



## **Work Session**

Thursday, July 16, 2026 @ 6:00 PM Central  
Board Room at HPS District Offices, 1515 W 8th St, Hastings, NE 68901

1. Roll Call -

2. Announcement - Becky Sullivan -

3. Welcome to HEA reps and guests - Becky Sullivan -

4. Review Board Norms/Goal - Becky Sullivan -

5. Board Report - Becky Sullivan -

6. SUPERINTENDENT'S REPORT - John Hauser -

7. **Committee for Children Quote- Kristen Slechta** -

8. Quote for DIBELS mCLASS for Math and ELA—Kristen Slechta  
-

9. Graduation Credits & Option with Appeal Process—Kristen Slechta -

10. Marzano Institute and Evaluation By Design — Kristen Slechta -

11. Lunch prices for the 2026-2027 school year — Dr. Tom Szlanda -

12. Approve Handbooks for the 2026–2027 school year — Superintendent John Hauser -

13. Business Services with Northland — Superintendent John Hauser -

14. Budget updates - Superintendent John Hauser -

15. Policy Updates — Superintendent John Hauser  
-

16. Appointment of New Board Member — Becky Sullivan -

17. \*Consent Agenda - Dr. Thomas Szlanda -

18. OPPORTUNITY FOR PUBLIC TO BE HEARD - Becky Sullivan -

19. Reminders - Becky Sullivan -

20. Adjournment - Becky Sullivan -

**\*Closed Session:** If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Law.

**\*\*Sequence of Agenda:** The sequence of agenda topics is subject to change at the discretion of the board. Please arrive at the beginning of the meeting.

**\*\*\*Action Item:** The board reserves the right to take action on an item listed on the board agenda.

Students, staff, families and community will collaborate to maximize readiness for our student's college/career and citizenship. We will increase the rigor and relevance of each student's learning experience while meeting their academic and well-being needs.

# Hastings Public Schools

## Board of Education Norms

We will work to achieve consensus while valuing differences of opinion both within our Board and when considering the input of others.

We will conduct meetings and business in a manner that is fair and professional.

We will strive to ensure our decisions are congruent with the mission, vision, and strategic plan for the District.

Each member will be committed to the School Board process by attending meetings, being on time, coming prepared, adhering to the agenda (the President of the Board may adjust the order of the agenda to allow the fullest participation of the available members of the Board upon the request of a Board Member), *referencing Robert's Rules of Order*, and participating to their full potential.

We will gather the necessary data; seek expertise from within and outside of our District; and attempt to hear from any parent, student, or other community member in order to make wise decisions that reflect all stakeholders.

We will regularly and intentionally communicate with one another, the administration, faculty, staff, students, community, and the press to ensure information is shared openly and in a relevant, timely and appropriate manner.

We will also maintain confidentiality when necessary.

We will serve as advocates for K-12 public education within our community, as well as within the state of Nebraska.

We will recognize that, as community leaders, we will adhere to the character standards that are the core of our school: respect, responsibility, compassion, and honesty.

***Our collective and fundamental purpose is to assure all students acquire the knowledge, skills, and behaviors essential to be successful individuals and responsible citizens.***



1085 Andover Park East  
Tukwila, WA 98188 USA  
800-634-4449 FAX: 206-343-1445  
[orders@cfchildren.org](mailto:orders@cfchildren.org)

## Quote

Quote # 5073850  
Quote Date 2/2/2026  
Quote Expiration Date 3/4/2026  
Customer ID 10126011

### Bill To

Hastings Public Schools  
1924 West A Street  
Hastings NE 68901  
United States

### Ship To

Susan Lindblad  
Hastings Public Schools  
1924 West A Street  
Hastings NE 68901  
United States

### Requested By

Susan Lindblad

### Ship To

Susan Lindblad

### Setup Admin

Name: Susan Lindblad  
Email:  
[susan.lindblad@hpstigers.org](mailto:susan.lindblad@hpstigers.org)

### Entered By

Tyler Morrison

| Item   | Description                                                 | Contract Line                                            | Start Date | End Date  | Qty | Rate       | Amount      |
|--------|-------------------------------------------------------------|----------------------------------------------------------|------------|-----------|-----|------------|-------------|
| 910000 | Second Step Program<br>Includes a 5% Discount<br>\$1,599.50 | 29489 -<br>910000<br>Second Step<br>Program<br>7/31/2026 | 8/1/2026   | 7/31/2028 | 5   | \$6,078.10 | \$30,390.50 |

Renewing Sites 197253 - Alcott Elementary School, 197263 - Hawthorne Elementary School, 197273 - Lincoln Elementary School, 197283 - Longfellow Elementary School, 197293 - Raymond A Watson Elem School

Total Before Discount \$31,990.00  
Discount (\$1,599.50)  
Shipping & Handling \$0.00  
Sales Tax \$0.00

**TOTAL \$30,390.50**

Please remit in US Funds.

Make check payable to: Committee for Children

\*Sales tax rates are based on the ship to address. All rates are estimates until shipped. If tax was included in this quote and your organization is state sales tax exempt, email your state sales tax exemption ID and certificate to [orders@cfchildren.org](mailto:orders@cfchildren.org).

Shipping Method: UPS Ground (UPS)

Your Second Step program License purchase is governed by the applicable License Agreement at:  
<https://secondstep.org/license-agreements>

Expiration Date: 3/4/2026



## Price Quote

### Amplify

55 Washington Street, Suite 800  
Brooklyn, NY 11201  
Phone: (800) 823-1969  
Fax: (646) 403-4700

Quote #: Q-787139-1  
PQ #: PQ 260701-546294  
Date: 7/1/2026  
Expires On: 8/30/2026  
Delivery Service Level: Standard

### Customer Contact Information

Kristen Slechta  
Hastings Public Schools 18  
0  
kristen.slechta@hpsstigers.org

### Amplify Contact Information

Mason Schroth  
Senior Account Executive  
mschroth@amplify.com

### mCLASS Math Licenses K-5

| PRODUCT                                                             | QUANTITY | TOTAL PRICE |
|---------------------------------------------------------------------|----------|-------------|
| mCLASS Math Uvl 2nd Ed GK Student Digital License - 1yr (2026-2027) | 125.00   | \$0.00      |
| mCLASS Math Uvl 2nd Ed G1 Student Digital License - 1yr (2026-2027) | 125.00   | \$0.00      |
| mCLASS Math Uvl 2nd Ed G2 Student Digital License - 1yr (2026-2027) | 125.00   | \$0.00      |
| mCLASS Math Uvl 2nd Ed G3 Student Digital License - 1yr (2026-2027) | 125.00   | \$0.00      |
| mCLASS Math Uvl 2nd Ed G4 Student Digital License - 1yr (2026-2027) | 125.00   | \$0.00      |
| mCLASS Math Uvl 2nd Ed G5 Student Digital License - 1yr (2026-2027) | 125.00   | \$0.00      |
| TOTAL                                                               |          | \$0.00      |

### Boost Math Licenses K-5

| PRODUCT                                                     | QUANTITY | TOTAL PRICE |
|-------------------------------------------------------------|----------|-------------|
| Boost Math Uvl GK Student Digital License - 1yr (2026-2027) | 250.00   | \$0.00      |
| Boost Math Uvl G1 Student Digital License - 1yr (2026-2027) | 250.00   | \$0.00      |
| Boost Math Uvl G2 Student Digital License - 1yr (2026-2027) | 250.00   | \$0.00      |
| Boost Math Uvl G3 Student Digital License - 1yr (2026-2027) | 250.00   | \$0.00      |
| Boost Math Uvl G4 Student Digital License - 1yr (2026-2027) | 250.00   | \$0.00      |
| Boost Math Uvl G5 Student Digital License - 1yr (2026-2027) | 250.00   | \$0.00      |
| TOTAL                                                       |          | \$0.00      |

Please refer to Product Description section below for more detail.

GRAND TOTAL

\$0.00

## Scope and Duration

### Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: <http://www.amplify.com/w-9.pdf>

### License and Services Term:

- Licenses: 07/01/2026 until 06/30/2027.
- Professional Development (PD) Services:
  - For purchases made on or before 12/31/25, unless otherwise stated above, PD Services expire 18 months from the order date. Any unused PD Services after 18 months will be forfeited.
  - For purchases on or after 1/1/26, please visit <http://amplify.com/pd-expirationterms> for information about the term for PD Services and when they expire, unless otherwise outlined herein.
- All other services: 18 months from order date. Unless otherwise stated above, all other services purchased must be scheduled and delivered within such term or will be forfeited.

### Special Terms:

- FOR SHIPPED MATERIALS:
  - Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- FOR SERVICES:
  - Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

## Product Descriptions

### mCLASS Math Licenses K-5

| PRODUCT                                           | DESCRIPTION                                     |
|---------------------------------------------------|-------------------------------------------------|
| mCLASS Math Uvl 2nd Ed GK Student Digital License | Digital access to asset-based assessment system |
| mCLASS Math Uvl 2nd Ed G1 Student Digital License | Digital access to asset-based assessment system |
| mCLASS Math Uvl 2nd Ed G2 Student Digital License | Digital access to asset-based assessment system |
| mCLASS Math Uvl 2nd Ed G3 Student Digital License | Digital access to asset-based assessment system |
| mCLASS Math Uvl 2nd Ed G4 Student Digital License | Digital access to asset-based assessment system |

| PRODUCT                                           | DESCRIPTION                                     |
|---------------------------------------------------|-------------------------------------------------|
| mCLASS Math Uvl 2nd Ed G5 Student Digital License | Digital access to asset-based assessment system |

#### Boost Math Licenses K-5

| PRODUCT                                   | DESCRIPTION                                                                                                                                                                                                                                                         |
|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Boost Math Uvl GK Student Digital License | Boost Math licenses: Boost Math supports Multi-Tiered System of Supports (MTSS) through Intervention and Practice Pathways. Includes access to instructional resources, including the full set of Personalized Learning activities. Requires access to mCLASS Math. |
| Boost Math Uvl G1 Student Digital License | Boost Math licenses: Boost Math supports Multi-Tiered System of Supports (MTSS) through Intervention and Practice Pathways. Includes access to instructional resources, including the full set of Personalized Learning activities. Requires access to mCLASS Math. |
| Boost Math Uvl G2 Student Digital License | Boost Math licenses: Boost Math supports Multi-Tiered System of Supports (MTSS) through Intervention and Practice Pathways. Includes access to instructional resources, including the full set of Personalized Learning activities. Requires access to mCLASS Math. |
| Boost Math Uvl G3 Student Digital License | Boost Math licenses: Boost Math supports Multi-Tiered System of Supports (MTSS) through Intervention and Practice Pathways. Includes access to instructional resources, including the full set of Personalized Learning activities. Requires access to mCLASS Math. |
| Boost Math Uvl G4 Student Digital License | Boost Math licenses: Boost Math supports Multi-Tiered System of Supports (MTSS) through Intervention and Practice Pathways. Includes access to instructional resources, including the full set of Personalized Learning activities. Requires access to mCLASS Math. |
| Boost Math Uvl G5 Student Digital License | Boost Math licenses: Boost Math supports Multi-Tiered System of Supports (MTSS) through Intervention and Practice Pathways. Includes access to instructional resources, including the full set of Personalized Learning activities. Requires access to mCLASS Math. |

#### How to Order Our Products

Amplify would like to process your order as quickly as possible. We accept: **Purchase Orders** (fastest), **Credit Cards**, **ACH/Wire**, and **Checks**.

Visit [amplify.com/ordering-support](https://amplify.com/ordering-support) for ordering instructions.

**Option 1: Purchase Order (For Fastest Processing, we recommend you submit a purchase order via our website: [amplify.com/ordering-support](https://amplify.com/ordering-support))**

Submit your signed purchase order using any method below:

- **Online:** [service.amplify.com/submit-a-po](https://service.amplify.com/submit-a-po)
- **Email:** [IncomingPO@amplify.com](mailto:IncomingPO@amplify.com)
- **Fax:** (646) 403-4700

Required with your Purchase Order:

- Copy of your Price Quote
- Tax-Exemption Certificate (if applicable)

## Option 2: Pay in Advance

- **Credit Card:** Visit [service.amplify.com/make-a-payment](https://service.amplify.com/make-a-payment)
- **ACH/Wire:** Visit [service.amplify.com/make-a-payment](https://service.amplify.com/make-a-payment) for Amplify banking details
- **Check:**

Amplify Education, Inc.  
P.O. Box 392294  
Pittsburgh, PA 15251-9294

**Note:** To ensure timely and accurate processing, customers making Wire or ACH payments must email remittance details to [accountsreceivable@amplify.com](mailto:accountsreceivable@amplify.com). If paying by check, include your quote number on your check. Check payments add up to 2 weeks processing time.

**Important:** Sales tax is not included in quotes and may apply to your order. Please notify your sales representative of any prepayments and their details.

This Price Quote is subject to the Customer Terms & Conditions of Amplify Education, Inc. attached and available at [amplify.com/customer-terms](https://amplify.com/customer-terms). Issuance of a purchase order or payment pursuant to this Price Quote, or usage of the products specified herein, shall be deemed acceptance of such Terms & Conditions.

## Terms & Conditions

1. **Scope.** These Customer Terms and Conditions are a legal agreement between Amplify Education, Inc. ("Amplify") and the local education agency or authority, school district, school network, independent school, or other regional education system ("Customer") for the license and use of one or more of Amplify products or services (the "Products"), as specified in the receipt, price quote, proposal, renewal letter, or other ordering document containing the details of this purchase (the "Quote"). These Customer Terms and Conditions, all addenda, attachments, and the Quote, as applicable (together, the "Agreement"), constitute the entire agreement between the parties relating to the subject matter hereof. The provisions of this Agreement will supersede any conflicting terms and conditions in any Customer purchase order, other correspondence or verbal communication, and will supersede and cancel all prior agreements, written or oral, between the parties relating to the subject matter hereof.
2. **Agreement Acceptance.** This Agreement becomes effective at the earliest of the following: (i) issuing a purchase order, shipment request, or payment against the Quote; (ii) accessing, downloading, or using the Products; or (iii) otherwise accepting this Agreement. This term of the Agreement will be as specified in the Quote and may be renewed or extended by mutual agreement of the parties. Customer represents and warrants that: (1) Customer is of legal age to accept this Agreement; (2) Customer is authorized to accept this Agreement and to access and use the Products; and (3) Customer's use of the Products will comply at all times with Amplify's [Acceptable Use Policy](https://amplify.com/acceptable-use) available at [amplify.com/acceptable-use](https://amplify.com/acceptable-use) ("AUP"). The Customer may not access, download, or use the Products if the Customer does not agree to this Agreement.
3. **License.** Subject to the terms and conditions of the Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicensable license to access and use, and permit Authorized School Users, as defined below, to access and use the Products in accordance with the AUP, for the duration specified in the Quote (the "Term"), and for the number of Authorized School Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. "Authorized School User" means the K-12 students registered or authorized for instruction with Customer and the educators, agents and staff members who use the Products as authorized by Customer who Customer permits to access and use the Products subject to the terms and conditions of the Agreement, solely while such individual is so employed or so registered. Each Authorized School User's access and use of the Products will be subject to the AUP in addition to the terms and conditions of the Agreement. Violations of this Agreement or the AUP may result in suspension or termination of the applicable account.
4. **Restrictions.** Customer may access and use the Products solely for non-commercial instructional and administrative purposes. Guidelines for such purposes may be set forth at <https://amplify.com/amplify-program-usage-guidelines/> and additional guidelines may be detailed in materials associated with the Product the Customer is accessing. Further, Customer may not, except as expressly authorized by Amplify: (a) copy, modify, translate, distribute, disclose, or create derivative works based on the contents of, sell, or otherwise exploit, the Products, or any part thereof; (b) decompile, disassemble, reverse engineer the Products, or otherwise use

the Products to develop functionally similar products or services; (c) modify, alter, or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease, or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent, or disable any security or digital rights management device, procedure, protocol, or mechanism in the Products; (f) use any content from the Products, including but not limited to text, images, videos, assessments, lesson plans, or code, as input or training material for any machine learning or artificial intelligence system, including large language models, neural networks, or other algorithmic models, for any purposes, commercial or non-commercial; or (g) permit any Authorized School User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title, and interest in such works to Amplify. The Products and derivatives thereof may be subject to export control laws, restrictions, regulations, and orders of the U.S. and other jurisdictions (together, "Export Laws"). Customer agrees to comply with all applicable Export Laws, and will not, and will not permit Authorized School Users to, export, or transfer for the purpose of re-export, any Product to any prohibited or embargoed country in violation of any U.S. export law or regulation. Further, Customer represents that it is not a party subject to sanctions by the U.S. Office of Foreign Assets Control or included on any restricted party list maintained by the U.S. Bureau of Industry and Security. The software and associated documentation portions of the Products are "commercial items" (as defined at 48 CFR 2.101), comprising "commercial computer software" and "commercial computer software documentation," as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12.212 (for other U.S. Government licensees and their contractors).

5. **Reservation of Rights.** SUBSCRIPTION PRODUCTS ARE LICENSED, NOT SOLD. Subject to the limited rights expressly granted hereunder, all rights, title, and interest in and to all Products, including all related IP Rights, are and will remain the sole and exclusive property of Amplify or its third-party licensors. "IP Rights" means, collectively, rights under patent, trademark, copyright, and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer must promptly notify Amplify of any violation of Amplify's IP Rights in the Products, and will reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see [amplify.com/virtual-patent-marking](https://amplify.com/virtual-patent-marking)). Amplify reserves the right to update or modify the Products at any time and to discontinue the Products upon reasonable notice.

6. **Payments.** In consideration of the Products, Customer will pay to Amplify (or other party designated on the Quote) the fees specified in the Quote in full within 30 days of the date of invoice, except as otherwise agreed by the parties or for those amounts that are subject to a good faith dispute of which Customer has notified Amplify in writing. Customer will be responsible for all state or local sales, use or gross receipts taxes, and federal excise taxes unless Customer provides a then-current tax exemption certificate in advance of the delivery, license, or performance of any Product, as applicable.

7. **Shipments.** Unless otherwise specified on the Quote, physical Products will be shipped FOB origin in the US (Incoterms 2010 EXW outside of the US) and are deemed accepted by Customer upon receipt. Upon acceptance of such Products, orders are non-refundable, non-returnable, and non-exchangeable, except in the case of defective or missing materials reported to Amplify by Customer within 60 days of receipt. In such case, Customer may not return Products without Amplify's written authorization.

8. **Account Information.** For subscription Products, the authentication of Authorized School Users is based in part upon information supplied by Customer or Authorized School Users, as applicable. Customer will and will cause its Authorized School Users to (a) provide accurate information to Amplify or a third-party service as applicable, and promptly report any changes to such information, (b) not share login credentials or otherwise allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any unauthorized use of its or its Authorized School Users' accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized School Users.

9. **Confidentiality.** Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized School Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how, or trade secrets, in whatever form ("Confidential Information"). Customer agrees (a) not to use Confidential Information for any purpose other than use of the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential Information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer's contemporaneous written records: (i) is or becomes publicly available through no fault of Customer; (ii) is rightfully known to Customer prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.

10. **Student Data.** The parties acknowledge and agree that in the course of providing the Products to the Customer, Amplify may collect, receive, or generate information that directly relates to an identifiable student of Customer ("Student Data"). Student Data may

include personal information from a student's "educational records," as defined by the Family Educational Rights and Privacy Act of 1974 ("FERPA"). Student Data is owned and controlled by the Customer and Amplify receives Student Data as a "school official" under Section 99.31 of FERPA for the purpose of providing the Products hereunder. Individually and collectively, Amplify and Customer agree to uphold our obligations, as applicable, under FERPA, the Children's Online Privacy Protection Act ("COPPA"), the Protection of Pupil Rights Amendment ("PPRA"), and applicable state laws relating to student data privacy. Amplify's Customer [Privacy Policy](#) at [amplify.com/customer-privacy](#) ("Privacy Policy") will govern collection, use, and disclosure of Student Data collected or stored on behalf of Customer under this Agreement. In addition, Amplify has entered into the data privacy agreements listed at [amplify.com/privacy-security](#) aligned with state and national templates to facilitate compliance with applicable state laws and help expedite Customer's student data privacy documentation process. Customer is responsible for providing notice and obtaining appropriate consents under applicable laws to authorize Authorized School Users' use of the Products, including making a copy of the [Privacy Policy](#) available to the parents or guardians of users who are under the age of 13.

11. Customer Materials and Requirements. Customer represents, warrants, and covenants that it has all the necessary rights, including consents and IP Rights, in connection with any data, information, content, and other materials provided to or collected by Amplify on behalf of Customer or its Authorized School Users using the Products or otherwise in connection with this Agreement ("Customer Materials"), and that Amplify has the right to use such Customer Materials as contemplated hereunder or for any other purposes required by Customer. Customer is solely responsible for the accuracy, integrity, completeness, quality, legality, and safety of such Customer Materials. Customer is responsible for meeting hardware, software, telecommunications, and other requirements listed at [amplify.com/customer-requirements](#).

12. Warranty Disclaimer. PRODUCTS ARE PROVIDED "AS IS" AND WITHOUT WARRANTY OF ANY KIND BY AMPLIFY. AMPLIFY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY AS TO TITLE, NON-INFRINGEMENT, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OR USE. CUSTOMER ASSUMES RESPONSIBILITY FOR SELECTING THE PRODUCTS TO ACHIEVE CUSTOMER'S INTENDED RESULTS AND FOR THE ACCESS AND USE OF THE PRODUCTS, INCLUDING THE RESULTS OBTAINED FROM THE PRODUCTS. WITHOUT LIMITING THE FOREGOING, AMPLIFY MAKES NO WARRANTY THAT THE PRODUCTS WILL BE ERROR-FREE OR FREE FROM INTERRUPTIONS OR OTHER FAILURES OR WILL MEET CUSTOMER'S REQUIREMENTS. AMPLIFY IS NEITHER RESPONSIBLE NOR LIABLE FOR ANY THIRD-PARTY CONTENT OR SOFTWARE INCLUDED IN PRODUCTS, INCLUDING THE ACCURACY, INTEGRITY, COMPLETENESS, QUALITY, LEGALITY, USEFULNESS, OR SAFETY OF, OR IP RIGHTS RELATING TO, SUCH THIRD-PARTY CONTENT AND SOFTWARE. ANY ACCESS TO OR USE OF SUCH THIRD-PARTY CONTENT AND SOFTWARE MAY BE SUBJECT TO THE TERMS AND CONDITIONS AND INFORMATION COLLECTION, USAGE, AND DISCLOSURE PRACTICES OF THIRD PARTIES.

13. Limitation of Liability. TO THE EXTENT SUCH LIMITATION IS NOT PROHIBITED BY APPLICABLE LAW, IN NO EVENT WILL AMPLIFY BE LIABLE TO CUSTOMER OR TO ANY AUTHORIZED SCHOOL USER FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL, PUNITIVE, RELIANCE, OR COVER DAMAGES, DAMAGES FOR LOST PROFITS, LOST DATA OR LOST BUSINESS, OR ANY OTHER INDIRECT DAMAGES, EVEN IF AMPLIFY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. TO THE EXTENT SUCH LIMITATION IS NOT PROHIBITED BY APPLICABLE LAW, AMPLIFY'S ENTIRE LIABILITY TO CUSTOMER OR ANY AUTHORIZED USER ARISING OUT OF PERFORMANCE OR NONPERFORMANCE BY AMPLIFY OR IN ANY WAY RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CLAIM FOR SUCH DAMAGES IS BASED IN CONTRACT, TORT, STRICT LIABILITY, OR OTHERWISE, MAY NOT EXCEED THE AGGREGATE OF CUSTOMER'S OR ANY AUTHORIZED USER'S DIRECT DAMAGES UP TO THE FEES PAID BY CUSTOMER TO AMPLIFY FOR THE AFFECTED PORTION OF THE PRODUCTS IN THE PRIOR 12-MONTH PERIOD. UNDER NO CIRCUMSTANCES WILL AMPLIFY BE LIABLE FOR ANY CONSEQUENCES OF ANY UNAUTHORIZED USE OF THE PRODUCTS BY AN AUTHORIZED SCHOOL USER THAT VIOLATES THIS AGREEMENT OR ANY APPLICABLE LAW OR REGULATION.

14. Termination. Without prejudice to any rights either party may have under this Agreement, in law, equity, or otherwise, a party will have the right to terminate this Agreement if the other party (or in the case of Amplify, an Authorized School User) materially breaches any term, provision, warranty, or representation under this Agreement and fails to correct the breach within 30 days of its receipt of written notice thereof. Upon termination, Customer will: (a) cease using the Products, (b) return, purge, or destroy (as directed by Amplify) all copies of any Products and, if so requested, certify to Amplify in writing that such surrender or destruction has occurred, (c) pay any fees due and owing hereunder, and (d) not be entitled to a refund of any fees previously paid, unless otherwise specified in the Quote. Customer will be responsible for the cost of any continued use of the Products following termination. Upon termination, Amplify will return or destroy any Student Data provided to Amplify hereunder. Notwithstanding the foregoing, nothing will require Amplify to return or destroy any data that does not include Student Data, including de-identified information or data that is derived from access to Student Data but which does not contain Student Data. Sections 3–14 will survive the termination of this Agreement.

15.

Miscellaneous. This Agreement may not be modified except in writing signed by both parties. All defined terms in this Agreement will apply to their singular and plural forms, as applicable. The word "including" means "including without limitation." For United States-based Customers, this Agreement will be governed by and construed and enforced in accordance with the laws of the U.S., state, commonwealth, or territory in which Customer resides based on the address set forth in the Quote, without regard to that state's, commonwealth's, or territory's choice of law rules. For Customers based outside of the United States, this Agreement will be governed by the laws of the U.S., state of New York, without giving effect to the choice of law rules thereof. This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns. The parties expressly understand and agree that their relationship is that of independent contractors. Nothing in this Agreement will constitute one party as an employee, agent, joint venture partner, or servant of another. Each party is solely responsible for all of its employees and agents and its labor costs and expenses arising in connection herewith. Neither this Agreement nor any of the rights, interests or obligations hereunder may be assigned or delegated by Customer or any Authorized School User without the prior written consent of Amplify. If one or more of the provisions contained in this Agreement will for any reason be held to be unenforceable at law, such provisions will be construed by the appropriate judicial body to limit or reduce such provision or provisions so as to be enforceable to the maximum extent compatible with applicable law. Amplify will have no liability to Customer or to third parties for any failure or delay in performing any obligation under this Agreement due to circumstances beyond its reasonable control, including acts of God or nature, fire, earthquake, flood, epidemic, pandemic, strikes, labor stoppages or slowdowns, civil disturbances or terrorism, national or regional emergencies, supply shortages or delays, action by any governmental authority, or interruptions in power, communications, satellites, the Internet, or any other network. Each party represents and warrants that it has all necessary right, power, and authority to enter into this Agreement and to comply with the obligations hereunder.

We are delighted to work with you and we thank you for your order!

Amplify Education, Inc. - Confidential Information



## Price Quote

### Amplify

55 Washington Street, Suite 800  
Brooklyn, NY 11201  
Phone: (800) 823-1969  
Fax: (646) 403-4700

Quote #: Q-787015-1  
PQ #: PQ 260612-541067  
Date: 7/2/2026  
Expires On: 8/31/2026  
Delivery Service Level: Standard

### Customer Contact Information

Kristen Slechta  
Hastings Public Schools 18  
0  
kristen.slechta@hpstigers.org

### Amplify Contact Information

Mason Schroth  
Senior Account Executive  
mschroth@amplify.com

### mCLASS D8 K-5

| PRODUCT                                                                            | ISBN | QUANTITY | PRICE  | TOTAL DISCOUNT | TOTAL PRICE |
|------------------------------------------------------------------------------------|------|----------|--------|----------------|-------------|
| State Bundle mCLASS with DIBELS 8th Ed w Dyslexia - 1 Yr License - 1yr (2026-2027) |      | 1,500.00 | \$9.00 | \$2,999.97     | \$10,500.03 |
| TOTAL                                                                              |      |          |        | \$2,999.97     | \$10,500.03 |

Please refer to Product Description section below for more detail.

### Professional Development

| PROFESSIONAL DEVELOPMENT                             | QUANTITY | PRICE      | TOTAL DISCOUNT | TOTAL PRICE |
|------------------------------------------------------|----------|------------|----------------|-------------|
| mCLASS Two 1/2 Day A.M./P.M. Sessions (1 Day Onsite) | 1.00     | \$3,200.00 | \$0.00         | \$3,200.00  |
| TOTAL                                                |          | \$3,200.00 | \$0.00         | \$3,200.00  |

TOTAL DISCOUNT \$2,999.97  
GRAND TOTAL \$13,700.03

### Scope and Duration

#### Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: <http://www.amplify.com/w-9.pdf>

License and Services Term:

- Licenses: 07/01/2026 until 06/30/2027.
- Professional Development (PD) Services:
  - For purchases made on or before 12/31/25, unless otherwise stated above, PD Services expire 18 months from the order date. Any unused PD Services after 18 months will be forfeited.
  - For purchases on or after 1/1/26, please visit <http://amplify.com/pd-expirationterms> for information about the term for PD Services and when they expire, unless otherwise outlined herein.
- All other services: 18 months from order date. Unless otherwise stated above, all other services purchased must be scheduled and delivered within such term or will be forfeited.

Special Terms:

- FOR SHIPPED MATERIALS:
  - Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- FOR SERVICES:
  - Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

## Product Descriptions

### mCLASS D8 K-5

| PRODUCT                                                          | DESCRIPTION                                                                                         |
|------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| State Bundle mCLASS with DIBELS 8th Ed w Dyslexia - 1 Yr License | Per student license for mCLASS DIBELS 8th Edition, dyslexia screening, and teacher-led instruction. |

### Professional Development

| PRODUCT                                              | DESCRIPTION                                                                                                                                                            |
|------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| mCLASS Two 1/2 Day A.M./P.M. Sessions (1 Day Onsite) | Choose two 1/2 day mCLASS Assessment sessions to create one full day of PD. Both sessions must be delivered on the same day. The maximum number of participants is 30. |

## How to Order Our Products

Amplify would like to process your order as quickly as possible. We accept: **Purchase Orders** (fastest), **Credit Cards**, **ACH/Wire**, and **Checks**.

Visit [amplify.com/ordering-support](http://amplify.com/ordering-support) for ordering instructions.

**Option 1: Purchase Order (For Fastest Processing, we recommend you submit a purchase order via our website: [amplify.com/ordering-support](http://amplify.com/ordering-support))**

Submit your signed purchase order using any method below:

- **Online:** [service.amplify.com/submit-a-po](http://service.amplify.com/submit-a-po)
- **Email:** [IncomingPO@amplify.com](mailto:IncomingPO@amplify.com)
- **Fax:** (646) 403-4700

Required with your Purchase Order:

- Copy of your Price Quote
- Tax-Exemption Certificate (if applicable)

## Option 2: Pay in Advance

- **Credit Card:** Visit [service.amplify.com/make-a-payment](https://service.amplify.com/make-a-payment)
- **ACH/Wire:** Visit [service.amplify.com/make-a-payment](https://service.amplify.com/make-a-payment) for Amplify banking details
- **Check:**

Amplify Education, Inc.  
P.O. Box 392294  
Pittsburgh, PA 15251-9294

**Note:** To ensure timely and accurate processing, customers making Wire or ACH payments must email remittance details to [accountsreceivable@amplify.com](mailto:accountsreceivable@amplify.com). If paying by check, include your quote number on your check. Check payments add up to 2 weeks processing time.

**Important:** Sales tax is not included in quotes and may apply to your order. Please notify your sales representative of any prepayments and their details.

This Price Quote is subject to the Customer Terms & Conditions of Amplify Education, Inc. attached and available at [amplify.com/customer-terms](https://amplify.com/customer-terms). Issuance of a purchase order or payment pursuant to this Price Quote, or usage of the products specified herein, shall be deemed acceptance of such Terms & Conditions.

## Terms & Conditions

1. **Scope.** These Customer Terms and Conditions are a legal agreement between Amplify Education, Inc. ("Amplify") and the local education agency or authority, school district, school network, independent school, or other regional education system ("Customer") for the license and use of one or more of Amplify products or services (the "Products"), as specified in the receipt, price quote, proposal, renewal letter, or other ordering document containing the details of this purchase (the "Quote"). These Customer Terms and Conditions, all addenda, attachments, and the Quote, as applicable (together, the "Agreement"), constitute the entire agreement between the parties relating to the subject matter hereof. The provisions of this Agreement will supersede any conflicting terms and conditions in any Customer purchase order, other correspondence or verbal communication, and will supersede and cancel all prior agreements, written or oral, between the parties relating to the subject matter hereof.

2. **Agreement Acceptance.** This Agreement becomes effective at the earliest of the following: (i) issuing a purchase order, shipment request, or payment against the Quote; (ii) accessing, downloading, or using the Products; or (iii) otherwise accepting this Agreement. This term of the Agreement will be as specified in the Quote and may be renewed or extended by mutual agreement of the parties. Customer represents and warrants that: (1) Customer is of legal age to accept this Agreement; (2) Customer is authorized to accept this Agreement and to access and use the Products; and (3) Customer's use of the Products will comply at all times with Amplify's [Acceptable Use Policy](https://amplify.com/acceptable-use) available at [amplify.com/acceptable-use](https://amplify.com/acceptable-use) ("AUP"). The Customer may not access, download, or use the Products if the Customer does not agree to this Agreement.

3. **License.** Subject to the terms and conditions of the Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicensable license to access and use, and permit Authorized School Users, as defined below, to access and use the Products in accordance with the AUP, for the duration specified in the Quote (the "Term"), and for the number of Authorized School Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. "Authorized School User" means the K-12 students registered or authorized for instruction with Customer and the educators, agents and staff members who use the Products as authorized by Customer who Customer permits to access and use the Products subject to the terms and conditions of the Agreement, solely while such individual is so employed or so registered. Each Authorized School User's access and use of the Products will be subject to the AUP in addition to the terms and conditions of the Agreement. Violations of this Agreement or the AUP may result in suspension or termination of the applicable account.

4. Restrictions. Customer may access and use the Products solely for non-commercial instructional and administrative purposes. Guidelines for such purposes may be set forth at <https://amplify.com/amplify-program-usage-guidelines/> and additional guidelines may be detailed in materials associated with the Product the Customer is accessing. Further, Customer may not, except as expressly authorized by Amplify: (a) copy, modify, translate, distribute, disclose, or create derivative works based on the contents of, sell, or otherwise exploit, the Products, or any part thereof; (b) decompile, disassemble, reverse engineer the Products, or otherwise use the Products to develop functionally similar products or services; (c) modify, alter, or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease, or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent, or disable any security or digital rights management device, procedure, protocol, or mechanism in the Products; (f) use any content from the Products, including but not limited to text, images, videos, assessments, lesson plans, or code, as input or training material for any machine learning or artificial intelligence system, including large language models, neural networks, or other algorithmic models, for any purposes, commercial or non-commercial; or (g) permit any Authorized School User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title, and interest in such works to Amplify. The Products and derivatives thereof may be subject to export control laws, restrictions, regulations, and orders of the U.S. and other jurisdictions (together, "Export Laws"). Customer agrees to comply with all applicable Export Laws, and will not, and will not permit Authorized School Users to, export, or transfer for the purpose of re-export, any Product to any prohibited or embargoed country in violation of any U.S. export law or regulation. Further, Customer represents that it is not a party subject to sanctions by the U.S. Office of Foreign Assets Control or included on any restricted party list maintained by the U.S. Bureau of Industry and Security. The software and associated documentation portions of the Products are "commercial items" (as defined at 48 CFR 2.101), comprising "commercial computer software" and "commercial computer software documentation," as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12.212 (for other U.S. Government licensees and their contractors).

5. Reservation of Rights. SUBSCRIPTION PRODUCTS ARE LICENSED, NOT SOLD. Subject to the limited rights expressly granted hereunder, all rights, title, and interest in and to all Products, including all related IP Rights, are and will remain the sole and exclusive property of Amplify or its third-party licensors. "IP Rights" means, collectively, rights under patent, trademark, copyright, and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer must promptly notify Amplify of any violation of Amplify's IP Rights in the Products, and will reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see [amplify.com/virtual-patent-marking](https://amplify.com/virtual-patent-marking)). Amplify reserves the right to update or modify the Products at any time and to discontinue the Products upon reasonable notice.

6. Payments. In consideration of the Products, Customer will pay to Amplify (or other party designated on the Quote) the fees specified in the Quote in full within 30 days of the date of invoice, except as otherwise agreed by the parties or for those amounts that are subject to a good faith dispute of which Customer has notified Amplify in writing. Customer will be responsible for all state or local sales, use or gross receipts taxes, and federal excise taxes unless Customer provides a then-current tax exemption certificate in advance of the delivery, license, or performance of any Product, as applicable.

7. Shipments. Unless otherwise specified on the Quote, physical Products will be shipped FOB origin in the US (Incoterms 2010 EXW outside of the US) and are deemed accepted by Customer upon receipt. Upon acceptance of such Products, orders are non-refundable, non-returnable, and non-exchangeable, except in the case of defective or missing materials reported to Amplify by Customer within 60 days of receipt. In such case, Customer may not return Products without Amplify's written authorization.

8. Account Information. For subscription Products, the authentication of Authorized School Users is based in part upon information supplied by Customer or Authorized School Users, as applicable. Customer will and will cause its Authorized School Users to (a) provide accurate information to Amplify or a third-party service as applicable, and promptly report any changes to such information, (b) not share login credentials or otherwise allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any unauthorized use of its or its Authorized School Users' accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized School Users.

9. Confidentiality. Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized School Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how, or trade secrets, in whatever form ("Confidential Information"). Customer agrees (a) not to use Confidential Information for any purpose other than use of the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential Information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer's contemporaneous written records: (i) is or becomes publicly available through no fault of Customer; (ii) is rightfully known to Customer

prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.

10. Student Data. The parties acknowledge and agree that in the course of providing the Products to the Customer, Amplify may collect, receive, or generate information that directly relates to an identifiable student of Customer ("Student Data"). Student Data may include personal information from a student's "educational records," as defined by the Family Educational Rights and Privacy Act of 1974 ("FERPA"). Student Data is owned and controlled by the Customer and Amplify receives Student Data as a "school official" under Section 99.31 of FERPA for the purpose of providing the Products hereunder. Individually and collectively, Amplify and Customer agree to uphold our obligations, as applicable, under FERPA, the Children's Online Privacy Protection Act ("COPPA"), the Protection of Pupil Rights Amendment ("PPRA"), and applicable state laws relating to student data privacy. Amplify's Customer [Privacy Policy](#) at [amplify.com/customer-privacy](#) ("Privacy Policy") will govern collection, use, and disclosure of Student Data collected or stored on behalf of Customer under this Agreement. In addition, Amplify has entered into the data privacy agreements listed at [amplify.com/privacy-security](#) aligned with state and national templates to facilitate compliance with applicable state laws and help expedite Customer's student data privacy documentation process. Customer is responsible for providing notice and obtaining appropriate consents under applicable laws to authorize Authorized School Users' use of the Products, including making a copy of the [Privacy Policy](#) available to the parents or guardians of users who are under the age of 13.

11. Customer Materials and Requirements. Customer represents, warrants, and covenants that it has all the necessary rights, including consents and IP Rights, in connection with any data, information, content, and other materials provided to or collected by Amplify on behalf of Customer or its Authorized School Users using the Products or otherwise in connection with this Agreement ("Customer Materials"), and that Amplify has the right to use such Customer Materials as contemplated hereunder or for any other purposes required by Customer. Customer is solely responsible for the accuracy, integrity, completeness, quality, legality, and safety of such Customer Materials. Customer is responsible for meeting hardware, software, telecommunications, and other requirements listed at [amplify.com/customer-requirements](#).

12. Warranty Disclaimer. PRODUCTS ARE PROVIDED "AS IS" AND WITHOUT WARRANTY OF ANY KIND BY AMPLIFY. AMPLIFY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY AS TO TITLE, NON-INFRINGEMENT, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OR USE. CUSTOMER ASSUMES RESPONSIBILITY FOR SELECTING THE PRODUCTS TO ACHIEVE CUSTOMER'S INTENDED RESULTS AND FOR THE ACCESS AND USE OF THE PRODUCTS, INCLUDING THE RESULTS OBTAINED FROM THE PRODUCTS. WITHOUT LIMITING THE FOREGOING, AMPLIFY MAKES NO WARRANTY THAT THE PRODUCTS WILL BE ERROR-FREE OR FREE FROM INTERRUPTIONS OR OTHER FAILURES OR WILL MEET CUSTOMER'S REQUIREMENTS. AMPLIFY IS NEITHER RESPONSIBLE NOR LIABLE FOR ANY THIRD-PARTY CONTENT OR SOFTWARE INCLUDED IN PRODUCTS, INCLUDING THE ACCURACY, INTEGRITY, COMPLETENESS, QUALITY, LEGALITY, USEFULNESS, OR SAFETY OF, OR IP RIGHTS RELATING TO, SUCH THIRD-PARTY CONTENT AND SOFTWARE. ANY ACCESS TO OR USE OF SUCH THIRD-PARTY CONTENT AND SOFTWARE MAY BE SUBJECT TO THE TERMS AND CONDITIONS AND INFORMATION COLLECTION, USAGE, AND DISCLOSURE PRACTICES OF THIRD PARTIES.

13. Limitation of Liability. TO THE EXTENT SUCH LIMITATION IS NOT PROHIBITED BY APPLICABLE LAW, IN NO EVENT WILL AMPLIFY BE LIABLE TO CUSTOMER OR TO ANY AUTHORIZED SCHOOL USER FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL, PUNITIVE, RELIANCE, OR COVER DAMAGES, DAMAGES FOR LOST PROFITS, LOST DATA OR LOST BUSINESS, OR ANY OTHER INDIRECT DAMAGES, EVEN IF AMPLIFY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. TO THE EXTENT SUCH LIMITATION IS NOT PROHIBITED BY APPLICABLE LAW, AMPLIFY'S ENTIRE LIABILITY TO CUSTOMER OR ANY AUTHORIZED USER ARISING OUT OF PERFORMANCE OR NONPERFORMANCE BY AMPLIFY OR IN ANY WAY RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CLAIM FOR SUCH DAMAGES IS BASED IN CONTRACT, TORT, STRICT LIABILITY, OR OTHERWISE, MAY NOT EXCEED THE AGGREGATE OF CUSTOMER'S OR ANY AUTHORIZED USER'S DIRECT DAMAGES UP TO THE FEES PAID BY CUSTOMER TO AMPLIFY FOR THE AFFECTED PORTION OF THE PRODUCTS IN THE PRIOR 12-MONTH PERIOD. UNDER NO CIRCUMSTANCES WILL AMPLIFY BE LIABLE FOR ANY CONSEQUENCES OF ANY UNAUTHORIZED USE OF THE PRODUCTS BY AN AUTHORIZED SCHOOL USER THAT VIOLATES THIS AGREEMENT OR ANY APPLICABLE LAW OR REGULATION.

14. Termination. Without prejudice to any rights either party may have under this Agreement, in law, equity, or otherwise, a party will have the right to terminate this Agreement if the other party (or in the case of Amplify, an Authorized School User) materially breaches any term, provision, warranty, or representation under this Agreement and fails to correct the breach within 30 days of its receipt of written notice thereof. Upon termination, Customer will: (a) cease using the Products, (b) return, purge, or destroy (as directed by Amplify) all copies of any Products and, if so requested, certify to Amplify in writing that such surrender or destruction has occurred, (c) pay any fees due and owing hereunder, and (d) not be entitled to a refund of any fees previously paid, unless otherwise specified in the Quote. Customer will be responsible for the cost of any continued use of the Products following termination. Upon termination, Amplify

will return or destroy any Student Data provided to Amplify hereunder. Notwithstanding the foregoing, nothing will require Amplify to return or destroy any data that does not include Student Data, including de-identified information or data that is derived from access to Student Data but which does not contain Student Data. Sections 3–14 will survive the termination of this Agreement.

15.

Miscellaneous. This Agreement may not be modified except in writing signed by both parties. All defined terms in this Agreement will apply to their singular and plural forms, as applicable. The word “including” means “including without limitation.” For United States-based Customers, this Agreement will be governed by and construed and enforced in accordance with the laws of the U.S., state, commonwealth, or territory in which Customer resides based on the address set forth in the Quote, without regard to that state’s, commonwealth’s, or territory’s choice of law rules. For Customers based outside of the United States, this Agreement will be governed by the laws of the U.S., state of New York, without giving effect to the choice of law rules thereof. This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns. The parties expressly understand and agree that their relationship is that of independent contractors. Nothing in this Agreement will constitute one party as an employee, agent, joint venture partner, or servant of another. Each party is solely responsible for all of its employees and agents and its labor costs and expenses arising in connection herewith. Neither this Agreement nor any of the rights, interests or obligations hereunder may be assigned or delegated by Customer or any Authorized School User without the prior written consent of Amplify. If one or more of the provisions contained in this Agreement will for any reason be held to be unenforceable at law, such provisions will be construed by the appropriate judicial body to limit or reduce such provision or provisions so as to be enforceable to the maximum extent compatible with applicable law. Amplify will have no liability to Customer or to third parties for any failure or delay in performing any obligation under this Agreement due to circumstances beyond its reasonable control, including acts of God or nature, fire, earthquake, flood, epidemic, pandemic, strikes, labor stoppages or slowdowns, civil disturbances or terrorism, national or regional emergencies, supply shortages or delays, action by any governmental authority, or interruptions in power, communications, satellites, the Internet, or any other network. Each party represents and warrants that it has all necessary right, power, and authority to enter into this Agreement and to comply with the obligations hereunder.

We are delighted to work with you and we thank you for your order!

Amplify Education, Inc. - Confidential Information



## Price Quote

### Amplify

55 Washington Street, Suite 800  
Brooklyn, NY 11201  
Phone: (800) 823-1969  
Fax: (646) 403-4700

Quote #: Q-787140-1  
PQ #: PQ 260701-546291  
Date: 7/1/2026  
Expires On: 8/30/2026  
Delivery Service Level: Standard

### Customer Contact Information

Kristen Slechta  
Hastings Public Schools 18  
0  
kristen.slechta@hpsstigers.org

### Amplify Contact Information

Mason Schroth  
Senior Account Executive  
mschroth@amplify.com

### mCLASS Math Licenses K-5

| PRODUCT                                                             | QUANTITY | PRICE   | TOTAL DISCOUNT | TOTAL PRICE |
|---------------------------------------------------------------------|----------|---------|----------------|-------------|
| mCLASS Math Uvl 2nd Ed GK Student Digital License - 1yr (2026-2027) | 125.00   | \$14.90 | \$862.50       | \$1,000.00  |
| mCLASS Math Uvl 2nd Ed G1 Student Digital License - 1yr (2026-2027) | 125.00   | \$14.90 | \$862.50       | \$1,000.00  |
| mCLASS Math Uvl 2nd Ed G2 Student Digital License - 1yr (2026-2027) | 125.00   | \$14.90 | \$862.50       | \$1,000.00  |
| mCLASS Math Uvl 2nd Ed G3 Student Digital License - 1yr (2026-2027) | 125.00   | \$14.90 | \$862.50       | \$1,000.00  |
| mCLASS Math Uvl 2nd Ed G4 Student Digital License - 1yr (2026-2027) | 125.00   | \$14.90 | \$862.50       | \$1,000.00  |
| mCLASS Math Uvl 2nd Ed G5 Student Digital License - 1yr (2026-2027) | 125.00   | \$14.90 | \$862.50       | \$1,000.00  |
| TOTAL                                                               |          |         | \$5,175.00     | \$6,000.00  |

Please refer to Product Description section below for more detail.

TOTAL DISCOUNT

\$5,175.00

GRAND TOTAL

\$6,000.00

### Notes

Pricing reflected only valid if purchased with Q-787015.

## Scope and Duration

### Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: <http://www.amplify.com/w-9.pdf>

### License and Services Term:

- Licenses: 07/01/2026 until 06/30/2027.
- Professional Development (PD) Services:
  - For purchases made on or before 12/31/25, unless otherwise stated above, PD Services expire 18 months from the order date. Any unused PD Services after 18 months will be forfeited.
  - For purchases on or after 1/1/26, please visit <http://amplify.com/pd-expirationterms> for information about the term for PD Services and when they expire, unless otherwise outlined herein.
- All other services: 18 months from order date. Unless otherwise stated above, all other services purchased must be scheduled and delivered within such term or will be forfeited.

### Special Terms:

- FOR SHIPPED MATERIALS:
  - Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- FOR SERVICES:
  - Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

## Quote Special Terms

### Existing Customer Discount

Please note that the above pricing reflects multi product customer pricing and is valid through the end of the term specified on the price quote. For additional information, please contact your Account Executive.

## Product Descriptions

### mCLASS Math Licenses K-5

| PRODUCT                                           | DESCRIPTION                                     |
|---------------------------------------------------|-------------------------------------------------|
| mCLASS Math Uvl 2nd Ed GK Student Digital License | Digital access to asset-based assessment system |
| mCLASS Math Uvl 2nd Ed G1 Student Digital License | Digital access to asset-based assessment system |
| mCLASS Math Uvl 2nd Ed G2 Student Digital License | Digital access to asset-based assessment system |

| PRODUCT                                           | DESCRIPTION                                     |
|---------------------------------------------------|-------------------------------------------------|
| mCLASS Math Uvl 2nd Ed G3 Student Digital License | Digital access to asset-based assessment system |
| mCLASS Math Uvl 2nd Ed G4 Student Digital License | Digital access to asset-based assessment system |
| mCLASS Math Uvl 2nd Ed G5 Student Digital License | Digital access to asset-based assessment system |

## How to Order Our Products

Amplify would like to process your order as quickly as possible. We accept: **Purchase Orders** (fastest), **Credit Cards**, **ACH/Wire**, and **Checks**.

Visit [amplify.com/ordering-support](https://amplify.com/ordering-support) for ordering instructions.

**Option 1: Purchase Order (For Fastest Processing, we recommend you submit a purchase order via our website: [amplify.com/ordering-support](https://amplify.com/ordering-support))**

Submit your signed purchase order using any method below:

- **Online:** [service.amplify.com/submit-a-po](https://service.amplify.com/submit-a-po)
- **Email:** [IncomingPO@amplify.com](mailto:IncomingPO@amplify.com)
- **Fax:** (646) 403-4700

Required with your Purchase Order:

- Copy of your Price Quote
- Tax-Exemption Certificate (if applicable)

## Option 2: Pay in Advance

- **Credit Card:** Visit [service.amplify.com/make-a-payment](https://service.amplify.com/make-a-payment)
- **ACH/Wire:** Visit [service.amplify.com/make-a-payment](https://service.amplify.com/make-a-payment) for Amplify banking details
- **Check:**

Amplify Education, Inc.  
P.O. Box 392294  
Pittsburgh, PA 15251-9294

**Note:** To ensure timely and accurate processing, customers making Wire or ACH payments must email remittance details to [accountsreceivable@amplify.com](mailto:accountsreceivable@amplify.com). If paying by check, include your quote number on your check. Check payments add up to 2 weeks processing time.

**Important:** Sales tax is not included in quotes and may apply to your order. Please notify your sales representative of any prepayments and their details.

This Price Quote is subject to the Customer Terms & Conditions of Amplify Education, Inc. attached and available at [amplify.com/customer-terms](https://amplify.com/customer-terms). Issuance of a purchase order or payment pursuant to this Price Quote, or usage of the products specified herein, shall be deemed acceptance of such Terms & Conditions.

## Terms & Conditions

1. **Scope.** These Customer Terms and Conditions are a legal agreement between Amplify Education, Inc. ("Amplify") and the local education agency or authority, school district, school network, independent school, or other regional education system ("Customer") for the license and use of one or more of Amplify products or services (the "Products"), as specified in the receipt, price quote, proposal, renewal letter, or other ordering document containing the details of this purchase (the "Quote"). These Customer Terms and Conditions, all addenda, attachments, and the Quote, as applicable (together, the "Agreement"), constitute the entire agreement between the parties relating to the subject matter hereof. The provisions of this Agreement will supersede any conflicting terms and conditions in any Customer purchase order, other correspondence or verbal communication, and will supersede and cancel all prior agreements, written or oral, between the parties relating to the subject matter hereof.
2. **Agreement Acceptance.** This Agreement becomes effective at the earliest of the following: (i) issuing a purchase order, shipment request, or payment against the Quote; (ii) accessing, downloading, or using the Products; or (iii) otherwise accepting this Agreement. This term of the Agreement will be as specified in the Quote and may be renewed or extended by mutual agreement of the parties. Customer represents and warrants that: (1) Customer is of legal age to accept this Agreement; (2) Customer is authorized to accept this Agreement and to access and use the Products; and (3) Customer's use of the Products will comply at all times with Amplify's [Acceptable Use Policy](https://amplify.com/acceptable-use) available at [amplify.com/acceptable-use](https://amplify.com/acceptable-use) ("AUP"). The Customer may not access, download, or use the Products if the Customer does not agree to this Agreement.
3. **License.** Subject to the terms and conditions of the Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicensable license to access and use, and permit Authorized School Users, as defined below, to access and use the Products in accordance with the AUP, for the duration specified in the Quote (the "Term"), and for the number of Authorized School Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. "Authorized School User" means the K-12 students registered or authorized for instruction with Customer and the educators, agents and staff members who use the Products as authorized by Customer who Customer permits to access and use the Products subject to the terms and conditions of the Agreement, solely while such individual is so employed or so registered. Each Authorized School User's access and use of the Products will be subject to the AUP in addition to the terms and conditions of the Agreement. Violations of this Agreement or the AUP may result in suspension or termination of the applicable account.
4. **Restrictions.** Customer may access and use the Products solely for non-commercial instructional and administrative purposes. Guidelines for such purposes may be set forth at <https://amplify.com/amplify-program-usage-guidelines/> and additional guidelines may be detailed in materials associated with the Product the Customer is accessing. Further, Customer may not, except as expressly authorized by Amplify: (a) copy, modify, translate, distribute, disclose, or create derivative works based on the contents of, sell, or otherwise exploit, the Products, or any part thereof; (b) decompile, disassemble, reverse engineer the Products, or otherwise use the Products to develop functionally similar products or services; (c) modify, alter, or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease, or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent, or disable any security or digital rights management device, procedure, protocol, or mechanism in the Products; (f) use any content from the Products, including but not limited to text, images, videos, assessments, lesson plans, or code, as input or training material for any machine learning or artificial intelligence system, including large language models, neural networks, or other algorithmic models, for any purposes, commercial or non-commercial; or (g) permit any Authorized School User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title, and interest in such works to Amplify. The Products and derivatives thereof may be subject to export control laws, restrictions, regulations, and orders of the U.S. and other jurisdictions (together, "Export Laws"). Customer agrees to comply with all applicable Export Laws, and will not, and will not permit Authorized School Users to, export, or transfer for the purpose of re-export, any Product to any prohibited or embargoed country in violation of any U.S. export law or regulation. Further, Customer represents that it is not a party subject to sanctions by the U.S. Office of Foreign Assets Control or included on any restricted party list maintained by the U.S. Bureau of Industry and Security. The software and associated documentation portions of the Products are "commercial items" (as defined at 48 CFR 2.101), comprising "commercial computer software" and "commercial computer software documentation," as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12.212 (for other U.S. Government licensees and their contractors).

5. **Reservation of Rights.** SUBSCRIPTION PRODUCTS ARE LICENSED, NOT SOLD. Subject to the limited rights expressly granted hereunder, all rights, title, and interest in and to all Products, including all related IP Rights, are and will remain the sole and exclusive property of Amplify or its third-party licensors. "IP Rights" means, collectively, rights under patent, trademark, copyright, and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer must promptly notify Amplify of any violation of Amplify's IP Rights in the Products, and will reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see [amplify.com/virtual-patent-marking](https://amplify.com/virtual-patent-marking)). Amplify reserves the right to update or modify the Products at any time and to discontinue the Products upon reasonable notice.
6. **Payments.** In consideration of the Products, Customer will pay to Amplify (or other party designated on the Quote) the fees specified in the Quote in full within 30 days of the date of invoice, except as otherwise agreed by the parties or for those amounts that are subject to a good faith dispute of which Customer has notified Amplify in writing. Customer will be responsible for all state or local sales, use or gross receipts taxes, and federal excise taxes unless Customer provides a then-current tax exemption certificate in advance of the delivery, license, or performance of any Product, as applicable.
7. **Shipments.** Unless otherwise specified on the Quote, physical Products will be shipped FOB origin in the US (Incoterms 2010 EXW outside of the US) and are deemed accepted by Customer upon receipt. Upon acceptance of such Products, orders are non-refundable, non-returnable, and non-exchangeable, except in the case of defective or missing materials reported to Amplify by Customer within 60 days of receipt. In such case, Customer may not return Products without Amplify's written authorization.
8. **Account Information.** For subscription Products, the authentication of Authorized School Users is based in part upon information supplied by Customer or Authorized School Users, as applicable. Customer will and will cause its Authorized School Users to (a) provide accurate information to Amplify or a third-party service as applicable, and promptly report any changes to such information, (b) not share login credentials or otherwise allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any unauthorized use of its or its Authorized School Users' accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized School Users.
9. **Confidentiality.** Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized School Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how, or trade secrets, in whatever form ("Confidential Information"). Customer agrees (a) not to use Confidential Information for any purpose other than use of the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential Information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer's contemporaneous written records: (i) is or becomes publicly available through no fault of Customer; (ii) is rightfully known to Customer prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.
10. **Student Data.** The parties acknowledge and agree that in the course of providing the Products to the Customer, Amplify may collect, receive, or generate information that directly relates to an identifiable student of Customer ("Student Data"). Student Data may include personal information from a student's "educational records," as defined by the Family Educational Rights and Privacy Act of 1974 ("FERPA"). Student Data is owned and controlled by the Customer and Amplify receives Student Data as a "school official" under Section 99.31 of FERPA for the purpose of providing the Products hereunder. Individually and collectively, Amplify and Customer agree to uphold our obligations, as applicable, under FERPA, the Children's Online Privacy Protection Act ("COPPA"), the Protection of Pupil Rights Amendment ("PPRA"), and applicable state laws relating to student data privacy. Amplify's Customer [Privacy Policy](https://amplify.com/customer-privacy) at [amplify.com/customer-privacy](https://amplify.com/customer-privacy) ("Privacy Policy") will govern collection, use, and disclosure of Student Data collected or stored on behalf of Customer under this Agreement. In addition, Amplify has entered into the data privacy agreements listed at [amplify.com/privacy-security](https://amplify.com/privacy-security) aligned with state and national templates to facilitate compliance with applicable state laws and help expedite Customer's student data privacy documentation process. Customer is responsible for providing notice and obtaining appropriate consents under applicable laws to authorize Authorized School Users' use of the Products, including making a copy of the [Privacy Policy](https://amplify.com/privacy-policy) available to the parents or guardians of users who are under the age of 13.
11. **Customer Materials and Requirements.** Customer represents, warrants, and covenants that it has all the necessary rights, including consents and IP Rights, in connection with any data, information, content, and other materials provided to or collected by Amplify on behalf of Customer or its Authorized School Users using the Products or otherwise in connection with this Agreement ("Customer Materials"), and that Amplify has the right to use such Customer Materials as contemplated hereunder or for any other purposes required by Customer. Customer is solely responsible for the accuracy, integrity, completeness, quality, legality, and safety of

such Customer Materials. Customer is responsible for meeting hardware, software, telecommunications, and other requirements listed at [amplify.com/customer-requirements](https://www.amplify.com/customer-requirements).

12. **Warranty Disclaimer.** PRODUCTS ARE PROVIDED “AS IS” AND WITHOUT WARRANTY OF ANY KIND BY AMPLIFY. AMPLIFY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY AS TO TITLE, NON-INFRINGEMENT, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OR USE. CUSTOMER ASSUMES RESPONSIBILITY FOR SELECTING THE PRODUCTS TO ACHIEVE CUSTOMER’S INTENDED RESULTS AND FOR THE ACCESS AND USE OF THE PRODUCTS, INCLUDING THE RESULTS OBTAINED FROM THE PRODUCTS. WITHOUT LIMITING THE FOREGOING, AMPLIFY MAKES NO WARRANTY THAT THE PRODUCTS WILL BE ERROR-FREE OR FREE FROM INTERRUPTIONS OR OTHER FAILURES OR WILL MEET CUSTOMER’S REQUIREMENTS. AMPLIFY IS NEITHER RESPONSIBLE NOR LIABLE FOR ANY THIRD-PARTY CONTENT OR SOFTWARE INCLUDED IN PRODUCTS, INCLUDING THE ACCURACY, INTEGRITY, COMPLETENESS, QUALITY, LEGALITY, USEFULNESS, OR SAFETY OF, OR IP RIGHTS RELATING TO, SUCH THIRD-PARTY CONTENT AND SOFTWARE. ANY ACCESS TO OR USE OF SUCH THIRD-PARTY CONTENT AND SOFTWARE MAY BE SUBJECT TO THE TERMS AND CONDITIONS AND INFORMATION COLLECTION, USAGE, AND DISCLOSURE PRACTICES OF THIRD PARTIES.

13. **Limitation of Liability.** TO THE EXTENT SUCH LIMITATION IS NOT PROHIBITED BY APPLICABLE LAW, IN NO EVENT WILL AMPLIFY BE LIABLE TO CUSTOMER OR TO ANY AUTHORIZED SCHOOL USER FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL, PUNITIVE, RELIANCE, OR COVER DAMAGES, DAMAGES FOR LOST PROFITS, LOST DATA OR LOST BUSINESS, OR ANY OTHER INDIRECT DAMAGES, EVEN IF AMPLIFY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. TO THE EXTENT SUCH LIMITATION IS NOT PROHIBITED BY APPLICABLE LAW, AMPLIFY’S ENTIRE LIABILITY TO CUSTOMER OR ANY AUTHORIZED USER ARISING OUT OF PERFORMANCE OR NONPERFORMANCE BY AMPLIFY OR IN ANY WAY RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CLAIM FOR SUCH DAMAGES IS BASED IN CONTRACT, TORT, STRICT LIABILITY, OR OTHERWISE, MAY NOT EXCEED THE AGGREGATE OF CUSTOMER’S OR ANY AUTHORIZED USER’S DIRECT DAMAGES UP TO THE FEES PAID BY CUSTOMER TO AMPLIFY FOR THE AFFECTED PORTION OF THE PRODUCTS IN THE PRIOR 12-MONTH PERIOD. UNDER NO CIRCUMSTANCES WILL AMPLIFY BE LIABLE FOR ANY CONSEQUENCES OF ANY UNAUTHORIZED USE OF THE PRODUCTS BY AN AUTHORIZED SCHOOL USER THAT VIOLATES THIS AGREEMENT OR ANY APPLICABLE LAW OR REGULATION.

14. **Termination.** Without prejudice to any rights either party may have under this Agreement, in law, equity, or otherwise, a party will have the right to terminate this Agreement if the other party (or in the case of Amplify, an Authorized School User) materially breaches any term, provision, warranty, or representation under this Agreement and fails to correct the breach within 30 days of its receipt of written notice thereof. Upon termination, Customer will: (a) cease using the Products, (b) return, purge, or destroy (as directed by Amplify) all copies of any Products and, if so requested, certify to Amplify in writing that such surrender or destruction has occurred, (c) pay any fees due and owing hereunder, and (d) not be entitled to a refund of any fees previously paid, unless otherwise specified in the Quote. Customer will be responsible for the cost of any continued use of the Products following termination. Upon termination, Amplify will return or destroy any Student Data provided to Amplify hereunder. Notwithstanding the foregoing, nothing will require Amplify to return or destroy any data that does not include Student Data, including de-identified information or data that is derived from access to Student Data but which does not contain Student Data. Sections 3–14 will survive the termination of this Agreement.

15. **Miscellaneous.** This Agreement may not be modified except in writing signed by both parties. All defined terms in this Agreement will apply to their singular and plural forms, as applicable. The word “including” means “including without limitation.” For United States-based Customers, this Agreement will be governed by and construed and enforced in accordance with the laws of the U.S., state, commonwealth, or territory in which Customer resides based on the address set forth in the Quote, without regard to that state’s, commonwealth’s, or territory’s choice of law rules. For Customers based outside of the United States, this Agreement will be governed by the laws of the U.S., state of New York, without giving effect to the choice of law rules thereof. This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns. The parties expressly understand and agree that their relationship is that of independent contractors. Nothing in this Agreement will constitute one party as an employee, agent, joint venture partner, or servant of another. Each party is solely responsible for all of its employees and agents and its labor costs and expenses arising in connection herewith. Neither this Agreement nor any of the rights, interests or obligations hereunder may be assigned or delegated by Customer or any Authorized School User without the prior written consent of Amplify. If one or more of the provisions contained in this Agreement will for any reason be held to be unenforceable at law, such provisions will be construed by the appropriate judicial body to limit or reduce such provision or provisions so as to be enforceable to the maximum extent compatible with applicable law. Amplify will have no liability to Customer or to third parties for any failure or delay in performing any obligation under this Agreement due to circumstances beyond its reasonable control, including acts of God or nature, fire, earthquake, flood, epidemic, pandemic, strikes, labor stoppages or slowdowns, civil disturbances or terrorism, national or regional emergencies, supply shortages or delays, action by any governmental authority, or interruptions in power, communications, satellites, the Internet, or any other network.

Each party represents and warrants that it has all necessary right, power, and authority to enter into this Agreement and to comply with the obligations hereunder.

We are delighted to work with you and we thank you for your order!

Amplify Education, Inc. - Confidential Information

**Academic Credits and Graduation**

It shall be the policy of the Hastings Public Schools that graduation from high school is the highest achievement expected from students in the Hastings Public Schools. Earning a high school diploma is the culmination of the best efforts of the school and community in preparing young persons for active roles in society.

While Board members, teachers, and administrators will make every effort to assist students in their pursuit of a diploma, diligent effort on the part of each student will be necessary to complete the graduation requirements of the District.

It shall be the policy of the Hastings Public Schools that each Senior High student meets the following minimum requirements for graduation:

1. Earn forty-five (40) semester hours in English/Language Arts.
2. Earn thirty (30) semester hours in Science.
3. Earn thirty (30) semester hours in Mathematics
4. Earn thirty (30) semester hours in Social Studies.
5. Earn ten (10) semester hours of credit in Physical Education.
6. Earn five (5) semester hours in Communication Arts.
7. Earn five (5) semester hours in Personal Finance
8. Earn five (5) semester hours in Computer Science.
9. **Credit Hour Requirements for Graduation:** To ensure a clear and equitable transition as the District increases its minimum graduation credit requirement, students shall meet the following total semester-hour requirements based on the school year and grade level in which they are enrolled:

**a. 2026-2027 School Year, Grades Ten, Eleven, and Twelve Students** Students in grades ten, eleven, or twelve during the 2026-2027 school year (Classes of 2027, 2028, and 2029) must earn a minimum of two hundred twenty-five (225) semester hours of credit, consistent with the requirement in effect when they entered grade nine.

**b. 2026-2027 School Year, Grade Nine Students**  
Students entering grade nine during the 2026-2027 school year

(Class of 2030) must earn a minimum of two hundred fifty (250) semester hours of credit.

**c. 2027-2028 School Year and Thereafter** Each subsequent entering freshman class shall be subject to the two hundred fifty (250) semester-hour requirement. Students who entered grade nine prior to the 2026-2027 school year shall continue to be held to the two hundred twenty-five (225) semester-hour requirement in effect at the time they began grade nine, through their graduation.

It shall further be the policy of the Hastings Public Schools that diplomas will be awarded to those students who have successfully completed all graduation requirements or who are verified in special education and have completed their prescribed individual education plan (IEP).

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**Academic Credits and Graduation**

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While Board members, teachers, and administrators will make every effort to assist students in their pursuit of a diploma, diligent effort on the part of each student will be necessary to complete the graduation requirements of the District.

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3. Earn thirty (30) semester hours in Mathematics
4. Earn thirty (30) semester hours in Social Studies.
5. Earn ten (10) semester hours of credit in Physical Education.
6. Earn five (5) semester hours in Communication Arts.
7. Earn five (5) semester hours in Personal Finance
8. Earn five (5) semester hours in Computer Science.
9. **Credit Hour Requirements for Graduation:** To ensure a clear and equitable transition as the District increases its minimum graduation credit requirement, students shall meet the following total semester-hour requirements based on the school year and grade level in which they are enrolled:
  - a. 2026-2027 School Year, Grade Twelve Students**  
Students in grade twelve during the 2026-2027 school year (Class of 2027) must earn a minimum of two hundred twenty-five (225) semester hours of credit.
  - b. 2026-2027 School Year, Grades Nine, Ten, and Eleven Students**  
Students in grades nine, ten, or eleven during the 2026-2027 school year (Classes of 2028, 2029, and 2030) must

earn a minimum of two hundred fifty (250) semester hours of credit.

**c. 2027-2028 School Year and Thereafter, All Grades Nine through Twelve** Beginning with the 2027-2028 school year, all students in grades nine through twelve must earn a minimum of two hundred fifty (250) semester hours of credit.

10. **Loss of Credit for Excessive Absences:** To reinforce the connection between consistent classroom attendance and the credit-hour requirements above, the District maintains the following attendance-related credit provisions, as detailed further in the Senior High School Handbook: Loss of Credit and Excessive Absences, Loss of Credit Appeal Process, and Credit Recovery for Excessive Absences.

It shall further be the policy of the Hastings Public Schools that diplomas will be awarded to those students who have successfully completed all graduation requirements or who are verified in special education and have completed their prescribed individual education plan (IEP).

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## Domain 1: Classroom Strategies and Behaviors

Domain 1 is based on the Art and Science of Teaching Framework and identifies the 41 elements or instructional categories that happen in the classroom. The 41 instructional categories are organized into 9 Design Questions (DQs) and further grouped into 3 Lesson Segments to define the Observation and Feedback Protocol.

# Common Language of Instruction

### Lesson Segment Involving Routine Events

#### DQ1: Communicating Learning Goals and Feedback

1. Providing Clear Learning Goals and Scales (Rubrics)
2. Tracking Student Progress
3. Celebrating Success

#### DQ6: Establishing Rules and Procedures

4. Establishing Classroom Routines
5. Organizing the Physical Layout of the Classroom

**Note:** DQ refers to Design Question in the Marzano Art and Science of Teaching framework. The nine DQs organize the 41 elements in Domain 1.

The final Design Question, DQ10: Developing Effective Lessons Organized into a Cohesive Unit, is contained in Domain 2: Planning and Preparing.

### Lesson Segment Addressing Content

#### DQ2: Helping Students Interact with New Knowledge

6. Identifying Critical Information
7. Organizing Students to Interact with New Knowledge
8. Previewing New Content
9. Chunking Content into "Digestible Bites"
10. Processing of New Information
11. Elaborating on New Information
12. Recording and Representing Knowledge
13. Reflecting on Learning

#### DQ3: Helping Students Practice and Deepen New Knowledge

14. Reviewing Content
15. Organizing Students to Practice and Deepen Knowledge
16. Using Homework
17. Examining Similarities and Differences
18. Examining Errors in Reasoning
19. Practicing Skills, Strategies, and Processes
20. Revising Knowledge

#### DQ4: Helping Students Generate and Test Hypotheses

21. Organizing Students for Cognitively Complex Tasks
22. Engaging Students in Cognitively Complex Tasks Involving Hypothesis Generation and Testing
23. Providing Resources and Guidance



**Content** refers to lesson progression, which allows students to move from an initial understanding of content and application of content while continuously reviewing and upgrading their knowledge.

### Lesson Segment Enacted on the Spot

#### DQ5: Engaging Students

24. Noticing When Students are Not Engaged
25. Using Academic Games
26. Managing Response Rates
27. Using Physical Movement
28. Maintaining a Lively Pace
29. Demonstrating Intensity and Enthusiasm
30. Using Friendly Controversy
31. Providing Opportunities for Students to Talk about Themselves
32. Presenting Unusual or Intriguing Information

#### DQ7: Recognizing Adherence to Rules and Procedures

33. Demonstrating "Withitness"
34. Applying Consequences for Lack of Adherence to Rules and Procedures
35. Acknowledging Adherence to Rules and Procedures

#### DQ8: Establishing and Maintaining Effective Relationships with Students

36. Understanding Students' Interests and Backgrounds
37. Using Verbal and Nonverbal Behaviors that Indicate Affection for Students
38. Displaying Objectivity and Control

#### DQ9: Communicating High Expectations for All Students

39. Demonstrating Value and Respect for Low Expectancy Students
40. Asking Questions of Low Expectancy Students
41. Probing Incorrect Answers with Low Expectancy Students



**Context** refers to the following student psychological needs: engagement, order, a sense of belonging, and high expectations.

**Feedback** refers to the information loop between the teacher and the students that provides students with an awareness of what they should be learning and how they are doing.

### Professional Learning Community:

- Q1) What do we want students to know and be able to do? (**Content Area Standards**)  
Q2) How will we know when students know/can do it? (**Assessment**)  
Q3) What will we do when students don't learn it? (**Instruction**)  
Q4) What will we do when students already know/can do it? (**Instruction**)

## Domain 2: Planning and Preparing

### Planning and Preparing



#### Planning and Preparing for Lessons and Units

- 42. Effective Scaffolding of Information within Lessons
- 43. Lessons within Units
- 44. Attention to Established Content Standards

#### Planning and Preparing for Use of Resources and Technology

- 45. Use of Available Traditional Resources
- 46. Use of Available Technology

#### Planning and Preparing for the Needs of English Language Learners

- 47. Needs of English Language Learners

#### Planning and Preparing for the Needs of Students Receiving Special Education

- 48. Needs of Students Receiving Special Education

#### Planning and Preparing for the Needs of Students Who Lack Support for Schooling

- 49. Needs of Students Who Lack Support for Schooling

## Domain 3: Reflecting on Teaching

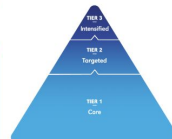
### Reflecting on Teaching

#### Evaluating Personal Performance

- 50. Identifying Areas of Pedagogical Strength and Weakness
- 51. Evaluating the Effectiveness of Individual Lessons and Units
- 52. Evaluating the Effectiveness of Specific Pedagogical Strategies and Behaviors

#### Developing and Implementing a Professional Growth Plan

- 53. Developing a Written Growth and Development Plan
- 54. Monitoring Progress Relative to the Professional Growth and Development Plan



### My Professional Growth Goals:



## Domain 4: Collegiality and Professionalism

### Collegiality and Professionalism

#### Promoting a Positive Environment

- 55. Promoting Positive Interactions with Colleagues
- 56. Promoting Positive Interactions about Students and Parents

#### Promoting Exchange of Ideas and Strategies

- 57. Seeking Mentorship for Areas of Need or Interest
- 58. Mentoring Other Teachers and Sharing Ideas and Strategies

#### Promoting District and School Development

- 59. Adhering to District and School Rules and Procedures
- 60. Participating in District and School Initiatives

## Quotation

**Company Address** Instructional Empowerment, Inc.  
dba Marzano Evaluation Center  
175 Cornell Rd., Suite 18  
Blairsville, PA 15717  
US

**Quote Number** Q-33972  
**Expiration Date** 7/30/2026

**Vendor Account No.**

**Payment Terms** Net 30

**Program Partner** Lorah Neville  
**Phone** +1 4805352868

Make checks payable to: Instructional Empowerment, Inc.  
Fax Signed Quote to: (724) 240-6475

**Bill To Name** Hastings Public Schools 18  
**Bill To** Accounts Payable  
1515 W 8th Street  
Hastings, NE 68901  
US

**Contact Name** Kristen Slechta  
**Phone** (402) 461-7500  
**Email** kristen.slechta@hpstigers.org

**NOTE:** On-site Professional Development sessions require a minimum of a **30-day** advance notice. Purchase Orders must be received prior to any date or faculty requests can be honored. Any Professional Development requested with less than 30-day's notice is subject to faculty availability and a \$500 expediting fee.

| QTY  | PRODUCT                                                                                          | CODE                      | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                     | UNIT PRICE   | TOTAL PRICE  |
|------|--------------------------------------------------------------------------------------------------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------|
| 1.00 | EBD: Strategic Design for Growth & Development, Part 1 (Onsite, Half Day)                        | PDC-MT053-D1A-SXXX-3h0-XX | EBD: Strategic Design for Growth & Development, Part 1 (Onsite, Half Day). Professional Development designed to introduce Evaluation by Design and facilitate a review, update, and alignment of teacher evaluation policies and procedures to support model implementation. Electronic files for District/School to print included. Small group, Teacher Evaluation Committee. | USD 2,950.00 | USD 2,950.00 |
| 1.00 | EBD: Strategic Design for Growth & Development, Part 1 (Onsite, Half Day) – Reproduction License | PDC-MT053-D1A-MRLM-3h0-XX | EBD: Strategic Design for Growth & Development, Part 1 (Onsite, Half Day) – Reproduction License                                                                                                                                                                                                                                                                                | USD 0.00     | USD 0.00     |
| 1.00 | EBD: Strategic Design for Growth & Development, Part 2 (Onsite, Half Day)                        | PDC-MT053-D2A-SXXX-3h0-XX | EBD: Strategic Design for Growth & Development, Part 2 (Onsite, Half Day). Professional Development designed to introduce Evaluation by Design and facilitate a review, update, and alignment of teacher evaluation policies and procedures to support model implementation. Electronic files for District/School to print included. Small group, Teacher Evaluation Committee. | USD 2,950.00 | USD 2,950.00 |
| 1.00 | EBD: Strategic Design for Growth & Development, Part 2 (Onsite, Half Day) – Reproduction License | PDC-MT053-D2A-MRLM-3h0-XX | EBD: Strategic Design for Growth & Development, Part 2 (Onsite, Half Day) – Reproduction License                                                                                                                                                                                                                                                                                | USD 0.00     | USD 0.00     |
| 1.00 | EBD: 2-Day Progression for Observers, Day 1, (Onsite, Full Day)                                  | PDC-MT055-D1A-S050-6h0-XX | EBD: 2-Day Progression for Observers, Day 1, (Onsite, Full Day). Professional Development designed to introduce Evaluation by Design. Electronic files for District/School to print included. Max 50 participants.                                                                                                                                                              | USD 5,900.00 | USD 5,900.00 |

| QTY  | PRODUCT                                                                                | CODE                      | DESCRIPTION                                                                                                                                                                                                                                                     | UNIT PRICE    | TOTAL PRICE   |
|------|----------------------------------------------------------------------------------------|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------|
| 1.00 | EBD: 2-Day Progression for Observers, Day 1, (Onsite, Full Day) – Reproduction License | PDC-MT055-D1A-MRLM-6h0-XX | EBD: 2-Day Progression for Observers, Day 1, (Onsite, Full Day) – Reproduction License                                                                                                                                                                          | USD 0.00      | USD 0.00      |
| 1.00 | EBD: 2-Day Progression for Observers, Day 2, (Onsite, Full Day)                        | PDC-MT055-D2A-S050-6h0-XX | EBD: 2-Day Progression for Observers, Day 2, (Onsite, Full Day). Professional Development designed to introduce Evaluation by Design. Electronic files for District/School to print included.                                                                   | USD 5,900.00  | USD 5,900.00  |
| 1.00 | EBD: 2-Day Progression for Observers, Day 2, (Onsite, Full Day) – Reproduction License | PDC-MT055-D2A-MRLM-6h0-XX | EBD: 2-Day Progression for Observers, Day 2, (Onsite, Full Day) – Reproduction License                                                                                                                                                                          | USD 0.00      | USD 0.00      |
| 2.00 | EBD: Side-by-Side Coaching for Observers (Onsite, Half Day)                            | PDC-MT056-CSS-S005-3h0-XX | EBD: Side-by-Side Coaching for Observers (Onsite, Half Day). Side-by-Side Coaching for Evaluation by Design. Max 5 participants. Prerequisite: EbD: 2-Day Progression or equivalent observer training.                                                          | USD 2,950.00  | USD 5,900.00  |
| 1.00 | Custom, Marzano Teacher Evaluation (Onsite, 6 Hour)                                    | PDC-MT023-D1A-SXXX-6h0-XX | Custom, Marzano Teacher Evaluation (Onsite, 6 Hour) This is an overview for teachers based on the district's custom built Evaluation by Design elements map. Max. 50 participants.<br><br><b>Evaluation by Design, Custom Teacher Introduction and Overview</b> | USD 6,900.00  | USD 6,900.00  |
| 1.00 | Custom, Marzano Teacher Evaluation - Materials                                         | PDC-MT023-D1A-MRLM-XXX-XX | Custom, Marzano Teacher Evaluation - Materials. Electronic files for District to print materials.                                                                                                                                                               | USD 0.00      | USD 0.00      |
|      |                                                                                        |                           |                                                                                                                                                                                                                                                                 | <b>TOTAL:</b> | USD 30,500.00 |

**Notes:**

## Instructional Empowerment, Inc. Terms & Conditions

### Customer Acknowledgment

Customer acknowledges agreement with these Terms & Conditions of Sale by placement of an order to purchase products or services from Instructional Empowerment, Inc. or associated DBAs.

### Prices

Prices quoted are good for 30 days from the date of proposal or quote, unless otherwise stated in writing. All prices stated in USD unless otherwise noted.

### Payment

Purchase order or payment is required prior to order fulfillment. Make checks payable in USD to "Instructional Empowerment, Inc." or "Marzano Evaluation Center," and submit to 175 Cornell Road, Suite 18, Blairsville, PA 15717. **A processing fee will be applied to all credit card payments.**

### Purchase Orders

Please reference quote number (shown above) on all purchase orders. Purchase orders should be sent to Instructional Empowerment, Inc. or associated DBAs, 175 Cornell Road, Suite 18, Blairsville, PA 15717 or faxed to (724) 240-6475 or emailed to: orders@instructionalempowerment.com.

### Terms

Standard payment terms are net 30 from date of invoice. Instructional Empowerment reserves the right to charge interest at the rate of 0.5% per month on past due balances. Instructional Empowerment also reserves the right to submit invoices greater than 90 days past due to a third party agency for collection.

## **Scheduling**

On-site training and professional development sessions require 30 days advance notice. Purchase order or payment must be received before training dates can be reserved. Trainings scheduled at the Customer's request with less than 30 days advance notice are subject to availability and a \$500 expediting fee.

Virtual training and professional development sessions require 14 days advance notice. Purchase order or payment must be received before training dates can be reserved. Trainings scheduled at the Customer's request with less than 14 days advance notice are subject to availability and a \$500 expediting fee.

All training sessions must be scheduled no later than 12 months following receipt of purchase order.

## **Cancellation/Rescheduling**

Virtual Sessions may be cancelled or rescheduled 7 or more calendar days before the scheduled date of the event without penalty. Customers who cancel/reschedule the virtual session within 1-6 calendars days prior to the event, will be charged 50% of the event price. If the Customer does not show up for the event, or cancels on the day of the event, the Customer is responsible for 100% of the event price.

On-Site Trainings may be cancelled or rescheduled 14 or more calendar days before the scheduled training date without penalty. Customers who cancel/reschedule the on-site training up to 3 calendar days prior to the training date will be charged 50% of the training price. For cancellations 0-3 calendar days before the scheduled training date, including no-shows or same-day cancellations, will be charged 100% of the training price.

All cancellation or rescheduling requests must be made with the Scheduling Team either by email to [scheduling@instructionalempowerment.com](mailto:scheduling@instructionalempowerment.com) or by phone by calling toll free 1-866-731-1999.

FORCE MAJEURE. Neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion.

## **Shipping and Handling**

Print materials are shipped via media mail or ground services. Materials are invoiced at the time they are shipped. Please allow 7–10 business days for order processing and delivery.

Instructional Empowerment, Inc. will fulfill your order based on the quantity of materials shown on your purchase order. Requests for additional materials will be invoiced for the cost of materials plus shipping and handling.

Expedited or overnight shipping is available for select items; additional fees apply. For more information or to request faster shipping, please contact your Program Partner listed above.

## **Sales, Use, Value Add and other Taxes**

Customers exempt from sales taxes must provide a copy of their current exemption certificate, if applicable. Instructional Empowerment, Inc. reserves the right to charge sales, use, and/or value added tax in addition to quoted product prices as required by taxing authorities, if applicable. Actual sales tax billed will be based on Instructional Empowerment's sales tax collection requirements and the Customer's current jurisdiction rates in effect on the date of invoice.

## **Session Materials**

Professional development sessions and related materials are revised periodically to reflect most current research and provide the best possible experience for the learners. Updates to materials covered under reprint licenses will be provided free of charge upon request during the terms of the license.

Customers are responsible for printing materials for all professional development and coaching sessions. Customers are advised to print only sufficient quantities to cover their immediate training needs.

Onsite sessions often require materials to be provided by the Customer, including chart paper, sticky notes, and markers for participant use.

## **Intellectual Property Rights**

The Customer acknowledges and agrees that all materials provided to it by Instructional Empowerment, Inc. or to which the Customer is granted access, including any software or online services, print materials, digital materials or other content in any form or method of delivery (the "Contractor Materials") and all intellectual property rights thereto are owned exclusively by Instructional Empowerment, Inc. and its licensors. The Contractor Materials are allocated through annual subscriptions, not sold, to the Customer by Instructional Empowerment, Inc. subject to the terms of this Agreement, and the Customer does not have under or in connection with this Agreement any ownership interest in the Contractor Materials, or in any related intellectual property rights.

Subscriptions to digital materials expire once an assigned user is deactivated, if that user consumed digital content contained in that subscription, such as Online Courses. Once a subscription expires, it cannot be reassigned to another user. Digital content is considered consumed if a user has accessed that content at least once.

Except as this Agreement expressly permits the Customer shall not, and shall not permit any other person or entity to:

- Copy the Contractor Materials including professional development materials and digital content, in whole or in part; including providing copies to internal staff not registered for the professional development session or staff not subscribed to the relevant digital content.
- Modify, correct, adapt, translate, enhance, or otherwise prepare derivative works or improvements of the Contractor Materials.
- Rent, lease, lend, sell, assign, distribute, publish, transfer, or otherwise make available the Contractor Materials to any third party.
- Reverse engineer, disassemble, decompile, decode, or adapt the Contractor Materials, or otherwise attempt to derive or gain access to the source code of the Contractor Materials consisting of software, in whole or in part.
- Bypass or breach any security device or protection used for or contained in the Contractor Materials.
- Remove, delete, efface, alter, obscure, translate, combine, supplement, or otherwise change any trademarks, proprietary rights or other symbols, notices (such as copyright notices), marks, or serial numbers on or relating to any copy of the Contractor Materials.
- Use the Contractor Materials for purposes of: (i) benchmarking or competitive analysis of the Contractor Materials; (ii) developing, using, or providing a competing product or service to those offered by Contractor; or (iii) any other purpose that is to Contractor's detriment or commercial disadvantage.

### Recording of Presentations

All audio and video recording is prohibited without written consent from Instructional Empowerment, Inc.

Signature: \_\_\_\_\_

Effective Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name (Print): \_\_\_\_\_

Title: \_\_\_\_\_

Please sign and return with Purchase Order.

THANK YOU FOR YOUR BUSINESS!

## CREDIT NOTE

175 Cornell Road Suite 18, Blairsville, PA, 15717, USA  
 Phone: (724) 201-9083 Fax: (724) 240-6475  
 www.instructionalempowerment.com  
 ar@instructionalempowerment.com

**Billing Address**

Hastings Public Schools  
 Accounts Payable 1515 W 8th Street  
 Hastings NE 68901  
 US

|                           |            |
|---------------------------|------------|
| <b>Credit Note Number</b> | SCR000332  |
| <b>Credit Note Date</b>   | 05/28/2026 |

| Customer Reference | Credit Note Currency | Due Date  |
|--------------------|----------------------|-----------|
|                    | USD                  | 5/28/2026 |

|                          | Product Name                                                                                                   | Quantity | Unit Price | Net Value  |
|--------------------------|----------------------------------------------------------------------------------------------------------------|----------|------------|------------|
| 1                        | FTEM: Side-by-Side Coaching for Observers (Onsite, Full Day)<br><i>Product Code: PDC-MT009-CSS-S005-6h0-XX</i> | 1.00     | \$5,900.00 | \$5,900.00 |
| 2                        | FTEM: Side-by-Side Coaching for Observers (Onsite, Half Day)<br><i>Product Code: PDC-MT009-CSS-S005-3h0-XX</i> | 1.00     | \$2,950.00 | \$2,950.00 |
| <b>Net Total</b>         |                                                                                                                |          |            | \$8,850.00 |
| <b>Tax Total</b>         |                                                                                                                |          |            | \$0.00     |
| <b>Credit Note Total</b> |                                                                                                                |          |            | \$8,850.00 |

**Credit Note Description**

Invoice Number: SIN004264

# Hastings Public Schools

## Breakfast & Lunch Prices for 2022-2023

| BREAKFAST PRICES                                              |        |         |        |
|---------------------------------------------------------------|--------|---------|--------|
|                                                               | PAID   | REDUCED | FREE   |
| Pre, K-5 Student                                              | \$1.70 | \$0.30  | \$0.00 |
| K-5 Student-Lincoln Elementary Only                           | FREE   | FREE    | FREE   |
| 6-8 Student                                                   | \$1.95 | \$0.30  | \$0.00 |
| 9-12 Student                                                  | \$1.95 | \$0.30  | \$0.00 |
| Adult                                                         | \$2.60 | NA      | NA     |
| LUNCH PRICES                                                  |        |         |        |
|                                                               | PAID   | REDUCED | FREE   |
| Pre, K-5 Student                                              | \$2.80 | \$0.40  | \$0.00 |
| 6-12 Student                                                  | \$3.05 | \$0.40  | \$0.00 |
| Adult                                                         | \$4.25 | NA      | NA     |
| Extra Lunch Entree'                                           | \$1.70 | \$1.70  | \$1.70 |
| Chef Prepared Entree' (MS & HS only)                          | \$2.25 | \$2.25  | \$2.25 |
| Extra Branded Pizza (EL) Extra Specialty Pizza (MS & HS only) | \$1.90 | \$1.90  | \$1.90 |
| Extra Milk                                                    | \$0.50 | \$0.50  | \$0.50 |

# Hastings Public Schools

## Breakfast & Lunch Prices for 2023-2024

| <b>BREAKFAST PRICES</b>                                       |        |         |        |
|---------------------------------------------------------------|--------|---------|--------|
|                                                               | PAID   | REDUCED | FREE   |
| Pre, K-5 Student                                              | \$1.85 | \$0.30  | \$0.00 |
| K-5 Student-Lincoln Elementary Only                           | FREE   | FREE    | FREE   |
| 6-8 Student                                                   | \$2.15 | \$0.30  | \$0.00 |
| 9-12 Student                                                  | \$2.15 | \$0.30  | \$0.00 |
| Adult - TBD BY STATE                                          | \$2.75 | NA      | NA     |
| <b>LUNCH PRICES</b>                                           |        |         |        |
|                                                               | PAID   | REDUCED | FREE   |
| Pre, K-5 Student                                              | \$3.10 | \$0.40  | \$0.00 |
| 6-8 Student                                                   | \$3.40 | \$0.40  | \$0.00 |
| 9-12 Student                                                  | \$3.40 | \$0.40  | \$0.00 |
| Adult - TBD BY STATE                                          | \$4.60 | NA      | NA     |
| Extra Lunch Entree'                                           | \$2.25 | \$2.25  | \$2.25 |
| Extra Branded Pizza (EL) Extra Specialty Pizza (MS & HS only) | \$2.50 | \$2.50  | \$2.50 |
| Extra Milk                                                    | \$0.55 | \$0.55  | \$0.55 |

# Hastings Public Schools

## Breakfast & Lunch Prices for 2024-2025

| <b>BREAKFAST PRICES</b>                                       |        |         |        |
|---------------------------------------------------------------|--------|---------|--------|
|                                                               | PAID   | REDUCED | FREE   |
| Pre, K-5 Student                                              | \$1.85 | \$0.30  | \$0.00 |
| K-5 Student-Lincoln Elementary Only                           | FREE   | FREE    | FREE   |
| 6-8 Student                                                   | \$2.15 | \$0.30  | \$0.00 |
| 9-12 Student                                                  | \$2.15 | \$0.30  | \$0.00 |
| Adult - TBD BY STATE                                          | \$2.75 | NA      | NA     |
| <b>LUNCH PRICES</b>                                           |        |         |        |
|                                                               | PAID   | REDUCED | FREE   |
| Pre, K-5 Student                                              | \$3.10 | \$0.40  | \$0.00 |
| 6-8 Student                                                   | \$3.40 | \$0.40  | \$0.00 |
| 9-12 Student                                                  | \$3.40 | \$0.40  | \$0.00 |
| Adult - TBD BY STATE                                          | \$4.60 | NA      | NA     |
| Extra Lunch Entree'                                           | \$2.25 | \$2.25  | \$2.25 |
| Extra Branded Pizza (EL) Extra Specialty Pizza (MS & HS only) | \$2.50 | \$2.50  | \$2.50 |
| Extra Milk                                                    | \$0.55 | \$0.55  | \$0.55 |

# Hastings Public Schools

## Breakfast & Lunch Prices for 2025-2026

| BREAKFAST PRICES                                              |        |         |        |
|---------------------------------------------------------------|--------|---------|--------|
|                                                               | PAID   | REDUCED | FREE   |
| Pre, K-5 Student                                              | \$1.85 | \$0.30  | \$0.00 |
| K-5 Student-Lincoln Elementary Only                           | FREE   | FREE    | FREE   |
| 6-8 Student                                                   | \$2.15 | \$0.30  | \$0.00 |
| 9-12 Student                                                  | \$2.15 | \$0.30  | \$0.00 |
| Adult - TBD BY STATE                                          | \$2.75 | NA      | NA     |
| LUNCH PRICES                                                  |        |         |        |
|                                                               | PAID   | REDUCED | FREE   |
| Pre, K-5 Student                                              | \$3.10 | \$0.40  | \$0.00 |
| 6-8 Student                                                   | \$3.40 | \$0.40  | \$0.00 |
| 9-12 Student                                                  | \$3.40 | \$0.40  | \$0.00 |
| Adult - TBD BY STATE                                          | \$4.60 | NA      | NA     |
| Extra Lunch Entree'                                           | \$2.25 | \$2.25  | \$2.25 |
| Extra Branded Pizza (EL) Extra Specialty Pizza (MS & HS only) | \$2.50 | \$2.50  | \$2.50 |
| Extra Milk                                                    | \$0.55 | \$0.55  | \$0.55 |

# Hastings Public Schools

## Breakfast & Lunch Prices for 2026-2027

| <b>BREAKFAST PRICES</b>                                       |        |         |        |
|---------------------------------------------------------------|--------|---------|--------|
|                                                               | PAID   | REDUCED | FREE   |
| Pre, K-5 Student                                              | \$3.00 | \$0.00  | \$0.00 |
| K-5 Student-Lincoln Elementary Only                           | FREE   | FREE    | FREE   |
| 6-8 Student                                                   | \$3.00 | \$0.00  | \$0.00 |
| 9-12 Student                                                  | \$3.00 | \$0.00  | \$0.00 |
| Adult - TBD BY STATE                                          | \$5.00 | NA      | NA     |
| <b>LUNCH PRICES</b>                                           |        |         |        |
|                                                               | PAID   | REDUCED | FREE   |
| Pre, K-5 Student                                              | \$4.10 | \$0.00  | \$0.00 |
| 6-8 Student                                                   | \$4.40 | \$0.00  | \$0.00 |
| 9-12 Student                                                  | \$4.40 | \$0.00  | \$0.00 |
| Adult - TBD BY STATE                                          | \$5.00 | NA      | NA     |
| Extra Lunch Entree'                                           | \$2.75 | \$2.75  | \$2.75 |
| Extra Branded Pizza (EL) Extra Specialty Pizza (MS & HS only) | \$3.00 | \$3.00  | \$3.00 |
| Extra Milk                                                    | \$0.60 | \$0.60  | \$0.60 |

## **Elementary Handbook Supplemental**

***This Handbook provides information unique to the Hastings elementary schools and is supplemental to the District Student Handbook.***

### **Bicycles/Skateboards/Scooters/Roller Blades/Etc.**

Students are to park their bicycles in the bike racks. We advise but do not require students to keep their bicycles locked. Under no circumstance is any student to borrow or tamper with a bicycle that is not his/her own. Once a bicycle is parked in the morning, it should not be ridden until school is dismissed. The school is NOT RESPONSIBLE for damage or theft of parts while bicycles and other forms of transportation are parked in the racks. Loitering in the bicycle area is not allowed. For safety reasons, please encourage student to walk their bicycles, skateboards, scooters, roller blades, etc. until off school grounds. This applies to all e-bikes, e-scooters, one-wheels, etc. as well. Roller shoes are not allowed inside the school building. The school is not responsible for charging electric scooters, bicycles, and one-wheels. It is the student's responsibility to ensure their modes of transportation are in working order. Students will need to have their electric or motorized modes of transportation at the appropriate bike racks, just like other modes of transportation.

### **Cafeteria Rules**

1. All food must be consumed in the areas designated by the school.
2. After students have eaten, they must return trays to the kitchen. All straws, paper, milk cartons should be deposited in the trash cans. All leftover food should be scraped off the tray on to the correct container. Forks and spoons should be replaced in the pan with water, NOT THROWN AWAY!
3. Students are to use proper manners including eating quietly.
4. Students may not throw food or other items.
5. Second servings are available to those who have made an effort to clean their trays and have requisite funds as required by board policy.
6. Students should remain at their tables until they are dismissed.
7. Parents who wish their child to eat lunch away from school must provide a written authorization to the student's building principal.
8. Students must treat lunch personnel with respect.
9. Students who violate the above rules will be disciplined.

### **Payment for Meals**

Students are encouraged to pay for meals several weeks in advance. Payment should be made to the bookkeeper in the building that the student attends.

### **Cell Phones and Other Electronic Devices**

Personal property such as games, toys, electronic devices, etc. are not allowed at school without teacher permission. Communicative electronic devices are not allowed for use during the school day. These devices are to be off and placed in a backpack or turned in during the school day. Examples include, but are not limited

to: phones, smart watches, cameras, iPads, tablets, recorders of any kind, etc. Violations of these procedures may lead to the student's items being confiscated by staff and may lead to additional disciplinary action. Parents may pick up confiscated items as determined by administration. Using any recording device without informing a second party is not allowed. Generally, if school personnel do not request an item for school purposes, it should be left at home. Hastings Public Schools is not responsible for lost, stolen or damaged items.

### **Temperature Guidelines**

Normally all students stay outside before school or go outside for recess when the outside temperature is at or above zero-degree Fahrenheit, based either on the actual temperature or wind-chill temperature. Building administrators make the final decision as to whether students remain outside or in the building due to a variety of playground and weather conditions. Parents/Guardians need to make sure students are prepared (e.g. boots, hats, gloves, and coats) for cold days.

### **Celebrations**

Parents and guardians are encouraged to celebrate their child's birthday or special event at home, not at school. Please do not send treats to school unless first consulting with the classroom teacher or building administrator. Invitations to parties will not be handed out in school unless every student in the classroom receives an invitation.

### **Grades**

**Kindergarten.** Kindergarten students will be evaluated using a checklist that incorporates standardized test score data, basic numeration and phonemic skill levels, and behavioral and attendance information.

**Grades 1-5.** Students will be evaluated using the following categories for their academic classes.

|                        |            |
|------------------------|------------|
| <b>Advanced (4)</b>    | 100% - 90% |
| <b>Proficient (3)</b>  | 89% - 75%  |
| <b>Progressing (2)</b> | 74% - 60%  |
| <b>Beginning (1)</b>   | 59% - 0%   |

### **Playground Rules**

Students must follow these rules to keep the playground safe when they are using the playground as part of the school day:

1. Students must obey the playground supervisor at all times.
2. Students may not enter the street to retrieve a ball unless given permission by the playground supervisor.
3. Students must play away from the school windows.
4. Touch and flag football are permitted, but tackle football is prohibited. Students may only play football on grassy areas.

5. Students may throw balls and other authorized play equipment. They not throw rocks, gravel, snowballs, and clothing.
6. Students must use the playground equipment properly and in a safe manner.
7. Students may not leave the playground after they have arrived at school for the day.

Students who violate these rules will be disciplined with the loss of recess or other privileges, detention, and/or other consequences.

School staff supervises the playground during school hours. However, it is not supervised after school, and students should not play on the equipment without adult supervision.

### **School Day**

The school day typically begins at 8:10 am and ends at 3:20 pm (Monday, Tuesday, Thursday and Friday), and will run 8:10 am to 2:30 pm on Wednesdays. Students are to leave the grounds after dismissal. School staff will provide supervision for students on school grounds beginning at 7:50 am before school, and for up to 20 minutes after school at the end of the day. There will be no supervision provided by the school before or after these times. Parents must make arrangements for their children to leave school promptly at the end of the day.

### **Field Trips**

Classes occasionally take field trips off school property for educational enrichment. A student's parent, or "caregiver" as that term is defined in the Nebraska Strengthening Families Act, must authorize a student to participate in a field trip by signing a permission slip and providing it to the school before the trip. Students are expected to comply with the student code of conduct while on trips, and listen to all directives by the trip chaperones.

### **Kindergarten and Toilet Training**

As a part of preparing children for success in kindergarten, the school expects that students enrolled in regular education classrooms are able to manage their toileting needs independently. This includes but not limited to:

- Recognizing when they need to use the restroom.
- Managing clothing and personal hygiene related to toileting.
- Washing hands appropriately after restroom use.

We understand that accidents can occasionally happen at this age, and our staff will provide support in a professional and discreet manner. Families are encouraged to provide a change of clothes in case of an accident. If toileting difficulties persist beyond occasional accidents, staff may contact you to discuss strategies for supporting your child and, if appropriate, may recommend further discussion with appropriate school officials.

We encourage families to work with their children on toileting skills and to communicate openly with school staff about any concerns in this regard. Please note that this notice does not limit or affect the rights of students under Section 504 of the Rehabilitation Act or the Individuals with Disabilities Act (IDEA). Students with conditions that impact toileting are accommodated in accordance with applicable laws.

## **Absences**

**Excessive Absences:** When a student receives 5 unexcused absences or the hourly equivalent in any semester, the Attendance Officer may send written notification of the student's total absences to the student's parents or guardians. When a student receives 10 unexcused absences or the hourly equivalent in any school year, the Attendance Officer will send written notification of the student's total absences to the student's parent or guardian and offer to meet with the student's parents or guardians to discuss any barriers to the student's attendance. When a student receives 15 unexcused absences or the hourly equivalent in any school year, the Attendance Officer will send written notification of the student's total absences to the student's parent or guardian and shall schedule a meeting with relevant stakeholders to discuss and address any barriers to the student's attendance, unless the Attendance Officer determines that such a meeting would not be productive in facilitating the student's regular attendance.

When a student is absent more than 20 days per year or the hourly equivalent and any portion of the absences is unexcused, the Attendance Officer may file a report with the county attorney of the county in which the student resides. For example, if the student accumulates 23 days of excused absences due to documented illness and is tardy one time, the Attendance Officer may file a report with the appropriate county attorney.

**Absences due to illness:** The school district will contact parents if a student becomes ill at school. A student who is absent due to illness has two days for every day of absence (up to 10 make up days) to complete missed assignments.

**Planned absences:** Parents who know in advance that a student will be absent must call the school or send a written note at the earliest possible date. Students who will be absent for reasons that can be anticipated, such as routine medical appointments and school activities, must complete any work required by the teacher before the absence. Parents should make every attempt to schedule medical and other appointments after school hours when possible.

### **Students are obligated to:**

- 1) Complete all class work in advance for any absence that can be anticipated.
- 2) Attend school a full day before attending practice or participating in a scheduled student activity except in cases of family emergencies or prearranged absences.
- 3) Check out of school at the office if leaving school during the school day.
- 4) Make up any and all work that is assigned by teachers as make-up work for the instructional time that has been missed.

**Parents are obligated to:**

- 1) Call the appropriate building office to inform the school of the reason for each absence.
- 2) Submit a doctor's statement, if requested, for each period of absence due to illness that exceeds five days.

**Tardies**

Parents are encouraged to get their children to school on time so that they do not miss out on instruction and cause a disruption to the learning of others. Students who arrive after 8:10 am are to report to the office. The number of tardies each semester becomes a part of a student's permanent record. For purposes of calculating absenteeism, a student who comes to school after 9:30 am shall be counted as a half day absent (morning). Students who leave school before 2:15 pm shall be counted as a half day absent (afternoon). Students who are habitually tardy to school can expect parental involvement and consequences for their actions.

## **Middle School Handbook Supplemental**

***This Handbook provides information unique to the Hastings elementary schools and is supplemental to the District Student/Parent/Activities Handbook.***

### **Bicycles/Skateboards/Scooters/Roller Blades/Etc.**

Students are to park their bicycles in the bike racks. We advise but do not require students to keep their bicycles locked. Under no circumstance is any student to borrow or tamper with a bicycle that is not his/her own. Once a bicycle is parked in the morning, it should not be ridden until school is dismissed. The school is NOT RESPONSIBLE for damage or theft of parts while bicycles and other forms of transportation are parked in the racks. Loitering in the bicycle area is not allowed. For safety reasons, please encourage student to walk their bicycles, skateboards, scooters, roller blades, etc. until off school grounds. This applies to all e-bikes, e-scooters, one-wheels, etc. as well. Roller shoes are not allowed inside the school building. The school is not responsible for charging electric scooters, bicycles, and one-wheels. It is the student's responsibility to ensure their modes of transportation are in working order. Students will need to have their electric or motorized modes of transportation at the appropriate bike racks, just like other modes of transportation.

### **Cafeteria Rules**

1. All food must be consumed in the areas designated by the school.
2. After students have eaten, they must return trays to the kitchen. All straws, paper, milk cartons should be deposited in the trash cans. All leftover food should be scraped off the tray on to the correct container. Forks and spoons should be replaced in the pan with water, NOT THROWN AWAY!
3. Students are to use proper manners including eating quietly.
4. Students may not throw food or other items.
5. Second servings are available to those who have made an effort to clean their trays and have requisite funds as required by board policy.
6. Students should remain at their tables until they are dismissed.
7. Parents who wish their child to eat lunch away from school must provide a written authorization to the student's building principal.
8. Students must treat lunch personnel with respect.
9. Students who violate the above rules will be disciplined.

### **Payment for Meals**

Students are encouraged to pay for meals several weeks in advance. Payment should be made to the bookkeeper in the building that the student attends.

### **Cell Phones and Other Electronic Devices**

Students may possess a cell phone and/or electronic device while on school property or while attending a school-sponsored activity, but are prohibited from using electronic devices during the school day unless allowed by HMS staff.

**Cell Phones** are expected to be silenced and kept in the student's pod locker throughout the school day. Students may not, under any circumstance, photograph or video staff or other students on school property, including while on buses. Students may not, under any circumstance, be seen using their phone in a restroom or locker room. Do so will result in an automatic third offense (see below). *Note – Students who are seen filming students who are fighting will be in violation of this policy and may face further consequences including but not limited to ALC (in-school suspension).*

**Earbuds and Headphones** are only allowed in the classroom with a teacher's permission. Students are not to be wearing their earbuds/headphones in the hallway, lunchroom, or anywhere else in the building.

**Smart Watches** will be allowed to be worn by students. However, if a staff member sees your student doing things on their smart watch, other than checking time, then the consequences below will be enforced. Please note that this will not be something that will be up for debate, if the teacher feels the student is distracted by their smart watch, then consequences will be enforced, and you could be asked to have your student no longer wear their smart watch in school.

**Violations to this policy will result in the following consequences:**

- **First Offense** – The electronic device will be confiscated by a staff member, turned into the main office, and can be picked up from the office by the student at the end of the day.
- **Second Offense** – The electronic device will be confiscated by a staff member, turned into the main office, and the parent/guardian will be notified. The device will only be released to the parent/guardian, and the student will be given a consequence including, but not limited to detention.
- **Third and any subsequent offenses** – The electronic device will be confiscated by a staff member, turned into the main office, and the parent/guardian will be notified. A meeting between the principal, parent/guardian, and student will be held to address the situation moving forward, and the device will be released only to the parent/guardian. The student will be required to check-in their electronic device to the main office during the school day for a minimum of two weeks. If the student fails to comply with the check in procedure, then the device will be confiscated and a plan for the device to longer come to school may need to be put in place, and your student will face other consequences including but not limited to ALC (in-school suspension).

*Note - Refusal to turn over your electronic device (cell phone, earbuds, smart watch, etc.) or using the phone inappropriately at any time will result in an automatic third offense.*

Hastings Middle School is not responsible for the theft, damage, or loss of a cell phone, earbuds, or any other electronic device that a student chooses to bring to school.

### **Temperature Guidelines**

Normally all students stay outside before school when the outside temperature is at or above ten (10) degrees Fahrenheit, based either on the actual temperature or wind-chill temperature. Building administrators make the final decision as to whether students will be allowed in the building prior to school due to current weather conditions. Parents/Guardians need to make sure students are prepared (e.g. boots, hats, gloves, and coats) for cold days.

### **Grades**

Students will receive letter grades for their academic classes.

The middle school grading system is as follows:

|   |           |
|---|-----------|
| A | 100%- 90% |
| B | 89% - 80% |
| C | 79% - 70% |
| D | 69% - 60% |
| F | 59% - 0%  |

### **Homework**

Classroom teachers will often assign homework. Parents who have questions about homework or concerns about class work should contact the teacher. Questions not resolved by the teacher should be referred to the building principal.

### **Honor Roll**

In the middle school two honor rolls are announced at the end of each semester. The A Honor Roll includes the names of all students carrying a 3.50 grade average or above and no grade lower than a "C." The B Honor Roll includes the names of all students carrying a 3.0 to 3.49 grade average and no grade lower than a "C." All subjects are included in this average.

### **Outside Expectations**

Students must follow these rules to keep the outside safe when they have the opportunity to be outside during the school day.:

1. Students must obey the supervisor at all times.
2. Students may not enter the street to retrieve a ball unless given permission by the supervisor.
3. Students must play away from the school windows.
4. Touch and flag football are permitted, but tackle football is prohibited. Students may only play football on grassy areas.
5. Students may throw balls and other authorized play equipment. They not throw rocks, gravel, snowballs, and clothing.
6. Students must use the equipment properly and in a safe manner.
7. Students may not leave the school grounds after they have arrived at school for the day.

Students who violate these rules will be disciplined with the loss of their outside privileges, detention, and/or other consequences.

School staff supervises the outside the building during school hours. However, it is not supervised after school.

### **8<sup>th</sup> Grade Promotion**

Any student serving out of school suspension on the day of promotion will not be allowed to participate in promotion. Students serving an in-school suspension may not be allowed to participate at the discretion of administration. Students must attend school in the p.m. for a minimum of three (3) class periods to be eligible to participate in the 8<sup>th</sup> grade promotion. "Participation in commencement exercises is a privilege, not a right." (Policy 6006)

### **School Day**

The school day typically begins at 8:10 am and ends at 3:20 pm (Monday, Tuesday, Thursday and Friday), and will run 8:10 am to 2:30 pm on Wednesdays. Students are to leave the grounds after dismissal. School staff will provide supervision for students on school grounds beginning at 7:50 am before school, and for up to 20 minutes after school at the end of the day. There will be no supervision provided by the school before or after these times. Parents must make arrangements for their children to leave school promptly at the end of the day.

### **Field Trips**

Classes occasionally take field trips off school property for educational enrichment. A student's parent, or "caregiver" as that term is defined in the Nebraska Strengthening Families Act, must authorize a student to participate in a field trip by signing a permission slip and providing it to the school before the field trip. Students who have not completed classroom work on time may not be allowed to attend field trips. Students must comply with the student code of conduct, any applicable extracurricular conduct codes, and all directives by trip chaperones.

### **Eligibility**

1. A "One's List" will be published every Sunday and sent to coaches and activity sponsors.
2. "Failing" are those whose present QUARTER grade average is below 60%.
3. A student failing more than one class on a grade report, will have that week to improve their grades. During the week, the student will be required to meet with the teacher(s) after school and work to improve their grade before attending practice.
4. A student on the failing list for two or more consecutive weeks in two or more subjects is considered ineligible.
5. A student is ineligible – starting Monday after the list is published – until the following Monday. If the student is passing the subject(s) that caused the ineligibility, he/she shall be eligible the following Monday.
6. Students will not be allowed to participate in contests while they are ineligible.
7. Each student has the right to have his/her eligibility reviewed.

8. Eligibility will cover all extracurricular activities under the jurisdiction of the school.
9. A student assigned in-school suspension (ALC) or out of school suspension is not allowed to participate in extra-curricular activities (practices or contests) during the suspension; the only exception is if the after-school activity is part of a grade for a class.

### **Absences**

**Excessive Absences:** When a student receives 5 unexcused absences or the hourly equivalent in any semester, the Attendance Officer may send written notification of the student's total absences to the student's parents or guardians. When a student receives 10 unexcused absences or the hourly equivalent in any school year, the Attendance Officer will send written notification of the student's total absences to the student's parent or guardian and offer to meet with the student's parents or guardians to discuss any barriers to the student's attendance. When a student receives 15 unexcused absences or the hourly equivalent in any school year, the Attendance Officer will send written notification of the student's total absences to the student's parent or guardian and shall schedule a meeting with relevant stakeholders to discuss and address any barriers to the student's attendance, unless the Attendance Officer determines that such a meeting would not be productive in facilitating the student's regular attendance.

When a student is absent more than 20 days per year or the hourly equivalent and any portion of the absences is unexcused, the Attendance Officer may file a report with the county attorney of the county in which the student resides. For example, if the student accumulates 23 days of excused absences due to documented illness and is tardy one time, the Attendance Officer may file a report with the appropriate county attorney.

**Absences due to illness:** The school district will contact parents if a student becomes ill at school. A student who is absent due to illness has two days for every day of absence (up to 10 make up days) to complete missed assignments.

**Planned absences:** Parents who know in advance that a student will be absent must call the school or send a written note at the earliest possible date. Students who will be absent for reasons that can be anticipated, such as routine medical appointments and school activities, must complete any work required by the teacher before the absence. Parents should make every attempt to schedule medical and other appointments after school hours when possible.

### **Students are obligated to:**

- 1) Complete all class work in advance for any absence that can be anticipated.
- 2) Attend school a full day before attending practice or participating in a scheduled student activity except in cases of family emergencies or prearranged absences.
- 3) Check out of school at the office if leaving school during the school day.
- 4) Make up any and all work that is assigned by teachers as make-up work for the instructional time that has been missed.

**Parents are obligated to:**

- 1) Call the appropriate building office to inform the school of the reason for each absence.
- 2) Submit a doctor's statement, if requested, for each period of absence due to illness that exceeds five days.

**Tardies**

Parents are encouraged to get their children to school on time so that they do not miss out on instruction and cause a disruption to the learning of others. Students who arrive after 8:10 am are to report to the office. The number of tardies each semester becomes a part of a student's permanent record. For purposes of calculating absenteeism, a student who comes to school after 9:30 am shall be counted as a half day absent (morning). Students who leave school before 2:15 pm shall be counted as a half day absent (afternoon). Students who are habitually tardy to school can expect parental involvement and consequences for their actions.



**2026-27 STUDENT HANDBOOK  
(Abbreviated\*)**

***Hastings Senior High School***

***1100 West 14<sup>th</sup> Street***

***Hastings, NE 68901***

***402-461-7550***

***402-461-7535 (FAX)***

***<http://hs.hastingspublicschools.org>***

## HANDBOOK ACKNOWLEDGEMENT

Dear Parent/Guardian and Student:

The **Student/Parent Handbook** contains the policies adopted by your school board over a period of years in regard to standards of conduct and student activities. Parents should read the **Student/ Parent Handbook** for a fuller explanation of the guidelines for students of Hastings Senior High School. All of these policies should be read carefully and discussed with your child. We appreciate your understanding and cooperation in this manner.

## ACKNOWLEDGEMENT

I have read and I understand the School Board policies on Student Behavior and Student Activities. I acknowledge that my child shall be held accountable for the behavior and consequences outlined in the **Student/Parent Handbook** at school, and at school-sponsored and school-related activities, including school-sponsored travel, and for any school-related misconduct, regardless of time or location. I understand that any student who violates the student code of conduct as set forth in the **Student/Parent Handbook** shall be subject to disciplinary action, up to and including referral for criminal prosecution for violations of law.

PARENT'S/GUARDIAN'S SIGNATURE \_\_\_\_\_

PLEASE PRINT NAME \_\_\_\_\_

DATE \_\_\_\_\_

I have read and I understand the School Board policies on Student Behavior and Student Activities. I acknowledge that I shall be held accountable for the behavior and consequences outlined in the **Student/Parent Handbook** at school, and at school-sponsored and school-related activities, including school-sponsored travel, and for any school-related misconduct, regardless of time or location. I understand that any student who violates the student code of conduct as set forth in the **Student/Parent Handbook** shall be subject to disciplinary action, up to and including referral for criminal prosecution for violations of law.

STUDENT'S SIGNATURE

PLEASE PRINT NAME

DATE

## **IMPORTANCE OF HANDBOOK**

This handbook is to be used by students, parents, guardians and staff as a guide to rules, regulations, and general information about Hastings Senior High School. Each student is responsible for becoming familiar with the handbook and knowing the information contained in it. Parents/ Guardians are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.

Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be encompassing so as to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a "contract." The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well being of all students. The administration will be responsible for interpreting the rules contained in the handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations. A copy of student rules and regulations can be found posted in the main hallway by the library of the High School and in a display case located near the counseling center. All students are encouraged to read and familiarize themselves with these rules and regulations.

## **A MESSAGE FROM THE PRINCIPAL**

**Welcome Back, Tiger Nation!**

Welcome to the 2026–2027 school year! Whether you are returning to Hastings Senior High School or joining us for the first time, we are excited to welcome you to Tiger Nation. We look forward to another year of learning, growth, achievement, and building on the positive momentum we have created together.

Over the past two years, Hastings High School has made tremendous progress in improving daily attendance and reducing chronic absenteeism. These accomplishments reflect the hard work and commitment of our students, staff, and families. As we begin a new school year, let's continue building on that success.

The Hastings Public Schools Board of Education is currently considering updates to graduation credit requirements for future graduating classes. Additional information regarding any approved changes and implementation timelines will be shared with students and families once a final decision has been made. Seniors in the Class of 2027 will continue to graduate under the current requirement of 225 credits.

At Hastings High School, student safety, success, and overall well-being remain our highest priorities. We are committed to creating a positive, inclusive environment where every student feels valued, supported, and challenged to reach their full potential.

This year, we encourage every Tiger to embrace a simple but powerful mindset:

**Be Present. Find Your Passion. Be Teachable. Learn and Grow. Have Fun.**

These values represent what it means to be a Tiger.

**Be Present** by showing up every day ready to learn and engage. Attendance matters, and every day counts.

**Find Your Passion** by getting involved in athletics, activities, fine arts, clubs, leadership opportunities, or academics. Students who are connected to their school community are more successful and enjoy a more rewarding high school experience.

**Be Teachable** by approaching each day with an open mind and a willingness to learn from others while building positive relationships with peers and staff.

**Learn and Grow** by challenging yourself, embracing mistakes as opportunities, and advocating for your needs when support is needed.

**Have Fun** by making memories, building friendships, and taking advantage of the opportunities high school provides.

Our School Improvement Goals remain focused on preparing every student for success after graduation. This year, we will continue working to:

- Increase daily average attendance and reduce chronic absenteeism
- Raise our graduation rate
- Improve our composite ACT scores

At Hastings High School, we believe that **ALL means ALL**. Every student has unique talents, strengths, and potential. Through meaningful relationships, high expectations, targeted support, and a commitment to continuous improvement, we will ensure every Tiger has the opportunity to succeed.

Communication and partnership are essential to student success. If questions or concerns arise, please reach out to our teachers, counselors, or administrators. We are here to support you throughout your high school journey.

Together, let's strive to be **1% Better Every Day**.

**Go Tigers!**

**Mr. Jeff Linden, Ed.S.**  
Principal  
Hastings Senior High School

## INTRODUCTION

MISSION & VISION . . .

Our mission is to ensure that **all** students successfully complete high school and are prepared for future endeavors by providing a safe, supportive, and intellectually challenging environment committed to the values of **Tiger PRIDE**.

We . . .

- . . . believe in the ability of all students to succeed
- . . . believe in the strength of unity
- . . . believe we are all responsible
- . . . embrace the diversity of our learning community
- . . . work with stakeholders to facilitate each student's vision for success
- . . . collaborate in systematic collective inquiry to ensure student learning
- . . . believe in a data-driven process
- . . . will do **whatever it takes** to achieve these beliefs

### The Tiger PRIDE

Our Hastings Senior High School Pledge was developed to reinforce the school's Mission, Vision, and Value Statements. Tiger PRIDE clearly identifies the roles of parents, students, and staff members in providing the best learning opportunities within the school-community.

As a Tiger Guardian, I will...

1. Share my education/behavior expectations with my student and reinforce positive learning habits at home.
2. View school communications as two-way and contact staff members without hesitation.
3. Participate in school-related activities that support my student's learning efforts and assist my student in becoming a life-long learner.
4. Encourage my student to take an active role in the school-community.
5. Create an environment that is safe, secure, and conducive to learning.
6. Embody TIGER PRIDE.

As a Tiger Student, I will...

1. Communicate with my parents as often as possible.
2. Attempt to understand school concepts to the best of my ability.
3. Create an environment that is safe, secure, and conducive to learning.
4. Manage my time wisely.
5. Take an active role in planning for my future.
6. Play an active role in my school-community.
7. Embody TIGER PRIDE.

As a Tiger Staff Member, I will...

1. Communicate with parents about the academic, behavioral, and learning progress of students.
2. Assist parents with monitoring coursework and school expectations.
3. Encourage and provide opportunities for parents to participate in the school-community.
4. Create an environment that is safe, secure, and conducive to learning.
5. Engage students in a rigorous, challenging, and student-centered curriculum.
6. Embody TIGER PRIDE.

## Hastings Senior High School Collective Commitments

- ☐ We will develop curriculum and instructional strategies designed to promote active involvement of students, considering their individual abilities, talents, and experiences.
- ☐ We will assist each student in his or her transition into high school, through high school, and beyond by monitoring his or her progress and offering guidance and support services tailored to individual needs.
- ☐ We will collaborate with one another to create conditions that provide equity and promote student success.
- ☐ We will provide a supportive school atmosphere, characterized by caring and respect, where students and staff feel emotionally, physically, and intellectually safe.

- ☐ We will hold high expectations for student achievement and character and will guide students to make responsible choices for their lives and the learning process.
- ☐ We will communicate with parents and each other about students and encourage parents to be positively involved in their children's education.
- ☐ We will act in a professional manner with integrity and honesty to support the direction and decisions of our learning community.

Based on Eaker, Robert (2008-06-01). *Revisiting Professional Learning Communities at Work: New Insights for Improving Schools* (Kindle Locations 6603-6615). Solution Tree. Kindle Edition.

## **Hastings Senior High School Goals**

"Increase rigor and relevance so that every student is college and/or career ready."

- ☐ Increased literacy and numeracy in all subject areas due to improved instruction and increased engagement.
- ☐ Increased awareness and preparation for the transition to college and/or career.
- ☐ Increased demonstration of the behaviors for school and work success.

## **STUDENT RECORDS PRIVACY RIGHTS OF PARENTS AND STUDENTS**

For the purpose of establishing regulations on privacy rights of parents and students, the Board of Education of the Hastings Public School District, in compliance with Federal Law, has adopted Policy 507.01. You may obtain a copy of the complete policy upon request at the Administrative Offices of the District, 1924 W. A St, Hastings.

Among other matters, this policy provides: that any parent of a student or an eligible student may inspect and review education records of the student; a schedule of fees for copies; a listing of the types and locations of education records maintained by the School District and the titles and addresses of the officials responsible for those records; that personally identifiable information from the education records of a student shall not be disclosed without the prior written consent of the parent of the student, or the eligible student, except as otherwise permitted by Sections 99.31 and 99.37 of the Federal Regulations; that the Hastings Public Schools will disclose personally identifiable information from the education records of a student under Section 99.31 of the Federal regulations to school officials having a legitimate educational interest and to officials of another school or school system in which the student seeks or intends to enroll; that personally identifiable information designated by the Hastings Public Schools as "directory information" under Section 99.37 of the Federal Regulations will be disclosed unless the parent of the student or the eligible student has informed the School District in writing within two (2) weeks after the commencement of the school year that such directory information is not to be disclosed with respect to such student; that records shall be kept and maintained by the School District, except as otherwise provided in the Policy, which indicates requests for and disclosures may be inspected by the parent of the student or the eligible student; and that when it is believed that education records are inaccurate or misleading or violate the privacy or other rights of a student, a request for their amendment may be made to the custodian of the record, and that if such amendment is not made, the parent or the eligible student shall have a right to a hearing to be held and conducted in accordance with the Policy.

Complaints regarding purported violations by the School District of rights accorded parents and eligible students by the Federal Law or Regulations and the School District Policy should be submitted to the Superintendent of Schools of the Hastings Public Schools and may be submitted to the Family Education Rights and Privacy Act Office, Department of Health, Education and Welfare, Washington, D.C.

Total Text: Hastings Board of Education Policy 507.01

## **GENERAL INFORMATION**

### **AUDITORIUM**

The auditorium, stage and the lobby area of the auditorium are off limits to the students during the school day unless they are being directly supervised by a teacher or have written permission from a teacher.

### **BEVERAGES/FOOD**

Only non-carbonated water in a sealed drinking container will be allowed in the hallways and classrooms. All other beverages shall not be brought into the building.

Fast food is not to be brought into the school building. Food is not allowed in the classroom without prior administrative approval. Food and drink purchased from the cafeteria shall remain in the cafeteria.

### **BREAKFAST**

Breakfast will be served daily in the HHS cafeteria from 7:30-8:30 a.m.

### **BUILDING AND CAMPUS HOURS**

The school building will be open from 7:30-4:00 p.m. Outside of these hours students must be under the direct supervision of a staff member.

### **CARE OF BUILDING/GROUNDS**

We feel it is a matter of personal and school pride that each and every student makes a commitment to do everything possible so that the appearance of our school and grounds expresses a positive message to everyone.

### **CARE OF SCHOOL/PERSONAL**

Students are responsible for the proper care of all books, supplies, and furniture supplied by the school. Students who disfigure, break windows, or do other damage to school or personal property or equipment will be required either to pay for the damage that is done, or replace the items.

Please do not bring large amounts of money to school. Any valuable articles should be in possession of the owner at all times. The school cannot accept responsibility for stolen money, cell phones or other articles.

### **CHANGE OF ADDRESS/PUPIL INFORMATION**

If your last name, street address, email address, or telephone number changes at any time during the school year, please notify the office immediately. This is very important in keeping our records up to date and also being able to contact a parent or guardian in the case of an emergency.

### **SAFETY DRILLS**

#### **Fire Drill**

The signal for a fire drill is the sounding of a fire alarm. Your cooperation is needed in order to clear the building as efficiently and safely as possible. Follow the directions posted in each classroom for an evacuation route.

#### **Tornado Drill**

The signal for a disaster drill will be given by voice over the intercom. School personnel will give directions for students and staff to move to safe areas.

#### **Lockdown Drill**

The signal for a disaster drill will be given by voice over the intercom. School personnel will give the directions for students and staff to lock interior doors, turn out lights, move out of sight and maintain silence.

#### **Secure Drill**

The signal for a disaster drill will be given by voice over the intercom. School personnel will give the directions for students to come inside and lock all perimeter doors.

#### **Evacuate Drill**

The signal for a disaster drill will be given by voice over the intercom. School personnel will give the directions for students to follow their teachers to the designated evacuation area.

### **DISCRIMINATION IN EDUCATION PROGRAMS AND ACTIVITIES**

The Hastings Public School District does not illegally and unjustly discriminate on the basis of sex, disability, race (including skin color, hair texture, and protective hairstyles), color, religion, veteran status, national or ethnic origin, marital status, pregnancy, childbirth, sexual orientation or gender identity, or related medical condition, or other protected status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies: Student, :Director of Special Education, 1515 W 8th Street, Hastings, Nebraska, 68901, 402-461-7516 Employees and Others: Director of Human Resources and Operations, 1515 W 8th Street, Hastings, Nebraska, 68901, 402-461-7501 Complaints or concerns involving discrimination or needs for accommodation or access should be addressed to the appropriate Coordinator. For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the Office for Civil Rights in the U.S. Department of Education (OCR), please contact the OCR at 601 East 12<sup>th</sup> Street, Room 353, Kansas City, MO 64106, (800) 368-1019 (voice), Fax (816) 426-3686, (800) 537-7697 (telecommunications device for the deaf), or [ocr.kansascity@ed.gov](mailto:ocr.kansascity@ed.gov).

### **Publication of Student Pictures and Products**

From time to time, your student may have occasion to be photographed for the newspaper, television, or Internet web pages. Frequently, the news media will do stories on events occurring in school programs, presentations, sporting events, or other newsworthy happenings. Teachers may post pictures of classroom activities and field trips on Internet web pages. Since pictures of students are personally identifiable information, you may have concerns about your student's picture appearing on television, in the newspaper, or on the Internet.

Students also have the opportunity to have works of art, research, or creative writings displayed through the media or Internet web pages. Exhibiting student works in this manner is viewed as a form of electronic publication.

Hastings High School may disclose directory information from time to time. Remember directory information means information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. It includes, but is not limited to the students name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended.

These types of items will be disclosed, should such an occasion arise, unless the parent of the student or the eligible student has informed the high school Principal in writing within two (2) weeks after starting school at Hastings Public Schools that such information is not to be disclosed with respect to such student.

### **DRESS CODE**

The atmosphere of the school is dedicated to the business of learning. Students' appearances contribute to a positive atmosphere. Any clothing that detracts from the educational process or that is offensive in nature is prohibited. The following guidelines have been established to assist students in determining what is proper attire.

1. Clothing that disrupts learning\* is not appropriate for school and students will be asked to change their clothes. Provocative clothing is inappropriate as well.

Examples of clothing that disrupts learning include:

- a. apparel that allows a bare midriff
- b. apparel that allows undergarments to show (i.e. baggy or low rise jeans or pants, bra straps under skimpy tops)
- c. tank tops with spaghetti straps or halter tops
- d. sleeveless tank tops/undershirts
- e. extremely short shorts or short skirts or skirts with provocative slits (Shorts, skirts and skorts must be at least cover the entire buttocks)

- f. necklines that are provocative
  - g. costumes, costume make-up and pajamas (onesie) are not allowed
2. Clothing or body tattoos with printed wording, pictures or designs which advertise or promote alcohol, tobacco, weapons, or drugs, or which carry any derogatory connotations, profanity, gangs, and/or sexual innuendo are prohibited. Pictures and/or printed wording on clothing that conflict with board policy or school curriculum will not be permitted.
  3. Shoes, boots, sandals or moccasins must be worn at all times. (Slippers are not appropriate footwear)
  4. Hats, hoods, bandanas, and sunglasses are not to be worn in the school building. They must be placed in the student's locker during the school day.
  5. Only a school issued computer bag will be allowed in the classroom. All other purses, bags, and lunch bags will be kept in your locker.
  6. Spiked jewelry or chains that are considered dangerous are prohibited.

Students will be asked to correct inappropriate attire, and the administration may provide clothing that is appropriate for the school environment. Clothing that is determined to be in violation of the dress code policy will be confiscated by the administration and held until the item is cleaned and returned. Students with inappropriate tattoos will be asked to have them covered at all times during the school day and at school activities. Repeated violations will be treated as insubordination. All staff members have the discretion to send students they believe to be in violation of the dress code policy to the office. Principals will have the final authority in determining the appropriateness of student attire.

## **ELECTRONIC DEVICES**

Hastings Senior High School finds that unrestricted use of personal electronic devices during the day interferes with the educational mission of Hastings Public Schools and lowers student performance. In order to enhance the learning environment for students and teachers, and to create consistency across the school the following policy will be enforced.

Upon entering a classroom, the student shall place any personal electronic device into a storage compartment for direct instruction. A personal electronic device is defined as any electronic device not provided by the school and includes but is not limited to, a cell phone, tablet, smartwatch or ear buds. The storage compartment will be provided to hold the electronic devices separately for each student to provide easy identification and maintain privacy. While in the storage compartment, the electronic device shall be turned off, placed on do not disturb mode, or otherwise configured to not make noise, vibrate, or flash lights.

During instructional time, a student shall not possess or use electronic device(s). The teacher may grant permission for an educational purpose or during work time.

Any personal electronic device that is not placed in the storage compartment will be confiscated upon detection. Failure to give the item to a staff member, when asked, will result in further disciplinary action.

Students may use cell phones and other like devices in the hallways during passing periods and in the cafeteria during their lunch period. If a student is in a study hall class and on the D and/or F list, they must place personal electronic devices into the storage compartment upon entering.

Cell phones and other like devices may not be accessed in any locker dressing room area at any time. Cell phones should be put away in their locker.

The item will be turned in to the office where the following consequences will be assigned:

1st offense –1 hour detention assigned, student can pick-up after serving the detention or parent pick-up

2nd offense - 1 hour detention assigned, and requires parent pick-up

3rd or more offense - may include the following; detention, loss of privileges, holding the electronic device for an extended period of time, ISS, OSS.

Students will not be allowed to use personal computers/laptops during the school day.

In case of an emergency please contact the HHS office at 461-7550 and information will be passed to the student. Parents are asked not to contact students using cell phones during school hours.

Students being interviewed by administration related to possible misconduct or inappropriate behavior may be asked to give their cell phone or other like electronic device to administration until the investigation is complete.

#### **Inappropriate Use of Technology that Transmits Digital Images**

The inappropriate use of devices capable of transmitting images, recordings and video can create a risk factor in locker rooms, restrooms, private areas, classrooms and other locations where students and/or staff have a reasonable expectation of privacy. Inappropriate use of such items will result in suspension or expulsion from school.

#### **HALL PASSES**

All students will be expected to use e-hallpass in order to access hall privileges for drinks, bathroom and locker use. Students will be limited to 2 student requested hall passes per school day.

Not using the system will result in a 1 hour detention.

Teacher/Counselor/Administration issued passes will not count for pass allotment.

#### **HEAD LICE**

Families are encouraged to report head lice to the school health office. The school nurses are available to answer questions regarding treatment.

When live lice are found on a student, the parent/guardian will be notified. Students **will be sent home** to begin treatment. Same day treatment and removal are necessary to limit time out of school. Students can return to school as soon as a shampoo treatment has been done. Upon return to school, the student must report to the health office for inspection, if the student still has head lice, the parents/guardians will be notified and encouraged to come to the school for additional instruction and set up a plan of care to include the assistance of the school nurse/health office. Combing and removal will be a joint effort between the parent and nurse. Rechecks of hair will be done 7-10 days following shampoo treatment and completion of nit removal to ensure lice/nits are gone. Parents should check students' hair a minimum of every two weeks during the school year. Repeated cases of live lice at school may lead to exclusion from school until the student is lice free.

#### **PBIS EXPECTATIONS**

##### **LOCKERS**

All students will be assigned a school locker and are asked to only use their locker. This locker is the property of the school, although the school is not responsible for losses from lockers, whether locked or not. It is recommended that students not give their locker combination to other students, nor use or allow other students to use a locker that is not assigned to them. Freshmen and sophomore students may have to share a locker.

Students who choose to place their own lock on their locker must give the combination to the office.

##### **LUNCH**

Freshmen and sophomores are required to remain on campus during their lunch period. Attendance is required and recorded in the cafeteria. Parents of freshmen and sophomores may pick up their students for lunch by checking them out of the office, in person.

Juniors and Seniors are eligible for an open-campus lunch privilege. Those choosing to exercise this privilege must leave campus. Upperclassmen choosing to stay on campus for their lunch period may either report to the cafeteria for lunch or to the library. Upperclassmen are asked not to loiter in the school building during their lunch period.

Juniors and Seniors that show unsatisfactory academic progress or lose open campus privileges may be given private dining. If a Junior or Senior is assigned to private dining they must report to a designated room for that period. Students are to bring study materials with them to private dining.

Fast food is not permitted in private dining.

Students that do not report to the cafeteria or private dining will be considered truant and insubordinate. Their consequences may include, but are not limited to Loss of Privileges, ISS, or OSS.

Remember: Open Campus Lunch is not a right. Protect your privileges.

### **LUNCH RULES**

Students in the lunchroom must remain in the lunchroom. No students (even upperclassmen) are allowed to leave the lunchroom without permission before the lunch period is over. Food and drink are to remain in the cafeteria. At times it may be necessary to revoke a student's cafeteria privilege. If this occurs the student will be assigned to a designated room to eat lunch. Students assigned private dining will report to an assigned room and not the cafeteria, and will be given a sack lunch.

Students that do not report or are late to private dining will be considered truant and insubordinate. Their consequences may include, but are not limited to Loss of Privileges, ISS, or OSS.

### **MEAL MAGIC**

Students will be given a cafeteria account number. This number will appear as a barcode on each student's ID card. This number will record the lunch/breakfast purchases and maintain a balance of funds left in student accounts for meal purchases. The cafeteria staff will verbally remind students when they have reached a negative balance. Deposits to lunch **accounts** can be made daily at the Senior High school cafeteria or online through the Hastings Public website. Lunch account information can be accessed online at [Hastings Public website](#).

### **NONDISCRIMINATION STATEMENT**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
2. Fax: (202) 690-7442; or
3. Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.

### **POSTERS & ANNOUNCEMENTS**

An administrator must approve any posters or announcements to be displayed in the hallways at Hastings Senior High or read over the intercom. Activities not sponsored by the Senior High will be limited to one poster, must be approved by an administrator, and will be placed in a designated location. Posters must be removed at the conclusion of their use.

### **PARKING**

Students need to understand that parking on school property is a privilege afforded to students. Certain conditions are attached to that privilege. Students who fail to uphold those conditions will be subject to disciplinary action and/or loss of parking privileges. Students found to be parked illegally will be issued a parking ticket and assessed a \$10 fine. Cars can also be towed at student's expense. Circumstances may arise where no warning is necessary for the vehicle to be towed.

The Conditions are as follows:

1. Students are required to register their vehicles with the office the first week of school. Non-registered vehicles will be ticketed. Spaces will be taken on a first come / first served basis each day. The following exceptions apply: a) the automobile lots assigned to staff, which include circle drive, b) the lot directly north of the cafeteria, c) center of the west parking lot, and d) the southeast portion of the east parking lot.
2. No car is to be parked improperly, taking more than one spot.
3. No car is to be parked on a curb; island, lane or any area marked "no parking".
4. Students will be ticketed for parking in areas designated for staff or other numbered spaces.
5. Students are to obey all traffic signals, signs and markings on campus.
6. Students are not to litter the parking lot or grounds.
7. Speeding or reckless driving is prohibited. The speed limit in all parking lots will be 5 MPH including circle drive.
8. Loitering in the parking lot is prohibited.
9. Parking on campus is at your own risk. The school is not responsible for any vandalism to theft of/from vehicles while in the parking lot.
10. In order to register a car for the Hastings Senior High parking lot, students will need to provide the following: valid driver license, proof of automobile registration and proof of insurance.

#### **RELEASED TIME**

It shall be the policy of the Hastings Public Schools to release students during school hours for specific reasons. Release, which shall be premised upon the educational and/or career goals of the student and/or potential economic/social "hardships" must be approved by the building principal.

The building principal may release students during school hours on a regular basis for the following reasons:

1. To take course work from a recognized post-secondary institution.
2. To meet requirements established by certain career fields for entry into that specific career.
3. To complete on-site vocational job training dictated by the school.
4. To provide economic/social stability where economic/social hardships exist.
5. To provide safety for the student themselves and/or the student body of Hastings Senior High School.

The only other provisions that may be made to release students during school hours are for activities sponsored by the school.

#### **SEMESTER FINAL EXAM SCHEDULE**

Semester **exams** will be given at the end of the semester times and dates will be determined by the administration. Any student wishing to take their semester finals in advance must make proper arrangements with the administration. No finals **will be allowed** to be completed after the scheduled time(s), without administrative approval.

| <b>STUDENT COUNCIL</b><br><b>2026-27 Student Council Members</b>                                                                                                               |                                                                                                                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>Senior Representatives</u></b><br>Gracyn Bartos<br>Hadley Buschow<br>Gabi Lind *<br>Georgia Pfeil<br>Payton Powell<br>Keira Rightnar<br>Brayden Voorhees<br>Macy Wademan | <b><u>Junior Representatives</u></b><br>Lyla Adam *<br>Kylie Ansbach<br>Olivia Canady<br>Claryssa Friedrichsen<br>Elizabeth Hawes<br>Audrey Keilig *<br>Jaden Lim<br>Liv Oliva<br>Camila Torres |
| <b><u>Sophomore Representatives</u></b><br>Sienna Appersbach *<br>Anna Franzen<br>Alexis Ham<br>Calista Harris *<br>Willi Kleeb<br>Shreya Srivastava                           | <b><u>Freshman Representative</u></b><br>Nevaeh Bell<br>Carly Cooper<br>Jennifer Diaz Molina<br>Angel Gil Perez<br>Denisse Gonzalez Garcia<br>Jordyn Powell                                     |
| <b>*officers</b>                                                                                                                                                               |                                                                                                                                                                                                 |

Welcome Back, Tigers!

I wish you all the best during your time at Hastings Senior High. High school is a pivotal time in life, so be sure to make the most of every opportunity. At Hastings Senior High, we use the acronym "PRIDE" in many aspects of our school culture. The "I" in PRIDE stands for "Involved", and involvement is a critical part of the high school experience. I encourage each and every one of you to get involved every day, whether that means participating in the classroom, attending school events, or joining one of the many clubs, sports, and activities Hastings Senior High has to offer. Don't be afraid to step outside of your comfort zone as there is truly something for everyone. Take advantage of the opportunities available to you and make the most of your high school years. Be sure to attend and enjoy our sporting events, music performances, dances, spirit weeks, and the many other activities that our school puts on. Most importantly, remember to take pride in our school, support one another, and make each day a great one. Go Tigers!

Gabriella Lind  
Student Council President  
Class of 2027

### UNIVERSAL SCREENING

The District may conduct various screenings (such as universal screening) throughout the year to identify students with academic and/or behavioral issues. The District will communicate with parents/guardians of students who are identified by the screening process. Any parent/guardian who does not consent to the screening of his/her student must notify the Director of Student Services at the beginning of the school year.

### VIDEO SURVEILLANCE

Students and parents/guardians should be aware that Hastings High School has surveillance cameras monitoring various school building areas. School officials for discipline and safety purposes review camera recordings. Students should understand that their actions while in these areas will be recorded - and that they should have no expectation of privacy in these areas.

### VISITORS

Students will not be allowed to bring visitors to school with them. Parents are welcomed and are encouraged to visit school at any time. All visitors must enter through the main entrance and check in at the office. Friends /Relatives of students, former students, current Hastings Learning Center students, (as well as graduates, dropouts, suspended students, etc.) may not loiter in the school building or on the school grounds. This is a violation of state school law and trespassing laws.

## WHO TO CONTACT

|                                         |                               |
|-----------------------------------------|-------------------------------|
| Academic Concerns                       | Teachers/Counselors           |
| Activities Information, School Calendar | Activities Director/Principal |
| Appeals, Complaints                     | Principal                     |
| Attendance Procedures                   | Administrative Assistant      |
| Attendance Appeals                      | Assistant Principals          |
| Check Out                               | Main Office                   |
| Bills/Fines/Refunds                     | Main Office                   |
| Career Information and Planning         | Guidance Office               |
| Class Schedules/Registration            | Counselors                    |
| Conduct/Discipline                      | Assistant Principals          |
| Elevator Use                            | Main Office                   |
| Free and Reduced Lunch Information      | Main Office                   |
| Grades                                  | Main Office                   |
| Honor Roll                              | Guidance Office               |
| Library Procedures                      | Library                       |
| Locker Problems                         | Main Office                   |
| Lost and Found                          | Main Office                   |
| Medical Problems/Illness                | Nurse                         |
| Personal Concerns                       | Counselors                    |
| Principal Appointments                  | Principal's Secretary         |
| School Insurance                        | Activities Director           |
| Student Council                         | Mr. Fielder                   |
| Telephone Messages                      | Main Office                   |
| Theft/Vandalism                         | Main Office                   |
| Transfer/Withdrawal                     | Main Office                   |
| Transcripts                             | Main Office                   |

## ACADEMIC SERVICES

### ALTERNATIVE EDUCATION

It shall be the policy of the District to offer an alternative education program to any student, grades kindergarten through twelve, expelled from the Hastings Public Schools. This programming shall enable students to continue academic work under the direction of a teacher holding a valid certificate. In grades nine through twelve, this academic work will be for credit. Credit hours will be determined on a semester hour equivalent basis. For students in grades nine through twelve, the program may consist of independent courses; courses arranged through the Hastings Learning Center, and/or continuation of some high school courses in which the student is enrolled. Final determination of coursework will be decided by the building principal. Students may receive tutorial support if showing progress towards completion of the assigned courses.

### ASSESSMENTS

A variety of assessments are used in the Hastings Public Schools, including ability tests, diagnostic tests, norm-referenced achievement tests, criterion-referenced tests (classroom, District-level, state-level, and federal-level), and classroom assessments. Teachers and leaders in Hastings Public Schools use the results of such quality assessment practices to adjust instruction and provide accurate information about student achievement. For further information on specific assessment practices that will affect your student, please contact the teacher or an administrator.

### STUDENT SCHEDULES

Hasting High School's school day is from 8:05-3:30 (M,T,Th,F) and 8:05-2:45 on Wednesday. Student schedules are built based on the master schedule and class sizes. We are unable to honor your requests to change class periods.

### CLASS STANDING

Students must pass a minimum number of credits to be considered advanced to the next grade (minimums must be met to earn privileges accorded to class standing):

|                           |      |              |
|---------------------------|------|--------------|
| Sophomore status requires | 55+  | credit hours |
| Junior status requires    | 110+ | credit hours |
| Senior status requires    | 165+ | credit hours |

## **GRADES**

### **Grading Scale**

The following grading scale will be used in all classes:

A 100-90

B 89-80

C 79-70

D 69-60

F 59-

### **Grading System**

All class ranks and grade point averages will be determined by a weighted system. "Honors" classes will receive a value of 5 points for an A. "Regular" classes will receive a value of 4 points for an A. Summer school classes will be figured into the student's GPA after the fall semester of the following year.

### **Grade Reports**

Grade reports will be mailed home regularly. The report card carries information regarding academic performance and attendance. All semester grades will be recorded on the student's transcript. Grades and attendance may also be checked on Synergy.

### **Honor Roll**

Two Honor Rolls are announced at the end of each semester. The A Honor Roll includes the names of all students carrying courses equivalent to 25 semester hours for that quarter and having a 3.5 grade average or above and no grade lower than a "C." The B Honor Roll includes the names of all students carrying courses equivalent to 25 semester hours for that quarter and having 3.0 to 3.49-grade average and no grade lower than a "C." All subjects are included in this average.

### **Repeating Coursework**

Students may petition to repeat coursework for a stronger academic foundation and preparation for future coursework only if they earned a semester grade of "D" or "F" in the course. However, all semester work will be recorded on the transcript and computed in the student's overall grade point average and class rank.

### **Other Restrictions and Requirements:**

Seniors must be enrolled for a minimum of 25 hours each semester, unless they qualify for a work release or have administrative approval. Juniors must be enrolled in a minimum of 30 hours and Freshmen and Sophomores a minimum of 35 hours each semester, or have administrative approval.

### **Semester Exams**

- Will be given on the date and time specified unless given prior permission by an administrator
- There will be a final exam for all students in all classes
- Semester exams are cumulative
- There will be a semester exam schedule for 1st semester & 2nd semester
- A high school administrator must clear extenuating circumstances

## **GRADUATION**

Students must meet all graduation requirements as established by Hastings High School in order to receive a diploma and participate in the graduation ceremony. Graduation is a formal ceremony. Attendance at graduation is not required.

Students that choose to attend and participate in Hastings Senior High School's Graduation Ceremony are allowed to wear the following attire and academic/activities symbols if they meet the standard:

- ☐ Graduation cap, gown, and tassel
- ☐ National Honor Society Hood
- ☐ Summa Cum Laude - Orange and black honor cords are awarded to seniors with a 4.0 or above GPA

- ☐ Magna Cum Laude - Orange and white honor cords are awarded to seniors with a 3.75-3.99 GPA
- ☐ Cum Laude - Black and white honor cords are awarded to seniors with a 3.50-3.74 GPA

The aforementioned articles of clothing and academic/activities symbols are the only attire students can wear during the Graduation Ceremony.

**Graduation Requirements** (Minimum) - 225 Semester Hours Including the following specific requirements:

| Department         | Sem.Hours | Level | Class                            | Yearly/Hours |
|--------------------|-----------|-------|----------------------------------|--------------|
| English            | 45        | 9     | English 9                        | 10           |
|                    |           | 10    | English 10                       | 10           |
|                    |           | 11    | English 11                       | 10           |
|                    |           | 12    | Senior English                   | 10           |
|                    |           | 12    | Communication Arts               | 5            |
| Business           | 5         | 9-12  | Computer Science/Infotech I      | 5            |
|                    | 5         | 11-12 | Personal Finance                 | 5            |
| Mathematics        | 30        | 9     | Algebra A-B                      | 10           |
|                    |           |       | Algebra I                        | 10           |
|                    |           |       | Geometry                         | 10           |
|                    |           |       | Next Sequential Course           | 20           |
| Physical Education | 10        | 9     | Physical Education I             | 5            |
|                    |           | 10-12 | PE II                            | 5            |
|                    |           | 9     | Physical Science                 | 10           |
| Science            | 30        | 10    | Biology                          | 10           |
|                    |           | 11    | Additional Science course        | 10           |
| Social Studies     | 30        | 9     | World History                    | 10           |
|                    |           | 10    | American History                 | 10           |
|                    |           | 11    | Additional Social Studies course | 10           |

The Hastings Public Schools Grading policy shall be used to report achievement, academic progress, and compute Grade Point Averages (GPA) and Class Rankings where applicable. Weighted grade points shall be given to those grades received in Honors classes.

#### Graduation Distinction

- ☐ Summa Cum Laude 4.0 and above (With the Highest Distinction)
- ☐ Magna Cum Laude 3.75-3.99 (With Great Distinction)
- ☐ Cum Laude 3.50-3.74 (With Distinction)

To recognize achievement, honor cords are awarded to seniors based on cumulative GPA--excluding the 2nd semester of the graduating year.

- ☐ Orange and black honor cords are awarded to seniors with a 4.0 or above GPA
- ☐ Orange and white honor cords are awarded to seniors with a 3.75-3.99 GPA
- ☐ Black and white honor cords are awarded to seniors with a 3.50-3.74 GPA

#### Academic Letter

Academic letters are awarded every year to those students who receive a GPA of 3.50 or above in the 1st and 2nd semester of the same school year. Students will be recognized in the fall for the prior year's recipients for grades 9-11. Seniors will be honored in the spring of their senior year at Honor's Night.

#### Grade Point Average

A student's GPA shall be calculated by dividing the total grade points achieved (standard and weighted) by the total course credits earned. Weighted grade points will apply to Honors courses.

#### NATIONAL HONOR SOCIETY

Membership in the Hastings Chapter of the National Honor Society is based upon Scholarship, Leadership, Service, and Character. A faculty council selects members after a student has completed at least three semesters of high school. The minimum requirements for consideration for membership are 1) an accumulative G.P.A. of 3.8000; 2) evidence of at least three (3) service

projects in the school, home, church, or community; 3) election or appointment to an office in an organization or membership in two or more organizations which have officers; and 4) possession of a character that reflects honesty, integrity, and concern for others.

## STUDENT SERVICES

### ACTIVITIES

Hastings Senior High School offers many activities for students to enrich and fulfill their needs. The following is a list of activities and clubs available.

#### Fall Sports

Boys Cross Country  
Girls Cross Country  
Football  
Boys Tennis  
Girls Golf  
Softball  
Volleyball  
Unified Bowling

#### Winter Sports

Bowling  
Girls Basketball  
Boys Basketball  
Boys Wrestling  
Girls Wrestling  
Swimming & Diving

#### Spring Sports

Baseball  
Boys Track  
Girls Track  
Boys Golf  
Boys Soccer  
Girls Soccer  
Girls Tennis

#### Activities

Cheer  
Tigerettes  
Debate  
Speech  
DECA  
Student Council  
Marching Band  
Skills USA  
Yearbook  
Newspaper  
Orchestra  
Theatre Productions/Drama  
National Honor Society  
Show Choir

#### Clubs

Art Club  
Science Club  
Multicultural Club  
Quiz Bowl  
FPS  
Improv  
Board Game  
Books & Bagels  
Bowling  
GSA  
Engineering Club  
Writing Club  
Poetry Club

#### Clubs cont.

FCA  
Movie Club  
Dungeons & Dragons  
Tiger Paws Club  
Photography Club  
E Sports Club  
Unified Bowling

### FEES

Students attending Hastings High School and participating in extracurricular activities may be required to pay fees or dues. In addition, they may be required to furnish personal and consumable items, non-specialized clothing, special equipment, attire or uniforms, materials, lunch fees, activity fees, course project materials, etc. The following information provides details on what students are expected to provide for participation in various programs and activities.

Students who qualify for free or reduced priced lunches under the Department of Agriculture guidelines may have certain fees waived.

1. Any specialized clothing, attire, or equipment provided by the district will remain the property of the district.
2. Waiver students are responsible for the proper care of any school district clothing, equipment, or materials. Fees may be assessed for cleaning, repair, or replacement of district owned property.
3. At no time will a parent, guardian, or student be reimbursed cash for the purchase of specialized clothing, attire, or equipment.
4. Music instruments will be provided to those students who qualify, but the district shall not be obligated to provide a particular type of musical instrument for any student.

Parents or guardians may submit waiver applications to the Office of the Superintendent. To request this waiver, students must receive free or reduced lunch services and complete a Sharing of Information form. Completed waiver applications must be submitted by the following deadlines:

1. Prior to participating in an activity
2. Specialized equipment or clothing prior to the first practice
3. Course project materials first two weeks of class

### **Non-Specialized Clothing**

Students are required to furnish the following non-specialized clothing. This includes but is not limited to:

- Athletic shoes, braces, clothing
- Physical education shoes and clothing
- Protective clothing for skilled and technical sciences

### **Course Materials**

When students enroll in a class that requires a project that is taken home and kept by the student, the student will pay for the materials for the project. In some classes the student determines the scope of the project. For students who qualify for free and reduced services, the instructor and principal shall agree upon the fee to be paid for the materials.

### **Specialized Clothing/Equipment**

Students participating in music courses (band, flag corps, choir), cheerleaders, Tigerettes, are encouraged but not required to purchase specialized uniforms. If the district provides the uniform, it may be previously worn and cannot be kept by the student. Students may wish to purchase their own uniforms for colorguard, choir, cheerleading, and Tigerettes so their uniforms are distinctive from previous year's groups. The district will provide only basic uniforms. For example, only one skirt and sweater will be provided for cheerleaders and Tigerettes. The student must provide shoes for all activities. The district will provide golf clubs and bags as they are considered specialized equipment.

### **Admission Fees**

HHS students will be admitted to all regular season Hastings High Activities for free with the presentation of their student issued ID.

### **Organizations**

Students may choose to belong to student organizations. Membership in these organizations is voluntary and any fees, costs, materials, or clothing is the responsibility of the student. These organizations may choose to fund their activities through fundraising. Students who belong to these organizations are expected to participate in the fund raising activities of the organization in order to participate in the activities supported by the fund raising.

### **Other Student Activities**

Students may participate in activities that are not associated directly with the curriculum and are not required to pass a class. These activities are optional and no waiver will be provided:

band trips                  choir trips                  overseas travel                  certain field trips

### **Post-Secondary Education/Correspondence Courses/Summer School**

Students are required to pay for any post secondary classes. Waivers will not be provided for students taking correspondence courses. Students are required to pay the full cost of all summer school programs/camps.

### **Other Items**

Yearbooks, class rings, graduation announcements, letter jackets, club or organization apparel, team t-shirts, shooting shirts, and similar items are sold as a convenience to students and are not fees or requirements covered under this policy. Parking tickets (\$10.00) will not be waived. Admission to school dances will not be waived.

### **Student Fees**

|                              |                              |
|------------------------------|------------------------------|
| Activity Participation Fee   | \$40.00                      |
| Art Fee                      | \$15.00                      |
| Cap and Gown Rental Packages | \$25.00, \$35.00, or \$40.00 |
| Choir Robe                   | \$35.00                      |
| Choir Class                  | \$15.00                      |
| Cheerleading                 | \$400.00 to \$600.00         |
| Computer Usage               | \$35.00                      |
| Field Trips                  | \$5.00 to \$65.00            |
| Family & Consumer Science    | \$15.00                      |
| Intro. to Design             | \$15.00                      |
| Industrial Tech/Voc Arts     | \$1.00 to \$45.00            |
| Marching Band                | \$100-\$300                  |
| Project Fees                 | \$10.00 to \$500.00 plus     |

|            |                      |
|------------|----------------------|
| Show Choir | \$250-\$450          |
| Tigerettes | \$400.00 to \$600.00 |

### **Computer Replacement Cost**

|                   |          |
|-------------------|----------|
| Total Replacement | \$250.00 |
| Logic Board       | \$200.00 |
| Screen            | \$75.00  |
| Daughterboard     | \$75.00  |
| Top Case          | \$65.00  |
| Battery           | \$60.00  |
| Palmrest Keyboard | \$55.00  |
| Bottom Case       | \$50.00  |
| Bezel             | \$35.00  |
| Charger           | \$30.00  |
| Bag               | \$30.00  |
| Speakers          | \$25.00  |
| Camera            | \$25.00  |
| Trackpad          | \$25.00  |
| LCD Cable         | \$20.00  |
| WiFi Card         | \$15.00  |

### **COUNSELING/GUIDANCE SERVICES**

The guidance department of Hastings Senior High School exists for one purpose - to help students and teachers. It is important that students become aware of services available so that they can take advantage of all services offered by the guidance department. Counselors are available to assist and advise each student about personal problems, academic problems, career choices, course selections, college choices, and scholarship applications. The guidance department also assists in student orientation information services and student appraisal. The guidance office is open before and after regular school hours.

### **Registration Bulletin**

The Hastings Senior High Registration Bulletin is given to each student prior to registration for classes each year. This handbook includes graduation requirements, programs of study, and a description of each of the courses offered at Hastings High School.

### **Schedule Changes**

Schedule changes will only be made for academic reasons, examples are:

1. The student is registered for a course, which he/she successfully completed in summer school.
2. The student must repeat a course that was failed during the previous year.
3. A schedule conflict cannot be adjusted without a schedule change.
4. The student needs an additional course to meet credit requirements.

Requests for a schedule change for any other reason will require written confirmation from a parent. A student will not be allowed to drop a class without parental and administrative permission. Schedule changes will only be allowed until the first 2 meetings of that class. Drop/add forms must be completed properly and returned to the student's counselor before the student will be credited with a change. Students dropping a class after 2 class meetings will receive a withdrawn failing grade that is computed in the GPA. In the case of extenuating circumstances to be determined by the administration a student can be withdrawn/passing from a class.

### **MEDIA CENTER**

The Media Center provides space, resources and personnel to support the curriculum, facilitate learning and leisure reading. We invite you to use the Media Center while maintaining a quiet, purposeful atmosphere. The Media Center is open every school day 7:30 AM until 4:00 PM. Our collection holds over 20,000 books, 100 magazines and 5 newspapers.

Students must adhere to the Acceptable Use Policy (AUP) while using computers within the Media Center and throughout the building. A student may be removed from the Media Center and referred to a principal at any time if the student's conduct warrants removal.

### **Resources and Procedures**

1. Books can be checked out for 21 days and English textbooks can be checked out for 8 weeks. No fines are assessed on overdue books however; there will be a charge for lost books. Please return or renew books within the specified checkout period as other students may be waiting for them.
2. Reference books may be checked out overnight.

3. Current newspapers and magazines may be checked out for one period. Back issues may be checked out for one day.
4. The Media Center subscribes to many online databases including EBSCO, Electric Library and World Book Online.
5. These are available within the school and through remote access at home.
6. Equipment may be checked out through the Media Specialist for school-related projects. Students are responsible for any equipment they borrow.

### **ACCEPTABLE USE POLICY FOR ELECTRONIC RESOURCES**

The use of electronic resources is a privilege, not a right, and inappropriate use will result in cancellation of your privileges. Users are required to follow district policy and procedures and sign an acceptable use agreement with the school. Each school will present the Acceptable Use Policy to its students and parents and obtain signed acknowledgment of receipt by students and parents. The supervising staff member will determine what is appropriate use in accordance with the following guidelines, and may deny, revoke, or suspend user access. In the case of willful or repeated violations of this policy, violations which affect the rights of others, or if the supervising staff member feels a more severe penalty for violating this policy is appropriate, violations will be referred to the building principal or assistant principal and may result in emergency exclusion, short-term or long-term suspension, expulsion, mandatory reassignment, alternative educational placement or such other discipline as may be provided by law. Any such discipline shall be imposed in the manner provided by school policy and applicable law. Violations, which constitute a violation of local, state or federal law, rule or regulation will be referred to law enforcement officials.

The computer network and access to the internet is the property of the Hastings Public Schools (District) and shall remain under the control, custody and supervision of the District at all times. The District reserves the right to monitor all computer and internet activity by students. Students have no expectation of privacy in their use of District computers. Network administrators may review files and communications to maintain system integrity to insure users are using the system responsibly and are complying with this Acceptable Use Policy.

Any problems that arise from the use of an account are the liability or responsibility of the account holder or user. All account holders or users, hereby, release Hastings Public Schools from any and all claims or damages, of any nature arising from their access, use, or inability to access or use computers, or the network system. But, by obtaining an account or use of the computers or network systems they agree to such, to indemnify and hold Hastings Public Schools harmless from the same. Hastings Public Schools makes no warranties of any kind for the information or the service it is providing.

The District reserves the right to censor the content of materials that students can access on the internet based on legitimate pedagogical concerns.

In addition to specific instructions from teachers or supervisors, the following guidelines shall be followed in connection with the use of the District's computers, network and related facilities:

1. The use of your account and/or access must be consistent with the educational objectives of the Hastings Public Schools. [Use of electronic resources for recreational games is prohibited.]
2. To transmit or knowingly receive any materials in violation of any United States or state law, rule or regulation is prohibited. This includes, but is not limited to, the following: copyrighted material, threatening, subversive, harassing, pornographic or obscene matter, or material protected by trade secret.
3. The use of the network for financial gain, political lobbying, product advertising, or any commercial or illegal activity is prohibited. Use for personal and private business is also disallowed. Attempts to harm or destroy data of another or data, which resides anywhere on the Hastings Public Schools network, or on the internet is prohibited. This includes but is not limited to, the uploading or creation of computer viruses.
4. Users are expected to abide by the generally accepted rules of network etiquette.
  - a. Do not reveal your full name, phone number, or home address, or those of other students.
  - b. Note that electronic mail (e-mail) is not guaranteed to be private. Network storage areas will be treated like school lockers, desks and other school property. In the event of suspicious activities, teachers, administrators,

and district personnel may review all files and messages. Material relating to or in support of illegal activities will be reported to the authorities.

5. Respect the integrity of the computing system. Do not intentionally develop or activate programs that harass other users, infiltrate a computer system or alter the software components of a computer or computer system. These include, but are not limited to: spreading viruses, forging e-mail, attempted hacking into restricted systems, and/or attempting to use administrative commands.
6. Do not vandalize by harming or destroying the data or hardware on the Hastings Public Schools system or any other system. Vandalism is defined as any malicious attempt to harm or destroy data or hardware on this system or any other system. Parents and/or Guardians are financially responsible for acts of vandalism committed by their children. Other legal action can include action to recover civil damages and penalties.
7. Security of any computer system is essential. Access to electronic resources is intended for the exclusive use of its authorized users. Any problems that arise from the use of an account are the responsibility of the account holder. Misuse may result in disciplinary action. Misuse may include, but is not limited to:
  - ☐ Trespassing in another's work or files
  - ☐ Giving out your password or the password of others
  - ☐ Attempting to login to another user's account
  - ☐ Access resources not specifically granted
  - ☐ Vandalize technology resources
  - ☐ Failure to notify supervising staff of a security problem.
8. Users noticing a security or ethics issue must notify the supervisor/administrator immediately.
9. Each school shall have the right to adopt such additional rules regarding electronic resources as may be appropriate for its individual circumstances. When such rules are distributed with or in the same manner as this policy they shall become a part hereof and a violation of such additional rules shall constitute a violation of this policy.

## **CHILD SEXUAL ABUSE MATERIAL PREVENTION & PARENTAL SOCIAL MEDIA RIGHTS**

Hastings Public Schools is committed to student safety, digital responsibility, and compliance with Nebraska state law. The following information is provided in alignment with LB383, which includes two major areas of focus:

### **1. Child Sexual Abuse Material Prevention**

The District prohibits the creation, possession, or distribution of any material that qualifies as child sexual abuse material, including computer-generated or digitally created images that portray inappropriate or exploitative conduct. These actions are violations of both school policy and state law. Students found in possession of or distributing such material, whether created intentionally or shared without full awareness, are subject to disciplinary consequences and possible referral to law enforcement.

### **2. Parental Rights in Social Media Accounts**

Beginning July 1, 2026, all social media platforms will be required by law to obtain verified parental consent before allowing minors to create accounts. Parents will be provided with access to tools to:

- View their child's posts and private messages,
- Adjust privacy settings,
- Monitor screen time and usage patterns.

Parents and guardians are encouraged to actively monitor and engage in their child's digital activity and report concerns related to online safety to school officials or appropriate authorities. Civil penalties may apply to social media companies that do not comply with these regulations.

The District will continue to provide instruction in digital citizenship and encourage responsible technology use both in and out of school.

## **MEDICATION**

It shall be the policy of the Hastings Public Schools that prescribed medication will not be administered to students unless written authorization from the student's parent or guardian is on file and specific guidelines are followed. Medication should be administered to students by parents or guardians whenever possible. The school will assist only when the student needs prescribed medication during the school day to function near his/her potential.

The following guidelines must be followed:

1. Written authorization from a parent or guardian is required on a form provided by the school and must be on file before medication will be administered.
2. Over-the-counter medication will not be administered during the school day unless a physician has prescribed them. (A doctor's note is sufficient. Sample medications will be given with a doctor's note including directions for administering the med.)
3. Acetaminophen, Ibuprofen, or cough drops may be administered from a school supply of medication, with parent or guardian permission.
4. Prescription medications must be in the original prescription bottle appropriately labeled for the child.
5. The labels on medications should include the child's name, physician's name, medication, dosage, time of dose, and date.
6. Written instructions from the physician must be obtained if the dosage is to be changed during the course of the medication's administration.
7. A record will be kept at school for all medication administered to each student. The date, time, dosage and person administering the medication will be included.
8. Medications will be kept in a secure cabinet in the school building.

Students are not to have any prescription or over the counter medications in their possession.

## **RESOURCE OFFICER**

Through a joint effort with the Hastings Police Department and the Hastings Public Schools, a school resource is available to assist students, teachers, and administration. The resource officer may address issues that arise within the school involving matters of legal/criminal nature, as well as educational issues related to the law.

## **STUDY HALL**

1. Students who are assigned to study hall will attend unless prior approval is made with the administration.
2. Students should be studying or reading independently.
3. Students are not allowed to listen to music.
4. Students may use pass privileges, if they are eligible and on time.
5. Students must be in good academic standing to use their library privilege.

## **TRANSPORTATION**

Any student making a Hastings High School sponsored trip shall go and return on the transportation provided by the school. The only general exception, which is approved, is the release of a student to his/her parent or guardian by an administrator or his/her representative at the destination of the trip. Exceptions must be approved through the principal's office prior to the trip.

## **STUDENT DISCIPLINE**

### **ALCOHOL/DRUGS**

Students attending Hastings Senior High School should have the right to learn in an alcohol and drug free environment. The use of alcohol is not only a violation of state laws, but also interferes with the healthy development of our students. Student use, possession, distribution, or sale of alcohol, narcotics, other drugs, "look-alike" drugs, steroids, or drug paraphernalia is prohibited in schools, on school grounds, at school sanctioned activities, school sponsored programs, or when students are being transported in vehicles dispatched by the school district. Students suspected of consuming alcohol in violation of this rule may be requested to submit to an alcohol breathalyzer test. An administrator or a police officer will conduct the test. In the cases of suspected drug use, students may be subject to a further evaluation by an administrator, police officer, or health professional. Consumption of alcohol or use of any illegal drugs will result in suspension or expulsion from school.

### **ATTENDANCE POLICY**

The entire process of education requires a regular continuity of instruction, classroom participation, learning experiences, and individual study in order to reach the goal of maximum educational benefit for each student. While it is true that written work can be completed despite a student's absence from class, class instruction and presentation, discussions, audio-visual presentations, and student-teacher interaction can never be made up for by an individual student who has missed them. This is the essence of schooling. A student's contribution to and achievement in class are directly related to attendance. It is critical for both students and parents to understand that students miss an essential portion of their education when they are absent from class.

### **CURRICULAR AND CO-CURRICULAR ACTIVITIES**

Any student with the accumulation of 3 or more outstanding detention hours will not be allowed to attend OR participate in the school sponsored activity including dances, field trips, games, etc.

### **LATE WORK**

Students will have 10 school days following an assignment's due date to submit their work. After these 10 days, any remaining missing assignments will remain a zero in Synergy and cannot be submitted for credit. The deadline for submitting a missing assignment is 4:00 pm on the 10th school day.

Teachers will add a zero and a missing tag to the assignment in Synergy on the original due date. Once the missing assignment is turned in, the zero will be replaced with the earned grade. This ensures all stakeholders have a current understanding of where they are in each class.

This policy includes both formative and summative assignments.

If a student is gone for a period of time due to extenuating circumstances, it is the student's responsibility to communicate with their teachers to develop a plan for completing their assignments. At the end of the semester, all missing assignments are due no later than 4:00 pm on the Friday before the start of finals.

### **LOSS OF CREDIT AND EXCESSIVE ABSENCES**

Students who accumulate eight (8) unexcused absences in a semester shall be deemed to be excessively absent. A student who accumulates (8) unexcused absences during a semester will forfeit 1/2 credit for that class unless there are chronic health conditions or special circumstances. Such absences shall include absences on a per class basis for students at the high school. Unexcused absences are those absences marked as A (Absent), M (Any illness with no physician's note), and U (Unexcused). A note from the doctor's office is required to determine the validity of absences due to illness or appointment.

Special circumstances may also mean pre-planned, pre-scheduled absences due to a positive, career-leading or unique educational-related opportunity. This type of special circumstance would require a meeting with the school administration, parents, and student, prior to the absence. Two weeks prior to the absence(s), a contract with specified deadlines for providing work and work completion would be written and would require student/parent/principal signatures. This contract would be binding and non-negotiable with regard to required schoolwork and deadlines.

### **LOSS OF CREDIT APPEAL PROCESS**

All students who forfeit ½ credit for a class for accumulating eight (8) unexcused absences during a semester are entitled to an appeal. The parent/guardian must complete the appeal within seven (7) school days following receipt of the Notification of the Loss of Credit letter. In the appeal, the parent/guardian may provide any extenuating circumstances and provide verification to be reviewed.

In reviewing the appeal, the student's assistant principal, guidance counselor, and teacher(s) will discuss the current situation and develop a plan moving forward. If high school administration does not waive the half credit status, parent/guardian(s) may appeal to the Hastings School District Superintendent and finally Hastings School District Board of Education

### **CREDIT RECOVERY FOR EXCESSIVE ABSENCES**

Students who have lost partial credit due to excessive absences are required to continue attending classes in question in order to earn partial credit. If a student loses partial-credit, they may be required to attend summer school, or make up credits later in their high school career in order to satisfy graduation requirements.

### **Early Departure/Late Arrival**

To leave the building, a student must check out through the office. For illness or emergency, the student's parent or guardian will be telephoned and permission granted by the parent before the student will be allowed to leave. If the parent cannot be reached by telephone, the school nurse will be called to care for the student.

Any student who leaves the building in violation of this policy will be subject to disciplinary action.

It can be simply stated that any student who comes to school late or needs to leave before the school day has ended will be required to report to the attendance office.

### **Parent/Guardian Notification**

Communication with the school regarding absences is essential. If your daughter/son is absent from school, you must communicate with the school as soon as possible to confirm the absence. If possible, please notify the school the same day as the absence. For your convenience our attendance clerk is on duty from 7:30 a.m. until 4:30 p.m. each school day to receive your telephone calls regarding absences.

A telephone contact or letter will notify parents/guardians of absences that have not been verified. In the event the absence is not clarified during the phone contact, Parents/Guardians are requested to contact the attendance office after receiving an attendance call to provide input regarding a respective unverified absence.

The same procedure applies if it is necessary for your daughter/son to leave school during the day. You must call prior to their departure in order for your daughter/son to be released from school. Students who leave school and then ask parents to call later will be recorded as unexcused. If a student is too ill to be in school, the nurse will contact a parent and issue a permit to leave school. Students leaving without checking out through the nurse or an administrator will be unexcused and disciplined appropriately.

Absences must be excused or verified within 48 hours of the occurrence. Absences, which have not been excused within 48 hours, will be considered trancies. Students who are truant from school may be required to participate in a parent conference to discuss the truancy issue. Chronic truancy can result in a referral to the County Attorney's office, suspension or expulsion.

Under the HHS attendance policy, parents/guardians will receive absence letters after 4+ unexcused absence, 8+ unexcused absence, 15 days, and 20 days for all absences. Once a student reaches 20 days of absences in a semester they will be considered truant and will be referred to the County Attorney's office.

### **RETAKES**

Students will have 5 school days following a summative assignment to request a retake. After these 5 days, the original earned grade will remain in Synergy.

This policy includes only summative assignments.

### **TARDY POLICY**

In order to maximize instructional time, students are expected to arrive to all classes before the tardy bell rings. If students arrive to class less than 5 minutes after the tardy bell they will be considered tardy; if arriving more than 5 minutes after the tardy bell, they will receive an absence.

This policy is three pronged and will only work if each and every person involved participates. It is broken down into the following areas:

1. Teacher Participation
2. Effective Tardy Sweeps
3. After School Detention (1 hour)

Each person has a role:

Administrators - will support teachers by assigning and monitoring after school detention. Administrators will also assist teachers in conducting tardy sweeps.

Teachers - will monitor the hallways during passing periods and especially the first 5 minutes of their planning period. Keep traffic moving and be a positive adult presence. Show students that teachers do want them to be on time. Teachers will record attendance every class period in Synergy. Students will be allowed out of the classroom with an e-hallpass and teacher permission.

Students - will arrive to each and every class on time. They will attend detention if it is assigned.

Parents - will support their child in arriving at school on time. Parents will communicate with teachers, and administrators, and support the discipline process.

#### Consequences

1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> tardy - Student/parents can view tardies on Synergy  
4<sup>th</sup> and above - 1 hour detention or further disciplinary action from principal's office

Parents will be notified each day of unexcused absences and tardies.

### Truancy

An absence that neither the parent nor the school condones will be considered a truancy. Any student who is truant will be assigned a consequence for each period or portion of a period that is missed. Failure to comply with administration's request to attend school may result in suspension and/or expulsion from school. Any student who is consistently truant from school may not be allowed to return to school until a parent conference has been arranged.

### Chronic Truancy

The following information is taken from Revised Nebraska Statute 79-209 and pertains to students in violation of Nebraska Statute 79-201, Nebraska's Compulsory Attendance Law.

In all school districts in this State any superintendent, principal, teacher, or member of the board of education who knows of any violation of section 79-201 on the part of any child of school age, his or her parent, the person in actual or legal control of such child, or any other person shall within three days report such violation to the superintendent of schools. Such superintendent shall immediately cause an investigation of the case to be made by the attendance officers (the assistant principals will serve as the attendance officers of the high school). The attendance officer shall immediately investigate the reported truancy. The school shall render all services in its power to compel such child to attend some public, private, denominational, or parochial school, which the person having control of the child shall designate, in an attempt to remediate the child's truant behavior. Such services shall include, but need not be limited to:

- (1) One or more meetings between school attendance officer, school social worker, or other person designated by the school administration if such school does not have a school social worker, the child's parent or guardian, and the child, if necessary to report and to attempt to solve the truancy problem, unless the officer or worker has documented the refusal of the parent or guardian to participate in such meetings;
- (2) Educational counseling to determine whether curriculum changes, including, but not limited to, enrolling the child in an alternative education program that meets the specific educational and behavioral needs of the child, would help solve the truancy problem.

### CHEATING/PLAGIARISM

Cheating/plagiarism will not be tolerated. Each student is responsible for doing his/her work. Students who violate this policy will be required to take an alternative assessment for the assignment/test and can receive additional consequences such as detention and/or in-school suspension. All necessary steps for participation must be completed prior to the first practice. Cheating involves one or more of the following actions:

1. To use the work of another person as your own.
2. To copy information from another student's test, examination, theme, book report or term paper.
3. To plagiarize - plagiarism means using another person's idea, expression or words without giving the original author credit.
4. To prepare for cheating in advance. Such action involves (1) having in your possession a copy of the test to be given or having been given by a teacher, (2) using the test or notes during a test or examination, (3) talking while taking quizzes, tests, or examinations.

5. To fail to follow test procedures or instructions announced by a teacher (such as no talking, no turning around in seat, raise hand to ask questions, etc.).

## **DATING VIOLENCE**

The Hastings Public Schools will not tolerate dating violence among students. As with bullying and harassment, the District is committed to providing all students with a safe and civil school environment where they are treated with dignity and respect. To that end, the Board has in place policies, procedures, practices, and programs that are designed to reduce and eliminate dating violence among students as well as processes and procedures to deal with incidents of dating violence among students.

This policy is in effect while students are on property within the jurisdiction of the Board; while in school-owned or school-operated vehicles; while attending or engaged in school-sponsored activities; and while away from school grounds if the misconduct directly affects the good order, efficient management and welfare of a student, students, or the school district.

For the purposes of this policy, dating violence means a pattern of behavior where one person uses threats of, or actually uses, physical, sexual, verbal, or emotional abuse to control his or her dating partner. A dating partner means any person, regardless of gender, involved in an intimate relationship with another person primarily characterized by the expectation of affectionate involvement whether casual, serious, or long term.

If, after investigation, a student is found to be in violation of this policy, the student shall be disciplined by appropriate measures up to, and including, suspension and expulsion. Nothing in this policy shall prevent a victim of dating violence from seeking redress under any other available law, either civil or criminal.

Retaliation against a person because the person has filed a dating violence complaint or assisted or participated in a dating violence investigation or proceeding is prohibited. Any individual who knowingly files a false dating violence complaint and a person who gives false statements in an investigation shall be subject to discipline by appropriate measures, as shall a person who is found to have retaliated against another in violation of this policy. A student found to have retaliated in violation of this policy shall be subject to measures up to, and including, suspension and expulsion.

The school or District will promptly and reasonably investigate allegations of dating violence. The Principal of each building will ultimately be responsible for handling complaints alleging date violence.

## **DETENTION**

Activities permitted during detention are silent study or silent reading. Detention is considered an extension of the school day; the same school rules will apply while serving detention. Failure to complete assigned detention within 2 school days may result in further disciplinary action.

Students who have detention time are required to serve that detention time. Students who have three or more detentions will no longer obtain the privileges afforded to students who are in good standing. These privileges would include but are not limited to: open campus, participation in school sponsored field trips and attendance at school related events (this includes dances). This may include non-academic concerts, plays and other special performances. With this being said, any student who doesn't have their detentions completed by the time of graduation ceremonies will not be allowed to participate in that ceremony.

## **DISRUPTIVE BEHAVIOR AND CHRONIC NON-ACHIEVEMENT**

The staff at Hastings Senior High works toward making every student successful. Despite the best efforts of a school system, circumstances surrounding a student outside of school may prevent a student from being successful in every component of his/her educational program. Students with class work of such continued poor quality or chronic disruptive behavior will be removed from the class and may receive their education in a different setting.

## **NUISANCE ITEM**

A thing that causes a disruption to the school, student(s), and learning environment as deemed by administration will not be allowed in Hastings Senior High.

## **FIGHTING**

Fighting, either physical or verbal, is prohibited on school property, areas adjacent to school property, or at school sponsored events. A student shall not threaten, cause, or attempt to cause physical injury to any student or to a school employee. The school insists that students seek the assistance of teachers, counselors, and administrators to resolve conflicts. Students who engage in fighting will be suspended out of school and a parent/student/administrator conference held prior to the student's return to school. Multiple instances of fighting will result in expulsion. The police may be called on instances where a fight has occurred between two or more parties.

## **HARASSMENT/HAZING/BULLYING**

The bullying or harassment of students are against federal, state and local policy, and will not be tolerated by the Hastings Public Schools. The District is committed to providing all students with a safe and civil school environment in which all members of the school community are treated with dignity and respect. To that end, the Board has in place policies, procedures, and practices that are designed to reduce and eliminate bullying and harassment as well as processes and procedures to deal with incidents of bullying and harassment. The District will not tolerate bullying and harassment of students by students, school employees, and/or volunteers who have direct contact with students.

The Board prohibits harassment, bullying, hazing, or any other victimization of students, based on any of the following actual or perceived traits or characteristics; race, color, religion, ancestry, national origin, gender, sexual orientation, age, or disability. This policy is in effect while students or employees are on property within the jurisdiction of the Board; while in school-owned or school-operated vehicles; while attending or engaged in school-sponsored activities; and while away from school grounds if the misconduct directly affects the good order, efficient management and welfare of the school or school district.

If, after an investigation, a student is found to be in violation of this policy, the student shall be disciplined by appropriate measures up to, and including, suspension and expulsion. If, after an investigation, a school employee is found to be in violation of this policy, the employee shall be disciplined by appropriate measures up to, and including, termination. If, after an investigation, a school volunteer is found to be in violation of this policy, the volunteer shall be subject to appropriate measures up to, and including, exclusion from school grounds. "Volunteer" means an individual who has regular, significant contact with students.

Harassment and bullying mean any electronic, written, verbal, or physical action or conduct toward a student which is based on any actual or perceived trait or characteristic of the student and which creates an objectively hostile school environment that meets one or more of the following conditions:

- Places the student in reasonable fear of harm to the student's person or property;
- Has a substantially detrimental effect on the student's physical or mental health;
- Has the effect of substantially interfering with the student's academic performance; or
- Has the effect of substantially interfering with the student's ability to participate in or benefit from the services, activities, or privileges provided by the District.

"Electronic" means any communication involving the transmission of information by wire, radio, optical cable, electromagnetic, or other similar means. "Electronic" includes but is not limited to communication via electronic mail, internet-based communications, pager service, cell phones, electronic text messaging, or similar technologies.

Harassment and bullying may include, but are not limited to, the following behaviors and circumstances:

- Verbal, nonverbal, physical or written harassment, bullying, hazing, or other victimization that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim;
- Repeated remarks of a demeaning nature that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim;
- Implied or explicit threats concerning one's grades, achievements, property, etc. that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim;
- Demeaning jokes, stories, or activities directed at the student that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim; and/or
- Unreasonable interference with a student's performance or creation of an intimidating, offensive, or hostile learning environment.

Sexual harassment means unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when:

- Submission to the conduct is either implicitly or explicitly a term or condition of the student's education or benefits;
- Submission to or rejection of the conduct by a school employee is used as the basis for academic decisions affecting that student; or
- The conduct has the purpose or effect of substantially interfering with the student's academic performance by creating an intimidating, hostile, or offensive education environment.

In situations between students and school officials, faculty, staff, or volunteers who have direct contact with students, bullying and harassment may also include the following behaviors:

- Requiring that a student submit to bullying or harassment by another student, either explicitly or implicitly, as a term or condition of the targeted student's education or participation in school programs or activities; and/or
- Requiring submission to or rejection of such conduct as a basis for decisions affecting the student.

A student who feels he/she is being harassed by peers or by a staff member of the school, or is aware of the harassment of another student(s), shall report such incidents to a building administrator, counselor, teacher, school psychologist, school social worker, teacher aide, etc.

Retaliation against a person, because the person has filed a bullying or harassment complaint, or assisted or participated in a harassment investigation, or proceeding is prohibited. An individual who knowingly files a false harassment complaint and a person who gives false statements in an investigation shall be subject to discipline by appropriate measures, as shall a person who is found to have retaliated against another in violation of this policy. A student found to have retaliated in violation of this policy should be subject to measures up to, and including, suspension and expulsion. A school employee found to have retaliated in violation of this policy shall be subject to measures up to, and including, termination of employment. A school volunteer found to have retaliated in violation of this policy shall be subject to measures up to, and including, exclusion from school grounds.

### **INSUBORDINATION**

Insubordination is the failure to respond appropriately to any reasonable request by a staff member or administrator. Failure to respond to a reasonable request will result in a disciplinary action from the principals' offices ranging from verbal reprimand to Out-of-School Suspension or expulsion.

### **IN-SCHOOL SUSPENSION (ISS)**

Students(s) entering ISS can only be placed by a member of the administrative team. Students being placed in ISS will be required to check-in personal electronic devices such as cell phones, headphones and digital music players. If a student leaves ISS before the required amount of time, that student will have additional consequences. Any student placed in ISS will be required to stay 15 minutes after the last normal scheduled class period. Students on the detention list will be escorted to detention and required to stay, unless approved by administration.

### **PRIVATE DINING**

Private Dining will either be used as an opportunity to complete detention time or a consequence. Students entering private dining will be required to check-in cell phones, headphones will be allowed if used for educational purposes. Students will be allowed to bring a sack lunch from home or a sack lunch from the cafeteria will be provided. Students are not allowed to bring in their own food from the cafeteria. Fast food is not permitted in private dining. Students that do not report to private dining, when assigned, will be considered truant and insubordinate. Their consequences may include, but are not limited to Loss of Privileges, ISS, or OSS.

Private Dining is the only location where detention can be served during the lunch period.

### **STUDENT I.D. CARD**

Students of Hastings Senior High and Learning Center are required to wear their own current student I.D. card when entering the building and while in the hallways of Hastings Senior High for safety and security reasons. Student I.D. cards are to be worn between the shoulder and belt during the school hours of 8:00 a.m. to 3:30 p.m. Students will be provided with 2 cards at no cost. Students will be required to purchase a new card, if both are lost. Students shall not deface and/or disfigure their card. If a student defaces and/or disfigures their card the student will be required to purchase a new card. Students will be required to use their card to purchase breakfast and lunch in the cafeteria. If a student does not have their ID it is their responsibility to get a temporary I.D. at the beginning of their first class. Chronic misuse of the card policy will result in further disciplinary action.

#### **Temporary I.D. Consequences**

|                                                                            |                                                                         |
|----------------------------------------------------------------------------|-------------------------------------------------------------------------|
| 1 <sup>st</sup> 2 <sup>nd</sup> & 3 <sup>rd</sup> Temporary I.D. Violation | – Warning                                                               |
| 4 <sup>th</sup> and above Temporary I.D.                                   | 1 hour detention or further disciplinary action from principal's office |

### **PRIVILEGE SYSTEM**

There are many privileges for students who attend Hastings High School. It is our philosophy that these privileges are earned through appropriate behavior and attendance and these privileges will increase as a student matures. If a student breaks the discipline or attendance code a Loss of Privileges may be assigned. When a student is issued a loss of privilege (LOP), he/she will be unable to utilize some or all privileges that are available. These privileges include, but are not limited to lunch in the cafeteria, off campus lunch, student parking, open campus study halls, hall passes, and attendance at extracurricular activities, games, and

school dances. Students who lose the lunchroom or off-campus lunch privilege will be assigned private dining and eat lunch in a designated room. Students who lose the open campus study hall will be assigned to the lecture hall. Students who do not comply appropriately with a Loss of Privilege may be given additional days of Loss of Privileges, lose other privileges, or be assigned In School Suspension or Out of School Suspension.

### **PROFANITY**

Profane language is not allowed during school hours or at school activities. Common courtesy and appropriate manners dictate that the language used in the school be acceptable to all in the community. Profanity is not an acceptable manner of expressing oneself. Use of profanity will result in disciplinary action from the principal or the assistant principal's office. Disciplinary action can result in after school detention, in school suspension or out of school suspension.

### **SCHOOL DANCES**

A school dance is considered a school function. In general, any regulation that would apply to student behavior during the school day is applicable for the dance. Unacceptable behavior is cause for removal from the dance.

1. No use of tobacco, alcohol, or drugs is permitted. Any student who appears to be under the influence may be subject to a breathalyzer test, parent contact, and/or police contact.
2. No fighting is permitted.
3. Students who leave the dance are not permitted to return.
4. Students attending the dance must be members of Hastings High School.
5. Prom and Homecoming require pre-registration and prepayment. Guests do not need to be Hastings High School students, but must be at least in the 9th grade or not older than 20 years of age. Your guests must provide a valid photo id and complete guest permission form.
6. Parents are welcome to attend as guests of the school.
7. Doors will be locked approximately one hour after the dance begins.
8. School administrators are to be advised of any problem that develops in order that a review of the incident may be pursued and appropriate action taken.
9. Students may be asked to prove that they are an HHS student by showing their student ID.
10. Any student with the accumulation of 3 or more outstanding detention will not be allowed to attend school dances.
11. HHS Administration reserves the right to refuse admittance for any reason.

### **SCHOOL OUTSIDE DOORS**

Students are not allowed to open outside secure doors to allow others inside while school is in session. Disciplinary actions can result in after school detention, in school suspension, or out of school suspension.

### **SEARCH & SEIZURE**

It shall be the policy of Hastings Public Schools to allow school officials to conduct reasonable searches and seizures of students, school premises, and/or automobiles located on school premises when there is reasonable suspicion to believe that students may be in possession of contraband (drugs, weapons, alcohol and other materials), in violation of school policy and/or state and federal laws.

#### **Definitions**

For the Purpose of Board of Education Policy 504.16, the following definitions will be used:

Contraband: All substances or materials, the presence or possession of which is prohibited by school policy and/or state and federal law, including but not limited to, controlled substances, drugs, alcohol or alcoholic beverages, tobacco, abusable glue or aerosol products, guns, knives, weapons, and incendiary devices.

Reasonable Suspicion: The standard for a search on school premises or at school related events, which is based on the school official's specific reasonable inferences which he or she is entitled to draw from the facts in light of the school official's experience. Specific reasonable inferences may be drawn from instances including but not limited to, suspicious behavior which suggests that contraband is present, a smell indicating the presence of the contraband or a bulge in a pocket, a tip, etc. Reasonable suspicion should not be based on a mere hunch.

School Premises: Consist of real property, which is owned, rented, leased, or borrowed by the school district for school purposes. School premises shall also include transportation equipment provided by the school district, and the physical destination of such transportation equipment when used to transport students to a school related event.

School Related Events: Educational activities as well as concerts, sporting events, field trips, conferences and other extra-curricular activities sponsored by the school or conducted on school premises.

**Reasonable Search:** A search justified from its inception by reasonable suspicion and conducted in a way reasonably related in scope to the circumstances, which justified the interference in the first place. Such a search will be permissible in its scope when the measures adopted are reasonably related to the objectives of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction.

**Procedures:**

To maintain order and discipline and to protect the safety and welfare of students and personnel at school or school related events, the principal or his/her delegate may search a student, school premises, including student automobiles parked on school premises, under the circumstances outlined below and may seize illegal, unauthorized, or contraband materials discovered in the search. Student interference with such searches and seizures, as provided by this rule, will be considered grounds for disciplinary action.

**Personal Searches:**

A student's person and/or personal effects (e.g., purse, book bag, etc.) may be searched whenever a principal or his/her delegate has reasonable suspicion to believe that the student is in possession of contraband. If a pat down search of a student's person is conducted, a school official of the same sex and with, if feasible, an adult witness present. If extreme emergency conditions require a more intrusive search of a student's person, such a search may be conducted in private by a school official of the same sex as the student, with an adult witness of the same sex as the student present, and only upon the approval of the Superintendent, unless the health or safety of students will be endangered by the delay which might be caused by following these procedures. A proper "breathalyzer" test may be given to a student when the principal or his/her delegate has reasonable suspicion to believe the student has consumed alcohol. If circumstances permit, the search of a person or his or her effects should be conducted out of the presence of other students.

**School Premises:**

In particular, student lockers, desks, school laptops and other such property is owned by the school. The school exercises exclusive control over school property, and students should not expect privacy regarding items placed in school property because school property is subject to search at any time by school officials. Students are responsible for whatever is contained in desks and lockers issued to them by the school. The Hastings Public Schools retains the right to inspect student lockers, desks, and other school premises for any reason at any time without notice, without student consent, and without a search warrant.

**STUDENT CONDUCT**

The following information is from LB1250, LB 658 and LB 900 and Revised Nebraska Statutes 79-254 to 79-294 as cited from the Student Discipline Act effective July 19, 1996.

1. 79-255. Act; purpose. "The purpose of the Student Discipline Act shall be to assure the protection of all elementary and secondary school students' constitutional right to due process and fundamental fairness within the context of an orderly and effective educational process. The sanctions defined in The Act shall be interpreted at all times in the light of the principles of free speech and assembly protected under the Constitution of the State of Nebraska and of the United States and in recognition of the right of every student to public education."
2. 79-256. Terms, defined. "For purposes of the Student Discipline Act, unless the context otherwise requires:
  - a) Short-term suspension shall mean the exclusion of a student from attendance in all schools within the system for a period of not more than five school days.
  - b) Long-term suspension means the exclusion of a student from attendance in all schools within the system for a period exceeding five (5) school days but less than twenty (20) school days.
  - c) Expulsion shall mean exclusion from attendance in all schools within the system in accordance with section 79-283 for a period not to exceed the remainder of the semester in which it took effect, unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or, (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year.
  - d) Mandatory Reassignment means the involuntary transfer of a student to another school in connection with any disciplinary action. Mandatory Reassignment is not available in the Hastings School District as there is only one school for grades 9 through 12.
3. 79-257. School board or board of education; emergency disciplinary actions; authorized. "The board of education authorizes the emergency exclusion, short-term or long-term suspension or expulsion, of any pupil from school for

conduct prohibited by the board's rules or standards established pursuant to the Student Discipline Act if such emergency exclusion, short-term, or long-term suspension, expulsion, or mandatory reassignment complies with the procedures required by the act."

4. 79-258. Administrative and teaching personnel; authorized actions. "Administrative and teaching personnel may take actions regarding student behavior, other than those specifically provided in the Student Discipline Act, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but need not be limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation."
5. 79-259. Student suspension, expulsion, or exclusion; not a violation of compulsory attendance; compliance with other laws required. "If a student is suspended, expelled, or excluded from school or from any educational function pursuant to the Student Discipline Act, such absence from school shall not be deemed a violation on the part of any person under any compulsory school attendance statutes. Any suspension or expulsion under the act shall comply with the requirements of the Special Education Act and the requirements of the federal Individuals with Disabilities Education Act, 20 U.S.C. 1401 et seq."
6. 79-260. Notice; when given. "Any statement, notice, recommendation, determination or similar action specified in the Student Discipline Act shall be effectively given at the time written evidence thereof is delivered personally to or upon receipt of certified or registered mail or upon actual knowledge by a student or his or her parent or guardian."
7. 79-261. School board or board of education; powers; delegation of authority.
  - (1) The school board or board of education may by rule amplify, supplement or extend the procedures provided in the Student Discipline Act if such actions are not inconsistent with the act.
  - (2) Any action taken by the school board or board of education or by its employees or agents in a violation of the act shall be considered null, void, and of no effect.
  - (3) The school board or board of education may authorize the delegation to other school officials of responsibilities directed to the principal or superintendent by the act. "Accordingly, any reference to the principal shall also mean assistant principal."
8. 79-264. Student; exclusion; circumstances; emergency exclusion; procedure.
  - (1) "Any student may be excluded from school in the following circumstances, subject to the procedural provisions of section 79-265, and, if longer than five school days, subject to the provisions of subsection (3) of this section.
    - (a) If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
    - (b) If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.
  - (2) Any emergency exclusion shall be based upon a clear factual situation warranting it and shall last not longer than is necessary to avoid the dangers described in subparagraph (1) of this paragraph.
  - (3) If the Superintendent or his designee determines that such emergency exclusion shall extend beyond five days, a hearing may be held and a final determination made within ten school days after the initial date of exclusion. The procedure for said hearing and final determination shall substantially comply with the provisions of 79-266 to 79-287, R. S., Nebraska, with modification only to the extent necessary to accomplish the hearing and determination within the aforesaid shorter time period." Any such hearing shall be conducted pursuant to the procedures outlined in Paragraphs 9 through 12 of Board Policy 505.03 (Suspension, Expulsion, or Exclusion).
9. 79-265. Principal; suspend student; grounds; procedure; written statement; conference; guidelines for completion of class work.
  - (1) "The principal may deny any student the right to attend school or take part in any school function for a period of up to five school days on the following grounds:

- (a) Conduct constituting grounds for expulsion as set out in the Student Discipline Act; or
  - (b) Any other violation of rules and standards of behavior adopted under the act.
- (2) Such short-term suspension shall be made only after the principal has made an investigation of the alleged conduct or violation and has determined that such suspension is necessary to help any student, to further school purposes, or to prevent interference with school purposes
  - (3) Before such short-term suspension shall take effect, the student shall be given oral or written notice of the charges against him or her, an explanation of the evidence the authorities have, and an opportunity to present his or her version.
  - (4) Within twenty-four hours or such additional time as is reasonably necessary following such suspension, the principal shall send a written statement to the student, and his or her parent or guardian describing the student's conduct, misconduct, or violation of the rule or standard and the reasons for the action taken. The principal shall make a reasonable effort to hold a conference with the parent or guardian before or at the time the student returns to school.
  - (5) Any student who is suspended pursuant to this section may be given an opportunity to complete any class work, including, but not limited to, examinations missed during the period of suspension. A copy of the guidelines stating the requirements for make-up work will be given to the student and parent or guardian at the time of the suspension."
10. 79-267. Student conduct constituting grounds for long-term suspension, expulsion, or mandatory reassignment; enumerated; alternatives for truant or tardy students. "The following student conduct shall constitute grounds for short-term suspension, or expulsion, subject to the procedural provisions of the Student Discipline Act, when such activity occurs on school grounds, or during an educational function or event off school grounds:
- (1) Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes;
  - (2) Willfully causing or attempting to cause substantial damage to property, stealing, or attempting to steal property of substantial value, or repeated damage or theft involving property;
  - (3) Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
  - (4) Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student;
  - (5) Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon (this includes the use of facsimile or replica weapons);
  - (6) Engaging in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in R.R.S. 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in R.R.S. 53-103, or being under the influence of a controlled substance or alcoholic liquor;
  - (7) Public indecency, as defined in R.R.S. 28-806, except that this subdivision shall apply only to students at least twelve years of age but less than nineteen years of age;
  - (8) Sexually assaulting or attempting to sexually assault any person if a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted or attempted to sexually assault any person, including sexual assaults or attempted sexual assaults which occur off school grounds not at an educational function or event. For purposes of this subdivision, sexual assault shall mean sexual assault in the first degree and sexual assault in the second degree as defined in R.R.S. 28-319 and 28-320, as such sections now provide or may hereafter from time to time be amended;

- (9) Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes; or
  - (10) A repeated violation of any rules and standards validly established pursuant to section 79-262 if such violations constitute substantial interference with school purposes.
    - (a) Distribute or display material, printed or otherwise, on school property in violation of Rules 1320, 4116.21, 4216.21, 5145.3, or 6144.1 of the Hastings School District. (Student Freedom of Expression and Distribution of Materials on School Property).
    - (b) Willfully fail to comply with the attendance policies and rules of the Hastings School District established under Policy 503.01 (Attendance) or be consistently tardy to classes;
    - (c) Use or possess tobacco, gamble, or use obscene or profane speech;
    - (d) Willfully fail to comply with the directions of teachers, student teacher, school aides, bus drivers, principals, or other authorized school personnel including, without limitation, the refusal to show a student ID card when asked to do so;
    - (e) Dress or groom in violation of Policy 504.06 of the Hastings School District, or the dress code contained in this handbook, or in such a manner as to cause an interference with school work, to create a classroom or school disruption, or to present a clear and present danger to a student's health or safety;
    - (f) Participate in any activity, which substantially disrupts or materially interferes with, or is likely to so disrupt or interfere with, any school function, activity, or purpose;
    - (g) Engage in any conduct where such conduct or the likelihood of engaging in such conduct poses a clear and present danger to the health, welfare, or safety of other students; employees of the Hastings School District; or other persons on the school grounds;
    - (h) Engage in any other conduct which may not be prescribed above, but which constitutes a substantial interference with school purposes including, without limitation, repeated violation of any rules or regulations governing student conduct as established and promulgated by the Superintendent of the Hastings School District or the student's building principal (assistant principals)."
11. 79-268. Long-term suspension, expulsion, or mandatory reassignment; procedures; enumerated.
- "If a principal makes a decision to discipline a student by long-term suspension or expulsion, the following procedures shall be followed:
- (1) On the date of the decision, a written charge and a summary of the evidence supporting such charge shall be filed with the superintendent. The school shall, within two school days of the decision, send written notice by registered or certified mail to the student, and his or her parent or guardian informing them of the rights established under the Student Discipline Act;
  - (2) Such written notice shall include the following:
    - (a) The rule or standard of conduct alleged to constitute a cause for long-term suspension or expulsion, including a summary of the evidence to be presented against the student;
    - (b) The penalty, if any, which the principal has recommended in the charge, and any other penalty to which the student may be subject.
    - (c) A statement that, before long-term suspension or expulsion for disciplinary purposes can be invoked, the student shall have a right to a hearing, upon request, on the specified charges;
    - (d) A description of the hearing procedures provided by the act, along with procedures for appealing any decision rendered at the hearing;
    - (e) A statement that the principal, legal counsel for the school, the student, the student's parent, or the student's representative or guardian shall have the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct, and (ii) to know the identity of the witnesses to appear at the hearing and the substance of their testimony; and

- (f) A form on which the student, the student's parent, or the student's guardian may request a hearing to be signed by such parties and delivered to the principal or superintendent in person or by registered or certified mail as prescribed in R.R.S. 79-271 and 79-272; and
- (3) When a notice of intent to discipline a student by long-term suspension or expulsion is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension or expulsion takes effect if no hearing is requested or, if a hearing is requested, the date the hearing examiner makes the report of his or her findings and a recommendation of the action to be taken to the superintendent, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.
- (4) The Student Discipline Act does not preclude the student, or the student's parent, guardian, or representative from discussing and settling the matter with appropriate school personnel prior to the hearing stage."
- a. 79-262. School board or board of education; rules and standards; established; distribute and post. (3) "Rules or standards which form the basis for discipline shall be distributed to each student and his or her parent or guardian at the beginning of each school year, or at the time of enrollment, if during the school year, and shall be posted in conspicuous places in each school during the school year. Changes in rules and standards shall not take effect until reasonable effort has been made to distribute such changes to each student and his or her parent or guardian."
- b. The disciplinary procedure shall be subject to all applicable state and federal laws, rules and regulations and to the extent that the foregoing procedures conflict with or omit the requirements of any such laws, rules, or regulations, said requirements shall control as set out herein.
- c. 79-269. Long-term suspension, expulsion, or mandatory reassignment; hearing; procedure; hearing examiner; how designated; examination of records. "If a hearing is requested within five school days after receipt of the notice as provided in R.R.S. 79-268, the superintendent shall appoint a hearing examiner who shall, within two school days after being appointed, give written notice to the principal, the student, and the student's parent or guardian of the time and place for the hearing."
- (b) 79-283. Hearing; final disposition; written notice; effect; period of expulsion; review; when; procedure; readmittance.
  - (1) "Written notice of the findings and recommendations of the hearing examiner and the determination of the superintendent under section 79-282 shall be made by certified or registered mail or by personal delivery to the student or the student's parent or guardian. Upon receipt of such written notice by the student, parent, or guardian, the determination of the superintendent shall take immediate effect.
  - (2) Except as provided in subsection (3) of this section, the expulsion of a student shall be for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following year subject to the provisions of subsection (4) of this section. Such action may be modified or terminated by the school district at any time during the expulsion period.
  - (3) The expulsion of a student for (a) the knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student except as provided in subdivision (3) of R.R.S. 79-267 or (b) the knowing and intentional possession, use, or transmission of a dangerous weapon, other than a firearm, shall be for a period not to exceed the remainder of the school year in which it took effect if the misconduct occurs during the first semester. If the expulsion takes effect during the second semester the expulsion shall remain in effect for summer school and may remain in effect for the first semester of the following school year. Such action may be modified or terminated by the school district at any time during the expulsion period.
  - (4) Any expulsion that will remain in effect during the first semester of the following school year shall be automatically scheduled for review before the beginning of the school year. The review shall be conducted by the hearing examiner after the hearing examiner has given notice of the review to the student and the student's parent or guardian. This review shall be limited to newly discovered evidence or evidence of changes in the student's curriculum- stances occurring since the original hearing. This review may lead to a recommendation by the hearing examiner that the student be readmitted for the upcoming school year. If the school board or a committee of such board took the final action to expel the student, the student may be

readmitted only by action of the board. Otherwise the student may be readmitted by action of the superintendent."

- (c) 79-293. Nebraska Criminal Code violation; principal or principal's designee; notify law enforcement authorities; immunity.
- (1) "The principal of a school or the principal's designee shall notify as soon as possible the appropriate law enforcement authorities of the county or city in which the school is located of any act of the student described in R.R.S. 79-267 which the principal or designee knows or suspects is a violation of the Nebraska Criminal Code.
  - (2) The principal, the principal's designee, or any other school employee reporting an alleged violation of the Nebraska Criminal Code shall not be civil or criminally liable as a result of any report authorized by this section unless (a) such report was false and person making such report knew or should have known it was false or (b) the report was made with negligent disregard for the truth or falsity of the report."
- (d) 79-294. Removal of a minor from school premises; release to peace officer; principal or other school official; duties; peace officer; duties; juvenile court review; when. "When a principal or other school official releases a minor student to a peace officer as defined in R.R.S. 49-801 for the purpose of removing the minor from the school premises, the principal or other school official shall take immediate steps to notify the parent, guardian or responsible relative of the minor regarding the release of the minor to the officer and regarding the place to which the minor is reportedly being taken, except when a minor has been taken into custody as a victim of suspected child abuse, in which case the principal or other school official shall provide the peace officer with the address and telephone number of the minor's parent, guardian, or responsible relative of the minor. The peace officer shall take immediate steps to notify the parent, guardian, or responsible relative of the minor. If the peace officer has a reasonable belief that the minor would be endangered by a disclosure of the place where a minor is being held or that the disclosure would cause the custody of the minor to be disturbed, the peace officer may refuse to disclose the place or where the minor is being held for a period not to exceed twenty-four hours. The peace officer shall, however, inform the parent, guardian, or responsible relative whether the child requires and is receiving medical or other treatment. The juvenile court shall review any decision not to disclose the place where the minor is being held at any subsequent detention hearing."

\*A detailed set of discipline hearing procedures can be obtained from the Superintendent of Schools or Building Principal.

## **GUN FREE SCHOOLS**

Any type of firearm is strictly prohibited in the buildings or on the grounds of the Hastings Public Schools. Hastings Public School Board Policy 504.11 provides for the following regarding firearms on school premises.

The expulsion of a student for the knowing and intentional possession, use or transmission of a firearm, which for purposes of this section means a firearm as defined in 18 U.S.C. 921 as of January 1, 1995, shall be for a period of not less than one year. The school district may, as appropriate on an independent basis, modify the one-year expulsion period of a student for the knowing and intentional possession, use, or transmission of a firearm. This subsection shall not apply to (a) the issuance of firearms, or possession of firearms by, members of the Reserve Officers Training Corps when training or (b) firearms which may lawfully be possessed by the person receiving instruction under the immediate supervision of an adult instructor who may lawfully possess firearms.

## **POSSESSION OF INCENDIARY DEVICES**

Students are prohibited from possessing lighters/matches. Violation of this policy can result in detention, in school suspension and or out of school suspension.

## **SKATEBOARDING/ROLLERBLADES**

Students are not to ride skateboards/rollerblades/heelys on school sidewalks or school property. Skate-boards/Rollerblades brought to school must be placed in an individual student locker during the day and remain there until they leave the building.

## **SMOKING/USE OF TOBACCO/NICOTINE SUBSTANCES**

Smoking and the use/possession of other tobacco products or look-a-like tobacco products are prohibited in the building and on the grounds of Hastings High School. This includes vape pens, electronic cigarettes and similar devices. Students are also prohibited from possessing lighters/matches. These items will be immediately confiscated from students and be given to parent / guardian. Violation of this policy will result in out of school suspension.

## **STUDENT RELATIONSHIPS**

Students are expected to conduct themselves with decorum and respect for themselves and others in personal relationships. Public demonstration of kissing, embracing, and other intimate contacts are embarrassing to others and show little respect for the

reputation of the partner involved. Students in violation of this rule may be referred to the office for disciplinary action if verbal reminders have no impact and parents will be notified.

### **THROWING OF OBJECTS**

Rock throwing and the throwing of snowballs is not allowed in the parking lot or on the campus of Hastings Senior High. Students throwing rocks or snowballs or any other item can expect disciplinary action. Throwing objects at another person is a potentially dangerous action. The possibility of injury is present any time an object is thrown at another.

### **WEAPONS**

Students are forbidden to knowingly and voluntarily possess, handle, transmit, or use any instrument in school or on school grounds that is ordinarily or generally considered a weapon and look-a-likes. Weapons may include but are not limited to, knives of all types, guns (includes BB, pellet, CO2, air pistols, paint guns, splatter guns), chains, chuck-sticks, throwing stars, darts, metal knuckles, fireworks, explosives (ammunition), or other chemicals (includes pepper spray, and mace). Violation of this policy will result in out of school suspension or expulsion.

### **HHS SCHOOL SONG - LOYALTY**

**HASTINGS HIGH WE ARE VERY PROUD OF YOU! YOU'RE THE BEST SCHOOL IN THE LAND.**

**YOUR BOYS AND GIRLS AND TEACHERS TOO!**

**A LOYAL HAPPY BAND. RAH! RAH!**

**SO SING WITH US SO MERRILY, TO HASTINGS HIGH BE TRUE! CHEER THE TIGERS ON TO VICTORY  
FOR THEY'RE FIGHTING ON FOR YOU!**

# **HASTINGS PUBLIC SCHOOL**

## **STUDENT HANDBOOK**

**2026-2027**

Hastings Public Schools  
1515 W 8<sup>th</sup> Street  
Hastings, NE 68901

Phone: (402) 461-7500  
Fax: (402) 461-7509

## **Table of Contents**

## **WELCOME**

Dear Students and Parents,

On behalf of the faculty, administration, and Board of Education, welcome to Hastings Public Schools. We look forward to helping each student grow, learn, and reach their full potential during the upcoming school year.

Please take time to read this handbook carefully. Students and parents are responsible for understanding the expectations, procedures, and guidelines outlined in this document.

Sincerely,

John Hauser  
Superintendent

## **Intent of Handbook**

This handbook is intended to be used by students, parents, and staff as a guide to the rules, procedures, and general information about this school district. Students and their parents must become familiar with the handbook, and parents should use it as a resource and assist their children in following the rules contained in it. The use of the word “parents” refers to any adult who has the responsibility for making education-related decisions about a child, including, but not limited to biological parents, adoptive parents, legal guardians, and adults acting in loco parentis.

Although the information in this handbook is detailed and specific on many topics, it is not intended to be all-encompassing or to cover every situation and circumstance that may arise during a school day or school year. This handbook does not create a “contract” with parents, students, or staff, and the administration may make decisions and rule revisions at any time to implement the educational program and to assure the well-being of all students. The administration is responsible for interpreting the rules contained in the handbook. If a situation or circumstance arises that is not specifically covered in this handbook, the administration will make a decision based on applicable school district policies, and state and federal statutes and regulations.

## **Notice of Nondiscrimination**

The school district does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The school district prohibits sex discrimination in any education program or activity in any education program or activity that it operates.

Students who believe that they have been the subject of unlawful discrimination or harassment due to their disability, or that have other related concerns or questions, should contact the following Section 504 Coordinator: Dr. Charla Brant at (402) 461-7516, [charla.brant@hpstigers.org](mailto:charla.brant@hpstigers.org) or in person at the District Office.

Students who believe that they have been the subject of unlawful discrimination or harassment due to their sex, or that have other related concerns or questions, should contact the Title IX Coordinators: Dr. Charla Brant at (402) 461-7516, [charla.brant@hpstigers.org](mailto:charla.brant@hpstigers.org) or Dr. Lawrence Tunks at (402) 461-7573, [lawrence.tunks@hpstigers.org](mailto:lawrence.tunks@hpstigers.org), 1515 W 8<sup>th</sup> Street,

Hastings, NE 68901 or in person at the District Office. The School District's specific Notice of Nondiscrimination on the Basis of Sex: Hastings Public Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age.

Students who believe that they have been the subject of unlawful discrimination or harassment due to their race, color, or national origin, or that have other related concerns or questions, should contact the following Title VI Coordinator: Mrs. Kristen Slechta at (402) 461-7500, [Kristen.slechta@hpstigers.org](mailto:Kristen.slechta@hpstigers.org), 1515 W 8<sup>th</sup> Street, Hastings, NE 68901 or in person at the District Office.

Students who believe that they have been the subject of any other unlawful discrimination or harassment should contact their Building Principal. Students may report discrimination or harassment to any staff member who will then forward it on to the appropriate coordinator or administrator. The staff member will follow school district policies to respond to the report.

For additional prohibited discrimination and related information, please review school district Policy 3053 – Nondiscrimination.

### **The Mission of Hastings Public Schools**

Our fundamental purpose is to assure all students acquire the knowledge, skills, and behaviors essential to be successful individuals and responsible citizens.

### **The Vision of Hastings Public Schools**

As the cornerstone of educational excellence in our community, we will continuously and passionately strive to be high performing. Our Learning Community will effectively meet the unique learning needs of each and every student.

### **Our Motto**

Assuring the **essential**.  
Expanding the **possible**.

## **SECTION ONE**

### **BASIC SCHOOL RULES AND GENERAL PRACTICES**

#### **Attendance**

##### **Required Attendance**

Every person residing in the school district who has legal or actual charge or control of any child who is of mandatory attendance age shall cause that child to attend a public or private school regularly unless the child has graduated from high school or has been allowed to disenroll pursuant to this policy.

##### **Mandatory Attendance Age**

All children who are or will turn six years old before January 1 of the current school year are of mandatory attendance age. Children who have not turned eighteen years of age are of mandatory attendance age.

##### **Exceptions**

This policy does not apply when attendance is made impossible or impracticable by severe weather conditions or by the mental or physical illness of the student or a child whom the student is parenting.

A child who will not reach age 7 before January 1 of the current school year may be excused from mandatory attendance if the child's parent or guardian completes an affidavit affirming that alternative educational arrangements have been made for the child. A copy of the required affidavit is attached to this policy.

##### **Discontinuing Enrollment – 5 Year Old Students**

The person seeking to discontinue the enrollment of a student who will not reach six years of age prior to January 1 of the current school year shall submit a signed, written request and to the superintendent using the form which is attached to this policy. The school district may request written verification or documentation that the person signing the form has legal or actual charge or control of the student. The school district shall discontinue the enrollment of any student who satisfies these requirements. Any student whose enrollment is discontinued under this subsection shall not be eligible to reenroll in this school district until the beginning of the following school year unless otherwise required by law.

##### **Discontinuing Enrollment – 16 and 17 Year Old Students**

Only children who are at least 16 years of age may be disenrolled from the district. The person seeking to discontinue the child's enrollment shall submit a signed, written request that demonstrates that the student meets the

district's legal criteria allowing for disenrollment to the superintendent using the applicable district form. The district will follow the procedures outlined on the attached form in considering requests to disenroll.

Only children disenrolling to attend an exempt school may be exempt from this policy. The person with legal or actual charge or control of the child must provide the superintendent with a copy of the signed request submitted to the State Department of Education for attending exempt schools. The superintendent may confirm the validity of the submission with the State Department of Education.

### **Prohibition on Discontinuing Enrollment – Abuse or Neglect Investigation**

Upon notice from the Department of Health and Human Services, the District shall not facilitate the transfer or disenrollment of a student whose parent, guardian, or educational decisionmaker is subject to an active investigation by the Department for fourteen days or until further notice from the Department, whichever occurs first.

### **Attendance Officer**

Each building principal is designated as an attendance officer for the district. Each building principal, at his or her discretion, may delegate these responsibilities to any other qualified individual. The attendance officer is responsible for enforcing the provisions of state law relating to compulsory attendance. This responsibility includes but is not limited to filing a report with the county attorney of the county in which a student resides. Compensation for the duties of attendance officer is included in the salary for the superintendent or designee.

### **Excused Absences – Physical or Mental Illness**

Absences shall be excused by a parent, guardian, or educational decision maker, as defined in section 79-530, of the child for physical or mental illness and as documented by a credentialed health professional, provided the documentation supports such absence. In the instance of chronic illness, documentation shall be reviewed each semester.

### **Excused Absences - Others**

The following absences will be considered excused if they are confirmed by communication to the school from the student's parent/guardian:

1. Severe weather

2. Medical appointments for the student or for a child whom the student is parenting.
3. Death or serious illness of the student's family member
4. Attending a funeral, wedding or graduation
5. Appearance at court or for other legal matters
6. Observance of religious holidays of the student's own faith
7. College planning visits
8. Personal or family vacations

### **Excessive Absenteeism**

When a student receives 5 unexcused absences or the hourly equivalent in any semester, the Attendance Officer may send written notification of the student's total absences to the student's parents or guardians. When a student receives 10 unexcused absences or the hourly equivalent in any school year, the Attendance Officer will send written notification of the student's total absences to the student's parent or guardian and offer to meet with the student's parents or guardians to discuss any barriers to the student's attendance. When a student receives 15 unexcused absences or the hourly equivalent in any school year, the Attendance Officer will send written notification of the student's total absences to the student's parent or guardian and shall schedule a meeting with relevant stakeholders to discuss and address any barriers to the student's attendance, unless the Attendance Officer determines that such a meeting would not be productive in facilitating the student's regular attendance.

When a student is absent more than 20 days per year or the hourly equivalent and any portion of the absences is unexcused, the Attendance Officer may file a report with the county attorney of the county in which the student resides. For example, if the student accumulates 23 days of excused absences due to documented illness and is tardy one time, the Attendance Officer may file a report with the appropriate county attorney.

### **Absences due to illness**

The school district will contact parents if a student becomes ill at school. A student who is absent due to illness has two days for every day of absence to complete missed assignments.

**Planned absences**

Parents who know in advance that a student will be absent must call the school or send a written note at the earliest possible date. Students who will be absent for reasons that can be anticipated, such as routine medical appointments and school activities, must complete any work required by the teacher before the absence. Parents should make every attempt to schedule medical and other appointments after school hours when possible.

**Students are obligated to:**

- 1) Complete all class work in advance for any absence that can be anticipated.
- 2) Attend school a full day before attending practice or participating in a scheduled student activity except in cases of family emergencies or prearranged absences.
- 3) Check out of school at the office if leaving school during the school day.
- 4) Make up any and all work that is assigned by teachers as make-up work for the instructional time that has been missed.

**Parents are obligated to:**

- 1) Call the appropriate building office to inform the school of the reason for each absence.
- 2) Submit a doctor's statement, if requested, for each period of absence due to illness that exceeds five days.

**Pregnant and Parenting Students**

The District will not discriminate in its education program or activity against any student based on the student's current, potential, or past pregnancy. Students who are pregnant or parenting are encouraged to continue participating in the district's educational and extracurricular programs. Students who anticipate deviations from their regular school experience or accrue absences due to pregnancy or parenting should notify their building principal as early as possible to discuss their educational programming in collaboration with the Title IX Coordinator.

**Band**

Students may participate in the elementary band and begin taking band lessons in the 5th grade. Students in grades 6-8 may participate in the middle school band; grades 9-12 may participate in the high school band. Instruments will be provided by students or the school as provided by school policy. Fees may be charged as allowed or provided in the Public Elementary

and Secondary Student Fee Authorization Act and the school's student fee policy or other applicable policy.

### **Bills**

Students should pay bills for supplies, fines, shop materials, clothing orders, etc. in the school administration office. Any check for these payments should be made out to Hastings Public Schools unless otherwise instructed. Pursuant to board policy, the district will assess an additional penalty of \$30 for any check returned from the bank for insufficient funds.

When students purchase items of significant value, such as class rings and letter jackets, they must make payment at the time of purchase or when the order is placed.

### **Books and Supplies**

Students must take care of books and other supplies provided by the district. The school will assess fines for damage to books and school property.

Students must supply their own consumable items such as pens, pencils, tablets, notebooks, erasers, and crayons. Each classroom teacher will prepare a supply list for students at the beginning of the school year.

### **Breastfeeding and Lactation**

In order to accommodate lactating and breastfeeding students, the district will provide reasonable opportunities to express breast milk or breastfeed in a place, other than a bathroom, which is shielded from view and free from intrusion from district students, employees, and the public. The district will also provide a location for students to store expressed breast milk in or near the location designated for students to express milk to create the least amount of disruption to the student's participation in class or activities.

Students who wish or need to express breast milk on a regular schedule must work with school administrators to create a schedule that accommodates the student's needs while facilitating education to the maximum extent possible.

In order to prevent interference with the educational process, no student shall express breast milk within school classrooms or buses. Nothing in this policy limits the authority of the administration to impose consequences consistent with the Student Discipline Act and other state and federal law.

### **Bulletin Boards and Informational Displays**

Bulletin boards or informational displays are maintained throughout the building to communicate general information, material, and school announcements. Students should check the informational displays carefully.

Bulletin board or electronic publishing space may be provided for the use of students and student organizations for notices relating to matters of general interest to students. The following general limitations apply to all posting or publishing:

1. All postings must be approved by the appropriate building principal or designee. Students may not post any material containing any statement or expression that is libelous, obscene, or vulgar; that would violate board of education policies, including the student code of conduct; or that is otherwise inappropriate for the school environment.
2. All postings must identify the student or the student organization posting or publishing the notice.
3. Material shall be removed after a reasonable time to assure full access to the bulletin boards or electronic publishing media.

### **Bullying**

Students are prohibited from engaging in any form of bullying. The Centers for Disease Control and Prevention defines bullying as “any unwanted aggressive behavior(s) by another youth or group of youths who are not siblings or current dating partners that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated.” Nebraska statute defines bullying as “an ongoing pattern of physical, verbal or electronic abuse.” The District’s administrators will consider these definitions when determining whether any specific situation constitutes bullying. Both of these definitions include both in-person and cyberbullying behaviors.

The disciplinary consequences for bullying will depend on the severity, frequency, duration, and effect of the behavior and may result in sanctions up to and including suspension or expulsion. Students who believe they are being bullied should immediately inform a teacher or the building principal.

### **Reporting Bullying**

Students who experience or observe bullying behavior must immediately report what happened to a teacher or administrator. Students can use the district’s anonymous platform Safe2Help to make this report. Students may always confer with their parents or guardians about bullying they experience

or witness, but the students must also ultimately report the situation to a teacher or administrator.

### **Bullying Investigations**

School district staff will investigate allegations of bullying using the same practices and procedures that the district observes for student disciplinary matters. In no circumstance will school district staff be deliberately indifferent to allegations of bullying.

### **Cafeteria Rules**

1. All food must be consumed in the areas designated by the school.
2. After students have eaten, they must return trays to the kitchen. All straws, papers, milk cartons should be deposited in the trash cans. All leftover food should be scraped off the tray on to the correct container. Forks and spoons should be placed in the pan with water, NOT THROWN AWAY!
3. Students are to use proper manners including eating quietly.
4. Students may not throw food or other items.
5. Second servings are available to those who have made an effort to clean their trays and have requisite funds as required by board policy.
6. Students should remain at their tables until they are dismissed.
7. Students must treat lunch personnel with respect.
8. Students who violate the above rules will be disciplined.

### **Candy and Gum**

Students may not bring candy or gum to school unless they have prior permission from their classroom teacher or the administration.

### **Cell Phones and Other Electronic Devices**

Students may use cell phones or other electronic devices while at school, so long as they do so safely, responsibly and respectfully and comply with all other school rules while using these devices. Specific rules are outlined in the student supplemental handbook for each school.

By bringing their cell phones and other electronic communication devices to school, students consent to the search of said devices by school staff when permitted by law.

Students may not have cell phones or electronic devices on while they are in locker rooms, restrooms, or any other area in which others may have a reasonable expectation of privacy.

The taking, disseminating, transferring, or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data

transfer or otherwise (including things like texting, sexting, emailing, etc.) may constitute a crime under state and/or federal law. Any person engaged in these activities while on school grounds, in a school vehicle or at a school activity will be subject to the disciplinary procedures of the student code of conduct.

While on school property, at a school activity, or in a school vehicle, students may not use their cell phones or electronic devices to bully, harass, or intimidate any other person as governed by the student code of conduct. Students shall be personally and solely responsible for the security of their electronic devices. The district is not responsible for theft, loss or damage of any electronic device, including any calls or downloads.

Students who violate this policy may have their cell phones or electronic devices confiscated immediately. The administration will return confiscated devices to the parent or guardian of the offending student, after meeting with the parent or guardian to discuss the rule violation. Students who violate this policy may, at the discretion of the school's administration, be subject to additional discipline, up to and including suspension or expulsion.

### **Cheating, Plagiarism, and Academic Dishonesty**

Students may not cheat, plagiarize, or otherwise participate in any academic dishonesty in any form. Prohibited behavior includes:

- Obtaining, attempting to obtain, or aiding another person to obtain credit for work by any dishonest or deceptive means.
- Lying.
- Copying another person's work or answers.
- Discussing the answers or questions on a test or assignment unless specifically authorized by the teacher.
- Taking or receiving copies of a test without the permission of the teacher.
- Using or displaying notes, "cheat sheets," or other sources of unauthorized information.
- Using the ideas or work of another person as if they were your own without giving proper credit to the source.
- Submitting work or any portion of work completed by another person.
- Failing to give credit for ideas, statements, facts, or conclusions which rightfully belong to another person.
- Failing to use quotation marks or other appropriate means of attribution when quoting directly from another person or source.

A student who cheats, plagiarizes, or otherwise participates in any academic dishonesty is subject to discipline, up to and including expulsion.

### **Child Abuse and Neglect**

School employees will report suspected abuse or neglect of a child as required by state law and school policy. Nebraska law defines abuse or neglect as knowingly, intentionally, or negligently causing or permitting a minor child or an incompetent or disabled person to be (1) placed in a situation that endangers his or her life or physical or mental health; (2) cruelly confined or cruelly punished; (3) deprived of necessary food, clothing, shelter or care; (4) left unattended in a motor vehicle, if such child is six years of age or younger; (5) sexually abused; (6) placed in a situation to be sexually exploited through sex trafficking of a minor as defined in state law or by allowing, encouraging, or forcing such person to engage in debauchery, public indecency, or obscene or pornographic photography, films, or depictions; or (7) placed in a situation to be a trafficking victim as defined in state law.

### **Class Dismissal**

Classes are in session from the ringing of the tardy bell until the teacher dismisses the class. The bell at the end of the period is not a dismissal bell, and students may not leave their classrooms until they have been excused by their classroom teacher.

### **Classroom Behavior**

Student behavior and attitude in the classroom must be cooperative and serious. All students must:

- arrive to class on time;
- prepare for class with all necessary materials;
- be considerate of others;
- respond promptly to all directions of the teacher; and
- take care of school property and the property of others.

Teachers will establish classroom conduct rules that students must obey.

### **Closed Campus**

Students may not leave the building without permission from the administration. Students may leave campus to go home for lunch if they have secured their parents' written permission and submitted it to the office.

### **Coats and Boots**

Elementary students should wear coats outdoors when the weather makes it advisable. The staff will decide when coats are necessary for recess.

Elementary students may choose to wear overshoes or boots when the playground is wet or muddy. Waterproof boots worn to school should be taken off and regular shoes worn during the day. Boots worn to school must be marked with the student's name.

### **Communicable Diseases**

Any student who has contracted a contagious disease may be restricted from attendance at school until the student is no longer contagious. The school district uses the Title 173 Nebraska Health and Human Services/Control of Communicable Disease, Chapter 3 of the Nebraska Administrative Code as a "best practice" guideline for contagious and infectious diseases. If there are questions regarding the communicability of your child's health condition or if you know your child has contracted a contagious or communicable disease or condition not otherwise specified in board policy or this handbook, please call your Building Principal.

### **Communicating with Parents**

Parents shall be kept informed of student progress, grades, and attendance through report cards, progress reports, and parent/teacher conferences. The school district will notify parents if their students are failing or close to failing. The school district will endeavor to notify parents of failing students prior to entry of the failing grade on the student's report card. Parents will also be notified of their student's possible failure to meet graduation requirements. Other pertinent information will be communicated to parents by mail or by personal contact. Official transcripts of student progress, grades, and attendance will be sent to other school systems upon the student's transfer when the district receives a written request signed by the student's parent or guardian or upon being notified that the student has enrolled in another school.

### **Complaint Procedure**

Good communication helps to resolve many misunderstandings and disagreements. This complaint procedure applies to complaints unless the complaint is subject to a different procedure required by law, policy or contract. Individuals who have a complaint should discuss their concerns with appropriate school personnel in an effort to resolve problems at the lowest level of the chain of command. When those efforts do not resolve matters satisfactorily, including matters involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age, a complainant should follow the procedures set forth in any specific policy addressing those areas or the procedures set forth below. Allegations of sex discrimination covered by Title IX will be addressed through the board's Title IX policy.

References to “coordinator” in this policy refer to the board-designated coordinator for the applicable area, such as the Section 504 Coordinator for allegations of disability-based discrimination.

Under this policy, factual conclusions will be based on a preponderance of the evidence.

### **Complaint and Appeal Process.**

1. The first step is for the complainant to speak directly to the person(s) with whom the complainant has a concern. For example, a parent who is unhappy with a classroom teacher should initially discuss the matter with the teacher. However, the complainant should skip the first step if complainant reasonably believes speaking directly to the person would subject complainant or complainant’s student to discrimination or harassment.
2. The second step is for the complainant to speak to the building principal, coordinator, superintendent of schools, or president of the board of education, as set forth below. Anyone with questions about the appropriate person to speak with may request clarification from the superintendent.
  - a) Complaints about the operation, decisions, or personnel within a building should be submitted to the principal of the building.
  - b) Complaints about the operations of the school district or a building principal should be submitted in writing to the superintendent of schools.
  - c) Complaints about the superintendent of schools should be submitted in writing to the president of the board of education.
  - d) Complaints involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age may also be submitted at any time during the complaint procedure to the applicable coordinator. Complaints involving discrimination or harassment may also be submitted at any time to the Office for Civil Rights, U.S. Department of Education: by email at [OCR.KansasCity@ed.gov](mailto:OCR.KansasCity@ed.gov); by telephone at (816) 268-0550; or by fax at (816) 268-0599.

3. When a complainant submits a complaint to an administrator or coordinator, the administrator or coordinator shall first determine whether another applicable procedure is required by policy or law and if so, direct the complaint to the appropriate person to follow that procedure. If not, the administrator or coordinator will promptly and thoroughly investigate the complaint, and shall:
  - a) Determine whether the complainant has discussed the matter with the respondent.
    - 1) If the complainant has not, urge the complainant to discuss the matter directly with the respondent, if appropriate.
    - 2) If the complainant refuses to discuss the matter with the respondent, the administrator or coordinator shall, in his or her sole discretion, determine whether the complaint should or must be pursued further.
  - b) Strongly encourage the complainant to reduce his or her concerns to writing.
  - c) Interview the complainant and, if necessary, the respondent against whom the complaint is filed, to determine:
    - 1) All relevant details of the complaint;
    - 2) All witnesses and documents which the complainant believes support the complaint;
    - 3) The action or solution which the complainant seeks.
  - d) Respond to the complainant. If the complaint involves discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the administrator or coordinator receives the complaint.
4. If either the complainant or the respondent is not satisfied with the decision, he or she may appeal the decision to the superintendent. The superintendent may assign a qualified designee to hear any appeal.
  - a) The appeal must be in writing.

- b) This appeal must be received by the superintendent no later than three (3) calendar days from the date of the decision.
  - c) For complaints addressed through other applicable procedures that do not include a separate investigatory process, the superintendent will investigate as he or she deems appropriate.
  - d) The superintendent will prepare a written decision and provide it to the complainant and any other person entitled by law to receive the appeal decision. For complaints involving discrimination or harassment, the superintendent shall submit the decision within 180 calendar days after the superintendent received complainant's written appeal. Appeals to the superintendent from complaints involving discrimination or harassment are final once the superintendent delivers the written decision, as are all other appeals/complaints to the superintendent unless the complaint can be appealed on the limited grounds to appeal to the board below.
- 5. The board's role is to set policy, establish and implement a budget, and evaluate the superintendent. The board does not manage the daily operations of the school district entrusted to its administration unless required by law or policy. Because of the board's statutory roles, it does not hear complaints or appeals that may involve oversight or discipline of students, staff, or others, unless those involve the superintendent as discussed below. The board does not hear complaints or appeals based on allegations of discrimination or harassment unless otherwise required by law. The board will hear appeals only in the following circumstances:
  - a) When the complaint is about a board policy, not implementation of the policy;
  - b) When the complaint involves the budget or school expenditures that have been or must be approved by the board; or
  - c) When the board is required by law, policy, or contract to hear a complaint or appeal.
- 6. If a complaint involves those limited grounds and a party is not satisfied with the superintendent's decision regarding the complaint or appeal, he or she may appeal the decision to the board.
  - a) This appeal must be in writing.

- b) This appeal must be received by the board president no later than ten (10) calendar days from the date the superintendent communicated his/her decision to the complainant.
  - c) This policy allows, but does not require the board to receive statements from interested parties and witnesses relevant to the complaint appeal. However, all matters involving discrimination or harassment allegations against the superintendent shall be promptly and thoroughly investigated by the board president or a designee.
  - d) The board president will notify the complainant and any other person legally required to receive the decision in writing of its decision. If the complaint involves discrimination or harassment allegations against the Superintendent, the board president shall submit the decision within 180 calendar days after receiving the written appeal.
  - e) There is no appeal from any decision of the board unless authorized by law.
7. Formal complaints about the superintendent shall be filed with the president of the board. However, complaints about the superintendent do not include disagreement with the superintendent's decision on appeal based on a complaint of discrimination, harassment, or action of any other employee who is not the superintendent. Upon receipt of a complaint, the board president or his or her designee shall promptly and thoroughly investigate the complaint, and shall:
- a) Coordinate with school district staff, other than the superintendent, to determine if another procedure in policy or law requires the complaint against the superintendent to follow another procedure. If so, the board president will coordinate handling the complaint through that procedure. If another procedure applies, such as in the case of allegations of sex discrimination against the superintendent, the board president or, at his or her discretion, the full board will serve only to hear any appeal by a party to the complaint.
  - b) Determine whether the complainant has discussed the matter with the superintendent.

- 1) If the complainant has not, the board president or designee will urge or require the complainant to discuss the matter directly with the superintendent, if appropriate or required.
  - 2) If the complainant refuses to discuss the matter with the superintendent, the board president shall, in his or her sole discretion, determine whether the complaint should or must be pursued further.
- c) Determine, in his or her sole discretion, whether to place the matter on the board agenda for consideration at a regular or special meeting by the full board.
  - d) Respond to the complainant or appeal. If the complaint or appeal involves discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the president received the complaint.
  - e) Appoint or contract with other individuals qualified to assist the board through this process or any other applicable procedure used to address allegations against the superintendent.

**No Retaliation.** The school district prohibits retaliation against any person for filing a complaint or for participating in the complaint procedure in good faith.

**Special Rules Regarding Educational Services and Related Services to Students with Disabilities.** Students with disabilities and their families have specific rights outlined in state and federal law, including administrative processes by which they may challenge the educational services being provided by the school district. Therefore, the appeal process contained in this policy may not be used to challenge decisions made by a student's individualized education plan (IEP) team or 504 team.

Complaints about the educational services provided a student with a disability, including but not limited to services provided to a student with an IEP, access to curricular and extracurricular activities, and educational placement must be submitted to the school district's Director of Special Education. The Director of Special Education will address the complaint in a manner that he/she deems

appropriate and will provide the complainant with a copy of the Notice of IDEA Parental Rights promulgated by the Nebraska Department of Education.

Complaints about the educational services provided a student with a disability pursuant to a Section 504 plan must be submitted to the school district's 504 Coordinator. The 504 Coordinator will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of Section 504 Parental Rights adopted by the board of education.

Complaints about the educational services provided to a student who is suspected of having a disability must be submitted in writing to the school district's Director of Special Education or to the district's 504 Coordinator. The Director of Special Education or 504 Coordinator will either refer the student for possible verification as a student with a disability or will provide prior written notice of the district's refusal to do so.

**Bad Faith or Serial Filings.** The purpose of the complaint procedure is to resolve complaints at the lowest level possible within the chain of command. Individuals who file complaints (a) without a good faith intention to attempt to resolve the issues raised; (b) for the purpose of adding administrative burden; (c) at a volume unreasonable to expect satisfactory resolution; or (c) for purposes inconsistent with the efficient operations of the district may be dismissed by the superintendent without providing final resolution other than noting the dismissal. There is no appeal from dismissals made pursuant to this section.

### **Computer Network Use by Students**

Students are expected to use computers and the Internet as an educational resource. The following procedures and guidelines govern the use of computers and the Internet at school.

#### **I. Student Expectations in the Use of the Internet**

##### **A. Acceptable Use**

1. Students may use the Internet to conduct research assigned by teachers.
2. Students may use the Internet to conduct research for classroom projects.
3. Students may use the Internet to gain access to information about current events.
4. Students may use the Internet to conduct research for school-related activities.
5. Students may use the Internet for appropriate educational purposes.

##### **B. Unacceptable Use**

1. Students shall not use school computers to gain access to material that is obscene, pornographic, harmful to minors, or otherwise inappropriate for educational uses.
2. Students shall not engage in any illegal or inappropriate activities on school computers, including the downloading and copying of copyrighted material.
3. Students shall not use e-mail, chat rooms, instant messaging, or other forms of direct electronic communications on school computers for any unauthorized or unlawful purpose or in violation of any school policy or directive.
4. Students shall not use school computers to participate in on-line auctions, on-line gaming, or any other online platform for personal use.
5. Students shall not disclose personal information, such as their names, school, addresses, or telephone numbers outside the school network.
6. Students shall not use school computers for commercial advertising or political advocacy of any kind without the express written permission of the system administrator.
7. Students shall not publish web pages that purport to represent the school district or the work of students at the school district without the express written permission of the system administrator.
8. Students shall not erase, rename, or make unusable anyone else's computer files, programs or disks.
9. Students shall not share their passwords with fellow students, school volunteers or any other individuals, and shall not use, or try to discover, another user's password.
10. Students shall not copy, change or transfer any software or documentation provided by the school district, teachers or another student without permission from the system administrator.
11. Students shall not write, produce, generate, copy, propagate, or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file system, or software. Such software is often called, but is not limited to, a bug, virus, or malware.
12. Students shall not configure or troubleshoot computers, networks, printers or other associated equipment, except as directed by a teacher or the system administrator.
13. Students shall not take home technology equipment

- without permission of the system administrator.
14. Students shall not falsify electronic mail messages or web pages.

## **II. Enforcement**

### **A. Methods of Enforcement**

1. The district monitors all Internet communications, Internet usage, and patterns of Internet usage. Students have no right of privacy to any Internet communications or other electronic files. The computer system is owned by the school district. As with any school property, any electronic files on the system are subject to search and inspection at any time.
2. The school district uses a technology protection measure that blocks access to some Internet sites that are not in accordance with the policy of the school district. Standard use of the Internet utilizes a proxy server-based filter that screens for non-curriculum related pages.
3. Due to the nature of filtering technology, the filter may at times filter pages that are appropriate for student research. The system administrator may override the technology protection measure for the student to access a site with legitimate educational value that is wrongly blocked.
4. The school district staff will monitor students' use of the Internet through direct supervision and by monitoring Internet use history to ensure enforcement of the policy.

### **B. Consequences for Violation of this Policy**

1. Access to the school's computer system and to the Internet is a privilege, not a right. Any violation of school policy and rules may result in:
  - a. Loss of computer privileges;
  - b. Short-term suspension;
  - c. Long-term suspension or expulsion in accordance with the Nebraska Student Discipline Act; and
  - d. Other discipline as school administration and the school board deems appropriate.
2. Students who use school computer systems without permission and for non-school purposes may be guilty of a criminal violation and will be prosecuted.

## **III. Protection of Students**

### **A. Children's Online Privacy Protection Act (COPPA)**

1. The school will not allow companies to collect personal information from children under 13 for commercial

purposes. The school will make reasonable efforts to disable advertising in educational computer applications.

2. This policy allows the school to act as an agent for parents in the collection of information within the school context. The school's use of student information is solely for education purposes.

**B. Education About Appropriate On-Line Behavior**

1. School district staff will educate students about appropriate online behavior, both in specific computer usage units and in the general curriculum.
2. Staff will specifically educate students on
  - a. Appropriate interactions with other individuals on social networking websites and in chat rooms.
  - b. Cyberbullying awareness and response.
3. The School District's technology coordinator, Dr. Lawrence Tunks, or designee shall inform staff of this educational obligation and shall keep records of the instruction which occurs in compliance with this policy.

**Conferences**

Students' academic success has been closely linked to parental involvement in school. The school district has formal parent-teacher conferences at the end of the first quarter and during the third quarter.

In addition to formal conferences, classroom teachers will communicate with parents as necessary. Parents are encouraged to communicate with their student's teacher or the building principal to discuss parental concerns, student needs or any other issue.

**Copyright and Fair Use**

The school district complies with federal copyright laws. Students must comply with copyright laws when using school equipment or working on school projects and assignments. Federal law prohibits the unauthorized reproduction of works of authorship, regardless of the medium in which they were created.

The "fair use" doctrine allows limited reproduction of copyrighted works for educational and research purposes. "Fair use" of a copyrighted work includes reproduction for purposes such as criticism, news reporting, teaching (including multiple copies for classroom use), scholarship, or research. Students who are unsure whether their proposed reproduction of copyrighted material constitutes "fair use" should consult with their teacher or building principal, review the school district's copyright compliance policy, and review

Copyright for Students found at <https://www.whoishostingthis.com/resources/student-copyright/>. You can find more information on copyright compliance requirements and permitted uses from the U.S. Copyright Office and the Library of Congress at the following site: <http://www.loc.gov/teachers/usingprimarysources/copyright.html>.

### **Damage to School Property**

Students who damage school property either intentionally or unintentionally may be required to pay to replace or restore the property, at the discretion of the administration.

### **Dating Violence**

Dating violence, as that term is defined by Nebraska law, will not be tolerated by the school district. Students who engage in dating violence on school grounds, in a school vehicle or at a school activity or that otherwise violates the Nebraska Student Discipline Act will receive consequences consistent with the Act and the district's student discipline policies.

The school district shall provide dating violence training to staff deemed appropriate by the administration and in accordance with Nebraska law.

### **Discrimination and Harassment**

Students who believe that they have been the subject of unlawful discrimination or harassment due to their disability should contact the following Section 504 Coordinator: Mrs. Kristen Slechta at (402) 461-7500, [kristen.slechta@hpstigers.org](mailto:kristen.slechta@hpstigers.org), or in person at the District Office. Students who believe that they have been the subject of unlawful discrimination or harassment due to their sex should contact the following Title IX Coordinator: Dr. Charla Brant, (402) 461-7516, [charla.brant@hpstigers.org](mailto:charla.brant@hpstigers.org), or Dr. Lawrence Tunks, (402) 461-7573, [lawrence.tunks@hpstigers.org](mailto:lawrence.tunks@hpstigers.org), 1515 W 8<sup>th</sup> Street, Hastings, NE 68901, or in person at the District Office. Students who believe that they have been the subject of any other unlawful discrimination or harassment should contact their Building Principal. Students may report discrimination or harassment to any staff member who will then forward it on to the appropriate coordinator or administrator. The staff member will follow school district policies to respond to the report.

### **Dress Code**

The District prohibits student attire or appearance that:

- Causes or is likely to cause a material and substantial disruption to the District's programs and activities.
- Promotes, depicts, or refers to violence, drugs, alcohol, vulgarity, obscenity, illegal activity, hate speech, bullying speech, or harassing speech.
- Includes words, gestures, or images that contain or imply sexual content or innuendo.
- Otherwise undermines the District's mission to inculcate the habits, manners, and values fundamental to civility, community, and the educational environment.

Violations of the dress code shall be addressed in a manner consistent with the Student Code of Conduct. The District reserves the right to request immediate attire changes from students. The District will require students to adhere to uniform standards and/or wear district approved or issued uniforms in order to participate in activities.

Students may be required to wear protective clothing or equipment or otherwise modify their attire or secure their hair to ensure the safety of themselves and others. In such cases, a good faith effort to reasonably accommodate students will be made to ensure safety without compromising religious beliefs, grooming practices, or requiring students to permanently alter their appearance. The least restrictive means appropriate to address the identified health or safety concern shall be used.

### **Cultural and Religious Attire**

Students are allowed to wear religious attire, adornments, and other attire associated with race, national origin or religion, or tribal regalia. Additionally, students are permitted to wear natural and protective hairstyles including but are not limited to braids, locks, twists, tight coils or curls, cornrows, Bantu knots, afros, weaves, wigs, or head wraps.

Any person who is a member of an indigenous tribe of the United States or another country may wear tribal regalia in any public or private location where the person is otherwise authorized to be on school grounds or at any school function.

### **Driving and Parking Personal Vehicles**

Students who drive privately owned motor vehicles to school must obey the following rules:

1. Students may not move their vehicles during the school day without the permission of the building principal or superintendent. Students will not be

allowed to sit in or be around their vehicles during the school day, without administrative permission.

2. Students must drive with care to ensure the safety of the pedestrians. Students may not drive carelessly or with excessive speed. The speed limit on school property is 15 miles per hour.
3. Students are to park appropriately and in the assigned areas on school property. Student parking shall not be permitted in bus loading zones. When the buses are loading or unloading, all vehicles must stop and wait for the loading and unloading process to be completed.
4. By driving personal vehicles to school and parking on school grounds, students consent to having that vehicle searched by school officials when they have reasonable suspicion that such a search will reveal a violation of school rules.

### **Drug Free Schools**

The board of education has adopted policies to comply with the Federal Drug-Free Schools and Communities Act. Students are prohibited from using, possessing, or selling any drug, alcohol, or tobacco while on school grounds, at a school activity or in a school vehicle. In addition, students who participate in the school's activities program should refer to the Activities Handbook which prohibits the use or possession of alcohol, controlled substances and tobacco at all times.

Any student who violates any school policy regarding drug, alcohol, and tobacco use will be disciplined, up to and including short-term suspension, long-term suspension, or expulsion from school and/or referral to appropriate authorities for criminal prosecution.

### **Emergency Contact Information**

Parents must complete an emergency information card for each child enrolled in the district. The card should list the family physician's name, where parents or a responsible adult can be located, and any necessary emergency instructions. Parents must promptly inform the school if this contact information changes during the school year.

### **Evacuations**

The school district will hold routine evacuation drills throughout the school year. Classroom teachers will provide students with detailed instructions on building evacuations.

### **Eye Exams**

All students enrolling in kindergarten or transferring into the school district from out of state must undergo a visual examination by a physician, a

physician assistant, an advanced practice registered nurse, or an optometrist, which consists of testing for amblyopia, strabismus, and internal and external eye health, with testing sufficient to determine visual acuity, except that no such physical examination or visual evaluation shall be required of any child whose parent or guardian objects in writing. They must provide evidence of the vision examination within six months prior to entrance. The cost of such physical examination and visual evaluation shall be borne by the parent or guardian of each child who is examined.

### **Food Service Program**

The school district provides a food service program that is designed to provide adequate nutrition and an educational experience for students.

#### **Breakfast**

The school will serve breakfast daily. Students who qualify for free or reduced-price lunch also qualify for free or reduced-price breakfast. The school district charges students \$3.00 and adults \$5.00 for breakfast.

#### **Lunch**

Lunch prices depend on the federal funding that the program receives. Lunch for K-5 is \$4.10. Lunch for 6-12 lunch is \$4.40 for students and \$5.00 for adults.

#### **Milk break**

The school will offer a milk program to students in grades K-2. All milk served to a student (except the initial carton served with lunch) will cost \$0.60 per half pint. The price for milk may change during the school year.

#### **Payment for Meals**

Families may pay for school lunches using cash or check in the administration office. Electronic or e-fund payments are also available through a link on the school district's website.

If a student has no funds available to pay for a meal, the student will be provided and charged for the meal.

Students who qualify for free meals will not be denied a reimbursable meal, even if they have accrued a negative balance from other food purchases. School staff may prohibit any students from charging a la carte or extra items if they do not have cash in hand or their account has a negative balance.

If a student repeatedly lacks funds to purchase a meal, has not brought a meal from home, and is not enrolled in a free meal program, the district will

use its resources and contacts to protect the health and safety of the student. Failure or refusal of parents or guardians to provide meals for students may require mandatory reporting to child protection agencies as required by law.

### **Collection of Delinquent Meal Charge Debt**

The school district is required to make reasonable efforts to collect unpaid meal charges. The building principal or his or her designee will contact households about unpaid meal charges and notify them again of the availability of the free and reduced meal program and/or establish payment plans and due dates by telephone, e-mail, or other written or oral communication. If these collection efforts are unsuccessful, the school district may pursue any other methods to collect delinquent debt as allowed by law. Collection efforts may continue into a new school year.

### **Notice of Non-discrimination**

In accordance with federal law and U.S. Department of Agriculture policy, this institution is prohibited from discrimination on the basis of race, color, national origin, sex, age, disability, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410
- (2) Fax: (202) 690-7442; or
- (3) Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the school district. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

### **Field Trips**

Classes occasionally take field trips off school property for educational enrichment. A student's parent, or "caregiver" as that term is defined in the Nebraska Strengthening Families Act, must authorize a student to participate

in a field trip by signing a permission slip and providing it to the school before the field trip. Students who have not completed classroom work on time may not be allowed to attend field trips. Students must comply with the student code of conduct, any applicable extracurricular conduct codes, and all directives by trip chaperones.

### **First-Aid**

First-aid items may only be used by school staff. Students who need first aid should ask for assistance from their classroom teacher or the nearest staff member.

### **Head Lice**

As in any public or community place where people gather together, transmission of head lice will occur. Families are encouraged to report head lice to the school health office. In the event of head lice, the health office staff will provide written treatment information and instructions, including how to check and identify head lice. To better control this nuisance condition, reduce absenteeism due to head lice, and involve parents as partners with the school in control efforts, the following guidelines will be followed when a case of head lice has been confirmed at school:

- When live lice are found on a student, the parent/guardian will be notified.
- **Students will be sent home** to begin treatment.
- Same day treatment and removal of lice and nits are necessary to limit time out of school.
- Students can return to school the following day after the shampoo treatment has been completed.
- Upon return to school, the student must report to the health office for inspection, if the student still has live head lice, they will be sent home. The parents/guardians will be encouraged to come to the school for additional instruction and to set up a plan of care to include the assistance of the school nurse/health office.
- Combing and removal of nits will be a joint effort between the parent and nurse. Rechecks of hair will be done 7-10 days following shampoo treatment and completion of nit removal to ensure lice/nits are gone.
- Parents should check students' hair a minimum of every two weeks during the school year.
- The school nurses are available to answer questions regarding treatment.

### **Health Problems Limiting Activities**

Parents who do not want their children to play outdoors or participate in physical education for health reasons must send a written request to school. If a student persistently requests to be excused from these activities, the building principal or classroom teacher may require a doctor's verification.

Parents should notify principal or superintendent if their student has any special health problems such as diabetes, asthma, or the like.

### **Homebound Instruction**

The school district may provide a student with instruction in his or her home and under parental supervision if the student is physically or mentally ill or injured and unable to attend regular classes for an extended period of time. Homebound instruction shall be provided when the student's physical and mental condition are such that the student can benefit from instruction and no other provision will meet the student's educational needs. If you believe that homebound instruction is appropriate for your child, please contact the building principal to initiate the appropriate process to determine eligibility.

### **Homeless Children and Youth**

Homeless students generally include children who lack a fixed, regular, and adequate nighttime residence, as further defined by applicable state and federal law.

It is the school's policy not to stigmatize or segregate homeless students on the basis of their status of being homeless. Transportation for homeless students who enroll in the district shall be furnished by the district under the same guidelines applying to other students or if such transportation is necessary for compliance with federal law.

Each homeless child shall be provided services for which the child is eligible comparable to services provided to other students in the school selected regardless of residency. Homeless children shall be provided access to education and other services that such children need to ensure that they have an opportunity to meet the same student performance standards to which all students are held.

If a homeless child registered to attend school in the district is receiving family reconciliation services pursuant to state law, the district will work in cooperation with any county or department of social services in the district to jointly develop an educational program for the child. The district's homeless coordinator is Mrs. Kristen Slechta, who may be contacted at (402)-461-7500 or in person at 1515 W 8<sup>th</sup> Street, Hastings, NE 68901.

### **Illness or Injury at School**

Students who feel ill or are hurt while at school should seek immediate assistance from their classroom teacher or the nearest staff member. The school will contact parents to pick students up from school whenever necessary. When school officials determine that a student needs immediate medical attention but the parents cannot be reached by phone, emergency services will be summoned or the student will be taken directly to the doctor and/or hospital. Parents must complete an emergency information card for each child enrolled in the district. The card should list the family physician's name, where parents or a responsible adult can be located, and any necessary emergency instructions.

### **Immunizations**

All students must furnish one of the following to school officials:

- proof of adequate immunizations for mumps, measles, rubella; diphtheria, pertussis, tetanus; polio; and hepatitis B series; or
- a signed parental statement of refusal to provide the immunization history. Homeless students who are in need of immunizations will be referred to the homeless coordinator, who shall assist in obtaining necessary immunizations or medical records.

**Provisional Enrollment.** Students who meet the statutory requirements for provisional enrollment shall be allowed to attend school for sixty days without the necessary immunizations.

Students who are excepted from the immunization requirement may be excluded from school in the event of an outbreak of any contagious disease in the school population.

### **Initiations and Hazing**

Initiations and hazing by members of classes, clubs, athletic teams, or any other organization affiliated with the district are prohibited except as otherwise permitted by this policy. Any student engaging in hazing or non-approved initiations is subject to discipline as permitted by policy and law.

Initiations are defined as any ritualistic expectations, requirements, or activities placed upon new members of a school organization for the purpose of admission into the organization, even if those activities do not rise to the level of "hazing" as defined below. Initiations are prohibited except by permission of the superintendent.

Hazing is defined as any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership in any school organization. Hazing activities include, but are not limited to, whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with the intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, or any brutal treatment or the performance of any unlawful act that endangers the physical or mental health or safety of any person.

### **Insurance**

Policy 5025 of Hastings Board of Education states: The board does not assume financial responsibility for accidents or injuries to pupils engaged in school related activities. Each year we have a number of students who have various kinds of accidents. It is encouraged that each and everyone is protected by some form of health and accident insurance. Those who plan to actively participate in sports must have coverage. A health and accident policy will be available to those not already covered by some plan. It is important to remember that insurance is a family responsibility.

### **Lockers and Other School Property**

The school district owns and exercises exclusive control over student lockers, desks, computer equipment, and other such property. Students should not expect privacy regarding usage of or items placed in or on school property, because school property is subject to search at any time by school officials. Periodic, random searches of lockers, desks, computers, and other such property may be conducted at the discretion of the administration. The assignment of a locker is on a temporary basis and may be revoked at any time. School officials may inspect student lockers without any particularized suspicion or reasonable cause.

### **Lost and Found**

All lost and found articles are to be taken to designated areas in each school building. Students may claim lost articles there. Unclaimed articles will be donated to a local charity or otherwise disposed of at the conclusion of each semester.

### **Medications**

Whenever possible, parents should arrange medication schedules to eliminate the need for giving medication during school hours. When it is necessary for

school personnel to administer medication to students, the school district will comply with the Nebraska Medication Aide Act, the requirements of Title 92, Nebraska Administrative Code, Chapter 59, (promulgated by the Nebraska Department of Education and entitled *Methods of Competency Assessment of School Staff Who Administer Medication*), and all state and federal regulations. Parents and guardians who wish to have their child receive medication from school personnel must comply with the following procedures:

**Prescription medication.** (1) Parents/guardians must provide a physician's written authorization for the administration of the medication. (2) Parents/guardians must provide their own written permission for the administration of the medication. (3) The medication must be brought to school in the prescription container and must be properly labeled with the student's name, the physician's name, and directions for administering the medication.

**Non-prescription medication.** (1) Parents/guardians must provide written permission for the administration of the medication. (2) The medication must be brought to the school in the manufacturer's container. (3) The container must be labeled with the child's name and with directions for provision or administration of the medication

The district reserves the right to review and decline requests to administer or provide medications that are not consistent with standard pharmacological references, are prescribed in doses that exceed those recommended in standard pharmacological references, or that could be taken in a manner that would eliminate the need for giving them during school hours. The district may request parental authorization to consult with the student's physician regarding any medication prescribed by such physician.

### **Media Center**

Students must check out materials from the librarian on duty. Each borrower is responsible for all books checked out in his/her name. A fine of five cents per day per book may be charged for overdue books. Each student is responsible for any fine that accumulated on a book charged to him/her. If a book is lost and not found by the end of the semester, the student must pay for it. Students must also pay for any damage they cause to library books.

### **Memorials**

Memorials or plaques honoring deceased students are generally not allowed in or on the school grounds unless authorized by board policy. Dedications to students will not be allowed.

Scholarships in the deceased person's name will not be set up by the school. Scholarships set up by outside organizations or individuals, such as a foundation, will be allowed.

### **Opting Out of Assessments**

The Board of Education has adopted Policy 5018 on approval and denial of state and federal assessment opt-out requests, which is based on requirements in law. The policy can be requested by contacting the Superintendent of Schools at (402)461-7500 or in person at 1515 W 8<sup>th</sup> Street, Hastings, NE 68901.

### **Parental Involvement**

The school district recognizes the unique needs of students who are being served in its Title I program, and the importance of parent and family engagement in the Title I program. Parent and family engagement in the Title I Program shall include, but is not limited to:

1. An annual meeting to which all parents of participating children will be invited to inform parents of their school's participation under this part, to explain the requirements of this part, and the right of the parents to be involved. Invitations may take the form of notes sent with students or announcements in the school newsletter. Additional meetings may be scheduled, based upon need and interest for such meetings.
2. An explanation of the details for the child's and parents' participation, including but not limited to: curriculum objectives, the forms of academic assessment used to measure student progress and the achievement levels of the challenging State academic standards, type and extent of participation, parental input in educational decisions, coordination, and integration with other Federal, State, and district programs, and evaluations of progress.
3. Opportunities for participation in parent involvement activities, such as training to help parents work with their children to improve achievement. A goal of these parent activities is to provide parents with opportunities to participate in decisions relating to the education of their students, where appropriate.
4. The district will, to the extent practicable, provide parents of limited English proficiency, parents with disabilities, parents with limited literacy, are economically disadvantaged, are of a racial or minority background or parents of migratory children with opportunities for involvement in the Title I Program.

Communication to parents about student progress and the district's other Title I Program communications will be provided in the language used in the home to the extent practicable. Responses to parent concerns will be provided in a timely manner.

5. Opportunities for parent-teacher conferences, in addition to those regularly scheduled by the school district, if requested by the parents or as deemed necessary by school district staff.
6. The district will coordinate and integrate parental involvement programs and activities with other programs in the community. These may include cooperation with other community programs such as Head Start and preschools and other community services such as the public library.
7. The district will educate teachers, specialized instructional support personnel, principals, and other school leaders, with the assistance of parents in the value and utility of contributions of parents, how to reach out to, communicate with, and work with parents as equal partners.

### **Parties**

Elementary classes may have seasonal parties during the year. Parents and Guardians are encouraged to celebrate their child's birthday or special event at home, not at school. Please do not send treats to school unless first consulting with the classroom teacher or building administrator. Invitations to parties will not be handed out in school unless every student in the classroom receives an invitation.

### **Personal Items**

The school provides the necessary equipment for classroom and school day activities. **Students should not bring items such as athletic equipment, electronic devices, toys, or other similar personal items to school unless they have the prior permission of their classroom teacher or a school administrator. The school is not responsible for damaged or lost personal items or equipment.** Violation of these procedures may lead to the student's items being confiscated by staff and may lead to disciplinary action. Parent's may pick up confiscated items as determined by administration.

### **Physical Education**

The school district requires students to receive physical education to assist them in developing gross and fine motor skills. Students are not required to wear P.E. uniforms, but are required to follow their school buildings

expectations for Physical Education class when it comes to clothing for class (i.e., wearing tennis shoes).

### **Physical Exam**

Students entering kindergarten and the seventh grade, and those entering school from another state, are statutorily required to show evidence that they have had a physical examination within six months prior to the date of entering school.

### **Pictures**

The school district arranges for a photographer to be present at school in the fall to take class pictures. Parents will be notified of the date. Included in the individual packet is a class composite. Parents who want pictures of their students may purchase them directly from the photographer.

### **Playground Rules**

Students must follow these rules to keep the playground safe when they are using the playground as part of the school day:

1. Students must obey the playground supervisor at all times.
2. Students may not enter the street/highway to retrieve a ball unless given permission by the playground supervisor.
3. Students must play away from the school windows.
4. Touch and flag football are permitted, but tackle football is prohibited. Students may only play football on grassy areas.
5. Students may throw balls and other authorized play equipment. They may not throw rocks, gravel, snowballs, and clothing.
6. Students must use the playground equipment properly and in a safe manner.
7. Students may not leave the playground after they have arrived at school for the day.

Students who violate these rules will be disciplined with the loss of recess or other privileges, detention, and/or other consequences.

The school's playgrounds, equipment, and surrounding areas are generally not supervised. Staff will supervise students when the students are using these areas as part of the school day or as part of a school activity. At all other times and in all other circumstances, the school district does not provide supervision of its playgrounds, equipment, and surrounding areas.

### **Police Questioning and Apprehension**

Police or other law enforcement officers may be called to the school at the request of school administration, or may initiate contact with the school in connection with a criminal investigation. The school district shall inform parents when law enforcement officers seek access to their student prior to

the student being questioned unless the officers are investigating charges that the student has been the victim of abuse or neglect. Members of the school district staff will comply with board policy regarding police questioning of students.

### **Protection of Student Rights**

The Board of Education respects the rights of parents and their children and has adopted a Protection of Pupil Rights policy in consultation with parents to comply with the Protection of Pupil Rights Amendment (PPRA). The policy is available on the district's website or upon request from the district's administrative office. Parents may opt their child out of participation in activities identified by the Protection of Pupil Rights policy by submitting a written request to the superintendent. The approximate dates during the school year when a survey requesting personal information as defined in the Protection of Pupil Rights policy is scheduled at the beginning of the school year during registration. Parents may have access to any survey or other material described in the Protection of Pupil Rights policy by submitting a written request to the superintendent.

### **ACT Exam**

Students taking the ACT Exam will be prompted to complete a short, optional questionnaire addressing a number of topics. If you wish to review this questionnaire prior to the administration of the exam, please submit a written request to the superintendent.

### **Public Displays of Affection**

Students may not engage in public displays of affection that are disruptive to the school environment or distracting to others. Prohibited conduct includes hugging, kissing, touching or any other display of affection that a staff member determines to be inappropriate.

### **Reasonable Suspicion Testing**

Students may be required to submit to drug or alcohol testing if there is a reasonable suspicion that the student is under the influence of drugs or alcohol.

### **Rights of Custodial and Non-Custodial Parents**

The school district will honor the parental rights of natural and adoptive parents unless those rights have been altered by a court.

The term "custodial parent" refers to a biological or adoptive parent to whom a court has given primary physical and legal custody of a child, and a person such as a caseworker or foster parent to whom a court has given legal custody of a child.

The district will not restrict the access of custodial and non-custodial parents to their students and their students' records, unless the district has been provided a copy of a court order that limits those rights. If the district is provided such a court order, school officials will follow the directives set forth in the order.

The district will provide the custodial parent with routine information about his or her child, including notification of conferences. The district will not provide the non-custodial parent with such information on a routine basis, but will provide it upon the non-custodial parent's request unless it has been denied by the courts.

A non-custodial parent who wishes to attend conferences regarding his or her child will be provided information about conference times so both parents may attend a single conference. The district is not required to schedule separate conferences if both parents have been previously informed of scheduled conference times.

If either or both parents' behavior is disruptive, staff members may terminate a conference and reschedule it with appropriate modifications or expectations.

### **Secret Organizations**

Secret organizations are prohibited. School officials shall not allow any person or representative of any such organization to enter upon school grounds or school buildings for the purpose of rushing or soliciting students to participate in any secret fraternity, society, or association.

### **School Day**

The school day in the Elementary School typically begins at 8:10 am and ends at 3:20 pm, in the Middle School it begins at 8:05 am and ends at 3:35 pm, and at the High School it begins at 8:00 am and ends at 3:30 pm. On Wednesdays the day will end at 2:30 pm for Elementary Schools and 2:35 pm for the Middle School and High School. Students are to leave the school grounds after dismissal. School staff will provide supervision for students on school grounds 20 minutes before the school day begins and 20 minutes after the school day ends. **There will be no supervision provided by the school before or after these times.** Parents must arrange for their children to leave school promptly at the end of the day.

### **School Resource Officer**

Through a joint effort with the Hastings Police Department and the Hastings Public Schools, a school resource officer is available to assist students, teachers, and administration. The school resource officer may address issues that arise within the school involving matters of legal/criminal nature, as well as educational issues related to the law.

### **Self Management of Diabetes or Asthma/Anaphylaxis**

Subject to school policy, the school district will work with the parent or guardian in consultation with appropriate medical professionals to develop a medical management plan for a student with diabetes, asthma, or anaphylaxis. Parents desiring to develop such a plan should contact the nurse at the school building of their student.

### **Smoking and Tobacco**

The use or possession of any tobacco product, including cigarettes, cigars, or other tobacco or tobacco derivative products; vapor products or electronic nicotine delivery systems; alternative nicotine products; or any other such look-alike or imitation product, is not permitted on school property at any time.

### **Sniffer (Drug) Dogs**

The administration is authorized to use sniffer dogs to minimize the presence of illicit items on school grounds. Students and staff are specifically notified of the following:

1. Lockers may be sniffed by sniffer dogs at any time.
2. Vehicles parked on school property may be sniffed by sniffer dogs at any time.
3. Classrooms and other common areas may be sniffed by sniffer dogs at any time students and staff are not present.
4. If contraband of any kind is found, the student or staff member shall be subject to appropriate disciplinary action.

### **Standardized Testing**

The school district will use a basic testing and assessment program to evaluate the outcome of the educational program and to provide information needed in working with individuals. The school district will also administer all necessary statewide and national assessments as per NDE Rule 10. Tests are administered throughout the year and the results will be sent home when available.

### **Student Assistance**

Parents who believe their students have any learning, behavior, or emotional needs that they believe are not being addressed by the school district should contact the student's teacher. If appropriate, the teacher may convene the Student Assistance Team (SAT). The SAT can explore possibilities and strategies that will best meet the educational needs of the student.

### **Student Fee Policy**

The school district shall provide free instruction in accordance with the Nebraska State Constitution and Nebraska state law. The district also provides activities, programs, and services that extend beyond the minimum level of constitutionally required free instruction. Under the Public Elementary and Secondary Student Fee Authorization Act, the district is permitted to charge students fees for these activities or to require students to provide specialized equipment and attire for certain purposes. This policy is subject to further interpretation or guidance by administrative or board regulations. Students are encouraged to contact their building administration, their teachers or their coaches, and sponsors for further specifics.

### **Definitions.**

1. "Students" means students, their parents, guardians, or other legal representatives.

2. "Extracurricular activities" means student activities or organizations that (1) are supervised or administered by the district; (2) do not count toward graduation or advancement between grades; and (3) are not otherwise required by the district.

3. "Post-secondary education costs" means tuition and other fees associated with obtaining credit from a post-secondary educational institution.

### **Listing of Fees Charged by this District.**

- 1. Clothing Required for Specified Courses and Activities.** Students are responsible for complying with the district's grooming and attire guidelines and for furnishing all clothing required for any special programs, courses, or activities in which they participate. The teacher, coach, or sponsor of the activity will provide students with written guidelines that detail any special clothing requirements and explain why the special clothing is required for the specific program, course, or activity.
- 2. Safety Equipment and Attire.** The district will provide students with all safety equipment and attire that is required by law. Building administrators will assure that (a) such equipment is available in the appropriate classes and areas of the school buildings, (b) teachers are directed to instruct students in the use of such devices, and (c) students use the devices as required. Students are responsible for using the devices safely and as instructed.
- 3. Personal or Consumable Items.** The district does not provide students with personal or consumable items for participation in courses and activities including, but not limited to, pencils, paper, pens, erasers, and

notebooks. The district will provide students with facilities, equipment, materials, and supplies, including books. Students are responsible for the careful and appropriate use of such property. Students will be charged for damage to school property caused by the student and will be held responsible for the reasonable replacement cost of any school property that they lose.

- 4. Materials Required for Course Projects.** The school district will provide students with the materials necessary to complete all basic curricular projects. In courses where students choose to produce a project that requires materials beyond the basic materials provided by the district, the students will either furnish the materials, purchase the materials from the school, or purchase the materials from an outside vendor with an order form provided by the school.
- 5. Technological Devices.** The district will provide students with the technological devices necessary to complete all basic curricular projects. As with all school property, students may be charged for damage to such devices. To protect against such potential losses, students and parents may, but are not required, to purchase insurance coverage for the devices. The district may also charge a damage deposit which will be returned or may be rolled to cover the damage deposit for the next year if it is not needed to cover the costs of any damage to the device.
- 6. Extracurricular Activities.** The school district may charge students a fee to participate in extracurricular activities to cover the district's reasonable costs in offering such activities. The district may require students to furnish specialized equipment and clothing that is required for participation in extracurricular activities, or may charge a reasonable fee for the use of district-owned equipment or attire. Attached to this policy is a list of the fees charged for particular activities. The coach or sponsor will provide students with additional written guidelines detailing the fees charged, the equipment and/or clothing required, or the usage fee charged. The guidelines will explain the reasons that fees, equipment, and/or clothing are required for the activity.

The following list details the maximum dollar amount of all extracurricular activities fees and the specifications for any equipment or attire required for participation in extracurricular activities (HS – High School; MS – Middle School):

- Activity Participation Fee: \$40.00 (MS & HS)
  - Required of all students who participate in athletics and/or other extracurricular activities
- Art Fee: \$15.00 (HS)

- Cap and Gown Rental Packages: \$20.00, \$30.00, \$35.00 (HS)
- Choir Robe: \$35.00 (HS)
- Choir Class: \$15.00 (HS)
- Construction Class: \$30.00 (8<sup>th</sup> Grade)
- Cheerleading: \$400.00 to \$600.00 (HS)
- Field Trips: \$5.00 to \$65.00 (HS)
- Family & Consumer Sciences: \$15.00 (MS & HS)
- Intro. To Design: \$15.00 (HS)
- Industrial Tech/Voc. Arts: \$1.00 to \$45.00 (HS)
- Instrumental Music: \$80.00 (MS)
- Marching Band: \$100.00 to \$300.00 (HS)
- Manufacturing Class: \$40.00 (8<sup>th</sup> Grade)
- Project Fees: \$10.00 to \$500.00 plus (HS)
- Select Vocal Music Groups: \$60.00 (MS)
- Show Choir: \$250.00 to \$450.00 (HS)
- Skilled and Tech. Sciences: \$20.00 (8<sup>th</sup> Grade)
- Tigerettes: \$400.00 to \$600.00 (HS)

**7. Post-Secondary Education Costs.** Some students enroll in post-secondary courses while still enrolled in high school. As a general rule, students must pay all costs associated with such post-secondary courses. Students who chose to apply for post-secondary education credit for these courses must pay tuition and all other fees associated with obtaining credits from a post-secondary educational institution.

**8. Transportation Costs.** The district will charge students reasonable fees for district-provided transportation services to the extent permitted by federal and state statutes and regulations.

**9. Copies of Student Files or Records.** The school district will charge a fee for making copies of a student's files or records for the student's parents or guardians. The Superintendent or the Superintendent's designee shall establish a schedule of student record fees. Students' parents have the right to inspect and review the students' files or records without the payment of a fee, and the district shall not charge a fee to search for or retrieve any student's files or records. Students and their parents or guardians who desire a copy of the student's files or records shall pay the reasonable cost of reproduction as follows:

- Black and white letter or legal-sized photocopies: No charge for the first 25 copies; 25 cents for each copied page thereafter.
- Computer data printouts: No charge for the first 25 pages; 25 cents for each page thereafter.
- Other medium: Actual cost of production
- Postage fees: Actual cost

Students and their parents or guardians **shall not be charged any fee:**

- To search for or retrieve any student's files or records.
- For a copy of a student's Individualized Education Plan (IEP).
- For copy of the special education evaluation report and the documentation of determination of eligibility for special education services upon completion of the administration of assessments and other evaluation measures.
- If the fee effectively prevents the parents from exercising their right to inspect and review student records.

**10. Participation in Before-School, After-School or Pre-Kindergarten Services.** The district will charge reasonable fees for participation in before-school, after-school or pre-kindergarten services offered by the district pursuant to statute.

**11. Participation in Summer School or Night School.** The district will charge reasonable fees for participation in summer school or night school and may charge reasonable fees for correspondence courses. Student are required to pay the full cost of all applicable summer school programs/camps.

**12. Charges for Food Consumed by Students.** The district will charge for items that students purchase from the district's breakfast and lunch programs. The fees charged for these items will be set according to applicable federal and state statutes and regulations. The district will charge students for the cost of food, beverages, and the like that students purchase from a school store, vending machine, booster club or from similar sources. Students may be required to bring money or food for field trip lunches and similar activities.

The maximum dollar amount charged by the district for the breakfast and lunch programs is as follows:

- Breakfast Program – Grades K-6
  - Regular Price \$ TBD
  - Reduced Price \$ TBD
- Breakfast Program – Grades 7-12
  - Regular Price \$ TBD
  - Reduced Price \$ TBD
- Lunch Program – Grades K-6
  - Regular Price \$ TBD
  - Reduced Price \$ TBD
- Lunch Program – Grades 7-12
  - Regular Price \$ TBD

- Reduced Price \$ TBD
- Second milk or second entrée (each) \$ TBD

**13. Charges for Musical Extracurricular Activities.** Students who qualify for fee waivers under this policy will be provided, at no charge, the use of a musical instrument in optional music courses that are not extracurricular activities. For musical extracurricular activities, the school district will require students to provide the following equipment and/or attire:

- Band students must provide their own instruments or can be borrowed from the district at a fee of \$80.00 (MS)
- Swing choir students must purchase outfits and shoes selected by the sponsor and/or student group. The maximum dollar amount charged by the district for these materials will be \$450.00

**14. Contributions for Class Extracurricular Activities.** Students are eligible to participate in a number of extracurricular activities during their years in Junior/ Senior High school, including prom, various senior recognitions, and graduation. In order to fund these extracurricular activities, the school district will ask each student to make a contribution to their class's fund beginning in seventh grade. This contribution is completely voluntary. Students who chose not to contribute to the class fund are still eligible to participate in the extra activities.

### **Waiver Policy.**

Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for (1) participation in extracurricular activities, (2) materials for course projects, and (3) the use of a musical instrument in optional music courses that are not extracurricular activities. Students are not required to participate in the free or reduced-price lunch program to qualify for the waivers provided in this section. The district is not obligated to provide any particular type or quality of equipment or other material to eligible students. Students who wish to be considered for waiver of a particular fee must submit a completed fee waiver application to their building principal. Application forms are available in each school building office.

### **Voluntary Contributions to Defray Costs.**

When appropriate, the district will request donations of money, materials, equipment, or attire from parents, guardians and other members of the community to defray the costs of providing certain services and activities to students. These requests are not requirements, and staff members of the district are directed to communicate that fact clearly to students, parents, and patrons.

### **Fund-Raising Activities**

Students may be permitted or required to engage in fund-raising activities to support various curricular and extracurricular activities in which they participate. Students who decline to participate in fund-raising activities are not eligible under this policy for waiver of the costs or fees which the fund-raising activity was meant to defray.

### **Student Illness**

Students who suffer from a significant illness which has an actual or expected duration of six months or more may be eligible for accommodations and supports under Section 504 of the Rehabilitation Act or under the Individuals with Disabilities in Education Act. The school will provide accommodations to students who are returning to school after a prolonged absence due to illness, including pediatric cancer, through a 504 plan or an IEP, as appropriate. The student's plan will include informal or formal accommodations, modifications of curriculum and monitoring by medical or academic staff as determined by the student's IEP team or 504 committee. Parents and staff will engage in ongoing communication about the needs of a student who is facing these circumstances.

Students who become ill at school will be sent to the building office where the school nurse or other school employee will determine the appropriate response. When a child is too ill to remain at school, a school employee will contact the child's parent(s) and arrange for the child to be picked up or sent home. If an illness or injury requires immediate medical attention, school officials shall attempt to contact the child's parent(s) regarding treatment for the child. If the parents cannot be contacted, school officials may have the child treated by an available physician. Students who show symptoms of a contagious disease may be sent home, and the district may require a physician's statement before allowing such students to return to school.

### **Student Government**

Students are encouraged to formulate and participate in elective and representative student government activities. The organization, operation, and scope of the student government shall be administered by the superintendent or designee.

### **Student Records**

The Family Education Rights and Privacy Act ("FERPA") provides parents certain rights with respect to their student's education records. These rights include the right to inspect and review the student's education records within 45 days of the date the school receives a request for access; and the right to

request the amendment of the student's education records that you believe to be inaccurate.

If parents believe one of their student's records is inaccurate, they should write to the school principal, clearly identify the part of the record they want changed, and specify why they believe it is inaccurate. If the school decides not to amend the record as requested, it will notify the parents of the decision and advise them of their right to a hearing regarding the request for amendment.

**Directory Information.** FERPA and the Nebraska Public Records Law authorize school districts to make "directory information" available for review at the request of non-school individuals. These laws also give parents and guardians a voice in the decision-making process regarding the disclosure of directory information regarding their children. The school district has designated the following as directory information:

name and grade, name of parent and/or guardian, address, telephone number, including the student's cell phone number, e-mail address, date and place of birth, dates of attendance, the image or likeness of students in pictures, videotape, film or other medium, major field of study, participation in activities and sports, degrees and awards received, social media usernames and handles, weight and height of members of athletic teams, most recent previous school attended, certain class work which may be published onto the Internet, classroom assignment and/or home room teacher, student ID number, user ID, or other unique personal identifier used by the student for purposes of accessing or communicating in electronic systems (but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a personal identification number (PIN), password, or other factor known or possessed only the authorized user). Directory information does not include a student's social security number.

Directory information about students may be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that market or manufacture class rings, sell student photographs or publish student yearbooks.

Federal law requires school districts to provide military recruiters and institutions of higher education with the names, addresses, and telephone listings of high school students unless parents have notified the school district in writing that they do not want this information disclosed without prior written

parental consent. Military recruiters will be granted the same access to a student in a high school grade as is provided to postsecondary educational institutions or to prospective employers of such students.

Parents who **OBJECT** to the disclosure of any directory information about their student should write a letter to the principal. This letter should specify the particular categories of directory information that the parents do not wish to have released about their child or the particular types of outside organizations to which they do not wish directory information to be released.

### **Non-Directory Information**

All of the other personally identifiable information about students that is maintained in the school district's education records will generally not be disclosed to anyone outside the school system except under one of two circumstances: (1) in accordance with the provisions of the FERPA statutes and related administrative regulations, or (2) in accordance with the parent's written instructions.

One FERPA exception permits disclosure to school officials with legitimate educational interests without consent. A school official includes, but is not necessarily limited to, a teacher or other educator, administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); school board member; volunteer; contractor or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, representative of the district's insurance providers, auditor, medical consultant, therapist, or a third-party website operator who has contracted with the school district or its agent to offer online programs for the benefit of students and/or the district; members of law enforcement acting on behalf of the school district; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official typically has a "legitimate educational interest" if the official needs to review an education record in order to fulfill a school-related professional, contractual, statutory, or regulatory responsibility.

The district will share information with the Department of Education necessary to comply with the requirement of state law that all third- year high school students take a college entrance exam. Any redisclosure of information related to the administration of this exam shall be governed by the agreement between the Nebraska Department of Education and the third-party testing company.

## **Transfer of Records Upon Student Enrollment**

Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. The school is not obligated to inform parents when it makes a disclosure under this provision.

## **Complaints**

Individuals who wish to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA may contact the Office that administers FERPA:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4605

## **Student Schedule Changes**

A Drop/Add opportunity is held at the beginning of each semester; however, changes will be limited in availability of another comparable course and may require administrative approval. Drop and Add slips are to be obtained from the office of the Guidance Counselor and must be signed by the guidance counselor and building principal before they are presented to the teacher of the class that is to be added or dropped. With the exception for instances of an extended illness, students will not be allowed to drop a class after the drop/add period has closed.

## **Student Use of AI Tools**

As used in this section, artificial intelligence tools ("AI Tools") mean machine-based resources that use computer science, algorithms, large language models, and/or machine learning to perform tasks, answer questions, collect information, and respond to human-directed tasks, queries, and objectives. AI Tools include, but are not necessarily limited to, commercially-available resources like ChatGPT, Gemini, Claude and similar programs.

AI Tools may be useful to student learning. However, students and staff must ensure that student use of AI Tools should focus on using such tools as a resource and for background material, rather than using the AI Tools to complete the assignment. Therefore, AI Tools may only be used by students in accordance with the following requirements:

1. Students may not use AI tools on any assignment, test, or project unless the staff member has given express permission for the student to do so. Staff Member permission to use an AI tool on one assignment does not carry over to other assignments. Individual staff members will decide

for each individual assignment the extent to which students may use AI Tools.

2. If a student uses any AI Tools in connection with a school assignment, the student must:
  - a. Give proper attribution to the specific AI Tool(s) used to the same extent that students are expected to give proper attribution to other sources of information such as books, texts, encyclopedias, secondary sources, and other traditional media. Such attribution may include, but is not necessarily limited to, accurate quotations, citations, footnotes, endnotes, and/or bibliography entries.
  - b. Never copy and paste the output from the AI Tool into the student's work as if the student wrote such section himself or herself.
3. Students may never use AI Tools to:
  - a. Cheat on any assignment, test, or quiz;
  - b. Help answer questions on a test or quiz without staff member permission;
  - c. Make or share deepfakes or fake images, audio, or video of any real person;
  - d. Make or share sexual, nude, or intimate images of any real person—even if the image is fake or AI-made;
  - e. Bully, harass, threaten, intimidate or impersonate any person;
  - f. Place another student or staff member name, photo, voice, or personal information into an AI Tool without staff member authorization;
  - g. Use AI Tools to bypass accommodations, content filters, or school security.
4. A student may use AI Tools as an accommodation if his/her IEP team or Section 504 committee has approved use of the tool. The student must disclose the use of AI Tools to the staff member grading the assignment.
5. A student's failure to meet the requirements stated in this policy will constitute a violation of the district's prohibitions against cheating plagiarism and/or academic dishonesty, including but not necessarily limited to such prohibitions stated in the Student Handbook, which violation will subject the student to discipline up to and including expulsion.
6. The student requirements stated above are the minimum requirements for any student assignment. An individual teacher may impose more stringent requirements for any specific academic assignment or coursework.

## **Tardiness**

A student who does not have a valid excuse for being tardy to any class may be required to serve detention. After four tardies to school, the student and parents will be required to meet with the principal to discuss the situation.

## **Telephone Calls**

The school's telephone may be used only with permission of staff.

## **Threat Assessment and Response**

The board of education is committed to providing a safe environment for members of the school community. Students, staff and patrons are urged to immediately report any statements or behavior that makes the observer fearful or uncomfortable about the safety of the school environment.

### **1. Definitions**

- a. A **threat** is an expression of a willful intent to physically or sexually harm someone or to damage property in a way that indicates that an individual poses a danger to the safety of school staff, students or other members of the school community.
  - i. The threat may be expressed/communicated behaviorally, orally, visually, in writing, electronically, or through any other means.
  - ii. A **transient threat** is an expression of anger or frustration that can be quickly or easily resolved.
  - iii. A **substantive threat** is an expression of serious intent to harm others which includes, but is not limited to, any threat which involves a detailed plan and means.
- b. A **threat assessment** is a fact-based process emphasizing an appraisal of observed (or reasonably-observable) behaviors to identify potentially dangerous or violent situations, to assess them and to manage/address them. Threat assessment is the process of identifying and responding to serious threats in a systematic, data-informed way.
  - i. The threat assessment process is distinct from student disciplinary procedures. The mere fact that the district is conducting a threat assessment does not by itself necessitate suspension, expulsion or emergency exclusion without complying with state law and board policy related governing those actions.

- ii. The threat assessment process is distinct from specialized instruction which a student with a disability may receive from the school district. The school district will not change a student's educational placement as that term is used in the Individuals with Disabilities in Education Act *solely* as part of a threat assessment.

## **2. Obligation to Report Threatening Statements or Behaviors.**

All staff and students must report **substantive threats** to a member of the administration immediately and comply with any other mandatory reporting obligations. Staff and students who are unsure whether a threat is substantive or transient should report the situation. Staff and students must make such report regardless of the nature of the relationship between the individual who initiated the threat or threatening behavior and the person(s) who were threatened or who were the focus of the threatening behavior. Staff and students must also make such reports regardless of where or when the threat was made or the threatening behavior occurred.

THREATS OR ASSAULTS WHICH REQUIRE IMMEDIATE INTERVENTION SHOULD BE REPORTED TO THE POLICE AT 911.

## **3. Threat Assessment Team**

The threat assessment team (team) shall consist of administration, school counselors, school community liaisons, school psychologist, ESU 9, & local law enforcement. Not every team member need participate in every threat assessment. If the threat has been made by or is directed towards, a student with a disability, the threat assessment team must include a staff member who is knowledgeable about special education services or Section 504 of the Rehabilitation Act, as appropriate. Neither the student nor their student's family members are part of the threat assessment team.

The team is responsible for investigating all reported threats to school safety, evaluating the significance of each threat, and devising an appropriate response. The threat assessment team shall work closely with the crisis team in planning for crisis situations. The threat assessment team shall be familiar with mental health resources available to students, staff and patrons and shall collaborate with local mental health service providers as appropriate.

## **4. Threat Assessment Investigation and Response**

When a threat is reported, the school administrator shall initiate an initial inquiry/triage and, in consultation with members of the threat assessment team, make a determination of the seriousness of the threat as expeditiously as possible. The school administrator must contact law enforcement if the

administrator believes that an individual poses a clear and immediate threat of serious violence.

If there is no reasonably apparent imminent threat present or once such an imminent threat is contained, the threat assessment team will meet to evaluate and respond to the threatening behavior. The team may, but is not required to, review the following types of information:

- Review of the threatening behavior and/or communication;
- Interviews with the individuals involved including students, staff members, and family members as necessary and/or appropriate;
- Review of school and other records for any prior history or interventions with the students involved;
- Any other investigatory methods that the team determines to be reasonable and useful.

At the conclusion of the investigation, the team will determine what, if any, response to the threat is appropriate. The team is authorized to disclose the results of its investigation to law enforcement and to the target(s) of any threatened acts. The team may refer the individual of concern to the appropriate school administrator for consequences under the school's student discipline policy or, if appropriate, report the results of its investigation to the student's individualized education plan team.

Regardless of threat assessment activities, disciplinary action and referral to law enforcement will occur consistent with board policy and Nebraska law.

## **5. Communication with the Public about Reported Threats**

The team will keep members of the school community appropriately informed about substantive threats and about the team's response to those threats. This communication may include oral announcements, written communication sent home with students, or communication through print or broadcast media. However, the team will not reveal the identity of the individual of concern or of any target(s) of threatened violence unless permitted by law.

## **6. Coordination with the Crisis Team After Resolution of Threat**

The threat assessment team will confer with the district's crisis team after a threat has been investigated to provide the crisis team with information that the crisis team may use in assessing or revising the district's All-Hazard School Safety Plan.

## **Transportation Services**

### **Transportation to School**

A limited number of students may qualify for transportation to and from school. Parents must contact their bus driver if a student will not ride the bus on a given day. Bus drivers endeavor to adhere to their schedule, and will wait for riders only a short period of time so as not to jeopardize the time remaining for the rest of their schedule.

### **Bus Regulations**

Riding school vehicles is a privilege, not a right. The bus drivers have the same authority as teachers while transporting students. Students must comply with the following rules and all school conduct rules and directives while riding in school vehicles. In addition, students must also comply with the student code of conduct while riding in school vehicles. If misconduct is recurring, the student will not be allowed to ride the bus.

a) **Rules of Conduct on School Vehicles:**

- 1) Students must obey the driver promptly.
- 2) Students must wait in a safe place for the bus to arrive, clear of traffic and away from where the vehicle stops.
- 3) Students are prohibited from fighting, engaging in bullying, harassment, or horseplay.
- 4) Students must enter the bus without crowding or disturbing others and go directly to their assigned seats.
- 5) Students must remain seated and keep aisles and exits clear while the vehicle is moving.
- 6) Students are prohibited from throwing or passing objects on, from, or into vehicles.
- 7) Students may not use profane language, obscene gestures, tobacco, alcohol, drugs, or any other controlled substance on the vehicles.
- 8) Students may not carry weapons, look-a-like weapons, hazardous materials, nuisance items, or animals onto the vehicle.
- 9) Students may carry on conversations in ordinary tones, but may not be loud or boisterous and should avoid talking to the driver while the vehicle is in motion. Students must be absolutely quiet when the vehicle approaches a railroad crossing and any time the driver calls for quiet.
- 10) Students may not open windows without permission from the driver. Students may not dangle any item (e.g. legs, arms, backpacks) out of the windows.
- 11) Student must secure any item or items that could break or produce injury if tossed about the inside of the vehicle if the vehicle were involved in an accident
- 12) Student must respect the rights and safety of others at all times.

- 13) Students must help keep the vehicle clean, sanitary, and orderly. Students must remove all personal items and trash upon exiting.
- 14) Students may not leave or board the vehicle at locations other than the assigned stops at home or school unless approved prior to departure by the superintendent or designee.
- 15) Video cameras may be placed on buses, at random, to monitor student behavior on the bus.

b) **Consequences**

Drivers must promptly report all student misconduct to the administration. These reports may be oral or written. Students who violate the Rules for Conduct will be referred to their building principal for discipline. Disciplinary consequences may include a note home to parents, suspension of bus riding privileges, exclusion from extracurricular activities, in-school suspension, short-term or long-term suspension from school, and/or expulsion.

These consequences are not progressive, and school officials have discretion to impose any listed punishment they deem appropriate, in accordance with state and federal law and board policy.

c) **Records**

Records of vehicle misconduct will be forwarded to the appropriate building principal and will be maintained in the same manner as other student discipline records. Reports of serious misconduct may be forwarded to law enforcement.

Requests to be dropped off at a point **not** on the regular route will not be accommodated, unless extenuating circumstances arise and the request is approved by the transportation director or administration. Students who are not regular route riders may not ride the bus home.

**Transportation to Activities**

The school district provides transportation to students who are participating in school-sponsored events and they must ride to those events in a school vehicle. Students who wish to take private transportation home from a school event must submit a release form to the sponsor that has been signed by that student's parent.

**Video Surveillance, Recordings, and Photographs**

The Board of Education has authorized the use of video cameras on school district property to ensure the health, welfare, and safety of all staff, students and visitors, and to safeguard District facilities and equipment. Video cameras may be used in locations deemed appropriate by the Superintendent. If a video surveillance recording captures a student or other building user violating school policies or rules or local, state, or federal laws, it may be used in appropriate disciplinary proceedings against the student or other building user and may also be provided to law enforcement agencies.

### **Recordings Made by Parents/Guardians and Patrons**

Parents/guardians and patrons may make recordings of school activities intended to be public in a non-disruptive manner including things like athletic contests and school board meetings to the extent permitted by law unless otherwise lawfully restricted by the administration. Parents/guardians or patrons may not make recordings if they are volunteering or visiting school during the school day without permission of the administration or supervising staff member and subject to this policy, such as recording their child's classroom activities or recess. Parents may not record meetings with administrators or staff, including meetings related to a student's IEP or 504 Plan. Violation of this policy will result in immediate termination of any meeting that is being recorded and may be grounds for exclusion from school property, loss of volunteer privileges, or other restrictions deemed appropriate by the administration.

**Recordings Made by Students.** This policy applies to students during the school day on school grounds; when being transported to and from school activities or programs in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or by his or her designee; or at a school-sponsored activity or athletic event. Students may make recordings of school activities in a non-disruptive manner including things like athletic contests and other extracurricular performances to the extent permitted by law. Students generally are not permitted to record classroom instruction or members of the school community during the school day without the express consent of a staff member or as required by the student's education plan. Student use of assistive technology that has the capacity to record and/or transmit recordings (e.g. AngelSense) must be approved by the student's education team or administration. Students remain subject to all other district policies and rules. In no event shall recordings be taken or made in restrooms, locker rooms, or other areas where there is a reasonable expectation of privacy. Students who violate this policy may be subject to discipline up to and including expulsion.

### **Weather-Related School Closing**

The Superintendent will occasionally announce an emergency early school dismissal, late start, or cancellation of school due to inclement weather.

School closings will be announced through local news media outlets, the districts notification app (e.g., ParentSquare), and social media. Parents should assume that school is open and a regular schedule is being followed if there is no announcement concerning the school district. Please do not call the school or individual staff members to find out whether school is being canceled. Parents who do not believe it is safe to transport their students to school may keep their student's home after contacting the district office.

If schools are closed due to severe weather conditions, all after-school activities will be canceled.

### **Withdrawal From School**

Students who are moving from the district must notify the school office.

### **Work Permits**

The building principal or other authorized school official shall be responsible for the issuance of work permits for children in accordance with state law.

## **SECTION TWO**

### **ACADEMIC INFORMATION**

#### **Academic Lettering**

A student in grades 9-12 is eligible for an academic letter if he/she achieves Honor Roll status any three of the four quarters in a year.

#### **Credit for Non-Academic Work**

Credit is not awarded for participation in extracurricular activities such as sports, speech, drama, etc. However, all such activities in which the student participates, as well as honors earned, are noted on the student's permanent record.

#### **Grades**

Students will receive letter grades for their academic core classes.

The middle school and high school grading system is as follows:

|   |            |
|---|------------|
| A | 100% - 90% |
| B | 89% - 80%  |
| C | 79% - 70%  |
| D | 69% - 60%  |
| F | 59% - 0%   |

The elementary school grading system is as follows:

|             |     |            |
|-------------|-----|------------|
| Advanced    | (4) | 100% - 90% |
| Proficient  | (3) | 89% - 75%  |
| Progressing | (2) | 74% - 60%  |
| Beginning   | (1) | 59% - 0%   |

#### **Graduation Distinction**

- Summa Cum Laude 4.0 and above (With the Highest Distinction)
- Magna Cum Laude 3.75-3.99 (With Great Distinction)
- Cum Laude 3.50-3.74 (With Distinction)

To recognize achievement, honor cords are awarded to seniors based on cumulative GPA-excluding the 2<sup>nd</sup> semester of the graduating year.

- Orange and black honor cords are awarded to seniors with a 4.0 or above GPA
- Orange and white honor cords are awarded to seniors with a 3.75-3.99 GPA
- Black and white honor cords are awarded to seniors with a 3.50-3.74 GPA

#### **Academic Letter**

Academic letters are awarded every year to those students who receive a GPA of 3.50 or above 1<sup>st</sup> and 2<sup>nd</sup> semester of the same school year.

Students will be recognized in the fall for the prior year's recipients for grades 9-11. Seniors will be honored in the spring of their senior year at Honor's Night.

### **Graduation Requirements**

Students must earn 250 (minimum) total credit hours in order to graduate from high school.

Required courses and credit hours that students must complete in order to qualify for the Hastings High School Diploma are:

| <b>COURSE REQUIREMENTS</b> | <b>CREDIT HOURS</b> |
|----------------------------|---------------------|
| English                    | 45                  |
| Mathematics                | 30                  |
| Science                    | 30                  |
| Social Studies             | 30                  |
| Business                   | 10                  |
| Physical Education         | 10                  |
| Arts/Electives             | 25                  |

Transfer students must meet the minimum hour requirement for graduation both in terms of total number and specific subject areas. Substitutions may be made for deficiencies in required courses, provided that it was not possible to include the courses on the student's schedule while enrolled at this school district.

Students who receive special education services are mainstreamed into the regular education curriculum when appropriate. The curriculum content of regular education classes may be modified to accommodate the individual needs and abilities of verified special education students. Each curriculum modification will be included on the student's Individual Education Plan by the Multi-Disciplinary Team and/or school staffing teams composed of special and regular education staff. Hours in special education will be counted toward a high school diploma.

Parents of students who may not qualify for their high school diploma because of academic deficiencies will be notified of this possibility by the beginning of the second semester of the student's senior year.

### **Honor Roll**

In the high school two honor rolls are announced at the end of each semester. The A Honor Roll includes the names of all students carrying courses equivalent to 25 semester hours for that quarter and have a 3.50 grade average or above and no grade lower than a "C." The B Honor Roll includes the names of all students carrying courses equivalent to 25 semester hours

for that quarter and having 3.0 to 3.49 grade average and no grade lower than a "C." All subjects are included in this average.

### **Mid-Term Graduation**

Students are generally required to attend four years of high school (minimum of seven semesters) to be eligible to receive a diploma from the school district.

The Board of Education, upon receiving administrative recommendation, may grant mid-term exit from high school to students who have completed the requirements for graduation. To be considered for mid-term exit from high school, the student and his/her parents or guardian should apply during the first quarter of the student's senior year. The Board of Education will act on all requests. Any student who is granted mid-term exit from high school forfeits all privileges of high school enrollment, except the right to participate in commencement exercises.

### **Report Cards**

The school will report student grades and/or academic progress to parents at least four times per year.

## **SECTION THREE**

### **STUDENT DISCIPLINE**

#### **General Discipline Philosophy**

The school district has the authority to discipline students who behave inappropriately on the way to school, at school, during lunch, on the way home, and at all school activities (home and away or any time while on school or district property).

The school district's discipline is guided by the following principles:

1. The school district's discipline policy is intended to ensure that students take responsibility for their behavior.
2. Behavior expectations and the consequences for failing to meet those expectations will be clearly communicated to all students and their parents.
3. The severity of consequences for violating behavior expectations will generally be progressive in nature. That is, sanctions will increase with each instance of misconduct; however, each instance will be assessed on its own facts, and sanctions will be imposed based on the severity of the misconduct.
4. Parents play a vital role in supporting and reinforcing the school district's expectations of their students.
5. Behavior expectations apply to all students; consequences are enforced consistently without regard to a student's academic record or achievement.

Extracurricular activities, including athletics, cheerleading, band, chorus, and club activities, are governed by the Student Activity Handbook. Students who are involved in extracurricular activities may face consequences related to the activity in addition to the consequences discussed in this handbook.

The school district reserves the right to refer to the appropriate non-school agency any act or conduct of its students which may constitute a crime under federal, state, county, or local law. The administration will cooperate with these agencies in their investigations.

#### **Forms of School Discipline**

Administrative and teaching personnel may take actions regarding student behavior that are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but need not be limited to, counseling of students, parent conferences, referral to restorative justice practices or services, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation,

or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions during the day. When in-school suspensions, after-school assignments, or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures; a failure to serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school. District administrators may develop building-specific protocols for the imposition of student discipline.

In this section, references to "Principal" shall include building principals, the principal's designee, or other appropriate school district administrators.

For purposes of this section, "Parent" means parent, guardian, or educational decisionmaker of the student. "Educational decisionmaker" means a person designated or ordered by a court to make educational decisions on behalf of a child.

Any statement, notice, recommendation, determination, or similar action specified in this section shall be effectively given at the time written evidence thereof is delivered personally to or upon receipt of certified or registered mail or upon actual knowledge by a student or his or her Parent.

Any student who is suspended or expelled from school pursuant to this section may not participate in any school activity during the duration of that exclusion including adjacent school holidays and weekends. The student activity eligibility of a student who is mandatorily reassigned shall be determined on a case-by-case basis by the principal of the building to which the student is reassigned.

### **After School Sessions and Detentions**

Teachers and administrators may require students to stay after school or to serve a detention when the student violates any of the rules contained in this handbook or violates classroom-specific conduct rules set by individual teachers.

- After-school sessions will not exceed 30 minutes from the time of dismissal and are to be served in the teacher's room. A student who fails to attend an after-school session may be given a detention by the teacher or may face additional disciplinary consequences up to and including long-term suspension and/or expulsion. A student who has a conflict with an after-school session is responsible for working it out with the teacher.
- Detentions are 30 minutes, served in the central office or the detention room designated by the building principal.

**In-School Suspension**

The building administrator may require a student to serve in-school suspension. Students may be required to attend up to six hours per day of school-sponsored suspension a day at a designated location where they will study and participate in campus clean up. There will be zero tolerance for behavior problems from students placed in in-school suspension. Students not completing their In-School Suspension will face further disciplinary action.

**Emergency Exclusion**

Students may be emergency excluded from school pursuant to the board's separate policy on emergency exclusion or state law.

**Short-Term Suspension**

The Principal or the Principal's designee may exclude a student from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

1. Any of the conduct described in the subsections under "Grounds for Long-Term Suspension, Expulsion, or Mandatory Reassignment" below irrespective of the location at which such misconduct; or
2. Other violations of rules and standards of behavior adopted by the board of education or the administrative or teaching staff of the school, which occur on or off school grounds, if such conduct interferes with school purposes or there is a nexus between such conduct and school.

The following process will apply to short-term suspensions:

1. The Principal shall make a reasonable investigation of the facts and circumstances. Short-term suspension shall be imposed only after a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
2. After the principal has determined that a short-term suspension is necessary, but prior to commencement of the short-term suspension, the student and the Parent will be given oral and written notice of the charges against the student. They will be advised of what the student is accused of having done, an explanation of the evidence the authorities have, and an opportunity to present evidence of the student's version of the facts.
3. Within 24 hours or such additional time as is reasonably necessary following the suspension (not to exceed an additional 48 hours), the

Principal will send a written statement to the student and the student's Parent, describing: the student's conduct, misconduct, or violation of the rule or standard; the reasons for the action taken; the actions made by the school to try to discontinue or alleviate the behavior of the student prior to considering suspension; resources the school is able to provide or recommend to assist the student; and how the school plans to handle such behavior in the future, including an actionable plan aimed at maximizing strategies to keep the student in school.

An opportunity will be given to the student, and the student's Parent, to have a conference with the Principal ordering the short-term suspension before or at the time the student returns to school and shall document such effort in writing. The Principal shall determine who, in addition to the Parent, is to attend the conference. If no conference has been held, a Parent may submit a written request to the suspending principal before the student returns to school.

Students who are short-term suspended will be given the opportunity to complete classwork, including but not limited to examinations, as provided herein.

**Firearms.** No student may bring, possess, handle, or transmit a firearm on school grounds, in a school owned vehicle, or at a school activity or event off school grounds.

**Definition of Firearm.** The term "firearm," as defined in 18 U.S.C. 921, means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or firearm silencer, or any destructive device (excluding an antique firearm).

**Exceptions Regarding Firearms.** The only exceptions for a student to bring or possess a weapon, including a firearm, are as follows:

1. The issuance of firearms to or possession of firearms by members of the Reserve Officers Training Corps when training or
2. Firearms which may lawfully be possessed by the person receiving instruction under the immediate supervision of an adult instructor who may lawfully possess firearms.

**Consequences - Firearm.** Any student who brings a firearm, as that term is defined in 18 United States Code 921, to school will be expelled from school for one calendar year. The superintendent of schools and the board of education shall have the authority to modify the expulsion requirement on a case-by-case basis.

## **Long-Term Suspension**

Students may be excluded by the Principal from school or any school function for a period of more than five school days but less than twenty school days (long-term suspension) for any conduct constituting grounds for expulsion as hereinafter set forth. The process for long-term suspension is set forth below.

## **Expulsion**

1. **Meaning of Expulsion.** Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.
2. **Summer Review.** Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year. The review will be conducted by the hearing officer who conducted the initial expulsion hearing, or a hearing officer appointed by the Superintendent in the event no hearing was previously held or the initial hearing officer is no longer available or willing to serve, after the hearing officer has given notice of the review to the student and the student's parent or guardian. This review shall be limited to newly discovered evidence or evidence of changes in the student's circumstances occurring since the original hearing. This review may lead to a recommendation by the hearing officer that the student be readmitted for the upcoming school year. If the school board or board of education or a committee of such board took the final action to expel the student, the student may be readmitted only by action of the board. Otherwise, the student may be readmitted by action of the Superintendent.
3. **Suspension of Enforcement of an Expulsion:** Enforcement of an expulsion action may be suspended (i.e., "stayed") for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect, and as a condition of such suspended action, the student may be assigned to a school, class, or program/plan and to such other consequences which the school district deems appropriate.

4. **Alternative School or Pre-expulsion Procedures.** The school shall provide either an alternative school, class or educational program for expelled students or shall follow the pre-expulsion procedures outlined in Neb. Rev. Stat. 79-266.

**Grounds for Long-Term Suspension, Expulsion, or Mandatory Reassignment:**

The following conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, subject to the procedural provisions of the Student Discipline Act, Neb. Rev. Stat. § 79-254 through 79-296, when such activity occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event:

1. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes. The board has determined that the use of synthetic media such as deepfakes may constitute "similar conduct";
2. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property;
3. Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
4. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student;
5. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon (*see also board policy on weapons and firearms*);
6. Engaging in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103.02 or being under the influence of a controlled substance or alcoholic liquor (*note: the term "under the influence" for school purposes has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant*);
7. Public indecency as defined in section 28-806, except that this prohibition shall apply only to students at least twelve years of age but less than nineteen years of age;

8. Engaging in bullying as defined in section 79-2,137 and in these policies;
9. Sexually assaulting or attempting to sexually assault any person if a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted or attempted to sexually assault any person, including sexual assaults or attempted sexual assaults that occur off school grounds not at a school function, activity, or event. For purposes of this subdivision, sexual assault means sexual assault in the first degree as defined in section 28-319, sexual assault in the second degree as defined in section 28-320, sexual assault of a child in the second or third degree as defined in section 28-320.01, or sexual assault of a child in the first degree as defined in section 28-319.01, as such sections now provide or may hereafter from time to time be amended;
10. Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes; or
11. A repeated violation of any of the following rules, or a single violation if the conduct amounts to a criminal act, if such violations constitute a substantial interference with school purposes:
  - a. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, sex, national origin, or religion;
  - b. Dressing or grooming in a manner which violates the school district's dress code and/or is dangerous to the student's health and safety, a danger to the health and safety of others, or which is disruptive, distracting or indecent to the extent that it interferes with the learning and educational process;
  - c. Violating school bus rules as set by the school district or district staff;
  - d. Possessing, using, selling, or dispensing tobacco, drug paraphernalia, an electronic nicotine delivery system, or a tobacco imitation substance or packaging, regardless of form, including cigars, cigarettes, chewing tobacco, and any other form of tobacco, tobacco derivative product or imitation, or electronic cigarettes, vapor pens, etc.;
  - e. Possessing, using, selling, or dispensing any drug paraphernalia or imitation of a controlled substance regardless of whether the actual substance possessed is a controlled substance by Nebraska law;
  - f. Possession of pornography, including creation, possession, dissemination, accessing, sale, or any other use of synthetic media, such as deepfakes;

- g. Sexting or the possession of sexting images (a combination of sex and texting - the act of sending sexually explicit messages or photos electronically), including creation, possession, dissemination, accessing, sale, or any other use of synthetic media, such as deepfakes;
- h. Engaging in initiations, defined as any ritualistic expectations, requirements, or activities placed upon new members of a school organization for the purpose of admission into the organization, even if those activities do not rise to the level of "hazing" as defined below. Initiations are prohibited except by permission of the superintendent;
- i. Engaging in hazing as defined by state law and this policy. Hazing is defined as any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership in any school organization. Under state criminal law, hazing activities include, but are not limited to, whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with the intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, or any brutal treatment or the performance of any unlawful act that endangers the physical or mental health or safety of any person. For purposes of school rules, hazing also includes any activity expected of someone joining a group, team, or activity that humiliates, degrades or risks emotional and/or physical harm, regardless of the person's willingness to participate; personal servitude; restrictions on personal hygiene; yelling, swearing and insulting new members/rookies; being forced to wear embarrassing or humiliating attire in public; consumption of vile substances or smearing of such on one's skin; binge drinking and drinking games; sexual simulation and sexual assault;
- j. Bullying which shall include cyber-bullying, defined as the use of the internet, including but not limited to social networking sites such as Facebook, cell phones or other devices to send, post or text message images and material intended to hurt or embarrass another person. This may include, but is not limited to; continuing to send e-mail to someone who has said they want no further contact with the sender; sending or posting threats, sexual remarks or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in forums, and

- posting false statements as fact intended to humiliate the victim; disclosure of personal data, such as the victim's real name, address, or school at websites or forums; posing as the identity of the victim for the purpose of publishing material in their name that defames or ridicules them; sending threatening and harassing text, instant messages or emails to the victims; and posting or sending rumors or gossip to instigate others to dislike and gang up on the target;
- k. Violation of the district's computer acceptable computer use policy are subject to discipline, up to and including expulsion;
  - l. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a simulated or "look-a-like" weapon;
  - m. Using any object to simulate possession of a weapon;
  - n. Knowingly making a false statement or knowingly submitting false information during the Title IX grievance process or any other school investigation or making a materially false statement in bad faith in the course of a Title IX grievance proceeding or any other school investigation; and
  - o. Any other violation of a rule or regulation established by a school district staff member pursuant to authority delegated by the board.

The length of any suspension, expulsion, or mandatory reassignment shall be as provided or allowed by law.

### **Reporting Requirement to Law Enforcement**

Violations of this section will result in a report to law enforcement if:

1. The violation includes possession of a firearm;
2. The violation results in child abuse;
3. It is a violation of the Nebraska Criminal Code that the administration believes cannot be adequately addressed by discipline from the school district;
4. It is a violation of the Nebraska Criminal Code that endangers the health and welfare of staff or students; or
5. It is a violation of the Nebraska Criminal Code that interferes with school purposes.

### **Due Process Afforded to Students Facing Long-term Suspension or Expulsion**

The following procedures shall be followed regarding any long-term suspension, expulsion, or mandatory reassignment:

1. The decision to recommend discipline shall be made within two school days after learning of the alleged student misconduct. On the date of the decision to discipline, the Principal shall file with the Superintendent a written charge and a summary of the evidence supporting such charge.
2. The Principal shall serve the student and the student's Parent with a written notice by registered or certified mail or personal service within two school days of the date of the decision to recommend long-term suspension or expulsion. The notice shall include the following:
  - a. The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension, expulsion, or mandatory reassignment, including a summary of the evidence to be presented against the student;
  - b. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
  - c. Resources the school is able to provide or recommend to assist the student;
  - d. How the school plans to handle such behavior in the future, including an actionable plan aimed at maximizing strategies to keep the student in school;
  - e. A statement that, before long-term suspension, expulsion, or mandatory reassignment can be invoked, the student has a right to a hearing, upon request, and that if the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations, missed during the period of suspension pursuant to district guidelines which shall not require the student to attend the school district's alternative programs for expelled students in order to complete classwork or;
  - f. A description of the hearing procedures provided by the act, along with procedures for appealing any decision rendered at the hearing;
  - g. A statement that the principal, legal counsel for the school, the student, the student's Parent, or the student's representative has the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and (ii) to know the identity of the witnesses to appear at the hearing and the substance of their testimony; and
  - h. A form on which the student, the student's Parent may request a hearing, to be signed by such parties and delivered to the principal

or superintendent in person or by registered or certified mail to the address provided on the form.

3. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.
4. Nothing in this policy shall preclude the student, student's Parent or representative(s) from discussing and settling the matter with appropriate school personnel prior to the time the long-term suspension, expulsion, or mandatory reassignment takes effect.
5. If a hearing is requested within five days after receipt of the notice, the Superintendent shall recommend appointment of a hearing examiner within two school days after receipt of the hearing request. The student or the student's Parent may request designation of a hearing examiner other than the hearing examiner recommended by the superintendent if notice of the request is given to the superintendent within two school days after receipt of the superintendent's recommended appointment. Upon receiving such request, the superintendent must provide one alternative hearing examiner who is not an employee of the school district or otherwise currently under contract with the school district and whose impartiality may not otherwise be reasonably questioned. The student or the student's Parent must, within five school days, select a hearing examiner to conduct the hearing who was recommended or provided as an alternative hearing examiner, and shall notify the superintendent in writing of the selection. The superintendent must appoint the selected hearing examiner upon receipt of such notice.
6. The hearing examiner must, within two school days after being appointed, give written notice to the principal, the student, and the student's Parent of the time and place for the hearing.
7. The hearing shall be held within a period of five school days after appointment of the hearing examiner, but such time may be changed by the hearing examiner for good cause with consent of the parties. No hearing shall be held upon less than two school days' actual notice to the principal, the student, and the student's Parent, except with the consent of all the parties.
8. The principal or legal counsel for the school, the student, and the student's Parent or representative have the right to receive a copy of all records and written statements referred to in the Student Discipline Act as well as the statement of any witness in the possession of the school

board or board of education no later than forty-eight hours prior to the hearing.

9. If a hearing is requested more than five school days following the receipt of the written notice, but not more than thirty calendar days after receipt, the Superintendent shall appoint a hearing examiner. The hearing will be held according to the requirements of section 79-269. The student shall be entitled to a hearing but the consequence imposed may continue in effect pending final determination.
10. If a request for hearing is not received within thirty calendar days following the mailing or delivery of the written notice, the student shall not be entitled to a hearing.

In the event a hearing is requested, the hearing, hearing procedures, the student's rights and any appeals or judicial review permitted by law shall be governed by the applicable provisions of the Nebraska Student Discipline Act (NEB. REV. STAT. § 79-254 to 79-294).

## **SECTION FOUR**

### **School Wellness (Policy 5052)**

The school district is committed to providing a school environment that enhances learning and the development of lifelong wellness. The goals outlined in this policy were determined and selected after reviewing and considering evidence-based strategies.\*

#### **1. Goals for Nutrition Promotion and Education**

- a. The district will promote healthy food and beverage choices for all students, as well as encourage participation in school meal programs by such methods as implementing evidence-based healthy food promotion techniques through the school meal programs and promoting foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards.
- b. The health curriculum will include information on good nutrition and healthy living habits.
- c. Teachers will incorporate information on nutrition and wellness into the classroom curriculum as appropriate.
- d. The district will collaborate with public and private entities to promote student wellness.
- e. Water will be made available to students throughout the school day.

#### **2. Goals for Physical Activity**

- a. The school district's curriculums shall include instruction on physical activity and habits for healthy living.
- b. Students will be encouraged to engage in physical activities throughout the school day and will be provided with opportunities to do so.
- c. The district encourages parents and guardians to support their children's participation in physical activity, to be physically active role models, and to include physical activity in family events.

#### **3. Goals for Other School-Based Activities Designed to Promote Student Wellness**

- a. The district will participate in state and federal child nutrition programs as appropriate.
- b. The district will provide professional development, support, and resources for staff about student wellness.
- c. Students will be provided sufficient time in which to eat school-provided meals.
- d. The district's lunchrooms will be attractive and well-lighted.
- e. The district will allow other health-related entities to use school facilities for activities such as health clinics and screenings so long as the activities meet the district's requirements and criteria for the use of facilities.
- f. The district may partner with other individuals or entities in the community to support the implementation of this policy.
- g. The district will strive to provide physical activity breaks for all students, recess for elementary students, and before and after school activities, as well as encourage students to use active transport (walking, biking, etc.)
- h. The district will use evidence-based strategies to develop, structure, and support student wellness.

**4. Standards and Nutrition Guidelines for All Foods and Beverages Sold to Students on the School Campus and During the School Day**

- a. The district will ensure that student access to foods and beverages meet federal, state and local laws and guidelines including, but not limited to:
  - i. USDA National School Lunch and School Breakfast nutrition standards
  - ii. USDA Smart Snacks in School nutrition standards.
- b. The district will offer students a variety of age-appropriate, healthy food and beverage selections with plenty of fruits, vegetables, and whole grains aimed at meeting the nutrition

needs of students within their calorie requirements in order to promote student health and reduce childhood obesity.

## **5. Standards for All Foods and Beverages Provided, But Not Sold to Students During the School Day**

The district may provide a list of healthy party ideas or food and beverage alternatives to parents, teachers, and students for classroom parties, rewards and incentives, or classroom snacks. The district discourages the use of food and beverages as a reward or incentive for performance or behavior.

## **6. Food and Beverage Marketing**

Marketing and advertising is only allowed on school grounds or at school activities for foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards, except as follows:

- a. This requirement does not apply to marketing that occurs at events outside of school hours such as after school sporting or any other events, including school fundraising events.
- b. The district will not immediately replace menu boards, coolers, tray liners, beverage cups, and other food service equipment with depictions of noncompliant products or logos to comply with the new USDA Smart Snacks in Schools nutrition requirements. All previously purchased products will be used, and all existing contracts honored.
- c. All equipment that currently displays noncompliant marketing materials will not be removed or replaced (e.g., a score board with a Coca-Cola logo). However, as the district reviews and considers new contracts, and as scoreboards or other such durable equipment are replaced or updated over time, any products that are marketed and advertised will meet or exceed the USDA Smart Snacks in School nutrition standards

## **7. Public Participation**

Parents, students, representatives of the school food authority, teachers, school health professionals, board members, school administrators, and members of the general public shall be allowed to provide their input to the school district during the wellness policy adoption and review process.

## **8. Competitive Foods (Includes Food and Beverages Sold in Vending Machines, School Stores, and Fundraisers)**

- a. Definitions. "Competitive food" means all food and beverages other than meals reimbursed under programs authorized by the Richard B. Russell National School Lunch Act and the Child Nutrition Act of 1966 available for sale to students on the school campus during the school day. For the purpose of competitive food standards implementation, "school day" means the period from the midnight before to 30 minutes after the end of the official school day.
- b. Applicability. Except as otherwise allowed by the Nebraska Department of Education (NDE) or applicable law, all competitive food sold during the school day must meet the USDA Smart Snacks Standards and the nutrition standards found in 7 CFR § 210.11. The competitive food restrictions do not apply to food sold during non-school day hours, weekends, and off-campus fundraising events such as concessions during after-school sporting events, school plays or concerts; or to bulk food items that are sold for consumption at home. (Ex: frozen pizzas, cookie dough tubs, etc.)
- c. Fundraiser Exemptions. A special exemption is allowed for the sale of food and/or beverages that do not meet the competitive food standards as required in this section for the purpose of conducting an infrequent school-sponsored fundraiser. The specially exempted fundraisers must not take place more than the frequency specified by NDE during such periods that schools are in session. No specially exempted fundraiser foods or beverages may be sold in competition with school meals in the food service area during the meal service.
- d. Other Exemptions. The only other nutrition exemptions from the competitive food requirements are those found in 7 CFR § 210.11.
- e. Other Limitations. No competitive food can be sold to children anywhere on school premises beginning one half hour before breakfast and/or lunch service until one half hour after meal service unless all proceeds earned during these time periods go to the school nutrition program.

## **9. Triennial Assessment**

The school board shall assess and review this policy at least every three years to determine:

- a. Compliance with this policy;
- b. How this policy compares to NDE model wellness policies;

- c. Progress made in attaining the goals of this policy.

The school board will update or modify this policy as appropriate.

## **10. Public Notice**

In addition to identifying the topic on its meeting agenda as required by the Open Meetings Act, the school district will provide notice of this policy at least annually to the public and other stakeholders identified in this policy by one or more of the following methods: on its webpage, in its newsletter, in the student and employee handbooks, newspaper advertisements, direct mailings, electronic mail, and public postings.

In addition to identifying the topic on its meeting agenda as required by the Open Meetings Act, the school district will provide notice of the Triennial Assessment and progress reports towards meeting the goals in this policy using one or more of those same methods.

## **11. Recordkeeping**

The District will retain records to document compliance with the requirements of the wellness policy at its central office.

## **12. Operational Responsibility**

The superintendent is responsible for coordinating the implementation of this policy and for monitoring the district's progress in meeting the goals established by this policy. The superintendent will periodically report to the board on the district's progress in implementing this policy.

\* These strategies include, but are not necessarily limited to, those cited in the Alliance for a Healthier Generation's Model Wellness Policy (Updated June 2020 to Reflect the USDA Final Rule) found at <https://api.healthiergeneration.org/resource/2>.

## **Title IX**

As required by Title IX of the Education Amendments of 1972, it is the policy of the district that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any of the district's programs or activities, or in regards to admission or employment. Any person may report sex discrimination, including sexual harassment. This report must be made by any means to the district's Title IX Coordinator whose contact information can be found on the district's website and in the district's student and staff handbooks. Any other inquiries regarding the application of this policy should be referred to the Title IX Coordinator.

### **EMERGENCY RESPONSE TO LIFE-THREATENING ASTHMA OR SYSTEMIC ALLERGIC REACTIONS (ANAPHYLAXIS)**

**DEFINITION:** Life-threatening asthma consists of an acute episode of worsening airflow obstruction. Immediate action and monitoring are necessary.

A systemic allergic reaction (anaphylaxis) is a severe response resulting in cardiovascular collapse (shock) after the injection of an antigen (e.g. bee or other insect sting), ingestion of a food or medication, or exposure to other allergens, such as animal fur, chemical irritants, pollens or molds, among others. The blood pressure falls, the pulse becomes weak, **AND DEATH CAN OCCUR.** Immediate allergic reactions may require emergency treatment and medications.

**LIFE-THREATENING ASTHMA SYMPTOMS:** Any of these symptoms may occur:

- Chest tightness
- Wheezing
- Severe shortness of breath
- Retractions (chest or neck "sucked in")
- Cyanosis (lips and nail beds exhibit a grayish or bluish color)
- Change in mental status, such as agitation, anxiety, or lethargy
- A hunched-over position
- Breathlessness causing speech in one-to-two word phrases or complete inability to speak

**ANAPHYLACTIC SYMPTOMS OF BODY SYSTEM: Any of the symptoms may occur within seconds. The more immediate the reaction, the more severe the reaction may become. Any of the symptoms present require several hours of monitoring.**

- **Skin:** warmth, itching, and/or tingling of underarms/groin, flushing, hives
- **Abdominal:** pain, nausea and vomiting, diarrhea

- **Oral/Respiratory:** sneezing, swelling of face (lips, mouth, tongue, throat), lump or tightness in the throat, hoarseness, difficulty inhaling, shortness of breath, decrease in peak flow meter reading, wheezing reaction
- **Cardiovascular:** headache, low blood pressure (shock), lightheadedness, fainting, loss of consciousness, rapid heart rate, ventricular fibrillation (no pulse)
- **Mental status:** apprehension, anxiety, restlessness, irritability

#### **EMERGENCY PROTOCOL:**

1. CALL 911.
2. Summon school nurse if available. If not, summon designated trained, non-medical staff to implement an emergency protocol.
3. Check airway patency, breathing, respiratory rate, and pulse.
4. Administer medications (epinephrine auto injector and nebulized albuterol) per standing order.
5. Determine cause as quickly as possible.
6. Monitor vital signs (pulse, respiration, etc.).
7. Contact parents immediately and prescribing health care practitioner as soon as possible.
8. Any individual treated for symptoms with epinephrine at a school will be transferred to a medical facility.

#### **STANDING ORDERS FOR RESPONSE TO LIFE-THREATENING ASTHMA OR ANAPHYLAXIS:**

- Administer epinephrine auto injector junior for any child less than 60 pounds or adult epinephrine auto injector for any individual over 60 pounds into the muscle towards the front and outer side of the thigh.
- Follow with nebulized albuterol while awaiting EMS.
- If symptoms persist, repeat epinephrine auto injector followed by nebulized albuterol every fifteen minutes while awaiting EMS arrival.
- Administer CPR, if indicated.

## STAFF DIRECTORY

### Members of the Board of Education:

|                     |                  |
|---------------------|------------------|
| Mrs. Becky Sullivan | President        |
| Mrs. Jodi Graves    | Vice-President   |
| Mr. Andrew McCarty  | Secretary/Treas. |
| Mrs. Sharon Brooks  | Member           |
| Mr. Jim Boeve       | Member           |
| Mr. Erick Espinoza  | Member           |
| Mr. Chris Shade     | Member           |
| Ms. Stacie Widhelm  | Member           |

### Administrative Staff:

|                       |                                        |
|-----------------------|----------------------------------------|
| Mr. John Hauser       | Superintendent                         |
| Dr. Charla Brant      | Director of Student Services           |
| Mrs. Kristen Schlecta | Director of Curriculum and Instruction |
| Dr. Tom Szlanda       | Director of Human Resources            |
| Dr. Lawrence Tunks    | Director of Buildings and Technology   |

# School Calendar

# 2026-2027 Hastings Public Schools Calendar

## August 2026

## January 2027

| S                                   | M  | T  | W  | Th | F  | S  | S                                               | M | T | W | Th | F | S  |                                                    |  |  |
|-------------------------------------|----|----|----|----|----|----|-------------------------------------------------|---|---|---|----|---|----|----------------------------------------------------|--|--|
|                                     |    |    |    |    |    | 1  | August 5-6: New Teachers Only                   |   |   |   |    |   |    | January 1: No School/Winter Break                  |  |  |
|                                     |    |    |    |    |    |    | August 7, 10-12: Teacher Professional Inservice |   |   |   |    |   | 1  | January 4: No Classes/PreK-12 Work Day             |  |  |
| 2                                   | 3  | 4  | 5  | 6  | 7  | 8  | August 12: Grades 7, 8, & 9 Only                |   |   |   |    |   | 3  | January 5: Beginning of Quarter Three/2nd Semester |  |  |
| 9                                   | 10 | 11 | 12 | 13 | 14 | 15 | August 13: First Day of Classes for K-6, 9-12   |   |   |   |    |   | 10 | January 18: No School/Martin Luther King Jr. Day   |  |  |
| 16                                  | 17 | 18 | 19 | 20 | 21 | 22 | August 13: Grades 7 & 8 Do Not Attend           |   |   |   |    |   | 17 |                                                    |  |  |
| 23                                  | 24 | 25 | 26 | 27 | 28 | 29 | August 13 & 17: Half Kindergarten Start         |   |   |   |    |   | 24 |                                                    |  |  |
| 30                                  | 31 |    |    |    |    |    | August 14 & 18: Half Kindergarten Start         |   |   |   |    |   | 21 |                                                    |  |  |
| Student Days: 13   Teacher Days: 17 |    |    |    |    |    |    | Student Days: 16   Teacher Days: 19             |   |   |   |    |   |    |                                                    |  |  |

## September 2026

## February 2027

| S                                   | M  | T  | W  | Th | F  | S  | S                                                 | M | T | W | Th | F | S  |                                                  |  |  |
|-------------------------------------|----|----|----|----|----|----|---------------------------------------------------|---|---|---|----|---|----|--------------------------------------------------|--|--|
|                                     |    | 1  | 2  | 3  | 4  | 5  | September 7: Labor Day                            |   |   |   |    |   |    | February 12: No School                           |  |  |
|                                     |    |    |    |    |    |    | September 25: No Classes/Professional Development |   |   |   |    |   | 1  | February 15: No Classes/Professional Development |  |  |
| 6                                   | 7  | 8  | 9  | 10 | 11 | 12 |                                                   |   |   |   |    |   | 7  |                                                  |  |  |
| 13                                  | 14 | 15 | 16 | 17 | 18 | 19 |                                                   |   |   |   |    |   | 14 |                                                  |  |  |
| 20                                  | 21 | 22 | 23 | 24 | 25 | 26 |                                                   |   |   |   |    |   | 21 |                                                  |  |  |
| 27                                  | 28 | 29 | 30 |    |    |    |                                                   |   |   |   |    |   | 28 |                                                  |  |  |
| Student Days: 26   Teacher Days: 21 |    |    |    |    |    |    | Student Days: 19   Teacher Days: 19               |   |   |   |    |   |    |                                                  |  |  |

## October 2026

## March 2027

| S                                   | M  | T  | W  | Th | F  | S  | S                                               | M | T | W | Th | F | S  |                                      |  |  |
|-------------------------------------|----|----|----|----|----|----|-------------------------------------------------|---|---|---|----|---|----|--------------------------------------|--|--|
|                                     |    |    |    |    |    |    | October 14: End of Quarter One                  |   |   |   |    |   |    | March 4: End of Quarter Three        |  |  |
|                                     |    |    |    |    |    |    | October 15: No Classes/PreK-12 Work Day         |   |   |   |    |   | 1  | March 5: No Classes/PreK-12 Work Day |  |  |
| 4                                   | 5  | 6  | 7  | 8  | 9  | 10 | October 16: No School                           |   |   |   |    |   | 7  | March 8-12: No School/Spring Break   |  |  |
| 11                                  | 12 | 13 | 14 | 15 | 16 | 17 | October 19: ESUJ Teaching & Learning Conference |   |   |   |    |   | 14 | March 15: Beginning of Quarter Four  |  |  |
| 18                                  | 19 | 20 | 21 | 22 | 23 | 24 | October 20: Beginning of Quarter Two            |   |   |   |    |   | 21 | March 26-29: No School/Holiday Break |  |  |
| 25                                  | 26 | 27 | 28 | 29 | 30 | 31 |                                                 |   |   |   |    |   | 28 |                                      |  |  |
| Q1 Days: 43                         |    |    |    |    |    |    | Q3 Days: 40                                     |   |   |   |    |   |    |                                      |  |  |
| Student Days: 19   Teacher Days: 21 |    |    |    |    |    |    | Student Days: 15   Teacher Days: 16             |   |   |   |    |   |    |                                      |  |  |

## November 2026

## April 2027

| S                                   | M  | T  | W  | Th | F  | S  | S                                            | M | T | W | Th | F | S  |                                       |  |  |
|-------------------------------------|----|----|----|----|----|----|----------------------------------------------|---|---|---|----|---|----|---------------------------------------|--|--|
|                                     |    |    |    |    |    |    | November 25-27: No School/Thanksgiving Break |   |   |   |    |   |    | April 16: No Classes/PreK-12 Work Day |  |  |
| 1                                   | 2  | 3  | 4  | 5  | 6  | 7  |                                              |   |   |   |    |   | 1  |                                       |  |  |
| 8                                   | 9  | 10 | 11 | 12 | 13 | 14 |                                              |   |   |   |    |   | 4  |                                       |  |  |
| 15                                  | 16 | 17 | 18 | 19 | 20 | 21 |                                              |   |   |   |    |   | 11 |                                       |  |  |
| 22                                  | 23 | 24 | 25 | 26 | 27 | 28 |                                              |   |   |   |    |   | 18 |                                       |  |  |
| 29                                  | 30 |    |    |    |    |    |                                              |   |   |   |    |   | 25 |                                       |  |  |
| Student Days: 18   Teacher Days: 19 |    |    |    |    |    |    | Student Days: 21   Teacher Days: 22          |   |   |   |    |   |    |                                       |  |  |

## December 2026

## May 2027

| S                                   | M  | T  | W  | Th | F  | S  | S                                              | M | T | W | Th | F | S  |                                             |  |  |
|-------------------------------------|----|----|----|----|----|----|------------------------------------------------|---|---|---|----|---|----|---------------------------------------------|--|--|
|                                     |    |    |    |    |    |    | December 18: End of Quarter Two/First Semester |   |   |   |    |   |    | May 16: Graduation                          |  |  |
|                                     |    | 1  | 2  | 3  | 4  | 5  | December 18: Early Dismissal at 1:15PM         |   |   |   |    |   | 1  | May 21: End of Quarter Four/Second Semester |  |  |
| 6                                   | 7  | 8  | 9  | 10 | 11 | 12 | December 21-31: No School/Winter Break         |   |   |   |    |   | 2  | May 27: Early Dismissal at 1:15PM           |  |  |
| 13                                  | 14 | 15 | 16 | 17 | 18 | 19 |                                                |   |   |   |    |   | 9  | May 24: No Classes/PreK-12 Work Day         |  |  |
| 20                                  | 21 | 22 | 23 | 24 | 25 | 26 |                                                |   |   |   |    |   | 16 |                                             |  |  |
| 27                                  | 28 | 29 | 30 | 31 |    |    |                                                |   |   |   |    |   | 23 |                                             |  |  |
| Q2 Days: 41                         |    |    |    |    |    |    | Q4 Days: 47                                    |   |   |   |    |   |    |                                             |  |  |
| Student Days: 14   Teacher Days: 14 |    |    |    |    |    |    | Student Days: 15   Teacher Days: 16            |   |   |   |    |   |    |                                             |  |  |

### KEY

- No School/School Break
- No Classes/Professional Day
- Beginning/End of Quarter
- New Teachers Only
- No School (Payback for PTC)
- Total Student Days: 171
- Total Teacher Days: 183

### SCHOOL HOURS

**Elementary**  
8:10AM – 3:20PM  
Wednesday Early Dismissal: 2:30PM

**Middle School**  
8:10AM – 3:35PM  
Wednesday Early Dismissal: 2:35PM

**High School**  
8:05AM – 3:30PM  
Wednesday Early Dismissal: 2:45PM

\*\* The calendar, including time for learning teams, may be adjusted by the District in response to inclement weather or other needs\*\*

# RECEIPT

This Student Handbook is distributed in accordance with Nebraska State Law, Section 79-262, paragraph three which states in part: "Rules and Standards which form the basis for discipline shall be distributed to students and parents at the beginning of each school year or at the time of enrollment..."

**Parents (or guardians) and students are required to sign & return the receipt form.**

## PARENT/STUDENT AGREEMENT

I have received and read the Student Handbook that describes the Hastings School District's discipline policies, regulations, rules, and expectations to be followed by students enrolled in the Hastings Public Schools, including the Drug Free School Policy. My child and I have discussed these policies and understand that we must comply with them.

## RECOGNITION OF POTENTIAL AMENDMENTS OR SUPPLEMENTS

The rules and information provided in this handbook may be supplemented or amended by the School District's administration at any time, consistent with applicable law and board policy. All parents shall be provided notice of any such changes by the district's regular means of contact. By signing below, you agree that you will read any such information and communications, discuss them with your child, and recognize that you must comply with all rules, procedures, and requirements as they apply at that time.

Student's Signature

Date

Parent/Guardian's Signature Date

Cell Phone Number (Optional)

Cell Phone Number (Optional)

Parent's Email Address (Optional)

Parent's Email Address (Optional)

## **EMERGENCY INFORMATION:**

Student's Name

Parent/Guardian's Name(s)

Mailing Address  
Phone

Home

Father's Employer  
Phone

Business

Mother's Employer  
Phone

Business

Other Person Who May Be Contacted in Case of  
Phone

Emergency

Choice of Doctor  
Phone

**PARENTAL AUTHORIZATION AND RELEASE FORM  
ADMINISTRATION OF NON- PRESCRIPTION DRUGS TO STUDENTS**

While the administration of medications to students should be scheduled outside of school hours whenever possible, occasionally it may be necessary for school personnel to administer nonprescription drugs to a student as authorized by the student's parents, guardians, or medical professionals and state law. School personnel will only dispense those nonprescription drugs which have been approved by state and federal law for use as a drug and meet the definition of nonprescription drugs in Nebraska's Medication Aide law which states:

Nonprescription drugs means nonnarcotic medicines or drugs which may be sold without a medical order and which are prepackaged for use by the consumer and labeled in accordance with the requirements of the laws and regulations of this state and the federal government.

In order for students to be administered nonprescription medication by school personnel, a parent or guardian must:

- Complete and return this authorization form.
- Provide the district with any nonprescription drugs you wish to be administered in its original container from the manufacturer, which must include legible, unadulterated manufacturer instructions. The container must be labeled with the student's name.
- Provide the district with specific written instructions regarding the requested nonprescription drug's administration, including the date(s) the student is to be administered the drug, the dosage to be administered, the frequency of administration, and any other details or conditions relevant to administration.

School personnel will not administer nonprescription drugs in a manner inconsistent with the manufacturer instructions or state law. School personnel will not administer non-prescription drugs that is expired.

The undersigned are the parent(s), guardian(s), or person(s) in charge of

\_\_\_\_\_  
(name of the student)

I authorize and request school personnel to administer nonprescription drugs to my student. I release the school district, its officials, and employees from any and all liability concerning the administration of nonprescription drugs to my student.

DATED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Parent/Guardian

**PARENTAL AUTHORIZATION AND RELEASE FORM  
ADMINISTRATION OF PRESCRIPTION DRUGS TO STUDENTS**

The undersigned are the parent(s), guardian(s), or person(s) in charge of

\_\_\_\_\_.  
(name of the student)

It is necessary that the student receive (name of drug) \_\_\_\_\_, a physician-prescribed drug, during school intervals beginning on (date) \_\_\_\_\_ and continuing through \_\_\_\_\_. (date)

I hereby request that the School District, or its authorized representative, administer the drug named above to my child named above, in accordance with the prescribing physician's instructions, and agree to:

1. Submit this request to the teacher.
2. Make certain the Physician's Request for the Administration of Prescription Medication by School Personnel is submitted to the teacher.
3. Make sure personally that the drug is received by the teacher and/or county nursing service administering it, in the container in which it was dispensed by the prescribing physician or licensed pharmacist.
4. Make sure personally that the container in which the drug is dispensed is marked with the drug name, dosage, interval dosage, and date after which no administration should be given.
5. Submit a REVISED STATEMENT signed by the physician prescribing the drug to the teacher IF ANY OF THE INFORMATION PROVIDED BY THE PHYSICIAN CHANGES.
6. Release the School District and the Board of Education of the School District and all employees, agents, and the representatives of the School District from any liability concerning the giving or non-giving of the drug to the student.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Parent/Guardian

**ADMINISTRATION OF MEDICATION TO STUDENTS  
PHYSICIAN'S REQUEST FOR ADMINISTRATION OF PRESCRIPTION  
MEDICATIONS BY SCHOOL PERSONNEL**

DATE \_\_\_\_\_

CHILD'S FULL NAME \_\_\_\_\_ is under my care and must take medication which I have prescribed during the school day.

Name of medication (as it appears on container in which the drug is stored) \_\_\_\_\_

Dosage and time \_\_\_\_\_  
Date \_\_\_\_\_ administration \_\_\_\_\_ of \_\_\_\_\_ drug \_\_\_\_\_ is \_\_\_\_\_ to \_\_\_\_\_ begin

Possible adverse reactions to be reported to physician \_\_\_\_\_

Special instructions for the administration and storage of the drug \_\_\_\_\_

I or my designee(s) have trained school personnel or approved alternative training as adequate to administer the medication, have evaluated the situation, the general administration plan and if applicable, the \_\_\_\_\_ self-administration plan or emergency care plan, and deemed each to be safe and appropriate, and if applicable authorize the use of hypodermic syringes and needles or similar medical terms.

Name of Physician and Designee \_\_\_\_\_

\_\_\_\_\_  
Print or Type

\_\_\_\_\_  
Primary Phone Number

\_\_\_\_\_  
Secondary Phone Number

\_\_\_\_\_  
Signature of Physician

## RECORD OF SELF-ADMINISTRATED MEDICINE

Parent's Phone \_\_\_\_\_  
Student Name \_\_\_\_\_ Grade \_\_\_\_\_  
Date to Begin \_\_\_\_\_ Date to End \_\_\_\_\_  
Name of Medication \_\_\_\_\_  
Dosage of Medication \_\_\_\_\_ Time \_\_\_\_\_  
Doctor \_\_\_\_\_ Phone #1 \_\_\_\_\_  
Phone # \_\_\_\_\_  
Possible Adverse Reaction: \_\_\_\_\_

\_\_\_\_\_ gives permission for \_\_\_\_\_ our son/daughter to self-administer specific medications at school. This medication cannot be taken at any other non-school time.

DATED this \_\_\_\_\_ day of \_\_\_\_\_. 20\_\_\_\_.

Students who are able to self-administer specific medication may do so provided:

1. The physician provides written authorization allowing self-administration of said medication.
2. The parent provides written authorization allowing self-administration of said medication.
3. Such medication is transported to the school and maintained under the student's control in the original, properly labeled package and (a) is not opened except when self-administering the medication, (b) is not self-administered during instructional time or in the presence of other students unless medically necessary, and (c) is not shown or exhibited to other students.
4. The student's physician or physician's designee has (1) evaluated the situation and deemed it to be safe and appropriate; (2) documented this on the physician's authorization for the student's cumulative health record, and (3) approved the general administration plan.
5. The student and the student's physician or physician's designee have developed a plan for reporting and supervising self-administration.
6. The principal and appropriate teacher are informed that the student is self-administering prescribed medication.

Doctor's Signature \_\_\_\_\_



July 14, 2026

Mr. John Hauser  
Superintendent  
Adams County SD 0018 (Hastings Public Schools)  
1515 W. 8<sup>th</sup> Street  
Hastings, NE 68901

**RE: Addendum to Existing Municipal Advisor Agreement**

Dear Mr. Hauser:

This letter is provided under MSRB Rule G-42 in connection with our current engagement as municipal advisor under the Contract for Municipal Advisor Services (Municipal Advisor Services) dated March 12, 2023 (the "Agreement") between Northland Securities, Inc. (previously First National Capital Markets, Inc.) ("Municipal Advisor") and Adams County SD 00018 (Hastings Public Schools), Nebraska (the "Client"). This letter will serve as written documentation required under MSRB Rule G-42 of certain specific terms, disclosures and other items of information relating to our municipal advisory relationship as of the date this letter is signed by the Municipal Advisor and the Client.

In addition to the Services or Scope of Services and Compensation provided in the contract dated March 12, 2023 between the Municipal Advisor and the Client, the Client and Municipal Advisor agree to add the additional Services and Compensation:

Services

- Assistance with 2026-27 fiscal year budget preparation
- Assistance with 2026-27 fiscal year payroll preparation
- Short and long-term facilities maintenance planning
- Short and long-term financial planning
- Assistance with required state reporting (financial)
- Assistance with Audit preparation
- Assistance with Negotiations (financial impact modeling)
- Ongoing financial support (as needed)

Fees

- ☐ July 2026 – October 2026 = \$9,000 per month for a total of \$36,000 (these months will require the most intense support)
- ☐ November 2026 – June 2027 = \$3,000 per month for a total of \$24,000

This addendum only applies to the sections mentioned previously and any and all other sections of the original agreement remain unchanged.

**The effective date of this addendum is July 17, 2026.**

Please sign below and scan back to us to acknowledge the addendum to the original contract.

Thank you



By: Tobin Buchanan  
Managing Director  
Date: July 14, 2026

**Northland Securities, Inc.**



By: Mr. Craig Jones  
Senior Managing Director  
7/14/26  
Date: \_\_\_\_\_

**Adams County SD 0018 (Hastings Public Schools)**

\_\_\_\_\_  
By: Mr. John Hauser  
Superintendent

Date: \_\_\_\_\_

## **4017**

### **Relations with Employee Collective Bargaining Associations**

The board of education recognizes the right of staff members to belong to professional employee organizations. The board will negotiate with organizations that have been certified or recognized in accordance with public employee bargaining statutes. The board or administration will coordinate with certified or recognized organizations for purposes of collective bargaining.

The district will allow professional employee organizations to make reasonable use of district facilities for meetings outside the district's and the employees' work hours. With administrative approval, organizations may use district resources, post notices of meetings, and provide other information on bulletin boards designated for this purpose, and use district email and mailboxes for delivery of information specific to the organization. Organizations must pay for all supplies used, damage caused, or the loss or theft of borrowed property.

For purposes of recruiting new members, organizations may host or attend certain meetings of certificated staff outside the district's and the employees' work hours. Attendance at any staff meetings does not include all-staff, building-level, committee, or other meetings called by the district, unless those meetings are open to other organizations or if required by law.

Unless otherwise specified in this policy or permitted law, organizations will be treated equally, and the district will not designate any day or break by reference to any specific organization.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**6046**  
**Right to Access to School Library Materials**

**Definitions.** As used in this policy,

- “Parent” means the parent, guardian, or educational decisionmaker of any student currently attending the school district; and
- “Educational decisionmaker” means a person designated or ordered by a court to make educational decisions on behalf of a child.

**Catalog of Library Books.** The superintendent or designee shall create and maintain a catalog of all books in the school district’s library, categorized by school building, that shall be accessible by a Parent.

**Opportunity for Notification.** A Parent shall have the opportunity to be notified when the Parent’s student checks out a book from the school library, which notification shall include the title of the book, the author(s) of the book, and the date the book is due to be returned to the school library. The administration may elect to allow a Parent to exercise the opportunity to receive such notifications by means of a website, application notification, or by opting into email notifications.

Nothing in this policy shall be construed to create any rights of access or rights to notification in favor of any person that does not meet the definition of Parent stated above.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

| Administrative Resignation/Release/Retire(s) |                                            |                                         |              |                                  |                            |
|----------------------------------------------|--------------------------------------------|-----------------------------------------|--------------|----------------------------------|----------------------------|
| Name                                         | Assignment/Building                        |                                         | FTE          | Effective                        | Replaces/Reason            |
| No Resignation/Release/Retire(s)             |                                            |                                         |              |                                  |                            |
|                                              |                                            |                                         |              |                                  |                            |
| Administrative Transfer(s)                   |                                            |                                         |              |                                  |                            |
| Name                                         | Former Assignment/Building                 | New Assignment/Building                 |              | Effective                        | Replaces/Reason            |
| No Transfer(s)                               |                                            |                                         |              |                                  |                            |
|                                              |                                            |                                         |              |                                  |                            |
| Administrative New Hire(s)                   |                                            |                                         |              |                                  |                            |
| Name                                         | Assignment/FTE/Building                    | Effective                               |              |                                  | Replaces/Reason            |
| No new hire(s)                               |                                            |                                         |              |                                  |                            |
|                                              |                                            |                                         |              |                                  |                            |
| Certificated Resignation/Release(s)          |                                            |                                         |              |                                  |                            |
| Name                                         | Assignment/Building                        |                                         | FTE          | Effective                        | Replaces/Reason            |
| No Resignation/Release/Retire(s)             |                                            |                                         |              |                                  |                            |
|                                              |                                            |                                         |              |                                  |                            |
| Certificated Transfer(s)                     |                                            |                                         |              |                                  |                            |
| Name                                         | Former Assignment/Building                 | New Assignment/Building                 |              | Effective                        | Replaces/Reason            |
| Paige Krings                                 | Grade 3/Hawthorne                          | Teacher on Special Assignment/Hawthorne |              | 8/8/26                           | Shannon Waite/Transfer     |
| Shannon Waite                                | Teacher on Special Assignment/Hawthorne    | Teacher on Special Assignment/Admin     |              | 8/8/26                           | New Positiom               |
|                                              |                                            |                                         |              |                                  |                            |
| Certificated New Hire(s)                     |                                            |                                         |              |                                  |                            |
| Name                                         | Assignment/FTE/Building                    | Effective                               | Degree/Level | College/University               | Replaces/Reason            |
| Tamisha Rose Osgood                          | Grade 3/Hawthorne                          | 8/5/2026                                | MA-15        | University of Nebraska - Kearney | Paige Krings/Transfer      |
|                                              |                                            |                                         |              |                                  |                            |
| Extra Standard Resignation/Release(s)        |                                            |                                         |              |                                  |                            |
| Name                                         | Assignment/Building                        |                                         |              | Effective                        | Replaces/Reason            |
| No Resignation/Release/Retire(s)             |                                            |                                         |              |                                  |                            |
|                                              |                                            |                                         |              |                                  |                            |
| Extra Standard Transfer(s)                   |                                            |                                         |              |                                  |                            |
| Name                                         | Former Assignment/Building                 | New Assignment/Building                 |              | Effective                        | Replaces/Reason            |
| Christian Lomax                              | Assistant Boys Soccer/Senior High          | Head Boys Soccer/Senior High            |              | 8/8/26                           | Christopher Pedroza/Resign |
|                                              |                                            |                                         |              |                                  |                            |
| Extra Standard New Hire(s)                   |                                            |                                         |              |                                  |                            |
| Name                                         | Assignment/Building                        | Level                                   |              | Effective                        | Replaces/Reason            |
| Tony Lauters                                 | Assistant 8th Grade Football/Middle School | CAT I, LVL 1                            |              | 8/8/26                           | Jimmie Combs/Resign        |
| Tamisha Rose-Osgood                          | Assistant Boys Basketball/Middle School    | CAT I, LVL 1                            |              | 8/8/26                           | Justin Musgrave/Transfer   |
| Tamisha Rose-Osgood                          | Head Boys Track/Middle School              | CAT I, LVL 1                            |              | 8/8/26                           | Austin Heikkenen/Resign    |
|                                              |                                            |                                         |              |                                  |                            |
| Classified Resignation/Release(s)            |                                            |                                         |              |                                  |                            |
| Name                                         | Assignment/Building                        |                                         | FTE          | Effective                        | Replaces/Reason            |
| Tami Berndt                                  | Bus Monitor/Transportation                 |                                         | 1.0          | 7/31/26                          | Retire                     |
| Brooke Bottolfson                            | Skills 3 Paraeducator/Middle School        |                                         | 1.0          | 7/10/26                          | Resign                     |
| Landon Boettcher                             | Night Custodian/Middle School              |                                         | 1.0          | 7/24/26                          | Resign                     |
| Sable McLaughlin                             | Skills 3 Paraeducator/Hawthorne            |                                         | 1.0          | 5/22/26                          | Resign                     |
| Ross Novotne                                 | Night Custodian//Senior High               |                                         | 1.0          | 6/15/26                          | Resign                     |
|                                              |                                            |                                         |              |                                  |                            |
| Classified Transfer(s)                       |                                            |                                         |              |                                  |                            |
| Name                                         | Former Assignment/Building                 | New Assignment/Building                 | FTE          | Effective                        | Replaces/Reason            |
| Barb Smith                                   | Transportation Supervisor/Transportation   | School Psychology Assistant             | 1            | 8/5/26                           | New Position               |
|                                              |                                            |                                         |              |                                  |                            |
| Classified New Hire(s)                       |                                            |                                         |              |                                  |                            |
| Name                                         | Assignment/Building                        |                                         | FTE          | Effective                        | Replaces/Reason            |
| Jamie Perkins                                | School Nurse/Lincoln                       |                                         | 1            | TBD                              | Julie Didier/Resign        |
|                                              |                                            |                                         |              |                                  |                            |
|                                              |                                            |                                         |              |                                  |                            |
| ADMINISTRATIVE OPEN POSITIONS                |                                            |                                         |              |                                  |                            |
| NAME                                         | POSITION                                   | RESIGNATION/TERM DATE                   |              |                                  |                            |
|                                              | Director of Finance                        |                                         |              |                                  |                            |
|                                              |                                            |                                         |              |                                  |                            |
| CERTIFICATED OPEN POSITIONS                  |                                            |                                         |              |                                  |                            |
| NAME                                         | POSITION                                   | RESIGNATION/TERM DATE                   |              |                                  |                            |
| TURNER GRIFFIN                               | HMS - Science                              | 05-22-2026                              |              |                                  |                            |
| MEGGAN MESSERSMITH                           | Instructional Facilitator - Lincoln        | 05-22-2026                              |              |                                  |                            |
| 0.5 FTE RHONDA MCBRIDE                       | School Psychologist                        | 05-22-2025                              |              |                                  |                            |
| KIM WADKINS                                  | Speech Language Pathologist                | 05-22-2026                              |              |                                  |                            |
| JAMIE LEPANT                                 | Speech Language Pathologist                | 05-19-2023                              |              |                                  |                            |
|                                              |                                            |                                         |              |                                  |                            |
| CLASSIFIED OPEN POSITIONS                    |                                            |                                         |              |                                  |                            |

| NAME                                 | POSITION                                 | RESIGNATION/TERM DATE |  |  |  |
|--------------------------------------|------------------------------------------|-----------------------|--|--|--|
| TYNISA HESTER                        | HHS - Administrative Assistant           | 6-7-2026              |  |  |  |
| SHANNA MCLEAN                        | HMS - SPED Skills 3 Paraeducator         | 05-22-2026            |  |  |  |
| BROOKE BOTTOLFSON                    | HMS - SPED Skills 1 Paraeducator         | 7-10-2026             |  |  |  |
| ROBERT KREBSBACH TXFR                | HMS - SPED Skills 1 Paraeducator         | 6-7-2026              |  |  |  |
| ERIKA NEILSON                        | HMS - SPED Paraeducator                  | 4-14-2026             |  |  |  |
| SABLE MCLAUGHLIN                     | HA - Skills 3 Paraeductaor               | 05-22-2026            |  |  |  |
| SARA KRATZER TXFR                    | HA - EL Paraeducator                     | 05-22-2026            |  |  |  |
| DANICA DONNER                        | AL - SPED Paraeducator                   | 05-22-2026            |  |  |  |
| SARAH CHEI                           | LI - Title Paraeducator                  | 12-19-2025            |  |  |  |
| NADIA TRAUSCH                        | LI - Title Paraeducator                  | 9-26-2025             |  |  |  |
| ASHLEE STARK                         | LO - Office Paraeducator                 | 4-14-2026             |  |  |  |
| ARIANNA MORGENSTERN TXFR             | LO - Technology Paraeducator             | 05-22-2026            |  |  |  |
| DORIE PAULK                          | MO - Preschool Paraeducator              | 05-22-2026            |  |  |  |
| SADIE FRANKLIN                       | WA - Skills 3 Paraeducator               | 4-17-2026             |  |  |  |
| ROSS NOVOTNE                         | Night Custodian                          | 6-15-2026             |  |  |  |
| LANDON BOETTCHER                     | Night Custodian                          | 7-24-2026             |  |  |  |
|                                      | <b>DIST - PART TIME BUS DRIVER (NEW)</b> |                       |  |  |  |
| BARB SMITH TXFR                      | Transportation Supervisor                | TBD                   |  |  |  |
| TAMI BERNDT                          | District Bus Monitor                     | 7-31-2026             |  |  |  |
| CHANCE KRATZER                       | District Bus Monitor                     | 5-22-2025             |  |  |  |
| DARION MCCONNAGHAY                   | 9 Month Bus Driver                       | 3-23-2026             |  |  |  |
| JAN ELMORE                           | 9 Month Bus Driver                       | 5-18-2026             |  |  |  |
| <b>EXTRA-STANDARD OPEN POSITIONS</b> |                                          |                       |  |  |  |
| NAME                                 | POSITION                                 | RESIGNATION/TERM DATE |  |  |  |
| CHRISTIAN LOMAX                      | HHS - Assistant Boys Soccer              | 05-22-2026            |  |  |  |
| MEAGAN BLODGET                       | HHS - Assistant Swimming & Diving        | 09-29-2022            |  |  |  |
| TYRA CRAIG                           | HHS - Assistant Swimming                 | 05-22-2026            |  |  |  |
| BRANDON KILE                         | HHS - Assistant Boys Wrestling           | 05-22-2026            |  |  |  |
| PATRICK HUDSON                       | HHS - Assistant Boys Track               | 05-22-2026            |  |  |  |
| ALEXANDER THAYER                     | HHS - Assistant Boys Basketball          | 05-22-2026            |  |  |  |
| KALEE REAMS                          | HHS - Speech                             | 05-22-2026            |  |  |  |
| JORDAN BINFIELD                      | HMS - Head Girls Wrestling               | 05-22-2026            |  |  |  |