

AGENDA
Sterling Public Schools
Regular Virtual and Physical Meeting
Sterling Public Schools Library
400 S 2nd Street
Sterling, OK 73567
Tuesday, August 13, 2019 at 7:00 PM

This meeting will be conducted via teleconferencing, via videoconferencing, and at a physical location.

1. Roll call and call to order.
2. Invocation - Kent Lemons, and Pledge of Allegiance - Shawn Nunley.
3. Open meeting law statement as set forth in open meeting act title 25 OSA State Statute 301-314 and Oklahoma HB 2409 sections 301-307.
4. Recognitions - FCCLA competing at Nationals
5. Discussion/Approval Items
 1. Consent agenda: All of the following items, which concern reports and items of a routine nature normally approved, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items the consent agenda consists of the discussion, consideration, and approval of the following items:
 1. Approve minutes of the previous meetings.
 2. Approve financial statements.
 3. Approve transfers within activity account. Sr. Class of 2019 to James Bragg Scholarship Fund
 4. Approve purchase orders and warrants for the following funds: general, building, sinking, and any change order list.
 5. Approve activity accounts.
 6. Approve resignations Helen Mansel, Kendal Hughes, Sandy Fehring
 2. Discussion and possible vote to employ Danny Smart as a paraprofessional and as a teacher for two periods a day.
 3. Discussion and possible vote to approve policy DHAC and CO-R2.
 4. Discussion of the State Aid Formula and the State Aid worksheets for 2018-2019 and 2019-2020.
 5. Discussion and possible vote to approve participation in an alternative education cooperative with Elgin Public Schools for the 2019-2020 school year.
 6. Discussion and possible vote to employ student workers for one hour a day in the cafeteria for the 2019-2020 school year.
 7. Discussion and possible vote to approve Mike Moore and Grant Stanley as volunteer coaches for the 2019-2020 school year.

8. Discussion and possible vote to approve the Oklahoma Department of Career and Technology Education Notice of Allocation of State or federal Aid to Districts for FY 2020 and approve the Career and Technology Contract for the 2019-2020 school year.
9. Discussion and possible vote to approve Darrell Stanley as an adjunct teacher teaching photography, and Timothy Black as an adjunct teacher teaching music appreciation.
10. Discussion and possible vote to choose the vendor for vinyl plank flooring in four rooms.
11. Discussion and possible vote to employ Anna Curry as a paraprofessional.
6. Administrative reports.
 1. Principal Reports
7. Superintendent report.
8. New business.
9. Vote to adjourn

Board Of Education Agenda- Special Meeting

July 15, 2019 5:55 PM

Sterling Public Schools

400 South Tiger Boulevard

Sterling High School Library

1. Roll call and call to order. 6:01 p.m.

Jeff Milam present

Shawn Nunley present

Candra Turpin present

Shannon Wilmeth present

2. Swear in Brian Moore as new board member of the Sterling Public Schools Board of Trustees

3. Sterling Public School Board training by the OSSBA, Ann Cain

4. A motion by Candra Turpin and a second by Shawn Nunley to adjourn at 9:05 p.m. Vote 5-0

Chairperson

Superintendent

Board Of Education Agenda- Regular Meeting

Tuesday, July 9, 2019 7:00 PM

Sterling Public Schools Library, 400 S 2nd Street, Sterling, OK 73567

Attendance Taken at 7:02 PM.

Jeff Milam: Present

Shawn Nunley: Present

Candra Turpin: Present

Shannon Wilmeth: Present

Present: 4.

1. Roll call and call to order.
2. Invocation - Shawn Nunley, and Pledge of Allegiance - Jeff Milam.
3. Open meeting law statement as set forth in open meeting act title 25 OSA State Statute 301-314 and Oklahoma HB 2409 sections 301-307.
4. Recognitions - None
5. Discussion/Approval Items
 - 5.1. Consent agenda: All of the following items, which concern reports and items of a routine nature normally approved, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items the consent agenda consists of the discussion, consideration, and approval of the following items:
 - Motion to approve the consent agenda Passed with a motion by Shawn Nunley and a second by Candra Turpin.
 - Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea
 - Yea: 4, Nay: 0
 - 5.1.1. Approve minutes of the previous meetings.
 - 5.1.2. Approve financial statements.
 - 5.1.3. Approve transfers within activity account.
 - 5.1.4. Approve purchase orders and warrants for the following funds: general, building, sinking, and any change order list.
 - 5.1.5. Approve activity accounts.
 - 5.1.6. Approve resignations - None
- 5.2. Discussion and possible vote to approve the contract with the Cooperative Council for Oklahoma School Administration (CCOSA) for \$1500.00. (same as 18-19)
 - Motion to approve the contract with the Cooperative Council for Oklahoma School Administration Passed with a motion by Candra Turpin and a second by Shannon Wilmeth.
 - Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea

Yea: 4, Nay: 0

5.3. Discussion and possible vote to approve the contract presented with Alliance Network Solutions. (\$300.00 - no increase)

Motion to approve the contract presented with Alliance Network Solutions Passed with a motion by Shawn Nunley and a second by Candra Turpin.

Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea
Yea: 4, Nay: 0

5.4. Discussion and possible vote to approve the renewal of Odysseyware as the online curriculum provider for the 2019-2020 school year.

Motion to approve the renewal of Odysseyware as the online curriculum provider for the 2019-2020 school year Passed with a motion by Shannon Wilmeth and a second by Candra Turpin.

Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea
Yea: 4, Nay: 0

5.5. Discussion and possible vote to approve the use of the Tulsa Leadership Model and McREL for evaluation instruments for the 2019-2020 school year.

Motion to approve the use of the Tulsa Leadership Model and McREL for evaluation instruments for the 2019-2020 school year Passed with a motion by Candra Turpin and a second by Shawn Nunley.

Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea
Yea: 4, Nay: 0

5.6. Discussion and possible vote to approve milk bids for child nutrition for the 2019-2020 school year.

Motion to approve milk bids for child nutrition for the 2019-2020 school year from Hiland and Cable Foods Passed with a motion by Shawn Nunley and a second by Shannon Wilmeth.

Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea
Yea: 4, Nay: 0

5.7. Discussion and possible vote to approve bread bids for child nutrition for the 2019-2020 school year.

Motion to approve bread bids for child nutrition for the 2019-2020 school year from Cable Foods Passed with a motion by Candra Turpin and a second by Shawn Nunley.

Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea
Yea: 4, Nay: 0

5.8. Discussion and possible vote to approve food bids for child nutrition for the 2019-2020 school year.

Motion to approve food bids for child nutrition for the 2019-2020 school year from all vendors Passed with a motion by Candra Turpin and a second by Shawn Nunley.

Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea
Yea: 4, Nay: 0

5.9. Discussion and possible vote to approve offer verses serve provision for the child nutrition program for 2019-2020.

Motion to approve offer versus serve provision for the child nutrition program for 2019-2020 Passed with a motion by Shawn Nunley and a second by Candra Turpin.

Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea
Yea: 4, Nay: 0

5.10. Discussion and possible vote to approve activity fund revenues and expenditures for the 2019-2020 school year.

Motion to approve activity fund revenues and expenditures for the 2019-2020 school year Passed with a motion by Shannon Wilmeth and a second by Candra Turpin.

Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea
Yea: 4, Nay: 0

5.11. Discussion and possible vote to approve increases in lunch prices for the 2019-2020 school year.

Motion to approve increases in lunch prices for the 2019-2020 school year Passed with a motion by Shannon Wilmeth and a second by Candra Turpin.

Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea
Yea: 4, Nay: 0

5.12. Discussion and possible vote to increase the salary of Brett Barrett to \$18,500 as a half time certified teacher for the 2019-2020 school year.

Motion to increase the salary of Brett Barrett to \$18,500 as a half time certified teacher for the 2019-2020 school year Passed with a motion by Shawn Nunley and a second by Candra Turpin.

Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea
Yea: 4, Nay: 0

5.13. Discussion and possible vote to adopt polices BDFC, BDFD, BE-R, CKDA, CN, CN-R3, DBA, DHAC, EHAH, EHBC-E3, and FFACA.

Motion to adopt polices BDFC, BDFD, BE-R, CKDA, CN, CN-R3, DBA, EHAH, EHBC-E3, and FFACA Passed with a motion by Shannon Wilmeth and a second by Shawn Nunley.

Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea
Yea: 4, Nay: 0

5.14. Discussion and possible vote to approve a vendor for the purchase of 22 computers.

Motion to approve shi for the purchase of 22 computers in the amount of \$16,097.00 Passed with a motion by Candra Turpin and a second by Shawn Nunley.

Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea
Yea: 4, Nay: 0

5.15. Discussion and possible vote to allow application to the Lawton Community Foundation/Oklahoma Community Foundation

Motion to allow application to the Lawton Community Foundation/Oklahoma Community Foundation Passed with a motion by Shawn Nunley and a second by Shannon Wilmeth.

Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea
Yea: 4, Nay: 0

6. Administrative reports.

6.1. Principal Reports

7. Superintendent report - Maintenance, Baseball Awning, Baseball Backstop, Building Letters, Garage Door, PSO Findings, New Board Member, Board Training July 15 at 6:00 pm, Next Meeting August 13, at 7:00 pm

8. New business.

9. Vote to adjourn

Motion to adjourn at 8:35 pm Passed with a motion by Shawn Nunley and a second by Candra Turpin.

Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea, Shannon Wilmeth: Yea

Yea: 4, Nay: 0

Chairperson

Superintendent

**TREASURER'S CASH BALANCES
AS OF July 31, 2019**

FNB OF FLETCHER

CHECKING .40

ACTIVITY FUND	\$92,612.65
GENERAL FUND	\$69,592.93
BUILDING FUND	\$52,413.84
BOND FUND	\$111,471.75
BOND TRANSPORATION FUND	\$81.11
SINKING FUND	\$83,202.43
	\$409,374.71

CD'S

GENERAL FUND (#7713)		
MATURES 12/10/2019 1.25%	\$100,000.00	
GENERAL FUND (#7725)		
MATURES 10/13/2019 1.25%	\$100,000.00	
		<u>\$200,000.00</u>

TOTAL CASH @ FNB OF FLETCHER **\$609,374.71**

TOTAL PLEDGES AS OF 7/31/2019 **\$2,025,000.00**

LIBERTY NATIONAL BANK

GENERAL FUND MATURES (1283) 1/8/2021 2.00%	\$100,001.64
GENERAL FUND	\$369,592.93
BUILDING FUND	\$52,413.84
BOND FUND	\$111,471.75
BOND TRANSPORATION FUND	\$81.11
SINKING FUND	\$83,202.43
ACTIVITY FUND	\$92,612.65
	\$709,374.71

Sterling Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 7/31/2019

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 11 GEN FUND-FOR OP						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$0.00	\$852.49	\$0.00	\$852.49	N/A	\$852.49
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$0.00	\$1,308.08	\$0.00	\$1,308.08	N/A	\$1,308.08
Source - 1310 INTEREST EARNINGS	\$0.00	\$224.00	\$0.00	\$224.00	N/A	\$224.00
Source - 1350 INTEREST ON TAXES	\$0.00	\$4.51	\$0.00	\$4.51	N/A	\$4.51
Source - 1410 RENTAL OF SCHOOL FACILITIES	\$0.00	\$50.00	\$0.00	\$50.00	N/A	\$50.00
Source - 1440 SALES OF EQUIP,SERV,& MATERIAL	\$0.00	\$626.25	\$0.00	\$626.25	N/A	\$626.25
Source - 1590 MISCELLANEOUS REIMBURSEMENTS	\$0.00	\$6,692.40	\$0.00	\$6,692.40	N/A	\$6,692.40
Source - 1710 STUDENTS' LUNCHES	\$0.00	\$674.30	\$0.00	\$674.30	N/A	\$674.30
Series - 1000 Total	\$0.00	\$10,432.03	\$0.00	\$10,432.03	N/A	\$10,432.03
Series - 2000						
Source - 2100 COUNTY 4 MILL AD VALOREM TAX	\$0.00	\$1,977.86	\$0.00	\$1,977.86	N/A	\$1,977.86
Source - 2200 COUNTY APPORT. (MORTGAGE TAX)	\$0.00	\$918.04	\$0.00	\$918.04	N/A	\$918.04
Series - 2000 Total	\$0.00	\$2,895.90	\$0.00	\$2,895.90	N/A	\$2,895.90
Series - 3000						
Source - 3110 GROSS PRODUCTION TAX	\$0.00	\$68.05	\$0.00	\$68.05	N/A	\$68.05
Source - 3120 MOTOR VEHICLE COLLECTIONS	\$0.00	\$11,733.52	\$0.00	\$11,733.52	N/A	\$11,733.52
Source - 3130 RURAL ELECTRIC COOP.TAX	\$0.00	\$5,351.79	\$0.00	\$5,351.79	N/A	\$5,351.79
Source - 3140 STATE SCHOOL LAND EARNINGS	\$0.00	\$4,339.25	\$0.00	\$4,339.25	N/A	\$4,339.25
Source - 3150 VEHICLE TAX STAMPS	\$0.00	\$13.62	\$0.00	\$13.62	N/A	\$13.62
Series - 3000 Total	\$0.00	\$21,506.23	\$0.00	\$21,506.23	N/A	\$21,506.23
Series - 4000						
Source - 4140 TITLE VII INDIAN EDUCATION	\$0.00	\$1,206.79	\$0.00	\$1,206.79	N/A	\$1,206.79
Series - 4000 Total	\$0.00	\$1,206.79	\$0.00	\$1,206.79	N/A	\$1,206.79
Fund - 11 GEN FUND-FOR OP Total	\$0.00	\$36,040.95	\$0.00	\$36,040.95	N/A	\$36,040.95

Sterling Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 7/31/2019

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 21 Building						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$0.00	\$121.75	\$0.00	\$121.75	N/A	\$121.75
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$0.00	\$186.80	\$0.00	\$186.80	N/A	\$186.80
Source - 1310 INTEREST EARNINGS	\$0.00	\$13.97	\$0.00	\$13.97	N/A	\$13.97
Series - 1000 Total	\$0.00	\$322.52	\$0.00	\$322.52	N/A	\$322.52
Fund - 21 Building Total	\$0.00	\$322.52	\$0.00	\$322.52	N/A	\$322.52

Sterling Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 7/31/2019

	Estimated Revenue	Revenue Collected	Revenue Feceivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 31 BOND FUND						
Series - 1000						
Source - 1310 INTEREST EARNINGS	\$0.00	\$29.72	\$0.00	\$29.72	N/A	\$29.72
Series - 1000 Total	\$0.00	\$29.72	\$0.00	\$29.72	N/A	\$29.72
Fund - 31 BOND FUND Total	\$0.00	\$29.72	\$0.00	\$29.72	N/A	\$29.72

Sterling Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 7/31/2019

	Estimated Revenue	Revenue Collected	Revenue Feceivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 41 Sinking						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$0.00	\$188.68	\$0.00	\$188.68	N/A	\$188.68
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$0.00	\$315.70	\$0.00	\$315.70	N/A	\$315.70
Source - 1310 INTEREST EARNINGS	\$0.00	\$22.17	\$0.00	\$22.17	N/A	\$22.17
Series - 1000 Total	\$0.00	\$526.55	\$0.00	\$526.55	N/A	\$526.55
Fund - 41 Sinking Total	\$0.00	\$526.55	\$0.00	\$526.55	N/A	\$526.55

Sterling Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 7/31/2019

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 60 SCHOOL ACTIVITY FNDS						
Series - 1000						
Source - 1310 INTEREST EARNINGS	\$0.00	\$18.21	\$0.00	\$18.21	N/A	\$18.21
Source - 1610 CONTRIBUTIONS/DONATIONS-PRIV.	\$0.00	\$2,250.00	\$0.00	\$2,250.00	N/A	\$2,250.00
Source - 1870 STATE PLAY-OFF REVENUE	\$0.00	\$504.00	\$0.00	\$504.00	N/A	\$504.00
Source - 1890 OTHER ATHLETIC REVENUE	\$0.00	\$620.00	\$0.00	\$620.00	N/A	\$620.00
Source - 1910 ADMISSIONS	\$0.00	\$5,263.00	\$0.00	\$5,263.00	N/A	\$5,263.00
Source - 1920 CONCESSION SALES	\$0.00	\$1,154.00	\$0.00	\$1,154.00	N/A	\$1,154.00
Source - 1972 DONATIONS	\$0.00	\$100.00	\$0.00	\$100.00	N/A	\$100.00
Source - 1990 OTHER SCHOOL ACT.FUND RECEIPTS	\$0.00	\$1,595.50	\$0.00	\$1,595.50	N/A	\$1,595.50
Series - 1000 Total	\$0.00	\$11,504.71	\$0.00	\$11,504.71	N/A	\$11,504.71
Fund - 60 SCHOOL ACTIVITY FNDS Total	\$0.00	\$11,504.71	\$0.00	\$11,504.71	N/A	\$11,504.71

Sterling Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 7/31/2019

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Report Total	\$0.00	\$48,424.45	\$0.00	\$48,424.45	N/A	\$48,424.45

STERLING PUBLIC SCHOOLS

ACTIVITY FUND TRANSFER FORM

AMOUNT \$484.³⁴

FROM 2019 Seniors - 841
ACTIVITY FUND SUB-ACCOUNT

TO James Brag Scholarship fund - 820
ACTIVITY FUND SUB-ACCOUNT

PURPOSE Remaining funds from Senior
Trip 2019. Class would like
to donate to James Brag Scholarship
fund.

AUTHORIZED BY Tasha Grantt
ACTIVITY FUND SPONSOR

ACTIVITY FUND CUSTODIAN

[Signature]
PRINCIPAL

[Signature]
SUPERINTENDENT

DATE OF BOARD APPROVAL _____

Board Meeting Date: AUGUST 13, 2019

FY 19 GENERAL FUND

Vote to approve warrants #1417 through #1435 in the amount of \$28836.13

FY 20 GENERAL FUND

Vote to approve purchase orders #159 THROUGH #161 in the amount of \$140.00

Vote to approve warrants #1 through #53 in the amount of \$141886.33

FY 20 BUILDING FUND

Vote to approve warrants #1 and #2 in the amount of \$40219.80

FY 20 BUILDING BOND

FY 19 TRANSPOTATION BOND

Vote to approve warrant #25 in the amount of \$697.50

Sterling Schools

Payment Register

Options: Year: 2018-2019, Fund: GEN FUND-FOR OP, Date Range: 7/1/2019 - 7/31/2019, Print Payroll Payments: True

Year	Fund	No	Date	Vendor	Date Type	Date Voided	Date Registered	Clearing Date	Clearing No	Amount
2019	11	1417	07/12/2019	AJG INC			7/12/2019	7/31/2019	5	\$250.00
2019	11	1418	07/12/2019	AFC			7/12/2019	7/31/2019	5	\$649.13
2019	11	1419	07/12/2019	BRENDON SIMMONS CONST., LLC			7/12/2019	7/31/2019	5	\$19,208.32
2019	11	1420	07/12/2019	CAMERON UNIVERSITY			7/12/2019	7/31/2019	5	\$529.56
2019	11	1421	07/12/2019	CARLS REFRIGERATION CO. INC.			7/12/2019	7/31/2019	5	\$532.78
2019	11	1422	07/12/2019	CENTERPOINT			7/12/2019	7/31/2019	5	\$360.23
2019	11	1423	07/12/2019	CHARLES PUCCIO			7/12/2019	7/31/2019	5	\$865.09
2019	11	1424	07/12/2019	DOLLAR GENERAL-REGIONS 410526			7/12/2019	7/31/2019	5	\$28.50
2019	11	1425	07/12/2019	OTA PIKEPASS CUSTOMER SERVICE			7/12/2019	7/31/2019	5	\$212.46
2019	11	1426	07/12/2019	SOUTHERN HARDLINES, INC.-ELGIN			7/12/2019	7/31/2019	5	\$450.82
2019	11	1427	07/12/2019	SUMMIT TRUCK GROUP of OKC			7/12/2019	7/31/2019	5	\$2,390.08
2019	11	1428	07/12/2019	TH ROGERS LUMBER COMPANY			7/12/2019	7/31/2019	5	\$3.99
2019	11	1429	07/12/2019	TIGER PAW QUICK MART			7/12/2019	7/31/2019	5	\$740.24
2019	11	1430	07/12/2019	WINDSTREAM			7/12/2019	7/31/2019	5	\$327.84
2019	11	1431	07/12/2019	ELMORE'S AUTOMOTIVE LLC			7/12/2019	7/31/2019	5	\$186.30
2019	11	1432	07/22/2019	SYNCB/AMAZON			7/22/2019	7/31/2019	5	\$777.76
2019	11	1433	07/25/2019	CARDMEMBER SERVICES			7/25/2019			\$59.00
2019	11	1434	07/25/2019	STERLING PUB. WORKS AUTHORITY			7/25/2019	7/31/2019	5	\$647.79
2019	11	1435	07/25/2019	JOHNSON PLUMBING			7/25/2019			\$616.24
Non-Payroll Total:										\$28,836.13
Payroll Total:										\$0.00
Balance Foward:										\$3,146,232.97
Total:										\$3,175,069.10

Sterling Schools
Encumbrance Register

Options: Year: 2019-2020, Date Range: 7/1/2019 - 6/30/2020, PO Range: 159 - 999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	159	07/22/2019	22488	QUALITY SHEET METAL INC	DOWNSPOUTS	90.00
11	160	08/01/2019	22283	DARRELL STANLEY	REIMB. ADJUNCT TEACHER LICENSE	25.00
11	161	08/01/2019	22391	TIMOTHY BLACK	REIMB. ADJUNCT TEACHER LICENSE	25.00
Non-Payroll Total:						\$140.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$140.00

Sterling Schools

Payment Register

Options: Year: 2019-2020, Fund: GEN FUND-FOR OP, Date Range: 7/1/2019 - 7/31/2019, Print Payroll Payments: True

Year	Fund	No	Date	Vendor	Type	Date Voided	Date Registered	Clearing Date	Clearing No	Amount
2020	11	1	07/10/2019	GINA K BARRETT	PD		7/10/2019			\$0.00
2020	11	2	07/10/2019	SYDNEY BARRETT	PN		7/10/2019	7/31/2019	5	\$507.24
2020	11	3	07/10/2019	RONITA BRIDGES	PD		7/10/2019			\$0.00
2020	11	4	07/10/2019	DYLAN BURK	PN		7/10/2019	7/31/2019	5	\$625.83
2020	11	5	07/10/2019	LISA BYRD	PD		7/10/2019			\$0.00
2020	11	6	07/10/2019	MAKAYLA MAE CURRY	PN		7/10/2019	7/31/2019	5	\$506.16
2020	11	7	07/10/2019	RACHEL GREGG	PN		7/10/2019	7/31/2019	5	\$437.60
2020	11	8	07/10/2019	KIEL ROWAN	PD		7/10/2019			\$0.00
2020	11	9	07/10/2019	GREGORY K LEMONS	PD		7/10/2019			\$0.00
2020	11	10	07/10/2019	REESE MEADOW MCGUIRE	PN		7/10/2019	7/31/2019	5	\$285.71
2020	11	11	07/10/2019	SHELDON THORNTON	PD		7/10/2019			\$0.00
2020	11	12	07/10/2019	KAMRYN TURPIN	PN		7/10/2019	7/31/2019	5	\$445.55
2020	11	13	07/10/2019	ALEXIS MAKENZIE WARNER	PN		7/10/2019	7/31/2019	5	\$537.27
2020	11	14	07/10/2019	LOGAN ZIMMERMAN	PD		7/10/2019			\$0.00
2020	11	15	07/10/2019	AMERICAN FIDELITY ASSURANCE CO	R		7/10/2019	7/31/2019	5	\$200.86
2020	11	16	07/10/2019	American Fidelity HSA Admin	R		7/10/2019	7/31/2019	5	\$100.00
2020	11	17	07/10/2019	INTERNAL REVENUE SERVICE	R		7/10/2019	7/31/2019	5	\$4,589.06
2020	11	18	07/10/2019	FNB OF FLETCHER	R		7/10/2019	7/31/2019	5	\$12,116.12
2020	11	19	07/10/2019	EMPLOYEE DEPOSIT ACCOUNT	R		7/10/2019	7/31/2019	5	\$100.00
2020	11	20	07/10/2019	OMES	R		7/10/2019	7/31/2019	5	\$3,084.94
2020	11	21	07/10/2019	OKLAHOMA TAX COMMISSION	R		7/10/2019	7/31/2019	5	\$880.00
2020	11	22	07/10/2019	OK TEACHERS' RETIREMENT SYSTEM	R		7/10/2019			\$3,044.58
2020	11	23	07/10/2019	UNUM Life Insurance	R		7/10/2019	7/31/2019	5	\$12.60
2020	11	24	07/11/2019	INTERNAL REVENUE SERVICE	R		7/11/2019	7/31/2019	5	\$433.78
2020	11	25	07/11/2019	FNB OF FLETCHER	R		7/11/2019	7/31/2019	5	\$2,182.17
2020	11	26	07/11/2019	OKLAHOMA TAX COMMISSION	R		7/11/2019	7/31/2019	5	\$27.00
2020	11	27	07/11/2019	OK TEACHERS' RETIREMENT SYSTEM	R		7/11/2019			\$361.95
2020	11	28	07/11/2019	JOHN B HOLMES	PD		7/11/2019			\$0.00
2020	11	29	07/12/2019	THE CENTER FOR EDUCATION LAW, P			7/12/2019	7/31/2019	5	\$700.00
2020	11	30	07/12/2019	INSURICA OF LAWTON			7/12/2019	7/31/2019	5	\$158.00
2020	11	31	07/12/2019	MAS			7/12/2019	7/31/2019	5	\$10,377.00
2020	11	32	07/12/2019	OASIS, TREASURER			7/12/2019			\$250.00
2020	11	33	07/12/2019	OKLAHOMA STATE DEPT OF HEALTH			7/12/2019	7/31/2019	5	\$125.00
2020	11	34	07/12/2019	OKTLE			7/12/2019	7/31/2019	5	\$504.00
2020	11	35	07/12/2019	ONE CALL NOW			7/12/2019	7/31/2019	5	\$639.63
2020	11	36	07/12/2019	OROS			7/12/2019	7/31/2019	5	\$600.00
2020	11	37	07/12/2019	OSAG			7/12/2019	7/31/2019	5	\$15,499.09
2020	11	38	07/12/2019	OSRMT			7/12/2019	7/31/2019	5	\$75,801.00
2020	11	39	07/12/2019	RENAISSANCE LEARNING, INC			7/12/2019	7/31/2019	5	\$6,901.00
2020	11	40	07/12/2019	THE ALARM GROUP INC			7/12/2019	7/31/2019	5	\$1,242.96
2020	11	41	07/22/2019	SAM'S CLUB/SYNCHRONY BANK			7/22/2019	7/31/2019	5	\$76.19
2020	11	42	07/25/2019	A-1 FIRE SAFETY			7/25/2019	7/31/2019	5	\$177.15
2020	11	43	07/25/2019	SHANE BURK GLASS AND MIRROR			7/25/2019	7/31/2019	5	\$571.00
2020	11	44	07/25/2019	KIEL ROWAN			7/25/2019	7/31/2019	5	\$35.83
2020	11	45	07/25/2019	LOWES BUSINESS ACCOUNT/GECF			7/25/2019	7/31/2019	5	\$253.21
2020	11	46	07/25/2019	OSSBA			7/25/2019	7/31/2019	5	\$4,325.00
2020	11	47	07/25/2019	OSSBA EMPLOYMENT SERVICES			7/25/2019	7/31/2019	5	\$60.00
2020	11	48	07/25/2019	PUBLIC SERVICE CO. OF OKLAHOMA			7/25/2019	7/31/2019	5	\$3,438.60
2020	11	49	07/25/2019	SECURE OKLAHOMA			7/25/2019	7/31/2019	5	\$2,235.00
2020	11	50	07/25/2019	SECURITY STATE BANK			7/25/2019	7/31/2019	5	\$14,638.95
2020	11	51	07/25/2019	SOLDIER XPRESS, LLC			7/25/2019			\$2,373.72
2020	11	52	07/25/2019	TYLER WRIGHT			7/25/2019	7/31/2019	5	\$354.00
2020	11	53	07/25/2019	POSTMASTER			7/25/2019	7/31/2019	5	\$550.00

Sterling Schools

Payment Register

Options: Year: 2019-2020, Fund: GEN FUND-FOR OP, Date Range: 7/1/2019 - 7/31/2019, Print Payroll Payments: True

Year	Fund	No	Date	Vendor	Date Type	Voided	Date Registered	Clearing Date	Clearing No	Amount
							Non-Payroll Total:			\$141,886.33
							Payroll Total:			\$30,478.42
							Balance Foward:			\$0.00
							Total:			<u>\$172,364.75</u>

Sterling Schools

Payment Register

Options: Year: 2019-2020, Fund: Building, Date Range: 7/1/2019 - 7/31/2019, Print Payroll Payments: True

Year	Fund	No	Date	Vendor	Date Type	Voided	Date Registered	Clearing Date	Clearing No	Amount
2020	21	1	07/12/2019	ZIONS BANK			7/12/2019	7/31/2019	5	\$36,969.80
2020	21	2	07/25/2019	ELITE PROPERTY MAINTENANCE & RE			7/25/2019			\$3,250.00
Non-Payroll Total:										\$40,219.80
Payroll Total:										\$0.00
Balance Foward:										\$0.00
Total:										\$40,219.80

Sterling Schools

Payment Register

Options: Year: 2018-2019, Fund: BOND FUND, Date Range: 7/1/2019 - 7/31/2019, Print Payroll Payments: True

Year	Fund	No	Date	Vendor	Date Type	Voided	Date Registered	Clearing Date	Clearing No	Amount
2019	31	25	07/25/2019	HIGH-TECH-TRONICS, INC.			7/25/2019	7/31/2019	5	\$697.50
Non-Payroll Total:										\$697.50
Payroll Total:										\$0.00
Balance Foward:										\$183,272.61
Total:										\$183,970.11

Sterling Schools

Cash Balances

Options: Fiscal Years: 2020, Funds: 60, As Of Date: 7/31/2019, Account Types: AC

Cash By Account and Fund

AC 0102	FNB FLETCHER/ACTIVITY FUND			
2020	60	SCHOOL ACTIVITY FNDS		\$96,269.36
			Total AC 0102	\$96,269.36
				<u>\$96,269.36</u>

Cash By Fund

2020	60	SCHOOL ACTIVITY FNDS		\$96,269.36
				<u>\$96,269.36</u>

Sterling Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2019 - 7/31/2019

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 GENERAL	\$0.00	\$2,018.21	\$2,065.71	\$2,159.09	\$1,924.83	\$0.00	\$1,924.83
802 ATHLETICS	\$0.00	\$1,124.00	\$7,747.42	\$2,186.30	\$6,685.12	\$0.00	\$6,685.12
803 FCCLA NATIONAL CONFERENCE	\$0.00	\$1,608.00	\$2,966.72	\$2,338.22	\$2,236.50	\$0.00	\$2,236.50
804 FCA	\$0.00	\$0.00	\$317.10	\$0.00	\$317.10	\$0.00	\$317.10
805 FLOWER FUND	\$0.00	\$0.00	\$251.61	\$54.00	\$197.61	\$0.00	\$197.61
806 FFA	\$0.00	\$87.50	\$13,329.42	\$58.96	\$13,357.96	\$0.00	\$13,357.96
807 FCCLA	\$0.00	\$0.00	\$1,940.74	\$0.00	\$1,940.74	\$0.00	\$1,940.74
808 ACADEMIC TEAM	\$0.00	\$0.00	\$14.49	\$0.00	\$14.49	\$0.00	\$14.49
809 POOL	\$0.00	\$6,417.00	\$5,612.51	\$651.43	\$11,378.08	\$0.00	\$11,378.08
810 AG SCHOLARSHIP	\$0.00	\$0.00	\$2,700.00	\$0.00	\$2,700.00	\$0.00	\$2,700.00
811 STUDENT COUNCIL	\$0.00	\$0.00	\$1,295.80	\$0.00	\$1,295.80	\$0.00	\$1,295.80
813 LIBRARY	\$0.00	\$0.00	\$119.55	\$0.00	\$119.55	\$0.00	\$119.55
814 FIT FOR EDUCATION	\$0.00	\$0.00	\$482.52	\$0.00	\$482.52	\$0.00	\$482.52
815 JH & HS CHEERLEADING	\$0.00	\$0.00	\$3,117.40	\$0.00	\$3,117.40	\$0.00	\$3,117.40
816 YEARBOOK	\$0.00	\$0.00	\$23,151.57	\$0.00	\$23,151.57	\$0.00	\$23,151.57
817 PROM	\$0.00	\$0.00	\$2,261.50	\$0.00	\$2,261.50	\$0.00	\$2,261.50
818 ELEMENTARY	\$0.00	\$250.00	\$5,441.63	\$0.00	\$5,691.63	\$0.00	\$5,691.63
820 JAMES BRAGG SCHOLARSHIP	\$0.00	\$0.00	\$1,300.82	\$0.00	\$1,300.82	\$0.00	\$1,300.82
830 TEACHER/SUPPORT OF YEAR	\$0.00	\$0.00	\$751.00	\$0.00	\$751.00	\$0.00	\$751.00
841 2019 SENIORS	\$0.00	\$0.00	\$484.36	\$0.00	\$484.36	\$0.00	\$484.36
842 2020 SENIORS	\$0.00	\$0.00	\$15,041.50	\$0.00	\$15,041.50	\$0.00	\$15,041.50
843 2021 SENIORS	\$0.00	\$0.00	\$2,219.28	\$400.00	\$1,819.28	\$0.00	\$1,819.28
Total	\$0.00	\$11,504.71	\$92,612.65	\$7,848.00	\$96,269.36	\$0.00	\$96,269.36

Dear Mrs. Fehring,

I am writing today to notify you that I will not be returning for the 2019-2020 school year at Sterling Public Schools.

Thank you very much for allowing me to be a part of this school. I have enjoyed my time working for you and have learned many things that I will put into my future classroom. I am so grateful to have been able to work for you and with all of your amazing teachers. I hope one day I am able to return as a certified teacher.

I hope this next school year goes smoothly for you and the school.

Sincerely,

Kendal Hughes

Helen Mansel

16961 NE Mountain View Rd Elgin, OK 73538 · 580-695-6849 · hmansel22@gmail.com

July 25, 2019

Kent Lemons
Superintendent
Sterling Public Schools
PO Box 158
Sterling, OK 13567

Dear Mr. Lemon:

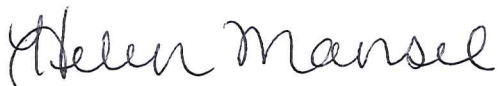
I am writing to let you know that I am resigning from my position as librarian assistant and encumbrance clerk. Although I have very much enjoyed my time at Sterling Public Schools, I have really missed teaching and an opportunity has arisen for me to teach Kindergarten.

Please accept my deepest gratitude for all you and our faculty have done for me during my time here. It has been such a great experience and I have enjoyed every minute of my time here.

If there is anything at all I can do to make this transition a smooth one, please do not hesitate to reach out. I would be more than happy to help train my replacement. Feel free to call me for anything you might need.

Once again, thank you so much for being such a positive and hard-working superintendent for our school. In my heart, I will forever be a tiger!

Sincerely,

A handwritten signature in cursive script that reads "Helen Mansel".

Helen Mansel

FOOD ALLERGY GUIDELINES (REGULATION)

The following guidelines are designed to reduce the risk of exposure to potentially life-threatening food allergens for our growing number of students with severe allergies. It is the district's goal to provide a school setting that minimizes the risk of accidental exposure while maintaining a safe, positive educational environment for all students.

Impact on the School

Every school should expect at some point to have students with food allergies. Schools must be prepared to deal with food allergies and the potential for anaphylaxis.

The student with an undiagnosed food allergy may experience a first allergy reaction while at school.

When a physician assesses that a child's food allergy will result in anaphylaxis, the child's condition meets the definition of "disability" and is covered under the Federal Americans with Disability Act (ADA), Section 504 of the Rehabilitation Act of 1973, and may be covered under Individuals with Disabilities Education Act (IDEA) if the allergy management affects the student's ability to make educational progress.

Adequate plans and staff, who are knowledgeable regarding preventive measures and are well prepared to handle severe allergic reactions, can save the life of a child.

Family Responsibility

It is the responsibility of the parent or guardian to:

1. Notify the school of a child's allergies and provide updates as necessary.
2. Help to establish a core team of, but not limited to, the child's physician, school principal, school nurse, teacher, guidance counselor, and food service manager to develop and implement a plan that addresses the child's needs, including the school transportation, classroom, cafeteria, assemblies, etc. A detailed food allergy action plan should also be included.
3. Provide written medical documentation, instructions, and prescribed medications, using the food allergy action plan as a guide. A photo of the child must also be included.
4. Provide the child with a medic-alert bracelet identifying the life-threatening allergy. The bracelet should be worn at all times while at school or school-sponsored events.
5. Replace expired and/or used medications as per the food allergy action plan.
6. Educate the child in the self-management of the food allergy, including: safe and unsafe foods, strategies for avoiding exposure to unsafe foods, symptoms of allergic reactions, how to communicate an allergy-related problem, how to read food labels (age appropriate). The child should not accept food from other students.
7. Review guidelines/procedures with the core team members as soon as possible following a reaction.

FOOD ALLERGY GUIDELINES, REGULATION (Cont.)Student Responsibility

It is the responsibility of the student to:

1. Take a proactive role in the care and management of his/her food allergies (age appropriate).
2. Not accept food items from or trade food items with other students.
3. Avoid food items with unknown ingredients or known allergens.
4. Immediately notify any teacher, administrator, assistant, or school nurse of possible exposure to food allergen.
5. Wear a medic-alert bracelet at all times.

School Responsibility

It is the responsibility of school personnel to:

1. Keep informed of and follow all applicable federal laws, including ADA, IDEA, Section 504, and FERPA, as well as all state laws and district policies/guidelines that may apply.
2. Include food-allergic students in school activities. Students shall not be excluded from school activities solely based on their food allergies unless those activities pose a legitimate threat to the health of the students.
3. Inform and update all families registered in the district about known allergens in order to minimize the risk of life-threatening exposure. Extracurricular groups using school facilities will also be notified, and shall be excluded from using any area designated as "allergen-free."
4. Provide all families with a copy of food allergy guidelines as well as a listing of resources regarding food allergies, such as Food Allergy and Anaphylaxis Network (FAAN).
5. Identify a core team of, but not limited to, the child's physician, school principal, school nurse, teacher, guidance counselor, and food service manager to work with the parents and student (age appropriate) to establish a food allergy action plan specific to that child. Changes will be made as necessary with team participation.
6. Consult with local emergency management personnel to establish and/or update emergency protocols and drill procedures as needed.
7. Educate staff who interact with students with food allergies, on a regular basis so they understand food allergy, can recognize symptoms, can take emergency action, and will work with other school staff to eliminate the use of food allergens in the lunch program, educational tools, arts and crafts projects, or incentives.

FOOD ALLERGY GUIDELINES, REGULATION (Cont.)

8. Identify school personnel who are properly trained to administer medications in accordance with state nursing and Good Samaritan laws governing the administration of emergency medications.
9. Coordinate with the school nurse to assure that medications are stored appropriately (easily accessible, secure location such as the main office) and that an emergency kit is readily available and contains a physician's standing order for epinephrine.
10. Practice the food allergy action plan as a drill to assure the efficiency/effectiveness of the plan. Emergency protocols shall be updated as needed with team participation.
11. Review the food allergy action plan with core team members and physician as soon as possible following a reaction.
12. Work with bus companies to determine appropriate management of transportation needs.
13. Discuss planned field trips as a team to decide appropriate strategies for managing the child's food allergy. Encourage parents of the child to participate as chaperones.
14. Take seriously threats or harassment against an allergic child.

Everyone's Responsibility

1. Read information made available by the school regarding food allergies. Any questions regarding the food allergy guidelines should be directed to the school principal or school nurse.
2. Understand the seriousness of food allergies and consider how food choices may impact the lives of severely allergic students.
3. Promote understanding, acceptance, and compassion.

STAFF MEMBERS AND SOCIAL NETWORKING SITES

The Superintendent and the School Principals will annually remind staff members and orient new staff members concerning the importance of maintaining proper decorum in the on-line, digital world as well as in person. Employees must conduct themselves in ways that do not distract from or disrupt the educational process. The orientation and reminders will give special emphasis to the following prohibited behaviors:

- 1) Improper fraternization with students using Facebook and similar internet sites or social networks, or via cell phone, texting or telephone.
 - a. Teachers may not list current students as “friends” on networking sites.
 - b. All e-contacts with students should be through the district’s computer and telephone system.
 - c. All contacts and messages by coaches with team members shall be sent to all team members, except messages involving medical or academic privacy matters, in which case the messages will be copied to the athletic director and the school principal.
 - d. Teachers will not give out their private cell phone or home phone numbers to students without prior written approval of the district and the parent of the minor student.
 - e. Improper private contact via e-mail or phone is prohibited.
- 2) Inappropriateness of posting items with sexual content
- 3) Inappropriateness of posting items exhibiting or advocating use of drugs and alcohol
- 4) Monitoring and penalties for improper use of district computers and technology

As per state law, employees are discouraged from sharing content or comments containing the following when directed at a citizen of the State of Oklahoma:

- 1. Obscene sexual content or links to obscene sexual content;
- 2. Abusive behavior and bullying language or tone;
- 3. Conduct or encouragement of illegal activity; and
- 4. Disclosure of any information required to be maintained as confidential by law, regulation, or internal policy.

“Social networking or “social media” means interaction with external websites or services based upon participant contributions to the content. Types of social media include social and professional networks, blogs, micro blogs, video or phone sharing and social bookmarking; and

“Comment” means a response to an article or social media content submitted by a commenter.

The Superintendent or designees will periodically conduct internet searches to see if teachers have posted inappropriate materials on-line. When inappropriate use of computers and websites is discovered, the School Principals and Superintendent will download the offensive material and promptly bring that misconduct to the attention of the school district’s legal counsel for review.

Employees who engage in any of the above-referenced prohibited behaviors are subject to the possibility of penalties, including dismissal from employment, for failure to exercise good judgment in on-line conduct.

REFERENCE: 74 O.S. § 840-8.1

***A copy of this policy shall be distributed to each affected employee by email.**

**I-3, Comanche County
Fund Balances
June 30, 2019**

	<u>General Fund</u>	<u>Building Fund</u>	<u>Sinking Fund</u>	<u>Bond #31 Fund</u>
Cash/ Investment Balance - 6/30/19	582,686.90	89,061.12	82,675.88	112,139.53
Less:				
Outstanding Warrants	(128,279.37)	0.00	0.00	0.00
Reserved Encumbrances	<u>(29,568.82)</u>	<u>0.00</u>	<u>0.00</u>	<u>(697.50)</u>
FUND BALANCE - JUNE 30, 2019	<u><u>424,838.71</u></u>	<u><u>89,061.12</u></u>	<u><u>82,675.88</u></u>	<u><u>111,442.03</u></u>

	<u>Bond #32 Fund</u>
Cash/ Investment Balance - 6/30/19	81.11
Less:	
Outstanding Warrants	0.00
Reserved Encumbrances	<u>0.00</u>
FUND BALANCE - JUNE 30, 2019	<u><u>81.11</u></u>

General Fund - Carryover Penalty Test
2018-19 Fiscal Year

General Fund

(1)	\$ 3,026,637.23	Total revenues (including current and back tax) and transfers in
	+ 468.72	Lapsed appropriations, prior years <u>only</u>
	+ 0.00	Estopped or cancelled warrants, prior years <u>only</u>
	\$ 3,027,105.95	TOTAL GENERAL FUND COLLECTIONS (A)

Total Amount of General Fund Collections, Excluding Previous Year Cash Surplus as of June 30	Amount of General Fund Balance Available
Less than \$1,000,000	40%
\$1,000,000 - \$2,999,999	35%
\$3,000,000 - \$3,999,999	30%
\$4,000,000 - \$4,999,999	25%
\$5,000,000 - \$5,999,999	20%
\$6,000,000 - \$7,999,999	18%
\$8,000,000 - \$9,999,999	16%
More than \$10,000,000	14%

(2)	Total General Fund Collections (A):	\$ 3,027,105.95
	Multiply by Applicable Percentage:	30%
	Total Allowable General Fund Balance:	\$ 908,131.79

(3)	Total General Fund Collections (A)	\$ 3,027,105.95
	Plus:	
	'6-30-18 Fund Balance	573,534.55
	Sub-Total	\$ 3,600,640.50
	Less:	
	Current Year Warrants Issued	3,146,232.97
	Current Year Reserves	29,568.82
	Bank charges	
	Other	
	ACTUAL CURRENT YEAR FUND BALANCE	\$ 424,838.71

If Needed:

LESS: FEDERAL REVENUES REC'D
(All revenues in projects 511-799)

NA

FUND BALANCE FOR PENALTY \$ - (Cannot exceed allowable)

STATE AID ALLOCATION 2018-2019
TENTATIVE STATE ALLOCATION

COUNTY: 16 COMANCHE DISTRICT: I003 STERLING

FOUNDATION AID:

FOUNDATION WEIGHTED ADM (635.10) X
FOUNDATION AID FACTOR (\$1,750.00) = \$1,111,425.00

LESS CHARGEABLES:

AD VALOREM CHARGEABLE* \$184,617.09
*increased millage due to personal property tax adjustment
COUNTY 4 MILL LEVY (0.75000) X (\$55,474) 41,605.50
SCHOOL LAND EARNINGS 56,607.00
GROSS PRODUCTION 705.00
MOTOR VEHICLE 151,505.00
REA TAX 64,433.00

TOTAL CHARGEABLES

NET FOUNDATION AID (ZERO IF LESS THAN ZERO) 499,472.59
\$611,952.00

TRANSPORTATION:

REGULAR A.D.H. (229.00) X PER CAPITA (\$79.00) X
TRANSPORTATION FACTOR (1.39) = 25,146.00

SALARY INCENTIVE AID:

1: INC. AID GUARANTEE FACTOR (83.49) X
INC. WEIGHTED ADM (635.10) = \$53,024.4990
2: ADJUSTED DISTRICT VALUATION
(\$10,377,136) / 1000 = 10,377.1360
3: #1 - #2 = \$42,647.3630
4: #3 X INCENTIVE MILLS (20.0) = 852,947.00

BASIC FORMULA

\$1,490,045.00

SUPPLEMENT

0.00

\$1,490,045.00

BASIC STATE AID (BASIC FORMULA + SUPPLEMENT)
X PRORATE FACTOR (1.0000000)

\$1,490,045.00

OCAS NONCOMPLIANCE PENALTY \$0.00

CLASS SIZE GRADE LEVEL WEIGHTED PENALTY (0.00)

X \$3,419.80 = CLASS SIZE PENALTY AMOUNT 0.00

PENALTY FOR PER PUPIL REVENUE IN EXCESS 150% 0.00

ADMINISTRATIVE COSTS PENALTY 0.00

ADJUSTMENTS DUE TO ADDITIONS 0.00

AND REDUCTIONS 0.00

GENERAL FUND BALANCE PENALTY 0.00TOTAL ADDITIONS/REDUCTIONS 0.00

TOTAL NET STATE AID

\$1,490,045.00

STATE AID ALLOCATION 2019-2020
TENTATIVE STATE ALLOCATION

COUNTY: 16 COMANCHE DISTRICT: I003 STERLING

FOUNDATION AID:

FOUNDATION WEIGHTED ADM (631.63) X
FOUNDATION AID FACTOR (\$1,832.54) = \$1,157,487.24

LESS CHARGEABLES:

AD VALOREM CHARGEABLE* \$190,316.78
*increased millage due to personal property tax adjustment
COUNTY 4 MILL LEVY (0.75000) X (\$57,083) 42,812.25
SCHOOL LAND EARNINGS 58,739.00
GROSS PRODUCTION 697.00
MOTOR VEHICLE 151,030.00
REA TAX 68,395.00

TOTAL CHARGEABLES

511,990.03

NET FOUNDATION AID (ZERO IF LESS THAN ZERO)

\$645,497.00

TRANSPORTATION:

REGULAR A.D.H. (215.00) X PER CAPITA (\$81.00) X
TRANSPORTATION FACTOR (1.39) = 24,207.00

SALARY INCENTIVE AID:

1: INC. AID GUARANTEE FACTOR (87.51) X
INC. WEIGHTED ADM (631.63) = \$55,273.9413
2: ADJUSTED DISTRICT VALUATION
(\$10,699,173) / 1000 = 10,699.1730
3: #1 - #2 = \$44,574.7683
4: #3 X INCENTIVE MILLS (20.0) = 891,495.00

BASIC FORMULA

\$1,561,199.00

SUPPLEMENT

0.00

\$1,561,199.00

BASIC STATE AID (BASIC FORMULA + SUPPLEMENT)
X PRORATE FACTOR (1.0000000)

\$1,561,199.00

OCAS NONCOMPLIANCE PENALTY \$0.00

CLASS SIZE GRADE LEVEL WEIGHTED PENALTY (0.00)
X \$3,582.74 = CLASS SIZE PENALTY AMOUNT 0.00

PENALTY FOR PER PUPIL REVENUE IN EXCESS 150% 0.00

ADMINISTRATIVE COSTS PENALTY 0.00

ADJUSTMENTS DUE TO ADDITIONS 0.00

AND REDUCTIONS 0.00

GENERAL FUND BALANCE PENALTY 0.00

TOTAL ADDITIONS/REDUCTIONS

0.00

TOTAL NET STATE AID

\$1,561,199.00

**OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION
NOTICE OF ALLOCATION
OF STATE OR FEDERAL AID TO DISTRICTS FOR FY 2020**

KENT LEMONS, SUPERINTENDENT
STERLING SCHOOL SYSTEM
P O BOX 158
STERLING OK 73567-0158

Date: 07/01/19

TYPE OF AID	Project Code	Income Code	AMOUNT
Program Assistance Grant	412	3812	
1.0 AG EDUCATION			13,300.00
1.0 FAM & CONSUMER SCIENCES			6,500.00
Summer Salary	411	3811	
1.0 AG EDUCATION			7,320.00
State Teacher Salary Reimb	411	3811	
1.0 AG EDUCATION			2,600.00
1.0 FAM & CONSUMER SCIENCES			2,200.00

NOTE: Please provide a copy of this report to your business manager, local director, person responsible for OCAS coding and school principal where these programs are located.

Questions regarding this Notice of Allocation should be directed to Debbi Butterfield at 405-743-5458.

Total: 31,920.00
=====

I, the Director of Finance of the State Board of Career and Technology Education, hereby certify that the above allocations are made in accordance with the Oklahoma School Code.

Stephanie Rossander

Stephanie Rossander, Finance Manager

Oklahoma Department of Career and Technology Education

HARDZOG CARPET

9201 HIGHWAY 17
 ELGIN, OKLAHOMA 73538
 TELEPHONE (580) 492-4906

Radeen
 Jackson

CUSTOMER

Stelving School

DATE

July 18-99

ADDRESS _____

PHONE _____

CITY _____

	-CARPET INFORMATION-	Impact
Endara		
Work Room	1729	1423
Labor	1225	1225
Covebase	279	279
	<u>3233</u>	<u>2927</u>
Art Room	1322	1088
Labor	918	918
Cove	223	223
	<u>2463</u>	<u>2229</u>
Resource Lab	1865	1535
Labor	1299	1299
Cove	279	279
	<u>3443</u>	<u>3113</u>
Elementary Office	1017	837
Labor	785	715
Cove	210	210
	<u>1942</u>	<u>1762</u>

No
 Glue

No Moving Furniture

\$11,081
 4.8mm / 12mm
 Commercial
 Float/backing

\$10,031
~~12mm~~ 3.4mm / 6mm
 Step down
 float/backing

COMANCHE LUMBER COMPANY, INC.
#2 SW C AVENUE
LAWTON, OK 73501
WWW.CHCACE.COM
PHONE: (580) 357-8630
 THANK YOU FOR YOUR BUSINESS!!

CUST NO: 86001 JOB NO: 000 PURCHASE ORDER: REFERENCE: TERMS: DUE UPON RECEIPT CLERK: BKD DATE / TIME: 7/26/19 10:16

SOLD TO: FLOOR-COVERING ESTIMATES

SHIP TO: STERLING PUBLIC SCHOOLS
400 TIGER BLVD

EXP. DATE: 8/25/19

TERMINAL: 556

SALESPERSON: BD BRANDI DODD
TAX: E TAX EXEMPT SALES

ESTIMATE: 410407

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1		1816.92	SF	GALVESTONO	1002 CORETEC PROP 7" GALVESTON		1816.92	2.79 /SF	5,069.21 N
2					OAK VV017				
3		3	EA	GALVESTONR	01V70-R 750 GALVESTN OAK REDUCER		3	45.99 /EA	137.97 N
4					01002				
5		1	EA	MISC	MATCHING CAULK		1	9.99 /EA	9.99 N
6		1800	SF	LVTLAB	LVT LABOR		1800	1.50 /SF	2,700.00 N
7		195	SY	CPTTAKEUP	GLUE DOWN CARPET TAKE UP		195	2.50 /SY	487.50 N
8		4	EA	FEATHER	SCHONOX SL FEATHER FINISH 10LB		4	23.99 /EA	95.96 N
9		1	EA	PREP	FLOOR PREP LABOR		1	150.00 /EA	150.00 N
10		85	PC	CBBLK4	COVEBASE BASE 2000 1/8 BLK 4"x4'		85	3.49 /PC	296.65 N
11					BLACK DAHLIA 01				
12		5	EA	ECO575	COVEBASE GLUE MAPEI 30ozTUBE		5	5.99 /EA	29.95 N
13		340	LF	CBLAB	COVE BASE LABOR		340	0.95 /LF	323.00 N

*Cork block
5mm/20mm*

TAXABLE 0.00
NON-TAXABLE 9300.23
SUBTOTAL 9300.23

TAX AMOUNT 0.00

TOTAL 9300.23

TOT WT: 0.00

X _____
Received By

THIS IS NOT AN INVOICE!

COMANCHE LUMBER COMPANY, INC.
#2 SW C AVENUE
LAWTON, OK 73501
WWW.CHCACE.COM
PHONE: (580) 357-8630
 THANK YOU FOR YOUR BUSINESS!!

CUST NO: 86001 JOB NO: 000 PURCHASE ORDER: REFERENCE: TERMS: DUE UPON RECEIPT CLERK: BKD DATE / TIME: 7/26/19 10:15

SOLD TO: FLOOR-COVERING ESTIMATES

SHIP TO: STERLING PUBLIC SCHOOLS
400 TIGER BLVD

EXP. DATE: 8/25/19

TERMINAL: 556

SALESPERSON: BD BRANDI DODD
TAX: E TAX EXEMPT SALES

ESTIMATE: 410422

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1		1820	SF	VG748E	VGW89T 7X48 EBONY 3MM		1820	2.79 /SF	5,077.80 N
2		1	GL	DRYSET	DRYSET 1GAL LVT ADHESIVE		1	99.99 /GL	99.99 N
3		1	EA	DRYSET4	DRYSET 4GAL LVT ADHESIVE		1	366.99 /EA	366.99 N
4		1	EA	MISC	MATCHING CAULK		1	9.99 /EA	9.99 N
5		800	SF	LVTLAB	LVT LABOR		800	1.50 /SF	1,200.00 N
6		195	SY	CPTTAKEUP	GLUE DOWN CARPET TAKE UP		195	2.50 /SY	487.50 N
7		6	EA	FEATHER	SCHONOX SL FEATHER FINISH 10LB		6	23.99 /EA	143.94 N
8		1	EA	PREP	FLOOR PREP LABOR		1	200.00 /EA	200.00 N
9		85	PC	CBBLK4	COVEBASE BASE 2000 1/8 BLK 4"x4'		85	3.49 /PC	296.65 N
10					BLACK DAHLIA 01				
11		5	EA	ECO575	COVEBASE GLUE MAPEI 30ozTUBE		5	5.99 /EA	29.95 N
12		340	LF	CBLAB	COVE BASE LABOR		340	0.95 /LF	323.00 N

Jhe

TAXABLE 0.00
NON-TAXABLE 8235.81
SUBTOTAL 8235.81

TAX AMOUNT 0.00

TOTAL 8235.81

TOT WT: 0.00

X _____
Received By

THIS IS NOT AN INVOICE!



Brown's Carpet
 #6 SW "F" Avenue
 LAWTON, OKLAHOMA 73501-4642
 Phone 355-4653

Date 7-30 2019

Estimate

Steeling School
400 So tiger Blvd.
Steeling, Ok.

Kent Lomas 580-628-5799 / 365-4307

DATE	w/okwtk	DESCRIPTION	AMOUNT DUE
		94 Box - 1822 s.f.	
		Wood leads 1 (Click)	4938.84
		C+C 1/2" Base w/top 325'	386.75
		Adhe Glue + 3-Reducers	260.00
			5585.59
		Takeup + Labor	4256.75
			9842.34





Brown's Carpet
 #6 SW "F" Avenue
 LAWTON, OKLAHOMA 73501-4642
 Phone 355-4653

Estimate

Date 7-24 2019

Steeling School
400 S. Tiger Blvd.
Steeling: OK.

Kent Lemons 580-628-5799 / 365-4307

DATE	W/remark	DESCRIPTION	AMOUNT DUE
		51 Box / 18.31 sq. ft.	
4. Rooms	Rowman		2552.04
	C+C	4" Base w/40r 325'	386.75
		Adhesive / Base Glue	925.00
			3863.79
		Take up & Labor	3522.35
			7386.14

No Moving Furniture

9/16

**STERLING PUBLIC SCHOOL
DISTRICTI-003
400 SOUTH TIGER BLVD.
STERLING, OK 73567**

**AN EQUAL OPPORTUNITY EMPLOYER
EMPLOYMENT APPLICATION for NON-CERTIFIED PERSONNEL including SUBSTITUTE
TEACHING**

Notice to applicant:

ISD Number 1003, Sterling, OK does not discriminate against any employee or applicant on the bases of race, color, religion, sex, age, national origin, handicap, or status as a Vietnam era or disabled veteran. This policy encompasses recruitment, selection, assignment, promotion, transfer, termination, compensation, training, or apprenticeship, and all other terms, conditions, benefits and privileges associated with employment.

This policy also extends to the educational programs and activities operated by the District.

Discrimination is specifically prohibited by the title IX of the Education Amendments of 1972, as amended, and Title 45, Subtitle A, Part 86 of the implementing regulations administered by the Director of the Office of Civil Rights of the United States Department of Health, Education, and Welfare.

Date of Application: July 29, 2019

Position for which you are applying: teachers aide

GENERAL INFORMATION

Name: Curry Anna Fay Langford
Last First Middle Maiden

Address: 7157 NE 180th St Lawton OK 73507
Street/Box City State Zip Code

Other address where you may be reached: _____

Work Phone: 580-458-5422 Home Phone: 580-704-7317 Cell Phone: 580-704-7317

Name used on records if different than present name: _____

Are you a United States Citizen? Yes No

Thursday - Same

If not, what documentation do you have to show that you are legally eligible to work in the United States?

When are you available to start working? 2 weeks

Are you now capable of performing the duties required of the applicant of this job? Yes No

If not, what accommodation may be reasonably made to allow you to perform essential job duties?

EXPERIENCE: (check areas of experience)

Floor waxing ___ Floor Stripping ___ Buffing ___ Mechanic ___ Carpentry ___ Mason ___ Plumbing ___

Truck Driver ___ Air Conditioning ___ Heavy Equipment ___ Food Service ___ Waitress ___

Cook ___ Child Care Clerk Filing Receptionist Payroll ___ Bookkeeping

Typing Shorthand ___ Other customer service, banking, management

EMPLOYMENT REFERENCES

Please list references who may be contacted regarding your work history. Please include managers/supervisors at the last two employing organizations who evaluated your performance.

Full Name of References	Position/Title	School District/ Firm Name	Email or Mailing Address	Area Code/ Phone No.
Don Taylor	CSD / super visor		donald.taylor @ bancfirst.bank Marlow, OK	580-658- 5422
Becky Shope	CSR		becky.shope @ bancfirst.bank Marlow, OK	580-658 5422
Shanna Miller	CSR		shanna.miller @bancfirst.bank	580-658 5422

PREVIOUS EMPLOYMENT

LIST YOUR EMPLOYMENT FOR THE LAST THREE YEARS:

NAME OF COMPANY	DATES OF EMPLOYMENT	PHONE NUMBER
BancFirst	May 2011 - Current	580-658-5422
IBC Bank	May 2006 - May 2011	580-255-9055

RECORD OF EDUCATION:

	NAME OF SCHOOL	CITY	DEGREE	GRADUATE?
ELEMENTARY	Sterling School	Sterling OK		<input checked="" type="radio"/> Y <input type="radio"/> N
HIGH SCHOOL	Sterling School	Sterling OK	HS Diploma	<input checked="" type="radio"/> Y <input type="radio"/> N
COLLEGE/UNIV	USAO Cameron University	Chickasha Lawton		Y <input checked="" type="radio"/> N
BUS. COLLEGE				Y <input type="radio"/> N
TRADE SCHOOL				Y <input type="radio"/> N

CRIMINAL ACTIVITIES

The district has a duty to teach students proper citizenship and respect for the law, and teachers have an obligation to serve as role models for students. Because the district teaches students about the dangers of chemical abuse and because the district is entrusted with the supervision of minors, the district cannot have employees performing duties while under the influence of dangerous substances or substances which adversely affect reaction time and good judgment.

Information concerning past illegal acts will be considered along with the time of the offense, the seriousness and nature of the violation, any rehabilitations and your subsequent employment history.

Have you ever been convicted of a felony? Yes ___ No If so, provide details _____

Have you ever been convicted of an offense involving illegal drugs? Yes ___ No If so, provide details _____

Have you ever been convicted of an offense involving the illegal use of alcohol? Yes ___ No If so, provide details _____

Have you ever been convicted of any offense involving minors? Yes ___ No If so, provide details _____

DRIVING RECORD

This portion is only to be completed if you are applying for a position that requires the transport of students:

Has your driver's license been suspended within the last five years? Yes ___ No If so, what was the reason for the suspension and when was your license reinstated? _____

Have you ever been convicted of driving under the influence of drugs or alcohol? Yes ___ No If so, provide details _____

ACTIVE MILITARY SERVICE IN THE ARMED FORCES

BRANCH: _____ FROM: _____ TO: _____

DUTIES & RANK: _____ TYPE OF SEPARATION: _____

Have you ever been dismissed, asked to resign or refused reemployment? YES ___ NO ___

The above information is correct to the best of my knowledge. I understand that providing false information on this application shall be grounds for dismissal, if hired.

DATE: 07/29/19 SIGNATURE OF APPLICANT: Anna J. Curry

PLEASE NOTE: Your application will be retained in our active file one (1) year from the date completed unless a written request is filed for retention beyond that date. We will need to be notified of any changes on this application throughout the year.

STERLING PUBLIC SCHOOLS

VERIFICATION

I hereby affirm that all information provided in this application is true to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed to give you all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand that the district is allowed under School Laws of Oklahoma Section 108 to obtain criminal history record information on applicants for employment.

This application becomes the property of the district. The district reserves the right to accept or reject it. This application shall be considered active for a period of time not to exceed 365 days. Any applicant wishing to be considered for employment beyond this time period may inquire as to whether or not applications are being accepted at that time.

Anna J. Curry

07/29/19

Signature of Applicant

Date

ANNA CURRY

7657 NE 180th St, LAWTON , OK 73507 | H: 580-704-7317 | annafcurry@yahoo.com

SUMMARY

Personable and dedicated Customer Service Representative with extensive experience in banking industry. Solid team player with upbeat, positive attitude and proven skills in establishing rapport with clients. Motivated to maintain customer satisfaction and contribute to company success. Specialize in quality, speed and process optimization. Articulate, enthusiastic and results-oriented with demonstrated passion for building relationships, cultivating partnerships and growing businesses. banking Ethical customer service representative talented at processing high volumes of error-free transactions and meeting departmental goals. Offering 13 years of experience in quickly resolving banking or customer issues and maximizing customer retention opportunities. Proficient in managing conversational flow and diffusing difficult customer situations.

SKILLS

- Report generation
- Credit card payment processing
- Call center experience
- Sales expertise
- Clerical support
- In-store support
- Retail sales customer service
- Inbound and outbound calling
- Active listening
- Quality control
- Team leadership
- Business development understanding
- Problem-solving abilities

EXPERIENCE

05/2011 to Current

Customer Service Representative

BancFirst — Marlow, OK

- Greeted customers to facilitate services, determine service needs and accurately input orders into electronic systems
- Reviewed customer data to assess current issues and determine potential solutions
- Informed customers about billing procedures, processed payments and provided payment option setup assistance
- Reviewed account and service histories to identify trends and issues
- Met or exceeded revenue objectives by promoting checking, savings, certificate of deposits or retirement accounts to customers during service, account and sales follow-up calls
- Consulted with customers to determine best methods to resolve service and billing issues
- Answered 50+ inbound calls per day and directed to designated individuals or departments
- Addressed customer service inquiries quickly and accurately

05/2006 to 05/2011

Area Teller Supervisor

IBC Bank — Duncan , OK

- Supported tellers in operational improvements and resolution of banking problems to deliver top-notch customer service
- Effectively controlled the release of proprietary and confidential

information for general client lists

- Provided onsite training
- Wrote scopes, requirements
- Delivered an exceptional level of service to each customer by listening to concerns and answering questions
- Proactively identified and solved complex problems impacting operations management and business direction
- Led team of 10 tellers engaged in delivering assistance to customer service department on daily basis

EDUCATION AND TRAINING

High School Diploma

Sterling High School – Sterling, ok

Early Childhood Education

USAO – Chickasha, OK

Early Childhood Education

Cameron University – Lawton, Ok