

## Agenda

1. Roll call and call to order.
2. Invocation - Kent Lemons, and Pledge of Allegiance - Brian Moore.
3. Recognitions - Sterling Star Awards - To the students in grades 3-12 who have the highest GPA, no absences or tardies, and no discipline referrals.:  
Adonis Bender, Norah Eary, Katie Hergenrether, Kaleb Nading, Landon Carpenter, Caden Hale, Haidyn Heath, Connor Work
4. Discussion/Approval Items
  - 4.1. Consent agenda: All of the following items, which concern reports and items of a routine nature normally approved, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:
    - 4.1.1. Approve minutes of the previous meetings.
    - 4.1.2. Approve financial statements.
    - 4.1.3. Approve purchase orders and warrants for the following funds: general, building, sinking, and any change order list.
    - 4.1.4. Approve activity accounts.
    - 4.1.5. Discussion and possible vote to approve 35 as the grade limit for transfers.
  - 4.2. Vote to convene into executive session to discuss the re-employment of the secondary and elementary principals for the 2022-2023 school year. : 25 O.S. § 307 AB1
  - 4.3. Acknowledge the return of the Board to open session and read the executive session compliance statement.
  - 4.4. Discussion and possible vote to approve the re-employment of Marty Curry as Secondary Principal for the 2022-2023 school year.
  - 4.5. Discussion and Possible vote to approve the re-employment of Trent Parrish as Elementary Principal for the 2022-2023 school year.
  - 4.6. Discussion and possible vote to approve the 2021-2022 audit and engagement letter for \$5,400.00 with Sanders, Bledsoe, and Hewett.
  - 4.7. Discussion and possible vote to approve the proposed 1,080-hour calendar for the 2022-2023 school year.
  - 4.8. Discussion and possible vote to approve policy FE as revised after review by the State Board of Education.
5. Administrative reports.
  - 5.1. Principal Reports
6. Superintendent report - Grants, Insurance and Repairs, School Safety, Maintenance, Covid, Enrollment.
7. New business.
8. Adjourn



## Board Of Education Agenda- Special Meeting

Tuesday, January 18, 2022 6:00 PM

Sterling Public Schools Library, 400 S 2nd Street, Sterling, OK 73567

Attendance Taken at 6:05 PM.

Jeff Milam: Present

Brian Moore: Absent

Shawn Nunley: Present

Candra Turpin: Present

Shannon Wilmeth: Absent

Present: 3, Absent: 2.

1. Roll call and call to order.

2. Invocation - Shawn Nunley, and Pledge of Allegiance – Kent Lemons.

3. Recognitions - Sterling School Board (Oklahoma School Board Appreciation Month)

4. Discussion/Approval Items

4.1. Consent agenda: All of the following items, which concern reports and items of a routine nature normally approved, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve the consent agenda Passed with a motion by Jeff Milam and a second by Candra Turpin.

Brian Moore: Absent, Shannon Wilmeth: Absent, Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea

Yea: 3, Nay: 0, Absent: 2

4.1.1. Approve minutes of the previous meetings.

4.1.2. Approve financial statements.

4.1.3. Approve purchase orders and warrants for the following funds: general, building, sinking, and any change order list.

4.1.4. Approve activity accounts.

4.1.5. Discussion and possible vote to approve 35 as the grade limit for transfers.

4.2. Vote to convene into executive session to discuss the evaluation of the superintendent for the 2021-2022 school year, and to discuss personnel changes for the elementary secretary, elementary aide, and library aide positions. 25 O.S. SEC .307 (B) (1).

Motion to convene into executive session at 6:13 Passed with a motion by Candra Turpin and a second by Jeff Milam.

Brian Moore: Absent, Shannon Wilmeth: Absent, Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea

Yea: 3, Nay: 0, Absent: 2

4.3. Acknowledge the return of the Board to open session and announce executive session minutes compliance.

4.4. Discussion and possible vote to approve the action taken on the Superintendent's contract.

Motion to approve the action taken on the Superintendent's contract Passed with a motion by Jeff Milam and a second by Candra Turpin.

Brian Moore: Absent, Shannon Wilmeth: Absent, Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea

Yea: 3, Nay: 0, Absent: 2

4.5. Discussion and possible vote to approve personnel changes from January 11 for a paraprofessional and the elementary secretary positions.

Motion to approve personnel changes from January 11 for a paraprofessional and the elementary secretary positions Paraprofessional at \$10.57 / 7.5 hr / 157 Elem Secretary \$11.30 / 8.17 hr/ 163 Passed with a motion by Candra Turpin and a second by Jeff Milam.

Brian Moore: Absent, Shannon Wilmeth: Absent, Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea

Yea: 3, Nay: 0, Absent: 2

4.6. Discussion and possible vote to approve a supplemental appropriation in Fund 86 Insurance Fund for \$1,123,574.18.

Motion to approve a supplemental appropriation in Fund 86 Insurance Fund for \$1,123,574.18 Passed with a motion by Candra Turpin and a second by Jeff Milam.

Brian Moore: Absent, Shannon Wilmeth: Absent, Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea

Yea: 3, Nay: 0, Absent: 2

5. Administrative reports.

5.1. Principal Reports

6. Superintendent report - Grants, Insurance and Repairs, School Safety, Maintenance, Covid

7. Adjourn

Motion to adjourn at 9:06 pm Passed with a motion by Candra Turpin and a second by Jeff Milam.

Brian Moore: Absent, Shannon Wilmeth: Absent, Jeff Milam: Yea, Shawn Nunley: Yea, Candra Turpin: Yea

Yea: 3, Nay: 0, Absent: 2

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Chairperson

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Superintendent

## **Board of Education Agenda - Special Meeting**

Monday, January 31, 2022 6:00 PM

Sterling Public Schools Library, 400 S 2nd Street, Sterling, OK 73567

Attendance Taken at 5:59 PM.

Jeff Milam: Absent

Brian Moore: Present

Shawn Nunley: Present

Candra Turpin: Present

Shannon Wilmeth: Absent

Present: 3, Absent: 2.

### 1. Agenda for

Board of Education Independent School District No. 3 Comanche County,  
Oklahoma Sterling Public Schools

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District No. 3, Comanche County, Oklahoma, will hold a SPECIAL meeting on the 31st day of January, 2022, at 6:00 o'clock p.m., at the Library, High School Building, Sterling Public Schools, 400 South Tiger Boulevard, Sterling, Oklahoma.

### 2. Roll call and call to order.

### **3. Board to take action on the employment of Stephen H. McDonald & Associates, Inc., as Financial Consultant to the School District.**

Motion to take action on the employment of Stephen H. McDonald & Associates, Inc., as Financial Consultant to the School District. This motion, made by Candra Turpin and seconded by Shawn Nunley, Passed.

Jeff Milam: Absent, Shannon Wilmeth: Absent, Brian Moore: Yea, Shawn Nunley: Yea, Candra Turpin: Yea

Yea: 3, Nay: 0, Absent: 2

### **4. Board to consider and take action on separate resolutions authorizing the calling and holding of a special election to be held in this School District to authorize the issuance of general obligation bonds.**

Motion to consider and take action on separate resolutions authorizing the calling and holding of a special election to be held in this School District to authorize the issuance of general obligation bonds. The motion on the General Purpose resolution, made by Candra Turpin and seconded by Shawn Nunley, Passed. The motion on the Transportation resolution, made by Candra Turpin and seconded by Shawn Nunley, passed.

Jeff Milam: Absent, Shannon Wilmeth: Absent, Brian Moore: Yea, Shawn Nunley: Yea,  
Candra Turpin: Yea  
Yea: 3, Nay: 0, Absent: 2

Resolutions attached

5. Adjourn

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Chairperson

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Superintendent

**TREASURER'S CASH BALANCES  
AS OF JANUARY 31, 2022**

**FNB OF FLETCHER**

CHECKING .40

ACTIVITY FUND	\$140,679.97
GENERAL FUND	\$307,011.31
BUILDING FUND	\$110,823.38
BOND FUND	\$34,848.99
SINKING FUND	\$109,469.84
INSURANCE FUND	\$166,136.01
	<b>\$868,969.50</b>

**\$0.00**

**TOTAL CASH @ FNB OF FLETCHER** **\$868,969.50**

**TOTAL PLEDGES AS OF 1/31/2022** 1,938,282.89

GENERAL FUND	\$307,011.31
BUILDING FUND	\$110,823.38
BOND FUND	\$34,848.99
SINKING FUND	\$109,469.84
INSURANCE FUND	\$166,136.01
ACTIVITY FUND	\$140,679.97
	<b>\$868,969.50</b>

# Sterling Schools

## Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 1/31/2022

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 11 GEN FUND-FOR OP						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$0.00	\$305,026.44	\$0.00	\$305,026.44	N/A	\$258,095.34
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$0.00	\$5,600.47	\$0.00	\$5,600.47	N/A	\$735.59
Source - 1310 INTEREST EARNINGS	\$0.00	\$627.08	\$0.00	\$627.08	N/A	\$42.11
Source - 1410 RENTAL OF SCHOOL FACILITIES	\$0.00	\$200.00	\$0.00	\$200.00	N/A	\$50.00
Source - 1420 RENTAL NOT SCHOOL FACILITIES	\$0.00	\$1,505.00	\$0.00	\$1,505.00	N/A	\$0.00
Source - 1440 SALES OF EQUIP,SERV,& MATERIAL	\$0.00	\$100.00	\$0.00	\$100.00	N/A	\$0.00
Source - 1530 DAMAGES TO SCHOOL PROPERTY	\$0.00	\$375.00	\$0.00	\$375.00	N/A	\$147.00
Source - 1540 LOST TEXTBOOKS	\$0.00	\$270.00	\$0.00	\$270.00	N/A	\$0.00
Source - 1590 MISCELLANEOUS REIMBURSEMENTS	\$0.00	\$7,235.83	\$0.00	\$7,235.83	N/A	\$6,439.34
Source - 1610 CONTRIBUTIONS/DONATIONS-PRIV.	\$0.00	\$3,845.00	\$0.00	\$3,845.00	N/A	\$0.00
Source - 1710 STUDENTS' LUNCHES	\$0.00	\$25.00	\$0.00	\$25.00	N/A	\$0.00
Source - 1720 ALA CARTE	\$0.00	\$50.00	\$0.00	\$50.00	N/A	\$0.00
Source - 1730 ADULT LUNCHES/BREAKFASTS	\$0.00	\$2,164.15	\$0.00	\$2,164.15	N/A	\$315.70
<b>Series - 1000 Total</b>	<b>\$0.00</b>	<b>\$327,023.97</b>	<b>\$0.00</b>	<b>\$327,023.97</b>	<b>N/A</b>	<b>\$265,825.08</b>
Series - 2000						
Source - 2100 COUNTY 4 MILL AD VALOREM TAX	\$0.00	\$40,190.12	\$0.00	\$40,190.12	N/A	\$33,719.24
Source - 2200 COUNTY APPORT. (MORTGAGE TAX)	\$0.00	\$10,440.45	\$0.00	\$10,440.45	N/A	\$1,389.02
Source - 2300 RESALE OF PROPERTY FUND DIST.	\$0.00	\$3,587.33	\$0.00	\$3,587.33	N/A	\$0.00
<b>Series - 2000 Total</b>	<b>\$0.00</b>	<b>\$54,217.90</b>	<b>\$0.00</b>	<b>\$54,217.90</b>	<b>N/A</b>	<b>\$35,108.26</b>
Series - 3000						
Source - 3110 GROSS PRODUCTION TAX	\$0.00	\$241.52	\$0.00	\$241.52	N/A	\$43.34
Source - 3120 MOTOR VEHICLE COLLECTIONS	\$0.00	\$101,373.62	\$0.00	\$101,373.62	N/A	\$13,907.40
Source - 3130 RURAL ELECTRIC COOP.TAX	\$0.00	\$49,720.40	\$0.00	\$49,720.40	N/A	\$6,705.82
Source - 3140 STATE SCHOOL LAND EARNINGS	\$0.00	\$30,457.72	\$0.00	\$30,457.72	N/A	\$7,635.46
Source - 3150 VEHICLE TAX STAMPS	\$0.00	\$169.48	\$0.00	\$169.48	N/A	\$12.33
Source - 3210 FOUNDATION AND SALARY INCEN.	\$0.00	\$780,709.79	\$0.00	\$780,709.79	N/A	\$148,260.78
Source - 3250 EDUCATION FLEX.BENEFIT ALLOW.	\$0.00	\$167,919.87	\$0.00	\$167,919.87	N/A	\$27,986.64
Source - 3415 READING SUFFICIENCE ACT	\$0.00	\$3,170.18	\$0.00	\$3,170.18	N/A	\$0.00
Source - 3420 STATE TEXTBOOK	\$0.00	\$31,059.99	\$0.00	\$31,059.99	N/A	\$0.00
Source - 3811 COMP. HS VOC. SALARY REIM.	\$0.00	\$6,060.00	\$0.00	\$6,060.00	N/A	\$0.00
Source - 3812 VOC. PROG. INCENTIVE ASSIST.	\$0.00	\$9,482.00	\$0.00	\$9,482.00	N/A	\$0.00
<b>Series - 3000 Total</b>	<b>\$0.00</b>	<b>\$1,180,364.57</b>	<b>\$0.00</b>	<b>\$1,180,364.57</b>	<b>N/A</b>	<b>\$204,551.77</b>
Series - 4000						
Source - 4130 TITLE VIII-IMPACT AID	\$0.00	\$706.00	\$0.00	\$706.00	N/A	\$0.00
Source - 4140 TITLE VII INDIAN EDUCATION	\$0.00	\$6,837.76	\$0.00	\$6,837.76	N/A	\$1,335.60

GPTC  
bus

## Sterling Schools

## Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 1/31/2022

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Source - 4180 TITLE VI SMALL RURAL SCHOOL	\$0.00	\$5,234.10	\$0.00	\$5,234.10	N/A	\$0.00
Source - 4210 TITLE I-BASIC PROGRAM	\$0.00	\$9,979.83	\$0.00	\$9,979.83	N/A	\$0.00
Source - 4271 TITLE II PART A TEACHER/PRINT	\$0.00	\$12,675.68	\$0.00	\$12,675.68	N/A	\$0.00
Source - 4310 INDIV.WITH DISABIL.IDEA --B	\$0.00	\$43,489.64	\$0.00	\$43,489.64	N/A	\$5,150.12
Source - 4340 PRESCHOOL AGES 3-5 IDEA-B	\$0.00	\$1,913.91	\$0.00	\$1,913.91	N/A	\$0.00
Source - 4442 TITLE IV LEAS FORMULA	\$0.00	\$9,362.04	\$0.00	\$9,362.04	N/A	\$0.00
Source - 4689 OTHER MISC. SOURCES OF FED.REV	\$0.00	\$106,583.30	\$0.00	\$106,583.30	N/A	\$0.00
Source - 4704 NSLP CARES EMERGENCY FUNDS	\$0.00	\$6,616.34	\$0.00	\$6,616.34	N/A	\$0.00
Source - 4706 P-EBT LOCAL ADMIN FUNDS	\$0.00	\$614.00	\$0.00	\$614.00	N/A	\$0.00
Source - 4710 LUNCHES	\$0.00	\$72,119.48	\$0.00	\$72,119.48	N/A	\$8,812.01
Source - 4720 BREAKFASTS	\$0.00	\$25,600.11	\$0.00	\$25,600.11	N/A	\$3,166.77
Series - 4000 Total	\$0.00	\$301,732.19	\$0.00	\$301,732.19	N/A	\$18,464.50
Series - 5000						
Source - 5160 ACTIVITY FUND REIMBURSEMENT	\$0.00	\$9,128.86	\$0.00	\$9,128.86	N/A	\$0.00
Source - 5600 CORRECTING ENTRY	\$0.00	\$145.00	\$0.00	\$145.00	N/A	\$0.00
Series - 5000 Total	\$0.00	\$9,273.86	\$0.00	\$9,273.86	N/A	\$0.00
Fund - 11 GEN FUND-FOR OP Total	\$0.00	\$1,872,612.49	\$0.00	\$1,872,612.49	N/A	\$523,949.61

## Sterling Schools

## Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 1/31/2022

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 21 Building						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$0.00	\$43,594.48	\$0.00	\$43,594.48	N/A	\$36,887.40
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$0.00	\$800.40	\$0.00	\$800.40	N/A	\$105.14
Source - 1310 INTEREST EARNINGS	\$0.00	\$50.91	\$0.00	\$50.91	N/A	\$16.69
<b>Series - 1000 Total</b>	<b>\$0.00</b>	<b>\$44,445.79</b>	<b>\$0.00</b>	<b>\$44,445.79</b>	<b>N/A</b>	<b>\$37,009.23</b>
Series - 4000						
Source - 4130 TITLE VIII-IMPACT AID	\$0.00	\$4,735.00	\$0.00	\$4,735.00	N/A	\$0.00
<b>Series - 4000 Total</b>	<b>\$0.00</b>	<b>\$4,735.00</b>	<b>\$0.00</b>	<b>\$4,735.00</b>	<b>N/A</b>	<b>\$0.00</b>
<b>Fund - 21 Building Total</b>	<b>\$0.00</b>	<b>\$49,180.79</b>	<b>\$0.00</b>	<b>\$49,180.79</b>	<b>N/A</b>	<b>\$37,009.23</b>

# Sterling Schools

## Revenue Analysis

**Options:** Type of Revenue: Estimated, As Of Date: 1/31/2022

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 31 BOND FUND						
Series - 1000						
Source - 1310 INTEREST EARNINGS	\$0.00	\$44.73	\$0.00	\$44.73	N/A	\$4.79
Series - 1000 Total	\$0.00	\$44.73	\$0.00	\$44.73	N/A	\$4.79
Fund - 31 BOND FUND Total	\$0.00	\$44.73	\$0.00	\$44.73	N/A	\$4.79

# Sterling Schools

## Revenue Analysis

**Options:** Type of Revenue: Estimated, As Of Date: 1/31/2022

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 41 Sinking						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$0.00	\$60,954.36	\$0.00	\$60,954.36	N/A	\$51,556.62
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$0.00	\$1,261.44	\$0.00	\$1,261.44	N/A	\$155.83
Source - 1310 INTEREST EARNINGS	\$0.00	\$71.96	\$0.00	\$71.96	N/A	\$15.00
Series - 1000 Total	\$0.00	\$62,287.76	\$0.00	\$62,287.76	N/A	\$51,727.45
Fund - 41 Sinking Total	\$0.00	\$62,287.76	\$0.00	\$62,287.76	N/A	\$51,727.45

## Sterling Schools

## Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 1/31/2022

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 60 SCHOOL ACTIVITY FNDS						
Series - 1000						
Source - 1310 INTEREST EARNINGS	\$0.00	\$159.27	\$0.00	\$159.27	N/A	\$24.56
Source - 1460 COMMISSIONS	\$0.00	\$4,498.40	\$0.00	\$4,498.40	N/A	\$3,834.40
Source - 1610 CONTRIBUTIONS/DONATIONS-PRIV.	\$0.00	\$2,020.22	\$0.00	\$2,020.22	N/A	\$250.00
Source - 1810 ADMISSIONS	\$0.00	\$11,254.00	\$0.00	\$11,254.00	N/A	\$1,200.00
Source - 1850 FEES, PENALTIES, AND FINES	\$0.00	\$4,225.00	\$0.00	\$4,225.00	N/A	\$0.00
Source - 1870 STATE PLAY-OFF REVENUE	\$0.00	\$1,675.00	\$0.00	\$1,675.00	N/A	\$0.00
Source - 1880 SUPPLIES & MAT.SOLD TO STUD.	\$0.00	\$320.00	\$0.00	\$320.00	N/A	\$0.00
Source - 1890 OTHER ATHLETIC REVENUE	\$0.00	\$5,640.00	\$0.00	\$5,640.00	N/A	\$950.00
Source - 1910 ADMISSIONS	\$0.00	\$8,637.10	\$0.00	\$8,637.10	N/A	\$0.00
Source - 1920 CONCESSION SALES	\$0.00	\$37,950.94	\$0.00	\$37,950.94	N/A	\$3,292.93
Source - 1950 RESALE MERCH.(NOT STU. STORE)	\$0.00	\$87,809.00	\$0.00	\$87,809.00	N/A	\$1,485.51
Source - 1971 FEES OR DUES	\$0.00	\$11,187.00	\$0.00	\$11,187.00	N/A	\$2,516.50
Source - 1972 DONATIONS	\$0.00	\$3,375.00	\$0.00	\$3,375.00	N/A	\$0.00
Source - 1990 OTHER SCHOOL ACT.FUND RECEIPTS	\$0.00	\$6,767.01	\$0.00	\$6,767.01	N/A	\$2,170.00
<b>Series - 1000 Total</b>	<b>\$0.00</b>	<b>\$185,517.94</b>	<b>\$0.00</b>	<b>\$185,517.94</b>	<b>N/A</b>	<b>\$15,723.90</b>
Series - 5000						
Source - 5120 CASH OR CHANGE	\$0.00	\$400.00	\$0.00	\$400.00	N/A	\$0.00
<b>Series - 5000 Total</b>	<b>\$0.00</b>	<b>\$400.00</b>	<b>\$0.00</b>	<b>\$400.00</b>	<b>N/A</b>	<b>\$0.00</b>
<b>Fund - 60 SCHOOL ACTIVITY FNDS Total</b>	<b>\$0.00</b>	<b>\$185,917.94</b>	<b>\$0.00</b>	<b>\$185,917.94</b>	<b>N/A</b>	<b>\$15,723.90</b>

## Sterling Schools

## Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 1/31/2022

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 86 HAIL STORM INSURANCE CLAIM						
Series - 1000						
Source - 1310 INTEREST EARNINGS	\$0.00	\$92.05	\$0.00	\$92.05	N/A	\$21.71
Source - 1510 INSURANCE LOSS RECOVERIES	\$0.00	\$1,123,574.18	\$0.00	\$1,123,574.18	N/A	\$0.00
Series - 1000 Total	\$0.00	\$1,123,666.23	\$0.00	\$1,123,666.23	N/A	\$21.71
Fund - 86 HAIL STORM INSURANCE CLAIM Total	\$0.00	\$1,123,666.23	\$0.00	\$1,123,666.23	N/A	\$21.71

# Sterling Schools

## Revenue Analysis

**Options:** Type of Revenue: Estimated, As Of Date: 1/31/2022

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
<b>Report Total</b>	\$0.00	\$3,293,709.94	\$0.00	\$3,293,709.94	N/A	\$628,436.69

**Board Meeting Date: FEBRUARY 10, 2022**

**FY 22 GENERAL FUND**

**Vote to approve warrants #578 through 689 in the amount of \$286388.06**

**Vote to approve purchase orders #178 through 180 in the amount of \$1196.00**

**FY 22 BUILDING FUND**

**Vote to approve warrant #4 in the amount of \$27108.54**

**Vote to approve purchase order #5 in the amount of \$3500.00**

**FY 22 INSURANCE FUND**

**Vote to approve warrants #4 through #5 in the amount of \$10006.66**

**FY 22 BOND FUND**

**Vote to approve warrant #8 in the amount of \$31.47**

**Sterling Schools**  
Encumbrance Register

**Options:** Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 178 - 999, Fund Codes: 11

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
11	178	01/19/2022	22724	AED PROFESSIONALS	AED BATTERY	796.00
11	179	02/08/2022	21402	DAVID BREAK	SCOREBOARD OPERATER	200.00
11	180	02/08/2022	21180	SHERRI CURRY	SCOREBOOK KEEPER	200.00
<b>Non-Payroll Total:</b>						<b>\$1,196.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$1,196.00</b>

## Sterling Schools

## Payment Register

Options: Year: 2021-2022, Fund: GEN FUND-FOR OP, Date Range: 1/1/2022 - 1/31/2022, Print Payroll Payments: True, Print Details: False

Year	Fund	No	Date	Vendor	Date Type	Date Registered	Clearing Date	Clearing No	Amount
2022	11	578	01/06/2022	ADVANCED PEST AND TERMITES, LLC		1/6/2022	1/31/2022	8	\$100.00
2022	11	579	01/06/2022	SYNCB/AMAZON		1/6/2022	1/31/2022	8	\$702.71
2022	11	580	01/06/2022	BEN E KEITH		1/6/2022	1/31/2022	8	\$5,242.57
2022	11	581	01/06/2022	BENNETT'S		1/6/2022	1/31/2022	8	\$546.59
2022	11	582	01/06/2022	RACHEL BUSH		1/6/2022	1/31/2022	8	\$2,000.00
2022	11	583	01/06/2022	THE CENTER FOR EDUCATION LAW, P		1/6/2022	1/31/2022	8	\$181.50
2022	11	584	01/06/2022	CENTERPOINT ENERGY		1/6/2022	1/31/2022	8	\$3,108.54
2022	11	585	01/06/2022	COOL CO, LLC		1/6/2022	1/31/2022	8	\$5,825.00
2022	11	586	01/06/2022	CPI		1/6/2022	1/31/2022	8	\$200.00
2022	11	587	01/06/2022	ROBERT HINER FLOOR TECH JANITO		1/6/2022	1/31/2022	8	\$421.73
2022	11	588	01/06/2022	HILAND		1/6/2022	1/31/2022	8	\$1,000.25
2022	11	589	01/06/2022	HOLT ELECTRIC LLC		1/6/2022	1/31/2022	8	\$290.00
2022	11	590	01/06/2022	JOHNSON PLUMBING		1/6/2022	1/31/2022	8	\$150.00
2022	11	591	01/06/2022	LAWTON CONSTITUTION		1/6/2022	1/31/2022	8	\$76.00
2022	11	592	01/06/2022	LOWES BUSINESS ACCOUNT/GECF		1/6/2022	1/31/2022	8	\$37.57
2022	11	593	01/06/2022	MAS		1/6/2022	1/31/2022	8	\$63.00
2022	11	594	01/06/2022	OSSBA		1/6/2022	1/31/2022	8	\$160.00
2022	11	595	01/06/2022	PUBLIC SERVICE CO. OF OKLAHOMA		1/6/2022	1/31/2022	8	\$4,519.92
2022	11	596	01/06/2022	ROBERTSON THERAPY SERVICES, LLC		1/6/2022	1/31/2022	8	\$360.00
2022	11	597	01/06/2022	STERLING PUB. WORKS AUTHORITY		1/6/2022	1/31/2022	8	\$670.80
2022	11	598	01/06/2022	THE HOME DEPOT PRO		1/6/2022	1/31/2022	8	\$138.00
2022	11	599	01/06/2022	TYLER WRIGHT		1/6/2022	1/31/2022	8	\$575.00
2022	11	600	01/07/2022	AMERICAN FIDELITY ASSURANCE CO	R	1/7/2022	1/31/2022	8	\$3,520.89
2022	11	601	01/07/2022	AMERICAN FIDELITY ASSURANCE CO	R	1/7/2022	1/31/2022	8	\$283.32
2022	11	602	01/07/2022	American Fidelity HSA Admin	R	1/7/2022	1/31/2022	8	\$100.00
2022	11	603	01/07/2022	CCOSA	R	1/7/2022	1/31/2022	8	\$102.00
2022	11	604	01/07/2022	INTERNAL REVENUE SERVICE	R	1/7/2022	1/31/2022	8	\$32,445.73
2022	11	605	01/07/2022	FNB OF FLETCHER	R	1/7/2022	1/31/2022	8	\$108,203.13
2022	11	606	01/07/2022	EMPLOYEE DEPOSIT ACCOUNT	R	1/7/2022	1/31/2022	8	\$1,115.00
2022	11	607	01/07/2022	OMES	R	1/7/2022	1/31/2022	8	\$34,924.12
2022	11	608	01/07/2022	OKLAHOMA TAX COMMISSION	R	1/7/2022	1/31/2022	8	\$4,737.00
2022	11	609	01/07/2022	OK TEACHERS' RETIREMENT SYSTEM	R	1/7/2022	1/31/2022	8	\$25,716.89
2022	11	610	01/07/2022	PROFESSIONAL OK. EDUCATORS FOU	R	1/7/2022	1/31/2022	8	\$197.33
2022	11	611	01/07/2022	STERLING CHILD NUTRITION FUND	R	1/7/2022	1/31/2022	8	\$315.70
2022	11	612	01/07/2022	TEXAS LIFE INS COMPANY	R	1/7/2022	1/31/2022	8	\$511.00
2022	11	613	01/07/2022	UNUM Life Insurance	R	1/7/2022	1/31/2022	8	\$103.31
2022	11	614	01/07/2022	CHRISSEY ALCORN	PD	1/7/2022			\$0.00
2022	11	615	01/07/2022	GARY B BARRETT	PD	1/7/2022			\$0.00
2022	11	616	01/07/2022	GINA K BARRETT	PD	1/7/2022			\$0.00
2022	11	617	01/07/2022	SHEILA BARTLETT	PD	1/7/2022			\$0.00
2022	11	618	01/07/2022	TAMRA BARTLETT	PD	1/7/2022			\$0.00
2022	11	619	01/07/2022	TIMOTHY BLACK	PD	1/7/2022			\$0.00
2022	11	620	01/07/2022	LETISHA BREAK	PD	1/7/2022			\$0.00
2022	11	621	01/07/2022	KELLEY BRIDGES	PD	1/7/2022			\$0.00
2022	11	622	01/07/2022	RONITA BRIDGES	PD	1/7/2022			\$0.00
2022	11	623	01/07/2022	LISA BYRD	PD	1/7/2022			\$0.00
2022	11	624	01/07/2022	GEORGIA CROKE	PD	1/7/2022			\$0.00
2022	11	625	01/07/2022	ANNA F CURRY	PD	1/7/2022			\$0.00
2022	11	626	01/07/2022	MARTIN CURRY	PD	1/7/2022			\$0.00
2022	11	627	01/07/2022	MAUDIE ELIZABETH DAVIS	PD	1/7/2022			\$0.00
2022	11	628	01/07/2022	MARILYN J DUGGER	PD	1/7/2022			\$0.00
2022	11	629	01/07/2022	ALISHA M ESTRADA	PD	1/7/2022			\$0.00
2022	11	630	01/07/2022	PENNY FASSETT	PD	1/7/2022			\$0.00

## Sterling Schools

## Payment Register

Options: Year: 2021-2022, Fund: GEN FUND-FOR OP, Date Range: 1/1/2022 - 1/31/2022, Print Payroll Payments: True, Print Details: False

Year	Fund	No	Date	Vendor	Type	Date Voided	Date Registered	Clearing Date	Clearing No	Amount
2022	11	631	01/07/2022	ORVILLE FESLER	PN		1/7/2022			\$60.03
2022	11	632	01/07/2022	ZOE FOREHAND	PD		1/7/2022			\$0.00
2022	11	633	01/07/2022	JENNIFER GARNER	PD		1/7/2022			\$0.00
2022	11	634	01/07/2022	TASHA GARRETT	PD		1/7/2022			\$0.00
2022	11	635	01/07/2022	ASHLEY HALE	PD		1/7/2022			\$0.00
2022	11	636	01/07/2022	CLAUDIA HERRIN	PN		1/7/2022			\$55.41
2022	11	637	01/07/2022	JOHN B HOLMES	PD		1/7/2022			\$0.00
2022	11	638	01/07/2022	JANIE INGRAM	PD		1/7/2022			\$0.00
2022	11	639	01/07/2022	RAEGAN J JACKSON	PD		1/7/2022			\$0.00
2022	11	640	01/07/2022	TIFFANY JOHLE	PD		1/7/2022			\$0.00
2022	11	641	01/07/2022	CASEY JOHNSON	PD		1/7/2022			\$0.00
2022	11	642	01/07/2022	TONYA JORDAN	PD		1/7/2022			\$0.00
2022	11	643	01/07/2022	LORI A KING	PD		1/7/2022			\$0.00
2022	11	644	01/07/2022	AUTUMN LEE SHADY	PD		1/7/2022			\$0.00
2022	11	645	01/07/2022	GREGORY K LEMONS	PD		1/7/2022			\$0.00
2022	11	646	01/07/2022	AMANDA LEWIS	PD		1/7/2022			\$0.00
2022	11	647	01/07/2022	CONNIE LOWE	PD		1/7/2022			\$0.00
2022	11	648	01/07/2022	ASHLYN MCCLURE	PD		1/7/2022			\$0.00
2022	11	649	01/07/2022	STACY D TOLENTINO MCDOWELL	PD		1/7/2022			\$0.00
2022	11	650	01/07/2022	MARANDA MILAM	PD		1/7/2022			\$0.00
2022	11	651	01/07/2022	CHANDRA MONROE	PD		1/7/2022			\$0.00
2022	11	652	01/07/2022	VAN MONROE	PD		1/7/2022			\$0.00
2022	11	653	01/07/2022	KIM MOORE	PD		1/7/2022			\$0.00
2022	11	654	01/07/2022	TRENT PARRISH	PD		1/7/2022			\$0.00
2022	11	655	01/07/2022	LISA PAWLOWSKI	PD		1/7/2022			\$0.00
2022	11	656	01/07/2022	MARCELA GAMBOA PUCCIO	PD		1/7/2022			\$0.00
2022	11	657	01/07/2022	LISA QUICKLE	PD		1/7/2022			\$0.00
2022	11	658	01/07/2022	CARRIE REPACI	PD		1/7/2022			\$0.00
2022	11	659	01/07/2022	KIEL ROWAN	PD		1/7/2022			\$0.00
2022	11	660	01/07/2022	DANIEL SMART	PD		1/7/2022			\$0.00
2022	11	661	01/07/2022	JESSICA SMART	PD		1/7/2022			\$0.00
2022	11	662	01/07/2022	CHERYL L SMITH	PD		1/7/2022			\$0.00
2022	11	663	01/07/2022	RHONDA TEHAUNO	PD		1/7/2022			\$0.00
2022	11	664	01/07/2022	JENNIFER TAYLOR	PD		1/7/2022			\$0.00
2022	11	665	01/07/2022	SHELDON THORNTON	PD		1/7/2022			\$0.00
2022	11	666	01/07/2022	LINDA SUE WARNER	PD		1/7/2022			\$0.00
2022	11	667	01/07/2022	VICTORIA WILLIS	PN		1/7/2022	1/31/2022	8	\$387.87
2022	11	668	01/07/2022	MICHELE WOOLBRIGHT	PD		1/7/2022			\$0.00
2022	11	669	01/07/2022	DONALD YOUNGSTEDT	PD		1/7/2022			\$0.00
2022	11	670	01/20/2022	ALBRIGHT STEEL & WIRE			1/20/2022	1/31/2022	8	\$577.55
2022	11	671	01/20/2022	SYNCB/AMAZON			1/20/2022	1/31/2022	8	\$2,191.71
2022	11	672	01/20/2022	BANCFIRST			1/20/2022			\$500.00
2022	11	673	01/20/2022	BENNETT'S			1/20/2022	1/31/2022	8	\$494.96
2022	11	674	01/20/2022	CARDMEMBER SERVICES			1/20/2022	1/31/2022	8	\$448.47
2022	11	675	01/20/2022	ELGIN LUBE OIL & TIRE			1/20/2022	1/31/2022	8	\$45.95
2022	11	676	01/20/2022	TOMMY GARDNER			1/20/2022	1/31/2022	8	\$3,179.00
2022	11	677	01/20/2022	JARED AUTO PARTS			1/20/2022	1/31/2022	8	\$119.20
2022	11	678	01/20/2022	OSSBA EMPLOYMENT SERVICES			1/20/2022	1/31/2022	8	\$90.00
2022	11	679	01/20/2022	PERFORMANCE TIRE & LUBE, LLC			1/20/2022	1/31/2022	8	\$230.45
2022	11	680	01/20/2022	PIRAINO CONSULTING, INC.			1/20/2022			\$34,620.00
2022	11	681	01/20/2022	POSTMASTER			1/20/2022	1/31/2022	8	\$290.00
2022	11	682	01/20/2022	SCHOLASTIC, INC			1/20/2022	1/31/2022	8	\$260.98
2022	11	683	01/20/2022	SELLERS AIR CONDITIONING, INC.			1/20/2022	1/31/2022	8	\$1,690.50

# Sterling Schools

## Payment Register

**Options:** Year: 2021-2022, Fund: GEN FUND-FOR OP, Date Range: 1/1/2022 - 1/31/2022, Print Payroll Payments: True, Print Details: False

Year	Fund	No	Date	Vendor	Date Type	Date Registered	Clearing Date	Clearing No	Amount
2022	11	684	01/20/2022	SOUTHERN HARDLINES, INC.-ELGIN		1/20/2022	1/31/2022	8	\$35.58
2022	11	685	01/20/2022	STARFALL EDUCATION FOUNDATON		1/20/2022	1/31/2022	8	\$270.00
2022	11	686	01/20/2022	TIGER PAW QUICK MART		1/20/2022	1/31/2022	8	\$1,048.71
2022	11	687	01/20/2022	VERIZON WIRELESS		1/20/2022	1/31/2022	8	\$237.38
2022	11	688	01/20/2022	WILLIAMS DISCOUNT FOODS		1/20/2022			\$551.76
2022	11	689	01/20/2022	WINDSTREAM		1/20/2022	1/31/2022	8	\$357.95
<b>Non-Payroll Total:</b>									<b>\$73,609.33</b>
<b>Payroll Total:</b>									<b>\$212,778.73</b>
<b>Balance Foward:</b>									<b>\$1,452,058.19</b>
<b>Total:</b>									<b>\$1,738,446.25</b>

# Sterling Schools

## Encumbrance Register

**Options:** Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 5 - 5, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	5	02/08/2022	21544	SPLASH POOLS	TILE ON SWIMMING POOL	3,500.00
<b>Non-Payroll Total:</b>						<b>\$3,500.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$3,500.00</b>

# Sterling Schools

## Payment Register

**Options:** Year: 2021-2022, Fund: Building, Date Range: 1/1/2022 - 1/31/2022, Print Payroll Payments: True, Print Details: False

Year	Fund	No	Date	Vendor	Date Type	Date Registered	Clearing Date	Clearing No	Amount
2022	21	4	01/20/2022	BANCFIRST		1/20/2022			\$27,108.54
<b>Non-Payroll Total:</b>									<b>\$27,108.54</b>
<b>Payroll Total:</b>									<b>\$0.00</b>
<b>Balance Foward:</b>									<b>\$3,396.01</b>
<b>Total:</b>									<b>\$30,504.55</b>

# Sterling Schools

## Payment Register

Options: Year: 2021-2022, Fund: BOND FUND, Date Range: 1/1/2022 - 1/31/2022, Print Payroll Payments: True, Print Details: False

Year	Fund	No	Date	Vendor	Type	Date Voided	Date Registered	Clearing Date	Clearing No	Amount
2022	31	8	01/20/2022	SYNCB/AMAZON			1/20/2022	1/31/2022	8	\$31.47
<b>Non-Payroll Total:</b>										<b>\$31.47</b>
<b>Payroll Total:</b>										<b>\$0.00</b>
<b>Balance Foward:</b>										<b>\$10,931.93</b>
<b>Total:</b>										<b>\$10,963.40</b>

# Sterling Schools

## Payment Register

**Options:** Year: 2021-2022, Fund: HAIL STORM INSURANCE CLAIM, Date Range: 1/1/2022 - 1/31/2022, Print Payroll Payments: True, Print Details: False

Year	Fund	No	Date	Vendor	Date Type	Date Registered	Clearing Date	Clearing No	Amount
2022	86	4	01/06/2022	BWA GROUP, PLLC		1/6/2022	1/31/2022	8	\$8,147.35
2022	86	5	01/20/2022	BWA GROUP, PLLC		1/20/2022	1/31/2022	8	\$1,859.31
<b>Non-Payroll Total:</b>									<b>\$10,006.66</b>
<b>Payroll Total:</b>									<b>\$0.00</b>
<b>Balance Foward:</b>									<b>\$956,044.00</b>
<b>Total:</b>									<b>\$966,050.66</b>

# Sterling Schools

## Cash Balances

**Options:** Fiscal Years: 2022, Funds: 60, As Of Date: 1/31/2022, Account Types: AC

### Cash By Account and Fund

AC 0102	FNB FLETCHER/ACTIVITY FUND			
2022	60	SCHOOL ACTIVITY FNDS		\$140,619.07
			Total AC 0102	\$140,619.07
				<u>\$140,619.07</u>

### Cash By Fund

2022	60	SCHOOL ACTIVITY FNDS		\$140,619.07
				<u>\$140,619.07</u>

## Sterling Schools

### Revenue/Expenditure Summary

**Options:** Fund: 60, Date Range: 1/1/2022 - 1/31/2022

	<b>Begin Balance</b>	<b>Receipts</b>	<b>Adjusting Entries</b>	<b>Payments</b>	<b>Cash End Balance</b>	<b>Unpaid POs</b>	<b>End Balance</b>
801 GENERAL	\$3,423.68	\$921.96	\$0.00	\$702.07	\$3,643.57	\$0.00	\$3,643.57
802 ATHLETICS	\$4,629.67	\$3,492.00	\$0.00	\$3,210.30	\$4,911.37	\$0.00	\$4,911.37
803 FCCLA NATIONAL CONFERENCE	\$2,320.45	\$0.00	\$0.00	\$0.00	\$2,320.45	\$0.00	\$2,320.45
804 FCA	\$172.07	\$0.00	\$0.00	\$0.00	\$172.07	\$0.00	\$172.07
805 FLOWER FUND	\$311.11	\$0.00	\$0.00	\$0.00	\$311.11	\$0.00	\$311.11
806 FFA	\$40,511.39	\$4,226.50	\$0.00	\$5,470.49	\$39,267.40	\$0.00	\$39,267.40
807 FCCLA	\$2,234.52	\$0.00	\$0.00	\$0.00	\$2,234.52	\$0.00	\$2,234.52
808 ACADEMIC TEAM	\$97.24	\$0.00	\$0.00	\$0.00	\$97.24	\$0.00	\$97.24
809 POOL	\$284.20	\$0.00	\$0.00	\$0.00	\$284.20	\$0.00	\$284.20
810 AG SCHOLARSHIP	\$2,700.00	\$0.00	\$0.00	\$0.00	\$2,700.00	\$0.00	\$2,700.00
811 STUDENT COUNCIL	\$3,473.19	\$1,466.35	\$0.00	\$876.07	\$4,063.47	\$0.00	\$4,063.47
812 GENE CROSS TIGER PRIDE SCHOLARSHIP	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
813 LIBRARY	\$2,922.32	\$0.00	\$0.00	\$0.00	\$2,922.32	\$0.00	\$2,922.32
814 FIT FOR EDUCATION	\$946.52	\$0.00	\$0.00	\$450.00	\$496.52	\$0.00	\$496.52
815 JH & HS CHEERLEADING	\$976.71	\$0.00	\$0.00	\$38.45	\$938.26	\$0.00	\$938.26
816 YEARBOOK	\$19,005.60	\$1,485.51	\$0.00	\$0.00	\$20,491.11	\$0.00	\$20,491.11
818 ELEMENTARY	\$8,471.59	\$250.00	\$0.00	\$161.42	\$8,560.17	\$0.00	\$8,560.17
819 GENERAL SCHOLARSHIP FUNDS	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
820 JAMES BRAGG SCHOLARSHIP	\$890.41	\$0.00	\$0.00	\$0.00	\$890.41	\$0.00	\$890.41
830 TEACHER/SUPPORT OF YEAR	\$351.00	\$0.00	\$0.00	\$0.00	\$351.00	\$0.00	\$351.00
844 2022 SENIORS	\$19,961.55	\$907.50	\$0.00	\$24.55	\$20,844.50	\$0.00	\$20,844.50
845 2023 SENIORS	\$18,171.35	\$2,286.58	\$0.00	\$1,002.30	\$19,455.63	\$0.00	\$19,455.63
846 2024 SENIORS	\$3,976.25	\$687.50	\$0.00	\$0.00	\$4,663.75	\$0.00	\$4,663.75
<b>Total</b>	<b>\$136,830.82</b>	<b>\$15,723.90</b>	<b>\$0.00</b>	<b>\$11,935.65</b>	<b>\$140,619.07</b>	<b>\$0.00</b>	<b>\$140,619.07</b>

**Joy Hofmeister**  
**State Superintendent of Public Instruction**  
**Oklahoma State Department of Education**  
**2500 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105-4599**

**CONTRACT FOR AUDIT OF PUBLIC SCHOOLS**  
**2021-2022 SCHOOL YEAR**

The Audit reports are to be made in accordance with Oklahoma Statutes and the Rules and Regulations of the State Board of Education. The contracting auditing firm stipulates that the audit will include a financial and compliance examination in accordance with the standards for financial and compliance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; when applicable, the provisions of the Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards, also known as 2 C.F.R Part 200. The contracting auditing firm is currently included on the State Board of Education's list of approved public school auditors.

We, the undersigned, do hereby further stipulate that we have entered into an agreement to provide an annual audit of the financial affairs and transactions of all funds and activities of the school district specified below. The audit period shall cover the 2021-2022 fiscal year beginning July 1, 2021, and ending June 30, 2022.

This audit contract was approved by the Board of Education and entered in the minutes of its meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**ATTEST:**

_____ <b>Clerk</b>	_____ <b>President</b>	
_____ <b>District</b>	_____ <b>County</b>	_____ <b>County/District Number</b>
Approved this _____	Day of _____	2022.

**Bledsoe, Hewett & Gullekson, CPAs, PLLLP**

AUDITING FIRM  


\_\_\_\_\_  
**SIGNATURE OF AUTHORIZED REPRESENTATIVE OF AUDITING FIRM**

**PLEASE EXECUTE THIS FORM IN TRIPLICATE:**

- (1) copy for the school file
- (1) copy for the contracting auditing firm
- (1) copy to be submitted to the State Department of Education

**EMAIL A SIGNED CONTRACT TO KATHERINE.BLACK@SDE.OK.GOV OR MAIL A**

**COPY TO:** Katherine Black, Executive Director, Financial Accounting  
Oklahoma State Department of Education  
2500 North Lincoln Boulevard, Suite 420  
Oklahoma City, Oklahoma 73105-4599

**MUST BE FILED NO LATER THAN JUNE 30, 2022**

Contracts dated prior to January 21, 2022, will **not** be accepted.  
Contracts which do not contain **all** of the above provisions **will not** be accepted.



**BLEDSON, HEWETT & GULLEKSON**  
CERTIFIED PUBLIC ACCOUNTANTS, PLLLP

Eric M. Bledsoe, CPA  
Jeffrey D. Hewett, CPA  
Christopher P. Gullekson, CPA

P.O. BOX 1310 • 121 E. COLLEGE ST. • BROKEN ARROW, OK 74013 • (918) 449-9991 • (800) 522-3831 • FAX (918) 449-9779

February 7, 2022

Mr. Kent Lemons, Superintendent  
Sterling Public Schools  
P. O. Box 158  
Sterling, OK 73567-0158

We are pleased to offer our bid and to confirm our understanding of the services we are to provide Sterling Public Schools (the District) for the year ended June 30, 2022. We will audit the financial statements – regulatory basis of the governmental activities, which collectively comprise the basic financial statements of the District, as of and for the year ended June 30, 2022. We understand the financial statements will be presented in accordance with a financial reporting model, and prepared using a regulatory basis of accounting, as prescribed by the Oklahoma State Department of Education.

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and for which our auditor's report will not provide an opinion or any assurance.

- Preparation of the 2022-23 Temporary Appropriations
- Preparation of the 2022-23 Estimate of Needs
- State Auditor and Inspector's filing fee for your 2021-22 audit report
- Presentation of the 2021-22 audit report to your Board of Education
- Supplemental Appropriations, as needed
- Preparation of 2021-22 Schedule of Expenditures of Federal Awards
- Unlimited toll-free telephone consultation throughout the year with District personnel relating to any matter of concern

Supplementary information accompanies the District's financial statements. We will subject the supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.

### **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the third paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the District and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and compliance will include a statement that the report is intended solely for the information and use of management, the body or individuals charged with governance, others within the entity, and specific legislative or regulatory bodies, and is not intended to be and should not be used by anyone other than these specified parties. If during the audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

### **Management Responsibilities**

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. Management is also responsible for identifying government award programs and understanding and complying with the compliance requirements. As part of the audit, we will assist with preparation of your financial statements, schedule of expenditures of federal awards, and related notes. You are responsible for making all management decisions and performing all management functions relating to the financial statements, schedule of expenditures of federal awards, and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and the schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any non-audit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal control, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met and that there is reasonable assurance that government programs are administered in compliance with compliance requirements. You are also responsible for the selection and application of accounting principles; for the fair presentation in the financial statements of the respective financial position of the government activities, each major fund, and the aggregate remaining fund information of the District in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for ensuring that management and financial information is reliable and properly recorded. Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the district involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report. You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to present the supplementary information with the audited financial statements.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

### **Audit Procedures – General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or government regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, fund sources, creditors, and financial institutions. We may request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

### **Audit Procedures – Internal Controls**

Our audits will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*.

### **Audit Procedures – Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Bledsoe, Hewett & Gullekson, CPAs, PLLP, and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to Oklahoma State Department of Education or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Bledsoe, Hewett & Gullekson, CPAs, PLLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the Oklahoma State Department of Education, U. S. Department of Education and Office of Management and Budget. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$5,400. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2019 peer review report and letter of comment is available on our website, [www.bhgaudit.com](http://www.bhgaudit.com).

We appreciate the opportunity to be of service to Sterling Public Schools and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

*Bledsoe, Hewett & Gullekson*

Bledsoe, Hewett & Gullekson  
Certified Public Accountants, PLLP

RESPONSE

This letter correctly sets forth the understanding of Sterling Public Schools.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# Sterling Public Schools | 2022-2023 CALENDAR

JULY '23						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY '22						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 2<sup>nd</sup> semester begins

AUGUST '22						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 5 Professional day
- 8 Professional day
- 9 First day of school

FEBRUARY '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

- 10 PT Conferences
- 24 Professional day

SEPTEMBER '22						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- 5 Labor Day
- 16 PT conferences

MARCH '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

15-17 Spring Break

OCTOBER '22						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 13 Professional day

APRIL '23						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

NOVEMBER '22						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

21-25 Thanksgiving break

MAY '23						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 19 Last day of School
- 22 Professional day

DECEMBER '22						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 16 Last day of 1<sup>st</sup> semester

JUNE '23						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- Orange = Regular school days
- Red = PT Conferences
- Yellow = Professional days
- 149 Instructional days
- 2 PT days
- 5 Professional days

## STUDENT TRANSFERS

*Optional: Open Transfers previously granted by the school board will remain in effect unless the board of education takes action to deny a future year's attendance based upon ~~capacity~~, discipline, or attendance as addressed within this policy.*

The school district will not accept or deny a transfer based on ethnicity, national origin, gender, income level, disabling condition, proficiency in the English language, measure of achievement, aptitude or athletic ability. The school district will begin accepting applications for the next school year starting \_\_\_\_\_. Receipt of applications will be documented by the district so that the district may review those applications in the order submitted for purposes of capacity limitations. The administration will not approve or deny transfers received for the next school year until after the July 1 capacity data is determined for each grade level and site within the school district.

Transfers that have previously been approved by the school district will remain in effect for future school years unless the district provides notification to the parent or legal guardian that the transfer is not going to be continued for an upcoming school year due to ~~capacity~~, disciplinary action or attendance issues. The district will not require parents resubmit a new application each school year and will advance the previous application of an enrolled student amending only the grade placement of the student.

A transfer may be requested at any time in the school year. State law does limit the ability of a student to transfer to no more than two (2) times per school year to one or more school districts in which the student does not reside. Exceptions to this limit will exist for students in foster care. Students are legally entitled to reenroll at any time in his or her school district of residence. Any brother or sister of a student who transfers may attend the school district to which their sibling transferred as long as the school district has capacity in the grade level and the sibling does not meet a basis for denial as listed below. A separate application must be filed for each student so that the district can timely consider requests in the order applications are received.

It is the policy of the board of education that any legally transferring student shall be accepted by the district under the following circumstances:

1. The district has the capacity to accept the student at the grade level at the school site;
2. The transferring student has not been disciplined for:
  - a. violation of a school regulation,
  - b. possession of an intoxicating beverage, low-point beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or missing or stolen property if the property is reasonably suspected to have been taken from a student, a school employee, or the school during school activities, or
  - c. possession of a dangerous weapon or a controlled dangerous substance while on or within two thousand (2,000) feet of public school property, or at a school event, as defined in the Uniform Controlled Dangerous Substances Act.
3. The transferring student does not have a history of absences. "History of absences" means ten or more absences in one semester that are not excused for the reasons provided in 70 O.S. § 10-105 or due to illness.

**TRANSFER POLICY(Cont.)**

By the first day of January, April, July and October, the board of education shall establish the number of transfer students the district has the capacity to accept in each grade level for each school site within the district. The number of transfer students for each grade level at each site that the district has the capacity to accept will be posted in a prominent place on the school district’s website. The district shall report to the State Department of Education the number of transfer students for each grade level for each school site which the district has the capacity to accept.

**Option 1:**

In making the decision to determine capacity, the board of education shall review class size limits specified in 70 O.S. § 18-113.1 and multiply those limits times the number of classroom teachers employed by the school district at each grade level. If classroom space is not sufficient to accommodate that number of students due to a classroom being disproportionately sized, the district’s capacity numbers will reflect a lesser amount based upon that classroom size.

or

**Option 2:**

The district has a capacity of \_\_\_ in Grade \_\_\_ at \_\_\_\_\_Elementary School.

The district has a capacity of \_\_\_ in Grade \_\_\_ at \_\_\_\_\_Elementary School.

\*Add an additional line for each grade level and at each site in the district

A student shall be allowed to transfer to a district in which the parent or legal guardian of the student is employed as a teacher as per 70 O.S. § 8-113.

The district will approve or deny the application and notify the parent of the student of the determination in writing within thirty (30) days of receiving an application. The school district shall enroll transfer students in the order in which they submit their applications. If the number of student transfer applications exceeds the capacity of the district, the district shall select transfer students in the order in which the district received the application. Students who are the dependent children of a member of the active uniformed military services of the United States on full-time active-duty status and students who are the dependent children of the military reserve on active duty orders shall be eligible for admission to the school district regardless of capacity of the district. Students shall be eligible for military transfer if:

1. At least one parent of the student has a Department of Defense issued identification card; and
2. At least one parent can provide evidence that he or she will be on active-duty status or active-duty orders, meaning the parent will be temporarily transferred in compliance with official orders to another location in support of combat, contingency operation or a national disaster requiring the use of orders for more than thirty (30) consecutive days.

If the transfer application is accepted, the district shall notify the parents of the acceptance. The parent shall provide the district with written notification that the student will be enrolling within ten (10) days of notification of acceptance. Failure to notify the school district within ten (10) days of acceptance shall result in the cancellation of the transfer. The district will provide a written noticed of the cancellation to the parent of the student immediately upon cancellation. If accepted, a student transfer is granted for the existing school year and may continue to attend in future years. At the end of the school year, the district may deny continued transfer of the student due to ~~capacity or~~ ~~for~~ disciplinary reasons or a history of absences. Written notice of the intention to deny continued transfer of the

**TRANSFER POLICY(Cont.)**

student shall be given to a parent of a student no later than July 15. The parent may appeal the denial of a continued transfer.

If a transfer request is denied by the school district, the district shall provide notification of the denial in writing to the parent by either hand-delivery, by U.S. Mail or electronic mail. The notification shall include:

1. An explanation including but not limited to any citation to the statute, regulation, or school district policy under which the denial was made;
2. A copy of the policy adopted by the district for determining the number of transfer students the school district has the capacity to accept;
3. A copy of 210:10-1-18.1 from the Administrative Code; and
4. The date upon which the appeal will be due.

If a transfer request is denied by the administration, the parent or legal guardian of the student may appeal the denial within ten (10) days of notification of denial to the board of education. If notification was hand-delivered, the appeal period shall begin the day after the notification is delivered. If notification is sent by U.S. Mail, the appeal period shall begin three (3) days after the notification is mailed. If notification is sent via electronic mail, the appeal period shall begin the day after the notification is sent. The board of education shall consider the appeal at its next regularly scheduled board meeting if notice is provided prior to the statutory deadline for posting the agenda for the meeting. If notice is after the deadline for posting, the board shall consider the appeal at a special meeting of the board of education. The board of education shall accept an otherwise untimely appeal if a parent of a student can establish that they did not receive actual notice of the notification denying the transfer request, and the appeal was submitted within ten (10) days after the parent of the student actually received notice.

The appeal to the board of education shall be submitted to the office of the superintendent. The appeal shall include the following:

1. The name, address and telephone number of the parent of the student and the student for whom the appeal is being taken;
2. The date the district gave notice denying the transfer request;
3. The basis for appealing the decision of the school district; and
4. The name, address and telephone number of the legal representative, if applicable.

Appeal process choice 1: During the appeal, the board will review the action of the administration and the appeal paperwork submitted by the parent of the student to make sure that the district policy was followed with regard to the denial of the transfer. The board of education will meet in an executive session to review the educational records of the student. If the policy was not followed, the board of education shall return to open session to vote to overturn the denial and the transfer will be granted. This will be a paper appeal and will include the written documentation utilized by the school district as well as a written response from the parent or legal guardian which explains why the policy was not followed.

Appeal process choice 2: During the appeal, the board of education will meet with the administration and parent or legal guardian of the student in executive session. While in executive session the administration will explain why the transfer was denied, and the members of the board will be able to ask questions of the administration. The board will then hear from the parent or legal guardian as to why the transfer should have been approved. The members of the board will be able to ask questions of the parent or legal guardian. The administration and the parent or legal guardian

**TRANSFER POLICY(Cont.)**

will be excused from the executive session while the board deliberates on the appeal. The board will return to open session and will vote to approve the denial or overturn the denial of the transfer.

If the board of education votes to deny an appeal of a request to transfer, the board of education shall instruct the superintendent to provide notification of denial in writing to the parent of the student by either hand-delivery, by U.S. Mail, or by electronic mail. The notification shall include:

1. An explanation, including the legal citation to the statute, regulation, or school district policy under which the denial was made;
2. A copy of the policy adopted by the board of education for determining the number of transfer students the district has capacity to accept;
3. A copy of the State Board of Education’s prescribed form for an appeal; and
4. A copy of 210:10-1-18.1 which identifies the Accreditation standard for appealing the denial of a student transfer.

If the board of education votes to uphold the denial of the transfer, the parent or legal guardian may appeal the denial within ten (10) days of the notification of the appeal denial to the State Board of Education. The parent or legal guardian shall submit to the State Board of Education and to the superintendent of the district, a notice of appeal on the form prescribed by the State Board of Education. The superintendent shall immediately provide a copy of the appeal to each member of the board of education. Upon receipt of notice of an appeal, but not later than five (5) days prior to the date at which the State Board of Education is scheduled to consider the appeal the board of education may submit a written response to the appeal. Responses should not exceed five (5) pages. If not submitted by the parent, the board of education shall provide a copy of the policy adopted to determine the number of transfer students the district has the capacity to accept in each grade level for each school site within the district. The parent and the school district will have an opportunity to appear in person or by authorized representative or by attorney to address the State Board at the meeting.

A student who enrolls in a school district in which the student is not a resident shall not be eligible to participate in school-related extramural athletic competition governed by the Oklahoma Secondary School Activities Association for a period of one (1) year from the first day of attendance at the receiving school unless the transfer is from a school district which does not offer the grade the student is entitled to pursue as per 70 O.S. § 8-103.2.

**REFERENCE:** 70 O.S. §1-114  
 70 O.S. §1-113  
 70 O.S. §5-117.1  
 70 O.S. §8-101, et seq.  
 70 O.S. §24-101, et seq.; §24-102  
 Family Education Rights and Privacy Act  
 Atty. Gen. Op. No. 87-134, April 1, 1988  
State Accreditation Standards 210:10-1-18 and 210:10-1-18.1

***THIS POLICY REQUIRED BY LAW.***

1-31-22

## Exited School 2021-2022 Reasons in Order

Moved out of State	9
Moved to another District	12
Home School	10 - Six and maybe Eight say they are returning
Virtual School	1
Foster Care	5
TOTAL	37

17 entered = 20 less than exited