



December 15, 2025

7:00 PM

**AGENDA**

**Compliance with Open Meetings Act** - *in accordance with Section 84-1412 sub section eight (8) of the Reissue Revised State Statutes of the State of Nebraska 1943, as amended, one copy of all reproducible written material to be discussed is available to the public at this meeting for examination and copying. Persons wishing to address the Governing Body as an agenda item shall wait to be identified by the Mayor/Presiding Officer; then, after stating their name and address for the record, may proceed to speak. No person, other than the Council and the person having the floor will be permitted to enter any discussion without the permission of the Presiding Officer. Remarks shall be limited to five minutes unless extended or limited by the Presiding Officer (Res. 2011-18, copy in book)*

1. **Roll Call**
2. **Call to Order**

**Compliance with Open Meetings Act – In accordance with Section 84-1412 sub section eight (8) of the Reissue Revised State Statutes of the State of Nebraska 1943, as amended, one copy of all reproducible written material to be discussed is available to the public at this meeting for examination and copying. Persons wishing to address the Governing Body on an agenda item shall wait to be identified by the Mayor/Presiding Officer; then, after stating their name and address for the record, may proceed to speak. No person, other than the Council and the person having the floor will be permitted to enter any discussion without the permission of the Presiding Officer. Remarks shall be limited to five minutes unless extended or limited by the Presiding Officer (Res. 2011-18, copy in book)**

**\*Please silence your phones and other devices during the meeting.**

3. **Inform the public about the location of the Open Meetings Act posted in the Council Chambers and its accessibility to members of the public**
4. **Pledge of Allegiance**
5. **Consent Agenda**
  - 5.a. Approval of the minutes of the regular City Council meeting on Monday, November 17th
  - 5.b. Approval of the Treasurers Report for November
  - 5.c. Maintenance Report
  - 5.d. Washington County Sheriff's Statistics
6. **Consideration of items removed from the consent agenda if any**
7. **Bills presented for payment**

**Presentations/guests/SDL & special requests**
8. **Request from the Fort Calhoun Post Prom Committee for \$3,500 in Keno funds for post prom in March 2026**

**Unfinished Business**
9. **City Engineer**
  - 9.a. Review and approve Pay Application No. 5 in the amount of \$25,016.46 from ME Collins Contracting Co., for the 2023 Monroe Street Extension project.

**Introduction of ordinances and resolutions; first, second and third readings as required**
10. **2025-8 Year-End Certification of Street Superintendent**

**New Business**

11. Discussion and possible action regarding the FCYSO Ball Field Agreement
12. Election of Council President
13. City Clerk: Alicia Koziol  
Treasurer: Katie Knight  
Code Enforcement Officer: Dan Kougias  
City Attorney/Prosecutor: Edmond Talbot  
Park Commissioner:  
Sewer Commissioner:  
Street Commissioner:  
Water Commissioner:  
City Engineer: Lucas Billesbach, PE, Embris Group  
Street Superintendent: Steven A. Parr, Principal, JEO Consulting Group, Inc.  
Planning Commission: Eric Herbert, Aaron Schrum (2026-2028)  
Park Board: Karli Johnson (2026-2028)  
Enhancement Committee: Lynn Teeter (2026-2028)

**Future Agenda Items:**

14. Next meeting dates: Tuesday, January 20th & Tuesday, February 17th

**Motion for Adjournment:**

15. Motion\_\_\_ Second\_\_\_  
Time: \_\_\_\_\_

## NOVEMBER 17, 2025 CITY COUNCIL MINUTES

A regular meeting of the City Council of the City of Fort Calhoun, Nebraska, was held in open and public session at 7:00, on Monday, November 17, 2025, at the library/City Council chambers, 110 S 14th St, Fort Calhoun, NE.

Notice of the meeting was given in advance thereof by publication, said form of notice being a designated method for giving notice, an affidavit of publication being attached to these minutes.

Advance notice of this meeting was also given to the Mayor and all Council Members. The availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council Members.

In accordance with Section 84-1412 sub section eight (8) of the Reissue Revised State Statutes of the State of Nebraska 1943, as amended, one copy of all reproducible written material to be discussed is available to the public at this meeting for examination and copying.

Mayor Robinson stated persons wishing to address the Governing Body on an agenda item shall wait to be identified by the Presiding Officer; then, after stating their name and address for the record, may proceed to speak. No person, other than the Council and the person having the floor will be permitted to enter any discussion without the permission of the Presiding Officer. Remarks shall be limited to five minutes unless extended or limited and repetitive or cumulative remarks may be limited or excluded by the Presiding Officer.

Please note that the meeting minutes are not approved until the next regular City Council meeting.

On roll call, the following Council Members answered present: Bob Prieksat, Nick Schuler, John Kelly, and Kris Richardson.

Mayor Robinson publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was being held.

Mayor Robinson led those present in the Pledge of Allegiance.

With a quorum present, Mayor Robinson presided, and the clerk recorded the proceedings.

Member Schuler made a motion seconded by member Kelly to approve/accept the following consent agenda: *October 17, 2025, City Council minutes; Treasurers Report for October; October 27, 2025 Enhancement Committee minutes; November 12, 2025 Christmas in Calhoun minutes; October 2025 Washington County Sheriff's Statistics.* With members Prieksat, Schuler, Kelly, and Richardson voting "Aye", motion carried.

Maintenance Report was separated. Member Prieksat noted an error in the report. Member Prieksat made a motion seconded by member Schuler for approval of the minutes with the amendment. With members Kelly, Richardson, Prieksat, and Schuler voting "Aye", motion carried.

Mayor Robinson presented the November bills. Motion by Prieksat second by Schuler to approve the following bills: ABE'S TRASH SERVICE, INC. - 375.75 - SER, ACCESS SYSTEMS LEASING - 396.68 - SER, BOMGAARS - 59.07 - SUP, BOWSER TRANSFER LLC - 1301.65 - EXP, BUDDIES RENTALS - 150.00 - EXP, CENTRAL TAX & BOOKKEEPING SERVICES - 120.00 - SER, CITY OF BLAIR - 4631.44 - UTL, CONOCO FLEET - 406.54 - FUEL, COX BUSINESS - 857.16 - UTL, EMBRIS GROUP, LLC - 3795.00 - PROF, 1100.00 - PROF, ENTERPRISE MEDIA GROUP - 98.29 - SER, GATEWAY DEVELOPMENT CORP. - 3500.00 - DUES, IDEAL PURE WATER - 26.00 - SER, JASON & AMY ELOFSON - 93.64 - EXP, JDW MIDWEST, LLC - 4134.01 - SER, JEO CONSULTING GROUP, INC. - 5118.75 - PROF, 1560.00 - PROF, 1032.50 - PROF, JM ONLINE - 291.95 - SER, M.U.D. - 71.87 - UTL, MULHALL'S LANDSCAPE - 324.98 - SER, NE PUBLIC HEALTH ENV LAB - 278.00 - TEST, NEBRASKA SALES TAX - 3308.49 - TAX, 3003.78 - TAX, O.P.P.D. - 3685.18 - UTL, ONE CALL CONCEPTS, INC - 86.29 - SER, PAPIO-MISSOURI RIVER N. R. D. - 11743.61 - UTL, 1672.50 - UTL, POSTMASTER - 215.33 - EXP, TALBOT LAW OFFICE - 280.00 - PROF, THIELE GEOTECH, INC. - 2563.50 - SER, VERIZON WIRELESS - 119.82 - EXP, VISA - 1654.01 - EXP, WASHINGTON

COUNTY BANK - 1911.64 - PYMT, WASHINGTON COUNTY ROADS - 2295.00 - SUP, Total – 62262.43; with members Schuler, Kelly, Richardson, and Prieksat voting “Aye”, motion carried.

Member Prieksat made a motion seconded by member Schuler to approve the request to close 15th Street from Court to Monroe Street and Monroe Street from 15th Street to 16th Street on Saturday, November 29th from 4:00 p.m. – 8:00 p.m. for the Annual Tree Lighting and Parade of Lights. With members Richardson, Prieksat, Schuler, and Kelly voting “Aye”, motion carried.

Member Kelly made a motion seconded by member Richardson to accept the Certificate of Substantial Completion issued by JEO Consulting Group for the 2023 Monroe Street Extension. City Engineer, Lucas Billesbach, indicated that the concrete is poured, the road is open for use and final grading and clean-up is getting done. He said that approving certificate of substantial completion will allow the city to obtain financing for the project. Mayor Robinson shared pictures and expressed concerns with work. Member Schuler, as a council member and property owner within the project area, expressed concerns as well. Tim Oelke, 1724 Monroe St, said he was upset with some work contractors did. With members Prieksat, Kelly, and Richardson voting “Aye”, Schuler abstaining, motion carried.

Member Kelly made a motion seconded by member Richardson to approve Pay Application No. 4 for the 2023 Monroe Street Extension from ME Collins in the amount of \$95,969.19. With members Richardson, Prieksat, and Kelly, voting “Aye”, Schuler abstaining, motion carried.

Member Prieksat made a motion seconded by member Kelly to table the Certificate of Substantial Completion for the 2025 Betts Circle Drainage Repairs. With members Kelly, Richardson, Prieksat, and Schuler voting “Aye”, motion carried.

Member Kelly introduced Ordinance 816:

AN ORDINANCE OF THE CITY OF FORT CALHOUN, NEBRASKA AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION VARIOUS PURPOSE BONDS IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED EIGHT HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$875,000) TO PROVIDE FINANCING FOR THE COSTS OF CONSTRUCTING IMPROVEMENTS IN STREET IMPROVEMENT DISTRICT NOS. 2022-1 AND 2022-2; PRESCRIBING CERTAIN TERMS AND FORM OF SUCH BONDS AND PROVIDING FOR THE SETTING OF CERTAIN TERMS AND FORM OF SUCH BONDS; PROVIDING FOR THE LEVY OF TAXES TO PAY THE INTEREST ON AND PRINCIPAL OF SUCH BONDS; AND PROVIDING FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM; AND RELATED MATTERS

Member Kelly made a motion to waive the three readings. Member Prieksat seconded the motion. With members Richardson, Prieksat, and Kelly voting “Aye”, member Schuler abstaining, motion carried. Member Kelly made a motion seconded by member Richardson to approve Ordinance 816. With members Prieksat, Kelly, and Richardson voting “Aye”, member Schuler abstaining, motion carried.

Mike Rooks, Washington County Gateway Director, discussed vacant building with the council and the benefit of passing an ordinance address the issue. Mayor Robinson appointed members Prieksat and Kelly to a committee to research the process.

Member Schuler made a motion seconded by member Kelly to approve the purchase of a 2026 Chevrolet Silverado 2500 (based off Nebraska state contracts). With members Schuler, Kelly, Richardson, and Prieksat voting “Aye”, motion carried.

Member Prieksat made a motion seconded by member Schuler to approve the purchase of a new snow plow for \$9,700.00. With members Prieksat, Schuler, Kelly, and Richardson voting “Aye”, motion carried.

Member Prieksat made a motion seconded by member Schuler to approve auction through Big Iron for sale of 2010 F250. With members Richardson, Prieksat, Schuler, and Kelly voting “Aye”, motion carried.

Member Kelly made a motion seconded by member Prieksat to go into closed session to discuss Monroe Street litigation at 7:50 p.m. With members Kelly, Richardson, Prieksat, and Schuler voting “Aye”, motion carried.

Return to open session at 7:59 p.m. No action taken during closed session.

Following a motion and vote, Mayor Robinson declared the meeting adjourned at 8:00 p.m.

Mitch Robinson, Mayor

ATTEST: Alicia Koziol, City Clerk

For the period ending: 11/30/2025

**Fund Report**

<u>Description</u>	<u>Beginning Balance</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Ending Balance</u>
General	1,327,715.66	7,023.72	24,314.82	1,310,424.56
Local Sales Tax	205,391.84	29,411.14	0.00	234,802.98
Street	-498,870.63	13,294.29	25,580.41	-511,156.75
Police	-621,676.83	0.00	0.00	-621,676.83
Fire	0.00	0.00	0.00	0.00
Building	65,364.17	0.00	0.00	65,364.17
Parks	-423,911.67	0.00	9,264.53	-433,176.20
Park Board	32,312.00	0.00	0.00	32,312.00
Water	439,779.79	33,532.80	24,182.60	449,129.99
Sewer	560,473.51	45,537.20	17,006.51	589,004.20
Sewer Sinking	13,503.61	0.00	0.00	13,503.61
Lottery	142,558.75	1,705.13	0.00	144,263.88
Bond Retirement	347,874.95	1,303.19	0.00	349,178.14
Enhancement	3,852.41	0.00	830.93	3,021.48
Christmas in Calhoun	8,453.81	500.00	146.27	8,807.54
Adams St Plz Events	8,090.40	0.00	15.00	8,075.40
<b>Total All Funds</b>	<b>1,610,911.77</b>	<b>132,307.47</b>	<b>101,341.07</b>	<b>1,641,878.17</b>

Date Range

Starting: 11/1/2025

Ending: 11/30/2025

## **Maintenance Tasks Completed Report November 13 – December 10, 2025**

### **PUBLIC WORKS**

- NRD 1&2 read/logged daily all Three incoming meters
- Wastewater pump station daily inspection & log
  - Locates –
    - 11/14
    - 11/26
    - 12/4
- Monthly & quarterly water samples taken
- Water meter's reading
- Data logs for Customers ( )
- Water meters/readouts repaired, new installs or replacement ( )
- Water shut off for customers (11/14, 12,5)
- Emergency locates
- Respond to w/w alarms
- Locates for Windstream fiber
- Sewer outflow station damage finished repairs except air scrubber
- Cleaned up ww wet well after shutdowns for repairs
- City Hall: Christmas garland and wreath installed, snow removed and salted (11/29)

### **STREETS**

- Inspection of street every day during travel through city
- Tap Grant Trail Project:
- Pushed up Tree dump for city wide clean up and closed
- Inspection for Monroe St project continued
- Branches removed after windstorms can be every day or once or twice a week
- Christmas light finished installing on business (11/13, 11/14, 11/17,11/18,11/19,11/21)
- Christmas new light strands made for a new building and addition
- Decorative light poles in Town Center repaired, new bulbs, garland, and banner (11/19, 11/26)
- Removed from storage and put away totes from all the Christmas lights and decorations
- Can Food Drive picked up outhouse washed removed parts installed sand and decorated which took parts of three days then repaired damage after it was out
- Can Food Drive moved Grinch (11/29,12/1,12/2,12/3,12/4,12/5, 12/6, 12/7, 2 times on 12/8, 12/9)
- Borrowed trailer to move toy soldiers and train
- Installed toy soldiers on both ends of town and replaced burned out lights
- 2010 F250 cleaned out truck and installed plow and sander for winter operations
- 2020 F550 installed plow and sander for winter operations
- 2023 F250 Cleaned out truck and installed plow and brine tank for winter operations
- Salt and sand spread (11/28,11/29, 12/1)
- Brine applied (11/28)
- Snow plowed (11/29)

### **EQUIPMENT MAINTENANCE**

- Vehicles and equipment were washed as needed especially after snow operations
- Maintenance shop cleaned weekly
- Ordered and picked up
- Toolcat replaced broken hub assembly
- Rearranged all equipment and truck for winter operations
- Winterized Street Sweeper
- Cleaned up shop for Christmas in Calhoun swept floor, scrubbed floor, washed windows, cleaned benches, put away tools and equipment out of main area most of three days
- Moved everything to Stripped and Waxed shop floors main area and bathroom over three days then moved everything back

### **PARKS**

- Daily Park checks and clean-up
- Branches removed after windstorms can be every day or once or twice a week
- Trash removed

**Maintenance Tasks Completed Report  
November 13 – December 10, 2025**

- Ball diamond: daily check, trash,
- Pioneer Park: daily check, trash,
- WMS Park: daily check, trash,
- Adams Street Plaza: daily check, trash,
- WMS Park clean up day with the public for Christmas in Calhoun
- WMS Park installed eyelets for rope and installed all decoration (11/24,11/25)
- Trails and sidewalks plowed (11/29, 12/2)

**MEETINGS**

- Council meeting
- Locate meets and calls – several
- Monroe St project
- Christmas in Calhoun
- Graduate students about Ai App for daily meter reading multiple meetings
- Called to order truck
- Daily with maintenance staff to get updates on progress and instructions for the day
- Daily Maintenance staff wrap up for day and timecard logbook
- Maintenance staff to review and compile maintenance report for council
- Accosted by the public before workday started and continued for an hour and fifteen minutes about the street they live on but would not file a complaint
- Auditors
- Embris about wastewater H2S and flow rates for 2 years to them

**CODE ENFORCEMENT**

**Report by Code Enforcement Officer Dan Kogias**

- Meeting with Mayor
- Wheeler auto turned over to City attorney
- 302 s. 15<sup>th</sup> St turned over to City attorney and discussed with Mayor on removal of items
- 1103 Jefferson St. turned over to City attorney lien was filed
- No new complaints



# Washington County Sheriff

## Contract Statistics Report for Fort Calhoun for the Month of November 2025

444 South 16th Street  
Blair, NE 68008  
402-426-6866

Time Frame	Time in HH:MM:SS
<b>Total Monthly Hours</b>	<b>209:30:57</b>
<b>Average Hours Per Week</b>	<b>48:53:07</b>
<b>Average Hours Per Day</b>	<b>6:59:01</b>
<b>Week 1 Total Hours</b>	<b>50:27:39</b>
<b>Week 2 Total Hours</b>	<b>46:41:29</b>
<b>Week 3 Total Hours</b>	<b>48:18:24</b>
<b>Week 4 Total Hours</b>	<b>48:07:09</b>
<b>Week 5 Total Hours</b>	<b>15:56:16</b>

Activity	Current Month	Previous Month
Warning	1	1
Citation	0	1
Parking Warnings	0	1
Arrest	3	2
Accident	0	1
Business Checks	370	439
Reports	3	3

# Check Approval List

12/12/2025 3:05:11 PM

City of Fort Calhoun

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<u>Pay#</u>	<u>Vend#</u>	<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Due Date</u>	<u>Amount</u>
4803	6	ABE'S TRASH SERVICE, INC.	2863007	TRASH SERVICE-NOV	12/20/2025	375.75
4779	603	ACCESS SYSTEMS LEASING	40627335	STANDARD PYMT-COPIER	12/15/2025	392.18
4802	616	BLAIR ACE HARDWARE	113025	CERAMIC SOCKET/PHOTO CELL/M	12/31/2025	90.88
4806	589	BOBCAT OF OMAHA	CQ19201	SPINDLE FOR TOOLCAT	12/31/2025	189.74
4778	597	BOK FINANCIAL	12012025	FTCALHGOVP19	12/1/2026	6,100.00
4819	597	BOK FINANCIAL	12152025	FCHWY2019/FCGOSW21/FCGOVP	12/15/2025	187,391.25
4770	128	BOMGAARS	11162025	BATTERIES/CHAINS/BRINE TANK/S	12/16/2025	794.28
4801	600	CLINE WILLIAMS	425402	PROFESSIONAL SERVICES: NOV	12/31/2025	37.00
4817	396	CONOCO FLEET	109063912	MONTHLY FUEL PURCHASES	12/22/2025	252.61
4769	49	CORNHUSKER PRESS	P206220	2026 PET TAG ORDER	12/7/2025	88.70
4794		COX BUSINESS	11252025	INTERNET/PHONE SERVICES	12/10/2025	0.86
4808	535	DEB SUTHERLAND	11242025	C-IN-C GIFTS	12/31/2025	94.30
4796		EMBRIS GROUP, LLC	520	ENGINEERING ASSISTANCE: NOV	12/31/2025	715.00
4795		EMBRIS GROUP, LLC	523	FORT CALHOUN MONORE ST COM	12/31/2025	2,985.00
4810	18	ENTERPRISE MEDIA GROUP	303799	ORD 816/CC MTG MINS	1/1/2026	136.06
4804	362	HENTON TRENCHING, INC.	FOR-11212	SEWER MAIN REPAIRS-INDUSTRI	12/21/2025	24,387.13
4805	643	JDW MIDWEST, LLC	2511102	NOVEMBER SERVICES	12/31/2025	275.00
4781	326	JEANNE KNIGHT	12052025	2025 SCAVENGER HUNT	12/15/2025	1,000.00
4814		JEO CONSULTING GROUP, INC.		FC MONROE ST-WEST OF 16TH	1/1/2026	1,462.50
4811		JEO CONSULTING GROUP, INC.	169779	FC ROAD PROGRAM	1/1/2026	1,000.00
4813		JEO CONSULTING GROUP, INC.	170013	FC GENERAL ENGINEERING	1/1/2026	62.50
4812		JEO CONSULTING GROUP, INC.	170014	FC MONROE ST-WEST OF 16TH	1/1/2026	1,153.75
4818	545	KATIE KNIGHT	12152025	REIMBURSEMENT: HOT COCOA F	12/15/2025	58.98
4780	594	M.E. COLLINS CONTACTING	PAY APP #4	2023 MONROE ST EXTENSION	12/15/2026	95,969.19
4792	9	M.U.D.	120425	MONTHLY GAS BILL	12/19/2025	278.38
4815	251	NE MUNICIPAL CLERKS ASSOC.	2025-2026	KOZIOL-CMC MEMBERSHIP	12/15/2025	100.00
4773	28	NE PUBLIC HEALTH ENV LAB	597495	WATER TESTING	12/12/2025	30.00
4774	77	NEBRASKA DEQ	10056	#C318067-E SRF SEMI-ANNUAL IN	12/15/2025	5,776.18
4775	77	NEBRASKA DEQ	9527	#5311615-SRF SEMI-ANNUAL PRIN	12/15/2025	14,859.47
4800		NYE TECHNOLOGY	CW14936	3 COMPUTERS	12/31/2025	4,327.36
4799		NYE TECHNOLOGY	CW15026	IT ASSISTANCE-MONTHLY	12/31/2025	336.00
4816	8	O.P.P.D.	12262025	MONTHLY ELECTRIC	12/26/2025	3,694.00
4809	421	ONE CALL CONCEPTS, INC	5110155	MONTHLY LOCATES	12/31/2025	31.86
4771	5	PAPIO-MISSOURI RIVER N. R. D.	111425	METER #1 & METER #2	12/5/2025	9,460.09
4772	5	PAPIO-MISSOURI RIVER N. R. D.	111425-2	METER #3	12/5/2025	1,389.29
4768	7	POSTMASTER	12012025	WA/SE BILLS-DEC	12/1/2025	211.67
4776	641	POWERMANAGER	PMGMN000	JAN-DEC 2026 SOFTWARE	1/1/2026	8,150.49
4807	427	TALBOT LAW OFFICE	12012025	MONTHLY SERVICES	12/31/2025	470.00
4777	353	THE SIGN DEPOT	32145	18x24 GRINCH SIGN	12/24/2026	30.25
4820	477	VISA	11242025	ADOBE/MICROSOFT/WATER SAMF	12/19/2025	6,777.93
4797	30	WASHINGTON COUNTY SHERIFF	121525	NOV SERVICES	12/15/2025	8,159.18
4798	30	WASHINGTON COUNTY SHERIFF	121525-2	DEC SERVICES	12/15/2025	8,159.18
4793		YOUNG & WHITE LAW OFFICES	13853	MONROE ST PROJECT-OCT	12/30/2025	9,293.95

\$406,547.94

Report Selection: Check Approval List - By Vendor  
 Date Range Selection: GL Posting Date  
 Starting Date: 12/1/2025  
 Ending Date: 12/31/2025  
 Banks: All  
 Bank Acct#:  
 Include Printed Checks: **p**



Project	Project #	Stage	Funding Source	Recent Activity	Activity Needed	City Action Needed	Upcoming Deadline
Clay Street Drainage	Conceptual	Conceptual	GO Fund	Requested as a budget item in future year	Budget project for future year	Select budget year.	None
Sanitary Sewer Investigation	131216.13	Conceptual	Sewer Fund	Investigation was tabled until after manhole repairs completed.	None	None	None
West Monroe Street Paving District	131216.00 (General Engineering)	Construction	Paving District / Street Fund for City portion of work	Snow slowed up final completion items, but contractor is still committed to wrapping items up.	Complete construction.	Approve Pay Application No. 5	Construction complete by fall.
2020 7th and Monroe Intersection Improvements	131216.19	Post Construction	GO Fund	No recent activity.	Monitor warranty period.	None	None
2022 Lift Station Flood Protection Improvements	131216.28	Post Construction	HMGP / Sewer Fund	No recent activity.	Monitor warranty period.	None	None at this time.
Adams Street Corridor Phase 4 and 5	131216.29	Post Construction	Papio-Missouri River NRD/Private/Sales Tax	No recent activity.	Monitor warranty period.	None	None at this time.
Adams Street Plaza - Group B - Restroom and Shelter	131216.27	Post Construction	Sales Tax / Grants	No recent activity.	Monitor warranty period.	None	None at this time.
Transportation Alternatives (TAP) Grant	220002.00 (General Engineering)	Design	Grant / Sales Tax	Plans were delivered to state and city on October 17th.	Plans are to be finished to a 30% level so that environmental review work can commence throughout remaining 2025 and most of 2026.	None at this time.	Construction is currently slated for 2027.
Trail Extension Phase 3 & 4	230003.00	Post Construction	Grant / Sales Tax	No recent activity.	Monitor warranty period.	None	None at this time.
Speed Study	220002.00 (General Engineering)	Contracting	GO Fund	Study was adopted. Awaiting improvements to be included in TAP grant before further implementation.	None	None	None at this time.
Bett's Circle Drainage	220002.00 (General Engineering)	Post Construction	GO Fund	Project is complete.	Approve a substantial completion form for bonding purposes.	None	None at this time.
FLU Update	220002.00 (General Engineering)	Complete	GO Fund	Final FLU was adopted.	None	None	None
Forcemain H2S Control	22-002.03	Study	Sewer Fund	Study is underway at Embris.	Prepare study.	None at this time.	None at this time.

**Contractor's Application for Payment**

<b>Owner:</b> <u>City of Fort Calhoun</u>	<b>Owner's Project No.:</b> _____
<b>Engineer:</b> <u>Embris Group, LLC</u>	<b>Engineer's Project No.:</b> <u>22-002.02</u>
<b>Contractor:</b> <u>M.E. Collins Contracting Co.</u>	<b>Contractor's Project No.:</b> _____
<b>Project:</b> <u>2023 Monroe Street Extention</u>	
<b>Contract:</b> _____	
<b>Application No.:</b> <u>5</u>	<b>Application Date:</b> <u>12/8/2025</u>
<b>Application Period:</b> From <u>11/11/2025</u> to <u>12/8/2025</u>	

1. Original Contract Price	\$	416,834.30
2. Net change by Change Orders	\$	44,952.40
3. Current Contract Price (Line 1 + Line 2)	\$	461,786.70
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	452,995.30
5. Retainage		
a. <u>5%</u> X <u>\$ 452,995.30</u> Work Completed =	\$	22,649.77
b. _____ X <u>\$ -</u> Stored Materials =	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	22,649.77
6. Amount eligible to date (Line 4 - Line 5.c)	\$	430,345.53
7. Less previous payments (Line 6 from prior application)	\$	405,329.07
8. Amount due this application	\$	25,016.46
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$	31,441.17

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** M.E. Collins Contracting Co.

**Signature:**  **Date:** 12/8/2025

<b>Recommended by Engineer</b>	<b>Approved by Owner</b>
<b>By:</b> <u>Andy Larkin</u>	<b>By:</b> _____
<b>Title:</b> <u>Resident Project Representative</u>	<b>Title:</b> _____
<b>Date:</b> <u>12/8/2025</u>	<b>Date:</b> _____
<b>Approved by Funding Agency</b>	
<b>By:</b> _____	<b>By:</b> _____
<b>Title:</b> _____	<b>Title:</b> _____
<b>Date:</b> _____	<b>Date:</b> _____



# PROGRESS ESTIMATE

Date: 8-Dec-25

PPE: 8-Dec-25

Project: 2023 Monroe St Extension, Fort Calhou

To: Embris Group

Collins Project No: 252753

Contractor Estimate No.: 5

Attn: Andy Larkin

Original Contract Amount: \$ 416,834.30

Item	Description	Contract Qty		Qty To Date	Unit Price	Amount
1	Mobilization	1	LS	1.00	\$ 20,500.00	\$ 20,500.00
2	Clearing and Grubbing	1	LS	1.00	\$ 16,360.00	\$ 16,360.00
3	<b>Earthwork ( Measured in Embankment)</b>	<b>1625</b>	<b>CY</b>	<b>1,625.00</b>	<b>\$ 25.40</b>	<b>\$ 41,275.00</b>
4	Remove Driveway	174	SY	174.00	\$ 10.20	\$ 1,774.80
5	<b>Remove Pavement</b>	<b>108</b>	<b>SY</b>	<b>108.00</b>	<b>\$ 10.20</b>	<b>\$ 1,101.60</b>
6	Remove Headwall	1	EA	1.00	\$ 204.50	\$ 204.50
7	Remove Driveway Culvert	6	EA	6.00	\$ 511.30	\$ 3,067.80
8	Remove Roadway Culvert	33	LF	33.00	\$ 18.60	\$ 613.80
9	Remove Existing Riprap	1	LS	1.00	\$ 357.90	\$ 357.90
10	Remove Storm Sewer Inlet & Plug Pipe	1	EA	1.00	\$ 853.60	\$ 853.60
11	Remove Fire Hydrant (Salvage to Owner)	1	EA	1.00	\$ 3,067.80	\$ 3,067.80
12	Install 6" Fire Hydrant Assembly	1	EA	1.00	\$ 11,146.20	\$ 11,146.20
13	Adjust Manhole to Grade	4	EA	4.00	\$ 569.50	\$ 2,278.00
14	Remove Mailbox and Posts	9	EA	9.00	\$ 132.90	\$ 1,196.10
15	<b>7 " Concrete Pavement</b>	<b>2232</b>	<b>SY</b>	<b>2,232.00</b>	<b>\$ 66.50</b>	<b>\$ 148,428.00</b>
16	<b>6" Concrete Driveway</b>	<b>447</b>	<b>SY</b>	<b>447.00</b>	<b>\$ 59.10</b>	<b>\$ 26,417.70</b>
17	<b>Subgrade Preparation</b>	<b>2232</b>	<b>SY</b>	<b>2,232.00</b>	<b>\$ 3.10</b>	<b>\$ 6,919.20</b>
18	<b>Gravel Surface Course for Driveways</b>	<b>144</b>	<b>SY</b>	<b>144.00</b>	<b>\$ 16.40</b>	<b>\$ 2,361.60</b>
19	<b>6" Concrete Sidewalk</b>	<b>1357</b>	<b>SF</b>	<b>1,357.00</b>	<b>\$ 8.80</b>	<b>\$ 11,941.60</b>
20	<b>4" Concrete Sidewalk</b>	<b>2658</b>	<b>SF</b>	<b>2,658.00</b>	<b>\$ 7.10</b>	<b>\$ 18,871.80</b>
21	<b>Detectable Warning Panels</b>	<b>20</b>	<b>SF</b>	<b>20.00</b>	<b>\$ 36.30</b>	<b>\$ 726.00</b>
22	Curb Inlet	5	EA	5.00	\$ 5,775.10	\$ 28,875.50
23	Area Inlet	1	EA	1.00	\$ 7,445.30	\$ 7,445.30
24	15" RCP, Class III	20	LF	20.00	\$ 73.70	\$ 1,474.00
25	18" RCP, Class III	299	LF	299.00	\$ 73.70	\$ 22,036.30
26	24" RCP, Class III	79	LF	79.00	\$ 94.60	\$ 7,473.40
27	15" RCP FES	2	EA	2.00	\$ 1,095.00	\$ 2,190.00
28	24" RCP FES	1	EA	1.00	\$ 1,507.00	\$ 1,507.00
29	Rock Riprap, NDOR Type B	154	TON	54.68	\$ 112.70	\$ 6,162.44
30	Curb Inlet Sediment Filter	5	EA	5.00	\$ 307.60	\$ 1,538.00

31	Area Inlet Sediment Filter	1	EA	1.00	\$ 396.60	\$ 396.60
32	Erosion Control Matting & Seeding	1850	SY	0.00	\$ 3.10	\$ -
33	Silt Fence, High Porosity	676	LF	676.00	\$ 4.30	\$ 2,906.80
34	Provide & Install Culster Mailbox	1	EA	1.00	\$ 5,823.90	\$ 5,823.90
35	Temporary Traffic Control Measures	1	LS	1.00	\$ 3,883.70	\$ 3,883.70
CO 1.1	CONNECT TO EXISTING SEWER MAIN	2	EA	2.00	1,549.90	\$ 3,099.80
CO 1.2	CONNECT TO EXISTING MANHOLE	1	EA	1.00	1,411.30	\$ 1,411.30
CO 1.3	4" SDR 35 SEWER SERVICE	177	LF	168.00	94.20	\$ 15,825.60
CO 1.4	22.5* BEND	3	EA	2.00	159.90	\$ 319.80
CO 1.5	MOBILIZATION	1	LS	1.00	3,151.50	\$ 3,151.50
CO 2.0	LOWER 6" WATER MAIN	1	LS	1.00	\$ 13,376.70	\$ 13,376.70
CO	Temporary Rock Surfacing	100	TN	68.56	\$ 67.60	\$ 4,634.66

**Previous Requested Amounts:**

Estimate #1: \$94,388.86

Estimate #2: \$81,874.44

Estimate #3: \$133,096.58

Estimate #4: \$95,969.19

Estimate Prepared by :



Eric Eddie, Project Manager

**TOTAL EARNED TO DATE:**

\$ 452,995.29

Retainage

5%

\$ (22,649.76)

Other Deductions

\$ -

**NET ESTIMATE TO DATE:**

\$ 430,345.53

Less Previous Requests:

\$ 405,329.07

**TOTAL DUE THIS ESTIMATE:**

\$ 25,016.46

**Do not recreate or revise this document.** Revisions and recreations will not be accepted. **Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2025.** Documents include the **original** Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT **by December 31, 2025.** **RECORD KEEPING:** NDOT recommends that the municipality keep a copy of everything you send to NDOT (*the forms and meeting minutes*) in a separate file for future reference.

**RESOLUTION**  
**SIGNING OF THE**  
**YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT**  
**2025**

Resolution No. 2025-8

**Whereas:** State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

**Whereas:** The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31<sup>st</sup> of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and

**Whereas:** The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

**Whereas:** The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

**Be it resolved** that the Mayor  Village Board Chairperson  of Fort Calhoun  
(Check one box) (Print Name of Municipality)  
is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s).

Adopted this 15<sup>th</sup> day of December, 2025 at Fort Calhoun, Nebraska.  
(Date) (Month)

City Council/Village Board Members

_____	_____
_____	_____
_____	_____
_____	_____

City Council/Village Board Member \_\_\_\_\_  
Moved the adoption of said resolution  
Member \_\_\_\_\_ Seconded the Motion  
Roll Call \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_ Absent  
Resolution adopted, signed, and billed as adopted.

Attest:

\_\_\_\_\_  
(Signature of Clerk)

Do not recreate or revise this document. Revisions and recreations will not be accepted. Copying this form is acceptable; see (3) below. Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2025. Documents include the original Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT by December 31, 2025. RECORD KEEPING: NDOT recommends that the municipality keep a copy of everything you send to NDOT (the forms and meeting minutes) in a separate file for future reference.

### Year-End Certification of City Street Superintendent For Determining Incentive Payment in Calendar Year 2025

Separate forms may be needed to account for the entire year, see (3) below

This Form Covers the Following Period: January 1, 2025 to December 31, 2025  
(Month) (Day) (Month) (Day)

\*(1)(a) The municipality of Fort Calhoun certifies that: Steven A Parr  
(Print name of City or Village) (Print name of Superintendent as it appears on license card if applicable)  
was the appointed City Street Superintendent during the above period. **IF A NAME IS NOT ENTERED ABOVE (NO APPOINTED CITY STREET SUPERINTENDENT FOR THIS PERIOD), SKIP TO (2) BELOW.**

(b) the superintending services of the above listed individual were provided by: (Check one box)

- Employment with this Municipality
- Contract (consultant) with this Municipality
- Contract (interlocal agreement) between this Municipality and the following listed Municipality(ies) and/or County(ies)

(c) and the above listed individual **assisted** in the following: *Reference Neb. Rev. Stat. §39-2512*

1. Developing and annually updating a long-range plan based on needs and coordinated with adjacent local governmental units,
2. Developing an annual program for design, construction, and maintenance,
3. Developing an annual budget based on programmed projects and activities,
4. Submitting such plans, programs, and budgets to the local governing body for approval; and
5. Implementing the capital improvements and maintenance activities provided in the approved plans, programs, and budgets,

(d) the above listed individual also served as (Check all boxes that apply) city engineer  village engineer   
public works director  city manager  city administrator  street commissioner

(e) If the above listed individual is a Licensed City Street Superintendent, enter their Superintendent's License Number S- 859  
and Class of License A, and/or  
(A or B)

(f) If the above listed individual is a Licensed Engineer in Nebraska, enter their Engineer's License Number E- \_\_\_\_\_

(2) \_\_\_\_\_  
Signature of Mayor  Village Board Chairperson   
(Check one box)

\***(3)** If during the calendar year your municipality (a) did not have an appointed City Street Superintendent for any portion(s) of the year; or (b) had one or more appointed City Street Superintendent(s) that were not licensed for any portion(s) of the year; or (c) had one or more appointed licensed City Street Superintendent(s) for any portion(s) of the year, please complete a separate Year-End Certification form for each period. **Copy this form as needed to account for these separate periods.**

(4) The payment amount will be computed based on (a) your most recent Federal Census as certified by the Tax Commissioner; (b) the number of full calendar months served by the appointed City Street Superintendent who is licensed or exempted from licensure under the Superintendents Act; (c) class of license, A or B if applicable; and (d) if the appointed City Street Superintendent assisted with the required duties in (1)(c) above. *Reference Neb. Rev. Stat. §§39-2302 and 39-2511 through 39-2515.*

**(5) Failure to return by December 31, 2025, the Year-End Certification(s), Signing Resolution, and a copy of documentation of the appointment(s) of the superintendent(s) per the instructions will result in your municipality not receiving an Incentive Payment.**



**Return the completed original resolution and certification(s), and a copy of the documentation of appointment(s) by December 31, 2025 to:**

Highway Local Liaison Coordinator  
Boards-Liaison Services Section  
Local Assistance Division  
Nebraska Department of Transportation  
PO Box 94759  
Lincoln NE 68509-4759