

Board of Education Agenda - Special
Meeting
Monday, June 14, 2021 7:00 PM

Sterling Public Schools Library
400 S. Tiger Blvd.
Sterling, OK 73567

Agenda

1. Roll call and call to order.
2. Invocation - Shawn Nunley, and Pledge of Allegiance - Brian Moore.
3. Discussion and possible vote to accept the insurance bid from OSIG for the 21-22 school year.
4. Discussion and possible vote to hire a high school teacher.
5. Discussion and possible vote to hire a teacher/girls basketball coach.
6. Vote to adjourn



Revised

June 09, 2021

Board of Directors

Terry Davidson,
Chairman
Finance Director:
Comanche Schools

Rick Thomas,
Vice Chairman
Superintendent:
Skiatook Schools

Dr. John Cox,
Treasurer
Superintendent:
Peggs Schools

Sherry Durkee,
Secretary
Superintendent:
Sand Springs
Schools

Brad Overton,
Member
Superintendent:
Cordell Schools

Randy Hughes,
Member
Superintendent:
McAlester Schools

Shelley Free,
Member
Superintendent:
Kiamichi Technology
Center

Executive Director

David Martin

Kent Lemons
Sterling Public Schools
P O Box 158
Sterling, OK 73567

RE: Membership Proposal Effective 7/1/2021

Dear Kent Lemons:

We are very pleased to provide you with the attached proposal for insurance coverages with Oklahoma Schools Insurance Group (OSIG).

OSIG is not a conventional insurance program. We are a public entity in the state of Oklahoma formed by an Interlocal Agreement and made up of member public school districts. Our organization is non-profit, member owned and controlled by a board of your peers. Our sole mission is to serve our member schools. Our promise is to provide quality insurance coverage and superior service at stable pricing. We are pleased that 457 school districts are members of OSIG. Our membership is strong and committed.

OSIG's financial position is excellent. No other Oklahoma school insurance program can provide you with this security. Our organization is continuously growing, improving and looking for new ways to serve Oklahoma schools. The group purchasing power of OSIG and a non-profit structure provides competitive insurance rates even in tough financial times.

Your membership cost for insurance coverage through Oklahoma Schools Insurance Group is \$216,985 for the period of 7/1/2021 - 7/1/2022.

Included in this proposal is information on OSIG's financial condition and summaries of enhanced coverages that only OSIG provides.

Loss control, risk management services, and specialized insurance coverages included in OSIG program are:

- Enhanced Property and Liability Coverage
- Cyber Liability, Crime, Pollution, School Violent Acts Protection
- Online Training in many different areas for your school employees
- Loss Control Site Surveys / Safety Inspections
- Member Only Risk Management Liability at www.osig.org
- StopIt Anonymous Incident Reporting Mobile App & Web App

If you have any questions about the insurance procurement process or this proposal, please contact your local agent or any member of the OSIG administration team. Contact names and phone numbers are included in the proposal.

Thank you very much!

Sincerely,

OSIG Program Administration

Cc: Insurica



Revised

Sterling Public Schools
P O Box 158
Sterling, OK 73567

This is not an invoice.

Breakdown of Insurance Cost

Annual Premium Breakdown

Property:	\$200,230
Boiler & Machinery:	\$351
Auto Physical Dmg:	\$8,447
General Liability:	\$2,250
Auto Liability:	\$3,001
Educators Legal:	\$2,250
Excess Liability:	\$456
Total Annual:	\$216,985

A 25% minimum earned premium applies.

Agent's Commission = 5.0%

Payment Terms

Payment of the insurance cost is due the effective date of your coverage. **A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available.** A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/21
Installment #2	1/3 of total	due 8/1/21
Installment #3	1/3 of total	due 9/1/21

Revised

Coverages

OSIG provides a full range of property and liability coverages with the exception of workers compensation. Crime and Cyber Liability coverages are included in pool limits.

Property

- Full Replacement Cost - Except Roofs over 15 years old and Autos, Contractors Equipment & Debris Removal Only adjusted at ACV
- No Coinsurance Clause
- Exclusion - Cosmetic loss to metal roof coverings caused by hail
- Real And Personal Property- Limit Per Occurrence \$700,000,000
- Building - 125% of scheduled limits per statement of value
- Business Personal Property - blanket coverage per statement of values including:
 - Electronic Data Processing Equipment, and Media
 - Accounts Receivable
 - Valuable Papers
 - Fine Arts
 - Miscellaneous Property
 - Miscellaneous Unnamed / Undescribed Property
 - Builder's Risk
 - *Note All Builder's Risk projects must be reported to OSIG - Frame projects are subject to approval
 - Outdoor Property - covered all perils
 - Extra Expense
 - Business Income including Rental Income and Tuition Income
 - Ordinance or Law including Increased Cost of Construction and Demolition
 - Contractor's Equipment Coverage
 - Debris Removal Coverage
 - Covered Property In Transit
 - Personal Property of Others/Officers/Employees
 - Off Premises Services Interruption including Extra Expense
 - Vehicle Damage
- Newly Acquired Property Coverage - 120 days \$25,000,000
- Earthquake, Volcanic Eruption- Aggregate Any One Policy Year \$10,000,000
- Flood- Aggregate Any One Policy Year \$25,000,000
 - *Note Flood Zones A and V are excluded
- Terrorism \$500,000,000
- Pollution Liability included
- Boiler And Machinery Coverage- Any One Occurrence \$200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

Deductibles Optional increased deductible quotations are available upon request.

- \$10,000 Property Deductible Per Occurrence
- \$15,000 Property Deductible Per Occurrence- Windstorm / Hail
- \$1,000 Boiler / Machinery Deductible per Occurrence
- \$10,000 Terrorism Deductible Per Occurrence
- \$50,000 Flood, Earthquake and Pollution

Revised

General Liability

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury, Property Damage And Personal / Advertising Injury
- Premises / Operations And Products / Completed Operations
- Miscellaneous Medical Professional to Include School Nurses, Student Nurses, Counselors and Allied Health Programs
- Insureds Include District, Board Members, Employees, Student Teachers, And Volunteers
- No Exclusions for Corporal Punishment or Sexual Misconduct
- No Deductible
- PTA/PTO's included for coverage if funds flow through school's books.

School Board Legal Liability

- Claims-Made Form
- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Errors And Omissions Liability including Educational Errors And Omissions
- Employment Practices Liability
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- *Unlimited Prior Acts / No retroactive date included
- \$25,000 legal costs for IEP administrative hearings
- \$2,500 Deductible
- *Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Employee Benefit Liability

- Claims Made Form
- Unlimited Prior Acts / No retroactive date included
- *Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Automobile Liability

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury And Property Damage
- Includes Hired and Non-Owned Exposures
- Includes Uninsured and Underinsured Motorists (Oklahoma Minimum Limits)
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- Coverage included for garage liability and garage keepers legal liability.
- \$1,000 Auto Property Damage Deductible
- No charge for vehicles added/deleted during the policy term. Vehicle changes must be reported to OSIG.

Automobile Physical Damage

- Actual Cash Value
- \$1,000 Deductible
- Vehicle additions / deletions / changes must be reported to OSIG
- No charge for vehicles added/deleted during the policy term.
- Please refer to the attached schedule of vehicles.

Revised

Crime

- \$10,000 Limit Per Occurrence / Per District
- Employee Dishonesty
- Premises Money And Securities
- Transit Money And Securities
- \$1,000 Deductible

Cyber Liability

- Claims-Made Form
- Retro date - first effective date with OSIG
- Liability
 - \$2,000,000 Annual Aggregate Limit for Information Data and Network Liability
 - \$2,000,000 Annual Aggregate for Regulatory Defense and Penalties
 - \$2,000,000 Annual Aggregate for Payment Card Liability and Costs
 - \$2,000,000 Annual Aggregate for Media Liability
- First Party
 - \$2,000,000 Annual Aggregate for Cyber Extortion Loss
 - \$2,000,000 Annual Aggregate for Data Recovery Costs
 - \$2,000,000 Annual Aggregate for Business Interruption Resulting in Security Breach
 - \$500,000 Annual Aggregate for Business Interruption Resulting in System Failure
 - \$750,000 Annual Aggregate for Dependent Business Interruption Resulting in Security Breach
 - \$100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- \$10,000 Deductible

School Violent Acts Protection

- \$25,000 Each Occurrence Limit
- \$250,000 Aggregate Limit (all members, all claims)
- No Deductible
- \$25,000 Property/Safety Improvements following School Violent Act

Excess Liability

- Excess Primary Limits \$1,000,000
- Follow Form Underlying - Excluding Employers Liability

Note: Per Occurrence Limits are shared limits except as otherwise indicated.

Property Schedule

Report Printed: 06/09/2021 02:13 pm

Sterling Public Schools

Location	Occupied As	Bldg Value	Contents Val
400 S 2nd /400 S Ti	(2) Awnings	\$15,004	\$0
400 S 2nd /400 S Ti	(2) Batting Cages at BB Field	\$8,858	\$0
400 S 2nd /400 S Ti	(2) Dugouts @ BB Field	\$13,048	\$0
400 S 2nd /400 S Ti	(2) Scoreboards in Gymnasiums	\$20,000	\$0
400 S 2nd /400 S Ti	(8) Poles & Lights @ BB Field	\$52,191	\$0
400 S 2nd /400 S Ti	Auditorium	\$1,394,643	\$223,143
400 S 2nd /400 S Ti	Bleachers @ BB Field	\$13,048	\$0
400 S 2nd /400 S Ti	Bus Repair Building	\$91,800	\$16,796
400 S 2nd /400 S Ti	Cafeteria with Cooler/2 Walk In Freezers	\$669,434	\$107,109
400 S 2nd /400 S Ti	Concession/Storage Bldg @ BB Field	\$18,360	\$1,644
400 S 2nd /400 S Ti	District Marquee Sign	\$5,872	\$0
400 S 2nd /400 S Ti	Elementary Annex	\$1,907,177	\$247,933
400 S 2nd /400 S Ti	Elementary Gym & Lockers	\$2,584,151	\$335,940
400 S 2nd /400 S Ti	Elementary/Jr High/High School Building	\$5,012,543	\$802,007
400 S 2nd /400 S Ti	Fence Around Playground & School	\$30,000	\$0
400 S 2nd /400 S Ti	Fence Around Pool	\$7,000	\$0
400 S 2nd /400 S Ti	Fencing/Backstops @ BB Field	\$26,096	\$0
400 S 2nd /400 S Ti	Flagpole	\$5,219	\$0
400 S 2nd /400 S Ti	Greenhouse (No Contents)	\$11,475	\$0
400 S 2nd /400 S Ti	High School Gym/Weight & Dressing Room	\$2,034,578	\$325,533
400 S 2nd /400 S Ti	Metal Fence @ BB Field	\$25,504	\$0
400 S 2nd /400 S Ti	Outdoor Basketball Goals (4)	\$2,612	\$0
400 S 2nd /400 S Ti	Playground with Canopy	\$65,238	\$0
400 S 2nd /400 S Ti	Portable Classroom Building	\$156,566	\$31,580
400 S 2nd /400 S Ti	Portable Classroom Building	\$156,566	\$31,580
400 S 2nd /400 S Ti	School Marquee Sign	\$5,872	\$0
400 S 2nd /400 S Ti	Scoreboards @ BB Field	\$20,600	\$0
400 S 2nd /400 S Ti	Storage Bldg @ BB Field	\$10,200	\$2,500
400 S 2nd /400 S Ti	Storage Building	\$163,200	\$21,657
400 S 2nd /400 S Ti	Student Lounge	\$327,024	\$30,280
400 S 2nd /400 S Ti	Swimming Pool Filter Building	\$35,100	\$4,700
400 S 2nd /400 S Ti	Tech Building	\$540,000	\$85,263
400 S 2nd /400 S Ti	Tennis Court	\$32,620	\$0
400 S 2nd /400 S Ti	Vo-Ag Buildng	\$529,200	\$78,678
400 S 2nd /400 S Ti	Vo-Ag Show Barn	\$432,684	\$45,690
Ike Williams Park, S	(1) Batting Cage @ SB Field	\$10,300	\$0
Ike Williams Park, S	(2) Bleachers & Metal Cover @ SB Field	\$41,200	\$0
Ike Williams Park, S	(2) Covered Awnings	\$4,120	\$0
Ike Williams Park, S	(2) Fences & Backstop @ SB Field	\$30,900	\$0
Ike Williams Park, S	(2) Scoreboards @ SB Field	\$14,420	\$0
Ike Williams Park, S	(4) Metal Dugouts @ SB Field	\$24,720	\$0
Ike Williams Park, S	(8) Poles & Lights @ SB Field	\$52,191	\$0
		<u>\$16,601,334</u>	<u>\$2,392,033</u>

Floater Limit	<u>\$150,000</u>	Auto Values:	<u>\$848,520</u>
EDP Limit	<u>\$468,500</u>	Total Values:	<u>\$20,960,387</u>
Extra Expense Limit	<u>\$500,000</u>		

Auto Schedule

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Sterling Public Schools

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
1	2000	International	Bus	65	87798	\$31,000
2	2005	Bluebird	Bus	71	27151	\$47,000
3	1989	Jackson	Trailer		33554	\$2,000
4	1996	WW	Trailer		25592	\$2,500
5	2001	Jackson	Trailer		123	\$650
6	2004	Featherlist	Hog Trailer		9641	\$8,300
7	2007	Bluebird	Bus		4257	\$58,000
8	2007	Carryon	Cargo Trailer		6237	\$3,300
9	2009	Bluebird	Bus	65	56713	\$70,137
10	2012	Ford	Fusion			\$18,500
11	2012	International	Bus	71		\$90,000
12	2012	International	Bus	71		\$90,000
13	2012	Ford	F350 Truck		25873	\$35,000
14	2011	Chevrolet	Suburban		58967	\$30,650
15	2000	International	Carpenter Bus	72	87849	\$25,000
16	2015	Chevrolet	Suburban		2160	\$36,300
17	2016	Ford	Escape		453	\$19,900
18	2017	International	Bus	65	68896	\$87,479
19	2017	International	Bus	65	68894	\$85,529
20	2018	Ford	Escape			\$19,510
21	2020	International	Carpenter Bus	65		\$87,765

Total Value of All Autos for Sterling Public Schools: **\$848,520**

Overview

Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG will allow member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with broad insurance coverage through "A" rated insurance carriers and professional risk management services. Over the past 18 years, OSIG's membership has grown to 457 and the program insures more than \$16 Billion in school property across Oklahoma.

Structure

OSIG is a **non-profit, member-owned**, public entity program whose management is completely controlled by a Board of your peers. Our singular mission is to provide quality insurance coverage and service to our members. OSIG's mission statement is

"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools".

The group purchases insurance and reinsurance from "A" rated carriers. OSIG's insurance providers are long term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Arthur J. Gallagher & Company in Tulsa to administer the program. Gallagher is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your schools' property, your students, and patrons.

The strength of the liability portion of OSIG's offering is also important during these tough times. The program is backed by the foremost specialist in school liability insurance in the country. United Educators Insurance Company is second to none.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By remaining together as a group, OSIG will be able to continue to provide you with the quality, fair-priced insurance and risk management services you need to protect your schools' assets, your board, your staff and most importantly your children.

Financial Strength

OSIG is financially strong and we have the funds (cash) we need to pay your claims. OSIG has returned more than \$9 million to our members over the years as distributions. Surplus at year ended 6/30/20 was more than \$13.7 million and our assets were more than \$31 million.

We believe in complete transparency. We submit to an annual financial audit each year end and share the operating results at our annual members meeting held each year.

The financial condition of an insurance group should be of utmost importance to you when choosing an insurance partner for your district. If your insurer can't pay their claims, then the policy is a worthless stack of paper.

<i>Statement of Net Assets</i>	
<i>As of 6/30/20</i>	
Cash	\$ 20,821,106
Other Assets	\$ 10,743,310
Total Assets	\$ 31,564,416
Notes Payable	\$ -
Other Liabilities	\$ 17,789,447
Total Liabilities	\$ 17,789,447
Total Net Assets/Surplus	\$ 13,774,969

We urge you to obtain and review audited financial statements from every insurance provider that may offer your school district a quote. Financial statements are required by law and can be obtained at www.ok.gov/oid. Click on Interlocals under the Quick Links section of the home page. Your school's auditor can help in analyzing the statements.



Revised

Important Plan Information

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power with an intense focus on controlling member losses. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to \$700,000,000 for property losses and \$1,000,000 for liability claims in each and every occurrence subject to a \$10M annual aggregate limit. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. Please refer to the plan document for the details.

Actuarial Review

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member school districts to make projections of OSIG's expected losses. OSIG adequately funds to, or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses, and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.

Revised

Procedure to Become A New Member

Prepare a letter on District letterhead stating the date on which you wish to become a member and send to the OSIG Executive Director, David Martin, before the desired date. Please also designate your school's member representative (i.e. superintendent). An Oklahoma Schools Insurance Group Membership Agreement will be forwarded to you for signature upon receipt of your request to become a member.

The signed Resolution by the member's Board of Education and return to OSIG in order to bind coverage effective 07/01/2021.

Payment Terms

Payment of the insurance cost is due the effective date of your coverage. A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available. A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/21
Installment #2	1/3 of total	due 8/1/21
Installment #3	1/3 of total	due 9/1/21

A 25% minimum earned premium applies.

Risk Management And Loss Control Tools

Loss Control Site Consultation

StopIt Anonymous Incident Reporting Mobile App & Web App

Risk Management focused website www.osig.org

Examples of Online training:

Free of charge to all members of OSIG

Online 24/7 access to training

Training modules include:

- Promoting Child Safe Environments - two training platforms
(Fulfills legislative mandate for child abuse awareness training)
- Workplace Harassment Prevention
- Short Term International Programs
- Teaching Science Safely
- Contracting and Risk Allocation
- Driver Safety
- Youth Athletics
- Crisis Response Planning



Revised

Contacts For Questions

Coverage Questions

Your Local Agent or:

Jennifer McKenzie
Arthur J. Gallagher Risk Management Services Inc. - Tulsa
1300 South Main
Tulsa, OK 74119
Phone: 918-764-7137
Toll-Free: 866-444-0061
Fax: 866-420-0695
Email: jennifer_mckenzie@ajg.com

Eastern Oklahoma Schools (East of I-35)

Guy Griggs
Keystone Insurance
11 East Broadway
Sand Springs, OK 74063
Phone: 918-245-2558
Fax: 918-245-8553
Email: guy.griggs@insurica.com

General Program Questions

David Martin
Executive Director
P O Box 3068
Tulsa, OK 74101
Phone: 918-688-1056
Fax: 866-420-0695

OSIG Board Members

Terry Davidson - Chairman	Comanche Schools	(580) 439-2900
Rick Thomas - Vice Chairman	Skiatook Schools	(918) 396-1792
Dr. John Cox - Treasurer	Peggs Schools	(918) 598-3412
Sherry Durkee - Secretary	Sand Springs Schools	(918) 246-1406
Randy Hughes - Member	McAlester Schools	(918) 423-4771
Brad Overton - Member	Cordell Schools	(580) 832-3220
Shelley Free - Member	Kiamichi Technology Center	(918) 465-2323

**Resolution of Sterling Public Schools to Join
Oklahoma Schools Insurance Group**

Whereas, Oklahoma Schools Insurance Group (“OSIG”) is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and

Whereas, Sterling Public Schools is an Oklahoma public school district (“the District”); and

Whereas, OSIG has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2021/2022 plan year; and

Whereas, the quotation is acceptable to the District;

Now, therefore be it resolved, that the District hereby joins OSIG as a Member;

Be it further resolved, that so long as the District remains as a Member, the District shall comply with OSIG’s bylaws, the Plan Document, and OSIG claim reporting procedures; and

Be it further resolved, that by the adoption and signing of this resolution, Sterling Public Schools understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members’ losses.

Date: _____

Sterling Public Schools

By: President, Board of Education

ATTEST:

Clerk, Board of Education



Revised

June 09, 2021

Board of Directors

Terry Davidson,
Chairman
Finance Director:
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Rick Thomas,
Vice Chairman
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Dr. John Cox,
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David Martin

Kent Lemons
Sterling Public Schools
P O Box 158
Sterling, OK 73567

RE: Membership Proposal Effective 7/1/2021

Dear Kent Lemons:

We are very pleased to provide you with the attached proposal for insurance coverages with Oklahoma Schools Insurance Group (OSIG).

OSIG is not a conventional insurance program. We are a public entity in the state of Oklahoma formed by an Interlocal Agreement and made up of member public school districts. Our organization is non-profit, member owned and controlled by a board of your peers. Our sole mission is to serve our member schools. Our promise is to provide quality insurance coverage and superior service at stable pricing. We are pleased that 457 school districts are members of OSIG. Our membership is strong and committed.

OSIG's financial position is excellent. No other Oklahoma school insurance program can provide you with this security. Our organization is continuously growing, improving and looking for new ways to serve Oklahoma schools. The group purchasing power of OSIG and a non-profit structure provides competitive insurance rates even in tough financial times.

Your membership cost for insurance coverage through Oklahoma Schools Insurance Group is \$206,161 for the period of 7/1/2021 - 7/1/2022.

Included in this proposal is information on OSIG's financial condition and summaries of enhanced coverages that only OSIG provides.

Loss control, risk management services, and specialized insurance coverages included in OSIG program are:

- Enhanced Property and Liability Coverage
- Cyber Liability, Crime, Pollution, School Violent Acts Protection
- Online Training in many different areas for your school employees
- Loss Control Site Surveys / Safety Inspections
- Member Only Risk Management Liability at www.osig.org
- StopIt Anonymous Incident Reporting Mobile App & Web App

If you have any questions about the insurance procurement process or this proposal, please contact your local agent or any member of the OSIG administration team. Contact names and phone numbers are included in the proposal.

Thank you very much!

Sincerely,

OSIG Program Administration

Cc: Insurica



Revised

Sterling Public Schools
P O Box 158
Sterling, OK 73567

This is not an invoice.

Breakdown of Insurance Cost

Annual Premium Breakdown

Property:	\$189,861
Boiler & Machinery:	\$333
Auto Physical Dmg:	\$8,009
General Liability:	\$2,251
Auto Liability:	\$3,000
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Property

- Full Replacement Cost - Except Roofs over 15 years old and Autos, Contractors Equipment & Debris Removal Only adjusted at ACV
- No Coinsurance Clause
- Exclusion - Cosmetic loss to metal roof coverings caused by hail
- Real And Personal Property- Limit Per Occurrence \$700,000,000
- Building - 125% of scheduled limits per statement of value
- Business Personal Property - blanket coverage per statement of values including:
 - Electronic Data Processing Equipment, and Media
 - Accounts Receivable
 - Valuable Papers
 - Fine Arts
 - Miscellaneous Property
 - Miscellaneous Unnamed / Undescribed Property
 - Builder's Risk
 - *Note All Builder's Risk projects must be reported to OSIG - Frame projects are subject to approval
 - Outdoor Property - covered all perils
 - Extra Expense
 - Business Income including Rental Income and Tuition Income
 - Ordinance or Law including Increased Cost of Construction and Demolition
 - Contractor's Equipment Coverage
 - Debris Removal Coverage
 - Covered Property In Transit
 - Personal Property of Others/Officers/Employees
 - Off Premises Services Interruption including Extra Expense
 - Vehicle Damage
- Newly Acquired Property Coverage - 120 days \$25,000,000
- Earthquake, Volcanic Eruption- Aggregate Any One Policy Year \$10,000,000
- Flood- Aggregate Any One Policy Year \$25,000,000
 - *Note Flood Zones A and V are excluded
- Terrorism \$500,000,000
- Pollution Liability included
- Boiler And Machinery Coverage- Any One Occurrence \$200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

Deductibles Optional increased deductible quotations are available upon request.

- \$25,000 Property Deductible Per Occurrence
- \$25,000 Property Deductible Per Occurrence- Windstorm / Hail
- \$1,000 Boiler / Machinery Deductible per Occurrence
- \$10,000 Terrorism Deductible Per Occurrence
- \$50,000 Flood, Earthquake and Pollution

Revised

General Liability

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury, Property Damage And Personal / Advertising Injury
- Premises / Operations And Products / Completed Operations
- Miscellaneous Medical Professional to Include School Nurses, Student Nurses, Counselors and Allied Health Programs
- Insureds Include District, Board Members, Employees, Student Teachers, And Volunteers
- No Exclusions for Corporal Punishment or Sexual Misconduct
- No Deductible
- PTA/PTO's included for coverage if funds flow through school's books.

School Board Legal Liability

- Claims-Made Form
- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Errors And Omissions Liability including Educational Errors And Omissions
- Employment Practices Liability
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- *Unlimited Prior Acts / No retroactive date included
- \$25,000 legal costs for IEP administrative hearings
- \$2,500 Deductible
- *Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Employee Benefit Liability

- Claims Made Form
- Unlimited Prior Acts / No retroactive date included
- *Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Automobile Liability

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury And Property Damage
- Includes Hired and Non-Owned Exposures
- Includes Uninsured and Underinsured Motorists (Oklahoma Minimum Limits)
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- Coverage included for garage liability and garage keepers legal liability.
- \$1,000 Auto Property Damage Deductible
- No charge for vehicles added/deleted during the policy term. Vehicle changes must be reported to OSIG.

Automobile Physical Damage

- Actual Cash Value
- \$1,000 Deductible
- Vehicle additions / deletions / changes must be reported to OSIG
- No charge for vehicles added/deleted during the policy term.
- Please refer to the attached schedule of vehicles.

Revised

Crime

- \$10,000 Limit Per Occurrence / Per District
- Employee Dishonesty
- Premises Money And Securities
- Transit Money And Securities
- \$1,000 Deductible

Cyber Liability

- Claims-Made Form
- Retro date - first effective date with OSIG
- Liability
 - \$2,000,000 Annual Aggregate Limit for Information Data and Network Liability
 - \$2,000,000 Annual Aggregate for Regulatory Defense and Penalties
 - \$2,000,000 Annual Aggregate for Payment Card Liability and Costs
 - \$2,000,000 Annual Aggregate for Media Liability
- First Party
 - \$2,000,000 Annual Aggregate for Cyber Extortion Loss
 - \$2,000,000 Annual Aggregate for Data Recovery Costs
 - \$2,000,000 Annual Aggregate for Business Interruption Resulting in Security Breach
 - \$500,000 Annual Aggregate for Business Interruption Resulting in System Failure
 - \$750,000 Annual Aggregate for Dependent Business Interruption Resulting in Security Breach
 - \$100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- \$10,000 Deductible

School Violent Acts Protection

- \$25,000 Each Occurrence Limit
- \$250,000 Aggregate Limit (all members, all claims)
- No Deductible
- \$25,000 Property/Safety Improvements following School Violent Act

Excess Liability

- Excess Primary Limits \$1,000,000
- Follow Form Underlying - Excluding Employers Liability

Note: Per Occurrence Limits are shared limits except as otherwise indicated.

Property Schedule

Report Printed: 06/09/2021 02:23 pm

Sterling Public Schools

Location	Occupied As	Bldg Value	Contents Val
400 S 2nd /400 S Ti	(2) Awnings	\$15,004	\$0
400 S 2nd /400 S Ti	(2) Batting Cages at BB Field	\$8,858	\$0
400 S 2nd /400 S Ti	(2) Dugouts @ BB Field	\$13,048	\$0
400 S 2nd /400 S Ti	(2) Scoreboards in Gymnasiums	\$20,000	\$0
400 S 2nd /400 S Ti	(8) Poles & Lights @ BB Field	\$52,191	\$0
400 S 2nd /400 S Ti	Auditorium	\$1,394,643	\$223,143
400 S 2nd /400 S Ti	Bleachers @ BB Field	\$13,048	\$0
400 S 2nd /400 S Ti	Bus Repair Building	\$91,800	\$16,796
400 S 2nd /400 S Ti	Cafeteria with Cooler/2 Walk In Freezers	\$669,434	\$107,109
400 S 2nd /400 S Ti	Concession/Storage Bldg @ BB Field	\$18,360	\$1,644
400 S 2nd /400 S Ti	District Marquee Sign	\$5,872	\$0
400 S 2nd /400 S Ti	Elementary Annex	\$1,907,177	\$247,933
400 S 2nd /400 S Ti	Elementary Gym & Lockers	\$2,584,151	\$335,940
400 S 2nd /400 S Ti	Elementary/Jr High/High School Building	\$5,012,543	\$802,007
400 S 2nd /400 S Ti	Fence Around Playground & School	\$30,000	\$0
400 S 2nd /400 S Ti	Fence Around Pool	\$7,000	\$0
400 S 2nd /400 S Ti	Fencing/Backstops @ BB Field	\$26,096	\$0
400 S 2nd /400 S Ti	Flagpole	\$5,219	\$0
400 S 2nd /400 S Ti	Greenhouse (No Contents)	\$11,475	\$0
400 S 2nd /400 S Ti	High School Gym/Weight & Dressing Room	\$2,034,578	\$325,533
400 S 2nd /400 S Ti	Metal Fence @ BB Field	\$25,504	\$0
400 S 2nd /400 S Ti	Outdoor Basketball Goals (4)	\$2,612	\$0
400 S 2nd /400 S Ti	Playground with Canopy	\$65,238	\$0
400 S 2nd /400 S Ti	Portable Classroom Building	\$156,566	\$31,580
400 S 2nd /400 S Ti	Portable Classroom Building	\$156,566	\$31,580
400 S 2nd /400 S Ti	School Marquee Sign	\$5,872	\$0
400 S 2nd /400 S Ti	Scoreboards @ BB Field	\$20,600	\$0
400 S 2nd /400 S Ti	Storage Bldg @ BB Field	\$10,200	\$2,500
400 S 2nd /400 S Ti	Storage Building	\$163,200	\$21,657
400 S 2nd /400 S Ti	Student Lounge	\$327,024	\$30,280
400 S 2nd /400 S Ti	Swimming Pool Filter Building	\$35,100	\$4,700
400 S 2nd /400 S Ti	Tech Building	\$540,000	\$85,263
400 S 2nd /400 S Ti	Tennis Court	\$32,620	\$0
400 S 2nd /400 S Ti	Vo-Ag Buildng	\$529,200	\$78,678
400 S 2nd /400 S Ti	Vo-Ag Show Barn	\$432,684	\$45,690
Ike Williams Park, S	(1) Batting Cage @ SB Field	\$10,300	\$0
Ike Williams Park, S	(2) Bleachers & Metal Cover @ SB Field	\$41,200	\$0
Ike Williams Park, S	(2) Covered Awnings	\$4,120	\$0
Ike Williams Park, S	(2) Fences & Backstop @ SB Field	\$30,900	\$0
Ike Williams Park, S	(2) Scoreboards @ SB Field	\$14,420	\$0
Ike Williams Park, S	(4) Metal Dugouts @ SB Field	\$24,720	\$0
Ike Williams Park, S	(8) Poles & Lights @ SB Field	\$52,191	\$0
		<u>\$16,601,334</u>	<u>\$2,392,033</u>

Floater Limit	<u>\$150,000</u>	Auto Values:	<u>\$848,520</u>
EDP Limit	<u>\$468,500</u>	Total Values:	<u>\$20,960,387</u>
Extra Expense Limit	<u>\$500,000</u>		

Auto Schedule

Report Printed: 06/09/2021 02:23 pm

Sterling Public Schools

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
1	2000	International	Bus	65	87798	\$31,000
2	2005	Bluebird	Bus	71	27151	\$47,000
3	1989	Jackson	Trailer		33554	\$2,000
4	1996	WW	Trailer		25592	\$2,500
5	2001	Jackson	Trailer		123	\$650
6	2004	Featherlist	Hog Trailer		9641	\$8,300
7	2007	Bluebird	Bus		4257	\$58,000
8	2007	Carryon	Cargo Trailer		6237	\$3,300
9	2009	Bluebird	Bus	65	56713	\$70,137
10	2012	Ford	Fusion			\$18,500
11	2012	International	Bus	71		\$90,000
12	2012	International	Bus	71		\$90,000
13	2012	Ford	F350 Truck		25873	\$35,000
14	2011	Chevrolet	Suburban		58967	\$30,650
15	2000	International	Carpenter Bus	72	87849	\$25,000
16	2015	Chevrolet	Suburban		2160	\$36,300
17	2016	Ford	Escape		453	\$19,900
18	2017	International	Bus	65	68896	\$87,479
19	2017	International	Bus	65	68894	\$85,529
20	2018	Ford	Escape			\$19,510
21	2020	International	Carpenter Bus	65		\$87,765

Total Value of All Autos for Sterling Public Schools: **\$848,520**

Overview

Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG will allow member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with broad insurance coverage through "A" rated insurance carriers and professional risk management services. Over the past 18 years, OSIG's membership has grown to 457 and the program insures more than \$16 Billion in school property across Oklahoma.

Structure

OSIG is a **non-profit, member-owned**, public entity program whose management is completely controlled by a Board of your peers. Our singular mission is to provide quality insurance coverage and service to our members. OSIG's mission statement is

"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools".

The group purchases insurance and reinsurance from "A" rated carriers. OSIG's insurance providers are long term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Arthur J. Gallagher & Company in Tulsa to administer the program. Gallagher is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your schools' property, your students, and patrons.

The strength of the liability portion of OSIG's offering is also important during these tough times. The program is backed by the foremost specialist in school liability insurance in the country. United Educators Insurance Company is second to none.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By remaining together as a group, OSIG will be able to continue to provide you with the quality, fair-priced insurance and risk management services you need to protect your schools' assets, your board, your staff and most importantly your children.

Financial Strength

OSIG is financially strong and we have the funds (cash) we need to pay your claims. OSIG has returned more than \$9 million to our members over the years as distributions. Surplus at year ended 6/30/20 was more than \$13.7 million and our assets were more than \$31 million.

We believe in complete transparency. We submit to an annual financial audit each year end and share the operating results at our annual members meeting held each year.

The financial condition of an insurance group should be of utmost importance to you when choosing an insurance partner for your district. If your insurer can't pay their claims, then the policy is a worthless stack of paper.

<i>Statement of Net Assets</i>	
<i>As of 6/30/20</i>	
Cash	\$ 20,821,106
Other Assets	\$ 10,743,310
Total Assets	\$ 31,564,416
Notes Payable	\$ -
Other Liabilities	\$ 17,789,447
Total Liabilities	\$ 17,789,447
Total Net Assets/Surplus	\$ 13,774,969

We urge you to obtain and review audited financial statements from every insurance provider that may offer your school district a quote. Financial statements are required by law and can be obtained at www.ok.gov/oid. Click on Interlocals under the Quick Links section of the home page. Your school's auditor can help in analyzing the statements.

Revised

Important Plan Information

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power with an intense focus on controlling member losses. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to \$700,000,000 for property losses and \$1,000,000 for liability claims in each and every occurrence subject to a \$10M annual aggregate limit. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. Please refer to the plan document for the details.

Actuarial Review

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member school districts to make projections of OSIG's expected losses. OSIG adequately funds to, or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses, and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.

Revised

Procedure to Become A New Member

Prepare a letter on District letterhead stating the date on which you wish to become a member and send to the OSIG Executive Director, David Martin, before the desired date. Please also designate your school's member representative (i.e. superintendent). An Oklahoma Schools Insurance Group Membership Agreement will be forwarded to you for signature upon receipt of your request to become a member.

The signed Resolution by the member's Board of Education and return to OSIG in order to bind coverage effective 07/01/2021.

Payment Terms

Payment of the insurance cost is due the effective date of your coverage. A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available. A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/21
Installment #2	1/3 of total	due 8/1/21
Installment #3	1/3 of total	due 9/1/21

A 25% minimum earned premium applies.

Risk Management And Loss Control Tools

Loss Control Site Consultation

StopIt Anonymous Incident Reporting Mobile App & Web App

Risk Management focused website www.osig.org

Examples of Online training:

Free of charge to all members of OSIG

Online 24/7 access to training

Training modules include:

- Promoting Child Safe Environments - two training platforms
(Fulfills legislative mandate for child abuse awareness training)
- Workplace Harassment Prevention
- Short Term International Programs
- Teaching Science Safely
- Contracting and Risk Allocation
- Driver Safety
- Youth Athletics
- Crisis Response Planning



Revised

Contacts For Questions

Coverage Questions

Your Local Agent or:

Jennifer McKenzie
Arthur J. Gallagher Risk Management Services Inc. - Tulsa
1300 South Main
Tulsa, OK 74119
Phone: 918-764-7137
Toll-Free: 866-444-0061
Fax: 866-420-0695
Email: jennifer_mckenzie@ajg.com

Eastern Oklahoma Schools (East of I-35)

Guy Griggs
Keystone Insurance
11 East Broadway
Sand Springs, OK 74063
Phone: 918-245-2558
Fax: 918-245-8553
Email: guy.griggs@insurica.com

General Program Questions

David Martin
Executive Director
P O Box 3068
Tulsa, OK 74101
Phone: 918-688-1056
Fax: 866-420-0695

OSIG Board Members

Terry Davidson - Chairman	Comanche Schools	(580) 439-2900
Rick Thomas - Vice Chairman	Skiatook Schools	(918) 396-1792
Dr. John Cox - Treasurer	Peggs Schools	(918) 598-3412
Sherry Durkee - Secretary	Sand Springs Schools	(918) 246-1406
Randy Hughes - Member	McAlester Schools	(918) 423-4771
Brad Overton - Member	Cordell Schools	(580) 832-3220
Shelley Free - Member	Kiamichi Technology Center	(918) 465-2323

**Resolution of Sterling Public Schools to Join
Oklahoma Schools Insurance Group**

Whereas, Oklahoma Schools Insurance Group (“OSIG”) is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and

Whereas, Sterling Public Schools is an Oklahoma public school district (“the District”); and

Whereas, OSIG has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2021/2022 plan year; and

Whereas, the quotation is acceptable to the District;

Now, therefore be it resolved, that the District hereby joins OSIG as a Member;

Be it further resolved, that so long as the District remains as a Member, the District shall comply with OSIG’s bylaws, the Plan Document, and OSIG claim reporting procedures; and

Be it further resolved, that by the adoption and signing of this resolution, Sterling Public Schools understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members’ losses.

Date: _____

Sterling Public Schools

By: President, Board of Education

ATTEST:

Clerk, Board of Education



Revised

June 09, 2021

Board of Directors

Terry Davidson,
Chairman
Finance Director:
Comanche Schools

Rick Thomas,
Vice Chairman
Superintendent:
Skiatook Schools

Dr. John Cox,
Treasurer
Superintendent:
Peggs Schools

Sherry Durkee,
Secretary
Superintendent:
Sand Springs
Schools

Brad Overton,
Member
Superintendent:
Cordell Schools

Randy Hughes,
Member
Superintendent:
McAlester Schools

Shelley Free,
Member
Superintendent:
Kiamichi Technology
Center

Executive Director

David Martin

Kent Lemons
Sterling Public Schools
P O Box 158
Sterling, OK 73567

RE: Membership Proposal Effective 7/1/2021

Dear Kent Lemons:

We are very pleased to provide you with the attached proposal for insurance coverages with Oklahoma Schools Insurance Group (OSIG).

OSIG is not a conventional insurance program. We are a public entity in the state of Oklahoma formed by an Interlocal Agreement and made up of member public school districts. Our organization is non-profit, member owned and controlled by a board of your peers. Our sole mission is to serve our member schools. Our promise is to provide quality insurance coverage and superior service at stable pricing. We are pleased that 457 school districts are members of OSIG. Our membership is strong and committed.

OSIG's financial position is excellent. No other Oklahoma school insurance program can provide you with this security. Our organization is continuously growing, improving and looking for new ways to serve Oklahoma schools. The group purchasing power of OSIG and a non-profit structure provides competitive insurance rates even in tough financial times.

Your membership cost for insurance coverage through Oklahoma Schools Insurance Group is \$225,645 for the period of 7/1/2021 - 7/1/2022.

Included in this proposal is information on OSIG's financial condition and summaries of enhanced coverages that only OSIG provides.

Loss control, risk management services, and specialized insurance coverages included in OSIG program are:

- Enhanced Property and Liability Coverage
- Cyber Liability, Crime, Pollution, School Violent Acts Protection
- Online Training in many different areas for your school employees
- Loss Control Site Surveys / Safety Inspections
- Member Only Risk Management Liability at www.osig.org
- StopIt Anonymous Incident Reporting Mobile App & Web App

If you have any questions about the insurance procurement process or this proposal, please contact your local agent or any member of the OSIG administration team. Contact names and phone numbers are included in the proposal.

Thank you very much!

Sincerely,

OSIG Program Administration

Cc: Insurica



Revised

**Sterling Public Schools
P O Box 158
Sterling, OK 73567**

This is not an invoice.

Breakdown of Insurance Cost

Annual Premium Breakdown

Property:	\$208,526
Boiler & Machinery:	\$366
Auto Physical Dmg:	\$8,798
General Liability:	\$2,250
Auto Liability:	\$2,999
Educators Legal:	\$2,250
Excess Liability:	\$456
Total Annual:	\$225,645

A 25% minimum earned premium applies.

Agent's Commission = 5.0%

Payment Terms

Payment of the insurance cost is due the effective date of your coverage. **A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available.** A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/21
Installment #2	1/3 of total	due 8/1/21
Installment #3	1/3 of total	due 9/1/21

Revised

Coverages

OSIG provides a full range of property and liability coverages with the exception of workers compensation. Crime and Cyber Liability coverages are included in pool limits.

Property

- Full Replacement Cost - Except Roofs over 15 years old and Autos, Contractors Equipment & Debris Removal Only adjusted at ACV
- No Coinsurance Clause
- Exclusion - Cosmetic loss to metal roof coverings caused by hail
- Real And Personal Property- Limit Per Occurrence \$700,000,000
- Building - 125% of scheduled limits per statement of value
- Business Personal Property - blanket coverage per statement of values including:
 - Electronic Data Processing Equipment, and Media
 - Accounts Receivable
 - Valuable Papers
 - Fine Arts
 - Miscellaneous Property
 - Miscellaneous Unnamed / Undescribed Property
 - Builder's Risk
 - *Note All Builder's Risk projects must be reported to OSIG - Frame projects are subject to approval
 - Outdoor Property - covered all perils
 - Extra Expense
 - Business Income including Rental Income and Tuition Income
 - Ordinance or Law including Increased Cost of Construction and Demolition
 - Contractor's Equipment Coverage
 - Debris Removal Coverage
 - Covered Property In Transit
 - Personal Property of Others/Officers/Employees
 - Off Premises Services Interruption including Extra Expense
 - Vehicle Damage
- Newly Acquired Property Coverage - 120 days \$25,000,000
- Earthquake, Volcanic Eruption- Aggregate Any One Policy Year \$10,000,000
- Flood- Aggregate Any One Policy Year \$25,000,000
 - *Note Flood Zones A and V are excluded
- Terrorism \$500,000,000
- Pollution Liability included
- Boiler And Machinery Coverage- Any One Occurrence \$200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

Deductibles Optional increased deductible quotations are available upon request.

- \$5,000 Property Deductible Per Occurrence
- \$10,000 Property Deductible Per Occurrence- Windstorm / Hail
- \$1,000 Boiler / Machinery Deductible per Occurrence
- \$10,000 Terrorism Deductible Per Occurrence
- \$50,000 Flood, Earthquake and Pollution

Revised

General Liability

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury, Property Damage And Personal / Advertising Injury
- Premises / Operations And Products / Completed Operations
- Miscellaneous Medical Professional to Include School Nurses, Student Nurses, Counselors and Allied Health Programs
- Insureds Include District, Board Members, Employees, Student Teachers, And Volunteers
- No Exclusions for Corporal Punishment or Sexual Misconduct
- No Deductible
- PTA/PTO's included for coverage if funds flow through school's books.

School Board Legal Liability

- Claims-Made Form
- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Errors And Omissions Liability including Educational Errors And Omissions
- Employment Practices Liability
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- *Unlimited Prior Acts / No retroactive date included
- \$25,000 legal costs for IEP administrative hearings
- \$2,500 Deductible
- *Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Employee Benefit Liability

- Claims Made Form
- Unlimited Prior Acts / No retroactive date included
- *Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Automobile Liability

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury And Property Damage
- Includes Hired and Non-Owned Exposures
- Includes Uninsured and Underinsured Motorists (Oklahoma Minimum Limits)
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- Coverage included for garage liability and garage keepers legal liability.
- \$1,000 Auto Property Damage Deductible
- No charge for vehicles added/deleted during the policy term. Vehicle changes must be reported to OSIG.

Automobile Physical Damage

- Actual Cash Value
- \$1,000 Deductible
- Vehicle additions / deletions / changes must be reported to OSIG
- No charge for vehicles added/deleted during the policy term.
- Please refer to the attached schedule of vehicles.

Revised

Crime

- \$10,000 Limit Per Occurrence / Per District
- Employee Dishonesty
- Premises Money And Securities
- Transit Money And Securities
- \$1,000 Deductible

Cyber Liability

- Claims-Made Form
- Retro date - first effective date with OSIG
- Liability
 - \$2,000,000 Annual Aggregate Limit for Information Data and Network Liability
 - \$2,000,000 Annual Aggregate for Regulatory Defense and Penalties
 - \$2,000,000 Annual Aggregate for Payment Card Liability and Costs
 - \$2,000,000 Annual Aggregate for Media Liability
- First Party
 - \$2,000,000 Annual Aggregate for Cyber Extortion Loss
 - \$2,000,000 Annual Aggregate for Data Recovery Costs
 - \$2,000,000 Annual Aggregate for Business Interruption Resulting in Security Breach
 - \$500,000 Annual Aggregate for Business Interruption Resulting in System Failure
 - \$750,000 Annual Aggregate for Dependent Business Interruption Resulting in Security Breach
 - \$100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- \$10,000 Deductible

School Violent Acts Protection

- \$25,000 Each Occurrence Limit
- \$250,000 Aggregate Limit (all members, all claims)
- No Deductible
- \$25,000 Property/Safety Improvements following School Violent Act

Excess Liability

- Excess Primary Limits \$1,000,000
- Follow Form Underlying - Excluding Employers Liability

Note: Per Occurrence Limits are shared limits except as otherwise indicated.

Property Schedule

Report Printed: 06/09/2021 01:43 pm

Sterling Public Schools

Location	Occupied As	Blda Value	Contents Val
400 S 2nd /400 S Ti	(2) Awnings	\$15,004	\$0
400 S 2nd /400 S Ti	(2) Batting Cages at BB Field	\$8,858	\$0
400 S 2nd /400 S Ti	(2) Dugouts @ BB Field	\$13,048	\$0
400 S 2nd /400 S Ti	(2) Scoreboards in Gymnasiums	\$20,000	\$0
400 S 2nd /400 S Ti	(8) Poles & Lights @ BB Field	\$52,191	\$0
400 S 2nd /400 S Ti	Auditorium	\$1,394,643	\$223,143
400 S 2nd /400 S Ti	Bleachers @ BB Field	\$13,048	\$0
400 S 2nd /400 S Ti	Bus Repair Building	\$91,800	\$16,796
400 S 2nd /400 S Ti	Cafeteria with Cooler/2 Walk In Freezers	\$669,434	\$107,109
400 S 2nd /400 S Ti	Concession/Storage Bldg @ BB Field	\$18,360	\$1,644
400 S 2nd /400 S Ti	District Marquee Sign	\$5,872	\$0
400 S 2nd /400 S Ti	Elementary Annex	\$1,907,177	\$247,933
400 S 2nd /400 S Ti	Elementary Gym & Lockers	\$2,584,151	\$335,940
400 S 2nd /400 S Ti	Elementary/Jr High/High School Building	\$5,012,543	\$802,007
400 S 2nd /400 S Ti	Fence Around Playground & School	\$30,000	\$0
400 S 2nd /400 S Ti	Fence Around Pool	\$7,000	\$0
400 S 2nd /400 S Ti	Fencing/Backstops @ BB Field	\$26,096	\$0
400 S 2nd /400 S Ti	Flagpole	\$5,219	\$0
400 S 2nd /400 S Ti	Greenhouse (No Contents)	\$11,475	\$0
400 S 2nd /400 S Ti	High School Gym/Weight & Dressing Room	\$2,034,578	\$325,533
400 S 2nd /400 S Ti	Metal Fence @ BB Field	\$25,504	\$0
400 S 2nd /400 S Ti	Outdoor Basketball Goals (4)	\$2,612	\$0
400 S 2nd /400 S Ti	Playground with Canopy	\$65,238	\$0
400 S 2nd /400 S Ti	Portable Classroom Building	\$156,566	\$31,580
400 S 2nd /400 S Ti	Portable Classroom Building	\$156,566	\$31,580
400 S 2nd /400 S Ti	School Marquee Sign	\$5,872	\$0
400 S 2nd /400 S Ti	Scoreboards @ BB Field	\$20,600	\$0
400 S 2nd /400 S Ti	Storage Bldg @ BB Field	\$10,200	\$2,500
400 S 2nd /400 S Ti	Storage Building	\$163,200	\$21,657
400 S 2nd /400 S Ti	Student Lounge	\$327,024	\$30,280
400 S 2nd /400 S Ti	Swimming Pool Filter Building	\$35,100	\$4,700
400 S 2nd /400 S Ti	Tech Building	\$540,000	\$85,263
400 S 2nd /400 S Ti	Tennis Court	\$32,620	\$0
400 S 2nd /400 S Ti	Vo-Ag Buildng	\$529,200	\$78,678
400 S 2nd /400 S Ti	Vo-Ag Show Barn	\$432,684	\$45,690
Ike Williams Park, S	(1) Batting Cage @ SB Field	\$10,300	\$0
Ike Williams Park, S	(2) Bleachers & Metal Cover @ SB Field	\$41,200	\$0
Ike Williams Park, S	(2) Covered Awnings	\$4,120	\$0
Ike Williams Park, S	(2) Fences & Backstop @ SB Field	\$30,900	\$0
Ike Williams Park, S	(2) Scoreboards @ SB Field	\$14,420	\$0
Ike Williams Park, S	(4) Metal Dugouts @ SB Field	\$24,720	\$0
Ike Williams Park, S	(8) Poles & Lights @ SB Field	\$52,191	\$0
		<u>\$16,601,334</u>	<u>\$2,392,033</u>

Floater Limit	<u>\$150,000</u>	Auto Values:	<u>\$848,520</u>
EDP Limit	<u>\$468,500</u>	Total Values:	<u>\$20,960,387</u>
Extra Expense Limit	<u>\$500,000</u>		

Auto Schedule

Report Printed: 06/09/2021 01:43 pm

Sterling Public Schools

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
1	2000	International	Bus	65	87798	\$31,000
2	2005	Bluebird	Bus	71	27151	\$47,000
3	1989	Jackson	Trailer		33554	\$2,000
4	1996	WW	Trailer		25592	\$2,500
5	2001	Jackson	Trailer		123	\$650
6	2004	Featherlist	Hog Trailer		9641	\$8,300
7	2007	Bluebird	Bus		4257	\$58,000
8	2007	Carryon	Cargo Trailer		6237	\$3,300
9	2009	Bluebird	Bus	65	56713	\$70,137
10	2012	Ford	Fusion			\$18,500
11	2012	International	Bus	71		\$90,000
12	2012	International	Bus	71		\$90,000
13	2012	Ford	F350 Truck		25873	\$35,000
14	2011	Chevrolet	Suburban		58967	\$30,650
15	2000	International	Carpenter Bus	72	87849	\$25,000
16	2015	Chevrolet	Suburban		2160	\$36,300
17	2016	Ford	Escape		453	\$19,900
18	2017	International	Bus	65	68896	\$87,479
19	2017	International	Bus	65	68894	\$85,529
20	2018	Ford	Escape			\$19,510
21	2020	International	Carpenter Bus	65		\$87,765

Total Value of All Autos for Sterling Public Schools: **\$848,520**

Overview

Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG will allow member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with broad insurance coverage through "A" rated insurance carriers and professional risk management services. Over the past 18 years, OSIG's membership has grown to 457 and the program insures more than \$16 Billion in school property across Oklahoma.

Structure

OSIG is a **non-profit, member-owned**, public entity program whose management is completely controlled by a Board of your peers. Our singular mission is to provide quality insurance coverage and service to our members. OSIG's mission statement is

"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools".

The group purchases insurance and reinsurance from "A" rated carriers. OSIG's insurance providers are long term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Arthur J. Gallagher & Company in Tulsa to administer the program. Gallagher is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your schools' property, your students, and patrons.

The strength of the liability portion of OSIG's offering is also important during these tough times. The program is backed by the foremost specialist in school liability insurance in the country. United Educators Insurance Company is second to none.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By remaining together as a group, OSIG will be able to continue to provide you with the quality, fair-priced insurance and risk management services you need to protect your schools' assets, your board, your staff and most importantly your children.

Financial Strength

OSIG is financially strong and we have the funds (cash) we need to pay your claims. OSIG has returned more than \$9 million to our members over the years as distributions. Surplus at year ended 6/30/20 was more than \$13.7 million and our assets were more than \$31 million.

We believe in complete transparency. We submit to an annual financial audit each year end and share the operating results at our annual members meeting held each year.

The financial condition of an insurance group should be of utmost importance to you when choosing an insurance partner for your district. If your insurer can't pay their claims, then the policy is a worthless stack of paper.

<i>Statement of Net Assets</i>	
<i>As of 6/30/20</i>	
Cash	\$ 20,821,106
Other Assets	\$ 10,743,310
Total Assets	\$ 31,564,416
Notes Payable	\$ -
Other Liabilities	\$ 17,789,447
Total Liabilities	\$ 17,789,447
Total Net Assets/Surplus	\$ 13,774,969

We urge you to obtain and review audited financial statements from every insurance provider that may offer your school district a quote. Financial statements are required by law and can be obtained at www.ok.gov/oid. Click on Interlocals under the Quick Links section of the home page. Your school's auditor can help in analyzing the statements.

Revised

Important Plan Information

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power with an intense focus on controlling member losses. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to \$700,000,000 for property losses and \$1,000,000 for liability claims in each and every occurrence subject to a \$10M annual aggregate limit. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. Please refer to the plan document for the details.

Actuarial Review

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member school districts to make projections of OSIG's expected losses. OSIG adequately funds to, or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses, and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.

Revised

Procedure to Become A New Member

Prepare a letter on District letterhead stating the date on which you wish to become a member and send to the OSIG Executive Director, David Martin, before the desired date. Please also designate your school's member representative (i.e. superintendent). An Oklahoma Schools Insurance Group Membership Agreement will be forwarded to you for signature upon receipt of your request to become a member.

The signed Resolution by the member's Board of Education and return to OSIG in order to bind coverage effective 07/01/2021.

Payment Terms

Payment of the insurance cost is due the effective date of your coverage. A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available. A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/21
Installment #2	1/3 of total	due 8/1/21
Installment #3	1/3 of total	due 9/1/21

A 25% minimum earned premium applies.

Risk Management And Loss Control Tools

Loss Control Site Consultation

StopIt Anonymous Incident Reporting Mobile App & Web App

Risk Management focused website www.osig.org

Examples of Online training:

Free of charge to all members of OSIG

Online 24/7 access to training

Training modules include:

- Promoting Child Safe Environments - two training platforms
(Fulfills legislative mandate for child abuse awareness training)
- Workplace Harassment Prevention
- Short Term International Programs
- Teaching Science Safely
- Contracting and Risk Allocation
- Driver Safety
- Youth Athletics
- Crisis Response Planning



Revised

Contacts For Questions

Coverage Questions

Your Local Agent or:

Jennifer McKenzie
Arthur J. Gallagher Risk Management Services Inc. - Tulsa
1300 South Main
Tulsa, OK 74119
Phone: 918-764-7137
Toll-Free: 866-444-0061
Fax: 866-420-0695
Email: jennifer_mckenzie@ajg.com

Eastern Oklahoma Schools (East of I-35)

Guy Griggs
Keystone Insurance
11 East Broadway
Sand Springs, OK 74063
Phone: 918-245-2558
Fax: 918-245-8553
Email: guy.griggs@insurica.com

General Program Questions

David Martin
Executive Director
P O Box 3068
Tulsa, OK 74101
Phone: 918-688-1056
Fax: 866-420-0695

OSIG Board Members

Terry Davidson - Chairman	Comanche Schools	(580) 439-2900
Rick Thomas - Vice Chairman	Skiatook Schools	(918) 396-1792
Dr. John Cox - Treasurer	Peggs Schools	(918) 598-3412
Sherry Durkee - Secretary	Sand Springs Schools	(918) 246-1406
Randy Hughes - Member	McAlester Schools	(918) 423-4771
Brad Overton - Member	Cordell Schools	(580) 832-3220
Shelley Free - Member	Kiamichi Technology Center	(918) 465-2323

**Resolution of Sterling Public Schools to Join
Oklahoma Schools Insurance Group**

Whereas, Oklahoma Schools Insurance Group (“OSIG”) is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and

Whereas, Sterling Public Schools is an Oklahoma public school district (“the District”); and

Whereas, OSIG has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2021/2022 plan year; and

Whereas, the quotation is acceptable to the District;

Now, therefore be it resolved, that the District hereby joins OSIG as a Member;

Be it further resolved, that so long as the District remains as a Member, the District shall comply with OSIG’s bylaws, the Plan Document, and OSIG claim reporting procedures; and

Be it further resolved, that by the adoption and signing of this resolution, Sterling Public Schools understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members’ losses.

Date: _____

Sterling Public Schools

By: President, Board of Education

ATTEST:

Clerk, Board of Education

STERLING PUBLIC SCHOOL DISTRICT I-003
400 SOUTH TIGER BLVD.
STERLING, OK 73567
AN EQUAL OPPORTUNITY EMPLOYER
EMPLOYMENT APPLICATION for CERTIFIED PERSONNEL

Notice of Policy:

INS Number: 1001 Sterling, TX does not discriminate against any employee or applicant on the basis of race, color, religion, sex, age, national origin, handicap, or status as a Vietnam era or disabled veteran. This policy encompasses recruitment, selection, assignment, promotion, transfer, termination, compensation, training, or apprenticeship, and all other terms, conditions, benefits and privileges associated with employment.

This policy also extends to the educational programs and activities operated by the District.

Discrimination is specifically prohibited by the title IX of the Education Amendments of 1972, as amended, and Title 45, Subtitle A, Part 86 of the implementing regulations administered by the Director of the Office of Civil Rights of the United States Department of Health, Education, and Welfare.

Date of Application: June 11 - 2021

GENERAL INFORMATION

Name: McDowell Stacy Barbara (Wilson)
Last

Address: 19439 N. Petersonway Rd. Okarche, OK 73762
Street City State Zip

City of Birth: _____

Phone: 405 684 7895 _____

Home: _____

Cell: X _____

Are you currently employed? _____

Are you legally eligible to work in the United States? _____

When did you last complete the duties required of the applicant of this job? Yes No _____

Can a reasonable accommodation be reasonably made to allow you to perform essential job duties? _____

Position for which you are applying: Teacher of Family and Consumer Science

Credentials included with application:

 Resume

All teaching and professional certificates (front and back if appropriate)

 All transcripts showing degree

What certification is pending, dependent upon passing required testing? Health & Consumer Science

When will you take the certification test? _____

Do you have a current criminal background check? Yes

Are you presently employed? Yes

If currently employed, what is your employer's name?

If currently employed, have you ever been employed by a district and been released from employment? If so, what is the name of the district and the reason for the resignation? Yes

Formerly employed by _____

If yes, give the name of the district _____

Do you have any other relationships with the Sterling Heights I-903 Board of Education?
 If so, please describe the nature of the relationship. _____

TEACHING EXPERIENCE

List teaching experience beginning with most recent years.

Schedule A

NAME OF SCHOOL AND LOCATION	TYPE OF ASSIGNMENT	DATES TAUGHT	REASON FOR LEAVING
Classen School of Advanced Studies	Spanish I+II	03/2018 - 06/2021	Prefer Smaller
El Paso High	Spanish I+II	08/2006 - 06/2007	Family
Bethany Middle School	Alternative Ed.	09/1999 - 05/2000	Family
Yukon High	Spanish I+II / Coach	08/1997 - 06/1998	Obligations
Locke - Sackles High	Spanish I+II / Coach	08/1995 - 06/1997	Other Coaching Opport.
Mustang Valley Elem.	Spanish	08/1994 - 05/1995	Other Opportunity

Total Teaching Years: _____ (Full-time teaching in college or public school.)

OTHER WORK EXPERIENCE

Please provide a complete listing of all jobs or positions you have held in the past 10 years.
Attach additional sheets if necessary. Please attach resume if available.

School District/Firm Name	Position/Title	Dates Employed	Reason for Leaving
McDowell Equine	Owner/Trainer/Breeder	2000 - Present	

CRIMINAL ACTIVITIES

The district has a duty to teach students proper citizenship and respect for the law, and teachers have an obligation to serve as role models for students. Because the district teaches students about the dangers of chemical abuse and because the district is entrusted with the supervision of minors, the district cannot have employees performing duties while under the influence of dangerous substances or substances which adversely affect reaction time and good judgment.

Information concerning past illegal acts will be considered along with the time of the offense, the seriousness and nature of the violation, any rehabilitations and your subsequent employment history.

Have you ever been convicted of a felony? Yes _____ No ✓ If so, provide details: _____

Have you ever been convicted of a criminal offense involving illegal drugs? Yes _____ No ✓ If so, provide details: _____

Have you ever been convicted of a criminal offense involving illegal use of alcohol? Yes _____ No ✓ If so, provide details: _____

Have you ever been convicted of any criminal offense involving minors? Yes _____ No ✓ If so, provide details: _____

DRIVING RECORD

This section should only be completed if you are applying for a position that requires the use of a motor vehicle.

Has your driver's license been suspended within the last 8 years? Yes _____ No ✓ If so, provide the reason for the suspension, and when was your license reinstated? _____

Have you ever been convicted of driving under the influence of drugs or alcohol? Yes _____ No ✓ If yes, provide details: _____

EDUCATION/TRAINING

Schools Attended: List all applicable information.

NAME OF SCHOOL AND LOCATION	COURSE OF STUDY MAJOR/MINOR FIELDS	DIPLOMA, DEGREE, OR CERTIFICATE	YEAR GRADUATED
Univ. of Science & Arts of Okla.	Health/Physical Education	B.S.	1994 grad
Seminole State College	General Ed.	A.S.	1985 grad
Binger High	H.S.	H.S. Diploma	1982 grad
Cameron Univ.	General Ed		1982-84 grad
Charles Barnes Realty	Realty 2016		

PROFESSIONAL DATA

Omit references to organizations that would reveal race, age, ethnic origin, or religious persuasion.

Publications/Articles:

Seminars/Workshops Conducted:

Rice Univ. - AP Spanish Literature 2018
UCO - Health Physical Education Classroom Training 2019

Other Related Professional Activities:

EMPLOYMENT REFERENCES

Use list references who may be contacted regarding your work history. Must include all current and former at the last two employing organizations who evaluated your performance.

Name of References	Position Title	Employer Address	City/State/Zip	Area Code Phone No.
Jack Wilson	Coach/Adm	LS / Ruff		405 079-1214
Utah McIntosh	Principal	Classen SAS		405 830-8032
Anton Coleman	Principal	Vokon		405 354-2587
alt Goucher	Principal	El Reno		405 262-1703
ennis Byrod	Supr	Locke-Sixto Refined		
rm McLaughlin	Principal	Mustang	Retired	

Steering and handwriting hands showing their livestock with intensity and knowing out with others from statewide school districts.

Steering has always been a great role district and it is represented by their students. Faculty, administration and parents of the steering district have created a legacy in which you should be proud.

I feel it would be an honor to have the opportunity to become a part of something so very special.

I would like to thank Sterling Public Schools for the opportunity of being considered for the position of Family and Consumer Science instructor.

I have taught in small communities, as well as large urban districts, the experiences of being raised in a rural community in southwestern Oklahoma, playing sports, being involved 4-H, agriculture, and home economic programs are ones which have helped shape the person I have become. It would be overjoyed to be able to return to a district where pride, values, and integrity is welcomed, to be instilled into today's youth.

It has been a pleasure to see Sterling students have wonderful success in the years I have been a former student, teacher/coach and parent. Raising four children of my own, I have been able to observe Sterling students through a variety of events. Sterling is a district which has prepared the youth for successful outcomes.

Pride, respect, passion, work ethic and compassion is what is associated with Sterling athletes, agriculture students and other programs. When the black and orange arrive in a Sterling activity, bus, other communities notice!

Thank you again for Sterling Public School consideration.
 Stacy McDavid 07-11-2021

Jennifer Garner
301 Christopher Dr.
Chickasha, OK 73018
(580) 678-9761
garner@dibble.k12.ok.us

Education:

Bachelors Degree, Spring 1995
University of Science and Arts of Oklahoma
Chickasha, OK

Certification:

Teacher Certification: American History, World History, Oklahoma History, Physical Education
CDL (Passenger Endorsement)

Teaching/Coaching Experience:

Dibble Public Schools, 2012 – Present
Dibble, OK

- Head High School and Junior High Girls Basketball
- Head High School and Junior High Girls Track
- Elementary P.E. Teacher

Elgin Public School, 2007 – 2012
Elgin, OK

- Assistant High School Girls Basketball
- Head Junior High Girls Basketball
- Head High School and Junior High Volleyball
- 7th Grade Geography
- Elementary P.E.

Central High Public Schools, 1997 – 2007
Marlow, OK

- Head High School and Junior High Girls Basketball
- Head 5th and 6th Grade Girls Basketball
- Elementary P.E.
- Middle School Social Studies

Teaching Accomplishments:

- National Blue Ribbon School, Elgin Middle School
- 100% of my students passed the Criterion Reference Test (CRT) Geography, Elgin Middle School, 2009

- 98% of my students passed the Criterion Reference Test (CRT) Geography, Elgin Middle School, 2008
- Helped create *Frontier Day* in which local artisan demonstrators came to school and set up exhibits for history classes.
- Implemented a yearly *Walk-A-Thon* to raise awareness of obesity in children and also to help raise money for elementary P.E. equipment.
- Nominated for *Teacher of the Year*, Central High (2000)

Coaching Honors/Accomplishments:

- 2A Girls Basketball State Tournament Appearance, Dibble (2016)
- 2A All-State Coach, Dibble (2017)
- Grady County Coach of the Year, Dibble (2016)
- Duncan Banner's High School Girls Basketball "Newcomer Coach of the Year", Central High (1997)
- Played college basketball for 4 years at USAO

Organizations:

Oklahoma Coaches Association, 1997 – Present

Oklahoma Girls Basketball Coaches Association, 1997 – Present

Oklahoma Secondary School Activity Association, 1997 – Present

References:

Chad Clanton

Superintendent, Dibble Public Schools

(405) 401-7375

Shari Pillow

Retired Superintendent, Rattan Public Schools

(580) 695-4632

Sammy Jackson

Superintendent, Chisholm Public Schools

(405) 368-0686


Krista Cochran

Dean of Students/TLE Observer

Dibble Public Schools

(405) 919-0633

Oklahoma State Department of Education Teaching Certificate


 State Superintendent of Public Instruction

The State Board of Education certifies and authorizes JENNIFER R. GARNER to serve in the accredited schools of Oklahoma as indicated below.

Teacher #:195138	Degree: Bachelor's Degree	Level	Valid	Expire	Area Description	Class: Standard	Level	Valid	Expire
6601 AMERICAN HISTORY	5-12	5/1/2017	6/30/2022	2019 PHYSICAL EDUCATION/HEALTH/SAFETY		5-12	5/1/2017	6/30/2022	
6617 OKLAHOMA HISTORY	5-12	5/1/2017	6/30/2022	6560 MID-LEVEL SOCIAL STUDIES		5-8	5/1/2017	6/30/2022	
6623 WORLD HISTORY	5-12	5/1/2017	6/30/2022	*****NO ENTRIES BELOW THIS LINE*****		*****NO ENTRIES BELOW THIS LINE*****	*****NO ENTRIES BELOW THIS LINE*****	*****NO ENTRIES BELOW THIS LINE*****	*****NO ENTRIES BELOW THIS LINE*****

STERLING PUBLIC SCHOOL DISTRICT I-003
400 SOUTH TIGER BLVD.
STERLING, OK 73567
AN EQUAL OPPORTUNITY EMPLOYER
EMPLOYMENT APPLICATION for CERTIFIED PERSONNEL

Notice to applicant:

ISD Number I003, Sterling, OK does not discriminate against any employee or applicant on the bases of race, color, religion, sex, age, national origin, handicap, or status as a Vietnam era or disabled veteran. This policy encompasses recruitment, selection, assignment, promotion, transfer, termination, compensation, training, or apprenticeship, and all other terms, conditions, benefits and privileges associated with employment.

This policy also extends to the educational programs and activities operated by the District.

Discrimination is specifically prohibited by the title IX of the Education Amendments of 1972, as amended, and Title 45, Subtitle A, Part 86 of the implementing regulations administered by the Director of the Office of Civil Rights of the United States Department of Health, Education, and Welfare.

Date of Application: 6-14-2021

GENERAL INFORMATION

Name:	<u>Garner</u>	<u>Jennifer</u>	<u>Rebecca</u>	<u>Thatcher</u>
	Last	First	Middle	Maiden
Address:	<u>301 Christopher Dr</u>	<u>Oklahoma</u>	<u>73018</u>	
	Street/Box	City	State	Zip Code

Other address where you may be reached: _____
(405)344-6380 (580)678-9761

Work Phone #: _____ **Home Phone #:** _____

Name used on records if different than present name: N/A

Are you a United States Citizen? Yes Y No _____

If not, what documentation do you have to show that you are legally eligible to work in the United States?

When are you available to start working? 6-15-2021

Are you now capable of performing the duties required of the applicant of this job? Yes Y No _____

If not, how do you feel an accommodation can be reasonably made to allow you to perform essential job duties?

Position for which you are applying: High School girls Basketbal

Credentials included with application:

Y Resume

Y All teaching and professional certificates (front and back if appropriate)

Y All transcripts showing degree

What certification is pending, dependent upon passing required testing? N/A

When will you take the certification test? _____

Do you have certification issued by another state? Yes _____ No N

Are you presently employed? Yes Y No _____

If currently employed, are you employed by a school district? Yes _____ No Y

If currently employed by a school district, have you already submitted a resignation to the district and been released from contractual obligations past the effective date of the resignation? Yes _____ No N

Former Sterling District I-003 Employee? Yes _____ No N

If yes, give dates of employment: _____

Do you have a relative who is a member of the Sterling District I-003 Board of Education?

N Yes _____ No N If yes, please give the name of the relative and relationship. _____

EDUCATION/TRAINING

Schools Attended: List all applicable information.

NAME OF SCHOOL AND LOCATION	COURSE OF STUDY MAJOR/MINOR FIELDS	DIPLOMA, DEGREE, OR CERTIFICATE	YEAR GRADUATED
USAO -----	Major History Minor Physical Ed. -----	BA -----	1995 -----
-----	-----	-----	-----
-----	-----	-----	-----
-----	-----	-----	-----
-----	-----	-----	-----

TEACHING EXPERIENCE

List teaching experience beginning with most recent years.

NAME OF SCHOOL AND LOCATION	TYPE OF ASSIGNMENT	DATES TAUGHT	REASON FOR LEAVING
Dibble Public Schools -----	Elementary PE Head Girls Basketball Head Track	2012-2021	Better Opportunity
Elgin Public Schools -----	7th grade Geography Asst Girls Basketball	2007-2012	Accepted Head job at Dibble
Central Marlow Public Schools -----	Elementary PE History Teacher Head girls Basketball	1997-2007	Accepted job at Elgin School
-----	-----	-----	-----
-----	-----	-----	-----

Total Creditable Years 24 years (Full-time teaching in college or public school.)

OTHER WORK EXPERIENCE

Please provide a complete listing of all jobs or positions you have held in the past 10 years.
Attach additional sheets if necessary. Please attach resume if available.

School District/Firm Name	Position/Title	Dates Employed	Reason for Leaving
N/A			

PROFESSIONAL DATA

Omit references to organizations that would reveal race, age, ethnic origin, or religious persuasion.

Publications/Articles: I read random articles online pertaining to basketball and physical education. There no specific article or articles that I read regularly.

Seminars/Workshops Conducted: I attend yearly Oklahoma Coaches Clinic. In the past, I have also attended Sherri Coale's coaches clinic that she would hold during fall break.

I have ran basketball individual camps my entire career. I have helped
Other Related Professional Activities: team camps while at Elgin. My teams have always attended team camps during the summer. I have been the Girls Track Coach at Dibble for the past 8 years.

EMPLOYMENT REFERENCES

Please list references who may be contacted regarding your work history. Please include all managers/supervisors at the last two employing organizations who evaluated your performance.

Full Name of References	Position/Title	School District/ Firm Name	Email or Mailing Address	Area Code/ Phone No.
Chad Clanton -----	Supt -----	Dibble -----	clanton@dibble .k12.ok.us -----	(405)401-7375 -----
Sammy Jackson -----	Supt. -----	Cashopn -----	Cashion schools -----	(405)368-0686 -----
Sheri Pillow -----	Supt. -----	Turner -----	Turner schools -----	(580)695-4632 -----
----- -----	----- -----	----- -----	----- -----	----- -----

CRIMINAL ACTIVITIES

The district has a duty to teach students proper citizenship and respect for the law, and teachers have an obligation to serve as role models for students. Because the district teaches students about the dangers of chemical abuse and because the district is entrusted with the supervision of minors, the district cannot have employees performing duties while under the influence of dangerous substances or substances which adversely affect reaction time and good judgment.

Information concerning past illegal acts will be considered along with the time of the offense, the seriousness and nature of the violation, any rehabilitations and your subsequent employment history.

Have you ever been convicted of a felony? Yes _____ No _____^N If so, provide details: _____

Have you ever been convicted of a criminal offense involving illegal drugs? Yes _____ No _____^N
If so, provide details; _____

Have you ever been convicted of a criminal offense involving illegal use of alcohol? Yes _____ No _____^N If so, provide details: _____

Have you ever been convicted of any criminal offense involving minors? Yes _____ No _____^N If so, provide details

DRIVING RECORD

This portion is only to be completed if you are applying for a position that requires the teacher to transport students:

Has your drivers' license been suspended within the last 5 years? Yes _____ No _____^N
What was the reason for the suspension, and when was your license reinstated?

Have you ever been convicted of driving under the influence of drugs or alcohol? Yes _____ No _____^N If yes, provide details: _____

POSITION STATEMENT

Please make a statement in your own handwriting concerning your reason for desiring a position with Sterling School District I-003. Use the back of this page if necessary.

While working at Elgin Public Schools and Central High I was familiar with the way Sterling athletes carried themselves athletically and was always impressed with the attitude and work ethic. My family and I lived in the town of Sterling for 7 years and we absolutely loved it. I have had several close friends that have worked at Sterling and they always had nothing but good things to say about the school and people.

VERIFICATION

I hereby affirm that all information provided in this application is true to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed to give you all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand that the district is allowed under School Laws of Oklahoma Section 108 to obtain criminal history record information on applicants for employment.

This application becomes the property of the district. The district reserves the right to accept or reject it. This application shall be considered active for a period of time not to exceed 365 days. Any applicant wishing to be considered for employment beyond this time period may inquire as to whether or not applications are being accepted at that time.

Jennifer Garner

6-14-21

Signature of Applicant

Date