

Board of Education Special Meeting
Monday, September 13, 2021 7:30 PM
District Office
508 Jefferson Ave.
Morrill, NE 69358

I. CALL TO ORDER FOR SPECIAL MEETING

I.1. Pledge to the Flag

I.2. Roll Call

I.3. Notification of Open Meetings Law Posting

I.4. Recognition of Recording

II. APPROVAL OF AGENDA

III. **PUBLIC HEARINGS**

For the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the proposed 2021-2022 Budgets and Final Tax Request and to consider amendments relative thereto.

III.1.

1. Budget Summary for 2021-2022 school year

III.2.

III.3.

2. Hearing to set the Final Tax Request for the 2021-2022 school year

III.4.

IV. **BUSINESS**

IV.1.

3. Consider and adopt the School District Budgets for the 2021-2022 school year

IV.2.

IV.3.

4. Consider and set the Tax Levy for General Fund, Special Building Fund & QCPUF for 2021-2022

IV.4.

IV.5. Consider and approve the updated Superintendent Agreement costs through June 2023

IV.6.

5. Consider contracting with NASB to utilize the Encompass 360 Superintendent Evaluation Tool

IV.7.

IV.8.

6. Consider contracting with NASB to utilize the comprehensive Community Engagement process

IV.9.

V. ADJOURNMENT

USEFUL INFORMATION

Note to MAC Users:

You can use a MAC to input information but there have been issues noted in printing from the MAC. The only solution that is known is to print via a PC.

MUST COMPLETE THIS PAGE - Basic Data Input Area

The Basic Data Input Area is designed to help common information flow throughout the Budget Form.

Cover Page - Page 1

The Total Property Tax Requirement is carried forward from Page 2; however, you will need to input how much of that tax request is for Principal and Interest on Bonds.

Outstanding Bonded Indebtedness - if you complete the worksheet pages this will fill in automatically. If you do not you will need to indicate your balances as of September 1.

Pages 2 through 4 (If you utilize the Worksheet Pages - Begin Inputting on Worksheet Pages)

These pages are currently completed with formulas which pull from the Worksheet Pages. **If you utilize the Worksheet Pages, Pages 2 through 4 will be completed automatically for you.** If you do not wish to utilize the worksheet pages you can simply type in your numbers on Pages 2 through 4. The only cells with formulas that cannot be over-written are those that provide an essential calculation (example - Total Resources Available).

A complete and accurate budget should have the prior year Balance Forward **equal** Total of Beginning Balances. We have built into the spreadsheet a comparison between these two numbers. If these two numbers **do not agree** a statement will appear indicating it must equal prior year balance forward.

We have also built in a comparison between the Total Requirement and Total Resources Available. If these two numbers **do not agree** in the budget you will receive the message "Budget Not Balanced".

Worksheet Pages - ***FOR YOUR USE ONLY - NOT TO BE SUBMITTED TO THE STATE***

The last sheets of this file are worksheet (individual fund) pages. These pages are provided for your use; however, you do not have to use them. For more information about the worksheets, see the Budget Guidelines. ***If you do utilize the Worksheet Pages, Pages 2 through 4 will be completed automatically for you.***

Moving From Page to Page:

There are several ways to move around your budget form. You can hold down the CTRL and hit either Page Down (Moves you ahead a sheet) or Page Up (Moves you to previous sheet). The other option is to use your mouse to click on the different sheet tabs.

I Want to See Descriptions on Left When Inputting Numbers in Budget Column:

On the "View" ribbon in the Window area there is an item called Freeze Panes. Freeze Panes allows you to tell the computer what columns and/or rows you wish to see at all times. Freeze Panes will freeze whatever rows are above your active cell and also whatever columns are to the left of your active cell. By choosing the option again it will turn the option off.

The Cell Is Locked:

UNDER NO CIRCUMSTANCES WILL PASSWORDS BE GIVEN OUT. Either the cell is locked because it contains a formula or you are trying to input information in the wrong cell.

You Note Any Errors Or Have Any Problems:

We have tested this spreadsheet through various methods to help identify any problem areas and to ensure formulas are correct. However, we cannot account for all the variables that occur with each individual budget. If you feel there is an error in a formula please contact us immediately so we can go over the problem(s) and if necessary correct the situation.

All of your comments or ideas to better the budget form are taken into consideration. Please feel free to [contact us at \(402\) 471-2111](#) with these items. We make this available to you to HELP in the budget process and wish to make any improvements that would make the spreadsheet more user friendly.

Checklist of Items to be Completed and Submitted

Due by September 20th:

- Budget Form
- Page 2, Total Resources Available (Column 4) agrees to Total Requirements (Column 9).
- Page 2, Total Beginning Balance (Column 1) agrees to Page 3 Total Ending Balance (Column 8).
- Page 3, Total Beginning Balance (Column 1) agrees to Page 4 Total Ending Balance (Column 8).
- Page 4, Total Beginning Balance (Column 1) agrees to the prior School District Budget Form, Page 4, Total Ending Balance (Column 8). If it does not agree, please provide explanation.
- Schedule B, shows the District is in compliance with State Statutes
- Proof of Publication for Notice of Budget Hearing (NBH).
- Schedules A, B, and D
- Certificate of Valuation(s). Total Certified Valuation was completed on Page 1.
- Lid Computation Form LC-2 and the Special Grant Fund List completed and submitted
- Joint Public Agency & Interlocal Agreements is indicated by checking the box. If school district answers YES, the Report of Joint Public Agency & Interlocal Agreements is due on or before September 20th. This report should detail interlocal agreements the District was involved in during the 2020-2021 year.

If your school district has held a successful election to override the levy limits, which is in effect for this budget year, you will also need:

- Election Ballot and Certified Election Results for the special election to override the levy limits.

Please Complete this **Basic Data Input** -It will put information consistently through

INPUT ↓

County-District #:	79-0011	
Name of School:	Morrill Public Schools	
Name of County:	Scotts Bluff	<i>Do not include the word "County"</i>
Class:	III	
Current Valuation		399,697,953
Prior Valuation		393,333,116
Prior Year Property Tax Request		4,291,185.94
Prior Year Levy Rate	1.102000	
Hearing Held On:		
Day of month:	13	
Month:	September	
Year:	2021	
Time:	7:30	
A.M. or P.M.:	PM	
Location of Hearing:	District Board Room, 508 Jefferson Ave, Morrill	
Special Hearing to Set Final Tax Request Held On:		
Day of month:	13	
Month:	September	
Year:	2021	
Time:	7:30	
A.M. or P.M.:	PM	
Location of Hearing:	District Board Room, 508 Jefferson Ave, Morrill	

REPORT OF TRADE NAMES, CORPORATE NAMES, BUSINESS NAMES
REPORTING PERIOD JULY 1, 2020 THROUGH JUNE 30, 2021

Morrill Public Schools

Scotts Bluff

SUBDIVISION NAME

COUNTY

List all Trade Names, Corporate Names and Business Names under which the political subdivision conducted business.

Pride Cub Care

Tri Community Preschool

Morrill Elementary School

Morrill High School

2021-2022
STATE OF NEBRASKA
SCHOOL DISTRICT BUDGET FORM

County-District #: 79-0011 Class #: III
Morrill Public Schools
TO THE COUNTY BOARD AND COUNTY CLERK OF
Scotts Bluff County

This budget is for the Period **SEPTEMBER 1, 2021 through AUGUST 31, 2022**

Upon Filing, The School Certifies the Information Submitted on this Form to be Correct:

AMOUNT OF PERSONAL AND REAL PROPERTY TAX REQUIRED FOR:	Principal and Interest on Bonds	All Other Purposes	TOTAL
General Fund	\$ -	\$ 3,957,009.64	\$ 3,957,009.64
Bond Fund(s) <i>[If More Than 1 Bond Fund - Total All Together]</i>	\$ -		\$ -
Special Building Fund	\$ -	\$ 239,818.58	\$ 239,818.58
Qualified Capital Purpose Undertaking Fund	\$ -	\$ 207,842.00	\$ 207,842.00
Total All Funds	\$ -	\$ 4,404,670.22	\$ 4,404,670.22

Outstanding Bonded Indebtedness as of September 1, 2021
(Include Bond Fund(s) and Qualified Capital Purpose Undertaking Fund)

\$ 2,007,130.73	Principal
\$ 176,443.93	Interest
\$ 2,183,574.66	Total Outstanding Bonded Indebtedness

Total Certified Valuation (All Counties) \$ 399,697,953

*(Certification of Valuation(s) from County Assessor **MUST** be attached)*

Report of Joint Public Agency & Interlocal Agreements

Was this Subdivision involved in any Interlocal Agreements or Joint Public Agencies for the reporting period of July 1, 2020 through June 30, 2021?

YES NO

If YES, Please submit Interlocal Agreement Report by September 20th.

Report of Trade Names, Corporate Names & Business Names

Did the subdivision operate under a separate Trade Name, Corporate Name, or other Business Name during the period of July 1, 2020 through June 30, 2021?

YES NO

If YES, Please submit Trade Name Report by September 20th.

Has your School District held a successful election to override the levy limits provided in Statute 77-3442, which is in effect for 2021-2022 school fiscal year?

YES NO

County Clerk's Use Only

APA Contact Information

Auditor of Public Accounts
State Capitol, Suite 2303
Lincoln, NE 68509

Telephone: (402) 471-2111 **FAX:** (402) 471-3301

Website: www.auditors.nebraska.gov

Questions - E-Mail: Jeff.Schreier@nebraska.gov

Submission Information

Budget Due by 9-20-2021

- Submit budget to:**
1. Auditor of Public Accounts -Electronically on Website or Mail
 2. County Board (SEC. 13-508), C/O County Clerk
 3. Nebraska Dept. of Education -Upload to NDE Portal only

2021-2022 BUDGET ADOPTED									
	TOTAL BEGINNING BALANCE (Column 1)	TOTAL AVAILABLE RESOURCES BEFORE PROPERTY TAXES (Including Beginning Balances) (Column 2)	PERSONAL AND REAL PROPERTY TAXES (Column 3)	TOTAL RESOURCES AVAILABLE (Col 2 + Col 3) (Column 4)	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS - SPECIAL EDUCATION (Column 5)	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS - NON-SPECIAL EDUCATION (Column 6)	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS (Col 5 + Col 6) (Column 7)	NECESSARY CASH RESERVE (Column 8)	TOTAL REQUIREMENTS (Col 7 + Col 8) (Column 9)
General	1,042,028.32	5,157,530.32	3,917,439.64	9,074,969.96	690,709.00	8,383,260.96	9,073,969.96	1,000.00	9,074,969.96
Depreciation	269,893.13	269,893.13		269,893.13			269,893.13		269,893.13
Employee Benefit	16,850.21	50,000.00		50,000.00			50,000.00	-	50,000.00
Contingency	-	-		-			-		-
Activities	75,531.25	267,531.25		267,531.25			267,531.25	-	267,531.25
School Nutrition	36,958.58	374,138.58		374,138.58			374,138.58	-	374,138.58
Bond	-	-	-	-			-	-	-
Special Building	256,504.04	1,295,047.77	237,420.58	1,532,468.35			1,532,468.35		1,532,468.35
Qualified Capital Purpose Undertaking	289,552.75	293,552.75	205,764.00	499,316.75			499,316.75	-	499,316.75
Cooperative	-	-		-			-	-	-
Student Fee	-	-		-			-	-	-
				-					-
TOTAL ALL FUNDS	1,987,318.28	7,707,693.80	4,360,624.22	12,068,318.02	690,709.00	8,383,260.96	12,067,318.02	1,000.00	12,068,318.02

PERSONAL AND REAL PROPERTY TAX RECAP	General Fund	Bond Fund(s) [Total Of All Bond Funds]	Special Building Fund	Qualified Capital Purpose Undertaking Fund
	PERSONAL AND REAL PROPERTY TAXES FROM COLUMN 3 (Line A)	3,917,439.64	-	237,420.58
COUNTY TREASURER'S COMMISSION 1% OF TAXES COLLECTED (Line B)	39,570.00	-	2,398.00	2,078.00
TOTAL PERSONAL AND REAL PROPERTY TAXES (Line A + Line B) (Line C)	3,957,009.64	-	239,818.58	207,842.00

CERTIFIED STATE AID	MOTOR VEHICLE TAXES
\$ 1,837,927.00	\$ 160,000.00

COUNTY TREASURER'S BALANCE, 9-1-2021			
1,008,979.67	-	-	-

2020-2021 ACTUAL/ESTIMATED								
	TOTAL BEGINNING BALANCE (Column 1)	TOTAL AVAILABLE RESOURCES BEFORE PROPERTY TAXES (Including Beginning Balances) (Column 2)	PERSONAL AND REAL PROPERTY TAXES (Column 3)	TOTAL RESOURCES AVAILABLE (Col 2 + Col 3) (Column 4)	TOTAL DISBURSEMENTS & TRANSFERS - SPECIAL EDUCATION (Column 5)	TOTAL DISBURSEMENTS & TRANSFERS - NON-SPECIAL EDUCATION (Column 6)	TOTAL DISBURSEMENTS & TRANSFERS (Col 5 + Col 6) (Column 7)	TOTAL ENDING BALANCE (Col 4 - Col 7) (Column 8)
General	1,105,980.00	3,804,380.98	3,803,736.44	7,608,117.42	506,538.57	6,059,550.53	6,566,089.10	1,042,028.32
Depreciation	435,561.00	490,366.65		490,366.65			220,473.52	269,893.13
Employee Benefit	11,170.00	42,074.01		42,074.01			25,223.80	16,850.21
Contingency	-	-		-			-	-
Activities	83,899.00	233,810.21		233,810.21			158,278.96	75,531.25
School Nutrition	15,762.00	333,835.46		333,835.46			296,876.88	36,958.58
Bond	-	-	-	-			-	-
Special Building	249,229.00	263,645.20	225,921.31	489,566.51			233,062.47	256,504.04
Qualified Capital Purpose Undertaking	220,019.00	232,765.52	195,814.07	428,579.59			139,026.84	289,552.75
Cooperative	-	-		-			-	-
Student Fee	-	-		-			-	-
				-				-
TOTAL ALL FUNDS	2,121,620.00	5,400,878.03	4,225,471.82	9,626,349.85	506,538.57	6,059,550.53	7,639,031.57	1,987,318.28

NOTE: Total Disbursements and Transfers (Column 7) is the sum of Column 5 and Column 6 for the General Fund only. For all other funds, numbers will pull automatically from the Worksheets

MOTOR VEHICLE TAXES	
\$	165,170.64

2019-2020 ACTUAL								
	TOTAL BEGINNING BALANCE (Column 1)	TOTAL AVAILABLE RESOURCES BEFORE PROPERTY TAXES (Including Beginning Balances) (Column 2)	PERSONAL AND REAL PROPERTY TAXES (Column 3)	TOTAL RESOURCES AVAILABLE (Col 2 + Col 3) (Column 4)	TOTAL DISBURSEMENTS & TRANSFERS - SPECIAL EDUCATION (Column 5)	TOTAL DISBURSEMENTS & TRANSFERS - NON-SPECIAL EDUCATION (Column 6)	TOTAL DISBURSEMENTS & TRANSFERS (Col 5 + Col 6) (Column 7)	TOTAL ENDING BALANCE (Col 4 - Col 7) (Column 8)
General	1,272,054.00	4,067,862.00	3,511,948.00	7,579,810.00	497,926.00	5,975,904.00	6,473,830.00	1,105,980.00
Depreciation	259,137.00	606,428.00		606,428.00			170,867.00	435,561.00
Employee Benefit	9,732.00	42,621.00		42,621.00			31,451.00	11,170.00
Contingency	-	-		-			-	-
Activities	78,326.00	253,241.00		253,241.00			169,342.00	83,899.00
School Lunch	7,652.00	283,845.00		283,845.00			268,083.00	15,762.00
Bond	-	-	-	-			-	-
Special Building	249,217.00	271,561.00	212,856.00	484,417.00			235,188.00	249,229.00
Qualified Capital Purpose Undertaking	159,687.00	179,227.00	184,490.00	363,717.00			143,698.00	220,019.00
Cooperative	-	-		-			-	-
Student Fee	-	-		-			-	-
				-				-
TOTAL ALL FUNDS	\$ 2,035,805.00	5,704,785.00	3,909,294.00	9,614,079.00	497,926.00	5,975,904.00	7,492,459.00	2,121,620.00

NOTE: Total Disbursements and Transfers (Column 7) is the sum of Column 5 and Column 6 for the General Fund only. For all other funds, numbers will pull automatically from the Worksheets

MOTOR VEHICLE TAXES	
\$	168,066.00

CORRESPONDENCE INFORMATION

ENTITY OFFICIAL ADDRESS

If no official address, please provide address where correspondence should be sent

NAME	Morrill Public Schools
ADDRESS	508 Jefferson Ave
CITY & ZIP CODE	Morrill, 69358
TELEPHONE	308-247-3414
WEBSITE	www.mpslions.org

BOARD CHAIRPERSON

CLERK/TREASURER/SUPERINTENDENT/OTHER

PREPARER

NAME	David Sherrod	Joe Sherwood	Stacy Rodriguez
TITLE /FIRM NAME	Chairperson	Superintendent	Business Manager
TELEPHONE	970-819-4219	308-247-3414	308-247-3414
EMAIL ADDRESS	david.sherrod@mpslions.org	joe.sherwood@mpslions.org	stacy.rodriguez@mpslions.org

For Questions on this form, who should we contact (please one): Contact will be via email if supplied.

- Board Chairperson
- Clerk / Treasurer / Superintendent / Other
- Preparer

SCHEDULE A GENERAL FUND LID EXCLUSIONS

County-District #

79-0011

Morrill Public Schools

Line No.		2021-2022 Amount Budgeted To Spend
1	Repairs to Infrastructure Damaged by a Natural Disaster: (List repair)	
2		
3		
4		
5		
6		
7		
8		
9	Total Repairs to Infrastructure Damaged by a Natural Disaster (Lines 1 through 8)	\$ -
10	Judgments: (List the types of judgments obtained against your School District to the extent such judgment is not paid by liability insurance)	
11		
12		
13		
14		
15		
16		
17	Total Judgments (Lines 11 through 16)	\$ -
18	Distance Education Courses	
19	Amounts eligible as exclusion for Voluntary Termination Agreements	
20	Retirement Contribution Increase	
21	Native American Impact Aid	
22	Total General Fund Lid Exclusions - To LC-2 Form (Line 9 + Line 17 to 21)	\$ -

Morrill Public Schools
Schedule B - Levies

Levy Limit Compliance

NOTE: The Schedule portion below is to determine if the School District has met the levy limitations.

Line No.		General Fund (Column A)	Bond Funds (Column B)	Special Building Funds (Column C)	Qualified Capital Purpose Undertaking Funds (Column D)
1	Total Personal and Real Property Taxes -Cover Page	3,957,009.64	-	239,818.58	207,842.00
2	Exclusions:				
3	Bonded indebtedness secured by a levy on property (Includes Co. Treasurer Comm.)	-	-		207,842.00
4	Judgments not paid by liability insurance	-			
5	Voluntary termination agreements with certificated staff / employees occurring prior to 9/1/17	-			
6	Voluntary termination agreements with certificated Teachers 9/1/17 and after	-			
7					
8					
9					
10					
11					
12	Total Exclusions (Line 3 + Line 11)	-	-	-	207,842.00
13	Total Personal and Real Property Tax Requirement Subject to the Levy Limitation (Line 1 minus Line 12)	3,957,009.64	-	239,818.58	-
14	Assessed Valuation	399,697,953	399,697,953	399,697,953	399,697,953
15	Levy Subject to Limitation ((Line 13 / Line 14) x 100)	0.990000	0.000000	0.060000	0.000000
16	Total Levy for Compliance	1.050000			

If the **total** levy on Line 16 is \$1.05, or less, the levy limitation per State Statute Section 77-3442 has been met.

If Total of Line 16 is greater than \$1.05 and you **did not** hold a successful election to override the levy, you are in violation of the levy lid. The school district **must reduce property taxes** to meet the levy limitation.

If Total of Line 16 is greater than \$1.05 and you **held** a successful election to override the levy, which is in effect for the you must **attach a copy of the election ballot and the certified election returns** to your budget.

Qualified Capital Purpose Undertaking Fund levy. A district may only exceed the maximum levy of five and one-fifth cents per one hundred dollars of taxable valuation in any year if (i) the taxable valuation of the district is lower than the taxable valuation in the year in which the district last issued capital purpose undertaking bonds or (ii) such maximum levy is insufficient to meet the annual principal and interest obligations for all capital purpose undertaking bonds. Projects beginning after April 19, 2016 can only have a maximum levy of three cents per one hundred dollars of taxable valuation in any year. (Statute 79-10,110 & 79-10,110.02).

Special Building Fund levy. Limit on Building Fund levy of 14 cents (Statute 79-10,120)

REMINDER: School districts that have combined levies greater than \$1.20 or the combined levies that exceeded the maximum levy approved at a special election may be subject to petitions for the free holding of territory. Combined levies do not include levies for bonded indebtedness approved by the voters of a school district or levies for the refinancing of such bonded indebtedness.

Voluntary Termination Exclusions

Line 5 Amounts to pay for current and future sums agreed to be paid by a school district to certificated employees in exchange for a voluntary termination of employment occurring prior to 9/1/17

Line 6 Amount levied by school district at maximum levy to pay for current and future qualified voluntary termination incentives for certificated teachers pursuant to statute. Payments cannot exceed \$35,000, must be paid within 5 years, will result in savings to the school, were not included in a collective bargaining agreement

Line 7 Amounts levied by school district at maximum levy to pay for 50% of the current and future sums agreed to be paid to certificated employees in exchange for voluntary termination between 9/1/18 to 8/31/19 as a result of collective bargaining agreement in force on 9/1/17

Levies Expected to be Set by County

NOTE: The Schedule portion below is to assist with the Levy setting process.

Fund	Property Taxes	Valuation	Expected Levy
------	----------------	-----------	---------------

General Fund	\$ 3,957,009.64	\$ 399,697,953	0.990000
Special Building Fund	\$ 239,818.58	\$ 399,697,953	0.060000
Bond Fund	\$ -	\$ 399,697,953	0.000000
Bond Fund	\$ -	\$ 399,697,953	0.000000
Bond Fund	\$ -	\$ 399,697,953	0.000000
QCPUF Fund	\$ 207,842.00	\$ 399,697,953	0.052000
QCPUF Fund	\$ -	\$ 399,697,953	0.000000
	\$ -	\$ 399,697,953	0.000000
	\$ -	\$ 399,697,953	0.000000
	\$ -	\$ 399,697,953	0.000000
	\$ -	\$ 399,697,953	0.000000
	\$ -	\$ 399,697,953	0.000000
	\$ -	\$ 399,697,953	0.000000
Total	\$ 4,404,670.22		\$ 1.102000

Must agree to Cover

Superintendent Pay Transparency Notice—Proposed Contract (*Joe Shewood*)

Notice is hereby given that _Morrill Public_Schools has approval of a proposed superintendent employment contract/contract amendment on its agenda for the board meeting to be held on September 13, 2021 at 7:30 pm at the _Distict Board Room in _____508 Jefferson Ave, Morrill _, Nebraska.

After the 2021/22 school year, how many years remain on the contract:
(Column F must be completed if additional years remain on contract.)

1

The estimated costs to the district for the 2021/22 year and future years are listed below:

	2021/22 Base Pay, Additional Compensation & Benefits	Future Base Pay, Additional Compensation & Benefits per Contract	TOTAL CONTRACT COST
Base Pay for the Total FTE	\$ 134,000.00	\$ 138,000.00	\$ 272,000.00
Compensation for activities outside of the regular salary:			
• <i>Extended contracts / Activities outside of regular salary</i>			\$ -
• <i>Bonus/Incentive/Performance Pay</i>			\$ -
• <i>Stipends</i>	\$ 15,779.57	\$ 15,779.57	\$ 31,559.14
• <i>All other costs not mentioned above</i>			\$ -
Benefits and Payroll Costs Paid by district:			
• <i>Insurances (Health, Dental, Life, Long Term Disability)</i>	\$ 8,671.44	8671.44	\$ 17,342.88
• <i>Cafeteria Plan Stipend</i>			\$ -
• <i>Cash in lieu of insurance</i>			\$ -
• <i>Employee's share of retirement, deferred compensation, FICA and Medicare <u>if paid by the district</u></i>			\$ -
• <i>District's share of retirement, FICA and Medicare</i>	\$ 23,423.00	\$ 23,423.00	\$ 46,846.00
• <i>IRS value of housing allowance</i>			\$ -
• <i>IRS value of vehicle allowance</i>			\$ -
• <i>Additional leave days</i>		\$ 18,000.00	\$ 18,000.00
• <i>Annuities</i>			\$ -
• <i>Service credit purchase</i>			\$ -
• <i>Association / Membership dues</i>	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00
• <i>Cell Phone/Internet reimbursement</i>			\$ -
• <i>Relocation reimbursement</i>			\$ -
• <i>Travel allowance/reimbursement</i>			\$ -
• <i>Mileage Allowance</i>			\$ -
• <i>Educational tuition assistance</i>			\$ -
• <i>All other benefit costs not mentioned above</i>			\$ -
Totals:	\$ 184,374.01	\$ 206,374.01	\$ 390,748.02

RESOLUTION SETTING THE PROPERTY TAX REQUEST

RESOLUTION NO. 9 13 2021

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the Governing Body of Morrill Public Schools passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of Morrill Public Schools resolves that:

1. The 2021-2022 property tax request be set at:

General Fund:	\$	3,957,009.64
Bond Fund:	\$	-
Special Building Fund:	\$	239,818.58
Qualified Capital Purpose	\$	207,842.00
Undertaking Fund:		

2. The total assessed value of property differs from last year's total assessed value by 1.62 percent.
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 1.084452 per \$100 of assessed value.
4. Morrill Public Schools proposes to adopt a property tax request that will cause its tax rate to be 1.102 per \$100 of assessed value.
5. Based on the proposed property tax request and changes in other revenue, the total operating budget of Morrill Public Schools will increase or decrease last year's budget by 35.31 percent.
6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 13, 2021.

Motion by _____, seconded by _____ to adopt Resolution # **9 13 2021**.

Voting yes were:

Voting no were:

Dated this _____ day of _____, 2021

NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

Morrill Public Schools (79-0011) in Scotts Bluff County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 13 day of September, 2021 at 7:30 o'clock, PM, at District Board Room, 508 Jefferson Ave, Morrill for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget and to consider amendments relative thereto. The budget detail is available at the office of the Clerk/Secretary during regular business hours. For more information on statewide receipts and expenditures, and to compare cost per pupil and performance to other school districts, go to: <https://nep.education.ne.gov>

FUNDS	Actual Disbursements & Transfers	Actual/Estimated Disbursements & Transfers	Budgeted Disbursements & Transfers	Necessary Cash Reserve (4)	Total Available Resources Before Property Taxes (5)	Total Personal and Real Property Tax Requirement (7)
	2019-2020 (1)	2020-2021 (2)	2021-2022 (3)			
General	\$ 6,473,830.00	\$ 6,566,089.10	\$ 9,073,969.96	\$ 1,000.00	\$ 5,157,530.32	\$ 3,957,009.64
Depreciation	\$ 170,867.00	\$ 220,473.52	\$ 269,893.13		\$ 269,893.13	
Employee Benefit	\$ 31,451.00	\$ 25,223.80	\$ 50,000.00	\$ -	\$ 50,000.00	
Contingency	\$ -	\$ -	\$ -		\$ -	
Activities	\$ 169,342.00	\$ 158,278.96	\$ 267,531.25	\$ -	\$ 267,531.25	
School Nutrition	\$ 268,083.00	\$ 296,876.88	\$ 374,138.58	\$ -	\$ 374,138.58	
Bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Building	\$ 235,188.00	\$ 233,062.47	\$ 1,532,468.35		\$ 1,295,047.77	\$ 239,818.58
Qualified Capital Purpose Undertaking	\$ 143,698.00	\$ 139,026.84	\$ 499,316.75	\$ -	\$ 293,552.75	\$ 207,842.00
Cooperative	\$ -	\$ -	\$ -	\$ -	\$ -	
Student Fee	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 7,492,459.00	\$ 7,639,031.57	\$ 12,067,318.02	\$ 1,000.00	\$ 7,707,693.80	\$ 4,404,670.22

Notice of Special Hearing To Set Final Tax Request

Morrill Public Schools (79-0011) in Scotts Bluff County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1601.02, that the governing body will meet on the 13 day of, September 2021 at 7:30 o'clock PM, at District Board Room, 508 Jefferson Ave, Morrill for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request.

	2020-2021	2021-2022	Change
Property Valuations	393,333,116	399,697,953	2%

2020/21 Budget Information

2021/22 Budget Information

Fund	2020-2021 Operating Budget	2020-2021 Property Tax Request	2020 Tax Rate	Property Tax Rate (2020-2021 Request Divided By 2021 Valuation)	2021-2022 Operating Budget	2021-2022 Proposed Property Tax Request	Proposed 2021 Tax Rate	Change in Tax Rate	Change in Operating Budget
General Fund	7,304,118.21	3,893,997.85	0.990000	0.974235	9,073,969.96	3,957,009.64	0.990000	0%	24%
Bond Fund(s) K - 12			0.000000	0.000000	-	-	0.000000	#DIV/0!	0
Bond Fund(s) K - 8			0.000000	0.000000			0.000000	#DIV/0!	0
Bond Fund(s) 9 - 12			0.000000	0.000000			0.000000	#DIV/0!	0
Bond Fund _____			0.000000	0.000000			0.000000	#DIV/0!	0
Special Building Fund	481,234.51	235,999.87	0.060000	0.059045	1,532,468.35	239,818.58	0.060000	0%	218%
Qualified Capital Purpose Undertaking Fund K - 12	422,336.89	204,533.22	0.052000	0.051172	499,316.75	207,842.00	0.052000	0%	18%
Qualified Capital Purpose Undertaking Fund K - 8			0.000000	0.000000			0.000000	#DIV/0!	0
Qualified Capital Purpose Undertaking Fund 9 - 12			0.000000	0.000000			0.000000	#DIV/0!	0
Total	8,207,689.61	4,334,530.94	1.102000	1.084452	11,105,755.06	4,404,670.22	1.102000	0%	35%

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District # **79-0011**

Line No.	GENERAL FUND	Source Number	ACTUAL 9-1-2019 to 8-31-2020 (Column 1)	ACTUAL/ESTIMATED 9-1-2020 to 8-31-2021 (Column 2)	ADOPTED 9-1-2021 to 8-31-2022 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	All Instruction Except Special Education Instructional Programs	1000's	3,068,860.00	3,196,567.15	3,523,992.07
3	Special Education Instructional Programs (Include Pre-School)	1200's	497,926.00	506,538.57	676,709.00
4	Support Services - Pupils (SPED Related)	2100's			
5					
6	Support Services - Pupil (Non-SPED Related)	2100's	571,618.00	446,822.40	754,650.00
7	Support Services - Instructional	2200's	193,120.00	206,627.65	252,850.00
8					
9	Board of Education	2310	105,267.00	100,602.85	113,050.00
10	Executive Administration Services	2320	208,247.00	224,315.90	248,850.00
11	District Legal Services	2330	9,384.00	2,426.00	10,000.00
12	Office of the Principal	2410	353,456.00	356,851.14	317,867.00
13	General Administration - Business Services	2500	119,026.00	127,779.06	165,810.00
14	Maintenance and Operation of Building(s) & Site(s)	2600's	426,129.00	471,542.07	693,900.00
15	Vehicle Acquisition & Maintenance	2650			
16	Regular Pupil Transportation	2710 / 2720 / 2730 / 2790	164,536.00	195,762.84	301,000.00
17	Special Education Pupil Transportation (Include Pre-School)	2712 / 2713 / 2722 / 2723 / 2732 / 2733 / 2792 /			14,000.00
18	Support Services Other	2900	8,074.00		8,070.00
19	Community Services	3300	3,938.00	3,173.17	8,000.00
20	Categorical Grant from Corporation	3400			
21	State Categorical Programs	3500's			
22	Debt Services	5000			
23	Federal Programs	6000's	422,117.00	712,128.95	758,000.00
24					
25	Transfers to _Depreciation & Activity_ Fund	8000	322,132.00	14,951.35	15,000.00
26	Interfund Loan/Repayment to _____ Fund				
27					
28	Unencumbered Balance				1,212,221.89
29					
30	Total Disbursements & Transfers (Including SPED)		6,473,830.00	6,566,089.10	
31	Total Special Education Disbursements	1200 + 2100 + 27X2	497,926.00	506,538.57	690,709.00
32	Total Non-Special Education Disbursements & Transfers		5,975,904.00	6,059,550.53	8,383,260.96
33	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS (Including SPED)				9,073,969.96
34	NECESSARY CASH RESERVE				1,000.00
35	TOTAL REQUIREMENTS				9,074,969.96

36					
37	BEGINNING BALANCES				
38	Cash Balance, 9-1		274,438.67	60,821.43	33,048.65
39	Investments, 9-1				
40	County Treasurer's Balance, 9-1		997,615.33	1,045,158.57	1,008,979.67
41	Total Beginning Balance		1,272,054.00	1,105,980.00	1,042,028.32
42					
43	RECEIPTS, & TRANSFERS				
44	LOCAL SOURCES				
45	Carline Tax	1115	33,360.00	35,377.83	35,000.00
46	Public Power District Sales Tax	1120			
47	Motor Vehicle Taxes	1125	168,066.00	165,170.64	160,000.00
48	Tuition Received from Other Districts	1321 / 1323 / 1335			
49	Tuition Received from Individuals	1311-13 / 1370	96,861.00	106,128.71	100,000.00
50	Other Tuition	1315 / 1320 / 1322 / 1330 / 1331 / 1340 / 1360			
51	Transportation Received from Individuals	1410-1411			
52	Transportation Received from Other Districts	1420-1440			
53	Interest	1510 / 1520	7,510.00	29,627.00	7,500.00
54	Community Service Activities	1800	27,810.00	62,556.05	30,000.00
55	Other Local Receipts	1910 / 1920 / 1990	35.00		100.00
56	Local License Fees/Court Fines	1911 / 1921		200.00	
57	Nameplate Capacity Tax	3133			
58	Categorical Grants from Corporations / Private	1925	4,617.00	600.00	963,545.00
59					
60					
61					
62					
63					
64	COUNTY AND ESU SOURCES				
65	Fines and License Fees	2110	23,581.00	21,172.33	25,000.00
66	Other County Sources	2130		138.08	
67	ESU Receipts	2210			
68					
69					
70	STATE SOURCES				
71	State Aid	3110	1,570,438.00	1,568,276.00	1,837,927.00
72	Special Education Programs	3120	171,327.00	167,543.00	170,000.00
73	Special Education Transportation	3125	264.00		500.00
74	Homestead Exemption	3130	67,725.00	45,904.37	

75	Payments for Wards of the State or Court	3160 / 3161			
76	Pro-Rate Motor Vehicles	3180	11,565.00	12,072.19	10,000.00
77	Payments for High Ability Learners	3535			
78	Other State Appropriations				
79					
80					
81					
82					
83					
84	State Apportionment	3400	56,736.00	46,394.45	50,000.00
85	Other - Distance Education Incentive	3512	6,762.00	5,789.46	6,000.00
86	State Categorical Programs	3500's			
87	Other State Receipts	3990		1,567.33	60,000.00
88	Property Tax Credit and Personal Property Tax Credit	3131 / 3132 / 3134	245,341.00	30,329.10	
89	FEDERAL SOURCES				
90	Title ESSA Programs (Includes ESSA Title I)	4500-4511	172,669.00	118,994.00	150,000.00
91	Head Start	4526-4528, 4531		5,895.00	
92	REAP		33,224.00	30,242.00	35,000.00
93	ESSERS II & III				379,030.00
94	IDEA Programs	4512-4523	61,167.00	82,369.00	80,000.00
95		4416-4418			
96					
97	Medicaid in Public Schools	4708	15,189.00	4,323.32	6,000.00
98	Medicaid Administrative Activities in Public Schools	4709		2,932.91	
99	Title 8 (Impact Aid)	4305			
100	Other Federal Non-Categorical Receipts	4524		300.00	
101					
102					
103					
104	Vocational Education (Carl Perkins)	4525	4,000.00		4,900.00
105	Other Federal Categorical Receipts	4530			
106					
107	Grants from Corporations & Other Private Interests	4710			
108					
109	NON-REVENUE SOURCES				
110	Tax Anticipation Notes	5150			
111	Long Term Loans	5400			
112	Insurance Adjustments	5301			
113	Sale of Property	5300	6,751.00	1,237.40	
114	Transfers from _____ Fund	5200			
115	Cash Balance from Dissolved/Merged Districts	5610			

116					
117	Other Non-Revenue Receipts	5690	10,810.00	3,260.81	5,000.00
118	Learning Community Property Taxes				
119	Interfund Loan/Repayment From _Depreciation_ Fund			150,000.00	
120	Total Available Resources Before Property Taxes		4,067,862.00	3,804,380.98	5,157,530.32
121	Personal and Real Property Taxes	1100	3,511,948.00	3,803,736.44	3,917,439.64
122	TOTAL RESOURCES AVAILABLE		7,579,810.00	7,608,117.42	9,074,969.96
123	Less: Disbursements & Transfers		6,473,830.00	6,566,089.10	
124	BALANCE FORWARD		1,105,980.00	1,042,028.32	

1. Tax from Line 121
2. Compute County Treasurer's Commission at 1% of tax collections.
3. Total Personal and Real Property Tax Requirement

PROPERTY TAX RECAP	
	3,917,439.64
	39,570.00
	3,957,009.64

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 122 must agree with TOTAL REQUIREMENTS on line 35 in the Adopted Column.

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District #

79-0011

Line No.	DEPRECIATION FUND	Object/ Source Number	ACTUAL 9-1-2019 to 8-31-2020 (Column 1)	ACTUAL/ESTIMATED 9-1-2020 to 8-31-2021 (Column 2)	ADOPTED 9-1-2021 to 8-31-2022 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Re-Appropriated Funds				
3	Capital Outlay	2900	170,867.00		
4	Vehicle			21,700.00	
5	Grounds Equipment			34,773.52	34,000.00
6					
7					
8	Unencumbered Balance				235,893.13
9					
10	Transfers to Lunch Fund			14,000.00	
11	Transfers to General Fund	8000-911		150,000.00	
12	Total Disbursements & Transfers		170,867.00	220,473.52	
13	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				269,893.13
14	TOTAL REQUIREMENTS				269,893.13
15	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
16	Cash Balance, 9-1		259,137.00	435,561.00	269,893.13
17	Investments, 9-1				
18	Total Beginning Balance		259,137.00	435,561.00	269,893.13
19	LOCAL SOURCES				
20	Interest	1510	2,041.00	805.65	
21	Other	5690	40,250.00		
22	NON-REVENUE SOURCES				
23	Transfers from General Fund	5200	305,000.00	54,000.00	
24					
25					
26					
27	TOTAL RESOURCES AVAILABLE		606,428.00	490,366.65	269,893.13
28	Less: Disbursements & Transfers		170,867.00	220,473.52	
29	BALANCE FORWARD		435,561.00	269,893.13	

NOTE: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 27 must agree with TOTAL REQUIREMENTS on line 14 in the Adopted Column.

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District #

79-0011

Line No.	EMPLOYEE BENEFIT FUND	Object/ Source Number	ACTUAL 9-1-2019 to 8-31-2020 (Column 1)	ACTUAL/ESTIMATED 9-1-2020 to 8-31-2021 (Column 2)	ADOPTED 9-1-2021 to 8-31-2022 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Re-Appropriated Funds				
3	Employee Benefits		27,267.00	25,084.31	45,000.00
4	Other		4,184.00	139.49	5,000.00
5					
6					
7					
8					
9					
10					
11	Transfers to General Fund	8000-911			
12	Total Disbursements & Transfers		31,451.00	25,223.80	
13	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				50,000.00
14	NECESSARY CASH RESERVE				
15	TOTAL REQUIREMENTS				50,000.00
16	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
17	Cash Balance, 9-1		9,732.00	11,170.00	16,850.21
18	Investments, 9-1				
19	Total Beginning Balance		9,732.00	11,170.00	16,850.21
20	LOCAL SOURCES				
21	Interest	1510	9.00	7.56	
22	Employee Contributions		32,880.00	30,896.45	33,149.79
23	NON-REVENUE SOURCES				
24	Transfers from General Fund	5200			
25					
26					
27					
28	TOTAL RESOURCES AVAILABLE		42,621.00	42,074.01	50,000.00
29	Less: Disbursements & Transfers		31,451.00	25,223.80	
30	BALANCE FORWARD		11,170.00	16,850.21	

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 28 must agree with TOTAL REQUIREMENTS on line 15 in the Adopted Column.

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District # **79-0011**

Line No.	CONTINGENCY FUND	Object/ Source Number	ACTUAL 9-1-2019 to 8-31-2020 (Column 1)	ACTUAL/ESTIMATED 9-1-2020 to 8-31-2021 (Column 2)	ADOPTED 9-1-2021 to 8-31-2022 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Legal Services	2330			
3	Judgments/Settlements	820			
4					
5					
6					
7	Transfers to General Fund	8000-911			
8	Total Disbursements & Transfers		-	-	
9	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				-
10	TOTAL REQUIREMENTS				-
11	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
12	Cash Balance, 9-1				
13	Investments, 9-1				
14	Total Beginning Balance		-	-	-
15	LOCAL SOURCES				
16	Interest	1510			
17					
18	NON-REVENUE SOURCES				
19	Transfers from General Fund	5200			
20					
21	TOTAL RESOURCES AVAILABLE		-	-	-
22	Less: Disbursements & Transfers		-	-	
23	BALANCE FORWARD		-	-	

2021-2022 Budgeted Calculation of Maximum Total Disbursements & Transfers

$$\begin{array}{r}
 \$ \qquad \qquad \qquad 9,073,969.96 \quad \times .05 = \qquad \qquad \qquad 453,698.50 \\
 \hline
 \text{(Total Budget of Disbursements \& Transfers-General Fund)} \qquad \qquad \qquad \text{(Column 3, Line 9 may not exceed this amount)} \\
 \text{[From General Fund Line 33]}
 \end{array}$$

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 21 must agree with TOTAL REQUIREMENTS on line 10 in the Adopted Column.

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District # **79-0011**

Line No.	ACTIVITIES FUND	Object/ Source Number	ACTUAL 9-1-2019 to 8-31-2020 (Column 1)	ACTUAL/ESTIMATED 9-1-2020 to 8-31-2021 (Column 2)	ADOPTED 9-1-2021 to 8-31-2022 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	DISBURSEMENTS & TRANSFERS		169,342.00	158,278.96	190,000.00
3					
4					
5					
6					
7					
8	Unencumbered Balance				77,531.25
9					
10					
11	Transfers to General Fund	8000-911			
12	Total Disbursements & Transfers		169,342.00	158,278.96	
13	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				267,531.25
14	NECESSARY CASH RESERVE				
15	TOTAL REQUIREMENTS				267,531.25
16	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
17	Cash Balance, 9-1		78,326.00	83,899.00	75,531.25
18	Investments, 9-1				
19	Total Beginning Balance		78,326.00	83,899.00	75,531.25
20	LOCAL SOURCES				
21	Interest	1510			
22	Activities Receipts	1790	157,783.00	134,959.86	180,000.00
23	Admissions	1710			
24					
25	NON-REVENUE SOURCES				
26	Transfers from General Fund	5200	17,132.00	14,951.35	12,000.00
27					
28	TOTAL RESOURCES AVAILABLE		253,241.00	233,810.21	267,531.25
29	Less: Disbursements & Transfers		169,342.00	158,278.96	
30	BALANCE FORWARD		83,899.00	75,531.25	

NOTE: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 28 must agree with TOTAL REQUIREMENTS on line 15 in the Adopted Column.

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District #

79-0011

Line No.	SCHOOL NUTRITION FUND	Object/ Source Number	ACTUAL 9-1-2019 to 8-31-2020 (Column 1)	ACTUAL/ESTIMATED 9-1-2020 to 8-31-2021 (Column 2)	ADOPTED 9-1-2021 to 8-31-2022 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Salaries	100's	117,485.00	114,389.19	170,138.58
3	Employee Benefits	200's	24,458.00	32,648.26	38,000.00
4	Purchased Services	300 / 400	1,570.00		1,000.00
5	Supplies & Materials (Excluding Food)	610	12,534.00	15,786.00	20,000.00
6	Food	630	74,151.00	100,326.30	120,000.00
7	Capital Outlay (New & Replacement)	731, 733, 739	33,966.00	17,686.86	20,000.00
8	Other	3100	3,919.00	16,040.27	5,000.00
9					
10					
11	Transfers to General Fund	8000-911			
12	Total Disbursements & Transfers		268,083.00	296,876.88	
13	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				374,138.58
14	NECESSARY CASH RESERVE				
15	TOTAL REQUIREMENTS				374,138.58
16	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
17	Cash Balance, 9-1		7,652.00	15,762.00	36,958.58
18	Investments, 9-1				
19	Total Beginning Balance		7,652.00	15,762.00	36,958.58
20	LOCAL SOURCES				
21	Interest	1510	24.00	75.90	80.00
22	Sale of Lunches/Milk	1610-1650	15,828.00	15,581.16	16,000.00
23	Other Revenue	1990	900.00	72.42	100.00
24	STATE SOURCES				
25	State Reimbursement	3150	1,351.00	1,086.60	1,000.00
26					
27	FEDERAL SOURCES				
28	Federal Reimbursement	4210 / 4211			
29			258,090.00	287,257.38	320,000.00
30	NON-REVENUE SOURCES				
31	Transfers from General Fund	5200		14,000.00	
32					
33	TOTAL RESOURCES AVAILABLE		283,845.00	333,835.46	374,138.58
34	Less: Disbursements & Transfers		268,083.00	296,876.88	
35	BALANCE FORWARD		15,762.00	36,958.58	

NOTE: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 33 must agree with TOTAL REQUIREMENTS on line 15 in the Adopted Column.

School Nutrition Fund

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District #

79-0011

Line No.	BOND FUND	Object/ Source Number	ACTUAL 9-1-2019 to 8-31-2020 (Column 1)	ACTUAL/ESTIMATED 9-1-2020 to 8-31-2021 (Column 2)	ADOPTED 9-1-2021 to 8-31-2022 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Bond - Refunded	831			
3	Bond - Principal	831			
4	Bond - Interest	832			
5					
6	Transfers to General Fund	8000-911			
7	Interfund Loan/Repayment To _____ Fund				
8	Total Disbursements & Transfers		-	-	
9	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				-
10	NECESSARY CASH RESERVE				
11	TOTAL REQUIREMENTS				-
12	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
13	Cash Balance, 9-1				
14	Investments, 9-1				
15	County Treasurers Balance, 9-1				
16	Total Beginning Balance		-	-	-
17	LOCAL SOURCES				
18	Carline Tax	1115			
19	Interest	1510			
20					
21					
22	STATE SOURCES				
23	Homestead Exemption	3130			
24	Pro-Rate Motor Vehicle	3180			
25					
26	Property Tax Credit				
27	NON-REVENUE SOURCES				
28	Sales of Bonds (Re-funding)	5101			
29	Transfers from General Fund	5200			
30					
31	Interfund Loan/Repayment From _____ Fund				
32	Total Available Resources Before Property Taxes		-	-	-
33	Personal and Real Property Taxes	1100			
34	TOTAL RESOURCES AVAILABLE		-	-	-
35	Less: Disbursements & Transfers		-	-	
36	BALANCE FORWARD		-	-	

PROPERTY TAX RECAP

	-
	-
	-

1. Tax From Line 33
2. Compute County Treasurer's Commission at 1% of tax requirement.
3. Total Personal and Real Property Tax Requirement.

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 34 must agree with TOTAL REQUIREMENTS on line 11 in the Adopted Column.

Bond Fund

School District Total Debt Outstanding as of September 1, 2021

The district officers of any school district in Nebraska shall have power, on the terms and conditions set forth in sections 10-702 to 10-716, to issue the bonds of the district for the purpose of (1) purchasing a site for and erecting thereon a schoolhouse or schoolhouses or a teacherage or teacherages, or for such purchase or erection, or purchasing an existing building or buildings for use as a schoolhouse or schoolhouses, including the site or sites upon which such building or buildings are located, and furnishing the same, in such district, (2) retiring registered warrants, and (3) paying for additions to or repairs for a schoolhouse or schoolhouses or a teacherage or teacherages.

School districts also have the ability to issue bonds as set forth in State Statute Section 79-10,110 for the purpose of paying amounts necessary for the abatement of environmental hazards, accessibility barrier elimination, or modifications for life safety code violations, indoor air quality, or mold abatement and prevention.

The District has the following debt outstanding as of September 1, 2021:
(Include Bond fund(s) and Qualified Capital Purpose Undertaking Fund)

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021-2022	\$ <u>331,666.71</u>	\$ <u>28,855.36</u>	\$ <u>360,522.07</u>
2022-2023	\$ <u>334,166.71</u>	\$ <u>26,355.36</u>	\$ <u>360,522.07</u>
2023-2024	\$ <u>336,666.71</u>	\$ <u>23,855.36</u>	\$ <u>360,522.07</u>
2024-2025 and thereafter	\$ <u>1,004,630.60</u>	\$ <u>97,377.85</u>	\$ <u>1,102,008.45</u>
Total All Years	\$ <u><u>2,007,130.73</u></u>	\$ <u><u>176,443.93</u></u>	\$ <u><u>2,183,574.66</u></u>

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District #

79-0011

Line No.	SPECIAL BUILDING FUND	Object/ Source Number	ACTUAL 9-1-2019 to 8-31-2020 (Column 1)	ACTUAL/ESTIMATED 9-1-2020 to 8-31-2021 (Column 2)	ADOPTED 9-1-2021 to 8-31-2022 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Purchased Services	400			
3	Supplies	600			
4	Capital Outlay (New Only)	700's	26,933.00		1,064,000.00
5	Site Acquisition & Improvements	710		2,625.00	
6	Building Acquisition & Improvement	720		22,214.52	
7	Loan Repayment	831 / 832	208,255.00	208,222.95	209,000.00
8	Unencumbered Balance				259,468.35
9	Interfund Loan/Repayment To _____ Fund				
10	Total Disbursements & Transfers		235,188.00	233,062.47	
11	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				1,532,468.35
12	TOTAL REQUIREMENTS				1,532,468.35
13	BEGINNING BALANCES & RECEIPTS				
14	Cash Balance, 9-1		249,217.00	249,229.00	256,504.04
15	Investments, 9-1				
16	County Treasurer's Balance, 9-1				
17	Total Beginning Balance		249,217.00	249,229.00	256,504.04
18	LOCAL SOURCES				
19	Carlline Tax	1115	2,022.00	2,144.13	2,000.00
20	Interest	1510	647.00	1,331.15	1,000.00
21	Grants, Donations & Sponsorships				270,000.00
22					
23	STATE SOURCES				
24	Homestead Exemption	3130	4,105.00	3,464.00	
25	Pro-Rate Motor Vehicles	3180	701.00	652.07	500.00
26					
27	Property Tax Credit	3131	14,869.00	6,824.85	
28	FEDERAL SOURCES				
29	Total Federal Receipts	4000's			364,000.00
30	NON-REVENUE SOURCES				
31	Sale of Bonds	5101			
32	Long Term Loans	5400			
33	Sale of Property	5300			
34	Learning Community Property Taxes				
35	Interfund Loan/Repayment From _General_ Fund				401,043.73
36	Total Available Resources Before Property Taxes		271,561.00	263,645.20	1,295,047.77
37	Personal and Real Property Taxes	1100	212,856.00	225,921.31	237,420.58
38	TOTAL RESOURCES AVAILABLE		484,417.00	489,566.51	1,532,468.35
39	Less: Disbursements & Transfers		235,188.00	233,062.47	
40	BALANCE FORWARD		249,229.00	256,504.04	

PROPERTY TAX RECAP

1. Tax From Line 37	237,420.58
2. Compute County Treasurer's Commission at 1% of tax requirement.	2,398.00
3. Total Personal and Real Property Tax Requirement.	239,818.58

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 38 must agree with TOTAL REQUIREMENTS on line 12 in the Adopted Column.

Special Building Fund

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District #

79-0011

Line No.	QUALIFIED CAPITAL PURPOSE UNDERTAKING FUND	Object/ Source Number	ACTUAL 9-1-2019 to 8-31-2020 (Column 1)	ACTUAL/ESTIMATED 9-1-2020 to 8-31-2021 (Column 2)	ADOPTED 9-1-2021 to 8-31-2022 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Building & Site Improvement	720	6,395.00	1,100.00	1,100.00
3	Bond - Refunded	831			
4	Bond - Principal	831	122,000.00	124,000.00	126,000.00
5	Bond - Interest	832	15,303.00	13,926.84	12,000.00
6	Unencumbered Balance				360,216.75
7	Interfund Loan/Repayment To _____ Fund				
8	Total Disbursements & Transfers		143,698.00	139,026.84	
9	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				499,316.75
10	NECESSARY CASH RESERVE				
11	TOTAL REQUIREMENTS				499,316.75
12	BEGINNING BALANCES & RECEIPTS				
13	Cash Balance, 9-1		159,687.00	220,019.00	289,552.75
14	Investments, 9-1				
15	County Treasurers Balance, 9-1				
16	Total Beginning Balance		159,687.00	220,019.00	289,552.75
17	LOCAL SOURCES				
18	Carline Tax	1115	1,752.00	1,818.01	2,000.00
18	Interest	1510	736.00	1,392.86	1,000.00
20					
21	STATE SOURCES				
22	Homestead Exemption	3130	3,558.00	2,986.69	
23	Pro-Rate Motor Vehicle	3180	607.00	634.10	1,000.00
24					
25	Property Tax Credit	3131	12,887.00	5,914.86	
26	FEDERAL SOURCES				
27	Total Federal Receipts	4000's			
28	NON-REVENUE SOURCES				
29	Qualified School Construction Bonds	5301			
30	Long Term Loans	5400			
31	Interfund Loan/Repayment From _____ Fund				
32	Total Available Resources Before Property Taxes		179,227.00	232,765.52	293,552.75
33	Personal and Real Property Taxes	1100	184,490.00	195,814.07	205,764.00
34	TOTAL RESOURCES AVAILABLE		363,717.00	428,579.59	499,316.75
35	Less: Disbursements & Transfers		143,698.00	139,026.84	
36	BALANCE FORWARD		220,019.00	289,552.75	

PROPERTY TAX RECAP

1. Tax From Line 33	205,764.00
2. Compute County Treasurer's Commission at 1% of tax requirement.	2,078.00
3. Total Personal and Real Property Tax Requirement.	207,842.00

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 34 must agree with TOTAL REQUIREMENTS on line 11 in the Adopted Column.

Qualified Capital Purpose Undertaking Fund

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District #

79-0011

Line No.	COOPERATIVE FUND	Function/ Source Number	ACTUAL 9-1-2019 to 8-31-2020 (Column 1)	ACTUAL/ESTIMATED 9-1-2020 to 8-31-2021 (Column 2)	ADOPTED 9-1-2021 to 8-31-2022 (Column 3)
1	DISBURSEMENTS				
2	All Instruction	1000's / 1200's			
3	Support Services - Pupils (SPED and Non-SPED Related)	2100's			
4	Support Services - Staff	2200's			
5	Executive Administration Services	2320			
6	Office of the Principal	2410			
7	General Administration - Business Services	2500			
8	Community Services	3300			
9	State Categorical Programs	3500's			
10	Federal Programs	6000's			
11					
12					
13					
14	Total Disbursements		-	-	
15	TOTAL BUDGET OF DISBURSEMENTS				-
16	NECESSARY CASH RESERVE				
17	TOTAL REQUIREMENTS				-
18	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
19	Cash Balance, 9-1				
20	Investments, 9-1				
21	Total Beginning Balance		-	-	-
22	LOCAL SOURCES				
23	Tuition Received from Districts	1321			
24					
25	STATE SOURCES				
26	State Non-Categorical Programs				
27	State Categorical Programs	3500			
28					
29	FEDERAL SOURCES				
30	Federal Programs	4000's			
31					
32					
33	NON-REVENUE SOURCES				
34	Transfers from General Fund	5200			
35					
36	TOTAL RESOURCES AVAILABLE		-	-	-
37	Less: Disbursements		-	-	
38	BALANCE FORWARD		-	-	

NOTE: Pages should only be filled out by the school acting as the fiscal agent for the Cooperative. All schools show payment for services in the General Fund.

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 36 must agree with TOTAL REQUIREMENTS on line 17 in the Adopted Column.

Cooperative Fund

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District # **79-0011**

Line No.	STUDENT FEE FUND	Function/ Source Number	ACTUAL 9-1-2019 to 8-31-2020 (Column 1)	ACTUAL/ESTIMATED 9-1-2020 to 8-31-2021 (Column 2)	ADOPTED 9-1-2021 to 8-31-2022 (Column 3)
1	DISBURSEMENTS				
2	Extracurricular Activities				
3	Postsecondary Education				
4	Summer or Night School				
5					
6					
7					
8					
9					
10					
11					
12					
13					
14	Total Disbursements		-	-	
15	TOTAL BUDGET OF DISBURSEMENTS				-
16	NECESSARY CASH RESERVE				
17	TOTAL REQUIREMENTS				-
18	BEGINNING BALANCES & RECEIPTS				
19	Cash Balance, 9-1				
20	Investments, 9-1				
21	Total Beginning Balance		-	-	-
22	LOCAL SOURCES				
23	Interest	1510			
24	Extracurricular Activities Fees	1741			
25	Postsecondary Education Fees	1742			
26	Summer or Night School Fees	1743			
27					
28					
29					
30	NON-REVENUE SOURCES				
31					
32					
33					
34	TOTAL RESOURCES AVAILABLE		-	-	-
35	Less: Disbursements		-	-	
36	BALANCE FORWARD		-	-	

Note: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 34 must agree with TOTAL REQUIREMENTS on line 17 in the Adopted Column.

III. PUBLIC HEARINGS

For the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the proposed 2021-2022 Budgets and Final Tax Request and to consider amendments relative thereto.

1. Budget Summary for 2021-2022 school year
2. Hearing to set the Final Tax Request for the 2021-2022 school year

Each of these should have a motion to open the hearing and then to close the hearing at the conclusion of public comment. The time to open and to close will be notated in the minutes.

IV. BUSINESS

1. Consider and adopt the School District Budgets for the 2021-2022 school year

2018-2019 budget year, the total ACTUAL disbursements and transfers – all funds was \$6,676,625

2019-2020 budget year, the total ACTUAL disbursements and transfers – all funds was \$7,492,459

2020-2021 budget year, the BUDGETED disbursements and transfers – all funds was \$9,437,275

2020-2021 budget year, the total ACTUAL disbursements and transfers – all funds was \$7,639,031

2021-2022 budget year, the BUDGETED disbursements and transfers – all funds is \$12,067,318

The 21-22 budget is \$2,630,043 more than was budgeted in the 2020-2021 school year

But notice that what we spent in 2020-2021 was \$1,798,244 less than what we budgeted

So let's break down why the budget is always significantly more than what we expend

County Treasurer's Balance \$1,008,979 (remaining from final 1/3 of the 2021 tax year)

We will undoubtedly have more than \$1,010,000 uncollected of the 2022 tax year levy

But we have to budget both the CT Balance AND the entire 2022 tax levy

This artificially inflates the budget.

ESSERS II is \$328,590, ESSERS III is \$738,483, Total Stimulus Funds \$1,067,073

\$300,000 beyond ESSERS III funds will be raised for Ag Education Complex

\$34,000 will be raised for Football Field Score board into Depreciation

QCPUF budget is \$360,000 over last year's expenditures (actual projected revenue + balance)

Special Building Fund is \$1,300,000 over last year's expenditures (Stimulus + Ag Complex)

Cafeteria budget is \$74,000 above last year's expenditures: All kids are free again.

The special grants fund list amount this year is \$1,718,546 (Last year SGFL was \$354,623)

After uploading the budget doc into the LC2, we had \$959,545 of unused budget authority

So I put \$1,212,221.89 in Unencumbered Balance

We only can spend the money that we receive. Some of these funds, grants, are possible to receive, but will be expended if we receive them.

Last year's general fund budget – unencumbered balance was \$7,221,027

This year's GFB – unencumbered balance is \$7,862,748 representing an increase of \$641,721

This increase in funding for this year causes alarm because of the bigness of the possible vs the actual of the previous years... but the Stimulus Funds, Grant Funds, Fund Raising efforts for Ag Complex significantly change our revenue reality for one year.

2. Consider and set the Tax Levy for General Fund, Special Building Fund & QCPUF for 2021-2022

To set the Tax Levy Request for these funds, the board should read the Resolution Setting the Property Tax Request Resolution 9 13 2021 (This is a new requirement – just this year)

3. Consider and approve the updated Superintendent Agreement costs through June 2023

The agreement made last year budget cycle with the superintendent extended to June 2023, no change has taken place past the agreement made last year, with the exception of insurance cost (annual increase)

4. Consider contracting with NASB to utilize the Encompass 360 Superintendent Evaluation Tool

Marcia Herring sent a proposal to the board and superintendent -

5. Consider contracting with NASB to utilize the comprehensive Community Engagement process

Marcia Herring sent a proposal to the board and superintendent -

NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

Morrill Public Schools (79-0011) in Scotts Bluff County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 13 day of September, 2021 at 7:30 o'clock, PM, at District Board Room, 508 Jefferson Ave, Morrill for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget and to consider amendments relative thereto. The budget detail is available at the office of the Clerk/Secretary during regular business hours. For more information on statewide receipts and expenditures, and to compare cost per pupil and performance to other school districts, go to: <https://nep.education.ne.gov>

FUNDS	Actual Disbursements & Transfers	Actual/Estimated Disbursements & Transfers	Budgeted Disbursements & Transfers	Necessary Cash Reserve (4)	Total Available Resources Before Property Taxes (5)	Total Personal and Real Property Tax Requirement (7)
	2019-2020 (1)	2020-2021 (2)	2021-2022 (3)			
General	\$ 6,473,830.00	\$ 6,566,089.10	\$ 9,073,969.96	\$ 1,000.00	\$ 5,157,530.32	\$ 3,957,009.64
Depreciation	\$ 170,867.00	\$ 220,473.52	\$ 269,893.13		\$ 269,893.13	
Employee Benefit	\$ 31,451.00	\$ 25,223.80	\$ 50,000.00	\$ -	\$ 50,000.00	
Contingency	\$ -	\$ -	\$ -		\$ -	
Activities	\$ 169,342.00	\$ 158,278.96	\$ 267,531.25	\$ -	\$ 267,531.25	
School Nutrition	\$ 268,083.00	\$ 296,876.88	\$ 374,138.58	\$ -	\$ 374,138.58	
Bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Building	\$ 235,188.00	\$ 233,062.47	\$ 1,532,468.35		\$ 1,295,047.77	\$ 239,818.58
Qualified Capital Purpose Undertaking	\$ 143,698.00	\$ 139,026.84	\$ 499,316.75	\$ -	\$ 293,552.75	\$ 207,842.00
Cooperative	\$ -	\$ -	\$ -	\$ -	\$ -	
Student Fee	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 7,492,459.00	\$ 7,639,031.57	\$ 12,067,318.02	\$ 1,000.00	\$ 7,707,693.80	\$ 4,404,670.22

Notice of Special Hearing To Set Final Tax Request

Morrill Public Schools (79-0011) in Scotts Bluff County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1601.02, that the governing body will meet on the 13 day of, September 2021 at 7:30 o'clock PM, at District Board Room, 508 Jefferson Ave, Morrill for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request.

	2020-2021	2021-2022	Change
Property Valuations	393,333,116	399,697,953	2%

2020/21 Budget Information

2021/22 Budget Information

Fund	2020-2021 Operating Budget	2020-2021 Property Tax Request	2020 Tax Rate	Property Tax Rate (2020-2021 Request Divided By 2021 Valuation)	2021-2022 Operating Budget	2021-2022 Proposed Property Tax Request	Proposed 2021 Tax Rate	Change in Tax Rate	Change in Operating Budget
General Fund	7,304,118.21	3,893,997.85	0.990000	0.974235	9,073,969.96	3,957,009.64	0.990000	0%	24%
Bond Fund(s) K - 12			0.000000	0.000000	-	-	0.000000	#DIV/0!	0
Bond Fund(s) K - 8			0.000000	0.000000			0.000000	#DIV/0!	0
Bond Fund(s) 9 - 12			0.000000	0.000000			0.000000	#DIV/0!	0
Bond Fund			0.000000	0.000000			0.000000	#DIV/0!	0
Special Building Fund	481,234.51	235,999.87	0.060000	0.059045	1,532,468.35	239,818.58	0.060000	0%	218%
Qualified Capital Purpose Undertaking Fund K - 12	422,336.89	204,533.22	0.052000	0.051172	499,316.75	207,842.00	0.052000	0%	18%
Qualified Capital Purpose Undertaking Fund K - 8			0.000000	0.000000			0.000000	#DIV/0!	0
Qualified Capital Purpose Undertaking Fund 9 - 12			0.000000	0.000000			0.000000	#DIV/0!	0
Total	8,207,689.61	4,334,530.94	1.102000	1.084452	11,105,755.06	4,404,670.22	1.102000	0%	35%

RESOLUTION SETTING THE PROPERTY TAX REQUEST

RESOLUTION NO. 9 13 2021

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the Governing Body of Morrill Public Schools passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of Morrill Public Schools resolves that:

1. The 2021-2022 property tax request be set at:

General Fund:	\$	3,957,009.64
Bond Fund:	\$	-
Special Building Fund:	\$	239,818.58
Qualified Capital Purpose	\$	207,842.00
Undertaking Fund:		

2. The total assessed value of property differs from last year's total assessed value by 1.62 percent.

3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 1.084452 per \$100 of assessed value.

4. Morrill Public Schools proposes to adopt a property tax request that will cause its tax rate to be 1.102 per \$100 of assessed value.

5. Based on the proposed property tax request and changes in other revenue, the total operating budget of Morrill Public Schools will increase or decrease last year's budget by 35.31 percent.

6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 13, 2021.

Motion by _____, seconded by _____ to adopt Resolution # 9 13 2021.

Voting yes were:

Voting no were:

Dated this _____ day of _____, 2021

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Depreciation	\$ 170,867.00	\$ 220,473.52	\$ 269,893.13		\$ 269,893.13	
Employee Benefit	\$ 31,451.00	\$ 25,223.80	\$ 50,000.00	\$ -	\$ 50,000.00	
Contingency	\$ -	\$ -	\$ -		\$ -	
Activities	\$ 169,342.00	\$ 158,278.96	\$ 267,531.25	\$ -	\$ 267,531.25	
School Nutrition	\$ 268,083.00	\$ 296,876.88	\$ 374,138.58	\$ -	\$ 374,138.58	
Bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Building	\$ 235,188.00	\$ 233,062.47	\$ 1,532,468.35		\$ 1,295,047.77	\$ 239,818.58
Qualified Capital Purpose Undertaking	\$ 143,698.00	\$ 139,026.84	\$ 499,316.75	\$ -	\$ 293,552.75	\$ 207,842.00
Cooperative	\$ -	\$ -	\$ -	\$ -	\$ -	
Student Fee	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 7,492,459.00	\$ 7,639,031.57	\$ 12,067,318.02	\$ 1,000.00	\$ 7,707,693.80	\$ 4,404,670.22

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	2020-2021	2021-2022	Change
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2020/21 Budget Information

2021/22 Budget Information

Fund	2020-2021 Operating Budget	2020-2021 Property Tax Request	2020 Tax Rate	Property Tax Rate (2020-2021 Request Divided By 2021 Valuation)	2021-2022 Operating Budget	2021-2022 Proposed Property Tax Request	Proposed 2021 Tax Rate	Change in Tax Rate	Change in Operating Budget
General Fund	7,304,118.21	3,893,997.85	0.990000	0.974235	9,073,969.96	3,957,009.64	0.990000	0%	24%
Bond Fund(s) K - 12			0.000000	0.000000	-	-	0.000000	#DIV/0!	0
Bond Fund(s) K - 8			0.000000	0.000000			0.000000	#DIV/0!	0
Bond Fund(s) 9 - 12			0.000000	0.000000			0.000000	#DIV/0!	0
Bond Fund			0.000000	0.000000			0.000000	#DIV/0!	0
Special Building Fund	481,234.51	235,999.87	0.060000	0.059045	1,532,468.35	239,818.58	0.060000	0%	218%
Qualified Capital Purpose Undertaking Fund K - 12	422,336.89	204,533.22	0.052000	0.051172	499,316.75	207,842.00	0.052000	0%	18%
Qualified Capital Purpose Undertaking Fund K - 8			0.000000	0.000000			0.000000	#DIV/0!	0
Qualified Capital Purpose Undertaking Fund 9 - 12			0.000000	0.000000			0.000000	#DIV/0!	0
Total	8,207,689.61	4,334,530.94	1.102000	1.084452	11,105,755.06	4,404,670.22	1.102000	0%	35%

Superintendent Pay Transparency Notice—Proposed Contract (Joe Shewood)

Notice is hereby given that _Morrill Public_Schools has approval of a proposed superintendent employment contract/contract amendment on its agenda for the board meeting to be held on September 13, 2021 at 7:30 pm at the _Distict Board Room in _508 Jefferson Ave, Morrill _, Nebraska.

After the 2021/22 school year, how many years remain on the contract:
(Column F must be completed if additional years remain on contract.)

1

The estimated costs to the district for the 2021/22 year and future years are listed below:

	2021/22 Base Pay, Additional Compensation & Benefits	Future Base Pay, Additional Compensation & Benefits per Contract	TOTAL CONTRACT COST
Base Pay for the Total FTE	\$ 134,000.00	\$ 138,000.00	\$ 272,000.00
Compensation for activities outside of the regular salary:			
• <i>Extended contracts / Activities outside of regular salary</i>			\$ -
• <i>Bonus/Incentive/Performance Pay</i>			\$ -
• <i>Stipends</i>	\$ 15,779.57	\$ 15,779.57	\$ 31,559.14
• <i>All other costs not mentioned above</i>			\$ -
Benefits and Payroll Costs Paid by district:			
• <i>Insurances (Health, Dental, Life, Long Term Disability)</i>	\$ 8,671.44	8671.44	\$ 17,342.88
• <i>Cafeteria Plan Stipend</i>			\$ -
• <i>Cash in lieu of insurance</i>			\$ -
• <i>Employee's share of retirement, deferred compensation, FICA and Medicare <u>if paid by the district</u></i>			\$ -
• <i>District's share of retirement, FICA and Medicare</i>	\$ 23,423.00	\$ 23,423.00	\$ 46,846.00
• <i>IRS value of housing allowance</i>			\$ -
• <i>IRS value of vehicle allowance</i>			\$ -
• <i>Additional leave days</i>		\$ 18,000.00	\$ 18,000.00
• <i>Annuities</i>			\$ -
• <i>Service credit purchase</i>			\$ -
• <i>Association / Membership dues</i>	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00
• <i>Cell Phone/Internet reimbursement</i>			\$ -
• <i>Relocation reimbursement</i>			\$ -
• <i>Travel allowance/reimbursement</i>			\$ -
• <i>Mileage Allowance</i>			\$ -
• <i>Educational tuition assistance</i>			\$ -
• <i>All other benefit costs not mentioned above</i>			\$ -
Totals:	\$ 184,374.01	\$ 206,374.01	\$ 390,748.02

THE IMPORTANCE OF A SUPERINTENDENT EVALUATION

It is the responsibility of the school board to evaluate the performance of the superintendent. A purposeful process utilizes an effective tool, involves all board members, equips the board with a comprehensive summary, and enables the leadership team to develop goal-driven outcomes. To ensure that your superintendent receives a purposeful and professional evaluation, allow us to provide the board with the support to elevate the evaluation process.

The NASB evaluation service is designed to:

- Streamline response collection
- Support the work of the board president
- Create a professional, comprehensive report
- Identify the strengths and leadership qualities of the educational leader

Contact the Board Leadership team at:
(800) 422-4572

Marcia Herring

Director of Board Leadership
mherring@NASBonline.org

Melissa Lusk

Board Leadership Development Associate
mlusk@NASBonline.org

Kori Stanosheck

Board Leadership Engagement Associate
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Karla Kruse

Board Leadership Administrative Assistant
kkruse@NASBonline.org



NASB Mission Statement

***The Nebraska Association
of School Boards provides
programs, services, and advocacy
to strengthen public education
for all Nebraskans.***

NASB Board Leadership Team

Marcia Herring

Director of Board Leadership

Kori Stanosheck

Board Leadership Engagement Associate

Melissa Lusk

Board Leadership Development Associate

Karla Kruse

Board Leadership Administrative Assistant

The Board Leadership Department provides options to support boards in their fiduciary responsibility.



Option I:

LEADERSHIP ENCOMPASS 360 EVALUATION

This unique tool gives the board a 360-degree view of the superintendent's performance by including internal and external stakeholders in the superintendent evaluation process.

The Association will:

- Utilize the NASB Encompass 360 Superintendent Evaluation Tool
- Work collaboratively with the board to define an evaluation timeline that aligns to board policy and/or contract language
- Distribute the link to the superintendent to complete a self-assessment
- Distribute evaluations to internal stakeholders (administration, board, certified staff, classified staff, and students) and external stakeholders (community and parents)
- Send reminders to all stakeholders prior to the deadlines
- Create a comprehensive and comparative evaluation report and forward to the board president



Option II:

NASB STANDARD SUPERINTENDENT EVALUATION

This evaluation is aligned with the NASB Superintendent Job Description. The two pair together to wholly define and evaluate the superintendent's roles and responsibilities measured by performance standards and indicators.

The Association will:

- Utilize the NASB Standard Superintendent Evaluation tool
- Work collaboratively with the board to define an evaluation timeline that aligns to board policy and/or contract language
- Distribute the link to the superintendent to complete a self-assessment
- Download the superintendent self-assessment and distribute to the board with the link to complete their individual evaluation
- Send reminders to board members prior to the deadline
- Develop an evaluation report and forward to the board president



Option III:

ONLINE SUPERINTENDENT EVALUATION

This online service integrates the board's current superintendent evaluation tool, enabling the board to confidentially complete the evaluation electronically. The results are compiled into a professional report and shared with the board president.

The Association will:

- Utilize the board-adopted superintendent evaluation tool
- Work collaboratively with the board to define an evaluation timeline that aligns to board policy and/or contract language
- Distribute the link to the superintendent to complete a self-assessment
- Download the superintendent self-assessment and distribute to the board with the link to complete their individual evaluation
- Send reminders to board members prior to the deadline
- Develop an evaluation report and forward to the board president

“By engaging all stakeholders, I feel this tool has given us clarity rather than trying to hit the needs without a clear target.”

— DR. HARRIET GOULD, BOARD PRESIDENT

“The part that is most powerful is to use the feedback and work with the board to develop mutual goals. We then will align and embed into the district strategic plan.” — DR. DERRICK JOEL, SUPERINTENDENT



MORRILL
PUBLIC SCHOOLS

PROPOSAL, AUGUST 2021



Leadership Encompass 360 **Morrill Public Schools Proposal**



Board of Education

Dave Sherrod, President
Art Frerichs
Shaun Hess
Lisa Kaufman
Art Steiner
Bill Watson

Presented by the Nebraska Association of School Boards

Marcia Herring, NASB Director of Board Leadership
Melissa Lusk, NASB Board Leadership Associate
Tori Pierce, NASB Board Leadership Associate
Kari Stephens, NASB Board Leadership Associate
Katie Coble, NASB Board Leadership Administrative Assistant





August 25, 2021

To the Superintendent and the Morrill Board of Education,

We appreciate the opportunity to share the Leadership Encompass 360 Proposal with the Morrill Superintendent and Board of Education. The NASB Board Leadership Department is pleased to provide a multitude of programs and services to our members, including the following superintendent evaluation process.

The Association adopted protocol and procedures are characteristic of a comprehensive evaluation process. The proposal outlines the scope and sequence that includes engagement of both internal and external stakeholders through online surveys. The process ensures open and continuous communication with our staff, but also an evaluation process that will ensure the board is equipped to assess purposeful feedback designed to measure the overall educational leadership of the superintendent.

The team at NASB would value the opportunity to work with the board through this most important endeavor. As the Director of the Leadership Department, I will serve as the lead facilitator with assistance from Melissa Lusk, Associate, Tori Pierce, Associate, Kari Stephens, Associate and Katie Coble, Administrative Assistant.

Once again, thank you for allowing us to present a proposal. I look forward to the opportunity to discuss and address questions and points of clarification as needed. Please feel free to contact me at 402-817-0296 at your convenience.

Respectfully submitted,

Marcia R. Herring

Marcia R. Herring, Director of Board Leadership
Nebraska Association of School Boards





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SUPERINTENDENT EVALUATION

It is the responsibility of the school board to evaluate the performance of the superintendent. There will always be some subjectivity and judgment on the board's part in evaluating the performance of the superintendent and as elected officials representing the school district you have been designated to make those judgments. The process presented is designed to reduce subjectivity and increase objectivity. Agreed upon expectations and a fair application of the evaluation is best determined through mutual understanding by the board and superintendent about what, how, and when the superintendent evaluation will be conducted.

The Association recommends a defined course of action to ensure the board executes an effective evaluation experience.

The process:

- All board members will participate in the evaluation process

The board will execute the evaluation process in accordance to:

- board policy (relevant to superintendent evaluation)
- the superintendent employment contract;
- the superintendent job description;
- the board adopted evaluation instrument; and,
- the superintendent/district performance goals

The value of integrating Leadership Encompass 360 ensures the board is utilizing an evaluation framework intended to define the educational role and expectations of a high-performing and effective superintendent. The standards and supporting indicators allow the board to target the knowledge, skills, and leadership qualities the board expects of the educational leader of the school district.

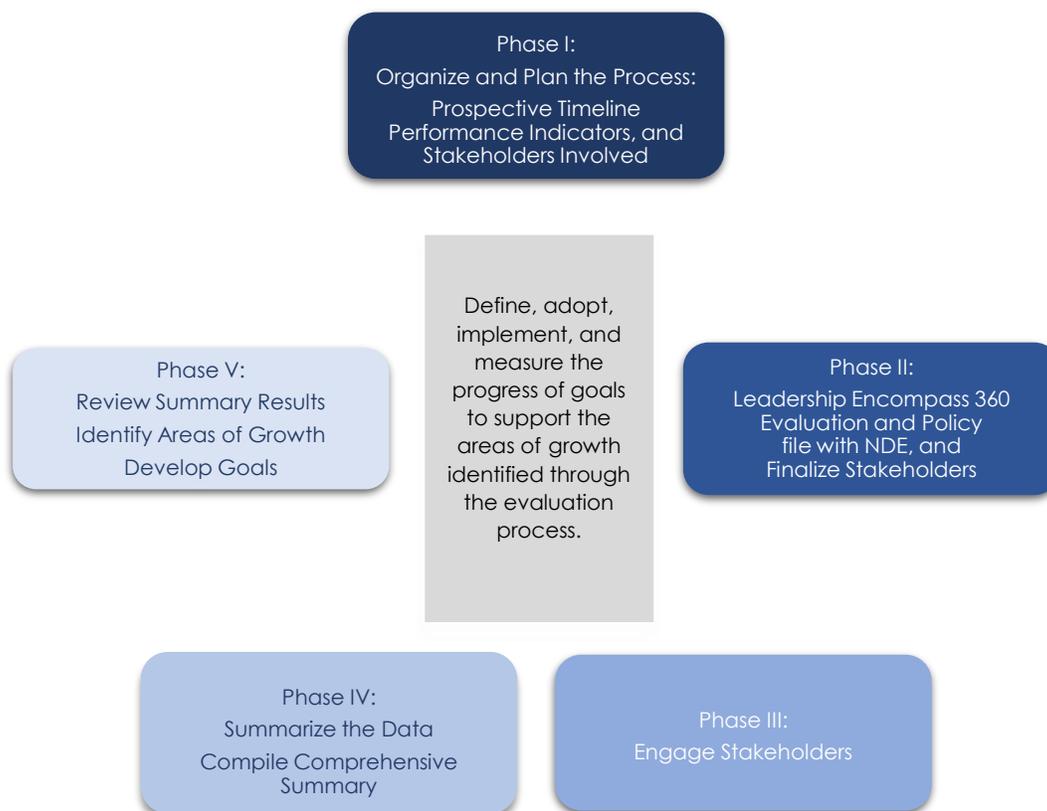




LEADERSHIP ENCOMPASS 360 OVERVIEW

The Nebraska Association of School Boards has been advocating for, working with, and training Nebraska school boards since 1918. Traditionally, NASB's Board Leadership department has worked with school boards and their superintendents providing sample superintendent evaluations that cover most all duties and responsibilities of the educational leader. As recent as 2017, a school board and superintendent requested that we assist the board in the development of a 360-superintendent evaluation to internal and external stakeholders.

Today, the Leadership Encompass 360 process ensures the superintendent is provided a comprehensive evaluation based upon his/her educational leadership with every impacted stakeholder in the district.





LEADERSHIP ENCOMPASS 360 — STANDARDS AND INDICATORS

STANDARD I: MISSION VISION GOALS

The superintendent works collaboratively with the board to define, adopt, and institute the district mission, vision, and goals to ensure the progress and success of student learning and achievement.

- Engagement of Stakeholders
- Implementation of District Strategic Plan
- Addresses Barriers
- Evaluation of Mission, Vision, and Goals
- Utilization of Data in Decision Making

STANDARD II: POLICY

The superintendent works collaboratively with the board to define, update, and adopt effective and purposeful district policy.

- Regular Review and Revision of Policy
- Implementation of Policy
- Communication of Policy and Legislative Rules
- Directional Alignment of Policy
- Oversight of Administration

STANDARD III: BUDGET PLANNING AND MANAGEMENT

The superintendent provides organizational leadership district-wide to ensure fiscal responsibility by allocating, using and investing district resources to support effective instruction and improved student learning.

- Alignment of Resources
- Management of Budget
- Utilizes of Data in Resource Allocation
- Collaboration with Board in Budget Development
- Pursuit of Alternative Resources
- Secures and Manages Resources
- Maintains and Plans for Facilities
- Attention to Local, State, and Federal Legislation





STANDARD IV: EDUCATIONAL LEADERSHIP

The superintendent provides educational leadership ensuring resources align and support best practice for instructional standards, as well as implementation of current and/or applicable curriculum/ assessments to support student success.

- Advocates for Curriculum
- Utilization of Best-Practice Decision-Making
- Implementation of Instructional Evaluation
- Advocates for Support Services
- Optimization of Instruction
- Engagement of Parents and Community
- Provision of Integrated Technology
- Promotion of Student-Centered Culture
- Validation of Curriculum and Alignment

STANDARD V: ORGANIZATIONAL AND CULTURAL LEADERSHIP

The superintendent provides organizational and cultural leadership to ensure the district is providing a quality education in a safe learning environment.

- Purposeful Recruiting and Hiring
- Develops of Professional Growth Opportunities
- Utilization of Effective Problem-Solving and Conflict Resolution
- Protocol and Procedures
- Implementation of Crisis and Safety Plan
- Promotion of Positive School Environment





STANDARD VI: COMMUNITY RELATIONS

The superintendent establishes and sustains effective communications to inform and engage the board, parents, students, staff, local and state government officials, community members, and business leaders.

- Development of/Communication with Collaborative Partnerships:
 - Local Post-Secondary Institutions
 - Organizations/Groups
 - Families/Parents
- Understanding of District/Community
- Visibility within the District

STANDARD VII: PROFESSIONAL LEADERSHIP

The superintendent models and demonstrates professional leadership, ethics, and a commitment to growth and improved instruction and learning for staff and students.

- Embodiment of District Unity
- Establishment of Expectations
- Demonstration of Educational Knowledge
- Provision of Staff Development
- Management of Concerns and Opinions
- Cultivation of Positive Culture
- Investment in Personal Growth
- Possession of Required Certificates and Endorsements

STANDARD VIII: BOARD- SUPERINTENDENT RELATIONS

The superintendent collaborates with the board to define district expectations, policies, and goals to support instruction and student learning.

- Cultivation of Transparent Communication
- Collaboration of Expectations, Goals, and Policies
- Supportive of Committees' Work
- Engagement of Student-Board Representative





COST BREAKDOWN

The following is a description of services provided by NASB through the two-year agreement:

Phase I: Organize and Plan the Process

10% of the total fee

NASB will engage the Client in stakeholder engagement and meetings with the superintendent and board as needed and mutually agreed upon, to be conducted by the NASB Board Leadership Team.

- Create a timeline
- Identify and engage internal stakeholders
- Distribute the communications packet
- Provide administrative support and leadership

Phase II: Design the Leadership Encompass 360 Evaluation

20% of the total fee

Year 1:

- NASB will work closely with the superintendent and board to communicate, engage, and manage the data collected through the internal and external stakeholder engagement.

Year 2:

- NASB will engage the superintendent in a self-assessment and the board will complete the annual superintendent evaluation. *Stakeholders will be engaged again year 3 providing benchmark data to support the growth and leadership of the superintendent.

Phase III: Engage Stakeholders

40% of the total fee

NASB will provide additional consultants on an as-needed basis for the purpose of data collection and analysis.

- Collect and Manage Data Collection
- Compile the data
- Analyze the data
- Create the evaluation report

Phase IV: Evaluation Findings and Goals

20% of the total fee

NASB will facilitate data analysis, provide thought leadership, and create goals for the superintendent and board.

Phase V: Support and Progress

10% of the total fee

NASB will provide ongoing support to ensure progress and success. Stakeholder re-engagement is available at an additional expense to ensure the goals are realized.

Enrollment: 352

Total Estimated Cost Year One: \$1,000 (Not including reasonable travel expenses.)

Total Estimated Cost Year Two: \$500 (Not including reasonable travel expenses.)





PHASE I



Organize and Plan the Process:

Performance Indicators | Timeline | Internal and External Stakeholders

ORGANIZE AND PLAN THE PROCESS

Embarking on an effective superintendent evaluation process begins with organizing a timeline to establish a unified vision and expectations of the board. This phase provides the board an opportunity to identify and consider the internal and external stakeholders that will participate in the evaluation process. The timeline for a district will vary based upon the ability to schedule the necessary engagement and meetings.

Table with 3 columns: Task, Target Date, Date Complete. Rows include 'Organize and Plan the Process' (with sub-tasks like 'Identify district point person'), '360 Evaluation Report', and 'Support and Evaluation'.





PHASE II



Leadership Encompass 360 Evaluation and Policy

Adopted & filed with NDE | Finalize Internal/External Stakeholders

ADOPT LEADERSHIP ENCOMPASS 360

The design of the Leadership Encompass 360 enables the board to assess job responsibilities and success. The performance indicators analyze the strengths and qualities of the superintendent while also defining areas of growth that will benefit the long-term leadership of the superintendent. Data collected provides an objective view of the superintendent that reflects his/her leadership.

AUTHENTICATING LEADERSHIP ENCOMPASS 360

The board will review and adopt the design and content of Leadership Encompass 360, review applicable policy, and the superintendent contract language. To ensure proper compliance with Nebraska Department of Education rules and regulations, we ask that the board file all modified policies and the evaluation prior to engaging in the evaluation process.

Our team collects and compiles all responses and feedback from stakeholder engagement, organizes the data, and provides leadership to create purposeful goals to support the success of the superintendent. Although not all data will directly inform the final goals, the responses, organized by stakeholder group, can be a valuable source of information for the superintendent and board.





PHASE III



Engage Stakeholders

Internal Stakeholders | External Stakeholders

ENGAGING STAKEHOLDERS

Engaging stakeholders through the evaluation process aids in creating an additional outlet of feedback and communication. Below contains a list of potential stakeholders to consider in the engagement process.

EXTERNAL STAKEHOLDERS

- Community
 - Residents
 - Community groups
 - Neighborhood leaders
- Parents (e.g., households with school-age and non-school age children)

INTERNAL STAKEHOLDERS

- Board
- Superintendent
- Assistant Superintendents
- District and Building Level Administrators
- Certificated Staff
- Classified Staff
- Students (Jr. High/Middle & High School)





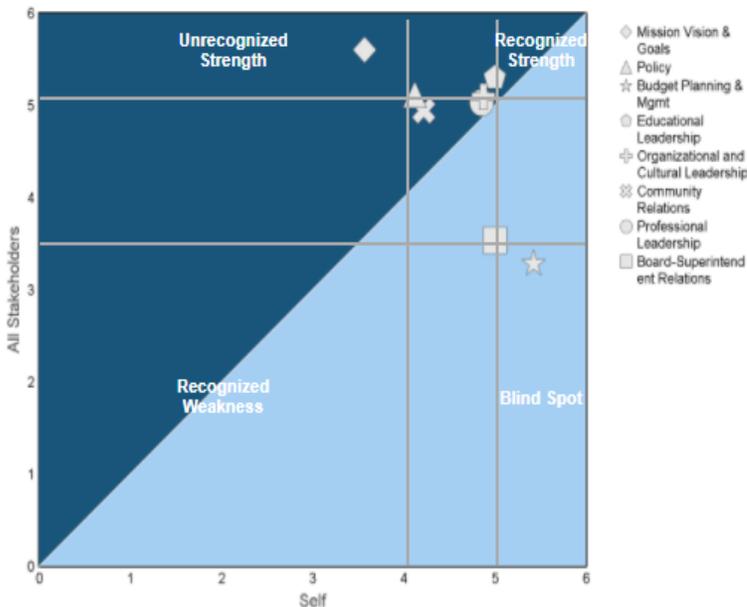
PHASE IV



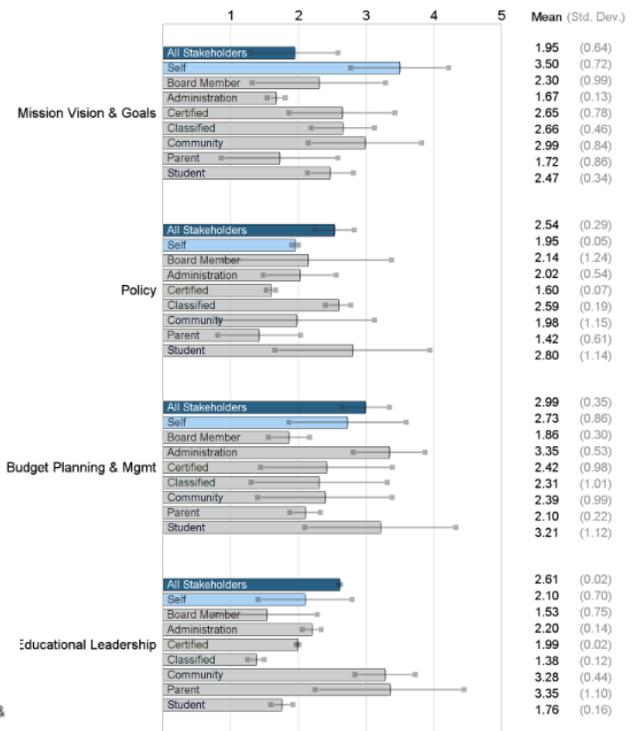
Evaluation Findings and Goals

Summarize and Review Results | Develop Goals

The benefit of evaluations is the ability for the board to objectively acknowledge areas of the strength and effectiveness, as well as set expectations for the future. The Leadership Encompass 360 evaluation tool, and the two-year process that accompanies it, is able to show over a comparative two-year time period whether the goals and strategies of the superintendent have been recognized and found valuable with the stakeholders.



Standards I-IV Overview



RESULTS AND GOALS

The level of invaluable insight this evaluation tool and process provides for the board serves as the foundation upon which the school board can open a dialogue with the community and create more transparency and purposeful oversight of the superintendent.





PHASE V



Support and Progress

SUPPORT AND PROGRESS

Ongoing support from the Board Leadership Team will continue after the board has reviewed the data and adopted the annual goals for the superintendent. The support includes remaining connected with the board and ensuring their ability to measuring the successful completion of the goals in the subsequent year through the online platform.





APPENDIX: THE BOARD LEADERSHIP TEAM

The Nebraska Association of School Boards has been advocating for, working with, and training Nebraska school boards since 1918. Traditionally, the NASB's Board Leadership department has worked with school boards and their superintendents in more narrowly focused goal setting exercises. However, in 2018 district leaders requested that we expand superintendent evaluations to include a comprehensive evaluative process, which led to the creation of the Leadership Encompass 360. As demand has grown, the NASB Board Leadership Team has grown to include four facilitators:

Marcia Herring – NASB Director of Board Leadership

Marcia began her service to public education as a school board member on the Waverly School District Board of Education, completing 12 years of service. During her tenure as a local board member, she was elected by her peers to serve on the Nebraska Association of School Boards—Board of Directors completing three terms as Director. She began her work as a superintendent search consultant more than 20 years ago. Marcia served as Director of NASB Search Services for 8 years.

As the Director of Board Leadership, Marcia has expanded the programs and services to meet the ever-changing needs of our members. We currently support our members through Strategic Planning, Community Engagement, Board Development Learning Retreats and Workshops, and Online Board Self-Assessment and Superintendent Evaluation. The growth of the Department and scope of services has enabled our team to provide impactful and purposeful leadership for school districts across the state and ranging in enrollment from 125 students to more than 10,000.

Melissa Lusk – NASB Board Leadership Associate

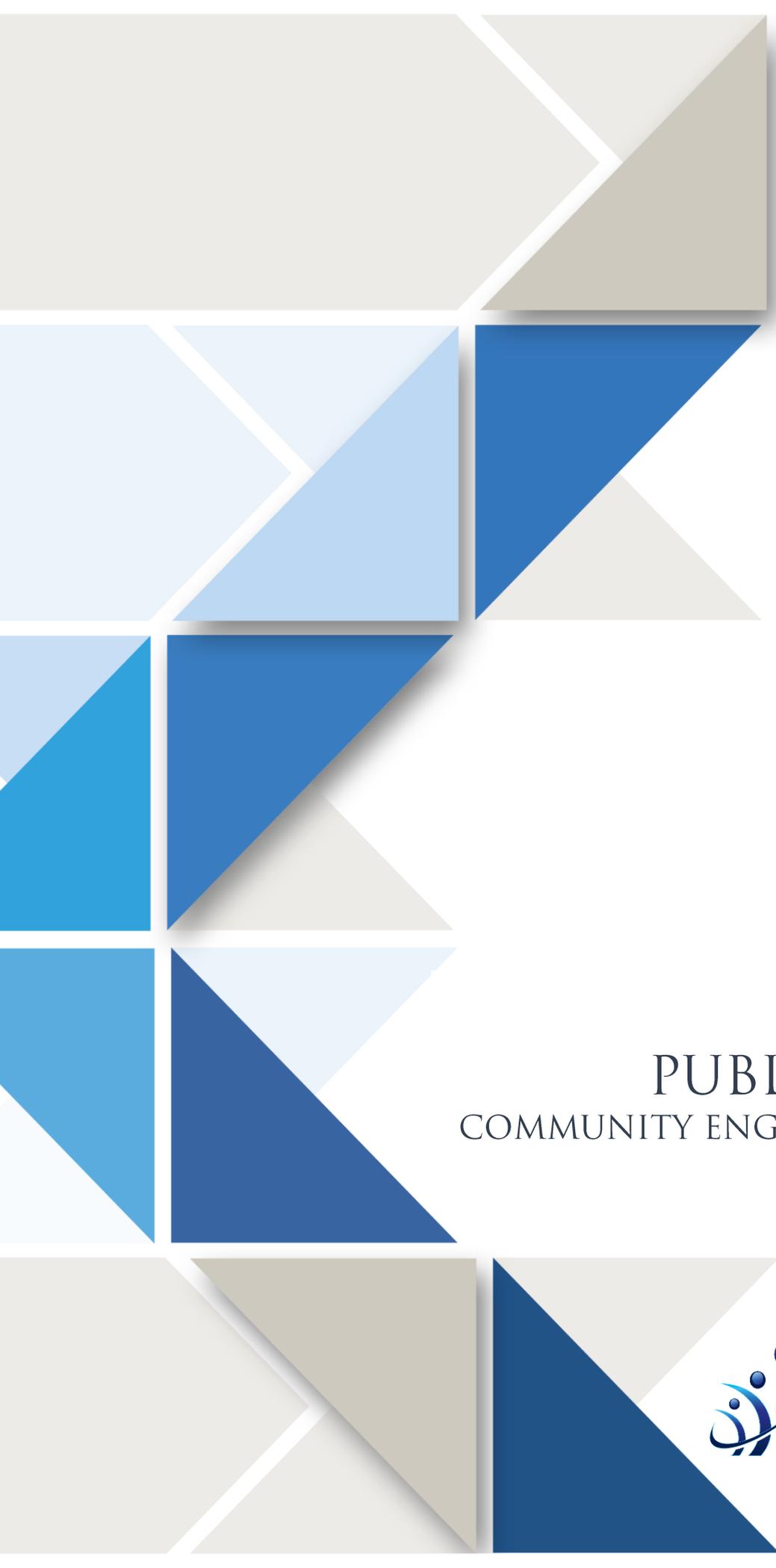
Melissa serves as the Board Leadership Development Associate, providing support services and coordination for Board Leadership events and initiatives. Her extensive work in the growth and development of our data analysis has enhanced the integrity and quality of the Department's Needs Analysis phase of the Strategic Planning Service. Melissa is currently developing the Department C.A.R.E. (Child Advocates and Resources for Education) Program, targeting enhanced early childhood parent engagement programs and services. Melissa began her involvement in public education through teaching English to local refugees and immigrants. She has a passion for working with diverse communities and considers it an honor to be part of the evolving work at NASB.

Tori Pierce – NASB Board Leadership Associate

Tori began her career in public education at the post-secondary education level, previously teaching leadership courses at the University of Nebraska-Lincoln. She has a Master's in Leadership Education and continues studying organizational leadership and change by expanding her knowledge and leadership skills as she completes her PhD. Tori's studies have included an emphasis on organizational change and strategic planning. The perspective she brings to the NASB Strategic Planning process has ensured that our stakeholder engagement tools are valid, reliable, and effective through the engagement of all district internal and external stakeholder groups. In addition to her work in the NASB Strategic Planning process, Tori is leading NASB Board Leadership through a macro data analysis that will provide supporting evidence for the improvement and growth of Board Leadership programs and services we provide our membership.

Kari Stephens – NASB Board Leadership Associate

Kari has been involved in education over the past 26 years as an instructor at all levels from Kindergarten through Twelfth grade most recently teaching English to Seniors. She has a BS in Elementary Education and continues to be passionate about literacy, inclusion, diversity, and equality for all students. The perspective she brings to the NASB Strategic Planning process will be unique as she will offer an educator's lens to ensure that our stakeholder engagement tools, and training are valid, reliable, and effective through the engagement of all district internal and external stakeholder groups.



MORRILL
PUBLIC SCHOOLS
COMMUNITY ENGAGEMENT PROPOSAL





Community Engagement Morrill Public Schools



Board of Education

Dave Sherrod, President
Bill Watson, Vice President
Shaun Hess
Art Frerichs
Lisa Kaufman
Art Steiner

Presented by the Nebraska Association of School Boards

Marcia Herring, NASB Director of Board Leadership
Melissa Lusk, NASB Board Leadership Associate
Tori Pierce, NASB Board Leadership Associate
Kari Stephens, NASB Board Leadership Associate
Katie Coble, NASB Board Leadership Administrative Assistant





COMMUNITY ENGAGEMENT PROPOSAL

September 3, 2021

Mr. Joseph Sherwood and the Morrill Board of Education,

We appreciate the opportunity to share the Community Engagement Proposal with the Morrill Public Schools Superintendent and Board of Education. The NASB Board Leadership Department is pleased to provide a multitude of programs and services to our members, including the following community engagement process.

The Association adopted protocol and procedures are characteristic of a comprehensive stakeholder engagement process. The proposal outlines the scope and sequence that includes engagement of both internal and external stakeholders through online surveys, focus group discussion, and one-to-one interviews. The process ensures open and continuous communication with our staff, but also an evaluation process that will ensure the board is equipped to utilize the data compiled to align the leadership team's mission, vision, and goals with the priorities and needs identified by stakeholders.

The team at NASB would value the opportunity to work with the Morrill School District through this most important endeavor. As the Director of the Leadership Department, I will serve as the lead facilitator with assistance from Melissa Lusk, Board Leadership Associate, Tori Pierce, Board Leadership Associate, Kari Stephens, Board Leadership Associate, and Katie Coble, Board Leadership Administrative Assistant.

Once again, thank you for allowing us to present a proposal. I look forward to the opportunity to discuss and address questions and points of clarification as needed. Please feel free to contact me at 402-817-0296 at your convenience.

Respectfully submitted,

Marcia R. Herring

Marcia R. Herring, Director of Board Leadership
Nebraska Association of School Boards





COMMUNITY ENGAGEMENT

A most challenging, yet vital role of the Board is to gather community direction on issues related to students, their learning environment, and academic achievement. Engaging stakeholders through Community Engagement prior to acting models valid representative leadership as it is the responsibility of the board to establish district vision and goals. The objective when seeking the input of stakeholders allows the board to then consider and respond to the operational and instructional goals aligned with and reflective of the community's values for students thus building community support for needed improvement.

Key to this form of school improvement planning is a school-based action plan that identifies the needs of the students and staff. Because the process is primarily focused on needs, it enables all stakeholders including those who do not have a direct tie to the school (i.e., neither employed by the district nor do they have a child (ren) enrolled in the school district) the ability to provide input. It is often this sector of the community (i.e., senior citizens, non-parent, and/or taxpayers) the board must work diligently to engage.

A community discussion provides assurance that parents and community stakeholders are involved and engaged in the school district. It provides a mechanism for access between the school board and stakeholders and provides accountability for the performance of the schools in the district. This ensures that when the board identifies and adopts goals, the viewpoint of the internal and external stakeholders is incorporated and considered.

THE VALUE OF STAKEHOLDER ENGAGEMENT

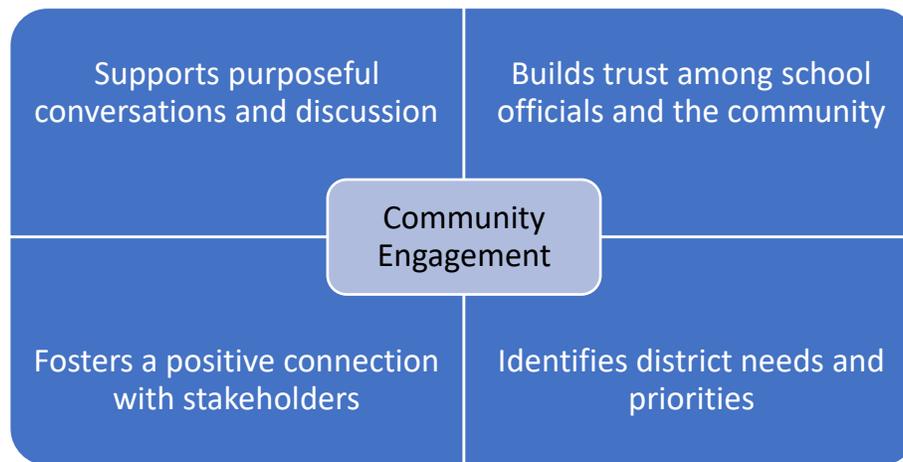


Shaping and strengthening the public image of the school district and building a positive working relationship with internal and external stakeholders is important in this era of accountability.





COMMUNITY ENGAGEMENT PROPOSAL



While public relations and public participation are important, community engagement is much more. Community engagement involves key principles or values:

- Ongoing public engagement, not just one-time public input
- Connecting with citizens as owners, not as customers
- Reflecting different voices or viewpoints, not just geography or demographics
- Building common ground, not just consensus
- Creating knowledge, not just providing information

Effective community engagement works on two levels (1) it addresses legitimate public issues, and (2) it grows the capacity of a democratic community to work collectively and collaboratively to meet the public good. Community engagement, when successful, focuses debate, galvanizes actions by leadership, and helps increase citizen support.

Community engagement can influence public policy decisions on any number of issues. It can span the range from simply providing the public with important information to gaining and requesting a full collaboration in forming plans and finding solutions for identified public issues. In every case, it places value on an ongoing conversation, involvement and the common good.

There are few districts that maintain the connection with their community after completing strategic planning or following a bond referendum. The school district works





COMMUNITY ENGAGEMENT PROPOSAL

diligently to generate support, the bond passes and quickly the district reverts to pre-bond routine.

The Association recommends that the leadership team involve internal and external stakeholders by setting clear measurable standards for what the graduate of your school district should know and what their abilities should be. Engaging the community creates the transparency and ownership/support the district needs when progress is reported; but also enables the district to establish a firm foundation with the intent to build credibility and sustain a long-term working relationship that will serve education at times when the message is not necessarily all positive, but especially when it is.



EFFECTIVE COMMUNITY
ENGAGEMENT ADDRESSES
PUBLIC ISSUES AND GROWS
THE CAPACITY OF THE
COMMUNITY TO WORK
COLLABORATIVELY WITH THE
LEADERSHIP TEAM AND
INCREASE STAKEHOLDER
SUPPORT.

DESIGNING THE ENGAGEMENT PROCESS



Community engagement should create a shared purpose for the district that embraces the complexity of issues and competing values that are bound to exist among diverse opinions. By using open-ended questions, the group will gain a deeper understanding. In addition, the board and administration will identify the information needed to make reasoned decisions on how to move the district forward and how to keep decisions aligned with district-level goals.

The Association will customize the process to meet the district's identified needs and outcome. Planning for the process will begin by allowing the district to:

- Identify the internal/external stakeholders involved in the process.
- Identify the discussion questions.
- Involve as broad and diverse a group of community members as possible.





COMMUNITY ENGAGEMENT PROPOSAL

COMMUNITY ENGAGEMENT PLANNING	
I. Defining the Community Engagement	
Timeline	Identify Community Engagement Participants
Approximately 6 to 8 weeks prior to the event	<p>The Board and Administrators will identify:</p> <ul style="list-style-type: none"> ▪ Community leaders ▪ Business leaders ▪ Civic leaders ▪ Opinion leaders (i.e., individuals that others look to for sound advice, especially hot topic issues) ▪ Parents (i.e., a diverse group representing PreK-12) ▪ Community members without children in the school district (*Review Suggested Stakeholder List)
Timeline	Define Community Engagement Expectations
Approximately 6 to 8 weeks prior to the event	<p>The Board and Administration will:</p> <ul style="list-style-type: none"> ▪ Define the information the board and administrators are seeking to aid in the design of the goals and priorities ▪ Frame the questions ▪ Design a District Data document (i.e., the Annual Report may cover most of the important content, but could include an addendum)
Timeline	Identify Date/Time/Location of the Meetings
Approximately 6 to 8 weeks prior to the event	<p>The Board and Administration will:</p> <ul style="list-style-type: none"> ▪ Identify the dates and start time <ul style="list-style-type: none"> ○ (i.e., consider multiple meetings and at alternative times of the day) ▪ Identify where the Meetings will be held (round table set up if possible)
COMMUNITY ENGAGEMENT PLANNING	
II. Developing the Community Discussion	
Timeline	Design Community Engagement Materials
Approximately 6 to 8 weeks prior to the event	<p>Administration and/or Facilitator will design:</p> <ul style="list-style-type: none"> ▪ Discussion content ▪ R.S.V.P. postcard/phone call/invite ▪ Press Release to alert public ▪ Special Meeting Notice





COMMUNITY ENGAGEMENT PROPOSAL

Timeline	Identify board/district representatives
Approximately 6 weeks prior to the event	<p>Facilitator, Board, and Administration will:</p> <ul style="list-style-type: none"> Define the role of board members and administrators Identify the district administrators (<i>i.e., Superintendent, Business Manager, Principals, Curriculum Director, Technology Director, Special Education Director, Activities Director, Guidance Counselors, etc.</i>) who will participate Discuss and specify the meeting(s) the administrators plan to attend
Timeline	Distribute Community Engagement Materials
Approximately 4 weeks prior to the event	<p>Facilitator and Administration will:</p> <ul style="list-style-type: none"> Distribute invitations (postal mail or email) and RSVP cards with a 2-week deadline. Include supporting data and the questions to be presented for discussion. Distribute Press Release 4 weeks prior
Timeline	Verify Attendance
Approximately 2 weeks prior to the event	<p>Facilitator and Administration will:</p> <ul style="list-style-type: none"> Follow up with individuals who were invited, but failed to R.S.V.P. Distribute an email or paper survey to those who are not able to attend requesting they complete a survey and return Distribute a Press Release 1 week prior
COMMUNITY ENGAGEMENT PLANNING	
III. Supporting the Community Engagement	
Timeline	Learn from the Community Engagement
Date and Time	<p>Board Members and Administration will:</p> <ul style="list-style-type: none"> Attend - Board Members and District Present to represent the district and the importance of the event Observe/Participate – the role of the board members/administrators at the Community Engagement meeting must be identified <p><i>The board and administration are communicating a commitment to student achievement through Community Engagement to ensure a shared focus and vision for growth and improvement.</i></p>
Timeline	Duties to follow the Community Engagement
Immediately following the Community Discussion	<p>Board and Administration will:</p> <ul style="list-style-type: none"> Distribute handwritten thank you notes to the participants <p>Facilitator will:</p> <ul style="list-style-type: none"> Compile the Community Engagement data and surveys received from those in the audience and from participants who were unable to attend (Facilitator) <p>Note: Data will be analyzed and compiled into a formal report presented to the board in the form of a Needs Analysis</p> <p>Facilitator and Administration will:</p> <ul style="list-style-type: none"> Distribute the compiled data to the participants <p>Facilitator will:</p> <ul style="list-style-type: none"> Distribute data to the Board of Education and Superintendent





COMMUNITY ENGAGEMENT PROPOSAL

IV. Assimilating the Community Data	
Timeline	Utilizing the Compiled Data
Within 45 to 60 days following the Discussion	Facilitator, Board, and Administration will: <ul style="list-style-type: none"> ▪ Determine how to address the needs and priorities identified through the data collected <ul style="list-style-type: none"> ○ Pursue full strategic planning utilizing the compiled data? ○ Develop goals and performance indicators to address the needs and priorities identified?
Within 60 days following the Discussion	Board and Administration will: <ul style="list-style-type: none"> ▪ Board formally adopts the goals at a regular board meeting ▪ District distributes the adopted goals to all community discussion participants ▪ Communicate the goals with all stakeholders

Note: The Association will adapt the process to meet the expectations of the board and superintendent; therefore, assignment of duties may be identified contrary to the format presented.

IMPLEMENTING COMMUNITY ENGAGEMENT

If the Board/Administration aspires to build awareness in the community, a press release, targeted mailings, and in-person presentations are the most effective methods we utilize. Despite the growing digital age, the single most effective means of reaching your stakeholders remains face-to-face communication. Who are the key stakeholders identified as the audience? Invite those who advocate for the school district as well as those who may be perceived as less than supportive. The Association advocates for a modified message depending upon the audience. If local news media is not invited as a participant, be certain to specifically invite the media to report on the discussion.

External Stakeholders

- a. Community
 - Parents (e.g., households with school age and non-school age children)
 - Residents
 - Community groups
 - Neighborhood leaders
- b. Business and Industry Representatives
 - Chamber of Commerce
 - Community Economic Development





COMMUNITY ENGAGEMENT PROPOSAL

- Developers
- Business owners/leaders
- Realtors
- Banking
- Preschool providers
- Daycare providers
- Post-Secondary Institutions
- News media
- c. Community and Youth Service Organization Representatives
 - Ministerial leaders
 - YMCA, Teammates, other
 - Civic Club Youth Programs (Optimist, Rotary, Kiwanis, Legion, Lions, etc.)
 - Veteran organizations (United Way)
 - Community Based Programs
- d. Social and Mental Health Service Representatives
 - Comprehensive care centers, drug prevention programs
 - Social Services
 - Health and Human Services
- e. Local and State Government Representatives
 - Mayor and/or City Council Members
 - County Board
 - Sheriff and Chief of Police
 - Legislators
 - Commissions
 - Minority Advocacy groups

Internal Stakeholders

- Board
- Administrators
- Certificated/Classified Staff
- Students (Middle and High School)
- Advisory Councils
- Booster Club Officers/Members
- PTO
- Organized Parental Support Groups
- Foundation
- Alumni





OVERVIEW AND COST

The following is a description of services to be provided by NASB:

Phase I: Organize and Plan the Process

10% of the total fee

NASB will engage the Client in stakeholder engagement and meetings with the superintendent and board as needed and mutually agreed upon, to be conducted by the NASB Board Leadership Team.

- Create a timeline
- Identify and engage internal and external stakeholders
- Distribute the communications packet
- Provide administrative support and leadership

Phase III: Engage Stakeholders

20% of the total fee

- NASB will work closely with the superintendent and board to communicate, engage, and manage the data collected with the internal and external stakeholders.

Phase II: Data Analysis

40% of the total fee

NASB will provide additional consultants on an as-needed basis for the purpose of data collection and analysis.

- Collect and manage data collection
- Compile the data
- Analyze the data
- Create the evaluation report

Phase IV: Compile Needs Analysis

20% of the total fee

NASB will facilitate data analysis, provide thought leadership, and create goals for the superintendent and board.

Phase IV: Support and Progress

10% of the total fee

NASB will provide ongoing support to determine how the leadership team will utilize the results of Community Engagement and measure progress and success of the outcome.

Total Estimated Cost: \$3,750-\$5,250

Note: The estimated cost does not include reasonable travel expenses. The process requires one in-district meeting and this will be scheduled to ensure travel expenses are kept at a minimum.





APPENDIX: THE BOARD LEADERSHIP TEAM

The Nebraska Association of School Boards has been advocating for, working with, and training Nebraska school boards since 1918. Traditionally, the NASB's Board Leadership department has worked with school boards and their superintendents in more narrowly focused through roles and responsibilities and goal setting exercises. However, since 2011 we have expanded services to meet the growing needs of boards and superintendents to include, community engagement, strategic planning, board self-assessment, and superintendent evaluations just to name a few of the growing services. As the demands continue to grow, the NASB Board Leadership Team has also grown to include four facilitators:

Marcia Herring – NASB Director of Board Leadership

Marcia began her service to public education as a school board member on the Waverly School District Board of Education, completing 12 years of service. During her tenure as a local board member, she was elected by her peers to serve on the Nebraska Association of School Boards—Board of Directors completing three terms as Director. She began her work as a superintendent search consultant more than 18 years ago. Marcia served as Director of NASB Search Services for 8 years.

As the Director of Board Leadership, Marcia has expanded the programs and services to meet the ever-changing needs of our members. We currently support our members through Strategic Planning, Community Engagement, Board Development Learning Retreats and Workshops, and Online Board Self-Assessment and Superintendent Evaluation. The growth of the Department and scope of services has enabled our team to provide impactful and purposeful leadership for school districts across the state and ranging in enrollment from 125 students to more than 10,000.

Melissa Lusk – NASB Board Leadership Associate

Melissa serves as the Board Leadership Development Associate, providing support services and coordination for Board Leadership events and initiatives. Her extensive work in the growth and development of our data analysis has enhanced the integrity and quality of the Department's Needs Analysis phase of the Strategic Planning Service. Melissa is currently developing the Department C.A.R.E. (Child Advocates and Resources for Education) Program, targeting enhanced early childhood parent engagement programs and services. Melissa began her involvement in public education through teaching English to local refugees and immigrants. She has a passion for working with diverse communities and considers it an honor to be part of the evolving work at NASB.

Tori Pierce – NASB Board Leadership Associate

Tori began her career in public education at the post-secondary education level, previously teaching leadership courses at the University of Nebraska-Lincoln. She has a Master's in Leadership Education and continues studying organizational leadership and change by expanding her knowledge and leadership skills as she completes her PhD. Tori's studies have included an emphasis on organizational change and strategic planning. The perspective she brings to the NASB Strategic Planning process has ensured that our stakeholder engagement tools are valid, reliable, and effective through the engagement of all district internal and external stakeholder groups. In addition to her work in the NASB Strategic Planning process, Tori is leading NASB Board Leadership through a macro data analysis that will provide supporting evidence for the improvement and growth of Board Leadership programs and services we provide our membership.

Kari Stephens – NASB Board Leadership Associate

Kari has been involved in education over the past 26 years as an instructor at all levels from Kindergarten through Twelfth grade most recently teaching English to Seniors. She has a BS in Elementary Education and continues to be passionate about literacy, inclusion, diversity, and equality for all students. The perspective she brings to the NASB Strategic Planning process will be unique as she will offer an educator's lens to ensure that our stakeholder engagement tools, and training are valid, reliable, and effective through the engagement of all district internal and external stakeholder groups.