



**HASTINGS
PUBLIC SCHOOLS**

Assuring the essential.
Expanding the possible.

Board of Education Regular Meeting

Monday, June 19, 2017 @ 7:00 PM Central
City Council Chambers, 1515 W 8th St, Hastings, NE 68901

1. CALL TO ORDER -

1.1. Roll Call -

1.2. Pledge of Allegiance to Flag -

2. ANNOUNCEMENT -

3. RECURRENT -

3.1. Minutes of Previous Meeting(s) -

3.2. Payment of Expenditures -

3.3. ADMINISTRATIVE REPORT -

3.4. RECEIVE CORRESPONDENCE -

3.5. BOARD OF EDUCATION REPORT -

3.6. SUPERINTENDENT'S REPORT -

4. FIRST OPPORTUNITY FOR PUBLIC TO BE HEARD -

5. SPECIAL BOARD FUNCTIONS -

5.1. Approve second reading of new District Wellness Policy & Rule 508.08 - Montessa Muñoz -

5.2. Approve second reading of new District Meal Charge Policy 703.01 - Jeff Schneider -

5.3. Approve first reading of Revised Policies 402.14 and 606.06 - Internet Safety and Acceptable Use - Craig Kautz -

5.4. Approve first reading of New Policy 703.02 - ESSA - Jeff Schneider -

5.5. Approve first reading of New Policy 703.03 - Procurement Plan - School Food Authorities - Jeff Schneider -

5.6. Approve first reading of Revised Rule 1005.03 Parental Involvement - Craig Kautz -

6. SPECIAL ADMINISTRATIVE FUNCTIONS -

6.1. Educational Services -

6.2. Human Resources -

6.2.1. Approve classified staff salary increase - Jeff Schneider -

6.3. Human Resources CONSENT AGENDA -

6.3.1. Certificated Staff Appointments -

6.3.2. Certificated Staff Transfers -

6.3.3. Extra-Standard Releases -

6.3.4. Extra-Standard Transfer -

6.3.5. Extra-Standard Appointments -

6.3.6. Classified Staff Releases -

6.3.7. Classified Staff Appointments -

6.3.8. Classified Staff Transfers -

7. SECOND OPPORTUNITY FOR PUBLIC TO BE HEARD -

8. DATES OF FUTURE BOARD MEETINGS -

9. MEDIA SPOKESPERSON -

10. ADJOURNMENT -

***Closed Session:** If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Law.

****Sequence of Agenda:** The sequence of agenda topics is subject to change at the discretion of the board. Please arrive at the beginning of the meeting.

*****Action Item:** The board reserves the right to take action on an item listed on the board agenda.

ACTIVITY FUND 5-17

Date	Payee	Amount
4/20/17	ADAMS CENTRAL HIGH SCHOOL	\$320.00
4/12/17	AGILE SPORTS TECHNOLOGIES	\$900.00
4/20/17	AWARDS UNLIMITED, INC	\$37.79
4/20/17	BAILEY, ROBIN SH	\$60.93
4/20/17	BAKER, COURTNEY	\$75.00
5/3/17	BANARK, TAYLOR	\$50.00
4/20/17	BANARK, TAYLOR	\$205.00
4/12/17	BEYKE SIGNS	\$60.00
5/3/17	BIG G ACE	\$209.91
4/26/17	BIGGER FASTER STRONGER, INC.	\$525.51
4/20/17	BORER, STEVE J.	\$130.00
5/3/17	CASH	\$750.00
4/26/17	CASH	\$750.00
4/26/17	CASH	\$750.00
4/26/17	CASH	\$750.00
4/20/17	CASH	\$750.00
4/20/17	CASH	\$750.00
4/12/17	CASH	\$750.00
5/3/17	CHARLES, LAUREN	\$130.00
4/20/17	CHARLES, LAUREN	\$345.00
4/12/17	CHARLES, LAUREN	\$75.00
5/3/17	COLLEGE OF SAINT MARY	\$25.00
4/26/17	COMPETITIVE EDGE	\$1,644.00
4/12/17	COMPETITIVE EDGE	\$724.00
4/20/17	DAVIDSON, GWEN SH	\$300.00
4/12/17	DAVIDSON, GWEN SH	\$81.64
4/20/17	DOUGHTY, MADALYNN	\$130.00
5/3/17	EAKES OFFICE SOLUTIONS	\$93.03
5/3/17	EARL MAY SEED & NURSERY L.C.	\$117.91
5/3/17	EILEENS COLOSSAL COOKIES, INC.	\$60.00
4/20/17	ENGBERG, SCOTT HS	\$10.94
5/3/17	FAJARDO-NORTON, DELTA SH	\$969.56
4/12/17	FARBER, GLORIA	\$15.00
4/20/17	FUCHS, RYAN	\$300.00
4/12/17	FUNDRAISING UNIVERSITY	\$8,458.40
5/3/17	FUNKEY, EMILY	\$47.80
5/3/17	GADGET GUY	\$354.00
5/3/17	GIANUNZIA, CHRIS	\$140.00
4/12/17	GILLHAM, CLARISSA SH	\$31.42

ACTIVITY FUND 5-17

4/26/17	GRAND ISLAND CENTRAL CATHOLIC	\$80.00
5/3/17	GRAND ISLAND NORTHWEST HIGH SCHOOL	\$40.00
4/26/17	GRAND ISLAND SENIOR HIGH	\$235.00
4/12/17	GRAPHIC EDGE	\$107.55
4/20/17	GREEN, BRADLEY	\$150.00
4/20/17	HAAN CRAFTS	\$6.65
4/20/17	HAMPTON BY HILTON	\$1,274.00
5/3/17	HASTINGS COLLEGE DEPT. OF MUSIC	\$90.00
4/26/17	HASTINGS COLLEGE DEPT. OF MUSIC	\$125.00
5/3/17	HASTINGS COLLEGE VOLLEYBALL	\$90.00
4/26/17	HAUFF MID-AMERICA SPORTS	\$358.75
4/20/17	HECKER, TY	\$75.00
4/26/17	HIGGINS, TIM	\$115.00
4/12/17	HIGGINS, TIM	\$115.00
5/3/17	HOLIDAY INN LINCOLN SOUTHWEST	\$546.00
5/3/17	HOSSEINI, SAADAT	\$130.00
4/20/17	INK CREDIBLE INC.	\$620.70
4/26/17	ISLANDER BASKETBALL	\$90.00
5/3/17	JAEGER, JACOB	\$120.00
5/3/17	JEFFERY, RICHARD J.	\$130.00
4/12/17	JEFFERY, RICHARD J.	\$130.00
5/3/17	JOSTENS	\$775.00
5/3/17	KEARNEY CATHOLIC HIGH SCHOOL	\$75.00
5/3/17	KIMLE, MICHELLE MS	\$3.00
5/3/17	KULLY PIPE & STEEL CO	\$127.69
5/3/17	LABENZ, SHANE	\$140.00
4/26/17	LANGIN, JAMES P.	\$115.00
5/3/17	LEUKEMIA & LYMPHOMA SOCIETY	\$2,755.00
4/12/17	LEUKEMIA & LYMPHOMA SOCIETY	\$184.00
4/26/17	LEXINGTON HIGH SCHOOL	\$75.00
4/20/17	LINCOLN HIGH SCHOOL	\$250.00
4/26/17	LINCOLN SOUTHWEST HIGH SCHOOL	\$135.00
4/12/17	LOGO SPORTSWEAR	\$734.17
5/3/17	MAKE-A-WISH FOUNDATION OF NEBRASKA	\$1,000.00
5/3/17	MATHESON TRI-GAS, INC	\$533.34
4/20/17	MCCARTY, SARA	\$75.00
4/12/17	MEALS ON WHEELS	\$723.00
5/3/17	MENARDS	\$124.69
4/12/17	MENARDS	\$105.23
5/3/17	MORRIS, GREGG	\$110.00
4/20/17	NEBRASKA SELECT	\$300.00
4/12/17	NEBRASKA WESLEYAN UNIVERSITY	\$110.00
4/20/17	NELSON, JAMES	\$150.00

ACTIVITY FUND 5-17

4/20/17	NOVA FITNESS EQUIPMENT	\$2,801.18
5/3/17	ODYSSEY	\$1,155.00
4/26/17	ORTEGREN, KIRK	\$30.00
5/3/17	POTTHOFF JODY SH	\$5.01
4/12/17	RATHKE, RYAN	\$115.00
4/20/17	RIDPATH, JACOB	\$75.00
5/3/17	ROESLER, ALAN	\$140.00
4/20/17	ROESLER, ALAN	\$130.00
5/3/17	RUSS'S IGA	\$23.72
4/26/17	RUSS'S IGA	\$247.80
4/12/17	RUSS'S IGA	\$107.43
4/20/17	SANCHEZ CONTRESAS, FERNANDO	\$300.00
4/20/17	SCHROEDER, MICHAEL J.	\$75.00
4/12/17	SCHROEDER, MICHAEL J.	\$75.00
5/3/17	SHAFER, ANNERIS	\$100.00
4/20/17	SHEARER, STEVE	\$300.00
4/20/17	SHIRT SHACK- HASTINGS	\$217.48
4/12/17	SHIRT SHACK- HASTINGS	\$355.50
5/3/17	SIMMONS, JULIE	\$36.00
5/3/17	SKILLS USA NEBRASKA	\$50.00
4/26/17	SKILLS USA NEBRASKA	\$240.00
5/3/17	STEVE'S LIGHTING/SOUND	\$500.00
4/26/17	STODDARD, JAYSON	\$854.93
4/20/17	STODDARD, JAYSON	\$157.50
4/20/17	SWOBODA, ALEX	\$10.50
4/20/17	SYNCB/AMAZON	\$217.03
4/12/17	TEAM CONNECTION	\$687.23
5/3/17	THE TOTAL PACKAGE	\$208.28
5/3/17	THEOHARIS, TASIA	\$35.50
4/26/17	US BANK	\$1,518.87
4/20/17	US BANK	\$4,477.65
5/3/17	VETTER, BRYAN	\$23.19
5/3/17	VILLAGE INN -	\$1,511.35
5/3/17	W.G. PAULEY LUMBER COMPANY	\$84.88
4/26/17	WAVERLY HIGH SCHOOL	\$100.00
4/20/17	WILLIAMS, BELLE	\$128.40
5/3/17	WILLIAMS, NATHAN	\$110.00
4/12/17	WILLSIE COMPANY	\$5,582.85
4/20/17	X-GRAIN SPORTSWEAR	\$1,120.00
4/12/17	YANDAS MUSIC	\$39.19

Date	Payee	Amount
5/15/17	3 - POINTS TIRE	\$50.00
5/15/17	A.R.M. PROPERTIES, LLC	\$700.00
5/15/17	ADAMS COUNTY EXTENSION OFFICE	\$75.00
4/27/17	ADLER, JONI	\$500.00
4/27/17	ADLER, MARK	\$171.20
5/15/17	ADVANCE EDUCATION, INC.	\$7,200.00
5/15/17	ALLENS OF HASTINGS, INC.	\$411.52
5/15/17	AMERICAN ART CLAY CO.	\$18.21
5/15/17	AMERICAN FENCE COMPANY	\$2,200.00
5/15/17	ANDERSON AUTO PARTS	\$397.47
5/15/17	ARROW SEED COMPANY	\$1,884.00
5/15/17	ATWATER, STEVEN	\$13.75
5/15/17	AWARDS PLUS	\$179.25
5/15/17	B2 ENVIRONMENTAL	\$100.00
5/15/17	BEYKE SIGNS	\$45.00
5/15/17	BIG G ACE	\$739.03
5/15/17	BLAKE, MELISSA AL	\$109.14
5/15/17	BLUE HILL RIBBON	\$656.12
5/15/17	BOSELNAN, INC.	\$72.00
5/15/17	BRESEE, CAROLYN	\$127.16
5/15/17	BRO-DART CO.	\$95.09
5/15/17	BROAD REACH BOOKS	\$136.70
5/15/17	BROWN & SAENGER	\$1,369.42
5/15/17	CAREY'S PEST CONTROL	\$708.00
5/15/17	CARMICHAEL CONSTRUCTION	\$483,356.87
5/15/17	CENGAGE LEARNING	\$900.00
5/15/17	CENTRAL NEBR REHAB SERVICES	\$14,258.65
5/15/17	CENTRAL NEBRASKA BOBCAT	\$75.00
5/15/17	CENTRAL NEBRASKA COLLECTIONS LLC	\$175.00
5/15/17	CENTRAL RESTAURANT PRODUCTS	\$2,118.71
5/15/17	CERTIFIED LABORATORIES	\$782.50
5/15/17	CHICK, PAT MS	\$41.38
5/15/17	CITY OF HASTINGS _15870	\$8,713.30
5/15/17	CITY OF HASTINGS- DEVELOPMENT SERVICES	\$35.00
5/15/17	CLARK, MADJIL	\$20.00
4/21/17	CMBA ARCHITECTS	\$9,119.02
5/15/17	COMMUNICATIONS ENGINEERING	\$80.00
5/15/17	COMPUTER HARDWARE, INC	\$246,258.00
5/15/17	CONDITIONED AIR MECHANICALS	\$33,730.27
5/15/17	CONSOLIDATED CONCRETE CO.	\$612.20
5/15/17	CONYERS, DON BUS	\$16.00

5/15/17	COPYCAT PRINTING	\$118.43
5/15/17	CORNHUSKER PRESS	\$1,686.44
5/15/17	CPI/COOPERATIVE PRODUCERS, INC	\$8,131.93
4/21/17	CPI/COOPERATIVE PRODUCERS, INC	\$1,689.48
5/15/17	CRAMER, DICK BUS	\$37.62
5/15/17	CULLIGAN OF HASTINGS	\$170.75
5/15/17	CUMMINS CENTRAL POWER, LLC	\$661.91
5/15/17	DAKOTA POTTERY SUPPLY	\$368.60
5/15/17	DAS STATE ACCOUNTING - CENTRAL FINANCE	\$238.96
5/15/17	DAS STATE ACCTG-CENTRAL FINANCE	\$8,600.00
5/15/17	DATA MANAGEMENT INC.	\$99.00
5/15/17	DELTA EDUCATION	\$323.97
5/15/17	DETOUR KATHIE MS	\$94.70
5/15/17	DHHS	\$50.00
4/21/17	DUMAS, CHAD AD	\$136.05
5/15/17	DUTTON-LAINSON	\$11,897.98
5/15/17	DYNAMIC MEASUREMENT GROUP	\$1,712.00
5/15/17	EAGLE BUILDING SERVICES, LLC	\$9,196.00
5/15/17	EAKES OFFICE SOLUTIONS	\$742.52
5/15/17	EARL MAY SEED & NURSERY L.C.	\$229.48
5/15/17	ECHO ELECTRIC SUPPLY	\$1,556.12
5/15/17	ED SERV UNIT 6	\$1,662.85
5/15/17	ED SERV UNIT 9	\$21,759.33
5/15/17	EGAN SUPPLY COMPANY	\$18,173.40
5/15/17	EILEENS COLOSSAL COOKIES, INC.	\$450.00
4/21/17	EILEENS COLOSSAL COOKIES, INC.	\$189.00
5/15/17	EJAZZLINES.COM	\$128.00
5/15/17	ELECTRONIC CONTRACTING COMPANY	\$5,140.00
5/15/17	ENGBERG, SCOTT HS	\$149.00
4/27/17	FAIRBANKS POTTERY STUDIO	\$1,270.00
5/15/17	FAMILY MEDICAL CENTER	\$118.00
5/15/17	FASTENAL COMPANY	\$293.86
5/15/17	FEI, INC.	\$679.14
5/15/17	FIELDER, MONICA	\$13.75
5/15/17	FLEETPRIDE	\$272.68
5/15/17	FLOOR MAINTENANCE & PAPER SUPPLY, CO.	\$1,814.62
5/15/17	FOLLETT SCHOOL SOLUTIONS, INC.	\$328.89
5/15/17	FRIESEN, FAYE HS	\$428.89
5/15/17	GADGET GUY	\$149.64
5/15/17	GOEHRING, AMY	\$96.30
5/15/17	GOODWILL INDUSTRIES OF GREATER NE, INC.	\$3,948.00
5/15/17	GRACES LOCKSMITH SERVICE	\$9.00

5/15/17	GRAHAM TIRE	\$401.04
5/15/17	HARTWIG, CALVIN T.	\$20.00
5/15/17	HASTINGS MUSEUM	\$510.00
5/15/17	HASTINGS PUBLIC SCHOOLS	\$34.45
5/15/17	HASTINGS TRIBUNE	\$423.59
5/15/17	HASTINGS UTILITIES	\$51,753.70
5/15/17	HATTEN ELECTRIC SERVICE	\$179.50
5/15/17	HEAD START CHILD & DEVELOPMENT PROGRAM	\$156.21
5/15/17	HERMAN, ART	\$28.03
5/15/17	HOLMBERG DEB LO	\$11.17
5/15/17	HOMETOWN LEASING	\$11,994.13
5/15/17	HOUGHTON MIFFLIN HARCOURT	\$24,500.00
5/15/17	IMAGE MARKET	\$59.76
5/15/17	INGRAM LIBRARY SERVICES	\$1,379.90
5/15/17	INTEGRATED SECURITY SOLUTIONS	\$85.00
5/15/17	INTERSTATE ALL BATTERY	\$69.60
5/15/17	ISLAND SUPPLY WELDING	\$134.80
5/15/17	J W PEPPER & SONS INC.	\$476.66
5/15/17	JACOBI CARPET ONE FLOOR & HOME-	\$97.56
5/15/17	JACOBSON, STEPHANIE	\$35.83
5/15/17	JAMES STANFIELD CO., INC.	\$218.90
5/15/17	JERRY SPADY CHEVROLET,GMC, CADILLAC	\$5,166.13
5/15/17	JOHNSON HARDWARE COMPANY	\$6,530.00
5/15/17	JOHNSON, BAILEY - HMS	\$206.53
5/15/17	JOHNSON, KAYLA HStart	\$200.65
5/15/17	JONES SCHOOL SUPPLY	\$104.25
5/15/17	JOSTENS	\$1,915.47
5/15/17	JOURNEYED.COM, INC	\$351.20
4/21/17	JULIAN, THERESA	\$15.79
5/15/17	KEITHS PHARMACY	\$11.49
5/15/17	KIMLE, MICHELLE MS	\$46.65
5/15/17	KINLEY, JILL	\$102.72
5/15/17	KLOPPENBORG, TORREY BUS	\$30.00
5/15/17	KOCH DENISE LI	\$28.86
5/15/17	KUCIREK ENGINEERING, INC.	\$45,000.00
5/15/17	KULLY PIPE & STEEL CO	\$309.14
5/15/17	KULWICKI BECKI	\$69.24
5/15/17	LAKESHORE LEARNING MATERIALS	\$148.28
5/15/17	LAMKEN MARY LI	\$15.00
5/15/17	LEARNING RESOURCES-EDUCATIONAL INSIGHTS	\$14.99
5/15/17	LIGHTSPEED TECHNOLOGIES	\$19.99
5/15/17	LITTLE CAESARS - HASTINGS	\$300.00

5/15/17	LUNCHTIME SOLUTIONS, INC	\$145,525.62
5/15/17	LYTLE, LERAY	\$75.00
5/15/17	MATHESON TRI-GAS, INC	\$134.34
5/5/17	MATTICKS, RICK	\$343.95
5/15/17	MAU, SHELLY	\$42.16
5/15/17	MAYS, ANN	\$452.50
5/15/17	MCMURRAY, GLENDA LO	\$30.96
5/15/17	MCWHIRTER, BRITTANY	\$109.14
5/15/17	MENARDS	\$1,368.60
5/15/17	MID-CITY AUTO SUPPLY, INC.	\$75.00
5/15/17	MIDWEST CONNECT	\$4,000.00
5/15/17	MOORE MEDICAL	\$53.10
5/5/17	MOSS, DONNA	\$403.75
4/27/17	MUNOZ, MONTESSA	\$48.01
5/15/17	MUSICA PROPRIA, INC.	\$196.50
5/15/17	NAPA AUTO PARTS	\$2,744.31
5/15/17	NASCO	\$164.22
5/15/17	NASSP	\$385.00
5/15/17	NCS PEARSON, INC	\$1,434.83
5/15/17	NE ASSN OF SCHOOL BOARDS	\$40.00
5/15/17	NE COUNCIL OF SCHOOL ADMIN	\$575.00
5/15/17	NE FUTURE PROB SOLV PROG	\$525.00
5/15/17	NE SAFETY CENTER @ UNK	\$150.00
4/27/17	NE-ASTA	\$70.00
5/15/17	NEBRASKA CENTRAL EQUIPMENT	\$402.48
5/15/17	NEBRASKA FIRE SPRINKLER CO	\$700.00
5/15/17	NEBRASKA-IOWA IND FASTENER	\$1,147.09
5/15/17	NETA	\$139.00
5/15/17	O'KEEFE ELEVATOR CO	\$320.58
5/15/17	OCHSNER, CODY	\$35.77
5/15/17	ONESOURCE THE BACKGROUND CHECK CO.	\$2,140.00
4/21/17	ORSCHELNS	\$519.98
5/15/17	PARKER JULIE HA	\$26.11
5/15/17	PAVELKA TRUCK & TRAILER	\$179.40
4/21/17	PAYFLEX SYSTEMS USA INC	\$1,481.60
5/15/17	PAYROLL MAXX	\$519.75
5/15/17	PETERSON, KATHRYN	\$10.95
5/15/17	PHYS THERAPY & SPORT REHAB	\$11,676.99
5/15/17	PLATTE VALLEY COMMUNICATIONS	\$100.50
5/15/17	POTTHOFF JODY SH	\$142.58
5/15/17	PRAIRIE LOFT	\$268.00
5/15/17	PRESTWICK HOUSE	\$225.82

5/15/17	PRO-ED, INC.	\$1,113.20
5/15/17	PROFORMA	\$93.00
5/15/17	PROTEX CENTRAL	\$16.85
5/15/17	QUIZNOS SUB	\$80.90
5/15/17	REALLY GOOD STUFF	\$1,252.14
5/15/17	RIESE KATHY AD	\$111.24
4/27/17	RIESE KATHY AD	\$218.29
5/15/17	RIPPERGER, PAM	\$35.56
5/15/17	ROCHESTER 100 INC.	\$800.00
5/15/17	RUNDLE, JOCELYN	\$63.67
5/15/17	RUSS'S IGA	\$788.47
5/15/17	RUTTS HEATING & AIR CONDITIONING INC	\$27,033.00
5/15/17	SANDERSON, KIM	\$136.85
5/15/17	SCHNEIDER, JEFF	\$103.38
5/15/17	SCHOLASTIC, INC	\$1,122.55
5/15/17	SCHOOL DATEBOOKS, INC.	\$470.84
5/15/17	SCHOOL SPECIALTY	\$103.19
5/5/17	SEAMANN, ROB	\$8.58
5/15/17	SHERWIN-WILLIAMS CO	\$212.66
5/15/17	SHIRT SHACK- HASTINGS	\$539.85
5/15/17	SIGN DOCTOR	\$35.00
5/15/17	SJOMELING, CARLYNN	\$52.50
5/15/17	SKRDLA, ADAM	\$214.62
5/15/17	SMART APPLE MEDIA	\$158.22
5/15/17	SMITH, HEIDI	\$42.46
4/27/17	SONIC DRIVE-IN	\$50.00
5/15/17	STAND UP DESK STORE	\$189.00
5/15/17	STODDARD, JAYSON	\$534.30
5/15/17	STORY, NATHANIEL	\$54.50
5/15/17	STUHR MUSEUM-EDUCATION DEPT.	\$1,183.00
5/15/17	SUPPLYWORKS	\$121.94
5/15/17	SVOBODA, DEBBIE	\$34.24
4/21/17	SYNCB/AMAZON	\$1,404.12
5/15/17	TEACHER CREATED RESOURCES	\$65.88
5/15/17	TEACHER DIRECT	\$132.72
5/15/17	TEACHER INNOVATIONS, INC.	\$280.80
5/15/17	THE ARCHWAY	\$212.00
5/15/17	THE TOTAL PACKAGE	\$126.75
5/15/17	THEMES & VARIATIONS, INC.	\$10,450.00
5/15/17	TITAN MACHINERY	\$71.75
5/15/17	TREND ENTERPRISES	\$157.10
5/15/17	TRIMBLE, LAUREN	\$13.96

5/15/17	TRINDLE MIKE MS	\$128.14
5/15/17	TUNKS, LAWRENCE AL	\$52.90
5/15/17	UNIVERSITY OF NE-LINCOLN	\$2,145.00
4/21/17	US BANK	\$9,361.14
5/15/17	US GAMES	\$341.74
5/15/17	US SCHOOL SUPPLIES	\$63.95
5/15/17	VAN BROCKLIN, JOHN	\$2,500.00
5/15/17	VAN DIEST SUPPLY CO	\$11,290.81
5/15/17	VOCABULARY SPELLING CITY	\$59.95
5/15/17	VoWAC PUBLISHING CO.	\$150.00
5/15/17	W.G. PAULEY LUMBER COMPANY	\$574.26
5/15/17	WALBRIDGE, GARTH SH	\$37.48
5/15/17	WATCH D.O.G.S.	\$213.86
5/5/17	WELLS FARGO CORPORATE TRUST SERVICES	\$6,916.87
5/15/17	WOODWARDS DISPOSAL SERVICE	\$3,357.50
5/15/17	YANDAS MUSIC	\$27.40
5/15/17	ZIEMBA ROOFING CO	\$373.00

Board of Education Regular Meeting

May 15, 2017 7:00 PM
City Council Chambers

The meeting was advertised in the Hastings Tribune on Wednesday, May 10, 2017.

Attendance Taken at 7:00 PM:

Present Board Members:

Jim Boeve
John Bonham
Sharon Brooks
Brent Gollner
Tracey Katzberg
Brady Rhodes
Laura Schneider
Becky Sullivan
Bob Sullivan

Updated Attendance:

Becky Sullivan was updated to absent at: 7:23 PM (Excused)

I. CALL TO ORDER

I.1. Roll Call

Others in attendance: Craig Kautz, Superintendent; Diana Reiner, Secretary to the Superintendent; Jeff Schneider, Director of Finance; Terry Julian, Technology Facilitator; Montessa Muñoz, Director of Learning & Support; Cara Kimball, Lincoln Elementary Principal; David Essink, Middle School Principal; Chad Dumas, Director of Learning; Shay Burke, Hastings Tribune; Trent Kelly, Director of Technology; Donna Moss, Director of Student Services; 2017 retirees

I.2. Pledge of Allegiance to Flag

II. ANNOUNCEMENT - Jim Boeve

President Boeve reminded those in attendance of the Open Meetings Act.

III. RECURRENT

III.1. Minutes of Previous Meeting(s)

Motion Passed: Motion to approve the minutes as presented. Motion by Rhodes, second by Katzberg. Motion passed 9-0.

Jim Boeve	Yes
John Bonham	Yes
Sharon Brooks	Yes
Brent Gollner	Yes
Tracey Katzberg	Yes
Brady Rhodes	Yes
Laura Schneider	Yes

Bob Sullivan	Yes
Becky Sullivan	Yes

III.2. Payment of Expenditures

Motion to Amend Passed: To amend the motion from: "Motion to approve the expenditures as presented in the amount of \$4,371,693.65. Removed expenditure #121472 to: "Motion to approve the expenditures as presented minus #121472 expenditure in the amount of \$4,371,693.65. Remove expenditure #121472 passed with a motion by Bonham, second by Rhodes. Motion passed 9-0.

Jim Boeve	Yes
John Bonham	Yes
Sharon Brooks	Yes
Brent Gollner	Yes
Tracey Katzberg	Yes
Brady Rhodes	Yes
Laura Schneider	Yes
Bob Sullivan	Yes
Becky Sullivan	Yes

Motion Passed: Motion to approve the expenditures as presented minus #121472 expenditure in the amount of \$4,371,693.65. Motion by Bonham, second by Rhodes. Motion passed 8-0 with 1 abstention.

Jim Boeve	Yes
John Bonham	Yes
Sharon Brooks	Yes
Brent Gollner	Abstain
Tracey Katzberg	Yes
Brady Rhodes	Yes
Laura Schneider	Yes
Bob Sullivan	Yes
Becky Sullivan	Yes

Subsidiary Motion Passed: Motion to approve #121472 expenditure. Motion by Rhodes, second by Katzberg. Motion passed 8-0 with 1 abstention.

Jim Boeve	Yes
John Bonham	Yes
Sharon Brooks	Yes
Brent Gollner	Abstain
Tracey Katzberg	Yes
Brady Rhodes	Yes
Laura Schneider	Yes
Bob Sullivan	Yes
Becky Sullivan	Yes

III.3. ADMINISTRATIVE REPORT

III.4. RECEIVE CORRESPONDENCE

III.5. BOARD OF EDUCATION REPORT

III.6. SUPERINTENDENT'S REPORT

Superintendent Kautz reviewed the Good News for May.

2016-2017 staff retirees were recognized by the Board and presented with a token of appreciation.

IV. FIRST OPPORTUNITY FOR PUBLIC TO BE HEARD

President Boeve reminded those in attendance that this was their opportunity to address the Board on agenda items only. No one addressed the Board.

V. SPECIAL BOARD FUNCTIONS

V.1. Approve YMCA facilities usage contract - Jeff Schneider

Motion Passed: Motion to approve the YMCA facilities usage contract as presented. Motion by Gollner, second by Brooks. Motion passed 9-0.

Jim Boeve	Yes
John Bonham	Yes
Sharon Brooks	Yes
Brent Gollner	Yes
Tracey Katzberg	Yes
Brady Rhodes	Yes
Laura Schneider	Yes
Bob Sullivan	Yes
Becky Sullivan	Yes

V.2. Ceiling Bids: Lincoln Elementary - Jeff Schneider

Motion Passed: Motion to approve the ceiling bid for Lincoln Elementary in the amount of \$38,595 from Amax of Kearney, Nebraska. Motion by Katzberg, second by Bonham. Motion passed 9-0.

Jim Boeve	Yes
John Bonham	Yes
Sharon Brooks	Yes
Brent Gollner	Yes
Tracey Katzberg	Yes
Brady Rhodes	Yes
Laura Schneider	Yes
Bob Sullivan	Yes
Becky Sullivan	Yes

V.3. Approve first reading of new District Meal Charge Policy - 703.01 - Jeff Schneider

Motion Passed: Motion to approve first reading of the new District Meal Charge Policy as presented passed with a motion by Laura Schneider and a second by Brent Gollner. Motion passed 9-0.

Jim Boeve	Yes
John Bonham	Yes
Sharon Brooks	Yes
Brent Gollner	Yes
Tracey Katzberg	Yes
Brady Rhodes	Yes

Laura Schneider	Yes
Bob Sullivan	Yes
Becky Sullivan	Yes

V.4. Approve first reading of new District Wellness Policy & Rule 508.08 - Montessa Muñoz

Motion Passed: Motion to approve first reading of the new District Wellness Policy as presented. Motion by Becky Sullivan, second by Schneider. Motion passed 9-0.

Jim Boeve	Yes
John Bonham	Yes
Sharon Brooks	Yes
Brent Gollner	Yes
Tracey Katzberg	Yes
Brady Rhodes	Yes
Laura Schneider	Yes
Bob Sullivan	Yes
Becky Sullivan	Yes

V.5. Approve 2017-2018 Morton/Watson busing plan - Craig Kautz

Motion Passed: Motion to approve the 2017-2018 Morton/Watson busing plan as presented. Motion by Bonham, second by Rhodes. Motion passed 8-0.

Jim Boeve	Yes
John Bonham	Yes
Sharon Brooks	Yes
Brent Gollner	Yes
Tracey Katzberg	Yes
Brady Rhodes	Yes
Laura Schneider	Yes
Bob Sullivan	Yes
Becky Sullivan	Absent

VI. SPECIAL ADMINISTRATIVE FUNCTIONS

VI.1. Educational Services

VI.2. Human Resources

VI.2.a. Approve administrative staff salary increase - Craig Kautz

Motion Passed: Motion to approve the administrative staff salary increase of 3.08% for 2017-2018. Motion by Gollner, second by Katzberg. Motion passed 8-0.

Jim Boeve	Yes
John Bonham	Yes
Sharon Brooks	Yes
Brent Gollner	Yes
Tracey Katzberg	Yes
Brady Rhodes	Yes
Laura Schneider	Yes
Bob Sullivan	Yes
Becky Sullivan	Absent

VI.2.b. Approve Superintendent salary increase - Jim Boeve

Motion Passed: Motion to approve the Superintendent's salary increase for 2017-2018 as recommended by the Board of 3.08% with an additional 1.5% market adjustment. Motion Bonham, second by Rhodes. Motion passed 8-0.

Jim Boeve	Yes
John Bonham	Yes
Sharon Brooks	Yes
Brent Gollner	Yes
Tracey Katzberg	Yes
Brady Rhodes	Yes
Laura Schneider	Yes
Bob Sullivan	Yes
Becky Sullivan	Absent

VI.2.c. Approve the creation of a 1.0 FTE elementary life skills teaching position - Craig Kautz

Motion Passed: Motion to approve the creation of a 1.0 elementary life skills teaching position. Motion by Gollner, second by Brooks. Motion passed 8-0.

Jim Boeve	Yes
John Bonham	Yes
Sharon Brooks	Yes
Brent Gollner	Yes
Tracey Katzberg	Yes
Brady Rhodes	Yes
Laura Schneider	Yes
Bob Sullivan	Yes
Becky Sullivan	Absent

VI.2.d. Approve the creation of 2.0 FTE elementary life skills paraeducator positions - Craig Kautz

Motion Passed: Motion to approve creation of 2.0 FTE elementary life skills paraeducator positions. Motion by Bonham, second Rhodes. Motion passed 8-0.

Jim Boeve	Yes
John Bonham	Yes
Sharon Brooks	Yes
Brent Gollner	Yes
Tracey Katzberg	Yes
Brady Rhodes	Yes
Laura Schneider	Yes
Bob Sullivan	Yes
Becky Sullivan	Absent

VI.3. Human Resources CONSENT AGENDA

Motion Passed: Motion to approve the Consent Agenda as presented. Motion by Schneider, second by Gollner. Motion passed 8-0.

Jim Boeve	Yes
John Bonham	Yes

Sharon Brooks	Yes
Brent Gollner	Yes
Tracey Katzberg	Yes
Brady Rhodes	Yes
Laura Schneider	Yes
Bob Sullivan	Yes
Becky Sullivan	Absent

VI.3.a. Certificated Releases/Retirements

VI.3.b. Certificated Appointments

VI.3.c. Certificated Transfers

VI.3.d. Extra-Standard Releases

VI.3.e. Extra-Standard Appointments

VI.3.f. Classified Staff Releases/Retirements

VII. SECOND OPPORTUNITY FOR PUBLIC TO BE HEARD

President Boeve reminded those in attendance that they could address the Board on any topic at this time. No one addressed the Board.

VIII. DATES OF FUTURE BOARD MEETINGS

Work Session – Thursday, June 15, 2017 – 6:00 p.m. – District Conference Room
 Board Meeting - Monday, June 19, 2017 – 7:00 p.m. – City Council Chambers

IX. MEDIA SPOKESPERSON

Tracey Katzberg will serve as the spokesperson with KHAS Radio to review this month’s Board Meeting.

X. ADJOURNMENT

Motion Passed: Motion to adjourn meeting. Motion by Schneider, second Gollner. Motion passed 8-0.

Jim Boeve	Yes
John Bonham	Yes
Sharon Brooks	Yes
Brent Gollner	Yes
Tracey Katzberg	Yes
Brady Rhodes	Yes
Laura Schneider	Yes
Bob Sullivan	Yes
Becky Sullivan	Absent

Meeting adjourned at 7:40 p.m.

Work Session

May 11, 2017 6:00 PM
District Conference Room

The meeting was advertised in the Hastings Tribune on Saturday, May 6, 2017.

Attendance Taken at 6:00 PM:

Present Board Members:

Jim Boeve
John Bonham
Sharon Brooks
Brent Gollner
Brady Rhodes
Laura Schneider
Becky Sullivan
Bob Sullivan – left at 6:50 p.m. - Excused

Absent But Excused Board Members:

Tracey Katzberg

1. Roll Call

Others in attendance: Craig Kautz, Superintendent; Diana Reiner, Secretary to the Superintendent; Chad Dumas, Director of Learning; Montessa Munoz, Director of Learning & Support; Donna Moss, Director of Student Services; Trent Kelly, Director of Technology; Jeff Schneider, Director of Finance; Terry Julian, Technology Facilitator; Shay Burke, Hastings Tribune; Tom Szlanda, Senior High Principal; Cara Kimball, Lincoln Elementary Principal; David Essink, Middle School Principal

2. Announcement - Jim Boeve

President Boeve reminded those in attendance of the Open Meetings Act.

3. Welcome to HEA reps and guests - Jim Boeve

No HEA representatives or guests were present

4. Review of Board Norms - Jim Boeve

This will be re-visited as Diana forgot to attach the Board Norms to review.

5. Information on Retiree Recognition - Jim Boeve/John Bonham

Superintendent Kautz reviewed that retirees will be presented with a clock and lifetime pass at Monday's Board Meeting.

6. Commencement Plans - Jim Boeve

Superintendent Kautz asked the Board members to arrive between 1-1:15 p.m. on Sunday, May 14th. There will be reserved parking spaces in the Circle Drive. Board members are asked to sit west of the stage and they will come up when they start handing out diplomas. President Boeve stated that Board Members need to indicate if there was someone specific you wanted to present a diploma to.

7. Preliminary Longfellow Elementary Transition Plan - Craig Kautz

Superintendent Kautz reviewed the proposed plans. It is recommended that we move Longfellow to Morton without splitting grades to another building. We feel we can modify the kindergarten room to be used as the cafeteria and move some special program classrooms to other buildings.

8. Senior High Lunch Schedule Consideration and Feedback - Craig Kautz/Tom Szlanda

Tom Szlanda reviewed proposed changes to the Senior High lunch times for next year. There is closed campus for 9th & 10th graders, 11th & 12th can leave. When it is full for the 45 minutes students have 15-20 minutes of time where they are done eating and this unstructured time creates some behavior issues. Lunch line gets bottlenecked also. Lunchtime Solutions have had stolen food due to the number of students at one time. Tom checked with other high schools to see what they are doing for lunch. He also visited with Lunchtime Solutions and they created a survey for students. He also received input from staff. He has shared the proposed plan with the school improvement team and the parent advisory committee and they liked the proposed plan. The plan also increases instructional time. Questions were asked about which classes would be broken up with lunch in the middle and they will work to make sure they are classes that it works with. Discussion was held about students that leave campus with a shorter time that may hurry them. Questions were asked if students do not leave campus, if Lunchtime Solutions could handle the extra students and Tom stated that they assured him they could. If students leave, they will only get the 30 minutes to leave, eat, and get back. The question was asked about how this would be communicated to staff, students, and parents. Tom feels it is just a change in the schedule and he will let staff, students, and parents know. The Board appreciated the work that Tom did on his research.

9. *Approve administrative staff salary increase - Craig Kautz

Superintendent Kautz reviewed the proposed administrative staff salary schedule. The recommendation is a base of \$33,060, which will give a 3.08% increase, which is the same as the teaching staff. This puts our administrators in a competitive wage situation when compared to our array. Superintendent Kautz thanked Jeff Schneider for his work on this.

10. *Approve Superintendent salary increase - Jim Boeve

President Boeve asked Jeff to explain the requirements for disclosure on the superintendent's salary. Jeff explained that we are required to follow the Superintendent Pay Transparency Act and all the Superintendent's contract information is on the website. There are preliminary numbers posted until the Board decides upon a final amount. Jeff started with the 3.08% and will post any new numbers after a new contract amount is decided on.

John gave a history of what the Board has been doing the past few years regarding the Superintendent's salary. He explained that this is only position that doesn't have a salary schedule. We do an array study. The Board found that a few years ago we were way behind on total compensation, so a few years ago and for the last two years, the Board has increased the

Superintendent salary more than the % that the other staff received with a market adjustment amount. He states we are still behind so would recommend doing that again. The Board wants to keep doing this due to the fact that when we have a Superintendent opening we are comparable and don't need to make a drastic jump in compensation to hire someone.

Jeff stated the array consists of 16 schools that are comparable to Hastings. President Boeve asked John Bonham to make the motion out on Monday night. John will send that amount out to the Board and Jeff will send them a copy of the array for all administrative staff.

11. *Approve 2017-2018 Morton/Watson busing plan - Craig Kautz

Superintendent Kautz reviewed the busing plan we have been using between Morton and Watson. He feels it is fair to let people know that we will only be doing this one more year from Morton to Watson due to limited resources and the need to do this for the Longfellow transition when they move to the Morton building.

12. NeSA Update - Chad Dumas/Montessa Muñoz

Chad distributed information on NeSA. Montessa reviewed some of the updates for this year and next year. Scores are still embargoed. Chad informed the Board that there may be a drop in scores due to a change in proficiency levels. There will be math changes next year and we feel the new math curriculum will help make that adjustment easier. The State Board of Education has approved a 5-year contract with a new company to administer the statewide testing. It may no longer be called NeSA. We are the first state that the new company, NWEA has done statewide so there may be some problems. This could start in 2018 but Chad feels it probably will not. This will be adaptive testing, meaning that the next question may be harder, based on the answer to the previous question and this may make for shorter testing. The Text Dependent Analysis testing will not be done any longer, as the new company is not set up for that. NWEA also does the MAP test, which will now be free in grades 3-8 under the 5-year contract. Superintendent Kautz asked if reading NeSA scores reflect how students are reading. Chad feels that NeSA does not reflect if students can read at their grade level.

13. School Improvement Quarterly Update - Chad Dumas

Chad distributed information about the school improvement process and presented a PowerPoint reviewing what the accreditation committee stated the District needed to focus on and the improvement priorities. The District Advisory Committee and Building staff have come up with beliefs and visions. Two years ago staff created commitments and some have been revised. The School Improvement Teams will be working on their plans. In November, the Board will look at goals.

14. *Approve first reading of new District Wellness Policy & Rule 508.08 - Montessa Muñoz

Montessa reviewed the new District Wellness Policy and what the committee has done and the timeline. It has been presented to each building staff. The Policy had to be revised due to federal regulations. We are the only district in the state that has completed coordinated school health in each building. The Board and Superintendent Kautz thanked the committee for working on this.

15. *Approve first reading of new District Meal Charge Policy - 703.01 - Jeff Schneider

We are now required to have a policy on our District Meal Charge. We have been using most of these practices anyway but it had to be put in writing.

16. *YMCA facilities usage contract - Jeff Schneider

This is a continuation of the usage agreement with the YMCA. The cost for 2017-18 is the same.

17. *Ceiling Bids: Lincoln Elementary - Jeff Schneider

Jeff reviewed the ceiling bids and we are recommending AMAX from Kearney.

18. *Approve creation of additional 1.0 Elementary Life Skills teaching position - Craig Kautz

Mr. Kautz reviewed the need for an additional life skills teacher and two paraeducators. Donna provided some background information. This is due to the growing enrollment in the life skills programs. The numbers have increased for incoming kindergarten students and we will need an additional classroom. One class will be at Watson and the second classroom at Hawthorne.

19. *Approve creation of additional 2.0 Elementary Life Skills Paraeducators - Craig Kautz

Discussion was held on the teaching and paraeducator positions together.

20. Consent agenda

Superintendent Kautz reviewed the Consent Agenda.

21. Reminders

President Boeve reviewed the upcoming Board activities.

22. Reports, etc., at Board Meeting

Good News will be shared at the Board Meeting

23. Upcoming meetings

President Boeve reviewed the upcoming meetings.

24. Executive Session

Motion Passed: A motion to go into Closed Session. Motion by Schneider, second by Gollner. Motion passed 7-0.

Jim Boeve	Yes
John Bonham	Yes
Sharon Brooks	Yes
Brent Gollner	Yes
Tracey Katzberg	Absent
Brady Rhodes	Yes
Laura Schneider	Yes
Bob Sullivan	Absent

Becky Sullivan Yes

The Board went into closed session at 7:45 p.m.

25. The Board of Education returned to Open Session at 8:13 p.m.

President Boeve affirmed that the Board only discussed personnel and real estate issues in the Closed Session.

26. Adjournment

Motion Passed: A motion to adjourn. Motion by Schneider, second by Gollner. Motion passed 7-0.

Jim Boeve	Yes
John Bonham	Yes
Sharon Brooks	Yes
Brent Gollner	Yes
Tracey Katzberg	Absent
Brady Rhodes	Yes
Laura Schneider	Yes
Bob Sullivan	Absent
Becky Sullivan	Yes

The meeting adjourned at 8:16 p.m.

ACTIVITY FUND 6-17

Date	Payee	Amount
5/11/17	ADAMS CENTRAL HIGH SCHOOL	\$400.00
6/7/17	ANDERSON AUTO PARTS	\$231.17
6/1/17	AP EXAMS	\$2,012.00
6/1/17	ASPI SOLUTIONS INC	\$528.00
5/11/17	BAILEY, ROBIN SH	\$72.89
5/11/17	BANARK, TAYLOR	\$112.50
6/1/17	BARWICK, STEPHANIE WA	\$32.50
6/7/17	BEYKE SIGNS	\$161.00
5/11/17	BIERE, DIANE MS	\$151.16
6/7/17	BIG G ACE	\$269.06
6/1/17	BOURKE, KATIE	\$75.00
6/7/17	BRANDENBURG, AMY	\$26.00
5/11/17	BROKEN BOW HIGH SCHOOL	\$50.00
5/11/17	CASPER, MARK	\$190.00
5/17/17	CERVANTES, MICHELLE	\$75.00
5/11/17	CHARLES, LAUREN	\$180.00
5/17/17	CITY OF HASTINGS - PARKS	\$675.00
6/1/17	COIL, BETH	\$30.00
5/11/17	COLONNA, STEVEN	\$195.00
5/11/17	COLUMBUS HIGH SCHOOL	\$100.00
6/1/17	COMPETITIVE EDGE	\$1,442.00
5/17/17	COMPETITIVE EDGE	\$42.00
6/7/17	CONGROVE, MARY SH	\$206.51
6/7/17	CORNHUSKER PRESS	\$242.93
5/11/17	DAVIDSON, GWEN SH	\$288.20
5/11/17	DETOUR KATHIE MS	\$3.60
5/11/17	DIERMAN, KARL	\$223.00
6/7/17	DUNCAN, PAT	\$30.00
6/1/17	DUNCAN, PAT	\$30.00
6/1/17	EASTBAY, INC.	\$424.90
6/7/17	EDDLEMAN, STACEY WA	\$144.92
6/1/17	EILEENS COLOSSAL COOKIES, INC.	\$17.00
5/17/17	FAJARDO-NORTON, DELTA SH	\$100.00
6/1/17	FEHRINGER, CORY	\$500.00
5/11/17	FRAUEN, BRENT	\$135.00
6/7/17	FRIESEN, FAYE HS	\$259.82
6/1/17	FUNKEY, KATIE HS	\$39.50
5/17/17	FUNKEY, KATIE HS	\$137.40
5/11/17	FUNKEY, KATIE HS	\$47.80
5/17/17	GADGET GUY	\$236.00
5/11/17	GADGET GUY	\$118.00

ACTIVITY FUND 6-17

5/11/17	GILLHAM, CLARISSA SH	\$26.68
6/7/17	GOOD, AMY	\$30.00
6/1/17	GRAND ISLAND SENIOR HIGH	\$60.00
5/17/17	GRAND ISLAND SENIOR HIGH	\$1,000.00
5/11/17	HA, ANH	\$90.00
5/11/17	HAAS, JEFFREY D	\$45.00
6/7/17	HARLING, MICHAEL	\$30.00
5/11/17	HASTINGS COLLEGE -	\$200.00
6/1/17	HASTINGS MUSEUM	\$693.00
5/11/17	HASTINGS SR HIGH BOOSTER CLUB	\$100.00
5/11/17	HAUFF SPORTING GOODS	\$2,740.03
6/7/17	HAWES, ABBIE	\$30.00
6/1/17	HEDSTROM CARLA SH	\$20.00
5/11/17	HEIER, TOD D.	\$223.00
6/1/17	HENRY PERLICK, JESSICA	\$20.00
6/7/17	HEPNER, CONNIE	\$30.00
5/11/17	HIGGINS, TIM	\$75.00
6/7/17	HINRICHS, CINDY AL	\$30.00
6/1/17	HOWARD'S GLASS	\$35.54
5/11/17	HUGHES, DAVID B.	\$45.00
5/11/17	JOHNSEN, MOLLY	\$243.00
5/11/17	KARR, AMADA	\$75.46
5/11/17	KEARNEY CATHOLIC HIGH SCHOOL	\$135.00
5/11/17	KIMLE, MICHELLE MS	\$101.39
6/1/17	KLUVER, BARB	\$50.00
6/1/17	KRISHNA TEMPLE	\$926.17
6/7/17	LA QUINTA INN - OMAHA SW	\$997.20
6/7/17	LCL TRUCK EQUIPMENT, INC.	\$87.67
5/11/17	LOCHLAND COUNTRY CLUB	\$1,075.00
6/7/17	LUNCHTIME SOLUTIONS, INC	\$225.95
5/11/17	LUNCHTIME SOLUTIONS, INC	\$298.16
6/7/17	MATHESON TRI-GAS, INC	\$235.00
6/7/17	MATTICKS, RICK	\$171.20
6/7/17	MAYS, GREG SH	\$55.15
6/1/17	McCOOK HIGH SCHOOL	\$40.00
5/11/17	MCVICKER, DOYLE L.	\$72.00
6/1/17	MENARDS	\$313.99
5/17/17	MENARDS	\$113.49
5/11/17	MENARDS	\$33.96
5/17/17	MGM SPORTS, INC.	\$179.40
6/7/17	MILLARD NORTH HIGH SCHOOL	\$250.00
5/17/17	MINDEN HIGH SCHOOL	\$100.00

ACTIVITY FUND 6-17

6/1/17	MOORE, RUTH	\$325.00
6/1/17	MORRIS PRESS	\$590.00
6/1/17	MUSIC THEATRE INTERNATIONAL	\$20.00
6/7/17	NAPA AUTO PARTS	\$4.66
6/7/17	NATIONAL HISTORY DAY, INC.	\$1,799.00
6/7/17	NATIONAL HISTORY DAY: NEBRASKA	\$1,799.00
6/7/17	NOLLETTE, COURTNEY	\$30.00
5/11/17	NSAA	\$537.14
5/11/17	O'NEILL, MICHAEL	\$153.00
5/11/17	O'REILLY AUTO PARTS	\$37.99
6/7/17	OCHSNER, CODY	\$30.00
6/1/17	OMAHA'S HENRY DOORLY ZOO AND AQU,	\$168.00
6/7/17	ORIENTAL TRADING COMPANY	\$156.87
5/17/17	OSWALD, AARON MS	\$25.00
6/1/17	PEDROZA, CHRIS	\$74.99
6/1/17	PEREZ, SONIA	\$30.00
6/1/17	PROFORMA	\$2,464.58
5/11/17	REYNOLDS, JEANNE	\$315.00
5/11/17	ROESLER, ALAN	\$192.00
5/11/17	RUBY, MEGAN	\$61.20
6/1/17	RUSS'S IGA	\$345.32
5/11/17	RUSS'S IGA	\$80.31
6/7/17	RYSIEW, KATHY	\$154.00
6/7/17	SHAW, LINDA	\$30.00
6/1/17	SHIRT SHACK- HASTINGS	\$281.75
5/17/17	SHIRT SHACK- HASTINGS	\$1,251.30
5/11/17	SHIRT SHACK- HASTINGS	\$8.00
6/7/17	SORGENFREI, ELIZABETH HS	\$50.00
6/7/17	SOS PORTABLE TOILETS	\$150.00
6/7/17	STONER, MEAGAN	\$468.93
6/1/17	STONER, MEAGAN	\$192.39
6/1/17	STRAATMAN, STONEY	\$30.00
6/1/17	STUDLEY, BEN	\$30.00
5/11/17	SWOBODA, JAY	\$72.00
6/1/17	SYNEK, PAULA	\$30.00
6/7/17	THE TOTAL PACKAGE	\$471.27
6/7/17	TOWNEPLACE SUITES	\$1,120.00
5/11/17	TUCH, BRADLEY J.	\$198.00
6/1/17	UNIVERSAL CHEERLEADERS ASSN.	\$1,973.00
5/17/17	UNIVERSAL CHEERLEADERS ASSN.	\$1,700.00
6/1/17	US BANK	\$3,657.70
5/17/17	US BANK	\$2,140.72

ACTIVITY FUND 6-17

5/17/17	VANDERPOOL, THOMAS H.	\$9.00
5/17/17	VETTER, BRYAN	\$56.48
5/11/17	VETTER, BRYAN	\$235.88
5/11/17	VOLLWEILER, LINDA	\$150.00
6/1/17	W.G. PAULEY LUMBER COMPANY	\$113.28
5/17/17	WILLIAMS, BELLE	\$34.20
6/7/17	YANDAS MUSIC	\$729.51
5/11/17	YORK HIGH SCHOOL	\$250.00
		\$46,363.77

GENERAL FUND 6-17

Date	Payee	Amount
6/19/17	3 - POINTS TIRE	\$50.00
6/19/17	ACP DIRECT	\$29.90
6/19/17	ADAMS, ANDREW LO	\$62.23
6/19/17	ALLENS OF HASTINGS, INC.	\$486.04
6/19/17	AUTO GLASS EXPERTS	\$1,951.73
6/19/17	AWARDS UNLIMITED, INC	\$113.81
6/19/17	BARISTA'S DAILY GRIND	\$300.00
6/19/17	BAUER, JENNI HS	\$2.25
6/19/17	BELIKOVA-ERICKSON, IRINA LO	\$36.38
6/19/17	BEYKE SIGNS	\$66.00
6/19/17	BGNE, INC.	\$697.80
6/19/17	BIG G ACE	\$602.56
6/19/17	BLACKSTAR, MARIE	\$570.51
6/19/17	BLICK ART MATERIALS	\$182.10
6/19/17	BOB SASS FLOWERS	\$46.99
5/12/17	BOK FINANCIAL	\$67,532.50
6/19/17	BOSELMAN, INC.	\$120.00
6/19/17	BRANT, CHARLA LO	\$150.00
6/19/17	BRESEE, CAROLYN	\$71.35
6/19/17	BROWN, ANDREA	\$1,090.45
6/19/17	BRUCE, ROXANNE	\$137.15
6/19/17	BURNS, JENINE	\$2,022.05
6/19/17	CALDWELL, HILARY	\$195.31
6/19/17	CALLAN, CATHY HA	\$83.46
6/19/17	CALLAN, MICHAEL	\$495.74
6/19/17	CANADA, SARAH	\$40.00
6/19/17	CAREY'S PEST CONTROL	\$708.00
6/19/17	CARLIN, KATHERINE HA	\$12.19
6/19/17	CARMICHAEL CONSTRUCTION	\$386,592.13
6/19/17	CARSON-DELLOSA PUBLISHING CO., INC.	\$131.74
6/19/17	CENTENNIAL SALES, INC.	\$57.44
6/19/17	CENTRAL COMMUNITY COLLEGE - HA	\$55,720.00
6/19/17	CENTRAL NEBR REHAB SERVICES	\$11,653.08
6/19/17	CENTRAL NEBRASKA EQUIPMENT	\$94.20
6/19/17	CGSMUSIC	\$625.35
6/19/17	CHAMBERLIN, KENDA LO	\$12.00
6/19/17	CHILDREN'S MUSEUM OF CENTRAL NEBRASKA	\$96.00
6/2/17	CHOATE, JASON	\$13.00
6/19/17	CITRIX SYSTEMS, INC	\$1,358.00
6/19/17	CLARK, MADJIL	\$7.12
6/19/17	COACH MASTERS, INC.	\$7,679.08

GENERAL FUND 6-17

6/19/17	COMPUTER HARDWARE, INC	\$6,868.70
6/19/17	CONDITIONED AIR MECHANICALS	\$6,738.00
6/19/17	CONYERS, DON BUS	\$6.00
6/19/17	CORNHUSKER PRESS	\$3,451.43
6/19/17	CPI/COOPERATIVE PRODUCERS, INC	\$9,178.69
6/19/17	CRAMER, DICK BUS	\$18.41
6/19/17	CULLIGAN OF HASTINGS	\$149.00
6/19/17	CUMMINS CENTRAL POWER, LLC	\$5,659.67
6/19/17	DAS STATE ACCOUNTING - CENTRAL FINANC	\$238.96
6/19/17	DATA MANAGEMENT INC.	\$46.00
6/19/17	DELTA EDUCATION	\$11,642.14
6/19/17	DEMCO, INC.	\$1,605.43
6/19/17	DETOUR KATHIE MS	\$73.34
5/12/17	DIRKS, LISA	\$9.66
6/19/17	DISCOUNT SCHOOL SUPPLY	\$101.99
5/18/17	DUMAS, CHAD AD	\$111.58
6/19/17	DUTTON-LAINSON	\$15,027.61
6/19/17	EAGLE BUILDING SERVICES, LLC	\$9,196.00
6/19/17	EAKES OFFICE SOLUTIONS	\$554.23
6/19/17	EARL MAY SEED & NURSERY L.C.	\$113.47
6/19/17	ECHO ELECTRIC SUPPLY	\$3,833.02
6/19/17	ED SERV UNIT 9	\$14,259.34
6/19/17	EGAN SUPPLY COMPANY	\$190.36
6/19/17	EILEENS COLOSSAL COOKIES, INC.	\$37.70
6/19/17	ELECTRONIC CONTRACTING COMPANY	\$5,914.00
6/19/17	EMERSON, ERIK MS	\$154.99
6/19/17	EMPOWERING WRITERS, LLC	\$757.74
6/19/17	ERICKSON, RON	\$65.00
6/19/17	ESA, INC.	\$14,150.00
6/19/17	ESSINK DAVE MS	\$45.47
5/12/17	ESU 4 -	\$100.00
6/19/17	FAMILY MEDICAL CENTER	\$354.00
6/19/17	FASTENAL COMPANY	\$1,445.98
6/19/17	FATHER FLANAGANS BOYS' HOME	\$225.00
6/19/17	FIELDER, MONICA	\$130.63
6/19/17	FISHER SCIENTIFIC	\$42.50
6/19/17	FLEETPRIDE	\$464.62
6/19/17	FLOHRS, ROGER	\$65.00
6/19/17	FOLLETT SCHOOL SOLUTIONS, INC.	\$2,057.26
6/19/17	FROG PUBLICATIONS, INC.	\$45.00
6/19/17	FRONTLINE TECHNOLOGIES GROUP, LLC	\$2,347.38
6/19/17	GOEHRING, AMY	\$69.55

GENERAL FUND 6-17

6/19/17	GOODWILL INDUSTRIES OF GREATER NE, INC	\$1,875.30
6/19/17	GOPHER SPORTS	\$377.55
6/19/17	GRACES LOCKSMITH SERVICE	\$26.00
6/19/17	GRAHAM TIRE	\$1,599.88
6/19/17	GRAHAM TIRE - GI	\$9,679.12
6/19/17	GYM CLOSET	\$92.75
6/19/17	HAMILTON, JEREMY	\$175.48
6/19/17	HARTWIG, CALVIN T.	\$16.00
6/19/17	HASTINGS COLLEGE BUSINESS OFFICE	\$125.00
6/19/17	HASTINGS MUSEUM	\$816.00
6/19/17	HASTINGS OUTDOOR POWER, LLC	\$57.94
5/12/17	HASTINGS PUBLIC SCHOOLS FOUNDATION	\$49.60
6/19/17	HASTINGS PUBLIC SCHOOLS LUNCH FUND	\$98.60
6/19/17	HASTINGS SR HIGH - ACTIVITY FUND	\$2,000.00
6/19/17	HASTINGS SR HIGH-DECA	\$1,660.07
6/19/17	HASTINGS TRIBUNE	\$494.31
6/19/17	HASTINGS UTILITIES	\$47,343.26
6/19/17	HAYES, PAMILA	\$1,960.47
6/19/17	HEARTLAND SCENIC STUDIO	\$1,041.53
6/19/17	HERMAN, ART	\$27.82
6/19/17	HESSELGESSER,VICKI	\$78.16
6/19/17	HIMMELBERG, CHARLEEN WA	\$49.37
6/19/17	HIMMELBERG, KRISTIE LI	\$181.63
6/19/17	HINRICHS, CINDY AL	\$30.34
6/19/17	HINRICHS, TAWNEY	\$2,687.28
6/19/17	HOLIDAY EXPRESS	\$525.00
5/12/17	HOLIDAY EXPRESS	\$4,993.09
6/19/17	HOUBLER, REBECCA	\$21.49
6/19/17	HOUGHTON MIFFLIN HARCOURT	\$191,628.24
6/19/17	IN, SOWATHANA	\$1,022.79
6/19/17	INGRAM LIBRARY SERVICES	\$355.20
6/19/17	INTEGRATED SECURITY SOLUTIONS	\$193.88
6/19/17	INTERSTATE ALL BATTERY	\$1,369.25
6/19/17	ISLAND SUPPLY WELDING	\$239.62
6/19/17	ITZEN, BRIAN	\$65.27
6/19/17	J W PEPPER & SONS INC.	\$441.97
6/19/17	JACHETTA, MINTHA	\$900.20
6/19/17	JANK JOEL K MS	\$131.43
6/19/17	JERRY SPADY CHEVROLET,GMC, CADILLAC	\$1,268.13
6/19/17	JIMMY JOHNS - HASTINGS	\$51.94
6/19/17	JOHNSON HARDWARE COMPANY	\$10,698.00
6/19/17	JOHNSON, BAILEY - HMS	\$153.95

GENERAL FUND 6-17

6/19/17	JOHNSON, KAYLA	HStart	\$88.28
6/19/17	JOLLY, VICTORIA		\$367.39
6/19/17	JORGENSON, DOUG		\$32.09
6/19/17	JOSTENS		\$2,132.37
6/19/17	JOURNEYED.COM, INC		\$335.68
5/12/17	JUNKER, CHRIS		\$23.24
6/19/17	KAPLAN EARLY LEARNING CO.		\$57.38
6/19/17	KEELE, WENDY		\$3,110.88
6/19/17	KEILIG, LARRY		\$60.39
6/19/17	KELLY SUPPLY CO		\$82.38
6/19/17	KENESAW MOTORS		\$1,237.97
6/19/17	KIMLE, MICHELLE	MS	\$29.70
6/19/17	KINLEY, JILL		\$85.60
6/19/17	KLAMM, LINDA		\$86.78
6/19/17	KLOPPENBORG, TORREY	BUS	\$20.00
6/19/17	KRUEGER, MARK	BUS	\$15.50
6/19/17	KUCERA PAINTING		\$1,300.00
6/19/17	KUHLMANN, CARRIE	MS	\$28.02
6/19/17	KULLY PIPE & STEEL CO		\$135.10
5/18/17	KUZELKA, MICHAEL		\$26.35
6/19/17	LAKESHORE LEARNING MATERIALS		\$669.18
6/19/17	LAMKEN MARY	LI	\$15.00
6/19/17	LEADERSHIP HASTINGS		\$525.00
6/19/17	LEWIS, CINDY	LO	\$181.94
6/19/17	LIBRARY STORE		\$44.10
6/19/17	LINDBLAD, SUSAN		\$285.49
6/19/17	LITTLE CAESARS - HASTINGS		\$59.50
6/19/17	LUNCHTIME SOLUTIONS, INC		\$128,502.77
6/2/17	MANKIN, MICHAEL		\$400.00
6/19/17	MATHESON TRI-GAS, INC		\$74.41
6/19/17	MCDONALD PUBLISHING		\$28.93
6/19/17	McKINNEY, CORI		\$37.43
6/19/17	MCMURRAY, GLENDA	LO	\$49.13
6/19/17	MENARDS		\$439.77
6/19/17	MIDWEST CONNECT		\$4,000.00
6/19/17	MIDWEST TURF & IRRIGATION		\$643.30
6/19/17	MIRACLE RECREATION		\$8,200.00
6/2/17	MOSS, DONNA		\$256.80
6/19/17	MUNICIPAL SUPPLY OF NE		\$867.41
6/19/17	MURRAY CONNIE	MO	\$38.28
6/19/17	NAPA AUTO PARTS		\$5,312.63
6/19/17	NASCO		\$378.27

GENERAL FUND 6-17

5/12/17	NE DEPT OF EDUCATION-	\$15.00
5/12/17	NE SCHOOL TRANSPORATION ASSN	\$750.00
6/19/17	NEBR DEPT OF EDUCATION	\$1,880.00
6/19/17	NEBRASKA CENTRAL EQUIPMENT	\$489.26
6/19/17	NEBRASKA SCIENTIFIC	\$929.00
6/19/17	NEBRASKA-IOWA IND FASTENER	\$261.98
6/19/17	NIEMEYER, CHRISTINE AL	\$125.04
6/19/17	NISSEN, MARTY	\$50.00
6/19/17	OERTER NANCY	\$95.48
5/12/17	OERTER NANCY	\$97.60
6/19/17	OLIVER & ANDY'S BOOK COMPANY	\$387.70
6/19/17	OMAHA WORLD HEARLD	\$1,477.00
6/19/17	ONESOURCE THE BACKGROUND CHECK CO.	\$550.00
6/19/17	ORIENTAL TRADING COMPANY	\$420.21
5/18/17	OVERDRIVE, INC	\$3,000.00
6/19/17	P.A.D., LLC	\$298.07
6/19/17	PAPER 101	\$1,301.22
6/19/17	PASTIME LANES	\$987.00
6/19/17	PAVELKA TRUCK & TRAILER	\$277.28
6/19/17	PAYFLEX SYSTEMS USA INC	\$740.80
6/19/17	PAYROLL MAXX	\$945.00
6/19/17	PEAP	\$197.00
6/19/17	PEDERSON DISTRIBUTING	\$125.63
6/19/17	PEDROZA, MELISSA	\$125.73
5/12/17	PERKINS RESTAURANT	\$240.00
6/19/17	PERRY, GUTHERY, HAASE & GESSFORD PC	\$300.00
6/19/17	PETERSON, KATHRYN	\$15.89
6/19/17	PETTIT, CRYSTAL MO	\$174.25
6/19/17	PFEIL, CHRISTINA	\$80.90
6/19/17	PHILADELPHA SECURITY PRODUCTS INC	\$749.82
6/19/17	PHYS THERAPY & SPORT REHAB	\$10,242.80
6/19/17	POLYLABEL.COM	\$835.02
6/19/17	POPPE, NANCY	\$98.17
6/19/17	PORTWOOD KAREN HA	\$38.38
6/19/17	POSITIVE PROMOTIONS	\$290.99
6/19/17	POTTHOFF JODY SH	\$84.46
6/19/17	POWERSCHOOL GROUP, LLC	\$11,495.00
6/19/17	PRAIRIE LOFT	\$327.00
6/19/17	PROTEX CENTRAL	\$370.00
5/12/17	QBODA MEXICAN GRILL	\$720.00
6/19/17	QUILL CORPORATION	\$486.57
5/18/17	QUIZNOS SUB	\$35.50

GENERAL FUND 6-17

6/19/17	REALLY GOOD STUFF	\$5,158.17
6/19/17	RIESE KATHY AD	\$64.20
5/12/17	RIESE KATHY AD	\$21.77
6/19/17	ROCHESTER 100 INC.	\$593.75
6/19/17	ROGERS	\$118.93
6/19/17	RUNCIES CATERING	\$140.00
6/19/17	RUNDLE, JOCELYN	\$40.66
5/18/17	RUSHER, NEAL	\$200.00
6/19/17	RUSS'S IGA	\$677.47
6/2/17	SAMS CLUB DIRECT	\$429.52
6/19/17	SCHIRMER, SAMANTHA HHS	\$16.70
6/19/17	SCHMIDT, JOYCE AL	\$28.89
6/19/17	SCHMITT MUSIC COMPANY	\$205.00
6/19/17	SCHOLASTIC READING CLUB	\$31.00
6/19/17	SCHOLASTIC, INC	\$16.24
6/19/17	SCHOOL DATEBOOKS, INC.	\$382.58
6/19/17	SCHOOL HEALTH CORPORATION	\$3.44
6/19/17	SCHOOL MATE	\$390.50
6/19/17	SCHOOL SPECIALTY	\$1,036.33
6/19/17	SCHOOL SPECIALTY/CLASSROOM DIRECT	\$1,834.92
6/19/17	SCHULTES, MICHELLE D MO	\$48.20
6/19/17	SCHULTZ, MICHELLE	\$30.36
6/19/17	SCHWARZ PAPER CO	\$21,688.05
6/19/17	SERVI-TECH, INC	\$414.00
6/19/17	SHAW, LINDA	\$167.35
6/19/17	SHAW, MARILYN	\$8.56
6/19/17	SHERWIN-WILLIAMS CO	\$776.44
6/19/17	SHIRT SHACK- HASTINGS	\$92.00
6/19/17	SHOEMAKER, EDWIN CHARLES	\$112.35
6/19/17	SITSPOTS	\$103.23
6/19/17	SJOMELING, CARLYNN	\$38.98
5/18/17	SKILLS USA NEBRASKA	\$3,964.00
6/19/17	SNELL, PENNY	\$8.56
6/19/17	SOCIAL STUDIES SCHOOL SERVICES	\$79.28
6/19/17	STATE OF NEBRASKA	\$85.00
6/19/17	STELLING BRASS & WINDS INC.	\$396.50
6/19/17	STORY, NATHANIEL	\$30.00
6/19/17	STRAMPHER, SHARON	\$137.55
6/19/17	STREET, DEBORAH	\$281.34
6/19/17	STUHR MUSEUM-EDUCATION DEPT.	\$1,898.00
6/19/17	SUNBELT RENTALS	\$715.25
6/19/17	SUPER DUPER CO	\$255.65

GENERAL FUND 6-17

6/19/17	SUPPLYWORKS	\$15,341.78
6/19/17	SVOBODA, DEBBIE	\$8.03
6/19/17	SWAYZE, AMY	\$115.89
5/18/17	SYNCB/AMAZON	\$4,502.48
6/19/17	TEACHER DIRECT	\$262.89
6/19/17	THE CREATIVE TEACHER	\$97.06
6/19/17	THE TOTAL PACKAGE	\$49.76
6/19/17	TJM PROMOTIONS	\$582.00
6/19/17	TRIMBLE, LAUREN	\$11.75
6/19/17	TROXELL COMMUNICATIONS	\$23.62
6/19/17	TRUCK CENTER COMPANIES	\$277.65
6/19/17	TUNKS, HEIDI	\$43.44
6/19/17	TURFWERKS	\$252.61
6/19/17	TYLER TECHNOLOGIES INC	\$500.00
6/19/17	ULINE	\$173.95
6/19/17	UNIVERSAL HYDRAULICS	\$5.35
6/2/17	US BANK	\$10,493.31
6/19/17	VALENTINO'S	\$490.59
6/19/17	VAUGHANS-PRINTERS,INC	\$587.72
6/19/17	VERIZON WIRELESS	\$591.52
6/19/17	W.G. PAULEY LUMBER COMPANY	\$976.49
6/19/17	WADKINS KIMBERLY MS	\$17.72
6/19/17	WAGNER, TONYA	\$2,404.58
6/19/17	WEMBLY AUDIO SYSTEMS	\$1,393.53
6/19/17	WEST MUSIC COMPANY	\$47,166.65
6/19/17	WHITE, GEORGE	\$50.00
6/19/17	WHITE, JOY	\$50.00
6/19/17	WICHELT, LEXI	\$70.98
6/19/17	WOODWARDS DISPOSAL SERVICE	\$3,748.66
6/19/17	YANDAS MUSIC	\$252.00
6/19/17	ZIEMBA ROOFING CO	\$2,664.00
		\$1,284,345.32

GENERAL FUND			
May, 2017			
Balance April 1, 2017			\$ 8,642,024.74
May Receipts			
	Taxes	\$ 3,609,685.75	
	State of Nebraska	\$ 2,436,770.54	
	Other	\$ 9,012.70	
			\$ 6,055,468.99
May Disbursements			\$ 3,534,147.56
Balance May 31 , 2017			\$ 11,163,346.17

GENERAL FUND			
June Projections for General Fund			
General Fund Balance 05/31/2017			\$ 11,163,346.17
Projected General Fund Receipts for June			
Taxes	\$ 200,000.00		
Other Receipts	\$ 2,400,000.00		\$ 2,600,000.00
Less Obligations:			
Outstanding Checks	\$ 29,122.56		
Vendors To Be Paid in June	\$ 632,047.43		
June Payroll	\$ 2,924,000.00		\$ 3,585,169.99
PROJECTED JUNE GENERAL FUND BALANCE			\$ 10,178,176.18

QUALIFIED CAPITAL OUTLAY FUND

MAY, 2017

Balance April 30, 2017 \$ 1,643,322.82

May Receipts:

Taxes	\$	172,654.80	
Interest	\$	445.05	
Other			\$ 173,099.85

May Disbursements:

Bond Principal Payment			
Bond Interest Payment	\$	74,449.37	
Other Payments	\$	200.00	
			\$ 74,649.37

Balance May 31, 2017 \$ 1,741,773.30

Bond Principal Payment due in 16-17	\$	140,000.00	pd
Bond Interest Payment due in 16-17	\$	222,812.00	pd
Sinking Fund Transfer due in 16-17	\$	110,000.00	pd

Balance of Sinking Account	\$	1,741,773.30	
Outstanding Bonds	\$	7,065,000.00	
Outstanding Interest	\$	3,033,785.50	

SUMMARY OF FUND BALANCES

May, 2017

	Lunch	Special Building Fund	Employee Benefit
Balance 04/30/17	\$519,240.67	\$13,785.32	\$225,143.87
May Receipts	\$169,967.32	\$2.34	\$43.21
May Disbursements	\$186,083.36		
Balance 05-31-17	\$503,124.63	\$13,787.66	\$225,187.08

Depreciation Fund

May, 2017

Balance, April 30, 2017	\$1,200,508.35
May Receipts	\$250.52
May Disbursements	\$56.62
Balance 05/31/17	\$1,200,702.25

	Budgeted	Balance
Instruments	\$40,000.00	\$35,514.02
Uniforms	\$40,000.00	\$40,000.00
Roofs	\$250,000.00	\$250,000.00
Transportation	\$250,000.00	\$250,000.00
Equipment	\$276,314.00	\$276,314.00
Data/Security/Infrastructure	\$200,000.00	\$200,000.00
Miscellaneous	\$145,000.00	\$145,000.00
		\$1,196,828.02

Projected 08-31-17	\$3,874.23
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Financial Reports
June, 2017

COOPERATIVE FUND			
May, 2017			
Balance April 1, 2017			\$ 1,477,337.27
May Receipts			
	Interest	\$ 297.07	
	Other Receipts	\$ 691,389.53	\$ 691,686.60
Less Orders Issued in May			\$ 42,947.30
Actual Balance on May 31, 2017			\$ 2,126,076.57
* * * * *			
Projects Already Approved:			
High School	Bathrooms - East	\$ 42,407.43	09.2620.0519.1.20.13
	ReWrap pipes in Tunnel	\$ 2,000.00	09.2620.0517.1.20.13
	Repair bridge plaster (soffit)	\$ 1,000.00	09.2620.0521.1.20.13
	Drinking Fountains	\$ 3,000.00	09.2620.0523.1.20.13
	Woodshop Fire Suppression	\$ 5,000.00	09.2620.0524.1.20.13
	Ice Machine in training room	\$ 2,500.00	09.2620.0525.1.20.13
	Waterproof east wall of North Gym	\$ 2,500.00	09.2620.0518.1.20.13
	Paint ceilings/pipes in locker rooms	\$ 3,711.44	09.2620.0534.1.20.13
	Utility Cabinets	\$ 11,000.00	09.2620.0522.1.20.13
Middle School	Parking lot painting	\$ 3,000.00	09.2620.0536.1.30.13
	Track painting	\$ 2,000.00	09.2620.0537.1.30.13
	Ice Machine	\$ 2,500.00	09.2620.0532.1.30.13
	Door Controls	\$ 12,000.00	09.2620.0533.1.30.13
Alcott	Patch playground	\$ 3,500.00	09.2620.0542.2.40.13
Hawthorne	JACE	\$ 5,000.00	09.2620.0554.2.50.13
	Restroom partitions	\$ 2,235.00	09.2620.0553.2.50.13
	Sidewalk North side	\$ 2,000.00	09.2620.0551.2.50.13
	Gym floor tile	\$ 20,500.00	09.2620.0555.2.50.13
	Sidewalk to Crane Ave - East	\$ 3,000.00	09.2620.0552.2.50.13
	Replace curb/sidewalk NE Corner	\$ 1,000.00	09.2620.0556.2.50.13
Lincoln	New lights & ceilings throughout building	\$ 150,000.00	09.2620.0561.2.60.13
	HVAC Projects	\$ 422,967.00	09.2620.0565.2.60.13

Watson	Bandroom Renovation	\$ 7,500.00	09.2620.0591.2.90.13
	Carpet room 203	\$ 2,500.00	09.2620.0592.2.90.13
	Move lounge to ELL room	\$ 1,500.00	09.2620.0593.2.90.13
Other	Flooring throughout district		09.2620.0513.0.00.13
	Painting	\$ 5,000.00	09.2620.0512.0.00.13
	Asphalt/Concrete throughout district	\$ 56,034.00	09.2620.0511.0.00.13
Miscellaneous	Contingency for Elementary Buildings	\$ 186,800.00	09.2620.0598.0.00.13
	Bank Charges	\$ 720.00	09.2510.0619.0.00.13
	Total for projects		\$ 962,874.87
Fund Balance			\$ 1,163,201.70

Elementary Construction Fund
May, 2017

Balance April 30, 2017		\$	6,405,027.17
May Receipts	Interest	\$	1,075.34
	Miscellaneous		
Less Orders Issued in May		\$	528,810.99
Actual Balance on May 31, 2017		\$	5,877,291.52

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Contracts Already Approved:

	Contract	Paid	Balance
Central Contracting Corp	\$ 3,086,367.00	\$ 3,086,367.00	\$ -
Farris Construction - WA	\$ 4,167,356.00	\$ 4,167,356.00	\$ -
Kucirek Engineering	\$ 561,000.00	\$ 561,177.39	
Cannon Moss Brygger & Assoc	\$ 1,048,567.18	\$ 1,023,793.40	\$ 24,773.78
CMB & Assoc	\$ 333,970.00	\$ 115,359.90	\$ 218,610.10
Rutt's Heating - LO	\$ 375,000.00	\$ 375,000.00	\$ -
K-T Heating - AL	\$ 316,448.00	\$ 316,448.00	\$ -
Carmichael Const - LI	\$ 2,431,586.00	\$ 2,431,586.00	\$ -
Carmichael Const - AL	\$ 5,208,600.00	\$ 3,897,030.30	\$ 1,311,569.70

Misc Payments:

A & D Techical Supply	\$ 46,658.50
A & E Electric	\$ 2,474.80
Advanced Electric	\$ 3,847.10
Amazon.com	\$ 2,819.69
American Fence	\$ 8,174.00
Bob Stahla Mobile Homes	\$ 427.00
BWJW Enterprise	\$ 50,559.60
Cannon Moss Brygger	\$ 89.10
Communications Engineering	\$ 38,338.50
Consolidated Concrete	\$ 1,960.45
Eakes Office Plus	\$ 4,095.00
ESA Inc	\$ 29,450.00
Farris	\$ 16,628.00
Hastings Utilities	\$ 34,541.35
Heartland Concrete	\$ 42,551.89
J&M Steel	\$ 14,400.00
Johnson Hardware	\$ 4,286.00
Kucera Painting	\$ 6,000.00
Kucirek Engineering	\$ 50,000.00

INVESTMENT REPORT					
May, 2017					
General Fund					
2015-2016 Total Interest Earned					\$24,619.61
Super Now Account, Heritage Bank			\$130,005.27		
2016-2017 Interest Earned					\$46.97
NLAF			\$3,060,741.13		
2016-2017 Interest Earned					\$6,518.22
Heritage Bank, Repo Account			\$8,235,851.83		
2016-2017 Interest Earned					\$6,995.25
2016-2017 Interest Earned					\$13,560.44
Special Buildings Fund					
2015-2016 Total Interest Earned					\$10.16
Heritage Bank, Repo Account			\$13,787.66		
2016-2017 Interest Earned					\$17.04
Employee Benefit Fund					
2015-2016 Total Interest Earned					\$270.23
Heritage Bank, Repo Account			\$204,759.45		
2016-2017 Interest Earned					\$291.91
NLAF			\$20,427.63		
2016-2017 Interest Earned					\$43.30
2016-2017 Interest Earned					\$335.21
Lunch Fund					
2015-2016 Total Interest Earned					\$201.86
Heritage Bank, Repo Account			\$492,870.82		
2016-2017 Interest Earned					\$577.00

INVESTMENT REPORT

<u>Depreciation Fund</u>				
2015-2016 Total Interest Earned				\$3,732.27
Heritage Bank, Repo Account			\$172,826.70	
2016-2017 Interest Earned				\$755.84
Nebraska Liquid Asset Fund, CD's			\$492,000.00	
2016-2017 Interest Earned				\$0.00
NLAF			\$535,889.72	
2016-2017 Interest Earned				\$1,167.54
2016-2017 Interest Earned				\$1,923.38
<u>Cooperative Fund</u>				
2015-2016 Total Interest Earned				\$3,399.12
Heritage Bank, Repo Account			\$449,923.82	
2016-2017 Interest Earned				\$1,197.79
Nebraska Liquid Asset Fund, CD's			\$493,000.00	
2016-2017 Interest Earned				\$0.00
NLAF			\$534,667.96	
2016-2017 Interest Earned				\$1,166.01
2016-2017 Interest Earned				\$2,363.80

Hastings Public Schools District 18

Board Agenda Report

Fiscal Year: 2016-2017

From Date: 5/1/2017 To Date: 5/31/2017

Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.1100.0000.0.00.00	Totals	\$21,043,293.00	\$1,579,713.60	\$14,423,090.67	\$6,620,202.33	\$4,376,551.76	\$2,243,650.57	10.66%
	PROGRAM: Instruction - 1100	\$21,043,293.00	\$1,579,713.60	\$14,423,090.67	\$6,620,202.33	\$4,376,551.76	\$2,243,650.57	10.66%
01.1200.0000.0.00.00	Totals	\$7,195,134.00	\$629,870.17	\$5,630,326.79	\$1,564,807.21	\$1,338,359.17	\$226,448.04	3.15%
	PROGRAM: School Age Special Education - 1200	\$7,195,134.00	\$629,870.17	\$5,630,326.79	\$1,564,807.21	\$1,338,359.17	\$226,448.04	3.15%
01.1300.0000.0.00.00	Totals	\$14,535.00	\$2,219.95	\$7,839.84	\$6,695.16	\$175.61	\$6,519.55	44.85%
	PROGRAM: High Ability Learner Program - 1300	\$14,535.00	\$2,219.95	\$7,839.84	\$6,695.16	\$175.61	\$6,519.55	44.85%
01.1900.0000.0.00.00	Totals	\$2,000.00	\$154.66	\$1,524.95	\$475.05	\$0.00	\$475.05	23.75%
	PROGRAM: Undesignated - 1900	\$2,000.00	\$154.66	\$1,524.95	\$475.05	\$0.00	\$475.05	23.75%
01.2100.0000.0.00.00	Totals	\$725,594.00	\$59,305.98	\$503,981.68	\$221,612.32	\$143,848.94	\$77,763.38	10.72%
	PROGRAM: Support Services - Pupils - 2100	\$725,594.00	\$59,305.98	\$503,981.68	\$221,612.32	\$143,848.94	\$77,763.38	10.72%
01.2200.0000.0.00.00	Totals	\$1,790,687.00	\$355,429.01	\$1,239,991.50	\$550,695.50	\$257,755.04	\$292,940.46	16.36%
	PROGRAM: Support Service - Staff - 2200	\$1,790,687.00	\$355,429.01	\$1,239,991.50	\$550,695.50	\$257,755.04	\$292,940.46	16.36%
01.2300.0000.0.00.00	Totals	\$1,847,775.00	\$99,925.47	\$829,868.71	\$1,017,906.29	\$443,360.25	\$574,546.04	31.09%
	PROGRAM: General Administration - 2300	\$1,847,775.00	\$99,925.47	\$829,868.71	\$1,017,906.29	\$443,360.25	\$574,546.04	31.09%
01.2400.0000.0.00.00	Totals	\$2,071,215.00	\$167,582.52	\$1,494,350.41	\$576,864.59	\$459,403.20	\$117,461.39	5.67%
	PROGRAM: Office of Principal - 2400	\$2,071,215.00	\$167,582.52	\$1,494,350.41	\$576,864.59	\$459,403.20	\$117,461.39	5.67%
01.2500.0000.0.00.00	Totals	\$1,237,950.00	\$63,754.50	\$589,017.83	\$648,932.17	\$82,529.73	\$566,402.44	45.75%
	PROGRAM: Business Administration - 2500	\$1,237,950.00	\$63,754.50	\$589,017.83	\$648,932.17	\$82,529.73	\$566,402.44	45.75%
01.2600.0000.0.00.00	Totals	\$3,770,635.00	\$304,656.54	\$2,549,155.56	\$1,221,479.44	\$531,169.90	\$690,309.54	18.31%
	PROGRAM: Operation and Maintenance of Plant - 2600	\$3,770,635.00	\$304,656.54	\$2,549,155.56	\$1,221,479.44	\$531,169.90	\$690,309.54	18.31%
01.2700.0000.0.00.00	Totals	\$1,066,655.00	\$68,329.86	\$650,119.93	\$416,535.07	\$87,205.83	\$329,329.24	30.87%
	PROGRAM: Transportation - 2700	\$1,066,655.00	\$68,329.86	\$650,119.93	\$416,535.07	\$87,205.83	\$329,329.24	30.87%
01.3100.0000.0.00.00	Totals	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	100.00%
	PROGRAM: Textbook Load Program - 3100	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	100.00%
01.3400.0000.0.00.00	Totals	\$75,000.00	\$4,981.11	\$51,497.29	\$23,502.71	\$14,600.73	\$8,901.98	11.87%
	PROGRAM: HMS Band - 3400	\$75,000.00	\$4,981.11	\$51,497.29	\$23,502.71	\$14,600.73	\$8,901.98	11.87%
01.3500.0000.0.00.00	Totals	\$44,730.00	\$1,702.90	\$16,920.17	\$27,809.83	\$5,109.65	\$22,700.18	50.75%
	PROGRAM: State Programs - 3500	\$44,730.00	\$1,702.90	\$16,920.17	\$27,809.83	\$5,109.65	\$22,700.18	50.75%
01.4200.0000.0.00.00	Totals	\$936,801.00	\$84,394.39	\$713,836.69	\$222,964.31	\$163,115.60	\$59,848.71	6.39%
	PROGRAM: Gr. Title I - 4200	\$936,801.00	\$84,394.39	\$713,836.69	\$222,964.31	\$163,115.60	\$59,848.71	6.39%
01.4300.0000.0.00.00	Totals	\$136,790.00	\$26,628.91	\$65,216.58	\$71,573.42	\$15,111.80	\$56,461.62	41.28%
	PROGRAM: Gr. Title II Part A - 4300	\$136,790.00	\$26,628.91	\$65,216.58	\$71,573.42	\$15,111.80	\$56,461.62	41.28%
01.4400.0000.0.00.00	Totals	\$965,738.00	\$74,608.33	\$689,785.18	\$275,952.82	\$209,487.17	\$66,465.65	6.88%
	PROGRAM: IDEA Pt B Spec Ed - PreK - 4400	\$965,738.00	\$74,608.33	\$689,785.18	\$275,952.82	\$209,487.17	\$66,465.65	6.88%
01.4700.0000.0.00.00	Totals	\$38,213.00	\$0.00	\$21,884.67	\$16,328.33	\$5,286.02	\$11,042.31	28.90%

Hastings Public Schools District 18

Board Agenda Report

Fiscal Year: 2016-2017

From Date: 5/1/2017 To Date: 5/31/2017

- Subtotal by Collapse Mask Include pre encumbrance Print accounts with zero balance Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Bud
01.4900.0000.000.00	PROGRAM: Perkins Vocational Grant - 4700	\$38,213.00	\$0.00	\$21,884.67	\$16,328.33	\$5,286.02	\$11,042.31 28.90%
Totals		\$228,132.00	\$10,606.59	\$101,921.20	\$126,210.80	\$24,856.85	\$101,353.95 44.43%
01.6000.0000.000.00	PROGRAM: Other Federal Program - 4900	\$228,132.00	\$10,606.59	\$101,921.20	\$126,210.80	\$24,856.85	\$101,353.95 44.43%
Totals		\$222,400.00	\$188.53	\$350.28	\$222,049.72	\$18,771.34	\$203,278.38 91.40%
01.8000.0000.000.00	PROGRAM: Summer School - 6000	\$222,400.00	\$188.53	\$350.28	\$222,049.72	\$18,771.34	\$203,278.38 91.40%
Totals		\$68,600.00	\$0.00	\$0.00	\$68,600.00	\$0.00	\$68,600.00 100.00%
01.9000.0000.000.00	PROGRAM: Fund Transfers - 8000	\$68,600.00	\$0.00	\$0.00	\$68,600.00	\$0.00	\$68,600.00 100.00%
Totals		\$70,518.00	\$94.79	\$20,847.91	\$49,670.09	\$427.01	\$49,243.08 69.83%
PROGRAM: OTHER PROGRAMS - 9000		\$70,518.00	\$94.79	\$20,847.91	\$49,670.09	\$427.01	\$49,243.08 69.83%
Grand Total:		\$43,577,395.00	\$3,534,147.81	\$29,601,527.84	\$13,975,867.16	\$8,177,125.60	\$5,798,741.56 13.31%

End of Report

GOOD NEWS

1. Congratulations to the following Senior High students who were named the NSAA/NCPA (Nebraska Chiropractic Physician Association Academic All State for Spring, 2017:

BASEBALL – Joshua Brooks, Vincent Schmidt
BOYS GOLF – Rishav Srivastava, Nathan Zimmerman
BOYS SOCCER – Diel Dumas, Bailey Gragg
GIRLS SOCCER – Haylee O’Connell, Julia Reimer
GIRLS TENNIS – Erin Glen, Amanda Karr
BOYS TRACK & FIELD – Nicholas Lewis, Seth Simonson
GIRLS TRACK & FIELD – Phoebe Dunbar, Kelsey Ripperger

2. Congratulations to Dr. Chad Dumas, Director of Learning, on completing his year of service as the President of the Nebraska Chapter of Learning Forward.

3. Congratulations to the following Senior High students who placed at the State Track Meet:

BOYS

Discus – Zane Bender - 4th place
Long Jump – Maxwell Hahn - 11th place
3200m Relay – Lukaas Simonson, Seth Simonson, Zane Bender, Nicholas Lewis – 4th place
800m Run – Lukaas Simonson - 5th; Seth Simonson - 7th; Zane Bender - 14th
1600m Relay – Zane Bender, Lukaas Simonson, Kalim Dumas, Seth Simonson - 7th place

The Boys’ team had their best finish since 2012 by finishing 17th.

GIRLS

400m Relay – Amber Pavelka, Kennedy McCoy, Aubrey Cress, Kaylee Kadow - 11th place

4. Congratulations to the following orchestra students who participated in the NE-ASTA Young Orchestra Festival:

Brisly Martinez & Daphne Rodela (violin duet) – Highly Superior
Maddi Barrientez (violin solo) – Highly Superior
Hastings Middle School String Orchestra – Highly Superior

5. Congratulations to Teri Burns, Senior High Family and Consumer Science, on being selected to participate in the Nebraska Health Science Instructor Transfusion Seminar. This innovative seminar focused on health science instruction and was by invitation only.

6. Congratulations to the following soccer players who received Lincoln Journal Star honors:

Dulce Lopez named Class B All-State.
Alex Pedroza, Isaiah Lopez & Mikey Hernandez named Honorable Mention All-State.
Markki Frazier, Julia Reimer & Cambria Collins named Honorable Mention All-State.

7. Congratulations to the following baseball players who received Honorable Mention honors from the Lincoln Journal Star:

Mike Boeve, Blayne Dreher, and Connor Laux

8. Congratulations to Hastings High student, Davis Turpen who earned top score for Nebraska students who took the Microsoft Office 2016 PowerPoint Specialist Certification this past year. As the top scorer he was invited to participate in the National Championship. However, as a qualifier for Skills USA he will not be able to participate because both events are the same week.

9. Congratulations to Hastings High graduate, Vinny Schmidt, who was selected to play in the Shrine Football Game.
10. Congratulations to Hastings High graduate, Bailey Richman on being selected to play in the Shrine Soccer Classic.

Local School Wellness Policy Implementation Under the Healthy, Hunger-Free Kids Act of 2010: Summary of the Final Rule

What is a local school wellness policy?

A local school wellness policy (“wellness policy”) is a written document that guides a local educational agency’s (LEA) or school district’s efforts to establish a school environment that promotes students’ health, well-being, and ability to learn.

The wellness policy requirement was established by the Child Nutrition and Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) Reauthorization Act of 2004 and further strengthened by the Healthy, Hunger-Free Kids Act of 2010 (HHFKA). It requires each LEA participating in the National School Lunch Program and/or School Breakfast Program to develop a wellness policy. The final rule expands the requirements to strengthen policies and increase transparency. The responsibility for developing, implementing, and evaluating a wellness policy is placed at the local level, so the unique needs of each school under the LEA’s jurisdiction can be addressed.

Provisions of the Final Rule

On July 29, 2016, the USDA Food and Nutrition Service (FNS) finalized regulations to create a framework and guidelines for written wellness policies established by LEAs. The final rule requires LEAs to begin developing a revised local school wellness policy during School Year 2016-2017. LEAs must fully comply with the requirements of the final rule by June 30, 2017.

Content of the Wellness Policy

At a minimum, policies are required to include:

- **Specific goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness.** LEAs are required to review and consider evidence-based strategies in determining these goals.
- **Standards and nutrition guidelines for all foods and beverages sold to students on the school campus during the school day that are consistent with Federal regulations for:**
 - School meal nutrition standards, and the
 - Smart Snacks in School nutrition standards.
- **Standards for all foods and beverages provided, but not sold, to students during the school day (e.g., in classroom parties, classroom snacks brought by parents, or other foods given as incentives).**
- **Policies for food and beverage marketing that allow marketing and advertising of only those foods and beverages that meet the Smart Snacks in School nutrition standards.**
- **Description of public involvement, public updates, policy leadership, and evaluation plan.**

Wellness Leadership

LEAs must establish **wellness policy leadership** of one or more LEA and/or school official(s) who have the authority and responsibility to ensure each school complies with the policy.

Public Involvement

At a minimum, LEAs must:

- **Permit participation** by the general public and the school community (including parents, students, and representatives of the school food authority, teachers of physical education, school health professionals, the school board, and school administrators) in the wellness policy process.



Triennial Assessments

The final rule requires State agencies to assess compliance with the wellness policy requirements as a part of the general areas of the administrative review every 3 years.

LEAs must conduct an assessment of the wellness policy every 3 years, at a minimum. This assessment will determine:

- Compliance with the wellness policy,
- How the wellness policy compares to model wellness policies, and
- Progress made in attaining the goals of the wellness policy.



Regulation

The proposed rule was published in the Federal Register, and the 60-day public comment period closed on April 28, 2014. FNS received 57,838 public comments that were considered in developing the final rule.

The final rule was published on July 29, 2016 and can be found online at: <http://www.fns.usda.gov/tn/local-school-wellness-policy>.

Resources

USDA Food and Nutrition Service's "School Nutrition Environment and Wellness Resources" Web site has information and resources on:

- Local school wellness policy process,
- Wellness policy elements,
- Success stories,
- Grants/funding opportunities, and
- Trainings.

Check it out! <http://healthymeals.nal.usda.gov/school-wellness-resources>

Documentation

The State agency will examine records during the Administrative Review, including:

- Copy of the current wellness policy,
- Documentation on how the policy and assessments are made available to the public,
- The most recent assessment of implementation of the policy, and
- Documentation of efforts to review and update the policy, including who was involved in the process and how stakeholders were made aware of their ability to participate.

Updates to the Wellness Policy

The final rule requires that LEAs update or modify the wellness policy as appropriate.

Public Updates

The rule requires that LEAs must make available to the public:

- The wellness policy, including any updates to and about the wellness policy, on an annual basis, at a minimum, and
- The Triennial Assessment, including progress toward meeting the goals of the policy.



DISTRICT STUDENT WELLNESS POLICY

Hastings Public Schools is committed to the optimal development of every student. The District believes that for students to have the opportunity to achieve personal, academic, developmental, and social success, we need to create positive, safe, and health-promoting learning environments at every level, in every setting, throughout the school year.

This policy provides a framework for ensuring environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. Specifically, this policy and the corresponding rule establish goals and procedures to ensure that:

- Students in the District have access to healthy foods throughout the school in accordance with Federal and state nutrition standards;
- Students receive quality nutrition education that helps them develop lifelong healthy eating behaviors;
- Students have opportunities to be physically active during school;
- Schools engage in nutrition and physical activity promotion and other activities that promote student wellness;
- School staff are encouraged and supported to practice healthy nutrition and physical activity behaviors in and out of school;
- The community is engaged in supporting the work of the District in creating continuity between schools and other settings for students and staff to practice lifelong healthy habits; and
- The District establishes and maintains an infrastructure for management, oversight, implementation, communication about, and monitoring of the policy and rule that establish goals and objectives.

This policy applies to all students, staff, and schools in the District.

Approved

Reviewed

Revised

HASTINGS PUBLIC SCHOOLS

DISTRICT STUDENT WELLNESS

Nutrition Guidelines

School Meals

Our District is committed to serving healthy meals to children and to meeting the nutrition needs of school children within their calorie requirements. Adequate time for students to eat school meals, (seat time – 10 minutes at breakfast and 20 minutes at lunch, not including time spent walking to or from class or waiting in line) will be provided.

Water

Water cups/jugs will be available in the cafeteria if a drinking fountain is not present. All water sources and containers will be maintained on a regular basis to ensure good hygiene and health safety standards.

Professional Standards

All school nutrition program directors, managers and staff will meet or exceed hiring and annual continuing education/training requirements in the USDA professional standards for child nutrition professionals. These school nutrition personnel will refer to the USDA professional standards for school nutrition professionals website to search for training that meets their learning needs.

Competitive Food and Beverages

To support healthy food choices and improve student health and well being, all foods and beverages outside the reimbursable school meal programs that are sold to students on the school campus during the school day will meet or exceed the USDA SMART Snacks Nutrition Standards. Fundraising efforts will be in compliance with the SMART Snack Standards for any fundraising events involving foods and/or beverages sold to students within the school building, during the school day. The school day is defined as the period from the midnight before, to 30 minutes after the end of the official school day.

Celebrations and Rewards

School Wellness Committees will be encouraged to follow the USDA SMART Snacks in School Nutrition Standards, including through celebrations and parties, classroom snacks brought by parents, rewards and incentives. The district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas and the SMART Snack Nutrition Standards. The District will also provide teachers and other relevant school staff with a list of alternative ways to reward children given that food and beverages used as a reward or celebration should be limited.

Nutrition Education

Nutrition education will be integrated into other classroom instruction beyond health class through subjects such as math, science, language arts, social sciences and elective subjects. Nutrition education will be offered at each grade level as part of a sequential, comprehensive, standards-based health education curriculum. All health education teachers will provide opportunities for students to practice or rehearse the skills taught through the health education curricula.

Nutrition Promotion

The District will promote healthy food and beverage choices for all students through the school campus, as well as encourage participation in the school meal programs. It is the intent of the District to protect and promote student's health by permitting advertising and marketing for only those foods and beverages that are permitted to be sold on the school campus, consistent with the District's Wellness Policy. Staff will be encouraged to model healthy eating habits in the presence of students.

Physical Education/Activity

Physical Education

All students in grades K-7 will receive 80 minutes of physical education per week.

Physical Activity

Elementary school students will have a minimum of 20 minutes a day of supervised recess, preferably outdoors. In the event that the school must conduct indoor recess, teachers and staff will follow the indoor recess guidelines that promote physical activity for students, to the extent practicable. In addition, physical activity will not be used or withheld as punishment. Finally, opportunities for physical activity will be regularly incorporated into other subject areas. Staff will be encouraged to serve as role models by being physically active alongside the students whenever feasible.

Public Involvement

The District will convene a representative District Wellness Committee (DWC) that meets at least four times per year to establish goals for and oversee school health and safety policies and programs, including development, implementation, monitoring compliance, and periodic review and update of this district-level wellness policy.

The DWC membership will represent all school levels and include (to the extent possible), but not limited to:

- Parents and caregivers
- Students

- Representatives of the school nutrition program
- Physical education teachers
- Health education teachers
- School health professionals
- Mental health and social service staff
- School administrators
- School Board Members
- Health Professionals
- General Public

Each school within the District will establish a School Wellness Committee (SWC) that convenes to review school-level issues, in coordination with the DWC.

Public Notification

The District will inform the public of:

- The improvements that have been made to school meals and compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of and compliance with SMART Snacks in School Nutrition Standards;
- The content of, implementation of, and updates to the Wellness Policy or Rule, as well as how to get involved and support the policy; and
- The availability of the annual and triennial reports.

Monitoring and Evaluation

Annual Progress Reports

The District will compile and publish an annual report to share basic information about the Wellness Policy and to report on the progress of the schools within the District in meeting wellness goals. This report will include, but is not limited to:

- The website address for the Wellness Policy and Rule, and/or how the public can receive/access a copy of the Wellness Policy and Rule;
- A description of each school's progress in meeting the wellness policy goals; and
- Information on how individuals and the public can get involved with the DWC or SWC.

The district will track, analyze, and report on any correlations between improvements in health-promoting environments with education outcomes.

Triennial Progress Assessments

At least once every three years, the District will evaluate compliance with the Wellness Policy and Rule to assess the implementation of the policy/rule and include:

- The extent to which schools under the jurisdiction of the District are in compliance with the wellness policy;
- A description of the progress made in attaining the goals of the District's wellness policy.

Approved

Reviewed

Revised

HASTINGS PUBLIC SCHOOLS



Healthy Non-food Rewards

Rewards happen at many levels across a school. Teachers, administrators and parent groups offer rewards to recognize and celebrate student accomplishments. The goal of rewarding students is to help them internalize desirable behaviors and create motivation for learning that comes from inside. The most effective rewards fit naturally into the context and mission of the school community and should promote healthy living as a desired value of the community.

ACTION FOR HEALTHY KIDS

TIP SHEET

Non-material rewards involving recognition, privileges and opportunities for physical activity or other types of enrichment are powerful ways to help meet these goals. Material rewards such as school supplies, trinkets, toys and gift certificates can be donated by parents or provided by parent-teacher organizations for use on a more limited basis.

Elementary School Students

- Make deliveries to office
- Watch a fun movie
- Teach class
- Be a helper in another classroom
- Read morning announcements
- Sit with friends
- Have lunch or breakfast in the classroom
- Play a favorite game or do puzzles
- Extra recess time
- Show and tell
- Free time at the end of class
- Dance to music in the classroom
- Gift certificate to school store (non-food items)
- Walk with the principal or teacher
- Fun physical activity break
- Teacher or volunteer reads special book to class
- Certificate, trophy, ribbon, plaque
- Listen to music or a book
- Read outdoors or have class outdoors
- Extra art, music or reading time
- Teacher performs special skill, e.g., singing, guitar playing, juggling
- Earn points or play money to spend on privileges or non-food items
- Commendation certificate or letter sent home to parents by teacher or principal
- Trip to treasure box filled with non-food items, e.g., stickers, pencils, erasers, bookmarks, school supplies
- Access to items that can only be used only on special occasions

Reward with Recognition!

Consider recognizing students during morning announcements, at a school assembly, on a photo recognition board or on the school's website. Most kids enjoy hearing their successes acknowledged in front of their peers. Don't underestimate the power of small, personalized efforts such as a phone call or email to a student's parents, a handwritten note commending the achievement or a certificate of recognition.

Middle School Students

- Choose partners for activities
- Sit with friends
- Listen to music while working at desk
- Reduced homework or "no homework" pass
- Extra credit
- Fun movie
- Brainteaser puzzles, group activities and games
- Earn points or play money for privileges or nonfood items
- Computer time
- Free choice time or chat break at end of class
- Assemblies
- Field trips
- Eat lunch outside or have class outside



Every kid healthy, active and ready to learn

ActionforHealthyKids.org • 600 W. Van Buren St., Suite 720, Chicago, IL 60607 • 800.416.5136

Healthy Non-Food Rewards



High School Students

- Extra credit
- Fun movie
- Reduced homework
- Late homework pass
- Donated coupons for music, movies or books
- Drawings for donated prizes
- Pep rally
- Recognition on morning announcements
- Tickets to school events, e.g., dances, sporting events

PTO/PTA Rewards

- Water bottles
- School-branded apparel
- Movie passes
- Special time with a teacher
- Active video games
- Pool party, hike or group trip to a kids fun place
- Raffle for bigger prizes, such as a bike, or a ride in a limo

Food Rewards

Food rewards contradict classroom lessons on nutrition, add empty calories to kids' diets and teach kids to eat when they're not hungry — setting the stage for unhealthy habits that can last a lifetime and contributing to the childhood obesity epidemic. One study found that every separate food-related practice (e.g., a food incentive or reward) that promotes low-nutrition foods in a school is associated with a 10% increase in students' body mass indexes (BMI).¹

Check your school's wellness policy or school improvement plan to see if they contain any guidelines or goals about healthy, non-food rewards. If they don't, find out what it would take to address this topic.

"Rewarding children with unhealthy foods in school undermines our efforts to teach them about good nutrition. It's like teaching children a lesson on the importance of not smoking, and then handing out ashtrays and lighters to the kids who did the best job listening."

-Marlene Schwartz, PhD, Co-Director
Rudd Center for Food Policy and Obesity, Yale University

Action for Healthy Kids® is a nationwide grassroots network mobilizing school professionals, families and communities to take actions that improve school foods, nutrition education, physical activity and physical education for all students. Through funding opportunities, expert technical assistance, and our flagship program, Game On, Action for Healthy Kids supports schools in becoming healthier places where children thrive.



1: See ActionforHealthyKids.org/References

USDA Smart Snacks in School

Effective July 1, 2014

Food Guidelines

Nutrition Standards for Foods (per item as packaged or served)

Any food sold on the school campus, during the school day must:

- Be a whole grain-rich grain product; **or**
- Have as the first ingredient a fruit, vegetable, dairy product, or protein food; **or**
- Be a combination food that contains at least ¼ cup fruit and/or vegetable; **or**
- Contain 10% of the Daily Value (DV) of a nutrient of public health concern in the *2010 Dietary Guidelines for Americans* (calcium, potassium, vitamin D, or dietary fiber).*

* Effective July 1, 2016, foods may not qualify using the 10% DV criteria.

AND

Foods must also meet all of the specific nutrient standards (with accompaniments):

Calorie limits

Entrée items: ≤ 350 calories

Snack/side items: ≤ 200 calories

Sodium limits

Entrée items: ≤ 480 mg

Snack/side items: ≤ 230 mg**

Fat limits

Total fat: ≤ 35% of total calories

- Exemptions: Reduced fat cheese (including part skim mozzarella), nuts and seeds and nut/seed butters, dried fruit with nuts and/or seeds with no added nutritive sweeteners or fats, seafood with no added fat

Saturated fat: < 10% of total calories

- Exemptions: Reduced fat cheese (including part skim mozzarella), nuts and seeds and nut/seed butters, dried fruit with nuts and/or seeds with no added nutritive sweeteners or fats

Trans fat: zero grams (<0.5g)

Sugar limit

Total sugar: ≤ 35% of weight from total sugars

- Exemptions: Dried/dehydrated fruits or vegetables with no added nutritive sweeteners, dried fruits with nutritive sweeteners for processing and/or palatability, products consisting of only exempt dried fruit with nuts and/or seeds with no added nutritive sweeteners or fats

** Effective July 1, 2016, snack/side items must contain ≤ 200 mg sodium.

Exemptions from meeting all nutrient standards:

- Fresh, frozen, and canned fruits and vegetables with no added ingredients except water; or in the case of fruit, packed in 100% juice, extra light, or light syrup
- Canned vegetables that contain a small amount of sugar for processing purposes
- Entrée items offered as part of the lunch program or breakfast program on the day of service or the day after service (Entrée item is a combination food of M/MA and G, or combination of M/MA and F or V, or a M/MA served alone.)
- Sugar-free chewing gum

USDA Smart Snacks in School

Effective July 1, 2014

Beverage Guidelines

Category	Elem	Middle	High
Plain or Carbonated Water	Any size	Any size	Any size
Low Fat Milk (1%), Unflavored	≤8oz	≤12oz	≤12oz
Non Fat Milk (Skim), Flavored or Unflavored*	≤8oz	≤12oz	≤12oz
100% Fruit or Vegetable Juice (plain or carbonated) with no added sweeteners	≤8oz	≤12oz	≤12oz
100% Fruit or Vegetable Juice, Diluted with Water (plain or carbonated) with no added sweeteners	≤8oz	≤12oz	≤12oz
Calorie-Free Beverages, Flavored and/or Carbonated ≤5 calories per 8oz, or ≤10 calories per 20oz	Not permitted	Not permitted	≤20oz
Low Calorie Beverages, Flavored and/or Carbonated ≤40 calories per 8oz, or ≤60 calories per 12oz	Not permitted	Not permitted	≤12oz

**including nutritionally equivalent milk alternatives as permitted by the school meal requirements.*

Note: Caffeinated beverages are only permitted at the High School level.

MEAL CHARGE POLICY

It is the policy of the District to comply with the National School Lunch Program and School Breakfast Program and all other federal grant programs that provide free or reduced meals to qualifying students.

Student Eligibility

Families of students who may be eligible for free or reduced price school meals should submit an application to determine their eligibility. Applications are available at each school and the District Office. As long as an application is submitted on or after July 1, the application will be considered current for the new school year. A student may become eligible for free or reduced meals at any time during the school year if the household experiences a change in financial circumstances.

Meal Account Balances

The District will ensure that families can check their meal account balances in a manner other than exclusively online. The District will ensure that at least one form of meal account payment is free of charge.

The District encourages families to pre-pay for free or reduced price meals. Notwithstanding the option to pre-pay, students and families will have a method to add funds during the school day. Any balance remaining in a pre-paid account shall carry over into the next month. When a student leaves the District or graduates, the District shall attempt to contact the student's household to return any funds remaining in the student's meal account.

Unpaid meal charges may be carried over at the end of the school year as a delinquent debt and the District shall undertake reasonable collection efforts to collect unpaid meal charges classified as delinquent debt, pursuant to and in compliance with state and federal law. The District shall maintain records of its collection efforts and, once delinquent meal charges are converted to bad debt, its documentation establishing and handling of the bad debt.

Student Confidentiality

The District will disclose individual student eligibility information only to those persons (and organizations) who require the information in order to carry out an activity specifically authorized by the National School Lunch Act.

The District shall not use or implement any colored or coded meal cards, tickets, tokens, or other methods of payment that would overtly identify a student as being eligible for free or reduced price meals.

Distribution Annually

This policy shall be provided in writing to all students' households at the start of each school year and to households transferring to the District during the school year.

This policy shall also be provided annually to District staff members responsible for the enforcement of this policy, including food service professionals.

The Superintendent or the Superintendent's designee shall maintain documentation of the annual distribution of this policy to students' households and District staff.

Legal Reference: Richard B. Russell National School Lunch Act
(42 U.S.C. § 1751); U.S.D.A. Memorandum SP 57-2016.

Approved: _____ Reviewed: _____ Revised: _____

HASTINGS PUBLIC SCHOOLS

INTERNET SAFETY AND ACCEPTABLE USE

A. Internet Safety Policy

It is the policy of Hastings Public Schools to comply with the Children's Internet Protection Act (CIPA). With respect to the District's computer network, the District shall, to the extent practical: (a) prevent user access to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) provide for the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications; (c) prevent unauthorized access, including so-called "hacking," and other unlawful activities online; (d) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (e) implement measures designed to restrict minors' access to materials (visual or non-visual) that are harmful to minors.

1. Definitions. Key terms are as defined in CIPA. "Inappropriate material" for purposes of this policy includes material that is obscene, child pornography, or harmful to minors. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that: (1) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (2) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and (3) taken as a whole, lacks serious literary, artistic, political, or scientific value to minors.
2. Access to Inappropriate Material. To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet or other forms of electronic communications access to inappropriate information. Specifically, as required by CIPA, blocking shall be applied to visual depictions of material deemed obscene or child pornography or to any material deemed harmful to minors. Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purposes.
3. Inappropriate Network Usage. To the extent practical, steps shall be taken to promote the safety and security of users of the District's online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Specifically, as required by CIPA, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called "hacking," and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

4. Supervision and Monitoring. It shall be the responsibility of all members of the District staff to supervise and monitor usage of the online computer network and access to the Internet in accordance with this policy and CIPA. Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Superintendent and the Superintendent's designees.
5. Social Networking. Students shall be educated about appropriate online behavior, including interacting with others on social networking websites and in chat rooms, and cyberbullying awareness and response.
6. Adoption. This Internet Safety Policy was adopted by the Board at a public meeting following normal public notice.

B. Computer Acceptable Use Policy

This Computer Acceptable-Use Policy is supplemental to the District's Internet Safety Policy.

1. Technology Subject to this Policy. This Computer Acceptable Use Policy applies to all technology resources of the District or made available by the District. Technology resources include, without limitation, computers and related technology equipment, all forms of e-mail and electronic communications, and the Internet.
2. Access and User Agreements. Use of the District's technology resources is a privilege and not a right. The Superintendent or designee shall develop appropriate user agreements and shall require employees, students (and their parents or guardians), and others to sign such user agreements as a condition of access to the technology resources as the Superintendent determines appropriate. Parents and guardians of students in programs operated by the District shall inform the Superintendent or designees in writing if they do not want their child to have access.

The Superintendent and designees are authorized and directed to establish and implement such other regulations, forms, procedures, guidelines, and standards to implement this Policy.

The technology resources of the District do not constitute a public forum. The District reserves the right to restrict any communications and to remove communications that have been posted.

3. Acceptable Uses. The technology resources are to be used for the limited purpose of advancing the District's Mission. The technology resources are to be used, in general, for educational purposes, meaning activities that are

integral, immediate, and proximate to the education of students as defined in the E-Rate Program Regulations.

4. Unacceptable Uses.

The following are unacceptable uses of the technology resources:

- a. Personal Gain: Technology resources shall not be used, and no person shall authorize its use, for personal financial gain other than in accordance with prescribed constitutional, statutory, and regulatory procedures, other than compensation provided by law.
- b. Personal Matters: Technology resources shall not be used, and no person shall authorize its use, for personal matters.

Occasional and intermittent personal use that the Superintendent or designees determine to facilitate the work of students and staff in attaining the Mission of the District are not prohibited by this provision. For example, employees may send an e-mail to a child, spouse, community group, or another person associated with the employee on an occasional and intermittent basis.

This occasional and intermittent personal use exception does not permit use by employees contrary to the expectations of their position. For example, employees may not play games or surf the net for purposes not directly related to their job during duty time nor may students do so during instructional time.

The occasional and intermittent personal use exception also does not permit use of the technology resources for private business, such as searching for or ordering items on the Internet for non-school use or sending an e-mail related to one's own private consulting business.

- c. Campaigning: Technology resources shall not be used, and no person shall authorize its use, for the purpose of campaigning for or against the nomination or election of a candidate or the qualification, passage, or defeat of a ballot question.
- d. Technology Related Limitations: Technology resources shall not be used in any manner that impairs its effective operations or the rights of other technology users. Without limitation,

1. Users shall not use another person's name, log-on, password, or files for any reason or allow another to use their password (except for authorized staff members).
 2. Users shall not erase, remake, or make unusable another person's computer, information, files, programs or disks.
 3. Users shall not access resources not specifically granted to the user or engage in electronic trespassing.
 4. Users shall not engage in "hacking" to gain unauthorized access to the operating system software or unauthorized access to the system of other users.
 5. Users shall not copy, change, or transfer any software without permission from the network administrators.
 6. Users shall not write, produce, generate, copy, propagate, or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file system, or software. Such software is often called a bug, virus, worm, Trojan horse, or similar name.
 7. Users shall not engage in any form of vandalism of the technology resources.
 8. Users shall follow the generally accepted rules of network etiquette. The Superintendent or designees may further define such rules.
- e. Other Policies and Laws: Technology resources shall not be used for any purpose contrary to any District policy, any school rules to which a student user is subject, or any applicable law. Without limitation, this means that technology resources may not be used:
1. To access any material contrary to the Internet Safety Policy or to create or generate any such material.
 2. To engage in unlawful harassment or discrimination, such as sending e-mails that contain sexual jokes or images.
 3. To engage in violations of employee ethical standards and employee standards of performance, such as sending e-mails that are threatening or offensive or which contain abusive language; use of end messages on e-mails that may imply that the District is supportive of a particular religion or religious belief system, a political candidate or issue, or a controversial issue; or sending e-mails that divulge protected confidential student information to unauthorized persons.
 4. To engage in, or promote violations of, student conduct rules.
 5. To engage in illegal activity, such as gambling.
 6. In a manner contrary to copyright laws.
 7. In a manner contrary to software licenses.

5. Disclaimer. The technology resources are supplied on an “as is, as available” basis. The District does not imply or expressly warrant that any information accessed will be valuable or fit for a particular purpose or that the system will operate error free. The District is not responsible for the integrity of information accessed, or software downloaded, from the Internet.
6. Filter. A technology protection measure is in place that blocks and/or filters access to prevent access to Internet sites that are not in accordance with policies and regulations. In addition to blocks and/or filters, the District may also use other technology protection measures or procedures as deemed appropriate.

Notwithstanding technology protection measures, some inappropriate material may be accessible by the Internet, including material that is illegal, defamatory, inaccurate, or potentially offensive to some people. Users accept the risk of access to such material and responsibility for promptly exiting from any such material.

The technology protection measure that blocks and/or filters Internet access may be disabled only by an authorized staff member for bona fide research or educational purposes: (a) who has successfully completed District training on proper disabling circumstances and procedures, (b) with permission of the immediate supervisor of the staff member requesting said disabling, or (c) with the permission of the Superintendent. An authorized staff member may override the technology protection measure that blocks and/or filters Internet access for a minor to access a site for bona fide research or other lawful purposes provided the minor is monitored directly by an authorized staff member.

7. Monitoring. Use of the technology resources, including but not limited to Internet sites visited and e-mail transmitted or received, is subject to monitoring by the administration and network administrators at any time to maintain the system and insure that users are using the system responsibly without notice to the users. Users have no privacy rights or expectations of privacy with regard to use of the District's computers or Internet system. All technology equipment shall be used under the supervision of the Superintendent and the Superintendent's designees.
8. Sanctions. Violation of the policies and procedures concerning the use of the District technology resources may result in suspension or cancellation of the privilege to use the technology resources and disciplinary action, up to and including expulsion of students and termination of employees. Use that is unethical may be reported to the Commissioner of Education. Use that is unlawful may be reported to the law enforcement authorities. Users

shall be responsible for damages caused and injuries sustained by improper or non-permitted use.

Cross Reference: 606.06 Internet Safety and Acceptable Use

Legal Reference: Children's Internet Protection Act, 47 USC § 254
FCC Order adopted August 10, 2011
47 USC § 254(h)(1)(b); 47 CFR 54.500(b) and 68 FR 36932 (2003)
(E-rate restrictions)
Neb. Rev. Stat. § 49-14,101.01 (Political Accountability and
Disclosure Act)

Approved 11-20-06 Reviewed 09-17-12 Revised 10-15-12

HASTINGS PUBLIC SCHOOLS

HASTINGS PUBLIC SCHOOLS

ACCEPTABLE USE OF COMPUTERS AND NETWORKS ADMINISTRATORS, FACULTY, AND STAFF AGREEMENT

In order to make sure that all members of the Hastings Public Schools community understand and agree to these rules of conduct for use of the e-mail and Internet systems of the District, the Hastings Public School District asks that you, as an administrator, faculty member, or staff member user, sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable Use Policy adopted by the Hastings Public Schools; and I understand and will abide by those District guidelines and conditions for the use of the facilities of the Hastings Public Schools and access to the Internet. I further understand that any violation of the District guidelines is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked. School disciplinary action and/or appropriate legal action may also be taken.

I agree not to hold the Hastings Public Schools, any of its employees, or any institution providing network access to the Hastings Public Schools responsible for the performance of the system or the content of any material accessed through it.

Employee's Name _____

Employee's Signature _____ Date: _____

This form will be retained on file by the authorized faculty designee for duration of applicable computer/network/Internet use.

HASTINGS PUBLIC SCHOOLS

ACCEPTABLE USE OF COMPUTERS AND NETWORKS STUDENT AGREEMENT

In order to make sure that all members of the Hastings Public Schools community understand and agree to these rules of conduct, the Hastings Public Schools asks that you, as a student user, sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable Use Policy adopted by the Hastings Public Schools; and I understand and will abide by those District guidelines and conditions for the use of the facilities of the Hastings Public Schools and access to the Internet. I further understand that any violation of the District guidelines is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked. School disciplinary action and/or appropriate legal action may also be taken.

I agree not to hold the Hastings Public Schools, any of its employees, or any institution providing network access to the Hastings Public Schools responsible for the performance of the system or the content of any material accessed through it.

Student's Name _____

Student's Signature _____ Date: _____

This form will be retained on file by authorized faculty designee for duration of applicable computer/network/Internet use.

HASTINGS PUBLIC SCHOOLS

ACCEPTABLE USE OF COMPUTERS AND NETWORKS PARENT AGREEMENT

In order to make sure that all members of the Hastings Public Schools community understand and agree to these rules of conduct, we ask that you as a parent/guardian sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable-Use Policy adopted by the Hastings Public Schools. As parent or guardian of the student named below, I grant permission for my son or daughter to access networked computer services such as electronic mail (e-mail) and the Internet. I understand that this free access is designed for educational purposes. I also understand that individuals may be held liable for violations of the Terms and Conditions of the Agreement. However, I also recognize that it is impossible to restrict access to all controversial materials; and I will not hold the Hastings Public Schools responsible for materials acquired or sent via the network.

I agree not to hold the Hastings Public Schools, any of its employees, or any institution providing network access to the Hastings Public Schools responsible for the performance of the system or the content of any material accessed through it.

Student's Name _____

Parent's Signature _____ Date: _____

This form will be retained on file by authorized faculty designee for duration of applicable computer/network/Internet use.

INTERNET SAFETY AND ACCEPTABLE USE

A. Internet Safety Policy

It is the policy of Hastings Public Schools to comply with the Children's Internet Protection Act (CIPA) and the Children's Online Privacy Protection Act (COPPA). With respect to the District's computer network, the District shall, to the extent practical: (a) prevent user access to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) provide for the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications; (c) prevent unauthorized access, including so-called "hacking," and other unlawful activities online; (d) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; (e) obtain verifiable consent before allowing third parties to collect personal information online from students; and (f) implement measures designed to restrict minors' access to materials (visual or non-visual) that are harmful to minors.

1. Definitions. Key terms are as defined in CIPA. "Inappropriate material" for purposes of this policy includes material that is obscene, child pornography, or harmful to minors. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that: (1) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (2) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and (3) taken as a whole, lacks serious literary, artistic, political, or scientific value to minors.
2. Access to Inappropriate Material. To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet or other forms of electronic communications access to inappropriate information. Specifically, as required by CIPA, blocking shall be applied to visual depictions of material deemed obscene or child pornography or to any material deemed harmful to minors. Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purposes.
3. Inappropriate Network Usage. To the extent practical, steps shall be taken to promote the safety and security of users of the District's online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Specifically, as required by CIPA, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called "hacking," and other unlawful

activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

4. Supervision and Monitoring. It shall be the responsibility of all members of the District staff to supervise and monitor usage of the online computer network and access to the Internet in accordance with this policy and CIPA. Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Superintendent and the Superintendent's designees.
5. Social Networking. Students shall be educated about appropriate online behavior, including interacting with others on social networking websites and in chat rooms, and cyberbullying awareness and response.
6. Adoption. This Internet Safety Policy was adopted by the Board at a public meeting following normal public notice.

B. Computer Acceptable Use Policy

This Computer Acceptable-Use Policy is supplemental to the District's Internet Safety Policy.

1. Technology Subject to this Policy. This Computer Acceptable Use Policy applies to all technology resources of the District or made available by the District. Technology resources include, without limitation, computers and related technology equipment, all forms of e-mail and electronic communications, and the Internet.
2. Access and User Agreements. Use of the District's technology resources is a privilege and not a right. The Superintendent or designee shall develop appropriate user agreements and shall require employees, students (and their parents or guardians), and others to sign such user agreements as a condition of access to the technology resources as the Superintendent determines appropriate. Parents and guardians of students in programs operated by the District shall inform the Superintendent or designees in writing if they do not want their child to have access.

The Superintendent and designees are authorized and directed to establish and implement such other regulations, forms, procedures, guidelines, and standards to implement this Policy.

The technology resources of the District do not constitute a public forum. The District reserves the right to restrict any communications and to remove communications that have been posted.

3. Acceptable Uses. The technology resources are to be used for the limited purpose of advancing the District's Mission. The technology resources are to be used, in general, for educational purposes, meaning activities that are integral, immediate, and proximate to the education of students as defined in the E-Rate Program Regulations.
4. Unacceptable Uses.

The following are unacceptable uses of the technology resources:

- a. **Personal Gain:** Technology resources shall not be used, and no person shall authorize its use, for personal financial gain other than in accordance with prescribed constitutional, statutory, and regulatory procedures, other than compensation provided by law.
- b. **Personal Matters:** Technology resources shall not be used, and no person shall authorize its use, for personal matters.

Occasional and intermittent personal use that the Superintendent or designees determine to facilitate the work of students and staff in attaining the Mission of the District are not prohibited by this provision. For example, employees may send an e-mail to a child, spouse, community group, or another person associated with the employee on an occasional and intermittent basis.

This occasional and intermittent personal use exception does not permit use by employees contrary to the expectations of their position. For example, employees may not play games or surf the net for purposes not directly related to their job during duty time nor may students do so during instructional time.

The occasional and intermittent personal use exception also does not permit use of the technology resources for private business, such as searching for or ordering items on the Internet for non-school use or sending an e-mail related to one's own private consulting business.

- c. **Campaigning:** Technology resources shall not be used, and no person shall authorize its use, for the purpose of campaigning for or against the nomination or election of a candidate or the qualification, passage, or defeat of a ballot question.
- d. **Technology Related Limitations:** Technology resources shall not be used in any manner that impairs its effective operations or the rights of other technology users. Without limitation,

1. Users shall not use another person's name, log-on, password, or files for any reason or allow another to use their password (except for authorized staff members).
 2. Users shall not erase, remake, or make unusable another person's computer, information, files, programs or disks.
 3. Users shall not access resources not specifically granted to the user or engage in electronic trespassing.
 4. Users shall not engage in "hacking" to gain unauthorized access to the operating system software or unauthorized access to the system of other users.
 5. Users shall not copy, change, or transfer any software without permission from the network administrators.
 6. Users shall not write, produce, generate, copy, propagate, or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file system, or software. Such software is often called a bug, virus, worm, Trojan horse, or similar name.
 7. Users shall not engage in any form of vandalism of the technology resources.
 8. Users shall follow the generally accepted rules of network etiquette. The Superintendent or designees may further define such rules.
- e. Other Policies and Laws: Technology resources shall not be used for any purpose contrary to any District policy, any school rules to which a student user is subject, or any applicable law. Without limitation, this means that technology resources may not be used:
1. To access any material contrary to the Internet Safety Policy or to create or generate any such material.
 2. To engage in unlawful harassment or discrimination, such as sending e-mails that contain sexual jokes or images.
 3. To engage in violations of employee ethical standards and employee standards of performance, such as sending e-mails that are threatening or offensive or which contain abusive language; use of end messages on e-mails that may imply that the District is supportive of a particular religion or religious belief system, a political candidate or issue, or a controversial issue; or sending e-mails that divulge protected confidential student information to unauthorized persons.
 4. To engage in, or promote violations of, student conduct rules.
 5. To engage in illegal activity, such as gambling.
 6. In a manner contrary to copyright laws.
 7. In a manner contrary to software licenses.

5. Disclaimer. The technology resources are supplied on an “as is, as available” basis. The District does not imply or expressly warrant that any information accessed will be valuable or fit for a particular purpose or that the system will operate error free. The District is not responsible for the integrity of information accessed, or software downloaded, from the Internet.
6. Filter. A technology protection measure is in place that blocks and/or filters access to prevent access to Internet sites that are not in accordance with policies and regulations. In addition to blocks and/or filters, the District may also use other technology protection measures or procedures as deemed appropriate.

Notwithstanding technology protection measures, some inappropriate material may be accessible by the Internet, including material that is illegal, defamatory, inaccurate, or potentially offensive to some people. Users accept the risk of access to such material and responsibility for promptly exiting from any such material.

The technology protection measure that blocks and/or filters Internet access may be disabled only by an authorized staff member for bona fide research or educational purposes: (a) who has successfully completed District training on proper disabling circumstances and procedures, (b) with permission of the immediate supervisor of the staff member requesting said disabling, or (c) with the permission of the Superintendent. An authorized staff member may override the technology protection measure that blocks and/or filters Internet access for a minor to access a site for bona fide research or other lawful purposes provided the minor is monitored directly by an authorized staff member.

7. Monitoring. Use of the technology resources, including but not limited to Internet sites visited and e-mail transmitted or received, is subject to monitoring by the administration and network administrators at any time to maintain the system and insure that users are using the system responsibly without notice to the users. Users have no privacy rights or expectations of privacy with regard to use of the District's computers or Internet system. All technology equipment shall be used under the supervision of the Superintendent and the Superintendent's designees.
8. Sanctions. Violation of the policies and procedures concerning the use of the District technology resources may result in suspension or cancellation of the privilege to use the technology resources and disciplinary action, up to and including expulsion of students and termination of employees. Use that is unethical may be reported to the Commissioner of Education. Use that is unlawful may be reported to the law enforcement authorities. Users

shall be responsible for damages caused and injuries sustained by improper or non-permitted use.

Cross Reference: 402.14 Internet Safety and Acceptable Use

Legal Reference: Children's Internet Protection Act, 47 USC § 254
Children's Online Privacy Protection Act, 15 U.S.C. § 6501
FCC Order adopted August 10, 2011
47 USC § 254(h)(1)(b); 47 CFR 54.500(b) and 68 FR 36932 (2003)
(E-rate restrictions)
Neb. Rev. Stat. § 49-14,101.01 (Political Accountability and
Disclosure Act)

Approved 02-16-04 Reviewed 09-17-12, 7-18-16, 8-15-16 Revised 08-15-16

HASTINGS PUBLIC SCHOOLS

HASTINGS PUBLIC SCHOOLS

ACCEPTABLE USE OF COMPUTERS AND NETWORKS ADMINISTRATORS, FACULTY, AND STAFF AGREEMENT

In order to make sure that all members of the Hastings Public Schools community understand and agree to these rules of conduct for use of the e-mail and Internet systems of the District, the Hastings Public School District asks that you, as an administrator, faculty member, or staff member user, sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable Use Policy adopted by the Hastings Public Schools; and I understand and will abide by those District guidelines and conditions for the use of the facilities of the Hastings Public Schools and access to the Internet. I further understand that any violation of the District guidelines is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked. School disciplinary action and/or appropriate legal action may also be taken.

I agree not to hold the Hastings Public Schools, any of its employees, or any institution providing network access to the Hastings Public Schools responsible for the performance of the system or the content of any material accessed through it.

Employee's Name _____

Employee's Signature _____ Date: _____

This form will be retained on file by the authorized faculty designee for duration of applicable computer/network/Internet use.

HASTINGS PUBLIC SCHOOLS

ACCEPTABLE USE OF COMPUTERS AND NETWORKS STUDENT AGREEMENT

In order to make sure that all members of the Hastings Public Schools community understand and agree to these rules of conduct, the Hastings Public Schools asks that you, as a student user, sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable Use Policy adopted by the Hastings Public Schools; and I understand and will abide by those District guidelines and conditions for the use of the facilities of the Hastings Public Schools and access to the Internet. I further understand that any violation of the District guidelines is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked. School disciplinary action and/or appropriate legal action may also be taken.

I agree not to hold the Hastings Public Schools, any of its employees, or any institution providing network access to the Hastings Public Schools responsible for the performance of the system or the content of any material accessed through it.

Student's Name _____

Student's Signature _____ Date: _____

This form will be retained on file by authorized faculty designee for duration of applicable computer/network/Internet use.

HASTINGS PUBLIC SCHOOLS

ACCEPTABLE USE OF COMPUTERS AND NETWORKS PARENT AGREEMENT

In order to make sure that all members of the Hastings Public Schools community understand and agree to these rules of conduct, we ask that you as a parent/guardian sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable-Use Policy adopted by the Hastings Public Schools. As parent or guardian of the student named below, I grant permission for my son or daughter to access networked computer services such as electronic mail (e-mail) and the Internet. I understand that this free access is designed for educational purposes. I also understand that individuals may be held liable for violations of the Terms and Conditions of the Agreement. However, I also recognize that it is impossible to restrict access to all controversial materials; and I will not hold the Hastings Public Schools responsible for materials acquired or sent via the network.

I agree not to hold the Hastings Public Schools, any of its employees, or any institution providing network access to the Hastings Public Schools responsible for the performance of the system or the content of any material accessed through it.

Student's Name _____

Parent's Signature _____ Date: _____

This form will be retained on file by authorized faculty designee for duration of applicable computer/network/Internet use.

INTERNET SAFETY AND ACCEPTABLE USE

A. Internet Safety Policy

It is the policy of Hastings Public Schools to comply with the Children's Internet Protection Act (CIPA). With respect to the District's computer network, the District shall, to the extent practical: (a) prevent user access to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) provide for the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications; (c) prevent unauthorized access, including so-called "hacking," and other unlawful activities online; (d) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (e) implement measures designed to restrict minors' access to materials (visual or non-visual) that are harmful to minors.

1. Definitions. Key terms are as defined in CIPA. "Inappropriate material" for purposes of this policy includes material that is obscene, child pornography, or harmful to minors. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that: (1) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (2) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and (3) taken as a whole, lacks serious literary, artistic, political, or scientific value to minors.
2. Access to Inappropriate Material. To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet or other forms of electronic communications access to inappropriate information. Specifically, as required by CIPA, blocking shall be applied to visual depictions of material deemed obscene or child pornography or to any material deemed harmful to minors. Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purposes.
3. Inappropriate Network Usage. To the extent practical, steps shall be taken to promote the safety and security of users of the District's online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Specifically, as required by CIPA, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called "hacking," and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

4. Supervision and Monitoring. It shall be the responsibility of all members of the District staff to supervise and monitor usage of the online computer network and access to the Internet in accordance with this policy and CIPA. Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Superintendent and the Superintendent's designees.
5. Social Networking. Students shall be educated about appropriate online behavior, including interacting with others on social networking websites and in chat rooms, and cyberbullying awareness and response.
6. Parent Consent. The District shall obtain verifiable parental consent prior to students providing or otherwise disclosing personal information online.
7. Adoption. This Internet Safety Policy was adopted by the Board at a public meeting following normal public notice.
8. State Compliance. The District shall comply with the Nebraska Student Online Personal Protection Act and will endeavor to take all reasonable and necessary steps to protect the online privacy of all students.

B. Computer Acceptable Use Policy

This Computer Acceptable-Use Policy is supplemental to the District's Internet Safety Policy.

1. Technology Subject to this Policy. This Computer Acceptable Use Policy applies to all technology resources of the District or made available by the District. Technology resources include, without limitation, computers and related technology equipment, all forms of e-mail and electronic communications, and the Internet.
2. Access and User Agreements. Use of the District's technology resources is a privilege and not a right. The Superintendent or designee shall develop appropriate user agreements and shall require employees, students (and their parents or guardians), and others to sign such user agreements as a condition of access to the technology resources as the Superintendent determines appropriate. Parents and guardians of students in programs operated by the District shall inform the Superintendent or designees in writing if they do not want their child to have access.

The Superintendent and designees are authorized and directed to establish and implement such other regulations, forms, procedures, guidelines, and standards to implement this Policy.

The technology resources of the District do not constitute a public forum. The District reserves the right to restrict any communications and to remove communications that have been posted.

3. Acceptable Uses. The technology resources are to be used for the limited purpose of advancing the District's Mission. The technology resources are to be used, in general, for educational purposes, meaning activities that are

integral, immediate, and proximate to the education of students as defined in the E-Rate Program Regulations.

4. Unacceptable Uses.

The following are unacceptable uses of the technology resources:

- a. **Personal Gain:** Technology resources shall not be used, and no person shall authorize its use, for personal financial gain other than in accordance with prescribed constitutional, statutory, and regulatory procedures, other than compensation provided by law.
- b. **Personal Matters:** Technology resources shall not be used, and no person shall authorize its use, for personal matters.

Occasional and intermittent personal use that the Superintendent or designees determine to facilitate the work of students and staff in attaining the Mission of the District are not prohibited by this provision. For example, employees may send an e-mail to a child, spouse, community group, or another person associated with the employee on an occasional and intermittent basis.

This occasional and intermittent personal use exception does not permit use by employees contrary to the expectations of their position. For example, employees may not play games or surf the net for purposes not directly related to their job during duty time nor may students do so during instructional time.

The occasional and intermittent personal use exception also does not permit use of the technology resources for private business, such as searching for or ordering items on the Internet for non-school use or sending an e-mail related to one's own private consulting business.

- c. **Campaigning:** Technology resources shall not be used, and no person shall authorize its use, for the purpose of campaigning for or

against the nomination or election of a candidate or the qualification, passage, or defeat of a ballot question.

- d. Technology Related Limitations: Technology resources shall not be used in any manner that impairs its effective operations or the rights of other technology users. Without limitation,
1. Users shall not use another person's name, log-on, password, or files for any reason or allow another to use their password (except for authorized staff members).
 2. Users shall not erase, remake, or make unusable another person's computer, information, files, programs or disks.
 3. Users shall not access resources not specifically granted to the user or engage in electronic trespassing.
 4. Users shall not engage in "hacking" to gain unauthorized access to the operating system software or unauthorized access to the system of other users.
 5. Users shall not copy, change, or transfer any software without permission from the network administrators.
 6. Users shall not write, produce, generate, copy, propagate, or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file system, or software. Such software is often called a bug, virus, worm, Trojan horse, or similar name.
 7. Users shall not engage in any form of vandalism of the technology resources.
 8. Users shall follow the generally accepted rules of network etiquette. The Superintendent or designees may further define such rules.
- e. Other Policies and Laws: Technology resources shall not be used for any purpose contrary to any District policy, any school rules to which a student user is subject, or any applicable law. Without limitation, this means that technology resources may not be used:
1. To access any material contrary to the Internet Safety Policy or to create or generate any such material.
 2. To engage in unlawful harassment or discrimination, such as sending e-mails that contain sexual jokes or images.
 3. To engage in violations of employee ethical standards and employee standards of performance, such as sending e-mails that are threatening or offensive or which contain abusive language; use of end messages on e-mails that may imply that the District is supportive of a particular religion or

religious belief system, a political candidate or issue, or a controversial issue; or sending e-mails that divulge protected confidential student information to unauthorized persons.

4. To engage in, or promote violations of, student conduct rules.
 5. To engage in illegal activity, such as gambling.
 6. In a manner contrary to copyright laws.
 7. In a manner contrary to software licenses.
 - 8.
5. Disclaimer. The technology resources are supplied on an "as is, as available" basis. The District does not imply or expressly warrant that any information accessed will be valuable or fit for a particular purpose or that the system will operate error free. The District is not responsible for the integrity of information accessed, or software downloaded, from the Internet.
6. Filter. A technology protection measure is in place that blocks and/or filters access to prevent access to Internet sites that are not in accordance with policies and regulations. In addition to blocks and/or filters, the District may also use other technology protection measures or procedures as deemed appropriate.

Notwithstanding technology protection measures, some inappropriate material may be accessible by the Internet, including material that is illegal, defamatory, inaccurate, or potentially offensive to some people. Users accept the risk of access to such material and responsibility for promptly exiting from any such material.

The technology protection measure that blocks and/or filters Internet access may be disabled only by an authorized staff member for bona fide research or educational purposes: (a) who has successfully completed District training on proper disabling circumstances and procedures, (b) with permission of the immediate supervisor of the staff member requesting said disabling, or (c) with the permission of the Superintendent. An authorized staff member may override the technology protection measure that blocks and/or filters Internet access for a minor to access a site for bona fide research or other lawful purposes provided the minor is monitored directly by an authorized staff member.

7. Monitoring. Use of the technology resources, including but not limited to Internet sites visited and e-mail transmitted or received, is subject to monitoring by the administration and network administrators at any time to maintain the system and insure that users are using the system responsibly without notice to the users. Users have no privacy rights or expectations of privacy with regard to use of the District's computers or

Internet system. All technology equipment shall be used under the supervision of the Superintendent and the Superintendent's designees.

8. Sanctions. Violation of the policies and procedures concerning the use of the District technology resources may result in suspension or cancellation of the privilege to use the technology resources and disciplinary action, up to and including expulsion of students and termination of employees. Use that is unethical may be reported to the Commissioner of Education. Use that is unlawful may be reported to the law enforcement authorities. Users shall be responsible for damages caused and injuries sustained by improper or non-permitted use.

Cross Reference: 606.06 Internet Safety and Acceptable Use

Legal Reference: Children's Internet Protection Act, 47 USC § 254
Children's Online Privacy Protection Act, 15 U.S.C. § 6501
FCC Order adopted August 10, 2011
47 USC § 254(h)(1)(b); 47 CFR 54.500(b) and 68 FR 36932 (2003)
(E-rate restrictions)
Neb. Rev. Stat. § 49-14,101.01 (Political Accountability and
Disclosure Act)
LB 512 (2017).

Approved 11-20-06

Reviewed 10-15-12

Revised 10-15-12

HASTINGS PUBLIC SCHOOLS

HASTINGS PUBLIC SCHOOLS

ACCEPTABLE USE OF COMPUTERS AND NETWORKS ADMINISTRATORS, FACULTY, AND STAFF AGREEMENT

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I agree not to hold the Hastings Public Schools, any of its employees, or any institution providing network access to the Hastings Public Schools responsible for the performance of the system or the content of any material accessed through it.

Employee's Name _____

Employee's Signature _____ Date: _____

This form will be retained on file by the authorized faculty designee for duration of applicable computer/network/Internet use.

HASTINGS PUBLIC SCHOOLS

ACCEPTABLE USE OF COMPUTERS AND NETWORKS STUDENT AGREEMENT

In order to make sure that all members of the Hastings Public Schools community understand and agree to these rules of conduct, the Hastings Public Schools asks that you, as a student user, sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable Use Policy adopted by the Hastings Public Schools; and I understand and will abide by those District guidelines and conditions for the use of the facilities of the Hastings Public Schools and access to the Internet. I further understand that any violation of the District guidelines is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked. School disciplinary action and/or appropriate legal action may also be taken.

I agree not to hold the Hastings Public Schools, any of its employees, or any institution providing network access to the Hastings Public Schools responsible for the performance of the system or the content of any material accessed through it.

Student's Name _____

Student's Signature _____ Date: _____

This form will be retained on file by authorized faculty designee for duration of applicable computer/network/Internet use.

HASTINGS PUBLIC SCHOOLS

ACCEPTABLE USE OF COMPUTERS AND NETWORKS PARENT AGREEMENT

In order to make sure that all members of the Hastings Public Schools community understand and agree to these rules of conduct, we ask that you as a parent/guardian sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable-Use Policy adopted by the Hastings Public Schools. As parent or guardian of the student named below, I grant permission for my son or daughter to access networked computer services such as electronic mail (e-mail) and the Internet. I understand that this free access is designed for educational purposes. I also understand that individuals may be held liable for violations of the Terms and Conditions of the Agreement. However, I also recognize that it is impossible to restrict access to all controversial materials; and I will not hold the Hastings Public Schools responsible for materials acquired or sent via the network.

I agree not to hold the Hastings Public Schools, any of its employees, or any institution providing network access to the Hastings Public Schools responsible for the performance of the system or the content of any material accessed through it.

Student's Name _____

Parent's Signature _____ Date: _____

This form will be retained on file by authorized faculty designee for duration of applicable computer/network/Internet use.

INTERNET SAFETY AND ACCEPTABLE USE

A. Internet Safety Policy

It is the policy of Hastings Public Schools to comply with the Children's Internet Protection Act (CIPA). With respect to the District's computer network, the District shall, to the extent practical: (a) prevent user access to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) provide for the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications; (c) prevent unauthorized access, including so-called "hacking," and other unlawful activities online; (d) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (e) implement measures designed to restrict minors' access to materials (visual or non-visual) that are harmful to minors.

1. Definitions. Key terms are as defined in CIPA. "Inappropriate material" for purposes of this policy includes material that is obscene, child pornography, or harmful to minors. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that: (1) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (2) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and (3) taken as a whole, lacks serious literary, artistic, political, or scientific value to minors.
2. Access to Inappropriate Material. To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet or other forms of electronic communications access to inappropriate information. Specifically, as required by CIPA, blocking shall be applied to visual depictions of material deemed obscene or child pornography or to any material deemed harmful to minors. Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purposes.
3. Inappropriate Network Usage. To the extent practical, steps shall be taken to promote the safety and security of users of the District's online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Specifically, as required by CIPA, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called "hacking," and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

4. Supervision and Monitoring. It shall be the responsibility of all members of the District staff to supervise and monitor usage of the online computer network and access to the Internet in accordance with this policy and CIPA. Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Superintendent and the Superintendent's designees.
5. Social Networking. Students shall be educated about appropriate online behavior, including interacting with others on social networking websites and in chat rooms, and cyberbullying awareness and response.
6. Parent Consent. The District shall obtain verifiable parental consent prior to students providing or otherwise disclosing personal information online.
7. Adoption. This Internet Safety Policy was adopted by the Board at a public meeting following normal public notice.
8. State Compliance. The District shall comply with the Nebraska Student Online Personal Protection Act and will endeavor to take all reasonable and necessary steps to protect the online privacy of all students.

B. Computer Acceptable Use Policy

This Computer Acceptable-Use Policy is supplemental to the District's Internet Safety Policy.

1. Technology Subject to this Policy. This Computer Acceptable Use Policy applies to all technology resources of the District or made available by the District. Technology resources include, without limitation, computers and related technology equipment, all forms of e-mail and electronic communications, and the Internet.
2. Access and User Agreements. Use of the District's technology resources is a privilege and not a right. The Superintendent or designee shall develop appropriate user agreements and shall require employees, students (and their parents or guardians), and others to sign such user agreements as a condition of access to the technology resources as the Superintendent determines appropriate. Parents and guardians of students in programs operated by the District shall inform the Superintendent or designees in writing if they do not want their child to have access.

The Superintendent and designees are authorized and directed to establish and implement such other regulations, forms, procedures, guidelines, and standards to implement this Policy.

The technology resources of the District do not constitute a public forum. The District reserves the right to restrict any communications and to remove communications that have been posted.

3. Acceptable Uses. The technology resources are to be used for the limited purpose of advancing the District's Mission. The technology resources are to be used, in general, for educational purposes, meaning activities that are

integral, immediate, and proximate to the education of students as defined in the E-Rate Program Regulations.

4. Unacceptable Uses.

The following are unacceptable uses of the technology resources:

- a. **Personal Gain:** Technology resources shall not be used, and no person shall authorize its use, for personal financial gain other than in accordance with prescribed constitutional, statutory, and regulatory procedures, other than compensation provided by law.
- b. **Personal Matters:** Technology resources shall not be used, and no person shall authorize its use, for personal matters.

Occasional and intermittent personal use that the Superintendent or designees determine to facilitate the work of students and staff in attaining the Mission of the District are not prohibited by this provision. For example, employees may send an e-mail to a child, spouse, community group, or another person associated with the employee on an occasional and intermittent basis.

This occasional and intermittent personal use exception does not permit use by employees contrary to the expectations of their position. For example, employees may not play games or surf the net for purposes not directly related to their job during duty time nor may students do so during instructional time.

The occasional and intermittent personal use exception also does not permit use of the technology resources for private business, such as searching for or ordering items on the Internet for non-school use or sending an e-mail related to one's own private consulting business.

- c. **Campaigning:** Technology resources shall not be used, and no person shall authorize its use, for the purpose of campaigning for or

against the nomination or election of a candidate or the qualification, passage, or defeat of a ballot question.

- d. Technology Related Limitations: Technology resources shall not be used in any manner that impairs its effective operations or the rights of other technology users. Without limitation,
1. Users shall not use another person's name, log-on, password, or files for any reason or allow another to use their password (except for authorized staff members).
 2. Users shall not erase, remake, or make unusable another person's computer, information, files, programs or disks.
 3. Users shall not access resources not specifically granted to the user or engage in electronic trespassing.
 4. Users shall not engage in "hacking" to gain unauthorized access to the operating system software or unauthorized access to the system of other users.
 5. Users shall not copy, change, or transfer any software without permission from the network administrators.
 6. Users shall not write, produce, generate, copy, propagate, or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file system, or software. Such software is often called a bug, virus, worm, Trojan horse, or similar name.
 7. Users shall not engage in any form of vandalism of the technology resources.
 8. Users shall follow the generally accepted rules of network etiquette. The Superintendent or designees may further define such rules.
- e. Other Policies and Laws: Technology resources shall not be used for any purpose contrary to any District policy, any school rules to which a student user is subject, or any applicable law. Without limitation, this means that technology resources may not be used:
1. To access any material contrary to the Internet Safety Policy or to create or generate any such material.
 2. To engage in unlawful harassment or discrimination, such as sending e-mails that contain sexual jokes or images.
 3. To engage in violations of employee ethical standards and employee standards of performance, such as sending e-mails that are threatening or offensive or which contain abusive language; use of end messages on e-mails that may imply that the District is supportive of a particular religion or

religious belief system, a political candidate or issue, or a controversial issue; or sending e-mails that divulge protected confidential student information to unauthorized persons.

4. To engage in, or promote violations of, student conduct rules.
 5. To engage in illegal activity, such as gambling.
 6. In a manner contrary to copyright laws.
 7. In a manner contrary to software licenses.
 - 8.
5. Disclaimer. The technology resources are supplied on an "as is, as available" basis. The District does not imply or expressly warrant that any information accessed will be valuable or fit for a particular purpose or that the system will operate error free. The District is not responsible for the integrity of information accessed, or software downloaded, from the Internet.
6. Filter. A technology protection measure is in place that blocks and/or filters access to prevent access to Internet sites that are not in accordance with policies and regulations. In addition to blocks and/or filters, the District may also use other technology protection measures or procedures as deemed appropriate.

Notwithstanding technology protection measures, some inappropriate material may be accessible by the Internet, including material that is illegal, defamatory, inaccurate, or potentially offensive to some people. Users accept the risk of access to such material and responsibility for promptly exiting from any such material.

The technology protection measure that blocks and/or filters Internet access may be disabled only by an authorized staff member for bona fide research or educational purposes: (a) who has successfully completed District training on proper disabling circumstances and procedures, (b) with permission of the immediate supervisor of the staff member requesting said disabling, or (c) with the permission of the Superintendent. An authorized staff member may override the technology protection measure that blocks and/or filters Internet access for a minor to access a site for bona fide research or other lawful purposes provided the minor is monitored directly by an authorized staff member.

7. Monitoring. Use of the technology resources, including but not limited to Internet sites visited and e-mail transmitted or received, is subject to monitoring by the administration and network administrators at any time to maintain the system and insure that users are using the system responsibly without notice to the users. Users have no privacy rights or expectations of privacy with regard to use of the District's computers or

Internet system. All technology equipment shall be used under the supervision of the Superintendent and the Superintendent's designees.

8. Sanctions. Violation of the policies and procedures concerning the use of the District technology resources may result in suspension or cancellation of the privilege to use the technology resources and disciplinary action, up to and including expulsion of students and termination of employees. Use that is unethical may be reported to the Commissioner of Education. Use that is unlawful may be reported to the law enforcement authorities. Users shall be responsible for damages caused and injuries sustained by improper or non-permitted use.

Cross Reference: 606.06 Internet Safety and Acceptable Use

Legal Reference: Children's Internet Protection Act, 47 USC § 254
Children's Online Privacy Protection Act, 15 U.S.C. § 6501
FCC Order adopted August 10, 2011
47 USC § 254(h)(1)(b); 47 CFR 54.500(b) and 68 FR 36932 (2003)
(E-rate restrictions)
Neb. Rev. Stat. § 49-14,101.01 (Political Accountability and
Disclosure Act)
LB 512 (2017).

Approved 11-20-06

Reviewed 10-15-12

Revised 10-15-12

HASTINGS PUBLIC SCHOOLS

HASTINGS PUBLIC SCHOOLS

ACCEPTABLE USE OF COMPUTERS AND NETWORKS ADMINISTRATORS, FACULTY, AND STAFF AGREEMENT

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I agree not to hold the Hastings Public Schools, any of its employees, or any institution providing network access to the Hastings Public Schools responsible for the performance of the system or the content of any material accessed through it.

Employee's Name _____

Employee's Signature _____ Date: _____

This form will be retained on file by the authorized faculty designee for duration of applicable computer/network/Internet use.

HASTINGS PUBLIC SCHOOLS

**ACCEPTABLE USE OF COMPUTERS AND NETWORKS
STUDENT AGREEMENT**

In order to make sure that all members of the Hastings Public Schools community understand and agree to these rules of conduct, the Hastings Public Schools asks that you, as a student user, sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable Use Policy adopted by the Hastings Public Schools; and I understand and will abide by those District guidelines and conditions for the use of the facilities of the Hastings Public Schools and access to the Internet. I further understand that any violation of the District guidelines is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked. School disciplinary action and/or appropriate legal action may also be taken.

I agree not to hold the Hastings Public Schools, any of its employees, or any institution providing network access to the Hastings Public Schools responsible for the performance of the system or the content of any material accessed through it.

Student's Name _____

Student's Signature _____ Date: _____

This form will be retained on file by authorized faculty designee for duration of applicable computer/network/Internet use.

HASTINGS PUBLIC SCHOOLS

ACCEPTABLE USE OF COMPUTERS AND NETWORKS PARENT AGREEMENT

In order to make sure that all members of the Hastings Public Schools community understand and agree to these rules of conduct, we ask that you as a parent/guardian sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable-Use Policy adopted by the Hastings Public Schools. As parent or guardian of the student named below, I grant permission for my son or daughter to access networked computer services such as electronic mail (e-mail) and the Internet. I understand that this free access is designed for educational purposes. I also understand that individuals may be held liable for violations of the Terms and Conditions of the Agreement. However, I also recognize that it is impossible to restrict access to all controversial materials; and I will not hold the Hastings Public Schools responsible for materials acquired or sent via the network.

I agree not to hold the Hastings Public Schools, any of its employees, or any institution providing network access to the Hastings Public Schools responsible for the performance of the system or the content of any material accessed through it.

Student's Name _____

Parent's Signature _____ Date: _____

This form will be retained on file by authorized faculty designee for duration of applicable computer/network/Internet use.

BUSINESS OPERATIONS - ESSA

It is the policy of the District to comply with the Every Student Succeeds Act (“ESSA”) and federal grant programs in which the District participates. Such compliance would include, but not be limited to, the following:

1. Authority to Sign Applications. The Superintendent is authorized to sign applications for any of the ESSA formula grants on behalf of the District and may delegate such authority to other administrators in the Superintendent’s discretion. The Superintendent shall submit such applications as determined appropriate so long as acceptance of the funds does not include conditions contrary to the policies of the Board of Education.
2. Supplement not Supplant. Federal funds shall be used to supplement, not supplant the amount of funds or services available from non-federal sources, in compliance with the requirements of federal law. ESSA funds shall not be used to provide services otherwise required by law to be made available.
3. Equitable Allocation. Federal funds shall be used in a manner to ensure equitable allocation of resources. Staff are to be assigned and curriculum materials and instructional supplies are to be distributed to the schools in such a way that equivalence of personnel and materials is ensured among the schools in compliance with the requirements of federal law.
4. Maintenance of Effort. The District shall maintain fiscal effort related to ESSA programs in compliance with the requirements of federal law.
5. Resources. The procurement of resources related to the ESSA programs, including contracts and purchase or service agreements for such program, shall be in accordance with the District’s written procedures for purchasing and contracting. Purchase orders and invoices shall indicate an appropriate record of expenditures. All equipment purchased with federal funds, including those used in nonpublic and other facilities, shall be appropriately identified, inventoried, and when no longer useful to the program, properly disposed. Resources such as staff, materials and equipment funded by Title I shall be used only for children participating in the program.
6. Maintenance of Records. Records of all federal financial and program information shall be kept for a minimum of 5 years after the start date of the project.
7. Identification of Eligible Children. The Superintendent and the designees shall implement an appropriate process to identify children eligible for services provided under federal programs.

8. Certification Regarding Debarment, Suspension and Ineligibility. The District will endeavor to ensure that all contracts and purchase orders reimbursed using federal funds will include the following “suspension and disbarment” language:

To the best of its knowledge and belief, the contractor or any of its principals are not presently debarred, suspended, proposed for debarment or otherwise declared ineligible for the award of contracts by any Federal agency by the inclusion of the contractor or its principals in the current “List Of Parties Excluded From Federal Procurement Or Non-Procurement Programs” published by the U.S. General Services Administration Office of Acquisition Policy.

The prospective lower tier participant shall provide immediate written notice to the District if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances. Should the prospective lower tier participant enter into a covered transaction with another person at the next lower tier, the prospective lower tier participant agrees by accepting this agreement that it will verify that the person with whom it intends to do business is not excluded or disqualified.

Notwithstanding anything to the contrary, all persons or entities contracting with the District with any reimbursement using federal funds shall be bound by this certification and shall fully abide by and comply with the same.

9. Other Requirements: The Superintendent shall take or cause other staff to take such action as required by law for the District to maintain compliance with the ESSA and specific ESSA grant programs in which the District participates.

Legal Reference: Every Student Succeeds Act

Approved

Reviewed

Revised

HASTINGS PUBLIC SCHOOLS

PROCUREMENT PLAN – SCHOOL FOOD AUTHORITIES

It is the policy of the Hastings Public Schools to implement all required and recommended procurement rules, regulations, and policies established for the National School Lunch and Breakfast Programs by appropriate federal and state authorities. To that end, the District establishes the following:

Procurement Policy

The purchasing procedure to be followed shall be determined by the anticipated total annual expenditure on items related to the food service program:

- When the annual total for food service program related items is less than \$50,000 per year (per procurement event or in aggregate purchases) the District will follow the informal Small Purchase Procedure.
- When the annual total for food service program related items is greater than \$50,000 per year (per procurement event or in aggregate purchases) the District will follow the Formal Competitive Solicitation Procedures.

Micro-Purchase Procedures

Micro-purchases may be used for annual transactions under \$3,500 per vendor. Under this procedure, prices must be reviewed for reasonableness. In addition, purchases will be spread equitably among all qualified sources.

Small Purchase Procedures

The Small Purchase Procedure is for purchases made below the small purchase threshold. When these procedures are used, the District will take the following steps:

1. Contact a minimum of three potential vendors;
2. Document each vendor's quoted price;
3. Select the company that provides the lowest, most responsive, and responsible bid;
4. Inform all bidding companies in writing of the final decision made by the District; and
5. Write contract for meal service between the District and the winning vendor.

Formal Competitive Solicitation Procedures

For purchases made in excess of the small purchase threshold, a Formal Competitive Solicitation will be conducted. When Formal Competitive Solicitation procedures are used, the District will take the following steps:

1. Prepare a Request for Proposal (RFP) document specifically addressing the items to be procured. The RFP will include detailed specifications and heavily weight price.

2. Publicly announce and advertise the bid/proposal at least 21 days prior to proposal opening. Announcements will include the date, time, and location of the meeting to open proposals.
3. Determine the most responsive and responsible proposal by using the selection criteria set forth in the proposal document. Responsible vendors will be those whose proposal most conforms to all the terms, conditions, and requirements of the RFP.
4. Award the contract at least two weeks before the program operation begins. If a protest is received, it will be handled in accordance with appropriate regulations.
5. Retain all records pertaining to the formal competitive proposal process for a period of five years plus the current year.

The District incorporates the following elements into the Procurement Policy as required by regulation:

1. Competition: The District shall demonstrate that goods and services are procured in an openly competitive manner. Competition will not be unreasonably restricted.
 2. Comparability: The District recognizes the need for true competition to take place and will maintain reasonable product specifications to adequately describe the products to be purchased and the volume of planned purchases based upon pre-planned menu cycles.
 3. Documentation: The District shall maintain, for the current year and the preceding three years, all menus, production records, requests for proposals, proposal results, proposal tabulations or any other significant materials that will serve to document policies and procedures.
 4. Code of Conduct: This program shall be governed by the following:
 - A. No employee, officer, or agent of the District may participate in the selection, award, or administration of a contract supported by federal, state, or local funds if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
 - B. No employee, officer, or agent of the District may solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts.
 - C. Employees, officers or agents of the District that violate these standards shall be subject to appropriate disciplinary actions.
- This Code of Conduct shall apply to all personnel, employees, directors, agents, officers, volunteers or any person(s) acting in any capacity concerning the food service procurement program.
5. Procurement Review Process: This procurement plan shall receive an internal program review on an annual basis by a staff person who is not associated with the

food service procurement process. This review shall be summarized in written form and kept with the other required program documentation.

6. Contract Administration: Purchases shall be checked or verified by designated staff to assure that all goods and services are received and prices verified. All invoices and receipts shall be signed, dated, and maintained in the documentation.

7. General Requirements: Small, minority, and women's business enterprises and labor firms are to be used when possible. Also, a cost or price analysis in connection with every procurement action shall be made on actions in excess of the Simplified Acquisition Threshold, including contract modifications. Finally, documented procurement procedures and activities will be maintained.

8. Duties of Food Service Supervisor:

A. To work with staff and clients in developing acceptable menus for breakfast and lunch.

B. To compile market orders or requisitions for purchases which accurately reflect the total quantities of required foods to be ordered per month.

C. To place and confirm orders with vendors, or make plans to purchase the required items.

D. To keep program menus up-to-date by testing and using new products and seeking feedback from staff and clients.

E. To send out requests for proposals to vendors who have expressed an interest in doing business with the District.

F. To make procurement awards based on the lowest and best vendor's response as determined by quality, availability, service, and price.

G. To work with vendors on a fair and equal basis.

H. To develop a list of acceptable brands providing multiple brands per proposal item when possible.

J. To conduct an in-house procurement review once per year.

Approved

Reviewed

Revised

HASTINGS PUBLIC SCHOOLS

PARENTAL INVOLVEMENT IN SCHOOLS

As it is the policy of the Hastings Public Schools to encourage parental involvement and participation in the School District and to provide parents access to all textbooks, tests, curriculum materials, and any other instructional materials used by the District, the following rules/regulations shall apply:

1. In the event any parent has a complaint or objection to any instructional materials, the procedures of Policy 606.03 shall be followed. Parents shall be provided, upon request, a listing of textbooks, standardized tests, and copyrighted curriculum materials which will be used with reference to their child during the current or upcoming year. Teachers shall also, upon request, discuss curriculum and the use of presentations by non-district personnel planned for the student with the parents.
2. It shall be the practice of the District, upon reasonable advance request by parents to attend and monitor courses, assemblies, counseling sessions, and other instructional activities, to permit such parents to be in attendance at such activities, unless such attendance would substantially interfere with a legitimate school interest. (See Board of Education Policy 1005.07 and 1005.08). Notice of field trips shall be provided according to the provisions of Administrative Rule 607.05.
3. It shall be the practice of the District to encourage communications from parents concerning when they believe it to be appropriate for their child to be excused from testing, classroom instruction, and other school experiences that the parents may find objectionable. Provisions for such may be found under Policy 504.01.
4. It shall be the practice of the District to provide full access to the records of students to parents, all as set forth in P.L. 79-2, 104, the Federal Education Right to Privacy Act, other applicable law, and the provisions of Board of Education Policy 507.01, during regular business hours of the school.
5. It shall be the practice of the District to notify the parents of any student who may be subjected to a standard norm-referenced and to notify the parents, when reasonable to do so, where a sample of such test might be observed and the date upon which such test will be administered. As to all testing by the District, experimental evaluation methodologies, experimental testing instruments, and any testing instrument which would tend to inquire into the values, beliefs, or privacy rights of any student shall be prohibited unless the parents consent in writing that such tests be administered to their child.

6. Prior to any school-sponsored survey being administered to the students of the District, it shall be the duty of the Superintendent or his/her designee to notify the parents of each student involved in the survey of the nature of the survey, the date and time when such survey shall be administered, and the purpose for which the results of the survey will be used from the school's perspective. Parents may excuse their child from participation in the survey by using the provisions of Policy 504.01.

Approved 12-16-02 Reviewed 8-18-03, 8-16-04, 8-15-05, 8-21-06, 8-20-07, 8-18-08, 8-17-09, 07-19-10, 06-20-11 Revised 07-19-10, 07-18-11

HASTINGS PUBLIC SCHOOLS

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3. It shall be the practice of the District to encourage communications from parents concerning when they believe it to be appropriate for their child to be excused from testing, classroom instruction, and other school experiences that the parents may find objectionable. Provisions for such may be found under Policy 504.01.
4. At the beginning of each school year, if the District receives Title I funding, the District shall notify parents of each student attending any school receiving Title I funds that the parents may request, and the District will provide the parents on request, and in a timely manner, information regarding the professional qualifications of the student's classroom teachers, including at a minimum, the following:
 - (A) Whether the student's teacher –
 - (1) has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
 - (2) is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
 - (3) is teaching in the field of discipline of the certification of the teacher.

(B) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

5. At the beginning of each school year, if the District receives Title I funding, the District shall notify parents of each student attending any school receiving Title I funds that the parents may request, and the District will provide the parents on request, and in a timely manner, information regarding any State or District-wide assessments, including the District's policy and procedure on the parental right to opt the child out of such assessment(s). The District shall also make widely available through public means (including by posting in a clear and easily accessible manner on the District's website) information on each State or District-wide assessment, including: the subject to be assessed; the purpose for which the assessment is designed and used; the source of the requirement for the assessment; the amount of time students will spend taking the assessment; the schedule for the assessment; and the time and format for disseminating results.
6. At the beginning of each school year, if the District receives Title I funding, the District will implement an effective means of outreach to parents of English-language learners (ELL) to inform the parents regarding how the parents can be involved in the education of their children and be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students. The District will also inform parents of opportunities to participate in various school programs as set forth in the ESSA.
7. It shall be the practice of the District to provide full access to the records of students to parents, all as set forth in P.L. 79-2, 104, the Federal Education Right to Privacy Act, other applicable law, and the provisions of Board of Education Policy 507.01, during regular business hours of the school.
8. It shall be the practice of the District to notify the parents of any student who may be subjected to a standard norm-referenced and to notify the parents, when reasonable to do so, where a sample of such test might be observed and the date upon which such test will be administered. As to all testing by the District, experimental evaluation methodologies, experimental testing instruments, and any testing instrument which would tend to inquire into the values, beliefs, or privacy rights of any student shall be prohibited unless the parents consent in writing that such tests be administered to their child.

9. Prior to any school-sponsored survey being administered to the students of the District, it shall be the duty of the Superintendent or his/her designee to notify the parents of each student involved in the survey of the nature of the survey, the date and time when such survey shall be administered, and the purpose for which the results of the survey will be used from the school's perspective. Parents may excuse their child from participation in the survey by using the provisions of Policy 504.01.

Legal Reference: ESSA

Approved 12-16-02 Reviewed 8-18-03, 8-16-04, 8-15-05, 8-21-06, 8-20-07, 8-18-08, 8-17-09, 07-19-10, 06-20-11 Revised 07-19-10, 07-18-11

HASTINGS PUBLIC SCHOOLS

PERSONNEL

Certificated Staff Appointments – Mark Anderson, Jamee Bockerman, Charles Ferguson, Jonathan Lindblad, Olivia Loetterle, Deborah Miles, Deola Thompson

The administration recommends acceptance of the following Certificated appointment(s):

Mark Anderson to Skilled & Technical Sciences (Drafting) Teacher at Senior High to replace Adam Skrdla who resigned at the end of the 2016-2017 school year. Dr. Anderson will be placed at MA45-11 according to the 2017-2018 certificated salary schedule. Information about Dr. Anderson is attached.

Jamee Bockerman to Grade 4 Teacher at Alcott to replace Laura Zabloudil who retired at the end of the 2016-2017 school year. Ms. Bockerman will be placed at MA-1 according to the 2017-2018 certificated salary schedule. Information about Ms. Bockerman is attached.

Charles Ferguson to Social Studies Teacher at Middle School to replace Jeff Janda who resigned at the end of the 2016-2017 school year. Mr. Ferguson will be placed at MA-3 according to the 2017-2018 certificated salary schedule. Information about Mr. Ferguson is attached.

Jonathan Lindblad to Skilled & Technical Sciences Teacher at Middle School to replace Daniel Caputo who resigned. Mr. Lindblad will be placed at BA18-3 according to the 2017-2018 certificated salary schedule. Information about Mr. Lindblad is attached.

Olivia Loetterle to Kindergarten Teacher at Longfellow to replace Christa Kuhlmann who transferred to another position. Ms. Loetterle will be placed at BA-1 according to the 2017-2018 certificated salary schedule. Information about Ms. Loetterle is attached.

Deborah Miles to Linguistics Teacher at Middle School to replace Elayne Landwehr who retired at the end of the 2016-2017 school year. Ms. Miles will be placed at MA-1 according to the 2017-2018 certificated salary schedule. Information about Ms. Miles is attached.

Deola Thompson to English/Language Arts Teacher at Senior High to replace Carla Hedstrom who retired at the end of the 2016-2017 school year. Ms. Thompson will be placed at MA36-11 according to the 2017-2018 certificated salary schedule. Information about Ms. Thompson is attached.

Certificated Staff Transfers – Conrad Butler, Stephanie Leininger, Blake Marquardt, Leslee Wischmeier

The administration recommends acceptance of the following Certificated transfer(s):

Conrad Butler from Grade 2 Teacher at Watson to Grade 1 Teacher at Watson for the 2017-2018 school year, due to student needs. Mr. Butler's wage and placement will remain the same according to the 2017-2018 certificated salary schedule.

Stephanie Leininger from Grade 5 Teacher at Lincoln to Grade 4 Teacher at Lincoln for the 2017-2018 school year, due to student needs. Ms. Leininger's wage and placement will remain the same according to the 2017-2018 certificated salary schedule.

Blake Marquardt from BD/Adapted PE Teacher at Middle School to Art Teacher at Senior High to replace Barbara Kluver who retired at the end of the 2016-2017 school year. Mr. Marquardt's wage and placement will remain the same according to the 2017-2018 certificated salary schedule. Transfer request received after April 15 and contingent on finding suitable replacement.

Leslee Wischmeier from Grade 5 Teacher at Watson to Grade 4 Teacher at Watson for the 2017-2018 school year, due to student needs. Ms. Wischmeier's wage and placement will remain the same according to the 2017-2018 certificated salary schedule.

Extra Standard Resignations – Diane Biere, Conrad Butler, Joshua Horne, Rebecca Jensen, Linda Shaw

The administration recommends the following Extra Standard resignation(s):

Diane Biere resigning from Learning Team Liaison (MS English) effective at the end of the 2016-2017 school year.

Conrad Butler resigning from Learning Team Liaison (Grade 2) effective at the end of the 2016-2017 school year.

Joshua Horne resigning from Assistant Boys Soccer effective at the end of the 2016-2017 school year.

Rebecca Jensen resigning from Student Council at Longfellow (split position) effective at the end of the 2016-2107 school year.

Linda Shaw resigning from Foreign Language (split position) effective at the end of the 2016-2107 school year.

Extra Standard Transfer(s) – Matt Hurt

The administration recommends acceptance of the following extra standard transfer(s):

Matt Hurt from SH Assistant Skills USA sponsor to SH Skills USA to replace Adam Skrdla who resigned at the end of the 2016-2017 school year. Mr. Hurt will be paid the Head Skills USA stipend of \$2,329.25 at Category I, Level 2 according to the 2017-2018 extra standard salary schedule.

Extra Standard Appointments – Mary Beave, Daniel Birnie, Kelly Crawford, Charles Ferguson, Janelle Forsman, Jonathan Lindblad, Cynthia Long, Laurie Parr, Nanette Reiman, Megan Ruby, Joyce Sadd, Amy Sloan

The administration recommends the following Extra Standard appointment(s):

Mary Beave to Learning Team Liaison (MS English) to replace Diane Biere who resigned at the end of the 2016-2017 school year. Ms. Beave will be paid the Learning Team Liaison stipend of \$831.88 according to the 2017-2018 extra standard salary schedule.

Daniel Birnie to SH Assistant Skills USA sponsor to replace Matt Hurt who is transferring to another position. Mr. Birnie will be paid the SH Assistant Skills USA sponsor stipend of \$998.25 at Category A, Level 1 according to the 2017-2018 extra standard salary schedule.

Kelly Crawford to Learning Team Liaison (ELL) to replace Mary Lamken who retired at the end of the 2016-2107 school year. Ms. Crawford will be paid the Learning Team Liaison stipend of \$831.88 according to the 2017-2018 extra standard salary schedule.

Charles Ferguson to SH Assistant Boys Basketball to replace Anthony Lauters who resigned at the end of the 2016-2107 school year. Mr. Ferguson will be paid the SH Assistant Basketball stipend of \$2,994.75 at Category III, Level 1 according to the 2017-2018 extra standard salary schedule. Information about Mr. Ferguson is attached.

Janelle Forsman to Student Council at Longfellow (split position) to replace Rebecca Jensen who resigned at the end of the 2016-2107 school year. Ms. Forsman will be paid the Elementary Student Council stipend (1/2 split) of \$499.13 at Category A, Level 1 according to the 2017-2018 extra standard salary schedule.

Jonathan Lindblad to MS Skills USA sponsor to replace Mike Trindle who resigned at the end of the 2016-2017 school year. Mr. Lindblad will be paid the MS Skills USA sponsor stipend of \$998.25 at Category A, Level 1 according to the 2017-2018 extra standard salary schedule. Information about Mr. Lindblad is attached.

Cynthia Long to Learning Team Liaison (Kindergarten) to replace Tammy Wilhelms who resigned at the end of the 2016-217 school year. Ms. Long will be paid the Learning Team Liaison stipend of \$831.88 according to the 2017-2018 extra standard salary schedule.

Laurie Parr to Learning Team Liaison (Grade 2) to replace Conrad Butler who transferred to another grade level. Ms. Parr will be paid the Learning Team Liaison stipend of \$831.88 according to the 2017-2018 extra standard salary schedule.

Nanette Reiman to Learning Team Liaison (Grade 2) to replace Charla Brant who resigned at the end of the 2017-2018 school year. Ms. Reiman will be paid the Learning Team Liaison stipend of \$831.88 according to the 2017-2018 extra standard salary schedule.

Megan Ruby to the Senior High foreign language position to replace Linda Shaw and Jean Davis who resigned at the end of the 2017-2018 school year. Ms. Ruby will be paid the stipend of \$1663.75 at Category I, Level 1 according to the 2017-2018 extra standard salary schedule.

Joyce Sadd to Learning Team Liaison (Business) to replace Darci Karr who resigned at the end of the 2016-2017 school year. Ms. Sadd will be paid the Learning Team Liaison stipend of \$831.88 according to the 2017-2018 extra standard salary schedule.

Amy Sloan to SH Assistant Volleyball to replace Hannah Moody who resigned at the end of the 2017-2018 school year. Ms. Sloan will be paid the SH Assistant Volleyball stipend of \$2,994.75 at Category III, Level 1 according to the 2017-2018 extra standard salary schedule.

Classified Staff Releases/Resignations/Retirements – Tommy Mister, Vanessa Tran

The administration recommends acceptance of the following classified resignation(s):

Tommy Mister released from evening Custodian position at Senior High effective May 10, 2017.

Vanessa Tran resigned from Special Education Skills 3 Paraeducator position at Watson effective at the end of the 2016-2017 school year.

Classified Staff Transfers – Delores Meyer

The administration recommends acceptance of the following classified staff transfer(s):

Delores Meyer from Title I Paraeducator at Lincoln to ELL Paraeducator at Lincoln for the 2017-2018 school year, due to student needs. Ms. Meyer's salary will remain the same according to the 2017-2108 classified salary schedule.

Classified Staff Appointment(s) – Bethany Lacy, Patricia Schultz

The administration recommends the following classified staff appointment(s):

Bethany Lacy to Special Education Paraeducator at Middle School to replace Kimberly Schroeder who resigned. Ms. Lacy will be paid the starting wage for Paraeducator according to the 2017-2018 classified salary schedule.

Patricia Schultz to Secretary I at Middle School to replace Megan Nelson who resigned. Ms. Schultz will be paid the starting wage for Level I Middle School Secretary according to the 2016-2017 classified salary schedule.