by the Assistant Coach, Head Coach and the Athletic Director.

JOB DESCRIPTION: HEAD COACH

1. Be responsible for all matters pertaining to the organization and administration of the coaching of the team under his/her direction, and shall enforce all rules of the NSAA as they pertain to the respective sport.
2. Assign duties to all assistant coaches, and evaluate the performance of these assistant coaches as they fulfill their duties and responsibilities.
3. **Plan and conduct all practice sessions, keeping a written record of all plans.**
4. **Be responsible for preparing public information released regarding their particular sport.**
5. Maintain an accurate squad roster at all times, being sure that it is up-to-date and on file with the Athletic Office, **this needs to be done by Wednesday of the second week of practice.**
6. Cooperate with the Activities Director in verifying that no athlete is issued equipment or allowed to practice until he/she has received a physical clearance.
7. Assign someone to be with the squad at all times. This includes locker room supervision until all squad members have left the building, and then seeing that all lights are turned off and all doors locked.
8. Prepare a detailed equipment and supply budget request to be submitted to the Activities Director.
9. Inspect all equipment, oversee the issuance and collection of equipment, maintain equipment inventory records, and direct activities of student managers. Also enforce rules regarding care of equipment.
10. Conduct all staff meetings and be in charge of all practices, team meetings, and athletic contents when the team is involved.
11. Recommend, to the Activities Director, teams that may be scheduled and officials to be employed.
12. Serve as an advisor to the students on his/her squad and to help them, by advice or direction, with problems.
13. Instruct team members that equipment is to be worn only for the purpose for which it was purchased, namely for practice sessions and game competition for interscholastic athletics. They can be worn for special occasions, game days, etc. Wearing a "Hi-Line Bull" jersey is something special.
14. Announce and enforce rules and regulations pertaining to conditioning of players and training rules affecting the health and safety of the players.
15. Report injuries of participants to the proper school officials. Keep a record of injuries.
16. Be interested and loyal to the school's program. He/She is expected to support all sports programs, and to be an active participant in striving to improve the activities program, as well as the total educational program of the schools.
17. Be expected, after decisions and policies have been established, to support and conform to them, both in fact and in spirit.
18. Make decisions of a general nature that are in keeping with the established policies and procedures of the school. However, when decisions affect other coaches and other sports, or when the problem is one that clearly falls within the jurisdiction

of the Activities Office, decisions should be delayed until the matter has been discussed fully with the Activities Director.

19. Submit to the Activities Director a year-end report, including the following information: (with in two (2) weeks of season completion)
 - a. Squad members
 - d. New records (individual or team)
 - b. Letterwinners
 - e. Special honors
 - c. Schedules played and results
20. Acceptance of Money: Whenever a coach receives money from an athlete, never leave it in your desk; rather turn it into the appropriate office immediately. All fund raising projects must be cleared with the Athletic Director in advance, and nothing shall be ordered without permission.
21. Coaches Clinics: If a head coach and his/her assistants wish to attend a clinic, it should be made known to the Athletic Director. This notification should be made well in advance of the desired clinic.
22. Evaluation of Coaches: All head coaches will be evaluated by the Athletic Director. Head coaches and the Athletic Director will evaluate assistant coaches throughout the season. A written evaluation will be made at the end of the season, and will be signed by the coach and the Athletic Director.
23. **Report scores to NSAA after each home and away game. As well as any other local media.**

EXPECTATIONS FOR AN ATHLETIC COACH INVOLVED WITH THE HI-LINE BULLS

1. Follow the **Chain of Command**: Athletic Director, Principal, Superintendent, and the School Board.
2. **Coaches attendance at Practice and Games/meets**: A coach who misses school because of an illness is not allowed to return to school for practice or a contest. A. A coach who does miss a practice or game is expected to fill out a missed practice/game form found in the A.D.'s office and return to the A.D.. B. A coach who is not going to ride to or from an activity with the team is to notify the Athletic Director no later than **24 hours prior** to the date of the activity. If the coach decides to leave the team while a game is in progress or not to ride school provided transportation, he is to contact the Athletic Administrator immediately either on his cell phone: Bryan 402-469-0938 or his home phone: 308-486-5292; Patrick: 308-830-1436. A message can be left on one or both of these phones.
3. **CANCELLING PRACTICE**: If school is dismissed due to weather such as ice, snow, etc. NO athletic practices, etc. will be held. In the event there are conference, district, or state events still taking place, a meeting will be held with the Superintendent, Principal and Athletic Director to determine Hi-Line's plan of action. **If you decide to cancel a practice, you are to notify the A.D. in writing and state reasons. Practices on vacations must be voluntary in nature and cannot be held against an athlete if they do not attend.**
4. **ROSTERS**: Have to the Athletic Director a copy of your team roster by Wednesday

the second week of practice...official team roster. This should include: Name, jersey number, grade, height, position. Coaches names, managers, anybody else who may be helping with your team.

5. **Have an Emergency Care Plan:** Have a written plan in place, in the event of a medical emergency. Who will handle what responsibilities, etc. This should be both for practices/games at home and while traveling/away games. Staff are not to transport students/athletes to medical facilities unless an ambulance is not available and parents cannot be contacted.

6. **DISTRICT ENTRY FORMS:** Each coach is responsible to make sure your district entry forms are completed and turned in on time on the NSAA web page. If you do not know your log in, see the Athletic Director and he will make sure you have it.

7. Make sure that the gym, practice field, game field, tape room, etc. are kept clean and put away daily.

8. **ICE MACHINE:** For obvious sanitary reasons, please do not allow your athletes or student managers to place anything besides the metal ice scoop in the ice machine to get ice.

9. **INJURIES:** Please document any injuries your athletes have in practice or games. Please note the date, time, how it occurred, any evaluation or treatment you may have done, and any follow up that may have taken place (i.e. trainer, doctor, etc.).

10. **INSTRUCTIONAL OBJECTIVES:** Coaches of the following areas need to have their instructional objectives written down and a copy given to the athletic director. The student/athletes will have to sign off that the objectives were taught and understood. The coach may have them sign off on one master copy or each one may have a student/athlete individual copy. The coach may choose to video (recommended) the objective, then have students sign a form that will be filed.

A. CROSS COUNTRY: RUNNING ON STREETS, ROADS, AND HIGHWAYS.

B. FOOTBALL: PROPER BLOCKING AND TACKLING.

**C. BASKETBALL: CHARGING/TAKING A CHARGE
(PARTICULARLY AGAINST AN AIRBORNE PLAYER)**

D. GOLF: SWING AT AND DRIVING A BALL

**E. TRACK: SAFETY WITH P.V., H.J., THROWS, AND HURDLES,
STREET RUNNING (IF DONE).**

**F. WRESTLING: ILLEGALLY AND POTENTIALLY
DANGEROUS HOLDS.**

11. **PARENTS NIGHT:** The Coaches of each sport are responsible for getting all information to the Athletic Director for Parents Night. This should include the parent name as they want it read, etc. They are also responsible for the ordering of any flowers, etc. that is traditionally given away. 12.

INVENTORY: Coaches are responsible for all inventory of equipment for their sport. This needs to be **COMPLETED WITHIN 2 WEEKS OF THE SEASON ENDING.**

INVENTORY INSTRUCTIONS:

1. List the piece of equipment and the quantity. Ex. # of footballs. Etc.
2. Also include the quality of each piece of equipment. If the quality is not listed, it will be assumed it is good to excellent.
3. Uniforms: List the size, number, condition, color. If there is for example both white and black, list one for each color.
4. Warm-ups: Same as above.
13. **PRACTICE AREA:** You, as a coach, are responsible for setting up and maintaining your practice area. If you have any equipment that needs to be set up or taken down for you to conduct your practice, it is your responsibility to do so. Likewise, it is also your responsibility to leave the practice area as you found it. We are not fortunate enough to have a large enough facility for each sport/class to have their own gym/practice area, we must all leave them as we found them.
15. Maintain a working knowledge and understanding of the playing rules of your sport, teach these to your athletes, and insist upon compliance.
16. Fulfill your assigned academic duties as well as athletic duties, adhering to policies governing all faculty.
17. Appreciate and promote all Hi-Line athletics, as well as your own sport. Volunteer to assist in various capacities in the total program.
18. Follow the chain of command in all athletic matters.
 - a. Consult and work with the activities director concerning:
 - (1) Budget
 - (2) Lettering requirements
 - (3) Practice schedules, dates and times
 - (4) Transportation
 - (5) Scheduling of contests
 - b. Consult building principal concerning:
 - (1) Your absence from scheduled classes because of activities
 - (2) Athletes absence from school because of activities
19. The Athletic Director will be responsible for the assigning of book keepers/libero libero trackers, etc. at home games. If you have someone that you would like, please inform the Athletic Director. It is your responsibility as a coach to manage this at all away games and tournaments.
20. **AWAY GAMES:**
 1. Text or e-mail a bus list to the A.D. or Principal before leaving, both before and after the game.
 2. Have Emergency Contact binder with you at all games (away/home)
 3. Check locker room before leaving facility. Note any damage seen.
 4. Make sure school is secured when returning from activities.

Hi-Line Athletic Checklist for all (Junior High & Senior High) Coaches:

1. Students must not be allowed to practice until they have a current physical and parent consent form on record.

2. Promptly supply eligibility list of participants with names spelled correctly.
3. Issue uniforms and keep accurate records for retrieving equipment.
4. Promptly supply roster with correct numbers, grade and position.
5. Promptly supply transportation (changes from bus schedule provided) and sub request.
6. Clean and store equipment at the end of the season.
7. Complete the end of season/year report including inventory within 2 weeks of the end of the season.
8. Complete all paper work on time.
9. If you are going to be gone from a practice or activity, notify the Activities Director promptly. If you cancel a practice, please contact the Activities Director, and also indicate the reason for the cancellation.
10. Ensure that someone is assigned to be with the squad at all times. This includes before games, after games, and locker room supervision until all squad members have left the building. Secure the facility at the conclusion of practice/games (both home and away) (lights off, doors locked). After an away activity, stay until all athletes have a ride home.
11. Handle all necessary media information, getting results, preseason, end of the season, and any necessary information to appropriate media outlets.
12. Leave & Dismissal Times. Head Coaches dismissed 30 minutes prior to leave time; assistants and athletes dismissed 10 minutes prior to leave time. Exceptions can be made with prior approval.
13. Changes in Schedules. If a change is requested, the coach and activities director will work together, and the activities director will be the contact person. Changes during the season are to be avoided.
14. Athletic Banquet. All athletic awards will be presented at the Athletic Banquet unless special permission is requested by the coach.

Legislative Bill 260 – Concussion Awareness Act

REQUIREMENTS

- Make available training on how to recognize the symptoms of a concussion or brain injury and how to seek proper medical treatment for a concussion or brain injury to all coaches.

This will be done annually at our in-service meeting and will also be available at nfhslearn.com. Click on the link Concussions in Sports – What You Need To Know.

- Make available concussion and brain injury information to students and parents.

This will be included in the handbook information.

- A student suspected of sustaining a concussion will be removed from the practice

or contest and will not be allowed to return until they have been evaluated and cleared by a licensed health care professional. Written clearance will be required.

- **MUST ALSO PASS ALL CONCUSSION PROTOCOL IN THE RETURN TO LEARN RETURN TO PLAY AS SET FORTH BY THE NEBRASKA LEGISLATURE. (NEW)**

- If a student is suspected of sustaining a concussion, parents shall be notified by the school of the date, time and extent of the injury suffered by the student. Notification will be made in writing.

- LEGISLATIVE BILL 260 TOOK EFFECT JULY 1, 2012.

Coaching Requirements:

- 1. Have a valid Nebraska Teaching Certificate. Or**
 - 2. Have in possession and turned into the A.D. a SPECIAL SERVICES PERMIT issued by the Nebraska Department of Education. 3.**
- Completed the following on a 3 YEAR basis: (NEW)**
- a. The NFHS Heat Illness and Prevention Course.**
 - b. The NFHS Concussion in Sports Course.**
 - c. The NFHS Sudden Cardiac Arrest Course.**